

City of Safety Harbor, Florida



adopted budget Fy 2019-2020



CITY OF SAFETY HARBOR, FLORIDA

ADOPTED BUDGET

FISCAL YEAR 2019/20



CITY COMMISSION

Joseph Ayoub, Mayor
Cliff Merz, Vice-Mayor
Carlos Diaz, Commissioner
Andy Zodrow, Commissioner
Nancy Besore, Commissioner

City Manager
Matthew L. Spoor

PREPARED BY
FINANCE DEPARTMENT

ELECTED CITY OFFICIALS



JOSEPH AYOUB, MAYOR (CENTER)
CLIFF MERZ, VICE-MAYOR (SEATED RIGHT)
CARLOS DIAZ, COMMISSIONER (STANDING RIGHT)
ANDY ZODROW, COMMISSIONER (STANDING LEFT)
NANCY BESORE, COMMISSIONER (SEATED LEFT)



CITY OF SAFETY HARBOR APPOINTED OFFICIALS

CITY MANAGER

MATTHEW SPOOR

CITY ATTORNEY

NICOLE C. DAY

CITY CLERK

KAREN SAMMONS

CITY ENGINEER

JOHN POWELL

COMMUNITY DEVELOPMENT DIRECTOR

MARCIE STENMARK

FINANCE DIRECTOR

JUNE SOLANES

FIRE CHIEF

JOSH STEFANCIC

HUMAN RESOURCES DIRECTOR

KIMBERLY NICHOLLS

LEISURE SERVICES DIRECTOR

ANDREA NORWOOD

LIBRARY DIRECTOR

LISA KOTHE

PUBLIC WORKS DIRECTOR/ASSISTANT CITY MANAGER

RAY BOLER



GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished
Budget Presentation
Award

PRESENTED TO

City of Safety Harbor
Florida

For the Fiscal Year Beginning

October 1, 2018

Christopher P. Morrell

Executive Director

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Baranoff Oak Tree





City of Safety Harbor Florida

HOME OF ESPIRITU SANTO MINERAL SPRINGS

750 Main Street Safety Harbor, Florida 34695 (727) 724-1555
FAX 724-1566

Budget Message for Fiscal Year 2019/2020

September 16, 2019

Citizens, Honorable Mayor and City Commissioners:

Pursuant to Article III, Section 43 (6), of the City Charter, the City Manager's Office hereby submits the Adopted Fiscal Year (FY) 2019/2020 Budget document. This document has been prepared based on staff's understanding of the goals and interests expressed by the City Commission, staff's awareness of the needs of the City and the availability of financial resources.

City Mission Statement

"Safety Harbor strives to be a vibrant destination City with a unique quality of life - a City that is successful in balancing responsible, innovative growth with careful preservation of its small town atmosphere, its quaint character, and its valued treasures."

Why choose Safety Harbor

- ✓ Accessible government that is responsive to citizen needs and concerns
- ✓ Pro-business with an active Chamber of Commerce
- ✓ Quaint downtown that hosts a multitude of special events every month
- ✓ Excellent schools and parks with tons of programs and activities
- ✓ Outstanding full-service public library
- ✓ Safe, friendly neighborhoods that are ideal for raising children & retirement
- ✓ High rate of homeownership with stable property values
- ✓ Low millage rate
- ✓ A scenic harbor with over 3.5 miles of unobstructed views of the bay
- ✓ Strong protections for preserving grand trees and other natural resources
- ✓ High rate of volunteerism and civic pride
- ✓ Close proximity to two international airports
- ✓ Award winning hospital and two Fire Stations serving 18,000+ residents

VISION

During the 2007 Visioning Session, the participants identified strategic actions in four main categories. These strategic actions help guide city-wide and departmental goals and the budget development each year. These same strategic actions are also incorporated into the bi-annual City Commission Goal Setting Workshop. The 2007 VISION strategic action items were categorized within four main categories as listed below.

Mixed Use Activity Centers:

- (1) Land Development Code Comprehensive Review; review requirements to include architectural, setbacks, green space, density.
- (2) Property owners, City and developers working together to achieve quality mixed use VISION.
- (3) Develop marketing plan to support a vibrant downtown.

Planned Development & Public Districts:

- (1) Update Zoning Ordinance
- (2) Adopt Tree Ordinance
- (3) Create Architectural Review Board
- (4) Beautification/Preservation Tax

Traditional Neighborhoods:

- (1) Incentives to preserve & encourage complementary development; amend Zoning to balance architectural preservation, green space, character, without undermining all redevelopment; incentives to preserve historic buildings; historical society.
- (2) Assess existing underutilized building spaces; maximize these spaces prior to developing new.
- (3) Funding to purchase green space and historic property.

9th Avenue Corridor:

- (1) Create façade/beautification grant program and improve City owned rights-of-way with landscape and hardscape.
- (2) Create an industrial park association and ensure effective collaboration between the City and Chamber of Commerce.
- (3) City promotion of business and industry.

MAYOR AND CITY COMMISSION GOALS

The Mayor and Commission meet annually to conduct a goal-setting session to establish a vision for departmental goals, projects, initiatives and policy direction. A goal-setting workshop was held in March 2017, May 2018, and May 2019. Listed below are outstanding goals and priorities from these discussions.

- Community Center- Fitness Center and Facility Improvements
- Waterfront Park and Folly Farm Improvements
- Continued Walkability Improvements
- Capital Improvement Projects and Funding
- Community Sustainability Goals
- Community Economic Goals
- Community Development Goals
- “Ready for 100”- Renewable Energy Initiatives



Executive Summary

Citywide

The FY 2020 budget workshop and goal-setting session on June 17, 2019 included discussions regarding fund reserve levels, millage rates and increases in assessed valuations to include the Community Redevelopment District, employee merit increases, estimated increase in health insurance, and Enterprise fund rate increases. The City Commission also discussed the possible acquisition of the adjacent King property for future expansion of Parks and Building Maintenance administration, sustainability of the Street Improvement fund, Marina slip rental fees and capital projects, and design guidelines for the downtown district. The adopted budget reflects citywide revenues and expenditures, including transfers and fund balance, of \$68,429,850, which is 9.5 percent under the estimated year-end budget for fiscal year ending 2019.

REVENUES

The summaries of revenues by category are as follows:

	Estimated FY 2019	Adopted FY 2020	\$ Change Over (Under)	% Change Over (Under)
Ad Valorem Taxes	\$ 5,428,990	\$ 6,030,630	\$ 601,640	11.08%
Other Taxes	4,587,820	4,713,640	125,820	2.74%
Franchise Fees	1,525,740	1,543,290	17,550	1.15%
Permits, Fees, Special Assessments	2,864,600	2,147,920	(716,680)	-25.02%
Intergovernmental Revenue	3,639,340	3,549,400	(89,940)	-2.47%
Charges for Services	13,903,460	14,903,060	999,600	7.19%
Fines & Forfeitures	39,900	38,270	(1,630)	-4.09%
Miscellaneous Revenue	880,830	935,550	54,720	6.21%
Indirect Allocations	1,680,110	1,460,700	(219,410)	-13.06%
Interfund Transfers	7,564,520	7,152,430	(412,090)	-5.45%
Debt Proceeds	6,388,190	3,670,520	(2,717,670)	-42.54%
Fund Balance Carryforward	27,085,680	22,284,440	(4,801,240)	-17.73%
Total	\$ 75,589,180	\$ 68,429,850	\$ (7,159,330)	-9.47%

Taxes – Ad valorem tax revenue is increased by 11.1 percent with a total budget of \$6,030,630, including General Fund and the Community Redevelopment Agency fund. Based on the 2019 Preliminary Tax Roll, assessed valuations in the city increased by 5.3 percent and increases in the Community Redevelopment District increased by 40.7. The millage rate of 3.9500 is unchanged from the fiscal year 2019 rate of 3.9500 and requires a majority vote from the governing body. The adopted millage rate of 3.9500 is 2.1 percent higher than the rolled back rate of 3.8677 and generates \$106,720 in general fund revenue over ad valorem revenue of \$5,015,190, which is the amount that would be generated by the rolled back rate. Utility and communication services taxes are estimated to increase by 1.8 percent with occupational licenses remaining flat, and the “Penny” from Pinellas one percent sales tax estimated to increase by 4.0 percent.

Franchise Fees – With a budget of \$1,543,290 these fees are projected to increase by 1.2 percent over FY 2019 estimated. The projection is based on historical and current year trends.

Permits, Fees & Special Assessments – The budget of \$2,147,920 is \$716,680 less than the FY 2019 estimate, a 25.0 percent decrease. Of the decrease, there is a 38.0 percent decrease in building permits as a result of revenue generated from two large projects in 2019, including Mease Hospital and new construction in the Community Town Center. There is no increase in the street light assessment fee of \$3.25 per equivalent residential unit (ERU). Moving into fiscal 2020, staff will begin review of the street light assessment with utility charges dropping by 3.0 percent due to the install of LED lights.

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

Intergovernmental Revenue – The decrease in revenue is \$89,940 or 2.5 percent under 2019 estimates. A total increase of 4.0 percent is noted in state revenue sharing and the local government ½ cent sales tax. Decreases of 3.9 percent are noted from the Pinellas Public Library Consortium and County district taxes for fire and EMS. An additional decrease of 25.0 percent or \$78,500 is capital grant revenue.

Charges for Services – Charges for services provided to the citizens are estimated to increase by \$999,600 or 7.2 percent overall. For governmental activities, there is estimated to be a net decrease of \$60,000 in fees for new inspections based on historical trends for the 3rd quarter of 2019. The 4th year of rate increases of 11.5 percent in water and sewer is estimated to generate an additional \$1 million in revenue.

Miscellaneous Revenue - With a budget of \$935,550, miscellaneous revenues are \$54,720 higher than the FY2019 estimate.

Indirect Allocations – This category reflects a 13.1 percent decrease in allocations for services between funds. Line items have been reevaluated and changes updated accordingly.

Interfund Transfers – This category reflects a decrease of 5.5 percent to \$7,152,430. Of this amount, \$3,670,520 is the estimated amount for the final draw for the Series 2018 debt financing in the Water & Sewer Fund being transferred to the Water & Wastewater Renewal and Replacement Fund for infrastructure projects. An additional \$1,003,090 is being transferred from the revenue fund to the renewal and replacement fund to meet infrastructure needs and insure an ending fund reserve of \$500,000 in the renewal and replacement fund. Repayment to the General Fund for the Waterfront Park project loan totals \$257,000, final year of repayment from Capital Projects of \$100,000 and fifth year of repayment from CRA of \$157,000. Transfers from the Capital Projects Fund to debt service funds total \$983,600, transfers from the enterprise funds to debt service funds are \$807,570, and transfers from the Community Redevelopment Fund to debt service funds are \$132,000. Transfers from the General Fund of \$200,000 to the Street Improvement Fund, \$36,000 to the Marina Fund, and \$7,650 to the Street Light Fund and a \$100,000 transfer from the Capital Project Fund to the Parkland Fund. See page 55 for the full schedule.

Debt Proceeds – This category includes 2020 estimates of the Series 2018 final draw on water and sewer infrastructure.

EXPENDITURES

The summaries of expenditures by object are as follows:

	Estimated FY 2019	Adopted FY 2020	\$ Change Over (Under)	% Change Over (Under)
Personnel Services	\$ 13,255,860	\$ 13,749,450	\$ 493,590	3.72%
Operating Expenses	11,458,690	12,051,290	592,600	5.17%
Capital Expenses	15,252,040	11,668,810	(3,583,230)	-23.49%
Non-Operating Expenses	13,338,150	13,233,250	(104,900)	-0.79%
Fund Balance	22,284,440	17,727,050	(4,557,390)	-20.45%
Total	\$ 75,589,180	\$ 68,429,850	(7,159,330)	-9.47%

Personnel Services – Personnel services with a budget of \$13,749,450 is 27.12 percent of citywide budgeted expenditures, excluding fund reserve. The increase over the year-end estimates for 2019 is \$493,590 or 3.7 percent. Personnel services include up to a 4.0 percent merit increase, a 1.7 percent increase in health insurance and a 2.0 percent increase in dental insurance. Additionally, a \$30,000 lump sum amount is programmed for a federally mandated CDL recertification and an incentive pay program.

Staffing Levels – Staffing changes reflect a net decrease of .61 full time equivalent positions, all of which are part-time and temporary positions.

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

A comprehensive schedule by department within the operating funds reflects adopted full and part-time positions from FY 2016 through adopted FY 2020 on page 37.

Operating Expenses – Operating expenses with an adopted budget of \$12,051,290 is 23.8 percent of the citywide budget, excluding fund reserve. Operating expenses are 5.2 percent and \$592,600 over fiscal year 2019 year end estimates. Larger items making up a portion of the change are \$45,070 for contractual services with the Pinellas County Sheriff's office, adding back the Seafood Fest for \$30,000, increasing recreation instructors by \$42,000, increase in the purchase price of potable water from Pinellas County by \$67,470 (County rate increases of 4.0 percent from 2019 to 2023), increase of \$92,760 for wastewater with City of Clearwater, and an increase of sanitation solid waste fees of \$40,000 and recycling fees of \$200,000.

Capital Expenses – Capital expenses with a budget of \$11,668,810 is 23.0 percent of the citywide budget, excluding fund reserve. Capital expenses are \$3,583,230 or 23.5 percent lower than the fiscal 2019 year end estimate. Capital expenses can be found in detail in the Capital Improvement Program in pages 293 through 357 of this document.

The citywide budget includes \$435,500 for equipment, \$95,500 for library books, audio/visual and online content, \$754,200 the replacement and purchase of vehicles, and total capital and infrastructure improvements of \$9,965,610.

Non-Operating Expenses – Non-operating expenses with a budget of \$13,233,250 is 23.0 percent of the citywide budget, excluding fund reserves. Non-operating expenses are \$104,900 and .79 percent lower than fiscal year end estimates for 2019.

This category includes transfers for debt service principal and interest and amortized costs and fees of \$2,513,570, which takes into consideration debt service requirements that one-twelfth of the prior year's principal and interest payments be maintained in fund reserve. Grants to non-profits from City Commission total \$80,000. Indirect cost allocations (shared services) between funds are \$1,460,700 with interfund transfers at \$7,152,430, inclusive of \$3,670,520 in a transfer for debt for Water & Wastewater to Water & Wastewater Renewal & Replacement for infrastructure projects. Depreciation within the enterprise funds totals \$2,026,550.

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CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

The following table reflects staff's estimate of beginning fund balance as of October 1, 2019 and ending fund balance as of September 30, 2020. Appropriated fund balance is \$(4,557,390) for all funds citywide.

FUND BALANCE CHANGE

Fund No.	Fund Description	Estimated Fund Balance (10/01/2019)	Adopted Revenues FY 2020	Adopted Expenditures FY 2020	Estimated Fund Balance (9/30/2020)	Appropriated Fund Balance FY 2020
GOVERNMENTAL FUNDS						
001	General Fund	\$ 8,032,760	\$ 15,727,840	\$ (15,531,970)	\$ 8,228,630	\$ 195,870
012	Public Safety	110,360	7,800	(18,000)	100,160	(10,200)
014	Street Improvement	440,910	443,000	(847,000)	36,910	(404,000)
015	Marina	96,390	89,040	(183,540)	1,890	(94,500)
017	City Tree Bank	85,080	17,500	(63,000)	39,580	(45,500)
021	Debt Service - 2012 Public Improvement Bond	74,550	319,000	(318,100)	75,450	900
023	Debt Service - 2006 Revenue Note	26,030	27,990	(26,510)	27,510	1,480
024	Debt Service - 2008 Revenue Note	82,670	545,600	(545,600)	82,670	-
027	Series 2018 Debt (Govt)	15,000	178,010	(163,860)	29,150	14,150
032	Capital Projects	571,080	2,064,640	(2,288,990)	346,730	(224,350)
060	Multimodal Impact Fee	707,050	51,000	-	758,050	51,000
061	Law Enforcement Trust	2,060	-	-	2,060	-
062	Street Lighting	92,340	254,740	(232,000)	115,080	22,740
063	Parkland	84,020	135,150	(196,920)	22,250	(61,770)
064	Transportation Impact Fee	-	-	-	-	-
065	Library Impact Fee Trust Fund	77,270	12,500	-	89,770	12,500
067	Community Redevelopment Agency (CRA)	155,750	916,720	(1,038,320)	34,150	(121,600)
069	Parking Impact Fee Fund	-	-	-	-	-
074	Street Assessment	36,610	-	-	36,610	-
Subtotal Governmental Funds		10,689,930	20,790,530	(21,453,810)	10,026,650	(663,280)
ENTERPRISE FUNDS						
011	Stormwater	869,900	1,519,230	(1,374,730)	1,014,400	144,500
020	Debt Service - 2001/2012 Revenue Bond	194,910	13,160	(169,500)	38,570	(156,340)
022	Debt Service - 2006 Revenue Note	629,760	50,410	(590,830)	89,340	(540,420)
028	Series 2018 Debt (Prop)	35,920	744,000	(735,200)	44,720	8,800
041	Water & Wastewater	3,757,910	14,964,620	(15,045,290)	3,677,240	(80,670)
043	Reclaimed Water	713,440	13,680	-	727,120	13,680
044	Sanitation	1,105,730	3,198,530	(3,682,440)	621,820	(483,910)
047	Wastewater Development	946,540	37,250	(25,000)	958,790	12,250
048	Water & Wastewater Renewal & Replacement	3,312,000	4,814,000	(7,626,000)	500,000	(2,812,000)
077	Wastewater Construction Assessment	28,400	-	-	28,400	-
Subtotal Enterprise Funds		11,594,510	25,354,880	(29,248,990)	7,700,400	(3,894,110)
Total All Funds		\$ 22,284,440	\$ 46,145,410	\$ (50,702,800)	\$ 17,727,050	\$ (4,557,390)

General Fund

The City Commission adopted a general fund reserve policy in 2011 requiring a twenty (20) percent fund reserve committed for the specific purpose of emergency stabilization based on the current year budget excluding fund reserve as well as a sustainable targeted minimum fund reserve of two months (17 percent) of prior year's operating expenses. For the FY 2020 adopted budget, budgeted fund reserve is \$8,228,630. Of total fund reserve, the general fund reserve policy requirement for emergency stabilization is \$3,106,394 and the targeted minimum fund reserve is \$2,560,060. Per the policy, the unrestricted fund reserve, including a \$300,000 contingency for unknowns, of \$5,122,226 is 34.0 percent of prior year's operating expenses, which is just over 4 months of operating.

General Fund revenues and expenditures are \$23,760,600, including transfers and fund balance. The adopted budget increases fund reserve by \$195,870.

REVENUES – Adopted General Fund revenues, including transfers, of \$15,727,840 are \$80,230 or 0.51 percent below 2019 estimated year end. The most significant changes are as follows:

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

Ad Valorem Tax – The City's gross taxable value increased by \$68,605,251 or 5.29 percent over the FY 2019 final gross taxable value of \$1,296,325,600. The adopted millage rate of 3.9500 per \$1,000 of assessed property value will generate \$5,121,910 in ad valorem revenue. This is an increase of \$256,430 over budgeted ad valorem for FY 2019. The 3.9500 adopted millage rate is unchanged from the FY 2019 adopted millage rate and requires a majority vote of the governing body. The adopted millage is 2.1 percent higher than the rolled back rate of 3.8677. The roll back rate would generate ad valorem revenue of \$5,015,190, which is lower than revenue generated by the adopted millage rate by \$106,720.

	FY 2016 Final	FY 2017 Final	FY 2018 Final	FY 2019 Final	FY 2020 Adopted
Millage Rate (mills per \$1,000)	4.0479	3.9500	3.9500	3.9500	3.9500
Gross Taxable Value	\$ 1,068,026,697	\$ 1,131,095,900	\$ 1,209,169,288	\$ 1,296,325,600	\$ 1,364,930,851
Total Taxes Levied	\$ 4,323,265	\$ 4,467,830	\$ 4,776,220	\$ 5,121,560	\$ 5,391,480
Amount Budgeted	\$ 4,107,107	\$ 4,247,430	\$ 4,546,090	\$ 4,865,480	\$ 5,121,910
Percentage Budgeted	95.00%	95.00%	95.00%	95.00%	95.00%

Ad valorem revenue is assumed to be 95 percent of taxes levied.

Permits, Fees & Special Assessments – These budgeted line items decreased by \$212,200 or 38.1 percent as a result of building permit revenue from two large projects in fiscal 2019. Currently, there is not an estimate in the adopted budget for any large commercial projects.

Miscellaneous Revenue – Miscellaneous has increased by \$25,090 or 10.0 percent over fiscal year 2019 estimates and includes nominal increases of \$6,000 in interest earnings, \$5,500 for the sale of fixed assets, \$6,000 for the Chrissie Elmore Trust, and nominal decreases of \$2,000 in scrap sales and recreation netted against a prior year refund of \$11,590 for revenue from county fire.

Interfund Transfers – Interfund transfers into general fund of \$257,000 is for a loan repayment from the Capital Projects fund and the Community Redevelopment fund. The adopted budget includes the final year of a \$100,000 5-year repayment from Capital Projects fund for the Waterfront Park project. The Community Redevelopment fund transfer of \$157,000 extends through FY 2022.

EXPENDITURES – Adopted General Fund expenditures, including transfers, of \$15,531,970 are \$472,790 or 3.1 percent over 2019 estimated year end.

Personnel services totaling \$10,069,470 are \$409,020 or 4.2 percent above fiscal year end estimates for 2019 and make up 64.8 percent of total general fund appropriations. Increases include up to a 4.0 percent merit increase, a 1.7 percent increase in medical insurance and a 2.0 percent increase in dental insurance. As previously noted under citywide, there is a \$30,000 lump sum amount programmed for CDL recertification and an incentive pay program.

Operating expenses total \$4,636,650 and are \$236,350 or 5.4 percent over estimated year end and 29.9 percent of general fund appropriations. Several increases include \$15,700 for the 2020 election; \$42,200 to paint the interior of City Hall, which was last painted in 2008; \$45,070 or a 3.3 percent in law enforcement contract with the Pinellas County Sheriff; \$55,000 in the Main Street budget for events; \$39,530 for recreation instructors; \$17,910 in equipment and software for Recreation; and, \$15,000 for tree trimming at Safety Harbor City Park.

Capital expenses total \$95,500 and are \$9,010 or 10.4 percent over estimated year end. The budget reflects outlay for library books, audiovisual materials and online/e-content.

Non-operating expenses and interfund transfers total \$730,350 or 19.9 percent under the 2019 estimate. The change is in indirect allocations, interfund transfers and grants to non-city agencies awarded by City Commission.

General Fund - Other Information

City Commission includes non-operating expenses funding of \$80,000 for non-city agencies. Recipients will be identified after adoption of the final budget.

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

The FY 2020 budget retains a contingency for unanticipated expenditures to address emergencies, unanticipated expenditures and/or opportunities that were unforeseen at the time of budget preparation. The amount allocated to this account is \$300,000, which represents approximately 2.0 percent of adopted budget appropriations. Per City Code, the City Commission approves all appropriation transfers from this account via a budget amendment.

Capital Projects Fund

CAPITAL PROJECTS revenues and expenditures, including transfers and fund balance, are \$2,635,720. A detailed listing of capital projects is located in the Capital Improvement Program on pages 293-357 within this document.

Revenues generated from “Penny” or local government infrastructure tax is estimated at \$2,016,920 and is \$77,570 or 4.0 percent above the year end estimate. County voters approved “Penny” revenues on November 7, 2018, which will continue until January 2030.

The capital projects expenditures totaling \$1,125,390 are as follows: two replacement and one new vehicle total \$229,200; citywide facility improvements totaling \$674,690; and, equipment for \$221,500. Non-operating expenses to service debt totals \$938,600, a repayment of \$100,000 to General Fund and a \$100,000 transfer to the Parkland Fund. Neighborhood projects grants are budgeted at \$25,000 in an operating account as the individual grants do not meet the criteria for capital projects. Fund reserve is \$346,730.

Special Revenue Funds

CRA (COMMUNITY REDEVELOPMENT AGENCY) FUND revenues and expenditures total \$1,072,470.

Ad valorem revenues total \$908,720 at the adopted millage rate of 3.9500 and 5.3590 for the City and County, respectively, as follows:

Millage Rate	Preliminary Property Valuations	
	County	City
2019 (FY 2020) Certified Taxable Values for TIF	5.3590	3.9500
Base Year Taxable Value	\$ 134,964,908	\$ 134,340,306
Current year Tax Increment Value	<u>31,944,080</u>	<u>31,944,080</u>
Proportionate share	<u>103,020,828</u>	<u>102,396,226</u>
Dedicated increment value	0.95	0.95
Millage per \$1,000	97,869,787	97,276,415
Calculation	5.3590	3.9500
Total Revenue per Millage	<u>524,480</u>	<u>384,240</u>
		\$ 908,720

The preliminary taxable values in the Tax Increment Financing District increased by 40.9 percent in the county and 40.7 percent in the city.

Additional revenues include investment earnings of \$8,000 and a balance carryforward of \$155,750.

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

Expenditures for CRA by project are as follows in the adopted budget:

Project	Expenditures	Adopted
	Personal Services	<u>\$ 47,930</u>
CRBANN	Banners	3,000
CRGRNT	C/R façade and partnership incentives	95,000
CRCSSL	CSX land lease	470
CRLITE	Decorative lighting	5,000
CRFEES	District fees	920
CRMRKT	Marketing	5,000
CRSWRR	Sidewalks R/R	25,000
CRSIGN	Signage	15,000
CRST SC	Streetscaping	20,000
	Total Other Current Charges	<u>169,390</u>
CRGAZB	Gazebo Improvements	16,000
LB2020	Library design	300,000
ST0028	Main Street bricks	100,000
CRAART	Public Art Committee	100,000
CRREST	Refurbish Marina Restrooms	16,000
	Total Improvements Other Than Buildings	<u>532,000</u>
	Transfer Out to General Fund	157,000
	Transfer Out to 2018 Debt (Baranoff Oak)	<u>132,000</u>
	Total Transfers Out	<u>289,000</u>
	Subtotal CRA Expenditures	1,038,320
	Budgeted fund reserve	<u>34,150</u>
	Total expenditures and fund reserve	<u>\$1,072,470</u>

The adopted budget includes \$157,000 in transfers out to the General Fund, which is the fifth year of seven years the fund will repay General Fund for the Waterfront Park project and a transfer to the to the 2018 debt service fund for the Baranoff Oak property acquisition.

STREET LIGHT FUND revenues and expenditures total \$347,080.

The City Commission implemented a street light assessment in fiscal year 2013. The Street Lighting Services and Facilities charges are allocated among benefitted tax parcels using a methodology based upon “Equivalent Residential Units” or “ERUs” with one (1) ERU equal to 2,629 square feet, which is the size of the average single family residential building in the City. The methodology requires annual validation of all properties assessed the fee.

In fiscal year 2016, City Commission reduced the amount per ERU benefitting properties from \$4.25 per ERU per month to \$3.25 per ERU per month. Revenue from the assessment is estimated at \$245,770 in the adopted budget. Estimated Duke charges for utilities are \$232,000. This is a decrease of 8.76 percent under FY 2018 actual. Currently, expenditures are continuing to decline in the 3rd quarter of FY 2019. With an estimated fund reserve of \$115,080, staff will begin evaluating the rate per ERU over the next quarter.

Enterprise Funds

The adopted budget includes adjustments based on a rate study conducted by Stantec (formerly Burton & Associates, Inc.) in late 2016. The rate increase for the 2017 budget was adopted by City Commission and implemented on January 1, 2017. Stormwater and water/wastewater funds reflect rate increases.

Stormwater

The adopted stormwater budget is \$2,389,130. In fiscal year 2016, the City Commission approved a rate of \$8.50 per ERU effective January 1, 2017, increasing to \$10.00 per ERU October 1, 2017, \$10.30 on October 1, 2018 and \$10.61

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

on October 1, 2019 in an effort to have the fund sustain the operations, maintenance, non-operating and debt service of the fund but also to build a fund reserve to meet ongoing capital costs. With the ERUs generating revenue of \$1,489,500 annually, fund reserve is sustaining capital projects in the 5-year Capital Improvement Program. Refer to pages 293 through 297 in the Capital Improvement Program.

The total stormwater budget including personnel, operating, capital, depreciation and debt service at \$1,374,730 is 22.6 percent or \$401,980 lower than the 2019 year end estimate. Of this decrease, \$427,590 is in capital infrastructure.

Water and Wastewater

The budget for the water and wastewater operating fund is \$18,722,530, inclusive of fund reserves. In December 2016, City Commission approved annual rate increases for both water and wastewater services of 11.5 percent for each of the next five years. Operating expenses within the Finance, Water and Wastewater departments remain relatively flat while Information Technology increased due to an increase of \$400,000 for a replacement citywide accounting system. Many of the expenses with the Information Technology department are allocated to other funds, both governmental and enterprise based on services provided. Capital improvements in the Water and Wastewater and Water and Wastewater Renewal/Replacement funds are \$24,499,500 over the next 5 years. See pages 334 through 339 and pages 344 through 351 in the Capital Improvement Program for a complete listing of projects.

Sanitation

Sanitation charges for services of \$3,039,800 in the FY 2020 adopted budget are estimated to increase by 4.0 percent over FY 2019 per the rate study conducted in 2016. No rate increases have occurred since the 2016 Solid Waste Study, which recommended 4.0 increases beginning in FY 2019 assuming landfill fees increased. Landfill fees have not increased nor were rates increased in FY 2019. Moving into the adopted budget, landfill fees are programmed to increase by 6.0 percent per ton and recycling is expected to increase by 200.0 percent per ton. The annual financial impact for both is \$240,000 based on historical information and current trends. There is a nominal increase between fiscal 2019 estimated and 2020 adopted as the increases in operating are offset by decreases in capital. However, if you refer to pages 340 through 342 in the Capital Improvement Program, there is \$1.4 million in unfunded equipment starting in FY 2022.

Capital Improvement Program

The Capital Improvement Program (CIP) for FY 2019/20 – FY 2023/24, beginning on page 294, includes projects totaling \$41,152,710 of which \$11,668,810 is planned for expenditure during FY 2020 budget year. Expenditures in the five year plan by type are as follows: General Government - \$3,230,040; Public Safety - \$1,074,500; Physical Environment - \$27,639,800; Transportation - \$4,351,950; and Culture and Recreation - \$4,865,420. Of the total amount programmed in the five year plan, it is estimated that 13.8 percent or \$5,670,520 will be funded using the issuance of debt.

Conclusion

Preparation of the budget document requires a substantial amount of time and commitment. This process would not be possible without the efforts and dedication of many individuals. Gratitude is extended to the Department Directors for their cooperation and diligence in developing a pragmatic record outlining the needs of their departments and the residents of Safety Harbor. Special appreciation is extended to the Finance Department and Administrative Support staff in all departments for their unfailing support, hard work and professionalism in preparing a well-conceived budget document. Finally, an acknowledgement and a special thank you is extended to the Finance Advisory Committee for their review and their advisory contributions to our financial security.



Matthew L. Spoor
City Manager

**GENERAL FUND
FUND BALANCE
TEN YEAR HISTORY**

<u>YEAR</u>	<u>GENERAL FUND EXPENDITURES</u>	<u>RESERVE AMOUNT</u>	<u>PERCENT OF BUDGET</u>
2019/20	\$ 15,531,970	\$ 8,228,630	52.98%
2018/19	\$ 15,059,180	\$ 8,032,760	53.34%
2017/18	\$ 14,950,765	\$ 7,283,864	48.72%
2016/17	\$ 14,504,488	\$ 7,691,726	53.03%
2015/16	\$ 13,063,223	\$ 8,372,035	64.09%
2014/15	\$ 14,185,601	\$ 7,528,970	53.07%
2013/14	\$ 12,405,355	\$ 8,240,910	66.43%
2012/13	\$ 12,266,371	\$ 8,321,060	67.84%
2011/12	\$ 12,613,264	\$ 8,436,470	66.89%
2010/11	\$ 13,061,230	\$ 8,595,519	65.81%

CITY PROFILE



SAFETY HARBOR:

Its Place In History and Today



Safety Harbor is comfortably nestled along the northwest edge of Old Tampa Bay in Pinellas County. Safety Harbor enjoys a unique place in the history books and in the hearts of its citizens and visitors. The first inhabitants were the Timucuan Indians who called the area Tocobaga. In 1528, Spanish adventurers led by the explorer Pánfilo de Narváez landed on our shores. Safety Harbor is the home of the historic Espíritu Santo Springs. Given this name in 1539 by the Spanish explorer Hernando de Soto, who was searching for the legendary Fountain of Youth, these natural springs have attracted attention worldwide for their curative powers. Safety Harbor was first homesteaded by Count Odet Philippe, a French surgeon in Napoleon's navy, who is credited with introducing citrus growing to Florida. Established in 1823, the Count's homestead is now the site of Philippe Park, which is a 122-acre Pinellas County owned and operated facility that is very popular among our residents and visitors.

Safety Harbor was formally incorporated as a City in 1917 with a population of 200 persons. Today 18,031 persons call Safety Harbor their home. As primarily a residential community, the City has maintained the character of a family oriented community while preserving our environmentally sensitive lands and revitalizing our historic downtown Business District. Recently, a resident who has lived in numerous cities throughout the country gave our City what must be viewed as the ultimate of compliments when she stated that she chose Safety Harbor because it offered the best parts of each of the communities she had previously called home.

Safety Harbor features easy access to the region's cultural, recreational and transportation facilities. These include Tampa International Airport, St. Pete-Clearwater International Airport, Ruth Eckerd Hall, Busch Gardens, Amalie Arena, Raymond James Stadium, Tropicana Field, the Sun Dome and, of course, the beautiful beaches of the Florida Suncoast. Within easy driving distance are Walt Disney World, SeaWorld, Universal Studios, LEGOLAND and other major attractions. Miami in the southern end of the state and Tallahassee to the north are less than a half-day's drive. Major area sports teams include the Tampa Bay Lightning hockey team, Tampa Bay Buccaneers football team, the Tampa Bay Rays baseball club, and the Tampa Bay Rowdies soccer team.

Safety Harbor is one of 24 cities in Pinellas County. The County has a population of over nine hundred thousand residents. Safety Harbor's low-density development, however, gives it an oasis-like quality in contrast to the high-density population of Pinellas County in general.

CITY OF SAFETY HARBOR

General Information

- Incorporated: June 11, 1917
- Form of Government: Commissioner-Manager
- Elected Officials: Mayor and four at-large Commissioners
- Administration: City Manager appointed by City Commission

Population Characteristics:

Population: 18,031

Median Age: 51.8

Age Distribution:	<u>Number</u>	<u>Percent</u>
Under 5	667	3.7%
5-14	1,713	9.5%
15-24	1,677	9.3%
25-44	3,300	18.3%
45-64	5,986	33.2%
65-84	4,057	22.5%
85 and Older	631	3.5%

Household Profile:	<u>Number</u>	<u>Percent</u>
Households with families	7,211	95.5%
Average household size	2.40	

Gender Distribution:	<u>Number</u>	<u>Percent</u>
Male	8,420	46.7%
Female	9,611	53.3%

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

Education:

Educational Attainment: <i>(25 years or older)</i>	<u>Number</u>	<u>Percent</u>
Less than 9th grade	292	2.1%
Some high school, no diploma	770	5.5%
High school graduate or GED	3,995	28.6%
Some college, no degree	2,880	20.6%
Associate's degree	1,273	9.1%
Bachelor's degree	3,250	23.3%
Graduate or professional degree	<u>1,513</u>	10.8%
	<u>13,974</u>	

Employment:

Labor Force: <i>(For those 16 years or older)</i>	<u>Number</u>	<u>Percent</u>
In labor force	9,188	60.5%
Civilian labor force	9,176	60.4%
Employed	8,738	57.5%
Unemployed	438	4.8%
Armed forces	12	0.1%

Employed Work Classifications:	<u>Number</u>	<u>Percent</u>
Private employment	7,442	85.2%
Government employment	884	10.1%
Self-employment	395	4.5%

Income:

Per Capita Income	\$ 39,435
Median household income	\$ 63,901
Average household income	\$ 90,057

Public Assistance and Poverty Rates:	<u>Percent</u>
Families with income below poverty level	6.1%
Households receiving Social Security	38.8%
Households receiving Supplemental Security Income	3.4%
Households receiving cash public assistance income	1.4%
Households receiving Food Stamp/SNAP benefits	6.2%

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

Housing:

Number of Housing Units:	<u>Number</u>	<u>Percent</u>
Single Family	5,306	77.5%
Multi-Family	809	11.8%
Mobile Homes	731	10.7%
Total	6,846	100.0%

Tenure Characteristics:	<u>Number</u>	<u>Percent</u>
Owner Occupied	5,768	82.1%
Renter Occupied	1,621	17.9%
Total	7,389	100.0%

Economy:

Type of Business:	<u>Number of Establishments</u>
Utilities	1
Construction	48
Manufacturing	28
Wholesale Trade	22
Retail Trade	65
Transportation & Warehousing	5
Information	12
Finance & Insurance	55
Real Estate, Rental & Leasing	52
Professional, Scientific & Tech Services	117
Administrative, Waste Management, Remediation	39
Educational Services	12
Health Care & Social Assistance	103
Arts, Entertainment & Recreation	13
Accommodation & Food Services	58
Other Services (except Public Administration)	96
Public Administration	15
Unclassified Establishments	74
Total	815

Source: Pinellas County Economic Development, July 2018

Source: US Census Bureau 2018

**CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET**

Top 7 Employers by Business Type:	Number of Employees
Healthcare and Social Assistance	1,160
Manufacturing	586
Other Services (except Public Administration)	579
Accommodation & Food Service	456
Construction	425
Professional, Scientific and Technical Services	380
Educational Services	306

Source: Pinellas County Economic Development, February 2018

Top 6 Safety Harbor Employers:	Number of Employees
Mease Countryside Hospital	1,148
Angelica Corporation	273
Safety Harbor Resort & Spa	250
Safety Harbor Middle School	143
Citrus County Investment	82
Espirito Santo Catholic Church	74

Source: A to Z Databases

Top 3 Safety Harbor Taxpayers - Real Property:	Taxable Value
Safety Harbor Property Holdings, LLC	\$ 17,500,000
Freedom Land Trust	\$ 16,291,500
Safety Harbor Spa & Resort, LLC	\$ 16,225,223

Top 3 Safety Harbor Taxpayers - Personal Property:	Taxable Value
Duke Energy Florida	\$ 10,174,500
Mastercut Tool Corp	\$ 3,905,076
Florida Gas Transmission	\$ 3,492,379

Source: Pinellas County Property Appraiser

Land:

Land Area	5.32 square miles
Water	0.10 square miles

Source: U.S. Census Bureau 2018 American FactFinder, unless otherwise noted



CITY OF SAFETY HARBOR

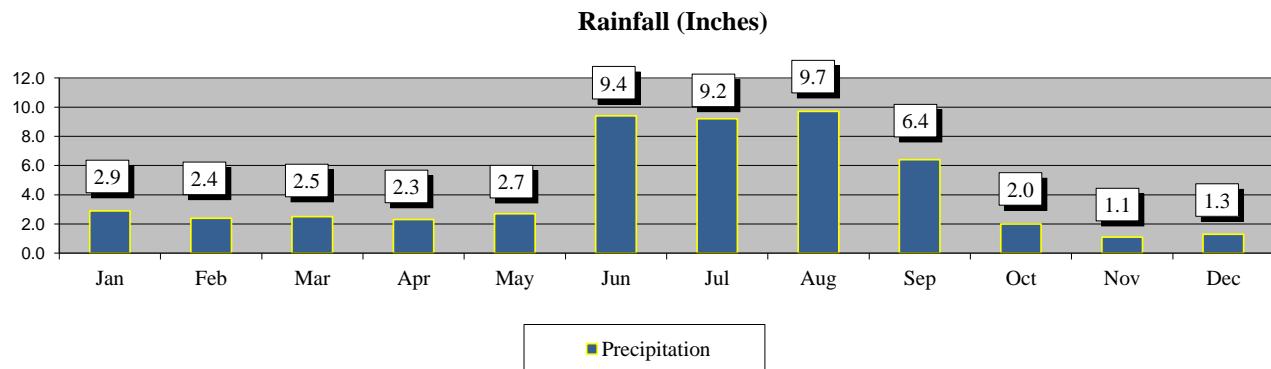
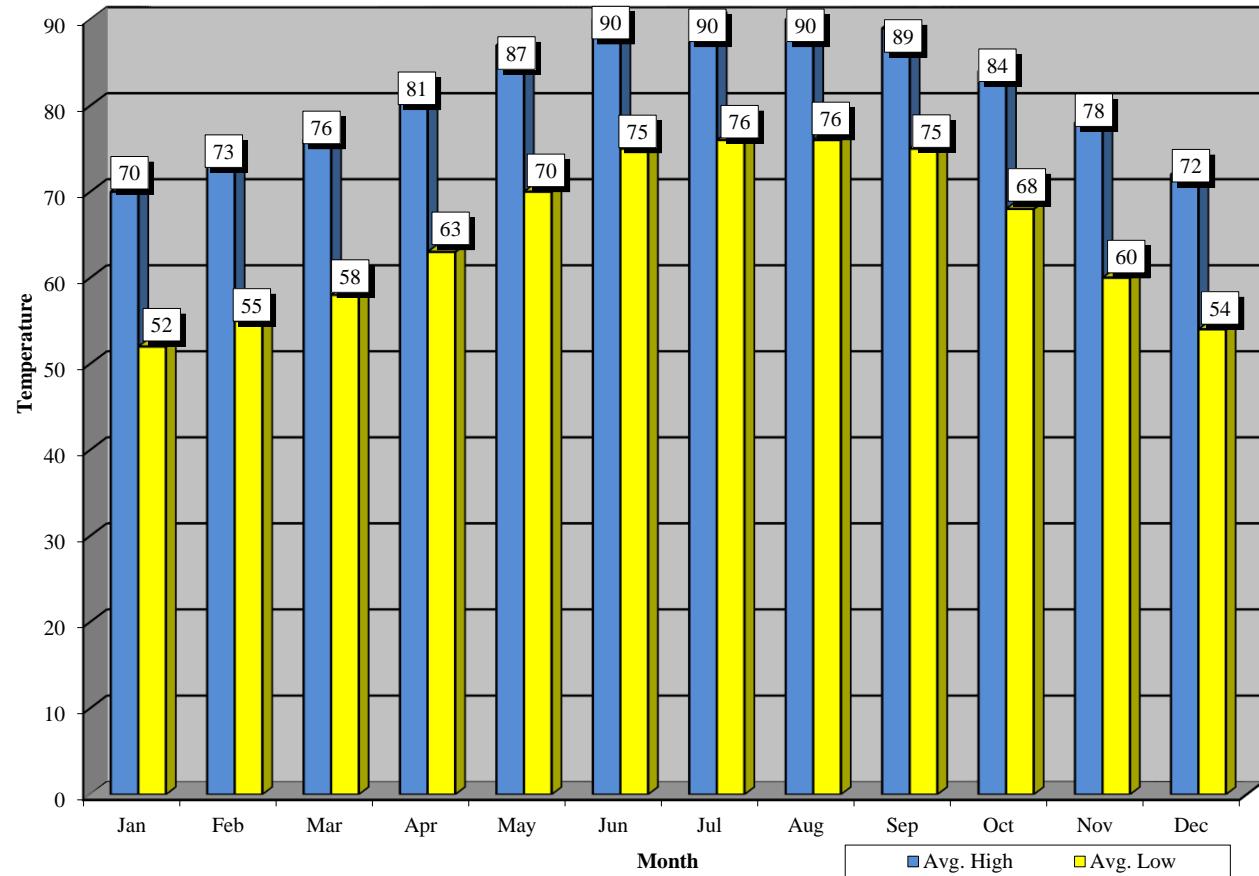
Geography



CITY OF SAFETY HARBOR

Climate

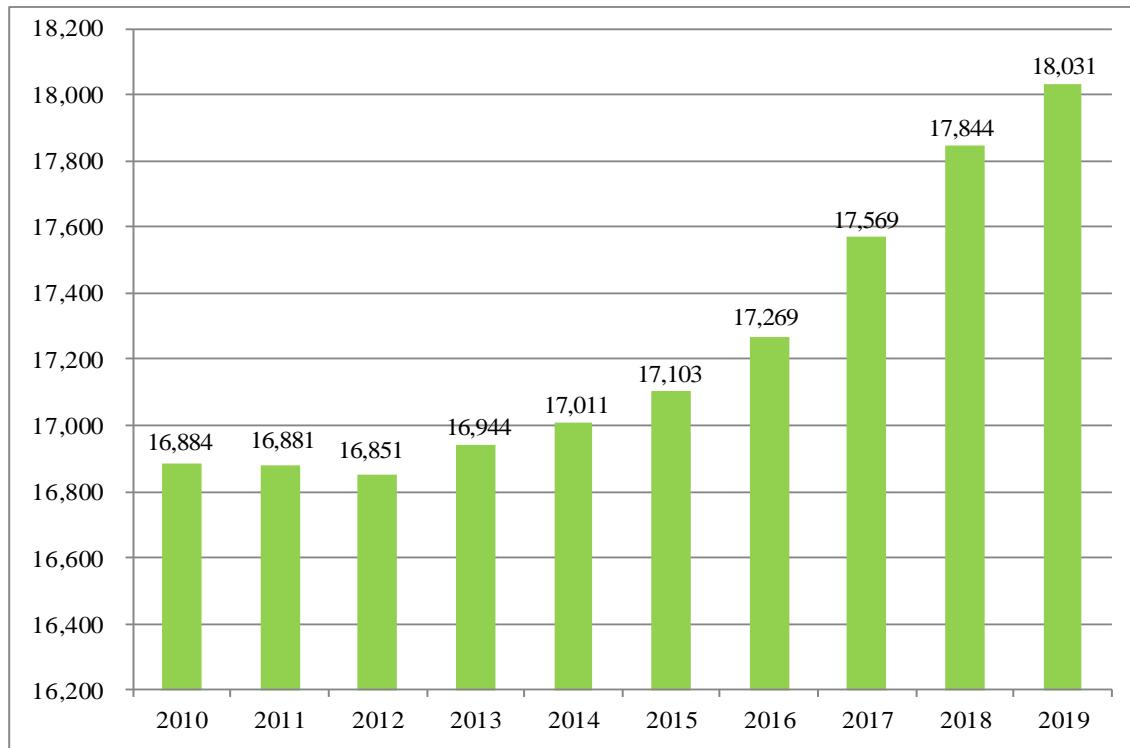
Safety Harbor enjoys a year round tropical climate



Source: www.weather.com

CITY OF SAFETY HARBOR

Population



YEAR	POPULATION	POPULATION	
		CHANGE	% CHANGE
(2) 2010	16,884	(941)	-5.28%
(1) 2011	16,881	(3)	-0.02%
(1) 2012	16,851	(30)	-0.18%
(1) 2013	16,944	93	0.55%
(1) 2014	17,011	67	0.40%
(1) 2015	17,103	92	0.54%
(1) 2016	17,269	166	0.97%
(3) 2017	17,569	300	1.74%
(4) 2018	17,844	275	1.57%
(4) 2019	18,031	187	1.05%

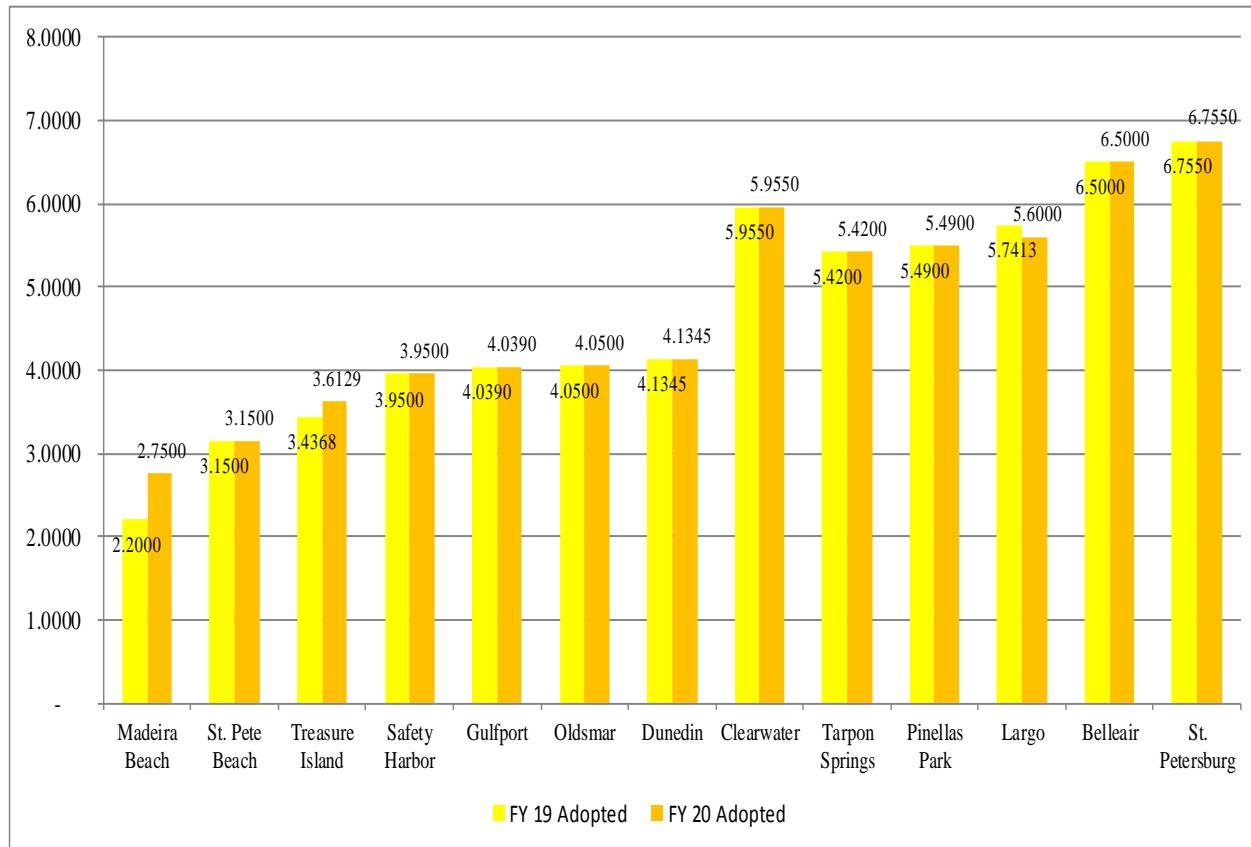
SOURCE:

- (1) University of Florida, Bureau of Economic and Business Research as of April 1st of each year
- (2) 2010 U.S. Census
- (3) Pinellas County Economic Development 2017
- (4) U.S. Census Estimate July 1, 2018

CITY OF SAFETY HARBOR
MILLAGE RATE
Past Ten Years

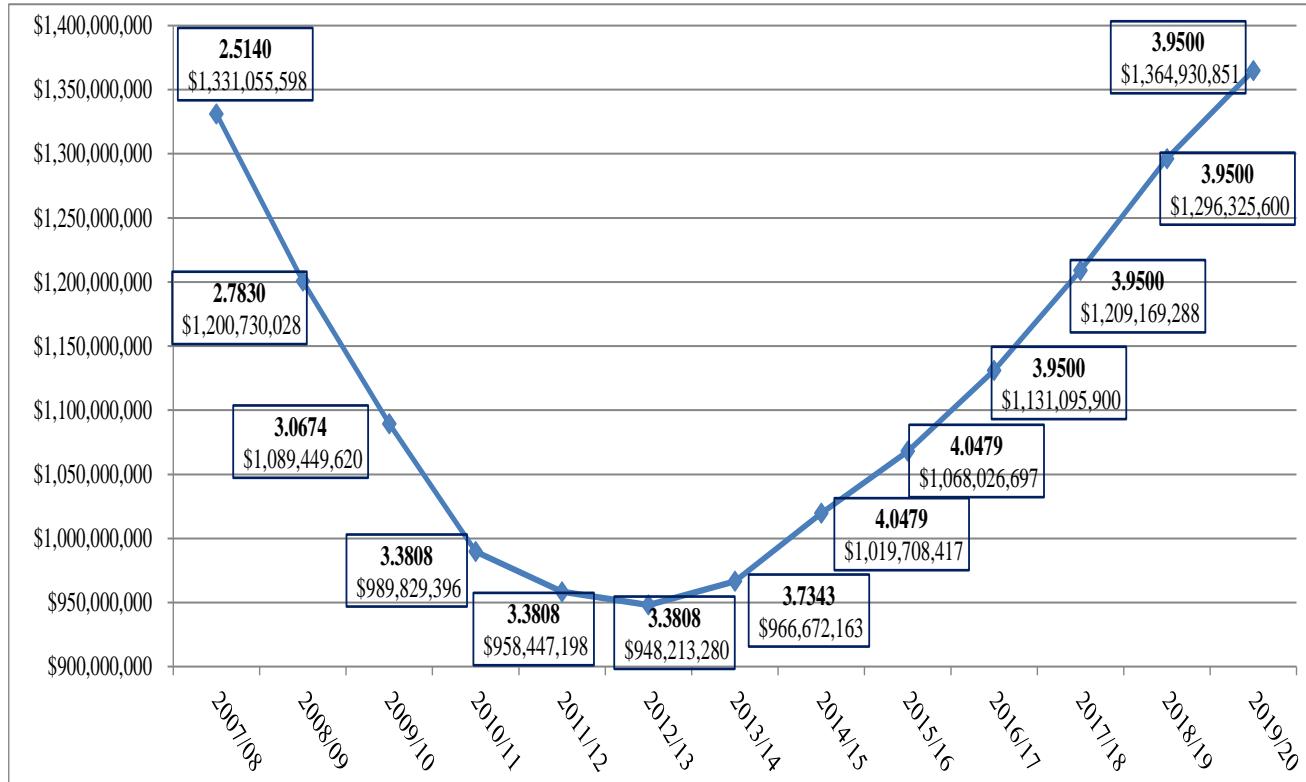
FISCAL YEAR	ADOPTED	ROLLBACK
2010	3.0674	3.0835
2011	3.3808	3.3394
2012	3.3808	3.4853
2013	3.3808	3.4123
2014	3.7343	3.3457
2015	4.0479	3.5675
2016	4.0479	3.8808
2017	3.9500	3.8698
2018	3.9500	3.7290
2019	3.9500	3.7096
2020	3.9500	3.8677

COMPARATIVE MILLAGE RATES FISCAL YEAR 2019/20



	FY 2019 <u>Adopted</u>	FY 2020 <u>Adopted</u>	Increase (Decrease)
Madeira Beach	2.2000	2.7500	0.5500
St. Pete Beach	3.1500	3.1500	-
Treasure Island	3.4368	3.6129	0.1761
Safety Harbor	3.9500	3.9500	-
Gulfport	4.0390	4.0390	-
Oldsmar	4.0500	4.0500	-
Dunedin	4.1345	4.1345	-
Clearwater	5.9550	5.9550	-
Tarpon Springs	5.4200	5.4200	-
Pinellas Park	5.4900	5.4900	-
Largo	5.7413	5.6000	(0.1413)
Belleair	6.5000	6.5000	-
St. Petersburg	6.7550	6.7550	-

**CITY OF SAFETY HARBOR
ASSESSED VALUATION
Past 13 Years**



	Assessed Valuation	% Change	Millage Rate	% Change	Revenue (95%)	% Change
2007/08	\$ 1,331,055,598	6.56%	2.5140	-8.22%	\$ 3,178,960	-2.20%
2008/09	\$ 1,200,730,028	-9.79%	2.7830	10.70%	\$ 3,174,550	-0.14%
2009/10	\$ 1,089,449,620	-9.27%	3.0674	10.22%	\$ 3,174,689	0.00%
2010/11	\$ 989,829,396	-9.14%	3.3808	10.22%	\$ 3,179,094	0.14%
2011/12	\$ 958,447,198	-3.17%	3.3808	0.00%	\$ 3,078,302	-3.17%
2012/13	\$ 948,213,280	-1.07%	3.3808	0.00%	\$ 3,045,433	-1.07%
2013/14	\$ 966,672,163	1.95%	3.7343	10.46%	\$ 3,429,352	12.61%
2014/15	\$ 1,019,708,417	5.49%	4.0479	8.40%	\$ 3,921,294	14.35%
2015/16	\$ 1,068,026,697	4.74%	4.0479	0.00%	\$ 4,107,102	4.74%
2016/17	\$ 1,131,095,900	5.91%	3.9500	-2.42%	\$ 4,244,437	3.34%
2017/18	\$ 1,209,169,288	6.90%	3.9500	0.00%	\$ 4,537,408	6.90%
2018/19	\$ 1,296,325,600	7.21%	3.9500	0.00%	\$ 4,865,479	7.23%
2019/20	\$ 1,364,930,851	5.29%	3.9500	0.00%	\$ 5,121,903	5.27%
Average	\$ 1,103,549,870	0.42%	3.6352	3.96%	\$ 3,823,254	4.18%
Δ FY09:FY20	\$ 164,200,823	13.68%	1.1670	41.93%	\$ 1,947,353	61.34%



INTRODUCTION

The FY 2019/2020 Annual Operating Budget for the City of Safety Harbor, Florida is intended to serve four purposes:

The Budget as a Policy Document

As a policy document, the Budget indicates what services the City will provide during the twelve-month period beginning October 1, 2019. The Budget Message (City Manager Letter) summarizes the issues facing Safety Harbor and how the budget has and will address them. On a more detailed level, each department has submitted goals and objectives as well as performance measures upon which progress will be monitored.

The Budget as an Operations Guide

The Budget is the operating plan used as a guide in providing services to the citizens we serve. Each department budget section provides goals and objectives, performance measures, line item appropriation budgets, organizational charts, and a personnel summary count for FY 2019/2020.

The Budget as a Financial Plan

As a financial plan, the Budget outlines how much City services will cost and how they will be funded. The Budget Message section provides an overview of City goals, a citywide budget summary including revenue and expenditure categories, followed by discussion of the general fund and special revenue fund budgets. Following the message, there is a discussion of the City's budget process, fund structure and measurements focus. The fund sections include estimates of the City's financial condition at September 30, 2019 and a comparison of financial activity for fiscal years ended September 30, 2017 and September 30, 2018 for each department within each fund. The estimates for fiscal year ending September 30, 2019 were conservatively derived in May 2019. The total Capital Improvement Plan is summarized in its own section along with the location, description, justification, and incremental operating costs associated with each capital project.

The Budget as a Communications Device

The Budget is designed to be user friendly with summary information in text, tables and graphs. A glossary of budget terms is included in the appendices section for the reader's reference. In addition to this reader's guide, the table of contents provides a sequential listing of the sections within this document. Should you have questions about the City Budget that this document does not answer, please feel free to contact the City of Safety Harbor Finance Department at (727) 724-1555.

FY 2019/2020 Budget Calendar

(Dates subject to change)

DATE (2019)	FUNCTION	PARTIES
January 16	Distribute budget schedule & provide guidance for preparation of department budgets. Budget Manual and templates will be distributed electronically to all involved with the budget process.	Department Heads
January 10	Present initial budget schedule to Finance Advisory Committee	FAC
January 24	Budget Kick-off Meeting in Commission Chambers; 1:30 - 2:30. Naviline budget module is open for input.	Department Heads & Staff
February 7	Submit revenue estimates to Finance for the FY19 and FY20 projections for Occupational Licenses, Building Permits, Library and Recreation revenue accounts, including a brief explanation for the basis of the projections.	Building, Library & Recreation Department Heads
February 22	Submit Building Maintenance, Information Systems, and Fleet Management requests to respective departments through email.	Department Heads
March 1	Submit Salary Sheets, Organizational Charts, New Position memo and Position Reclassification memo requests to Human Resources Director.	Department Heads
March 8	Building Maintenance, Information Systems, and Fleet Management submit recommendations to Finance and requesting department through email.	Fleet, I.T. & Bldg Maint. Supervisors
March 11 - 15	Pinellas Schools Spring Break - No Budget Items Due	
March 22	H.R. Director (after obtaining City Manager's sign-off) submits Salary Sheets, Organizational Charts, New Position and Position Reclassification requests to Finance.	H.R. Director
March 22	Submit CIP Worksheets, CIP Justification sheets and Travel and Training Worksheets to Finance. Make sure amounts from the sheets are entered in Naviline and the amounts agree.	Department Heads
March 22	Naviline budget module will close for input at the close of business. Departments must enter all operating and CIP budgets for FY19 estimate and FY20 requests. The total amounts for both FY19 and FY20 must be fully detailed in the Miscellaneous information section in Naviline.	Department Heads
April 11	Update Finance Advisory Committee on budget progress. Budget discussion at FAC meeting @ 6:30 p.m	FAC
April 18	Submit Department Goals and Prior Year Accomplishments, Performance Standards, to Finance by email	Department Heads
April 29	Print and distribute budget reports to City Manager and Department Heads in preparation of budget review	Finance Department
May 9	Update Finance Advisory Committee on budget progress. Budget discussion at FAC meeting @ 6:30 p.m	FAC
May 13 -May 14	Finance reviews budget submissions with City Manager and Department Heads. Make necessary changes and develop City Manager's recommendation.	City Manager & Finance Dept.
May 15 - June 29	Finalize FY20 Proposed Budget Document	Finance Department
June 1	Property Appraiser provides initial estimate of property values	Property Appraiser
June 13	Update Finance Advisory Committee on budget progress. Budget discussion at FAC meeting @ 6:30 p.m	FAC

FY 2019/2020 Budget Calendar

(Dates subject to change)

DATE (2019)	FUNCTION	PARTIES
June 17	Budget Workshop @ 6:00 p.m.	City Commission
July 1	The Property Appraiser shall complete assessment of the value of all property no later than July 1 of each year (F.S. 193.023(1)). The Property Appraiser transmits "Certification of Taxable Value" to City (F.S. 200.065(1)).	Property Appraiser
July 8	Print Proposed Budget document. Distribute to City Commissioners and Department Heads and post on City of Safety Harbor website.	Finance Department
July 11	Budget Workshop for Finance Advisory Committee @ 6:30 p.m.	FAC
July 29	Approve millage certification including tentative millage rate, rolled-back rate, date, time, and place of first public hearing. Date will be set based on receipt of "Certification of Taxable Value".	City Commission
By August 2	Within 35 days of Certification of Value (by August 4th), the City shall advise the Property Appraiser of its proposed millage rate, rolled-back rate, and of the date, time, and place at which a public hearing will be held to consider the proposed millage rate and the tentative budget. The Property Appraiser will utilize this information in preparing the notice of Adopted property taxes (F.S. 200.065(4)(b)).	Finance Department
By August 8	Update Finance Advisory Committee on budget progress. Budget discussion at FAC meeting @ 6:30 p.m	FAC
August 19	Property Appraiser mails TRIM Notice.	Property Appraiser
September 3	Hold first public hearing and adopt tentative millage and operating budget resolutions (F.S. 200.065(2)(c)).	City Commission
September 10	School Board Budget Hearing	School Board
September 12	Pinellas County BCC Budget Hearing	Pinellas County
September 13	Newspaper publications of "Notice of Public Hearing of City Commission's Intent to Adopt Final Millage Rate and Budget." Within 15 days of the meeting adopting the tentative budget, the City must advertise in a newspaper of general circulation in the City, its intent to finally adopt a millage rate and budget.	City Clerk
September 16	Hold second public hearing and adopt final budget and final millage rate (F.S. 200.065(2)(d)). Date of hearing to be 2-5 days after ad is published.	City Commission
September 19	Resolution to establish final millage rate due to Property Appraiser and Tax Collector within 3 days of adoption of final millage rate (F.S. 200.065(4)).	Finance Department
September 24	Pinellas County BCC Budget Hearing (FINAL)	Pinellas County
TBD	Make final adjustments to the Budget as approved by the City Commission and make available Final Budget available as required.	Finance Department
September 30	Property Appraiser delivers DR-422 to taxing authority (F.S. 200.065(6)). Taxing Authority Holds FINAL Public Hearing.	Property Appraiser
October 1	New budget goes into effect.	All
October 3	Certification of Final Taxable Value to Property Appraiser (Form DR-422).	Finance Department
October 16	Certification of Compliance with Property Tax Oversight Program to the Florida Dept. of Revenue (F.S. Chapter 200) within 30 days of adoption of resolutions establishing final budgeted millage rate.	Finance Department
October 16	Post final budget on City's website within 30 days after adoption (F.S.166.241(3)).	Finance Department

EXPLANATION OF BUDGETARY BASIS

Budgets for funds that have formal budgetary integration are prepared in accordance with generally accepted accounting principles (GAAP). This includes an original appropriation resolution, a budget amendment for encumbrances outstanding at the end of the previous year and other budget adjustments approved by the City Commission. The basis of budgeting is the same as the basis of accounting.

Governmental funds are budgeted using the modified accrual basis of accounting, whereby expenditures are recognized in the accounting period when the liability is incurred, if measurable, and revenues and other resources are recognized in the accounting period when they become available and measurable. Revenues are considered to meet the availability test if they are collectible within the current period or soon thereafter for use in payment of liabilities of the current period.

Licenses and permits, fines and forfeitures, charges for services and miscellaneous revenue (except investment earnings) are recorded as revenue when cash is received because they are generally not measurable until actually received. Investment earnings are recorded as earned since they are measurable and available. Where grant revenue is dependent upon expenditures by the City, revenue is accrued when the related expenditures are incurred.

Special assessments levied are recognized when they become available. Available means when due, or past due and receivable and collected within the current period. Special assessments are a first lien on real property and are due at the date of final levy plus 30 days. If a property owner is unable to pay an assessment in full, the City allows the lien to be paid in annual/monthly installments at interest rates established in Florida Statute 170.09.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. An exception to this general rule is principal and interest on general long-term debt which is recognized when due.

Proprietary funds are budgeted using the accrual basis of accounting. Revenue is recognized in the period when earned and expenses are recognized when they are incurred. Unbilled utility service receivables are estimated and recorded quarterly and at year-end.

Fixed assets, which are not used in Proprietary or Fiduciary Fund operations, are accounted for in a separate self-balancing General Fixed Assets Account Group. Long-term debt, which is not intended to be financed through Proprietary or Fiduciary Funds, is accounted for in a separate self-balancing General Long-Term Debt Account Group.

The City maintains budgetary controls at the object of expenditure level by the encumbrance of estimated purchase amounts or contracts.

THE BUDGET PROCESS

In accordance with Article III, Section 45 (6) of the City Charter, the City Manager annually submits to the City Commission the City of Safety Harbor's Budget, Budget Message and Capital Program. The budget is a policy document that establishes the levels of service to be provided to the City's residents. The budget is subject to certain restrictions, some of which are imposed by state statute and are relatively inflexible. Other factors are the result of policy decisions by the City Commission and may be subject to modification according to changing conditions.

The budget process involves four (4) primary phases comprised of preparation, review, adoption and implementation.

In the preparation phase, each department develops goals and strategies for the upcoming fiscal year and prepares a department budget based on these goals and strategies.

The review phase initially encompasses an extensive review by the City Manager's office, the Finance Department and individual department directors. Upon completion of this review and matching with projected revenues, the Adopted Budget is presented for review to the Finance Advisory Committee and City Commission at respective Budget Work Sessions.

The budget adoption phase must be in accordance with the timing and requirements specified in State Law (F.S. 200.65), wherein a required series of two public hearings are held. At these public hearings, the Ad Valorem millage rate required to fund the budget, as well as the budget, is adopted.

The budget and property tax rate adoption process is governed by the State Statute known as TRIM (Truth in Millage). In Florida, properties are assessed by the county Property Appraiser and property taxes are collected by the county Tax Collector. Property owners are eligible to receive a homestead exemption between \$25,000 and \$50,000 on their principal place of residence. All property is assessed at 100% of real value, which is approximately 85% of market value.

The City is required to hold two public hearings for adoption of a property tax rate and budget. The first public hearing is advertised by the Property Appraiser mailing to each property owner through the TRIM notice. The second public hearing is advertised in the newspaper. Accompanying this advertisement is a summary of revenues and expenditures contained within the budget tentatively approved at the first public hearing.

During the budget review and adoption phase, the public is invited and encouraged to attend and participate in the budget process. Prior to adoption, City Commission holds several budget workshops reviewing major issues, programs and capital projects included in the adopted budget.

The implementation phase encompasses the administration of the budget as formally adopted by the City Commission. Budgets for the General, Special Revenue, Debt Service and Capital Projects Funds are budgeted on a basis consistent with generally accepted accounting principles (GAAP). Budgeted amounts are as originally adopted, or as amended in accordance with City Ordinance.

Section 7.28 of the City's Code of Ordinances prohibits the expenditure of any money or the occurrence of any liability in excess of the amounts appropriated for these general classifications of expenditures: personal services, contractual and other services, materials and supplies, capital outlay and debt service.

During the fiscal year, budgetary control and adjustments are maintained within the department level. The budget process allows for amendments during the year as conditions warrant. Per the City Charter, the City Commission is authorized to make such changes to the budget, as it deems necessary for the proper and economical operation of the City. If, at any time during the fiscal year, the City Manager recommends the re-appropriation of funds not needed for the purpose for which they were appropriated,

or the appropriation of any un-appropriated cash surplus, the City Commission may appropriate such funds to any municipal purpose. An amendment may be initiated by the Finance Director, reviewed and approved by the City Manager, and submitted to the City Commission for consideration. With City Commission approval, the fund appropriations are realigned. In addition, the City Manager is authorized to transfer budgeted amounts between line items within a department. All other transfers require City Commission approval.

THE FUND STRUCTURE

The City of Safety Harbor organizes its accounts on the basis of funds and account groups, each of which is considered a separate accounting entity. The various funds are grouped into six generic fund types and three broad fund categories as follows:

Governmental Fund Types

General Fund

The General Fund accounts for all unrestricted sources, except for those that are required to be accounted for in another fund. The following departments or services are categorized in the General Fund: City Commission, City Manager, City Clerk, Human Resources, General Finance, Planning and Zoning, City Attorney, Elections, General Government, Law Enforcement, Fire Services, Building, Engineering Services, Streets, Fleet Maintenance, Recreation, Main Street, Parks, Building Maintenance and Library.

Special Revenue Funds

The Special Revenue Funds account for the proceeds of specific revenue sources that are restricted by law or administrative action for specific purposes. Special Revenue Funds include the following departments and services: Public Safety Impact Fee, Street Improvement, Marina Boat Basin, City Tree Bank, Street Lighting Assessment, Parkland, Multimodal/Transportation Impact Fee, Library Impact Fee, Law Enforcement (Grants) and Street Assessment; and the City's Community Redevelopment Agency (Tax Increment Financing District).

Debt Service Funds

The Debt Service Funds account for the accumulation of resources for as well as the payment of interest and principal on general long-term debt. Debt Service Funds include the Capital Improvement Revenue Note, Series 2006, which funded Brick Street Rehabilitation; the Capital Improvement Revenue Note, Series 2008, which funded the Library Expansion/Renovation project; the Public Improvement Bond, Series 2012, which funded the purchase of land for the Safety Harbor Waterfront Park; and the Revenue Note, Series 2018, which funded the purchase of property for the Building Maintenance facility and purchase of the Baranoff Oak property for Parks.

Capital Projects Fund

The Capital Projects Fund accounts for financial resources segregated for the acquisition of major capital facilities and equipment. The Capital Projects Fund records the revenue from the Local Option Sales Tax referred to as "Penny for Pinellas". The Penny for Pinellas Program is vital to the City's Capital Projects. The 'Penny' will generate approximately \$2,016,920 in revenue in 2019/20. The Capital Projects fund is one of many funds contained within the City's Capital Improvement Program and accounts for all Capital Improvement Projects that are funded without Enterprise, Special Revenue or impact fee revenues. Refer to pages 179 through 182.

Proprietary Fund Types

Enterprise Funds

The Enterprise Funds account for operations that are financed and operated in a manner similar to private business enterprises. Stormwater, Water and Wastewater, and Sanitation are city enterprise funds. The Water and Wastewater Fund consists of seven funds, of which two are for debt service. The Series 2012

Revenue Refunding Bond records debt for the Water & Wastewater funds; the Series 2006 Capital Improvement Revenue Note record debt service for the Stormwater, Water & Wastewater and Sanitation funds; and the Series 2018 records debt service for Water and Sewer Funds. The Water and Wastewater Fund includes Finance Utility Billing, Information Technology, Water and Wastewater. The City is a wholesale water customer of Pinellas County and is responsible for the distribution water lines. The water department constructs and maintains the City's water system infrastructure and conducts water sample testing. The City is part owner of the Northeast Treatment Plant with the City of Clearwater. The wastewater department is responsible for the construction and maintenance of the City's sanitary sewer system infrastructure. The Water Re-Use Fund is set up to accumulate funding for a reclaimed water system in the future. The Sewer Development Fund accounts for sewer impact fee revenue and is restricted for system expansion. The Water & Wastewater/Renewal & Replacement Fund is separated into a Water and Wastewater division. This fund records the capital projects for the Water and Wastewater Enterprise. The last of the Water and Wastewater Funds is the Sewer Assessment Fund, which records billing and collections of old sewer assessments from City residents that are not yet satisfied. The Sanitation Fund accounts for waste collection and recycling services to the residents of Safety Harbor. Costs for solid waste removal, commercial and temporary container services, yard waste pick-up and special pick-ups are captured within this fund.

Fiduciary Fund Types

Trust Funds

Trust Funds account for assets held by a governmental unit as a trustee or agent for individuals, private organizations and/or other governmental units. The City of Safety Harbor has one fiduciary fund for the Fire Pension held by the Florida Municipal Public Trust Fund. The City does not budget for this fund.

Account Groups

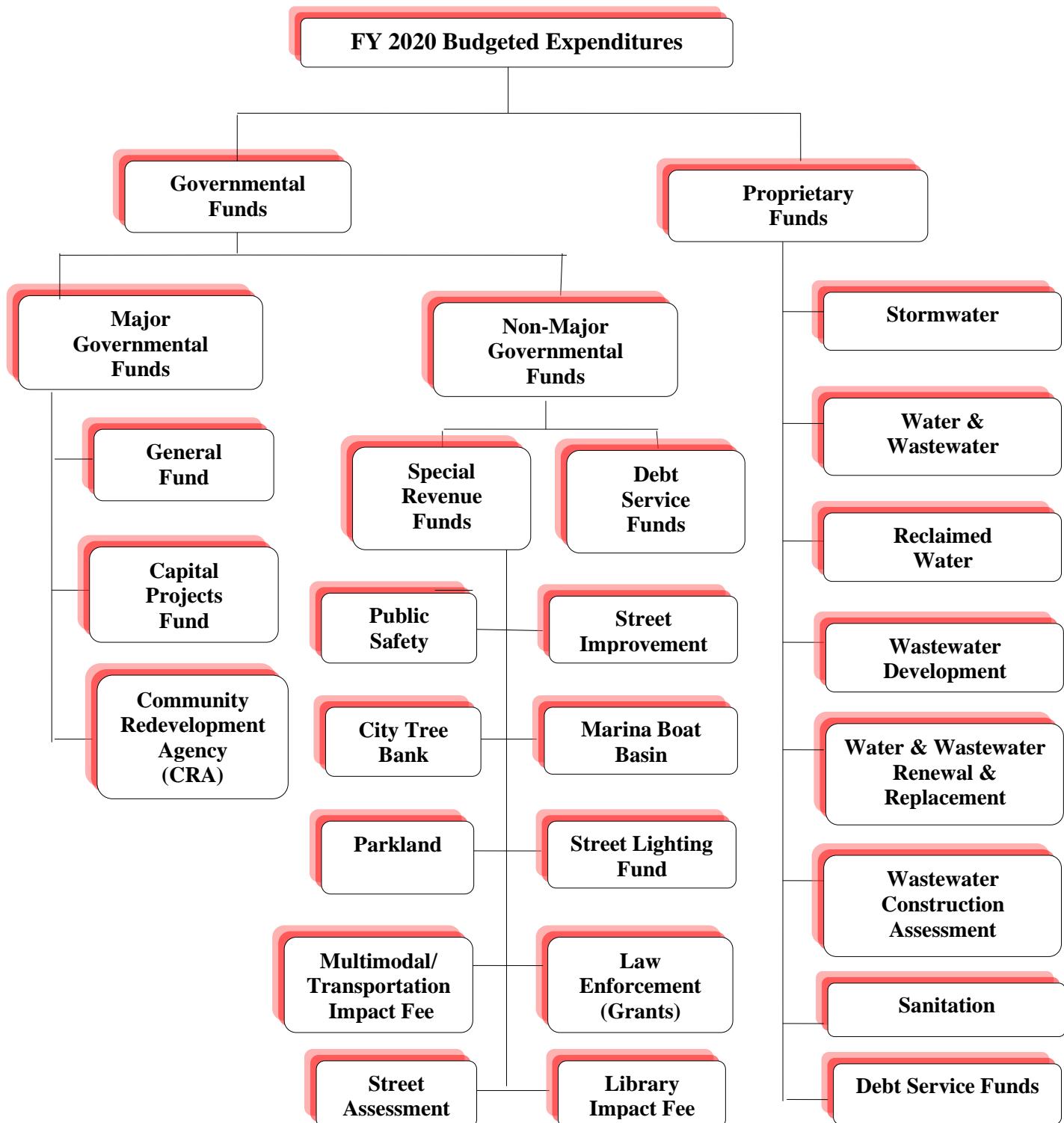
General Fixed Assets

The General Fixed Assets Account Group accounts for all fixed assets of the City (except fixed assets of the Enterprise Funds), and certain improvements other than buildings, which includes roads, bridges, curbs and gutters, streets and sidewalks, and lighting systems. This fund is not budgeted.

General Long-Term Debt

The General Long-Term Debt Group accounts for the outstanding principal balances on any general or special obligation bonds or other long-term debt of the City other than those recorded in the Proprietary Funds. This fund is not budgeted.

CITY OF SAFETY HARBOR FUND STRUCTURE



FINANCIAL MANAGEMENT POLICIES

Budget Preparation:

Adoption of an annual budget establishes a short-term fiscal plan; however, short-term decisions can have long-term implications. For example, acquisition of land for additional parks and construction of capital facilities often creates new recurring expenditures such as personnel, repairs and utilities. Evaluating long-term fiscal trends is important in order to make sound short-term spending or service level decisions.

The Government Finance Officers Association (GFOA) recommends that governments forecast major revenues and expenditures for a three to five-year period beyond the current budget in order to assess the long-term financial implications of current or proposed policies, programs, and assumptions. The GFOA also recommends that the forecast should be monitored, periodically updated and made available to all participants in the budget process. Financial forecasting is intended to accomplish the following goals:

- Provide an understanding of available funding
- Evaluate financial risk
- Assess the likelihood that services can be continued beyond the current year
- Assess the level at which capital investments can be made based on available resources
- Identify future commitments and resource demands
- Identify key variables that can affect future revenues or expenditures

The first step in the City's annual financial forecasting process is development of the multi-year financial plan, which projects fund balances, revenues, and expenditures for a five-year period for all funds with programmed capital improvements, along with the development and adoption of a five year Capital Improvements Program (CIP). The purpose of the CIP process is to evaluate the capital needs of the City compared to anticipated resources. When sufficient resources are not available, project plans must be reduced or new resources must be identified. The CIP includes all capital expenditures such as buildings, equipment, and major maintenance projects costing in excess of \$25,000. The CIP also includes a projection of major revenues, fund balances, and operating costs for the same five-year period.

The review and adoption of the Annual Operating and Capital Budget represents one of the important policy-making responsibilities of the City Commission. The budget is more than just the legal document that appropriates revenue; it establishes priorities among competing governmental services. After establishing priorities, the City Commission must establish service levels which are within the fiscal capacity of the City. While the budget adoption process is the primary opportunity for the City Commission and Management to focus on the operations and services of the City, it is only one part of the overall policy-making process in which the City Commission engages throughout the year. As the needs and requirements of the community change, so too must the operations of the City.

When preparing the budget for FY 2020, City Management was guided by the following:

- Maintain the overall quality of life for residents with given economic limitations.
- Make sound financial reductions in specific services to meet the budget challenges presented by the economy and property tax reform.
- Review and adjust user charges based on related service costs and long-term sustainability of the services.
- Review financial forecasts for funds that include capital improvements for the next five years to determine appropriate service levels.
- Maintain the quality and variety of City services provided.
- Meet current facilities and infrastructure maintenance needs before acquiring or building additional facilities or infrastructure.
- Review functions, activities, departmental personnel levels, and determine whether cost savings or service level improvements can be achieved.
- Ensure all enterprise funds are self-supporting through user charges.
- Replace equipment and vehicles in the most cost effective manner with consideration given to identifying opportunities for use of renewal and alternative sources of fuel.
- Make all budgetary decisions in the context of the City's 2007 Visioning plan and subsequent goal setting sessions.

Operating Budget Policies:

The City will operate with a balanced budget on the basis of actual revenues and obligations within the current budget year. The City will avoid budgetary procedures that balance current expenditures at the expense of future years, such as postponing expenditures, underestimating expenditures, overestimating revenues, or utilizing short-term borrowing to balance the budget.

The budget will present expenditures classified by personnel services; operating expenses to include contractual services and materials and supplies; capital outlay; and debt service.

The budget will provide for adequate maintenance and repair of capital assets and for their orderly replacement.

The City will maintain a budgetary control system to ensure compliance with the adopted budget.

The City will update expenditure projections for each fiscal year.

The budget document will be prepared in a format that clearly and accurately conveys financial, programmatic, and policy data and issues to the lay reader.

The budget document provides a 5-year financial forecast for the General Fund.

Capital Improvement Program (CIP) Policies:

The City will develop a five-year Capital Improvements Program (CIP) and update it annually.

The CIP will include all capital and maintenance projects costing \$25,000 or more.

The City will identify Capital Improvements Program projects that are unfunded in the five-year CIP.

The City will make all major capital improvements in accordance with the adopted Capital Improvement Program.

The City will identify the estimated acquisition and potential funding sources; including estimated revenues, bond issuances, federal and/or state grants and loans or other sources, for each capital improvement project proposal before submittal to the City Commission for approval.

All projects must demonstrate a specific need and will be included in the CIP with appropriate supporting documentation as to the necessity for each.

Fund projections used in the annual CIP process shall become the Long Range Financial Plan for that fiscal year.

Debt Policies:

The City's authorization to borrow is governed by City Charter, Sec. 7.31. - Borrowing in anticipation of taxes, which states: *"The City Commission may by resolution, borrow money and issue negotiable notes of the City in anticipation of the collection of revenues for the budget year, but not in excess of seventy-five (75) percent of such revenue then uncollected"*; and, F.S. Ch. 166, Part II: Municipal Borrowing.

The City defines debt as any form of deferred payment that does not require the use of current, available financial resources to purchase goods or services. Debt includes obligations made by or with promissory notes, commercial loans, loan pools, bonds, bond anticipation notes, inter-fund loans, capital leases and other financing arrangements. The City's practice has been to issue debt under the following conditions:

- The City's debt issuance is conducted with a clear understanding of the goals, objectives, and total costs of borrowing.
- The City's practice has been to utilize long-term borrowing for capital improvement projects that are relatively large and non-routine in nature.
- The City recognizes that debt issuance results in certain benefits, obligations, and responsibilities to both current and future City stakeholders.
- The City prefers using fixed interest rates and avoids using variable interest rates.
- The City will fully disclose all debt attributes in financial reports.
- The City will repay debt within a period not to exceed the expected useful life of related projects.
- The City will amortize debt with relatively level total payments, including principal and interest, so as not to inordinately defer principal repayments to future years.

Revenue Policies:

The City will maintain, as permitted by state law, a varied revenue base to mitigate the effects of short-term fluctuations in any one revenue source.

The City will estimate its annual revenues by a conservative and analytical process.

The City will project, and update annually, revenues for the next five fiscal years, as part of the CIP preparation process, and include them in the five-year CIP Plan.

Annually, the City will calculate the full direct costs of activities supported by user fees and consider such information when establishing user charges.

Non-recurring revenues will be used only to fund non-recurring expenditures.

Reserve Policies:

The fund reserve available for appropriation shall be limited to the amount by which liquid or current assets are estimated to exceed liabilities at the beginning of the fiscal year.

The City will maintain in each fund an adequate balance to accommodate unanticipated expenditures, expenditures of a non-recurring nature, unanticipated revenue declines, and cash flow needs.

The City will maintain a minimum fund balance within the General Fund equal to 17% of annual expenditures based on the prior year's audited financial statements.

The City will maintain a stabilization balance within the General Fund equal to 20% of the current year budget. This balance is for the specific purpose for use in the event of a major storm or other unforeseen disaster of a nonrecurring character.

Investment Policies:

The policy of the City is to invest public funds in a manner that preserves principal over time while maintaining liquidity and generating income to meet the City's projected cash needs.

Quarterly and annual information reports will present cash position and investment performance.

Accounting, Auditing and Financial Reporting Policies:

Quarterly and annual financial reports will present a summary of financial activity by funds, departments and/or program.

The City's Comprehensive Annual Financial Report (CAFR) will present the City's financial position and results of operations on a basis consistent with Generally Accepted Accounting Principles (GAAP) applicable to local government.

In accordance with state law, an independent accounting firm will perform an annual audit of the financial statements of the City and will publicly issue an opinion thereon.

Purchasing Policies:

Purchases will be made in accordance with all federal, state, and municipal requirements. If there are no specific requirements, purchases will be made in the best interest of the City.

Purchases will be made in an impartial, economical, competitive, and efficient manner.

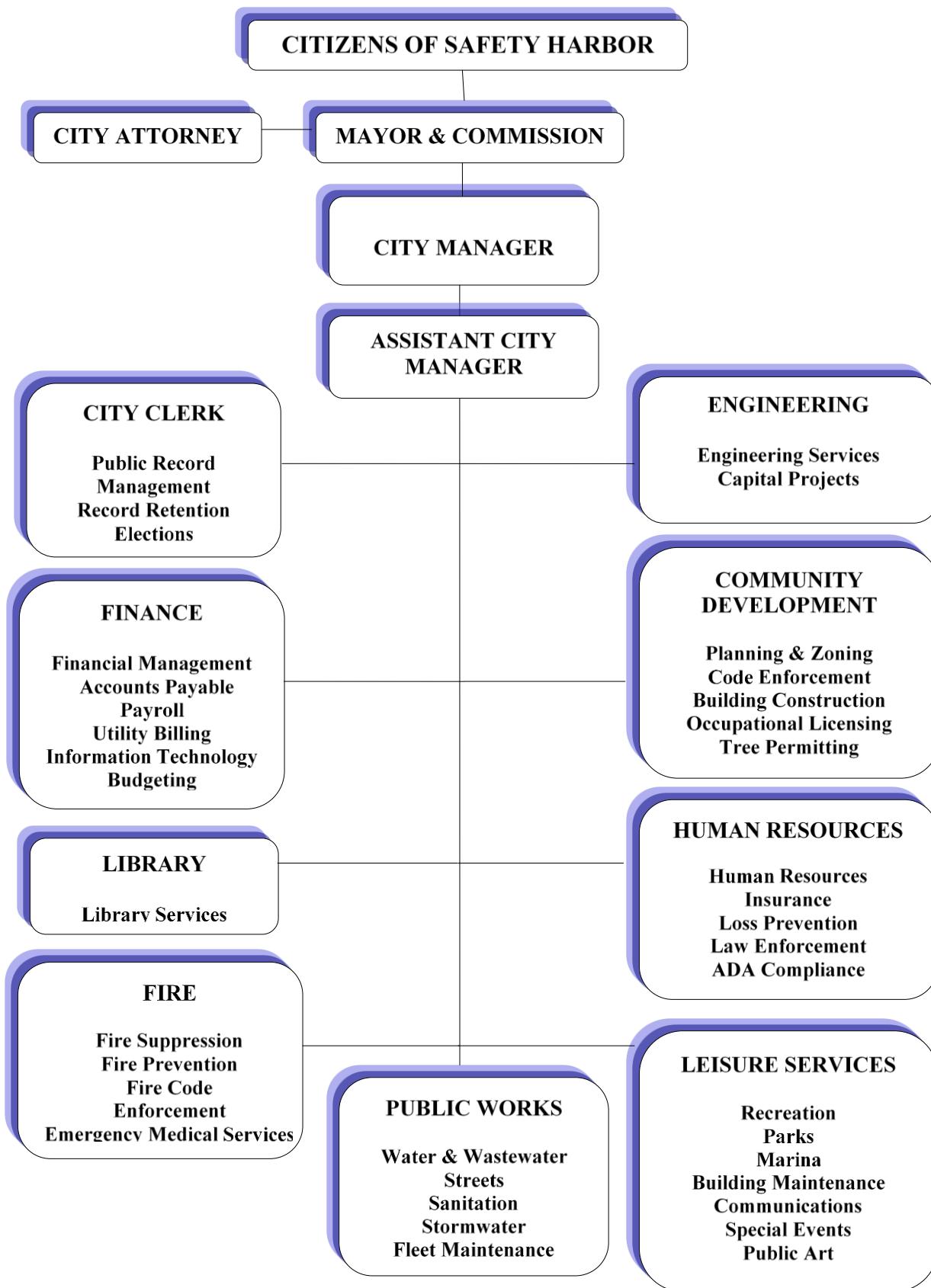
Qualitative factors such as vendor reputation, financial condition, quality of product, and timeliness of delivery will be considered as much as price when making purchasing decisions.

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

BUDGETED PERSONNEL

DEPARTMENT	FY15/16	FY16/17	FY17/18	FY18/19	Adopted	Adopted	Department Staffing as a % of Total FTEs
					Changes	FY19/20	
City Manager's Office	1.30	1.30	1.30	1.30	0.50	1.80	0.97%
City Clerk's Office	1.35	1.35	1.35	1.35	-	1.35	0.72%
Human Resources	2.00	2.00	2.00	2.50	-	2.50	1.34%
Finance	3.00	3.00	3.00	3.00	-	3.00	1.61%
Community Development	3.30	3.30	3.30	3.36	-	3.36	1.80%
Building	5.00	5.50	6.50	6.50	-	6.50	3.49%
Fire Control & EMS	30.00	30.00	30.00	30.50	-	30.50	16.37%
Engineering	4.50	4.50	4.50	4.50	-	4.50	2.42%
Streets	10.40	10.40	10.40	10.40	-	10.40	5.58%
Fleet Maintenance	3.10	3.10	3.10	3.10	-	3.10	1.66%
Building Maintenance	5.95	6.45	6.45	6.62	(0.62)	6.00	3.22%
Library	18.09	17.12	17.12	17.04	(0.07)	16.97	9.11%
Recreation	24.81	25.94	25.94	29.01	(0.65)	28.36	15.22%
Marina	0.10	0.10	0.10	0.10	-	0.10	0.05%
Parks	13.90	13.90	13.90	13.89	0.23	14.12	7.58%
Stormwater	5.40	5.40	5.40	5.40	-	5.40	2.90%
Water & Wastewater Finance	9.00	9.00	9.00	9.00	-	9.00	4.83%
Information Technology	4.00	4.00	4.00	4.00	-	4.00	2.15%
Water	7.40	6.40	6.40	6.40	-	6.40	3.44%
Wastewater	8.40	8.40	8.40	8.40	-	8.40	4.51%
Sanitation	19.30	19.25	19.25	20.25	-	20.25	10.87%
CRA	0.30	0.30	0.30	0.30	-	0.30	0.16%
Total	180.60	180.71	181.71	186.92	(0.61)	186.31	100.00%

ORGANIZATION CHART



BUDGET SUMMARY



CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

BUDGET

GOVERNMENTAL FUNDS						
	GENERAL	CAPITAL PROJECTS	SPECIAL REVENUE	DEBT SERVICE		
ESTIMATED REVENUES						
Ad Valorem Taxes	\$ 5,121,910	\$ -	\$ 908,720	\$ -		
Other Taxes	2,696,720	2,016,920	-	-		
Franchise Fees	1,493,290	-	-	-		
Permits, Fees & Special Assessments	344,500	-	313,920	-		
Intergovernmental Revenue	3,298,210	2,720	235,000	-		
Charges for Services	1,070,070	-	63,960	-		
Fines & Forfeitures	38,270	-	-	-		
Miscellaneous	371,290	45,000	62,200	-		
Indirect Allocation	1,036,580	-	-	-		
TOTAL REVENUES	15,470,840		2,064,640	1,583,800		
Debt Proceeds	-	-	-	-		
Interfund Transfers In	257,000	-	343,650	1,070,600		
Fund Balances/Reserves/Net Assets	8,032,760		571,080	1,887,840	198,250	
TOTAL REVENUES, TRANSFERS & FUND BALANCES	\$ 23,760,600	\$	2,635,720	\$ 3,815,290	\$ 1,268,850	
APPROPRIATED EXPENDITURES						
General Government	\$ 2,832,270	\$ 218,240	\$ 749,320	\$ -		
Public Safety	5,758,900	49,500	81,000	-		
Physical Environment	496,740	-	-	-		
Transportation	788,870	275,150	1,079,000	-		
Culture and Recreation	5,004,840	607,500	375,460	-		
Debt Service	-	-	-	1,054,070		
Non-Operating Expenditures	406,700	-	5,000	-		
TOTAL EXPENDITURES	15,288,320		1,150,390	2,289,780	1,054,070	
Interfund Transfers Out	243,650		1,138,600	289,000	-	
Fund Balances/Reserves/Net Assets	8,228,630		346,730	1,236,510	214,780	
TOTAL APPROPRIATIONS, TRANSFERS & FUND BALANCES	\$ 23,760,600	\$	2,635,720	\$ 3,815,290	\$ 1,268,850	

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

SUMMARY

ENTERPRISE FUNDS						
	STORMWATER	WATER & WASTEWATER	SANITATION	DEBT SERVICE	TOTAL ALL FUNDS	
ESTIMATED REVENUES						
Ad Valorem Taxes	\$ -	\$ -	\$ -	\$ -	\$ 6,030,630	
Other Taxes	- -	- -	- -	- -	4,713,640	
Franchise Fees	- -	- -	50,000	- -	1,543,290	
Permits, Fees & Special Assessments	1,489,500	- -	- -	- -	2,147,920	
Intergovernmental Revenue	- -	- -	13,470	- -	3,549,400	
Charges for Services	- -	10,729,230	3,039,800	- -	14,903,060	
Fines & Forfeitures	- -	- -	- -	- -	38,270	
Miscellaneous	29,730	332,070	95,260	- -	935,550	
Indirect Allocation	- -	424,120	- -	- -	1,460,700	
TOTAL REVENUES	1,519,230	11,485,420	3,198,530	- -	35,322,460	
Debt Proceeds	- -	3,670,520	- -	- -	3,670,520	
Interfund Transfers In	- -	4,673,610	- -	807,570	7,152,430	
Fund Balances/Reserves/Net Assets	869,900	8,758,290	1,105,730	860,590	22,284,440	
TOTAL REVENUES, TRANSFERS & FUND BALANCES	\$ 2,389,130	\$ 28,587,840	\$ 4,304,260	\$ 1,668,160	\$ 68,429,850	
APPROPRIATED EXPENDITURES						
General Government	\$ - -	\$ 1,985,510	\$ - -	\$ - -	\$ 5,785,340	
Public Safety	- - -	- - -	- - -	- - -	5,889,400	
Physical Environment	864,210	13,433,000	3,001,200	- - -	17,795,150	
Transportation	- - -	- - -	- - -	- - -	2,143,020	
Culture and Recreation	- - -	- - -	- - -	- - -	5,987,800	
Debt Service	- - -	- - -	- - -	1,495,530	2,549,600	
Non-Operating Expenditures	501,130	1,805,990	681,240	- - -	3,400,060	
TOTAL EXPENDITURES	1,365,340	17,224,500	3,682,440	1,495,530	43,550,370	
Interfund Transfers Out	9,390	5,471,790	- - -	- - -	7,152,430	
Fund Balances/Reserves/Net Assets	1,014,400	5,891,550	621,820	172,630	17,727,050	
TOTAL APPROPRIATIONS, TRANSFERS & FUND BALANCES	\$ 2,389,130	\$ 28,587,840	\$ 4,304,260	\$ 1,668,160	\$ 68,429,850	

METHODOLOGY OF REVENUE FORECASTING

The following are assumptions concerning revenues on a fund-by-fund basis, unless otherwise indicated.

FUND	REVENUE SOURCE	METHOD OF FORECAST PROJECTION
All Applicable	Investments (Interest Income)	The revenue generated from interest investments is estimated based on the investment market and cash flow forecasts. Interest income has fluctuated over the past years due mainly to the variances in interest rates. Therefore, interest income is difficult to estimate.
General Fund	Ad Valorem Taxes Chart Reference Page 73	Assessed Valuation multiplied by the adopted millage of 3.9500, less 5% for assumed non-collection and/or discounts taken for early payment.
	Franchise Fees Chart Reference Page 75	The City collects franchise fees for electric, natural gas and cable television. The revenue estimated is based on rate increase information received from the respective companies and historical trend analysis.
	Utility Service Taxes/Other Taxes Chart Reference Page 74	The revenue received from this tax is based on expected growth and historical trends.
	Occupational Taxes	The revenue received from issuing licenses to City businesses is estimated based on license costs, historical trends and conservative growth expectations.
	Permits (Building and Other) Chart Reference Page 79	The revenue generated by the various types of building permits is calculated by determining the amount of undeveloped land and anticipated new development, as well as the historical trend for improving existing buildings.

FUND		
General Fund (continued)	State Revenue Sharing	The City receives revenue from the State of Florida. The State determines the distribution to the local governments based upon receipts, population and municipal assessed value per capita. The City receives revenue from the State from the following sources: sales tax, gas tax, mobile home licenses and State Revenue Sharing.
	Chart Reference Page 76	
	Fire District Taxes	Assumes approximately 5.95 percent of Fire Budget, net EMS (FY 2019). This percentage changes based on the portion of the unincorporated areas serviced in the County.
	General Government	The City receives revenue from engineering fees, plan check fees, re-inspection fees and fire inspection fees. This revenue estimate is determined by historical trend analysis
	Public Safety Fees	Historical trend analysis and tracking of fire inspections and building construction.
	Physical Environment	Historical trend analysis and tracking of code violations.
	Culture/Recreation Fees	These user fees offset a portion of the costs associated with the Recreation Department. Public participation is estimated to result in revenues 2.1 percent higher than current year. No fee increases are incorporated in this budget.
	Chart Reference Page 78	
	Court/Library Fees and Fines	This revenue is the City's share of fines collected by the County for traffic offenses and misdemeanors, combined with library fees and fines collected throughout the year based on trend analysis.
	Other Miscellaneous Revenues	The revenue is based upon prior years' historical trends.
	Administrative Overhead	Based upon indirect cost allocation formulas.
	Chart Reference Page 79	
	<i>Interfund Transfers</i>	These transfers vary annually depending on debt service requirements and prioritization of City projects.
Stormwater Fund	Intergovernmental Revenue	This revenue is based on grants awarded by the Florida Department of Environmental Protection (FDEP) and/or the Southwest Florida Water Management District for stormwater capital infrastructure improvements.

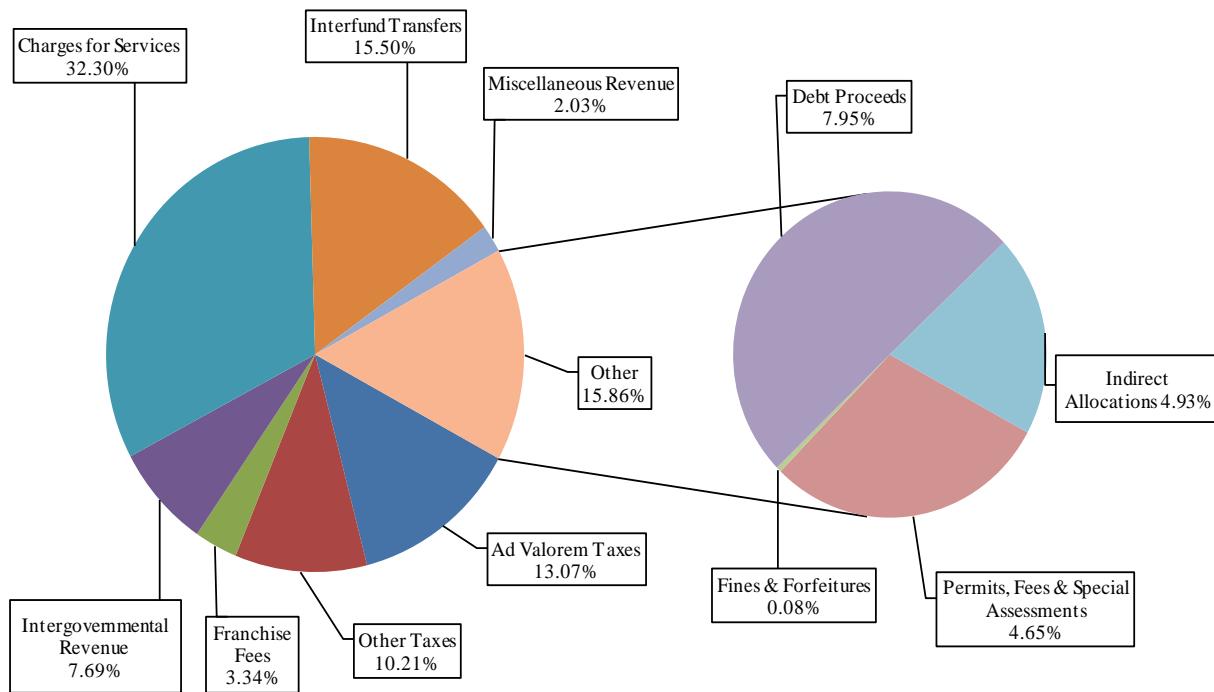
CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

FUND		
Stormwater Fund (cont'd)	Stormwater Utility Fees	Based on \$8.50 per Equivalent Residential Unit (ERU) effective 1/1/17, \$10.00 per ERU effective 10/1/17, \$10.30 per ERU effective 10/1/18, and \$10.61 per ERU effective 10/1/19.
	<i>Interfund Transfers</i>	These transfers vary annually depending on debt service requirements and prioritization of City projects.
Public Safety Fund	Public Service Building Construction	Based on estimate of new building construction.
Street Improvement Fund	Local Option Gas Tax	State's forecast adjusted for historical trend analysis, the discretionary rate and population. Distributed by Pinellas County to municipalities per Interlocal Agreement.
Debt Service Funds	<i>Interfund Transfers</i>	Debt service requirements per bond covenants. Transfer of funds from non-ad valorem revenues.
2012 Water & Wastewater Refunding Revenue Bond	<i>Interfund Transfers</i> Water & Wastewater Revenue Fund	Balance required for FY 2019/2020 debt service payment. Utility system improvements and refunding.
2006 Capital Improvement Revenue Note	<i>Interfund Transfers</i> Water & Wastewater Revenue Fund	Balance required for FY 2019/2020 debt service payment. Stormwater, water and wastewater system and sanitation capital improvements.
2006 Capital Improvement Revenue Note		Balance required for FY 2019/2020 debt service payment for street capital improvements.
2008 Public Improvement Revenue Note	<i>Interfund Transfers</i>	Balance required for FY 2019/2020 debt service payments from the Capital Projects Fund. Capital improvement for the Library.
Capital Projects Fund	Local Government Infrastructure (Penny for Pinellas)	Funded by Discretionary Sales Tax to be used only for new or improved infrastructure throughout the City. State forecasts. Revenue is distributed to the County based on formula for discretionary rate percentage and population. Pinellas County distributes to municipalities per the distribution formula in an Interlocal Agreement.
Water & Wastewater Fund	Water Sales/Sewer Charges & Late Charges	Historical trend analysis and current rate structure adopted by the City Commission. Annual rate increases of 11.5% scheduled through 2021.
	Indirect Cost Allocation	Based upon indirect cost allocation formulas.
Sanitation Fund	Solid Waste Franchise Fee	Historical trend analysis
	Sanitation/Refuse Charges	Based on number of residential homes and historical trend analysis and rate increases. No rate increases scheduled.
	Sanitation Impact Fee	Based on estimate of new construction.

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

FUND		
Wastewater Development Fund	Sewer Development Fee	Based on estimate of new construction.
Water & Wastewater Renewal & Replacement	Miscellaneous Revenue	Departmental estimate for backflow prevention installations.
	<i>Interfund Transfers</i>	These transfers vary annually dependent upon City priorities and projects. Per bond covenant, requires minimum fund reserve of \$500,000. Transfers from Water & Wastewater Fund to fund renewal and replacement projects and maintain the minimum fund reserve.
Street Light Fund	Street Light Assessment	In FY 2019/2020, adopted rates remain at \$39.00 after decreasing from \$50.97 to \$39.00 in FY 2014/2015, annualized, per improved parcels that lie within the City limits and adjoin a street with one or more street lights along its length.
Parkland Fund	Parkland Impact Fee	Based on estimate of new construction.
Multimodal Impact Fee Fund	Multimodal Impact Fee	Based on estimate of new construction.
Library Impact Fee Fund	Library Impact Fee	Based on estimate of new construction.
Assessment Funds – Street Improvement/ Sewer Construction	Street Improvement Assessments/ Sewer Construction Assessments	Revenues are collected on a project-by-project basis. The revenues estimated are reimbursements for completed projects.

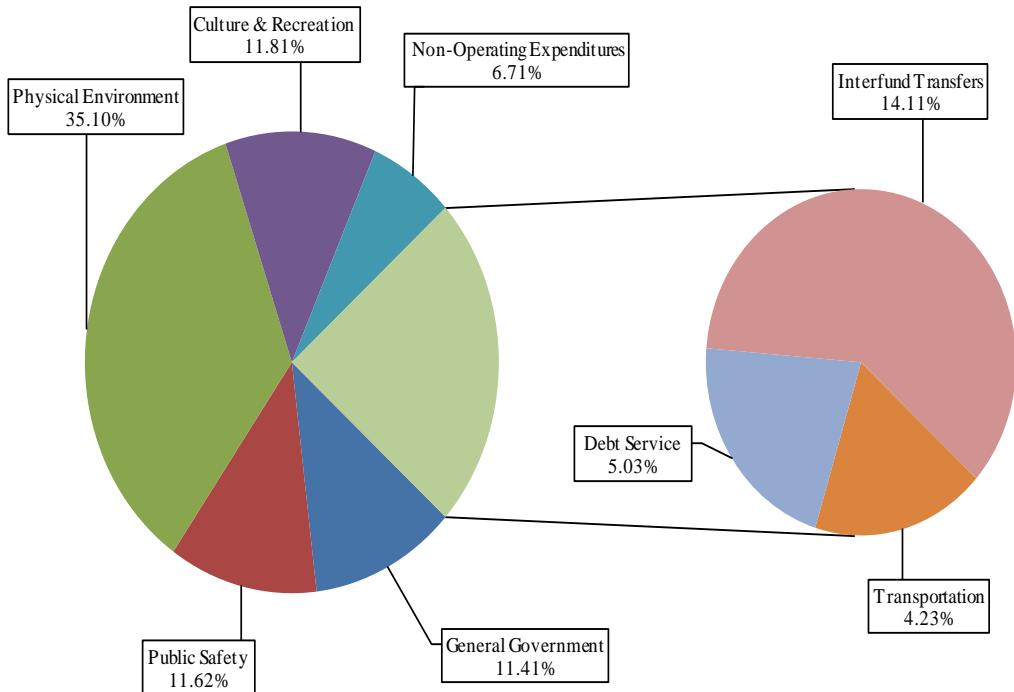
CITYWIDE ESTIMATED REVENUES



Percentages are based on Total Revenue and Transfers excluding Reserves

REVENUE CATEGORY	Adopted Budget 2019-20
Ad Valorem Taxes	\$ 6,030,630
Other Taxes	4,713,640
Franchise Fees	1,543,290
Permits, Fees & Special Assessments	2,147,920
Intergovernmental Revenue	3,549,400
Charges for Services	14,903,060
Fines & Forfeitures	38,270
Miscellaneous Revenue	935,550
Indirect Allocations	<u>1,460,700</u>
Subtotal Revenues	\$ 35,322,460
Debt Proceeds	3,670,520
Interfund Transfers	<u>7,152,430</u>
Total Revenues and Transfers	46,145,410
Fund Balance Carryforward	<u>22,284,440</u>
Total Revenues, Transfers and Fund Balance Carryforward	\$ 68,429,850

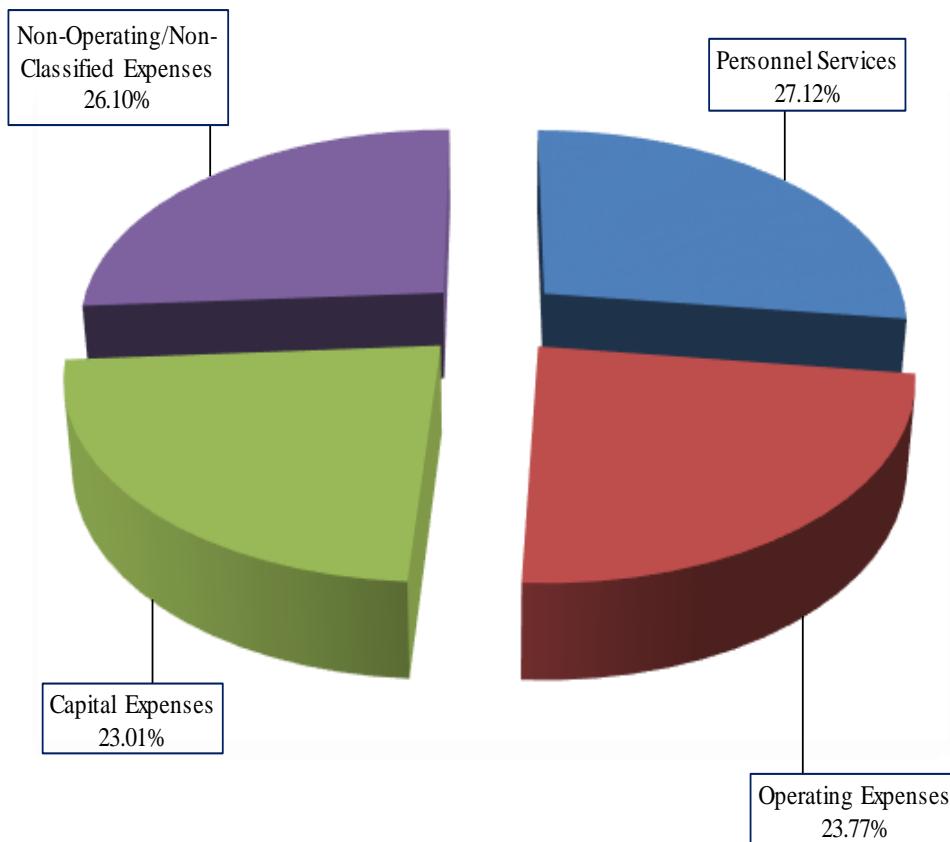
CITYWIDE ESTIMATED EXPENDITURES



EXPENDITURE CATEGORY	Adopted Budget 2019-20
General Government	\$ 5,785,340
Public Safety	5,889,400
Physical Environment	17,795,150
Transportation	2,143,020
Culture & Recreation	5,987,800
Debt Service	2,549,600
Non-Operating Expenditures	3,400,060
Subtotal Expenditures	\$ 43,550,370
Interfund Transfers	7,152,430
Total Expenditures & Transfers	50,702,800
Fund Balance	17,727,050
Total Expenditures, Transfers, Fund Balance	\$ 68,429,850

Percentages are based on Total Expenditures and Transfers excluding Reserves

CITYWIDE ESTIMATED EXPENDITURES BY OBJECT



	Estimated Year End FY 2019	% of Total	Adopted Budget FY 2020	% of Total
Personnel Services	\$ 13,255,860	24.87%	\$ 13,749,450	27.12%
Operating Expenses	11,458,690	21.50%	12,051,290	23.77%
Capital Expenses	15,252,040	28.61%	11,668,810	23.01%
Non-Operating/Non-Classified Expenses	13,338,150	25.02%	13,233,250	26.10%
Total Expenditures	\$ 53,304,740	100%	\$ 50,702,800	100%
Fund Balance	22,284,440		17,727,050	
Total Expenditures & Reserves	\$ 75,589,180		\$ 68,429,850	

CITYWIDE EXPENDITURES BY FUND

Fund Description	Personnel	Operating	Capital	Non-Operating	Total	
	Services	Expenses	Expenses	Expenses	Reserves	Expenditures & Reserves
01 - General Fund	\$ 10,069,470	\$ 4,636,650	\$ 95,500	\$ 730,350	\$ 8,228,630	\$ 23,760,600
12 - Public Safety	-	-	18,000	-	100,160	118,160
14 - Street Improvement	-	32,000	815,000	-	36,910	883,910
15 - Marina	4,840	17,790	125,000	35,910	1,890	185,430
17 - City Tree Bank	-	63,000	-	-	39,580	102,580
21 - 2012 Public Improvement Bond	-	-	-	318,100	75,450	393,550
23 - 2006 Capital Improvement Revenue Note	-	-	-	26,510	27,510	54,020
24 - 2008 Capital Improvement Revenue Note	-	-	-	545,600	82,670	628,270
27 - Series 2018 Debt	-	-	-	163,860	29,150	193,010
32 - Capital Projects	-	25,000	1,125,390	1,138,600	346,730	2,635,720
60 - Multimodal Impact	-	-	-	-	758,050	758,050
62 - Street Lighting	-	232,000	-	2,060	115,080	347,080
63 - Parkland Impact	-	28,500	163,420	5,000	22,250	219,170
64 - Transportation Impact	-	-	-	-	-	-
65 - Library Impact Fee Trust Fund	-	-	-	-	89,770	89,770
67 - Community Development Agency	47,930	169,390	532,000	289,000	34,150	1,072,470
74 - Street Assessment	-	-	-	-	36,610	36,610
Total Governmental Funds	10,122,240	5,204,330	2,874,310	3,254,990	10,024,590	31,480,460
11 - Stormwater	368,950	251,260	244,000	510,520	1,014,400	2,389,130
20 - 2012 Public Improvement Bond	-	-	-	169,500	38,570	208,070
22 - 2006 Capital Improvement Revenue Note	-	-	-	590,830	89,340	680,170
28 - Series 2018 Debt	-	-	-	735,200	44,720	779,920
41 - Water & Wastewater	1,906,300	5,222,210	624,000	7,292,780	3,677,240	18,722,530
43 - Reclaimed Water	-	-	-	-	727,120	727,120
44 - Sanitation	1,351,960	1,237,990	411,000	681,490	621,820	4,304,260
47 - Wastewater Development	-	25,000	-	-	958,790	983,790
48 - Water & Wastewater Renewal & Replacement	-	110,500	7,515,500	-	500,000	8,126,000
77 - Wastewater Assessment	-	-	-	-	28,400	28,400
Total Enterprise Funds	3,627,210	6,846,960	8,794,500	9,980,320	7,700,400	36,949,390
TOTAL ALL FUNDS	\$ 13,749,450	\$ 12,051,290	\$ 11,668,810	\$ 13,235,310	\$ 17,724,990	\$ 68,429,850

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

CITYWIDE ESTIMATED REVENUES BY SOURCE

Revenue Category	Estimated Year End 2018-19	Adopted Budget 2019-20	FY 2019-20 Over (Under) FY 2018-19 Estimated	% Change FY 2019-20 Over (Under) FY 2018-19 Estimate
Ad Valorem Taxes	\$ 5,428,990	\$ 6,030,630	\$ 601,640	11.08%
Other Taxes	4,587,820	4,713,640	125,820	2.74%
Franchise Fees	1,525,740	1,543,290	17,550	1.15%
Permits, Fees, Special Assessments	2,864,600	2,147,920	(716,680)	-25.02%
Intergovernmental Revenue	3,639,340	3,549,400	(89,940)	-2.47%
Charges for Services	13,903,460	14,903,060	999,600	7.19%
Fines & Forfeitures	39,900	38,270	(1,630)	-4.09%
Miscellaneous Revenue	880,830	935,550	54,720	6.21%
Indirect Allocation	1,680,110	1,460,700	(219,410)	-13.06%
Revenues Sub-Total	34,550,790	35,322,460	771,670	2.23%
Interfund Transfers	7,564,520	7,152,430	(412,090)	-5.45%
Debt Proceeds	6,388,190	3,670,520	(2,717,670)	0.00%
Total Revenues & Transfers	48,503,500	46,145,410	(2,358,090)	-4.86%
Fund Balance Carryforward	27,085,680	22,284,440	(4,801,240)	-17.73%
Total Revenues, Transfers & Fund Balance	\$ 75,589,180	\$ 68,429,850	\$ (7,159,330)	-9.47%

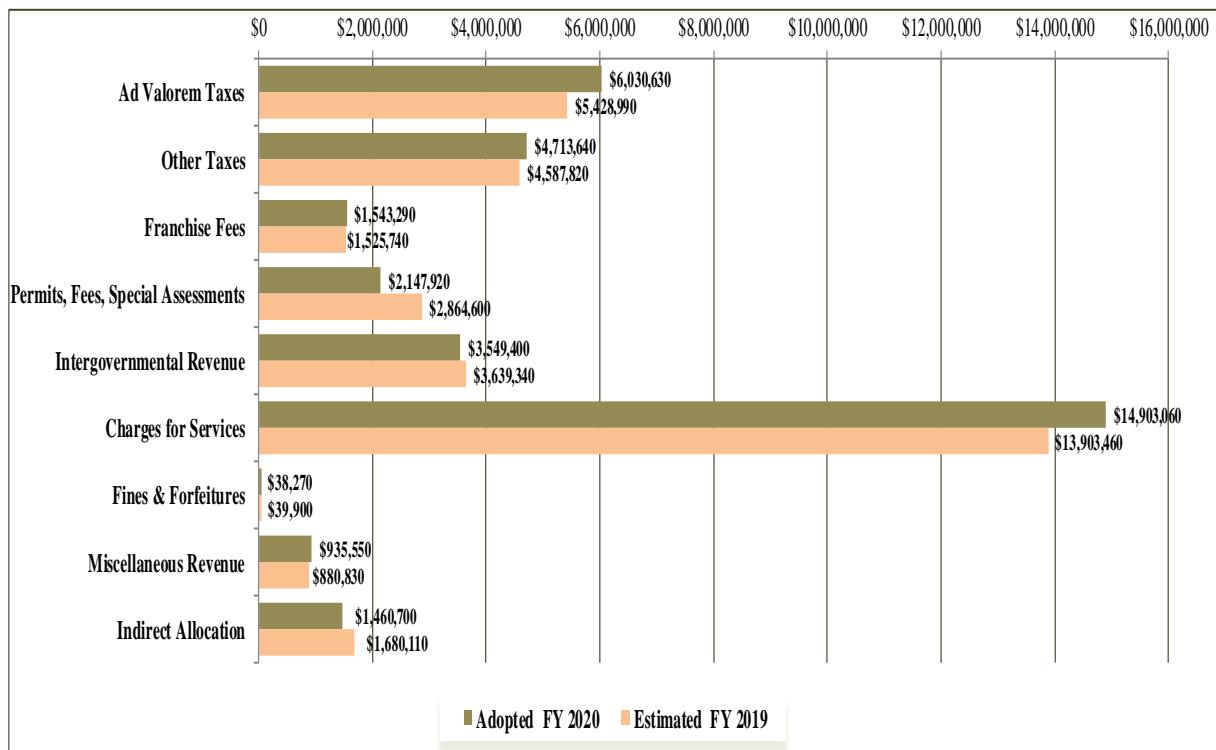
CITYWIDE ESTIMATED EXPENDITURES BY TYPE

Expenditure Category	Estimated Year End 2018-19	Adopted Budget 2019-20	FY 2019-20 Over (Under) FY 2018-19 Estimated	% Change FY 2019-20 Over (Under) FY 2018-19 Estimate
General Government	\$ 4,996,840	\$ 5,785,340	\$ 788,500	15.78%
Public Safety	5,960,060	5,889,400	(70,660)	-1.19%
Physical Environment	18,213,100	17,795,150	(417,950)	-2.29%
Transportation	1,687,520	2,143,020	455,500	26.99%
Culture and Recreation	9,463,280	5,987,800	(3,475,480)	-36.73%
Debt Service	2,039,670	2,549,600	509,930	25.00%
Non-Operating Expenditures	3,391,650	3,400,060	8,410	0.25%
Expenditures Sub-Total	45,752,120	43,550,370	(2,201,750)	-4.81%
Interfund Transfers	7,552,620	7,152,430	(400,190)	-5.30%
Total Expenditures & Transfers	53,304,740	50,702,800	(2,601,940)	-4.88%
Fund Balance	22,284,440	17,727,050	(4,557,390)	-20.45%
Total Expenditures, Transfers & Fund Balance	\$ 75,589,180	\$ 68,429,850	\$ (7,159,330)	-9.47%

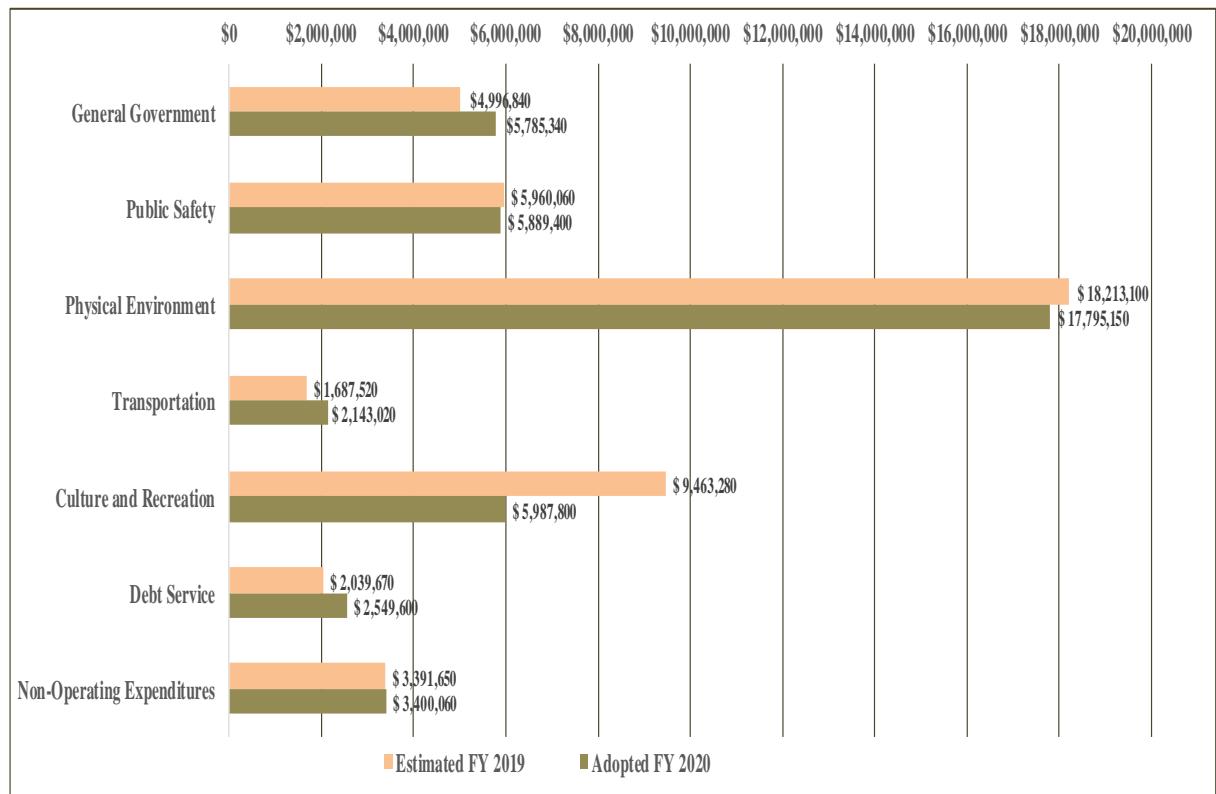
CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

CITYWIDE FISCAL YEAR COMPARISON

REVENUES BY SOURCE

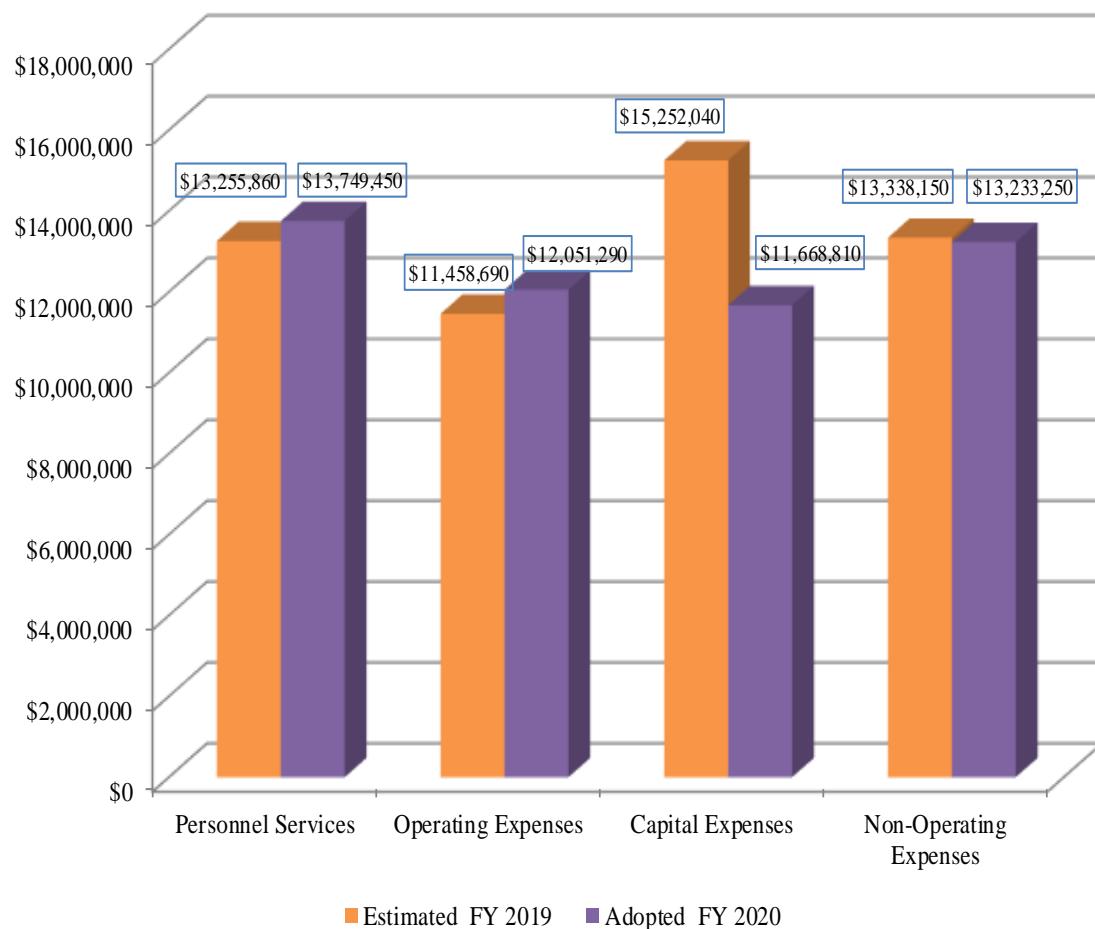


EXPENDITURES BY TYPE



CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

CITYWIDE EXPENDITURES BY OBJECT



	Estimated Year End FY 2019	Adopted Budget FY 2020	FY 2020 Over (Under) FY 2019	% Change Over FY 2019
Personnel Services	\$ 13,255,860	\$ 13,749,450	\$ 493,590	3.72%
Operating Expenses	11,458,690	12,051,290	592,600	5.17%
Capital Expenses	15,252,040	11,668,810	(3,583,230)	-23.49%
Non-Operating Expenses	13,338,150	13,233,250	(104,900)	-0.79%
Subtotal Expenditures	53,304,740	50,702,800	(2,601,940)	-4.88%
Fund Balance	22,284,440	17,727,050	(4,557,390)	-20.45%
Total Expenditures & Reserves	\$ 75,589,180	\$ 68,429,850	\$ (7,159,330)	-9.47%

**CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET**

FY 2019-2020 CITYWIDE CAPITAL IMPROVEMENT SUMMARY

Project #	Account #	Project Name	FY 2019/2020
Fund 001 - General Fund			
Various1	001-1055-571-6601	Library Books	57,000
Various2	001-1055-571-6603	Library Online/E-Content	22,000
Various3	001-1055-571-6605	Library Audio/Visual	16,500
		General Fund Total	95,500
Fund 11 - Stormwater			
DR0006	011-2037-538-6300	Stormwater Improvements	65,000
DR0050	011-2037-538-6300	Pipe Relining	105,000
ST0046	011-2037-538-6300	2nd Street South at 6th Ave. Intersection Improvements	65,000
SME011	011-2037-538-6440	Articulating Bucket	9,000
		Stormwater Fund Total	244,000
Fund 12 - Public Safety			
PSGR01	012-2022-522-6440	Firefighter PPE Replacement	18,000
		Public Safety Fund Total	18,000
Fund 14 - Street Improvement			
ST0001	014-2031-541-6300	Sidewalk repair and replacement	45,000
ST0013	014-2031-541-6300	Street Resurfacing Program	550,000
ST0019	014-2031-541-6300	Curb Replacement	35,000
ST0028	014-2031-541-6300	Citywide Brick Street Restoration	20,000
ST0031	014-2031-541-6300	Bridge Improvements	25,000
ST0032	014-2031-541-6300	New Sidewalk Construction	25,000
ST0034	014-2031-541-6300	Underdrain Repair/Replace Program	50,000
ST0038	014-2031-541-6300	Sign and Striping Improvements	15,000
ST0039	014-2031-541-6300	Miscellaneous Street Repair and Hazardous Tree Removal	50,000
		Street Improvement Fund Total	815,000
Fund 15 - Marina Boat Basin			
MAR010	015-2057-575-6300	Channel Dredging - Construction	125,000
		Marina Boat Basin Fund Total	125,000
Fund 32 - Capital Improvement			
General Government			
GEN012	032-3020-519-6300	HD Cameras/DVRs & UHD TVs	58,240
		Capital Improvement - General Government Total	58,240
Fire Control & EMS			
PSEQ07	032-3022-522-6440	911 Portable Radio Replacement	40,000
PSEQ09	032-3022-522-6440	911 Mobile Data Computers (MDCs) Replacement	9,500
		Capital Improvement - Fire Control & EMS Total	49,500
Streets			
ST0017	032-3031-541-6300	Safety Harbor Public Library - Parking Lot Resurfacing	41,950
ST0049	032-3031-541-6300	7th Street South Brick Parking	30,000
STV006	032-3031-541-6401	Replace Bucket Truck (Vehicle 343)	165,200
STE009	032-3031-541-6440	Ver-Mac PCMS-548 (Variable Message Board)	13,000
		Capital Improvement - Streets Total	250,150
Building Maintenance			
BL0008	032-3034-519-6300	City-wide HVAC Renewal & Replacement	75,000
BL0010	032-3034-519-6300	City-wide LED Lighting Replacement	20,000
BL0011	032-3034-519-6300	City-wide Roof Replacements	40,000
BL0012	032-3034-519-6300	City-wide Electrical Installment	25,000
		Capital Improvement - Engineering Total	160,000
Library			
LBCRP2	032-3055-571-6300	Third Phase of Library carpet replacement in Youth Wing and Meeting Rooms.	34,500
		Capital Improvement - Library Total	34,500

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

FY 2019-2020 CITYWIDE CAPITAL IMPROVEMENT SUMMARY

Project #	Account #	Project Name	FY 2019/2020
Recreation			
PR0067	032-3056-572-6300	Clearwater Joint Use Agreement	50,000
PKV008	032-3056-572-6401	2019 High Roof 15 Passenger Van (Replace #450)	41,000
PKV015	032-3056-572-6401	2019 Ford Escape S	23,000
RCE003	032-3056-572-6440	Outdoor Movie Equipment	15,000
Capital Improvement - Recreation Total			129,000
Parks			
PKI028	032-3058-572-6300	SHCP Dugout/Fencing/Restroom Improvements	80,000
PKI034	032-3058-572-6300	Parks Parking Lot Re-paving	60,000
PKI036	032-3058-572-6300	Park Signage Improvements	15,000
PKI037	032-3058-572-6300	Park Furnishings Renewal & Replacement	20,000
PR0033	032-3058-572-6300	SHCP Bleacher & Skate Park Shade Structures	125,000
PKE006	032-3058-572-6440	Parks Equipment Replacement & Renewal	45,000
PKE008	032-3058-572-6440	Parks Utility Vehicle	16,000
PKE011	032-3058-572-6440	Gravely Base Runner Replacement (#1005)	15,000
PR0040	032-3058-572-6440	Portable Generator Replacement	68,000
Capital Improvement - Parks Total			444,000
Capital Improvement Fund Total			2,422,890
Fund 41 - Water & Wastewater			
IASW01	041-4016-513-6800	Intangible Asset/Software	400,000
WTW006	041-4035-533-6401	Replace vehicle #236 (Van)	34,000
SWW003	041-4036-535-6401	Replace vehicle #274 (one ton hydro jet truck)	140,000
WTE002	041-4036-535-6440	Replace Well Point Pump #625	50,000
Water & Wastewater Fund Total			624,000
Fund 44 - Sanitation			
SNV023	044-4532-534-6401	Refurbish side load truck #509	25,000
SNV024	044-4532-534-6401	Replace side load truck #308	326,000
SNE002	044-4532-534-6440	Trash/Recycling Containers	60,000
Sanitation Fund Total			411,000
Fund 48 - Water & Wastewater Renewal & Replacement Fund			
Water			
UT0091	048-4035-533-6300	Espirtiu Santo Springs/Washington Brennan Subdivisions main replacement-Construction	2,110,500
UT0095	048-4035-533-6300	Philippe Pointe pedestrian bridge main relocations-Philippe Pointe pedestrian bridge main relocations	700,000
UT0101	048-4035-533-6440	Replace existing radio frequency meters	95,000
Water & Wastewater Renewal & Replacement Fund - Water Total			2,905,500
Wastewater			
UT0005	048-4036-535-6300	Northeast Regional Wastewater Treatment Plant Improvements	3,500,000
UT0092	048-4036-535-6300	Reline clay sewer main in Baywoods I, III	1,050,000
UT0100	048-4036-535-6300	Cypress Hollow Lift Station Repair	60,000
Water & Wastewater Renewal & Replacement Fund - Wastewater Total			4,610,000
Water & Wastewater Renewal & Replacement Fund Total			7,515,500
Fund 63 - Parkland Fund			
FOLLY	063-6058-572-6300	Folly Farms Development	163,420
Parkland Fund Total			163,420
Fund 67 - Community Redevelopment Fund			
CRAART	067-6517-515-6300	Public Art Committee	100,000
CRGАЗB	067-6517-515-6300	Gazebo Improvements	16,000
CRREST	067-6517-515-6300	Refurbish Marina Restrooms	16,000
LB2020	067-6517-515-6300	Library Design	300,000
LB2020	067-6517-515-6300	Library 2nd Floor Meeting Room Addition	-
ST0028	067-6517-515-6300	Main Street Bricks	100,000
Community Redevelopment Fund Total			532,000
Total Capital Improvements			<u>11,668,810</u>

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

SCHEDULE OF INTERFUND TRANSFERS

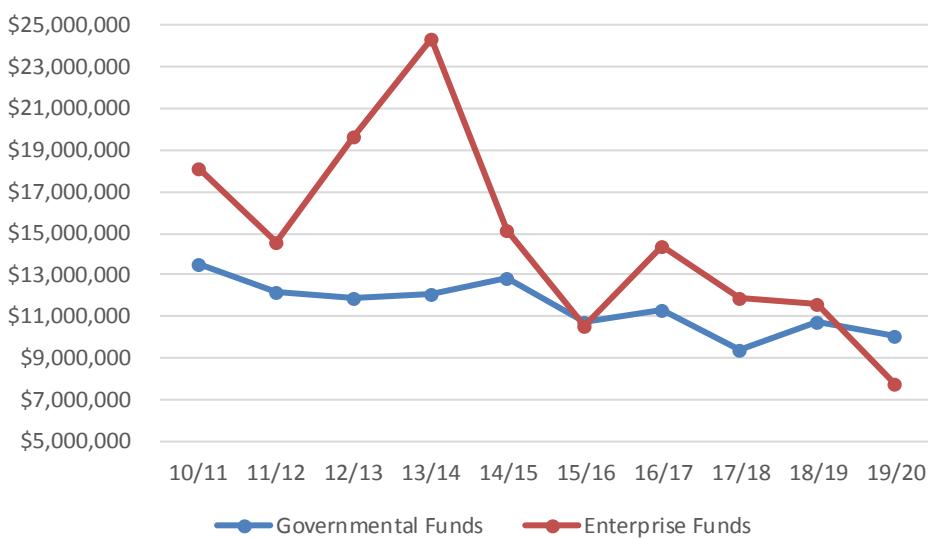
	<u>Governmental Funds</u>	<u>Enterprise Funds</u>	<u>Total Interfund Transfers</u>
<i>Governmental</i>			
Transfer from General Fund to:			
Street Improvement Fund	\$ 200,000	\$ -	\$ 200,000
Marina Fund	36,000	-	36,000
Street Light Fund	7,650	-	7,650
Transfer from Capital Projects Fund to:			
General Fund	100,000	-	100,000
Debt Service - 2006 Revenue Note	27,990	-	27,990
Debt Service - 2008 Revenue Note	545,600	-	545,600
Debt Service - 2012 Revenue Bond	319,000	-	319,000
Debt Service - 2018 Debt Issuance	46,010	-	46,010
Parkland Fund	100,000	-	100,000
Transfer from Community Redevelopment Fund to:			
Debt Service - 2018 Debt Issuance	132,000	-	132,000
General Fund	<u>157,000</u>	<u>-</u>	<u>157,000</u>
Total Governmental Funds	<u>1,671,250</u>	<u>-</u>	<u>1,671,250</u>
<i>Enterprise</i>			
Transfer from Stormwater Fund to:			
Debt Service - 2006 Revenue Note	-	9,390	9,390
Transfer from Water and Wastewater Fund to:			
Debt Service - 2006 Revenue Note	-	41,020	41,020
Debt Service - 2012 Revenue Bond	-	13,160	13,160
Debt Service - 2018 Debt Issuance	-	744,000	744,000
Water & Wastewater Renewal & Replacement	<u>-</u>	<u>4,673,610</u>	<u>4,673,610</u>
Total Enterprise Funds	<u>-</u>	<u>5,481,180</u>	<u>5,481,180</u>
TOTAL INTERFUND TRANSFERS	<u>\$ 1,671,250</u>	<u>\$ 5,481,180</u>	<u>\$ 7,152,430</u>

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

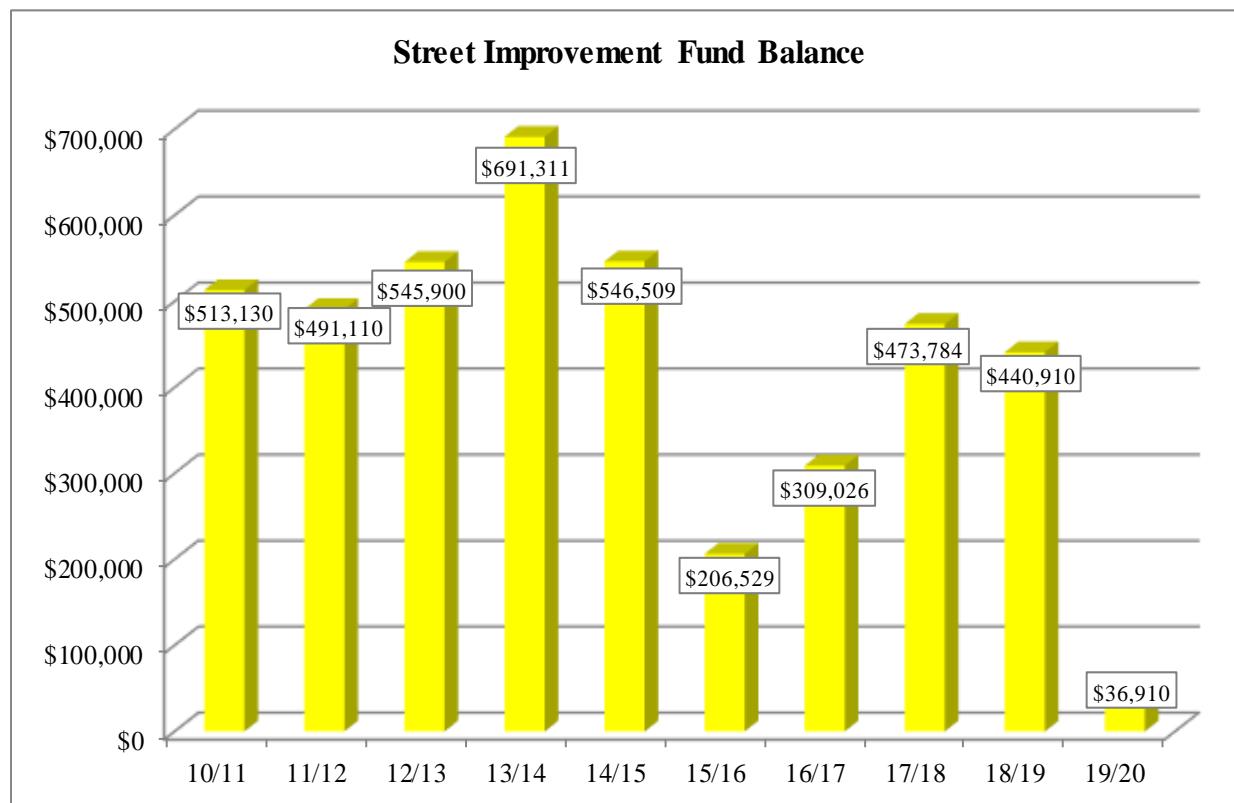
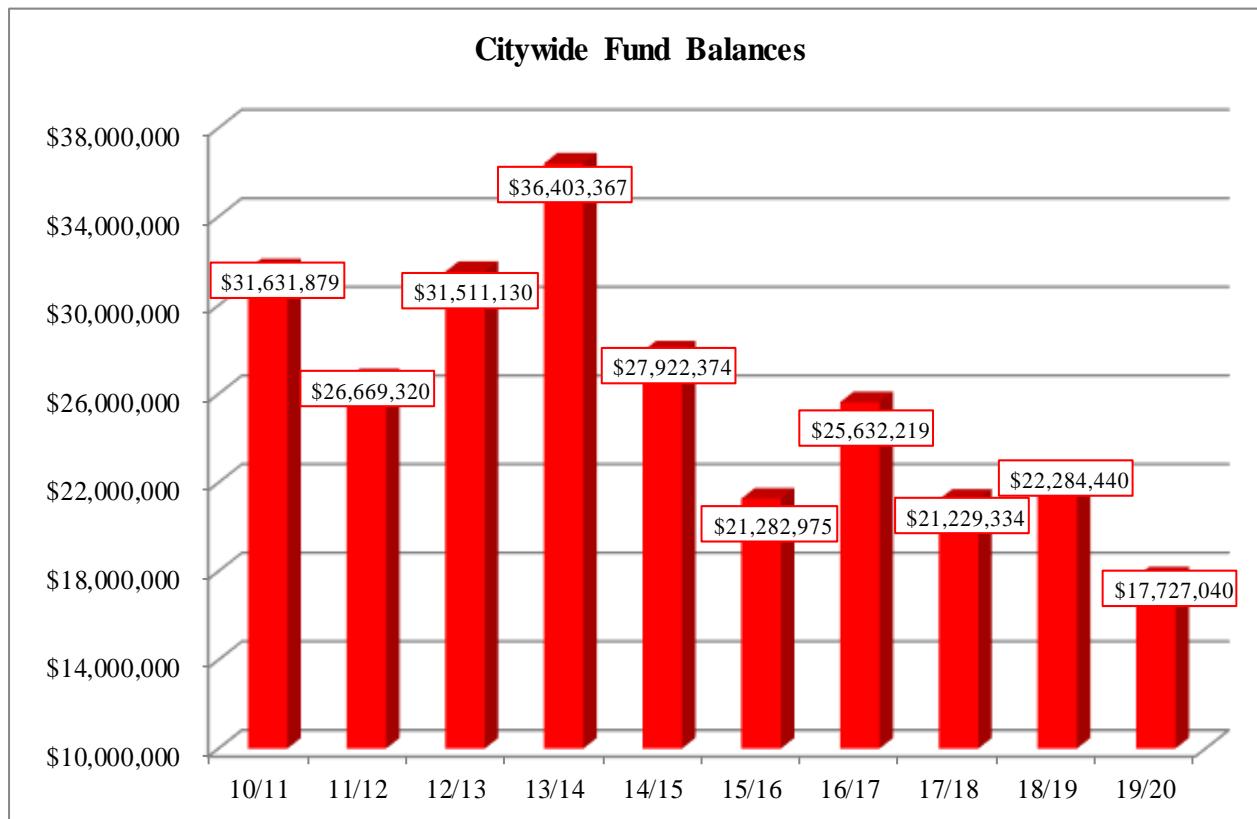
CITYWIDE 10 YEAR FUND BALANCES

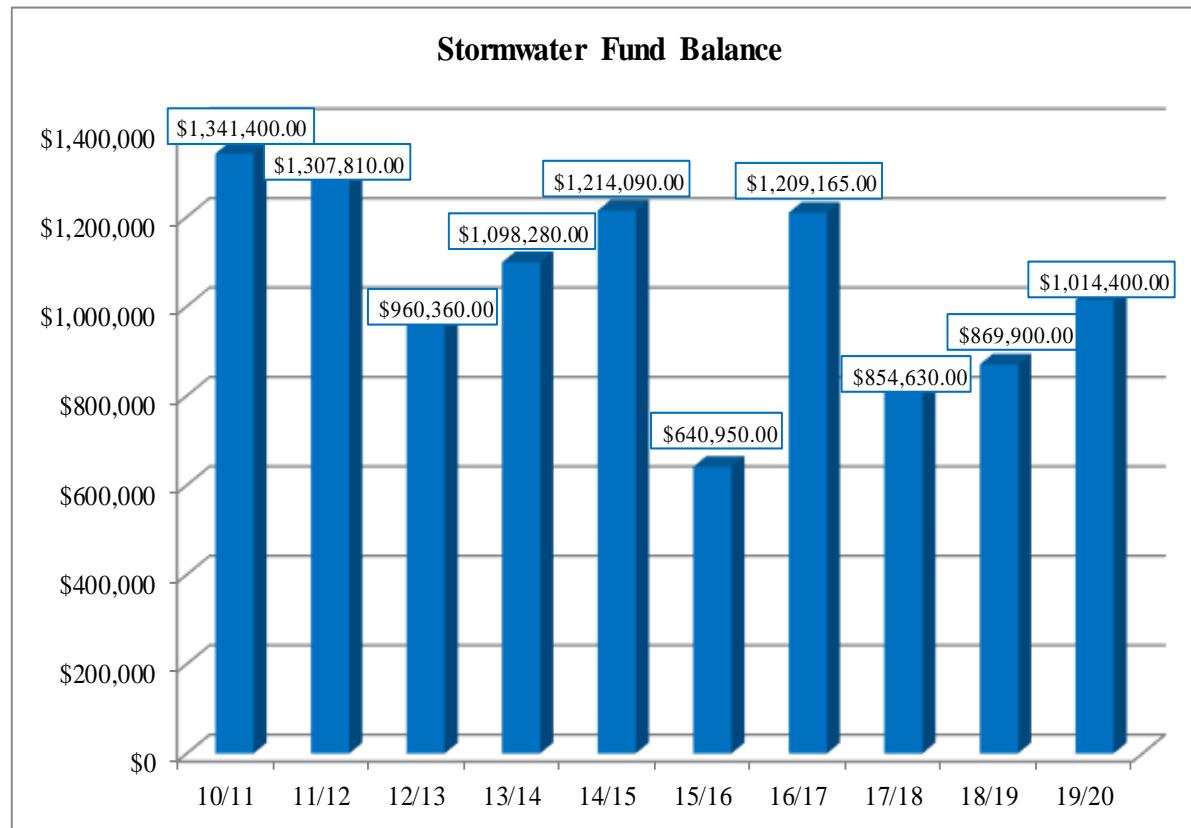
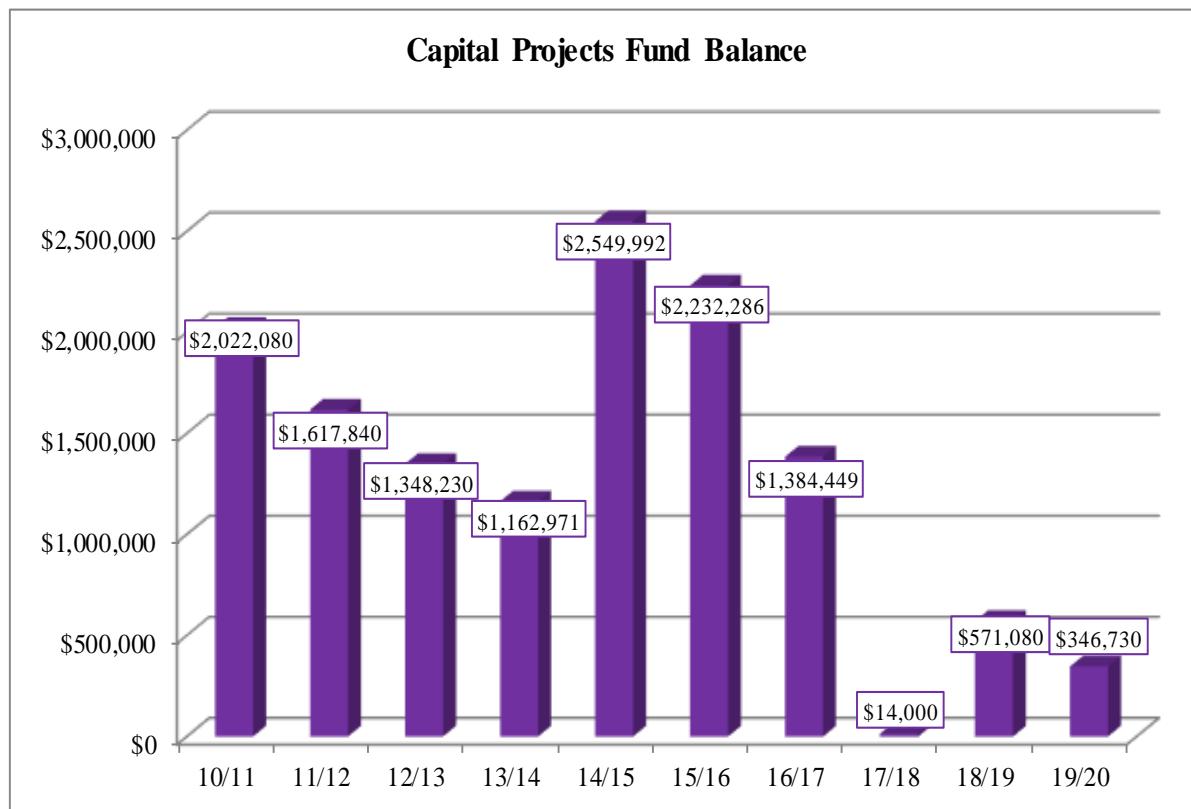
		10/11	11/12	12/13	13/14	14/15	15/16	16/17	17/18	Estimated 18/19	Adopted 19/20
Governmental Funds											
001-1099-588.99-xx	General Fund	\$ 8,595,519	\$ 8,436,470	\$ 8,321,060	\$ 8,240,910	\$ 7,528,970	\$ 8,375,665	\$ 7,695,356	\$ 7,756,650	\$ 8,032,760	\$ 8,228,620
012-2099-588.99-01	Public Safety	73,360	79,320	8,620	10,215	14,276	25,475	45,559	124,680	110,360	100,160
014-2099-588.99-01	Street Improvement	513,130	491,110	545,900	691,311	546,509	206,529	309,026	473,784	440,910	36,910
015-2099-588.99-01	Marina Boat Basin	231,980	268,930	269,830	286,123	279,563	136,823	144,520	87,620	96,390	1,890
017-2099-588.99-03	City Tree Bank	-	-	-	-	2,340	7,999	10,227	18,220	85,080	39,580
	Debt Service	72,520	76,080	141,540	139,801	138,327	155,952	(351,469)	206,840	198,250	214,780
032-3099-588.99-02	Capital Projects	2,022,080	1,617,840	1,348,230	1,162,971	2,549,992	2,232,286	1,384,449	14,000	571,080	346,730
060-6099-588.99-01	Multimodal Impact Fee	-	-	-	-	-	21,797	58,175	51,640	707,050	758,050
	Law Enforcement Trust	-	-	-	-	-	-	2,065	326,150	2,060	2,060
062-6099-588.99-03	Street Light Assessment	-	-	31,290	87,137	71,141	66,475	66,146	-	92,340	115,080
063-6099-588.99-03	Parkland	747,890	682,740	684,320	693,235	602,177	432,872	859,382	67,620	84,020	22,250
064-6099-588.99-02	Transportation Impact Fee	533,080	48,520	191,700	339,634	497,428	520,559	522,747	450	-	-
065-6099-588.99-01	Library Impact Fee	-	4,980	11,490	17,619	22,598	34,042	55,277	-	77,270	89,770
067-6599-588.99-02	Community Redevelopment Agency	684,430	398,870	264,400	360,784	533,866	604,014	447,376	76,310	155,750	34,150
	Drainage Impact Fee	-	-	-	-	-	-	-	-	-	-
069-6099-588.99-02	Parking Impact Fee	-	-	-	-	-	3,630	3,630	144,610	-	-
074-2099-588.99-01	Street Assessment	20,160	30,860	18,170	35,037	35,137	35,237	35,338	35,540	36,610	36,610
Total Governmental Funds		\$13,494,149	\$12,135,720	\$11,836,550	\$12,064,777	\$12,822,324	\$10,729,035	\$11,287,804	\$ 9,384,114	\$10,689,930	\$10,026,640
Enterprise Funds											
011-2099-588.99-01	Stormwater	1,341,400	1,307,810	960,360	1,098,280	1,214,090	640,950	1,209,165	854,630	869,900	1,014,400
041-4099-588.99-01	Water and Wastewater	15,494,990	11,692,220	16,653,550	21,703,850	12,227,040	8,673,320	11,268,960	10,110,550	9,618,880	6,064,180
044-4599-588.99-01	Sanitation	1,301,340	1,533,570	2,060,670	1,536,460	1,658,920	1,239,670	1,866,290	880,040	1,105,730	621,820
Total Enterprise Funds		\$18,137,730	\$14,533,600	\$19,674,580	\$24,338,590	\$15,100,050	\$10,553,940	\$14,344,415	\$11,845,220	\$11,594,510	\$ 7,700,400
Total All Funds		\$31,631,879	\$26,669,320	\$31,511,130	\$36,403,367	\$27,922,374	\$21,282,975	\$25,632,219	\$21,229,334	\$22,284,440	\$17,727,040

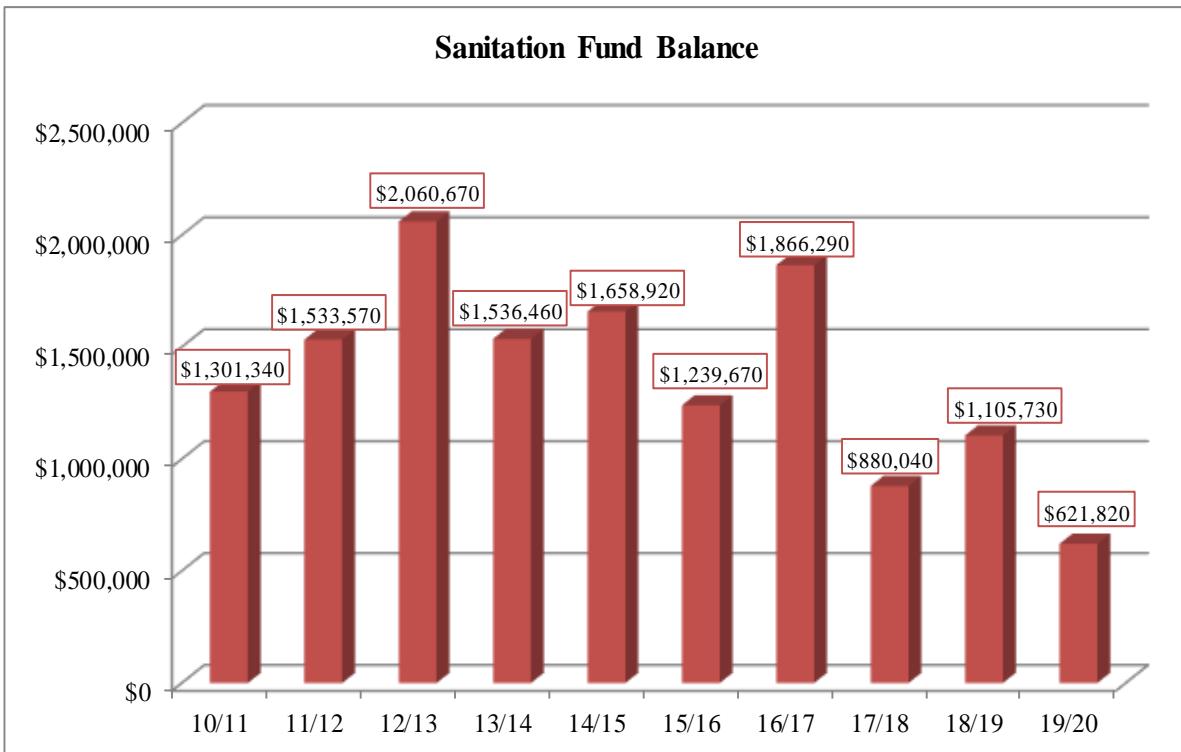
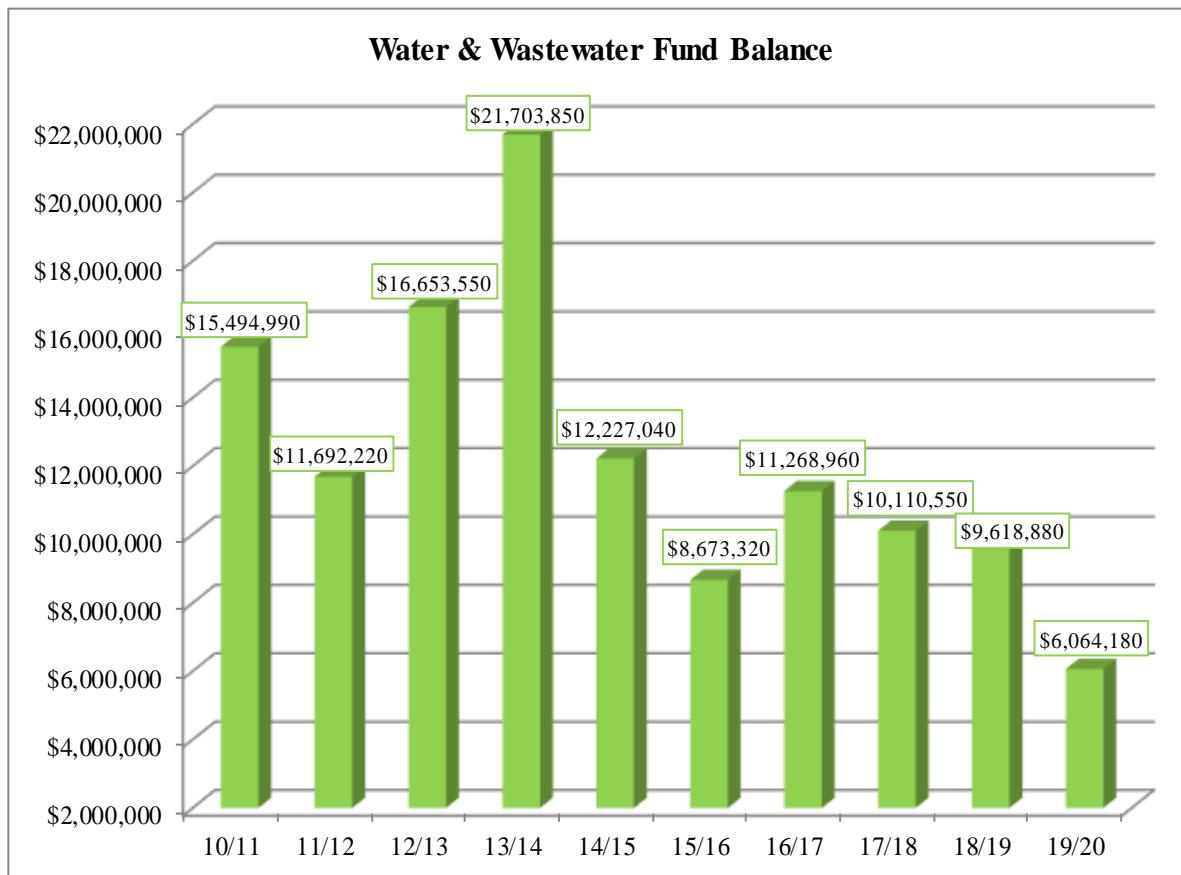
Fund Balances - Governmental & Enterprise



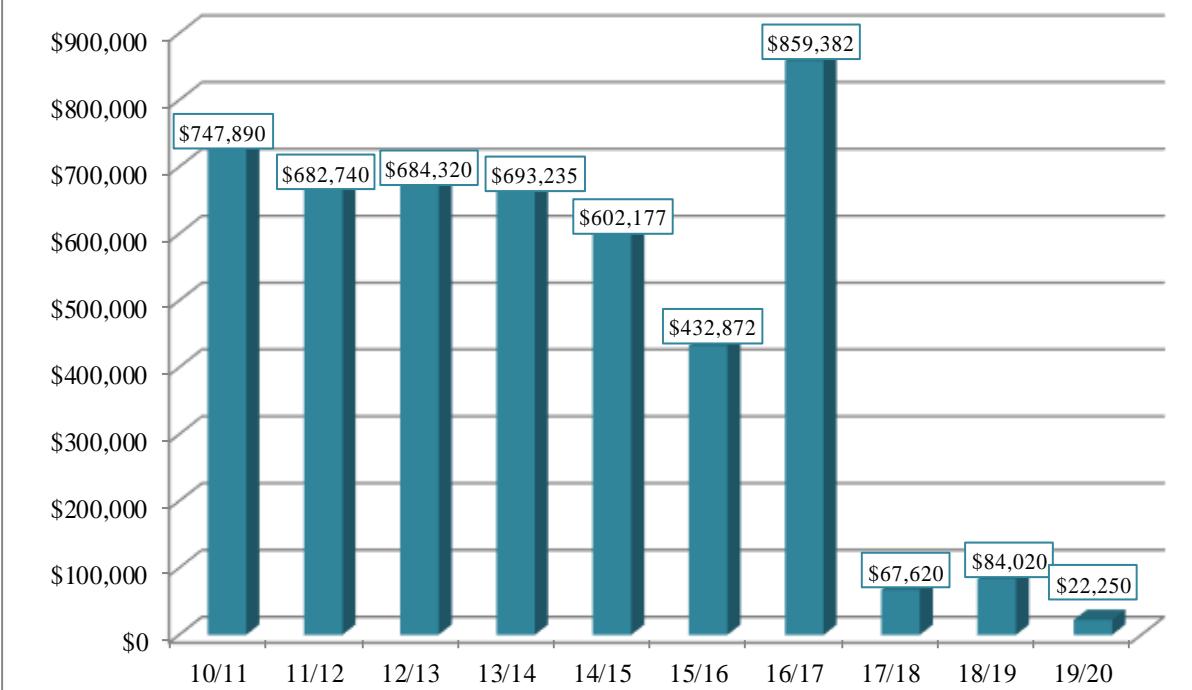
The City, for the most part, follows a pay-as-you-go philosophy towards funding capital projects. As the above table and the following graphs indicate, most of the fund balance, as well as the use of fund balance, occurs within the Enterprise and Special Revenue Funds where the large majority of the City's capital projects are budgeted.



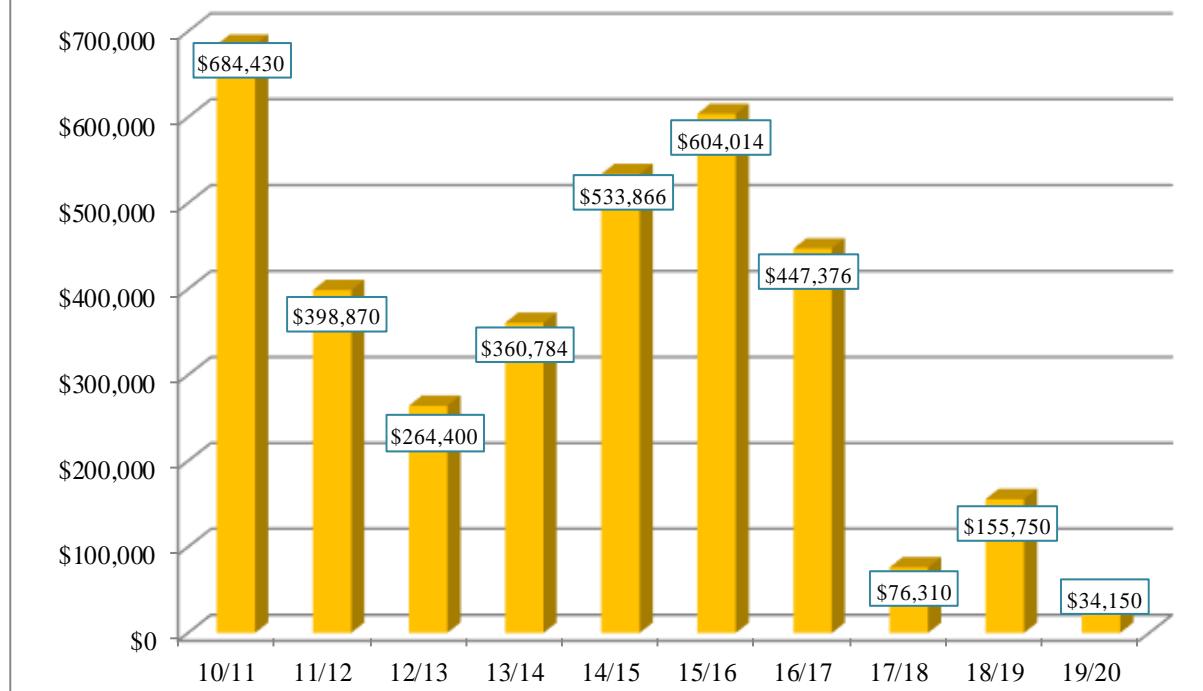




Parkland Fund Balance



Community Redevelopment Agency Fund Balance



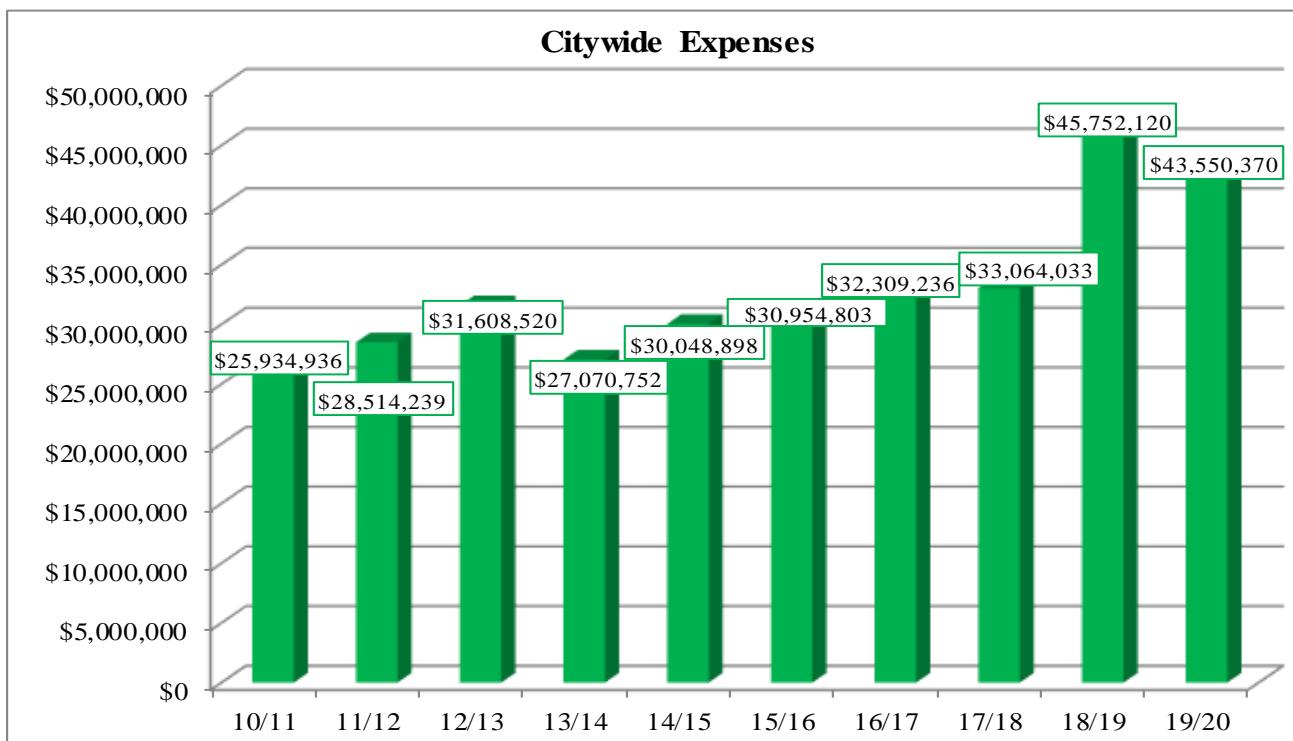
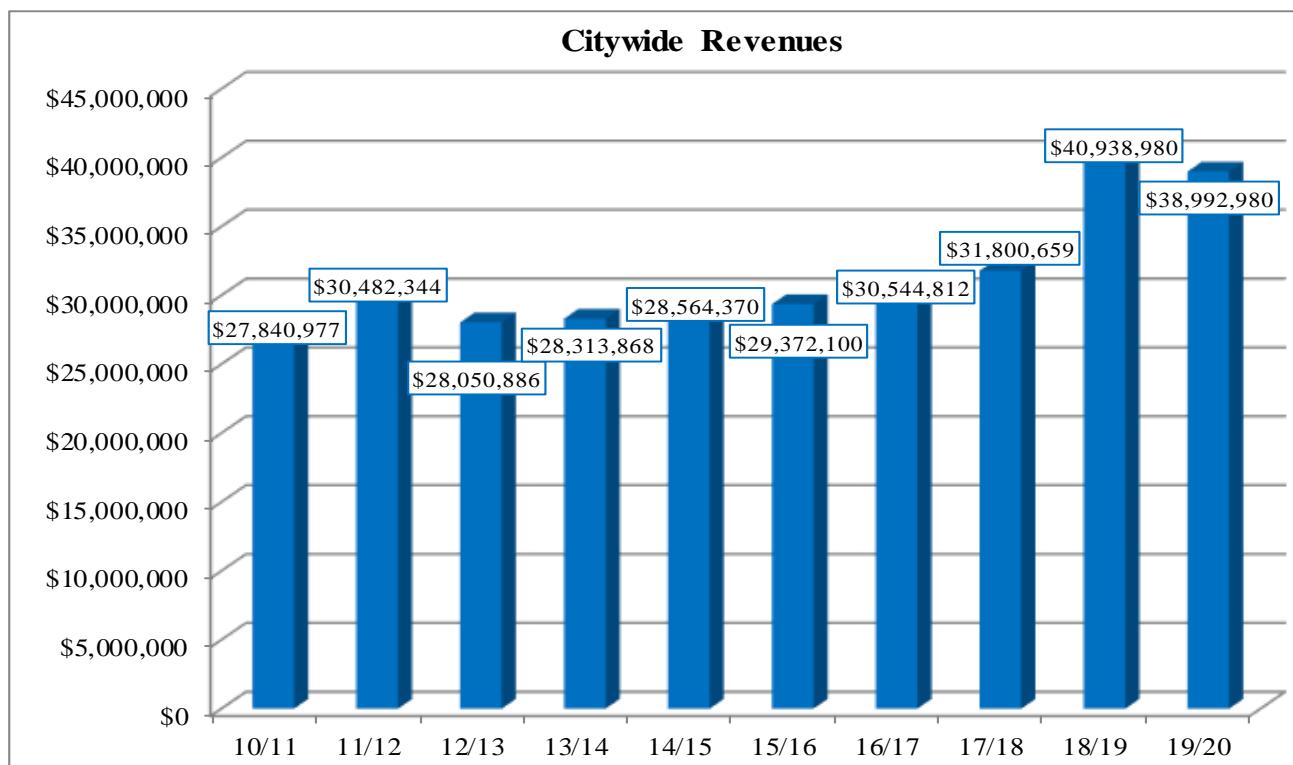
CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

CITYWIDE 10 YEAR REVENUE/EXPENSES
(EXCLUDING FUND BALANCE)

	10/11	11/12	12/13	13/14	14/15	15/16	16/17	17/18	Estimated 18/19	Adopted 19/20
REVENUES										
Ad Valorem*	\$ 3,454,605	\$ 3,267,040	\$ 3,215,616	\$ 3,722,248	\$ 4,193,398	\$ 4,390,452	\$ 4,571,161	\$ 4,913,710	\$ 5,428,990	\$ 6,030,630
Franchise Fees & Other Taxes	5,481,242	5,595,040	5,487,120	5,768,807	5,900,432	5,694,928	5,656,267	5,914,352	6,113,560	6,256,930
Permits, Fees, Special Assessments	828,197	872,253	1,644,910	1,570,701	1,484,369	1,575,940	1,991,558	2,099,141	2,864,600	2,147,920
Intergovernmental	3,129,659	4,009,836	3,448,510	3,221,633	3,099,330	3,374,444	3,437,637	3,450,502	3,639,340	3,549,400
Charges For Services	11,954,476	11,613,411	11,947,190	11,702,717	11,016,447	11,286,600	12,621,819	13,608,152	13,903,460	14,903,060
Fines & Forfeitures	127,865	140,659	99,600	31,911	49,232	40,328	84,544	48,559	39,900	38,270
Indirect Allocation	1,551,760	1,504,630	1,439,810	1,439,810	1,502,220	1,591,610	1,681,170	1,645,920	1,680,110	1,460,700
Miscellaneous	1,313,173	704,475	768,130	856,041	1,318,942	1,417,798	500,656	120,323	880,830	935,550
Debt Proceeds	-	2,775,000	-	-	-	-	-	-	6,388,190	3,670,520
SUBTOTAL	27,840,977	30,482,344	28,050,886	28,313,868	28,564,370	29,372,100	30,544,812	31,800,659	40,938,980	38,992,980
Interfund Transfers	1,482,711	2,791,025	2,360,340	3,066,230	5,081,440	1,334,760	1,786,076	2,039,303	7,564,520	7,152,430
TOTAL REVENUES	\$ 29,323,688	\$ 33,273,369	\$ 30,411,226	\$ 31,380,098	\$ 33,645,810	\$ 30,706,860	\$ 32,330,888	\$ 33,839,962	\$ 48,503,500	\$ 46,145,410
EXPENDITURES										
General Government	\$ 4,746,484	\$ 4,470,621	\$ 4,501,670	3,930,556	3,799,567	3,929,961	4,423,836	4,489,037	4,996,840	5,785,340
Public Safety	5,213,623	5,319,800	6,177,200	5,654,464	5,694,538	5,428,925	5,765,916	5,773,175	5,960,060	5,889,400
Physical Environment	8,577,955	7,085,829	11,275,310	8,229,118	9,987,026	9,610,691	9,588,060	12,340,767	18,213,100	17,795,150
Transportation	1,561,671	1,646,885	1,539,200	1,157,639	1,620,292	1,600,036	1,325,033	1,388,689	1,687,520	2,143,020
Culture/Recreation	3,618,104	6,540,873	3,925,070	3,940,768	4,872,394	6,100,254	6,201,347	5,232,670	9,463,280	5,987,800
Debt Service	934,932	915,066	1,588,360	1,125,762	1,110,122	1,082,411	1,602,004	564,906	2,039,670	2,549,600
Non-Operating	1,282,167	2,535,165	2,601,710	3,032,445	2,964,959	3,202,525	3,403,040	3,274,789	3,391,650	3,400,060
SUBTOTAL	25,934,936	28,514,239	31,608,520	27,070,752	30,048,898	30,954,803	32,309,236	33,064,033	45,752,120	43,550,370
Interfund Transfers	1,482,711	2,837,751	2,360,340	3,066,230	5,081,440	1,334,760	1,786,076	2,042,936	7,552,620	7,152,430
TOTAL EXPENDITURES	\$ 27,417,647	\$ 31,351,990	\$ 33,968,860	\$ 30,136,982	\$ 35,130,338	\$ 32,289,563	\$ 34,095,312	\$ 35,106,969	\$ 53,304,740	\$ 50,702,800

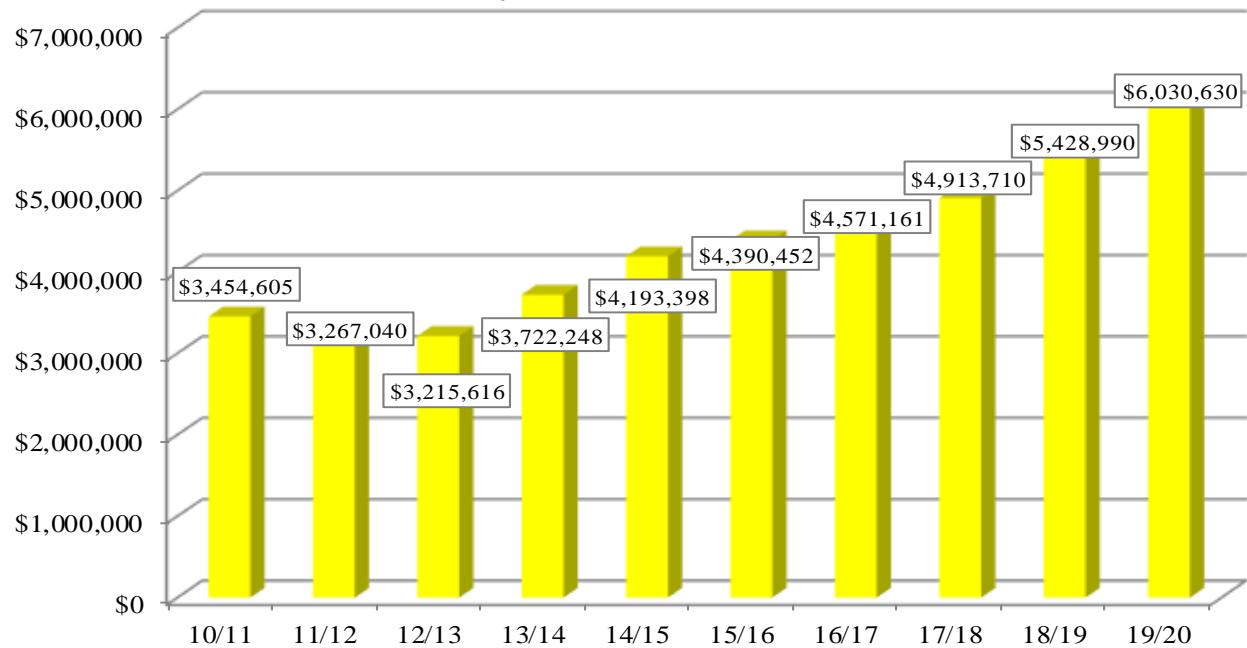
*Includes Pinellas County Contribution

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

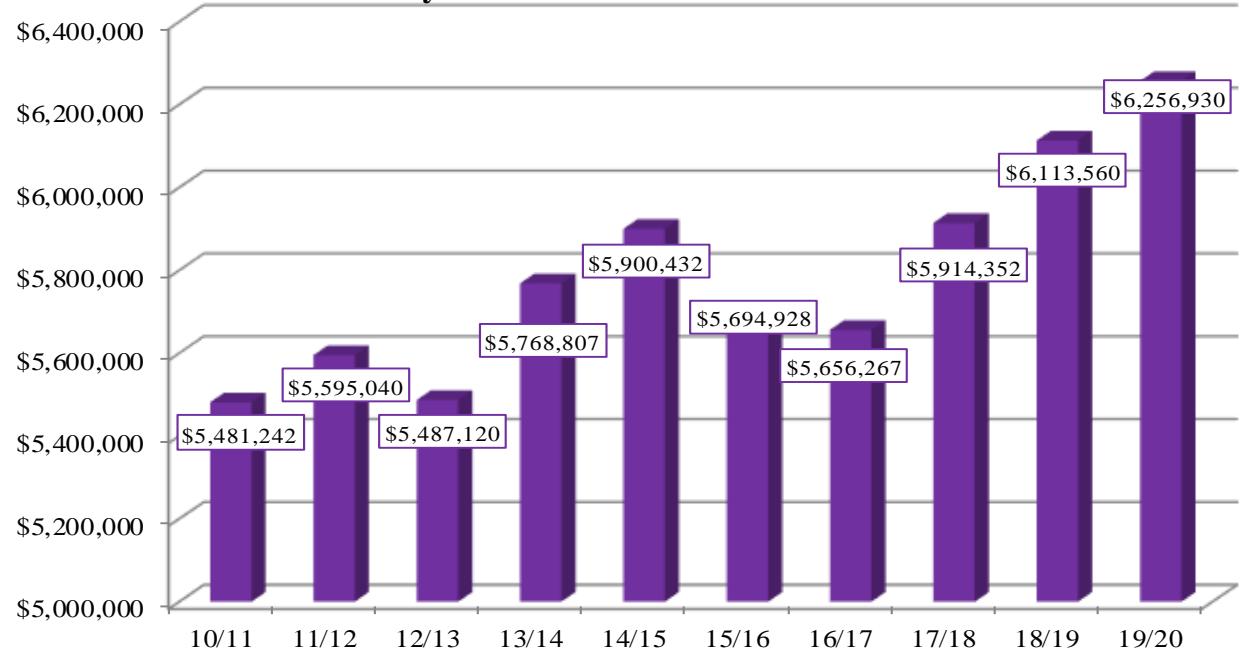


CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

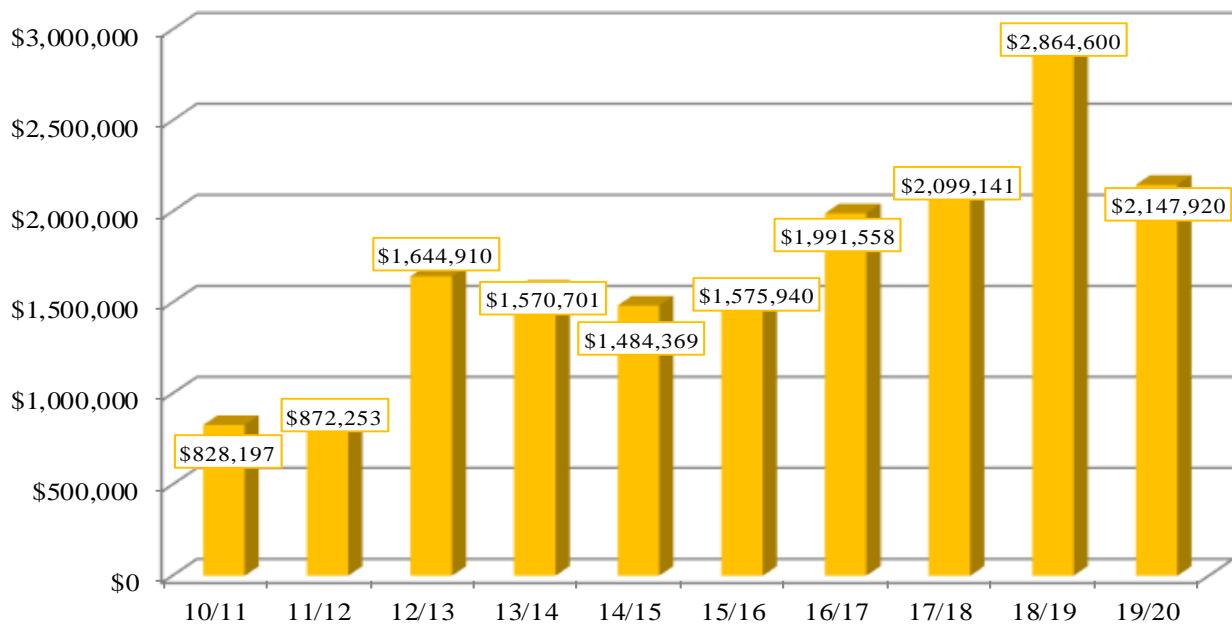
Citywide Ad Valorem



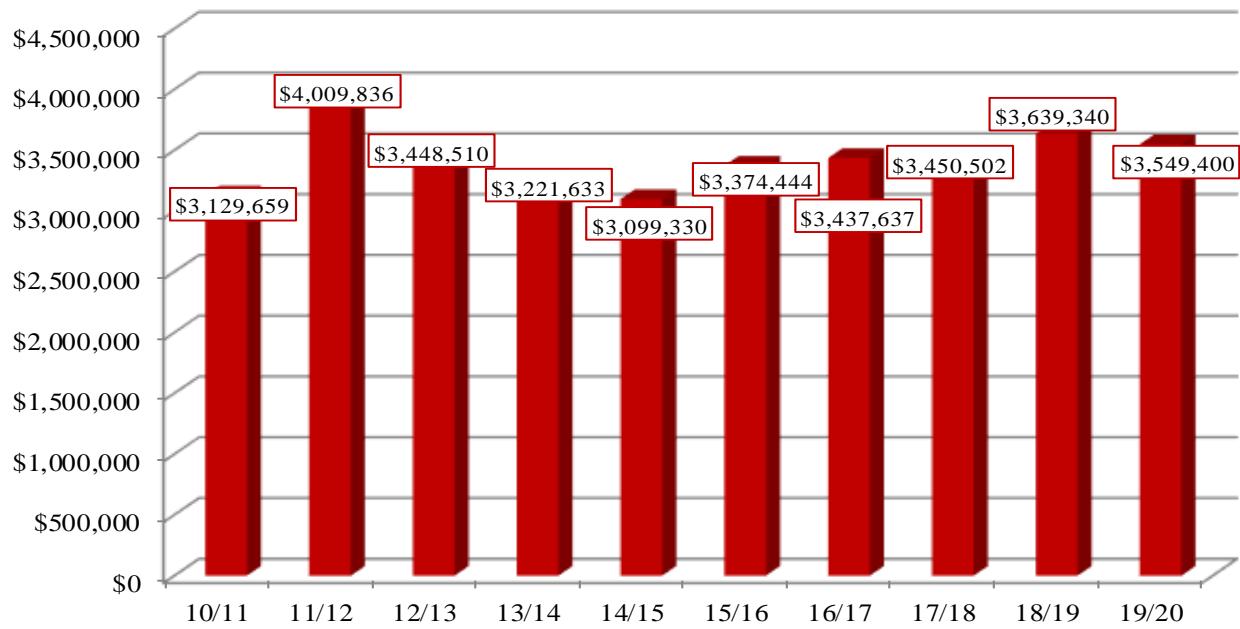
Citywide Franchise Fees & Other Taxes



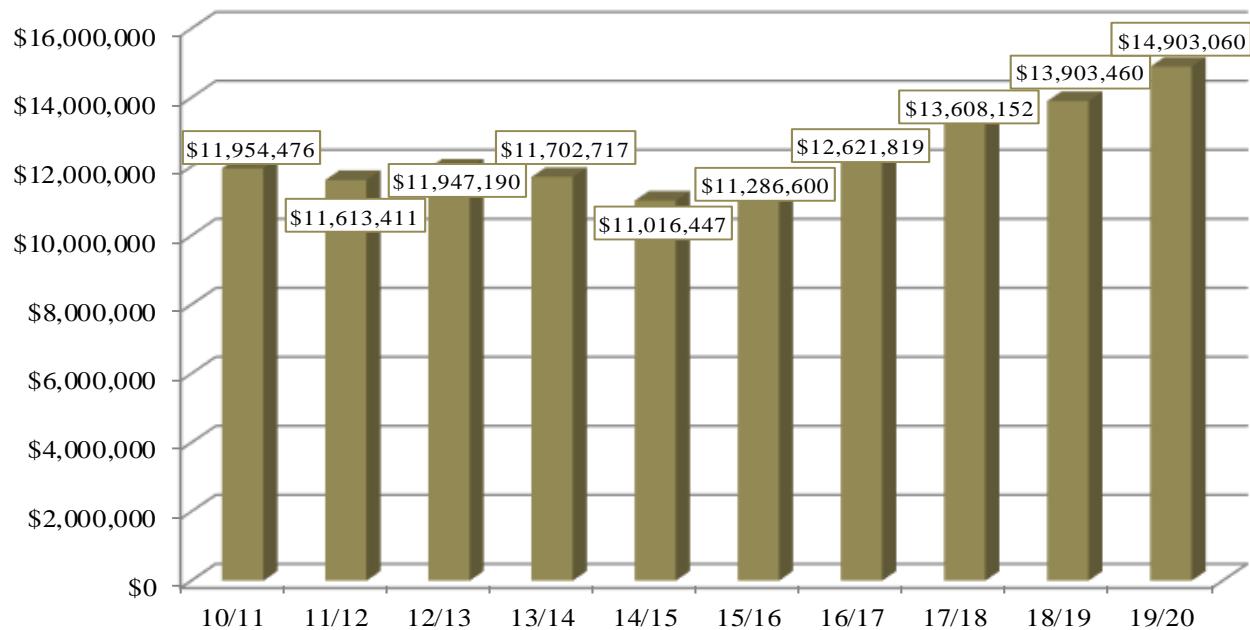
Citywide Permits, Fees & Special Assessments



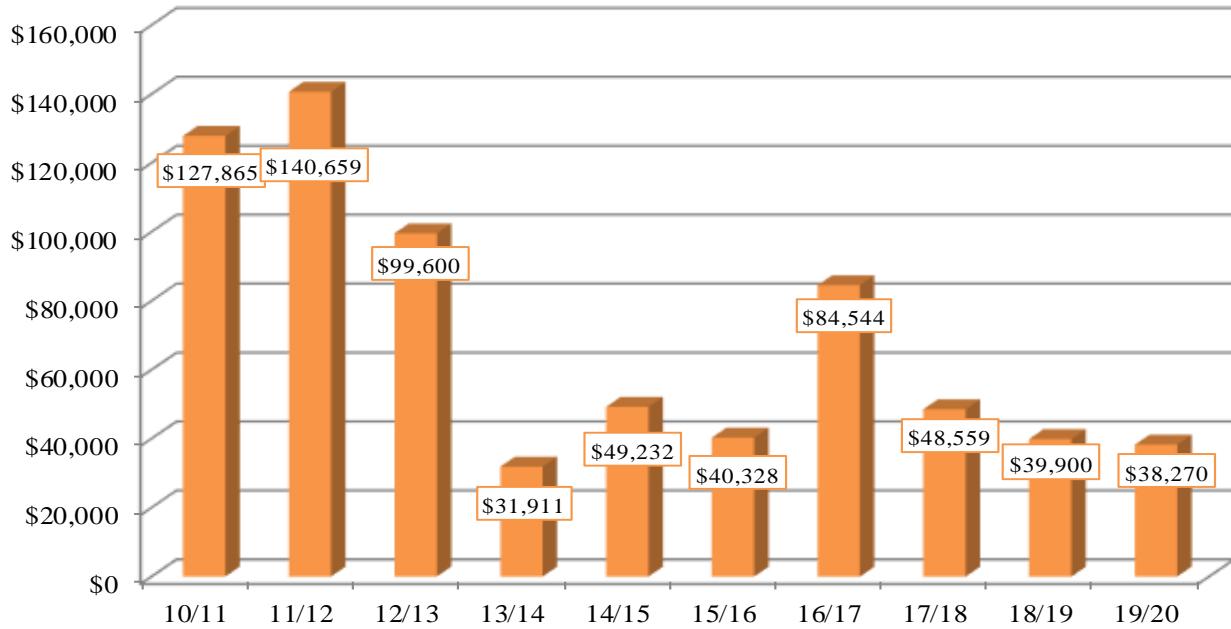
Citywide Intergovernmental Revenues



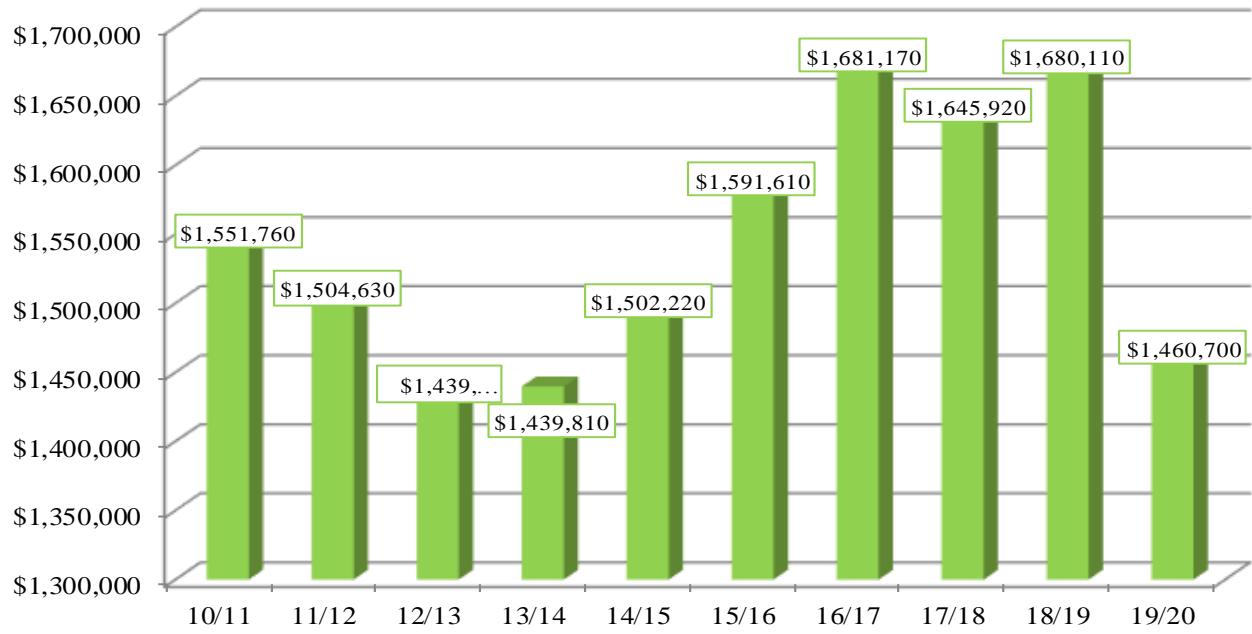
Citywide Charges for Services



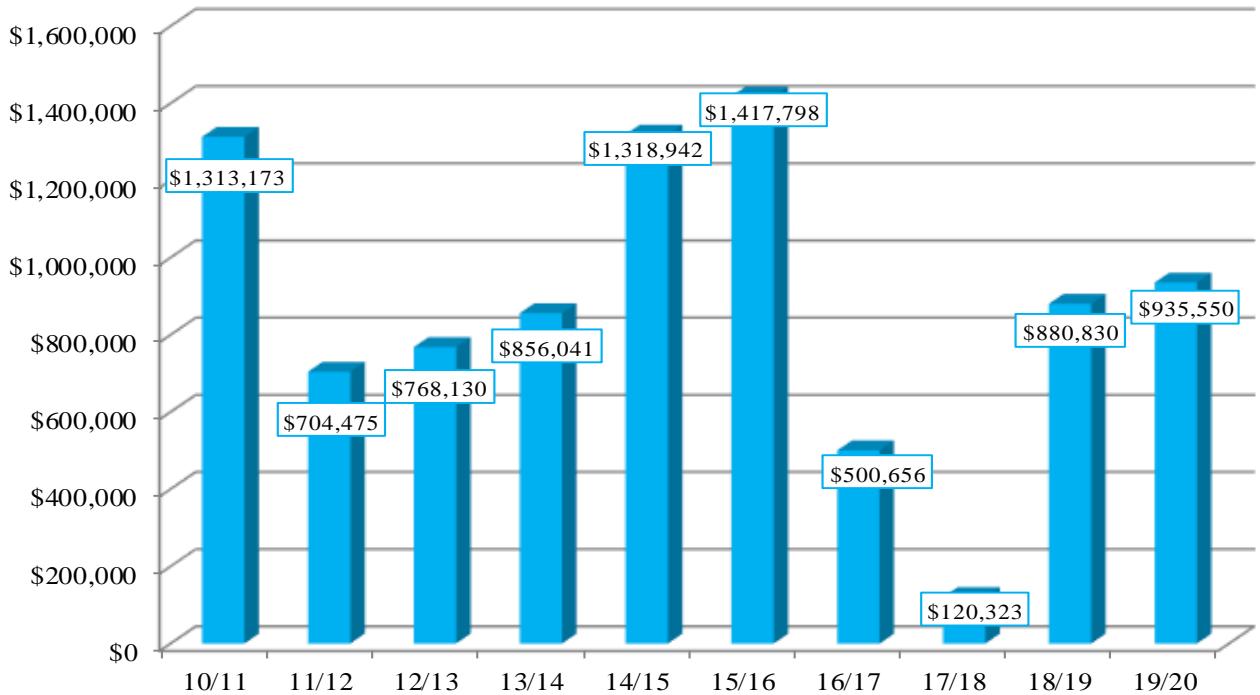
Citywide Fines & Forfeitures



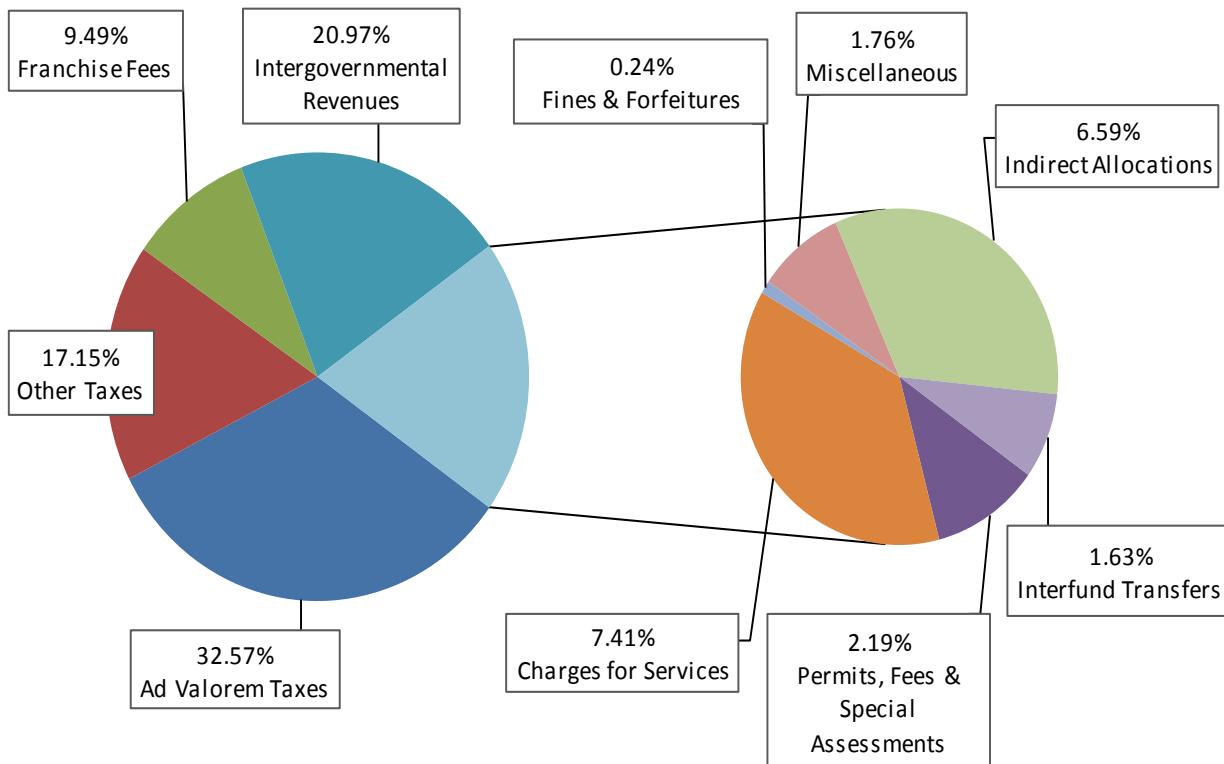
Citywide Indirect Allocation



Citywide Miscellaneous



GENERAL FUND REVENUES BY SOURCE



	Adopted Budget 2019-20	%
Ad Valorem Taxes	\$ 5,121,910	32.57%
Other Taxes	2,696,720	17.15%
Franchise Fees	1,493,290	9.49%
Permits, Fees & Special Assessments	344,500	2.19%
Intergovernmental Revenues	3,298,210	20.97%
Charges for Services	1,165,070	7.41%
Fines & Forfeitures	38,270	0.24%
Miscellaneous	276,290	1.76%
Indirect Allocations	1,036,580	6.59%
Interfund Transfers	257,000	1.63%
GENERAL FUND REVENUES	\$ 15,727,840	100.00%

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

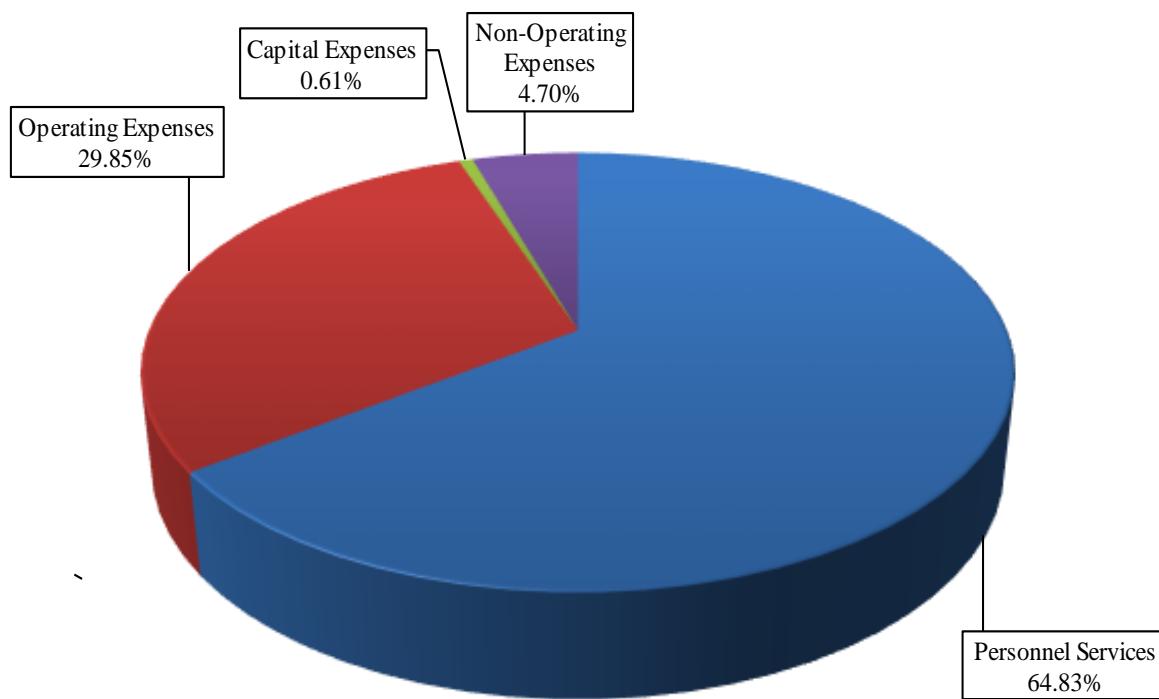
GENERAL FUND REVENUES BY SOURCE
FISCAL YEAR COMPARISON

	Estimated Year End 2018-19	Adopted Budget 2019-20	FY 2019-20 Over (Under) FY 2018-19 Estimated	% Change FY 2019-20 Over (Under) FY 2018-19 Estimate
Ad Valorem Taxes	\$ 4,865,480	\$ 5,121,910	\$ 256,430	5.27%
Other Taxes	2,648,470	2,696,720	48,250	1.82%
Franchise Fees	1,475,740	1,493,290	17,550	1.19%
Permits, Fees & Special Assessments	556,700	344,500	(212,200)	-38.12%
Intergovernmental Revenues	3,301,920	3,298,210	(3,710)	-0.11%
Charges for Services	1,224,380	1,165,070	(59,310)	-4.84%
Fines & Forfeitures	39,900	38,270	(1,630)	-4.09%
Miscellaneous	251,200	276,290	25,090	9.99%
Indirect Allocations	1,036,580	1,036,580	-	0.00%
GENERAL FUND REVENUES	15,400,370	15,470,840	70,470	0.46%
Interfund Transfers	407,700	257,000	(150,700)	-36.96%
TOTAL REVENUES & TRANSFERS	15,808,070	15,727,840	(80,230)	-0.51%
Fund Balance Carryforward	7,283,870	8,032,760	748,890	10.28%
TOTAL REVENUES/TRANSFERS/FUND BALANCE	\$ 23,091,940	\$ 23,760,600	\$ 668,660	2.90%

GENERAL FUND EXPENDITURES BY TYPE
FISCAL YEAR COMPARISON

	Estimated Year End 2018-19	Adopted Budget 2019-20	FY 2019-20 Over (Under) FY 2018-19 Estimated	% Change FY 2019-20 Over (Under) FY 2018-19 Estimate
General Government	\$ 2,556,970	\$ 2,832,270	\$ 275,300	10.77%
Public Safety	5,713,360	5,793,850	80,490	1.41%
Physical Environment	486,490	496,740	10,250	2.11%
Transportation	729,280	788,870	59,590	8.17%
Culture and Recreation	5,000,100	5,049,100	49,000	0.98%
Non-Operating Expenses	365,330	327,490	(37,840)	-10.36%
GENERAL FUND EXPENDITURES	14,851,530	15,288,320	436,790	2.94%
Interfund Transfers	207,650	243,650	36,000	17.34%
TOTAL EXPENDITURES & TRANSFERS	15,059,180	15,531,970	472,790	3.14%
Fund Balance	8,032,760	8,228,630	195,870	2.44%
TOTAL EXPENDITURES/TRANSFERS/FUND BALANCE	\$ 23,091,940	\$ 23,760,600	\$ 668,660	2.90%

EXPENDITURES BY OBJECT



		Adopted Budget 2019-20	
			%
Personnel Services	\$ 10,069,470	64.83%	
Operating Expenses	4,636,650	29.85%	
Capital Expenses	95,500	0.61%	
Non-Operating Expenses	730,350	4.70%	
Total Expenditures	15,531,970	100.00%	
Fund Balance	8,228,630		
Total Expenditures & Reserves	\$ 23,760,600		

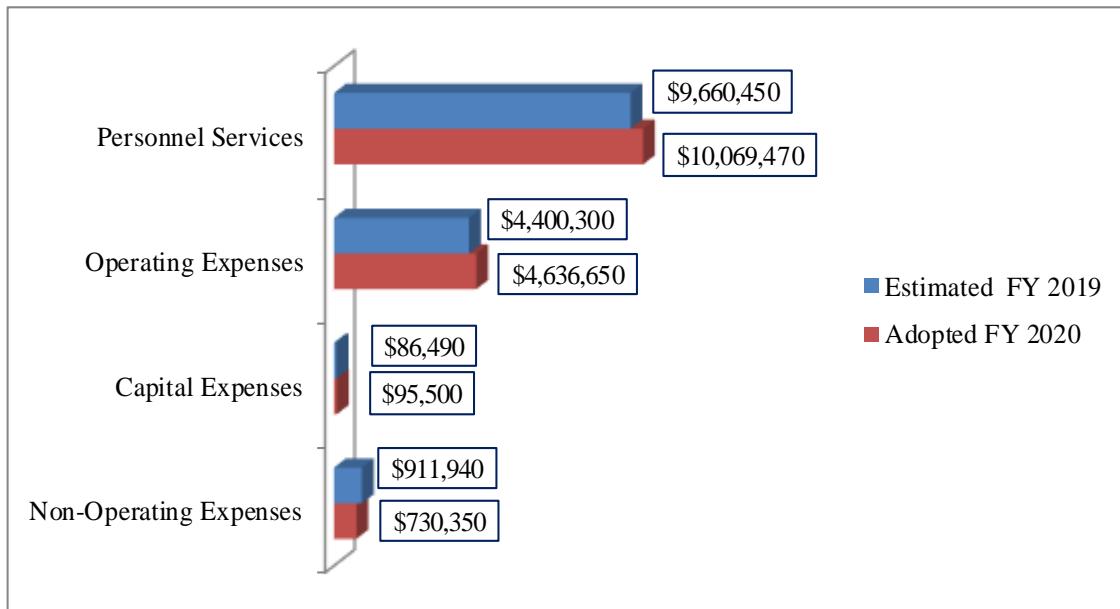
CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

GENERAL FUND EXPENDITURES BY DEPT & OBJECT

Department	Personnel Services	Operating Expenses	Capital	Non-Operating	Total Expenses	As a % of Total GF Expenditures
City Commission	\$ 28,590	\$ 52,300	\$ -	\$ 80,000	\$ 160,890	1.04%
City Manager	253,280	7,580	-	-	260,860	1.68%
City Clerk	116,120	48,330	-	-	164,450	1.06%
Human Resources	260,550	46,620	-	-	307,170	1.98%
Finance	278,830	11,210	-	-	290,040	1.87%
Planning	271,750	41,740	-	-	313,490	2.02%
City Attorney	-	159,660	-	-	159,660	1.03%
General Government	40,030	351,150	-	-	391,180	2.52%
Law Enforcement	-	1,400,460	-	-	1,400,460	9.02%
Fire	3,441,560	385,560	-	34,950	3,862,070	24.87%
Building	468,910	62,410	-	-	531,320	3.42%
Engineering	471,630	25,110	-	-	496,740	3.20%
Streets	592,190	196,680	-	-	788,870	5.08%
Fleet Maintenance	203,410	70,520	-	-	273,930	1.76%
Building Maintenance	431,100	61,600	-	-	492,700	3.17%
Main St.	-	198,060	-	-	198,060	1.28%
Library	916,280	244,440	\$ 95,500	44,260	1,300,480	8.37%
Recreation	1,480,460	735,140	-	-	2,215,600	14.26%
Parks	814,780	520,180	-	-	1,334,960	8.59%
Other	-	-	-	571,140	571,140	3.68%
TOTAL EXPENDITURES	\$ 10,069,470	\$ 4,636,650	\$ 95,500	\$ 730,350	\$ 15,531,970	100.00%

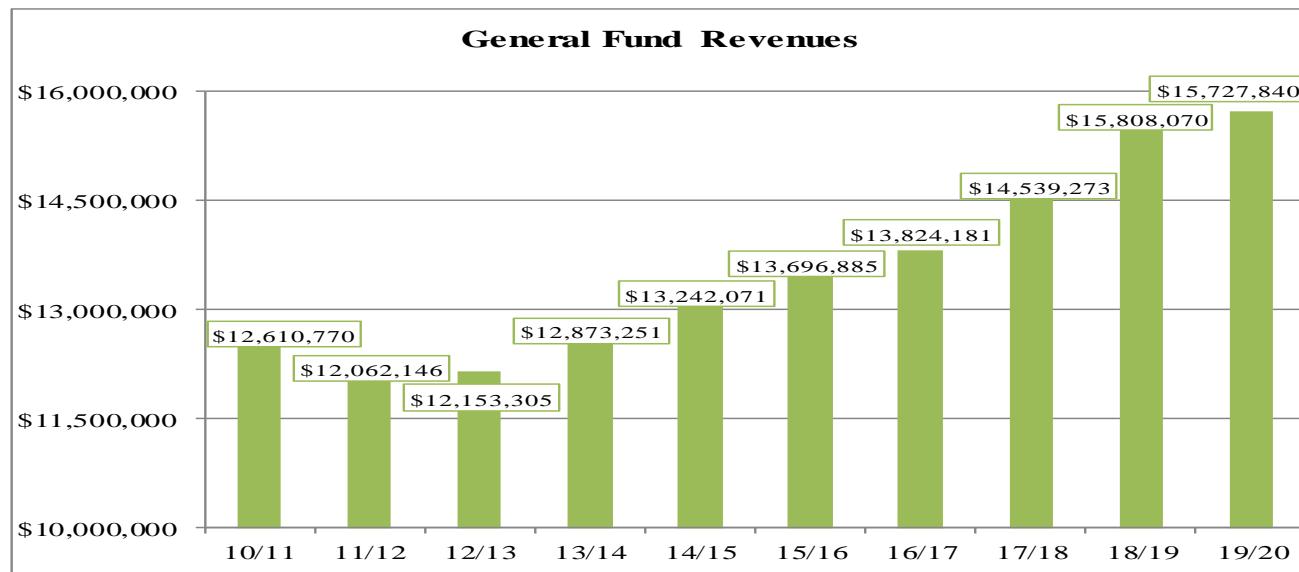
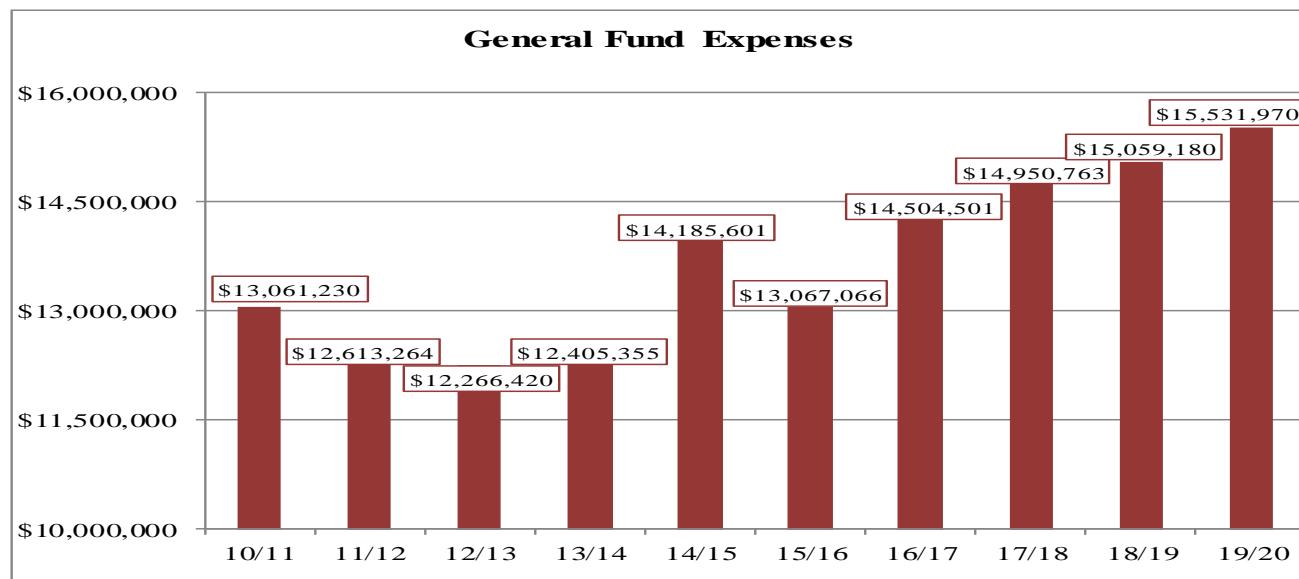
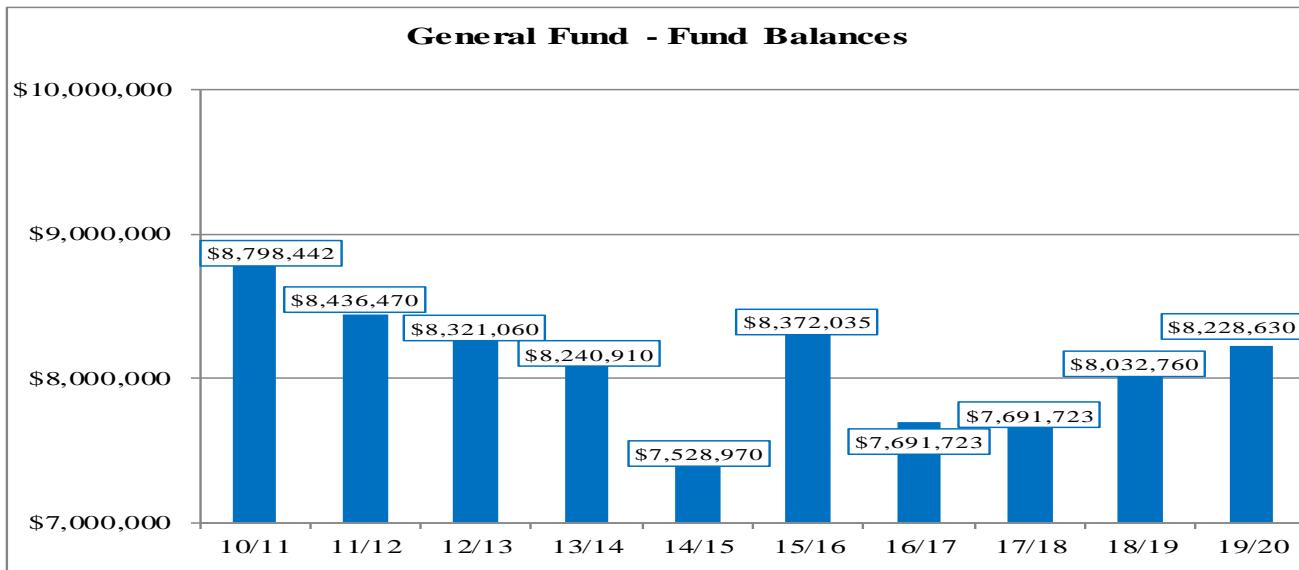
CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

GENERAL FUND EXPENDITURES BY OBJECT FISCAL YEAR COMPARISON



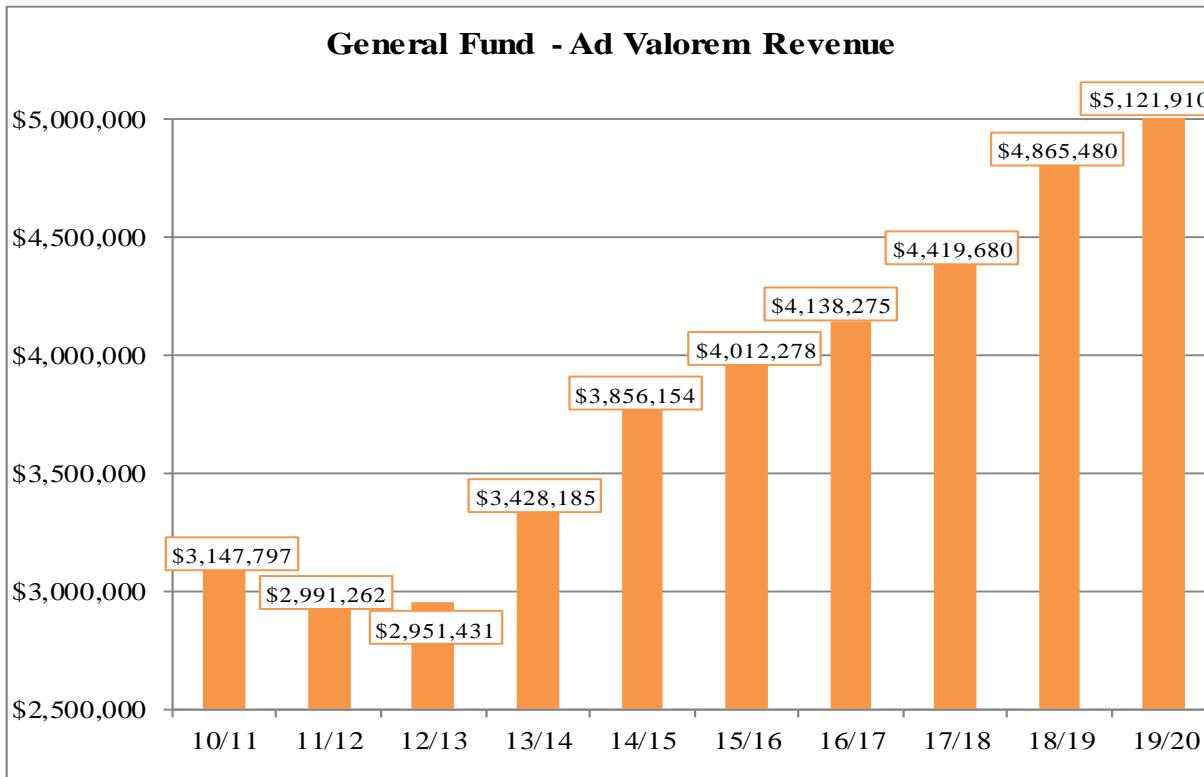
	Estimated Year End 2018-19	Adopted Budget 2019-20	FY 2019-20 Over (Under) FY 2018-19 Estimated	% Change FY 2019-20 Over (Under) FY 2018-19 Estimate
Personnel Services	\$ 9,660,450	\$ 10,069,470	\$ 409,020	4.23%
Operating Expenses	4,400,300	4,636,650	236,350	5.37%
Capital Expenses	86,490	95,500	9,010	10.42%
Non-Operating Expenses	911,940	730,350	(181,590)	-19.91%
TOTAL EXPENDITURES	\$ 15,059,180	\$ 15,531,970	\$ 472,790	3.14%

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET



General Fund Major Revenue Sources

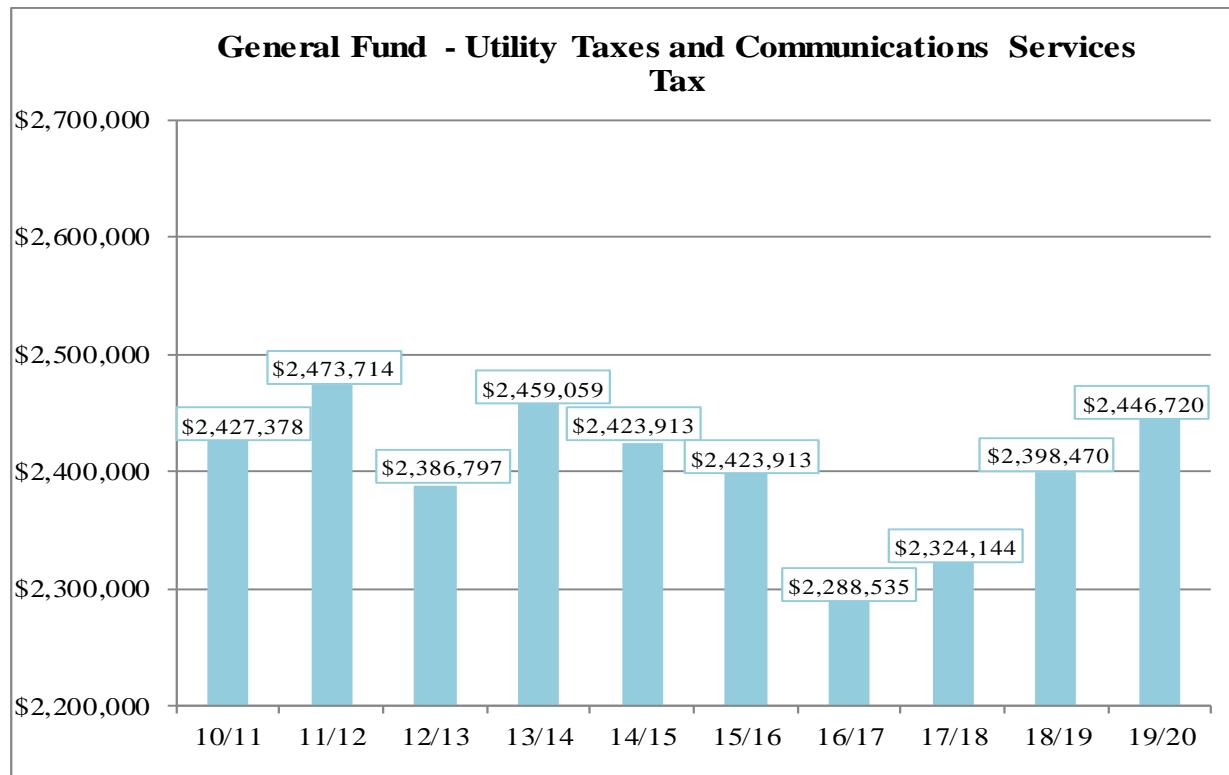
The General Fund is the chief operating fund of the City. Most General Fund revenues are derived from property taxes, utility taxes, franchise fees and State shared revenues. The following graphs represent the major revenue sources in the General Fund.



Under Florida Law, the assessment of all properties and the collection of all City property taxes are consolidated in the offices of the Pinellas County Property Appraiser and the Pinellas County Tax Collector. State laws regulating tax assessments are also designed to assure a consistent property valuation method statewide. Florida Statute, Section 200.081, limits ad valorem taxes against real properties and tangible personal property to 10 mills, except for voted levies. The tax levy of the City is established by the City Commission prior to October 1 of each year. The Pinellas County Property Appraiser incorporates the millage into the total tax levy, which includes the tax requirements of the municipalities, independent districts, and the Pinellas County School Board.

For fiscal year 2020, the City's gross taxable value of \$1,364,930,851 increased by \$68,605,251, or 5.29% from the prior year's final gross taxable value. The adopted millage rate of 3.9500 mills per \$1,000 assessed property value will generate \$5,121,900 in ad valorem revenue. This is an increase of \$256,420 or 5.27% over fiscal year 2019. The adopted millage is unchanged from the previous year. Ad valorem revenue is assumed to be 95 percent of taxes levied.

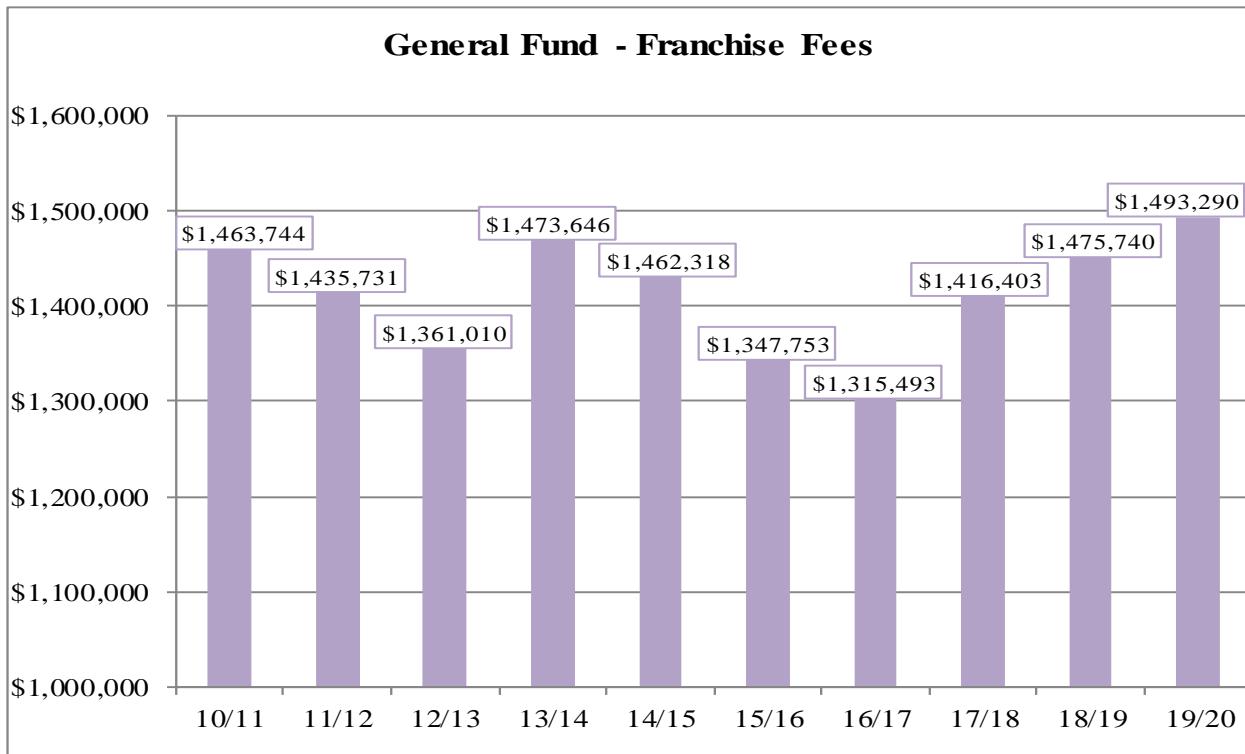
Ad valorem revenue represents approximately 32.57% of total General Fund revenues.



Utility tax revenues are derived from taxes levied on the purchase of electricity, fuel oil, natural gas and propane gas within City limits. Per Florida Statute, Section 166.231, the utility tax on electricity, natural gas and liquid propane is limited to 10% of gross receipts. Fuel oil purchases are taxed at 4 cents per gallon. Collections from these utility taxes are estimated at \$2,446,720 for fiscal year 2020. These estimates are based on known or approved rate adjustments by the public utility companies. In addition, these revenues are estimated based on prior and current year revenues received by the City.

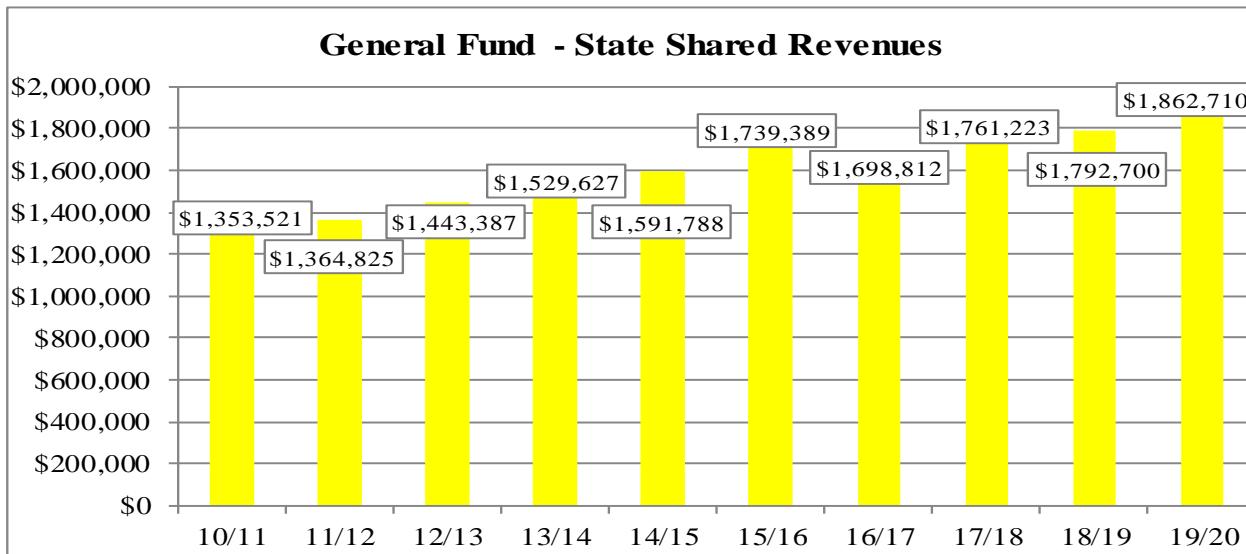
Utility taxes also include Telecommunications tax. The Communications Services Tax was enacted to restructure taxes on telecommunications, cable, direct-to-home satellite and related services that existed prior to October 1, 2001. The tax is imposed on retail sales of communication services at a rate of 6.52%. The Florida Legislature and Governor lowered the tax in the 2015 session by 1.73%, to 4.79% (a 26.5% decrease), although local government revenues are intended to remain at current levels. Revenue estimates are based on expected growth, historical trends and estimates provided by the Florida Department of Revenue. Collections from Communication Service Taxes are estimated at \$783,970 for fiscal year 2020.

Utility tax and telecommunications tax revenues represent approximately 15.56% of total General Fund revenues.



The City collects a franchise fee of 6% of gross receipts levied on a business in exchange for the purpose of operating a franchise for an electric power plant (Duke Energy) or a gas system (Clearwater Gas). Collections from electric franchise fees and gas franchise fees are estimated at \$1,419,790 and \$73,500, respectively, for fiscal year 2020. These estimates are based on known or approved rate adjustments by the public utility companies. In addition, these revenues are estimated based on prior and current year revenues received by the City.

Franchise fee revenues represent approximately 9.50% of total General Fund revenues.



The City receives revenues from the State of Florida from the following sources: Municipal Revenue Sharing; Mobile Home License Tax; Alcoholic Beverage License Tax; Half-Cent Sales Tax and Firefighters' Supplemental Compensation Insurance. The State determines the distribution to the local governments based upon tax collections, population and local ability to raise revenue.

Municipal Revenue Sharing - The Florida Revenue Sharing Act of 1972 was adopted by the Legislature to ensure a minimum level of revenue parity across units of local government. The program is funded with revenues received from the sales and use tax collections, state alternative fuel user decal fee collections and net collections from the one-cent municipal fuel tax. Per Florida Statute, Section 218.245, these revenues are distributed to eligible municipalities that meet strict eligibility requirements. Per Florida Statute, Section 206.605, municipalities are required to expend the portion of funds derived from the One-Cent Municipal Fuel Tax for transportation-related expenditures.

Mobile Home License Tax - The State levies a mobile home license tax ranging from \$20 to \$80 per single wide unit, based on the length of the mobile home, and is collected in lieu of ad valorem taxes. Per Florida Statute, Section 320.081, the first \$1.50 of each license is paid to the State General Fund, with the remainder divided equally between the County School Board and the City.

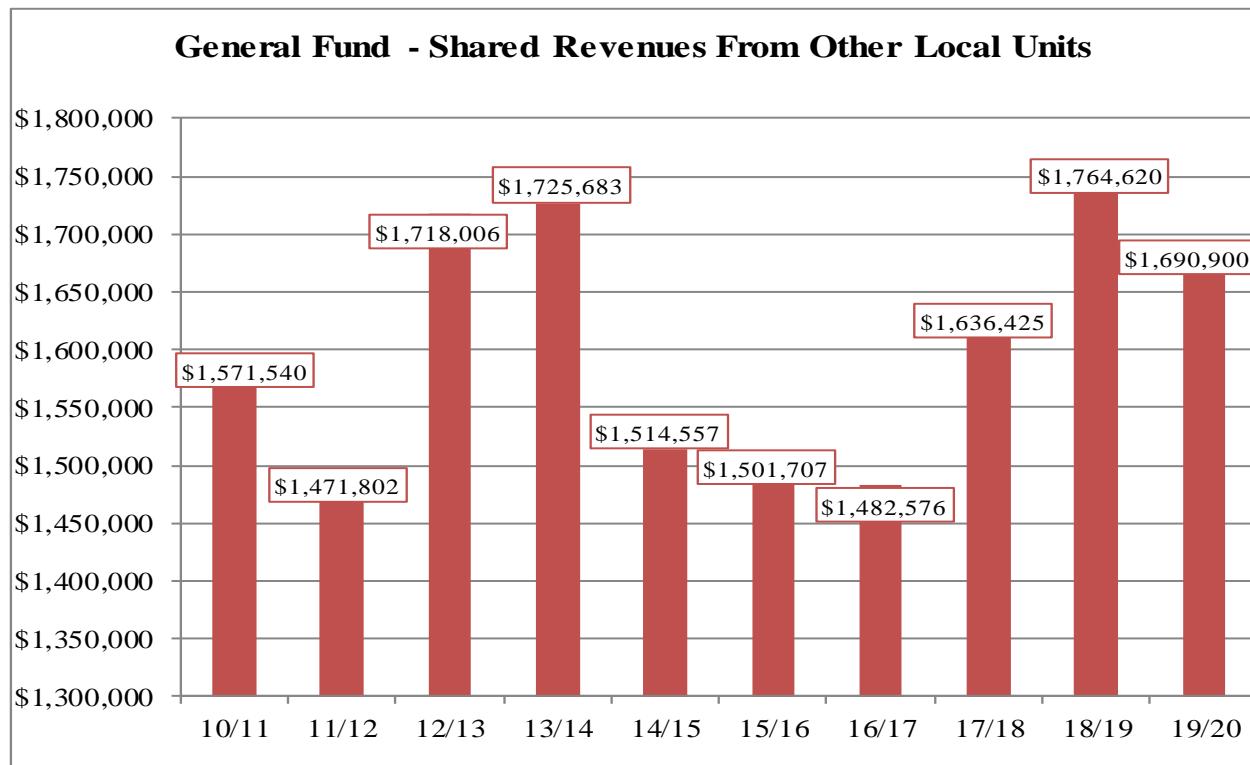
Alcoholic Beverage License Tax - Per Florida Statute, Section 561.342, 38% of the eligible taxes collected within the city of the annual state license tax levied on manufacturers, distributors, vendors, brokers, sales agents and importers of alcoholic beverages is shared with the city.

Local Government Half-Cent Sales Tax - The Local Government Half-Cent Sales Tax Program returns to cities and counties 9.88% of sales tax proceeds remitted to the State of Florida from the Local Government Half-Cent Sales Tax Clearing Trust Fund. Per Florida Statute, Section 218.62, the proportion for each municipal government is computed by dividing the population of that municipality by the sum of the total county population plus two-thirds of the unincorporated area population.

Firefighters' Supplemental Compensation Insurance - The Firefighters' Supplemental Compensation Program was established for firefighters who complete certain fire-related educational programs. Per Florida Statute, Section 633.382, any municipality employing firefighters shall be paid supplemental compensation based on the following criteria: 1) \$50 shall be paid monthly to each firefighter who receives an associate degree from a college, which degree is applicable to fire department duties, and 2) \$110 shall be paid monthly to each firefighter who receives a bachelor's degree, applicable to fire department duties, from an accredited college or university.

Revenue estimates are based on historical trends and expected growth. Collections from State Shared Revenues for fiscal year 2020 are estimated at \$1,862,710.

State shared revenues represent approximately 11.84% of total General Fund revenues.



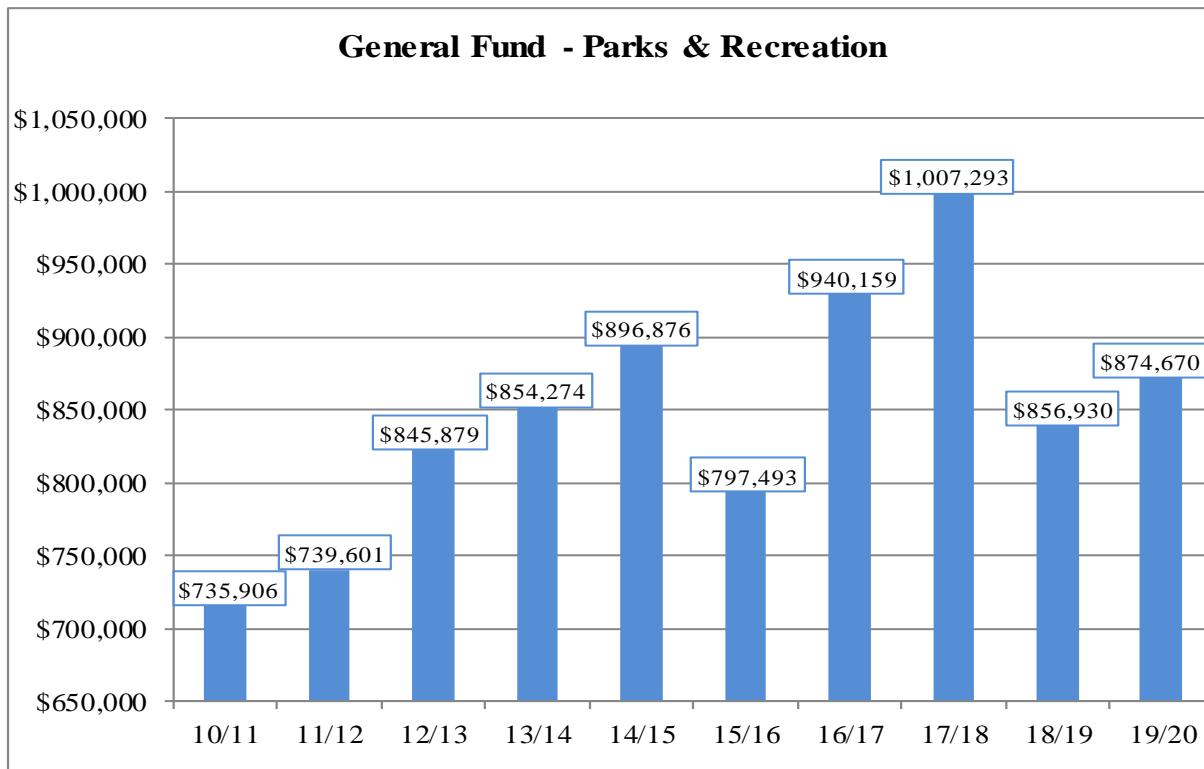
The City receives revenues from Pinellas County based on interlocal agreements and state law requirements for Emergency Medical Services, Fire Services and Library Services. Collections from the County for these services are estimated to be \$1,690,900 for fiscal year 2020.

Emergency Medical Services (EMS) Tax - The County levies a special County-wide EMS property tax. The City then provides Advanced Life Support (ALS) under contract with the Pinellas Emergency Medical Services Authority. For fiscal year 2020, the City expects to receive \$1,024,250 from Pinellas County for this service.

Safety Harbor Fire District Tax - The City provides fire protection services within a fire district established by Pinellas County. Within the unincorporated portion of the fire district, the County levies a fire district property tax, the proceeds from which are remitted to the City in return for the provision of fire services. Currently, the Fire District Tax provides approximately 5.95% of the portion of the Fire Department budget not supported by EMS funding. For fiscal year 2020, the City expects to receive \$170,720 from Pinellas County for this service.

Library Cooperative Tax - The City is a member of the Pinellas Public Library Cooperative (PPLC), which provides the City a portion of County ad valorem taxes. Municipal libraries provide services free of charge to residents of the unincorporated County and participating municipalities in return for this funding. The ability of the Cooperative to fund core services enhances the quality of library services County-wide and allows libraries to leverage their local dollars to their best possible use. For fiscal year 2020, the City expects to receive \$220,290 from the PPLC.

Shared revenues from other local units represent approximately 10.75% of total General Fund revenues.

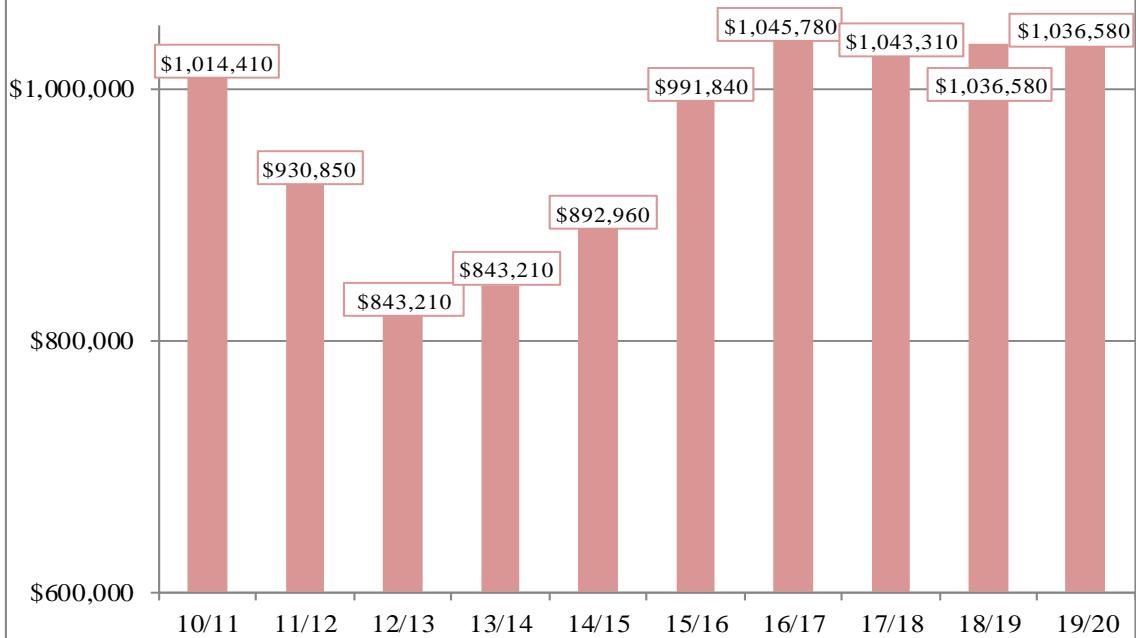


The City Commission grants recreation fee authority to the Leisure Services Department to maintain and improve the quality of residents' amenities and services. The collection of recreation fees directly supports the General Fund. Fees for classes, programs and events vary due to specialized services offered; for example, gymnastics class, dance lessons, karate lessons, yoga lessons, etc. Instructional, educational and recreational activities are conducted throughout the year through various venues (recreation centers, parks, etc.). A large recreation revenue generator is the licensed after-school programs and full-day summer camps. The City Commission directs Leisure Services staff to conduct city-wide special events throughout the year and emphasizes the inclusion of Safety Harbor non-profit organizations, which benefit from the events.

Revenue estimates are based on historical trends and expected participation growth. For fiscal year 2020, Culture and Recreation revenues (Parks, Recreation and Library) are estimated at \$874,670.

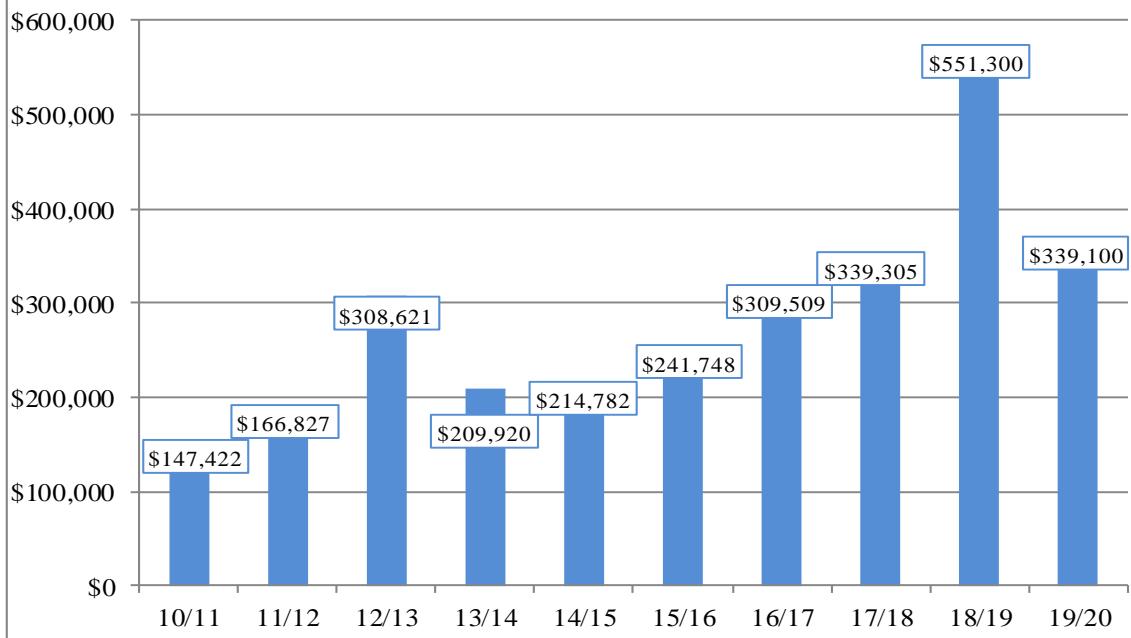
Culture and Recreation revenues represent approximately 5.56% of total General Fund revenues.

General Fund - Indirect Allocations



Indirect allocations include various reimbursements to the General Fund from the City's Enterprise and Special Revenue Funds. Administrative reimbursements are distributed for General Fund administrative support departments such as based on the department's annual budget.

General Fund - Building Permits



The Building Division issues permits to insure that the city's building codes and safety regulations are adhered to. Inspections are conducted for building, electrical, plumbing, mechanical and other applicable codes, including the tree ordinance.

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET





CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

GENERAL FUND REVENUE SUMMARY						
		Actual	Actual	Adopted	Adjusted	Estimated
		2016-17	2017-18	Budget	Budget	Year End
		2016-17	2017-18	2018-19	2018-19	2019-20
Ad Valorem Taxes		\$ 4,138,275	\$ 4,419,680	\$ 4,865,480	\$ 4,865,480	\$ 5,121,910
Other Taxes		87,178	92,010	100,000	100,000	100,000
Utility Taxes		2,288,535	2,324,144	2,362,000	2,362,000	2,398,470
Local Business Tax		140,393	149,597	150,000	150,000	150,000
Building Permits		309,509	339,305	362,200	362,200	551,300
Franchise Fees		1,315,493	1,416,403	1,447,700	1,447,700	1,475,740
Other Permits & Fees		3,799	17,200	5,400	5,400	5,400
Federal Grants		(4,736)	-	-	-	16,150
State Shared Revenues		1,698,812	1,761,223	1,887,590	1,887,590	1,792,700
Grants from Other Local Units		137,195	193,368	256,960	256,960	256,960
Shared Revenue from Other Local Units		1,118,747	1,184,250	1,200,000	1,200,000	1,236,110
General Government		18,336	14,165	12,700	12,700	8,180
Public Safety		100,557	177,312	276,450	276,450	346,920
Physical Environment		105	-	200	200	200
Culture & Recreation		952,707	1,021,402	1,038,770	1,038,770	869,080
Judgements & Fines		17,262	15,384	17,600	17,600	16,900
Fines-Library		21,530	21,698	20,000	20,000	20,000
Fines-Local Ordinance Violation		45,752	11,477	-	-	3,000
Interest Earnings		31,929	(45,606)	151,980	151,980	180,000
Rents & Royalties		20,540	20,540	20,540	20,540	20,540
Disposition of Fixed Assets		6,886	15,985	8,500	8,500	8,500
Sales of Surplus Materials & Scrap		2,865	16,866	7,000	7,000	7,000
Contributions and Donations from Private Sources		24,000	23,200	27,000	27,000	34,000
Other Miscellaneous Revenue		45,732	45,727	12,000	12,750	1,160
Indirect Allocations		1,045,780	1,043,310	1,036,580	1,036,580	1,036,580
TOTAL REVENUES		13,567,181	14,278,640	15,266,650	15,267,400	15,400,370
Interfund Transfers		257,000	260,633	257,000	407,700	407,700
TOTAL OTHER SOURCES REVENUE		257,000	260,633	257,000	407,700	407,700
TOTAL REVENUE AND OTHER SOURCES		13,824,181	14,539,273	15,523,650	15,675,100	15,808,070
FUND BALANCE CARRYFORWARD		-	-	7,581,410	7,689,444	7,283,870
TOTAL GENERAL FUND REVENUES, TRANSFERS, OTHER SOURCES AND FUND BALANCE CARRYFORWARD		\$ 13,824,181	\$ 14,539,273	\$ 23,105,060	\$ 23,364,544	\$ 23,091,940
						\$ 23,760,600

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

GENERAL FUND EXPENDITURES SUMMARY

Department	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
	2016-17	2017-18	2018-19	2018-19	2018-19	2019-20
City Commission	\$ 151,033	\$ 150,174	\$ 159,660	\$ 159,660	\$ 159,660	\$ 160,890
City Manager	196,904	200,622	216,620	216,620	217,730	260,860
City Clerk	139,979	141,447	154,000	154,000	152,590	164,450
Elections	23,473	22,106	-	-	1,000	17,900
Human Resources	201,425	229,856	258,650	259,400	252,090	307,170
Finance	264,936	273,755	286,700	287,444	284,030	290,040
Planning	279,185	256,701	295,700	301,700	298,460	313,490
Building	476,769	488,906	544,040	544,040	525,830	531,320
City Attorney	139,765	140,266	155,950	155,950	155,950	159,660
General Government	371,527	397,532	340,820	350,160	349,680	391,180
Law Enforcement	1,277,165	1,312,142	1,355,390	1,355,390	1,355,390	1,400,460
Fire	3,816,676	3,881,234	3,919,420	3,921,964	3,832,140	3,862,070
Engineering	442,478	450,000	483,540	493,605	486,490	496,740
Streets	754,573	671,073	822,640	828,099	729,280	788,870
Fleet Maintenance	229,934	225,328	255,630	257,230	209,020	273,930
Building Maintenance	469,215	426,338	475,740	483,468	476,760	492,700
Main St.	158,544	174,744	118,700	118,700	141,860	198,060
Library	1,365,965	1,426,404	1,414,770	1,425,066	1,392,420	1,300,480
Recreation	1,861,698	1,978,168	2,188,780	2,232,299	2,174,640	2,215,600
Parks	1,043,931	1,192,044	1,328,680	1,348,269	1,291,180	1,334,960
Non-Operating	389,450	328,590	365,330	365,330	365,330	327,490
TOTAL EXPENDITURES	14,054,625	14,367,430	15,140,760	15,258,394	14,851,530	15,288,320
Interfund Transfers	449,876	583,333	207,650	207,650	207,650	243,650
TOTAL EXPENDITURES AND TRANSFERS	14,504,501	14,950,763	15,348,410	15,466,044	15,059,180	15,531,970
FUND BALANCE	-	-	7,756,650	7,898,500	8,032,760	8,228,630
TOTAL GENERAL FUND EXPENDITURES, TRANSFERS AND FUND BALANCE	\$ 14,504,501	\$ 14,950,763	\$ 23,105,060	\$ 23,364,544	\$ 23,091,940	\$ 23,760,600

SUMMARY (excluding interfund transfers)

Total Revenues	\$ 13,567,181	\$ 14,278,640	\$ 15,266,650	\$ 15,267,400	\$ 15,400,370	\$ 15,470,840
Total Expenditures	14,054,625	14,367,430	15,140,760	15,258,394	14,851,530	15,288,320
Total Difference	\$ (487,444)	\$ (88,790)	\$ 125,890	\$ 9,006	\$ 548,840	\$ 182,520

SUMMARY (including interfund transfers)

Total Revenues	\$ 13,824,181	\$ 14,539,273	\$ 15,523,650	\$ 15,675,100	\$ 15,808,070	\$ 15,727,840
Total Expenditures	14,504,501	14,950,763	15,348,410	15,466,044	15,059,180	15,531,970
Total Difference	\$ (680,320)	\$ (411,490)	\$ 175,240	\$ 209,056	\$ 748,890	\$ 195,870

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

GENERAL FUND REVENUE DETAIL

Revenue Code		Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2016-17	2017-18	2018-19	2018-19	Year End	2018-19
TAXES							
311.01-00	Ad Valorem	\$ 4,138,275	\$ 4,419,680	\$ 4,865,480	\$ 4,865,480	\$ 4,865,480	\$ 5,121,910
	Ad Valorem Taxes	4,138,275	4,419,680	4,865,480	4,865,480	4,865,480	5,121,910
312.01-00	Insur Prem Tax Firefighters Pension	87,178	92,010	100,000	100,000	100,000	100,000
	Other Taxes	87,178	92,010	100,000	100,000	100,000	100,000
314.01-00	Electric	1,404,980	1,460,163	1,498,200	1,498,200	1,525,870	1,556,390
314.04-00	Natural Gas	79,463	87,671	97,200	97,200	93,000	94,860
314.08-00	Propane Gas	9,634	10,345	11,600	11,600	11,000	11,500
314.09-00	Telecommunications Tax	794,458	765,965	755,000	755,000	768,600	783,970
	Utility Taxes	2,288,535	2,324,144	2,362,000	2,362,000	2,398,470	2,446,720
316.01-00	Occupational Licenses	140,393	149,597	150,000	150,000	150,000	150,000
	Local Business Tax	140,393	149,597	150,000	150,000	150,000	150,000
	TOTAL TAXES	6,654,381	6,985,431	7,477,480	7,477,480	7,513,950	7,818,630
PERMITS, FEES, & SPECIAL ASSESSMENTS							
322.01-00	Building	161,193	199,458	196,000	196,000	381,600	196,000
322.02-00	Electrical	27,024	24,645	32,000	32,000	28,900	25,000
322.03-00	Plumbing	16,366	13,403	18,500	18,500	17,700	15,000
322.04-00	Mechanical	45,936	39,419	50,600	50,600	50,600	50,600
322.09-00	Other	52,365	54,305	57,600	57,600	65,000	45,000
322.10-00	Tree Application Fee	6,625	8,075	7,500	7,500	7,500	7,500
	Building Permits	309,509	339,305	362,200	362,200	551,300	339,100
323.01-00	Electricity	1,249,260	1,345,205	1,393,500	1,393,500	1,405,740	1,419,790
323.04-00	Gas	66,233	71,198	54,200	54,200	70,000	73,500
	Franchise Fees	1,315,493	1,416,403	1,447,700	1,447,700	1,475,740	1,493,290
329.01-00	Signs	1,609	1,260	2,300	2,300	2,300	2,300
329.09-00	Misc Building Fees	2,190	15,940	3,100	3,100	3,100	3,100
	Other Permits & Fees	3,799	17,200	5,400	5,400	5,400	5,400
	TOTAL PERMITS, FEES & SPECIAL ASSESSMENTS	1,628,801	1,772,908	1,815,300	1,815,300	2,032,440	1,837,790

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

GENERAL FUND REVENUE DETAIL						
Revenue Code		Actual	Actual	Adopted	Adjusted	Estimated
		2016-17	2017-18	2018-19	2018-19	Year End
INTERGOVERNMENTAL REVENUE						
331.09-00	Federal	(4,736)	-	-	-	16,150
	Federal Grants	(4,736)	-	-	-	16,150
335.01-20	State Rev Sharing Sales Tax	431,478	445,572	466,700	466,700	461,580
335.01-21	State Rev Sharing Motor Fuel Tax	135,171	137,622	146,200	146,200	138,360
335.01-22	State Rev Sharing Special Motor Fuel Tax	92	77	100	100	80
335.01-40	Mobile Home Licenses	17,053	16,038	18,090	18,090	18,090
335.01-50	Alcoholic Bev Licenses	9,499	12,252	9,700	9,700	11,780
335.01-80	Local Govt 1/2 Sales Tx	1,078,525	1,125,671	1,219,100	1,219,100	1,136,930
335.02-30	Firefighters Suppl Comp	9,002	10,247	9,600	9,600	11,880
335.04-10	Motor Fuel Tax Rebate	17,519	13,744	18,100	18,100	14,000
	State Shared Revenues	1,698,812	1,761,223	1,887,590	1,887,590	1,792,700
337.70-00	Library Grant	137,195	193,368	256,960	256,960	256,960
	Grants from Other Local Units	137,195	193,368	256,960	256,960	220,290
338.09-01	Fire District Taxes	189,171	173,012	190,000	190,000	173,580
338.09-02	EMS District Taxes	918,118	991,015	1,010,000	1,010,000	1,042,110
338.09-03	EMS Cont. Medical Education-CME	11,458	20,223	-	-	20,420
	Shared Revenue from Other Local Units	1,118,747	1,184,250	1,200,000	1,200,000	1,236,110
	TOTAL INTERGOVERNMENTAL REVENUE	2,950,018	3,138,841	3,344,550	3,344,550	3,301,920
						3,298,210
CHARGES FOR SERVICES						
341.02-00	Zoning Fees	9,955	8,013	8,000	8,000	4,000
341.04-00	Certif; Records Search	6,372	5,589	4,000	4,000	4,000
341.08-40	State Sales Tax	1,559	283	700	700	180
341.09-01	Election Qualifying Fees	450	280	-	-	500
	General Government	18,336	14,165	12,700	12,700	8,180
342.05-10	Engineering	900	605	900	900	600
342.05-20	Bldg Plan Checks	84,362	83,046	90,000	90,000	108,000
342.05-30	Reinspections	3,820	13,530	10,350	10,350	7,000
342.05-31	New Inspections	-	67,716	160,000	160,000	220,000
342.05-32	Lockouts	-	702	2,000	2,000	320
342.05-40	Fire Inspection Fees	11,475	11,713	13,200	13,200	11,000
	Public Safety	100,557	177,312	276,450	276,450	346,920
343.09-10	Lot Mowing/Cleaning Fees	105	-	200	200	200
	Physical Environment	105	-	200	200	200
347.01-10	Library Space Rental	4,941	4,592	3,500	3,500	3,500
347.01-15	Library Copier Revenues	7,327	9,402	8,500	8,500	8,500
347.01-16	Library Fax Revenue	-	-	-	-	-
347.01-17	Library Proctoring Revenue	180	115	150	150	150
	Library	12,548	14,109	12,150	12,150	12,600

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

GENERAL FUND REVENUE DETAIL

Revenue Code		Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2016-17	2017-18	2018-19	2018-19	2018-19	2019-20
347.02-10	Community Ctr Classes	192,229	118,703	151,070	151,070	113,000	123,000
347.02-12	Rigsby Center Classes	109,539	108,565	59,200	59,200	59,200	62,120
347.02-13	Athletic Programs	58,591	56,944	60,000	60,000	56,500	56,500
347.02-14	Summer Daycamps	107,580	120,843	113,000	113,000	104,000	104,000
347.02-15	Misc Special Activities	8,146	30,718	-	-	8,150	7,500
347.02-16	Concession Sales	-	761	2,400	2,400	1,200	1,200
347.02-17	Museum Programs	85,825	32,359	24,000	24,000	24,000	19,000
347.02-18	Rigsby Center Part Day Camps	-	9,775	6,000	6,000	6,000	6,300
347.02-19	Community Center Part Day Camps	-	97,443	80,000	80,000	70,000	70,000
347.02-20	Museum Part Day Camps	-	42,294	52,000	52,000	35,000	36,750
347.02-39	Special Events	35,594	45,937	35,000	35,000	25,000	25,000
347.02-40	Rigsby Center Special Activities	-	(3)	5,000	5,000	2,500	5,250
347.02-41	Community Center Special Activities	-	502	8,000	8,000	8,000	5,000
347.02-42	Museum Special Activities	-	35	7,200	7,200	1,500	3,300
347.02-90	Other Parks & Rec Fees	-	-	-	-	-	-
347.03-00	Recreation Field Trips	-	1,121	105,250	105,250	35,000	36,750
347.05-90	Rent - Community Ctr	28,367	34,020	25,000	25,000	25,000	27,000
347.05-91	Rent - Rigsby Center	15,785	12,203	17,000	17,000	13,000	13,000
347.05-93	Rent - Museum	5,925	5,975	3,000	3,000	5,000	5,000
347.05-94	Brochure Advertising	4,295	5,600	4,500	4,500	8,000	5,000
347.05-95	Park Shelters	-	4,286	6,000	6,000	7,500	6,000
347.12-14	Recreation Daycamps	161,430	157,078	163,000	163,000	150,500	157,000
349.11-00	Utility Fixtures	4,799	4,943	5,000	5,000	5,000	5,000
369.01-00	DBC Events Revenue	122,054	117,191	95,000	95,000	93,880	95,000
	Recreation	940,159	1,007,293	1,026,620	1,026,620	856,930	874,670
	Culture & Recreation	952,707	1,021,402	1,038,770	1,038,770	869,080	887,270
	TOTAL CHARGES FOR SERVICES	1,071,705	1,212,879	1,328,120	1,328,120	1,224,380	1,165,070
	FINES & FORFEITURES						
351.01-00	Fines	17,262	15,384	17,600	17,600	16,900	17,070
	Judgements & Fines	17,262	15,384	17,600	17,600	16,900	17,070
352.01-00	Fines	21,530	21,698	20,000	20,000	20,000	18,200
	Fines-Library	21,530	21,698	20,000	20,000	20,000	18,200
354.01-00	Code Enforcement	45,752	11,477	-	-	3,000	3,000
	Fines-Local Ordinance Violation	45,752	11,477	-	-	3,000	3,000
	TOTAL FINES & FORFEITURES	84,544	48,559	37,600	37,600	39,900	38,270

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

GENERAL FUND REVENUE DETAIL

Revenue Code		Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2016-17	2017-18	2018-19	2018-19	Year End	2018-19
MISCELLANEOUS REVENUE							
361.01-00	Investments	158,290	191,397	151,980	151,980	180,000	186,000
361.50-00	Market Value Adj	(126,361)	(237,003)	-	-	-	-
	Interest Earnings	31,929	(45,606)	151,980	151,980	180,000	186,000
362.01-00	Rent-Public Facilities	20,540	20,540	20,540	20,540	20,540	20,540
	Rents & Royalties	20,540	20,540	20,540	20,540	20,540	20,540
364.01-00	Sale/Disposal Of F.A.	6,886	15,985	8,500	8,500	8,500	14,000
	Disposition of Fixed Assets	6,886	15,985	8,500	8,500	8,500	14,000
365.01-00	Scrap Sales	2,865	16,866	7,000	7,000	7,000	5,000
	Sales of Surplus Materials & Scrap	2,865	16,866	7,000	7,000	7,000	5,000
366.05-55	Chrissie Elmore Trust	22,000	15,800	22,000	22,000	15,000	21,000
366.90-00	Weiss Donation for Folly Farms	-	5,000	5,000	5,000	5,000	5,000
366.91-00	Library Donations	2,000	2,400	-	-	-	-
366.92-00	Recreation Donations	-	-	-	-	14,000	12,000
	Contributions and Donations from Private Sources	24,000	23,200	27,000	27,000	34,000	38,000
369.02-00	Claims/Insur. Settlements	42,514	37,107	2,000	2,000	2,000	2,000
369.03-00	Refund of PY Expenses	-	-	-	-	(11,590)	-
369.09-00	Miscellaneous Revenue	3,218	8,620	10,000	10,750	10,750	10,750
	Other Miscellaneous Revenue	45,732	45,727	12,000	12,750	1,160	12,750
369.04-01	Admin Reimb - W&S	224,000	224,000	233,160	233,160	233,160	233,160
369.04-02	Fleet/Bldg Reimb - W&S	104,430	104,430	110,300	110,300	110,300	110,300
369.04-03	Admin Reimb - Sanitation	133,100	133,100	143,500	143,500	143,500	143,500
369.04-04	Fleet/Bldg Reimb - Sanit	55,940	55,940	58,880	58,880	58,880	58,880
369.04-09	Fleet/Bldg Reimb-Stormwtr	18,240	18,240	19,210	19,210	19,210	19,210
369.04-11	Admin Reimb. Fr Stormwtr	39,690	39,690	42,070	42,070	42,070	42,070
369.04-13	Engineering Reimb - Storm	41,160	41,160	34,940	34,940	34,940	34,940
369.04-14	Engineering Reimb-W&S Fd	399,230	399,230	362,530	362,530	362,530	362,530
369.04-58	Bldg Maint - Marina Fund	29,990	27,520	31,990	31,990	31,990	31,990
	Indirect Allocations	1,045,780	1,043,310	1,036,580	1,036,580	1,036,580	1,036,580
	TOTAL MISCELLANEOUS REVENUE	1,177,732	1,120,022	1,263,600	1,264,350	1,287,780	1,312,870
	TOTAL SOURCES REVENUE	13,567,181	14,278,640	15,266,650	15,267,400	15,400,370	15,470,840
INTERFUND TRANSFERS							
381.32-00	Tsfr From Capital Project	100,000	100,000	100,000	250,700	250,700	100,000
381.67-00	Tsfr From CRA	157,000	157,000	157,000	157,000	157,000	157,000
381.69-00	Tsfr From Parking Impact Fee	-	3,633	-	-	-	-
	TOTAL TRANSFERS/OTHER SOURCES	257,000	260,633	257,000	407,700	407,700	257,000
389.01-00	Fund Balance Carryforward	-	-	7,581,410	7,689,444	7,283,870	8,032,760
	TOTAL REVENUES, TRANSFERS, OTHER SOURCES AND FUND BALANCE	\$ 13,824,181	\$ 14,539,273	\$ 23,105,060	\$ 23,364,544	\$ 23,091,940	\$ 23,760,600

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

General Fund 6-Year Forecast at Constant 3.950 Mills

	ESTIMATED 2018/19	ADOPTED 2019/20	PROJECTED 2020/21	PROJECTED 2021/22	PROJECTED 2022/23	PROJECTED 2023/24	TOTAL 6-YEAR FORECAST
Assessed Property Valuation	\$ 1,296,325,600	\$ 1,364,930,851	\$ 1,433,177,394	\$ 1,504,836,263	\$ 1,580,078,076	\$ 1,659,081,980	
Millage Rate *	3.9500	3.9500	3.9500	3.9500	3.9500	3.9500	3.9500
% Change in Millage Rate	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
REVENUES							
Ad Valorem Taxes	4,865,480	5,121,910	5,378,000	5,646,900	5,929,240	6,225,710	33,167,240
Other Taxes	2,648,470	2,696,720	2,710,200	2,723,750	2,737,370	2,751,060	16,267,570
Franchise Fees	1,475,740	1,493,290	1,500,760	1,508,260	1,515,800	1,523,380	9,017,230
Permits, Fees & Special Assessments	556,700	344,500	361,730	379,820	398,810	418,750	2,460,310
Intergovernmental Revenues	3,301,920	3,298,210	3,413,650	3,533,130	3,656,790	3,784,780	20,988,480
Charges for Services	1,224,380	1,165,070	1,205,850	1,248,050	1,291,730	1,336,940	7,472,020
Fines & Forfeitures	39,900	38,270	38,460	38,650	38,840	39,030	233,150
Miscellaneous	251,200	276,290	277,670	279,060	280,460	281,860	1,646,540
Indirect Allocations	1,036,580	1,036,580	1,057,310	1,078,460	1,100,030	1,122,030	6,430,990
Interfund Transfers In	407,700	257,000	257,000	157,000	157,000	157,000	1,392,700
TOTAL REVENUES	\$ 15,808,070	\$ 15,727,840	\$ 16,200,630	\$ 16,593,080	\$ 17,106,070	\$ 17,640,540	\$ 99,076,230
Fund Balance Carryforward	7,283,870	8,032,760	8,228,630	8,461,377	8,599,158	8,746,477	
TOTAL REVENUES & FUND BALANCE FORWARD	\$ 23,091,940	\$ 23,760,600	\$ 24,429,260	\$ 25,054,457	\$ 25,705,228	\$ 26,387,017	\$ 99,076,230
EXPENDITURES							
Personnel Services	\$ 9,660,450	\$ 10,069,470	\$ 10,437,006	\$ 10,817,956	\$ 11,212,812	\$ 11,622,079	63,819,773
Operating Expenses	4,400,300	4,636,650	4,729,383	4,823,970	4,920,450	5,018,860	28,529,613
Capital Expenses	86,490	95,500	97,410	99,360	101,350	103,380	583,490
Non-operating Costs	704,290	486,700	496,434	506,363	516,490	526,820	3,237,096
Interfund Transfers Out	207,650	243,650	207,650	207,650	207,650	247,650	1,321,900
TOTAL EXPENDITURES	\$ 15,059,180	\$ 15,531,970	\$ 15,967,883	\$ 16,455,299	\$ 16,958,752	\$ 17,518,789	\$ 97,491,873
Fund Balance	8,032,760	8,228,630	8,461,377	8,599,158	8,746,477	8,868,227	
Fund Reserve as % of Expenditures	53.3%	53.0%	53.0%	52.3%	51.6%	50.6%	
TOTAL EXPENDITURES & FUND BALANCE	\$ 23,091,940	\$ 23,760,600	\$ 24,429,260	\$ 25,054,457	\$ 25,705,228	\$ 26,387,017	\$ 97,491,873
APPROPRIATED (USE) OF BUDGETED FUND RESERVE	\$ 748,890	\$ 195,870	\$ 232,747	\$ 137,781	\$ 147,318	\$ 121,751	1,584,357
Stabilization (20% of Expenditures)	\$ 3,011,836	\$ 3,106,394	\$ 3,193,577	\$ 3,291,060	\$ 3,391,750	\$ 3,503,758	
Unassigned (Fund Balance - Contingency)	\$ 5,020,924	\$ 5,122,236	\$ 5,267,801	\$ 5,308,098	\$ 5,354,726	\$ 5,364,470	
Percent of Unassigned Fund Reserve	33%	33%	33%	32%	32%	31%	
% Change in Revenues from previous year	0.00%	-0.51%	3.01%	2.42%	3.09%	3.12%	
% Change in Expenditures from previous year	0.00%	3.14%	2.81%	3.05%	3.06%	3.30%	

* Millage rate remains constant at 3.9500 mills

Assumptions for the General Fund 6-Year Forecast

Revenue and expenditure projections are based on various historical trends. If the trend is consistent over the past five years, the related trend percentage is used. If the trend is not consistent over the past five years, a shorter trend may be utilized alone or in conjunction with assumptions that are known or anticipated. In all cases, a conservative approach has been followed.

The 2019/20 year amounts are taken from the estimated expenditures. The assumptions for each of the following years in the projection are consistently applied unless noted otherwise. The assumptions used for each item in the projection follow.

Assessed Property Valuation – 5.29 percent increase

Millage Rate – a flat millage rate of 3.9500 mills for all years of the forecast

Ad Valorem Taxes – the millage indicated applied to each \$1,000 of assessed property valuation at 95%

Other Taxes – a 2.0% increase

Franchise Fees – a 1.19% increase

Permits, Fees & Special Assessments – a 38.5% decrease

Intergovernmental Revenues – a 3.91% increase

Charges for Services – a 2.0% increase

Fines & Forfeitures - a 8.1% decrease

Miscellaneous – a 0.5% increase

Indirect Allocations – no change

Interfund Transfers In – annual payback from the Capital Improvement Fund of \$100,000 through 2019/20 and annual payback from CRA of \$157,000 through 2021/22 for Waterfront Park loan

Personnel Costs – an annual increase of 4.2% which includes the following estimates:

- Salaries and Wages - 3% increase that includes any combination of COLA and merit staggered throughout the year based on employees' performance evaluation dates
- FICA - 7.65%
- Retirement - a hybrid rate of 12.5% of salaries and wages that includes FRS and City of Safety Harbor pension and includes general employees and fire department employees
- Health & Life Insurance – an annual increase of approximately 1.7%
- Workers Compensation and Unemployment – a 5% increase

Fire Pass-through Insurance – no annual increase

Operating Expenses – a 5.4% increase

Capital Expenses – a 10.4% increase

Non-operating Costs – a 19.9% decrease

Interfund Transfers Out – projected transfers out including those shown in the 5-Year CIP Plan

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET



DEPARTMENT BUDGETS



**CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET**

Fund: General	Department: City Commission	Fund #: 001
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EXPENDITURE DETAIL						
Acct #	Account Description	Actual	Actual	Adopted Budget	Adjusted Budget	Estimated Year End
		2016-17	2017-18	2018-19	2018-19	2018-19
Personnel Services						
1010-511.11-01	Salaries & Wages	\$ 25,650	\$ 25,400	\$ 25,200	\$ 25,200	\$ 25,200
	Salaries & Wages Sub-Total	25,650	25,400	25,200	25,200	25,200
1010-511.21-00	Fica Taxes	3,357	3,326	3,330	3,330	3,330
	Benefits Sub-Total	3,357	3,326	3,330	3,330	3,390
	Total Personnel Services	29,007	28,726	28,530	28,530	28,590
Operating Expenses						
1010-511.34-90	Other Fees And Contracts	14,200	13,250	16,600	16,600	16,600
1010-511.40-02	Travel Mayor	-	-	500	500	500
1010-511.40-03	Travel Seat #1	949	-	500	500	500
1010-511.40-04	Travel Seat #2	-	-	500	500	500
1010-511.40-05	Travel Seat #3	-	-	500	500	500
1010-511.40-06	Travel Seat #4	-	-	500	500	500
1010-511.40-20	Commissioner's Allowance	18,235	18,085	18,840	18,840	20,000
1010-511.41-00	Communication Services	111	106	120	120	130
1010-511.49-30	Other Current Charges	1,182	858	2,500	2,500	2,500
1010-511.51-10	Office Supplies-General	823	649	1,000	1,000	1,000
1010-511.54-20	Membership And Dues	7,001	7,349	7,570	7,570	7,570
1010-511.54-32	Education Mayor	-	300	400	400	400
1010-511.54-33	Education Seat #1	525	-	400	400	400
1010-511.54-34	Education Seat #2	2,000	-	400	400	400
1010-511.54-35	Education Seat #3	-	-	400	400	400
1010-511.54-36	Education Seat #4	-	851	400	400	400
	Total Operating Expenses	45,026	41,448	51,130	51,130	52,300
Capital Expenses						
1010-511.64-30	Office Furniture/Equip	-	-	-	-	-
	Total Capital Expenses	-	-	-	-	-
Non-Operating Expenses						
1010-511.82-00	Grants	-	-	80,000	-	80,000
1010-511.82-01	Neighborly Senior Service	15,000	15,000	-	15,000	15,000
1010-511.82-02	211 Tampa Bay	-	-	-	3,000	3,000
1010-511.82-04	Paint Your Heart Out	2,000	2,000	-	2,000	2,000
1010-511.82-05	Safe Harbor	-	-	-	-	-
1010-511.82-06	Neighborhood Family Center	45,000	45,000	-	45,000	45,000
1010-511.82-07	Chamber Of Commerce	15,000	14,000	-	15,000	15,000
1010-511.82-09	N. Pinellas County Cultural Alliance	-	-	-	-	-
1010-511.82-10	Gale/Cengge Learning	-	4,000	-	-	-
	Total Non-Operating Expenses	77,000	80,000	80,000	80,000	80,000
	Total City Commission	\$ 151,033	\$ 150,174	\$ 159,660	\$ 159,660	\$ 160,890

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET



City Manager's Office

The City Manager's Office implements the policies, regulations, legislation and directives of the Elected Officials through leadership and management of various City departments and work force. The office is a central location for citizens to access information, request assistance, or resolve potential and/or existing issues. The City Manager, the City's Chief Administrative Officer, is appointed by the City Commission and is responsible for the City's day-to-day operations, while overseeing all departments and partnering with outside agencies to provide the highest quality of life for those who live, work and play in Safety Harbor.

Current and Prior Year Accomplishments

The City Manager's Office responds routinely to the elected officials and to resident requests and provides up-to-date information via several forms of communication. The City Manager's Office coordinates a multi-year City Commission goal-setting session to establish priorities.

Fiscal Year 2020 Goals

In fiscal year 2020, the focus continues to be on the budget, economic conditions and continued service sustainability. The City Manager's goal is to maintain the existing levels of service while simultaneously holding expenses to a reasonable and sustainable level for current and future years. Department Heads will continue to offer cost-saving opportunities. Every vacant position will be evaluated for future funding consolidation, cross-training opportunities, and/or staff reorganization. Each major capital project and purchase will be debated and discussed to allow for the most efficient and sustainable use of the City's capital resources throughout all funds.



Our Vision for the Future

The City Manager's office realizes the responsibility to remain current on federal, state, and local issues and legislation that affect the City. Decisions are based on the commitment to ensure high-quality, cost-effective services for the citizens of Safety Harbor. The long-term vision of Safety Harbor is dictated by several tools; (1) Visioning Process goals and directives, (2) updated Comprehensive Plan, (3) Community Redevelopment Agency-Master Plan, and (4) the City Commission's directives and priorities from their goal-setting workshops. The City Manager will continually review the vision and ideas of residents to work towards the most sustainable Safety Harbor for the future.

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

CITY MANAGER PERFORMANCE INDICATORS
FUND: 001 DEPARTMENT: 1012

	Actual 2016-17	Actual 2017-18	Estimated 2018-19	Adopted 2019-20
Jurisdiction Data				
Population	17,269	17,569	17,844	18,031
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	180.71	181.71	186.92	186.31
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 196,904	\$ 200,622	\$ 217,730	\$ 260,860
Total # of Full Time Equivalent Employees	1.30	1.30	1.30	1.80
Efficiency				
O&M Cost Per Capita	\$ 11.40	\$ 11.42	\$ 12.20	\$ 14.47
O&M Cost per Full Time Equiv. Employee	\$ 151,465	\$ 154,325	\$ 167,485	\$ 144,922

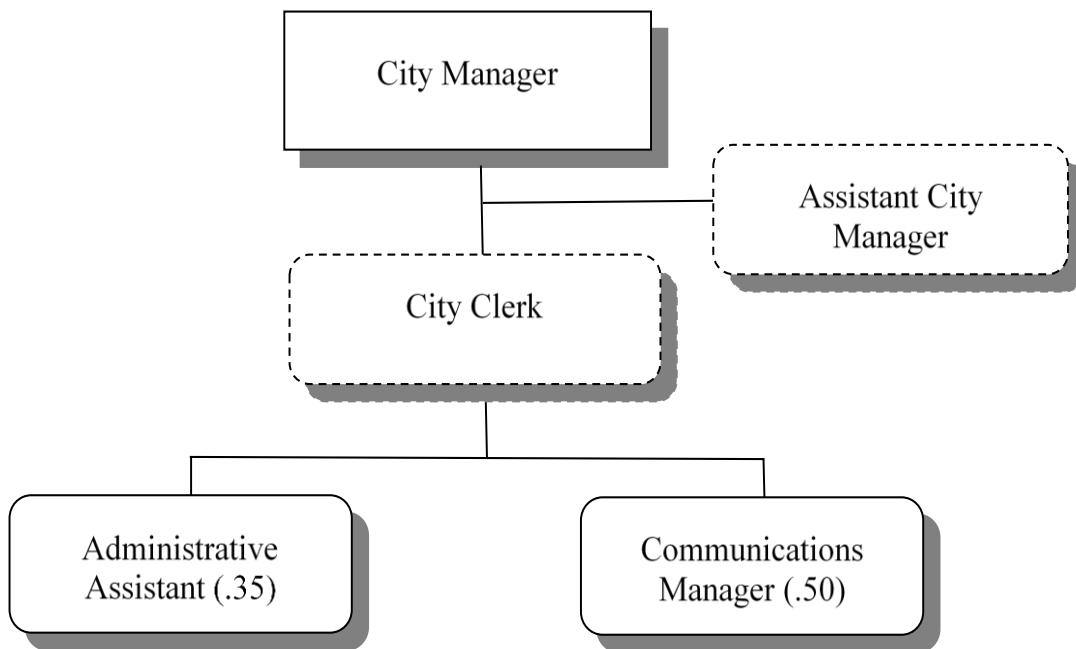
CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

Fund: General	Department: City Manager	Fund #: 001
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EXPENDITURE DETAIL

Acct #	Account Description	2016-17	2017-18	Adopted Budget	Adjusted Budget	Estimated Year End	Adopted Budget
		Actual	Actual	2018-19	2018-19	2018-19	2019-20
Personnel Services							
1012-512.12-01	Salaries & Wages	\$ 139,359	\$ 143,423	\$ 150,760	\$ 150,760	\$ 151,960	\$ 183,940
1012-512.14-00	Overtime-Time & One Half	3,533	50	-	-	-	-
Salaries & Wages Sub-Total		142,892	143,473	150,760	150,760	151,960	183,940
1012-512.21-00	Fica Taxes	9,940	10,000	11,630	11,630	11,630	14,080
1012-512.22-00	Retirement	16,650	16,664	17,090	17,090	17,090	19,820
1012-512.23-00	Life & Health Insurance	22,576	24,140	29,980	29,980	29,810	35,440
Benefits Sub-Total		49,166	50,804	58,700	58,700	58,530	69,340
Total Personnel Services		192,058	194,277	209,460	209,460	210,490	253,280
Operating Expenses							
1012-512.40-01	Employee Travel	157	871	900	900	900	900
1012-512.40-30	Manager's Phone Allowance	1,207	1,200	1,200	1,200	1,200	1,200
1012-512.41-00	Communication Services	640	1,174	1,150	1,150	1,150	1,230
1012-512.49-30	Other Current Charges	404	436	600	600	600	600
1012-512.51-10	Office Supplies-General	558	591	550	550	550	550
1012-512.54-10	Publications	-	-	20	20	20	20
1012-512.54-20	Memberships & Dues	1,880	1,394	2,110	2,000	2,080	2,080
1012-512.54-30	Educational Costs	-	679	630	740	740	1,000
Total Operating Expenses		4,846	6,345	7,160	7,160	7,240	7,580
Total City Manager		\$ 196,904	\$ 200,622	\$ 216,620	\$ 216,620	\$ 217,730	\$ 260,860

Organizational Chart
CITY MANAGER'S OFFICE



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 17/18	ADOPTED FY 18/19	ADOPTED FY 19/20
City Manager*	CM	0.90	0.90	0.90
Assistant City Manager	135	0.05	0.05	0.05
Administrative Assistant	119	0.35	0.35	0.35
Communications Manager	127	0.00	0.00	0.50
Total Division		1.30	1.30	1.80

*City Manager 10% funded in CRA Fund (067)

City Clerk's Department

The City Clerk's Office is responsible for proper documentation of legislative affairs, management of records, and supervision of elections. Many of the duties are fixed by State and local law. The Clerk records, transcribes, and maintains minutes and prepares agendas for the City Commission as well as the Community Redevelopment Agency, Audit Committee, Charter Review Committee, and other committees when warranted; prepares and follows-up all City Commission actions (Ordinances, Contracts, Board Appointments, etc.); maintains the City's Charter and Code of Ordinances; prepares supplements, and coordinates drafts of ordinances and resolutions; receives and prepares all public record requests; files documents with the Pinellas County Clerk of the Circuit Court for recording; prepares utility and assessment liens and release of liens, and maintains/indexes those records; maintains bankruptcy and foreclosure cases; prepares proclamations and certificates awarded by the Mayor and Commission; is custodian of the City's corporate seal and all City records and documents, such as deeds and contracts; prepares legal advertisements and required public notices and other information for the City website; and maintains all board and committee records, ensuring the appointees are notified when their terms are near expiration, and scheduling appointments before the City Commission. The Clerk's Office is also responsible for planning and hosting the annual Board Appreciation Reception. The Pinellas County Supervisor of Elections holds municipal elections, and the Clerk coordinates local elections and referenda with the SOE, providing information to municipal candidates, qualifying the candidates for municipal office, maintains candidate's financial reports, prepares legal advertisements for publication, and prepares the installation ceremony and administering the oaths of office for incoming and returning Commissioners.

Current and Prior Year Accomplishments

Transparency in government continues to be accomplished through prompt posting of the City Commission meeting package to the website preceding each meeting. Video and/or audio recordings of the City Commission meetings are available on the website live, or the following day. The website also contains current legal and bid notices, and archives of previous agendas, minutes, and recordings of City Commission, boards, and committee meetings. The public accesses this information conveniently on the City website. Records Management imaging software has successfully assisted departments in storage and retrieval. Use of the OptiView system has improved response times for public records requests. The office has scanned all critical documents into the system by completing the scanning of all ordinances and resolutions from 1917 to present, as well as all City Commission and other board/committee minutes and agendas. The use of the large format scanner has now enabled us to begin entering plans and blueprints into the system which will be critical in the event of a disaster. In FY 2018/2019, this office coordinated agendas, attended, and prepared minutes for approximately 40 meetings.

Fiscal Year 2020 Goals

The Office of the City Clerk will continue to support the Mayor, City Commission, and City Manager's legislative affairs and serve as a liaison with the citizens. Accurate recordings, safeguarding, and retrieving of City records remains a top priority by archiving documents electronically, in accordance with statutory requirements, and to build an electronic database of current information critical to operations. Training

operations. Training will continue to be offered for City staff to utilize records and website systems, as well as proper handling of public records.

Long-Term Vision and Future Financial Impact

The City Clerk's long-term vision is to comply with its statutory duties in an effective and timely manner, utilizing innovative means to achieve these goals. This department serves a variety of support roles to other departments by serving as a clearinghouse for information, maintaining and preserving records, providing information, and implementing government decisions.

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

CITY CLERK PERFORMANCE INDICATORS
FUND: 001 DEPARTMENT: 1013

Jurisdiction Data	Actual 2016-17	Actual 2017-18	Estimated 2018-19	Adopted 2019-20
Population	17,269	17,569	17,844	18,031
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	180.71	181.71	186.92	186.31
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 139,979	\$ 141,447	\$ 152,590	\$ 164,450
Total # of Full Time Equivalent Employees	1.35	1.35	1.35	1.35
Outputs				
Prepared Agendas, Minutes & Attend Meetings Of:				
City Commission	39	27	27	27
Ordinances Prepared	38	30	30	30
Resolutions Prepared	25	27	25	25
Legal Advertisements Prepared	48	50	50	50
Documents Recorded	123	208	210	200
Cubic Feet of Records Disposed Of	174	86	90	85
Efficiency				
O&M Cost Per Capita	\$ 8.11	\$ 8.05	\$ 8.55	\$ 9.12
O&M Cost per Full Time Equiv. Employee	\$ 103,688	\$ 104,776	\$ 113,030	\$ 121,815
Per Capita per Full Time Equiv. Employee	12,792	13,014	13,218	13,356

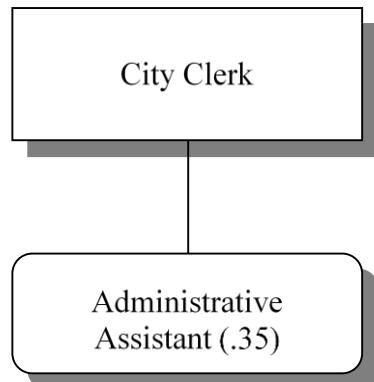
CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

Fund: General	Department: City Clerk	Fund #: 001
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EXPENDITURE DETAIL

Acct #	Account Description	Actual	Adopted	Adjusted	Estimated	Adopted
		2016-17	2017-18	Budget	Budget	Year End
Personnel Services						
1013-512.12-01	Salaries & Wages	\$ 78,358	\$ 79,892	\$ 86,230	\$ 86,230	\$ 86,230
	Salaries & Wages Sub-Total	78,358	79,892	86,230	86,230	86,230
1013-512.21-00	Fica Taxes	6,051	6,171	6,600	6,600	6,600
1013-512.22-00	Retirement	5,650	5,734	5,930	5,930	5,930
1013-512.23-00	Life & Health Insurance	8,352	9,093	10,130	10,130	10,080
	Benefits Sub-Total	20,053	20,998	22,660	22,660	22,610
	Total Personnel Services	98,411	100,890	108,890	108,890	108,840
						116,120
Operating Expenses						
1013-512.34-90	Other Fees & Contracts	3,259	1,827	4,450	4,450	3,950
1013-512.40-01	Employee Travel	-	-	40	40	40
1013-512.41-00	Communication Services	640	994	1,150	1,150	1,150
1013-512.46-20	Equipment Repairs	-	-	-	-	-
1013-512.46-40	Maintenance Contracts	15,324	16,333	19,000	19,000	18,140
1013-512.49-10	Legal Advertising	16,259	14,891	12,000	12,000	12,000
1013-512.49-30	Other Current Charges	4,553	5,361	7,000	7,000	7,000
1013-512.51-10	Office Supplies-General	1,147	891	1,200	1,200	1,200
1013-512.51-11	Non-Capital Office Equip.	-	-	-	-	-
1013-512.54-20	Memberships & Dues	386	260	270	270	270
	Total Operating Expenses	41,568	40,557	45,110	45,110	43,750
						48,330
	Total City Clerk	\$ 139,979	\$ 141,447	\$ 154,000	\$ 154,000	\$ 152,590
						\$ 164,450

Organizational Chart
CITY CLERK'S OFFICE



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 17/18	ADOPTED FY 18/19	ADOPTED FY 19/20
City Clerk	130	1.00	1.00	1.00
Administrative Assistant	119	0.35	0.35	0.35
Total Division		1.35	1.35	1.35

City Clerk - Elections

The City Clerk is the Supervisor of Elections for the City, providing for the conduct of municipal elections of Safety Harbor officials and referendums. The Pinellas County Supervisor of Elections holds municipal elections, and the Clerk coordinates local elections and referenda with the SOE, providing information to municipal candidates, qualifying the candidates for municipal office, maintains candidate's financial reports, prepares legal advertisements for publication, and prepares the installation ceremony and administering the oaths of office for incoming and returning Commissioners.

Current and Prior Year Accomplishments

An election for the purpose of electing a Mayor/Commissioner and Commissioner for Seat #4, each for a three-year term, will be held on March 17, 2020.

Fiscal Year 2020 Goals

The terms for the Mayor's Seat, and Seat #4 will expire in March 2020. An election will be scheduled for March 17, 2020 to coincide with the countywide election. Cost estimates provided by the Supervisor of Elections Office have not been received for 2020, however it is estimated at approximately \$22,000 for the cost of the election. The City will begin Qualifying for the two seats toward the end of 2019. There will be costs associated with both the Qualifying Period, Candidate Forum, and Municipal Election.

Long-Term Vision and Future Financial Impact

The Clerk's Office strives to conduct all elections and referendums in an open and impartial manner. All candidates and issues are afforded equal consideration at all times. Citizens are given access to candidates' financial reports and the candidate forum through the City website. State and federal election laws continue to impact the cost of holding municipal elections.

Fund:	Department:	Fund #:
General	Elections	001
Acct #	Account Description	

EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2016-17	2017-18	2018-19	2018-19	2018-19	2019-20

Operating Expenses

1019-519.49-10 Legal Advertising	1,133	2,136	-	-	1,000	2,200
1019-519.49-30 Other Current Charges	22,340	19,970	-	-	-	15,700
Total Operating Expenses	23,473	22,106	-	-	1,000	17,900

Total Elections	\$ 23,473	\$ 22,106	\$ -	\$ 1,000	\$ 17,900
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Human Resources Department

The Human Resources Department is responsible for supporting employees and management by developing and administering human resource programs and processes, as well as managing City policies. Responsibilities include recruitment, employment, labor relations, collective bargaining, classification and compensation, training and development, risk management, property and casualty insurance, workplace safety, workers' compensation, employee benefits administration, wellness programming, employee recognition, and retirement planning and administration. The Department monitors compliance within established City policies and compliance with state and federal employment laws. In addition, the Human Resources Department serves as Plan Administrator for the Firefighters' Pension Board, oversees the Personnel Review Board, and hosts the annual City of Safety Harbor Bill Cropsey Citizen's Academy.

Current and Prior Year Accomplishments

The Human Resources Department has continued to provide superior service to the employees, management, and the public. Over 1,000 employment applications were processed for approximately thirty (30) new employee recruitments. Additionally, HR oversees payroll processes to include all new employee entries, employee requests/changes, vendor updates (rate changes), open enrollment updates/changes,

The Firefighters' three (3) year collective bargaining agreement expires on September 30, 2019, with negotiations beginning in Spring of 2019.

The City continues to utilize Public Risk Management (PRM) as their health insurance provider. The rate increase for health insurance premiums was 1.7%, and continued the current level of benefits for employees and their dependents. Aetna remained the City's dental provider, with a 2.0% premium increase and also maintained the current level of benefits for employees and their dependents. Other employee benefit programs offered this year included High Deductible Health Plan, Health Savings Account (HSA), Flexible Savings Account (FSA), vision insurance, supplemental life insurance, supplemental retirement plans, and AFLAC.

In December of 2018, the Department facilitated a Workplace Satisfaction Survey. The results provided detailed information regarding employee's opinion on performance, culture and relationships, how we go about our work, and where we are headed. The majority of City Departments reported positive comments regarding their employment experiences. The Department will continue to facilitate the process on an annual basis, and City Management will continue to reflect on feedback and the common themes that need collective focus.

The Department began the modification of the Performance Appraisal system in February of 2019. The Department acquired feedback from all levels of the organization and the new Performance Appraisal system was implemented on October 1, 2019.

The Human Resources Department continues to facilitate the following employee programs and committees - Employee of the Quarter, Years of Service, Employee Flu-Shots, Hep A shots, Sick Leave Conversion, Safety Committee, Benefits Committee, Wellness Committee, Annual Safety Luncheon, Annual Wellness Fair, HarborGram, Crisis Management Plan, Employee Suggestion/Recognition (Bright Ideas, Star Grams, and Safety Suggestions), Retirement Planning and Financial Education Seminars, and the continuation of wellness initiatives.

The City continues to partner with the Pinellas County Training Consortium to enhance employee training and development.

The Human Resources Department continues to manage and provide support to the Firefighters' Retirement Pension Plan.

Fiscal Year 2020 Goals

For fiscal year 2020, the Human Resources Department will continue to explore strategies for maintaining quality benefits for employees. The Department will focus on augmented wellness initiatives in an effort to increase productivity and reduce overall costs to the City. The Department will continue to work with management and the Firefighters' union, promoting a spirit of cooperation and developing shared goals. The Human Resources Department will continue to provide all programs and maintain all policies in the most cost efficient manner, as well as support employees and management in achieving the overall goals of the City.

Long-Term Vision and Future Financial Impact

The Human Resources Department will recruit, develop, and retain a high performing and diverse workforce while fostering a healthy, safe, and productive work environment in order to maximize individual and organizational potential. The Department will continue to design, evaluate, improve, and implement policies and procedures in the most cost efficient manner possible in an effort to support organizational goals for the purpose of fulfilling the City's mission and vision.

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

HUMAN RESOURCES PERFORMANCE INDICATORS
FUND: 001 DEPARTMENT: 1014

	Actual 2016-17	Actual 2017-18	Estimated 2018-19	Adopted 2019-20
Jurisdiction Data				
Population	17,269	17,569	17,844	18,031
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	180.71	181.71	186.92	186.31
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 201,425	\$ 229,856	\$ 252,090	\$ 307,170
Total # of Full Time Equivalent Employees	2.00	2.00	2.50	2.50
Outputs				
# Applications Reviewed	893	981	1,562	1,271
# New Hires - Regular Employees	27	23	30	30
# Salary Surveys Sent/Received	20	20	20	20
# Training Sessions Conducted	15	25	25	30
# Action Forms (PA's) Processed	80	250	300	300
Total Workers Comp. Claims Processed	5	20	8	8
Efficiency				
O&M Cost Per Capita	\$ 11.66	\$ 13.08	\$ 14.13	\$ 17.04
O&M Cost per Full Time Equiv. Employee	\$ 100,713	\$ 114,928	\$ 100,836	\$ 122,868
Per Capita per Full Time Equiv. Employee	8,635	8,785	7,138	7,212
Effectiveness				
Avg. Time to Fill Vacancy Requests	3 Weeks	4 Weeks	5 Weeks	6 Weeks

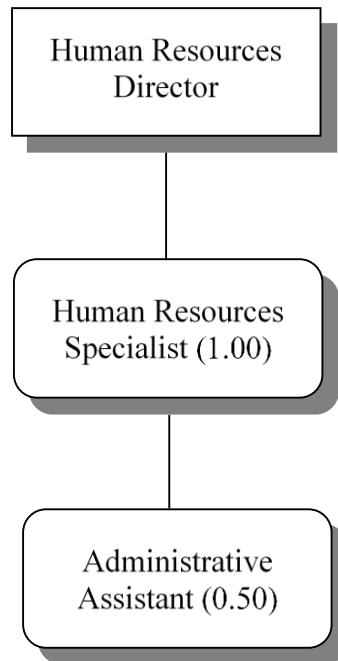
CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

Fund: General	Department: Human Resources	Fund #: 001
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EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2016-17	2017-18	2018-19	2018-19	2018-19	2019-20
Personnel Services							
1014-512.12-01	Salaries & Wages	\$ 124,950	\$ 128,555	\$ 148,380	\$ 148,380	\$ 144,680	\$ 187,570
1014-512.12-10	Temp Wages	-	-	15,480	15,480	-	-
1014-512.14-00	Overtime	303	3,878	-	-	-	-
	Salaries & Wages Sub-Total	125,253	132,433	163,860	163,860	144,680	187,570
1014-512.21-00	Fica Taxes	8,955	9,382	11,360	11,360	11,210	12,060
1014-512.22-00	Retirement	9,630	10,595	10,570	10,570	11,530	12,560
1014-512.23-00	Life & Health Insurance	26,413	33,659	36,990	36,990	47,030	48,360
	Benefits Sub-Total	44,998	53,636	58,920	58,920	69,770	72,980
	Total Personnel Services	170,251	186,069	222,780	222,780	214,450	260,550
Operating Expenses							
1014-512.31-30	Employee Physicals	4,645	5,316	5,000	5,000	7,000	5,250
1014-512.34-90	Other Fees & Contracts	2,652	14,879	4,500	4,500	4,500	5,000
1014-512.40-01	Employee Travel	179	349	-	-	-	-
1014-512.40-30	Dept. Director Phone Allowance	604	600	600	600	600	600
1014-512.41-00	Communication Services	754	1,113	1,240	1,240	1,240	1,320
1014-512.46-20	Equipment Repairs	-	-	200	200	200	200
1014-512.49-20	Advertising - Other	681	722	1,500	1,500	1,500	1,500
1014-512.49-30	Other Current Charges	5,220	10,033	5,500	6,250	10,500	9,500
1014-512.49-36	Special Program Costs	12,058	7,546	10,500	10,500	5,500	16,000
1014-512.51-10	Office Supplies-General	2,124	1,900	4,500	4,500	4,500	4,500
1014-512.51-11	Non-Capital Office Equip.	1,071	-	-	-	-	-
1014-512.54-20	Memberships & Dues	1,004	1,329	1,330	1,330	1,100	1,250
1014-512.54-30	Educational Costs	182	-	1,000	1,000	1,000	1,500
	Total Operating Expenses	31,174	43,787	35,870	36,620	37,640	46,620
	Total Human Resources	\$ 201,425	\$ 229,856	\$ 258,650	\$ 259,400	\$ 252,090	\$ 307,170

Organizational Chart
HUMAN RESOURCES DEPARTMENT



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 17/18	ADOPTED FY 18/19	ADOPTED FY 19/20
Human Resources Director	132	1.00	1.00	1.00
Human Resources Specialist	121	0.50	1.00	1.00
Administrative Assistant	119	0.50	0.00	0.50
Total Division		2.00	2.00	2.50

FINANCE DEPARTMENT

The Finance Department is responsible for the administration, direction, supervision and coordination of all City financial functions including financial planning, budgeting, debt management, investments, purchasing, accounting, payroll, utilities' customer service and receivables, accounts payable, accounts receivable and Information Systems. The Department's role is divided between Administration, Accounting & Budgeting, Utilities and Information Systems. Accounting & Budgeting and Administration are reported jointly between the General Fund and Water & Sewer Utility Enterprise Fund, while Utilities and Information Systems are reported within the Water & Sewer Utility Enterprise Fund.

Current and Prior Year Accomplishments

The Finance Department will continue to document procedures, streamline processes for increased efficiencies, cross-train employees, provide training regarding new accounting issues, and provide timely reporting. Finance staff has taken the lead in coordination with the Human Resources Department to complete the roll out a fully integrated timekeeping system prior to the end of FY 2019.

In an effort to improve transparency of financial reporting, the City has launched the OpenGov financial transparency platform. OpenGov is a web-based platform that provides financial and non-financial information to both internal and external users. It provides an intuitive, user-friendly interface that allows users to easily access the City's financial and budgetary information. This software makes it easy for users to see data in both a graphical/visual format as well as numerically enabling simple analysis of trends over time as well as side by side comparisons. Users can view, filter, and analyze revenue, expense and balance sheet accounts. Internally, staff has implemented an online electronic purchasing card (Pcard) system to create additional efficiencies in the timely updating of financial transactions specifically related to Pcards. By end of the year, residents and other customers will be able to pay utility bills and other miscellaneous revenues with credit cards at the front counter.

Fiscal Year 2020 Goals

For fiscal year 2020, the Finance Department will focus on activities which will best serve the needs of the residents of the City with emphasis placed on timely and transparent financial reporting to the City's Elected Officials and Management Staff for informed decision making. With a continued focus on timely and transparent reporting, staff will proceed with the procurement of new financial accounting software with robust reporting functionality.

Long-Term Vision and Future Financial Impact

The Finance Department will continue to work with other departments in evaluating resources needed for the City to complete the capital infrastructure needs identified in the City's Capital Improvements Program, including playing an integral part in the issuance of debt for Governmental and Enterprise Fund capital projects.

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

FINANCE PERFORMANCE INDICATORS

FUND: 001 DEPARTMENT: 1015

	Actual 2016-17	Actual 2017-18	Estimated 2018-19	Adopted 2019-20
Jurisdiction Data				
Population	17,269	17,569	17,844	18,031
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	180.71	181.71	186.92	186.31
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 264,936	\$ 273,755	\$ 284,030	\$ 290,040
Total # of Full Time Equivalent Employees	3.00	3.00	3.00	3.00
Outputs				
# Accounts Payable Checks	4,632	4,888	5,132	5,389
# P-Card Transactions	1,850	1,883	1,915	1,948
# of Purchase Orders	2,403	2,544	2,697	2,858
Efficiency				
O&M Cost Per Capita	\$ 15.34	\$ 15.58	\$ 15.92	\$ 16.09
O&M Cost per Full Time Equiv. Employee	\$ 88,312	\$ 91,252	\$ 94,677	\$ 96,680
Per Capita per Full Time Equiv. Employee	5,756	5,856	5,948	6,010
Effectiveness				
Interest Rate on Bond Investments	2.21%	2.17%	2.32%	2.25%

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

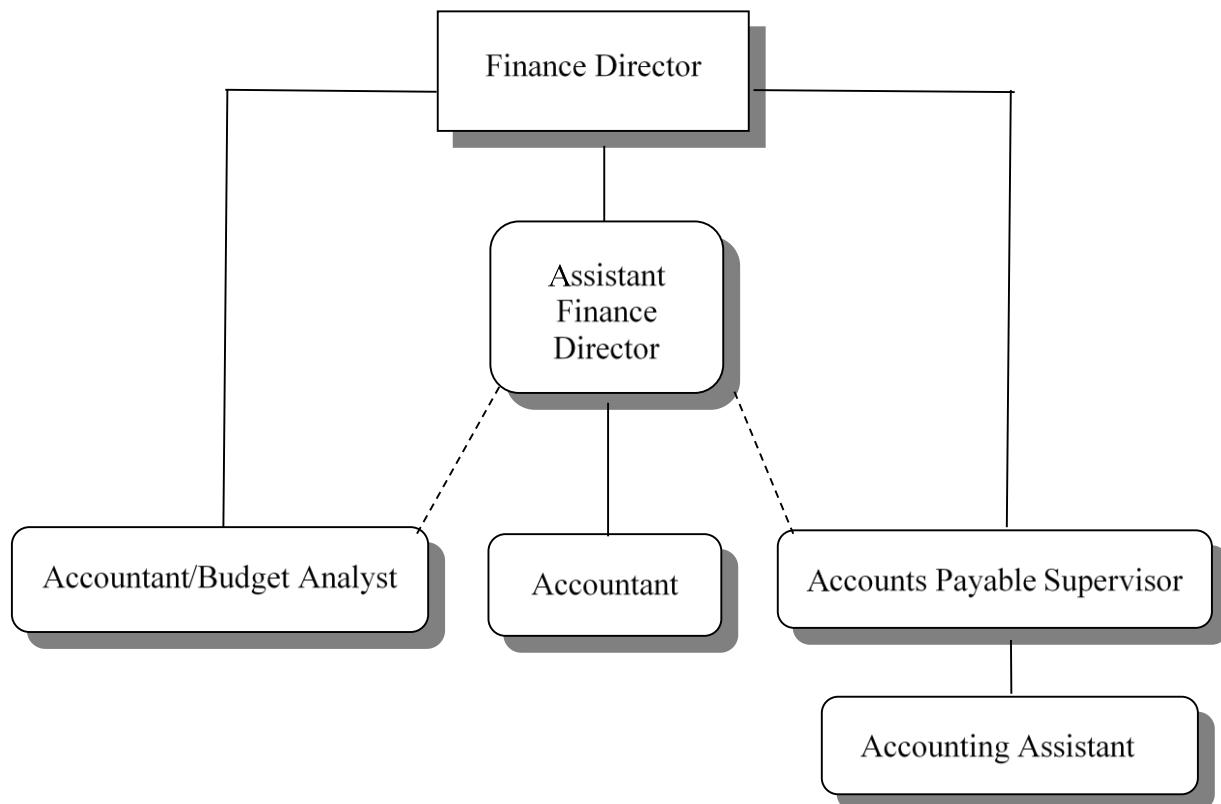
Fund: General	Department: Finance	Fund #: 001
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EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2016-17	2017-18	Budget	Budget	Year End	Budget
Personnel Services							
1015-513.12-01	Salaries & Wages	\$ 188,296	\$ 193,140	\$ 196,970	\$ 196,970	\$ 198,410	\$ 202,230
1015-513.14-00	Overtime-Time & One Half	299	363	-	-	-	-
Salaries & Wages Sub-Total		188,595	193,503	196,970	196,970	198,410	202,230
1015-513.21-00	Fica Taxes	13,948	14,317	15,070	15,070	15,180	15,480
1015-513.22-00	Retirement	15,087	15,481	15,760	15,760	15,880	16,180
1015-513.23-00	Life & Health Insurance	36,254	39,795	48,290	48,290	43,950	44,940
Benefits Sub-Total		65,289	69,593	79,120	79,120	75,010	76,600
Total Personnel Services		253,884	263,096	276,090	276,090	273,420	278,830
Operating Expenses							
1015-513.34-90	Other Fees & Contracts	4,050	4,050	-	500	500	500
1015-513.40-01	Employee Travel	442	117	920	420	420	920
1015-513.41-00	Communication Services	1,186	1,519	1,650	1,650	1,650	1,750
1015-513.46-40	Maintenance Contracts	737	774	1,170	1,170	1,170	1,170
1015-513.47-01	Printing & Binding	309	342	700	700	700	700
1015-513.49-30	Other Current Charges	120	-	-	-	-	-
1015-513.51-10	Office Supplies-General	1,648	2,554	4,400	4,644	4,400	4,400
1015-513.51-11	Non-Capital Office Equip	1,291	500	500	1,000	500	500
1015-513.54-10	Publications	232	50	200	200	200	200
1015-513.54-20	Memberships & Dues	865	598	610	610	610	610
1015-513.54-30	Educational Costs	172	155	460	460	460	460
Total Operating Expenses		11,052	10,659	10,610	11,354	10,610	11,210
Total Finance		\$ 264,936	\$ 273,755	\$ 286,700	\$ 287,444	\$ 284,030	\$ 290,040

Organizational Chart

FINANCE DEPARTMENT



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 17/18	ADOPTED FY 18/19	ADOPTED FY 19/20
Finance Director	133	0.50	0.50	0.50
Assistant Finance Director	131	0.50	0.50	0.50
Accountant/Budget Analyst	125	0.50	0.50	0.50
Accountant	122	0.50	0.50	0.50
Accounts Payable Supervisor	123	0.50	0.50	0.50
Accounting Assistant	118	0.50	0.50	0.50
Total Division		3.00	3.00	3.00

Finance Department 50% funded in Water & Wastewater Finance

Community Development Department

Current and Prior Year Accomplishments

Planning and Zoning

The Planning and Zoning Division is responsible for implementing the City's Comprehensive Plan and Land Development Code and preparing special studies. Division staff reviews development applications, provides planning and zoning related information to the public, maintains geographic information systems (GIS) layers, performs an annual level of service review and Capital Improvements Element update, staffs the Planning and Zoning Board/Board of Appeals, prepares Land Development Code amendments, and serves on two Forward Pinellas committees (Planners Advisory Council and Technical Coordinating Committee). The division oversees three grant programs (Downtown Partnership façade grant, Neighborhood grant, and Beautification Matching grant) and the Mayor's Award for design excellence. The Community Development Director manages the Technical Review Committee. Staff participates on the Local Mitigation Strategy committee.

During FY 18/19, staff prepared a Downtown Master Plan update to update the character district and height maps and objectives. Staff reviewed land development applications, including annexations, temporary uses, mobile vendors, site plans, variances, plats, and waivers. Staff prepared land development code amendments regarding mechanical equipment in side yards, gas price signage and corporate logo preemptions due to state legislation, accessory structures, code enforcement and open burning, and special regulations. Staff also updated the Future Land Use and zoning maps for land purchased at Folly Farms and the Public Works complex.

Building Division

The Building Division enforces the Florida Building Code by conducting plan review and inspections for building alterations and new construction. Division staff also administers the City's local business tax receipt registration process. The Building Official also serves as the City's Floodplain Manager and Community Rating System manager. In FY 2018-19, the City Arborist organized a free tree giveaway and street tree planting program wherein residents apply to have street trees planted in their front yard. The City Arborist also was part of the project team to update landscaping and irrigation along Main Street.

Code Enforcement

The City's Code Enforcement Officer is responsible for ensuring land use activities and structures comply with the minimum standards set forth by City ordinance. This involves responding to citizen complaints, staff investigations, and routine surveillance. In the majority of cases, voluntary compliance is achieved without a hearing before the Code Enforcement Board. The most common violations involve illegal signs, overgrowth, abandoned vehicles, license and permit violations, animal complaints, and right-of-way violations.

Fiscal Year 2020 Goals

In FY 2019, the department goals include continued operations for planning, code compliance and building and the adoption of code amendments.

Long-Term Vision and Future Financial Impact

The long-term vision of the Department is to ensure seamless coordination between the planning, building, and code enforcement division, ensure the staff team has the necessary resources and training, and to provide excellent customer service to the residents and businesses of Safety Harbor.

2018 Tree Giveaway



CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

PLANNING & ZONING PERFORMANCE INDICATORS

FUND: 001 DEPARTMENT: 1017

	Actual 2016-17	Actual 2017-18	Estimated 2018-19	Adopted 2019-20
Jurisdiction Data				
Population	17,269	17,569	17,844	18,031
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	180.71	181.71	186.92	186.31
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 279,185	\$ 256,701	\$ 298,460	\$ 313,490
Total # of Full Time Equivalent Employees	3.30	3.30	3.36	3.36
Outputs				
# of Annexations	6	1	2	2
# of Site Plans	6	5	3	3
# of Comp Plan Amendments Completed	9	1	-	1
# of Land Development and City Code Amendments	5	18	10	10
# of Zoning Map Amendments	4	3	3	3
# of Conditional Use Reviews	1	5	3	3
# of Subdivisions	1	1	3	3
# of Variances	8	3	3	3
Temporary Use	3	5	5	5
# of Zoning Permits	127	120	120	120
Efficiency				
O&M Cost Per Capita	\$ 16.17	\$ 14.61	\$ 16.73	\$ 17.39
O&M Cost per Full Time Equiv. Employee	\$ 84,602	\$ 77,788	\$ 88,827	\$ 93,301
Per Capita per Full Time Equiv. Employee	5,233	5,324	5,311	5,366
Effectiveness				
Avg. # days to Review Development Cases	30	30	30	30
% of Projects Completed on Schedule	100%	100%	100%	100%

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

CODE ENFORCEMENT PERFORMANCE INDICATORS

FUND: 001 DEPARTMENT: 1017

	Actual 2016-17	Actual 2017-18	Estimated 2018-19	Adopted 2019-20
Jurisdiction Data				
Population	17,269	17,569	17,844	18,031
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	180.71	181.71	186.92	186.11
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 52,485	\$ 56,132	\$ 59,977	\$ 61,903
Total # of Full Time Equivalent Employees	1.00	1.06	1.06	1.06
Outputs				
Remove illegal signs	654	1,015	700	1,000
Lot mowing	1	-	1	1
Abandoned cars	57	34	40	40
Illegal dumping and trash accumulation	58	67	65	65
License and permit violations	45	49	50	50
Watering ban violations	-	-	-	-
Watering information (pool discharge)	-	4	2	2
Tree violations (illegal cutting)	12	14	10	10
Animal complaints	39	17	20	20
Visual obstruction	5	8	8	8
Signs	18	16	16	16
Damaging city property	-	1	-	-
Zoning violations (grass)	5	-	3	3
Rights-of-way violations	10	34	30	30
Miscellaneous code violations	263	283	280	280
Code Enforcement Board violations	15	27	27	27
Posting official notices	18	46	46	46
Efficiency				
O&M Cost Per Capita	\$ 3.04	\$ 3.19	\$ 3.36	\$ 3.43
O&M Cost per Full Time Equiv. Employee	\$ 52,485	\$ 52,954	\$ 56,582	\$ 58,399
Per Capita per Full Time Equiv. Employee	17,269	16,575	16,834	17,010
Effectiveness				
Avg. Time to Gain Compliance	20 days	20 days	20 days	20 days
Avg. Time to Initial Response to a Complaint	2 days	2 days	2 days	2 days

**CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET**

Fund: General	Department: Community Development/Planning & Zoning/Code Enforcement	Fund #: 001
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EXPENDITURE DETAIL

Acct #	Account Description	Actual		Adopted	Adjusted	Estimated	Adopted
		2016-17	2017-18	2018-19	2018-19	2018-19	2019-20
Personnel Services							
1017-515.12-01	Salaries & Wages	\$ 186,257	\$ 178,760	\$ 192,140	\$ 192,140	\$ 187,430	\$ 197,200
1017-515.14-00	Overtime	137	-	-	-	-	-
	Salaries & Wages Sub-Total	186,394	178,760	192,140	192,140	187,430	197,200
1017-515.21-00	Fica Taxes	13,812	13,400	14,980	14,980	14,340	15,320
1017-515.22-00	Retirement	14,406	14,324	15,380	15,380	14,700	15,730
1017-515.23-00	Life & Health Insurance	34,413	30,541	35,060	35,060	42,900	43,500
	Benefits Sub-Total	62,631	58,265	65,420	65,420	71,940	74,550
	Total Personnel Services	249,025	237,025	257,560	257,560	259,370	271,750
Operating Expenses							
1017-515.34-20	Planning Services	2,995	1,420	10,500	10,500	10,500	10,500
1017-515.34-90	Other Fees And Contracts	10,904	-	1,750	1,750	1,750	1,750
1017-515.40-01	Employee Travel	443	1,546	1,170	1,570	1,570	2,250
1017-515.40-30	Dept. Director Phone Allowance	604	600	600	600	600	600
1017-515.41-00	Communication Services	878	1,253	1,380	1,380	1,380	1,480
1017-515.46-10	Outside Vehicle Repair	177	398	600	600	600	600
1017-515.46-20	Equipment Repairs	-	-	500	500	500	500
1017-515.46-40	Maintenance Contracts	6,064	2,521	7,850	7,850	7,850	7,850
1017-515.47-01	Printing & Binding	1,550	2,871	8,000	12,350	7,600	8,000
1017-515.51-10	Office Supplies-General	731	733	650	650	650	650
1017-515.51-11	Non-Capital Office Equip.	1,241	3,562	250	250	250	250
1017-515.51-50	Reproduction Supplies	351	247	500	500	500	500
1017-515.52-01	Gas	1,133	1,340	810	1,760	1,760	1,930
1017-515.52-03	Oil & Other Lubricants	43	25	70	70	70	70
1017-515.52-10	Vehicle Parts	238	677	300	600	300	300
1017-515.52-70	Special Clothing /Uniform	381	384	400	400	400	400
1017-515.52-80	Tires And Tubes	-	115	300	300	300	300
1017-515.54-10	Publications	-	-	-	-	-	-
1017-515.54-20	Memberships & Dues	1,217	1,159	1,260	1,260	1,260	1,260
1017-515.54-30	Educational Costs	1,210	825	1,250	1,250	1,250	2,550
	Total Operating Expenses	30,160	19,676	38,140	44,140	39,090	41,740
	Total Community Development	\$ 279,185	\$ 256,701	\$ 295,700	\$ 301,700	\$ 298,460	\$ 313,490

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

BUILDING DEPT PERFORMANCE INDICATORS
FUND: 001 DEPARTMENT: 1024

	Actual 2016-17	Actual 2017-18	Estimated 2018-19	Adopted 2019-20
Jurisdiction Data				
Population	17,269	17,569	17,844	18,031
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	180.71	181.71	186.92	186.31
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 470,303	\$ 488,906	\$ 525,830	\$ 531,320
Total # of Full Time Equivalent Employees	5.50	6.50	6.50	6.50
Total # of Full-Time Inspectors	1.00	2.00	2.00	2.00
Total # of Full-Time Plan Examiners	1.00	1.00	1.00	1.00
Outputs				
# of Bldg. Plans Reviewed	668	951	1,032	980
# of Bldg. Permits Issued	2,762	3,054	3,330	3,161
# of Inspection Performed	4,943	5,338	6,294	6,078
Outputs Occupational Licenses				
# of Licenses Issued	1,166	1,177	1,115	1,100
# of Renewals	1,071	1,044	1,030	1,115
# of Inspections Performed (By Code Enforcement)	80	40	40	40
Efficiency				
Avg # of Insp. Per Full Time Equiv. Employee	4,943	2,669	3,147	3,039
Avg. # of Plans Reviewed per FTE	668	951	1,032	980
O&M Cost Per Capita	\$ 27.23	\$ 27.83	\$ 29.47	\$ 29.47
O&M Cost per Full Time Equiv. Employee	\$ 85,510	\$ 75,216	\$ 80,897	\$ 81,742
Per Capita per Full Time Equiv. Employee	3,140	2,703	2,745	2,774
Effectiveness				
Avg. Permit Review Time (minutes)	45	45	45	45
% of Inspections Performed on Schedule	100%	90%	90%	90%
% of Recovery	100%	90%	90%	90%

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

Fund: General	Department: Building	Fund #: 001
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EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2016-17	2017-18	Budget	Budget	Year End	Budget
Personnel Services							
1024-524.12-01	Salaries & Wages	\$ 304,656	\$ 287,172	\$ 322,110	\$ 322,110	\$ 300,000	\$ 346,340
	Salaries & Wages Sub-Total	304,656	287,172	322,110	322,110	300,000	346,340
1024-524.21-00	Fica Taxes	22,802	21,716	24,650	24,650	23,000	26,500
1024-524.22-00	Retirement	25,846	20,952	24,200	24,200	22,400	26,080
1024-524.23-00	Life & Health Insurance	55,644	55,317	67,150	67,150	74,500	69,990
	Benefits Sub-Total	104,292	97,985	116,000	116,000	119,900	122,570
	Total Personnel Services	408,948	385,157	438,110	438,110	419,900	468,910
Operating Expenses							
1024-524.34-90	Other Fees & Contracts	49,787	89,739	84,280	84,280	84,280	40,000
1024-524.40-01	Employee Travel	-	585	1,400	1,400	1,400	1,550
1024-524.41-00	Communications Services	2,362	2,968	3,370	3,370	3,370	3,570
1024-524.46-10	Outside Vehicle Repairs	-	-	500	500	500	500
1024-524.47-01	Printing & Binding	1,008	882	1,600	1,600	1,600	1,600
1024-524.49-30	Other Current Charges	41	25	200	200	200	200
1024-524.51-10	Office Supplies-General	1,557	1,880	1,700	1,700	1,700	1,700
1024-524.51-11	Non-Capital Office Equipment	1,487	516	3,880	3,880	3,880	3,880
1024-524.52-01	Gas	1,956	2,122	2,300	2,300	2,300	2,560
1024-524.52-03	Oil & Lubricants	60	33	80	80	80	80
1024-524.52-10	Vehicle Parts	224	191	600	600	600	600
1024-524.52-30	Small Tools & Supplies	-	12	300	300	300	300
1024-524.52-70	Special Clothing/Uniforms	941	1,049	1,150	1,150	1,150	1,300
1024-524.52-80	Tires & Tubes	214	214	430	430	430	430
1024-524.54-10	Publications	-	2,261	2,000	2,000	2,000	2,000
1024-524.54-20	Memberships & Dues	563	697	890	890	890	890
1024-524.54-30	Educational Costs	1,155	575	1,250	1,250	1,250	1,250
	Total Operating Expenses	61,355	103,749	105,930	105,930	105,930	62,410
Capital Expenses							
1024-524.63-00	Special Equipment	6,466	-	-	-	-	-
	Total Capital Expenses	6,466	-	-	-	-	-
	Total Engineering	\$ 63,265	\$ 55,892	\$ 68,400	\$ 68,400	\$ 75,750	\$ 71,240
	Total Building	\$ 476,769	\$ 488,906	\$ 544,040	\$ 544,040	\$ 525,830	\$ 531,320

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

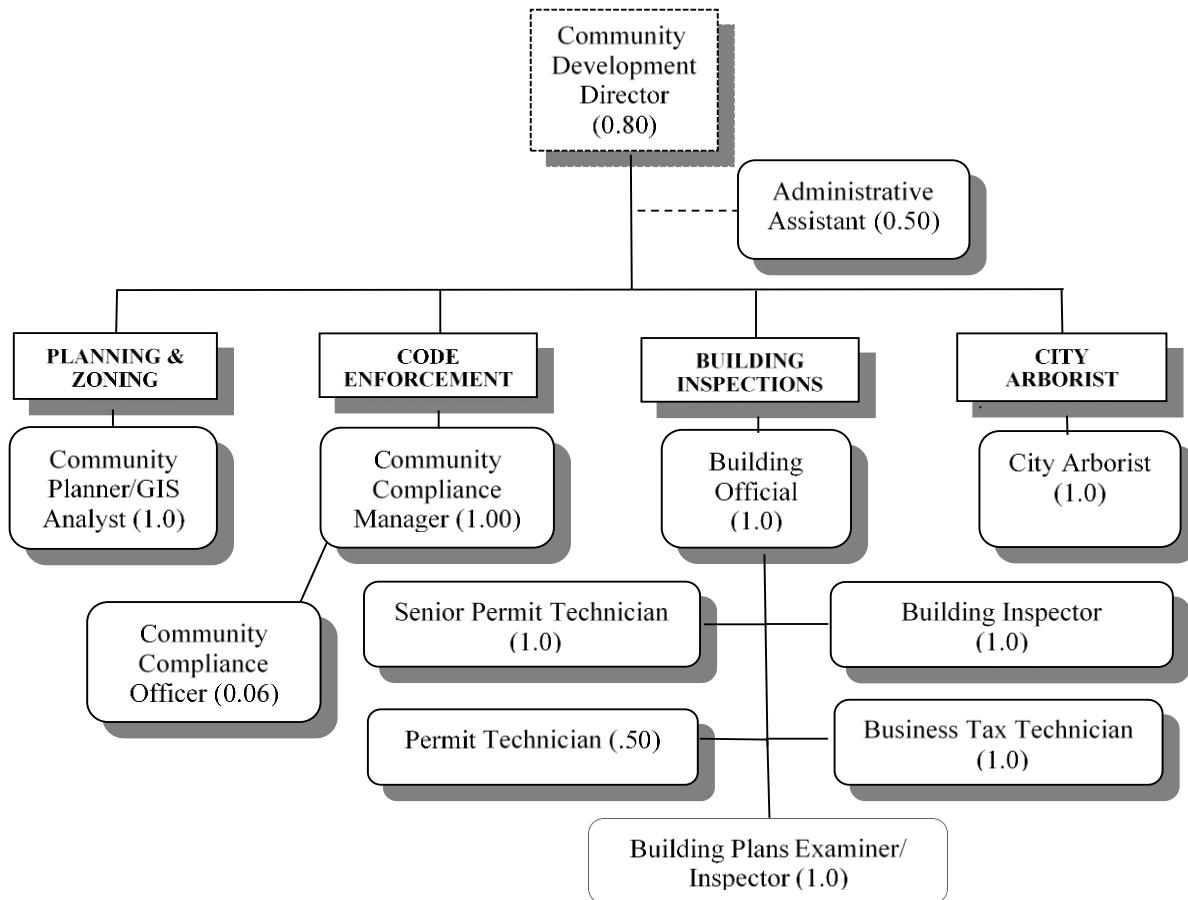
Fund: General	Department: Building	Fund #: 001
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FUNDING SOURCE						
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Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2016-17	2017-18	2018-19	2018-19	Year End	2018-19
	Program Expenditure Budget	\$ 476,769	\$ 488,906	\$ 544,040	\$ 544,040	\$ 525,830	\$ 531,320
	Less Revenues Supporting Program:						
316	Local Business Tax	140,393	149,597	150,000	150,000	150,000	150,000
322	Permits, Fees & Special Assessments	309,509	339,305	362,200	362,200	551,300	339,100
329	Other Permits & Fees	3,799	17,200	5,400	5,400	5,400	5,400
342	Public Safety	100,557	177,312	276,450	276,450	346,920	268,920
	Net Unsupported/(Supported) Budget	\$ (77,489)	\$ (194,508)	\$ (250,010)	\$ (250,010)	\$ (527,790)	\$ (232,100)
	% Of Budget Supported	116.3%	139.8%	146.0%	146.0%	200.4%	143.7%

Organizational Chart

COMMUNITY DEVELOPMENT DEPARTMENT



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 17/18	ADOPTED FY 18/19	ADOPTED FY 19/20
Community Development Director*	133	0.80	0.80	0.80
Planning & Zoning/Code Enforcement				
Community Planner/GIS Analyst	127	1.00	1.00	1.00
Administrative Assistant**	119	0.50	0.50	0.50
Community Compliance Officer	127	1.00	1.00	1.00
On Call Community Compliance Officer	121	0.00	0.00	.06
Total Planning & Zoning/Code Enf.		2.50	2.50	2.56
Building Division				
Building Official	130	1.00	1.00	1.00
Building Plans Examiner/Inspector	125	1.00	1.00	1.00
City Arborist	124	1.00	1.00	1.00
Senior Permit Technician	118	1.00	1.00	1.00
Business Tax Technician	118	1.00	1.00	1.00
Permit Technician	116	0.50	0.50	0.50
Building Inspector	124	0.00	1.00	1.00
Total Building		5.50	6.50	6.50
Total Community Development		8.80	9.80	9.86

* Community Development Director is 20% funded in CRA

** Administrative Assistant is 50% funded in Engineering

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET



CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

Fund: General	Department: City Attorney	Fund #: 001
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EXPENDITURE DETAIL

Acct #	Account Description	Actual	Adopted	Adjusted	Estimated	Adopted
		2016-17	2017-18	Budget	Budget	Year End
Operating Expenses						
1018-514.31-10	Legal Services	116,573	113,079	123,500	123,500	127,210
1018-514.31-20	Other Legal	21,642	25,137	30,000	30,000	30,000
1018-514.40-01	Employee Travel	250	750	1,000	1,000	1,000
1018-514.54-10	Publications	950	1,300	1,000	1,000	1,000
1018-514.54-20	Memberships & Dues	350	-	-	-	-
1018-514.54-30	Educational Costs	-	-	450	450	450
Total Operating Expenses		139,765	140,266	155,950	155,950	159,660
Total City Attorney						
		\$ 139,765	\$ 140,266	\$ 155,950	\$ 155,950	\$ 159,660

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET



CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

Fund: General	Department: General Government	Fund #: 001
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EXPENDITURE DETAIL

Acct #	Account Description	2016-17	2017-18	Adopted Budget	Adjusted Budget	Estimated Year End	Adopted Budget
		Actual	Actual	2018-19	2018-19	2018-19	2019-20
Personnel Services							
1020-519.24-00	Workers Compensation Ins.	47,845	35,083	34,420	34,420	34,420	34,800
1020-519.25-00	Unemployment Contribution	3,300	1,819	5,230	3,480	3,000	5,230
Benefits Sub-Total		51,145	36,902	39,650	37,900	37,420	40,030
Total Personnel Services		51,145	36,902	39,650	37,900	37,420	40,030
Operating Expenses							
1020-519.32-10	Auditing And Accounting	14,104	37,270	24,030	24,030	24,030	24,450
1020-519.34-90	Other Fees & Contracts	14,231	1,776	30,150	42,000	42,000	30,150
1020-519.34-95	Disaster Expenses	17,948	51,495	-	-	-	-
1020-519.41-00	Communications Services	1,667	941	1,160	1,160	1,160	1,240
1020-519.42-10	Postage	20,032	24,569	25,890	25,890	25,890	27,630
1020-519.43-00	Utility Services	35,895	46,801	42,800	42,800	42,800	52,740
1020-519.45-00	General Liability Ins	86,246	75,340	72,320	78,950	78,950	79,460
1020-519.46-01	Building & Grounds Maint	8,512	12,709	32,250	27,250	27,250	62,910
1020-519.46-40	Maintenance Contracts	40,946	35,656	44,840	43,990	43,990	44,840
1020-519.47-01	Printing & Binding	8,911	7,735	10,500	10,500	10,500	10,500
1020-519.49-30	Other Current Charges	31,140	60,109	9,200	9,690	9,690	9,200
1020-519.51-10	Office Supplies-General	5,177	4,121	5,000	4,000	4,000	5,000
1020-519.51-11	Non-Capital Office Equip.	-	-	-	-	-	-
1020-519.52-35	Non-Capital Operating Equip.	34,020	1,169	-	-	-	-
1020-519.52-42	Supplies City Hall BR	424	468	1,800	1,800	1,800	1,800
1020-519.52-41	Housekeeping Supplies	14	-	-	-	-	-
1020-519.52-90	Special Supplies	522	303	600	-	-	600
1020-519.54-01	Subscriptions	168	168	200	200	200	200
1020-519.54-20	Memberships & Dues	425	-	430	-	-	430
Total Operating Expenses		320,382	360,630	301,170	312,260	312,260	351,150
Total General Government		\$ 371,527	\$ 397,532	\$ 340,820	\$ 350,160	\$ 349,680	\$ 391,180

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET



CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

Fund: General	Department: Law Enforcement	Fund #: 001
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EXPENDITURE DETAIL

Acct #	Account Description	Actual	2016-17	Adopted	Adjusted	Estimated	Adopted
		Actual	2017-18	Budget	Budget	Year End	Budget
1021-521.34-30	Sheriff's Contract	1,277,165	1,312,142	1,355,390	1,355,390	1,355,390	1,400,460
	Total Operating Expenses	1,277,165	1,312,142	1,355,390	1,355,390	1,355,390	1,400,460
	Total Law Enforcement	\$ 1,277,165	\$ 1,312,142	\$ 1,355,390	\$ 1,355,390	\$ 1,355,390	\$ 1,400,460



CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET



Fire Department

Protecting Life and Property through response and education.

The Fire Department protects life and property from all hazards through emergency preparedness and response. The department is primarily responsible for directing and coordinating all fire, medical and emergency management functions. These responsibilities involve planning, budgeting, training, mitigating, fire suppression, advance life support emergency medical services, hazardous material response, fire inspections, fire investigations, public education, hurricane preparedness and terrorism response. High quality services are provided with emphasis on public safety, injury reduction, environmental protection, cost effectiveness and customer service.

Current and Prior Year Accomplishments



The department continues to make significant progress in developing and enhancing services to the community. Utilizing the Insurance Service Office (ISO) standards as a foundation, we continue to strive to improve to ensure the community is protected. This comprehensive and thorough ISO inspection rates the department on its ability to protect the community. The Insurance Services Office is a leading source of information concerning fire risk and provides the fire department ratings based on their ability to deliver services. The grading schedule is Class 1 to a Class 10 rating (no fire protection). In 2015 the city was upgraded to a Class 2. This new rating brings the community to the top 1014 out of the 48855

communities in the Nation. The department has identified and begun implementing cost savings measures related to energy efficiency at all facilities. We are continuing to meet and exceed all training requirements for all positions as identified by ISO standards. The fire department created a long-term plan for replacing firefighter protective gear, replaced a third of its portable radios, and began replacing mobile data computer (MDC) terminals aboard fire apparatus.



Fiscal Year 2020 Goals

The department will ensure a short-term plan is created and reflects the current budget, the department will work to identify unrealized efficiencies in its service delivery, and the department will continue to work on developing its personnel to do their assigned job as well as to ensure a succession plan is in place for all positions. The fire department will continue its gear replacement program, radio replacement program, and MDC replacement program. The organization will continue to update all department policies, and create long-term vehicle replacement plans

Long-Term Vision and Future Financial Impact

The department will continue to focus on mentoring members to fill future supervisory and management positions. Staff will continue to work with county partners on fire and ems issues. Staff will continue to ensure the department creates and adopts internal policy which references bargaining agreements, city rules and regulations, state law, ISO requirements, NFPA standards, and best practices.

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

FIRE PERFORMANCE INDICATORS
FUND: 001 DEPARTMENT: 1022

	Actual 2016-17	Actual 2017-18	Estimated 2018-19	Adopted 2019-20
Jurisdiction Data				
Population	17,269	17,569	17,844	18,031
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	180.71	181.71	186.92	186.31
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 3,777,126	\$ 3,841,684	\$ 3,794,470	\$ 3,827,120
Total # of Full Time Equivalent Employees	30.00	30.00	30.50	30.50
Fire Prevention				
Review all Received Plans in Less than Two Weeks	-	-	-	100
Complete all fire safety inspections (commercial)	700	700	700	-
Periodic Inspectable Occupancy Inspections (%)	-	-	-	50
Conduct 15 high hazard inspections	15	15	15	-
Licensed Facility Inspections (%)	-	-	-	100
# Fire Investigations	22	22	22	-
Investigate All Fires (%)	-	-	-	100
Update prefire plans annually	70	70	70	-
Periodic Preplan Update (%)	-	-	-	50
Inspect and test all hydrants within district	700	700	700	-
Inspect and Test All City Fire Hydrants (%)	-	-	-	100
Emergency Response				
Prevent fire deaths on all fire incidents in district (%)	100	100	100	100
Confine 90% of bldg fires to area involved on arrival	100	100	100	100
Provide a minimum of ALS to all incidents within City	100	100	100	100
EOC Activations	3	1	1	1
Respond to emergencies within 7 minutes or less	100	90	91	90
Training				
Avg Inservice Training Hours per Firefighter	270	270	270	270
Training hours for Live Fire Evolutions	150	150	150	150
ISO Training Hours Per FF	240	240	240	240
CPR Classes Conducted	8	12	0	0
# of NFPA 1410 drills conducted	36	36	36	36
Total Emergency Readiness Efficiency	968	972	960	960
% of ISO Training requirements met	100	100	100	100
% of emergency response criteria met	100	100	100	100
% of company inspections conducted	100	100	100	100
O&M Cost Per Capita	\$ 218.72	\$ 218.66	\$ 212.65	\$ 212.25
O&M Cost per Full Time Equiv. Employee	\$ 125,904	\$ 128,056	\$ 124,409	\$ 125,479
Per Capita per Full Time Equiv. Employee	576	586	585	591

**CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET**

Fund: General	Department: Fire And EMS	Fund #: 001
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EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2016-17	2017-18	Budget	Budget	Year End	Budget
Personnel Services							
1022-522.12-01	Salaries & Wages	\$ 1,915,154	\$ 1,974,228	\$ 1,930,550	\$ 1,865,550	\$ 1,840,750	\$ 1,943,110
1022-522.12-02	Sick Leave Payout	-	-	49,000	49,000	49,000	-
1022-522.14-00	Overtime-Time & One Half	161,599	149,780	135,000	205,000	205,000	135,000
1022-522.15-10	Incentive Pay	40,356	39,715	46,000	46,000	40,000	39,000
Salaries & Wages Sub-Total		2,117,109	2,163,723	2,160,550	2,165,550	2,134,750	2,117,110
1022-522.21-00	Fica Taxes	154,712	157,802	161,520	161,520	159,250	161,950
1022-522.22-00	Retirement	502,101	509,890	503,600	503,600	486,480	503,030
1022-522.22-01	Passing Thru State	87,178	92,010	100,000	100,000	100,000	100,000
1022-522.23-00	Life & Health Insurance	410,333	415,531	469,370	469,370	452,820	451,770
1022-522.24-00	Workers Compensation Ins.	116,588	99,474	106,490	106,490	104,560	107,700
Benefits Sub-Total		1,270,912	1,274,707	1,340,980	1,340,980	1,303,110	1,324,450
Total Personnel Services		3,388,021	3,438,430	3,501,530	3,506,530	3,437,860	3,441,560

Operating Expenses

1022-522.31-30	Employee Physicals	14,602	15,336	16,000	16,000	16,000	14,500
1022-522.32-10	Auditing & Accounting	3,667	6,050	7,800	7,800	7,800	9,420
1022-522.34-90	Other Fees & Contracts	122	-	-	500	500	1,000
1022-522.40-01	Employee Travel	1,254	376	300	600	600	2,000
1022-522.40-30	Cell Phone Allowance	-	188	-	650	650	650
1022-522.41-00	Communication Services	22,230	23,358	24,420	24,420	24,420	25,680
1022-522.42-10	Postage	-	-	70	70	70	70
1022-522.43-00	Utility Services	32,942	38,248	38,000	38,000	38,000	48,450
1022-522.45-00	General Liability Ins.	79,024	67,439	64,420	70,790	70,790	70,990
1022-522.46-01	Building & Grounds Maint	14,856	13,765	28,310	24,715	14,000	13,360
1022-522.46-10	Outside Vehicle Repairs	38,903	14,399	21,000	13,000	10,000	26,000
1022-522.46-20	Equipment Repairs	5,605	2,972	6,000	6,000	6,000	5,500
1022-522.46-30	Nextel/Radio Maintenance	498	1,331	600	4,500	4,500	3,000
1022-522.46-40	Maintenance Contracts	11,224	11,820	15,100	15,600	15,100	16,000
1022-522.49-30	Other Current Charges	2,410	64,450	5,000	5,070	5,000	4,800
1022-522.51-10	Office Supplies-General	1,685	2,027	2,000	2,000	2,000	1,800
1022-522.51-11	Non-Capital Office Equip	25,123	16,633	7,030	9,430	7,030	13,250
1022-522.52-01	Gas	7,476	7,696	7,870	7,870	6,560	7,170

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

Fund:		Department:				Fund #:	
General		Fire And EMS				001	
Acct #	Account Description	Actual	Adopted	Adjusted	Estimated	Adopted	
		2016-17	2017-18	2018-19	2018-19	2018-19	2019-20
EXPENDITURE DETAIL							
1022-522.52-02	Diesel	21,003	22,176	23,700	23,700	23,000	25,120
1022-522.52-03	Oil & Other Lubricants	1,889	1,643	2,500	2,500	2,500	1,700
1022-522.52-10	Vehicle Parts	19,259	24,782	15,000	20,000	20,000	18,000
1022-522.52-20	Equipment Parts	6,809	6,074	6,100	6,100	6,100	5,700
1022-522.52-30	Small Tools & Supplies	3,656	2,449	1,900	2,900	2,900	2,500
1022-522.52-35	Non-Capital Operating Equip	3,699	330	3,000	3,000	3,000	2,100
1022-522.52-40	Builders Supplies	255	195	200	200	200	200
1022-522.52-41	Housekeeping Supplies	5,422	6,455	6,000	6,000	6,000	6,000
1022-522.52-70	Special Clothing/Uniforms	23,136	16,088	25,000	19,986	19,990	21,500
1022-522.52-80	Tires And Tubes	5,222	5,171	5,000	5,000	5,000	5,500
1022-522.52-90	Special Supplies	4,102	3,133	3,500	3,500	3,500	5,100
1022-522.52-92	Fire Hose & Supplies	1,317	6,588	5,000	3,363	5,000	4,500
1022-522.54-10	Publications	1,395	1,664	1,600	1,600	1,600	2,000
1022-522.54-20	Memberships & Dues	3,849	744	3,800	3,800	3,800	2,000
1022-522.54-30	Educational Costs	26,471	19,674	34,000	29,100	25,000	20,000
Total Operating Expenses		389,105	403,254	380,220	377,764	356,610	385,560

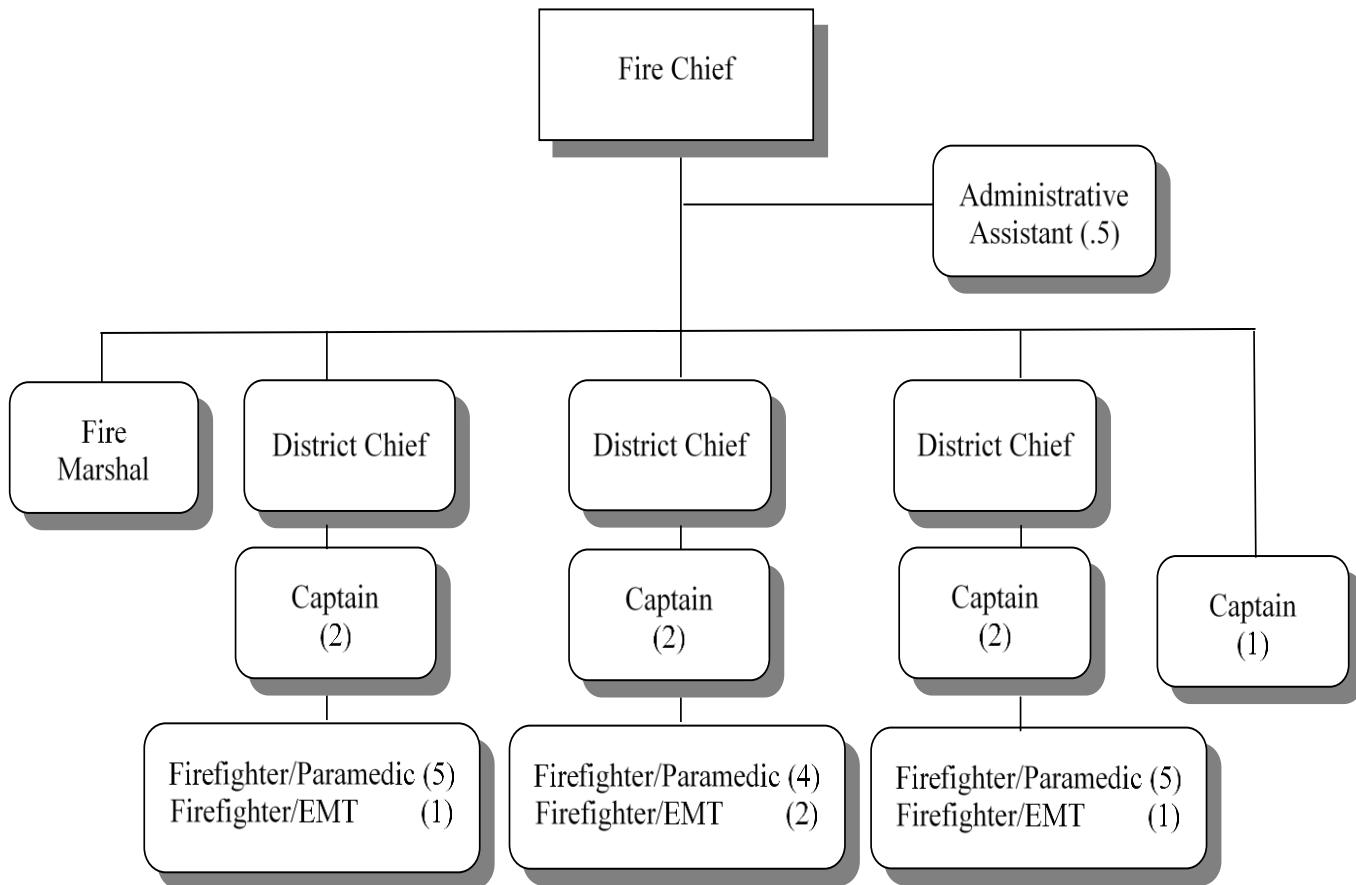
Internal Services

1022-590.94-16	Data Processing Fee Reimb	39,550	39,550	37,670	37,670	37,670	34,950
Total Internal Services		39,550	39,550	37,670	37,670	37,670	34,950
Total Fire And EMS							
		\$ 3,816,676	\$ 3,881,234	\$ 3,919,420	\$ 3,921,964	\$ 3,832,140	\$ 3,862,070

FUNDING SOURCE						
Program Expenditure Budget		\$ 3,777,126	\$ 3,841,684	\$ 3,881,750	\$ 3,884,294	\$ 3,794,470
Less Revenues Supporting Program:						\$ 3,827,120
312 Other Taxes		87,178	92,010	100,000	100,000	100,000
331 Federal Grants		(4,736)	-	-	-	16,150
338 Shared Revenue From Other Local Units		1,118,747	1,184,250	1,200,000	1,200,000	1,236,110
Net Unsupported Budget		\$ 2,575,937	\$ 2,565,424	\$ 2,581,750	\$ 2,584,294	\$ 2,442,210
						\$ 2,511,910
% Of Budget Supported		31.8%	33.2%	33.5%	33.5%	35.6%
						34.4%

Organizational Chart

FIRE DEPARTMENT



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 17/18	ADOPTED FY 18/19	ADOPTED FY 19/20
Fire Chief	133	1.00	1.00	1.00
District Chief	131	3.00	3.00	3.00
Captain	O2	6.00	6.00	7.00
Fire Inspector	O1	1.00	1.00	0.00
Fire Marshal	130	0.00	0.00	1.00
Firefighter/Paramedic	F3	12.00	15.00	14.00
Firefighter EMT	F2	7.00	4.00	4.00
Administrative Assistant	119	0.00	0.50	0.50
Total Division		30.00	30.50	30.50

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET



ENGINEERING DEPARTMENT

The Engineering Department provides technical services for the City related to paving, grading, drainage, water and sewer infrastructure improvements, by either in-house staff or the use of outside consultant services. Services include field topographic surveys, geotechnical evaluations, environmental reports, drainage problem solutions, traffic engineering, construction plan preparation, contract document preparation, permitting, bidding, and construction observation services.

Current Fiscal Year 2018/2019 Accomplishments

- Waterfront Park Phase 2 – oversee completion of sidewalk, plaza area, living shoreline and lighting improvements.
- Community Center Fitness Room – provide construction observation services.
- 13th to 9th Avenue Water Main Improvements –provide construction observation services.
- Huntington Office Park/North City Park Water Main Replacement - provide construction observation services.
- Main Street Electrical, Irrigation & Landscaping – oversee completion of construction improvements.
- Philippe Parkway Sidewalk Flume – prepare construction plans by in-house staff, solicit bids, provide construction observation services.
- Main Street Brick Intersection Improvements – prepare grading and drainage improvement plans by in-house staff.
- Pavement Condition Assessment – perform a detailed street condition assessment for all streets within the city.
- Inflow and Infiltration (I/I) Study – oversee consultant wastewater flow monitoring services.
- Stormsewer Pipe Lining – solicit bids and provide construction observation services.
- North Bayshore Gravity Sewer and Force Main – solicit bids and provide construction observation services.
- Green Springs Water Main Replacement – solicit bids and provide construction observation services.
- Pinellas Avenue, Melrose Dr., and Avon Dr. water main and fire protection installation – solicit and oversee consultant design and permitting services.
- Philippe Pointe Pedestrian Bridge water main relocations – solicit and oversee consultant design and permitting services.
- Mullet Creek at 5th Street North pond drainage improvements – coordinate consultant services.
- City Park Drainage Improvements – design sidewalk and drainage swale improvements to address ponding issue.
- Folly Farms Parking – coordinate survey services, provide design services.
- MLK Sidewalk at Folly Farms – provide design, bidding and construction observation services.
- Main Street at 6th & 7th Avenue Brick Intersection Improvements – provide design, bidding and construction observation services.
- Marina Channel Dredging – oversee consultant design and permitting services.
- Sugar Bear Drive Sanitary Sewer Improvements – provide design, bidding and construction observation services.
- Scott Street Sanitary and Storm Sewer Improvements – provide design, bidding and construction observation services.

Fiscal Year 2017/2018 Accomplishments

- Museum Parking – Coordinated and oversaw construction services.
- Waterfront Park Phase 2 – prepared concept plans and cost breakdowns for City Commission review and direction, prepared construction plans, obtained SWFWMD and USACE permits, coordinated with consultant for living shoreline design and permitting, prepared bid documents for construction.
- Pavement Condition Assessment – obtained training to use software to assess pavement conditions, set up and tested software, performed a preliminary evaluation of street condition throughout city for use in prioritization and budgeting for street resurfacing improvements.
- 13th to 9th Avenue N Water Main Replacement – provided oversight of consultant design and permitting services, solicited bids for construction.
- Main Street Electrical, Irrigation & Landscaping – prepared construction plans by in-house staff, coordinated with Electrical Engineering consultant for electric service design, solicited bids for construction.
- Huntington Office Park/North City Park Water Main Replacement - provided oversight of consultant design and permitting services, solicited bids for construction.

- Green Springs Water Main Replacement - provided oversight of consultant design and permitting services.
- Community Center Fitness Room – coordinated consultant design and permitting services.
- North Bayshore Gravity Sewer and Force Main – provided oversight of consultant design and permitting services.
- Brick Street Repair at Main Street and 8th Avenue N – coordinated with contractor and Public Works Department to repair header curb and brick paving.
- South Green Springs Water Main Improvements – provided construction observation services.
- SR 590 Water Main Loop at McMullen Booth Road –provided construction observation services.
- Pipe Lining – provided construction observation services for sanitary and storm sewer lines throughout city.
- North Bayshore Drive Drainage – solicited quotes, provide construction observation services for four intersection improvements.
- Baywoods I Sanitary Sewer – solicited bids, provided oversight of consultant services.
- Street Resurfacing – prepared construction plans, solicited bids, provided construction observation services.
- Main Street Brick Intersection Improvements – provided consultant oversight for topographic survey services.
- Sidewalk on MLK at Folly Farms – prepared construction plans by in-house staff, solicited bids for construction.
- Storm Pipe Lining – solicited bids for lining of stormsewer, provided construction observation services.
- Misc. Drainage Improvements – provided consultant oversight for topographic survey services.
- Espiritu Santo Springs/Washington Brennan Water Main – obtained and provided oversight of consultant design and permitting services.
- Inflow and Infiltration (I/I) Study – prepared and solicited Request for Qualifications (RFQ) for consultant services to monitor sanitary sewer flows and provide cost effective solutions to address surface and groundwater inflow.

Fiscal Year 2019/2020 Goals

- Street Resurfacing- provide design, bidding and construction observation services.
- Marina Channel Dredging – provide construction observation services.
- Storm pipe relining – provide bidding and construction observation services.
- 2nd Street South at 6th Avenue paving and drainage improvements – provide design, bidding and construction observation services.
- Espiritu Santo Springs/Washington Brennan Water Main – provide bidding and construction observation services.
- Pinellas Avenue Water Main – provide bidding and construction observation services.
- Philippe Pointe Pedestrian Bridge Water Main – provide bidding and construction observation services.
- North Bay Hills Phase III Water Main Replacement – coordinate consultant design and permitting services.
- Baywoods I, III reline sanitary mains – provide bidding and construction observation services.
- Joyce & Irwin Street sanitary sewer - coordinate consultant design and permitting services.

Long-Term Vision and Future Financial Impact

It is the desire of the Engineering Department to better serve the engineering needs for all departments, and to increase production efficiency and cost effectiveness of Capital Improvement Projects.

ENGINEERING PERFORMANCE INDICATORS

FUND: 001 DEPARTMENT: 1025

Jurisdiction Data	Actual	Actual	Estimated	Adopted
	2016-17	2017-18	2018-19	2019-20
Population	17,269	17,569	17,844	18,031
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	180.71	181.71	186.92	186.31
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 435,978	\$ 450,000	\$ 486,490	\$ 496,740
Total # of Full Time Equivalent Employees	4.50	4.50	4.50	4.50
Outputs				
Number of Capital Projects	28	28	28	23
Number of In-House Design Projects	14	15	17	13
Number of Site Plans Reviewed	53	150	164	159
Value of Grants Received	\$ -	\$ 70,000	\$ 177,000	\$ 78,500
Efficiency				
O&M Cost Per Capita	\$ 25.25	\$ 25.61	\$ 27.26	\$ 27.55
O&M Cost per Full Time Equiv. Employee	\$ 96,884	\$ 100,000	\$ 108,109	\$ 110,387
Per Capita per Full Time Equiv. Employee	3,838	3,904	3,965	4,007

**CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET**

Fund: General	Department: Engineering	Fund #: 001
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EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2016-17	2017-18	Budget	Budget	Year End	Budget
Personnel Services							
1025-539.12-01	Salaries & Wages	\$ 313,567	\$ 318,510	\$ 328,490	\$ 328,490	\$ 327,530	\$ 341,600
1025-539.14-00	Overtime-Time & One Half	-	-	-	-	-	-
1025-539.15-50	Longevity Pay	-	-	-	-	-	-
Salaries & Wages Sub-Total		313,567	318,510	328,490	328,490	327,530	341,600
1025-539.21-00	Fica Taxes	23,757	23,736	25,130	25,130	25,060	26,140
1025-539.22-00	Retirement	25,351	25,625	26,280	26,280	26,210	27,330
1025-539.23-00	Life & Health Insurance	56,250	65,583	72,320	72,320	74,880	76,560
Benefits Sub-Total		105,358	114,944	123,730	123,730	126,150	130,030
Total Personnel Services		418,925	433,454	452,220	452,220	453,680	471,630
Operating Expenses							
1025-539.31-20	Engineering Services	1,269	76	2,500	5,800	3,300	2,500
1025-539.34-90	Other Fees And Contracts	6,133	5,414	10,000	16,575	10,500	4,000
1025-539.40-01	Employee Travel	-	83	500	500	500	500
1025-539.41-00	Communication Services	3,039	3,697	3,880	3,880	3,880	4,100
1025-539.46-10	Outside Vehicle Repairs	279	-	300	300	300	300
1025-539.46-20	Equipment Repairs	104	108	500	500	500	500
1025-539.46-40	Maintenance Contracts	3,230	3,079	4,720	4,720	4,720	4,720
1025-539.47-01	Printing	-	-	500	500	500	500
1025-539.49-30	Other Current Charges	-	(11)	-	-	-	-
1025-539.51-10	Office Supplies	502	489	500	500	500	500
1025-539.51-11	Non-Capital Office Equip	734	300	1,000	1,000	1,000	1,000
1025-539.51-40	Computer Paper & Supplies	169	63	1,000	1,000	1,000	1,000
1025-539.52-01	Gas	-	410	810	1,000	1,000	380
1025-539.52-02	Oil & Other Lubricants	-	-	-	-	-	-
1025-539.52-03	Oil & Other Lubricants	34	-	50	50	50	50
1025-539.52-10	Vehicle Parts	90	-	300	300	300	300
1025-539.52-30	Small Tools & Supplies	-	-	70	70	70	70
1025-539.52-70	Special Clothing/Uniforms	186	454	200	200	200	200
1025-539.52-80	Tires And Tubes	-	-	400	400	400	400
1025-539.52-90	Special Supplies	17	6	400	400	400	400
1025-539.54-20	Memberships & Dues	1,058	1,779	1,690	1,690	1,690	1,690
1025-539.54-30	Educational Costs	209	599	2,000	2,000	2,000	2,000
Total Operating Expenses		17,053	16,546	31,320	41,385	32,810	25,110
Capital Expenses							
1025-539.64-40	Special Equipment	6,500	-	-	-	-	-
Total Capital Expenses		6,500	-	-	-	-	-
Total Engineering		\$ 442,478	\$ 450,000	\$ 483,540	\$ 493,605	\$ 486,490	\$ 496,740

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

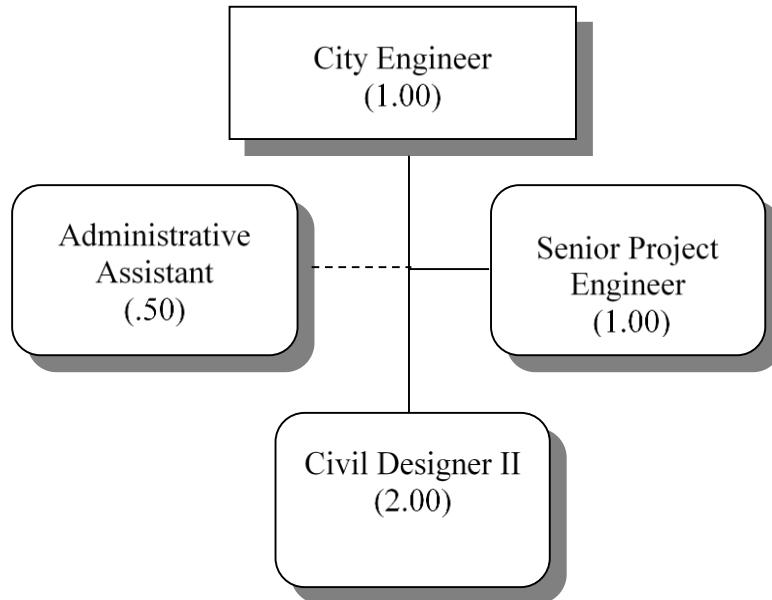
Fund: General	Department: Engineering	Fund #: 001
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FUNDING SOURCE

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2016-17	2017-18	2018-19	2018-19	Year End	2018-19
	Program Expenditure Budget	\$ 435,978	\$ 450,000	\$ 483,540	\$ 493,605	\$ 486,490	\$ 496,740
	Less Revenues Generated:						
342	Public Safety Fees	900	605	900	900	600	600
	Net Unsupported Budget	\$ 435,078	\$ 449,395	\$ 482,640	\$ 492,705	\$ 485,890	\$ 496,140
	% Of Budget Supported By Program	0.2%	0.1%	0.2%	0.2%	0.1%	0.1%

Organizational Chart

ENGINEERING DEPARTMENT



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 17/18	ADOPTED FY 18/19	ADOPTED FY 19/20
City Engineer	134	1.00	1.00	1.00
Senior Project Engineer	128	1.00	1.00	1.00
Civil Designer II	125	1.00	1.00	2.00
Civil Designer I	123	1.00	1.00	0.00
Administrative Assistant*	119	0.50	0.50	0.50
Total Department		4.50	4.50	4.50

- Administrative Assistant is 50% funded in Community Development

Public Works Department

Streets Division

The Streets Division maintains the City's streets, curbs, underdrains, sidewalks, rights-of-way, and all traffic signage and pavement markings. As a part of right-of-way maintenance, the City maintains trees over City roadways and sidewalks. Work order requests generated by resident inquiries are scheduled and service is performed on a priority basis.

Current and Prior Year Accomplishments

Streets Division continues to provide a high level of customer service to City residents by removing hazards like dangerous trees, broken sidewalks, damaged asphalt, and broken pavers. The Streets Division worked with a contractor to complete sidewalk hazard mitigation along Main St. and the North and South Avenues utilizing a planning method. This was an efficient method of removing trip hazards that placed the sidewalk back into use immediately. Staff has also been focused on replacing street signs, as per MUTCD guidelines, in order to meet retro-reflectivity requirements. Streets Division has been working with contractors to complete capital improvement projects including underdrain replacement and curb replacement. Staff has been working with paving contractors to patch larger potholes and areas of severely distressed asphalt roadways.



Fiscal Year 2020 Goals

Staff will be dedicated to working through the Tree Maintenance Program, continuing to work on replacing street signs, maintaining sidewalks and ADA ramps, and patching roadways as needed. Funds are allocated for additional capital improvement projects for underdrain and curb that will also be managed by Streets Division.

Long-Term Vision and Future Financial Impact

The Streets Division has programmed the replacement of sign making equipment and software to continue with being able to respond to the needs of the City. The Division plans to update standard operating procedures to incorporate additional efficiencies and prioritization planning. The long-term vision of the Streets Division is to continue to provide high-quality, well-maintained, infrastructure, such as sidewalks, roadways, and signage, ensuring safe travel ways for our residents.



STREET PERFORMANCE INDICATORS
FUND: 001 DEPARTMENT: 1031

Jurisdiction Data	Actual 2016-17	Actual 2017-18	Estimated 2018-19	Adopted 2019-20
Population	17,269	17,569	17,844	18,031
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	180.71	181.71	186.92	186.31
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 754,573	\$ 671,073	\$ 729,280	\$ 788,870
Total # of Full Time Equivalent Employees	10.40	10.40	10.40	10.40
Outputs				
Curb Miles of Street Swept Per Year	920	920	920	920
Cubic Yds of Curb/Gutter/Sidewalks/Replaced	257	193	182	186
Tons of Asphalt Pot Hole Repairs	25	73	30	35
# of Service Requests	153	151	270	275
Curb Miles of Street	100	104	104	104
Tons of Debris Removed*	1,089	412	350	350
Right of Way Use Permits	143	134	128	131
Efficiency				
Cost Per Curb Mile Swept	\$ 820.19	\$ 729.43	\$ 792.70	\$ 857.47
# of Curb Miles of Street per FTE	88	88	88	88
O&M Cost Per Capita	\$ 43.70	\$ 38.20	\$ 40.87	\$ 43.75
O&M Cost Per Full Time Equiv. Employee	\$ 72,555	\$ 64,526	\$ 70,123	\$ 75,853
Per Capita per Full Time Equiv. Employee	1,660	1,689	1,716	1,734
Effectiveness				
# of Service Requests Completed	219	223	227	231

*1089 tons of debris comes from Hurricane Irma,
September 2017

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

Fund: General	Department: Streets	Fund #: 001
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EXPENDITURE DETAIL

Acct #	Account Description	2016-17	2017-18	Adopted Budget	Adjusted Budget	Estimated Year End	Adopted Budget
		Actual	Actual	2018-19	2018-19	2018-19	2019-20
Personnel Services							
1031-541.12-01	Salaries & Wages	\$ 395,362	\$ 346,916	\$ 403,960	\$ 403,960	\$ 351,420	\$ 385,430
1031-541.14-00	Overtime-Time & One Half	9,764	1,022	2,500	2,500	2,500	2,470
	Salaries & Wages Sub-Total	405,126	347,938	406,460	406,460	353,920	387,900
1031-541.21-00	Fica Taxes	29,316	25,423	31,100	31,100	27,080	29,680
1031-541.22-00	Retirement	33,344	27,877	32,680	32,680	28,470	31,200
1031-541.23-00	Life & Health Insurance	121,208	112,089	154,990	154,990	124,960	143,410
	Benefits Sub-Total	183,868	165,389	218,770	218,770	180,510	204,290
	Total Personnel Services	588,994	513,327	625,230	625,230	534,430	592,190

Operating Expenses

1031-541.34-60	Uniform Rental & Laundry	1,277	1,608	2,020	2,020	1,400	1,400
1031-541.34-90	Other Fees & Contracts	60,000	67,977	71,870	77,238	77,240	72,850
1031-541.40-01	Employee Travel	326	837	530	530	530	530
1031-541.41-00	Communication Services	1,667	2,070	2,290	2,290	2,290	2,430
1031-541.43-00	Utility Services	4,503	4,836	4,900	5,200	5,190	5,520
1031-541.44-00	Rental & Leases	5,850	6,948	8,180	8,271	8,180	8,180
1031-541.46-01	Building & Grounds Maint	1,035	952	7,520	3,520	3,520	5,420
1031-541.46-10	Outside Vehicle Repairs	978	1,980	2,800	2,800	2,800	2,800
1031-541.46-20	Equipment Repairs	14,864	2,447	2,500	2,500	2,500	2,500
1031-541.46-40	Maintenance Contracts	14,200	10,598	14,260	13,260	13,260	14,230
1031-541.46-90	Special Services	4,575	5,750	6,000	7,000	6,000	8,000
1031-541.49-30	Other Current Charges	596	713	830	830	830	1,470
1031-541.51-10	Office Supplies-General	822	805	930	930	930	930
1031-541.51-11	Non-Capital Office Equip	2,269	56	200	200	200	200
1031-541.52-01	Gas	4,216	4,832	4,930	4,930	4,930	5,480
1031-541.52-02	Diesel	9,916	8,853	12,600	11,300	10,000	8,300
1031-541.52-03	Oil & Other Lubricants	755	480	750	750	750	750
1031-541.52-10	Vehicle Parts	6,022	2,933	6,000	6,000	6,000	6,000
1031-541.52-20	Equipment Parts	10,006	9,534	7,000	7,000	7,000	7,000

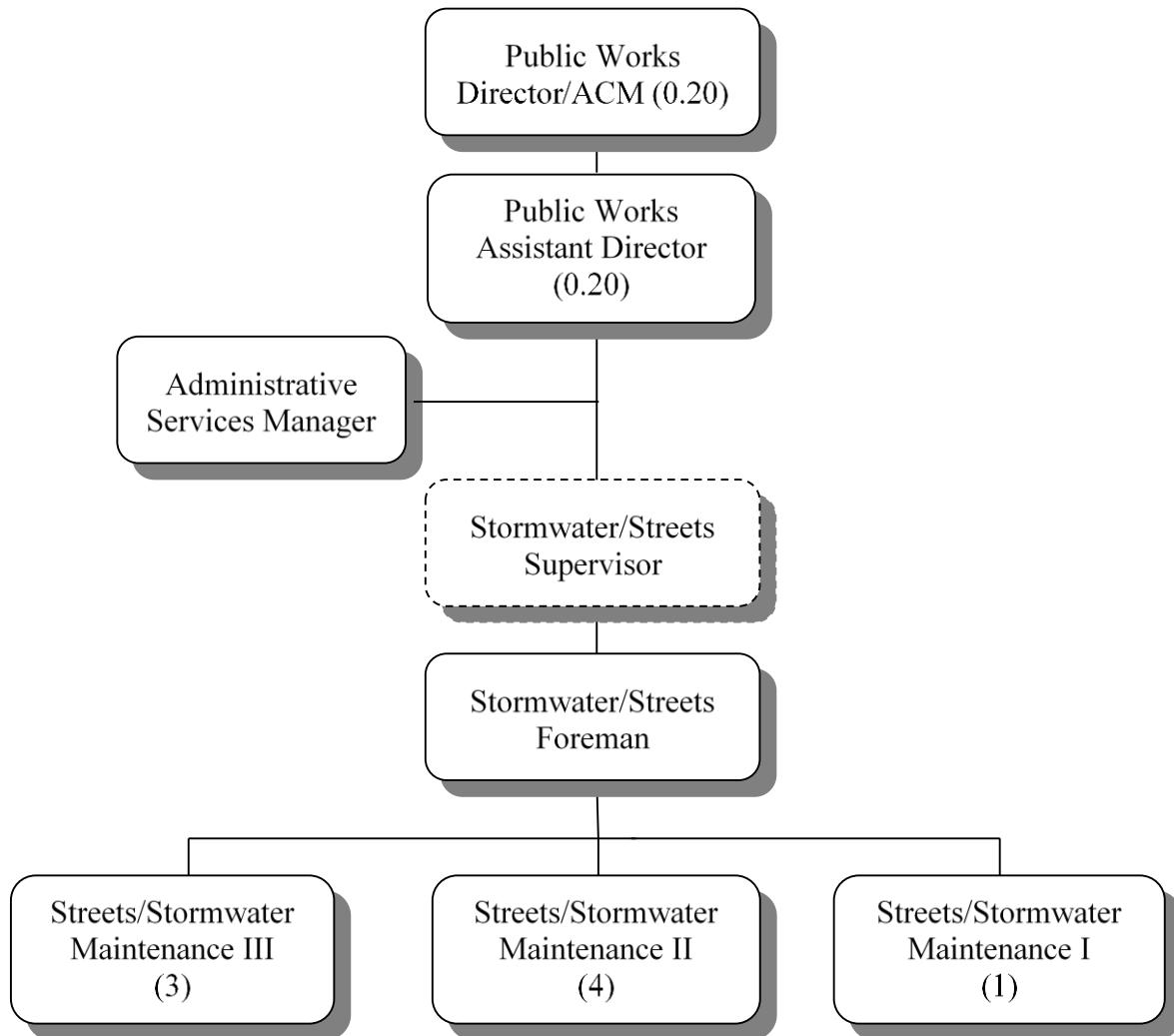
CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

Fund: General	Department: Streets	Fund #: 001
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EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2016-17	2017-18	Budget	Budget	Year End	Budget
1031-541.52-30	Small Tools & Supplies	3,972	4,200	8,000	8,000	8,000	8,000
1031-541.52-35	Non-capital Operating Equipment	-	-	-	-	-	-
1031-541.52-41	Housekeeping Supplies	-	-	-	-	-	-
1031-541.52-50	Chemicals	99	1,028	1,200	1,200	1,200	1,200
1031-541.52-70	Special Clothing/Uniforms	3,570	3,332	3,680	3,680	3,680	4,520
1031-541.52-80	Tires And Tubes	4,280	4,404	5,000	5,000	5,000	5,000
1031-541.52-90	Special Supplies	1,336	2,218	3,000	3,000	3,000	2,500
1031-541.52-93	Safety Supplies	1,888	1,955	3,000	3,000	3,000	3,000
1031-541.53-10	Street Repair	4,076	1,862	10,000	10,000	10,000	10,000
1031-541.53-90	Street Signs	-	-	-	-	-	-
1031-541.54-20	Memberships	350	411	880	880	880	880
1031-541.54-30	Educational Costs	2,131	4,127	6,540	6,540	6,540	7,590
1031-541.63-00	Improvements Other than Buildings	-	-	-	5,000	-	-
Total Operating Expenses		165,579	157,746	197,410	202,869	194,850	196,680
Total Streets		\$ 754,573	\$ 671,073	\$ 822,640	\$ 828,099	\$ 729,280	\$ 788,870

Organizational Chart
PUBLIC WORKS DEPARTMENT
STREET DIVISION



JOB CLASS/TITLE	PAY GRADE	ADOPTED FY 17/18	ADOPTED FY 18/19	ADOPTED FY 19/20
Public Works Director/ACM	135	0.20	0.20	0.20
Public Works Assistant Director	131	0.20	0.20	0.20
Administrative Services Manager	123	0.00	0.00	1.00
Administrative Assistant	119	1.00	1.00	0.00
Streets/Stormwater Foreman	121	1.00	1.00	1.00
Streets/Stormwater Maintenance III	119	3.00	3.00	3.00
Streets/Stormwater Maintenance II	117	4.00	4.00	4.00
Streets/Stormwater Maintenance I	115	1.00	1.00	1.00
Total Division		10.40	10.40	10.40

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET



Public Works Department

Fleet Maintenance

The Fleet Maintenance Division is responsible for maintaining all vehicles, construction and lawn equipment for the City of Safety Harbor. The Division performs and coordinates necessary repairs, including preventative and corrective maintenance as well as roadside service for all vehicles/equipment. Other maintenance includes small engine repairs for portable power-driven equipment and small and heavy off-road equipment such as lawn and turf equipment. Fleet Maintenance participates in analyzing the specifications relative to the acquisitions of new or replacement vehicles and equipment and the useful life of equipment.

Current and Prior Year Accomplishments

Fleet Maintenance Division has been working diligently to complete work orders while keeping up with preventative maintenance schedules. The Division had “helping hands” this year from other divisions



during a time of employee vacancies and transition. Vehicles and equipment were still maintained and repaired to the highest quality to ensure operating safety. The Division disposed of vehicles and equipment, that had outlived their usefulness or had been replaced, by utilizing the GovDeals auction website. Fleet Maintenance Division won Safety Team of the year for 2018 and will strive to earn it again in 2019.

Fiscal Year 2020 Goals

Fleet Maintenance Division will continue ASE and EVT training to certify new technicians as well as maintain current certifications. The Division plans to make improvements to the shop that will increase productivity and safety. Quality Control and Work Order Efficiency will also be a focus, reducing repeat repairs, vehicle returns, and vehicle down-time and allowing mechanics to complete proactive and preventative maintenance while a vehicle or piece of equipment is in for repairs.

Long-Term Vision and Future Financial Impact

Fleet Maintenance Division’s long-term vision is to maintain efficiency, productivity, and safety of equipment and vehicles. The Division will add a new vehicle lift to replace the aged and unrepairable lift currently in the shop to aid in meeting the long-term vision. Fleet Maintenance Division strives to maintain a high level of productivity to ensure quality and longevity for all vehicles and equipment.



FLEET MAINTENANCE PERFORMANCE INDICATORS

FUND: 001 DEPARTMENT: 1033

Jurisdiction Data	Actual 2016-17	Actual 2017-18	Estimated 2018-19	Adopted 2019-20
Population	17,269	17,569	17,844	18,031
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	180.71	181.71	186.92	186.31
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 229,934	\$ 225,328	\$ 209,020	\$ 273,930
Total # of Full Time Equivalent Employees	3.10	3.10	3.10	3.10
Total Number of Vehicles/Equipment Maintained	329	329	304	325
Vehicle and Equipment Service				
Number of Preventative Maintenance	112	126	130	135
Number of Work Order Repairs	728	842	850	860
Efficiency Heavy/Light Vehicles				
Avg. Cost per Repair Including Preventative Maint	\$ 273.73	232,776,8595	\$ 213.29	\$ 275.31
O&M Cost per Capita	\$ 13.31	\$ 12.83	\$ 11.71	\$ 15.19
O&M Cost per Full Time Equiv. Employee	\$ 74,172	\$ 72,686	\$ 67,426	\$ 88,365
Per Capita per Full Time Equiv. Employee	5,571	5,667	5,756	5,816
Effectiveness				
% of Mechanics Hours Billed to Repairs	91%	91%	92%	91%
% of Preventative Maint Completed on Schedule	97%	97%	98%	97%

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

Fund: General	Department: Fleet Maintenance	Fund #: 001
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EXPENDITURE DETAIL

Acct #	Account Description	Adopted		Adjusted		Estimated		Adopted	
		Actual	Actual	Budget	Budget	Year End	Year End	Budget	Budget
		2016-17	2017-18	2018-19	2018-19	2018-19	2019-20	2019-20	2019-20
Personnel Services									
1033-519.12-01	Salaries & Wages	\$ 128,985	\$ 123,067	\$ 135,450	\$ 135,450	\$ 93,160	\$ 125,400		
1033-519.14-00	Overtime-Time & One Half	4,012	789	2,400	2,400	1,200	2,400		
1033-519.12-10	Temporary	-	-	-	-	-	-		
	Salaries & Wages Sub-Total	132,997	123,856	137,850	137,850	94,360	127,800		
1033-519.21-00	Fica Taxes	10,100	9,380	10,550	10,550	7,220	9,600		
1033-519.22-00	Retirement	10,360	9,840	11,030	11,030	7,550	10,040		
1033-519.23-00	Life & Health Insurance	25,039	25,734	30,340	30,340	34,120	55,970		
	Benefits Sub-Total	45,499	44,954	51,920	51,920	48,890	75,610		
	Total Personnel Services	178,496	168,810	189,770	189,770	143,250	203,410		
Operating Expenses									
1033-519.34-60	Uniform Rental & Laundry	371	356	440	440	440	280		
1033-519.34-90	Other Fees & Contracts	4,270	13,300	14,910	12,410	12,410	15,080		
1033-519.40-01	Employee Travel	1,795	2,117	2,500	2,500	2,500	2,500		
1033-519.41-00	Communications Services	1,478	1,840	2,310	2,310	2,310	2,450		
1033-519.43-00	Utility Services	4,298	4,499	4,700	4,700	4,700	5,040		
1033-519.44-00	Rental And Leases	246	162	250	250	250	250		
1033-519.46-01	Building & Grounds Maint	716	228	1,150	1,650	1,150	1,790		
1033-519.46-10	Outside Vehicle Repairs	-	-	100	100	100	100		
1033-519.46-20	Equipment Repairs	3,381	2,749	1,900	3,200	3,200	3,300		
1033-519.46-40	Maintenance Contracts	206	181	1,830	1,830	1,830	1,630		
1033-519.46-90	Special Supplies	-	487	1,200	1,200	1,200	1,200		
1033-519.49-30	Other Current Charges	274	180	260	260	260	900		
1033-519.51-10	Office Supplies-General	207	133	300	300	300	300		
1033-519.51-11	Non-Capital Office Equip	192	19	300	400	300	300		
1033-519.52-01	Gas	1,783	1,571	2,110	2,110	1,720	1,880		
1033-519.52-02	Diesel	605	1,474	800	800	800	1,600		
1033-519.52-03	Oil & Other Lubricants	(47)	(2,139)	200	200	200	200		
1033-519.52-10	Vehicle Parts	981	614	800	800	800	800		

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

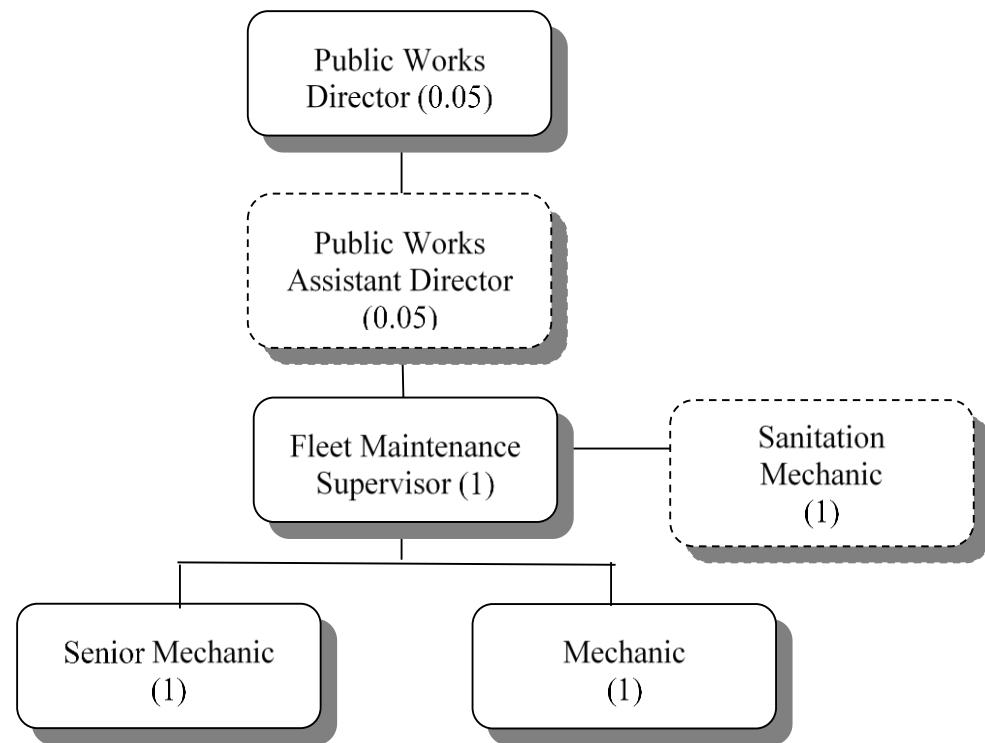
Fund: General	Department: Fleet Maintenance	Fund #: 001
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EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2016-17	2017-18	Budget	Budget	Year End	Budget
1033-519.52-20	Equipment Parts	608	1,013	1,000	1,700	1,000	1,000
1033-519.52-30	Small Tools & Supplies	8,489	4,652	6,500	6,500	6,500	6,500
1033-519.52-40	Builders Supplies	1,522	2,157	-	-	-	-
1033-519.52-70	Special Clothing/Uniforms	1,320	994	1,350	1,350	1,350	1,570
1033-519.52-90	Special Supplies	14,714	14,407	17,900	19,400	19,400	17,900
1033-519.52-93	Safety Supplies	195	140	200	200	200	200
1033-519.54-10	Publications	1,600	-	-	-	-	-
1033-519.54-20	Memberships & Dues	174	256	250	250	250	250
1033-519.54-30	Educational Costs	2,060	5,128	2,600	2,600	2,600	3,500
Total Operating Expenses		51,438	56,518	65,860	67,460	65,770	70,520
Total Fleet Maintenance		\$ 229,934	\$ 225,328	\$ 255,630	\$ 257,230	\$ 209,020	\$ 273,930

Organizational Chart

PUBLIC WORKS DEPARTMENT FLEET MAINTENANCE DIVISON



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 17/18	ADOPTED FY 18/19	ADOPTED FY 19/20
Public Works Director/Asst City Manager	135	0.05	0.05	0.05
Public Works Assistant Director	131	0.05	0.05	0.05
Fleet Maintenance Supervisor	127	1.00	1.00	1.00
Senior Mechanic	121	0.00	0.00	1.00
Mechanic	119	2.00	2.00	1.00
Total Division		3.10	3.10	3.10

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET



Leisure Services Department Building Maintenance Division

The Building Maintenance Division is responsible for all interior & exterior maintenance of City building facilities along with Park facilities; which include carpentry, electrical, plumbing, roofing, flooring and construction projects. In addition to the maintenance responsibilities, the Division oversees the installation of all holiday/seasonal decorations; provides specialized needs of recreational programs/special events/ qualified groups and contracted services.



Current and Prior Year Accomplishments

The Building Maintenance Division continues to provide top quality service through improved maintenance techniques and procedures. Fiscal year 2018-2019, in addition to completing daily facility work order requests the following projects were completed: pressure washed Veterans Park shelters and re-painted metal roofs along with Marina restrooms; Rigsby Center had new storefront doors installed; Mease Park old playground equipment was removed; MSP Tennis Courts were retrofitted with LED lamps; CC North & South entrance ways were retrofitted with LED lamps; electric was repaired on Main Street from re-furbish project; added new water bottle filling station at Mease Park; Folly Farms had new electrical sub-panels installed; installed bronze statues at MCP; Concession stand was retrofitted with LED lamps; front entrances and atrium wood deck areas at City Hall were removed and Flex-Pave installed; various LED retrofit projects were completed throughout City; water heaters replaced at NCP, DDP, MSP; SHCP baseball warm-up areas had new fencing installed with new wood boarders; Concession stand wood decking replaced; water heaters replaced at Library and FS52; Rigsby Center had soffit walls repaired and painted; Commercial chair rails installed at Library; Concession stand was re-furbished and stucco was installed and painted at the gable ends; MCP installed new tree hugger and re-cycled chairs; supported filming of Hallmark movie; Community Center Fitness Center has commenced; P&BM had new roof top caps replaced; Boat ramp decking replaced on East and West sides; Panic System hardware installed at facilities; various Art work completed throughout the City.

Participated in Harbor Holiday Festival in addition to the Harbor Sounds Fall Festival, San Gennaro Festival, Senior Expo, Nolans 5k run, Burger & Beer Throwdown, Bands & Beer on the Bay, Super Hero 5k run, Seafood Festival, Bloom & Chalk Art Festival, Safety Harbor Song Festival, March for Babies, Paddle the Bay, 4th of July Parade and Celebration, Thin Mint Sprint, Harbor Sounds Music Festival, British Car Show, Main Street Trick-or-Treat, Winefest, Tree Lighting, Kiwanis Arts & Crafts Show, Holiday Parade, Best Dam Race run / races that occurred thru-out the year, Junk-in the Trunk, along with continued 3rd Friday and Farmers Market events; continue to cross train personnel for better department flexibility.

Fiscal Year 2020 Goals

During the fiscal year 2019-2020, the Building Maintenance Division will continue to provide the highest level of service to enhance maintenance productivity through innovative techniques, trends and networking; while staying current with technologies and cost effectiveness. Initiatives continue for the development of the Waterfront Park, Elm Street, Community Center fitness room, Folly Farms and the newly acquired Baranoff Park and King properties, along with other City wide projects. Continue the phasing in of LED lighting, LED lighting will continue being retrofitted for the Community Center, Rigsby Center and Library and other locations throughout the City.

Long-Term Vision and Future Financial Impact

The Building Maintenance Division's long term mission is to continue to provide the highest level of maintenance service while staying on the forefront of innovativeness, trends, technology and creativity. The division will continue to be an integral part of facility capital improvement projects; both during construction and evolving into the overall maintenance schedule.



CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

BUILDING MAINTENANCE PERFORMANCE INDICATORS
FUND: 001 DEPARTMENT: 1034

	Actual 2016-17	Actual 2017-18	Estimated 2018-19	Adopted 2019-20
Jurisdiction Data				
Population	17,269	17,569	17,844	18,031
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	180.71	181.71	186.92	186.31
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 469,215	\$ 426,338	\$ 476,760	\$ 492,700
Total # of Full Time Equivalent Employees	6.45	6.45	6.62	6.00
Outputs				
Total Square Feet Maintained	2,040,392	2,055,392	2,055,392	2,197,818
# Maintenance/Repair Work Orders	520	575	358	444
# of Facility Preventative Maintenance Completed	500	540	340	374
# Special Projects/Events Completed	135	140	137	112
Efficiency				
O&M Cost per Square Ft. Maintained	\$ 0.23	\$ 0.21	\$ 0.23	\$ 0.22
Square Ft. Maintained per FTE	316,340	318,665	310,482	366,303
O&M Cost per Capita	\$ 27.17	\$ 24.27	\$ 26.72	\$ 27.33
O&M Cost per Full Time Equiv. Employee	\$ 72,747	\$ 66,099	\$ 72,018	\$ 82,117
Per Capita per Full Time Equiv. Employee	2,677	2,724	2,695	3,005
Effectiveness				
% Work Orders Completed Within 7 Work Days	92%	91%	96%	92%
% Preventative Maint. Completed on Schedule	95%	96%	97%	95%
% Quality Checks Meeting Standard	97%	97%	98%	97%

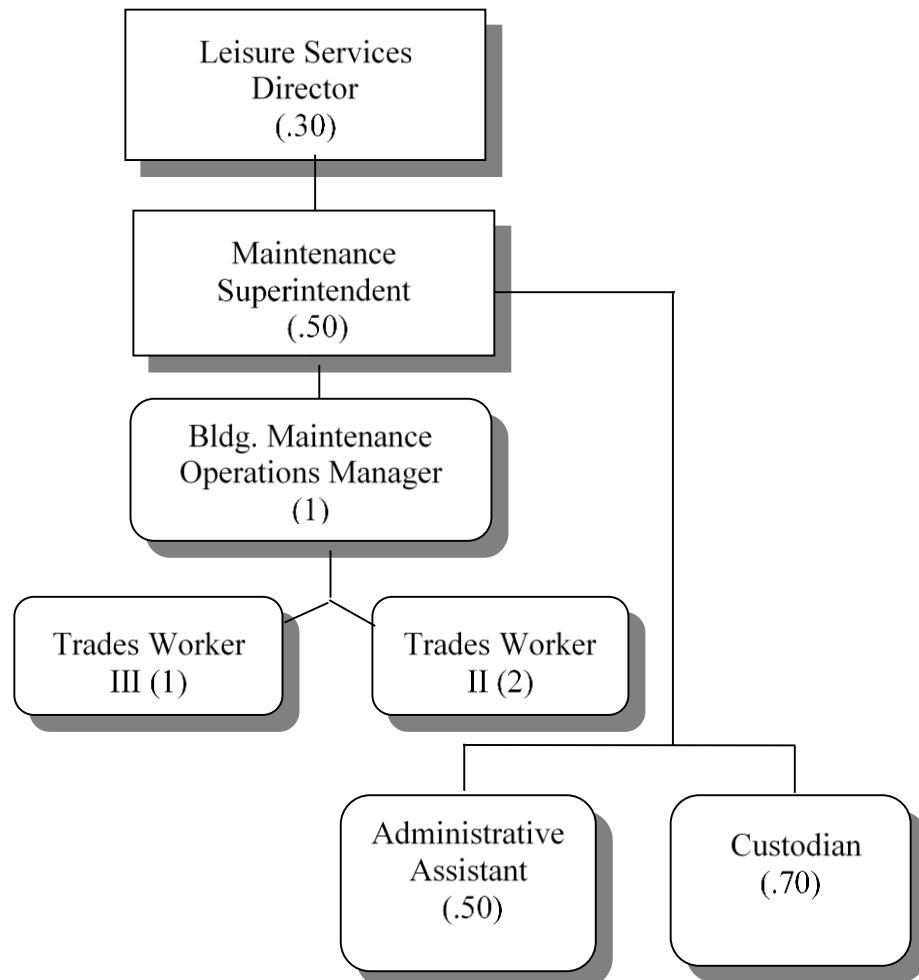
**CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET**

Fund: General	Department: Building Maintenance	Fund #: 001
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EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2016-17	2017-18	2018-19	2018-19	2018-19	2019-20
Personnel Services							
1034-519.12-01	Salaries & Wages	\$ 298,299	\$ 258,674	\$ 280,250	\$ 284,250	\$ 272,400	\$ 283,120
1034-519.12-10	Reg Wages-Temporary Empl	-	-	4,000	-	-	-
1034-519.14-00	Overtime-Time & One Half	11,012	7,149	12,500	12,500	7,500	7,500
Salaries & Wages Sub-Total		309,311	265,823	296,750	296,750	279,900	290,620
1034-519.21-00	Fica Taxes	22,969	19,582	22,710	22,710	21,420	22,240
1034-519.22-00	Retirement	24,077	26,704	26,020	26,020	27,340	28,420
1034-519.23-00	Life & Health Insurance	69,922	67,585	75,090	75,090	87,930	89,820
Benefits Sub-Total		116,968	113,871	123,820	123,820	136,690	140,480
Total Personnel Services		426,279	379,694	420,570	420,570	416,590	431,100
Operating Expenses							
1034-519.34-90	Other Fees & Contracts	1,135	1,395	1,500	1,500	1,500	2,200
1034-519.40-01	Employee Travel	121	44	480	480	480	400
1034-519.41-00	Communications Services	4,305	4,669	4,750	4,750	4,750	5,010
1034-519.43-00	Utility Services	1,399	1,750	1,540	1,540	1,920	2,000
1034-519.46-01	Building & Grounds Maint	15,429	9,252	6,500	9,650	9,650	11,100
1034-519.46-10	Outside Vehicle Repairs	675	-	400	400	400	400
1034-519.46-20	Equipment Repairs	2,880	43	3,500	8,078	5,000	3,500
1034-519.46-30	Nextel/Radio Maintenance	144	22	200	200	200	200
1034-519.49-30	Other Current Charges	1,906	740	1,050	1,050	1,050	1,250
1034-519.51-10	Office Supplies-General	494	308	500	500	500	500
1034-519.51-11	Non-Capital Office Equipment	-	-	-	-	-	-
1034-519.52-01	Gas	4,651	5,904	6,210	6,210	6,680	7,290
1034-519.52-02	Diesel	677	699	900	900	400	400
1034-519.52-03	Oil & Other Lubricants	45	188	100	100	100	100
1034-519.52-10	Vehicle Parts	492	746	750	750	750	750
1034-519.52-30	Small Tools & Supplies	2,851	7,750	5,300	5,300	5,300	5,300
1034-519.52-40	Builders Supplies	1,130	1,696	2,500	2,500	2,500	2,500
1034-519.52-41	Housekeeping Supplies	319	357	500	500	500	500
1034-519.52-70	Special Clothing/Uniforms	2,721	3,302	3,480	3,480	3,480	4,010
1034-519.52-80	Tires & Tubes	719	721	800	800	800	800
1034-519.52-90	Special Supplies	570	6,909	10,870	10,870	10,870	7,990
1034-519.54-30	Educational Costs	273	149	3,340	3,340	3,340	5,400
Total Operating Expenses		42,936	46,644	55,170	62,898	60,170	61,600
Total Building Maintenance		\$ 469,215	\$ 426,338	\$ 475,740	\$ 483,468	\$ 476,760	\$ 492,700

Organizational Chart
BUILDING MAINTENANCE DIVISION
LEISURE SERVICES DEPARTMENT



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 17/18	ADOPTED FY 18/19	ADOPTED FY 19/20
Leisure Services Director	133	0.30	0.30	0.30
Maintenance Superintendent	128	0.50	0.50	0.50
Building Maintenance Operations Manager	125	0.00	0.00	1.00
Building Maintenance Foreman	121	1.00	1.00	0.00
Administrative Assistant	119	0.25	0.45	0.50
Trades Worker III	119	1.00	1.00	1.00
Trades Worker II	116	2.00	2.00	2.00
Custodian	111	0.70	0.70	0.70
Custodian Community Center	111	0.70	0.50	0.00
Seasonal Part-time	112	0.00	0.17	0.00
Total Division		6.45	6.62	6.00

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

Fund: General	Department: Main Street	Fund #: 001
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EXPENDITURE DETAIL							
Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2016-17	2017-18	Budget	Budget	Year End	Budget
1054-572.43-00	Utility Services	\$ 16,254	\$ 22,846	\$ 18,200	\$ 18,200	\$ 41,360	\$ 46,060
1054-572.46-01	Building & Grounds Maint	3,447	4,855	10,500	10,500	10,500	7,000
1054-572.49-30	Other Current Charges	138,843	147,043	90,000	90,000	90,000	145,000
Total Operating Expenses		158,544	174,744	118,700	118,700	141,860	198,060
Total Main Street		\$ 158,544	\$ 174,744	\$ 118,700	\$ 118,700	\$ 141,860	\$ 198,060

FUNDING SOURCE							
Program Expenditure Budget	\$ 158,544	\$ 174,744	\$ 118,700	\$ 118,700	\$ 141,860	\$ 198,060	
Less Revenues Supporting Program:							
369 DBC Events Revenue	122,054	117,191	95,000	95,000	93,880	95,000	
Net Unsupported Budget	\$ 36,490	\$ 57,553	\$ 23,700	\$ 23,700	\$ 47,980	\$ 103,060	
% Of Budget Supported	77.0%	67.1%	80.0%	80.0%	66.2%	48.0%	

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET



Library

The mission of the Safety Harbor Public Library is *to inspire lifelong learning and provide a center for literacy and cultural activity within the community. We strive to provide an empowering and caring environment where educational, cultural, and business needs can be successfully met through quality materials, programs, services, and the use of traditional and emerging technologies.*

With growing emphasis on e-books and other technology, the Library, along with the group purchasing power of the Pinellas Public Library Cooperative, provide resources such as OverDrive (e-books), Zinio (e-magazines), Pronunciator, an online language learning resource, Ancestry (genealogy), and AtoZ Databases, (a business/ marketing/job search resource). A new addition to online resources last year was Gale Legal Forms.

The Library is a vital part of our community and provides an anchor presence downtown. Today's Library promotes literacy and provides much more than books, music, magazines, and DVDs for check-out. It serves as a meeting place for groups and individuals for quiet study or group collaboration and a safe gathering place for youth after school. We have a Tool Library, Seed Library, and lend WIFI Hot Spots. Offering a wide range of cultural and educational programs for all ages on diverse topics is a main priority. The Library will continue to provide computer, technology, and ESOL classes, as well as opportunities for early childhood literacy through story times and summer reading programs.

Our volunteer program continues to thrive, facilitating personal growth for all ages and an opportunity for high school students to fulfill service hours for scholarships. This fiscal year, our volunteers recorded 6,827 hours.

Current and Prior Year Accomplishments

For the ninth straight year, the Library saw significant growth in event attendance, setting a record with 33,840 library members attending our programs, a 36% increase over the previous fiscal year. Youth programs continue to be a hit with 25,970 parents and children (7,927 more than last fiscal year) attending a variety of 541 events. 5,307 adults attended cultural and educational events, an increase of attendance of over 300 from the prior fiscal year. 2,563 teens attended programs designed to engage their age group.

Material checkouts remained consistent with a total annual circulation of 237,775 items, including 21,591 e-books, an increase of 22% over last year. We continue to purchase popular materials for all ages and maintain our collections by removing outdated items.

Home Delivery Service and continues to grow as a popular service with 3133 items delivered in 152 home visits. 45 *Book Boxes* to local pre-schools and 37 *Memory Boxes* to local Assisted Living Facilities.

Other Accomplishments Include:

- Career Online High School Graduation – Awarded 8 diplomas, 8 additional students enrolled
- Tool Library - 628 check-outs last fiscal year, with new tools added
- Continued STEM programs including Robotics and CoderDojo, a six-week series of technology and coding sessions for youth in its fourth year
- Implemented Florida Stories Safety Harbor Walking Tour with grant from the Florida Humanities Council
- Received Park & Plug Duke grant for electric car charging station. Installation pending.

- Submitted Florida Library Constriction grant.
- Staff continues work with the Friends of the Library and the Library Foundation on fundraising efforts.
- Held community artistic bike rack design contest. Installed rack founded by the Friends of the Library.

Statistics: October 1, 2017 through September 30, 2018

- Library Visitors: 200,455 annual visitors (average 576 per day, 4459 increase over last year.)
- Circulation: 237,775 items (7% increase)
- Answer Desk questions answered: 27,647
- 23,043 public internet computer use sessions
- 33,840 library members attending our programs, a 36% increase over the previous fiscal year
- 5,177 community members met in our meeting rooms
- 2,598 people used our study rooms
- ESOL tutors logged 544 hours teaching English to non-native speakers
- Held 261 one-on-one technology tutoring sessions

Fiscal Year 2020 Goals

Information Literacy: Provide technology training via one-on-one device assistance, public computer access and Wi-Fi, ESOL, story times, and other relevant literacy programs, including youth coding and robotics. Work with newly appointed City Poet Laureate to spread the love of poetry and writing. Continue to provide Career Online High School diplomas if state funding continues.

Collection: Purchase popular, high demand items, while balancing digital and print collections with new formats, including increased e-book expenditures to meet growing demand. Ensure print collections are relevant and clean.

Programming: Provide a variety of quality cultural and educational programs for all ages and community members as the *People's University*.

Community Meeting Place: Support local activities by providing comfortable places to study and gather and continue to provide space for community, personal, and professional meetings

Long-Term Vision and Future Financial Impact

We will maintain the excellence of our library by retaining professional and courteous staff who manage programs and events, technology, our collections, and daily circulation functions. The library will continue to budget conservatively, promote library services to the community, add relevant programs and services, and work with the Friends of the Library on fundraising efforts to enhance and fund youth and adult programs over our City budget. We will continue to be open 62 hours, seven days a week.

With current meeting space in high demand and an increased number of library events and programs taking precedence, community organizations are turned away. It is difficult to adequately provide the community meeting room space for non-profit and other groups. In 2016, the Library Foundation began a five-year capital campaign to raise funds for a second story meeting room to meet this demand. The Foundation continues to work toward their fundraising goal of \$500,000 to pay for technology and furniture. This fiscal year 19/20, \$300,000 is slated in the Capital Improvement Plan (CIP) for design and architectural fees, with the project anticipated in the 20/21 CIP. The library applied for state library construction grant to be decided in mid-2020 based on available funds. Partial funding from Penny for Pinellas is anticipated. A new bond issue may be required to fully fund this project.

LIBRARY PERFORMANCE INDICATORS
FUND: 001 DEPARTMENT: 1055

	Actual 2016-17	Actual 2017-18	Estimated 2018-19	Adopted 2019-20
Jurisdiction Data				
Population	17,269	17,569	17,844	18,031
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	180.71	181.71	186.92	186.31
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 1,092,787	\$ 1,111,834	\$ 1,084,640	\$ 1,160,720
Total # of Full Time Equivalent Employees	17.12	17.12	17.04	16.97
Total Number of Holdings (All Formats)	98,656	94,312	94,000	94,000
Outputs				
# of Items per Capita	5.71	5.37	5.27	5.21
Circulation	239,756	237,775	235,000	235,000
Turnover (Circ/Item)	2.43	2.52	2.50	2.50
Efficiency				
O&M Cost per Capita	\$ 63.28	\$ 63.28	\$ 60.78	\$ 64.37
O&M Cost per Full Time Equiv. Employee	\$ 63,831	\$ 64,944	\$ 63,653	\$ 68,398
Per Capita per Full Time Equiv. Employee	1,008.70	1,026.23	1,047.18	1,062.52
Effectiveness Measures				
Reference Questions	25,979	27,647	28,000	28,000
# SH Registered Borrowers *	15,156	16,053	16,200	16,300
# of New Library Cards Issued	1,489	1,315	1,300	1,300
Total Number of Visitors (Gate Count)	195,996	200,455	201,000	201,000
Total Program Attendance (Youth, Teen, Adult)	24,787	33,840	34,000	34,500
Total # of Programs (Youth, Teen, Adult)	898	849	845	845
Total Program Attendance Per Capita	1.14	1.93	1.91	1.91
System Item Loans (SH items loaned inside PPLC)	83,121	82,431	82,000	82,500
Total # Volunteer Hours	6,968	6827	6800	6800
Volunteer Hours FTE Equivalent	3	3	3	3
Total # of Public Computer Use Logins **	22,832	23,043	24,000	24,000
# of items delivered via Home Delivery Outreach	1,328	3,133	3,200	3,200
Outside Group Meeting Room # of Meetings	271	299	280	285
Outside Group Meeting Room Attendance	4,898	5,177	5,200	5,200
Number of e-Books Checked Out	17,587	21,591	22,100	23,700
Electronic Resource/Database Usage	74,066	83,126	85,000	86,500

* Includes all registered borrowers using SHPL as their home library

** Session time lengthened to 60 minutes, creating fewer overall computer use sessions

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

Fund: General	Department: Library	Fund #: 001
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EXPENDITURE DETAIL

Acct #	Account Description	Actual	Adopted	Adjusted	Estimated	Adopted	
		2016-17	2017-18	Budget	Budget	Year End	Budget
Personnel Services							
1055-571.12-01	Salaries & Wages	\$ 701,037	\$ 693,670	\$ 681,420	\$ 678,710	\$ 660,840	\$ 709,770
1055-571.14-00	Overtime-Time & One Half	880	741	-	-	-	-
	Salaries & Wages Sub-Total	701,917	694,411	681,420	678,710	660,840	709,770
1055-571.21-00	Fica Taxes	53,313	52,480	52,130	52,130	50,250	54,300
1055-571.22-00	Retirement	39,817	40,858	36,430	36,430	36,760	37,940
1055-571.23-00	Life & Health Insurance	100,278	108,108	111,080	111,080	110,490	112,840
1055-571.24-00	Workers Comp. Insurance	1,538	1,312	1,410	1,410	1,380	1,430
	Benefits Sub-Total	194,946	202,758	201,050	201,050	198,880	206,510
	Total Personnel Services	896,863	897,169	882,470	879,760	859,720	916,280
Operating Expenses							
1055-571.32-10	Auditing & Accounting	1,388	2,290	2,950	2,950	2,950	3,570
1055-571.34-90	Other Fees And Contracts	13,670	36,369	40,500	41,270	38,200	32,200
1055-571.40-01	Employee Travel	3,257	2,805	5,140	5,140	5,140	5,550
1055-571.41-00	Communication Services	8,032	11,801	12,480	12,480	12,480	11,530
1055-571.42-10	Postage	880	1,033	1,600	1,600	1,600	1,600
1055-571.43-00	Utilities	56,497	59,534	60,000	62,000	62,000	68,540
1055-571.45-00	Liability Insurance	8,596	7,334	7,000	7,710	7,710	7,710
1055-571.46-01	Building & Grounds Maint	32,481	35,953	30,000	38,588	30,000	34,700
1055-571.46-20	Equipment Repairs	894	936	2,000	2,000	2,000	2,000
1055-571.46-40	Maintenance Contracts	15,556	15,535	15,650	12,150	12,150	15,450
1055-571.47-01	Printing & Binding	300	843	500	500	-	650
1055-571.49-30	Other Current Charges	10	-	-	-	-	-
1055-571.49-33	Chrissie Elmore Trust	22,076	7,609	15,000	15,000	15,000	21,000
1055-571.49-36	Special Program Costs	10,839	9,007	12,150	12,150	12,150	13,800
1055-571.51-10	Office Supplies-General	5,211	5,400	5,500	5,500	5,500	6,200
1055-571.51-11	Non-Capital Office Equip	2,345	7,377	6,000	6,445	6,000	5,500
1055-571.51-40	Computer Supplies	3,200	726	2,500	2,500	2,500	2,500

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

Fund: General	Department: Library	Fund #: 001
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EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2016-17	2017-18	Budget	Budget	Year End	Budget
1055-571.52-41	Housekeeping Supplies	\$ 5,816	\$ 3,952	\$ 3,500	\$ 3,500	\$ 3,500	\$ 5,500
1055-571.54-01	Subscriptions	4,441	4,430	4,100	4,100	4,100	3,900
1055-571.54-20	Memberships & Dues	240	-	300	300	300	300
1055-571.54-30	Educational Costs	195	1,731	1,640	1,640	1,640	2,240
Total Operating Expenses		195,924	214,665	228,510	237,523	224,920	244,440

Capital Expenses

1055-571.63-00	Improvements Other Than Buildings	-	13,200	-	3,993	3,990	-
1055-571.66-01	Books & Publications	64,655	63,957	64,500	64,500	64,500	57,000
1055-571.66-03	Online and E-Content	-	-	-	-	-	22,000
1055-571.66-05	Audio Visual Supplies	22,623	18,313	18,000	18,000	18,000	16,500
Total Capital Expenses		87,278	95,470	82,500	86,493	86,490	95,500

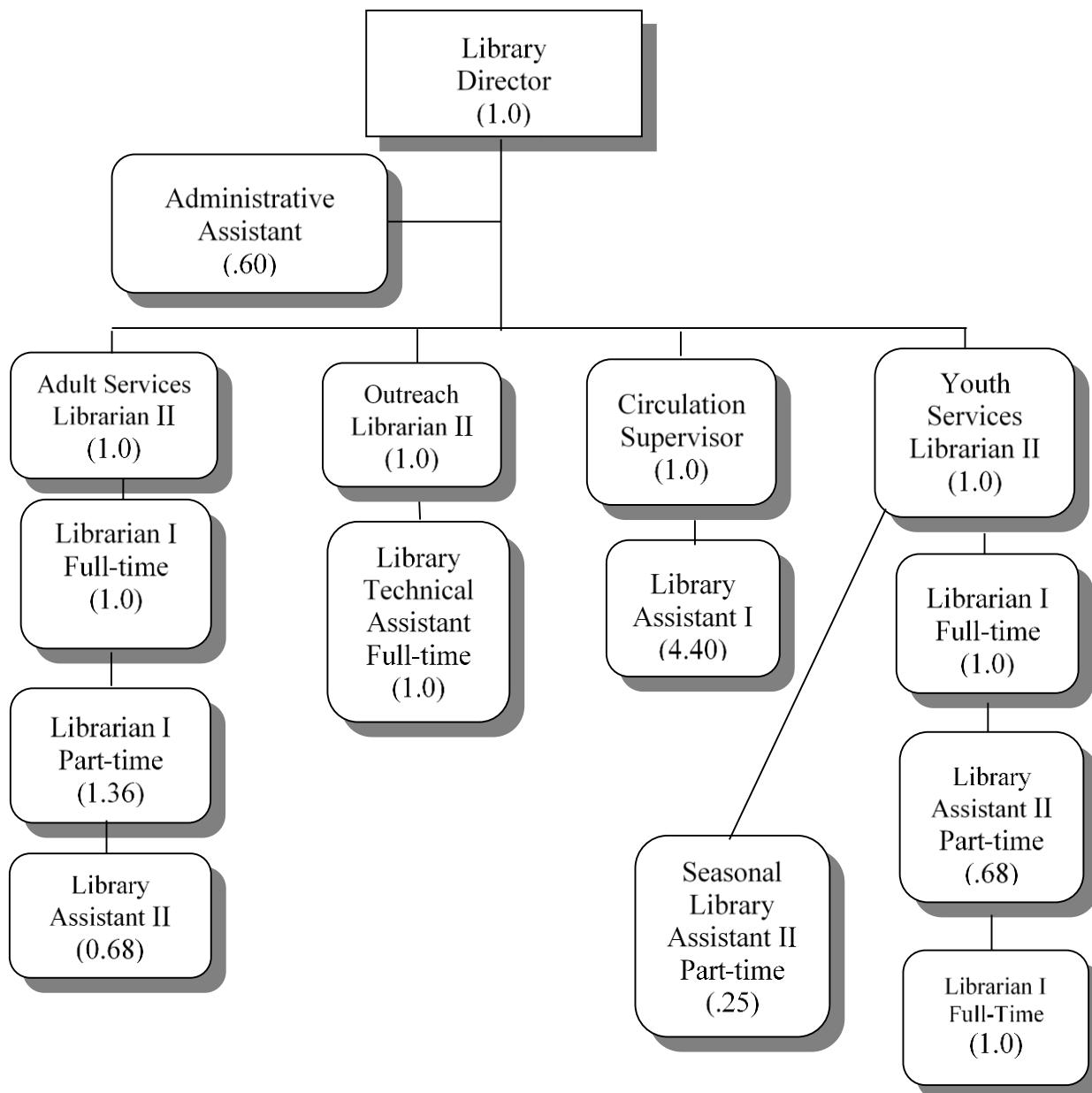
Internal Services

1055-590.94-16	Data Processing Fee Reimb	185,900	219,100	221,290	221,290	221,290	44,260
Total Internal Services		185,900	219,100	221,290	221,290	221,290	44,260
Total Library							
\$ 1,365,965 \$ 1,426,404 \$ 1,414,770 \$ 1,425,066 \$ 1,392,420 \$ 1,300,480							

FUNDING SOURCE

Program Expenditure Budget	\$ 1,092,787	\$ 1,111,834	\$ 1,110,980	\$ 1,117,283	\$ 1,084,640	\$ 1,160,720
Less Revenues Generated:						
337 Grants From Other Local Units	137,195	193,368	256,960	256,960	256,960	220,290
347 Culture & Recreation	12,548	14,109	12,150	12,150	12,150	12,600
352 Library Fines	21,530	21,698	20,000	20,000	20,000	18,200
366 Contributions And Donations From Private Sources	24,000	23,200	27,000	27,000	34,000	38,000
Net Unsupported Budget	\$ 897,514	\$ 859,459	\$ 794,870	\$ 801,173	\$ 761,530	\$ 871,630
% Of Budget Supported By Program	17.9%	22.7%	28.5%	28.3%	29.8%	24.9%

Organizational Chart
LIBRARY DEPARTMENT



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 17/18	ADOPTED FY 18/19	ADOPTED FY 19/20
Library Director	132	1.00	1.00	1.00
Librarian II	124	4.00	3.00	3.00
Librarian I	122	2.00	3.00	3.00
Librarian I (part-time)	122	1.36	0.68	1.36
Circulation Supervisor	121	1.00	1.00	1.00
Administrative Assistant	119	1.00	0.60	0.60
Library Technical Assistant (full-time)	120	1.00	1.00	1.00
Library Assistant II (part-time)	114	1.36	2.36	1.61
Library Assistant I (part-time)	112	4.40	4.40	4.40
Total Division		17.12	17.04	16.97

Leisure Services Department Recreation & Special Events Division

The Recreation Division is responsible for administering, operating, and maintaining the recreation facilities, program/activity/league/childcare coordination, and citywide special events. In addition, the Division oversees Marina operations, facility/parks grounds rental, Main Street public relations, and liaison with local nonprofit groups/downtown businesses.

Mission Statement:

“To increase the quality of life through parks, events, recreation and play for residents & visitors.”

Current and Prior Year Accomplishments

Recreation & Events division adopted Florida Recreation & Parks Association’s strategic plan pillars which will continue into fiscal year 2020 focus goals. The four pillars of the strategic plan consist of: ***Community Building, Health, Economic Development and Environment.***

During fiscal year 18/19, the following deliverables were completed:



Community Building: increased volunteerism throughout the division, additional family & park events conducted, and engaged partner/staff relationships. Completed the celebration of the city’s Centennial.

Health: continued the commitment to health for all ages with the implementation of the Community Center fitness room. Monthly drop in fitness classes continue to grow with Yoga, Zumba, Lunchtime Fitness, Pilates, Total Toning, Tai Chi, Aqua Fitness and early morning boot camp classes. Pickleball continues to be a hit in Safety Harbor with monthly program opportunities for all ages, daytime & evening games/leagues available.

Economic Development: Programs and events continued to provide economic impact on the downtown; that includes city organized fundraising events totaling over \$51,798 distributed to local charities.

Environment: Facilities campaigned to go strawless and be styrofoam free. The doggie bag battle helped eliminate waste and the “Lights Out” challenge saved electricity. Community groups worked together to clean up the intercostal, shoreline and Waterfront Park areas. Environmental educational classes continued.



Fiscal Year 2020 Goals

The Recreation & Events division will continue to have a strong focus tied to our mission of “Quality of Life” for Safety Harbor residents and visitors with a continued focus on the 4 pillars of FRPA’s strategic plan as a blueprint for the upcoming year: ***Community Building, Health, Economic Development and Conservation.***

Community Building: continue to maintain partnerships, seek and secure new partnership opportunities. New community based events introduced throughout the year. **Health:** The addition of the Community Center fitness center, combined with programmed fitness initiatives offerings, will provide a venue to increased community physical, social and mental health. **Economic Development:** Continued operations of event offerings to increase the economic impact of the business community. **Environment:** Educational tours and programs of Folly Farms will educate visitors on native species and gardening. Volunteerism will seek to take pride in our city and parks through regular community clean-ups.

Long-Term Vision and Future Financial Impact: As the City services & offerings continue to grow in a positive direction for the residents & businesses; the challenge to maintain the level of service and offerings without the addition of personnel or contracts is heightened. The division consistently looks at processes, procedures, and partners to increase efficiency. The division continuously surveys participants, programs, revenue sources and expenses to maintain the highest level of service. The aging of facilities will need required maintenance and additions to continue to attract and engage that next generation.



RECREATION DIVISON PERFORMANCE INDICATORS

FUND: 001 DEPARTMENT: 1056

	Actual 2016-17	Actual 2017-18	Estimated 2018-19	Adopted 2019-20
Jurisdiction Data				
Population	17,269	17,569	17,844	18,031
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	180.71	181.71	186.92	186.31
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 1,854,618	\$ 1,962,581	\$ 2,174,640	\$ 2,215,600
Total # of Full Time Equivalent Employees	25.94	25.94	29.01	28.36
Total Recreation Revenues	\$ 940,159	\$ 1,007,293	\$ 856,930	\$ 874,670
Outputs				
Trips Senior/Teen				
# of Persons Listed in Programs	1,919	2,087	2,000	2,130
# of Programs Offered	120	115	120	142
# of User Hours	9,697	11,225	8,000	8,520
Classes/Programs				
# of Persons Listed in Programs	31,505	31,363	32,303	33,272
# of Programs Offered	890	1,164	1,200	1,236
# of User Hours	48,103	46,054	49,935	48,858
# of Clwr Use Agreement Participants (youth sports)	NA	NA	89	100
Camps/After-school				
# of Persons Listed in Programs	30,166	29,158	25,157	25,408
# of Programs Offered	220	216	204	206
# of User Hours	146,593	141,862	119,291	120,483
Rentals (Facility & Shelter)				
# of Facility Rentals	266	255	240	244
# of Shelter Rentals	480	463	438	447
# of Field Rentals	607	633	630	643
# of Gazebo Rentals	9	14	13	13
Recreation Center Special Events				
# of Persons Listed in Programs	1,740	1,336	1,400	1,470
# of Programs Offered	43	36	30	31
# of User Hours	3,509	3,095	2,500	2,625
Volunteers				
# of Persons Listed in Programs	295	305	280	275
# of User Hours	4,369	4,132	4,000	3,750
Museum Visitors				
# of Co-Sponsored Citywide Events	92	117	90	90
Efficiency				
Avg. Cost per Person Enrolled	\$ 28.39	\$ 30.69	\$ 36.57	\$ 35.57
Avg. Cost per Program Offered	\$ 1,205.08	\$ 1,098.87	\$ 1,212.17	\$ 1,191.82
Avg. Cost per User Hour	\$ 8.92	\$ 9.70	\$ 12.10	\$ 12.28
O&M Cost per Capita	\$ 107.40	\$ 111.71	\$ 121.87	\$ 122.88
O&M Cost per Full Time Equiv. Employee	\$ 71,496	\$ 75,658	\$ 74,962	\$ 78,124
Per Capita per Full Time Equiv. Employee	665.73	677.29	615.10	635.79
Effectiveness				
% Recreation Program Cost Recovery	50.7%	51.3%	39.4%	39.5%

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

Fund: General	Department: Recreation	Fund #: 001
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EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2016-17	2017-18	Budget	Budget	Year End	Budget
1056-572.12-01	Salaries & Wages	\$ 886,843	\$ 919,076	\$ 988,350	\$ 988,350	\$ 982,620	\$ 1,000,700
1056-572.12-10	Reg Wages-Temporary Empl	103,077	93,060	124,850	124,850	124,850	110,660
1056-572.14-00	Overtime-Time & One Half	6,051	9,296	7,000	9,000	9,000	10,000
	Salaries & Wages Sub-Total	995,971	1,021,432	1,120,200	1,122,200	1,116,470	1,121,360
1056-572.21-00	Fica Taxes	73,239	75,101	85,700	85,700	85,960	85,790
1056-572.22-00	Retirement	57,130	59,043	60,940	60,940	64,090	64,720
1056-572.23-00	Life & Health Insurance	176,178	189,851	210,210	210,210	209,430	208,590
	Benefits Sub-Total	306,547	323,995	356,850	356,850	359,480	359,100
	Total Personnel Services	1,302,518	1,345,427	1,477,050	1,479,050	1,475,950	1,480,460

Operating Expenses

1056-572.34-90	Other Fees And Contracts	21,659	30,917	25,320	52,240	52,020	60,400
1056-572.34-91	Recreation Instructors	162,436	198,684	151,340	151,340	182,500	222,030
1056-572.34-93	Museum Instructors	-	250	-	-	-	-
1056-572.34-94	Concession Expense	-	637	1,200	1,200	1,200	850
1056-572.34-95	Misc Special Activities	58,566	52,421	8,400	8,400	8,400	10,280
1056-572.34-96	Rigsby Instructors	96	-	-	-	-	-
1056-572.34-97	Community Center Instructors	112	195	-	-	-	-
1056-572.34-98	Athletic Program Expenses	11,770	13,307	14,000	14,000	14,000	14,000
1056-572.34-99	Special Project Expenses	200	888	2,000	4,000	4,000	4,000
1056-572.40-01	Employee Travel	4,048	2,247	6,480	6,480	6,480	3,640
1056-572.41-00	Communication Services	14,211	14,632	15,600	15,600	15,600	17,800
1056-572.43-00	Utility Services	57,097	59,002	66,000	66,000	60,530	64,100
1056-572.46-01	Building & Grounds Maint	36,361	37,151	60,730	80,232	80,230	69,130
1056-572.46-10	Outside Vehicle Repair	1,874	4,405	4,000	4,000	4,000	4,000
1056-572.46-30	Radio Maintenance	-	-	450	450	450	450
1056-572.46-40	Maintenance Contracts	14,509	13,212	15,930	19,593	15,930	15,450
1056-572.47-01	Printing & Binding	30,880	30,288	36,080	38,207	36,080	34,780
1056-572.49-30	Other Current Charges	796	680	2,500	2,500	2,500	2,500
1056-572.49-31	Senior Trip Expenses	-	-	85,000	48,700	12,000	12,000
1056-572.49-32	Daycamp Expenses	51,329	49,304	62,600	62,600	62,600	63,300
1056-572.49-33	4th Of July Celebration	22,480	21,400	21,000	21,000	21,000	-
1056-572.49-36	Special Program Costs	16,190	25,503	41,550	41,550	41,550	43,620
1056-572.49-38	Holiday Festivities	3,734	4,126	6,200	6,200	6,200	6,600

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

Fund: General	Department: Recreation	Fund #: 001
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Acct #	Account Description	EXPENDITURE DETAIL					
		Actual	Actual	Adopted Budget	Adjusted Budget	Estimated Year End	Adopted Budget
		2016-17	2017-18	2018-19	2018-19	2018-19	2019-20
1056-572.51-10	Office Supplies-General	7,087	5,464	6,950	7,219	6,950	6,950
1056-572.51-11	Non-Capital Office Equip.	1,794	-	-	-	-	17,910
1056-572.52-01	Gas	1,121	1,087	1,540	1,540	1,010	1,100
1056-572.52-02	Diesel	2,173	2,929	2,800	2,800	3,700	4,000
1056-572.52-03	Oil & Other Lubricants	88	171	150	150	150	150
1056-572.52-10	Vehicle Parts	1,202	2,130	2,500	6,500	2,500	2,500
1056-572.52-30	Small Tools & Supplies	-	174	300	300	300	300
1056-572.52-35	Non-Capital Operating Equip	1,738	-	15,400	16,900	15,400	-
1056-572.52-40	Builders Supplies	305	105	1,050	1,050	1,050	950
1056-572.52-41	Housekeeping Supplies	1,414	854	1,800	1,800	1,800	1,800
1056-572.52-60	Playground & Athletic Supplies	2,212	2,227	3,350	3,350	3,350	3,100
1056-572.52-61	Games And Indoor Supplies	6,621	8,359	10,650	10,650	10,650	14,450
1056-572.52-70	Special Clothing/Uniforms	3,832	4,187	4,950	4,950	4,950	5,450
1056-572.52-80	Tires and Tubes	1,508	737	1,500	1,500	1,500	1,500
1056-572.52-90	Special Supplies	4,434	19,655	6,800	8,138	7,500	10,620
1056-572.52-91	Medical Supplies - EMS	193	-	500	500	500	400
1056-572.54-20	Memberships & Dues	2,709	3,124	3,660	3,660	3,660	3,810
1056-572.54-30	Educational Costs	5,321	6,251	6,450	6,450	6,450	11,220
Total Operating Expenses		552,100	617,154	696,730	721,749	698,690	735,140

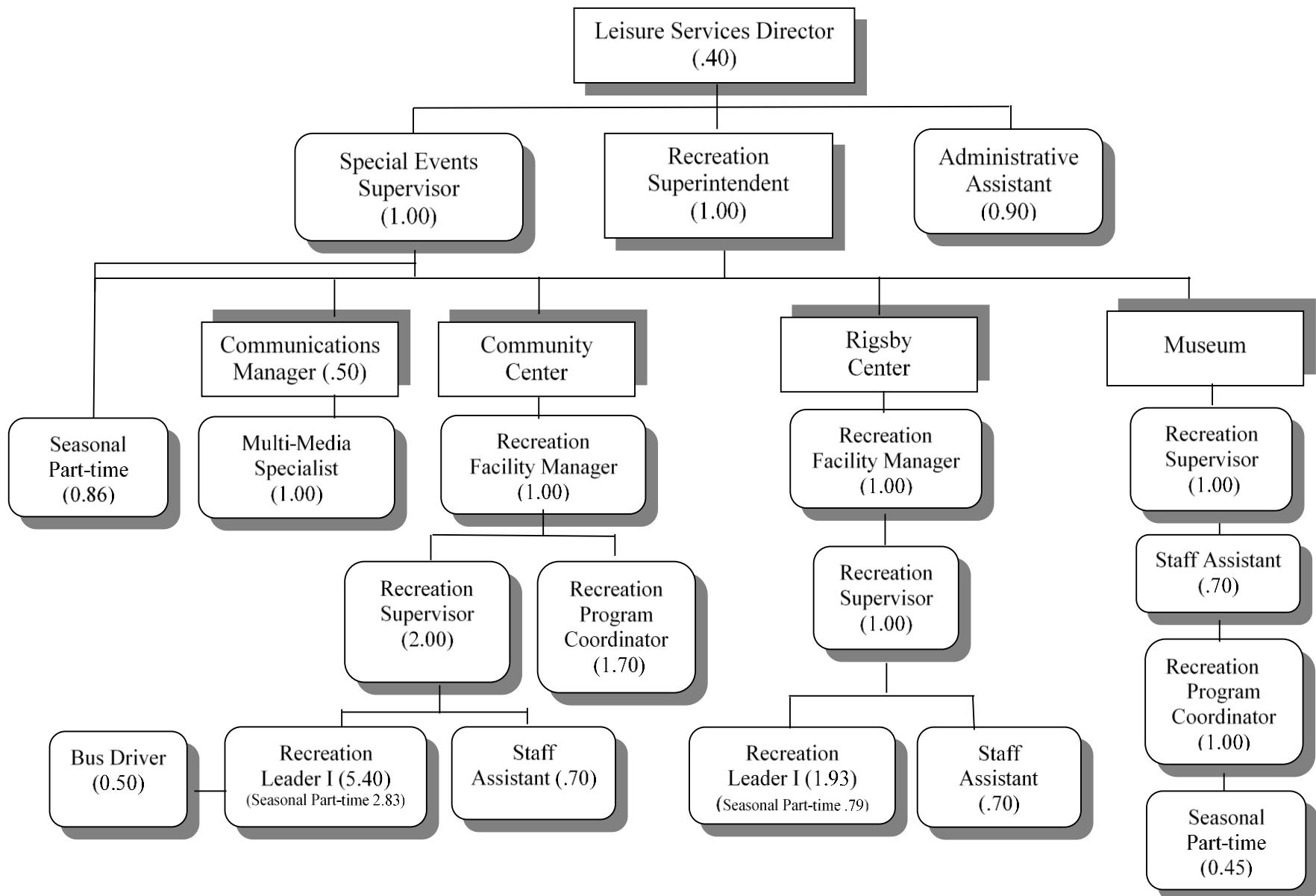
Capital Expenses

1056-572.63-00	Improvements Other Than Bldgs	-	-	-	16,500	-	-
1056-572.64-40	Special Equipment	7,080	15,587	15,000	15,000	-	-
Total Capital Expenses		7,080	15,587	15,000	31,500	-	-
Total Recreation							
		\$ 1,861,698	\$ 1,978,168	\$ 2,188,780	\$ 2,232,299	\$ 2,174,640	\$ 2,215,600

FUNDING SOURCE

Program Expenditure Budget	\$ 1,854,618	\$ 1,962,581	\$ 2,173,780	\$ 2,200,799	\$ 2,174,640	\$ 2,215,600
Less Revenues Generated:						
347 Culture & Recreation (Net of DBC Event Revenue)	818,105	890,102	931,620	931,620	763,050	779,670
Net Unsupported Budget	\$ 1,036,513	\$ 1,072,479	\$ 1,242,160	\$ 1,269,179	\$ 1,411,590	\$ 1,435,930
% Of Budget Supported By Program	44.1%	45.4%	42.9%	42.3%	35.1%	35.2%

Organizational Chart **RECREATION DEPARTMENT**



RECREATION DEPARTMENT

JOB CLASS/TITLE	PAY GRADE	ADOPTED FY 17/18	ADOPTED FY 18/19	ADOPTED FY 19/20
Leisure Services Director	133	0.40	0.40	0.40
Recreation Superintendent	129	1.00	1.00	1.00
Communications Manager	127	1.00	1.00	0.50
Recreation Facility Manager	125	2.00	2.00	2.00
Special Events Supervisor	123	1.00	1.00	1.00
Recreation Supervisor	123	4.00	4.00	4.00
Recreation Program Coordinator	121	2.70	2.70	2.70
Administrative Assistant	119	0.90	0.90	0.90
Multi-Media Specialist	121	1.26	1.26	1.00
Staff Assistants	116	2.10	2.10	2.10
Recreation Leader I (part-time)	115	5.18	6.83	7.33
Bus Driver	115	0.55	0.50	0.50
Seasonal Part-time	112	3.85	5.32	4.93
Total Division		25.94	29.01	28.36

Leisure Services Department Parks Division



The Parks Division is responsible for administrating, supervising, operating and maintaining the City's 130 acre parkland system, buildings and right of ways. In addition to the maintenance responsibilities, the Division oversees citywide aesthetic horticultural plantings, and specialized needs of recreational programs/special events/qualified groups and contracted services.



Current and Prior Year Accomplishments

The Parks / Horticultural Divisions continues to provide top quality service through improved maintenance techniques and procedures. During fiscal year 2018-2019, in addition to the daily maintenance of existing parklands & facility grounds, the following were incorporated into the maintenance schedule by the divisions: Veterans Plaza along with the Marina restrooms were re-landscaped and re-furbished with the addition of new amenities including tree hugger benches; Gazebo was re-sodded and new landscaping added; Waterfront Park North water spring feature was re-landscaped; Rigsby Center was re-landscaped, re-sodded, pressured washed; added a new dog park and NCP with dog agility features, amenities and new Flex-Pave walkway; old playground equipment was removed and new equipment installed at Mease Park along with new landscape, irrigation, pressure washed and painted; compacted mulch was removed and then replaced at DDP, NCP, MSP; Main Street was re-landscaped along with new irrigation added, new trees planted and street pots re-planted; Main Street also had a Pocket Park installed; Folly Farm Butterfly Garden was enhanced and the purchase of the East side home was completed; WFP had a shade structure installed by the water; Baranoff Park land was purchased; King Property land was purchased; prepped SHCP for Little League grand opening along with the Regional baseball tournament; SHCP Dog Park had new mulch added along with new #89 Granite for entrances; painted the Middle School Track restroom area; Main Street, City Hall and Gazebo benches were pressured washed; Folly Farm well was repaired; supported the filming of the Hallmark movie; Marina Mangroves trimmed; Main Street entrance sign plant beds were re-designed and planted; MCP had new recycled plastic chairs installed.

Participated in Harbor Holiday Festival in addition to the Harbor Sounds Fall Festival, San Gennaro Festival, Senior Expo, Nolans 5k run, Burger & Beer Throwdown, Bands & Beer on the Bay, Super Hero 5k run, Seafood Festival, Bloom & Chalk Art Festival, Safety Harbor Song Festival, March for Babies, Paddle the Bay, 4th of July Parade and Celebration, Thin Mint Sprint, Harbor Sounds Music Festival, British Car Show, Main Street Trick-or-Treat, Winefest, Tree Lighting, Kiwanis Arts & Crafts Show, Holiday Parade, Best Dam Race run / races that occurred thru-out the year, Junk-in the Trunk, along with continued 3rd Friday's and Market on Main events. The Division celebrated the 31st year as a Tree City USA, continued to cross train personnel for better department flexibility. Incorporated Friendly Landscaping principles in planting areas.



Fiscal Year 2020 Goals

During the fiscal year 2019-2020, the Parks Division will continue to provide the highest level of service to enhance maintenance productivity through innovative techniques, trends and networking; while staying current with technologies and cost effectiveness. Continue to work with Steering Committee and staff to develop the Waterfront, Elm, Folly Farm, Baranoff Park and King properties; Re-design-Re-landscape Folly Farms along with additional irrigation, Veterans Plaza re-landscape; Install/re-vamp drip irrigation/landscape at Community Center for the addition of new Fitness Center; Streetscape pots will be re-planted along with other City wide projects; North City Park will have new irrigation system installed; Marina fountain and berm area will be re-landscaped; Recently purchased Baranoff Park will be developed and amenities added; WFP Living Shoreline and spring feature will be added; Continue in-house training; "Going Green" & "Florida Friendly Landscaping" will continue to serve as a basis for irrigation, recycling and overall conservation of resources throughout the City parkland system.



Long-Term Vision and Future Financial Impact The Parks Division's long term mission is to continue to provide the highest level of maintenance service to the community while staying on the forefront of innovativeness, trends, technology and creativity.

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

PARKS PERFORMANCE INDICATORS
FUND: 001 DEPARTMENT: 1058

	Actual 2016-17	Actual 2017-18	Estimated 2018-19	Adopted 2019-20
Jurisdiction Data				
Population	17,269	17,569	17,844	18,031
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	180.71	181.71	186.92	186.31
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 1,043,931	\$ 1,192,044	\$ 1,291,180	\$ 1,334,960
Total # of Full Time Equivalent Employees	13.90	13.90	13.89	14.12
Outputs				
# of Acres Maintained	123.89	123.93	125.43	129.20
# of Facilities Maintained	33	32	32	36
# of Parks Maintained	17	17	18	20
# of Playgrounds Maintained	8	9	9	9
Efficiency				
Cost per Acre Maintained	\$ 8,426	\$ 9,619	\$ 10,294	\$ 10,333
# of Acres Maintained per Full Time Equiv. Employee	8.91	8.92	9.03	9.15
O&M Cost per Capita	\$ 60.45	\$ 67.85	\$ 72.36	\$ 74.04
O&M Cost per Full Time Equiv. Employee	\$ 75,103	\$ 85,759	\$ 92,958	\$ 94,544
Per Capita per Full Time Equiv. Employee	1,242	1,264	1,285	1,277
Effectiveness				
% of Maintenance Completed on Schedule	96%	98%	97%	97%
% of Parks & Facilities in Good Condition	98%	98%	98%	98%

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

Fund: General	Department: Parks	Fund #: 001
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EXPENDITURE DETAIL

Acct #	Account Description	Actual		Adopted	Adjusted	Estimated	Adopted
		2016-17	2017-18	Budget	Budget	Year End	Budget
1058-572.12-01	Salaries & Wages	\$ 386,090	\$ 473,463	\$ 507,310	\$ 537,310	\$ 511,670	\$ 534,050
1058-572.12-10	Reg Wages-Temporary Empl	8,576	11,276	15,000	7,500	3,000	3,000
1058-572.14-00	Overtime-Time & One Half	37,417	39,405	24,000	24,000	24,000	24,000
	Salaries & Wages Sub-Total	432,083	524,144	546,310	568,810	538,670	561,050
1058-572.21-00	Fica Taxes	31,961	38,338	41,800	41,800	42,110	42,920
1058-572.22-00	Retirement	35,336	40,751	41,940	41,940	44,740	46,430
1058-572.23-00	Life & Health Insurance	119,072	143,836	164,300	164,300	161,030	164,380
	Benefits Sub-Total	186,369	222,925	248,040	248,040	247,880	253,730
	Total Personnel Services	618,452	747,069	794,350	816,850	786,550	814,780

Operating Expenses

1058-572.34-90	Other Fees And Contracts	40,824	47,192	52,830	45,830	45,830	52,680
1058-572.40-01	Employee Travel	30	1,364	950	950	950	1,770
1058-572.41-00	Communication Services	3,943	4,237	4,590	4,590	4,590	4,820
1058-572.43-00	Utility Services	176,739	167,339	211,200	211,200	182,230	200,520
1058-572.44-00	Rental & Leases	81	190	500	500	500	500
1058-572.46-01	Building & Grounds Maint	65,670	69,166	69,900	69,900	69,900	43,400
1058-572.46-10	Outside Vehicle Repair	1,257	-	400	2,400	400	400
1058-572.46-20	Equipment Repairs	5,395	225	1,000	17,348	17,350	1,000
1058-572.46-30	Radio Maintenance	-	130	200	200	200	200
1058-572.46-40	Maintenance Contracts	-	-	-	2,000	2,000	2,000
1058-572.49-30	Other Current Charges	588	475	600	600	600	1,600
1058-572.51-10	Office Supplies-General	499	313	500	500	500	500
1058-572.52-01	Gas	7,616	9,302	9,460	9,460	11,240	12,280
1058-572.52-02	Diesel	647	1,016	800	800	1,200	1,400
1058-572.52-03	Oil & Other Lubricants	442	731	350	350	350	350
1058-572.52-10	Vehicle Parts	2,627	2,222	3,500	3,500	3,500	3,500
1058-572.52-20	Equipment Parts	6,656	7,109	7,000	7,000	7,000	7,000
1058-572.52-30	Small Tools & Supplies	18,962	11,841	12,650	12,650	12,650	11,790
1058-572.52-40	Builders Supplies	639	29	750	750	750	750
1058-572.52-41	Housekeeping Supplies	22,442	23,001	26,000	26,000	26,000	26,000
1058-572.52-50	Chemicals	3,988	3,120	4,000	4,000	4,000	4,750
1058-572.52-51	Horticultural Supplies	29,866	69,609	84,500	73,500	73,500	91,000

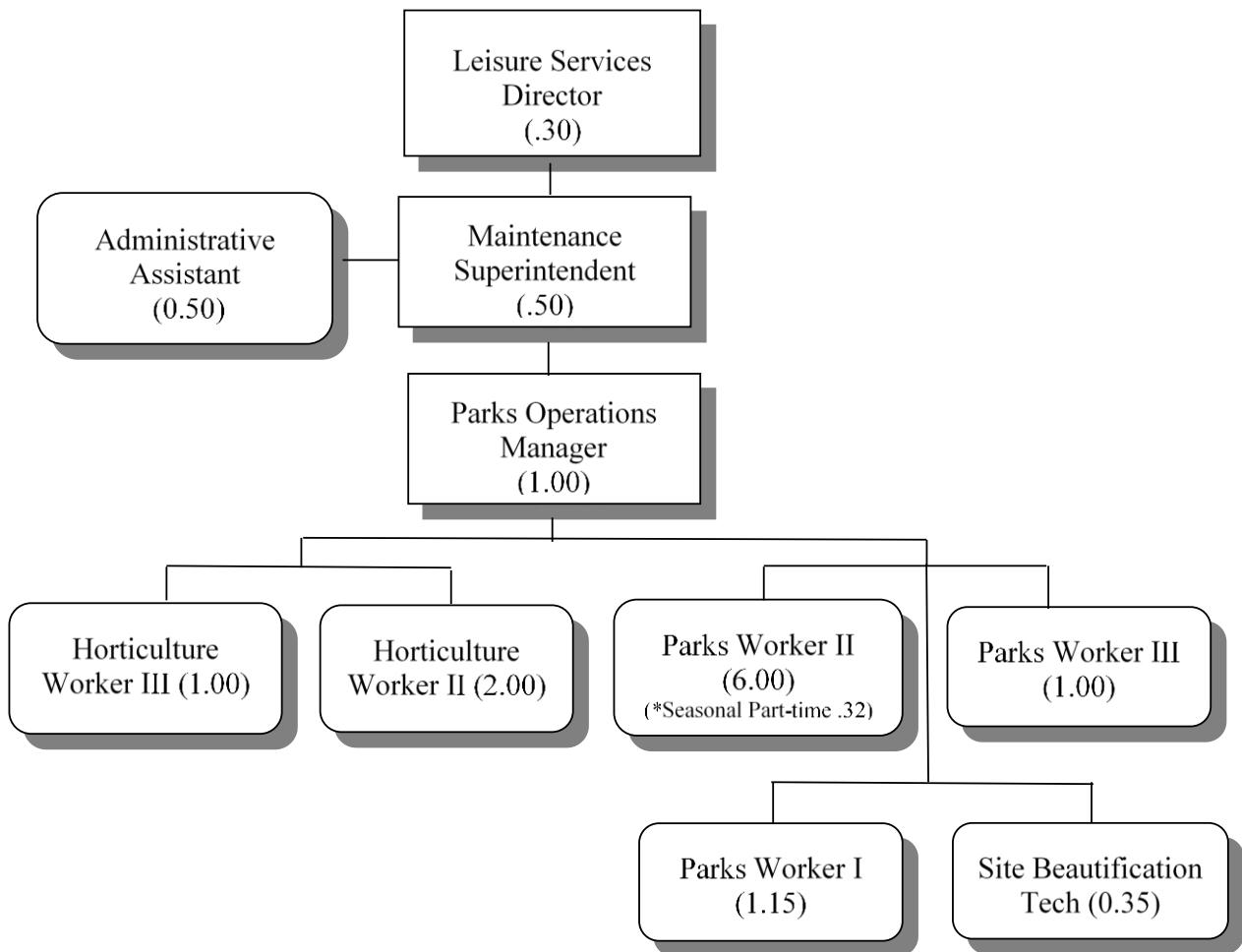
CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

Fund: General	Department: Parks	Fund #: 001
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EXPENDITURE DETAIL						
Acct #	Account Description	Actual	Adopted	Adjusted	Estimated	Adopted
		2016-17	2017-18	Budget	Budget	Year End
1058-572.52-70	Special Clothing/Uniforms	5,147	5,841	9,190	9,190	9,250
1058-572.52-80	Tires And Tubes	2,574	862	2,000	2,000	2,000
1058-572.52-90	Special Supplies	27,295	18,264	27,500	22,241	24,240
1058-572.54-20	Memberships & Dues	220	-	610	610	610
1058-572.54-30	Educational Costs	1,332	1,397	3,350	3,350	4,500
Total Operating Expenses		425,479	444,975	534,330	531,419	504,630
						520,180
Total Parks		\$ 1,043,931	\$ 1,192,044	\$ 1,328,680	\$ 1,348,269	\$ 1,291,180
						\$ 1,334,960

Organizational Chart

PARKS DIVISION



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 17/18	ADOPTED FY 18/19	ADOPTED FY 19/20
Leisure Services Director	133	0.30	0.30	0.30
Maintenance Superintendent	128	0.50	0.50	0.50
Horticulture Foreman	121	1.00	1.00	0.00
Administrative Assistant	119	0.25	0.25	0.50
Horticulture Worker III	119	0.00	1.00	1.00
Horticulture Worker II	116	2.00	1.00	2.00
Parks Operations Manager	121	1.00	1.00	1.00
Parks Worker III	119	0.00	1.00	1.00
Parks Worker II	116	6.00	5.00	6.00
Parks Sanitation Worker	115	1.40	0.00	0.00
Groundskeeper	115	0.70	0.70	0.00
Seasonal Part-time	105	0.75	0.64	0.32
Parks Worker I	115	0.00	1.15	1.15
Site Beautification Tech	115	0.00	0.35	0.35
Total Division		13.90	13.89	14.12

*Varies by seasonal needs

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET



CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

Fund: General	Department: Non-Operating And Non-Classified	Fund #: 001
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EXPENDITURE DETAIL						
Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated
		2016-17	2017-18	Budget	Budget	Year End
Internal Services						
1094-590.94-16	Data Processing Fee Reimb	\$ 389,450	\$ 328,590	\$ 365,330	\$ 365,330	\$ 365,330
	Total Internal Services	389,450	328,590	365,330	365,330	327,490
Non-Operating Expenses						
1095-581.91-14	To Street Improvement Fund	20,000	200,000	200,000	200,000	200,000
1095-581.91-15	To Marina Fund	-	-	-	-	36,000
1095-581.91-32	To Capital Project Fund	217,000	155,000	-	-	-
1095-581.91-61	To Law Enforcement Trust	5,226	-	-	-	-
1095-581.91-62	To Street Light Fund	7,650	11,283	7,650	7,650	7,650
1095-581.91-63	To Parkland Fund	200,000	217,050	-	-	-
	Total Non-Operating Expenses	449,876	583,333	207,650	207,650	243,650
Non-Classified						
1099-588.99-01	Fund Reserve	-	-	4,386,968	4,537,668	4,729,780
1099-588.99-04	Cont./Unanticipated Exp.	-	-	300,000	291,150	291,150
1099-588.99-06	Stabilization Reserve	-	-	3,069,682	3,069,682	3,011,830
	Total Non-Classified	-	-	7,756,650	7,898,500	8,032,760
	Total Non-Operating & Non-Classified	839,326	911,923	8,329,630	8,471,480	8,605,740
Total General Fund						
		\$ 14,504,501	\$ 14,950,763	\$ 23,105,060	\$ 23,364,544	\$ 23,091,940
		\$ 23,760,600				

Category	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
	2016-17	2017-18	Budget	Budget	Year End	Budget
 						
Personnel Services	9,271,277	9,355,522	9,924,260	9,949,300	9,660,450	10,069,470
Operating Expenses	3,984,124	4,233,611	4,414,710	4,486,811	4,400,300	4,636,650
Capital Expenses	107,324	111,057	97,500	117,993	86,490	95,500
Non-Operating Expenses	1,141,776	1,250,573	911,940	911,940	911,940	730,350
Reserves	-	-	7,756,650	7,898,500	8,032,760	8,228,630
	\$ 14,504,501	\$ 14,950,763	\$ 23,105,060	\$ 23,364,544	\$ 23,091,940	\$ 23,760,600

CAPITAL PROJECTS FUND



CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

FUND 032 - CAPITAL PROJECTS

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted	
		2016-17	2017-18	Budget	Budget	Year End	Budget	
REVENUE DETAIL								
Intergovernmental Revenue								
3000-312.06-00	Local Govt Infrastructure	\$ 1,776,976	\$ 1,882,870	\$ 1,909,800	\$ 1,909,800	\$ 1,939,350	\$ 2,016,920	
3000-331.07-00	Federal Pass-through-State	117,672	1,000	-	-	-	-	
3000-338.07-00	Local	25,000	-	-	-	-	-	
3000-338.09-10	County	26,853	-	10,450	10,450	10,450	2,720	
Total Intergovernmental Revenue		1,946,501	1,883,870	1,920,250	1,920,250	1,949,800	2,019,640	
Miscellaneous Revenue								
3000-361.01-00	Investments	10,756	16,703	27,690	27,690	60,000	45,000	
3000-361.50-00	Market Value Adj	(7,300)	(16,268)	-	-	-	-	
3000-366.21-00	Donation/Private	-	48,054	-	-	-	-	
Total Miscellaneous Revenue		3,456	48,489	27,690	27,690	60,000	45,000	
Interfund Transfers In								
3000-381.01-00	Tfr From General Fund	217,000	155,000	-	-	-	-	
Total Interfund Transfers In		217,000	155,000	-	-	-	-	
Debt Proceeds								
3000-384.23-00	Debt Issuance Series 2018 (Govt)	-	-	1,450,000	1,450,000	1,395,500	-	
Total Debt Proceeds		-	-	1,450,000	1,450,000	1,395,500	-	
3000-389.01-00	Balance Carryforward	-	-	583,400	1,847,819	2,061,770	571,080	
Total Capital Projects Revenue		\$ 2,166,957	\$ 2,087,359	\$ 3,981,340	\$ 5,245,759	\$ 5,467,070	\$ 2,635,720	

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

Fund:	Department:	Fund #:
Capital Projects		032

EXPENDITURE DETAIL							
Acct #	Account Description	Actual	Actual	Adopted Budget	Adjusted Budget	Estimated Year End	
		2016-17	2017-18	2018-19	2018-19	2019-20	
Planning & Code Enforcement							
Capital Expenses							
3017-515.64-01	Automotive Equipment	20,421	-	24,750	26,305	24,970	
	Total Capital Expenses	<u>20,421</u>	<u>-</u>	<u>24,750</u>	<u>26,305</u>	<u>24,970</u>	
Total Planning & Code Enforcement		20,421	-	24,750	26,305	24,970	
General Government							
Capital Expenses							
3020-519.62-00	Buildings	-	-	30,000	30,000	30,000	
3020-519.64-40	Special Equipment	-	-	50,000	50,000	50,000	
	Total Capital Expenses	<u>-</u>	<u>-</u>	<u>80,000</u>	<u>80,000</u>	<u>80,000</u>	
Total General Government		-	-	80,000	80,000	80,000	
Law Enforcement		58,240					
Capital Expenses							
3021-521.64-40	Special Equipment	-	16,397	-	-	-	
	Total Capital Expenses	<u>-</u>	<u>16,397</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Total General Government		-	16,397	-	-	-	
Fire Control							
Capital Expenses							
3022-522.62-00	Buildings	4,800	29,000	-	-	-	
3022-522.64-01	Automotive Equipment	-	-	150,000	150,000	150,000	
3022-522.64-40	Special Equipment	222,723	-	40,000	40,000	40,000	
	Total Capital Expenses	<u>227,523</u>	<u>29,000</u>	<u>190,000</u>	<u>190,000</u>	<u>49,500</u>	
Total Fire Control		227,523	29,000	190,000	190,000	49,500	
Engineering							
Capital Expenses							
3025-539.64-01	Automotive Equipment	-	25,582	-	-	-	
	Total Capital Expenses	<u>-</u>	<u>25,582</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Total Engineering		-	25,582	-	-	-	

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

Fund: Capital Projects	Department:	Fund #: 032				
EXPENDITURE DETAIL						
Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated
		2016-17	2017-18	Budget	Budget	Year End
Acct #	Account Description	2016-17	2017-18	2018-19	2018-19	2019-20
Streets						
Capital Expenses						
3031-541.49-30	Other Current Charges	13,993	14,460	25,000	25,000	25,000
3031-541.63-00	Imprv Other Than Buildings	22,782	32,961	70,000	70,000	71,950
3031-541.64-01	Automotive Equip	-	-	-	-	165,200
3031-541.64-40	Special Equipment	62,992	-	13,000	13,000	12,000
	Total Capital Expenses	99,767	47,421	108,000	108,000	107,000
		99,767	47,421	108,000	108,000	107,000
		99,767	47,421	108,000	108,000	107,000
		99,767	47,421	108,000	108,000	107,000
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		99,767	47,421	108,000	108,000	107,000
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		99,767	47,421	108,000	108,000	107,000
		99,767	47,421	108,000	108,000	107,000
		99,767	47,421	108,000	108,000	107,000
		99,767	47,421	108,000	108,000	107,000
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		99,767	47,421	108,000	108,000	107,000
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		99,767	47,421	108,000	108,000	107,000
		99,767	47,421	108,000	108,000	107,000
		99,767	47,421	108,000	108,000	107,000
		99,767	47,421	108,000	108,000	107,000
		99,767	47,421	108,000	108,000	107,000
		99,767	47,421	108,000	108,000	107,000
		99,767	47,421	108,000	108,000	107,000
		99,767	47,421	108,000	108,000	107,000
		99,767				

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

Fund: Capital Projects	Department: Non-Operating Expenditures	Fund #: 032
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EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2016-17	2017-18	Budget	Budget	Year End	Budget
Parks							
Capital Expenses							
3058-572.49-30	Other Current Charges	1,637	-	-	-	-	-
3058-572.61-00	Land	-	4,300	1,450,000	1,450,000	1,362,340	-
3058-572.62-00	Buildings	20,178	-	-	3,110	3,110	-
3058-572.63-00	Improv Other Than Bldgs	1,577,943	44,910	668,000	817,446	567,180	300,000
3058-572.64-01	Automotive Equipment	-	(1,637)	29,000	31,525	31,580	-
3058-572.64-40	Special Equipment	31,227	77,427	51,000	48,475	48,480	144,000
	Total Capital Expenses	1,630,985	125,000	2,198,000	2,350,556	2,012,690	444,000
	Total Parks	1,630,985	125,000	2,198,000	2,350,556	2,012,690	444,000
Non-Operating Expenses							
3095-581.91-01	To General Fund	\$ 100,000	\$ 100,000	\$ 100,000	\$ 250,700	\$ 250,700	\$ 100,000
3095-581.91-21	To Series 2012 Public Imp	319,000	319,000	315,000	315,000	315,000	319,000
3095-581.91-23	To Loc Governmental	25,050	25,050	25,850	25,850	25,850	27,990
3095-581.91-24	To 08 Public Revenue Note	559,170	559,170	546,700	546,700	546,700	545,600
3095-581.91-27	To Series 2018 Debt (Govt)	-	-	10,400	57,900	46,000	46,010
3095-581.91-63	To Parkland Fund	-	-	-	-	-	100,000
	Total Non-Operating Expenses	1,003,220	1,003,220	997,950	1,196,150	1,184,250	1,138,600
Non-Classified							
3099-588.99-02	Reserved For Future Exp	-	-	51,640	2,585	571,080	346,730
	Total Non-Classified	-	-	51,640	2,585	571,080	346,730
	Total Capital Projects	\$ 3,014,793	\$ 1,410,035	\$ 3,981,340	\$ 5,245,759	\$ 5,467,070	\$ 2,635,720

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET



DEBT SERVICE



DEBT SUMMARY

ANALYSIS AND SCHEDULES

Overview and Debt Management Policy

The City of Safety Harbor takes a planned and programmed approach with a view toward funding from capital revenue and from financing where appropriate. The City's code requires general obligation debt not exceed 75 percent of anticipated taxes. Under Florida law, the use of general obligation debt requires approval at referendum due to the implied or expressed pledge of ad valorem taxes. Currently, the City has no general obligation debt.

The State of Florida has no statutory limit on debt obligations. Since the City rarely incurs debt, preferring to fund capital purchases utilizing current revenues or fund balance, the City has not developed its own debt limit policy.

General Government Funds

As of September 30, 2019, the General Governmental Funds have \$3,776,803 (principal and interest) in outstanding debt from bank loans, which are collateralized by the City's pledge to covenant to budget and appropriate from legally available non ad valorem sources on an annual basis sufficient to make the debt service payment. The City does not pledge ad valorem taxes or specific non ad valorem sources of revenue to secure borrowings.

- On April 25, 2008, the City issued a **\$5,412,000 Capital Improvement Revenue Note, Series 2008**, at a fixed interest rate of 3.3396% with Regions Bank. The note was issued for the acquisition and construction of certain capital improvements, Library Expansion, of the City. Debt service payments are made semi-annually through October 1, 2020. The loan repayment obligations of the City are payable from and secured by a lien upon and a pledge of non-ad valorem funds budgeted and appropriated for purposes of payment.
- On November 8th, 2018 the City issued a **\$1395,500 Revenue Note, Series 2018**, at a fixed interest rate of 3.4300% with Capital One Public Funding, LLC. The note was issued for the acquisition of two properties within the city limits, the Ucita property which the Baranoff Oak Tree is planted and the King property which will be the future site of the Parks and Building Maintenance facility. Debt service payments are made semi-annually through March 1, 2028. The loan repayment obligations of the City are payable from and secured by a lien upon and a pledge of non-ad valorem funds budgeted and appropriated for purposes of payment.

Enterprise Funds

As of September 30, 2019, the Enterprise Funds have \$17,438,351 (principal and interest) in outstanding debt, which is secured solely by the revenues from the operations of the water, sewer and sanitation systems.

General Government and Enterprise Funds

- On June 21, 2006, the City issued a **\$9,000,000 Capital Improvement Revenue Note, Series 2006**, at a variable rate per annum equal to the one month London Interbank Offered Rate ("LIBOR Rate") plus .23 basis points (.023%) with Bank of America. The line of credit was issued to finance various capital improvements as well as capital improvements for the City's stormwater, water and wastewater system and sanitation. The line of credit converted to a fixed rate of 2.860% on April 1, 2009 with debt service payable annually. Rate was then increased to 3.48% The note matures on July 1, 2029. Payment of the loan is from a covenant to budget and appropriate non-ad valorem revenues.

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

- On January 19, 2012, the City issued a **\$4,275,000 Refunding Revenue Bond, Series 2012**, at an average coupon interest rate of 2.34%. Proceeds of the Series 2012 Bond were used to refund \$1,445,000 Florida Municipal Loan Council Revenue Bonds, Series 2001A. The refunding was undertaken to reduce total debt service payments by \$187,786 over the next 10 years. The remaining proceeds of \$2,775,000 of the refunding bond were used to purchase parkland on the waterfront adjacent to the Marina. Debt service payments are made semi-annually through November 1, 2021. Payment of the loan is from a covenant to budget and appropriate non-ad valorem revenues.
- On December 20th, 2018, the City issued a **\$8,663,200 Water and Sewer Revenue Note, Series 2018** at a fixed interest rate of 3.3600% with CenterState Bank, NA which matures on November 1, 2033. The note was issued to fund various water and sewer capital projects. A debt covenant was established to ensure repayment of the note will be through utility revenue. The note matures on November 11, 2033.

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

FUND 020 - WATER & WASTEWATER FUND - 2012 PUBLIC IMPROVEMENT BOND*

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2016-17	2017-18	2018-19	2018-19	Year End	2019-20

REVENUE DETAIL

Miscellaneous Revenue

4000-381.41-00	Tsfr From W&S Revenue Fund	\$ 24,000	\$ -	\$ 13,160	\$ 13,160	\$ 13,160	\$ 13,160
4000-389.01-00	Balance Carryforward			198,450	198,450	349,910	194,910
	Total Miscellaneous Revenue			24,000	-	211,610	211,610
						363,070	208,070

Total Series 2012 and 2001 Debt \$ 24,000 \$ - \$ 211,610 \$ 211,610 \$ 363,070 \$ 208,070

EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2016-17	2017-18	2018-19	2018-19	Year End	2019-20

Debt Service

4070-582.71-01	Principal Payment	-	-	155,000	155,000	155,000	160,000
4070-582.72-01	Interest Payment	18,770	15,268	13,160	13,160	13,160	9,500
	Total Debt Service	18,770	15,268	168,160	168,160	168,160	169,500

Non-Classified

4099-588.99-03	Fund Reserve Designated	-	-	43,450	43,450	194,910	38,570
	Total Non-Classified	-	-	43,450	43,450	194,910	38,570

Total Series 2012 and 2001 Debt \$ 18,770 \$ 15,268 \$ 211,610 \$ 211,610 \$ 363,070 \$ 208,070

*Actual FY2011 - 2001 Florida Municipal Loan

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

FUND 021 - 2012 PUBLIC IMPROVEMENT BOND

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2016-17	2017-18	2018-19	2018-19	Year End	2019-20

REVENUE DETAIL

Miscellaneous Revenue

2500-381.32-00	Tsfr From Capital Project	\$ 319,000	\$ 319,000	\$ 315,000	\$ 315,000	\$ 315,000	\$ 319,000
2500-381.63-00	Tsfr From Parkland	-	-	-	-	-	-
2500-389.01-00	Balance Carryforward	-	-	72,110	72,110	74,470	74,550
	Total Miscellaneous Revenue	319,000	319,000	387,110	387,110	389,470	393,550
	Total 2012 Public Improvement Bond Revenue	\$ 319,000	\$ 319,000	\$ 387,110	\$ 387,110	\$ 389,470	\$ 393,550

EXPENDITURE DETAIL

Debt Service

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2016-17	2017-18	2018-19	2018-19	Year End	2019-20
2570-582.71-01	Principal Payment	\$ 280,000	\$ 285,000	\$ 290,000	\$ 290,000	\$ 290,000	\$ 300,000
2570-582.72-01	Interest Payment	38,259	31,649	24,920	24,920	24,920	18,100
	Total Debt Service	318,259	316,649	314,920	314,920	314,920	318,100

Non-Classified

2599-588.99-03	Fund Reserve Designated	-	-	72,190	72,190	74,550	75,450
	Total Non-Classified	-	-	72,190	72,190	74,550	75,450
	Total 2012 Public Improvement Bond	\$ 318,259	\$ 316,649	\$ 387,110	\$ 387,110	\$ 389,470	\$ 393,550

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

FUND 022 - 2006 CAPITAL IMPROVEMENT REVENUE NOTE

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2016-17	2017-18	2018-19	2018-19	Year End	2019-20

REVENUE DETAIL

Miscellaneous Revenue

2500-381.11-00	Tsfr From Stormwater Fund	\$ 21,870	\$ 95,750	\$ -	\$ -	\$ -	\$ 9,390
2500-381.41-00	Tsfr From Water & Wastewater Fund	130,110	200,000	200,000	200,000	200,000	41,020
2500-389.01-00	Balance Carryforward	-	-	610,060	610,060	1,020,580	629,760
	Total Miscellaneous Revenue	151,980	295,750	810,060	810,060	1,220,580	680,170
Total 2006 Capital Improvement Revenue Note		\$ 151,980	\$ 295,750	\$ 810,060	\$ 810,060	\$ 1,220,580	\$ 680,170

EXPENDITURE DETAIL

Debt Service

Acct #	Account Description	Actual	Actual	Adjusted	Adjusted	Estimated	Adopted
		2016-17	2017-18	2018-19	2018-19	Year End	2019-20
2570-517.71-11	Stormwater Principal	\$ -	\$ -	\$ 67,470	\$ 67,470	\$ 67,450	\$ 69,820
2570-517.71-41	Water & Wastewater Principal	-	-	300,600	300,600	300,490	311,070
2570-517.71-44	Sanitation Principal	-	-	37,460	37,460	37,450	38,770
2570-517.72-11	Stormwater Interest	28,748	30,161	30,830	30,830	30,850	28,480
2570-517.72-41	Water & Wastewater Interest	127,897	134,305	137,340	137,340	137,450	126,880
2570-517.72-44	Sanitation Interest	15,948	16,744	17,120	17,120	17,130	15,810
	Total Debt Service	172,593	181,210	590,820	590,820	590,820	590,830

Non-Classified

4099-588.99-03	Fund Reserve Designated	-	-	219,240	219,240	629,760	89,340
	Total Non-Classified	-	-	219,240	219,240	629,760	89,340
Total 2006 Capital Improvement Revenue Note		\$ 172,593	\$ 181,210	\$ 810,060	\$ 810,060	\$ 1,220,580	\$ 680,170

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

FUND 023 - 2006 CAPITAL IMPROVEMENT REVENUE NOTE

Acct #	Account Description	Actual		Adopted	Adjusted	Estimated	Adopted
		2016-17	2017-18	Budget	Budget	Year End	Budget

REVENUE DETAIL

Miscellaneous Revenue

2500-381.32-00	Tsfr From Capital Project	\$ 25,050	\$ 25,050	\$ 25,850	\$ 25,850	\$ 25,850	\$ 27,990
2500-389.01-00	Balance Carryforward	-	-	26,030	26,030	26,030	26,030
	Total Miscellaneous Revenue	25,050	25,050	51,880	51,880	51,880	54,020

Total 2006 Capital Improvement Revenue Note

EXPENDITURE DETAIL

Acct #	Account Description	Actual		Adjusted	Adjusted	Estimated	Adopted
		2016-17	2017-18	Budget	Budget	Year End	Budget
2570-517.71-01	Governmental	\$ 17,309	\$ 18,141	\$ 17,740	\$ 17,740	\$ 17,740	\$ 18,360
2570-517.72-01	Interest	7,679	7,696	8,110	8,110	8,110	8,150
	Total Debt Service	24,988	25,837	25,850	25,850	25,850	26,510

Debt Service

2570-517.71-01	Governmental	\$ 17,309	\$ 18,141	\$ 17,740	\$ 17,740	\$ 17,740	\$ 18,360
2570-517.72-01	Interest	7,679	7,696	8,110	8,110	8,110	8,150
	Total Debt Service	24,988	25,837	25,850	25,850	25,850	26,510

Non-Classified

2599-588.99-03	Fund Reserve Designated	-	-	26,030	26,030	26,030	27,510
	Total Non-Classified	-	-	26,030	26,030	26,030	27,510

Total 2006 Capital Improvement Revenue Note

		\$ 24,988	\$ 25,837	\$ 51,880	\$ 51,880	\$ 51,880	\$ 54,020
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CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

FUND 024 - 2008 CAPITAL IMPROVEMENT REVENUE NOTE

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted	
		2016-17	2017-18	2018-19	2018-19	Year End	2019-20	
REVENUE DETAIL								
Miscellaneous Revenue								
2500-381.32-00	Tsfr From Capital Project	\$ 559,170	\$ 559,170	\$ 546,700	\$ 546,700	\$ 546,700	\$ 545,600	
2500-389.01-00	Balance Carryforward	-	-	108,760	108,760	82,810	82,670	
Total Miscellaneous Revenue		559,170	559,170	655,460	655,460	629,510	628,270	
Total 2008 Capital Improvement Revenue Note		\$ 559,170	\$ 559,170	\$ 655,460	\$ 655,460	\$ 629,510	\$ 628,270	
EXPENDITURE DETAIL								
Acct #	Account Description	Actual	Actual	Adjusted	Adjusted	Estimated	Adopted	
		2016-17	2017-18	2018-19	2018-19	Year End	2019-20	
Debt Service								
2570-582.71-01	Principal Payment	\$ 957,000	\$ -	\$ 503,000	\$ 503,000	\$ 503,000	\$ 519,000	
2570-582.72-01	Interest Payment	110,394	25,942	43,840	43,840	43,840	26,600	
Total Debt Service		1,067,394	25,942	546,840	546,840	546,840	545,600	
Non-Classified								
2599-588.99-03	Fund Reserve Designated	-	-	108,620	108,620	82,670	82,670	
Total Non-Classified		-	-	108,620	108,620	82,670	82,670	
Total 2008 Capital Improvement Revenue Note		\$ 1,067,394	\$ 25,942	\$ 655,460	\$ 655,460	\$ 629,510	\$ 628,270	

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

FUND 027 - SERIES 2018 DEBT (GOVT)

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2016-17	2017-18	Budget	Budget	Year End	Budget

REVENUE DETAIL

Miscellaneous Revenue

2500-381.32-00	Tsfr From Capital Project	\$ -	\$ -	\$ 10,400	\$ 57,900	\$ 57,900	\$ 46,010
2500-381.67-00	Tsfr From Capital Project	-	-	31,500	166,000	166,000	132,000
2500-389.01-00	Balance Carryforward	-	-	-	-	-	15,000
	Total Miscellaneous Revenue	-	-	41,900	223,900	223,900	193,010
	Total Series 2018 Debt (Govt)	\$ -	\$ -	\$ 41,900	\$ 223,900	\$ 223,900	\$ 193,010

EXPENDITURE DETAIL

Debt Service

Acct #	Account Description	Actual	Actual	Adjusted	Adjusted	Estimated	Adopted
		2016-17	2017-18	Budget	Budget	Year End	Budget
2570-582.49-30	Closing Costs	\$ -	\$ -	\$ -	\$ 45,500	\$ 44,500	\$ -
2570-582.71-01	Principal Payment	-	-	-	127,000	127,000	122,440
2570-582.72-01	Interest Payment	-	-	27,900	37,400	37,400	41,420
	Total Debt Service	-	-	27,900	209,900	208,900	163,860

Non-Classified

2599-588.99-03	Fund Reserve Designated	-	-	14,000	14,000	15,000	29,150
	Total Non-Classified	-	-	14,000	14,000	15,000	29,150

Total Series 2018 Debt (Govt)

\$ -	\$ -	\$ 41,900	\$ 223,900	\$ 223,900	\$ 193,010
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CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

FUND 028 - SERIES 2018 DEBT (PROP)

Acct #	Account Description	Actual		Adopted	Adjusted	Estimated	Adopted
		2016-17	2017-18	Budget	Budget	Year End	Budget

REVENUE DETAIL

Miscellaneous Revenue

2500-381.41-00	Tsfr From W&S Revenue Fund	\$ -	\$ -	\$ 220,100	\$ 220,100	\$ 220,100	\$ 744,000
2500-389.01-00	Balance Carryforward	-	-	-	-	-	35,920
	Total Miscellaneous Revenue	-	-	220,100	220,100	220,100	779,920
	Total Series 2018 Debt (Prop)			\$ 220,100	\$ 220,100	\$ 220,100	\$ 779,920

EXPENDITURE DETAIL

Acct #	Account Description	Actual		Adjusted	Adjusted	Estimated	Adopted
		2016-17	2017-18	Budget	Budget	Year End	Budget

Debt Service

2570-582.49-30	Closing Costs	\$ -	\$ -	\$ -	\$ -	\$ 67,570	\$ -
2570-582.71-41	Principal Payment	-	-	-	-	-	451,700
2570-582.72-41	Interest Payment	-	-	184,180	184,180	116,610	283,500
	Total Debt Service	-	-	184,180	184,180	184,180	735,200

Non-Classified

4099-588.99-03	Fund Reserve Designated	-	-	35,920	35,920	35,920	44,720
	Total Non-Classified	-	-	35,920	35,920	35,920	44,720
	Total Series 2018 Debt (Prop)			\$ 220,100	\$ 220,100	\$ 220,100	\$ 779,920

DEBT SERVICE

2012 Refunding Revenue Bond – On January 19, 2012, the City issued a \$4,275,000 Refunding Revenue Bond, Series 2012 Refunding & New Money, at a fixed interest rate of 2.34% with Branch Banking and Trust Company, which matures on November 1, 2021. The bond was issued in the amount of \$1,500,000 to refund \$1,445,000 of outstanding Series 2001A revenue bonds, with variable interest rates of 4.75% to 5.25% and to purchase parkland on the waterfront (New Money) for \$2,775,000. Debt service payments are made semi-annually. The loan repayment obligations of the City are secured by a lien upon and a pledge of non-ad valorem funds budgeted and appropriated for purposes of payment. The refunding was undertaken to reduce total debt service payments by \$187,786 over the next ten years.

2008 Capital Improvement Revenue Note – On April 25, 2008, the City issued a \$5,412,000 Capital Improvement Revenue Note, Series 2008, at a fixed interest rate of 3.3396% with Regions Bank, which matures on October 1, 2020. The note was issued for the acquisition and construction of certain capital improvements (Library) of the City. Debt service payments are made semi-annually. The loan repayment obligations of the City are payable from and secured by a lien upon and a pledge of non-ad valorem funds budgeted and appropriated for purposes of payment.

2006 Capital Improvement Revenue Note and Line of Credit – On June 21, 2006, the City issued a \$9,000,000 Capital Improvement Revenue Note, Series 2006, at a variable rate per annum equal to the one month London Interbank Offered Rate (“LIBOR Rate”) plus .23 basis points (.023%) with Bank of America. The line of credit was issued to finance various capital improvements as well as capital improvements for the City’s water and sewer system. The line of credit converted to a fixed rate of 2.860% on April 1, 2009 with debt service payable annually. The note matures on July 1, 2029. Payment of the loan is from a covenant to budget and appropriate non-ad valorem revenues.

On March 1, 2018, Bank of America invoked its right to increase the interest rate from 2.860% to 3.480% per the change in tax laws that the President signed into law on December 22, 2017 referred to as the “Tax Cuts and Jobs Act”. Under the terms of the credit facility, the lender had the option to make an interest rate adjustment to take into account the reduction in the maximum federal corporate tax rate from 35% to 21%.

2018 Land Acquisition Note – On November 8th, 2018, the City issued a \$1,395,500 Revenue Note, Series 2018 at a fixed interest rate of 3.4300% with Capital One Public Funding, LLC which matures on March 1, 2028. The note was issued for the acquisition of two properties within city limits, the Ucita property which the Baranoff Oak Tree is planted to be used as a park and the King property which will be used as the future site of the Parks and Building Maintenance departments facility.

2018 Water and Sewer Capital Improvement Note – On December 20th, 2018, the City issued a \$8,663,200 Water and Sewer Revenue Note, Series 2018 at a fixed interest rate of 3.3600% with CenterState Bank, NA which matures on November 1, 2033. The note was issued to fund various water and sewer capital projects. A debt covenant was established to ensure repayment of the note will be through utility revenue.

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

Summary of Bonds Outstanding

	Governmental Activities					Business - Type Activities					
	Library Expansion	Capital Improvements	Land Purchase	Land Purchase	Total	Stormwater Capital Improvements	Water & Sewer Capital Improvements	Solid Waste Capital Improvements	Refunding		Water & Sewer Capital Improvements
									2006	2012	
Issue Date	2008	2006	2012	2018		2006	2006	2006	2006	2012	2018
Retirement Date	2020	2029	2022	2028		2029	2029	2029	2029	2022	2033
Debt at Issuance	\$ 5,412,000	\$ 385,198	\$ 2,775,000	\$ 1,395,500	\$ 9,967,698	\$ 1,425,296	\$ 6,393,426	\$ 796,080	\$ 1,500,000	\$ 8,663,200	\$ 18,778,002
Outstanding Principal	\$ 1,559,000	\$ 232,509	\$ 1,210,000	\$ 1,268,500	\$ 4,270,009	\$ 886,647	\$ 3,945,885	\$ 491,778	\$ 640,000	\$ 8,663,200	\$ 14,627,510
Interest Rate	3.340%	3.480%	2.340%	3.430%		3.480%	3.480%	3.480%	3.480%	2.340%	3.360%
<u>Annual Debt Service</u>											
2020	545,600	25,837	318,018	163,810	1,053,265	98,293	437,940	54,573	169,477	735,195	1,495,478
2021	545,967	25,837	315,939	163,838	1,051,581	98,293	437,940	54,573	165,733	735,257	1,491,796
2022	-	25,837	318,686	163,817	508,340	98,293	437,940	54,573	166,930	735,192	1,492,928
2023	-	25,837	-	163,743	189,580	98,293	437,940	54,573	-	735,183	1,325,989
2024	-	25,837	-	163,810	189,647	98,293	437,940	54,573	-	735,209	1,326,015
Thereafter	-	129,189	-	655,201	784,390	491,466	2,189,702	272,864	-	7,352,112	10,306,144
	<u>\$ 1,091,567</u>	<u>\$ 258,374</u>	<u>\$ 952,643</u>	<u>\$ 1,474,219</u>	<u>\$ 3,776,803</u>	<u>\$ 982,931</u>	<u>\$ 4,379,402</u>	<u>\$ 545,729</u>	<u>\$ 502,140</u>	<u>\$ 11,028,149</u>	<u>\$ 17,438,351</u>
	A	B	C	D		B	B	B	C	E	

	PRINCIPAL	INTEREST	TOTAL
A = 2008 REVENUE NOTE	\$ 1,056,000	\$ 35,567	\$ 1,091,567
B = 2006 CAP IMPR REV NOTE	\$ 5,133,553	\$ 1,032,881	\$ 6,166,434
C = 2012 REVENUE REFUNDING BOND	\$ 1,405,000	\$ 49,783	\$ 1,454,783
D = 2018 LAND ACQUISITION	\$ 1,268,500	\$ 205,719	\$ 1,474,219
E = 2018 W/S CAP IMPR	\$ 8,663,200	\$ 2,364,949	\$ 11,028,149
	<u>\$ 17,526,253</u>	<u>\$ 3,688,900</u>	<u>\$ 21,215,153</u>

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

City of Safety Harbor

\$9,000,000

Capital Improvement Revenue Note, Series 2006

Purpose: Capital Improvements

*Fixed Interest Rate = 3.480%

Payment Date	Outstanding Principal	Principal Payment	Interest Payment	FY Annual Debt Service
7/1/2020	5,133,553	437,996	178,648	616,644
7/1/2021	4,695,557	453,238	163,405	616,643
7/1/2022	4,242,319	469,011	147,633	616,644
7/1/2023	3,773,308	485,332	131,311	616,643
7/1/2024	3,287,976	502,222	114,421	616,643
7/1/2025	2,785,754	519,699	96,944	616,643
7/1/2026	2,266,055	537,785	78,859	616,644
7/1/2027	1,728,270	556,499	60,144	616,643
7/1/2028	1,171,771	575,866	40,778	616,644
7/1/2029	595,905	595,905	20,738	616,643
	<u>\$ 5,133,553</u>		<u>\$ 1,032,881</u>	<u>\$ 6,166,434</u>

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

City of Safety Harbor

\$5,412,000

Capital Improvement Revenue Note, Series 2008

Purpose: Library Expansion

Fixed Interest Rate = 3.3396%

Payment Date	Outstanding Principal	Principal Payment	Interest Payment	FY Annual Debt Service
10/1/2019	1,056,000	519,000	17,633	545,600
4/1/2020	-	-	8,967	-
10/1/2020	537,000	<u>537,000</u>	<u>8,967</u>	<u>545,967</u>
		<u><u>\$ 1,056,000</u></u>	<u><u>\$ 35,567</u></u>	<u><u>\$ 1,091,567</u></u>

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

City of Safety Harbor

\$4,275,000

Revenue Refunding Bond, Series 2012

Purpose: Refunding and Land Purchase

Fixed Interest Rate = 2.340%

Payment Date	Outstanding Principal	Principal Payment	Interest Payment	FY Annual Debt Service
11/1/2019	1,405,000	460,000	16,438	487,495
5/1/2020	-	-	11,057	-
11/1/2020	945,000	465,000	11,056	481,672
5/1/2021	-	-	5,616	-
11/1/2021	480,000	480,000	5,616	485,616
	<u>\$ 1,405,000</u>	<u>\$ 49,783</u>		<u>\$ 1,454,783</u>

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

City of Safety Harbor

\$8,663,200

Water and Sewer Revenue Note, Series 2018

Purpose: Water & Sewer Capital Projects

Fixed Interest Rate = 3.360%

Payment Date	Outstanding Principal	Principal Payment	Interest Payment	FY Annual Debt Service
11/1/2019	8,663,200	451,700	145,542	597,242
5/1/2020			137,953	137,953
11/1/2020	8,211,500	467,200	137,953	605,153
5/1/2021			130,104	130,104
11/1/2021	7,744,300	483,100	130,104	613,204
5/1/2022			121,988	121,988
11/1/2022	7,261,200	499,600	121,988	621,588
5/1/2023			113,595	113,595
11/1/2023	6,761,600	516,700	113,595	630,295
5/1/2024			104,914	104,914
11/1/2024	6,244,900	534,400	104,914	639,314
5/1/2025			95,936	95,936
11/1/2025	5,710,500	552,600	95,936	648,536
5/1/2026			86,653	86,653
11/1/2026	5,157,900	571,500	86,653	658,153
5/1/2027			77,052	77,052
11/1/2027	4,586,400	591,000	77,052	668,052
5/1/2028			67,123	67,123
11/1/2028	3,995,400	611,200	67,123	678,323
5/1/2029			56,855	56,855
11/1/2029	3,384,200	632,100	56,855	688,955
5/1/2030			46,235	46,235
11/1/2030	2,752,100	653,700	46,235	699,935
5/1/2031			35,253	35,253
11/1/2031	2,098,400	676,100	35,253	711,353
5/1/2032			23,895	23,895
11/1/2032	1,422,300	699,200	23,895	723,095
5/1/2033			12,148	12,148
11/1/2033	723,100	723,100	12,148	735,248
	<u>\$ 8,663,200</u>		<u>\$ 2,364,949</u>	<u>\$ 11,028,149</u>

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

City of Safety Harbor

\$1,395,500

Revenue Note, Series 2018

Purpose: King & Ucita Land Purchases

Fixed Interest Rate = 3.430%

Payment Date	Outstanding Principal	Principal Payment	Interest Payment	FY Annual Debt Service
3/1/2020	1,268,500	122,400	21,755	144,155
9/1/2020			19,656	19,656
3/1/2021	1,146,100	126,700	19,656	146,356
9/1/2021			17,483	17,483
3/1/2022	1,019,400	131,100	17,483	148,583
9/1/2022			15,234	15,234
3/1/2023	888,300	135,600	15,234	150,834
9/1/2023			12,909	12,909
3/1/2024	752,700	140,400	12,909	153,309
9/1/2024			10,501	10,501
3/1/2025	612,300	145,300	10,501	155,801
9/1/2025			8,009	8,009
3/1/2026	467,000	150,400	8,009	158,409
9/1/2026			5,430	5,430
3/1/2027	316,600	155,600	5,430	161,030
9/1/2027			2,761	2,761
3/1/2028	161,000	161,000	2,761	163,761
	<u>\$ 1,268,500</u>	<u>\$ 205,719</u>		<u>\$ 1,474,219</u>

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET



SPECIAL REVENUE FUNDS



CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

FUND 012 - PUBLIC SAFETY

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted	
		2016-17	2017-18	2018-19	2018-19	Year End	2019-20	
REVENUE DETAIL								
Permits, Fees & Special Assessments								
2000-324.01-10 Residential		\$ 19,251	\$ 4,900	\$ 8,000	\$ 8,000	\$ 15,000	\$ 5,000	
2000-324.01-20 Commercial		698	68,699	70,000	70,000	29,000	2,000	
Total Permits, Fees & Special Assessments		19,949	73,599	78,000	78,000	44,000	7,000	
Miscellaneous Revenue								
2000-361.01-00 Investments		733	1,517	390	390	800	800	
2000-361.50-00 Market Value Adj		(599)	(1,737)	-	-	-	-	
Total Miscellaneous Revenue		134	(220)	390	390	800	800	
Miscellaneous Revenue								
2000-363.22-00 Public Serv/Bldg Constr		-	475	-	-	-	-	
2000-389.01-00 Balance Carryforward		-	-	83,790	83,790	82,260	110,360	
Total Miscellaneous Revenue		-	475	83,790	83,790	82,260	110,360	
Total Public Safety Revenue		\$ 20,083	\$ 73,854	\$ 162,180	\$ 162,180	\$ 127,060	\$ 118,160	
EXPENDITURE DETAIL								
Operating Expenses								
2022-522.49-30 Other Current Charges		\$ -	\$ -	\$ 37,500	\$ 37,500	\$ 16,700	\$ -	
Total Operating Expenses		-	-	37,500	37,500	16,700	-	
Capital Expenses								
2022-522.64-40 Special Equipment		-	37,151	-	-	-	18,000	
Total Capital Expenses		-	37,151	-	-	-	18,000	
Non-Expendable Disbursement								
2099-588.99-01 Fund Reserves		-	-	124,680	124,680	110,360	100,160	
Total Non-Expendable Disbursement		-	-	124,680	124,680	110,360	100,160	
Total Public Safety		\$ -	\$ 37,151	\$ 162,180	\$ 162,180	\$ 127,060	\$ 118,160	

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

FUND 014 - STREET IMPROVEMENT

Acct #	Account Description	Actual	Adopted	Adjusted	Estimated	Adopted	
		2016-17	2017-18	Budget	Budget	Year End	
REVENUE DETAIL							
Intergovernmental Revenue							
2000-331.09-00	Federal Grants	\$ 42,113	\$ -	\$ -	\$ -	\$ -	
2000-334.20-00	Local Grants	7,019	-	-	-	-	
2000-338.01-00	Local Option Gas Tax	249,429	241,027	256,840	256,840	235,000	
Total Intergovernmental Revenue		298,561	241,027	256,840	256,840	235,000	
Miscellaneous Revenue							
2000-361.01-00	Investments	2,458	8,717	7,030	7,030	8,000	
2000-361.50-00	Market Value Adj	(2,117)	(10,540)	-	-	-	
Total Miscellaneous Revenue		341	(1,823)	7,030	7,030	8,000	
Miscellaneous Revenue							
2000-381.01-00	Tsfr From General Fund	20,000	200,000	200,000	200,000	200,000	
2000-389.01-00	Balance Carryforward	-	-	287,960	353,135	340,950	
Total Miscellaneous Revenue		20,000	200,000	487,960	553,135	540,950	
Total Street Improvement Revenue		\$ 318,902	\$ 439,204	\$ 751,830	\$ 817,005	\$ 783,950	
EXPENDITURE DETAIL							
Operating Expenses							
2031-541.34-70	Street Resurfacing	\$ 35,465	\$ -	\$ -	\$ -	\$ -	
2031-541.49-30	Other Current Charges	31,945	18,432	23,046	24,946	28,540	
2031-541.52-90	Special Supplies	2,612	12,814	10,000	13,000	10,000	
Total Operating Expenses		70,022	31,246	33,046	37,946	38,540	
Capital Expenses							
2031-541.63-00	Impr Other Than Buildings	146,384	376,036	245,000	305,275	304,500	
Total Capital Expenses		146,384	376,036	245,000	305,275	304,500	
Total Street Improvement		216,406	407,282	278,046	343,221	343,040	
Non-Expendable Disbursement							
2099-588.99-01	Fund Reserves	-	-	473,784	473,784	440,910	
Total Non-Expendable Disbursement		-	-	473,784	473,784	440,910	
Total Street Improvement Fund		\$ 216,406	\$ 407,282	\$ 751,830	\$ 817,005	\$ 783,950	

Leisure Services Department Marina Division



The Marina Division (a subsidiary of Recreation) is responsible for administrating, supervising, operating and maintaining the marina boat basin wet slips. In addition to these responsibilities, the division oversees transient dockage, basin capital improvement projects and emergency preparedness/operations.

Current and Prior Year Accomplishments

The Marina Division continues to be a popular amenity of the community with 100+ boat owners on the wet slip waiting list. Visitors flock to this landmark to take in a sunset or catch the Manatees playing near the Pier. Strong partnerships continue with the Safety Harbor Boat Club, Florida Fish & Wildlife Commission and Pinellas County Blue Ways to increase awareness of boat safety. The basin maintenance dredging was completed, along with resealing the docks & boardwalks. The Safety Harbor Marina continues to possess a Clean Marina certification with the Department of Environmental Protection.

Fiscal Year 2020 Goals

The Division will continue to provide high quality events that attract residents & visitors to the waterfront and business in the downtown district while continuing to accommodate & communicate with slip renters. FY 2019/2020 planned capital projects include: permitting & dredging of boat channel.

Long-Term Vision and Future Financial Impact

The Marina Division's long term mission is to continue to provide the highest level of service for the community's interests while staying on the forefront of innovativeness, trends, technology and creativity.



MARINA BOAT BASIN PERFORMANCE INDICATORS

FUND: 015 DEPARTMENT: 2057

	Actual 2016-17	Actual 2017-18	Estimated 2018-19	Adopted 2019-20
Jurisdiction Data				
Population	17,269	17,569	17,844	18,031
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	180.71	181.71	186.92	186.31
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 11,027	\$ 13,858	\$ 16,330	\$ 22,630
Total # of Full Time Equivalent Employees	0.10	0.10	0.10	0.10
Total Marina Slip Revenue	\$ 48,125	\$ 49,390	\$ 48,960	\$ 48,960
Outputs				
44 Slip Capacity	44	44	44	44
Efficiency				
Average Cost per Marina Slip Rental	\$ 250.61	\$ 314.95	\$ 371.14	\$ 514.32
O&M Cost per Capita	\$ 0.64	\$ 0.79	\$ 0.92	\$ 1.26
Effectiveness				
% of Marina Program Cost Recovery	436.43%	356.40%	299.82%	216.35%

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

FUND 015 - MARINA BOAT BASIN

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted	
		2016-17	2017-18	Budget	Budget	Year End	Budget	
REVENUE DETAIL								
Charges For Services								
2000-347.05-92	Rent - Marina Slips	\$ 48,125	\$ 49,390	\$ 48,000	\$ 48,000	\$ 48,960	\$ 48,960	
	Total Charges For Services	48,125	49,390	48,000	48,000	48,960	48,960	
Miscellaneous Revenue								
2000-361.01-00	Investments	2,826	3,290	4,080	4,080	4,080	4,080	
2000-361.50-00	Market Value Adj	(2,229)	(4,158)	-	-	-	-	
	Total Miscellaneous Revenue	597	(868)	4,080	4,080	4,080	4,080	
Miscellaneous Revenue								
2000-381.01-00	Tsfr From General Fund	-	-	-	-	-	36,000	
2000-389.01-00	Balance Carryforward	-	-	144,240	144,240	151,670	96,390	
	Total Miscellaneous Revenue	-	-	144,240	144,240	151,670	132,390	
Total Marina Boat Basin Revenue								
		\$ 48,722	\$ 48,522	\$ 196,320	\$ 196,320	\$ 204,710	\$ 185,430	

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

Fund: Marina Boat Basin	Department: Marina	Fund #: 015
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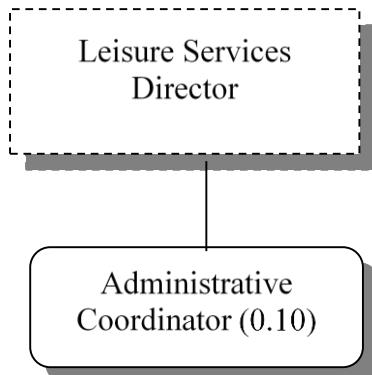
EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Adopted	
		2016-17	2017-18	Budget	Budget	Estimated	Budget
Personnel Services							
2057-575.12-01	Salaries & Wages	\$ 3,275	\$ 3,299	\$ 3,510	\$ 3,510	\$ 3,670	\$ 3,830
	Salaries & Wages Sub-Total	3,275	3,299	3,510	3,510	3,670	3,830
2057-575.21-00	Fica Taxes	265	274	270	270	280	300
2057-575.22-00	Retirement	283	248	290	290	300	300
2057-575.23-00	Life & Health Insurance	458	404	230	230	50	410
	Benefits Sub-Total	1,006	926	790	790	630	1,010
	Total Personnel Services	4,281	4,225	4,300	4,300	4,300	4,840
Operating Expenses							
2057-575.43-00	Utility Services	3,521	4,089	4,660	4,660	4,280	4,690
2057-575.46-01	Building & Grounds Maint	3,225	1,794	4,000	4,000	4,000	9,350
2057-575.49-30	Other Current Charges	-	-	500	500	500	500
2057-575.52-40	Builders Supplies	-	3,750	2,250	2,250	2,250	2,250
2057-575.52-51	Builders Supplies	-	-	1,000	1,000	1,000	1,000
	Total Operating Expenses	6,746	9,633	12,410	12,410	12,030	17,790
Capital Expenses							
2057-575.63-00	Imprv Other Than Bldgs	-	-	60,000	60,000	60,000	125,000
	Total Capital Expenses	-	-	60,000	60,000	60,000	125,000
Indirect Allocations							
2057-575.94-34	Bldg Maint Reimb	29,990	27,520	31,990	31,990	31,990	35,910
	Total Indirect Allocations	29,990	27,520	31,990	31,990	31,990	35,910
	Total Marina Boat Basin	\$ 41,017	\$ 41,378	\$ 108,700	\$ 108,700	\$ 108,320	\$ 183,540
Non-Classified							
2099-588.99-01	Fund Reserve	\$ -	\$ -	\$ 87,620	\$ 87,620	\$ 96,390	\$ 1,890
	Total Non-Classified	-	-	87,620	87,620	96,390	1,890
	Total Marina Boat Basin	\$ 41,017	\$ 41,378	\$ 196,320	\$ 196,320	\$ 204,710	\$ 185,430

FUNDING SOURCE

Program Expenditure Budget	\$ 11,027	\$ 13,858	\$ 16,710	\$ 16,710	\$ 16,330	\$ 22,630
Less Revenues Generated:						
347 Culture & Recreation	48,125	49,390	48,000	48,000	48,960	48,960
Net Unsupported/(Supported) Budget	\$ (37,098)	\$ (35,532)	\$ (31,290)	\$ (31,290)	\$ (32,630)	\$ (26,330)
% Of Budget Supported By Program	436.4%	356.4%	287.3%	287.3%	299.8%	216.3%

Organizational Chart
MARINA BOAT BASIN



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 17/18	ADOPTED FY 18/19	ADOPTED FY 19/20
Administrative Coordinator	121	0.10	0.10	0.10
Total Division		0.10	0.10	0.10

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

FUND 017 - CITY TREE BANK

Acct #	Account Description	Actual	2016-17	Actual	2017-18	Adopted	Budget	Adjusted	Budget	Estimated	Budget
				2018-19	2018-19	2018-19	2018-19	2018-19	2018-19	2018-19	2019-20

REVENUE DETAIL

Charges For Services

2000-342.06-10 Fee in Lieu of Tree Replacement	\$ 9,660	\$ 108,000	\$ 15,000	\$ 15,000	\$ 32,000	\$ 15,000
Total Permits, Fees & Special Assessments	9,660	108,000	15,000	15,000	32,000	15,000

Miscellaneous Revenue

2000-361.01-00 Investments	191	1,330	90	90	2,500	2,500
2000-361.50-00 Market Value Adj	(157)	(1,432)	-	-	-	-
2000-366.21-00 Donation/Private	-	3,316	-	-	-	-
Total Miscellaneous Revenue	34	3,214	90	90	2,500	2,500

Miscellaneous Revenue

2000-389.01-00 Balance Carryforward	-	-	43,130	43,130	90,580	85,080
Total Miscellaneous Revenue	-	-	43,130	43,130	90,580	85,080

Total City Tree Bank Revenue \$ 9,694 \$ 111,214 \$ 58,220 \$ 58,220 \$ 125,080 \$ 102,580

EXPENDITURE DETAIL

Operating Expenses

2024-524.49-30 Other Current Charges	650	-	19,000	17,000	17,000	19,000
2024-524.49-31 Tree Purchases / Reforestation	6,463	30,859	21,000	23,000	23,000	44,000
2024-524.49-32 Education	353	-	-	-	-	-
Total Operating Expenses	7,466	30,859	40,000	40,000	40,000	63,000

Non-Expendable Disbursement

2099-588.99-03 Fund Reserve Designated	-	-	18,220	18,220	85,080	39,580
Total Non-Expendable Disbursement	-	-	18,220	18,220	85,080	39,580
Total City Tree Bank	\$ 7,466	\$ 30,859	\$ 58,220	\$ 58,220	\$ 125,080	\$ 102,580

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

FUND 060 - MULTIMODAL IMPACT FEES TRUST FUND

Acct #	Account Description	Actual		Adopted	Adjusted	Estimated	Adopted
		2016-17	2017-18	Budget	Budget	Year End	Budget

REVENUE DETAIL

Permits, Fees & Special Assessments

6000-324.03-10 Residential Impact Fees	\$ 31,527	\$ 7,501	\$ 47,000	\$ 47,000	\$ 360,000	\$ 19,000
6000-324.03-20 Commercial Impact Fees	5,256	7,740	12,000	12,000	30,000	12,000
Total Permits, Fees & Special Assessments	36,783	15,241	59,000	59,000	390,000	31,000

Miscellaneous Revenue

6000-361.01-00 Investments	644	1,499	9,450	9,450	15,000	20,000
6000-361.50-00 Market Value Adj	(1,050)	(2,220)	-	-	-	-
Total Miscellaneous Revenue	(406)	(721)	9,450	9,450	15,000	20,000

Miscellaneous Revenue

6000-381.64-00 Trsf From Transp Impact Fund	-	-	322,210	322,210	479,350	-
6000-389.01-00 Balance Carryforward	-	-	185,490	185,490	72,700	707,050
Total Miscellaneous Revenue	-	-	507,700	507,700	552,050	707,050

Total Multimodal Impact Fee Revenue

\$ 36,377	\$ 14,520	\$ 576,150	\$ 576,150	\$ 957,050	\$ 758,050
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EXPENDITURE DETAIL

Capital Expenses

6031-541.63-00 Improv Other Than Bldgs	\$ -	\$ -	\$ 250,000	\$ 260,050	\$ 250,000	\$ -
Total Capital Expenses	-	-	250,000	260,050	250,000	-

Non-Classfied

6099-588.99-01 Fund Reserve	-	-	326,150	316,100	707,050	758,050
Total Non-Classified	-	-	326,150	316,100	707,050	758,050
Total Multimodal Impact Fee Fund	\$ -	\$ -	\$ 576,150	\$ 576,150	\$ 957,050	\$ 758,050

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

FUND 061 - LAW ENFORCEMENT FUND

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2016-17	2017-18	Budget	Budget	Year End	Budget

REVENUE DETAIL

Intergovernmental Revenue

6000-335.09-00 Other Grants	\$ 2,273	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Intergovernmental Revenue		2,273					

Miscellaneous Revenue

6000-381.01-00 Tsfr From General Fund	5,226						
6000-389.01-00 Balance Carryforward		-	-	-	-	2,060	2,060
Total Miscellaneous Revenue		5,226		-	-	2,060	2,060
Total Law Enforcement Trust Revenue	\$ 7,499	\$ -	\$ -	\$ -	\$ -	\$ 2,060	\$ 2,060

EXPENDITURE DETAIL

Capital Expenses

6021-521.64-40 Special Equipment	\$ 5,434	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Capital Expenses		5,434		-	-	-	-

Non-Classified

6099-588.99-03 Fund Reserve	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,060	\$ 2,060
Total Non-Classified		-	-	-	-	2,060	2,060
Total Law Enforcement Trust Fund	\$ 5,434	\$ -	\$ -	\$ -	\$ -	\$ 2,060	\$ 2,060

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

FUND 062 - STREET LIGHT ASSESSMENT FUND

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2016-17	2017-18	2018-19	2018-19	Year End	2018-19

REVENUE DETAIL

Charges For Services

6000-325.02-00 Street Light Assessment	\$ 246,298	\$ 245,270	\$ 245,770	\$ 245,770	\$ 245,770	\$ 245,770
Total Charges For Services	246,298	245,270	245,770	245,770	245,770	245,770

Miscellaneous Revenue

6000-361.01-00 Investments	1,351	1,473	1,320	1,320	1,320	1,320
6000-361.50-00 Market Value Adj	(1,069)	(1,868)	-	-	-	-
Total Miscellaneous Revenue	282	(395)	1,320	1,320	1,320	1,320

Miscellaneous Revenue

6000-381.01-00 Tsfr From General Fund	7,650	7,650	7,650	7,650	7,650	7,650
6000-389.01-00 Balance Carryforward	-	-	66,880	66,880	62,040	92,340
Total Miscellaneous Revenue	7,650	7,650	74,530	74,530	69,690	99,990

Total Street Light Fund Revenue **\$ 254,230** **\$ 252,525** **\$ 321,620** **\$ 321,620** **\$ 316,780** **\$ 347,080**

EXPENDITURE DETAIL

Operating Expenses

6031-541.43-00 Utility Services	254,287	256,629	254,000	254,000	224,440	232,000
Total Operating Expenses	254,561	256,629	254,000	254,000	224,440	232,000

Non-Classified

6099-588.99-03 Fund Reserve Designated	-	-	67,620	67,620	92,340	115,080
Total Non-Classified	-	-	67,620	67,620	92,340	115,080

Total Street Light Fund **\$ 254,561** **\$ 256,629** **\$ 321,620** **\$ 321,620** **\$ 316,780** **\$ 347,080**

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

FUND 063 - PARKLAND FUND

Acct #	Account Description	Actual	Adopted	Adjusted	Estimated	Adopted	
		2016-17	2017-18	Budget	Budget	Year End	
REVENUE DETAIL							
Permits, Fees & Special Assessments							
6000-324.06-10	Residential Impact Fees	\$ 17,325	\$ 4,095	\$ 12,600	\$ 12,600	\$ 5,000	
6000-324.06-20	Development Parkland Fees	186,893	-	15,000	175,000	162,000	
Total Permits, Fees & Special Assessments		204,218	4,095	27,600	187,600	167,000	
Intergovernmental Revenue							
6000-331.05-00	Economic Environment	-	-	78,500	78,500	-	
6000-335.09-00	Other Grants	7,928	-	-	-	-	
6000-338.07-00	Other Grants	-	-	-	78,500	78,500	
Total Intergovernmental Revenue		7,928	-	78,500	157,000	78,500	
Miscellaneous Revenue							
6000-361.01-00	Investments	13,454	16,857	10,970	10,970	16,000	
6000-361.50-00	Market Value Adj	(11,036)	(21,011)	-	-	-	
Total Miscellaneous Revenue		2,418	(4,154)	10,970	10,970	16,000	
Miscellaneous Revenue							
6000-366.20-00	Parkland	7,765	17,943	-	-	-	
6000-366.21-00	Donation/Private	105,500	6,300	-	45,688	45,690	
6000-381.01-00	Transfer from General Fund	200,000	217,050	-	-	-	
6000-381.32-00	Transfer from Capital Project	-	-	-	-	100,000	
6000-389.01-00	Balance Carryforward	-	-	190,400	975,116	928,910	
Total Miscellaneous Revenue		313,265	241,293	190,400	1,020,804	974,600	
Total Parkland Fund Revenue		\$ 527,829	\$ 241,234	\$ 307,470	\$ 1,376,374	\$ 1,236,100	
EXPENDITURE DETAIL							
Operating Expenses							
6058-572.46-01	Building & Grounds Maint.	\$ -	\$ 10,956	\$ -	\$ -	\$ -	
6058-572.49-30	Other Current Charges	19,312	6,177	28,500	29,352	29,350	
Total Operating Expenses		19,312	17,133	28,500	29,352	28,500	
Capital Expenses							
6058-572.61-00	Land	-	-	-	217,050	217,050	
6058-572.63-00	Improv Other Than Bldgs	77,008	149,562	273,520	1,046,022	900,680	
Total Capital Expenses		77,008	149,562	273,520	1,263,072	1,117,730	
Other Expenditures							
6094-584.71-01	Principal Payment (Lease - Elm St)	5,000	5,000	5,000	5,000	5,000	
Total Other Expenditures		5,000	5,000	5,000	5,000	5,000	
Non-Classified							
6099-588.99-03	Fund Reserve Designated	-	-	450	78,950	84,020	
Total Non-Classified		-	-	450	78,950	84,020	
Total Parkland Fund		\$ 101,320	\$ 171,695	\$ 307,470	\$ 1,376,374	\$ 1,236,100	

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

FUND 064 - TRANSPORTATION IMPACT FEE FUND

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2016-17	2017-18	Budget	Budget	Year End	Budget

REVENUE DETAIL

Miscellaneous Revenue

6000-361.01-00 Investments	10,377	11,546	-	-	-	-	-
6000-361.50-00 Market Value Adj	(8,189)	(14,901)	-	-	-	-	-
Total Miscellaneous Revenue	2,188	(3,355)	-	-	-	-	-
<hr/>							
Miscellaneous Revenue							
6000-389.01-00 Balance Carryforward	-	-	322,210	359,474	513,110	-	-
Total Miscellaneous Revenue	-	-	322,210	359,474	513,110	-	-
<hr/>							
Total Transportation Impact Fee Revenue	\$ 2,188	\$ (3,355)	\$ 322,210	\$ 359,474	\$ 513,110	\$ -	-

EXPENDITURE DETAIL

Capital Expenses

6031-541.63-00 Imprv Other Than Buildings	\$ -	\$ 6,284	\$ -	\$ 37,264	\$ 33,760	\$ -	-
Total Capital Expenses	-	6,284	-	37,264	33,760	-	-

Other Expenditures

6095-581.91-60 Tsfr To Mobility	-	-	322,210	322,210	479,350	-	-
Total Other Expenditures	-	-	322,210	322,210	479,350	-	-
<hr/>							
Total Transportation Impact Fee Fund	\$ -	\$ 6,284	\$ 322,210	\$ 359,474	\$ 513,110	\$ -	-

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

FUND 065 - LIBRARY IMPACT FEE FUND

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2016-17	2017-18	Budget	Budget	Year End	Budget

REVENUE DETAIL

Permits, Fees & Special Assessments

6000-324.06-10 Residential Impact Fees	\$ 21,065	\$ 5,362	\$ 10,000	\$ 10,000	\$ 15,000	\$ 10,000
Total Permits, Fees & Special Assessments	21,065	5,362	10,000	10,000	15,000	10,000

Miscellaneous Revenue

6000-361.01-00 Investments	911	1,313	520	520	2,000	2,500
6000-361.50-00 Market Value Adj	(742)	(1,677)	-	-	-	-
Total Miscellaneous Revenue	169	(364)	520	520	2,000	2,500

Miscellaneous Revenue

6000-389.01-00 Balance Carryforward	-	-	65,790	65,790	60,270	77,270
Total Miscellaneous Revenue	-	-	65,790	65,790	60,270	77,270
Total Library Impact Fee Trust Revenue						
	\$ 21,234	\$ 4,998	\$ 76,310	\$ 76,310	\$ 77,270	\$ 89,770

EXPENDITURE DETAIL

Non-Classified

6099-588.99-01 Fund Reserve	\$ -	\$ -	\$ 76,310	\$ 76,310	\$ 77,270	\$ 89,770
Total Non-Classified	-	-	76,310	76,310	77,270	89,770
Total Library Impact Fee Trust Fund						
	\$ -	\$ -	\$ 76,310	\$ 76,310	\$ 77,270	\$ 89,770

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET



COMMUNITY REDEVELOPMENT AGENCY

In 1992, the City of Safety Harbor established a Community Redevelopment Agency (CRA) to guide the implementation of the Safety Harbor Downtown Master Plan. Since its creation, the CRA has been successful in improving the physical and economic conditions of the district through strategic investments in public facilities and infrastructure and by providing matching grants to encourage the redevelopment, rehabilitation, and reuse of vacant and underutilized buildings. The CRA uses Tax Increment Financing (TIF) as its primary method of funding community redevelopment projects and initiatives.

Current and Prior Year Accomplishments (FY 18-19)

Implementation of the Downtown Master Plan is motivated by the City's desire to achieve its vision of becoming a vibrant destination city with a unique quality of life – a City is successful in balancing responsible, innovative growth with careful preservation of its small town atmosphere, its quaint character, and its valued treasures. According to the Citizen Survey performed in tandem with the visioning process, the majority of residents feel that the City, in addition to ensuring public safety and protecting the environment, should concentrate its redevelopment efforts on: (1) addressing traffic safety and parking issues; (2) bringing in more dining and retail stores Downtown, (3) encouraging compatible economic development and diversification of the tax base; and (4) addressing the availability of affordable housing.

A process to update the Downtown Masterplan Update began in FY 18-19. This amendment will change the character district map for Baranoff Oak Park to "Public", modify the height in portions of the Community Town Center, Public, and Traditional Neighborhood Development-1 character districts to three stories/35', and update the objectives list and Tax Increment Financing eligibility requirements. The City Commission is scheduled to adopt the amendment in November of 2019 and the amendment is scheduled to be effective in December of 2019.

In FY 18-19, the following projects were funded by the Community Redevelopment Agency (CRA):

Economic Development

- The CRA funded the reimbursement of parkland impact fees for the Safety Harbor Mixed Use project located at Main Street and 2nd Avenue N., as approved in the development agreement between the City of Safety Harbor and Bay to Bay Properties (Resolution 2017-22).

Arts, Preservation, Culture and Environment

- The CRA funded holiday-themed local art that were on display during November and December and during the Harbor Holiday event.
- The CRA funded the installation of LED lighting in public facilities and streetlights.

Economic Development

- The CRA approved \$65,281.85 in downtown partnership grants in two cycles. Non-residential grants were approved for Safety Harbor N Such, the Postal Annex, Troubled Waters Microbrewery, SHAMC, Paradise Restaurant, 324 Main Street (Tonicity) and 737 Main Street. Grant categories included mural, façade, and interior renovation.

Streetscape/Transportation

- The Main Street irrigation and landscape improvement was completed.

Land Acquisition

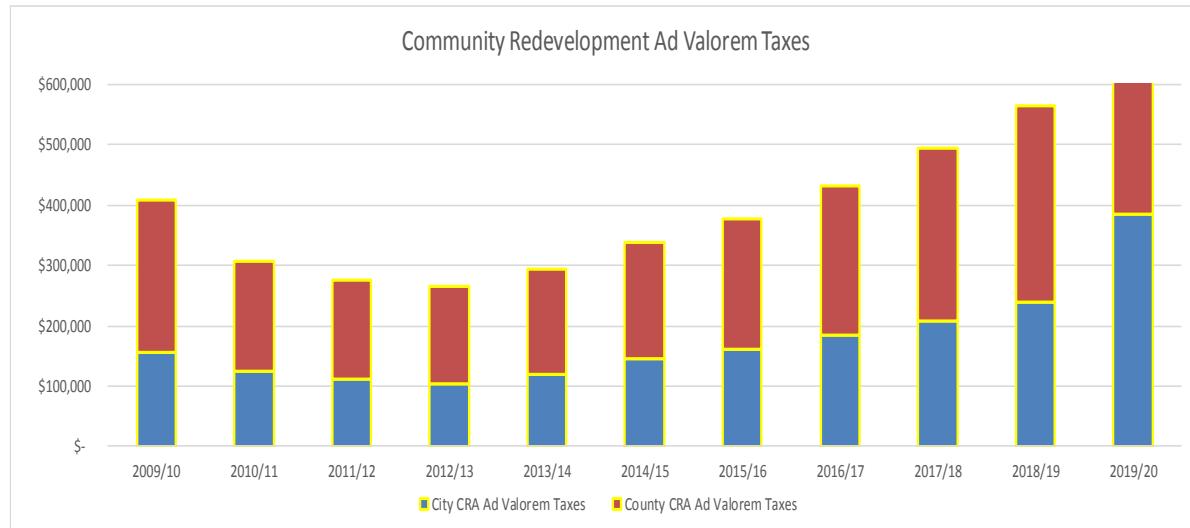
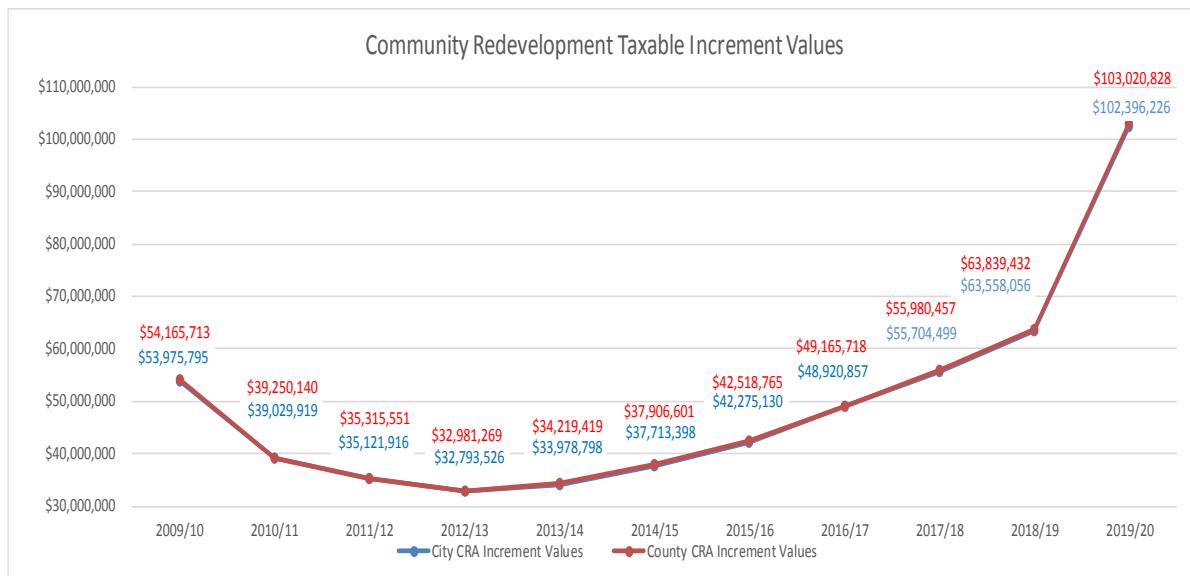
- CRA funds were used to pay debt associated with the Waterfront Park and Baranoff Oak Park land purchases.

Fiscal Year 2020 Goals

Goals for FY 2020 include design of the library addition, refurbishment of the Marina restrooms, completion of the LED lighting replacement project, and a public art installation at Waterfront Park. In addition, the budget includes continuation of the Downtown Partnership Grant program and Public Art program. CRA funds will be used to pay debt associated with the Waterfront Park and Baranoff Oak Park land purchases.

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

COMMUNITY REDEVELOPMENT AGENCY
CITY AND COUNTY TAXABLE VALUATIONS AND AD VALOREM TAXES



Fiscal Year	City					County					Total CRA Tax @ 95%
	Base Year Taxable Value	Increment Value	Millage	Tax @ 95%		Base Year Taxable Value	Increment Value	Millage	Tax @ 95%		
2009/10	\$ 85,919,875	\$31,944,080	\$ 53,975,795	3.0674	\$ 157,287	\$ 86,109,793	\$31,944,080	\$ 54,165,713	4.8730	\$250,752	\$408,039
2010/11	\$ 70,973,999	\$31,944,080	\$ 39,029,919	3.3808	\$ 125,355	\$ 71,194,220	\$31,944,080	\$ 39,250,140	4.8730	\$181,703	\$307,057
2011/12	\$ 67,065,996	\$31,944,080	\$ 35,121,916	3.3808	\$ 112,803	\$ 67,259,631	\$31,944,080	\$ 35,315,551	4.8730	\$163,488	\$276,291
2012/13	\$ 64,737,606	\$31,944,080	\$ 32,793,526	3.3808	\$ 105,325	\$ 64,925,349	\$31,944,080	\$ 32,981,269	5.0727	\$158,939	\$264,264
2013/14	\$ 65,922,878	\$31,944,080	\$ 33,978,798	3.7343	\$ 120,543	\$ 66,163,499	\$31,944,080	\$ 34,219,419	5.3377	\$173,520	\$294,063
2014/15	\$ 69,657,478	\$31,944,080	\$ 37,713,398	4.0479	\$ 145,027	\$ 69,850,681	\$31,944,080	\$ 37,906,601	5.3377	\$192,217	\$337,244
2015/16	\$ 74,219,210	\$31,944,080	\$ 42,275,130	4.0479	\$ 162,569	\$ 74,462,845	\$31,944,080	\$ 42,518,765	5.3377	\$215,605	\$378,174
2016/17	\$ 80,864,937	\$31,944,080	\$ 48,920,857	3.9500	\$ 183,576	\$ 81,109,798	\$31,944,080	\$ 49,165,718	5.3377	\$249,310	\$432,884
2017/18	\$ 87,648,579	\$31,944,080	\$ 55,704,499	3.9500	\$ 209,031	\$ 87,924,537	\$31,944,080	\$ 55,980,457	5.3590	\$284,999	\$494,028
2018/19	\$ 95,502,136	\$31,944,080	\$ 63,558,056	3.9500	\$ 238,502	\$ 95,783,512	\$31,944,080	\$ 63,839,432	5.3590	\$325,010	\$563,511
2019/20	\$134,340,306	\$31,944,080	\$102,396,226	3.9500	\$ 384,242	\$134,964,908	\$31,944,080	\$103,020,828	5.3590	\$524,484	\$908,726

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

COMMUNITY REDEVELOPMENT AGENCY
PROPOSED REVENUES AND EXPENDITURES

Expenditures	Project	Adopted Revenues	Adopted Expenditures
Revenues			
Ad valorem taxes - City of Safety Harbor		384,240	
Ad valorem taxes - Pinellas County		524,480	
Interest and investment income		8,000	
Balance Carryforward		155,750	
Expenditures			
Personnel Services			
Banners	CRBANN	3,000	
C/R façade and partnership incentives	CRGRNT	95,000	
CSX land lease	CRCSXSL	470	
Decorative lighting	CRLITE	5,000	
District fees	CRFEES	920	
Marketing	CRMRKT	5,000	
Sidewalks R/R	CRSWRR	25,000	
Signage	CRSIGN	15,000	
Streetscaping	CRSTSC	20,000	
Total Other Current Charges		169,390	
Gazebo Improvements	CRGAZB	16,000	
Library design	LB2020	300,000	
Main Street bricks	ST0028	100,000	
Public Art Committee	CRAART	100,000	
Refurbish Marina Restrooms	CRREST	16,000	
Total Improvements Other Than Buildings		532,000	
Transfer Out to General Fund		157,000	
Transfer Out to 2018 Debt (Baranoff Oak)		132,000	
Total Transfers Out		289,000	
Subtotal CRA Expenditures			
Budgeted fund reserve		34,150	
Total		\$ 1,072,470	\$ 1,072,470

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

FUND 067 - COMMUNITY REDEVELOPMENT AGENCY

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted	
		2016-17	2017-18	Budget	Budget	Year End	Budget	
REVENUE DETAIL								
Ad Valorem Taxes								
6500-311.01-00	Ad Valorem	\$ 432,886	\$ 494,030	\$ 563,510	\$ 563,510	\$ 563,510	\$ 908,720	
	Total Ad Valorem Taxes	432,886	494,030	563,510	563,510	563,510	908,720	
Miscellaneous Revenue								
6500-361.01-00	Investments	8,238	10,308	9,570	9,570	9,570	8,000	
6500-361.50-00	Market Value Adj	(6,580)	(11,656)	-	-	-	-	
6500-369.09-00	Miscellaneous Revenue	-	63	-	-	-	-	
	Total Miscellaneous Revenue	1,658	(1,285)	9,570	9,570	9,570	8,000	
6500-389.01-00	Balance Carryforward	-	-	232,090	608,307	584,060	155,750	
Total Community Redevelopment Agency		\$ 434,544	\$ 492,745	\$ 805,170	\$ 1,181,387	\$ 1,157,140	\$ 1,072,470	

Fund: Community Redevelopment Agency	Department: Community Redevelopment Agency	Fund #: 067
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Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted	
		2016-17	2017-18	Budget	Budget	Year End	Budget	
EXPENDITURE DETAIL								
Personnel Services								
6517-515.12-01	Salaries & Wages	\$ 32,374	\$ 33,083	\$ 34,060	\$ 34,060	\$ 34,060	\$ 35,420	
	Salaries & Wages Sub-Total	32,374	33,083	34,060	34,060	34,060	35,420	
6517-515.21-00	Fica Taxes	2,384	2,411	2,610	2,610	2,610	2,710	
6517-515.22-00	Retirement	3,238	3,296	3,400	3,400	3,400	3,530	
6517-515.23-00	Life & Health Insurance	4,160	4,992	5,010	5,010	6,140	6,270	
	Benefits Sub-Total	9,782	10,699	11,020	11,020	12,150	12,510	
	Total Personnel Services	42,156	43,782	45,080	45,080	46,210	47,930	
Operating Expenses								
6517-515.49-30	Other Current Charges	118,522	100,579	341,980	387,535	319,350	169,390	
	Total Operating Expenses	118,522	100,579	341,980	387,535	319,350	169,390	
Capital Expenses								
6517-515.63-00	Improv Other Than Bldgs	273,504	286,785	85,000	395,715	312,830	532,000	
	Total Capital Expenses	273,504	286,785	85,000	395,715	312,830	532,000	
Non-Expendable Disbursement								
6595-581.91-01	Trf To General Fund	157,000	157,000	157,000	157,000	157,000	157,000	
6595-581.91-27	Trf To 2018 Debt (GOVT)	-	-	31,500	166,000	166,000	132,000	
6599-588.99-02	Reserved For Future Exp	-	-	144,610	30,057	155,750	34,150	
	Total Non-Expendable Disbursement	157,000	157,000	333,110	353,057	478,750	323,150	
Total Community Redevelopment Agency		\$ 591,182	\$ 588,146	\$ 805,170	\$ 1,181,387	\$ 1,157,140	\$ 1,072,470	

Organizational Chart

COMMUNITY REDEVELOPMENT AGENCY



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 17/18	ADOPTED FY 18/19	ADOPTED FY 19/20
City Manager	CM	0.10	0.10	0.10
Community Development Director	133	0.20	0.20	0.20
Total Division		0.30	0.30	0.30

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET



CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

FUND 074 - STREET ASSESSMENT

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2016-17	2017-18	2018-19	2018-19	Year End	2019-20

REVENUE DETAIL

Permits, Fees & Special Assessments

2000-325.01-10 Interest/Street Assessments	\$ 100	\$ 49	\$ 100	\$ 100	\$ 10	\$ -
Total Permits, Fees & Special Assessments	100	49	100	100	10	-

Miscellaneous Revenue

2000-363.31-00 Street Assessments	-	1,208	-	-	-	-
2000-389.01-00 Balance Carryforward	-	-	35,440	35,440	36,600	36,610
Total Miscellaneous Revenue	-	1,208	35,440	35,440	36,600	36,610
Total Street Assessment Revenue	\$ 100	\$ 1,257	\$ 35,540	\$ 35,540	\$ 36,610	\$ 36,610

EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adjusted	Adjusted	Adopted	
		2016-17	2017-18	2018-19	2018-19	Estimated	Budget

Non-Classified

2099-588.99-01 Fund Reserve	-	-	35,540	35,540	36,610	36,610
Total Non-Classified	-	-	35,540	35,540	36,610	36,610
Total Street Assessment	\$ -	\$ -	\$ 35,540	\$ 35,540	\$ 36,610	\$ 36,610

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET



ENTERPRISE FUNDS



Enterprise Funds Revenue Sources

The City maintains three Enterprise Funds and uses these funds to account for its Stormwater (drainage) operation, Water and Wastewater operations and Sanitation operation. The Enterprise operations are funded primarily from user fees and charges.

The Stormwater Utility rate for one equivalent residential unit (ERU) was raised from \$7.25/month to \$8.50/month effective January 1, 2017 per the utility rate study conducted by Stantec (formerly Burton & Associates) and approved by City Commission in October 2016. The rate increased to \$10.00/month October 1, 2017, \$10.30 on October 1, 2018 and will increase by 3% to \$10.61 on October 1, 2019.

The approved utility rate study provided for annual 11.5% Water and Wastewater rate increases effective January 1, 2017 through fiscal year 2021.

	Effective 1/1/2017	Effective 10/1/2017	Effective 10/1/2018	Effective 10/1/2019	Effective 10/1/2020
The FY 2020 Budget is based on the following rates:					
Customer Charge	\$ 1.97	\$ 2.20	\$ 2.45	\$ 2.73	\$ 3.04
Base charge for Water service, monthly	\$ 12.79	\$ 14.26	\$ 15.90	\$ 17.73	\$ 19.77
Base charge for Sewer service, monthly	\$ 13.74	\$ 15.32	\$ 17.08	\$ 19.04	\$ 21.23
Flat charge for Sanitation service, monthly	\$ 22.32	\$ 22.32	\$ 22.32	\$ 22.32	TBD
Flat charge for Stormwater service (per residential unit)	\$ 8.50	\$ 10.00	\$ 10.30	\$ 10.61	\$ 10.93
Flat charge for Recycling service, monthly	\$ 2.77	\$ 2.77	\$ 2.77	\$ 2.77	TBD

Plus: Consumption rates for Water (based on thousand gallons):

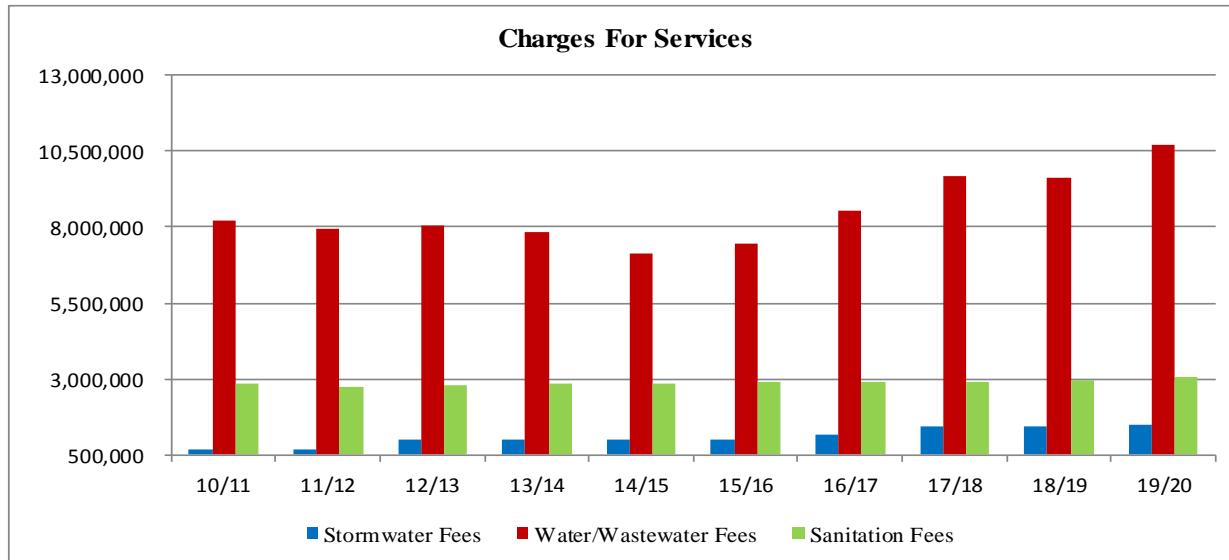
0.0 - 5.0 gallons	\$ 2.36	\$ 2.63	\$ 2.93	\$ 3.27	\$ 3.56
5.0 - 10.0 gallons	\$ 5.90	\$ 6.58	\$ 7.34	\$ 8.18	\$ 9.12
10.0 - 20.0 gallons	\$ 13.28	\$ 14.81	\$ 16.51	\$ 18.41	\$ 20.53
Over 20.0 gallons	\$ 19.18	\$ 21.39	\$ 23.85	\$ 26.59	\$ 29.65

Plus: Consumption rates for Sewer (based on thousand gallons of water used):

0.0 - 15.0 gallons	\$ 4.85	\$ 5.41	\$ 6.03	\$ 6.72	\$ 7.49
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Outside City Limits - Rates are 25% higher

For FY 2020, Stormwater Utility Fee revenue is budgeted at **\$1,489,500**; Water and Wastewater revenues are budgeted at **\$10,709,230**; and Sanitation revenues are budgeted at **\$3,039,800**. These estimates are based on historical trend analyses of consumption and the newly adopted rate structure.



Public Works Department

Stormwater Division

The Stormwater Division is responsible for the maintenance, care, and treatment of all the City's stormwater systems. The stormwater system is comprised of pipes, structures, creeks, swales, ditches, CDS units/baffle boxes, and ponds. The main function of the Stormwater Division is to protect both public and private property by maintaining positive flow of stormwater, to prevent flooding, yet sustaining nature's hydrological balance. The Stormwater Division ensures compliance of the City's stormwater systems with all state and federal laws along with completing the annual NPDES report as a co-permittee with Pinellas County.

Current and Prior Year Accomplishments

The Stormwater Division consistently inspects and maintains the City's stormwater pipes and 1,456 structures. These inspections are completed by zone. Staff completed yearly maintenance on the City's two (2) CDS units and nine (9) baffle boxes. Crews have been actively maintaining 13.91 miles of creeks, ditches, and swales for flow as well as mowing and removing invasive vegetation during the heavy growing season. The City contracts aquatic maintenance for 28 ponds. The contractor completes monthly maintenance, ensuring that invasive plants or algae do not grow. The City also contracts street sweeping services of 938 curb miles. The Division completed heavy maintenance such as dredging of Mullet Creek and Swan Lake outfall. Design is currently being completed for rehabilitation of erosion at 5th St. Pond and Mullet Creek.



Fiscal Year 2020 Goals



The City will continue with yearly pipe lining to line deteriorated corrugated metal (CMP) stormwater pipes. Lining helps to improve the quality of stormwater flowing into the waterways, and protect the infrastructure, by sealing any voids in the stormwater pipes to avoid soil intrusion. Staff will continue with routine maintenance of pipes, structures, creeks, swales, ditches, CDS units, baffle boxes, and ponds.

Long-Term Vision and Future Financial Impact

As new stormwater rules are implemented, and regulations change, so do the needs of the Public Works Divisions. Staff continues to monitor changes in NPDES permitting and making changes to operations, inspections, and maintenance as required. The Stormwater Division will continue to work with Code Enforcement in the education of residents and businesses in stormwater codes in order to protect the City's waterways and improve water quality.



STORMWATER PERFORMANCE INDICATORS
FUND: 011 DEPARTMENT: 2037

	Actual 2016-17	Actual 2017-18	Estimated 2018-19	Adopted 2019-20
Jurisdiction Data				
Population	17,269	17,569	17,844	18,031
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	180.71	181.71	186.92	186.31
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 551,778	\$ 655,270	\$ 614,090	\$ 620,210
Total # of Full Time Equivalent Employees	5.40	5.40	5.40	5.40
Outputs				
# of Service Requests Completed	55	54	92	94
# of Emergency Calls Responded to	7	1	5	5
# of Outfalls Cleaned	73	74	75	75
# of Catch Basins	1,436	1,456	1,456	1,456
# of Catch Basins Repaired	7	7	7	7
# of Catch Basins Cleaned	398	453	362	369
Square Miles of Drainage Basins (Creeks)	12.88	13.91	13.91	13.91
Feet of Storm Drain/Pipe Cleaned	4,500	3,618	3,690	3,764
Miles of Ditches/Creeks	12.88	13.91	13.91	13.91
Miles of Ditches/Creeks Cleaned	7.83	7.11	7.25	7.40
Efficiency				
O&M Cost per Capita	\$ 31.95	\$ 37.30	\$ 34.41	\$ 34.40
O&M Cost per Full Time Equiv. Employee	\$ 102,181	\$ 121,346	\$ 113,720	\$ 114,854
Per Capita per Full Time Equiv. Employee	3,198	3,254	3,304	3,339
% of Service Requests Compl. Within 5 Days	45%	46%	47%	48%

*Larger number of storm drain/pipe cleaned due to Hurricane Irma

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

FUND 011 - STORMWATER

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted	
		2016-17	2017-18	2018-19	2018-19	Year End	2019-20	
REVENUE DETAIL								
Permits, Fees & Special Assessments								
2000-329.08-00	Stormwater Fee	\$ 1,149,837	\$ 1,399,020	\$ 1,446,120	\$ 1,446,120	\$ 1,446,120	\$ 1,489,500	
	Total Permits, Fees & Special Assessments	<u>1,149,837</u>	<u>1,399,020</u>	<u>1,446,120</u>	<u>1,446,120</u>	<u>1,446,120</u>	<u>1,489,500</u>	
Intergovernmental Revenue								
2000-331.03-90	Other Physical Environment	(1,091)	-	-	-	-	-	
2000-335.09-00	Other Grants	-	56,908	-	-	-	-	
	Total Intergovernmental Revenue	<u>(1,091)</u>	<u>56,908</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Miscellaneous Revenue								
2000-361.01-00	Investments	24,973	32,527	24,930	24,930	24,930	24,930	
2000-361.50-00	Market Value Adj	(19,727)	(41,732)	-	-	-	-	
2000-364.01-10	Gain/Loss From Sale/Disp	21,784	6,036	4,800	4,800	4,800	4,800	
2000-369.09-00	Miscellaneous Revenue	170	97	-	-	-	-	
	Total Miscellaneous Revenue	<u>27,200</u>	<u>(3,072)</u>	<u>29,730</u>	<u>29,730</u>	<u>29,730</u>	<u>29,730</u>	
Total Stormwater Revenue								
		\$ 1,175,946	\$ 1,452,856	\$ 2,253,280	\$ 2,577,931	\$ 2,646,610	\$ 2,389,130	

**CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET**

Fund: Stormwater	Department: Stormwater	Fund #: 011
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EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Adopted	
		2016-17	2017-18	2018-19	Budget	Estimated	Budget
Personnel Services							
2037-538.12-01	Salaries & Wages	\$ 208,838	\$ 208,835	\$ 240,020	\$ 239,620	\$ 227,790	\$ 220,090
2037-538.14-00	Overtime	3,989	2,948	2,600	3,600	3,600	2,600
2037-538.16-00	Compensated Annual Leave	4,485	170	-	-	-	-
2037-538.17-00	Compensated Sick Leave	(16,395)	1,320	-	-	-	-
	Salaries & Wages Sub-Total	200,917	213,273	242,620	243,220	231,390	222,690
2037-538.21-00	Fica Taxes	16,207	15,315	18,570	18,570	17,700	17,040
2037-538.22-00	Retirement Contributions	65,514	59,414	22,690	22,690	21,740	17,990
2037-538.23-00	Life & Health Insurance	51,683	67,940	78,660	78,660	90,000	100,810
2037-538.24-00	Workers Compensation	11,292	9,619	10,300	10,300	10,120	10,420
2037-538.26-00	OPEB	1,840	1,036	-	-	-	-
	Benefits Sub-Total	146,536	153,324	130,220	130,220	139,560	146,260
	Total Personnel Services	347,453	366,597	372,840	373,440	370,950	368,950

Operating Expenses

2037-538.32-10	Auditing & Accounting	885	1,460	1,880	1,880	1,880	2,270
2037-538.34-60	Uniform Rental & Laundry	504	461	900	900	900	1,120
2037-538.34-80	Landfill Fees	16,298	21,641	16,000	16,000	16,000	17,000
2037-538.34-90	Other Fees & Contracts	71,620	84,499	118,380	109,380	103,880	107,720
2037-538.40-01	Employee Travel	125	229	650	650	650	650
2037-538.41-00	Communication Services	1,684	2,068	2,390	2,390	2,390	2,520
2037-538.43-00	Utility Services	4,866	5,125	5,340	5,340	5,340	5,770
2037-538.44-00	Rental & Leases	3,900	3,317	6,000	6,059	6,000	6,000
2037-538.45-00	Liability Insurance	6,457	5,500	5,260	5,790	5,790	5,790
2037-538.46-01	Bldg. & Ground Maint	-	266	6,200	5,260	5,260	5,250
2037-538.46-10	Outside Vehicle Repairs	-	-	2,800	2,800	2,800	2,800
2037-538.46-20	Equipment Repairs	826	310	1,500	5,500	5,500	1,500
2037-538.46-40	Maint Contracts	274	310	610	610	610	610
2037-538.49-30	Other Current Charges	790	123	610	1,110	1,100	1,090
2037-538.52-01	Gas	116	142	140	140	120	170
2037-538.52-02	Diesel	2,645	2,845	2,900	2,900	2,800	3,300
2037-538.52-03	Oil & Other Lubricants	208	126	400	400	400	400
2037-538.52-10	Vehicle Parts	1,844	836	3,000	3,000	3,000	3,000
2037-538.52-20	Equipment Parts	4,770	4,933	5,000	5,000	5,000	5,000

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

Fund: Stormwater	Department: Stormwater	Fund #: 011
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EXPENDITURE DETAIL

Acct #	Account Description	Actual		Adopted		Adjusted		Adopted	
		2016-17	2017-18	Budget	2018-19	2018-19	Estimated	Year End	2019-20
2037-538.52-30	Small Tools & Supplies	2,048	2,379	5,000	5,000	5,000	5,000	5,000	5,000
2037-538.52-35	Non-Capital Operating Equip	-	-	-	-	5,000	5,000	5,000	-
2037-538.52-70	Special Clothing/Uniforms	1,688	1,712	2,250	2,250	2,250	2,250	3,130	
2037-538.52-80	Tires & Tubes	742	551	1,200	1,200	1,200	1,200	1,200	
2037-538.52-90	Special Supplies	6,674	7,866	9,000	9,000	9,000	9,000	9,000	
2037-538.52-93	Safety Supplies	712	748	1,800	1,800	1,800	1,800	1,800	
2037-538.53-30	Drainage	69,988	136,314	50,000	41,900	41,900	41,900	50,000	
2037-538.53-33	Drainage - Other	3,500	2,564	5,000	3,470	4,000	4,000	5,000	
2037-538.54-30	Educational Costs	1,161	2,348	3,570	3,570	3,570	3,570	4,170	
2037-538.57-00	Bad Debt	-	-	-	-	-	-	-	
Total Operating Expenses		204,325	288,673	257,780	248,299	243,140	243,140	251,260	

Capital Expenses

2037-538.63-00	Imprv Other Than Building	251,193	281,010	303,000	636,532	627,590	235,000
2037-538.64-01	Automotive Equipment	149,252	132,437	44,000	44,000	44,000	-
2037-538.64-40	Special Equipment	-	10,370	-	-	-	9,000
Total Capital Expenses		400,445	423,817	347,000	680,532	671,590	244,000

Total Stormwater \$ 952,223 \$ 1,079,087 \$ 977,620 \$ 1,302,271 \$ 1,285,680 \$ 864,210

FUNDING SOURCE

Program Expenditure Budget	\$ 551,778	\$ 655,270	\$ 630,620	\$ 621,739	\$ 614,090	\$ 620,210
Less Revenues Generated:						
329 Permits, Fees, & Special Assessments	1,149,837	1,399,020	1,446,120	1,446,120	1,446,120	1,489,500
Net Unsupported(Supported) Budget	\$ (598,059)	\$ (743,750)	\$ (815,500)	\$ (824,381)	\$ (832,030)	\$ (869,290)
% Of Budget Supported By Program	208.4%	213.5%	229.3%	232.6%	235.5%	240.2%

Stormwater Fixed Assets

2090-583.69-00	Reclassify Account	(401,005)	(423,817)	-	-	-	-
Total Stormwater Fixed Assets		(401,005)	(423,817)	-	-	-	-

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

Fund: Stormwater	Department: Stormwater	Fund #: 011
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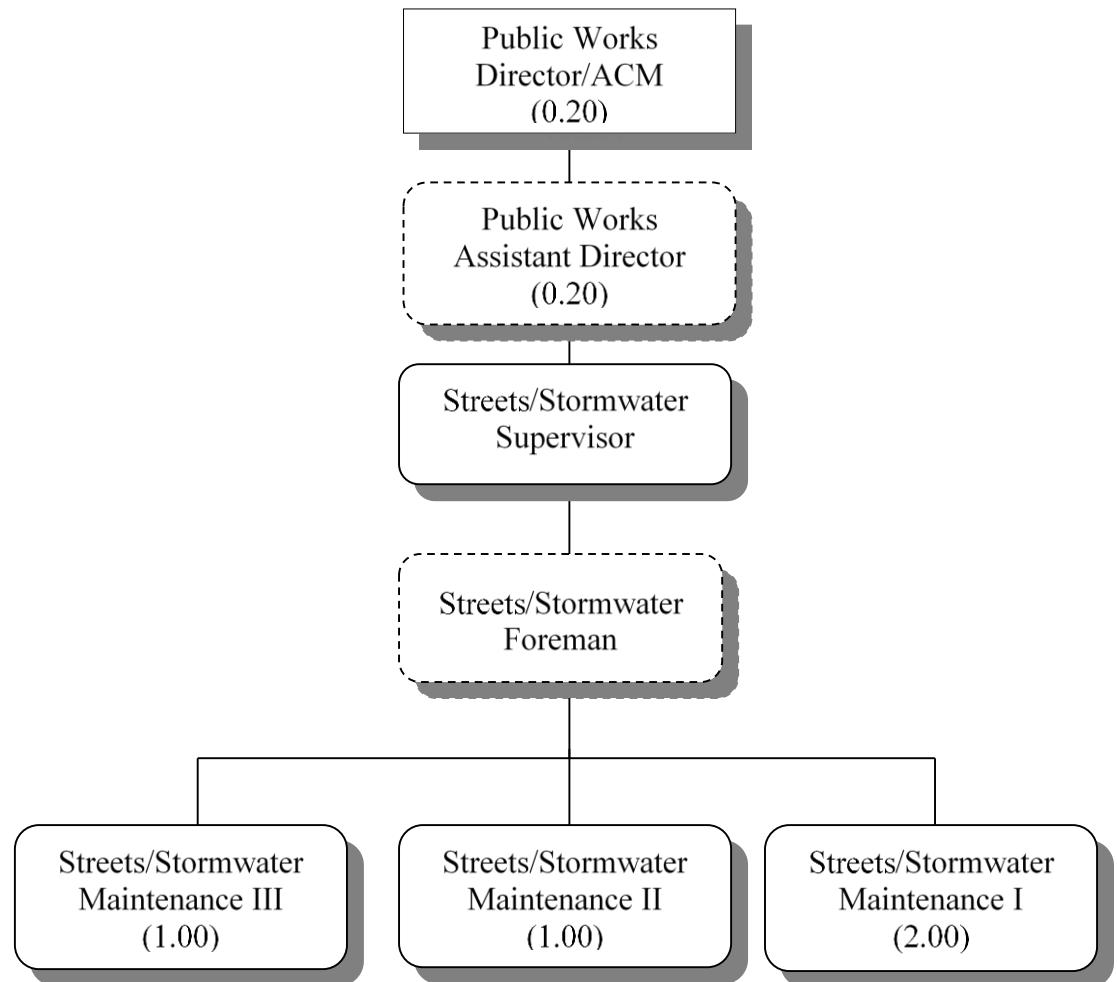
EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Adopted
		2016-17	2017-18	2018-19	2018-19	Estimated
Internal Services						
2094-590.94-01	Administration Fee Reimb	39,690	39,690	42,070	42,070	42,070
2094-590.94-02	Data Processing Fee Reimb	5,120	-	4,810	4,810	4,810
2094-590.94-03	Engineering Fee Reimb	41,160	41,160	34,940	34,940	34,940
2094-590.94-33	Fleet Maint Reimb	14,650	14,940	15,380	15,380	15,380
2094-590.94-34	Bldg Maint Reimb	3,590	3,300	3,830	3,830	3,830
Total Internal Services		104,210	99,090	101,030	101,030	97,130
Non-Operating Expenses						
2095-581.58-00	Depreciation Expense	358,995	382,110	320,000	320,000	390,000
2095-581.91-22	To Bank of America Note	21,870	95,750	-	-	9,390
Total Non-Operating Expenses		380,865	477,860	320,000	320,000	390,000
Non-Expendable Disbursement						
2099-588.99-01	Fund Reserve	-	-	854,630	854,630	869,900
Total Non-Expendable Disbursement		-	-	854,630	854,630	869,900
Total Stormwater Expenses		\$ 1,036,293	\$ 1,232,220	\$ 2,253,280	\$ 2,577,931	\$ 2,646,610
						\$ 2,389,130

Organizational Chart

PUBLIC WORKS DEPARTMENT

STORMWATER DIVISION



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 17/18	ADOPTED FY 18/19	ADOPTED FY 19/20
Public Works Director/ACM	135	0.20	0.20	0.20
Public Works Assistant Director	131	0.20	0.20	0.20
Streets/Stormwater Supervisor	127	1.00	1.00	1.00
Streets/Stormwater Maintenance III	119	1.00	1.00	1.00
Streets/Stormwater Maintenance II	117	1.00	1.00	1.00
Streets/Stormwater Maintenance I	115	2.00	2.00	2.00
Total Division		5.40	5.40	5.40

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET



CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

FUND 041 - WATER & WASTEWATER

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2016-17	2017-18	2018-19	Budget	Budget	2019-20

REVENUE DETAIL

Charges For Services

4000-343.09-15	Sale Of Water	\$ 3,965,786	\$ 4,284,007	\$ 4,701,320	\$ 4,701,320	\$ 4,341,000	\$ 4,840,200
4000-343.09-20	Water Tap Fees	6,625	5,215	6,430	6,430	6,430	6,430
4000-343.09-40	Sewer Services	4,469,008	4,877,431	6,111,800	6,111,800	5,138,190	5,729,100
4000-343.09-60	Late Charges - Utilities	107,137	145,597	125,000	125,000	125,000	125,000
4000-343.09-70	Industrial Surcharge	-	550	250	250	1,250	250
4000-349.11-00	Utility Fixtures	2,634	6,247	1,500	1,500	8,250	8,250
Total Charges For Services		8,551,190	9,319,047	10,946,300	10,946,300	9,620,120	10,709,230

Miscellaneous Revenue

4000-361.01-00	Investments	42,199	61,201	71,820	71,820	120,000	125,000
4000-361.50-00	Market Value Adj	(35,698)	(61,661)	-	-	-	-
Total Miscellaneous Revenue		6,501	(460)	71,820	71,820	120,000	125,000

Miscellaneous Revenue

4000-331.03-50	Wastewater Physical Environment	32,489	(6,842)	-	-	-	-
4000-335.09-00	Other Grants	5,918	-	-	-	-	-
4000-364.01-00	Sale/Disposal Of F.A.	50	100	-	-	-	5,750
4000-364.01-10	Gain/Loss From Sale/Disp	45,222	22,320	1,500	1,500	5,000	-
4000-365.09-10	Recycling Sales	209	379	-	-	-	-
4000-369.02-00	Claims/Insur Settlements	51,853	-	-	-	-	-
4000-369.04-06	Data Proc Reimb - General Fund	389,450	328,590	365,330	365,330	365,330	327,490
4000-369.04-07	Data Proc Reimb - Sanitation	15,370	15,370	14,430	14,430	14,430	13,070
4000-369.04-12	Data Proc Reimb - Stormwater	5,120	-	4,810	4,810	4,810	4,350
4000-369.04-19	Data Proc Reimb - Library	185,900	219,100	221,290	221,290	221,290	44,260
4000-369.04-22	Data Proc Reimb - Fire	39,550	39,550	37,670	37,670	37,670	34,950
4000-369.09-00	Miscellaneous Revenue	35,942	34,763	30,000	30,000	30,000	30,000
4000-384.20-00	Series 2012	-	-	-	-	-	-
4000-384.22-00	Line of Credit	-	-	8,650,000	8,650,000	4,992,690	3,670,520
Total Miscellaneous Revenue		807,073	653,330	9,325,030	9,325,030	5,671,220	4,130,390

Miscellaneous Revenue

4000-389.01-00	Balance Carryforward	-	-	3,481,670	3,588,634	2,975,280	3,757,910
Total Miscellaneous Revenue		-	-	3,481,670	3,588,634	2,975,280	3,757,910

Total Water & Wastewater Revenue **\$ 9,364,764** **\$ 9,971,917** **\$ 23,824,820** **\$ 23,931,784** **\$ 18,386,620** **\$ 18,722,530**

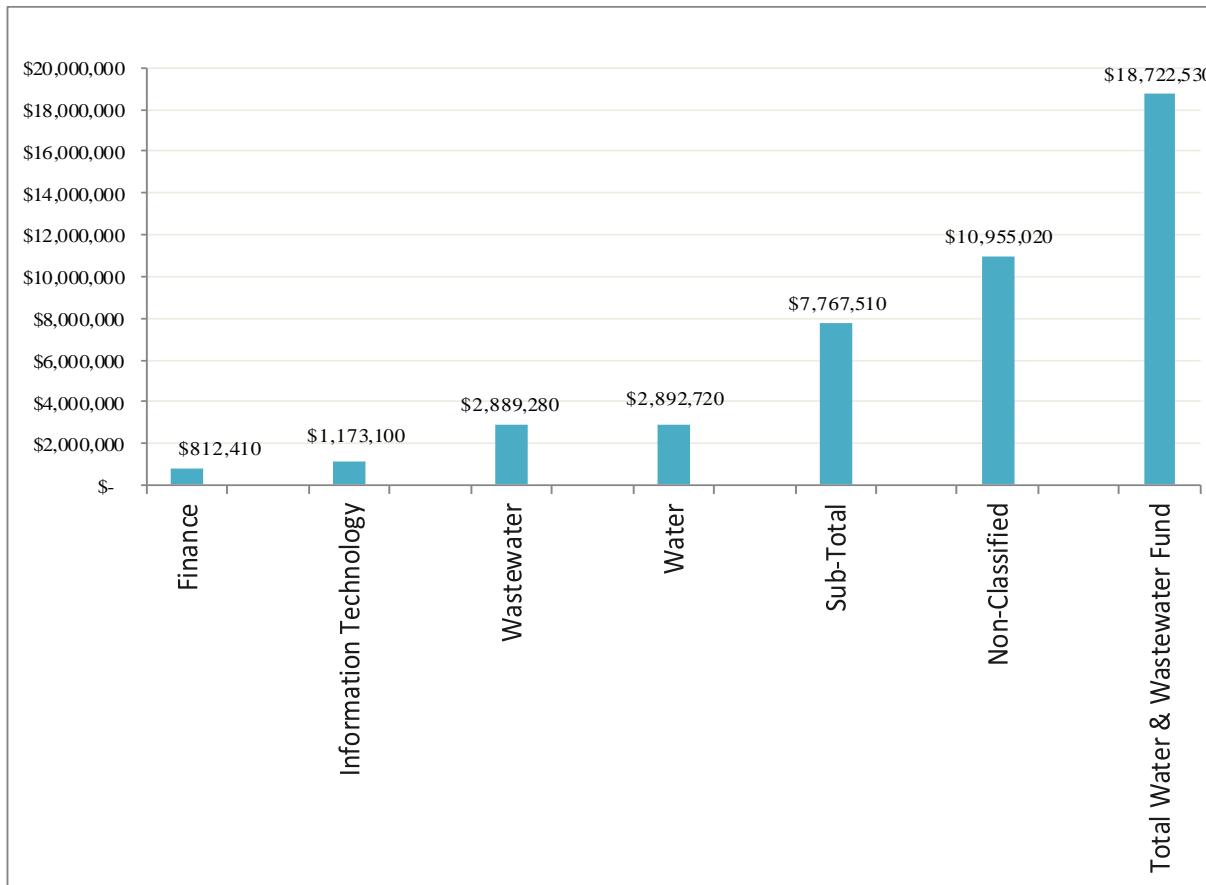
CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

Fund: Water & Wastewater

Expenditure Summary

Fund #: 041

DEPARTMENT	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
	2016-17	2017-18	Budget	Budget	Year End	Budget
Finance	\$ 769,146	\$ 733,445	\$ 817,890	\$ 817,890	\$ 811,770	\$ 812,410
Information Technology	732,711	852,663	736,850	842,921	774,740	1,173,100
Wastewater	2,042,632	2,511,946	2,929,480	2,930,359	2,948,660	2,889,280
Water	2,779,557	2,657,938	2,874,270	2,874,284	2,873,680	2,892,720
Sub-Total	6,324,046	6,755,992	7,358,490	7,465,454	7,408,850	7,767,510
Non-Classified	1,916,720	1,615,205	16,466,330	16,466,330	10,977,770	10,955,020
Total Water & Wastewater Fund	\$ 8,240,766	\$ 8,371,197	\$ 23,824,820	\$ 23,931,784	\$ 18,386,620	\$ 18,722,530



WATER & WASTEWATER FINANCE

The Finance Department is responsible for the administration, direction, supervision and coordination of all City financial functions including financial planning, budgeting, debt management, investments, purchasing, accounting, payroll, utilities' customer service and receivables, accounts payable, accounts receivable and Information Systems. The Department's role is divided between Administration, Accounting & Budgeting, Utilities and Information Systems. Accounting & Budgeting and Administration are reported jointly between the General Fund and Water & Sewer Utility Enterprise Fund, while Utilities and Information Systems are reported within the Water & Sewer Utility Enterprise Fund.

Current and Prior Year Accomplishments

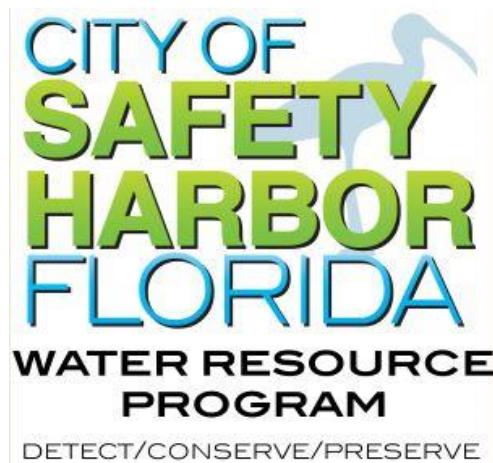
The Utilities Billing Department has used the billing system process as an opportunity to keep residents informed on various matters related to utilities, including City events and E-notifications for utility billing. The Customer Service and Utilities staff have received training and cross-training on various functions in the Utility Billing department so that cycle billings, title searches, lien processing and delinquency notices are timely communicated to the residents and community as a whole. By end of year, residents and other customers will be able to pay utility bills, building permits and other miscellaneous fees by credit card at the front counter.

Fiscal Year 2020 Goals

Customer Service remains the highest priority of Utility Billing. E-notification and bank draft services for utility billing continue to be a priority with regular notices provided to the residents to encourage sign-up. With a continued focus on Utility Billing being able to provide the best customer service to residents, staff will proceed with the procurement of new financial accounting software with robust reporting functionality to include Utility Billing reports and statements that will meet the needs of our citizenry and business owners.

Long-Term Vision and Future Financial Impact

Finance's long term goal is continued sustainability of the Water and Wastewater fund to meet the demands of debt service as well as major capital infrastructure projects that are programmed in the 5-year Capital Improvement Program.



CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

WATER & WASTEWATER FINANCE PERFORMANCE INDICATORS
FUND: 041 DEPARTMENT: 4015

	Actual 2016-17	Actual 2017-18	Estimated 2018-19	Adopted 2019-20
Jurisdiction Data				
Population	17,269	17,569	17,844	18,031
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	180.71	181.71	186.92	186.31
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 747,094	\$ 727,157	\$ 768,770	\$ 797,410
Total # of Full Time Equivalent Employees	9.00	9.00	9.00	9.00
Outputs				
Total # of Annual Utility Bills	83,267	83,413	83,529	83,654
Average # of accounts billed monthly:				
Water	6,186	6,196	6,205	6,214
Irrigation	73	75	76	77
Sewer	6,370	6,377	6,384	6,391
Sanitation	6,339	6,354	6,370	6,385
Recycling	6,087	6,095	6,102	6,110
Stormwater	6,427	6,435	6,444	6,452
Street light	4,878	4,886	4,894	4,902
Annual New Water Deposits	760	704	544	570
Annual E-Notification Billings	6,975	8,088	8,268	8,450
Efficiency				
O&M Cost per Capita	\$ 43.26	\$ 41.39	\$ 43.08	\$ 44.22
O&M Cost per Full Time Equiv. Employee	\$ 83,010	\$ 80,795	\$ 85,419	\$ 88,601
Per Capita per Full Time Equiv. Employee	1,919	1,952	1,983	2,003

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

Fund: Water & Wastewater	Department: Finance	Fund #: 041
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EXPENDITURE DETAIL

Acct #	Account Description	Actual		Adopted		Adjusted		Estimated		Adopted	
		2016-17	2017-18	Budget	Budget	Year End	2018-19	2018-19	2019-20	Budget	Budget
Personnel Services											
4015-513.12-01	Salaries & Wages	\$ 385,578	\$ 387,082	405,000	\$ 405,000	\$ 400,460	\$ 412,950				
4015-513.12-10	Reg Wages-Temporary Empl	48	5,482	-	-	-	-				
4015-513.14-00	Overtime-Time & One Half	4,110	2,975	5,000	5,000	5,000	5,000	5,000			
4015-513.16-00	Compensated Annual Leave	9,308	2,095	-	-	-	-				
Salaries & Wages Sub-Total		399,044	399,990	410,000	410,000	405,460	417,950				
4015-513.21-00	Fica Taxes	29,531	29,317	31,370	31,370	31,020	31,980				
4015-513.22-00	Retirement	31,263	31,021	32,800	32,800	32,440	33,440				
4015-513.23-00	Life & Health Insurance	75,489	84,209	97,450	97,450	104,690	107,200				
4015-513.24-00	Workers Compensation Ins.	34,002	29,077	31,140	31,140	30,570	31,490				
4015-513.26-00	OPEB	2,945	1,728	-	-	-	-				
Benefits Sub-Total		173,230	175,352	192,760	192,760	198,720	204,110				
Total Personnel Services		572,274	575,342	602,760	602,760	604,180	622,060				
Operating Expenses											
4015-513.32-10	Auditing & Accounting	7,237	11,940	15,400	15,400	15,400	18,600				
4015-513.34-60	Uniform Rental & Laundry	-	-	260	260	-	-				
4015-513.34-90	Other Fees & Contracts	4,173	4,050	2,000	2,000	2,500	6,050				
4015-513.40-01	Employee Travel	442	-	1,200	1,200	900	1,200				
4015-513.41-00	Communication Services	948	1,299	1,560	1,560	1,560	1,640				
4015-513.42-10	Postage	34,870	31,423	37,000	37,000	34,000	37,000				
4015-513.45-00	Liability Insurance	94,532	80,840	77,100	77,100	84,980	84,980				
4015-513.46-10	Outside Vehicle Parts	-	115	-	-	-	-				
4015-513.46-40	Maintenance Contracts	8,222	8,022	8,420	8,420	8,420	8,520				
4015-513.47-01	Printing & Binding	5,873	6,010	7,140	7,140	6,500	6,600				
4015-513.49-30	Other Current Charges	5,579	507	250	250	250	250				
4015-513.51-10	Office Supplies-General	3,571	771	4,320	4,320	3,000	3,000				
4015-513.51-11	Non-Capital Office Equip	2,528	-	-	-	-	-				
4015-513.52-01	Gas	2,950	3,166	3,730	3,730	3,480	3,800				
4015-513.52-03	Oil & Other Lubricants	30	63	90	90	90	90				
4015-513.52-10	Vehicle Parts	633	83	500	710	530	500				
4015-513.52-30	Small Tools & Supplies	420	1,052	290	260	260	430				
4015-513.52-70	Special Clothing/Uniforms	1,169	837	850	850	850	850				
4015-513.52-80	Tires And Tubes	335	608	250	250	250	250				
4015-513.52-90	Special Supplies	309	-	350	170	350	320				
4015-513.54-10	Publications	182	-	200	200	200	200				
4015-513.54-20	Memberships & Dues	605	578	610	610	610	610				
4015-513.54-30	Educational Costs	212	451	460	460	460	460				
Total Operating Expenses		174,820	151,815	161,980	161,980	164,590	175,350				

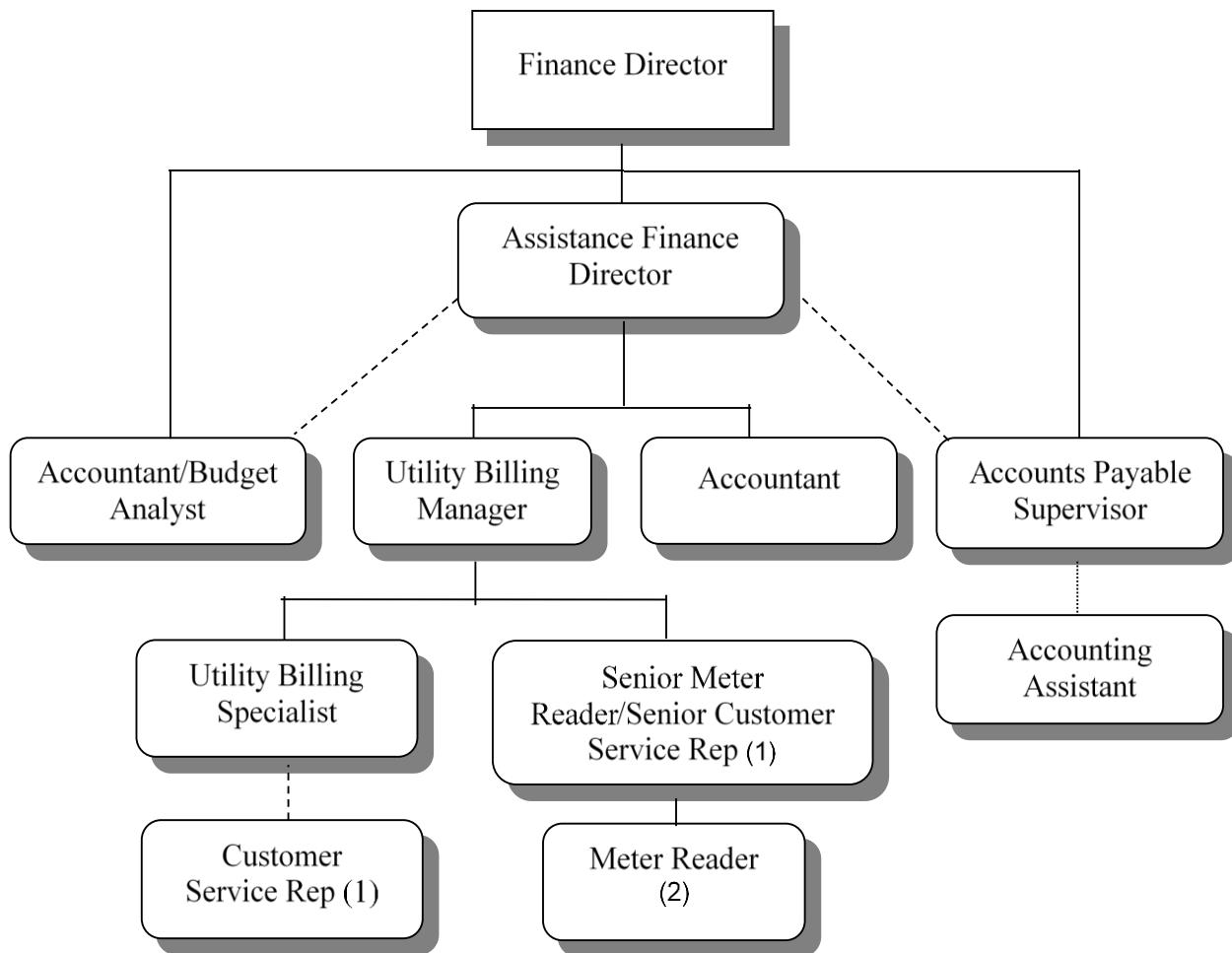
CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

Fund: Water & Wastewater	Department: Finance	Fund #: 041
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EXPENDITURE DETAIL

Acct #	Account Description	Actual	Adopted	Adjusted	Estimated	Adopted
		2016-17	2017-18	Budget	Budget	Year End
Capital Expenses						
4015-513.64-01	Automotive Equipment	18,999	-	-	-	-
4015-513.64-40	Special Equipment	-	-	38,150	38,150	28,000
Total Capital Expenses		18,999	-	38,150	38,150	28,000
Total Water & Wastewater Finance		766,093	727,157	802,890	802,890	796,770
						797,410
Non-Operating Expenses						
4015-513.72-20	Customer Deposits	3,053	6,288	15,000	15,000	15,000
Total Non-Operating Expenses		3,053	6,288	15,000	15,000	15,000
Total Water & Wastewater Finance		\$ 769,146	\$ 733,445	\$ 817,890	\$ 817,890	\$ 811,770
						\$ 812,410

Organizational Chart
WATER & WASTEWATER FINANCE DEPARTMENT



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 17/18	ADOPTED FY 18/19	ADOPTED FY 19/20
Finance Director	133	0.50	0.50	0.50
Assistant Finance Director	131	0.50	0.50	0.50
Accountant/Budget Analyst	125	0.50	0.50	0.50
Utility Billing Manager	125	1.00	1.00	1.00
Accounts Payable Supervisor	123	0.50	0.50	0.50
Accountant	122	0.50	0.50	0.50
Accounting Assistant	118	0.50	0.50	0.50
Utility Billing Specialist	117	1.00	1.00	1.00
Senior Customer Service Rep	117	0.00	2.00	0.00
Customer Service Rep	115	2.00	0.00	1.00
Senior Meter Reader	117	0.00	1.00	1.00
Meter Reader	115	2.00	1.00	2.00
Total Division		9.00	9.00	9.00

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET



INFORMATION TECHNOLOGY

Current and Prior Year Accomplishments

The Information Technology (IT) Department has fully moved the City's email to a hosted cloud solution. This makes email available anywhere from multiple devices without need to connect to our internal network. As part of this move, IT has installed Office 365 on the City's computer systems. Office 365 adds real-time collaboration capabilities along with many new applications that streamline day-to-day activities. IT has also provisioned and deployed a new phone system replacing the aged system that was in place. IT has installed additional wireless access points to enhance connectivity throughout city facilities. Public-accessible computers at the library have been updated to ensure they are stable and secure. IT continues to address emergency operations by updating computers and working with county entities to ensure the proper software is available and functional.

Fiscal Year 2020 Goals

New innovations in desktop software has enabled real time collaboration amongst staff. As part of this collaboration, Information Technology will be moving forward with tools already purchased to streamline day-to-day activities. We expect to implement a base intranet site utilizing SharePoint as our platform and adding things such as Key Performance Indicators once the base site is complete. We believe that this will start our transformation from data serving to information serving for City staff.

Information Technology will also be looking to enhance the core skill set of our staff utilizing available training. Skillsets include network and security management, server and operating systems management, and soft skills such as project management.

Proactive monitoring will be put in place to actively follow our network architecture for issues. This free version of the application allows us to monitor up to 100 end-points for system issues and/or failures and sends email when an issue is detected.

IT will be replacing many computers in Fiscal Year 2020 as part of our normal rotation, so users have up-to-date and reliable computing devices.

Lastly, Information Technology will be looking to the future by creating a five-year plan for technology services. The plan will include utilizing available assets and proposing projects in the coming years such as standardization of the network architecture, application mobility, and systems redundancy.

Long-Term Vision and Future Financial Impact

Information Technology is a rapidly changing field. It seems like every day there is a new technology introduced that will change the way we do business. As IT professionals, our job is to separate the wheat from the chaff and make sound recommendations and decisions for the technology needs of the city.

The IT industry is moving more and more to cloud-based computing. We will be looking at opportunities over the coming years to move applications currently hosted in our data center to a secure cloud-based service. As part of this, we will need to assess our network capabilities to ensure we have sufficient capacity to support connectivity to our applications.

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

Our current Enterprise Resource Planning (ERP) system has served the city well over the years. However, newer systems may offer advanced features not currently available in our system. IT, along with key stakeholders, will be looking at other systems to ensure we get the software best suited to meet the City's specific needs.

Information security is also part of our vision. While we have state-of-the-art devices, we fight a constant battle in keeping our technology infrastructure secure. We will continue to invest in training and devices that will help us do just that.

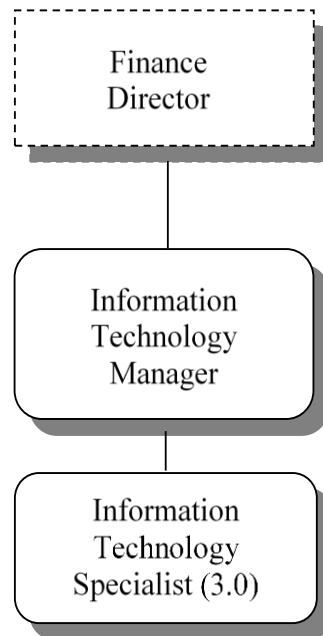
INFORMATION TECHNOLOGY PERFORMANCE INDICATORS
FUND: 041 DEPARTMENT: 4016

	Actual 2016-17	Actual 2017-18	Estimated 2018-19	Adopted 2019-20
Jurisdiction Data				
Population	17,269	17,569	17,844	18,031
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	180.71	181.71	186.92	186.31
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 723,107	\$ 632,253	\$ 720,440	\$ 773,100
Total # of Full Time Equivalent Employees	4.00	4.00	4.00	4.00
Outputs				
# of Additional Computers	6	4	1	0
# of Replacement Computers	64	16	8	35
PC/LAN Services				
# of Computer Training Classes Obtained	0	1	3	2
# of Computers Supported	191	195	195	195
# of Mobile Devices Supported (smartphones/tablets)	40	42	46	46
# of Servers Supported	25	26	20	18
# of Operating Systems Supported	3	3	11	10
# of Printers/Fax/Copiers Supported	79	80	80	80
Communication Services				
# of Desk Telephones Supported	127	128	128	128
# of Cell Phones	148	148	148	148
Efficiency				
O&M Cost per Capita	\$ 41.87	\$ 35.99	\$ 40.37	\$ 42.88
O&M Cost per Full Time Equiv. Employee	\$ 180,777	\$ 158,063	\$ 180,110	\$ 193,275
Per Capita per Full Time Equiv. Employee	4,317	4,392	4,461	4,508

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

Fund: Water & Wastewater		Department: Information Technology				Fund #: 041	
Acct #	Account Description	EXPENDITURE DETAIL					
		Actual 2016-17	Actual 2017-18	Budget 2018-19	Budget 2018-19	Estimated Year End	Adopted 2019-20
Personnel Services							
4016-513.12-01	Salaries & Wages	\$ 225,838	\$ 247,784	\$ 241,780	\$ 241,780	\$ 230,880	\$ 242,180
4016-513.14-00	Overtime-Time & One Half	13,601	2,947	5,000	5,000	7,500	5,000
4016-513.16-00	Compensated Annual Leave	3,921	288	-	-	-	-
4016-513.17-00	Compensated Sick Leave	1,598	(4,426)	-	-	-	-
Salaries & Wages Sub-Total		244,958	246,593	246,780	246,780	238,380	247,180
4016-513.21-00	Fica Taxes	17,967	19,007	18,880	18,880	18,050	18,910
4016-513.22-00	Retirement	18,880	19,470	19,750	19,750	18,590	19,780
4016-513.23-00	Life & Health Insurance	47,635	43,281	44,160	44,160	45,540	46,540
4016-513.26-00	OPEB	1,104	1,036	-	-	-	-
Benefits Sub-Total		85,586	82,794	82,790	82,790	82,180	85,230
Total Personnel Services		330,544	329,387	329,570	329,570	320,560	332,410
Operating Expenses							
4016-513.32-30	Data Processing Services	25,705	6,199	46,760	58,954	38,000	30,990
4016-513.34-90	Other Fees & Contracts	3,873	3,575	4,830	4,830	4,830	11,450
4016-513.40-01	Employee Travel	970	-	3,950	3,950	2,950	3,900
4016-513.41-00	Communication Services	4,748	9,506	8,680	8,680	8,680	5,250
4016-513.44-00	Rentals & Leases	-	8,453	13,400	13,400	13,400	13,500
4016-513.46-01	Building Grounds Maint	-	-	300	300	300	300
4016-513.46-10	Outside Vehicle Repairs	-	-	200	200	200	200
4016-513.46-20	Equipment Repairs	-	705	600	600	600	600
4016-513.46-40	Maintenance Contracts	224,870	247,559	285,980	332,378	300,000	322,020
4016-513.49-30	Other Current Charges	-	21	-	-	-	-
4016-513.51-10	Office Supplies-General	329	572	300	300	300	300
4016-513.51-11	Non-Capital Office Equipment	109,229	23,355	18,920	22,524	18,920	43,550
4016-513.51-40	Computer Papers & Supplies	218	-	500	500	500	500
4016-513.52-01	Gas	116	26	100	100	70	70
4016-513.52-03	Oil & Other Lubricants	-	20	60	60	60	60
4016-513.52-10	Vehicle Parts	-	12	500	500	500	500
4016-513.52-35	Non-Capital Operating Equipment	20,615	2,619	-	-	-	-
4016-513.52-70	Special Clothing/Uniforms	-	44	-	-	-	-
4016-513.52-90	Special Supplies	-	-	50	50	-	50
4016-513.54-10	Publications	-	-	300	300	300	-
4016-513.54-20	Memberships & Dues	395	200	650	650	650	400
4016-513.54-30	Educational Costs	1,495	-	11,200	11,200	9,620	7,050
Total Operating Expenses		392,563	302,866	397,280	459,476	399,880	440,690
Capital Expenses							
4016-513.63-00	Improvements Other Than Buildings	-	-	10,000	10,000	10,000	-
4016-513.64-40	Special Equipment	9,604	220,410	-	43,875	44,300	-
4016-513.68-00	Intangible Asset/Software	-	-	-	-	-	400,000
Total Capital Expenses		9,604	220,410	10,000	53,875	54,300	400,000
Total Information Technology		\$ 732,711	\$ 852,663	\$ 736,850	\$ 842,921	\$ 774,740	\$ 1,173,100

Organizational Chart
INFORMATION TECHNOLOGY DIVISION



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 17/18	ADOPTED FY 18/19	ADOPTED FY 19/20
Information Technology Manager	128	1.00	1.00	1.00
Information Technology Specialist	125	2.00	3.00	3.00
Information Technology Technician	124	1.00	0.00	0.00
Total Division		4.00	4.00	4.00

Public Works Department

Water Division

The Water Division is responsible for providing high quality water, adequate supply, distribution and excellent customer service to City customers. The City of Safety Harbor meets all US EPA primary and secondary standards for water quality. The Water Division maintains approximately 6,300 water meters to approximately 16,473 residents, 557 fire hydrants and 76.55 miles of water mains. The water pressure is approximately 60 to 65 pounds per square inch (PSI). To see the City of Safety Harbor's water quality report visit:

<https://www.gemgrp.com/ereports/cnfl000084y18.pdf>

Current and Prior Year Accomplishments

Several water main projects are being completed during this fiscal year. Water main project at 13th Ave. North to 9th Ave North will replace 1750 linear feet of old cast iron pipe. Green Springs Water main project will replace 5500 linear feet of cast iron six-inch pipe and be the connection point for the Espiritu-Santo water main project in the following fiscal year. Huntington Office Park water main replaced 1100 linear feet of 12-inch cast iron water main. The Water Division has rebuilt four (4) fire hydrants and has placed two (2) fire new hydrants into service. Staff has responded to service calls, utility locate requests, emergency calls, and completed meter replacements and new installations. As a part of our water quality program, 820 backflow devices were tested this year.



Fiscal Year 2020 Goals



Staff is focused on providing a high level of service to the City's water customers. The City will continue to design and/or construct new water mains as per the capital improvement program. Maintenance programs, such as hydrant repair and backflow testing and repair, will continue to ensure high operating standards. New maintenance programs will be explored to improve water valve operations and reduce future costly maintenance issues.

Long-Term Vision and Future Financial Impact

The Water Division will continue to provide outstanding service to Safety Harbor water customers in a prompt and professional manner. Water quality and fire protection are top priorities. The Water Division will continue making upgrades to the water system as needed and planning for projects to improve and update systems long into the future.



CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

WATER PERFORMANCE INDICATORS

FUND: 41 DEPARTMENT: 4035

Jurisdiction Data	Actual	Actual	Estimated	Adopted
	2016-17	2017-18	2018-19	2019-20
Population	17,269	17,569	17,844	18,031
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	180.71	181.71	186.92	186.31
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 2,740,802	\$ 2,636,576	\$ 2,772,840	\$ 2,858,720
Total # of Full Time Equivalent Employees	6.40	6.40	6.40	6.40
Outputs				
# of Pipeline Repairs	260	260	264	270
# of Water Meters Installed/Replaced	20/118	20/118	14/494	20/500
# of Emergency Calls	51	50	74	75
# of Fire Hydrants Maintained	560	560	564	565
# of New Services Connected	30	27	14	20
# of Miles of Pipeline	76.55	76.6	76.85	76.9
# of Customers	8,320	7,560	8,366	8,400
Efficiency				
O&M Cost per Mile of Distribution System	\$ 35,804	\$ 34,420	\$ 36,083	\$ 37,175
O&M Cost per Customer Account	\$ 329.42	\$ 348.75	\$ 331.44	\$ 340.32
O&M Cost per Capita	\$ 158.71	\$ 150.07	\$ 155.39	\$ 158.54
O&M Cost per Full Time Equiv. Employee	\$ 428,250	\$ 411,965	\$ 433,256	\$ 446,675
Per Capita per Full Time Equiv. Employee	2,698	2,745	2,788	2,817

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

Fund: Water & Wastewater	Department: Water	Fund #: 041
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EXPENDITUREDETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2016-17	2017-18	Budget	Budget	Year End	Budget
Personnel Services							
4035-533.12-01	Salaries & Wages	\$ 275,829	\$ 240,395	\$ 278,780	\$ 271,780	\$ 272,490	\$ 288,450
4035-533.14-00	Overtime-Time & One Half	12,118	6,581	5,000	12,000	12,000	5,000
4035-533.16-00	Compensated Annual Leave	(10,435)	22,348	-	-	-	-
4035-533.17-00	Compensated Sick Leave	(12,975)	24,201	-	-	-	-
	Salaries & Wages Sub-Total	264,537	293,525	283,780	283,780	284,490	293,450
4035-533.21-00	Fica Taxes	22,069	18,997	21,710	21,710	21,810	22,450
4035-533.22-00	Retirement	23,041	30,317	20,340	20,340	22,680	23,650
4035-533.23-00	Life & Health Insurance	55,893	47,301	69,900	69,900	77,750	79,470
4035-533.26-00	OPEB	2,945	2,418	-	-	-	-
	Benefits Sub-Total	103,948	99,033	111,950	111,950	122,240	125,570
	Total Personnel Services	368,485	392,558	395,730	395,730	406,730	419,020

Operating Expenses

4035-533.34-60	Uniform Rental & Laundry	1,282	1,230	1,700	1,700	1,700	1,720
4035-533.34-90	Other Fees & Contracts	7,235	5,392	8,500	8,500	8,750	7,600
4035-533.34-92	Purchases Water/Sewer	2,246,173	2,159,978	2,248,780	2,248,780	2,248,780	2,316,250
4035-533.40-01	Employee Travel	1,245	770	1,200	1,200	1,200	1,220
4035-533.41-00	Communication Services	2,398	2,879	3,090	3,090	3,090	3,260
4035-533.43-00	Utilities	4,298	4,499	4,700	4,700	4,700	5,040
4035-533.44-00	Rental & Leases	900	804	1,000	1,014	1,000	1,500
4035-533.46-01	Building & Grounds Maint	1,041	1,375	8,260	4,260	4,260	5,460
4035-533.46-10	Outside Vehicle Repairs	-	130	800	800	800	800
4035-533.46-20	Equipment Repairs	650	356	1,000	1,000	1,000	1,000
4035-533.46-40	Maintnenance Contracts	588	953	1,010	1,010	1,010	880
4035-533.46-90	Special Services	59,212	13,081	29,500	29,500	29,500	30,100
4035-533.49-30	Other Current Charges	1,621	813	1,770	1,770	1,770	1,560
4035-533.51-10	General Office Supplies	676	690	800	800	800	800
4035-533.51-11	Non-Capital Office Equip.	-	-	300	300	300	300
4035-533.52-01	Gas	5,955	6,085	7,480	7,480	6,340	6,930
4035-533.52-02	Diesel	2,475	2,157	3,000	3,000	2,500	2,700
4035-533.52-03	Oil & Other Lubricants	237	261	500	1,250	960	500
4035-533.52-10	Vehicle Parts	2,517	2,468	4,500	4,500	4,500	4,500

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

Fund: Water & Wastewater	Department: Water	Fund #: 041
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EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2016-17	2017-18	2018-19	2018-19	2018-19	2019-20
4035-533.52-20	Equipment Parts	1,039	1,968	1,750	3,750	3,000	1,750
4035-533.52-30	Small Tools & Supplies	1,398	1,863	2,000	2,000	2,000	2,000
4035-533.52-40	Builders Supplies	162	-	500	500	500	500
4035-533.52-41	Housekeeping Supplies	77	98	100	100	100	100
4035-533.52-50	Chemicals	2,151	1,463	2,500	2,500	2,500	2,500
4035-533.52-70	Special Clothing/Uniforms	2,886	2,304	3,000	3,000	3,000	3,270
4035-533.52-80	Tires And Tubes	1,246	4,088	1,200	1,200	1,200	1,200
4035-533.52-90	Special Supplies	952	259	1,000	1,000	1,000	1,000
4035-533.52-93	Safety Supplies	799	757	800	800	800	800
4035-533.52-95	Special Supplies - W&S	19,804	18,354	25,000	21,250	21,250	25,000
4035-533.54-20	Memberships & Dues	-	-	-	-	-	390
4035-533.54-30	Educational Costs	3,300	8,943	7,800	7,800	7,800	9,070
Total Operating Expenses		2,372,317	2,244,018	2,373,540	2,368,554	2,366,110	2,439,700

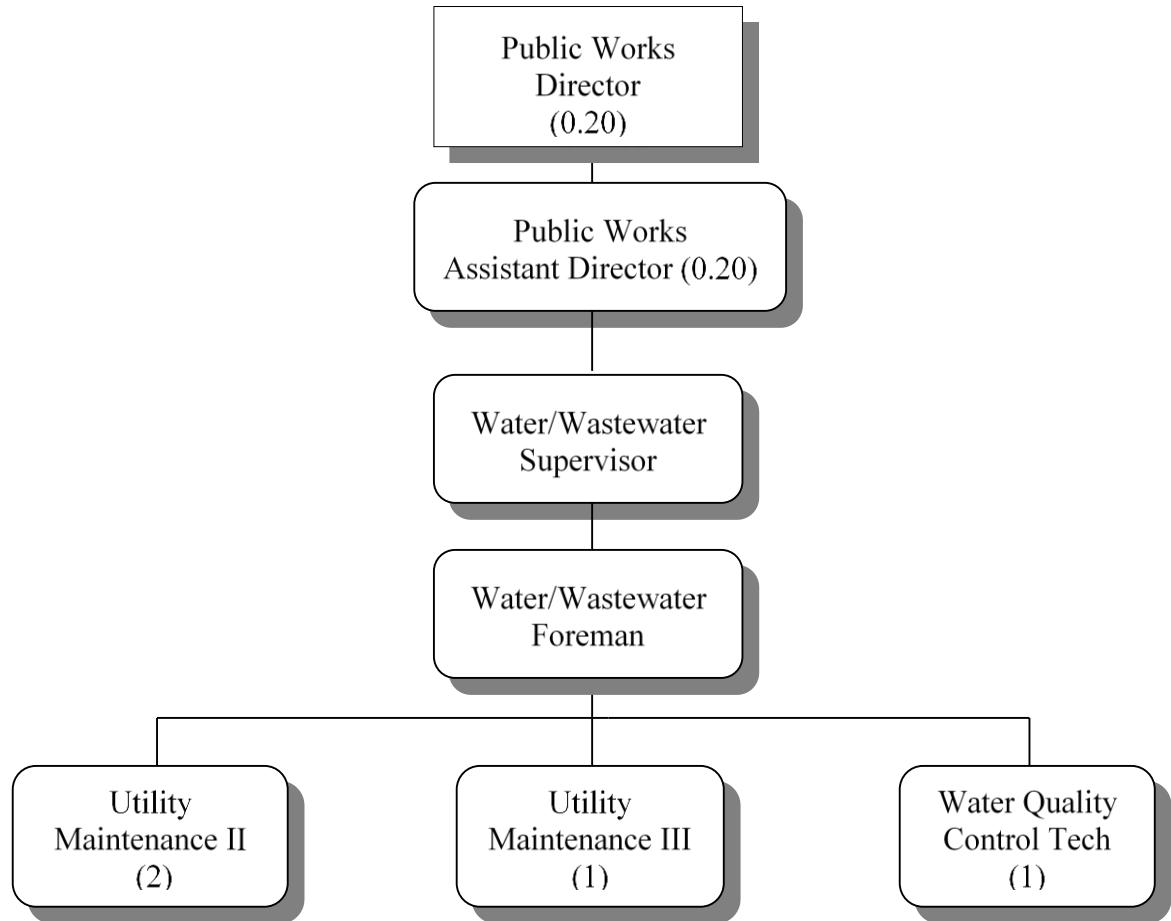
Capital Expenses

4035-533.63-00	Improvements other than Buildings	3,800	21,362	25,000	30,000	28,200	-
4035-533.64-01	Automotive Equipment	27,973	-	30,000	30,040	30,040	34,000
4035-533.64-40	Special Equipment	6,982	-	50,000	49,960	42,600	-
Total Capital Expenses		38,755	21,362	105,000	110,000	100,840	34,000
Total Water		\$ 2,779,557	\$ 2,657,938	\$ 2,874,270	\$ 2,874,284	\$ 2,873,680	\$ 2,892,720

FUNDING SOURCE

Program Expenditure Budget	\$ 2,740,802	\$ 2,636,576	\$ 2,769,270	\$ 2,764,284	\$ 2,772,840	\$ 2,858,720
Less Revenues Generated:						
343 Charges For Services	3,972,411	4,289,222	4,707,750	4,707,750	4,347,430	4,846,630
Net Unsupported/(Supported) Budget	\$ (1,231,609)	\$ (1,652,646)	\$ (1,938,480)	\$ (1,943,466)	\$ (1,574,590)	\$ (1,987,910)
% Of Budget Supported By Program	144.9%	162.7%	170.0%	170.3%	156.8%	169.5%

Organizational Chart
PUBLIC WORKS DEPARTMENT
WATER DIVISION



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 17/18	ADOPTED FY 18/19	ADOPTED FY 19/20
Public Works Director/ACM	135	0.20	0.20	0.20
Public Works Assistant Director	131	0.20	0.20	0.20
Water/Wastewater Supervisor	127	1.00	1.00	1.00
Water/Wastewater Foreman	121	1.00	1.00	1.00
Water Quality Control Tech	118	1.00	1.00	1.00
Utility Maintenance III	119	1.00	1.00	1.00
Utility Maintenance II	117	2.00	2.00	2.00
Total Division		6.40	6.40	6.40

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET



Public Works Department

Wastewater Division

The Wastewater Division is responsible for maintaining, repairing, and operating the City's wastewater collection system. The collection system is defined as the network of pipes, manholes, pumping stations and flow control structures throughout the City that collects and conveys the City's wastewater to the Wastewater Treatment Plant. The City's collection system is comprised of approximately 67 miles of piping, including gravity and force main piping, and 25 pump stations.

Current and Prior Year Accomplishments

The City has been working on an inflow and infiltration (I&I) study. Eliminating inflow and infiltration reduces the amount of water that is sent to the wastewater treatment plant for treatment, and therefore a savings on treatment costs. The I&I study will pinpoint areas of future rehabilitation utilizing methods such as manhole lining and pipe lining. The North Bayshore Lift Station is scheduled to be rehabilitated following the completion of the North Bayshore gravity sewer and force main replacement project. The force main at Huntington Office Park is also being replaced/rerouted for ease of maintenance and future access. SCADA systems installation is on-going. SCADA is utilized for monitoring the City's pump stations for alarms, overflows, electrical outages, etc. and reduces the possibility for back-ups and overflows.



Fiscal Year 2020 Goals

Cypress Hollow Lift Station is scheduled for rehabilitation during FY19/20. Other capital improvement projects include upgrades to the Northeast Regional Wastewater Treatment Plant, pipe lining, and project design for sewer line replacements.

Long-Term Vision and Future Financial Impact

The Wastewater Division will continue to provide outstanding service to the citizens of Safety Harbor. As the City completes the implementation of SCADA systems, new standard operating procedures will be put in place to minimize overtime by being able to diagnose and monitor pump stations remotely. As the new TV truck is put in service, the focus will be on obtaining accurate GIS information during inspections and updating City atlases with pipe and structure details. This information will be vital in future capital improvement planning.



WASTEWATER PERFORMANCE INDICATORS

FUND: 41 DEPARTMENT: 4036

Jurisdiction Data	Actual 2016-17	Actual 2017-18	Estimated 2018-19	Adopted 2019-20
Population	17,269	17,569	17,844	18,031
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	180.71	181.71	186.92	186.31
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 1,994,840	\$ 2,346,805	\$ 2,582,660	\$ 2,699,280
Total # of Full Time Equivalent Employees	8.40	8.40	8.40	8.40
# of Lift Stations	25	25	25	25
Outputs				
# of Emergency Repair Calls	20	62	61	60
# of Repairs (Including Emergency)	81	62	90	90
Miles of Collection System Inspected	4.2	4.3	0.91	4.2
Miles of Collection System Cleaned	3.5	4	1.21	4
# of Lift Stations Repaired	162	162	204	200
# of New Service Connections	13	13	10	10
Miles of Mains in Collection System	66.44	66.48	66.48	66.48
# of Customers	8,942	8,955	8,960	8,970
Efficiency				
O&M Cost per Mile of Collection System	\$ 30,025	\$ 35,301	\$ 38,849	\$ 40,603
O&M per Customer Account	\$ 223.09	\$ 262.07	\$ 288.24	\$ 300.92
O&M Cost per Capita	\$ 115.52	\$ 133.58	\$ 144.74	\$ 149.70
O&M Cost per Full Time Equiv. Employee	\$ 237,481	\$ 279,382	\$ 307,460	\$ 321,343
Per Capita per Full Time Equiv. Employee	2,056	2,092	2,124	2,147

**CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET**

Fund: Water & Wastewater	Department: Wastewater	Fund #: 041
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EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2016-17	2017-18	Budget	Budget	Year End	Budget
Personnel Services							
4036-535.12-01	Salaries & Wages	\$ 325,679	\$ 342,622	\$ 347,450	\$ 338,450	\$ 342,920	\$ 358,860
4036-535.14-00	Overtime-Time & One Half	8,959	5,327	7,000	9,000	9,000	7,000
4036-535.16-00	Compensated Annual Leave	(1,244)	(1,782)	-	-	-	-
4036-535.17-00	Compensated Sick Leave	(1,800)	(3,088)	-	-	-	-
	Salaries & Wages Sub-Total	331,594	343,079	354,450	347,450	351,920	365,860
4036-535.21-00	Fica Taxes	24,479	25,690	27,120	27,120	26,770	27,990
4036-535.22-00	Retirement	10,018	48,439	26,350	26,350	28,370	29,660
4036-535.23-00	Life & Health Insurance	93,170	91,843	133,780	133,780	118,750	109,300
4036-535.26-00	OPEB	2,945	3,109	-	-	-	-
	Benefits Sub-Total	130,612	169,081	187,250	187,250	173,890	166,950
	Total Personnel Services	462,206	512,160	541,700	534,700	525,810	532,810

Operating Expenses

4036-535.34-60	Uniform Rental & Laundry	951	921	1,540	1,540	1,540	1,960
4036-535.34-90	Other Fees & Contracts	49,388	38,781	26,840	28,840	57,090	60,500
4036-535.34-92	Purchases Water/Sewer	1,370,947	1,667,750	1,855,280	1,855,280	1,855,280	1,948,040
4036-535.40-01	Employee Travel	135	-	350	350	350	350
4036-535.41-00	Communication Services	1,450	1,820	2,390	2,390	2,390	2,520
4036-535.43-00	Utility Services	53,756	61,513	59,300	68,020	68,020	71,970
4036-535.44-00	Rental & Leases	900	804	1,000	1,014	1,000	1,500
4036-535.46-01	Building & Grounds Maint	749	646	8,040	2,040	3,040	5,460
4036-535.46-10	Outside Vehicle Repairs	529	1,000	1,000	1,000	1,000	1,000
4036-535.46-20	Equipment Repairs	18,189	154	7,000	7,000	7,000	7,000
4036-535.46-40	Maintenance Contracts	704	969	1,260	1,260	1,260	1,130
4036-535.46-90	Special Services	4,533	3,800	5,300	5,565	5,560	5,300
4036-535.49-30	Other Current Charges	464	318	1,350	1,350	1,350	1,730
4036-535.51-10	General Office Supplies	843	702	1,000	1,000	1,000	1,000
4036-535.51-11	Non-Capital Office Equip	-	77	200	200	200	200
4036-535.52-01	Gas	2,062	2,171	2,650	4,270	3,800	3,300
4036-535.52-02	Diesel	8,389	6,367	9,700	8,090	7,700	8,400
4036-535.52-03	Oil & Other Lubricants	665	851	500	500	500	500
4036-535.52-10	Vehicle Parts	1,994	3,584	5,500	5,500	5,500	5,500
4036-535.52-20	Equipment Parts	2,541	3,491	3,500	3,500	3,500	3,500
4036-535.52-30	Small Tools & Supplies	2,762	2,335	3,000	3,000	3,000	3,000

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

Fund: Water & Wastewater	Department: Wastewater	Fund #: 041
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EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2016-17	2017-18	2018-19	2018-19	Year End	2018-19
4036-535.52-40	Builders Supplies	-	985	1,000	1,000	1,000	1,000
4036-535.52-41	Housekeeping Supplies	77	123	200	200	200	200
4036-535.52-50	Chemicals	201	1,146	1,500	1,500	1,500	1,500
4036-535.52-70	Special Clothing/Uniforms	2,550	2,456	2,670	2,670	2,670	2,670
4036-535.52-80	Tires & Tubes	1,643	4,685	2,600	1,280	1,600	2,600
4036-535.52-90	Special Supplies	(420)	2,328	2,000	2,000	2,000	2,000
4036-535.52-93	Safety Supplies	1,031	1,094	1,200	1,200	1,200	1,200
4036-535.52-95	Special Supplies - W&S	3,303	16,644	11,800	11,400	11,400	11,800
4036-535.54-20	Memberships & Dues	-	-	-	90	90	390
4036-535.54-30	Educational Costs	2,298	7,130	5,110	4,610	5,110	9,250
Total Operating Expenses		1,532,634	1,834,645	2,024,780	2,027,659	2,056,850	2,166,470

Capital Expenses

4036-535.63-00	Improv Other Than Bldgs	-	25,162	25,000	30,000	28,000	-
4036-535.64-01	Automotive Equipment	-	83,052	275,000	275,000	275,000	140,000
4036-535.64-40	Special Equipment	47,792	56,927	63,000	63,000	63,000	50,000
Total Capital Expenses		47,792	165,141	363,000	368,000	366,000	190,000

Total Wastewater **\$ 2,042,632** **\$ 2,511,946** **\$ 2,929,480** **\$ 2,930,359** **\$ 2,948,660** **\$ 2,889,280**

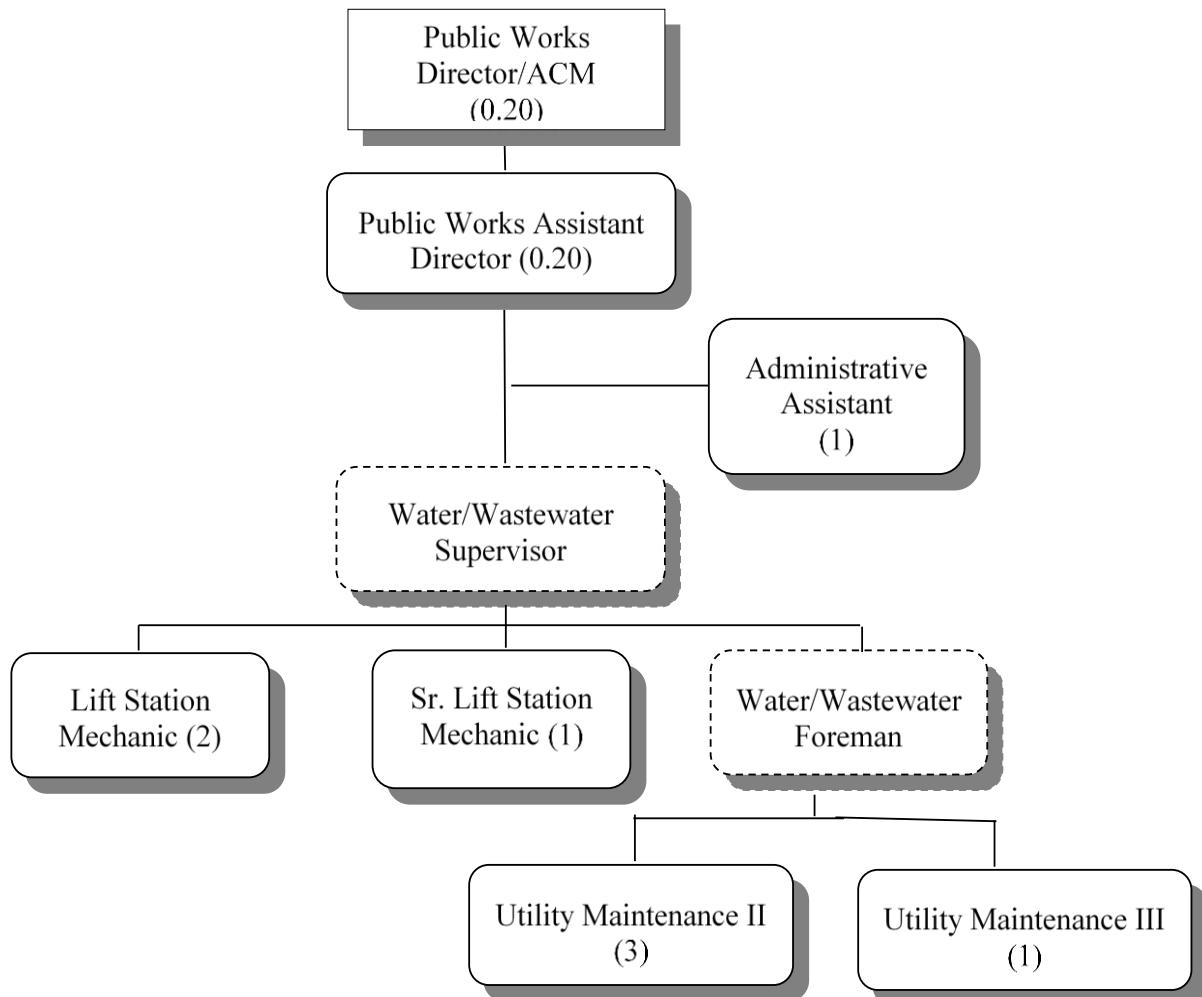
FUNDING SOURCE

Program Expenditure Budget	\$ 1,994,840	\$ 2,346,805	\$ 2,566,480	\$ 2,562,359	\$ 2,582,660	\$ 2,699,280
Less Revenues Generated:						
343 & 349 Charges For Services	4,578,779	5,029,825	6,238,550	6,238,550	5,272,690	5,862,600
Net Unsupported/(Supported) Budget	\$ (2,583,939)	\$ (2,683,020)	\$ (3,672,070)	\$ (3,676,191)	\$ (2,690,030)	\$ (3,163,320)
% Of Budget Supported By Program	229.5%	214.3%	243.1%	243.5%	204.2%	217.2%

Organizational Chart

PUBLIC WORKS DEPARTMENT

WASTEWATER DIVISION



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 17/18	ADOPTED FY 18/19	ADOPTED FY 19/20
Public Works Director/ACM	135	0.20	0.20	0.20
Public Works Assistant Director	131	0.20	0.20	0.20
Sr. Lift Station Mechanic	121	1.00	1.00	1.00
Lift Station Mechanic	120	2.00	2.00	2.00
Administrative Assistant	119	1.00	1.00	1.00
Utility Maintenance III	119	1.00	1.00	1.00
Utility Maintenance II	117	3.00	3.00	3.00
Total Division		8.40	8.40	8.40

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

Fund: Water & Wastewater	Department: Non-Classified	Fund #: 041
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EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2016-17	2017-18	2018-19	2018-19	2018-19	2019-20

Water & Wastewater Fixed Assets

4090-583.69-00 Reclassify Account	(115,334)	(406,914)	-	-	-	-
Total Water & Wastewater Fixed Assets	(115,334)	(406,914)	-	-	-	-

Internal Services

4094-590.94-01 Administration Fee Reimb	224,000	224,000	233,160	233,160	233,160	225,060
4094-590.94-25 Engineering Fee Reimb.	399,230	399,230	362,530	362,530	362,530	315,160
4094-590.94-33 Fleet Maint. Reimb	66,940	66,940	70,310	70,310	70,310	65,390
4094-590.94-34 Bldg. Maint. Reimb	37,490	37,490	39,990	39,990	39,990	44,880
Total Internal Services	727,660	727,660	705,990	705,990	705,990	650,490

Non-Operating Expenses

4095-581.58-00 Depreciation Expense	1,158,544	1,102,719	1,155,000	1,155,000	1,155,000	1,155,000
Total Non-Operating Expenses	1,158,544	1,102,719	1,155,000	1,155,000	1,155,000	1,155,000

Other Expenditures

4095-581.72-50 Amortization Exp Bond Dis	(8,260)	(8,260)	500	500	500	500
4095-581.91-20 2012 Public Improvement Bond	24,000	-	13,160	13,160	13,160	13,160
4095-581.91-22 To Bank Of America Credit	130,110	200,000	200,000	200,000	200,000	41,020
4095-581.91-28 To Series 2018 Debt (Prop)	-	-	220,100	220,100	220,100	744,000
4095-581.91-48 Tsfr To W&S R&R Fund	-	-	8,650,000	8,650,000	4,925,110	4,673,610
Total Other Expenditures	145,850	191,740	9,083,760	9,083,760	5,358,870	5,472,290

Non-Classified

4099-588.99-01 Fund Reserve	-	-	5,521,580	5,521,580	3,757,910	3,677,240
Total Non-Classified	-	-	5,521,580	5,521,580	3,757,910	3,677,240

Total Water & Wastewater Fund **\$ 8,240,766 \$ 8,371,197 \$ 23,824,820 \$ 23,931,784 \$ 18,386,620 \$ 18,722,530**

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

FUND 043 - RECLAIMED WATER

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2016-17	2017-18	Budget	Budget	Year End	Budget

REVENUE DETAIL

Miscellaneous Revenue

4000-361.01-00 Investments	\$ 13,977	\$ 15,657	\$ 13,680	\$ 13,680	\$ 13,680	\$ 13,680
4000-361.50-00 Market Value Adj	(11,030)	(20,156)	-	-	-	-
Total Miscellaneous Revenue	2,947	(4,499)	13,680	13,680	13,680	13,680

Miscellaneous Revenue

4000-389.01-00 Balance Carryforward	-	-	717,940	717,940	699,760	713,440
Total Miscellaneous Revenue	-	-	717,940	717,940	699,760	713,440
Total Reclaimed Water Revenue						

Total Reclaimed Water Revenue **\$ 2,947** **\$ (4,499)** **\$ 731,620** **\$ 731,620** **\$ 713,440** **\$ 727,120**

EXPENDITURE DETAIL

Non-Classified

4035-533.99-01 Fund Reserve	\$ -	\$ -	\$ 731,620	\$ 731,620	\$ 713,440	\$ 727,120
Total Non-Classified	-	-	731,620	731,620	713,440	727,120
Total Reclaimed Water						

Total Reclaimed Water **\$ -** **\$ -** **\$ 731,620** **\$ 731,620** **\$ 713,440** **\$ 727,120**

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

FUND 047 - WASTEWATER DEVELOPMENT

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2016-17	2017-18	Budget	Budget	Year End	Budget

REVENUE DETAIL

Charges For Services

4000-343.09-90	Sewer Development Fees	\$ 34,400	\$ 12,600	\$ 20,000	\$ 20,000	\$ 38,000	\$ 20,000
	Total Charges For Services	34,400	12,600	20,000	20,000	38,000	20,000

Miscellaneous Revenue

4000-361.01-00	Investments	17,987	20,241	17,250	17,250	24,000	17,250
4000-361.50-00	Market Value Adj	(14,220)	(26,066)	-	-	-	-
	Total Miscellaneous Revenue	3,767	(5,825)	17,250	17,250	24,000	17,250

Miscellaneous Revenue

4000-389.01-00	Balance Carryforward	-	-	927,700	927,700	899,540	946,540
	Total Miscellaneous Revenue	-	-	927,700	927,700	899,540	946,540
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	Total Wastewater Development Revenue	\$ 38,167	\$ 6,775	\$ 964,950	\$ 964,950	\$ 961,540	\$ 983,790

EXPENDITURE DETAIL

Operating Expenses

4036-535.52-95	Special Supplies - W&S	\$ 9,145	\$ 22,687	\$ 15,000	\$ 15,000	\$ 15,000	\$ 25,000
	Total Operating Expenses	9,145	22,687	15,000	15,000	15,000	25,000

Non-Classified

4099-588.99-02	Reserved For Future Exp	-	-	949,950	949,950	946,540	958,790
	Total Non-Classified	-	-	949,950	949,950	946,540	958,790
<hr/>							
	Total Wastewater Development Fund	\$ 9,145	\$ 22,687	\$ 964,950	\$ 964,950	\$ 961,540	\$ 983,790

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

FUND 048 - WATER & WASTEWATER RENEWAL & REPLACEMENT

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted	
		2016-17	2017-18	2018-19	2018-19	Year End	2018-19	
REVENUE DETAIL								
Miscellaneous Revenue								
4000-361.01-00	Investments	\$ 163,217	\$ 168,873	\$ 134,890	\$ 134,890	\$ 150,000	\$ 134,890	
4000-361.50-00	Market Value Adj	(127,649)	(238,905)	-	-	-	-	
	Total Miscellaneous Revenue	35,568	(70,032)	134,890	134,890	150,000	134,890	
Miscellaneous Revenue								
4000-369.09-00	Miscellaneous Revenue	8,930	5,905	5,500	5,500	5,500	5,500	
	Total Miscellaneous Revenue	8,930	5,905	5,500	5,500	5,500	5,500	
Miscellaneous Revenue								
4000-381.41-00	Tsfr From W&S Revenue Fund	-	-	8,650,000	8,650,000	4,925,110	4,673,610	
4000-389.01-00	Balance Carryforward	-	-	1,725,130	3,611,137	5,789,860	3,312,000	
	Total Miscellaneous Revenue	-	-	10,375,130	12,261,137	10,714,970	7,985,610	
Total Water & Wastewater Renewal & Replacement		\$ 44,498	\$ (64,127)	\$ 10,515,520	\$ 12,401,527	\$ 10,870,470	\$ 8,126,000	
EXPENDITURE DETAIL								
Water Operating Expenses								
4035-533.52-20	Equipment Parts	\$ 1,178	\$ 1,822	\$ 9,500	\$ 10,700	\$ 10,700	\$ 9,500	
4035-533.52-95	Special Supplies - W&S	26,129	38,628	60,000	60,000	60,000	60,000	
	Total Operating Expenses	27,307	40,450	69,500	70,700	70,700	69,500	
Capital Expenses								
4035-533.63-00	Improv Other Than Bldgs	648,399	1,129,526	2,420,000	3,329,364	3,126,180	2,810,500	
4035-533.64-40	Special Equipment	-	-	95,000	95,000	95,000	95,000	
	Total Capital Expenses	648,399	1,129,526	2,515,000	3,424,364	3,221,180	2,905,500	
	Total Water	675,706	1,169,976	2,584,500	3,495,064	3,291,880	2,975,000	
Wastewater Operating Expenses								
4036-535.46-20	Equipment Repairs	802	7,381	9,000	17,513	17,510	9,000	
4036-535.52-20	Equipment Parts	11,389	7,494	12,000	7,000	7,000	12,000	
4036-535.52-95	Special Supplies - W&S	19,786	24,627	20,000	20,000	20,000	20,000	
	Total Operating Expenses	31,977	39,502	41,000	44,513	44,510	41,000	
Capital Expenses								
4036-535.63-00	Improv Other Than Bldgs	279,650	1,578,640	5,305,630	6,277,560	4,222,080	4,610,000	
	Total Capital Expenses	279,650	1,578,640	5,305,630	6,277,560	4,222,080	4,610,000	
	Total Wastewater	311,627	1,618,142	5,346,630	6,322,073	4,266,590	4,651,000	
Water & Wastewater Fixed Assets								
4090-583.69-00	Reclassify Account	(942,107)	(2,708,166)	-	-	-	-	
	Water & Wastewater Fixed Assets	(942,107)	(2,708,166)	-	-	-	-	
Non-Classified								
4099-588.99-02	Reserved For Future Exp	-	-	2,584,390	2,584,390	3,312,000	500,000	
	Total Non-Classified	-	-	2,584,390	2,584,390	3,312,000	500,000	
	Total Water & Wastewater Renewal & Replacement	\$ 45,226	\$ 79,952	\$ 10,515,520	\$ 12,401,527	\$ 10,870,470	\$ 8,126,000	

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

FUND 077 - WASTEWATER ASSESSMENT

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2016-17	2017-18	2018-19	2018-19	Year End	2018-19

REVENUE DETAIL

Miscellaneous Revenue

4000-363.36-00 Interest Wastewater Assessment	\$ 809	\$ 809	\$ 1,000	\$ 1,000	\$ -	\$ -	\$ -
4000-389.01-00 Balance Carryforward	-	-	23,400	23,400	28,400	28,400	28,400
Total Miscellaneous Revenue	809	809	24,400	24,400	28,400	28,400	28,400
Total Wastewater Assessment Revenue	\$ 809	\$ 809	\$ 24,400	\$ 24,400	\$ 28,400	\$ 28,400	\$ 28,400

EXPENDITURE DETAIL

Non-Classified

4095-581.99-01 Fund Reserve	\$ -	\$ -	\$ 24,400	\$ 24,400	\$ 28,400	\$ 28,400	\$ 28,400
Total Non-Classified	-	-	24,400	24,400	28,400	28,400	28,400
Total Wastewater Assessment	\$ -	\$ -	\$ 24,400	\$ 24,400	\$ 28,400	\$ 28,400	\$ 28,400

Public Works Department Sanitation Division

The Sanitation Division encompasses five programs: Residential Service, Commercial Dumpster Service, Curbside Recycling Service, Drop-off Recycling Sites and Special Pick-up Service. The Residential Service Program provides once a week curbside garbage collection in 96-gallon automated collection containers, once a week bulk items collection and Wednesday yard-waste collection. The Division collects approximately **6,818** homes averaging **7,037** tons of garbage a year. Approximately **1,829** tons of yard waste is hauled and processed into free mulch for the residents. The commercial dumpster service collects approximately **4,324** tons of garbage and **225** tons of recycling per year. All of the City's apartments and townhomes are also collected by our commercial routes. These businesses and communities all vary in service from once per week to five days a week collecting either 2 yard, 4 yard, 6 yard, or 8 yard dumpsters. The Curbside Recycling Service is collected once a week in 64-gallon automated collection recycling containers. The program collected **1,296** tons of newspaper, mixed paper, all plastics, aluminum/steel cans, glass and cardboard. The apartment complexes receive the same service but are collected in larger containers/dumpsters. There are two drop off recycling sites in Safety Harbor where residents can drop off newspaper, mixed paper, cardboard, aluminum/tin cans, glass and #1-7 plastic containers. These sites contained a total of **176** tons of recycling. The Special Pick-up Service provides collection to the community for services that do not fall under the curbside collection requirements. These services entail an additional cost to the residents for the services provided. These include large amounts of yard waste collection, trash collection, clean up dumpster services and appliance collections.



Current and Prior Year Accomplishments



Recycling tonnages in 17/18 decreased by 1 percent over the previous fiscal year 16/17. This is the result of a 10% decrease in residential recycling due to a fire at the Waste Management plant which required a change in processing.

Fiscal Year 2020 Goals

Our goal for 2019/2020 is to continue evaluating the recycling and sanitation program to look for ways to improve collection and increase customer satisfaction. Recycling participation will continue to be monitored to target areas for increased tonnages and participation.

Long-Term Vision and Future Financial Impact

The Division will continue to provide, reliable service to the residential and commercial customers. The staff will continue to encourage recycling throughout the City to continue to increase revenue generated from commodities collected, increase landfill diversion and to cut operational costs.

SANITATION PERFORMANCE INDICATORS

FUND: 044 DEPARTMENT: 4532

	Actual 2016-17	Actual 2017-18	Estimated 2018-19	Adopted 2019-20
Jurisdiction Data				
Population	17,269	17,569	17,844	18,031
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	180.71	181.71	186.92	186.31
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 2,207,596	\$ 2,180,041	\$ 2,308,870	\$ 2,589,950
Total # of Full Time Equivalent Employees	19.25	19.25	20.25	20.25
Total # of Collection Vehicles Used	19	19	20	21
Solid Waste Outputs				
Tons of Refuse Collected	11,493	11,361	10,977	11,500
# of Trips to Resource Facility Commercial	530	562	552	560
# of Trips to Resource Facility Residential	940	988	900	950
Total # of All Trips	1,470	1,550	1,452	1,510
# of Yard Waste Specials	107	87	20	20
# of Commercial Dumpster Specials	77	70	60	60
# of Temporary Dumpsters	491	462	328	400
Recycling				
Tons of Material Collected COMMERCIALLY	250	225	277	285
Tons of Material Collected Curbside	1,623	1,296	1,415	1,550
Tons of Material Collected at Drop Off Sites	141	177	165	170
Total of Yard Waste Collected in Tons	1,763	1,829	1,900	1,800
Scrap Metal Collected in Tons	58	79	60	70
Efficiency				
O&M Cost per Ton	\$ 192.08	\$ 191.89	\$ 210.34	\$ 225.21
O&M Cost per Capita	\$ 127.84	\$ 124.08	\$ 129.39	\$ 143.64
O&M Cost per Full Time Equiv. Employee	\$ 114,680	\$ 113,249	\$ 114,018	\$ 127,899
Per Capita per Full Time Equiv. Employee	897	913	881	890

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

FUND 044 - SANITATION

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted	
		2016-17	2017-18	Budget	Budget	Year End	Budget	
REVENUE DETAIL								
Permits, Fees & Special Assessments								
4500-323.07-00	Solid Waste Franchise Fee	\$ 47,692	\$ 49,328	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	
	Total Permits, Fees & Special Assessments	47,692	49,328	50,000	50,000	50,000	50,000	
Intergovernmental								
4500-331.09-00	Federal Grants	3,991	-	-	-	-	-	
4500-334.20-00	Local Grants	13,924	12,726	13,470	13,470	13,470	13,470	
	Total Intergovernmental	17,915	12,726	13,470	13,470	13,470	13,470	
Charges For Services								
4500-343.09-70	Industrial Surcharge	7,570	4,400	3,000	3,000	20,000	3,000	
4500-343.40-10	Sanitation/Refuse Charges	2,899,169	2,901,836	3,069,400	3,069,400	2,920,000	3,036,800	
	Total Charges For Services	2,906,739	2,906,236	3,072,400	3,072,400	2,940,000	3,039,800	
Miscellaneous Revenue								
4500-361.01-00	Investments	44,537	57,208	36,260	36,260	36,260	70,260	
4500-361.50-00	Market Value Adj	(35,575)	(74,215)	-	-	-	-	
4500-364.01-10	Gain/Loss From Sale/Disp	140	7,053	40,500	40,500	40,500	15,000	
4500-365.09-10	Recycling Sales	15,873	10,435	10,000	10,000	10,000	10,000	
4500-369.02-00	Claims/Insur Settlements	1,645	2,201	-	-	-	-	
	Total Miscellaneous Revenue	26,620	2,682	86,760	86,760	86,760	95,260	
Miscellaneous Revenue								
4500-389.01-00	Balance Carryforward	-	-	1,412,610	1,434,553	1,697,430	1,105,730	
	Total Miscellaneous Revenue	-	-	1,412,610	1,434,553	1,697,430	1,105,730	
Total Sanitation Revenue								
		\$ 2,998,966	\$ 2,970,972	\$ 4,635,240	\$ 4,657,183	\$ 4,787,660	\$ 4,304,260	

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

Fund: Sanitation	Department: Sanitation	Fund #: 044
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EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2016-17	2017-18	2018-19	2018-19	Year End	2019-20
Personnel Services							
4532-534.12-01	Salaries & Wages	\$ 687,818	\$ 718,474	\$ 795,560	\$ 763,560	\$ 757,550	\$ 806,500
4532-534.12-10	Reg Wages-Temporary Empl	49,356	50,989	30,000	55,000	55,000	30,000
4532-534.14-00	Overtime-Time & One Half	43,480	32,844	28,500	28,500	28,500	28,640
4532-534.16-00	Compensated Annual Leave	29,058	(9,755)	-	-	-	-
4532-534.17-00	Compensated Sick Leave	6,048	(7,803)	-	-	-	-
Salaries & Wages Sub-Total		815,760	784,749	854,060	847,060	841,050	865,140
4532-534.21-00	Fica Taxes	53,605	54,651	63,050	63,050	64,790	63,890
4532-534.22-00	Retirement	154,177	113,063	66,450	66,450	63,410	67,570
4532-534.23-00	Life & Health Insurance	227,321	242,742	338,990	338,990	298,010	304,470
4532-534.24-00	Workers Comp Insurance	54,990	47,004	50,330	50,330	49,410	50,890
4532-534.26-00	OPEB	6,626	5,527	-	-	-	-
Benefits Sub-Total		496,719	462,987	518,820	518,820	475,620	486,820
Total Personnel Services		1,312,479	1,247,736	1,372,880	1,365,880	1,316,670	1,351,960

Operating Expenses

4532-534.32-10	Auditing & Accounting	2,418	3,990	5,150	5,150	5,150	6,210
4532-534.34-60	Uniform Rental & Laundry	3,505	2,793	4,100	3,480	3,480	3,080
4532-534.34-80	Landfill Fees	490,400	486,919	500,000	500,100	500,000	540,000
4532-534.34-81	Recycling Fees	1,000	418	1,000	1,000	1,000	201,000
4532-534.34-90	Other Fees/Contracts	6,985	7,217	13,720	13,720	12,520	12,290
4532-534.40-01	Employee Travel	955	583	1,590	1,490	900	1,590
4532-534.41-00	Communication Services	1,434	1,811	2,390	2,390	2,390	2,520
4532-534.43-00	Utilities	4,298	4,499	4,700	4,700	4,700	5,040
4532-534.44-00	Rental & Leases	250	450	450	450	450	450
4532-534.45-00	General Liability Insur	125,187	107,008	102,050	112,050	112,480	112,480
4532-534.46-01	Bldg & Grounds Maintenance	376	1,350	7,140	2,140	2,140	4,990
4532-534.46-10	Outside Vehicle Repairs	20,940	24,413	35,000	55,858	55,860	35,000
4532-534.46-20	Equipment Repairs	6,010	11,347	12,000	12,000	12,000	12,000
4532-534.46-40	Maintenance Contracts	398	-	860	860	860	730
4532-534.46-90	Special Services	-	1,200	1,200	1,200	1,200	1,200
4532-534.47-00	Printing & Binding	750	885	1,000	1,000	1,000	1,000
4532-534.49-30	Other Current Charges	684	612	1,180	1,180	1,180	2,510
4532-534.49-34	Grant Expenditures	13,510	12,726	13,360	13,360	13,360	13,360

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

Fund: Sanitation	Department: Sanitation	Fund #: 044
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EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2016-17	2017-18	2018-19	2018-19	Year End	2018-19
4532-534.51-10	Office Supplies-General	582	666	800	900	900	800
4532-534.51-11	Non-Capital Office Equip	-	-	-	-	-	320
4532-534.52-01	Gas	994	1,081	1,050	1,050	1,050	1,480
4532-534.52-02	Diesel	85,921	107,425	111,200	111,200	111,600	121,900
4532-534.52-03	Oil & Other Lubricants	4,284	5,535	7,800	7,800	7,800	7,800
4532-534.52-10	Vehicle Parts	37,616	38,460	40,000	40,830	40,830	40,000
4532-534.52-20	Equipment Parts	19,963	20,869	18,000	18,055	18,060	18,000
4532-534.52-30	Small Tools & Supplies	1,026	1,318	1,800	1,800	1,500	1,800
4532-534.52-35	Non-Capital Operating Equip	-	515	3,000	3,000	2,640	5,000
4532-534.52-41	Housekeeping Supplies	233	317	600	600	400	500
4532-534.52-50	Chemicals	756	1,510	1,510	1,510	1,000	1,500
4532-534.52-70	Special Clothing/Uniforms	5,728	6,460	6,560	7,180	7,180	8,540
4532-534.52-80	Tires & Tubes	25,727	38,398	30,000	30,000	30,000	30,000
4532-534.52-90	Special Supplies	30,309	37,512	36,550	33,550	33,550	36,650
4532-534.52-93	Safety Supplies	1,697	2,111	2,200	2,200	2,200	2,400
4532-534.54-20	Memberships & Dues	337	460	550	650	570	650
4532-534.54-30	Educational Costs	844	1,447	2,250	2,250	2,250	5,200
Total Operating Expenses		895,117	932,305	970,760	994,703	992,200	1,237,990

Capital Expenses

4532-534.62-00	Buildings	750	82,426	-	-	-	-
4532-534.63-00	Imprv Other Than Buildings	-	25,162	50,000	55,000	50,000	-
4532-534.64-01	Automotive Equipment	141,050	477,177	694,500	694,500	686,000	351,000
4532-534.64-40	Special Equipment	25,001	40,005	-	-	-	60,000
Total Capital Expenses		166,801	624,770	744,500	749,500	736,000	411,000

Non-Operating Expenses

4532-534.72-20	Interest-Customer Deposit	295	598	250	250	250	250
Total Non-Operating Expenses		295	598	250	250	250	250

Total Sanitation \$ 2,374,692 \$ 2,805,409 \$ 3,088,390 \$ 3,110,333 \$ 3,045,120 \$ 3,001,200

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

Fund: Sanitation	Department: Sanitation	Fund #: 044
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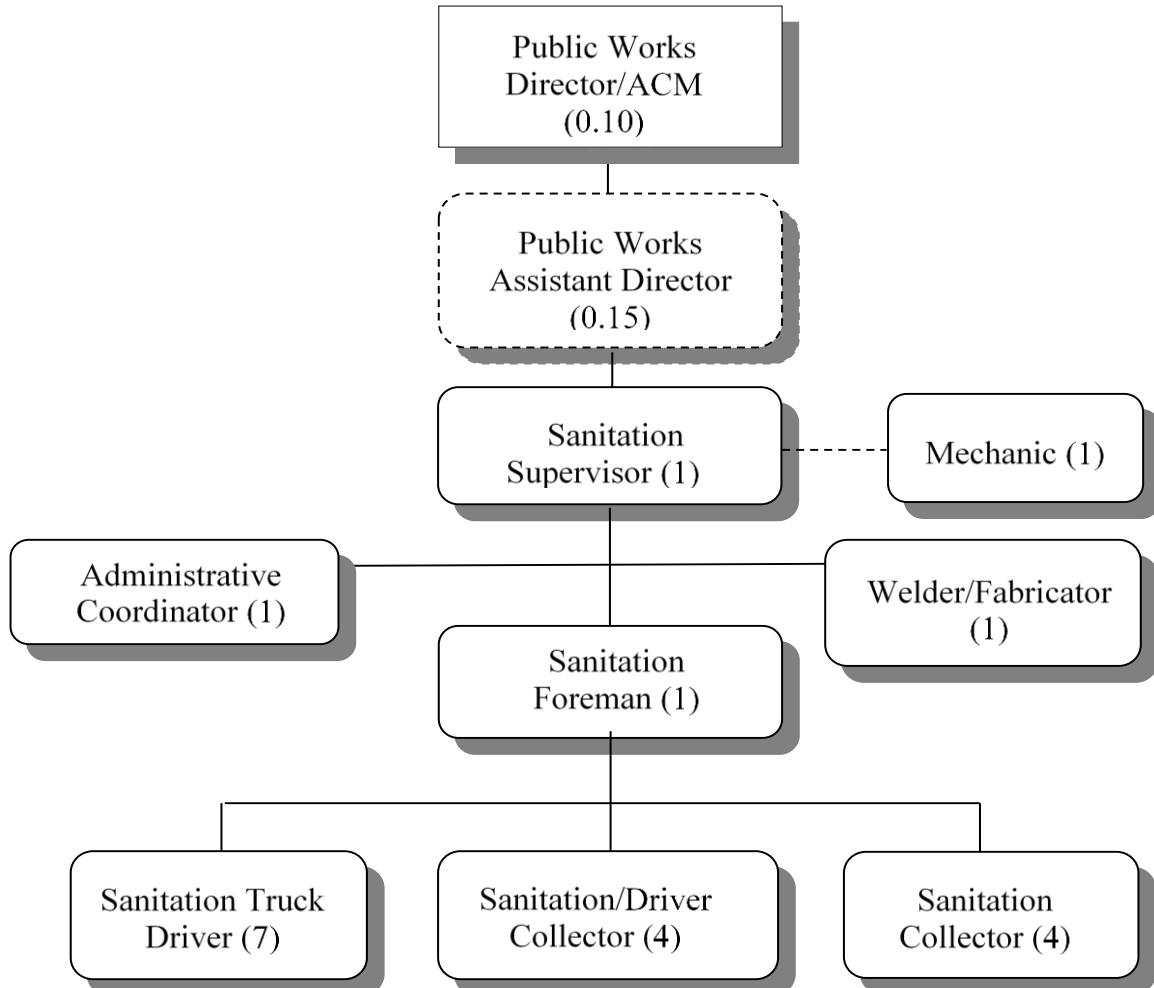
FUNDING SOURCE						
Program Expenditure Budget	\$ 2,207,596	\$ 2,180,041	\$ 2,343,640	\$ 2,360,583	\$ 2,308,870	\$ 2,589,950
Less Revenues Generated:						
313 Franchise Fees	47,692	49,328	50,000	50,000	50,000	50,000
334 Local Grants	17,915	12,726	13,470	13,470	13,470	13,470
343 Physical Environment	2,906,739	2,906,236	3,072,400	3,072,400	2,940,000	3,039,800
Net Unsupported/(Supported) Budget	\$ (764,750)	\$ (788,249)	\$ (792,230)	\$ (775,287)	\$ (694,600)	\$ (513,320)
% Of Budget Supported By Program	134.6%	136.2%	133.8%	132.8%	130.1%	119.8%

EXPENDITURE DETAIL						
Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated
		2016-17	2017-18	Budget	Budget	Year End
				2018-19	2018-19	2019-20
Sanitation Fixed Assets						
4590-583.69-00	Reclassify Account	(166,811)	(624,770)	-	-	-
Total Sanitation Fixed Assets		(166,811)	(624,770)	-	-	-
Internal Services						
4594-590.94-01	Administration Fee Reimb	133,100	133,100	143,500	143,500	143,500
4594-590.94-16	Data Processing Fee Reimb	15,370	15,370	14,430	14,430	14,430
4594-590.94-33	Fleet Maint. Reimb	48,120	48,120	50,540	50,540	50,540
4594-590.94-34	Bldg. Maint. Reimb	7,820	7,820	8,340	8,340	8,340
Total Internal Services		204,410	204,410	216,810	216,810	213,690
Non-Operating Expenses						
4595-581.58-00	Depreciation Expense	433,041	405,950	450,000	450,000	420,000
Total Non-Operating Expenses		433,041	405,950	450,000	450,000	467,550
Non-Classified						
4599-588.99-01	Fund Reserve	-	-	880,040	880,040	1,105,730
Total Non-Classified		-	-	880,040	880,040	621,820
Total Sanitation Fund						
\$ 2,845,332 \$ 2,790,999 \$ 4,635,240 \$ 4,657,183 \$ 4,787,660 \$ 4,304,260						

Organizational Chart

PUBLIC WORKS DEPARTMENT

SANITATION DIVISION



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 17/18	ADOPTED FY 18/19	ADOPTED FY 19/20
Public Works Director/ACM	135	0.10	0.10	0.10
Public Works Assistant Director	131	0.15	0.15	0.15
Sanitation Supervisor	127	1.00	1.00	1.00
Sanitation Foreman	121	1.00	1.00	1.00
Welder/Fabricator	119	1.00	1.00	1.00
Mechanic	119	1.00	1.00	1.00
Administrative Coordinator	121	0.00	0.00	1.00
Administrative Assistant	119	1.00	1.00	0.00
Sanitation Truck Driver	118	7.00	7.00	7.00
Sanitation Driver/Collector	116	3.00	4.00	4.00
Sanitation Collector	115	4.00	4.00	4.00
Total Division		19.25	20.25	20.25



CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

City of Safety Harbor Pay Plan - General

Pay Grade	Classification	Hourly Rate		Annual	
		Minimum	Maximum	Minimum	Maximum
122	* Accountant	\$17.43	\$28.83	\$36,254	\$59,966
125	* Accountant/Budget Analyst	\$20.17	\$33.39	\$41,954	\$69,457
118	Accounting Assistant	\$14.34	\$23.74	\$29,827	\$49,382
123	* Accounts Payable Supervisor	\$18.30	\$30.27	\$38,064	\$62,965
119	Administrative Assistant	\$15.06	\$24.92	\$31,325	\$51,825
121	Administrative Coordinator	\$16.59	\$27.48	\$34,507	\$57,159
135	* Assistant City Manager/Department	\$37.78	\$62.64	\$78,582	\$130,301
131	* Assistant Finance Director	\$27.84	\$46.06	\$57,907	\$95,808
131	* Assistant Public Works Director	\$27.84	\$46.06	\$57,907	\$95,808
124	Building Inspector	\$19.21	\$31.81	\$39,957	\$66,157
121	Building Maintenance Foreman	\$16.59	\$27.48	\$34,507	\$57,159
115	Building Maintenance Technician	\$12.50	\$20.86	\$26,000	\$43,384
130	* Building Official	\$26.51	\$43.87	\$55,141	\$91,245
125	Building Plans Examiner/Inspector	\$20.17	\$33.39	\$41,954	\$69,457
115	Bus Driver	\$12.50	\$20.86	\$26,000	\$43,384
118	Business Tax Technician	\$14.34	\$23.74	\$29,827	\$49,382
121	Circulation Supervisor	\$16.59	\$27.48	\$34,507	\$57,159
124	City Arborist	\$19.21	\$31.81	\$39,957	\$66,157
130	* City Clerk	\$26.51	\$43.87	\$55,141	\$91,245
134	* City Engineer	\$35.98	\$59.68	\$74,838	\$124,131
	* City Manager	No Range	Contract		
123	Civil Designer I	\$18.30	\$30.27	\$38,064	\$62,965
125	Civil Designer II	\$20.17	\$33.39	\$41,954	\$69,457
127	* Communications Manager	\$22.24	\$36.81	\$46,259	\$76,569
121	Community Compliance Officer	\$16.59	\$27.48	\$34,507	\$57,159
133	* Community Development Director	\$34.29	\$56.84	\$71,323	\$118,218
127	* Community Planner/GIS Analyst	\$22.24	\$36.81	\$46,259	\$76,569
115	Custodian	\$12.50	\$20.86	\$26,000	\$43,384
116	Customer Service Representative	\$13.01	\$21.53	\$27,061	\$44,776
133	* Finance Director	\$34.29	\$56.84	\$71,323	\$118,218
130	* Fire Marshal	\$26.51	\$43.87	\$55,141	\$91,245
127	* Fleet Maintenance Supervisor	\$22.24	\$36.81	\$46,259	\$76,569
115	Groundskeeper	\$12.50	\$20.86	\$26,000	\$43,384
121	Horticulture Foreman	\$16.59	\$27.48	\$34,507	\$57,159
116	Horticulture Worker II	\$13.01	\$21.53	\$27,061	\$44,776
119	Horticulture Worker III	\$15.06	\$24.92	\$31,325	\$51,825
132	* Human Resources Director	\$32.48	\$54.12	\$67,558	\$112,562
121	Human Resources Specialist	\$16.59	\$27.48	\$34,507	\$57,159
128	* Information Technology Manager	\$23.35	\$38.64	\$48,568	\$80,361
125	Information Technology Specialist	\$20.17	\$33.39	\$41,954	\$69,457
124	IT Technician	\$19.21	\$31.81	\$39,957	\$66,157
133	* Leisure Services Director	\$34.29	\$56.84	\$71,323	\$118,218
113	Leisure Services Intern	\$11.24	\$18.60	\$23,379	\$38,692
122	Librarian I	\$17.43	\$28.83	\$36,254	\$59,966
124	Librarian II	\$19.21	\$31.81	\$39,957	\$66,157
115	Library Assistant I	\$12.50	\$20.86	\$26,000	\$43,384
116	Library Assistant II	\$13.01	\$21.53	\$27,061	\$44,776
132	* Library Director	\$32.48	\$54.12	\$67,558	\$112,562
120	Lift Station Mechanic	\$15.81	\$26.16	\$32,885	\$54,417
129	* Maintenance Superintendent	\$24.50	\$40.57	\$50,960	\$84,389
119	Mechanic	\$15.06	\$24.92	\$31,325	\$51,825
115	Meter Reader	\$12.50	\$20.86	\$26,000	\$43,384
121	Multi-Media Specialist	\$16.59	\$27.48	\$34,507	\$57,159
113	On-Call Leisure Services	\$11.24	\$18.60	\$23,379	\$38,692
121	Parks Maintenance Foreman	\$16.59	\$27.48	\$34,507	\$57,159
115	Parks Worker I	\$12.50	\$20.86	\$26,000	\$43,384
116	Parks Worker II	\$13.01	\$21.53	\$27,061	\$44,776
119	Parks Worker III	\$15.06	\$24.92	\$31,325	\$51,825
116	Permit Technician	\$13.01	\$21.53	\$27,061	\$44,776
134	* Public Works Director	\$35.98	\$59.68	\$74,838	\$124,131
125	* Recreation Facilities Manager	\$20.17	\$33.39	\$41,954	\$69,457
115	Recreation Leader I	\$12.50	\$20.86	\$26,000	\$43,384

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

115 Recreation Leader I \$12.50 \$20.86 \$26,000 \$43,384

City of Safety Harbor Pay Plan - General

Pay Grade		Hourly Rate		Annual	
		Minimum	Maximum	Minimum	Maximum
121	Recreation Program Coordinator	\$16.59	\$27.48	\$34,507	\$57,159
129 *	Recreation Superintendent	\$24.50	\$40.57	\$50,960	\$84,389
123	Recreation Supervisor	\$18.30	\$30.27	\$38,064	\$62,965
111	Reserved	\$10.20	\$16.86	\$21,216	\$35,071
112	Reserved	\$10.70	\$17.72	\$22,256	\$36,849
114	Reserved	\$11.79	\$19.53	\$24,523	\$40,620
126	Reserved	\$21.19	\$35.05	\$44,075	\$72,906
115	Sanitation Collector	\$12.50	\$20.86	\$26,000	\$43,384
116	Sanitation Driver/Collector	\$13.01	\$21.53	\$27,061	\$44,776
121	Sanitation Foreman	\$16.59	\$27.48	\$34,507	\$57,159
127 *	Sanitation Supervisor	\$22.24	\$36.81	\$46,259	\$76,569
118	Sanitation Truck Driver	\$14.34	\$23.74	\$29,827	\$49,382
121	Senior Lift Station Mechanic	\$16.59	\$27.48	\$34,507	\$57,159
121	Senior Mechanic	\$16.59	\$27.48	\$34,507	\$57,159
118	Senior Permit Technician	\$14.34	\$23.74	\$29,827	\$49,382
128 *	Senior Project Engineer	\$23.35	\$38.64	\$48,568	\$80,361
115	Site Beautification Technician	\$12.50	\$20.86	\$26,000	\$43,384
123	Special Events Supervisor	\$18.30	\$30.27	\$38,064	\$62,965
117	Sr. Customer Service Representative	\$13.66	\$22.61	\$28,413	\$47,026
117	Sr. Meter Reader	\$13.66	\$22.61	\$28,413	\$47,026
116	Staff Assistant	\$13.01	\$21.53	\$27,061	\$44,776
119	Streets/Stormwater Maintenance III	\$15.06	\$24.92	\$31,325	\$51,825
121	Streets/Stormwater Foreman	\$16.59	\$27.48	\$34,507	\$57,159
115	Streets/Stormwater Maintenance I	\$12.50	\$20.86	\$26,000	\$43,384
117	Streets/Stormwater Maintenance II	\$13.66	\$22.61	\$28,413	\$47,026
127 *	Streets/Stormwater Supervisor	\$22.24	\$36.81	\$46,259	\$76,569
106	Summer Counselor-in-Training	\$8.46	\$13.48	\$17,597	\$28,044
113	Summer Leisure Services Staff	\$11.24	\$18.60	\$23,379	\$38,692
121	Technical Services Specialist	\$16.59	\$27.48	\$34,507	\$57,159
119	Trades Worker III	\$15.06	\$24.92	\$31,325	\$51,825
116	Tradesworker II	\$13.01	\$21.53	\$27,061	\$44,776
117	Utilities Maintenance II	\$13.66	\$22.61	\$28,413	\$47,026
119	Utilities Maintenance III	\$15.06	\$24.92	\$31,325	\$51,825
125 *	Utility Billing Manager	\$20.17	\$33.39	\$41,954	\$69,457
117	Utility Billing Specialist	\$13.66	\$22.61	\$28,413	\$47,026
118	Water Quality Control Technician	\$14.34	\$23.74	\$29,827	\$49,382
121	Water/Wastewater Foreman	\$16.59	\$27.48	\$34,507	\$57,159
127 *	Water/Wastewater Supervisor	\$22.24	\$36.81	\$46,259	\$76,569
120	Welder/Fabricator	\$15.81	\$26.16	\$32,885	\$54,417

City of Safety Harbor Pay Plan - Firefighters

Pay Grade		Hourly Rate		Annual	
		Minimum	Maximum	Minimum	Maximum
Fire Administration					
133 *	Fire Chief	\$34.29	\$56.84	\$71,323	\$118,218
F28	District Chief (2912 hours)	\$19.89	\$32.90	\$57,907	\$95,808
Firefighters					
F2	** Firefighter/EMT	\$14.36	\$21.09	\$41,812	\$61,424
F3	** Firefighter/Paramedic	\$16.52	\$24.26	\$48,112	\$70,653
O1	** Captain/EMT	\$20.47	\$26.33	\$59,599	\$76,667
O2	** Captain/Paramedic	\$21.76	\$27.76	\$63,372	\$80,845
O3	Fire Inspector (2080 hours)	\$26.82	\$34.72	\$55,789	\$72,218

* Exempt Employees

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

Budgeted Personnel - Full-Time, Part-Time, On-call and Seasonal

Governmental	FY16 Adopted			FY17 Adopted			FY18 Adopted			FY19 Adopted			FY20 Adopted		
	Full Time	All Other	Total FTE's	Full Time	All Other	Total FTE's	Full Time	All Other	Total FTE's	Full Time	All Other	Total FTE's	Full Time	All Other	Total FTE's
City Manager	0.95	0.35	1.30	0.95	0.35	1.30	0.95	0.35	1.30	0.95	0.35	1.30	1.45	0.35	1.80
City Clerk	1.00	0.35	1.35	1.00	0.35	1.35	1.00	0.35	1.35	1.00	0.35	1.35	1.00	0.35	1.35
Human Resources	1.00	1.00	2.00	2.00	-	2.00	2.00	-	2.00	2.00	0.50	2.50	2.50	-	2.50
Finance	3.00	-	3.00	3.00	-	3.00	3.00	-	3.00	3.00	-	3.00	3.00	-	3.00
Planning*	3.30	-	3.30	3.30	-	3.30	3.30	-	3.30	3.30	0.06	3.36	3.30	0.06	3.36
Building Department	5.00	-	5.00	5.00	0.50	5.50	6.00	0.50	6.50	6.00	0.50	6.50	6.00	0.50	6.50
Fire Control & EMS	30.00	-	30.00	30.00	-	30.00	30.00	-	30.00	30.00	0.50	30.50	30.50	-	30.50
Engineering	4.50	-	4.50	4.50	-	4.50	4.50	-	4.50	4.50	-	4.50	4.50	-	4.50
Streets	10.40	-	10.40	10.40	-	10.40	10.40	-	10.40	10.40	-	10.40	10.40	-	10.40
Fleet Maintenance	3.10	-	3.10	3.10	-	3.10	3.10	-	3.10	3.10	-	3.10	3.10	-	3.10
Building Maintenance*	3.80	2.15	5.95	4.80	1.65	6.45	4.80	1.65	6.45	4.80	1.82	6.62	5.30	0.70	6.00
Library	10.00	8.09	18.09	10.00	7.12	17.12	10.00	7.12	17.12	9.00	8.04	17.04	9.00	7.97	16.97
Recreation*	12.30	12.51	24.81	12.30	13.64	25.94	12.30	13.64	25.94	12.30	16.71	29.01	12.80	15.56	28.36
Parks*	10.80	3.10	13.90	10.80	3.10	13.90	10.80	3.10	13.90	10.80	3.09	13.89	12.30	1.82	14.12
Subtotal General Fund	99.15	27.55	126.70	101.15	26.71	127.86	102.15	26.71	128.86	101.15	31.92	133.07	105.15	27.31	132.46
Marina	0.10	-	0.10	0.10	-	0.10	0.10	-	0.10	0.10	-	0.10	0.10	-	0.10
CRA	0.30	-	0.30	0.30	-	0.30	0.30	-	0.30	0.30	-	0.30	0.30	-	0.30
Total Governmental	99.55	27.55	127.10	101.55	26.71	128.26	102.55	26.71	129.26	101.55	31.92	133.47	105.55	27.31	132.86
Enterprise															
Water & Sewer Finance	9.00	-	9.00	9.00	-	9.00	9.00	-	9.00	9.00	-	9.00	9.00	-	9.00
Information Technology	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00
Water	7.40	-	7.40	6.40	-	6.40	6.40	-	6.40	6.40	-	6.40	6.40	-	6.40
Wastewater	8.40	-	8.40	8.40	-	8.40	8.40	-	8.40	8.40	-	8.40	8.40	-	8.40
Subtotal Water & Wastewater	28.80	-	28.80	27.80	-	27.80									
Stormwater	5.40	-	5.40	5.40	-	5.40	5.40	-	5.40	5.40	-	5.40	5.40	-	5.40
Sanitation	19.30	-	19.30	19.25	-	19.25	19.25	-	19.25	20.25	-	20.25	20.25	-	20.25
Total Enterprise	53.50	-	53.50	52.45	-	52.45	52.45	-	52.45	53.45	-	53.45	53.45	-	53.45
Total Citywide	153.05	27.55	180.60	154.00	26.71	180.71	155.00	26.71	181.71	155.00	31.92	186.92	159.00	27.31	186.31

* The All Other column includes on-call and seasonal positions which vary throughout the year and are not FTE's required to be authorized by the City Commission.

GLOSSARY

Ad Valorem Taxes - Real estate and personal property taxes. Webster's New World Dictionary as "in proportion to the value of the property" defines ad Valorem. Local Governments set the levy.

Adjusted Final Millage - Under Florida law, the actual tax rate levied by a local government when tax bills are issued. The rate is adjusted for corrected errors in property assessments for tax purposes and for changes in assessments made by property appraisal adjustment boards in each county. Usually such charges are very slight and the adjusted millage sometimes does not change from the levy set by the taxing agency.

Adopted Millage - The tax rate certified to a property appraiser by each taxing agency within a county. Adopted millage is to be sent to an appraiser within 30 days after a county's tax roll is certified by the State Department of Revenue and is listed on notices sent to property owners. No taxing agency may approve a levy that is larger than the one it originally adopted.

Aggregate Millage Rate - The sum of all property tax levies imposed by the governing body of a county. State law limits the aggregate rate for a county or municipality to \$10 per \$1000 worth of assessed taxable value.

Assessment - The value for the tax purposes determined by the property appraiser for a given piece of real property or personal property.

Balance Forward, Transfers and Other - Amounts received by the City which are not additions to the assets of the government as a whole, although they may be to the receiving fund. These items include inter-fund transfers, inter-fund reimbursements, except the receipts of an internal service fund. Also, includes fund balances carried over from the previous year.

Budget - The document that details how much revenue is expected and how it will be spent during a year.

Capital Improvement - Land, buildings, structures and all facilities other than buildings, traffic lights, machinery, equipment, automobiles, etc., with a unit cost in excess of \$5,000 and a useful life of one or more years.

Capital Outlay - Outlays for the acquisition of or addition to fixed assets. The cost of acquiring land, buildings, equipment, furnishings etc. (See Capital Improvement).

Charges for Services - This series of accounts includes all revenues stemming from charges for current services excluding revenues of internal service funds.

CIP – Acronym for "Capital Improvement Program".

Contingency - Funds that are earmarked for a specific purpose and may be used for emergency expenses or to make up cost overruns during a budget period.

CRA - Acronym for "Community Redevelopment Agency".

Culture and Recreation - The cost of providing and maintaining cultural and recreational facilities and activities for the benefit of citizens and visitors.

Current Ad Valorem Taxes - Property taxes computed as a percentage of the value of the real property or personal property.

Debt Service - The expense of retiring such debts as loans and bond issues.

DEP - Acronym for "Department of Environmental Protection".

Depreciation - The periodic expiration of a plant asset's useful life. There are several methods for computing depreciation. Straight line, which is the most common, divides the value of the asset at acquisition by its estimated useful life. This amount is then charged to expense until the asset is written off. Depreciation is a requirement in proprietary type funds such as enterprises and internal service funds. (It is not used in any other funds, except to establish insurance values, since assets are recorded only in a general grouping.) Depreciation is a non-cash expense; however, it should be budgeted in proprietary funds

to ensure that there is sufficient revenue being collected from rates to cover the expense. Most bond rate covenants require that all operating and maintenance expenses (including depreciation) be covered by revenue from rates.

Economic Environment - The cost of providing services that develop and improve the economic condition of the community and its citizens.

EMS - Acronym for “Emergency Medical Service”.

ERU - Acronym for “Equivalent Residential Unit”.

Exempt, Exemption, Non-Exempt - Amounts that state law determines should be deducted from the assessed values of property for tax purposes. Tax rates are applied to the balance, which is called the non-exempt portion of the assessment. Florida law provides for several different property tax exemptions, including homestead, widow/widower, disabled veteran, disability, and low-income senior exemptions. Homestead exemption is a reduction of up to \$50,000 from the assessed value of your home. The first \$25,000 of value is entirely exempt from taxes. The second \$25,000 is exempted from the assessed value between \$50,000 and \$75,000, and does not apply to school taxes. Eligible homeowners must apply for the exemptions by March 1st each year.

Expenditure - Decreases in (uses of) financial resources other than through interfund transfers.

Expense - A use of financial resources, denoted by its use in the proprietary funds, which are accounted for on a basis consistent with the business accounting model (full accrual basis).

FEMA - Acronym for “Federal Emergency Management Agency”.

Final Millage - The tax rate adopted at the second public budget hearing of a taxing agency.

Fines and Forfeitures - This group of accounts includes revenues received from fines and penalties imposed for the commission of statutory offenses, violations of lawful administrative rules and regulations, and for neglect of official duty. Forfeits include revenues resulting from confiscation of deposits or bonds held as performance guarantees.

Fiscal Year - The budget year which runs from October 1st through September 30th.

FS - Acronym for “Fire Station”.

FTE - Acronym for “Full Time Equivalent”. The definition of FTE (full time equivalent) is the number of working hours that represents one full-time employee during a fixed time period, such as one month or one year. FTE simplifies work measurement by converting work load hours into the number of people required to complete that work.

Function - A major class or grouping of activities directed toward a common goal such as improvements to the public safety, improvement of the physical environment, etc. For the purposes utilized in budgetary analysis, the categories of functions have been established by the State of Florida and financial reports must be grouped according to those established functions.

Fund - A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

Fund Balance - Unspent funds that can be included as a source in the following year's budget.

FY - Acronym for “Fiscal Year”.

General Government - A major class of services provided by the legislative, judicial and administrative branches of City government as a whole. This classification encompasses the Board of City Commissioners, administration (including central service staff departments), auditing, property appraiser, tax collector, finance, legal, planning, judicial, and various other general government services.

Grants and Aids - Includes all grants, subsidies and contributions to other governmental agencies and private organizations excluding the transfers to agencies within the same governmental entity.

Indirect Costs - Cost associated with, but not directly attributable to, the providing of a product or service. There are usually costs incurred by other departments in the support of operating departments.

Infrastructure - Includes water and sewer lines, streets and roads, communications, drainage systems, and public facilities such as fire houses, parks, etc.

Interfund Transfers - Transfers among funds. These are utilized to track items for management purposes. They represent a "double counting" and, therefore, are subtracted when computing a "net" operating budget.

Inter-Governmental Revenues - This group of accounts includes all revenues received from federal, state and other local governmental sources in the form of grants, shared revenues and payments in lieu of taxes.

Internal Services - Those expenses incurred exclusively by internal service funds in providing goods and services to user departments or agencies.

Intra-Governmental Revenues - Those revenues derived from goods and services furnished by central service agencies of the City to other departments and funds.

IT - Acronym for "Information Technology".

Licenses, Permits, and Other Taxes - Revenue derived from the issuance of local licenses, permits and other taxes. Licenses include both professional and occupational licenses; permits consist of building and various other permits; other taxes consist of user type taxes, franchise fees and delinquent Ad Valorem taxes.

Mill - 1/1000 of one dollar; used in computing taxes by multiplying adopted millage rate per thousand, taxable value.

Miscellaneous Revenue - Revenue from sources not otherwise provided for in preceding categories. This includes interest earnings, rents and royalties, special assessments, sale and compensation for loss of fixed assets, sale of surplus materials and contributions from private sources.

Non-Operating - Includes all transfers between funds that do not represent operating expenditures.

Object Code - An account to which an expense or expenditure is recorded in order to accumulate and categorized the various types of payments that are made by government. These are normally grouped into Personal Services, Operating Capital and Other categories for budgetary analysis and financial reporting purposes. The State of Florida Uniform Accounting System mandates certain object codes.

Operating Costs - Also known as Operating and Maintenance costs, these are the expenses of day-to-day operations and exclude personal services and capital costs.

Operating Fund - Also called general fund. Usually, the operating fund is the major portion of a budget. It details the expenses of day-to-day operations.

Other Expenses or Expenditures - These include items of a non-expense or expenditure in nature such as reserves, transfers to other funds, depreciation and debt service.

Personal Property - Livestock, commercial equipment and furnishings, attachments to mobile homes, railroad cars and similar possessions that are taxable under state law.

Personal Services - Costs related to compensating employees including salaries, wages and benefit costs.

Physical Environment and Utilities - The cost of services provided by the City for the primary purpose of achieving a satisfactory living environment by controlling and utilizing elements of the environment.

Property Appraiser - Elected county official responsible for setting property valuations for tax purposes and preparing the annual tax roll.

PT - Acronym for “Part-Time”.

Public Safety - A major category of services provided by the City for the security of persons and property.

Real Property - Land and the buildings and other structures attached to it that are taxable under state law.

Revenue - An increase in (source of) fund financial resources other than from interfund transfers or debt issue proceeds.

Revenue Sharing - State money allocated to local governments.

Rolled Back Rate - That millage rate which, when multiplied times the tax rate roll, would yield the same amount of revenue for the taxing authority as was yielded by the millage rate levied in the previous year. In normal circumstances, as the tax roll rises by virtue of reassessment, the rolled back rate will be slightly lower than the previous year's millage levy. This reduced rate multiplied by the value of the new construction/annexations added to the roll during the year provides the only source of additional tax revenue if the rolled back is levied.

R&R - Acronym for “Renewal & Replacement”.

SWFWMD - Acronym for “Southwest Florida Water Management District”.

Tax Base - The total property valuations on which each taxing agency levies its tax rates.

Tax Roll - The certification of assessed/taxable values prepared by the Property Appraiser and presented to the taxing authority by July 1 (or later if an extension is granted by the State of Florida) of each year.

Tax Year - A calendar year from January 1st to December 31st. The tax roll for the current calendar year would be used in figuring the next year's budget. The tax bills mailed November 1st represent the property taxes due for the next tax year.

Tentative Millage - The tax rate in the first public hearing of a taxing agency. Under state law, the agency may reduce, but not increase, the tentative millage during the second budget hearing.

Transfers, Reserves and Other - This is a basic account category to provide for disbursements that are not classified as expenditures.

Transportation - Costs of services provided by the City for the safe and adequate flow of vehicles, travelers and pedestrians.

Truth in Millage Law - Also called the TRIM BILL, a 1980 law that changed the budget process for local taxing agencies. It was designed to keep the public informed about the taxing intentions of the agencies.

Uniform Accounting System - The chart of accounts prescribed by the Office of the State Comptroller designed to standardize financial information to facilitate comparison and evaluation reports.

Voted Millage - Property tax levies authorized by voters within a taxing agency. Bond issues that are backed by property taxes are a common form of voted millage in the state. Such issues are called general obligation bonds.

SAFETY HARBOR, FLORIDA
CAPITAL IMPROVEMENT PROGRAM
FY 2019/20 – FY 2023/24



FY 2019/2020 – FY 2023/2024 CAPITAL IMPROVEMENT PROGRAM

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CITY OF SAFETY HARBOR
ADOPTED FY2019/2020 BUDGET



September 16, 2019

Citizens, Honorable Mayor and City Commission:

Pursuant to the City Code, the Adopted Capital Improvement Program (CIP) of the City of Safety Harbor for Fiscal Years 2019/2020 - 2023/2024 is hereby presented to the City Commission. The CIP budget is prepared in coordination with the Capital Improvement Element of the City's Comprehensive Plan, which is due annually in December.

The CIP includes all projects and equipment (with a useful life of ten or more years) that exceed \$25,000 as well as projects and equipment with fewer years of useful life that meet the criteria of capital improvements. Staff continues to include maps and pictures related to the projects in the CIP whenever possible. The CIP contains five-year summaries by project type, by fund and revenues by source. The revenue summary includes fund balance and carry-overs in the "other" category. Only new revenues are listed by source. A summary page is provided detailing each project. The summary sheet includes project location, description, justification, funding source and cost detail.

The Five-Year Capital Improvements Plan (CIP) for FY 2019/20 – FY 2023/24 is presented with funded projects totaling \$41,152,710 of which \$11,668,810 is planned for expenditure during the FY 2019/20 Budget Year. Expenditures by category in FY 2019/20 are: General Fund - \$95,500; Public Safety - \$18,000; Streets/Sidewalks - \$815,000; Marina - \$125,000; Capital Projects - \$1,125,390; Stormwater - \$244,000; Water & Wastewater - \$624,000; Sanitation - \$411,000; Water & Wastewater Replacement & Rehabilitation - \$7,515,500; Parkland - \$163,420; and Community Redevelopment Area - \$532,000.

All budgeted expenditures are balanced with estimated revenues. In preparing the CIP, all revenue sources were utilized and each fund was programmed in such a manner as to maximize the number of projects that could be implemented with available funding, manpower and other known constraints within the adopted fiscal year. If sufficient funding is not available, projects are either deferred to a later year, deleted, or unfunded, in which case staff seeks the availability of potential grant funding or alternate funding mechanisms. Some of the projects included in the capital plan are on-going maintenance, repair, and renewal projects that are funded on an annual basis. Management will work within current and future budgetary constraints. However, in order to satisfy full funding of all projects within the five-year CIP, a multitude of funding sources will be needed including Penny for Pinellas, State Revenue Sharing, State and Federal Grants, Enterprise Fund Revenue, Impact Fees, and CRA funds.

The following projects do not represent all capital expenditures, only CIP projects. Each department and Fund has recurring capital expenditures that do not meet the criteria to be a CIP project.

By formally adopting a five-year program and its first-year relationship to the budget, the Commission establishes a firm statement relative to upcoming City improvements. The Capital Program presents a legislative declaration of intent of future projects. The anticipated means of financing each project will be evaluated and discussed each year.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Matthew Spoor".

Matthew Spoor
City Manager

CITY OF SAFETY HARBOR
ADOPTED FY2019/2020 BUDGET



FUNDING SOURCE DESCRIPTIONS

Stormwater Utility Fees: The City of Safety Harbor Commission adopted an ordinance effective November 1, 1991 establishing the Stormwater Utility Fee. On December 19, 2016 City Commission adopted a rate of \$8.50 per ERU (Equivalent Residential Unit) effective January 1, 2017, with a rate increase to \$10.00 effective October 1, 2017, increase to \$10.30 effective 10/1/2018, and an additional increase to \$10.61 going into effect 10/1/2019.

Local Option Gas Tax: Pinellas County levied a tax on motor fuel in accordance with Florida Statute 336.025(1)(a). The State of Florida collects and remits the tax to Pinellas County and the City receives its proceeds according to the distribution formula in the Interlocal Agreement. Per the terms of the second amendment of the Interlocal Agreement approved October 5, 2015, the agreement expires on December 31, 2027. The funds are allocated 60% to the county and 40% to the municipalities. The City's allocation is .0257 of the 40%. These revenues are restricted to use for road or street improvements.

Penny for Pinellas: These revenues are the 1% sales tax first approved in Pinellas County by voter referendum in March 1997, effective for 10 years until January 2010. A referendum for another ten-year extension took place in 2007, effective until January 2020; and a referendum vote to extend the tax for an additional ten years through 2030 was approved November 7, 2017. The State of Florida Department of Revenue collects the tax and remits to Pinellas County. The City receives its distribution of 1.2282% in accordance with the Interlocal Agreement with Pinellas County. These revenues are restricted to use on Infrastructure and are referred to as "Penny for Pinellas".

Water and Wastewater Fund Revenues: These revenues are derived from regular charges for service to customers of the City's Water and Wastewater System. The current rate structure for water is a tiered water rate table adopted December 19, 2016 that provided for an annual 11.50 percent increase for five years beginning January 1, 2017.

Sewer Development Fee: This fee was established in 1978 by City ordinance. The fee for new residents is \$400.00 for the first water closet and \$100.00 for each additional water closet. These dollars are restricted for system expansion.

Parkland Dedication Fee: Parkland fees were established in 1990 for new residential units. The fee is \$315.00 per residence. The revenue is restricted to use for improvements of park facilities.

Sanitation Refuse Charges: These revenues are derived from regular charges for service to customers of the City's Sanitation system. Effective October 1, 2009, the monthly residential rate is \$22.32. These charges were not adjusted as a result of the comprehensive utility rate study adopted by City Commission December 19, 2016. Currently, four percent is programmed in revenue; however, and update to the 2016 rate study will be conducted the last quarter of FY 2019 and the first quarter of FY 2020 in order to make a recommendation to the governing body for a rate increase.

Other: Other sources of funding include grants from state and local governments, cooperative funds, balances forward (prior year available fund balance), interest earned on reserves and investments, debt proceeds and non-revenue transfers from other funds.

CITY OF SAFETY HARBOR
ADOPTED FY2019/2020 BUDGET

PROPOSED FY 2020-2024 CIP - SUMMARY BY YEAR

Project Name	Project #	Fund	Division	Account #	FY 2019/2020	FY 2020/2021	FY 2021/2022	FY 2022/2023	FY 2023/2024	Five Year Total
FUNDED CIP PROJECTS										
GOVERNMENTAL FUNDS										
Library Books	Various1	General	Library	001-1055-571-6601	57,000	-	-	-	-	57,000
Library Online/E-Content	Various2	General	Library	001-1055-571-6603	22,000	-	-	-	-	22,000
Library Audio/Visual	Various3	General	Library	001-1055-571-6605	16,500	-	-	-	-	16,500
Firefighter PPE Replacement	PSGR01	Public Safety	Fire	012-2022-522-6440	18,000	18,000	18,000	18,000	18,000	90,000
Sidewalk repair and replacement	ST0001	Street Improvement	Streets	014-2031-541-6300	45,000	45,000	45,000	45,000	45,000	225,000
Street Resurfacing Program	ST0013	Street Improvement	Streets	014-2031-541-6300	550,000	-	550,000	-	750,000	1,850,000
Curb Replacement	ST0019	Street Improvement	Streets	014-2031-541-6300	35,000	35,000	35,000	35,000	35,000	175,000
Citywide Brick Street Restoration	ST0028	Capital Improvement	Streets	014-2031-541-6300	20,000	20,000	20,000	20,000	20,000	100,000
Bridge Improvements	ST0031	Street Improvement	Streets	014-2031-541-6300	25,000	110,000	25,000	25,000	25,000	210,000
New Sidewalk Construction	ST0032	Street Improvement	Streets	014-2031-541-6300	25,000	25,000	25,000	25,000	25,000	125,000
Underdrain Repair/Replace Program	ST0034	Street Improvement	Streets	014-2031-541-6300	50,000	50,000	50,000	50,000	50,000	250,000
Sign and Striping Improvements	ST0038	Street Improvement	Streets	014-2031-541-6300	15,000	15,000	15,000	15,000	15,000	75,000
Miscellaneous Street Repair and Hazardous Tree Removal	ST0039	Street Improvement	Streets	014-2031-541-6300	50,000	50,000	50,000	50,000	50,000	250,000
Channel Dredging - Construction	MAR010	Marina	Marina	015-2057-575-6300	125,000	-	-	-	-	125,000
HD Cameras/DVRs & UHD TVs	GEN012	Capital Improvement	General Government	032-3020-519-6300	58,240	-	-	-	-	58,240
Replace 2003 Pierce Fire Engine (Vehicle 852)	PSV009	Capital Improvement		032-3022-522-6401	-	-	775,000	-	-	775,000
Replace 2006 Chevrolet Pickup (Vehicle 802)	PSV010	Capital Improvement	Fire	032-3022-522-6401	-	70,000	-	-	-	70,000
911 Portable Radio Replacement	PSEQ07	Capital Improvement	Fire	032-3022-522-6440	40,000	40,000	-	-	-	80,000
911 Mobile Radio Replacement	PSEQ08	Capital Improvement	Fire	032-3022-522-6440	-	50,000	-	-	-	50,000
911 Mobile Data Computers (MDCs) Replacement	PSEQ09	Capital Improvement	Fire	032-3022-522-6440	9,500	-	-	-	-	9,500
Safety Harbor Public Library - Parking Lot Resurfacing	ST0017	Capital Improvement	Streets	032-3031-541-6300	41,950	-	-	-	-	41,950
West side of Philippe Pkwy. south of Enterprise	ST0042	Capital Improvement	Streets	032-3031-541-6300	-	-	30,000	100,000	-	130,000
7th Street South Brick Parking	ST0049	Capital Improvement	Streets	032-3031-541-6300	30,000	-	-	-	-	30,000
Replace Flat Bed Dump Truck (Vehicle 350)	STV004	Capital Improvement	Streets	032-3031-541-6401	-	51,300	-	-	-	51,300
Replace Dump Truck (Vehicle 341)	STV005	Capital Improvement	Streets	032-3031-541-6401	-	94,300	-	-	-	94,300
Replace Bucket Truck (Vehicle 343)	STV006	Capital Improvement	Streets	032-3031-541-6401	165,200	-	-	-	-	165,200
Replace 1-Ton Dump Truck (Vehicle 415)	STV007	Capital Improvement	Streets	032-3031-541-6401	-	40,700	-	-	-	40,700
Replace 1-1/2 Ton Flat Bed Tump Truck (Vehicle 369)	STV008	Capital Improvement	Streets	032-3031-541-6401	-	-	86,900	-	-	86,900
Replace 3/4 Ton Pick-Up Truck (Vehicle 359)	STV009	Capital Improvement	Streets	032-3031-541-6401	-	-	-	45,000	-	45,000
Replace 3/4 Ton Crew Cab Pick-Up Truck (Vehicle 370)	STV010	Capital Improvement	Streets	032-3031-541-6401	-	-	-	-	45,000	45,000
Replace 1-Ton Dump Truck (Vehicle 345)	STV011	Capital Improvement	Streets	032-3031-541-6401	-	-	-	-	50,000	50,000
Ver-Mac PCMS-548 (Variable Message Board)	STE009	Capital Improvement	Streets	032-3031-541-6440	13,000	-	-	-	-	13,000
Brush Chipper (Trailer 686)	STE010	Capital Improvement	Streets	032-3031-541-6440	-	63,000	-	-	-	63,000
John Deere Backhoe (Vehicle 928)	STE011	Capital Improvement	Streets	032-3031-541-6440	-	-	94,100	-	-	94,100
Bobcat Attachment (Planer and Drum)	STE012	Capital Improvement	Streets	032-3031-541-6440	-	-	-	-	16,000	16,000
Replace Street Division Sign Equipment	STE013	Capital Improvement	Streets	032-3031-541-6440	-	-	-	19,500	-	19,500
Replace 2007 Double Drum Roller (Vehicle 903)	STE014	Capital Improvement	Streets	032-3031-541-6440	-	-	-	16,000	-	16,000
4 Ton Asphalt Hot Box Trailer	STE015	Capital Improvement	Streets	032-3031-541-6440	-	-	-	30,000	-	30,000
Replace 2004 Bobcat (Vehicle 911)	STE016	Capital Improvement	Streets	032-3031-541-6440	-	-	-	-	60,000	60,000
Replace Truck 352	FLV002	Capital Improvement	Fleet	032-3033-519-6401	-	-	-	45,000	-	45,000
Air Conditioning Recovery Machine	FLE010	Capital Improvement	Fleet	032-3033-519-6440	-	-	10,000	-	-	10,000
Column Lifts (6)	FLE011	Capital Improvement	Fleet	032-3033-519-6440	-	-	-	55,000	-	55,000
Post Lifts	FLE012	Capital Improvement	Fleet	032-3033-519-6440	-	15,600	-	-	-	15,600

CITY OF SAFETY HARBOR
ADOPTED FY2019/2020 BUDGET

PROPOSED FY 2020-2024 CIP - SUMMARY BY YEAR

Project Name	Project #	Fund	Division	Account #	FY 2019/2020	FY 2020/2021	FY 2021/2022	FY 2022/2023	FY 2023/2024	Five Year Total
City-wide HVAC Renewal & Replacement	BL0008	Capital Improvement	Building Maintenance	032-3034-519-6300	75,000	50,000	50,000	50,000	50,000	275,000
City-wide LED Lighting Replacement	BL0010	Capital Improvement	Building Maintenance	032-3034-519-6300	20,000	20,000	-	-	-	40,000
City-wide Roof Replacements	BL0011	Capital Improvement	Building Maintenance	032-3034-519-6300	40,000	40,000	-	-	-	80,000
City-wide Electrical Installment	BL0012	Capital Improvement	Building Maintenance	032-3034-519-6300	25,000	-	-	-	-	25,000
Replace Bucket Truck (#169)	BL0007	Capital Improvement	Building Maintenance	032-3034-519-6401	-	94,200	-	-	-	94,200
Third Phase of Library carpet replacement in Youth Wing and Meeting Rooms	LBCRP2	Capital Improvement	Library	032-3055-571-6300	34,500	-	-	-	-	34,500
Rigsby Center Improvements	PR0038	Capital Improvement	Recreation	032-3056-572-6300	-	25,000	-	-	-	25,000
Clearwater Joint Use Agreement	PR0067	Capital Improvement	Recreation	032-3056-572-6300	50,000	50,000	50,000	50,000	50,000	250,000
2019 High Roof 15 Passenger Van (Replace #450)	PKV008	Capital Improvement	Recreation	032-3056-572-6401	41,000	-	-	-	-	41,000
Replace 2005 Savanna 2500 Cargo Van (#447)	PKV011	Capital Improvement	Recreation	032-3056-572-6401	-	29,000	-	-	-	29,000
Replace 2011 Ford F-550 33 Passenger Bus (#451)	PKV012	Capital Improvement	Recreation	032-3056-572-6401	-	45,000	-	-	-	45,000
Replace 2007 Savanna 3500 Passenger Van (#448)	PKV013	Capital Improvement	Recreation	032-3056-572-6401	-	-	45,000	-	-	45,000
Replace 2002 International 66-passnger Bus (#453)	PKV014	Capital Improvement	Recreation	032-3056-572-6401	-	-	-	25,000	-	25,000
2019 Ford Escape S	PKV015	Capital Improvement	Recreation	032-3056-572-6401	23,000	-	-	-	-	23,000
Outdoor Movie Equipment	RCE003	Capital Improvement	Recreation	032-3056-572-6440	15,000	-	-	-	-	15,000
Parks Land Acquisition (Folly Parcel "A")	FFLAND	Capital Improvement	Parks	032-3058-572-6100	-	-	-	400,000	-	400,000
Parks & Building Maintenance Admin Building - Design & Architect	PKI035	Capital Improvement	Parks	032-3058-572-6200	-	-	-	270,000	-	270,000
Parks & Building Maintenance Admin Building - Construction	PKI035	Capital Improvement	Parks	032-3058-572-6200	-	-	-	-	2,000,000	2,000,000
SHCP Ball Field Light Replacement	PKI024	Capital Improvement	Parks	032-3058-572-6300	-	350,000	-	-	-	350,000
SHCP Ball Field Improvements	PKI027	Capital Improvement	Parks	032-3058-572-6300	-	15,000	-	-	-	15,000
SHCP Dugout/Fencing/Restroom Improvements	PKI028	Capital Improvement	Parks	032-3058-572-6300	80,000	-	-	-	-	80,000
SHCP Walking Trail	PKI032	Capital Improvement	Parks	032-3058-572-6300	-	50,000	-	-	-	50,000
Outdoor Fitness Zones	PKI033	Capital Improvement	Parks	032-3058-572-6300	-	-	-	60,000	-	60,000
Parks Parking Lot Re-paving	PKI034	Capital Improvement	Parks	032-3058-572-6300	60,000	-	-	-	-	60,000
Park Signage Improvements	PKI036	Capital Improvement	Parks	032-3058-572-6300	15,000	-	-	-	-	15,000
Park Furnishings Renewal & Replacement	PKI037	Capital Improvement	Parks	032-3058-572-6300	20,000	20,000	20,000	20,000	20,000	100,000
SHCP Playground Surfacing Replacement	PKI038	Capital Improvement	Parks	032-3058-572-6300	-	30,000	-	-	-	30,000
Parks Restroom Flooring Improvements	PKI039	Capital Improvement	Parks	032-3058-572-6300	-	32,000	-	-	-	32,000
SHCP Bleacher & Skate Park Shade Structures	PR0033	Capital Improvement	Parks	032-3058-572-6300	125,000	-	-	-	-	125,000
Vehicle Replacement #419	PKV016	Capital Improvement	Parks	032-3058-572-6401	-	-	-	-	45,000	45,000
Parks Equipment Replacement & Renewal	PKE006	Capital Improvement	Parks	032-3058-572-6440	45,000	28,000	35,000	40,000	-	148,000
Parks Utility Vehicle	PKE008	Capital Improvement	Parks	032-3058-572-6440	16,000	-	16,000	-	-	32,000
Kubota Backhoe Replacement	PKE009	Capital Improvement	Parks	032-3058-572-6440	-	-	45,000	-	-	45,000
Gravely Base Runner Replacement (#1005)	PKE011	Capital Improvement	Parks	032-3058-572-6440	15,000	-	-	-	-	15,000
Portable Generator Replacement	PR0040	Capital Improvement	Parks	032-3058-572-6440	68,000	-	-	-	-	68,000
Folly Farms Development	FOLLY	Parkland	Parks	063-6058-572-6300	163,420	-	-	-	-	163,420
Refurbish Marina Restrooms	CRREST	CRA	Community Development	067-6517-515-6300	16,000	-	-	-	-	16,000
Gazebo Improvements	CRGAZB	CRA	Community Development	067-6517-515-6300	16,000	-	-	-	-	16,000
Public Art Committee	CRAART	CRA	Community Development	067-6517-515-6300	100,000	-	-	-	-	100,000
Main Street Bricks	ST0028	CRA	Community Development	067-6517-515-6300	100,000	-	-	-	-	100,000
Library Design	LB2020	CRA	Community Development	067-6517-515-6300	300,000	-	-	-	-	300,000
Library 2nd Floor Meeting Room Addition	LB2020	CRA	Community Development	067-6517-515-6300	-	2,000,000	-	-	-	2,000,000
TOTAL GOVERNMENTAL FUNDS					\$ 2,874,310	\$ 3,671,100	\$ 2,090,000	\$ 1,508,500	\$ 3,369,000	\$ 13,512,910

CITY OF SAFETY HARBOR
ADOPTED FY2019/2020 BUDGET

PROPOSED FY 2020-2024 CIP - SUMMARY BY YEAR

Project Name	Project #	Fund	Division	Account #	FY 2019/2020	FY 2020/2021	FY 2021/2022	FY 2022/2023	FY 2023/2024	Five Year Total
ENTERPRISE FUNDS										
Stormwater Improvements	DR0006	Stormwater	Stormwater	011-2037-538-6300	65,000	130,000	75,000	235,000	150,000	655,000
Pipe Relining	DR0050	Stormwater	Stormwater	011-2037-538-6300	105,000	110,000	125,000	150,000	250,000	740,000
2nd Street South at 6th Ave. Intersection Improvements	ST0046	Stormwater	Stormwater	011-2037-538-6300	65,000	-	-	-	-	65,000
Coventry East Cul-de-sac Pavement Improvements	ST0047	Stormwater	Stormwater	011-2037-538-6300	-	40,000	-	-	-	40,000
MLK Street at Powhatan Street Pavement Improvements	ST0048	Stormwater	Stormwater	011-2037-538-6300	-	-	87,000	-	-	87,000
Replace 2000 GMC Kodiak Dump Truck (Vehicle 344)	SMV008	Stormwater	Stormwater	011-2037-538-6401	-	103,300	-	-	-	103,300
Replace 2010 Ford F-550 1-1/2 Ton Flat Bed Dump (Vehicle 360)	SMV009	Stormwater	Stormwater	011-2037-538-6401	-	-	-	-	50,000	50,000
Trackhoe	SME009	Stormwater	Stormwater	011-2037-538-6440	-	-	-	60,000	-	60,000
New 6" Mobile Pump	SME010	Stormwater	Stormwater	011-2037-538-6440	-	-	-	-	45,000	45,000
Articulating Bucket	SME011	Stormwater	Stormwater	011-2037-538-6440	9,000	-	-	-	-	9,000
Intangible Asset/Software	IASW01	Water & Wastewater	Information Technology	041-4016-513-6800	400,000	-	-	-	-	400,000
Replace Vehicle #254 (Asst Directors Vehicle)	SWV005	Water & Wastewater	Water	041-4035-533-6401	-	30,000	-	-	-	30,000
Replace vehicle #236 (Van)	WTV006	Water & Wastewater	Water	041-4035-533-6401	34,000	-	-	-	-	34,000
Replace Vehicle #267 (Truck)	WTV008	Water & Wastewater	Water	041-4035-533-6401	-	45,000	-	-	-	45,000
Replace Vehicle #205 (Truck)	WTV009	Water & Wastewater	Water	041-4035-533-6401	-	-	-	45,000	-	45,000
Replace Vehicle #230 (Truck)	WTV010	Water & Wastewater	Water	041-4035-533-6401	-	-	-	-	78,000	78,000
Replace Forklift #993	WTE008	Water & Wastewater	Water	041-4035-533-6440	-	77,000	-	-	-	77,000
Replace Generator #617	WTE010	Water & Wastewater	Water	041-4035-533-6440	-	-	-	-	25,000	25,000
Replace vehicle #274 (one ton hydro jet truck)	SWV003	Water & Wastewater	Wastewater	041-4036-535-6401	140,000	-	-	-	-	140,000
Replace vehicle #204 (utility truck)	SWV006	Water & Wastewater	Wastewater	041-4036-535-6401	-	-	30,000	-	-	30,000
Replace Vehicle #210 (1-1/4 ton utility truck)	SWV007	Water & Wastewater	Wastewater	041-4036-535-6401	-	-	-	75,000	-	75,000
Replace Vehicle #275 (1-1/4 ton utility truck)	SWV008	Water & Wastewater	Wastewater	041-4036-535-6401	-	-	-	75,000	-	75,000
Replace Vehicle #220 (1-1/4 Flat Bed Dump truck)	SWV009	Water & Wastewater	Wastewater	041-4036-535-6401	-	-	-	-	75,000	75,000
Replace # 631 Generator 35KW	SWE011	Water & Wastewater	Wastewater	041-4036-535-6440	-	-	-	50,000	-	50,000
Replace #608 115KW Generator	SWE012	Water & Wastewater	Wastewater	041-4036-535-6440	-	-	-	-	50,000	50,000
Replace Well Point Pump #625	WTE002	Water & Wastewater	Wastewater	041-4036-535-6440	50,000	-	-	-	-	50,000
Refurbish side load truck #509	SNV023	Sanitation	Sanitation	044-4532-534-6401	25,000	-	-	-	-	25,000
Replace side load truck #308	SNV024	Sanitation	Sanitation	044-4532-534-6401	326,000	-	-	-	-	326,000
Replace side load truck #309	SNV028	Sanitation	Sanitation	044-4532-534-6401	-	325,000	-	-	-	325,000
Replace rear load truck #303	SNV029	Sanitation	Sanitation	044-4532-534-6401	-	200,000	-	-	-	200,000
Replace rear load truck #311	SNV032	Sanitation	Sanitation	044-4532-534-6401	-	-	-	-	210,000	210,000
Trash/Recycling Containers	SNE002	Sanitation	Sanitation	044-4532-534-6440	60,000	-	70,000	-	70,000	200,000
Espiritu Santo Springs/Washington Brennan Subdivisions main replacement-Cons	UT0091	Water & Wastewater RR	Water	048-4035-533-6300	2,110,500	-	-	-	-	2,110,500
Pinellas Avenue, Melrose Dr., and Avon Dr. water main and fire protection installa	UT0094	Water & Wastewater RR	Water	048-4035-533-6300	-	1,150,000	-	-	-	1,150,000
Philippe Pointe pedestrian bridge main relocations-Philippe Pointe pedestrian bridg	UT0095	Water & Wastewater RR	Water	048-4035-533-6300	700,000	-	-	-	-	700,000
Seminole Park Subdivision and Maple Way water line replacement-Survey and De	UT0096	Water & Wastewater RR	Water	048-4035-533-6300	-	-	300,000	-	-	300,000
Seminole Park Subdivision and Maple Way water line replacement-Construction	UT0096	Water & Wastewater RR	Water	048-4035-533-6300	-	-	-	1,250,000	-	1,250,000

CITY OF SAFETY HARBOR
ADOPTED FY2019/2020 BUDGET

PROPOSED FY 2020-2024 CIP - SUMMARY BY YEAR

Project Name	Project #	Fund	Division	Account #	FY 2019/2020	FY 2020/2021	FY 2021/2022	FY 2022/2023	FY 2023/2024	Five Year Total
North Bay Hills water main replacement Phase III-Survey and Design	UT0097	Water & Wastewater RR	Water	048-4035-533-6300	-	380,000	-	-	-	380,000
North Bay Hills water main replacement Phase III-Construction	UT0097	Water & Wastewater RR	Water	048-4035-533-6300	-	-	2,280,000	-	-	2,280,000
North Bay Hills water main replacement Phase IV-Survey and Design	UTW001	Water & Wastewater RR	Water	048-4035-533-6300	-	-	-	350,000	-	350,000
North Bay Hills water main replacement Phase IV-Construction	UTW001	Water & Wastewater RR	Water	048-4035-533-6300	-	-	-	-	1,750,000	1,750,000
Safety Harbor Heights water main replacement-Survey and Design	UTW004	Water & Wastewater RR	Water	048-4035-533-6300	-	-	-	250,000	-	250,000
Safety Harbor Heights water main replacement-Construction	UTW004	Water & Wastewater RR	Water	048-4035-533-6300	-	-	-	-	1,100,000	1,100,000
MLK, Cedar St., Pine St. water main replacement-Survey and Design	UTW005	Water & Wastewater RR	Water	048-4035-533-6300	-	-	-	-	240,000	240,000
Replace existing radio frequency meters	UT0101	Water & Wastewater RR	Water	048-4035-533-6440	95,000	110,000	105,000	30,000	90,000	430,000
Northeast Regional Wastewater Treatment Plant Improvements	UT0005	Water & Wastewater RR	Wastewater	048-4036-535-6300	3,500,000	1,500,000	500,000	-	-	5,500,000
Reline clay sewer main in Baywoods I, III	UT0092	Water & Wastewater RR	Wastewater	048-4036-535-6300	1,050,000	-	-	-	-	1,050,000
Baytown West Lift Station Repair	UT0098	Water & Wastewater RR	Wastewater	048-4036-535-6300	-	60,000	-	-	-	60,000
Cypress Hollow Lift Station Repair	UT0100	Water & Wastewater RR	Wastewater	048-4036-535-6300	60,000	-	-	-	-	60,000
Harbor Woods Lift Station	UT0103	Water & Wastewater RR	Wastewater	048-4036-535-6300	-	-	-	75,000	-	75,000
Southwest Sanitary Sewer Main Relining	UTS001	Water & Wastewater RR	Wastewater	048-4036-535-6300	-	-	-	900,000	-	900,000
Master Lift Station Repair Pump #2	UTS004	Water & Wastewater RR	Wastewater	048-4036-535-6300	-	-	80,000	-	-	80,000
Reline Clay Sewer Mains Various Locations (I & I)	UTS005	Water & Wastewater RR	Wastewater	048-4036-535-6300	-	-	-	-	750,000	750,000
Library Lift Station Repair	UTS007	Water & Wastewater RR	Wastewater	048-4036-535-6300	-	-	60,000	-	-	60,000
Reline clay sewer main in Baywoods II	UTS008	Water & Wastewater RR	Wastewater	048-4036-535-6300	-	500,000	500,000	-	-	1,000,000
Replace 9th Ave. N. FM from Marshall St. to Master Pump Station, including grav	UTS009	Water & Wastewater RR	Wastewater	048-4036-535-6300	-	-	160,000	-	-	160,000
Replace 9th Ave. N. FM from Marshall St. to Master Pump Station, including grav	UTS009	Water & Wastewater RR	Wastewater	048-4036-535-6300	-	-	-	790,000	-	790,000
Gulf Machinery Pump Station Repair	UTS010	Water & Wastewater RR	Wastewater	048-4036-535-6300	-	-	-	-	75,000	75,000
Elm St./Pine St. Gravity Sewer Replacement-Design	UTS013	Water & Wastewater RR	Wastewater	048-4036-535-6300	-	-	-	-	290,000	290,000
Replace Pump #1 - Master Pump Station	UTS014	Water & Wastewater RR	Wastewater	048-4036-535-6300	-	-	-	-	80,000	80,000
TOTAL ENTERPRISE FUNDS					\$ 8,794,500	\$ 4,760,300	\$ 4,372,000	\$ 4,335,000	\$ 5,378,000	\$ 27,639,800
TOTAL FUNDED CIP PROJECTS					\$ 11,668,810	\$ 8,431,400	\$ 6,462,000	\$ 5,843,500	\$ 8,747,000	\$ 41,152,710

UNFUNDED PROJECTS

Street Resurfacing Program	ST0013	014-2031-541-6300	200,000	-	200,000	-	-	-	\$ 400,000	
Basin Decking Replacement	MAR006	015-2057-575-6300	325,000	-	-	-	-	-	325,000	
Seawall Replacement	MAR005	015-2057-575-6300	-	-	-	-	-	500,000	500,000	
Replace claw truck #307	SNV030	044-4532-534-6401	-	-	200,000	-	-	-	200,000	
Replace side load truck #312	SNV033	044-4532-534-6401	-	-	-	-	-	340,000	340,000	
Replace side load truck #509	SNV034	044-4532-534-6401	-	-	330,000	-	-	-	330,000	
Refurbish side load truck #518	SNV035	044-4532-534-6401	-	-	-	-	200,000	-	200,000	
Replace front load truck #306	SNV036	044-4532-534-6401	-	-	-	-	330,000	-	330,000	
TOTAL UNFUNDED PROJECTS					\$ 525,000	\$ -	\$ 730,000	\$ -	\$ 1,370,000	\$ 2,625,000

CITY OF SAFETY HARBOR
ADOPTED FY2019/2020 BUDGET



**CITY OF SAFETY HARBOR
ADOPTED FY2019/2020 BUDGET**

**5-YEAR REVENUE FOR CIP PROJECTS
BY SOURCE**

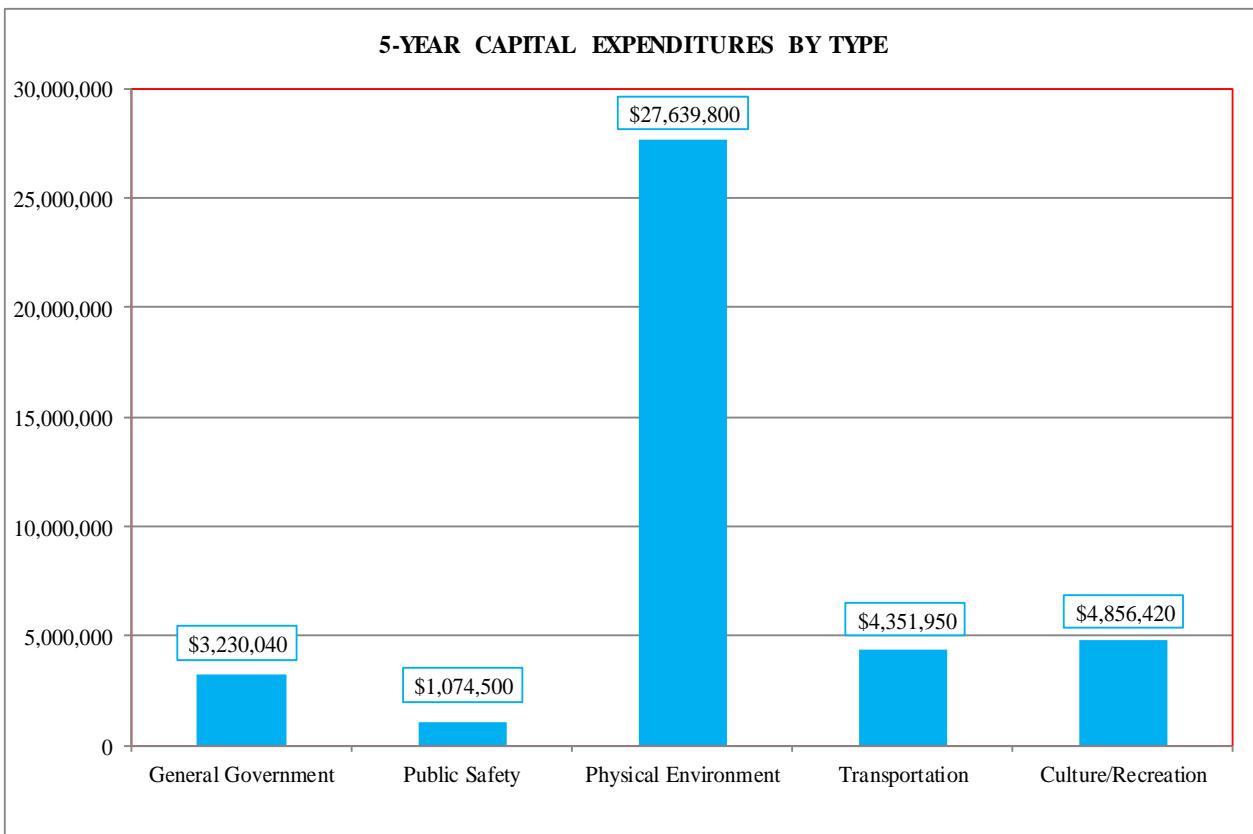
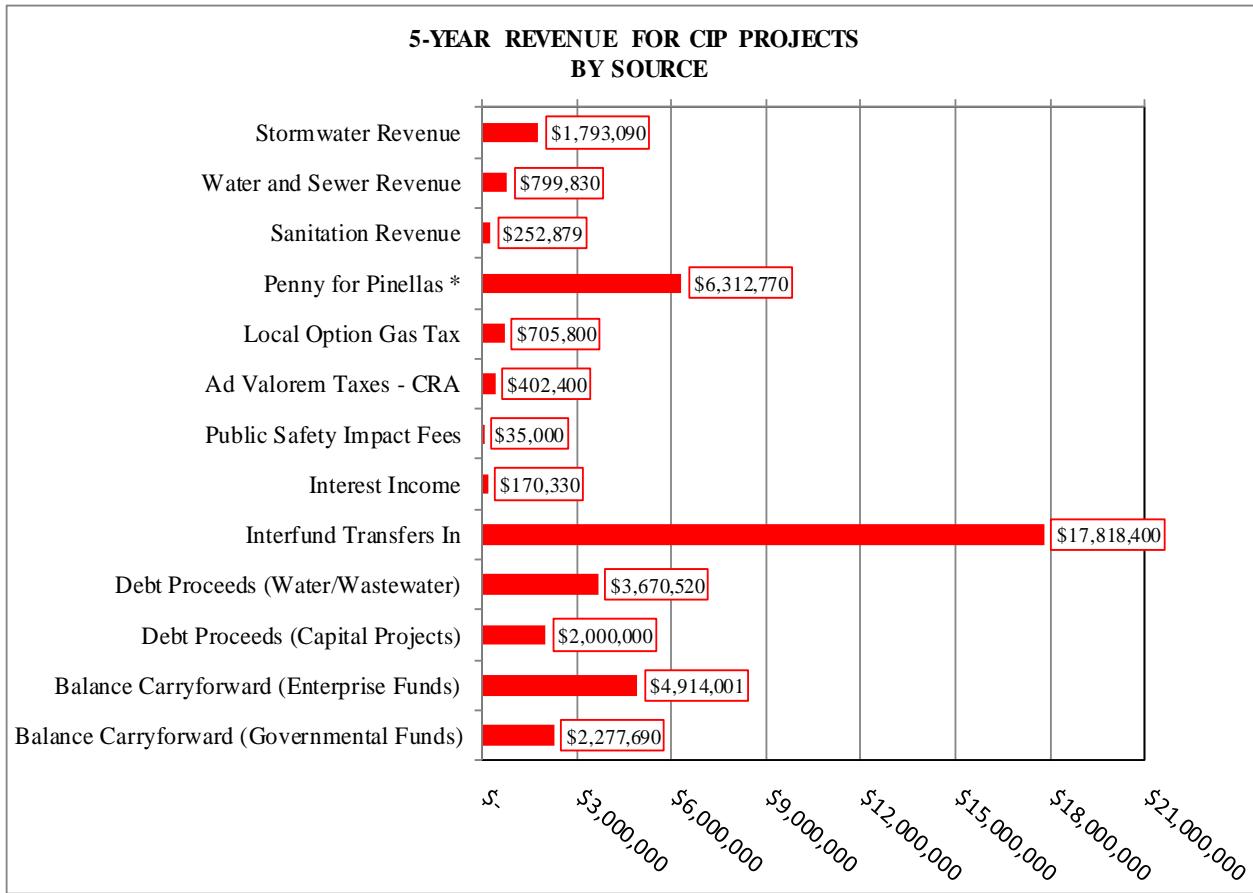
	2019/20	2020/21	2021/22	2022/23	2023/24	TOTAL	5 YR CIP
Stormwater Revenue	\$ 244,000	\$ 322,090	\$ 287,000	\$ 445,000	\$ 495,000	\$ 1,793,090	
Water and Sewer Revenue	548,830	5,600	5,700	5,800	233,900	799,830	
Sanitation Revenue	-	-	59,573	-	193,306	252,879	
Penny for Pinellas *	901,040	1,040,040	1,257,000	1,225,500	1,889,190	6,312,770	
Local Option Gas Tax	203,000	50,000	241,200	-	211,600	705,800	
Ad Valorem Taxes - CRA	402,400	-	-	-	-	402,400	
Public Safety Impact Fees	7,000	7,000	7,000	7,000	7,000	35,000	
Interest Income	45,930	25,900	34,800	27,300	36,400	170,330	
Interfund Transfers In	836,000	3,969,300	4,353,500	3,877,700	4,781,900	17,818,400	
Debt Proceeds (Water/Wastewater)	3,670,520	-	-	-	-	3,670,520	
Debt Proceeds (Capital Projects)	-	2,000,000	-	-	-	2,000,000	
Balance Carryforward (Enterprise Funds)	3,803,670	738,210	40,427	245,000	86,694	4,914,001	
Balance Carryforward (Governmental Funds)	1,006,420	273,260	175,800	10,200	812,010	2,277,690	
Total	\$ 11,668,810	\$ 8,431,400	\$ 6,462,000	\$ 5,843,500	\$ 8,747,000	\$ 41,152,710	

**5-YEAR CAPITAL EXPENDITURES
BY TYPE**

	2019/20	2020/21	2021/22	2022/23	2023/24	TOTAL	5 YR CIP
General Government	\$ 750,240	\$ 2,219,800	\$ 60,000	\$ 150,000	\$ 50,000	\$ 3,230,040	
Public Safety	67,500	178,000	793,000	18,000	18,000	1,074,500	
Physical Environment	8,794,500	4,760,300	4,372,000	4,335,000	5,378,000	27,639,800	
Transportation	1,065,150	599,300	1,026,000	475,500	1,186,000	4,351,950	
Culture/Recreation	991,420	674,000	211,000	865,000	2,115,000	4,856,420	
Total	\$ 11,668,810	\$ 8,431,400	\$ 6,462,000	\$ 5,843,500	\$ 8,747,000	\$ 41,152,710	

* Penny for Pinellas has been renewed and is now scheduled to sunset in 2030.

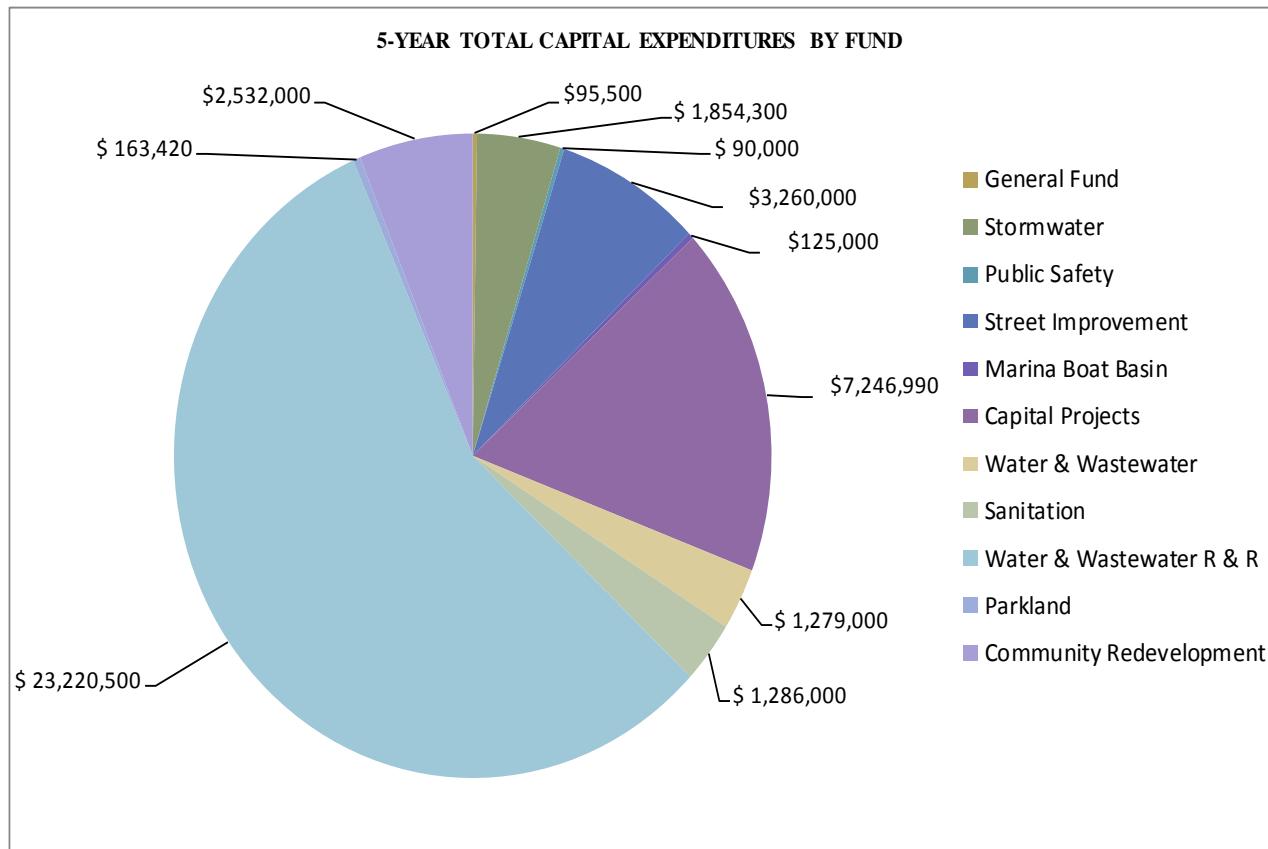
CITY OF SAFETY HARBOR
ADOPTED FY2019/2020 BUDGET



CITY OF SAFETY HARBOR
ADOPTED FY2019/2020 BUDGET

**5-YEAR CAPITAL EXPENDITURES
BY FUND**

	2019/20	2020/21	2021/22	2022/23	2023/24	TOTAL 5 YR	CIP
General Fund	\$ 95,500	\$ -	\$ -	\$ -	\$ -	\$ 95,500	95,500
Stormwater	244,000	383,300	287,000	445,000	495,000	1,854,300	
Public Safety	18,000	18,000	18,000	18,000	18,000	90,000	
Street Improvement	815,000	350,000	815,000	265,000	1,015,000	3,260,000	
Marina Boat Basin	125,000	-	-	-	-	125,000	
Capital Projects	1,125,390	1,303,100	1,257,000	1,225,500	2,336,000	7,246,990	
Water & Wastewater	624,000	152,000	30,000	245,000	228,000	1,279,000	
Sanitation	411,000	525,000	70,000	-	280,000	1,286,000	
Water & Wastewater R & R	7,515,500	3,700,000	3,985,000	3,645,000	4,375,000	23,220,500	
Parkland	163,420	-	-	-	-	163,420	
Community Redevelopment	532,000	2,000,000	-	-	-	2,532,000	
Total	\$ 11,668,810	\$ 8,431,400	\$ 6,462,000	\$ 5,843,500	\$ 8,747,000	\$ 41,152,710	



CITY OF SAFETY HARBOR
ADOPTED FY2019/2020 BUDGET



**CITY OF SAFETY HARBOR
ADOPTED FY2019/2020 BUDGET**

FUND # 011 - STORMWATER

	2019/20	2020/21	2021/22	2022/23	2023/24
REVENUES:					
Stormwater Revenue *	\$ 1,489,500	\$ 1,534,190	\$ 1,580,220	\$ 1,627,630	\$ 1,676,460
Interest	24,930	25,200	25,500	25,800	26,100
Other	4,800	4,800	-	5,000	5,000
Total Revenues	1,519,230	1,564,190	1,605,720	1,658,430	1,707,560
Carry Over	869,900	1,014,400	953,190	1,006,910	932,040
TOTAL REVENUES	\$ 2,389,130	\$ 2,578,590	\$ 2,558,910	\$ 2,665,340	\$ 2,639,600
APPROPRIATIONS:					
Capital Improvements	Proj #				
Stormwater Improvements	DR0006	65,000	130,000	75,000	235,000
Pipe Relining	DR0050	105,000	110,000	125,000	150,000
2nd Street South at 6th Ave. Intersection Improvements	ST0046	65,000	-	-	-
Coventry East Cul-de-sac Pavement Improvements	ST0047	-	40,000	-	-
MLK Street at Powhatan Street Pavement Improvements	ST0048	-	-	87,000	-
Replace 2000 GMC Kodiak Dump Truck (Vehicle 344)	SMV008	-	103,300	-	-
Replace 2010 Ford F-550 1-1/2 Ton Flat Bed Dump (Vehicle 360)	SMV009	-	-	-	50,000
Articulating Bucket	SME011	9,000	-	-	-
Trackhoe	SME009	-	-	-	60,000
New 6" Mobile Pump	SME010	-	-	-	45,000
Capital Improvements Total		244,000	383,300	287,000	445,000
Stormwater Dept. Costs		1,121,340	1,143,800	1,166,700	1,190,000
Interfund Transfers Out					
To Debt Service Funds		9,390	98,300	98,300	98,300
Total Interfund Transfers Out		9,390	98,300	98,300	106,500
FUND RESERVE		1,014,400	953,190	1,006,910	932,040
BUDGETED APPROPRIATIONS	\$ 2,389,130	\$ 2,578,590	\$ 2,558,910	\$ 2,665,340	\$ 2,639,600

*FY20 to FY21 annual 3% increase per rate study

Per Rate Study, recommended rate increases of 3% through FY26

CITY OF SAFETY HARBOR
ADOPTED FY2019/2020 BUDGET

Fund No & Name: 11 - Stormwater Fund
Department: 37 - Stormwater
Project Title: Stormwater Drainage Improvements - Other than Buildings
Funding Source: Stormwater Revenue, Other
Location: Citywide
Account: 011-2037-538-6300

PROJECT COSTS							
Project Description	Project #	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	5 YR TOTAL
Stormwater Improvements	DR0006	65,000	130,000	75,000	235,000	150,000	655,000
Pipe Relining	DR0050	105,000	110,000	125,000	150,000	250,000	740,000
2nd Street South at 6th Ave. Intersection Improvements	ST0046	65,000					65,000
Coventry East Cul-de-sac Pavement Improvements	ST0047		40,000				40,000
MLK Street at Powhatan Street Pavement Improvements	ST0048			87,000			87,000
TOTAL		\$ 235,000	\$ 280,000	\$ 287,000	\$ 385,000	\$ 400,000	\$ 1,587,000

JUSTIFICATIONS

FY 19/20

Tall Pines Drive: Design: Years of stormwater flow and time itself is eroding the banks of the ditch within the right-of-way of Tall Pine Drive. This site needs 650 feet of dredging and bank stabilization behind Rainbow Court. A block wall on private property adjacent to the right-of-way is showing signs of undermining and potential collapse. Should the wall collapse, it would block the flow and flooding could occur. This ditch carries stormwater flow from other areas of the City and helps prevent various localized flooding.

2nd Street South at 6th Avenue Intersection Improvements: Project will re-pave and re-grade intersection to alleviate stormwater flooding and allow positive drainage towards existing storm inlet.

9th Avenue South Pipe Relining: Approximately 880 feet (510 feet -15 inch, 75 feet - 18 inch, 295 feet - 24 inch) of corrugated metal pipe have begun to fail creating holes and voids within the public drainage easement. These pipes drain the public roadways.

FY 20/21

Tall Pine Drive: Construction: Construction phase begins to stabilize the bank of the ditch that flows directly into the Bishop Creek attenuation pond.

Coventry East Cul-de-sac Pavement Improvements: Re-pave and re-grade cul-de-sac to alleviate stormwater ponding at the nose of the cul-de-sac and provide positive drainage toward the existing storm inlet.

Railroad Storm Pipe Crossings: The stormwater drainage pipes that convey the City's stormwater flow from west to east under the railroad are of utmost importance.

- a. Alligator Lake – 50 feet of 36 inch RCP pipe
- b. 9th Avenue North and Main Street – 70 feet of 24 inch RCP
- c. 9th Avenue North – 100 feet of 24 inch RCP 2 pipes
- d. Widgeon Avenue – 60 feet of 50 inch steel pipe, 60 feet of 60 inch RCP
- e. Bridgeport – 40 feet of 30 inch RCP

FY 21/22

Bishop Creek Harbor Woods: Due to the volume of stormwater that travels this section of Bishop Creek silt and sediment are deposited in this area from up stream. Periodic dredging is needed to obtain flow to Tampa Bay.

MLK Street at Powhatan Street Pavement Improvements: Stormwater ponding occurs at low spots in front of driveways along south side of MLK Street. Project will re-pave and re-grade MLK Street from Powhaten Street east to provide positive drainage west along southern curb into the existing storm inlet on Powhaten Street.

Pipe lining along Harbor Lake Drive to eliminate known stormwater pipe deteriorations.

- a. 990 Harbor Lake Drive: 190 feet - 30 inch pipe.
- b. 1050 Harbor Lake Drive: 220 feet - 24 inch pipe.

FY22/23

10th Avenue North and 3rd Street North Design: Drainage is out of date catch boxes and pipes need to be replaced. \$35,000 (CMP/Brick)

Analysis of current Stormwater systems: for future planning of needed projects and rehabilitation. \$200,000

Pipe lining to eliminate known pipe deteriorations.

- a. **15 Irwin + Philippe Parkway:** 250 feet – 14 inch x 23 inch pipe, 55 feet – 14 inch x 23 inch pipe
- b. **403 Pine Street:** 85 feet – 24 inch pipe
- c. **500 Pine Street:** 55 feet – 12 inch pipe

FY 23/24

Cedar Street Improvements: This area is a known problem area, with slow flowing water following high rain events. Work will include regrading the swales on the north and south sides of Cedar Street, restoring the creek adjacent to 1481 Cedar St which runs into Mullet Creek, replace 2- 18" corrugated steel pipes running beneath Cedar Street just west of 1481 Cedar St, Replace all deteriorated corrugated pipe crossings on both the north and south sides of Cedar Street.

Pipe Lining to eliminate known pipe deteriorations.

- a. **620 6th St. N.:** 130' x 15"
- b. **1440 Oak Have Dr.:** 190' x 24"x 38"
- c. **Huntington:** Green Springs to Huntington Blvd, Line the 300'x 18" RCP

CITY OF SAFETY HARBOR
ADOPTED FY2019/2020 BUDGET

Fund No & Name: 11 - Stormwater Fund

Department: 37 - Stormwater

Project Title: Stormwater Vehicles

Funding Source: Stormwater Revenues

Location: Public Works, 1200 Railroad Ave.

Account: 011-2037-538-6401

PROJECT COSTS

Project Description	Project #	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	5 YR TOTAL
Replace 2000 GMC Kodiak Dump Truck (Vehicle 344)	SMV008		103,300				103,300
Replace 2010 Ford F-550 1-1/2 Ton Flat Bed Dump (Vehicle 360)	SMV009					50,000	50,000
TOTAL		\$ -	\$ 103,300	\$ -	\$ -	\$ 50,000	\$ 153,300

JUSTIFICATIONS

FY 20/21

Replace vehicle 344: Vehicle 344 is a 2000 GMC Kodiak dump truck used by the Stormwater Division to transport materials to and from the field. By FY20/21, this vehicle will be 21 years old and will have met its useful life.

FY 23/24

Replace Vehicle 360: Vehicle 360 is a 2010 Ford F-550 1-1/2 Ton Flat Bed Dump that is used by the Stormwater Division on a regular basis to transport materials to and from the field.

CITY OF SAFETY HARBOR
ADOPTED FY2019/2020 BUDGET

Fund No & Name: 11 - Stormwater Fund

Department: 37 - Stormwater

Project Title: Stormwater Equipment

Funding Source: Stormwater Revenues

Location: Public Works, 1200 Railroad Ave.

Account: 011-2037-538-6440

PROJECT COSTS

Project Description	Project #	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	5 YR TOTAL
Articulating Bucket	SME011	9,000					9,000
Trackhoe	SME009				60,000		60,000
New 6" Mobile Pump	SME010					45,000	45,000
TOTAL		\$ 9,000	\$ -	\$ -	\$ 60,000	\$ 45,000	\$ 114,000

JUSTIFICATIONS

FY 19/20

SME011: Articulating Bucket – This is an attachment for the backhoe that allows the bucket to turn for clearing/grading the slopes of ditches and swales.

FY22/23

SME009: Trackhoe – The Division utilizes this equipment to complete maintenance on ditches, swales, and stormwater pipes and structures.

FY 23/24

SME010: The mobile 6" pump is utilized for dewatering during projects, maintenance, and emergency situations.

CITY OF SAFETY HARBOR
ADOPTED FY2019/2020 BUDGET

FUND # 012 - PUBLIC SAFETY

	<u>2019/20</u>	<u>2020/21</u>	<u>2021/22</u>	<u>2022/23</u>	<u>2023/24</u>
REVENUES:					
Permits - Residential	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
Permits - Commercial	2,000	2,000	2,000	2,000	2,000
Interest	800	800	800	800	800
Total Revenues	7,800	7,800	7,800	7,800	7,800
Carry Over	110,360	100,160	89,960	79,760	69,560

TOTAL REVENUES **\$ 118,160 \$ 107,960 \$ 97,760 \$ 87,560 \$ 77,360**

APPROPRIATIONS:

	<u>Proj #</u>	<u>2019/20</u>	<u>2020/21</u>	<u>2021/22</u>	<u>2022/23</u>	<u>2023/24</u>
Capital Improvements	PSCGR01	18,000	18,000	18,000	18,000	18,000
Firefighter PPE Replacement		18,000	18,000	18,000	18,000	18,000
Capital Improvements Total		18,000	18,000	18,000	18,000	18,000
Street Improvement Dept Costs		-	-	-	-	-
FUND RESERVE		100,160	89,960	79,760	69,560	59,360
BUDGETED APPROPRIATIONS		<u>\$ 118,160 \$ 107,960 \$ 97,760 \$ 87,560 \$ 77,360</u>				

UNFUNDED PROJECTS

\$ - \$ - \$ - \$ - \$ -

Fund No & Name: 12 - Public Safety Fund							
Department: 22 - Fire Department							
Project Title: Fire Department Personal Protective Equipment (PPE)							
Funding Source: Impact Fee							
Location: Fire Stations 52 and 53							
Account: 012-2022-522-6440							
PROJECT COSTS							
Project Description	Project #	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	5 YR TOTAL
Firefighter PPE Replacement	PSGR01	18,000	18,000	18,000	18,000	18,000	90,000
TOTAL		\$ 18,000	\$ 90,000				

JUSTIFICATIONS

FY 19/20

Firefighter PPE Replacement: Firefighter personal protective equipment (PPE) includes all equipment that may be exposed to hazardous atmospheres, i.e. helmet, coat, hood, pants, gloves, suspenders, boots, and flashlight. This equipment has a lifespan of ten years and then must be disposed of; such replacement ensures firefighters are provided the most up to date and safest PPE. Fire Department personnel will be provided new PPE every five years. This will allow for each Firefighter to have one primary set of PPE, and one backup set of PPE. Such redundancy is needed in case primary gear is exposed to chemical, biological, or other toxins.

FY 20/21

Firefighter PPE Replacement: Firefighter personal protective equipment (PPE) includes all equipment that may be exposed to hazardous atmospheres, i.e. helmet, coat, hood, pants, gloves, suspenders, boots, and flashlight. This equipment has a lifespan of ten years and then must be disposed of; such replacement ensures firefighters are provided the most up to date and safest PPE. Fire Department personnel will be provided new PPE every five years. This will allow for each Firefighter to have one primary set of PPE, and one backup set of PPE. Such redundancy is needed in case primary gear is exposed to chemical, biological, or other toxins.

FY 21/22

Firefighter PPE Replacement: Firefighter personal protective equipment (PPE) includes all equipment that may be exposed to hazardous atmospheres, i.e. helmet, coat, hood, pants, gloves, suspenders, boots, and flashlight. This equipment has a lifespan of ten years and then must be disposed of; such replacement ensures firefighters are provided the most up to date and safest PPE. Fire Department personnel will be provided new PPE every five years. This will allow for each Firefighter to have one primary set of PPE, and one backup set of PPE. Such redundancy is needed in case primary gear is exposed to chemical, biological, or other toxins.

FY22/23

Firefighter PPE Replacement: Firefighter personal protective equipment (PPE) includes all equipment that may be exposed to hazardous atmospheres, i.e. helmet, coat, hood, pants, gloves, suspenders, boots, and flashlight. This equipment has a lifespan of ten years and then must be disposed of; such replacement ensures firefighters are provided the most up to date and safest PPE. Fire Department personnel will be provided new PPE every five years. This will allow for each Firefighter to have one primary set of PPE, and one backup set of PPE. Such redundancy is needed in case primary gear is exposed to chemical, biological, or other toxins.

FY 23/24

Firefighter PPE Replacement: Firefighter personal protective equipment (PPE) includes all equipment that may be exposed to hazardous atmospheres, i.e. helmet, coat, hood, pants, gloves, suspenders, boots, and flashlight. This equipment has a lifespan of ten years and then must be disposed of; such replacement ensures firefighters are provided the most up to date and safest PPE. Fire Department personnel will be provided new PPE every five years. This will allow for each Firefighter to have one primary set of PPE, and one backup set of PPE. Such redundancy is needed in case primary gear is exposed to chemical, biological, or other toxins.

CITY OF SAFETY HARBOR
ADOPTED FY2019/2020 BUDGET

FUND # 014 - STREET IMPROVEMENT

	<u>2019/20</u>	<u>2020/21</u>	<u>2021/22</u>	<u>2022/23</u>	<u>2023/24</u>
REVENUES:					
Local Option Gas Tax	\$ 235,000	\$ 240,000	\$ 241,200	\$ 242,400	\$ 243,600
Interfund Transfer In From General Fund	200,000	200,000	200,000	200,000	240,000
Interfund Transfer In From Capital Projects Fund	-	100,000	200,000	200,000	200,000
Interest	8,000	8,100	8,200	8,300	8,400
Total Revenues	443,000	548,100	649,400	650,700	692,000
Carry Over	440,910	36,910	203,010	5,410	359,110
TOTAL REVENUES	\$ 883,910	\$ 585,010	\$ 852,410	\$ 656,110	\$ 1,051,110

APPROPRIATIONS:

	Proj #				
Capital Improvements					
Street Resurfacing Program	ST0013	550,000	-	550,000	-
Sidewalk Repair and Replacement	ST0001	45,000	45,000	45,000	45,000
Curb Replacements	ST0019	35,000	35,000	35,000	35,000
Citywide Brick Street Restoration	ST0028	20,000	20,000	20,000	20,000
Bridge Improvements	ST0031	25,000	110,000	25,000	25,000
New Sidewalk Construction	ST0032	25,000	25,000	25,000	25,000
Roadway Underdrain R&R	ST0034	50,000	50,000	50,000	50,000
Street Sign Improvement	ST0038	15,000	15,000	15,000	15,000
Miscellaneous Street Repair	ST0039	50,000	50,000	50,000	50,000
Capital Improvements Total		815,000	350,000	815,000	265,000
					1,015,000
Street Improvement Dept Costs		32,000	32,000	32,000	32,000
FUND RESERVE		36,910	203,010	5,410	359,110
BUDGETED APPROPRIATIONS		\$ 883,910	\$ 585,010	\$ 852,410	\$ 656,110
		\$ 883,910	\$ 585,010	\$ 852,410	\$ 656,110

UNFUNDED PROJECTS

Street Resurfacing Program	ST0013	\$ 200,000	\$ 200,000	\$ -
		\$ 200,000	\$ 200,000	\$ -

CITY OF SAFETY HARBOR
ADOPTED FY2019/2020 BUDGET

Fund No & Name: 14 - Street Improvement Fund

Department: 31 - Streets

Project Title: Misc. Street Work

Funding Source: Gas Tax, Other

Location: Citywide

Account: 014-2031-541-6300

PROJECT COSTS

Project Description	Project #	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	5 YR TOTAL
Street Resurfacing Program	ST0013	550,000		550,000		750,000	1,850,000
Sidewalk repair and replacement	ST0001	45,000	45,000	45,000	45,000	45,000	225,000
Bridge Improvements	ST0031	25,000	110,000	25,000	25,000	25,000	210,000
Citywide Brick Street Restoration	ST0028	20,000	20,000	20,000	20,000	20,000	100,000
New Sidewalk Construction	ST0032	25,000	25,000	25,000	25,000	25,000	125,000
Sign and Striping Improvements	ST0038	15,000	15,000	15,000	15,000	15,000	75,000
Miscellaneous Street Repair and Hazardous Tree Removal	ST0039	50,000	50,000	50,000	50,000	50,000	250,000
Underdrain Repair/Replace Program	ST0034	50,000	50,000	50,000	50,000	50,000	250,000
Curb Replacement	ST0019	35,000	35,000	35,000	35,000	35,000	175,000
TOTAL		\$ 815,000	\$ 350,000	\$ 815,000	\$ 265,000	\$ 1,015,000	\$ 3,260,000

JUSTIFICATIONS

FY 19/20

Street Resurfacing: Extends the life of street system, prevents deterioration of pavement and maintains safe roads.

There are approximately 60 miles of asphalt streets in Safety Harbor. If an asphalt street has adequate base material, underlying the asphalt surface, it can be expected to last anywhere from 7 to 15 years before requiring attention. Over time the asphalt surface will oxidize, wear thin, crack, allow water to get into the base material, lose its structural integrity deteriorate.

The most effective and oft-employed street maintenance methodology is to overlay or resurface the street with 1 to 2 inches of new asphalt. Failure to resurface before deterioration begins can result in the expensive necessity to entirely rebuild the street with new base and surface courses.

The simplest of logic dictates that if streets can be expected to serve an average of ten years before resurfacing is required, in order to have each street resurfaced at a ten-year frequency, one-tenth of the streets in Safety Harbor should be resurfaced each year which means an annual resurfacing budget sufficient to resurface six miles of streets should be provided each year.

In the actual practice of this ten-year cycle scheme streets are chosen for resurfacing on a “most needed” basis and each is not resurfaced every ten years – some will be resurfaced more frequently than every ten years while some will be resurfaced less frequently; however, if one-tenth of the total mileage is chosen each year there will be an average recurrence of ten years. By choosing streets on the most-needed basis, we take advantage of those streets which last in the fifteen-year range and pick up earlier those which fall in the seven year range.

With 60 miles of streets we would need to resurface 6 miles per year. At \$100,000 per mile, which allows for utility cover adjustments and restriping, we will need \$600,000 per year to maintain a ten-year resurfacing cycle.

Bridge Improvements: Design of new metal bridge at State Road 590 crossing Bishop Creek, to replace existing wooden boardwalk.

Miscellaneous Street Repair and Hazardous Tree Removal: These funds will allow contract work for unanticipated road repair throughout the city and removal of hazardous Trees when needed.

Sidewalk Repair and Replacement: Provide for repair and replacement of existing sidewalks which have been broken up or up-heaved by tree roots.

Citywide Brick Street Restoration: Provides for brick construction in small areas within city right-of-ways and needed replacement for setting.

New Sidewalk Construction: Provides safe travel ways throughout the city for the motoring public and pedestrians.

Street Sign Improvement: Provide safe travel ways throughout the city for the motoring public and pedestrians.

Underdrain Repair/Replace Program: Provides for removal and replacement of underdrain that is no longer functioning and installation of underdrain in areas where the ground water may damage the roadway base. Underdrain prolongs the life of a roadway by keeping the roadway base material dry.

Curb Replacements: Replace deteriorating curb at various locations throughout the City. Replacing curbing provides for improved stormwater drainage and prolonged pavement life.

FY 20/21

Miscellaneous Street Repair and Hazardous Tree Removal: These funds will allow contract work for unanticipated road repair throughout the city and removal of hazardous Trees when needed.

Sidewalk Repair and Replacement: Provide for repair and replacement of existing sidewalks which have been broken up or up-heaved by tree roots.

Citywide Brick Street Restoration: Provides for brick construction in small areas within city right-of-ways and needed replacement for setting.

Bridge Improvements: Replace wooden boardwalk on east side of State Road 590 crossing Bishop Creek with metal bridge.

New Sidewalk Construction: Provides safe travel ways throughout the city for the motoring public and pedestrians.

Street Sign Improvement: Provide safe travel ways throughout the city for the motoring public and pedestrians.

Underdrain Repair/Replace Program: Provides for removal and replacement of underdrain that is no longer functioning and installation of underdrain in areas where the ground water may damage the roadway base. Underdrain prolongs the life of a roadway by keeping the roadway base material dry.

Curb Replacement: Replace deteriorating curb at various locations throughout the City. Replacing curbing provides for improved stormwater drainage and prolonged pavement life.

FY 21/22

Street Resurfacing: Extends the life of street system, prevents deterioration of pavement and maintains safe roads.

Miscellaneous Street Repair and Hazardous Tree Removal: These funds will allow contract work for unanticipated road repair throughout the city and removal of hazardous Trees when needed.

Sidewalk Repair and Replacement: Provide for repair and replacement of existing sidewalks which have been broken up or up-heaved by tree roots.

Citywide Brick Street Restoration: Provides for brick construction in small areas within city right-of-ways and needed replacement for setting.

Bridge Improvements: Improvements required for all traffic-bearing and pedestrian boardwalks. The amount budgeted represents an average needed annually for minor repairs.

New Sidewalk Construction: Provides safe travel ways throughout the city for the motoring public and pedestrians.

Street Sign Improvement: Provide safe travel ways throughout the city for the motoring public and pedestrians.

Underdrain replacement: Provides for removal and replacement of underdrain that is no longer functioning and installation of underdrain in areas where the ground water may damage the roadway base. Underdrain prolongs the life of a roadway by keeping the roadway base material dry

Curb Replacement: Replace deteriorating curb at various locations throughout the City. Replacing curbing provides for improved stormwater drainage and prolonged pavement life.

FY22/23

Miscellaneous Street Repair and Hazardous Tree Removal: These funds will allow contract work for unanticipated road repair throughout the city and removal of hazardous Trees when needed.

Sidewalk Repair and Replacement: Provide for repair and replacement of existing sidewalks which have been broken up or up-heaved by tree roots.

Citywide Brick Street Restoration: Provides for brick construction in small areas within city right-of-ways and needed replacement for setting.

Bridge Improvements: Improvements required for all traffic-bearing and pedestrian boardwalks. The amount budgeted represents an average needed annually for minor repairs.

New Sidewalk Construction: Provides safe travel ways throughout the city for the motoring public and pedestrians.

Street Sign Improvement: Provide safe travel ways throughout the city for the motoring public and pedestrians.

Underdrain replacement: Provides for removal and replacement of underdrain that is no longer functioning and installation of underdrain in areas where the ground water may damage the roadway base. Underdrain prolongs the life of a roadway by keeping the roadway base material dry

Curb Replacement: Replace deteriorating curb at various locations throughout the City. Replacing curbing provides for improved stormwater drainage and prolonged pavement life.

FY 23/24

Street Resurfacing: Extends the life of street system, prevents deterioration of pavement and maintains safe roads.

Miscellaneous Street Repair and Hazardous Tree Removal: These funds will allow contract work for unanticipated road repair throughout the city and removal of hazardous Trees when needed.

Sidewalk Repair and Replacement: Provide for repair and replacement of existing sidewalks which have been broken up or up-heaved by tree roots.

Citywide Brick Street Restoration: Provides for brick construction in small areas within city right-of-ways and needed replacement for setting.

Bridge Improvements: Improvements required for all traffic-bearing and pedestrian boardwalks. The amount budgeted represents an average needed annually for minor repairs.

New Sidewalk Construction: Provides safe travel ways throughout the city for the motoring public and pedestrians.

Street Sign Improvement: Provide safe travel ways throughout the city for the motoring public and pedestrians.

Underdrain replacement: Provides for removal and replacement of underdrain that is no longer functioning and installation of underdrain in areas where the ground water may damage the roadway base. Underdrain prolongs the life of a roadway by keeping the roadway base material dry

Curb Replacement: Replace deteriorating curb at various locations throughout the City. Replacing curbing provides for improved stormwater drainage and prolonged pavement life.

CITY OF SAFETY HARBOR
ADOPTED FY2019/2020 BUDGET



CITY OF SAFETY HARBOR
ADOPTED FY2019/2020 BUDGET

FUND # 015 - MARINA BOAT BASIN

	<u>2019/20</u>	<u>2020/21</u>	<u>2021/22</u>	<u>2022/23</u>	<u>2023/24</u>
REVENUES:					
Rent - Marina Slips	\$ 48,960	\$ 49,000	\$ 49,000	\$ 49,000	\$ 49,000
Interest	4,080	4,100	4,100	4,100	4,100
Interfund transfer in from General Fund	36,000	-	-	-	-
Total Revenues	89,040	53,100	53,100	53,100	53,100
Carry Over	96,390	1,890	1,240	4,340	7,140

TOTAL REVENUES	<u>\$ 185,430</u>	<u>\$ 54,990</u>	<u>\$ 54,340</u>	<u>\$ 57,440</u>	<u>\$ 60,240</u>
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APPROPRIATIONS:

Capital Improvements	Proj #				
Marina Channel Dredging	MAR010	125,000	-	-	-
Capital Improvements Total		125,000	-	-	-
Marina Boat Basin Dept Costs		58,540	53,750	50,000	50,300
FUND RESERVE		1,890	1,240	4,340	7,140
BUDGETED APPROPRIATIONS		<u>\$ 185,430</u>	<u>\$ 54,990</u>	<u>\$ 54,340</u>	<u>\$ 57,440</u>
		<u>\$ 60,240</u>			

UNFUNDED PROJECTS

Basin Decking Replacement	MAR006	\$ -	\$ 325,000	\$ -	\$ -
Seawall Replacement	MAR005	-	-	-	500,000
TOTAL UNFUNDED PROJECTS		<u>\$ -</u>	<u>\$ 325,000</u>	<u>\$ -</u>	<u>\$ 500,000</u>

Fund No & Name: 15 - Marina Fund

Department: 57 - Marina

Project Title: Marina

Funding Source: Marina Reserve Fund

Location: Veterans Memorial Lane

Account: 015-2057-575-6300

PROJECT COSTS

Project Description	Project #	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	5 YR TOTAL
Channel Dredging - Construction	MAR010	125,000					125,000
TOTAL		\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ 125,000



JUSTIFICATIONS

FY 19/20

Marina Channel Maintenance Dredge Construction: Re-occurring maintenance dredging of the Marina channel to a depth of 4 feet below mean sea level. A suitable spoil site may need to be identified or costs for project must reflect transporting dredge material to designated spoil site. Maintenance dredging needs to be performed every 5-10 years depending on the amount of siltation.

CITY OF SAFETY HARBOR
ADOPTED FY2019/2020 BUDGET

FUND # 032 - CAPITAL PROJECTS						
	<u>2019/20</u>	<u>2020/21</u>	<u>2021/22</u>	<u>2022/23</u>	<u>2023/24</u>	
REVENUES:						
Penny For Pinellas	\$ 2,016,920	\$ 2,057,300	\$ 2,098,400	\$ 2,140,400	\$ 2,183,200	
Pinellas County Fire	2,720	8,800	42,600	-	-	
Interfund Transfer In From General Fund	-	-	-	-	-	
Interest	45,000	44,550	44,100	44,540	44,990	
Debt Proceeds/Other**	-	-	-	-	-	
Total Revenues	2,064,640	2,110,650	2,185,100	2,184,940	2,228,190	
Carry Over	571,080	346,730	83,670	393,770	1,054,230	
TOTAL REVENUES	\$ 2,635,720	\$ 2,457,380	\$ 2,268,770	\$ 2,578,710	\$ 3,282,420	

APPROPRIATIONS:

	<u>Proj #</u>					
Capital Improvements						
<i>General Government</i>						
HD Cameras/DVRs & UHD TVs	GEN012	58,240	-	-	-	-
<i>Fire</i>						
Replace 2006 Chevrolet Pickup (Vehicle 802)	PSV010	-	70,000	-	-	-
Replace 2003 Pierce Fire Engine (Vehicle 852)	PSV009	-	-	775,000	-	-
911 Mobile Data Computers (MDCs) Replacement	PSEQ09	9,500	-	-	-	-
911 Portable Radio Replacement	PSEQ07	40,000	40,000	-	-	-
911 Mobile Radio Replacement	PSEQ08	-	50,000	-	-	-
<i>Streets</i>						
Safety Harbor Public Library - Parking Lot Resurfacing	ST0017	41,950	-	-	-	-
West side of Philippe Pkwy south of Enterprise	ST0042	-	-	30,000	100,000	-
7th Street South Brick Parking	ST0049	30,000	-	-	-	-
Replace Bucket Truck (Vehicle 343)	STV006	165,200	-	-	-	-
Replace Flat Bed Dump Truck (Vehicle 350)	STV004	-	51,300	-	-	-
Replace Dump Truck (Vehicle 341)	STV005	-	94,300	-	-	-
Replace 1-Ton Dump Truck (Vehicle 415)	STV007	-	40,700	-	-	-
Replace 1-1/2 Ton Flat Bed Tump Truck (Vehicle 369)	STV008	-	-	86,900	-	-
Replace 3/4 Ton Pick-Up Truck (Vehicle 359)	STV009	-	-	-	45,000	-
Replace 3/4 Ton Crew Cab Pick-Up Truck (Vehicle 370)	STV010	-	-	-	-	45,000
Replace 1-Ton Dump Truck (Vehicle 345)	STV011	-	-	-	-	50,000
Ver-Mac PCMS-548 (Variable Message Board)	STE009	13,000	-	-	-	-
Brush Chipper (Trailer 686)	STE010	-	63,000	-	-	-
John Deere Backhoe (Vehicle 928)	STE011	-	-	94,100	-	-
Replace Street Division Sign Equipment	STE013	-	-	-	19,500	-
Replace 2007 Double Drum Roller (Vehicle 903)	STE014	-	-	-	16,000	-
4 Ton Asphalt Hot Box Trailer	STE015	-	-	-	30,000	-
Bobcat Attachment (Planer and Drum)	STE012	-	-	-	-	16,000
Replace 2004 Bobcat (Vehicle 911)	STE016	-	-	-	-	60,000
<i>Fleet</i>						
Replace Truck 352	FLV002	-	-	-	45,000	-
Post Lifts	FLE012	-	15,600	-	-	-
Air Conditioning Recovery Machine	FLE010	-	-	10,000	-	-
Column Lifts (6)	FLE011	-	-	-	55,000	-
<i>Building Maintenance</i>						
City-wide HVAC Renewal & Replacement	BL0008	75,000	50,000	50,000	50,000	50,000
City-wide LED Lighting Replacement	BL0010	20,000	20,000	-	-	-
City-wide Roof Replacements	BL0011	40,000	40,000	-	-	-
City-wide Electrical Installment	BL0012	25,000	-	-	-	-
Replace Bucket Truck (#169)	BL0007	-	94,200	-	-	-

**CITY OF SAFETY HARBOR
ADOPTED FY2019/2020 BUDGET**

FUND # 032 - CAPITAL PROJECTS

		<u>2019/20</u>	<u>2020/21</u>	<u>2021/22</u>	<u>2022/23</u>	<u>2023/24</u>
<i>Library</i>						
Library carpet replacement in Youth Wing and Meeting Rooms	LBCRP2	34,500	-	-	-	-
<i>Recreation</i>						
Clearwater Joint Use Agreement**	PR0067	50,000	50,000	50,000	50,000	50,000
Rigsby Center Improvements	PR0038	-	25,000	-	-	-
High Roof 15 Passenger Van (Replace #450)	PKV008	41,000	-	-	-	-
Ford Escape S (Addition)	PKV015	23,000	-	-	-	-
Replace 2005 Savanna 2500 Cargo Van (#447)	PKV011	-	29,000	-	-	-
Replace 2011 Ford F-550 33 Passenger Bus (#451)	PKV012	-	45,000	-	-	-
Replace 2007 Savanna 3500 Passenger Van (#448)	PKV013	-	-	45,000	-	-
Replace 2002 International 66-passenger Bus (#453)	PKV014	-	-	-	25,000	-
Outdoor Movie Equipment	RCE003	15,000	-	-	-	-
<i>Parks</i>						
Parks Land Acquisition (Folly Parcel "A")	FFLAND	-	-	-	400,000	-
Parks & Building Maintenance Admin Building - Design & Architect	PKI035	-	-	-	270,000	-
Parks & Building Maintenance Admin Building - Construction	PKI035	-	-	-	-	2,000,000
SHCP Ball Field Light Replacement	PKI024	-	350,000	-	-	-
SHCP Dugout/Fencing/Restroom Improvements	PKI028	80,000	-	-	-	-
SHCP Bleacher & Skate Park Shade Structures	PR0033	125,000	-	-	-	-
Parks Parking Lot Re-paving	PKI034	60,000	-	-	-	-
SHCP Walking Trail	PKI032	-	50,000	-	-	-
Park Signage Improvements	PKI036	15,000	-	-	-	-
Park Furnishings Renewal & Replacement	PKI037	20,000	20,000	20,000	20,000	20,000
SHCP Playground Surfacing Replacement	PKI038	-	30,000	-	-	-
Parks Restroom Flooring Improvements	PKI039	-	32,000	-	-	-
SHCP Ball Field Improvements	PKI027	-	15,000	-	-	-
Outdoor Fitness Zones	PKI033	-	-	-	60,000	-
Vehicle Replacement #419	PKV016	-	-	-	-	45,000
Parks Equipment Replacement & Renewal	PKE006	45,000	28,000	35,000	40,000	-
Parks Utility Vehicle	PKE008	16,000	-	16,000	-	-
Portable Generator Replacement	PR0040	68,000	-	-	-	-
Kubota Backhoe Replacement	PKE009	-	-	45,000	-	-
Gravely Base Runner Replacement (#1005)	PKE011	15,000	-	-	-	-
Capital Improvements Total		1,125,390	1,303,100	1,257,000	1,225,500	2,336,000
Neighborhood Projects & Beautification Grants	NP0001	25,000	25,000	25,000	25,000	25,000
<i>Transfers Out</i>						
To Waterfront Park debt service (Series 2012)		319,000	316,000	319,000	-	-
To Library debt service (Series 2008)		545,600	545,600	-	-	-
To Capital Improvements debt service (Series 2006)		27,990	27,990	27,990	27,990	27,990
To Land Acquisition debt service (Series 2018)		46,010	46,020	46,010	45,990	46,010
To Parkland Fund		100,000	10,000	-	-	-
To Street Improvement fund		-	100,000	200,000	200,000	200,000
To General Fund*		100,000	-	-	-	-
Transfers Out Total		1,138,600	1,045,610	593,000	273,980	274,000
FUND RESERVE		346,730	83,670	393,770	1,054,230	647,420
BUDGETED APPROPRIATIONS		\$ 2,635,720	\$ 2,457,380	\$ 2,268,770	\$ 2,578,710	\$ 3,282,420

*Transfers of \$100,000 to General Fund for 5 years beginning in FY 2016 for WFP

**Per agreement, \$50,000 annually for 7 years beginning in FY 2018

CITY OF SAFETY HARBOR
ADOPTED FY2019/2020 BUDGET

Fund No & Name: 032 - Capital Improvement Fund

Department: 20- General Government

Project Title: HD Cameras/DVRs and UHD TVs

Funding Source: Penny for Pinellas, Trust Funds, Donations

Location: Citywide

Account: 032-3020-519-6300

PROJECT COSTS

Project Description	Project #	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	5 YR TOTAL
HD Cameras/DVRs and UHD TVs	GEN012	58,240					58,240
TOTAL		\$ 58,240	\$ -	\$ -	\$ -	\$ -	\$ 58,240

JUSTIFICATIONS

FY 19/20

HD Cameras/DVRs & UHD TVs: 104 Security cameras, 8 DVRs, and 8 UHD TV monitors for all city facilities (City Hall, Community Center, Museum, Rigsby Center, Library, Maintenance, and PW).

CITY OF SAFETY HARBOR
ADOPTED FY2019/2020 BUDGET

Fund No & Name: 32 - Capital Improvement Fund

Department: 22 - Fire Department

Project Title: Fire Department Vehicles

Funding Source: Penny for Pinellas

Location: Fire Stations 52 and 53

Account: 032-3022-522-6401

PROJECT COSTS

Project Description	Project #	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	5 YR TOTAL
Replace 2006 Chevrolet Pickup (Vehicle 802)	PSV010		70,000				70,000
Replace 2003 Pierce Fire Engine (Vehicle 852)	PSV009			775,000			775,000
TOTAL		\$ -	\$ 70,000	\$ 775,000	\$ -	\$ -	\$ 845,000

JUSTIFICATIONS

FY 20/21

Replace Vehicle 802: This is a 2006 Chevy Pickup and will be 13 years old with 75,600 miles and beyond its lifespan. Pinellas County funding is approximately 5.5%.

FY 21/22

Replace Vehicle 852: This is a 2003 Pierce Fire Engine and is 17 years old and beyond its life span. Pinellas County funding is approximately 5.5%.

Fund No & Name: 32 - Capital Improvement Fund Department: 22 - Fire Department Project Title: Fire Department Equipment Funding Source: Penny for Pinellas Location: Fire Stations 52 and 53 Account: 032-3022-522-6440							
PROJECT COSTS							
Project Description	Project #	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	5 YR TOTAL
911 Mobile Data Computers (MDCs) Replacement	PSEQ09	9,500					9,500
911 Portable Radio Replacement	PSEQ07	40,000	40,000				80,000
911 Mobile Radio Replacement	PSEQ08		50,000				50,000
TOTAL		\$ 49,500	\$ 90,000	\$ -	\$ -	\$ -	\$ 139,500

JUSTIFICATIONS

FY 19/20

Portable Radio Replacement: An unfunded mandate has been mandated by county 911 to switch over all current mobile and portable radios by 2018/2019. Our current radio models will no longer be manufactured or maintained, repairs will be until parts are no longer available. Staff recommends replacing portables first, then mobile radios. This year's request is for 8 portable radios and miscellaneous equipment.

MDC Replacement: The department utilizes Mobile Data Computer (MDC) terminals to communicate with Pinellas County 911 Dispatch. The current devices are no longer reliable and have served their useful life. Once replaced they will be repurposed for non-emergency use in the City.

FY 20/21

Portable and Mobile Radio Replacement: An unfunded mandate has been mandated by county 911 to switch over all current mobile and portable radios by 2018/2019. Our current radio models will no longer be manufactured or maintained, repairs will be until parts are no longer available. Staff recommends replacing portables first, then mobile radios. This year's request is for 8 portable radios and 10 mobile radios.

Fund No & Name: 32 - Capital Improvement Fund Department: 31 - Streets Project Title: Improvements other than Building Funding Source: Penny for Pinellas, Other Location: Citywide Account: 032-3031-541-6300							
PROJECT COSTS							
Project Description	Project #	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	5 YR TOTAL
Safety Harbor Public Library - Parking Lot Resurfacing	ST0017	36,478					36,478
15% contingency		5,471					5,471
7th Street South Brick Parking	ST0049	30,000					30,000
West side of Philippe Pkwy. south of Enterprise	ST0042			30,000	100,000		130,000
TOTAL		\$ 71,949	\$ -	\$ 30,000	\$ 100,000	\$ -	\$ 201,949

JUSTIFICATIONS

FY 19/20

Library Parking Lot Resurfacing: The Library parking lot has numerous potholes which were repaired over the last two years, only to reoccur. Public Works assessed the area and determined the parking lot needs to be resurfaced because of reoccurring damage. The potholes are trip hazards and can cause vehicle damage. For budgetary purposes, the average cost was used with a contingency of 15% added for a total budget estimate of \$41,949.

Street South Brick Parking: Construct 14 brick spaces on 7th Street South from the existing brick parking to the stop sign at 9th Avenue South. Grass parking is currently being used to accommodate the new Community Center Fitness Room and use of City Park. The brick parking spaces will provide a more suitable surface and will reduce the need for maintenance.

FY 21/22

Citywide Brick Street Restoration: Provides for brick construction in small areas within city right-of-ways and needed replacement for setting.

West side of Philippe Parkway south of Enterprise Road roadway recovery area improvements: Recovery area slopes on the west side of Philippe Parkway for approximately 400 feet south of Enterprise Road and does not meet the minimum design standards for roadside recovery. Proposed reconstruction is to meet design standards. Design is in FY21/22.

FY22/23

West side of Philippe Parkway south of Enterprise Road roadway recovery area improvements: Recovery area slopes on the west side of Philippe Parkway for approximately 400 feet south of Enterprise Road and does not meet the minimum design standards for roadside recovery. Proposed reconstruction is to meet design standards. Construction is in FY22/23.

CITY OF SAFETY HARBOR
ADOPTED FY2019/2020 BUDGET

Fund No & Name: 32 - Capital Improvement Fund

Department: 31-Streets

Project Title: Streets Division Vehicles

Funding Source: Penny for Pinellas, Other

Location: Public Works Department, 1200 Railroad Ave.

Account: 032-3031-541-6401

PROJECT COSTS

Project Description	Project #	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	5 YR TOTAL
Replace Bucket Truck (Vehicle 343)	STV006	165,200					165,200
Replace Flat Bed Dump Truck (Vehicle 350)	STV004		51,300				51,300
Replace Dump Truck (Vehicle 341)	STV005		94,300				94,300
Replace 1-Ton Dump Truck (Vehicle 415)	STV007		40,700				40,700
Replace 1-1/2 Ton Flat Bed Tump Truck (Vehicle 369)	STV008			86,900			86,900
Replace 3/4 Ton Pick-Up Truck (Vehicle 359)	STV009				45,000		45,000
Replace 3/4 Ton Crew Cab Pick-Up Truck (Vehicle 370)	STV010					45,000	45,000
Replace 1-Ton Dump Truck (Vehicle 345)	STV011					50,000	50,000
TOTAL		\$ 165,200	\$ 186,300	\$ 86,900	\$ 45,000	\$ 95,000	\$ 533,400

JUSTIFICATIONS

FY 19/20

Replace vehicle 343: This vehicle is a 1999 International aerial lift truck used by the Street Division to trim trees and transport the debris from the field. This vehicle, having reached its 20th year in service, is no longer able to have the bucket certified for safety. The truck is also one of two manual transmission vehicles left in Public Works. Due to changes in State CDL laws, employees would need to retest for their CDLs on a manual transmission truck in order to continue to drive this vehicle.

FY 20/21

Replace vehicle 350: This vehicle is a 2004 GMC Flatbed dump truck used by the Street Division to transport materials to and from the field. By FY 19/20, this vehicle will be 16 years old and will have met its life expectancy.

Replace vehicle 341: This vehicle is a 1990 Chevy Kodiak dump truck used by the Street Division to transport materials to and from the field. By FY 19/20, this vehicle will be 30 years old and will have met its life expectancy.

Replace vehicle 415: This vehicle is a 1999 Ford 1-ton dump truck used by the Street Division to transport materials to and from the field. By FY 20/21, this vehicle will be 22 years old and will have met its life expectancy.

FY 21/22

Replace vehicle 369: This vehicle is a 2006 GMC 1.5-ton flatbed truck used by the Street Division to transport materials and equipment to and from the field. By FY 21/22, this vehicle will be 16 years old and will have met its life expectancy.

FY22/23

Replace vehicle 359: This vehicle is a 2008 ¾ Ton GMC 2500 HD Pick Up used by the Street Division to transport materials and equipment to and from the field. By FY 22/23, this vehicle will be 15 years old and will have met its life expectancy for the division.

FY 23/24

Replace vehicle 370: This vehicle is a 2008 GMC ¾ Ton 2500 HD Crew Cab Pick UP used by the Street Division to transport materials and equipment to and from the field. By FY 23/24, this vehicle will be 16 years old and will have met its life expectancy for the division.

Replace Vehicle 345: This vehicle is a 2012 Ford F-550 One Ton Dump used by the Street Division to transport materials and equipment to and from the field. By FY23/24, this vehicle will be 12 years old and will have met its life expectancy for the division due to the type of work this vehicle is used for.

Fund No & Name: 32 - Capital Improvement Fund Department: 31 - Streets Project Title: Streets Division Equipment Funding Source: Penny for Pinellas, Other Location: 1200 Railroad Ave. Account: 032-3031-541-6440							
PROJECT COSTS							
Project Description	Project #	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	5 YR TOTAL
Ver-Mac PCMS-548 (Variable Message Board)	STE009	13,000					13,000
Brush Chipper (Trailer 686)	STE010		63,000				63,000
John Deere Backhoe (Vehicle 928)	STE011			94,100			94,100
Replace Street Division Sign Equipment	STE013				19,500		19,500
Replace 2007 Double Drum Roller (Vehicle 903)	STE014				16,000		16,000
4 Ton Asphalt Hot Box Trailer	STE015				30,000		30,000
Bobcat Attachment (Planer and Drum)	STE012					16,000	16,000
Replace 2004 Bobcat (Vehicle 911)	STE016					60,000	60,000
TOTAL		\$ 13,000	\$ 63,000	\$ 94,100	\$ 65,500	\$ 76,000	\$ 311,600

JUSTIFICATIONS

FY 19/20

New Equipment: There has been an increase in demand for use of the message board for City projects and events. The new boards, such as the Ver-Mac PCMS-548 (Variable Message Board) are LED and provide easier use and programming.

FY 20/21

Replace Brush Chipper (Trailer 686): The existing brush chipper, a 2007 Vermeer, will be 14 years old at the time of replacement and will have met its useful life due to the rigorous use within the Street Department. A new chipper will limit downtime for repairs and maintenance.

FY 21/22

Replace Equipment (Vehicle 928): This is John Deere Backhoe, purchased in 2008, utilized by the Streets Division to complete roadway repairs, sidewalk maintenance and repairs, and curb repairs and replacements. The backhoe is heavily used by the Division and by FY21/22 will have an extremely high number of hours when replacement is anticipated.

FY22/23

Replace Street Division Sign Equipment: The City's equipment for sign making is aging and repairs to the system will become increasingly difficult as parts become obsolete. Replacement with new software and hardware will bring the Division the latest in sign making technology. The Flexi 12 program, or more current version, will replace the current Flexi 8 program. Flexi 12, or more current version, offers a wider range of abilities and functions. The new program will also bring the Division up-to-date with the programs being utilized by neighboring cities. A new plotter/printer will offer a more diverse range of abilities and functions. In order to run the new software and potter, a new computer will also be required.

Replace Equipment (Vehicle 903): The double drum roller is utilized on street and rights-of-ways to compact base material and asphalt. The drum roller, at the time of replacement, will be 16 years old and will have met its useful life and operating hours.

New Equipment: With the City's distance from the asphalt plant, it is increasingly difficult to keep hot-mix asphalt at the desired temperature to complete a project with a quality finish. In order to improve both quantity and quality of patches and projects that can be completed within the Division, this is a request for an Asphalt Hot Box Trailer. This trailer will keep asphalt at the desired, design temperature for the entire day as well as storing all tools and tack material needed to complete small projects and roadway patches.

FY 23/24

Replace Equipment (Vehicle 911): The Division's Bobcat loader is one of the most versatile pieces of equipment. With a tight turn radius and numerous attachment options, this piece of equipment is highly valuable and widely utilized. At the time of replacement, this equipment will be 20 years old and will have met its useful life and operating hours.

Bobcat attachment (planer & Drum): Streets Division has been taking on an increasing amount of major asphalt repair jobs. An asphalt milling machine will make these jobs more efficient and allow for a more professional finish.

CITY OF SAFETY HARBOR
ADOPTED FY2019/2020 BUDGET

Fund No & Name: 32 - Capital Improvement Fund							
Department: 33 - Fleet Division							
Project Title: Fleet Equipment							
Funding Source: Penny for Pinellas							
Location: Public Works/1200 Railroad Ave.							
Account: 032-3033-519-6401							
PROJECT COSTS							
Project Description	Project #	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	5 YR TOTAL
Replace Truck 352	FLV002				45,000		45,000
TOTAL		\$ -	\$ -	\$ -	\$ 45,000	\$ -	\$ 45,000

JUSTIFICATIONS

FY22/23

Replace Truck 352: Truck 352 is a 2008 GMC 2500 ¾ Ton Crew Cab Pick Up Truck. The truck is utilized to pick up tools, equipment, and materials for the Fleet Division as well as utilized as a loaner truck while other division vehicles are in for repair. Being a crew cab, this truck is also utilized when other divisions have to go to training. This vehicle will be 15 years old at the time of replacement.

Fund No & Name: 32 - Capital Improvement Fund Department: 33 - Fleet Division Project Title: Fleet Equipment Funding Source: Penny for Pinellas Location: Public Works/1200 Railroad Ave. Account: 032-3033-519-6440							
PROJECT COSTS							
Project Description	Project #	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	5 YR TOTAL
Post Lifts	FLE012		15,600				15,600
Air Conditioning Recovery Machine	FLE010			10,000			10,000
Column Lifts (6)	FLE011				55,000		55,000
TOTAL		\$ -	\$ 15,600	\$ 10,000	\$ 55,000	\$ -	\$ 80,600

JUSTIFICATIONS

FY 20/21

Replacement of Post Lift: The existing post lift inside of the fleet bay is inoperable and needs to be replaced.

FY 21/22

Replacement of Air Conditioning Recovery Machine: The existing air conditioning recovery machine is ten (10) years old and will have reached its life expectancy.

FY22/23

Replacement of Column Lifts: The column lifts are fifteen (15) years old and have reached their life expectancy.

Fund No & Name: 32 - Capital Improvement Fund Department: 34 - Building Maintenance Project Title: Improvements Other Than Buildings Funding Source: Penny for Pinellas Location: Various City Properties Account: 032-3034-519-6300							
PROJECT COSTS							
Project Description	Project #	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	5 YR TOTAL
City-wide HVAC Renewal & Replacement	BL0008	75,000	50,000	50,000	50,000	50,000	275,000
City-wide LED Lighting Replacement	BL0010	20,000	20,000				40,000
City-wide Roof Replacements	BL0011	40,000	40,000				80,000
City-wide Electrical Installment	BL0012	25,000					25,000
TOTAL		\$ 160,000	\$ 110,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 420,000
							

JUSTIFICATIONS

FY 19/20

City-wide HVAC Renewal & Replacement: Current units at the Library & Community Center were installed between 2003-2008 and will reach the end of their useful life. Equipment replacement identification & priority will be determined at start of fiscal year.

City-wide LED Lighting Replacement: Continued phase of LED lighting conversion. Facilities identified: Daisy Douglas Park basketball court, SHCP Skatepark, Parks buildings, Community Center Gyms.

City-wide Roof Replacement: Several facilities have been identified to have their roof replacements with the next few years due to frequent repairs or life expectancy. Facilities identified: Rigsby Recreation Center, SHCP Concession Stand & Fieldhouse, SHCP Field 5 restrooms, Marshall St Park large picnic pavilion.

City-wide Electrical Installment: Several facilities have been identified for additional electrical extensions. Facilities identified: Community Center gym #1 exterior, Marshall St Park large picnic pavilion, Folly Farms property west side.

FY 20/21

City-wide HVAC Renewal & Replacement: Current units at the Library & Community Center were installed between 2003-2008 and will reach the end of their useful life. Equipment replacement identification & priority will be determined at start of fiscal year.

City-wide LED Lighting Replacement: Continued phase of LED lighting conversion. Facilities identified: Daisy Douglas Park basketball court, SHCP Skatepark, Parks buildings, Community Center Gyms.

City-wide Roof Replacement: Several facilities have been identified to have their roof replacements with the next few years due to frequent repairs or life expectancy. Facilities identified: Rigsby Recreation Center, SHCP Concession Stand & Fieldhouse, SHCP Field 5 restrooms, Marshall St Park large picnic pavilion.

FY 21/22

City-wide HVAC Renewal & Replacement: Current units at the Library & Community Center were installed between 2003-2008 and will reach the end of their useful life. Equipment replacement identification & priority will be determined at start of fiscal year.

FY22/23

City-wide HVAC Renewal & Replacement: Current units at the Library & Community Center were installed between 2003-2008 and will reach the end of their useful life. Equipment replacement identification & priority will be determined at start of fiscal year.

FY 23/24

City-wide HVAC Renewal & Replacement: Current units at the Library & Community Center were installed between 2003-2008 and will reach the end of their useful life. Equipment replacement identification & priority will be determined at start of fiscal year.

CITY OF SAFETY HARBOR
ADOPTED FY2019/2020 BUDGET

Fund No & Name: 32 - Capital Improvement Fund

Department: 34 - Building Maintenance

Project Title: Automotive Equipment

Funding Source: Penny for Pinellas

Location: Various City Facilities

Account: 032-3034-519-6401

PROJECT COSTS

Project Description	Project #	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	5 YR TOTAL
Replace Bucket Truck (#169)	BL007		94,200				94,200
TOTAL		\$ -	\$ 94,200	\$ -	\$ -	\$ -	\$ 94,200



JUSTIFICATIONS

FY 20/21

Vehicle Replacement #169 (Bucket Truck): Current vehicle is a 2005 Ford F-350 with a man lift attachment and will reach the end of its useful life. Recommended replacement Ford F-450 with man lift attachment

CITY OF SAFETY HARBOR
ADOPTED FY2019/2020 BUDGET

Fund No. & Name: 032 Capital Projects							
Department/Division: Library - 1055							
Project Title: Capital Projects							
Funding Source: General							
Location: Library							
Account: 032-3055-571-6300							
PROJECT COSTS							
Project Description	Project #	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	5 YR TOTAL
Third Phase of Library carpet replacement in Youth Wing and Meeting Rooms.	LBCRP2	34,500					34,500
TOTAL		\$ 34,500					\$ 34,500

JUSTIFICATIONS

FY19/20

Carpet Replacement (Youth Wing & Meeting Rooms): This project is phase III of a three year library carpet replacement plan. The first phase was completed in FY17/18. Phase II was completed in FY18/19 with new carpet installed in the Adult wing. This final phase FY19/20 will include new carpet in the youth wing, story time room, and meeting rooms.

Carpet in these areas will be 12 years old and is stained, worn, and aging. Estimated total cost is \$34,500.00, which includes prep, carpet removal and disposal, moving of book stacks, new carpet, and a 15% cost differential.

Fund No & Name: 32 - Capital Improvement Fund

Department: 56 - Recreation

Project Title: Improvements Other Than Buildings

Funding Source: Penny for Pinellas

Location: Community Center, Rigsby Center, Museum

Account: 032-3056-572-6300

PROJECT COSTS

Project Description	Project #	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	5 YR TOTAL
Clearwater Joint Use Agreement	PR0067	50,000	50,000	50,000	50,000	50,000	250,000
Rigsby Center Improvements	PR0038		25,000				25,000
TOTAL		\$ 50,000	\$ 75,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 275,000

JUSTIFICATIONS

FY 19/20 through FY 23/24

Clearwater Joint Use Agreement: Joint use agreement with the City of Clearwater for capital improvements to the Countryside Sportsplex and in reciprocity thirty (30) years resident participation in Clearwater youth turf user groups. Agreement designates a seven (7) year payment of \$50,000, totaling a complete capital investment of \$350,000.

FY 20/21

Rigsby Center Improvements: Building renovated in 05/06. The following have reached the end of their useful life due to increased user hours & rentals. Improvements to include the following: flooring replacement, kitchen improvements, appliance replacement and office furniture

Fund No & Name: 32 - Capital Improvement Fund Department: 56 - Recreation Project Title: Automotive Equipment Funding Source: Penny for Pinellas Location: Community Center, Rigsby Center, Museum Account: 032-3056-572-6401							
PROJECT COSTS							
Project Description	Project #	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	5 YR TOTAL
2019 High Roof 15 Passenger Van (Replace #450)	PKV008	41,000					41,000
2019 Ford Escape S	PKV015	23,000					23,000
Replace 2005 Savanna 2500 Cargo Van (#447)	PKV011		29,000				29,000
Replace 2011 Ford F-550 33 Passenger Bus (#451)	PKV012		45,000				45,000
Replace 2007 Savanna 3500 Passenger Van (#448)	PKV013			45,000			45,000
Replace 2002 International 66-passnger Bus (#453)	PKV014				25,000		25,000
TOTAL		\$ 64,000	\$ 74,000	\$ 45,000	\$ 25,000	\$ -	\$ 208,000

JUSTIFICATIONS

FY 19/20

2019 High Roof 15 Passenger Van (Replace #450): Current vehicle, a 2007 Ford F-450 Glaval Bus has reached the end of its useful life. Replacement vehicle will be a passenger van to be used for senior day luncheon trips.

2019 Ford Escape S - NEW: Vehicle utilized by administration and special events for on-site Parkland inspections and special event transportation.

FY 20/21

Vehicle Replacement #447: Current vehicle is a 2005 Savana 2500 3/4 ton cargo van. Vehicle used for special event & recreation division equipment and supplies transport. Fleet recommends replacement in FY 20/21. Vehicle requires marketing wrap.

Vehicle Replacement #451: Current vehicle is a 2011 Ford F-550 Glaval Bus. 33 Passenger. Vehicle used for senior day & overnight trips, and luncheon trips. Fleet recommends replacement in FY 21/22.

FY 21/22

Vehicle Replacement #448: Current vehicle is a 2007 Savana 3500 passenger van. Vehicle used for recreation program participant transportation. Fleet recommends replacement in FY 21/22.

FY22/23

Vehicle Replacement #453: Current vehicle is a 2002 International Thomas school bus. 66 Passenger. Vehicle used for licensed childcare program participant transportation. Fleet recommends a used bus replacement in FY 21/22

CITY OF SAFETY HARBOR
ADOPTED FY2019/2020 BUDGET

Fund No & Name: 32 - Capital Improvement Fund

Department: 56 - Recreation

Project Title: Machinery & Equipment

Funding Source: Penny for Pinellas

Location: Community Center, Rigsby Center, Museum

Account: 032-3056-572-6440

PROJECT COSTS

Project Description	Project #	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	5 YR TOTAL
Outdoor Movie Equipment	RCE003	15,000	-	-	-	-	15,000
TOTAL		\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000

JUSTIFICATIONS

FY 19/20

Outdoor Movie Equipment: Equipment needed host outdoor movies in the park, and sponsor recognition at events.

CITY OF SAFETY HARBOR
ADOPTED FY2019/2020 BUDGET

Fund No & Name: 32 - Capital Improvement Fund

Department: 58 - Parks

Project Title: Land

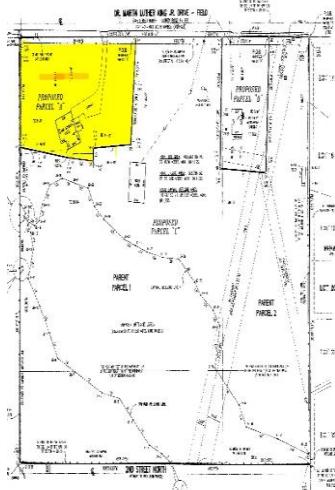
Funding Source: Penny for Pinellas

Location: Parks & Building Maintenance

Account: 032-3058-572-6100

PROJECT COSTS

Project Description	Project #	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	5 YR TOTAL
Parks Land Acquisition (Folly Parcel "A")	FFLAND				400,000		400,000
TOTAL		\$ -	\$ -	\$ -	\$ 400,000	\$ -	\$ 400,000

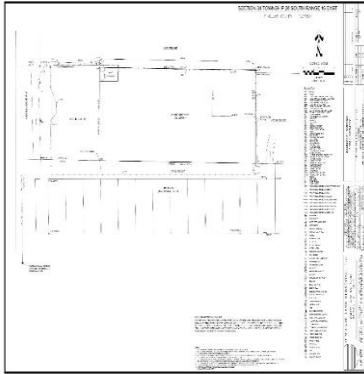


JUSTIFICATIONS

FY 20/21

Folly Parcel "A" Land Acquisition: Current property is privately owned within an active City parkland property.

CITY OF SAFETY HARBOR
ADOPTED FY2019/2020 BUDGET

Fund No & Name: 32 - Capital Improvement Fund Department: 58 - Parks Project Title: Buildings Funding Source: Penny of Pinellas Location: King Property - Railroad Ave. Account: 032-3058-572-6200							
PROJECT COSTS							
Project Description	Project #	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	5 YR TOTAL
Parks & Building Maintenance Admin Building							
- Design & Architect	PKI035				270,000		270,000
- Construction	PKI035				2,000,000		2,000,000
TOTAL		\$ -	\$ -	\$ -	\$ 270,000	\$ 2,000,000	\$ 2,270,000
							

JUSTIFICATIONS

FY 21/22

Parks & Building Maintenance Admin Building (Design): The proposed one story structure will be 10,000 sq. ft. with 2,000 sq. feet built to withstand a Category 5 storm and located adjacent to the current Public Works complex.

FY22/23

Parks & Building Maintenance Admin Building (Construction): The proposed one story structure will be 10,000 sq. ft. with 2,000 sq. feet built to withstand a Category 5 storm and located adjacent to the current Public Works complex.

CITY OF SAFETY HARBOR
ADOPTED FY2019/2020 BUDGET

Fund No. & Name: 032 Capital Projects

Department/Division: Leisure Services/Parks

Project Title: Improvements Other Than Buildings

Funding Source: Penny for Pinellas

Location: Various Parkland Locations

Account: 032-3058-572-6300

PROJECT COSTS

Project Description	Project #	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	5 YR TOTAL
SHCP Ball Field Light Replacement	PKI024		350,000				350,000
SHCP Dugout/Fencing/Restroom Improvements	PKI028	80,000					80,000
SHCP Bleacher & Skate Park Shade Structures	PR0033	125,000					125,000
Parks Parking Lot Re-paving	PKI034	60,000					60,000
SHCP Walking Trail	PKI032		50,000				50,000
Park Signage Improvements	PKI036	15,000					15,000
Park Furnishings Renewal & Replacement	PKI037	20,000	20,000	20,000	20,000	20,000	100,000
SHCP Playground Surfacing Replacement	PKI038		30,000				30,000
Parks Restroom Flooring Improvements	PKI039		32,000				32,000
SHCP Ball Field Improvements	PKI027		15,000				15,000
Outdoor Fitness Zones	PKI033				60,000		60,000
TOTAL		\$ 300,000	\$ 497,000	\$ 20,000	\$ 80,000	\$ 20,000	\$ 917,000



JUSTIFICATIONS

FY 19/20

SHCP Bleacher & Skate Park Shade Structure: The renovated skate park from a wood structure to concrete has enhanced the heating factor for most of the year. The exposure to full sun throughout the park requires a shaded area for the athletes. Fields 1-5 bleacher shade canopies required for spectator sun & heat protection.

SHCP Dugout/Fencing/Restroom Improvements: The existing dugouts on fields 1-4 have reached the end of useful life; the improvements include new roof, benches and fencing. Warm up areas fence replacement. Fabric replacement on park west side (Donovan Dr.).

Parks Parking Lot Re-paving: Re-pave of parking lots at facilities (SHCP driveway, Parks & BM, Mease, MSP, Rigsby, DDP)

Parks Signage Improvements: Existing signage installed between 1995-2000 and has reached the end of its useful life. Repairs are not practical.

Park Furnishings Renewal & Replacement: Existing site furnishings installed between 2008-2014 with a life expectancy of ten (10) years. Furnishing being replaced per site: picnic tables, park benches, trash receptacles, dog bag stations, and water fountains (human/dog).

FY 20/21

SHCP Ball Field Lighting Replacement: Existing lights (10+ years) have reached the end of useful life, combined with current technology require replacement.

SHCP Walking Trail: Installment of a five-foot-wide walking/jogging trail around the perimeter of the park that will incorporate field drainage improvements.

SHCP Ball Field Improvements: Re-build of the infield and up to 30' of the outfield on two ball fields. The re-build is needed to keep consistent drainage of fields and ultimately the overall park; and improved playing surfaces for participants.

Park Furnishings Renewal & Replacement: Existing site furnishings installed between 2008-2014 with a life expectancy of ten (10) years. Furnishing being replaced per site: picnic tables, park benches, trash receptacles, dog bag stations, and water fountains (human/dog).

SHCP Playground Surfacing Replacement: Existing surfacing was installed in 2007 and has reached the end of its useful life. Repairs are not practical aesthetically correct (color).

Parks Restroom Flooring Improvements: Existing flooring (painted concrete) requires semi-annual maintenance, loss of use during maintenance. Installing epoxy flooring eliminates the semi annual maintenance requirements and has a useful life of ten years.

FY 21/22

Park Furnishings Renewal & Replacement: Existing site furnishings installed between 2008-2014 with a life expectancy of ten (10) years. Furnishing being replaced per site: picnic tables, park benches, trash receptacles, dog bag stations, and water fountains (human/dog).

FY22/23

Park Furnishings Renewal & Replacement: Existing site furnishings installed between 2008-2014 with a life expectancy of ten (10) years. Furnishing being replaced per site: picnic tables, park benches, trash receptacles, dog bag stations, and water fountains (human/dog).

Outdoor Fitness Zones: Installation of two outdoor fitness zones.

FY 23/24

Park Furnishings Renewal & Replacement: Existing site furnishings installed between 2008-2014 with a life expectancy of ten (10) years. Furnishing being replaced per site: picnic tables, park benches, trash receptacles, dog bag stations, and water fountains (human/dog).

CITY OF SAFETY HARBOR
ADOPTED FY2019/2020 BUDGET

Fund No & Name: 32 - Capital Improvement Fund

Department: 58 - Parks

Project Title: Automotive Equipment

Funding Source: Penny for Pinellas

Location: Various Parkland Properties

Account: 032-3058-572-6401

PROJECT COSTS

Project Description	Project #	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	5 YR TOTAL
Vehicle Replacement #419	PKV016					45,000	45,000
TOTAL		\$ -	\$ -	\$ -	\$ -	\$ 45,000	\$ 45,000

JUSTIFICATIONS

FY 23/24

Vehicle Replacement #419: Current vehicle is 2008 GMC 3500HD dump truck. Fleet recommends replacement FY 23/24.

CITY OF SAFETY HARBOR
ADOPTED FY2019/2020 BUDGET

Fund No & Name: 32 - Capital Improvement Fund							
Department: 58 - Parks							
Project Title: Machinery & Equipment							
Funding Source: Penny for Pinellas							
Location: Various Parkland Properties							
Account: 032-3058-572-6440							
PROJECT COSTS							
Project Description	Project #	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	5 YR TOTAL
Parks Equipment Replacement & Renewal	PKE006	45,000	28,000	35,000	40,000		148,000
Parks Utility Vehicle	PKE008	16,000		16,000			32,000
Portable Generator Replacement	PR0040	68,000					68,000
Kubota Backhoe Replacement	PKE009			45,000			45,000
Gravely Base Runner Replacement (#1005)	PKE011	15,000					15,000
TOTAL		\$ 144,000	\$ 28,000	\$ 96,000	\$ 40,000	\$ -	\$ 308,000

JUSTIFICATIONS

FY 19/20

Parks Equipment Replacement & Renewal: The initial equipment purchased between 2010-2014 will have reached the end of useful life. The equipment needing replaced will be Toro mowers #1016, #1017.

Portable Generator Replacement: The portable generator is utilized for special event power and a reserve unit for emergency purposes.

Parks Utility Vehicle: Replaces an aged utility vehicle currently in use; a utility vehicle provides the needed power to sustain use of Main Street events, and parkland maintenance.

Gravely Base Runner Replacement: Replaces a 2013 base runner that requires numerous repairs.

FY 20/21

Parks Equipment Replacement & Renewal: The initial equipment purchased between 2011-2015 will have reached the end of useful life. The equipment needing replaced will be ExMark mowers #1023, #1024

FY 21/22

Parks Equipment Replacement & Renewal: The initial equipment purchased between 2011-2015 will have reached the end of useful life.

Parks Utility Vehicle: Replaces an aged utility vehicle currently in use; a utility vehicle provides the needed power to sustain use of Main Street events, and parkland maintenance.

Kubota Backhoe Replacement: Current equipment is a 2008 Kubota backhoe utilized for maintenance on parklands and beautification areas, and will reach the end of useful life

FY22/23

Parks Equipment Replacement & Renewal: The initial equipment purchased between 2016-2017 will have reached the end of useful life. The equipment needing replaced will be Gravely mower #1025 and Jacobsen Flail mower #1026.

CITY OF SAFETY HARBOR
ADOPTED FY2019/2020 BUDGET



CITY OF SAFETY HARBOR
ADOPTED FY2019/2020 BUDGET

FUND # 041 - WATER & WASTEWATER

	<u>2019/20</u>	<u>2020/21</u>	<u>2021/22</u>	<u>2022/23</u>	<u>2023/24</u>
REVENUES:					
Water Revenue *	\$ 4,840,200	\$ 5,396,800	\$ 5,747,600	\$ 6,121,200	\$ 6,519,100
Water Tap Fees	6,430	6,460	6,490	6,520	6,550
Utility Fixtures	8,250	8,300	8,400	8,500	8,600
Sewer Services *	5,729,100	6,387,900	6,803,100	7,245,300	7,716,200
Industrial Surcharge	250	300	300	300	300
Late Charges-Utilities	125,000	120,000	119,000	120,200	121,400
Interest	125,000	126,300	127,600	128,900	130,200
Miscellaneous Revenue	35,750	36,110	36,470	36,830	37,200
Non-Operating Dept Reimb	424,120	424,100	424,100	424,100	424,100
Debt Proceeds	3,670,520	-	-	-	-
Total Revenues	14,964,620	12,506,270	13,273,060	14,091,850	14,963,650
Carry Over	3,757,910	3,677,240	2,126,770	1,271,900	907,110
TOTAL REVENUES	\$ 18,722,530	\$ 16,183,510	\$ 15,399,830	\$ 15,363,750	\$ 15,870,760
APPROPRIATIONS:					
Capital Improvements		<u>PROJ #</u>			
<i>Information Technology</i>					
Intangible Asset/Software	IASW01	400,000	-	-	-
<i>Water</i>					
Replace Vehicle #254 (Asst Directors Vehicle)	SWV005	-	30,000	-	-
Replace vehicle #236 (Van)	WTW006	34,000	-	-	-
Replace Vehicle #267 (Truck)	WTW008	-	45,000	-	-
Replace Vehicle #205 (Truck)	WTW009	-	-	45,000	-
Replace Vehicle #230 (Truck)	WTW010	-	-	-	78,000
Replace Forklift #993	WTE008	-	77,000	-	-
Replace Generator #617	WTE010	-	-	-	25,000
<i>Wastewater</i>					
Replace vehicle #274 (one ton hydro jet truck)	SWV003	140,000	-	-	-
Replace vehicle #204 (utility truck)	SWV006	-	-	30,000	-
Replace Vehicle #210 (1-1/4 ton utility truck)	SWV007	-	-	75,000	-
Replace Vehicle #275 (1-1/4 ton utility truck)	SWV008	-	-	75,000	-
Replace Vehicle #220 (1-1/4 Flat Bed Dump truck)	SWV009	-	-	-	75,000
Replace # 631 Generator 35KW	SWE011	-	-	50,000	-
Replace #608 115KW Generator	SWE012	-	-	-	50,000
Replace Well Point Pump #625	WTE002	50,000	-	-	-
Capital Improvements Total		624,000	152,000	30,000	245,000
					228,000
Water & Wastewater Dept. Costs	8,949,500	9,001,000	9,181,000	9,364,600	9,551,900
Interfund Transfers Out					
To Water & Wastewater/Renewal & Replacement Fund (DEBT ISSUANCE)	3,670,520	-	-	-	-
To Water & Wastewater/Renewal & Replacement Fund	1,003,090	3,669,300	3,953,500	3,612,700	4,341,900
To Debt Service Funds					
2012 Refunding	13,160	-	166,930	-	-
2006 Revenue Note	41,020	437,940	-	437,940	-
2018 Debt Issuance	744,000	796,500	796,500	796,400	796,500
Total Interfund Transfers Out	5,471,790	4,903,740	4,916,930	4,847,040	5,138,400
FUND RESERVE	3,677,240	2,126,770	1,271,900	907,110	952,460
BUDGETED APPROPRIATIONS	\$ 18,722,530	\$ 16,183,510	\$ 15,399,830	\$ 15,363,750	\$ 15,870,760

* Annual increases of 11.5% from FY17 to FY21 and 6.5% from FY22 to FY24

Fund No & Name: 41 - Water & Wastewater							
Department: 16-Information Technology							
Project Title: Enterprise Resource Planning (ERP) Replacement							
Funding Source: Water & Sewer Revenue							
Location: City Hall Server							
Account: 041-4016-513-6800							
PROJECT COSTS							
Project Description	Project #	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	5 YR TOTAL
Intangible Asset/Software	IASW01	400,000					400,000
TOTAL		\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ 400,000

JUSTIFICATIONS

Fund No. and Name: 41 – Water & Wastewater

Dept/Div Name: 16 – Information Technology

Account Number: 041-4016-513-6800

FY 19/20

Intangible Asset/Software:

The City has used the existing Enterprise Resource Planning system for over 25 years, and it has exceeded its usefulness. Staff has sought out vendors and demonstrations, and in one case, we were able to find a system meeting our immediate and anticipated future needs at a savings of \$118,000 per year in maintenance costs. Including initial outlay, this system would pay for itself in three years based on the costs difference.

The new system will include enhanced reporting through a built-in report writer and local access an industry-standard database to produce ad-hoc reports that may not be available through the system report writer, and the ability to use electronic approvals and utilize an automated workflow that will reduce time to complete such things as sign-offs on building permits. This system will also allow us to significantly reduce the number of documents needing to be printed, endorsed, and then rescanned and reentered into our existing system, such as accounts payable and purchasing documents, and still remain compliant for audits.

The new system will utilize existing network accounts, giving us the ability to more easily manage accounts and access to the system and still maintain an accountability utilizing a built-in audit trail that records changes to system access and certain transactions that are currently not available in the existing system.

CITY OF SAFETY HARBOR
ADOPTED FY2019/2020 BUDGET

Fund No & Name: 41 - Water & Wastewater

Department: 35-Water

Project Title: Water Division Vehicles

Funding Source: Water and Wasterwater Revenue, other

Location: Public Works Complex/1200 Railroad Avenue

Account: 041-4035-533-6401

PROJECT COSTS

Project Description	Project #	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	5 YR TOTAL
Replace vehicle #236 (Van)	WTV006	34,000					34,000
Replace Vehicle #267 (Truck)	WTV008		45,000				45,000
Replace Vehicle #254 (Asst Directors Vehicle)	SWV005		30,000				30,000
Replace Vehicle #205 (Truck)	WTV009				45,000		45,000
Replace Vehicle #230 (Truck)	WTV010					78,000	78,000
TOTAL		\$ 34,000	\$ 75,000	\$ -	\$ 45,000	\$ 78,000	\$ 232,000

JUSTIFICATIONS

FY 19/20

Replace vehicle #236 (water quality utility van): This 2005 utility van is used for potable water quality sampling, backflow preventer maintenance, and fire hydrant maintenance. By FY19/20 it will be 14 years old and have met its life expectancy.

FY 20/21

Replace vehicle #267: This is a 2002 ¾ Ton Chevy 2500 Utility and will be 17 years old at the time of replacement. These vehicles are utilized by crews to diagnose and repair water system issues and complete water projects.

Replace vehicle #254 (Asst. Director): Vehicle #254 has had multiple expensive repairs this past year and is not cost effective to continue to operate. This vehicle has passed its service life. This vehicle is used by the Asst. PW Director.

FY22/23

Replace vehicle #205: This is a 2006 ¾ Ton Chevy 2500 Pick Up and will be 16 years old at the time of replacement. This vehicle is utilized by supervisory staff to assist crews in the field and complete inspections.

FY 23/24

Replace vehicle #230: This is a 2009 1-1/2 Ton Ford-550 Utility and will be 15 years old at the time of replacement. This vehicle is utilized by crews to diagnose and repair water system issues and complete water projects.

Fund No & Name: 41 - Water & Wastewater							
Department: 35- Water							
Project Title: Water Division Equipment							
Funding Source: Water and Wastewater Revenue, Other							
Location: Public Works Complex/1200 Railroad Avenue							
Account: 041-4035-533-6440							
PROJECT COSTS							
Project Description	Project #	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	5 YR TOTAL
Replace Forklift #993	WTE008		77,000				77,000
Replace Generator #617	WTE010					25,000	25,000
TOTAL		\$ -	\$ 77,000	\$ -	\$ -	\$ 25,000	\$ 102,000

JUSTIFICATIONS

FY 20/21

Replace forklift # 993: This 1993 forklift has a 10,000 lbs lifting capacity and provides for safe unloading procedures for numerous Public Works related projects. By the 20/21 budget this forklift will be 29 years old.

FY 23/24

Replace Generator #617: This is a 2005 7.5 KW generator and will be 19 years old at the time of replacement.

Fund No & Name: 41 - Water & Wastewater Department: 36-Wastewater Project Title: Wastewater Division Vehicles Funding Source: Water and Wastewater, Revenue, Other Location: Public Works Complex/1200 Railroad Ave Account: 041-4036-535-6401							
PROJECT COSTS							
Project Description	Project #	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	5 YR TOTAL
Replace vehicle #274 (one ton hydro jet truck)	SWV003	140,000					140,000
Replace vehicle #204 (utility truck)	SWV006			30,000			30,000
Replace Vehicle #210 (1-1/4 ton utility truck)	SWV007				75,000		75,000
Replace Vehicle #275 (1-1/4 ton utility truck)	SWV008				75,000		75,000
Replace Vehicle #220 (1-1/4 Flat Bed Dump truck)	SWV009					75,000	75,000
TOTAL		\$ 140,000	\$ -	\$ 30,000	\$ 150,000	\$ 75,000	\$ 395,000

JUSTIFICATIONS

FY 19/20

Replace vehicle #274 (one ton hydro jet truck): This 2005 hydro jet truck is used by the wastewater division staff to perform necessary daily maintenance, including cleaning and unclogging sewer lines and locating existing underground utilities.

FY 21/22

Replace vehicle #204 (work truck): The truck is a 2004 and has passed its service life. The new truck will receive a utility body. This is necessary for repairs to the water-wastewater repair calls.

FY22/23

Replace vehicle #210 (1 ¼ ton utility truck): This truck will be 17 years old and is used for water-wastewater repairs. The truck has surpassed its useful life.

Replace vehicle #275 (1 ¼ ton utility truck): This truck will be 20 years old and has surpassed its life cycle. This is used for lift station repairs.

FY 23/24

Replace vehicle #220 (F-550 Dump truck): This truck will be 23 years old and is used for water-wastewater repairs. The truck has surpassed its useful life.

Fund No & Name: 41 - Water & Wastewater Department: 36-Wastewater Project Title: Wastewater Division Equipment Funding Source: Water & Wastewater, Revenue, other Location: Public Works Complex/1200 Railroad Avenue Account: 041-4036-535-6440							
PROJECT COSTS							
Project Description	Project #	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	5 YR TOTAL
Replace Well Point Pump #625	WTE002	50,000					50,000
Replace # 631 Generator 35KW	SWE011				50,000		50,000
Replace #608 115KW Generator	SWE012					50,000	50,000
TOTAL		\$ 50,000	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 150,000

JUSTIFICATIONS

FY 19/20

Replace WellPoint pump #625: The current pump is a 2006 model that frequently requires repairs. By the FY 19/20 Budget, it will be 14 years old. The pump is necessary to dewater the ground prior to excavating for the repair of water and sewer pipelines and is required to run continuously 24 hours a day during these repairs. The new pump will have a 70 (dba) or lower noise level so that it is more environmentally/neighborhood friendly.

FY22/23

Replace portable generator #631: Existing unit is a 1986 model and is used to power lift stations during power outages. This unit can only power 3HP or less pumps. The new unit will be able to handle 25HP pumps and will be a quiet pack. The decibel rating is below 74 db.

FY 23/24

Replace 115 KW portable generator #608: Existing unit is a 2001 model and is used to power lift stations during power outages. This unit will be 22 years old at the time of replacement.

CITY OF SAFETY HARBOR
ADOPTED FY2019/2020 BUDGET

FUND # 044 - SANITATION FUND

	<u>2019/20</u>	<u>2020/21</u>	<u>2021/22</u>	<u>2022/23</u>	<u>2023/24</u>
REVENUES:					
Sanitation/Refuse Charges	\$ 3,036,800	\$ 3,158,272	\$ 3,284,603	\$ 3,415,987	\$ 3,552,626
Solid Waste Franchise Fee	50,000	50,800	51,600	52,400	53,200
Recycling Sales	10,000	10,100	10,200	10,300	10,400
Industrial Surcharge	3,000	3,000	3,000	3,000	3,000
Grants	13,470	13,470	13,470	13,470	13,470
Interest	70,260	69,600	70,300	71,000	71,700
Miscellaneous	15,000	30,000	30,000	30,000	30,000
Debt Proceeds	-	-	-	-	-
Other	-	-	-	-	-
Total Revenues	3,198,530	3,335,242	3,463,173	3,596,157	3,734,396
Carry Over	1,105,730	621,820	40,592	30,165	100,052
TOTAL REVENUES	<u>\$ 4,304,260</u>	<u>\$ 3,957,062</u>	<u>\$ 3,503,765</u>	<u>\$ 3,626,322</u>	<u>\$ 3,834,448</u>
APPROPRIATIONS:					
Capital Improvements	<u>Proj #</u>				
Refurbish side load truck #509	SNV023	25,000	-	-	-
Replace side load truck #308	SNV024	326,000	-	-	-
Replace side load truck #309	SNV028	-	325,000	-	-
Replace rear load truck #303	SNV029	-	200,000	-	-
Refurbish side load truck #311	SNV032	-	-	-	210,000
Replace front load truck #306	SNV036	-	-	-	-
Trash/Recycling Containers	SNE002	60,000	-	70,000	-
Capital Improvements Total	411,000	525,000	70,000	-	280,000
Sanitation Dept. Costs	3,271,440	3,336,900	3,403,600	3,471,700	3,541,100
Interfund Transfer Out to Debt Service Fund	-	54,570	-	54,570	-
FUND RESERVE	621,820	40,592	30,165	100,052	13,348
BUDGETED APPROPRIATIONS	<u>\$ 4,304,260</u>	<u>\$ 3,957,062</u>	<u>\$ 3,503,765</u>	<u>\$ 3,626,322</u>	<u>\$ 3,834,448</u>

UNFUNDED PROJECTS

Replace side load truck #509	SNV034	-	-	330,000	-
Replace side load truck #312	SNV033	-	-	-	340,000
Replace claw truck #307	SNV030	-	-	200,000	-
Refurbish side load truck #518	SNV035	-	-	-	200,000
Replace front load truck #306	SNV036	-	-	-	330,000
TOTAL UNFUNDED PROJECTS	-	-	530,000	-	870,000

CITY OF SAFETY HARBOR
ADOPTED FY2019/2020 BUDGET

Fund No & Name: 044 Sanitation Department: 4532 Sanitation/Public Works Project Title: Sanitation Division Automotive Equipment Funding Source: Sanitation Revenues/Borrowed Funds Location: Public Works Department/1200 Railroad Avenue Account: 044-4532-534-6401							
PROJECT COSTS							
Project Description	Project #	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	5 YR TOTAL
Replace side load truck #308	SNV024	326,000					326,000
Refurbish side load truck #509	SNV023	25,000					25,000
Replace side load truck #309	SNV028		325,000				325,000
Replace rear load truck #303	SNV029		200,000				200,000
Replace rear load truck #311	SNV032					210,000	210,000
TOTAL		\$ 351,000	\$ 525,000	\$ -	\$ -	\$ 210,000	\$ 1,086,000
							

JUSTIFICATIONS

FY 19/20

Replace (1) side loader: Truck 308 is a 2008 cab and chassis, with a refurbished body in FY 14/15. This vehicle runs four days a week collecting residential trash and recycling. By the proposed replacement date, this vehicle will have surpassed its life expectancy of 10 to 12 years. Upon acquiring the new vehicle, truck 308 will be declared surplus.

Refurbish (1) side loader: Truck 509 is a 2014 cab and chassis. This vehicle runs four days a week collection residential trash and recycling. By the proposed date, this vehicle will be 5 years old, meeting its life expectancy of 4 to 6 years. Original intent with side load trucks is to refurbish truck bodies after 6 years, replacing them between 10 to 12 years. This unit will not be completely refurbished due to the new body requirements are not compatible with the current chassis specifications. The vehicle will receive a partial refurbished with new hoses and minor modifications to prolong the life until the unit can be replaced in FY 21/22, due to the low mileage on the cab and chassis. Replacing the vehicle in this current year is not cost effective to the new fiscal year.

FY 20/21

Replace (1) side loader: Truck 309 is a 2008 cab and chassis, with refurbished body in FY14/15. This vehicle runs four days a week collecting residential trash and recycling. By the proposed replacement date, this vehicle will have surpassed its life expectancy of 10 to 12 years. Upon acquiring the new vehicle, truck 309 will be declared surplus.

CITY OF SAFETY HARBOR
ADOPTED FY2019/2020 BUDGET

Rear load truck: Truck 303 is a 2007. This vehicle is used to pick up residential trash, yard waste and recycling, up to five days a week. By the proposed replacement dates, this vehicle will have exceeded its typical useful life of 10 to 12 years. Upon acquiring the new vehicle, truck 303 will be declared surplus.

FY23/24

Rear loader: Truck 311 is a 2009. This vehicle is used to pick up residential trash, yard waste and recycling, up to five days a week. By the proposed replacement dates, this vehicle will have exceeded its typical useful life of 10 to 12 years. Upon acquiring the new vehicle, truck 311 will be declared surplus.

CITY OF SAFETY HARBOR
ADOPTED FY2019/2020 BUDGET

Fund No & Name: 044 Sanitation

Department: 4532 Sanitation/Public Works

Project Title: Sanitation Special Equipment

Funding Source: Sanitation Revenues

Location: Public Works Department/1200 Railroad Avenue

Account: 044-4532-534-6440

PROJECT COSTS

Project Description	Project #	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	5 YR TOTAL
Trash/Recycling Containers	SNE002	60,000		70,000		70,000	200,000
TOTAL		\$ 60,000	\$ -	\$ 70,000	\$ -	\$ 70,000	\$ 200,000

JUSTIFICATIONS

FY 19/20

Automated cans are used for both recycling and trash. These cans have a 10-year life expectancy. Over the course of the years, containers will need to be purchased to replace ones that have gone missing or are beyond repair.

FY 21/22

Automated cans are used for both recycling and trash. These cans have a 10-year life expectancy. Over the course of the years, containers will need to be purchased to replace ones that have gone missing or are beyond repair.

FY 23/24

Automated cans are used for both recycling and trash. These cans have a 10-year life expectancy. Over the course of the years, containers will need to be purchased to replace ones that have gone missing or are beyond repair.

CITY OF SAFETY HARBOR
ADOPTED FY2019/2020 BUDGET

FUND # 048 - WATER & WASTEWATER RENEWAL & REPLACEMENT

	2019/20	2020/21	2021/22	2022/23	2023/24
REVENUES:					
Miscellaneous Revenue	\$ 5,500	\$ 5,600	\$ 5,700	\$ 5,800	\$ 5,900
Interest	134,890	135,600	136,300	137,000	137,700
Interfund Transfer In From Water & Wastewater Fund	1,003,090	3,669,300	3,953,500	3,612,700	4,341,900
Interfund Transfer In From Water & Wastewater Fund (DEBT ISSUE)	3,670,520	-	-	-	-
Total Revenues	4,814,000	3,810,500	4,095,500	3,755,500	4,485,500
Carry Over	3,312,000	500,000	500,000	500,000	500,000
TOTAL REVENUES	\$ 8,126,000	\$ 4,310,500	\$ 4,595,500	\$ 4,255,500	\$ 4,985,500

APPROPRIATIONS:

	Proj #					
Capital Improvements						
<i>Water</i>						
Epirtiu Santo Springs/Washington Brennan Subdivisions main replacement-Construction*	UT0091	\$ 2,110,500	\$ -	\$ -	\$ -	\$ -
Pinellas Avenue, Melrose Dr., and Avon Dr. water main and fire protection installation-Construction	UT0094	-	1,150,000	-	-	-
Philippe Pointe pedestrian bridge main relocations-Philippe Pointe pedestrian bridge main relocations	UT0095	700,000	-	-	-	-
Seminole Park Subdivision and Maple Way water line replacement-Survey and Design	UT0096	-	-	300,000	-	-
Seminole Park Subdivision and Maple Way water line replacement-Construction	UT0096	-	-	-	1,250,000	-
North Bay Hills water main replacement Phase III-Survey and Design	UT0097	-	380,000	-	-	-
North Bay Hills water main replacement Phase III-Construction	UT0097	-	-	2,280,000	-	-
North Bay Hills water main replacement Phase IV-Survey and Design	UTW001	-	-	-	350,000	-
North Bay Hills water main replacement Phase IV-Construction	UTW001	-	-	-	-	1,750,000
Safety Harbor Heights water main replacement-Survey and Design	UTW004	-	-	-	250,000	-
Safety Harbor Heights water main replacement-Construction	UTW004	-	-	-	-	1,100,000
MLK, Cedar St., Pine St. water main replacement-Survey and Design	UTW005	-	-	-	-	240,000
Replace existing radio frequency meters	UT0101	95,000	110,000	105,000	30,000	90,000

FUND # 048 - WATER & WASTEWATER RENEWAL & REPLACEMENT

<i>Wastewater</i>						
Northeast Regional Wastewater Treatment Plant Improvements*	UT0005	3,500,000	1,500,000	500,000	-	-
Reline clay sewer main in Baywoods I, III	UT0092	1,050,000	-	-	-	-
Baytown West Lift Station Repair	UT0098	-	60,000	-	-	-
Cypress Hollow Lift Station Repair	UT0100	60,000	-	-	-	-
Harbor Woods Lift Station	UT0103	-	-	-	75,000	-
Southwest Sanitary Sewer Main Relining	UTS001	-	-	-	900,000	-
Master Lift Station Repair Pump #2	UTS004	-	-	80,000	-	-
Reline Clay Sewer Mains Various Locations (I & I)	UTS005	-	-	-	-	750,000
Library Lift Station Repair	UTS007	-	-	60,000	-	-
Reline clay sewer main in Baywoods II	UTS008	-	500,000	500,000	-	-
Replace 9th Ave. N. FM from Marshall St. to Master Pump Station, including gravity repairs at station-Design	UTS009	-	-	160,000	-	-
Replace 9th Ave. N. FM from Marshall St. to Master Pump Station, including gravity repairs at station-Construction	UTS009	-	-	-	790,000	-
Gulf Machinery Pump Station Repair	UTS010	-	-	-	-	75,000
Elm St./Pine St. Gravity Sewer Replacement-Design	UTS013	-	-	-	-	290,000
Replace Pump #1 - Master Pump Station	UTS014	-	-	-	-	80,000
Capital Improvements Total		7,515,500	3,700,000	3,985,000	3,645,000	4,375,000
Water & Sewer Renewal & Replacement Dept. Costs		110,500	110,500	110,500	110,500	110,500
FUND RESERVE		500,000	500,000	500,000	500,000	500,000
BUDGETED APPROPRIATIONS		\$ 8,126,000	\$ 4,310,500	\$ 4,595,500	\$ 4,255,500	\$ 4,985,500

*Projects funded by debt issuance (FY 2019/20)

CITY OF SAFETY HARBOR
ADOPTED FY2019/2020 BUDGET

Fund No & Name: 48 - Water & Wastewater Renewal & Replacement Department: 35 - Water Project Title: Citywide Water Improvements Funding Source: Water and wastewater Revenues, Other Location: Various Citywide Account: 048-4035-533-6300							
PROJECT COSTS							
Project Description	Project #	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	5 YR TOTAL
Espiritu Santo Springs/Washington Brennan Subdivisions main replacement	UT0091						-
Construction		2,110,500					2,110,500
Pinellas Avenue, Melrose Dr., and Avon Dr. water main and fire protection installation	UT0094		1,150,000				-
Construction							1,150,000
Philippe Pointe pedestrian bridge main relocations	UT0095	700,000					700,000
Philippe Pointe pedestrian bridge main relocations							
North Bay Hills water main replacement Phase III	UT0097		380,000	2,280,000			380,000
Survey and Design							
Construction							2,280,000
Seminole Park Subdivision and Maple Way water line replacement	UT0096			300,000			-
Survey and Design							300,000
Construction							1,250,000
North Bay Hills water main replacement Phase IV	UTW001				350,000		-
Survey and Design							350,000
Construction							1,750,000
Safety Harbor Heights water main replacement	UTW004				250,000		-
Survey and Design							250,000
Construction							1,100,000
MLK, Cedar St., Pine St. water main replacement	UTW005					240,000	-
Survey and Design							240,000
Construction							-
TOTAL		\$ 2,810,500	\$ 1,530,000	\$ 2,580,000	\$ 1,850,000	\$ 3,090,000	\$ 11,860,500

JUSTIFICATIONS

FY 19/20

Replace water mains in the Espiritu Santo Springs/Washington Brennan subdivision: Replace 11,000 feet of galvanized and old cast iron water line. The existing water line is in poor condition and it has been necessary to undertake repairs at various locations in order to maintain system integrity. The service connections and the main line will be replaced with PVC pipes.

Philippe Pointe pedestrian bridge: Construct services for 8" water main relocation from the Philippe Pointe pedestrian bridge.

FY 20/21

Pinellas Avenue, Melrose Dr. and Avon Dr. Water Main and Fire Protection Replacement: Construct services for 6" water main and fire hydrant installation on Pinellas Avenue. Melrose and Avon Dr. are old 2 inch Galvanized line that has many breaks and repairs.

North Bay Hills water main replacement phase III: Survey and Design the replacement of 1,400 feet of 8 inch cast iron and 5,600 feet of 6 inch cast iron water main. These targeted areas originally installed in 1974 have had multiple pipeline failures resulting in emergency repairs and the interruption of service to surrounding residents. The cast iron and galvanized water lines will be replaced with PVC pipe. Targeted areas are North Bay Hills Blvd, Teal Terrace and Mallard Drive.

FY 21/22

North Bay Hills water main replacement phase III: Replace 1,400 feet of 8 inch cast iron and 5,600 feet of 6 inch cast iron water main. These targeted areas originally installed in 1974 have had multiple pipeline failures resulting in emergency repairs and the interruption of service to surrounding residents. The cast iron and galvanized water lines will be replaced with PVC pipe. Targeted areas are North Bay Hills Blvd, Teal Terrace and Mallard Drive.

Seminole Park and Maple Way Subdivision Water Main Replacement: Consultant survey and design services for 2" line replacement in the Seminole Park Revised and the Harbor Heights subdivisions. Survey and design. Current water mains are galvanized and cast iron pipe. The lines are very old and subject to breaks. Install new 2" water main on Oak Street. Tie into 6" water main on 4th Street North. Reinstall water mains and tie into homes. Replace 4" CIP water main from 4th Street North to the end of Maple Way to a 2" water main.

FY22/23

Seminole Park and Maple Way Subdivision Water Main Replacement: Construct services for 2" line replacement in the Seminole Park Revised and the Harbor Heights subdivisions. Survey and design. Current water mains are galvanized and cast iron pipe. The lines are very old and subject to breaks . Install new 2" water main on Oak Street. Tie into 6" water main on 4th Street North. Reinstall water mains and tie into homes. Replace 4" CIP water main from 4th Street North to the end of Maple Way to a 2" water main.

North Bay Hills water main replacement phase IV: Survey and design the replacement of 2,700 feet of 8 inch cast iron and 1,400 feet of 12 inch cast iron water main. These targeted areas originally installed in 1974 have had multiple pipe line failures resulting in emergency repairs and the interruption of service to surrounding residents. The cast iron and galvanized water lines will be replaced with PVC pipe. Targeted areas are Egret Terrace, Swan Lane and Blue Heron Street. Upon the completion of this project, the 12" cast iron line behind the homes on Blue Heron Street and Swan Lane will be abandoned in place eliminating the possibility of this line rupturing and causing property damage behind these homes.

Safety Harbor Heights Water Main Replacement: Survey and design the replacement of old galvanized water main. This is an old 1-1/2 inch galvanized line that has broken multiple times and is due for replacement.

FY 23/24

North Bay Hills water main replacement phase IV: Replace 2,700 feet of 8 inch cast iron and 1,400 feet of 12 inch cast iron water main. These targeted areas originally installed in 1974 have had multiple pipe line failures resulting in emergency repairs and the interruption of service to surrounding residents. The cast iron and galvanized water lines will be replaced with PVC pipe. Targeted areas are Egret Terrace, Swan Lane and Blue Heron Street. Upon the completion of this project, the 12" cast iron line behind the homes on Blue Heron Street and Swan Lane will be abandoned in place eliminating the possibility of this line rupturing and causing property damage behind these homes.

Safety Harbor Heights Water Main Replacement: Replace of old galvanized water main. This is an old 1-1/2 inch galvanized line that has broken multiple times and due for replacement.

MLK, Cedar St., and Pine St. Water Main Replacement: Survey and design the replacement of 3,450 feet of old galvanized and cast iron water main. These water main lines will be upgraded to C900 PVC which will last much longer and provide greater water quality. This project will place the 4 inch water main that currently extends through lots 15 and 17 on Fernbrook and runs through the park to residences on MLK St. out-of-service. The new water service lines will come from a 6 inch water main on MLK St.

Fund No & Name: 48 - Water & Wastewater Renewal & Replacement Department: 35-Water Project Title: Radio Frequency Meter Replacement Funding Source: Water Revenue Location: Various Locations Account: 048-4035-533-6440							
PROJECT COSTS							
Project Description	Project #	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	5 YR TOTAL
Replace existing radio frequency meters	UT0101	95,000	110,000	105,000	30,000	90,000	430,000
TOTAL		\$ 95,000	\$ 110,000	\$ 105,000	\$ 30,000	\$ 90,000	\$ 430,000

JUSTIFICATIONS

FY 19/20

Radio Frequency Meter Replacements: It is planned to replace existing radio frequency meters that have met their life expectancy. FY 19/20 will be meter books 8, 9 and 31. The benefits of radio frequency water meters are;

- Increases meter reader efficiency as it does not require the meter reader to leave the truck. This also results in eliminating hazards when the meter reader has to physically access the meter.
- Potential estimated meter readings are eliminated.
- Customer calls and billing cycles are reduced because the software to transfer data to the utility billing system is already being used for existing radio frequency meters.

FY 20/21

Radio Frequency Meter Replacements: It is planned to replace existing radio frequency meters that have met their life expectancy. FY 20/21 will be meter books 24, 39, 46 and 41. The benefits of radio frequency water meters are;

- Increases meter reader efficiency as it does not require the meter reader to leave the truck. This also results in eliminating hazards when the meter reader has to physically access the meter.
- Potential estimated meter readings are eliminated.
- Customer calls and billing cycles are reduced because the software to transfer data to the utility billing system is already being used for existing radio frequency meters.

FY 21/22

Radio Frequency Meter Replacements: It is planned to replace existing radio frequency meters that have met their life expectancy. FY 21/22 will be meter books 11, 13 and 48. The benefits of radio frequency water meters are;

- Increases meter reader efficiency as it does not require the meter reader to leave the truck. This also results in eliminating hazards when the meter reader has to physically access the meter.
- Potential estimated meter readings are eliminated.
- Customer calls and billing cycles are reduced because the software to transfer data to the utility billing system is already being used for existing radio frequency meters.

FY22/23

Radio Frequency Meter Replacements: It is planned to replace existing radio frequency meters that have met their life expectancy. FY 22/23 will be meter book 23. The benefits of radio frequency water meters are;

- Increases meter reader efficiency as it does not require the meter reader to leave the truck. This also results in eliminating hazards when the meter reader has to physically access the meter.
- Potential estimated meter readings are eliminated.
- Customer calls and billing cycles are reduced because the software to transfer data to the utility billing system is already being used for existing radio frequency meters.

FY 23/24

Radio Frequency Meter Replacements: It is planned to replace existing water meters with radio read meters. FY 23/24 will be meter books 18, 21 and 25. The benefits of radio frequency water meters are;

- Increases meter reader efficiency as it does not require the meter reader to leave the truck. This also results in eliminating hazards when the meter reader has to physically access the meter.
- Potential estimated meter readings are eliminated.
- Customer calls and billing cycles are reduced because the software to transfer data to the utility billing system is already being used for existing radio frequency meters.

CITY OF SAFETY HARBOR
ADOPTED FY2019/2020 BUDGET

Fund No & Name: 48 - Water & Wastewater Renewal & Replacement Department: 36 - Wastewater Project Title: Sanitary Sewer Improvements Funding Source: Water and Wastewater Revenue, Other Location: Various, Citywide Account: 048-4036-535-6300							
PROJECT COSTS							
Project Description	Project #	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	5 YR TOTAL
Northeast Regional Wastewater Treatment Plant Improvements	UT0005	3,500,000	1,500,000	500,000			5,500,000
Reline clay sewer main in Baywoods I, III	UT0092	1,050,000					1,050,000
Cypress Hollow Lift Station Repair	UT0100	60,000					60,000
Baytown West Lift Station Repair	UT0098		60,000				60,000
Reline clay sewer main in Baywoods II	UTS008		500,000	500,000			1,000,000
Master Lift Station Repair Pump #2	UTS004			80,000			80,000
Library Lift Station Repair	UTS007			60,000			60,000
Replace 9th Ave. N. FM from Marshall St. to Master Pump Station, including gravity repairs at station	UTS009						-
Design				160,000			160,000
Construction					790,000		790,000
Harbor Woods Lift Station	UT0103				75,000		75,000
Southwest Sanitary Sewer Main Relining	UTS001				900,000		900,000
Elm St./Pine St. Gravity Sewer Replacement	UTS013						-
Design						290,000	290,000
Reline Clay Sewer Mains Various Locations (I & I)	UTS005					750,000	750,000
Replace Pump #1 - Master Pump Station	UTS014					80,000	80,000
Gulf Machinery Pump Station Repair	UTS010					75,000	75,000
TOTAL		\$4,610,000	\$2,060,000	\$1,300,000	\$1,765,000	\$1,195,000	\$ 10,930,000

JUSTIFICATIONS

FY 19/20

Northeast Regional Wastewater Treatment Plant Improvements: The NE Plant is a 13.5 million gallons a day advanced wastewater treatment facility. The City of Safety Harbor has the rights to 4 million gallons a day of treatment. By contractual agreement, the City of Clearwater will manage and maintain the facility and the City of Safety Harbor will assist financially with the capital improvement and maintenance cost of the facility at the pro rata rate of 4/13.5%. The funds allocated are estimates from the City of Clearwater for those capital expenses and maintenance cost that will keep this facility in working order to meet the State and Federal regulation within the years listed. These funds change periodically due to project timing, construction costs, unforeseen conditions and regulations and requirement.

Reline clay sewer main in Baywoods I and III: Reline approximately 8,200 feet of clay sewer mains. This type of pipe has joints every five feet that will begin to leak allowing ground water to enter the system resulting in higher running times at our pump stations and higher cost at the sewer treatment plant.

Cypress Hollow Lift Station Repair: Current pumping equipment is 21 years old and is in need of replacement. This project consists of bypassing the sewage flows, refurbishing the wet well and valve vault, replacing the pumps, electrical control panel and all valves and piping. Wastewater Division personnel will perform this work.

FY 20/21

Northeast Regional Wastewater Treatment Plant Improvements: The NE Plant is a 13.5 million gallons a day advanced wastewater treatment facility. The City of Safety Harbor has the rights to 4 million gallons a day of treatment. By contractual agreement, the City of Clearwater will manage and maintain the facility and the City of Safety Harbor will assist financially with the capital improvement and maintenance cost of the facility at the pro rata rate of 4/13.5%. The funds allocated are estimates from the City of Clearwater for those capital expenses and maintenance cost that will keep this facility in working order to meet the State and Federal regulation within the years listed. These funds change periodically due to project timing, construction costs, unforeseen conditions and regulations and requirement.

Reline clay sewer main in Baywoods II: Reline approximately 2,000 feet of clay sewer mains. This type of pipe has joints every five feet that will begin to leak allowing ground water to enter the system resulting in higher running times at our pump stations and higher cost at the sewer treatment plant.

Baytown West lift Station repair: Current pumping equipment is 18 years old and is in need of replacement. This project consist of bypassing the sewage flows, refurbishing the wet well and valve vault, replacing the pumps, electrical control panel and all valves and piping. Wastewater Division personnel will perform this work.

FY 21/22

Northeast Regional Wastewater Treatment Plant Improvements: The NE Plant is a 13.5 million gallons a day advanced wastewater treatment facility. The City of Safety Harbor has the rights to 4 million gallons a day of treatment. By contractual agreement, the City of Clearwater will manage and maintain the facility and the City of Safety Harbor will assist financially with the capital improvement and maintenance cost of the facility at the pro rata rate of 4/13.5%. The funds allocated are estimates from the City of Clearwater for those capital expenses and maintenance cost that will keep this facility in working order to meet the State and Federal regulation within the years listed. These funds change periodically due to project timing, construction costs, unforeseen conditions and regulations and requirement.

Reline clay sewer main in Baywoods II: Reline approximately 2,000 feet of clay sewer mains. This type of pipe has joints every five feet that will begin to leak allowing ground water to enter the system resulting in higher running times at our pump stations and higher cost at the sewer treatment plant.

Master Lift Station repair: Replace # 2 pump. # 2 pump is 30 years old and at this age is likely to need extensive repairs or eventually fail beyond repair. Pump has been rebuilt twice. Public Works personnel will complete this work.

Library lift Station repair: Current pumping equipment is 25 years old and is in need of replacement. This project consist of bypassing the sewage flows, refurbishing the wet well and valve vault, replacing the pumps, electrical control panel and all valves and piping. Wastewater Division personnel will perform this work.

Replace FM from Marshall St to Master Lift Station: Design Force Main from Marshall St to the Master Lift Station has . This line is old and need of complete replacement.

FY22/23

Replace FM from Marshall St to Master Lift Station: Design Force Main from Marshall St to the Master Lift Station breaks multiple times a year causing Sanitary Sewer Overflows that must be reported to FDEP within 24 hours. This line is old and need of complete replacement.

Harbor woods lift station: Piping equipment will be 25 years old. This project consist of bypassing sewage flows, refurbishing the wet well, valve vault, replacing pumps, electrical controls, all valves and old piping. Lift station personnel will complete all labor.

Southwest sewer main relining: Reline approximately 13,500 feet of clay sewer mains. This type of pipe has joints every five feet that will begin to leak allowing ground water to enter the system resulting in higher running times at our pump stations and higher cost at the sewer treatment plant.

FY 23/24

Elm St./Pine St. Gravity Sewer Replacement: Design replacement of gravity sewer line including manholes. This existing old 8- inch clay sewer main is in poor condition and requires significant maintenance. Some of the contributing problems include slope or elevation issues. The goal of the project is to install a system that meets minimum flow/slope requirements and removes any obstructions within the aging system.

Reline Clay Sewer Mains Various Locations (I&I): Reline 20,000 linear feet of vitrified clay pipe in various locations throughout the city based on I and I study.

Master Lift Station repair: Replace # 1 pump. # 1 pump is 30 years old and at this age is likely to need extensive repairs or eventually fail beyond repair. Pump has been rebuilt twice. Public Works personnel will complete this work.

Gulf Machinery Pump Station Repair: Piping equipment will be 25 years old. This project consist of bypassing sewage flows, refurbishing the wet well, valve vault, replacing pumps, electrical controls, all valves and old piping. Lift station personnel will complete all labor.

CITY OF SAFETY HARBOR
ADOPTED FY2019/2020 BUDGET



CITY OF SAFETY HARBOR
ADOPTED FY2019/2020 BUDGET

FUND # 063 - PARKLAND DEDICATION

	<u>2019/20</u>	<u>2020/21</u>	<u>2021/22</u>	<u>2022/23</u>	<u>2023/24</u>
REVENUES:					
Residential Impact Fees	\$ 5,000	\$ 5,100	\$ 5,000	\$ 4,900	\$ 4,800
Development Parkland Fees	15,150	15,300	15,450	15,600	15,760
Interest	15,000	5,000	5,100	5,200	5,300
Transfer in from Capital Projects	100,000	10,000	-	-	-
Total Revenues	135,150	35,400	25,550	25,700	25,860
Carry Over	84,020	22,250	30,650	31,200	31,900
TOTAL REVENUES	\$ 219,170	\$ 57,650	\$ 56,200	\$ 56,900	\$ 57,760
APPROPRIATIONS:					
Capital Improvements	<u>Proj #</u>				
Folly Farms Improvements	FOLLY	163,420	-	-	-
Capital Improvements Total		163,420	-	-	-
Parkland Dedication Dept. Costs	PR0022	28,500	22,000	20,000	20,000
Principal Payment (Lease - Elm St)		5,000	5,000	5,000	5,000
FUND RESERVE		22,250	30,650	31,200	31,900
BUDGETED APPROPRIATIONS		\$ 219,170	\$ 57,650	\$ 56,200	\$ 56,900
		\$ 57,760			

CITY OF SAFETY HARBOR
ADOPTED FY2019/2020 BUDGET

Fund No & Name: 63 - Parkland

Department: 58 - Parks

Project Title: Improvements Other Than Buildings

Funding Source: Parkland Impact Fees

Location: Various Parkland Properties

Account: 063-6058-572-6300

PROJECT COSTS

Project Description	Project #	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	5 YR TOTAL
Folly Farms Development	FOLLY	163,420					163,420
TOTAL		\$ 163,420	\$ -	\$ -	\$ -	\$ -	\$ 163,420



JUSTIFICATIONS

FY 19/20

Folly Farms Development: Continued development of the park

CITY OF SAFETY HARBOR
ADOPTED FY2019/2020 BUDGET

FUND # 067 - COMMUNITY REDEVELOPMENT AGENCY

	<u>2019/20</u>	<u>2020/21</u>	<u>2021/22</u>	<u>2022/23</u>	<u>2023/24</u>
REVENUES:					
CRA Taxes	\$ 908,720	\$ 917,804	\$ 926,979	\$ 936,246	\$ 945,605
Interest	8,000	7,900	8,000	8,100	8,200
Debt Proceeds/Other**	-	2,000,000	-	-	-
Total Revenues	916,720	2,925,704	934,979	944,346	953,805
Carry Over	155,750	34,150	453,554	882,233	1,472,979
TOTAL REVENUES	\$ 1,072,470	\$ 2,959,854	\$ 1,388,533	\$ 1,826,579	\$ 2,426,785
APPROPRIATIONS:					
Capital Improvements	<u>Proj #</u>				
Refurbish Marina Restrooms	CRREST	16,000	-	-	-
Gazebo Improvements	CRGAZB	16,000	-	-	-
Public Art Committee	CRAART	100,000	-	-	-
Main Street Bricks	ST0028	100,000	-	-	-
Library Design	LB2020	300,000	-	-	-
Library 2nd Floor Meeting Room Addition	LB2020	-	2,000,000	-	-
Capital Improvements Total	532,000	2,000,000	-	-	-
Community Redevelopment Dept. Costs		217,320	217,300	217,300	221,600
Transfers Out					
To Debt Service for Land Purchase		132,000	132,000	132,000	132,000
To General Fund*		157,000	157,000	157,000	-
Total Interfund Transfers Out		289,000	289,000	289,000	132,000
FUND RESERVE		34,150	453,554	882,233	1,472,979
BUDGETED APPROPRIATIONS		\$ 1,072,470	\$ 2,959,854	\$ 1,388,533	\$ 1,826,579
		\$ 2,426,785			

*Transfers of \$157,000 to General Fund for 7 years beginning in FY 2016

CITY OF SAFETY HARBOR
ADOPTED FY2019/2020 BUDGET

Fund No & Name: 067- Community Redevelopment Area (CRA)

Department: 67-CRA

Project Title: CRA Community Improvements

Funding Source: CRA Ad Valorem Revenues

Location: Various CRA Locations

Account: 067-6517-515-6300

PROJECT COSTS

Project Description	Project #	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	5 YR TOTAL
Refurbish Marina Restrooms	CRREST	16,000					16,000
Gazebo Improvements	CRGAZB	16,000					16,000
Public Art Committee	CRAART	100,000					100,000
Main Street Bricks	ST0028	100,000					100,000
Library 2nd Floor Meeting Room - Design	LB2020	300,000					300,000
Library 2nd Floor Meeting Room - Addition	LB2020		2,000,000				2,000,000
TOTAL		\$ 532,000	\$2,000,000	\$ -	\$ -	\$ -	\$ 2,532,000

JUSTIFICATIONS

FY 19/20

Marina Restrooms Improvements: Replace existing sinks, counter tops, partitions and toilets due to usage, amenities have reached the end of useful life. Replace existing flooring with epoxy material.

Gazebo Improvements: Replace existing sinks, counter tops, partitions and toilets due to usage, amenities have reached the end of useful life. Replace existing flooring with epoxy material.

Public Art Committee: Provide for a public art piece at Waterfront Park.

Citywide Brick Street Restoration: Provides for brick construction in small areas within city right-of-ways and needed replacement for setting within the CRA district.

Second Floor Meeting Room Design: FY19/20 expenditures of \$300,000 for design and architectural fees are anticipated. In 2006, Long & Associates, the architects for the 2008/09 library expansion project prepared a master plan to include a projected an approximate 4,900 square foot upgrade to provide a second floor over existing meeting room space.

Total estimated construction and other project costs for this project slated to begin in FY 20/21 is \$2,000,000. This budgetary figure includes estimated construction costs and fees for the 2nd floor addition, an elevator, two new stair

CITY OF SAFETY HARBOR
ADOPTED FY2019/2020 BUDGET

towers, professional fees, a furniture allowance, and a percentage for city administrative costs. Completion of the design work in FY 19/20 will provide a more current construction cost estimate.

The Library Foundation is working toward a fundraising goal of \$500,000 to pay for technology and furniture for the second story facility. Chrissie Elmore Library Trust funds will be earmarked for this project. Partial funding from the Penny for Pinellas may be available. State Construction grants have limited funding since 2008, but hopeful grant applications will be submitted.

The Capital Improvement Revenue Note, Series 2008, obtained for the 2008/09 construction project will be paid off October 1, 2020. A new bond issue may be required to fully fund this new project.

FY 20/21

Second Floor Meeting Room Addition: Construction is anticipated to begin on the second-floor addition. FY20/21 budget is estimated at \$2,000,000 per the 2006 estimate prepared by the architectural firm of Long & Associates. Completion of the design work in FY 19/20 will provide a more current construction cost estimate.

The Library Foundation will work toward a fundraising goal of \$500,000 to pay for technology and furniture for the second story facility. Chrissie Elmore Library Trust funds will be earmarked for this project. We anticipate partial funding from the Penny for Pinellas will available. State Construction grants have limited funding since 2008 but grant applications will be submitted. The Capital Improvement Revenue Note, Series 2008, obtained for the 2008/09 construction project will be paid off October 1, 2020. A new bond issue may be required to fully fund this new project.

SAFETY HARBOR, FLORIDA



END

