

CITY OF SAFETY HARBOR FLORIDA



adopted budget FY 2020-2021

CITY OF SAFETY HARBOR, FLORIDA

ADOPTED BUDGET

FISCAL YEAR 2020/21



CITY COMMISSION

Joseph Ayoub, Mayor
Cliff Merz, Vice-Mayor
Carlos Diaz, Commissioner
Andy Zodrow, Commissioner
Nancy Besore, Commissioner

City Manager
Matthew L. Spoor

PREPARED BY
FINANCE DEPARTMENT

ELECTED CITY OFFICIALS



JOSEPH AYOUB, MAYOR (CENTER)
CLIFF MERZ, VICE-MAYOR (SEATED RIGHT)
CARLOS DIAZ, COMMISSIONER (STANDING RIGHT)
ANDY ZODROW, COMMISSIONER (STANDING LEFT)
NANCY BESORE, COMMISSIONER (SEATED LEFT)



CITY OF SAFETY HARBOR APPOINTED OFFICIALS

CITY MANAGER

MATTHEW SPOOR

CITY ATTORNEY

NICOLE C. DAY

CITY CLERK

KAREN SAMMONS

CITY ENGINEER (INTERIM)

MICHELLE GIULIANI

COMMUNITY DEVELOPMENT DIRECTOR

MARCIE STENMARK

FINANCE DIRECTOR

JUNE SOLANES

FIRE CHIEF

JOSH STEFANCIC

HUMAN RESOURCES DIRECTOR

KIMBERLY NICHOLLS

LEISURE SERVICES DIRECTOR

ANDREA NORWOOD

LIBRARY DIRECTOR

LISA KOTHE

PUBLIC WORKS DIRECTOR/ASSISTANT CITY MANAGER

RAY BOLER



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished Budget
Presentation
Award*

PRESENTED TO

**City of Safety Harbor
Florida**

For the Fiscal Year Beginning

October 1, 2019

Christopher P. Morill

Executive Director



TABLE OF CONTENTS

	Page
Budget Message	1
Mayor and City Commission Goals	3
Executive Summary	4
General Fund Balance History	12
 <u>City Profile</u>	
Safety Harbor History	14
General Information.....	15
Geography	19
Climate	20
Population	21
Millage Rate, Past Ten Years.....	22
Comparative Adopted Millage Rates.....	23
Assessed Valuation	24
 <u>Budget Guide</u>	
Introduction.....	26
Budget Calendar.....	27
Explanation of Budgetary Basis.....	29
Budget Process.....	30
Fund Structure.....	33
Financial Management Policies	34
Budget Preparation.....	34
Operating Budget	35
Capital Improvement Program.....	35
Debt.....	35
Revenue.....	36
Reserves	36
Investments	36
Accounting, Auditing and Financial Reporting	36
Purchasing.....	36
Budgeted Personnel	37
Organizational Chart.....	38
 <u>Budget Summary</u>	
Citywide Budget Summary of Revenues/Expenses.....	40
Methodology of Revenue Forecasting	42
Citywide Schedules and Graphs	
Estimated Revenues	46
Estimated Expenditures	47
Expenditures by Object.....	48
Expenditures by Fund	49

TABLE OF CONTENTS

	Page
<u>Budget Summary (continued)</u>	
Revenues by Source Comparison	50
Expenditures by Type Comparison.....	50
Expenditures by Object Comparison	52
Capital Improvement Summary	53
Schedule of Interfund Transfers.....	55
Ten Year Citywide Fund Balance History	56
Citywide Fund Balance Charts and Graphs	57
Ten Year Citywide Revenue/Expenses History.....	61
Citywide Revenue/Expenses Charts and Graphs	62
General Fund Schedules and Graphs	
Revenues by Source	67
Revenues by Source and Expenditures by Type FY Comparison	68
Expenditures by Object.....	69
Expenditures by Department and Object	70
Expenditures by Object FY Comparison	71
10-Year Charts: Fund Balances, Expenses and Revenues	72
General Fund Major Revenue Sources	73
<u>General Fund</u>	
Revenue Summary	82
Expenditure Summary	83
Revenue Detail.....	84
General Fund 6-Year Projections and Assumptions.....	88
Department Budgets	
City Commission	92
City Manager	94
City Clerk.....	98
Elections.....	103
Human Resources	104
Finance	108
Community Development.....	112
Planning & Zoning	114
Code Enforcement.....	115
Building	117
City Attorney	122
General Government	124
Law Enforcement.....	126
Fire Control & EMS.....	128
Engineering	134
Streets.....	141
Fleet Maintenance	147
Building Maintenance	153
Main Street.....	158

TABLE OF CONTENTS

	Page
<u>General Fund (continued)</u>	
Library.....	160
Recreation	166
Parks.....	173
Non-Operating and Non-Classified	180
<u>Capital Projects Fund</u>	
Revenues	182
Planning & Code Enforcement	183
General Government.....	183
Law Enforcement	183
Fire Control.....	183
Engineering	183
Streets.....	184
Fleet Maintenance	184
Building Maintenance.....	184
Library.....	184
Recreation	184
Parks.....	185
Non-Operating Expenditures	185
<u>Debt Service</u>	
Analysis and Schedules.....	188
2012 Public Improvement Bond	190
2006 Capital Improvement Revenue Note.....	192
2008 Capital Improvement Revenue Note.....	194
Series 2018 Debt (GOVT)	195
Series 2018 Debt (PROP)	196
Debt Service.....	197
Summary of Bonds Outstanding.....	198
Debt Payment Schedules	
2006 Capital Improvement Revenue Note	199
2008 Capital Improvement Revenue Note	200
2012 Revenue Refunding Bond	201
2018 Capital Improvement Revenue Note	202
2018 Land Purchase Revenue Note.....	203
<u>Special Revenue Funds</u>	
Public Safety	206
Street Improvement.....	207
Marina	208
City Tree Bank	213
Multimodal Impact Fee.....	214
Law Enforcement Trust	215
Street Light.....	216
Parkland	217
Transportation Impact Fee	218
Library Impact Fee.....	219
Community Redevelopment Agency	221
Street Assessment	227

TABLE OF CONTENTS

	Page
<u>Enterprise Funds</u>	
Revenue Sources	230
Stormwater	231
Water & Wastewater	
Revenue Detail	239
Expenditure Summary	240
Department Budgets	
Water & Wastewater Finance.....	241
Information Technology	247
Water	251
Wastewater	257
Non-Classified.....	262
Reclaimed Water.....	263
Wastewater Development	264
Water & Wastewater Renewal & Replacement.....	265
Wastewater Assessment.....	266
Sanitation	267
<u>Appendices</u>	
Pay Classifications and Pay Plan	275
Budgeted Personnel – Full-Time & Part-Time	277
Appendices/Glossary	278
Capital Improvement Program	283



Baranoff Oak Tree



City of Safety Harbor Florida

HOME OF ESPIRITU SANTO MINERAL SPRINGS

750 Main Street Safety Harbor, Florida 34695 (727) 724-1555
FAX 724-1566

Budget Message for Fiscal Year 2020/2021

September 21, 2020

Citizens, Honorable Mayor and City Commissioners:

Pursuant to Article III, Section 43 (6), of the City Charter, the City Manager's Office hereby submits the Adopted Fiscal Year (FY) 2020/2021 Budget document. This document has been prepared based on staff's understanding of the goals and interests expressed by the City Commission, staff's awareness of the needs of the City and the availability of financial resources.

On March 11, the World Health Organization declared the spread of Coronavirus disease (COVID-19) a worldwide pandemic. The COVID-19 pandemic is having significant effects on global markets, supply chains, businesses, and communities. In FY 2020, COVID-19 has impacted various parts of the City's 2020 operations including, but not limited to, costs for emergency preparedness and shortages of personnel. Management believes the City has taken appropriate actions to mitigate the negative impact. However, the full impact of COVID-19 is unknown; however, Management believes FY 2020 year-end estimates and FY 2021 are reasonable yet will continue to monitor developing events.

City Mission Statement

"Safety Harbor strives to be a vibrant destination City with a unique quality of life - a City that is successful in balancing responsible, innovative growth with careful preservation of its small-town atmosphere, its quaint character, and its valued treasures."

Why choose Safety Harbor

- ✓ Accessible government that is responsive to citizen needs and concerns
- ✓ Pro-business with an active Chamber of Commerce
- ✓ Quaint downtown that hosts a multitude of special events every month
- ✓ Excellent schools and parks with tons of programs and activities
- ✓ Outstanding full-service public library
- ✓ Safe, friendly neighborhoods that are ideal for raising children & retirement
- ✓ High rate of homeownership with stable property values

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

- ✓ *Low millage rate*
- ✓ *A scenic harbor with over 3.5 miles of unobstructed views of the bay*
- ✓ *Strong protections for preserving grand trees and other natural resources*
- ✓ *High rate of volunteerism and civic pride*
- ✓ *Close proximity to two international airports*
- ✓ *Award winning hospital and two Fire Stations serving 17,000+ residents*

This space left blank intentionally.

SAFETY HARBOR CITY COMMISSION GOALS AND PRIORITIES

In the last few years the City Commission has accomplished the following “big-picture” goals and priorities set in prior years:

- Completion of the Waterfront Park Phase I, II & III
- Community Center Fitness Room Expansion
- Main Street landscaping and irrigation enhancements
- Downtown CRD Parking and Traffic Study
- Soccer Field Agreement Usage with the City of Clearwater
- Baranoff Oak Tree purchase and park expansion
- King Property- Public Works and Leisure Services Property
- Weiss Property final parcel purchase
- Folly Farm restroom and gazebo addition (gazebo install is ongoing)
- Special Event Guideline update
- Small Town Charm Architectural Standards and Downtown Partnership Incentives
- Downtown Master Plan update
- Redevelopment of a key vacant parcel in the Main Street Marketplace (CRA)
- Bicycle and Pedestrian Audits and subsequent improvements
- *Founding Member* of Keep Pinellas Beautiful
- Employee Performance Appraisal System update

During the June 15, 2020 Goal Workshop, the City Commission set the following “Quality of Life” Goals for FY 2021 and beyond:

- Landscaping and Streetscaping Enhancements and Maintenance Improvements.
 - Veterans Park Fountain
 - Mullet Creek Park
- Walk-ability and Bike-ability Improvements.
- Address noise issues downtown from vehicles, motorcycles and music.
- Waterfront Park Improvements:
 - Feet washing station
 - Water misting stations
- Performance measurements for the Building Department
- Business Hub Zone for Industrial Park
- Ready for 100- consider additional resolution language and set aside future funding
- Create a city-wide Diversity Advisory Board
- Baranoff Park Restrictive Covenant
- Recycling and Contamination review/study
- Bishop and Mullet Creek Erosion Control Study
- Grand Tree Ordinance Language added back to tree code
- Downtown Master Plan (CRA) timeline extension past FY 22.

Executive Summary

Citywide

The FY 2021 budget workshop and goal-setting session on June 29, 2020 included discussions regarding the use of fund reserve, millage rates, increases in assessed property valuations, employee merit increases, estimated increase in general liability insurance, and budgeting for the Ready for 100 program. The Adopted budget reflects citywide revenues and expenditures, including transfers and fund balance, of \$73,684,200, which is .8 percent over the estimated year-end budget for fiscal year ending 2020.

REVENUES

The summaries of revenues by category are as follows:

	Estimated FY 2020	Adopted FY 2021	\$ Change Over (Under)	% Change Over (Under)
Ad Valorem Taxes	\$ 6,030,630	\$ 6,625,540	\$ 594,910	9.86%
Other Taxes	4,577,220	4,654,610	77,390	1.69%
Franchise Fees	1,556,690	1,527,160	(29,530)	-1.90%
Permits, Fees, Special Assessments	2,328,170	2,363,470	35,300	1.52%
Intergovernmental Revenue	3,359,280	3,063,100	(296,180)	-8.82%
Charges for Services	15,137,590	16,323,880	1,186,290	7.84%
Fines & Forfeitures	30,600	30,750	150	0.49%
Miscellaneous Revenue	718,050	648,520	(69,530)	-9.68%
Indirect Allocations	1,460,700	1,416,440	(44,260)	-3.03%
Interfund Transfers	2,823,820	8,935,490	6,111,670	216.43%
Debt Proceeds	6,569,780	-	(6,569,780)	-100.00%
Fund Balance Carryforward	28,443,630	28,059,240	(384,390)	-1.35%
Total	\$ 73,036,160	\$ 73,648,200	\$ 612,040	0.84%

Taxes – Ad valorem tax revenue is increased by 9.9 percent with a total budget of \$6,625,540, including General Fund and the Community Redevelopment Agency fund. Based on the 2020 Preliminary Tax Roll, assessed valuations in the city increased by 8.42 percent and increases in the Community Redevelopment District increased by 13.91. The millage rate of 3.9500 is unchanged from the fiscal year 2020 rate of 3.9500 and requires a two-thirds vote from the governing body. The adopted millage rate of 3.9500 is 5.18 percent higher than the rolled back rate of 3.7553 and generates \$273,760 in general fund revenue over ad valorem revenue of \$5,280,030, which is the amount that would be generated by the rolled back rate. Communication services taxes are estimated to decrease by 1.5 percent with utility tax increasing by 1.7 percent and occupational licenses increasing by 3.5 percent. The “Penny” from Pinellas one percent sales tax is estimated to also increase by 3.5 percent over FY 2020-year end estimate.

Franchise Fees – With a budget of \$1,527,160 these fees are projected to decrease by 1.9 percent over FY 2020 estimated. The projection is based on historical and current year trends.

Permits, Fees & Special Assessments – The budget of \$2,363,470 is \$35,300 more than the FY 2020 estimate, a nominal 1.52 percent increase.

Intergovernmental Revenue – The decrease in revenue is \$296,180 or 8.8 percent under 2020 estimates. A total decrease of 35.9 percent is noted in state revenue sharing, however, the local government ½ cent sales tax is expected to increase by 2.6 percent. An increase of 6.2 percent is noted from the Pinellas Public Library Consortium and a 3 percent decrease for County district taxes for fire and EMS.

Charges for Services – Charges for services provided to the citizens are estimated to increase by \$1,186,290 or 7.8 percent overall. For governmental activities, there is estimated to be an increase of \$197,850 in recreation revenues.

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

For water, sewer, and sanitation services revenue is estimated to increase by 971,580, which on average is a 7.5 percent increase for water and sewer and a 5.0 percent increase to sanitation.

Miscellaneous Revenue - With a budget of \$648,520, miscellaneous revenues are \$66,530 lower than the FY2020 estimate.

Indirect Allocations – This category reflects a 3 percent decrease in allocations for services provided by and between departments within the City between funds. Line items have been reevaluated and changes updated accordingly.

Interfund Transfers – This category reflects an increase of 216.4 percent to \$8,935,490. Of this amount, \$6,497,430 is the estimated amount the Water & Sewer Fund will transfer to the Water & Wastewater Renewal and Replacement Fund for infrastructure projects. Repayment to the General Fund for the Waterfront Park project loan totals \$157,000 from CRA, with one more year remaining. Transfers from the Capital Projects Fund to debt service funds total \$938,600, transfers from the enterprise funds to debt service funds are \$902,810, and transfers from the Community Redevelopment Fund to debt service funds are \$132,000. Transfers from the General Fund of \$200,000 to the Street Improvement Fund, and \$7,650 to the Street Light Fund. See page 55 for the full schedule.

Debt Proceeds – This category includes 2021 estimates of the Series 2018 final draw on water and sewer infrastructure.

EXPENDITURES

The summaries of expenditures by object are as follows:

	Estimated FY 2020	Adopted FY 2021	\$ Change Over (Under)	% Change Over (Under)
Personnel Services	\$ 13,027,570	\$ 13,991,600	\$ 964,030	7.40%
Operating Expenses	12,127,990	12,652,480	524,490	4.32%
Capital Expenses	10,916,720	10,607,640	(309,080)	-2.83%
Non-Operating Expenses	8,904,640	15,171,100	6,266,460	70.37%
Fund Balance	28,059,240	21,225,380	(6,833,860)	-24.36%
Total	\$ 73,036,160	\$ 73,648,200	612,040	0.84%

Personnel Services – Personnel services with a budget of \$13,991,600 is 26.7 percent of citywide budgeted expenditures, excluding fund reserve. The increase over the year-end estimates for 2020 is \$964,030 or 7.4 percent. Personnel services include up to a 3.0 percent merit increase, a 4.5 percent increase in health insurance and a 10.0 percent increase in dental insurance.

Staffing Levels – Staffing changes reflect a net decrease of .62 full time equivalent positions, all of which are part-time and temporary positions.

A comprehensive schedule by department within the operating funds reflects adopted full and part-time positions from FY 2016 through adopted FY 2021 on page 37.

Operating Expenses – Operating expenses with a adopted budget of \$12,652,480 is 24.1 percent of the citywide budget, excluding fund reserve. Operating expenses are 4.3 percent or \$524,490 over fiscal year 2020 year end estimates. Larger items making up a portion of the change are a \$44,012 increase for contractual services with the Pinellas County Sheriff's office, the addition of \$200,000 for sustainability/Ready for 100, and an increase of \$58,670 for special events.

Capital Expenses – Capital expenses with a budget of \$10,607,640 is 20.2 percent of the citywide budget, excluding fund reserve. Capital expenses are \$309,080 or 2.8 percent lower than the fiscal 2020 year end estimate. Capital expenses can be found in detail in the Capital Improvement Program in pages 297 through 359 of this document.

The citywide budget includes \$510,890 for equipment, \$93,300 for library books, audio/visual and online content, \$1,120,500 the replacement and purchase of vehicles, and total capital and infrastructure improvements of \$8,882,950.

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

Non-Operating Expenses – Non-operating expenses with a budget of \$15,171,100 is 28.9 percent of the citywide budget, excluding fund reserves.

This category includes transfers for debt service principal and interest of \$1,973,410, which takes into consideration debt service requirements. Grants to non-profits from City Commission total \$85,000. Indirect cost allocations (shared services) between funds are \$1,416,440 with interfund transfers of \$6,862,080 exclusive of debt transfer.

This space left blank intentionally.

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

The following table reflects staff's estimate of beginning fund balance as of October 1, 2020 and ending fund balance as of September 30, 2021. Appropriated fund balance is \$(6,833,860) for all funds citywide.

FUND BALANCE CHANGE

Fund No.	Fund Description	Estimated Fund Balance (10/01/2020)	Adopted Revenues FY 2021	Adopted Expenditures FY 2021	Estimated Fund Balance (9/30/2021)	Appropriated Fund Balance FY 2021
GOVERNMENTAL FUNDS						
001	General Fund	\$ 8,890,750	\$ 15,762,260	\$ (16,229,700)	\$ 8,423,310	\$ (467,440)
012	Public Safety	108,920	11,460	(18,540)	101,840	(7,080)
014	Street Improvement	200,400	528,240	(438,000)	290,640	90,240
015	Marina	143,590	61,670	(175,640)	29,620	(113,970)
017	City Tree Bank	108,220	26,390	(29,000)	105,610	(2,610)
021	Debt Service - 2012 Public Improvement Bond	75,370	319,000	(316,000)	78,370	3,000
023	Debt Service - 2006 Revenue Note	27,530	27,990	(25,890)	29,630	2,100
024	Debt Service - 2008 Revenue Note	82,580	545,600	(546,000)	82,180	(400)
027	Series 2018 Debt (Govt)	29,840	178,010	(163,840)	44,010	14,170
032	Capital Projects	329,970	1,956,820	(2,268,280)	18,510	(311,460)
060	Multimodal Impact Fee	577,050	55,970	-	633,020	55,970
061	Law Enforcement Trust	2,060	-	-	2,060	-
062	Street Lighting	94,010	254,450	(237,700)	110,760	16,750
063	Parkland	227,060	21,050	(125,000)	123,110	(103,950)
064	Transportation Impact Fee	-	-	-	-	-
065	Library Impact Fee Trust Fund	92,450	11,030	-	103,480	11,030
067	Community Redevelopment Agency (CRA)	314,760	1,073,130	(896,460)	491,430	176,670
069	Parking Impact Fee Fund	-	-	-	-	-
074	Street Assessment	36,600	-	-	36,600	-
Subtotal Governmental Funds		11,341,160	20,833,070	(21,470,050)	10,704,180	(636,980)
ENTERPRISE FUNDS						
011	Stormwater	1,832,470	1,583,530	(1,691,330)	1,724,670	(107,800)
020	Debt Service - 2001/2012 Revenue Bond	195,080	-	(165,800)	29,280	(165,800)
022	Debt Service - 2006 Revenue Note	497,350	167,810	(590,820)	74,340	(423,010)
028	Series 2018 Debt (Prop)	127,360	735,000	(735,300)	127,060	(300)
041	Water & Wastewater	8,759,270	12,214,030	(16,766,400)	4,206,900	(4,552,370)
043	Reclaimed Water	746,250	9,140	-	755,390	9,140
044	Sanitation	1,036,480	3,328,310	(3,906,620)	458,170	(578,310)
047	Wastewater Development	985,520	32,070	(25,000)	992,590	7,070
048	Water & Wastewater Renewal & Replacement	2,510,500	6,686,000	(7,071,500)	2,125,000	(385,500)
077	Wastewater Construction Assessment	27,800	-	-	27,800	-
Subtotal Enterprise Funds		16,718,080	24,755,890	(30,952,770)	10,521,200	(6,196,880)
Total All Funds		\$ 28,059,240	\$ 45,588,960	\$ (52,422,820)	\$ 21,225,380	\$ (6,833,860)

General Fund

The City Commission adopted a general fund reserve policy in 2011 requiring a twenty (20) percent fund reserve committed for the specific purpose of emergency stabilization based on the current year budget excluding fund reserve as well as a sustainable targeted minimum fund reserve of two months (17 percent) of prior year's operating expenses. For the FY 2021 adopted budget, budgeted fund reserve is \$8,423,310. Of total fund reserve, the general fund reserve policy requirement for emergency stabilization is \$3,245,940 and the targeted minimum fund reserve is \$2,594,120. Per the policy, the unrestricted fund reserve, including a \$300,000 contingency for unknowns, of \$5,177,370 is 33.9 percent of prior year's operating expenses, which is just over 4 months of operating.

General Fund revenues and expenditures are \$24,653,010, including transfers and fund balance. The adopted budget decreased fund reserve by \$467,440.

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

REVENUES – Adopted General Fund revenues, including transfers, of \$157,000 are \$326,230 or 2.1 percent above 2020 estimated year end. The most significant changes are as follows:

Ad Valorem Tax – The City's gross taxable value increased by \$114,997,409 or 8.42 percent over the FY 2020 final gross taxable value of \$1,365,025,761. The adopted millage rate of 3.9500 per \$1,000 of assessed property value will generate \$5,553,790 in ad valorem revenue. This is an increase of \$431,880 over budgeted ad valorem for FY 2020. The 3.9500 adopted millage rate is unchanged from the FY 2019 adopted millage rate and requires a two-thirds vote of the governing body. The adopted millage is 5.18 percent higher than the rolled back rate of 3.7553. The roll back rate would generate ad valorem revenue of \$5,280,030, which is lower than revenue generated by the adopted millage rate by \$273,760.

	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
	Final	Final	Final	Adopted	Adopted
Millage Rate (mills per \$1,000)	3.9500	3.9500	3.9500	3.9500	3.9500
Gross Taxable Value	\$1,131,095,900	\$1,209,169,288	\$1,296,325,600	\$1,365,025,761	\$1,480,023,170
Total Taxes Levied	\$ 4,467,830	\$ 4,776,220	\$ 5,120,490	\$ 5,391,850	\$ 5,846,090
Amount Budgeted	\$ 4,247,430	\$ 4,546,090	\$ 4,865,480	\$ 5,121,910	\$ 5,553,790
Percentage Budgeted	95.00%	95.00%	95.00%	95.00%	95.00%

Ad valorem revenue is assumed to be 95 percent of taxes levied.

Permits, Fees & Special Assessments – These budgeted line items increased by \$165,000 or 53.4 percent mostly as a result of an increase to building permit revenue.

Miscellaneous Revenue – Miscellaneous has decreased by \$57,600 or 44.6 percent under fiscal year 2020 estimates and includes nominal decreases of \$30,000 in insurance settlements, \$21,000 from the Chrissie Elmore Trust, which was programmed in the capital projects fund, and \$6,700 in other private donations.

Interfund Transfer – Interfund transfer into general fund of \$157,000 is for a loan repayment from the Community Redevelopment fund. The adopted budget includes the sixth of seven Community Redevelopment fund transfers of \$157,000 which extends through FY 2022.

EXPENDITURES – Adopted General Fund expenditures, including transfers out, \$16,229,700 is \$970,180 or 6.4 percent over 2020 estimated year end.

Personnel services totaling \$10,330,760 are \$783,510 or 8.2 percent above fiscal year end estimates for 2020 and make up 63.5 percent of total general fund appropriations. Increases include up to a 3.0 percent merit increase, a 4.5 percent increase in medical insurance and a 10.0 percent increase in dental insurance.

Operating expenses total \$5,150,550 and are \$277,210 or 5.69 percent over estimated year end and 31.7 percent of general fund appropriations. Several increases include \$200,000 for sustainability initiatives, \$48,790 or a 3.5 percent in law enforcement contract with the Pinellas County Sheriff; and \$15,200 for building and grounds maintenance activities.

Capital expenses total \$93,300 and are \$7,130 or 7.10 percent below estimated year end. The budget reflects outlay for library books, audiovisual materials and online/e-content.

Non-operating expenses and interfund transfers total \$655,090 or 11.29 percent below the 2020 estimate. The change is in indirect allocations, interfund transfers and grants to non-city agencies awarded by City Commission.

General Fund - Other Information

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

City Commission includes non-operating expenses funding of \$85,000 for non-city agencies. Recipients will be identified after adoption of the final budget.

The FY 2021 budget retains a contingency for unanticipated expenditures to address emergencies, unanticipated expenditures and/or opportunities that were unforeseen at the time of budget preparation. The amount allocated to this account is \$300,000, which represents approximately 1.9 percent of adopted budget appropriations. Per City Code, the City Commission approves all appropriation transfers from this account via a budget amendment.

Capital Projects Fund

CAPITAL PROJECTS revenues and expenditures, including transfers and fund balance, are \$2,286,790. A detailed listing of capital projects is located in the Capital Improvement Program on pages 297-359 within this document.

Revenues generated from “Penny” or local government infrastructure tax is estimated at \$1,885,360 and is \$63,760 or 3.5 percent above the year end estimate. County voters approved “Penny” revenues on November 7, 2018, which will continue until January 2030.

The capital projects expenditures totaling \$1,204,680 are as follows: six replacement and one new vehicle total \$351,700; citywide facility improvements totaling \$622,000 and, equipment for \$230,980. Non-operating expenses to service debt totals \$938,600, and a \$100,000 transfer to the Streetlight Fund. Neighborhood projects grants are budgeted at \$25,000 in an operating account as the individual grants do not meet the criteria for capital projects. Fund reserve is \$18,510.

Special Revenue Funds

CRA (COMMUNITY REDEVELOPMENT AGENCY) FUND revenues and expenditures total \$1,387,890.

Ad valorem revenues total \$1,071,750 at the adopted millage rate of 3.9500 and 5.3590 for the City and County, respectively, as follows:

Millage Rate	PCPAO 7/1/2020 Preliminary	
	County	City
5.359		3.9500
2020 (FY 2021) Certified Taxable Values for TIF	153,345,019.00	152,847,006.00
Base Year Taxable Value	<u>31,944,080.00</u>	<u>31,944,080.00</u>
Current year Tax Increment Value	121,400,939.00	120,902,926.00
Proportionate share	0.95	0.95
Dedicated increment value	115,330,892.05	114,857,779.70
Millage per \$1,000	0.00535900	0.00395000
Calculation	618,058.25	453,688.23
Total Revenue per Millage		1,071,746.48

The preliminary taxable values in the Tax Increment Financing District increased by 13.76 percent in the county and 13.91 percent in the city.

Additional revenues include investment earnings of \$1,380 and a balance carryforward of \$314,760.

Expenditures for CRA by project are as follows in the adopted budget:

**CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET**

Project	Expenditures	Adopted
	Personal Services	<u>\$ 48,810</u>
CRBANN	Banners	3,000
CRGRNT	C/R façade and partnership incentives	95,000
CRCSSL	CSX land lease	650
CRLITE	Decorative lighting	5,000
CRFEES	District fees	1,050
CRMRKT	Marketing	5,000
CRSWRR	Sidewalks R/R	25,000
CRSIGN	Signage	15,000
CRSTSC	Streetscaping	<u>20,000</u>
	Total Other Current Charges	169,700
ST0052	North Bayshore Sidewalk Improvements	80,000
CRAART	Public Art Committee	100,000
ST0028	Main Street bricks	100,000
LB2020	Library Design	<u>108,950</u>
	Total Improvements Other Than Buildings	388,950
	Transfer Out to General Fund	157,000
	Transfer Out to 2018 Debt (Baranoff Oak)	<u>132,000</u>
	Total Transfers Out	<u>289,000</u>
	Subtotal CRA Expenditures	896,460
	Budgeted fund reserve	<u>491,430</u>
	Total expenditures and fund reserve	<u>\$1,387,890</u>

The adopted budget includes \$157,000 in transfers out to the General Fund, which is the sixth year of seven years the fund will repay General Fund for the Waterfront Park project and a transfer to the to the 2018 debt service fund for the Baranoff Oak property acquisition.

STREET LIGHT FUND revenues and expenditures total \$348,460.

The City Commission implemented a street light assessment in fiscal year 2013. The Street Lighting Services and Facilities charges are allocated among benefitted tax parcels using a methodology based upon “Equivalent Residential Units” or “ERUs” with one (1) ERU equal to 2,629 square feet, which is the size of the average single family residential building in the City. The methodology requires annual validation of all properties assessed the fee.

In fiscal year 2016, City Commission reduced the amount per ERU benefitting properties from \$4.25 per ERU per month to \$3.25 per ERU per month. Revenue from the assessment is estimated at \$245,770 in the adopted budget. Estimated Duke charges for utilities are \$237,700. This is a decrease of 1.95 percent under FY 2019 actual. Currently, expenditures are continuing to decline in the 3rd quarter of FY 2020. With an estimated fund reserve of \$110,760, staff will begin evaluating the rate per ERU over the next quarter.

Enterprise Funds

The adopted budget includes adjustments based on a rate study conducted by Stantec (formerly Burton & Associates, Inc.) in late 2016. The rate increase for the 2017 budget was adopted by City Commission and implemented on January 1, 2017. Stormwater and water/wastewater funds reflect rate increases. A sanitation rate increase FY 2020 was implemented on January 1, 2020.

Stormwater

The adopted stormwater budget is \$3,416,000. In fiscal year 2016, the City Commission approved increases through FY 2021. The rate increase on October 1, 2020 is 3.0 percent to \$10.93. The rate increases were implemented to sustain the operations, maintenance, non-operating and debt service of the fund but also to build a fund reserve to meet ongoing capital costs. With the ERUs generating revenue of \$1,550,150 annually, fund reserve is sustaining capital projects in the 5-year Capital Improvement Program. Refer to pages 297 through 301 in the Capital Improvement Program.

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

The total stormwater budget including personnel, operating, capital, depreciation and debt service at \$1,594,200 is 9.17 percent or \$133,880 higher than the 2020-year end estimate. Of this increase, \$57,340 is in personnel, \$44,300 is in capital expenses, \$23,570 is in non-operating, and \$8,670 in operating expenses.

Water and Wastewater

The budget for the water and wastewater operating fund is \$20,973,300, inclusive of fund reserves. In December 2016, City Commission approved annual rate increases for both water and wastewater services of 11.5 percent for each of the next five years. Operating expenses within the Finance, Water and Wastewater departments remain relatively flat, while Information Technology's budget decreased from FY 2020 due to the capital expense of \$400,000 for a replacement enterprise resource planning system that year. Many of the expenses with the Information Technology department are allocated to other funds, both governmental and enterprise based on services provided. Capital improvements in the Water and Wastewater and Water and Wastewater Renewal/Replacement funds are \$25,653,870 over the next 5 years. See pages 335 through 340 and pages 345 through 353 in the Capital Improvement Program for a complete listing of projects.

Sanitation

The budget for sanitation is \$4,364,790 in the FY 2021 adopted budget. Sanitation revenues of \$3,209,070 are estimated to increase by 5.0 percent over FY 2020 per the rate study conducted in 2020. There is a nominal increase between fiscal 2020 estimated and 2021 adopted as the increases in operating are offset by decreases in capital. However, if you refer to pages 341 through 344 in the Capital Improvement Program, there is \$210,000 unfunded vehicle in FY 2024.

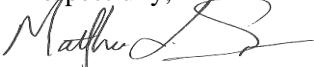
Capital Improvement Program

The Capital Improvement Program (CIP) for FY 2020/21 – FY 2024/25, beginning on page 283, includes projects totaling \$42,845,480 of which \$10,607,640 is planned for expenditure during FY 2021 budget year. Expenditures in the five year plan by type are as follows: General Government - \$3,042,720; Public Safety - \$2,483,510; Physical Environment - \$30,709,300; Transportation - \$4,076,300; and Culture and Recreation - \$2,533,650.

Conclusion

Preparation of the budget document requires a substantial amount of time and commitment. This process would not be possible without the efforts and dedication of many individuals. Gratitude is extended to the Department Directors for their cooperation and diligence in developing a pragmatic record outlining the needs of their departments and the residents of Safety Harbor. Special appreciation is extended to the Finance Department and Administrative Support staff in all departments for their unfailing support, hard work and professionalism in preparing a well-conceived budget document. Finally, an acknowledgement and a special thank you is extended to the Finance Advisory Committee for their review and their advisory contributions to our financial security.

Respectfully,



Matthew L. Spoor
City Manager

GENERAL FUND FUND BALANCE TEN YEAR HISTORY

<u>YEAR</u>	<u>GENERAL FUND EXPENDITURES</u>	<u>RESERVE AMOUNT</u>	<u>PERCENT OF BUDGET</u>
2020/21	\$ 16,229,700	\$ 8,423,310	51.90%
2019/20*	\$ 15,259,520	\$ 8,890,750	58.26%
2018/19	\$ 14,717,581	\$ 8,714,238	59.21%
2017/18	\$ 14,947,132	\$ 7,283,864	48.73%
2016/17	\$ 14,504,488	\$ 7,691,726	53.03%
2015/16	\$ 13,063,223	\$ 8,372,035	64.09%
2014/15	\$ 14,185,601	\$ 7,528,970	53.07%
2013/14	\$ 12,405,355	\$ 8,240,910	66.43%
2012/13	\$ 12,266,371	\$ 8,321,060	67.84%
2011/12	\$ 12,613,264	\$ 8,436,470	66.89%

*2019/20 Year-end Estimate

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

CITY PROFILE



SAFETY HARBOR:

Its Place In History and Today



Safety Harbor is comfortably nestled along the northwest edge of Old Tampa Bay in Pinellas County. Safety Harbor enjoys a unique place in the history books and in the hearts of its citizens and visitors. The first inhabitants were the Timucuan Indians who called the area Tocobaga. In 1528, Spanish adventurers led by the explorer Pánfilo de Narváez landed on our shores. Safety Harbor is the home of the historic Espíritu Santo Springs. Given this name in 1539 by the Spanish explorer Hernando de Soto, who was searching for the legendary Fountain of Youth, these natural springs have attracted attention worldwide for their curative powers. Safety Harbor was first homesteaded by Count Odet Philippe, a French surgeon in Napoleon's navy, who is credited with introducing citrus growing to Florida. Established in 1823, the Count's homestead is now the site of Philippe Park, which is a 122-acre Pinellas County owned and operated facility that is very popular among our residents and visitors.

Safety Harbor was formally incorporated as a City in 1917 with a population of 200 persons. Today 18,031 persons call Safety Harbor their home. As primarily a residential community, the City has maintained the character of a family oriented community while preserving our environmentally sensitive lands and revitalizing our historic downtown Business District. Recently, a resident who has lived in numerous cities throughout the country gave our City what must be viewed as the ultimate of compliments when she stated that she chose Safety Harbor because it offered the best parts of each of the communities she had previously called home.

Safety Harbor features easy access to the region's cultural, recreational and transportation facilities. These include Tampa International Airport, St. Pete-Clearwater International Airport, Ruth Eckerd Hall, Busch Gardens, Amalie Arena, Raymond James Stadium, Tropicana Field, the Sun Dome and, of course, the beautiful beaches of the Florida Suncoast. Within easy driving distance are Walt Disney World, SeaWorld, Universal Studios, LEGOLAND and other major attractions. Miami in the southern end of the state and Tallahassee to the north are less than a half-day's drive. Major area sports teams include the Tampa Bay Lightning hockey team, Tampa Bay Buccaneers football team, the Tampa Bay Rays baseball club, and the Tampa Bay Rowdies soccer team.

Safety Harbor is one of 24 cities in Pinellas County. The County has a population of over nine hundred thousand residents. Safety Harbor's low-density development, however, gives it an oasis-like quality in contrast to the high-density population of Pinellas County in general.

CITY OF SAFETY HARBOR

General Information

- Incorporated: June 11, 1917
- Form of Government: Commissioner-Manager
- Elected Officials: Mayor and four at-large Commissioners
- Administration: City Manager appointed by City Commission

Population Characteristics:

Population: 18,016

Median Age: 47.5

Age Distribution:	<u>Number</u>	<u>Percent</u>
Under 5	667	3.7%
5-14	1,675	9.3%
15-24	1,603	8.9%
25-44	3,351	18.6%
45-64	5,909	32.8%
65-84	4,198	23.3%
85 and Older	613	3.4%

Household Profile:	<u>Number</u>	<u>Percent</u>
Households with families	7,500	99.4%
Average household size	2.31	

Gender Distribution:	<u>Number</u>	<u>Percent</u>
Male	8,431	46.7%
Female	9,585	53.3%

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

Education:

Educational Attainment: <i>(25 years or older)</i>	<u>Number</u>	<u>Percent</u>
Less than 9th grade	164	2.1%
Some high school, no diploma	506	5.5%
High school graduate or GED	3,257	28.6%
Some college, no degree	2,245	20.6%
Associate's degree	1,615	9.1%
Bachelor's degree	3,723	23.3%
Graduate or professional degree	<u>2,176</u>	10.8%
	13,686	

Employment:

Labor Force: <i>(For those 16 years or older)</i>	<u>Number</u>	<u>Percent</u>
In labor force	11,476	63.7%
Civilian labor force	9,176	60.4%
Employed	8,945	58.9%
Unemployed	438	3.8%
Armed forces	12	0.1%

Employed Work Classifications:	<u>Number</u>	<u>Percent</u>
Private employment	6,631	74.1%
Government employment	1,080	12.1%
Self-employment	1,234	13.8%

Income:

Per Capita Income	\$ 39,778
Median household income	\$ 66,132
Average household income	\$ 91,555

Public Assistance and Poverty Rates:	<u>Percent</u>
Families with income below poverty level	6.1%
Households receiving Social Security	38.8%
Households receiving Supplemental Security Income	3.4%
Households receiving cash public assistance income	1.4%
Households receiving Food Stamp/SNAP benefits	6.2%

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

Housing:

Number of Housing Units:	<u>Number</u>	<u>Percent</u>
Single Family	5,306	77.5%
Multi-Family	809	11.8%
Mobile Homes	731	10.7%
Total	6,846	100.0%

Tenure Characteristics:	<u>Number</u>	<u>Percent</u>
Owner Occupied	6,044	82.1%
Renter Occupied	1,452	17.9%
Total	7,496	100.0%

Economy:

Type of Business:	<u>Number of Establishments</u>
Utilities	1
Construction	48
Manufacturing	28
Wholesale Trade	22
Retail Trade	65
Transportation & Warehousing	5
Information	12
Finance & Insurance	55
Real Estate, Rental & Leasing	52
Professional, Scientific & Tech Services	117
Administrative, Waste Management, Remediation	39
Educational Services	12
Health Care & Social Assistance	103
Arts, Entertainment & Recreation	13
Accommodation & Food Services	58
Other Services (except Public Administration)	96
Public Administration	15
Unclassified Establishments	<u>74</u>
Total	815

Source: Pinellas County Economic Development, July 2018

Source: US Census Bureau 2018

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

Top 6 Safety Harbor Employers:	Number of Employees
Mease Countryside Hospital	1,000
Safety Harbor Resort & Spa	218
Angelica Corporation	150
Safety Harbor Middle School	143
Consulate Health Care	131
Boat Steering Rebuilders LLC	129

Source: A to Z Databases

Top 3 Safety Harbor Taxpayers - Real Property:	<u>Taxable Value</u>
Safety Harbor Property Holdings, LLC	\$ 20,000,000
Adelphia 4, LLC	\$ 18,738,300
Preedom Land Trust	\$ 12,867,000

Top 3 Safety Harbor Taxpayers - Personal Property:	<u>Taxable Value</u>
Duke Energy Florida	\$ 11,314,640
Mastercut Tool Corp	\$ 4,620,777
Florida Gas Transmission	\$ 3,684,199

Source: *Pinellas County Property Appraiser*

Land:

Land Area	5.32 square miles
Water	0.10 square miles

Source: *U.S. Census Bureau 2018 American FactFinder, unless otherwise noted*



CITY OF SAFETY HARBOR

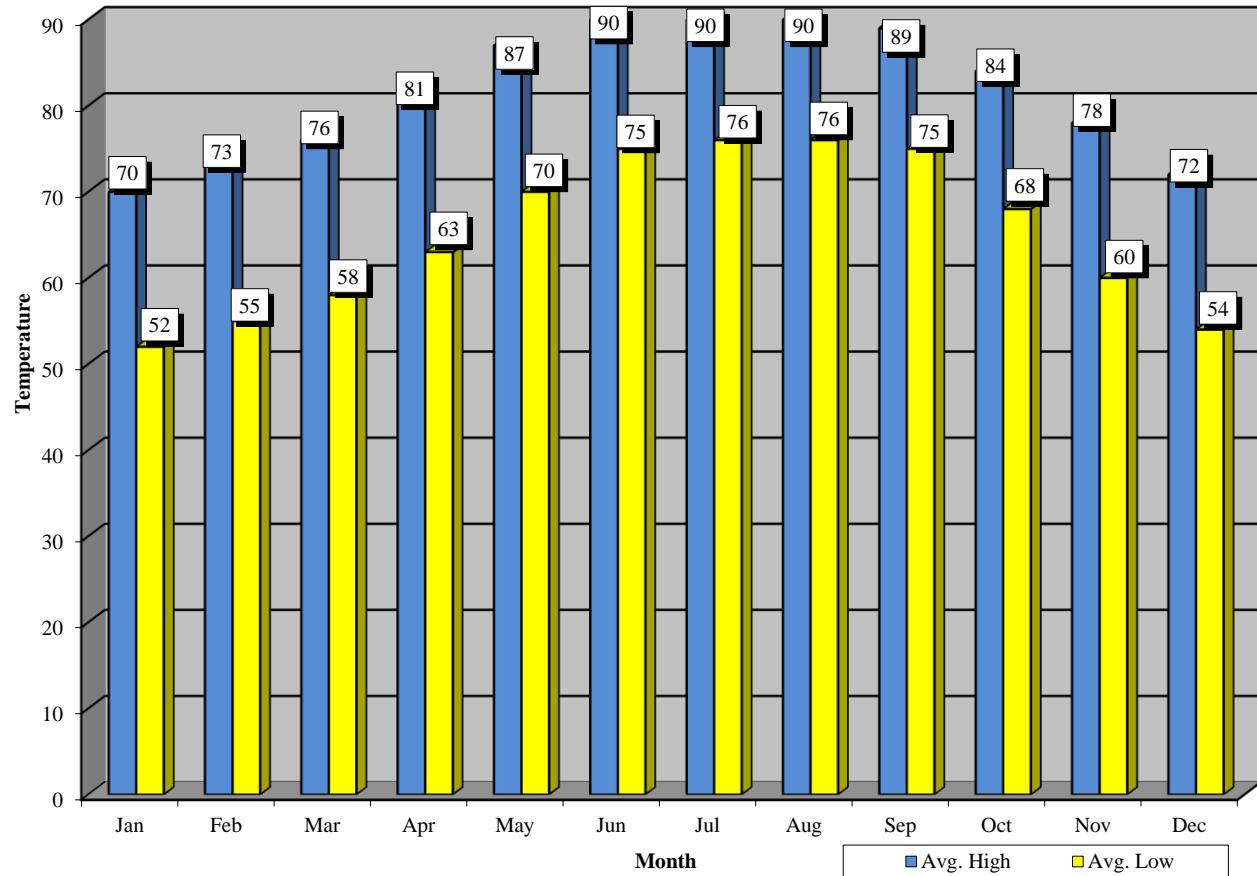
Geography



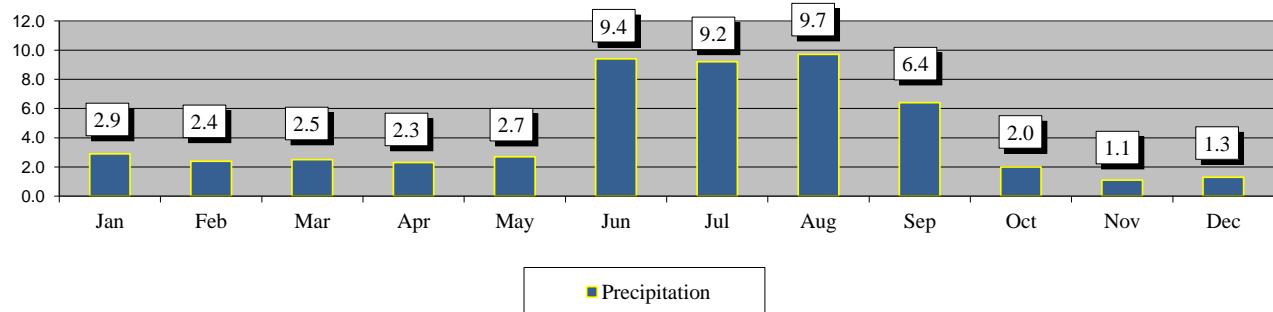
CITY OF SAFETY HARBOR

Climate

Safety Harbor enjoys a year round tropical climate



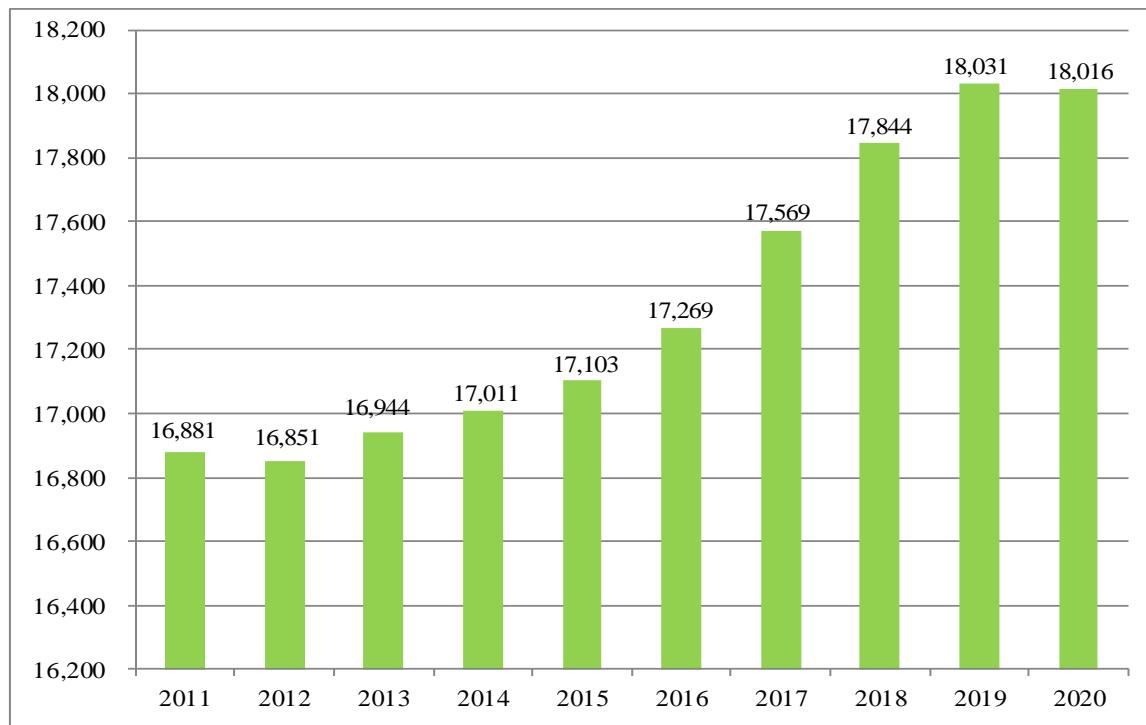
Rainfall (Inches)



Source: www.weather.com

CITY OF SAFETY HARBOR

Population



YEAR	POPULATION	POPULATION	
		CHANGE	% CHANGE
(1) 2011	16,881	(3)	-0.02%
(1) 2012	16,851	(30)	-0.18%
(1) 2013	16,944	93	0.55%
(1) 2014	17,011	67	0.40%
(1) 2015	17,103	92	0.54%
(1) 2016	17,269	166	0.97%
(3) 2017	17,569	300	1.74%
(4) 2018	17,844	275	1.57%
(4) 2019	18,031	187	1.05%
(5) 2020	18,016	(15)	-0.08%

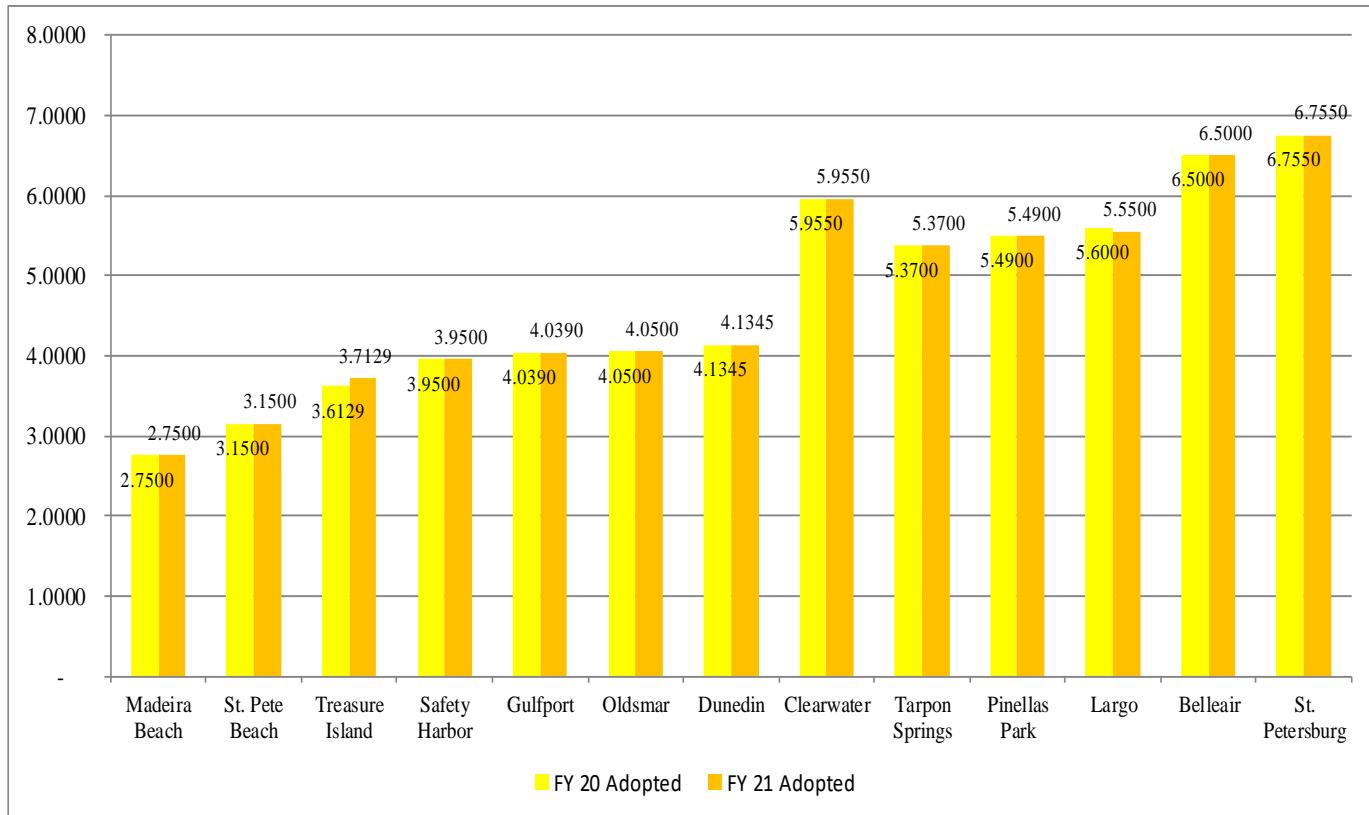
SOURCE:

- (1) University of Florida, Bureau of Economic and Business Research as of April 1st of each year
- (2) 2010 U.S. Census
- (3) Pinellas County Economic Development 2017
- (4) U.S. Census Estimate July 1, 2018
- (5) U.S. Census Estimate July 1, 2019

CITY OF SAFETY HARBOR
MILLAGE RATE
Past Ten Years

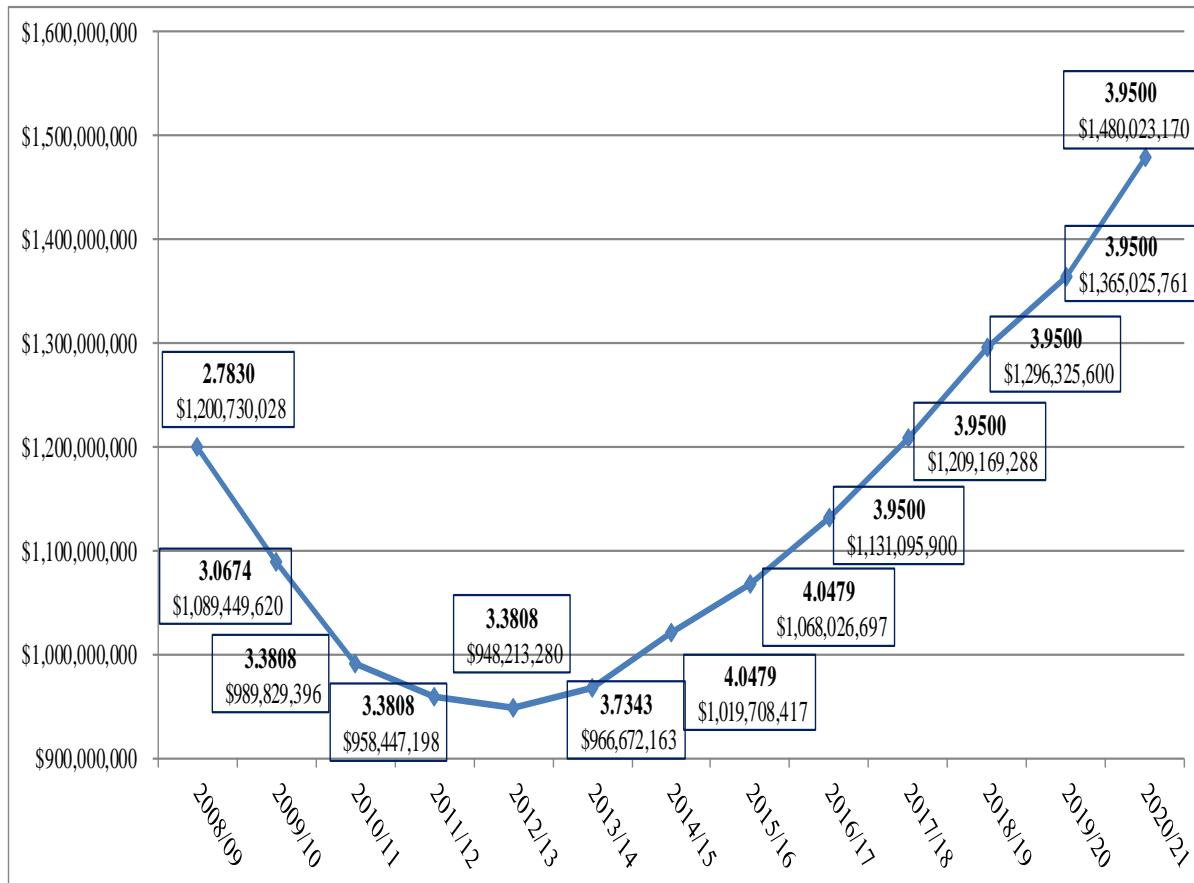
FISCAL YEAR	ADOPTED	ROLLBACK
2012	3.3808	3.4853
2013	3.3808	3.4123
2014	3.7343	3.3457
2015	4.0479	3.5675
2016	4.0479	3.8808
2017	3.9500	3.8698
2018	3.9500	3.7290
2019	3.9500	3.7096
2020	3.9500	3.8677
2021	3.9500	3.7553

COMPARATIVE MILLAGE RATES FISCAL YEAR 2020/21



	<u>FY 2020 Adopted</u>	<u>FY 2021 Adopted</u>	<u>Increase (Decrease)</u>
Madeira Beach	2.7500	2.7500	-
St. Pete Beach	3.1500	3.1500	-
Treasure Island	3.6129	3.7129	0.1000
Safety Harbor	3.9500	3.9500	-
Gulfport	4.0390	4.0390	-
Oldsmar	4.0500	4.0500	-
Dunedin	4.1345	4.1345	-
Clearwater	5.9550	5.9550	-
Tarpon Springs	5.3700	5.3700	-
Pinellas Park	5.4900	5.4900	-
Largo	5.6000	5.5500	(0.0500)
Belleair	6.5000	6.5000	-
St. Petersburg	6.7550	6.7550	-

**CITY OF SAFETY HARBOR
ASSESSED VALUATION
Past 13 Years**



	Assessed Valuation	% Change	Millage Rate	% Change	Revenue (95%)	% Change
2008/09	\$ 1,200,730,028	-3.87%	2.7830	1.60%	\$ 3,174,550	-2.33%
2009/10	\$ 1,089,449,620	-9.27%	3.0674	10.22%	\$ 3,174,689	0.00%
2010/11	\$ 989,829,396	-9.14%	3.3808	10.22%	\$ 3,179,094	0.14%
2011/12	\$ 958,447,198	-3.17%	3.3808	0.00%	\$ 3,078,302	-3.17%
2012/13	\$ 948,213,280	-1.07%	3.3808	0.00%	\$ 3,045,433	-1.07%
2013/14	\$ 966,672,163	1.95%	3.7343	10.46%	\$ 3,429,352	12.61%
2014/15	\$ 1,019,708,417	5.49%	4.0479	8.40%	\$ 3,921,294	14.35%
2015/16	\$ 1,068,026,697	4.74%	4.0479	0.00%	\$ 4,107,102	4.74%
2016/17	\$ 1,131,095,900	5.91%	3.9500	-2.42%	\$ 4,244,437	3.34%
2017/18	\$ 1,209,169,288	6.90%	3.9500	0.00%	\$ 4,537,408	6.90%
2018/19	\$ 1,296,325,600	7.21%	3.9500	0.00%	\$ 4,864,462	7.21%
2019/20	\$ 1,365,025,761	5.30%	3.9500	0.00%	\$ 5,122,259	5.30%
2020/21	\$ 1,480,023,170	8.42%	3.9500	0.00%	\$ 5,553,787	8.42%
Average	\$ 1,126,832,208	1.94%	3.7325	3.07%	\$ 4,021,468	4.90%
Δ FY09-FY21	\$ 279,293,142	23.26%	1.1670	41.93%	\$ 2,379,237	74.95%

BUDGET GUIDE



INTRODUCTION

The FY 2020/2021 Annual Operating Budget for the City of Safety Harbor, Florida is intended to serve four purposes:

The Budget as a Policy Document

As a policy document, the Budget indicates what services the City will provide during the twelve-month period beginning October 1, 2020. The Budget Message (City Manager Letter) summarizes the issues facing Safety Harbor and how the budget has and will address them. On a more detailed level, each department has submitted goals and objectives as well as performance measures upon which progress will be monitored.

The Budget as an Operations Guide

The Budget is the operating plan used as a guide in providing services to the citizens we serve. Each department budget section provides goals and objectives, performance measures, line item appropriation budgets, organizational charts, and a personnel summary count for FY 2020/2021.

The Budget as a Financial Plan

As a financial plan, the Budget outlines how much City services will cost and how they will be funded. The Budget Message section provides an overview of City goals, a citywide budget summary including revenue and expenditure categories, followed by discussion of the general fund and special revenue fund budgets. Following the message, there is a discussion of the City's budget process, fund structure and measurements focus. The fund sections include estimates of the City's financial condition at September 30, 2020 and a comparison of financial activity for fiscal years ended September 30, 2018 and September 30, 2019 for each department within each fund. The estimates for fiscal year ending September 30, 2020 were conservatively derived in May 2020. The total Capital Improvement Plan is summarized in its own section along with the location, description, justification, and incremental operating costs associated with each capital project.

The Budget as a Communications Device

The Budget is designed to be user friendly with summary information in text, tables and graphs. A glossary of budget terms is included in the appendices section for the reader's reference. In addition to this reader's guide, the table of contents provides a sequential listing of the sections within this document. Should you have questions about the City Budget that this document does not answer, please feel free to contact the City of Safety Harbor Finance Department at (727) 724-1555.

FY 2020/2021 Budget Calendar

(Dates subject to change)

DATE (2020)	FUNCTION	PARTIES
January 9	Present initial budget schedule to Finance Advisory Committee	FAC
January 15	Distribute budget schedule & provide guidance for preparation of department budgets. Budget Manual and templates will be distributed electronically to all involved with the budget process.	Department Heads
January 23	Budget Kick-off Meeting in Commission Chambers; 1:30 - 2:30. Naviline budget module is open for input.	Department Heads & Staff
February 6	Submit revenue estimates to Finance for the FY19 and FY20 projections for Occupational Licenses, Building Permits, Library and Recreation revenue accounts, including a brief explanation for the basis of the projections.	Building, Library & Recreation Department Heads
February 21	Submit Building Maintenance, Information Systems, and Fleet Management requests to respective departments through email.	Department Heads
March 2	Submit Salary Sheets, Organizational Charts, New Position memo and Position Reclassification memo requests to Human Resources Director.	Department Heads
March 9	Building Maintenance, Information Systems, and Fleet Management submit recommendations to Finance and requesting department through email.	Fleet, I.T. & Bldg Maint. Supervisors
March 16 - 20	Pinellas Schools Spring Break - No Budget Items Due	
March 23	H.R. Director (after obtaining City Manager's sign-off) submits Salary Sheets, Organizational Charts, New Position and Position Reclassification requests to Finance.	H.R. Director
March 23	Submit CIP Worksheets, CIP Justification sheets and Travel and Training Worksheets to Finance. Make sure amounts from the sheets are entered in Naviline and the amounts agree.	Department Heads
March 23	Naviline budget module will close for input at the close of business. Departments must enter all operating and CIP budgets for FY19 estimate and FY20 requests. The total amounts for both FY19 and FY20 must be fully detailed in the Miscellaneous information section in Naviline.	Department Heads
April 9	Update Finance Advisory Committee on budget progress. Budget discussion at FAC meeting @ 6:30 p.m	FAC
April 17	Submit Department Goals and Prior Year Accomplishments, Performance Standards, to Finance by email	Department Heads
April 27	Print and distribute budget reports to City Manager and Department Heads in preparation of budget review	Finance Department
May 13 - May 14	Finance reviews budget submissions with City Manager and Department Heads. Make necessary changes and develop City Manager's recommendation.	City Manager & Finance Dept.
May 14	Update Finance Advisory Committee on budget progress. Budget discussion at FAC meeting @ 6:30 p.m	FAC
May 15 - July 2	Finalize FY20 Proposed Budget Document	Finance Department
June 1	Property Appraiser provides initial estimate of property values	Property Appraiser
June 11	Update Finance Advisory Committee on budget progress. Budget discussion at FAC meeting @ 6:30 p.m	FAC
June 15	Budget Workshop @ 6:00 p.m.	City Commission

FY 2020/2021 Budget Calendar

(Dates subject to change)

DATE (2020)	FUNCTION	PARTIES
July 1	The Property Appraiser shall complete assessment of the value of all property no later than July 1 of each year (F.S. 193.023(1)). The Property Appraiser transmits "Certification of Taxable Value" to City (F.S. 200.065(1)).	Property Appraiser
July 8	Print Proposed Budget document. Distribute to City Commissioners and Department Heads and post on City of Safety Harbor website.	Finance Department
July 9	Budget Discussion with Finance Advisory Committee @ 6:30 p.m.	FAC
July 27	Budget Workshop @ 6:00 p.m.	City Commission
By August 4	Within 35 days of Certification of Value (by August 4th), the City shall advise the Property Appraiser of its proposed millage rate, rolled-back rate, and of the date, time, and place at which a public hearing will be held to consider the proposed millage rate and the tentative budget. The Property Appraiser will utilize this information in preparing the notice of Adopted property taxes (F.S. 200.065(4)(b)).	Finance Department
By August 6	Update Finance Advisory Committee on budget progress. Budget discussion at FAC meeting @ 6:30 p.m	FAC
August 24	Property Appraiser mails TRIM Notice.	Property Appraiser
September 8	School Board Budget Hearing	School Board
September 9	Hold first public hearing and adopt tentative millage and operating budget resolutions (F.S. 200.065(2)(c)).	City Commission
September 10	Pinellas County BCC Budget Hearing	Pinellas County
September 18	Newspaper publications of "Notice of Public Hearing of City Commission's Intent to Adopt Final Millage Rate and Budget." Within 15 days of the meeting adopting the tentative budget, the City must advertise in a newspaper of general circulation in the City, its intent to finally adopt a millage rate and budget.	City Clerk
September 21	Hold second public hearing and adopt final budget and final millage rate (F.S. 200.065(2)(d)). Date of hearing to be 2-5 days after ad is published.	City Commission
September 22	Pinellas County BCC Budget Hearing (FINAL)	Pinellas County
September 24	Resolution to establish final millage rate due to Property Appraiser and Tax Collector within 3 days of adoption of final millage rate (F.S. 200.065(4)).	Finance Department
October 1	Make final adjustments to the Budget as approved by the City Commission and make available Final Budget available as required.	Finance Department
October 1	New budget goes into effect.	All
October 3	Certification of Final Taxable Value to Property Appraiser (Form DR-422).	Finance Department
October 5	Property Appraiser delivers DR-422 to taxing authority (F.S. 200.065(6)).	Property Appraiser
October 21	Post final budget on City's website within 30 days after adoption (F.S.166.241(3)).	Finance Department
October 21	Certification of Compliance with Property Tax Oversight Program to the Florida Dept. of Revenue (F.S. Chapter 200) within 30 days of adoption of resolutions establishing final budgeted millage rate.	Finance Department

EXPLANATION OF BUDGETARY BASIS

Budgets for funds that have formal budgetary integration are prepared in accordance with generally accepted accounting principles (GAAP). This includes an original appropriation resolution, a budget amendment for encumbrances outstanding at the end of the previous year and other budget adjustments approved by the City Commission. The basis of budgeting is the same as the basis of accounting.

Governmental funds are budgeted using the modified accrual basis of accounting, whereby expenditures are recognized in the accounting period when the liability is incurred, if measurable, and revenues and other resources are recognized in the accounting period when they become available and measurable. Revenues are considered to meet the availability test if they are collectible within the current period or soon thereafter for use in payment of liabilities of the current period.

Licenses and permits, fines and forfeitures, charges for services and miscellaneous revenue (except investment earnings) are recorded as revenue when cash is received because they are generally not measurable until actually received. Investment earnings are recorded as earned since they are measurable and available. Where grant revenue is dependent upon expenditures by the City, revenue is accrued when the related expenditures are incurred.

Special assessments levied are recognized when they become available. Available means when due, or past due and receivable and collected within the current period. Special assessments are a first lien on real property and are due at the date of final levy plus 30 days. If a property owner is unable to pay an assessment in full, the City allows the lien to be paid in annual/monthly installments at interest rates established in Florida Statute 170.09.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. An exception to this general rule is principal and interest on general long-term debt which is recognized when due.

Proprietary funds are budgeted using the accrual basis of accounting. Revenue is recognized in the period when earned and expenses are recognized when they are incurred. Unbilled utility service receivables are estimated and recorded quarterly and at year-end.

Fixed assets, which are not used in Proprietary or Fiduciary Fund operations, are accounted for in a separate self-balancing General Fixed Assets Account Group. Long-term debt, which is not intended to be financed through Proprietary or Fiduciary Funds, is accounted for in a separate self-balancing General Long-Term Debt Account Group.

The City maintains budgetary controls at the object of expenditure level by the encumbrance of estimated purchase amounts or contracts.

THE BUDGET PROCESS

In accordance with Article III, Section 45 (6) of the City Charter, the City Manager annually submits to the City Commission the City of Safety Harbor's Budget, Budget Message and Capital Program. The budget is a policy document that establishes the levels of service to be provided to the City's residents. The budget is subject to certain restrictions, some of which are imposed by state statute and are relatively inflexible. Other factors are the result of policy decisions by the City Commission and may be subject to modification according to changing conditions.

The budget process involves four (4) primary phases comprised of preparation, review, adoption and implementation.

In the preparation phase, each department develops goals and strategies for the upcoming fiscal year and prepares a department budget based on these goals and strategies.

The review phase initially encompasses an extensive review by the City Manager's office, the Finance Department and individual department directors. Upon completion of this review and matching with projected revenues, the Adopted Budget is presented for review to the Finance Advisory Committee and City Commission at respective Budget Work Sessions.

The budget adoption phase must be in accordance with the timing and requirements specified in State Law (F.S. 200.65), wherein a required series of two public hearings are held. At these public hearings, the Ad Valorem millage rate required to fund the budget, as well as the budget, is adopted.

The budget and property tax rate adoption process is governed by the State Statute known as TRIM (Truth in Millage). In Florida, properties are assessed by the county Property Appraiser and property taxes are collected by the county Tax Collector. Property owners are eligible to receive a homestead exemption between \$25,000 and \$50,000 on their principal place of residence. All property is assessed at 100% of real value, which is approximately 85% of market value.

The City is required to hold two public hearings for adoption of a property tax rate and budget. The first public hearing is advertised by the Property Appraiser mailing to each property owner through the TRIM notice. The second public hearing is advertised in the newspaper. Accompanying this advertisement is a summary of revenues and expenditures contained within the budget tentatively approved at the first public hearing.

During the budget review and adoption phase, the public is invited and encouraged to attend and participate in the budget process. Prior to adoption, City Commission holds several budget workshops reviewing major issues, programs and capital projects included in the proposed budget.

The implementation phase encompasses the administration of the budget as formally adopted by the City Commission. Budgets for the General, Special Revenue, Debt Service and Capital Projects Funds are budgeted on a basis consistent with generally accepted accounting principles (GAAP). Budgeted amounts are as originally adopted, or as amended in accordance with City Ordinance.

Section 7.28 of the City's Code of Ordinances prohibits the expenditure of any money or the occurrence of any liability in excess of the amounts appropriated for these general classifications of expenditures: personal services, contractual and other services, materials and supplies, capital outlay and debt service.

During the fiscal year, budgetary control and adjustments are maintained within the department level. The budget process allows for amendments during the year as conditions warrant. Per the City Charter, the City Commission is authorized to make such changes to the budget, as it deems necessary for the proper and economical operation of the City. If, at any time during the fiscal year, the City Manager recommends the re-appropriation of funds not needed for the purpose for which they were appropriated,

or the appropriation of any un-appropriated cash surplus, the City Commission may appropriate such funds to any municipal purpose. An amendment may be initiated by the Finance Director, reviewed and approved by the City Manager, and submitted to the City Commission for consideration. With City Commission approval, the fund appropriations are realigned. In addition, the City Manager is authorized to transfer budgeted amounts between line items within a department. All other transfers require City Commission approval.

THE FUND STRUCTURE

The City of Safety Harbor organizes its accounts on the basis of funds and account groups, each of which is considered a separate accounting entity. The various funds are grouped into six generic fund types and three broad fund categories as follows:

Governmental Fund Types

General Fund

The General Fund accounts for all unrestricted sources, except for those that are required to be accounted for in another fund. The following departments or services are categorized in the General Fund: City Commission, City Manager, City Clerk, Human Resources, General Finance, Planning and Zoning, City Attorney, Elections, General Government, Law Enforcement, Fire Services, Building, Engineering Services, Streets, Fleet Maintenance, Recreation, Main Street, Parks, Building Maintenance and Library.

Special Revenue Funds

The Special Revenue Funds account for the proceeds of specific revenue sources that are restricted by law or administrative action for specific purposes. Special Revenue Funds include the following departments and services: Public Safety Impact Fee, Street Improvement, Marina Boat Basin, City Tree Bank, Street Lighting Assessment, Parkland, Multimodal/Transportation Impact Fee, Library Impact Fee, Law Enforcement (Grants) and Street Assessment; and the City's Community Redevelopment Agency (Tax Increment Financing District).

Debt Service Funds

The Debt Service Funds account for the accumulation of resources for as well as the payment of interest and principal on general long-term debt. Debt Service Funds include the Capital Improvement Revenue Note, Series 2006, which funded Brick Street Rehabilitation; the Capital Improvement Revenue Note, Series 2008, which funded the Library Expansion/Renovation project; the Public Improvement Bond, Series 2012, which funded the purchase of land for the Safety Harbor Waterfront Park; and the Revenue Note, Series 2018, which funded the purchase of property for the Building Maintenance facility and purchase of the Baranoff Oak property for Parks.

Capital Projects Fund

The Capital Projects Fund accounts for financial resources segregated for the acquisition of major capital facilities and equipment. The Capital Projects Fund records the revenue from the Local Option Sales Tax referred to as "Penny for Pinellas". The Penny for Pinellas Program is vital to the City's Capital Projects. The 'Penny' will generate approximately \$1,885,360 in revenue in 2020/21. The Capital Projects fund is one of many funds contained within the City's Capital Improvement Program and accounts for all Capital Improvement Projects that are funded without Enterprise, Special Revenue or impact fee revenues. Refer to pages 182 through 185.

Proprietary Fund Types

Enterprise Funds

The Enterprise Funds account for operations that are financed and operated in a manner similar to private business enterprises. Stormwater, Water and Wastewater, and Sanitation are city enterprise funds. The Water and Wastewater Fund consists of seven funds, of which two are for debt service. The Series 2012

Revenue Refunding Bond records debt for the Water & Wastewater funds; the Series 2006 Capital Improvement Revenue Note record debt service for the Stormwater, Water & Wastewater and Sanitation funds; and the Series 2018 records debt service for Water and Sewer Funds. The Water and Wastewater Fund includes Finance Utility Billing, Information Technology, Water and Wastewater. The City is a wholesale water customer of Pinellas County and is responsible for the distribution water lines. The water department constructs and maintains the City's water system infrastructure and conducts water sample testing. The City is part owner of the Northeast Treatment Plant with the City of Clearwater. The wastewater department is responsible for the construction and maintenance of the City's sanitary sewer system infrastructure. The Water Re-Use Fund is set up to accumulate funding for a reclaimed water system in the future. The Sewer Development Fund accounts for sewer impact fee revenue and is restricted for system expansion. The Water & Wastewater/Renewal & Replacement Fund is separated into a Water and Wastewater division. This fund records the capital projects for the Water and Wastewater Enterprise. The last of the Water and Wastewater Funds is the Sewer Assessment Fund, which records billing and collections of old sewer assessments from City residents that are not yet satisfied. The Sanitation Fund accounts for waste collection and recycling services to the residents of Safety Harbor. Costs for solid waste removal, commercial and temporary container services, yard waste pick-up and special pick-ups are captured within this fund.

Fiduciary Fund Types

Trust Funds

Trust Funds account for assets held by a governmental unit as a trustee or agent for individuals, private organizations and/or other governmental units. The City of Safety Harbor has one fiduciary fund for the Fire Pension held by the Florida Municipal Public Trust Fund. The City does not budget for this fund.

Account Groups

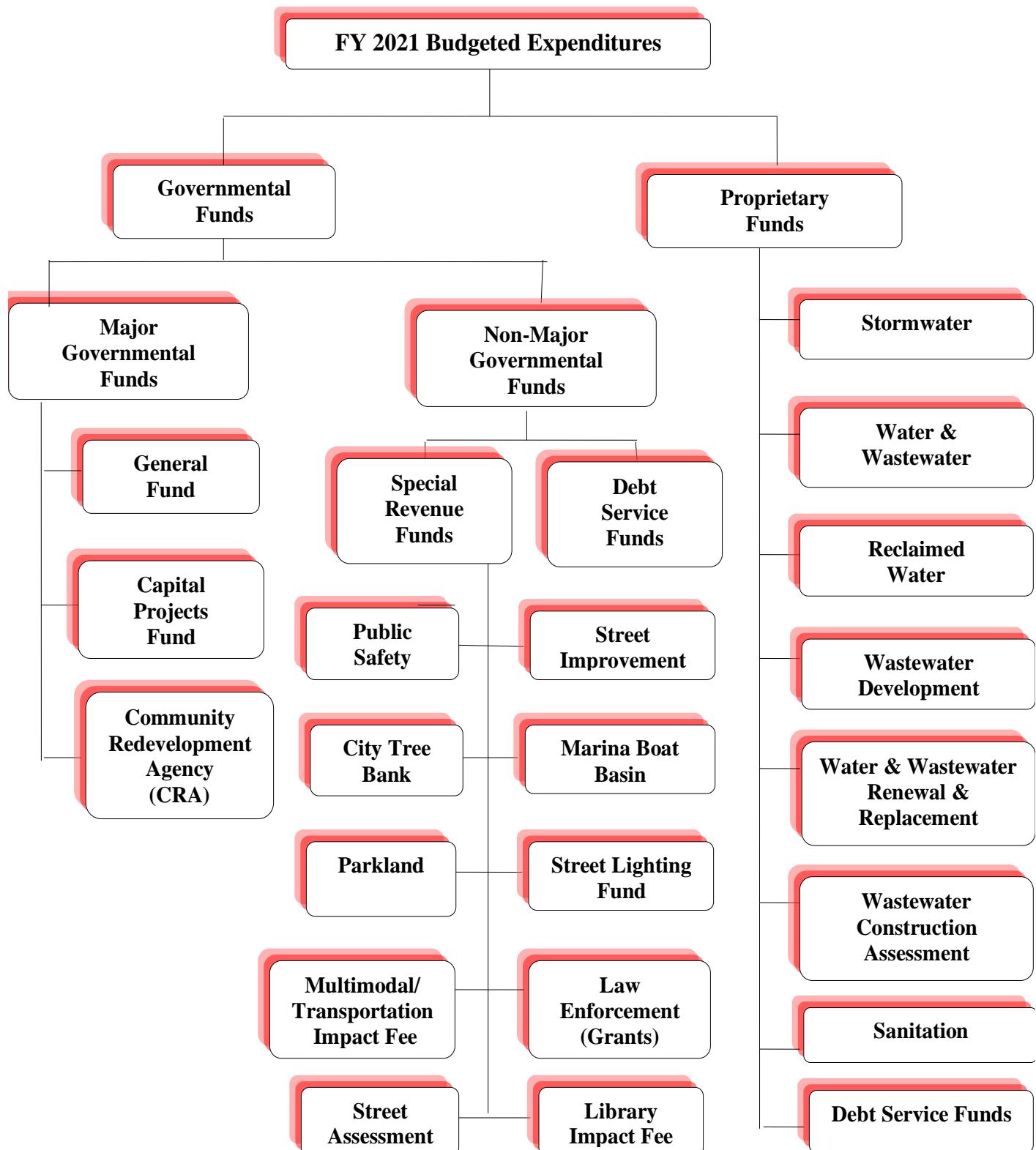
General Fixed Assets

The General Fixed Assets Account Group accounts for all fixed assets of the City (except fixed assets of the Enterprise Funds), and certain improvements other than buildings, which includes roads, bridges, curbs and gutters, streets and sidewalks, and lighting systems. This fund is not budgeted.

General Long-Term Debt

The General Long-Term Debt Group accounts for the outstanding principal balances on any general or special obligation bonds or other long-term debt of the City other than those recorded in the Proprietary Funds. This fund is not budgeted.

CITY OF SAFETY HARBOR FUND STRUCTURE



FINANCIAL MANAGEMENT POLICIES

Budget Preparation:

Adoption of an annual budget establishes a short-term fiscal plan; however, short-term decisions can have long-term implications. For example, acquisition of land for additional parks and construction of capital facilities often creates new recurring expenditures such as personnel, repairs and utilities. Evaluating long-term fiscal trends is important in order to make sound short-term spending or service level decisions.

The Government Finance Officers Association (GFOA) recommends that governments forecast major revenues and expenditures for a three to five-year period beyond the current budget in order to assess the long-term financial implications of current or proposed policies, programs, and assumptions. The GFOA also recommends that the forecast should be monitored, periodically updated and made available to all participants in the budget process. Financial forecasting is intended to accomplish the following goals:

- Provide an understanding of available funding
- Evaluate financial risk
- Assess the likelihood that services can be continued beyond the current year
- Assess the level at which capital investments can be made based on available resources
- Identify future commitments and resource demands
- Identify key variables that can affect future revenues or expenditures

The first step in the City's annual financial forecasting process is development of the multi-year financial plan, which projects fund balances, revenues, and expenditures for a five-year period for all funds with programmed capital improvements, along with the development and adoption of a five year Capital Improvements Program (CIP). The purpose of the CIP process is to evaluate the capital needs of the City compared to anticipated resources. When sufficient resources are not available, project plans must be reduced or new resources must be identified. The CIP includes all capital expenditures such as buildings, equipment, and major maintenance projects costing in excess of \$25,000. The CIP also includes a projection of major revenues, fund balances, and operating costs for the same five-year period.

The review and adoption of the Annual Operating and Capital Budget represents one of the important policy-making responsibilities of the City Commission. The budget is more than just the legal document that appropriates revenue; it establishes priorities among competing governmental services. After establishing priorities, the City Commission must establish service levels which are within the fiscal capacity of the City. While the budget adoption process is the primary opportunity for the City Commission and Management to focus on the operations and services of the City, it is only one part of the overall policy-making process in which the City Commission engages throughout the year. As the needs and requirements of the community change, so too must the operations of the City.

When preparing the budget for FY 2021, City Management was guided by the following:

- Maintain the overall quality of life for residents with given economic limitations.
- Make sound financial reductions in specific services to meet the budget challenges presented by the economy and property tax reform.
- Review and adjust user charges based on related service costs and long-term sustainability of the services.
- Review financial forecasts for funds that include capital improvements for the next five years to determine appropriate service levels.
- Maintain the quality and variety of City services provided.
- Meet current facilities and infrastructure maintenance needs before acquiring or building additional facilities or infrastructure.
- Review functions, activities, departmental personnel levels, and determine whether cost savings or service level improvements can be achieved.
- Ensure all enterprise funds are self-supporting through user charges.
- Replace equipment and vehicles in the most cost effective manner with consideration given to identifying opportunities for use of renewal and alternative sources of fuel.
- Make all budgetary decisions in the context of the City's 2007 Visioning plan and subsequent goal setting sessions.

Operating Budget Policies:

The City will operate with a balanced budget on the basis of actual revenues and obligations within the current budget year. The City will avoid budgetary procedures that balance current expenditures at the expense of future years, such as postponing expenditures, underestimating expenditures, overestimating revenues, or utilizing short-term borrowing to balance the budget.

The budget will present expenditures classified by personnel services; operating expenses to include contractual services and materials and supplies; capital outlay; and debt service.

The budget will provide for adequate maintenance and repair of capital assets and for their orderly replacement.

The City will maintain a budgetary control system to ensure compliance with the adopted budget.

The City will update expenditure projections for each fiscal year.

The budget document will be prepared in a format that clearly and accurately conveys financial, programmatic, and policy data and issues to the lay reader.

The budget document provides a 5-year financial forecast for the General Fund.

Capital Improvement Program (CIP) Policies:

The City will develop a five-year Capital Improvements Program (CIP) and update it annually.

The CIP will include all capital and maintenance projects costing \$25,000 or more.

The City will identify Capital Improvements Program projects that are unfunded in the five-year CIP.

The City will make all major capital improvements in accordance with the adopted Capital Improvement Program.

The City will identify the estimated acquisition and potential funding sources; including estimated revenues, bond issuances, federal and/or state grants and loans or other sources, for each capital improvement project proposal before submittal to the City Commission for approval.

All projects must demonstrate a specific need and will be included in the CIP with appropriate supporting documentation as to the necessity for each.

Fund projections used in the annual CIP process shall become the Long Range Financial Plan for that fiscal year.

Debt Policies:

The City's authorization to borrow is governed by City Charter, Sec. 7.31. - Borrowing in anticipation of taxes, which states: *"The City Commission may by resolution, borrow money and issue negotiable notes of the City in anticipation of the collection of revenues for the budget year, but not in excess of seventy-five (75) percent of such revenue then uncollected"*; and, F.S. Ch. 166, Part II: Municipal Borrowing.

The City defines debt as any form of deferred payment that does not require the use of current, available financial resources to purchase goods or services. Debt includes obligations made by or with promissory notes, commercial loans, loan pools, bonds, bond anticipation notes, inter-fund loans, capital leases and other financing arrangements. The City's practice has been to issue debt under the following conditions:

- The City's debt issuance is conducted with a clear understanding of the goals, objectives, and total costs of borrowing.
- The City's practice has been to utilize long-term borrowing for capital improvement projects that are relatively large and non-routine in nature.
- The City recognizes that debt issuance results in certain benefits, obligations, and responsibilities to both current and future City stakeholders.
- The City prefers using fixed interest rates and avoids using variable interest rates.
- The City will fully disclose all debt attributes in financial reports.
- The City will repay debt within a period not to exceed the expected useful life of related projects.

- The City will amortize debt with relatively level total payments, including principal and interest, so as not to inordinately defer principal repayments to future years.

Revenue Policies:

The City will maintain, as permitted by state law, a varied revenue base to mitigate the effects of short-term fluctuations in any one revenue source.

The City will estimate its annual revenues by a conservative and analytical process.

The City will project, and update annually, revenues for the next five fiscal years, as part of the CIP preparation process, and include them in the five-year CIP Plan.

Annually, the City will calculate the full direct costs of activities supported by user fees and consider such information when establishing user charges.

Non-recurring revenues will be used only to fund non-recurring expenditures.

Reserve Policies:

The fund reserve available for appropriation shall be limited to the amount by which liquid or current assets are estimated to exceed liabilities at the beginning of the fiscal year.

The City will maintain in each fund an adequate balance to accommodate unanticipated expenditures, expenditures of a non-recurring nature, unanticipated revenue declines, and cash flow needs.

The City will maintain a minimum fund balance within the General Fund equal to 17% of annual expenditures based on the prior year's audited financial statements.

The City will maintain a stabilization balance within the General Fund equal to 20% of the current year budget. This balance is for the specific purpose for use in the event of a major storm or other unforeseen disaster of a nonrecurring character.

Investment Policies:

The policy of the City is to invest public funds in a manner that preserves principal over time while maintaining liquidity and generating income to meet the City's projected cash needs.

Quarterly and annual information reports will present cash position and investment performance.

Accounting, Auditing and Financial Reporting Policies:

Quarterly and annual financial reports will present a summary of financial activity by funds, departments and/or program.

The City's Comprehensive Annual Financial Report (CAFR) will present the City's financial position and results of operations on a basis consistent with Generally Accepted Accounting Principles (GAAP) applicable to local government.

In accordance with state law, an independent accounting firm will perform an annual audit of the financial statements of the City and will publicly issue an opinion thereon.

Purchasing Policies:

Purchases will be made in accordance with all federal, state, and municipal requirements. If there are no specific requirements, purchases will be made in the best interest of the City.

Purchases will be made in an impartial, economical, competitive, and efficient manner.

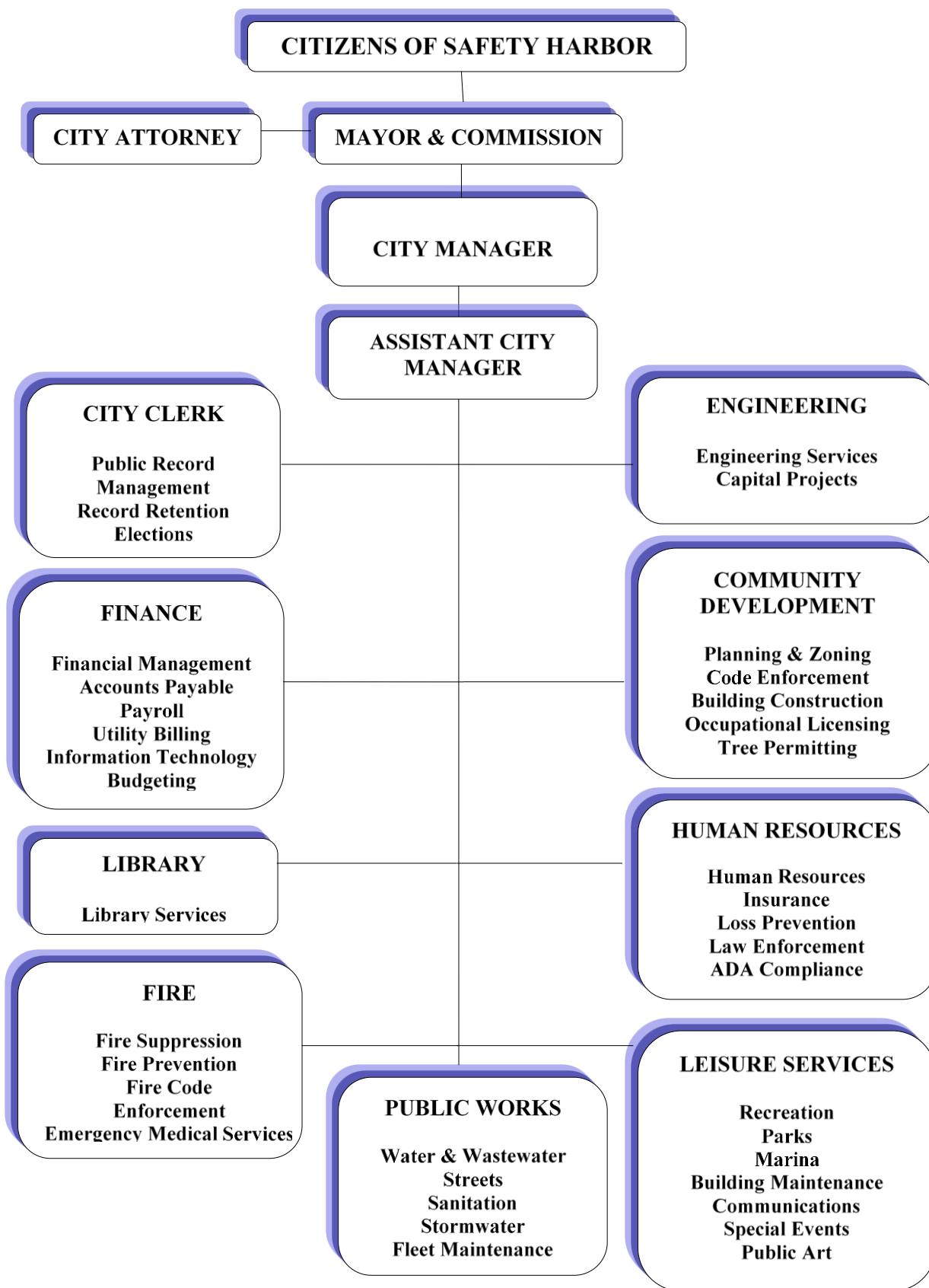
Qualitative factors such as vendor reputation, financial condition, quality of product, and timeliness of delivery will be considered as much as price when making purchasing decisions.

CITY OF SAFETY HARBOR
ADOPTED FY 2019/2020 BUDGET

BUDGETED PERSONNEL

DEPARTMENT	FY15/16	FY16/17	FY17/18	FY18/19	FY19/20	Adopted	Adopted	Department Staffing as a % of Total FTEs
						Changes	FY20/21	
City Manager's Office	1.30	1.30	1.30	1.30	1.80	-	1.80	0.97%
City Clerk's Office	1.35	1.35	1.35	1.35	1.35	(0.15)	1.20	0.65%
Human Resources	2.00	2.00	2.00	2.50	2.50	-	2.50	1.35%
Finance	3.00	3.00	3.00	3.00	3.00	-	3.00	1.62%
Community Development	3.30	3.30	3.30	3.36	3.36	-	3.36	1.81%
Building	5.00	5.50	6.50	6.50	6.50	0.13	6.63	3.57%
Fire Control & EMS	30.00	30.00	30.00	30.50	30.50	-	30.50	16.43%
Engineering	4.50	4.50	4.50	4.50	4.50	-	4.50	2.42%
Streets	10.40	10.40	10.40	10.40	10.40	(0.65)	9.75	5.25%
Fleet Maintenance	3.10	3.10	3.10	3.10	3.10	0.05	3.15	1.70%
Building Maintenance	5.95	6.45	6.45	6.62	6.00	-	6.00	3.23%
Library	18.09	17.12	17.12	17.04	16.97	(0.20)	16.77	9.03%
Recreation	24.81	25.94	25.94	29.01	28.36	(0.40)	27.96	15.06%
Marina	0.10	0.10	0.10	0.10	0.10	-	0.10	0.05%
Parks	13.90	13.90	13.90	13.89	14.12	-	14.12	7.60%
Stormwater	5.40	5.40	5.40	5.40	5.40	0.50	5.90	3.18%
Water & Wastewater Finance	9.00	9.00	9.00	9.00	9.00	-	9.00	4.85%
Information Technology	4.00	4.00	4.00	4.00	4.00	-	4.00	2.15%
Water	7.40	6.40	6.40	6.40	6.40	(0.50)	5.90	3.18%
Wastewater	8.40	8.40	8.40	8.40	8.40	0.50	8.90	4.79%
Sanitation	19.30	19.25	19.25	20.25	20.25	0.10	20.35	10.96%
CRA	0.30	0.30	0.30	0.30	0.30	-	0.30	0.16%
Total	180.60	180.71	181.71	186.92	186.31	(0.62)	185.69	100.00%

ORGANIZATION CHART



BUDGET SUMMARY



CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

BUDGET

GOVERNMENTAL FUNDS					
	GENERAL	CAPITAL PROJECTS	SPECIAL REVENUE	DEBT SERVICE	SUBTOTAL
ESTIMATED REVENUES					
Ad Valorem Taxes	\$ 5,553,790	\$ -	\$ 1,071,750	\$ -	\$ 6,625,540
Other Taxes	2,769,250	1,885,360	-	-	4,654,610
Franchise Fees	1,478,160	-	-	-	1,478,160
Permits, Fees & Special Assessments	479,400	-	333,920	-	813,320
Intergovernmental Revenue	2,824,670	4,340	220,990	-	3,050,000
Charges for Services	1,230,930	-	84,480	-	1,315,410
Fines & Forfeitures	30,750	-	-	-	30,750
Miscellaneous	201,730	67,120	24,600	-	293,450
Indirect Allocation	1,036,580	-	-	-	1,036,580
TOTAL REVENUES	15,605,260	1,956,820	1,735,740	-	19,297,820
Interfund Transfers In	157,000	-	307,650	1,070,600	1,535,250
Fund Balances/Reserves/Net Assets	8,890,750	329,970	1,905,120	215,320	11,341,160
TOTAL REVENUES, TRANSFERS & FUND BALANCES	\$ 24,653,010	\$ 2,286,790	\$ 3,948,510	\$ 1,285,920	\$ 32,174,230
APPROPRIATED EXPENDITURES					
General Government	\$ 2,960,530	\$ 288,000	\$ 607,460	\$ -	\$ 3,855,990
Public Safety	6,273,910	117,030	47,540	-	6,438,480
Physical Environment	478,310	-	-	-	478,310
Transportation	813,690	235,300	675,700	-	1,724,690
Culture and Recreation	5,133,170	589,350	259,730	-	5,982,250
Debt Service	-	-	-	1,051,730	1,051,730
Non-Operating Expenditures	362,440	-	40,910	-	403,350
TOTAL EXPENDITURES	16,022,050	1,229,680	1,631,340	1,051,730	19,934,800
Interfund Transfers Out	207,650	1,038,600	289,000	-	1,535,250
Fund Balances/Reserves/Net Assets	8,423,310	18,510	2,028,170	234,190	10,704,180
TOTAL APPROPRIATIONS, TRANSFERS & FUND BALANCES	\$ 24,653,010	\$ 2,286,790	\$ 3,948,510	\$ 1,285,920	\$ 32,174,230

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

SUMMARY

ENTERPRISE FUNDS							TOTAL ALL FUNDS
	STORMWATER	WATER & WASTEWATER	SANITATION	DEBT SERVICE	SUBTOTAL		
ESTIMATED REVENUES							
Ad Valorem Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,625,540
Other Taxes	- -	- -	- -	- -	- -	- -	4,654,610
Franchise Fees	- -	- -	49,000	- -	- -	49,000	1,527,160
Permits, Fees & Special Assessments	1,550,150	- -	- -	- -	1,550,150	- -	2,363,470
Intergovernmental Revenue	- -	- -	13,100	- -	- -	13,100	3,063,100
Charges for Services	- -	11,796,400	3,212,070	- -	15,008,470	- -	16,323,880
Fines & Forfeitures	- -	- -	- -	- -	- -	- -	30,750
Miscellaneous	33,380	267,550	54,140	- -	- -	355,070	648,520
Indirect Allocation	- -	379,860	- -	- -	- -	379,860	1,416,440
TOTAL REVENUES	1,583,530	12,443,810	3,328,310	- -	17,355,650	- -	36,653,470
Interfund Transfers In	- -	6,497,430	- -	902,810	- -	7,400,240	8,935,490
Fund Balances/Reserves/Net Assets	1,832,470	13,029,340	1,036,480	819,790	- -	16,718,080	28,059,240
TOTAL REVENUES, TRANSFERS & FUND BALANCES	\$ 3,416,000	\$ 31,970,580	\$ 4,364,790	\$ 1,722,600	\$ 41,473,970	\$ 73,648,200	
APPROPRIATED EXPENDITURES							
General Government	\$ - -	\$ 1,458,670	\$ - -	\$ - -	\$ 1,458,670	\$ - -	5,314,660
Public Safety	- - -	- - -	- - -	- - -	- - -	- - -	6,438,480
Physical Environment	1,157,240	13,030,960	3,225,380	- -	17,413,580	- -	17,891,890
Transportation	- - -	- - -	- - -	- - -	- - -	- - -	1,724,690
Culture and Recreation	- - -	- - -	- - -	- - -	- - -	- - -	5,982,250
Debt Service	- - -	- - -	- - -	1,491,920	1,491,920	1,491,920	2,543,650
Non-Operating Expenditures	501,130	2,005,990	681,240	- -	3,188,360	- -	3,591,710
TOTAL EXPENDITURES	1,658,370	16,495,620	3,906,620	1,491,920	23,552,530	1,491,920	43,487,330
Interfund Transfers Out	32,960	7,367,280	- -	- -	- -	7,400,240	8,935,490
Fund Balances/Reserves/Net Assets	1,724,670	8,107,680	458,170	230,680	- -	10,521,200	21,225,380
TOTAL APPROPRIATIONS, TRANSFERS & FUND BALANCES	\$ 3,416,000	\$ 31,970,580	\$ 4,364,790	\$ 1,722,600	\$ 41,473,970	\$ 73,648,200	

METHODOLOGY OF REVENUE FORECASTING

The following are assumptions concerning revenues on a fund-by-fund basis, unless otherwise indicated.

FUND	REVENUE SOURCE	METHOD OF FORECAST PROJECTION
All Applicable	Investments (Interest Income)	The revenue generated from interest investments is estimated based on the investment market and cash flow forecasts. Interest income has fluctuated over the past years due mainly to the variances in interest rates. Therefore, interest income is difficult to estimate.
General Fund	Ad Valorem Taxes Chart Reference Page 73	Assessed Valuation multiplied by the adopted millage of 3.9500, less 5% for assumed non-collection and/or discounts taken for early payment.
	Franchise Fees Chart Reference Page 75	The City collects franchise fees for electric, natural gas and cable television. The revenue estimated is based on rate increase information received from the respective companies and historical trend analysis.
	Utility Service Taxes/Other Taxes Chart Reference Page 74	The revenue received from this tax is based on expected growth and historical trends.
	Occupational Taxes	The revenue received from issuing licenses to City businesses is estimated based on license costs, historical trends and conservative growth expectations.
	Permits (Building and Other) Chart Reference Page 79	The revenue generated by the various types of building permits is calculated by determining the amount of undeveloped land and anticipated new development, as well as the historical trend for improving existing buildings.

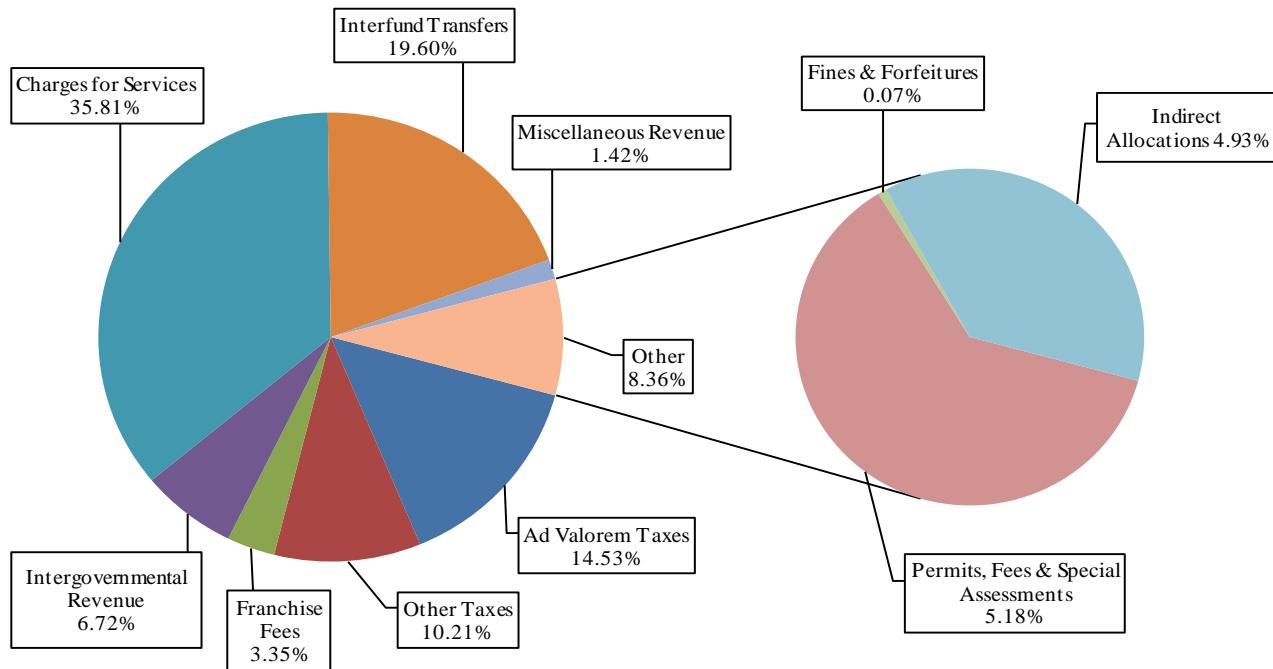
FUND	REVENUE SOURCE	METHOD OF FORECAST PROJECTION
General Fund (continued)	State Revenue Sharing	The City receives revenue from the State of Florida. The State determines the distribution to the local governments based upon receipts, population and municipal assessed value per capita. The City receives revenue from the State from the following sources: sales tax, gas tax, mobile home licenses and State Revenue Sharing.
	Chart Reference Page 76	
	Fire District Taxes	Assumes approximately 5.79 percent of Fire Budget, net EMS (FY 2020). This percentage changes based on the portion of the unincorporated areas serviced in the County.
	General Government	The City receives revenue from engineering fees, plan check fees, re-inspection fees and fire inspection fees. This revenue estimate is determined by historical trend analysis
	Public Safety Fees	Historical trend analysis and tracking of fire inspections and building construction.
	Physical Environment	Historical trend analysis and tracking of code violations.
	Culture/Recreation Fees	These user fees offset a portion of the costs associated with the Recreation Department. Public participation is estimated to result in revenues 32 percent higher than current year. No fee increases are incorporated in this budget.
	Chart Reference Page 78	
	Court/Library Fees and Fines	This revenue is the City's share of fines collected by the County for traffic offenses and misdemeanors, combined with library fees and fines collected throughout the year based on trend analysis.
	Other Miscellaneous Revenues	The revenue is based upon prior years' historical trends.
	Administrative Overhead	Based upon indirect cost allocation formulas.
	Chart Reference Page 79	
	<i>Interfund Transfers</i>	These transfers vary annually depending on debt service requirements and prioritization of City projects.
Stormwater Fund	Intergovernmental Revenue	This revenue is based on grants awarded by the Florida Department of Environmental Protection (FDEP) and/or the Southwest Florida Water Management District for stormwater capital infrastructure improvements.

FUND	REVENUE SOURCE	METHOD OF FORECAST PROJECTION
Stormwater Fund (cont'd)	Stormwater Utility Fees	Based on \$10.00 per ERU effective 10/1/17, \$10.30 per ERU effective 10/1/18, \$10.61 per ERU effective 10/1/19, and a per \$10.93 per ERU effective 10/1/20.
	<i>Interfund Transfers</i>	These transfers vary annually depending on debt service requirements and prioritization of City projects.
Public Safety Fund	Public Service Building Construction	Based on estimate of new building construction.
Street Improvement Fund	Local Option Gas Tax	State's forecast adjusted for historical trend analysis, the discretionary rate and population. Distributed by Pinellas County to municipalities per Interlocal Agreement.
Debt Service Funds	<i>Interfund Transfers</i>	Debt service requirements per bond covenants. Transfer of funds from non-ad valorem revenues.
2012 Water & Wastewater Refunding Revenue Bond	<i>Interfund Transfers</i> Water & Wastewater Revenue Fund	Balance required for FY 2020/2021 debt service payment. Utility system improvements and refunding.
2006 Capital Improvement Revenue Note	<i>Interfund Transfers</i> Water & Wastewater Revenue Fund	Balance required for FY 2020/2021 debt service payment. Stormwater, water and wastewater system and sanitation capital improvements.
2006 Capital Improvement Revenue Note		Balance required for FY 2020/2021 debt service payment for street capital improvements.
2008 Public Improvement Revenue Note	<i>Interfund Transfers</i>	Balance required for FY 2020/2021 debt service payments from the Capital Projects Fund. Capital improvement for the Library.
Capital Projects Fund	Local Government Infrastructure (Penny for Pinellas)	Funded by Discretionary Sales Tax to be used only for new or improved infrastructure throughout the City. Revenue is distributed to the County based on formula for discretionary rate percentage and population. Pinellas County distributes to municipalities per the distribution formula in an Interlocal Agreement. FY 2021 3.5% increase based on County forecasts.
Water & Wastewater Fund	Water Sales/Sewer Charges & Late Charges	Historical trend analysis and current rate structure adopted by the City Commission.
	Indirect Cost Allocation	Based upon indirect cost allocation formulas.
Sanitation Fund	Solid Waste Franchise Fee	Historical trend analysis
	Sanitation/Refuse Charges	Based on number of residential homes and historical trend analysis and rate increases. No rate increases scheduled.
	Sanitation Impact Fee	Based on estimate of new construction.

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

FUND	REVENUE SOURCE	METHOD OF FORECAST PROJECTION
Wastewater Development Fund	Sewer Development Fee	Based on estimate of new construction.
Water & Wastewater Renewal & Replacement	Miscellaneous Revenue	Departmental estimate for backflow prevention installations.
	<i>Interfund Transfers</i>	These transfers vary annually dependent upon City priorities and projects. Per bond covenant, requires minimum fund reserve of \$500,000. Transfers from Water & Wastewater Fund to fund renewal and replacement projects and maintain the minimum fund reserve.
Street Light Fund	Street Light Assessment	In FY 2020/2021, adopted rates remain at \$39.00 after decreasing from \$50.97 to \$39.00 in FY 2014/2015, annualized, per improved parcels that lie within the City limits and adjoin a street with one or more street lights along its length.
Parkland Fund	Parkland Impact Fee	Based on estimate of new construction.
Multimodal Impact Fee Fund	Multimodal Impact Fee	Based on estimate of new construction.
Library Impact Fee Fund	Library Impact Fee	Based on estimate of new construction.
Assessment Funds – Street Improvement/ Sewer Construction	Street Improvement Assessments/ Sewer Assessments Construction	Revenues are collected on a project-by-project basis. The revenues estimated are reimbursements for completed projects.

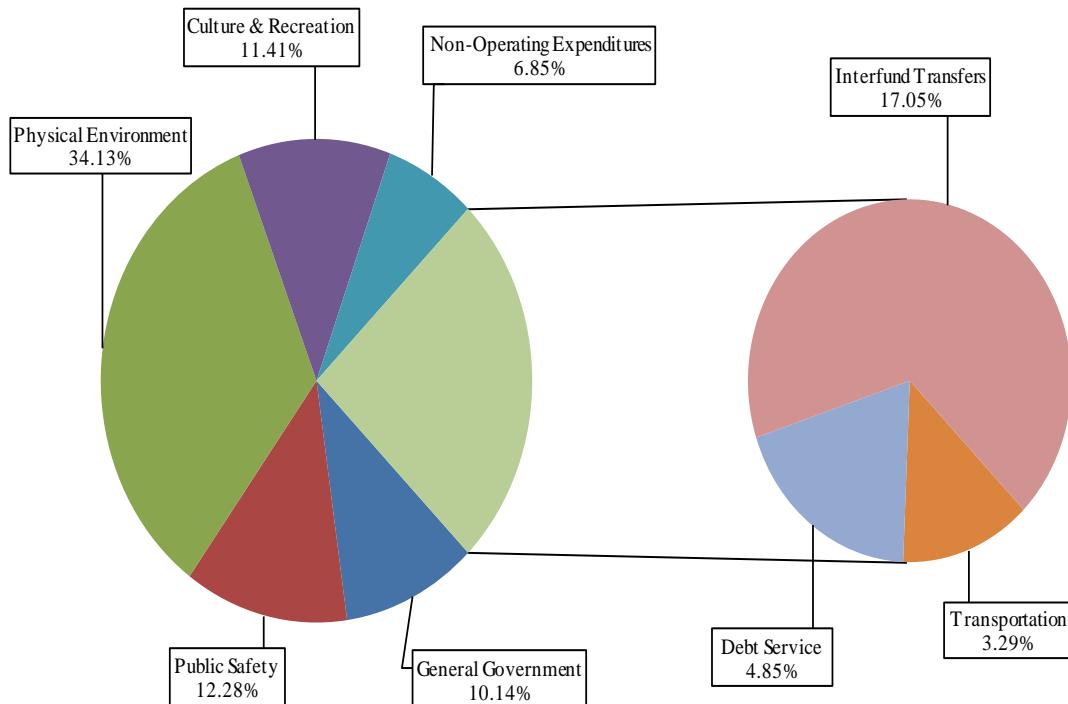
CITYWIDE ESTIMATED REVENUES



Percentages are based on Total Revenue and Transfers excluding Reserves

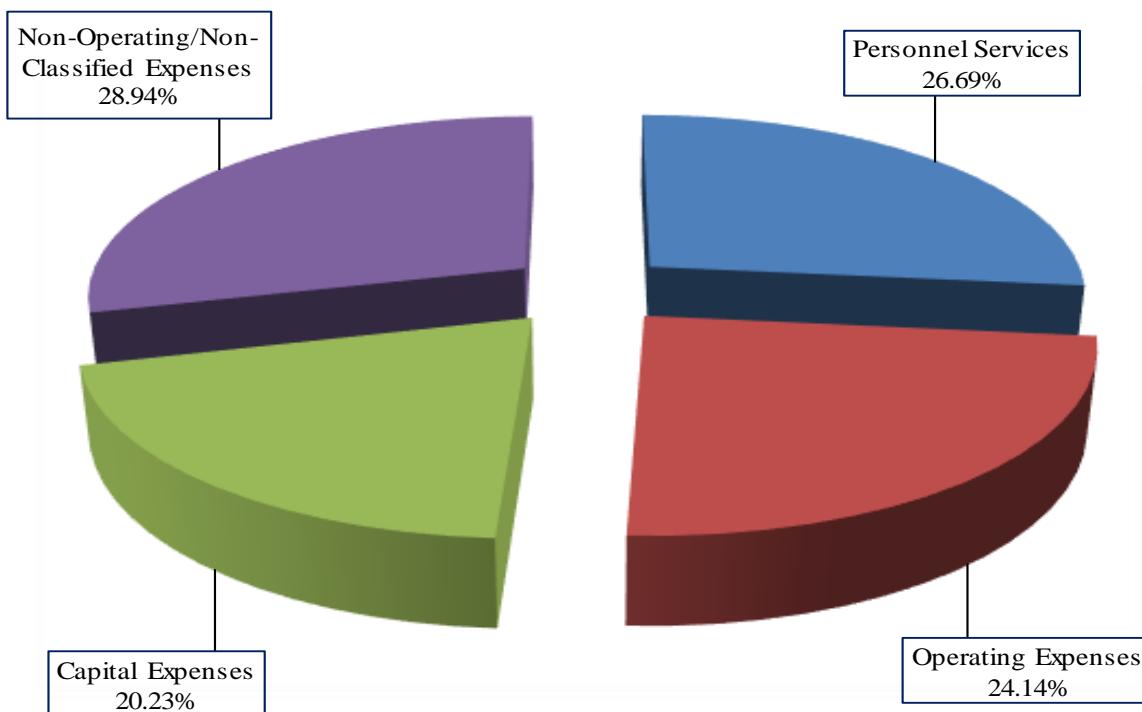
REVENUE CATEGORY	Adopted Budget 2020-21
Ad Valorem Taxes	\$ 6,625,540
Other Taxes	4,654,610
Franchise Fees	1,527,160
Permits, Fees & Special Assessments	2,363,470
Intergovernmental Revenue	3,063,100
Charges for Services	16,323,880
Fines & Forfeitures	30,750
Miscellaneous Revenue	648,520
Indirect Allocations	1,416,440
Subtotal Revenues	\$ 36,653,470
Interfund Transfers	8,935,490
Total Revenues and Transfers	45,588,960
Fund Balance Carryforward	28,059,240
Total Revenues, Transfers and Fund Balance Carryforward	\$ 73,648,200

CITYWIDE ESTIMATED EXPENDITURES



EXPENDITURE CATEGORY	Adopted Budget 2020-21
General Government	\$ 5,314,660
Public Safety	6,438,480
Physical Environment	17,891,890
Transportation	1,724,690
Culture & Recreation	5,982,250
Debt Service	2,543,650
Non-Operating Expenditures	<u>3,591,710</u>
Subtotal Expenditures	\$ 43,487,330
Interfund Transfers	<u>8,935,490</u>
Total Expenditures & Transfers	52,422,820
Fund Balance	21,225,380
Total Expenditures, Transfers, Fund Balance	\$ 73,648,200

CITYWIDE ESTIMATED EXPENDITURES BY OBJECT



	Estimated Year End FY 2020	% of Total	Adopted Budget FY 2021	% of Total
Personnel Services	\$ 13,027,570	28.97%	\$ 13,991,600	26.69%
Operating Expenses	\$ 12,127,990	26.96%	\$ 12,652,480	24.14%
Capital Expenses	\$ 10,916,720	24.27%	\$ 10,607,640	20.23%
Non-Operating/Non-Classified Expenses	\$ 8,904,640	19.80%	\$ 15,171,100	28.94%
Total Expenditures	\$ 44,976,920	100%	\$ 52,422,820	100%
Fund Balance	28,059,240		21,225,380	
Total Expenditures & Reserves	\$ 73,036,160		\$ 73,648,200	

CITYWIDE EXPENDITURES BY FUND

Fund Description	Personnel	Operating	Capital	Non-	Total	
	Services	Expenses	Expenses	Operating	Reserves	Expenditures & Reserves
01 - General Fund	\$ 10,330,760	\$ 5,150,550	\$ 93,300	\$ 655,090	\$ 8,423,310	\$ 24,653,010
12 - Public Safety	-	-	18,540	-	101,840	120,380
14 - Street Improvement	-	33,000	405,000	-	290,640	728,640
15 - Marina	5,500	9,230	125,000	35,910	29,620	205,260
17 - City Tree Bank	-	29,000	-	-	105,610	134,610
21 - 2012 Public Improvement Bond	-	-	-	316,000	78,370	394,370
23 - 2006 Capital Improvement Revenue Note	-	-	-	25,890	29,630	55,520
24 - 2008 Capital Improvement Revenue Note	-	-	-	546,000	82,180	628,180
27 - Series 2018 Debt	-	-	-	163,840	44,010	207,850
32 - Capital Projects	-	25,000	1,204,680	1,038,600	18,510	2,286,790
60 - Multimodal Impact	-	-	-	-	633,020	633,020
61 - Law Enforcement Trust	-	-	-	-	2,060	2,060
62 - Street Lighting	-	237,700	-	-	110,760	348,460
63 - Parkland Impact	-	25,000	95,000	5,000	123,110	248,110
65 - Library Impact Fee Trust Fund	-	-	-	-	103,480	103,480
67 - Community Development Agency	48,810	169,700	388,950	289,000	491,430	1,387,890
74 - Street Assessment	-	-	-	-	36,600	36,600
Total Governmental Funds	10,385,070	5,679,180	2,330,470	3,075,330	10,704,180	32,174,230
11 - Stormwater	380,480	262,460	514,300	534,090	1,724,670	3,416,000
20 - 2012 Public Improvement Bond	-	-	-	165,800	29,280	195,080
22 - 2006 Capital Improvement Revenue Note	-	-	-	590,820	74,340	665,160
28 - Series 2018 Debt	-	-	-	735,300	127,060	862,360
41 - Water & Wastewater	1,892,920	5,302,340	182,870	9,388,270	4,206,900	20,973,300
43 - Reclaimed Water	-	-	-	-	755,390	755,390
44 - Sanitation	1,333,130	1,273,000	619,000	681,490	458,170	4,364,790
47 - Wastewater Development	-	25,000	-	-	992,590	1,017,590
48 - Water & Wastewater Renewal & Replacement	-	110,500	6,961,000	-	2,125,000	9,196,500
77 - Wastewater Assessment	-	-	-	-	27,800	27,800
Total Enterprise Funds	3,606,530	6,973,300	8,277,170	12,095,770	10,521,200	41,473,970
TOTAL ALL FUNDS	\$ 13,991,600	\$ 12,652,480	\$ 10,607,640	\$ 15,171,100	\$ 21,225,380	\$ 73,648,200

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

CITYWIDE ESTIMATED REVENUES BY SOURCE

Revenue Category	Estimated Year End 2019-20	Adopted Budget 2020-21	FY 2020-21 Over (Under) FY 2019-20 Estimated	% Change FY 2020-21 Over (Under) FY 2019-20 Estimate
Ad Valorem Taxes	\$ 6,030,630	\$ 6,625,540	\$ 594,910	9.86%
Other Taxes	4,577,220	4,654,610	77,390	1.69%
Franchise Fees	1,556,690	1,527,160	(29,530)	-1.90%
Permits, Fees, Special Assessments	2,328,170	2,363,470	35,300	1.52%
Intergovernmental Revenue	3,359,280	3,063,100	(296,180)	-8.82%
Charges for Services	15,137,590	16,323,880	1,186,290	7.84%
Fines & Forfeitures	30,600	30,750	150	0.49%
Miscellaneous Revenue	718,050	648,520	(69,530)	-9.68%
Indirect Allocation	1,460,700	1,416,440	(44,260)	-3.03%
Revenues Sub-Total	35,198,930	36,653,470	1,454,540	4.13%
Interfund Transfers	2,823,820	8,935,490	6,111,670	216.43%
Debt Proceeds	6,569,780	-	(6,569,780)	0.00%
Total Revenues & Transfers	44,592,530	45,588,960	996,430	2.23%
Fund Balance Carryforward	28,443,630	28,059,240	(384,390)	-1.35%
Total Revenues, Transfers & Fund Balance	\$ 73,036,160	\$ 73,648,200	\$ 612,040	0.84%

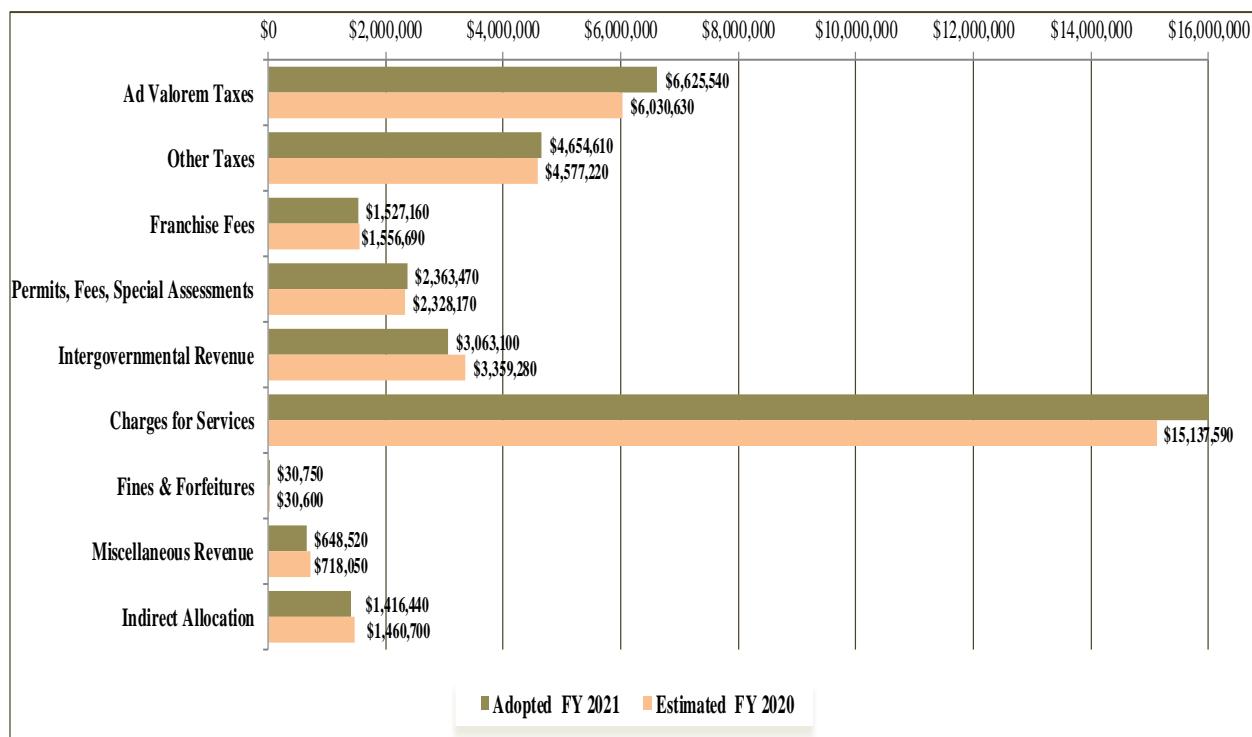
CITYWIDE ESTIMATED EXPENDITURES BY TYPE

Expenditure Category	Estimated Year End 2019-20	Adopted Budget 2020-21	FY 2020-21 Over (Under) FY 2019-20 Estimated	% Change FY 2020-21 Over (Under) FY 2019-20 Estimate
General Government	\$ 5,322,810	\$ 5,314,660	\$ (8,150)	-0.15%
Public Safety	6,016,560	6,438,480	421,920	7.01%
Physical Environment	16,115,210	17,891,890	1,776,680	11.02%
Transportation	2,257,950	1,724,690	(533,260)	-23.62%
Culture and Recreation	6,455,000	5,982,250	(472,750)	-7.32%
Debt Service	2,549,600	2,543,650	(5,950)	-0.23%
Non-Operating Expenditures	3,435,970	3,591,710	155,740	4.53%
Expenditures Sub-Total	42,153,100	43,487,330	1,334,230	3.17%
Interfund Transfers	2,823,820	8,935,490	6,111,670	216.43%
Total Expenditures & Transfers	44,976,920	52,422,820	7,445,900	16.55%
Fund Balance	28,059,240	21,225,380	(6,833,860)	-24.36%
Total Expenditures, Transfers & Fund Balance	\$ 73,036,160	\$ 73,648,200	\$ 612,040	0.84%

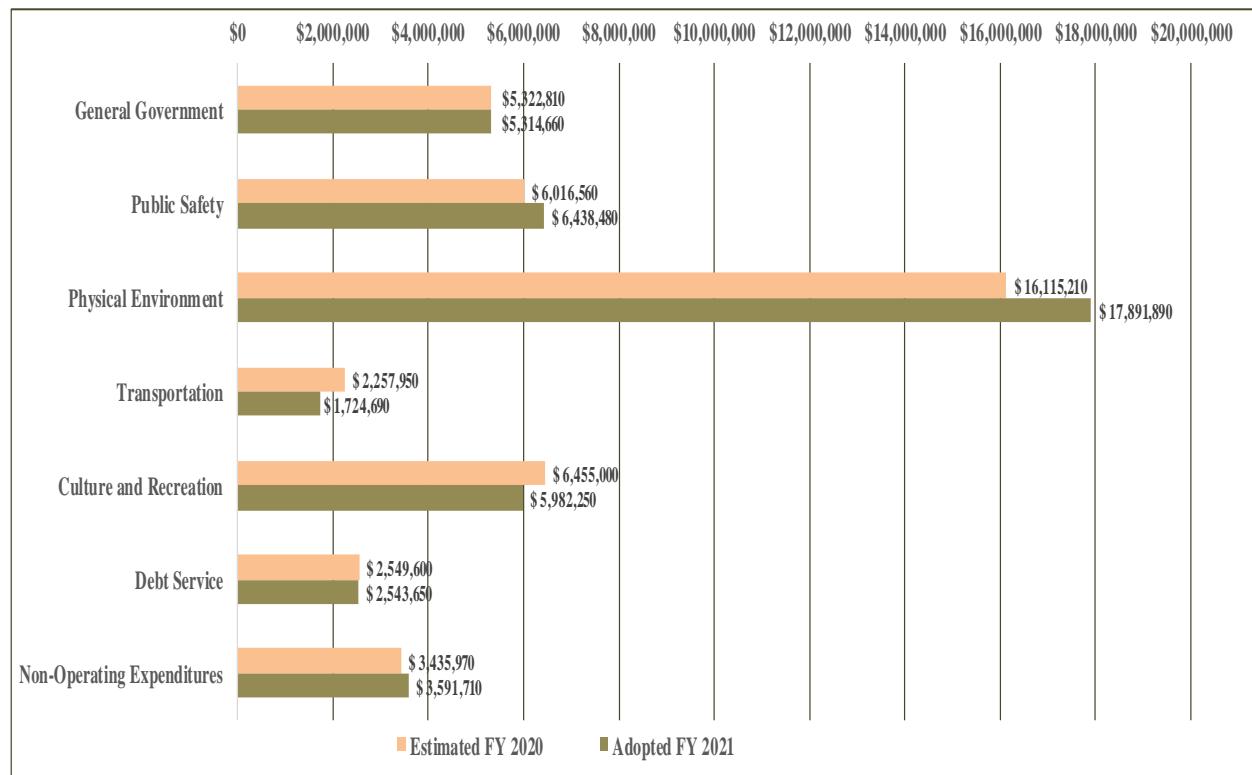
CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

CITYWIDE FISCAL YEAR COMPARISON

REVENUES BY SOURCE

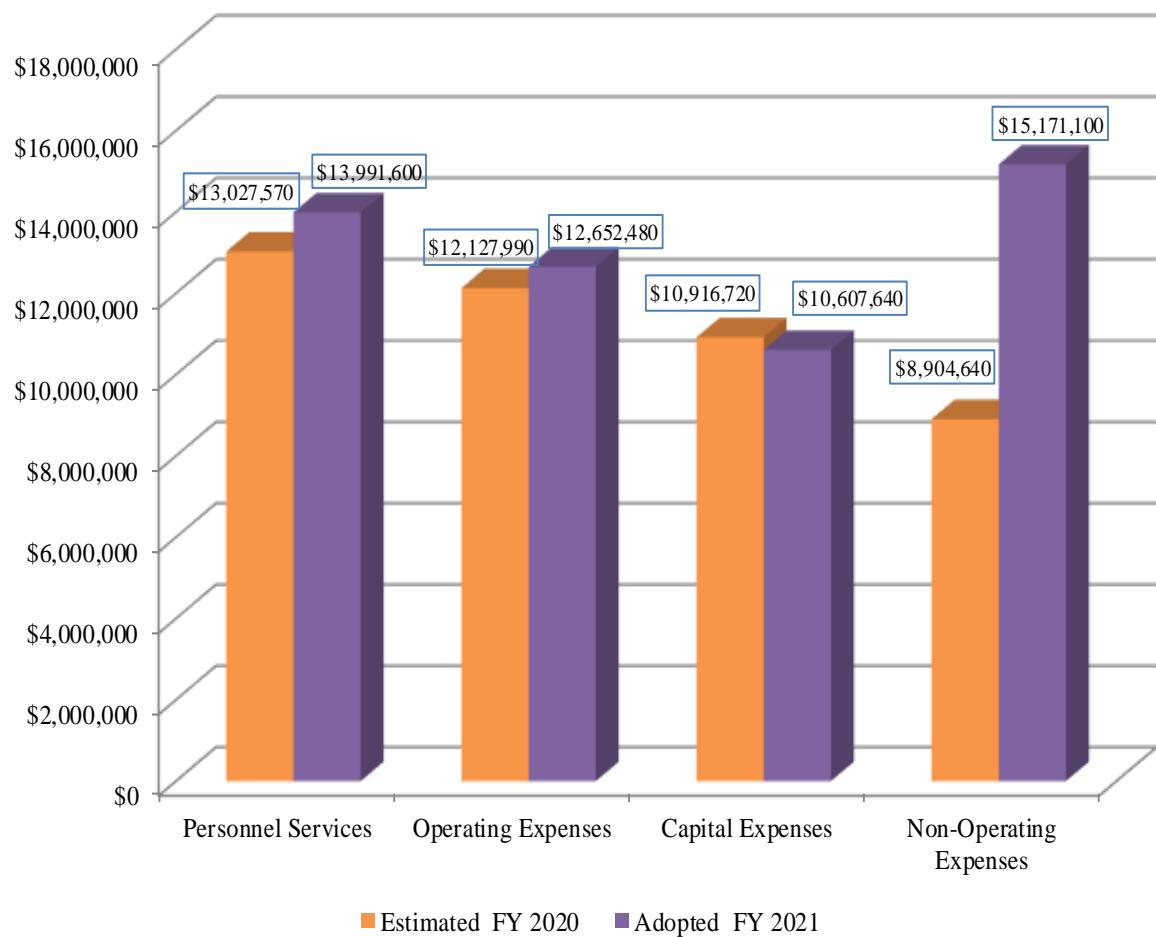


EXPENDITURES BY TYPE



CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

CITYWIDE EXPENDITURES BY OBJECT



	Estimated Year End FY 2020	Adopted Budget FY 2021	FY 2021 Over (Under) FY 2020	% Change Over FY 2020
Personnel Services	\$ 13,027,570	\$ 13,991,600	\$ 964,030	7.40%
Operating Expenses	12,127,990	12,652,480	524,490	4.32%
Capital Expenses	10,916,720	10,607,640	(309,080)	-2.83%
Non-Operating Expenses	8,904,640	15,171,100	6,266,460	70.37%
Subtotal Expenditures	44,976,920	52,422,820	7,445,900	16.55%
Fund Balance	28,059,240	21,225,380	(6,833,860)	-24.36%
Total Expenditures & Reserves	\$ 73,036,160	\$ 73,648,200	\$ 612,040	0.84%

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

FY 2020-2021 CITYWIDE CAPITAL IMPROVEMENT SUMMARY

Project #	Account #	Project Name	FY 2020/2021
Fund 001 - General Fund			
Various1	001-1055-571-6601	Library Books	55,300
Various2	001-1055-571-6603	Library Online/E-Content	22,000
Various3	001-1055-571-6605	Library Audio/Visual	16,000
		General Fund Total	93,300
Fund 11 - Stormwater			
DR0006	011-2037-538-6300	Stormwater Improvements	130,000
DR0050	011-2037-538-6300	Pipe Relining	110,000
ST0046	011-2037-538-6300	2nd Street South at 6th Ave. Intersection Improvements	91,000
ST0047	011-2037-538-6300	Coventry East Cul-de-sac Pavement Improvements	65,000
SMV008	011-2037-538-6401	Replace 2000 GMC Kodiak Dump Truck (Vehicle 344)	103,300
SME012	011-2037-538-6440	New Utility Trailer	15,000
		Stormwater Fund Total	514,300
			514,300
Fund 12 - Public Safety			
PSGR01	012-2022-522-6440	Firefighter PPE Replacement	18,540
		Public Safety Fund Total	18,540
			18,540
Fund 14 - Street Improvement			
ST0001	014-2031-541-6300	Sidewalk repair and replacement	45,000
ST0019	014-2031-541-6300	Curb Replacement	35,000
ST0028	014-2031-541-6300	Citywide Brick Street Restoration	100,000
ST0031	014-2031-541-6300	Bridge Improvements	110,000
ST0034	014-2031-541-6300	Underdrain Repair/Replace Program	50,000
ST0038	014-2031-541-6300	Sign and Striping Improvements	15,000
ST0039	014-2031-541-6300	Miscellaneous Street Repair and Hazardous Tree Removal	50,000
		Street Improvement Fund Total	405,000
			405,000
Fund 15 - Marina Boat Basin			
MAR010	015-2057-575-6300	Channel Dredging - Construction	125,000
		Marina Boat Basin Fund Total	125,000
			125,000
Fire Control & EMS			
PSV010	032-3022-522-6401	Replace 2006 Chevrolet Pickup (Vehicle 802)	75,000
PSEQ11	032-3022-522-6440	Sierra Wireless Modems for Emergency Response MDC	10,000
PSEQ12	032-3022-522-6440	Hurst Cutter, Spreader, Ram & Accessories	32,030
		Capital Improvement - Fire Control & EMS Total	117,030
			117,030
Streets			
ST0050	032-3031-541-6300	Safety Harbor Public Library - Parking Lot Improvements	46,000
STV004	032-3031-541-6401	Replace Flat Bed Dump Truck (Vehicle 350)	51,300
STV007	032-3031-541-6401	Replace 1-Ton Dump Truck (Vehicle 415)	44,000
STE010	032-3031-541-6440	Brush Chipper (Trailer 686)	69,000
		Capital Improvement - Streets Total	210,300
			210,300
Fleet			
FLE012	032-3033-519-6440	Post Lifts	15,600
		Capital Improvement - Fleet Total	15,600
			15,600
Building Maintenance			
BL0011	032-3034-519-6300	City-wide Roof Replacements	115,000
BL0012	032-3034-519-6300	City-wide Electrical Installment	25,000
BL0013	032-3034-519-6300	Automatic Gates	30,000
BL0007	032-3034-519-6401	Replace Bucket Truck (#169)	96,200
BL0017	032-3034-519-6401	Portable Light Tower	6,200
		Capital Improvement - Engineering Total	272,400
			272,400
Library			
LBDESK	032-3055-571-6300	Circulation Desk Replacement	25,000
		Capital Improvement - Library Total	25,000
			25,000

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

FY 2020-2021 CITYWIDE CAPITAL IMPROVEMENT SUMMARY

Project #	Account #	Project Name	FY
			2020/2021
Recreation			
PR0038	032-3056-572-6300	Rigsby Center Improvements	90,000
PR0067	032-3056-572-6300	Clearwater Joint Use Agreement	50,000
PKV011	032-3056-572-6401	Replace 2005 Savanna 2500 Cargo Van (#447)	38,000
PKV012	032-3056-572-6401	Replace 2011 Ford F-550 33 Passenger Bus (#451)	41,000
Capital Improvement - Recreation Total			219,000
Parks			
PKI027	032-3058-572-6300	SHCP Ball Field Improvements	15,000
PKI034	032-3058-572-6300	Parks Parking Lot Re-paving	60,000
PKI037	032-3058-572-6300	Park Furnishings Renewal & Replacement	15,000
PKI039	032-3058-572-6300	Parks Restroom Flooring Improvements	32,000
PKI040	032-3058-572-6300	City Park Sidewalk Replacements	50,000
PR0057	032-3058-572-6300	Replace Fishing Pier Shelter	50,000
PRI002	032-3058-572-6300	Parks/Bldg Maint Office Improvements	19,000
PKE006	032-3058-572-6440	Parks Equipment Replacement & Renewal	28,000
PR0040	032-3058-572-6440	Portable Generator Replacement	59,350
PKE012	032-3058-572-6440	Hot Water Pressure Washer Trailer	17,000
Capital Improvement - Parks Total			345,350
Capital Improvement Fund Total			
1,204,680			
Fund 41 - Water & Wastewater			
WSIE06	041-4016-513-6440	Checkpoint Firewall Replacement	24,370
WTW008	041-4035-533-6401	Replace Vehicle #267 (Truck)	45,000
SWV005	041-4035-533-6401	Replace Vehicle #254 (Asst Directors Vehicle)	36,500
WTE008	041-4035-533-6440	Replace Forklift #993	77,000
182,870			182,870
Fund 44 - Sanitation			
SNV028	044-4532-534-6401	Replace side load truck #309	325,000
SNV029	044-4532-534-6401	Replace rear load truck #303	259,000
SNE002	044-4532-534-6440	Trash/Recycling Containers	35,000
619,000			619,000
Fund 48 - Water & Wastewater Renewal & Replacement Fund			
Water			
UT0094	048-4035-533-6300	Pinellas Avenue, Melrose Dr., and Avon Dr. water main and fire protection installation-Construction	1,561,000
UT0095	048-4035-533-6300	Philippe Pointe pedestrian bridge main relocations-Philippe Pointe pedestrian bridge main relocations	700,000
UT0097	048-4035-533-6300	North Bay Hills water main replacement Phase III-Survey and Design	380,000
UT0101	048-4035-533-6440	Replace existing radio frequency meters	110,000
2,751,000			
Wastewater			
UT0005	048-4036-535-6300	Northeast Regional Wastewater Treatment Plant Improvements	2,500,000
UT0098	048-4036-535-6300	Baytown West Lift Station Repair	60,000
UTS008	048-4036-535-6300	Reline clay sewer main in Baywoods II	500,000
UTS009	048-4036-535-6300	Replace 9th Ave. N. FM from Marshall St. to Master Pump Station, including gravity repairs at station-Design	1,150,000
4,210,000			
Water & Wastewater Renewal & Replacement Fund Total			
6,961,000			
Fund 63 - Parkland Fund			
FOLLY	063-6058-572-6300	Folly Farms Development- Farmhouse ADA Imporvements	95,000
95,000			95,000
Fund 67 - Community Redevelopment Fund			
ST0028	067-6517-515-6300	Main Street Bricks	100,000
ST0052	067-6517-515-6300	North Bayshore Sidewalk Improvements	80,000
CRAART	067-6517-515-6300	Public Art Committee	100,000
LB2020	067-6517-515-6300	Library Design	108,950
388,950			
Community Redevelopment Fund Total			
Total Capital Improvements			
<u>10,607,640</u>			

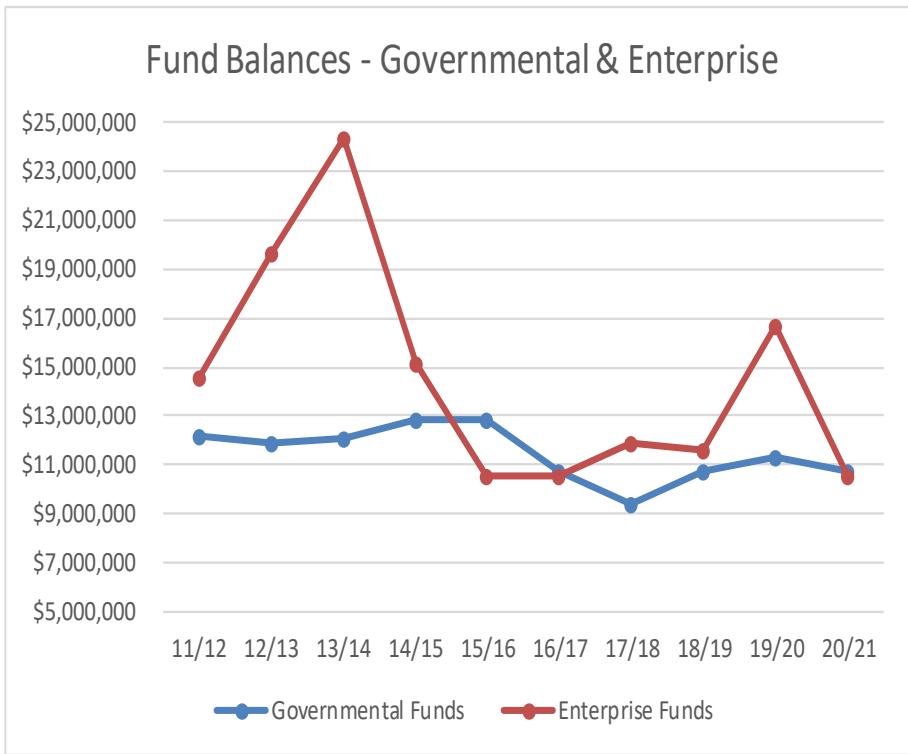
SCHEDULE OF INTERFUND TRANSFERS

	Governmental Funds	Enterprise Funds	Total Interfund Transfers
<i>Governmental</i>			
Transfer from General Fund to:			
Street Improvement Fund	\$ 200,000	\$ -	\$ 200,000
Street Light Fund	7,650	-	7,650
Transfer from Capital Projects Fund to:			
Street Improvement Fund	100,000	-	100,000
Debt Service - 2006 Revenue Note	27,990	-	27,990
Debt Service - 2008 Revenue Note	545,600	-	545,600
Debt Service - 2012 Revenue Bond	319,000	-	319,000
Debt Service - 2018 Debt Issuance	46,010	-	46,010
Transfer from Community Redevelopment Fund to:			
Debt Service - 2018 Debt Issuance	132,000	-	132,000
General Fund	157,000	-	157,000
Total Governmental Funds	<u>1,535,250</u>	-	<u>1,535,250</u>
<i>Enterprise</i>			
Transfer from Stormwater Fund to:			
Debt Service - 2006 Revenue Note	-	32,960	32,960
Transfer from Water and Wastewater Fund to:			
Debt Service - 2006 Revenue Note	-	134,850	134,850
Debt Service - 2018 Debt Issuance	-	735,000	735,000
Water & Wastewater Renewal & Replacement	-	6,497,430	6,497,430
Total Enterprise Funds	<u>-</u>	<u>7,400,240</u>	<u>7,400,240</u>
TOTAL INTERFUND TRANSFERS	<u>\$ 1,535,250</u>	<u>\$ 7,400,240</u>	<u>\$ 8,935,490</u>

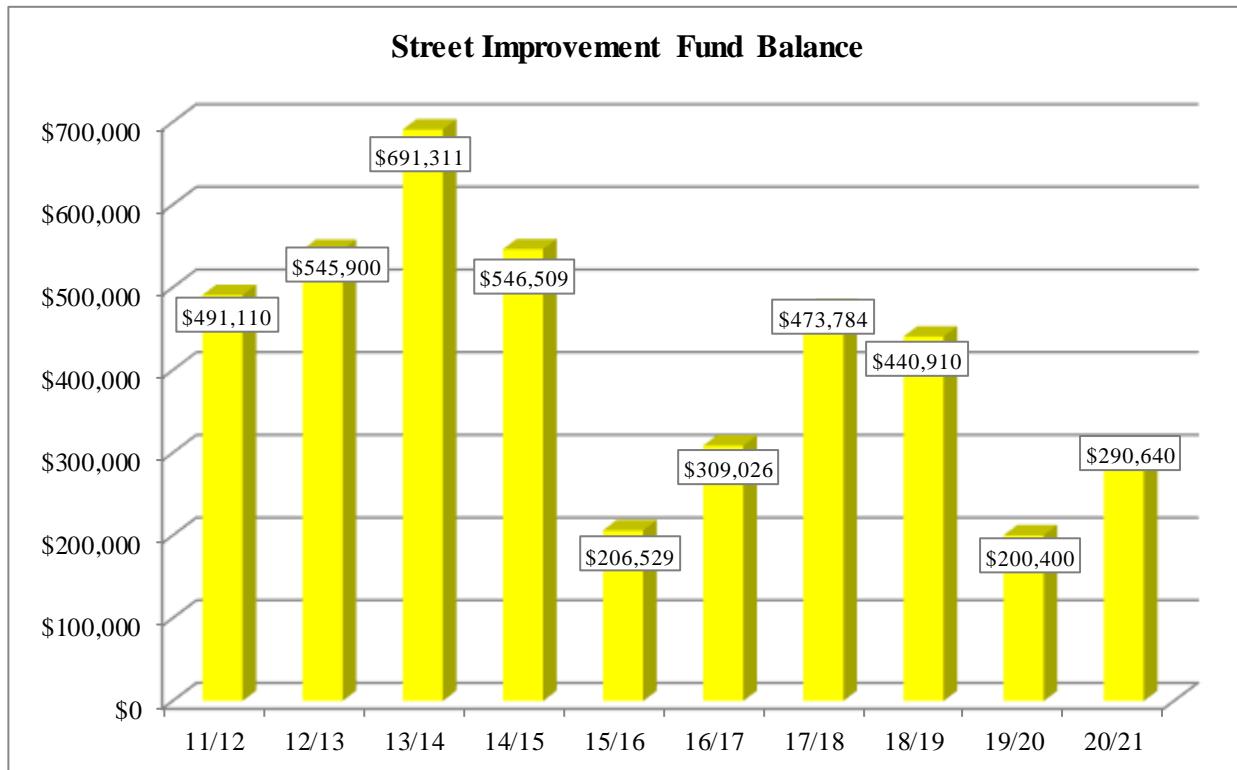
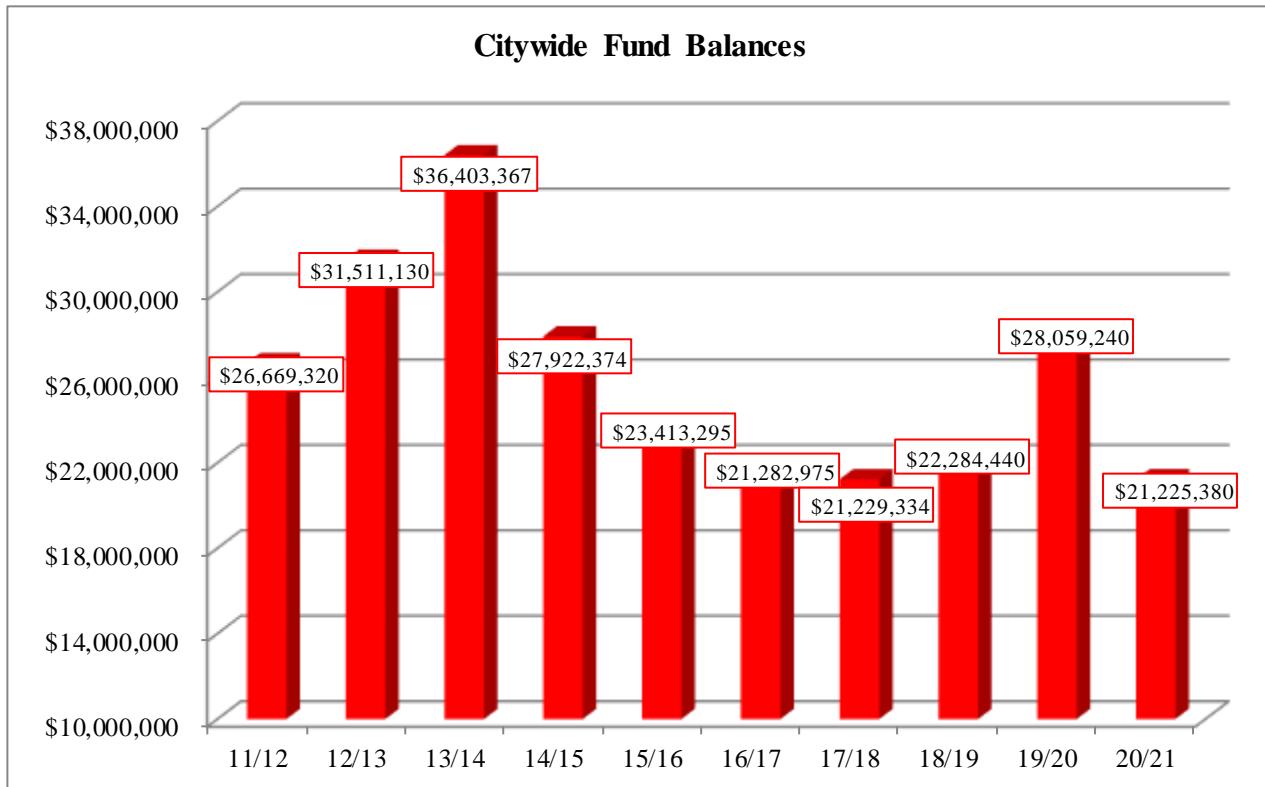
CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

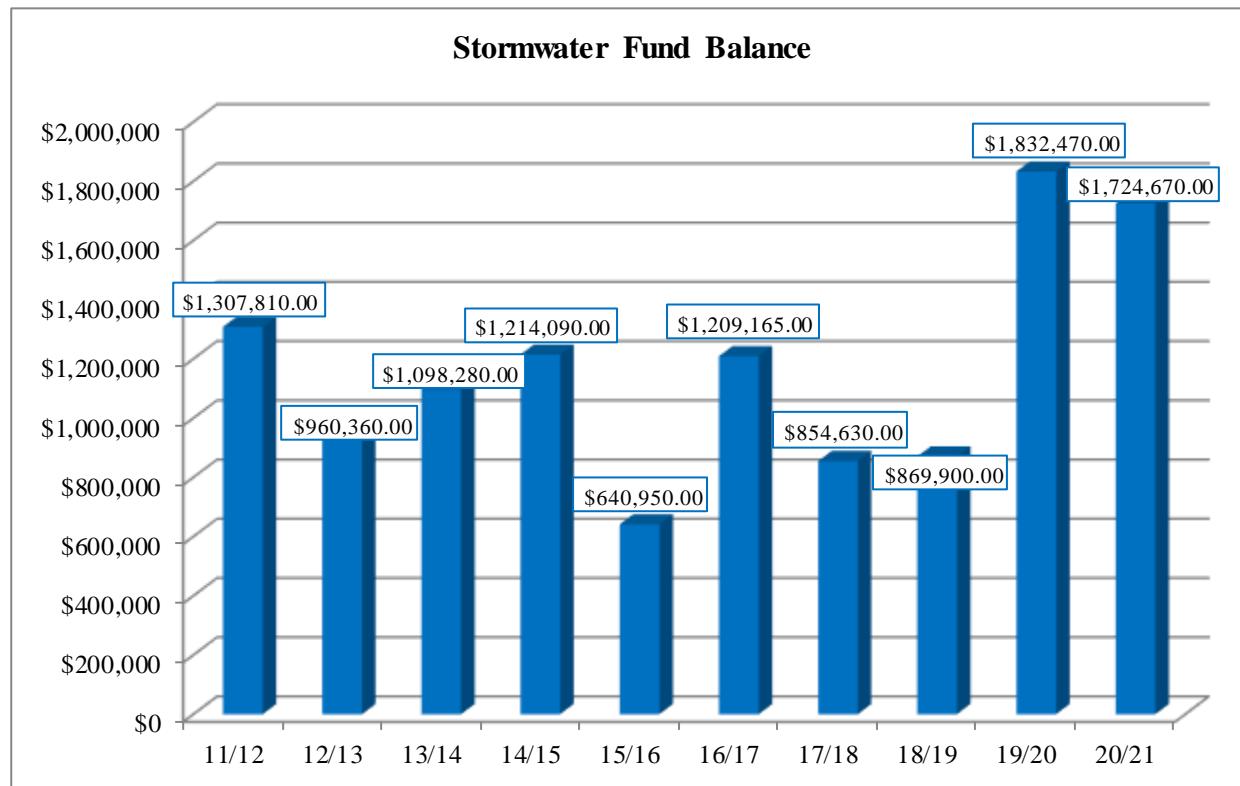
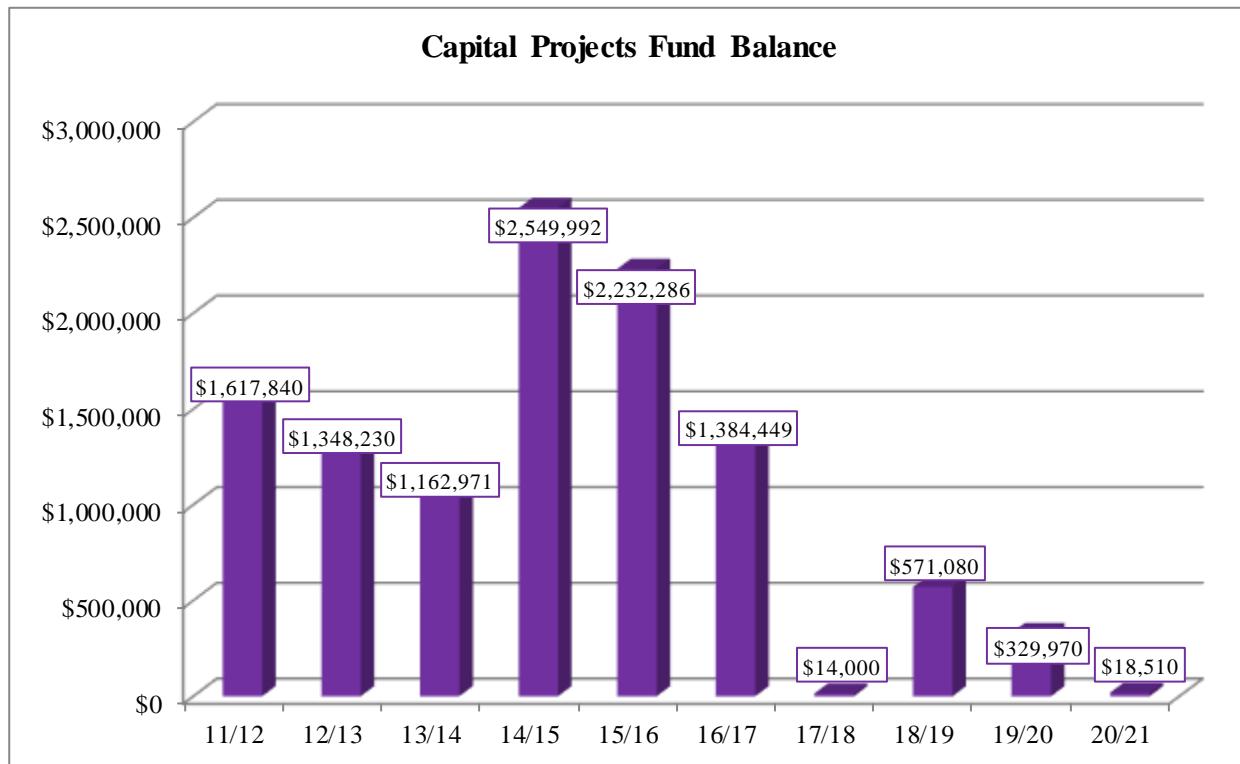
CITYWIDE 10 YEAR FUND BALANCES

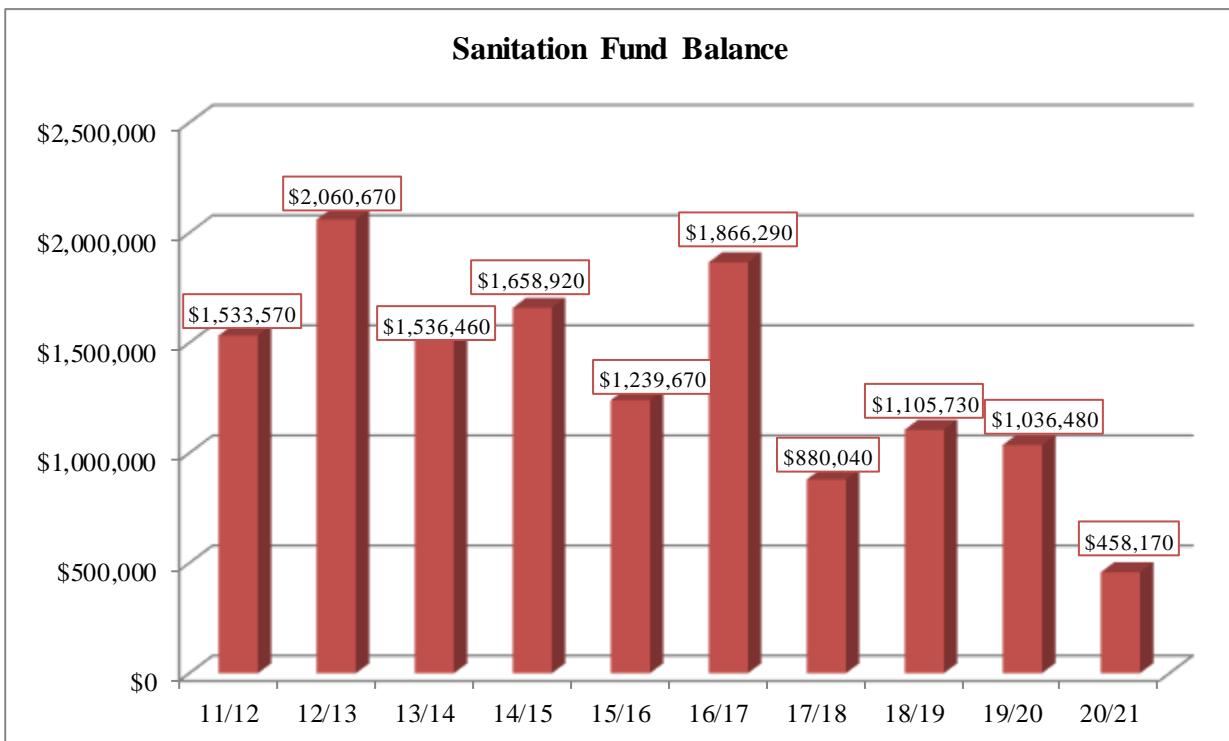
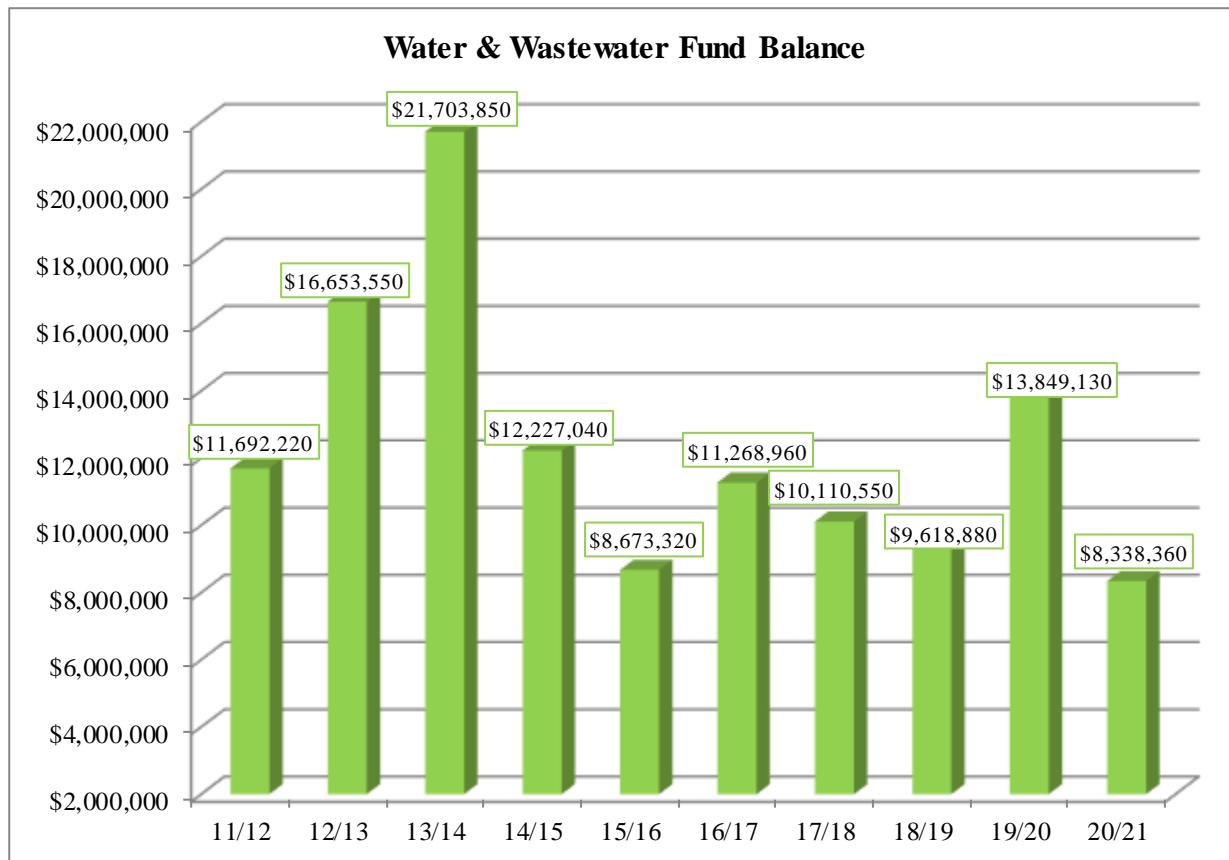
	11/12	12/13	13/14	14/15	15/16	16/17	17/18	18/19	Estimated 19/20	Adopted 20/21
Governmental Funds										
001-1099-588.99-xx	General Fund	\$ 8,436,470	\$ 8,321,060	\$ 8,240,910	\$ 7,528,970	\$ 8,375,665	\$ 7,695,356	\$ 7,756,650	\$ 8,032,760	\$ 8,890,750
012-2099-588.99-01	Public Safety	79,320	8,620	10,215	14,276	25,475	45,559	124,680	110,360	108,920
014-2099-588.99-01	Street Improvement	491,110	545,900	691,311	546,509	206,529	309,026	473,784	440,910	200,400
015-2099-588.99-01	Marina Boat Basin	268,930	269,830	286,123	279,563	136,823	144,520	87,620	96,390	143,590
017-2099-588.99-03	City Tree Bank	-	-	-	2,340	7,999	10,227	18,220	85,080	105,610
	Debt Service	76,080	141,540	139,801	138,327	155,952	(351,469)	206,840	198,250	215,320
032-3099-588.99-02	Capital Projects	1,617,840	1,348,230	1,162,971	2,549,992	2,232,286	1,384,449	14,000	571,080	329,970
060-6099-588.99-01	Multimodal Impact Fee	-	-	-	-	21,797	58,175	51,640	707,050	577,050
	Law Enforcement Trust	-	-	-	-	-	2,065	326,150	2,060	2,060
062-6099-588.99-03	Street Light Assessment	-	31,290	87,137	71,141	66,475	66,146	-	92,340	94,010
063-6099-588.99-03	Parkland	682,740	684,320	693,235	602,177	432,872	859,382	67,620	84,020	227,060
064-6099-588.99-02	Transportation Impact Fee	48,520	191,700	339,634	497,428	520,559	522,747	450	-	-
065-6099-588.99-01	Library Impact Fee	4,980	11,490	17,619	22,598	34,042	55,277	-	77,270	92,450
067-6599-588.99-02	Community Redevelopment Agenc	398,870	264,400	360,784	533,866	604,014	447,376	76,310	155,750	314,760
	Drainage Impact Fee	-	-	-	-	-	-	-	-	-
069-6099-588.99-02	Parking Impact Fee	-	-	-	-	3,630	3,630	144,610	-	-
074-2099-588.99-01	Street Assessment	30,860	18,170	35,037	35,137	35,237	35,338	35,540	36,610	36,600
Total Governmental Funds	\$ 12,135,720	\$ 11,836,550	\$ 12,064,777	\$ 12,822,324	\$ 12,859,355	\$ 10,729,035	\$ 9,384,114	\$ 10,689,930	\$ 11,341,160	\$ 10,704,180
Enterprise Funds										
011-2099-588.99-01	Stormwater	1,307,810	960,360	1,098,280	1,214,090	640,950	1,209,165	854,630	869,900	1,832,470
041-4099-588.99-01	Water and Wastewater	11,692,220	16,653,550	21,703,850	12,227,040	8,673,320	11,268,960	10,110,550	9,618,880	13,849,130
044-4599-588.99-01	Sanitation	1,533,570	2,060,670	1,536,460	1,658,920	1,239,670	1,866,290	880,040	1,105,730	1,036,480
Total Enterprise Funds	\$ 14,533,600	\$ 19,674,580	\$ 24,338,590	\$ 15,100,050	\$ 10,553,940	\$ 10,553,940	\$ 11,845,220	\$ 11,594,510	\$ 16,718,080	\$ 10,521,200
Total All Funds	\$ 26,669,320	\$ 31,511,130	\$ 36,403,367	\$ 27,922,374	\$ 23,413,295	\$ 21,282,975	\$ 21,229,334	\$ 22,284,440	\$ 28,059,240	\$ 21,225,380

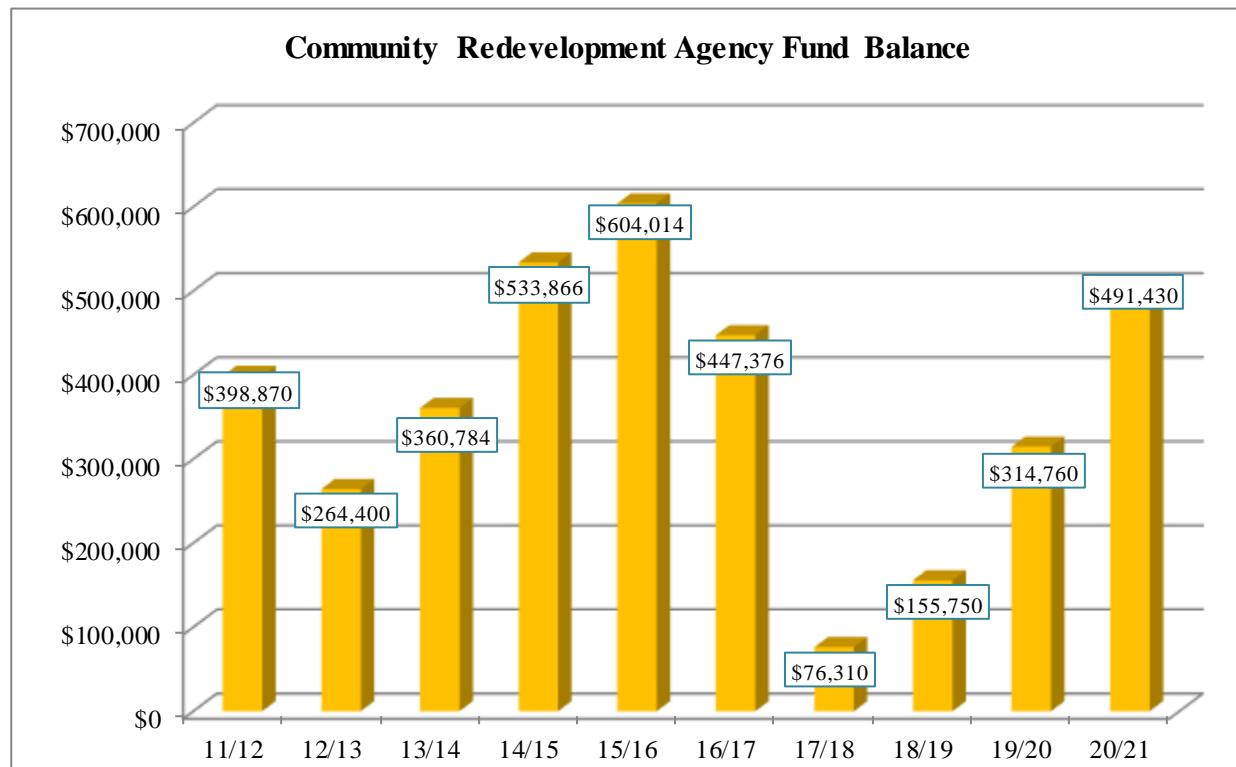
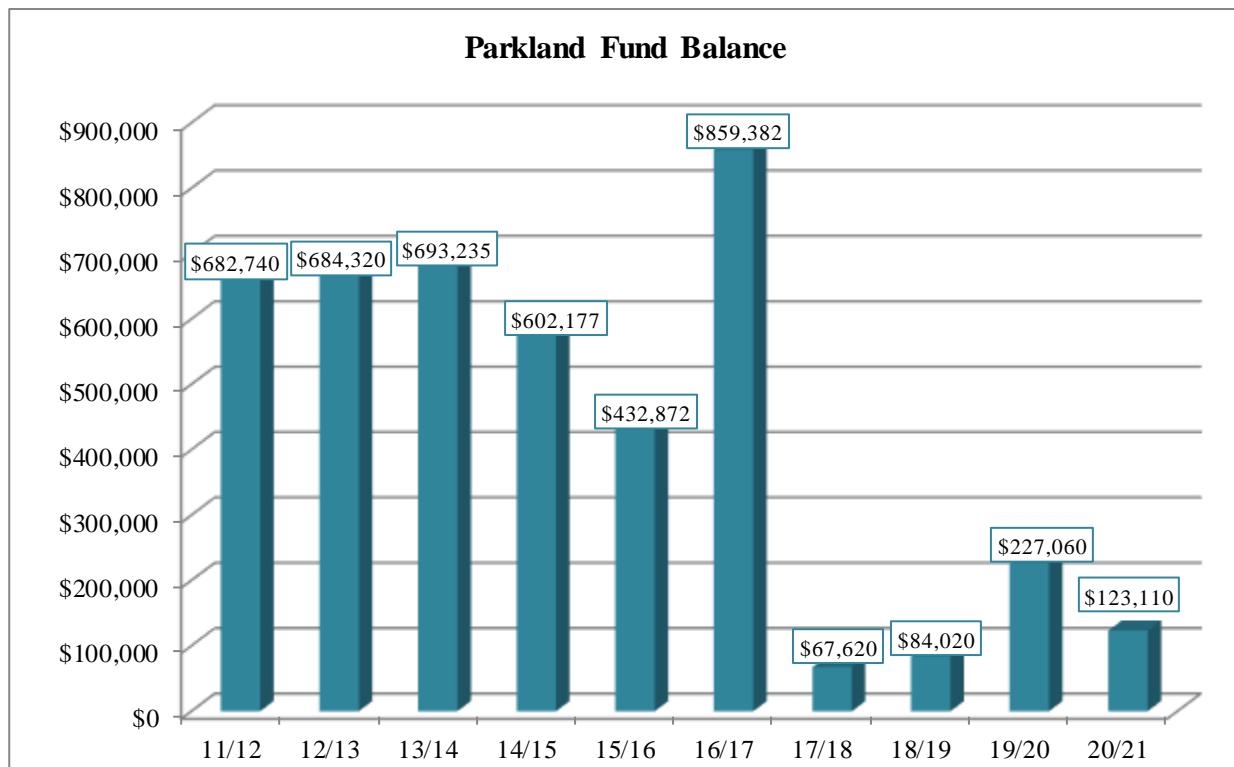


The City, for the most part, follows a pay-as-you-go philosophy towards funding capital projects. As the above table and the following graphs indicate, most of the fund balance, as well as the use of fund balance, occurs within the Enterprise and Special Revenue Funds where the large majority of the City's capital projects are budgeted.









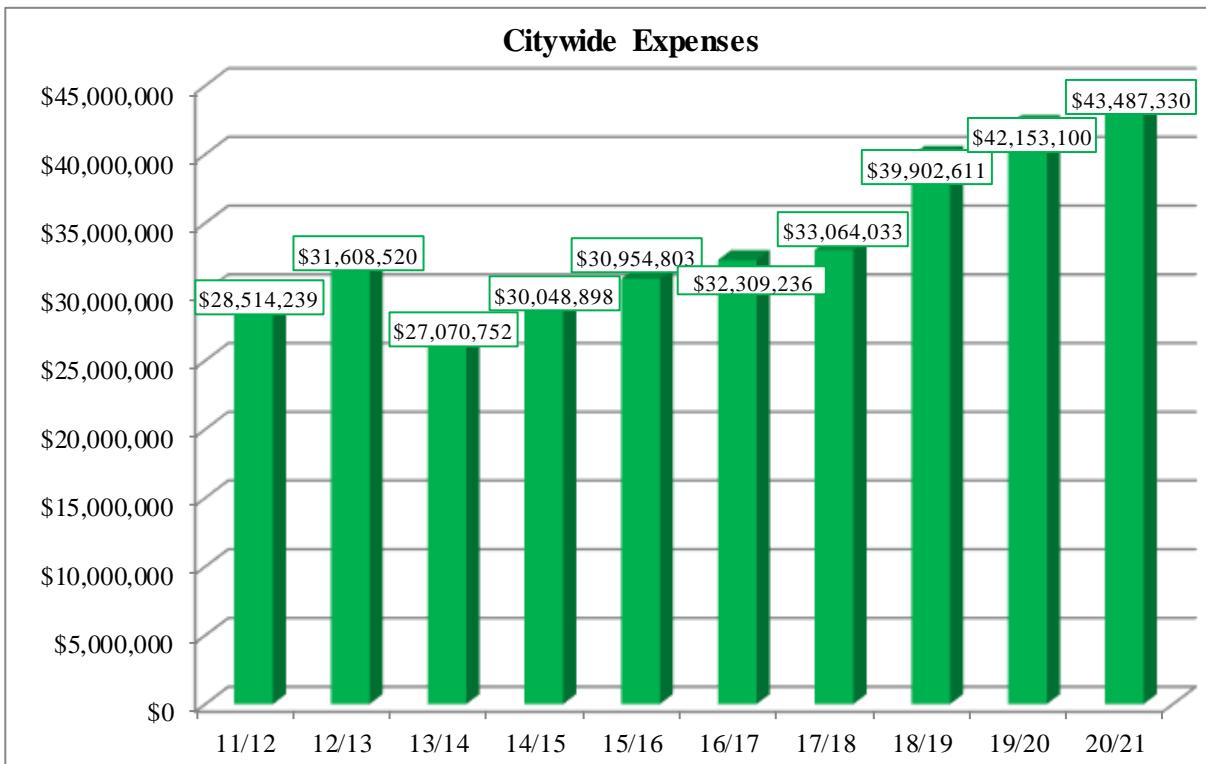
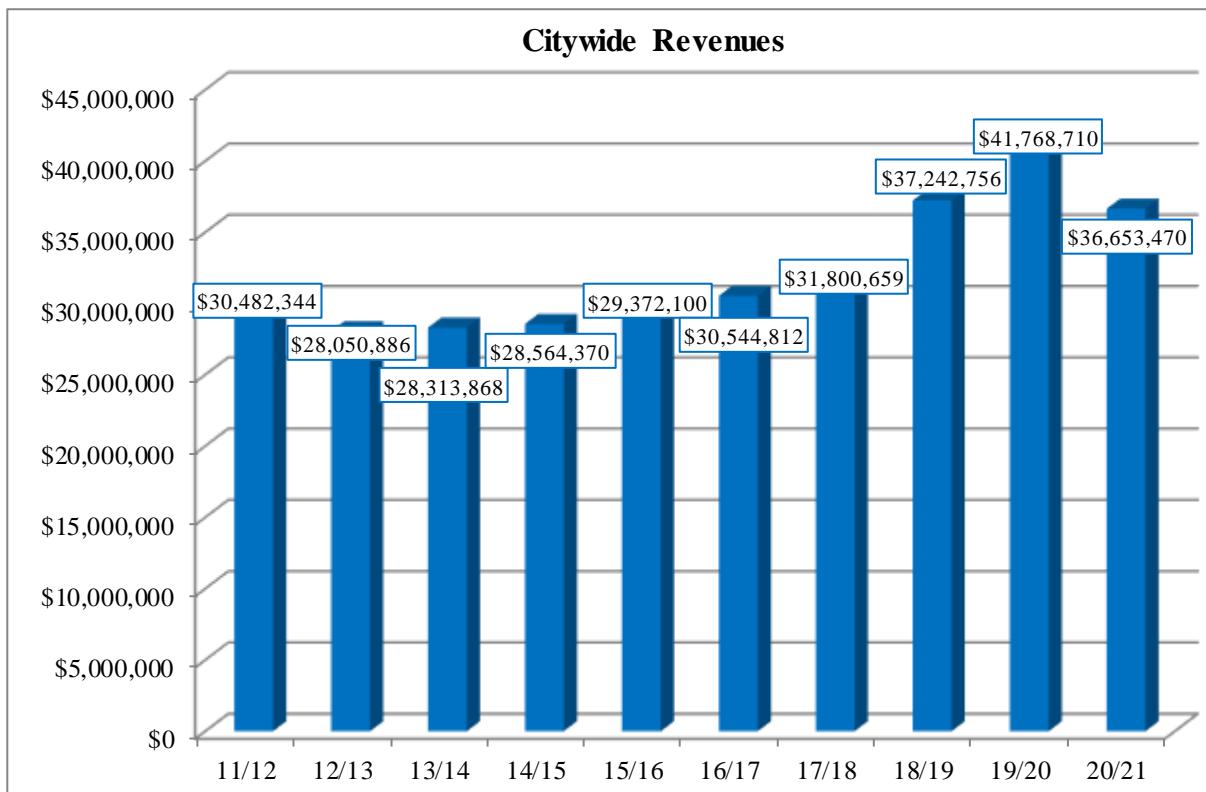
CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

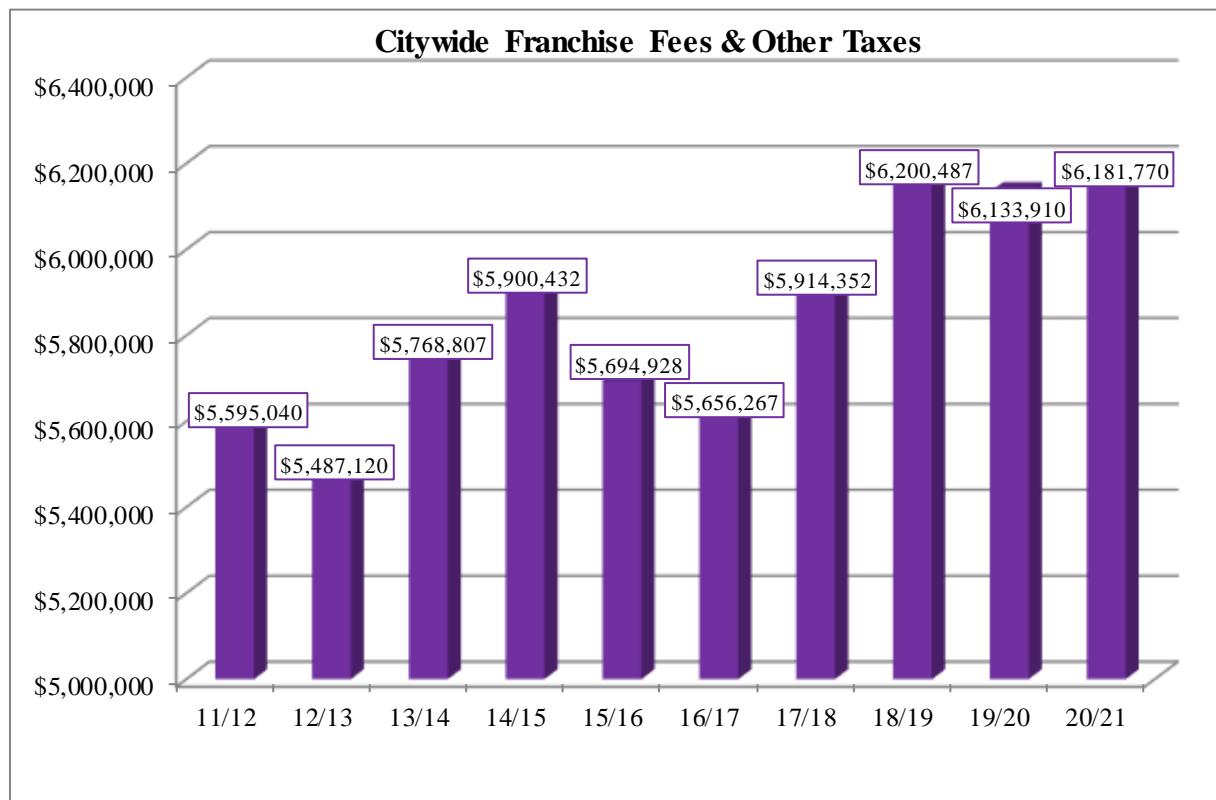
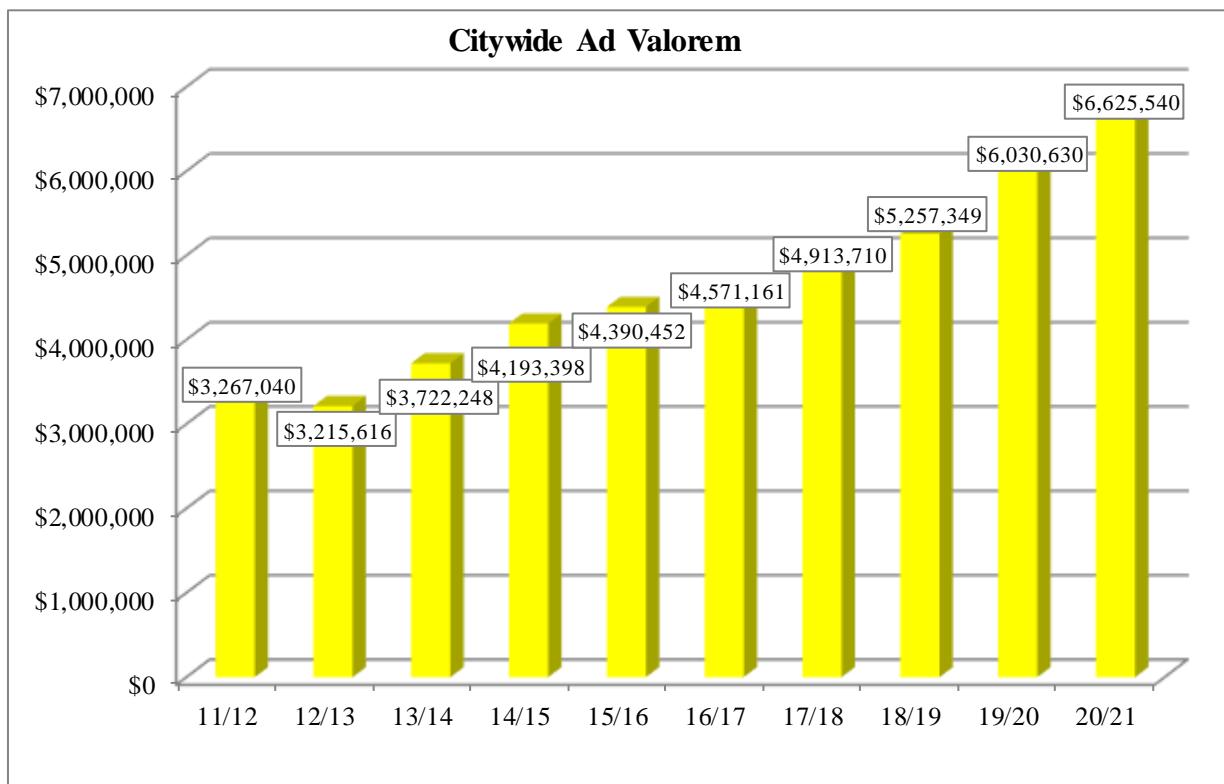
CITYWIDE 10 YEAR REVENUE/EXPENSES
(EXCLUDING FUND BALANCE)

	11/12	12/13	13/14	14/15	15/16	16/17	17/18	18/19	Estimated 19/20	Adopted 20/21
REVENUES										
Ad Valorem*	\$ 3,267,040	\$ 3,215,616	\$ 3,722,248	\$ 4,193,398	\$ 4,390,452	\$ 4,571,161	\$ 4,913,710	\$ 5,257,349	\$ 6,030,630	\$ 6,625,540
Franchise Fees & Other Taxes	5,595,040	5,487,120	5,768,807	5,900,432	5,694,928	5,656,267	5,914,352	6,200,487	6,133,910	6,181,770
Permits, Fees, Special Assessments	872,253	1,644,910	1,570,701	1,484,369	1,575,940	1,991,558	2,099,141	2,674,804	2,328,170	2,363,470
Intergovernmental	4,009,836	3,448,510	3,221,633	3,099,330	3,374,444	3,437,637	3,450,502	3,847,081	3,359,280	3,063,100
Charges For Services	11,613,411	11,947,190	11,702,717	11,016,447	11,286,600	12,621,819	13,608,152	14,438,832	15,137,590	16,323,880
Fines & Forfeitures	140,659	99,600	31,911	49,232	40,328	84,544	48,559	49,095	30,600	30,750
Indirect Allocation	1,504,630	1,439,810	1,439,810	1,502,220	1,591,610	1,681,170	1,645,920	1,663,370	1,460,700	1,416,440
Miscellaneous	704,475	768,130	856,041	1,318,942	1,417,798	500,656	120,323	1,716,238	718,050	648,520
Debt Proceeds	2,775,000	-	-	-	-	-	-	1,395,500	6,569,780	-
SUBTOTAL	30,482,344	28,050,886	28,313,868	28,564,370	29,372,100	30,544,812	31,800,659	37,242,756	41,768,710	36,653,470
Interfund Transfers	2,791,025	2,360,340	3,066,230	5,081,440	1,334,760	1,786,076	2,039,303	2,639,413	2,823,820	8,935,490
TOTAL REVENUES	\$ 33,273,369	\$ 30,411,226	\$ 31,380,098	\$ 33,645,810	\$ 30,706,860	\$ 32,330,888	\$ 33,839,962	\$ 39,882,169	\$ 44,592,530	\$ 45,588,960
EXPENDITURES										
General Government	\$ 4,470,621	\$ 4,501,670	\$ 3,930,556	\$ 3,799,567	\$ 3,929,961	\$ 4,423,836	\$ 4,489,037	\$ 4,553,342	\$ 5,322,810	\$ 5,314,660
Public Safety	5,319,800	6,177,200	5,654,464	5,694,538	5,428,925	5,765,916	5,773,175	5,967,300	6,016,560	6,438,480
Physical Environment	7,085,829	11,275,310	8,229,118	9,987,026	9,610,691	9,588,060	12,340,767	14,670,711	16,115,210	17,891,890
Transportation	1,646,885	1,539,200	1,157,639	1,620,292	1,600,036	1,325,033	1,388,689	1,314,482	2,257,950	1,724,690
Culture/Recreation	6,540,873	3,925,070	3,940,768	4,872,394	6,100,254	6,201,347	5,232,670	8,122,024	6,455,000	5,982,250
Debt Service	915,066	1,588,360	1,125,762	1,110,122	1,082,411	1,602,004	564,906	1,390,731	2,549,600	2,543,650
Non-Operating	2,535,165	2,601,710	3,032,445	2,964,959	3,202,525	3,403,040	3,274,789	3,884,021	3,435,970	3,591,710
SUBTOTAL	28,514,239	31,608,520	27,070,752	30,048,898	30,954,803	32,309,236	33,064,033	39,902,611	42,153,100	43,487,330
Interfund Transfers	2,837,751	2,360,340	3,066,230	5,081,440	1,334,760	1,786,076	2,042,936	2,639,413	2,823,820	8,935,490
TOTAL EXPENDITURES	\$ 31,351,990	\$ 33,968,860	\$ 30,136,982	\$ 35,130,338	\$ 32,289,563	\$ 34,095,312	\$ 35,106,969	\$ 42,542,024	\$ 44,976,920	\$ 52,422,820

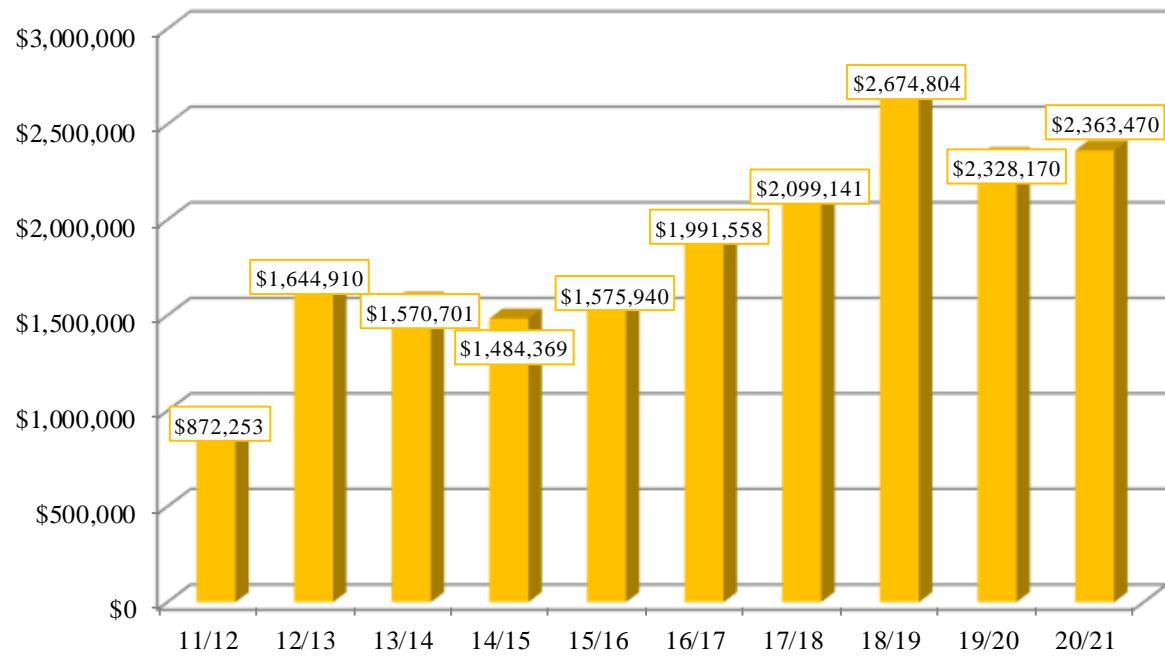
*Includes Pinellas County Contribution

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

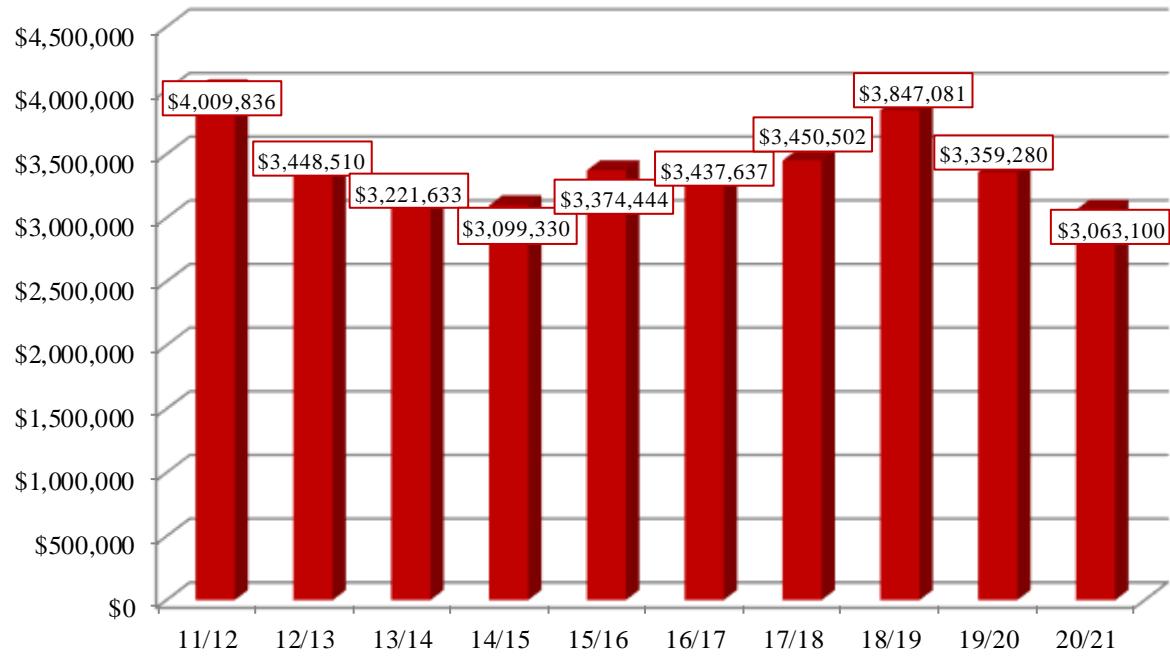




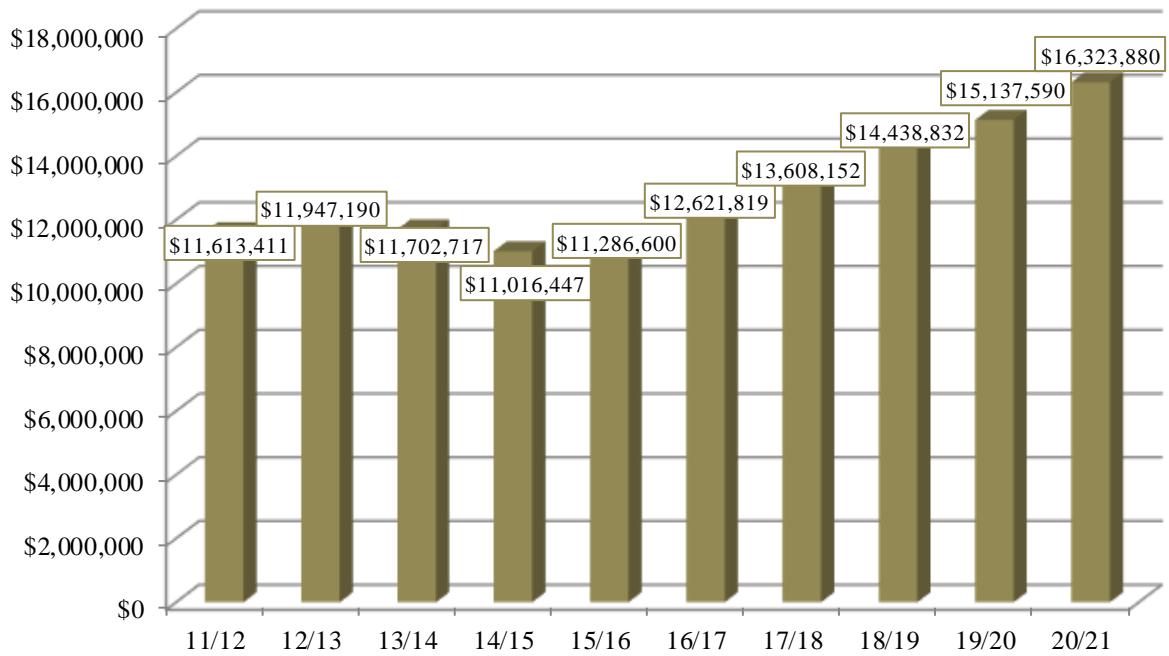
Citywide Permits, Fees & Special Assessments



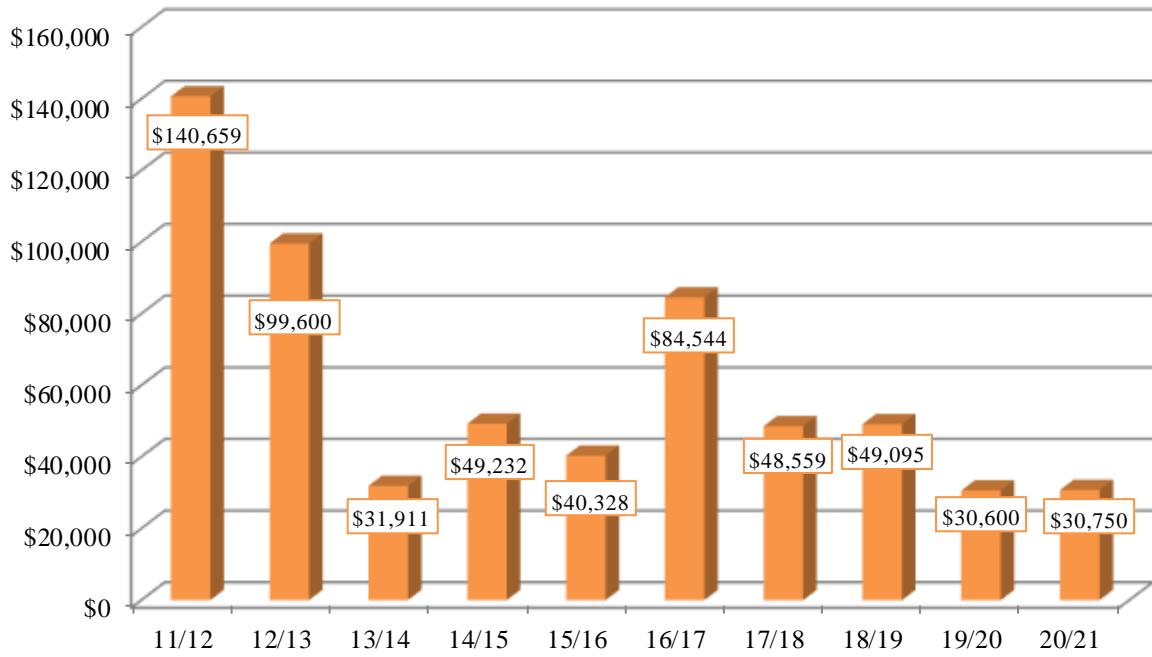
Citywide Intergovernmental Revenues

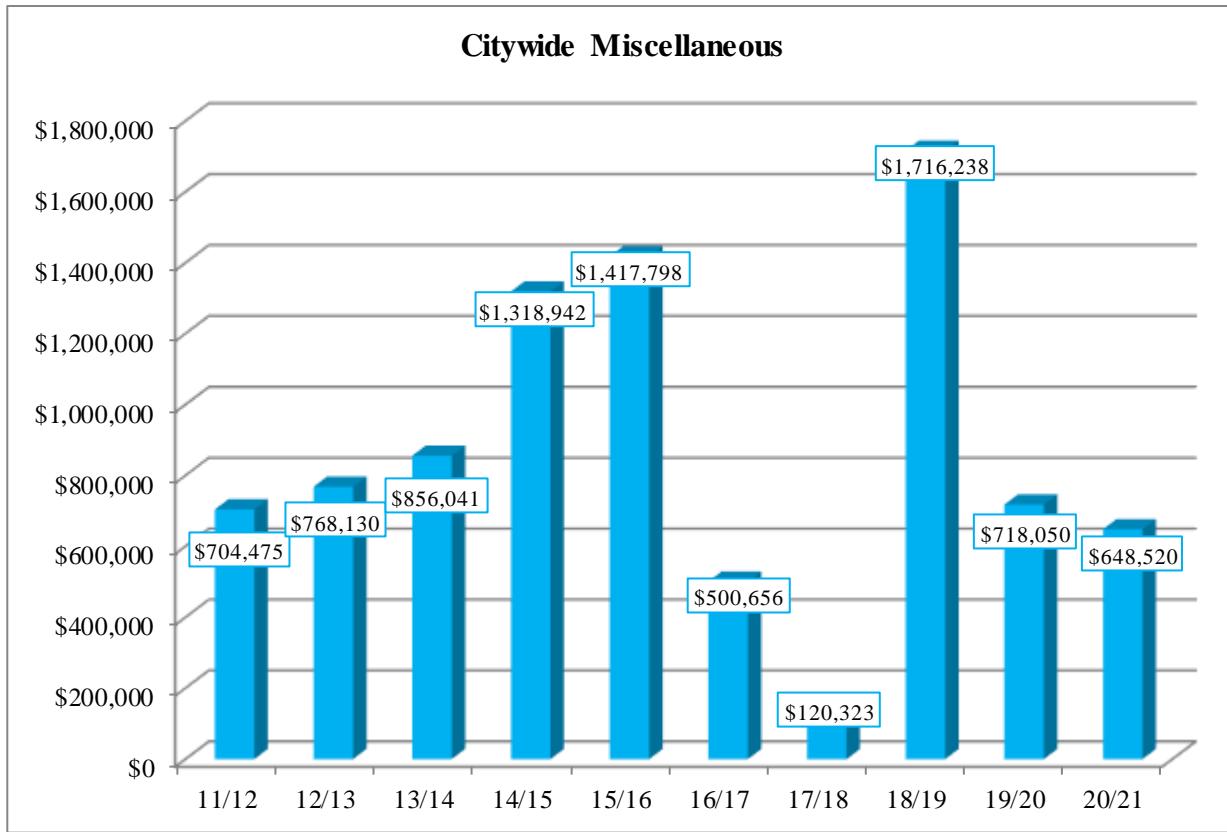
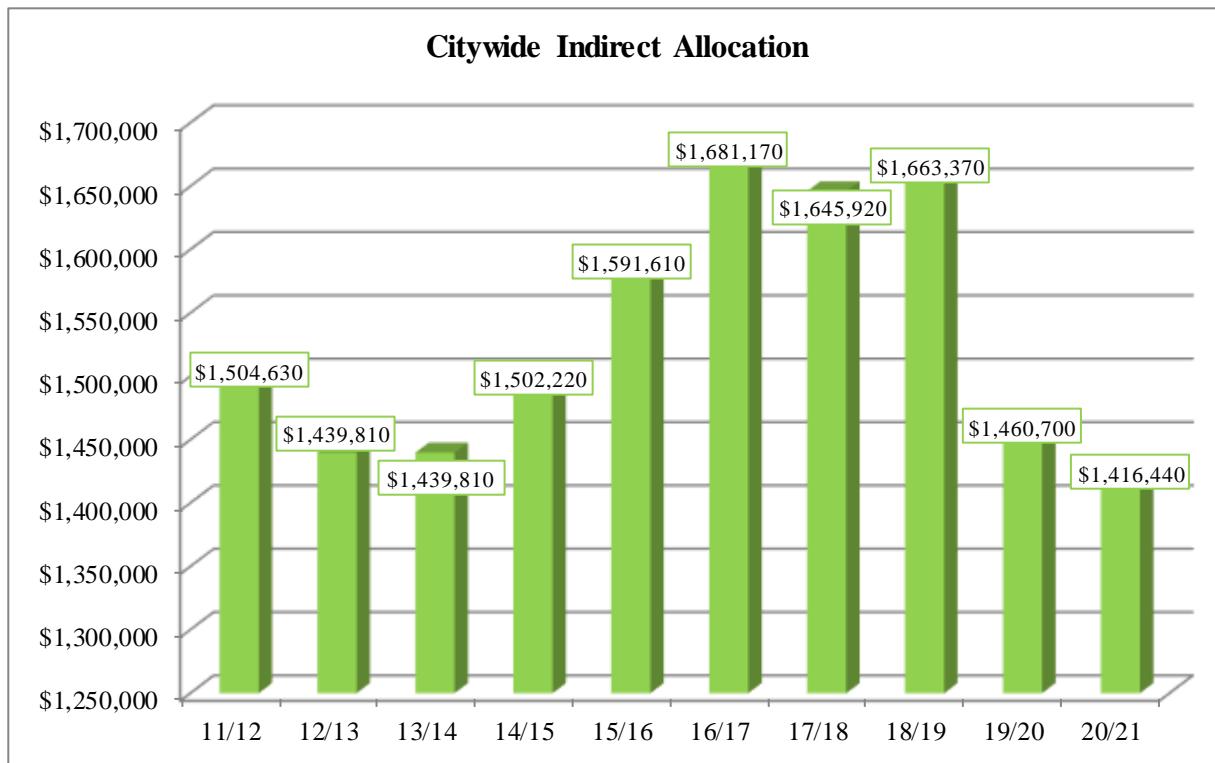


Citywide Charges for Services

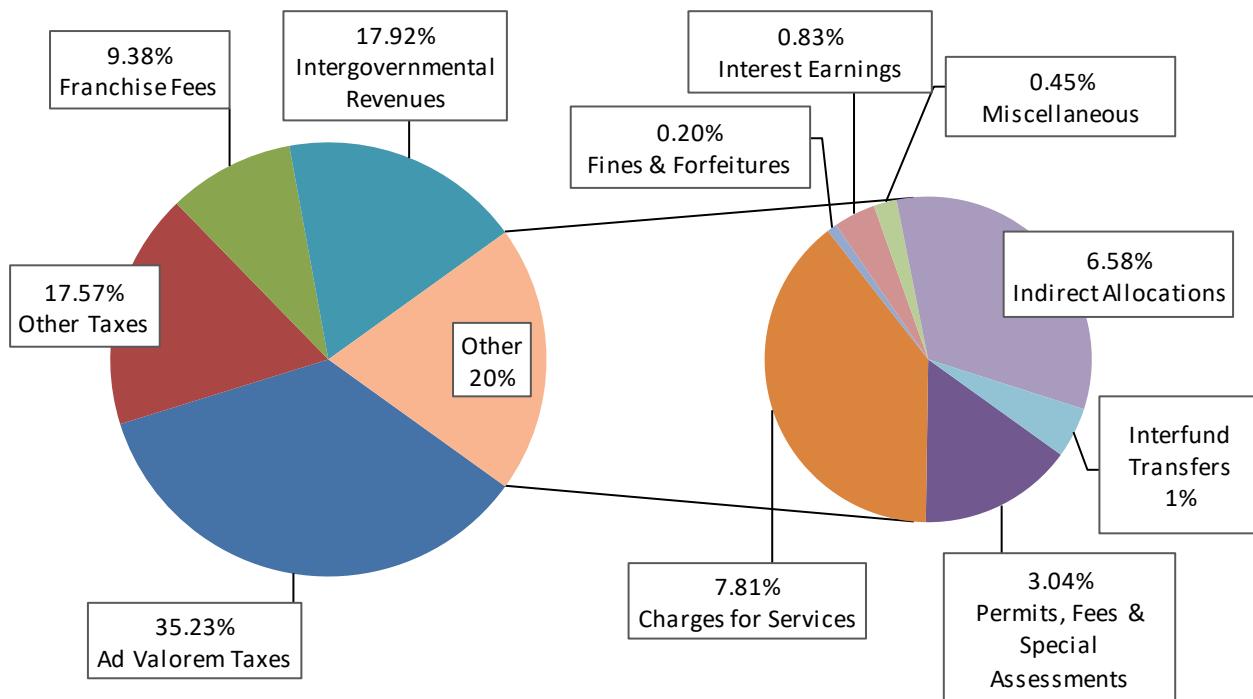


Citywide Fines & Forfeitures





GENERAL FUND REVENUES BY SOURCE



	Adopted Budget 2020-21	%
Ad Valorem Taxes	\$ 5,553,790	35.23%
Other Taxes	2,769,250	17.57%
Franchise Fees	1,478,160	9.38%
Permits, Fees & Special Assessments	479,400	3.04%
Intergovernmental Revenues	2,824,670	17.92%
Charges for Services	1,230,930	7.81%
Fines & Forfeitures	30,750	0.20%
Interest Earnings	130,190	0.83%
Miscellaneous	71,540	0.45%
Indirect Allocations	1,036,580	6.58%
Interfund Transfers	157,000	1.00%
GENERAL FUND REVENUES	\$ 15,762,260	100.00%

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

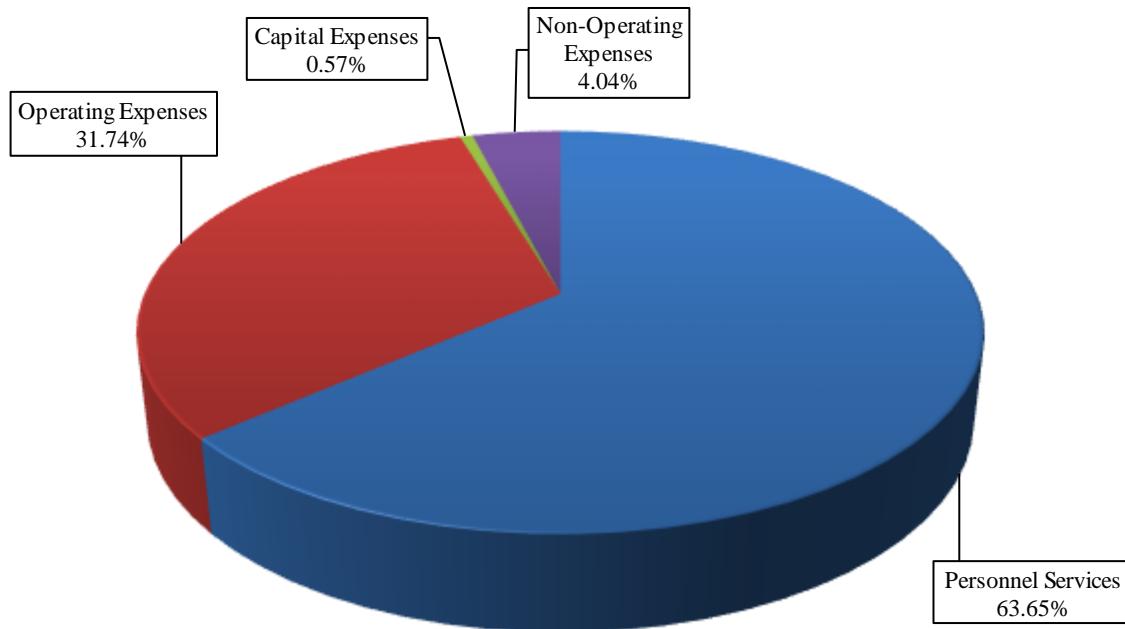
GENERAL FUND REVENUES BY SOURCE
FISCAL YEAR COMPARISON

	Estimated Year End 2019-20	Adopted Budget 2020-21	FY 2020-21 Over (Under) FY 2019-20 Estimated	% Change FY 2020-21 Over (Under) FY 2019-20 Estimate
Ad Valorem Taxes	\$ 5,121,910	\$ 5,553,790	\$ 431,880	8.43%
Other Taxes	2,755,620	2,769,250	13,630	0.49%
Franchise Fees	1,506,690	1,478,160	(28,530)	-1.89%
Permits, Fees & Special Assessments	314,400	479,400	165,000	52.48%
Intergovernmental Revenues	3,120,960	2,824,670	(296,290)	-9.49%
Charges for Services	1,021,620	1,230,930	209,310	20.49%
Fines & Forfeitures	30,600	30,750	150	0.49%
Interest Earnings	141,510	130,190	(11,320)	-8.00%
Miscellaneous	129,140	71,540	(57,600)	-44.60%
Indirect Allocations	1,036,580	1,036,580	-	0.00%
GENERAL FUND REVENUES	15,179,030	15,605,260	426,230	2.81%
Interfund Transfers	257,000	157,000	(100,000)	-38.91%
TOTAL REVENUES & TRANSFERS	15,436,030	15,762,260	326,230	2.11%
Fund Balance Carryforward	8,714,240	8,890,750	176,510	2.03%
TOTAL REVENUES/TRANSFERS/FUND BALANCE	\$ 24,150,270	\$ 24,653,010	\$ 502,740	2.08%

GENERAL FUND EXPENDITURES BY TYPE
FISCAL YEAR COMPARISON

	Estimated Year End 2019-20	Adopted Budget 2020-21	FY 2020-21 Over (Under) FY 2019-20 Estimated	% Change FY 2020-21 Over (Under) FY 2019-20 Estimate
General Government	\$ 2,675,260	\$ 2,960,530	\$ 285,270	10.66%
Public Safety	5,914,960	6,273,910	358,950	6.07%
Physical Environment	462,100	478,310	16,210	3.51%
Transportation	761,400	813,690	52,290	6.87%
Culture and Recreation	4,795,450	5,133,170	337,720	7.04%
Non-Operating Expenses	406,700	362,440	(44,260)	-10.88%
GENERAL FUND EXPENDITURES	15,015,870	16,022,050	1,006,180	6.70%
Interfund Transfers	243,650	207,650	(36,000)	-14.78%
TOTAL EXPENDITURES & TRANSFERS	15,259,520	16,229,700	970,180	6.36%
Fund Balance	8,890,750	8,423,310	(467,440)	-5.26%
TOTAL EXPENDITURES/TRANSFERS/FUND BALANCE	\$ 24,150,270	\$ 24,653,010	\$ 502,740	2.08%

**GENERAL FUND
EXPENDITURES BY OBJECT**



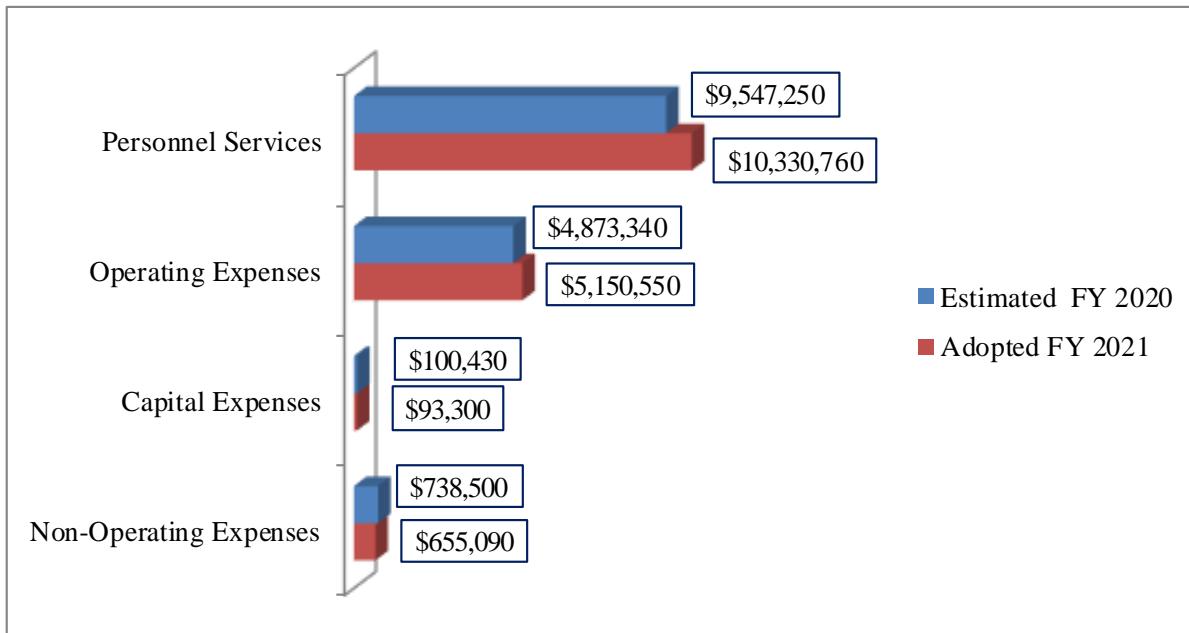
	Adopted Budget 2020-21	%
Personnel Services	\$ 10,330,760	63.65%
Operating Expenses	5,150,550	31.74%
Capital Expenses	93,300	0.57%
Non-Operating Expenses	655,090	4.04%
Total Expenditures	16,229,700	100.00%
Fund Balance	8,423,310	
Total Expenditures & Reserves	\$ 24,653,010	

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

GENERAL FUND EXPENDITURES BY DEPT & OBJECT

Department	Personnel Services	Operating Expenses	Capital	Non-Operating	Total Expenses	As a % of Total GF Expenditures
City Commission	\$ 28,530	\$ 51,230	\$ -	\$ 85,000	\$ 164,760	1.02%
City Manager	261,400	7,490	-	-	268,890	1.66%
City Clerk	110,380	46,950	-	-	157,330	0.97%
Human Resources	235,090	51,260	-	-	286,350	1.76%
Finance	280,300	10,800	-	-	291,100	1.79%
Community Development	291,720	30,960	-	-	322,680	1.99%
City Attorney	-	159,660	-	-	159,660	0.98%
General Government	41,130	517,420	-	-	558,550	3.44%
Law Enforcement	-	1,449,250	-	-	1,449,250	8.93%
Fire	3,633,280	377,960	-	34,950	4,046,190	24.93%
Building	495,830	317,590	-	-	813,420	5.01%
Engineering	454,710	23,600	-	-	478,310	2.95%
Streets	590,720	222,970	-	-	813,690	5.01%
Fleet Maintenance	209,850	69,550	-	-	279,400	1.72%
Building Maintenance	384,650	63,780	-	-	448,430	2.76%
Main St.	-	168,110	-	-	168,110	1.04%
Library	927,840	238,510	93,300	-	1,259,650	7.76%
Recreation	1,552,860	759,920	-	-	2,312,780	14.25%
Parks	832,470	560,160	-	-	1,392,630	8.58%
Other	-	-	-	535,140	535,140	3.30%
TOTAL EXPENDITURES	\$ 10,330,760	\$ 5,150,550	\$ 93,300	\$ 655,090	\$ 16,229,700	100.00%

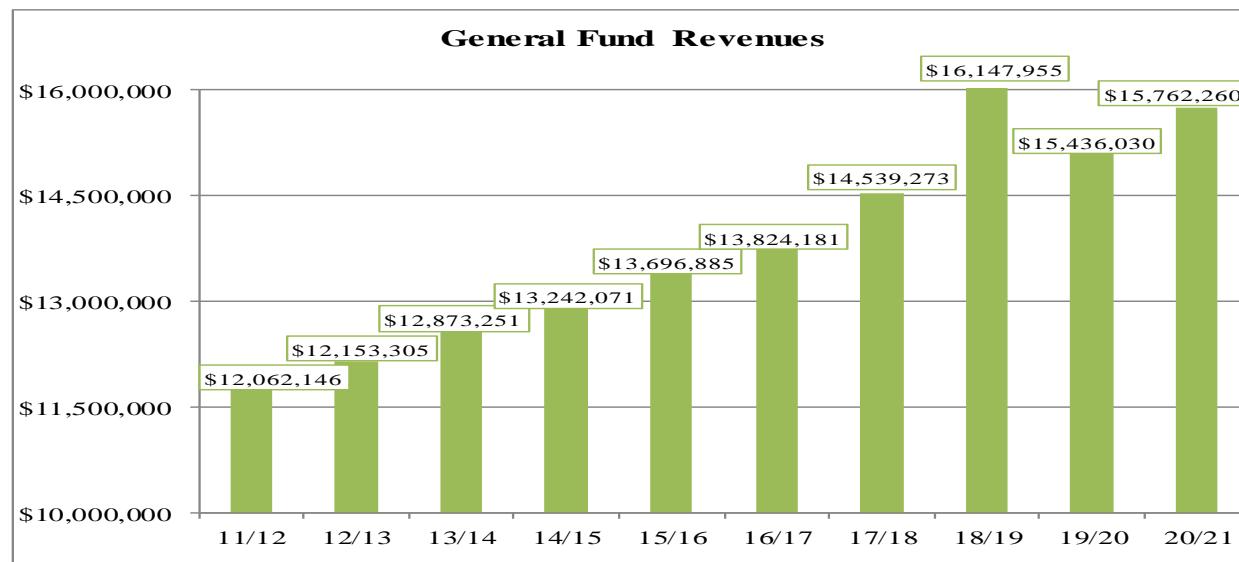
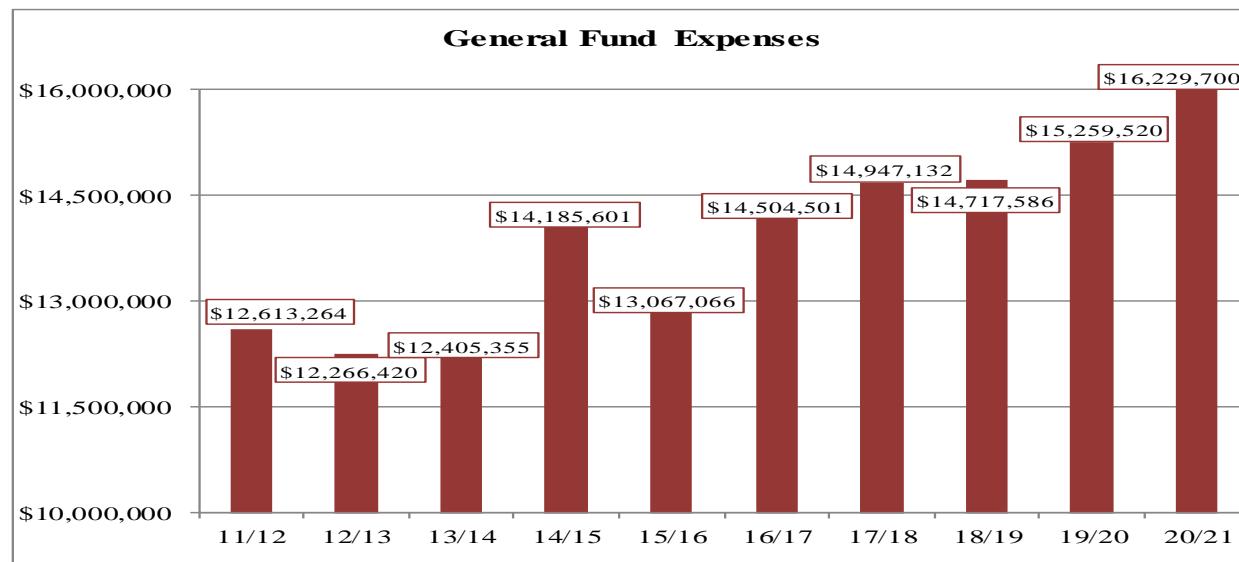
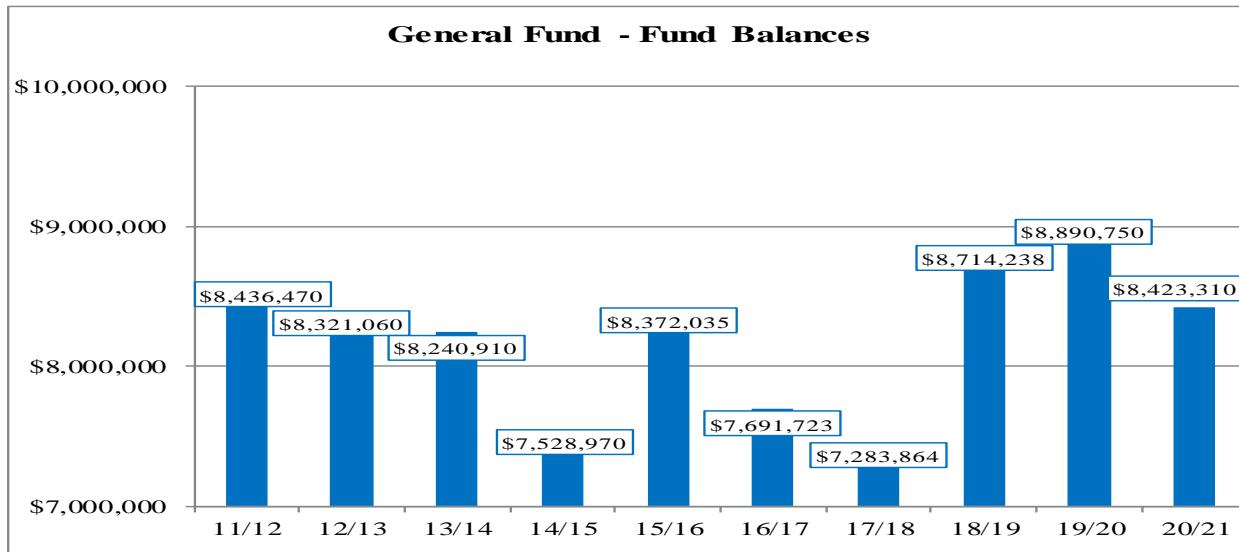
GENERAL FUND EXPENDITURES BY OBJECT FISCAL YEAR COMPARISON



	Estimated Year End 2019-20	Adopted Budget 2020-21	FY 2020-21 Over (Under) FY 2019-20 Estimated	% Change FY 2020-21 Over (Under) FY 2019-20 Estimate
Personnel Services	\$ 9,547,250	\$ 10,330,760	\$ 783,510	8.21%
Operating Expenses	4,873,340	5,150,550	277,210	5.69%
Capital Expenses	100,430	93,300	(7,130)	-7.10%
Non-Operating Expenses	738,500	655,090	(83,410)	-11.29%
TOTAL EXPENDITURES	\$ 15,259,520	\$ 16,229,700	\$ 970,180	6.36%

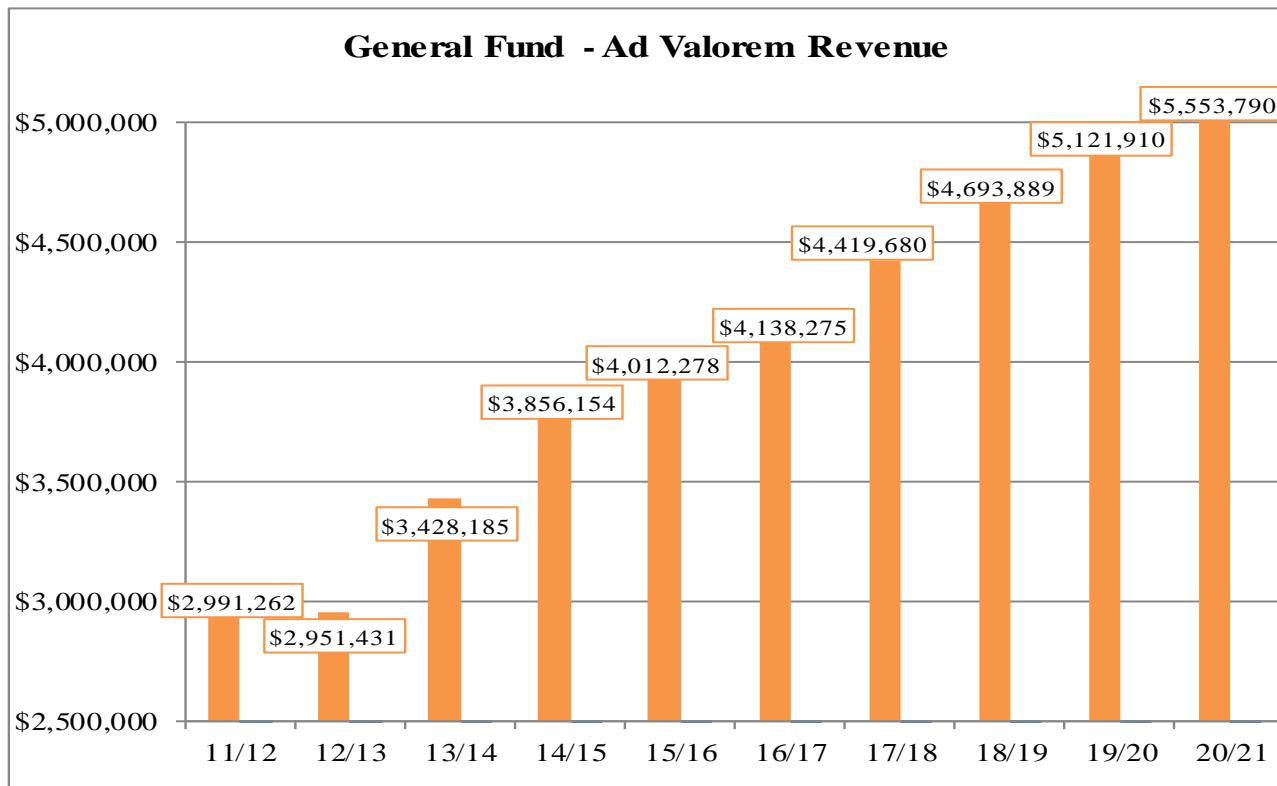
CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

GENERAL FUND 10 YEAR COMPARISON



General Fund Major Revenue Sources

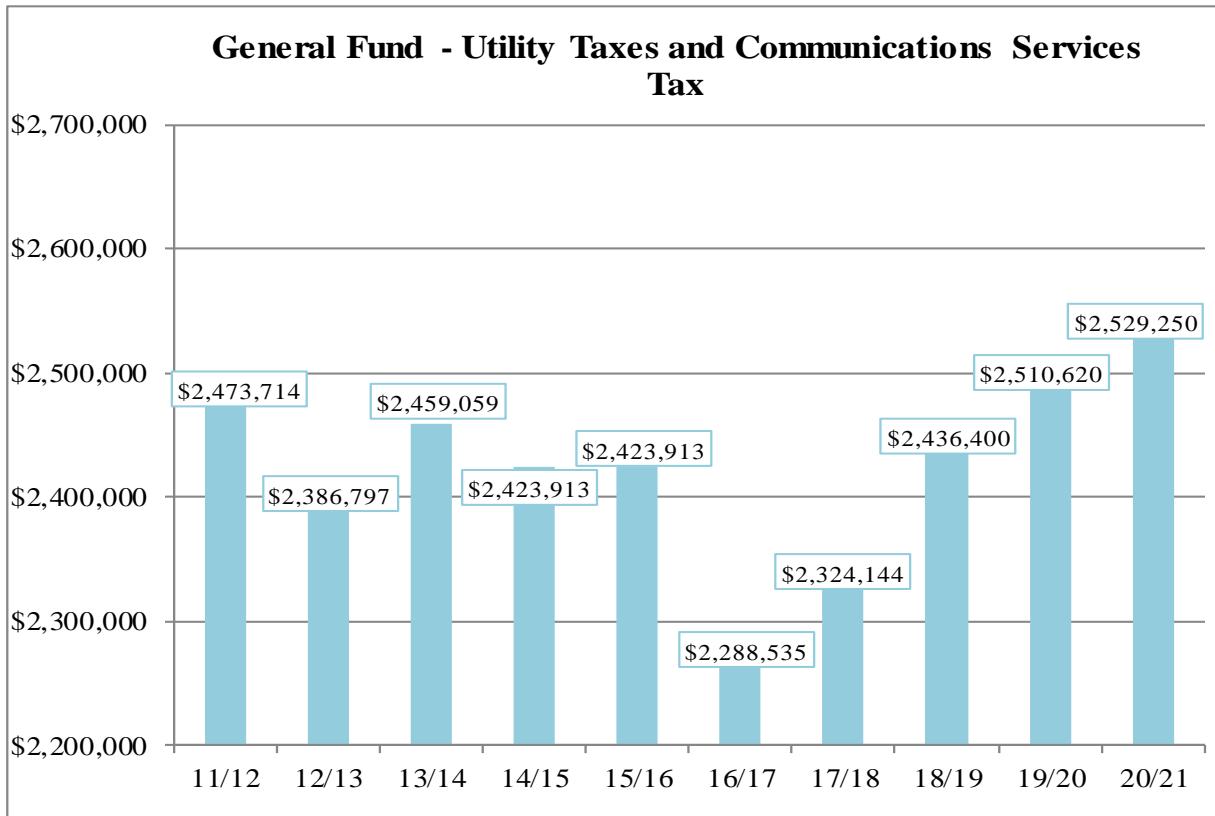
The General Fund is the chief operating fund of the City. Most General Fund revenues are derived from property taxes, utility taxes, franchise fees and State shared revenues, and taxes. The following graphs represent the major revenue sources in the General Fund.



Under Florida Law, the assessment of all properties and the collection of all City property taxes are consolidated in the offices of the Pinellas County Property Appraiser and the Pinellas County Tax Collector. State laws regulating tax assessments are also designed to assure a consistent property valuation method statewide. Florida Statute, Section 200.081, limits ad valorem taxes against real properties and tangible personal property to 10 mills, except for voted levies. The tax levy of the City is established by the City Commission prior to October 1 of each year. The Pinellas County Property Appraiser incorporates the millage into the total tax levy, which includes the tax requirements of the municipalities, independent districts, and the Pinellas County School Board.

For fiscal year 2021, the City's gross taxable value of \$1,480,023,170 increased by \$114,997,409, or 8.42% from the prior year's final gross taxable value. The adopted millage rate of 3.9500 mills per \$1,000 assessed property value will generate \$5,553,790 in ad valorem revenue. This is an increase of \$431,880 or 8.43% over fiscal year 2020. The adopted millage is unchanged from the previous year. Ad valorem revenue is assumed to be 95 percent of taxes levied.

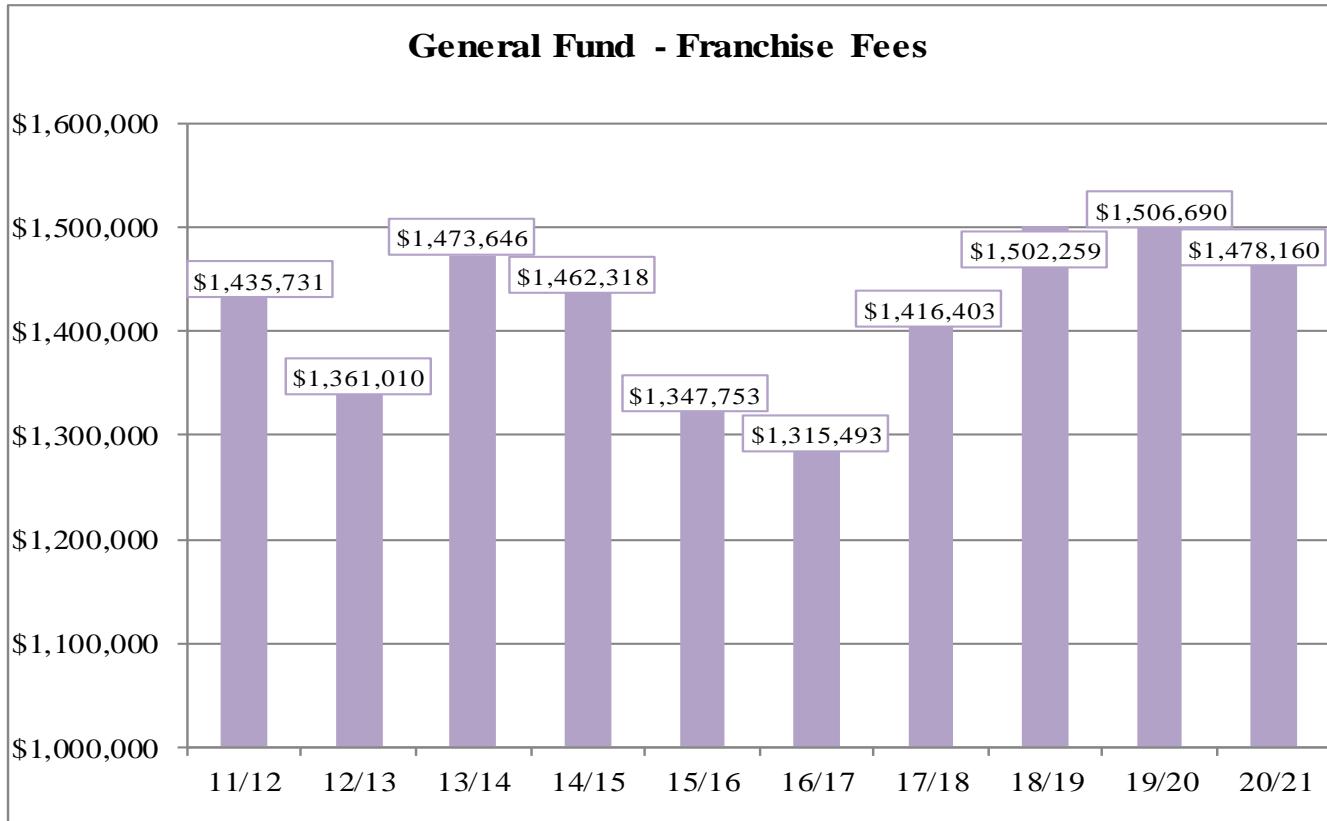
Ad valorem revenue represents 35.23% of total General Fund revenues.



Utility tax revenues are derived from taxes levied on the purchase of electricity, fuel oil, natural gas and propane gas within City limits. Per Florida Statute, Section 166.231, the utility tax on electricity, natural gas and liquid propane is limited to 10% of gross receipts. Fuel oil purchases are taxed at 4 cents per gallon. Collections from these utility taxes are estimated at \$1,799,690 for fiscal year 2021. These estimates are based on known or approved rate adjustments by the public utility companies. In addition, these revenues are estimated based on prior and current year revenues received by the City.

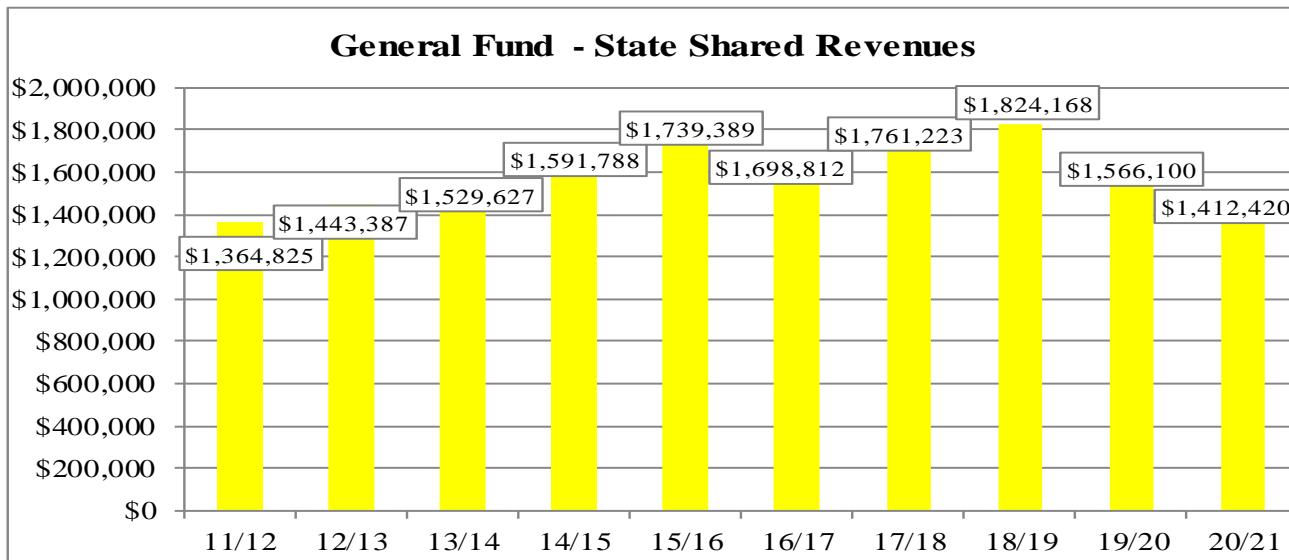
Utility taxes also include Telecommunications tax. The Communications Services Tax was enacted to restructure taxes on telecommunications, cable, direct-to-home satellite and related services that existed prior to October 1, 2001. The tax is imposed on retail sales of communication services at a rate of 6.52%. The Florida Legislature and Governor lowered the tax in the 2015 session by 1.73%, to 4.79% (a 26.5% decrease), although local government revenues are intended to remain at current levels. Revenue estimates are based on expected growth, historical trends and estimates provided by the Florida Department of Revenue. Collections from Communication Service Taxes are estimated at \$729,560 for fiscal year 2021.

Utility tax and telecommunications tax revenues represent 16.04% of total General Fund revenues.



The City collects a franchise fee of 6% of gross receipts levied on a business in exchange for the purpose of operating a franchise for an electric power plant (Duke Energy) or a gas system (Clearwater Gas). Collections from electric franchise fees and gas franchise fees are estimated at \$1,403,960 and \$74,200, respectively, for fiscal year 2021. These estimates are based on known or approved rate adjustments by the public utility companies. In addition, these revenues are estimated based on prior and current year revenues received by the City.

Franchise fee revenues represent approximately 9.38% of total General Fund revenues.



The City receives revenues from the State of Florida from the following sources: Municipal Revenue Sharing; Mobile Home License Tax; Alcoholic Beverage License Tax; Half-Cent Sales Tax and Firefighters' Supplemental Compensation Insurance. The State determines the distribution to the local governments based upon tax collections, population and local ability to raise revenue.

Municipal Revenue Sharing - The Florida Revenue Sharing Act of 1972 was adopted by the Legislature to ensure a minimum level of revenue parity across units of local government. The program is funded with revenues received from the sales and use tax collections, state alternative fuel user decal fee collections and net collections from the one-cent municipal fuel tax. Per Florida Statute, Section 218.245, these revenues are distributed to eligible municipalities that meet strict eligibility requirements. Per Florida Statute, Section 206.605, municipalities are required to expend the portion of funds derived from the One-Cent Municipal Fuel Tax for transportation-related expenditures.

Mobile Home License Tax - The State levies a mobile home license tax ranging from \$20 to \$80 per single wide unit, based on the length of the mobile home, and is collected in lieu of ad valorem taxes. Per Florida Statute, Section 320.081, the first \$1.50 of each license is paid to the State General Fund, with the remainder divided equally between the County School Board and the City.

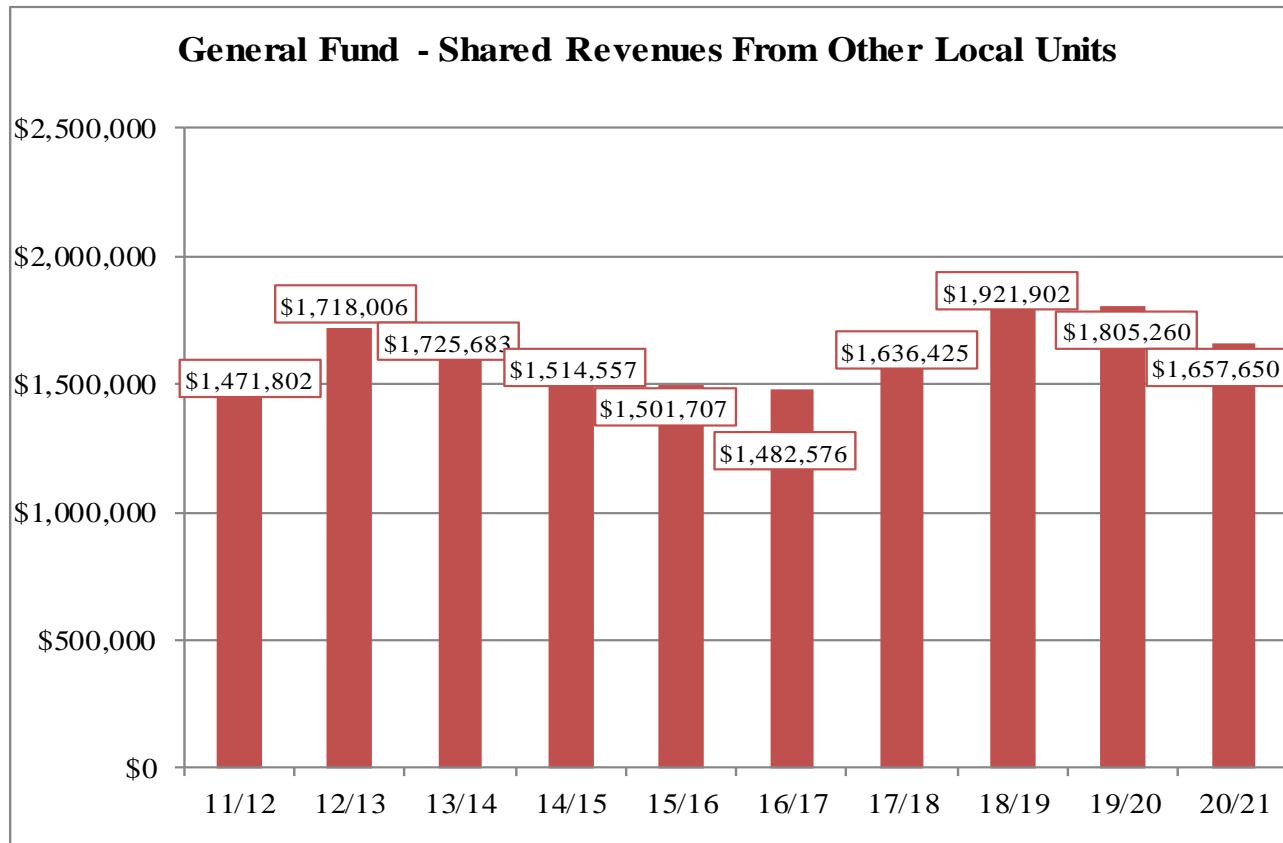
Alcoholic Beverage License Tax - Per Florida Statute, Section 561.342, 38% of the eligible taxes collected within the city of the annual state license tax levied on manufacturers, distributors, vendors, brokers, sales agents and importers of alcoholic beverages is shared with the city.

Local Government Half-Cent Sales Tax - The Local Government Half-Cent Sales Tax Program returns to cities and counties 9.88% of sales tax proceeds remitted to the State of Florida from the Local Government Half-Cent Sales Tax Clearing Trust Fund. Per Florida Statute, Section 218.62, the proportion for each municipal government is computed by dividing the population of that municipality by the sum of the total county population plus two-thirds of the unincorporated area population.

Firefighters' Supplemental Compensation Insurance - The Firefighters' Supplemental Compensation Program was established for firefighters who complete certain fire-related educational programs. Per Florida Statute, Section 633.382, any municipality employing firefighters shall be paid supplemental compensation based on the following criteria: 1) \$50 shall be paid monthly to each firefighter who receives an associate degree from a college, which degree is applicable to fire department duties, and 2) \$110 shall be paid monthly to each firefighter who receives a bachelor's degree, applicable to fire department duties, from an accredited college or university.

Revenue estimates are based on historical trends. Collections from State Shared Revenues for fiscal year 2021 are estimated at \$1,412,420. FY 2021 estimates are 9.81 percent lower than FY2020 based on the economic impact of COVID-19

State shared revenues represent 8.96% of total General Fund revenues.



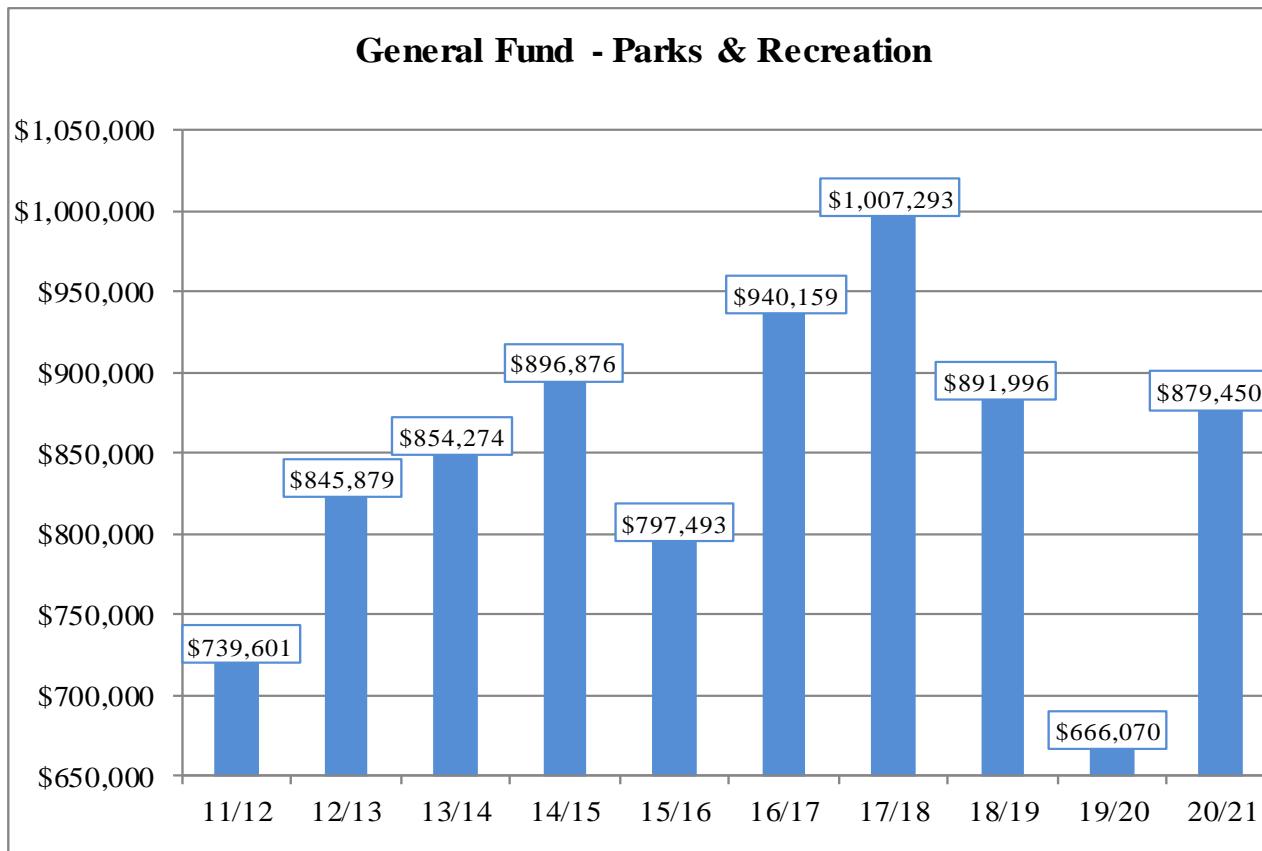
The City receives revenues from Pinellas County based on interlocal agreements and state law requirements for Emergency Medical Services, Fire Services and Library Services. Collections from the County for these services are estimated to be \$1,412,250 for fiscal year 2021.

Emergency Medical Services (EMS) Tax - The County levies a special County-wide EMS property tax. The City then provides Advanced Life Support (ALS) under contract with the Pinellas Emergency Medical Services Authority. For fiscal year 2021, the City expects to receive \$992,740 from Pinellas County for this service.

Safety Harbor Fire District Tax - The City provides fire protection services within a fire district established by Pinellas County. Within the unincorporated portion of the fire district, the County levies a fire district property tax, the proceeds from which are remitted to the City in return for the provision of fire services. Currently, the Fire District Tax provides approximately 5.79% of the portion of the Fire Department budget not supported by EMS funding. For fiscal year 2021, the City expects to receive \$163,930 from Pinellas County for this service.

Library Cooperative Tax - The City is a member of the Pinellas Public Library Cooperative (PPLC), which provides the City a portion of County ad valorem taxes. Municipal libraries provide services free of charge to residents of the unincorporated County and participating municipalities in return for this funding. The ability of the Cooperative to fund core services enhances the quality of library services County-wide and allows libraries to leverage their local dollars to their best possible use. For fiscal year 2021, the City expects to receive \$233,930 from the PPLC.

Shared revenues from other local units represent 8.95% of total General Fund revenues.

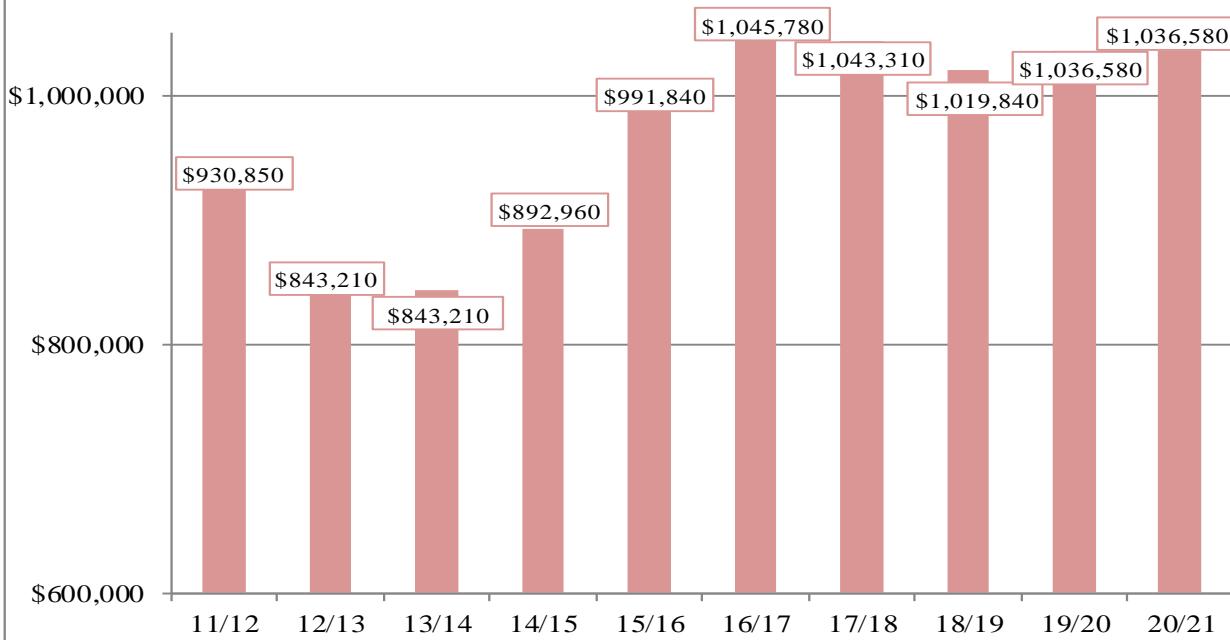


The City Commission grants recreation fee authority to the Leisure Services Department to maintain and improve the quality of residents' amenities and services. The collection of recreation fees directly supports the General Fund. Fees for classes, programs and events vary due to specialized services offered; for example, gymnastics class, dance lessons, karate lessons, yoga lessons, etc. Instructional, educational and recreational activities are conducted throughout the year through various venues (recreation centers, parks, etc.). A large recreation revenue generator is the licensed after-school programs and full-day summer camps. The City Commission directs Leisure Services staff to conduct city-wide special events throughout the year and emphasizes the inclusion of Safety Harbor non-profit organizations, which benefit from the events.

Revenue estimates are based on historical trends and expected participation growth. For fiscal year 2021, Culture and Recreation revenues (Parks, Recreation and Library) are estimated at \$891,550.

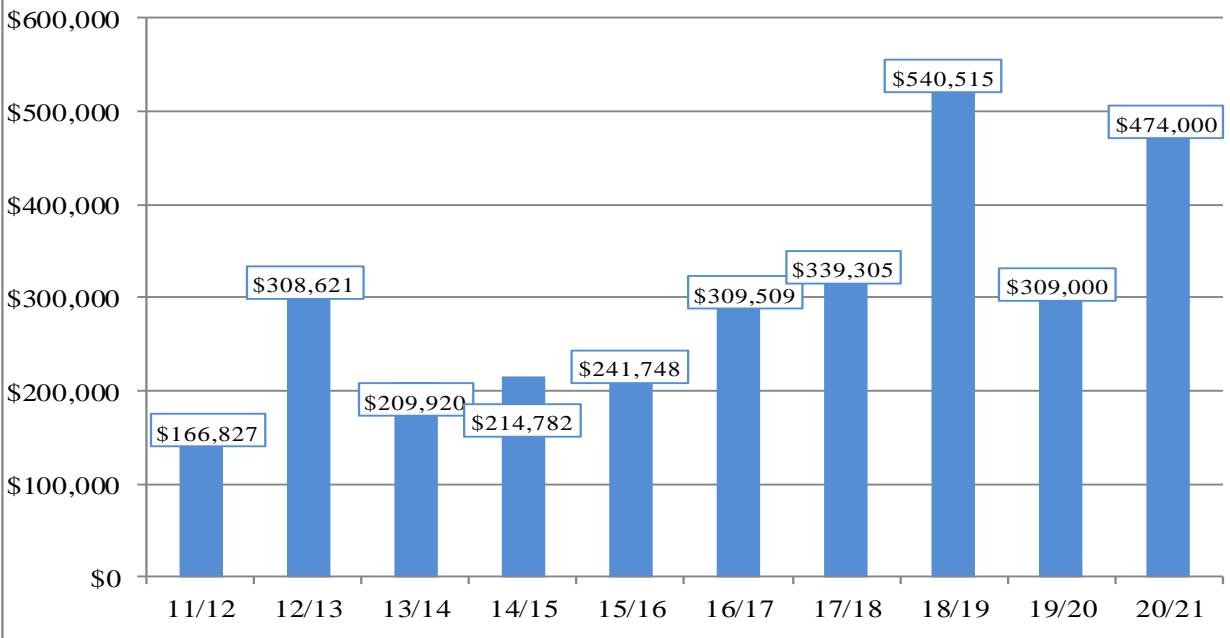
Culture and Recreation revenues represent approximately 5.65% of total General Fund revenues.

General Fund - Indirect Allocations



Indirect allocations include various reimbursements to the General Fund from the City's Enterprise and Special Revenue Funds. Administrative reimbursements are distributed for General Fund administrative support departments such as based on the department's annual budget.

General Fund - Building Permits



The Building Division issues permits to insure that the city's building codes and safety regulations are adhered to. Inspections are conducted for building, electrical, plumbing, mechanical and other applicable codes, including the tree ordinance.

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET





CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

GENERAL FUND REVENUE SUMMARY						
	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
	2017-18	2018-19	2019-20	Budget	Budget	Year End
Ad Valorem Taxes	\$ 4,419,680	\$ 4,693,796	\$ 5,121,910	\$ 5,121,910	\$ 5,121,910	\$ 5,553,790
Other Taxes	92,010	89,943	100,000	100,000	100,000	90,000
Utility Taxes	2,324,144	2,436,400	2,446,720	2,446,720	2,510,620	2,529,250
Local Business Tax	149,597	144,019	150,000	150,000	145,000	150,000
Building Permits	339,305	540,515	339,100	339,100	309,000	474,000
Franchise Fees	1,416,403	1,502,259	1,493,290	1,493,290	1,506,690	1,478,160
Other Permits & Fees	17,200	6,191	5,400	5,400	5,400	5,400
Federal Grants	-	188,429	-	-	137,550	-
State Shared Revenues	1,761,223	1,824,168	1,862,710	1,862,710	1,566,100	1,412,420
Grants from Other Local Units	193,368	256,959	220,290	220,290	220,290	233,930
Shared Revenue from Other Local Units	1,184,250	1,236,361	1,215,210	1,195,750	1,197,020	1,178,320
General Government	14,165	10,046	8,680	8,680	14,850	10,880
Public Safety	177,312	353,155	268,920	360,040	328,400	328,300
Physical Environment	-	-	200	200	200	200
Culture & Recreation	1,021,402	905,585	887,270	887,270	678,170	891,550
Judgements & Fines	15,384	17,052	17,070	17,070	15,600	15,750
Fines-Library	21,698	17,110	18,200	18,200	12,000	12,000
Fines-Local Ordinance Violation	11,477	14,933	3,000	3,000	3,000	3,000
Interest Earnings	(45,606)	421,297	186,000	186,000	141,510	130,190
Rents & Royalties	20,540	20,540	20,540	20,540	20,540	20,540
Disposition of Fixed Assets	15,985	8,804	14,000	14,000	14,000	14,000
Sales of Surplus Materials & Scrap	16,866	1,758	5,000	5,000	5,000	5,000
Contributions and Donations from Private Sources	23,200	26,583	38,000	38,000	46,200	18,500
Other Miscellaneous Revenue	45,727	4,512	12,750	12,750	43,400	13,500
Indirect Allocations	1,043,310	1,019,840	1,036,580	1,036,580	1,036,580	1,036,580
TOTAL REVENUES	14,278,640	15,740,255	15,470,840	15,542,500	15,179,030	15,605,260
Interfund Transfers	260,633	407,700	257,000	257,000	257,000	157,000
TOTAL OTHER SOURCES REVENUE	260,633	407,700	257,000	257,000	257,000	157,000
TOTAL REVENUE AND OTHER SOURCES	14,539,273	16,147,955	15,727,840	15,799,500	15,436,030	15,762,260
FUND BALANCE CARRYFORWARD	-	-	8,032,760	8,142,954	8,714,240	8,890,750
TOTAL GENERAL FUND REVENUES, TRANSFERS, OTHER SOURCES AND FUND BALANCE CARRYFORWARD	\$ 14,539,273	\$ 16,147,955	\$ 23,760,600	\$ 23,942,454	\$ 24,150,270	\$ 24,653,010

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

GENERAL FUND EXPENDITURE SUMMARY

	Actual		Adopted	Adjusted	Estimated	Adopted
	2017-18	2018-19	Budget	Budget	Year End	Budget
			2019-20	2019-20	2019-20	2020-21
City Commission	\$ 150,174	\$ 149,834	\$ 160,890	\$ 160,890	\$ 159,190	\$ 164,760
City Manager	200,622	208,689	260,860	260,860	260,550	268,890
City Clerk	141,447	142,324	164,450	164,450	149,710	157,330
Human Resources	229,856	247,579	307,170	308,670	270,710	286,350
Finance	273,755	281,730	290,040	290,040	285,830	291,100
Community Development	256,701	281,003	313,490	320,596	309,390	322,680
City Attorney	140,266	170,505	159,660	159,660	149,660	159,660
Elections	22,106	854	17,900	17,900	18,510	23,380
General Government	397,532	336,217	391,180	397,180	401,480	558,550
Law Enforcement	1,312,142	1,355,163	1,400,460	1,400,460	1,400,460	1,449,250
Fire	3,881,236	3,948,492	3,862,070	3,877,513	3,847,580	4,046,190
Building	488,906	510,322	531,320	739,872	701,870	813,420
Engineering	450,000	468,606	496,740	496,740	462,100	478,310
Streets	671,073	650,786	788,870	789,953	761,400	813,690
Fleet Maintenance	225,328	208,857	273,930	274,430	267,630	279,400
Building Maintenance	426,338	446,710	492,700	492,700	402,600	448,430
Main St.	174,744	156,201	198,060	198,060	105,910	168,110
Library	1,426,404	1,387,270	1,300,480	1,307,642	1,277,530	1,259,650
Recreation	1,978,168	1,970,814	2,215,600	2,246,803	2,119,370	2,312,780
Parks	1,192,044	1,222,650	1,334,960	1,356,935	1,336,900	1,392,630
Non-Operating	328,590	365,330	327,490	327,490	327,490	327,490
TOTAL EXPENDITURES	14,367,432	14,509,936	15,288,320	15,588,844	15,015,870	16,022,050
Interfund Transfers	579,700	207,650	243,650	243,650	243,650	207,650
TOTAL EXPENDITURES AND TRANSFERS	14,947,132	14,717,586	15,531,970	15,832,494	15,259,520	16,229,700
FUND BALANCE	-	-	8,228,630	8,109,960	8,890,750	8,423,310
TOTAL GENERAL FUND EXPENDITURES, TRANSFERS AND FUND BALANCE	\$ 14,947,132	\$ 14,717,586	\$ 23,760,600	\$ 23,942,454	\$ 24,150,270	\$ 24,653,010

SUMMARY (excluding interfund transfers)

TOTAL REVENUES	\$ 14,278,640	\$ 15,740,255	\$ 15,470,840	\$ 15,542,500	\$ 15,179,030	\$ 15,605,260
TOTAL EXPENDITURES	14,367,432	14,509,936	15,288,320	15,588,844	15,015,870	16,022,050
APPROPRIATED FUND BALANCE	\$ (88,792)	\$ 1,230,319	\$ 182,520	\$ (46,344)	\$ 163,160	\$ (416,790)

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

GENERAL FUND REVENUE DETAIL

Revenue Code				Adopted	Adjusted	Estimated	Adopted
		Actual	Actual	Budget	Budget	Year End	Budget
		2017-18	2018-19	2019-20	2019-20	2019-20	2020-21
TAXES							
311.01-00	Local Option Tax	\$ 4,419,680	\$ 4,693,889	\$ 5,121,910	\$ 5,121,910	\$ 5,121,910	\$ 5,553,790
	Local Option Taxes	4,419,680	4,693,796	5,121,910	5,121,910	5,121,910	5,553,790
312.01-00	Insur Prem Tax Firefighters Pension	92,010	89,943	100,000	100,000	100,000	90,000
	Other Taxes	92,010	89,943	100,000	100,000	100,000	90,000
314.01-00	Electric	1,460,163	1,585,999	1,556,390	1,556,390	1,663,760	1,692,290
314.04-00	Natural Gas	87,671	88,238	94,860	94,860	94,860	95,800
314.08-00	Propane Gas	10,345	10,983	11,500	11,500	11,500	11,600
314.09-00	Telecommunications Tax	765,965	751,180	783,970	783,970	740,500	729,560
	Utility Taxes	2,324,144	2,436,400	2,446,720	2,446,720	2,510,620	2,529,250
316.01-00	Occupational Licenses	149,597	144,019	150,000	150,000	145,000	150,000
	Local Business Tax	149,597	144,019	150,000	150,000	145,000	150,000
	TOTAL TAXES	6,985,431	7,364,158	7,818,630	7,818,630	7,877,530	8,323,040
PERMITS, FEES, & SPECIAL ASSESSMENTS							
322.01-00	Building	199,458	367,429	196,000	196,000	150,000	280,000
322.02-00	Electrical	24,645	33,652	25,000	25,000	25,000	47,000
322.03-00	Plumbing	13,403	18,759	15,000	15,000	15,000	28,000
322.04-00	Mechanical	39,419	49,372	50,600	50,600	40,000	40,000
322.09-00	Other	54,305	64,453	45,000	45,000	75,000	75,000
322.10-00	Tree Application Fee	8,075	6,850	7,500	7,500	4,000	4,000
	Building Permits	339,305	540,515	339,100	339,100	309,000	474,000
323.01-00	Electricity	1,345,205	1,429,243	1,419,790	1,419,790	1,433,190	1,403,960
323.04-00	Gas	71,198	73,016	73,500	73,500	73,500	74,200
	Franchise Fees	1,416,403	1,502,259	1,493,290	1,493,290	1,506,690	1,478,160
329.01-00	Signs	1,260	1,744	2,300	2,300	2,300	2,300
329.09-00	Misc Building Fees	15,940	4,447	3,100	3,100	3,100	3,100
	Other Permits & Fees	17,200	6,191	5,400	5,400	5,400	5,400
	TOTAL PERMITS, FEES & SPECIAL ASSESSMENTS	1,772,908	2,048,965	1,837,790	1,837,790	1,821,090	1,957,560

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

GENERAL FUND REVENUE DETAIL

Revenue Code		Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2017-18	2018-19	2019-20	2019-20	Year End 2019-20	Budget 2020-21
INTERGOVERNMENTAL REVENUE							
331.09-00	Federal	-	188,429	-	-	137,550	-
	Federal Grants	-	188,429	-	-	137,550	-
335.01-20	State Rev Sharing Sales Tax	445,572	463,368	480,040	480,040	363,700	232,990
335.01-21	State Rev Sharing Motor Fuel Tax	137,622	138,039	143,890	143,890	106,450	68,200
335.01-22	State Rev Sharing Special Motor Fuel Tax	77	78	80	80	50	30
335.01-40	Mobile Home Licenses	16,038	16,696	18,630	18,630	17,200	17,500
335.01-50	Alcoholic Bev Licenses	12,252	10,004	11,780	11,780	15,000	11,900
335.01-80	Local Govt 1/2 Sales Tx	1,125,671	1,150,183	1,182,410	1,182,410	1,029,580	1,056,600
335.02-30	Firefighters Suppl Comp	10,247	11,960	11,880	11,880	11,880	12,000
335.04-10	Motor Fuel Tax Rebate	13,744	12,892	14,000	14,000	13,000	13,200
	State Shared Revenues	1,761,223	1,824,168	1,862,710	1,862,710	1,566,100	1,412,420
337.70-00	Library Grant	193,368	256,959	220,290	220,290	220,290	233,930
	Grants from Other Local Units	193,368	256,959	220,290	220,290	220,290	233,930
338.09-01	Fire District Taxes	173,012	173,581	170,720	151,260	151,260	163,930
338.09-02	EMS District Taxes	991,015	1,042,100	1,024,250	1,024,250	1,024,250	992,740
338.09-03	EMS Cont. Medical Education-CME	20,223	20,680	20,240	20,240	21,510	21,650
	Shared Revenue from Other Local Units	1,184,250	1,236,361	1,215,210	1,195,750	1,197,020	1,178,320
TOTAL INTERGOVERNMENTAL REVENUE		3,138,841	3,505,917	3,298,210	3,278,750	3,120,960	2,824,670
CHARGES FOR SERVICES							
341.02-00	Zoning Fees	8,013	5,465	4,000	4,000	8,000	5,000
341.04-00	Certif; Records Search	5,589	4,396	4,000	4,000	6,500	5,000
341.08-40	State Sales Tax	283	185	180	180	180	180
341.09-01	Election Qualifying Fees	280	-	500	500	170	700
	General Government	14,165	10,046	8,680	8,680	14,850	10,880
342.05-10	Engineering	605	625	600	600	1,200	1,200
342.05-20	Bldg Plan Checks	83,046	116,608	90,000	90,000	90,000	90,000
342.05-30	Reinspections	13,530	3,531	7,000	7,000	8,200	8,100
342.05-31	New Inspections	67,716	221,216	160,000	251,120	220,000	220,000
342.05-32	Lockouts	702	216	320	320	1,000	1,000
342.05-40	Fire Inspection Fees	11,713	10,959	11,000	11,000	8,000	8,000
	Public Safety	177,312	353,155	268,920	360,040	328,400	328,300
343.09-10	Lot Mowing/Cleaning Fees	-	-	200	200	200	200
	Physical Environment	-	-	200	200	200	200
347.01-10	Library Space Rental	4,592	5,060	4,000	4,000	4,500	4,500
347.01-15	Library Copier Revenues	9,402	8,424	8,500	8,500	7,500	7,500
347.01-17	Library Proctoring Revenue	115	105	100	100	80	80
	Library	14,109	13,589	12,600	12,600	12,100	12,100

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

GENERAL FUND REVENUE DETAIL

Revenue Code		Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2017-18	2018-19	2019-20	2019-20	Year End	2020-21
347.02-10	Community Ctr Classes	118,703	120,940	123,000	123,000	128,000	145,000
347.02-12	Rigsby Center Classes	108,565	55,087	62,120	62,120	42,000	56,000
347.02-13	Athletic Programs	56,944	67,779	56,500	56,500	42,500	56,500
347.02-14	Summer Daycamps	120,843	97,771	104,000	104,000	50,960	104,000
347.02-15	Misc Special Activities	30,718	17,750	7,500	7,500	8,270	7,500
347.02-16	Concession Sales	761	598	1,200	1,200	700	700
347.02-17	Museum Programs	32,359	25,836	19,000	19,000	16,000	26,000
347.02-18	Rigsby Center Part Day Camps	9,775	7,819	6,300	6,300	12,000	15,000
347.02-19	Community Center Part Day Camps	97,443	77,649	70,000	70,000	43,060	70,000
347.02-20	Museum Part Day Camps	42,294	43,648	36,750	36,750	23,770	36,750
347.02-39	Special Events	45,937	31,885	25,000	25,000	18,750	25,000
347.02-40	Rigsby Center Special Activities	(3)	2,586	5,250	5,250	3,250	3,250
347.02-41	Community Center Special Activities	502	6,250	5,000	5,000	6,500	4,500
347.02-42	Museum Special Activities	35	1,055	3,300	3,300	2,000	2,000
347.03-00	Recreation Field Trips	1,121	26,830	36,750	36,750	27,560	30,750
347.05-90	Rent - Community Ctr	34,020	28,828	27,000	27,000	27,000	27,000
347.05-91	Rent - Rigsby Center	12,203	11,927	13,000	13,000	10,000	10,000
347.05-93	Rent - Museum	5,975	2,349	5,000	5,000	3,500	3,500
347.05-94	Brochure Advertising	5,600	10,100	5,000	5,000	5,000	6,000
347.05-95	Park Shelters	4,286	9,093	6,000	6,000	7,500	7,500
347.12-14	Recreation Daycamps	157,078	156,220	157,000	157,000	117,750	157,000
349.11-00	Utility Fixtures	4,943	5,092	5,000	5,000	5,000	5,000
369.01-00	DBC Events Revenue	117,191	84,904	95,000	95,000	65,000	80,500
	Recreation	1,007,293	891,996	874,670	874,670	666,070	879,450
	Culture & Recreation	1,021,402	905,585	887,270	887,270	678,170	891,550
	TOTAL CHARGES FOR SERVICES	1,212,879	1,268,786	1,165,070	1,256,190	1,021,620	1,230,930
	FINES & FORFEITURES						
351.01-00	Fines	15,384	17,052	17,070	17,070	15,600	15,750
	Judgements & Fines	15,384	17,052	17,070	17,070	15,600	15,750
352.01-00	Fines	21,698	17,110	18,200	18,200	12,000	12,000
	Fines-Library	21,698	17,110	18,200	18,200	12,000	12,000
354.01-00	Code Enforcement	11,477	14,933	3,000	3,000	3,000	3,000
	Fines-Local Ordinance Violation	11,477	14,933	3,000	3,000	3,000	3,000
	TOTAL FINES & FORFEITURES	48,559	49,095	38,270	38,270	30,600	30,750

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

GENERAL FUND REVENUE DETAIL						
Revenue Code		Actual	Actual	Adopted	Adjusted	Estimated
		2017-18	2018-19	2019-20	2019-20	Year End
INTEREST EARNINGS						
361.01-00	Investments	191,397	206,274	186,000	186,000	141,510
361.50-00	Market Value Adj	(237,003)	215,023	-	-	-
	Total Interest Earnings	(45,606)	421,297	186,000	186,000	141,510
MISCELLANEOUS REVENUE						
362.01-00	Rent-Public Facilities	20,540	20,540	20,540	20,540	20,540
	Rents & Royalties	20,540	20,540	20,540	20,540	20,540
364.01-00	Sale/Disposal Of F.A.	15,985	8,804	14,000	14,000	14,000
	Disposition of Fixed Assets	15,985	8,804	14,000	14,000	14,000
365.01-00	Scrap Sales	16,866	1,758	5,000	5,000	5,000
	Sales of Surplus Materials & Scrap	16,866	1,758	5,000	5,000	5,000
366.05-55	Chrissie Elmore Trust	15,800	14,709	21,000	21,000	21,000
366.07-00	2020 Fire Department Calendars	-	-	-	-	4,200
366.90-00	Weiss Donation for Folly Farms	5,000	6,000	5,000	5,000	10,000
366.91-00	Library Donations	2,400	-	-	-	-
366.92-00	Recreation Donations	-	5,874	12,000	12,000	11,000
	Contributions and Donations from Private Source:	23,200	26,583	38,000	38,000	46,200
369.02-00	Claims/Insur. Settlements	37,107	4,856	2,000	2,000	35,000
369.03-00	Refund of PY Expenses	-	(11,587)	-	-	-
369.09-00	Miscellaneous Revenue	8,620	11,243	10,750	10,750	8,400
	Other Miscellaneous Revenue	45,727	4,512	12,750	12,750	43,400
	TOTAL MISCELLANEOUS REVENUE	122,318	62,197	90,290	90,290	129,140
						71,540
INDIRECT ALLOCATIONS						
369.04-01	Admin Reimb - W&S	224,000	233,160	233,160	233,160	233,160
369.04-02	Fleet/Bldg Reimb - W&S	104,430	110,300	110,300	110,300	110,300
369.04-03	Admin Reimb - Sanitation	133,100	143,500	143,500	143,500	143,500
369.04-04	Fleet/Bldg Reimb - Sanit	55,940	58,880	58,880	58,880	58,880
369.04-09	Fleet/Bldg Reimb-Stormwtr	18,240	19,210	19,210	19,210	19,210
369.04-11	Admin Reimb. Fr Stormwtr	39,690	42,070	42,070	42,070	42,070
369.04-13	Engineering Reimb - Storm	41,160	34,940	34,940	34,940	34,940
369.04-14	Engineering Reimb-W&S Fd	399,230	362,530	362,530	362,530	362,530
369.04-58	Bldg Maint - Marina Fund	27,520	15,250	31,990	31,990	31,990
	Total Indirect Allocations	1,043,310	1,019,840	1,036,580	1,036,580	1,036,580
	TOTAL SOURCES REVENUE	14,278,640	15,740,255	15,470,840	15,542,500	15,179,030
						15,605,260
INTERFUND TRANSFERS						
381.32-00	Tsfr From Capital Project	100,000	250,700	100,000	100,000	-
381.67-00	Tsfr From CRA	157,000	157,000	157,000	157,000	157,000
381.69-00	Tsfr From Parking Impact Fee	3,633	-	-	-	-
	TOTAL TRANSFERS/OTHER SOURCES	260,633	407,700	257,000	257,000	157,000
389.01-00	Fund Balance Carryforward	-	-	8,032,760	8,142,954	8,714,240
	TOTAL REVENUES, TRANSFERS, OTHER SOURCES AND FUND BALANCE	\$ 14,539,273	\$ 16,147,955	\$ 23,760,600	\$ 23,942,454	\$ 24,150,270
						\$ 24,653,010

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

General Fund 6-Year Forecast at Constant 3.950 Mills

	ESTIMATED 2019/20	ADOPTED 2020/21	PROJECTED 2021/22	PROJECTED 2022/23	PROJECTED 2023/24	PROJECTED 2024/25	TOTAL 6-YEAR FORECAST
Assessed Property Valuation	\$ 1,296,325,600	\$ 1,480,023,170	\$ 1,554,024,329	\$ 1,631,725,545	\$ 1,713,311,822	\$ 1,798,977,413	
Millage Rate *	3.9500	3.9500	3.9500	3.9500	3.9500	3.9500	
% Change in Millage Rate	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	
REVENUES							
Ad Valorem Taxes	5,121,910	5,553,790	5,831,480	6,123,050	6,429,200	6,750,660	35,810,090
Other Taxes	2,755,620	2,769,250	2,783,100	2,797,020	2,811,010	2,825,070	16,741,070
Franchise Fees	1,506,690	1,478,160	1,485,550	1,492,980	1,500,440	1,507,940	8,971,760
Permits, Fees & Special Assessments	314,400	479,400	503,370	528,540	554,970	582,720	2,963,400
Intergovernmental Revenues	3,120,960	2,824,670	2,923,530	3,025,850	3,131,750	3,241,360	18,268,120
Charges for Services	1,021,620	1,230,930	1,274,010	1,318,600	1,364,750	1,412,520	7,622,430
Fines & Forfeitures	30,600	30,750	30,900	31,050	31,210	31,370	185,880
Interest Earnings	141,510	130,190	130,840	131,490	132,150	132,810	798,990
Miscellaneous	129,140	71,540	71,900	72,260	72,620	72,980	490,440
Indirect Allocations	1,036,580	1,036,580	1,057,310	1,078,460	1,100,030	1,122,030	6,430,990
Interfund Transfers In	257,000	157,000	257,000	157,000	157,000	157,000	1,142,000
TOTAL REVENUES	\$ 15,436,030	\$ 15,762,260	\$ 16,348,990	\$ 16,756,300	\$ 17,285,130	\$ 17,836,460	\$ 99,425,170
Fund Balance Carryforward	8,714,240	8,890,750	8,423,310	8,051,701	7,580,466	7,114,539	
TOTAL REVENUES & FUND BALANCE FORWARD	\$ 24,150,270	\$ 24,653,010	\$ 24,772,300	\$ 24,808,001	\$ 24,865,596	\$ 24,950,999	\$ 99,425,170
EXPENDITURES							
Personnel Services	\$ 9,547,250	\$ 10,330,760	\$ 10,707,833	\$ 11,098,669	\$ 11,503,770	\$ 11,923,658	65,111,939
Operating Expenses	4,873,340	5,150,550	5,253,561	5,358,630	5,465,800	5,575,120	31,677,001
Capital Expenses	100,430	93,300	95,166	97,070	99,010	100,990	585,966
Non-operating Costs	494,850	447,440	456,389	465,517	474,827	484,323	2,823,346
Interfund Transfers Out	243,650	207,650	207,650	207,650	207,650	247,650	1,321,900
TOTAL EXPENDITURES	\$ 15,259,520	\$ 16,229,700	\$ 16,720,599	\$ 17,227,535	\$ 17,751,057	\$ 18,331,741	\$ 101,520,152
Fund Balance	8,890,750	8,423,310	8,051,701	7,580,466	7,114,539	6,619,258	
Fund Reserve as % of Expenditures	58.3%	51.9%	48.2%	44.0%	40.1%	36.1%	
TOTAL EXPENDITURES & FUND BALANCE	\$ 24,150,270	\$ 24,653,010	\$ 24,772,300	\$ 24,808,001	\$ 24,865,596	\$ 24,950,999	\$ 101,520,152
APPROPRIATED (USE) OF BUDGETED FUND RESERVE	\$ 176,510	\$ (467,440)	\$ (371,609)	\$ (471,235)	\$ (465,927)	\$ (495,281)	(2,094,982)
Stabilization (20% of Expenditures)	\$ 3,051,904	\$ 3,245,940	\$ 3,344,120	\$ 3,445,507	\$ 3,550,211	\$ 3,666,348	
Unassigned (Fund Balance - Contingency)	\$ 5,838,846	\$ 5,177,370	\$ 4,707,582	\$ 4,134,959	\$ 3,564,328	\$ 2,952,910	
Percent of Unassigned Fund Reserve	38%	32%	28%	24%	20%	16%	
% Change in Revenues from previous year	0.00%	2.11%	3.72%	2.49%	3.16%	3.19%	
% Change in Expenditures from previous year	0.00%	6.36%	3.02%	3.03%	3.04%	3.27%	

* Millage rate remains constant at 3.9500 mills

Assumptions for the General Fund 6-Year Forecast

Revenue and expenditure projections are based on various historical trends. If the trend is consistent over the past five years, the related trend percentage is used. If the trend is not consistent over the past five years, a shorter trend may be utilized alone or in conjunction with assumptions that are known or anticipated. In all cases, a conservative approach has been followed.

The 2020/21 year amounts are taken from the estimated expenditures. The assumptions for each of the following years in the projection are consistently applied unless noted otherwise. The assumptions used for each item in the projection follow.

Assessed Property Valuation – 5.0 percent increase

Millage Rate – a flat millage rate of 3.9500 mills for all years of the forecast

Ad Valorem Taxes – the millage indicated applied to each \$1,000 of assessed property valuation at 95%

Other Taxes – a 0.5% increase

Franchise Fees – a 0.5% decrease

Permits, Fees & Special Assessments – a 5.0% increase

Intergovernmental Revenues – a 3.5% decrease

Charges for Services – a 3.5% increase

Fines & Forfeitures - a 0.5% increase

Miscellaneous – a 0.5% decrease

Indirect Allocations – 2.0% decrease

Interfund Transfers In – annual payback from the Capital Improvement Fund of \$100,000 through 2019/20 and annual payback from CRA of \$157,000 through 2021/22 for Waterfront Park loan

Personnel Costs – an annual increase of 3.65% which includes the following estimates:

- Salaries and Wages - 3% increase that includes any combination of COLA and merit staggered throughout the year based on employees' performance evaluation dates
- FICA - 7.65%
- Retirement - a hybrid rate of 12.5% of salaries and wages that includes FRS and City of Safety Harbor pension and includes general employees and fire department employees
- Health & Life Insurance – an annual increase of approximately 4.5%
- Workers Compensation and Unemployment – a 3% increase

Fire Pass-through Insurance – no annual increase

Operating Expenses – a 2.0% increase

Capital Expenses – a 2.0% decrease

Non-operating Costs – a 2.0% increase

Interfund Transfers Out – projected transfers out including those shown in the 5-Year CIP Plan

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET



DEPARTMENT BUDGETS



CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

Fund: General	Department: City Commission	Fund #: 001
--------------------------------	--	------------------------------

EXPENDITURE DETAIL						
Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated
		2017-18	2018-19	Budget	Budget	Year End
Acct #	Account Description	2017-18	2018-19	2019-20	2019-20	2020-21
Personnel Services						
1010-511.11-01	Salaries & Wages	\$ 25,400	\$ 25,200	\$ 25,200	\$ 25,200	\$ 25,200
	Salaries & Wages Sub-Total	25,400	25,200	25,200	25,200	25,200
1010-511.21-00	Fica Taxes	3,326	3,299	3,390	3,390	3,390
	Benefits Sub-Total	3,326	3,299	3,390	3,390	3,330
	Total Personnel Services	28,726	28,499	28,590	28,590	28,530
Operating Expenses						
1010-511.34-90	Other Fees And Contracts	13,250	14,151	16,600	16,600	16,600
1010-511.40-01	Employee Travel	-	-	-	-	2,000
1010-511.40-02	Travel Mayor	-	-	500	500	-
1010-511.40-03	Travel Seat #1	-	-	500	500	-
1010-511.40-04	Travel Seat #2	-	52	500	500	-
1010-511.40-05	Travel Seat #3	-	-	500	500	-
1010-511.40-06	Travel Seat #4	-	-	500	500	-
1010-511.40-20	Commissioner's Allowance	18,085	17,936	20,000	20,000	20,190
1010-511.41-00	Communication Services	106	95	130	130	140
1010-511.49-30	Other Current Charges	858	1,253	2,500	2,500	2,000
1010-511.51-10	Office Supplies-General	649	369	1,000	1,000	500
1010-511.54-20	Membership And Dues	7,349	7,119	7,570	7,570	7,870
1010-511.54-30	Publications	-	-	-	-	1,500
1010-511.54-32	Education Mayor	300	300	400	400	-
1010-511.54-33	Education Seat #1	-	-	400	400	-
1010-511.54-34	Education Seat #2	-	60	400	400	-
1010-511.54-35	Education Seat #3	-	-	400	400	-
1010-511.54-36	Education Seat #4	851	-	400	400	-
	Total Operating Expenses	41,448	41,335	52,300	52,300	51,230
Non-Operating Expenses						
1010-511.82-00	Grants	-	-	80,000	-	85,000
1010-511.82-01	Neighborly Senior Service	15,000	15,000	-	15,000	15,000
1010-511.82-02	211 Tampa Bay	-	3,000	-	3,000	3,000
1010-511.82-04	Paint Your Heart Out	2,000	2,000	-	2,000	2,000
1010-511.82-06	Neighborhood Family Center	45,000	45,000	-	45,000	45,000
1010-511.82-07	Chamber Of Commerce	14,000	15,000	-	15,000	15,000
1010-511.82-10	Gale/Cengee Learning	4,000	-	-	-	-
	Total Non-Operating Expenses	80,000	80,000	80,000	80,000	85,000
	Total City Commission	\$ 150,174	\$ 149,834	\$ 160,890	\$ 160,890	\$ 159,190
		\$ 164,760				

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET



City Manager's Office

The City Manager's Office implements the policies, regulations, legislation and directives of the Elected Officials through leadership and management of various City departments and work force. The office is a central location for citizens to access information, request assistance, or resolve potential and/or existing issues. The City Manager, the City's Chief Administrative Officer, is appointed by the City Commission and is responsible for the City's day-to-day operations, while overseeing all departments and partnering with outside agencies to provide the highest quality of life for those who live, work and play in Safety Harbor.

Current and Prior Year Accomplishments

The City Manager's Office responds routinely to the elected officials and to resident requests and provides up-to-date information via several forms of communication. The City Manager's Office coordinates a multi-year City Commission goal-setting session to establish priorities.

Fiscal Year 2020 Goals

In fiscal year 2020, the focus continues to be on the budget, economic conditions and continued service sustainability. The City Manager's goal is to maintain the existing levels of service while simultaneously holding expenses to a reasonable and sustainable level for current and future years. Department Heads will continue to offer cost-saving opportunities. Every vacant position will be evaluated for future funding consolidation, cross-training opportunities, and/or staff reorganization. Each major capital project and purchase will be debated and discussed to allow for the most efficient and sustainable use of the City's capital resources throughout all funds.



Our Vision for the Future

The City Manager's office realizes the responsibility to remain current on federal, state, and local issues and legislation that affect the City. Decisions are based on the commitment to ensure high-quality, cost-effective services for the citizens of Safety Harbor. The long-term vision of Safety Harbor is dictated by several tools; (1) Visioning Process goals and directives, (2) updated Comprehensive Plan, (3) Community Redevelopment Agency-Master Plan, and (4) the City Commission's directives and priorities from their goal-setting workshops. The City Manager will continually review the vision and ideas of residents to work towards the most sustainable Safety Harbor for the future.

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

CITY MANAGER PERFORMANCE INDICATORS
FUND: 001 DEPARTMENT: 1012

	Actual 2017-18	Actual 2018-19	Estimated 2019-20	Adopted 2020-21
Jurisdiction Data				
Population	17,569	17,844	18,031	18,016
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	181.71	186.92	186.31	185.69
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 200,622	\$ 208,689	\$ 260,550	\$ 268,890
Total # of Full Time Equivalent Employees	1.30	1.30	1.80	1.80
Efficiency				
O&M Cost Per Capita	\$ 11.42	\$ 12.20	\$ 14.45	\$ 14.93
O&M Cost per Full Time Equiv. Employee	\$ 154,325	\$ 167,485	\$ 144,750	\$ 149,383

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

Fund: General	Department: City Manager	Fund #: 001
--------------------------------	---	------------------------------

EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2017-18	2018-19	Budget	Budget	Year End	Budget

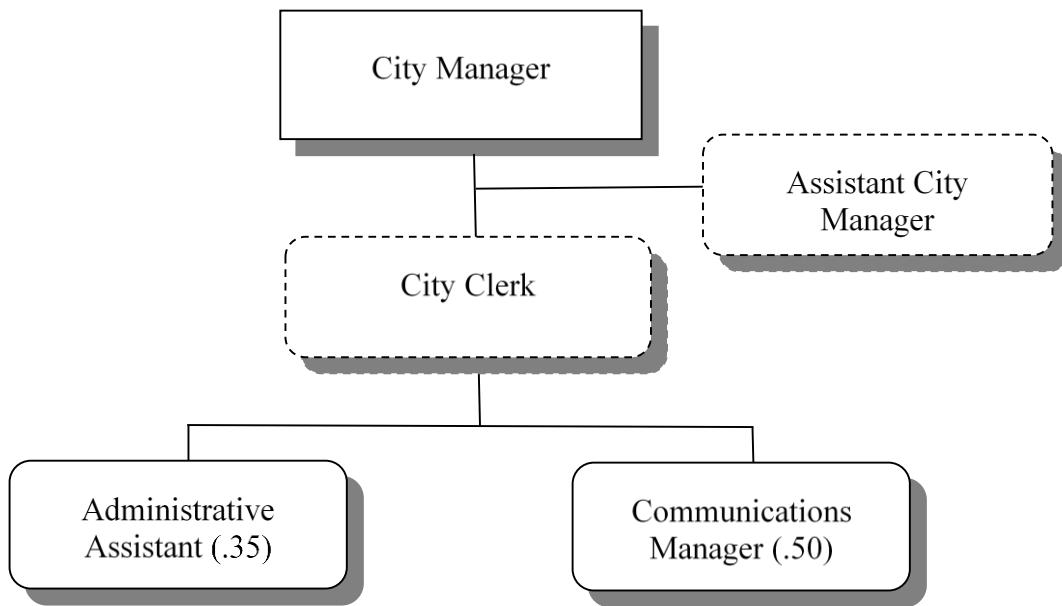
Personnel Services

1012-512.12-01 Salaries & Wages	\$ 143,423	\$ 147,295	\$ 183,940	\$ 183,940	\$ 183,940	\$ 189,990
1012-512.14-00 Overtime-Time & One Half	50	-	-	-	-	-
Salaries & Wages Sub-Total	143,473	147,295	183,940	183,940	183,940	189,990
1012-512.21-00 Fica Taxes	10,000	10,332	14,080	14,080	14,080	14,540
1012-512.22-00 Retirement	16,664	17,080	19,820	19,820	19,820	20,490
1012-512.23-00 Life & Health Insurance	24,140	26,654	35,440	35,440	35,440	36,380
Benefits Sub-Total	50,804	54,066	69,340	69,340	69,340	71,410
Total Personnel Services	194,277	201,361	253,280	253,280	253,280	261,400

Operating Expenses

1012-512.40-01 Employee Travel	871	1,258	900	900	700	900
1012-512.40-30 Manager's Phone Allowance	1,200	1,205	1,200	1,200	1,200	1,200
1012-512.41-00 Communication Services	1,174	1,405	1,230	1,230	1,700	1,130
1012-512.49-30 Other Current Charges	436	167	600	600	600	630
1012-512.51-10 Office Supplies-General	591	576	550	550	550	570
1012-512.54-10 Publications	-	30	20	20	20	30
1012-512.54-20 Memberships & Dues	1,394	1,947	2,080	2,080	1,630	2,030
1012-512.54-30 Educational Costs	679	740	1,000	1,000	870	1,000
Total Operating Expenses	6,345	7,328	7,580	7,580	7,270	7,490
Total City Manager	\$ 200,622	\$ 208,689	\$ 260,860	\$ 260,860	\$ 260,550	\$ 268,890

Organizational Chart
CITY MANAGER'S OFFICE



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 18/19	ADOPTED FY 19/20	ADOPTED FY 20/21
City Manager*	CM	0.90	0.90	0.90
Assistant City Manager	135	0.05	0.05	0.05
Administrative Assistant	119	0.35	0.35	0.35
Communications Manager	127	0.00	0.50	0.50
Total Division		1.30	1.80	1.80

*City Manager 10% funded in CRA Fund (067)

City Clerk's Department

The City Clerk's Office is responsible for proper documentation of legislative affairs, management of records, and supervision of elections. Many of the duties are fixed by State and local law. The Clerk records, transcribes, and maintains minutes and prepares agendas for the City Commission as well as the Community Redevelopment Agency, Audit Committee, Charter Review Committee, and other committees when warranted; prepares and follows-up all City Commission actions (Ordinances, Contracts, Board Appointments, etc.); maintains the City's Charter and Code of Ordinances; prepares supplements, and coordinates drafts of ordinances and resolutions; receives and prepares all public record requests; files documents with the Pinellas County Clerk of the Circuit Court for recording; prepares utility and assessment liens and release of liens, and maintains/indexes of those records; maintains bankruptcy and foreclosure cases; prepares proclamations and certificates awarded by the Mayor and Commission; is custodian of the City's corporate seal and all City records and documents, such as deeds and contracts; prepares legal advertisements and required public notices and other information for the City website; and maintains all board and committee records, ensuring the appointees are notified when their terms are near expiration, and scheduling appointments before the City Commission. The Clerk's Office is also responsible for planning and hosting the annual Board Appreciation Reception. The Pinellas County Supervisor of Elections holds municipal elections, and the Clerk coordinates local elections and referenda with the SOE, providing information to municipal candidates, qualifying the candidates to run for municipal office, maintains candidate's financial reports, prepares legal advertisements for publication, and prepares the installation ceremony and administering the oaths of office for incoming and returning Commissioners.

Current and Prior Year Accomplishments

Transparency in government continues to be accomplished through prompt posting of the City Commission meeting package to the website preceding each meeting. Video and/or audio recordings of the City Commission meetings are available on the website live, or the following day. The website also contains current legal and bid notices, and archives of previous agendas, minutes, and recordings of City Commission, boards, and committee meetings. The public accesses this information conveniently on the City website. Records Management imaging software has successfully assisted departments in storage and retrieval. Use of the OptiView system has improved response times for public records requests. The office has scanned all critical documents into the system by completing the scanning of all ordinances and resolutions from 1917 to present, as well as all City Commission and other board/committee minutes and agendas. In FY 2019/2020, this office coordinated agendas, attended, and prepared minutes for approximately 40 meetings.

Fiscal Year 2021 Goals

The Office of the City Clerk will continue to support the Mayor, City Commission, and City Manager's legislative affairs and serve as a liaison with the citizens. Accurate recordings, safeguarding, and retrieving of City records remains a top priority by archiving documents electronically, in accordance with statutory requirements, and to build an electronic database of current information critical to operations. Training will continue to be offered for City staff to utilize records and website systems, as well as proper handling of public records.

Long-Term Vision and Future Financial Impact

The City Clerk's long-term vision is to comply with its statutory duties in an effective and timely manner, utilizing innovative means to achieve these goals. This department serves a variety of support roles to other departments by serving as a clearinghouse for information, maintaining and preserving records, providing information, and implementing government decisions.

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

CITY CLERK PERFORMANCE INDICATORS
FUND: 001 DEPARTMENT: 1013

	Actual 2017-18	Actual 2018-19	Estimated 2019-20	Adopted 2020-21
Jurisdiction Data				
Population	17,569	17,844	18,031	18,016
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	181.71	186.92	186.31	185.69
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 141,447	\$ 142,324	\$ 149,710	\$ 157,330
Total # of Full Time Equivalent Employees	1.35	1.35	1.35	1.20
Outputs				
Prepared Agendas, Minutes & Attend Meetings Of:				
City Commission	27	28	27	27
Ordinances Prepared	30	14	25	25
Resolutions Prepared	27	25	25	25
Legal Advertisements Prepared	50	21	25	25
Documents Recorded	208	282	290	280
Record Requests	217	244	240	245
Efficiency				
O&M Cost Per Capita	\$ 8.05	\$ 8.55	\$ 8.30	\$ 8.73
O&M Cost per Full Time Equiv. Employee	\$ 104,776	\$ 113,030	\$ 110,896	\$ 131,108
Per Capita per Full Time Equiv. Employee	13,014	13,218	13,356	15,013

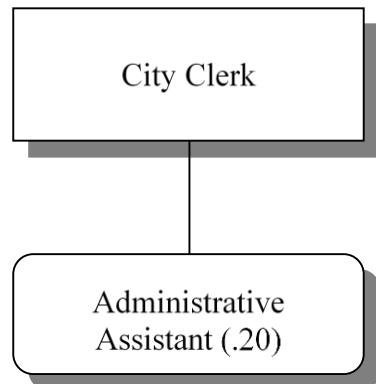
CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

Fund: General	Department: City Clerk	Fund #: 001
--------------------------------	---	------------------------------

EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2017-18	2018-19	Budget	Budget	Year End	Budget
1013-512.12-01	Salaries & Wages	\$ 79,892	\$ 82,762	\$ 92,320	\$ 92,320	\$ 84,590	\$ 86,800
	Salaries & Wages Sub-Total	79,892	82,762	92,320	92,320	84,590	86,800
1013-512.21-00	Fica Taxes	6,171	6,392	7,070	7,070	6,480	6,640
1013-512.22-00	Retirement	5,734	5,928	6,380	6,380	6,190	6,360
1013-512.23-00	Life & Health Insurance	9,093	10,038	10,350	10,350	10,310	10,580
	Benefits Sub-Total	20,998	22,358	23,800	23,800	22,980	23,580
	Total Personnel Services	100,890	105,120	116,120	116,120	107,570	110,380
Operating Expenses							
1013-512.34-90	Other Fees & Contracts	1,827	1,922	4,450	4,450	4,000	3,950
1013-512.40-01	Employee Travel	-	-	40	40	-	40
1013-512.40-30	Cell Phone Allowance	-	-	-	-	300	600
1013-512.41-00	Communication Services	994	973	1,230	1,230	1,230	1,290
1013-512.44-00	Rental & Leases	-	-	-	500	600	800
1013-512.46-40	Maintenance Contracts	16,333	17,287	19,030	19,030	19,030	19,490
1013-512.49-10	Legal Advertising	14,891	10,207	14,000	13,500	11,000	12,000
1013-512.49-30	Other Current Charges	5,361	5,369	8,000	8,000	4,500	7,000
1013-512.51-10	Office Supplies-General	891	1,176	1,300	1,300	1,200	1,200
1013-512.54-20	Memberships & Dues	260	270	280	280	280	580
	Total Operating Expenses	40,557	37,204	48,330	48,330	42,140	46,950
Total City Clerk		\$ 141,447	\$ 142,324	\$ 164,450	\$ 164,450	\$ 149,710	\$ 157,330

Organizational Chart
CITY CLERK'S OFFICE



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 18/19	ADOPTED FY 19/20	ADOPTED FY 20/21
City Clerk	130	1.00	1.00	1.00
Administrative Assistant	119	0.35	0.35	0.20
Total Division		1.35	1.35	1.15

City Clerk - Elections

The City Clerk is the Supervisor of Elections for the City, providing for the conduct of municipal elections of Safety Harbor officials and referendums. The Pinellas County Supervisor of Elections holds municipal elections, and the Clerk coordinates local elections and referenda with the SOE, providing information to municipal candidates, qualifying the candidates for municipal office, maintains candidate's financial reports, prepares legal advertisements for publication, and prepares the installation ceremony and administering the oaths of office for incoming and returning Commissioners.

Current and Prior Year Accomplishments

An election for the purpose of electing Commissioners for Seat #1, #2 and #3, each for a three-year term, will be held in March 2021.

Fiscal Year 2021 Goals

The terms for Commissioners for Seat #1, #2 and #3 will expire in March 2021. An election will be scheduled for March 2021 to coincide with the countywide election. Cost estimates provided by the Supervisor of Elections Office have not been received for 2021. The City will begin Qualifying for the two seats toward the end of 2020. There will be costs associated with both the Qualifying Period, Candidate Forum, and Municipal Election.

Long-Term Vision and Future Financial Impact

The Clerk's Office strives to conduct all elections and referendums in an open and impartial manner. All candidates and issues are afforded equal consideration at all times. Citizens are given access to candidates' financial reports and the candidate forum through the City website. State and federal election laws continue to impact the cost of holding municipal elections.

Fund:	Department:	Fund #:
General	Elections	001
Acct #	Account Description	

EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2017-18	2018-19	2019-20	2019-20	2019-20	2020-21

Operating Expenses

1019-519.49-10 Legal Advertising	2,136	854	2,200	2,200	2,810	3,000
1019-519.49-30 Other Current Charges	19,970	-	15,700	15,700	15,700	20,380
Total Operating Expenses	22,106	854	17,900	17,900	18,510	23,380
Total Elections	\$ 22,106	\$ 854	\$ 17,900	\$ 17,900	\$ 18,510	\$ 23,380

Human Resources Department

The Human Resources Department is responsible for supporting employees and management by developing and administering human resource programs and processes, as well as managing City policies. Responsibilities include recruitment, employment, labor relations, collective bargaining, classification and compensation, training and development, risk management, property and casualty insurance, workplace safety, workers' compensation, employee benefits administration, wellness programming, employee recognition, and retirement planning and administration. The Department monitors compliance within established City policies and compliance with state and federal employment laws. In addition, the Human Resources Department serves as Plan Administrator for the Firefighters' Pension Board, oversees the Personnel Review Board, and hosts the annual City of Safety Harbor Bill Cropsey Citizen's Academy.

Current and Prior Year Accomplishments

The Human Resources Department has continued to provide superior service to the employees, management, and the public. Over 1,000 employment applications were processed for approximately thirty (30) new employee recruitments. Additionally, HR oversees payroll processes to include all new employee entries, employee requests/changes, vendor updates, open enrollment updates/changes, Executime, performance appraisal and merit updates, terminations, retirements, and all system updates.

The Safety Harbor Professional Firefighters – Local 2267 and the City successfully negotiated a three (3) year collective bargaining agreement which expires on September 30, 2022.

The City continues to utilize Public Risk Management (PRM) as their health insurance provider. The rate increase for health insurance premiums was 4.5%, and continued the current level of benefits for employees and their dependents. Aetna remained the City's dental provider, with a 3.6% premium decrease while also maintaining the current level of benefits for employees and their dependents. Other employee benefit programs offered this year included High Deductible Health Plan, Health Savings Account (HSA), Flexible Savings Account (FSA), vision insurance, supplemental life insurance, supplemental retirement plans, and AFLAC.

The Department implemented a new Performance Appraisal system on October 1, 2019. The Department received positive comment on the new system, as it promotes a work environment where all employees are more engaged in their own growth and evaluation process, while contributing to a culture where continuous feedback is supported.

The Department produced a comprehensive benefits guide – Heart of the Harbor - to provide employees general information so to better understand the benefits available and assist with enrollment in the City of Safety Harbor Benefits program. This publication also serves as a resource to all employees regarding their all-inclusive benefits package.

The Human Resources Department continues to facilitate the following employee programs and committees – Christopher Palmieri Employee of the Quarter, Years of Service, Employee Flu-Shots, Hep A shots, Sick Leave Conversion, Safety Committee, Benefits Committee, Wellness Committee, Annual Safety Luncheon, Annual Wellness Fair, HarborGram, Crisis Management Plan, Employee Suggestion/Recognition (Bright Ideas, Star Grams, and Safety Suggestions), Retirement Planning and Financial Education Seminars, and the continuation of wellness initiatives.

The City continues to partner with the Pinellas County Training Consortium, Pinellas Technical College (Public Works Academy), and St. Petersburg College to enhance employee training and development.

The Human Resources Department continues to manage and provide support to the Firefighters' Retirement Pension Plan.

Fiscal Year 2021 Goals

For fiscal year 2021, the Human Resources Department will continue to explore strategies for maintaining quality benefits for employees. The Department will focus on augmented wellness initiatives in an effort to increase productivity and reduce overall costs to the City. The Department will continue to work with management and the Firefighters' union, promoting a spirit of cooperation and developing shared goals. The Human Resources Department will continue to provide all programs and maintain all policies in the most cost efficient manner, as well as support employees and management in achieving the overall goals of the City.

Long-Term Vision and Future Financial Impact

The Human Resources Department will recruit, develop, and retain a high performing and diverse workforce while fostering a healthy, safe, and productive work environment in order to maximize individual and organizational potential. The Department will continue to design, evaluate, improve, and implement policies and procedures in the most cost efficient manner possible in an effort to support organizational goals for the purpose of fulfilling the City's mission and vision.

HUMAN RESOURCES PERFORMANCE INDICATORS
FUND: 001 DEPARTMENT: 1014

	Actual 2017-18	Actual 2018-19	Estimated 2019-20	Adopted 2020-21
Jurisdiction Data				
Population	17,569	17,844	18,031	18,016
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	181.71	186.92	186.31	185.69
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 229,856	\$ 252,090	\$ 270,710	\$ 286,350
Total # of Full Time Equivalent Employees	2.00	2.50	2.50	2.50
Outputs				
# Applications Reviewed	981	2,031	1,000	1,000
# New Hires - Regular Employees	23	29	35	35
# Salary Surveys Sent/Received	20	20	20	20
# Training Sessions Conducted	25	25	25	25
# Action Forms (PA's) Processed	250	400	400	400
Total Workers Comp. Claims Processed	20	20	20	20
Efficiency				
O&M Cost Per Capita	\$ 13.08	\$ 14.13	\$ 15.01	\$ 15.89
O&M Cost per Full Time Equiv. Employee	\$ 114,928	\$ 100,836	\$ 108,284	\$ 114,540
Per Capita per Full Time Equiv. Employee	8,785	7,138	7,212	7,206
Effectiveness				
Avg. Time to Fill Vacancy Requests	4 Weeks	4 weeks	4 weeks	4 weeks

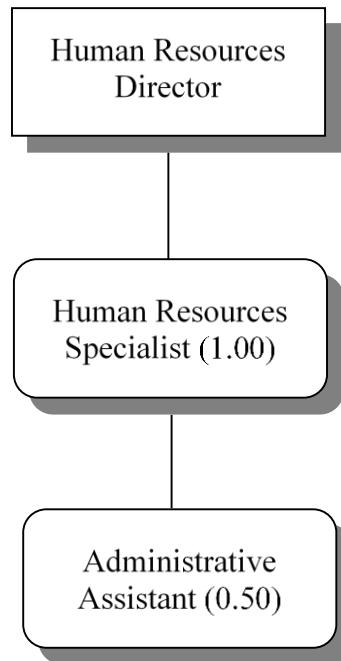
CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

Fund: General	Department: Human Resources	Fund #: 001
--------------------------------	--	------------------------------

EXPENDITURE DETAIL

Acct #	Account Description	Actual	2017-18	Actual	2018-19	Adopted	Budget	Adjusted	Budget	Estimated	Adopted
					2019-20	2019-20	2019-20	2019-20	2019-20	Year End	2020-21
Personnel Services											
1014-512.12-01	Salaries & Wages	\$ 128,555	\$ 143,573	\$ 187,570	\$ 187,570	\$ 187,570	\$ 156,720	\$ 160,470	\$ 160,470		
1014-512.14-00	Overtime	3,878		152		-	-	-	-		
	Salaries & Wages Sub-Total		132,433	143,725	187,570	187,570	156,720	160,470			
1014-512.21-00	Fica Taxes	9,382		9,995	12,060	12,060	11,990	12,280			
1014-512.22-00	Retirement	10,595		11,598	12,560	12,560	12,490	12,790			
1014-512.23-00	Life & Health Insurance	33,659		45,593	48,360	48,360	48,340	49,550			
	Benefits Sub-Total		53,636	67,186	72,980	72,980	72,820	74,620			
	Total Personnel Services		186,069	210,911	260,550	260,550	229,540	235,090			
Operating Expenses											
1014-512.31-30	Employee Physicals	5,316		8,622	5,250	5,250	4,500	5,250			
1014-512.34-90	Other Fees & Contracts	14,879		3,177	5,000	6,500	4,000	5,000			
1014-512.40-01	Employee Travel	349		-	-	-	-	-			
1014-512.40-30	Dept. Director Phone Allowance	600		603	600	600	600	600			
1014-512.41-00	Communication Services	1,113		1,079	1,320	1,320	1,320	1,320			
1014-512.44-00	Rental & Leases	-		-	-	-	-	-			1,900
1014-512.46-20	Equipment Repairs	-		-	200	200	-	-			
1014-512.49-20	Advertising - Other	722		-	1,500	1,500	500	1,000			
1014-512.49-30	Other Current Charges	10,033		12,735	9,500	9,500	9,500	9,500			
1014-512.49-36	Special Program Costs	7,546		4,887	16,000	16,000	14,500	16,500			
1014-512.51-10	Office Supplies-General	1,900		4,809	4,500	4,500	3,500	4,500			
1014-512.54-20	Memberships & Dues	1,329		756	1,250	1,250	1,250	1,250			
1014-512.54-30	Educational Costs	-		-	1,500	1,500	1,500	4,200			
	Total Operating Expenses		43,787	36,668	46,620	48,120	41,170	51,260			
	Total Human Resources		\$ 229,856	\$ 247,579	\$ 307,170	\$ 308,670	\$ 270,710	\$ 286,350			

Organizational Chart
HUMAN RESOURCES DEPARTMENT



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 18/19	ADOPTED FY 19/20	ADOPTED FY 20/21
Human Resources Director	132	1.00	1.00	1.00
Human Resources Specialist	121	1.00	1.00	1.00
Administrative Assistant	119	0.00	0.50	0.50
Total Division		2.00	2.50	2.50

FINANCE DEPARTMENT

The Finance Department is responsible for the administration, direction, supervision and coordination of all City financial functions including financial planning, budgeting, debt management, investments, purchasing, accounting, payroll, utilities' customer service and receivables, accounts payable, accounts receivable and Information Technology. The Department's role is divided between Administration, Accounting & Budgeting, Utilities and Information Technology. Accounting & Budgeting and Administration are reported jointly between the General Fund and Water & Sewer Utility Enterprise Fund, while Utilities and Information Technology are reported within the Water & Sewer Utility Enterprise Fund.

Current and Prior Year Accomplishments

The Finance Department will continue to document procedures, streamline processes for increased efficiencies, cross-train employees, provide training regarding new accounting issues, and provide timely reporting. Finance staff has taken the lead in coordination with the Human Resources Department to complete the roll out a fully integrated timekeeping system prior to the end of FY 2019.

In an effort to improve transparency of financial reporting, the City has launched the OpenGov financial transparency platform. OpenGov is a web-based platform that provides financial and non-financial information to both internal and external users. It provides an intuitive, user-friendly interface that allows users to easily access the City's financial and budgetary information. This software makes it easy for users to see data in both a graphical/visual format as well as numerically enabling simple analysis of trends over time as well as side by side comparisons. Users can view, filter, and analyze revenue, expense and balance sheet accounts.

By fiscal year ending 2020, a new Enterprise Resource Planning system (BSA Software) will be fully integrated. Enhanced functionality for residents and other customers will be available to pay utility bills, building permits, occupational licenses and other miscellaneous revenues online or by credit card at the front counter.

Fiscal Year 2021 Goals

For fiscal year 2021, the Finance Department will focus on activities which will best serve the needs of the residents of the City with emphasis placed on timely and transparent financial reporting to the City's Elected Officials and Management Staff for informed decision making.

Long-Term Vision and Future Financial Impact

The Finance Department will continue to work with other departments in evaluating resources needed for the City to complete the capital infrastructure needs identified in the City's Capital Improvements Program.

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

FINANCE PERFORMANCE INDICATORS
FUND: 001 DEPARTMENT: 1015

	Actual 2017-18	Actual 2018-19	Estimated 2019-20	Adopted 2020-21
Jurisdiction Data				
Population	17,569	17,844	18,031	18,016
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	181.71	186.92	186.31	185.69
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 273,755	\$ 281,730	\$ 285,830	\$ 291,100
Total # of Full Time Equivalent Employees	3.00	3.00	3.00	3.00
Outputs				
# Accounts Payable Checks	4,888	4,765	4,527	4,520
# P-Card Transactions	1,883	1,934	1,837	1,840
# of Purchase Orders	2,544	2,430	2,308	2,325
Efficiency				
O&M Cost Per Capita	\$ 15.58	\$ 15.92	\$ 15.85	\$ 16.16
O&M Cost per Full Time Equiv. Employee	\$ 91,252	\$ 94,677	\$ 95,277	\$ 97,033
Per Capita per Full Time Equiv. Employee	5,856	5,948	6,010	6,005
Effectiveness				
Interest Rate on Bond Investments	2.64%	2.69%	2.35%	2.00%

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

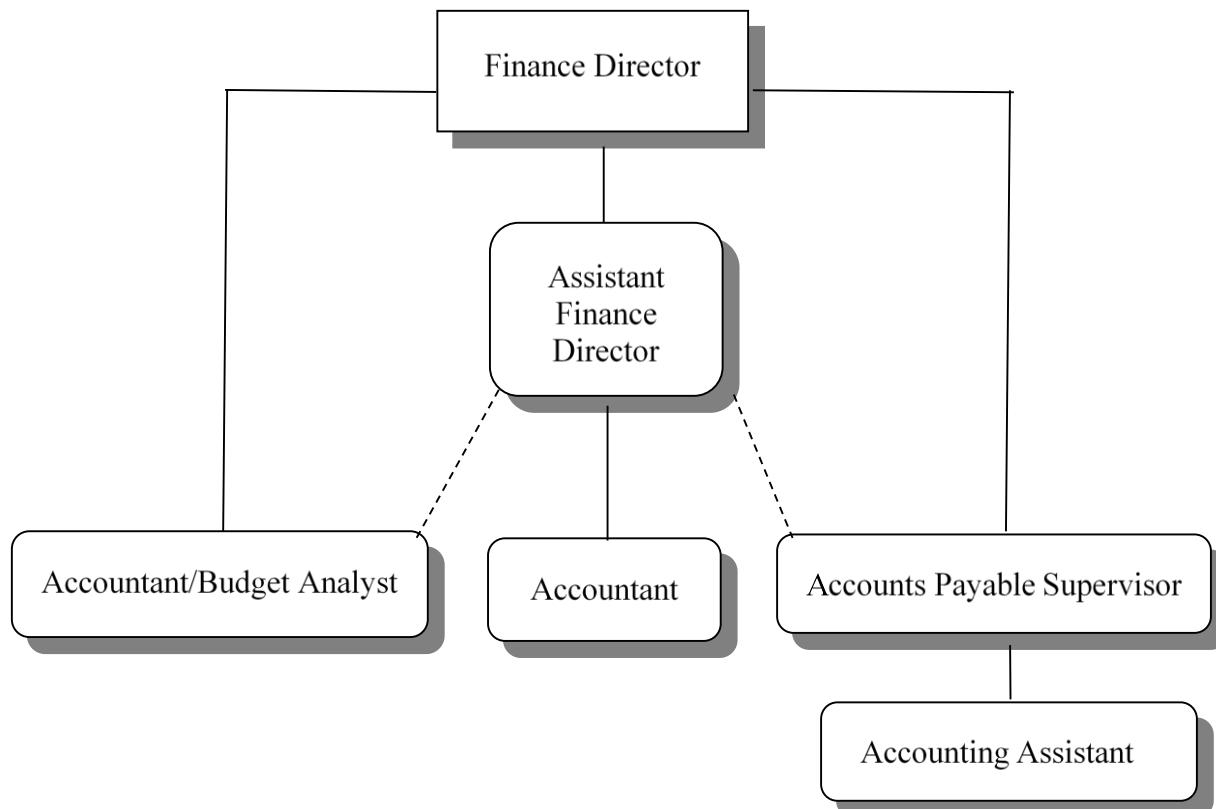
Fund: General	Department: Finance	Fund #: 001
--------------------------------	--------------------------------------	------------------------------

EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2017-18	2018-19	Budget	Budget	Year End	Budget
Personnel Services							
1015-513.12-01	Salaries & Wages	\$ 193,140	\$ 201,331	\$ 202,230	\$ 202,230	\$ 202,550	\$ 207,080
1015-513.14-00	Overtime-Time & One Half	363	297	-	-	1,300	-
	Salaries & Wages Sub-Total	193,503	201,628	202,230	202,230	203,850	207,080
1015-513.21-00	Fica Taxes	14,317	14,580	15,480	15,480	15,600	15,850
1015-513.22-00	Retirement	15,481	15,788	16,180	16,180	16,310	16,570
1015-513.23-00	Life & Health Insurance	39,795	44,036	44,940	44,940	39,860	40,800
	Benefits Sub-Total	69,593	74,404	76,600	76,600	71,770	73,220
	Total Personnel Services	263,096	276,032	278,830	278,830	275,620	280,300
Operating Expenses							
1015-513.34-90	Other Fees & Contracts	4,050	500	500	500	500	530
1015-513.40-01	Employee Travel	117	43	920	920	920	980
1015-513.40-30	Cell Phone Allowance	-	-	-	-	350	600
1015-513.41-00	Communication Services	1,519	1,446	1,750	1,750	1,750	1,850
1015-513.46-40	Maintenance Contracts	774	813	1,170	1,170	1,170	1,230
1015-513.47-01	Printing & Binding	342	124	700	700	700	700
1015-513.51-10	Office Supplies-General	2,554	2,039	4,400	4,400	3,000	3,000
1015-513.51-11	Non-Capital Office Equip	500	-	500	500	500	500
1015-513.54-10	Publications	50	50	200	200	250	270
1015-513.54-20	Memberships & Dues	598	490	610	610	610	650
1015-513.54-30	Educational Costs	155	193	460	460	460	490
	Total Operating Expenses	10,659	5,698	11,210	11,210	10,210	10,800
	Total Finance	\$ 273,755	\$ 281,730	\$ 290,040	\$ 290,040	\$ 285,830	\$ 291,100

Organizational Chart

FINANCE DEPARTMENT



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 18/19	ADOPTED FY 19/20	ADOPTED FY 20/21
Finance Director	133	0.50	0.50	0.50
Assistant Finance Director	131	0.50	0.50	0.50
Accountant/Budget Analyst	125	0.50	0.50	0.50
Accountant	122	0.50	0.50	0.50
Accounts Payable Supervisor	123	0.50	0.50	0.50
Accounting Assistant	118	0.50	0.50	0.50
Total Division		3.00	3.00	3.00

Finance Department 50% funded in Water & Wastewater Finance

Community Development/Planning & Zoning

Describe activities, services or function carried out by your department and any relevant additional information (include any shift in emphasis or responsibilities).

Current and Prior Year Accomplishments

Planning and Zoning

The Planning and Zoning Division is responsible for implementing the City's Comprehensive Plan and Land Development Code and preparing special studies. Division staff reviews development applications, provides planning and zoning related information to the public, maintains geographic information systems (GIS) layers, performs an annual level of service review and Capital Improvements Element update, staffs the Planning and Zoning Board/Board of Appeals, prepares Land Development Code amendments, and serves on two Forward Pinellas committees (Planners Advisory Council and Technical Coordinating Committee). The division oversees three grant programs (Downtown Partnership Grant, Neighborhood grant, and Beautification Matching grant), the Mayors Tree Challenge, and the Mayor's Award for design excellence. The Community Development Director manages the Technical Review Committee. Staff participates on the Local Mitigation Strategy committee.

In FY 19-20, staff reviewed land development applications, including annexations, temporary uses, mobile vendors, site plans, variances, plats, and waivers. In addition, staff updated the zoning and future land use maps for Folly Farms for the northwest parcel.

Building Division

The Building Division enforces the Florida Building Code by conducting plan review and inspections for building alterations and new construction. Division staff also administers the City's local business tax receipt registration process. The Building Official also serves as the City's Floodplain Manager and Community Rating System manager. In FY 19-20, the Building Division worked with a consultant to finalize a permit fee study and update permit fees. The last update was in 2007.

In FY 2019-20, the City Arborist organized a free tree giveaway and street tree planting program wherein residents apply to have street trees planted in their front yard. The City Arborist also was part of the project team to update landscaping and irrigation along Main Street.

Code Enforcement

The City's Code Enforcement Officer is responsible for ensuring land use activities and structures comply with the minimum standards set forth by City ordinance. This involves responding to citizen complaints, staff investigations, and routine surveillance. In the majority of cases, voluntary compliance is achieved without a hearing before the Code Enforcement Board. The most common violations include illegal signs, yard overgrowth, abandoned vehicles, license and permit violations, animal complaints, and right-of-way violations.

Fiscal Year 2021 Goals

Department goals include continued operations for planning, code compliance and building and the adoption of code and comprehensive plan amendments.

Long-Term Vision and Future Financial Impact

The long-term vision of the Department is to ensure seamless coordination between the planning, building, and code enforcement division, ensure the staff team has the necessary resources and training, and to provide excellent customer service to the residents and businesses of Safety Harbor.



2019 Tree Giveaway

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

PLANNING & ZONING PERFORMANCE INDICATORS

FUND: 001 DEPARTMENT: 1017

	Actual 2017-18	Actual 2018-19	Estimated 2019-20	Adopted 2020-21
Jurisdiction Data				
Population	17,569	17,844	18,031	18,016
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	181.71	186.92	186.92	185.69
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 256,701	\$ 281,003	\$ 309,390	\$ 322,680
Total # of Full Time Equivalent Employees	3.30	3.36	3.36	3.36
Outputs				
# of Annexations	1	-	2	2
# of Site Plans	5	2	2	2
# of Comp Plan Amendments Completed	1	2	2	2
# of Land Development and City Code Amendments	18	4	5	5
# of Zoning Map Amendments	3	3	3	3
# of Conditional Use Reviews	5	3	3	3
# of Subdivisions	1	2	2	2
# of Variances	3	1	1	1
Temporary Use	5	15	15	15
Efficiency				
O&M Cost Per Capita	\$ 14.61	\$ 16.73	\$ 17.16	\$ 17.91
O&M Cost per Full Time Equiv. Employee	\$ 77,788	\$ 88,827	\$ 92,080	\$ 96,036
Per Capita per Full Time Equiv. Employee	5,324	5,311	5,366	5,362
Effectiveness				
Avg. # days to Review Development Cases	30	30	30	30
% of Projects Completed on Schedule	100%	100%	100%	100%

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

CODE ENFORCEMENT PERFORMANCE INDICATORS

FUND: 001 DEPARTMENT: 1017

	Actual 2017-18	Actual 2018-19	Estimated 2019-20	Adopted 2020-21
Jurisdiction Data				
Population	17,569	17,844	18,031	18,016
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	181.71	186.92	186.31	185.69
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 53,452	\$ 55,308	\$ 59,137	\$ 61,293
Total # of Full Time Equivalent Employees	1.06	1.06	1.06	1.06
Outputs				
Remove illegal signs	1,015	1,091	1,091	1,091
Lot mowing	-	2	2	2
Abandoned cars	34	34	34	34
Illegal dumping and trash accumulation	67	56	56	56
License and permit violations	49	76	76	76
Watering ban violations	-	7	7	7
Watering information (pool discharge)	4	7	7	7
Tree violations (illegal cutting)	14	18	18	18
Animal complaints	17	17	17	17
Visual obstruction	8	8	8	8
Signs	16	25	25	25
Damaging city property	1	-	-	-
Zoning violations (grass)	-	1	1	1
Rights-of-way violations	34	29	29	29
Miscellaneous code violations	283	322	322	322
Code Enforcement Board violations	27	16	16	16
Posting official notices	46	29	29	29
Efficiency				
O&M Cost Per Capita	\$ 3.19	\$ 3.10	\$ 3.28	\$ 3.40
O&M Cost per Full Time Equiv. Employee	\$ 52,954	\$ 52,177	\$ 55,790	\$ 57,824
Per Capita per Full Time Equiv. Employee	16,575	16,834	17,010	16,996
Effectiveness				
Avg. Time to Gain Compliance	20 days			
Avg. Time to Initial Response to a Complaint	2 days			

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

Fund: General	Department: Community Development/Planning & Zoning/Code Enforcement	Fund #: 001
--------------------------------	---	------------------------------

EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2017-18	2018-19	Budget	Budget	Year End	Budget
Personnel Services							
1017-515.12-01	Salaries & Wages	\$ 178,760	\$ 186,084	\$ 197,200	\$ 197,200	\$ 199,060	\$ 208,230
1017-515.14-00	Overtime	-	7	-	-	-	-
Salaries & Wages Sub-Total		178,760	186,091	197,200	197,200	199,060	208,230
1017-515.21-00	Fica Taxes	13,400	13,665	15,320	15,320	15,460	15,930
1017-515.22-00	Retirement	14,324	14,890	15,730	15,730	15,880	16,380
1017-515.23-00	Life & Health Insurance	30,541	40,035	43,500	43,500	49,870	51,180
Benefits Sub-Total		58,265	68,590	74,550	74,550	81,210	83,490
Total Personnel Services		237,025	254,681	271,750	271,750	280,270	291,720
Operating Expenses							
1017-515.34-20	Planning Services	1,420	9,800	10,500	17,606	10,000	7,500
1017-515.34-90	Other Fees And Contracts	-	48	1,750	1,750	250	250
1017-515.40-01	Employee Travel	1,546	1,292	2,250	2,250	750	2,180
1017-515.40-30	Dept. Director Phone Allowance	600	603	600	600	600	600
1017-515.41-00	Communication Services	1,253	1,545	1,480	1,480	1,930	2,040
1017-515.46-10	Outside Vehicle Repair	398	-	600	600	200	600
1017-515.46-20	Equipment Repairs	-	48	500	500	300	500
1017-515.46-40	Maintenance Contracts	2,521	2,892	7,850	7,850	4,000	4,000
1017-515.47-01	Printing & Binding	2,871	5,894	8,000	7,700	4,000	4,000
1017-515.51-10	Office Supplies-General	733	521	650	850	850	850
1017-515.51-11	Non-Capital Office Equip.	3,562	-	250	250	250	1,600
1017-515.51-50	Reproduction Supplies	247	120	500	500	500	500
1017-515.52-01	Gas	1,340	1,528	1,930	1,930	1,450	1,450
1017-515.52-03	Oil & Other Lubricants	25	31	70	70	40	40
1017-515.52-10	Vehicle Parts	677	210	300	300	300	300
1017-515.52-70	Special Clothing /Uniform	384	342	400	500	400	400
1017-515.52-80	Tires And Tubes	115	4	300	300	200	200
1017-515.54-20	Memberships & Dues	1,159	669	1,260	1,260	1,100	990
1017-515.54-30	Educational Costs	825	775	2,550	2,550	2,000	2,960
Total Operating Expenses		19,676	26,322	41,740	48,846	29,120	30,960
Total Community Development		\$ 256,701	\$ 281,003	\$ 313,490	\$ 320,596	\$ 309,390	\$ 322,680

FUND: 001 DEPARTMENT: 1024
BUILDING DEPT PERFORMANCE INDICATORS

	Actual 2017-18	Actual 2018-19	Estimated 2019-20	Adopted 2020-21
Jurisdiction Data				
Population	17,569	17,844	18,031	18,016
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	181.71	186.31	186.31	185.69
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 488,906	\$ 510,322	\$ 701,870	\$ 813,420
Total # of Full Time Equivalent Employees	6.50	6.50	6.50	6.63
Total # of Full-Time Inspectors	2.00	2.00	2.00	2.00
Total # of Full-Time Plan Examiners	1.00	1.00	1.00	1.00
Outputs				
# of Bldg. Plans Reviewed	951	952	900	952
# of Bldg. Permits Issued	3,054	3,268	2,500	3,268
# of Inspection Performed	5,338	5,236	4,000	5,236
Outputs Occupational Licenses				
# of Licenses Issued	1,177	1,177	1,177	1,177
# of Renewals	1,044	1,044	1,044	1,044
# of Inspections Performed (By Code Enforcement)	40	40	40	40
Efficiency				
Avg # of Insp. Per Full Time Equiv. Employee	2,669	3,147	2,000	2,618
Avg. # of Plans Reviewed per FTE	951	1,032	900	952
O&M Cost Per Capita	\$ 27.83	\$ 29.47	\$ 38.93	\$ 45.15
O&M Cost per Full Time Equiv. Employee	\$ 75,216	\$ 80,897	\$ 107,980	\$ 122,688
Per Capita per Full Time Equiv. Employee	2,703	2,745	2,774	2,717
Effectiveness				
Avg. Permit Review Time (minutes)	45	45	45	45
% of Inspections Performed on Schedule	90%	90%	90%	90%

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

Fund: General	Department: Building	Fund #: 001
--------------------------------	---------------------------------------	------------------------------

EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2017-18	2018-19	Budget	Budget	Year End	Budget
Personnel Services							
1024-524.12-01	Salaries & Wages	\$ 287,172	\$ 319,600	\$ 346,340	\$ 227,340	\$ 235,000	\$ 350,670
	Salaries & Wages Sub-Total	287,172	319,600	346,340	227,340	235,000	350,670
1024-524.21-00	Fica Taxes	21,716	23,885	26,500	26,500	17,910	26,830
1024-524.22-00	Retirement	20,952	23,176	26,080	26,080	16,670	25,940
1024-524.23-00	Life & Health Insurance	55,317	71,946	69,990	69,990	53,830	92,390
	Benefits Sub-Total	97,985	119,007	122,570	122,570	88,410	145,160
	Total Personnel Services	385,157	438,607	468,910	349,910	323,410	495,830
Operating Expenses							
1024-524.34-90	Other Fees & Contracts	89,739	58,067	40,000	367,552	367,550	300,000
1024-524.40-01	Employee Travel	585	1,259	1,550	1,550	-	1,270
1024-524.41-00	Communications Services	2,968	2,804	3,570	3,570	3,570	3,760
1024-524.44-00	Communications Services	-	74	-	-	-	-
1024-524.46-10	Outside Vehicle Repairs	-	-	500	500	200	500
1024-524.47-01	Printing & Binding	882	959	1,600	1,600	1,600	1,600
1024-524.49-30	Other Current Charges	25	26	200	200	-	200
1024-524.51-10	Office Supplies-General	1,880	1,517	1,700	1,700	1,500	1,700
1024-524.51-11	Non-Capital Office Equipment	516	2,473	3,880	3,880	-	2,590
1024-524.52-01	Gas	2,122	1,807	2,560	2,560	1,000	1,370
1024-524.52-03	Oil & Lubricants	33	8	80	80	40	80
1024-524.52-10	Vehicle Parts	191	11	600	600	200	400
1024-524.52-30	Small Tools & Supplies	12	-	300	300	300	300
1024-524.52-70	Special Clothing/Uniforms	1,049	698	1,300	1,300	1,300	1,300
1024-524.52-80	Tires & Tubes	214	-	430	430	200	200
1024-524.54-10	Publications	2,261	-	2,000	2,000	500	500
1024-524.54-20	Memberships & Dues	697	775	890	890	500	780
1024-524.54-30	Educational Costs	575	1,237	1,250	1,250	-	1,040
	Total Operating Expenses	103,749	71,715	62,410	389,962	378,460	317,590
	Total Engineering	\$ 55,892	\$ 73,183	\$ 71,240	\$ 71,240	\$ 53,830	\$ 93,430
	Total Building	\$ 488,906	\$ 510,322	\$ 531,320	\$ 739,872	\$ 701,870	\$ 813,420

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

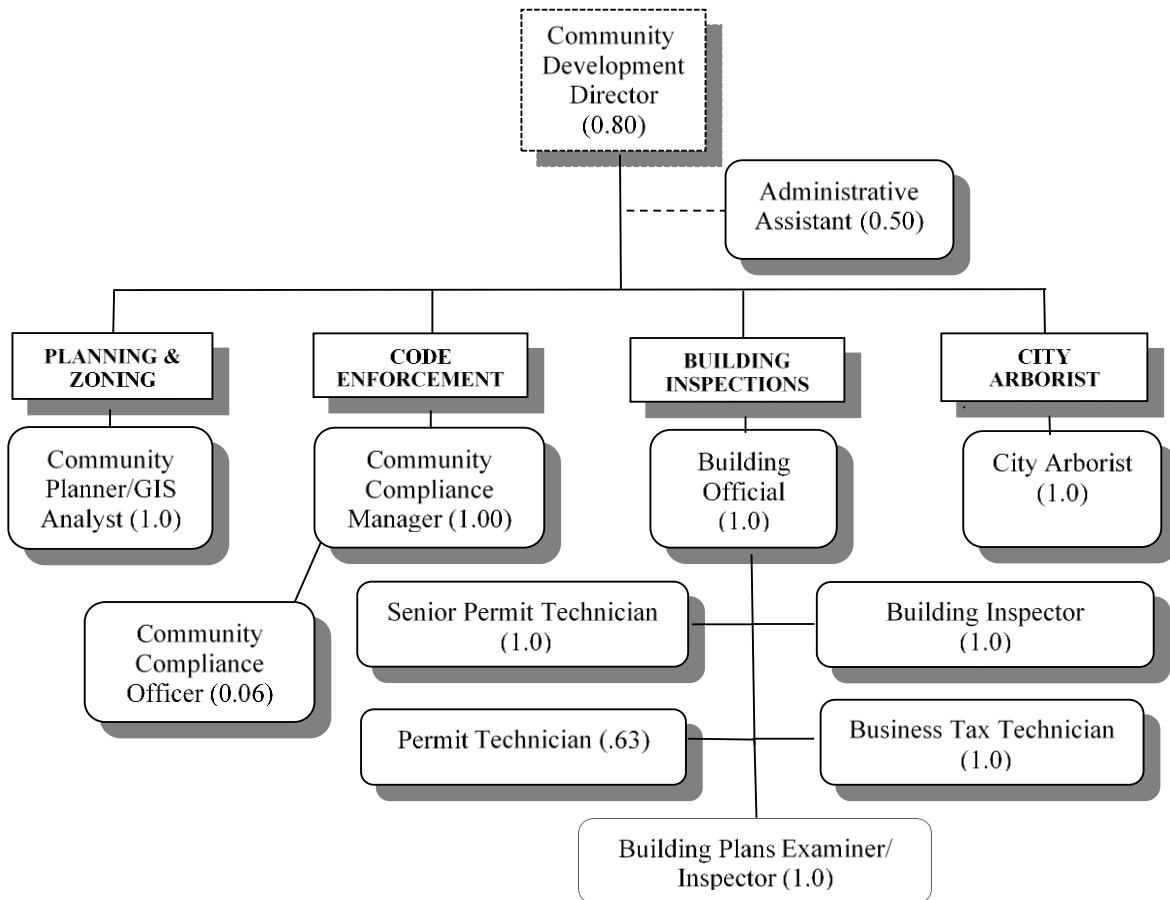
Fund: General	Department: Building	Fund #: 001
--------------------------------	---------------------------------------	------------------------------

FUNDING SOURCE

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2017-18	2018-19	2019-20	2019-20	Year End	2020-21
Program Expenditure Budget		\$ 488,906	\$ 510,322	\$ 531,320	\$ 739,872	\$ 701,870	\$ 813,420
Less Revenues Supporting Program:							
316 Local Business Tax		149,597	144,019	150,000	150,000	145,000	150,000
322 Permits, Fees & Special Assessments		339,305	540,515	339,100	339,100	309,000	474,000
329 Other Permits & Fees		17,200	6,191	5,400	5,400	5,400	5,400
342 Public Safety		177,312	353,155	268,920	360,040	328,400	328,300
Net Unsupported/(Supported) Budget		\$ (194,508)	\$ (533,558)	\$ (232,100)	\$ (114,668)	\$ (85,930)	\$ (144,280)
% Of Budget Supported		139.8%	204.6%	143.7%	115.5%	112.2%	117.7%

Organizational Chart

COMMUNITY DEVELOPMENT DEPARTMENT



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 18/19	ADOPTED FY 19/20	ADOPTED FY 20/21
Community Development Director*	133	0.80	0.80	0.80
Planning & Zoning/Code Enforcement				
Community Planner/GIS Analyst	127	1.00	1.00	1.00
Administrative Assistant**	119	0.50	0.50	0.50
Community Compliance Officer	127	1.00	1.00	1.00
On Call Community Compliance Officer	121	0.00	.06	.06
Total Planning & Zoning/Code Enf.		2.50	2.56	2.56
Building Division				
Building Official	130	1.00	1.00	1.00
Building Plans Examiner/Inspector	125	1.00	1.00	1.00
City Arborist	124	1.00	1.00	1.00
Senior Permit Technician	118	1.00	1.00	1.00
Business Tax Technician	118	1.00	1.00	1.00
Permit Technician	116	0.50	0.50	0.63
Building Inspector	124	1.00	1.00	1.00
Total Building		6.50	6.50	6.63
Total Community Development		9.80	9.86	9.99

* Community Development Director is 20% funded in CRA

** Administrative Assistant is 50% funded in Engineering

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET



CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

Fund: General	Department: City Attorney	Fund #: 001
--------------------------------	--	------------------------------

EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2017-18	2018-19	2019-20	2019-20	Year End	2020-21
Operating Expenses							
1018-514.31-10	Legal Services	113,079	122,177	127,210	127,210	127,210	127,210
1018-514.31-20	Other Legal	25,137	46,060	30,000	30,000	20,000	30,000
1018-514.40-01	Employee Travel	750	821	1,000	1,000	1,000	1,000
1018-514.54-10	Publications	1,300	1,097	1,000	1,000	1,000	1,000
1018-514.54-30	Educational Costs	-	350	450	450	450	450
Total Operating Expenses		140,266	170,505	159,660	159,660	149,660	159,660
 Total City Attorney							
\$ 140,266 \$ 170,505 \$ 159,660 \$ 159,660 \$ 149,660 \$ 159,660							

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET



CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

Fund: General	Department: General Government	Fund #: 001
--------------------------------	---	------------------------------

EXPENDITURE DETAIL						
Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated
		2017-18	2018-19	Budget	Budget	Year End
Acet #	Account Description	2017-18	2018-19	2019-20	2019-20	2020-21
Personnel Services						
1020-519.24-00	Workers Compensation Ins.	35,083	36,544	34,800	34,800	34,800
1020-519.25-00	Unemployment Contribution	1,819	271	5,230	2,370	2,370
Benefits Sub-Total		36,902	36,815	40,030	37,170	41,130
Total Personnel Services		36,902	36,815	40,030	37,170	41,130
Operating Expenses						
1020-519.32-10	Auditing And Accounting	37,270	18,341	24,450	30,450	30,450
1020-519.34-90	Other Fees & Contracts	1,776	42,782	30,150	30,150	30,150
1020-519.34-95	Disaster Expenses	51,495	4,529	-	-	40,000
1020-519.34-96	Sustainability/Ready/100	-	-	-	-	200,000
1020-519.41-00	Communications Services	941	654	1,240	1,240	1,240
1020-519.42-10	Postage	24,569	26,639	27,630	27,630	27,630
1020-519.43-00	Utility Services	46,801	39,253	52,740	52,740	34,700
1020-519.45-00	General Liability Ins	75,340	78,942	79,460	79,460	79,460
1020-519.46-01	Building & Grounds Maint	12,709	23,454	62,910	62,910	22,910
1020-519.46-40	Maintenance Contracts	35,656	30,938	44,840	44,840	44,840
1020-519.47-01	Printing & Binding	7,735	8,908	10,500	10,500	9,250
1020-519.49-30	Other Current Charges	60,109	20,257	9,200	12,060	34,400
1020-519.51-10	Office Supplies-General	4,121	4,483	5,000	5,000	5,000
1020-519.52-35	Non-Capital Operating Equip.	1,169	-	-	-	-
1020-519.52-42	Supplies City Hall BR	468	369	1,800	1,800	1,800
1020-519.52-90	Special Supplies	303	(315)	600	600	530
1020-519.54-01	Subscriptions	168	168	200	200	200
1020-519.54-20	Memberships & Dues	-	-	430	430	500
Total Operating Expenses		360,630	299,402	351,150	360,010	364,310
Total General Government		\$ 397,532	\$ 336,217	\$ 391,180	\$ 397,180	\$ 401,480
						\$ 558,550

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET



CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

Fund: General	Department: Law Enforcement	Fund #: 001
--------------------------------	--	------------------------------

EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2017-18	2018-19	Budget	Budget	Year End	Budget
Operating Expenses							
1021-521.34-30	Sheriff's Contract	1,312,142	1,355,163	1,400,460	1,400,460	1,400,460	1,449,250
	Total Operating Expenses	1,312,142	1,355,163	1,400,460	1,400,460	1,400,460	1,449,250
Total Law Enforcement		\$ 1,312,142	\$ 1,355,163	\$ 1,400,460	\$ 1,400,460	\$ 1,400,460	\$ 1,449,250



CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET



Fire Department

"We are the members of the Safety Harbor Fire Department; our mission is to protect lives and property from all hazards. We provide this service with emphasis on quality, personal safety, injury reduction, cost effectiveness, and environmental protection."

The Fire Department protects life and property from all hazards through emergency response, preparedness and prevention. The department is primarily responsible for leading and managing all fire, non-fire, medical, and hazardous materials emergencies, and emergency management functions for the community. These responsibilities are effectively managed through proper planning, organizing, staffing, directing, coordinating, reporting, and budgeting. High quality fire protection and medical services are provided with an emphasis on doing what is best for the community, city, department, shift, station, and then the employee.



Current and Prior Year Accomplishments

The department continues to make significant progress in developing and enhancing services to the community while focusing on continuous improvement. The department's policies and procedures are routinely reviewed and edited to ensure consistency with local bargaining agreements, City rules

and regulations, county guidelines, state laws, Occupational Safety and Health Administration (OSHA) regulations, National Fire Protection Association (NFPA) guidelines, Insurance Services Office (ISO) requirements, and best practices. The department continues to realign project and program work assignments to personnel throughout the organization to ensure more effective workload distribution and to assist in personnel development. The department continues to focus on three main funding priorities: personnel, apparatus, and facilities.

In FY20, the department replaced personal protective equipment (PPE) for six firefighters, purchased new portable radios, purchased new mobile data computers, engaged in a growth management agreement with Pinellas County EMS to ensure increased availability for life-threatening emergencies, and increased depth of training for personnel to provide more driver/operators and acting officers to assist in reducing overtime. The department's Fire Marshal continued to complete an audit of all inspectable occupancies within the fire district to ensure all locations are accounted for in the department's inspection database and that all occupancies receive a periodic fire inspection. The department's Administrative Coordinator has ensured all purchasing and payroll items are consistent with City expectations.



Fiscal Year 2021 Goals

- Replace one staff vehicle, six sets of PPE, and front-line apparatus modems
- Solidify division of labor plan for administrative team
- Complete fire inspection audit of fire district
- Ensure each shift has an appropriate number of driver/operators, and acting officers

Long-Term Vision and Future Financial Impact

The department will continue to focus on identifying increased efficiencies while also improving overall effectiveness. This will be accomplished by critically analyzing performance data, spending habits, and staffing patterns. The organization will continue to seek out partnerships for increased workplace and customer service improvements.

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

FIRE PERFORMANCE INDICATORS
FUND: 001 DEPARTMENT: 1022

	Actual 2017-18	Actual 2018-19	Estimated 2019-20	Adopted 2020-21
Jurisdiction Data				
Population	17,569	17,844	18,031	18,016
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	181.71	186.92	186.31	185.69
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 3,841,684	\$ 3,910,822	\$ 3,701,710	\$ 4,018,840
Total # of Full Time Equivalent Employees	30.00	30.50	30.50	30.50
Fire Prevention				
Review all Received Plans in Less than Two Weeks (%)	-	100	100	100
Complete all fire safety inspections (commercial)	700	-	-	-
Periodic Inspectable Occupancy Inspections (%)	-	33	33	33
Conduct 15 high hazard inspections	15	-	-	-
Licensed Facility Inspections (%)	-	100	100	100
# Fire Investigations	22	-	-	-
Investigate All Fires (%)	-	100	100	100
Update prefire plans annually	70	-	-	-
Periodic Preplan Update (%)	-	33	33	33
Inspect and test all hydrants within district	700	-	-	-
Inspect and Test All City Fire Hydrants (%)	-	100	100	100
Emergency Response				
Prevent fire deaths on all fire incidents in district (%)	100	100	99	100
Confine 90% of bldg fires to area involved on arrival	100	100	100	100
Provide a minimum of ALS to all incidents within City	100	100	100	100
EOC Activations	1	-	1	-
Respond to emergencies in less than 7m 30s	90	92	90	90
Training				
Complete 228 Hours of Company Officer Training (%)	-	92	92	95
Complete 228 Hours of Driver/Operator Training (%)	-	90	92	95
Complete 216 Hours of Firefighter Training (%)	-	80	85	95
Avg Inservice Training Hours per Firefighter	270	-	-	-
Training hours for Live Fire Evolutions	150	-	-	-
ISO Training Hours Per FF	240	-	-	-
CPR Classes Conducted	12	-	-	-
# of NFPA 1410 drills conducted	36	-	-	-
Total Emergency Readiness Efficiency	972	562	568	585
% of ISO Training requirements met	100	100	100	100
% of emergency response criteria met	100	100	100	100
% of company inspections conducted	100	100	100	100
O&M Cost Per Capita	\$ 218.66	\$ 212.65	\$ 205.30	\$ 223.07
O&M Cost per Full Time Equiv. Employee	\$ 128,056	\$ 124,409	\$ 121,368	\$ 131,765
Per Capita per Full Time Equiv. Employee	586	585	591	591

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

Fund: General	Department: Fire And EMS	Fund #: 001
--------------------------------	---	------------------------------

EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted Budget	Adjusted Budget	Estimated Year End	Adopted Budget
		2017-18	2018-19	2019-20	2019-20	2019-20	2020-21
Personnel Services							
1022-522.12-01	Salaries & Wages	\$ 1,974,228	\$ 1,914,588	\$ 1,943,110	\$ 1,943,110	\$ 1,943,070	\$ 2,072,050
1022-522.14-00	Overtime-Time & One Half	149,780	221,389	135,000	135,000	135,000	160,000
1022-522.15-10	Incentive Pay	39,715	39,127	39,000	39,000	37,050	39,000
Salaries & Wages Sub-Total		2,163,723	2,175,104	2,117,110	2,117,110	2,115,120	2,271,050
1022-522.21-00	Fica Taxes	157,802	158,364	161,950	161,950	161,810	176,510
1022-522.22-00	Retirement	509,890	508,859	503,030	503,030	430,470	534,790
1022-522.22-01	Passing Thru State	92,010	89,943	100,000	100,000	100,000	100,000
1022-522.23-00	Life & Health Insurance	415,531	436,294	451,770	451,770	430,000	440,030
1022-522.24-00	Workers Compensation Ins.	99,474	104,559	107,700	107,700	107,700	110,900
Benefits Sub-Total		1,274,707	1,298,019	1,324,450	1,324,450	1,229,980	1,362,230
Total Personnel Services		3,438,430	3,473,123	3,441,560	3,441,560	3,345,100	3,633,280

Operating Expenses

1022-522.31-30	Employee Physicals	15,336	14,035	14,500	14,500	14,000	16,530
1022-522.32-10	Auditing & Accounting	6,050	7,800	9,420	9,420	9,420	10,380
1022-522.34-90	Other Fees & Contracts	-	746	1,000	1,000	200	-
1022-522.40-01	Employee Travel	376	511	2,000	2,000	1,900	2,000
1022-522.40-30	Cell Phone Allowance	188	603	650	650	1,300	3,000
1022-522.41-00	Communication Services	23,358	20,288	25,680	25,680	25,680	26,980
1022-522.42-10	Postage	-	-	70	70	-	70
1022-522.43-00	Utility Services	38,248	41,005	48,450	48,450	38,620	39,390
1022-522.45-00	General Liability Ins.	67,439	70,781	70,990	70,990	70,990	82,190
1022-522.46-01	Building & Grounds Maint	13,765	15,519	13,360	13,432	12,760	15,000
1022-522.46-10	Outside Vehicle Repairs	14,399	12,478	26,000	26,000	25,000	18,150
1022-522.46-20	Equipment Repairs	2,972	2,437	5,500	6,299	6,000	4,020
1022-522.46-30	Nextel/Radio Maintenance	1,331	4,480	3,000	3,000	2,850	3,000
1022-522.46-40	Maintenance Contracts	11,820	11,007	16,000	17,853	16,000	16,490
1022-522.49-30	Other Current Charges	64,452	99,268	4,800	4,800	97,210	4,100
1022-522.51-10	Office Supplies-General	2,027	2,252	1,800	1,800	1,700	1,800
1022-522.51-11	Non-Capital Office Equip	16,633	9,560	13,250	13,250	12,500	13,250
1022-522.52-01	Gas	7,696	5,448	7,170	7,170	6,000	6,000

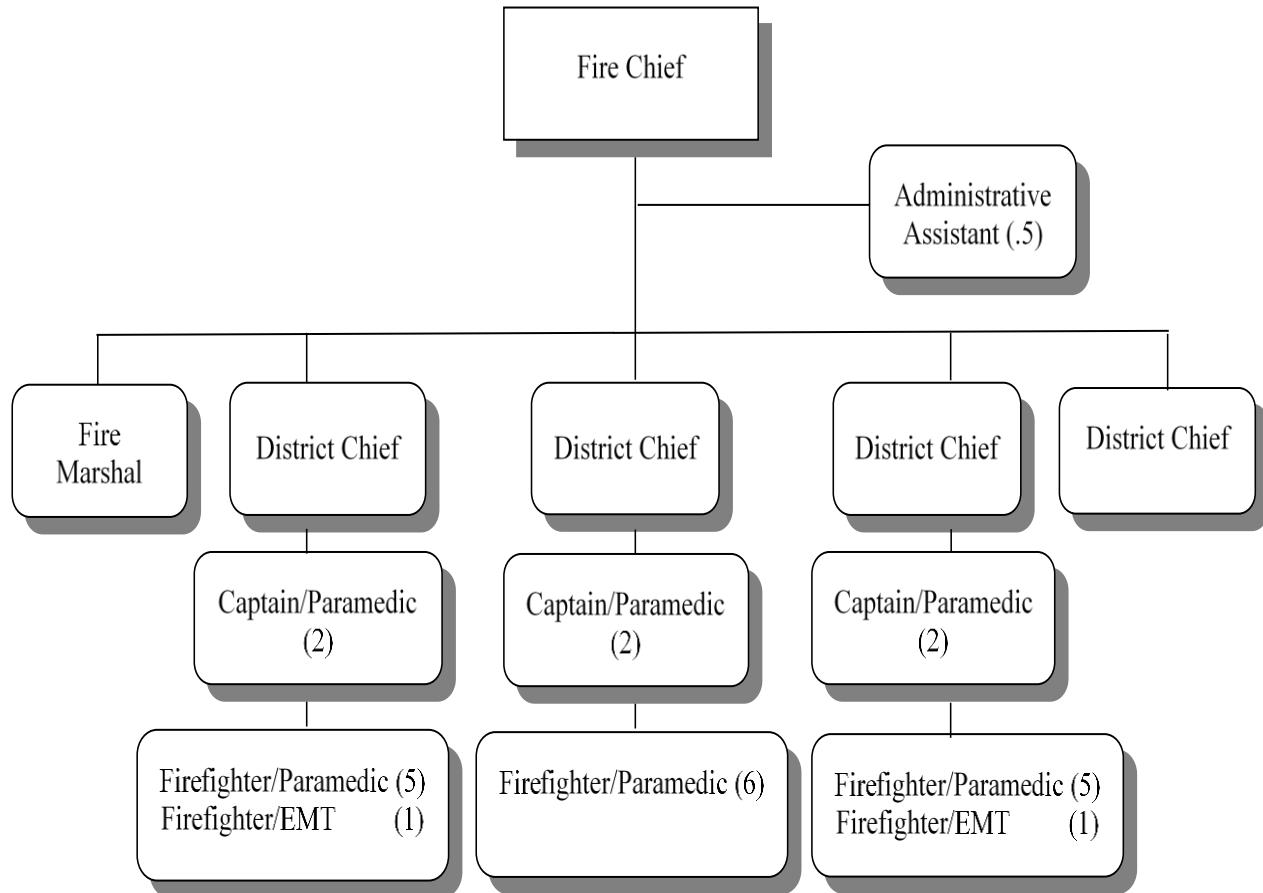
CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

Fund: General		Department: Fire And EMS				Fund #: 001	
Acct #	Account Description	Actual	Adopted	Adjusted	Estimated	Adopted	
		2017-18	2018-19	Budget	Budget	Year End	2020-21
EXPENDITURE DETAIL							
1022-522.52-02 Diesel		22,176	23,838	25,120	25,120	23,500	23,500
1022-522.52-03 Oil & Other Lubricants		1,643	953	1,700	1,700	1,700	1,470
1022-522.52-10 Vehicle Parts		24,782	26,671	18,000	15,500	17,000	18,000
1022-522.52-20 Equipment Parts		6,074	6,323	5,700	5,945	5,650	6,000
1022-522.52-30 Small Tools & Supplies		2,449	4,795	2,500	2,500	2,000	2,500
1022-522.52-35 Non-Capital Operating Equip		330	3,096	2,100	2,100	2,000	1,900
1022-522.52-40 Builders Supplies		195	200	200	200	200	200
1022-522.52-41 Housekeeping Supplies		6,455	5,932	6,000	6,000	6,000	6,000
1022-522.52-70 Special Clothing/Uniforms		16,088	13,852	21,500	21,528	20,000	17,670
1022-522.52-80 Tires And Tubes		5,171	4,853	5,500	8,000	5,500	5,500
1022-522.52-90 Special Supplies		3,133	4,935	5,100	5,100	4,500	4,500
1022-522.52-92 Fire Hose & Supplies		6,588	763	4,500	4,500	4,500	4,070
1022-522.54-10 Publications		1,664	623	2,000	2,544	2,400	2,000
1022-522.54-20 Memberships & Dues		744	4,166	2,000	2,000	2,300	2,300
1022-522.54-30 Educational Costs		19,674	18,481	20,000	23,752	20,000	20,000
Total Operating Expenses		403,256	437,699	385,560	392,853	459,380	377,960
Capital Expenses							
1022-522.64-40 Specail Equipment		-	-	-	8,150	8,150	-
Total Non-Operating Expenses		-	-	-	8,150	8,150	-
Internal Services							
1022-590.94-16 Data Processing Fee Reimb		39,550	37,670	34,950	34,950	34,950	34,950
Total Internal Services		39,550	37,670	34,950	34,950	34,950	34,950
Total Fire And EMS		\$ 3,881,236	\$ 3,948,492	\$ 3,862,070	\$ 3,877,513	\$ 3,847,580	\$ 4,046,190

FUNDING SOURCE						
Program Expenditure Budget		\$ 3,841,686	\$ 3,910,822	\$ 3,827,120	\$ 3,834,413	\$ 3,804,480
Less Revenues Supporting Program:						\$ 4,011,240
312 Other Taxes		92,010	89,943	100,000	100,000	100,000
331 Federal Grants		-	188,429	-	-	137,550
338 Shared Revenue From Other Local Units		1,184,250	1,236,361	1,215,210	1,195,750	1,197,020
Net Unsupported Budget		\$ 2,565,426	\$ 2,396,089	\$ 2,511,910	\$ 2,538,663	\$ 2,369,910
% Of Budget Supported		33.2%	38.7%	34.4%	33.8%	37.7%
						31.6%

Organizational Chart

FIRE DEPARTMENT



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 18/19	ADOPTED FY 19/20	ADOPTED FY 20/21
Fire Chief	133	1.00	1.00	1.00
District Chief	131	3.00	3.00	4.00
Captain/Paramedic	O2	6.00	7.00	6.00
Captain/EMT	O1	1.00	0.00	0.00
Fire Marshal	130	0.00	1.00	1.00
Firefighter/Paramedic	F3	15.00	14.00	16.00
Firefighter/EMT	F2	4.00	4.00	2.00
Administrative Assistant	119	0.50	0.50	0.50
Total Division		30.50	30.50	30.50

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET



ENGINEERING DEPARTMENT

The Engineering Department provides technical services for the City related to paving, grading, drainage, water and sewer infrastructure improvements, by either in-house staff or the use of outside consultant services. Services include field topographic surveys, geotechnical evaluations, environmental reports, drainage problem solutions, traffic engineering, construction plan preparation, contract document preparation, permitting, bidding, and construction observation services.

Current Fiscal Year 2019/2020 Accomplishments

- 7th Street South Brick Parking – provide design and cost estimate, coordinate survey, develop contract, obtain quotes, provide project management and construction observation services.
- 9th Avenue North Force Main – solicit survey, design and permitting services, provide project management.
- Baranoff Oak Park – solicit survey services, provide in house design, develop cost estimate, project management and construction observation services
- Bishop Creek Erosion Study – provide project management and coordination with USACE.
- Community Center Fitness Room – provided project management, construction observation services and developed close out documents.
- 13th to 9th Ave. Water Main Improvements – provided project management, construction observation services and close out documents.
- Coventry East Cul-de-sac Improvements – solicit survey services and developed cost estimate; provide in house design services.
- Crosswalk at SR 590 & 7th St. South – provide permitting services and project management.
- Espiritu Santo Springs/Washington Brennan Water Main – solicit survey and design services; provided contract documents and bidding services, provide project management.
- Folly Farm Parking – coordinate survey services, provided design, permitting, cost estimate, project management and construction observation services.
- Folly Farm Gazebo - coordinate survey services, provided design, permitting, cost estimate, project management and construction observation services.
- Folly Farm – Farm House - coordinate survey services, provide design, cost estimate and project management.
- Green Springs Water Main Replacement – solicit survey, design and permitting services, developed contract documents, solicited project for bid, and provided project management, construction observation services and developed close out documents.
- Inflow and Infiltration (I/I) Study – provided project management and oversaw consultant wastewater flow monitoring services.
- Library 2nd Floor Addition – solicit design and permitting services, provide project management.
- Library Parking Lot Improvements Northwest side – in house design, provide cost estimate and solicit survey, provide project management and construction observation services.
- Library Parking Lot Improvements Northeast side – in house design, provide cost estimate, and obtain quotes.
- Library Parking Lot Re-Surfacing – in house design, provide cost estimate.
- Main Street at 3rd Avenue Brick Intersection Repair – in house design, obtain quotes.
- Marina Channel Dredging – solicit design and oversee consultant design and permitting services, provide project management.
- MLK Street at Powhatan St. Improvements – solicit survey, provide cost estimate
- North Bayshore Gravity Sewer & Force Main – developed contract documents, provided project management, construction observation services and close out documents.
- North Bayshore Sidewalk improvements – in house design; obtain quotes for construction
- Philippe Park Pedestrian Bridge – provide project management and construction observation services.
- Philippe Pointe Pedestrian Bridge water main relocation – solicit and oversee consultant survey, design and permitting services, develop budget, provide project management.
- Pinellas Avenue, Melrose Dr., and Avon Dr. water main and fire protection installation – solicit and oversee consultant survey, design and permitting services, provide project management.
- Pavement Condition Assessment – performed a detailed street condition assessment for all streets within the City.
- Street Rating System - provide evaluation of street condition throughout City for use in prioritization and budgeting for street resurfacing improvements; developed street conditions maps for roads within the City.

- **Current Fiscal Year 2019/2020 Accomplishments (Continued)**

- Storm Sewer Pipe Lining – prepared in house storm pipe lining exhibits and cost estimates; prepared contract documents for TIPS piggyback for construction; provide project management and construction observation services.
- Sanity Sewer Pipe Lining – prepared in house sanitary pipe lining exhibits and cost estimates; prepared contract documents for TIPS piggyback for construction; provide project management and construction observation services.
- Storm sewer manhole rehabilitation – prepared contract documents for TIPS piggyback for construction; provide project management and construction observation services.
- Street Resurfacing- provide in house design, develop contract documents and bidding services, provide project management; provide construction observation services.
- Waterfront Park Living Shoreline – oversaw completion of living shoreline design, permitting, planting and grand coordination; provided project management; developed submittal for Florida League of Cities nomination.
- Building Dept. Plan Review – Engineering reviews for building permits, commercial and residential projects.
- Traffic Calming – project management of various traffic studies ; develop ‘no speed hump’ map.
- Vacation of Easements – Evaluation and project management of various vacation of easement applications.
- Excavation and Fill Permits – Evaluation and project management of various excavation & fill permits.

Fiscal Year 2020/2021 Goals

- 2nd Street South at 6th Avenue paving and drainage improvements – provide in house design and cost estimate, develop contract documents, develop bid for construction, provide project management and construction observation services.
- 9th Avenue North Force Main – develop contract documents, solicit construction services, provide project management and construction observation.
- Bishop Creek Erosion Study – provide project management and coordination with USACE.
- Coventry East Cul-de-sac Improvements – provide in house design services, develop cost estimate, provide project management and construction observation services.
- Crosswalk at SR 590 & 7th St. South – provide permitting services, project management and construction observation services.
- Espiritu Santo Springs/Washington Brennan Water Main – provide project management and construction observation services.
- Folly Farm – Farm House parking – provide in house design, cost estimate, project management and construction observation services.
- Library 2nd Floor Addition – develop contract documents, solicit construction services, provide project management and construction observation and management services.
- Library Parking Lot Improvements Northeast side – develop in house design, provide project management and construction observation services.
- Library Parking Lot Re-Surfacing – develop in house design, provide project management and construction observation services.
- Main Street at 3rd Avenue Brick Intersection Repair – develop in house design, project management and construction observation services.
- Marina Channel Dredging – develop contract documents, provide bidding services, provide project management and construction observation services.
- MLK Street at Powhatan St. Improvements – solicit construction services, provide project management and construction observation services.
- North Bayshore Sidewalk improvements – develop in house design; solicit construction services, provide project management and construction observation services.
- Philippe Pointe Pedestrian Bridge water main relocation – develop contract and solicit construction services, provide project management and construction observation services.
- Pinellas Avenue, Melrose Dr., and Avon Dr. water main and fire protection installation – develop contract and solicit construction services, provide project management and construction observation services.
- Street Rating System - provide evaluation of street condition throughout City for use in prioritization and budgeting for street resurfacing improvements; developed street conditions maps for roads within the City.

Fiscal Year 2020/2021 Goals (Continued)

- Storm Sewer Pipe Lining – provide project management and construction observation services.
- Sanity Sewer Pipe Lining – provide project management and construction observation services.
- Storm Sewer manhole rehabilitation – provide project management and construction observation services.
- Street Resurfacing- provide project management and construction observation services.
- Espiritu Santo Springs/Washington Brennan Water Main – provide project management and construction observation services.
- North Bay Hills Water Main Replacement – coordinate consultant survey, permitting and design, project management.
- North Bay Hills Phase III Water Main Replacement – coordinate consultant survey, design and permitting services, project management.
- Baywoods I, III Sanitary Sewer pipe lining – prepare design documents and contract documents.
- Baywoods II Sanitary Sewer pipe lining - prepare design documents and contract documents.
- Joyce & Irwin Street sanitary sewer - coordinate consultant survey, design and permitting services.

Long-Term Vision and Future Financial Impact

It is the desire of the Engineering Department to better serve the Engineering needs for all departments, and to increase production efficiency and cost effectiveness of Capital Improvement Projects.

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

ENGINEERING PERFORMANCE INDICATORS
FUND: 001 DEPARTMENT: 1025

	Actual 2017-18	Actual 2018-19	Estimated 2019-20	Adopted 2020-21
Jurisdiction Data				
Population	17,569	17,844	18,031	18,016
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	181.71	186.92	186.31	185.69
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 450,000	\$ 468,606	\$ 462,100	\$ 478,310
Total # of Full Time Equivalent Employees	4.50	4.50	4.50	4.50
Outputs				
Number of Capital Projects	28	28	20	15
Number of In-House Design Projects	15	15	15	15
Number of Site Plans Reviewed	150	182	333	280
Value of Grants Received	\$ 70,000	\$ 78,500	\$ -	\$ -
Efficiency				
O&M Cost Per Capita	\$ 25.61	\$ 27.26	\$ 25.63	\$ 26.55
O&M Cost per Full Time Equiv. Employee	\$ 100,000	\$ 108,109	\$ 102,689	\$ 106,291
Per Capita per Full Time Equiv. Employee	3,904	3,965	4,007	4,004

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

Fund: General	Department: Engineering	Fund #: 001
--------------------------------	--	------------------------------

EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2017-18	2018-19	Budget	Budget	Year End	Budget
Personnel Services							
1025-539.12-01	Salaries & Wages	\$ 318,510	\$ 325,975	\$ 341,600	\$ 341,600	\$ 313,050	\$ 319,990
1025-539.14-00	Overtime-Time & One Half	-	7	-	-	-	-
	Salaries & Wages Sub-Total	318,510	325,982	341,600	341,600	313,050	319,990
1025-539.21-00	Fica Taxes	23,736	23,796	26,140	26,140	23,950	24,480
1025-539.22-00	Retirement	25,625	26,095	27,330	27,330	25,050	25,600
1025-539.23-00	Life & Health Insurance	65,583	72,510	76,560	76,560	80,690	84,640
	Benefits Sub-Total	114,944	122,401	130,030	130,030	129,690	134,720
	Total Personnel Services	433,454	448,383	471,630	471,630	442,740	454,710
Operating Expenses							
1025-539.31-20	Engineering Services	76	3,300	2,500	2,500	2,000	2,500
1025-539.34-90	Other Fees And Contracts	5,414	6,000	4,000	4,000	2,000	2,000
1025-539.40-01	Employee Travel	83	-	500	500	500	500
1025-539.41-00	Communication Services	3,697	3,922	4,100	4,100	4,100	4,310
1025-539.46-10	Outside Vehicle Repairs	-	-	300	300	300	300
1025-539.46-20	Equipment Repairs	108	-	500	500	500	500
1025-539.46-40	Maintenance Contracts	3,079	3,584	4,720	4,720	4,720	4,720
1025-539.47-01	Printing	-	-	500	500	250	500
1025-539.49-30	Other Current Charges	(11)	-	-	-	-	-
1025-539.51-10	Office Supplies	489	173	500	500	500	500
1025-539.51-11	Non-Capital Office Equp	300	596	1,000	1,000	500	1,000
1025-539.51-40	Computer Paper & Supplies	63	349	1,000	1,000	600	1,000
1025-539.52-01	Gas	410	619	380	380	380	310
1025-539.52-03	Oil & Other Lubricants	-	-	50	50	50	50
1025-539.52-10	Vehicle Parts	-	95	300	300	300	300
1025-539.52-30	Small Tools & Supplies	-	-	70	70	70	70
1025-539.52-70	Special Clothing/Uniforms	454	285	200	200	200	750
1025-539.52-80	Tires And Tubes	-	-	400	400	100	400
1025-539.52-90	Special Supplies	6	26	400	400	200	200
1025-539.54-20	Memberships & Dues	1,779	1,274	1,690	1,690	1,090	1,690
1025-539.54-30	Educational Costs	599	-	2,000	2,000	1,000	2,000
	Total Operating Expenses	16,546	20,223	25,110	25,110	19,360	23,600
	Total Engineering	\$ 450,000	\$ 468,606	\$ 496,740	\$ 496,740	\$ 462,100	\$ 478,310

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

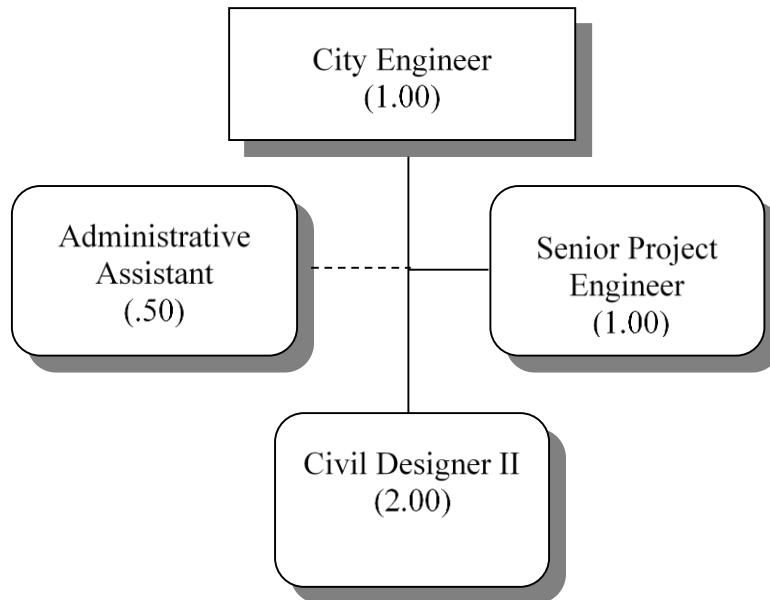
Fund: General	Department: Engineering	Fund #: 001
--------------------------------	--	------------------------------

FUNDING SOURCE

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2017-18	2018-19	2019-20	2019-20	Year End	2019-20
Program Expenditure Budget		\$ 450,000	\$ 468,606	\$ 496,740	\$ 496,740	\$ 462,100	\$ 478,310
Less Revenues Generated:							
342 Public Safety Fees		605	625	600	600	1,200	1,200
Net Unsupported Budget		\$ 449,395	\$ 467,981	\$ 496,140	\$ 496,140	\$ 460,900	\$ 477,110
% Of Budget Supported By Program		0.1%	0.1%	0.1%	0.1%	0.3%	0.3%

Organizational Chart

ENGINEERING DEPARTMENT



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 18/19	ADOPTED FY 19/20	ADOPTED FY 20/21
City Engineer	134	1.00	1.00	1.00
Senior Project Engineer	128	1.00	1.00	1.00
Civil Designer II	125	1.00	2.00	2.00
Civil Designer I	123	1.00	0.00	0.00
Administrative Assistant*	119	0.50	0.50	0.50
Total Department		4.50	4.50	4.50

- Administrative Assistant is 50% funded in Community Development

Public Works Department

Streets Division

The Streets Division maintains the City's streets, curbs, underdrains, sidewalks, rights-of-way, and all traffic signage and pavement markings. As a part of right-of-way maintenance, the City maintains trees over City roadways and sidewalks. Work order requests generated by resident inquiries are scheduled and service is performed on a priority basis. Staff responds to emergency calls on an as-needed basis.

Current and Prior Year Accomplishments

Streets Division continues to provide a high level of customer service to City residents by removing hazards like dangerous trees, broken sidewalks, damaged asphalt, and broken pavers. The Streets Division worked with a contractor to complete sidewalk hazard mitigation along Philippe Parkway and within North Bay Hills subdivision utilizing a planning method. This was an efficient method of removing trip hazards that placed the sidewalk back into use immediately. Staff has also been focused on replacing street signs, as per MUTCD guidelines, in order to meet retro-reflectivity requirements. Streets Division has been working with contractors to complete capital improvement projects including underdrain replacement and curb replacement. Staff has been working with paving contractors to patch larger potholes and areas of severely distressed asphalt roadways. Staff also collaborated on multiple projects with other Departments, such as Parks (Baranoff Park, Waterfront Park spring feature repair, City Park).



Fiscal Year 2021 Goals



Staff are dedicated to working through the Tree Maintenance Program, continuing to work on replacing street signs, maintaining sidewalks and ADA ramps, and patching roadways as needed. Funds are allocated for additional capital improvement projects for underdrain and curb that will also be managed by Streets Division.

Long-Term Vision and Future Financial Impact

The Streets Division has programmed the replacement of sign making equipment and software to continue with being able to respond to the needs of the City. Staff continue to keep up with the latest training methods and installation procedures. The long-term vision of the Streets Division is to continue to provide high-quality, well-maintained, infrastructure, such as sidewalks, roadways, and signage, ensuring safe travel ways for our residents.



STREET PERFORMANCE INDICATORS
FUND: 001 DEPARTMENT: 1031

	Actual 2017-18	Actual 2018-19	Estimated 2019-20	Adopted 2020-21
Jurisdiction Data				
Population	17,569	17,844	18,031	18,016
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	181.71	186.92	186.31	185.69
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 671,073	\$ 650,786	\$ 761,400	\$ 813,690
Total # of Full Time Equivalent Employees	10.40	10.40	10.40	9.75
Outputs				
Curb Miles of Street Swept Per Year	920	920	920	920
Cubic Yds of Curb/Gutter/Sidewalks/Replaced	193	156	150	175
Tons of Asphalt Pot Hole Repairs	73	192	100	100
# of Service Requests	151	129	226	170
Curb Miles of Street	104	104	104	104
Tons of Debris Removed	412	251	350	400
Right of Way Use Permits	134	103	84	110
Efficiency				
Cost Per Curb Mile Swept	\$ 729.43	\$ 792.70	\$ 827.61	\$ 884.45
# of Curb Miles of Street per FTE	88	88	88	94
O&M Cost Per Capita	\$ 38.20	\$ 40.87	\$ 42.23	\$ 45.16
O&M Cost Per Full Time Equiv. Employee	\$ 64,526	\$ 70,123	\$ 73,212	\$ 83,455
Per Capita per Full Time Equiv. Employee	1,689	1,716	1,734	1,848
Effectiveness				
# of Service Requests Completed	223	129	168	200

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

Fund: General	Department: Streets	Fund #: 001
--------------------------------	--------------------------------------	------------------------------

EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2017-18	2018-19	2019-20	2019-20	Year End	2020-21
Personnel Services							
1031-541.12-01	Salaries & Wages	\$ 346,916	\$ 343,131	\$ 385,430	\$ 313,430	\$ 327,740	\$ 378,970
1031-541.14-00	Overtime-Time & One Half	1,022	2,296	2,470	7,470	10,000	5,070
	Salaries & Wages Sub-Total	347,938	345,427	387,900	320,900	337,740	384,040
1031-541.21-00	Fica Taxes	25,423	25,365	29,680	29,680	25,850	29,380
1031-541.22-00	Retirement	27,877	26,409	31,200	31,200	27,200	31,720
1031-541.23-00	Life & Health Insurance	112,089	104,787	143,410	143,410	109,970	145,580
	Benefits Sub-Total	165,389	156,561	204,290	204,290	163,020	206,680
	Total Personnel Services	513,327	501,988	592,190	525,190	500,760	590,720

Operating Expenses

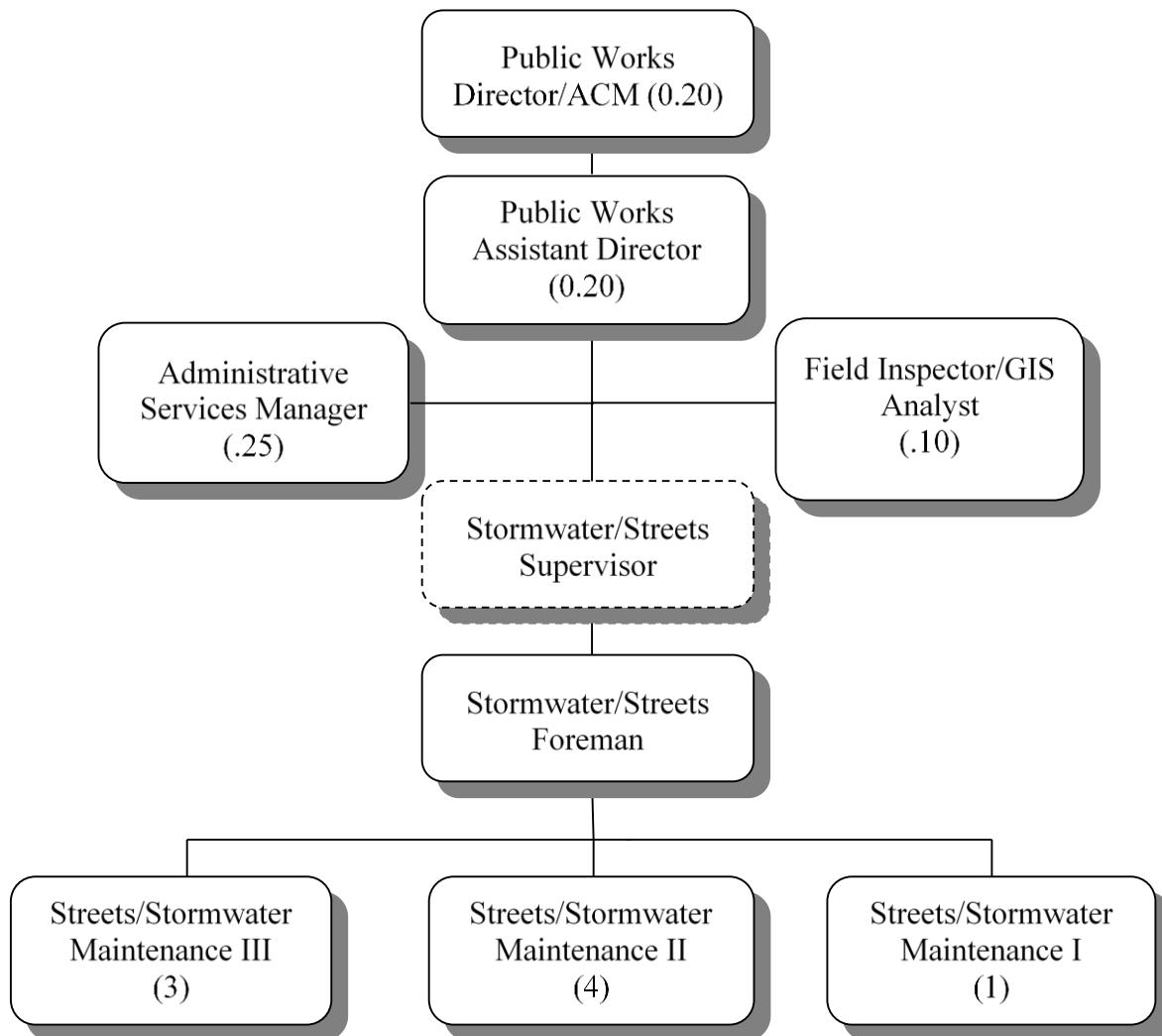
1031-541.34-60	Uniform Rental & Laundry	1,608	1,216	1,400	1,400	1,120	1,120
1031-541.34-90	Other Fees & Contracts	67,977	66,177	72,850	139,933	137,850	92,050
1031-541.40-01	Employee Travel	837	484	530	530	530	530
1031-541.41-00	Communication Services	2,070	2,008	2,430	2,430	2,430	2,870
1031-541.43-00	Utility Services	4,836	5,219	5,520	5,520	5,520	5,680
1031-541.44-00	Rental & Leases	6,948	-	8,180	8,180	8,180	8,180
1031-541.46-01	Building & Grounds Maint	952	1,317	5,420	6,420	6,420	6,900
1031-541.46-10	Outside Vehicle Repairs	1,980	983	2,800	3,400	2,800	2,800
1031-541.46-20	Equipment Repairs	2,447	1,459	2,500	2,500	2,500	2,500
1031-541.46-40	Maintenance Contracts	10,598	11,376	14,230	14,230	14,550	15,510
1031-541.46-90	Special Services	5,750	5,559	8,000	8,000	8,000	8,000
1031-541.49-30	Other Current Charges	713	934	1,470	1,470	1,470	2,000
1031-541.51-10	Office Supplies-General	805	774	930	930	930	930
1031-541.51-11	Non-Capital Office Equip	56	216	200	200	200	200
1031-541.52-01	Gas	4,832	4,331	5,480	5,480	5,480	3,640
1031-541.52-02	Diesel	8,853	8,218	8,300	8,300	6,000	8,000
1031-541.52-03	Oil & Other Lubricants	480	820	750	750	750	750
1031-541.52-10	Vehicle Parts	2,933	2,720	6,000	6,000	6,000	6,000
1031-541.52-20	Equipment Parts	9,534	5,955	7,000	7,000	7,000	7,000

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

Fund: General	Department: Streets	Fund #: 001
--------------------------------	--------------------------------------	------------------------------

Acct #	Account Description	EXPENDITURE DETAIL					
		Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2017-18	2018-19	2019-20	2019-20	Year End	2020-21
1031-541.52-30	Small Tools & Supplies	4,200	6,736	8,000	8,000	8,000	8,000
1031-541.52-50	Chemicals	1,028	184	1,200	1,200	1,200	1,200
1031-541.52-70	Special Clothing/Uniforms	3,332	3,009	4,520	4,520	4,740	4,740
1031-541.52-80	Tires And Tubes	4,404	3,063	5,000	4,400	5,000	5,000
1031-541.52-90	Special Supplies	2,218	1,267	2,500	2,500	2,500	2,500
1031-541.52-93	Safety Supplies	1,955	1,713	3,000	3,000	3,000	3,000
1031-541.53-10	Street Repair	1,862	2,156	10,000	10,000	10,000	10,000
1031-541.54-20	Memberships	411	550	880	880	880	880
1031-541.54-30	Educational Costs	4,127	5,356	7,590	7,590	7,590	12,990
1031-541.63-00	Improvements Other than Buildings	-	4,998	-	-	-	-
Total Operating Expenses		157,746	148,798	196,680	264,763	260,640	222,970
Total Streets		\$ 671,073	\$ 650,786	\$ 788,870	\$ 789,953	\$ 761,400	\$ 813,690

Organizational Chart
PUBLIC WORKS DEPARTMENT
STREET DIVISION



JOB CLASS/TITLE	PAY GRADE	ADOPTED FY 18/19	ADOPTED FY 19/20	ADOPTED FY 20/21
Public Works Director/ACM	135	0.20	0.20	0.20
Public Works Assistant Director	131	0.20	0.20	0.20
Administrative Services Manager	123	0.00	1.00	0.25
Administrative Assistant	119	1.00	0.00	0.00
Streets/Stormwater Foreman	121	1.00	1.00	1.00
Field Inspector/GIS Analyst	121	0.00	0.00	0.02
Streets/Stormwater Maintenance III	119	3.00	3.00	3.00
Streets/Stormwater Maintenance II	117	4.00	4.00	4.00
Streets/Stormwater Maintenance I	115	1.00	1.00	1.00
Total Division		10.40	10.40	9.67

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET



Public Works Department

Fleet Maintenance

The Fleet Maintenance Division is responsible for maintaining all vehicles, construction and lawn equipment for the City of Safety Harbor. The Division performs and coordinates necessary repairs, including preventative and corrective maintenance as well as roadside service for all vehicles/equipment. Other maintenance includes small engine repairs for portable power-driven equipment and small and heavy off-road equipment such as lawn and turf equipment. Fleet Maintenance participates in analyzing the specifications relative to the acquisitions of new or replacement vehicles and equipment and the useful life of equipment.

Current and Prior Year Accomplishments



Fleet Maintenance Division has been working diligently to complete work orders while keeping up with preventative maintenance schedules. The Division disposed of vehicles and equipment, that had outlived their usefulness or had been replaced, by utilizing the GovDeals auction website.

Fiscal Year 2021 Goals

Fleet Maintenance Division will continue ASE and EVT training to certify new technicians as well as maintain current certifications. The Division plans to make improvements to the shop that will increase productivity and safety. Quality Control and Work Order Efficiency will also be a focus, reducing repeat repairs, vehicle returns, and vehicle down-time and allowing mechanics to complete proactive and preventative maintenance while a vehicle or piece of equipment is in for repairs.

Long-Term Vision and Future Financial Impact

Fleet Maintenance Division's long-term vision is to maintain efficiency, productivity, and safety of equipment and vehicles. The Division will add a new vehicle lift to replace the aged and unrepairable lift currently in the shop to aid in meeting the long-term vision. Fleet Maintenance Division strives to maintain a high level of productivity to ensure quality and longevity for all vehicles and equipment.



FLEET MAINTENANCE PERFORMANCE INDICATORS

FUND: 001 DEPARTMENT: 1033

	Actual 2017-18	Actual 2018-19	Estimated 2019-20	Adopted 2020-21
Jurisdiction Data				
Population	17,569	17,844	18,031	18,016
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	181.71	186.92	186.31	185.69
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 225,328	\$ 208,857	\$ 267,630	\$ 279,400
Total # of Full Time Equivalent Employees	3.10	3.10	3.10	3.15
Total Number of Vehicles/Equipment Maintained	329	332	335	335
Vehicle and Equipment Service				
Number of Preventative Maintenance	126	118	117	120
Number of Work Order Repairs	842	799	760	775
Efficiency Heavy/Light Vehicles				
Avg. Cost per Repair Including Preventative Maint	\$ 232.78	213,285,7143	\$ 305.17	\$ 312.18
O&M Cost per Capita	\$ 12.83	\$ 11.71	\$ 14.84	\$ 15.51
O&M Cost per Full Time Equiv. Employee	\$ 72,686	\$ 67,426	\$ 86,332	\$ 88,698
Per Capita per Full Time Equiv. Employee	5,667	5,756	5,816	5,719
Effectiveness				
% of Mechanics Hours Billed to Repairs	91%	91%	91%	91%
% of Preventative Maint Completed on Schedule	97%	97%	97%	97%

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

Fund: General	Department: Fleet Maintenance	Fund #: 001
--------------------------------	--	------------------------------

EXPENDITURE DETAIL

Acct #	Account Description	Actual		Adopted	Adjusted	Estimated	Adopted
		2017-18	2018-19	Budget	Budget	Year End	Budget
Personnel Services							
1033-519.12-01	Salaries & Wages	\$ 123,067	\$ 103,296	\$ 125,400	\$ 125,400	\$ 123,170	\$ 128,920
1033-519.14-00	Overtime-Time & One Half	789	1,011	2,400	5,400	5,000	2,440
	Salaries & Wages Sub-Total	123,856	104,307	127,800	130,800	128,170	131,360
1033-519.21-00	Fica Taxes	9,380	7,509	9,600	9,600	9,820	10,050
1033-519.22-00	Retirement	9,840	7,211	10,040	10,040	10,270	10,510
1033-519.23-00	Life & Health Insurance	25,734	32,915	55,970	55,970	55,010	57,930
	Benefits Sub-Total	44,954	47,635	75,610	75,610	75,100	78,490
	Total Personnel Services	168,810	151,942	203,410	206,410	203,270	209,850
Operating Expenses							
1033-519.34-60	Uniform Rental & Laundry	356	276	280	280	440	560
1033-519.34-90	Other Fees & Contracts	13,300	17,223	15,080	15,080	15,080	15,120
1033-519.40-01	Employee Travel	2,117	853	2,500	2,500	500	2,500
1033-519.41-00	Communications Services	1,840	1,768	2,450	2,450	2,450	2,890
1033-519.43-00	Utility Services	4,499	4,428	5,040	5,040	4,300	4,420
1033-519.44-00	Rental And Leases	162	250	250	250	250	250
1033-519.46-01	Building & Grounds Maint	228	816	1,790	2,290	1,890	1,570
1033-519.46-10	Outside Vehicle Repairs	-	-	100	400	400	100
1033-519.46-20	Equipment Repairs	2,749	2,827	3,300	3,300	3,300	3,300
1033-519.46-40	Maintenance Contracts	181	182	1,630	1,630	1,630	1,630
1033-519.46-90	Special Supplies	487	1,200	1,200	1,200	1,200	1,200
1033-519.49-30	Other Current Charges	180	372	900	900	900	900
1033-519.51-10	Office Supplies-General	133	280	300	300	300	300
1033-519.51-11	Non-Capital Office Equip	19	-	300	300	300	300
1033-519.52-01	Gas	1,571	1,780	1,880	1,880	1,200	1,610
1033-519.52-02	Diesel	1,474	546	1,600	1,600	600	400
1033-519.52-03	Oil & Other Lubricants	(2,139)	2,211	200	200	200	200
1033-519.52-10	Vehicle Parts	614	570	800	800	800	800

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

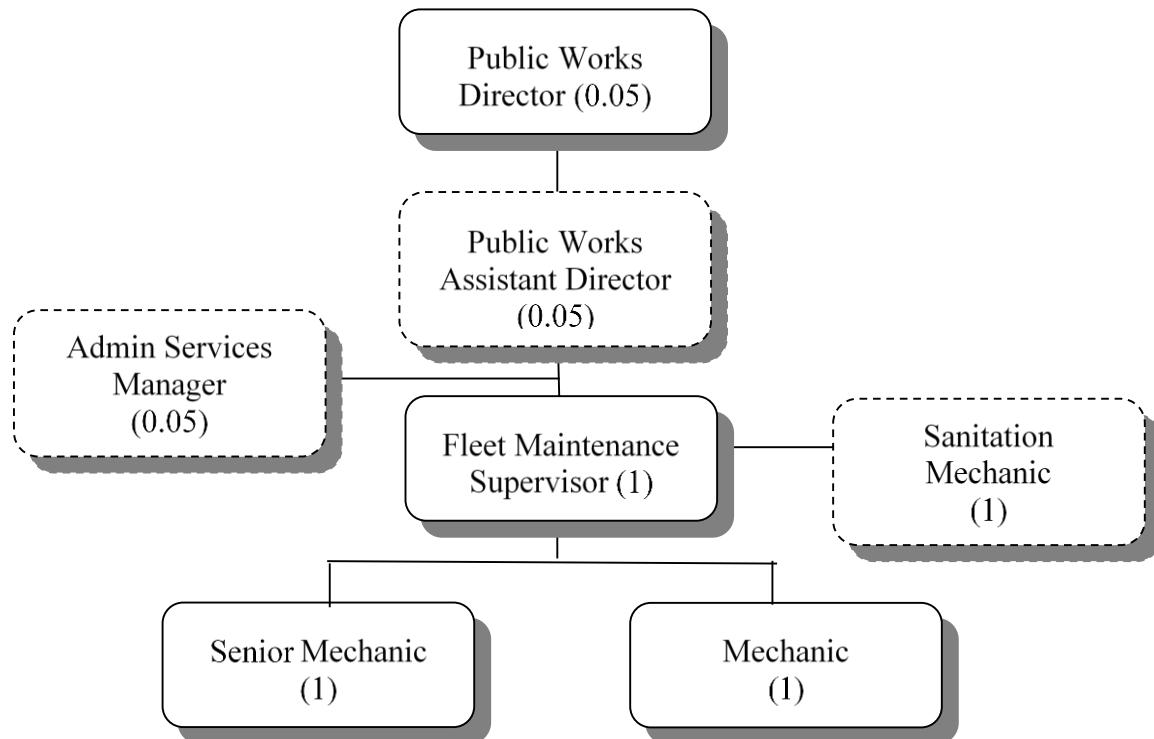
Fund: General	Department: Fleet Maintenance	Fund #: 001
--------------------------------	--	------------------------------

EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2017-18	2018-19	2019-20	2019-20	2019-20	2020-21
1033-519.52-20	Equipment Parts	1,013	950	1,000	1,000	1,000	1,000
1033-519.52-30	Small Tools & Supplies	4,652	4,603	6,500	6,500	6,500	6,500
1033-519.52-40	Builders Supplies	2,157	-	-	-	-	-
1033-519.52-70	Special Clothing/Uniforms	994	647	1,570	1,570	1,570	1,350
1033-519.52-80	Tires & Tubes	-	-	-	250	-	-
1033-519.52-90	Special Supplies	14,407	13,074	17,900	14,150	17,400	17,900
1033-519.52-93	Safety Supplies	140	-	200	400	400	400
1033-519.54-20	Memberships & Dues	256	50	250	250	250	250
1033-519.54-30	Educational Costs	5,128	2,009	3,500	3,500	1,500	4,100
Total Operating Expenses		56,518	56,915	70,520	68,020	64,360	69,550
Total Fleet Maintenance		\$ 225,328	\$ 208,857	\$ 273,930	\$ 274,430	\$ 267,630	\$ 279,400

Organizational Chart

PUBLIC WORKS DEPARTMENT FLEET MAINTENANCE DIVISON



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 18/19	ADOPTED FY 19/20	ADOPTED FY 20/21
Public Works Director/Asst City Manager	135	0.05	0.05	0.05
Public Works Assistant Director	131	0.05	0.05	0.05
Fleet Maintenance Supervisor	127	1.00	1.00	1.00
Admin Services Manager	123	0.00	0.00	0.05
Senior Mechanic	121	0.00	1.00	1.00
Mechanic	119	2.00	1.00	1.00
Total Division		3.10	3.10	3.15

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET



Leisure Services Department Building Maintenance Division

The Building Maintenance Division is responsible for all interior & exterior maintenance of City building facilities along with Park facilities; which include carpentry, electrical, plumbing, roofing, flooring and construction projects. In addition to the maintenance responsibilities, the Division oversees the installation of all holiday/seasonal decorations; provides specialized needs of recreational programs/special events/ qualified groups and contracted services.

Current and Prior Year Accomplishments

The Building Maintenance Division continues to provide top quality service through improved maintenance techniques and procedures. Fiscal year 2019-2020, in addition to completing daily facility work order requests the following projects were completed: Community Center Fitness Center completed; Panic System hardware was installed in certain facilities; new water heaters installed at North City Park, Marshall Street Park, Fire Station 52 and Library; replaced gutters at Museum and columns repainted; Marshall Street Park Tennis Court/Racquetball court timers replaced; Bottle Filler station installed at Marshall Street Park Tennis area; installed new Clock Head at Marina time clock; refurbished Marina restrooms; Pocket Park added with amenities on Main Street; new LED lamps were installed in various places throughout city; Main Street light poles were re-painted; leaks repaired in various facility buildings; Library shelving was removed/re-installed for new carpeting project; new book drops installed at Library; Folly Farm West side home was purchased and cleared out; Fire Station 53 new office set-up and new dedicated electrical circuits installed in EOC area; new gutter and downspouts installed at Community Center; stucco replaced on Community Center Gym 1 walls and block cells backed filled; new art work installed at Baranoff Park and Community Center; awnings cleaned/sealed at City Hall and Library; installed Flex-Pave materials at City Hall's atrium and entrance areas; Baranoff Park added new amenities; replaced Concession Stand deck at Safety Harbor City Park; electrical panels/boxes replaced at Safety Harbor City Park; installed new water fountain at Mease Park; Folly Farms had new electrical sub-panels installed; Commercial chair rails installed at Library; Concession stand was re-furbished and stucco was installed and painted at the gable ends at Safety Harbor City Park ; completed support for filming of Hallmark movie.



Provided support staff for the following citywide special events: Harbor Holiday Festival, Harbor Sounds Fall Festival, Senior Expo, Burger & Beer Throwdown, Bands on the Bay, Art & Seafood Festival,

Provided support staff for the following citywide special events: Harbor Holiday Festival, Harbor Sounds Fall Festival, Senior Expo, Burger & Beer Throwdown, Bands on the Bay, Art & Seafood Festival, Bloom & Chalk Art Festival, March for Babies, Paddle the Bay, 4th of July Parade and Celebration, Thin Mint Sprint, British Car Show, Car Show against Cancer, Main Street Trick-or-Treat, Winefest, Tree Lighting, Kiwanis Arts & Crafts Show, Holiday Parade, Best Dam Race, Truck-n-Play Day, along with continued 3rd Friday's and Market on Main events. Continue to cross train personnel for better department flexibility.



Fiscal Year 2021 Goals

During the fiscal year 2020-2021, the Building Maintenance Division will continue to provide the highest level of service to enhance maintenance productivity through innovative techniques, trends and networking; while staying current with technologies and cost effectiveness. Initiatives continue for the development of the newly acquired Folly Farm properties, acquired King property, along with other City-wide projects. Continue the phasing in of LED lighting, LED lighting will continue being retrofitted for the Community Center, Rigsby Center and Library and other locations throughout the City.

Long-Term Vision and Future Financial Impact

The Building Maintenance Division's long-term mission is to continue to provide the highest level of maintenance service while staying on the forefront of innovativeness, trends, technology and creativity. The division will continue to be an integral part of facility capital improvement projects; both during construction and evolving into the overall maintenance schedule.



CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

BUILDING MAINTENANCE PERFORMANCE INDICATORS
FUND: 001 DEPARTMENT: 1034

	Actual 2017-18	Actual 2018-19	Estimated 2019-20	Adopted 2020-21
Jurisdiction Data				
Population	17,569	17,844	18,031	18,016
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	181.71	181.71	186.31	185.69
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 426,338	\$ 446,710	\$ 402,600	\$ 448,430
Total # of Full Time Equivalent Employees	6.45	6.62	6.00	6.00
Outputs				
Total Square Feet Maintained	2,055,392	2,055,392	2,197,818	2,199,774
# Maintenance/Repair Work Orders	575	358	444	395
# of Facility Preventative Maintenance Completed	540	300	374	370
# Special Projects/Events Completed	140	137	112	79
Efficiency				
O&M Cost per Square Ft. Maintained	\$ 0.21	\$ 0.22	\$ 0.18	\$ 0.20
Square Ft. Maintained per FTE	318,665	310,482	366,303	366,629
O&M Cost per Capita	\$ 24.27	\$ 25.03	\$ 22.33	\$ 24.89
O&M Cost per Full Time Equiv. Employee	\$ 66,099	\$ 67,479	\$ 67,100	\$ 74,738
Per Capita per Full Time Equiv. Employee	2,724	2,695	3,005	3,003
Effectiveness				
% Work Orders Completed Within 7 Work Days	91%	90%	95%	92%
% Preventative Maint. Completed on Schedule	96%	94%	95%	94%
% Quality Checks Meeting Standard	97%	96%	95%	94%

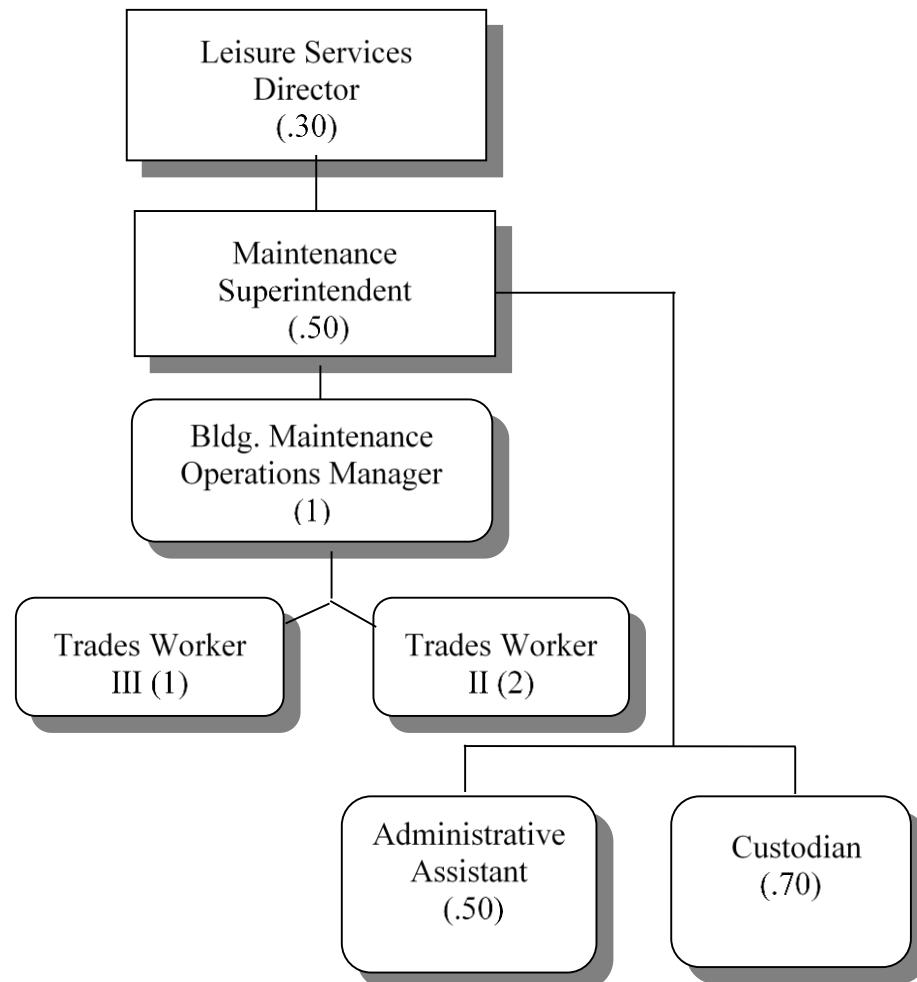
CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

Fund: General	Department: Building Maintenance	Fund #: 001
--------------------------------	---	------------------------------

EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2017-18	2018-19	2019-20	2019-20	Year End	2019-20
Personnel Services							
1034-519.12-01	Salaries & Wages	\$ 258,674	\$ 260,149	\$ 283,120	\$ 283,120	\$ 253,620	\$ 261,720
1034-519.14-00	Overtime-Time & One Half	7,149	4,669	7,500	7,500	5,000	7,500
	Salaries & Wages Sub-Total	265,823	264,818	290,620	290,620	258,620	269,220
1034-519.21-00	Fica Taxes	19,582	19,593	22,240	22,240	19,600	20,030
1034-519.22-00	Retirement	26,704	25,658	28,420	28,420	25,660	27,660
1034-519.23-00	Life & Health Insurance	67,585	82,045	89,820	89,820	56,110	67,740
	Benefits Sub-Total	113,871	127,296	140,480	140,480	101,370	115,430
	Total Personnel Services	379,694	392,114	431,100	431,100	359,990	384,650
Operating Expenses							
1034-519.34-90	Other Fees & Contracts	1,395	865	2,200	2,200	2,200	2,200
1034-519.40-01	Employee Travel	44	44	400	400	-	450
1034-519.41-00	Communications Services	4,669	4,622	5,010	5,010	5,010	5,260
1034-519.43-00	Utility Services	1,750	1,965	2,000	2,000	2,000	2,060
1034-519.46-01	Building & Grounds Maint	9,252	9,614	11,100	11,100	5,100	20,300
1034-519.46-10	Outside Vehicle Repairs	-	1,784	400	400	400	400
1034-519.46-20	Equipment Repairs	43	5,974	3,500	3,500	2,500	3,500
1034-519.46-30	Nextel/Radio Maintenance	22	64	200	200	200	200
1034-519.49-30	Other Current Charges	740	653	1,250	1,250	1,250	1,550
1034-519.51-10	Office Supplies-General	308	487	500	500	500	500
1034-519.52-01	Gas	5,904	5,615	7,290	7,290	5,500	5,530
1034-519.52-02	Diesel	699	267	400	400	400	100
1034-519.52-03	Oil & Other Lubricants	188	41	100	100	100	100
1034-519.52-10	Vehicle Parts	746	616	750	750	750	750
1034-519.52-30	Small Tools & Supplies	7,750	5,252	5,300	5,300	5,300	5,500
1034-519.52-40	Builders Supplies	1,696	362	2,500	2,500	2,000	2,500
1034-519.52-41	Housekeeping Supplies	357	146	500	500	500	500
1034-519.52-70	Special Clothing/Uniforms	3,302	2,731	4,010	4,010	4,010	4,310
1034-519.52-80	Tires & Tubes	721	-	800	800	800	800
1034-519.52-90	Special Supplies	6,909	10,701	7,990	7,990	3,890	1,670
1034-519.54-30	Educational Costs	149	2,793	5,400	5,400	200	5,600
	Total Operating Expenses	46,644	54,596	61,600	61,600	42,610	63,780
	Total Building Maintenance	\$ 426,338	\$ 446,710	\$ 492,700	\$ 492,700	\$ 402,600	\$ 448,430

Organizational Chart
BUILDING MAINTENANCE DIVISION
LEISURE SERVICES DEPARTMENT



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 18/19	ADOPTED FY 19/20	ADOPTED FY 20/21
Leisure Services Director	133	0.30	0.30	0.30
Maintenance Superintendent	128	0.50	0.50	0.50
Building Maintenance Operations Manager	125	0.00	1.00	1.00
Building Maintenance Foreman	121	1.00	0.00	0.00
Administrative Assistant	119	0.45	0.50	0.50
Trades Worker III	119	1.00	1.00	1.00
Trades Worker II	116	2.00	2.00	2.00
Custodian	111	0.70	0.70	0.70
Custodian Community Center	111	0.50	0.00	0.00
Seasonal Part-time	112	0.17	0.00	0.00
Total Division		6.62	6.00	6.00

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

Fund: General	Department: Main Street	Fund #: 001
--------------------------------	--	------------------------------

Acct #	Account Description	EXPENDITURE DETAIL					
		Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2017-18	2018-19	Budget	Budget	Year End	Budget
Operating Expenses							
1054-572.43-00	Utility Services	\$ 22,846	\$ 72,125	\$ 46,060	\$ 46,060	\$ 33,910	\$ 34,940
1054-572.46-01	Building & Grounds Maint	4,855	6,612	7,000	7,000	7,000	9,500
1054-572.49-30	Other Current Charges	147,043	77,464	145,000	145,000	65,000	123,670
	Total Operating Expenses	174,744	156,201	198,060	198,060	105,910	168,110
	Total Main Street	\$ 174,744	\$ 156,201	\$ 198,060	\$ 198,060	\$ 105,910	\$ 168,110

FUNDING SOURCE							
Program Expenditure Budget	\$ 174,744	\$ 156,201	\$ 198,060	\$ 198,060	\$ 105,910	\$ 168,110	
Less Revenues Supporting Program:							
369 DBC Events Revenue	117,191	84,904	95,000	95,000	65,000	80,500	
Net Unsupported Budget	\$ 57,553	\$ 71,297	\$ 103,060	\$ 103,060	\$ 40,910	\$ 87,610	
% Of Budget Supported	67.1%	54.4%	48.0%	48.0%	61.4%	47.9%	

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET



Library

The mission of the Safety Harbor Public Library is *to inspire lifelong learning and provide a center for literacy and cultural activity within the community. We strive to provide an empowering and caring environment where educational, cultural, and business needs can be successfully met through quality materials, programs, services, and the use of traditional and emerging technologies.*

With growing emphasis on e-books and other technology, the Library, along with the group purchasing power of the Pinellas Public Library Cooperative, provide resources such as hoopla, OverDrive (e-books), RB Digital (e-magazines), Pronunciator, an online language learning resource, Gale Legal Forms, Ancestry (genealogy), and AtoZ Databases, (a business/ marketing/job search resource).

The Library is a vital part of our community and provides an anchor presence downtown. Today's Library promotes literacy, and provides much more than books, music, magazines, and DVDs for check-out. It serves as a meeting place for groups and individuals for quiet study or group collaboration and a safe gathering place for youth after school. Offering a wide range of cultural and educational programs for all ages on diverse topics is a main priority. The Library will continue to provide technology training and ESOL classes, as well as opportunities for early childhood literacy through story times and summer reading programs.

Our volunteer program continues to thrive, facilitating personal growth for all ages and an opportunity for high school students to fulfill service hours for scholarships, completing 3952 Bright Futures hours this year. This fiscal year, our volunteers recorded 5,230 hours. The Library's gallery space provides local artists an outlet to exhibit their works. We offer tools for check out as well as a Seed Library, WIFI hot-spots, ukuleles, and STEAM kits. CoderDojo, a six-week program where youth learn HTML and other coding methods, along with public speaking skills, is always at capacity averaging 75 youth per session.

Current and Prior Year Accomplishments

Attendance at library events remains strong with 25,066 library members attending our programs. Youth programs continue to be a hit with 19,660 parents, children, and teens attending a variety of unique events. 5,406 adults attended cultural and educational events, an increase of attendance from the prior fiscal year. 345 people were assisted in one-on-one mobile device and computer tutoring sessions.

Material checkouts increased slightly with a total annual circulation of 241,875 items, including 24,865 e-books, an increase of 3,274 - 13% higher last year, as expected with more online readership. We continue to purchase popular materials for all ages and maintain our collections by removing outdated items. We began leasing popular best-sellers, providing the opportunity to return them for credit when their popularity has waned, keeping costs down while maintaining shelf space.

Home Delivery Service and continues to grow as a popular service with 2,782 items delivered in 150 home visits. 45 *Book Boxes* were delivered to local pre-schools and 37 *Memory Boxes* to local Assisted Living Facilities.

Other Accomplishments/Library Additions Include:

- Career Online High School - 13 graduates to date, eight students currently enrolled
- Tool Library - Popular with the community with 1321 check-outs and an inventory of 364 items.
- Artistic "Ibis" Bike Rack installed in front of the library sponsored by the Friends of the Library. Design selected via community contest.
- 82" HDTVs installed in meeting rooms funded by Chrissie Shull Elmore Library Trust
- Water Bottle Filling Station installed inside the Library
- Partial Carpet Replacement - Adult Wing
- Electric Vehicle Charging Station installed with Duke Grant
- New Murals and Imaginative Play Area installed in Youth Department sponsored by the Friends of the Library

Implemented New Online Program/Meeting Room Reservation Program

Statistics: October 1, 2017 through September 30, 2018

- Library Visitors: 170,598 Annual Visitors (average 491 per day)
- Circulation: 241,875 items
- Answer Desk Questions Answered: 21,096
- 22,136 Public Internet Computer Use Sessions
- 4,239 Community Members Attended 289 Meetings in our Meeting Rooms
- 2,303 People used our Study Rooms
- ESOL Tutors logged 758 hours teaching English to Non-Native Speakers
- 94 Story Times with 4,753 attending
- 19,275* Total Library Card Holders - 63% of Safety Harbor residents have a library card. (This includes card holders with SHPL as their home, preferred library location.)

Fiscal Year 2021 Goals

Information Literacy: Provide computer and technology training, one-on-one device assistance, public computer access and Wi-Fi, ESOL, story times, and other relevant literacy programs, including youth coding and robotics. Continue to work with City Poet Laureate to spread the love of poetry, writing, and literacy.

Collection: Purchase popular, high demand items, while balancing digital and print collections with new formats, including increased e-book expenditures to meet growing demand. Ensure print collections are not outdated or damaged.

Programming: Provide a variety of quality cultural and educational programs for all ages and community members as the *People's University*. Offer free cultural and educational programs to residents of Pinellas County.

Community Meeting Place: Support local activities by providing comfortable places to study and gather and continue to provide space for community, personal, and professional meetings.

Library Support Groups: Continue working with the Friends of the Library on their support and funding of library programming and with the Library Foundation to meet their goal of raising \$500,000 to support technology and fixtures for the buildup of the second story meeting room facility.

Long-Term Vision and Future Financial Impact

We will maintain the excellence of our library by retaining professional and courteous staff who manage programs and events, technology, our collections, and daily circulation functions. The library will continue to budget conservatively, promote library services to the community, add relevant programs and services, and work with the Friends of the Library on fundraising efforts to enhance and fund youth and adult programs over our City budget. We will continue to be open 62 hours, seven days a week.

With current meeting space in high demand and an increased number of library events and programs taking precedence, community organizations are turned away. It is difficult to adequately provide the community meeting room space for non-profit and other groups. In 2016, the Library Foundation began a five year capital campaign to raise funds for a second story meeting room to meet this demand. Today the Foundation is working toward a fundraising goal of \$500,000 to pay for technology and furniture and is halfway toward their goal. In this current year (2020), design and architectural fees were included in the City budget to begin plans for the second story expansion. Construction start anticipated in 2021. A state construction grants application was submitted in 2019. Partial funding from Penny for Pinellas is anticipated. A new bond issue may be required to fully fund this project.



LIBRARY PERFORMANCE INDICATORS
FUND: 001 DEPARTMENT: 1055

	Actual 2017-18	Actual 2018-19	Estimated 2019-20	Adopted 2020-21
Jurisdiction Data				
Population	17,569	17,844	18,031	18,016
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	181.71	186.92	186.31	185.69
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 1,111,834	\$ 1,086,027	\$ 1,132,840	\$ 1,166,350
Total # of Full Time Equivalent Employees	17.12	17.04	16.97	16.77
Total Number of Holdings (All Formats)	94,312	88,312	90,000	90,000
Outputs				
# of Items per Capita	5.37	4.95	4.99	5.00
Circulation	237,775	241,875	242,500	242,500
Turnover (Circ/Item)	2.52	2.74	2.69	2.69
Efficiency				
O&M Cost per Capita	\$ 63.28	\$ 60.86	\$ 62.83	\$ 64.74
O&M Cost per Full Time Equiv. Employee	\$ 64,944	\$ 63,734	\$ 66,755	\$ 69,550
Per Capita per Full Time Equiv. Employee	1,026.23	1,047.18	1,062.52	1,074.30
Effectiveness Measures				
Reference Questions	27,647	23,849	24,000	24,000
# SH Registered Borrowers *	16,053	19,275	19,500	19,500
# of New Library Cards Issued	1,315	1,345	1,300	1,300
Total Number of Visitors (Gate Count)	200,455	170,598	185,000	190,000
Total Program Attendance (Youth, Teen, Adult)	33,840	25,066	25,500	25,500
Total # of Programs (Youth, Teen, Adult)	849	712	700	700
Total Program Attendance Per Capita	1.93	1.40	1.41	1.42
System Item Loans (SH items loaned inside PPLC)	82,431	77,499	78,000	78,000
Total # Volunteer Hours	6827	5230	5500	5500
Volunteer Hours FTE Equivalent	3	2.5	2.5	2.5
Total # of Public Computer Use Logins	23,043	22,136	23,000	23,000
# of items delivered via Home Delivery Outreach	3,133	2,782	2,800	2,800
Outside Group Meeting Room # of Meetings	299	289	280	280
Outside Group Meeting Room Attendance	5,177	4,239	4,500	4,500
Number of e-Books Checked Out	21,591	24,865	26,000	27,500
Electronic Resource/Database Usage	83,126	116,232	118,000	120,000

* Includes all registered borrowers using SHPL as their home library. 62% of residents hold cards.

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

Fund: General	Department: Library	Fund #: 001
--------------------------------	--------------------------------------	------------------------------

EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2017-18	2018-19	Budget	Budget	Year End	Budget
1055-571.12-01	Salaries & Wages	\$ 693,670	\$ 666,150	\$ 709,770	\$ 709,770	\$ 697,500	\$ 712,010
1055-571.12-10	Reg Wages-Temporary Empl	-	-	-	-	-	4,000
1055-571.14-00	Overtime-Time & One Half	741	1,437	-	-	-	-
	Salaries & Wages Sub-Total	694,411	667,587	709,770	709,770	697,500	716,010
1055-571.21-00	Fica Taxes	52,480	50,359	54,300	54,300	53,360	54,780
1055-571.22-00	Retirement	40,858	36,787	37,940	37,940	38,360	39,700
1055-571.23-00	Life & Health Insurance	108,108	113,799	112,840	112,840	112,910	115,870
1055-571.24-00	Workers Comp. Insurance	1,312	1,379	1,430	1,430	1,430	1,480
	Benefits Sub-Total	202,758	202,324	206,510	206,510	206,060	211,830
	Total Personnel Services	897,169	869,911	916,280	916,280	903,560	927,840

Operating Expenses

1055-571.32-10	Auditing & Accounting	2,290	2,950	3,570	3,570	3,570	3,930
1055-571.34-90	Other Fees And Contracts	36,369	37,702	32,200	31,900	31,900	39,100
1055-571.40-01	Employee Travel	2,805	3,279	5,550	5,550	2,000	5,540
1055-571.40-30	Cell Phone Allowance	-	-	-	300	300	600
1055-571.41-00	Communication Services	11,801	10,473	11,530	12,164	11,530	11,550
1055-571.42-10	Postage	1,033	931	1,600	1,600	1,600	1,850
1055-571.43-00	Utilities	59,534	63,693	68,540	68,540	62,270	64,140
1055-571.45-00	Liability Insurance	7,334	7,709	7,710	7,710	7,710	8,930
1055-571.46-01	Building & Grounds Maint	35,953	33,023	34,700	34,950	31,950	42,220
1055-571.46-20	Equipment Repairs	936	1,479	2,000	2,000	2,000	2,000
1055-571.46-40	Maintenance Contracts	15,535	11,488	15,450	16,668	15,450	16,050
1055-571.47-01	Printing & Binding	843	204	650	650	300	500
1055-571.49-33	Chrissie Elmore Trust	7,609	14,709	21,000	21,000	21,000	-
1055-571.49-36	Special Program Costs	9,007	10,852	13,800	13,800	13,800	16,100
1055-571.51-10	Office Supplies-General	5,400	5,005	6,200	6,200	6,200	7,500
1055-571.51-11	Non-Capital Office Equip	7,377	3,421	5,500	5,500	5,500	6,350
1055-571.51-40	Computer Supplies	726	958	2,500	2,624	1,500	-

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

Fund: General	Department: Library	Fund #: 001
--------------------------------	--------------------------------------	------------------------------

Acct #	Account Description	EXPENDITURE DETAIL					
		Actual	Actual	Budget	Adjusted	Estimated	Adopted
		2017-18	2018-19	2019-20	2019-20	2019-20	2020-21
1055-571.52-41	Housekeeping Supplies	\$ 3,952	\$ 3,143	\$ 5,500	\$ 5,500	\$ 5,500	\$ 6,200
1055-571.54-01	Subscriptions	4,430	3,322	3,900	3,900	3,900	3,300
1055-571.54-20	Memberships & Dues	-	145	300	300	300	300
1055-571.54-30	Educational Costs	1,731	1,630	2,240	2,240	1,000	2,350
Total Operating Expenses		214,665	216,116	244,440	246,666	229,280	238,510

Capital Expenses

1055-571.63-00	Improvements Other Than Buildings	13,200	3,993	-	-	-	-
1055-571.66-01	Books & Publications	63,957	59,174	57,000	60,722	60,720	55,300
1055-571.66-03	Online and E-Content	-	-	22,000	22,000	22,000	22,000
1055-571.66-05	Audio Visual Supplies	18,313	16,786	16,500	17,714	17,710	16,000
Total Capital Expenses		95,470	79,953	95,500	100,436	100,430	93,300

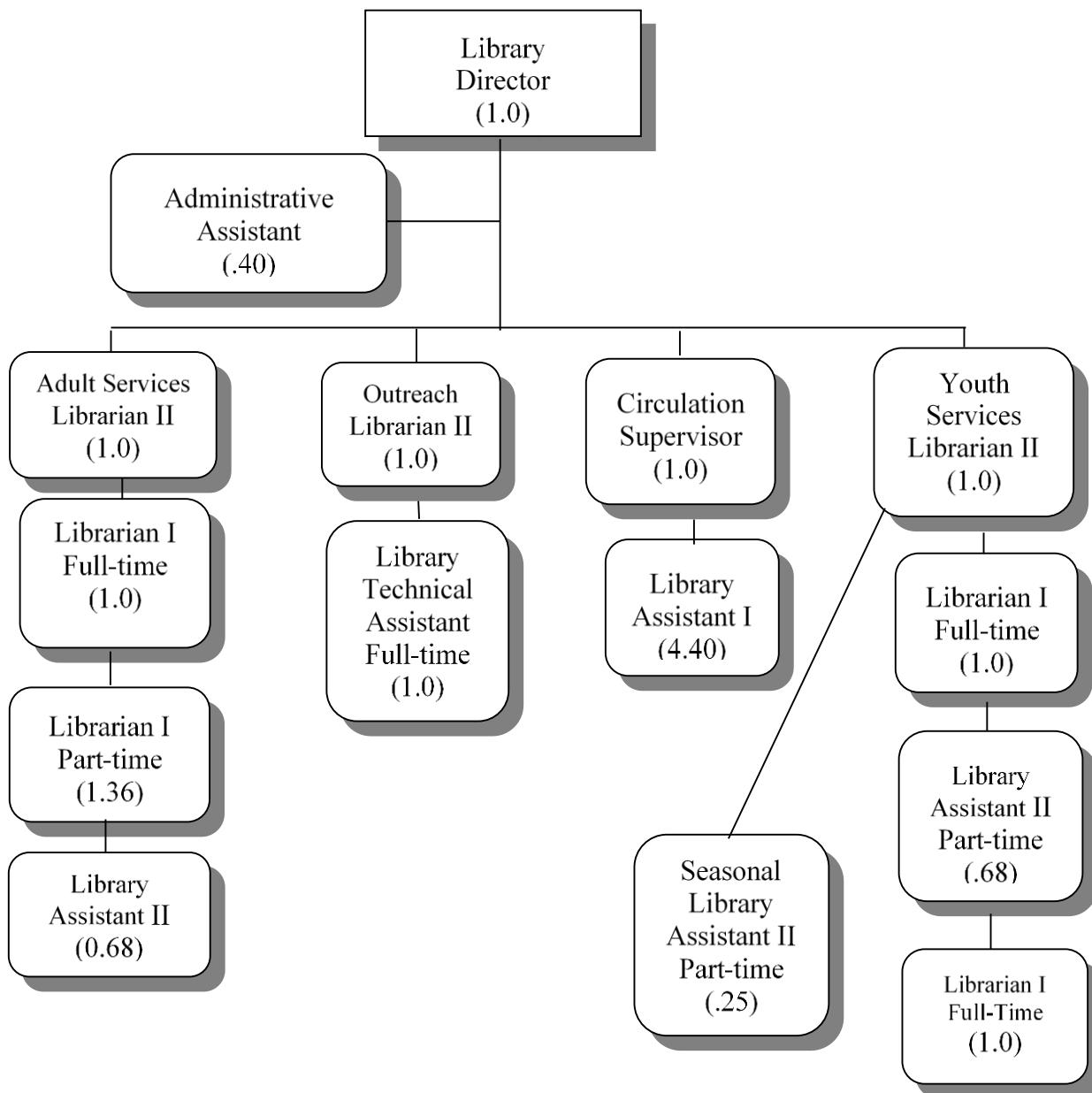
Internal Services

1055-590.94-16	Data Processing Fee Reimb	219,100	221,290	44,260	44,260	44,260	-
Total Internal Services		219,100	221,290	44,260	44,260	44,260	-
Total Library		\$ 1,426,404	\$ 1,387,270	\$ 1,300,480	\$ 1,307,642	\$ 1,277,530	\$ 1,259,650

FUNDING SOURCE

Program Expenditure Budget	\$ 1,111,834	\$ 1,086,027	\$ 1,160,720	\$ 1,162,946	\$ 1,132,840	\$ 1,166,350
Less Revenues Generated:						
337 Grants From Other Local Units	193,368	256,959	220,290	220,290	220,290	233,930
347 Culture & Recreation	14,109	13,589	12,600	12,600	12,100	12,100
352 Library Fines	21,698	17,110	18,200	18,200	12,000	12,000
366 Contributions And Donations From Private Sources	23,200	26,583	38,000	38,000	46,200	18,500
Net Unsupported Budget	\$ 859,459	\$ 771,786	\$ 871,630	\$ 873,856	\$ 842,250	\$ 889,820
% Of Budget Supported By Program	22.7%	28.9%	24.9%	24.9%	25.7%	23.7%

Organizational Chart
LIBRARY DEPARTMENT



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 18/19	ADOPTED FY 19/20	ADOPTED FY 20/21
Library Director	132	1.00	1.00	1.00
Librarian II	124	3.00	3.00	4.00
Librarian I	122	3.00	3.00	2.00
Librarian I (part-time)	122	0.68	1.36	1.36
Circulation Supervisor	121	1.00	1.00	1.00
Administrative Assistant	119	0.60	0.60	0.40
Library Technical Assistant (full-time)	120	1.00	1.00	1.00
Library Assistant II (part-time)	114	2.36	1.61	1.61
Library Assistant I (part-time)	112	4.40	4.40	4.40
Total Division		17.04	16.97	16.77

Leisure Services Department

Recreation & Special Events Division

The Recreation Division is responsible for administering, operating, and maintaining the recreation facilities, program/activity/league/childcare coordination, and citywide special events. In addition, the Division oversees Marina operations, facility/parks grounds rental, Main Street public relations, and liaison with local nonprofit groups/downtown businesses.

Mission Statement:

“To increase the quality of life through parks, events, recreation and play for residents & visitors.”

Current and Prior Year Accomplishments

Recreation & Events division adopted Florida Recreation & Parks Association’s strategic plan pillars which will continue into fiscal year 2021 focus goals. The four pillars of the strategic plan consist of: **Community Building, Health, Economic Development and Environment.**

During fiscal year 19/20 the following deliverables were completed:

Community Building: Launched the “Love My City” Campaign to engage the community to share their love of Safety Harbor through social media, photo contest, and boards in facilities. The COVID Pandemic did not stop this team! Programs were added to reach out to people while at home. Friday parades were added, home delivered activity bags, and calls to seniors were conducted to stay connected during the facility closures. Staff re-created recreation to allow participants to get back to their regular recreational activities safely.



Health: continued the commitment to health with the Grand Opening of the Community Center Fitness Room. Responses to memberships have exceeded expectations for the first year. Monthly drop in fitness classes continue to be added to include Family Yoga, Zumba, Boot Camps, Tai Chi, and Aqua Fitness.

Economic Development: Programs and events continue to provide economic impact on the downtown by attracting residents and visitors to the Main Street & waterfront venues.

Environment: The Folly Farm venue finalized this fiscal year providing opportunity for vital outdoor recreation and education. A wildflower garden was planted compliments the Safety Harbor Garden Club. The club has become active assisting with maintenance at Folly Farms. Environmental educational programming has been added to include camps, speakers, and events.





Fiscal Year 2021 Goals

The Recreation Division will continue to have a strong focus tied to our mission of “Quality of Life” for Safety Harbor residents and visitors with a continued focus on the 4 pillars of FRPA’s strategic plan as a blueprint for the upcoming year: ***Community Building, Health, Economic Development, and Conservation.***

Recreation will navigate the new normal to get people back to their regular activities for physical, social, and mental benefits. New and creative modifications will be introduced to engage both remote and face to face users.

Community Building: continue to maintain partnerships, seek and secure new partnership opportunities.

Health: Increase physical/social/mental benefits through fitness memberships and drop in classes.



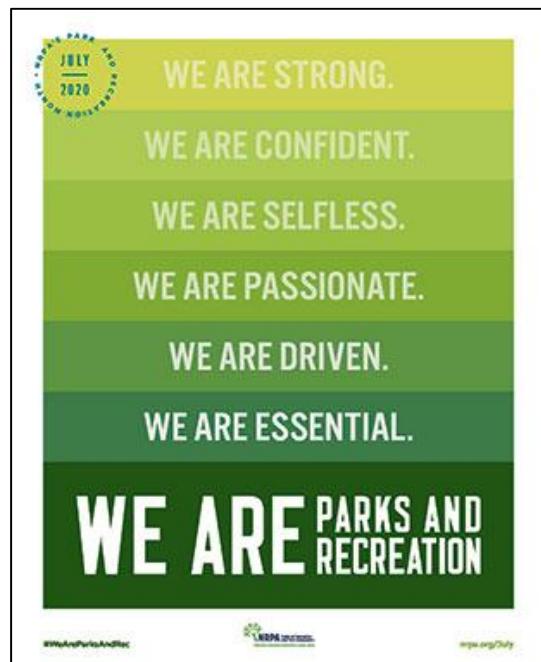
Economic Development: Event and program offerings to increase economic impact on the business community.

Environment: Addition of the new gazebo and public restrooms at Folly Farms will bring more environmental educational programming opportunities. Speakers, Tours, and events will be added. Volunteer efforts will take pride in the city through a recycling event and community clean-ups.



Long-Term Vision and Future Financial Impact

As the City services & offerings continue to grow in a positive direction for the residents & businesses; the challenge to maintain the level of service and offerings without the addition of personnel or contracts is heightened. The division consistently looks at processes, procedures, and partners to increase efficiency. The division continuously surveys participants, programs, revenue sources and expenses to maintain the highest level of service. The aging of facilities will need required maintenance and additions to continue to attract and engage that next generation.



RECREATION DIVISION PERFORMANCE INDICATORS
FUND: 001 DEPARTMENT: 1056

	Actual 2017-18	Actual 2018-19	Estimated 2019-20	Adopted 2020-21
Jurisdiction Data				
Population	17,569	17,844	18,031	18,016
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	181.71	186.92	186.31	185.69
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 1,962,581	\$ 1,970,814	\$ 2,119,370	\$ 2,312,780
Total # of Full Time Equivalent Employees	25.94	29.01	28.36	27.96
Total Recreation Revenues	\$ 1,007,293	\$ 891,996	\$ 666,070	\$ 879,450
Outputs				
Trips Senior/Teen				
# of Persons Listed in Programs	2,087	1,943	1,182	1,418
# of Programs Offered	115	133	90	108
# of User Hours	11,225	9,072	5,796	6,955
Classes/Programs				
# of Persons Listed in Programs	31,363	31,237	20,928	25,114
# of Programs Offered	1,164	1,140	1,069	1,283
# of User Hours	46,054	47,312	25,495	30,594
# of Clwr Use Agreement Participants (youth sports)	NA	120	108	130
Camps/After-school				
# of Persons Listed in Programs	29,158	17,606	3,817	4,580
# of Programs Offered	216	176	156	187
# of User Hours	141,862	55,196	13,023	15,628
Rentals (Facility & Shelter)				
# of Facility Rentals	255	253	161	193
# of Shelter Rentals	463	440	286	343
# of Field Rentals	633	1,162	781	937
# of Gazebo Rentals	14	20	9	11
Recreation Center Special Events				
# of Persons Listed in Programs	1,336	2,423	3,410	178
# of Programs Offered	36	73	81	97
# of User Hours	3,095	5,361	7,495	8,994
Volunteers				
# of Persons Listed in Programs	305	121	148	178
# of User Hours	4,132	1,179	1,449	1,739
Museum Visitors	1,297	1,318	877	1,052
Community Center Fitness Center Memberships	NA	NA	1,184	1,421
Citywide Special Events				
# of Co-Sponsored Citywide Events	117	104	66*	94
Efficiency				
Avg. Cost per Person Enrolled	\$ 30.69	\$ 36.57	\$ 81.74	\$ 73.91
Avg. Cost per Program Offered	\$ 1,098.87	\$ 1,212.17	\$ 1,361.19	\$ 1,237.84
Avg. Cost per User Hour	\$ 9.70	\$ 12.10	\$ 40.91	\$ 37.20
O&M Cost per Capita	\$ 111.71	\$ 121.87	\$ 117.54	\$ 128.37
O&M Cost per Full Time Equiv. Employee	\$ 75,658	\$ 74,962	\$ 74,731	\$ 82,717
Per Capita per Full Time Equiv. Employee	677.29	615.10	635.79	644.35
Effectiveness				

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

Fund: General	Department: Recreation	Fund #: 001
--------------------------------	---	------------------------------

EXPENDITURE DETAIL						
Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated
		2017-18	2018-19	Budget	Budget	Year End
Acct #	Account Description	2017-18	2018-19	2019-20	2019-20	2020-21
Personnel Services						
1056-572.12-01	Salaries & Wages	\$ 919,076	\$ 945,316	\$ 1,000,700	\$ 1,000,700	\$ 994,640
1056-572.12-10	Reg Wages-Temporary Empl	93,060	64,797	110,660	110,660	88,260
1056-572.14-00	Overtime-Time & One Half	9,296	6,622	10,000	10,000	10,000
Salaries & Wages Sub-Total		1,021,432	1,016,735	1,121,360	1,121,360	1,092,900
						1,147,150
1056-572.21-00	Fica Taxes	75,101	74,787	85,790	85,790	83,610
1056-572.22-00	Retirement	59,043	64,048	64,720	64,720	66,160
1056-572.23-00	Life & Health Insurance	189,851	208,574	208,590	208,590	226,650
Benefits Sub-Total		323,995	347,409	359,100	359,100	376,420
						405,710
Total Personnel Services		1,345,427	1,364,144	1,480,460	1,480,460	1,469,320
						1,552,860
Operating Expenses						
1056-572.34-90	Other Fees And Contracts	30,917	40,925	60,400	58,900	58,900
1056-572.34-91	Recreation Instructors	198,684	181,871	222,030	222,030	166,530
1056-572.34-93	Museum Instructors	250	-	-	-	-
1056-572.34-94	Concession Expense	637	141	850	850	850
1056-572.34-95	Misc Special Activities	52,421	4,745	10,280	10,280	8,280
1056-572.34-97	Community Center Instructors	195	-	-	-	-
1056-572.34-98	Athletic Program Expenses	13,307	13,276	14,000	14,000	10,500
1056-572.34-99	Special Project Expenses	888	2,034	4,000	4,000	3,000
1056-572.40-01	Employee Travel	2,247	4,339	3,640	3,640	2,500
1056-572.41-00	Communication Services	14,632	13,995	17,800	17,879	19,500
1056-572.43-00	Utility Services	59,002	65,798	64,100	64,100	64,100
1056-572.46-01	Building & Grounds Maint	37,151	75,468	69,130	75,208	69,130
1056-572.46-10	Outside Vehicle Repair	4,405	380	4,000	4,000	2,000
1056-572.46-30	Radio Maintenance	-	-	450	450	450
1056-572.46-40	Maintenance Contracts	13,212	11,205	15,450	17,308	17,310
1056-572.47-01	Printing & Binding	30,288	32,207	34,780	39,422	39,420
1056-572.49-30	Other Current Charges	680	1,355	2,500	2,500	2,500
1056-572.49-31	Senior Trip Expenses	-	9,903	12,000	12,000	9,000
1056-572.49-32	Daycamp Expenses	49,304	46,737	63,300	63,300	44,310
1056-572.49-33	4th Of July Celebration	21,400	20,228	-	-	-
1056-572.49-36	Special Program Costs	25,503	30,191	43,620	43,620	33,000
1056-572.49-38	Holiday Festivities	4,126	4,050	6,600	6,600	6,600

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

Fund: General	Department: Recreation	Fund #: 001
--------------------------------	---	------------------------------

EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2017-18	2018-19	2019-20	2019-20	Year End	2019-20
1056-572.51-10	Office Supplies-General	5,464	5,184	6,950	6,950	6,950	7,940
1056-572.51-11	Non-Capital Office Equip.	-	-	17,910	17,910	17,910	12,800
1056-572.52-01	Gas	1,087	1,067	1,100	1,100	1,100	930
1056-572.52-02	Diesel	2,929	3,387	4,000	4,000	4,000	2,800
1056-572.52-03	Oil & Other Lubricants	171	189	150	150	150	150
1056-572.52-10	Vehicle Parts	2,130	6,228	2,500	2,500	2,500	2,500
1056-572.52-30	Small Tools & Supplies	174	116	300	300	300	300
1056-572.52-35	Non-Capital Operating Equip	-	-	-	15,400	15,400	-
1056-572.52-40	Builders Supplies	105	357	950	950	950	950
1056-572.52-41	Housekeeping Supplies	854	1,347	1,800	1,817	1,800	4,300
1056-572.52-60	Playground & Athletic Supplies	2,227	416	3,100	3,100	3,100	2,100
1056-572.52-61	Games And Indoor Supplies	8,359	6,629	14,450	14,450	10,800	11,900
1056-572.52-70	Special Clothing/Uniforms	4,187	2,301	5,450	7,966	6,000	5,450
1056-572.52-80	Tires and Tubes	737	691	1,500	1,500	1,500	1,500
1056-572.52-90	Special Supplies	19,655	7,981	10,620	10,620	8,500	13,200
1056-572.52-91	Medical Supplies - EMS	-	4	400	400	400	3,600
1056-572.54-20	Memberships & Dues	3,124	3,135	3,810	3,810	3,810	3,810
1056-572.54-30	Educational Costs	6,251	8,790	11,220	11,220	7,000	9,090
Total Operating Expenses		617,154	606,670	735,140	764,230	650,050	759,920

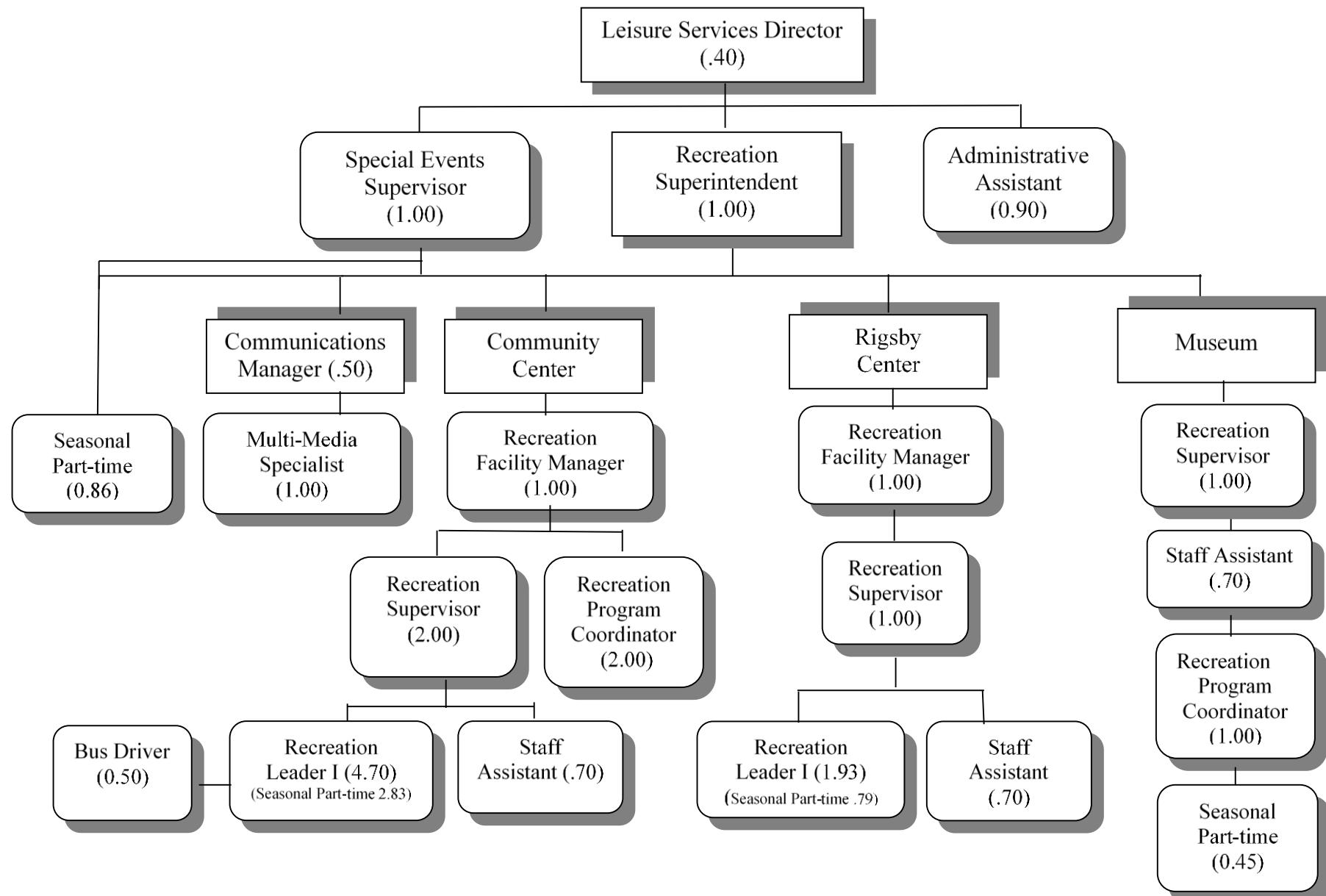
Capital Expenses

1056-572.63-00	Improvements Other Than Bldgs	-	-	-	2,113	-	-
1056-572.64-40	Special Equipment	15,587	-	-	-	-	-
Total Capital Expenses		15,587	-	-	2,113	-	-
Total Recreation		\$ 1,978,168	\$ 1,970,814	\$ 2,215,600	\$ 2,246,803	\$ 2,119,370	\$ 2,312,780

FUNDING SOURCE

Program Expenditure Budget	\$ 1,962,581	\$ 1,970,814	\$ 2,215,600	\$ 2,244,690	\$ 2,119,370	\$ 2,312,780
Less Revenues Generated:						
347 Culture & Recreation (Net of DBC Event Revenue)	890,102	807,092	779,670	779,670	601,070	798,950
Net Unsupported Budget	\$ 1,072,479	\$ 1,163,722	\$ 1,435,930	\$ 1,465,020	\$ 1,518,300	\$ 1,513,830
% Of Budget Supported By Program	45.4%	41.0%	35.2%	34.7%	28.4%	34.5%

Organizational Chart
RECREATION DEPARTMENT



RECREATION DEPARTMENT

JOB CLASS/TITLE	PAY GRADE	ADOPTED FY 18/19	ADOPTED FY 19/20	ADOPTED FY 20/21
Leisure Services Director	133	0.40	0.40	0.40
Recreation Superintendent	129	1.00	1.00	1.00
Communications Manager	127	1.00	0.50	0.50
Recreation Facility Manager	125	2.00	2.00	2.00
Special Events Supervisor	123	1.00	1.00	1.00
Recreation Supervisor	123	4.00	4.00	4.00
Recreation Program Coordinator	121	2.70	2.70	3.00
Administrative Assistant	119	0.90	0.90	0.90
Multi-Media Specialist	121	1.26	1.00	1.00
Staff Assistants	116	2.10	2.10	2.10
Recreation Leader I (part-time)	115	6.83	7.33	6.63
Bus Driver	115	0.50	0.50	0.50
Seasonal Part-time	112	5.32	4.93	4.93
Total Division		29.01	28.36	27.96

Leisure Services Department Parks Division

The Parks Division is responsible for administrating, supervising, operating and maintaining the City's parklands and buildings one hundred 130+ acre system. In addition to the maintenance responsibilities, the Division oversees citywide aesthetic horticultural plantings, specialized needs of recreational programs/special events/qualified groups and contracted services.

Current and Prior Year Accomplishments

The Parks / Horticultural Divisions continues to provide top quality service through improved maintenance techniques and procedures. During fiscal year 2019/20, in addition to the daily maintenance of existing parklands & facility grounds, the following were incorporated into the maintenance schedule by the divisions: Marshall Street Park Tennis and Basketball courts were re-surfaced; Daisy Douglas Basketball was re-surfaced; new Baranoff Park was completed with amenities added; irrigation was re-built at North City Park; Labyrinth completed at Folly Farms with new Orchid plants added; Museum, Community Center and Main Street sign were re-landscaped and new mulch added; Marina berm area was cleared out and re-landscaped; Folly Farms butterfly garden was expanded; Main Street planter pots were refurbished; Folly Farm West side home was purchased and cleared out; prepped SHCP for Little League grand opening along with the Regional baseball tournament; new backstop fencing installed at SHCP warm-up areas; SHCP Dog Park had new mulch added along with new #89 Granite for entrances; filming of the Hallmark movie was completed; new PVC dumpster was installed at SHCP; Marina Mangroves trimmed; artificial turf was replaced and new areas added at SHCP; Epoxy flooring installed in restrooms at Daisy Douglas Park, Marina and Gazebo; new turf block installed at Library parking lot; Main Street irrigation was redone and new plantings installed; Living Shoreline with plants installed at Waterfront Park; Memorial Trees and plaques installed; new playground installation completed at Mease Park; new Fitness Center at Community Center completed; Shade Structures installed at Safety Harbor City Park.

Provided support staff for the following city-wide special events: Harbor Holiday Festival, Harbor Sounds Fall Festival, Senior Expo, Nolan's 5k run, Burger & Beer Throwdown, Bands on the Bay, Art & Seafood Festival, Bloom & Chalk Art Festival, March for Babies, Paddle the Bay, 4th of July Parade & Celebration, Thin Mint Sprint, British Car Show, Car Show against Cancer, Main Street Trick-or-Treat, Winefest, Tree Lighting, Kiwanis Arts & Crafts Show, Holiday Parade, Best Dam Race, Junk-in the Trunk, Bouchard Derby Day 5k, Truck-n-Play Day, Manufacturers 5k, Vintage Market, Santa's Twilight 5k, Santa & Suds 5k, along with continued 3rd Friday's and Market on Main events.



The Division celebrated the 32nd year as a Tree City USA. Incorporated Friendly Landscaping principles in planting areas.



Fiscal Year 2021 Goals

During the fiscal year 2020-2021, the Parks Division will continue to provide the highest level of service to enhance maintenance productivity through innovative techniques, trends and networking; while staying current with technologies and cost effectiveness. Continue to work on development of the Folly Farm and King properties; Re-design-Re-landscape Folly Farms along with additional irrigation and electrical panels for West side; Veterans Plaza re-landscape; Streetscape pots will be re-planted along with other City wide projects; additional park restrooms will have epoxy floors added; new fish stations installed on Pier; new fencing installed at SHCP dugouts & perimeter; amenities replaced in park areas. Continue in-house training; “Going Green” & “Florida Friendly Landscaping” will continue to serve as a basis for irrigation, recycling and overall conservation of resources throughout the City parkland system.

Long-Term Vision and Future Financial Impact The Parks Division’s long term mission is to continue to provide the highest level of maintenance service to the community while staying on the forefront of innovation, trends, technology and creativity.



CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

PARKS PERFORMANCE INDICATORS
FUND: 001 DEPARTMENT: 1058

	Actual 2017-18	Actual 2018-19	Estimated 2019-20	Adopted 2020-21
Jurisdiction Data				
Population	17,569	17,844	18,031	18,016
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	181.71	186.92	186.31	185.69
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 1,192,044	\$ 1,222,650	\$ 1,336,900	\$ 1,392,630
Total # of Full Time Equivalent Employees	13.90	13.89	14.12	14.12
Outputs				
# of Acres Maintained	123.93	125.43	129.20	130.57
# of Facilities Maintained	32	32	36	37
# of Parks Maintained	17	18	20	20
# of Playgrounds Maintained	9	9	9	9
Efficiency				
Cost per Acre Maintained	\$ 9,619	\$ 10,294	\$ 10,348	\$ 10,666
# of Acres Maintained per Full Time Equiv. Employee	8.92	9.03	9.15	9.25
O&M Cost per Capita	\$ 67.85	\$ 72.36	\$ 74.14	\$ 77.30
O&M Cost per Full Time Equiv. Employee	\$ 85,759	\$ 92,958	\$ 94,681	\$ 98,628
Per Capita per Full Time Equiv. Employee	1,264	1,285	1,277	1,276
Effectiveness				
% of Maintenance Completed on Schedule	98%	98%	97%	98%
% of Parks & Facilities in Good Condition	98%	98%	98%	98%

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

Fund: General	Department: Parks	Fund #: 001
--------------------------------	------------------------------------	------------------------------

EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2017-18	2018-19	Budget	Budget	Year End	Budget
1058-572.12-01	Salaries & Wages	\$ 473,463	\$ 508,453	\$ 534,050	\$ 534,050	\$ 514,460	\$ 539,490
1058-572.12-10	Reg Wages-Temporary Empl	11,276	1,547	3,000	3,000	3,000	3,000
1058-572.14-00	Overtime-Time & One Half	39,405	20,198	24,000	24,000	24,000	24,000
	Salaries & Wages Sub-Total	524,144	530,198	561,050	561,050	541,460	566,490
1058-572.21-00	Fica Taxes	38,338	39,541	42,920	42,920	41,430	41,510
1058-572.22-00	Retirement	40,751	42,960	46,430	46,430	44,780	48,280
1058-572.23-00	Life & Health Insurance	143,836	145,734	164,380	164,380	159,390	176,190
	Benefits Sub-Total	222,925	228,235	253,730	253,730	245,600	265,980
	Total Personnel Services	747,069	758,433	814,780	814,780	787,060	832,470

Operating Expenses

1058-572.34-90	Other Fees And Contracts	47,192	34,798	52,680	48,780	48,780	53,080
1058-572.40-01	Employee Travel	1,364	399	1,770	1,770	1,770	650
1058-572.41-00	Communication Services	4,237	4,077	4,820	4,820	4,820	5,060
1058-572.43-00	Utility Services	167,339	189,480	200,520	200,520	210,200	216,510
1058-572.44-00	Rental & Leases	190	-	500	500	500	500
1058-572.46-01	Building & Grounds Maint	69,166	56,372	43,400	65,375	65,380	72,600
1058-572.46-10	Outside Vehicle Repair	-	1,893	400	400	400	400
1058-572.46-20	Equipment Repairs	225	14,466	1,000	2,500	2,500	1,000
1058-572.46-30	Radio Maintenance	130	65	200	200	200	200
1058-572.46-40	Maintenance Contracts	-	1,616	2,000	2,000	2,000	2,000
1058-572.49-30	Other Current Charges	475	134	1,600	1,600	1,600	1,400
1058-572.51-10	Office Supplies-General	313	498	500	500	500	500
1058-572.52-01	Gas	9,302	10,884	12,280	12,280	12,280	11,130
1058-572.52-02	Diesel	1,016	981	1,400	1,400	1,400	800
1058-572.52-03	Oil & Other Lubricants	731	631	350	650	350	350
1058-572.52-10	Vehicle Parts	2,222	2,115	3,500	3,000	3,500	3,500
1058-572.52-20	Equipment Parts	7,109	7,852	7,000	7,500	7,000	7,000
1058-572.52-30	Small Tools & Supplies	11,841	12,488	11,790	14,190	14,190	13,900
1058-572.52-40	Builders Supplies	29	-	750	750	750	750
1058-572.52-41	Housekeeping Supplies	23,001	23,365	26,000	25,700	26,000	28,000
1058-572.52-50	Chemicals	3,120	5,215	4,750	6,750	6,750	11,250
1058-572.52-51	Horticultural Supplies	69,609	72,113	91,000	89,000	89,000	72,000

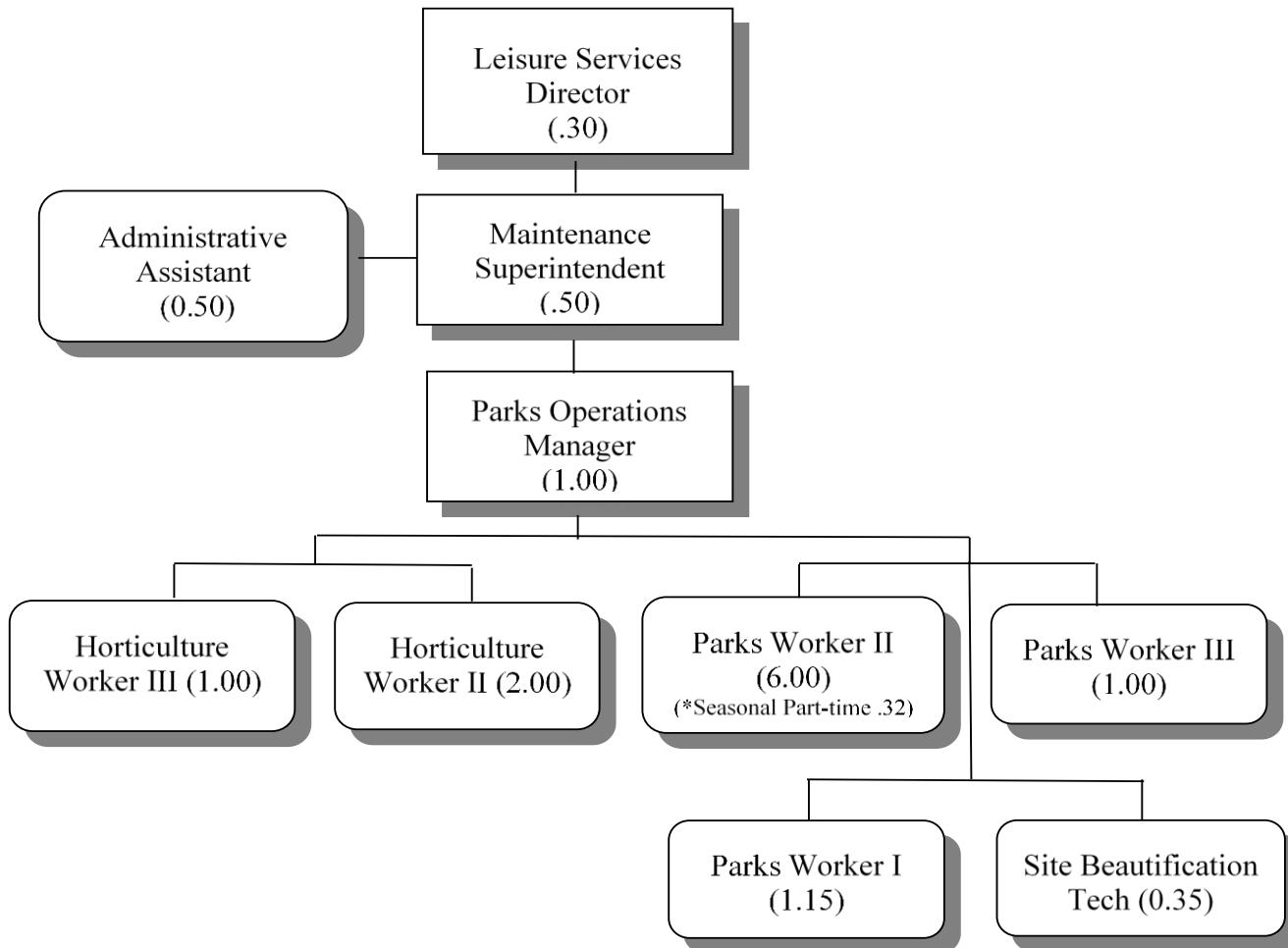
CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

Fund: General	Department: Parks	Fund #: 001
--------------------------------	------------------------------------	------------------------------

Acct #	Account Description	EXPENDITURE DETAIL					
		Actual 2017-18	Actual 2018-19	Adopted Budget 2019-20	Adjusted Budget 2019-20	Estimated Year End 2019-20	Adopted Budget 2020-21
1058-572.52-70	Special Clothing/Uniforms	5,841	6,926	9,250	9,250	9,250	9,250
1058-572.52-80	Tires And Tubes	862	342	2,000	2,000	2,000	2,000
1058-572.52-90	Special Supplies	18,264	15,575	35,610	35,610	35,610	42,070
1058-572.54-20	Memberships & Dues	-	161	610	610	610	810
1058-572.54-30	Educational Costs	1,397	1,771	4,500	4,500	2,500	3,450
Total Operating Expenses		444,975	464,217	520,180	542,155	549,840	560,160
Total Parks		\$ 1,192,044	\$ 1,222,650	\$ 1,334,960	\$ 1,356,935	\$ 1,336,900	\$ 1,392,630

Organizational Chart

PARKS DIVISION



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 18/19	ADOPTED FY 19/20	ADOPTED FY 20/21
Leisure Services Director	133	0.30	0.30	0.30
Maintenance Superintendent	128	0.50	0.50	0.50
Horticulture Foreman	121	1.00	0.00	0.00
Administrative Assistant	119	0.25	0.50	0.50
Horticulture Worker III	119	1.00	1.00	1.00
Horticulture Worker II	116	1.00	2.00	2.00
Parks Operations Manager	121	1.00	1.00	1.00
Parks Worker III	119	1.00	1.00	1.00
Parks Worker II	116	5.00	6.00	6.00
Parks Sanitation Worker	115	0.00	0.00	0.00
Groundskeeper	115	0.70	0.00	0.00
Seasonal Part-time	105	0.64	0.32	0.32
Parks Worker I	115	1.15	1.15	1.15
Site Beautification Tech	115	0.35	0.35	0.35
Total Division		13.89	14.12	14.12

*Varies by seasonal needs

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET



CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

Fund: General	Department: Non-Operating And Non-Classified	Fund #: 001
--------------------------------	---	------------------------------

EXPENDITURE DETAIL						
Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated
		2017-18	2018-19	Budget	Budget	Year End
2019-20	2019-20	2019-20	2019-20	2019-20	2019-20	2020-21
Internal Services						
1094-590.94-16	Data Processing Fee Reimb	\$ 328,590	\$ 365,330	\$ 327,490	\$ 327,490	\$ 327,490
	Total Internal Services	328,590	365,330	327,490	327,490	327,490
Non-Operating Expenses						
1095-581.91-14	To Street Improvement Fund	200,000	200,000	200,000	200,000	200,000
1095-581.91-15	To Marina Fund	-	-	36,000	36,000	36,000
1095-581.91-32	To Capital Project Fund	155,000	-	-	-	-
1095-581.91-62	To Street Light Fund	7,650	7,650	7,650	7,650	7,650
1095-581.91-63	To Parkland Fund	217,050	-	-	-	-
	Total Non-Operating Expenses	579,700	207,650	243,650	243,650	207,650
Non-Classified						
1099-588.99-01	Fund Reserve	-	-	4,822,236	4,703,566	5,538,850
1099-588.99-04	Cont./Unanticipated Exp.	-	-	300,000	300,000	300,000
1099-588.99-06	Stabilization Reserve	-	-	3,106,394	3,106,394	3,051,900
	Total Non-Classified	-	-	8,228,630	8,109,960	8,890,750
	Total Non-Operating & Non-Classified	908,290	572,980	8,799,770	8,681,100	9,461,890
	Total General Fund	\$ 14,947,132	\$ 14,717,586	\$ 23,760,600	\$ 23,942,454	\$ 24,150,270
		\$ 24,653,010				

Category	Actual	Actual	Adopted	Adjusted	Adopted	
	2017-18	2018-19	Budget	Budget	Estimated	Budget
	2019-20	2019-20	2019-20	2019-20	Year End	2020-21
Personnel Services	9,355,522	9,512,064	10,069,470	9,883,610	9,547,250	10,330,760
Operating Expenses	4,233,613	4,213,629	4,636,650	5,107,835	4,873,340	5,150,550
Capital Expenses	111,057	79,953	95,500	102,549	100,430	93,300
Non-Operating Expenses	1,246,940	911,940	730,350	738,500	738,500	655,090
Reserves	-	-	8,228,630	8,109,960	8,890,750	8,423,310
	\$ 14,947,132	\$ 14,717,586	\$ 23,760,600	\$ 23,942,454	\$ 24,150,270	\$ 24,653,010

CAPITAL PROJECTS FUND



CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

FUND 032 - CAPITAL PROJECTS

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2017-18	2018-19	Budget	Budget	Year End	Budget

REVENUE DETAIL

Intergovernmental Revenue

3000-312.06-00	Local Govt Infrastructure	\$ 1,882,870	\$ 1,980,903	\$ 2,016,920	\$ 2,016,920	\$ 1,821,600	\$ 1,885,360
3000-331.07-00	Federal Pass-through-State	1,000	-	-	-	-	-
3000-338.09-10	County	-	8,780	2,720	2,720	2,720	4,340
	Total Intergovernmental Revenue	1,883,870	1,989,683	2,019,640	2,019,640	1,824,320	1,889,700

Miscellaneous Revenue

3000-361.01-00	Investments	16,703	45,292	45,000	45,000	10,960	10,090
3000-361.50-00	Market Value Adj	(16,268)	39,868	-	-	-	-
3000-366.21-00	Donation/Private	48,054	-	-	-	26,250	57,030
	Total Miscellaneous Revenue	48,489	85,160	45,000	45,000	37,210	67,120

Interfund Transfers In

3000-381.01-00	Tfr From General Fund	155,000	-	-	-	-	-
	Total Interfund Transfers In	155,000	-	-	-	-	-

Debt Proceeds

3000-384.23-00	Debt Issuance Series 2018 (Govt)	-	1,395,500	-	-	-	-
	Total Debt Proceeds	-	1,395,500	-	-	-	-

3000-389.01-00	Balance Carryforward	-	-	571,080	1,371,292	1,506,370	329,970
----------------	----------------------	---	---	---------	-----------	-----------	---------

Total Capital Projects Revenue	\$ 2,087,359	\$ 3,470,343	\$ 2,635,720	\$ 3,435,932	\$ 3,367,900	\$ 2,286,790
---------------------------------------	---------------------	---------------------	---------------------	---------------------	---------------------	---------------------

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

Fund:	Department:	Fund #:
Capital Projects		032

EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted	
		2017-18	2018-19	2019-20	Budget	2019-20	Year End	
Planning & Code Enforcement								
Capital Expenses								
3017-515.64-01	Automotive Equipment	-	25,646	-	-	-	-	
	Total Capital Expenses	-	25,646	-	-	-	-	
	Total Planning & Code Enforcement	-	25,646	-	-	-	-	
General Government								
Capital Expenses								
3020-519.62-00	Buildings	-	-	-	29,645	29,650	-	
3020-519.64-40	Special Equipment	-	-	58,240	108,240	50,000	-	
	Total Capital Expenses	-	-	58,240	137,885	79,650	-	
	Total General Government	-	58,240	137,885	79,650	-	-	
Law Enforcement								
Capital Expenses								
3021-521.64-40	Special Equipment	16,397	-	-	-	-	-	
	Total Capital Expenses	16,397	-	-	-	-	-	
	Total General Government	16,397	-	-	-	-	-	
Fire Control								
Capital Expenses								
3022-522.62-00	Buildings	29,000	-	-	-	-	-	
3022-522.64-01	Automotive Equipment	-	147,470	-	791	-	75,000	
3022-522.64-40	Special Equipment	-	39,981	49,500	49,500	48,100	42,030	
	Total Capital Expenses	29,000	187,451	49,500	50,291	48,100	117,030	
	Total Fire Control	29,000	187,451	49,500	50,291	48,100	117,030	
Engineering								
Capital Expenses								
3025-539.64-01	Automotive Equipment	25,582	-	-	-	-	-	
	Total Capital Expenses	25,582	-	-	-	-	-	
	Total Engineering	25,582	-	-	-	-	-	

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

Fund: Capital Projects	Department:	Fund #: 032
---	--------------------	------------------------------

EXPENDITURE DETAIL						
Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated
		2017-18	2018-19	Budget	Budget	Year End
Acct #	Account Description	2017-18	2018-19	2019-20	2019-20	2020-21
Streets						
Capital Expenses						
3031-541.49-30	Other Current Charges	14,460	23,781	25,000	25,000	25,000
3031-541.63-00	Imprv Other Than Buildings	32,961	41,932	71,950	73,639	71,950
3031-541.64-01	Automotive Equip	-	-	165,200	165,200	165,200
3031-541.64-40	Special Equipment	-	12,000	13,000	13,000	13,000
	Total Capital Expenses	47,421	77,713	275,150	276,839	275,150
	Total Streets	47,421	77,713	275,150	276,839	275,150
		235,300				
Fleet Maintenance						
Capital Expenses						
3033-519.63-00	Imprv Other Than Building	7,658	-	-	-	-
3033-519.64-40	Special Equipment	-	-	-	-	15,600
	Total Capital Expenses	7,658	-	-	-	15,600
	Total Fleet Maintenance	7,658	-	-	-	15,600
Building Maintenance						
Capital Expenses						
3034-519.63-00	Imprv Other Than Building	-	31,068	160,000	189,680	178,780
3034-519.64-01	Automotive Equipment	-	-	-	5,000	-
	Total Capital Expenses	-	31,068	160,000	194,680	178,780
	Total Building Maintenance	-	31,068	160,000	194,680	178,780
		272,400				
Library						
Capital Expenses						
3055-571.63-00	Imprv Other Than Building	10,400	24,000	34,500	34,500	34,500
	Total Capital Expenses	10,400	24,000	34,500	34,500	25,000
	Total Library	10,400	24,000	34,500	34,500	25,000
Recreation						
Capital Expenses						
3056-572.52-35	Non-Capital Operating Equip	3,125	591	-	-	-
3056-572.62-00	Buildings	66,660	715,138	-	174,061	94,060
3056-572.63-00	Imprv Other Than Building	75,572	124,994	50,000	278,388	258,790
3056-572.64-01	Automotive Equipment	-	14,950	64,000	64,000	61,680
3056-572.64-40	Special Equipment	-	13,056	15,000	15,591	14,000
	Total Capital Expenses	145,357	868,729	129,000	532,040	428,530
	Total Recreation	145,357	868,729	129,000	532,040	219,000

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

Fund: Capital Projects	Department: Non-Operating Expenditures	Fund #: 032
---	---	------------------------------

EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2017-18	2018-19	Budget	Budget	Year End	Budget

Parks

Capital Expenses

3058-572.61-00	Land	4,300	1,362,333	-	-	-	-
3058-572.63-00	Improv Other Than Bldgs	44,910	179,788	300,000	618,237	462,840	241,000
3058-572.64-01	Automotive Equipment	(1,637)	30,144	-	-	-	-
3058-572.64-40	Special Equipment	77,427	42,723	144,000	106,130	46,780	104,350
	Total Capital Expenses	<u>125,000</u>	<u>1,614,988</u>	<u>444,000</u>	<u>724,367</u>	<u>509,620</u>	<u>345,350</u>

Total Parks

125,000	1,614,988	444,000	724,367	509,620	345,350
----------------	------------------	----------------	----------------	----------------	----------------

Non-Operating Expenses

3095-581.91-01	To General Fund	100,000	250,700	100,000	100,000	100,000	-
3095-581.91-14	Tsfr To Street Improvement	-	-	-	-	-	100,000
3095-581.91-21	To Series 2012 Public Imp	319,000	315,000	319,000	319,000	319,000	319,000
3095-581.91-23	To Loc Governmental	25,050	25,850	27,990	27,990	27,990	27,990
3095-581.91-24	To 08 Public Revenue Note	559,170	546,700	545,600	545,600	545,600	545,600
3095-581.91-27	To Series 2018 Debt (Govt)	-	57,900	46,010	46,010	46,010	46,010
3095-581.91-63	To Parkland Fund	-	-	100,000	445,000	445,000	-
	Total Non-Operating Expenses	<u>1,003,220</u>	<u>1,196,150</u>	<u>1,138,600</u>	<u>1,483,600</u>	<u>1,483,600</u>	<u>1,038,600</u>

Non-Classified

3099-588.99-02	Reserved For Future Exp	-	-	346,730	1,730	329,970	18,510
	Total Non-Classified	<u>-</u>	<u>-</u>	<u>346,730</u>	<u>1,730</u>	<u>329,970</u>	<u>18,510</u>

Total Capital Projects

\$ 1,410,035	\$ 4,025,745	\$ 2,635,720	\$ 3,435,932	\$ 3,367,900	\$ 2,286,790
---------------------	---------------------	---------------------	---------------------	---------------------	---------------------

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET



DEBT SERVICE



DEBT SUMMARY

ANALYSIS AND SCHEDULES

Overview and Debt Management Policy

The City of Safety Harbor takes a planned and programmed approach with a view toward funding from capital revenue and from financing where appropriate. The City's code requires general obligation debt not exceed 75 percent of anticipated taxes. Under Florida law, the use of general obligation debt requires approval at referendum due to the implied or expressed pledge of ad valorem taxes. Currently, the City has no general obligation debt.

The State of Florida has no statutory limit on debt obligations. Since the City rarely incurs debt, preferring to fund capital purchases utilizing current revenues or fund balance, the City has not developed its own debt limit policy.

General Government Funds

As of September 30, 2020, the General Governmental Funds have \$2,723,538 (principal and interest) in outstanding debt from bank loans, which are collateralized by the City's pledge to covenant to budget and appropriate from legally available non ad valorem sources on an annual basis sufficient to make the debt service payment. The City does not pledge ad valorem taxes or specific non ad valorem sources of revenue to secure borrowings.

- On April 25, 2008, the City issued a **\$5,412,000 Capital Improvement Revenue Note, Series 2008**, at a fixed interest rate of 3.3396% with Regions Bank. The note was issued for the acquisition and construction of certain capital improvements, Library Expansion, of the City. Debt service payments are made semi-annually through October 1, 2020. The loan repayment obligations of the City are payable from and secured by a lien upon and a pledge of non-ad valorem funds budgeted and appropriated for purposes of payment.
- On November 8th, 2018 the City issued a **\$1,395,500 Revenue Note, Series 2018**, at a fixed interest rate of 3.4300% with Capital One Public Funding, LLC. The note was issued for the acquisition of two properties within the city limits, the Ucita property, on which the Baranoff Oak Park is located and the King property, which will be the future site of the Parks and Building Maintenance facility. Debt service payments are made semi-annually through March 1, 2028. The loan repayment obligations of the City are payable from and secured by a lien upon and a pledge of non-ad valorem funds budgeted and appropriated for purposes of payment.

Enterprise Funds

As of September 30, 2020, the Enterprise Funds have \$15,942,870 (principal and interest) in outstanding debt, which is secured solely by the revenues from the operations of the water, sewer and sanitation systems.

General Government and Enterprise Funds

- On June 21, 2006, the City issued a **\$9,000,000 Capital Improvement Revenue Note, Series 2006**, at a variable rate per annum equal to the one month London Interbank Offered Rate ("LIBOR Rate") plus .23 basis points (.023%) with Bank of America. The line of credit was issued to finance various capital improvements as well as capital improvements for the City's stormwater, water and wastewater system and sanitation. The line of credit converted to a fixed rate of 2.860% on April 1, 2009 with debt service payable annually. On March 1, 2018, the rate was increased to 3.48% due to a change in Federal tax laws. The note matures on July 1, 2029. Payment of the loan is from a covenant to budget and appropriate non-ad valorem revenues.

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

- On January 19, 2012, the City issued a **\$4,275,000 Refunding Revenue Bond, Series 2012**, at an average coupon interest rate of 2.34%. Proceeds of the Series 2012 Bond were used to refund \$1,445,000 Florida Municipal Loan Council Revenue Bonds, Series 2001A. The refunding was undertaken to reduce total debt service payments by \$187,786 over the next 10 years. The remaining proceeds of \$2,775,000 of the refunding bond were used to purchase parkland at the current Waterfront Park. Debt service payments are made semi-annually through November 1, 2021. Payment of the loan is from a covenant to budget and appropriate non-ad valorem revenues.
- On December 20th, 2018, the City issued a **\$8,663,200 Water and Sewer Revenue Note, Series 2018** at a fixed interest rate of 3.3600% with CenterState Bank, NA, which matures on November 1, 2033. The note was issued to fund various water and sewer capital infrastructure projects. A debt covenant was established to ensure repayment of the note will be through utility revenue. The note matures on November 11, 2033.

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

FUND 020 - WATER & WASTEWATER FUND - 2012 PUBLIC IMPROVEMENT BOND*

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2017-18	2018-19	Budget	Budget	Year End	Budget

REVENUE DETAIL

Miscellaneous Revenue

4000-381.41-00	Tsfr From W&S Revenue Fund	\$ -	\$ 13,160	\$ 13,160	\$ 13,160	\$ 13,160	\$ -
4000-389.01-00	Balance Carryforward	-	-	194,910	194,910	351,420	195,080
	Total Miscellaneous Revenue	-	13,160	208,070	208,070	364,580	195,080

Total Series 2012 and 2001 Debt **\$ - \$ 13,160 \$ 208,070 \$ 208,070 \$ 364,580 \$ 195,080**

EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adjusted	Adjusted	Estimated	Adopted
		2017-18	2018-19	Budget	Budget	Year End	Budget

Debt Service

4070-582.71-01	Principal Payment	-	-	160,000	160,000	160,000	160,000
4070-582.72-01	Interest Payment	15,268	11,652	9,500	9,500	9,500	5,800
	Total Debt Service	15,268	11,652	169,500	169,500	169,500	165,800

Non-Classified

4099-588.99-03	Fund Reserve Designated	-	-	38,570	38,570	195,080	29,280
	Total Non-Classified	-	-	38,570	38,570	195,080	29,280

Total Series 2012 and 2001 Debt **\$ 15,268 \$ 11,652 \$ 208,070 \$ 208,070 \$ 364,580 \$ 195,080**

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

FUND 021 - 2012 PUBLIC IMPROVEMENT BOND

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2017-18	2018-19	2019-20	2019-20	Year End	2020-21

REVENUE DETAIL

Miscellaneous Revenue

2500-381.32-00	Tsfr From Capital Project	\$ 319,000	\$ 315,000	\$ 319,000	\$ 319,000	\$ 319,000	\$ 319,000
2500-389.01-00	Balance Carryforward	-	-	74,550	74,550	74,470	75,370
	Total Miscellaneous Revenue	319,000	315,000	393,550	393,550	393,470	394,370
	Total 2012 Public Improvement Bond Revenue	\$ 319,000	\$ 315,000	\$ 393,550	\$ 393,550	\$ 393,470	\$ 394,370

EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2017-18	2018-19	2019-20	2019-20	Year End	2020-21

Debt Service

2570-582.71-01	Principal Payment	\$ 285,000	\$ 290,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 305,000
2570-582.72-01	Interest Payment	31,649	24,921	18,100	18,100	18,100	11,000
	Total Debt Service	316,649	314,921	318,100	318,100	318,100	316,000

Non-Classified

2599-588.99-03	Fund Reserve Designated	-	-	75,450	75,450	75,370	78,370
	Total Non-Classified	-	-	75,450	75,450	75,370	78,370
	Total 2012 Public Improvement Bond	\$ 316,649	\$ 314,921	\$ 393,550	\$ 393,550	\$ 393,470	\$ 394,370

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

FUND 022 - 2006 CAPITAL IMPROVEMENT REVENUE NOTE

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2017-18	2018-19	Budget	Budget	Year End	Budget

REVENUE DETAIL

Miscellaneous Revenue

2500-381.11-00	Tsfr From Stormwater Fund	\$ 95,750	\$ -	\$ 9,390	\$ 9,390	\$ 9,390	\$ 32,960
2500-381.41-00	Tsfr From Water & Wastewater Fund	200,000	200,000	41,020	41,020	41,020	134,850
2500-389.01-00	Balance Carryforward	-	-	629,760	629,760	1,037,770	497,350
	Total Miscellaneous Revenue	295,750	200,000	680,170	680,170	1,088,180	665,160
Total 2006 Capital Improvement Revenue Note		\$ 295,750	\$ 200,000	\$ 680,170	\$ 680,170	\$ 1,088,180	\$ 665,160

Fund:	Department:	Fund #:
		022

EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adjusted	Adjusted	Estimated	Adopted
		2017-18	2018-19	Budget	Budget	Year End	Budget
Debt Service							
2570-517.71-11	Stormwater Principal	\$ -	\$ -	\$ 69,820	\$ 69,820	\$ 69,820	\$ 72,250
2570-517.71-41	Water & Wastewater Principal	-	-	311,070	311,070	311,070	321,900
2570-517.71-44	Sanitation Principal	-	-	38,770	38,770	38,770	40,110
2570-517.72-11	Stormwater Interest	30,161	30,264	28,480	28,480	28,480	26,050
2570-517.72-41	Water & Wastewater Interest	134,305	134,840	126,880	126,880	126,880	116,040
2570-517.72-44	Sanitation Interest	16,744	16,804	15,810	15,810	15,810	14,470
	Total Debt Service	181,210	181,908	590,830	590,830	590,830	590,820

Non-Classified

4099-588.99-03	Fund Reserve Designated	-	-	89,340	89,340	497,350	74,340
	Total Non-Classified	-	-	89,340.00	89,340.00	497,350.00	74,340.00
Total 2006 Capital Improvement Revenue Note		\$ 181,210	\$ 181,908	\$ 680,170	\$ 680,170	\$ 1,088,180	\$ 665,160

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

FUND 023 - 2006 CAPITAL IMPROVEMENT REVENUE NOTE

Acct #	Account Description	Actual		Adopted	Adjusted	Estimated	Adopted
		2017-18	2018-19	Budget	Budget	Year End	Budget

REVENUE DETAIL

Miscellaneous Revenue

2500-381.32-00	Tsfr From Capital Project	\$ 25,050	\$ 25,850	\$ 27,990	\$ 27,990	\$ 27,990	\$ 27,990
2500-389.01-00	Balance Carryforward	-	-	26,030	26,030	26,050	27,530
	Total Miscellaneous Revenue	25,050	25,850	54,020	54,020	54,040	55,520

Total 2006 Capital Improvement Revenue Note	\$ 25,050	\$ 25,850	\$ 54,020	\$ 54,020	\$ 54,040	\$ 55,520
--	------------------	------------------	------------------	------------------	------------------	------------------

Fund:	Department:	Fund #:
2006 Capital Improvement Revenue Note		023

EXPENDITURE DETAIL

Acct #	Account Description	Actual		Adjusted	Adjusted	Estimated	Adopted
		2017-18	2018-19	Budget	Budget	Year End	Budget

Debt Service

2570-517.71-01	Governmental	\$ 18,141	\$ 17,728	\$ 18,360	\$ 18,360	\$ 18,360	\$ 18,990
2570-517.72-01	Interest	7,696	8,109	8,150	8,150	8,150	6,900
	Total Debt Service	25,837	25,837	26,510	26,510	26,510	25,890

Non-Classified

2599-588.99-03	Fund Reserve Designated	-	-	27,510	27,510	27,530	29,630
	Total Non-Classified	-	-	27,510	27,510	27,530	29,630

Total 2006 Capital Improvement Revenue Note	\$ 25,837	\$ 25,837	\$ 54,020	\$ 54,020	\$ 54,040	\$ 55,520
--	------------------	------------------	------------------	------------------	------------------	------------------

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

FUND 024 - 2008 CAPITAL IMPROVEMENT REVENUE NOTE

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2017-18	2018-19	2019-20	2019-20	Year End	2020-21

REVENUE DETAIL

Miscellaneous Revenue

2500-381.32-00	Tsfr From Capital Project	\$ 559,170	\$ 546,700	\$ 545,600	\$ 545,600	\$ 545,600	\$ 545,600
2500-389.01-00	Balance Carryforward	-	-	82,670	82,670	82,580	82,580
	Total Miscellaneous Revenue	559,170	546,700	628,270	628,270	628,180	628,180
	Total 2008 Capital Improvement Revenue Note	\$ 559,170	\$ 546,700	\$ 628,270	\$ 628,270	\$ 628,180	\$ 628,180

EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2017-18	2018-19	2019-20	2019-20	Year End	2020-21

Debt Service

2570-582.71-01	Principal Payment	\$ -	\$ 503,000	\$ 519,000	\$ 519,000	\$ 519,000	\$ 537,000
2570-582.72-01	Interest Payment	25,942	43,665	26,600	26,600	26,600	9,000
	Total Debt Service	25,942	546,665	545,600	545,600	545,600	546,000

Non-Classified

2599-588.99-03	Fund Reserve Designated	-	-	82,670	82,670	82,580	82,180
	Total Non-Classified	-	-	82,670	82,670	82,580	82,180
	Total 2008 Capital Improvement Revenue Note	\$ 25,942	\$ 546,665	\$ 628,270	\$ 628,270	\$ 628,180	\$ 628,180

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

FUND 027 - SERIES 2018 DEBT (GOVT)

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted	
		2017-18	2018-19	Budget	Budget	Year End	Budget	
REVENUE DETAIL								
Miscellaneous Revenue								
2500-381.32-00	Tsfr From Capital Project	\$ -	\$ 57,900	\$ 46,010	\$ 46,010	\$ 46,010	\$ 46,010	
2500-381.67-00	Tsfr From Capital Project		- 166,000	132,000	132,000	132,000	132,000	
2500-389.01-00	Balance Carryforward		-	15,000	15,000	15,690	29,840	
Total Miscellaneous Revenue			- 223,900	193,010	193,010	193,700	207,850	
Total Series 2018 Debt (Govt)		\$ -	\$ 223,900	\$ 193,010	\$ 193,010	\$ 193,700	\$ 207,850	
EXPENDITURE DETAIL								
Acct #	Account Description	Actual	Actual	Adjusted	Adjusted	Estimated	Adopted	
		2017-18	2018-19	Budget	Budget	Year End	Budget	
Debt Service								
2570-582.49-30	Closing Costs	\$ -	\$ 44,432	\$ -	\$ -	\$ -	\$ -	
2570-582.71-01	Principal Payment		- 127,000	122,440	122,440	122,440	126,700	
2570-582.72-01	Interest Payment		- 36,779	41,420	41,420	41,420	37,140	
Total Debt Service			- 208,211	163,860	163,860	163,860	163,840	
Non-Classified								
2599-588.99-03	Fund Reserve Designated		-	29,150	29,150	29,840	44,010	
Total Non-Classified			-	29,150	29,150	29,840	44,010	
Total Series 2018 Debt (Govt)		\$ -	\$ 208,211	\$ 193,010	\$ 193,010	\$ 193,700	\$ 207,850	

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

FUND 028 - SERIES 2018 DEBT (PROP)

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
				Budget	Budget	Year End	Budget
				2019-20	2019-20	2019-20	2020-21

REVENUE DETAIL

Miscellaneous Revenue

2500-381.41-00	Tsfr From W&S Revenue Fund	\$ -	\$ 220,100	\$ 744,000	\$ 744,000	\$ 744,000	\$ 735,000
2500-389.01-00	Balance Carryforward	-	-	35,920	35,920	118,560	127,360
	Total Miscellaneous Revenue	-	220,100	779,920	779,920	862,560	862,360
	Total Series 2018 Debt (Prop)	\$ -	\$ 220,100	\$ 779,920	\$ 779,920	\$ 862,560	\$ 862,360

EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adjusted	Adjusted	Estimated	Adopted
		2017-18	2018-19	Budget	Budget	Year End	Budget
				2019-20	2019-20	2019-20	2020-21

Debt Service

2570-582.49-30	Closing Costs	\$ -	\$ 66,116	\$ -	\$ -	\$ -	\$ -
2570-582.71-41	Principal Payment	-	-	451,700	451,700	451,700	467,200
2570-582.72-41	Interest Payment	-	35,421	283,500	283,500	283,500	268,100
	Total Debt Service	-	101,537	735,200	735,200	735,200	735,300

Non-Classified

4099-588.99-03	Fund Reserve Designated	-	-	44,720	44,720	127,360	127,060
	Total Non-Classified	-	-	44,720	44,720	127,360	127,060
	Total Series 2018 Debt (Prop)	\$ -	\$ 101,537	\$ 779,920	\$ 779,920	\$ 862,560	\$ 862,360

DEBT SERVICE

2012 Refunding Revenue Bond – On January 19, 2012, the City issued a \$4,275,000 Refunding Revenue Bond, Series 2012 Refunding & New Money, at a fixed interest rate of 2.34% with Branch Banking and Trust Company, which matures on November 1, 2021. The bond was issued in the amount of \$1,500,000 to refund \$1,445,000 of outstanding Series 2001A revenue bonds, with variable interest rates of 4.75% to 5.25% and to purchase parkland on the waterfront (New Money) for \$2,775,000. Debt service payments are made semi-annually. The loan repayment obligations of the City are secured by a lien upon and a pledge of non-ad valorem funds budgeted and appropriated for purposes of payment. The refunding was undertaken to reduce total debt service payments by \$187,786 over the next ten years.

2008 Capital Improvement Revenue Note – On April 25, 2008, the City issued a \$5,412,000 Capital Improvement Revenue Note, Series 2008, at a fixed interest rate of 3.3396% with Regions Bank, which matures on October 1, 2020. The note was issued for the acquisition and construction of certain capital improvements (Library) of the City. Debt service payments are made semi-annually. The loan repayment obligations of the City are payable from and secured by a lien upon and a pledge of non-ad valorem funds budgeted and appropriated for purposes of payment.

2006 Capital Improvement Revenue Note and Line of Credit – On June 21, 2006, the City issued a \$9,000,000 Capital Improvement Revenue Note, Series 2006, at a variable rate per annum equal to the one month London Interbank Offered Rate (“LIBOR Rate”) plus .23 basis points (.023%) with Bank of America. The line of credit was issued to finance various capital improvements as well as capital improvements for the City’s water and sewer system. The line of credit converted to a fixed rate of 2.860% on April 1, 2009 with debt service payable annually. The note matures on July 1, 2029. Payment of the loan is from a covenant to budget and appropriate non-ad valorem revenues.

On March 1, 2018, Bank of America invoked its right to increase the interest rate from 2.860% to 3.480% per the change in tax laws that the President signed into law on December 22, 2017 referred to as the “Tax Cuts and Jobs Act”. Under the terms of the credit facility, the lender had the option to make an interest rate adjustment to take into account the reduction in the maximum federal corporate tax rate from 35% to 21%.

2018 Land Acquisition Note – On November 8th, 2018, the City issued a \$1,395,500 Revenue Note, Series 2018 at a fixed interest rate of 3.4300% with Capital One Public Funding, LLC which matures on March 1, 2028. The note was issued for the acquisition of two properties within city limits, the Ucita property on which the Baranoff Oak Park is located and the King property which will be used as the future site of the Parks and Building Maintenance department facility.

2018 Water and Sewer Capital Improvement Note – On December 20th, 2018, the City issued a \$8,663,200 Water and Sewer Revenue Note, Series 2018 at a fixed interest rate of 3.3600% with CenterState Bank, NA which matures on November 1, 2033. The note was issued to fund various water and sewer capital infrastructure projects. A debt covenant was established to ensure repayment of the note will be through utility revenue.

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

Summary of Bonds Outstanding

	Governmental Activities					Business - Type Activities					
	Library Expansion	Capital Improvements	Land Purchase	Land Purchase	Total	Stormwater Capital Improvements	Water & Sewer Capital Improvements	Solid Waste Capital Improvements	Refunding Water & Sewer Capital Improvements	Water & Sewer Capital Improvements	Total
Issue Date	2008	2006	2012	2018		2006	2006	2006	2012	2018	
Retirement Date	2020	2029	2022	2028		2029	2029	2029	2022	2033	
Debt at Issuance	\$ 5,412,000	\$ 385,198	\$ 2,775,000	\$ 1,395,500	\$ 9,967,698	\$ 1,425,296	\$ 6,393,426	\$ 796,080	\$ 1,500,000	\$ 8,663,200	\$ 18,778,002
Outstanding Principal	\$ 537,000	\$ 196,603	\$ 614,250	\$ 1,146,100	\$ 2,493,953	\$ 749,035	\$ 3,334,362	\$ 415,557	\$ 330,750	\$ 8,211,500	\$ 13,041,204
Interest Rate	3.340%	3.480%	2.340%	3.430%		3.480%	3.480%	3.480%	2.340%	3.360%	
<u>Annual Debt Service</u>											
2021	545,967	25,837	315,939	163,838	1,051,581	98,293	437,940	54,573	165,733	735,257	1,491,796
2022	-	25,837	318,686	163,817	508,340	98,293	437,940	54,573	166,930	735,192	1,492,928
2023	-	25,837	-	163,743	189,580	98,293	437,940	54,573	-	735,183	1,325,989
2024	-	25,837	-	163,810	189,647	98,293	437,940	54,573	-	735,209	1,326,015
Thereafter	-	129,189	-	655,201	784,390	491,466	2,189,699	272,864	-	7,352,112	10,306,141
	<u>\$ 545,967</u>	<u>\$ 232,537</u>	<u>\$ 634,625</u>	<u>\$ 1,310,409</u>	<u>\$ 2,723,538</u>	<u>\$ 884,638</u>	<u>\$ 3,941,459</u>	<u>\$ 491,156</u>	<u>\$ 332,663</u>	<u>\$ 10,292,954</u>	<u>\$ 15,942,870</u>
	A	B	C	D		B	B	B	C	E	

	PRINCIPAL	INTEREST	TOTAL
A = 2008 REVENUE NOTE	\$ 537,000	\$ 8,967	\$ 545,967
B = 2006 CAP IMPR REV NOTE	\$ 4,695,557	\$ 854,233	\$ 5,549,790
C = 2012 REVENUE REFUNDING BOND	\$ 945,000	\$ 22,288	\$ 967,288
D = 2018 LAND ACQUISITION	\$ 1,146,100	\$ 164,309	\$ 1,310,409
E = 2018 W/S CAP IMPR	\$ 8,211,500	\$ 2,081,454	\$ 10,292,954
	<u>\$ 15,535,157</u>	<u>\$ 3,131,252</u>	<u>\$ 18,666,409</u>

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

City of Safety Harbor

\$9,000,000

Capital Improvement Revenue Note, Series 2006

Purpose: Capital Improvements and Water & Sewer Infrastructure Projects

*Fixed Interest Rate = 3.480%

Payment Date	Outstanding Principal	Principal Payment	Interest Payment	FY Annual Debt Service
7/1/2021	4,695,557	453,238	163,405	616,643
7/1/2022	4,242,319	469,011	147,633	616,644
7/1/2023	3,773,308	485,332	131,311	616,643
7/1/2024	3,287,976	502,222	114,421	616,643
7/1/2025	2,785,754	519,699	96,944	616,643
7/1/2026	2,266,055	537,785	78,859	616,644
7/1/2027	1,728,270	556,499	60,144	616,643
7/1/2028	1,171,771	575,866	40,778	616,644
7/1/2029	595,905	595,905	20,738	616,643
	<u>\$ 4,695,557</u>		<u>\$ 854,233</u>	<u>\$ 5,549,790</u>

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

City of Safety Harbor

\$5,412,000

Capital Improvement Revenue Note, Series 2008

Purpose: Library Expansion

Fixed Interest Rate = 3.3396%

<u>Payment Date</u>	<u>Outstanding Principal</u>	<u>Principal Payment</u>	<u>Interest Payment</u>	<u>FY Annual Debt Service</u>
10/1/2020	537,000	<u>537,000</u>	<u>8,967</u>	<u>545,967</u>
		<u><u>\$ 537,000</u></u>	<u><u>\$ 8,967</u></u>	<u><u>\$ 545,967</u></u>

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

City of Safety Harbor

\$4,275,000

Revenue Refunding Bond, Series 2012

Purpose: Refunding and Waterfront Park Land Purchase

Fixed Interest Rate = 2.340%

Payment Date	Outstanding Principal	Principal Payment	Interest Payment	FY Annual Debt Service
11/1/2020	945,000	465,000	11,056	481,672
5/1/2021	-	-	5,616	-
11/1/2021	480,000	480,000	5,616	485,616
	<u>\$ 945,000</u>	<u>\$ 945,000</u>	<u>\$ 22,288</u>	<u>\$ 967,288</u>

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

City of Safety Harbor

\$8,663,200

Water and Sewer Revenue Note, Series 2018

Purpose: Water & Sewer Infrastructure Projects

Fixed Interest Rate = 3.360%

Payment Date	Outstanding Principal	Principal Payment	Interest Payment	FY Annual Debt Service
11/1/2020	8,211,500	467,200	137,953	605,153
5/1/2021		-	130,104	130,104
11/1/2021	7,744,300	483,100	130,104	613,204
5/1/2022		-	121,988	121,988
11/1/2022	7,261,200	499,600	121,988	621,588
5/1/2023		-	113,595	113,595
11/1/2023	6,761,600	516,700	113,595	630,295
5/1/2024		-	104,914	104,914
11/1/2024	6,244,900	534,400	104,914	639,314
5/1/2025		-	95,936	95,936
11/1/2025	5,710,500	552,600	95,936	648,536
5/1/2026		-	86,653	86,653
11/1/2026	5,157,900	571,500	86,653	658,153
5/1/2027		-	77,052	77,052
11/1/2027	4,586,400	591,000	77,052	668,052
5/1/2028		-	67,123	67,123
11/1/2028	3,995,400	611,200	67,123	678,323
5/1/2029		-	56,855	56,855
11/1/2029	3,384,200	632,100	56,855	688,955
5/1/2030		-	46,235	46,235
11/1/2030	2,752,100	653,700	46,235	699,935
5/1/2031		-	35,253	35,253
11/1/2031	2,098,400	676,100	35,253	711,353
5/1/2032		-	23,895	23,895
11/1/2032	1,422,300	699,200	23,895	723,095
5/1/2033		-	12,148	12,148
11/1/2033	723,100	723,100	12,148	735,248
	<u>\$ 8,211,500</u>		<u>\$ 2,081,454</u>	<u>\$ 10,292,954</u>

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

City of Safety Harbor

\$1,395,500

Revenue Note, Series 2018

Purpose: Land Purchase for Future Building Maintenance Facility and Baranoff Oak Park

Fixed Interest Rate = 3.430%

Payment Date	Outstanding Principal	Principal Payment	Interest Payment	FY Annual Debt Service
3/1/2021	1,146,100	126,700	19,656	146,356
9/1/2021			17,483	17,483
3/1/2022	1,019,400	131,100	17,483	148,583
9/1/2022			15,234	15,234
3/1/2023	888,300	135,600	15,234	150,834
9/1/2023			12,909	12,909
3/1/2024	752,700	140,400	12,909	153,309
9/1/2024			10,501	10,501
3/1/2025	612,300	145,300	10,501	155,801
9/1/2025			8,009	8,009
3/1/2026	467,000	150,400	8,009	158,409
9/1/2026			5,430	5,430
3/1/2027	316,600	155,600	5,430	161,030
9/1/2027			2,761	2,761
3/1/2028	161,000	<u>161,000</u>	<u>2,761</u>	<u>163,761</u>
	<u>\$ 1,146,100</u>		<u>\$ 164,309</u>	<u>\$ 1,310,409</u>

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET



SPECIAL REVENUE FUNDS



CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

FUND 012 - PUBLIC SAFETY

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2017-18	2018-19	2019-20	2019-20	Year End	2019-20

REVENUE DETAIL

Permits, Fees & Special Assessments

2000-324.01-10 Residential	\$ 4,900	\$ 15,400	\$ 5,000	\$ 5,000	\$ 8,000	\$ 8,000
2000-324.01-20 Commercial	68,699	28,291	2,000	2,000	2,000	2,000
Total Permits, Fees & Special Assessments	73,599	43,691	7,000	7,000	10,000	10,000

Miscellaneous Revenue

2000-361.01-00 Investments	1,517	2,853	800	800	1,590	1,460
2000-361.50-00 Market Value Adj	(1,737)	2,989	-	-	-	-
Total Miscellaneous Revenue	(220)	5,842	800	800	1,590	1,460

Miscellaneous Revenue

2000-363.22-00 Public Serv/Bldg Constr	475	-	-	-	-	-
2000-389.01-00 Balance Carryforward	-	-	110,360	110,360	115,330	108,920
Total Miscellaneous Revenue	475	-	110,360	110,360	115,330	108,920
Total Public Safety Revenue	\$ 73,854	\$ 49,533	\$ 118,160	\$ 118,160	\$ 126,920	\$ 120,380

EXPENDITURE DETAIL

Operating Expenses

2022-522.49-30 Other Current Charges	-	16,461	-	-	-	-
Total Operating Expenses	-	16,461	-	-	-	-

Capital Expenses

2022-522.64-40 Special Equipment	37,151	-	18,000	18,000	18,000	18,540
Total Capital Expenses	37,151	-	18,000	18,000	18,000	18,540

Non-Expendable Disbursement

2099-588.99-01 Fund Reserves	-	-	100,160	100,160	108,920	101,840
Total Non-Expendable Disbursement	-	-	100,160	100,160	108,920	101,840

Total Public Safety	\$ 37,151	\$ 16,461	\$ 118,160	\$ 118,160	\$ 126,920	\$ 120,380
----------------------------	------------------	------------------	-------------------	-------------------	-------------------	-------------------

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

FUND 014 - STREET IMPROVEMENT

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted	
		2017-18	2018-19	Budget	Budget	Year End	Budget	
REVENUE DETAIL								
Intergovernmental Revenue								
2000-338.01-00	Local Option Gas Tax	241,027	237,144	235,000	235,000	222,130	220,990	
	Total Intergovernmental Revenue	241,027	237,144	235,000	235,000	222,130	220,990	
Miscellaneous Revenue								
2000-361.01-00	Investments	8,717	10,625	8,000	8,000	7,880	7,250	
2000-361.50-00	Market Value Adj	(10,540)	11,242	-	-	-	-	
2000-369.02-00	Claims/Insurance Settlements	-	3,889	-	-	-	-	
	Total Miscellaneous Revenue	(1,823)	25,756	8,000	8,000	7,880	7,250	
Miscellaneous Revenue								
2000-381.01-00	Tsfr From General Fund	200,000	200,000	200,000	200,000	200,000	200,000	
2000-381.32-00	Tsfr From Capital Projects	-	-	-	-	-	100,000	
2000-389.01-00	Balance Carryforward	-	-	440,910	440,910	554,090	200,400	
	Total Miscellaneous Revenue	200,000	200,000	640,910	640,910	754,090	500,400	
Total Street Improvement Revenue								
		\$ 439,204	\$ 462,900	\$ 883,910	\$ 883,910	\$ 984,100	\$ 728,640	
EXPENDITURE DETAIL								
Operating Expenses								
2031-541.49-30	Other Current Charges	18,432	12,918	22,000	22,000	22,000	23,000	
2031-541.52-90	Special Supplies	12,814	9,450	10,000	10,000	10,000	10,000	
	Total Operating Expenses	31,246	22,368	32,000	32,000	32,000	33,000	
Capital Expenses								
2031-541.63-00	Impr Other Than Buildings	376,036	227,384	815,000	815,000	751,700	405,000	
	Total Capital Expenses	376,036	227,384	815,000	815,000	751,700	405,000	
Total Street Improvement								
		407,282	249,752	847,000	847,000	783,700	438,000	
Non-Expendable Disbursement								
2099-588.99-01	Fund Reserves	-	-	36,910	36,910	200,400	290,640	
	Total Non-Expendable Disbursement	-	-	36,910	36,910	200,400	290,640	
Total Street Improvement Fund								
		\$ 407,282	\$ 249,752	\$ 883,910	\$ 883,910	\$ 984,100	\$ 728,640	

Leisure Services Department Marina Division



The Marina Division (a subsidiary of Recreation) is responsible for administrating, supervising, operating and maintaining the marina boat basin wet slips. In addition to these responsibilities, the division oversees transient dockage, basin capital improvement projects and emergency preparedness/operations.

Current and Prior Year Accomplishments

The Marina Division continues to be a popular amenity of the community with 100+ boat owners on the wet slip waiting list. Visitors flock to this landmark to take in a sunset or catch the Manatees playing near the Pier. Strong partnerships continue with the Safety Harbor Boat Club, Florida Fish & Wildlife Commission and Pinellas County Blue Ways to increase awareness of boat safety. The basin maintenance dredging was completed, along with resealing the docks & boardwalks. The Safety Harbor Marina continues to possess a Clean Marina certification with the Department of Environmental Protection.

Fiscal Year 2021 Goals

The Division will continue to provide high quality events that attract residents & visitors to the waterfront and business in the downtown district while continuing to accommodate & communicate with slip renters. FY 2020/21 planned capital projects include: construction of channel dredging.



Long-Term Vision and Future Financial Impact

The Marina Division's long-term mission is to continue to provide the highest level of service for the community's interests while staying on the forefront of innovativeness, trends, technology and creativity.

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

MARINA BOAT BASIN PERFORMANCE INDICATORS
FUND: 015 DEPARTMENT: 2057

	Actual	Actual	Estimated	Adopted
	2017-18	2018-19	2019-20	2020-21
Jurisdiction Data				
Population	17,569	17,844	18,031	18,016
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	181.71	186.92	186.31	185.69
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 13,858	\$ 10,045	\$ 21,540	\$ 14,730
Total # of Full Time Equivalent Employees	0.10	0.10	0.10	0.10
Total Marina Slip Revenue	\$ 49,390	\$ 48,960	\$ 54,380	\$ 59,818
Outputs				
44 Slip Capacity	44	44	44	44
Efficiency				
Average Cost per Marina Slip Rental	\$ 314.95	\$ 371.14	\$ 489.55	\$ 334.77
O&M Cost per Capita	\$ 0.79	\$ 0.92	\$ 1.19	\$ 0.82
Effectiveness				
% of Marina Program Cost Recovery	356.40%	299.82%	252.46%	406.10%

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

FUND 015 - MARINA BOAT BASIN

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2017-18	2018-19	2019-20	2019-20	Year End	2020-21

REVENUE DETAIL

Charges For Services

2000-347.05-92 Rent - Marina Slips	\$ 49,390	\$ 49,038	\$ 48,960	\$ 54,080	\$ 54,080	\$ 59,480
Total Charges For Services	49,390	49,038	48,960	54,080	54,080	59,480

Miscellaneous Revenue

2000-361.01-00 Investments	3,290	4,210	4,080	4,080	2,380	2,190
2000-361.50-00 Market Value Adj	(4,158)	4,200	-	-	-	-
Total Miscellaneous Revenue	(868)	8,410	4,080	4,080	2,380	2,190

Miscellaneous Revenue

2000-381.01-00 Tsfr From General Fund	-	-	36,000	36,000	36,000	-
2000-389.01-00 Balance Carryforward	-	-	96,390	156,390	183,820	143,590
Total Miscellaneous Revenue	-	-	132,390	192,390	219,820	143,590

Total Marina Boat Basin Revenue **\$ 48,522** **\$ 57,448** **\$ 185,430** **\$ 250,550** **\$ 276,280** **\$ 205,260**

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

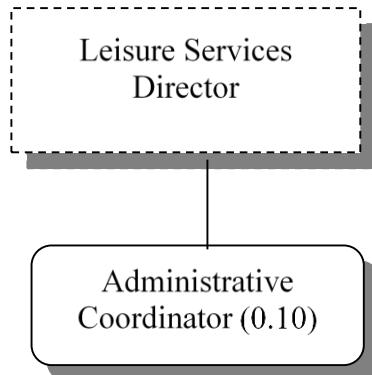
Fund: Marina Boat Basin	Department: Marina	Fund #: 015
--	-------------------------------------	------------------------------

EXPENDITURE DETAIL						
Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Adopted
		2017-18	2018-19	Budget	Budget	Estimated
Acct #	Account Description	2017-18	2018-19	2019-20	2019-20	2020-21
Personnel Services						
2057-575.12-01	Salaries & Wages	3,299	3,601	3,830	3,830	3,930
	Salaries & Wages Sub-Total	3,299	3,601	3,830	3,830	3,930
2057-575.21-00	Fica Taxes	274	289	300	300	310
2057-575.22-00	Retirement	248	316	300	300	310
2057-575.23-00	Life & Health Insurance	404	404	410	410	910
	Benefits Sub-Total	926	1,009	1,010	1,010	1,520
	Total Personnel Services	4,225	4,610	4,840	4,840	5,350
		4,225	4,610	4,840	4,840	5,500
Operating Expenses						
2057-575.43-00	Utility Services	4,089	4,416	4,690	4,690	4,830
2057-575.46-01	Building & Grounds Maint	1,794	844	9,350	9,350	9,000
2057-575.49-30	Other Current Charges	-	-	500	500	500
2057-575.52-40	Builders Supplies	3,750	175	2,250	2,250	1,000
2057-575.52-51	Builders Supplies	-	-	1,000	1,000	1,000
	Total Operating Expenses	9,633	5,435	17,790	17,790	16,190
		9,633	5,435	17,790	17,790	9,230
Capital Expenses						
2057-575.63-00	Imprv Other Than Bldgs	-	-	125,000	185,000	75,240
	Total Capital Expenses	-	-	125,000	185,000	75,240
		-	-	125,000	185,000	125,000
Indirect Allocations						
2057-575.94-34	Bldg Maint Reimb	27,520	15,250	35,910	35,910	35,910
	Total Indirect Allocations	27,520	15,250	35,910	35,910	35,910
	Total Marina Boat Basin	\$ 41,378	\$ 25,295	\$ 183,540	\$ 243,540	\$ 132,690
		\$ 41,378	\$ 25,295	\$ 183,540	\$ 243,540	\$ 175,640

EXPENDITURE DETAIL						
Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Adopted
		2017-18	2018-19	Budget	Budget	Estimated
Acct #	Account Description	2017-18	2018-19	2019-20	2019-20	2020-21
Non-Classified						
2099-588.99-01	Fund Reserve	\$ -	\$ -	\$ 1,890	\$ 7,010	\$ 143,590
	Total Non-Classified	-	-	1,890	7,010	143,590
	Total Marina Boat Basin	\$ 41,378	\$ 25,295	\$ 185,430	\$ 250,550	\$ 276,280
		\$ 41,378	\$ 25,295	\$ 185,430	\$ 250,550	\$ 205,260

FUNDING SOURCE						
Program Expenditure Budget	\$ 13,858	\$ 10,045	\$ 22,630	\$ 22,630	\$ 21,540	\$ 14,730
Less Revenues Generated:						
347 Culture & Recreation	49,390	49,038	48,960	54,080	54,080	59,480
Net Unsupported/(Supported) Budget	\$ (35,532)	\$ (38,993)	\$ (26,330)	\$ (31,450)	\$ (32,540)	\$ (44,750)
% Of Budget Supported By Program	356.4%	488.2%	216.3%	239.0%	251.1%	403.8%

Organizational Chart
MARINA BOAT BASIN



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 17/18	ADOPTED FY 18/19	ADOPTED FY 20/21
Administrative Coordinator	121	0.10	0.10	0.10
Total Division		0.10	0.10	0.10

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

FUND 017 - CITY TREE BANK

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2017-18	2018-19	Budget	Budget	Year End	Budget

REVENUE DETAIL

Charges For Services

2000-342.06-10 Fee in Lieu of Tree Replacement	\$ 108,000	\$ 43,846	\$ 15,000	\$ 15,000	\$ 25,000	\$ 25,000
Total Permits, Fees & Special Assessments	108,000	43,846	15,000	15,000	25,000	25,000

Miscellaneous Revenue

2000-361.01-00 Investments	1,330	2,487	2,500	2,500	1,510	1,390
2000-361.50-00 Market Value Adj	(1,432)	2,488	-	-	-	-
2000-366.21-00 Donation/Private	3,316	-	-	-	-	-
Total Miscellaneous Revenue	3,214	4,975	2,500	2,500	1,510	1,390

Miscellaneous Revenue

2000-389.01-00 Balance Carryforward	-	-	85,080	93,665	117,210	108,220
Total Miscellaneous Revenue	-	-	85,080	93,665	117,210	108,220
<hr/>						
Total City Tree Bank Revenue	\$ 111,214	\$ 48,821	\$ 102,580	\$ 111,165	\$ 143,720	\$ 134,610

EXPENDITURE DETAIL

Operating Expenses

2024-524.49-30 Other Current Charges	-	12,185	19,000	20,950	3,000	-
2024-524.49-31 Tree Purchases / Reforestation	30,859	10,000	44,000	50,635	32,500	29,000
Total Operating Expenses	30,859	22,185	63,000	71,585	35,500	29,000

Non-Expendable Disbursement

2099-588.99-03 Fund Reserve Designated	-	-	39,580	39,580	108,220	105,610
Total Non-Expendable Disbursement	-	-	39,580	39,580	108,220	105,610
<hr/>						
Total City Tree Bank	\$ 30,859	\$ 22,185	\$ 102,580	\$ 111,165	\$ 143,720	\$ 134,610

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

FUND 060 - MULTIMODAL IMPACT FEES TRUST FUND

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted	
		2017-18	2018-19	2019-20	2019-20	Year End	2020-21	
REVENUE DETAIL								
Permits, Fees & Special Assessments								
6000-324.03-10	Residential Impact Fees	\$ 7,501	\$ 192,672	\$ 19,000	\$ 19,000	\$ 30,000	\$ 40,000	
6000-324.03-20	Commercial Impact Fees	7,740	14,516	12,000	12,000	8,000	8,000	
Total Permits, Fees & Special Assessments		15,241	207,188	31,000	31,000	38,000	48,000	
Miscellaneous Revenue								
6000-361.01-00	Investments	1,499	13,497	20,000	20,000	8,670	7,970	
6000-361.50-00	Market Value Adj	(2,220)	17,700	-	-	-	-	
Total Miscellaneous Revenue		(721)	31,197	20,000	20,000	8,670	7,970	
Miscellaneous Revenue								
6000-381.64-00	Trsf From Transp Impact Fund	-	479,353	-	-	-	-	
6000-389.01-00	Balance Carryforward	-	-	707,050	907,050	730,380	577,050	
Total Miscellaneous Revenue		-	479,353	707,050	907,050	730,380	577,050	
Total Multimodal Impact Fee Revenue								
		\$ 14,520	\$ 717,738	\$ 758,050	\$ 958,050	\$ 777,050	\$ 633,020	
EXPENDITURE DETAIL								
Capital Expenses								
6031-541.63-00	Improv Other Than Bldgs	\$ -	\$ 60,046	\$ -	\$ 200,000	\$ 200,000	\$ -	
Total Capital Expenses		-	60,046	-	200,000	200,000	-	
Non-Classfied								
6099-588.99-01	Fund Reserve	-	-	758,050	758,050	577,050	633,020	
Total Non-Classified		-	-	758,050	758,050	577,050	633,020	
Total Multimodal Impact Fee Fund								
		\$ -	\$ 60,046	\$ 758,050	\$ 958,050	\$ 777,050	\$ 633,020	

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

FUND 061 - LAW ENFORCEMENT FUND

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2017-18	2018-19	Budget	Budget	Year End	Budget

REVENUE DETAIL

Miscellaneous Revenue

6000-389.01-00 Balance Carryforward	-	-	2,060	2,060	2,060	2,060
Total Miscellaneous Revenue	-	-	2,060	2,060	2,060	2,060
Total Law Enforcement Trust Revenue	\$ -	\$ -	\$ 2,060	\$ 2,060	\$ 2,060	\$ 2,060

EXPENDITURE DETAIL

Non-Classified

6099-588.99-03 Fund Reserve	-	-	2,060	2,060	2,060	2,060
Total Non-Classified	-	-	2,060	2,060	2,060	2,060
Total Law Enforcement Trust Fund	\$ -	\$ -	\$ 2,060	\$ 2,060	\$ 2,060	\$ 2,060

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

FUND 062 - STREET LIGHT ASSESSMENT FUND

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2017-18	2018-19	Budget	Budget	Year End	Budget

REVENUE DETAIL

Charges For Services

6000-325.02-00 Street Light Assessment	\$ 245,270	\$ 246,386	\$ 245,770	\$ 245,770	\$ 245,770	\$ 245,770
Total Charges For Services	245,270	246,386	245,770	245,770	245,770	245,770

Miscellaneous Revenue

6000-361.01-00 Investments	1,473	1,776	1,320	1,320	1,120	1,030
6000-361.50-00 Market Value Adj	(1,868)	1,751	-	-	-	-
Total Miscellaneous Revenue	(395)	3,527	1,320	1,320	1,120	1,030

Miscellaneous Revenue

6000-381.01-00 Tsfr From General Fund	7,650	7,650	7,650	7,650	7,650	7,650
6000-389.01-00 Balance Carryforward	-	-	92,340	92,340	77,170	94,010
Total Miscellaneous Revenue	7,650	7,650	99,990	99,990	84,820	101,660
Total Street Light Fund Revenue	\$ 252,525	\$ 257,563	\$ 347,080	\$ 347,080	\$ 331,710	\$ 348,460

EXPENDITURE DETAIL

Operating Expenses

6031-541.43-00 Utility Services	\$ 256,629	\$ 242,429	\$ 232,000	\$ 232,000	\$ 237,700	\$ 237,700
Total Operating Expenses	256,629	242,429	232,000	232,000	237,700	237,700

Non-Classified

6099-588.99-03 Fund Reserve Designated	-	-	115,080	115,080	94,010	110,760
Total Non-Classified	-	-	115,080	115,080	94,010	110,760
Total Street Light Fund	\$ 256,629	\$ 242,429	\$ 347,080	\$ 347,080	\$ 331,710	\$ 348,460

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

FUND 063 - PARKLAND FUND

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted	
		2017-18	2018-19	2019-20	2019-20	Year End	2019-20	
REVENUE DETAIL								
Permits, Fees & Special Assessments								
6000-324.06-10	Residential Impact Fees	\$ 4,095	\$ 2,520	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	
6000-324.06-20	Development Parkland Fees	-	163,577	15,150	15,150	200,000	15,150	
Total Permits, Fees & Special Assessments		4,095	166,097	20,150	20,150	205,000	20,150	
Intergovernmental Revenue								
6000-335.09-00	Other Grants	-	78,500	-	-	-	-	
Total Intergovernmental Revenue		-	78,500	-	-	-	-	
Miscellaneous Revenue								
6000-361.01-00	Investments	16,857	11,017	15,000	15,000	970	900	
6000-361.50-00	Market Value Adj	(21,011)	9,620	-	-	-	-	
Total Miscellaneous Revenue		(4,154)	20,637	15,000	15,000	970	900	
Miscellaneous Revenue								
6000-366.20-00	Parkland	17,943	-	-	-	-	-	
6000-366.21-00	Donation/Private	6,300	70,688	-	-	-	-	
6000-381.01-00	Transfer from General Fund	217,050	-	-	-	-	-	
6000-381.32-00	Transfer from Capital Project	-	-	100,000	445,000	445,000	-	
6000-389.01-00	Balance Carryforward	-	-	84,020	112,220	171,210	227,060	
Total Miscellaneous Revenue		241,293	70,688	184,020	557,220	616,210	227,060	
Total Parkland Fund Revenue		\$ 241,234	\$ 335,922	\$ 219,170	\$ 592,370	\$ 822,180	\$ 248,110	
EXPENDITURE DETAIL								
Operating Expenses								
6058-572.46-01	Building & Grounds Maint.	\$ 10,956	\$ -	\$ -	\$ -	\$ -	\$ -	
6058-572.49-30	Other Current Charges	6,177	19,940	28,500	28,500	28,500	25,000	
Total Operating Expenses		17,133	19,940	28,500	28,500	28,500	25,000	
Capital Expenses								
6058-572.61-00	Land	-	217,043	-	345,000	345,000	-	
6058-572.63-00	Improv Other Than Bldgs	149,562	851,634	163,420	216,620	216,620	95,000	
Total Capital Expenses		149,562	1,068,677	163,420	561,620	561,620	95,000	
Other Expenditures								
6094-584.71-01	Principal Payment (Lease - Elm St)	5,000	5,000	5,000	5,000	5,000	5,000	
Total Other Expenditures		5,000	5,000	5,000	5,000	5,000	5,000	
Non-Classified								
6099-588.99-03	Fund Reserve Designated	-	-	22,250	(2,750)	227,060	123,110	
Total Non-Classified		-	-	22,250	(2,750)	227,060	123,110	
Total Parkland Fund		\$ 171,695	\$ 1,093,617	\$ 219,170	\$ 592,370	\$ 822,180	\$ 248,110	

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

FUND 064 - TRANSPORTATION IMPACT FEE FUND

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2017-18	2018-19	Budget	Budget	Year End	Budget

REVENUE DETAIL

Miscellaneous Revenue

6000-361.01-00 Investments	\$ 11,546	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6000-361.50-00 Market Value Adj	(14,901)	-	-	-	-	-	-
Total Miscellaneous Revenue	(3,355)	-	-	-	-	-	-
Total Transportation Impact Fee Revenue	\$ (3,355)	\$ -					

EXPENDITURE DETAIL

Capital Expenses

6031-541.63-00 Imprv Other Than Buildings	\$ 6,284	\$ 33,756	\$ -	\$ -	\$ -	\$ -	\$ -
Total Capital Expenses	6,284	33,756	-	-	-	-	-

Other Expenditures

6095-581.91-60 Tsfr To Mobility	-	479,353	-	-	-	-	-
Total Other Expenditures	-	479,353	-	-	-	-	-
Total Transportation Impact Fee Fund	\$ 6,284	\$ 513,109	\$ -				

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

FUND 065 - LIBRARY IMPACT FEE FUND

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2017-18	2018-19	Budget	Budget	Year End	Budget

REVENUE DETAIL

Permits, Fees & Special Assessments

6000-324.06-10 Residential Impact Fees	\$ 5,362	\$ 17,235	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Total Permits, Fees & Special Assessments	5,362	17,235	10,000	10,000	10,000	10,000

Miscellaneous Revenue

6000-361.01-00 Investments	1,313	1,906	2,500	2,500	1,120	1,030
6000-361.50-00 Market Value Adj	(1,677)	1,914	-	-	-	-
Total Miscellaneous Revenue	(364)	3,820	2,500	2,500	1,120	1,030

Miscellaneous Revenue

6000-389.01-00 Balance Carryforward	-	-	77,270	77,270	81,330	92,450
Total Miscellaneous Revenue	-	-	77,270	77,270	81,330	92,450
Total Library Impact Fee Trust Revenue						
	\$ 4,998	\$ 21,055	\$ 89,770	\$ 89,770	\$ 92,450	\$ 103,480

EXPENDITURE DETAIL

Non-Classified

6099-588.99-01 Fund Reserve	-	-	89,770	89,770	92,450	103,480
Total Non-Classified	-	-	89,770	89,770	92,450	103,480
Total Library Impact Fee Trust Fund						
	\$ -	\$ -	\$ 89,770	\$ 89,770	\$ 92,450	\$ 103,480

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET



COMMUNITY REDEVELOPMENT AGENCY

In 1992, the City of Safety Harbor established a Community Redevelopment Agency (CRA) to guide the implementation of the Safety Harbor Downtown Master Plan. Since its creation, the CRA has been successful in improving the physical and economic conditions of the district through strategic investments in public facilities and infrastructure and by providing matching grants to encourage the redevelopment, rehabilitation, and reuse of vacant and underutilized buildings. The CRA uses Tax Increment Financing (TIF) as its primary method of funding community redevelopment projects and initiatives.

Current and Prior Year Accomplishments (FY 19-20)

Implementation of the Downtown Master Plan is motivated by the City's desire to achieve its vision of becoming a vibrant destination city with a unique quality of life – a City is successful in balancing responsible, innovative growth with careful preservation of its small town atmosphere, its quaint character, and its valued treasures. According to the Citizen Survey performed in tandem with the visioning process, the majority of residents feel that the City, in addition to ensuring public safety and protecting the environment, should concentrate its redevelopment efforts on: (1) addressing traffic safety and parking issues; (2) bringing in more dining and retail stores Downtown, (3) encouraging compatible economic development and diversification of the tax base; and (4) addressing the availability of affordable housing.

A Downtown Masterplan Update was completed in FY 19-20. This amendment changed the character district map for Baranoff Oak Park to "Public", modified the height in portions of the Community Town Center, Public, and Traditional Neighborhood Development-1 character districts to three stories/35', and updated the objectives list and Tax Increment Financing eligibility requirements.

In FY 19-20, the following projects were funded by the Community Redevelopment Agency (CRA):

Arts, Preservation, Culture and Environment

- CRA funds were used towards gazebo and marina restroom improvements.
- In 2018 the City acquired 0.622 acres of property from UCITA Properties, L.L.C. in the northeast quadrant of Main Street and 2nd Avenue North (Baranoff Oak Park property). In 2019, Engineering staff designed the Baranoff Oak Park that included a pervious pavement walking path, landscaping, irrigation, and park amenities. Public art pieces were also installed within the park. All construction was completed in November 2019, and the park opened to the public in December of 2019.
- On January 6, 2020, City Commission approved the design and permitting of the 2nd Floor Library Addition to the Architecture Firm, Long & Associates in the amount of \$173,674.00. Long & Associates will provide a design for the 4,600 square foot second floor addition over an existing meeting room space. The new space will contain open meeting space with operable partitions, a dedicated teen space, a kitchen and storage. The intent is to generally copy the floor plan of the area on the 1st floor. Additional modifications will be required for circulation and egress. Two (2) separate stairs and an elevator will be added for access to the new 2nd floor. A kick-off meeting with Travis Steed, Vice President of Architecture for Long & Associates, and City staff was held on March 4, 2020. Long & Associates submitted concept plans for City review and a meeting is scheduled for July 23, 2020 to review the submitted concepts. The design and permitting timeline is approximately six months, and the opinion of probable cost for construction is \$1,996,560. Construction is scheduled for Fiscal Year 2020/2021.

Economic Development

- The CRA approved \$46,641.73 in downtown partnership grants in two cycles. Non-residential grants were approved for Café Vino Tinto, Post Office Square, Tupelo on 4th, Meerco, Harbor Bar, Yoda Studio, and Bay to Bay Development. Residential grants were approved for Claire Mills, Lynnette Christian, Brenda Hupp and Christy Cook. Grant categories included public art, landscaping, façade, front porch, and interior renovation.

Land Acquisition

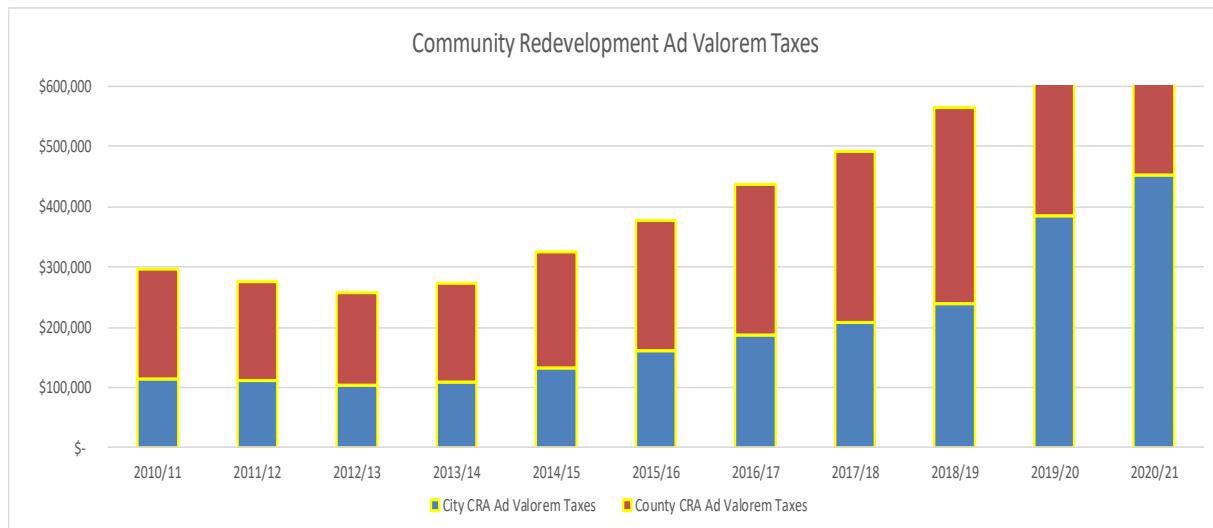
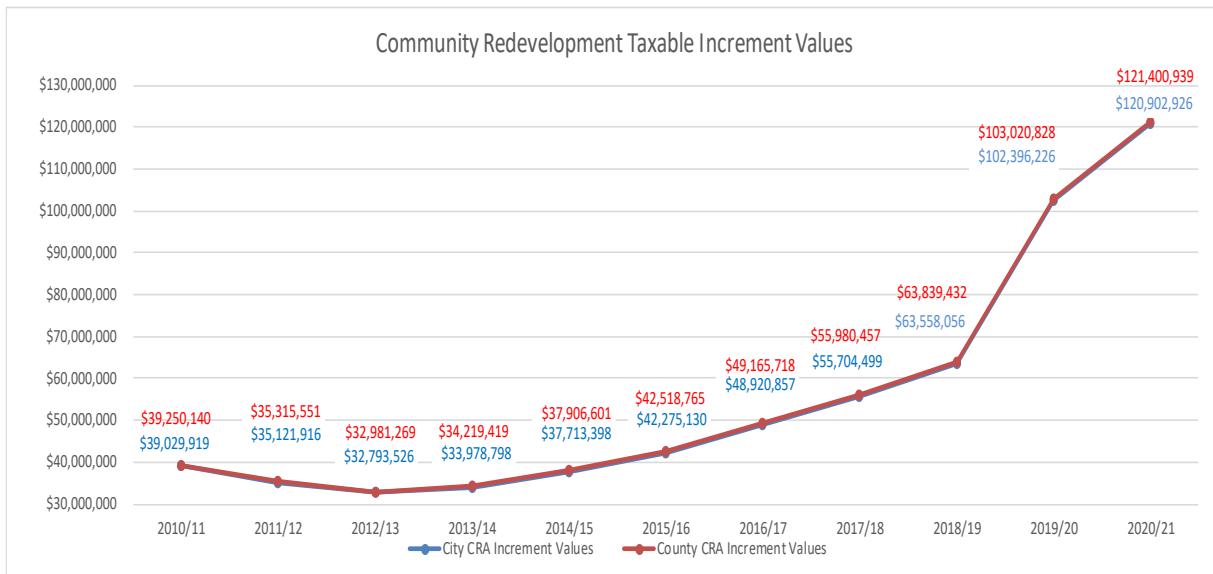
- CRA funds were used to pay debt associated with the Waterfront Park and Baranoff Oak Park land purchases.

Fiscal Year 2020-21 Goals

Goals for FY 2020 include design and construction of the library addition, public art installation at Waterfront Park, submittal of an application to extend the time horizon of the CRA, and continuation of the Downtown Partnership Grant and Public Art programs. CRA funds will be used to pay debt associated with the Waterfront Park and Baranoff Oak Park land purchases.

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

COMMUNITY REDEVELOPMENT AGENCY
CITY AND COUNTY TAXABLE VALUATIONS AND AD VALOREM TAXES



Fiscal Year	City					County					Total CRA Tax @ 95%
	Base Year Taxable Value	Increment Value	Millage Rate	Tax @ 95%	Base Year Taxable Value	Increment Value	Millage Rate	Tax @ 95%	Base Year Taxable Value	Increment Value	
2010/11	\$ 70,973,999	\$ 31,944,080	\$ 39,029,919	3.0674	\$ 113,734	\$ 71,194,220	\$ 31,944,080	\$ 39,250,140	4.8730	\$ 181,703	\$ 295,437
2011/12	\$ 67,065,996	\$ 31,944,080	\$ 35,121,916	3.3808	\$ 112,803	\$ 67,259,631	\$ 31,944,080	\$ 35,315,551	4.8730	\$ 163,488	\$ 276,291
2012/13	\$ 64,737,606	\$ 31,944,080	\$ 32,793,526	3.3808	\$ 105,325	\$ 64,925,349	\$ 31,944,080	\$ 32,981,269	4.8730	\$ 152,682	\$ 258,007
2013/14	\$ 65,922,878	\$ 31,944,080	\$ 33,978,798	3.3808	\$ 109,132	\$ 66,163,499	\$ 31,944,080	\$ 34,219,419	5.0727	\$ 164,906	\$ 274,037
2014/15	\$ 69,657,478	\$ 31,944,080	\$ 37,713,398	3.7343	\$ 133,791	\$ 69,850,681	\$ 31,944,080	\$ 37,906,601	5.3377	\$ 192,217	\$ 326,009
2015/16	\$ 74,219,210	\$ 31,944,080	\$ 42,275,130	4.0479	\$ 162,569	\$ 74,462,845	\$ 31,944,080	\$ 42,518,765	5.3377	\$ 215,605	\$ 378,174
2016/17	\$ 80,864,937	\$ 31,944,080	\$ 48,920,857	4.0479	\$ 188,125	\$ 81,109,798	\$ 31,944,080	\$ 49,165,718	5.3377	\$ 249,310	\$ 437,436
2017/18	\$ 87,648,579	\$ 31,944,080	\$ 55,704,499	3.9500	\$ 209,031	\$ 87,924,537	\$ 31,944,080	\$ 55,980,457	5.3377	\$ 283,867	\$ 492,896
2018/19	\$ 95,502,136	\$ 31,944,080	\$ 63,558,056	3.9500	\$ 238,502	\$ 95,783,512	\$ 31,944,080	\$ 63,839,432	5.3590	\$ 325,010	\$ 563,509
2019/20	\$ 134,340,306	\$ 31,944,080	\$ 102,396,226	3.9500	\$ 384,242	\$ 134,964,908	\$ 31,944,080	\$ 103,020,828	5.3590	\$ 524,484	\$ 908,726
2020/21	\$ 152,847,006	\$ 31,944,080	\$ 120,902,926	3.9500	\$ 453,688	\$ 153,345,019	\$ 31,944,080	\$ 121,400,939	5.3590	\$ 618,058	\$ 1,071,746

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

COMMUNITY REDEVELOPMENT AGENCY
ADOPTED REVENUES AND EXPENDITURES

Expenditures	Project	Adopted Revenues	Adopted Expenditures
Revenues			
Ad valorem taxes - City of Safety Harbor		453,690	
Ad valorem taxes - Pinellas County		618,060	
Interest and investment income		1,380	
Balance Carryforward		314,760	
Expenditures			
Personnel Services			
Banners	CRBANN	3,000	
C/R façade and partnership incentives	CRGRNT	95,000	
CSX land lease	CRCSSL	650	
Decorative lighting	CRLITE	5,000	
District fees	CRFEES	1,050	
Marketing	CRMRKT	5,000	
Sidewalks R/R	CRSWRR	25,000	
Signage	CRSIGN	15,000	
Streetscaping	CRSTSC	20,000	
Total Other Current Charges		169,700	
North Bayshore Sidewalk Improvements	ST0052	80,000	
Public Art Committee	CRAART	100,000	
Main Street bricks	ST0028	100,000	
Library Design	LB2020	108,950	
Total Improvements Other Than Buildings		388,950	
Transfer Out to General Fund		157,000	
Transfer Out to 2018 Debt (Baranoff Oak)		132,000	
Total Transfers Out		289,000	
Subtotal CRA Expenditures			
Budgeted fund reserve		896,460	
Total		\$1,387,890	\$1,387,890

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

FUND 067 - COMMUNITY REDEVELOPMENT AGENCY

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted	
		2017-18	2018-19	2019-20	2019-20	Year End	2019-20	
REVENUE DETAIL								
Ad Valorem Taxes								
6500-311.01-00	Ad Valorem	\$ 494,030	\$ 563,553	\$ 908,720	\$ 908,720	\$ 908,720	\$ 1,071,750	
Total Ad Valorem Taxes		494,030	563,553	908,720	908,720	908,720	1,071,750	
Miscellaneous Revenue								
6500-361.01-00	Investments	10,308	8,082	8,000	8,000	1,500	1,380	
6500-361.50-00	Market Value Adj	(11,656)	8,618	-	-	-	-	
6500-369.09-00	Miscellaneous Revenue	63	-	-	-	-	-	
Total Miscellaneous Revenue		(1,285)	16,700	8,000	8,000	1,500	1,380	
6500-389.01-00	Balance Carryforward	-	-	155,750	199,557	76,340	314,760	
Total Community Redevelopment Agency		\$ 492,745	\$ 580,253	\$ 1,072,470	\$ 1,116,277	\$ 986,560	\$ 1,387,890	

Fund: Community Redevelopment Agency	Department: Community Redevelopment Agency	Fund #: 067
---	---	------------------------------

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted	
		2017-18	2018-19	2019-20	2019-20	Year End	2019-20	
EXPENDITURE DETAIL								
Personnel Services								
6517-515.12-01	Salaries & Wages	\$ 33,077	\$ 34,057	\$ 35,420	\$ 35,420	\$ 35,420	\$ 36,490	
6517-515.14-00	Overtime-Time & One Half	6	-	-	-	-	-	
Salaries & Wages Sub-Total		33,083	34,057	35,420	35,420	35,420	36,490	
6517-515.21-00	Fica Taxes	2,411	2,459	2,710	2,710	2,710	2,800	
6517-515.22-00	Retirement	3,296	3,390	3,530	3,530	3,530	3,640	
6517-515.23-00	Life & Health Insurance	4,992	6,073	6,270	6,270	5,730	5,880	
Benefits Sub-Total		10,699	11,922	12,510	12,510	11,970	12,320	
Total Personnel Services		43,782	45,979	47,930	47,930	47,390	48,810	
Operating Expenses								
6517-515.49-30	Other Current Charges	100,579	290,165	169,390	184,390	108,370	169,700	
Total Operating Expenses		100,579	290,165	169,390	184,390	108,370	169,700	
Capital Expenses								
6517-515.62-00	Buildings	-	-	-	300,000	191,040	-	
6517-515.63-00	Improv Other Than Bldgs	286,785	196,738	532,000	260,807	36,000	388,950	
Total Capital Expenses		286,785	196,738	532,000	560,807	227,040	388,950	
Non-Expendable Disbursement								
6595-581.91-01	Trf To General Fund	157,000	157,000	157,000	157,000	157,000	157,000	
6595-581.91-27	Trf To 2018 Debt (GOVT)	-	166,000	132,000	132,000	132,000	132,000	
6599-588.99-02	Reserved For Future Exp	-	-	34,150	34,150	314,760	491,430	
Total Non-Expendable Disbursement		157,000	323,000	323,150	323,150	603,760	780,430	
Total Community Redevelopment Agency		\$ 588,146	\$ 855,882	\$ 1,072,470	\$ 1,116,277	\$ 986,560	\$ 1,387,890	

Organizational Chart

COMMUNITY REDEVELOPMENT AGENCY



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 18/19	ADOPTED FY 19/20	ADOPTED FY 20/21
City Manager	CM	0.10	0.10	0.10
Community Development Director	133	0.20	0.20	0.20
Total Division		0.30	0.30	0.30

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET



CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

FUND 074 - STREET ASSESSMENT

Acct #	Account Description			Adopted	Adjusted	Estimated	Adopted
		Actual	Actual	Budget	Budget	Year End	Budget
2017-18	2018-19	2019-20	2019-20	2019-20	2020-21		

REVENUE DETAIL

Permits, Fees & Special Assessments

2000-325.01-10 Interest/Street Assessments	\$ 49	\$ 12	\$ -	\$ -	\$ -	\$ -	\$ -
Total Permits, Fees & Special Assessments							

Miscellaneous Revenue

2000-363.31-00 Street Assessments	1,208	-	-	-	-	-	-
2000-389.01-00 Balance Carryforward	-	-	36,610	36,610	36,600	36,600	
Total Miscellaneous Revenue	1,208	-	36,610	36,610	36,600	36,600	
Total Street Assessment Revenue	\$ 1,257	\$ 12	\$ 36,610	\$ 36,610	\$ 36,600	\$ 36,600	

EXPENDITURE DETAIL

Acct #	Account Description			Adjusted	Adjusted	Adopted	
		Actual	Actual	Budget	Budget	Estimated	Budget
2017-18	2018-19	2019-20	2019-20	2019-20	2020-21		
Non-Classified							
2099-588.99-01 Fund Reserve	\$ -	\$ -	\$ 36,610	\$ 36,610	\$ 36,600	\$ 36,600	
Total Non-Classified							
Total Street Assessment	\$ -	\$ -	\$ 36,610	\$ 36,610	\$ 36,600	\$ 36,600	

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET



ENTERPRISE FUNDS



Enterprise Funds Revenue Sources

The City maintains three Enterprise Funds and uses these funds to account for its Stormwater (drainage) operation, Water and Wastewater operations and Sanitation operation. The Enterprise operations are funded primarily from user fees and charges.

The approved rate study for Stormwater included 17.24% increase in FY 2017, 17.65% increase in FY 2018 and 3% annual increases from FY 2019 through FY 2021.

The approved utility rate study provided for annual 11.5% Water and Wastewater rate increases effective January 1, 2017 through fiscal year 2021.

The approved utility rate study provided for combining garbage and recycling into one fee and increasing annual Sanitation rates by 6.0% (except for commercial recycling identified in Code) effective January 1, 2020 through fiscal year 2024.

	Effective 1/1/2017	Effective 10/1/2017	Effective 10/1/2018	Effective 10/1/2019	Effective 1/1/2020	Effective 10/1/2020
--	-----------------------	------------------------	------------------------	------------------------	-----------------------	------------------------

The FY 2020 Budget is based on the following rates:

Customer Charge	\$ 1.97	\$ 2.20	\$ 2.45	\$ 2.73	N/A	\$ 3.04
Base charge for Water service, monthly	\$ 12.79	\$ 14.26	\$ 15.90	\$ 17.73	N/A	\$ 19.77
Base charge for Sewer service, monthly	\$ 13.74	\$ 15.32	\$ 17.08	\$ 19.04	N/A	\$ 21.23
Flat charge for Sanitation service, monthly	\$ 22.32	\$ 22.32	\$ 22.32	\$ 22.32	\$ 26.60	\$ 28.20
Flat charge for Stormwater service (per residential unit)	\$ 8.50	\$ 10.00	\$ 10.30	\$ 10.61	N/A	\$ 10.93
Flat charge for Recycling service, monthly (per residential unit)	\$ 2.77	\$ 2.77	\$ 2.77	\$ 2.77	\$ -	\$ -

Plus: Consumption rates for Water (based on thousand gallons):

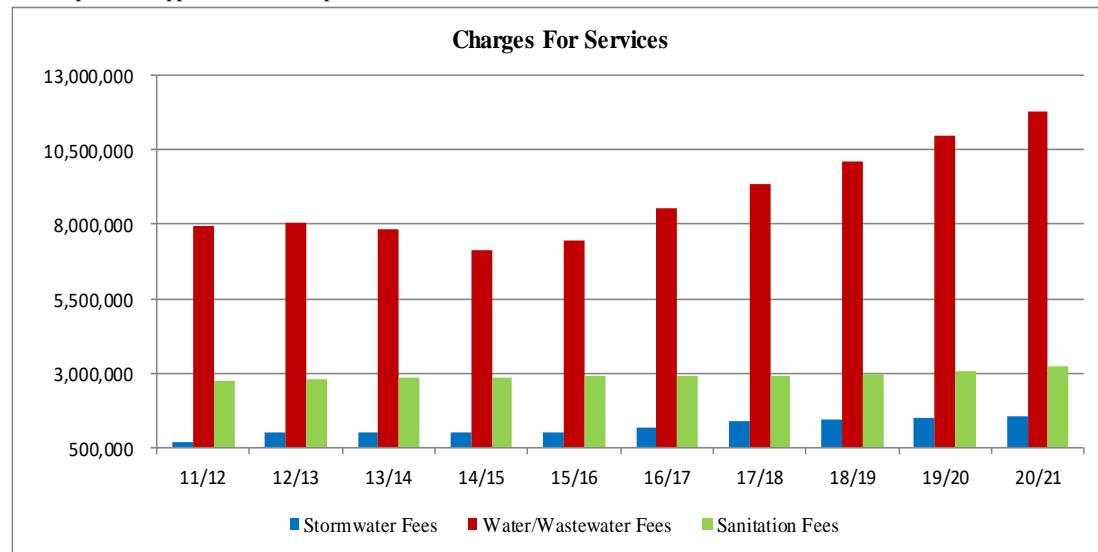
0.0 - 5.0 gallons	\$ 2.36	\$ 2.63	\$ 2.93	\$ 3.27	N/A	\$ 3.56
5.0 - 10.0 gallons	\$ 5.90	\$ 6.58	\$ 7.34	\$ 8.18	N/A	\$ 9.12
10.0 - 20.0 gallons	\$ 13.25	\$ 14.81	\$ 16.51	\$ 18.41	N/A	\$ 20.53
Over 20.0 gallons	\$ 19.18	\$ 21.39	\$ 23.85	\$ 26.59	N/A	\$ 29.65

Plus: Consumption rates for Sewer (based on thousand gallons of water used):

0.0 - 15.0 gallons	\$ 4.85	\$ 5.41	\$ 6.03	\$ 6.72	N/A	\$ 7.49
--------------------	---------	---------	---------	---------	-----	---------

Outside City Limits - Rates are 25% higher

For FY 2021, Stormwater Utility Fee revenue is budgeted at \$1,550,150; Water and Wastewater revenues are budgeted at \$11,628,700; and Sanitation revenues are budgeted at \$3,209,070. These estimates are based on historical trend analyses of consumption (as applicable) and adopted rate structures.



Public Works Department

Stormwater Division

The Stormwater Division is responsible for the maintenance, care, and treatment of all the City's stormwater systems. The stormwater system is comprised of pipes, structures, creeks, swales, ditches, CDS units/baffle boxes, and ponds. The main function of the Stormwater Division is to protect both public and private property by maintaining positive flow of stormwater, to prevent flooding, yet sustaining nature's hydrological balance. The Stormwater Division ensures compliance of the City's stormwater systems with all state and federal laws along with completing the annual NPDES report as a co-permittee with Pinellas County.

Current and Prior Year Accomplishments

The Stormwater Division consistently inspects and maintains the City's stormwater pipes and 1,456 structures. These inspections are completed by zone. Staff completed yearly maintenance on the City's two (2) CDS units and nine (9) baffle boxes. Crews have been actively maintaining 13.91 miles of creeks, ditches, and swales for flow as well as mowing and removing invasive vegetation during the heavy growing season. The City contracts aquatic maintenance for 28 ponds. The contractor completes monthly maintenance, ensuring that invasive plants or algae do not grow. The City also contracts street sweeping services of 938 curb miles. The Division completed heavy maintenance such as dredging Cedar St. Pond and removing sediment from Bishop Creek.



Fiscal Year 2021 Goals



The City will continue with yearly pipe lining to line deteriorated corrugated metal (CMP) stormwater pipes. Lining helps to improve the quality of stormwater flowing into the waterways, and protect the infrastructure, by sealing any voids in the stormwater pipes to avoid soil intrusion. Staff will continue with routine maintenance of pipes, structures, creeks, swales, ditches, CDS units, baffle boxes, and ponds.

Long-Term Vision and Future Financial Impact

As new stormwater rules are implemented, and regulations change, so do the needs of the Public Works Divisions. Staff continues to monitor changes in NPDES permitting and making changes to operations, inspections, and maintenance as required. The Stormwater Division will continue to work with Code Enforcement in the education of residents and businesses in stormwater codes in order to protect the City's waterways and improve water quality.



CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

STORMWATER PERFORMANCE INDICATORS
FUND: 011 DEPARTMENT: 2037

Jurisdiction Data	Actual 2017-18	Actual 2018-19	Estimated 2019-20	Adopted 2020-21
Population	17,569	17,844	18,031	18,016
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	181.71	186.92	186.31	185.69
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 655,270	\$ 390,386	\$ 566,280	\$ 631,740
Total # of Full Time Equivalent Employees	5.40	5.40	5.40	5.90
Outputs				
# of Service Requests Completed	54	57	60	57
# of Emergency Calls Responded to	1	-	-	-
# of Outfalls Cleaned	74	52	70	65
# of Catch Basins	1,456	1,456	1,456	1,456
# of Catch Basins Repaired	7	4	4	5
# of Catch Basins Cleaned	453	424	475	450
Square Miles of Drainage Basins (Creeks)	13.91	13.91	13.91	13.91
Feet of Storm Drain/Pipe Cleaned	3,618	3,329	3,000	3,300
Miles of Ditches/Creeks	13.91	13.91	13.91	13.91
Miles of Ditches/Creeks Cleaned	7.11	5.34	7.00	6.50
Efficiency				
O&M Cost per Capita	\$ 37.30	\$ 34.41	\$ 31.41	\$ 35.07
O&M Cost per Full Time Equiv. Employee	\$ 121,346	\$ 113,720	\$ 104,867	\$ 107,075
Per Capita per Full Time Equiv. Employee	3,254	3,304	3,339	3,054
% of Service Requests Compl. Within 5 Days	46%	51%	60%	70%

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

FUND 011 - STORMWATER

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2017-18	2018-19	Budget	Budget	Year End	Budget
				2019-20	2019-20	2019-20	2020-21

REVENUE DETAIL

Permits, Fees & Special Assessments

2000-329.08-00 Stormwater Fee	\$ 1,399,020	\$ 1,447,489	\$ 1,489,500	\$ 1,489,500	\$ 1,505,000	\$ 1,550,150
Total Permits, Fees & Special Assessments	1,399,020	1,447,489	1,489,500	1,489,500	1,505,000	1,550,150

Intergovernmental Revenue

2000-331.03-90 Other Physical Environment	-	1,145	-	-	-	-
2000-335.09-00 Other Grants	56,908	-	-	-	-	-
Total Intergovernmental Revenue	56,908	1,145	-	-	-	-

Miscellaneous Revenue

2000-361.01-00 Investments	32,527	44,037	24,930	24,930	31,060	28,580
2000-361.50-00 Market Value Adj	(41,732)	44,709	-	-	-	-
2000-364.01-10 Gain/Loss From Sale/Disp	6,036	10,476	4,800	4,800	4,800	4,800
2000-369.09-00 Miscellaneous Revenue	97	1,212	-	-	-	-
Total Miscellaneous Revenue	(3,072)	100,434	29,730	29,730	35,860	33,380

Miscellaneous Revenue

2000-389.01-00 Balance Carryforward	-	-	869,900	1,011,292	1,849,060	1,832,470
Total Miscellaneous Revenue	-	-	869,900	1,011,292	1,849,060	1,832,470

Total Stormwater Revenue	\$ 1,452,856	\$ 1,549,068	\$ 2,389,130	\$ 2,530,522	\$ 3,389,920	\$ 3,416,000
---------------------------------	---------------------	---------------------	---------------------	---------------------	---------------------	---------------------

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

Fund:	Department:	Fund #:
Stormwater	Stormwater	011

EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Adopted	
		2017-18	2018-19	Budget	Budget	Estimated	Budget
Personnel Services							
2037-538.12-01	Salaries & Wages	\$ 208,835	\$ 216,419	\$ 220,090	\$ 217,090	\$ 206,850	\$ 247,480
2037-538.14-00	Overtime	2,948	3,709	2,600	5,600	2,600	5,000
2037-538.16-00	Compensated Annual Leave	170	(573)	-	-	-	-
2037-538.17-00	Compensated Sick Leave	1,320	(7,227)	-	-	-	-
Salaries & Wages Sub-Total		213,273	212,328	222,690	222,690	209,450	252,480
2037-538.21-00	Fica Taxes	15,315	15,692	17,040	17,040	16,110	19,320
2037-538.22-00	Retirement Contributions	59,414	(103,205)	17,990	17,990	17,010	21,280
2037-538.23-00	Life & Health Insurance	67,940	76,108	100,810	100,810	70,150	76,700
2037-538.24-00	Workers Compensation	9,619	10,111	10,420	10,420	10,420	10,700
2037-538.26-00	OPEB	1,036	2,736	-	-	-	-
Benefits Sub-Total		153,324	1,442	146,260	146,260	113,690	128,000
Total Personnel Services		366,597	213,770	368,950	368,950	323,140	380,480

Operating Expenses

2037-538.32-10	Auditing & Accounting	1,460	1,880	2,270	2,270	2,270	2,500
2037-538.34-60	Uniform Rental & Laundry	461	501	1,120	1,120	280	280
2037-538.34-80	Landfill Fees	21,641	6,270	17,000	17,000	15,000	15,000
2037-538.34-90	Other Fees & Contracts	84,499	69,474	107,720	112,063	112,070	118,530
2037-538.40-01	Employee Travel	229	298	650	650	650	650
2037-538.41-00	Communication Services	2,068	2,085	2,520	2,520	2,520	2,960
2037-538.43-00	Utility Services	5,125	5,096	5,770	5,770	5,770	5,940
2037-538.44-00	Rental & Leases	3,317	-	6,000	6,000	6,000	6,000
2037-538.45-00	Liability Insurance	5,500	5,782	5,790	5,790	5,790	6,700
2037-538.46-01	Bldg. & Ground Maint	266	736	5,250	7,250	7,250	6,730
2037-538.46-10	Outside Vehicle Repairs	-	-	2,800	2,800	2,800	2,800
2037-538.46-20	Equipment Repairs	310	4,696	1,500	1,860	1,860	1,500
2037-538.46-40	Maint Contracts	310	287	610	610	610	610
2037-538.49-30	Other Current Charges	123	420	1,090	1,090	1,090	1,620
2037-538.52-01	Gas	142	597	170	1,970	1,800	2,110
2037-538.52-02	Diesel	2,845	3,716	3,300	1,500	1,500	1,700
2037-538.52-03	Oil & Other Lubricants	126	133	400	400	400	400
2037-538.52-10	Vehicle Parts	836	1,012	3,000	3,000	3,000	3,000
2037-538.52-20	Equipment Parts	4,933	1,649	5,000	5,000	5,000	5,000

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

Fund:	Department:	Fund #:
Stormwater	Stormwater	011

EXPENDITURE DETAIL						
Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Adopted
		2017-18	2018-19	Budget	Budget	Estimated
Acct #	Account Description	2017-18	2018-19	2019-20	2019-20	2020-21
2037-538.52-30	Small Tools & Supplies	2,379	2,830	5,000	5,000	5,000
2037-538.52-35	Non-Capital Operating Equip	-	4,917	-	-	-
2037-538.52-70	Special Clothing/Uniforms	1,712	1,642	3,130	3,130	3,130
2037-538.52-80	Tires & Tubes	551	1,192	1,200	1,200	1,200
2037-538.52-90	Special Supplies	7,866	11,743	9,000	9,000	9,300
2037-538.52-93	Safety Supplies	748	1,166	1,800	1,800	1,800
2037-538.53-30	Drainage	136,314	41,900	50,000	50,000	50,000
2037-538.53-33	Drainage - Other	2,564	3,222	5,000	5,000	5,000
2037-538.54-30	Educational Costs	2,348	3,372	4,170	4,170	3,000
Total Operating Expenses		288,673	176,616	251,260	257,963	253,790
Total Operating Expenses		288,673	176,616	251,260	257,963	262,460

Capital Expenses

2037-538.63-00	Imprv Other Than Building	281,010	270,603	235,000	546,689	461,000	396,000
2037-538.64-01	Automotive Equipment	132,437	41,312	-	-	-	103,300
2037-538.64-40	Special Equipment	10,370	-	9,000	9,000	9,000	15,000
Total Capital Expenses		423,817	311,915	244,000	555,689	470,000	514,300
Total Stormwater		\$ 1,079,087	\$ 702,301	\$ 864,210	\$ 1,182,602	\$ 1,046,930	\$ 1,157,240

FUNDING SOURCE

Program Expenditure Budget	\$ 655,270	\$ 390,386	\$ 620,210	\$ 626,913	\$ 576,930	\$ 642,940
Less Revenues Generated:						
329 Permits, Fees, & Special Assessments	1,399,020	1,447,489	1,489,500	1,489,500	1,505,000	1,550,150
Net Unsupported/(Supported) Budget	\$ (743,750)	\$ (1,057,103)	\$ (869,290)	\$ (862,587)	\$ (928,070)	\$ (907,210)
% Of Budget Supported By Program	213.5%	370.8%	240.2%	237.6%	260.9%	241.1%

Stormwater Fixed Assets

2090-583.69-00	Reclassify Account	(423,817)	(311,915)	-	-	-
Total Stormwater Fixed Assets		(423,817)	(311,915)	-	-	-

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

Fund: Stormwater	Department: Stormwater	Fund #: 011
-----------------------------------	---	------------------------------

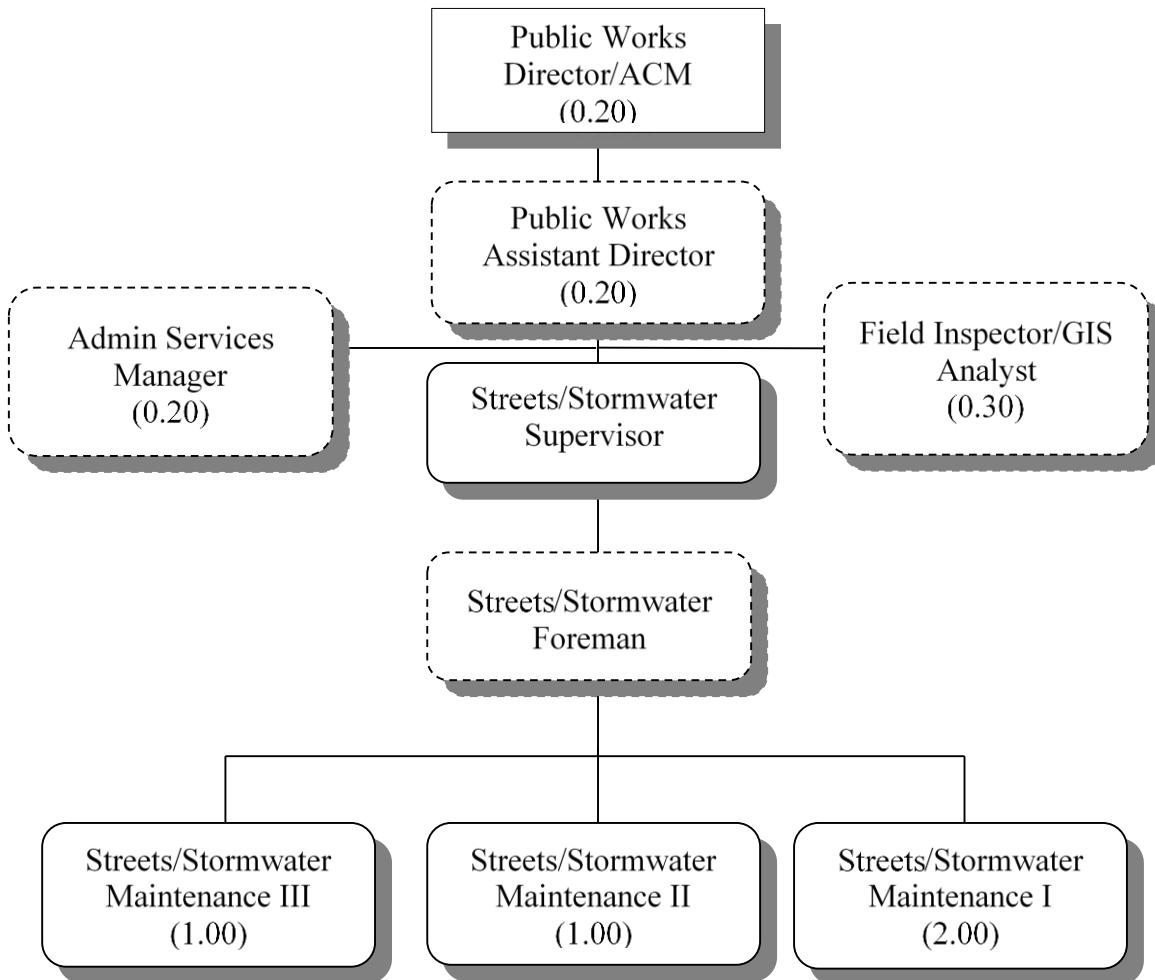
EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted Budget	Adjusted Budget	Adopted Budget
		2017-18	2018-19	2019-20	2019-20	Estimated Year End
Internal Services						
2094-590.94-01	Administration Fee Reimb	39,690	42,070	50,540	50,540	50,540
2094-590.94-02	Data Processing Fee Reimb	-	4,810	4,350	4,350	4,350
2094-590.94-03	Engineering Fee Reimb	41,160	34,940	18,120	18,120	18,120
2094-590.94-33	Fleet Maint Reimb	14,940	15,380	19,820	19,820	19,820
2094-590.94-34	Bldg Maint Reimb	3,300	3,830	4,300	4,300	4,300
Total Internal Services		99,090	101,030	97,130	97,130	97,130
Non-Operating Expenses						
2095-581.58-00	Depreciation Expense	382,110	388,760	404,000	404,000	404,000
2095-581.91-22	To Bank of America Note	95,750	-	9,390	9,390	9,390
Total Non-Operating Expenses		477,860	388,760	413,390	413,390	436,960
Non-Expendable Disbursement						
2099-588.99-01	Fund Reserve	-	-	1,014,400	837,400	1,832,470
Total Non-Expendable Disbursement		-	-	1,014,400	837,400	1,832,470
Total Stormwater Expenses						
\$ 1,232,220 \$ 880,176 \$ 2,389,130 \$ 2,530,522 \$ 3,389,920 \$ 3,416,000						

Organizational Chart

PUBLIC WORKS DEPARTMENT

STORMWATER DIVISION



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 18/19	ADOPTED FY 19/20	ADOPTED FY 20/21
Public Works Director/ACM	135	0.20	0.20	0.20
Public Works Assistant Director	131	0.20	0.20	0.20
Streets/Stormwater Supervisor	127	1.00	1.00	1.00
Admin Services Manager	123	0.00	0.00	0.20
Field Inspector/GIS Analyst	121	0.00	0.00	0.30
Streets/Stormwater Maintenance III	119	1.00	1.00	1.00
Streets/Stormwater Maintenance II	117	1.00	1.00	1.00
Streets/Stormwater Maintenance I	115	2.00	2.00	2.00
Total Division		5.40	5.40	5.90

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET



CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

FUND 041 - WATER & WASTEWATER

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2017-18	2018-19	Budget	Budget	Year End	Budget

REVENUE DETAIL

Charges For Services

4000-343.09-15	Sale Of Water	\$ 4,284,007	\$ 4,614,805	\$ 4,840,200	\$ 4,840,200	\$ 5,007,200	\$ 5,357,700
4000-343.09-20	Water Tap Fees	5,215	6,035	6,430	6,430	6,430	6,000
4000-343.09-40	Sewer Services	4,877,431	5,338,649	5,729,100	5,729,100	5,807,000	6,271,000
4000-343.09-60	Late Charges - Utilities	145,597	124,714	125,000	125,000	125,000	125,600
4000-343.09-70	Industrial Surcharge	550	1,375	250	250	2,000	5,600
4000-349.11-00	Utility Fixtures	6,247	10,360	8,250	8,250	10,000	10,500
Total Charges For Services		9,319,047	10,095,938	10,709,230	10,709,230	10,957,630	11,776,400

Miscellaneous Revenue

4000-361.01-00	Investments	61,201	107,759	125,000	125,000	23,930	22,020
4000-361.50-00	Market Value Adj	(61,661)	99,323	-	-	-	-
Total Miscellaneous Revenue		(460)	207,082	125,000	125,000	23,930	22,020

Miscellaneous Revenue

4000-331.03-50	Wastewater Physical Environment	(6,842)	61,032	-	-	-	-
4000-364.01-00	Sale/Disposal Of F.A.	100	50	5,750	5,750	5,750	5,750
4000-364.01-10	Gain/Loss From Sale/Disp	22,320	2,382	-	-	-	-
4000-365.09-10	Recycling Sales	379	4,554	-	-	-	-
4000-369.02-00	Claims/Insur Settlements	-	3,677	-	-	-	-
4000-369.04-06	Data Proc Reimb - General Fund	328,590	365,330	327,490	327,490	327,490	327,490
4000-369.04-07	Data Proc Reimb - Sanitation	15,370	14,430	13,070	13,070	13,070	13,070
4000-369.04-12	Data Proc Reimb - Stormwater	-	4,810	4,350	4,350	4,350	4,350
4000-369.04-19	Data Proc Reimb - Library	219,100	221,290	44,260	44,260	44,260	-
4000-369.04-22	Data Proc Reimb - Fire	39,550	37,670	34,950	34,950	34,950	34,950
4000-369.09-00	Miscellaneous Revenue	34,763	30,368	30,000	30,000	30,000	30,000
4000-384.22-00	Line of Credit	-	-	3,670,520	3,670,520	6,569,780	-
Total Miscellaneous Revenue		653,330	745,593	4,130,390	4,130,390	7,029,650	415,610

Miscellaneous Revenue

4000-389.01-00	Balance Carryforward	-	-	3,757,910	3,845,159	1,010,170	8,759,270
Total Miscellaneous Revenue		-	-	3,757,910	3,845,159	1,010,170	8,759,270

Total Water & Wastewater Revenue

\$ 9,971,917 \$ 11,048,613 \$ 18,722,530 \$ 18,809,779 \$ 19,021,380 \$ 20,973,300

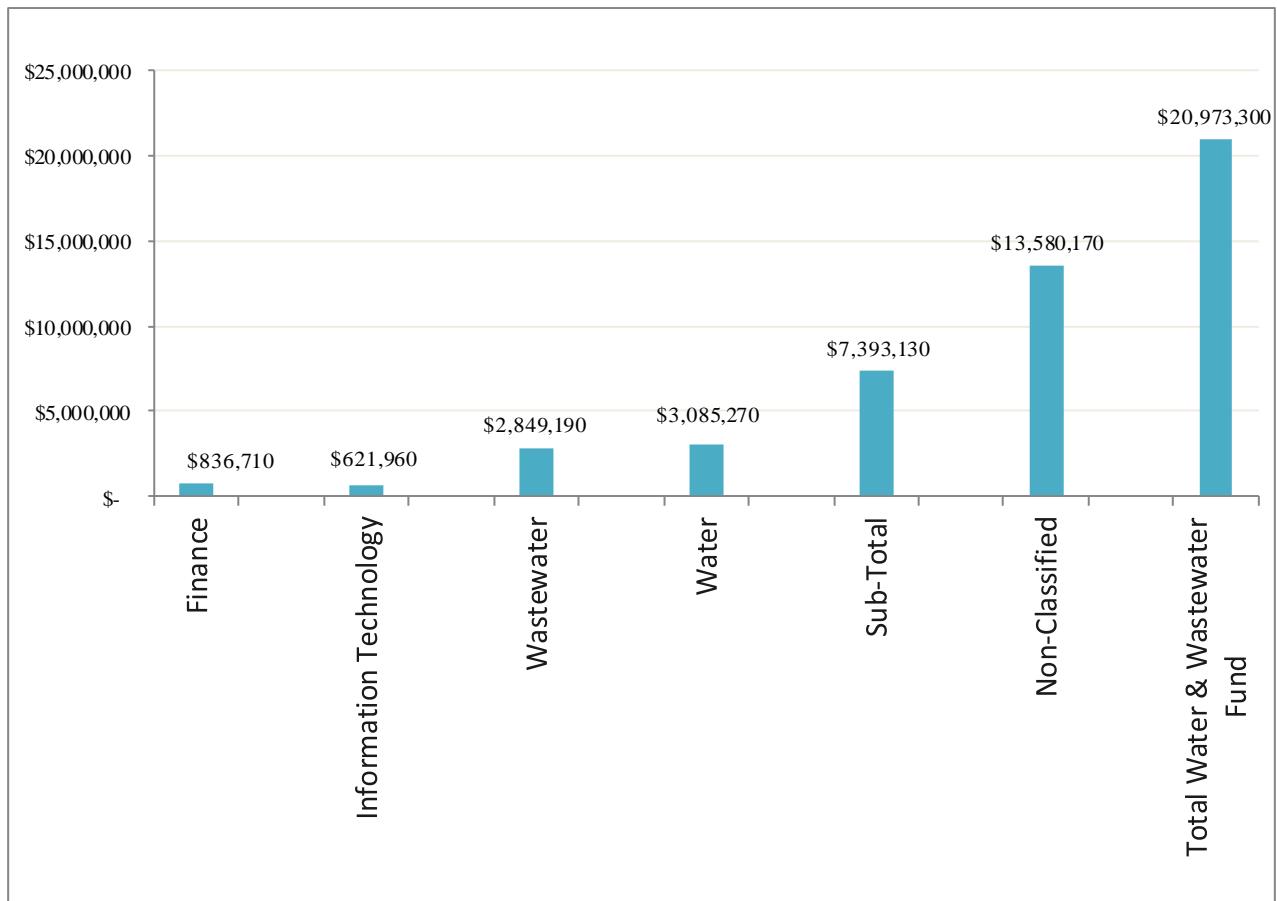
CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

Fund: Water & Wastewater

Expenditure Summary

Fund #: 041

DEPARTMENT	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
	2017-18	2018-19	Budget	Budget	Year End	Budget
Finance	\$ 733,445	\$ 785,849	\$ 812,410	\$ 812,410	\$ 806,160	\$ 836,710
Information Technology	852,663	703,595	1,173,100	1,253,568	1,200,160	621,960
Wastewater	2,511,946	3,194,994	2,889,280	2,891,592	2,823,750	2,849,190
Water	2,657,938	2,632,690	2,892,720	2,897,189	2,827,870	3,085,270
Sub-Total	6,755,992	7,317,128	7,767,510	7,854,759	7,657,940	7,393,130
Non-Classified	1,615,205	1,999,845	10,955,020	10,955,020	11,363,440	13,580,170
Total Water & Wastewater Fund	\$ 8,371,197	\$ 9,316,973	\$ 18,722,530	\$ 18,809,779	\$ 19,021,380	\$ 20,973,300



WATER & WASTEWATER FINANCE

The Finance Department is responsible for the administration, direction, supervision and coordination of all City financial functions including financial planning, budgeting, debt management, investments, purchasing, accounting, payroll, utilities' customer service and receivables, accounts payable, accounts receivable and Information Technology. The Department's role is divided between Administration, Accounting & Budgeting, Utilities and Information Technology. Accounting & Budgeting and Administration are reported jointly between the General Fund and Water & Sewer Utility Enterprise Fund, while Utilities and Information Technology are reported within the Water & Sewer Utility Enterprise Fund.

Current and Prior Year Accomplishments

The Utilities Billing Department has used the billing system process as an opportunity to keep residents informed on various matters related to utilities, including City events and E-notifications for utility billing. The Customer Service and Utilities staff have received training and cross-training on various functions in the Utility Billing department so that cycle billings, title searches, lien processing and delinquency notices are timely communicated to the residents and community.

In FY 2020, the Finance Department is coordinating the implementation of a new Enterprise Resource Planning system for which the Utility Billing and Cash Receipting functions include critically needed updates for enhanced communication with residents and other customers. Utility Billing customers will be able to manage utility accounts online to include paperless billing, set up and manage ACH payments, pay by text, make one-time ACH payments and pay by credit card.

Fiscal Year 2021 Goals

The Utility Billing division will focus on communications, which will enhance customer experiences and best serve the needs of the residents of the City with emphasis placed on timely and transparent financial reporting to the City's Elected Officials and Management Staff for informed decision making.

Long-Term Vision and Future Financial Impact

Finance's long-term goal is continued sustainability of the Water and Wastewater fund to meet the demands of debt service as well as major capital infrastructure projects that are programmed in the 5-year Capital Improvement Program.

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

WATER & WASTEWATER FINANCE PERFORMANCE INDICATORS
FUND: 041 DEPARTMENT: 4015

	Actual 2017-18	Actual 2018-19	Estimated 2019-20	Adopted 2020-21
Jurisdiction Data				
Population	17,569	17,844	18,031	18,016
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	181.71	186.92	186.31	185.69
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 727,157	\$ 775,273	\$ 791,160	\$ 821,710
Total # of Full Time Equivalent Employees	9.00	9.00	9.00	9.00
Outputs				
Total # of Annual Units Billed	91,283	91,712	92,171	92,631
Average # of accounts billed monthly:				
Water	7,608	7,642	7,672	7,711
Irrigation	75	78	82	82
Sewer	6,377	6,393	6,412	6,444
Sanitation	6,354	6,371	6,390	6,422
Recycling	6,095	6,112	6,130	6,161
Stormwater	6,435	6,452	6,471	6,503
Street light	4,886	4,902	4,916	4,941
Annual New Water Deposits	579	566	579	582
Annual E-Notification Billings	8,088	8,312	8,561	8,989
Efficiency				
O&M Cost per Capita	\$ 41.39	\$ 43.08	\$ 43.88	\$ 45.61
O&M Cost per Full Time Equiv. Employee	\$ 80,795	\$ 85,419	\$ 87,907	\$ 91,301
Per Capita per Full Time Equiv. Employee	1,952	1,983	2,003	2,002

**CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET**

Fund: Water & Wastewater	Department: Finance	Fund #: 041
---	--------------------------------------	------------------------------

EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2017-18	2018-19	Budget	Budget	Year End	Budget
Personnel Services							
4015-513.12-01	Salaries & Wages	\$ 387,082	\$ 399,431	\$ 412,950	\$ 412,950	\$ 412,130	\$ 422,890
4015-513.12-10	Reg Wages-Temporary Empl	5,482	-	-	-	-	-
4015-513.14-00	Overtime-Time & One Half	2,975	5,155	5,000	5,000	7,000	5,000
4015-513.16-00	Compensated Annual Leave	2,095	84	-	-	-	-
4015-513.17-00	Compensated Sick Leave	2,356	724	-	-	-	-
Salaries & Wages Sub-Total		399,990	405,394	417,950	417,950	419,130	427,890
4015-513.21-00	Fica Taxes	29,317	29,898	31,980	31,980	32,300	32,740
4015-513.22-00	Retirement	31,021	31,662	33,440	33,440	33,780	34,240
4015-513.23-00	Life & Health Insurance	84,209	103,982	107,200	107,200	103,330	105,870
4015-513.24-00	Workers Compensation Ins.	29,077	30,563	31,490	31,490	31,490	32,400
4015-513.26-00	OPEB	1,728	2,736	-	-	-	-
Benefits Sub-Total		175,352	198,841	204,110	204,110	200,900	205,250
Total Personnel Services		575,342	604,235	622,060	622,060	620,030	633,140
Operating Expenses							
4015-513.32-10	Auditing & Accounting	11,940	27,900	18,600	18,600	18,600	20,460
4015-513.34-90	Other Fees & Contracts	4,050	2,500	6,050	6,050	6,050	4,550
4015-513.40-01	Employee Travel	-	-	1,200	1,200	400	1,200
4015-513.40-30	Cell Phone Allowance	-	-	-	-	350	600
4015-513.41-00	Communication Services	1,299	1,237	1,640	1,640	1,640	1,720
4015-513.42-10	Postage	31,423	30,786	37,000	37,000	37,000	38,000
4015-513.45-00	Liability Insurance	80,840	84,972	84,980	84,980	84,980	98,380
4015-513.46-10	Outside Vehicle Parts	115	-	-	-	-	-
4015-513.46-40	Maintenance Contracts	8,022	8,061	8,520	8,520	8,520	8,790
4015-513.47-01	Printing & Binding	6,010	4,486	6,600	6,600	5,000	5,000
4015-513.49-30	Other Current Charges	507	3,752	250	250	250	250
4015-513.51-10	Office Supplies-General	771	1,822	3,000	3,000	1,000	3,000
4015-513.52-01	Gas	3,166	3,013	3,800	3,700	3,800	2,810
4015-513.52-03	Oil & Other Lubricants	63	24	90	90	90	90
4015-513.52-10	Vehicle Parts	83	681	500	650	500	600
4015-513.52-30	Small Tools & Supplies	1,052	-	430	430	250	250
4015-513.52-70	Special Clothing/Uniforms	837	975	850	850	850	910
4015-513.52-80	Tires And Tubes	608	224	250	200	250	250
4015-513.52-90	Special Supplies	-	170	320	320	320	320
4015-513.54-10	Publications	-	-	200	200	210	250
4015-513.54-20	Memberships & Dues	578	435	610	610	610	650
4015-513.54-30	Educational Costs	451	-	460	460	460	490
Total Operating Expenses		151,815	171,038	175,350	175,350	171,130	188,570

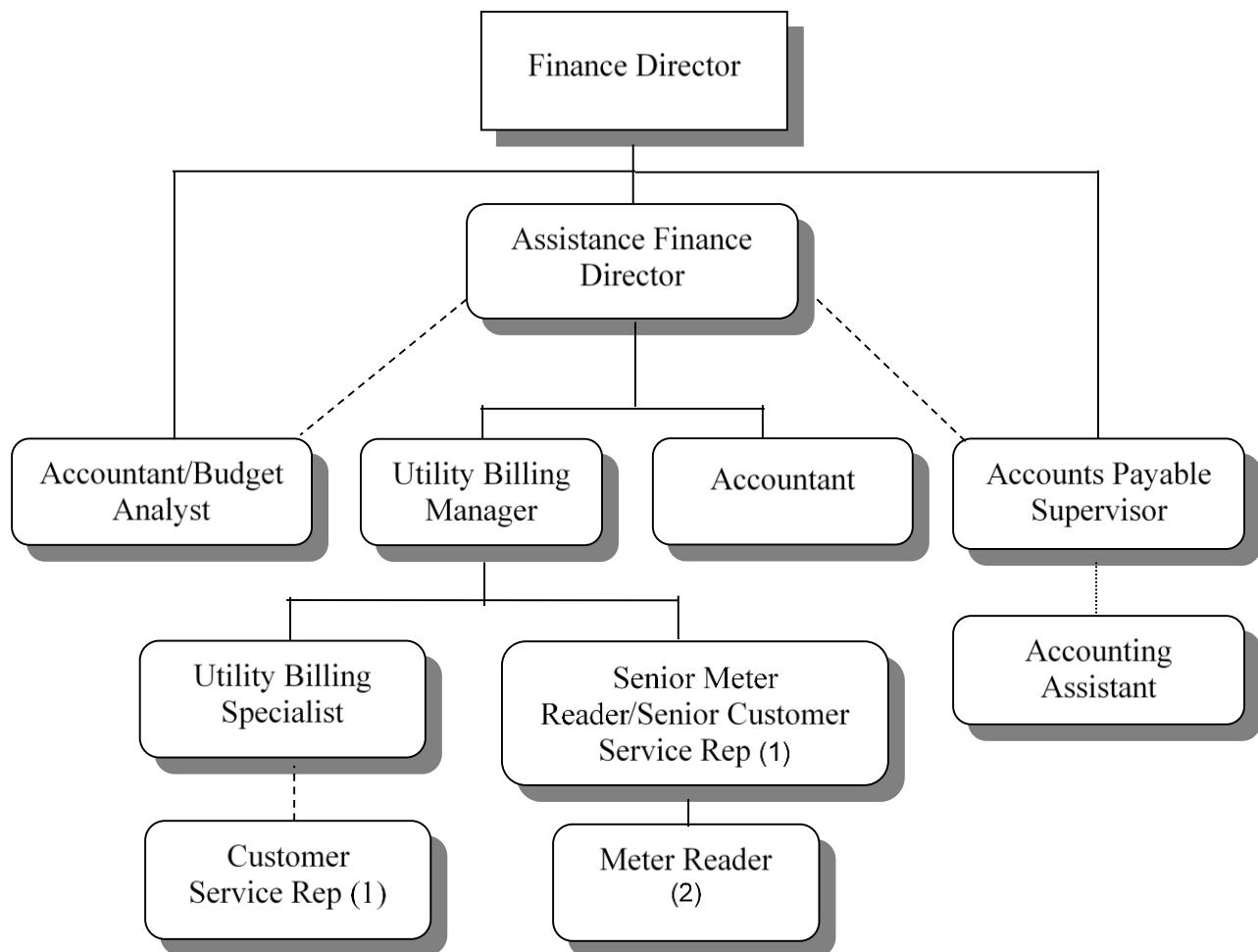
CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

Fund: Water & Wastewater	Department: Finance	Fund #: 041
---	--------------------------------------	------------------------------

EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted Budget	Adjusted Budget	Estimated Year End	Adopted Budget
		2017-18	2018-19	2019-20	2019-20	2019-20	2020-21
Non-Operating Expenses							
4015-513.72-20	Customer Deposits	6,288	10,576	15,000	15,000	15,000	15,000
	Total Non-Operating Expenses	6,288	10,576	15,000	15,000	15,000	15,000
	Total Water & Wastewater Finance	\$ 733,445	\$ 785,849	\$ 812,410	\$ 812,410	\$ 806,160	\$ 836,710

Organizational Chart
WATER & WASTEWATER FINANCE DEPARTMENT



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 18/19	ADOPTED FY 19/20	ADOPTED FY 20/21
Finance Director	133	0.50	0.50	0.50
Assistant Finance Director	131	0.50	0.50	0.50
Accountant/Budget Analyst	125	0.50	0.50	0.50
Utility Billing Manager	125	1.00	1.00	1.00
Accounts Payable Supervisor	123	0.50	0.50	0.50
Accountant	122	0.50	0.50	0.50
Accounting Assistant	118	0.50	0.50	0.50
Utility Billing Specialist	117	1.00	1.00	1.00
Senior Customer Service Rep	117	2.00	0.00	0.00
Customer Service Rep	115	0.00	1.00	1.00
Senior Meter Reader	117	1.00	1.00	1.00
Meter Reader	115	1.00	2.00	2.00
Total Division		9.00	9.00	9.00

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET



INFORMATION TECHNOLOGY

Current and Prior Year Accomplishments

The Information Technology (IT) Department has been fully involved in the replacement of our current Enterprise Resource Planning (ERP) system. The new system will increase staff productivity by including intuitive interfaces, better defined workflows, and robust reporting. Additionally, the new platform comes with a much lower year-over-year cost. IT has also implemented a replacement for the core of the audiovisual equipment in Commission Chambers. IT created a five-year plan to help define our needs and provide a roadmap to achieving our goals. IT implemented an internal Intrusion Detection System to identify potential threats to our network. As part of our overall security strategy, IT also implemented email phish training and testing to help staff identify potential threats. IT implemented a new backup server utilizing up-to-date defenses to protect the integrity of our backups against ransomware attacks.

Fiscal Year 2021 Goals

The new ERP system offers many opportunities in information reporting. As we become more familiar with the reports that are available, opportunities may exist to export some information to a single pane of glass portal such as SharePoint.

Information Technology will also be looking to enhance the core skill set of our staff utilizing available training. Skillsets include network and security management, server and operating systems management, and soft skills such as project management.

Proactive monitoring will be expanded to actively follow our network architecture for issues. Utilizing publicly available platforms comes with little to no costs and provides key indicators to our infrastructure's security and availability.

IT will be replacing many computers in Fiscal Year 2021 as part of our normal rotation, so users have up-to-date and reliable computing devices.

Lastly, Information Technology will be revisiting the five-year plan to ensure that lessons learned from the COVID-19 pandemic and other incidents nationally and state-wide guide us in the proper direction.

Long-Term Vision and Future Financial Impact

Information Technology is a rapidly changing field. It seems like every day there is a new technology introduced that will change the way we do business. As IT professionals, our job is to separate the wheat from the chaff and make sound recommendations and decisions for the technology needs of the city.

Information security is also part of our vision. While we have state-of-the-art devices, we fight a constant battle in keeping our technology infrastructure secure. We will continue to invest in training and devices that will help us do just that.

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

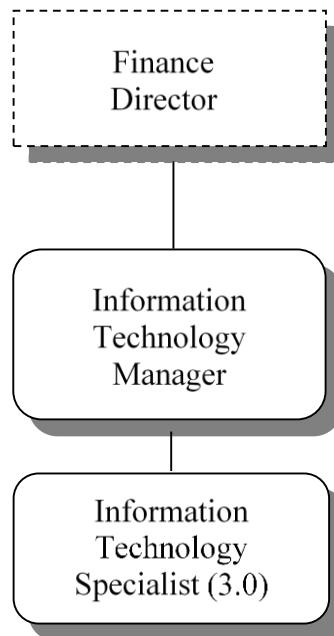
INFORMATION TECHNOLOGY PERFORMANCE INDICATORS
FUND: 041 DEPARTMENT: 4016

	Actual 2017-18	Actual 2018-19	Estimated 2019-20	Adopted 2020-21
Jurisdiction Data				
Population	17,569	17,844	18,031	18,016
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	181.71	186.92	186.31	185.69
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 632,253	\$ 658,319	\$ 765,920	\$ 597,590
Total # of Full Time Equivalent Employees	4.00	4.00	4.00	4.00
Outputs				
# of Additional Computers	4	0	0	0
# of Replacement Computers	16	0	35	25
PC/LAN Services				
# of Computer Training Classes Obtained	1	1	2	3
# of Computers Supported	195	195	195	195
# of Mobile Devices Supported (smartphones/tablets)	42	42	46	24
# of Servers Supported	26	26	18	20
# of Operating Systems Supported	3	3	10	11
# of Printers/Fax/Copiers Supported	80	80	81	82
Communication Services				
# of Desk Telephones Supported	128	128	128	129
# of Cell Phones	148	148	148	150
Efficiency				
O&M Cost per Capita	\$ 35.99	\$ 40.37	\$ 42.48	\$ 33.17
O&M Cost per Full Time Equiv. Employee	\$ 158,063	\$ 180,110	\$ 191,480	\$ 149,398
Per Capita per Full Time Equiv. Employee	4,392	4,461	4,508	4,504

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

Fund: Water & Wastewater		Department: Information Technology				Fund #: 041	
Acct #	Account Description	EXPENDITURE DETAIL					
		Actual 2017-18	Actual 2018-19	Adopted Budget 2019-20	Adjusted Budget 2019-20	Estimated Year End 2019-20	Adopted Budget 2020-21
Personnel Services							
4016-513.12-01	Salaries & Wages	\$ 247,784	\$ 225,100	\$ 242,180	\$ 242,180	\$ 242,180	\$ 246,630
4016-513.14-00	Overtime-Time & One Half	2,947	7,503	5,000	5,000	5,000	2,500
4016-513.16-00	Compensated Annual Leave	288	1,946	-	-	-	-
4016-513.17-00	Compensated Sick Leave	(4,426)	1,332	-	-	-	-
Salaries & Wages Sub-Total		246,593	235,881	247,180	247,180	247,180	249,130
4016-513.21-00	Fica Taxes	19,007	17,804	18,910	18,910	18,910	18,870
4016-513.22-00	Retirement	19,470	18,329	19,780	19,780	19,780	19,730
4016-513.23-00	Life & Health Insurance	43,281	42,773	46,540	46,540	46,540	47,580
4016-513.26-00	OPEB	1,036	1,368	-	-	-	-
Benefits Sub-Total		82,794	80,274	85,230	85,230	85,230	86,180
Total Personnel Services		329,387	316,155	332,410	332,410	332,410	335,310
Operating Expenses							
4016-513.32-30	Data Processing Services	6,199	19,357	30,990	51,005	40,000	21,000
4016-513.34-90	Other Fees & Contracts	3,575	4,216	11,450	12,508	12,500	10,810
4016-513.40-01	Employee Travel	-	540	3,900	3,900	-	2,400
4016-513.40-30	Cell Phone Allowance	-	-	-	-	300	600
4016-513.41-00	Communication Services	9,506	5,765	5,250	5,250	5,250	19,200
4016-513.44-00	Rentals & Leases	8,453	14,797	13,500	14,383	14,380	13,500
4016-513.46-01	Building Grounds Maint	-	-	300	300	-	300
4016-513.46-10	Outside Vehicle Repairs	-	-	200	200	200	200
4016-513.46-20	Equipment Repairs	705	-	600	600	200	600
4016-513.46-40	Maintenance Contracts	247,559	284,720	322,020	344,668	322,020	160,770
4016-513.49-30	Other Current Charges	21	-	-	-	-	-
4016-513.51-10	Office Supplies-General	572	734	300	300	300	300
4016-513.51-11	Non-Capital Office Equipment	23,355	7,252	43,550	47,154	36,950	24,250
4016-513.51-40	Computer Papers & Supplies	-	367	500	500	500	500
4016-513.52-01	Gas	26	70	70	70	90	90
4016-513.52-03	Oil & Other Lubricants	20	-	60	60	60	60
4016-513.52-10	Vehicle Parts	12	8	500	500	200	500
4016-513.52-35	Non-Capital Operating Equipment	2,619	-	-	-	-	-
4016-513.52-70	Special Clothing/Uniforms	44	48	-	-	-	-
4016-513.52-90	Special Supplies	-	-	50	50	50	50
4016-513.54-20	Memberships & Dues	200	200	400	400	400	200
4016-513.54-30	Educational Costs	-	4,090	7,050	7,050	110	6,950
Total Operating Expenses		302,866	342,164	440,690	488,898	433,510	262,280
Capital Expenses							
4016-513.64-40	Special Equipment	220,410	45,276	-	32,260	34,240	24,370
4016-513.68-00	Intangible Asset/Software	-	-	400,000	400,000	400,000	-
Total Capital Expenses		220,410	45,276	400,000	432,260	434,240	24,370
Total Information Technology		\$ 852,663	\$ 703,595	\$ 1,173,100	\$ 1,253,568	\$ 1,200,160	\$ 621,960

Organizational Chart
INFORMATION TECHNOLOGY DIVISION



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 18/19	ADOPTED FY 19/20	ADOPTED FY 20/21
Information Technology Manager	128	1.00	1.00	1.00
Information Technology Specialist	125	3.00	3.00	3.00
Information Technology Technician	124	0.00	0.00	0.00
Total Division		4.00	4.00	4.00

Public Works Department

Water Division

The Water Division is responsible for providing high quality water, adequate supply, distribution and excellent customer service to City customers. The City of Safety Harbor meets all US EPA primary and secondary standards for water quality. The Water Division maintains approximately 6,300 water meters to approximately 18,031 residents, 566 fire hydrants and approximately 77 miles of water mains. The water pressure is approximately 62 to 70 pounds per square inch (PSI). To see the City of Safety Harbor's water quality report, visit:

<http://www.cityofsafetyharbor.com/DocumentCenter/View/13492/2018-Consumer-Confidence-Water-Quality-Report-Brochure>

Current and Prior Year Accomplishments

The City of Safety Harbor completed approximately 7,250 linear feet of water main replacement during prior fiscal years, including replacements in Greensprings and Main St./13th Ave. areas. Water system renewal and replacement projects are continuing to be planned and constructed to maintain water quality and system integrity. Staff has responded to service calls, utility locate requests, emergency calls, and rebuilt fire hydrants, and completed over 600 water meter replacements this year. As a part of our water quality program, 814 backflow devices were tested and or replaced during the fiscal year.



Fiscal Year 2021 Goals



The Water Division is focused on providing a high level of service to the City's water customers. The City will construct the Pinellas Ave., Melrose and Avon Dr. new water main project. This will add additional fire protection as well as improve water quality for these neighborhoods. The City will also design the North Bay Hills Phase III new water mains. Maintenance programs, such as hydrant, backflow testing and valve operation repair, have lowered costs to the City's water main system.

Long-Term Vision and Future Financial Impact

The Water Division will continue to provide outstanding service to Safety Harbor water customers in a prompt and professional manner. Water quality and fire protection are top priorities. The Water Division will continue making upgrades to the water system as needed and planning for projects to improve and update systems long into the future.



CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

WATER PERFORMANCE INDICATORS
FUND: 41 DEPARTMENT: 4035

	Actual 2017-18	Actual 2018-19	Estimated 2019-20	Adopted 2020-21
Jurisdiction Data				
Population	17,569	17,844	18,031	18,016
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	181.71	186.92	186.31	185.69
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 2,636,576	\$ 2,531,430	\$ 2,793,870	\$ 2,926,770
Total # of Full Time Equivalent Employees	6.40	6.40	6.40	5.90
Outputs				
# of Pipeline Repairs	260	267	270	275
# of Water Meters Installed/Replaced	20/118	17/380	20/490	20/460
# of Emergency Calls	50	75	80	80
# of Fire Hydrants Maintained	560	566	566	566
# of New Services Connected	27	17	15	13
# of Miles of Pipeline	76.6	76.6	76.60	76.6
# of Customers	7,560	8,053	8,060	8,100
Efficiency				
O&M Cost per Mile of Distribution System	\$ 34,420	\$ 36,083	\$ 36,473	\$ 38,208
O&M Cost per Customer Account	\$ 348.75	\$ 331.44	\$ 346.63	\$ 361.33
O&M Cost per Capita	\$ 150.07	\$ 155.39	\$ 154.95	\$ 162.45
O&M Cost per Full Time Equiv. Employee	\$ 411,965	\$ 433,256	\$ 436,542	\$ 496,063
Per Capita per Full Time Equiv. Employee	2,745	2,788	2,817	3,054

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

Fund: Water & Wastewater	Department: Water	Fund #: 041
---	------------------------------------	------------------------------

EXPENDITURE DETAIL

Acct #	Account Description	Actual	Adopted	Adjusted	Estimated	Adopted
		2017-18	2018-19	Budget	Budget	Year End
Personnel Services						
4035-533.12-01	Salaries & Wages	\$ 240,395	\$ 269,531	\$ 288,450	\$ 282,450	\$ 266,380
4035-533.14-00	Overtime-Time & One Half	6,581	11,392	5,000	11,000	5,000
4035-533.16-00	Compensated Annual Leave	22,348	5,078	-	-	-
4035-533.17-00	Compensated Sick Leave	24,201	719	-	-	-
Salaries & Wages Sub-Total		293,525	286,720	293,450	293,450	271,380
						266,460
4035-533.21-00	Fica Taxes	18,997	21,344	22,450	22,450	20,770
4035-533.22-00	Retirement	30,317	22,139	23,650	23,650	21,720
4035-533.23-00	Life & Health Insurance	47,301	58,397	79,470	79,470	55,270
4035-533.26-00	OPEB	2,418	4,104	-	-	-
Benefits Sub-Total		99,033	105,984	125,570	125,570	97,760
						95,730
Total Personnel Services		392,558	392,704	419,020	419,020	369,140
						362,190

Operating Expenses

4035-533.34-60	Uniform Rental & Laundry	1,230	1,385	1,720	1,720	1,420	560
4035-533.34-90	Other Fees & Contracts	5,392	6,910	7,600	7,600	7,100	25,400
4035-533.34-92	Purchases Water/Sewer	2,159,978	2,066,604	2,316,250	2,316,250	2,316,250	2,432,060
4035-533.40-01	Employee Travel	770	692	1,220	1,220	1,220	1,220
4035-533.41-00	Communication Services	2,879	2,956	3,260	3,260	3,260	3,730
4035-533.43-00	Utilities	4,499	4,428	5,040	5,040	5,040	5,190
4035-533.44-00	Rental & Leases	804	-	1,500	1,500	1,500	1,500
4035-533.46-01	Building & Grounds Maint	1,375	1,521	5,460	6,460	6,460	6,900
4035-533.46-10	Outside Vehicle Repairs	130	415	800	800	800	800
4035-533.46-20	Equipment Repairs	356	-	1,000	1,000	1,000	1,000
4035-533.46-40	Maintnenance Contracts	953	797	880	880	1,030	1,350
4035-533.46-90	Special Services	13,081	13,067	30,100	31,880	18,600	18,000
4035-533.49-30	Other Current Charges	813	693	1,560	1,560	1,560	2,700
4035-533.51-10	General Office Supplies	690	685	800	800	800	800
4035-533.51-11	Non-Capital Office Equip.	-	-	300	300	300	300
4035-533.52-01	Gas	6,085	4,914	6,930	6,930	4,000	4,220
4035-533.52-02	Diesel	2,157	2,479	2,700	2,700	1,800	1,800
4035-533.52-03	Oil & Other Lubricants	261	1,204	500	500	500	500
4035-533.52-10	Vehicle Parts	2,468	2,240	4,500	4,500	4,500	4,500

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

Fund: Water & Wastewater	Department: Water	Fund #: 041
---	------------------------------------	------------------------------

EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2017-18	2018-19	Budget	Budget	Year End	Budget
4035-533.52-20	Equipment Parts	1,968	2,990	1,750	3,250	3,250	2,500
4035-533.52-30	Small Tools & Supplies	1,863	1,371	2,000	2,000	2,000	2,000
4035-533.52-40	Builders Supplies	-	-	500	500	500	500
4035-533.52-41	Housekeeping Supplies	98	88	100	100	100	100
4035-533.52-50	Chemicals	1,463	2,450	2,500	2,500	2,500	2,500
4035-533.52-70	Special Clothing/Uniforms	2,304	2,317	3,270	3,270	3,270	3,710
4035-533.52-80	Tires And Tubes	4,088	66	1,200	1,200	1,200	1,200
4035-533.52-90	Special Supplies	259	26	1,000	1,000	1,000	1,000
4035-533.52-93	Safety Supplies	757	492	800	800	800	800
4035-533.52-95	Special Supplies - W&S	18,354	14,307	25,000	23,500	23,500	25,000
4035-533.54-20	Memberships & Dues	-	-	390	390	400	420
4035-533.54-30	Educational Costs	8,943	3,629	9,070	9,070	9,070	12,320
Total Operating Expenses		2,244,018	2,138,726	2,439,700	2,442,480	2,424,730	2,564,580

Capital Expenses

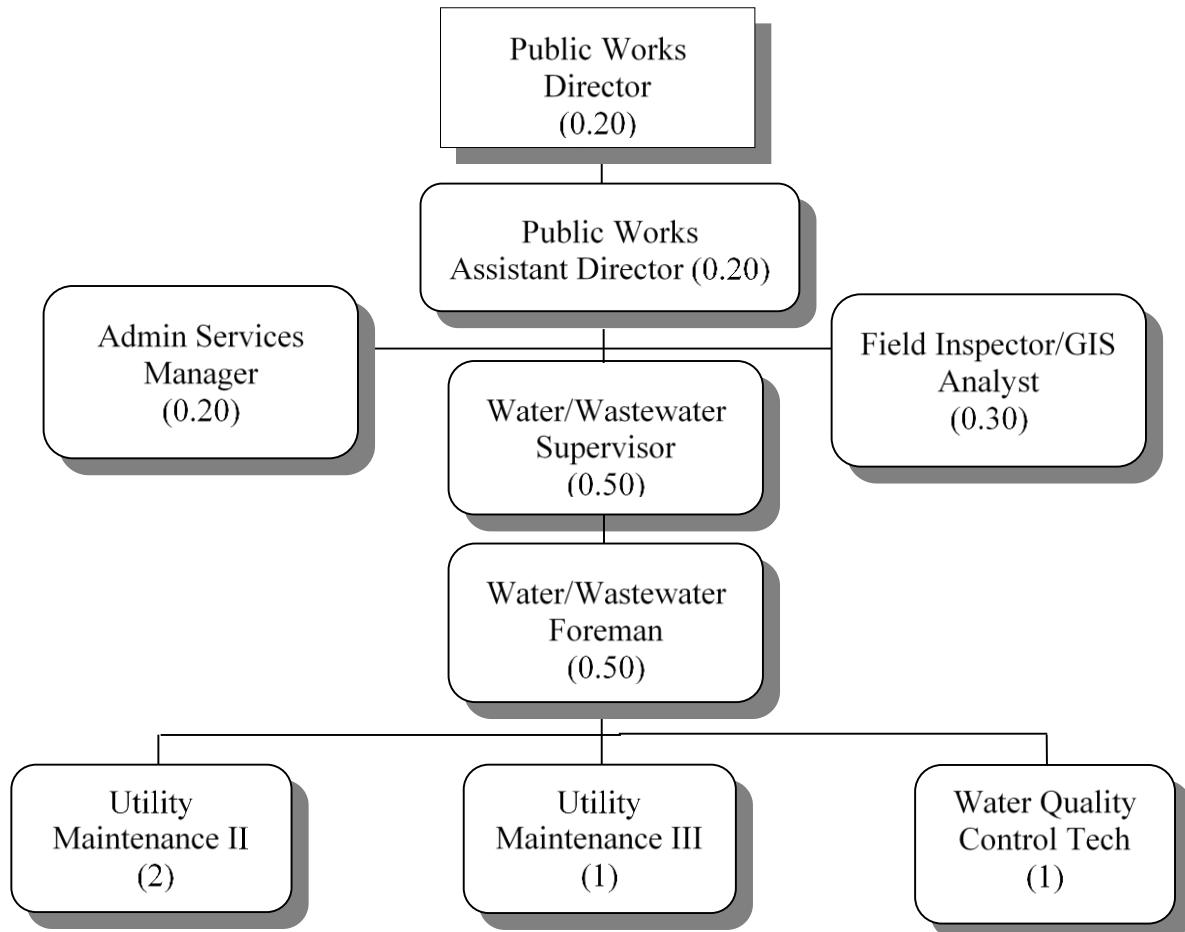
4035-533.63-00	Improvements other than Buildings	21,362	28,635	-	1,689	-	-
4035-533.64-01	Automotive Equipment	-	30,033	34,000	34,000	34,000	81,500
4035-533.64-40	Special Equipment	-	42,592	-	-	-	77,000
Total Capital Expenses		21,362	101,260	34,000	35,689	34,000	158,500

Total Water **\$ 2,657,938** **\$ 2,632,690** **\$ 2,892,720** **\$ 2,897,189** **\$ 2,827,870** **\$ 3,085,270**

FUNDING SOURCE

Program Expenditure Budget	\$ 2,636,576	\$ 2,531,430	\$ 2,858,720	\$ 2,861,500	\$ 2,793,870	\$ 2,926,770
Less Revenues Generated:						
343 Charges For Services	4,289,222	4,620,840	4,846,630	4,846,630	5,013,630	5,363,700
Net Unsupported/(Supported) Budget	\$ (1,652,646)	\$ (2,089,410)	\$ (1,987,910)	\$ (1,985,130)	\$ (2,219,760)	\$ (2,436,930)
% Of Budget Supported By Program	162.7%	182.5%	169.5%	169.4%	179.5%	183.3%

Organizational Chart
PUBLIC WORKS DEPARTMENT
WATER DIVISION



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 18/19	ADOPTED FY 19/20	ADOPTED FY 20/21
Public Works Director/ACM	135	0.20	0.20	0.20
Public Works Assistant Director	131	0.20	0.20	0.20
Water/Wastewater Supervisor	127	1.00	1.00	0.50
Admin Services Manager	123	0.00	0.00	0.20
Water/Wastewater Foreman	121	1.00	1.00	0.50
Field Inspector/GIS Analyst	121	0.00	0.00	0.30
Water Quality Control Tech	118	1.00	1.00	1.00
Utility Maintenance III	119	1.00	1.00	1.00
Utility Maintenance II	117	2.00	2.00	2.00
Total Division		6.40	6.40	5.90

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET



Public Works Department

Wastewater Division

The Wastewater Division is responsible for maintaining a clean and free flowing wastewater collection system. The Wastewater Division identifies sewer mains that are in need repair or replacement by video via a robotic crawler throughout the sewer system. The Wastewater division keeps sewer mains clean by utilizing a jetting truck ensuring there are no backups or sanitary sewer overflows. The Wastewater team conducts spot repairs when cracked or broken main lines are found. The City's collection system is comprised of approximately 67 miles of piping, including gravity, force main piping, and 25 pump stations.



Current and Prior Year Accomplishments



The City has been working and completed the inflow and infiltration (I&I) study. This has given insight to how the City can eliminate unnecessary wastewater treatment costs. The I&I study has identified areas that need repair or replacement. The Wastewater Division will prioritize all future repair or replacements based on these findings. The City has completed multiple projects, including lift station rehabilitations, gravity sewer and force main projects, and completing the SCADA system installations. The SCADA system has been working great, improving staff efficiencies and improving maintenance diagnostics. SCADA is utilized for monitoring the City's pump stations for alarms, overflows, electrical outages, etc. and reduces the possibility for back-ups and overflows.

Fiscal Year 2021 Goals

The Baytown West Lift Station is scheduled for rehabilitation during FY 20/21. Other capital improvement projects include upgrades to the Northeast Regional Wastewater Treatment Plant, pipe lining, force main replacement, and project design for sewer line replacements. This work will keep the City from costly sanitary sewer overflows and FDEP regulation violations.



Long-Term Vision and Future Financial Impact

The Wastewater Division continues to use SCADA systems to minimize overtime by being able to diagnose and monitor pump stations remotely. The addition of GIS capabilities as maps are updated using the I&I results to help identify critical needed repairs along with real-time data provided by the City's TV inspection truck. GUS information is vital in future capital improvement planning along with being able to provide accurate infrastructure data for utility locates, service connections, repairs, etc. The Wastewater Division will continue to provide outstanding service to the citizens of Safety Harbor.

WASTEWATER PERFORMANCE INDICATORS
FUND: 41 DEPARTMENT: 4036

	Actual 2017-18	Actual 2018-19	Estimated 2019-20	Adopted 2020-21
Jurisdiction Data				
Population	17,569	17,844	18,031	18,016
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	181.71	186.92	186.31	185.69
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 2,346,805	\$ 2,831,819	\$ 2,633,750	\$ 2,849,190
Total # of Full Time Equivalent Employees	8.40	8.40	8.40	8.90
# of Lift Stations	25	25	25	25
Outputs				
# of Emergency Repair Calls	62	17	18	18
# of Repairs (Including Emergency)	62	86	86	86
Miles of Collection System Inspected	4.3	1.37	1.5	1.75
Miles of Collection System Cleaned	4	1.71	2	3
# of Lift Stations Repaired	162	337	350	355
# of New Service Connections	13	17	12	12
Miles of Mains in Collection System	66.48	66.48	66.48	66.48
# of Customers	8,955	9,023	9,028	9,050
Efficiency				
O&M Cost per Mile of Collection System	\$ 35,301	\$ 38,849	\$ 39,617	\$ 42,858
O&M per Customer Account	\$ 262.07	\$ 288.24	\$ 291.73	\$ 314.83
O&M Cost per Capita	\$ 133.58	\$ 144.74	\$ 146.07	\$ 158.15
O&M Cost per Full Time Equiv. Employee	\$ 279,382	\$ 307,460	\$ 313,542	\$ 320,134
Per Capita per Full Time Equiv. Employee	2,092	2,124	2,147	2,024

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

Fund: Water & Wastewater	Department: Wastewater	Fund #: 041
---	---	------------------------------

EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2017-18	2018-19	Budget	Budget	Year End	Budget
Personnel Services							
4036-535.12-01	Salaries & Wages	\$ 342,622	\$ 342,924	\$ 358,860	\$ 358,860	\$ 307,690	\$ 374,400
4036-535.14-00	Overtime-Time & One Half	5,327	6,508	7,000	7,000	7,760	7,000
4036-535.16-00	Compensated Annual Leave	(1,782)	4,129	-	-	-	-
4036-535.17-00	Compensated Sick Leave	(3,088)	(3,723)	-	-	-	-
	Salaries & Wages Sub-Total	343,079	349,838	365,860	365,860	315,450	381,400
4036-535.21-00	Fica Taxes	25,690	25,774	27,990	27,990	24,140	29,180
4036-535.22-00	Retirement	48,439	(60,508)	29,660	29,660	25,630	32,860
4036-535.23-00	Life & Health Insurance	91,843	101,135	109,300	109,300	110,400	118,840
4036-535.26-00	OPEB	3,109	3,648	-	-	-	-
	Benefits Sub-Total	169,081	70,049	166,950	166,950	160,170	180,880
	Total Personnel Services	512,160	419,887	532,810	532,810	475,620	562,280

Operating Expenses

4036-535.34-60	Uniform Rental & Laundry	921	1,039	1,960	1,960	1,960	1,400
4036-535.34-90	Other Fees & Contracts	38,781	23,985	60,500	60,500	60,500	76,100
4036-535.34-92	Purchases Water/Sewer	1,667,750	2,263,322	1,948,040	1,948,040	1,948,040	2,045,440
4036-535.40-01	Employee Travel	-	-	350	350	350	300
4036-535.41-00	Communication Services	1,820	1,722	2,520	2,520	2,520	2,960
4036-535.43-00	Utility Services	61,513	67,065	71,970	71,970	71,970	74,130
4036-535.44-00	Rental & Leases	804	-	1,500	1,500	1,500	1,500
4036-535.46-01	Building & Grounds Maint	646	1,704	5,460	5,460	5,460	6,950
4036-535.46-10	Outside Vehicle Repairs	1,000	-	1,000	1,000	1,000	1,000
4036-535.46-20	Equipment Repairs	154	7,811	7,000	7,623	7,620	7,000
4036-535.46-40	Maintenance Contracts	969	1,190	1,130	1,130	1,280	1,500
4036-535.46-90	Special Services	3,800	3,883	5,300	5,300	5,300	5,300
4036-535.49-30	Other Current Charges	318	937	1,730	1,730	1,730	2,150
4036-535.51-10	General Office Supplies	702	820	1,000	1,000	1,000	1,000
4036-535.51-11	Non-Capital Office Equip	77	-	200	200	200	200
4036-535.52-01	Gas	2,171	3,817	3,300	3,300	2,500	3,110
4036-535.52-02	Diesel	6,367	7,058	8,400	8,400	6,500	6,500
4036-535.52-03	Oil & Other Lubricants	851	282	500	800	500	500
4036-535.52-10	Vehicle Parts	3,584	2,846	5,500	5,500	5,500	5,500
4036-535.52-20	Equipment Parts	3,491	3,070	3,500	3,500	3,500	3,500
4036-535.52-30	Small Tools & Supplies	2,335	918	3,000	3,000	3,000	3,000

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

Fund: Water & Wastewater	Department: Wastewater	Fund #: 041
---	---	------------------------------

EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2017-18	2018-19	Budget	Budget	Year End	Budget
4036-535.52-40	Builders Supplies	985	988	1,000	1,000	1,000	1,000
4036-535.52-41	Housekeeping Supplies	123	185	200	200	200	200
4036-535.52-50	Chemicals	1,146	558	1,500	1,200	340	1,500
4036-535.52-70	Special Clothing/Uniforms	2,456	2,555	2,670	2,670	2,670	3,330
4036-535.52-80	Tires & Tubes	4,685	-	2,600	2,600	2,600	2,600
4036-535.52-90	Special Supplies	2,328	2,155	2,000	2,000	2,000	2,000
4036-535.52-93	Safety Supplies	1,094	995	1,200	1,200	1,200	1,200
4036-535.52-95	Special Supplies - W&S	16,644	8,896	11,800	11,800	11,800	11,800
4036-535.54-20	Memberships & Dues	-	87	390	390	390	390
4036-535.54-30	Educational Costs	7,130	3,544	9,250	9,250	4,000	13,850
Total Operating Expenses		1,834,645	2,411,432	2,166,470	2,167,093	2,158,130	2,286,910

Capital Expenses

4036-535.63-00	Improv Other Than Bldgs	25,162	28,635	-	1,689	-	-
4036-535.64-01	Automotive Equipment	83,052	274,560	140,000	140,000	140,000	-
4036-535.64-40	Special Equipment	56,927	60,480	50,000	50,000	50,000	-
Total Capital Expenses		165,141	363,675	190,000	191,689	190,000	-

Total Wastewater **\$ 2,511,946** **\$ 3,194,994** **\$ 2,889,280** **\$ 2,891,592** **\$ 2,823,750** **\$ 2,849,190**

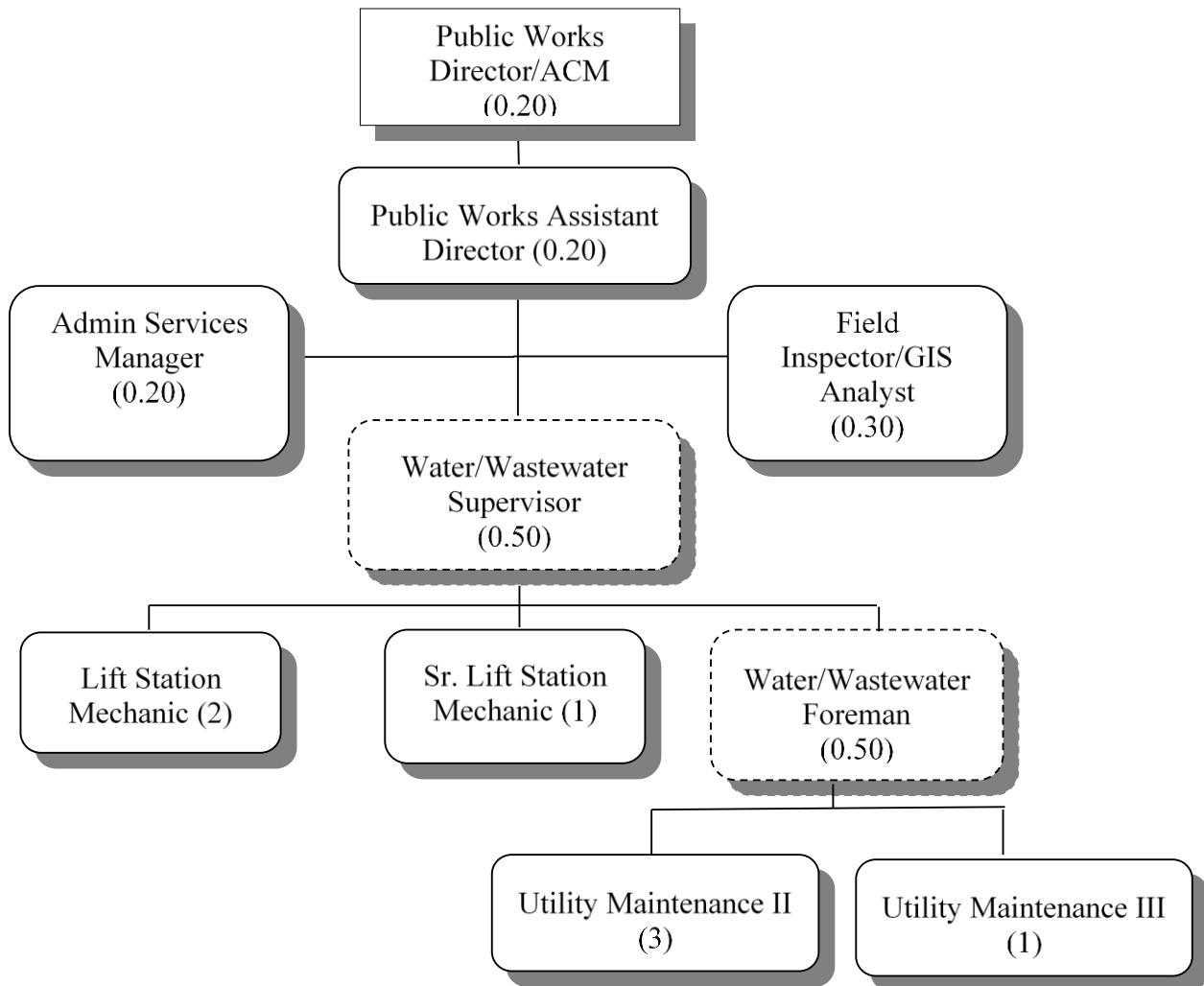
FUNDING SOURCE

Program Expenditure Budget	\$ 2,346,805	\$ 2,831,319	\$ 2,699,280	\$ 2,699,903	\$ 2,633,750	\$ 2,849,190
Less Revenues Generated:						
343 & 349 Charges For Services	5,029,825	5,475,098	5,862,600	5,862,600	5,944,000	6,412,700
Net Unsupported/(Supported) Budget	\$ (2,683,020)	\$ (2,643,779)	\$ (3,163,320)	\$ (3,162,697)	\$ (3,310,250)	\$ (3,563,510)
% Of Budget Supported By Program	214.3%	193.4%	217.2%	217.1%	225.7%	225.1%

Organizational Chart

PUBLIC WORKS DEPARTMENT

WASTEWATER DIVISION



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 18/19	ADOPTED FY 19/20	ADOPTED FY 20/21
Public Works Director/ACM	135	0.20	0.20	0.20
Public Works Assistant Director	131	0.20	0.20	0.20
Water/Wastewater Supervisor	127	0.00	0.00	0.50
Sr. Lift Station Mechanic	121	1.00	1.00	1.00
Admin Services Manager	123	0.00	0.00	0.20
Water/Wastewater Foreman	121	0.00	0.00	0.50
Field Inspector/GIS Analyst	121	0.00	0.00	0.30
Lift Station Mechanic	120	2.00	2.00	2.00
Administrative Assistant	119	1.00	1.00	0.00
Utility Maintenance III	119	1.00	1.00	1.00
Utility Maintenance II	117	3.00	3.00	3.00
Total Division		8.40	8.40	8.90

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

Fund: Water & Wastewater	Department: Non-Classified	Fund #: 041
---	---	------------------------------

EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2017-18	2018-19	Budget	Budget	Year End	Budget
Water & Wastewater Fixed Assets							
4090-583.69-00	Reclassify Account	(406,914)	(510,212)	-	-	-	-
	Total Water & Wastewater Fixed Assets	<u>(406,914)</u>	<u>(510,212)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Internal Services							
4094-590.94-01	Administration Fee Reimb	224,000	233,160	225,060	225,060	225,060	225,060
4094-590.94-25	Engineering Fee Reimb.	399,230	362,530	315,160	315,160	315,160	315,160
4094-590.94-33	Fleet Maint. Reimb	66,940	70,310	65,390	65,390	65,390	65,390
4094-590.94-34	Bldg. Maint. Reimb	37,490	39,990	44,880	44,880	44,880	44,880
	Total Internal Services	<u>727,660</u>	<u>705,990</u>	<u>650,490</u>	<u>650,490</u>	<u>650,490</u>	<u>650,490</u>
Non-Operating Expenses							
4095-581.58-00	Depreciation Expense	1,102,719	1,379,067	1,155,000	1,155,000	1,155,000	1,355,000
	Total Non-Operating Expenses	<u>1,102,719</u>	<u>1,379,067</u>	<u>1,155,000</u>	<u>1,155,000</u>	<u>1,155,000</u>	<u>1,355,000</u>
Other Expenditures							
4095-581.72-50	Amortization Exp Bond Dis	(8,260)	(8,260)	500	500	500	500
4095-581.91-20	2012 Public Improvement Bond	-	13,160	13,160	13,160	13,160	-
4095-581.91-22	To Bank Of America Credit	200,000	200,000	41,020	41,020	41,020	134,850
4095-581.91-28	To Series 2018 Debt (Prop)	-	220,100	744,000	744,000	744,000	735,000
4095-581.91-48	Tsfr To W&S R&R Fund	-	-	4,673,610	4,673,610	-	6,497,430
	Total Other Expenditures	<u>191,740</u>	<u>425,000</u>	<u>5,472,290</u>	<u>5,472,290</u>	<u>798,680</u>	<u>7,367,780</u>
Non-Classified							
4099-588.99-01	Fund Reserve	-	-	3,677,240	3,677,240	8,759,270	4,206,900
	Total Non-Classified	<u>-</u>	<u>-</u>	<u>3,677,240</u>	<u>3,677,240</u>	<u>8,759,270</u>	<u>4,206,900</u>
Total Water & Wastewater Fund							
		\$ 8,371,197	\$ 9,316,973	\$ 18,722,530	\$ 18,809,779	\$ 19,021,380	\$ 20,973,300

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

FUND 043 - RECLAIMED WATER

Acct #	Account Description	Actual		Adopted	Adjusted	Estimated	Adopted
		2017-18	2018-19	Budget	Budget	Year End	Budget

REVENUE DETAIL

Miscellaneous Revenue

4000-361.01-00 Investments	\$ 15,657	\$ 18,311	\$ 13,680	\$ 13,680	\$ 9,940	\$ 9,140
4000-361.50-00 Market Value Adj	(20,156)	18,243	-	-	-	-
Total Miscellaneous Revenue	(4,499)	36,554	13,680	13,680	9,940	9,140

Miscellaneous Revenue

4000-389.01-00 Balance Carryforward	-	-	713,440	713,440	736,310	746,250
Total Miscellaneous Revenue	-	-	713,440	713,440	736,310	746,250
Total Reclaimed Water Revenue	\$ (4,499)	\$ 36,554	\$ 727,120	\$ 727,120	\$ 746,250	\$ 755,390

EXPENDITURE DETAIL

Non-Classified

4035-533.99-01 Fund Reserve	\$ -	\$ -	\$ 727,120	\$ 727,120	\$ 746,250	\$ 755,390
Total Non-Classified	-	-	727,120	727,120	746,250	755,390
Total Reclaimed Water	\$ -	\$ -	\$ 727,120	\$ 727,120	\$ 746,250	\$ 755,390

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

FUND 047 - WASTEWATER DEVELOPMENT

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2017-18	2018-19	Budget	Budget	Year End	Budget

REVENUE DETAIL

Charges For Services

4000-343.09-90	Sewer Development Fees	\$ 12,600	\$ 39,100	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
	Total Charges For Services	12,600	39,100	20,000	20,000	20,000	20,000

Miscellaneous Revenue

4000-361.01-00	Investments	20,241	24,143	17,250	17,250	13,120	12,070
4000-361.50-00	Market Value Adj	(26,066)	24,097	-	-	-	-
	Total Miscellaneous Revenue	(5,825)	48,240	17,250	17,250	13,120	12,070

Miscellaneous Revenue

4000-389.01-00	Balance Carryforward	-	-	946,540	946,540	977,400	985,520
	Total Miscellaneous Revenue	-	-	946,540	946,540	977,400	985,520

Total Wastewater Development Revenue **\$ 6,775** **\$ 87,340** **\$ 983,790** **\$ 983,790** **\$ 1,010,520** **\$ 1,017,590**

EXPENDITURE DETAIL

Operating Expenses

4036-535.52-95	Special Supplies - W&S	\$ 22,687	\$ 9,476	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
	Total Operating Expenses	22,687	9,476	25,000	25,000	25,000	25,000

Non-Classified

4099-588.99-02	Reserved For Future Exp	-	-	958,790	958,790	985,520	992,590
	Total Non-Classified	-	-	958,790	958,790	985,520	992,590

Total Wastewater Development Fund **\$ 22,687** **\$ 9,476** **\$ 983,790** **\$ 983,790** **\$ 1,010,520** **\$ 1,017,590**

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

FUND 048 - WATER & WASTEWATER RENEWAL & REPLACEMENT

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted	
		2017-18	2018-19	2019-20	2019-20	Year End	2019-20	
REVENUE DETAIL								
Miscellaneous Revenue								
4000-361.01-00	Investments	\$ 168,873	\$ 151,171	\$ 134,890	\$ 134,890	\$ 198,980	\$ 183,070	
4000-361.50-00	Market Value Adj	(238,905)	159,255	-	-	-	-	
Total Miscellaneous Revenue		(70,032)	310,426	134,890	134,890	198,980	183,070	
Miscellaneous Revenue								
4000-369.09-00	Miscellaneous Revenue	5,905	9,691	5,500	5,500	5,500	5,500	
Total Miscellaneous Revenue		5,905	9,691	5,500	5,500	5,500	5,500	
Miscellaneous Revenue								
4000-381.41-00	Tsfr From W&S Revenue Fund	-	-	4,673,610	4,673,610	-	6,497,430	
4000-389.01-00	Balance Carryforward	-	-	3,312,000	5,494,528	8,082,020	2,510,500	
Total Miscellaneous Revenue		-	-	7,985,610	10,168,138	8,082,020	9,007,930	
Total Water & Wastewater Renewal & Replacement		\$ (64,127)	\$ 320,117	\$ 8,126,000	\$ 10,308,528	\$ 8,286,500	\$ 9,196,500	
EXPENDITURE DETAIL								
Water Operating Expenses								
4035-533.52-20	Equipment Parts	\$ 1,822	\$ 387	\$ 9,500	\$ 9,500	\$ 9,500	\$ 9,500	
4035-533.52-95	Special Supplies - W&S	38,628	45,730	60,000	60,000	60,000	60,000	
Total Operating Expenses		40,450	46,117	69,500	69,500	69,500	69,500	
Capital Expenses								
4035-533.63-00	Improv Other Than Bldgs	1,129,526	2,036,138	2,810,500	3,764,242	2,110,500	2,641,000	
4035-533.64-40	Special Equipment	-	91,279	95,000	95,000	95,000	110,000	
Total Capital Expenses		1,129,526	2,127,417	2,905,500	3,859,242	2,205,500	2,751,000	
Total Water		1,169,976	2,173,534	2,975,000	3,928,742	2,275,000	2,820,500	
Wastewater Operating Expenses								
4036-535.46-20	Equipment Repairs	7,381	17,120	9,000	9,000	9,000	9,000	
4036-535.52-20	Equipment Parts	7,494	5,680	12,000	12,000	12,000	12,000	
4036-535.52-95	Special Supplies - W&S	24,627	3,955	20,000	20,000	20,000	20,000	
Total Operating Expenses		39,502	26,755	41,000	41,000	41,000	41,000	
Capital Expenses								
4036-535.63-00	Improv Other Than Bldgs	1,578,640	2,518,615	4,610,000	3,678,786	3,460,000	4,210,000	
4036-535.64-40	Special Equipment	-	-	-	-	-	-	
Total Capital Expenses		1,578,640	2,518,615	4,610,000	3,678,786	3,460,000	4,210,000	
Total Wastewater		1,618,142	2,545,370	4,651,000	3,719,786	3,501,000	4,251,000	
Water & Wastewater Fixed Assets								
4090-583.69-00	Reclassify Account	(2,708,166)	(4,646,032)	-	-	-	-	
Water & Wastewater Fixed Assets		(2,708,166)	(4,646,032)	-	-	-	-	
Non-Classified								
4099-588.99-02	Reserved For Future Exp	-	-	500,000	2,660,000	2,510,500	2,125,000	
Total Non-Classified		-	-	500,000	2,660,000	2,510,500	2,125,000	
Total Water & Wastewater Renewal & Replacement		\$ 79,952	\$ 72,872	\$ 8,126,000	\$ 10,308,528	\$ 8,286,500	\$ 9,196,500	

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

FUND 077 - WASTEWATER ASSESSMENT

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2017-18	2018-19	Budget	Budget	Year End	Budget

REVENUE DETAIL

Miscellaneous Revenue

4000-363.36-00 Interest Wastewater Assessment	\$ 809	\$ 809	\$ -	\$ -	\$ -	\$ -	\$ -
4000-389.01-00 Balance Carryforward	-	-	28,400	28,400	27,800	27,800	
Total Miscellaneous Revenue	809	809	28,400	28,400	27,800	27,800	
Total Wastewater Assessment Revenue	\$ 809	\$ 809	\$ 28,400	\$ 28,400	\$ 27,800	\$ 27,800	

EXPENDITURE DETAIL

Non-Classified

4095-581.99-01 Fund Reserve	\$ -	\$ -	\$ 28,400	\$ 28,400	\$ 27,800	\$ 27,800
Total Non-Classified	-	-	28,400	28,400	27,800	27,800
Total Wastewater Assessment	\$ -	\$ -	\$ 28,400	\$ 28,400	\$ 27,800	\$ 27,800

Public Works Department Sanitation Division

The Sanitation Division encompasses five programs: Residential Service, Commercial Dumpster Service, Curbside Recycling Service, Drop-off Recycling Sites and Special Pick-up Service. The Residential Service Program provides once a week curbside garbage collection in 96-gallon automated collection containers, once a week bulk items collection and Wednesday yard-waste collection. The Division collects an average of **6,978.95** tons of garbage a year. Approximately



1,474.62 tons of yard waste is hauled and processed. The commercial dumpster service collects approximately **4,066.02** tons of garbage and **297.27** tons of recycling per year. All the City's apartments and townhomes are also collected by our commercial routes. These businesses and communities all vary in service from once per week to five days a week collecting either 2 yard, 4 yard, 6 yard, or 8 yard dumpsters. The Curbside Recycling Service is collected once a week in 64-gallon automated collection recycling containers. The program collected **1,636.29** tons of newspaper, mixed paper, all plastics, aluminum/steel cans, glass and cardboard. The apartment complexes receive the same service but are collected in larger containers/dumpsters. There are two drop off recycling sites in Safety Harbor where residents can drop off newspaper, mixed paper, cardboard, aluminum/tin cans, glass and #1-7 plastic containers. These sites contained a total of **156.20** tons of recycling. The Special Pick-up Service provides collection to the community for services that do not fall under the curbside collection requirements. These services entail an additional cost to the residents for the services provided. These include large amounts of yard waste collection, trash collection, clean up dumpster services and appliance collections.



Current and Prior Year Accomplishments

Recycling tonnages in 18/19 increased by 17 percent over the previous fiscal year. Increase is due to low tonnages in FY 17/18 as a fire at the recycling processing facility redirected recyclables to the Waste-to-Energy facility.



Fiscal Year 2021 Goals

Our goal for 2020/2021 is to continue evaluating the recycling and sanitation program to look for ways to improve collection and increase customer satisfaction. Recycling participation will continue to be monitored to target areas for increased tonnages and participation.

Long-Term Vision and Future Financial Impact

The Division will continue to provide, reliable service to the residential and commercial customers. The staff will continue to encourage recycling throughout the City to continue to increase revenue generated from commodities collected, increase landfill diversion and to cut operational costs.

SANITATION PERFORMANCE INDICATORS

FUND: 044 DEPARTMENT: 4532

	Actual 2017-18	Actual 2018-19	Estimated 2019-20	Adopted 2020-21
Jurisdiction Data				
Population	17,569	17,844	18,031	18,016
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	181.71	186.92	186.31	185.69
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 2,180,041	\$ 2,226,704	\$ 2,501,840	\$ 2,606,130
Total # of Full Time Equivalent Employees	19.25	20.25	20.25	20.35
Total # of Collection Vehicles Used	19	20	21	21
Solid Waste Outputs				
Tons of Refuse Collected	11,361	11,077	11,500	11,750
# of Trips to Resource Facility Commercial	562	537	560	565
# of Trips to Resource Facility Residential	988	919	950	975
Total # of All Trips	1,550	1,456	1,510	1,540
# of Yard Waste Specials	87	81	20	-
# of Commercial Dumpster Specials	70	49	60	65
# of Temporary Dumpsters	462	422	400	420
Recycling				
Tons of Material Collected COMMERCIALLY	225	301	285	325
Tons of Material Collected Curbside	1,296	1,636	1,550	1,700
Tons of Material Collected at Drop Off Sites	177	161	170	185
Total of Yard Waste Collected in Tons	1,829	1,498	1,800	1,650
Scrap Metal Collected in Tons	79	40	70	50
Efficiency				
O&M Cost per Ton	\$ 191.89	\$ 210.34	\$ 217.55	\$ 221.80
O&M Cost per Capita	\$ 124.08	\$ 129.39	\$ 138.75	\$ 144.66
O&M Cost per Full Time Equiv. Employee	\$ 113,249	\$ 114,018	\$ 123,548	\$ 128,065
Per Capita per Full Time Equiv. Employee	913	881	890	885

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

FUND 044 - SANITATION

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted	
		2017-18	2018-19	Budget	Budget	Year End	Budget	
REVENUE DETAIL								
Permits, Fees & Special Assessments								
4500-323.07-00 Solid Waste Franchise Fee		\$ 49,328	\$ 46,963	\$ 50,000	\$ 50,000	\$ 50,000	\$ 49,000	
Total Permits, Fees & Special Assessments		49,328	46,963	50,000	50,000	50,000	49,000	
Intergovernmental								
4500-331.09-00 Federal Grants		-	2,943	-	-	-	-	
4500-334.20-00 Local Grants		12,726	12,652	13,470	13,470	13,470	13,100	
Total Intergovernmental		12,726	15,595	13,470	13,470	13,470	13,100	
Charges For Services								
4500-343.09-70 Industrial Surcharge		4,400	19,654	3,000	3,000	3,000	3,000	
4500-343.40-10 Sanitation/Refuse Charges		2,901,836	2,922,470	3,036,800	3,036,800	3,056,260	3,209,070	
Total Charges For Services		2,906,236	2,942,124	3,039,800	3,039,800	3,059,260	3,212,070	
Miscellaneous Revenue								
4500-361.01-00 Investments		57,208	68,596	70,260	70,260	35,370	32,540	
4500-361.50-00 Market Value Adj		(74,215)	70,371	-	-	-	-	
4500-364.01-10 Gain/Loss From Sale/Disp		7,053	36,417	15,000	15,000	15,000	10,000	
4500-365.09-10 Recycling Sales		10,435	8,581	10,000	10,000	10,000	11,600	
4500-369.02-00 Claims/Insur Settlements		2,201	100	-	-	-	-	
Total Miscellaneous Revenue		2,682	184,065	95,260	95,260	60,370	54,140	
Miscellaneous Revenue								
4500-389.01-00 Balance Carryforward		-	-	1,105,730	1,404,069	1,688,180	1,036,480	
Total Miscellaneous Revenue		-	-	1,105,730	1,404,069	1,688,180	1,036,480	
Total Sanitation Revenue		\$ 2,970,972	\$ 3,188,747	\$ 4,304,260	\$ 4,602,599	\$ 4,871,280	\$ 4,364,790	

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

Fund: Sanitation	Department: Sanitation	Fund #: 044
-----------------------------------	---	------------------------------

EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2017-18	2018-19	Budget	Budget	Year End	Budget
Personnel Services							
4532-534.12-01	Salaries & Wages	\$ 718,474	\$ 719,007	\$ 806,500	\$ 786,500	\$ 764,410	\$ 777,180
4532-534.12-10	Reg Wages-Temporary Empl	50,989	49,031	30,000	30,000	30,000	50,000
4532-534.14-00	Overtime-Time & One Half	32,844	25,963	28,640	48,640	48,500	28,500
4532-534.16-00	Compensated Annual Leave	(9,755)	(2,543)	-	-	-	-
4532-534.17-00	Compensated Sick Leave	(7,803)	(10,523)	-	-	-	-
Salaries & Wages Sub-Total		784,749	780,935	865,140	865,140	842,910	855,680
4532-534.21-00	Fica Taxes	54,651	53,904	63,890	63,890	60,660	61,930
4532-534.22-00	Retirement	113,063	178,033	67,570	67,570	64,190	69,230
4532-534.23-00	Life & Health Insurance	242,742	258,762	304,470	304,470	288,590	293,890
4532-534.24-00	Workers Comp Insurance	47,004	49,407	50,890	50,890	50,890	52,400
4532-534.26-00	OPEB	5,527	7,296	-	-	-	-
Benefits Sub-Total		462,987	547,402	486,820	486,820	464,330	477,450
Total Personnel Services		1,247,736	1,328,337	1,351,960	1,351,960	1,307,240	1,333,130

Operating Expenses

4532-534.32-10	Auditing & Accounting	3,990	4,630	6,210	6,210	6,210	6,830
4532-534.34-60	Uniform Rental & Laundry	2,793	1,961	3,080	1,980	1,980	2,520
4532-534.34-80	Landfill Fees	486,919	471,334	540,000	540,100	540,100	575,000
4532-534.34-81	Recycling Fees	418	512	201,000	194,900	191,000	201,000
4532-534.34-90	Other Fees/Contracts	7,217	13,255	12,290	20,170	21,600	1,790
4532-534.40-01	Employee Travel	583	121	1,590	1,200	1,200	1,590
4532-534.41-00	Communication Services	1,811	1,725	2,520	2,520	2,520	2,960
4532-534.43-00	Utilities	4,499	4,428	5,040	5,040	5,040	5,190
4532-534.44-00	Rental & Leases	450	431	450	450	450	450
4532-534.45-00	General Liability Insur	107,008	112,478	112,480	112,480	112,480	130,220
4532-534.46-01	Bldg & Grounds Maintenance	1,350	587	4,990	5,990	5,990	2,280
4532-534.46-10	Outside Vehicle Repairs	24,413	38,930	35,000	35,050	35,050	35,000
4532-534.46-20	Equipment Repairs	11,347	5,684	12,000	12,000	12,000	12,000
4532-534.46-40	Maintenance Contracts	-	646	730	730	730	1,010
4532-534.46-90	Special Services	1,200	563	1,200	1,200	1,200	1,400
4532-534.47-00	Printing & Binding	885	1,031	1,000	1,000	1,000	1,000
4532-534.49-30	Other Current Charges	612	1,537	2,510	2,510	2,510	2,220
4532-534.49-34	Grant Expenditures	12,726	12,652	13,360	13,360	13,360	13,360

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

Fund: Sanitation	Department: Sanitation	Fund #: 044
-----------------------------------	---	------------------------------

EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2017-18	2018-19	2019-20	2019-20	Year End	2019-20
4532-534.51-10	Office Supplies-General	666	729	800	800	800	800
4532-534.51-11	Non-Capital Office Equip	-	-	320	320	650	320
4532-534.52-01	Gas	1,081	1,225	1,480	1,480	1,480	1,260
4532-534.52-02	Diesel	107,425	105,761	121,900	121,900	110,000	110,000
4532-534.52-03	Oil & Other Lubricants	5,535	3,543	7,800	7,800	6,000	7,800
4532-534.52-10	Vehicle Parts	38,460	37,514	40,000	40,000	40,000	40,000
4532-534.52-20	Equipment Parts	20,869	21,557	18,000	18,000	18,000	18,000
4532-534.52-30	Small Tools & Supplies	1,318	646	1,800	1,300	1,300	1,800
4532-534.52-35	Non-Capital Operating Equip	515	2,637	5,000	5,000	-	-
4532-534.52-41	Housekeeping Supplies	317	485	500	800	800	700
4532-534.52-50	Chemicals	1,510	340	1,500	1,500	1,500	1,500
4532-534.52-70	Special Clothing/Uniforms	6,460	7,560	8,540	8,540	8,540	9,850
4532-534.52-80	Tires & Tubes	38,398	23,060	30,000	30,000	30,000	30,000
4532-534.52-90	Special Supplies	37,512	16,251	36,650	36,650	16,650	36,650
4532-534.52-93	Safety Supplies	2,111	2,189	2,400	2,400	2,400	2,400
4532-534.54-20	Memberships & Dues	460	573	650	560	560	650
4532-534.54-30	Educational Costs	1,447	1,792	5,200	5,200	1,500	15,450
Total Operating Expenses		932,305	898,367	1,237,990	1,239,140	1,194,600	1,273,000

Capital Expenses

4532-534.62-00	Buildings	82,426	-	-	-	-	-
4532-534.63-00	Imprv Other Than Buildings	25,162	31,330	-	1,689	-	-
4532-534.64-01	Automotive Equipment	477,177	679,202	351,000	646,500	626,500	584,000
4532-534.64-40	Special Equipment	40,005	5,500	60,000	60,000	24,970	35,000
Total Capital Expenses		624,770	716,032	411,000	708,189	651,470	619,000

Non-Operating Expenses

4532-534.72-20	Interest-Customer Deposit	598	1,004	250	250	250	250
Total Non-Operating Expenses		598	1,004	250	250	250	250

Total Sanitation	\$ 2,805,409	\$ 2,943,740	\$ 3,001,200	\$ 3,299,539	\$ 3,153,560	\$ 3,225,380
-------------------------	---------------------	---------------------	---------------------	---------------------	---------------------	---------------------

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

Fund: Sanitation	Department: Sanitation	Fund #: 044
-----------------------------------	---	------------------------------

FUNDING SOURCE

Program Expenditure Budget	\$ 2,180,041	\$ 2,226,704	\$ 2,589,950	\$ 2,591,100	\$ 2,501,840	\$ 2,606,130
Less Revenues Generated:						
313 Franchise Fees	49,328	46,963	50,000	50,000	50,000	49,000
334 Local Grants	12,726	15,595	13,470	13,470	13,470	13,100
343 Physical Environment	2,906,236	2,942,124	3,039,800	3,039,800	3,059,260	3,212,070
Net Unsupported/(Supported) Budget	\$ (788,249)	\$ (777,978)	\$ (513,320)	\$ (512,170)	\$ (620,890)	\$ (668,040)
% Of Budget Supported By Program	136.2%	134.9%	119.8%	119.8%	124.8%	125.6%

EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2017-18	2018-19	2019-20	2019-20	2019-20	2020-21

Sanitation Fixed Assets

4590-583.69-00 Reclassify Account	(624,770)	(716,032)	-	-	-	-
Total Sanitation Fixed Assets	(624,770)	(716,032)	-	-	-	-

Internal Services

4594-590.94-01 Administration Fee Reimb	133,100	143,500	135,770	135,770	135,770	135,770
4594-590.94-16 Data Processing Fee Reimb	15,370	14,430	13,070	13,070	13,070	13,070
4594-590.94-33 Fleet Maint. Reimb	48,120	50,540	55,490	55,490	55,490	55,490
4594-590.94-34 Bldg. Maint. Reimb	7,820	8,340	9,360	9,360	9,360	9,360
Total Internal Services	204,410	216,810	213,690	213,690	213,690	213,690

Non-Operating Expenses

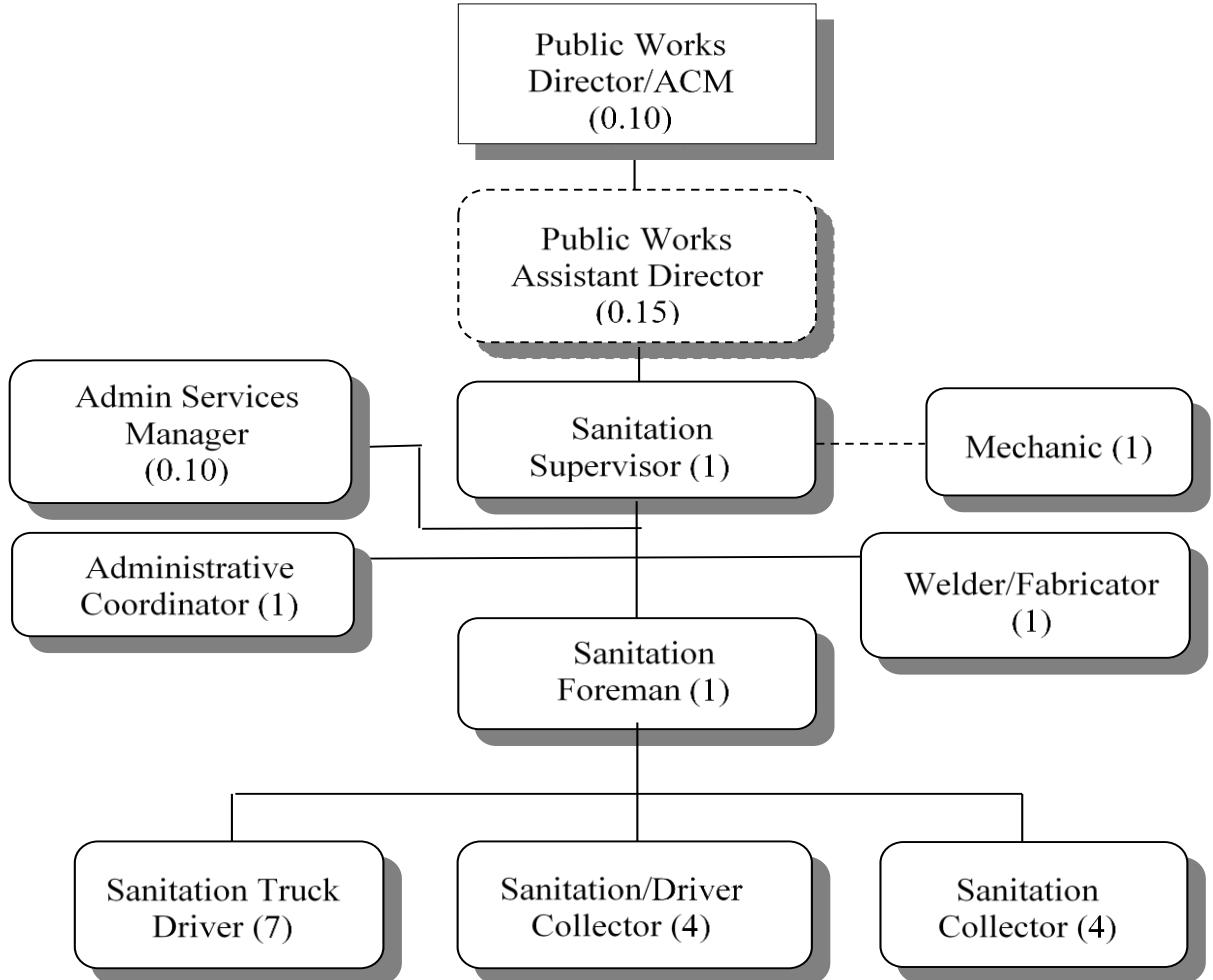
4595-581.58-00 Depreciation Expense	405,950	456,084	467,550	467,550	467,550	467,550
Total Non-Operating Expenses	405,950	456,084	467,550	467,550	467,550	467,550

Non-Classified

4599-588.99-01 Fund Reserve	-	-	621,820	621,820	1,036,480	458,170
Total Non-Classified	-	-	621,820	621,820	1,036,480	458,170

Total Sanitation Fund	\$ 2,790,999	\$ 2,900,602	\$ 4,304,260	\$ 4,602,599	\$ 4,871,280	\$ 4,364,790
------------------------------	---------------------	---------------------	---------------------	---------------------	---------------------	---------------------

Organizational Chart
PUBLIC WORKS DEPARTMENT
SANITATION DIVISION



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 18/19	ADOPTED FY 19/20	ADOPTED FY 20/21
Public Works Director/ACM	135	0.10	0.10	0.10
Public Works Assistant Director	131	0.15	0.15	0.15
Sanitation Supervisor	127	1.00	1.00	1.00
Admin Services Manager	123	0.00	0.00	0.10
Sanitation Foreman	121	1.00	1.00	1.00
Welder/Fabricator	119	1.00	1.00	1.00
Mechanic	119	1.00	1.00	1.00
Administrative Coordinator	121	0.00	1.00	1.00
Administrative Assistant	119	1.00	0.00	0.00
Sanitation Truck Driver	118	7.00	7.00	7.00
Sanitation Driver/Collector	116	4.00	4.00	4.00
Sanitation Collector	115	4.00	4.00	4.00
Total Division		20.25	20.25	20.35



CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

City of Safety Harbor Pay Plan - General

Pay Grade	Classification	Hourly Rate		Annual	
		Minimum	Maximum	Minimum	Maximum
122	* Accountant	\$17.43	\$28.83	\$36,254	\$59,966
125	* Accountant/Budget Analyst	\$20.17	\$33.39	\$41,954	\$69,457
118	Accounting Assistant	\$14.34	\$23.74	\$29,827	\$49,382
123	* Accounts Payable Supervisor	\$18.30	\$30.27	\$38,064	\$62,965
119	Administrative Assistant	\$15.06	\$24.92	\$31,325	\$51,825
121	Administrative Coordinator	\$16.59	\$27.48	\$34,507	\$57,159
135	* Assistant City Manager/Department	\$37.78	\$62.64	\$78,582	\$130,301
131	* Assistant Finance Director	\$27.84	\$46.06	\$57,907	\$95,808
131	* Assistant Public Works Director	\$27.84	\$46.06	\$57,907	\$95,808
124	Building Inspector	\$19.21	\$31.81	\$39,957	\$66,157
121	Building Maintenance Foreman	\$16.59	\$27.48	\$34,507	\$57,159
115	Building Maintenance Technician	\$12.50	\$20.86	\$26,000	\$43,384
130	* Building Official	\$26.51	\$43.87	\$55,141	\$91,245
125	Building Plans Examiner/Inspector	\$20.17	\$33.39	\$41,954	\$69,457
115	Bus Driver	\$12.50	\$20.86	\$26,000	\$43,384
118	Business Tax Technician	\$14.34	\$23.74	\$29,827	\$49,382
121	Circulation Supervisor	\$16.59	\$27.48	\$34,507	\$57,159
124	City Arborist	\$19.21	\$31.81	\$39,957	\$66,157
130	* City Clerk	\$26.51	\$43.87	\$55,141	\$91,245
134	* City Engineer	\$35.98	\$59.68	\$74,838	\$124,131
	* City Manager	No Range	Contract		
123	Civil Designer I	\$18.30	\$30.27	\$38,064	\$62,965
125	Civil Designer II	\$20.17	\$33.39	\$41,954	\$69,457
127	* Communications Manager	\$22.24	\$36.81	\$46,259	\$76,569
121	Community Compliance Officer	\$16.59	\$27.48	\$34,507	\$57,159
133	* Community Development Director	\$34.29	\$56.84	\$71,323	\$118,218
127	* Community Planner/GIS Analyst	\$22.24	\$36.81	\$46,259	\$76,569
115	Custodian	\$12.50	\$20.86	\$26,000	\$43,384
116	Customer Service Representative	\$13.01	\$21.53	\$27,061	\$44,776
133	* Finance Director	\$34.29	\$56.84	\$71,323	\$118,218
130	* Fire Marshal	\$26.51	\$43.87	\$55,141	\$91,245
127	* Fleet Maintenance Supervisor	\$22.24	\$36.81	\$46,259	\$76,569
115	Groundskeeper	\$12.50	\$20.86	\$26,000	\$43,384
121	Horticulture Foreman	\$16.59	\$27.48	\$34,507	\$57,159
116	Horticulture Worker II	\$13.01	\$21.53	\$27,061	\$44,776
119	Horticulture Worker III	\$15.06	\$24.92	\$31,325	\$51,825
132	* Human Resources Director	\$32.48	\$54.12	\$67,558	\$112,562
121	Human Resources Specialist	\$16.59	\$27.48	\$34,507	\$57,159
128	* Information Technology Manager	\$23.35	\$38.64	\$48,568	\$80,361
125	Information Technology Specialist	\$20.17	\$33.39	\$41,954	\$69,457
124	IT Technician	\$19.21	\$31.81	\$39,957	\$66,157
133	* Leisure Services Director	\$34.29	\$56.84	\$71,323	\$118,218
113	Leisure Services Intern	\$11.24	\$18.60	\$23,379	\$38,692
122	Librarian I	\$17.43	\$28.83	\$36,254	\$59,966
124	Librarian II	\$19.21	\$31.81	\$39,957	\$66,157
115	Library Assistant I	\$12.50	\$20.86	\$26,000	\$43,384
116	Library Assistant II	\$13.01	\$21.53	\$27,061	\$44,776
132	* Library Director	\$32.48	\$54.12	\$67,558	\$112,562
120	Lift Station Mechanic	\$15.81	\$26.16	\$32,885	\$54,417
129	* Maintenance Superintendent	\$24.50	\$40.57	\$50,960	\$84,389
119	Mechanic	\$15.06	\$24.92	\$31,325	\$51,825
115	Meter Reader	\$12.50	\$20.86	\$26,000	\$43,384
121	Multi-Media Specialist	\$16.59	\$27.48	\$34,507	\$57,159
113	On-Call Leisure Services	\$11.24	\$18.60	\$23,379	\$38,692
121	Parks Maintenance Foreman	\$16.59	\$27.48	\$34,507	\$57,159
115	Parks Worker I	\$12.50	\$20.86	\$26,000	\$43,384
116	Parks Worker II	\$13.01	\$21.53	\$27,061	\$44,776
119	Parks Worker III	\$15.06	\$24.92	\$31,325	\$51,825
116	Permit Technician	\$13.01	\$21.53	\$27,061	\$44,776
134	* Public Works Director	\$35.98	\$59.68	\$74,838	\$124,131
125	* Recreation Facilities Manager	\$20.17	\$33.39	\$41,954	\$69,457
115	Recreation Leader I	\$12.50	\$20.86	\$26,000	\$43,384

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

115 Recreation Leader I \$12.50 \$20.86 \$26,000 \$43,384
City of Safety Harbor Pay Plan - General

Pay Grade		Hourly Rate		Annual	
		Minimum	Maximum	Minimum	Maximum
121	Recreation Program Coordinator	\$16.59	\$27.48	\$34,507	\$57,159
129 *	Recreation Superintendent	\$24.50	\$40.57	\$50,960	\$84,389
123	Recreation Supervisor	\$18.30	\$30.27	\$38,064	\$62,965
111	Reserved	\$10.20	\$16.86	\$21,216	\$35,071
112	Reserved	\$10.70	\$17.72	\$22,256	\$36,849
114	Reserved	\$11.79	\$19.53	\$24,523	\$40,620
126	Reserved	\$21.19	\$35.05	\$44,075	\$72,906
115	Sanitation Collector	\$12.50	\$20.86	\$26,000	\$43,384
116	Sanitation Driver/Collector	\$13.01	\$21.53	\$27,061	\$44,776
121	Sanitation Foreman	\$16.59	\$27.48	\$34,507	\$57,159
127 *	Sanitation Supervisor	\$22.24	\$36.81	\$46,259	\$76,569
118	Sanitation Truck Driver	\$14.34	\$23.74	\$29,827	\$49,382
121	Senior Lift Station Mechanic	\$16.59	\$27.48	\$34,507	\$57,159
121	Senior Mechanic	\$16.59	\$27.48	\$34,507	\$57,159
118	Senior Permit Technician	\$14.34	\$23.74	\$29,827	\$49,382
128 *	Senior Project Engineer	\$23.35	\$38.64	\$48,568	\$80,361
115	Site Beautification Technician	\$12.50	\$20.86	\$26,000	\$43,384
123	Special Events Supervisor	\$18.30	\$30.27	\$38,064	\$62,965
117	Sr. Customer Service Representative	\$13.66	\$22.61	\$28,413	\$47,026
117	Sr. Meter Reader	\$13.66	\$22.61	\$28,413	\$47,026
116	Staff Assistant	\$13.01	\$21.53	\$27,061	\$44,776
119	Streets/Stormwater Maintenance III	\$15.06	\$24.92	\$31,325	\$51,825
121	Streets/Stormwater Foreman	\$16.59	\$27.48	\$34,507	\$57,159
115	Streets/Stormwater Maintenance I	\$12.50	\$20.86	\$26,000	\$43,384
117	Streets/Stormwater Maintenance II	\$13.66	\$22.61	\$28,413	\$47,026
127 *	Streets/Stormwater Supervisor	\$22.24	\$36.81	\$46,259	\$76,569
106	Summer Counselor-in-Training	\$8.46	\$13.48	\$17,597	\$28,044
113	Summer Leisure Services Staff	\$11.24	\$18.60	\$23,379	\$38,692
121	Technical Services Specialist	\$16.59	\$27.48	\$34,507	\$57,159
119	Trades Worker III	\$15.06	\$24.92	\$31,325	\$51,825
116	Tradesworker II	\$13.01	\$21.53	\$27,061	\$44,776
117	Utilities Maintenance II	\$13.66	\$22.61	\$28,413	\$47,026
119	Utilities Maintenance III	\$15.06	\$24.92	\$31,325	\$51,825
125 *	Utility Billing Manager	\$20.17	\$33.39	\$41,954	\$69,457
117	Utility Billing Specialist	\$13.66	\$22.61	\$28,413	\$47,026
118	Water Quality Control Technician	\$14.34	\$23.74	\$29,827	\$49,382
121	Water/Wastewater Foreman	\$16.59	\$27.48	\$34,507	\$57,159
127 *	Water/Wastewater Supervisor	\$22.24	\$36.81	\$46,259	\$76,569
120	Welder/Fabricator	\$15.81	\$26.16	\$32,885	\$54,417

City of Safety Harbor Pay Plan - Firefighters

Pay Grade		Hourly Rate		Annual	
		Minimum	Maximum	Minimum	Maximum
<i>Fire Administration</i>					
<i>Firefighters</i>					
133 *	Fire Chief	\$34.29	\$56.84	\$71,323	\$118,218
F28 *	District Chief (2912 hours)	\$19.89	\$32.90	\$57,907	\$95,808
<i>Firefighters</i>					
F2 **	Firefighter/EMT	\$14.36	\$21.09	\$41,812	\$61,424
F3 **	Firefighter/Paramedic	\$16.52	\$24.26	\$48,112	\$70,653
O1 **	Captain/EMT	\$20.47	\$26.33	\$59,599	\$76,667
O2 **	Captain/Paramedic	\$21.76	\$27.76	\$63,372	\$80,845
O3	Fire Inspector (2080 hours)	\$26.82	\$34.72	\$55,789	\$72,218

* Exempt Employees

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET

Budgeted Personnel - Full-Time, Part-Time, On-call and Seasonal

Governmental	FY17 Adopted			FY18 Adopted			FY19 Adopted			FY20 Adopted			FY21 Adopted		
	Full Time	All Other	Total FIE's	Full Time	All Other	Total FIE's	Full Time	All Other	Total FIE's	Full Time	All Other	Total FIE's	Full Time	All Other	Total FIE's
City Manager	0.95	0.35	1.30	0.95	0.35	1.30	0.95	0.35	1.30	1.45	0.35	1.80	1.45	0.35	1.80
City Clerk	1.00	0.35	1.35	1.00	0.35	1.35	1.00	0.35	1.35	1.00	0.35	1.35	1.00	0.20	1.20
Human Resources	2.00	-	2.00	2.00	-	2.00	2.00	0.50	2.50	2.50	-	2.50	2.50	-	2.50
Finance	3.00	-	3.00	3.00	-	3.00	3.00	-	3.00	3.00	-	3.00	3.00	-	3.00
Planning*	3.30	-	3.30	3.30	-	3.30	3.30	0.06	3.36	3.30	0.06	3.36	3.30	0.06	3.36
Building Department	5.00	0.50	5.50	6.00	0.50	6.50	6.00	0.50	6.50	6.00	0.50	6.50	6.00	0.63	6.63
Fire Control & EMS	30.00	-	30.00	30.00	-	30.00	30.00	0.50	30.50	30.50	-	30.50	30.50	-	30.50
Engineering	4.50	-	4.50	4.50	-	4.50	4.50	-	4.50	4.50	-	4.50	4.50	-	4.50
Streets	10.40	-	10.40	10.40	-	10.40	10.40	-	10.40	10.40	-	10.40	9.75	-	9.75
Fleet Maintenance	3.10	-	3.10	3.10	-	3.10	3.10	-	3.10	3.10	-	3.10	3.15	-	3.15
Building Maintenance*	4.80	1.65	6.45	4.80	1.65	6.45	4.80	1.82	6.62	5.30	0.70	6.00	5.30	0.70	6.00
Library	10.00	7.12	17.12	10.00	7.12	17.12	9.00	8.04	17.04	9.00	7.97	16.97	9.00	7.77	16.77
Recreation*	12.30	13.64	25.94	12.30	13.64	25.94	12.30	16.71	29.01	12.80	15.56	28.36	13.80	14.16	27.96
Parks*	10.80	3.10	13.90	10.80	3.10	13.90	10.80	3.09	13.89	12.30	1.82	14.12	12.30	1.82	14.12
Subtotal General Fund	101.15	26.71	127.86	102.15	26.71	128.86	101.15	31.92	133.07	105.15	27.31	132.46	105.55	25.69	131.24
Marina	0.10	-	0.10	0.10	-	0.10	0.10	-	0.10	0.10	-	0.10	0.10	-	0.10
CRA	0.30	-	0.30	0.30	-	0.30	0.30	-	0.30	0.30	-	0.30	0.30	-	0.30
Total Governmental	101.55	26.71	128.26	102.55	26.71	129.26	101.55	31.92	133.47	105.55	27.31	132.86	105.95	25.69	131.64
Enterprise															
Water & Sewer Finance	9.00	-	9.00	9.00	-	9.00	9.00	-	9.00	9.00	-	9.00	9.00	-	9.00
Information Technology	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00
Water	6.40	-	6.40	6.40	-	6.40	6.40	-	6.40	6.40	-	6.40	5.90	-	5.90
Wastewater	8.40	-	8.40	8.40	-	8.40	8.40	-	8.40	8.40	-	8.40	8.90	-	8.90
Subtotal Water & Wastewater	27.80	-	27.80												
Stormwater	5.40	-	5.40	5.40	-	5.40	5.40	-	5.40	5.40	-	5.40	5.90	-	5.90
Sanitation	19.25	-	19.25	19.25	-	19.25	20.25	-	20.25	20.25	-	20.25	20.35	-	20.35
Total Enterprise	52.45	-	52.45	52.45	-	52.45	53.45	-	53.45	53.45	-	53.45	54.05	-	54.05
Total Citywide	154.00	26.71	180.71	155.00	26.71	181.71	155.00	31.92	186.92	159.00	27.31	186.31	160.00	25.69	185.69

* The All Other column includes on-call and seasonal positions which vary throughout the year and are not FTE's required to be authorized by the City Commission.

GLOSSARY

Ad Valorem Taxes - Real estate and personal property taxes. Webster's New World Dictionary as "in proportion to the value of the property" defines ad Valorem. Local Governments set the levy.

Adjusted Final Millage - Under Florida law, the actual tax rate levied by a local government when tax bills are issued. The rate is adjusted for corrected errors in property assessments for tax purposes and for changes in assessments made by property appraisal adjustment boards in each county. Usually such charges are very slight and the adjusted millage sometimes does not change from the levy set by the taxing agency.

Adopted Millage - The tax rate certified to a property appraiser by each taxing agency within a county. Adopted millage is to be sent to an appraiser within 30 days after a county's tax roll is certified by the State Department of Revenue and is listed on notices sent to property owners. No taxing agency may approve a levy that is larger than the one it originally adopted.

Aggregate Millage Rate - The sum of all property tax levies imposed by the governing body of a county. State law limits the aggregate rate for a county or municipality to \$10 per \$1000 worth of assessed taxable value.

Assessment - The value for the tax purposes determined by the property appraiser for a given piece of real property or personal property.

Balance Forward, Transfers and Other - Amounts received by the City which are not additions to the assets of the government as a whole, although they may be to the receiving fund. These items include inter-fund transfers, inter-fund reimbursements, except the receipts of an internal service fund. Also, includes fund balances carried over from the previous year.

Budget - The document that details how much revenue is expected and how it will be spent during a year.

Capital Improvement - Land, buildings, structures and all facilities other than buildings, traffic lights, machinery, equipment, automobiles, etc., with a unit cost in excess of \$5,000 and a useful life of one or more years.

Capital Outlay - Outlays for the acquisition of or addition to fixed assets. The cost of acquiring land, buildings, equipment, furnishings etc. (See Capital Improvement).

Charges for Services - This series of accounts includes all revenues stemming from charges for current services excluding revenues of internal service funds.

CIP – Acronym for "Capital Improvement Program".

Contingency - Funds that are earmarked for a specific purpose and may be used for emergency expenses or to make up cost overruns during a budget period.

CRA - Acronym for "Community Redevelopment Agency".

Culture and Recreation - The cost of providing and maintaining cultural and recreational facilities and activities for the benefit of citizens and visitors.

Current Ad Valorem Taxes - Property taxes computed as a percentage of the value of the real property or personal property.

Debt Service - The expense of retiring such debts as loans and bond issues.

DEP - Acronym for "Department of Environmental Protection".

Depreciation - The periodic expiration of a plant asset's useful life. There are several methods for computing depreciation. Straight line, which is the most common, divides the value of the asset at acquisition by its estimated useful life. This amount is then charged to expense until the asset is written off. Depreciation is a requirement in proprietary type funds such as enterprises and internal service funds. (It is not used in any other funds, except to establish insurance values, since assets are recorded only in a general grouping.) Depreciation is a non-cash expense; however, it should be budgeted in proprietary funds

to ensure that there is sufficient revenue being collected from rates to cover the expense. Most bond rate covenants require that all operating and maintenance expenses (including depreciation) be covered by revenue from rates.

Economic Environment - The cost of providing services that develop and improve the economic condition of the community and its citizens.

EMS - Acronym for “Emergency Medical Service”.

ERU - Acronym for “Equivalent Residential Unit”.

Exempt, Exemption, Non-Exempt - Amounts that state law determines should be deducted from the assessed values of property for tax purposes. Tax rates are applied to the balance, which is called the non-exempt portion of the assessment. Florida law provides for several different property tax exemptions, including homestead, widow/widower, disabled veteran, disability, and low-income senior exemptions. Homestead exemption is a reduction of up to \$50,000 from the assessed value of your home. The first \$25,000 of value is entirely exempt from taxes. The second \$25,000 is exempted from the assessed value between \$50,000 and \$75,000 and does not apply to school taxes. Eligible homeowners must apply for the exemptions by March 1st each year.

Expenditure - Decreases in (uses of) financial resources other than through interfund transfers.

Expense - A use of financial resources, denoted by its use in the proprietary funds, which are accounted for on a basis consistent with the business accounting model (full accrual basis).

FEMA - Acronym for “Federal Emergency Management Agency”.

Final Millage - The tax rate adopted at the second public budget hearing of a taxing agency.

Fines and Forfeitures - This group of accounts includes revenues received from fines and penalties imposed for the commission of statutory offenses, violations of lawful administrative rules and regulations, and for neglect of official duty. Forfeits include revenues resulting from confiscation of deposits or bonds held as performance guarantees.

Fiscal Year - The budget year which runs from October 1st through September 30th.

FS - Acronym for “Fire Station”.

FTE - Acronym for “Full Time Equivalent”. The definition of FTE (full time equivalent) is the number of working hours that represents one full-time employee during a fixed time period, such as one month or one year. FTE simplifies work measurement by converting workload hours into the number of people required to complete that work.

Function - A major class or grouping of activities directed toward a common goal such as improvements to the public safety, improvement of the physical environment, etc. For the purposes utilized in budgetary analysis, the categories of functions have been established by the State of Florida and financial reports must be grouped according to those established functions.

Fund - A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

Fund Balance - Unspent funds that can be included as a source in the following year's budget.

FY - Acronym for “Fiscal Year”.

General Government - A major class of services provided by the legislative, judicial and administrative branches of City government as a whole. This classification encompasses the Board of City Commissioners, administration (including central service staff departments), auditing, property appraiser, tax collector, finance, legal, planning, judicial, and various other general government services.

Grants and Aids - Includes all grants, subsidies and contributions to other governmental agencies and private organizations excluding the transfers to agencies within the same governmental entity.

Indirect Costs - Cost associated with, but not directly attributable to, the providing of a product or service. There are usually costs incurred by other departments in the support of operating departments.

Infrastructure - Includes water and sewer lines, streets and roads, communications, drainage systems, and public facilities such as fire houses, parks, etc.

Interfund Transfers - Transfers among funds. These are utilized to track items for management purposes. They represent a "double counting" and, therefore, are subtracted when computing a "net" operating budget.

Inter-Governmental Revenues - This group of accounts includes all revenues received from federal, state and other local governmental sources in the form of grants, shared revenues and payments in lieu of taxes.

Internal Services - Those expenses incurred exclusively by internal service funds in providing goods and services to user departments or agencies.

Intra-Governmental Revenues - Those revenues derived from goods and services furnished by central service agencies of the City to other departments and funds.

IT - Acronym for "Information Technology".

Licenses, Permits, and Other Taxes - Revenue derived from the issuance of local licenses, permits and other taxes. Licenses include both professional and occupational licenses; permits consist of building and various other permits; other taxes consist of user type taxes, franchise fees and delinquent Ad Valorem taxes.

Mill - 1/1000 of one dollar; used in computing taxes by multiplying adopted millage rate per thousand, taxable value.

Miscellaneous Revenue - Revenue from sources not otherwise provided for in preceding categories. This includes interest earnings, rents and royalties, special assessments, sale and compensation for loss of fixed assets, sale of surplus materials and contributions from private sources.

Non-Operating - Includes all transfers between funds that do not represent operating expenditures.

Object Code - An account to which an expense or expenditure is recorded in order to accumulate and categorized the various types of payments that are made by government. These are normally grouped into Personal Services, Operating Capital and Other categories for budgetary analysis and financial reporting purposes. The State of Florida Uniform Accounting System mandates certain object codes.

Operating Costs - Also known as Operating and Maintenance costs, these are the expenses of day-to-day operations and exclude personal services and capital costs.

Operating Fund - Also called general fund. Usually, the operating fund is the major portion of a budget. It details the expenses of day-to-day operations.

Other Expenses or Expenditures - These include items of a non-expense or expenditure in nature such as reserves, transfers to other funds, depreciation and debt service.

Personal Property - Livestock, commercial equipment and furnishings, attachments to mobile homes, railroad cars and similar possessions that are taxable under state law.

Personal Services - Costs related to compensating employees including salaries, wages and benefit costs.

Physical Environment and Utilities - The cost of services provided by the City for the primary purpose of achieving a satisfactory living environment by controlling and utilizing elements of the environment.

Property Appraiser - Elected county official responsible for setting property valuations for tax purposes and preparing the annual tax roll.

PT - Acronym for “Part-Time”.

Public Safety - A major category of services provided by the City for the security of persons and property.

Real Property - Land and the buildings and other structures attached to it that are taxable under state law.

Revenue - An increase in (source of) fund financial resources other than from interfund transfers or debt issue proceeds.

Revenue Sharing - State money allocated to local governments.

Rolled Back Rate - That millage rate which, when multiplied times the tax rate roll, would yield the same amount of revenue for the taxing authority as was yielded by the millage rate levied in the previous year. In normal circumstances, as the tax roll rises by virtue of reassessment, the rolled back rate will be slightly lower than the previous year's millage levy. This reduced rate multiplied by the value of the new construction/annexations added to the roll during the year provides the only source of additional tax revenue if the rolled back is levied.

R&R - Acronym for “Renewal & Replacement”.

SWFWMD - Acronym for “Southwest Florida Water Management District”.

Tax Base - The total property valuations on which each taxing agency levies its tax rates.

Tax Roll - The certification of assessed/taxable values prepared by the Property Appraiser and presented to the taxing authority by July 1 (or later if an extension is granted by the State of Florida) of each year.

Tax Year - A calendar year from January 1st to December 31st. The tax roll for the current calendar year would be used in figuring the next year's budget. The tax bills mailed November 1st represent the property taxes due for the next tax year.

Tentative Millage - The tax rate in the first public hearing of a taxing agency. Under state law, the agency may reduce, but not increase, the tentative millage during the second budget hearing.

Transfers, Reserves and Other - This is a basic account category to provide for disbursements that are not classified as expenditures.

Transportation - Costs of services provided by the City for the safe and adequate flow of vehicles, travelers and pedestrians.

Truth in Millage Law - Also called the TRIM BILL, a 1980 law that changed the budget process for local taxing agencies. It was designed to keep the public informed about the taxing intentions of the agencies.

Uniform Accounting System - The chart of accounts prescribed by the Office of the State Comptroller designed to standardize financial information to facilitate comparison and evaluation reports.

Voted Millage - Property tax levies authorized by voters within a taxing agency. Bond issues that are backed by property taxes are a common form of voted millage in the state. Such issues are called general obligation bonds.

CITY OF SAFETY HARBOR
ADOPTED FY 2020/2021 BUDGET



SAFETY HARBOR, FLORIDA
CAPITAL IMPROVEMENT PROGRAM
FY 2020/21 – FY 2024/25



FY 2020/2021 – FY 2024/2025 CAPITAL IMPROVEMENT PROGRAM

TABLE OF CONTENTS

	<u>Page</u>
City Manager Letter	285
Funding Source Descriptions	287
CIP Summary By Year	288
5 - Year Funding By Revenue Source and 5 – Year Capital Expenditures By Type	295
5 - Year Capital Expenditures By Fund	295
Fund 011 - Stormwater Projects	297
Fund 012 – Public Safety	303
Fund 014 - Street Improvement Projects	307
Fund 015 - Marina Projects	311
Fund 032 - Capital Projects	313
Fund 041 - Water & Wastewater Projects	335
Fund 044 - Sanitation Projects	341
Fund 048 - Water & Wastewater Renewal & Replacement Projects	345
Fund 063 - Parkland Projects	355
Fund 067 - Community Redevelopment Projects.....	357

CITY OF SAFETY HARBOR
ADOPTED FY2020/2021 BUDGET



September 21, 2020

Citizens, Honorable Mayor and City Commission:

Pursuant to the City Code, the Adopted Capital Improvement Program (CIP) of the City of Safety Harbor for Fiscal Years 2020/2021 - 2024/2025 is hereby presented to the City Commission. The CIP budget is prepared in coordination with the Capital Improvement Element of the City's Comprehensive Plan, which is due annually in December.

The CIP includes all projects and equipment (with a useful life of ten or more years) that exceed \$25,000 as well as projects and equipment with fewer years of useful life that meet the criteria of capital improvements. Staff continues to include maps and pictures related to the projects in the CIP whenever possible. The CIP contains five-year summaries by project type, by fund and revenues by source. The revenue summary includes fund balance and carry-overs in the "other" category. Only new revenues are listed by source. A summary page is provided detailing each project. The summary sheet includes project location, description, justification, funding source and cost detail.

The Five-Year Capital Improvements Plan (CIP) for FY 2020/21 – FY 2024/25 is presented with funded projects totaling \$42,845,480 of which \$10,607,640 is planned for expenditure during the FY 2020/21 Budget Year. Expenditures by category in FY 2020/21 are: General Fund - \$93,300; Public Safety - \$18,540; Streets/Sidewalks - \$405,000; Marina - \$125,000; Capital Projects - \$1,204,680; Stormwater - \$514,300; Water & Wastewater - \$182,870; Sanitation - \$619,000; Water & Wastewater Replacement & Rehabilitation - \$6,961,000; Parkland - \$95,000; and Community Redevelopment Area - \$388,950.

All budgeted expenditures are balanced with estimated revenues. In preparing the CIP, all revenue sources were utilized and each fund was programmed in such a manner as to maximize the number of projects that could be implemented with available funding, manpower and other known constraints within the adopted fiscal year. If sufficient funding is not available, projects are either deferred to a later year, deleted, or unfunded, in which case staff seeks the availability of potential grant funding or alternate funding mechanisms. Some of the projects included in the capital plan are on-going maintenance, repair, and renewal projects that are funded on an annual basis. Management will work within current and future budgetary constraints. However, in order to satisfy full funding of all projects within the five-year CIP, a multitude of funding sources will be needed including Penny for Pinellas, State Revenue Sharing, State and Federal Grants, Enterprise Fund Revenue, Impact Fees, and CRA funds.

The following projects do not represent all capital expenditures, only CIP projects. Each department and Fund has recurring capital expenditures that do not meet the criteria to be a CIP project.

By formally adopting a five-year program and its first-year relationship to the budget, the Commission establishes a firm statement relative to upcoming City improvements. The Capital Program presents a legislative declaration of intent of future projects. The anticipated means of financing each project will be evaluated and discussed each year.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Matthew Spoor".

Matthew Spoor
City Manager

CITY OF SAFETY HARBOR
ADOPTED FY2020/2021 BUDGET



FUNDING SOURCE DESCRIPTIONS

Stormwater Utility Fees: The City of Safety Harbor Commission adopted an ordinance effective November 1, 1991 establishing the Stormwater Utility Fee. On December 19, 2016 City Commission adopted a rate of \$8.50 per ERU (Equivalent Residential Unit) effective January 1, 2017, with a rate increase to \$10.00 effective October 1, 2017, increase to \$10.30 effective 10/1/2018, increase to \$10.61 effective 10/1/2019, and an additional increase to \$10.93 going into effect 10/1/2020.

Local Option Gas Tax: Pinellas County levied a tax on motor fuel in accordance with Florida Statute 336.025(1)(a). The State of Florida collects and remits the tax to Pinellas County and the City receives its proceeds according to the distribution formula in the Interlocal Agreement. Per the terms of the second amendment of the Interlocal Agreement approved October 5, 2015, the agreement expires on December 31, 2027. The funds are allocated 60% to the county and 40% to the municipalities. The City's allocation is .0257 of the 40%. These revenues are restricted to use for road or street improvements.

Penny for Pinellas: These revenues are the 1% sales tax first approved in Pinellas County by voter referendum in March 1997, effective for 10 years until January 2010. A referendum for another ten-year extension took place in 2007, effective until January 2021; and a referendum vote to extend the tax for an additional ten years through 2030 was approved November 7, 2017. The State of Florida Department of Revenue collects the tax and remits to Pinellas County. The City receives its distribution of 1.2282% in accordance with the Interlocal Agreement with Pinellas County. These revenues are restricted to use on Infrastructure and are referred to as "Penny for Pinellas".

Water and Wastewater Fund Revenues: These revenues are derived from regular charges for service to customers of the City's Water and Wastewater System. The current rate structure for water is a tiered water rate table adopted December 19, 2016 that provided for an annual 11.50 percent increase for five years beginning January 1, 2017.

Sewer Development Fee: This fee was established in 1978 by City ordinance. The fee for new residents is \$400.00 for the first water closet and \$100.00 for each additional water closet. These dollars are restricted for system expansion.

Parkland Dedication Fee: Parkland fees were established in 1990 for new residential units. The fee is \$315.00 per residence. The revenue is restricted to use for improvements of park facilities.

Sanitation Refuse Charges: These revenues are derived from regular charges for service to customers of the City's Sanitation system. Effective October 1, 2009, the monthly residential rate was \$22.32. These charges were not adjusted as a result of the comprehensive utility rate study adopted by City Commission December 19, 2016. However, an update to the 2016 rate study was conducted the last quarter of FY 2019 and the first quarter of FY 2020 in order to make a recommendation to the governing body for a rate increase. Effective 1/1/20 Sanitation rates increased to \$26.60, with an additional increase to \$28.20 taking effect 10/1/20

Other: Other sources of funding include grants from state and local governments, cooperative funds, balances forward (prior year available fund balance), interest earned on reserves and investments, debt proceeds and non-revenue transfers from other funds.

CITY OF SAFETY HARBOR
ADOPTED FY2019/2020 BUDGET

ADOPTED FY 2021-2025 CIP - SUMMARY BY YEAR

Project Name	Project #	Fund	Division	Account #	FY 2020/2021	FY 2021/2022	FY 2022/2023	FY 2023/2024	FY 2024/2025	Five Year Total
FUNDED CIP PROJECTS										
GOVERNMENTAL FUNDS										
Library Books	Various1	General	Library	001-1055-571-6601	55,300	-	-	-	-	55,300
Library Online/E-Content	Various2	General	Library	001-1055-571-6603	22,000	-	-	-	-	22,000
Library Audio/Visual	Various3	General	Library	001-1055-571-6605	16,000	-	-	-	-	16,000
Firefighter PPE Replacement	PSGR01	Public Safety	Fire	012-2022-522-6440	18,540	19,100	19,670	20,260	20,870	98,440
Sidewalk repair and replacement	ST0001	Street Improvement	Streets	014-2031-541-6300	45,000	45,000	45,000	45,000	45,000	225,000
Street Resurfacing Program	ST0013	Street Improvement	Streets	014-2031-541-6300	-	550,000	450,000	-	750,000	1,750,000
Curb Replacement	ST0019	Street Improvement	Streets	014-2031-541-6300	35,000	30,000	35,000	30,000	35,000	165,000
Citywide Brick Street Restoration	ST0028	Capital Improvement	Streets	014-2031-541-6300	100,000	20,000	20,000	20,000	20,000	180,000
Bridge Improvements	ST0031	Street Improvement	Streets	014-2031-541-6300	110,000	-	-	-	-	110,000
Underdrain Repair/Replace Program	ST0034	Street Improvement	Streets	014-2031-541-6300	50,000	30,000	50,000	30,000	50,000	210,000
Sign and Striping Improvements	ST0038	Street Improvement	Streets	014-2031-541-6300	15,000	15,000	15,000	15,000	15,000	75,000
Miscellaneous Street Repair and Hazardous Tree Removal	ST0039	Street Improvement	Streets	014-2031-541-6300	50,000	45,000	50,000	45,000	50,000	240,000
Basin Dock & Piling Replacement	MAR006	Marina	Marina	015-2057-575-6300	-	-	50,000	-	-	50,000
Channel Dredging - Construction	MAR010	Marina	Marina	015-2057-575-6300	125,000	-	-	-	-	125,000
Replace 2003 Pierce Fire Engine (Vehicle 852)	PSV009	Capital Improvement	Fire	032-3022-522-6401	-	-	775,000	-	-	775,000
Replace 2006 Chevrolet Pickup (Vehicle 802)	PSV010	Capital Improvement	Fire	032-3022-522-6401	75,000	-	-	-	-	75,000
Replace 2013 Pierce Fire Truck (Vehicle 855)	PSV011	Capital Improvement	Fire	032-3022-522-6401	-	-	-	-	1,340,000	1,340,000
Replace 2012 GMC Yukon (Vehicle 803)	PSV012	Capital Improvement	Fire	032-3022-522-6401	-	-	74,260	-	-	74,260
Replace Chevrolet Tahoe (Vehicle 858)	PSV013	Capital Improvement	Fire	032-3022-522-6401	-	-	-	-	78,780	78,780
Sierra Wireless Modems for Emergency Response MDC	PSEQ11	Capital Improvement	Fire	032-3022-522-6440	10,000	-	-	-	-	10,000
Hurst Cutter, Spreader, Ram & Accessories	PSEQ12	Capital Improvement	Fire	032-3022-522-6440	32,030	-	-	-	-	32,030
Safety Harbor Public Library - Parking Lot Improvements	ST0050	Capital Improvement	Streets	032-3031-541-6300	46,000	-	-	-	-	46,000
Replace Flat Bed Dump Truck (Vehicle 350)	STV004	Capital Improvement	Streets	032-3031-541-6401	51,300	-	-	-	-	51,300
Replace Dump Truck (Vehicle 341)	STV005	Capital Improvement	Streets	032-3031-541-6401	-	94,500	-	-	-	94,500
Replace 1-Ton Dump Truck (Vehicle 415)	STV007	Capital Improvement	Streets	032-3031-541-6401	44,000	-	-	-	-	44,000
Replace 1-1/2 Ton Flat Bed Tump Truck (Vehicle 369)	STV008	Capital Improvement	Streets	032-3031-541-6401	-	95,000	-	-	-	95,000
Replace 3/4 Ton Pick-Up Truck (Vehicle 359)	STV009	Capital Improvement	Streets	032-3031-541-6401	-	-	45,000	-	-	45,000
Replace 3/4 Ton Crew Cab Pick-Up Truck (Vehicle 370)	STV010	Capital Improvement	Streets	032-3031-541-6401	-	-	-	50,000	-	50,000
Replace 1-Ton Dump Truck (Vehicle 345)	STV011	Capital Improvement	Streets	032-3031-541-6401	-	-	-	-	60,000	60,000
Replace Dump Truck (Vehicle 323)	STV012	Capital Improvement	Streets	032-3031-541-6401	-	-	-	-	130,000	130,000
Brush Chipper (Trailer 686)	STE010	Capital Improvement	Streets	032-3031-541-6440	69,000	-	-	-	-	69,000
John Deere Backhoe (Vehicle 928)	STE011	Capital Improvement	Streets	032-3031-541-6440	-	105,000	-	-	-	105,000
Bobcat Attachment (Planer and Drum)	STE012	Capital Improvement	Streets	032-3031-541-6440	-	-	-	25,000	-	25,000
Replace Street Division Sign Equipment	STE013	Capital Improvement	Streets	032-3031-541-6440	-	-	21,500	-	-	21,500
Replace 2007 Double Drum Roller (Vehicle 903)	STE014	Capital Improvement	Streets	032-3031-541-6440	-	-	45,000	-	-	45,000
4 Ton Asphalt Hot Box Trailer	STE015	Capital Improvement	Streets	032-3031-541-6440	-	-	35,000	-	-	35,000
Replace 2004 Bobcat (Vehicle 911)	STE016	Capital Improvement	Streets	032-3031-541-6440	-	-	-	60,000	-	60,000
Replace 2011 Volvo Compact Wheel Loader (Vehicle 925)	STE017	Capital Improvement	Streets	032-3031-541-6440	-	-	-	-	100,000	100,000
Replace Ford Tractors (Vehicles 931, 932, 935)	STE018	Capital Improvement	Streets	032-3031-541-6440	-	-	-	-	45,000	45,000
Replace Truck 352	FLV002	Capital Improvement	Fleet	032-3033-519-6401	-	-	45,000	-	-	45,000
Air Conditioning Recovery Machine	FLE010	Capital Improvement	Fleet	032-3033-519-6440	-	10,000	-	-	-	10,000
Column Lifts (6)	FLE011	Capital Improvement	Fleet	032-3033-519-6440	-	-	55,000	-	-	55,000
Post Lifts	FLE012	Capital Improvement	Fleet	032-3033-519-6440	15,600	-	-	-	-	15,600

CITY OF SAFETY HARBOR
ADOPTED FY2020/2021 BUDGET

ADOPTED FY 2020-2024 CIP - SUMMARY BY YEAR

Project Name	Project #	Fund	Division	Account #	FY 2020/2021	FY 2021/2022	FY 2022/2023	FY 2023/2024	FY 2024/2025	Five Year Total
City-wide HVAC Renewal & Replacement	BL0008	Capital Improvement	Building Maintenance	032-3034-519-6300	-	50,000	-	50,000	-	100,000
City-wide LED Lighting Replacement	BL0010	Capital Improvement	Building Maintenance	032-3034-519-6300	-	20,000	-	-	-	20,000
City-wide Roof Replacements	BL0011	Capital Improvement	Building Maintenance	032-3034-519-6300	115,000	-	75,000	-	-	190,000
City-wide Electrical Installment	BL0012	Capital Improvement	Building Maintenance	032-3034-519-6300	25,000	-	-	-	-	25,000
Automatic Gates	BL0013	Capital Improvement	Building Maintenance	032-3034-519-6300	30,000	-	-	-	-	30,000
Replace Bucket Truck (#169)	BL0007	Capital Improvement	Building Maintenance	032-3034-519-6401	96,200	-	-	-	-	96,200
Vehicle #126 Replacement	BL0014	Capital Improvement	Building Maintenance	032-3034-519-6401	-	-	-	-	36,400	36,400
Portable Light Tower	BL0017	Capital Improvement	Building Maintenance	032-3034-519-6401	6,200	-	-	-	-	6,200
Circulation Desk Replacement	LBDESK	Capital Improvement	Library	032-3055-571-6300	25,000	-	-	-	-	25,000
Rigsby Center Improvements	PR0038	Capital Improvement	Recreation	032-3056-572-6300	90,000	-	-	-	-	90,000
Clearwater Joint Use Agreement	PR0067	Capital Improvement	Recreation	032-3056-572-6300	50,000	50,000	50,000	50,000	-	200,000
Replace 2005 Savanna 2500 Cargo Van (#447)	PKV011	Capital Improvement	Recreation	032-3056-572-6401	38,000	-	-	-	-	38,000
Replace 2011 Ford F-550 33 Passenger Bus (#451)	PKV012	Capital Improvement	Recreation	032-3056-572-6401	41,000	-	-	-	-	41,000
Replace 2007 Savanna 3500 Passenger Van (#448)	PKV013	Capital Improvement	Recreation	032-3056-572-6401	-	45,000	-	-	-	45,000
Replace 2002 International 66-passnger Bus (#453)	PKV014	Capital Improvement	Recreation	032-3056-572-6401	-	-	25,000	-	-	25,000
SHCP Ball Field Light Replacement	PKI024	Capital Improvement	Parks	032-3058-572-6300	-	-	-	350,000	-	350,000
SHCP Ball Field Improvements	PKI027	Capital Improvement	Parks	032-3058-572-6300	15,000	-	15,000	-	15,000	45,000
SHCP Walking Trail	PKI032	Capital Improvement	Parks	032-3058-572-6300	-	-	50,000	-	-	50,000
Outdoor Fitness Zones	PKI033	Capital Improvement	Parks	032-3058-572-6300	-	-	-	60,000	-	60,000
Parks Parking Lot Re-paving	PKI034	Capital Improvement	Parks	032-3058-572-6300	60,000	-	-	-	-	60,000
Park Furnishings Renewal & Replacement	PKI037	Capital Improvement	Parks	032-3058-572-6300	15,000	20,000	20,000	20,000	20,000	95,000
SHCP Playground Surfacing Replacement	PKI038	Capital Improvement	Parks	032-3058-572-6300	-	100,000	-	-	-	100,000
Parks Restroom Flooring Improvements	PKI039	Capital Improvement	Parks	032-3058-572-6300	32,000	-	-	-	-	32,000
City Park Sidewalk Replacements	PKI040	Capital Improvement	Parks	032-3058-572-6300	50,000	-	50,000	-	50,000	150,000
Outdoor Pickleball Courts	PKI041	Capital Improvement	Parks	032-3058-572-6300	-	50,000	-	-	-	50,000
SHCP Sand Volleyball Ct Expansion	PKI042	Capital Improvement	Parks	032-3058-572-6300	-	-	50,000	-	-	50,000
Replace Fishing Pier Shelter	PR0057	Capital Improvement	Parks	032-3058-572-6300	50,000	-	-	-	-	50,000
Parks/Bldg Maint Office Improvements	PRI002	Capital Improvement	Parks	032-3058-572-6300	19,000	-	-	-	-	19,000
Vehicle Replacement #419	PKV016	Capital Improvement	Parks	032-3058-572-6401	-	-	-	45,000	-	45,000
Vehicle Replacement #416	PKV017	Capital Improvement	Parks	032-3058-572-6401	-	-	-	-	48,000	48,000
Parks Equipment Replacement & Renewal	PKE006	Capital Improvement	Parks	032-3058-572-6440	28,000	35,000	40,000	-	60,000	163,000
Portable Generator Replacement	PR0040	Capital Improvement	Parks	032-3058-572-6440	59,350	-	-	-	-	59,350
Parks Utility Vehicle	PKE008	Capital Improvement	Parks	032-3058-572-6440	-	16,000	-	16,000	16,000	48,000
Kubota Backhoe Replacement	PKE009	Capital Improvement	Parks	032-3058-572-6440	-	45,000	-	-	-	45,000
Hot Water Pressure Washer Trailer	PKE012	Capital Improvement	Parks	032-3058-572-6440	17,000	-	-	-	-	17,000
Parks Trailer Replacements	PKE013	Capital Improvement	Parks	032-3058-572-6440	-	35,000	-	35,000	-	70,000
Folly Farms Development- Farmhouse ADA Imporvements	FOLLY	Parkland	Parks	063-6058-572-6300	95,000	-	-	-	-	95,000
SHCP Playground Surfacing Replacement	PKI038	Parkland	Parks	063-6058-572-6300	-	100,000	-	-	-	100,000
Main Street Bricks	ST0028	CRA	Community Development	067-6517-515-6300	100,000	-	-	-	-	100,000
North Bayshore Sidewalk Improvements	ST0052	CRA	Community Development	067-6517-515-6300	80,000	-	-	-	-	80,000
Public Art Committee	CRAART	CRA	Community Development	067-6517-515-6300	100,000	-	-	-	-	100,000
Library 2nd Floor Design	LB2020	CRA	Community Development	067-6517-515-6300	108,950	-	-	-	-	108,950
Library 2nd Floor Construction	LB2020	CRA	Community Development	067-6517-515-6300	-	2,000,000	-	-	-	2,000,000
TOTAL GOVERNMENTAL FUNDS					\$ 2,330,470	\$ 3,624,600	\$ 2,205,430	\$ 966,260	\$ 2,985,050	\$ 12,111,810

CITY OF SAFETY HARBOR
ADOPTED FY2020/2021 BUDGET

ADOPTED FY 2020-2024 CIP - SUMMARY BY YEAR

Project Name	Project #	Fund	Division	Account #	FY 2020/2021	FY 2021/2022	FY 2022/2023	FY 2023/2024	FY 2024/2025	Five Year Total
ENTERPRISE FUNDS										
Stormwater Improvements	DR0006	Stormwater	Stormwater	011-2037-538-6300	130,000	75,500	200,000	150,000	270,000	825,500
Pipe Relining	DR0050	Stormwater	Stormwater	011-2037-538-6300	110,000	125,000	150,000	250,000	75,000	710,000
2nd Street South at 6th Ave. Intersection Improvements	ST0046	Stormwater	Stormwater	011-2037-538-6300	91,000	-	-	-	-	91,000
Coventry East Cul-de-sac Pavement Improvements	ST0047	Stormwater	Stormwater	011-2037-538-6300	65,000	-	-	-	-	65,000
MLK Street at Powhatan Street Pavement Improvements	ST0048	Stormwater	Stormwater	011-2037-538-6300	-	170,000	-	-	-	170,000
Replace 2000 GMC Kodiak Dump Truck (Vehicle 344)	SMV008	Stormwater	Stormwater	011-2037-538-6401	103,300	-	-	-	-	103,300
Replace 2010 Ford F-550 1-1/2 Ton Flat Bed Dump (Vehicle 360)	SMV009	Stormwater	Stormwater	011-2037-538-6401	-	-	-	60,000	-	60,000
Trackhoe	SME009	Stormwater	Stormwater	011-2037-538-6440	-	-	105,000	-	-	105,000
New 6" Mobile Pump	SME010	Stormwater	Stormwater	011-2037-538-6440	-	-	-	48,000	-	48,000
New Utility Trailer	SME012	Stormwater	Stormwater	011-2037-538-6440	15,000	-	-	-	-	15,000
60" Zero Turn Mower	SME013	Stormwater	Stormwater	011-2037-538-6440	-	13,000	-	-	-	13,000
Replace Slope Mower (Vehicle 968)	SME014	Stormwater	Stormwater	011-2037-538-6440	-	-	-	-	165,000	165,000
Checkpoint Firewall Replacement	WSIE06	Water & Wastewater	Information Technolgy	041-4016-513-6440	24,370	-	-	-	-	24,370
Replace Vehicle #267 (Truck)	WTV008	Water & Wastewater	Water	041-4035-533-6401	45,000	-	-	-	-	45,000
Replace Vehicle #205 (Truck)	WTV009	Water & Wastewater	Water	041-4035-533-6401	-	-	45,000	-	-	45,000
Replace Vehicle #230 (Truck)	WTV010	Water & Wastewater	Water	041-4035-533-6401	-	-	-	78,000	-	78,000
Replace Vehicle #280 (DumpTruck)	WTV011	Water & Wastewater	Water	041-4035-533-6401	-	-	-	-	85,000	85,000
Replace Vehicle #254 (Asst Directors Vehicle)	SWV005	Water & Wastewater	Water	041-4035-533-6401	36,500	-	-	-	-	36,500
Replace Forklift #993	WTE008	Water & Wastewater	Water	041-4035-533-6440	77,000	-	-	-	-	77,000
Replace Generator #617	WTE010	Water & Wastewater	Water	041-4035-533-6440	-	-	-	25,000	-	25,000
Replace Trenching Machine #960	WTE011	Water & Wastewater	Water	041-4035-533-6440	-	-	-	-	15,000	15,000
Replace Trackhoe #907	WTE012	Water & Wastewater	Water	041-4035-533-6440	-	-	-	-	87,000	87,000
Replace Trailer #634	WTE013	Water & Wastewater	Water	041-4035-533-6440	-	-	15,000	-	-	15,000
Replace vehicle #204 (utility truck)	SWV006	Water & Wastewater	Wastewater	041-4036-535-6401	-	45,000	-	-	-	45,000
Replace Vehicle #210 (1-1/4 ton utility truck)	SWV007	Water & Wastewater	Wastewater	041-4036-535-6401	-	-	75,000	-	-	75,000
Replace Vehicle #275 (1-1/4 ton utility truck)	SWV008	Water & Wastewater	Wastewater	041-4036-535-6401	-	-	75,000	-	-	75,000
Replace Vehicle #220 (1-1/4 Flat Bed Dump truck)	SWV009	Water & Wastewater	Wastewater	041-4036-535-6401	-	-	-	75,000	-	75,000
Replace Vehicle #260 (1-1/4 Ton Flat Bed Dump Truck)	SWV010	Water & Wastewater	Wastewater	041-4036-535-6401	-	-	-	-	75,000	75,000
Replace # 631 Generator 35KW	SWE011	Water & Wastewater	Wastewater	041-4036-535-6440	-	-	75,000	-	-	75,000
Replace #608 115KW Generator	SWE012	Water & Wastewater	Wastewater	041-4036-535-6440	-	-	-	110,000	-	110,000
Replace Backhoe #410	SWE013	Water & Wastewater	Wastewater	041-4036-535-6440	-	-	-	-	120,000	120,000
Replace Pump #622	SWE014	Water & Wastewater	Wastewater	041-4036-535-6440	-	-	-	-	50,000	50,000
Replace side load truck #309	SNV028	Sanitation	Sanitation	044-4532-534-6401	325,000	-	-	-	-	325,000
Replace rear load truck #303	SNV029	Sanitation	Sanitation	044-4532-534-6401	259,000	-	-	-	-	259,000
Replace claw truck #307	SNV030	Sanitation	Sanitation	044-4532-534-6401	-	230,000	-	-	-	230,000
Replace Side Load Truck #519	SNV033	Sanitation	Sanitation	044-4532-534-6401	-	-	345,000	-	-	345,000
Replace Side Load Truck #509	SNV034	Sanitation	Sanitation	044-4532-534-6401	-	330,000	-	-	-	330,000
Refurbish side load truck #518	SNV035	Sanitation	Sanitation	044-4532-534-6401	-	-	-	-	250,000	250,000
Replace Front Load Truck #514	SNV036	Sanitation	Sanitation	044-4532-534-6401	-	-	-	325,000	-	325,000
Replace Dumpster Transporter #361	SNV037	Sanitation	Sanitation	044-4532-534-6401	-	-	-	120,000	-	120,000
Replace Front Load Truck #519	SNV038	Sanitation	Sanitation	044-4532-534-6401	-	-	-	-	350,000	350,000
Trash/Recycling Containers	SNE002	Sanitation	Sanitation	044-4532-534-6440	35,000	35,000	35,000	35,000	35,000	175,000
Pinellas Avenue, Melrose Dr., and Avon Dr. water main and fire protection installation-Construction	UT0094	Water & Wastewater RR	Water	048-4035-533-6300	1,561,000	-	-	-	-	1,561,000
Philippe Pointe pedestrian bridge main relocations-Philippe Pointe pedestrian bridge main relocations	UT0095	Water & Wastewater RR	Water	048-4035-533-6300	700,000	-	-	-	-	700,000

CITY OF SAFETY HARBOR
ADOPTED FY2020/2021 BUDGET

ADOPTED FY 2020-2024 CIP - SUMMARY BY YEAR

Project Name	Project #	Fund	Division	Account #	FY 2020/2021	FY 2021/2022	FY 2022/2023	FY 2023/2024	FY 2024/2025	Five Year Total
Seminole Park Subdivision and Maple Way water line replacement-Survey and Design	UT0096	Water & Wastewater RR	Water	048-4035-533-6300	-	300,000	-	-	-	300,000
Seminole Park Subdivision and Maple Way water line replacement-Construction	UT0096	Water & Wastewater RR	Water	048-4035-533-6300	-	-	1,250,000	-	-	1,250,000
North Bay Hills water main replacement Phase III-Survey and Design	UT0097	Water & Wastewater RR	Water	048-4035-533-6300	380,000	-	-	-	-	380,000
North Bay Hills water main replacement Phase III-Construction	UT0097	Water & Wastewater RR	Water	048-4035-533-6300	-	2,280,000	-	-	-	2,280,000
North Bay Hills water main replacement Phase IV-Survey and Design	UTW001	Water & Wastewater RR	Water	048-4035-533-6300	-	-	350,000	-	-	350,000
North Bay Hills water main replacement Phase IV-Construction	UTW001	Water & Wastewater RR	Water	048-4035-533-6300	-	-	-	1,750,000	-	1,750,000
Safety Harbor Heights water main replacement-Survey and Design	UTW004	Water & Wastewater RR	Water	048-4035-533-6300	-	-	250,000	-	-	250,000
Safety Harbor Heights water main replacement-Construction	UTW004	Water & Wastewater RR	Water	048-4035-533-6300	-	-	-	1,100,000	-	1,100,000
MLK, Cedar St., Pine St. water main replacement-Survey and Design	UTW005	Water & Wastewater RR	Water	048-4035-533-6300	-	-	-	-	240,000	240,000
MLK, Cedar St., Pine St. Water Main Replacement- Construction	UTW005	Water & Wastewater RR	Water	048-4035-533-6300	-	-	-	-	1,405,000	1,405,000
Palmetto Dr/12th Ave S Water Main Replacement- Survey and Design	UTW006	Water & Wastewater RR	Water	048-4035-533-6300	-	-	-	-	170,000	170,000
Replace existing radio frequency meters	UT0101	Water & Wastewater RR	Water	048-4035-533-6440	110,000	105,000	30,000	90,000	70,000	405,000
Northeast Regional Wastewater Treatment Plant Improvements	UT0005	Water & Wastewater RR	Wastewater	048-4036-535-6300	2,500,000	2,500,000	-	-	-	5,000,000
Baytown West Lift Station Repair	UT0098	Water & Wastewater RR	Wastewater	048-4036-535-6300	60,000	-	-	-	-	60,000
Harbor Woods Lift Station	UT0103	Water & Wastewater RR	Wastewater	048-4036-535-6300	-	-	75,000	-	-	75,000
Southwest Sanitary Sewer Main Relining	UTS001	Water & Wastewater RR	Wastewater	048-4036-535-6300	-	-	770,000	-	-	770,000
Master Lift Station Repair Pump #2	UTS004	Water & Wastewater RR	Wastewater	048-4036-535-6300	-	80,000	-	-	-	80,000
Reline Clay Sewer Mains Various Locations (I & I)	UTS005	Water & Wastewater RR	Wastewater	048-4036-535-6300	-	-	-	-	500,000	500,000
Library Lift Station Repair	UTS007	Water & Wastewater RR	Wastewater	048-4036-535-6300	-	60,000	-	-	-	60,000
Reline clay sewer main in Baywoods II	UTS008	Water & Wastewater RR	Wastewater	048-4036-535-6300	500,000	-	-	-	-	500,000
Replace 9th Ave. N. FM from Marshall St. to Master Pump Station, including gravity repairs at station-Construction	UTS009	Water & Wastewater RR	Wastewater	048-4036-535-6300	1,150,000	-	-	-	-	1,150,000
Gulf Machinery Pump Station Repair	UTS010	Water & Wastewater RR	Wastewater	048-4036-535-6300	-	-	-	75,000	-	75,000
Harbor Lake Gravity Extension- Design	UTS011	Water & Wastewater RR	Wastewater	048-4036-535-6300	-	-	-	-	250,000	250,000
Washington/Irwin/1st Sewer Extension- Design	UTS012	Water & Wastewater RR	Wastewater	048-4036-535-6300	-	-	-	300,000	-	300,000
Washington/Irwin/1st Sewer Extension- Construction	UTS012	Water & Wastewater RR	Wastewater	048-4036-535-6300	-	-	-	-	1,500,000	1,500,000
Elm St./Pine St. Gravity Sewer Replacement-Design	UTS013	Water & Wastewater RR	Wastewater	048-4036-535-6300	-	-	-	320,000	-	320,000
Elm St./Pine St Gravity Sewer Replacement- Construction	UTS013	Water & Wastewater RR	Wastewater	048-4036-535-6300	-	-	-	-	1,560,000	1,560,000
Replace Pump #1 - Master Pump Station	UTS014	Water & Wastewater RR	Wastewater	048-4036-535-6300	-	-	80,000	-	-	80,000
TOTAL ENTERPRISE FUNDS					\$ 8,277,170	\$ 6,348,500	\$ 3,925,000	\$ 5,151,000	\$ 7,032,000	\$ 30,733,670
TOTAL FUNDED CIP PROJECTS					\$ 10,607,640	\$ 9,973,100	\$ 6,130,430	\$ 6,117,260	\$ 10,017,050	\$ 42,845,480

UNFUNDED PROJECTS

Street Resurfacing Program	ST0013	014-2031-541-6300	-	200,000	300,000	-	-	\$ 500,000	
Basin Decking Replacement	MAR006	015-2057-575-6300	275,000	-	-	-	-	275,000	
HD Cameras/DVRs & UHD TVs	GEN012	032-3020-519-6300	58,240						
Parks & Building Maintenance									
Building-Design/Architect	PKI035	032-3022-522-6401	-	-	270,000	-	-	270,000	
Parks & Building Maintenance	PKI035	032-3058-572-6200	-	-	-	2,000,000	-	2,000,000	
Building-Construction	PSV009	032-3058-572-6200	-	775,000	-	-	-	775,000	
Replace 2003 Pierce Fire Engine (Vehicle 852)	SNV032	044-4532-534-6401	-	-	-	210,000	-	210,000	
Replace Rear Load Truck #311									
TOTAL UNFUNDED PROJECTS				\$ 333,240	\$ 975,000	\$ 570,000	\$ 2,210,000	\$ -	\$ 4,088,240

CITY OF SAFETY HARBOR
ADOPTED FY2020/2021 BUDGET



**CITY OF SAFETY HARBOR
ADOPTED FY2020/2021 BUDGET**

**5-YEAR REVENUE FOR CIP PROJECTS
BY SOURCE**

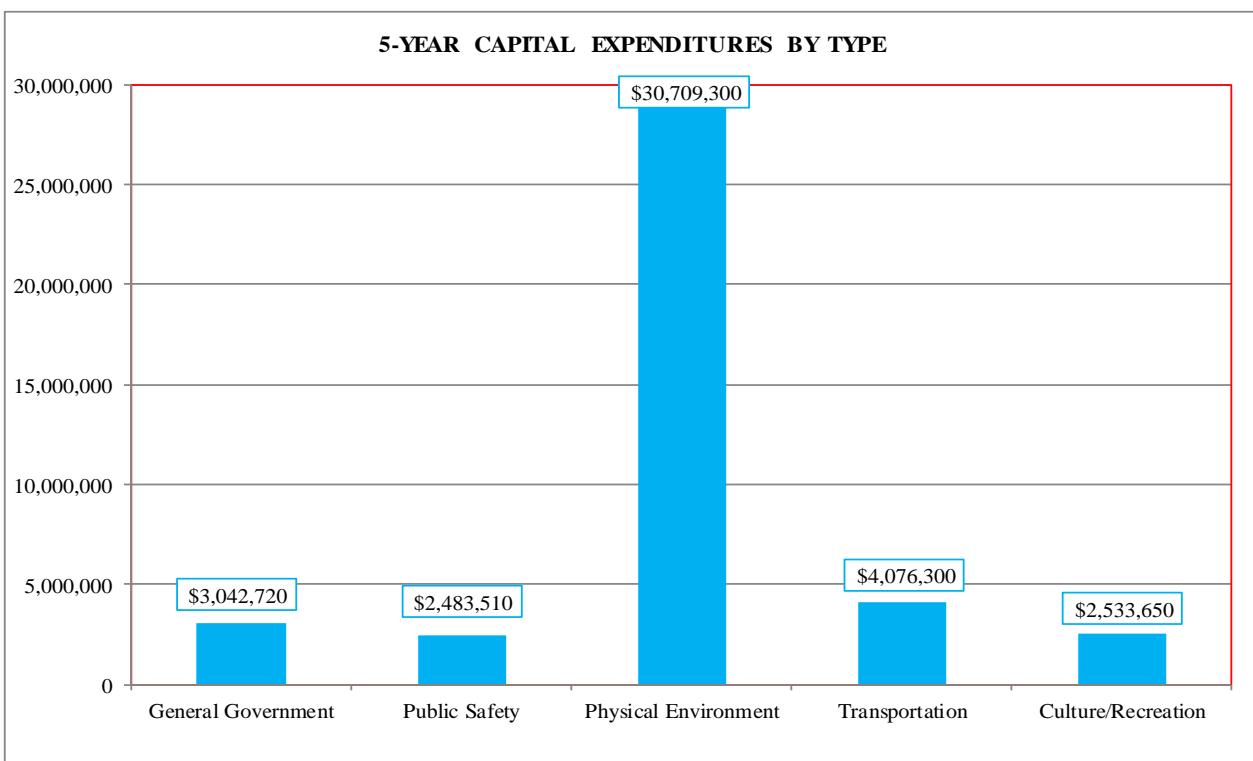
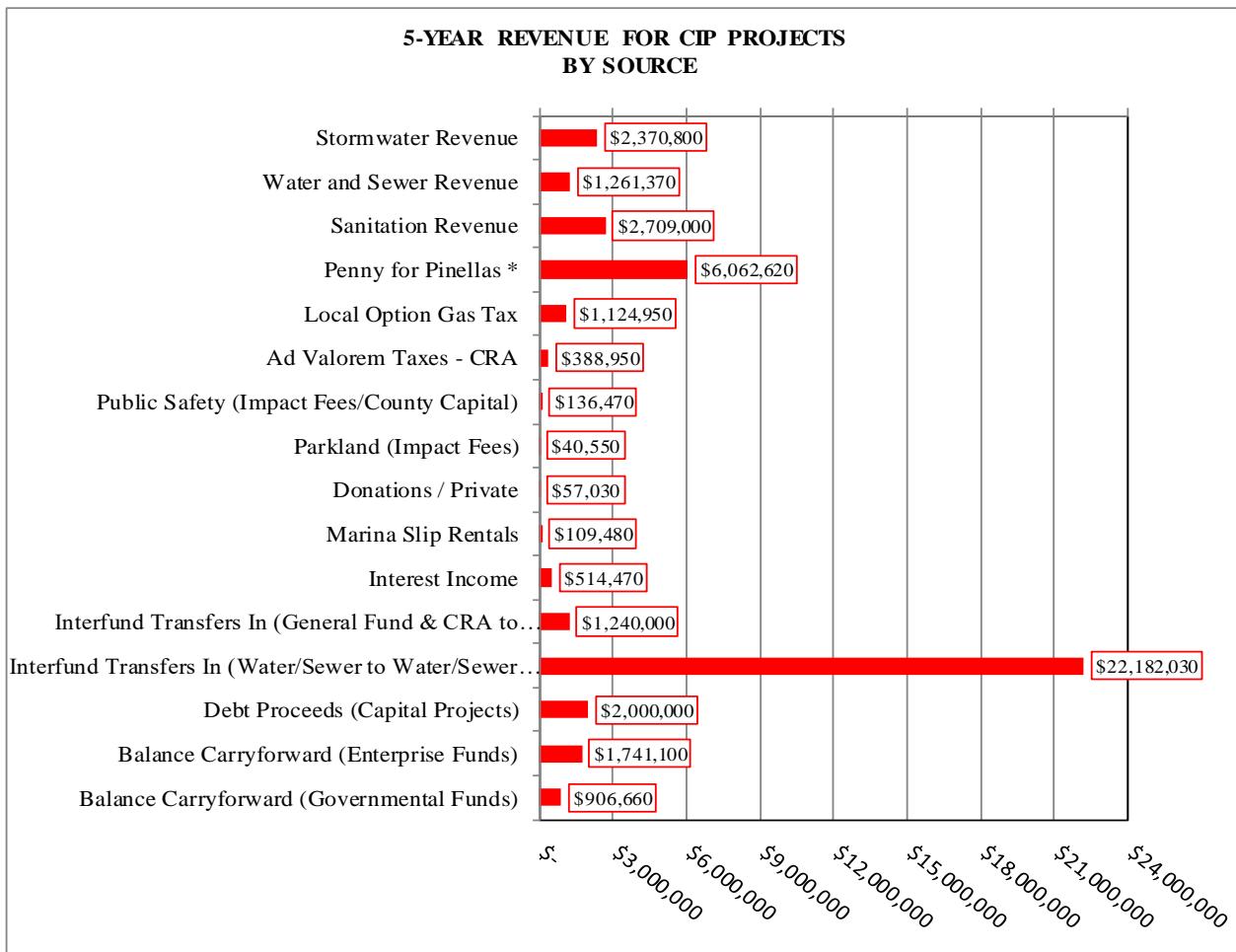
	2020/21	2021/22	2022/23	2023/24	2024/25	TOTAL
	5 YR CIP					
Stormwater Revenue	\$ 514,300	\$ 383,500	\$ 455,000	\$ 508,000	\$ 510,000	\$ 2,370,800
Water and Sewer Revenue	188,370	50,600	290,700	293,800	437,900	1,261,370
Sanitation Revenue	619,000	595,000	380,000	480,000	635,000	2,709,000
Penny for Pinellas *	1,143,310	770,500	1,466,660	761,000	1,921,150	6,062,620
Local Option Gas Tax	220,900	228,730	236,730	185,000	253,590	1,124,950
Ad Valorem Taxes - CRA	388,950	-	-	-	-	388,950
Public Safety (Impact Fees/County Capital)	14,340	10,000	14,100	10,000	88,030	136,470
Parkland (Impact Fees)	20,150	20,400	-	-	-	40,550
Donations / Private	57,030	-	-	-	-	57,030
Marina Slip Rentals	59,480	-	50,000	-	-	109,480
Interest Income	194,870	197,800	34,700	78,000	9,100	514,470
Interfund Transfers In (General Fund & CRA to Street Improvements)	176,850	223,150	400,000	-	440,000	1,240,000
Interfund Transfers In (Water/Sewer to Water/Sewer Renewal/Replace)	6,497,430	3,669,300	2,773,500	3,792,700	5,449,100	22,182,030
Debt Proceeds (Capital Projects)	-	2,000,000	-	-	-	2,000,000
Balance Carryforward (Enterprise Funds)	275,000	1,466,100	-	-	-	1,741,100
Balance Carryforward (Governmental Funds)	237,660	358,020	29,040	8,760	273,180	906,660
Total	\$ 10,607,640	\$ 9,973,100	\$ 6,130,430	\$ 6,117,260	\$ 10,017,050	\$ 42,845,480

**5-YEAR CAPITAL EXPENDITURES
BY TYPE**

	2020/21	2021/22	2022/23	2023/24	2024/25	TOTAL
	5 YR CIP					
General Government	\$ 701,320	\$ 2,080,000	\$ 175,000	\$ 50,000	\$ 36,400	\$ 3,042,720
Public Safety	135,570	19,100	868,930	20,260	1,439,650	2,483,510
Physical Environment	8,252,800	6,348,500	3,925,000	5,151,000	7,032,000	30,709,300
Transportation	615,300	1,029,500	811,500	320,000	1,300,000	4,076,300
Culture/Recreation	902,650	496,000	350,000	576,000	209,000	2,533,650
Total	\$ 10,607,640	\$ 9,973,100	\$ 6,130,430	\$ 6,117,260	\$ 10,017,050	\$ 42,845,480

* Penny for Pinellas has been renewed and is now scheduled to sunset in 2030.

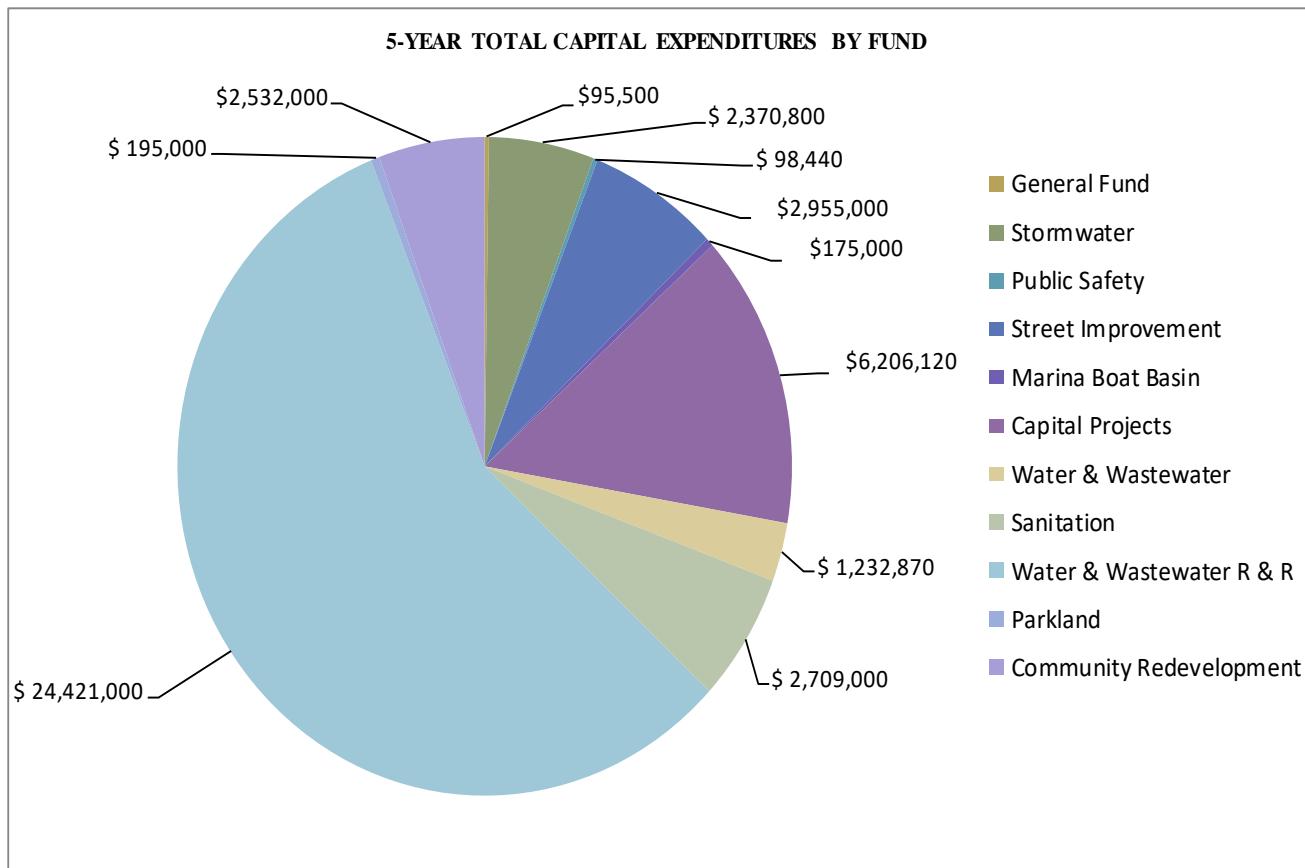
**CITY OF SAFETY HARBOR
ADOPTED FY2020/2021 BUDGET**



CITY OF SAFETY HARBOR
ADOPTED FY2020/2021 BUDGET

**5-YEAR CAPITAL EXPENDITURES
BY FUND**

	2019/20	2020/21	2021/22	2022/23	2023/24	TOTAL 5 YR
						CIP
General Fund	\$ 93,300	\$ -	\$ -	\$ -	\$ -	\$ 93,300
Stormwater	514,300	383,500	455,000	508,000	510,000	2,370,800
Public Safety	18,540	19,100	19,670	20,260	20,870	98,440
Street Improvement	405,000	735,000	665,000	185,000	965,000	2,955,000
Marina Boat Basin	125,000	-	50,000	-	-	175,000
Capital Projects	1,204,680	770,500	1,470,760	761,000	1,999,180	6,206,120
Water & Wastewater	182,870	45,000	285,000	288,000	432,000	1,232,870
Sanitation	619,000	595,000	380,000	480,000	635,000	2,709,000
Water & Wastewater R & R	6,961,000	5,325,000	2,805,000	3,875,000	5,455,000	24,421,000
Parkland	95,000	100,000	-	-	-	195,000
Community Redevelopment	388,950	2,000,000	-	-	-	2,388,950
Total	\$ 10,607,640	\$ 9,973,100	\$ 6,130,430	\$ 6,117,260	\$ 10,017,050	\$ 42,845,480



CITY OF SAFETY HARBOR
ADOPTED FY2020/2021 BUDGET



**CITY OF SAFETY HARBOR
ADOPTED FY2020/2021 BUDGET**

FUND # 011 - STORMWATER

	<u>2020/21</u>	<u>2021/22</u>	<u>2022/23</u>	<u>2023/24</u>	<u>2024/25</u>
REVENUES:					
Stormwater Revenue *	\$ 1,550,150	\$ 1,596,650	\$ 1,644,550	\$ 1,693,890	\$ 1,744,710
Interest	28,580	28,900	29,200	29,500	29,800
Other	4,800	4,800	-	5,000	5,000
Total Revenues	1,583,530	1,630,350	1,673,750	1,728,390	1,779,510
Carry Over	1,832,470	1,724,670	1,706,220	1,636,370	1,536,160
TOTAL REVENUES	<u>\$ 3,416,000</u>	<u>\$ 3,355,020</u>	<u>\$ 3,379,970</u>	<u>\$ 3,364,760</u>	<u>\$ 3,315,670</u>
APPROPRIATIONS:					
Capital Improvements	Proj #				
Stormwater Improvements	DR0006	130,000	75,500	200,000	150,000
Pipe Relining	DR0050	110,000	125,000	150,000	250,000
2nd Street South at 6th Ave. Intersection Improvements	ST0046	91,000	-	-	-
Coventry East Cul-de-sac Pavement Improvements	ST0047	65,000	-	-	-
MLK Street at Powhatan Street Improvements	ST0048	-	170,000	-	-
Replace 2000 GMC Kodiak Dump Truck (Vehicle 344)	SMV008	103,300	-	-	-
Replace 2010 Ford F-550 1-1/2 Ton Flat Bed Dump (Vehicle 360)	SMV009	-	-	60,000	-
Trackhoe	SME009	-	-	105,000	-
6" Pump	SME010	-	-	48,000	-
New Utility Trailer	SME012	15,000	-	-	-
60" Zero Turn Mower	SME013	-	13,000	-	-
Replace Slope Mower (Vehicle 968)	SME014	-	-	-	165,000
Capital Improvements Total		514,300	383,500	455,000	508,000
Stormwater Dept. Costs		1,144,070	1,167,000	1,190,300	1,214,100
Interfund Transfers Out					
To Debt Service Funds		32,960	98,300	98,300	106,500
Total Interfund Transfers Out		<u>32,960</u>	<u>98,300</u>	<u>98,300</u>	<u>106,500</u>
FUND RESERVE		1,724,670	1,706,220	1,636,370	1,536,160
BUDGETED APPROPRIATIONS		<u>\$ 3,416,000</u>	<u>\$ 3,355,020</u>	<u>\$ 3,379,970</u>	<u>\$ 3,364,760</u>
		<u>\$ 3,315,670</u>			

*FY20 to FY21 annual 3% increase per rate study

Per Rate Study, recommended rate increases of 3% through FY26

UNFUNDED PROJECTS	1,648,800	1,743,600	1,828,600	1,846,700
--------------------------	-----------	-----------	-----------	-----------

1,691,330	1,648,800	1,743,600	1,828,600	1,846,700
-----------	-----------	-----------	-----------	-----------

CITY OF SAFETY HARBOR
ADOPTED FY2020/2021 BUDGET

Fund No & Name: 11 - Stormwater Fund							
Department: 37 - Stormwater							
Project Title: Stormwater Drainage Improvements - Other than Buildings							
Funding Source: Stormwater Revenue, Other							
Location: Citywide							
Account: 011-2037-538-6300							
PROJECT COSTS							
Project Description	Project #	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25	5 YR TOTAL
Stormwater Improvements	DR0006	130,000	75,500	200,000	150,000	270,000	825,500
Pipe Relining	DR0050	110,000	125,000	150,000	250,000	75,000	710,000
2nd St. South at 6th Ave. Intersection Improvements - Construction	ST0046	91,000					91,000
Coventry East Cul-de-sac Pavement Improvements	ST0047	65,000					65,000
MLK Street at Powhatan Street Improvements	ST0048		170,000				170,000
TOTAL		\$ 396,000	\$ 370,500	\$ 350,000	\$ 400,000	\$ 345,000	\$ 1,861,500

JUSTIFICATIONS

FY 20/21

Stormwater Improvements: 10th Ave. N. and 3rd St. N. Design and Replace CMP and Brick structures.

Pipe Lining: Various pipe lining of deteriorated stormwater pipes City-wide.

Coventry East Cul-de-sac Pavement Improvements: Re-pave and re-grade cul-de-sac to alleviate stormwater ponding at the nose of the cul-de-sac and provide positive drainage toward the existing storm inlet.

2nd Street South at 6th Avenue Intersection Improvements – Construction: Project will re-grade and re-pave intersection and portions of 2nd Street South to alleviate stormwater flooding and allow positive drainage towards existing storm inlet.

FY 21/22

Stormwater Improvements: Drainage improvements from Marshall St. to Bow Lane.

Pipe Lining: Various pipe lining of deteriorated stormwater pipes City-wide.

MLK Street at Powhatan Street Improvements: Stormwater ponding occurs at low spots in front of driveways along south side of MLK Street. Project will re-pave and re-grade MLK Street from Powhatan Street east to provide positive drainage west along southern curb into the existing storm inlet on Powhatan Street.

FY22/23

Stormwater Improvements: Analysis of current Stormwater systems: for future planning of needed projects and rehabilitation. \$200,000

Pipe Lining: Various pipe lining of deteriorated stormwater pipes City-wide.

FY 23/24

Stormwater Improvements: Cedar Street Improvements - This area is a known problem area, with slow flowing water following high rain events. Work will include regarding the swales on the north and south sides of Cedar Street, restoring the creek adjacent to 1481 Cedar St which runs into Mullet Creek, replace 2- 18" corrugated steel pipes running beneath Cedar Street just west of 1481 Cedar St, Replace all deteriorated corrugated pipe crossings on both the north and south sides of Cedar Street.

Pipe Lining: Various pipe lining of deteriorated stormwater pipes City-wide.

FY 24/25

Stormwater Improvements: Replace Storm structure #120 on S. Bayshore with an Ecosense filter structure to minimize nutrient and chemical infiltration into Tampa Bay. Install filtration/aeration system at 4th Street Pond.

Pipe Lining: Various pipe lining of deteriorated stormwater pipes City-wide.

Fund No & Name: 11 - Stormwater Fund

Department: 37 - Stormwater

Project Title: Stormwater Vehicles

Funding Source: Stormwater Revenues

Location: Public Works, 1200 Railroad Ave.

Account: 011-2037-538-6401

PROJECT COSTS

Project Description	Project #	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25	5 YR TOTAL
Replace 2000 GMC Kodiak Dump Truck (Vehicle 344)	SMV008	103,300					103,300
Replace 2010 Ford F-550 1-1/2 Ton Flat Bed Dump (Vehicle 360)	SMV009				60,000		60,000
TOTAL		\$ 103,300	\$ -	\$ -	\$ 60,000	\$ -	\$ 163,300

JUSTIFICATIONS

FY 20/21

Replace vehicle 344: Vehicle 344 is a 2000 GMC Kodiak dump truck used by the Stormwater Division to transport materials to and from the field. By FY20/21, this vehicle will be 21 years old and will have met its useful life.

FY 23/24

Replace Vehicle 360: Vehicle 360 is a 2010 Ford F-550 1-1/2 Ton Flat Bed Dump that is used by the Stormwater Division on a regular basis to transport materials to and from the field.

CITY OF SAFETY HARBOR
ADOPTED FY2020/2021 BUDGET

Fund No & Name: 11 - Stormwater Fund Department: 37 - Stormwater Project Title: Stormwater Equipment Funding Source: Stormwater Revenues Location: Public Works, 1200 Railroad Ave. Account: 011-2037-538-6440							
PROJECT COSTS							
Project Description	Project #	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25	5 YR TOTAL
New Utility Trailer	SME012	15,000					15,000
60" Zero Turn Mower	SME013		13,000				13,000
Trackhoe	SME009			105,000			105,000
6" Pump	SME010				48,000		48,000
Replace Slope Mower (Vehicle 968)	SME014					165,000	165,000
TOTAL		\$ 15,000	\$ 13,000	\$ 105,000	\$ 48,000	\$ 165,000	\$ 331,000

JUSTIFICATIONS

FY 20/21

Utility Trailer: Purchase utility trailer for transporting materials and equipment. Certain equipment cannot fit on existing trailers for transport.

FY 21/22

Mower: Purchase 60 " zero turn mower. This equipment is required for ditch maintenance.

FY22/23

Trackhoe: The Division utilizes this equipment to complete maintenance on ditches, swales, and stormwater pipes and structures.

FY 23/24

6" Mobile Pump: Mobile pumps are utilized for dewatering during projects, maintenance, and emergency situations.

FY 24/25

Replace Slope Mower (Vehicle 968): The slope mower is a vital piece of equipment for ditch maintenance. The current equipment is a 2007 model and will be 17 years old at the time of replacement.

CITY OF SAFETY HARBOR
ADOPTED FY2020/2021 BUDGET



CITY OF SAFETY HARBOR
ADOPTED FY2020/2021 BUDGET

FUND # 012 - PUBLIC SAFETY

	<u>2020/21</u>	<u>2021/22</u>	<u>2022/23</u>	<u>2023/24</u>	<u>2024/25</u>
REVENUES:					
Permits - Residential	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000
Permits - Commercial	2,000	2,000	2,000	2,000	2,000
Interest	1,460	1,500	1,500	1,500	1,500
Total Revenues	<u>11,460</u>	<u>11,500</u>	<u>11,500</u>	<u>11,500</u>	<u>11,500</u>
Carry Over	108,920	101,840	94,240	86,070	77,310
TOTAL REVENUES	<u>\$ 120,380</u>	<u>\$ 113,340</u>	<u>\$ 105,740</u>	<u>\$ 97,570</u>	<u>\$ 88,810</u>
APPROPRIATIONS:					
Capital Improvements	Proj #				
Firefighter PPE Replacement	PSGR01	18,540	19,100	19,670	20,260
Capital Improvements Total		18,540	19,100	19,670	20,260
FUND RESERVE		101,840	94,240	86,070	77,310
BUDGETED APPROPRIATIONS		<u>\$ 120,380</u>	<u>\$ 113,340</u>	<u>\$ 105,740</u>	<u>\$ 97,570</u>
		<u>\$ 88,810</u>			

Fund No & Name: 12 - Public Safety Fund							
Department: 22 - Fire Department							
Project Title: Fire Department Personal Protective Equipment (PPE)							
Funding Source: Impact Fee							
Location: Fire Stations 52 and 53							
Account: 012-2022-522-6440							
PROJECT COSTS							
Project Description	Project #	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25	5 YR TOTAL
Firefighter PPE Replacement	PSGR01	18,540	19,100	19,670	20,260	20,870	98,440
TOTAL		\$ 18,540	\$ 19,100	\$ 19,670	\$ 20,260	\$ 20,870	\$ 98,440

JUSTIFICATIONS

FY 20/21

Firefighter PPE Replacement: Firefighter personal protective equipment (PPE) includes all equipment that may be exposed to hazardous atmospheres, i.e. helmet, coat, hood, pants, gloves, suspenders, boots, and flashlight. This equipment has a lifespan of ten years and then must be disposed of; such replacement ensures firefighters are provided the most up to date and safest PPE. Fire Department personnel will be provided new PPE every five years. This will allow for each Firefighter to have one primary set of PPE, and one backup set of PPE. Such redundancy is needed in case primary gear is exposed to chemical, biological, or other toxins.

FY 21/22

Firefighter PPE Replacement: Firefighter personal protective equipment (PPE) includes all equipment that may be exposed to hazardous atmospheres, i.e. helmet, coat, hood, pants, gloves, suspenders, boots, and flashlight. This equipment has a lifespan of ten years and then must be disposed of; such replacement ensures firefighters are provided the most up to date and safest PPE. Fire Department personnel will be provided new PPE every five years. This will allow for each Firefighter to have one primary set of PPE, and one backup set of PPE. Such redundancy is needed in case primary gear is exposed to chemical, biological, or other toxins.

FY 22/23

Firefighter PPE Replacement: Firefighter personal protective equipment (PPE) includes all equipment that may be exposed to hazardous atmospheres, i.e. helmet, coat, hood, pants, gloves, suspenders, boots, and flashlight. This equipment has a lifespan of ten years and then must be disposed of; such replacement ensures firefighters are provided the most up to date and safest PPE. Fire Department personnel will be provided new PPE every five years. This will allow for each Firefighter to have one primary set of PPE, and one backup set of PPE. Such redundancy is needed in case primary gear is exposed to chemical, biological, or other toxins.

FY 23/24

Firefighter PPE Replacement: Firefighter personal protective equipment (PPE) includes all equipment that may be exposed to hazardous atmospheres, i.e. helmet, coat, hood, pants, gloves, suspenders, boots, and flashlight. This equipment has a lifespan of ten years and then must be disposed of; such replacement ensures firefighters are provided the most up to date and safest PPE. Fire Department personnel will be provided new PPE every five years. This will allow for each Firefighter to have one primary set of PPE, and one backup set of PPE. Such redundancy is needed in case primary gear is exposed to chemical, biological, or other toxins.

FY 24/25

Firefighter PPE Replacement: Firefighter personal protective equipment (PPE) includes all equipment that may be exposed to hazardous atmospheres, i.e. helmet, coat, hood, pants, gloves, suspenders, boots, and flashlight. This equipment has a lifespan of ten years and then must be disposed of; such replacement ensures firefighters are provided the most up to date and safest PPE. Fire Department personnel will be provided new PPE every five years. This will allow for each Firefighter to have one primary set of PPE, and one backup set of PPE. Such redundancy is needed in case primary gear is exposed to chemical, biological, or other toxins.

CITY OF SAFETY HARBOR
ADOPTED FY2020/2021 BUDGET



CITY OF SAFETY HARBOR
ADOPTED FY2020/2021 BUDGET

FUND # 014 - STREET IMPROVEMENT

	<u>2020/21</u>	<u>2021/22</u>	<u>2022/23</u>	<u>2023/24</u>	<u>2024/25</u>
REVENUES:					
Local Option Gas Tax	\$ 220,990	\$ 228,730	\$ 236,730	\$ 245,020	\$ 253,590
Interfund Transfer In From General Fund	200,000	200,000	200,000	200,000	240,000
Interfund Transfer In From Capital Projects Fund	100,000	100,000	200,000	200,000	200,000
Interest	7,250	7,300	7,400	7,500	7,600
Total Revenues	<u>528,240</u>	<u>536,030</u>	<u>644,130</u>	<u>652,520</u>	<u>701,190</u>
Carry Over	200,400	290,640	58,670	4,800	439,320
TOTAL REVENUES	<u>\$ 728,640</u>	<u>\$ 826,670</u>	<u>\$ 702,800</u>	<u>\$ 657,320</u>	<u>\$ 1,140,510</u>

APPROPRIATIONS:

	Proj #				
Capital Improvements					
Sidewalk repair and replacement	ST0001	45,000	45,000	45,000	45,000
Street Resurfacing Program	ST0013	-	550,000	450,000	-
Curb Replacement	ST0019	35,000	30,000	35,000	30,000
Citywide Brick Street Restoration	ST0028	100,000	20,000	20,000	20,000
Bridge Improvements	ST0031	110,000	-	-	-
Underdrain Repair/Replace Program	ST0034	50,000	30,000	50,000	30,000
Sign and Striping Improvements	ST0038	15,000	15,000	15,000	15,000
Miscellaneous Street Repair and Hazardous Tree Removal	ST0039	50,000	45,000	50,000	45,000
Capital Improvements Total		405,000	735,000	665,000	185,000
Street Improvement Dept Costs		33,000	33,000	33,000	33,000
FUND RESERVE		290,640	58,670	4,800	439,320
BUDGETED APPROPRIATIONS		<u>\$ 728,640</u>	<u>\$ 826,670</u>	<u>\$ 702,800</u>	<u>\$ 657,320</u>
		<u>\$ 1,140,510</u>			

UNFUNDED PROJECTS

Street Resurfacing Program	ST0013	\$ -	\$ 200,000	\$ 300,000	\$ -	\$ 200,000
		<u>\$ -</u>	<u>\$ 200,000</u>	<u>\$ 300,000</u>	<u>\$ -</u>	<u>\$ 200,000</u>

CITY OF SAFETY HARBOR
ADOPTED FY2020/2021 BUDGET

Fund No & Name: 14 - Street Improvement Fund Department: 31 - Streets Project Title: Misc. Street Work Funding Source: Gas Tax, Other Location: Citywide Account: 014-2031-541-6300							
PROJECT COSTS							
Project Description	Project #	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25	5 YR TOTAL
Street Resurfacing Program	ST0013	-	550,000	450,000	-	750,000	1,750,000
Sidewalk repair and replacement	ST0001	45,000	45,000	45,000	45,000	45,000	225,000
Bridge Improvements	ST0031	110,000	-	-	-	-	110,000
Citywide Brick Street Restoration	ST0028	100,000	20,000	20,000	20,000	20,000	180,000
Sign and Striping Improvements	ST0038	15,000	15,000	15,000	15,000	15,000	75,000
Miscellaneous Street Repair and Hazardous Tree Removal	ST0039	50,000	45,000	50,000	45,000	50,000	240,000
Underdrain Repair/Replace Program	ST0034	50,000	30,000	50,000	30,000	50,000	210,000
Curb Replacement	ST0019	35,000	30,000	35,000	30,000	35,000	165,000
TOTAL		\$ 405,000	\$ 735,000	\$ 665,000	\$ 185,000	\$ 965,000	\$ 2,955,000

JUSTIFICATIONS

FY 20/21

- ST0039 - Miscellaneous Street Repair and Hazardous Tree Removal:** These funds will allow contract work for unanticipated road repair throughout the city and removal of hazardous trees when needed.
- ST0001 - Sidewalk Repair and Replacement:** Provide for repair and replacement of existing sidewalks which have been broken up or up-heaved by tree roots.
- ST0031 - Bridge Improvements:** Repair/Replace wooden boardwalk on east side of State Road 590 crossing Bishop Creek.
- ST0028 – Citywide Brick Street Restoration:** Provides for brick construction in small areas within city right-of-ways and needed replacement for setting.
- ST0038 – Street Sign Improvement:** Provide safe travel ways throughout the city for the motoring public and pedestrians.
- ST0034 - Underdrain Repair/Replace Program:** Provides for removal and replacement of underdrain that is no longer functioning and installation of underdrain in areas where the ground water may damage the roadway base. Underdrain prolongs the life of a roadway by keeping the roadway base material dry.
- ST0019 - Curb Replacement:** Replace deteriorating curb at various locations throughout the City. Replacing curbing provides for improved stormwater drainage and prolonged pavement life.

FY 21/22

- ST0013 – Street Resurfacing:** Extends the life of street system, prevents deterioration of pavement and maintains safe roads. Resurfacing to include full depth restoration of very poor rated streets.
- ST0039 - Miscellaneous Street Repair and Hazardous Tree Removal:** These funds will allow contract work for unanticipated road repair throughout the city and removal of hazardous trees when needed.
- ST0001 - Sidewalk Repair and Replacement:** Provide for repair and replacement of existing sidewalks which have been broken up or up-heaved by tree roots.

1. **ST0028 – Citywide Brick Street Restoration:** Provides for brick construction in small areas within city right-of-ways and needed replacement for setting.
2. **ST0038 – Street Sign Improvement:** Provide safe travel ways throughout the city for the motoring public and pedestrians.
3. **ST0034 - Underdrain replacement:** Provides for removal and replacement of underdrain that is no longer functioning and installation of underdrain in areas where the ground water may damage the roadway base. Underdrain prolongs the life of a roadway by keeping the roadway base material dry
4. **ST0019 - Curb Replacement:** Replace deteriorating curb at various locations throughout the City. Replacing curbing provides for improved stormwater drainage and prolonged pavement life.

FY22/23

1. **ST0039 - Miscellaneous Street Repair and Hazardous Tree Removal:** These funds will allow contract work for unanticipated road repair throughout the city and removal of hazardous Trees when needed.
2. **ST0013 – Street Resurfacing:** Extends the life of street system, prevents deterioration of pavement and maintains safe roads. Resurfacing to include full depth restoration of very poor rated streets.
3. **ST0001 - Sidewalk Repair and Replacement:** Provide for repair and replacement of existing sidewalks which have been broken up or up-heaved by tree roots.
4. **ST0028 – Citywide Brick Street Restoration:** Provides for brick construction in small areas within city right-of-ways and needed replacement for setting.
5. **ST0038 – Street Sign Improvement:** Provide safe travel ways throughout the city for the motoring public and pedestrians.
6. **ST0034 - Underdrain replacement:** Provides for removal and replacement of underdrain that is no longer functioning and installation of underdrain in areas where the ground water may damage the roadway base. Underdrain prolongs the life of a roadway by keeping the roadway base material dry
7. **ST0019 - Curb Replacement:** Replace deteriorating curb at various locations throughout the City. Replacing curbing provides for improved stormwater drainage and prolonged pavement life.

FY 23/24

1. **ST0039 - Miscellaneous Street Repair and Hazardous Tree Removal:** These funds will allow contract work for unanticipated road repair throughout the city and removal of hazardous Trees when needed.
2. **ST0001 - Sidewalk Repair and Replacement:** Provide for repair and replacement of existing sidewalks which have been broken up or up-heaved by tree roots.
3. **ST0028 – Citywide Brick Street Restoration:** Provides for brick construction in small areas within city right-of-ways and needed replacement for setting.
4. **ST0038 – Street Sign Improvement:** Provide safe travel ways throughout the city for the motoring public and pedestrians.
5. **ST0034 - Underdrain replacement:** Provides for removal and replacement of underdrain that is no longer functioning and installation of underdrain in areas where the ground water may damage the roadway base. Underdrain prolongs the life of a roadway by keeping the roadway base material dry
6. **ST0019 - Curb Replacement:** Replace deteriorating curb at various locations throughout the City. Replacing curbing provides for improved stormwater drainage and prolonged pavement life.

FY 24/25

1. **ST0039 - Miscellaneous Street Repair and Hazardous Tree Removal:** These funds will allow contract work for unanticipated road repair throughout the city and removal of hazardous trees when needed.
2. **ST0013 – Street Resurfacing:** Extends the life of street system, prevents deterioration of pavement and maintains safe roads. Resurfacing to include full depth restoration of very poor rated streets.
3. **ST0001 - Sidewalk Repair and Replacement:** Provide for repair and replacement of existing sidewalks which have been broken up or up-heaved by tree roots.
4. **ST0028 – Citywide Brick Street Restoration:** Provides for brick construction in small areas within city right-of-ways and needed replacement for setting.
5. **ST0038 – Street Sign Improvement:** Provide safe travel ways throughout the city for the motoring public and pedestrians.
6. **ST0034 - Underdrain replacement:** Provides for removal and replacement of underdrain that is no longer functioning and installation of underdrain in areas where the ground water may damage the roadway base. Underdrain prolongs the life of a roadway by keeping the roadway base material dry

CITY OF SAFETY HARBOR
ADOPTED FY2020/2021 BUDGET



CITY OF SAFETY HARBOR
ADOPTED FY2020/2021 BUDGET

FUND # 015 - MARINA BOAT BASIN

	<u>2020/21</u>	<u>2021/22</u>	<u>2022/23</u>	<u>2023/24</u>	<u>2024/25</u>
REVENUES:					
Rent - Marina Slips	\$ 59,480	\$ 65,430	\$ 71,990	\$ 71,990	\$ 71,990
Interest	2,190	2,200	2,200	2,200	2,200
Interfund transfer in from General Fund	-	36,000	36,000	36,000	-
Total Revenues	61,670	103,630	110,190	110,190	74,190
Carry Over	143,590	29,620	87,500	97,690	157,580
TOTAL REVENUES	\$ 205,260	\$ 133,250	\$ 197,690	\$ 207,880	\$ 231,770
APPROPRIATIONS:					
Capital Improvements	Proj #				
Basin Dock & Piling Replacement	MAR006	-	-	50,000	-
Channel Dredging - Construction	MAR010	125,000	-	-	-
Capital Improvements Total	125,000	-	50,000	-	-
Marina Boat Basin Dept Costs	50,640	45,750	50,000	50,300	50,600
FUND RESERVE	29,620	87,500	97,690	157,580	181,170
BUDGETED APPROPRIATIONS	\$ 205,260	\$ 133,250	\$ 197,690	\$ 207,880	\$ 231,770
UNFUNDED PROJECTS					
Basin Dock & Piling Replacement	MAR006	275,000	-	-	-
TOTAL UNFUNDED PROJECTS	\$ 275,000	\$ -	\$ -	\$ -	\$ -

CITY OF SAFETY HARBOR
ADOPTED FY2020/2021 BUDGET

Fund No & Name: 15 - Marina Fund							
Department: 57 - Marina							
Project Title: Marina Boat Basin							
Funding Source: Marina Reserve Fund							
Location: Veterans Memorial Lane							
Account: 015-2057-515-6300							
PROJECT COSTS							
Project Description	Project #	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25	5 YR TOTAL
Basin Dock & Piling Replacement	MAR006	-	-	50,000	-	-	50,000
Channel Dredge Construction	MAR010	125,000	-	-	-	-	125,000
TOTAL		\$ 125,000	\$ -	\$ 50,000	\$ -	\$ -	\$ 175,000

JUSTIFICATIONS

FY 20/21

Basin Deck & Piling Replacement: Current boat basin wood decking & selected pilings were replaced in 2005 and will reach the end of its useful life.

Marina Channel Maintenance Dredge Construction: Re-occurring maintenance dredging of the Marina channel to a depth of 4 feet below mean sea level. A suitable spoil site may need to be identified or costs for project must reflect transporting dredge material to designated spoil site. Maintenance dredging needs to be performed every 5-10 years depending on the amount of siltation.

CITY OF SAFETY HARBOR
ADOPTED FY2020/2021 BUDGET

FUND # 032 - CAPITAL PROJECTS

	<u>2020/21</u>	<u>2021/22</u>	<u>2022/23</u>	<u>2023/24</u>	<u>2024/25</u>
REVENUES:					
Penny For Pinellas	\$ 1,885,360	\$ 1,951,300	\$ 2,019,600	\$ 2,090,300	\$ 2,163,500
Pinellas County Fire	4,340	-	4,100	-	78,030
Donation/Private**	57,030	-	-	-	-
Interest	10,090	9,990	9,890	9,990	10,090
Total Revenues	1,956,820	1,961,290	2,033,590	2,100,290	2,251,620
Carry Over	329,970	18,510	148,690	93,520	1,133,830
TOTAL REVENUES	\$ 2,286,790	\$ 1,979,800	\$ 2,182,280	\$ 2,193,810	\$ 3,385,450

APPROPRIATIONS:

	<u>Proj #</u>				
Capital Improvements					
<i>General Government</i>					
<i>Fire</i>					
Replace 2003 Pierce Fire Engine (Vehicle 852)	PSV009	-	-	775,000	-
Replace 2006 Chevrolet Pickup (Vehicle 802)	PSV010	75,000	-	-	-
Replace 2013 Pierce Fire Truck (Vehicle 855)	PSV011	-	-	-	1,340,000
Replace 2012 GMC Yukon (Vehicle 803)	PSV012	-	-	74,260	-
Replace 2016 Chevrolet Tahoe (Vehicle 858)	PSV013	-	-	-	78,780
Hurst Cutter, Spreader, Ram & Accessories	PSEQ12	32,030	-	-	-
Sierra Wireless Modems for Emergency Response MDC	PSEQ11	10,000	-	-	-
<i>Streets</i>					
Safety Harbor Public Library - Parking Lot Improvements	ST0050	46,000	-	-	-
Replace Flat Bed Dump Truck (Vehicle 350)	STV004	51,300	-	-	-
Replace Dump Truck (Vehicle 341)	STV005	-	94,500	-	-
Replace 1-Ton Dump Truck (Vehicle 415)	STV007	44,000	-	-	-
Replace 1-1/2 Ton Flat Bed Dump Truck (Vehicle 369)	STV008	-	95,000	-	-
Replace 3/4 Ton Pick-Up Truck (Vehicle 359)	STV009	-	-	45,000	-
Replace 3/4 Ton Crew Cab Pick-Up Truck (Vehicle 370)	STV010	-	-	-	50,000
Replace 1-Ton Dump Truck (Vehicle 345)	STV011	-	-	-	60,000
Replace Dump Truck (Vehicle 323)	STV012	-	-	-	130,000
Replace Brush Chipper (Trailer 686)	STE010	69,000	-	-	-
Replace John Deere Backhoe (Vehicle 928)	STE011	-	105,000	-	-
Bobcat Attachment (Planer and Drum)	STE012	-	-	-	25,000
Replace Street Division Sign Equipment	STE013	-	-	21,500	-
Replace 2007 Double Drum Roller (Vehicle 903)	STE014	-	-	45,000	-
4 Ton Asphalt Hot Box Trailer	STE015	-	-	35,000	-
Replace 2004 Bobcat (Vehicle 911)	STE016	-	-	-	60,000
Replace 2011 Volvo Compact Wheel Loader (Vehicle 925)	STE017	-	-	-	100,000
Replace Ford Tractors (Vehicles 931, 932 935)	STE018	-	-	-	45,000
<i>Fleet</i>					
Replace Truck 352	FLV002	-	-	45,000	-
Air Conditioning Recovery Machine	FLE010	-	10,000	-	-
Column Lifts (6)	FLE011	-	-	55,000	-
Posts Lifts	FLE012	15,600	-	-	-
<i>Building Maintenance</i>					
City-wide HVAC Renewal & Replacement	BL0008	-	50,000	-	50,000
City-wide LED Lighting Replacement	BL0010	-	20,000	-	-
City-wide Roof Replacements	BL0011	115,000	-	75,000	-
City-wide Electrical Installment	BL0012	25,000	-	-	-
Automatic Gates	BL0013	30,000	-	-	-
Vehicle #169 Replacement	BL0007	96,200	-	-	-
Vehicle #126 Replacement	BL0014	-	-	-	36,400
Portable Light Tower	BL0017	6,200	-	-	-

CITY OF SAFETY HARBOR
ADOPTED FY2020/2021 BUDGET

FUND # 032 - CAPITAL PROJECTS						
		<u>2020/21</u>	<u>2021/22</u>	<u>2022/23</u>	<u>2023/24</u>	<u>2024/25</u>
<i>Library</i>						
	Circulation Desk Replacement	LBDESK	25,000	-	-	-
FUND # 032 - CAPITAL PROJECTS						
<i>Recreation</i>						
	Rigsby Center Improvements	PR0038	90,000	-	-	-
	Clearwater Joint Use Agreement*	PR0067	50,000	50,000	50,000	50,000
	Vehicle #447 Replacement (Cargo Van)	PKV011	38,000	-	-	-
	Vehicle #451 Replacement (33 Passenger Bus)	PKV012	41,000	-	-	-
	Vehicle #448 Replacement (Passenger Van)	PKV013	-	45,000	-	-
	Vehicle #453 Replacement (66 Passenger Bus)	PKV014	-	-	25,000	-
FUND # 032 - CAPITAL PROJECTS						
<i>Parks</i>						
	SHCP Ball Field Light Replacements	PKI024	-	-	350,000	-
	SHCP Ball Field Improvements	PKI027	15,000	-	15,000	15,000
	SHCP Walking Trail	PKI032	-	-	50,000	-
	Outdoor Fitness Zone	PKI033	-	-	60,000	-
	Parks Parking Lot Re-paving	PKI034	60,000	-	-	-
	Park Furnishings Renewal & Replacement	PKI037	15,000	20,000	20,000	20,000
	SHCP Playground Surfacing Improvements	PKI038	-	100,000	-	-
	Parks Restroom Flooring	PKI039	32,000	-	-	-
	City Park Sidewalk Replacements	PKI040	50,000	-	50,000	50,000
	Outdoor Pickleball Courts	PKI041	-	50,000	-	-
	SHCP Sand Volleyball Ct Expansion	PKI042	-	-	50,000	-
	Replace Fishing Pier Shelter	PRO057	50,000	-	-	-
	Parks/Bldg Maint Office Improvements	PRI002	19,000	-	-	-
	Vehicle Replacement #419	PKV016	-	-	45,000	-
	Vehicle Replacement #416	PKV017	-	-	-	48,000
	Parks Equipment Replacement & Renewal	PKE006	28,000	35,000	40,000	-
	Portable Generator Replacement	PRO040	59,350	-	-	-
	Parks Utility Vehicle	PKE008	-	16,000	-	16,000
	Kubota Backhoe Replacement	PKE009	-	45,000	-	-
	Hot Water Pressure Washer Trailer	PKE012	17,000	-	-	-
	Parks Trailer Replacements	PKE013	-	35,000	-	35,000
	Capital Improvements Total		1,204,680	770,500	1,470,760	761,000
						1,999,180
	Neighborhood Projects & Beautification Grants	NP0001	25,000	25,000	25,000	25,000
	Transfers Out					
	To Waterfront Park debt service (Series 2012)		319,000	316,000	319,000	-
	To Library debt service (Series 2008)		545,600	545,600	-	-
	To Capital Improvements debt service (Series 2006)		27,990	27,990	27,990	27,990
	To Land Acquisition debt service (Series 2018)		46,010	46,020	46,010	45,990
	To Street Improvement fund		100,000	100,000	200,000	200,000
	Transfers Out Total		1,038,600	1,035,610	593,000	273,980
						274,000
	FUND RESERVE		18,510	148,690	93,520	1,133,830
	BUDGETED APPROPRIATIONS		\$ 2,286,790	\$ 1,979,800	\$ 2,182,280	\$ 2,193,810
			\$ 3,385,450			

*Per agreement, \$50,000 annually for 7 years beginning in FY 2018

**Chrissie Elmore Trust (Circulation Desk Replacement); Firehouse Subs Public Safety Foundation Grant (Hurst Cutter, Spreader, Ram & Accessories)

UNFUNDED PROJECTS

Parks & Building Maintenance Building-Design/Architect	PKI035	-	-	270,000	-
Parks & Building Maintenance Building-Construction	PKI035	-	-	-	2,000,000
Replace 2003 Pierce Fire Engine (Vehicle 852)	PSV009	-	775,000	-	-
HD Cameras/DVRs & UHD TVs	GEN012	58,240	-	-	-
TOTAL UNFUNDED PROJECTS		58,240	775,000	270,000	2,000,000

Fund No & Name: 32 - Capital Improvement Fund Department: 22 - Fire Department Project Title: Fire Department Vehicles Funding Source: Penny for Pinellas Location: Fire Stations 52 and 53 Account: 032-3022-522-6401							
PROJECT COSTS							
Project Description	Project #	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25	5 YR TOTAL
Replace 2006 Chevrolet Pickup (Vehicle 802)	PSV010	75,000					75,000
Replace 2003 Pierce Fire Engine (Vehicle 852)	PSV009			775,000			775,000
Replace 2012 GMC Yukon (Vehicle 803)	PSV012			74,260			74,260
Replace 2016 Chevrolet Tahoe (Vehicle 858)	PSV013					78,780	78,780
Replace 2013 Pierce Fire Truck (Vehicle 855)	PSV011					1,340,000	1,340,000
TOTAL		\$ 75,000	\$ -	\$ 849,260	\$ -	\$ 1,418,780	\$ 2,343,040

JUSTIFICATIONS

FY 20/21

Replace vehicle 802. This is a 2006 Chevy Pickup and will be 15 years old with 75,600 miles and beyond its lifespan. A new replacement vehicle will be primarily used as the fire boat tow vehicle; however, it will also supplement as a reserve district chief's vehicle, special rescue unit, and deployment vehicle. Pinellas County funding is approximately 5.79%.

FY22/23

Replace vehicle 803. This is a 2012 GMC Yukon and will be 11 years old at its replacement date. The Fire Department's vehicle replacement cycle calls for staff cars to be replaced every 10 years to ensure reliability and the most up to date vehicle safety and environment protection standards. Pinellas County funding is approximately 5.79%.

Replace vehicle 852. This is a 2003 Pierce Fire Engine and will be 19 years old and beyond its life span based on its current use. Pinellas County funding is approximately 5.79%.

FY24/25

Replace vehicle 858. This is a 2016 Chevrolet Tahoe and will be 9 years old at its replacement date. The Fire Department's vehicle replacement cycle calls for staff cars to be replaced every 10 years to ensure reliability and the most up to date vehicle safety and environment protection standards. This replacement is being done one year sooner to ensure a 10-year programming replacement cycle is in place for all staff cars. Pinellas County funding is approximately 5.79%.

Replace vehicle 855. This is a 2013 Pierce Fire Truck and will be 12 years old and beyond its life span based on its current use. Pinellas County funding is approximately 5.79%.

Fund No & Name: 32 - Capital Improvement Fund

Department: 22 - Fire Department

Project Title: Fire Department Equipment

Funding Source: Penny for Pinellas

Location: Fire Stations 52 and 53

Account: 032-3022-522-6440

PROJECT COSTS

Project Description	Project #	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25	5 YR TOTAL
Sierra Wireless Modems for Emergency Response MDC	PSEQ11	10,000					10,000
Hurst Cutter, Spreader, Ram & Accessories	PSEQ12	32,030					32,030
TOTAL		\$ 42,030	\$ -	\$ -	\$ -	\$ -	\$ 42,030

JUSTIFICATIONS

FY 20/21

Sierra Wireless Modems: The Sierra Wireless Modems will be placed on the Fire Department's fire department apparatus to ensure the most reliable connectivity with Pinellas County 911 dispatch. The Sierra Wireless Modems will replace the soon to be obsolete Motorola High Performance (HPD) Modems which have been in use for over ten years. The Sierra Wireless Modems will allow the department to transition from radio-type communications to cellular air-card communications. The cellular air-card communication technology allows for use of commercial cellular service spectrums, as opposed to local radio towers. The air-card performance capabilities out-perform the existing radio technology.

Hurst Cutter, Spreader, Ram & Accessories: Recently Safety Harbor Fire Department had a chance to apply for a grant through Firehouse Subs that would provide the City of Safety Harbor with a new set of extrication tools, free of charge. The permission to apply was cleared through the city and application process was completed. We recently received confirmation that the City of Safety Harbor was chosen to receive the grant. These Hurst Brand extrication tools, known as the jaws of life, are primarily used to cut apart cars to free victims but can also be used for other reason such as to force open doors. The grant will donate waterproof, submersible, tools to include a cutting tool, spreading tool and a ram capable of spreading and lifting. These are battery powered tools the package will include the batteries and chargers. Although the estimated value of the tools and equipment is \$32,030, no actual money will exchange hands between the City of Safety Harbor and any vendor. Firehouse Subs will pay Municipal Emergency Services "MES" for the tools directly and the tools will be delivered to the City of Safety Harbor in approximately 3-4 months. I have attached the quote from MES for the tools which includes the itemized pricing. This will help offset the price of the next apparatus build by decreasing the cost of added tools and equipment that will need to be purchased.

CITY OF SAFETY HARBOR
ADOPTED FY2020/2021 BUDGET

Fund No & Name: 32 - Capital Improvement Fund

Department: 31 - Streets

Project Title: Improvements other than Building

Funding Source: Penny for Pinellas, Other

Location: Citywide

Account: 032-3031-541-6300

PROJECT COSTS

Project Description	Project #	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25	5 YR TOTAL
Safety Harbor Public Library - Parking Lot Improvements	ST0050	46,000					46,000
TOTAL		\$ 46,000	\$ -	\$ -	\$ -	\$ -	\$ 46,000

JUSTIFICATIONS

FY 20/21

Safety Harbor Public Library – Parking Improvements:

The library parking lot at the north lot consists of an existing grass/dirt parking area and a paver parking area with many damaged and uneven pavers. The uneven pavers are a trip hazard. The grass/dirt parking will be replaced with new pavers, curbing and wheel stops for additional library parking. The damaged and uneven existing pavers will be replaced or re-set, along with replacement of damaged curb, damaged wheel stops, and damaged asphalt. For budgetary purposes, the average cost was used with a contingency of 15% added for a total budget estimate of \$46,000.00.

Fund No & Name: 32 - Capital Improvement Fund

Department: 31-Streets

Project Title: Streets Division Vehicles

Funding Source: Penny for Pinellas, Other

Location: Public Works Department, 1200 Railroad Ave.

Account: 032-3031-541-6401

PROJECT COSTS

Project Description	Project #	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25	5 YR TOTAL
Replace Flat Bed Dump Truck (Vehicle 350)	STV004	51,300					51,300
Replace Dump Truck (Vehicle 341)	STV005		94,500				94,500
Replace 1-Ton Dump Truck (Vehicle 415)	STV007	44,000					44,000
Replace 1-1/2 Ton Flat Bed Tump Truck (Vehicle 369)	STV008		95,000				95,000
Replace 3/4 Ton Pick-Up Truck (Vehicle 359)	STV009			45,000			45,000
Replace 3/4 Ton Crew Cab Pick-Up Truck (Vehicle 370)	STV010				50,000		50,000
Replace 1-Ton Dump Truck (Vehicle 345)	STV011					60,000	60,000
Replace Dump Truck (Vehicle 323)	STV012					130,000	130,000
TOTAL		\$ 95,300	\$ 189,500	\$ 45,000	\$ 50,000	\$ 190,000	\$ 569,800

JUSTIFICATIONS

FY 20/21

Replace vehicle 350: This vehicle is a 2004 GMC Flatbed dump truck used by the Street Division to transport materials to and from the field. By FY 20/21, this vehicle will be 16+ years old and will have met its life expectancy.

Replace vehicle 415: This vehicle is a 1999 Ford 1-ton dump truck used by the Street Division to transport materials to and from the field. By FY 20/21, this vehicle will be 22 years old and will have met its life expectancy.

FY 21/22

Replace vehicle 369: This vehicle is a 2006 GMC 1.5-ton flatbed truck used by the Street Division to transport materials and equipment to and from the field. By FY 21/22, this vehicle will be 16 years old and will have met its life expectancy.

Replace vehicle 341 – This vehicle is a 1990 Chevy Kodiak dump truck used by the Street Division to transport materials to and from the field. By FY 20/21, this vehicle will be 30+ years old and will have met its life expectancy.

FY22/23

Replace vehicle 359: This vehicle is a 2008 ¾ Ton GMC 2500 HD Pick Up used by the Street Division to transport materials and equipment to and from the field. By FY 22/23, this vehicle will be 15 years old and will have met its life expectancy for the division.

FY 23/24

Replace vehicle 370: This vehicle is a 2008 GMC ¾ Ton 2500 HD Crew Cab Pick UP used by the Street Division to transport materials and equipment to and from the field. By FY 23/24, this vehicle will be 16 years old and will have met its life expectancy for the division.

FY 24/25:

Replace Vehicle 345: This vehicle is a 2012 Ford F-550 One Ton Dump used by the Street Division to transport materials and equipment to and from the field. By FY23/24, this vehicle will be 12 years old and will have met its life expectancy for the division due to the type of work this vehicle is used for.

Replace Vehicle 323: This vehicle is a 1996 Peterbilt used for the transport of materials, brush pickup during storm events, and hauling debris to landfill. This vehicle was a rebuild in 2012, from a front load garbage truck to a dump truck. By FY 24/25, this vehicle will be 29 years old and have surpassed its life expectancy.

CITY OF SAFETY HARBOR
ADOPTED FY2020/2021 BUDGET

Fund No & Name: 32 - Capital Improvement Fund

Department: 31 - Streets

Project Title: Streets Division Equipment

Funding Source: Penny for Pinellas, Other

Location: 1200 Railroad Ave.

Account: 032-3031-541-6440

PROJECT COSTS

Project Description	Project #	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25	5 YR TOTAL
Replace Brush Chipper (Trailer 686)	STE010	69,000					69,000
Replace John Deere Backhoe (Vehicle 928)	STE011		105,000				105,000
Replace Street Division Sign Equipment	STE013			21,500			21,500
Replace 2007 Double Drum Roller (Vehicle 903)	STE014			45,000			45,000
4 Ton Asphalt Hot Box Trailer	STE015			35,000			35,000
Bobcat Attachment (Planer and Drum)	STE012				25,000		25,000
Replace 2004 Bobcat (Vehicle 911)	STE016				60,000		60,000
Replace 2011 Volvo Compact Wheel Loader (Vehicle 925)	STE017					100,000	100,000
Replace Ford Tractors (Vehicles 931, 932, 935)	STE018					45,000	45,000
TOTAL		\$ 69,000	\$ 105,000	\$ 101,500	\$ 85,000	\$ 145,000	\$ 505,500

JUSTIFICATIONS

FY 20/21

Replace Brush Chipper (Trailer 686): The existing brush chipper, a 2007 Vermeer, will be 14 years old at the time of replacement and will have met its useful life due to the rigorous use within the Street Department. A new chipper will limit downtime for repairs and maintenance.

FY 21/22

Replace Backhoe (Vehicle 928): This is John Deere Backhoe, purchased in 2008, utilized by the Streets Division to complete roadway repairs, sidewalk maintenance and repairs, and curb repairs and replacements. The backhoe is heavily used by the Division and by FY21/22 will have an extremely high number of hours when replacement is anticipated. The new backhoe will also be able to support the newer hydraulic attachments that have come to market.

FY22/23

Replace Street Division Sign Equipment: The City's equipment for sign making is aging and repairs to the system will become increasingly difficult as parts become obsolete. Replacement with new software and hardware will bring the Division the latest in sign making technology. The Flexi 12 program, or more current version, will replace the current Flexi 8 program. Flexi 12, or more current version, offers a wider range of abilities and functions. The new program will also bring the Division up-to-date with the programs being utilized by neighboring cities. A new plotter/printer will offer a more diverse range of abilities and functions. In order to run the new software and plotter, a new computer will also be required.

Replace Double Drum Roller (Vehicle 903): The double drum roller is utilized on street and rights-of-ways to compact base material and asphalt. The drum roller, at the time of replacement, will be 16 years old and will have met its useful life and operating hours.

New Equipment, Asphalt Trailer: With the City's distance from the asphalt plant, it is increasingly difficult to keep hot-mix asphalt at the desired temperature to complete a project with a quality finish. In order to improve both quantity and quality of patches and projects that can be completed within the Division, this is a request for an Asphalt Hot Box Trailer. This trailer will keep asphalt at the desired, design temperature for the entire day as well as storing all tools and tack material needed to complete small projects and roadway patches.

FY 23/24

Replace Bobcat Loader (Vehicle 911): The Division's Bobcat loader is one of the most versatile pieces of equipment. With a tight turn radius and numerous attachment options, this piece of equipment is highly valuable and widely utilized. At the time of replacement, this equipment will be 20 years old and will have met its useful life and operating hours.

Bobcat attachment (Planer & Drum): Streets Division has been taking on an increasing amount of major asphalt repair jobs. An asphalt milling machine will make these jobs more efficient and allow for a more professional finish.

FY 24/25

Replace Volvo Compact Loader (Vehicle 925): The Division's Compact Wheel Loader is utilized both in the Public Works complex to move materials and unload trucks and in the field to complete roadway work, and in times of emergency, utilized for debris clearing. At the time of replacement, this equipment will be 14 years old and will have met its useful life and operating hours.

Replace Ford Tractor and attachments (Vehicles 931, 932, 935): These are Ford compact tractors ranging in age from 1983 – 1990. They have exceeded their life expectancy and can be replaced by a single tractor with a broom, mower, and box blade attachment.

Fund No & Name: 32 - Capital Improvement Fund

Department: 33 - Fleet Division

Project Title: Fleet Equipment

Funding Source: Penny for Pinellas

Location: Public Works/1200 Railroad Ave.

Account: 032-3033-519-6401

PROJECT COSTS

Project Description	Project #	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25	5 YR TOTAL
Replace Truck 352	FLV002			45,000			45,000
TOTAL		\$ -	\$ -	\$ 45,000	\$ -	\$ -	\$ 45,000

JUSTIFICATIONS

FY22/23

FLV002 - Replace Truck 352: Truck 352 is a 2008 GMC 2500 ¾ Ton Crew Cab Pick Up Truck. The truck is utilized to pick up tools, equipment, and materials for the Fleet Division as well as utilized as a loaner truck while other division vehicles are in for repair. Being a crew cab, this truck is also utilized when other divisions have to go to training. This vehicle will be 15 years old at the time of replacement.

CITY OF SAFETY HARBOR
ADOPTED FY2020/2021 BUDGET

Fund No & Name: 32 - Capital Improvement Fund

Department: 33 - Fleet Division

Project Title: Fleet Equipment

Funding Source: Penny for Pinellas

Location: Public Works/1200 Railroad Ave.

Account: 032-3033-519-6440

PROJECT COSTS

Project Description	Project #	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25	5 YR TOTAL
Post Lifts	FLE012	15,600					15,600
Air Conditioning Recovery Machine	FLE010		10,000				10,000
Column Lifts (6)	FLE011			55,000			55,000
TOTAL		\$ 15,600	\$ 10,000	\$ 55,000	\$ -	\$ -	\$ 80,600

JUSTIFICATIONS

FY 20/21

FLE012 - Replacement of Post Lift: The existing post lift inside of the fleet bay is inoperable and needs to be replaced.

FY 21/22

FLE010 - Replacement of Air Conditioning Recovery Machine: The existing air conditioning recovery machine is ten (10) years old and will have reached its life expectancy.

FY22/23

FLE011 - Replacement of Column Lifts: The column lifts are fifteen (15) years old and have reached their life expectancy.

CITY OF SAFETY HARBOR
ADOPTED FY2020/2021 BUDGET

Fund No & Name: 32 - Capital Improvement Fund Department: 34 - Building Maintenance Project Title: Improvements Other than Buildings Funding Source: Penny for Pinellas Location: Various City Facilities Account: 032-3034-519-6300																																																								
PROJECT COSTS																																																								
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; padding: 2px;">Project Description</th> <th style="text-align: left; padding: 2px;">Project #</th> <th style="text-align: left; padding: 2px;">FY 20/21</th> <th style="text-align: left; padding: 2px;">FY 21/22</th> <th style="text-align: left; padding: 2px;">FY 22/23</th> <th style="text-align: left; padding: 2px;">FY 23/24</th> <th style="text-align: left; padding: 2px;">FY 24/25</th> <th style="text-align: left; padding: 2px;">5 YR TOTAL</th> </tr> </thead> <tbody> <tr> <td style="padding: 2px;">City-wide HVAC Renewal & Replacement</td> <td style="padding: 2px;">BL0008</td> <td style="padding: 2px;"></td> <td style="padding: 2px;">50,000</td> <td style="padding: 2px;"></td> <td style="padding: 2px;">50,000</td> <td style="padding: 2px;"></td> <td style="padding: 2px;">100,000</td> </tr> <tr> <td style="padding: 2px;">City-wide LED Lighting Replacement</td> <td style="padding: 2px;">BL0010</td> <td style="padding: 2px;"></td> <td style="padding: 2px;">20,000</td> <td style="padding: 2px;"></td> <td style="padding: 2px;"></td> <td style="padding: 2px;"></td> <td style="padding: 2px;">20,000</td> </tr> <tr> <td style="padding: 2px;">City-wide Roof Replacements</td> <td style="padding: 2px;">BL0011</td> <td style="padding: 2px;">115,000</td> <td style="padding: 2px;"></td> <td style="padding: 2px;">75,000</td> <td style="padding: 2px;"></td> <td style="padding: 2px;"></td> <td style="padding: 2px;">190,000</td> </tr> <tr> <td style="padding: 2px;">City-wide Electrical Installment</td> <td style="padding: 2px;">BL0012</td> <td style="padding: 2px;">25,000</td> <td style="padding: 2px;"></td> <td style="padding: 2px;"></td> <td style="padding: 2px;"></td> <td style="padding: 2px;"></td> <td style="padding: 2px;">25,000</td> </tr> <tr> <td style="padding: 2px;">Automatic Gates</td> <td style="padding: 2px;">BL0013</td> <td style="padding: 2px;">30,000</td> <td style="padding: 2px;"></td> <td style="padding: 2px;"></td> <td style="padding: 2px;"></td> <td style="padding: 2px;"></td> <td style="padding: 2px;">30,000</td> </tr> <tr> <td style="padding: 2px; text-align: right;">TOTAL</td> <td style="padding: 2px;"></td> <td style="padding: 2px; text-align: right;">\$ 170,000</td> <td style="padding: 2px; text-align: right;">\$ 70,000</td> <td style="padding: 2px; text-align: right;">\$ 75,000</td> <td style="padding: 2px; text-align: right;">\$ 50,000</td> <td style="padding: 2px; text-align: right;">\$ -</td> <td style="padding: 2px; text-align: right;">\$ 365,000</td> </tr> </tbody> </table>	Project Description	Project #	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25	5 YR TOTAL	City-wide HVAC Renewal & Replacement	BL0008		50,000		50,000		100,000	City-wide LED Lighting Replacement	BL0010		20,000				20,000	City-wide Roof Replacements	BL0011	115,000		75,000			190,000	City-wide Electrical Installment	BL0012	25,000					25,000	Automatic Gates	BL0013	30,000					30,000	TOTAL		\$ 170,000	\$ 70,000	\$ 75,000	\$ 50,000	\$ -	\$ 365,000
Project Description	Project #	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25	5 YR TOTAL																																																	
City-wide HVAC Renewal & Replacement	BL0008		50,000		50,000		100,000																																																	
City-wide LED Lighting Replacement	BL0010		20,000				20,000																																																	
City-wide Roof Replacements	BL0011	115,000		75,000			190,000																																																	
City-wide Electrical Installment	BL0012	25,000					25,000																																																	
Automatic Gates	BL0013	30,000					30,000																																																	
TOTAL		\$ 170,000	\$ 70,000	\$ 75,000	\$ 50,000	\$ -	\$ 365,000																																																	
Check the applicable box: <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 2px;">There are no projects budgeted for FY 20/21</td> <td style="padding: 2px; text-align: right;">_____</td> </tr> <tr> <td style="padding: 2px;">Projects budgeted for FY20/21 have no associated operating costs</td> <td style="padding: 2px; text-align: right;">_____</td> </tr> <tr> <td style="padding: 2px;">Projects budgeted for FY20/21 have the following associated operating costs</td> <td style="padding: 2px; text-align: right;">X</td> </tr> </table>	There are no projects budgeted for FY 20/21	_____	Projects budgeted for FY20/21 have no associated operating costs	_____	Projects budgeted for FY20/21 have the following associated operating costs	X																																																		
There are no projects budgeted for FY 20/21	_____																																																							
Projects budgeted for FY20/21 have no associated operating costs	_____																																																							
Projects budgeted for FY20/21 have the following associated operating costs	X																																																							
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center; padding: 2px;"><u>FY 20/21</u></th> </tr> </thead> <tbody> <tr> <td style="padding: 2px;"> Personnel Services Supplies 500 key fobs Contractural Services Fixed Cost (i.e. Utilities) 2,000 Utilities Other Total Increase (Decrease) <hr style="width: 100px; margin-left: 0; border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> 2,500 </td> </tr> </tbody> </table>	<u>FY 20/21</u>	Personnel Services Supplies 500 key fobs Contractural Services Fixed Cost (i.e. Utilities) 2,000 Utilities Other Total Increase (Decrease) <hr style="width: 100px; margin-left: 0; border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> 2,500																																																						
<u>FY 20/21</u>																																																								
Personnel Services Supplies 500 key fobs Contractural Services Fixed Cost (i.e. Utilities) 2,000 Utilities Other Total Increase (Decrease) <hr style="width: 100px; margin-left: 0; border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> 2,500																																																								

JUSTIFICATIONS

FY 20/21

City-wide Roof Replacement: Several facilities have been identified to have their roof replacements with the next few years due to frequent repairs or life expectancy. Facilities identified: Community Center (standing metal seam portion & flat roof), Daisy Douglas Park Shelter, SHCP large picnic pavilion, Marshall St Park large picnic pavilion.

City-wide Electrical Installment: Several facilities have been identified for additional electrical extensions. Facilities identified: Marshall St Park large picnic pavilion, Folly Farms Gazebo & west side property.

Automatic Gates: Installment of automatic gates with key fob entry/exit system for the Parks & Building Maintenance yard.

FY 21/22

City-wide HVAC Renewal & Replacement: Current units at the Library & Community Center were installed between 2003-2008 and will reach the end of their useful life. Equipment replacement identification & priority will be determined at start of fiscal year.

City-wide LED Lighting Replacement: Continued phase of LED lighting conversion. Facilities identified: Daisy Douglas Park basketball court, SHCP Skatepark, Parks buildings, Community Center Gyms.

FY 22/23

City-wide Roof Replacement: Several facilities have been identified to have their roof replacements with the next few years due to frequent repairs or life expectancy. Facilities identified: Rigsby Recreation Center, Folly Parcel B.

FY23/24

City-wide HVAC Renewal & Replacement: Current units at the Library & Community Center were installed between 2003-2008 and will reach the end of their useful life. Equipment replacement identification & priority will be determined at start of fiscal year.

CITY OF SAFETY HARBOR
ADOPTED FY2020/2021 BUDGET

Fund No & Name: 32 - Capital Improvement Fund Department: 34 - Building Maintenance Project Title: Automotive Equipment Funding Source: Penny for Pinellas Location: Various City Facilities Account: 032-3034-519-6401							
PROJECT COSTS							
Project Description	Project #	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25	5 YR TOTAL
Vehicle #169 Replacement	BL0007	96,200					96,200
Vehicle #126 Replacement	BL0014					36,400	36,400
Portable Light Tower	BL0017	6,200					6,200
TOTAL		\$ 102,400	\$ -	\$ -	\$ -	\$ 36,400	\$ 138,800

JUSTIFICATIONS

FY 20/21

Vehicle Replacement #169 (Bucket Truck): Current vehicle is a 2005 Ford F-350 with a man lift attachment and will reach the end of its useful life. Recommended replacement Ford F-450 with man lift attachment

Portable Light Tower: Portable Light Tower: Currently utilizing Public Works portable light towers for City events resulting in deficient access for emergency purposes.

FY24/25

Vehicle #126 Replacement: Current vehicle is a 2009 GMC 3500 cargo van which will reach the end of its useful life.

CITY OF SAFETY HARBOR
ADOPTED FY2020/2021 BUDGET

Fund No & Name: 032-Capital Improvement

Department: Library

Project Title: Circulation Desk Replacement

Funding Source: Contributions/Donations Private

Location: Library

Account: 032-3055-571-6300

PROJECT COSTS

Project Description	Project #	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25	5 YR TOTAL
Circulation Desk Replacement	LBDESK	25,000					25,000
TOTAL		\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000

JUSTIFICATIONS

FY 20/21

New circulation desk and installation. Current desk is no longer functional. New desk will provide an improved workflow, better storage space, higher height, concealed computer cables. Funding for this project from private donation.

CITY OF SAFETY HARBOR
ADOPTED FY2020/2021 BUDGET

Fund No & Name: 32 - Capital Improvement Fund Department: 56 - Recreation Project Title: Improvements Other than Buildings Funding Source: Penny for Pinellas Location: Community Center, Rigsby Center, Musuem, Folly Account: 032-3056-572-6300							
PROJECT COSTS							
Project Description	Project #	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25	5 YR TOTAL
Clearwater Joint Use Agreement (through 23/24)	PR0067	50,000	50,000	50,000	50,000		200,000
Rigsby Center Improvements	PR0038	90,000					90,000
TOTAL		\$ 140,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ 290,000

JUSTIFICATIONS

FY 20/21 through FY 23/24

Clearwater Joint Use Agreement: Joint use agreement with the City of Clearwater for capital improvements to the Countryside Sportsplex and in reciprocity thirty (30) years resident participation in Clearwater youth turf user groups. Agreement designates a seven (7) year payment of \$50,000, totaling a complete capital investment of \$350,000.

FY 20/21

Rigsby Center Improvements: Building renovated in 05/06. The following have reached the end of their useful life due to increased user hours & rentals. Improvements to include the following: lobby reconfiguration with new reception desk, flooring replacement, kitchen improvements, portable wall replacement and office furniture

CITY OF SAFETY HARBOR
ADOPTED FY2020/2021 BUDGET

Fund No & Name: 32 - Capital Improvement Fund Department: 56 - Recreation Project Title: Automotive Equipment Funding Source: Penny for Pinellas Location: Community Center, Rigsby Center, Musuem, Folly Account: 032-3056-572-6401													
PROJECT COSTS													
Project Description	Project #	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25	5 YR TOTAL						
Vehicle #447 Replacement (Cargo Van)	PKV011	38,000					38,000						
Vehicle #451 Replacement (33 Passenger Bus)	PKV012	41,000					41,000						
Vehicle #448 Replacement (Passenger Van)	PKV013		45,000				45,000						
Vehicle #453 Replacement (66 Passenger Bus)	PKV014			25,000			25,000						
TOTAL		\$ 79,000	\$ 45,000	\$ 25,000	\$ -	\$ -	\$ 149,000						
Check the applicable box: <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">There are no projects budgeted for FY 20/21</td> <td style="width: 40%;"></td> </tr> <tr> <td>Projects budgeted for FY20/21 have no associated operating costs</td> <td></td> </tr> <tr> <td>Projects budgeted for FY20/21 have the following associated operating costs</td> <td style="text-align: center;">X</td> </tr> </table>								There are no projects budgeted for FY 20/21		Projects budgeted for FY20/21 have no associated operating costs		Projects budgeted for FY20/21 have the following associated operating costs	X
There are no projects budgeted for FY 20/21													
Projects budgeted for FY20/21 have no associated operating costs													
Projects budgeted for FY20/21 have the following associated operating costs	X												
<u>FY 20/21</u>													
Personnel Services													
Supplies													
Contractual Services	2,000	Vehicle wrap											
Fixed Cost (i.e. Utilities)													
Other													
Total Increase (Decrease)	2,000												

JUSTIFICATIONS

FY 20/21

Vehicle Replacement #447: Current vehicle is a 2005 Savana 2500 3/4-ton cargo van. Vehicle used for special event & recreation division equipment and supplies transport. Fleet recommends replacement in FY 20/21. Vehicle requires marketing wrap.

Vehicle Replacement #451: Current vehicle is a 2011 Ford F-550 Glaval Bus. 33 Passenger. Replacement vehicle will be a passenger van to be used for senior day luncheon trips. Fleet recommends replacement in FY20/21.

FY 21/22

Vehicle Replacement #448: Current vehicle is a 2007 Savana 3500 passenger van. Vehicle used for recreation program participant transportation. Fleet recommends replacement in FY 21/22.

FY22/23

Vehicle Replacement #453: Current vehicle is a 2002 International Thomas school bus. 66 Passenger. Vehicle used for licensed childcare program participant transportation. Fleet recommends a used bus replacement in FY 21/22.

CITY OF SAFETY HARBOR
ADOPTED FY2020/2021 BUDGET

Fund No & Name: 32 - Capital Improvement Fund Department: 58 - Parks Project Title: Improvements Other than Buildings Funding Source: Penny for Pinellas Location: Various Parkland Locations Account: 032-3058-572-6300							
PROJECT COSTS							
Project Description	Project #	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25	5 YR TOTAL
Fishing Pier Improvements	PR0057	50,000					50,000
Parks Parking Lot Re-paving	PKI034	60,000					60,000
Parks Furnishings Renewal & Replacement	PKI037	15,000	20,000	20,000	20,000	20,000	95,000
Parks/Bldg Maint Office Improvements	PRI002	19,000					19,000
SHCP Playground Surfacing Improvements	PKI038		100,000				100,000
Parks Restroom Flooring Improvements	PKI039	32,000					32,000
SHCP Ball Field Improvements	PKI027	15,000		15,000		15,000	45,000
City Park Sidewalk Replacements	PKI040	50,000		50,000		50,000	150,000
SHCP Ball Field Light Replacements	PKI024				350,000		350,000
Outdoor Pickleball Courts	PKI041		50,000				50,000
SHCP Walking Trail	PKI032			50,000			50,000
SHCP Sand Volleyball Ct Expansion	PKI042			50,000			50,000
Outdoor Fitness Zone	PKI033				60,000		60,000
TOTAL		\$ 241,000	\$ 170,000	\$ 185,000	\$ 430,000	\$ 85,000	\$ 1,111,000

JUSTIFICATIONS

FY 20/21

Fishing Pier Improvements: Current pier is 415 linear feet and was replaced in 2002. The pilings and stringers have reached the end of their useful life requiring replacement.

SHCP Ball Field Improvements: Re-build of the infield and up to 30' of the outfield on ball fields. The re-build is needed to keep consistent drainage of fields and ultimately the overall park; and improved playing surfaces for participants.

Park Furnishings Renewal & Replacement: Existing site furnishings installed between 2008-2014 with a life expectancy of ten (10) years. Furnishing being replaced per site: picnic tables, park benches, trash receptacles, dog bag stations, and water fountains (human/dog).

Parks Restroom Flooring Improvements: Existing flooring (painted concrete) requires semi-annual maintenance, loss of use during maintenance. Installing epoxy flooring eliminates the semi annual maintenance requirements and has a useful life of ten years.

City Park Sidewalk Replacements: Existing sidewalks in numerous City parks are cracked & deteriorating requiring panel replacements city-wide. Funding is a phased replacement approach.

Parks Parking Lot Re-paving: Re-pave of parking lots at facilities (SHCP driveway, Parks & BM, Mease, MSP, Rigsby, DDP)

Parks/Bldg Maint Office Improvements:

FY 21/22

Park Furnishings Renewal & Replacement: Existing site furnishings installed between 2008-2014 with a life expectancy of ten (10) years. Furnishing being replaced per site: picnic tables, park benches, trash receptacles, dog bag stations, and water fountains (human/dog).

SHCP Playground Surfacing Replacement: Existing surfacing was installed in 2007 and has reached the end of its useful life. Repairs are not practical aesthetically correct (color).

Outdoor Pickleball Courts: Identify location, design and construct lighted outdoor pickleball courts.

FY22/23

Park Furnishings Renewal & Replacement: Existing site furnishings installed between 2008-2014 with a life expectancy of ten (10) years. Furnishing being replaced per site: picnic tables, park benches, trash receptacles, dog bag stations, and water fountains (human/dog).

SHCP Walking Trail: Installment of a five-foot-wide walking/jogging trail around the perimeter of the park that will incorporate field drainage improvements.

City Park Sidewalk Replacements: Existing sidewalks in numerous City parks are cracked & deteriorating requiring panel replacements city-wide. Funding is a phased replacement approach.

SHCP Ball Field Improvements: Re-build of the infield and up to 30' of the outfield on ball fields. The re-build is needed to keep consistent drainage of fields and ultimately the overall park; and improved playing surfaces for participants.

SHCP Sand Volleyball Court Expansion: Identify location, design and construct an additional sand volleyball court at SHCP with lights.

FY 23/24

Park Furnishings Renewal & Replacement: Existing site furnishings installed between 2008-2014 with a life expectancy of ten (10) years. Furnishing being replaced per site: picnic tables, park benches, trash receptacles, dog bag stations, and water fountains (human/dog).

Outdoor Fitness Zones: Installation of two outdoor fitness zones.

SHCP Ball Field Lighting Replacement: Existing lights (10+ years) have reached the end of useful life, combined with current technology require replacement.

FY 24/25

Park Furnishings Renewal & Replacement: Existing site furnishings installed between 2008-2014 with a life expectancy of ten (10) years. Furnishing being replaced per site: picnic tables, park benches, trash receptacles, dog bag stations, and water fountains (human/dog).

SHCP Ball Field Improvements: Re-build of the infield and up to 30' of the outfield on ball fields. The re-build is needed to keep consistent drainage of fields and ultimately the overall park; and improved playing surfaces for participants.

City Park Sidewalk Replacements: Existing sidewalks in numerous City parks are cracked & deteriorating requiring panel replacements city-wide. Funding is a phased replacement approach.

CITY OF SAFETY HARBOR
ADOPTED FY2020/2021 BUDGET

Fund No & Name: 32 - Capital Improvement Fund

Department: 58 - Parks

Project Title: Automotive Equipment

Funding Source: Penny for Pinellas

Location: Various Parkland Properties

Account: 032-3058-572-6401

PROJECT COSTS

Project Description	Project #	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25	5 YR TOTAL
Vehicle Replacement #419	PKV016				45,000		45,000
Vehicle Replacement #416	PKV017					48,000	48,000
TOTAL		\$ -	\$ -	\$ -	\$ 45,000	\$ 48,000	\$ 93,000

JUSTIFICATIONS

FY 23/24

Vehicle Replacement #419: Current vehicle is 2008 GMC 3500HD dump truck. Fleet recommends replacement FY 23/24.

FY 24/25

Vehicle Replacement #416: Current vehicle is a 2009 GMC 3500HD dump truck. Fleet recommends replacement FY 24/25.

CITY OF SAFETY HARBOR
ADOPTED FY2020/2021 BUDGET

Fund No & Name: 32 - Capital Improvement Fund Department: 58 - Parks Project Title: Machinery & Equipment Funding Source: Penny for Pinellas Location: Various Parkland Properties Account: 032-3058-572-6440							
PROJECT COSTS							
Project Description	Project #	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25	5 YR TOTAL
Parks Equipment Replace & Renewal	PKE006	28,000	35,000	40,000		60,000	163,000
Portable Generator Replacement	PR0040	59,350					59,350
Hot Water Pressure Washer Trailer	PKE012	17,000					17,000
Parks Utility Vehicle	PKE008		16,000		16,000	16,000	48,000
Kubota Backhoe Replacement	PKE009		45,000				45,000
Parks Trailer Replacements	PKE013		35,000		35,000		70,000
TOTAL		\$ 104,350	\$ 131,000	\$ 40,000	\$ 51,000	\$ 76,000	\$ 402,350

JUSTIFICATIONS

FY 20/21

Parks Equipment Replacement & Renewal: The initial equipment purchased in 2015 will have reached the end of useful life. The equipment needing replaced will be ExMark mowers #1023, #1024

Portable Generator Replacement: The portable generator is utilized for special event power and a reserve unit for emergency purposes.

Hot Water Pressure Washer Trailer: Equipment used to pressure wash facilities, playground equipment, park benches, sidewalks, etc without the use of chemicals.

FY 21/22

Parks Equipment Replacement & Renewal: The initial equipment purchased between 2011-2015 will have reached the end of useful life.

Parks Trailer Replacements: Parks utilizes trailers to transport mowing and earthwork equipment for parkland maintenance and will reach the end of useful life.

Parks Utility Vehicle: Replaces utility vehicle #914 purchased in 2014 and currently in use; a utility vehicle provides the needed power to sustain use of Main Street events, and parkland maintenance.

Kubota Backhoe Replacement: Current equipment is a 2008 Kubota backhoe utilized for maintenance on parklands and beautification areas, and will reach the end of useful life

FY22/23

Parks Equipment Replacement & Renewal: The initial equipment purchased in 2017 will have reached the end of useful life. The equipment needing replaced will be Gravely mower #1025 and Jacobsen Flail mower #1026.

FY 23/24

Parks Utility Vehicle: Replaces utility vehicle #916 purchased in 2016 and currently in use; a utility vehicle provides the needed power to sustain use of Main Street events, and parkland maintenance.

Parks Trailer Replacements: Parks utilizes trailers to transport mowing and earthwork equipment for parkland maintenance and will reach the end of useful life.

FY 24/25

Parks Equipment Replacement & Renewal: The initial equipment purchased between 2017-2018 will have reached the end of useful life. The equipment needing replaced will be Gravely mowers #1028, #1029, #1030, #1031.

Parks Utility Vehicle: Replaces utility vehicle #937 purchased in 2019 and currently in use; a utility vehicle provides the needed power to sustain use of Main Street events, and parkland maintenance.

CITY OF SAFETY HARBOR
ADOPTED FY2020/2021 BUDGET

FUND # 041 - WATER & WASTEWATER

	<u>2020/21</u>	<u>2021/22</u>	<u>2022/23</u>	<u>2023/24</u>	<u>2024/25</u>
REVENUES:					
Water Revenue *	\$ 5,357,700	\$ 5,706,000	\$ 6,076,900	\$ 6,471,900	\$ 6,892,600
Water Tap Fees	6,000	6,030	6,060	6,090	6,120
Utility Fixtures	10,500	10,600	10,700	10,800	10,900
Sewer Services *	6,271,000	6,678,600	7,112,700	7,575,000	8,067,400
Industrial Surcharge	5,600	5,600	5,600	5,600	5,600
Late Charges-Utilities	125,600	120,000	119,000	120,200	121,400
Interest	22,020	22,200	22,400	22,600	22,800
Miscellaneous Revenue	35,750	36,110	36,470	36,830	37,200
Non-Operating Dept Reimb	379,860	379,900	379,900	379,900	379,900
Total Revenues	12,214,030	12,965,040	13,769,730	14,628,920	15,543,920
Carry Over	8,759,270	4,206,900	3,089,340	3,791,570	3,800,150
TOTAL REVENUES	\$ 20,973,300	\$ 17,171,940	\$ 16,859,070	\$ 18,420,490	\$ 19,344,070
APPROPRIATIONS:					
Capital Improvements	<u>PROJ #</u>				
<i>Information Technology</i>					
Checkpoint Firewall Replacement	WSIE06	24,370	-	-	-
<i>Water</i>					
Replace Vehicle #267 (Truck)	WTV008	45,000	-	-	-
Replace Vehicle #205 (Truck)	WTV009	-	-	45,000	-
Replace Vehicle #230 (Truck)	WTV010	-	-	-	78,000
Repalc Vehicle #280 (Dump Truck)	WTV011	-	-	-	85,000
Replace Vehicle #254 (Asst Directors Vehicle)	SWV005	36,500	-	-	-
Replace Forklift #993	WTE008	77,000	-	-	-
Replace Generator #617	WTE010	-	-	-	25,000
Replace Trenching Machine #960	WTE011	-	-	-	15,000
Replace Trackhoe #907	WTE012	-	-	-	87,000
Replace Trailer #634	WTE013	-	-	15,000	-
<i>Wastewater</i>					
Replace Vehicle #204 (Utility Truck)	SWV006	-	45,000	-	-
Replace Vehicle #210 (1-1/4 Ton Utility Truck)	SWV007	-	-	75,000	-
Replace Vehicle #275 (1-1/4 Ton Utility Truck)	SWV008	-	-	75,000	-
Replace Vehicle #220 (1-1/4 Ton Flat Bed Dump Truck)	SWV009	-	-	-	75,000
Replace Vehicle #260 (1-1/4 Ton Flat Bed Dump Truck)	SWV010	-	-	-	75,000
Replace #631 Generator 35 KW	SWE011	-	-	75,000	-
Replace #608 Generator 115 KW	SWE012	-	-	-	110,000
Replace Backhoe #410	SWE013	-	-	-	120,000
Replace Pump #622	SWE014	-	-	-	50,000
Capital Improvements Total	182,870	45,000	285,000	288,000	432,000
Water & Wastewater Dept. Costs	9,216,250	9,182,200	9,274,000	9,366,700	9,460,400
Interfund Transfers Out					
To Water & Wastewater/Renewal & Replacement Fund	6,497,430	3,669,300	2,773,500	3,792,700	5,471,900
To Debt Service Funds					
2012 Refunding	-	13,160	-	-	-
2006 Revenue Note	134,850	437,940	-	437,940	-
2018 Debt Issuance	735,000	735,000	735,000	735,000	735,000
Total Interfund Transfers Out	7,367,280	4,855,400	3,508,500	4,965,640	6,206,900
FUND RESERVE	4,206,900	3,089,340	3,791,570	3,800,150	3,244,770
BUDGETED APPROPRIATIONS	\$ 20,973,300	\$ 17,171,940	\$ 16,859,070	\$ 18,420,490	\$ 19,344,070

* Annual increases of 11.5% from FY17 to FY21 and 6.5% from FY22 to FY25

CITY OF SAFETY HARBOR
ADOPTED FY2020/2021 BUDGET

Fund No & Name: 041 - Water & Sewer							
Department: Information Technology							
Project Title: Checkpoint Firewall Replacement							
Funding Source:							
Location: City Hall							
Account: 041-4016-513.64-40							
PROJECT COSTS							
Project Description	Project #	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25	5 YR TOTAL
Checkpoint Firewall Replacement	WSIE06	24,370					24,370
TOTAL		\$ 24,370	\$ -	\$ -	\$ -	\$ -	\$ 24,370

JUSTIFICATIONS

FY 20/21

Checkpoint Firewall Replacement – The current firewall being used by the city is end-of-life. This means we will no longer get updates or support if something breaks. The firewall has been rock-solid and warrants replacement with an updated like-device.

CITY OF SAFETY HARBOR
ADOPTED FY2020/2021 BUDGET

Fund No & Name: 41 - Water & Wastewater Department: 35-Water Project Title: Water Division Vehicles Funding Source: Water and Wasterwater Revenue, other Location: Public Works Complex/1200 Railroad Avenue Account: 041-4035-533-6401							
PROJECT COSTS							
Project Description	Project #	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25	5 YR TOTAL
Replace Vehicle #267 (Truck)	WTV008	45,000					45,000
Replace Vehicle #254 (Asst Directors Vehicle)	SWV005	36,500					36,500
Replace Vehicle #205 (Truck)	WTV009			45,000			45,000
Replace Vehicle #230 (Truck)	WTV010				78,000		78,000
Replace Vehicle #280 (Dump Truck)	WTV011					85,000	85,000
TOTAL		\$ 81,500	\$ -	\$ 45,000	\$ 78,000	\$ 85,000	\$ 289,500

JUSTIFICATIONS

FY 20/21

Replace vehicle #267: This is a 2002 ¾ Ton Chevy 2500 Utility and will be 17 years old at the time of replacement. These vehicles are utilized by crews to diagnose and repair water system issues and complete water projects.

Replace vehicle #254 (Asst. Director): Vehicle #254 has had multiple expensive repairs this past year and is not cost effective to continue to operate. This vehicle has passed its service life. This vehicle is used by the Asst. PW Director.

FY22/23

Replace vehicle #205: This is a 2006 ¾ Ton Chevy 2500 Pick Up and will be 16 years old at the time of replacement. This vehicle is utilized by supervisory staff to assist crews in the field and complete inspections.

FY 23/24

Replace vehicle #230: This is a 2009 1-1/2 Ton Ford-550 Utility and will be 15 years old at the time of replacement. This vehicle is utilized by crews to diagnose and repair water system issues and complete water projects.

FY 24/25

Replace vehicle #280: This Dump truck is a 2006 model and will be 19 years old at the time of replacement. This vehicle is used by Water/Wastewater crews to assist with conducting repairs to Water and Sewer mains. This vehicle brings equipment, backfill materials and parts to the repair teams in the field.

CITY OF SAFETY HARBOR
ADOPTED FY2020/2021 BUDGET

Fund No & Name: 41 - Water & Wastewater Department: 35 - Water Project Title: Water Division Equipment Funding Source: Water and Wastewater Revenue, Other Location: Public Works Complex/1200 Railroad Avenue Account: 041-4035-533-6440							
PROJECT COSTS							
Project Description	Project #	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25	5 YR TOTAL
Replace Forklift #993	WTE008	77,000					77,000
Replace Trailer #634	WTE013			15,000			15,000
Replace Generator #617	WTE010				25,000		25,000
Replace Trenching Machine #960	WTE011					15,000	15,000
Replace Trackhoe #907	WTE012					87,000	87,000
TOTAL		\$ 77,000	\$ -	\$ 15,000	\$ 25,000	\$ 102,000	\$ 219,000

JUSTIFICATIONS

FY 20/21

Replace forklift # 993: This 1993 forklift has a 10,000 lbs lifting capacity and provides for safe unloading procedures for numerous Public Works related projects. By the 20/21 budget this forklift will be 29 years old.

FY22/23

Replace Trailer #634: The Trailer will be 39 years old at the time of replacement. This Trailer is used for carrying heavy equipment to job sites around the City.

FY 23/24

Replace Generator #617: This is a 2005 7.5 KW generator and will be 19 years old at the time of replacement.

FY24/25

Replace Trenching machine #960: The trenching machine will be 40 years old at the time of replacement. The trenching machine is used to open small trenches for water and sewer lines.

Replace Track Hoe #907: The Track Hoe will be 20 years old at the time of replacement. This Track Hoe is used for repairing and installing water and sewer mains throughout the City.

Fund No & Name: 41 - Water & Wastewater

Department: 36-Wastewater

Project Title: Wastewater Division Vehicles

Funding Source: Water and Wastewater, Revenue, Other

Location: Public Works Complex/1200 Railroad Ave

Account: 041-4036-535-6401

PROJECT COSTS

Project Description	Project #	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25	5 YR TOTAL
Replace vehicle #204 (utility truck)	SWV006		45,000				45,000
Replace Vehicle #210 (1-1/4 ton utility truck)	SWV007			75,000			75,000
Replace Vehicle #275 (1-1/4 ton utility truck)	SWV008			75,000			75,000
Replace Vehicle #220 (1-1/4 ton Flat Bed Dump truck)	SWV009				75,000		75,000
Replace Vehicle #260 (1-1/4 ton Flat Bed Dump truck)	SWV010					75,000	75,000
TOTAL		\$ -	\$ 45,000	\$ 150,000	\$ 75,000	\$ 75,000	\$ 345,000

JUSTIFICATIONS

FY 21/22

Replace vehicle #204 (work truck): The truck is a 2004 and has passed its service life. This is a new utility truck and necessary for repairs to the water-wastewater repair calls.

FY22/23

Replace vehicle #210 (1 1/4 ton utility truck): This truck will be 17 years old and is used for water-wastewater repairs. The truck is due for replacement.

Replace vehicle #275 (1 1/4 ton utility truck): This truck will be 20 years old and is due for replacement. This is used for lift station repairs.

FY 23/24

Replace vehicle #220 (F-550 Dump truck): This truck will be 23 years old and is used for water-wastewater repairs. The truck is due for replacement.

FY 24/25

Replace vehicle #260 (F-550 Dump truck): This truck will be 17 years old and is used for water-wastewater repairs. The truck is due for replacement.

CITY OF SAFETY HARBOR
ADOPTED FY2020/2021 BUDGET

Fund No & Name: 41 - Water & Wastewater

Department: 36-Wastewater

Project Title: Wastewater Division Equipment

Funding Source: Water & Wastewater, Revenue, other

Location: Public Works Complex/1200 Railroad Avenue

Account: 041-4036-535-6440

PROJECT COSTS

Project Description	Project #	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25	5 YR TOTAL
Replace # 631 Generator 35KW	SWE011			75,000			75,000
Replace #608 115KW Generator	SWE012				110,000		110,000
Replace Backhoe #994	SWE013					120,000	120,000
Replace Pump #622	SWE014					50,000	50,000
TOTAL		\$ -	\$ -	\$ 75,000	\$ 110,000	\$ 170,000	\$ 355,000

JUSTIFICATIONS

FY22/23

Replace portable generator #631: Existing unit is a 1986 model and is used to power lift stations during power outages. This unit can only power 3HP or less pumps. The new unit will be able to handle 25HP pumps and will be a quiet pack. The decibel rating is below 74 db.

FY 23/24

Replace 115 KW portable generator #608: Existing unit is a 2001 model and is used to power lift stations during power outages. This unit will be 22 years old at the time of replacement.

FY 24/25

Replace Backhoe 410 #994: This heavy equipment is used to make repairs to water and wastewater mains. This unit will be 16 years old at the time of replacement.

Replace Pump #622: This equipment is used to bypass lift stations and keep the City from having sewer backups. This unit will be 39 years old at the time of replacement.

CITY OF SAFETY HARBOR
ADOPTED FY2020/2021 BUDGET

FUND # 044 - SANITATION FUND

	<u>2020/21</u>	<u>2021/22</u>	<u>2022/23</u>	<u>2023/24</u>	<u>2024/25</u>
REVENUES:					
Sanitation/Refuse Charges	\$ 3,209,070	\$ 3,401,610	\$ 3,605,710	\$ 3,822,050	\$ 4,051,370
Solid Waste Franchise Fee	49,000	49,000	49,000	49,000	49,000
Recycling Sales	11,600	11,600	11,600	11,600	11,600
Industrial Surcharge	3,000	3,000	3,000	3,000	3,000
Grants	13,100	13,100	13,100	13,100	13,100
Interest	32,540	32,200	32,500	32,800	33,100
Miscellaneous	10,000	15,000	15,000	15,000	15,000
Total Revenues	3,328,310	3,525,510	3,729,910	3,946,550	4,176,170
Carry Over	1,036,480	458,170	68,180	9,820	89,170
TOTAL REVENUES	\$ 4,364,790	\$ 3,983,680	\$ 3,798,090	\$ 3,956,370	\$ 4,265,341
APPROPRIATIONS:					
Capital Improvements	<u>Proj #</u>				
Replace Side Load Truck #309	SNV028	325,000	-	-	-
Replace Rear Load Truck #303	SNV029	259,000	-	-	-
Replace claw truck #307	SNV030	-	230,000	-	-
Replace Side Load Truck #312	SNV033	-	-	345,000	-
Replace Side Load Truck #509	SNV034	-	330,000	-	-
Refurbish side load truck #518	SNV035	-	-	-	250,000
Replace Front Load Truck #514	SNV036	-	-	325,000	-
Replace Dumpster Transporter #361	SNV037	-	-	120,000	-
Replace Front Load Truck #519	SNV038	-	-	-	350,000
Trash/Recycling Containers	SNE002	35,000	35,000	35,000	35,000
Capital Improvements Total		619,000	595,000	380,000	480,000
Sanitation Dept. Costs		3,287,620	3,320,500	3,353,700	3,387,200
Interfund Transfer Out to Debt Service Fund		-	-	54,570	-
FUND RESERVE		458,170	68,180	9,820	89,170
BUDGETED APPROPRIATIONS		\$ 4,364,790	\$ 3,983,680	\$ 3,798,090	\$ 3,956,370
		\$ 4,265,341			

UNFUNDED PROJECTS

Replace Rear Load Truck #311	SNV032	\$ -	\$ -	\$ -	\$ 210,000	\$ -
TOTAL UNFUNDED PROJECTS		\$ -	\$ -	\$ -	\$ 210,000	\$ -

CITY OF SAFETY HARBOR
ADOPTED FY2020/2021 BUDGET

Fund No & Name: 044 Sanitation Department: 4532 Sanitation/Public Works Project Title: Sanitation Division Automotive Equipment Funding Source: Sanitation Revenue/Borrowed Funds Location: Public Works Department/1200 Railroad Avenue Account: 044-4532-534-6401													
PROJECT COSTS													
Project Description	Project #	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25	5 YR TOTAL						
Replace side load truck #309	SNV028	325,000					325,000						
Replace rear load truck #303	SNV029	259,000					259,000						
Replace claw truck #307	SNV030		230,000				230,000						
Replace side load truck #509	SNV034		330,000				330,000						
Refurbish side load truck #518	SNV035					250,000	250,000						
Replace side load truck #312	SNV033			345,000			345,000						
Replace front load truck #514	SNV036				325,000		325,000						
Replace dumpster transporter #361	SNV037				120,000		120,000						
Replace front load truck #519	SNV038					350,000	350,000						
TOTAL		\$ 584,000	\$ 560,000	\$ 345,000	\$ 445,000	\$ 600,000	\$ 2,534,000						
Check the applicable box: <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">There are no projects budgeted for FY 20/21</td> <td style="width: 50%;"></td> </tr> <tr> <td>Projects budgeted for FY20/21 have no associated operating costs</td> <td></td> </tr> <tr> <td>Projects budgeted for FY20/21 have the following associated operating costs</td> <td></td> </tr> </table>								There are no projects budgeted for FY 20/21		Projects budgeted for FY20/21 have no associated operating costs		Projects budgeted for FY20/21 have the following associated operating costs	
There are no projects budgeted for FY 20/21													
Projects budgeted for FY20/21 have no associated operating costs													
Projects budgeted for FY20/21 have the following associated operating costs													
<u>FY 20/21</u>													
Personnel Services													
Supplies													
Contractual Services													
Fixed Cost (i.e. Utilities)													
Other													
Total Increase (Decrease)		-											

JUSTIFICATIONS

FY 20/21

1. **Replace side load truck:** Truck 309 is a 2008 cab and chassis, with refurbished body in FY14/15. This vehicle runs four days a week collecting residential trash and recycling. By the proposed replacement date, this vehicle will have surpassed its life expectancy of 10 to 12 years. Upon acquiring the new vehicle, truck 309 will be declared surplus.
2. **Replace rear load truck:** Truck 303 is a 2007 rear load truck which is used to pick up residential trash, yard waste and recycling, up to five days a week. By the proposed replacement dates, this vehicle will have exceeded its typical useful life of 10 to 12 years. Upon acquiring the new vehicle, truck 303 will be declared surplus.

FY 21/22

1. **Replace side load truck:** Truck 509 is a 2014 cab and chassis, with a partial refurbished body in FY 19/20. This vehicle runs four days a week collection residential trash and recycling. By the proposed date, this vehicle will be 7 years old, meeting its life expectancy of 4 to 6 years. Upon acquiring the new vehicle, truck 509 will be declared surplus.

Replace claw truck: Truck 307 is a 2006 claw truck which is used to pick up special yard waste and bulk pick-up collections one to three days a week. By the proposed replacement dates, this vehicle will have exceeded its typical useful life of 12 to 13 years. Upon acquiring the new vehicle, truck 307 will be declared surplus.

FY22/23

1. **Replace side load truck:** Truck 312 is a 2010 cab and chassis, with a refurbished body in FY 16/17. This vehicle runs 4 times a week collecting residential trash and recycling. By proposed replacement date, this vehicle will have surpassed its life expectancy of 10 to 12 years. Upon acquiring the new vehicle, truck 312 will be declared.

FY 23/24

1. **Replace front load truck:** Truck 514 is a 2016 front load truck which is used to collect commercial accounts and multi-family unit's garbage and recycling up to 5 days a week. Upon acquiring the new vehicle, 514 will become a backup unit.
2. **Replace dumpster transporter:** Truck 361 is a 2012 dumpster transport truck which is used to transport dumpster deliveries, temporary containers, replacement trash/recycling containers, appliance pick-ups and recycling drop off sites. This vehicle is a key aspect to the additional services provided to residents. By the proposed replacement date, this vehicle will have surpassed its life expectancy of 10 to 12 years. Upon acquiring the new vehicle, truck 361 will be declared surplus.

FY24/25

1. **Front load truck:** Truck 519 is a 2019 front load truck which is used to collect commercial accounts and multi-family unit's garbage and recycling up to 5 days a week. Upon acquiring the new vehicle, 519 will become a backup unit.
2. **Replace refurbish side load:** Truck 518 is a 2018 automated dump body with a 2019 cab and chassis. This vehicle runs four days a week collection residential trash and recycling. By the proposed date, this vehicle will be 6 years old, meeting its life expectancy of 4 to 6 years. This vehicle will be refurbished with a new refuse body and arm, due to the low mileage on the cab and chassis. Saving the City money by only replacing the body and not entire vehicle. This will prolong the life of the vehicle another 5 years.

Fund No & Name: 044 Sanitation							
Department: 4532 Sanitation/Public Works							
Project Title: Container Replacements							
Funding Source: Sanitation Revenues							
Location: Public Works/1200 Railroad Avenue							
Account: 044-4532-534-6440							
PROJECT COSTS							
Project Description	Project #	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25	5 YR TOTAL
Trash/Recycling Containers	SNE002	35,000	35,000	35,000	35,000	35,000	175,000
TOTAL		\$ 35,000	\$ 175,000				

JUSTIFICATIONS

FY 20/21

1. Automated cans are used for both recycling and trash. These cans have a 10 year life expectancy. Over the course of the years, containers will need to be purchased to replace ones that have gone missing or are beyond repair.

FY 21/22

1. Automated cans are used for both recycling and trash. These cans have a 10 year life expectancy. Over the course of the years, containers will need to be purchased to replace ones that have gone missing or are beyond repair.

FY22/23

1. Automated cans are used for both recycling and trash. These cans have a 10 year life expectancy. Over the course of the years, containers will need to be purchased to replace ones that have gone missing or are beyond repair.

FY 23/24

1. Automated cans are used for both recycling and trash. These cans have a 10 year life expectancy. Over the course of the years, containers will need to be purchased to replace ones that have gone missing or are beyond repair.

FY24/25

1. Automated cans are used for both recycling and trash. These cans have a 10 year life expectancy. Over the course of the years, containers will need to be purchased to replace ones that have gone missing or are beyond repair.

CITY OF SAFETY HARBOR
ADOPTED FY2020/2021 BUDGET

FUND # 048 - WATER & WASTEWATER RENEWAL & REPLACEMENT

	<u>2020/21</u>	<u>2021/22</u>	<u>2022/23</u>	<u>2023/24</u>	<u>2024/25</u>
REVENUES:					
Miscellaneous Revenue	\$ 5,500	\$ 5,600	\$ 5,700	\$ 5,800	\$ 5,900
Interest	183,070	184,000	184,900	185,800	186,700
Interfund Transfer In From Water & Wastewater Fund	6,497,430	3,669,300	2,773,500	3,792,700	5,471,900
Total Revenues	6,686,000	3,858,900	2,964,100	3,984,300	5,664,500
Carry Over	2,510,500	2,125,000	548,400	597,000	595,800
TOTAL REVENUES	\$ 9,196,500	\$ 5,983,900	\$ 3,512,500	\$ 4,581,300	\$ 6,260,300

APPROPRIATIONS:

	<u>Proj #</u>				
Capital Improvements					
Water					
Pinellas Ave, Melrose Dr, and Avon Dr. Watermain Fire Pinellas Ave-Construction	UT0094	1,561,000	-	-	-
Philippe Pointe Pedstrian Bridge Water Main Construction	UT0095	700,000	-	-	-
Seminole Park Subdivision and Maple Way Water Line Replacement- Survey and Design	UT0096	-	300,000	-	-
Seminole Park Subdivision and Maple Way Water Line Replacement- Construction	UT0096	-	-	1,250,000	-
North Bay Hills Water Main Replacement Phase III- Survey and Design	UT0097	380,000	-	-	-
North Bay Hills Water Main Replacement Phase III- Construction	UT0097	-	2,280,000	-	-
North Bay Hills Water Main Replacement Phase IV- Survey and Design	UTW001	-	-	350,000	-
North Bay Hills Water Main Replacement Phase IV- Construction	UTW001	-	-	-	1,750,000
Safety Harbor Heights Water Main Replacement- Survey and Design	UTW004	-	-	250,000	-
Safety Harbor Heights Water Main Replacement- Construction	UTW004	-	-	-	1,100,000
MLK, Cedar St., Pine St. Water Main Replacement- Survey and Design	UTW005	-	-	240,000	-
MLK, Cedar St., Pine St. Water Main Replacement- Construction	UTW005	-	-	-	1,405,000
Palmetto Dr/12th Ave S Water Main Replacement- Survey and Design	UTW006	-	-	-	170,000
Replace existing radio frequency meters	UT0101	110,000	105,000	30,000	90,000
					70,000

FUND # 048 - WATER & WASTEWATER RENEWAL & REPLACEMENT

Wastewater					
Northeast Regional Wastewater Treatment Plant Improvements	UT0005	2,500,000	2,500,000	-	-
Baytown West Lift Station Repair	UT0098	60,000	-	-	-
Harbor Woods Lift Station	UT0103	-	-	75,000	-
Sanitary Sewer Main Relining Various Locations (I&I)	UTS001	-	-	770,000	-
Master Lift Station Repair Pump #2	UTS004	-	80,000	-	-
Reline Clay Sewer Mains Various Locations (I&I)	UTS005	-	-	-	500,000
Library Lift Station Repair	UTS007	-	60,000	-	-
Reline Clay Sewer Main in Baywoods II	UTS008	500,000	-	-	-
Replace 9th Ave N FM from Marshall St to Master Pump Station, Including Gravity Repairs at Station- Construction	UTS009	1,150,000	-	-	-
Gulf Machinery Pump Station Repair	UTS010	-	-	75,000	-
Harbor Lake Gravity Extension- Design	UTS011	-	-	-	250,000
Washington/Irwin/1st Sewer Extension- Design	UTS012	-	-	300,000	-
Washington/Irwin/1st Sewer Extension- Construction	UTS012	-	-	-	1,500,000
Elm St/Pine St Gravity Sewer Replacement- Design	UTS013	-	-	320,000	-
Elm St/Pine St Gravity Sewer Replacement- Construction	UTS013	-	-	-	1,560,000
Replace Pump #1- Master Pump Station	UTS014	-	80,000	-	-
Capital Improvements Total		6,961,000	5,325,000	2,805,000	3,875,000
Water & Sewer Renewal & Replacement Dept. Costs		110,500	110,500	110,500	110,500
FUND RESERVE		2,125,000	548,400	597,000	595,800
BUDGETED APPROPRIATIONS		\$ 9,196,500	\$ 5,983,900	\$ 3,512,500	\$ 4,581,300
		\$ 6,260,300			

CITY OF SAFETY HARBOR
ADOPTED FY2020/2021 BUDGET

Fund No & Name: 48 - Water & Wastewater Renewal & Replacement Department: 35 - Water Project Title: Citywide Water Improvements Funding Source: Water and wastewater Revenues, Other Location: Various Citywide Account: 048-4035-533-6300							
PROJECT COSTS							
Project Description	Project #	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25	5 YR TOTAL
Pinellas Avenue, Melrose Dr., and Avon Dr. water main and fire protection installation	UT0094						-
Construction		1,561,000					1,561,000
Philippe Pointe Pedestrian Bridge Main Relocation	UT0095	700,000					700,000
North Bay Hills water main replacement Phase III	UT0097						-
Survey and Design		380,000					380,000
Construction			2,280,000				2,280,000
Seminole Park Subdivision and Maple Way water line replacement	UT0096						-
Survey and Design		300,000					300,000
Construction			1,250,000				1,250,000
North Bay Hills water main replacement Phase IV	UTW001						-
Survey and Design			350,000				350,000
Construction				1,750,000			1,750,000
Safety Harbor Heights water main replacement	UTW004						-
Survey and Design			250,000				250,000
Construction				1,100,000			1,100,000
MLK, Cedar St., Pine St. water main replacement	UTW005						-
Survey and Design				240,000			240,000
Construction					1,405,000		1,405,000
Palmetto Dr /12th Ave S Water Main Replacement	UTW006						-
Survey and Design					170,000		170,000
TOTAL		\$ 2,641,000	\$ 2,580,000	\$ 1,850,000	\$ 3,090,000	\$ 1,575,000	\$ 11,736,000

JUSTIFICATIONS

FY 20/21

UT0094 - Pinellas Avenue, Melrose Dr. and Avon Dr. Water Main and Fire Protection Replacement:

Construct services for 6" water main and fire hydrant installation on Pinellas Avenue. Melrose and Avon Dr. These are old 2-inch Galvanized line that has many breaks and repairs. This causes interruption of water services.

UT0095 - Philippe Pointe Pedestrian Bridge Main Relocation:

UT0097 - North Bay Hills water main replacement phase III: Survey and design the replacement of 1,400 feet of 8-inch cast iron and 5,600 feet of 6-inch cast iron water main. These targeted areas originally installed in 1974 have had multiple pipeline failures resulting in emergency repairs and the interruption of service to surrounding residents. The cast iron and galvanized water lines will be replaced with PVC pipe. Targeted areas are North Bay Hills Blvd, Teal Terrace and Mallard Drive.

FY 21/22

UT0097 - North Bay Hills water main replacement phase III: Construct the replacement of 1,400 feet of 8-inch cast iron and 5,600 feet of 6-inch cast iron water main. These targeted areas originally installed in 1974 have had multiple pipeline failures resulting in emergency repairs and the interruption of service to surrounding residents. The cast iron and galvanized water lines will be replaced with PVC pipe. Targeted areas are North Bay Hills Blvd, Teal Terrace and Mallard Drive.

UT0096 - Seminole Park and Maple Way Subdivision Water Main Replacement: Consultant survey and design services for 2" line replacement in the Seminole Park Revised and the Harbor Heights subdivisions. Survey and design. Current water mains are galvanized and cast-iron pipe. The lines are very old and subject to breaks. Install new 2" water main on Oak Street. Tie into 6" water main on 4th Street North. Reinstall water mains and tie into homes. Replace 4" CIP water main from 4th Street North to the end of Maple Way to a 2" water main.

FY22/23

UT0096 - Seminole Park and Maple Way Subdivision Water Main Replacement: Construct services for 2" line replacement in the Seminole Park Revised and the Harbor Heights subdivisions. Survey and design. Current water mains are galvanized and cast-iron pipe. The lines are very old and subject to breaks. Install new 2" water main on Oak Street. Tie into 6" water main on 4th Street North. Reinstall water mains and tie into homes. Replace 4" CIP water main from 4th Street North to the end of Maple Way to a 2" water main.

UTW001 - North Bay Hills water main replacement phase IV: Survey and design the replacement of 2,700 feet of 8-inch cast iron and 1,400 feet of 12-inch cast iron water main. These targeted areas originally installed in 1974 have had multiple pipeline failures resulting in emergency repairs and the interruption of service to surrounding residents. The cast iron and galvanized water lines will be replaced with PVC pipe. Targeted areas are Egret Terrace, Swan Lane and Blue Heron Street. Upon the completion of this project, the 12" cast iron line behind the homes on Blue Heron Street and Swan Lane will be abandoned in place eliminating the possibility of this line rupturing and causing property damage behind these homes.

UTW004 - Safety Harbor Heights Water Main Replacement: Survey and design the replacement of old galvanized water main. This is an old 1-1/2-inch galvanized line that has broken multiple times and due for replacement.

FY 23/24

UTW001 - North Bay Hills water main replacement phase IV: Construct 2,700 feet of 8-inch cast iron and 1,400 feet of 12-inch cast iron water main. These targeted areas originally installed in 1974 have had multiple pipeline failures resulting in emergency repairs and the interruption of service to surrounding residents. The cast iron and galvanized water lines will be replaced with PVC pipe. Targeted areas are Egret Terrace, Swan Lane and Blue Heron Street. Upon the completion of this project, the 12" cast iron line behind the homes on Blue Heron Street and Swan Lane will be abandoned in place eliminating the possibility of this line rupturing and causing property damage behind these homes.

UTW004 - Safety Harbor Heights Water Main Replacement: Construct the replacement of old galvanized water main. This is an old 1-1/2-inch galvanized line that has broken multiple times and due for replacement.

UTW005 - MLK, Cedar St., Pine St. Water Main Replacement: Survey and design 3,450 feet of old galvanized and cast-iron water main. These water main lines will be upgraded to C900 PVC which will last much longer and provide greater water quality. This project will place the 4-inch water main that currently extends through lots 15 and 17 on Fernbrook and runs through the park to residences on MLK St. The new water service lines will come from a 6-inch water main on MLK St.

FY 24/25

UTW005 - MLK, Cedar St., Pine St. Water Main Replacement: Construct new water main and replace 3,450 feet of old galvanized and cast-iron water main. These water main lines will be upgraded to C900 PVC

CITY OF SAFETY HARBOR
ADOPTED FY2020/2021 BUDGET

currently extends through lots 15 and 17 on Fernbrook and runs through the park to residences on MLK St. The new water service lines will come from a 6-inch water main on MLK St.

UTW006 - Palmetto Dr., 12th Ave. S. Water Main Replacement: Survey and Design the replacement 1537 feet of old galvanized water main. Upgrade to C900 PVC 6-inch main line on Palmetto Dr. This project will remove dead end water lines on 13th and 11th Ave s. Install 6-inch C900 PVC and install new fire hydrant.

Fund No & Name: 48 - Water & Wastewater Renewal & Replacement Department: 35-Water Project Title: Radio Frequency Meter Replacement Funding Source: Water Revenue Location: Various Locations Account: 048-4035-533-6440							
PROJECT COSTS							
Project Description	Project #	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25	5 YR TOTAL
Replace existing radio frequency meters	UT0101	110,000	105,000	30,000	90,000	70,000	405,000
TOTAL		\$ 110,000	\$ 105,000	\$ 30,000	\$ 90,000	\$ 70,000	\$ 405,000

JUSTIFICATIONS

FY 20/21

Radio Frequency Meter Replacements: It is planned to replace existing radio frequency meters that have met their life expectancy. FY 20/21 will be meter books 8, 24, 39, and 41. The benefits of radio frequency water meters are;

- Increases meter reader efficiency as it does not require the meter reader to leave the truck. This also results in eliminating hazards when the meter reader must physically access the meter.
- Potential estimated meter readings are eliminated.
- Customer calls and billing cycles are reduced because the software to transfer data to the utility billing system is already being used for existing radio frequency meters.

FY 21/22

Radio Frequency Meter Replacements: It is planned to replace existing radio frequency meters that have met their life expectancy. FY 21/22 will be meter books 11, 13 and 48. The benefits of radio frequency water meters are;

- Increases meter reader efficiency as it does not require the meter reader to leave the truck. This also results in eliminating hazards when the meter reader must physically access the meter.
- Potential estimated meter readings are eliminated.
- Customer calls and billing cycles are reduced because the software to transfer data to the utility billing system is already being used for existing radio frequency meters.

FY22/23

Radio Frequency Meter Replacements: It is planned to replace existing radio frequency meters that have met their life expectancy. FY 22/23 will be meter book 23. The benefits of radio frequency water meters are;

- Increases meter reader efficiency as it does not require the meter reader to leave the truck. This also results in eliminating hazards when the meter reader must physically access the meter.
- Potential estimated meter readings are eliminated.
- Customer calls and billing cycles are reduced because the software to transfer data to the utility billing system is already being used for existing radio frequency meters.

FY 23/24

Radio Frequency Meter Replacements: It is planned to replace existing water meters with radio read meters. FY 23/24 will be meter books 18, 21 and 25. The benefits of radio frequency water meters are;

- Increases meter reader efficiency as it does not require the meter reader to leave the truck. This also results in eliminating hazards when the meter reader must physically access the meter.
- Potential estimated meter readings are eliminated.
- Customer calls and billing cycles are reduced because the software to transfer data to the utility billing system is already being used for existing radio frequency meters.

FY 24/25

Radio Frequency Meter Replacements: It is planned to replace existing water meters with radio read meters. FY 24/25 will be meter books 36, 37 and 38. The benefits of radio frequency water meters are;

- Increases meter reader efficiency as it does not require the meter reader to leave the truck. This also results in eliminating hazards when the meter reader must physically access the meter.
- Potential estimated meter readings are eliminated.
- Customer calls and billing cycles are reduced because the software to transfer data to the utility billing system is already being used for existing radio frequency meters.

CITY OF SAFETY HARBOR
ADOPTED FY2020/2021 BUDGET

Fund No & Name: 48 - Water & Wastewater Renewal & Replacement Department: 36 - Wastewater Project Title: Sanitary Sewer Improvements Funding Source: Water and Wastewater Revenue, Other Location: Various, Citywide Account: 048-4036-535-6300							
PROJECT COSTS							
Project Description	Project #	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25	5 YR TOTAL
Northeast Regional Wastewater Treatment Plant Improvements	UT0005	2,500,000	2,500,000				5,000,000
Baytown West Lift Station Repair	UT0098	60,000					60,000
Replace 9th Ave. N. FM from Marshall St. to Master Pump Station, including gravity repairs at station	UTS009						-
Construction		1,150,000					1,150,000
Sanitary Sewer Main Relining	UTS008	500,000					500,000
Master Lift Station Repair Pump #2	UTS004		80,000				80,000
Library Lift Station Repair	UTS007		60,000				60,000
Harbor Woods Lift Station	UT0103			75,000			75,000
Sanitary Sewer Main Relining Various Locations (I & I)	UTS001			770,000			770,000
Replace Pump #1 - Master Pump Station	UTS014			80,000			80,000
Elm St./Pine St. Gravity Sewer Replacement	UTS013				320,000		-
Design						320,000	320,000
Construction						1,560,000	1,560,000
Gulf Machinery Pump Station Repair	UTS010				75,000		75,000
Washington/Irwin/1st Sewer Extension	UTS012				300,000		-
Design						300,000	300,000
Construction						1,500,000	1,500,000
Reline Clay Sewer Mains Various Locations (I & I)	UTS005					500,000	500,000
Harbor Lake Gravity Extension	UTS011					250,000	-
Design							250,000
TOTAL		\$ 4,210,000	\$ 2,640,000	\$ 925,000	\$ 695,000	\$ 3,810,000	\$ 12,280,000

JUSTIFICATIONS

FY 20/21

UT0005 - Northeast Regional Wastewater Treatment Plant Improvements: The NE Plant is a 13.5 million gallons a day advanced wastewater treatment facility. The City of Safety Harbor has the rights to 4 million gallons a day of treatment. By contractual agreement, the City of Clearwater will manage and maintain the facility and the City of Safety Harbor will assist financially with the capital improvement and maintenance cost of the facility at the pro rata rate of 4/13.5%. The funds allocated are estimates from the City of Clearwater for those capital expenses and maintenance cost that will keep this facility in working order to meet the State and Federal regulation within the years listed. These funds change periodically due to project timing, construction costs, unforeseen conditions and regulations and requirement.

UT0098 - Baytown West Lift Station repair: Current pumping equipment is 18 years old and is in need of replacement. This project consists of bypassing the sewage flows, refurbishing the wet well and valve vault, replacing the pumps, electrical control panel and all valves and piping. Wastewater Division personnel will perform this work.

UTS009 - Replace FM from Marshall St to Master Lift Station: Construct Force Main from Marshall St to the Master Lift Station breaks multiple times a year causing Sanitary Sewer Overflows that must be reported to FDEP within 24 hours. This line is old and need of complete replacement.

UTS008 – Sanitary Sewer Main Relining: Reline clay sewer mains. This type of pipe has connections every five feet that will begin to leak allowing ground water to enter the system resulting in higher running times at our pump stations and higher cost at the sewer treatment plant. The City's completion of the I&I study has indicated specific priority locations for both main and manhole lining.

FY 21/22

UT0005 - Northeast Regional Wastewater Treatment Plant Improvements: The NE Plant is a 13.5 million gallons a day advanced wastewater treatment facility. The City of Safety Harbor has the rights to 4 million gallons a day of treatment. By contractual agreement, the City of Clearwater will manage and maintain the facility and the City of Safety Harbor will assist financially with the capital improvement and maintenance cost of the facility at the pro rata rate of 4/13.5%. The funds allocated are estimates from the City of Clearwater for those capital expenses and maintenance cost that will keep this facility in working order to meet the State and Federal regulation within the years listed. These funds change periodically due to project timing, construction costs, unforeseen conditions and regulations and requirement.

UTS004 - Master Lift Station repair: Replace # 2 pump. # 2 pump is 30 years old and at this age is likely to need extensive repairs or eventually fail beyond repair. Pump has been rebuilt twice. Public Works personnel will complete this work.

UTS007 - Library Lift Station repair: Current pumping equipment is 25 years old and needs replacement. This project consists of bypassing the sewage flows, refurbishing the wet well and valve vault, replacing the pumps, electrical control panel and all valves and piping. Wastewater Division personnel will perform this work.

FY22/23

UT0103 - Harbor Woods Lift station: Piping equipment will be 25 years old. This project consists of bypassing sewage flows, refurbishing the wet well, valve vault, replacing pumps, electrical controls, all valves and old piping. Lift station personnel will complete all labor.

UTS001 - Sanitary Sewer Main Relining Various Locations (I&I): Reline clay sewer mains. This type of pipe has connections every five feet that will begin to leak allowing ground water to enter the system resulting in higher running times at our pump stations and higher cost at the sewer treatment plant. The City's completion of the I&I study has indicated specific priority locations for both main and manhole lining.

UTS014 - Master Lift Station repair: Replace # 1 pump. # 1 pump is 30 years old and at this age is likely to need extensive repairs or eventually fail beyond repair. Pump has been rebuilt twice. Public Works personnel will complete this work.

FY 23/24

UTS013 - Elm St./Pine St. Gravity Sewer Replacement: Survey and Design replacement of gravity sewer line including manholes. This existing old 8- inch clay sewer main is in poor condition and requires significant maintenance. Some of the contributing problems include slope or elevation issues. The goal of the project is to install a system that meets minimum flow/slope requirements and removes any obstructions within the aging system.

UTS010 - Gulf Machinery Pump Station Repair: Piping equipment will be 25 years old. This project consists of bypassing sewage flows, refurbishing the wet well, valve vault, replacing pumps, electrical controls, all valves and old piping. Lift station personnel will complete all labor.

UTS012 - Washington/Irwin/1st Sewer Extension: Survey and design the extension of the City's sewer main. This construction will allow 16 homes to connect to the City's sewer main. This will eliminate many septic tanks throughout the City.

FY 24/25

UTS013 - Elm St./Pine St. Gravity Sewer Replacement: Replace gravity sewer line including manholes. This existing old 8- inch clay sewer main is in poor condition and requires significant maintenance. Some of the contributing problems include slope or elevation issues. The goal of the project is to install a system that meets minimum flow/slope requirements and removes any obstructions within the aging system.

UTS012 - Washington/Irwin/1st Sewer Extension: Installation of gravity sewer to extend the City's sewer main coverage in this area. This construction will allow 16 homes to connect to the City's sewer main. This will eliminate many septic tanks throughout the City and improve groundwater quality and eliminate SSOs from septic systems.

UTS005 - Reline Clay Sewer Mains Various Locations (I&I): Reline clay sewer mains. This type of pipe has connections every five feet that will begin to leak allowing ground water to enter the system resulting in higher running times at our pump stations and higher cost at the sewer treatment plant. The City's completion of the I&I study has indicated specific priority locations for both main and manhole lining.

UTS011 - Harbor Lake Gravity Extension: Survey and design the extension of the City's sewer main. This construction will allow 18 businesses to connect to the City's sewer main. This will eliminate many private force mains throughout the City.

CITY OF SAFETY HARBOR
ADOPTED FY2020/2021 BUDGET



CITY OF SAFETY HARBOR
ADOPTED FY2020/2021 BUDGET

FUND # 063 - PARKLAND DEDICATION

	2020/21	2021/22	2022/23	2023/24	2024/25
REVENUES:					
Residential Impact Fees	\$ 5,000	\$ 5,100	\$ 5,000	\$ 4,900	\$ 4,800
Development Parkland Fees	15,150	15,300	15,450	15,600	15,760
Interest	900	5,000	5,100	5,200	5,300
Total Revenues	21,050	25,400	25,550	25,700	25,860
Carry Over	227,060	123,110	21,510	22,060	22,760
TOTAL REVENUES	\$ 248,110	\$ 148,510	\$ 47,060	\$ 47,760	\$ 48,620
APPROPRIATIONS:					
Capital Improvements	<u>Proj #</u>				
Farmhouse ADA & Site Improvements	FOLLY	95,000	-	-	-
	PKI038	-	100,000	-	-
Capital Improvements Total		95,000	100,000	-	-
Parkland Dedication Dept. Costs	PR0022	25,000	22,000	20,000	20,000
Principal Payment (Lease - Elm St)		5,000	5,000	5,000	5,000
FUND RESERVE		123,110	21,510	22,060	22,760
BUDGETED APPROPRIATIONS		\$ 248,110	\$ 148,510	\$ 47,060	\$ 47,760
		\$ 48,620			

CITY OF SAFETY HARBOR
ADOPTED FY2020/2021 BUDGET

Fund No & Name: 63 - Parkland

Department: 58 - Parks

Project Title: Improvements Other than Buildings

Funding Source: Parkland Impact Fees

Location: Various Parkland Locations

Account: 063-6058-572-6300

PROJECT COSTS

Project Description	Project #	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25	5 YR TOTAL
Farmhouse ADA & Site Improvements	FOLLY	95,000					95,000
SHCP Playground Surfacing Replacement	PKI038		100,000				100,000
TOTAL		\$ 95,000	\$ 100,000	\$ -	\$ -	\$ -	\$ 195,000

JUSTIFICATIONS

FY 20/21

Farmhouse ADA & Site Improvements: Farmhouse (Parcel A) acquired in September 2019. Property needs to be ADA compliant for public use requiring improvements to the entrance & parking lot.

SHCP Playground Surfacing Replacement: Existing surfacing was installed in 2007 and has reached the end of its useful life. Repairs are not practical aesthetically correct (color).

CITY OF SAFETY HARBOR
ADOPTED FY2020/2021 BUDGET

FUND # 067 - COMMUNITY REDEVELOPMENT AGENCY

	<u>2020/21</u>	<u>2021/22</u>	<u>2022/23</u>	<u>2023/24</u>	<u>2024/25</u>
REVENUES:					
CRA Taxes	\$ 1,071,750	\$ 1,125,335	\$ 1,181,598	\$ 1,240,673	\$ 1,302,707
Interest	1,380	1,400	1,400	1,400	1,400
Debt Proceeds/Other**	-	2,000,000	-	-	-
Total Revenues	1,073,130	3,126,735	1,182,998	1,242,073	1,304,107
Carry Over	314,760	491,430	1,110,665	1,943,163	2,830,336
TOTAL REVENUES	\$ 1,387,890	\$ 3,618,165	\$ 2,293,663	\$ 3,185,236	\$ 4,134,443
APPROPRIATIONS:					
Capital Improvements	Proj #				
Main Street Bricks	ST0028	100,000	-	-	-
North Bayshore Sidewalk Improvement	ST0052	80,000	-	-	-
Public Art	CRAART	100,000	-	-	-
Library 2nd Floor Buildout Design	LB2020	108,950	-	-	-
Library 2nd Floor Buildout	LB2020	-	2,000,000	-	-
Capital Improvements Total	388,950	2,000,000	-	-	-
Community Redevelopment Dept. Costs		218,510	218,500	218,500	222,900
Transfers Out					
To Debt Service for Land Purchase		132,000	132,000	132,000	132,000
To General Fund*		157,000	157,000	-	-
Total Interfund Transfers Out		289,000	289,000	132,000	132,000
FUND RESERVE		491,430	1,110,665	1,943,163	2,830,336
BUDGETED APPROPRIATIONS		\$ 1,387,890	\$ 3,618,165	\$ 2,293,663	\$ 3,185,236
		\$ 4,134,443			

*Transfers of \$157,000 to General Fund for 7 years beginning in FY 2016 and ending in FY 2022

CITY OF SAFETY HARBOR
ADOPTED FY2020/2021 BUDGET

Fund No & Name: 067- Community Redevelopment Area (CRA)

Department: 67-CRA

Project Title: CRA Community Improvements

Funding Source: CRA Ad Valorem Revenues

Location: Various CRA Locations

Account: 067-6517-515-6300

PROJECT COSTS

Project Description	Project #	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25	5 YR TOTAL
Main Street Bricks	ST0028	100,000					100,000
North Bayshore Sidewalk Improvements	ST0052	80,000					80,000
Public Art Committee	CRAART	100,000					100,000
Library 2nd Floor Meeting Room - Design	LB2020	108,950					108,950
Library 2nd Floor Meeting Room - Addition	LB2020		2,000,000				2,000,000
TOTAL		\$ 388,950	\$ 2,000,000	\$ -	\$ -	\$ -	\$ 2,388,950

JUSTIFICATIONS

FY 20/21

Main Street Bricks: Provides for brick construction in small areas within city right-of-ways and needed replacement for setting within the CRA district.

North Bayshore Sidewalk Improvements: The North Bayshore Sidewalk Improvements includes improvements from the bridge on North Bayshore Blvd. continued south to the intersection of Jefferson Street and North Bayshore Blvd. Improvements will provide for repair and replacement of the existing sidewalk with a wider sidewalk, installation of ADA ramps and crosswalk markings, installation of proper curb transitions, drainage improvements, and milling and resurfacing to meet the grading required for positive stormwater runoff into the existing storm system on North Bayshore Blvd.

Public Art Committee: Provide for a public art piece at Waterfront Park.

Second Floor Meeting Room Design: FY20/21 expenditures of \$108,950 for design and architectural fees are anticipated. In 2006, Long & Associates, the architects for the 2008/09 library expansion project prepared a master plan to include a projected an approximate 4,900 square foot upgrade to provide a second floor over existing meeting room space.

Total estimated construction and other project costs for this project slated to begin in FY 21/22 is \$2,000,000. This budgetary figure includes estimated construction costs and fees for the 2nd floor addition, an elevator, two new stair towers, professional fees, a furniture allowance, and a percentage for city administrative costs. Completion of the design work in FY 19/20 will provide a more current construction cost estimate.

The Library Foundation is working toward a fundraising goal of \$500,000 to pay for technology and furniture for the second story facility. Chrissie Elmore Library Trust funds will be earmarked for this project. Partial funding from the Penny for Pinellas may be available. State Construction grants have limited funding since 2008, but hopeful grant applications will be submitted.

The Capital Improvement Revenue Note, Series 2008, obtained for the 2008/09 construction project will be paid off October 1, 2020. A new bond issue may be required to fully fund this new project.

FY 21/22

Second Floor Meeting Room Addition: Construction is anticipated to begin on the second-floor addition. FY20/21 budget is estimated at \$2,000,000 per the 2006 estimate prepared by the architectural firm of Long & Associates. Completion of the design work in FY 20/21 will provide a more current construction cost estimate. The Library Foundation will work toward a fundraising goal of \$500,000 to pay for technology and furniture for the second story facility. Chrissie Elmore Library Trust funds will be earmarked for this project. We anticipate partial funding from the Penny for Pinellas will available. State Construction grants have limited funding since 2008 but grant applications will be submitted. The Capital Improvement Revenue Note, Series 2008, obtained for the 2008/09 construction project will be paid off October 1, 2020. A new bond issue may be required to fully fund this new project.

SAFETY HARBOR, FLORIDA



END



on the cover:

Heart of the Community at Baranoff Park
photo credit: Dale S. Dervin, Acuity9