

CITY OF SAFETY HARBOR  
BUILDING DEPARTMENT

*Mechanical Equipment Completeness Form*

750 Main Street, Safety Harbor, Florida 34695 (727) 724-1515

DATE \_\_\_\_\_

PERMIT # \_\_\_\_\_

Notes:

- **Incomplete applications will not be accepted. If after submittal, it is determined that the application is incomplete, the contractor will be called to pick up the application.**
- **Mechanical Equipment is subject to Land Development Code Section 36.05.**
- **Mechanical equipment is considered a “city-county” permit that begin with a city review and are then submitted to Pinellas County to ensure consistency with the Florida Building Code.**
- **Mechanical Equipment is subject to a final inspection by the City of Safety Harbor.**

REQUIRED INFORMATION

Permit application

Staff review form with top part filled out

Survey showing:

- Property lines and all existing building footprints.
- The proposed location, type, dimensions, height of mechanical equipment

If the mechanical equipment is proposed within a residential secondary front (on a corner lot and on the side where the property is not addressed), submit One (1)

Survey showing:

- Property lines and all existing building footprints.
- The proposed location, type, dimensions, height of mechanical equipment.
- Proposed opaque screening including type of landscaping or fence, materials and height.

Note: Screening shall include an opaque decorative fence or wall or a non-opaque fence with opaque vegetative screening. All screening shall be a minimum of one (1) foot higher than the height of the mechanical equipment being screened and a maximum of six (6) feet in height. A fence or wall will require a separate building permit.

If the mechanical equipment is proposed on a non single-family residential property adjacent to public right of way, pedestrian area or residential property, submit One

(1) Survey showing:

- Property lines and all existing building footprints.
- The proposed location, type, dimensions, height of mechanical equipment.
- Proposed opaque screening including type of landscaping or fence, materials and height.

Note: a fence or wall will require a separate building permit.

If the mechanical equipment is proposed on a rooftop, submit One (1) Survey showing:

- Property lines and all existing building footprints.
- The proposed location, type, dimensions, height of mechanical equipment

Check here if the mechanical equipment does not meet any of the above design scenarios.

I confirm that all required documents are included in this submittal and I understand that my application will be returned if it is incomplete.

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Signature of Applicant

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Date