

**CITY OF SAFETY HARBOR
BUILDING DEPARTMENT**

Demolition Permit Completeness Form

750 Main Street, Safety Harbor, Florida 34695 (727) 724-1515

DATE _____

PERMIT # _____

Notes:

- **Incomplete applications will not be accepted. If after submittal, it is determined that the application is incomplete, the contractor will be called to pick up the application.**
- **Demolition permits are considered a “city-county” permit that begin with a city review and are then submitted to Pinellas County to ensure consistency with the Florida Building Code. Pinellas County has additional documentation requirements, please see <https://www.pinellascounty.org/build/required.htm>**

REQUIRED INFORMATION



Permit application



Four (4) permit plans that show:

- The structure(s) and mechanical equipment being demolished, including materials and dimensions.
- The structure(s) and mechanical equipment that are not being demolished.



Copy of permit from the Health Department if the property has a septic tank.



Tree Permit Application (if removing protected trees) or a No Tree Removal Form.



An Owner Acknowledgement and Authorization Letter signed by the property owner is required for any permits that are not owner/builder permits. If the job value exceeds \$2,500, a recorded Notice of Commencement Form can be submitted in lieu of an Owner Acknowledgement form at time of permit submittal.

December 2022

The Public Works demolition requirements are attached.

I confirm that all required documents are included in this submittal, and I understand that my application will be returned if it is incomplete.

Signature of Applicant

Date

**Public Works
Demolition Requirements**

Revised 2021

1. Contractor shall provide stormwater protection devices for any stormwater inlets near the work area. Contractor shall also provide erosion control measures to avoid sediment from leaving the work site.
2. Signs and barricades shall be in accordance with the US Department of Transportation's "Manual on Uniform Traffic Control Devices". Contractor must provide maintenance of traffic while completing any work within the right-of-way. Roadways shall not be closed without prior approval and authorization. Contractor shall refer to Florida Department of Transportation's Design Standards indices 600 through 670 (latest editions) when working on or near FDOT right-of-way.
3. No stockpiling of material in the roadway, right-of-way, or on the sidewalk. All dirt and debris shall be swept and cleaned from the right-of-way daily.
4. Public Works must be notified 48 hours in advance of a demolition project, in order to arrange for our inspections.
5. Sanitary sewer service must be capped at right-of way line with the appropriate end cap and marked with a pressure treated 2 X 4, or equivalent and inspected by a Public Works employee.
6. If a septic tank is present on the site it must be properly abandoned if connecting to the municipal sanitary sewer system. A permit for abatement must be obtained by the Pinellas County Health Department prior to connecting to the city sewer system or installing a new septic tank.
7. Will water be required for wetting down building materials during demolition?
If so, Public Works will install a backflow protection device, (please provide 48 hour notice). Upon completion of demolition, the water meter and backflow protection device will be removed or locked. If not, water service meter will be removed prior to demolition or locked.
8. The right-of-way will be inspected by Public Works following the completion of the permitted work activity. Any portion of the right-of-way, roadway, sidewalk, or curb that sustains damage shall be repaired at the contractor's expense in a manner specified by Public Works. Person/s conducting the Demo work are encouraged to take pre-demo photos of existing conditions in the right of way. Public Work's reserves the right to inspect all restoration work within the right-of-way.
9. The Sanitation Division will remove all trash containers and recycle bin(s).

Questions answered and additional information may be obtained by contacting Pasquale Carelli, Water-Wastewater Foreman at pcarelli@Cityofsafetyharbor.com , James Ryan Street/Stormwater Supervisor at jaryan@cityofsafetyharbor.com , or via phone to the Public Works Department office at 727-724-1550.

Renee Cooper
Public Works Director