

*City of
Safety Harbor
Florida*

adopted budget
FY 2021-2022

photo credit: Dave Hutchinson



**CITY OF SAFETY HARBOR, FLORIDA
ADOPTED BUDGET
FISCAL YEAR 2021/22**



CITY COMMISSION

Joseph Ayoub, Mayor
Nancy Besore, Vice-Mayor
Cliff Merz, Commissioner
Carlos Diaz, Commissioner
Andy Steingold, Commissioner

City Manager
Matthew L. Spoor

**PREPARED BY
FINANCE DEPARTMENT**

ELECTED CITY OFFICIALS



JOSEPH AYOUB, MAYOR (CENTER)
NANCY BESORE, VICE-MAYOR (SEATED LEFT)
CLIFF MERZ, COMMISSIONER (SEATED RIGHT)
CARLOS DIAZ, COMMISSIONER (STANDING RIGHT)
ANDY STEINGOLD, COMMISSIONER (STANDING LEFT)



CITY OF SAFETY HARBOR APPOINTED OFFICIALS

CITY MANAGER

CITY ATTORNEY

CITY CLERK

CITY ENGINEER (INTERIM)

COMMUNITY DEVELOPMENT DIRECTOR

FINANCE DIRECTOR

FIRE CHIEF

HUMAN RESOURCES DIRECTOR

LEISURE SERVICES DIRECTOR

LIBRARY DIRECTOR

PUBLIC WORKS DIRECTOR

MATTHEW SPOOR

NICOLE C. DAY

KAREN SAMMONS

MICHELLE GIULIANI

MARCIE STENMARK

JUNE SOLANES

JOSH STEFANCIC

KIMBERLY NICHOLLS

ANDREA NORWOOD

LISA KOTHE

RENEE COOPER



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Safety Harbor
Florida**

For the Fiscal Year Beginning

October 01, 2020

Christopher P. Morill

Executive Director



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Baranoff Oak Tree



City of Safety Harbor Florida

HOME OF ESPIRITU SANTO MINERAL SPRINGS

750 Main Street ☩ Safety Harbor, Florida 34695 ☩ (727) 724-1555
FAX 724-1566

Budget Message for Fiscal Year 2021/2022

July 26, 2021

Citizens, Honorable Mayor and City Commissioners:

Pursuant to Article III, Section 43 (6), of the City Charter, the City Manager's Office hereby submits the Adopted Fiscal Year (FY) 2021/2022 Budget document. This document has been prepared based on staff's understanding of the goals and interests expressed by the City Commission, staff's awareness of the needs of the City and the availability of financial resources.

City Mission Statement

"Safety Harbor strives to be a vibrant destination City with a unique quality of life - a City that is successful in balancing responsible, innovative growth with careful preservation of its small-town atmosphere, its quaint character, and its valued treasures."

Why choose Safety Harbor

- ✓ Accessible government that is responsive to citizen needs and concerns
- ✓ Pro-business with an active Chamber of Commerce
- ✓ Quaint downtown that hosts a multitude of special events every month
- ✓ Excellent schools and parks with tons of programs and activities
- ✓ Outstanding full-service public library
- ✓ Safe, friendly neighborhoods that are ideal for raising children & retirement
- ✓ High rate of homeownership with stable property values
- ✓ Low millage rate
- ✓ A scenic harbor with over 3.5 miles of unobstructed views of the bay
- ✓ Strong protections for preserving grand trees and other natural resources
- ✓ High rate of volunteerism and civic pride
- ✓ Close proximity to two international airports
- ✓ Award winning hospital and two Fire Stations serving 17,000+ residents

SAFETY HARBOR CITY COMMISSION GOALS AND PRIORITIES

In the last few years the City Commission has accomplished the following “big-picture” goals and priorities set in prior years:

- Completion of the Waterfront Park Phase I, II & III
- Community Center Fitness Room Expansion
- Main Street landscaping and irrigation enhancements
- Downtown CRD Parking and Traffic Study
- Soccer Field Agreement Usage with the City of Clearwater
- Baranoff Oak Tree purchase and park expansion
- King Property- Public Works and Leisure Services Property
- Weiss Property final parcel purchase
- Folly Farm restroom and gazebo addition (gazebo install is ongoing)
- Special Event Guideline update
- Small Town Charm Architectural Standards and Downtown Partnership Incentives
- Downtown Master Plan update
- Redevelopment of a key vacant parcel in the Main Street Marketplace (CRA)
- Bicycle and Pedestrian Audits and subsequent improvements
- *Founding Member* of Keep Pinellas Beautiful
- Employee Performance Appraisal System update

The City Commission held an annual Goal Setting Workshop on April 19, 2021. The following memo summarizes the goals and the priorities over the next two years.

Big Picture (Main Priority) Projects:

- Electric Vehicle Charging Stations and Solar Panel Projects
- Noise Ordinance Review and Increased Enforcement
- Utility Rate Review- Specifically Water and Sewer Fees
- Waterfront Park Interactive Fountain, Public Art and Irrigation
- State Road 590 and McMullen Booth Industrial Corridor CRA Application

Goals to continue from 2020:

- Park Landscaping and Streetscaping Enhancements and Maintenance Improvements
- Continue to review and explore non-diesel and gasoline options for new City vehicle purchases
- Sidewalk and Bicycle Facilities Master Plan
- Ready for 100
- Baranoff Park Restrictive Covenant
- Recycling and Contamination review/study
- Bishop and Mullet Creek Erosion Control Study
- Grand Tree Ordinance Language added back to tree code
- Downtown Master Plan (CRA) timeline extension past FY 22
- Safety Harbor Public Library Second Story

- Folly Farms and Hydroponics and Aquaponics
- Public Art- Waterfront Park and DAB Art
- Video Recording Options for Advisory Board Meetings

New Goals for 2021-2022:

- Recognition of Mr. William Blackshear, DAB involvement in ideas/recommendation
- Maintain low millage rate
- Shade Trees in high foot traffic areas along Main Street to replace Palm Trees where applicable
- Review city regulations on Café Tables, Tents and A-Frame Signage
- Review Land Development Code Setbacks
- Monitor Building Department Permitting Process Improvements with transition to Pinellas County
- Continue to explore Parkland property purchase opportunities
- Develop Public Works King Property to relocate Parks and Building Maintenance and sell existing site for business use at 9th Avenue North and Martin Luther King Jr. Street
- Install a live camera by the Marina to both showcase the City and assist residents in identifying parking availability
- American Rescue Plan funds for Capital Projects and one-time COVID-19 Hazard Pay
- Review City Pesticide and Herbicide use along with the Integrated Vegetation Management (IVM) program as best management practices for the Parks Maintenance division

Executive Summary

Citywide

The FY 2022 budget workshop and goal-setting session on June 21, 2021 included discussions regarding the use of fund reserve, millage rates, increases in assessed property valuations, employee merit increases, increases to Pinellas County Sheriffs Office contract and capital projects. The adopted budget reflects citywide revenues and expenditures, including transfers and fund balance, of \$73,449,430, which is 15.4 percent under the estimated year-end budget for fiscal year ending 2021.

REVENUES

The summaries of revenues by category are as follows:

	Estimated FY 2021	Adopted FY 2022	\$ Change Over (Under)	% Change Over (Under)
Ad Valorem Taxes	\$ 6,794,080	\$ 7,262,130	\$ 468,050	6.89%
Other Taxes	4,850,760	4,970,380	119,620	2.47%
Franchise Fees	1,600,060	1,631,800	31,740	1.98%
Permits, Fees, Special Assessments	2,006,810	1,879,910	(126,900)	-6.32%
Intergovernmental Revenue	3,379,440	3,441,810	62,370	1.85%
Charges for Services	16,380,860	16,547,610	166,750	1.02%
Fines & Forfeitures	49,000	19,500	(29,500)	-60.20%
Miscellaneous Revenue	615,400	1,117,450	502,050	81.58%
Indirect Allocations	1,406,540	1,406,540	-	0.00%
Interfund Transfers	9,620,220	3,553,170	(6,067,050)	-63.07%
Fund Balance Carryforward	40,092,400	31,043,070	(9,049,330)	-22.57%
Total	\$ 86,795,570	\$ 73,449,430	\$ (13,346,140)	-15.38%

Taxes – Ad valorem tax revenue is increased by 6.9 percent with a total budget of \$7,262,130, including General Fund and the Community Redevelopment Agency fund. Based on the 2021 Preliminary Tax Roll, assessed valuations in the city increased by 6.62 percent and increases in the Community Redevelopment District increased by 7.50 percent. The millage rate of 3.9500 is unchanged from the fiscal year 2021 rate of 3.9500 and requires a two-thirds vote from the governing body. The adopted millage rate of 3.9500 is 5.55 percent higher than the rolled back rate of 3.7424 and generates \$310,510 in general fund revenue over ad valorem revenue of \$5,597,500, which is the amount that would be generated by the rolled back rate. Communication services taxes are estimated to decrease by 2.0 percent with utility tax increasing by 5.0 percent and occupational licenses projected to remain the same. The “Penny” from Pinellas one percent sales tax is estimated to also increase by 1.6 percent over FY 2021 year end estimate.

Franchise Fees – With a budget of \$1,631,800 these fees are projected to increase by 2.0 percent over FY 2021 estimated. The projection is based on historical and current year trends.

Permits, Fees & Special Assessments – The budget of \$1,879,910 is \$126,900 less than the FY 2021 estimate, a 6.32 percent decrease mostly due to the transfer of our building permit issuance to Pinellas County.

Intergovernmental Revenue – The increase in revenue is \$62,370 or 1.9 percent over 2021 estimates. The increase is made up of a 1.9 percent increase to state revenue sharing, a 1.0 percent increase to the local government ½ cent sales tax and a 3.0 percent increase to County district taxes for fire and EMS.

Charges for Services – Charges for services provided to the citizens are estimated to increase by \$166,750 or 1.0 percent overall. For governmental activities, there is estimated to be an increase of \$205,200 in recreation revenues.

CITY OF SAFETY HARBOR
ADOPTED FY 2021/2022 BUDGET

For water, sewer, and sanitation services revenue is estimated to increase by \$107,550, which on average is a 0.1 percent decrease for water and sewer and a 3.3 percent increase to sanitation.

Miscellaneous Revenue - With a budget of \$1,117,450, miscellaneous revenues are \$502,050 higher than the FY2021 estimate. The increase is predominately due to private donations for the Library addition recorded in the CRA fund.

Indirect Allocations – This category reflects allocations for services provided by and between departments within the City between funds. There is no change between FY 2021 and FY 2022.

Interfund Transfers – This category reflects a decrease of 63.1 percent to \$3,553,170. Of this amount, the Water & Sewer Fund transfer to the Water & Wastewater Renewal and Replacement Fund for infrastructure projects was decreased from \$6,497,430 in FY 2021 to \$2,050,000 in FY 2022. The \$767,210 transfer for the purchase of the firetruck from general fund to the capital projects fund was a one-time transfer and will not reoccur in FY 2022. Also, the transfer from fund 028 debt service to the water sewer fund was decreased from \$735,000 in FY 2021 to \$200,000 in FY 2022. See page 55 for the full schedule.

Debt Proceeds – This category includes 2022 issuance of debt for the Library addition.

EXPENDITURES

The summaries of expenditures by object are as follows:

	Estimated FY 2021	Adopted FY 2022	\$ Change Over (Under)	% Change Over (Under)
Personnel Services	\$ 13,330,500	\$ 14,204,640	\$ 874,140	6.56%
Operating Expenses	14,448,660	15,241,780	793,120	5.49%
Capital Expenses	14,345,040	16,965,320	2,620,280	18.27%
Non-Operating Expenses	13,628,300	7,012,090	(6,616,210)	-48.55%
Fund Balance	31,043,070	20,025,600	(11,017,470)	-35.49%
Total	\$ 86,795,570	\$ 73,449,430	(13,346,140)	-15.38%

Personnel Services – Personnel services with a budget of \$14,204,640 is 26.6 percent of citywide budgeted expenditures, excluding fund reserve. The increase over the year-end estimates for 2021 is \$874,140 or 6.6 percent. Personnel services include up to a 4.0 percent merit increase, a 3.5 percent increase in health insurance and an estimated 10.0 percent increase in dental insurance.

Staffing Levels – Staffing changes reflect a net decrease of 3.08 full time equivalent positions, with a majority of the decrease (2.63) due to the transferring of some building department responsibilities to the County.

A comprehensive schedule by department within the operating funds reflects adopted full and part-time positions from FY 2016 through adopted FY 2022 on page 37.

Operating Expenses – Operating expenses with a adopted budget of \$15,241,780 is 28.5 percent of the citywide budget, excluding fund reserve. Operating expenses are 5.5 percent or \$793,120 over fiscal year 2021 year end estimates. Larger items making up a portion of the change are \$80,000 for an impact fee study, \$35,000 to paint city hall, \$81,390 increase for contractual services with the Pinellas County Sheriff’s office, and \$65,000 for the Craft Beer festival.

Capital Expenses – Capital expenses with a budget of \$16,965,320 is 31.8 percent of the citywide budget, excluding fund reserve. Capital expenses are \$2,620,280 or 18.3 percent higher than the fiscal 2021 year end estimate. Capital expenses can be found in detail in the Capital Improvement Program in pages 294 through 369 of this document.

The citywide budget includes \$784,710 for equipment, \$99,230 for library books, audio/visual and online content, \$762,500 the replacement and purchase of vehicles, and total capital and infrastructure improvements of \$15,318,880.

Non-Operating Expenses – Non-operating expenses with a budget of \$7,012,090 is 13.1 percent of the citywide budget, excluding fund reserves.

This category includes transfers for debt service principal and interest of \$738,520, which takes into consideration debt service requirements. Grants to non-profits from City Commission total \$95,000. Indirect cost allocations (shared services) between funds are \$1,416,440 with interfund transfers of \$2,814,650 exclusive of debt transfer.

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CITY OF SAFETY HARBOR
ADOPTED FY 2021/2022 BUDGET

The following table reflects staff's estimate of beginning fund balance as of October 1, 2021 and ending fund balance as of September 30, 2022. Appropriated fund balance is \$(11,017,470) for all funds citywide.

FUND BALANCE CHANGE

Fund No.	Fund Description	Estimated Fund Balance (10/01/2021)	Adopted Revenues FY 2022	Adopted Expenditures FY 2022	Estimated Fund Balance (9/30/2022)	Appropriated Fund Balance FY 2022
GOVERNMENTAL FUNDS						
001	General Fund	\$ 9,354,470	\$ 15,936,650	\$ (16,383,990)	\$ 8,907,130	\$ (447,340)
012	Public Safety	96,500	11,460	(19,100)	88,860	(7,640)
014	Street Improvement	331,610	637,650	(793,450)	175,810	(155,800)
015	Marina	171,440	266,230	(437,650)	20	(171,420)
017	City Tree Bank	115,510	31,390	(29,960)	116,940	1,430
021	Debt Service - 2012 Public Improvement Bond	78,590	240,100	(318,690)	-	(78,590)
023	Debt Service - 2006 Revenue Note	30,350	27,990	(25,850)	32,490	2,140
027	Series 2018 Debt (Govt)	44,060	133,420	(163,820)	13,660	(30,400)
032	Capital Projects	969,400	2,000,200	(2,369,340)	600,260	(369,140)
060	Multimodal Impact Fee	484,110	20,500	(200,000)	304,610	(179,500)
061	Law Enforcement Trust	2,060	-	-	2,060	-
062	Street Lighting	115,490	256,650	(249,500)	122,640	7,150
063	Parkland	245,930	5,700	(222,000)	29,630	(216,300)
065	Library Impact Fee Trust Fund	98,750	6,700	(102,250)	3,200	(95,550)
067	Community Redevelopment Agency (CRA)	831,090	2,521,700	(3,330,220)	22,570	(808,520)
074	Street Assessment	36,630	10	-	36,640	10
Subtotal Governmental Funds		13,005,990	22,096,350	(24,645,820)	10,456,520	(2,549,470)
ENTERPRISE FUNDS						
011	Stormwater	2,426,050	1,577,000	(1,609,680)	2,393,370	(32,680)
020	Debt Service - 2001/2012 Revenue Bond	190,920	-	(166,930)	23,990	(166,930)
022	Debt Service - 2006 Revenue Note	510,700	137,010	(588,830)	58,880	(451,820)
028	Series 2018 Debt (Prop)	621,830	200,000	(735,200)	86,630	(535,200)
041	Water & Wastewater	2,130,940	12,523,960	(12,351,180)	2,303,720	172,780
043	Reclaimed Water	743,120	6,900	-	750,020	6,900
044	Sanitation	1,926,200	3,644,140	(3,558,490)	2,011,850	85,650
047	Wastewater Development	984,560	15,000	(25,000)	974,560	(10,000)
048	Water & Wastewater Renewal & Replacement	8,474,960	2,206,000	(9,742,700)	938,260	(7,536,700)
077	Wastewater Construction Assessment	27,800	-	-	27,800	-
Subtotal Enterprise Funds		18,037,080	20,310,010	(28,778,010)	9,569,080	(8,468,000)
Total All Funds		\$ 31,043,070	\$ 42,406,360	\$ (53,423,830)	\$ 20,025,600	\$ (11,017,470)

General Fund

The City Commission adopted a general fund reserve policy in 2011 requiring a twenty (20) percent fund reserve committed for the specific purpose of emergency stabilization based on the current year budget excluding fund reserve as well as a sustainable targeted minimum fund reserve of two months (17 percent) of prior year's operating expenses. For the FY 2022 adopted budget, budgeted fund reserve is \$8,907,130. Of total fund reserve, the general fund reserve policy requirement for emergency stabilization is \$3,276,800 and the targeted minimum fund reserve is \$2,760,580. Per the policy, the unrestricted fund reserve, including a \$300,000 contingency for unknowns, of \$5,330,330 is 32.8 percent of prior year's operating expenses, which is just under 4 months of operating.

General Fund revenues and expenditures are \$25,291,120, including transfers and fund balance. The adopted budget decreased fund reserve by \$447,340.

REVENUES – Adopted General Fund revenues, including transfers, of \$157,000 are \$421,560 or 2.7 percent above 2021 estimated year end. The most significant changes are as follows:

CITY OF SAFETY HARBOR
ADOPTED FY 2021/2022 BUDGET

Ad Valorem Tax – The City’s gross taxable value increased by \$97,711,221 or 6.62 percent over the FY 2021 final gross taxable value of \$1,476,708,047. The adopted millage rate of 3.9500 per \$1,000 of assessed property value will generate \$5,908,010 in ad valorem revenue. This is an increase of \$354,220 over budgeted ad valorem for FY 2021. The 3.9500 adopted millage rate is unchanged from the FY 2021 adopted millage rate and requires a two-thirds vote of the governing body. The adopted millage is 5.55 percent higher than the rolled back rate of 3.7424. The roll back rate would generate ad valorem revenue of \$5,597,500, which is lower than revenue generated by the adopted millage rate by \$310,510.

	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>
	Final	Final	Adopted	Adopted	Adopted
Millage Rate (mills per \$1,000)	3.9500	3.9500	3.9500	3.9500	3.9500
Gross Taxable Value	\$ 1,209,169,288	\$ 1,296,325,600	\$ 1,365,025,761	\$ 1,476,708,047	\$ 1,574,419,268
Total Taxes Levied	\$ 4,776,220	\$ 5,120,490	\$ 5,391,850	\$ 5,833,000	\$ 6,218,960
Amount Budgeted	\$ 4,546,090	\$ 4,865,480	\$ 5,121,910	\$ 5,541,350	\$ 5,908,010
Percentage Budgeted	95.00%	95.00%	95.00%	95.00%	95.00%

Ad valorem revenue is assumed to be 95 percent of taxes levied.

Permits, Fees & Special Assessments – These budgeted line items decreased by \$124,240 or 72.9 percent mostly as a result of the County taking over many of the Cities permit issuances.

Miscellaneous Revenue – Miscellaneous has decreased by \$7,800 or 8.6 percent under fiscal year 2021 estimates and includes a decrease of \$12,500 in Sales of Fix Assets, netted against an increase of \$4,700 to private donations.

Interfund Transfer – Interfund transfer into general fund of \$157,000 is for a loan repayment from the Community Redevelopment fund. The adopted budget includes the last of seven Community Redevelopment fund transfers of \$157,000 which extends through FY 2022.

EXPENDITURES – Adopted General Fund expenditures, including transfers out, \$16,383,990 is \$145,270 or 0.9 percent over 2021 estimated year end.

Personnel services totaling \$10,383,630 are \$634,470 or 6.5 percent above fiscal year end estimates for 2021 and make up 63.4 percent of total general fund appropriations. Increases include up to a 4.0 percent merit increase, a 3.5 percent increase in medical insurance and an estimated 10.0 percent increase in dental insurance.

Operating expenses total \$5,029,000 and are \$55,570 or 1.10 percent over estimated year end and 30.7 percent of general fund appropriations. Several changes include \$80,000 increase for an impact fee study and a \$81,390 or a 5.6 percent increase in law enforcement contract with the Pinellas County Sheriff; netted against significant decreases such as \$197,000 for building official contract services and \$200,000 for Sustainability/Ready for 100.

Capital expenses total \$99,230 and are \$5,400 or 7.76 percent below estimated year end. The budget reflects outlay for library books, audiovisual materials and online/e-content.

Non-operating expenses and interfund transfers total \$865,090 or 39.18 percent below the 2021 estimate. The majority of the change is due to the one-time interfund transfers of \$767,210 in FY 2021 for the purchase of a replacement fire truck.

General Fund - Other Information

City Commission includes non-operating expenses funding of \$95,000 for non-city agencies. Recipients will be identified after adoption of the final budget.

The FY 2022 budget retains a contingency for unanticipated expenditures to address emergencies, unanticipated expenditures and/or opportunities that were unforeseen at the time of budget preparation. The amount allocated to this account is \$300,000, which represents approximately 1.9 percent of adopted budget appropriations. Per City Code, the City Commission approves all appropriation transfers from this account via a budget amendment.

Capital Projects Fund

CAPITAL PROJECTS revenues and expenditures, including transfers and fund balance, are \$2,969,600. A detailed listing of capital projects is located in the Capital Improvement Program on pages 294-369 within this document.

Revenues generated from “Penny” or local government infrastructure tax is estimated at \$1,957,200 and is \$30,800 or 1.6 percent above the year end estimate. County voters approved “Penny” revenues on November 7, 2018, which will continue until January 2030.

The capital projects expenditures totaling \$1,841,770 are as follows: three replacement vehicles totaling \$189,500; citywide facility improvements totaling \$1,231,700 and, equipment for \$420,570. Non-operating expenses to service debt totals \$302,570, and a \$200,000 transfer to the Streetlight Fund. Neighborhood projects grants are budgeted at \$25,000 in an operating account as the individual grants do not meet the criteria for capital projects. Fund reserve is \$600,260.

Special Revenue Funds

CRA (COMMUNITY REDEVELOPMENT AGENCY) FUND revenues and expenditures total \$3,352,790.

Ad valorem revenues total \$1,354,120 at the adopted millage rate of 3.9500 and 5.3590 for the City and County, respectively, as follows:

	PCPAO 7/1/2021 Preliminary	
	County	City
Millage Rate	5.3590	3.9500
2021 (FY 2022) Certified Taxable Values for TIF	\$ 185,300,964	\$ 184,740,047
Base Year Taxable Value	<u>31,944,080</u>	<u>31,944,080</u>
Current year Tax Increment Value	<u>153,356,884</u>	<u>152,795,967</u>
Proportionate share	0.95	0.95
Dedicated increment value	145,689,040	145,156,169
Millage per \$1,000	<u>5.3590</u>	<u>3.9500</u>
Calculation	<u>780,750</u>	<u>573,370</u>
Total Revenue per Millage		<u><u>\$ 1,354,120</u></u>

The preliminary taxable values in the Tax Increment Financing District increased by 7.48 percent in the county and 7.50 percent in the city.

Additional revenues include investment earnings of \$1,380, private donations of \$590,140, and a balance carryforward of \$831,090.

Expenditures for CRA by project are as follows in the adopted budget:

CITY OF SAFETY HARBOR
ADOPTED FY 2021/2022 BUDGET

Project	Expenditures	Adopted
	Personnel Services	\$ 51,060
CRBANN	Banners	3,000
CRAART	Art	25,000
CRAHOL	Holiday Lights	30,000
CRDNMP	Downtown Master Plan Consultant	15,000
CRGRNT	C/R façade and partnership incentives	100,000
CRCSXL	CSX land lease	670
CRLITE	Decorative lighting	3,500
CRFEES	District fees	1,050
CRMRKT	Marketing	5,000
CRSWRR	Sidewalks R/R	25,000
CRSIGN	Signage	5,000
CRSTSC	Streetscaping	30,000
	Total Other Current Charges	243,220
ST0052	North Bayshore Sidewalk Improvements	80,000
CRAART	Public Art Committee	100,000
LESISI	Pedestrian Traffic Safety Improvements	20,000
ST0028	Main Street bricks	80,000
LB2020	Library Buildout Construction	2,500,000
	Total Improvements Other Than Buildings	2,780,000
	Transfer Out to General Fund	157,000
	Transfer Out to 2018 Debt (Baranoff Oak)	98,940
	Total Transfers Out	255,940
	Subtotal CRA Expenditures	3,330,220
	Budgeted fund reserve	22,570
	Total expenditures and fund reserve	\$3,352,790

The adopted budget includes \$157,000 in transfers out to the General Fund, which is the last of seven years the fund will repay General Fund for the Waterfront Park project and a transfer to the to the 2018 debt service fund for the Baranoff Oak property acquisition.

STREET LIGHT FUND revenues and expenditures total \$372,140.

The City Commission implemented a street light assessment in fiscal year 2013. The Street Lighting Services and Facilities charges are allocated among benefitted tax parcels using a methodology based upon “Equivalent Residential Units” or “ERUs” with one (1) ERU equal to 2,629 square feet, which is the size of the average single family residential building in the City. The methodology requires annual validation of all properties assessed the fee.

In fiscal year 2016, City Commission reduced the amount per ERU benefitting properties from \$4.25 per ERU per month to \$3.25 per ERU per month. Revenue from the assessment is estimated at \$248,000 in the adopted budget. Estimated Duke Energy charges for utilities are \$249,500. with an estimated fund reserve of \$122,640, staff will begin evaluating the rate per ERU over the next year.

Enterprise Funds

The adopted budget includes adjustments based on a rate study conducted by Stantec (formerly Burton & Associates, Inc.) in late 2016. The rate increase for the 2017 budget was adopted by City Commission and implemented on January 1, 2017. A sanitation rate 6% increase for FY 2022 will be implemented on October 1, 2021.

Stormwater

The adopted stormwater budget is \$4,003,050. In fiscal year 2016, the City Commission approved increases through FY 2021. The last rate increase went into effect on October 1, 2020, bringing it to the current rate of \$10.93. The rate increases were implemented to sustain the operations, maintenance, non-operating and debt service of the fund but also

to build a fund reserve to meet ongoing capital costs. With the ERUs generating revenue of \$1,550,000 annually, fund reserve is sustaining capital projects in the 5-year Capital Improvement Program. Refer to pages 294 through 298 in the Capital Improvement Program.

The total stormwater budget including personnel, operating, capital, depreciation and debt service at \$1,609,680 is 8.19 percent or \$143,500 lower than the 2021-year end estimate. Of this decrease, \$134,540 is in capital expenses, and \$8,960 is in non-operating expenses.

Water and Wastewater

The budget for the water and wastewater operating fund is \$14,654,900, inclusive of fund reserves. In December 2016, City Commission approved annual rate increases for both water and wastewater services of 11.5 percent for each of the next five years. Operating expenses within the Finance, Water and Wastewater departments remain relatively flat, with minor increases to department personnel and operating costs. However there is a significant decrease of \$4,447,430 to the debt related transfer to the Water/Wastewater Renewal & Replacement fund. Capital improvements in the Water and Wastewater and Water and Wastewater Renewal/Replacement funds are budgeted at \$26,999,400 over the next 5 years. See pages 343 through 347 and pages 352 through 360 in the Capital Improvement Program for a complete listing of projects.

Sanitation

The budget for sanitation is \$5,570,340 in the FY 2022 adopted budget. Sanitation revenues of \$3,500,000 are estimated to increase by 3.7 percent over FY 2020 per the rate study conducted in 2020. There is a nominal decrease between fiscal 2021 estimated and 2022 adopted as the increases in personnel and operating costs are offset by decreases in capital expenditures.

Capital Improvement Program

The Capital Improvement Program (CIP) for FY 2021/22 – FY 2025/26, beginning on page 284, includes projects totaling \$40,526,120 of which \$16,965,320 is planned for expenditure during FY 2022 budget year. Expenditures in the five year plan by type are as follows: General Government - \$3,082,900; Public Safety - \$2,205,900; Physical Environment - \$26,999,400; Transportation - \$3,960,570; and Culture and Recreation - \$4,277,350.

Conclusion

Preparation of the budget document requires a substantial amount of time and commitment. This process would not be possible without the efforts and dedication of many individuals. Gratitude is extended to the Department Directors for their cooperation and diligence in developing a pragmatic record outlining the needs of their departments and the residents of Safety Harbor. Special appreciation is extended to the Finance Department and Administrative Support staff in all departments for their unfailing support, hard work and professionalism in preparing a well-conceived budget document. Finally, an acknowledgement and a special thank you is extended to the Finance Advisory Committee for their review and their advisory contributions to our financial security.

Respectfully,



Matthew L. Spoor
City Manager

GENERAL FUND FUND BALANCE TEN YEAR HISTORY

<u>YEAR</u>	<u>GENERAL FUND EXPENDITURES</u>	<u>RESERVE AMOUNT</u>	<u>PERCENT OF BUDGET</u>
2021/22	\$ 16,383,990	\$ 8,907,130	54.36%
2020/21*	\$ 16,238,720	\$ 9,354,470	57.61%
2019/20	\$ 14,284,148	\$ 10,078,100	70.55%
2018/19	\$ 14,717,586	\$ 8,667,011	58.89%
2017/18	\$ 14,950,765	\$ 7,227,003	48.34%
2016/17	\$ 14,504,488	\$ 7,646,302	52.72%
2015/16	\$ 13,067,053	\$ 8,320,550	63.68%
2014/15	\$ 14,185,601	\$ 7,777,349	54.83%
2013/14	\$ 12,405,345	\$ 7,132,699	57.50%
2012/13	\$ 12,266,414	\$ 8,218,006	67.00%

*2020/21 Year-end Estimate



SAFETY HARBOR:

Its Place In History and Today



Safety Harbor is comfortably nestled along the northwest edge of Old Tampa Bay in Pinellas County. Safety Harbor enjoys a unique place in the history books and in the hearts of its citizens and visitors. The first inhabitants were the Timucuan Indians who called the area Tocobaga. In 1528, Spanish adventurers led by the explorer Pánfilo de Narváez landed on our shores. Safety Harbor is the home of the historic Espiritu Santo Springs. Given this name in 1539 by the Spanish explorer Hernando de Soto, who was searching for the legendary Fountain of Youth, these natural springs have attracted attention worldwide for their curative powers. Safety Harbor was first homesteaded by Count Odet Philippe, a French surgeon in Napoleon's navy, who is credited with introducing citrus growing to Florida. Established in 1823, the Count's homestead is now the site of Philippe Park, which is a 122-acre Pinellas County owned and operated facility that is very popular among our residents and visitors.

Safety Harbor was formally incorporated as a City in 1917 with a population of 200 persons. Today 18,028 persons call Safety Harbor their home. As primarily a residential community, the City has maintained the character of a family oriented community while preserving our environmentally sensitive lands and revitalizing our historic downtown Business District. Recently, a resident who has lived in numerous cities throughout the country gave our City what must be viewed as the ultimate of compliments when she stated that she chose Safety Harbor because it offered the best parts of each of the communities she had previously called home.

Safety Harbor features easy access to the region's cultural, recreational and transportation facilities. These include Tampa International Airport, St. Pete-Clearwater International Airport, Ruth Eckerd Hall, Busch Gardens, Amalie Arena, Raymond James Stadium, Tropicana Field, the Sun Dome and, of course, the beautiful beaches of the Florida Suncoast. Within easy driving distance are Walt Disney World, SeaWorld, Universal Studios, LEGOLAND and other major attractions. Miami in the southern end of the state and Tallahassee to the north are less than a half-day's drive. Major area sports teams include the Tampa Bay Lightning hockey team, Tampa Bay Buccaneers football team, the Tampa Bay Rays baseball club, and the Tampa Bay Rowdies soccer team.

Safety Harbor is one of 24 cities in Pinellas County. The County has a population of over nine hundred thousand residents. Safety Harbor's low-density development, however, gives it an oasis-like quality in contrast to the high-density population of Pinellas County in general.

CITY OF SAFETY HARBOR

General Information

- Incorporated: June 11, 1917
- Form of Government: Commissioner-Manager
- Elected Officials: Mayor and four at-large Commissioners
- Administration: City Manager appointed by City Commission

Population Characteristics:

Population: 18,028

Median Age: 48.0

Source: World Population Review

Age Distribution:	<u>Number</u>	<u>Percent</u>
Under 5	667	3.7%
5-14	1,677	9.3%
15-24	1,604	8.9%
25-44	3,353	18.6%
45-64	5,913	32.8%
65-84	4,201	23.3%
85 and Older	613	3.4%

Household Profile:	<u>Number</u>	<u>Percent</u>
Households with families	7,039	93.3%
Average household size	2.50	

Gender Distribution:	<u>Number</u>	<u>Percent</u>
Male	8,628	47.9%
Female	9,400	52.1%

Education:

Educational Attainment: <i>(25 years or older)</i>	<u>Number</u>	<u>Percent</u>
Less than 9th grade	89	2.1%
Some high school, no diploma	531	5.5%
High school graduate or GED	3,556	28.6%
Some college, no degree	2,407	20.6%
Associate's degree	1,337	9.1%
Bachelor's degree	3,599	23.3%
Graduate or professional degree	1,805	10.8%
	<u>13,324</u>	

Source: World Population Review

Employment:

Labor Force: <i>(For those 16 years or older)</i>	<u>Number</u>	<u>Percent</u>
In labor force	11,476	63.1%
Civilian labor force	9,176	60.4%
Employed	8,945	58.9%
Unemployed	438	3.8%
Armed forces	12	0.1%

Employed Work Classifications:	<u>Number</u>	<u>Percent</u>
Private employment	6,631	74.1%
Government employment	1,080	12.1%
Self-employment	1,234	13.8%

Income:

Per Capita Income	\$ 43,369
Median household income	\$ 78,026
Average household income	\$ 104,070

Public Assistance and Poverty Rates:	<u>Percent</u>
Families with income below poverty level	6.1%
Households receiving Social Security	38.8%
Households receiving Supplemental Security Income	3.4%
Households receiving cash public assistance income	1.4%
Households receiving Food Stamp/SNAP benefits	6.2%

Housing:

Number of Housing Units:	<u>Number</u>	<u>Percent</u>
Single Family	5,306	77.5%
Multi-Family	809	11.8%
Mobile Homes	731	10.7%
Total	6,846	100.0%

Tenure Characteristics:	<u>Number</u>	<u>Percent</u>
Owner Occupied	6,044	82.1%
Renter Occupied	1,452	17.9%
Total	7,496	100.0%

Economy:

Type of Business:	<u>Number of Establishments</u>
Utilities	1
Construction	48
Manufacturing	28
Wholesale Trade	22
Retail Trade	65
Transportation & Warehousing	5
Information	12
Finance & Insurance	55
Real Estate, Rental & Leasing	52
Professional, Scientific & Tech Services	117
Administrative, Waste Management, Remediation	39
Educational Services	12
Health Care & Social Assistance	103
Arts, Entertainment & Recreation	13
Accommodation & Food Services	58
Other Services (except Public Administration)	96
Public Administration	15
Unclassified Establishments	74
Total	815

Source: Pinellas County Economic Development

Source: US Census Bureau

CITY OF SAFETY HARBOR
ADOPTED FY 2021/2022 BUDGET

Top 7 Employers by Business Type:	<u>Number of Employees</u>
Healthcare and Social Assistance	1,160
Manufacturing	586
Other Services (except Public Administration)	579
Accommodation & Food Service	456
Construction	425
Professional, Scientific and Technical Services	380
Educational Services	306

Source: Pinellas County Economic Development

Top 6 Safety Harbor Employers:	<u>Number of Employees</u>
Mease Countryside Hospital	1,000
Angelica Corporation	150
Safety Harbor Middle School	143
Consulate Health Care	131
Boat Steering Rebuilders LLC	129
Master Cut Tool Corp	97

Source: A to Z Databases

Top 3 Safety Harbor Taxpayers - Real Property:	<u>Taxable Value</u>
Safety Harbor Property Holdings, LLC	\$ 20,000,000
Adelphia 4, LLC	\$ 18,738,300
Predom Land Trust	\$ 12,867,000

Top 3 Safety Harbor Taxpayers - Personal Property:	<u>Taxable Value</u>
Duke Energy Florida	\$ 11,720,824
Mastercut Tool Corp	\$ 4,410,526
Florida Gas Transmission	\$ 3,684,199

Source: Pinellas County Property Appraiser

Land:

Land Area	5.32 square miles
Water	0.10 square miles



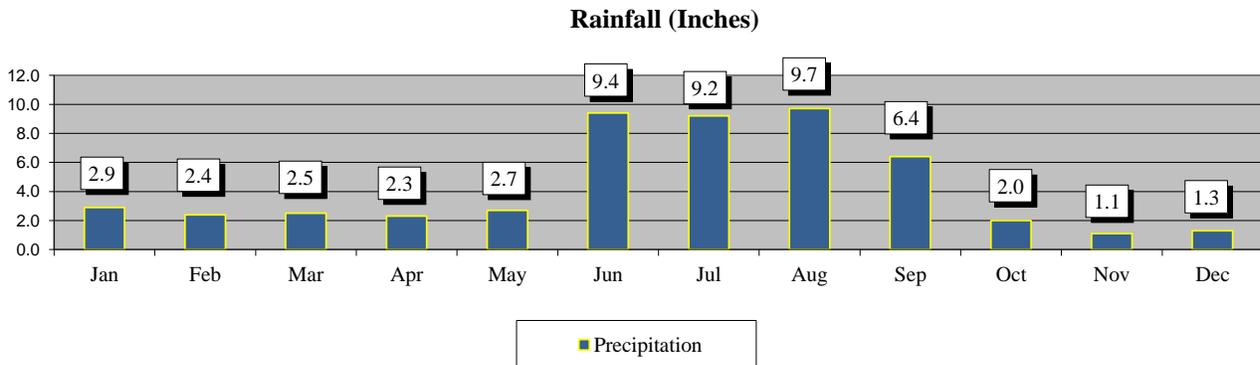
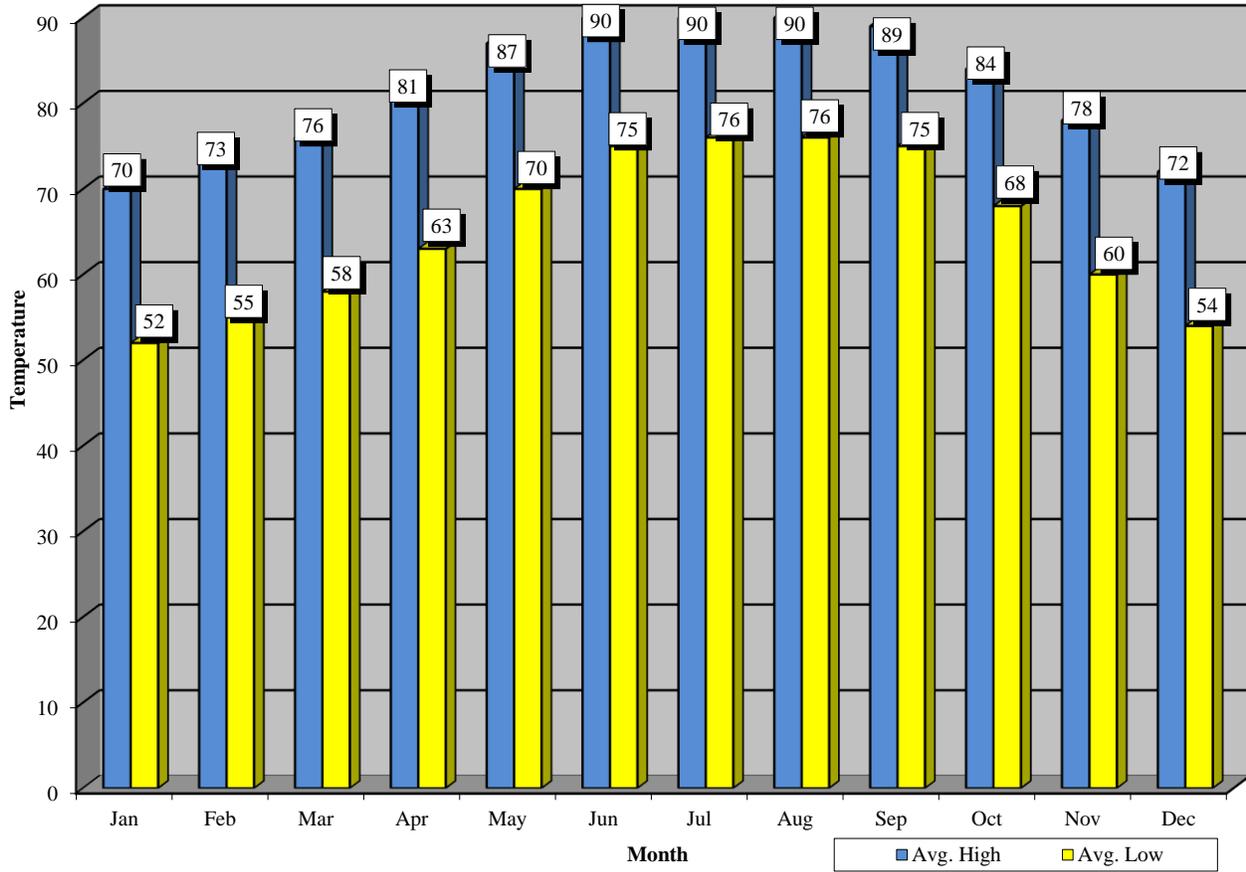
CITY OF SAFETY HARBOR Geography



CITY OF SAFETY HARBOR

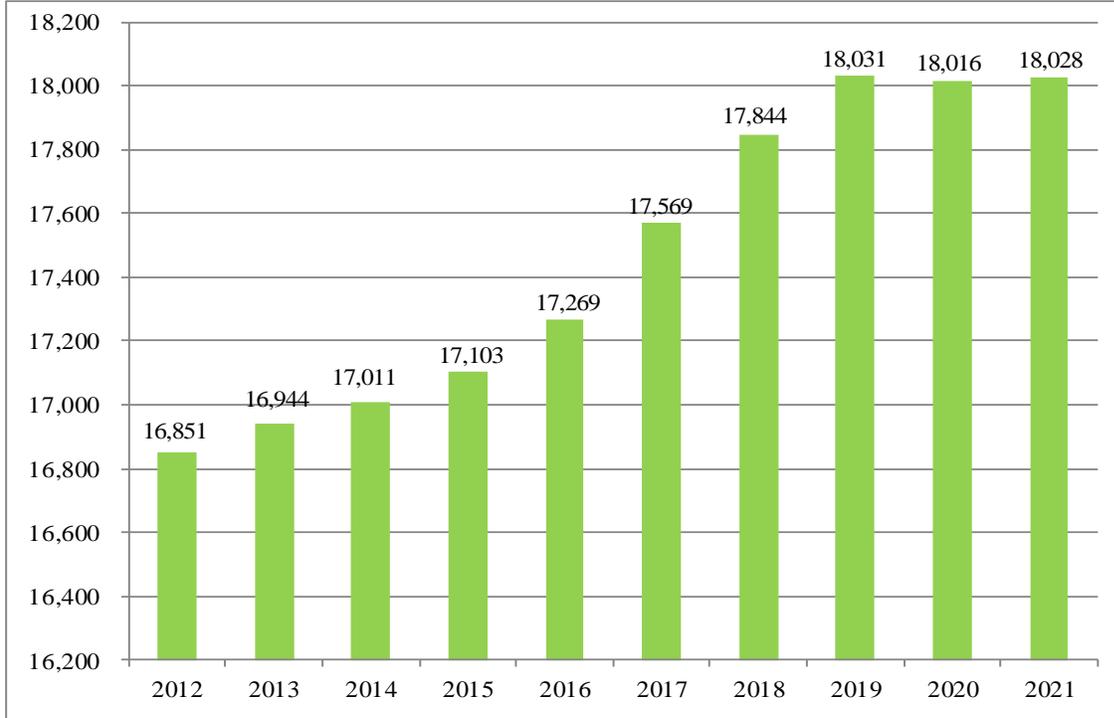
Climate

Safety Harbor enjoys a year round tropical climate



Source: www.weather.com

CITY OF SAFETY HARBOR Population



	YEAR	POPULATION	CHANGE	POPULATION % CHANGE
(1)	2012	16,851	(30)	-0.18%
(1)	2013	16,944	93	0.55%
(1)	2014	17,011	67	0.40%
(1)	2015	17,103	92	0.54%
(1)	2016	17,269	166	0.97%
(3)	2017	17,569	300	1.74%
(4)	2018	17,844	275	1.57%
(4)	2019	18,031	187	1.05%
(5)	2020	18,016	(15)	-0.08%
(6)	2021	18,028	12	0.07%

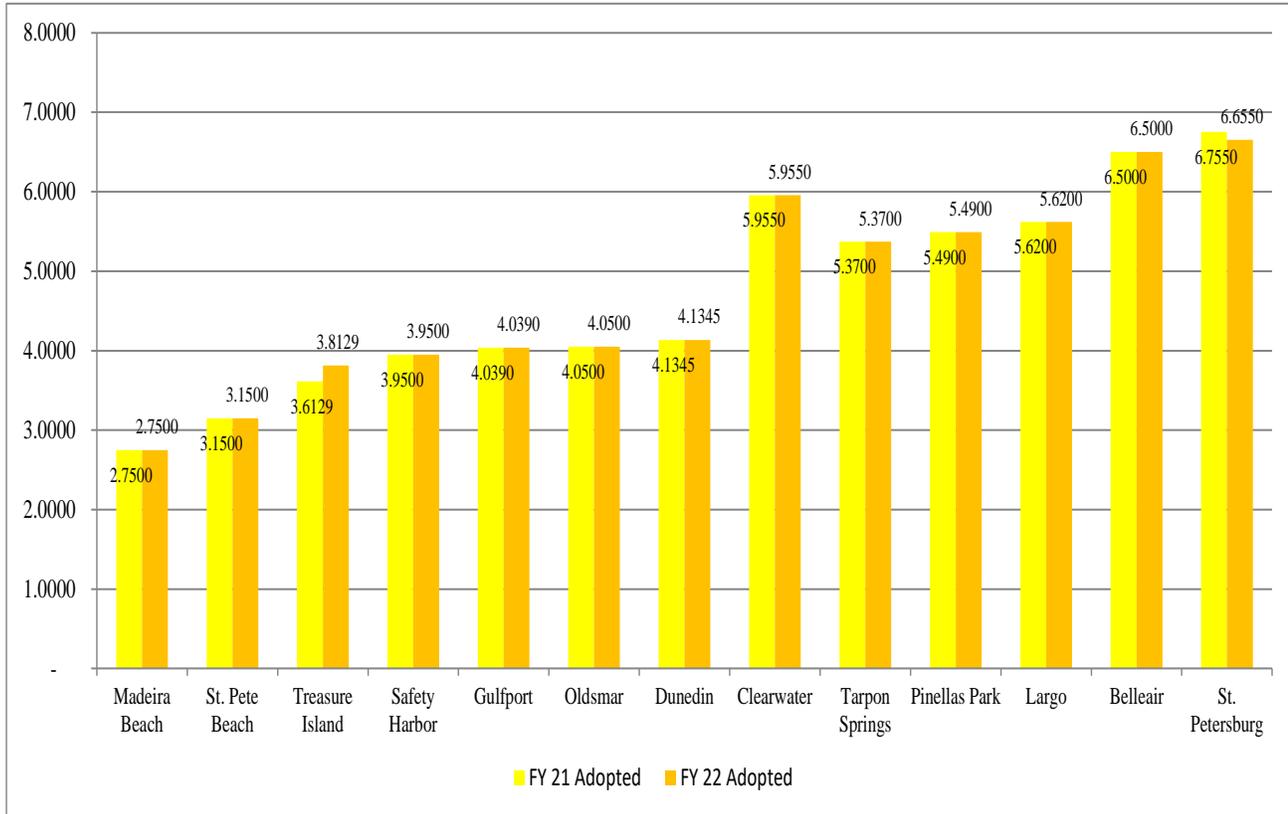
SOURCE:

- (1) University of Florida, Bureau of Economic and Business Research as of April 1st of each year
- (2) 2010 U.S. Census
- (3) Pinellas County Economic Development 2017
- (4) U.S. Census Estimate July 1, 2018
- (5) U.S. Census Estimate July 1, 2019
- (6) World Population Review

CITY OF SAFETY HARBOR
MILLAGE RATE
Past Ten Years

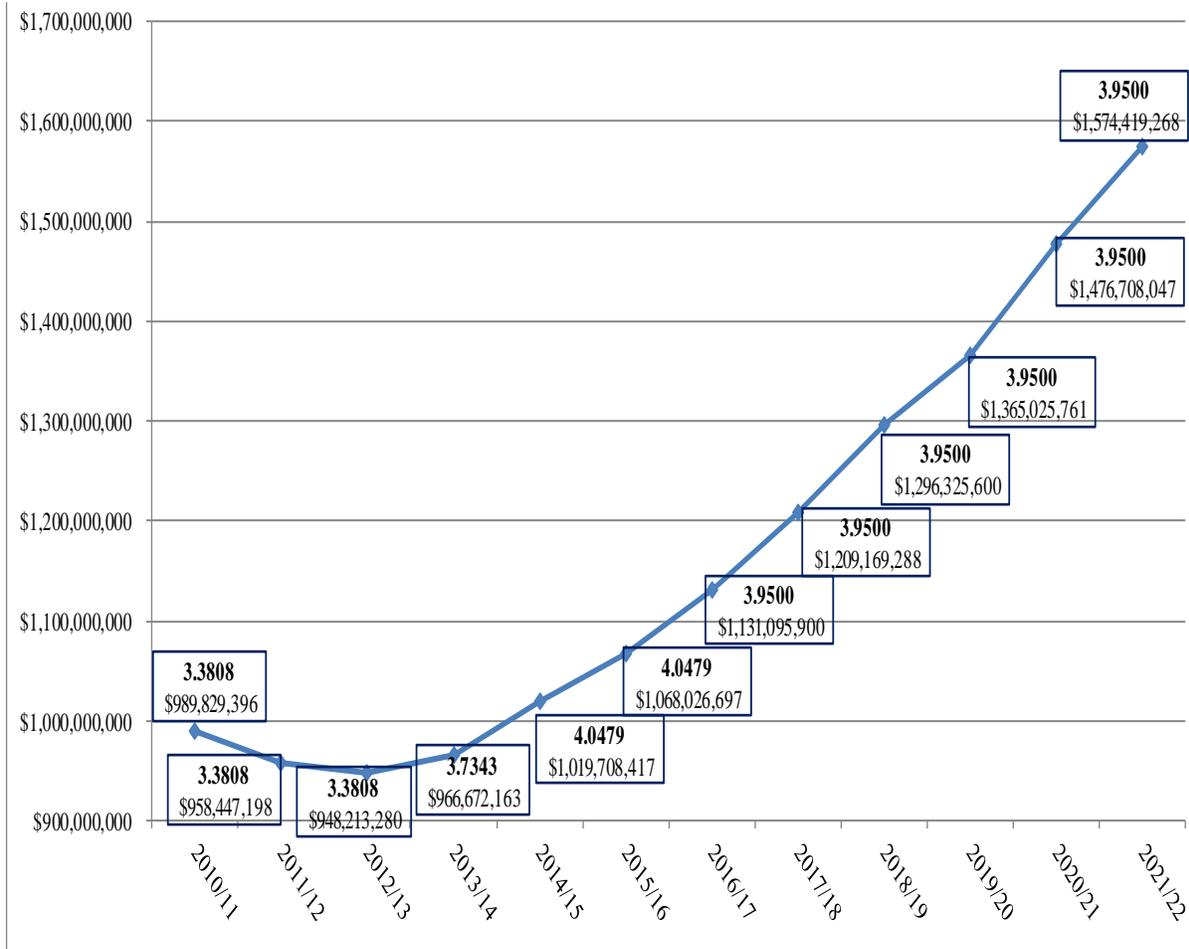
FISCAL YEAR	ADOPTED	ROLLBACK
2013	3.3808	3.4123
2014	3.7343	3.3457
2015	4.0479	3.5675
2016	4.0479	3.8808
2017	3.9500	3.8698
2018	3.9500	3.7290
2019	3.9500	3.7096
2020	3.9500	3.8677
2021	3.9500	3.7553
2022	3.9500*	3.7424*

COMPARATIVE MILLAGE RATES FISCAL YEAR 2021/22



	FY 2021 <u>Adopted</u>	FY 2022 <u>Adopted</u>	Increase (Decrease)
Madeira Beach	2.7500	2.7500	-
St. Pete Beach	3.1500	3.1500	-
Treasure Island	3.6129	3.8129	0.2000
Safety Harbor	3.9500	3.9500	-
Gulfport	4.0390	4.0390	-
Oldsmar	4.0500	4.0500	-
Dunedin	4.1345	4.1345	-
Clearwater	5.9550	5.9550	-
Tarpon Springs	5.3700	5.3700	-
Pinellas Park	5.4900	5.4900	-
Largo	5.6200	5.6200	-
Belleair	6.5000	6.5000	-
St. Petersburg	6.7550	6.6550	(0.1000)

CITY OF SAFETY HARBOR ASSESSED VALUATION Past 12 Years



	Assessed Valuation	% Change	Millage Rate	% Change	Revenue (95%)	% Change
2010/11	\$ 989,829,396	-9.14%	3.3808	10.22%	\$ 3,179,094	0.14%
2011/12	\$ 958,447,198	-3.17%	3.3808	0.00%	\$ 3,078,302	-3.17%
2012/13	\$ 948,213,280	-1.07%	3.3808	0.00%	\$ 3,045,433	-1.07%
2013/14	\$ 966,672,163	1.95%	3.7343	10.46%	\$ 3,429,352	12.61%
2014/15	\$ 1,019,708,417	5.49%	4.0479	8.40%	\$ 3,921,294	14.35%
2015/16	\$ 1,068,026,697	4.74%	4.0479	0.00%	\$ 4,107,102	4.74%
2016/17	\$ 1,131,095,900	5.91%	3.9500	-2.42%	\$ 4,244,437	3.34%
2017/18	\$ 1,209,169,288	6.90%	3.9500	0.00%	\$ 4,537,408	6.90%
2018/19	\$ 1,296,325,600	7.21%	3.9500	0.00%	\$ 4,864,462	7.21%
2019/20	\$ 1,365,025,761	5.30%	3.9500	0.00%	\$ 5,122,259	5.30%
2020/21	\$ 1,476,708,047	8.18%	3.9500	0.00%	\$ 5,541,347	8.18%
2021/22	\$ 1,574,419,268	6.62%	3.9500	0.00%	\$ 5,908,008	6.62%
Average	\$ 1,166,970,085	3.24%	3.8060	2.22%	\$ 4,248,208	5.43%
Δ FY11:FY22	\$ 584,589,872	59.06%	0.5692	16.84%	\$ 2,728,914	85.84%



INTRODUCTION

The FY 2021/2022 Annual Operating Budget for the City of Safety Harbor, Florida is intended to serve four purposes:

The Budget as a Policy Document

As a policy document, the Budget indicates what services the City will provide during the twelve-month period beginning October 1, 2021. The Budget Message (City Manager Letter) summarizes the issues facing Safety Harbor and how the budget has and will address them. On a more detailed level, each department has submitted goals and objectives as well as performance measures upon which progress will be monitored.

The Budget as an Operations Guide

The Budget is the operating plan used as a guide in providing services to the citizens we serve. Each department budget section provides goals and objectives, performance measures, line item appropriation budgets, organizational charts, and a personnel summary count for FY 2021/2022.

The Budget as a Financial Plan

As a financial plan, the Budget outlines how much City services will cost and how they will be funded. The Budget Message section provides an overview of City goals, a citywide budget summary including revenue and expenditure categories, followed by discussion of the general fund and special revenue fund budgets. Following the message, there is a discussion of the City's budget process, fund structure and measurements focus. The fund sections include estimates of the City's financial condition at September 30, 2021 and a comparison of financial activity for fiscal years ended September 30, 2019 and September 30, 2020 for each department within each fund. The estimates for fiscal year ending September 30, 2021 and projections for fiscal year September 30, 2022 were conservatively derived in May 2021. The total Capital Improvement Plan is summarized in its own section along with the location, description, justification, and incremental operating costs associated with each capital project.

The Budget as a Communications Device

The Budget is designed to be user friendly with summary information in text, tables and graphs. A glossary of budget terms is included in the appendices section for the reader's reference. In addition to this reader's guide, the table of contents provides a sequential listing of the sections within this document. Should you have questions about the City Budget that this document does not answer, please feel free to contact the City of Safety Harbor Finance Department at (727) 724-1555.

FY 2021/2022 Budget Calendar

(Dates subject to change)

DATE (2021)	FUNCTION	PARTIES
February 15	Distribute budget schedule & provide guidance for preparation of department budgets. Budget Manual and templates will be distributed electronically to all involved with the budget process.	Department Heads
February 17	Distribute Salary Sheets and Org Charts to Department Heads	Finance Department
February 23	Budget Kick-off Meeting in Commission Chambers; 9:00 - 10:00. BSA budget module is open for input.	Department Heads & Staff
March 1	Submit revenue estimates to Finance for the FY21 and FY22 projections for Occupational Licenses, Building Permits, Library and Recreation revenue accounts, including a brief explanation for the basis of the projections.	Building, Library & Recreation Department Heads
March 1	Submit Building Maintenance, Information Systems, and Fleet Management requests to respective departments through email.	Department Heads
March 5	Submit New Position memo and Position Reclassification memo requests to City Manager	Department Heads
March 5	Submit Salary Sheets and Organizational Charts to Human Resources Director.	Department Heads
March 12	Building Maintenance, Information Systems, and Fleet Management submit recommendations to Finance and requesting department through email.	Fleet, I.T. & Bldg Maint. Supervisors
March 15 - 19	Pinellas Schools Spring Break - No Budget Items Due	
March 23	Submits Salary Sheets, Organizational Charts, New Position and Position Reclassification requests to Finance.	City Manager H.R. Director
March 26	Submit CIP Worksheets, CIP Justification sheets and Travel and Training Worksheets to Finance. Make sure amounts from the sheets are entered in BSA and the amounts agree.	Department Heads
April 2	BSA budget module will close for input at the close of business. <i>Departments must enter all operating and CIP budgets for FY21 estimates and FY22 requests. The total amounts for both FY21 and FY22 must be fully detailed in the Footnote column in BSA Budget Entry.</i>	Department Heads
April 8	Update Finance Advisory Committee on budget progress. Budget discussion at FAC meeting @ 6:30 p.m	FAC
April 16	Submit Department Goals and Prior Year Accomplishments, Performance Standards, to Finance by email	Department Heads
April 27	Print and distribute budget reports to City Manager and Department Heads in preparation of budget review	Finance Department
May 11 - May 12	Finance reviews budget submissions with City Manager and Department Heads. Make necessary changes and develop City Manager's recommendation.	City Manager & Finance Dept.
May 13	Update Finance Advisory Committee on budget progress. Budget discussion at FAC meeting @ 6:30 p.m	FAC
May 14 - July 2	Finalize FY21 Proposed Budget Document	Finance Department
June 1	Property Appraiser provides initial estimate of property values	Property Appraiser
June 10	Update Finance Advisory Committee on budget progress. Budget discussion at FAC meeting @ 6:30 p.m	FAC
June 21	Budget Workshop @ 6:00 p.m.	City Commission

FY 2021/2022 Budget Calendar

(Dates subject to change)

DATE (2021)	FUNCTION	PARTIES
July 1	The Property Appraiser shall complete assessment of the value of all property no later than July 1 of each year (F.S. 193.023(1)). The Property Appraiser transmits "Certification of Taxable Value" to City (F.S. 200.065(1)).	Property Appraiser
July 7	Print Proposed Budget document. Distribute to City Commissioners and Department Heads and post on City of Safety Harbor website.	Finance Department
July 8	Budget Discussion with Finance Advisory Committee @ 6:30 p.m.	FAC
July 26	Budget Workshop @ 6:00 p.m.	City Commission
By August 2	Within 35 days of Certification of Value (by August 3rd), the City shall advise the Property Appraiser of its proposed millage rate, rolled-back rate, and of the date, time, and place at which a public hearing will be held to consider the proposed millage rate and the tentative budget. The Property Appraiser will utilize this information in preparing the notice of Adopted property taxes (F.S. 200.065(4)(b)).	Finance Department
By August 12	Update Finance Advisory Committee on budget progress. Budget discussion at FAC meeting @ 6:30 p.m	FAC
August 23	Property Appraiser mails TRIM Notice.	Property Appraiser
September 8	Hold first public hearing and adopt tentative millage and operating budget resolutions (F.S. 200.065(2)(c)).	City Commission
September 9	Pinellas County BCC Budget Hearing	Pinellas County
September 14	School Board Budget Hearing	School Board
September 15	Newspaper publications of "Notice of Public Hearing of City Commission's Intent to Adopt Final Millage Rate and Budget." Within 15 days of the meeting adopting the tentative budget, the City must advertise in a newspaper of general circulation in the City, its intent to finally adopt a millage rate and budget.	City Clerk
September 20	Hold second public hearing and adopt final budget and final millage rate (F.S. 200.065(2)(d)). Date of hearing to be 2-5 days after ad is published.	City Commission
September 21	Pinellas County BCC Budget Hearing (FINAL)	Pinellas County
September 23	Resolution to establish final millage rate due to Property Appraiser and Tax Collector within 3 days of adoption of final millage rate (F.S. 200.065(4)).	Finance Department
September 30	Make final adjustments to the Budget as approved by the City Commission and make available Final Budget available as required.	Finance Department
October 1	New budget goes into effect.	All
October 4	Property Appraiser delivers DR-422 to taxing authority (F.S. 200.065(6)).	Property Appraiser
October 7	Certification of Final Taxable Value to Property Appraiser (Form DR-422).	Finance Department
October 20	Post final budget on City's website within 30 days after adoption (F.S.166.241(3)).	Finance Department
October 20	Certification of Compliance with Property Tax Oversight Program to the Florida Dept. of Revenue (F.S. Chapter 200) within 30 days of adoption of resolutions establishing final budgeted millage rate.	Finance Department

EXPLANATION OF BUDGETARY BASIS

Budgets for funds that have formal budgetary integration are prepared in accordance with generally accepted accounting principles (GAAP). This includes an original appropriation resolution, a budget amendment for encumbrances outstanding at the end of the previous year and other budget adjustments approved by the City Commission. The basis of budgeting is the same as the basis of accounting.

Governmental funds are budgeted using the modified accrual basis of accounting, whereby expenditures are recognized in the accounting period when the liability is incurred, if measurable, and revenues and other resources are recognized in the accounting period when they become available and measurable. Revenues are considered to meet the availability test if they are collectible within the current period or soon thereafter for use in payment of liabilities of the current period.

Licenses and permits, fines and forfeitures, charges for services and miscellaneous revenue (except investment earnings) are recorded as revenue when cash is received because they are generally not measurable until actually received. Investment earnings are recorded as earned since they are measurable and available. Where grant revenue is dependent upon expenditures by the City, revenue is accrued when the related expenditures are incurred.

Special assessments levied are recognized when they become available. Available means when due, or past due and receivable and collected within the current period. Special assessments are a first lien on real property and are due at the date of final levy plus 30 days. If a property owner is unable to pay an assessment in full, the City allows the lien to be paid in annual/monthly installments at interest rates established in Florida Statute 170.09.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. An exception to this general rule is principal and interest on general long-term debt which is recognized when due.

Proprietary funds are budgeted using the accrual basis of accounting. Revenue is recognized in the period when earned and expenses are recognized when they are incurred. Unbilled utility service receivables are estimated and recorded quarterly and at year-end.

Fixed assets, which are not used in Proprietary or Fiduciary Fund operations, are accounted for in a separate self-balancing General Fixed Assets Account Group. Long-term debt, which is not intended to be financed through Proprietary or Fiduciary Funds, is accounted for in a separate self-balancing General Long-Term Debt Account Group.

The City maintains budgetary controls at the object of expenditure level by the encumbrance of estimated purchase amounts or contracts.

THE BUDGET PROCESS

In accordance with Article III, Section 45 (6) of the City Charter, the City Manager annually submits to the City Commission the City of Safety Harbor's Budget, Budget Message and Capital Program. The budget is a policy document that establishes the levels of service to be provided to the City's residents. The budget is subject to certain restrictions, some of which are imposed by state statute and are relatively inflexible. Other factors are the result of policy decisions by the City Commission and may be subject to modification according to changing conditions.

The budget process involves four (4) primary phases comprised of preparation, review, adoption and implementation.

In the preparation phase, each department develops goals and strategies for the upcoming fiscal year and prepares a department budget based on these goals and strategies.

The review phase initially encompasses an extensive review by the City Manager's office, the Finance Department and individual department directors. Upon completion of this review and matching with projected revenues, the Proposed Budget is presented for review to the Finance Advisory Committee and City Commission at respective Budget Work Sessions.

The budget adoption phase must be in accordance with the timing and requirements specified in State Law (F.S. 200.65), wherein a required series of two public hearings are held. At these public hearings, the Ad Valorem millage rate required to fund the budget, as well as the budget, is adopted.

The budget and property tax rate adoption process is governed by the State Statute known as TRIM (Truth in Millage). In Florida, properties are assessed by the county Property Appraiser and property taxes are collected by the county Tax Collector. Property owners are eligible to receive a homestead exemption between \$25,000 and \$50,000 on their principal place of residence. All property is assessed at 100% of real value, which is approximately 85% of market value.

The City is required to hold two public hearings for adoption of a property tax rate and budget. The first public hearing is advertised by the Property Appraiser mailing to each property owner through the TRIM notice. The second public hearing is advertised in the newspaper. Accompanying this advertisement is a summary of revenues and expenditures contained within the budget tentatively approved at the first public hearing.

During the budget review and adoption phase, the public is invited and encouraged to attend and participate in the budget process. Prior to adoption, City Commission holds several budget workshops reviewing major issues, programs and capital projects included in the proposed budget.

The implementation phase encompasses the administration of the budget as formally adopted by the City Commission. Budgets for the General, Special Revenue, Debt Service and Capital Projects Funds are budgeted on a basis consistent with generally accepted accounting principles (GAAP). Budgeted amounts are as originally adopted, or as amended in accordance with City Ordinance.

Section 7.28 of the City's Code of Ordinances prohibits the expenditure of any money or the occurrence of any liability in excess of the amounts appropriated for these general classifications of expenditures: personal services, contractual and other services, materials and supplies, capital outlay and debt service.

During the fiscal year, budgetary control and adjustments are maintained within the department level. The budget process allows for amendments during the year as conditions warrant. Per the City Charter, the City Commission is authorized to make such changes to the budget, as it deems necessary for the proper and economical operation of the City. If, at any time during the fiscal year, the City Manager recommends the re-appropriation of funds not needed for the purpose for which they were appropriated,

or the appropriation of any un-appropriated cash surplus, the City Commission may appropriate such funds to any municipal purpose. An amendment may be initiated by the Finance Director, reviewed and approved by the City Manager, and submitted to the City Commission for consideration. With City Commission approval, the fund appropriations are realigned. In addition, the City Manager is authorized to transfer budgeted amounts between line items within a department. All other transfers require City Commission approval.

THE FUND STRUCTURE

The City of Safety Harbor organizes its accounts on the basis of funds and account groups, each of which is considered a separate accounting entity. The various funds are grouped into six generic fund types and three broad fund categories as follows:

Governmental Fund Types

General Fund

The General Fund accounts for all unrestricted sources, except for those that are required to be accounted for in another fund. The following departments or services are categorized in the General Fund: City Commission, City Manager, City Clerk, Human Resources, General Finance, Planning and Zoning, City Attorney, Elections, General Government, Law Enforcement, Fire Services, Building, Engineering Services, Streets, Fleet Maintenance, Recreation, Main Street, Parks, Building Maintenance and Library.

Special Revenue Funds

The Special Revenue Funds account for the proceeds of specific revenue sources that are restricted by law or administrative action for specific purposes. Special Revenue Funds include the following departments and services: Public Safety Impact Fee, Street Improvement, Marina Boat Basin, City Tree Bank, Street Lighting Assessment, Parkland, Multimodal/Transportation Impact Fee, Library Impact Fee, Law Enforcement (Grants) and Street Assessment; and the City's Community Redevelopment Agency (Tax Increment Financing District).

Debt Service Funds

The Debt Service Funds account for the accumulation of resources for as well as the payment of interest and principal on general long-term debt. Debt Service Funds include the Capital Improvement Revenue Note, Series 2006, which funded Brick Street Rehabilitation; the Capital Improvement Revenue Note, Series 2008, which funded the Library Expansion/Renovation project; the Public Improvement Bond, Series 2012, which funded the purchase of land for the Safety Harbor Waterfront Park; and the Revenue Note, Series 2018, which funded the purchase of property for the Building Maintenance facility and purchase of the Baranoff Oak property for Parks.

Capital Projects Fund

The Capital Projects Fund accounts for financial resources segregated for the acquisition of major capital facilities and equipment. The Capital Projects Fund records the revenue from the Local Option Sales Tax referred to as "Penny for Pinellas". The Penny for Pinellas Program is vital to the City's Capital Projects. The 'Penny' will generate approximately \$1,885,360 in revenue in 2020/21. The Capital Projects fund is one of many funds contained within the City's Capital Improvement Program and accounts for all Capital Improvement Projects that are funded without Enterprise, Special Revenue or impact fee revenues. Refer to pages 182 through 185.

Proprietary Fund Types

Enterprise Funds

The Enterprise Funds account for operations that are financed and operated in a manner similar to private business enterprises. Stormwater, Water and Wastewater, and Sanitation are city enterprise funds. The Water and Wastewater Fund consists of seven funds, of which two are for debt service. The Series 2012

Revenue Refunding Bond records debt for the Water & Wastewater funds; the Series 2006 Capital Improvement Revenue Note record debt service for the Stormwater, Water & Wastewater and Sanitation funds; and the Series 2018 records debt service for Water and Sewer Funds. The Water and Wastewater Fund includes Finance Utility Billing, Information Technology, Water and Wastewater. The City is a wholesale water customer of Pinellas County and is responsible for the distribution water lines. The water department constructs and maintains the City's water system infrastructure and conducts water sample testing. The City is part owner of the Northeast Treatment Plant with the City of Clearwater. The wastewater department is responsible for the construction and maintenance of the City's sanitary sewer system infrastructure. The Water Re-Use Fund is set up to accumulate funding for a reclaimed water system in the future. The Sewer Development Fund accounts for sewer impact fee revenue and is restricted for system expansion. The Water & Wastewater/Renewal & Replacement Fund is separated into a Water and Wastewater division. This fund records the capital projects for the Water and Wastewater Enterprise. The last of the Water and Wastewater Funds is the Sewer Assessment Fund, which records billing and collections of old sewer assessments from City residents that are not yet satisfied. The Sanitation Fund accounts for waste collection and recycling services to the residents of Safety Harbor. Costs for solid waste removal, commercial and temporary container services, yard waste pick-up and special pick-ups are captured within this fund.

Fiduciary Fund Types

Trust Funds

Trust Funds account for assets held by a governmental unit as a trustee or agent for individuals, private organizations and/or other governmental units. The City of Safety Harbor has one fiduciary fund for the Fire Pension held by the Florida Municipal Public Trust Fund. The City does not budget for this fund.

Account Groups

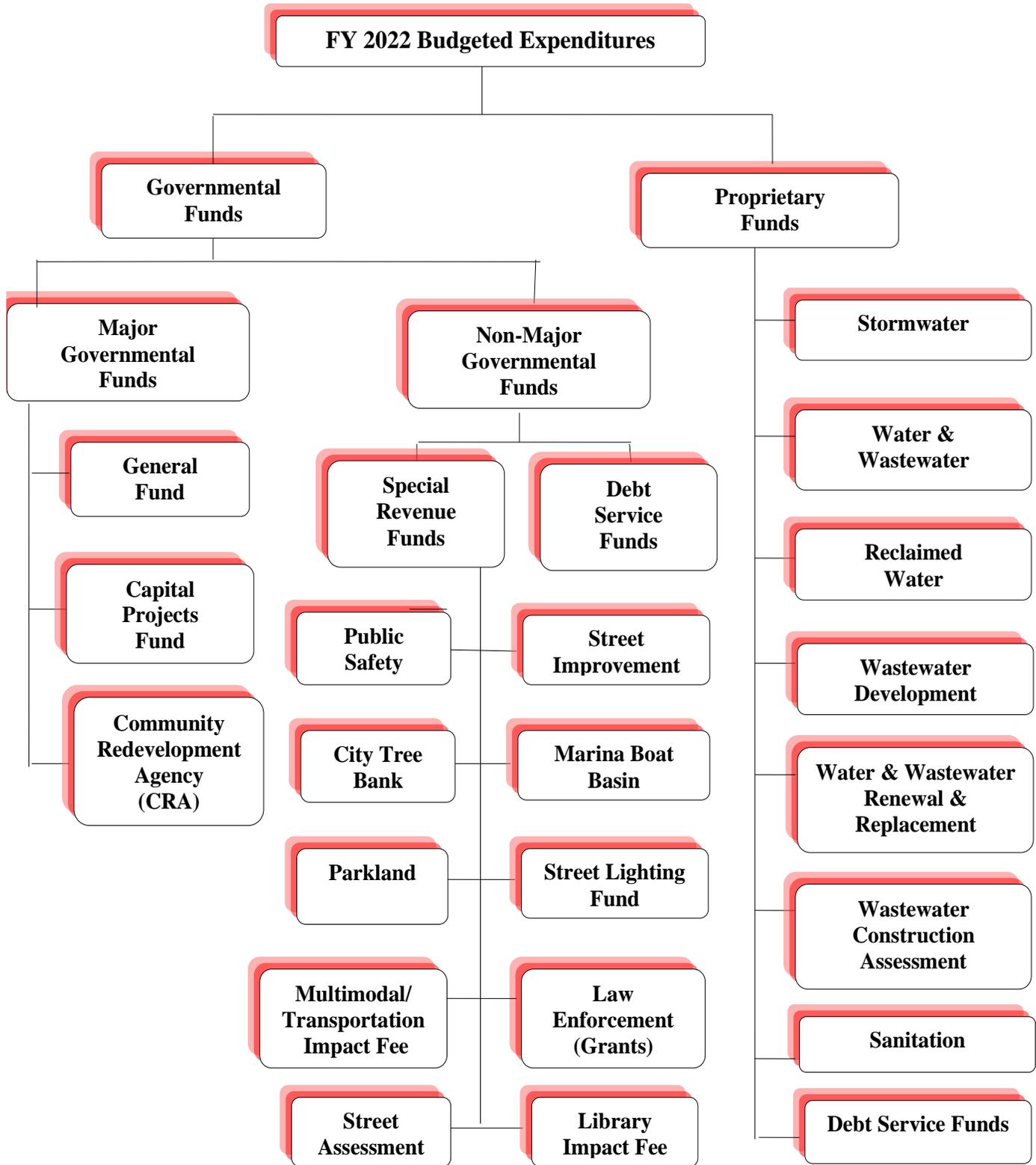
General Fixed Assets

The General Fixed Assets Account Group accounts for all fixed assets of the City (except fixed assets of the Enterprise Funds), and certain improvements other than buildings, which includes roads, bridges, curbs and gutters, streets and sidewalks, and lighting systems. This fund is not budgeted.

General Long-Term Debt

The General Long-Term Debt Group accounts for the outstanding principal balances on any general or special obligation bonds or other long-term debt of the City other than those recorded in the Proprietary Funds. This fund is not budgeted.

CITY OF SAFETY HARBOR FUND STRUCTURE



FINANCIAL MANAGEMENT POLICIES

Budget Preparation:

Adoption of an annual budget establishes a short-term fiscal plan; however, short-term decisions can have long-term implications. For example, acquisition of land for additional parks and construction of capital facilities often creates new recurring expenditures such as personnel, repairs and utilities. Evaluating long-term fiscal trends is important in order to make sound short-term spending or service level decisions.

The Government Finance Officers Association (GFOA) recommends that governments forecast major revenues and expenditures for a three to five-year period beyond the current budget in order to assess the long-term financial implications of current or proposed policies, programs, and assumptions. The GFOA also recommends that the forecast should be monitored, periodically updated and made available to all participants in the budget process. Financial forecasting is intended to accomplish the following goals:

- Provide an understanding of available funding
- Evaluate financial risk
- Assess the likelihood that services can be continued beyond the current year
- Assess the level at which capital investments can be made based on available resources
- Identify future commitments and resource demands
- Identify key variables that can affect future revenues or expenditures

The first step in the City's annual financial forecasting process is development of the multi-year financial plan, which projects fund balances, revenues, and expenditures for a five-year period for all funds with programmed capital improvements, along with the development and adoption of a five year Capital Improvements Program (CIP). The purpose of the CIP process is to evaluate the capital needs of the City compared to anticipated resources. When sufficient resources are not available, project plans must be reduced or new resources must be identified. The CIP includes all capital expenditures such as buildings, equipment, and major maintenance projects costing in excess of \$25,000. The CIP also includes a projection of major revenues, fund balances, and operating costs for the same five-year period.

The review and adoption of the Annual Operating and Capital Budget represents one of the important policy-making responsibilities of the City Commission. The budget is more than just the legal document that appropriates revenue; it establishes priorities among competing governmental services. After establishing priorities, the City Commission must establish service levels which are within the fiscal capacity of the City. While the budget adoption process is the primary opportunity for the City Commission and Management to focus on the operations and services of the City, it is only one part of the overall policy-making process in which the City Commission engages throughout the year. As the needs and requirements of the community change, so too must the operations of the City.

When preparing the budget for FY 2022, City Management was guided by the following:

- Maintain the overall quality of life for residents with given economic limitations.
- Make sound financial reductions in specific services to meet the budget challenges presented by the economy and property tax reform.
- Review and adjust user charges based on related service costs and long-term sustainability of the services.
- Review financial forecasts for funds that include capital improvements for the next five years to determine appropriate service levels.
- Maintain the quality and variety of City services provided.
- Meet current facilities and infrastructure maintenance needs before acquiring or building additional facilities or infrastructure.
- Review functions, activities, departmental personnel levels, and determine whether cost savings or service level improvements can be achieved.
- Ensure all enterprise funds are self-supporting through user charges.
- Replace equipment and vehicles in the most cost effective manner with consideration given to identifying opportunities for use of renewal and alternative sources of fuel.
- Make all budgetary decisions in the context of the City's 2007 Visioning plan and subsequent goal setting sessions.

Operating Budget Policies:

The City will operate with a balanced budget on the basis of actual revenues and obligations within the current budget year. The City will avoid budgetary procedures that balance current expenditures at the expense of future years, such as postponing expenditures, underestimating expenditures, overestimating revenues, or utilizing short-term borrowing to balance the budget.

The budget will present expenditures classified by personnel services; operating expenses to include contractual services and materials and supplies; capital outlay; and debt service.

The budget will provide for adequate maintenance and repair of capital assets and for their orderly replacement.

The City will maintain a budgetary control system to ensure compliance with the adopted budget.

The City will update expenditure projections for each fiscal year.

The budget document will be prepared in a format that clearly and accurately conveys financial, programmatic, and policy data and issues to the lay reader.

The budget document provides a 5-year financial forecast for the General Fund.

Capital Improvement Program (CIP) Policies:

The City will develop a five-year Capital Improvements Program (CIP) and update it annually.

The CIP will include all capital and maintenance projects costing \$25,000 or more.

The City will identify Capital Improvements Program projects that are unfunded in the five-year CIP.

The City will make all major capital improvements in accordance with the adopted Capital Improvement Program.

The City will identify the estimated acquisition and potential funding sources; including estimated revenues, bond issuances, federal and/or state grants and loans or other sources, for each capital improvement project proposal before submittal to the City Commission for approval.

All projects must demonstrate a specific need and will be included in the CIP with appropriate supporting documentation as to the necessity for each.

Fund projections used in the annual CIP process shall become the Long Range Financial Plan for that fiscal year.

Debt Policies:

The City's authorization to borrow is governed by City Charter, Sec. 7.31. - Borrowing in anticipation of taxes, which states: *"The City Commission may by resolution, borrow money and issue negotiable notes of the City in anticipation of the collection of revenues for the budget year, but not in excess of seventy-five (75) percent of such revenue then uncollected"*; and, F.S. Ch. 166, Part II: Municipal Borrowing.

The City defines debt as any form of deferred payment that does not require the use of current, available financial resources to purchase goods or services. Debt includes obligations made by or with promissory notes, commercial loans, loan pools, bonds, bond anticipation notes, inter-fund loans, capital leases and other financing arrangements. The City's practice has been to issue debt under the following conditions:

- The City's debt issuance is conducted with a clear understanding of the goals, objectives, and total costs of borrowing.
- The City's practice has been to utilize long-term borrowing for capital improvement projects that are relatively large and non-routine in nature.
- The City recognizes that debt issuance results in certain benefits, obligations, and responsibilities to both current and future City stakeholders.
- The City prefers using fixed interest rates and avoids using variable interest rates.
- The City will fully disclose all debt attributes in financial reports.
- The City will repay debt within a period not to exceed the expected useful life of related projects.
- The City will amortize debt with relatively level total payments, including principal and interest, so as not to inordinately defer principal repayments to future years.

Revenue Policies:

The City will maintain, as permitted by state law, a varied revenue base to mitigate the effects of short-term fluctuations in any one revenue source.

The City will estimate its annual revenues by a conservative and analytical process.

The City will project, and update annually, revenues for the next five fiscal years, as part of the CIP preparation process, and include them in the five-year CIP Plan.

Annually, the City will calculate the full direct costs of activities supported by user fees and consider such information when establishing user charges.

Non-recurring revenues will be used only to fund non-recurring expenditures.

Reserve Policies:

The fund reserve available for appropriation shall be limited to the amount by which liquid or current assets are estimated to exceed liabilities at the beginning of the fiscal year.

The City will maintain in each fund an adequate balance to accommodate unanticipated expenditures, expenditures of a non-recurring nature, unanticipated revenue declines, and cash flow needs.

The City will maintain a minimum fund balance within the General Fund equal to 17% of annual expenditures based on the prior year's audited financial statements.

The City will maintain a stabilization balance within the General Fund equal to 20% of the current year budget. This balance is for the specific purpose for use in the event of a major storm or other unforeseen disaster of a nonrecurring character.

Investment Policies:

The policy of the City is to invest public funds in a manner that preserves principal over time while maintaining liquidity and generating income to meet the City's projected cash needs.

Quarterly and annual information reports will present cash position and investment performance.

Accounting, Auditing and Financial Reporting Policies:

Quarterly and annual financial reports will present a summary of financial activity by funds, departments and/or program.

The City's Comprehensive Annual Financial Report (CAFR) will present the City's financial position and results of operations on a basis consistent with Generally Accepted Accounting Principles (GAAP) applicable to local government.

In accordance with state law, an independent accounting firm will perform an annual audit of the financial statements of the City and will publicly issue an opinion thereon.

Purchasing Policies:

Purchases will be made in accordance with all federal, state, and municipal requirements. If there are no specific requirements, purchases will be made in the best interest of the City as set forth in the Procurement Manual, adopted Resolution 2017-13.

Purchases will be made in an impartial, economical, competitive, and efficient manner.

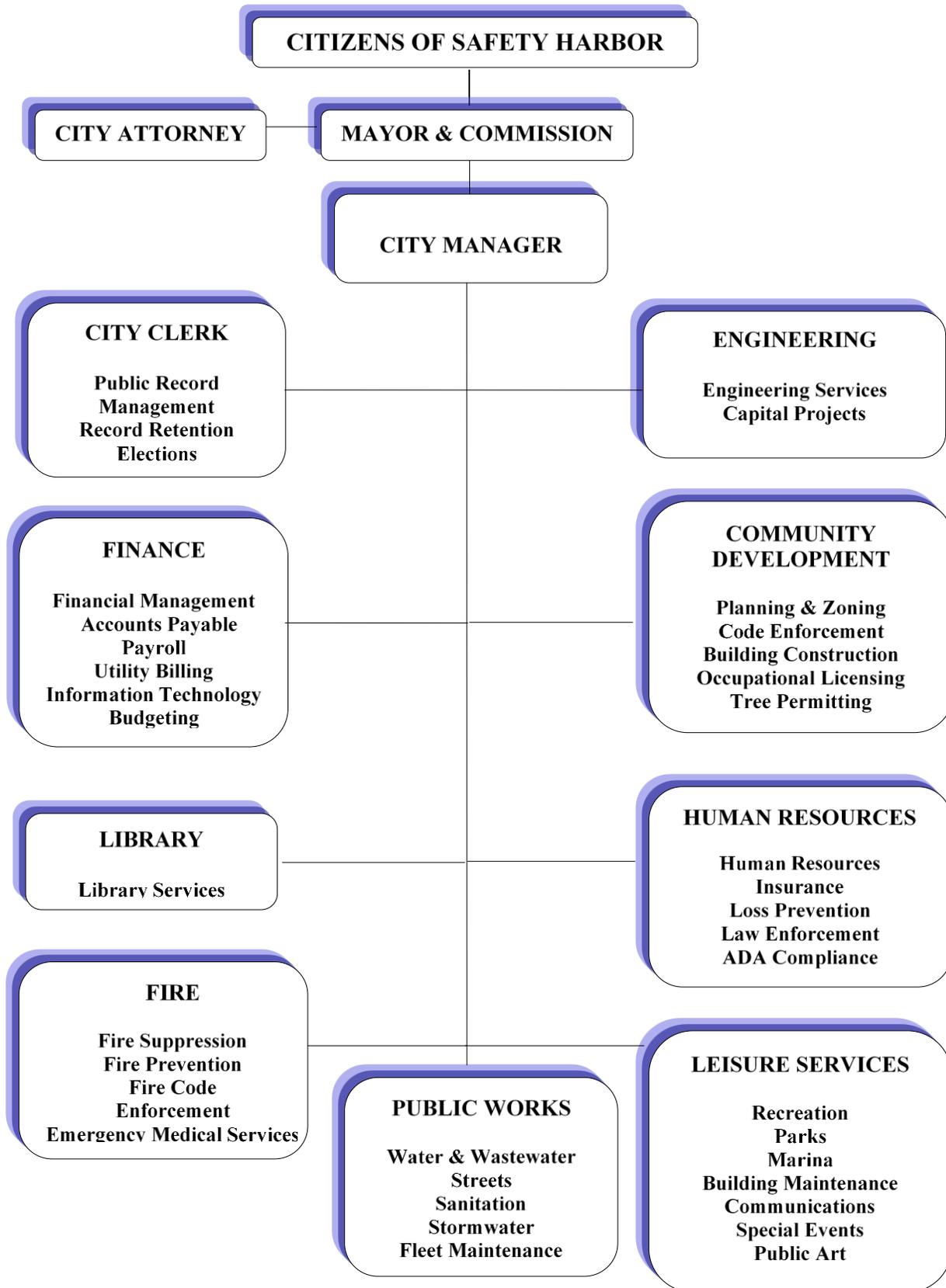
Qualitative factors such as vendor reputation, financial condition, quality of product, and timeliness of delivery will be considered as much as price when making purchasing decisions.

CITY OF SAFETY HARBOR
ADOPTED FY 2021/2022 BUDGET

BUDGETED PERSONNEL

DEPARTMENT	FY15/16	FY16/17	FY17/18	FY18/19	FY19/20	FY20/21	Adopted Changes	Adopted FY21/22	Department Staffing as a % of Total FTEs
City Manager's Office	1.30	1.30	1.30	1.30	1.80	1.80	(0.15)	1.65	0.90%
City Clerk's Office	1.35	1.35	1.35	1.35	1.35	1.20	0.55	1.75	0.96%
Human Resources	2.00	2.00	2.00	2.50	2.50	2.50	-	2.50	1.37%
Finance	3.00	3.00	3.00	3.00	3.00	3.00	-	3.00	1.64%
Community Development	3.30	3.30	3.30	3.36	3.36	3.36	-	3.36	1.84%
Building	5.00	5.50	6.50	6.50	6.50	6.63	(2.63)	4.00	2.19%
Fire Control & EMS	30.00	30.00	30.00	30.50	30.50	30.50	-	30.50	16.70%
Engineering	4.50	4.50	4.50	4.50	4.50	4.50	-	4.50	2.46%
Streets	10.40	10.40	10.40	10.40	10.40	9.75	-	9.75	5.34%
Fleet Maintenance	3.10	3.10	3.10	3.10	3.10	3.15	-	3.15	1.72%
Building Maintenance	5.95	6.45	6.45	6.62	6.00	6.00	-	6.00	3.29%
Library	18.09	17.12	17.12	17.04	16.97	16.77	(0.66)	16.11	8.82%
Recreation	24.81	25.94	25.94	29.01	28.36	27.96	(0.12)	27.84	15.25%
Marina	0.10	0.10	0.10	0.10	0.10	0.10	-	0.10	0.05%
Parks	13.90	13.90	13.90	13.89	14.12	14.12	(0.12)	14.00	7.67%
Stormwater	5.40	5.40	5.40	5.40	5.40	5.90	-	5.90	3.23%
Water & Wastewater Finance	9.00	9.00	9.00	9.00	9.00	9.00	-	9.00	4.93%
Information Technology	4.00	4.00	4.00	4.00	4.00	4.00	-	4.00	2.19%
Water	7.40	6.40	6.40	6.40	6.40	5.90	-	5.90	3.23%
Wastewater	8.40	8.40	8.40	8.40	8.40	8.90	-	8.90	4.87%
Sanitation	19.30	19.25	19.25	20.25	20.25	20.35	0.05	20.40	11.17%
CRA	0.30	0.30	0.30	0.30	0.30	0.30	-	0.30	0.16%
Total	180.60	180.71	181.71	186.92	186.31	185.69	(3.08)	182.61	100.00%

ORGANIZATION CHART





BUDGET

GOVERNMENTAL FUNDS

	GENERAL	CAPITAL PROJECTS	SPECIAL REVENUE	DEBT SERVICE	SUBTOTAL
ESTIMATED REVENUES					
Ad Valorem Taxes	\$ 5,908,010	\$ -	\$ 1,354,120	\$ -	\$ 7,262,130
Other Taxes	3,013,180	1,957,200	-	-	4,970,380
Franchise Fees	1,578,200	-	-	-	1,578,200
Permits, Fees & Special Assessments	46,100	-	283,810	-	329,910
Intergovernmental Revenue	3,166,160	35,000	229,650	-	3,430,810
Charges for Services	844,080	-	95,430	-	939,510
Fines & Forfeitures	19,500	-	-	-	19,500
Miscellaneous	177,740	8,000	611,270	-	797,010
Indirect Allocation	1,026,680	-	-	-	1,026,680
TOTAL REVENUES	15,779,650	2,000,200	2,574,280	-	20,354,130
Debt Proceeds	-	-	576,060	-	576,060
Interfund Transfers In	157,000	-	607,650	401,510	1,166,160
Fund Balances/Reserves/Net Assets	9,354,470	969,400	2,529,120	153,000	13,005,990
TOTAL REVENUES, TRANSFERS & FUND BALANCES	\$ 25,291,120	\$ 2,969,600	\$ 6,287,110	\$ 554,510	\$ 35,102,340
APPROPRIATED EXPENDITURES					
General Government	\$ 2,942,130	\$ 106,000	\$ 3,074,280	\$ -	\$ 6,122,410
Public Safety	5,995,400	38,200	49,060	-	6,082,660
Physical Environment	476,950	-	-	-	476,950
Transportation	786,270	465,070	1,242,950	-	2,494,290
Culture and Recreation	5,413,150	1,257,500	736,050	-	7,406,700
Debt Service	-	-	-	508,360	508,360
Non-Operating Expenditures	362,440	-	25,850	-	388,290
TOTAL EXPENDITURES	15,976,340	1,866,770	5,128,190	508,360	23,479,660
Interfund Transfers Out	407,650	502,570	255,940	-	1,166,160
Fund Balances/Reserves/Net Assets	8,907,130	600,260	902,980	46,150	10,456,520
TOTAL APPROPRIATIONS, TRANSFERS & FUND BALANCES	\$ 25,291,120	\$ 2,969,600	\$ 6,287,110	\$ 554,510	\$ 35,102,340

SUMMARY

	ENTERPRISE FUNDS					
	STORMWATER	WATER & WASTEWATER	SANITATION	DEBT SERVICE	SUBTOTAL	TOTAL ALL FUNDS
ESTIMATED REVENUES						
Ad Valorem Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,262,130
Other Taxes	-	-	-	-	-	4,970,380
Franchise Fees	-	-	53,600	-	53,600	1,631,800
Permits, Fees & Special Assessments	1,550,000	-	-	-	1,550,000	1,879,910
Intergovernmental Revenue	-	-	11,000	-	11,000	3,441,810
Charges for Services	-	12,104,100	3,504,000	-	15,608,100	16,547,610
Fines & Forfeitures	-	-	-	-	-	19,500
Miscellaneous	27,000	217,900	75,540	-	320,440	1,117,450
Indirect Allocation	-	379,860	-	-	379,860	1,406,540
TOTAL REVENUES	1,577,000	12,701,860	3,644,140	-	17,923,000	38,277,130
Debt Proceeds	-	-	-	-	-	576,060
Interfund Transfers In	-	2,050,000	-	337,010	2,387,010	3,553,170
Fund Balances/Reserves/Net Assets	2,426,050	12,361,380	1,926,200	1,323,450	18,037,080	31,043,070
TOTAL REVENUES, TRANSFERS & FUND BALANCES	\$ 4,003,050	\$ 27,113,240	\$ 5,570,340	\$ 1,660,460	\$ 38,347,090	\$ 73,449,430
APPROPRIATED EXPENDITURES						
General Government	\$ -	\$ 1,629,610	\$ -	\$ -	\$ 1,629,610	\$ 7,752,020
Public Safety	-	-	-	-	-	6,082,660
Physical Environment	1,084,550	15,735,770	3,344,800	-	20,165,120	20,642,070
Transportation	-	-	-	-	-	2,494,290
Culture and Recreation	-	-	-	-	-	7,406,700
Debt Service	-	-	-	1,490,960	1,490,960	1,999,320
Non-Operating Expenditures	501,130	2,390,490	213,690	-	3,105,310	3,493,600
TOTAL EXPENDITURES	1,585,680	19,755,870	3,558,490	1,490,960	26,391,000	49,870,660
Interfund Transfers Out	24,000	2,363,010	-	-	2,387,010	3,553,170
Fund Balances/Reserves/Net Assets	2,393,370	4,994,360	2,011,850	169,500	9,569,080	20,025,600
TOTAL APPROPRIATIONS, TRANSFERS & FUND BALANCES	\$ 4,003,050	\$ 27,113,240	\$ 5,570,340	\$ 1,660,460	\$ 38,347,090	\$ 73,449,430

METHODOLOGY OF REVENUE FORECASTING

The following are assumptions concerning revenues on a fund-by-fund basis, unless otherwise indicated.

FUND	REVENUE SOURCE	METHOD OF FORECAST PROJECTION
All Applicable	Investments (Interest Income)	The revenue generated from interest investments is estimated based on the investment market and cash flow forecasts. Interest income has fluctuated over the past years due mainly to the variances in interest rates. Therefore, interest income is difficult to estimate.
General Fund	Ad Valorem Taxes Chart Reference Page 73	Assessed Valuation multiplied by the adopted millage of 3.9500, less 5% for assumed non-collection and/or discounts taken for early payment.
	Franchise Fees Chart Reference Page 75	The City collects franchise fees for electric, natural gas and cable television. The revenue estimated is based on rate increase information received from the respective companies and historical trend analysis.
	Utility Service Taxes/Other Taxes Chart Reference Page 74	The revenue received from this tax is based on expected growth and historical trends.
	Occupational Taxes	The revenue received from issuing licenses to City businesses is estimated based on license costs, historical trends and conservative growth expectations.
	Permits (Building and Other) Chart Reference Page 79	The revenue generated by the various types of building permits is calculated by determining the amount of undeveloped land and anticipated new development, as well as the historical trend for improving existing buildings.

FUND	REVENUE SOURCE	METHOD OF FORECAST PROJECTION
General Fund (continued)	State Revenue Sharing Chart Reference Page 76	The City receives revenue from the State of Florida. The State determines the distribution to the local governments based upon receipts, population and municipal assessed value per capita. The City receives revenue from the State from the following sources: sales tax, gas tax, mobile home licenses and State Revenue Sharing.
	Fire District Taxes	Assumes approximately 5.76 percent of Fire Budget, net EMS (FY 2021). This percentage changes based on the portion of the unincorporated areas serviced in the County.
	General Government	The City receives revenue from engineering fees, plan check fees, re-inspection fees and fire inspection fees. This revenue estimate is determined by historical trend analysis
	Public Safety Fees	Historical trend analysis and tracking of fire inspections and building construction.
	Physical Environment	Historical trend analysis and tracking of code violations.
	Culture/Recreation Fees Chart Reference Page 78	These user fees offset a portion of the costs associated with the Recreation Department. Public participation is estimated to result in revenues 34 percent higher than current year. No fee increases are incorporated in this budget.
	Court/Library Fees and Fines	This revenue is the City's share of fines collected by the County for traffic offenses and misdemeanors, combined with library fees and fines collected throughout the year based on trend analysis.
	Other Miscellaneous Revenues	The revenue is based upon prior years' historical trends.
	Administrative Overhead Chart Reference Page 79	Based upon indirect cost allocation formulas.
	<i>Interfund Transfers</i>	These transfers vary annually depending on debt service requirements and prioritization of City projects.
Stormwater Fund	Intergovernmental Revenue	This revenue is based on grants awarded by the Florida Department of Environmental Protection (FDEP) and/or the Southwest Florida Water Management District for stormwater capital infrastructure improvements.

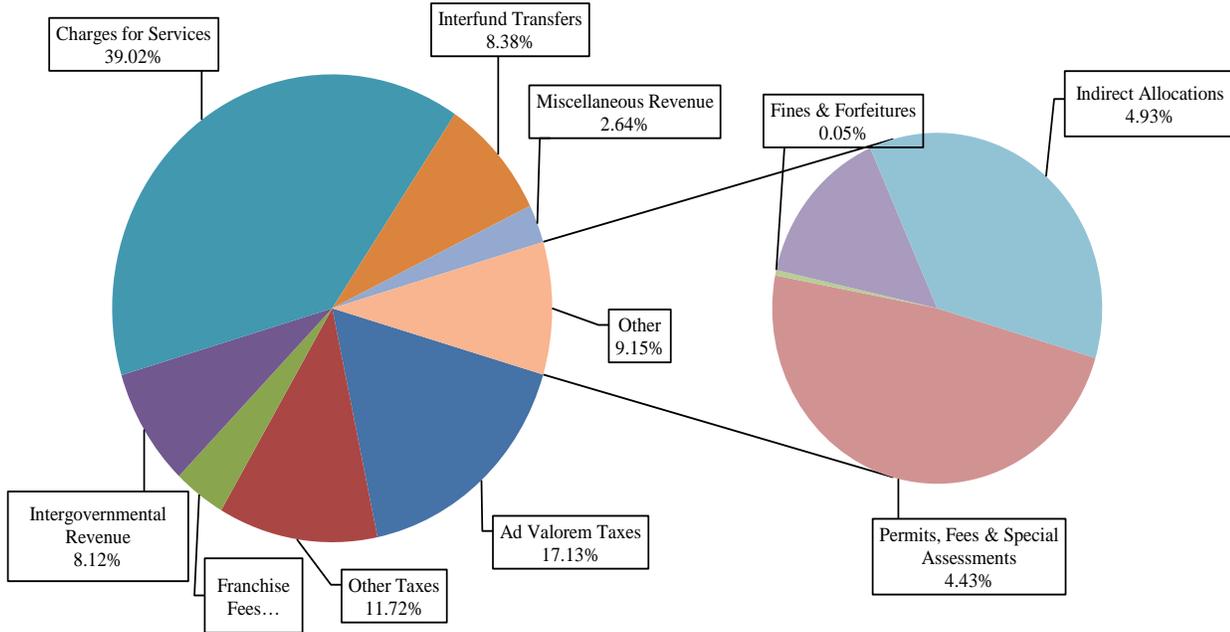
CITY OF SAFETY HARBOR
ADOPTED FY 2021/2022 BUDGET

FUND	REVENUE SOURCE	METHOD OF FORECAST PROJECTION
Stormwater Fund (cont'd)	Stormwater Utility Fees	Based on \$10.00 per ERU effective 10/1/17, \$10.30 per ERU effective 10/1/18, \$10.61 per ERU effective 10/1/19, and a per \$10.93 per ERU effective 10/1/20.
	<i>Interfund Transfers</i>	These transfers vary annually depending on debt service requirements and prioritization of City projects.
Public Safety Fund	Public Service Building Construction	Based on estimate of new building construction.
Street Improvement Fund	Local Option Gas Tax	State's forecast adjusted for historical trend analysis, the discretionary rate and population. Distributed by Pinellas County to municipalities per Interlocal Agreement.
Debt Service Funds	<i>Interfund Transfers</i>	Debt service requirements per bond covenants. Transfer of funds from non-ad valorem revenues.
2012 Water & Wastewater Refunding Revenue Bond	<i>Interfund Transfers</i> Water & Wastewater Revenue Fund	Balance required for FY 2021/2022 debt service payment. Utility system improvements and refunding.
2006 Capital Improvement Revenue Note	<i>Interfund Transfers</i> Water & Wastewater Revenue Fund	Balance required for FY 2021/2022 debt service payment. Stormwater, water and wastewater system and sanitation capital improvements.
2006 Capital Improvement Revenue Note		Balance required for FY 2021/2022 debt service payment for street capital improvements.
2008 Public Improvement Revenue Note	<i>Interfund Transfers</i>	Balance required for FY 2021/2022 debt service payments from the Capital Projects Fund. Capital improvement for the Library.
Capital Projects Fund	Local Government Infrastructure (Penny for Pinellas)	Funded by Discretionary Sales Tax to be used only for new or improved infrastructure throughout the City. Revenue is distributed to the County based on formula for discretionary rate percentage and population. Pinellas County distributes to municipalities per the distribution formula in an Interlocal Agreement. FY 2022 1.6% increase based on County forecasts.
Water & Wastewater Fund	Water Sales/Sewer Charges & Late Charges	Historical trend analysis and current rate structure adopted by the City Commission.
	Indirect Cost Allocation	Based upon indirect cost allocation formulas.
Sanitation Fund	Solid Waste Franchise Fee	Historical trend analysis
	Sanitation/Refuse Charges	Based on number of residential homes and historical trend analysis and rate increases. 6% increase based on historical trends and rate study.
	Sanitation Impact Fee	Based on estimate of new construction.

CITY OF SAFETY HARBOR
ADOPTED FY 2021/2022 BUDGET

FUND	REVENUE SOURCE	METHOD OF FORECAST PROJECTION
Wastewater Development Fund	Sewer Development Fee	Based on estimate of new construction.
Water & Wastewater Renewal & Replacement	Miscellaneous Revenue	Departmental estimate for backflow prevention installations.
	<i>Interfund Transfers</i>	These transfers vary annually dependent upon City priorities and projects. Per bond covenant, requires minimum fund reserve of \$500,000. Transfers from Water & Wastewater Fund to fund renewal and replacement projects and maintain the minimum fund reserve.
Street Light Fund	Street Light Assessment	In FY 2021/2022, adopted rates remain at \$39.00 after decreasing from \$50.97 to \$39.00 in FY 2014/2015, annualized, per improved parcels that lie within the City limits and adjoin a street with one or more street lights along its length.
Parkland Fund	Parkland Impact Fee	Based on estimate of new construction.
Multimodal Impact Fee Fund	Multimodal Impact Fee	Based on estimate of new construction.
Library Impact Fee Fund	Library Impact Fee	Based on estimate of new construction.
Assessment Funds – Street Improvement/ Sewer Construction	Street Improvement Assessments/ Sewer Construction Assessments	Revenues are collected on a project-by-project basis. The revenues estimated are reimbursements for completed projects.

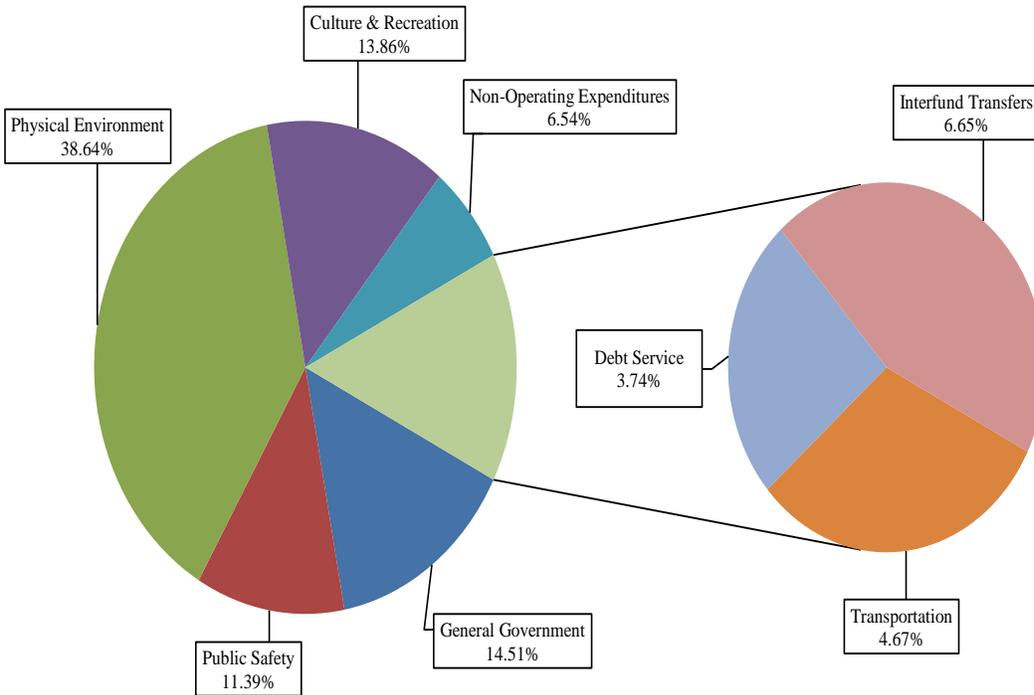
CITYWIDE ESTIMATED REVENUES



Percentages are based on Total Revenue and Transfers excluding Reserves

REVENUE CATEGORY	Adopted Budget 2021-22
Ad Valorem Taxes	\$ 7,262,130
Other Taxes	4,970,380
Franchise Fees	1,631,800
Permits, Fees & Special Assessments	1,879,910
Intergovernmental Revenue	3,441,810
Charges for Services	16,547,610
Fines & Forfeitures	19,500
Miscellaneous Revenue	1,117,450
Indirect Allocations	1,406,540
Subtotal Revenues	\$ 38,277,130
Debt Proceeds	576,060
Interfund Transfers	3,553,170
Total Revenues and Transfers	42,406,360
Fund Balance Carryforward	31,043,070
Total Revenues, Transfers and Fund Balance Carryforward	\$ 73,449,430

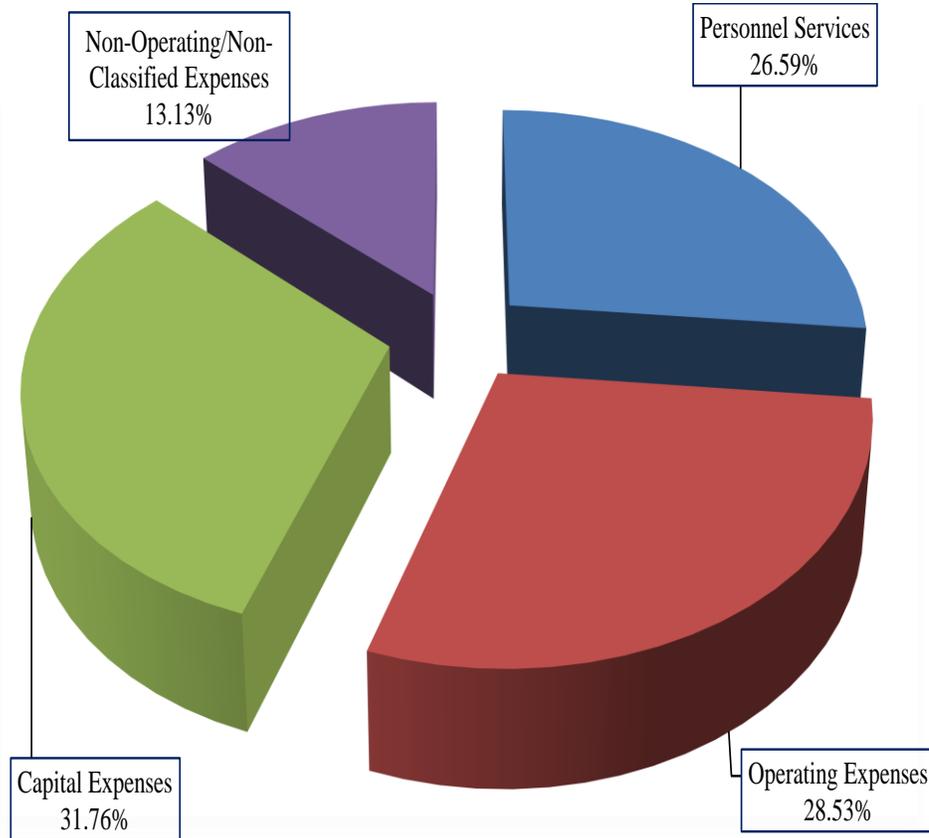
CITYWIDE ESTIMATED EXPENDITURES



<u>EXPENDITURE CATEGORY</u>	<u>Adopted Budget 2021-22</u>
General Government	\$ 7,752,020
Public Safety	6,082,660
Physical Environment	20,642,070
Transportation	2,494,290
Culture & Recreation	7,406,700
Debt Service	1,999,320
Non-Operating Expenditures	3,493,600
Subtotal Expenditures	\$ 49,870,660
Interfund Transfers	3,553,170
Total Expenditures & Transfers	53,423,830
Fund Balance	20,025,600
Total Expenditures, Transfers, Fund Balance	\$ 73,449,430

Percentages are based on Total Expenditures and Transfers excluding Reserves

CITYWIDE ESTIMATED EXPENDITURES BY OBJECT



	Estimated Year End FY 2021	% of Total	Adopted Budget FY 2022	% of Total
Personnel Services	\$ 13,330,500	23.91%	\$ 14,204,640	26.59%
Operating Expenses	14,448,660	25.92%	15,241,780	28.53%
Capital Expenses	14,345,040	25.73%	16,965,320	31.76%
Non-Operating/Non-Classified Expenses	13,628,300	24.44%	7,012,090	13.13%
Total Expenditures	\$ 55,752,500	100%	\$ 53,423,830	100%
Fund Balance	31,043,070		20,025,600	
Total Expenditures & Reserves	\$ 86,795,570		\$ 73,449,430	

CITYWIDE EXPENDITURES BY FUND

Fund Description	Personnel Services	Operating Expenses	Capital Expenses	Non- Operating Expenses	Reserves	Total Expenditures & Reserves
01 - General Fund	\$ 10,383,630	\$ 5,029,000	\$ 106,270	\$ 865,090	\$ 8,907,130	\$ 25,291,120
12 - Public Safety	-	-	19,100	-	88,860	107,960
14 - Street Improvement	-	143,450	650,000	-	175,810	969,260
15 - Marina	5,770	9,300	401,730	20,850	20	437,670
17 - City Tree Bank	-	29,960	-	-	116,940	146,900
21 - 2012 Public Improvement Bond	-	-	-	318,690	-	318,690
23 - 2006 Capital Improvement Revenue Note	-	-	-	25,850	32,490	58,340
24 - 2008 Capital Improvement Revenue Note	-	-	-	-	-	-
27 - Series 2018 Debt	-	-	-	163,820	13,660	177,480
32 - Capital Projects	-	25,000	1,841,770	502,570	600,260	2,969,600
60 - Multimodal Impact	-	-	200,000	-	304,610	504,610
61 - Law Enforcement Trust	-	-	-	-	2,060	2,060
62 - Street Lighting	-	249,500	-	-	122,640	372,140
63 - Parkland Impact	-	22,000	195,000	5,000	29,630	251,630
64 - Transportation Impact	-	-	-	-	-	-
65 - Library Impact Fee Trust Fund	-	-	102,250	-	3,200	105,450
67 - Community Development Agency	51,060	243,220	2,780,000	255,940	22,570	3,352,790
74 - Street Assessment	-	-	-	-	36,640	36,640
Total Governmental Funds	10,440,460	5,751,430	6,296,120	2,157,810	10,456,520	35,102,340
11 - Stormwater	383,900	675,650	429,000	121,130	2,393,370	4,003,050
20 - 2012 Public Improvement Bond	-	-	-	166,930	23,990	190,920
22 - 2006 Capital Improvement Revenue Note	-	-	-	588,830	58,880	647,710
28 - Series 2018 Debt	-	-	-	735,200	86,630	821,830
41 - Water & Wastewater	1,958,020	7,318,660	46,000	3,028,500	2,303,720	14,654,900
43 - Reclaimed Water	-	-	-	-	750,020	750,020
44 - Sanitation	1,422,260	1,360,540	562,000	213,690	2,011,850	5,570,340
47 - Wastewater Development	-	25,000	-	-	974,560	999,560
48 - Water & Wastewater Renewal & Replacement	-	110,500	9,632,200	-	938,260	10,680,960
77 - Wastewater Assessment	-	-	-	-	27,800	27,800
Total Enterprise Funds	3,764,180	9,490,350	10,669,200	4,854,280	9,569,080	38,347,090
TOTAL ALL FUNDS	\$ 14,204,640	\$ 15,241,780	\$ 16,965,320	\$ 7,012,090	\$ 20,025,600	\$ 73,449,430

CITYWIDE ESTIMATED REVENUES BY SOURCE

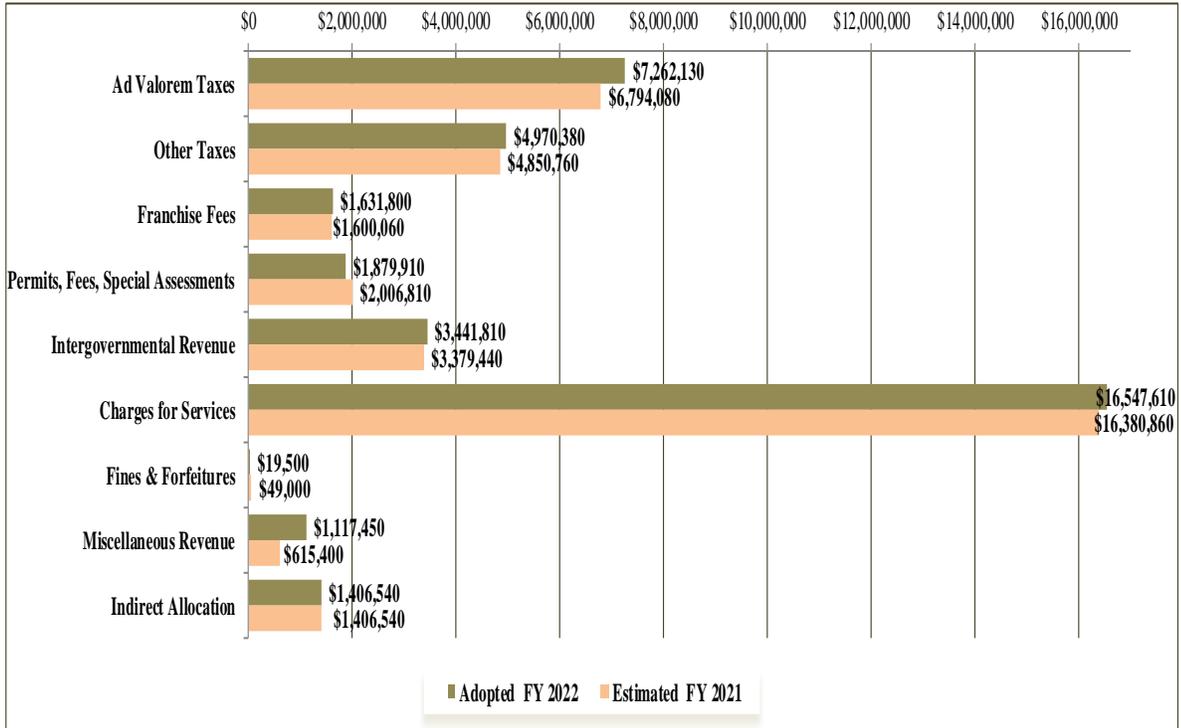
Revenue Category	Estimated Year End 2020-21	Adopted Budget 2021-22	FY 2021-22 Over (Under) FY 2020-21 Estimated	% Change FY 2021-22 Over (Under) FY 2020-21 Estimate
Ad Valorem Taxes	\$ 6,794,080	\$ 7,262,130	\$ 468,050	6.89%
Other Taxes	4,850,760	4,970,380	119,620	2.47%
Franchise Fees	1,600,060	1,631,800	31,740	1.98%
Permits, Fees, Special Assessments	2,006,810	1,879,910	(126,900)	-6.32%
Intergovernmental Revenue	3,379,440	3,441,810	62,370	1.85%
Charges for Services	16,380,860	16,547,610	166,750	1.02%
Fines & Forfeitures	49,000	19,500	(29,500)	-60.20%
Miscellaneous Revenue	615,400	1,117,450	502,050	81.58%
Indirect Allocation	1,406,540	1,406,540	-	0.00%
Revenues Sub-Total	37,082,950	38,277,130	1,194,180	3.22%
Interfund Transfers	9,620,220	3,553,170	(6,067,050)	-63.07%
Debt Proceeds	-	576,060	576,060	0.00%
Total Revenues & Transfers	46,703,170	42,406,360	(4,296,810)	-9.20%
Fund Balance Carryforward	40,092,400	31,043,070	(9,049,330)	-22.57%
Total Revenues, Transfers & Fund Balance	\$ 86,795,570	\$ 73,449,430	\$ (13,346,140)	-15.38%

CITYWIDE ESTIMATED EXPENDITURES BY TYPE

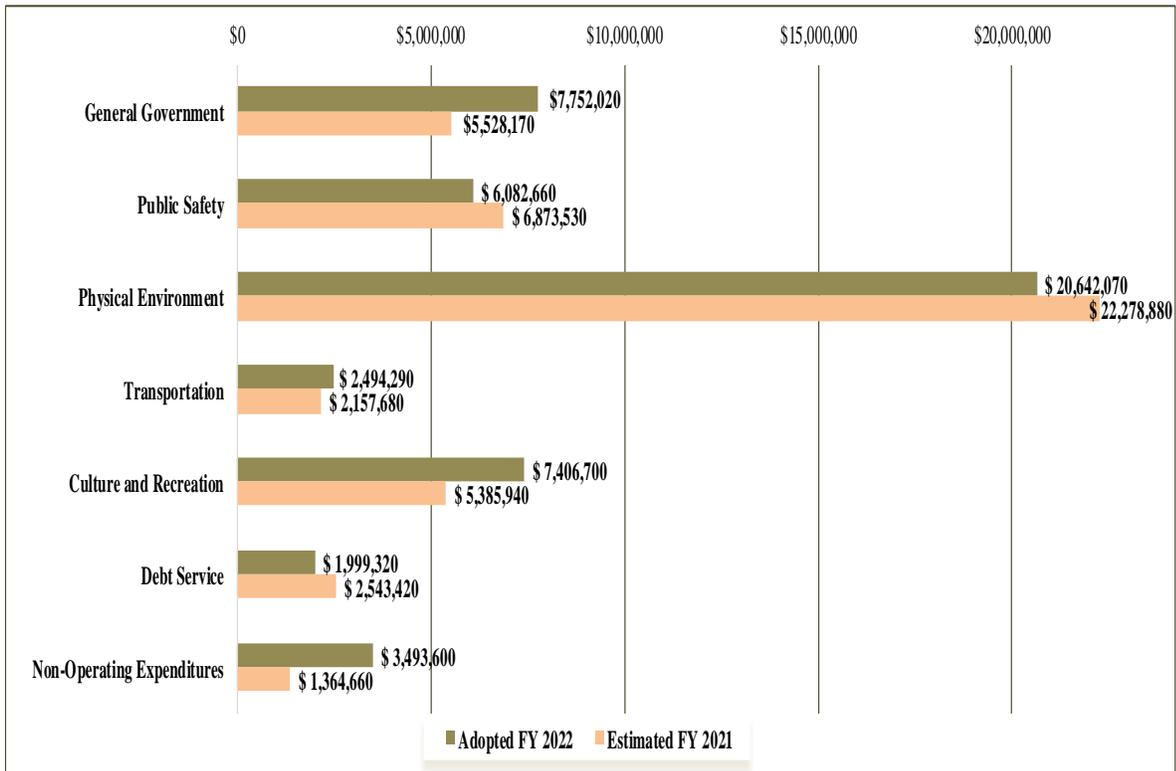
Expenditure Category	Estimated Year End 2020-21	Adopted Budget 2021-22	FY 2021-22 Over (Under) FY 2020-21 Estimated	% Change FY 2021-22 Over (Under) FY 2020-21 Estimate
General Government	\$ 5,528,170	\$ 7,752,020	\$ 2,223,850	40.23%
Public Safety	6,873,530	6,082,660	(790,870)	-11.51%
Physical Environment	22,278,880	20,642,070	(1,636,810)	-7.35%
Transportation	2,157,680	2,494,290	336,610	15.60%
Culture and Recreation	5,385,940	7,406,700	2,020,760	37.52%
Debt Service	2,543,420	1,999,320	(544,100)	-21.39%
Non-Operating Expenditures	1,364,660	3,493,600	2,128,940	156.01%
Expenditures Sub-Total	46,132,280	49,870,660	3,738,380	8.10%
Interfund Transfers	9,620,220	3,553,170	(6,067,050)	-63.07%
Total Expenditures & Transfers	55,752,500	53,423,830	(2,328,670)	-4.18%
Fund Balance	31,043,070	20,025,600	(11,017,470)	-35.49%
Total Expenditures, Transfers & Fund Balance	\$ 86,795,570	\$ 73,449,430	\$ (13,346,140)	-15.38%

CITYWIDE FISCAL YEAR COMPARISON

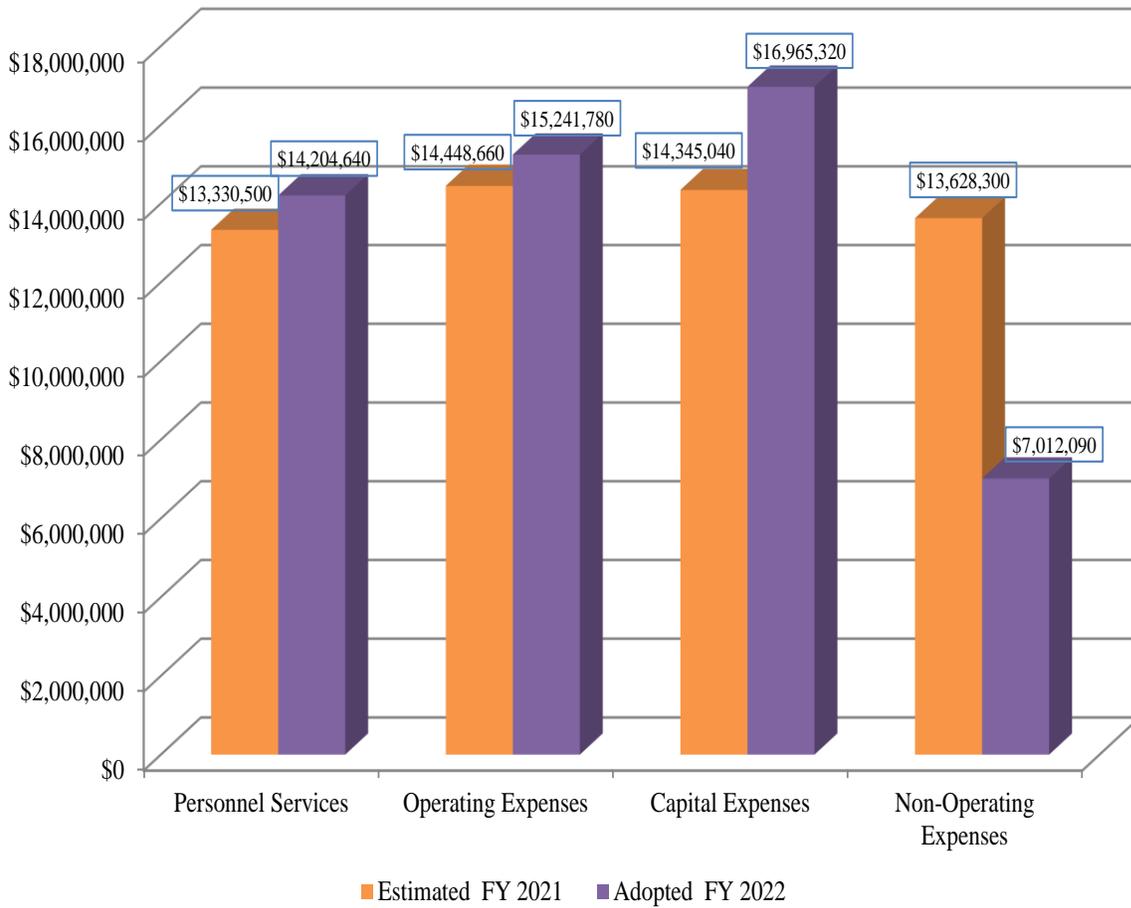
REVENUES BY SOURCE



EXPENDITURES BY TYPE



CITYWIDE EXPENDITURES BY OBJECT



	Estimated Year End FY 2021	Adopted Budget FY 2022	FY 2021 Over (Under) FY 2020	% Change Over FY 2020
Personnel Services	\$ 13,330,500	\$ 14,204,640	\$ 874,140	6.56%
Operating Expenses	14,448,660	15,241,780	793,120	5.49%
Capital Expenses	14,345,040	16,965,320	2,620,280	18.27%
Non-Operating Expenses	13,628,300	7,012,090	(6,616,210)	-48.55%
Subtotal Expenditures	55,752,500	53,423,830	(2,328,670)	-4.18%
Fund Balance	31,043,070	20,025,600	(11,017,470)	-35.49%
Total Expenditures & Reserves	\$ 86,795,570	\$ 73,449,430	\$ (13,346,140)	-15.38%

CITY OF SAFETY HARBOR
ADOPTED FY 2021/2022 BUDGET

FY 2021-2022 CITYWIDE CAPITAL IMPROVEMENT SUMMARY

Project #	Account #	Project Name	FY 2021/2022	
Fund 001 - General Fund				
Various 1	001-1055-500.66-01	Library Books	51,800	
Various 2	001-1055-500.66-03	Library Online/E-Content	30,830	
Various 3	001-1055-500.66-05	Library Audio/Visual	16,600	
ORCADM	001-1056-500.64-40	New Credit Card Devices/Tablet/Mifi	7,040	
General Fund Total			<u>106,270</u>	106,270
Fund 11 - Stormwater				
DR0006	011-2037-500.63-00	Stormwater Improvements	200,000	
DR0050	011-2037-500.63-00	Pipe Relining	125,000	
ST0046	011-2037-500.63-00	2nd Street South at 6th Ave. Intersection Improvements	91,000	
SME013	011-2037-500.64-40	Coventry East Cul-de-sac Pavement Improvements	13,000	
Stormwater Fund Total			<u>429,000</u>	429,000
Fund 12 - Public Safety				
PSGR01	012-2022-500.64-40	Firefighter PPE Replacement	19,100	
Public Safety Fund Total			<u>19,100</u>	19,100
Fund 14 - Street Improvement				
ST0013	014-2031-500.63-00	Street Resurfacing Program	550,000	
ST0019	014-2031-500.63-00	Curb Replacement	30,000	
ST0028	014-2031-500.63-00	Citywide Brick Street Restoration	20,000	
ST0034	014-2031-500.63-00	Underdrain Repair/Replace Program	30,000	
LESIS0	014-2031-500.64-40	City Portion of JAG Grant for Speed Feedback Sign	20,000	
Street Improvement Fund Total			<u>650,000</u>	650,000
Fund 15 - Marina Boat Basin				
MAR006	015-2057-500.63-00	Basin Dock & Piling Replacement	275,000	
MAR010	015-2057-500.63-00	Channel Dredging - Construction	126,730	
Marina Boat Basin Fund Total			<u>401,730</u>	401,730
General Government				
GEN013	032-3020-500.63-00	CH HVAC #1 Replacement (HR & Offices)	10,000	
GEN014	032-3020-500.63-00	CH HVAC #2 Replacement (Lobby - South)	3,000	
GEN015	032-3020-500.63-00	CH HVAC #3 Replacement (Building Dept)	7,000	
GEN016	032-3020-500.63-00	CH HVAC #4 Replacement (Planning/Engineering)	7,000	
GEN017	032-3020-500.63-00	CH HVAC #5 Replacement (Breakroom/Storage/City Mgr)	4,000	
GEN018	032-3020-500.63-00	CH HVAC #6 Replacement (Lobby - North)	3,000	
GEN019	032-3020-500.63-00	CH HVAC #7 Replacement (IT/Mailroom/Copy Room)	5,000	
GEN021	032-3020-500.63-00	CH HVAC #9 Replacement (Finance)	7,000	
GEN022	032-3020-500.63-00	CH HVAC #10 Replacement (Chambers - South)	5,000	
GEN023	032-3020-500.63-00	CH HVAC #11 Replacement (Chamber - North)	5,000	
CHE003	032-3020-500.64-40	Production Equipment	40,000	
Capital Improvement - General Government Total			<u>96,000</u>	96,000
Fire Control & EMS				
PSI021	032-3022-500.62-00	Station 52 Access Ladder (Hall & Office)	6,500	
PSI007	032-3022-500.63-00	Station 53 Laundry room AC Replacement	6,300	
PSI008	032-3022-500.63-00	Station 52 #1 DC Office AC Replacement	6,000	
PSI009	032-3022-500.63-00	Station 53 GYM/EMS Room AC Replacement	7,400	
PSI010	032-3022-500.63-00	Station 52 #2 Living Area AC Replacement	6,000	
PSI011	032-3022-500.63-00	Station 53 #2 Bunks AC replacement	6,000	
Capital Improvement - Fire Control & EMS Total			<u>38,200</u>	38,200
Streets				
ST0054	032-3031-500.63-00	Highway to Bay & Bay Shore Dr. Improvements	148,000	
STV005	032-3031-500.64-01	Replace Dump Truck (Vehicle 341)	94,500	
STV007	032-3031-500.64-01	Replace 1-Ton Dump Truck (Vehicle 415)	50,000	
STE011	032-3031-500.64-40	John Deere Backhoe (Vehicle 928)	125,000	
STE013	032-3031-500.64-40	Replace Street Division Sign Equipment	22,570	
Capital Improvement - Streets Total			<u>440,070</u>	440,070
Fleet				
FLE010	032-3033-500.64-40	Air Conditioning Recovery Machine	10,000	
Capital Improvement - Fleet Total			<u>10,000</u>	
Library				
LBI001	032-3055-500.62-00	Permanent Access Ladders (Roof & Attic) B&M Request	8,300	
Capital Improvement - Library Total			<u>8,300</u>	8,300
Recreation				
PRI011	032-3056-500.62-00	CC Access Ladders - 3 Roof	7,200	
PRI006	032-3056-500.63-00	CC HVAC #1 Replacement	25,000	
PRI008	032-3056-500.63-00	CC HVAC #7 Replacement	50,000	
PRI009	032-3056-500.63-00	RC HVAC #1 & #2 Replacement	25,000	
PR0038	032-3056-500.63-00	Rigsby Center Improvements	100,000	
PR0067	032-3056-500.63-00	Clearwater Joint Use Agreement	50,000	
PKV013	032-3056-500.64-01	Replace 2007 Savanna 3500 Passenger Van (#448)	45,000	
RCE004	032-3056-500.64-40	Rec Trac Lighting Interface	15,000	
RCE005	032-3056-500.64-40	Event Utility Vehicle	16,500	
Capital Improvement - Recreation Total			<u>333,700</u>	333,700

CITY OF SAFETY HARBOR
ADOPTED FY 2021/2022 BUDGET

FY 2021-2022 CITYWIDE CAPITAL IMPROVEMENT SUMMARY

Project #	Account #	Project Name	FY 2021/2022	
Parks				
PKI043	032-3058-500.62-00	SHCP Metal Building Replacement (Maint Shop)	75,000	
PKI034	032-3058-500.63-00	Parks Parking Lot Re-paving	100,000	
PKI037	032-3058-500.63-00	Park Furnishings Renewal & Replacement	20,000	
PKI038	032-3058-500.63-00	SHCP Playground Surfacing Replacement	100,000	
PKI041	032-3058-500.63-00	Outdoor Pickleball Courts	50,000	
PKI046	032-3058-500.63-00	SHCP Field #2 Improvements	35,000	
PKI048	032-3058-500.63-00	SHCP Field #4 Improvements	45,000	
PKI049	032-3058-500.63-00	SHCP Field #5 Improvements	49,000	
PKI050	032-3058-500.63-00	Folly Barn Improvements	50,000	
PKI051	032-3058-500.63-00	Folly Parking Drainage Improvements	25,000	
PR0057	032-3058-500.63-00	Replace Fishing Pier Shelter	175,000	
PKE006	032-3058-500.64-40	Parks Equipment Replacement & Renewal	35,000	
PR0040	032-3058-500.64-40	Portable Generator Replacement	60,000	
PKE008	032-3058-500.64-40	Parks Utility Vehicle	16,500	
PKE009	032-3058-500.64-40	Kubota Backhoe Replacement	45,000	
PKE013	032-3058-500.64-40	Parks Trailer Replacements	35,000	
Capital Improvement - Parks Total			<u>915,500</u>	
Capital Improvement Fund Total				1,841,770

Project #	Account #	Project Name	FY 2021/2022	
Fund 41 - Water & Wastewater				
SWV006	041-4036-500.64-01	Replace vehicle #204 (utility truck)	46,000	
Water/Wastewater Fund Total			<u>46,000</u>	46,000
Fund 44 - Sanitation				
SNV030	044-4532-500.64-01	Replace claw truck #307	185,000	
SNV033	044-4532-500.64-01	Replace Side Load Truck #519	342,000	
SNE002	044-4532-500.64-40	Trash/Recycling Containers	35,000	
Sanitation Fund Total			<u>562,000</u>	562,000

FY 2021-2022 CITYWIDE CAPITAL IMPROVEMENT SUMMARY

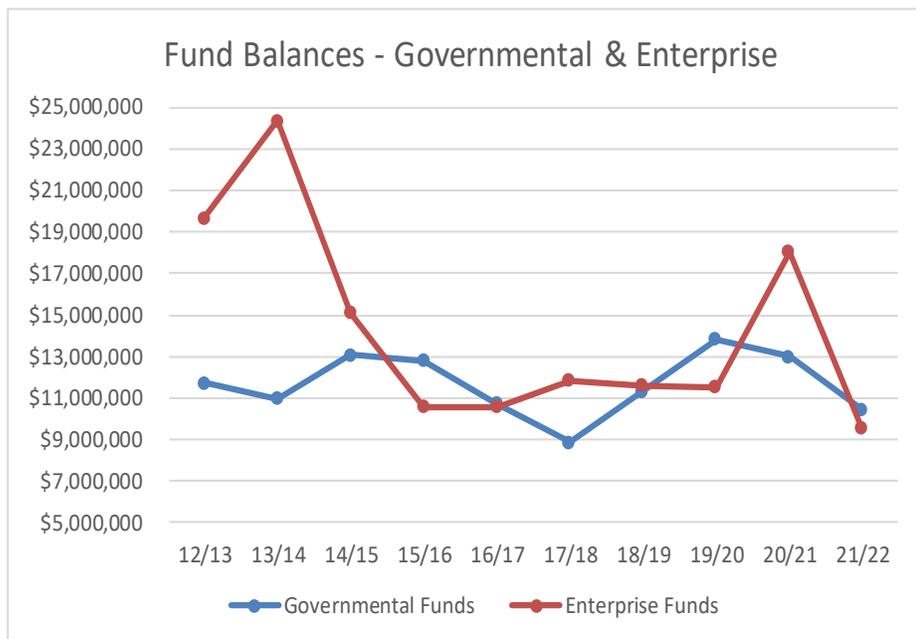
Project #	Account #	Project Name	FY 2021/2022	
Fund 48 - Water & Wastewater Renewal & Replacement Fund				
Water				
UT0094	048-4035-500.63-00	Pinellas Avenue, Melrose Dr., Avon Dr Water Main and Fire Protection Installation- Construction	1,627,000	
UT0096	048-4035-500.63-00	Seminole Park Subdivision and Maple Way water line replacement-Survey & Design	360,000	
UT0097	048-4035-500.63-00	North Bay Hills water main replacement Phase III-Construction	2,400,000	
UT0101	048-4035-500.64-40	Replace existing radio frequency meters	105,000	
UTWE01	048-4035-500.64-40	GPR Locating Equipment	25,000	
UTWE02	048-4035-500.64-40	Chlorine Residual Monitoring	105,000	
Water & Wastewater Renewal & Replacement Fund - Water Total			<u>4,622,000</u>	
Wastewater				
UT0005	048-4036-500.63-00	Northeast Regional Wastewater Treatment Plant Improvements	4,850,000	
UT0103	048-4036-500.63-00	Harbor Woods Lift Station	85,000	
UTS003	048-4036-500.63-00	I & I Study- Follow Up After Completion of Rehabilitation	40,200	
UTSE01	048-4036-500.64-40	Smart Coverse- Manhole SSO Detection Device	35,000	
Water & Wastewater Renewal & Replacement Fund - Wastewater Total			<u>5,010,200</u>	
Water & Wastewater Renewal & Replacement Fund Total				9,632,200
Fund 60 - Multimodal Impact Fund				
ST0053	060-3031-500.63-00	Bicycle Facilities and Sidewalk Projects Identified in Master Plan	200,000	
Multimodal Impact Fund Total			<u>200,000</u>	200,000
Fund 63 - Parkland Fund				
FOLLY	063-6058-500.63-00	Folly Farms Development- Farmhouse ADA Improvements	95,000	
PKI038	063-6058-500.63-00	SHCP Playground Surfacing Replacement	100,000	
Parkland Fund Total			<u>195,000</u>	195,000
Fund 65 - Library Impact Fund				
LB2020	065-6055-500.62-00	Library Second Floor Buildout	102,250	
Library Impact Fund Total			<u>102,250</u>	102,250
Fund 67 - Community Redevelopment Fund				
LB2020	067-6517-500.62-00	Library 2nd Floor Construction	2,500,000	
CRAART	067-6517-500.63-00	Public Art Committee	100,000	
LESIS1	067-6517-500.63-00	Pedestrian Traffic Safety Improvements	20,000	
ST0052	067-6517-500.63-00	North Bayshore Sidewalk Improvements	80,000	
ST0028	067-6517-500.63-00	Brick Street Restoration	80,000	
Community Redevelopment Fund Total			<u>2,780,000</u>	2,780,000
Total Capital Improvements				<u>16,965,320</u>

SCHEDULE OF INTERFUND TRANSFERS

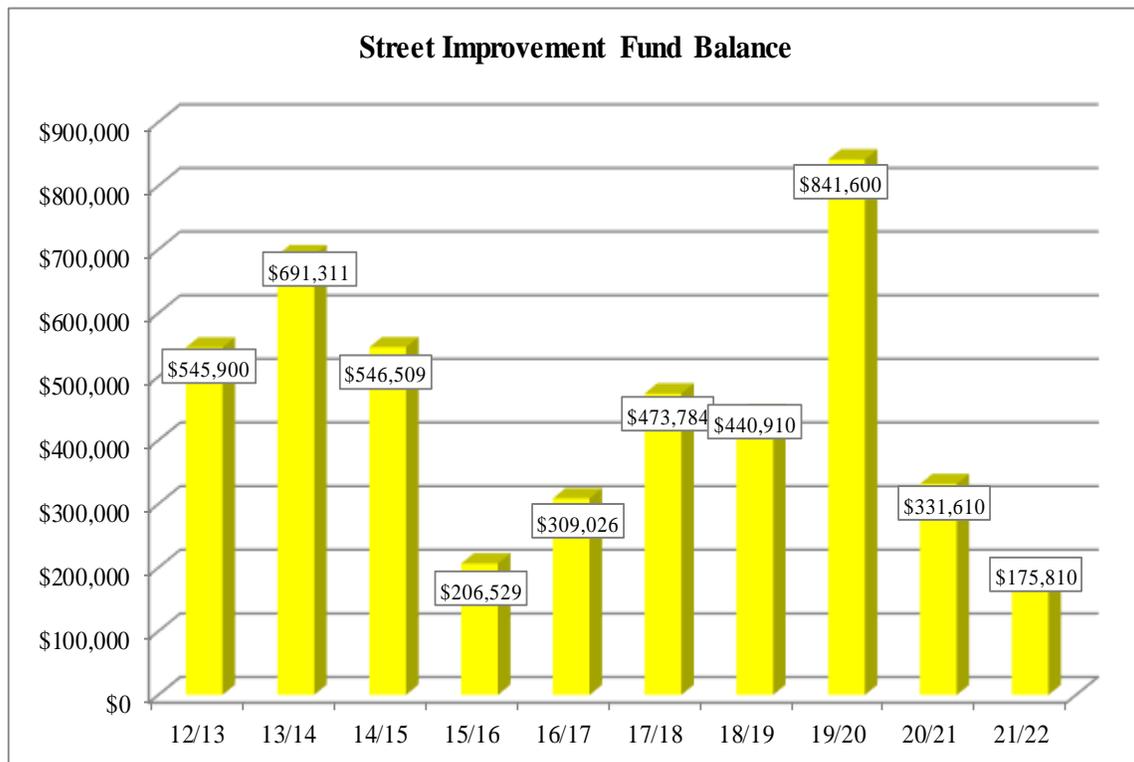
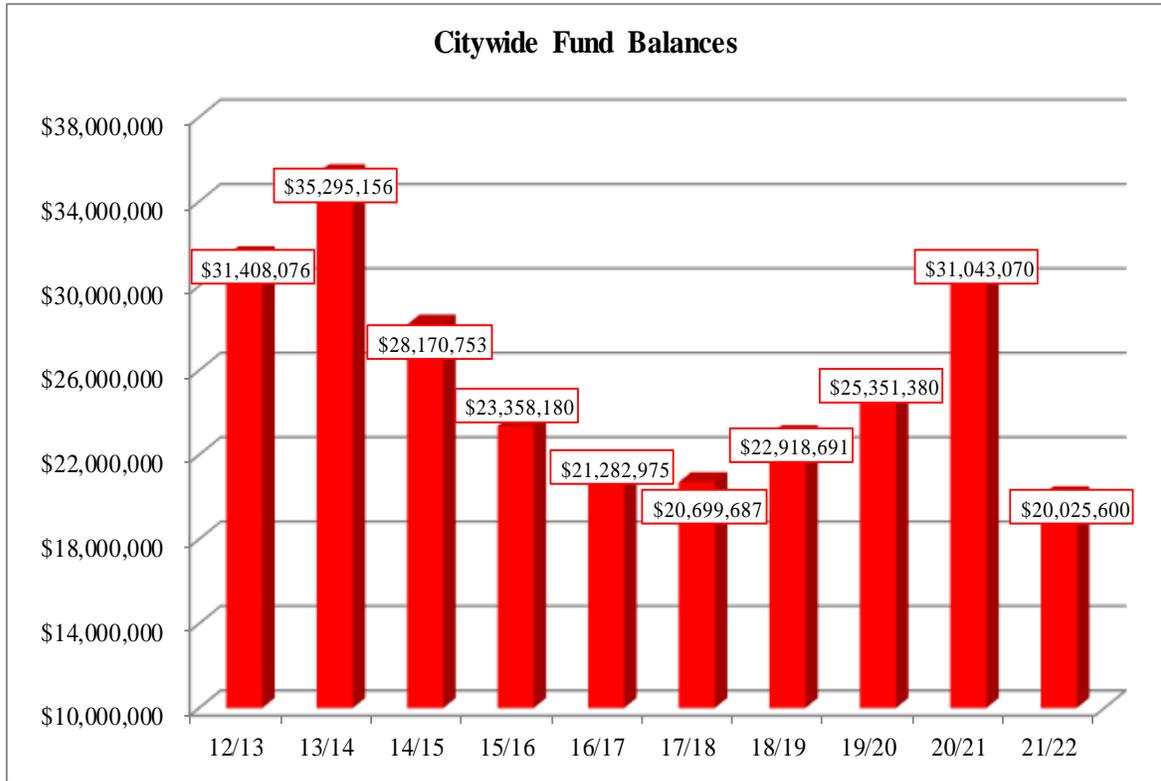
	Governmental Funds	Enterprise Funds	Total Interfund Transfers
<i>Governmental</i>			
Transfer from General Fund to:			
Street Improvement Fund	\$ 200,000	\$ -	\$ 200,000
Marina Fund	200,000	-	200,000
Street Light Fund	7,650	-	7,650
Transfer from Capital Projects Fund to:			
Street Improvement Fund	200,000	-	200,000
Debt Service - 2006 Revenue Note	27,990	-	27,990
Debt Service - 2012 Revenue Bond	240,100	-	240,100
Debt Service - 2018 Debt Issuance	34,480	-	34,480
Transfer from Community Redevelopment Fund to:			
Debt Service - 2018 Debt Issuance	98,940	-	98,940
General Fund	157,000	-	157,000
Total Governmental Funds	<u>1,166,160</u>	<u>-</u>	<u>1,166,160</u>
<i>Enterprise</i>			
Transfer from Stormwater Fund to:			
Debt Service - 2006 Revenue Note	-	24,000	24,000
Transfer from Water and Wastewater Fund to:			
Debt Service - 2006 Revenue Note	-	113,010	113,010
Debt Service - 2018 Debt Issuance	-	200,000	200,000
Water & Wastewater Renewal & Replacement	-	2,050,000	2,050,000
Total Enterprise Funds	<u>-</u>	<u>2,387,010</u>	<u>2,387,010</u>
TOTAL INTERFUND TRANSFERS	<u>\$ 1,166,160</u>	<u>\$ 2,387,010</u>	<u>\$ 3,553,170</u>

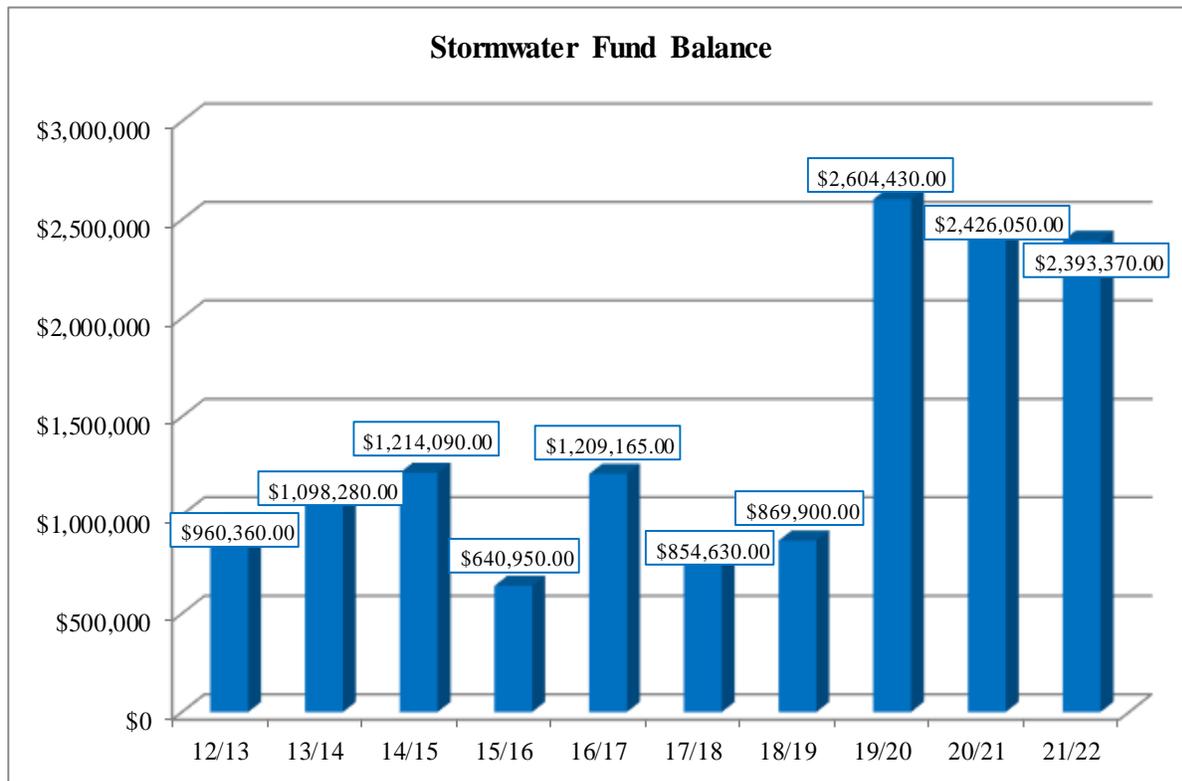
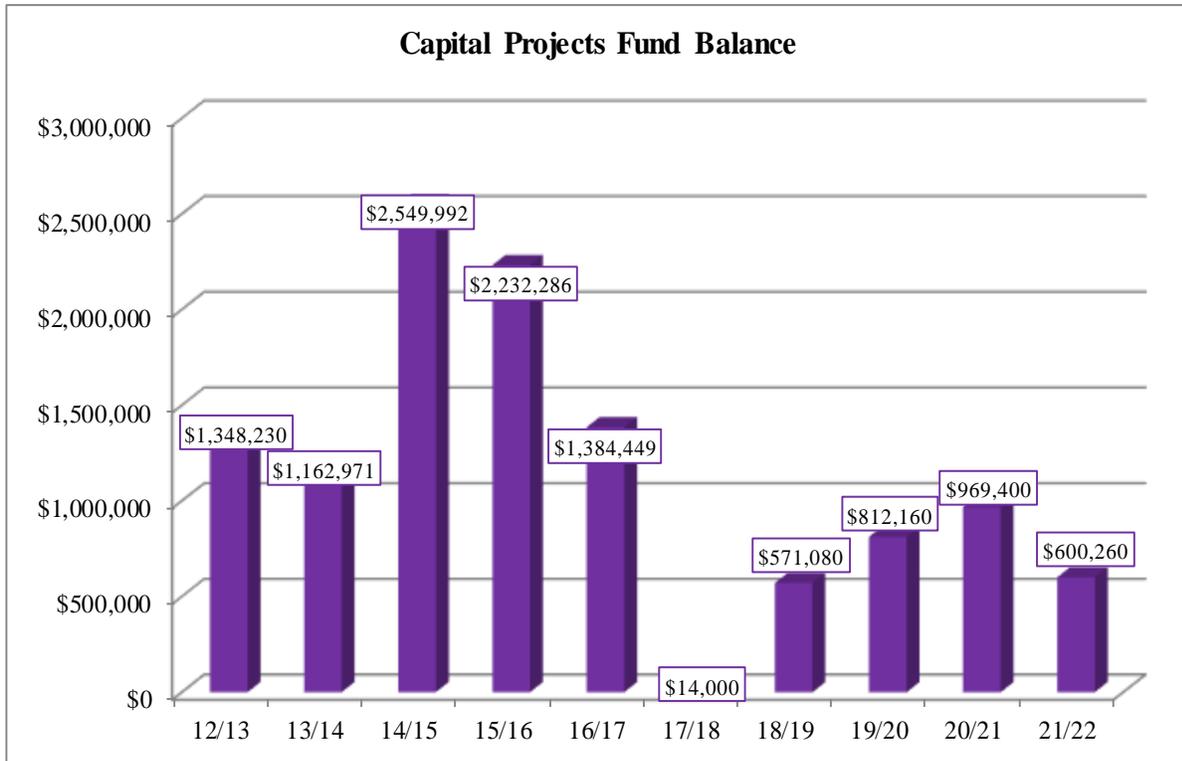
CITYWIDE 10 YEAR FUND BALANCES

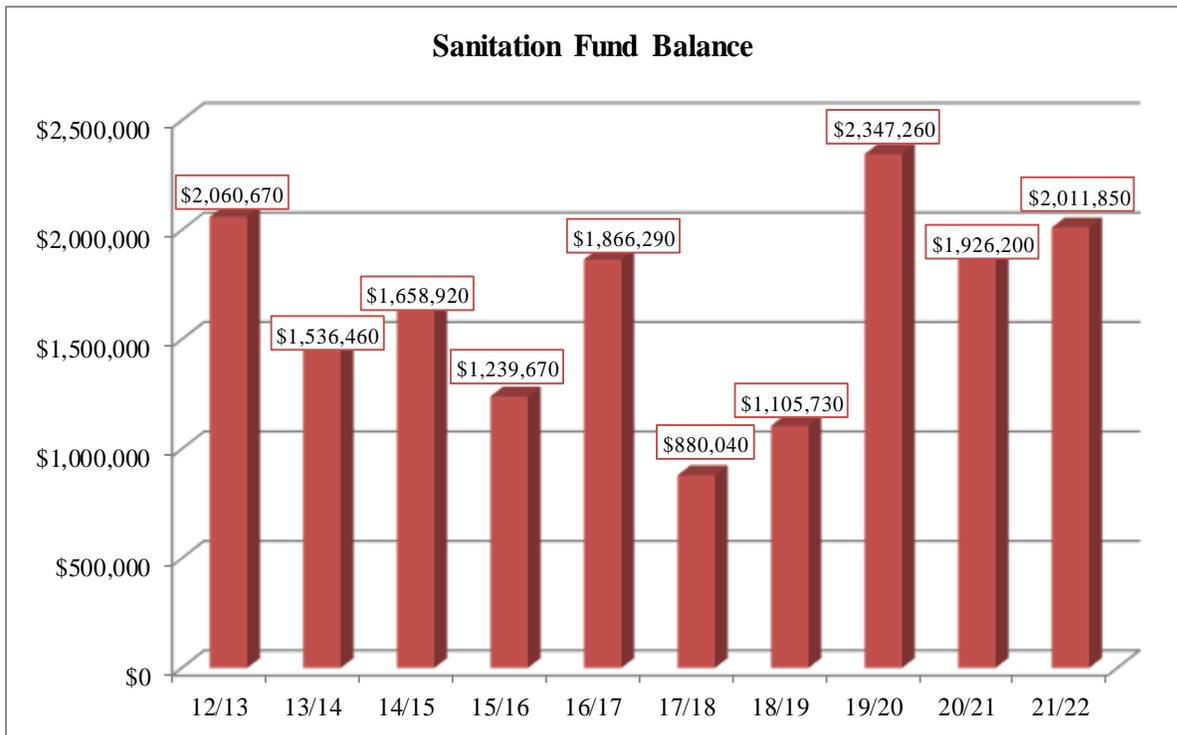
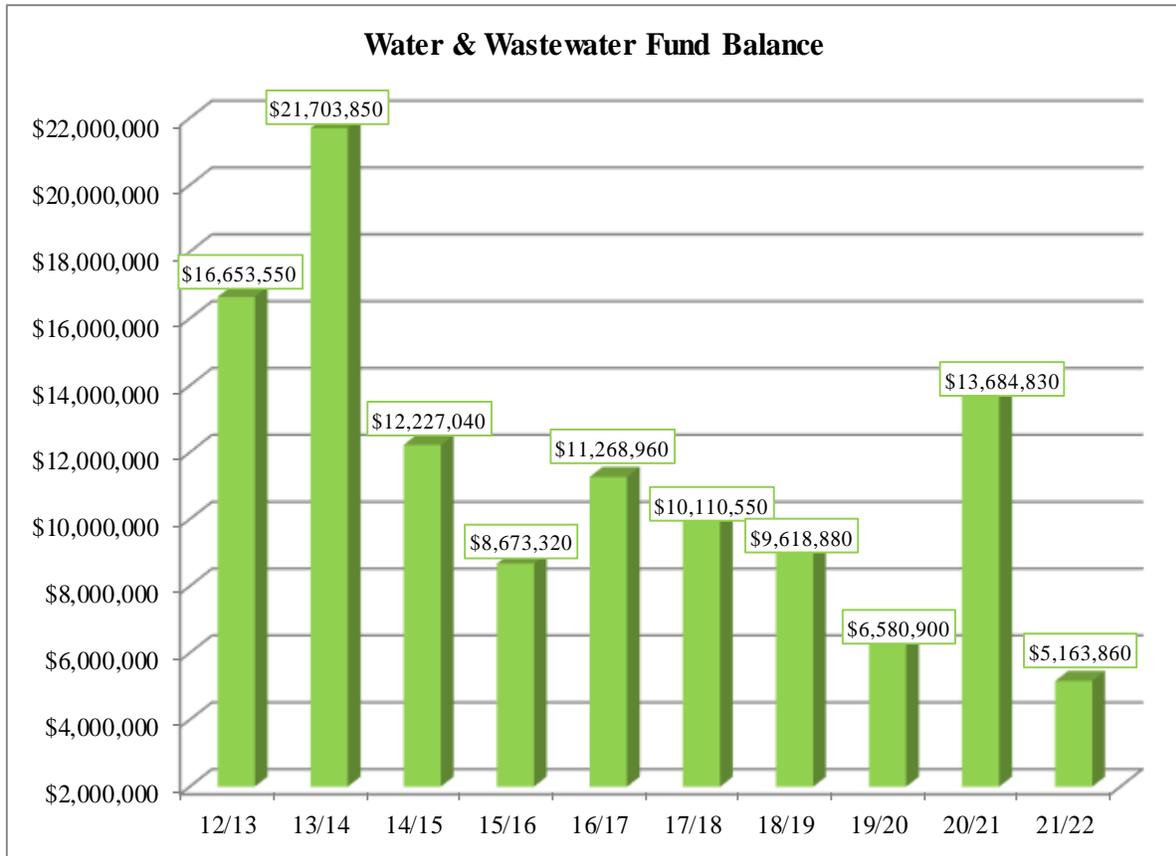
	12/13	13/14	14/15	15/16	16/17	17/18	18/19	19/20	Estimated 20/21	Adopted 21/22
Governmental Funds										
001-1099-588.99-xx General Fund	\$ 8,218,006	\$ 7,132,699	\$ 7,777,349	\$ 8,320,550	\$ 7,646,302	\$ 7,227,003	\$ 8,667,011	\$ 10,078,100	\$ 9,354,470	\$ 8,907,130
012-2099-588.99-01 Public Safety	8,620	10,215	14,276	25,475	45,559	124,680	110,360	106,200	96,500	88,860
014-2099-588.99-01 Street Improvement	545,900	691,311	546,509	206,529	309,026	473,784	440,910	841,600	331,610	175,810
015-2099-588.99-01 Marina Boat Basin	269,830	286,123	279,563	136,823	144,520	87,620	96,390	191,110	171,440	20
017-2099-588.99-03 City Tree Bank	-	-	2,340	7,999	10,227	18,220	85,080	118,070	115,510	116,940
Debt Service	141,540	139,801	138,327	155,952	(351,469)	206,840	198,250	133,620	153,000	46,150
032-3099-588.99-02 Capital Projects	1,348,230	1,162,971	2,549,992	2,232,286	1,384,449	14,000	571,080	812,160	969,400	600,260
060-6099-588.99-01 Multimodal Impact Fee	-	-	-	21,797	58,175	51,640	707,050	558,380	484,110	304,610
061-6000-389.01-00 Law Enforcement Trust	-	-	-	-	2,065	326,150	2,060	2,060	2,060	2,060
062-6099-588.99-03 Street Light Assessment	31,290	87,137	71,141	66,475	66,146	-	92,340	97,660	115,490	122,640
063-6099-588.99-03 Parkland	684,320	693,235	602,177	432,872	859,382	67,620	84,020	248,400	245,930	29,630
064-6099-588.99-02 Transportation Impact Fee	191,700	339,634	497,428	520,559	522,747	450	-	-	-	-
065-6099-588.99-01 Library Impact Fee	11,490	17,619	22,598	34,042	55,277	-	77,270	88,850	98,750	3,200
067-6599-588.99-02 Community Redevelopment Agency	264,400	360,784	533,866	604,014	447,376	76,310	155,750	505,960	831,090	22,570
069-6099-588.99-02 Parking Impact Fee	-	-	-	3,630	3,630	144,610	-	-	-	-
074-2099-588.99-01 Street Assessment	18,170	35,037	35,137	35,237	35,338	35,540	36,610	36,620	36,630	36,640
Total Governmental Funds	\$ 11,733,496	\$ 10,956,566	\$ 13,070,703	\$ 12,804,240	\$ 10,729,035	\$ 8,854,467	\$ 11,324,181	\$ 13,818,790	\$ 13,005,990	\$ 10,456,520
Enterprise Funds										
011-2099-588.99-01 Stormwater	960,360	1,098,280	1,214,090	640,950	1,209,165	854,630	869,900	2,604,430	2,426,050	2,393,370
041-4099-588.99-01 Water and Wastewater	16,653,550	21,703,850	12,227,040	8,673,320	11,268,960	10,110,550	9,618,880	6,580,900	13,684,830	5,163,860
044-4599-588.99-01 Sanitation	2,060,670	1,536,460	1,658,920	1,239,670	1,866,290	880,040	1,105,730	2,347,260	1,926,200	2,011,850
Total Enterprise Funds	\$ 19,674,580	\$ 24,338,590	\$ 15,100,050	\$ 10,553,940	\$ 10,553,940	\$ 11,845,220	\$ 11,594,510	\$ 11,532,590	\$ 18,037,080	\$ 9,569,080
Total All Funds	\$ 31,408,076	\$ 35,295,156	\$ 28,170,753	\$ 23,358,180	\$ 21,282,975	\$ 20,699,687	\$ 22,918,691	\$ 25,351,380	\$ 31,043,070	\$ 20,025,600

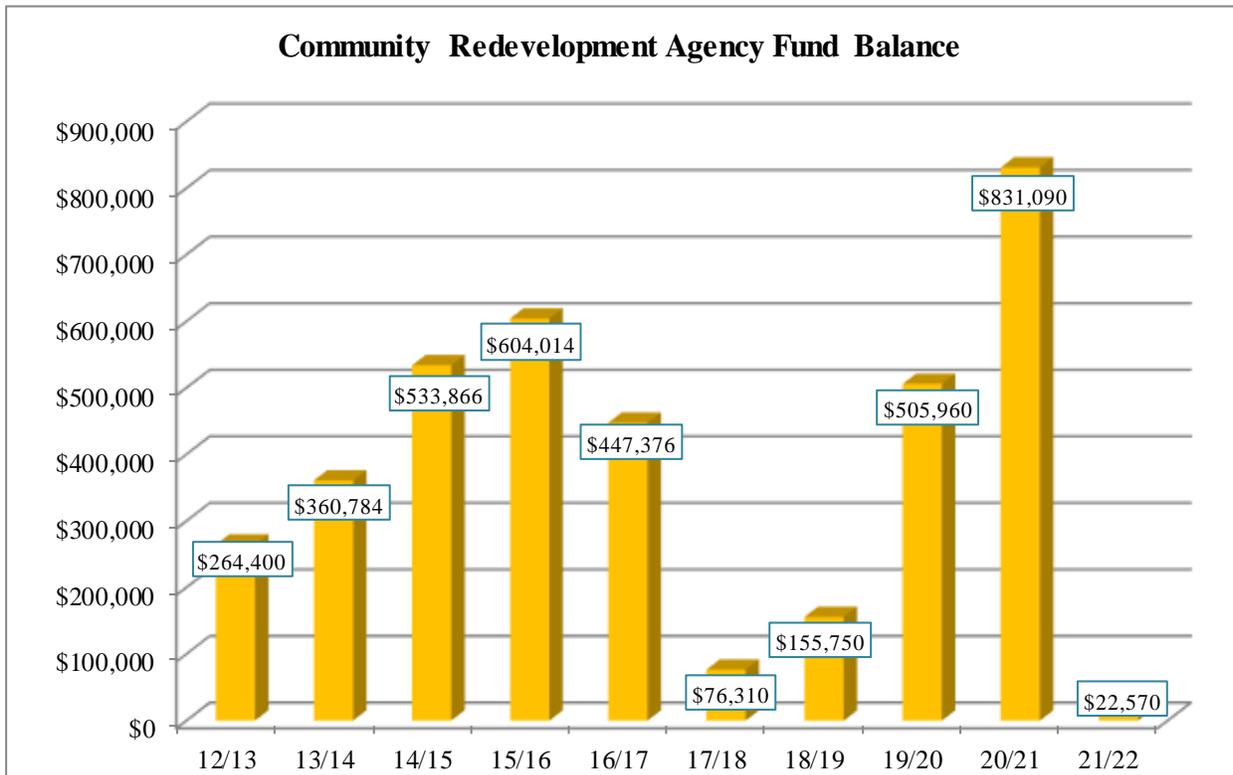
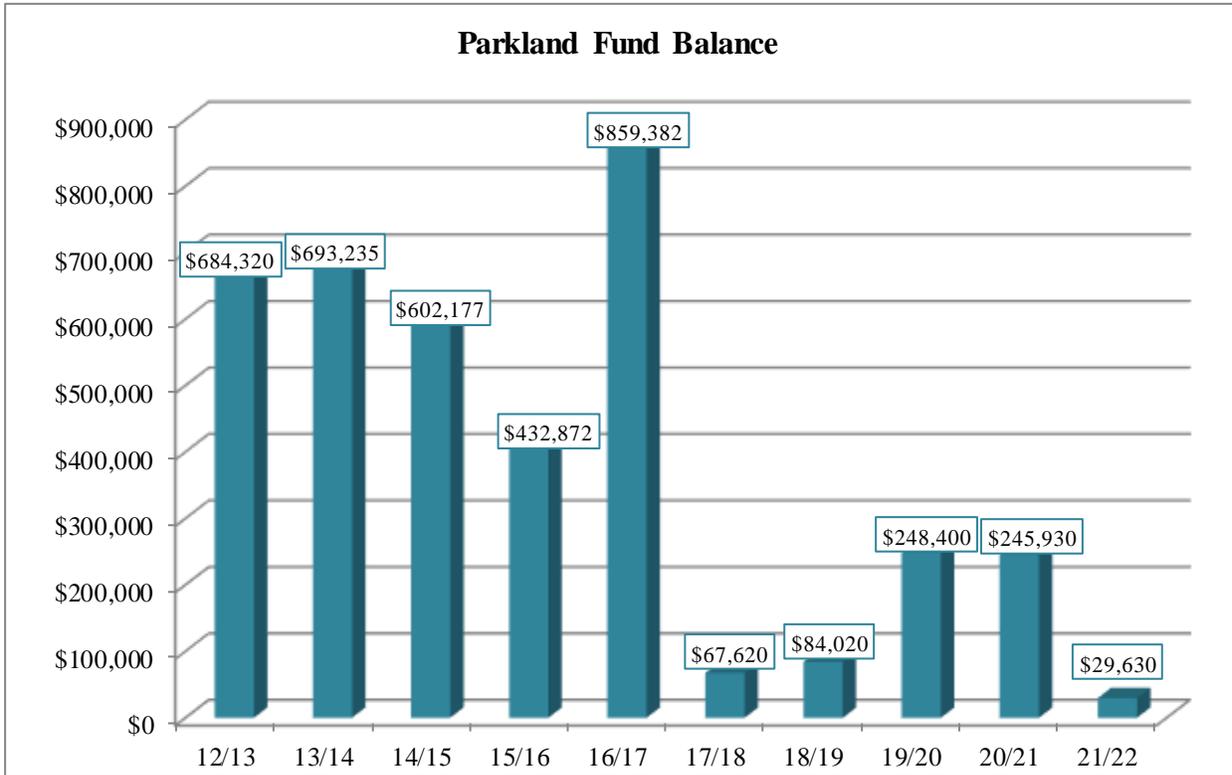


The City, for the most part, follows a pay-as-you-go philosophy towards funding capital projects. As the above table and the following graphs indicate, most of the fund balance, as well as the use of fund balance, occurs within the Enterprise and Special Revenue Funds where the large majority of the City's capital projects are budgeted.







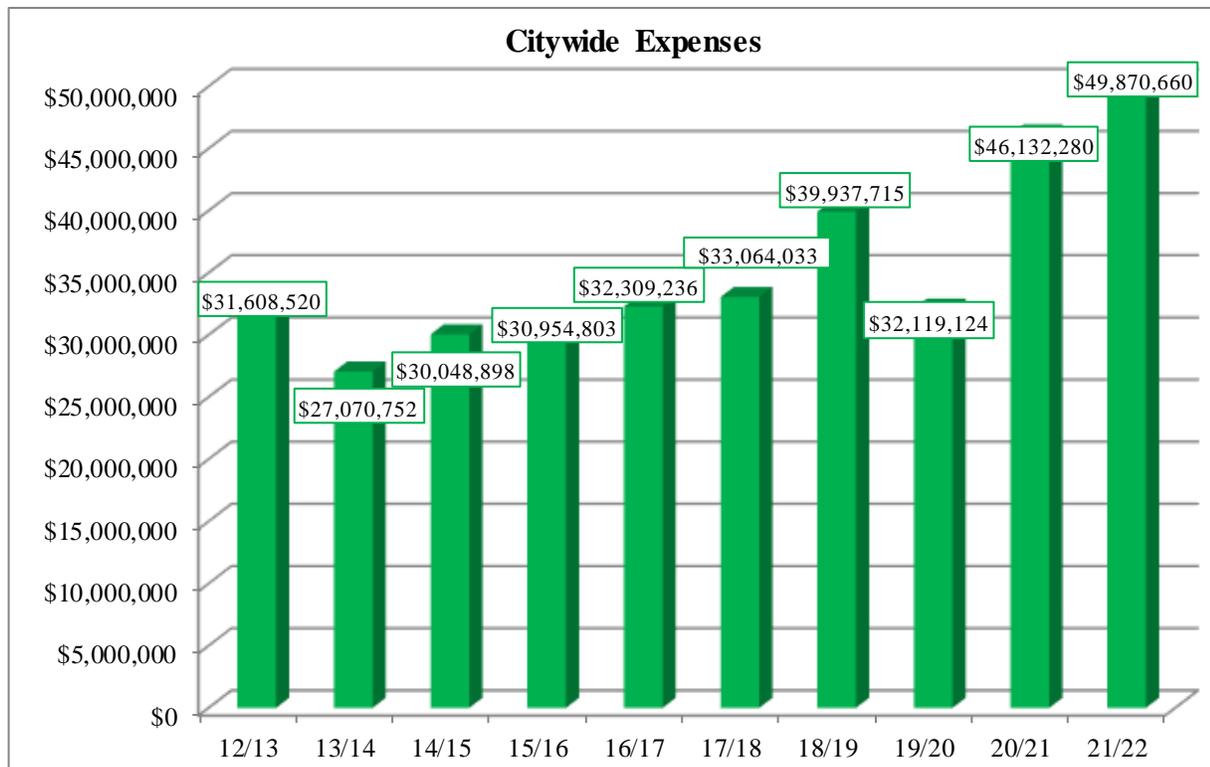
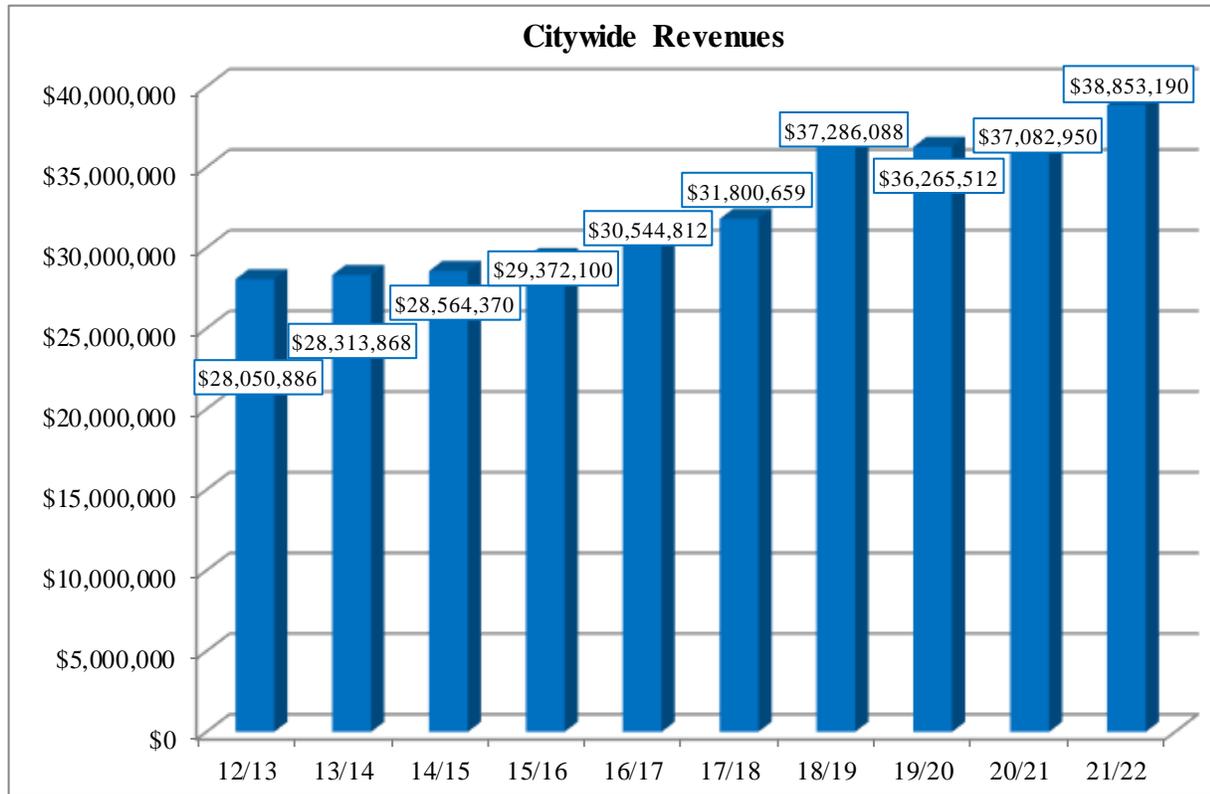


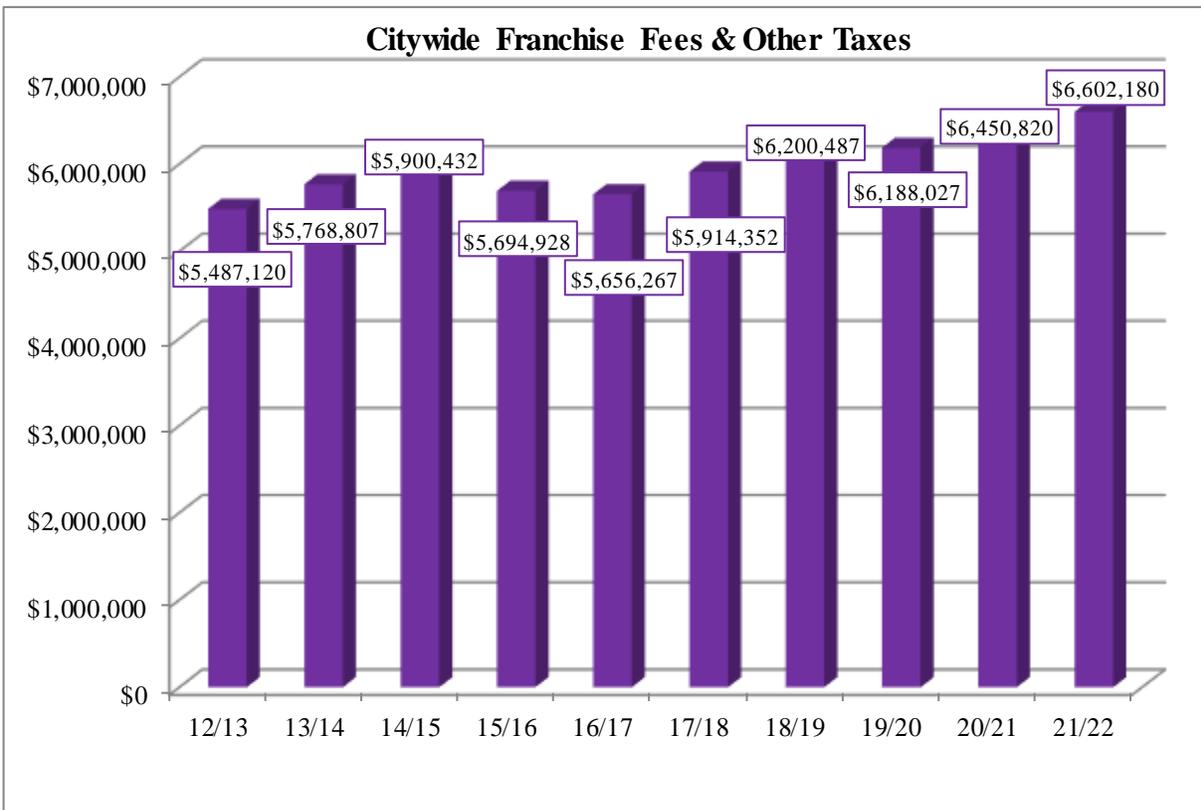
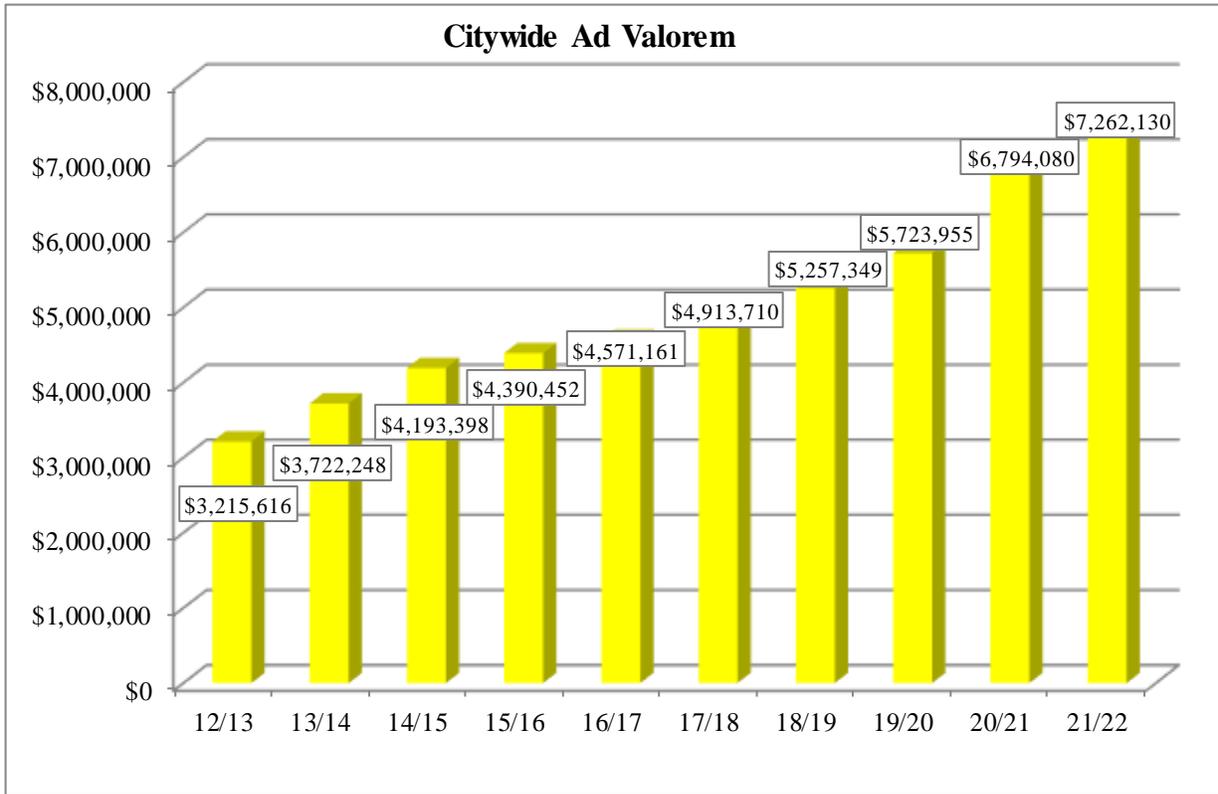
CITY OF SAFETY HARBOR
ADOPTED FY 2021/2022 BUDGET

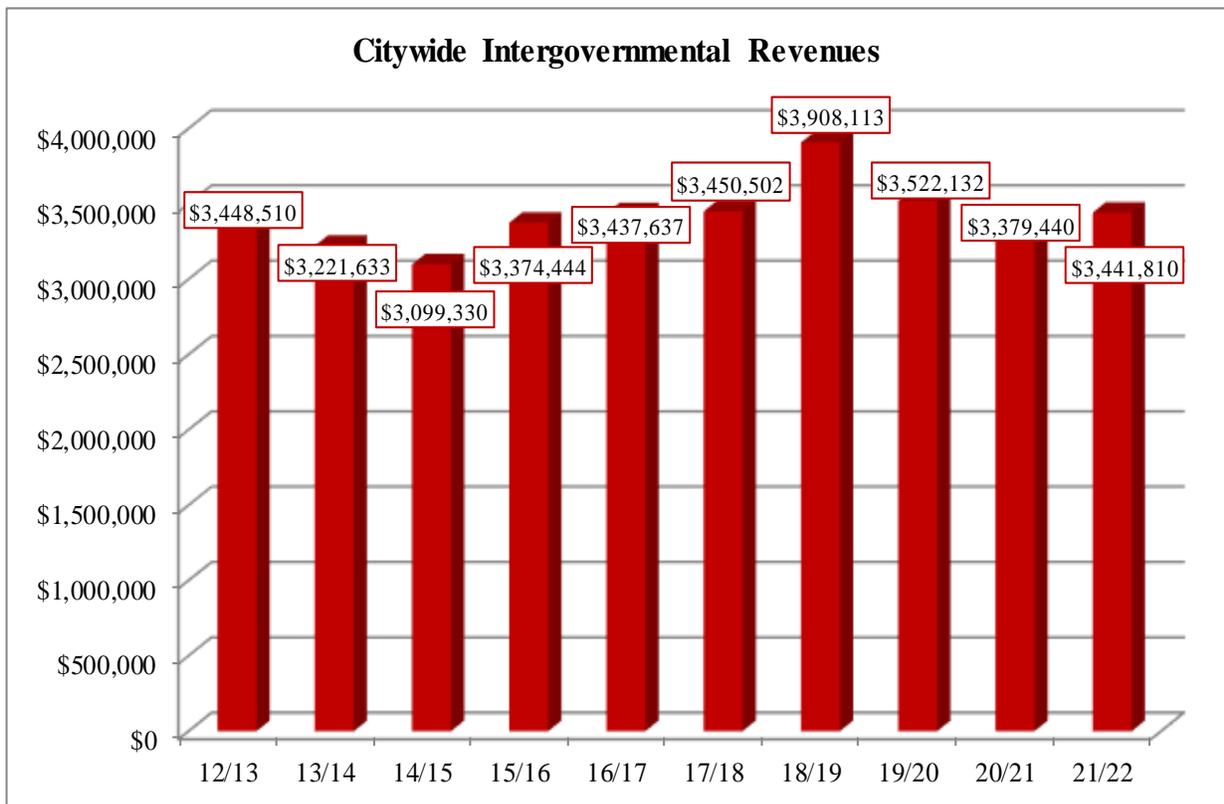
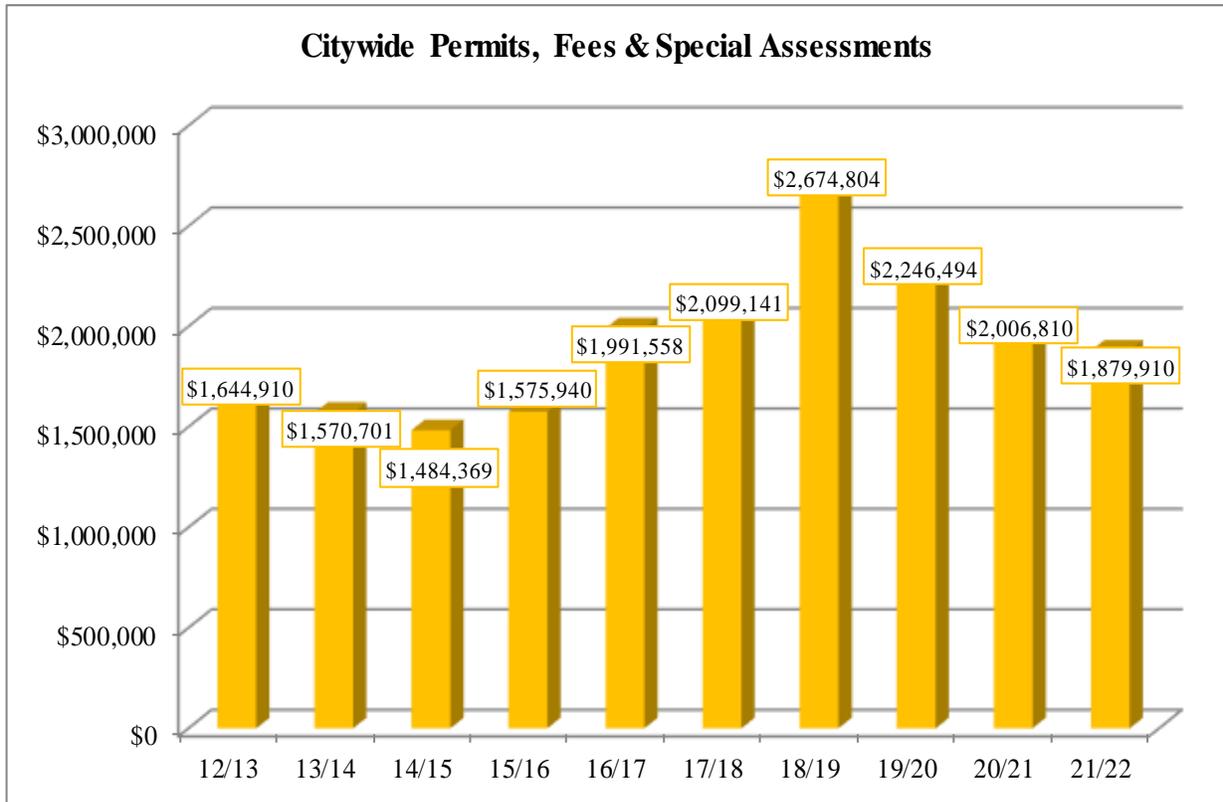
**CITYWIDE 10 YEAR REVENUE/EXPENSES
(EXCLUDING FUND BALANCE)**

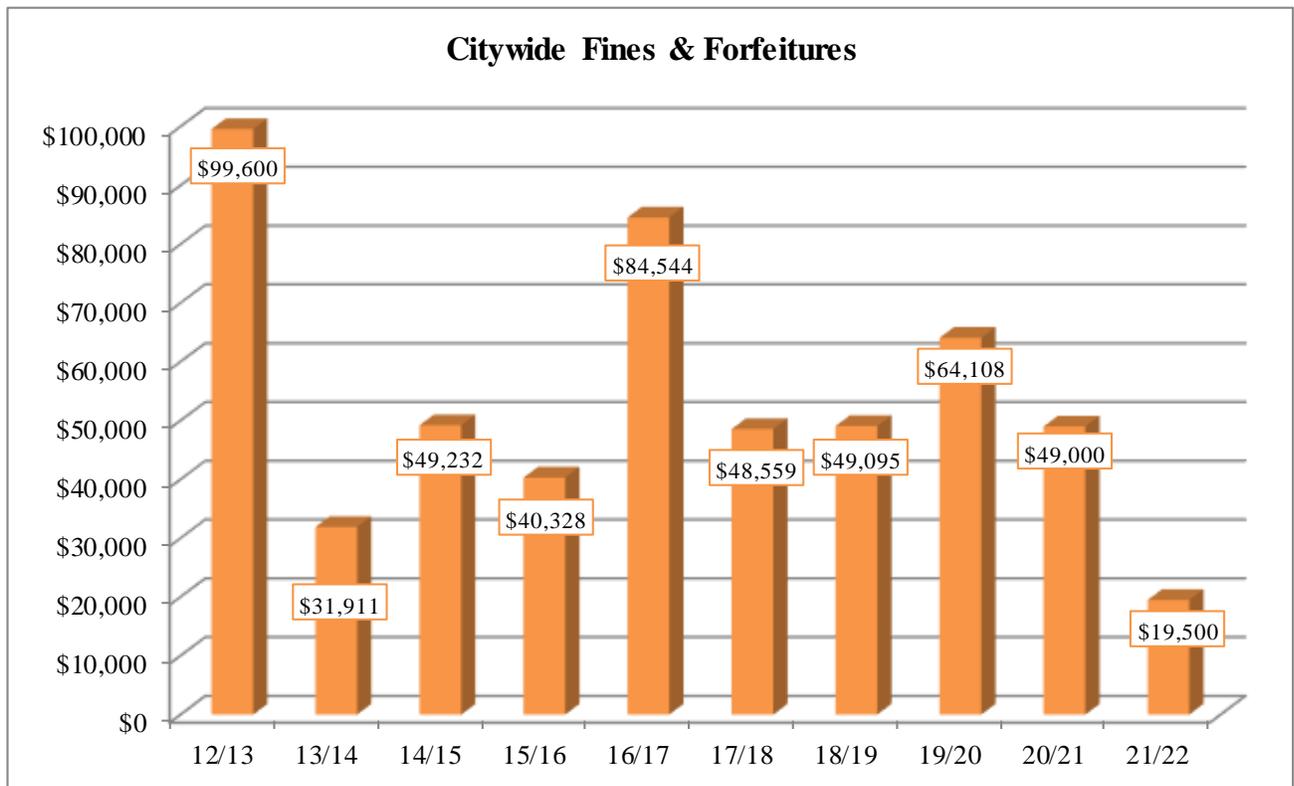
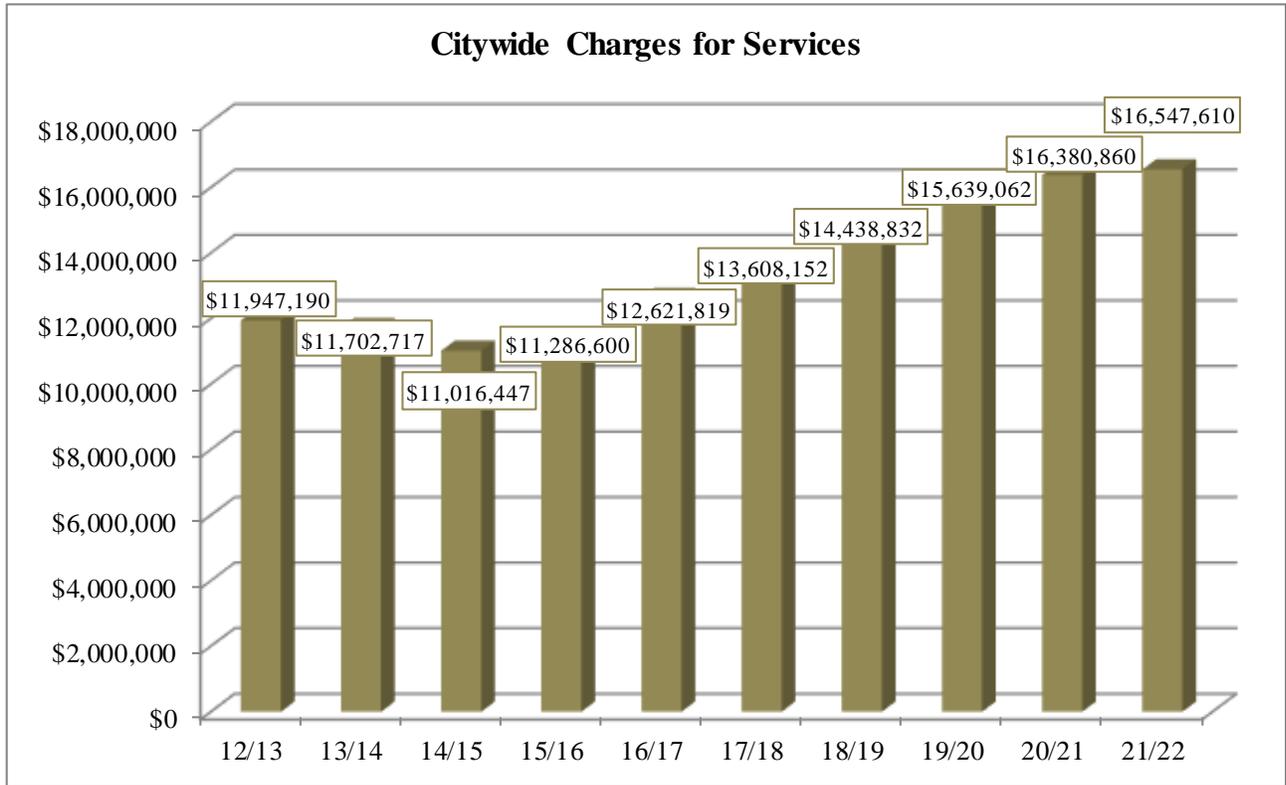
	12/13	13/14	14/15	15/16	16/17	17/18	18/19	19/20	Estimated 20/21	Adopted 21/22
REVENUES										
Ad Valorem*	\$ 3,215,616	\$ 3,722,248	\$ 4,193,398	\$ 4,390,452	\$ 4,571,161	\$ 4,913,710	\$ 5,257,349	\$ 5,723,955	\$ 6,794,080	\$ 7,262,130
Franchise Fees & Other Taxes	5,487,120	5,768,807	5,900,432	5,694,928	5,656,267	5,914,352	6,200,487	6,188,027	6,450,820	6,602,180
Permits, Fees, Special Assessments	1,644,910	1,570,701	1,484,369	1,575,940	1,991,558	2,099,141	2,674,804	2,246,494	2,006,810	1,879,910
Intergovernmental	3,448,510	3,221,633	3,099,330	3,374,444	3,437,637	3,450,502	3,908,113	3,522,132	3,379,440	3,441,810
Charges For Services	11,947,190	11,702,717	11,016,447	11,286,600	12,621,819	13,608,152	14,438,832	15,639,062	16,380,860	16,547,610
Fines & Forfeitures	99,600	31,911	49,232	40,328	84,544	48,559	49,095	64,108	49,000	19,500
Indirect Allocation	1,439,810	1,439,810	1,502,220	1,591,610	1,681,170	1,645,920	1,663,370	1,380,620	1,406,540	1,406,540
Miscellaneous	768,130	856,041	1,318,942	1,417,798	500,656	120,323	1,698,538	1,501,114	615,400	1,117,450
Debt Proceeds	-	-	-	-	-	-	1,395,500	-	-	576,060
SUBTOTAL	28,050,886	28,313,868	28,564,370	29,372,100	30,544,812	31,800,659	37,286,088	36,265,512	37,082,950	38,853,190
Interfund Transfers	2,360,340	3,066,230	5,081,440	1,334,760	1,786,076	2,039,303	2,639,413	7,497,430	9,620,220	3,553,170
TOTAL REVENUES	\$ 30,411,226	\$ 31,380,098	\$ 33,645,810	\$ 30,706,860	\$ 32,330,888	\$ 33,839,962	\$ 39,925,501	\$ 43,762,942	\$ 46,703,170	\$ 42,406,360
EXPENDITURES										
General Government	\$ 4,501,670	\$ 3,930,556	\$ 3,799,567	\$ 3,929,961	\$ 4,423,836	\$ 4,489,037	\$ 4,553,342	\$ 4,708,577	\$ 5,528,170	\$ 7,752,020
Public Safety	6,177,200	5,654,464	5,694,538	5,428,925	5,765,916	5,773,175	6,002,404	5,766,274	6,873,530	6,082,660
Physical Environment	11,275,310	8,229,118	9,987,026	9,610,691	9,588,060	12,340,767	16,893,618	11,579,881	22,278,880	20,642,070
Transportation	1,539,200	1,157,639	1,620,292	1,600,036	1,325,033	1,388,689	1,314,482	1,476,720	2,157,680	2,494,290
Culture/Recreation	3,925,070	3,940,768	4,872,394	6,100,254	6,201,347	5,232,670	8,122,024	5,752,888	5,385,940	7,406,700
Debt Service	1,588,360	1,125,762	1,110,122	1,082,411	1,602,004	564,906	1,390,731	1,456,111	2,543,420	1,999,320
Non-Operating	2,601,710	3,032,445	2,964,959	3,202,525	3,403,040	3,274,789	1,661,114	1,378,673	1,364,660	3,493,600
SUBTOTAL	31,608,520	27,070,752	30,048,898	30,954,803	32,309,236	33,064,033	39,937,715	32,119,124	46,132,280	49,870,660
Interfund Transfers	2,360,340	3,066,230	5,081,440	1,334,760	1,786,076	2,042,936	2,639,413	7,497,430	9,620,220	3,553,170
TOTAL EXPENDITURES	\$ 33,968,860	\$ 30,136,982	\$ 35,130,338	\$ 32,289,563	\$ 34,095,312	\$ 35,106,969	\$ 42,577,128	\$ 39,616,554	\$ 55,752,500	\$ 53,423,830

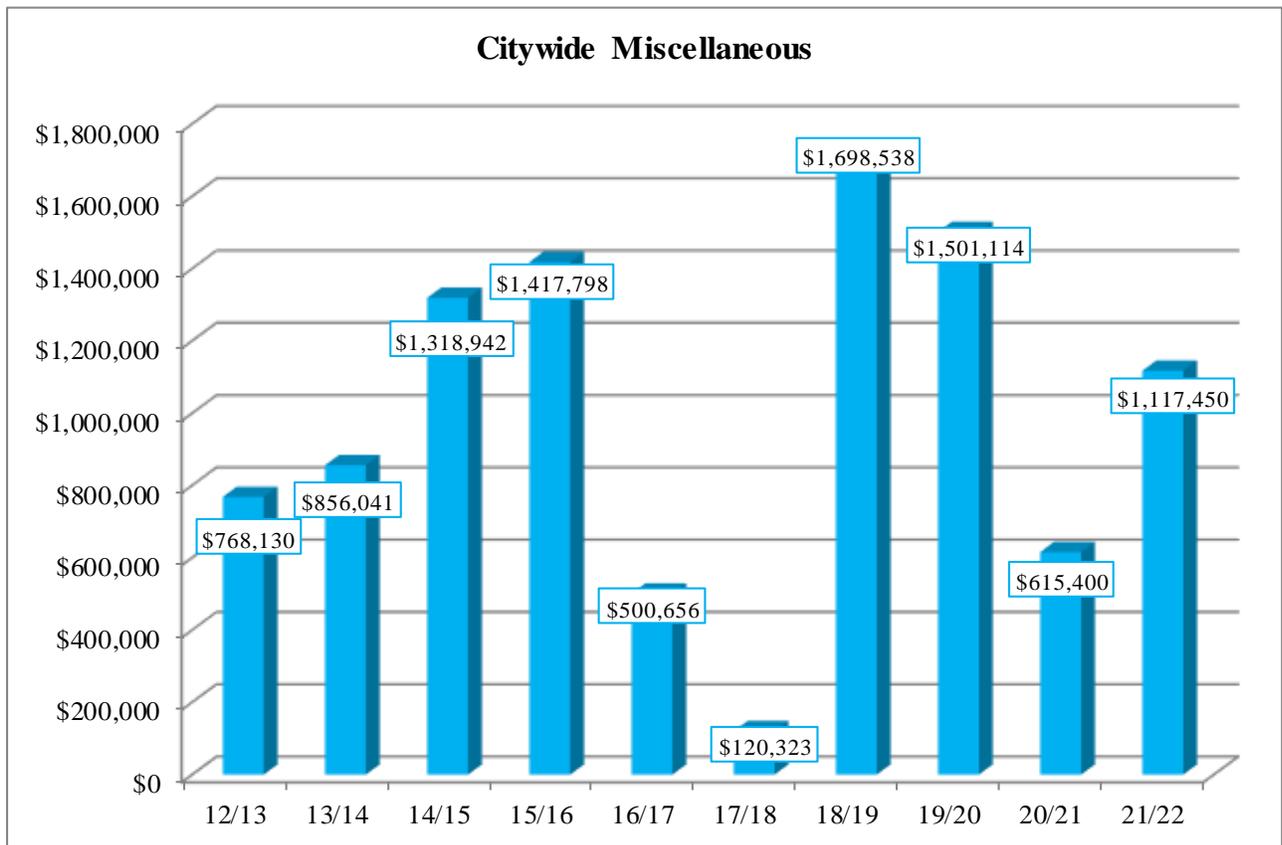
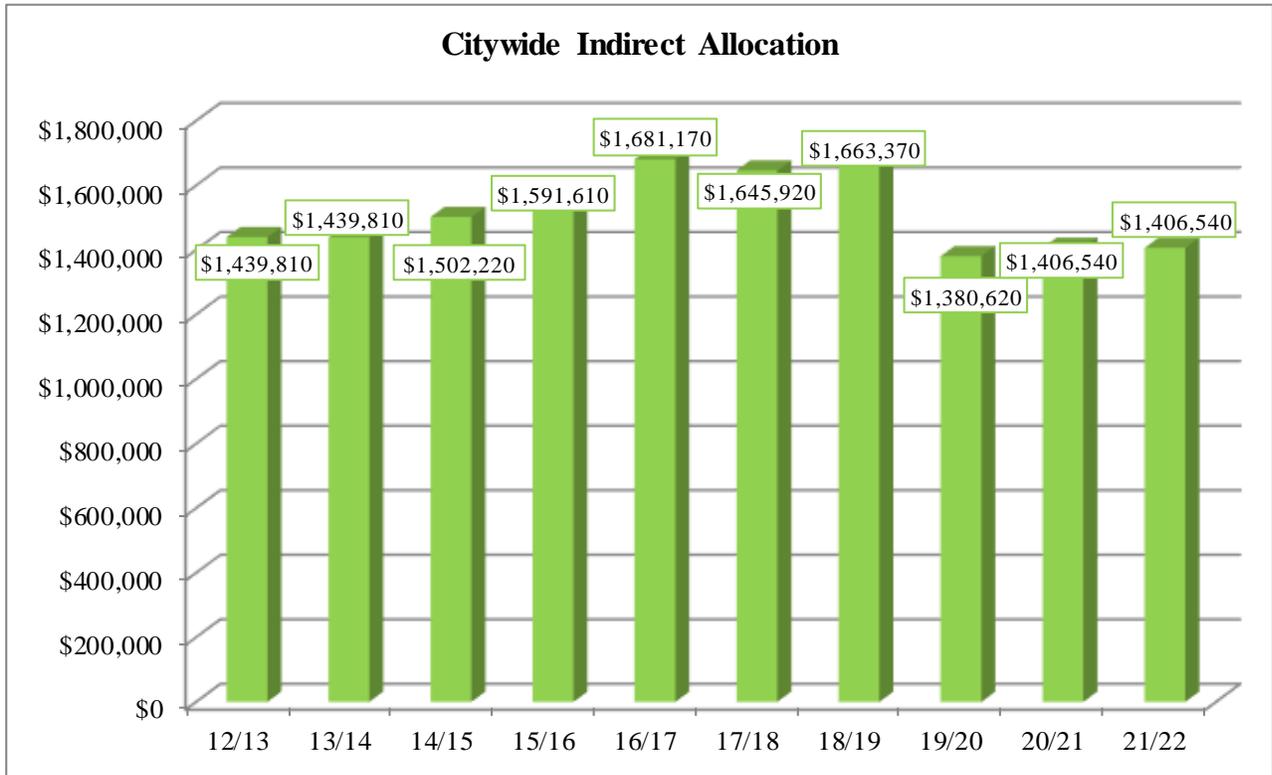
*Includes Pinellas County Contribution



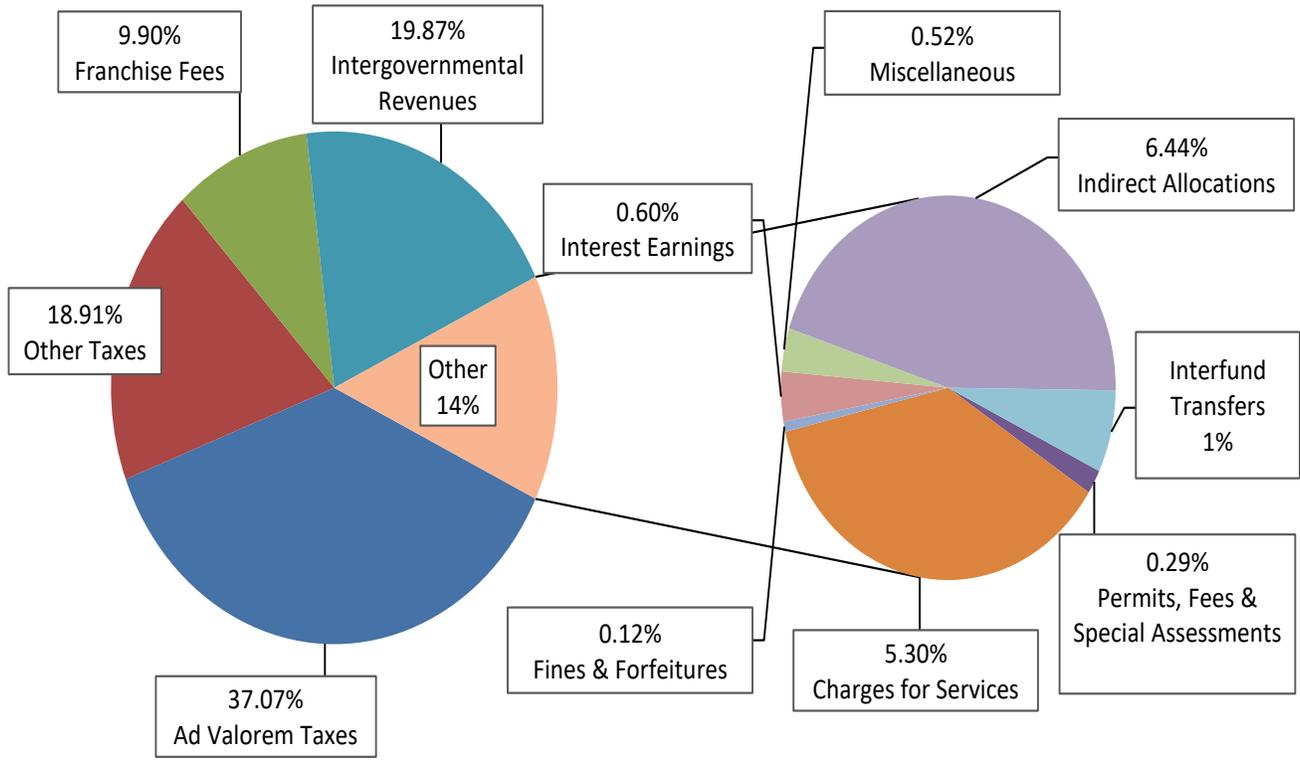








GENERAL FUND REVENUES BY SOURCE



	Adopted Budget 2021-22	%
Ad Valorem Taxes	\$ 5,908,010	37.07%
Other Taxes	3,013,180	18.91%
Franchise Fees	1,578,200	9.90%
Permits, Fees & Special Assessments	46,100	0.29%
Intergovernmental Revenues	3,166,160	19.87%
Charges for Services	844,080	5.30%
Fines & Forfeitures	19,500	0.12%
Interest Earnings	95,000	0.60%
Miscellaneous	82,740	0.52%
Indirect Allocations	1,026,680	6.44%
Interfund Transfers	157,000	0.99%
GENERAL FUND REVENUES	\$ 15,936,650	100.00%

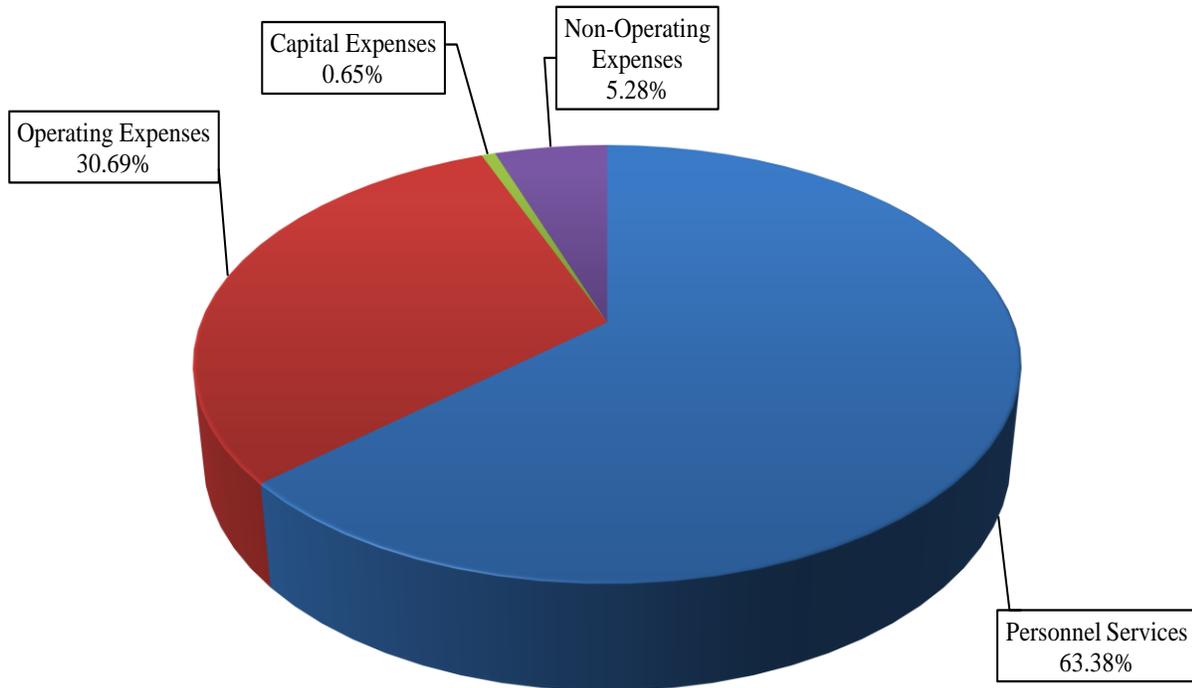
**GENERAL FUND REVENUES BY SOURCE
FISCAL YEAR COMPARISON**

	Estimated Year End 2020-21	Adopted Budget 2021-22	FY 2021-22 Over (Under) FY 2020-21 Estimated	% Change FY 2021-22 Over (Under) FY 2020-21 Estimate
Ad Valorem Taxes	\$ 5,553,790	\$ 5,908,010	\$ 354,220	6.38%
Other Taxes	2,924,360	3,013,180	88,820	3.04%
Franchise Fees	1,547,300	1,578,200	30,900	2.00%
Permits, Fees & Special Assessments	170,340	46,100	(124,240)	-72.94%
Intergovernmental Revenues	3,109,170	3,166,160	56,990	1.83%
Charges for Services	791,910	844,080	52,170	6.59%
Fines & Forfeitures	49,000	19,500	(29,500)	-60.20%
Interest Earnings	95,000	95,000	-	0.00%
Miscellaneous	90,540	82,740	(7,800)	-8.61%
Indirect Allocations	1,026,680	1,026,680	-	0.00%
GENERAL FUND REVENUES	15,358,090	15,779,650	421,560	2.74%
Interfund Transfers	157,000	157,000	-	0.00%
TOTAL REVENUES & TRANSFERS	15,515,090	15,936,650	421,560	2.72%
Fund Balance Carryforward	10,078,100	9,354,470	(723,630)	-7.18%
TOTAL REVENUES/TRANSFERS/FUND BALANCE	\$ 25,593,190	\$ 25,291,120	\$ (302,070)	-1.18%

**GENERAL FUND EXPENDITURES BY TYPE
FISCAL YEAR COMPARISON**

	Estimated Year End 2020-21	Adopted Budget 2021-22	FY 2021-22 Over (Under) FY 2020-21 Estimated	% Change FY 2021-22 Over (Under) FY 2020-21 Estimate
General Government	\$ 2,956,260	\$ 2,942,130	\$ (14,130)	-0.48%
Public Safety	5,940,850	5,995,400	54,550	0.92%
Physical Environment	412,200	476,950	64,750	15.71%
Transportation	671,800	786,270	114,470	17.04%
Culture and Recreation	4,920,310	5,413,150	492,840	10.02%
Non-Operating Expenses	362,440	362,440	-	0.00%
GENERAL FUND EXPENDITURES	15,263,860	15,976,340	712,480	4.67%
Interfund Transfers	974,860	407,650	(567,210)	-58.18%
TOTAL EXPENDITURES & TRANSFERS	16,238,720	16,383,990	145,270	0.89%
Fund Balance	9,354,470	8,907,130	(447,340)	-4.78%
TOTAL EXPENDITURES/TRANSFERS/FUND BALANCE	\$ 25,593,190	\$ 25,291,120	\$ (302,070)	-1.18%

**GENERAL FUND
EXPENDITURES BY OBJECT**

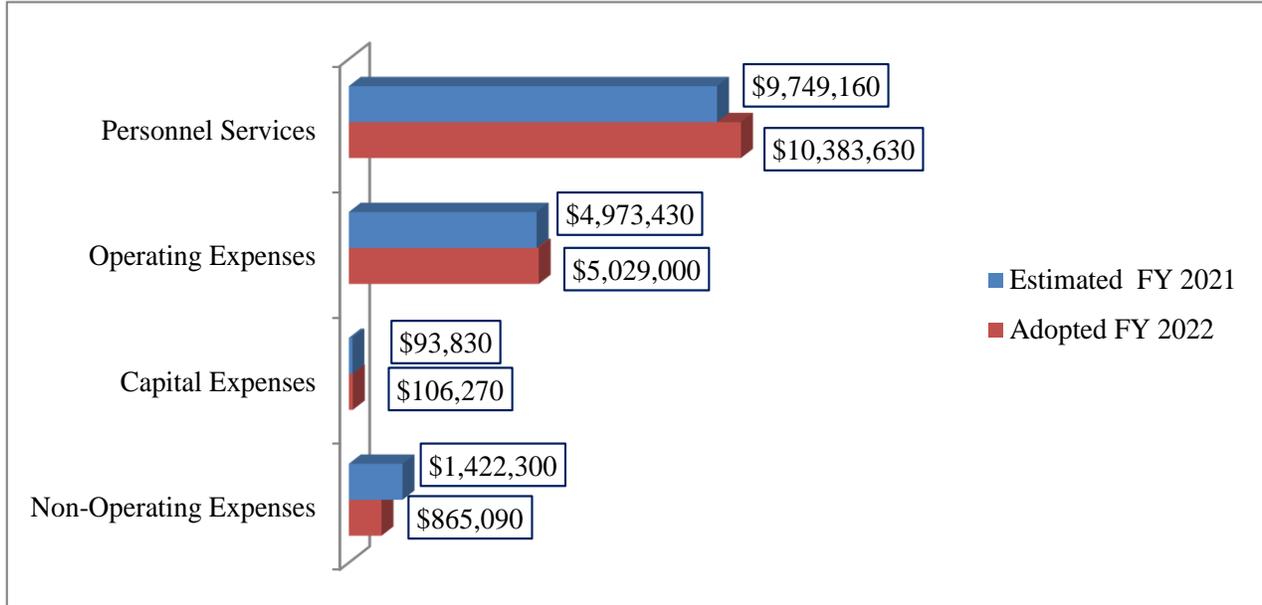


	Adopted Budget 2021-22	%
Personnel Services	\$ 10,383,630	63.38%
Operating Expenses	5,029,000	30.69%
Capital Expenses	106,270	0.65%
Non-Operating Expenses	865,090	5.28%
Total Expenditures	16,383,990	100.00%
Fund Balance	8,907,130	
Total Expenditures & Reserves	\$ 25,291,120	

GENERAL FUND EXPENDITURES BY DEPT & OBJECT

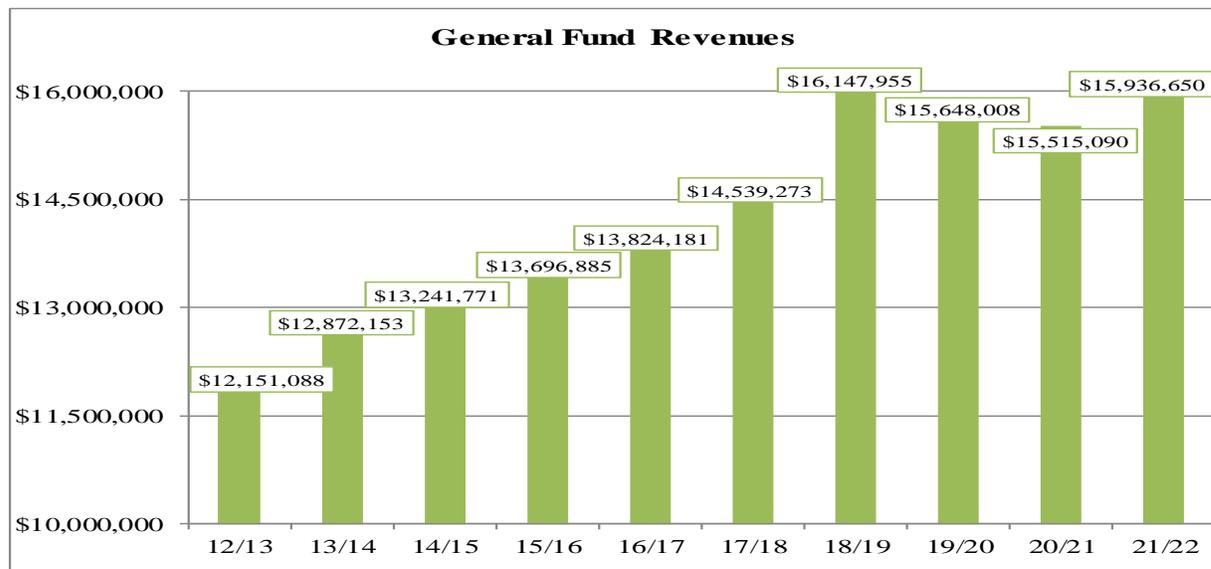
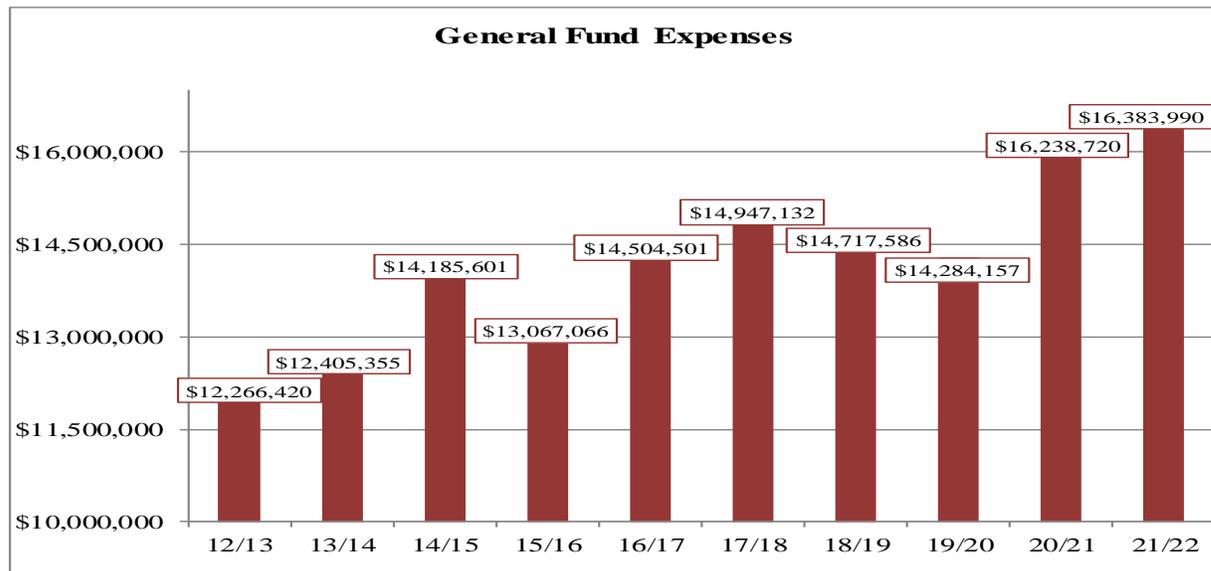
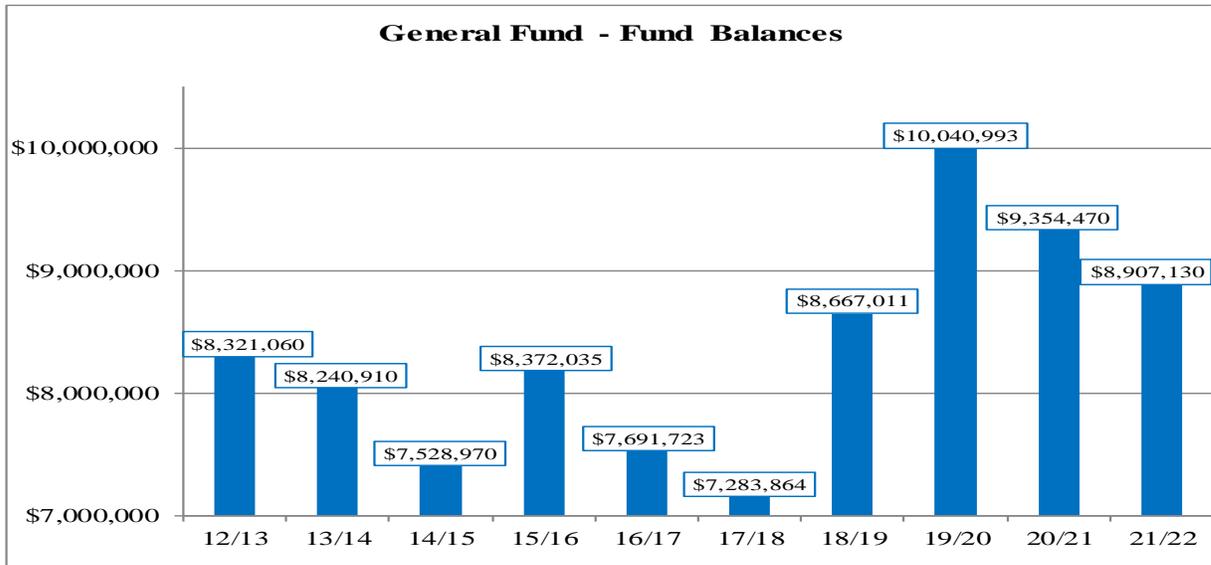
Department	Personnel Services	Operating Expenses	Capital	Non-Operating	Total Expenses	As a % of Total GF Expenditures
City Commission	\$ 28,590	\$ 48,940	\$ -	\$ 95,000	\$ 172,530	1.05%
City Manager	262,900	7,370	-	-	270,270	1.65%
City Clerk	164,470	57,310	-	-	221,780	1.35%
Human Resources	228,910	52,340	-	-	281,250	1.72%
Finance	291,230	9,070	-	-	300,300	1.83%
Community Development	304,370	108,520	-	-	412,890	2.52%
City Attorney	-	175,650	-	-	175,650	1.07%
Elections	-	300	-	-	300	0.00%
General Government	48,420	321,320	-	-	369,740	2.26%
Law Enforcement	-	1,530,640	-	-	1,530,640	9.34%
Fire	3,759,970	394,100	-	34,950	4,189,020	25.57%
Building	272,460	38,230	-	-	310,690	1.90%
Engineering	446,550	30,400	-	-	476,950	2.91%
Streets	562,590	223,680	-	-	786,270	4.80%
Fleet Maintenance	217,270	71,340	-	-	288,610	1.76%
Building Maintenance	384,160	64,650	-	-	448,810	2.74%
Main St.	-	186,600	-	-	186,600	1.14%
Library	954,620	244,320	99,230	-	1,298,170	7.92%
Recreation	1,600,400	810,640	7,040	-	2,418,080	14.76%
Parks	856,720	653,580	-	-	1,510,300	9.22%
Other	-	-	-	735,140	735,140	4.49%
TOTAL EXPENDITURES	\$ 10,383,630	\$ 5,029,000	\$ 106,270	\$ 865,090	\$ 16,383,990	100.00%

GENERAL FUND EXPENDITURES BY OBJECT FISCAL YEAR COMPARISON



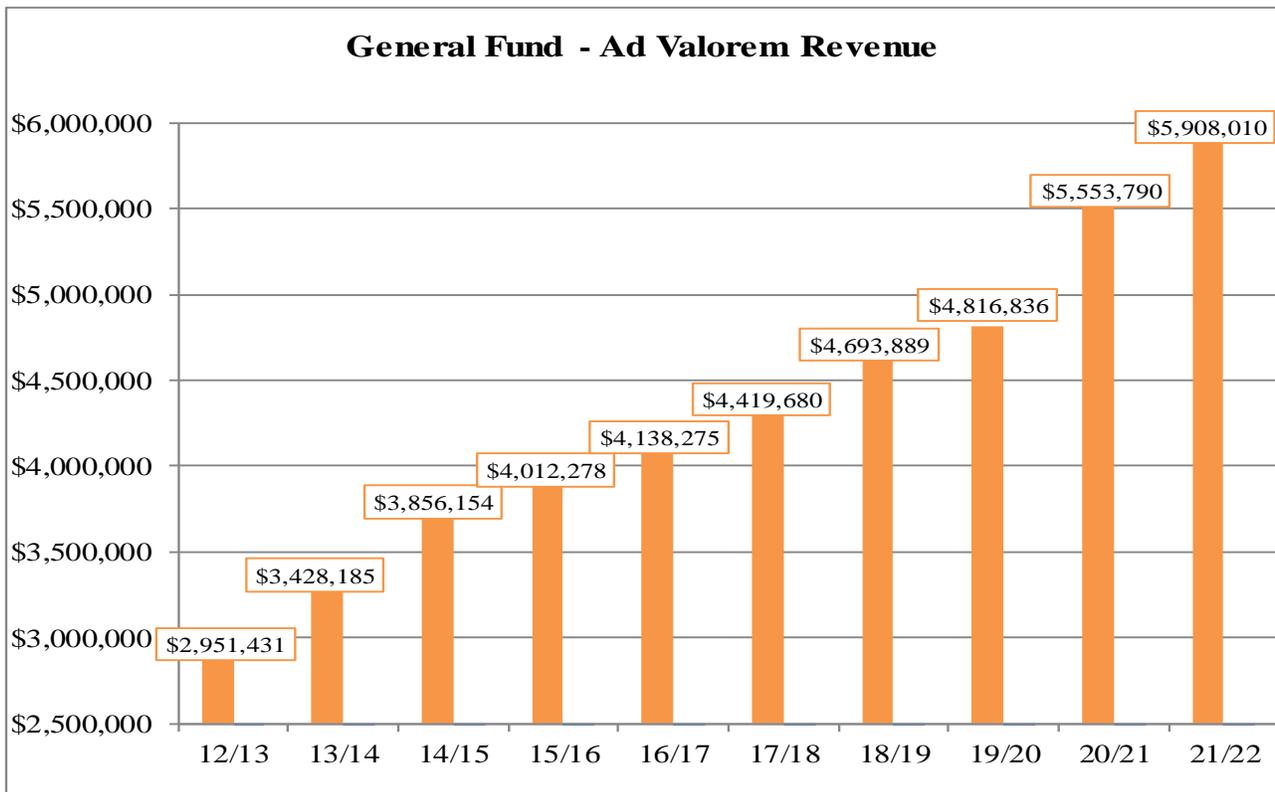
	Estimated Year End 2020-21	Adopted Budget 2021-22	FY 2021-22 Over (Under) FY 2020-21 Estimated	% Change FY 2021-22 Over (Under) FY 2020-21 Estimate
Personnel Services	\$ 9,749,160	\$ 10,383,630	\$ 634,470	6.51%
Operating Expenses	4,973,430	5,029,000	55,570	1.12%
Capital Expenses	93,830	106,270	12,440	13.26%
Non-Operating Expenses	1,422,300	865,090	(557,210)	-39.18%
TOTAL EXPENDITURES	\$ 16,238,720	\$ 16,383,990	\$ 145,270	0.89%

GENERAL FUND 10 YEAR COMPARISON



General Fund Major Revenue Sources

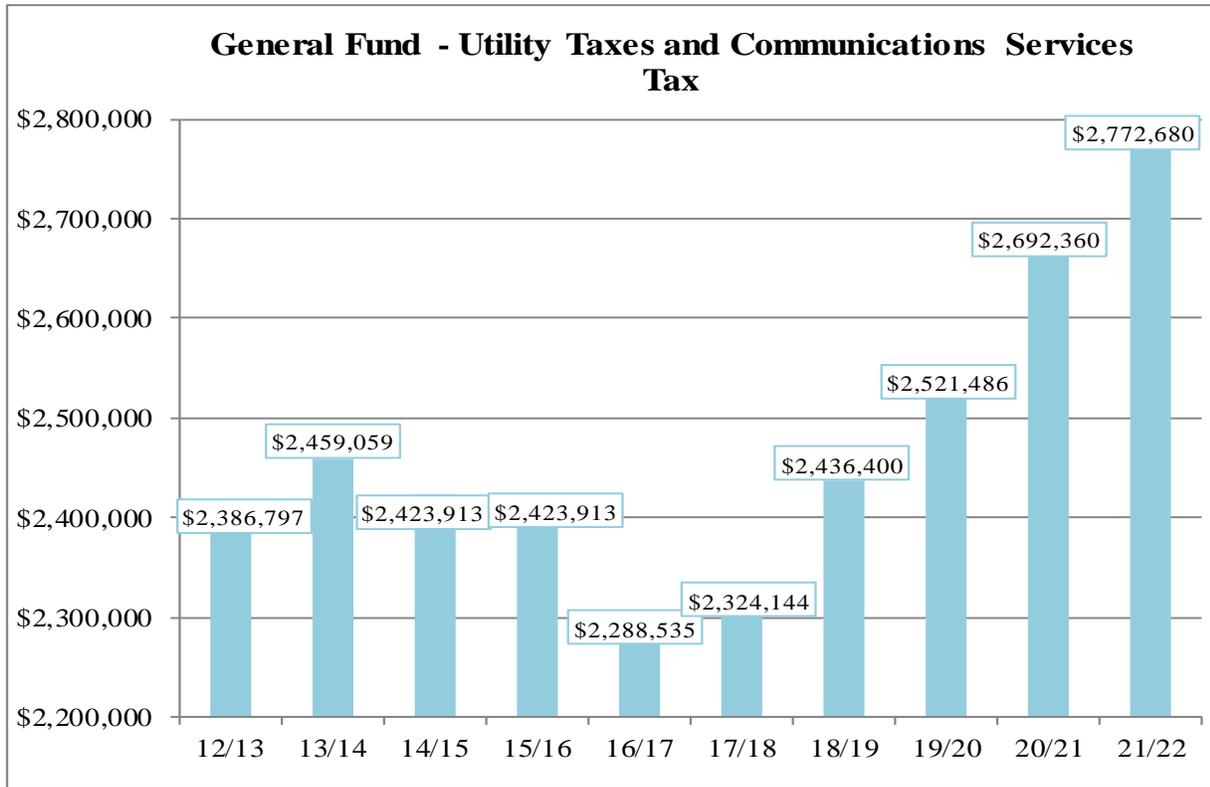
The General Fund is the chief operating fund of the City. Most General Fund revenues are derived from property taxes, utility taxes, franchise fees and State shared revenues, and taxes. The following graphs represent the major revenue sources in the General Fund.



Under Florida Law, the assessment of all properties and the collection of all City property taxes are consolidated in the offices of the Pinellas County Property Appraiser and the Pinellas County Tax Collector. State laws regulating tax assessments are also designed to assure a consistent property valuation method statewide. Florida Statute, Section 200.081, limits ad valorem taxes against real properties and tangible personal property to 10 mills, except for voted levies. The tax levy of the City is established by the City Commission prior to October 1 of each year. The Pinellas County Property Appraiser incorporates the millage into the total tax levy, which includes the tax requirements of the municipalities, independent districts, and the Pinellas County School Board.

For fiscal year 2022, the City's gross taxable value of \$1,574,419,268 increased by \$9,771,122, or 6.62% from the prior year's final gross taxable value. The adopted millage rate of 3.9500 mills per \$1,000 assessed property value will generate \$5,908,010 in ad valorem revenue. This is an increase of \$354,220 or 6.38% over fiscal year 2021. The adopted millage is unchanged from the previous year. Ad valorem revenue is assumed to be 95 percent of taxes levied.

Ad valorem revenue represents 37.07% of total General Fund revenues.

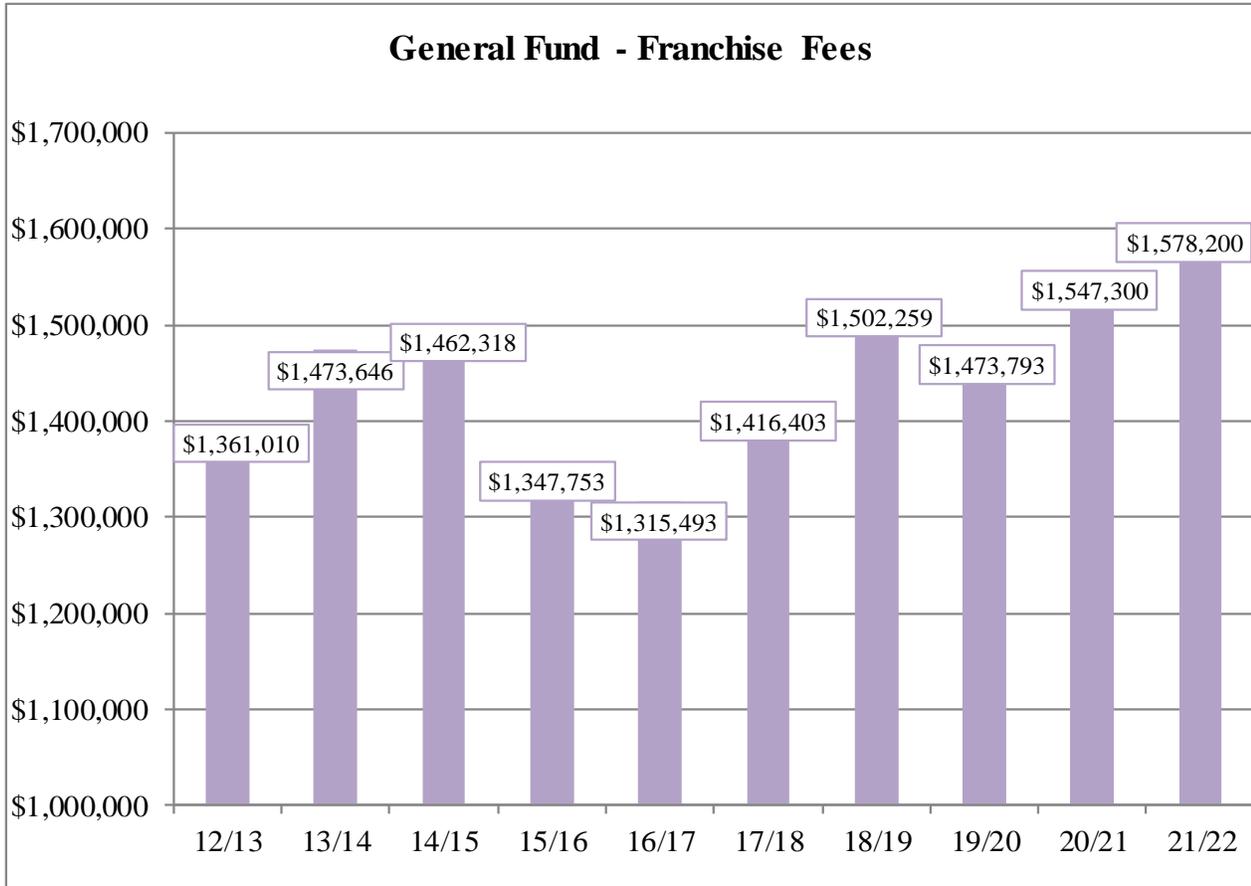


Utility tax revenues are derived from taxes levied on the purchase of electricity, fuel oil, natural gas and propane gas within City limits. Per Florida Statute, Section 166.231, the utility tax on electricity, natural gas and liquid propane is limited to 10% of gross receipts. Fuel oil purchases are taxed at 4 cents per gallon. Collections from these utility taxes are estimated at \$1,952,900 for fiscal year 2022. These estimates are based on known or approved rate adjustments by the public utility companies. In addition, these revenues are estimated based on prior and current year revenues received by the City.

Utility taxes also include Telecommunications tax. The Communications Services Tax was enacted to restructure taxes on telecommunications, cable, direct-to-home satellite and related services that existed prior to October 1, 2001. The tax is imposed on retail sales of communication services at a rate of 6.52%. The Florida Legislature and Governor lowered the tax in the 2015 session by 1.73%, to 4.79% (a 26.5% decrease), although local government revenues are intended to remain at current levels. Revenue estimates are based on expected growth, historical trends and estimates provided by the Florida Department of Revenue. Collections from Communication Service Taxes are estimated at \$710,800 for fiscal year 2022.

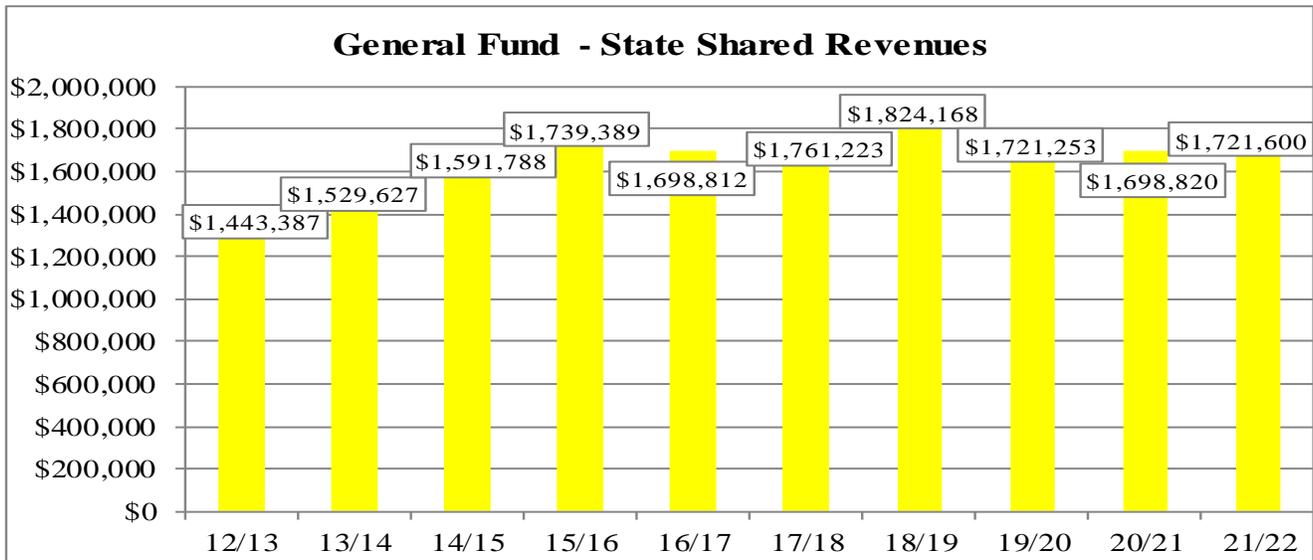
Also included within utility tax is tax revenue from the sale of natural gas, projected at \$96,800 and the sale of propane gas projected at \$12,180.

Utility tax and telecommunications tax revenues represent 17.40% of total General Fund revenues.



The City collects a franchise fee of 6% of gross receipts levied on a business in exchange for the purpose of operating a franchise for an electric power plant (Duke Energy) or a gas system (Clearwater Gas). Collections from electric franchise fees and gas franchise fees are estimated at \$1,502,600 and \$75,600, respectively, for fiscal year 2022. These estimates are based on known or approved rate adjustments by the public utility companies. In addition, these revenues are estimated based on prior and current year revenues received by the City.

Franchise fee revenues represent approximately 9.90% of total General Fund revenues.



The City receives revenues from the State of Florida from the following sources: Municipal Revenue Sharing; Mobile Home License Tax; Alcoholic Beverage License Tax; Half-Cent Sales Tax and Firefighters' Supplemental Compensation Insurance. The State determines the distribution to the local governments based upon tax collections, population and local ability to raise revenue.

Municipal Revenue Sharing - The Florida Revenue Sharing Act of 1972 was adopted by the Legislature to ensure a minimum level of revenue parity across units of local government. The program is funded with revenues received from the sales and use tax collections, state alternative fuel user decal fee collections and net collections from the one-cent municipal fuel tax. Per Florida Statute, Section 218.245, these revenues are distributed to eligible municipalities that meet strict eligibility requirements. Per Florida Statute, Section 206.605, municipalities are required to expend the portion of funds derived from the One-Cent Municipal Fuel Tax for transportation-related expenditures.

Mobile Home License Tax - The State levies a mobile home license tax ranging from \$20 to \$80 per single wide unit, based on the length of the mobile home, and is collected in lieu of ad valorem taxes. Per Florida Statute, Section 320.081, the first \$1.50 of each license is paid to the State General Fund, with the remainder divided equally between the County School Board and the City.

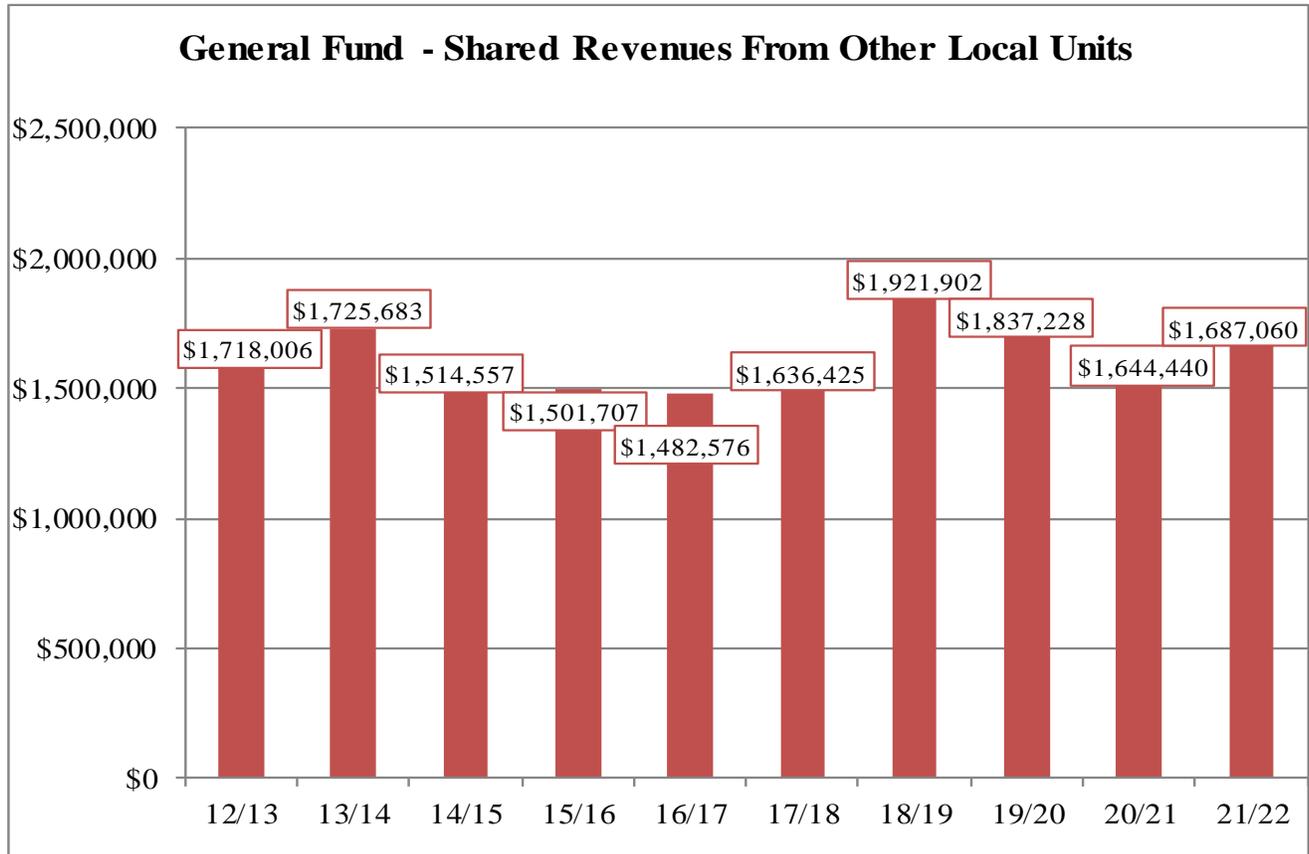
Alcoholic Beverage License Tax - Per Florida Statute, Section 561.342, 38% of the eligible taxes collected within the city of the annual state license tax levied on manufacturers, distributors, vendors, brokers, sales agents and importers of alcoholic beverages is shared with the city.

Local Government Half-Cent Sales Tax - The Local Government Half-Cent Sales Tax Program returns to cities and counties 9.88% of sales tax proceeds remitted to the State of Florida from the Local Government Half-Cent Sales Tax Clearing Trust Fund. Per Florida Statute, Section 218.62, the proportion for each municipal government is computed by dividing the population of that municipality by the sum of the total county population plus two-thirds of the unincorporated area population.

Firefighters' Supplemental Compensation Insurance - The Firefighters' Supplemental Compensation Program was established for firefighters who complete certain fire-related educational programs. Per Florida Statute, Section 633.382, any municipality employing firefighters shall be paid supplemental compensation based on the following criteria: 1) \$50 shall be paid monthly to each firefighter who receives an associate degree from a college, which degree is applicable to fire department duties, and 2) \$110 shall be paid monthly to each firefighter who receives a bachelor's degree, applicable to fire department duties, from an accredited college or university.

Revenue estimates are based on historical trends. Collections from State Shared Revenues for fiscal year 2022 are estimated at \$1,721,600. FY 2022 estimates are 1.34 percent higher than FY2021 based on historical trends and the reopening of business post COVID shut down.

State shared revenues represent 10.80% of total General Fund revenues.



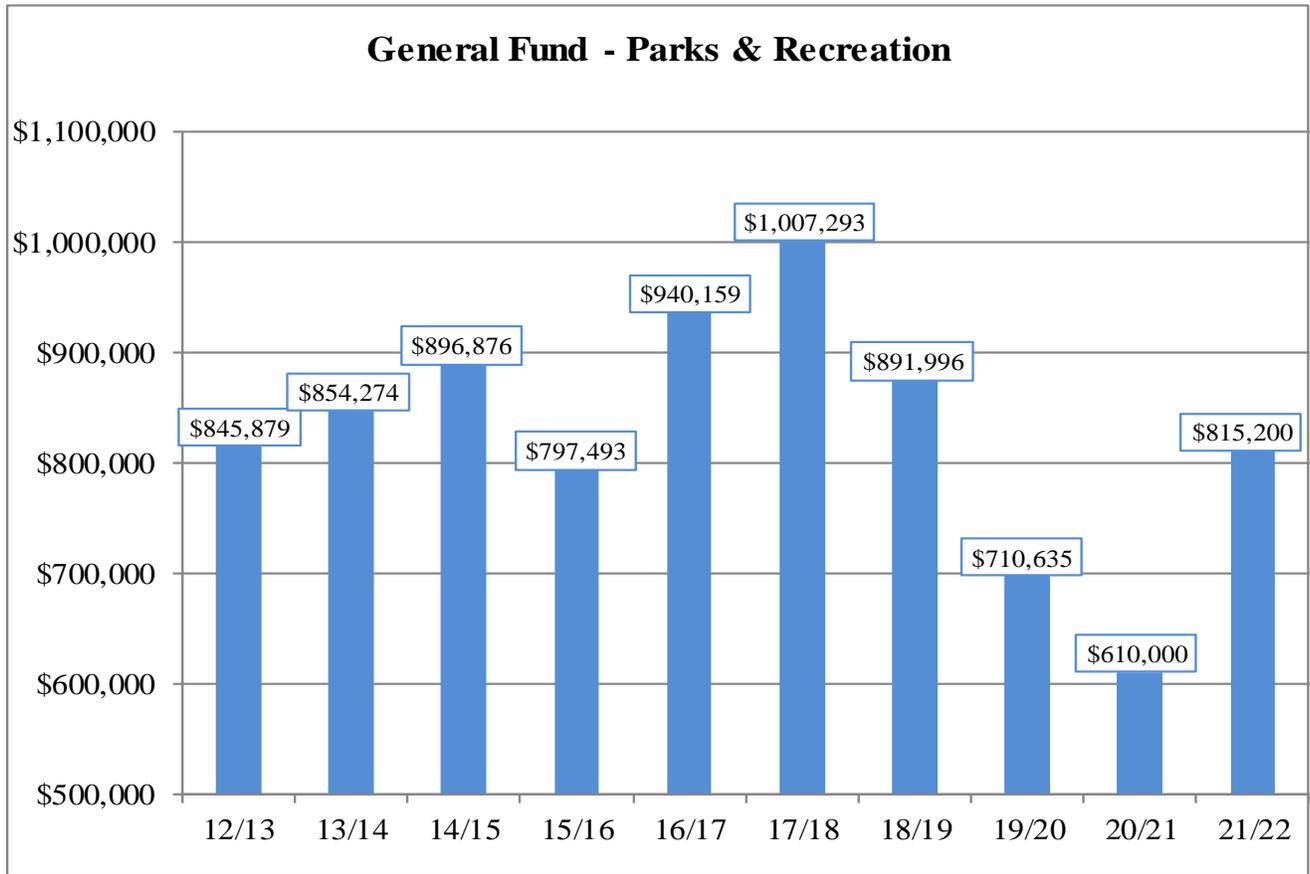
The City receives revenues from Pinellas County based on interlocal agreements and state law requirements for Emergency Medical Services, Fire Services and Library Services. Collections from the County for these services are estimated to be \$1,444,560 for fiscal year 2022.

Emergency Medical Services (EMS) Tax - The County levies a special County-wide EMS property tax. The City then provides Advanced Life Support (ALS) under contract with the Pinellas Emergency Medical Services Authority. For fiscal year 2022, the City expects to receive \$1,022,550 from Pinellas County for this service.

Safety Harbor Fire District Tax - The City provides fire protection services within a fire district established by Pinellas County. Within the unincorporated portion of the fire district, the County levies a fire district property tax, the proceeds from which are remitted to the City in return for the provision of fire services. Currently, the Fire District Tax provides approximately 5.76% of the portion of the Fire Department budget not supported by EMS funding. For fiscal year 2022, the City expects to receive \$168,410 from Pinellas County for this service.

Library Cooperative Tax - The City is a member of the Pinellas Public Library Cooperative (PPLC), which provides the City a portion of County ad valorem taxes. Municipal libraries provide services free of charge to residents of the unincorporated County and participating municipalities in return for this funding. The ability of the Cooperative to fund core services enhances the quality of library services County-wide and allows libraries to leverage their local dollars to their best possible use. For fiscal year 2022, the City expects to receive \$233,000 from the PPLC.

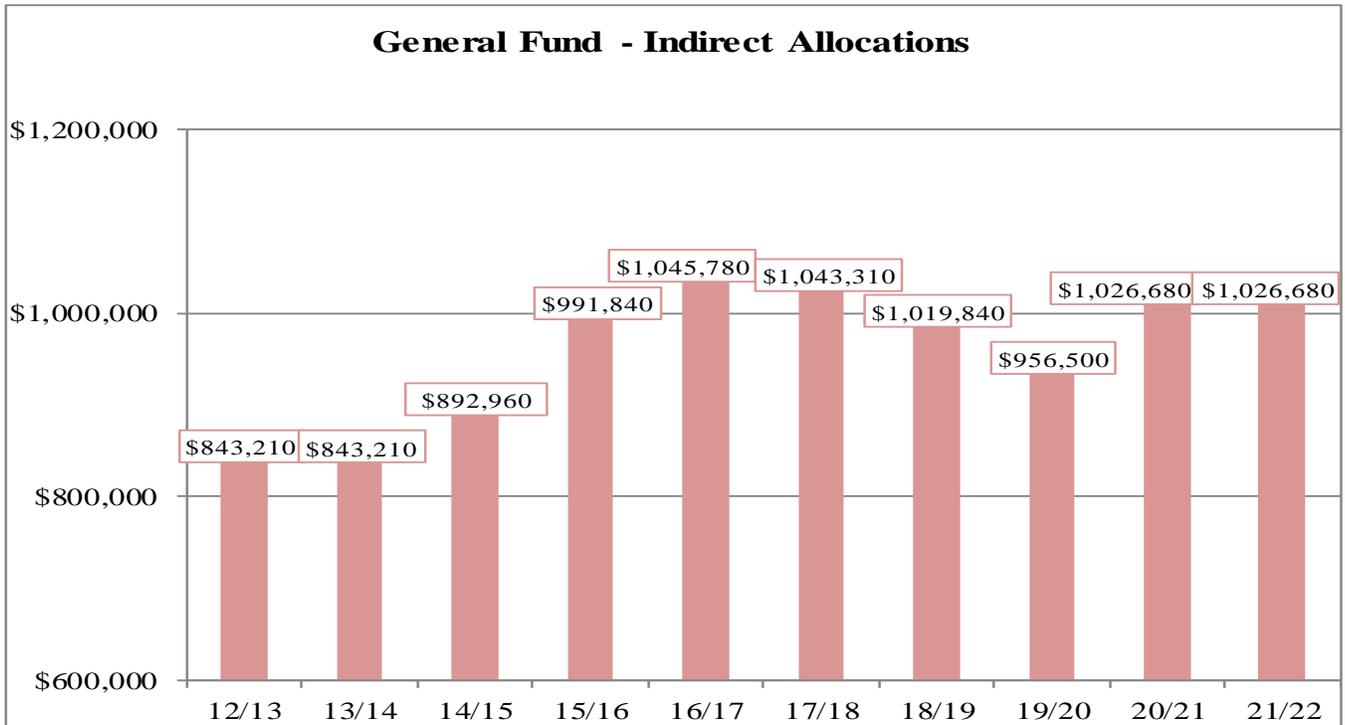
Shared revenues from other local units represent 10.59% of total General Fund revenues.



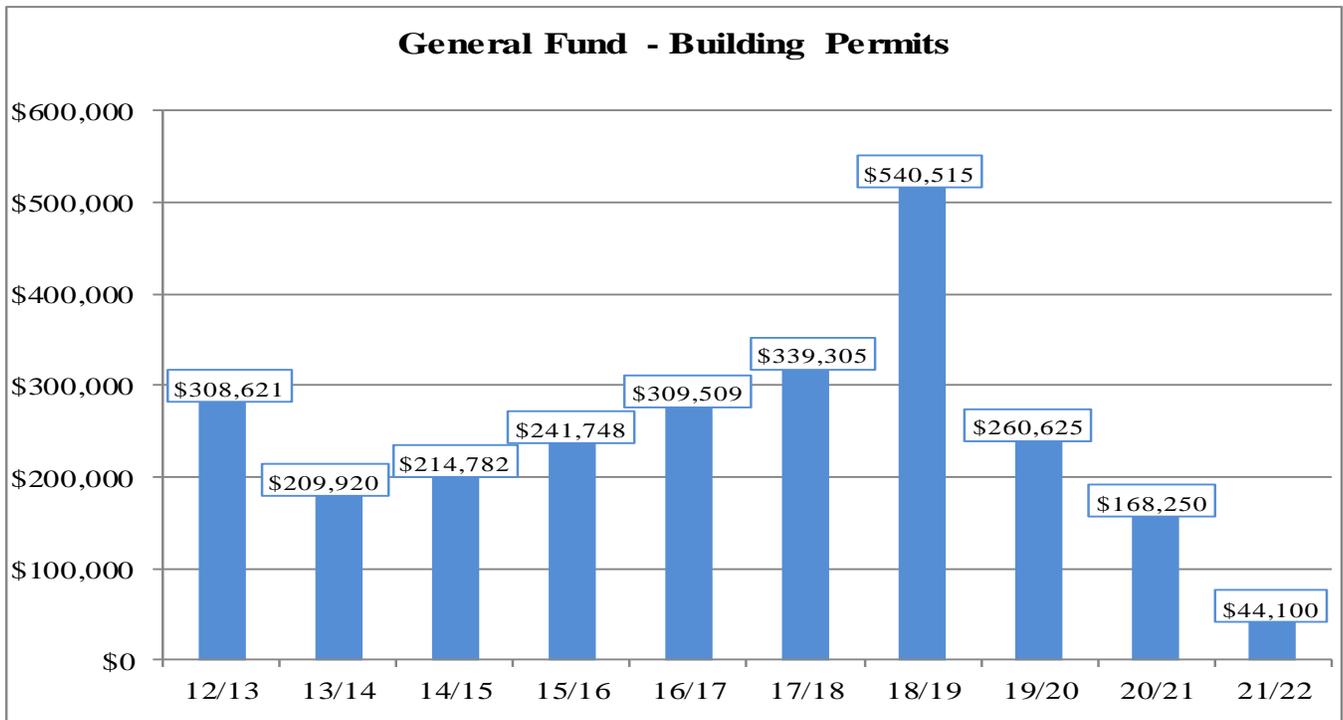
The City Commission grants recreation fee authority to the Leisure Services Department to maintain and improve the quality of residents' amenities and services. The collection of recreation fees directly supports the General Fund. Fees for classes, programs and events vary due to specialized services offered; for example, gymnastics class, dance lessons, karate lessons, yoga lessons, etc. Instructional, educational and recreational activities are conducted throughout the year through various venues (recreation centers, parks, etc.). A large recreation revenue generator is the licensed after-school programs and full-day summer camps. The City Commission directs Leisure Services staff to conduct city-wide special events throughout the year and emphasizes the inclusion of Safety Harbor non-profit organizations, which benefit from the events.

Revenue estimates are based on historical trends and expected participation growth. For fiscal year 2022, Culture and Recreation revenues (Parks and Recreation) are estimated at \$815,200.

Culture and Recreation revenues represent approximately 5.16% of total General Fund revenues.



Indirect allocations include various reimbursements to the General Fund from the City's Enterprise and Special Revenue Funds. Administrative reimbursements are distributed for General Fund administrative support departments such as based on the department's annual budget.



The Building Division issues permits to insure that the city's building codes and safety regulations are adhered to. Inspections are conducted for building, electrical, plumbing, mechanical and other applicable codes, including the tree ordinance.





CITY OF SAFETY HARBOR
ADOPTED FY 2021/2022 BUDGET

GENERAL FUND REVENUE SUMMARY

	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
	2018-19	2019-20	Budget	Budget	Year End	Budget
	2018-19	2019-20	2020-21	2020-21	2020-21	2021-22
Ad Valorem Taxes	\$ 4,693,796	\$ 4,816,671	\$ 5,553,790	\$ 5,553,790	\$ 5,553,790	\$ 5,908,010
Other Taxes	89,943	113,567	90,000	90,000	90,000	98,500
Utility Taxes	2,436,400	2,521,486	2,529,250	2,529,250	2,692,360	2,772,680
Local Business Tax	144,019	141,507	150,000	150,000	142,000	142,000
Building Permits	540,515	260,625	474,000	474,000	168,250	45,900
Franchise Fees	1,502,259	1,473,793	1,478,160	1,478,160	1,547,300	1,578,200
Other Permits & Fees	6,191	4,351	5,400	5,400	2,090	200
Federal Grants	188,429	151,152	-	-	-	-
State Shared Revenues	1,824,168	1,721,253	1,412,420	1,412,420	1,698,820	1,721,600
Grants from Other Local Units	256,959	220,285	233,930	233,930	233,930	233,000
Shared Revenue from Other Local Units	1,236,361	1,206,366	1,178,320	1,178,320	1,176,420	1,211,560
General Government	10,046	16,277	10,880	10,880	10,040	9,680
Public Safety	353,155	271,722	328,300	328,300	165,720	9,200
Physical Environment	-	-	200	200	-	-
Culture & Recreation	905,585	719,225	891,550	891,550	616,150	825,200
Judgements & Fines	17,052	10,441	15,750	15,750	8,000	8,000
Fines-Library	17,110	8,471	12,000	12,000	5,000	1,500
Fines-Local Ordinance Violation	14,933	45,196	3,000	3,000	36,000	10,000
Interest Earnings	FALSE	289,582	130,190	130,190	95,000	95,000
Rents & Royalties	20,540	20,640	20,540	20,540	20,540	20,540
Disposition of Fixed Assets	8,804	6,159	14,000	14,000	49,500	37,000
Sales of Surplus Materials & Scrap	1,758	-	5,000	5,000	5,000	5,000
Contributions and Donations from Private Sources	26,583	42,193	18,500	18,500	2,000	6,700
Other Miscellaneous Revenue	4,512	373,546	13,500	13,500	13,500	13,500
Indirect Allocations	1,019,840	956,500	1,036,580	1,036,580	1,026,680	1,026,680
TOTAL REVENUES	15,318,958	15,391,008	15,605,260	15,605,260	15,358,090	15,779,650
Interfund Transfers	407,700	257,000	157,000	157,000	157,000	157,000
TOTAL OTHER SOURCES REVENUE	407,700	257,000	157,000	157,000	157,000	157,000
TOTAL REVENUE AND OTHER SOURCES	15,726,658	15,648,008	15,762,260	15,762,260	15,515,090	15,936,650
FUND BALANCE CARRYFORWARD	-	-	8,890,750	9,050,444	10,078,100	9,354,470
TOTAL GENERAL FUND REVENUES, TRANSFERS, OTHER SOURCES AND FUND BALANCE CARRYFORWARD	\$ 15,726,658	\$ 15,648,008	\$ 24,653,010	\$ 24,812,704	\$ 25,593,190	\$ 25,291,120

CITY OF SAFETY HARBOR
ADOPTED FY 2021/2022 BUDGET

GENERAL FUND EXPENDITURE SUMMARY

	Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Adjusted Budget 2020-21	Estimated Year End 2020-21	Adopted Budget 2021-22
City Commission	\$ 149,834	\$ 147,979	\$ 164,760	\$ 164,760	\$ 161,310	\$ 172,530
City Manager	208,689	239,348	268,890	268,890	265,490	270,270
City Clerk	142,324	149,648	157,330	219,139	201,690	221,780
Human Resources	247,579	265,842	286,350	286,364	263,470	281,250
Finance	281,730	276,245	291,100	291,289	287,670	300,300
Community Development	281,003	296,652	322,680	325,578	317,960	412,890
City Attorney	170,505	131,880	159,660	169,660	169,660	175,650
Elections	854	11,431	23,380	28,418	24,980	300
General Government	336,217	385,592	558,550	590,340	570,140	369,740
Law Enforcement	1,355,163	1,366,127	1,449,250	1,449,250	1,449,250	1,530,640
Fire	3,948,492	3,692,286	4,046,190	4,060,666	3,957,490	4,189,020
Building	510,322	647,264	813,420	876,848	569,060	310,690
Engineering	468,606	418,200	478,310	426,310	412,200	476,950
Streets	650,786	651,162	813,690	816,144	671,800	786,270
Fleet Maintenance	208,857	241,554	279,400	280,841	276,830	288,610
Building Maintenance	446,710	379,857	448,430	449,742	417,060	448,810
Main St.	156,201	94,814	168,110	168,535	98,970	186,600
Library	1,387,270	1,220,030	1,259,650	1,268,303	1,209,270	1,298,170
Recreation	1,970,814	1,859,484	2,312,780	2,363,805	2,191,530	2,418,080
Parks	1,222,650	1,237,622	1,392,630	1,428,712	1,420,540	1,510,300
Non-Operating	365,330	327,490	327,490	327,490	327,490	327,490
TOTAL EXPENDITURES	14,509,936	14,040,507	16,022,050	16,261,084	15,263,860	15,976,340
Interfund Transfers	207,650	243,650	207,650	974,859	974,860	407,650
TOTAL EXPENDITURES AND TRANSFERS	14,717,586	14,284,157	16,229,700	17,235,943	16,238,720	16,383,990
FUND BALANCE	-	-	8,423,310	7,576,761	9,354,470	8,907,130
TOTAL GENERAL FUND EXPENDITURES, TRANSFERS AND FUND BALANCE	\$ 14,717,586	\$ 14,284,157	\$ 24,653,010	\$ 24,812,704	\$ 25,593,190	\$ 25,291,120
SUMMARY (excluding interfund transfers)						
TOTAL REVENUES	\$ 15,318,958	\$ 15,391,008	\$ 15,605,260	\$ 15,605,260	\$ 15,358,090	\$ 15,779,650
TOTAL EXPENDITURES	14,509,936	14,040,507	16,022,050	16,261,084	15,263,860	15,976,340
APPROPRIATED FUND BALANCE	\$ 809,022	\$ 1,350,501	\$ (416,790)	\$ (655,824)	\$ 94,230	\$ (196,690)

CITY OF SAFETY HARBOR
ADOPTED FY 2021/2022 BUDGET

GENERAL FUND REVENUE DETAIL

Revenue Code	Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Adjusted Budget 2020-21	Estimated Year End 2020-21	Adopted Budget 2021-22
TAXES						
311.01-00 Local Option Tax	\$ 4,693,889	\$ 4,816,836	\$ 5,553,790	\$ 5,553,790	\$ 5,553,790	\$ 5,908,010
311.02-00 Prior Year	(93)	(165)	-	-	-	-
Local Option Taxes	4,693,796	4,816,671	5,553,790	5,553,790	5,553,790	5,908,010
312.01-00 Insur Prem Tax Firefighters Pension	89,943	113,567	90,000	90,000	90,000	98,500
Other Taxes	89,943	113,567	90,000	90,000	90,000	98,500
314.01-00 Electric	1,585,999	1,681,965	1,692,290	1,692,290	1,859,900	1,952,900
314.04-00 Natural Gas	88,238	86,267	95,800	95,800	95,800	96,800
314.08-00 Propane Gas	10,983	10,435	11,600	11,600	11,600	12,180
314.09-00 Telecommunications Tax	751,180	742,819	729,560	729,560	725,060	710,800
Utility Taxes	2,436,400	2,521,486	2,529,250	2,529,250	2,692,360	2,772,680
316.01-00 Occupational Licenses	144,019	141,507	150,000	150,000	142,000	142,000
Local Business Tax	144,019	141,507	150,000	150,000	142,000	142,000
TOTAL TAXES	7,364,158	7,593,231	8,323,040	8,323,040	8,478,150	8,921,190
PERMITS, FEES, & SPECIAL ASSESSMENTS						
319.01-00 Certificate of Occupancy Fees	-	-	-	-	-	1,800
322.01-00 Building	367,429	128,303	280,000	280,000	121,230	19,500
322.02-00 Electrical	33,652	21,290	47,000	47,000	14,680	-
322.03-00 Plumbing	18,759	11,544	28,000	28,000	6,260	-
322.04-00 Mechanical	49,372	39,150	40,000	40,000	21,980	-
322.09-00 Other	64,453	56,613	75,000	75,000	-	20,500
322.10-00 Tree Application Fee	6,850	3,725	4,000	4,000	4,100	4,100
Building Permits	540,515	260,625	474,000	474,000	168,250	45,900
323.01-00 Electricity	1,429,243	1,403,159	1,403,960	1,403,960	1,473,100	1,502,600
323.04-00 Gas	73,016	70,634	74,200	74,200	74,200	75,600
Franchise Fees	1,502,259	1,473,793	1,478,160	1,478,160	1,547,300	1,578,200
329.01-00 Signs	1,744	1,577	2,300	2,300	870	200
329.09-00 Misc Building Fees	4,447	2,774	3,100	3,100	1,220	-
Other Permits & Fees	6,191	4,351	5,400	5,400	2,090	200
TOTAL PERMITS, FEES & SPECIAL ASSESSMENTS	2,048,965	1,738,769	1,957,560	1,957,560	1,717,640	1,624,300

CITY OF SAFETY HARBOR
ADOPTED FY 2021/2022 BUDGET

GENERAL FUND REVENUE DETAIL

Revenue Code	Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Adjusted Budget 2020-21	Estimated Year End 2020-21	Adopted Budget 2021-22
INTERGOVERNMENTAL REVENUE						
331.09-00 Federal	188,429	151,152	-	-	-	-
Federal Grants	188,429	151,152	-	-	-	-
335.01-20 State Rev Sharing Sales Tax	463,368	431,484	232,990	232,990	433,630	441,970
335.01-21 State Rev Sharing Motor Fuel Tax	138,039	126,128	68,200	68,200	126,630	129,070
335.01-22 State Rev Sharing Special Motor Fuel Tax	78	64	30	30	60	60
335.01-40 Mobile Home Licenses	16,696	17,667	17,500	17,500	17,500	17,500
335.01-50 Alcoholic Bev Licenses	10,004	20,472	11,900	11,900	11,900	13,150
335.01-80 Local Govt 1\2 Sales Tx	1,150,183	1,090,262	1,056,600	1,056,600	1,085,000	1,095,850
335.02-30 Firefighters Suppl Comp	11,960	12,759	12,000	12,000	12,000	12,000
335.04-10 Motor Fuel Tax Rebate	12,892	12,176	13,200	13,200	12,100	12,000
335.09-00 Other Grants	20,948	10,241	-	-	-	-
State Shared Revenues	1,824,168	1,721,253	1,412,420	1,412,420	1,698,820	1,721,600
337.70-00 Library Grant	256,959	220,285	233,930	233,930	233,930	233,000
Grants from Other Local Units	256,959	220,285	233,930	233,930	233,930	233,000
338.09-01 Fire District Taxes	173,581	151,260	163,930	163,930	163,080	168,410
338.09-02 EMS District Taxes	1,042,100	1,024,253	992,740	992,740	992,740	1,022,550
338.09-03 EMS Cont. Medical Education-CME	20,680	30,853	21,650	21,650	20,600	20,600
Shared Revenue from Other Local Units	1,236,361	1,206,366	1,178,320	1,178,320	1,176,420	1,211,560
TOTAL INTERGOVERNMENTAL REVENUE	3,505,917	3,299,056	2,824,670	2,824,670	3,109,170	3,166,160
CHARGES FOR SERVICES						
341.02-00 Zoning Fees	5,465	10,150	5,000	5,000	4,500	4,500
341.04-00 Certif; Records Search	4,396	5,782	5,000	5,000	5,000	5,000
341.08-40 State Sales Tax	185	179	180	180	180	180
341.09-01 Election Qualifying Fees	-	166	700	700	360	-
General Government	10,046	16,277	10,880	10,880	10,040	9,680
342.05-10 Engineering	625	1,550	1,200	1,200	1,200	1,200
342.05-20 Bldg Plan Checks	116,608	63,072	90,000	90,000	38,450	-
342.05-30 Reinspections	3,531	8,621	8,100	8,100	1,960	-
342.05-31 New Inspections	221,216	190,440	220,000	220,000	120,110	-
342.05-32 Lockouts	216	594	1,000	1,000	-	-
342.05-40 Fire Inspection Fees	10,959	7,445	8,000	8,000	4,000	8,000
Public Safety	353,155	271,722	328,300	328,300	165,720	9,200
343.09-10 Lot Mowing/Cleaning Fees	-	-	200	200	-	-
Physical Environment	-	-	200	200	-	-
347.01-00 Library	-	21	20	20	350	400
347.01-10 Library Space Rental	5,060	2,770	4,500	4,500	200	3,000
347.01-15 Library Copier Revenues	8,424	5,739	7,500	7,500	5,500	6,500
347.01-17 Library Proctoring Revenue	105	60	80	80	100	100
Library	13,589	8,590	12,100	12,100	6,150	10,000

CITY OF SAFETY HARBOR
ADOPTED FY 2021/2022 BUDGET

GENERAL FUND REVENUE DETAIL

Revenue Code		Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2018-19	2019-20	Budget 2020-21	Budget 2020-21	Year End 2020-21	Budget 2021-22
347.02-10	Community Ctr Classes	120,940	157,445	145,000	145,000	98,000	95,000
347.02-12	Rigsby Center Classes	55,087	33,431	56,000	56,000	50,000	56,000
347.02-13	Athletic Programs	67,779	40,710	56,500	56,500	50,000	50,000
347.02-14	Summer Daycamps	97,771	52,509	104,000	104,000	72,000	92,000
347.02-15	Misc Special Activities	17,750	10,568	7,500	7,500	12,000	-
347.02-16	Concession Sales	598	540	700	700	200	700
347.02-17	Museum Programs	25,836	18,391	26,000	26,000	19,000	18,000
347.02-18	Rigsby Center Part Day Camps	7,819	17,315	15,000	15,000	13,600	15,000
347.02-19	Community Center Part Day Camps	77,649	56,837	70,000	70,000	55,000	55,000
347.02-20	Museum Part Day Camps	43,648	40,704	36,750	36,750	32,000	43,000
347.02-21	Folly Farm Camps	-	-	-	-	-	13,000
347.02-22	Folly Farm Classes	-	-	-	-	-	3,000
347.02-39	Special Events	31,885	22,735	25,000	25,000	14,250	25,000
347.02-40	Rigsby Center Special Activities	2,586	2,724	3,250	3,250	1,750	3,250
347.02-41	Community Center Special Activities	6,250	7,417	4,500	4,500	5,000	5,000
347.02-42	Museum Special Activities	1,055	(368)	2,000	2,000	2,000	2,000
347.02-43	Folly Farm Special Activities	-	-	-	-	-	15,000
347.03-00	Recreation Field Trips	26,830	18,310	30,750	30,750	12,000	22,500
347.05-90	Rent - Community Ctr	28,828	27,362	27,000	27,000	33,750	33,750
347.05-91	Rent - Rigsby Center	11,927	3,922	10,000	10,000	7,000	10,000
347.05-93	Rent - Museum	2,349	2,562	3,500	3,500	2,100	3,500
347.05-94	Brochure Advertising	10,100	6,436	6,000	6,000	5,900	10,500
347.05-95	Park Shelters	9,093	6,006	7,500	7,500	12,000	12,000
347.12-14	Recreation Daycamps	156,220	117,985	157,000	157,000	100,000	157,000
349.11-00	Utility Fixtures	5,092	5,244	5,000	5,000	5,000	5,000
369.01-00	DBC Events Revenue	84,904	61,850	80,500	80,500	7,450	70,000
	Recreation	891,996	710,635	879,450	879,450	610,000	815,200
	Culture & Recreation	905,585	719,225	891,550	891,550	616,150	825,200
	TOTAL CHARGES FOR SERVICES	1,268,786	1,007,224	1,230,930	1,230,930	791,910	844,080
	FINES & FORFEITURES						
351.01-00	Fines	17,052	10,441	15,750	15,750	8,000	8,000
	Judgements & Fines	17,052	10,441	15,750	15,750	8,000	8,000
352.01-00	Fines	17,110	8,471	12,000	12,000	5,000	1,500
	Fines-Library	17,110	8,471	12,000	12,000	5,000	1,500
354.01-00	Code Enforcement	14,933	45,196	3,000	3,000	36,000	10,000
	Fines-Local Ordinance Violation	14,933	45,196	3,000	3,000	36,000	10,000
	TOTAL FINES & FORFEITURES	49,095	64,108	30,750	30,750	49,000	19,500

CITY OF SAFETY HARBOR
ADOPTED FY 2021/2022 BUDGET

GENERAL FUND REVENUE DETAIL

Revenue Code	Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Adjusted Budget 2020-21	Estimated Year End 2020-21	Adopted Budget 2021-22
INTEREST EARNINGS						
361.01-00 Investments	206,274	96,949	130,190	130,190	95,000	95,000
361.50-00 Market Value Adj	215,023	192,633	-	-	-	-
Total Interest Earnings	421,297	289,582	130,190	130,190	95,000	95,000
MISCELLANEOUS REVENUE						
362.01-00 Rent-Public Facilities	20,540	20,640	20,540	20,540	20,540	20,540
Rents & Royalties	20,540	20,640	20,540	20,540	20,540	20,540
364.01-00 Sale/Disposal Of F.A.	8,804	6,159	14,000	14,000	49,500	37,000
Disposition of Fixed Assets	8,804	6,159	14,000	14,000	49,500	37,000
365.01-00 Scrap Sales	1,758	-	5,000	5,000	5,000	5,000
Sales of Surplus Materials & Scrap	1,758	-	5,000	5,000	5,000	5,000
366.05-55 Chrissie Elmore Trust	14,709	21,000	-	-	-	6,700
366.07-00 2020 Fire Department Calendars	-	4,368	-	-	-	-
366.90-00 Weiss Donation for Folly Farms	6,000	7,000	10,000	10,000	2,000	-
366.92-00 Recreation Donations	5,874	9,825	8,500	8,500	-	-
Contributions and Donations from Private Source:	26,583	42,193	18,500	18,500	2,000	6,700
369.02-00 Claims/Insur. Settlements	4,856	53,661	5,000	5,000	5,000	5,000
369.03-00 Refund of PY Expenses	(11,587)	-	-	-	-	-
369.09-00 Miscellaneous Revenue	11,243	319,885	8,500	8,500	8,500	8,500
Other Miscellaneous Revenue	4,512	373,546	13,500	13,500	13,500	13,500
TOTAL MISCELLANEOUS REVENUE	62,197	442,538	71,540	71,540	90,540	82,740
INDIRECT ALLOCATIONS						
369.04-01 Admin Reimb - W&S	233,160	225,060	233,160	233,160	233,160	233,160
369.04-02 Fleet/Bldg Reimb - W&S	110,300	110,240	110,300	110,300	110,300	110,300
369.04-03 Admin Reimb - Sanitation	143,500	135,770	143,500	143,500	143,500	143,500
369.04-04 Fleet/Bldg Reimb - Sanit	58,880	58,880	58,880	58,880	58,880	58,880
369.04-09 Fleet/Bldg Reimb-Stormwtr	19,210	19,210	19,210	19,210	19,210	19,210
369.04-11 Admin Reimb. Fr Stormwtr	42,070	42,070	42,070	42,070	42,070	42,070
369.04-13 Engineering Reimb - Storm	34,940	18,120	34,940	34,940	34,940	34,940
369.04-14 Engineering Reimb-W&S Fd	362,530	315,160	362,530	362,530	352,630	352,630
369.04-58 Bldg Maint - Marina Fund	15,250	31,990	31,990	31,990	31,990	31,990
Total Indirect Allocations	1,019,840	956,500	1,036,580	1,036,580	1,026,680	1,026,680
TOTAL SOURCES REVENUE	15,740,255	15,391,008	15,605,260	15,605,260	15,358,090	15,779,650
INTERFUND TRANSFERS						
381.32-00 T sfr From Capital Project	250,700	100,000	-	-	-	-
381.67-00 T sfr From CRA	157,000	157,000	157,000	157,000	157,000	157,000
TOTAL TRANSFERS/OTHER SOURCES	407,700	257,000	157,000	157,000	157,000	157,000
389.01-00 Fund Balance Carryforward	-	-	8,890,750	9,050,444	10,078,100	9,354,470
TOTAL REVENUES, TRANSFERS, OTHER SOURCES AND FUND BALANCE	\$ 16,147,955	\$ 15,648,008	\$ 24,653,010	\$ 24,812,704	\$ 25,593,190	\$ 25,291,120

CITY OF SAFETY HARBOR
ADOPTED FY 2021/2022 BUDGET

General Fund 6-Year Forecast at Constant 3.950 Mills

	ADOPTED 2020/21	ADOPTED 2021/22	PROJECTED 2022/23	PROJECTED 2023/24	PROJECTED 2024/25	PROJECTED 2025/26	TOTAL 6-YEAR FORECAST
Assessed Property Valuation	\$ 1,476,708,047	\$ 1,562,109,338	\$ 1,640,214,805	\$ 1,722,225,545	\$ 1,808,336,822	\$ 1,898,753,664	
Millage Rate *	3.9500	3.9500	3.9500	3.9500	3.9500	3.9500	
% Change in Millage Rate	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	
REVENUES							
Ad Valorem Taxes	5,553,790	5,908,010	6,154,910	6,462,650	6,785,780	7,125,070	37,990,210
Other Taxes	2,924,360	3,013,180	3,028,250	3,043,390	3,058,610	3,073,900	18,141,690
Franchise Fees	1,547,300	1,578,200	1,586,090	1,594,020	1,601,990	1,610,000	9,517,600
Permits, Fees & Special Assessments	170,340	46,100	48,410	50,830	53,370	56,040	425,090
Intergovernmental Revenues	3,109,170	3,166,160	3,276,980	3,391,670	3,510,380	3,633,240	20,087,600
Charges for Services	791,910	844,080	873,620	904,200	935,850	968,600	5,318,260
Fines & Forfeitures	49,000	19,500	19,600	19,700	19,800	19,900	147,500
Interest Earnings	95,000	95,000	95,480	95,960	96,440	96,920	574,800
Miscellaneous	90,540	82,740	83,150	83,570	83,990	84,410	508,400
Indirect Allocations	1,026,680	1,026,680	1,047,210	1,068,150	1,089,510	1,111,300	6,369,530
Interfund Transfers In	157,000	157,000	255,740	255,740	255,740	-	1,081,220
TOTAL REVENUES	\$ 15,515,090	\$ 15,936,650	\$ 16,469,440	\$ 16,969,880	\$ 17,491,460	\$ 17,779,380	\$ 100,161,900
Fund Balance Carryforward	10,078,100	9,354,470	8,907,130	8,701,723	8,489,834	8,275,982	
TOTAL REVENUES & FUND BALANCE FORWARD	\$ 25,593,190	\$ 25,291,120	\$ 25,376,570	\$ 25,671,603	\$ 25,981,294	\$ 26,055,362	\$ 100,161,900
EXPENDITURES							
Personnel Services	\$ 9,749,160	\$ 10,383,630	\$ 10,762,632	\$ 11,155,469	\$ 11,562,643	\$ 11,984,680	65,598,214
Operating Expenses	4,973,430	5,029,000	5,129,580	5,232,170	5,336,810	5,443,550	31,144,540
Capital Expenses	93,830	106,270	108,395	110,560	112,770	115,030	646,855
Non-operating Costs	447,440	457,440	466,589	475,921	485,439	495,148	2,827,976
Interfund Transfers Out	974,860	407,650	207,650	207,650	207,650	207,650	2,213,110
TOTAL EXPENDITURES	\$ 16,238,720	\$ 16,383,990	\$ 16,674,847	\$ 17,181,769	\$ 17,705,312	\$ 18,246,057	\$ 102,430,695
Fund Balance	9,354,470	8,907,130	8,701,723	8,489,834	8,275,982	7,809,305	
Fund Reserve as % of Expenditures	57.6%	54.4%	52.2%	49.4%	46.7%	42.8%	
TOTAL EXPENDITURES & FUND BALANCE	\$ 25,593,190	\$ 25,291,120	\$ 25,376,570	\$ 25,671,603	\$ 25,981,294	\$ 26,055,362	\$ 102,430,695
APPROPRIATED (USE) OF BUDGETED FUND RESERVE	\$ (723,630)	\$ (447,340)	\$ (205,407)	\$ (211,889)	\$ (213,852)	\$ (466,677)	(2,268,795)
Stabilization (20% of Expenditures)	\$ 3,247,744	\$ 3,276,798	\$ 3,334,969	\$ 3,436,354	\$ 3,541,062	\$ 3,649,211	
Unassigned (Fund Balance - Contingency)	\$ 6,106,726	\$ 5,630,332	\$ 5,366,754	\$ 5,053,480	\$ 4,734,920	\$ 4,160,093	
Percent of Unassigned Fund Reserve	38%	34%	32%	29%	27%	23%	
% Change in Revenues from previous year	0.00%	2.72%	3.34%	3.04%	3.07%	1.65%	
% Change in Expenditures from previous year	0.00%	0.89%	1.78%	3.04%	3.05%	3.05%	

* Millage rate remains constant at 3.9500 mills

Assumptions for the General Fund 6-Year Forecast

Revenue and expenditure projections are based on various historical trends. If the trend is consistent over the past five years, the related trend percentage is used. If the trend is not consistent over the past five years, a shorter trend may be utilized alone or in conjunction with assumptions that are known or anticipated. In all cases, a conservative approach has been followed.

The 2021/22 year amounts are taken from the estimated expenditures. The assumptions for each of the following years in the projection are consistently applied unless noted otherwise. The assumptions used for each item in the projection follow.

Assessed Property Valuation – 5.0 percent increase

Millage Rate – a flat millage rate of 3.9500 mills for all years of the forecast

Ad Valorem Taxes – the millage indicated applied to each \$1,000 of assessed property valuation at 95%

Other Taxes – a 0.5% increase

Franchise Fees – a 0.5% decrease

Permits, Fees & Special Assessments – a 5.0% increase

Intergovernmental Revenues – a 3.5% increase

Charges for Services – a 3.5% increase

Fines & Forfeitures - a 0.5% increase

Miscellaneous – a 0.5% decrease

Indirect Allocations – 2.0% decrease

Interfund Transfers In –annual payback from CRA of \$157,000 through 2021/22 for Waterfront Park loan

Personnel Costs – an annual increase of 3.65% which includes the following estimates:

- Salaries and Wages - 4% increase that includes any combination of COLA and merit staggered throughout the year based on employees' performance evaluation dates
- FICA - 7.65%
- Retirement - a hybrid rate of 12.5% of salaries and wages that includes FRS and City of Safety Harbor pension and includes general employees and fire department employees
- Health & Life Insurance – an annual increase of approximately 3.5%
- Workers Compensation and Unemployment – a 7% increase

Fire Pass-through Insurance –9.4% increase

Operating Expenses – a 2.0% increase

Capital Expenses – a 2.0% decrease

Non-operating Costs – a 2.0% increase

Interfund Transfers Out – projected transfers out including those shown in the 5-Year CIP Plan



DEPARTMENT BUDGETS



CITY OF SAFETY HARBOR
ADOPTED FY 2021/2022 BUDGET

Fund: General	Department: City Commission	Fund #: 001
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EXPENDITURE DETAIL

Acct #	Account Description	Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Adjusted Budget 2020-21	Estimated Year End 2020-21	Adopted Budget 2021-22
Personnel Services							
1010-500.11-01	Salaries & Wages	\$ 25,200	\$ 25,200	\$ 25,200	\$ 25,200	\$ 25,200	\$ 25,200
	Salaries & Wages Sub-Total	25,200	25,200	25,200	25,200	25,200	25,200
1010-500.21-00	Fica Taxes	3,299	3,300	3,330	3,330	3,390	3,390
	Benefits Sub-Total	3,299	3,300	3,330	3,330	3,390	3,390
	Total Personnel Services	28,499	28,500	28,530	28,530	28,590	28,590
Operating Expenses							
1010-500.34-90	Other Fees And Contracts	14,151	12,750	16,600	16,600	16,500	16,500
1010-500.40-01	Employee Travel	-	-	2,000	2,000	2,000	2,000
1010-500.40-04	Travel Seat #2	52	-	-	-	-	-
1010-500.40-20	Commissioner's Allowance	17,936	17,936	20,190	20,190	18,500	18,500
1010-500.41-00	Communication Services	95	125	140	140	140	140
1010-500.49-30	Other Current Charges	1,253	501	2,000	2,000	1,000	2,000
1010-500.51-10	Office Supplies-General	369	85	500	500	400	500
1010-500.54-20	Membership And Dues	7,119	7,782	8,300	8,300	8,680	8,800
1010-500.54-30	Publications	-	-	1,500	1,500	500	500
1010-500.54-32	Education Mayor	300	300	-	-	-	-
1010-500.54-34	Education Seat #2	60	-	-	-	-	-
	Total Operating Expenses	41,335	39,479	51,230	51,230	47,720	48,940
Non-Operating Expenses							
1010-500.82-00	Grants	-	-	85,000	-	85,000	95,000
1010-500.82-01	Neighborly Senior Service	15,000	15,000	-	15,000	-	-
1010-500.82-02	211 Tampa Bay	3,000	3,000	-	3,000	-	-
1010-500.82-04	Paint Your Heart Out	2,000	2,000	-	2,000	-	-
1010-500.82-06	Neighborhood Family Center	45,000	45,000	-	48,000	-	-
1010-500.82-07	Chamber Of Commerce	15,000	15,000	-	15,000	-	-
1010-500.82-11	Family Center on Deafness	-	-	-	2,000	-	-
	Total Non-Operating Expenses	80,000	80,000	85,000	85,000	85,000	95,000
	Total City Commission	\$ 149,834	\$ 147,979	\$ 164,760	\$ 164,760	\$ 161,310	\$ 172,530



City Manager's Office

The City Manager's Office implements the policies, regulations, legislation and directives of the Elected Officials through leadership and management of various City departments and work force. The office is a central location for citizens to access information, request assistance, or resolve potential and/or existing issues. The City Manager, the City's Chief Administrative Officer, is appointed by the City Commission and is responsible for the City's day-to-day operations, while overseeing all departments and partnering with outside agencies to provide the highest quality of life for those who live, work and play in Safety Harbor.

Current and Prior Year Accomplishments

The City Manager's Office responds routinely to the elected officials and to resident requests and provides up-to-date information via several forms of communication. The City Manager's Office coordinates a multi-year City Commission goal-setting session to establish priorities.

Fiscal Year 2022 Goals

In fiscal year 2022, the focus continues to be on the budget, economic conditions and continued service sustainability. The City Manager's goal is to maintain the existing levels of service while simultaneously holding expenses to a reasonable and sustainable level for current and future years. Department Heads will continue to offer cost-saving opportunities. Every vacant position will be evaluated for future funding consolidation, cross-training opportunities, and/or staff reorganization. Each major capital project and purchase will be debated and discussed to allow for the most efficient and sustainable use of the City's capital resources throughout all funds.



Our Vision for the Future

The City Manager's office realizes the responsibility to remain current on federal, state, and local issues and legislation that affect the City. Decisions are based on the commitment to ensure high-quality, cost-effective services for the citizens of Safety Harbor. The long-term vision of Safety Harbor is dictated by several tools; (1) Visioning Process goals and directives, (2) updated Comprehensive Plan, (3) Community Redevelopment Agency-Master Plan, and (4) the City Commission's directives and priorities from their goal-setting workshops. The City Manager will continually review the vision and ideas of residents to work towards the most sustainable Safety Harbor for the future.

CITY MANAGER PERFORMANCE INDICATORS

FUND: 001 DEPARTMENT: 1012

	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Adopted 2021-22
Jurisdiction Data				
Population	17,844	18,016	18,028	18,028
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	186.92	186.31	185.69	182.61
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 208,689	\$ 239,348	\$ 265,490	\$ 270,270
Total # of Full Time Equivalent Employees	1.30	1.80	1.80	1.65
Efficiency				
O&M Cost Per Capita	\$ 11.42	\$ 12.20	\$ 14.73	\$ 14.99
O&M Cost per Full Time Equiv. Employee	\$ 154,325	\$ 167,485	\$ 147,494	\$ 163,800

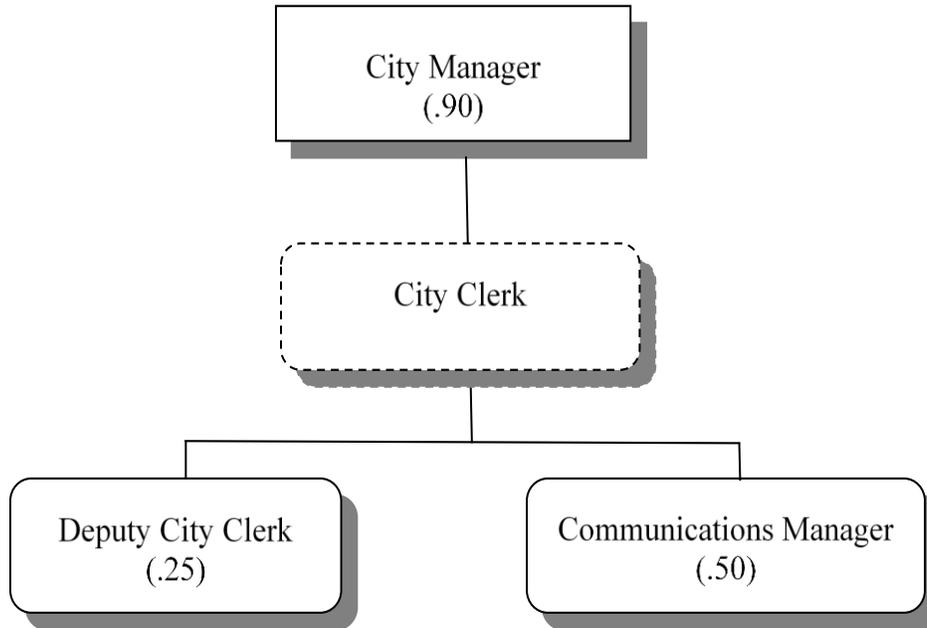
Fund: General	Department: City Manager	Fund #: 001
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EXPENDITURE DETAIL

Acct #	Account Description	Actual		Adopted	Adjusted	Estimated	Adopted
		2018-19	2019-20	Budget	Budget	Year End	Budget
		2018-19	2019-20	2020-21	2020-21	2020-21	2021-22
Personnel Services							
1012-500.12-01	Salaries & Wages	\$ 147,295	\$ 172,945	\$ 189,990	\$ 189,990	\$ 183,800	\$ 188,100
1012-500.14-00	Overtime-Time & One Half	-	348	-	-	-	-
	Salaries & Wages Sub-Total	147,295	173,293	189,990	189,990	183,800	188,100
1012-500.21-00	Fica Taxes	10,332	12,434	14,540	14,540	14,070	14,390
1012-500.22-00	Retirement	17,080	19,347	20,490	20,490	21,030	21,580
1012-500.23-00	Life & Health Insurance	26,654	28,308	36,380	36,380	39,280	38,830
	Benefits Sub-Total	54,066	60,089	71,410	71,410	74,380	74,800
	Total Personnel Services	201,361	233,382	261,400	261,400	258,180	262,900
Operating Expenses							
1012-500.40-01	Employee Travel	1,258	573	900	900	900	900
1012-500.40-30	Manager's Phone Allowance	1,205	1,414	1,200	1,200	1,200	1,200
1012-500.41-00	Communication Services	1,405	1,675	1,130	1,130	1,300	1,300
1012-500.49-30	Other Current Charges	167	10	630	630	600	600
1012-500.51-10	Office Supplies-General	576	341	570	570	300	300
1012-500.54-01	Subscriptions	-	30	-	-	50	50
1012-500.54-10	Publications	30	-	30	30	-	-
1012-500.54-20	Memberships & Dues	1,947	1,459	2,030	2,030	1,960	2,020
1012-500.54-30	Educational Costs	740	464	1,000	1,000	1,000	1,000
	Total Operating Expenses	7,328	5,966	7,490	7,490	7,310	7,370
	Total City Manager	\$ 208,689	\$ 239,348	\$ 268,890	\$ 268,890	\$ 265,490	\$ 270,270

Organizational Chart

CITY MANAGER'S OFFICE



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 19/20	ADOPTED FY 20/21	ADOPTED FY 21/22
City Manager*	CM	0.90	0.90	0.90
Assistant City Manager	135	0.05	0.05	0.00
Communications Manager	127	0.50	0.50	0.50
Deputy City Clerk	125	0.00	0.00	0.25
Administrative Assistant	119	0.35	0.35	0.00
Total Division		1.80	1.80	1.65

*City Manager 10% funded in CRA Fund (067)

City Clerk's Department

The City Clerk's Office is responsible for proper documentation of legislative affairs, management of records, and supervision of elections. Many of the duties are fixed by State and local law. The Clerk records, transcribes, and maintains minutes and prepares agendas for the City Commission as well as the Community Redevelopment Agency, Audit Committee, Charter Review Committee, and other committees when warranted; prepares and follows-up all City Commission actions (Ordinances, Contracts, Board Appointments, etc.); maintains the City's Charter and Code of Ordinances; prepares supplements, and coordinates drafts of ordinances and resolutions; receives and prepares all public record requests; files documents with the Pinellas County Clerk of the Circuit Court for recording; prepares utility and assessment liens and release of liens, and maintains/indexes of those records; maintains bankruptcy and foreclosure cases; prepares proclamations and certificates awarded by the Mayor and Commission; is custodian of the City's corporate seal and all City records and documents, such as deeds and contracts; prepares legal advertisements and required public notices and other information for the City website; and maintains all board and committee records, ensuring the appointees are notified when their terms are near expiration, and scheduling appointments before the City Commission. The Clerk's Office is also responsible for planning and hosting the annual Board Appreciation Reception. The Pinellas County Supervisor of Elections holds municipal elections, and the Clerk coordinates local elections and referenda with the SOE, providing information to municipal candidates, qualifying the candidates to run for municipal office, maintains candidate's financial reports, prepares legal advertisements for publication, and prepares the installation ceremony and administering the oaths of office for incoming and returning Commissioners.

Current and Prior Year Accomplishments

Transparency in government continues to be accomplished through prompt posting of the City Commission meeting package to the website preceding each meeting. Video and/or audio recordings of the City Commission meetings are available on the website live, and/or the following day. The website also contains current legal and bid notices, and archives of previous agendas, minutes, and recordings of City Commission, boards, and committee meetings. The public accesses this information conveniently on the City website. Records Management imaging software has successfully assisted departments in storage and retrieval. Use of the OptiView system has improved response times for public records requests. The office continues to scan and index all critical documents into the system by completing the scanning of all ordinances and resolutions from 1917 to present, as well as all City Commission and other board/committee minutes and agendas. In FY 2020/2021, this office coordinated agendas, attended, and prepared minutes for approximately 40 meetings.

Fiscal Year 2022 Goals

The Office of the City Clerk will continue to support the Mayor, City Commission, and City Manager's legislative affairs and serve as a liaison with the citizens. Accurate recordings, safeguarding, and retrieving of City records remains a top priority by archiving documents electronically, in accordance with statutory requirements, and to build an electronic database of current information critical to operations. Training will continue to be offered for City staff to utilize records and website systems, as well as proper handling of public records.

will continue to be offered for City staff to utilize records and website systems, as well as proper handling of public records.

The City Clerk's Office hired a full-time Deputy City Clerk this year. The Deputy City Clerk will be trained in all functions of the office to cover for the City Clerk.

Long-Term Vision and Future Financial Impact

The City Clerk's long-term vision is to comply with its statutory duties in an effective and timely manner, utilizing innovative means to achieve these goals. This department serves a variety of support roles to other departments by serving as a clearinghouse for information, maintaining and preserving records, providing information, and implementing government decisions.

CITY CLERK PERFORMANCE INDICATORS

FUND: 001 DEPARTMENT: 1013

	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Adopted 2021-22
Jurisdiction Data				
Population	17,844	18,016	18,028	18,028
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	186.92	186.31	185.69	182.61
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 142,324	\$ 149,648	\$ 201,690	\$ 221,780
Total # of Full Time Equivalent Employees	1.35	1.35	1.20	1.75
Outputs				
Prepared Agendas, Minutes & Attend Meetings Of:				
City Commission	28	35	33	33
Ordinances Prepared	14	18	18	18
Resolutions Prepared	25	30	32	32
Legal Advertisements Prepared	21	29	30	30
Documents Recorded	282	219	230	230
Cubic Feet of Records Disposed Of	244	92	100	100
Efficiency				
O&M Cost Per Capita	\$ 7.98	\$ 8.31	\$ 11.19	\$ 12.30
O&M Cost per Full Time Equiv. Employee	\$ 113,030	\$ 113,030	\$ 168,075	\$ 126,731
Per Capita per Full Time Equiv. Employee	13,218	13,345	15,023	10,302

CITY OF SAFETY HARBOR
ADOPTED FY 2021/2022 BUDGET

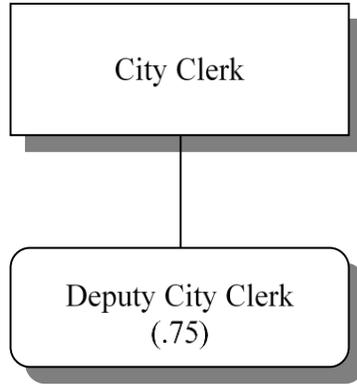
Fund: General	Department: City Clerk	Fund #: 001
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EXPENDITURE DETAIL

Acct #	Account Description	Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Adjusted Budget 2020-21	Estimated Year End 2020-21	Adopted Budget 2021-22
Personnel Services							
1013-500.12-01	Salaries & Wages	\$ 82,762	\$ 86,352	\$ 86,800	\$ 138,800	\$ 106,440	\$ 116,960
	Salaries & Wages Sub-Total	82,762	86,352	86,800	138,800	106,440	116,960
1013-500.21-00	Fica Taxes	6,392	6,730	6,640	6,640	8,150	8,950
1013-500.22-00	Retirement	5,928	6,189	6,360	6,360	8,520	9,360
1013-500.23-00	Life & Health Insurance	10,038	9,907	10,580	10,580	24,210	29,200
	Benefits Sub-Total	22,358	22,826	23,580	23,580	40,880	47,510
	Total Personnel Services	105,120	109,178	110,380	162,380	147,320	164,470
Operating Expenses							
1013-500.34-90	Other Fees & Contracts	1,922	2,955	3,950	3,950	3,050	4,450
1013-500.40-01	Employee Travel	-	-	40	240	40	1,220
1013-500.40-30	Cell Phone Allowance	-	370	600	600	600	600
1013-500.41-00	Communication Services	973	1,066	1,290	1,290	1,300	1,470
1013-500.44-00	Rental & Leases	-	190	800	800	1,280	1,970
1013-500.46-40	Maintenance Contracts	17,287	18,323	19,490	19,490	20,000	19,780
1013-500.49-10	Legal Advertising	10,207	12,790	12,000	17,438	16,000	16,000
1013-500.49-30	Other Current Charges	5,369	4,033	7,000	7,106	7,000	8,000
1013-500.51-10	Office Supplies-General	1,176	473	1,200	1,200	1,200	1,200
1013-500.51-11	Non-Capital Office Equip.	-	-	-	2,350	1,500	-
1013-500.54-20	Memberships & Dues	270	270	580	995	900	720
1013-500.54-30	Educational Costs	-	-	-	1,300	1,500	1,900
	Total Operating Expenses	37,204	40,470	46,950	56,759	54,370	57,310
	Total City Clerk	\$ 142,324	\$ 149,648	\$ 157,330	\$ 219,139	\$ 201,690	\$ 221,780

Organizational Chart

CITY CLERK'S OFFICE



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 19/20	ADOPTED FY 20/21	ADOPTED FY 21/22
City Clerk	130	1.00	1.00	1.00
Deputy City Clerk	125	0.00	0.00	0.75
Administrative Assistant	119	0.35	0.20	0.00
Total Division		1.35	1.20	1.75

City Clerk - Elections

The City Clerk is the Supervisor of Elections for the City, providing for the conduct of municipal elections of Safety Harbor officials and referendums. The Pinellas County Supervisor of Elections holds municipal elections, and the Clerk coordinates local elections and referenda with the SOE, providing information to municipal candidates, qualifying the candidates for municipal office, maintains candidate's financial reports, prepares legal advertisements for publication, and prepares the installation ceremony and administering the oaths of office for incoming and returning Commissioners.

Current and Prior Year Accomplishments

An election for the purpose of electing a Mayor and Commissioner for Seat #4, each for a three-year term, will be held in March 2023.

Fiscal Year 2022 Goals

The Commission will be asked to approve an Ordinance in August 2022 for the purpose of approving the Qualifying Dates for the March 2023 election. This ordinance, along with the accompanying legal ad, agenda memo, agenda backup and minutes will be translated into Spanish. There are fees associated with this in FY 2022.

Long-Term Vision and Future Financial Impact

The Clerk's Office strives to conduct all elections and referendums in an open and impartial manner. All candidates and issues are afforded equal consideration at all times. Citizens are given access to candidates' financial reports and the candidate forum through the City website. State and federal election laws continue to impact the cost of holding municipal elections.

Fund:	Department:	Fund #:
General	Elections	001

EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2018-19	2019-20	Budget	Budget	Year End	Budget
		2020-21	2020-21	2020-21	2020-21	2020-21	2021-22
Operating Expenses							
1019-500.49-10	Legal Advertising	854	2,591	3,000	4,038	480	300
1019-500.49-30	Other Current Charges	-	8,840	20,380	24,380	24,500	-
	Total Operating Expenses	854	11,431	23,380	28,418	24,980	300
	Total Elections	\$ 854	\$ 11,431	\$ 23,380	\$ 28,418	\$ 24,980	300

Human Resources Department

The Human Resources Department is responsible for supporting employees and management by developing and administering human resource programs and processes, as well as managing City policies. Responsibilities include recruitment, employment, labor relations, collective bargaining, classification and compensation, training and development, risk management, property and casualty insurance, workplace safety, workers' compensation, employee benefits administration, wellness programming, employee recognition, and retirement planning and administration. The Department monitors compliance within established City policies and compliance with state and federal employment laws. In addition, the Human Resources Department serves as Plan Administrator for the Firefighters' Pension Board, oversees the Personnel Review Board, Staff Liaison for the Diversity Advisory Board, and hosts the annual City of Safety Harbor Bill Cropsy Citizen's Academy.

Current and Prior Year Accomplishments

The Human Resources Department has continued to provide superior service to the employees, management, and the public. Approximately 1,000 employment applications were processed for approximately twenty (20) new employee recruitments. Additionally, HR oversees payroll processes to include all new employee entries, employee requests/changes, vendor updates, open enrollment updates/changes, Executime, performance appraisal and merit updates, terminations, retirements, and all system updates.

The Safety Harbor Professional Firefighters – Local 2267 and the City are in the second year of a three (3) year collective bargaining agreement which expires on September 30, 2022.

The City continues to utilize Public Risk Management (PRM) as their health insurance provider. The rate increase for health insurance premiums was 3.4%, while continuing the current level of benefits for employees and their dependents. Other employee benefit programs offered this year included High Deductible Health Plan, Health Savings Account (HSA), Flexible Savings Account (FSA), vision insurance, supplemental life insurance, supplemental retirement plans, and AFLAC.

The Department implemented a new Performance Appraisal system on Fiscal Year 2020. The Department continues to receive positive comments on the new system, as it promotes a work environment where all employees are more engaged in their own growth and evaluation process, while contributing to a culture where continuous feedback is supported.

The Department continues production of a comprehensive benefits guide – Heart of the Harbor - to provide employees general information so to better understand the benefits available and assist with enrollment in the City of Safety Harbor Benefits program. This publication also serves as a resource to all employees regarding their all-inclusive benefits package.

The Human Resources Department continues to facilitate the following employee programs and committees – Christopher Palmieri Employee of the Quarter, Years of Service, Employee Flu-Shots, Hep A shots, Sick Leave Conversion, Safety Committee, Benefits Committee, Wellness Committee, Annual Safety Luncheon, Annual Wellness Fair, HarborGram, Crisis Management Plan, Employee Suggestion/Recognition (Bright Ideas, Star Grams, and Safety Suggestions), Retirement Planning and Financial Education Seminars, and the continuation of wellness initiatives.

The City continues to partner with American Public Works Association (APWA), Pinellas Technical College (Public Works Academy), and St. Petersburg College to enhance employee training and development.

The Human Resources Department continues to manage and provide support to the Firefighters' Retirement Pension Plan.

Fiscal Year 2022 Goals

For fiscal year 2022, the Human Resources Department will continue to explore strategies for maintaining quality benefits for employees. The Department will focus on augmented wellness initiatives in an effort to increase productivity and reduce overall costs to the City. The Department will continue to work with management and the Firefighters' union, promoting a spirit of cooperation and developing shared goals. The Human Resources Department will continue to provide all programs and maintain all policies in the most cost efficient manner, as well as support employees and management in achieving the overall goals of the City.

Long-Term Vision and Future Financial Impact

The Human Resources Department will recruit, develop, and retain a high performing and diverse workforce while fostering a healthy, safe, and productive work environment in order to maximize individual and organizational potential. The Department will continue to design, evaluate, improve, and implement policies and procedures in the most cost-efficient manner possible in an effort to support organizational goals for the purpose of fulfilling the City's mission and vision.

HUMAN RESOURCES PERFORMANCE INDICATORS

FUND: 001 DEPARTMENT: 1014

	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Adopted 2021-22
Jurisdiction Data				
Population	17,844	18,016	18,028	18,028
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	186.92	186.31	185.69	182.61
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 252,090	\$ 265,842	\$ 263,470	\$ 281,250
Total # of Full Time Equivalent Employees	2.50	2.50	2.50	2.50
Outputs				
# Applications Reviewed	2,031	997	1,200	2,000
# New Hires - Regular Employees	29	20	25	30
# Salary Surveys Sent/Received	20	25	25	25
# Training Sessions Conducted	25	10	10	25
# Action Forms (PA's) Processed	400	300	350	400
Total Workers Comp. Claims Processed	20	9	15	15
Efficiency				
O&M Cost Per Capita	\$ 14.13	\$ 14.76	\$ 14.61	\$ 15.60
O&M Cost per Full Time Equiv. Employee	\$ 100,836	\$ 106,337	\$ 105,388	\$ 112,500
Per Capita per Full Time Equiv. Employee	7,138	7,206	7,211	7,211
Effectiveness				
Avg. Time to Fill Vacancy Requests	4 Weeks	4 Weeks	4 Weeks	4 Weeks

CITY OF SAFETY HARBOR
ADOPTED FY 2021/2022 BUDGET

Fund: General	Department: Human Resources	Fund #: 001
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EXPENDITURE DETAIL

Acct #	Account Description	Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Adjusted Budget 2020-21	Estimated Year End 2020-21	Adopted Budget 2021-22
Personnel Services							
1014-500.12-01	Salaries & Wages	\$ 143,573	\$ 156,317	\$ 160,470	\$ 160,470	\$ 159,380	\$ 167,170
1014-500.14-00	Overtime	152	407	-	-	-	-
	Salaries & Wages Sub-Total	143,725	156,724	160,470	160,470	159,380	167,170
1014-500.21-00	Fica Taxes	9,995	10,988	12,280	12,280	12,200	12,790
1014-500.22-00	Retirement	11,598	12,683	12,790	12,790	12,710	13,330
1014-500.23-00	Life & Health Insurance	45,593	46,738	49,550	49,550	35,790	35,620
	Benefits Sub-Total	67,186	70,409	74,620	74,620	60,700	61,740
	Total Personnel Services	210,911	227,133	235,090	235,090	220,080	228,910
Operating Expenses							
1014-500.31-30	Employee Physicals	8,622	6,120	5,250	5,250	4,250	5,250
1014-500.34-90	Other Fees & Contracts	3,177	2,351	5,000	5,000	4,000	5,000
1014-500.40-01	Employee Travel	-	-	-	470	-	-
1014-500.40-30	Dept. Director Phone Allowance	603	605	600	600	-	-
1014-500.41-00	Communication Services	1,079	1,176	1,390	1,390	1,390	1,390
1014-500.44-00	Rental & Leases	-	-	1,900	1,900	1,900	2,000
1014-500.49-20	Advertising - Other	-	-	1,000	1,000	-	1,000
1014-500.49-30	Other Current Charges	12,735	9,843	9,500	9,030	8,500	9,500
1014-500.49-36	Special Program Costs	4,887	14,312	16,500	16,500	16,500	18,000
1014-500.51-10	Office Supplies-General	4,809	3,357	4,500	4,514	3,000	4,000
1014-500.54-20	Memberships & Dues	756	945	1,420	1,420	1,350	1,500
1014-500.54-30	Educational Costs	-	-	4,200	4,200	2,500	4,700
	Total Operating Expenses	36,668	38,709	51,260	51,274	43,390	52,340
	Total Human Resources	\$ 247,579	\$ 265,842	\$ 286,350	\$ 286,364	\$ 263,470	\$ 281,250

Organizational Chart

HUMAN RESOURCES DEPARTMENT



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 19/20	ADOPTED FY 20/21	ADOPTED FY 21/22
Human Resources Director	132	1.00	1.00	1.00
Administrative Services Manager	123	0.00	0.00	1.00
Human Resources Specialist	121	1.00	1.00	0.00
Administrative Coordinator	121	0.00	0.00	0.50
Administrative Assistant	119	0.50	0.50	0.00
Total Division		2.50	2.50	2.50

FINANCE DEPARTMENT

The Finance Department is responsible for the administration, direction, supervision and coordination of all City financial functions including financial planning, budgeting, debt management, investments, purchasing, accounting, payroll, utilities' customer service and receivables, accounts payable, accounts receivable and Information Technology. The Department's role is divided between Administration, Accounting & Budgeting, Utilities and Information Technology. Accounting & Budgeting and Administration are reported jointly between the General Fund and Water & Sewer Utility Enterprise Fund, while Utilities and Information Technology are reported within the Water & Sewer Utility Enterprise Fund.

Current and Prior Year Accomplishments

The Finance Department will continue to document procedures, streamline processes for increased efficiencies, cross-train employees, provide training regarding new accounting issues, and provide timely reporting. Finance staff has taken the lead in coordination with the Human Resources Department to complete the roll out a fully integrated timekeeping system prior to the end of FY 2019.

In fiscal year 2020, a new Enterprise Resource Planning system (BSA Software) was fully integrated with enhanced functionality for residents and other customers to pay utility bills, building permits, occupational licenses and other miscellaneous revenues online or by credit card at the front counter. Online approval processes have had a substantial impact on operations and efficiencies within the City.

An RFP was issued for audit services and awarded in September 2020.

Fiscal Year 2022 Goals

For fiscal year 2022, the Finance Department will focus on activities which will best serve the needs of the residents of the City with emphasis placed on timely and transparent financial reporting to the City's Elected Officials and Management Staff for informed decision making.

Long-Term Vision and Future Financial Impact

The Finance Department will continue to work with other departments in evaluating resources needed for the City to complete the capital infrastructure needs identified in the City's Capital Improvements Program.

FINANCE PERFORMANCE INDICATORS

FUND: 001 DEPARTMENT: 1015

	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Adopted 2021-22
Jurisdiction Data				
Population	17,844	18,016	18,028	18,028
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	186.92	186.31	185.69	182.61
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 281,730	\$ 276,245	\$ 287,670	\$ 300,300
Total # of Full Time Equivalent Employees	3.00	3.00	3.00	3.00
Outputs				
# Accounts Payable Checks	4,765	4,151	4,379	4,620
# P-Card Transactions	1,934	1,557	2,100	2,250
Efficiency				
O&M Cost Per Capita	\$ 15.92	\$ 15.92	\$ 15.96	\$ 16.66
O&M Cost per Full Time Equiv. Employee	\$ 94,677	\$ 94,677	\$ 95,890	\$ 100,100
Per Capita per Full Time Equiv. Employee	5,948	5,948	6,009	6,009
Effectiveness				
Interest Rate on Bond Investments	2.69%	1.23%	0.91%	1.00%

CITY OF SAFETY HARBOR
ADOPTED FY 2021/2022 BUDGET

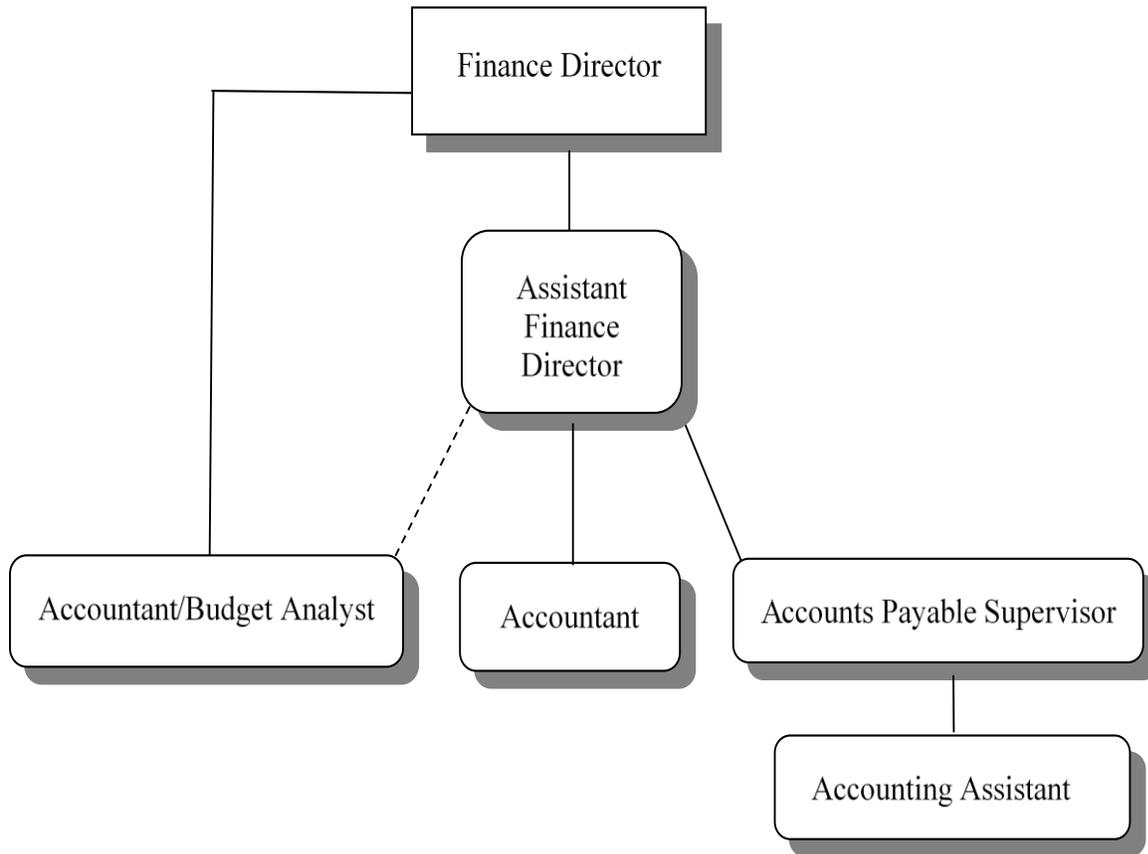
Fund: General	Department: Finance	Fund #: 001
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EXPENDITURE DETAIL

Acct #	Account Description	Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Adjusted Budget 2020-21	Estimated Year End 2020-21	Adopted Budget 2021-22
Personnel Services							
1015-500.12-01	Salaries & Wages	\$ 201,331	\$ 201,831	\$ 207,080	\$ 207,080	\$ 206,980	\$ 214,950
1015-500.14-00	Overtime-Time & One Half	297	1,496	-	-	-	-
	Salaries & Wages Sub-Total	201,628	203,327	207,080	207,080	206,980	214,950
1015-500.21-00	Fica Taxes	14,580	15,191	15,850	15,850	15,840	16,450
1015-500.22-00	Retirement	15,788	16,412	16,570	16,570	16,560	17,200
1015-500.23-00	Life & Health Insurance	44,036	35,157	40,800	40,800	40,800	42,630
	Benefits Sub-Total	74,404	66,760	73,220	73,220	73,200	76,280
	Total Personnel Services	276,032	270,087	280,300	280,300	280,180	291,230
Operating Expenses							
1015-500.34-90	Other Fees & Contracts	500	500	530	530	500	500
1015-500.40-01	Employee Travel	43	123	980	980	-	980
1015-500.40-30	Cell Phone Allowance	-	370	600	600	620	620
1015-500.41-00	Communication Services	1,446	1,580	1,850	1,850	1,850	1,870
1015-500.46-40	Maintenance Contracts	813	878	1,230	1,230	1,010	-
1015-500.47-01	Printing & Binding	124	138	700	700	500	700
1015-500.51-10	Office Supplies-General	2,039	1,722	3,000	3,189	1,500	2,000
1015-500.51-11	Non-Capital Office Equip	-	-	500	500	500	500
1015-500.54-10	Publications	50	209	270	270	250	280
1015-500.54-20	Memberships & Dues	490	638	650	650	660	670
1015-500.54-30	Educational Costs	193	-	490	490	100	950
	Total Operating Expenses	5,698	6,158	10,800	10,989	7,490	9,070
	Total Finance	\$ 281,730	\$ 276,245	\$ 291,100	\$ 291,289	\$ 287,670	\$ 300,300

Organizational Chart

FINANCE DEPARTMENT



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 19/20	ADOPTED FY 20/21	ADOPTED FY 21/22
Finance Director	133	0.50	0.50	0.50
Assistant Finance Director	131	0.50	0.50	0.50
Accountant/Budget Analyst	125	0.50	0.50	0.50
Accountant	122	0.50	0.50	0.50
Accounts Payable Supervisor	123	0.50	0.50	0.50
Accounting Assistant	118	0.50	0.50	0.50
Total Division		3.00	3.00	3.00

Finance Department 50% funded in Water & Wastewater Finance

Community Development Department

Describe activities, services or function carried out by your department and any relevant additional information (include any shift in emphasis or responsibilities).

Current and Prior Year Accomplishments

Planning and Zoning

The Planning and Zoning Division is responsible for implementing the City's Comprehensive Plan and Land Development Code and preparing special studies. Division staff reviews development applications, provides planning and zoning related information to the public, maintains geographic information systems (GIS) layers, performs an annual level of service review and Capital Improvements Element update, staffs the Planning and Zoning Board/Board of Appeals, prepares Land Development Code and Comprehensive Plan amendments, serves on two Forward Pinellas committees (Planners Advisory Council and Technical Coordinating Committee), and the Local Mitigation Strategy committee. The division oversees three grant programs (Downtown Partnership Grant, Neighborhood grant, and Beautification Matching grant), the Mayors Tree Challenge, and the Mayor's Award for design excellence. The Planning Division oversees the Technical Review Committee, which includes staff from multiple departments that review development applications.

In FY 2020-21, staff prepared ordinances to amend the Land Development Code and City Code to amend conditional uses in the Conditional Mix Residential (R-3) zoning district, floodplain regulations, code enforcement regulations, procedural regulations, utility connection policies, mobile vendor, and tree regulations. In addition, the city studied modifications to the city's café table regulations and adding grand tree regulations. The city conducted an evaluation and appraisal review of the Comprehensive Plan and began working on Peril of Flood (sea level rise) policies and a new Property Rights Element required by Florida Statutes.

Building Division

The Building Division conducts plans reviews, permit reviews, and inspections for building alterations and new construction. Division staff also administers the city's local business tax receipt registration process.

In FY 2020-21, the city entered into an interlocal agreement with Pinellas County for Pinellas County to conduct permit reviews and inspections for compliance with the Florida Building Code. In addition, the city hired a Floodplain Coordinator to oversee Community Rating System activities and review building permits within flood zones.

In FY 2020-21, the City Arborist organized a free tree giveaway and street tree planting program wherein residents apply to have street trees planted in their front yard.

Fiscal Year 2022 Goals

Department goals include continued operations for planning, code compliance and building and the adoption of code and comprehensive plan amendments.

Long-Term Vision and Future Financial Impact

The long-term vision of the Department is to ensure seamless coordination between the planning, building, and code enforcement division, ensure the staff team has the necessary resources and training, and to provide excellent customer service to the residents and businesses of Safety Harbor.

2020 Tree Giveaway



PLANNING & ZONING PERFORMANCE INDICATORS

FUND: 001 DEPARTMENT: 1017

	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Adopted 2021-22
Jurisdiction Data				
Population	17,844	18,016	18,028	18,028
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	186.92	186.31	185.69	182.61
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 281,003	\$ 296,652	\$ 317,960	\$ 412,890
Total # of Full Time Equivalent Employees	3.36	3.36	3.36	3.36
Outputs				
# of Annexations	-	2	2	2
# of Site Plans	2	2	2	2
# of Comp Plan Amendments Completed	2	2	2	2
# of Land Development and City Code Amendments	4	3	3	3
# of Zoning Map Amendments	3	3	3	3
# of Conditional Use Reviews	3	4	4	4
# of Subdivisions	2	3	3	3
# of Variances	1	6	6	6
Temporary Use	15	6	6	6
Efficiency				
O&M Cost Per Capita	\$ 16.73	\$ 16.47	\$ 17.64	\$ 22.90
O&M Cost per Full Time Equiv. Employee	\$ 88,827	\$ 88,289	\$ 94,631	\$ 122,884
Per Capita per Full Time Equiv. Employee	5,311	5,362	5,365	5,365
Effectiveness				
Avg. # days to Review Development Cases	30	30	30	30
% of Projects Completed on Schedule	100%	100%	100%	100%

CODE ENFORCEMENT PERFORMANCE INDICATORS

FUND: 001 DEPARTMENT: 1017

Jurisdiction Data	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Adopted 2021-22
Population	17,844	18,016	18,028	18,028
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	186.92	186.31	185.69	182.61
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 52,628	\$ 54,528	\$ 59,257	\$ 61,293
Total # of Full Time Equivalent Employees	1.06	1.06	1.06	1.06
Outputs				
Remove illegal signs	1,091	912	912	912
Lot mowing	2	-	1	1
Abandoned cars	34	23	23	23
Illegal dumping and trash accumulation	56	83	83	83
License and permit violations	76	62	62	62
Watering ban violations	7	-	2	2
Watering information (pool discharge)	7	1	1	1
Tree violations (illegal cutting)	18	24	24	24
Animal complaints	17	18	18	18
Visual obstruction	8	6	6	6
Signs	25	32	32	32
Damaging city property	-	2	2	2
Zoning violations (grass)	1	-	1	1
Rights-of-way violations	29	15	15	15
Miscellaneous code violations	322	325	325	325
Code Enforcement Board violations	16	30	30	30
Posting official notices	29	48	48	48
Efficiency				
O&M Cost Per Capita	\$ 2.95	\$ 3.03	\$ 3.29	\$ 3.40
O&M Cost per Full Time Equiv. Employee	\$ 49,649	\$ 51,441	\$ 55,903	\$ 57,824
Per Capita per Full Time Equiv. Employee	16,834	16,996	17,008	17,008
Effectiveness				
Avg. Time to Gain Compliance	20	20	20	20
Avg. Time to Initial Response to a Complaint	2	2	2	2

CITY OF SAFETY HARBOR
ADOPTED FY 2021/2022 BUDGET

Fund: General	Department: Community Development/Planning & Zoning/Code Enforcement	Fund #: 001
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EXPENDITURE DETAIL

Acct #	Account Description	Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Adjusted Budget 2020-21	Estimated Year End 2020-21	Adopted Budget 2021-22
Personnel Services							
1017-500.12-01	Salaries & Wages	\$ 186,084	\$ 197,574	\$ 208,230	\$ 208,230	\$ 208,610	\$ 217,060
1017-500.14-00	Overtime	7	1,323	-	-	-	-
	Salaries & Wages Sub-Total	186,091	198,897	208,230	208,230	208,610	217,060
1017-500.21-00	Fica Taxes	13,665	14,375	15,930	15,930	15,960	16,610
1017-500.22-00	Retirement	14,890	15,912	16,380	16,380	16,410	17,080
1017-500.23-00	Life & Health Insurance	40,035	47,867	51,180	51,180	51,190	53,620
	Benefits Sub-Total	68,590	78,154	83,490	83,490	83,560	87,310
	Total Personnel Services	254,681	277,051	291,720	291,720	292,170	304,370
Operating Expenses							
1017-500.34-20	Planning Services	9,800	5,808	7,500	10,398	7,500	87,500
1017-500.34-90	Other Fees And Contracts	48	-	250	250	250	250
1017-500.40-01	Employee Travel	1,292	5	2,180	2,180	750	2,270
1017-500.40-30	Dept. Director Phone Allowance	603	665	600	600	600	600
1017-500.41-00	Communication Services	1,545	1,761	2,040	2,040	2,200	2,200
1017-500.46-10	Outside Vehicle Repair	-	119	600	600	600	600
1017-500.46-20	Equipment Repairs	48	-	500	500	500	500
1017-500.46-40	Maintenance Contracts	2,892	2,604	4,000	4,000	3,070	3,070
1017-500.47-01	Printing & Binding	5,894	3,896	4,000	4,000	2,700	3,700
1017-500.51-10	Office Supplies-General	521	771	850	850	850	850
1017-500.51-11	Non-Capital Office Equip.	-	59	1,600	1,600	1,300	100
1017-500.51-50	Reproduction Supplies	120	228	500	500	500	500
1017-500.52-01	Gas	1,528	1,036	1,450	1,450	1,170	1,450
1017-500.52-03	Oil & Other Lubricants	31	45	40	40	40	40
1017-500.52-10	Vehicle Parts	210	38	300	300	300	300
1017-500.52-70	Special Clothing /Uniform	342	97	400	400	400	400
1017-500.52-80	Tires And Tubes	4	-	200	200	200	200
1017-500.54-20	Memberships & Dues	669	955	990	990	980	990
1017-500.54-30	Educational Costs	775	1,514	2,960	2,960	1,880	3,000
	Total Operating Expenses	26,322	19,601	30,960	33,858	25,790	108,520
	Total Community Development	\$ 281,003	\$ 296,652	\$ 322,680	\$ 325,578	\$ 317,960	\$ 412,890

BUILDING DEPT PERFORMANCE INDICATORS

FUND: 001 DEPARTMENT: 1024

	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Adopted 2021-22
Jurisdiction Data				
Population	17,844	18,016	18,028	18,028
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	186.92	186.31	185.69	182.61
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 510,322	\$ 647,264	\$ 569,060	\$ 310,690
Total # of Full Time Equivalent Employees	6.50	6.50	6.63	4.00
Total # of Full-Time Inspectors	2.00	1.00	1.00	0.00
Total # of Full-Time Plan Examiners	1.00	1.00	1.00	0.00
Outputs				
# of Bldg. Plans Reviewed	952	704	450	0
# of Bldg. Permits Issued	3,268	3,039	2,263	330
# of Inspection Performed	5,236	4,027	2,100	200
Outputs Occupational Licenses				
# of Licenses Issued	1,177	1,125	1,125	1,125
# of Renewals	1,044	1,050	1,050	1,050
# of Inspections Performed (By Code Enforcement)	40	40	40	40
Efficiency				
Avg # of Insp. Per Full Time Equiv. Employee	3,147	3,147	2,100	-
Avg. # of Plans Reviewed per FTE	1,032	1,032	450	-
O&M Cost Per Capita	\$ 29.47	\$ 29.47	\$ 31.57	\$ 17.23
O&M Cost per Full Time Equiv. Employee	\$ 80,897	\$ 80,897	\$ 85,831	\$ 77,673
Per Capita per Full Time Equiv. Employee	2,745	2,745	2,719	4,507
Effectiveness				
Avg. Permit Review Time (minutes)	45	45	45	15
% of Inspections Performed on Schedule	90%	90%	90%	90%
% of Recovery	90%	90%	90%	90%

CITY OF SAFETY HARBOR
ADOPTED FY 2021/2022 BUDGET

Fund: General	Department: Building	Fund #: 001
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EXPENDITURE DETAIL

Acct #	Account Description	Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Adjusted Budget 2020-21	Estimated Year End 2020-21	Adopted Budget 2021-22
Personnel Services							
1024-500.12-01	Salaries & Wages	\$ 319,600	\$ 238,360	\$ 350,670	\$ 350,670	\$ 242,980	\$ 188,020
1024-500.14-00	Overtime	-	3,614	-	-	-	-
	Salaries & Wages Sub-Total	319,600	241,974	350,670	350,670	242,980	188,020
1024-500.21-00	Fica Taxes	23,885	18,211	26,830	26,830	18,590	14,390
1024-500.22-00	Retirement	23,176	16,719	25,940	25,940	19,440	15,050
1024-500.23-00	Life & Health Insurance	71,946	42,746	92,390	92,390	54,880	55,000
	Benefits Sub-Total	119,007	77,676	145,160	145,160	92,910	84,440
	Total Personnel Services	438,607	319,650	495,830	495,830	335,890	272,460
Operating Expenses							
1024-500.34-90	Other Fees & Contracts	58,067	320,308	300,000	363,028	220,000	23,000
1024-500.40-01	Employee Travel	1,259	-	1,270	1,270	-	1,580
1024-500.41-00	Communications Services	2,804	2,906	3,760	3,760	3,450	3,450
1024-500.44-00	Communications Services	74	248	-	400	-	-
1024-500.46-10	Outside Vehicle Repairs	-	-	500	500	500	500
1024-500.46-40	Maintenance Contracts	-	-	-	1,200	1,300	1,300
1024-500.47-01	Printing & Binding	959	1,004	1,600	1,100	800	800
1024-500.49-30	Other Current Charges	26	-	200	-	-	-
1024-500.51-10	Office Supplies-General	1,517	752	1,700	1,700	600	600
1024-500.51-11	Non-Capital Office Equipmnet	2,473	321	2,590	2,590	2,400	300
1024-500.52-01	Gas	1,807	728	1,370	1,370	940	990
1024-500.52-03	Oil & Lubricants	8	10	80	80	80	80
1024-500.52-10	Vehicle Parts	11	36	400	350	350	350
1024-500.52-30	Small Tools & Supplies	-	209	300	300	-	-
1024-500.52-70	Special Clothing/Uniforms	698	640	1,300	1,300	1,100	1,100
1024-500.52-80	Tires & Tubes	-	-	200	250	250	250
1024-500.54-10	Publications	-	70	500	-	-	-
1024-500.54-20	Memberships & Dues	775	182	780	780	780	780
1024-500.54-30	Educational Costs	1,237	200	1,040	1,040	620	3,150
	Total Operating Expenses	71,715	327,614	317,590	381,018	233,170	38,230
	Total Engineering	\$ 73,183	\$ 42,946	\$ 93,430	\$ 93,430	\$ 55,500	\$ 58,150
	Total Building	\$ 510,322	\$ 647,264	\$ 813,420	\$ 876,848	\$ 569,060	\$ 310,690

CITY OF SAFETY HARBOR
ADOPTED FY 2021/2022 BUDGET

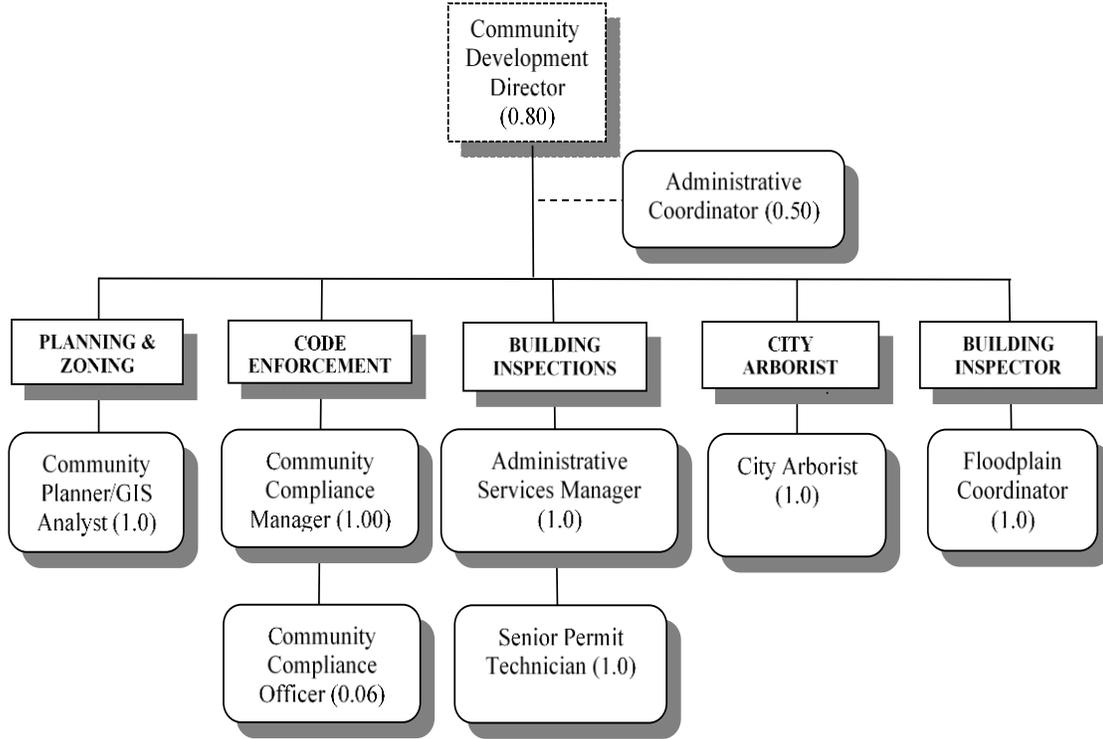
Fund: General	Department: Building	Fund #: 001
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FUNDING SOURCE

Acct #	Account Description	Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Adjusted Budget 2020-21	Estimated Year End 2020-21	Adopted Budget 2021-22
	Program Expenditure Budget	\$ 510,322	\$ 647,264	\$ 813,420	\$ 876,848	\$ 569,060	\$ 310,690
	Less Revenues Supporting Program:						
	316 Local Business Tax	144,019	141,507	150,000	150,000	142,000	142,000
	322 Permits, Fees & Special Assessments	540,515	260,625	474,000	474,000	168,250	45,900
	329 Other Permits & Fees	6,191	4,351	5,400	5,400	2,090	200
	342 Public Safety	353,155	271,722	328,300	328,300	165,720	9,200
	Net Unsupported/(Supported) Budget	\$ (533,558)	\$ (30,941)	\$ (144,280)	\$ (80,852)	\$ 91,000	\$ 113,390
	% Of Budget Supported	204.6%	104.8%	117.7%	109.2%	84.0%	63.5%

Organizational Chart

COMMUNITY DEVELOPMENT DEPARTMENT



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 19/20	ADOPTED FY 20/21	ADOPTED FY 21/22
Community Development Director*	133	0.80	0.80	0.80
Planning & Zoning/Code Enforcement				
Community Planner/GIS Analyst	127	1.00	1.00	1.00
Administrative Coordinator**	121	0.00	0.00	0.50
Administrative Assistant	119	0.50	0.50	0.00
Community Compliance Officer	127	1.00	1.00	1.00
On Call Community Compliance Officer	121	0.06	0.06	0.06
Total Planning & Zoning/Code Enf.		2.56	2.56	2.56
Building Division				
Building Official	130	1.00	1.00	0.00
Floodplain Coordinator	127	0.00	0.00	1.00
Building Plans Examiner/Inspector	125	1.00	1.00	0.00
City Arborist	124	1.00	1.00	1.00
Administrative Services Manager	123	0.00	0.00	1.00
Senior Permit Technician	118	1.00	1.00	0.00
Business Tax Technician	118	1.00	1.00	0.00
Permit Technician	116	0.50	0.63	1.00
Building Inspector	124	1.00	1.00	0.00
Total Building		6.50	6.63	4.00
Total Community Development		9.86	9.99	7.36

* Community Development Director is 20% funded in CRA
 ** Administrative Assistant is 50% funded in Engineering



Fund: General	Department: City Attorney	Fund #: 001
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EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2018-19	2019-20	Budget 2020-21	Budget 2020-21	Year End 2020-21	Budget 2021-22
Operating Expenses							
1018-500.31-10	Legal Services	122,177	119,767	127,210	137,210	137,210	138,200
1018-500.31-20	Other Legal	46,060	11,537	30,000	30,000	30,000	35,000
1018-500.40-01	Employee Travel	821	-	1,000	1,000	1,000	1,000
1018-500.54-10	Publications	1,097	576	1,000	1,000	1,000	1,000
1018-500.54-30	Educational Costs	350	-	450	450	450	450
	Total Operating Expenses	170,505	131,880	159,660	169,660	169,660	175,650
	Total City Attorney	\$ 170,505	\$ 131,880	\$ 159,660	\$ 169,660	\$ 169,660	\$ 175,650



CITY OF SAFETY HARBOR
ADOPTED FY 2021/2022 BUDGET

Fund: General	Department: General Government	Fund #: 001
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EXPENDITURE DETAIL

Acct #	Account Description	Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Adjusted Budget 2020-21	Estimated Year End 2020-21	Adopted Budget 2021-22
Personnel Services							
1020-500.24-00	Workers Compensation Ins.	36,544	35,295	35,900	35,900	35,900	38,420
1020-500.25-00	Unemployment Contribution	271	8,643	5,230	5,230	10,000	10,000
	Benefits Sub-Total	36,815	43,938	41,130	41,130	45,900	48,420
	Total Personnel Services	36,815	43,938	41,130	41,130	45,900	48,420
Operating Expenses							
1020-500.32-10	Auditing And Accounting	18,341	18,932	25,900	33,700	33,100	22,500
1020-500.34-90	Other Fees & Contracts	42,782	5,012	42,150	42,150	1,110	36,610
1020-500.34-95	Disaster Expenses	4,529	63,398	-	1,628	36,060	-
1020-500.34-96	Sustainability/Ready/100	-	-	200,000	200,000	200,000	-
1020-500.41-00	Communications Services	654	643	990	990	750	750
1020-500.42-10	Postage	26,639	24,353	27,630	28,654	32,060	33,010
1020-500.43-00	Utility Services	39,253	36,089	35,900	35,900	32,250	34,000
1020-500.45-00	General Liability Ins	78,942	81,334	92,440	92,440	92,440	98,920
1020-500.46-01	Building & Grounds Maint	23,454	5,886	17,780	21,458	17,030	17,030
1020-500.46-40	Maintenance Contracts	30,938	27,844	45,300	39,670	45,300	31,130
1020-500.47-01	Printing & Binding	8,908	8,911	12,100	12,100	11,500	15,600
1020-500.49-30	Other Current Charges	20,257	62,202	9,200	25,905	16,670	20,000
1020-500.51-10	Office Supplies-General	4,483	4,835	5,000	5,907	4,500	5,000
1020-500.51-11	Non-Capital Office Equip.	-	-	-	-	-	4,500
1020-500.52-42	Supplies City Hall BR	369	236	1,800	1,848	200	1,000
1020-500.52-90	Special Supplies	(315)	68	600	600	600	600
1020-500.54-01	Subscriptions	168	168	200	200	170	170
1020-500.54-10	Publications	-	1,243	-	-	-	-
1020-500.54-20	Memberships & Dues	-	500	430	430	500	500
	Total Operating Expenses	299,402	341,654	517,420	543,580	524,240	321,320
Capital Expenses							
1020-500.64-40	Special Equipment	-	-	-	5,630	-	-
	Total Capital Expenses	-	-	-	5,630	-	-
	Total General Government	\$ 336,217	\$ 385,592	\$ 558,550	\$ 590,340	\$ 570,140	\$ 369,740



Fund: General	Department: Law Enforcement	Fund #: 001
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EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2018-19	2019-20	Budget	Budget	Year End	Budget
Operating Expenses							
1021-500.34-30	Sheriff's Contract	1,355,163	1,366,127	1,449,250	1,449,250	1,449,250	1,530,640
	Total Operating Expenses	1,355,163	1,366,127	1,449,250	1,449,250	1,449,250	1,530,640
	Total Law Enforcement	\$ 1,355,163	\$ 1,366,127	\$ 1,449,250	\$ 1,449,250	\$ 1,449,250	\$ 1,530,640





Fire Department

"We are the members of the Safety Harbor Fire Department; our mission is to protect lives and property from all hazards. We provide this service with emphasis on quality, personal safety, injury reduction, cost effectiveness, and environmental protection."

The Fire Department protects life and property from all hazards through emergency response, preparedness, and prevention. The department is primarily responsible for leading and managing all fire, non-fire, medical, and hazardous materials emergencies, and emergency management functions for the community. These responsibilities are effectively managed through proper planning, organizing, staffing, directing, coordinating, reporting, and



budgeting. High quality fire protection and medical services are provided with an emphasis on doing what is best for the community, city, department, shift, station, and then the employee.

Current and Prior Year Accomplishments

The department continues to make significant progress in developing and enhancing services to the community while focusing on continuous improvement. The department's policies and procedures are routinely reviewed and edited to ensure consistency with local bargaining agreements, City rules and regulations, county guidelines, state laws, Occupational Safety and Health Administration (OSHA) regulations, National Fire Protection Association (NFPA) guidelines, Insurance Services Office (ISO) requirements, and best practices. The department has realigned project and program work assignments to personnel throughout the organization to ensure more effective workload distribution and to assist in personnel development. The department continues to focus on three main funding priorities: personnel, apparatus, and facilities.

In FY21, the department replaced personal protective equipment (PPE) for six firefighters, purchased new telecommunications equipment, purchased a new fire engine, and purchased a new quick response EMS vehicle. Furthermore, the department participated in growth management to ensure increased availability for life-threatening emergencies and initiated the dispatch of EMS vehicles based on GPS location. The department's Fire Marshal continues to complete an audit of all inspectable occupancies within the fire district to ensure all locations are accounted for in the department's inspection database and that all occupancies receive a periodic fire inspection. The department's Administrative Coordinator has ensured all purchasing and payroll items are consistent with City expectations.



Fiscal Year 2022 Goals

- Replace six sets of turnout gear, place a new ALS unit in-service, replace multiple MDC units
- Create a 10-year facilities plan
- Complete fire inspection audit of fire district
- Maintain an appropriate number of driver/operators, and acting officers on each shift

Long-Term Vision and Future Financial Impact

The department will continue to focus on identifying increased efficiencies while also improving overall effectiveness. This will be accomplished by critically analyzing performance data, spending habits, and staffing patterns. The organization will continue to seek out partnerships for increased workplace and customer service improvements.

FIRE PERFORMANCE INDICATORS

FUND: 001 DEPARTMENT: 1022

	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Adopted 2021-22
Jurisdiction Data				
Population	17,844	18,016	18,028	18,028
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	186.92	186.31	185.69	182.61
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 3,910,822	\$ 3,649,186	\$ 3,922,540	\$ 4,154,070
Total # of Full Time Equivalent Employees	30.50	30.50	30.50	30.50
Fire Prevention				
Review all Received Plans in Less than Two Weeks	100	100	100	100
Periodic Inspectable Occupancy Inspections (%)	33	33	33	33
Licensed Facility Inspections (%)	100	100	100	100
Investigate All Fires (%)	100	100	100	100
Periodic Preplan Update (%)	33	33	33	33
Inspect and Test All City Fire Hydrants (%)	100	100	100	100
Emergency Response				
Prevent fire deaths on all fire incidents in district (%)	100	83	100	100
Confine 90% of bldg fires to area involved on arrival	100	100	100	100
Provide a minimum of ALS to all incidents within City	100	100	100	100
Respond to emergencies in less than 7m 30s	92	94	90	90
Training				
Complete 228 Hours of Company Officer Training (%)	92	90	100	100
Complete 228 Hours of Driver/Operator Training (%)	90	95	100	100
Complete 216 Hours of Firefighter Training (%)	80	100	100	100
Total Emergency Readness Efficiency				
	562	568	600	600
% of ISO Training requirements met	100	100	100	100
% of emergency response criteria met	100	100	100	100
O&M Cost Per Capita	\$ 218.66	\$ 212.65	\$ 217.58	\$ 230.42
O&M Cost per Full Time Equiv. Employee	\$ 128,056	\$ 124,409	\$ 128,608	\$ 136,199
Per Capita per Full Time Equiv. Employee	586	585	591	591

CITY OF SAFETY HARBOR
ADOPTED FY 2021/2022 BUDGET

Fund: General	Department: Fire And EMS	Fund #: 001
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EXPENDITURE DETAIL

Acct #	Account Description	Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Adjusted Budget 2020-21	Estimated Year End 2020-21	Adopted Budget 2021-22
Personnel Services							
1022-500.12-01	Salaries & Wages	\$ 1,914,588	\$ 1,925,457	\$ 2,072,050	\$ 2,023,220	\$ 2,001,660	\$ 2,151,020
1022-500.14-00	Overtime-Time & One Half	221,389	162,010	160,000	160,000	158,400	158,400
1022-500.15-10	Incentive Pay	39,127	40,441	39,000	43,900	43,900	43,850
	Salaries & Wages Sub-Total	2,175,104	2,127,908	2,271,050	2,227,120	2,203,960	2,353,270
1022-500.21-00	Fica Taxes	158,364	159,026	176,510	176,510	168,610	180,030
1022-500.22-00	Retirement	508,859	421,431	534,790	534,790	510,490	545,310
1022-500.22-01	Passing Thru State	89,943	113,567	100,000	100,000	100,000	100,000
1022-500.23-00	Life & Health Insurance	436,294	396,151	440,030	440,030	420,730	449,620
1022-500.24-00	Workers Compensation Ins.	104,559	111,325	110,900	123,100	123,120	131,740
	Benefits Sub-Total	1,298,019	1,201,500	1,362,230	1,374,430	1,322,950	1,406,700
	Total Personnel Services	3,473,123	3,329,408	3,633,280	3,601,550	3,526,910	3,759,970
Operating Expenses							
1022-500.31-30	Employee Physicals	14,035	13,180	16,530	17,300	16,900	16,950
1022-500.32-10	Auditing & Accounting	7,800	7,257	10,380	10,450	10,450	10,790
1022-500.34-90	Other Fees & Contracts	746	133	-	-	-	-
1022-500.40-01	Employee Travel	511	142	2,000	500	500	3,200
1022-500.40-30	Cell Phone Allowance	603	1,415	3,000	3,000	3,000	3,000
1022-500.41-00	Communication Services	20,288	20,863	26,980	26,980	23,150	26,500
1022-500.42-10	Postage	-	-	70	150	100	100
1022-500.43-00	Utility Services	41,005	37,778	39,390	39,390	31,800	32,500
1022-500.44-00	Rental & Leases	-	-	-	2,000	2,000	2,400
1022-500.45-00	General Liability Ins.	70,781	73,173	82,190	82,190	82,190	87,950
1022-500.46-01	Building & Grounds Maint	15,519	11,955	15,000	23,004	17,000	17,160
1022-500.46-10	Outside Vehicle Repairs	12,478	16,924	18,150	13,788	13,790	14,970
1022-500.46-20	Equipment Repairs	2,437	6,293	4,020	4,020	4,000	4,000
1022-500.46-30	Nextel/Radio Maintenance	4,480	2,938	3,000	4,585	4,580	4,500
1022-500.46-40	Maintenance Contracts	11,007	8,897	16,490	19,088	15,000	11,000
1022-500.49-30	Other Current Charges	99,268	956	4,100	4,100	4,100	2,800
1022-500.51-10	Office Supplies-General	2,252	715	1,800	1,830	1,830	1,700
1022-500.51-11	Non-Capital Office Equip	9,560	7,792	13,250	15,050	15,050	17,400
1022-500.52-01	Gas	5,448	4,828	6,000	6,000	5,100	5,330

CITY OF SAFETY HARBOR
ADOPTED FY 2021/2022 BUDGET

Fund: General	Department: Fire And EMS	Fund #: 001
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			Adopted	Adjusted	Estimated	Adopted	
Acct #	Account Description	Actual	Actual	Budget	Budget	Year End	Budget
		2018-19	2019-20	2020-21	2020-21	2020-21	2021-22

EXPENDITURE DETAIL

1022-500.52-02 Diesel	23,838	18,995	23,500	23,500	19,900	21,010
1022-500.52-03 Oil & Other Lubricants	953	5,943	1,470	1,470	1,470	2,640
1022-500.52-10 Vehicle Parts	26,671	16,879	18,000	18,000	18,000	23,350
1022-500.52-20 Equipment Parts	6,323	3,730	6,000	6,000	6,000	5,510
1022-500.52-30 Small Tools & Supplies	4,795	1,584	2,500	4,655	4,160	3,020
1022-500.52-35 Non-Capital Operating Equip	3,096	1,666	1,900	11,070	10,570	7,940
1022-500.52-40 Builders Supplies	200	-	200	750	200	4,000
1022-500.52-41 Housekeeping Supplies	5,932	5,661	6,000	6,509	6,510	6,170
1022-500.52-70 Special Clothing/Uniforms	13,852	13,100	17,670	20,293	18,790	14,700
1022-500.52-80 Tires And Tubes	4,853	7,399	5,500	4,000	4,000	5,950
1022-500.52-90 Special Supplies	4,935	3,908	4,500	2,624	2,620	9,600
1022-500.52-92 Fire Hose & Supplies	763	1,148	4,070	28,570	28,570	2,700
1022-500.54-10 Publications	623	2,355	2,000	1,000	2,000	1,590
1022-500.54-20 Memberships & Dues	4,166	2,736	2,300	2,300	2,300	3,670
1022-500.54-30 Educational Costs	18,481	19,435	20,000	20,000	20,000	20,000
Total Operating Expenses	437,699	319,778	377,960	424,166	395,630	394,100

Capital Expenses

1022-500.64-40 Specail Equipment	-	8,150	-	-	-	-
Total Non-Operating Expenses	-	8,150	-	-	-	-

Internal Services

1022-500.94-16 Data Processing Fee Reimb	37,670	34,950	34,950	34,950	34,950	34,950
Total Internal Services	37,670	34,950	34,950	34,950	34,950	34,950

Total Fire And EMS

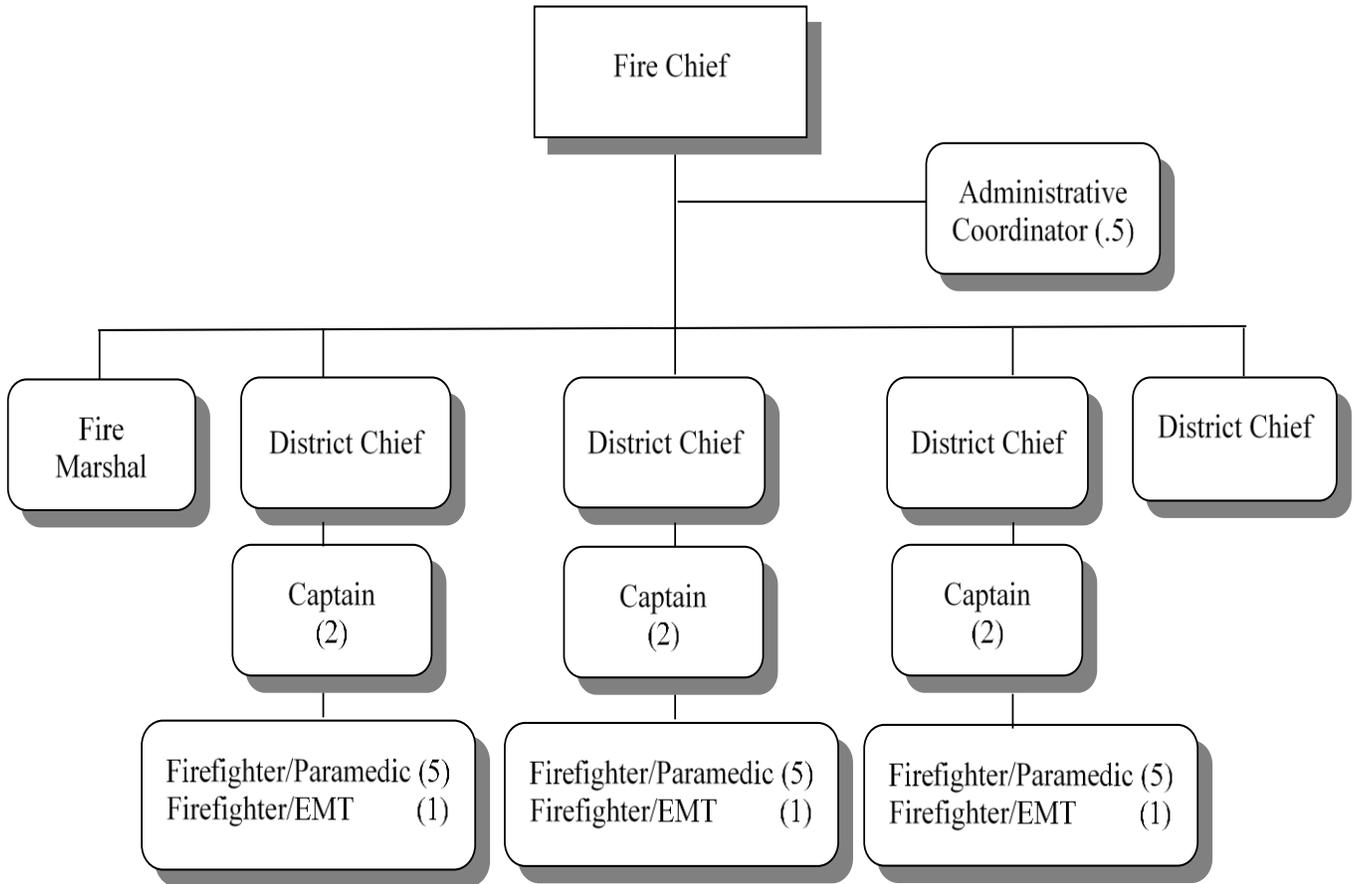
\$ 3,948,492	\$ 3,692,286	\$ 4,046,190	\$ 4,060,666	\$ 3,957,490	\$ 4,189,020
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FUNDING SOURCE

Program Expenditure Budget	\$ 3,910,822	\$ 3,649,186	\$ 4,011,240	\$ 4,025,716	\$ 3,922,540	\$ 4,154,070
Less Revenues Supporting Program:						
312 Other Taxes	89,943	113,567	90,000	90,000	90,000	98,500
331 Federal Grants	188,429	151,152	-	-	-	-
338 Shared Revenue From Other Local Units	1,236,361	1,206,366	1,178,320	1,178,320	1,176,420	1,211,560
Net Unsupported Budget	\$ 2,396,089	\$ 2,178,101	\$ 2,742,920	\$ 2,757,396	\$ 2,656,120	\$ 2,844,010
% Of Budget Supported	38.7%	40.3%	31.6%	31.5%	32.3%	31.5%

Organizational Chart

FIRE DEPARTMENT



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 19/20	ADOPTED FY 20/21	ADOPTED FY 21/22
Fire Chief	133	1.00	1.00	1.00
District Chief	F28	3.00	4.00	4.00
Captain	O2	7.00	6.00	6.00
Fire Inspector	O1	0.00	0.00	0.00
Fire Marshal	130	1.00	1.00	1.00
Firefighter/Paramedic	F3	14.00	16.00	15.00
Firefighter EMT	F2	4.00	2.00	3.00
Administrative Coordinator	121	0.00	0.00	0.50
Administrative Assistant	119	0.50	0.50	0.00
Total Division		30.00	30.50	30.50



ENGINEERING DEPARTMENT

The Engineering Department provides technical services for the City related to paving, grading, drainage, water and sewer infrastructure improvements, by either in-house staff or the use of outside consultant services. Services include field topographic surveys, geotechnical evaluations, environmental reports, drainage problem solutions, traffic engineering, construction plan preparation, contract document preparation, permitting, bidding, and construction inspection services.

Current Fiscal Year 2020/2021 Accomplishments

- Bishop Creek Erosion Study – provide project management and coordination with USACE.
- Coventry East Cul-de-sac Improvements – provide in house design services, construction inspection and project management.
- Enterprise Road at Green Spring Intersection- provide in house design services, coordination with Contractor for quote, construction inspection and project management.
- Folly Farm – Farm House - coordinate survey services, provide design, cost estimate and project management.
- Folly Farm – Barn – develop scope of work with Leisure Services, meet with Contractor for construction quote.
- Folly Farm – Entry Drive Drainage – in-house design ; obtain quote for construction
- Inflow and Infiltration (I/I) Study – provided project management and oversaw consultant wastewater flow monitoring services.
- Library 2nd Floor Addition – solicit design and permitting services, coordination with Architect; review design plans; provide project management.
- Library 1st Floor Lighting Upgrades – coordination with Architect and Electrical Engineer and City staff; project management; review design plans, provide project management.
- Library Parking Lot Improvements Northeast side – Finalize design of work and obtain quotes; Provide project management and construction inspection services.
- Main Street at 3rd Avenue Brick Intersection Repair – Provide project management and construction inspection services.
- Main Street at 4th Avenue Brick Intersection Repair – produce in-house design; develop project scope.
- Marina Channel Dredging – oversee consultant design and permitting services, provide project management.
- Marina Decking replacement and Pier and Channel Piling Replacement – coordinate with Leisure Service for work scope; project management and coordination with consultant; review assessment report.
- Marina Pier Emergency Repairs – coordination with Contractor for pier repairs after Tropical Storm ETA, coordination with Leisure Service, provide project management and Construction observation services.
- Veteran’s Memorial Park sidewalk erosion and repairs – develop scope of work, coordination with Leisure Services, coordination with Contractor for quote, provide project management and construction inspection services.
- North Bayshore Sidewalk improvements – in house design; obtain additional survey services
- City Park sidewalk replacement project – define work scope with Leisure Services; obtain quotes; provide construction inspection and project management services.
- City Park Field #4 drainage - define work scope with Leisure Services; coordination with contractor to obtain quotes for construction.
- Marshal Street park resurfacing and sidewalk improvements – coordinate project overview with Leisure Services; solicit quote from Contractor.
- Pipe Lining for Storm Sewers and Sanitary Sewers - develop piggyback contract with Vortex Construction, pre-construction meeting, provide project management and construction inspection.
- Sanitary Sewer Manhole Lining - develop piggyback contract with Vortex Construction, pre-construction meeting, provide project management and construction inspection.
- Pavement Condition Assessment – performed a detailed street condition assessment for all streets within the City.
- Street Rating System - provide evaluation of street condition throughout City for use in prioritization and budgeting for street resurfacing improvements; developed street conditions maps for roads within the City.
- Street Resurfacing- provide in house design, develop contract documents and bidding services, provide project management; provide construction observation services.

Current Fiscal Year 2020/2021 Accomplishments (Continued)

- 2nd Street South at 6th Avenue paving and drainage improvements – finalize design in-house; develop bid for construction, meet with contractors for construction quotes.

- 7th Ave N at 2nd St N intersection drainage improvements – coordination with Contractor and Public Works staff for construction services.
- 9th Avenue North Force Main – Design coordination with Consultant, review design plans, develop contract documents, solicit construction services, provide project management.
- SR 590 Water Services to 950 and 960 14th Ave South – provided in-house design services, FDOT permitting services and coordination with Public Works staff.
- Espiritu Santo Springs/Washington Brennan Water Main – Coordination with Consultant on design, review design plans, develop construction bid documents, and solicit construction services, provide project management and construction observation services.
- Philippe Pointe Pedestrian Bridge water main relocation – coordination with Consultant on design items, review of plans, permitting review, develop contract bid documents, and solicit construction services, provide project management.
- Pinellas Avenue, Melrose Dr., and Avon Dr. water main and fire protection installation – coordination with Consultant on design items, review of plans, permitting review, coordination with Pinellas County permitting, review design plans, provide project management.
- North Bay Hills Water Main Replacement Phase III – coordinate design and survey services with Consultant, review design, project management and coordination with Consultant.
- Waterfront Park beach trailhead erosion – provide in-house design for solution to erosion issue at beach trailhead and sidewalk; coordination with Leisure Services, meet with Contractor for quote; provide project management and construction inspection.
- Tucker Street sidewalk improvements – developed in-house design, coordination with Contractor for quote.
- 2nd St N. at 2nd Ave N. – intersection drainage improvements – develop conceptual plan, coordination with surveyor for topographic survey needed for in-house design.
- Highway to Bay Blvd & Bayshore Drive Roadway and drainage improvements - develop conceptual plan, coordination with surveyor for topographic survey needed for in-house design.
- 6th St N. at 6th Ave N. intersection drainage improvements - develop conceptual plan, coordination with surveyor for topographic survey needed for in-house design.
- 9th Ave S. at 2nd St S. Intersection improvements - develop conceptual plan, coordination with surveyor for topographic survey needed for in-house design.
- City Facilities Resurfacing & sidewalk repairs: SHCP Driveway, Parks & BM, Marshall Street Park, Rigsby Center, Daisy Douglas Park. – define work scope with Leisure Service
- City Park: Little League Batting Cages – conceptual meeting with Leisure Services and Contractor
- Building Dept. Plan Review – Performed several Engineering reviews for building permits, commercial and residential projects.
- Building Dept. Inspections – Performed several inspections for building permits, commercial and residential projects.
- Building Dept. Plan Review Templates – developed templates and standard operating procedures for building permit reviews and inspections.
- Traffic Calming – project management of various traffic studies; develop ‘no speed hump’ map.
- Vacation of Easements – Evaluation and project management of various vacation of easement applications.
- Excavation and Fill Permits – Evaluation and project management of various excavation & fill permits.
- City stormwater water facilities operation and maintenance inspections.

Fiscal Year 2021/2022 Goals

- Sanitary Sewer Pipe Lining – provide project management and construction observation services; develop work scope and contract for additional lining services, develop piggyback contract for Vortex.
- Storm Sewer manhole rehabilitation – provide project management and construction observation services.
- Espiritu Santo Springs/Washington Brennan Water Main – provide project management and construction observation services.
- Bishop Creek Erosion Study – provide project management and coordination with USACE, review USACE study.
- Folly Farm – Farm House – provide project management and construction inspection services.
- Folly Farm – Barn – meet with Contractor for construction quote, provide project management and construction services.
- Folly Farm – Entry Drive Drainage – finalize in-house design ; obtain quote for construction, provide project management and construction inspection services.
- Library 2nd Floor Addition – solicit construction services, coordination with Architect; review design plans; provide project management.
- Library 1st Floor Lighting Upgrades – solicit upgrade services, coordination with Architect and Electrical Engineer and City staff; project management; review design plans, provide project management.
- Main Street at 4th Avenue Brick Intersection Repair – provide project management and construction inspection services.
- Marina Channel Dredging – oversee consultant design and permitting services, provide project management.

- Marina Decking replacement and Pier and Channel Piling Replacement – coordinate with Leisure Service for construction; project management.
- North Bayshore Sidewalk improvements – in house design; obtain quotes, project management and construction services.
- City Park Field #4 drainage - coordination with contractor to obtain quotes for construction, provide project management and construction inspection services.
- Marshal Street park resurfacing and sidewalk improvements – coordinate project overview with Leisure Services; solicit quote from Contractor, provide project management and construction inspection services.
- Pavement Condition Assessment – perform detailed street condition assessment for all streets within the City.
- Street Rating System - provide evaluation of street condition throughout City for use in prioritization and budgeting for street resurfacing improvements; developed street conditions maps for roads within the City.
- Street Resurfacing- provide in house design, develop contract documents and bidding services, provide project management; provide construction observation services.
- 2nd Street South at 6th Avenue paving and drainage improvements – finalize design in-house; develop bid for construction, meet with contractors for construction quotes, project management and construction inspection services.
- 9th Avenue North Force Main – pre-bid meeting, provide project management and construction inspection services.
- Philippe Pointe Pedestrian Bridge water main relocation – coordination with Consultant on design items, provide project management, pre-bid meeting, and construction inspection services
- Pinellas Avenue, Melrose Dr., and Avon Dr. water main and fire protection installation – coordination with Consultant on design items, review of plans, permitting review, coordination with Pinellas County permitting, review design plans, provide project management, and construction inspection services.
- North Bay Hills Water Main Replacement Phase III – review design plans, project management and coordination with Consultant, provide construction inspection services.
- Tucker Street sidewalk improvements – coordination with Contractor, construction inspection.
- 2nd St N. at 2nd Ave N. – intersection drainage improvements – in-house design, project management and construction inspection services.
- Highway to Bay Blvd & Bayshore Drive Roadway and drainage improvements - in-house design.
- 6th St N. at 6th Ave N. intersection drainage improvements - in-house design, project management and construction inspection services.
- 9th Ave S. at 2nd St S. Intersection improvements - in-house design, project management and construction inspection services.
- City Facilities Resurfacing & sidewalk repairs: SHCP Driveway, Parks & BM, Marshall Street Park, Rigsby Center, Daisy Douglas Park. – project management and construction inspection services.
- Building Dept. Plan Review – Perform Engineering reviews for building permits, commercial and residential projects.
- Building Dept. Inspections – Performed inspections for building permits, commercial and residential projects.
- Traffic Calming – project management of various traffic studies
- Vacation of Easements – Evaluation and project management of easement applications.
- Excavation and Fill Permits – Evaluation and project management of excavation & fill permits.
- City stormwater water facilities operation and maintenance inspections.

Long-Term Vision and Future Financial Impact

It is the desire of the Engineering Department to better serve the Engineering needs for all City Departments, and to increase production efficiency and cost effectiveness of Capital Improvement Projects.

ENGINEERING PERFORMANCE INDICATORS

FUND: 001 DEPARTMENT: 1025

	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Adopted 2021-22
Jurisdiction Data				
Population	17,844	18,016	18,028	18,028
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	186.92	186.31	185.69	182.61
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 468,606	\$ 418,200	\$ 412,200	\$ 476,950
Total # of Full Time Equivalent Employees	4.50	4.50	4.50	4.50
Outputs				
Number of Capital Projects	28	22	22	23
Number of In-House Design Projects	15	19	18	19
Number of Site Plans Reviewed	182	393	512	480
Value of Grants Received	\$ 78,500	\$ -	\$ -	\$ -
Efficiency				
O&M Cost Per Capita	\$ 27.26	\$ 27.26	\$ 22.86	\$ 26.46
O&M Cost per Full Time Equiv. Employee	\$ 108,109	\$ 108,109	\$ 91,600	\$ 105,989
Per Capita per Full Time Equiv. Employee	3,965	3,965	4,006	4,006

CITY OF SAFETY HARBOR
ADOPTED FY 2021/2022 BUDGET

Fund: General	Department: Engineering	Fund #: 001
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EXPENDITURE DETAIL

Acct #	Account Description	Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Adjusted Budget 2020-21	Estimated Year End 2020-21	Adopted Budget 2021-22
Personnel Services							
1025-539.12-01	Salaries & Wages	\$ 325,975	\$ 296,807	\$ 319,990	\$ 267,990	\$ 279,040	\$ 321,360
1025-500.14-00	Overtime-Time & One Half	7	-	-	-	-	-
	Salaries & Wages Sub-Total	325,982	296,807	319,990	267,990	279,040	321,360
1025-500.21-00	Fica Taxes	23,796	21,620	24,480	24,480	21,350	24,590
1025-500.22-00	Retirement	26,095	22,242	25,600	25,600	22,330	25,710
1025-500.23-00	Life & Health Insurance	72,510	67,062	84,640	84,640	66,190	74,890
	Benefits Sub-Total	122,401	110,924	134,720	134,720	109,870	125,190
	Total Personnel Services	448,383	407,731	454,710	402,710	388,910	446,550
Operating Expenses							
1025-500.31-20	Engineering Services	3,300	(50)	2,500	-	2,500	2,500
1025-500.34-90	Other Fees And Contracts	6,000	1,000	2,000	400	2,000	2,000
1025-500.40-01	Employee Travel	-	-	500	300	500	500
1025-500.41-00	Communication Services	3,922	3,520	4,310	4,310	3,600	3,600
1025-500.46-10	Outside Vehicle Repairs	-	-	300	300	300	300
1025-500.46-20	Equipment Repairs	-	-	500	500	500	500
1025-500.46-40	Maintenance Contracts	3,584	3,668	4,720	4,720	4,720	9,680
1025-500.47-01	Printing	-	22	500	500	500	500
1025-500.51-10	Office Supplies	173	80	500	400	500	500
1025-500.51-11	Non-Capital Office Equip	596	59	1,000	6,990	2,890	1,000
1025-500.51-40	Computer Paper & Supplies	349	331	1,000	1,000	1,000	1,000
1025-500.52-01	Gas	619	156	310	310	410	430
1025-500.52-03	Oil & Other Lubricants	-	41	50	50	50	50
1025-500.52-10	Vehicle Parts	95	-	300	300	300	300
1025-500.52-30	Small Tools & Supplies	-	-	70	170	170	300
1025-500.52-70	Special Clothing/Uniforms	285	-	750	750	750	850
1025-500.52-80	Tires And Tubes	-	-	400	400	400	400
1025-500.52-90	Special Supplies	26	-	200	200	200	200
1025-500.54-20	Memberships & Dues	1,274	1,293	1,690	-	-	1,690
1025-500.54-30	Educational Costs	-	349	2,000	2,000	2,000	4,100
	Total Operating Expenses	20,223	10,469	23,600	23,600	23,290	30,400
	Total Engineering	\$ 468,606	\$ 418,200	\$ 478,310	\$ 426,310	\$ 412,200	\$ 476,950

CITY OF SAFETY HARBOR
ADOPTED FY 2021/2022 BUDGET

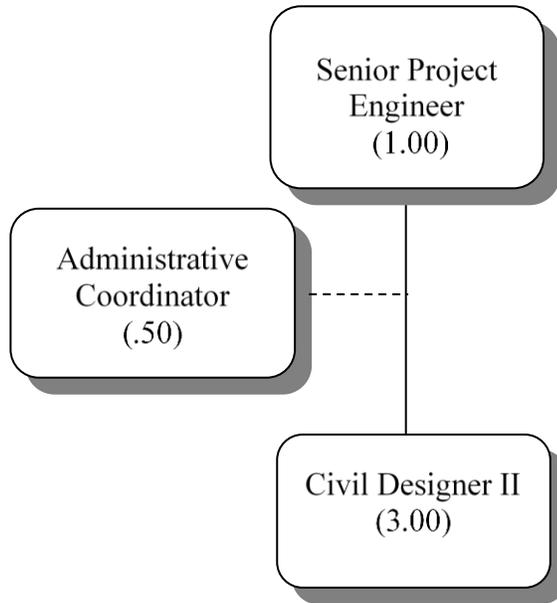
Fund: General	Department: Engineering	Fund #: 001
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FUNDING SOURCE

Acct #	Account Description	Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Adjusted Budget 2020-21	Estimated Year End 2020-21	Adopted Budget 2021-22
Program Expenditure Budget		\$ 468,606	\$ 418,200	\$ 478,310	\$ 426,310	\$ 412,200	\$ 476,950
Less Revenues Generated:							
342 Public Safety Fees		625	1,550	1,200	1,200	1,200	1,200
Net Unsupported Budget		\$ 467,981	\$ 416,650	\$ 477,110	\$ 425,110	\$ 411,000	\$ 475,750
% Of Budget Supported By Program		0.1%	0.4%	0.3%	0.3%	0.3%	0.3%

Organizational Chart

ENGINEERING DEPARTMENT



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 19/20	ADOPTED FY 20/21	ADOPTED FY 21/22
City Engineer	134	1.00	1.00	0.00
Senior Project Engineer	128	1.00	1.00	1.00
Civil Designer II	125	1.00	1.00	3.00
Civil Designer I	123	1.00	1.00	0.00
Administrative Coordinator*	121	0.00	0.00	0.50
Administrative Assistant	119	0.50	0.50	0.00
Total Department		4.50	4.50	4.50

*Administrative Coordinator is 50% funded in Community Development

Public Works Department

Streets Division

The Streets Division maintains the City’s streets, curbs, underdrains, sidewalks, rights-of-way, and all traffic signage and pavement markings. As a part of right-of-way maintenance, the City maintains trees over City roadways and sidewalks. Work order requests generated by resident inquiries are scheduled and service is performed on a priority basis. Staff responds to emergency calls on an as-needed basis.

Current and Prior Year Accomplishments

Streets Division continues to provide a high level of customer service to City residents by removing hazards like dangerous trees, broken sidewalks, damaged asphalt, and broken pavers. The Streets Division worked with a contractor to complete sidewalk hazard mitigation in neighborhoods such as Harbor Oaks and Coventry utilizing a planing method. This was an efficient method of removing trip hazards that placed the sidewalk back into use immediately. Staff has also been focused on replacing street signs, as per MUTCD guidelines, to meet retro-reflectivity requirements. Streets Division has been working with contractors to complete capital improvement projects including underdrain replacement, curb replacement, and refurbishment of the Philippe Parkway wooden pedestrian bridges. Staff has been working with paving contractors to patch larger potholes and areas of severely distressed asphalt roadways. Staff also collaborated on multiple projects with other Departments.



Fiscal Year 2022 Goals



Staff are dedicated to working through the Tree Maintenance Program, continuing to work on replacing street signs, maintaining sidewalks and ADA ramps, and patching roadways as needed. Funds are allocated for additional capital improvement projects for underdrain and curb that will also be managed by Streets Division.

Long-Term Vision and Future Financial Impact

The Streets Division has programmed the replacement and/or purchase of vital equipment to continue to provide and improve the services provided to City residents and businesses. Staff continue to keep up with the latest training methods and installation procedures. The long-term vision of the Streets Division is to continue to provide high-quality, well-maintained, infrastructure, such as sidewalks, roadways, and signage, ensuring safe travel ways for our residents.



STREET PERFORMANCE INDICATORS

FUND: 001 DEPARTMENT: 1031

	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Adopted 2021-22
Jurisdiction Data				
Population	17,844	18,016	18,028	18,028
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	186.92	186.31	185.69	182.61
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 650,786	\$ 651,162	\$ 671,800	\$ 786,270
Total # of Full Time Equivalent Employees	10.40	10.40	9.75	9.75
Outputs				
Curb Miles of Street Swept Per Year	920	920	920	920
Cubic Yds of Curb/Gutter/Sidewalks/Replaced	156	152	155	160
Tons of Asphalt Pot Hole Repairs	192	42	125	100
# of Service Requests	129	180	150	150
Curb Miles of Street	104	104	104	104
Tons of Debris Removed*	251	1,053	400	400
Right of Way Use Permits	103	171	180	180
Efficiency				
Cost Per Curb Mile Swept	\$ 792.70	\$ 792.70	\$ 730.22	\$ 854.64
# of Curb Miles of Street per FTE	88	88	94	94
O&M Cost Per Capita	\$ 40.87	\$ 40.87	\$ 37.26	\$ 43.61
O&M Cost Per Full Time Equiv. Employee	\$ 70,123	\$ 70,123	\$ 68,903	\$ 80,643
Per Capita per Full Time Equiv. Employee	1,716	1,716	1,849	1,849
Effectiveness				
# of Service Requests Completed	129	129	140	140

CITY OF SAFETY HARBOR
ADOPTED FY 2021/2022 BUDGET

Fund: General	Department: Streets	Fund #: 001
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EXPENDITURE DETAIL

Acct #	Account Description	Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Adjusted Budget 2020-21	Estimated Year End 2020-21	Adopted Budget 2021-22
Personnel Services							
1031-500.12-01	Salaries & Wages	\$ 343,131	\$ 300,122	\$ 378,970	\$ 378,970	\$ 300,000	\$ 367,780
1031-500.12-10	Reg Wages-Temporary Empl	-	-	-	500	-	-
1031-500.14-00	Overtime-Time & One Half	2,296	5,572	5,070	5,070	5,000	5,090
	Salaries & Wages Sub-Total	345,427	305,694	384,040	384,540	305,000	372,870
1031-500.21-00	Fica Taxes	25,365	22,958	29,380	29,380	23,340	28,120
1031-500.22-00	Retirement	26,409	27,832	31,720	31,720	25,390	30,430
1031-500.23-00	Life & Health Insurance	104,787	83,985	145,580	145,580	105,470	131,170
	Benefits Sub-Total	156,561	134,775	206,680	206,680	154,200	189,720
	Total Personnel Services	501,988	440,469	590,720	591,220	459,200	562,590
Operating Expenses							
1031-500.34-60	Uniform Rental & Laundry	1,216	936	1,120	1,120	880	-
1031-500.34-90	Other Fees & Contracts	66,177	135,902	92,050	98,800	98,800	100,330
1031-500.40-01	Employee Travel	484	-	530	530	-	530
1031-500.40-30	Cell Phone Allowance	-	78	-	50	170	170
1031-500.41-00	Communication Services	2,008	2,148	2,870	2,870	2,740	2,740
1031-500.43-00	Utility Services	5,219	5,253	5,680	5,680	3,600	3,900
1031-500.44-00	Rental & Leases	-	-	8,180	1,430	1,430	1,500
1031-500.46-01	Building & Grounds Maint	1,317	5,204	6,900	7,211	7,210	7,320
1031-500.46-10	Outside Vehicle Repairs	983	3,203	2,800	2,800	2,800	2,800
1031-500.46-20	Equipment Repairs	1,459	4,347	2,500	5,685	4,480	2,500
1031-500.46-40	Maintenance Contracts	11,376	11,889	15,510	15,510	15,510	15,960
1031-500.46-90	Special Services	5,559	550	8,000	8,000	8,000	8,000
1031-500.49-30	Other Current Charges	934	421	2,000	2,000	2,000	2,000
1031-500.51-10	Office Supplies-General	774	261	930	930	930	930
1031-500.51-11	Non-Capital Office Equip	216	192	200	358	360	300
1031-500.52-01	Gas	4,331	2,447	3,640	3,640	2,500	3,600
1031-500.52-02	Diesel	8,218	5,641	8,000	8,000	5,600	6,500
1031-500.52-03	Oil & Other Lubricants	820	587	750	750	400	750
1031-500.52-10	Vehicle Parts	2,720	6,174	6,000	6,000	6,000	6,000
1031-500.52-20	Equipment Parts	5,955	4,782	7,000	7,000	7,000	7,000

CITY OF SAFETY HARBOR
ADOPTED FY 2021/2022 BUDGET

Fund: General	Department: Streets	Fund #: 001
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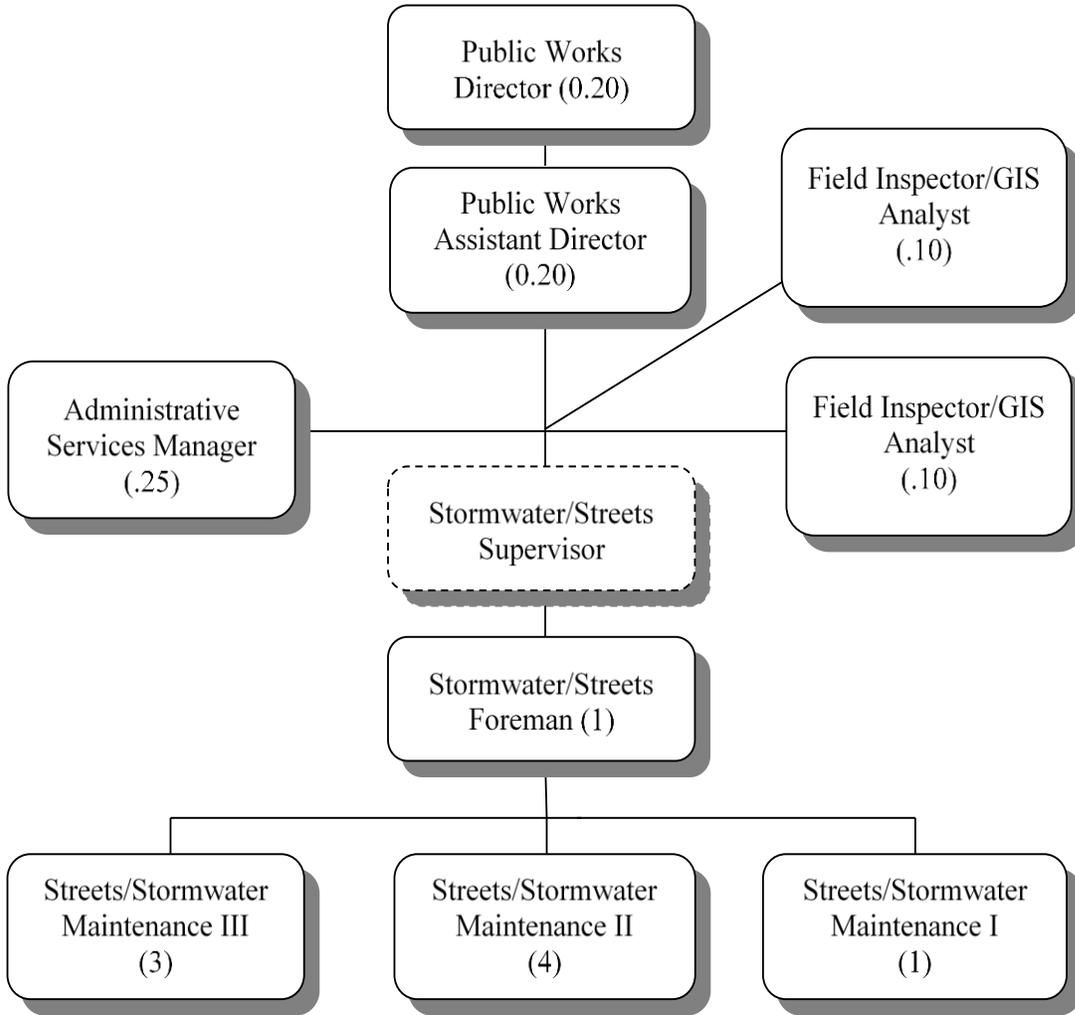
EXPENDITURE DETAIL

Acct #	Account Description	Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Adjusted Budget 2020-21	Estimated Year End 2020-21	Adopted Budget 2021-22
1031-500.52-30	Small Tools & Supplies	6,736	3,780	8,000	8,000	8,000	8,000
1031-500.52-50	Chemicals	184	125	1,200	1,000	600	1,200
1031-500.52-70	Special Clothing/Uniforms	3,009	2,058	4,740	4,740	5,620	5,980
1031-500.52-80	Tires And Tubes	3,063	1,024	5,000	5,000	4,000	5,000
1031-500.52-90	Special Supplies	1,267	2,189	2,500	2,500	2,500	2,500
1031-500.52-93	Safety Supplies	1,713	780	3,000	3,000	3,000	3,000
1031-500.53-10	Street Repair	2,156	4,437	10,000	10,000	10,000	10,000
1031-500.54-20	Memberships	550	160	880	630	880	880
1031-500.54-30	Educational Costs	5,356	6,125	12,990	11,690	7,590	14,290
1031-500.63-00	Improvements Other than Buildings	4,998	-	-	-	-	-
	Total Operating Expenses	148,798	210,693	222,970	224,924	212,600	223,680
	Total Streets	\$ 650,786	\$ 651,162	\$ 813,690	\$ 816,144	\$ 671,800	\$ 786,270

Organizational Chart

PUBLIC WORKS DEPARTMENT

STREET DIVISION



JOB CLASS/TITLE	PAY GRADE	ADOPTED FY 19/20	ADOPTED FY 20/21	ADOPTED FY 21/22
Public Works Director	134	0.20	0.20	0.20
Public Works Assistant Director	131	0.20	0.20	0.20
Administrative Services Manager	123	1.00	0.25	0.25
Public Works Plans Examiner/Field Insp	121	0.00	0.00	1.00
Administrative Assistant	119	0.00	0.00	0.00
Streets/Stormwater Foreman	121	1.00	1.00	1.00
Field Inspector/GIS Analyst	121	0.00	0.10	0.10
Streets/Stormwater Maintenance III	119	3.00	3.00	2.00
Streets/Stormwater Maintenance II	117	4.00	4.00	4.00
Streets/Stormwater Maintenance I	115	1.00	1.00	1.00
Total Division		10.40	9.75	9.75



Public Works Department

Fleet Maintenance

The Fleet Maintenance Division is responsible for maintaining all vehicles, construction and lawn equipment for the City of Safety Harbor. The Division performs and coordinates necessary repairs, including preventative and corrective maintenance as well as roadside service for all vehicles/equipment. Other maintenance includes small engine repairs for portable power-driven equipment and small and heavy off-road equipment such as lawn and turf equipment. Fleet Maintenance participates in analyzing the specifications relative to the acquisitions of new or replacement vehicles and equipment and the useful life of equipment.



Current and Prior Year Accomplishments

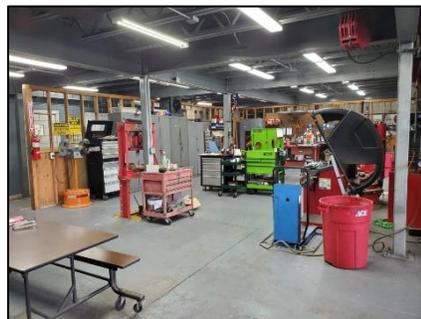
Fleet Maintenance Division has been working diligently to complete work orders while keeping up with preventative maintenance schedules. The Division disposed of vehicles and equipment, that had outlived their usefulness or had been replaced, by utilizing the GovDeals auction website.

Fiscal Year 2022 Goals

Fleet Maintenance Division will continue ASE and EVT training to certify new technicians as well as maintain current certifications. The Division plans to make improvements to the shop that will increase productivity and safety. Quality Control and Work Order Efficiency will also be a focus, reducing repeat repairs, vehicle returns, and vehicle down-time and allowing mechanics to complete proactive and preventative maintenance while a vehicle or piece of equipment is in for repairs. Fleet staff will also begin exploring alternate fuel options for fleet vehicles during the fleet budgeting, specification, and purchasing process.

Long-Term Vision and Future Financial Impact

Fleet Maintenance Division's long-term vision is to maintain efficiency, productivity, and safety of equipment and vehicles. The Division will add new equipment to replace the aged and unrepairable equipment currently in the shop to aid in meeting the long-term vision. Fleet Maintenance Division strives to maintain a high level of productivity to ensure quality and longevity for all vehicles and equipment.



FLEET MAINTENANCE PERFORMANCE INDICATORS
FUND: 001 DEPARTMENT: 1033

Jurisdiction Data	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Adopted 2021-22
Population	17,844	17,844	17,844	18,031
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	186.92	186.92	186.92	186.31
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 208,857	\$ 241,554	\$ 276,830	\$ 288,610
Total # of Full Time Equivalent Employees	3.10	3.10	3.15	3.15
Total Number of Vehicles/Equipment Maintained	332	334	335	333
Vehicle and Equipment Service				
Number of Preventative Maintenance	118	112	125	120
Number of Work Order Repairs	799	692	720	730
Efficiency Heavy/Light Vehicles				
Avg. Cost per Repair Including Preventative Maint	\$ 213.29	\$ 213.29	\$ 327.61	\$ 339.54
O&M Cost per Capita	\$ 11.71	\$ 11.71	\$ 15.51	\$ 16.01
O&M Cost per Full Time Equiv. Employee	\$ 67,426	\$ 67,426	\$ 87,883	\$ 91,622
Per Capita per Full Time Equiv. Employee	5,756	5,756	5,665	5,724
Effectiveness				
% of Mechanics Hours Billed to Repairs	91%	91%	91%	91%
% of Preventative Maint Completed on Schedule	97%	97%	97%	97%

CITY OF SAFETY HARBOR
ADOPTED FY 2021/2022 BUDGET

Fund: General	Department: Fleet Maintenance	Fund #: 001
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EXPENDITURE DETAIL

Acct #	Account Description	Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Adjusted Budget 2020-21	Estimated Year End 2020-21	Adopted Budget 2021-22
Personnel Services							
1033-500.12-01	Salaries & Wages	\$ 103,296	\$ 119,279	\$ 128,920	\$ 128,920	\$ 127,430	\$ 132,600
1033-500.14-00	Overtime-Time & One Half	1,011	4,671	2,440	2,440	2,400	2,460
	Salaries & Wages Sub-Total	104,307	123,950	131,360	131,360	129,830	135,060
1033-500.21-00	Fica Taxes	7,509	8,603	10,050	10,050	9,940	10,340
1033-500.22-00	Retirement	7,211	10,035	10,510	10,510	10,390	10,810
1033-500.23-00	Life & Health Insurance	32,915	53,233	57,930	57,930	58,360	61,060
	Benefits Sub-Total	47,635	71,871	78,490	78,490	78,690	82,210
	Total Personnel Services	151,942	195,821	209,850	209,850	208,520	217,270
Operating Expenses							
1033-500.34-60	Uniform Rental & Laundry	276	457	560	560	480	-
1033-500.34-90	Other Fees & Contracts	17,223	9,297	15,120	14,190	15,860	15,890
1033-500.40-01	Employee Travel	853	-	2,500	2,500	-	2,500
1033-500.40-30	Cell Phone Allowance	-	20	-	20	-	-
1033-500.41-00	Communications Services	1,768	1,918	2,890	2,890	2,670	2,670
1033-500.43-00	Utility Services	4,428	4,454	4,420	4,420	4,420	4,700
1033-500.44-00	Rental And Leases	250	165	250	350	250	250
1033-500.45-00	General Liability Insurance	-	1,442	-	1,670	1,670	1,670
1033-500.46-01	Building & Grounds Maint	816	1,640	1,570	1,570	1,570	1,170
1033-500.46-10	Outside Vehicle Repairs	-	345	100	2,800	2,690	100
1033-500.46-20	Equipment Repairs	2,827	998	3,300	3,300	3,300	3,300
1033-500.46-40	Maintenance Contracts	182	1,710	1,630	1,630	1,630	1,630
1033-500.46-90	Special Supplies	1,200	463	1,200	1,200	1,200	1,200
1033-500.49-30	Other Current Charges	372	307	900	900	900	900
1033-500.51-10	Office Supplies-General	280	182	300	300	300	300
1033-500.51-11	Non-Capital Office Equip	-	128	300	600	600	300
1033-500.52-01	Gas	1,780	1,216	1,610	1,610	930	1,200
1033-500.52-02	Diesel	546	286	400	400	400	400
1033-500.52-03	Oil & Other Lubricants	2,211	8	200	200	100	200
1033-500.52-10	Vehicle Parts	570	548	800	800	800	800

CITY OF SAFETY HARBOR
ADOPTED FY 2021/2022 BUDGET

Fund: General	Department: Fleet Maintenance	Fund #: 001
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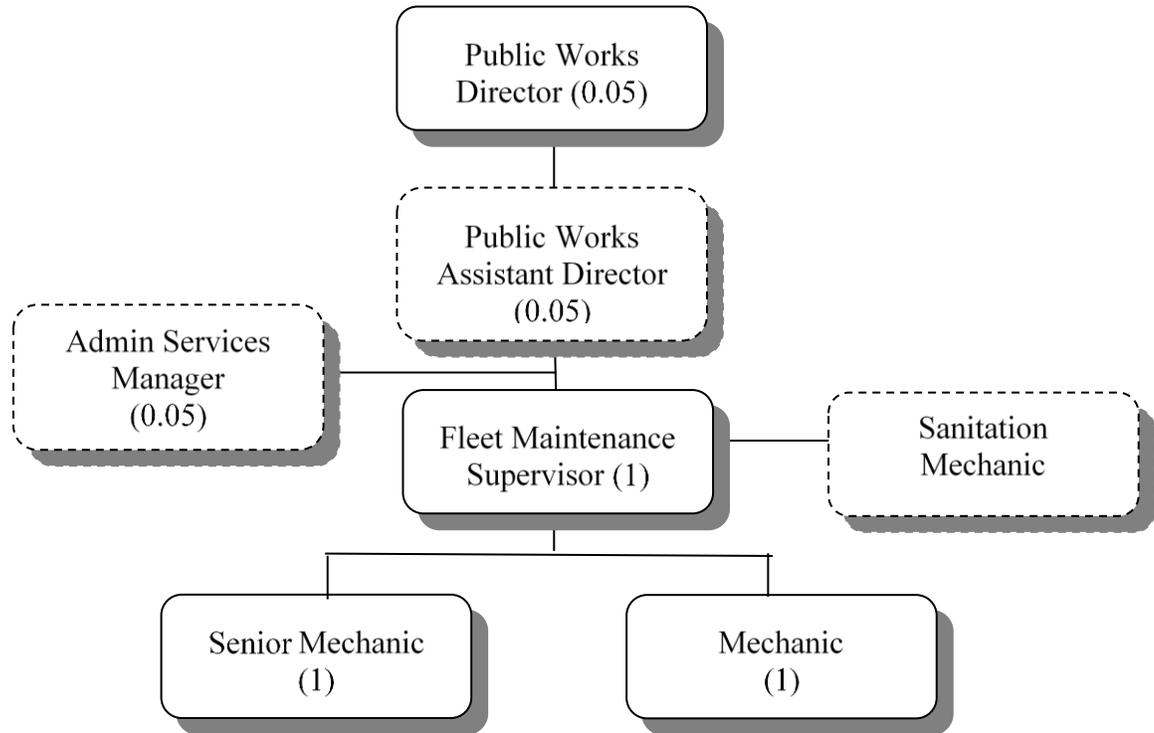
EXPENDITURE DETAIL

Acct #	Account Description	Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Adjusted Budget 2020-21	Estimated Year End 2020-21	Adopted Budget 2021-22
1033-500.52-20	Equipment Parts	950	315	1,000	1,000	1,000	1,000
1033-500.52-30	Small Tools & Supplies	4,603	4,511	6,500	4,852	6,850	6,500
1033-500.52-70	Special Clothing/Uniforms	647	1,029	1,350	1,350	1,790	1,910
1033-500.52-80	Tires & Tubes	-	238	-	-	-	100
1033-500.52-90	Special Supplies	13,074	13,218	17,900	18,349	15,350	17,900
1033-500.52-93	Safety Supplies	-	301	400	400	400	400
1033-500.54-20	Memberships & Dues	50	-	250	250	250	250
1033-500.54-30	Educational Costs	2,009	537	4,100	2,880	2,900	4,100
Total Operating Expenses		56,915	45,733	69,550	70,991	68,310	71,340
Total Fleet Maintenance		\$ 208,857	\$ 241,554	\$ 279,400	\$ 280,841	\$ 276,830	\$ 288,610

Organizational Chart

PUBLIC WORKS DEPARTMENT

FLEET MAINTENANCE DIVISION



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 19/20	ADOPTED FY 20/21	ADOPTED FY 21/22
Public Works Director	134	0.05	0.05	0.05
Public Works Assistant Director	131	0.05	0.05	0.05
Fleet Maintenance Supervisor	127	1.00	1.00	1.00
Admin Services Manager	123	0.00	0.05	0.05
Senior Mechanic	121	0.00	1.00	1.00
Mechanic	119	2.00	1.00	1.00
Total Division		3.10	3.15	3.15



Leisure Services Department Building Maintenance Division



The Building Maintenance Division is responsible for all interior & exterior maintenance of City building facilities along with Park facilities; which include carpentry, electrical, plumbing, roofing, flooring and construction projects. In addition to the maintenance responsibilities, the Division oversees the installation of all holiday/seasonal decorations; provides specialized needs of recreational programs/special events/ qualified groups and contracted services.

Current and Prior Year Accomplishments

The Building Maintenance Division continues to provide top quality service through improved maintenance techniques and procedures. During fiscal year 2020-2021, the COVID- 19 pandemic struck the community & nation. During this time, the Building Maintenance division was a vital in keeping facilities & parks clean and safe.



In addition to completing daily facility work order requests the following projects were completed: Daisy Douglas Park restroom soffits were replaced/repared; equipment storage rooms built for P&BM; Main Street light poles replaced; installed electrical outlets at Folly Farm Gazebo; Community Center Fitness Center soffit & fascia repaired; Building Maintenance wood shop roof replaced; Main Street GFI receptacles replaced; Library-continued LED retrofit program; Marina boat slips shore line electrical outlets replaced; Daisy Douglas Park/ Marshall Street Park/ North City Park/ SH City Park/Marina and John Wilson Park (Gazebo) restrooms amenities upgraded with epoxy flooring, new plumbing fixtures installed, and fresh paint; LED conversion at SH City Park & Daisy Douglas basketball courts & skatepark; various electrical outlets installed for Holiday lighting; Portable LED light tower purchased; Building maintenance electrical trailer purchased; Bayshore Boulevard entrance sign rebuilt; all Parks transferred to one key locking system; air conditioning units replaced at Community Center; LED lamps replaced in Community Center gyms; City benches installed at various locations; Library-new book drops installed; Marina boat basin new gate closure mechanism installed, North City Park tennis and basketball courts resurfaced – to include pickleball; Museum entrance deck replaced with brick; Middle School restroom steel gates refurbished; installed ceiling fans at Community Center Fitness center; public art pieces installed at Community Center and Baranoff Park.



Support staff for the following programs & events (events limited due to COVID-19 restrictions): SH Little League fall & spring season; Tree Lighting; Harbor Holiday Nights(6); Evening Hike & Campfire; First Friday Flicks; Explore, Discover, Grow event; Community Clean-up event; Doggie Day by the Bay; Junk in the Trunk; Paddle for Kids; Burger & Beer Throwdown; Hippie Dash; Art & Seafood on the Waterfront; Best Damn Race runs / races that occurred throughout the year; July 4th parade & celebration; Bands on the Bay, 3rd Friday's and Market on Main events. Continue to cross train personnel for improved department flexibility.



Fiscal Year 2022 Goals

During the fiscal year 2021-2022, the Building Maintenance Division will continue to provide the highest level of service to enhance maintenance productivity through innovative techniques, trends and networking; while staying current with technologies and cost effectiveness. Initiatives continue for the development of the Waterfront Park, Elm Street, newly acquired Folly Farm properties, acquired King property, along with other City-wide projects. Continue the conversion to LED lighting.

Long-Term Vision and Future Financial Impact

The Building Maintenance Division’s long-term mission is to continue to provide the highest level of maintenance service while staying on the forefront of innovativeness, trends, technology and creativity. The division will continue to be an integral part of facility capital improvement projects; both during construction and evolving into the overall maintenance schedule.



BUILDING MAINTENANCE PERFORMANCE INDICATORS

FUND: 001 DEPARTMENT: 1034

	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Adopted 2021-22
Jurisdiction Data				
Population	17,844	18,016	18,028	18,028
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	186.92	186.31	185.69	182.61
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 446,710	\$ 379,857	\$ 417,060	\$ 448,810
Total # of Full Time Equivalent Employees	6.62	6.00	6.00	6.00
Outputs				
Total Square Feet Maintained	2,055,392	2,197,818	2,199,774	2,199,774
# Maintenance/Repair Work Orders	358	444	395	353
# of Facility Preventative Maintenance Completed	300	374	370	324
# Special Projects/Events Completed	137	112	79	50
Efficiency				
O&M Cost per Square Ft. Maintained	\$ 0.22	\$ 0.17	\$ 0.19	\$ 0.20
Square Ft. Maintained per FTE	310,482	366,303	366,629	366,629
O&M Cost per Capita	\$ 25.03	\$ 21.08	\$ 23.13	\$ 24.90
O&M Cost per Full Time Equiv. Employee	\$ 67,479	\$ 63,310	\$ 69,510	\$ 74,802
Per Capita per Full Time Equiv. Employee	2,695	3,003	3,005	3,005
Effectiveness				
% Work Orders Completed Within 7 Work Days	90%	95%	92%	93%
% Preventative Maint. Completed on Schedule	94%	95%	94%	95%
% Quality Checks Meeting Standard	96%	95%	94%	96%

CITY OF SAFETY HARBOR
ADOPTED FY 2021/2022 BUDGET

Fund: General	Department: Building Maintenance	Fund #: 001
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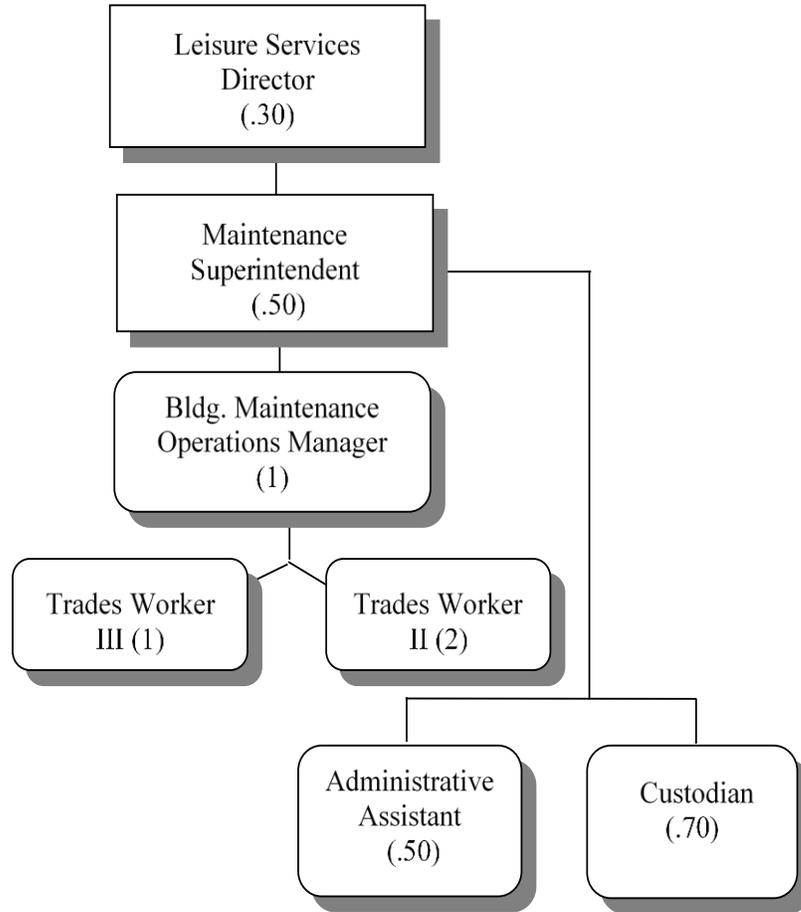
EXPENDITURE DETAIL

Acct #	Account Description	Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Adjusted Budget 2020-21	Estimated Year End 2020-21	Adopted Budget 2021-22
Personnel Services							
1034-500.12-01	Salaries & Wages	\$ 260,149	\$ 252,816	\$ 261,720	\$ 261,720	\$ 259,700	\$ 270,390
1034-500.14-00	Overtime-Time & One Half	4,669	4,039	7,500	7,500	2,500	7,500
	Salaries & Wages Sub-Total	264,818	256,855	269,220	269,220	262,200	277,890
1034-500.21-00	Fica Taxes	19,593	19,618	20,030	20,030	19,870	20,690
1034-500.22-00	Retirement	25,658	26,449	27,660	27,660	27,500	28,620
1034-500.23-00	Life & Health Insurance	82,045	47,606	67,740	67,740	54,700	56,960
	Benefits Sub-Total	127,296	93,673	115,430	115,430	102,070	106,270
	Total Personnel Services	392,114	350,528	384,650	384,650	364,270	384,160
Operating Expenses							
1034-500.34-90	Other Fees & Contracts	865	520	2,200	2,200	2,200	2,200
1034-500.40-01	Employee Travel	44	-	450	450	-	430
1034-500.40-30	Cell Phone Allowance	-	294	-	-	150	600
1034-500.41-00	Communications Services	4,622	4,126	5,260	5,260	4,300	4,300
1034-500.43-00	Utility Services	1,965	1,392	2,060	2,060	1,160	1,300
1034-500.46-01	Building & Grounds Maint	9,614	4,756	20,300	20,300	16,740	19,950
1034-500.46-10	Outside Vehicle Repairs	1,784	-	400	400	400	400
1034-500.46-20	Equipment Repairs	5,974	757	3,500	3,500	3,500	3,500
1034-500.46-30	Nextel/Radio Maintenance	64	121	200	200	200	200
1034-500.49-30	Other Current Charges	653	533	1,550	1,550	1,250	3,650
1034-500.51-10	Office Supplies-General	487	478	500	518	500	500
1034-500.52-01	Gas	5,615	4,030	5,530	5,530	5,530	5,530
1034-500.52-02	Diesel	267	-	100	100	530	560
1034-500.52-03	Oil & Other Lubricants	41	52	100	100	100	100
1034-500.52-10	Vehicle Parts	616	779	750	750	750	750
1034-500.52-30	Small Tools & Supplies	5,252	5,189	5,500	5,500	5,500	3,000
1034-500.52-40	Builders Supplies	362	157	2,500	2,500	2,500	2,500
1034-500.52-41	Housekeeping Supplies	146	172	500	500	500	500
1034-500.52-70	Special Clothing/Uniforms	2,731	3,077	4,310	4,310	4,510	4,510
1034-500.52-80	Tires & Tubes	-	368	800	800	800	800
1034-500.52-90	Special Supplies	10,701	2,528	1,670	2,964	1,670	1,670
1034-500.54-30	Educational Costs	2,793	-	5,600	5,600	-	7,700
	Total Operating Expenses	54,596	29,329	63,780	65,092	52,790	64,650
	Total Building Maintenance	\$ 446,710	\$ 379,857	\$ 448,430	\$ 449,742	\$ 417,060	\$ 448,810

Organizational Chart

BUILDING MAINTENANCE DIVISION

LEISURE SERVICES DEPARTMENT



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 19/20	ADOPTED FY 20/21	ADOPTED FY 21/22
Leisure Services Director	133	0.30	0.30	0.30
Maintenance Superintendent	128	0.50	0.50	0.50
Building Maintenance Operations Manager	125	1.00	1.00	1.00
Administrative Assistant	119	0.50	0.50	0.50
Trades Worker III	119	1.00	1.00	1.00
Trades Worker II	116	2.00	2.00	2.00
Custodian	111	0.70	0.70	0.70
Total Division		6.00	6.00	6.00

CITY OF SAFETY HARBOR
ADOPTED FY 2021/2022 BUDGET

Fund: General	Department: Main Street	Fund #: 001
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EXPENDITURE DETAIL

Acct #	Account Description	Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Adjusted Budget 2020-21	Estimated Year End 2020-21	Adopted Budget 2021-22
Operating Expenses							
1054-500.34-90	Other Fees And Contracts	\$ -	\$ -	\$ -	\$ -	\$ 15,020	\$ -
1054-500.43-00	Utility Services	72,125	30,071	34,940	34,940	29,350	30,900
1054-500.46-01	Building & Grounds Maint	6,612	5,449	9,500	9,500	9,500	15,500
1054-500.49-30	Other Current Charges	77,464	59,294	123,670	124,095	45,100	140,200
	Total Operating Expenses	156,201	94,814	168,110	168,535	98,970	186,600
	Total Main Street	\$ 156,201	\$ 94,814	\$ 168,110	\$ 168,535	\$ 98,970	\$ 186,600

FUNDING SOURCE

Program Expenditure Budget	\$ 156,201	\$ 94,814	\$ 168,110	\$ 168,535	\$ 98,970	\$ 186,600
Less Revenues Supporting Program:						
369 DBC Events Revenue	84,904	61,850	80,500	80,500	7,450	70,000
Net Unsupported Budget	\$ 71,297	\$ 32,964	\$ 87,610	\$ 88,035	\$ 91,520	\$ 116,600
% Of Budget Supported	54.4%	65.2%	47.9%	47.8%	7.5%	37.5%



Library

The mission of the Safety Harbor Public Library is *to inspire lifelong learning and provide a center for literacy and cultural activity within the community. We strive to provide an empowering and caring environment where educational, cultural, and business needs can be successfully met through quality materials, programs, services, and the use of traditional and emerging technologies.*

With growing emphasis on e-books and other technology, the Library, along with the group purchasing power of the Pinellas Public Library Cooperative, provide resources such as hoopla, OverDrive (e-books & e-magazines), Pronunciator, an online language learning resource, Gale Legal Forms, Ancestry (genealogy), and AtoZ Databases, (a business/ marketing/job search resource).

The Library is a vital part of our community and provides an anchor presence downtown. Today's Library promotes literacy, and provides much more than books, music, magazines, and DVDs for check-out. It serves as a meeting place for groups and individuals for quiet study or group collaboration and a safe gathering place for youth after school. Offering a wide range of cultural and educational programs for all ages on diverse topics is a main priority. The Library will continue to provide technology training and ESOL classes, as well as opportunities for early childhood literacy through story times and summer reading programs.

The Library's gallery space provides local artists an outlet to exhibit their works. We offer tools for check out as well as a Seed Library, WIFI hot-spots, ukuleles, STEAM kits, and opportunities for adults to gain a high school diploma.

Current and Prior Year Accomplishments:

COVID-19 caused library staff to think outside the box for new ways to keep our community engaged with library resources. Six days a week we open our doors to help our community find the information they need, the perfect book to read, provide a creative and cultural resources, or pick up our popular take home crafts. When we were physically closed from mid-March to June 1, 2020, and our evening hours reduced, but our online resources were always open, with 25% more e-books checked out this fiscal year.

Accomplishments/Library Additions:

- *Beanstack* - This online reading program was added to support summer reading for all age groups. It provides opportunities for reading challenges throughout the year. Beanstack is sponsored by the Friends of the Safety Harbor Library
- *Career Online High School* - Six graduates were awarded high school diplomas and career certificates.
- *StoryWalk* - Consisting of sixteen permanent posts, each with pages of an interactive children's book, StoryWalk was installed in the Art Park for community enjoyment. Books are changed out monthly.
- *Mrs. Humblebee's Academy* - Purchased this online educational program to build foundational literacy skills and prepare for children for kindergarten
- *RFID* - Began the process to tag all library materials for RFID and upgrade of circulation stations and self-checkouts for easier patron checkout and staff check-in/out efficiency.

Statistics: October 1, 2019 to September 30, 2020

- 211,696 items circulated. 2,453 items checked out using curbside service when the Library was closed to the public mid-March to June 1. 65,387 online resource logins.
- 30,778 e-books checked out, a 25% increase over last fiscal year
- 1,304 tools checked out of the Tool Library
- 12,722 questions answered in person at public service desks and 11,709 answered virtually
- 100,414 annual visitors

- 1734 items delivered to homebound residents
- 475 programs with total attendance of 15,145
- 62% of Safety Harbor residents have library cards. Total library card holders = 16,753.
- 12, 297 public computer use sessions. Staff assisted 1,890 people with computer questions.

Fiscal Year 2022 Goals

Information Literacy: Provide technology training via one-on-one device assistance, public computer access and Wi-Fi, ESOL, story times, and other relevant literacy programs, including youth coding and robotics. Work with City Poet Laureate to spread the love of poetry and writing. Continue to find Career Online High School program.

Collection: Purchase popular, high demand items, while balancing digital and print collections with new formats, including increased e-book expenditures to meet growing demand. Ensure print collections are relevant and clean.

Programming: Provide a variety of quality cultural and educational programs for all ages and community members..

Community Meeting Place: Support local activities by providing comfortable places to study and gather and continue to provide space for community, personal, and professional meetings

Long-Term Vision and Future Financial Impact

The architectural design phase for the second story library addition is pending completion by Long & Associates. Final plans should be completed and reviewed by staff in June 2021. Major modification site plan review will begin in July, with anticipated completion in October 2021 pending Planning and Zoning and Commission approval. The bid process is slated to begin first quarter 2022, with construction commencing in the July-September 2022 timeframe. Project cost is estimated at \$2.8 million, with \$81k funded by impact fees. The Safety Harbor Library Foundation anticipates a donation of \$500,000 for the project. The second story will provide additional community meeting space and relocate first floor services, opening needed space for library programs and meeting rooms on the first floor.

We will maintain the excellence of our library by retaining professional and courteous staff who manage programs and events, technology, our collections, and daily circulation functions. The library will continue to budget conservatively, promote library services to the community, add relevant programs and services, and work with the Friends of the Library to enhance and fund youth and adult programs. We will assist the Foundation in meeting and/or exceeding their second story 20/20 Vision - Let's Make a Story fundraising goal.



Poetry by the Pier - October 2020



Spring Story Time in Baranoff Park - March 2021

LIBRARY PERFORMANCE INDICATORS

FUND: 001 DEPARTMENT: 1055

	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Adopted 2021-22
Jurisdiction Data				
Population	17,844	18,016	18,028	18,028
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	186.92	186.31	185.69	182.61
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 1,086,027	\$ 1,067,052	\$ 1,115,440	\$ 1,198,940
Total # of Full Time Equivalent Employees	17.04	16.97	16.77	16.11
Total Number of Holdings (Physical Formats)	88,312	88,162	88,000	88,000
Outputs				
# of Items per Capita	4.95	4.89	4.88	4.88
Circulation	241,875	211,696	225,000	240,000
Turnover (Circ/Item)	2.74	2.40	2.56	2.73
Efficiency				
O&M Cost per Capita	\$ 60.86	\$ 59.23	\$ 61.87	\$ 66.50
O&M Cost per Full Time Equiv. Employee	\$ 63,734	\$ 62,879	\$ 66,514	\$ 74,422
Per Capita per Full Time Equiv. Employee	1,047.18	1,061.64	1,075.01	1,119.06
Effectiveness Measures				
Reference Questions	23,849	24,431	25,000	25,000
# SH Registered Borrowers *	19,275	16,753	17,000	17,000
# of New Library Cards Issued	1,345	940	1,000	1,200
Total Number of Visitors (Gate Count) **	170,598	100,414	115,000	160,000
Total Program Attendance (Youth, Teen, Adult)	25,066	15,145	12,000	24,000
Total # of Programs (Youth, Teen, Adult)	712	475	350	650
Total Program Attendance Per Capita	1.40	0.84	0.67	1.33
System Item Loans (SH items loaned inside PPLC)	77,499	58,258	60,000	60,000
Total # Volunteer Hours	5230	2297	500	4500
Total # of Public Computer Use Logins **	22,136	12,297	14,500	20,000
# of items delivered via Home Delivery Outreach	2,782	1,734	2,400	2,500
Outside Group Meeting Room # of Meetings***	289	131	-	250
Outside Group Meeting Room Attendance	4,239	2,591	-	5,000
Number of e-Books Checked Out	24,865	30,778	35,500	37,000
Electronic Resource/Database Usage	116,232	120,456	125,000	125,000
* Includes all registered borrowers using SHPL as their home library. PPLC Library Card purge occurred for cards with no use after designated timeframe.				
** Library Closed 11 Weeks due to COVID. Hours reduced in 2020 resulting in lower gate counts.				
***Meeting Rooms closed due to COVID				

CITY OF SAFETY HARBOR
ADOPTED FY 2021/2022 BUDGET

Fund: General	Department: Library	Fund #: 001
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EXPENDITURE DETAIL

Acct #	Account Description	Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Adjusted Budget 2020-21	Estimated Year End 2020-21	Adopted Budget 2021-22
Personnel Services							
1055-500.12-01	Salaries & Wages	\$ 666,150	\$ 684,078	\$ 712,010	\$ 712,010	\$ 684,990	\$ 711,650
1055-500.12-10	Reg Wages-Temporary Empl	-	-	4,000	4,000	-	4,000
1055-500.14-00	Overtime-Time & One Half	1,437	613	-	-	-	-
	Salaries & Wages Sub-Total	667,587	684,691	716,010	716,010	684,990	715,650
1055-500.21-00	Fica Taxes	50,359	51,712	54,780	54,780	52,410	54,750
1055-500.22-00	Retirement	36,787	38,499	39,700	39,700	42,690	46,770
1055-500.23-00	Life & Health Insurance	113,799	109,452	115,870	115,870	125,630	135,690
1055-500.24-00	Workers Comp. Insurance	1,379	1,478	1,480	1,480	1,640	1,760
	Benefits Sub-Total	202,324	201,141	211,830	211,830	222,370	238,970
	Total Personnel Services	869,911	885,832	927,840	927,840	907,360	954,620
Operating Expenses							
1055-500.32-10	Auditing & Accounting	2,950	2,750	3,930	3,930	3,690	3,810
1055-500.34-90	Other Fees And Contracts	37,702	31,715	39,100	39,100	38,690	33,850
1055-500.40-01	Employee Travel	3,279	2,128	5,540	5,540	1,200	5,770
1055-500.40-30	Cell Phone Allowance	-	370	600	600	600	600
1055-500.41-00	Communication Services	10,473	11,108	11,550	12,818	11,500	12,100
1055-500.42-10	Postage	931	789	1,850	1,934	1,600	1,800
1055-500.43-00	Utilities	63,693	59,518	64,140	64,140	57,300	60,300
1055-500.45-00	Liability Insurance	7,709	7,970	8,930	8,930	8,930	9,560
1055-500.46-01	Building & Grounds Maint	33,023	21,065	42,220	36,211	31,920	42,720
1055-500.46-20	Equipment Repairs	1,479	1,407	2,000	2,000	1,800	2,500
1055-500.46-40	Maintenance Contracts	11,488	10,036	16,050	16,435	15,400	12,110
1055-500.47-01	Printing & Binding	204	299	500	500	-	500
1055-500.49-33	Chrissie Elmore Trust	14,709	3,318	-	-	-	6,700
1055-500.49-36	Special Program Costs	10,852	11,711	16,100	16,100	15,350	16,800
1055-500.51-10	Office Supplies-General	5,005	2,290	7,500	7,610	6,200	6,700
1055-500.51-11	Non-Capital Office Equip	3,421	5,115	6,350	6,350	5,000	10,500
1055-500.51-40	Computer Supplies	958	745	-	70	-	-

CITY OF SAFETY HARBOR
ADOPTED FY 2021/2022 BUDGET

Fund: General	Department: Library	Fund #: 001
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EXPENDITURE DETAIL

Acct #	Account Description	Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Adjusted Budget 2020-21	Estimated Year End 2020-21	Adopted Budget 2021-22
1055-500.52-41	Housekeeping Supplies	\$ 3,143	\$ 5,185	\$ 6,200	\$ 6,293	\$ 6,000	\$ 6,000
1055-500.54-01	Subscriptions	3,322	2,586	3,300	3,300	2,000	1,900
1055-500.54-20	Memberships & Dues	145	292	300	300	300	300
1055-500.54-30	Educational Costs	1,630	823	2,350	2,350	600	9,800
	Total Operating Expenses	<u>216,116</u>	<u>181,220</u>	<u>238,510</u>	<u>234,511</u>	<u>208,080</u>	<u>244,320</u>

Capital Expenses

1055-500.63-00	Improvements Other Than Buildings	3,993	9,693	-	-	-	-
1055-500.64-30	Office Furniture & Equip	-	7,799	-	-	-	-
1055-500.64-40	Special Equipment	-	-	-	8,040	-	-
1055-500.66-01	Books & Publications	59,174	54,593	55,300	59,445	56,210	51,800
1055-500.66-03	Online and E-Content	-	21,415	22,000	22,000	21,620	30,830
1055-500.66-05	Audio Visual Supplies	16,786	15,218	16,000	16,467	16,000	16,600
	Total Capital Expenses	<u>79,953</u>	<u>108,718</u>	<u>93,300</u>	<u>105,952</u>	<u>93,830</u>	<u>99,230</u>

Internal Services

1055-500.94-16	Data Processing Fee Reimb	221,290	44,260	-	-	-	-
	Total Internal Services	<u>221,290</u>	<u>44,260</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

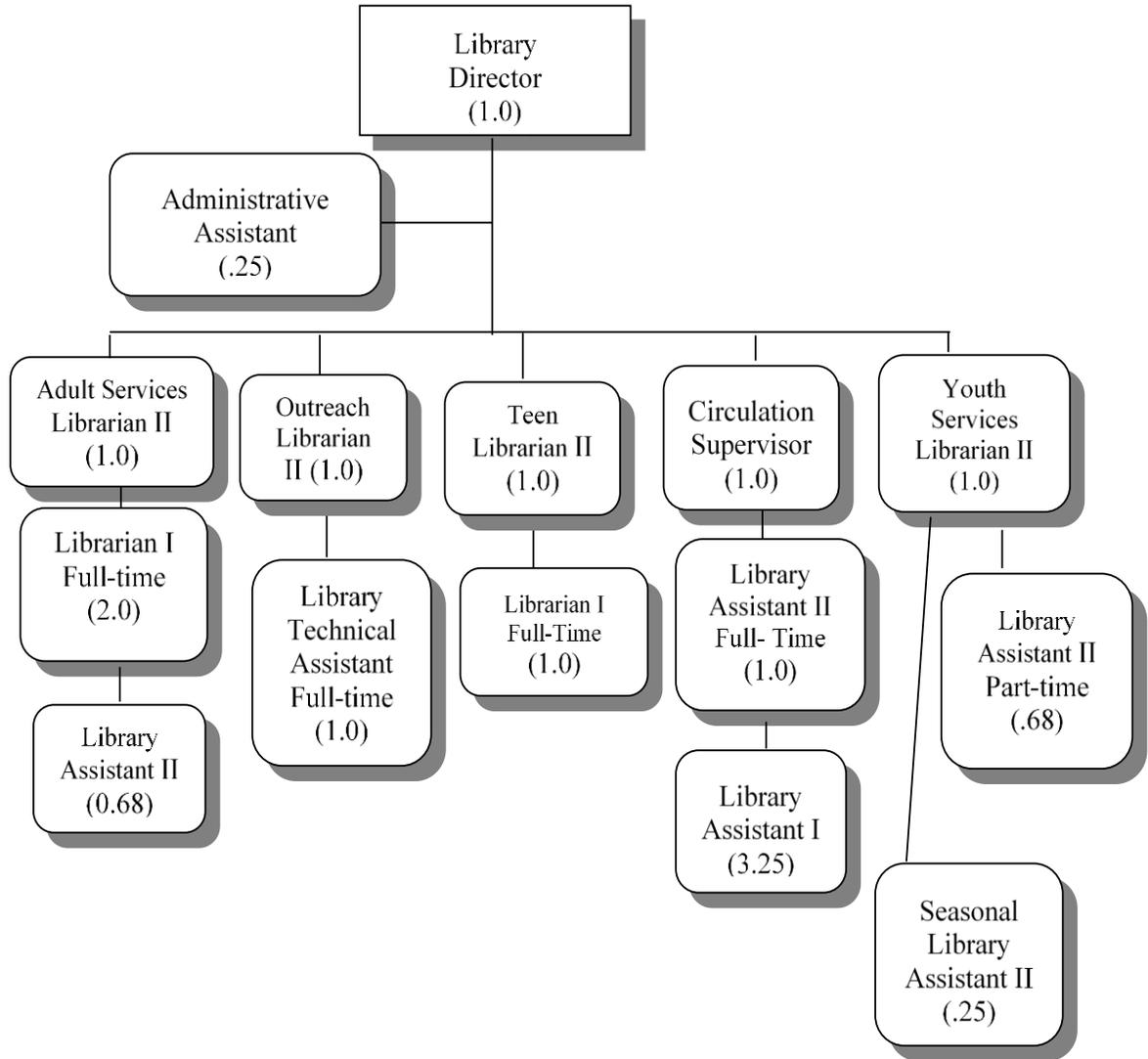
Total Library

\$ 1,387,270	\$ 1,220,030	\$ 1,259,650	\$ 1,268,303	\$ 1,209,270	\$ 1,298,170
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FUNDING SOURCE

Program Expenditure Budget	\$ 1,086,027	\$ 1,067,052	\$ 1,166,350	\$ 1,162,351	\$ 1,115,440	\$ 1,198,940
Less Revenues Generated:						
337 Grants From Other Local Units	256,959	220,285	233,930	233,930	233,930	233,000
347 Culture & Recreation	13,589	8,590	12,100	12,100	6,150	10,000
352 Library Fines	17,110	8,471	12,000	12,000	5,000	1,500
366 Contributions And Donations From Private Sources	26,583	42,193	18,500	18,500	2,000	6,700
Net Unsupported Budget	\$ 771,786	\$ 787,513	\$ 889,820	\$ 885,821	\$ 868,360	\$ 947,740
% Of Budget Supported By Program	28.9%	26.2%	23.7%	23.8%	22.2%	21.0%

**Organizational Chart
LIBRARY DEPARTMENT**



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 19/20	ADOPTED FY 20/21	ADOPTED FY 21/22
Library Director	132	1.00	1.00	1.00
Librarian II	124	3.00	4.00	4.00
Librarian I	122	3.00	2.00	3.00
Library Assistant II - (full-time)	114			1.00
Circulation Supervisor	121	1.00	1.00	1.00
Library Technical Assistant (full-time)	120	1.00	1.00	1.00
Librarian I (part-time)	122	1.36	1.36	0.00
Administrative Assistant	119	.60	.40	.25
Library Assistant II (part-time)	114	1.61	1.61	1.61
Library Assistant I (part-time)	112	4.40	4.40	3.25
Total Division		16.97	16.77	16.11

Leisure Services Department

Recreation & Special Events Division



The Recreation Division is responsible for administering, operating, and maintaining the recreation facilities, program/activity/league/childcare coordination, and citywide special events. In addition, the Division oversees Marina operations, facility/parks grounds rental, Main Street public relations, and liaison with local nonprofit groups/downtown businesses.

Mission Statement:

“To increase the quality of life through parks, events, recreation and play for residents & visitors.”

Current and Prior Year Accomplishments

Recreation & Events division adopted Florida Recreation & Parks Association’s strategic plan pillars which will continue into fiscal year 2022 focus goals. The four pillars of the strategic plan consist of: **Community Building, Health, Economic Development and Environment.**



During fiscal year 20/21 the following deliverables were completed:
Community Building: Harbor Holiday Nights (6) celebrated the spirit of Safety Harbor with a tour of lights. Facilities and parks decorated with over 40,000 lights. New programs/events included: Multi cultural socials, Drive Thru Santa/Bunny visits, bingo nights and history/art tours. **Health:** The pandemic taught us that while somethings need to be restricted, we cannot restrict activity for our mental and physical health. Staff and instructors

moved programs outdoors or revised programs to meet safe protocols and keep participants engaged.

Economic Development: Special events have slowed due to the pandemic, but planning has not stopped. Smaller events were created with limited tickets or formats revised to limit gathering sizes.

Environment: Partnerships and programs continue to build at Folly Farms with the addition of an Enchanted Garden Fest and plant sale and nature-based classes/camps. The Safety Harbor Garden Club has proven to be an partner working with the recreation team in planning educational programs and the parks team on community plantings. Girl scouts and boy scouts have added to Folly Farms with Blue Bird boxes / feeders, a permanent firepit to be used for programs and rentals, and outdoor marketing/educational bulletin boards.



Fiscal Year 2022 Goals

The Recreation Division will continue to have a strong focus tied to our mission of “Quality of Life” for Safety Harbor residents and visitors with a continued focus on the 4 pillars of FRPA’s strategic plan as a blueprint for the upcoming year: **Community Building, Health, Economic Development, and Conservation.**



Recreation will evaluate all that was learned from the COVID-19 pandemic and continue to improve through... **Community Building:** Leverage partnerships that produce programs and opportunities that are forward thinking and world class. **Health:** Build a healthier community by increasing opportunities to fitness memberships and classes. Provide opportunities for relaxation, learning and socialization to promote personal growth and wellbeing. Serve an aging population with social, recreational, active, and healthy opportunities. **Economic Development:** Event offerings to increase economic impact on the business community. Establish new protocols and revise operations. Enhance the city’s arts, cultural and historic assets. **Environment:** Staff will preserve, protect, maintain, improve, and enhance natural resources and parkland. Heighten education and awareness through tours and hands on opportunities. Volunteerism will be encouraged, and efforts will take pride in the city through recycling events, park clean ups and plantings. **Marketing/Public Education:**

The marketing team will work to strengthen community image providing residents with a sense of place and pride. Materials for events will make the city a destination. They will continue to expand the level of public information and involvement in parks and recreation.

Long-Term Vision and Future Financial Impact

As the City services & offerings continue to grow in a positive direction for the residents & businesses; the challenge to maintain the level of service and offerings without the addition of personnel, contracts, and partnerships is heightened. The division consistently works to utilize financial resources efficiently and equitably. Evaluations of procedures, revenue sources, expenses, partnerships, and surveys are conducted to anticipate needs of the changing community to structure programs and facilities accordingly. The division will meet recreational needs with maximum effectiveness and with minimum expense. The aging of facilities will need required maintenance and additions to continue to attract and engage that next generation.



RECREATION DIVISION PERFORMANCE INDICATORS

FUND: 001 DEPARTMENT: 1056

	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Adopted 2021-22
Jurisdiction Data				
Population	17,844	18,016	18,028	18,028
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	186.92	186.31	185.69	182.61
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 1,970,814	\$ 1,859,484	\$ 2,191,530	\$ 2,411,040
Total # of Full Time Equivalent Employees	29.01	28.36	27.96	27.84
Total Recreation Revenues	\$ 891,996	\$ 710,635	\$ 610,000	\$ 815,200
Outputs				
Trips Senior/Teen				
# of Persons Listed in Programs	1,943	1,037	1,088	1,200
# of Programs Offered	133	94	100	110
# of User Hours	9,072	5,105	5,360	5,896
Classes/Programs				
# of Persons Listed in Programs	31,237	22,493	23,617	25,978
# of Programs Offered	1,140	1,198	1,258	1,383
# of User Hours	47,312	39,985	41,984	46,182
# of Clwr Use Agreement Participants (youth sports)	120	98	103	113
Camps/After-school				
# of Persons Listed in Programs	17,606	15,596	16,375	18,013
# of Programs Offered	176	212	222	244
# of User Hours	55,196	49,540	52,017	57,218
Rentals (Facility & Shelter)				
# of Facility Rentals	253	144	151	166
# of Shelter Rentals	440	293	307	337
# of Field/Court Rentals	1,162	722	758	833
# of Gazebo Rentals	20	10	12	15
Recreation Center Special Events				
# of Persons Listed in Programs	2,423	3,749	3,936	4,329
# of Programs Offered	73	93	100	110
# of User Hours	5,361	7,974	8,372	9,209
Volunteers				
# of Persons Listed in Programs	121	124	130	143
# of User Hours	1,179	1,562	1,640	1,804
Museum Visitors	1,318	836	877	965
Community Center Fitness Center Memberships	NA	1,960	1,860	1,860
Citywide Special Events				
# of Co-Sponsored Citywide Events	104	54	58	93
Efficiency				
Avg. Cost per Person Enrolled	\$ 36.57	\$ 47.53	\$ 53.35	\$ 48.69
Avg. Cost per Program Offered	\$ 1,212.17	\$ 1,068.06	\$ 1,196.90	\$ 1,197.73
Avg. Cost per User Hour	\$ 12.10	\$ 18.12	\$ 20.34	\$ 20.35
O&M Cost per Capita	\$ 121.87	\$ 103.21	\$ 121.56	\$ 133.74
O&M Cost per Full Time Equiv. Employee	\$ 74,962	\$ 65,567	\$ 78,381	\$ 86,603
Per Capita per Full Time Equiv. Employee	615.10	635.26	644.78	647.56
Effectiveness				
% Recreation Program Cost Recovery	39.4%	38.2%	27.8%	33.8%

CITY OF SAFETY HARBOR
ADOPTED FY 2021/2022 BUDGET

Fund: General	Department: Recreation	Fund #: 001
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EXPENDITURE DETAIL

Acct #	Account Description	Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Adjusted Budget 2020-21	Estimated Year End 2020-21	Adopted Budget 2021-22
Personnel Services							
1056-500.12-01	Salaries & Wages	\$ 945,316	\$ 978,422	\$ 1,026,490	\$ 1,026,490	\$ 1,021,840	\$ 1,056,440
1056-500.12-10	Reg Wages-Temporary Empl	64,797	27,901	110,660	110,660	76,950	111,900
1056-500.14-00	Overtime-Time & One Half	6,622	6,294	10,000	10,000	3,000	10,000
	Salaries & Wages Sub-Total	1,016,735	1,012,617	1,147,150	1,147,150	1,101,790	1,178,340
1056-500.21-00	Fica Taxes	74,787	75,830	87,000	87,000	84,970	89,380
1056-500.22-00	Retirement	64,048	67,221	70,780	70,780	70,330	72,900
1056-500.23-00	Life & Health Insurance	208,574	213,996	247,930	247,930	247,270	259,780
	Benefits Sub-Total	347,409	357,047	405,710	405,710	402,570	422,060
	Total Personnel Services	1,364,144	1,369,664	1,552,860	1,552,860	1,504,360	1,600,400
Operating Expenses							
1056-500.34-90	Other Fees And Contracts	40,925	37,878	67,330	69,057	59,030	66,770
1056-500.34-91	Recreation Instructors	181,871	153,072	214,490	214,490	173,420	196,670
1056-500.34-93	Museum Instructors	-	(60)	-	-	-	-
1056-500.34-94	Concession Expense	141	70	500	500	400	500
1056-500.34-95	Misc Special Activities	4,745	6,196	9,600	9,600	6,780	14,100
1056-500.34-96	Rigsby Instructors	-	57	-	-	-	-
1056-500.34-98	Athletic Program Expenses	13,276	5,984	14,000	14,000	9,500	14,000
1056-500.34-99	Special Project Expenses	2,034	2,142	4,000	4,000	4,000	4,000
1056-500.40-01	Employee Travel	4,339	541	6,000	6,000	3,510	7,220
1056-500.40-30	Cell Phone Allowance	-	703	-	-	-	-
1056-500.41-00	Communication Services	13,995	18,186	25,030	25,030	23,200	25,250
1056-500.43-00	Utility Services	65,798	66,204	66,000	66,000	66,000	71,100
1056-500.44-00	Rentals and Leases	-	-	-	-	7,700	10,100
1056-500.46-01	Building & Grounds Maint	75,468	45,662	72,210	89,316	66,850	74,260
1056-500.46-10	Outside Vehicle Repair	380	-	4,000	4,000	4,000	4,000
1056-500.46-30	Radio Maintenance	-	-	450	450	450	450
1056-500.46-40	Maintenance Contracts	11,205	15,325	19,370	19,474	15,540	13,790
1056-500.47-01	Printing & Binding	32,207	20,635	36,200	36,791	34,880	37,160
1056-500.49-30	Other Current Charges	1,355	1,610	3,500	3,500	3,500	4,100
1056-500.49-31	Senior Trip Expenses	9,903	6,428	12,000	12,000	6,000	12,000
1056-500.49-32	Daycamp Expenses	46,737	34,200	64,300	64,300	47,300	56,700
1056-500.49-33	4th Of July Celebration	20,228	-	-	-	-	-
1056-500.49-36	Special Program Costs	30,191	25,145	50,820	50,820	46,790	84,750
1056-500.49-38	Holiday Festivities	4,050	5,800	6,800	6,800	6,800	6,800

CITY OF SAFETY HARBOR
ADOPTED FY 2021/2022 BUDGET

Fund: General	Department: Recreation	Fund #: 001
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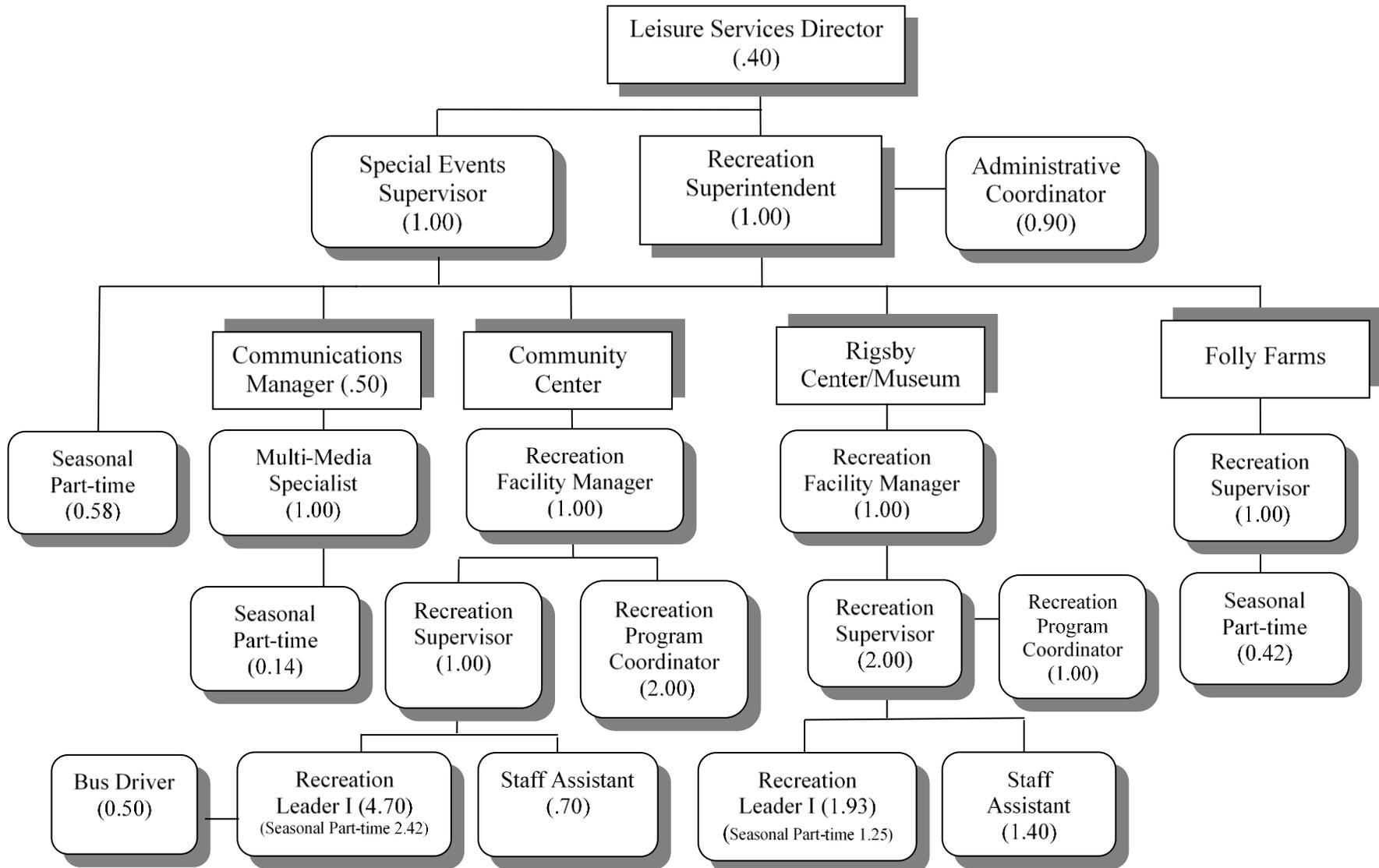
EXPENDITURE DETAIL

Acct #	Account Description	Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Adjusted Budget 2020-21	Estimated Year End 2020-21	Adopted Budget 2021-22
1056-500.51-10	Office Supplies-General	5,184	4,537	7,940	10,674	7,270	8,350
1056-500.51-11	Non-Capital Office Equip.	-	14,663	12,800	20,533	20,530	10,850
1056-500.52-01	Gas	1,067	709	930	930	930	1,690
1056-500.52-02	Diesel	3,387	1,597	2,800	2,800	2,800	2,800
1056-500.52-03	Oil & Other Lubricants	189	53	150	150	150	150
1056-500.52-10	Vehicle Parts	6,228	1,024	2,500	2,500	2,500	2,500
1056-500.52-30	Small Tools & Supplies	116	208	300	300	300	600
1056-500.52-35	Non-Capital Operating Equip	-	-	-	15,400	15,400	-
1056-500.52-40	Builders Supplies	357	-	950	950	950	1,750
1056-500.52-41	Housekeeping Supplies	1,347	1,783	4,300	4,300	4,300	5,200
1056-500.52-60	Playground & Athletic Supplies	416	2,069	2,100	2,100	1,400	2,800
1056-500.52-61	Games And Indoor Supplies	6,629	3,161	11,900	11,900	8,700	22,900
1056-500.52-70	Special Clothing/Uniforms	2,301	3,463	5,450	5,450	5,450	5,450
1056-500.52-80	Tires and Tubes	691	-	1,500	1,500	1,500	1,500
1056-500.52-90	Special Supplies	7,981	4,717	13,200	13,200	12,480	14,590
1056-500.52-91	Medical Supplies - EMS	4	700	3,600	3,600	3,900	3,800
1056-500.54-20	Memberships & Dues	3,135	3,251	3,810	3,810	3,870	3,920
1056-500.54-30	Educational Costs	8,790	2,107	9,090	9,090	9,090	18,070
Total Operating Expenses		606,670	489,820	759,920	805,315	687,170	810,640
Capital Expenses							
1056-500.64-40	Special Equipment	-	-	-	5,630	-	7,040
Total Capital Expenses		-	-	-	5,630	-	7,040
Total Recreation		\$ 1,970,814	\$ 1,859,484	\$ 2,312,780	\$ 2,363,805	\$ 2,191,530	\$ 2,418,080

FUNDING SOURCE

Program Expenditure Budget	\$ 1,970,814	\$ 1,859,484	\$ 2,312,780	\$ 2,358,175	\$ 2,191,530	\$ 2,411,040
Less Revenues Generated:						
347 Culture & Recreation (Net of DBC Event Revenue)	807,092	648,785	798,950	798,950	602,550	745,200
Net Unsupported Budget	\$ 1,163,722	\$ 1,210,699	\$ 1,513,830	\$ 1,559,225	\$ 1,588,980	\$ 1,665,840
% Of Budget Supported By Program	41.0%	34.9%	34.5%	33.9%	27.5%	30.9%

**Organizational Chart
RECREATION DEPARTMENT**



RECREATION DEPARTMENT

JOB CLASS/TITLE	PAY GRADE	ADOPTED FY 19/20	ADOPTED FY 20/21	ADOPTED FY 21/22
Leisure Services Director	133	0.40	0.40	0.40
Recreation Superintendent	129	1.00	1.00	1.00
Communications Manager	127	0.50	0.50	0.50
Recreation Facility Manager	125	2.00	2.00	2.00
Special Events Supervisor	123	1.00	1.00	1.00
Recreation Supervisor	123	4.00	4.00	4.00
Recreation Program Coordinator	121	2.70	3.00	3.00
Administrative Coordinator	121	0.90	0.90	0.90
Multi-Media Specialist	121	1.00	1.00	1.00
Staff Assistants	116	2.10	2.10	2.10
Recreation Leader I (part-time)	115	7.33	6.63	6.63
Bus Driver	115	0.50	0.50	0.50
Seasonal Part-time*	112	4.93	4.93	4.81
Total Division		28.36	27.96	27.84

*Varies by seasonal needs

Leisure Services Department Parks Division



The Parks Division is responsible for administrating, supervising, operating and maintaining the City's parklands and buildings one hundred 130+ acre system. In addition to the maintenance responsibilities, the Division oversees citywide aesthetic horticultural plantings, specialized needs of recreational programs/special events/qualified groups and contracted services.

Current and Prior Year Accomplishments

The Parks Division continues to provide top quality service through improved maintenance techniques and procedures. During fiscal year 2020-2021, the COVID- 19 pandemic struck the community & nation. During this time, the Parks division was a vital in keeping facilities & parks clean and safe for residents.

In addition to the daily maintenance of existing parklands & facility grounds, the following were incorporated into the maintenance schedule within the division: Main Street pots refurbished; John Wilson Gazebo Park landscaped; Museum trees trimmed; Folly Farms new trees planted and garden beds installed; mulch added to various Parks and facilities; Pier pressure washed; Mullet Creek Park garden beds landscaped & sod additions; Library landscaping revitalized; SH City Park ballfields aerated; SH City Park fencing installed/ additional artificial turf installed along concession sidewalk at SH City Park; Folly Farm Gazebo installed; Marina berm area relandscaped.



Support staff for the following programs & events (events limited due to COVID-19 restrictions): SH Little League fall & spring season; Tree Lighting; Harbor Holiday Nights(6); Evening Hike & Campfire; First Friday Flicks; Explore, Discover, Grow event; Community Clean-up event; Doggie Day by the Bay; Junk in the Trunk; Paddle for Kids; Burger & Beer Throwdown; Hippie Dash; Art & Seafood on the

Waterfront; Best Damn Race runs / races that occurred throughout the year; July 4th parade & celebration; Bands on the Bay, 3rd Friday's and Market on Main events. Continue to cross train personnel for improved department flexibility. The Division celebrated the 33rd year as a Tree City USA.

Fiscal Year 2022 Goals

During the fiscal year 2021-2022, the Parks Division will continue to provide the highest level of service to enhance maintenance productivity through innovative techniques, trends and networking; while staying current with technologies and cost effectiveness. Implement an Integrated Vegetation Management (IVM) plan that will approach the subject of pest and vegetative management through the proper steps of evaluation for each category of service.



Continue to work with volunteer groups and staff to develop the Folly Farm, Elm Street, Mullet Creek Park & King properties. Continuing education training through IFAS on IVM and BMP. Continuous evaluation of irrigation, recycling and overall conservation of resources throughout the City parkland system.

Long-Term Vision and Future Financial Impact The Parks Division's long-term mission is to continue to provide the highest level of maintenance service to the community while staying on the forefront of innovativeness, trends, technology, creativity and partnerships.



PARKS PERFORMANCE INDICATORS

FUND: 001 DEPARTMENT: 1058

	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Adopted 2021-22
Jurisdiction Data				
Population	17,844	18,016	18,028	18,028
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	186.92	186.31	185.69	182.61
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 1,222,650	\$ 1,237,622	\$ 1,420,540	\$ 1,510,300
Total # of Full Time Equivalent Employees	13.89	14.12	14.12	14.00
Outputs				
# of Acres Maintained	125.43	129.20	130.57	130.57
# of Facilities Maintained	32	36	37	37
# of Parks Maintained	18	20	20	20
# of Playgrounds Maintained	9	9	9	9
Efficiency				
Cost per Acre Maintained	\$ 10,294	\$ 9,579	\$ 10,880	\$ 11,567
# of Acres Maintained per Full Time Equiv. Employee	9.03	9.15	9.25	9.33
O&M Cost per Capita	\$ 72.36	\$ 68.70	\$ 78.80	\$ 83.78
O&M Cost per Full Time Equiv. Employee	\$ 92,958	\$ 87,650	\$ 100,605	\$ 107,879
Per Capita per Full Time Equiv. Employee	1,285	1,276	1,277	1,288
Effectiveness				
% of Maintenance Completed on Schedule	98%	97%	98%	98%
% of Parks & Facilities in Good Condition	98%	98%	98%	99%

CITY OF SAFETY HARBOR
ADOPTED FY 2021/2022 BUDGET

Fund: General	Department: Parks	Fund #: 001
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EXPENDITURE DETAIL

Acct #	Account Description	Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Adjusted Budget 2020-21	Estimated Year End 2020-21	Adopted Budget 2021-22
Personnel Services							
1058-500.12-01	Salaries & Wages	\$ 508,453	\$ 495,960	\$ 539,490	\$ 539,490	\$ 526,890	\$ 565,650
1058-500.12-10	Reg Wages-Temporary Empl	1,547	9,712	3,000	3,000	3,000	4,800
1058-500.14-00	Overtime-Time & One Half	20,198	11,792	24,000	24,000	10,000	24,000
	Salaries & Wages Sub-Total	530,198	517,464	566,490	566,490	539,890	594,450
1058-500.21-00	Fica Taxes	39,541	38,049	41,510	41,510	40,540	43,640
1058-500.22-00	Retirement	42,960	43,068	48,280	48,280	45,250	47,940
1058-500.23-00	Life & Health Insurance	145,734	138,541	176,190	176,190	155,640	170,690
	Benefits Sub-Total	228,235	219,658	265,980	265,980	241,430	262,270
	Total Personnel Services	758,433	737,122	832,470	832,470	781,320	856,720
Operating Expenses							
1058-500.34-60	Uniform Rental & Laundry	-	-	-	-	-	-
1058-500.34-90	Other Fees And Contracts	34,798	42,038	53,080	57,695	53,080	68,080
1058-500.40-01	Employee Travel	399	-	650	650	300	880
1058-500.40-30	Cell Phone Allowance	-	294	-	-	-	-
1058-500.41-00	Communication Services	4,077	4,526	5,060	5,060	4,600	4,600
1058-500.43-00	Utility Services	189,480	239,868	216,510	216,510	282,000	296,100
1058-500.44-00	Rental & Leases	-	-	500	3,500	2,500	2,500
1058-500.46-01	Building & Grounds Maint	56,372	62,439	72,600	83,139	72,600	57,900
1058-500.46-10	Outside Vehicle Repair	1,893	-	400	1,400	-	-
1058-500.46-20	Equipment Repairs	14,466	2,466	1,000	1,000	1,000	1,000
1058-500.46-30	Radio Maintenance	65	58	200	200	200	200
1058-500.46-40	Maintenance Contracts	1,616	1,469	2,000	2,000	500	-
1058-500.49-30	Other Current Charges	134	256	1,400	1,400	1,300	3,450
1058-500.51-10	Office Supplies-General	498	479	500	500	500	500
1058-500.52-01	Gas	10,884	9,495	11,130	11,130	11,120	11,640
1058-500.52-02	Diesel	981	611	800	800	800	800
1058-500.52-03	Oil & Other Lubricants	631	493	350	350	-	-
1058-500.52-10	Vehicle Parts	2,115	2,323	3,500	3,500	3,500	3,500
1058-500.52-20	Equipment Parts	7,852	8,524	7,000	7,000	7,000	7,000
1058-500.52-30	Small Tools & Supplies	12,488	14,155	13,900	13,900	13,900	13,000
1058-500.52-40	Builders Supplies	-	44	750	750	750	750
1058-500.52-41	Housekeeping Supplies	23,365	20,952	28,000	28,000	28,000	32,200
1058-500.52-50	Chemicals	5,215	6,179	11,250	10,750	11,250	16,250
1058-500.52-51	Horticultural Supplies	72,113	57,797	72,000	72,000	72,000	87,000

CITY OF SAFETY HARBOR
ADOPTED FY 2021/2022 BUDGET

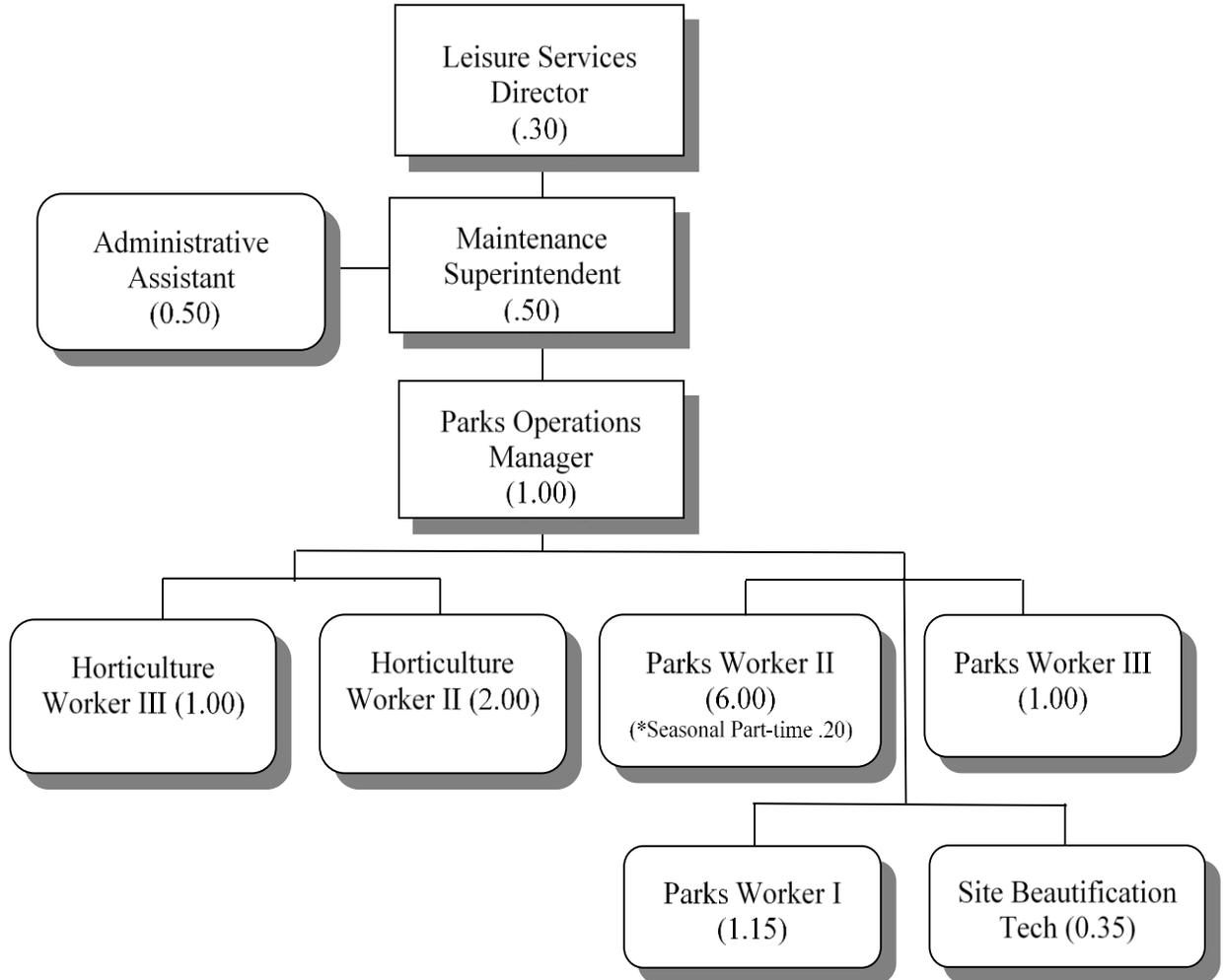
Fund: General	Department: Parks	Fund #: 001
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EXPENDITURE DETAIL

Acct #	Account Description	Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Adjusted Budget 2020-21	Estimated Year End 2020-21	Adopted Budget 2021-22
1058-500.52-70	Special Clothing/Uniforms	6,926	6,801	9,250	9,250	9,810	9,810
1058-500.52-80	Tires And Tubes	342	1,186	2,000	2,000	-	-
1058-500.52-90	Special Supplies	15,575	17,868	42,070	59,498	59,500	25,500
1058-500.54-20	Memberships & Dues	161	111	810	810	810	810
1058-500.54-30	Educational Costs	1,771	68	3,450	3,450	2,200	10,110
	Total Operating Expenses	464,217	500,500	560,160	596,242	639,220	653,580
	Total Parks	\$ 1,222,650	\$ 1,237,622	\$ 1,392,630	\$ 1,428,712	\$ 1,420,540	\$ 1,510,300

Organizational Chart

PARKS DIVISION



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 19/20	ADOPTED FY 20/21	ADOPTED FY 21/22
Leisure Services Director	133	0.30	0.30	0.30
Maintenance Superintendent	128	0.50	0.50	0.50
Parks Operations Manager	121	1.00	1.00	1.00
Administrative Assistant	119	0.50	0.50	0.50
Horticulture Worker III	119	1.00	1.00	1.00
Horticulture Worker II	116	2.00	2.00	2.00
Parks Worker III	119	1.00	1.00	1.00
Parks Worker II	116	6.00	6.00	6.00
Seasonal Part-time	105	0.32	0.32	0.20
Parks Worker I	115	1.15	1.15	1.15
Site Beautification Tech	115	0.35	0.35	0.35
Total Division		14.12	14.12	14.00

*Varies by seasonal needs



CITY OF SAFETY HARBOR
ADOPTED FY 2021/2022 BUDGET

Fund: General	Department: Non-Operating And Non-Classified	Fund #: 001
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EXPENDITUREDETAIL

Acct #	Account Description	Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Adjusted Budget 2020-21	Estimated Year End 2020-21	Adopted Budget 2021-22
Internal Services							
1094-500.94-16	Data Processing Fee Reimb	\$ 365,330	\$ 327,490	\$ 327,490	\$ 327,490	\$ 327,490	\$ 327,490
	Total Internal Services	365,330	327,490	327,490	327,490	327,490	327,490
Non-Operating Expenses							
1095-500.91-14	To Street Improvement Fund	200,000	200,000	200,000	200,000	200,000	200,000
1095-500.91-15	To Marina Fund	-	36,000	-	-	-	200,000
1095-500.91-32	To Capital Project Fund	-	-	-	767,209	767,210	-
1095-500.91-62	To Street Light Fund	7,650	7,650	7,650	7,650	7,650	7,650
	Total Non-Operating Expenses	207,650	243,650	207,650	974,859	974,860	407,650
Non-Classified							
1099-500.99-01	Fund Reserve	-	-	4,877,370	4,330,821	6,106,726	5,330,330
1099-500.99-04	Cont./Unanticipated Exp.	-	-	300,000	-	-	300,000
1099-500.99-06	Stabilization Reserve	-	-	3,245,940	3,245,940	3,247,744	3,276,800
	Total Non-Classified	-	-	8,423,310	7,576,761	9,354,470	8,907,130
	Total Non-Operating & Non-Classified	572,980	571,140	8,958,450	8,879,110	10,656,820	9,642,270
	Total General Fund	\$ 14,717,586	\$ 14,284,157	\$ 24,653,010	\$ 24,812,704	\$ 25,593,190	\$ 25,291,120

Category	Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Adjusted Budget 2020-21	Estimated Year End	Adopted Budget 2021-22
Personnel Services	9,512,064	9,225,494	10,330,760	10,299,530	9,749,160	10,383,630
Operating Expenses	4,213,629	4,211,445	5,150,550	5,396,902	4,973,430	5,029,000
Capital Expenses	79,953	108,718	93,300	117,212	93,830	106,270
Non-Operating Expenses	911,940	738,500	655,090	1,422,299	1,422,300	865,090
Reserves	-	-	8,423,310	7,576,761	9,354,470	8,907,130
	\$ 14,717,586	\$ 14,284,157	\$ 24,653,010	\$ 24,812,704	\$ 25,593,190	\$ 25,291,120

CAPITAL PROJECTS FUND



FUND 032 - CAPITAL PROJECTS

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2018-19	2019-20	Budget	Budget	Year End	Budget
		2020-21	2020-21	2020-21	2020-21	2020-21	2021-22
REVENUE DETAIL							
Intergovernmental Revenue							
3000-312.06-00	Local Govt Infrastructure	\$ 1,980,903	\$ 1,882,831	\$ 1,885,360	\$ 1,885,360	\$ 1,926,400	\$ 1,957,200
3000-338.09-10	County	8,780	-	4,340	4,340	37,500	35,000
	Total Intergovernmental Revenue	1,989,683	1,882,831	1,889,700	1,889,700	1,963,900	1,992,200
Miscellaneous Revenue							
3000-361.01-00	Investments	45,292	7,393	10,090	10,090	8,000	8,000
3000-361.50-00	Market Value Adj	39,868	12,775	-	-	-	-
3000-366.21-00	Donation/Private	-	26,250	57,030	57,030	57,030	-
	Total Miscellaneous Revenue	85,160	46,418	67,120	67,120	65,030	8,000
Interfund Transfers In							
3000-381.01-00	Tfr From General Fund	-	-	-	767,209	767,210	-
	Total Interfund Transfers In	-	-	-	767,209	767,210	-
Debt Proceeds							
3000-384.23-00	Debt Issuance Series 2018 (Govt)	1,395,500	-	-	-	-	-
	Total Debt Proceeds	1,395,500	-	-	-	-	-
3000-389.01-00	Balance Carryforward	-	-	329,970	411,978	812,160	969,400
	Total Capital Projects Revenue	\$ 3,470,343	\$ 1,929,249	\$ 2,286,790	\$ 3,136,007	\$ 3,608,300	\$ 2,969,600

CITY OF SAFETY HARBOR
ADOPTED FY 2021/2022 BUDGET

Fund: Capital Projects	Department:	Fund #: 032
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EXPENDITURE DETAIL

Acct #	Account Description	Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Adjusted Budget 2020-21	Estimated Year End 2020-21	Adopted Budget 2021-22
Planning & Code Enforcement							
Capital Expenses							
3017-500.64-01	Automotive Equipment	25,646	-	-	-	-	-
	Total Capital Expenses	25,646	-	-	-	-	-
	Total Planning & Code Enforcement	25,646	-	-	-	-	-
General Government							
Capital Expenses							
3020-500.62-00	Buildings	-	29,645	-	-	-	-
3020-500.64-40	Special Equipment	-	36,607	-	-	-	40,000
	Total Capital Expenses	-	66,252	-	-	-	96,000
	Total General Government	-	66,252	-	-	-	96,000
Fire Control							
Capital Expenses							
3022-500.62-00	Buildings	-	-	-	-	-	6,500
3022-500.63-00	Imprv Other Than Buildings	-	-	-	-	-	31,700
3022-500.64-01	Automotive Equipment	147,470	619	75,000	842,209	842,210	-
3022-500.64-40	Special Equipment	39,981	48,065	42,030	42,030	41,030	-
	Total Capital Expenses	187,451	48,684	117,030	884,239	883,240	38,200
	Total Fire Control	187,451	48,684	117,030	884,239	883,240	38,200
Streets							
Operating Expenses							
3031-500.49-30	Other Current Charges	23,781	17,738	25,000	29,766	12,130	25,000
	Total Operating Expenses	23,781	17,738	25,000	29,766	12,130	25,000
Capital Expenses							
3031-500.63-00	Imprv Other Than Buildings	41,932	59,457	46,000	46,000	26,750	148,000
3031-500.64-01	Automotive Equip	-	151,848	95,300	101,300	3,000	144,500
3031-500.64-40	Special Equipment	12,000	12,450	69,000	69,000	68,420	147,570
	Total Capital Expenses	53,932	223,755	210,300	216,300	98,170	440,070
	Total Streets	77,713	241,493	235,300	246,066	110,300	465,070
Fleet Maintenance							
Capital Expenses							
3033-500.64-40	Special Equipment	-	-	15,600	15,600	15,950	10,000
	Total Capital Expenses	-	-	15,600	15,600	15,950	10,000
	Total Fleet Maintenance	-	-	15,600	15,600	15,950	10,000
Building Maintenance							
Capital Expenses							
3034-500.63-00	Imprv Other Than Building	31,068	35,760	170,000	236,135	153,860	-
3034-500.64-01	Automotive Equipment	-	-	102,400	105,696	101,030	-
	Total Capital Expenses	31,068	35,760	272,400	341,831	254,890	-
	Total Building Maintenance	31,068	35,760	272,400	341,831	254,890	-

CITY OF SAFETY HARBOR
ADOPTED FY 2021/2022 BUDGET

Fund: Capital Projects	Department: Non-Operating Expenditures	Fund #: 032
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EXPENDITURE DETAIL

Acct #	Account Description	Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Adjusted Budget 2020-21	Estimated Year End 2020-21	Adopted Budget 2021-22
Library							
Capital Expenses							
3055-500.62-00	Buildings	-	-	-	-	-	8,300
3055-500.63-00	Imprv Other Than Building	24,000	34,250	25,000	-	-	-
3055-500.64-40	Special Equipment	-	-	-	25,000	25,000	-
	Total Capital Expenses	24,000	34,250	25,000	25,000	25,000	8,300
	Total Library	24,000	34,250	25,000	25,000	25,000	8,300
Recreation							
Operating Expenses							
3056-500.52-35	Non-Capital Operating Equip	591	-	-	-	-	-
	Total Capital Expenses	591	-	-	-	-	-
Capital Expenses							
3056-500.62-00	Buildings	715,138	93,555	-	-	-	7,200
3056-500.63-00	Imprv Other Than Building	124,994	243,249	140,000	140,000	50,000	250,000
3056-500.64-01	Automotive Equipment	14,950	62,206	79,000	79,000	66,500	45,000
3056-500.64-40	Special Equipment	13,056	13,999	-	-	-	31,500
	Total Capital Expenses	868,138	413,009	219,000	219,000	116,500	333,700
	Total Recreation	868,729	413,009	219,000	219,000	116,500	333,700
Parks							
Capital Expenses							
3058-500.61-00	Land	1,362,333	-	-	-	-	-
3058-500.62-00	Buildings	-	-	-	-	-	75,000
3058-500.63-00	Improv Other Than Bldgs	179,788	252,859	241,000	492,211	248,900	649,000
3058-500.64-01	Automotive Equipment	30,144	-	-	-	-	-
3058-500.64-40	Special Equipment	42,723	47,556	104,350	104,350	28,000	191,500
	Total Capital Expenses	1,614,988	300,415	345,350	596,561	276,900	915,500
	Total Parks	1,614,988	300,415	345,350	596,561	276,900	915,500
Non-Operating Expenses							
3095-500.91-01	To General Fund	250,700	100,000	-	-	-	-
3095-500.91-14	Tsfr To Street Improvement	-	-	100,000	100,000	100,000	200,000
3095-500.91-21	To Series 2012 Public Imp	315,000	319,000	319,000	319,000	319,000	240,100
3095-500.91-23	To Loc Governmental	25,850	27,990	27,990	27,990	27,990	27,990
3095-500.91-24	To 08 Public Revenue Note	546,700	545,600	545,600	545,600	463,120	-
3095-500.91-27	To Series 2018 Debt (Govt)	57,900	46,010	46,010	46,010	46,010	34,480
3095-500.91-63	To Parkland Fund	-	445,000	-	-	-	-
	Total Non-Operating Expenses	1,196,150	1,483,600	1,038,600	1,038,600	956,120	502,570
Non-Classified							
3099-500.99-02	Reserved For Future Exp	-	-	18,510	(230,890)	969,400	600,260
	Total Non-Classified	-	-	18,510	(230,890)	969,400	600,260
	Total Capital Projects	\$ 4,025,745	\$ 2,623,463	\$ 2,286,790	\$ 3,136,007	\$ 3,608,300	\$ 2,969,600

DEBT SERVICE



DEBT SUMMARY

ANALYSIS AND SCHEDULES

Overview and Debt Management Policy

The City of Safety Harbor takes a planned and programmed approach with a view toward funding from capital revenue and from financing where appropriate. The City's code requires general obligation debt not exceed 75 percent of anticipated taxes. Under Florida law, the use of general obligation debt requires approval at referendum due to the implied or expressed pledge of ad valorem taxes. Currently, the City has no general obligation debt.

The State of Florida has no statutory limit on debt obligations. Since the City rarely incurs debt, preferring to fund capital purchases utilizing current revenues or fund balance, the City has not developed its own debt limit policy.

General Government Funds

As of September 30, 2021, the General Governmental Funds have \$1,671,954 (principal and interest) in outstanding debt from bank loans, which are collateralized by the City's pledge to covenant to budget and appropriate from legally available non ad valorem sources on an annual basis sufficient to make the debt service payment. The City does not pledge ad valorem taxes or specific non ad valorem sources of revenue to secure borrowings.

- On November 8th, 2018 the City issued a **\$1,395,500 Revenue Note, Series 2018**, at a fixed interest rate of 3.4300% with Capital One Public Funding, LLC. The note was issued for the acquisition of two properties within the city limits, the Ucita property, on which the Baranoff Oak Park is located and the King property, which will be the future site of the Parks and Building Maintenance facility. Debt service payments are made semi-annually through March 1, 2028. The loan repayment obligations of the City are payable from and secured by a lien upon and a pledge of non-ad valorem funds budgeted and appropriated for purposes of payment.

Enterprise Funds

As of September 30, 2021, the Enterprise Funds have \$14,451,078 (principal and interest) in outstanding debt, which is secured solely by the revenues from the operations of the water, sewer and sanitation systems.

General Government and Enterprise Funds

- On June 21, 2006, the City issued a **\$9,000,000 Capital Improvement Revenue Note, Series 2006**, at a variable rate per annum equal to the one month London Interbank Offered Rate ("LIBOR Rate") plus .23 basis points (.023%) with Bank of America. The line of credit was issued to finance various capital improvements as well as capital improvements for the City's stormwater, water and wastewater system and sanitation. The line of credit converted to a fixed rate of 2.860% on April 1, 2009 with debt service payable annually. On March 1, 2018, the rate was increased to 3.48% due to a change in Federal tax laws. The note matures on July 1, 2029. Payment of the loan is from a covenant to budget and appropriate non-ad valorem revenues.
- On January 19, 2012, the City issued a **\$4,275,000 Refunding Revenue Bond, Series 2012**, at an average coupon interest rate of 2.34%. Proceeds of the Series 2012 Bond were used to refund \$1,445,000 Florida Municipal Loan Council Revenue Bonds, Series 2001A. The refunding was undertaken to reduce total debt service payments by \$187,786 over the next 10 years. The remaining proceeds of \$2,775,000 of the refunding bond were used to purchase parkland at the current Waterfront Park. Debt service payments are made semi-annually through November 1, 2021. Payment of the loan is from a covenant to budget and appropriate non-ad valorem revenues.
- On December 20th, 2018, the City issued a **\$8,663,200 Water and Sewer Revenue Note, Series 2018** at a fixed interest rate of 3.3600% with SouthState Bank (formerly CenterState Bank, NA), which matures on November 1, 2033. The note was issued to fund various water and sewer capital infrastructure projects. A debt covenant was established to ensure repayment of the note will be through utility revenue. The note matures on November 11, 2033.

FUND 020 - WATER & WASTEWATER FUND - 2012 PUBLIC IMPROVEMENT BOND

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2018-19	2019-20	Budget 2020-21	Budget 2020-21	Year End 2020-21	Budget 2021-22
REVENUE DETAIL							
Miscellaneous Revenue							
4000-381.41-00	Tsfr From W&S Revenue Fund	\$ 13,160	\$ 13,160	\$ -	\$ -	\$ -	\$ -
4000-389.01-00	Balance Carryforward	-	-	195,080	195,080	356,660	190,920
	Total Miscellaneous Revenue	13,160	13,160	195,080	195,080	356,660	190,920
	Total Series 2012 and 2001 Debt	\$ 13,160	\$ 13,160	\$ 195,080	\$ 195,080	\$ 356,660	\$ 190,920

Acct #	Account Description	Actual	Actual	Adjusted	Adjusted	Estimated	Adopted
		2018-19	2019-20	Budget 2020-21	Budget 2020-21	Year End 2020-21	Budget 2021-22
EXPENDITURE DETAIL							
Debt Service							
4070-500.71-01	Principal Payment	-	-	160,000	160,000	160,000	165,000
4070-500.72-01	Interest Payment	11,652	7,917	5,800	5,800	5,740	1,930
	Total Debt Service	11,652	7,917	165,800	165,800	165,740	166,930
Non-Classified							
4099-500.99-03	Fund Reserve Designated	-	-	29,280	29,280	190,920	23,990
	Total Non-Classified	-	-	29,280	29,280	190,920	23,990
	Total Series 2012 and 2001 Debt	\$ 11,652	\$ 7,917	\$ 195,080	\$ 195,080	\$ 356,660	\$ 190,920

FUND 021 - 2012 PUBLIC IMPROVEMENT BOND

Acct #	Account Description	Actual		Adopted	Adjusted	Estimated	Adopted
		2018-19	2019-20	Budget	Budget	Year End	Budget
		2018-19	2019-20	2020-21	2020-21	2020-21	2021-22
REVENUE DETAIL							
Miscellaneous Revenue							
2500-381.32-00	Tsfr From Capital Project	\$ 315,000	\$ 319,000	\$ 319,000	\$ 319,000	\$ 319,000	\$ 240,100
2500-389.01-00	Balance Carryforward	-	-	75,370	75,370	75,530	78,590
	Total Miscellaneous Revenue	315,000	319,000	394,370	394,370	394,530	318,690
Total 2012 Public Improvement Bond Revenue		\$ 315,000	\$ 319,000	\$ 394,370	\$ 394,370	\$ 394,530	\$ 318,690

Acct #	Account Description	Actual		Adjusted	Adjusted	Estimated	Adopted
		2018-19	2019-20	Budget	Budget	Year End	Budget
		2018-19	2019-20	2020-21	2020-21	2020-21	2021-22
EXPENDITURE DETAIL							
Debt Service							
2570-500.71-01	Principal Payment	290,000	300,000	305,000	305,000	305,000	315,000
2570-500.72-01	Interest Payment	24,921	18,018	11,000	11,000	10,940	3,690
	Total Debt Service	314,921	318,018	316,000	316,000	315,940	318,690
Non-Classified							
2599-500.99-03	Fund Reserve Designated	-	-	78,370	78,370	78,590	-
	Total Non-Classified	-	-	78,370	78,370	78,590	-
Total 2012 Public Improvement Bond		\$ 314,921	\$ 318,018	\$ 394,370	\$ 394,370	\$ 394,530	\$ 318,690

FUND 022 - 2006 CAPITAL IMPROVEMENT REVENUE NOTE

Acct #	Account Description	Actual		Adopted	Adjusted	Estimated	Adopted
		2018-19	2019-20	Budget	Budget	Year End	Budget
REVENUE DETAIL							
Miscellaneous Revenue							
2500-381.11-00	Tsfr From Stormwater Fund	\$ -	\$ 9,390	\$ 32,960	\$ 32,960	\$ 32,960	\$ 24,000
2500-381.41-00	Tsfr From Water & Wastewater Fund	200,000	41,020	134,850	134,850	134,850	113,010
2500-389.01-00	Balance Carryforward	-	-	497,350	497,350	933,720	510,700
	Total Miscellaneous Revenue	200,000	50,410	665,160	665,160	1,101,530	647,710
Total 2006 Capital Improvement Revenue Note		\$ 200,000	\$ 50,410	\$ 665,160	\$ 665,160	\$ 1,101,530	\$ 647,710

Fund:	Department:	Fund #:
2006 Capital Improvement Revenue Note		022

Acct #	Account Description	Actual		Adjusted	Adjusted	Estimated	Adopted
		2018-19	2019-20	Budget	Budget	Year End	Budget
EXPENDITURE DETAIL							
Debt Service							
2570-500.71-11	Stormwater Principal	-	-	72,250	72,250	72,250	74,760
2570-500.71-41	Water & Wastewater Principal	-	-	321,900	321,900	321,640	331,100
2570-500.71-44	Sanitation Principal	-	-	40,110	40,110	40,110	41,510
2570-500.72-11	Stormwater Interest	30,264	25,695	26,050	26,050	26,050	23,540
2570-500.72-41	Water & Wastewater Interest	134,840	114,500	116,040	116,040	116,310	104,850
2570-500.72-44	Sanitation Interest	16,804	14,267	14,470	14,470	14,470	13,070
	Total Debt Service	181,908	154,462	590,820	590,820	590,830	588,830
Non-Classified							
4099-500.99-03	Fund Reserve Designated	-	-	74,340	74,340	510,700	58,880
	Total Non-Classified	-	-	74,340.00	74,340.00	510,700.00	58,880.00
Total 2006 Capital Improvement Revenue Note		\$ 181,908	\$ 154,462	\$ 665,160	\$ 665,160	\$ 1,101,530	\$ 647,710

FUND 023 - 2006 CAPITAL IMPROVEMENT REVENUE NOTE

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2018-19	2019-20	Budget 2020-21	Budget 2020-21	Year End 2020-21	Budget 2021-22
REVENUE DETAIL							
Miscellaneous Revenue							
2500-381.32-00	Tsfr From Capital Project	\$ 25,850	\$ 27,990	\$ 27,990	\$ 27,990	\$ 27,990	\$ 27,990
2500-389.01-00	Balance Carryforward	-	-	27,530	27,530	28,200	30,350
	Total Miscellaneous Revenue	25,850	27,990	55,520	55,520	56,190	58,340
Total 2006 Capital Improvement Revenue Note		\$ 25,850	\$ 27,990	\$ 55,520	\$ 55,520	\$ 56,190	\$ 58,340

Fund: 2006 Capital Improvement Revenue Note	Department:	Fund #: 023
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Acct #	Account Description	Actual	Actual	Adjusted	Adjusted	Estimated	Adopted
		2018-19	2019-20	Budget 2020-21	Budget 2020-21	Year End 2020-21	Budget 2021-22
EXPENDITURE DETAIL							
Debt Service							
2570-500.71-01	Governmental	17,728	18,352	18,990	18,990	18,990	19,660
2570-500.72-01	Interest	8,109	7,485	6,900	6,900	6,850	6,190
	Total Debt Service	25,837	25,837	25,890	25,890	25,840	25,850
Non-Classified							
2599-500.99-03	Fund Reserve Designated	-	-	29,630	29,630	30,350	32,490
	Total Non-Classified	-	-	29,630	29,630	30,350	32,490
Total 2006 Capital Improvement Revenue Note		\$ 25,837	\$ 25,837	\$ 55,520	\$ 55,520	\$ 56,190	\$ 58,340

FUND 024 - 2008 CAPITAL IMPROVEMENT REVENUE NOTE

Acct #	Account Description	Actual		Adopted	Adjusted	Estimated	Adopted
		2018-19	2019-20	Budget	Budget	Year End	Budget
		2018-19	2019-20	2020-21	2020-21	2020-21	2021-22
REVENUE DETAIL							
Miscellaneous Revenue							
2500-381.32-00	Tsfr From Capital Project	\$ 546,700	\$ 545,600	\$ 545,600	\$ 545,600	\$ 463,120	\$ -
2500-389.01-00	Balance Carryforward	-	-	82,580	82,580	82,850	-
	Total Miscellaneous Revenue	546,700	545,600	628,180	628,180	545,970	-
Total 2008 Capital Improvement Revenue Note		\$ 546,700	\$ 545,600	\$ 628,180	\$ 628,180	\$ 545,970	\$ -

Fund:
2008 Capital Improvement Revenue Note

Department:

Fund #:
024

Acct #	Account Description	Actual		Adjusted	Adjusted	Estimated	Adopted
		2018-19	2019-20	Budget	Budget	Year End	Budget
		2018-19	2019-20	2020-21	2020-21	2020-21	2021-22
EXPENDITURE DETAIL							
Debt Service							
2570-500.71-01	Principal Payment	503,000	519,000	537,000	537,000	537,000	-
2570-500.72-01	Interest Payment	43,665	26,600	9,000	9,000	8,970	-
	Total Debt Service	546,665	545,600	546,000	546,000	545,970	-
Non-Classified							
2599-500.99-03	Fund Reserve Designated	-	-	82,180	82,180	-	-
	Total Non-Classified	-	-	82,180	82,180	-	-
Total 2008 Capital Improvement Revenue Note		\$ 546,665	\$ 545,600	\$ 628,180	\$ 628,180	\$ 545,970	\$ -

FUND 027 - SERIES 2018 DEBT (GOVT)

Acct #	Account Description	Actual		Adopted	Adjusted	Estimated	Adopted
		2018-19	2019-20	Budget 2020-21	Budget 2020-21	Year End 2020-21	Budget 2021-22
REVENUE DETAIL							
Miscellaneous Revenue							
2500-381.32-00	Tsfr From Capital Project	\$ 57,900	\$ 46,010	\$ 46,010	\$ 46,010	\$ 46,010	\$ 34,480
2500-381.67-00	Tsfr From Capital Project	166,000	132,000	132,000	132,000	132,000	98,940
2500-389.01-00	Balance Carryforward	-	-	29,840	29,840	29,890	44,060
Total Miscellaneous Revenue		223,900	178,010	207,850	207,850	207,900	177,480
Total Series 2018 Debt (Govt)		\$ 223,900	\$ 178,010	\$ 207,850	\$ 207,850	\$ 207,900	\$ 177,480

Fund: Series 2018 Debt (Govt)	Department:	Fund #: 027
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Acct #	Account Description	Actual		Adjusted	Adjusted	Estimated	Adopted
		2018-19	2019-20	Budget 2020-21	Budget 2020-21	Year End 2020-21	Budget 2021-22
EXPENDITURE DETAIL							
Debt Service							
2570-500.49-30	Closing Costs	44,432	-	-	-	-	-
2570-500.71-01	Principal Payment	127,000	122,400	126,700	126,700	126,700	131,100
2570-500.72-01	Interest Payment	36,779	41,410	37,140	37,140	37,140	32,720
Total Debt Service		208,211	163,810	163,840	163,840	163,840	163,820
Non-Classified							
2599-500.99-03	Fund Reserve Designated	-	-	44,010	44,010	44,060	13,660
Total Non-Classified		-	-	44,010	44,010	44,060	13,660
Total Series 2018 Debt (Govt)		\$ 208,211	\$ 163,810	\$ 207,850	\$ 207,850	\$ 207,900	\$ 177,480

FUND 028 - SERIES 2018 DEBT (PROP)

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
				Budget	Budget	Year End	Budget
				2020-21	2020-21	2020-21	2021-22
REVENUE DETAIL							
Miscellaneous Revenue							
2500-381.41-00	Tsfr From W&S Revenue Fund	\$ 220,100	\$ 744,000	\$ 735,000	\$ 735,000	\$ 735,000	\$ 200,000
2500-389.01-00	Balance Carryforward	-	-	127,360	127,360	622,090	621,830
	Total Miscellaneous Revenue	220,100	744,000	862,360	862,360	1,357,090	821,830
Total Series 2018 Debt (Prop)		\$ 220,100	\$ 744,000	\$ 862,360	\$ 862,360	\$ 1,357,090	\$ 821,830

Fund:	Department:	Fund #:
Series 2018 Debt (Prop)		028

Acct #	Account Description	Actual	Actual	Adjusted	Adjusted	Estimated	Adopted
		2018-19	2019-20	Budget	Budget	Year End	Budget
				2020-21	2020-21	2020-21	2021-22
EXPENDITURE DETAIL							
Debt Service							
2570-500.49-30	Closing Costs	66,116	-	-	-	-	-
2570-500.71-41	Principal Payment	-	-	467,200	467,200	467,200	483,100
2570-500.72-41	Interest Payment	35,421	240,467	268,100	268,100	268,060	252,100
	Total Debt Service	101,537	240,467	735,300	735,300	735,260	735,200
Non-Classified							
4099-500.99-03	Fund Reserve Designated	-	-	127,060	127,060	621,830	86,630
	Total Non-Classified	-	-	127,060	127,060	621,830	86,630
Total Series 2018 Debt (Prop)		\$ 101,537	\$ 240,467	\$ 862,360	\$ 862,360	\$ 1,357,090	\$ 821,830

DEBT SERVICE

2012 Refunding Revenue Bond – On January 19, 2012, the City issued a \$4,275,000 Refunding Revenue Bond, Series 2012 Refunding & New Money, at a fixed interest rate of 2.34% with Branch Banking and Trust Company, which matures on November 1, 2021. The bond was issued in the amount of \$1,500,000 to refund \$1,445,000 of outstanding Series 2001A revenue bonds, with variable interest rates of 4.75% to 5.25% and to purchase parkland on the waterfront (New Money) for \$2,775,000. Debt service payments are made semi-annually. The loan repayment obligations of the City are secured by a lien upon and a pledge of non-ad valorem funds budgeted and appropriated for purposes of payment. The refunding was undertaken to reduce total debt service payments by \$187,786 over the next ten years.

2006 Capital Improvement Revenue Note and Line of Credit – On June 21, 2006, the City issued a \$9,000,000 Capital Improvement Revenue Note, Series 2006, at a variable rate per annum equal to the one month London Interbank Offered Rate (“LIBOR Rate”) plus .23 basis points (.023%) with Bank of America. The line of credit was issued to finance various capital improvements as well as capital improvements for the City’s water and sewer system. The line of credit converted to a fixed rate of 2.860% on April 1, 2009 with debt service payable annually. The note matures on July 1, 2029. Payment of the loan is from a covenant to budget and appropriate non-ad valorem revenues.

On March 1, 2018, Bank of America invoked its right to increase the interest rate from 2.860% to 3.480% per the change in tax laws that the President signed into law on December 22, 2017 referred to as the “Tax Cuts and Jobs Act”. Under the terms of the credit facility, the lender had the option to make an interest rate adjustment to take into account the reduction in the maximum federal corporate tax rate from 35% to 21%.

2018 Land Acquisition Note – On November 8th, 2018, the City issued a \$1,395,500 Revenue Note, Series 2018 at a fixed interest rate of 3.4300% with Capital One Public Funding, LLC which matures on March 1, 2028. The note was issued for the acquisition of two properties within city limits, the Ucita property on which the Baranoff Oak Park is located and the King property which will be used as the future site of the Parks and Building Maintenance department facility.

2018 Water and Sewer Capital Improvement Note – On December 20th, 2018, the City issued a \$8,663,200 Water and Sewer Revenue Note, Series 2018 at a fixed interest rate of 3.3600% with SouthState Bank (formerly CenterState Bank, NA), which matures on November 1, 2033. The note was issued to fund various water and sewer capital infrastructure projects. A debt covenant was established to ensure repayment of the note will be through utility revenue.

Summary of Bonds Outstanding

	Governmental - Type Activities				Business - Type Activities					
	<u>Capital Improvements</u>	<u>Land Purchase</u>	<u>Land Purchase</u>	<u>Total</u>	<u>Stormwater Capital Improvements</u>	<u>Water & Sewer Capital Improvements</u>	<u>Solid Waste Capital Improvements</u>	<u>Refunding Water & Sewer Capital Improvements</u>	<u>Water & Sewer Capital Improvements</u>	<u>Total</u>
Issue Date	2006	2012	2018		2006	2006	2006	2012	2018	
Retirement Date	2029	2022	2028		2029	2029	2029	2022	2033	
Debt at Issuance	\$ 385,198	\$ 2,775,000	\$ 1,395,500	\$ 4,555,698	\$ 1,425,296	\$ 6,393,426	\$ 796,080	\$ 1,500,000	\$ 8,663,200	\$ 18,778,002
Outstanding Principal	\$ 178,170	\$ 315,000	\$ 1,019,400	\$ 1,512,570	\$ 676,215	\$ 3,013,598	\$ 375,439	\$ 165,000	\$ 7,744,300	\$ 11,974,552
Interest Rate	3.480%	2.340%	3.430%		3.480%	3.480%	3.480%	2.340%	3.360%	
Annual Debt Service										
2022	25,837	318,687	163,817	508,341	98,294	437,940	54,573	166,930	735,192	1,492,929
2023	25,837	-	163,743	189,580	98,293	437,940	54,573	-	735,183	1,325,989
2024	25,837	-	163,810	189,647	98,293	437,940	54,573	-	735,209	1,326,015
2025	25,837	-	163,810	189,647	98,293	437,940	54,573	-	735,251	1,326,057
Thereafter	103,348	-	491,391	594,739	393,174	1,751,760	218,292	-	6,616,862	8,980,088
	<u>\$ 206,696</u>	<u>\$ 318,687</u>	<u>\$ 1,146,571</u>	<u>\$ 1,671,954</u>	<u>\$ 786,347</u>	<u>\$ 3,503,520</u>	<u>\$ 436,584</u>	<u>\$ 166,930</u>	<u>\$ 9,557,697</u>	<u>\$ 14,451,078</u>

B

C

D

B

B

B

C

E

	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
B = 2006 CAP IMPR REV NOTE	\$ 4,242,784	\$ 690,363	\$ 4,933,147
C = 2012 REVENUE REFUNDING BOND	\$ 480,000	\$ 5,617	\$ 485,617
D = 2018 LAND ACQUISITION	\$ 1,019,400	\$ 127,171	\$ 1,146,571
E = 2018 W/S CAP IMPR	\$ 7,744,300	\$ 1,813,397	\$ 9,557,697
	<u>\$ 13,486,484</u>	<u>\$ 2,636,548</u>	<u>\$ 16,123,032</u>

City of Safety Harbor

\$9,000,000

Capital Improvement Revenue Note, Series 2006

Purpose: Capital Improvements and Water & Sewer Infrastructure Projects

*Fixed Interest Rate = 3.480%

<u>Payment Date</u>	<u>Outstanding Principal</u>	<u>Principal Payment</u>	<u>Interest Payment</u>	<u>FY Annual Debt Service</u>
7/1/2022	4,242,319	469,011	147,633	616,644
7/1/2023	3,773,308	485,332	131,311	616,643
7/1/2024	3,287,976	502,222	114,421	616,643
7/1/2025	2,785,754	519,699	96,944	616,643
7/1/2026	2,266,055	537,785	78,859	616,644
7/1/2027	1,728,270	556,499	60,144	616,643
7/1/2028	1,171,771	575,866	40,778	616,644
7/1/2029	595,905	596,370	20,273	616,643
		<u>\$ 4,242,784</u>	<u>\$ 690,363</u>	<u>\$ 4,933,147</u>

City of Safety Harbor

\$4,275,000

Revenue Refunding Bond, Series 2012

Purpose: Refunding and Waterfront Park Land Purchase

Fixed Interest Rate = 2.340%

Payment Date	Outstanding Principal	Principal Payment	Interest Payment	FY Annual Debt Service
11/1/2021	480,000	480,000	5,617	485,617
		\$ 480,000	\$ 5,617	\$ 485,617

Water and Sewer Revenue Note, Series 2018

Purpose: Water & Sewer Infrastructure Projects

Fixed Interest Rate = 3.360%

<u>Payment Date</u>	<u>Outstanding Principal</u>	<u>Principal Payment</u>	<u>Interest Payment</u>	<u>FY Annual Debt Service</u>
11/1/2021	7,744,300	483,100	130,104	613,204
5/1/2022		-	121,988	121,988
11/1/2022	7,261,200	499,600	121,988	621,588
5/1/2023		-	113,595	113,595
11/1/2023	6,761,600	516,700	113,595	630,295
5/1/2024		-	104,914	104,914
11/1/2024	6,244,900	534,400	104,914	639,314
5/1/2025		-	95,936	95,936
11/1/2025	5,710,500	552,600	95,936	648,536
5/1/2026		-	86,653	86,653
11/1/2026	5,157,900	571,500	86,653	658,153
5/1/2027		-	77,052	77,052
11/1/2027	4,586,400	591,000	77,052	668,052
5/1/2028		-	67,123	67,123
11/1/2028	3,995,400	611,200	67,123	678,323
5/1/2029		-	56,855	56,855
11/1/2029	3,384,200	632,100	56,855	688,955
5/1/2030		-	46,235	46,235
11/1/2030	2,752,100	653,700	46,235	699,935
5/1/2031		-	35,253	35,253
11/1/2031	2,098,400	676,100	35,253	711,353
5/1/2032		-	23,895	23,895
11/1/2032	1,422,300	699,200	23,895	723,095
5/1/2033		-	12,148	12,148
11/1/2033	723,100	723,100	12,148	735,248
		<u>\$ 7,744,300</u>	<u>\$ 1,813,397</u>	<u>\$ 9,557,697</u>

City of Safety Harbor
\$1,395,500

Revenue Note, Series 2018

Purpose: Land Purchase for Future Building Maintenance Facility and Baranoff Oak Park

Fixed Interest Rate = 3.430%

<u>Payment Date</u>	<u>Outstanding Principal</u>	<u>Principal Payment</u>	<u>Interest Payment</u>	<u>FY Annual Debt Service</u>
3/1/2022	1,019,400	131,100	17,483	148,583
9/1/2022			15,234	15,234
3/1/2023	888,300	135,600	15,234	150,834
9/1/2023			12,909	12,909
3/1/2024	752,700	140,400	12,909	153,309
9/1/2024			10,501	10,501
3/1/2025	612,300	145,300	10,501	155,801
9/1/2025			8,009	8,009
3/1/2026	467,000	150,400	8,009	158,409
9/1/2026			5,430	5,430
3/1/2027	316,600	155,600	5,430	161,030
9/1/2027			2,761	2,761
3/1/2028	161,000	161,000	2,761	163,761
		<u>\$ 1,019,400</u>	<u>\$ 127,171</u>	<u>\$ 1,146,571</u>



SPECIAL REVENUE FUNDS



FUND 012 - PUBLIC SAFETY

Acct #	Account Description	Actual		Adopted	Adjusted	Estimated	Adopted
		2018-19	2019-20	Budget	Budget	Year End	Budget
		2020-21	2020-21	2020-21	2020-21	2020-21	2021-22
REVENUE DETAIL							
Permits, Fees & Special Assessments							
2000-324.01-10	Residential	\$ 15,400	\$ 4,900	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000
2000-324.01-20	Commercial	28,291	475	2,000	2,000	-	2,000
Total Permits, Fees & Special Assessments		43,691	5,375	10,000	10,000	8,000	10,000
Miscellaneous Revenue							
2000-361.01-00	Investments	2,853	1,061	1,460	1,460	1,000	1,460
2000-361.50-00	Market Value Adj	2,989	1,894	-	-	-	-
Total Miscellaneous Revenue		5,842	2,955	1,460	1,460	1,000	1,460
Miscellaneous Revenue							
2000-389.01-00	Balance Carryforward	-	-	108,920	108,920	106,200	96,500
Total Miscellaneous Revenue		-	-	108,920	108,920	106,200	96,500
Total Public Safety Revenue		\$ 49,533	\$ 8,330	\$ 120,380	\$ 120,380	\$ 115,200	\$ 107,960

EXPENDITURE DETAIL

Operating Expenses							
2022-500.49-30	Other Current Charges	16,461	-	-	-	-	-
Total Operating Expenses		16,461	-	-	-	-	-
Capital Expenses							
2022-500.64-40	Special Equipment	-	17,468	18,540	18,540	18,700	19,100
Total Capital Expenses		-	17,468	18,540	18,540	18,700	19,100
Non-Expendable Disbursement							
2099-500.99-01	Fund Reserves	-	-	101,840	101,840	96,500	88,860
Total Non-Expendable Disbursement		-	-	101,840	101,840	96,500	88,860
Total Public Safety		\$ 16,461	\$ 17,468	\$ 120,380	\$ 120,380	\$ 115,200	\$ 107,960

FUND 014 - STREET IMPROVEMENT

Acct #	Account Description	Actual		Adopted	Adjusted	Estimated	Adopted
		2018-19	2019-20	Budget 2020-21	Budget 2020-21	Year End 2020-21	Budget 2021-22
REVENUE DETAIL							
Intergovernmental Revenue							
2000-338.01-00	Local Option Gas Tax	\$ 237,144	\$ 214,688	\$ 220,990	\$ 220,990	\$ 220,990	\$ 229,650
	Total Intergovernmental Revenue	237,144	214,688	220,990	220,990	220,990	229,650
Miscellaneous Revenue							
2000-344.02-00	Sidewalks in Lieu of	-	2,810	-	-	-	-
2000-361.01-00	Investments	10,625	5,591	7,250	7,250	7,000	8,000
2000-361.50-00	Market Value Adj	11,242	10,595	-	-	-	-
2000-369.02-00	Claims/Insurance Settlements	3,889	-	-	-	-	-
	Total Miscellaneous Revenue	25,756	18,996	7,250	7,250	7,000	8,000
Miscellaneous Revenue							
2000-381.01-00	Tsfr From General Fund	200,000	200,000	200,000	200,000	200,000	200,000
2000-381.32-00	Tsfr From Capital Projects	-	-	100,000	100,000	100,000	200,000
2000-389.01-00	Balance Carryforward	-	-	200,400	850,855	841,600	331,610
	Total Miscellaneous Revenue	200,000	200,000	500,400	1,150,855	1,141,600	731,610
Total Street Improvement Revenue		\$ 462,900	\$ 433,684	\$ 728,640	\$ 1,379,095	\$ 1,369,590	\$ 969,260
EXPENDITURE DETAIL							
Operating Expenses							
2031-500.49-30	Other Current Charges	12,918	12,675	23,000	123,695	123,690	133,450
2031-500.52-90	Special Supplies	9,450	9,180	10,000	10,068	10,000	10,000
	Total Operating Expenses	22,368	21,855	33,000	133,763	133,690	143,450
Capital Expenses							
2031-500.63-00	Impr Other Than Buildings	227,384	124,323	405,000	945,387	895,000	630,000
2031-500.64-40	Special Equipment	-	-	-	9,305	9,290	20,000
	Total Capital Expenses	227,384	124,323	405,000	954,692	904,290	650,000
Total Street Improvement		249,752	146,178	438,000	1,088,455	1,037,980	793,450
Non-Expendable Disbursement							
2099-500.99-01	Fund Reserves	-	-	290,640	290,640	331,610	175,810
	Total Non-Expendable Disbursement	-	-	290,640	290,640	331,610	175,810
Total Street Improvement Fund		\$ 249,752	\$ 146,178	\$ 728,640	\$ 1,379,095	\$ 1,369,590	\$ 969,260

Leisure Services Department Marina Division



The Marina Division (a subsidiary of Leisure Services) is responsible for administrating, supervising, operating and maintaining the marina boat basin wet slips. In addition to these responsibilities, the division oversees transient dockage, basin capital improvement projects and emergency preparedness/operations.

Current and Prior Year Accomplishments

The Marina Division continues to be a popular amenity of the community with 100+ boat owners on the wet slip waiting list. Visitors flock to this landmark to take in a sunset or catch the Manatees playing near the Pier. Strong partnerships continue with the Safety Harbor Boat Club, Florida Fish & Wildlife Commission and Pinellas County Blue Ways to increase awareness of water safety. The basin piling inspection, channel permitting was completed in FY21. The Safety Harbor Marina continues to possess a Clean Marina certification with the Department of Environmental Protection.



Fiscal Year 2022 Goals

The Division will continue to provide high quality events that attract residents & visitors to the waterfront and business in the downtown district while continuing to accommodate & communicate with slip renters. FY 2022 planned capital projects include: construction of channel dredging and basin decking & piling replacement.



Long-Term Vision and Future Financial Impact

The Marina Division's long-term mission is to continue to provide the highest level of service for the community's interests while staying on the forefront of innovativeness, trends, technology and creativity.

MARINA BOAT BASIN PERFORMANCE INDICATORS

FUND: 015 DEPARTMENT: 2057

	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Adopted 2021-22
Jurisdiction Data				
Population	17,844	18,016	18,028	18,028
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	186.92	186.31	185.69	182.61
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 10,045	\$ 10,010	\$ 14,540	\$ 15,070
Total # of Full Time Equivalent Employees	0.10	0.10	0.10	0.10
Total Marina Slip Revenue	\$ 48,960	\$ 48,960	\$ 54,080	\$ 59,480
Outputs				
44 Slip Capacity	44	44	44	44
Efficiency				
Average Cost per Marina Slip Rental	\$ 371.14	\$ 227.50	\$ 330.45	\$ 342.50
O&M Cost per Capita	\$ 0.92	\$ 0.56	\$ 0.81	\$ 0.84
Effectiveness				
% of Marina Program Cost Recovery	299.82%	489.11%	371.94%	394.69%

FUND 015 - MARINA BOAT BASIN

Acct #	Account Description	Actual		Adopted	Adjusted	Estimated	Adopted
		2018-19	2019-20	Budget	Budget	Year End	Budget
		2018-19	2019-20	2020-21	2020-21	2020-21	2021-22
REVENUE DETAIL							
Charges For Services							
2000-347.05-92	Rent - Marina Slips	\$ 49,038	\$ 52,406	\$ 59,480	\$ 59,480	\$ 59,480	\$ 65,430
Total Charges For Services		49,038	52,406	59,480	59,480	59,480	65,430
Miscellaneous Revenue							
2000-361.01-00	Investments	4,210	1,648	2,190	2,190	1,000	800
2000-361.50-00	Market Value Adj	4,200	3,034	-	-	-	-
Total Miscellaneous Revenue		8,410	4,682	2,190	2,190	1,000	800
Miscellaneous Revenue							
2000-381.01-00	Tsfr From General Fund	-	36,000	-	-	-	200,000
2000-389.01-00	Balance Carryforward	-	-	143,590	176,674	191,110	171,440
Total Miscellaneous Revenue		-	36,000	143,590	176,674	191,110	371,440
Total Marina Boat Basin Revenue		\$ 57,448	\$ 93,088	\$ 205,260	\$ 238,344	\$ 251,590	\$ 437,670

CITY OF SAFETY HARBOR
ADOPTED FY 2021/2022 BUDGET

Fund: Marina Boat Basin	Department: Marina	Fund #: 015
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EXPENDITURE DETAIL

Acct #	Account Description	Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Adjusted Budget 2020-21	Estimated 2020-21	Adopted Budget 2021-22
Personnel Services							
2057-500.12-01	Salaries & Wages	3,601	3,826	3,930	3,930	3,930	4,090
2057-500.14-00	Overtime	-	1	-	-	-	-
	Salaries & Wages Sub-Total	3,601	3,827	3,930	3,930	3,930	4,090
2057-500.21-00	Fica Taxes	289	287	310	310	310	320
2057-500.22-00	Retirement	316	306	320	320	320	330
2057-500.23-00	Life & Health Insurance	404	935	940	940	980	1,030
	Benefits Sub-Total	1,009	1,528	1,570	1,570	1,610	1,680
	Total Personnel Services	4,610	5,355	5,500	5,500	5,540	5,770
Operating Expenses							
2057-500.43-00	Utility Services	4,416	4,102	4,830	4,830	4,600	4,900
2057-500.46-01	Building & Grounds Maint	844	-	1,900	8,897	1,900	1,900
2057-500.49-30	Other Current Charges	-	-	500	500	500	500
2057-500.52-40	Builders Supplies	175	340	1,000	1,000	1,000	1,000
2057-500.52-51	Builders Supplies	-	213	1,000	1,000	1,000	1,000
	Total Operating Expenses	5,435	4,655	9,230	16,227	9,000	9,300
Capital Expenses							
2057-500.63-00	Imprv Other Than Bldgs	-	43,805	125,000	156,437	29,700	401,730
	Total Capital Expenses	-	43,805	125,000	156,437	29,700	401,730
Indirect Allocations							
2057-500.94-34	Bldg Maint Reimb	15,250	31,990	35,910	35,910	35,910	20,850
	Total Indirect Allocations	15,250	31,990	35,910	35,910	35,910	20,850
	Total Marina Boat Basin	\$ 25,295	\$ 85,805	\$ 175,640	\$ 214,074	\$ 80,150	\$ 437,650

EXPENDITURE DETAIL

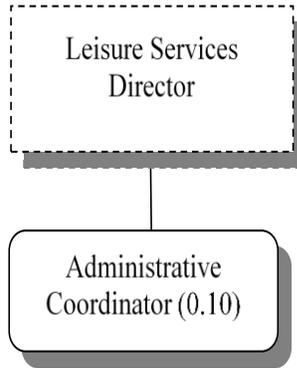
Acct #	Account Description	Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Adjusted Budget 2020-21	Estimated 2020-21	Adopted Budget 2021-22
Non-Classified							
2099-500.99-01	Fund Reserve	-	-	29,620	24,270	171,440	20
	Total Non-Classified	-	-	29,620	24,270	171,440	20
	Total Marina Boat Basin	\$ 25,295	\$ 85,805	\$ 205,260	\$ 238,344	\$ 251,590	\$ 437,670

FUNDING SOURCE

Program Expenditure Budget	\$ 10,045	\$ 10,010	\$ 14,730	\$ 21,727	\$ 14,540	\$ 15,070
Less Revenues Generated:						
347 Culture & Recreation	49,038	52,406	59,480	59,480	59,480	65,430
Net Unsupported/(Supported) Budget	\$ (38,993)	\$ (42,396)	\$ (44,750)	\$ (37,753)	\$ (44,940)	\$ (50,360)
% Of Budget Supported By Program	488.2%	523.5%	403.8%	273.8%	409.1%	434.2%

Organizational Chart

MARINA BOAT BASIN



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 19/20	ADOPTED FY 20/21	ADOPTED FY 21/22
Administrative Coordinator	121	0.10	0.10	0.10
Total Division		0.10	0.10	0.10

FUND 017 - CITY TREE BANK

Acct #	Account Description	Actual		Adopted	Adjusted	Estimated	Adopted
		2018-19	2019-20	Budget	Budget	Year End	Budget
		2018-19	2019-20	2020-21	2020-21	2020-21	2021-22
REVENUE DETAIL							
Charges For Services							
2000-342.06-10	Fee in Lieu of Tree Replacement	\$ 43,846	\$ 27,363	\$ 25,000	\$ 25,000	\$ 25,000	\$ 30,000
	Total Permits, Fees & Special Assessments	43,846	27,363	25,000	25,000	25,000	30,000
Miscellaneous Revenue							
2000-361.01-00	Investments	2,487	1,039	1,390	1,390	1,390	1,390
2000-361.50-00	Market Value Adj	2,488	1,849	-	-	-	-
	Total Miscellaneous Revenue	4,975	2,888	1,390	1,390	1,390	1,390
Miscellaneous Revenue							
2000-389.01-00	Balance Carryforward	-	-	108,220	117,365	118,070	115,510
	Total Miscellaneous Revenue	-	-	108,220	117,365	118,070	115,510
Total City Tree Bank Revenue		\$ 48,821	\$ 30,251	\$ 134,610	\$ 143,755	\$ 144,460	\$ 146,900

EXPENDITURE DETAIL

Operating Expenses							
2024-500.49-30	Other Current Charges	12,185	2,820	-	-	-	-
2024-500.49-31	Tree Purchases / Reforestation	10,000	26,575	29,000	38,145	28,950	29,960
	Total Operating Expenses	22,185	29,395	29,000	38,145	28,950	29,960
Non-Expendable Disbursement							
2099-500.99-03	Fund Reserve Designated	-	-	105,610	105,610	115,510	116,940
	Total Non-Expendable Disbursement	-	-	105,610	105,610	115,510	116,940
Total City Tree Bank		\$ 22,185	\$ 29,395	\$ 134,610	\$ 143,755	\$ 144,460	\$ 146,900

FUND 060 - MULTIMODAL IMPACT FEES TRUST FUND

Acct #	Account Description	Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Adjusted Budget 2020-21	Estimated Year End 2020-21	Adopted Budget 2021-22
REVENUE DETAIL							
Permits, Fees & Special Assessments							
6000-324.03-10	Residential Impact Fees	\$ 192,672	\$ 5,448	\$ 40,000	\$ 40,000	\$ 5,140	\$ 5,000
6000-324.03-20	Commercial Impact Fees	14,516	7,976	8,000	8,000	12,620	10,000
	Total Permits, Fees & Special Assessments	207,188	13,424	48,000	48,000	17,760	15,000
Miscellaneous Revenue							
6000-361.01-00	Investments	13,497	5,625	7,970	7,970	7,970	5,500
6000-361.50-00	Market Value Adj	17,700	8,947	-	-	-	-
	Total Miscellaneous Revenue	31,197	14,572	7,970	7,970	7,970	5,500
Miscellaneous Revenue							
6000-381.64-00	Trsf From Transp Impact Fund	479,353	-	-	-	-	-
6000-389.01-00	Balance Carryforward	-	-	577,050	577,050	558,380	484,110
	Total Miscellaneous Revenue	479,353	-	577,050	577,050	558,380	484,110
	Total Multimodal Impact Fee Revenue	\$ 717,738	\$ 27,996	\$ 633,020	\$ 633,020	\$ 584,110	\$ 504,610

EXPENDITURE DETAIL

Capital Expenses							
6031-500.63-00	Improv Other Than Bldgs	60,046	200,000	-	100,000	100,000	200,000
	Total Capital Expenses	60,046	200,000	-	100,000	100,000	200,000
Non-Classified							
6099-500.99-01	Fund Reserve	-	-	633,020	533,020	484,110	304,610
	Total Non-Classified	-	-	633,020	533,020	484,110	304,610
	Total Multimodal Impact Fee Fund	\$ 60,046	\$ 200,000	\$ 633,020	\$ 633,020	\$ 584,110	\$ 504,610

FUND 061 - LAW ENFORCEMENT FUND

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2018-19	2019-20	Budget	Budget	Year End	Budget
		2020-21	2020-21	2020-21	2020-21	2020-21	2021-22
REVENUE DETAIL							
Intergovernmental Revenue							
6000-335.09-00	Other Grants	\$ -	\$ -	\$ -	\$ 1,785	\$ 1,780	\$ -
Total Intergovernmental Revenue		-	-	-	1,785	1,780	-
Miscellaneous Revenue							
6000-361.01-00	Investments	-	4	-	-	-	-
6000-361.50-00	Market Value Adj	-	7	-	-	-	-
Total Miscellaneous Revenue		-	11	-	-	-	-
Miscellaneous Revenue							
6000-389.01-00	Balance Carryforward	-	-	2,060	2,060	2,070	2,060
Total Miscellaneous Revenue		-	-	2,060	2,060	2,070	2,060
Total Law Enforcement Trust Revenue		\$ -	\$ 11	\$ 2,060	\$ 3,845	\$ 3,850	\$ 2,060
EXPENDITURE DETAIL							
Capital Expenses							
6021-500.64-40	Special Equipment	-	-	-	1,785	1,790	-
Total Capital Expenses		-	-	-	1,785	1,790	-
Non-Classified							
6099-500.99-03	Fund Reserve	-	-	2,060	2,060	2,060	2,060
Total Non-Classified		-	-	2,060	2,060	2,060	2,060
Total Law Enforcement Trust Fund		\$ -	\$ -	\$ 2,060	\$ 3,845	\$ 3,850	\$ 2,060

FUND 062 - STREET LIGHT ASSESSMENT FUND

Acct #	Account Description	Actual		Adopted	Adjusted	Estimated	Adopted
		2018-19	2019-20	Budget	Budget	Year End	Budget
REVENUE DETAIL							
Charges For Services							
6000-325.02-00	Street Light Assessment	\$ 246,386	\$ 248,539	\$ 245,770	\$ 245,770	\$ 246,980	\$ 248,000
	Total Charges For Services	246,386	248,539	245,770	245,770	246,980	248,000
Miscellaneous Revenue							
6000-361.01-00	Investments	1,776	769	1,030	1,030	800	1,000
6000-361.50-00	Market Value Adj	1,751	1,378	-	-	-	-
	Total Miscellaneous Revenue	3,527	2,147	1,030	1,030	800	1,000
Miscellaneous Revenue							
6000-381.01-00	Tsfr From General Fund	7,650	7,650	7,650	7,650	7,650	7,650
6000-389.01-00	Balance Carryforward	-	-	94,010	94,010	97,660	115,490
	Total Miscellaneous Revenue	7,650	7,650	101,660	101,660	105,310	123,140
	Total Street Light Fund Revenue	\$ 257,563	\$ 258,336	\$ 348,460	\$ 348,460	\$ 353,090	\$ 372,140
EXPENDITURE DETAIL							
Operating Expenses							
6031-500.43-00	Utility Services	242,429	237,887	237,700	237,700	237,600	249,500
	Total Operating Expenses	242,429	237,887	237,700	237,700	237,600	249,500
Non-Classified							
6099-500.99-03	Fund Reserve Designated	-	-	110,760	110,760	115,490	122,640
	Total Non-Classified	-	-	110,760	110,760	115,490	122,640
	Total Street Light Fund	\$ 242,429	\$ 237,887	\$ 348,460	\$ 348,460	\$ 353,090	\$ 372,140

CITY OF SAFETY HARBOR
ADOPTED FY 2021/2022 BUDGET

FUND 063 - PARKLAND FUND

Acct #	Account Description	Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Adjusted Budget 2020-21	Estimated Year End 2020-21	Adopted Budget 2021-22
REVENUE DETAIL							
Permits, Fees & Special Assessments							
6000-324.06-10	Residential Impact Fees	\$ 2,520	\$ 4,410	\$ 5,000	\$ 5,000	\$ 4,720	\$ 5,000
6000-324.06-20	Development Parkland Fees	163,577	203,022	15,150	15,150	-	-
	Total Permits, Fees & Special Assessments	166,097	207,432	20,150	20,150	4,720	5,000
Intergovernmental Revenue							
6000-335.09-00	Other Grants	78,500	-	-	-	-	-
	Total Intergovernmental Revenue	78,500	-	-	-	-	-
Miscellaneous Revenue							
6000-361.01-00	Investments	11,017	529	900	900	600	700
6000-361.50-00	Market Value Adj	9,620	(16)	-	-	-	-
	Total Miscellaneous Revenue	20,637	513	900	900	600	700
Miscellaneous Revenue							
6000-366.21-00	Donation/Private	70,688	12,950	-	-	200	-
6000-381.32-00	Transfer from Capital Project	-	445,000	-	-	-	-
6000-389.01-00	Balance Carryforward	-	-	227,060	230,054	248,400	245,930
	Total Miscellaneous Revenue	70,688	457,950	227,060	230,054	248,600	245,930
	Total Parkland Fund Revenue	\$ 335,922	\$ 665,895	\$ 248,110	\$ 251,104	\$ 253,920	\$ 251,630
EXPENDITURE DETAIL							
Operating Expenses							
6058-500.49-30	Other Current Charges	19,940	28,238	25,000	27,994	2,990	22,000
	Total Operating Expenses	19,940	28,238	25,000	27,994	2,990	22,000
Capital Expenses							
6058-500.61-00	Land	217,043	339,194	-	-	-	-
6058-500.63-00	Improv Other Than Bldgs	851,634	216,277	95,000	95,000	-	195,000
	Total Capital Expenses	1,068,677	555,471	95,000	95,000	-	195,000
Other Expenditures							
6094-500.71-01	Principal Payment (Lease - Elm St)	5,000	5,000	5,000	5,000	5,000	5,000
	Total Other Expenditures	5,000	5,000	5,000	5,000	5,000	5,000
Non-Classified							
6099-500.99-03	Fund Reserve Designated	-	-	123,110	123,110	245,930	29,630
	Total Non-Classified	-	-	123,110	123,110	245,930	29,630
	Total Parkland Fund	\$ 1,093,617	\$ 588,709	\$ 248,110	\$ 251,104	\$ 253,920	\$ 251,630

FUND 064 - TRANSPORTATION IMPACT FEE FUND							
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Acct #	Account Description	Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Adjusted Budget 2020-21	Estimated Year End 2020-21	Adopted Budget 2021-22
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REVENUE DETAIL

Total Transportation Impact Fee Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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EXPENDITURE DETAIL

Capital Expenses

6031-500.63-00 Imprv Other Than Buildings	\$ 33,756	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Capital Expenses	33,756	-	-	-	-	-	-

Other Expenditures

6095-500.91-60 T sfr To Mobility	479,353	-	-	-	-	-	-
Total Other Expenditures	479,353	-	-	-	-	-	-

Total Transportation Impact Fee Fund	\$ 513,109	\$ -					
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FUND 065 - LIBRARY IMPACT FEE FUND

Acct #	Account Description	Actual		Adopted	Adjusted	Estimated	Adopted
		2018-19	2019-20	Budget	Budget	Year End	Budget
		2018-19	2019-20	2020-21	2020-21	2020-21	2021-22
REVENUE DETAIL							
Permits, Fees & Special Assessments							
6000-324.06-10	Residential Impact Fees	\$ 17,235	\$ 5,362	\$ 10,000	\$ 10,000	\$ 9,000	\$ 5,800
	Total Permits, Fees & Special Assessments	17,235	5,362	10,000	10,000	9,000	5,800
Miscellaneous Revenue							
6000-361.01-00	Investments	1,906	772	1,030	1,030	900	900
6000-361.50-00	Market Value Adj	1,914	1,381	-	-	-	-
	Total Miscellaneous Revenue	3,820	2,153	1,030	1,030	900	900
Miscellaneous Revenue							
6000-389.01-00	Balance Carryforward	-	-	92,450	92,450	88,850	98,750
	Total Miscellaneous Revenue	-	-	92,450	92,450	88,850	98,750
	Total Library Impact Fee Trust Revenue	\$ 21,055	\$ 7,515	\$ 103,480	\$ 103,480	\$ 98,750	\$ 105,450

EXPENDITURE DETAIL

Capital Expenses

6055-500.62-00	Buildings	-	-	-	-	-	102,250
	Total Capital Expenses	-	-	-	-	-	102,250

Non-Classified

6099-500.99-01	Fund Reserve	-	-	103,480	103,480	98,750	3,200
	Total Non-Classified	-	-	103,480	103,480	98,750	3,200

	Total Library Impact Fee Trust Fund	\$ -	\$ -	\$ 103,480	\$ 103,480	\$ 98,750	\$ 105,450
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COMMUNITY REDEVELOPMENT AGENCY

In 1992, the City of Safety Harbor established a Community Redevelopment Agency (CRA) to guide the implementation of the Safety Harbor Downtown Master Plan. Since its creation, the CRA has been successful in improving the physical and economic conditions of the district through strategic investments in public facilities and infrastructure and by providing matching grants to encourage the redevelopment, rehabilitation, and reuse of vacant and underutilized buildings. The CRA uses Tax Increment Financing (TIF) as its primary method of funding community redevelopment projects and initiatives.

Current and Prior Year Accomplishments (FY 20-21)

Implementation of the Downtown Master Plan is motivated by the City's desire to achieve its vision of becoming a vibrant destination city with a unique quality of life – a City is successful in balancing responsible, innovative growth with careful preservation of its small town atmosphere, its quaint character, and its valued treasures. According to the Citizen Survey performed in tandem with the visioning process, the majority of residents feel that the City, in addition to ensuring public safety and protecting the environment, should concentrate its redevelopment efforts on: (1) addressing traffic safety and parking issues; (2) bringing in more dining and retail stores Downtown, (3) encouraging compatible economic development and diversification of the tax base; and (4) addressing the availability of affordable housing.

In FY 20-21, the following projects were funded by the Community Redevelopment Agency (CRA):

Arts, Preservation, Culture and Environment

- Brick intersection reconstruction design for Main Street and 3rd Avenue.
- Design for the 4,600 square foot second floor addition to the library.
- Safety Harbor Marina restroom renovation.

Economic Development

- The CRA approved \$95,900.76 in downtown partnership grants in two cycles. Non-residential grants were approved for Courtney Hawkins Aerie Ln., Ben Popaj Paradise Café, Warm Sea Acupuncture, Wilson Risk Management/Brightway, Jordan Mavrakos, Condo Association of Harbor Oaks, Core Vegan Market, Safety Harbor Therapeutic Massage, Dayes Law Firm, and The Tides Seafood Market. Residential grants were approved for Will Burgman, Micaela Morenz, and Alexander Adams. Grant categories included landscaping, façade, sign and interior renovation.

Land Acquisition

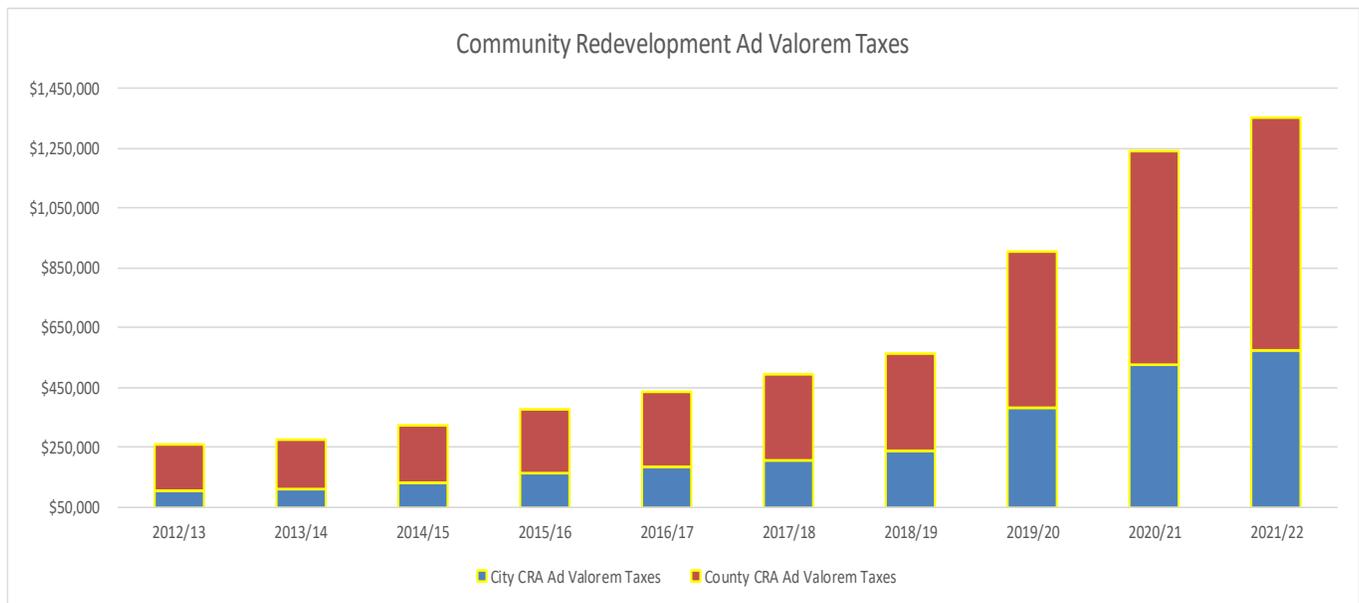
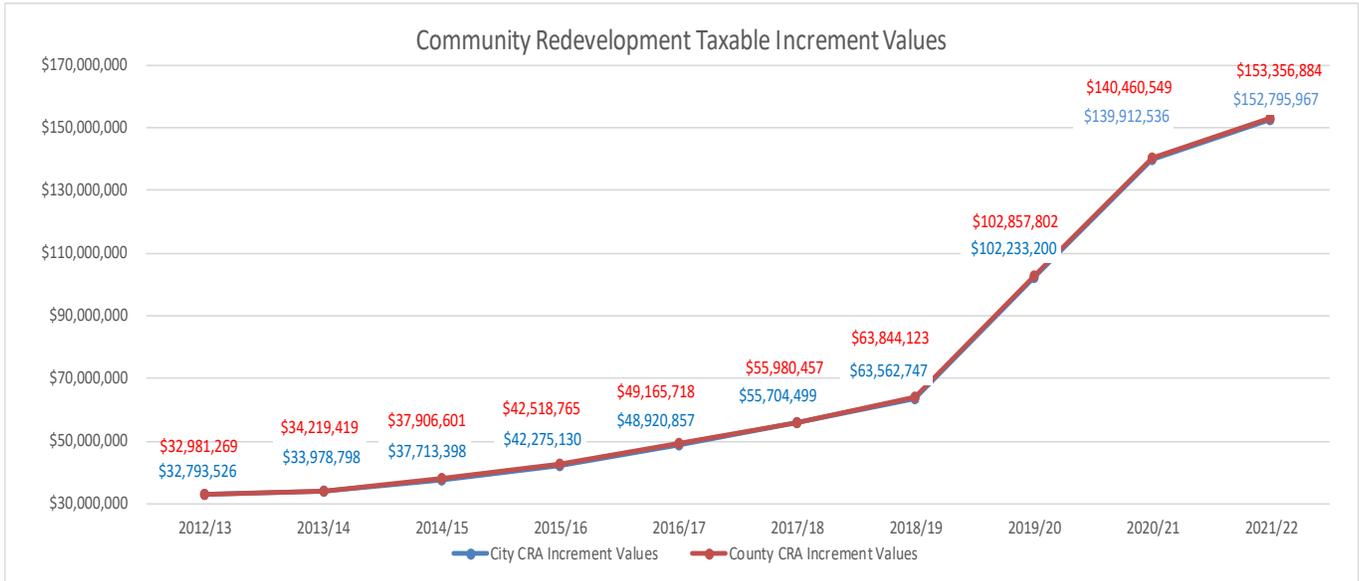
- CRA funds were used to pay debt associated with the Waterfront Park and Baranoff Oak Park land purchases.

Fiscal Year 2021-22 Goals

Goals for FY 2021-22 goals include construction of the library addition, public art installation at Waterfront Park, submittal of an application to extend the time horizon of the CRA, and continuation of the Downtown Partnership Grant and Public Art programs. CRA funds will be used to pay debt associated with the Waterfront Park and Baranoff Oak Park land purchases.

CITY OF SAFETY HARBOR
ADOPTED FY 2021/2022 BUDGET

COMMUNITY REDEVELOPMENT AGENCY
CITY AND COUNTY TAXABLE VALUATIONS AND AD VALOREM TAXES



Fiscal Year	City					County					Total CRA Tax @ 95%
	Base Year Taxable Value	Base Year Value	Increment Value	Millage Rate	Tax @ 95%	Base Year Taxable Value	Base Year Value	Increment Value	Millage Rate	Tax @ 95%	
2012/13	\$ 64,737,606	\$31,944,080	\$ 32,793,526	3.3808	\$ 105,325	\$ 64,925,349	\$31,944,080	\$ 32,981,269	4.8730	\$152,682	\$ 258,007
2013/14	\$ 65,922,878	\$31,944,080	\$ 33,978,798	3.3808	\$ 109,132	\$ 66,163,499	\$31,944,080	\$ 34,219,419	5.0727	\$164,906	\$ 274,037
2014/15	\$ 69,657,478	\$31,944,080	\$ 37,713,398	3.7343	\$ 133,791	\$ 69,850,681	\$31,944,080	\$ 37,906,601	5.3377	\$192,217	\$ 326,009
2015/16	\$ 74,219,210	\$31,944,080	\$ 42,275,130	4.0479	\$ 162,569	\$ 74,462,845	\$31,944,080	\$ 42,518,765	5.3377	\$215,605	\$ 378,174
2016/17	\$ 80,864,937	\$31,944,080	\$ 48,920,857	4.0479	\$ 188,125	\$ 81,109,798	\$31,944,080	\$ 49,165,718	5.3377	\$249,310	\$ 437,436
2017/18	\$ 87,648,579	\$31,944,080	\$ 55,704,499	3.9500	\$ 209,031	\$ 87,924,537	\$31,944,080	\$ 55,980,457	5.3377	\$283,867	\$ 492,896
2018/19	\$ 95,506,827	\$31,944,080	\$ 63,562,747	3.9500	\$ 238,519	\$ 95,788,203	\$31,944,080	\$ 63,844,123	5.3590	\$325,034	\$ 563,551
2019/20	\$134,177,280	\$31,944,080	\$102,233,200	3.9500	\$383,630	\$134,801,882	\$31,944,080	\$102,857,802	5.3590	\$523,654	\$ 907,284
2020/21	\$171,856,616	\$31,944,080	\$139,912,536	3.9500	\$525,022	\$172,404,629	\$31,944,080	\$140,460,549	5.3590	\$715,092	\$ 1,240,113
2021/22	\$184,740,047	\$31,944,080	\$152,795,967	3.9500	\$573,367	\$185,300,964	\$31,944,080	\$153,356,884	5.3590	\$780,748	\$ 1,354,114

CITY OF SAFETY HARBOR
ADOPTED FY 2021/2022 BUDGET

COMMUNITY REDEVELOPMENT AGENCY
ADOPTED REVENUES AND EXPENDITURES

Expenditures	Project	Adopted Revenues	Adopted Expenditures
Revenues			
Ad valorem taxes - City of Safety Harbor		573,370	
Ad valorem taxes - Pinellas County		780,750	
Private Donations		590,140	
Debt Issuance		576,060	
Interest and investment income		1,380	
Balance Carryforward		831,090	
Expenditures			
Personnel Services			51,060
Banners	CRBANN		3,000
Art	CRAART		25,000
Holiday Lights	CRAHOL		30,000
Downtown Master Plan Consultant	CRDNMP		15,000
C/R façade and partnership incentives	CRGRNT		100,000
CSX land lease	CRCSXL		670
Decorative lighting	CRLITE		3,500
District fees	CRFEES		1,050
Marketing	CRMRKT		5,000
Sidewalks R/R	CRSWRR		25,000
Signage	CRSIGN		5,000
Streetscaping	CRSTSC		30,000
Total Other Current Charges			243,220
North Bayshore Sidewalk Improvements	ST0052		80,000
Public Art Committee	CRAART		100,000
Pedestrian Traffic Safety Improvements	LESI1		20,000
Main Street bricks	ST0028		80,000
Library Design 2 nd Floor Buildout	LB2020		2,500,000
Total Improvements Other Than Buildings			2,780,000
Transfer Out to General Fund			157,000
Transfer Out to 2018 Debt (Baranoff Oak)			98,940
Total Transfers Out			255,940
Subtotal CRA Expenditures			3,330,220
Budgeted fund reserve			22,570
Total		\$ 3,352,790	\$ 3,352,790

CITY OF SAFETY HARBOR
ADOPTED FY 2021/2022 BUDGET

FUND 067 - COMMUNITY REDEVELOPMENT AGENCY

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2018-19	2019-20	Budget	Budget	Year End	Budget
REVENUE DETAIL							
Ad Valorem Taxes							
6500-311.01-00	Ad Valorem	\$ 563,553	\$ 907,284	\$ 1,071,750	\$ 1,071,750	\$ 1,240,290	\$ 1,354,120
	Total Ad Valorem Taxes	563,553	907,284	1,071,750	1,071,750	1,240,290	1,354,120
Charges For Services							
6500-344.01-00	Parking - In Lieu of Fee	-	-	-	-	22,030	-
	Total Charges For Services	-	-	-	-	22,030	-
Miscellaneous Revenue							
6500-361.01-00	Investments	8,082	2,054	1,380	1,380	1,380	1,380
6500-361.50-00	Market Value Adj	8,618	5,183	-	-	-	-
6500-366.21-00	Donation/Private	-	-	-	-	-	590,140
	Total Miscellaneous Revenue	16,700	7,237	1,380	1,380	1,380	591,520
Miscellaneous Revenue							
6500-362.01-00	Rent-Public Facilities	-	-	-	-	-	-
6500-381.01-00	Trf From General Fund	-	-	-	-	-	-
6500-384.23-00	Debt Issuance	-	-	-	-	-	576,060
	Total Miscellaneous Revenue	-	-	-	-	-	576,060
6500-389.01-00	Balance Carryforward	-	-	314,760	529,047	505,960	831,090
	Total Community Redevelopment Agency	\$ 580,253	\$ 914,521	\$ 1,387,890	\$ 1,602,177	\$ 1,769,660	\$ 3,352,790

Fund: Community Redevelopment Agency	Department: Community Redevelopment Agency	Fund #: 067
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Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2018-19	2019-20	Budget	Budget	Year End	Budget
EXPENDITURE DETAIL							
Personnel Services							
6517-500.12-01	Salaries & Wages	34,057	35,383	36,490	36,490	36,490	37,810
	Salaries & Wages Sub-Total	34,057	35,383	36,490	36,490	36,490	37,810
6517-500.21-00	Fica Taxes	2,459	2,569	2,800	2,800	2,800	2,900
6517-500.22-00	Retirement	3,390	3,518	3,640	3,640	3,640	3,760
6517-500.23-00	Life & Health Insurance	6,073	6,049	5,880	5,880	6,460	6,590
	Benefits Sub-Total	11,922	12,136	12,320	12,320	12,900	13,250
	Total Personnel Services	45,979	47,519	48,810	48,810	49,390	51,060
Operating Expenses							
6517-500.49-30	Other Current Charges	290,165	63,182	169,700	236,750	212,760	243,220
	Total Operating Expenses	290,165	63,182	169,700	236,750	212,760	243,220
Capital Expenses							
6517-500.62-00	Buildings	-	49,102	-	275,889	274,210	2,500,000
6517-500.63-00	Improv Other Than Bldgs	196,738	36,098	388,950	327,268	113,210	280,000
	Total Capital Expenses	196,738	85,200	388,950	603,157	387,420	2,780,000
Non-Expendable Disbursement							
6595-500.91-01	Trf To General Fund	157,000	157,000	157,000	157,000	157,000	157,000
6595-500.91-27	Trf To 2018 Debt (GOVT)	166,000	132,000	132,000	132,000	132,000	98,940
6599-500.99-02	Reserved For Future Exp	-	-	491,430	424,460	831,090	22,570
	Total Non-Expendable Disbursement	323,000	289,000	780,430	713,460	1,120,090	278,510
	Total Community Redevelopment Agency	\$ 855,882	\$ 484,901	\$ 1,387,890	\$ 1,602,177	\$ 1,769,660	\$ 3,352,790

Organizational Chart

COMMUNITY REDEVELOPMENT AGENCY



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 19/20	ADOPTED FY 20/21	ADOPTED FY 21/22
City Manager	CM	0.10	0.10	0.10
Community Development Director	133	0.20	0.20	0.20
Total Division		0.30	0.30	0.30



FUND 074 - STREET ASSESSMENT

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2018-19	2019-20	Budget	Budget	Year End	Budget
		2020-21	2020-21	2020-21	2020-21	2020-21	2021-22
REVENUE DETAIL							
Permits, Fees & Special Assessments							
2000-325.01-10	Interest/Street Assessments	\$ 12	\$ 9	\$ -	\$ -	\$ 10	\$ 10
	Total Permits, Fees & Special Assessments	12	9	-	-	10	10
Miscellaneous Revenue							
2000-389.01-00	Balance Carryforward	-	-	36,600	36,600	36,620	36,630
	Total Miscellaneous Revenue	-	-	36,600	36,600	36,620	36,630
	Total Street Assessment Revenue	\$ 12	\$ 9	\$ 36,600	\$ 36,600	\$ 36,630	\$ 36,640

EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adjusted	Adjusted	Estimated	Adopted
		2018-19	2019-20	Budget	Budget	2020-21	Budget
		2020-21	2020-21	2020-21	2020-21	2020-21	2021-22
Non-Classified							
2099-500.99-01	Fund Reserve	-	-	36,600	36,600	36,630	36,640
	Total Non-Classified	-	-	36,600	36,600	36,630	36,640
	Total Street Assessment	\$ -	\$ -	\$ 36,600	\$ 36,600	\$ 36,630	\$ 36,640



ENTERPRISE FUNDS



Enterprise Funds Revenue Sources

The City maintains three Enterprise Funds and uses these funds to account for its Stormwater (drainage) operation, Water and Wastewater operations and Sanitation operation. The Enterprise operations are funded primarily from user fees and charges.

The approved rate study for Stormwater included 17.24% increase in FY 2017, 17.65% increase in FY 2018 and 3% annual increases from FY 2019 through FY 2021. There are no programmed increases beginning FY 2022.

The approved utility rate study provided for annual 11.5% Water and Wastewater rate increases effective January 1, 2017 through fiscal year 2021. There is currently a utility rate study programmed in FY 2022.

The approved utility rate study provided for combining garbage and recycling into one fee and increasing annual Sanitation rates by 6.0% (except for commercial recycling identified in Code) effective January 1, 2020 through fiscal year 2024.

The FY 2022 Budget is based on the following rates:	Effective 10/1/2017	Effective 10/1/2018	Effective 10/1/2019	Effective 1/1/2020	Effective 10/1/2020	Effective 10/1/2021
Customer Charge	\$ 2.20	\$ 2.45	\$ 2.73	N/A	\$ 3.04	\$ 3.04
Flat charge for Stormwater service (per residential unit)	\$ 10.00	\$ 10.30	\$ 10.61	N/A	\$ 10.93	\$ 10.93
Base charge for Water service, monthly	\$ 14.26	\$ 15.90	\$ 17.73	N/A	\$ 19.77	\$ 19.77
Base charge for Sewer service, monthly	\$ 15.32	\$ 17.08	\$ 19.04	N/A	\$ 21.23	\$ 21.23
Flat charge for Sanitation service, monthly	\$ 22.32	\$ 22.32	\$ 22.32	\$ 26.60	\$ 28.20	\$ 29.89
Flat charge for Recycling service, monthly (per residential unit)	\$ 2.77	\$ 2.77	\$ 2.77	\$ -	\$ -	\$ -

Plus: Consumption rates for Water (based on thousand gallons):

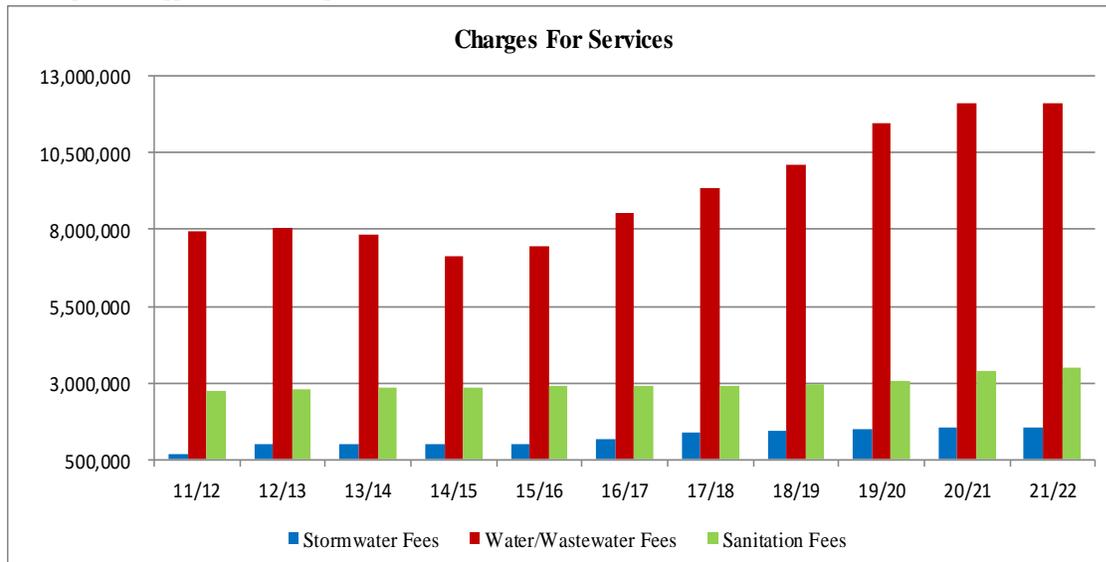
0.0 - 5.0 gallons	\$ 2.63	\$ 2.93	\$ 3.27	N/A	\$ 3.56	\$ 3.56
5.0 - 10.0 gallons	\$ 6.58	\$ 7.34	\$ 8.18	N/A	\$ 9.12	\$ 9.12
10.0 - 20.0 gallons	\$ 14.81	\$ 16.51	\$ 18.41	N/A	\$ 20.53	\$ 20.53
Over 20.0 gallons	\$ 21.39	\$ 23.85	\$ 26.59	N/A	\$ 29.65	\$ 29.65

Plus: Consumption rates for Sewer (based on thousand gallons of water used):

0.0 - 15.0 gallons	\$ 5.41	\$ 6.03	\$ 6.72	N/A	\$ 7.49	\$ 7.49
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Outside City Limits - Rates are 25% higher

For FY 2022, Stormwater Utility Fee revenue is budgeted at \$1,550,100; Water and Wastewater revenues are budgeted at \$12,089,100; and Sanitation revenues are budgeted at \$3,504,000. These estimates are based on historical trend analyses of consumption (as applicable) and adopted rate structures.



Public Works Department

Stormwater Division

The Stormwater Division is responsible for the maintenance, care, and treatment of all the City's stormwater systems. The stormwater system is comprised of pipes, structures, creeks, swales, ditches, CDS units/baffle boxes, and ponds. The main function of the Stormwater Division is to protect both public and private property by maintaining positive flow of stormwater, to prevent flooding, yet sustaining nature's hydrological balance. The Stormwater Division ensures compliance of the City's stormwater systems with all state and federal laws along with completing the annual NPDES report as a co-permittee with Pinellas County.

Current and Prior Year Accomplishments

The Stormwater Division consistently inspects and maintains the City's stormwater pipes and 1,456 structures. These inspections are completed by zone. Staff completed yearly maintenance on the City's two (2) CDS units and nine (9) baffle boxes. Crews have been actively maintaining 13.91 miles of creeks, ditches, and swales for flow as well as mowing and removing invasive vegetation during the heavy growing season. The City contracts aquatic maintenance for 28 ponds. The contractor completes monthly maintenance, ensuring that invasive plants or algae do not grow. The City also contracts street sweeping services of 938 curb miles. The Division completed heavy maintenance such as dredging Cedar St. Pond and removing sediment from Bishop Creek.



Fiscal Year 2022 Goals



The City will continue with yearly pipe lining to line deteriorated corrugated metal (CMP) stormwater pipes. Lining helps to improve the quality of stormwater flowing into the waterways, and protect the infrastructure, by sealing any voids in the stormwater pipes to avoid soil intrusion. Staff will continue with routine maintenance of pipes, structures, creeks, swales, ditches, CDS units, baffle boxes, and ponds.

Long-Term Vision and Future Financial Impact

As new stormwater rules are implemented, and regulations change, so do the needs of the Public Works Divisions. Staff continues to monitor changes in NPDES permitting and making changes to operations, inspections, and maintenance as required. The Stormwater Division will continue to work with Code Enforcement in the education of residents and businesses in stormwater codes to protect the City's waterways and improve water quality.



STORMWATER PERFORMANCE INDICATORS

FUND: 011 DEPARTMENT: 2037

	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Adopted 2021-22
Jurisdiction Data				
Population	17,844	18,016	18,028	18,028
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	186.92	186.31	185.69	182.61
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 779,146	\$ 872,193	\$ 1,017,040	\$ 1,059,550
Total # of Full Time Equivalent Employees	5.40	5.40	5.90	5.90
Outputs				
# of Service Requests Completed	57	58	68	65
# of Emergency Calls Responded to	-	10	7	7
# of Outfalls Cleaned	52	44	50	50
# of Catch Basins	1,456	1,456	1,456	1,456
# of Catch Basins Repaired	4	2	6	4
# of Catch Basins Cleaned	424	1,356	1,400	1,400
Square Miles of Drainage Basins (Creeks)	13.91	13.91	13.91	13.91
Feet of Storm Drain/Pipe Cleaned	3,329	4,277	4,500	4,500
Miles of Ditches/Creeks	13.91	13.91	13.91	13.91
Miles of Ditches/Creeks Cleaned	5.34	26.29	26.50	26.50
Efficiency				
O&M Cost per Capita	\$ 34.41	\$ 34.41	\$ 56.41	\$ 58.77
O&M Cost per Full Time Equiv. Employee	\$ 113,720	\$ 113,720	\$ 172,380	\$ 179,585
Per Capita per Full Time Equiv. Employee	3,304	3,304	3,056	3,056
% of Service Requests Compl. Within 5 Days	51%	50%	50%	60%

FUND 011 - STORMWATER

Acct #	Account Description	Actual		Adopted	Adjusted	Estimated	Adopted
		2018-19	2019-20	Budget	Budget	Year End	Budget
		2018-19	2019-20	2020-21	2020-21	2020-21	2021-22
REVENUE DETAIL							
Permits, Fees & Special Assessments							
2000-329.08-00	Stormwater Fee	\$ 1,447,489	\$ 1,501,377	\$ 1,550,150	\$ 1,550,150	\$ 1,550,000	\$ 1,550,000
	Total Permits, Fees & Special Assessments	1,447,489	1,501,377	1,550,150	1,550,150	1,550,000	1,550,000
Intergovernmental Revenue							
2000-331.03-90	Other Physical Environment	1,145	-	-	-	-	-
	Total Intergovernmental Revenue	1,145	-	-	-	-	-
Miscellaneous Revenue							
2000-361.01-00	Investments	44,037	21,815	28,580	28,580	20,000	20,000
2000-361.50-00	Market Value Adj	44,709	40,080	-	-	-	-
2000-364.01-10	Gain/Loss From Sale/Disp	10,476	5,226	4,800	4,800	4,800	7,000
2000-369.09-00	Miscellaneous Revenue	1,212	-	-	-	-	-
	Total Miscellaneous Revenue	100,434	67,121	33,380	33,380	24,800	27,000
Miscellaneous Revenue							
2000-389.01-00	Balance Carryforward	-	-	1,832,470	2,049,560	2,604,430	2,426,050
	Total Miscellaneous Revenue	-	-	1,832,470	2,049,560	2,604,430	2,426,050
Total Stormwater Revenue		\$ 1,549,068	\$ 1,568,498	\$ 3,416,000	\$ 3,633,090	\$ 4,179,230	\$ 4,003,050

CITY OF SAFETY HARBOR
ADOPTED FY 2021/2022 BUDGET

Fund: Stormwater	Department: Stormwater	Fund #: 011
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EXPENDITURE DETAIL

Acct #	Account Description	Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Adjusted Budget 2020-21	Estimated Year End	Adopted Budget 2021-22
2037-500.52-30	Small Tools & Supplies	2,830	738	5,000	5,000	5,000	5,000
2037-500.52-35	Non-Capital Operating Equip	4,917	-	-	750	750	-
2037-500.52-70	Special Clothing/Uniforms	1,642	1,222	3,130	3,130	3,100	3,350
2037-500.52-80	Tires & Tubes	1,192	640	1,200	1,200	1,200	1,200
2037-500.52-90	Special Supplies	11,743	7,875	9,300	9,300	9,300	9,500
2037-500.52-93	Safety Supplies	1,166	515	1,800	1,800	1,800	1,800
2037-500.53-30	Drainage	41,900	49,100	50,000	50,000	50,000	50,000
2037-500.53-33	Drainage - Other	3,222	-	5,000	5,000	5,000	5,000
2037-500.54-30	Educational Costs	3,372	3,498	3,000	3,000	3,000	7,220
2037-500.57-00	Bad Debt	-	-	-	-	-	-
2095-500.58-00	Depreciation Expense	388,760	393,771	404,000	404,000	404,000	404,000
	Total Operating Expenses	565,376	564,774	666,460	666,796	655,810	675,650
Capital Expenses							
2037-500.63-00	Imprv Other Than Building	270,603	171,753	396,000	612,754	487,750	416,000
2037-500.64-01	Automotive Equipment	41,312	-	103,300	103,300	103,300	-
2037-500.64-40	Special Equipment	-	-	15,000	15,000	15,000	13,000
	Total Capital Expenses	311,915	171,753	514,300	731,054	606,050	429,000
	Total Stormwater	\$ 1,091,061	\$ 1,043,946	\$ 1,561,240	\$ 1,778,330	\$ 1,623,090	\$ 1,488,550

FUNDING SOURCE

Program Expenditure Budget	\$ 779,146	\$ 872,193	\$ 1,046,940	\$ 1,047,276	\$ 1,017,040	\$ 1,059,550
Less Revenues Generated:						
329 Permits, Fees, & Special Assessments	1,447,489	1,501,377	1,550,150	1,550,150	1,550,000	1,550,000
Net Unsupported/(Supported) Budget	\$ (668,343)	\$ (629,184)	\$ (503,210)	\$ (502,874)	\$ (532,960)	\$ (490,450)
% Of Budget Supported By Program	185.8%	172.1%	148.1%	148.0%	152.4%	146.3%

Stormwater Fixed Assets

2090-500.69-00	Reclassify Account	(311,915)	(171,753)	-	-	-	-
	Total Stormwater Fixed Assets	(311,915)	(171,753)	-	-	-	-

CITY OF SAFETY HARBOR
ADOPTED FY 2021/2022 BUDGET

Fund: Stormwater	Department: Stormwater	Fund #: 011-538
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EXPENDITURE DETAIL

Acct #	Account Description	Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Adjusted Budget 2020-21	Estimated Year End	Adopted Budget 2021-22
2037-500.52-30	Small Tools & Supplies	2,830	738	5,000	5,000	5,000	5,000
2037-500.52-35	Non-Capital Operating Equip	4,917	-	-	750	750	-
2037-500.52-70	Special Clothing/Uniforms	1,642	1,222	3,130	3,130	3,100	3,350
2037-500.52-80	Tires & Tubes	1,192	640	1,200	1,200	1,200	1,200
2037-500.52-90	Special Supplies	11,743	7,875	9,300	9,300	9,300	9,500
2037-500.52-93	Safety Supplies	1,166	515	1,800	1,800	1,800	1,800
2037-500.53-30	Drainage	41,900	49,100	50,000	50,000	50,000	50,000
2037-500.53-33	Drainage - Other	3,222	-	5,000	5,000	5,000	5,000
2037-500.54-30	Educational Costs	3,372	3,498	3,000	3,000	3,000	7,220
2095-500.58-00	Depreciation Expense	388,760	393,771	404,000	404,000	404,000	404,000
Total Operating Expenses		565,376	564,774	666,460	666,796	655,810	675,650
 Capital Expenses							
2037-500.63-00	Imprv Other Than Building	270,603	171,753	396,000	612,754	487,750	416,000
2037-500.64-01	Automotive Equipment	41,312	-	103,300	103,300	103,300	-
2037-500.64-40	Special Equipment	-	-	15,000	15,000	15,000	13,000
Total Capital Expenses		311,915	171,753	514,300	731,054	606,050	429,000
Total Stormwater		\$ 1,091,061	\$ 1,043,946	\$ 1,561,240	\$ 1,778,330	\$ 1,623,090	\$ 1,488,550

FUNDING SOURCE

Program Expenditure Budget	\$ 779,146	\$ 872,193	\$ 1,046,940	\$ 1,047,276	\$ 1,017,040	\$ 1,059,550
Less Revenues Generated:						
329 Permits, Fees, & Special Assessments	1,447,489	1,501,377	1,550,150	1,550,150	1,550,000	1,550,000
Net Unsupported/(Supported) Budget	\$ (668,343)	\$ (629,184)	\$ (503,210)	\$ (502,874)	\$ (532,960)	\$ (490,450)
% Of Budget Supported By Program	185.8%	172.1%	148.1%	148.0%	152.4%	146.3%

Stormwater Fixed Assets

2090-500.69-00 Reclassify Account	(311,915)	(171,753)	-	-	-	-
Total Stormwater Fixed Assets	(311,915)	(171,753)	-	-	-	-

CITY OF SAFETY HARBOR
ADOPTED FY 2021/2022 BUDGET

Fund: Stormwater	Department: Stormwater	Fund #: 011
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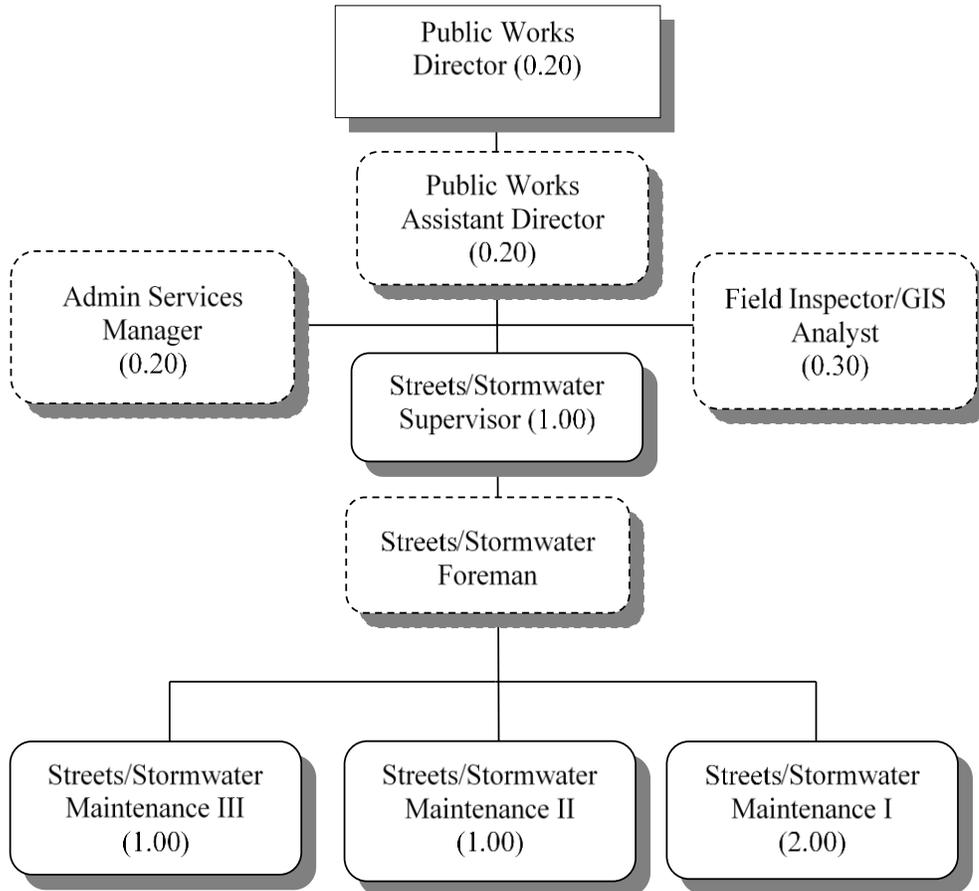
EXPENDITURE DETAIL

Acct #	Account Description	Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Adjusted Budget 2020-21	Estimated Year End	Adopted Budget 2021-22
Internal Services							
2094-500.94-01	Administration Fee Reimb	42,070	42,070	50,540	50,540	50,540	50,540
2094-500.94-02	Data Processing Fee Reimb	4,810	4,350	4,350	4,350	4,350	4,350
2094-500.94-03	Engineering Fee Reimb	34,940	18,120	18,120	18,120	18,120	18,120
2094-500.94-33	Fleet Maint Reimb	15,380	14,910	19,820	19,820	19,820	19,820
2094-500.94-34	Bldg Maint Reimb	3,830	4,300	4,300	4,300	4,300	4,300
	Total Internal Services	101,030	83,750	97,130	97,130	97,130	97,130
Non-Operating Expenses							
2095-500.91-22	To Bank of America Note	-	9,390	32,960	32,960	32,960	24,000
	Total Non-Operating Expenses	-	9,390	32,960	32,960	32,960	24,000
Non-Expendable Disbursement							
2099-500.99-01	Fund Reserve	-	-	1,724,670	1,724,670	2,426,050	2,393,370
	Total Non-Expendable Disbursement	-	-	1,724,670	1,724,670	2,426,050	2,393,370
	Total Stormwater Expenses	\$ 880,176	\$ 965,333	\$ 3,416,000	\$ 3,633,090	\$ 4,179,230	\$ 4,003,050

Organizational Chart

PUBLIC WORKS DEPARTMENT

STORMWATER DIVISION



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 19/20	ADOPTED FY 20/21	ADOPTED FY 21/22
Public Works Director	134	0.20	0.20	0.20
Public Works Assistant Director	131	0.20	0.20	0.20
Streets/Stormwater Supervisor	127	1.00	1.00	1.00
Admin Services Manager	123	0.00	0.20	0.20
Field Inspector/GIS Analyst	121	0.00	0.30	0.30
Streets/Stormwater Maintenance III	119	1.00	1.00	1.00
Streets/Stormwater Maintenance II	117	1.00	1.00	1.00
Streets/Stormwater Maintenance I	115	2.00	2.00	2.00
Total Division		5.40	5.90	5.90



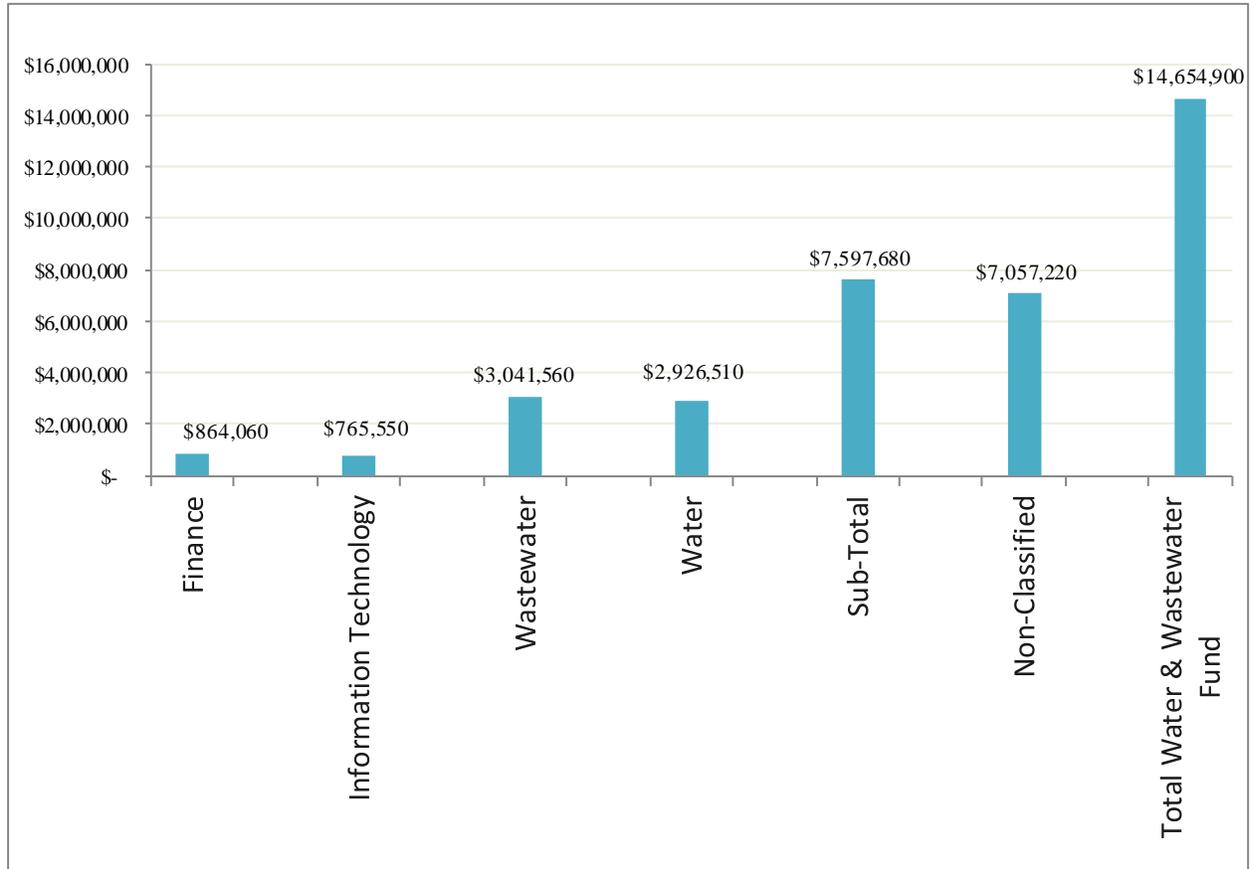
FUND 041 - WATER & WASTEWATER

Acct #	Account Description	Actual		Adopted	Adjusted	Estimated	Adopted
		2018-19	2019-20	Budget	Budget	Year End	Budget
		2018-19	2019-20	2020-21	2020-21	2020-21	2021-22
REVENUE DETAIL							
Charges For Services							
4000-343.09-15	Sale Of Water	\$ 4,614,805	\$ 5,302,205	\$ 5,357,700	\$ 5,357,700	\$ 5,484,500	\$ 5,490,000
4000-343.09-20	Water Tap Fees	6,035	5,110	6,000	6,000	-	-
4000-343.09-40	Sewer Services	5,338,649	5,974,269	6,271,000	6,271,000	6,459,040	6,460,000
4000-343.09-60	Late Charges - Utilities	124,714	158,249	125,600	125,600	125,600	125,600
4000-343.09-70	Industrial Surcharge	1,375	6,350	5,600	5,600	2,000	3,000
4000-349.11-00	Utility Fixtures	10,360	12,563	10,500	10,500	10,500	10,500
	Total Charges For Services	10,095,938	11,458,746	11,776,400	11,776,400	12,081,640	12,089,100
Miscellaneous Revenue							
4000-361.01-00	Investments	107,759	32,405	22,020	22,020	22,020	25,000
4000-361.50-00	Market Value Adj	99,323	81,152	-	-	-	-
	Total Miscellaneous Revenue	207,082	113,557	22,020	22,020	22,020	25,000
Miscellaneous Revenue							
4000-331.03-50	Wastewater Physical Environment	61,032	-	-	-	-	-
4000-364.01-00	Sale/Disposal Of F.A.	50	5,692	5,750	5,750	12,000	5,000
4000-364.01-10	Gain/Loss From Sale/Disp	2,382	-	-	-	-	-
4000-365.09-10	Recycling Sales	4,554	-	-	-	3,000	-
4000-369.02-00	Claims/Insur Settlements	3,677	6,680	-	15,180	15,170	-
4000-369.04-06	Data Proc Reimb - General Fund	365,330	327,490	327,490	327,490	327,490	327,490
4000-369.04-07	Data Proc Reimb - Sanitation	14,430	13,070	13,070	13,070	13,070	13,070
4000-369.04-12	Data Proc Reimb - Stormwater	4,810	4,350	4,350	4,350	4,350	4,350
4000-369.04-19	Data Proc Reimb - Library	221,290	44,260	-	-	-	-
4000-369.04-22	Data Proc Reimb - Fire	37,670	34,950	34,950	34,950	34,950	34,950
4000-369.09-00	Miscellaneous Revenue	30,368	17,025	30,000	30,000	20,000	25,000
	Total Miscellaneous Revenue	745,593	453,517	415,610	430,790	430,030	409,860
Miscellaneous Revenue							
4000-389.01-00	Balance Carryforward	-	-	8,759,270	8,920,205	6,580,900	2,130,940
	Total Miscellaneous Revenue	-	-	8,759,270	8,920,205	6,580,900	2,130,940
Total Water & Wastewater Revenue		\$ 11,048,613	\$ 12,025,820	\$ 20,973,300	\$ 21,149,415	\$ 19,114,590	\$ 14,654,900

CITY OF SAFETY HARBOR
ADOPTED FY 2021/2022 BUDGET

Fund: Water & Wastewater	Expenditure Summary	Fund #: 041
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DEPARTMENT	Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Adjusted Budget 2020-21	Estimated Year End 2020-21	Adopted Budget 2021-22
Finance	\$ 785,849	\$ 795,329	\$ 836,710	\$ 866,156	\$ 862,920	\$ 864,060
Information Technology	703,595	1,089,307	621,960	769,288	788,580	765,550
Wastewater	3,194,994	2,419,244	2,849,190	2,850,966	2,819,570	3,041,560
Water	2,632,690	2,068,070	3,085,270	3,094,155	2,754,810	2,926,510
Sub-Total	7,317,128	6,371,950	7,393,130	7,580,565	7,225,880	7,597,680
Non-Classified	1,999,845	7,268,140	13,580,170	13,568,850	11,888,710	7,057,220
Total Water & Wastewater Fund	\$ 9,316,973	\$ 13,640,090	\$ 20,973,300	\$ 21,149,415	\$ 19,114,590	\$ 14,654,900



WATER & WASTEWATER FINANCE

The Finance Department is responsible for the administration, direction, supervision and coordination of all City financial functions including financial planning, budgeting, debt management, investments, purchasing, accounting, payroll, utilities' customer service and receivables, accounts payable, accounts receivable and Information Technology. The Department's role is divided between Administration, Accounting & Budgeting, Utilities and Information Technology. Accounting & Budgeting and Administration are reported jointly between the General Fund and Water & Sewer Utility Enterprise Fund, while Utilities and Information Technology are reported within the Water & Sewer Utility Enterprise Fund.

Current and Prior Year Accomplishments

The Utilities Billing Department has used the billing system process as an opportunity to keep residents informed on various matters related to utilities, including City events and E-notifications for utility billing. The Customer Service and Utilities staff have received training and cross-training on various functions in the Utility Billing department so that cycle billings, title searches, lien processing and delinquency notices are timely communicated to the residents and community.

In FY 2020, the Finance Department coordinated the implementation of a new Enterprise Resource Planning system for which the Utility Billing and Cash Receipting functions include critically needed updates for enhanced communication with residents and other customers. Utility Billing customers can manage utility accounts online to include paperless billing, set up and manage ACH payments, pay by text, make one-time ACH payments and pay by credit card.

Fiscal Year 2022 Goals

The Utility Billing division will focus on transparent communications, which will enhance customer experiences and best serve the needs of the residents of the City with emphasis placed on timely and transparent financial reporting to the City's Elected Officials and Management Staff for informed decision making.

Long-Term Vision and Future Financial Impact

Finance's long-term goal is continued sustainability of the Water and Wastewater fund to meet the demands of debt service as well as major capital infrastructure projects that are programmed in the 5-year Capital Improvement Program.

WATER & WASTEWATER FINANCE PERFORMANCE INDICATORS

FUND: 041 DEPARTMENT: 4015

	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Adopted 2021-22
Jurisdiction Data				
Population	17,844	18,016	18,028	18,028
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	186.92	186.31	185.69	182.61
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 775,273	\$ 780,878	\$ 821,420	\$ 849,060
Total # of Full Time Equivalent Employees	9.00	9.00	9.00	9.00
Outputs				
Total # of Annual Units Billed	81,178	91,020	90,578	90,940
Average # of accounts billed monthly:				
Water	6,697	6,725	6,264	6,290
Irrigation	85	87	86	92
Sewer	6,908	6,935	6,469	6,495
Sanitation	6,392	6,905	6,306	6,332
Recycling	6,114	2,056	25	25
Stormwater	5,454	6,470	6,493	6,519
Street light	4,903	4,912	4,931	4,950
Annual New Water Deposits	566	644	561	570
Annual E-Notification Billings	8,312	9,348	15,792	15,855
Efficiency				
O&M Cost per Capita	\$ 43.45	\$ 43.34	\$ 45.56	\$ 47.10
O&M Cost per Full Time Equiv. Employee	\$ 86,141	\$ 86,764	\$ 91,269	\$ 94,340
Per Capita per Full Time Equiv. Employee	1,983	2,002	2,003	2,003

CITY OF SAFETY HARBOR
ADOPTED FY 2021/2022 BUDGET

Fund: Water & Wastewater	Department: Finance	Fund #: 041-513
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EXPENDITURE DETAIL

Acct #	Account Description	Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Adjusted Budget 2020-21	Estimated Year End 2020-21	Adopted Budget 2021-22
Personnel Services							
4015-500.12-01	Salaries & Wages	\$ 399,431	\$ 409,199	\$ 422,890	\$ 422,890	\$ 421,510	\$ 437,130
4015-500.14-00	Overtime-Time & One Half	5,155	6,686	5,000	5,000	5,000	5,000
4015-500.16-00	Compensated Annual Leave	84	3,678	-	-	-	-
4015-500.17-00	Compensated Sick Leave	724	2,936	-	-	-	-
	Salaries & Wages Sub-Total	405,394	422,499	427,890	427,890	426,510	442,130
4015-500.21-00	Fica Taxes	29,898	31,243	32,740	32,740	32,630	33,830
4015-500.22-00	Retirement	31,662	32,919	34,240	34,240	34,130	35,370
4015-500.23-00	Life & Health Insurance	103,982	95,418	105,870	105,870	94,660	98,870
4015-500.24-00	Workers Compensation Ins.	30,563	32,278	32,400	32,400	34,160	36,560
4015-500.26-00	OPEB	2,736	2,495	-	-	-	-
	Benefits Sub-Total	198,841	194,353	205,250	205,250	195,580	204,630
	Total Personnel Services	604,235	616,852	633,140	633,140	622,090	646,760
Operating Expenses							
4015-500.32-10	Auditing & Accounting	27,900	14,329	20,460	20,460	20,300	21,000
4015-500.34-90	Other Fees & Contracts	2,500	7,178	4,550	4,550	21,300	13,500
4015-500.40-01	Employee Travel	-	-	1,200	1,200	-	1,300
4015-500.40-30	Cell Phone Allowance	-	370	600	600	600	600
4015-500.41-00	Communication Services	1,237	1,382	1,720	1,720	1,720	1,720
4015-500.42-10	Postage	30,786	34,672	38,000	40,892	38,000	38,000
4015-500.45-00	Liability Insurance	84,972	87,840	98,380	98,380	97,150	103,960
4015-500.46-40	Maintenance Contracts	8,061	8,801	8,790	8,790	8,160	7,150
4015-500.47-01	Printing & Binding	4,486	4,680	5,000	5,000	4,500	4,500
4015-500.49-30	Other Current Charges	3,752	(747)	250	250	-	-
4015-500.51-10	Office Supplies-General	1,822	483	3,000	3,054	2,000	2,000
4015-500.52-01	Gas	3,013	2,341	2,810	2,810	2,580	2,700
4015-500.52-03	Oil & Other Lubricants	24	51	90	90	120	120
4015-500.52-10	Vehicle Parts	681	654	600	600	600	600
4015-500.52-30	Small Tools & Supplies	-	105	250	250	250	250
4015-500.52-70	Special Clothing/Uniforms	975	618	910	910	910	950
4015-500.52-80	Tires And Tubes	224	222	250	250	-	-
4015-500.52-90	Special Supplies	170	200	320	320	-	-
4015-500.54-10	Publications	-	209	250	250	-	-
4015-500.54-20	Memberships & Dues	435	638	650	650	650	650
4015-500.54-30	Educational Costs	-	-	490	490	490	3,300
	Total Operating Expenses	171,038	164,026	188,570	191,516	199,330	202,300

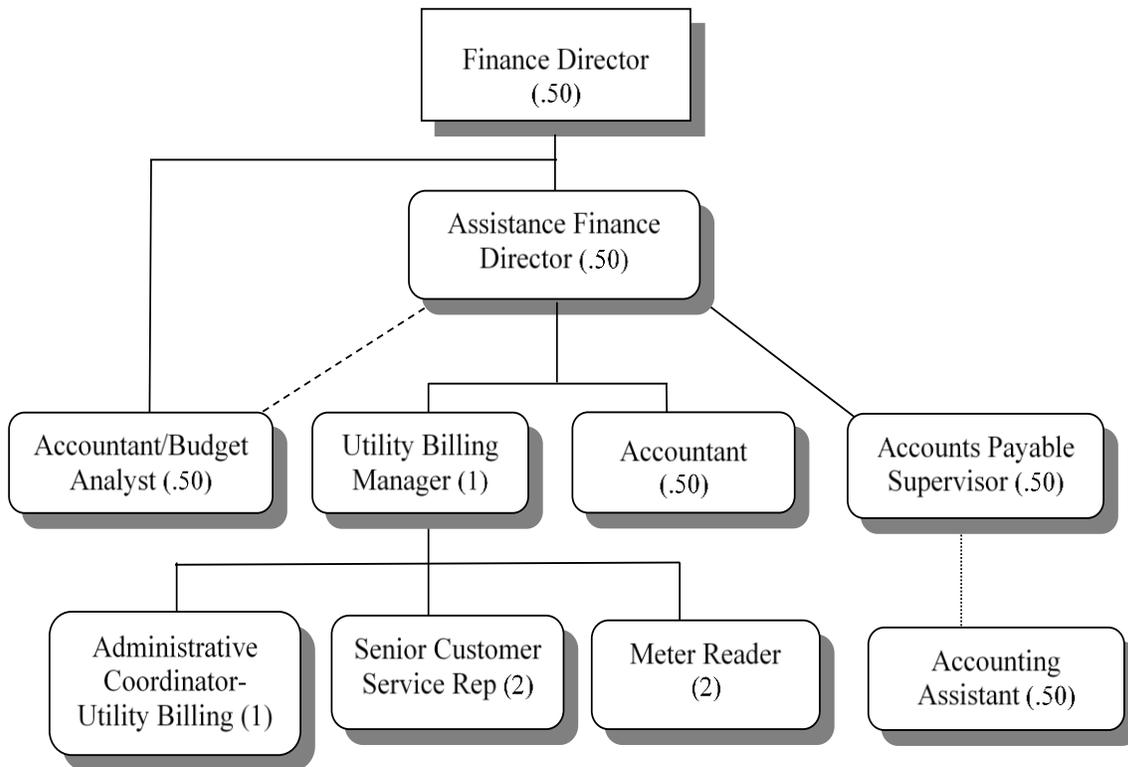
Fund: Water & Wastewater	Department: Finance	Fund #: 041-513
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EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2018-19	2019-20	Budget	Budget	Year End	Budget
		2020-21	2020-21	2020-21	2020-21	2020-21	2021-22
Capital Expenses							
4015-500.64-01	Automotive Equipment	-	-	-	26,500	26,500	-
	Total Capital Expenses	-	-	-	26,500	26,500	-
	Total Water & Wastewater Finance	775,273	780,878	821,710	851,156	847,920	849,060
Non-Operating Expenses							
4015-500.72-20	Customer Deposits	10,576	14,451	15,000	15,000	15,000	15,000
	Total Non-Operating Expenses	10,576	14,451	15,000	15,000	15,000	15,000
	Total Water & Wastewater Finance	\$ 785,849	\$ 795,329	\$ 836,710	\$ 866,156	\$ 862,920	\$ 864,060

Organizational Chart

WATER & WASTEWATER FINANCE DEPARTMENT



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 19/20	ADOPTED FY 20/21	ADOPTED FY 21/22
Finance Director	133	0.50	0.50	0.50
Assistant Finance Director	131	0.50	0.50	0.50
Accountant/Budget Analyst	125	0.50	0.50	0.50
Utility Billing Manager	125	1.00	1.00	1.00
Accounts Payable Supervisor	123	0.50	0.50	0.50
Accountant	122	0.50	0.50	0.50
Administrative Coordinator	121	0.00	0.00	1.00
Accounting Assistant	118	0.50	0.50	0.50
Utility Billing Specialist	117	1.00	1.00	0.00
Senior Customer Service Rep	117	2.00	0.00	2.00
Customer Service Rep	115	0.00	1.00	0.00
Senior Meter Reader	117	1.00	1.00	0.00
Meter Reader	115	1.00	2.00	2.00
Total Division		9.00	9.00	9.00



Information Technology

Information Technology implements and maintains the City's computing infrastructure. This includes desktops, mobile devices, telephones, network, servers, printers, and business applications.

Current and Prior Year Accomplishments

To say 2020/2021 were challenging years might be an understatement, but Information Technology took the opportunity to make some infrastructure changes. First and foremost, we were able to replace our aged firewall with a current state-of-the-art system. As part of this, we also implemented a device that monitors network traffic for malicious activity. As part of our strategy, we have also increased the redundancy of your server backups so that we have multiple copies in various locations should the need arise. IT performed numerous email security training exercises throughout the year to help staff better recognize real threats to our network. IT deployed BS&A to support our new Enterprise Resource Planning (ERP) application on over 100 staff PCs and set up an auto-update application to push out bi-monthly updates to the software. As a first step to cloud redundancy, IT upgraded our internet bandwidth to support movement of larger amounts of data in a timely manner.

Fiscal Year 2022 Goals

IT will continue focusing on security. Cybersecurity training and additional network resources to mitigate risks will be the primary goals in FY22.

Our existing email server implementation is getting dated and will need to be readdressed.

Long-Term Vision and Future Financial Impact

Cybersecurity has been identified by IT industry leaders as the major challenge over the next decade. Based on current trends, it would difficult to refute that. Redundancy of data has been a key failsafe for cities that have been attacked by cybercriminals. As threats evolve, so will the need for updated technologies. IT will also continue to explore affordable cloud technologies that enhance the City's architecture.

INFORMATION TECHNOLOGY PERFORMANCE INDICATORS

FUND: 041 DEPARTMENT: 4016

	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Adopted 2021-22
Jurisdiction Data				
Population	17,844	17,844	17,844	18,031
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	186.92	186.31	185.69	182.61
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 658,319	\$ 715,924	\$ 670,150	\$ 765,550
Total # of Full Time Equivalent Employees	4.00	4.00	4.00	4.00
Outputs				
# of Additional Computers	0	0	0	0
# of Replacement Computers	0	35	25	20
PC/LAN Services				
# of Computer Training Classes Obtained	1	1	3	2
# of Computers Supported	195	195	195	195
# of Mobile Devices Supported (smartphones/tablets)	42	24	24	25
# of Servers Supported	26	24	24	24
# of Operating Systems Supported	3	11	11	11
# of Printers/Fax/Copiers Supported	80	82	82	82
Communication Services				
# of Desk Telephones Supported	128	129	129	129
# of Cell Phones	148	150	150	151
Efficiency				
O&M Cost per Capita	\$ 40.37	\$ 40.12	\$ 37.56	\$ 42.46
O&M Cost per Full Time Equiv. Employee	\$ 180,110	\$ 178,981	\$ 167,538	\$ 191,388
Per Capita per Full Time Equiv. Employee	4,461	4,461	4,461	4,508

CITY OF SAFETY HARBOR
ADOPTED FY 2021/2022 BUDGET

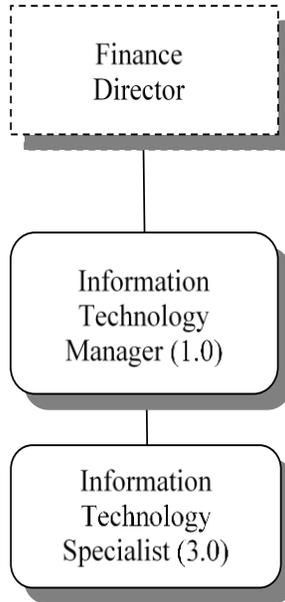
Fund: Water & Waste water	Department: Information Technology	Fund #: 041-513
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EXPENDITURE DETAIL

Acct #	Account Description	Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Adjusted Budget 2020-21	Estimated Year End 2020-21	Adopted Budget 2021-22
Personnel Services							
4016-500.12-01	Salaries & Wages	\$ 225,100	\$ 239,594	\$ 246,630	\$ 246,630	\$ 246,100	\$ 255,640
4016-500.14-00	Overtime-Time & One Half	7,503	3,411	2,500	2,500	2,500	2,500
4016-500.16-00	Compensated Annual Leave	1,946	4,244	-	-	-	-
4016-500.17-00	Compensated Sick Leave	1,332	1,709	-	-	-	-
	Salaries & Wages Sub-Total	235,881	248,958	249,130	249,130	248,600	258,140
4016-500.21-00	Fica Taxes	17,804	18,656	18,870	18,870	18,830	19,560
4016-500.22-00	Retirement	18,329	19,416	19,730	19,730	19,690	20,460
4016-500.23-00	Life & Health Insurance	42,773	45,056	47,580	47,580	47,570	49,680
4016-500.26-00	OPEB	1,368	1,497	-	-	-	-
	Benefits Sub-Total	80,274	84,625	86,180	86,180	86,090	89,700
	Total Personnel Services	316,155	333,583	335,310	335,310	334,690	347,840
Operating Expenses							
4016-500.32-30	Data Processing Services	19,357	20,931	21,000	29,750	30,170	23,710
4016-500.34-90	Other Fees & Contracts	4,216	10,597	10,810	12,408	3,100	78,480
4016-500.40-01	Employee Travel	540	-	2,400	2,400	1,160	4,620
4016-500.40-30	Cell Phone Allowance	-	370	600	600	600	600
4016-500.41-00	Communication Services	5,765	5,161	19,200	8,700	14,810	19,200
4016-500.44-00	Rentals & Leases	14,797	18,492	13,500	13,500	16,000	15,500
4016-500.46-01	Building Grounds Maint	-	-	300	300	-	200
4016-500.46-10	Outside Vehicle Repairs	-	-	200	200	100	200
4016-500.46-20	Equipment Repairs	-	-	600	600	100	250
4016-500.46-40	Maintenance Contracts	284,720	289,331	160,770	181,527	242,340	238,870
4016-500.51-10	Office Supplies-General	734	237	300	300	300	300
4016-500.51-11	Non-Capital Office Equipment	7,252	36,816	24,250	25,528	24,250	25,700
4016-500.51-40	Computer Papers & Supplies	367	-	500	500	100	500
4016-500.52-01	Gas	70	85	90	90	80	80
4016-500.52-03	Oil & Other Lubricants	-	10	60	60	-	50
4016-500.52-10	Vehicle Parts	8	-	500	500	100	500
4016-500.52-70	Special Clothing/Uniforms	48	-	-	-	-	-
4016-500.52-90	Special Supplies	-	-	50	50	-	-
4016-500.54-20	Memberships & Dues	200	200	200	200	200	200
4016-500.54-30	Educational Costs	4,090	111	6,950	4,450	2,050	8,750
	Total Operating Expenses	342,164	382,341	262,280	281,663	335,460	417,710
Capital Expenses							
4016-500.64-40	Special Equipment	45,276	30,205	24,370	29,555	26,180	-
4016-500.68-00	Intangible Asset/Software	-	343,178	-	122,760	92,250	-
	Total Capital Expenses	45,276	373,383	24,370	152,315	118,430	-
	Total Information Technology	\$ 703,595	\$ 1,089,307	\$ 621,960	\$ 769,288	\$ 788,580	\$ 765,550

Organizational Chart

INFORMATION TECHNOLOGY DIVISION



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 19/20	ADOPTED FY 20/21	ADOPTED FY 21/22
Information Technology Manager	128	1.00	1.00	1.00
Information Technology Specialist	125	3.00	3.00	3.00
Total Division		4.00	4.00	4.00

Public Works Department

Water Division

The Water Division shall continue to provide high quality and safe potable water at the standards set by the US EPA, Florida Department of Environmental Protection, and the Pinellas County Health Department. We will continue to follow the US EPA for primary and secondary standards for water quality. The Water Division maintains approximately 6,622 water meters to approximately 15,506 residents, 566 fire hydrants and approximately 77 miles of water mains. The water pressure is approximately 62 to 68 pounds per square inch (PSI). To see the City of Safety Harbor's water quality report, visit:

<http://cityofsafetyharbor.com/DocumentCenter/View/13492/2019-Consumer-Confidence-Water-Quality-Report-Brochure?bidId=>

Current and Prior Year Accomplishments

The City of Safety Harbor has designed or completed 4 water main projects during prior fiscal year and the current year, including replacements in Espritu Santo/Brennan areas. Water system renewal and replacement projects are continuing to be planned and constructed to maintain water quality and system integrity. Staff continues to respond to work orders, utility locate requests, emergency calls, and maintenance of fire hydrants. The Water Division has also completed over 550 water meter replacements this year. As a part of our water quality program, 810 backflow devices were tested and or replaced during the fiscal year.



Fiscal Year 2022 Goals

The Water Division is focused on providing a high level of service to the City's water customers. The City will construct the Pinellas Ave., Melrose, and Avon Dr. new water main project. This will add additional fire protection as well as improve water quality and service for these neighborhoods by replacing outdated piping. The City will also construct the North Bay Hills Phase III new water mains. Crews will continue to provide maintenance, hydrant repair, backflow testing, meter replacements, and valve operation repair to lengthen the lifespan of the water distribution system.

Long-Term Vision and Future Financial Impact

The Water Division will continue to provide outstanding service to Safety Harbor water customers in a prompt and professional manner. Water quality and fire protection are top priorities. The Water Division will continue making upgrades to the water system as needed and planning for projects to improve and update systems long into the future.



WATER PERFORMANCE INDICATORS

FUND: 41 DEPARTMENT: 4035

	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Adopted 2021-22
Jurisdiction Data				
Population	17,844	18,016	18,028	18,028
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	186.92	186.31	185.69	182.61
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 2,531,430	\$ 2,034,562	\$ 2,596,310	\$ 2,926,510
Total # of Full Time Equivalent Employees	6.40	6.40	5.90	5.90
Outputs				
# of Pipeline Repairs	267	274	270	270
# of Water Meters Installed/Replaced	397	434	450	400
# of Emergency Calls	75	65	65	65
# of Fire Hydrants Maintained	566	567	570	570
# of New Services Connected	17			
# of Miles of Pipeline	76.6	76.6	76.6	76.6
# of Customers	8,053	7,684	7,684	7,684
Efficiency				
O&M Cost per Mile of Distribution System	\$ 36,083	\$ 26,561	\$ 33,894	\$ 38,205
O&M Cost per Customer Account	\$ 331.44	\$ 264.78	\$ 337.89	\$ 380.86
O&M Cost per Capita	\$ 155.39	\$ 112.93	\$ 144.02	\$ 162.33
O&M Cost per Full Time Equiv. Employee	\$ 433,256	\$ 317,900	\$ 440,053	\$ 496,019
Per Capita per Full Time Equiv. Employee	2,788	2,815	3,056	3,056

CITY OF SAFETY HARBOR
ADOPTED FY 2021/2022 BUDGET

Fund: Water & Wastewater	Department: Water	Fund #: 041-533
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EXPENDITURE DETAIL

Acct #	Account Description	Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Adjusted Budget 2020-21	Estimated Year End 2020-21	Adopted Budget 2021-22
Personnel Services							
4035-500.12-01	Salaries & Wages	\$ 269,531	\$ 248,380	\$ 256,460	\$ 256,460	\$ 219,890	\$ 245,310
4035-500.14-00	Overtime-Time & One Half	11,392	10,973	10,000	10,000	10,000	10,000
4035-500.16-00	Compensated Annual Leave	5,078	4,450	-	-	-	-
4035-500.17-00	Compensated Sick Leave	719	5,220	-	-	-	-
	Salaries & Wages Sub-Total	286,720	269,023	266,460	266,460	229,890	255,310
4035-500.21-00	Fica Taxes	21,344	20,115	20,390	20,390	17,590	19,310
4035-500.22-00	Retirement	22,139	20,683	21,320	21,320	18,400	20,190
4035-500.23-00	Life & Health Insurance	58,397	49,725	54,020	54,020	56,410	63,590
4035-500.26-00	OPEB	4,104	3,493	-	-	-	-
	Benefits Sub-Total	105,984	94,016	95,730	95,730	92,400	103,090
	Total Personnel Services	392,704	363,039	362,190	362,190	322,290	358,400
Operating Expenses							
4035-500.34-60	Uniform Rental & Laundry	1,385	635	560	560	500	-
4035-500.34-90	Other Fees & Contracts	6,910	4,036	25,400	25,400	7,900	25,100
4035-500.34-92	Purchases Water/Sewer	2,066,604	1,607,289	2,432,060	2,432,060	2,160,200	2,440,000
4035-500.40-01	Employee Travel	692	-	1,220	1,220	-	1,220
4035-500.40-30	Cell Phone Allowance	-	78	-	60	-	-
4035-500.41-00	Communication Services	2,956	3,738	3,730	3,730	3,570	3,420
4035-500.43-00	Utilities	4,428	4,454	5,190	5,190	4,420	4,700
4035-500.44-00	Rental & Leases	-	-	1,500	1,190	1,500	1,500
4035-500.46-01	Building & Grounds Maint	1,521	5,049	6,900	7,211	6,900	3,680
4035-500.46-10	Outside Vehicle Repairs	415	1,254	800	1,200	800	800
4035-500.46-20	Equipment Repairs	-	248	1,000	1,000	1,000	1,000
4035-500.46-40	Maintenance Contracts	797	773	1,350	1,350	1,350	1,360
4035-500.46-90	Special Services	13,067	8,327	18,000	22,212	18,000	14,000
4035-500.49-30	Other Current Charges	693	531	2,700	2,700	2,700	2,700
4035-500.51-10	General Office Supplies	685	532	800	800	800	800
4035-500.51-11	Non-Capital Office Equip.	-	29	300	1,450	600	950
4035-500.52-01	Gas	4,914	2,885	4,220	4,220	4,350	4,550
4035-500.52-02	Diesel	2,479	1,232	1,800	1,800	1,500	1,800
4035-500.52-03	Oil & Other Lubricants	1,204	150	500	500	500	500
4035-500.52-10	Vehicle Parts	2,240	3,955	4,500	4,725	4,720	4,500

CITY OF SAFETY HARBOR
ADOPTED FY 2021/2022 BUDGET

Fund: Water & Wastewater	Department: Water	Fund #: 041-533
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EXPENDITURE DETAIL

Acct #	Account Description	Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Adjusted Budget 2020-21	Estimated Year End 2020-21	Adopted Budget 2021-22
4035-500.52-20	Equipment Parts	2,990	3,242	2,500	2,500	2,500	2,500
4035-500.52-30	Small Tools & Supplies	1,371	193	2,000	2,000	2,000	2,000
4035-500.52-40	Builders Supplies	-	479	500	500	500	500
4035-500.52-41	Housekeeping Supplies	88	262	100	100	100	250
4035-500.52-50	Chemicals	2,450	2,051	2,500	2,500	2,500	3,000
4035-500.52-70	Special Clothing/Uniforms	2,317	2,317	3,710	3,710	4,150	5,630
4035-500.52-80	Tires And Tubes	66	596	1,200	1,200	1,200	1,200
4035-500.52-90	Special Supplies	26	582	1,000	1,000	1,000	1,000
4035-500.52-93	Safety Supplies	492	517	800	800	800	1,000
4035-500.52-95	Special Supplies - W&S	14,307	10,343	25,000	28,218	28,220	25,000
4035-500.54-20	Memberships & Dues	-	400	420	420	420	450
4035-500.54-30	Educational Costs	3,629	5,346	12,320	11,320	9,320	13,000
Total Operating Expenses		2,138,726	1,671,523	2,564,580	2,572,846	2,274,020	2,568,110
Capital Expenses							
4035-500.63-00	Improvements other than Buildings	28,635	-	-	-	-	-
4035-500.64-01	Automotive Equipment	30,033	33,508	81,500	82,119	81,500	-
4035-500.64-40	Special Equipment	42,592	-	77,000	77,000	77,000	-
Total Capital Expenses		101,260	33,508	158,500	159,119	158,500	-
Total Water		\$ 2,632,690	\$ 2,068,070	\$ 3,085,270	\$ 3,094,155	\$ 2,754,810	\$ 2,926,510

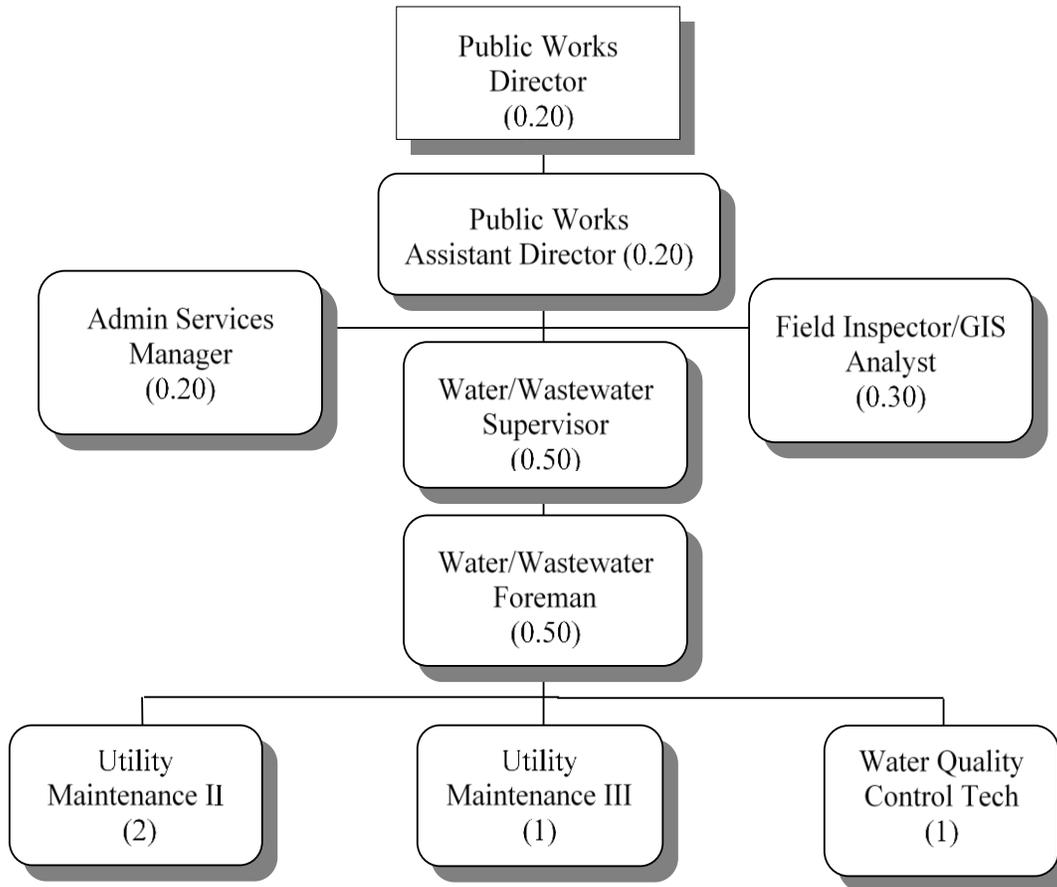
FUNDING SOURCE

Program Expenditure Budget	\$ 2,531,430	\$ 2,034,562	\$ 2,926,770	\$ 2,935,036	\$ 2,596,310	\$ 2,926,510
Less Revenues Generated:						
343 Charges For Services	4,620,840	5,307,315	5,363,700	5,363,700	5,484,500	5,490,000
Net Unsupported/(Supported) Budget	\$ (2,089,410)	\$ (3,272,753)	\$ (2,436,930)	\$ (2,428,664)	\$ (2,888,190)	\$ (2,563,490)
% Of Budget Supported By Program	182.5%	260.9%	183.3%	182.7%	211.2%	187.6%

Organizational Chart

PUBLIC WORKS DEPARTMENT

WATER DIVISION



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 19/20	ADOPTED FY 20/21	ADOPTED FY 21/22
Public Works Director	134	0.20	0.20	0.20
Public Works Assistant Director	131	0.20	0.20	0.20
Water/Wastewater Supervisor	127	1.00	0.50	0.50
Admin Services Manager	123	0.00	0.20	0.20
Water/Wastewater Foreman	121	1.00	0.50	0.50
Field Inspector/GIS Analyst	121	0.00	0.30	0.30
Water Quality Control Tech	118	1.00	1.00	1.00
Utility Maintenance III	119	1.00	1.00	1.00
Utility Maintenance II	117	2.00	2.00	2.00
Total Division		6.40	5.90	5.90



Public Works Department

Wastewater Division

The Wastewater Division repairs and maintains the wastewater collection system by use of vacuum trucks, advanced jetting systems and state of the art camera systems. These systems are critical in identifying pipelines that need repair or replacement. The Wastewater Team keeps sewer mains clean by utilizing a jetting truck capable of producing 4000 PSI of pressure to clean heavy greases and other clogs in the sewer main. This enables the team to keep smooth flowing sewer mains in service. The Wastewater team conducts spot repairs when cracked or broken main lines are found. The City's collection system is comprised of approximately 67 miles of piping including gravity, force main piping, and 25 lift pump stations.



Current and Prior Year Accomplishments



The City's Wastewater Division has been completing all tasking from the inflow and infiltration (I&I) study. This includes new projects to epoxy coat damaged manholes and CIPP lining for damaged pipes. These projects will eliminate the costs associated with cleaning stormwater or groundwater that infiltrates our sewer system. The Wastewater Division is prioritizing all future repair or replacements based on these findings. The Wastewater Division has completed the North Bayshore Lift Station rehabilitation and started the Baytown West Lift Station rehabilitation. The implementation of the SCADA system has been working great, improving staff efficiencies, and improving maintenance diagnostics. SCADA is utilized for monitoring the City's pump stations for alarms, overflows, electrical outages, etc. and reduces the possibility for back-ups and overflows.

Fiscal Year 2022 Goals

The Harbor Woods Lift Station is scheduled for rehabilitation during FY 21/22. Other capital improvement projects include upgrades to the Northeast Regional Wastewater Treatment Plant, pipe lining, force main replacement, and project design for Elm Street/Pine Street sanitary sewer replacement.



Long-Term Vision and Future Financial Impact

The Wastewater Division will add additional SCADA systems to diagnose and monitor pump stations remotely helping to decrease the chance for sanitary sewer overflows. The addition of the GIS team member has been valuable as mapping of the City's infrastructure has been critical to operations and maintenance. GIS information is vital in future capital improvement planning along with being able to provide accurate infrastructure data for utility locates, service connections, repairs, etc. The Wastewater Division will continue to provide outstanding service to the citizens of Safety Harbor.

WASTEWATER PERFORMANCE INDICATORS

FUND: 41 DEPARTMENT: 4036

	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Adopted 2021-22
Jurisdiction Data				
Population	17,844	18,016	18,028	18,028
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	186.92	186.31	185.69	182.61
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 2,831,319	\$ 2,240,899	\$ 2,819,570	\$ 2,995,560
Total # of Full Time Equivalent Employees	8.40	8.40	8.90	8.90
# of Lift Stations	25	25	25	25
Outputs				
# of Emergency Repair Calls	17	37	30	30
# of Repairs (Including Emergency)	86	56	75	75
Miles of Collection System Inspected	1.37	0.7	1.2	1.3
Miles of Collection System Cleaned	1.71	1.21	1.5	2
# of Lift Stations Repaired	337	328	330	330
# of New Service Connections	17	11	6	5
Miles of Mains in Collection System	66.48	66.48	66.48	66.48
# of Customers	9,023	8,068	8,068	8,068
Efficiency				
O&M Cost per Mile of Collection System	\$ 38,849	\$ 33,708	\$ 42,412	\$ 45,060
O&M per Customer Account	\$ 288.24	\$ 277.75	\$ 349.48	\$ 371.29
O&M Cost per Capita	\$ 144.74	\$ 124.38	\$ 156.40	\$ 166.16
O&M Cost per Full Time Equiv. Employee	\$ 307,460	\$ 266,774	\$ 316,806	\$ 336,580
Per Capita per Full Time Equiv. Employee	2,124	2,145	2,026	2,026

CITY OF SAFETY HARBOR
ADOPTED FY 2021/2022 BUDGET

Fund: Water & Wastewater	Department: Wastewater	Fund #: 041-535
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EXPENDITURE DETAIL

Acct #	Account Description	Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Adjusted Budget 2020-21	Estimated Year End 2020-21	Adopted Budget 2021-22
Personnel Services							
4036-500.12-01	Salaries & Wages	\$ 342,924	\$ 293,980	\$ 374,400	\$ 374,400	\$ 382,160	\$ 403,220
4036-500.14-00	Overtime-Time & One Half	6,508	3,823	7,000	7,000	7,000	7,000
4036-500.16-00	Compensated Annual Leave	4,129	(1,284)	-	-	-	-
4036-500.17-00	Compensated Sick Leave	(3,723)	(4,993)	-	-	-	-
	Salaries & Wages Sub-Total	349,838	291,526	381,400	381,400	389,160	410,220
4036-500.21-00	Fica Taxes	25,774	21,816	29,180	29,180	29,780	31,020
4036-500.22-00	Retirement	(60,508)	22,005	32,860	32,860	33,470	34,870
4036-500.23-00	Life & Health Insurance	101,135	85,237	118,840	118,840	124,120	128,910
4036-500.26-00	OPEB	3,648	2,495	-	-	-	-
	Benefits Sub-Total	70,049	131,553	180,880	180,880	187,370	194,800
	Total Personnel Services	419,887	423,079	562,280	562,280	576,530	605,020
Operating Expenses							
4036-500.34-60	Uniform Rental & Laundry	1,039	844	1,400	1,400	900	-
4036-500.34-90	Other Fees & Contracts	23,985	48,198	76,100	76,100	61,700	83,000
4036-500.34-92	Purchases Water/Sewer	2,263,322	1,649,132	2,045,440	2,045,440	2,035,000	2,150,000
4036-500.40-01	Employee Travel	-	-	300	300	-	300
4036-500.40-30	Cell Phone Allowance	-	78	-	60	80	80
4036-500.41-00	Communication Services	1,722	2,109	2,960	2,960	2,680	2,680
4036-500.43-00	Utility Services	67,065	71,576	74,130	74,130	62,150	65,400
4036-500.44-00	Rental & Leases	-	-	1,500	1,440	1,500	1,500
4036-500.46-01	Building & Grounds Maint	1,704	3,836	6,950	7,261	6,950	3,700
4036-500.46-10	Outside Vehicle Repairs	-	399	1,000	1,000	1,000	1,000
4036-500.46-20	Equipment Repairs	7,811	5,124	7,000	7,894	7,890	7,000
4036-500.46-40	Maintenance Contracts	1,190	973	1,500	1,500	1,500	1,360
4036-500.46-90	Special Services	3,883	3,150	5,300	5,300	5,300	5,300
4036-500.49-30	Other Current Charges	937	390	2,150	2,150	2,150	2,150
4036-500.51-10	General Office Supplies	820	386	1,000	1,000	1,000	1,000
4036-500.51-11	Non-Capital Office Equip	-	136	200	400	400	950
4036-500.52-01	Gas	3,817	2,155	3,110	3,110	2,700	3,000
4036-500.52-02	Diesel	7,058	5,601	6,500	6,500	4,500	5,800
4036-500.52-03	Oil & Other Lubricants	282	997	500	500	500	500
4036-500.52-10	Vehicle Parts	2,846	3,983	5,500	5,500	5,500	5,500
4036-500.52-20	Equipment Parts	3,070	3,357	3,500	3,500	3,500	3,500
4036-500.52-30	Small Tools & Supplies	918	1,533	3,000	3,000	3,000	3,000

CITY OF SAFETY HARBOR
ADOPTED FY 2021/2022 BUDGET

Fund: Water & Wastewater	Department: Wastewater	Fund #: 041-535
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EXPENDITURE DETAIL

Acct #	Account Description	Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Adjusted Budget 2020-21	Estimated Year End 2020-21	Adopted Budget 2021-22
4036-500.52-40	Builders Supplies	988	740	1,000	1,000	1,000	1,000
4036-500.52-41	Housekeeping Supplies	185	200	200	200	200	250
4036-500.52-50	Chemicals	558	40	1,500	1,500	1,500	1,500
4036-500.52-70	Special Clothing/Uniforms	2,555	1,833	3,330	3,330	4,430	5,470
4036-500.52-80	Tires & Tubes	-	721	2,600	3,600	2,600	2,600
4036-500.52-90	Special Supplies	2,155	983	2,000	2,000	2,000	2,000
4036-500.52-93	Safety Supplies	995	998	1,200	1,200	1,200	1,200
4036-500.52-95	Special Supplies - W&S	8,896	5,946	11,800	12,171	12,170	16,800
4036-500.54-20	Memberships & Dues	87	185	390	390	390	450
4036-500.54-30	Educational Costs	3,544	2,217	13,850	12,850	7,650	12,550
Total Operating Expenses		2,411,432	1,817,820	2,286,910	2,288,686	2,243,040	2,390,540
Capital Expenses							
4036-500.63-00	Improv Other Than Bldgs	28,635	-	-	-	-	-
4036-500.64-01	Automotive Equipment	274,560	131,345	-	-	-	46,000
4036-500.64-40	Special Equipment	60,480	47,000	-	-	-	-
Total Capital Expenses		363,675	178,345	-	-	-	46,000
Total Wastewater		\$ 3,194,994	\$ 2,419,244	\$ 2,849,190	\$ 2,850,966	\$ 2,819,570	\$ 3,041,560

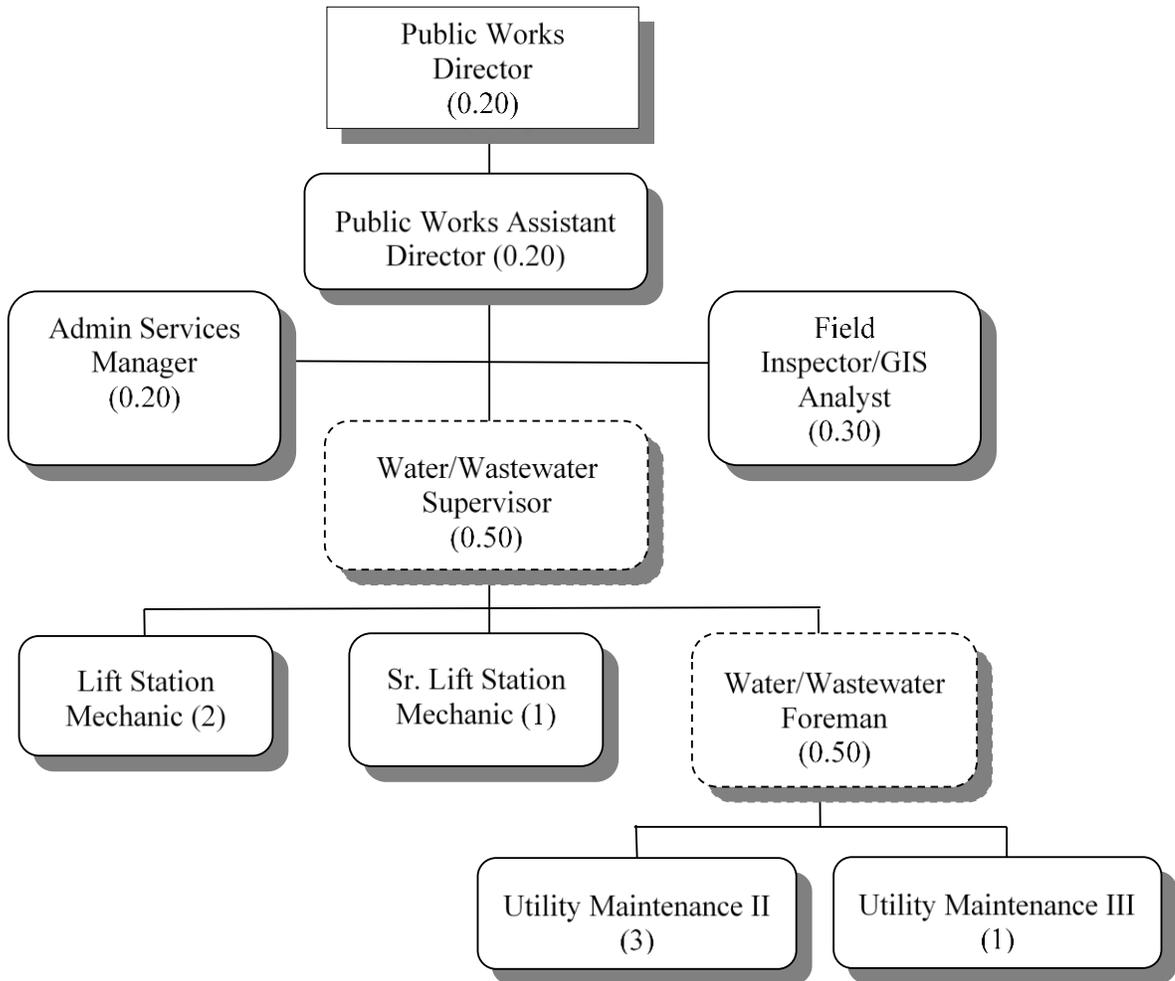
FUNDING SOURCE

Program Expenditure Budget	\$ 2,831,319	\$ 2,240,899	\$ 2,849,190	\$ 2,850,966	\$ 2,819,570	\$ 2,995,560
Less Revenues Generated:						
343 & 349 Charges For Services	5,475,098	6,151,431	6,412,700	6,412,700	6,597,140	6,599,100
Net Unsupported/(Supported) Budget	\$ (2,643,779)	\$ (3,910,532)	\$ (3,563,510)	\$ (3,561,734)	\$ (3,777,570)	\$ (3,603,540)
% Of Budget Supported By Program	193.4%	274.5%	225.1%	224.9%	234.0%	220.3%

Organizational Chart

PUBLIC WORKS DEPARTMENT

WASTEWATER DIVISION



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 19/20	ADOPTED FY 20/21	ADOPTED FY 21/22
Public Works Director	134	0.20	0.20	0.20
Public Works Assistant Director	131	0.20	0.20	0.20
Water/Wastewater Supervisor	127	0.00	0.50	0.50
Admin Services Manager	123	0.00	0.20	0.20
Sr. Lift Station Mechanic	121	1.00	1.00	1.00
Water/Wastewater Foreman	121	0.00	0.50	0.50
Field Inspector/GIS Analyst	121	0.00	0.30	0.30
Lift Station Mechanic	120	2.00	2.00	2.00
Administrative Assistant	119	1.00	0.00	0.00
Utility Maintenance III	119	1.00	1.00	1.00
Utility Maintenance II	117	3.00	3.00	3.00
Total Division		8.40	8.90	8.90

CITY OF SAFETY HARBOR
ADOPTED FY 2021/2022 BUDGET

Fund: Water & Wastewater	Department: Non-Classified	Fund #: 041
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EXPENDITURE DETAIL

Acct #	Account Description	Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Adjusted Budget 2020-21	Estimated Year End 2020-21	Adopted Budget 2021-22
Water & Wastewater Fixed Assets							
4090-500.69-00	Reclassify Account	(510,212)	(585,236)	-	-	-	-
	Total Water & Wastewater Fixed Assets	(510,212)	(585,236)	-	-	-	-
Internal Services							
4094-500.94-01	Administration Fee Reimb	233,160	225,060	225,060	225,060	225,060	225,060
4094-500.94-25	Engineering Fee Reimb.	362,530	315,160	315,160	315,160	315,160	315,160
4094-500.94-33	Fleet Maint. Reimb	70,310	65,360	65,390	65,390	65,390	65,390
4094-500.94-34	Bldg. Maint. Reimb	39,990	44,880	44,880	44,880	44,880	44,880
	Total Internal Services	705,990	650,460	650,490	650,490	650,490	650,490
Non-Operating Expenses							
4095-500.58-00	Depreciation Expense	1,379,067	1,739,386	1,355,000	1,355,000	1,740,000	1,740,000
	Total Non-Operating Expenses	1,379,067	1,739,386	1,355,000	1,355,000	1,740,000	1,740,000
Other Expenditures							
4095-500.72-50	Amortization Exp Bond Dis	(8,260)	(8,260)	500	500	-	-
4095-500.91-20	2012 Public Improvement Bond	13,160	13,160	-	-	-	-
4095-500.91-22	To Bank Of America Credit	200,000	41,020	134,850	134,850	134,850	113,010
4095-500.91-28	To Series 2018 Debt (Prop)	220,100	744,000	735,000	735,000	735,000	200,000
4095-500.91-48	Tsfr To W&S R&R Fund	-	4,673,610	6,497,430	6,497,430	6,497,430	2,050,000
	Total Other Expenditures	425,000	5,463,530	7,367,780	7,367,780	7,367,280	2,363,010
Non-Classified							
4099-500.99-01	Fund Reserve	-	-	4,206,900	4,195,580	2,130,940	2,303,720
	Total Non-Classified	-	-	4,206,900	4,195,580	2,130,940	2,303,720
	Total Water & Wastewater Fund	\$ 9,316,973	\$ 13,640,090	\$ 20,973,300	\$ 21,149,415	\$ 19,114,590	\$ 14,654,900

FUND 043 - RECLAIMED WATER

Acct #	Account Description	Actual		Adopted	Adjusted	Estimated	Adopted
		2018-19	2019-20	Budget	Budget	Year End	Budget
		2020-21	2020-21	2020-21	2020-21	2020-21	2021-22
REVENUE DETAIL							
Miscellaneous Revenue							
4000-361.01-00	Investments	\$ 18,311	\$ 6,784	\$ 9,140	\$ 9,140	\$ 6,800	\$ 6,900
4000-361.50-00	Market Value Adj	18,243	12,098	-	-	-	-
	Total Miscellaneous Revenue	36,554	18,882	9,140	9,140	6,800	6,900
Miscellaneous Revenue							
4000-389.01-00	Balance Carryforward	-	-	746,250	746,250	736,320	743,120
	Total Miscellaneous Revenue	-	-	746,250	746,250	736,320	743,120
	Total Reclaimed Water Revenue	\$ 36,554	\$ 18,882	\$ 755,390	\$ 755,390	\$ 743,120	\$ 750,020

EXPENDITURE DETAIL

Non-Classified							
4035-500.99-01	Fund Reserve	-	-	755,390	755,390	743,120	750,020
	Total Non-Classified	-	-	755,390	755,390	743,120	750,020
	Total Reclaimed Water	\$ -	\$ -	\$ 755,390	\$ 755,390	\$ 743,120	\$ 750,020

FUND 047 - WASTEWATER DEVELOPMENT

Acct #	Account Description	Actual		Adopted	Adjusted	Estimated	Adopted
		2018-19	2019-20	Budget	Budget	Year End	Budget
		2018-19	2019-20	2020-21	2020-21	2020-21	2021-22
REVENUE DETAIL							
Charges For Services							
4000-343.09-90	Sewer Development Fees	\$ 39,100	\$ 10,900	\$ 20,000	\$ 20,000	\$ 20,000	\$ 15,000
	Total Charges For Services	39,100	10,900	20,000	20,000	20,000	15,000
Miscellaneous Revenue							
4000-361.01-00	Investments	24,143	8,945	12,070	12,070	-	-
4000-361.50-00	Market Value Adj	24,097	15,941	-	-	-	-
	Total Miscellaneous Revenue	48,240	24,886	12,070	12,070	-	-
Miscellaneous Revenue							
4000-389.01-00	Balance Carryforward	-	-	985,520	985,520	989,560	984,560
	Total Miscellaneous Revenue	-	-	985,520	985,520	989,560	984,560
	Total Wastewater Development Revenue	\$ 87,340	\$ 35,786	\$ 1,017,590	\$ 1,017,590	\$ 1,009,560	\$ 999,560

EXPENDITURE DETAIL

Operating Expenses -535							
4036-500.52-95	Special Supplies - W&S	9,476	23,631	25,000	25,000	25,000	25,000
	Total Operating Expenses	9,476	23,631	25,000	25,000	25,000	25,000
Non-Classified-588							
4099-500.99-02	Reserved For Future Exp	-	-	992,590	992,590	984,560	974,560
	Total Non-Classified	-	-	992,590	992,590	984,560	974,560
	Total Wastewater Development Fund	\$ 9,476	\$ 23,631	\$ 1,017,590	\$ 1,017,590	\$ 1,009,560	\$ 999,560

CITY OF SAFETY HARBOR
ADOPTED FY 2021/2022 BUDGET

FUND 048 - WATER & WASTEWATER RENEWAL & REPLACEMENT

Acct #	Account Description	Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Adjusted Budget 2020-21	Estimated Year End 2020-21	Adopted Budget 2021-22
REVENUE DETAIL							
Miscellaneous Revenue							
4000-361.01-00	Investments	\$ 151,171	\$ 121,958	\$ 183,070	\$ 183,070	\$ 150,000	\$ 150,000
4000-361.50-00	Market Value Adj	159,255	200,701	-	-	-	-
	Total Miscellaneous Revenue	310,426	322,659	183,070	183,070	150,000	150,000
Miscellaneous Revenue							
4000-369.09-00	Miscellaneous Revenue	9,691	5,795	5,500	5,500	5,500	6,000
	Total Miscellaneous Revenue	9,691	5,795	5,500	5,500	5,500	6,000
Miscellaneous Revenue							
4000-381.41-00	Tsfr From W&S Revenue Fund	-	4,673,610	6,497,430	6,497,430	6,497,430	2,050,000
4000-389.01-00	Balance Carryforward	-	-	2,510,500	6,986,074	10,992,010	8,474,960
	Total Miscellaneous Revenue	-	4,673,610	9,007,930	13,483,504	17,489,440	10,524,960
Total Water & Wastewater Renewal & Replacement		\$ 320,117	\$ 5,002,064	\$ 9,196,500	\$ 13,672,074	\$ 17,644,940	\$ 10,680,960
Water Operating Expenses							
4035-500.52-20	Equipment Parts	387	-	9,500	9,500	9,500	9,500
4035-500.52-95	Special Supplies - W&S	45,730	24,605	60,000	60,000	60,000	60,000
	Total Operating Expenses	46,117	24,605	69,500	69,500	69,500	69,500
Capital Expenses							
4035-500.63-00	Improv Other Than Bldgs	2,036,138	602,661	2,641,000	4,789,787	3,229,990	4,387,000
4035-500.64-40	Special Equipment	91,279	94,973	110,000	110,000	82,000	235,000
	Total Capital Expenses	2,127,417	697,634	2,751,000	4,899,787	3,311,990	4,622,000
Total Water		2,173,534	722,239	2,820,500	4,969,287	3,381,490	4,691,500
Wastewater Operating Expenses							
4036-500.34-90	Other Fees & Contracts	-	-	-	-	-	-
4036-500.46-20	Equipment Repairs	17,120	6,854	9,000	9,000	9,000	9,000
4036-500.52-20	Equipment Parts	5,680	14,128	12,000	12,445	12,440	12,000
4036-500.52-95	Special Supplies - W&S	3,955	1,577	20,000	20,000	20,000	20,000
	Total Operating Expenses	26,755	22,559	41,000	41,445	41,440	41,000
Capital Expenses							
4036-500.63-00	Improv Other Than Bldgs	2,518,615	313,335	4,210,000	7,365,109	5,747,050	4,975,200
4036-500.64-40	Special Equipment	-	-	-	-	-	35,000
	Total Capital Expenses	2,518,615	313,335	4,210,000	7,365,109	5,747,050	5,010,200
Total Wastewater		2,545,370	335,894	4,251,000	7,406,554	5,788,490	5,051,200
Water & Wastewater Fixed Assets							
4090-500.69-00	Reclassify Account	(4,646,032)	(1,010,969)	-	-	-	-
	Water & Wastewater Fixed Assets	(4,646,032)	(1,010,969)	-	-	-	-
Non-Classified							
4099-500.99-02	Reserved For Future Exp	-	-	2,125,000	1,296,233	8,474,960	938,260
	Total Non-Classified	-	-	2,125,000	1,296,233	8,474,960	938,260
Total Water & Wastewater Renewal & Replacement		\$ 72,872	\$ 47,164	\$ 9,196,500	\$ 13,672,074	\$ 17,644,940	\$ 10,680,960

FUND 077 - WASTEWATER ASSESSMENT

Acct #	Account Description	Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Adjusted Budget 2020-21	Estimated Year End 2020-21	Adopted Budget 2021-22
REVENUE DETAIL							
Miscellaneous Revenue							
4000-363.36-00	Interest Wastewater Assessment	\$ 809	\$ 809	\$ -	\$ -	\$ -	\$ -
4000-389.01-00	Balance Carryforward	-	-	27,800	27,800	27,800	27,800
	Total Miscellaneous Revenue	809	809	27,800	27,800	27,800	27,800
	Total Wastewater Assessment Revenue	\$ 809	\$ 809	\$ 27,800	\$ 27,800	\$ 27,800	\$ 27,800

EXPENDITURE DETAIL							
Non-Classified							
4095-500.99-01	Fund Reserve	-	-	27,800	27,800	27,800	27,800
	Total Non-Classified	-	-	27,800	27,800	27,800	27,800
	Total Wastewater Assessment	\$ -	\$ -	\$ 27,800	\$ 27,800	\$ 27,800	\$ 27,800

Public Works Department Sanitation Division

The Sanitation Division encompasses five programs: Residential Service, Commercial Dumpster Service, Curbside Recycling Service, Drop-off Recycling Sites and Special Pick-up Service. The Residential Service Program provides once a week curbside garbage collection in 96-gallon automated collection containers, once a week bulk items collection and Wednesday yard-waste collection. The Division collects an average of **7,486.51** tons of



garbage a year. Approximately **1,567.73** tons of yard waste is hauled and processed. The commercial dumpster service collects approximately **3,762.41** tons of garbage and **200.15** tons of recycling per year. All the City's apartments and townhomes are also collected by our commercial routes. These businesses and communities all vary in service from once per week to five days a week collecting either 2-yard, 4-yard, 6-yard, or 8-yard dumpsters. The Curbside Recycling Service is collected once a week in 64-gallon automated collection recycling containers. The program collected **1,540.18** tons of newspaper, mixed paper, all plastics, aluminum/steel cans, glass, and cardboard. The apartment complexes receive the same service but are collected in larger containers/dumpsters. There are two drop off recycling sites in Safety Harbor where residents can drop off newspaper, mixed paper, cardboard, aluminum/tin cans, glass, and #1-7 plastic containers. These sites contained a total of **156.36** tons of recycling. The Special Pick-up Service provides collection to the community for services that do not fall under the curbside collection requirements. These services entail an additional cost to the residents for the services provided. These include large amounts of yard waste collection, trash collection, clean up dumpster services and appliance collections.

Current and Prior Year Accomplishments

Due to COVID-19 closures, our recycling tonnages in 19/20 decreased by 9 percent over the previous fiscal year.

Fiscal Year 2022 Goals

Our goal for 2021/2022 is to continue evaluating the recycling and sanitation program to look for ways to improve collection and increase customer satisfaction. Recycling participation will continue to be monitored to target areas for increased tonnages and participation.



Long-Term Vision and Future Financial Impact

The Division will continue to provide, reliable service to the residential and commercial customers. The staff will continue to encourage recycling throughout the City to continue to increase revenue generated from commodities collected, increase landfill diversion and to cut operational costs.

SANITATION PERFORMANCE INDICATORS

FUND: 044 DEPARTMENT: 4532

	Actual 2018-19	Actual 2019-20	Estimated 2020-21	Adopted 2021-22
Jurisdiction Data				
Population	17,844	18,016	18,028	18,028
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	186.92	186.31	185.69	182.61
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 2,226,704	\$ 2,284,173	\$ 2,564,090	\$ 2,782,800
Total # of Full Time Equivalent Employees	20.25	20.25	20.35	20.40
Total # of Collection Vehicles Used	20	20	21	21
Solid Waste Outputs				
Tons of Refuse Collected	11,077	11,249	11,750	11,000
# of Trips to Resource Facility Commercial	537	510	565	575
# of Trips to Resource Facility Residential	919	1,007	975	1,000
Total # of All Trips	1,456	1,517	1,540	1,575
# of Yard Waste Specials	81	XXXXXX	XXXXXX	XXXXXX
# of Commercial Dumpster Specials	49	75	65	75
# of Temporary Dumpsters Dumped	422	409	420	400
Recycling				
Tons of Material Collected COMMERCIALY	301	200	325	350
Tons of Material Collected Curbside	1,636	1,540	1,700	1,800
Tons of Material Collected at Drop Off Sites	161	156	185	200
Total of Yard Waste Collected in Tons	1,498	1,567	1,650	1,600
Scrap Metal Collected in Tons	40	36	50	40
Efficiency				
O&M Cost per Ton	\$ 210.34	\$ 203.06	\$ 218.22	\$ 252.98
O&M Cost per Capita	\$ 129.39	\$ 126.79	\$ 142.23	\$ 154.36
O&M Cost per Full Time Equiv. Employee	\$ 114,018	\$ 112,799	\$ 126,000	\$ 136,412
Per Capita per Full Time Equiv. Employee	881	890	886	884

CITY OF SAFETY HARBOR
ADOPTED FY 2021/2022 BUDGET

Fund: Sanitation	Department: Sanitation	Fund #: 044
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EXPENDITURE DETAIL

Acct #	Account Description	Actual 2017-18	Actual 2018-19	Adopted Budget 2019-20	Adjusted Budget 2019-20	Estimated Year End 2019-20	Adopted Budget 2020-21
Personnel Services							
4532-534.12-01	Salaries & Wages	\$ 718,474	\$ 719,007	\$ 806,500	\$ 786,500	\$ 764,410	\$ 777,180
4532-534.12-10	Reg Wages-Temporary Empl	50,989	49,031	30,000	30,000	30,000	50,000
4532-534.14-00	Overtime-Time & One Half	32,844	25,963	28,640	48,640	48,500	28,500
4532-534.16-00	Compensated Annual Leave	(9,755)	(2,543)	-	-	-	-
4532-534.17-00	Compensated Sick Leave	(7,803)	(10,523)	-	-	-	-
	Salaries & Wages Sub-Total	784,749	780,935	865,140	865,140	842,910	855,680
4532-534.21-00	Fica Taxes	54,651	53,904	63,890	63,890	60,660	61,930
4532-534.22-00	Retirement	113,063	178,033	67,570	67,570	64,190	69,230
4532-534.23-00	Life & Health Insurance	242,742	258,762	304,470	304,470	288,590	293,890
4532-534.24-00	Workers Comp Insurance	47,004	49,407	50,890	50,890	50,890	52,400
4532-534.26-00	OPEB	5,527	7,296	-	-	-	-
	Benefits Sub-Total	462,987	547,402	486,820	486,820	464,330	477,450
	Total Personnel Services	1,247,736	1,328,337	1,351,960	1,351,960	1,307,240	1,333,130

Operating Expenses

4532-534.32-10	Auditing & Accounting	3,990	4,630	6,210	6,210	6,210	6,830
4532-534.34-60	Uniform Rental & Laundry	2,793	1,961	3,080	1,980	1,980	2,520
4532-534.34-80	Landfill Fees	486,919	471,334	540,000	540,100	540,100	575,000
4532-534.34-81	Recycling Fees	418	512	201,000	194,900	191,000	201,000
4532-534.34-90	Other Fees/Contracts	7,217	13,255	12,290	20,170	21,600	1,790
4532-534.40-01	Employee Travel	583	121	1,590	1,200	1,200	1,590
4532-534.41-00	Communication Services	1,811	1,725	2,520	2,520	2,520	2,960
4532-534.43-00	Utilities	4,499	4,428	5,040	5,040	5,040	5,190
4532-534.44-00	Rental & Leases	450	431	450	450	450	450
4532-534.45-00	General Liability Insur	107,008	112,478	112,480	112,480	112,480	130,220
4532-534.46-01	Bldg & Grounds Maintenance	1,350	587	4,990	5,990	5,990	2,280
4532-534.46-10	Outside Vehicle Repairs	24,413	38,930	35,000	35,050	35,050	35,000
4532-534.46-20	Equipment Repairs	11,347	5,684	12,000	12,000	12,000	12,000
4532-534.46-40	Maintenance Contracts	-	646	730	730	730	1,010
4532-534.46-90	Special Services	1,200	563	1,200	1,200	1,200	1,400
4532-534.47-00	Printing & Binding	885	1,031	1,000	1,000	1,000	1,000
4532-534.49-30	Other Current Charges	612	1,537	2,510	2,510	2,510	2,220
4532-534.49-34	Grant Expenditures	12,726	12,652	13,360	13,360	13,360	13,360

CITY OF SAFETY HARBOR
ADOPTED FY 2021/2022 BUDGET

Fund: Sanitation	Department: Sanitation	Fund #: 044
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EXPENDITURE DETAIL

Acct #	Account Description	0 Actual 2017-18	0 Actual 2018-19	Adopted Budget 2019-20	Adjusted Budget 2019-20	Estimated Year End 2019-20	Adopted Budget 2020-21
4532-534.51-10	Office Supplies-General	666	729	800	800	800	800
4532-534.51-11	Non-Capital Office Equip	-	-	320	320	650	320
4532-534.52-01	Gas	1,081	1,225	1,480	1,480	1,480	1,260
4532-534.52-02	Diesel	107,425	105,761	121,900	121,900	110,000	110,000
4532-534.52-03	Oil & Other Lubricants	5,535	3,543	7,800	7,800	6,000	7,800
4532-534.52-10	Vehicle Parts	38,460	37,514	40,000	40,000	40,000	40,000
4532-534.52-20	Equipment Parts	20,869	21,557	18,000	18,000	18,000	18,000
4532-534.52-30	Small Tools & Supplies	1,318	646	1,800	1,300	1,300	1,800
4532-534.52-35	Non-Capital Operating Equip	515	2,637	5,000	5,000	-	-
4532-534.52-41	Housekeeping Supplies	317	485	500	800	800	700
4532-534.52-50	Chemicals	1,510	340	1,500	1,500	1,500	1,500
4532-534.52-70	Special Clothing/Uniforms	6,460	7,560	8,540	8,540	8,540	9,850
4532-534.52-80	Tires & Tubes	38,398	23,060	30,000	30,000	30,000	30,000
4532-534.52-90	Special Supplies	37,512	16,251	36,650	36,650	16,650	36,650
4532-534.52-93	Safety Supplies	2,111	2,189	2,400	2,400	2,400	2,400
4532-534.54-20	Memberships & Dues	460	573	650	560	560	650
4532-534.54-30	Educational Costs	1,447	1,792	5,200	5,200	1,500	15,450
Total Operating Expenses		932,305	898,367	1,237,990	1,239,140	1,194,600	1,273,000
 Capital Expenses							
4532-534.62-00	Buildings	82,426	-	-	-	-	-
4532-534.63-00	Imprv Other Than Buildings	25,162	31,330	-	1,689	-	-
4532-534.64-01	Automotive Equipment	477,177	679,202	351,000	646,500	626,500	584,000
4532-534.64-40	Special Equipment	40,005	5,500	60,000	60,000	24,970	35,000
Total Capital Expenses		624,770	716,032	411,000	708,189	651,470	619,000
 Non-Operating Expenses							
4532-534.72-20	Interest-Customer Deposit	598	1,004	250	250	250	250
Total Non-Operating Expenses		598	1,004	250	250	250	250
 Total Sanitation		\$ 2,805,409	\$ 2,943,740	\$ 3,001,200	\$ 3,299,539	\$ 3,153,560	\$ 3,225,380

CITY OF SAFETY HARBOR
ADOPTED FY 2021/2022 BUDGET

Fund: Sanitation	Department: Sanitation	Fund #: 044-534
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EXPENDITURE DETAIL

Acct #	Account Description	Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Adjusted Budget 2020-21	Estimated Year End 2020-21	Adopted Budget 2021-22
4532-500.51-10	Office Supplies-General	729	398	800	800	800	800
4532-500.51-11	Non-Capital Office Equip	-	-	320	640	640	500
4532-500.52-01	Gas	1,225	812	1,260	1,260	800	1,000
4532-500.52-02	Diesel	105,761	81,835	110,000	109,760	100,000	105,000
4532-500.52-03	Oil & Other Lubricants	3,543	5,565	7,800	6,050	6,900	6,900
4532-500.52-10	Vehicle Parts	37,514	34,012	40,000	40,105	40,100	40,000
4532-500.52-20	Equipment Parts	21,557	20,737	18,000	18,029	18,000	18,000
4532-500.52-30	Small Tools & Supplies	646	772	1,800	1,800	1,800	1,800
4532-500.52-35	Non-Capital Operating Equip	2,637	-	-	-	-	-
4532-500.52-41	Housekeeping Supplies	485	676	700	896	900	750
4532-500.52-50	Chemicals	340	630	1,500	1,500	550	1,500
4532-500.52-70	Special Clothing/Uniforms	7,560	7,476	9,850	11,610	11,610	12,370
4532-500.52-80	Tires & Tubes	23,060	19,943	30,000	30,000	30,000	30,000
4532-500.52-90	Special Supplies	16,251	16,181	36,650	39,650	36,650	37,450
4532-500.52-93	Safety Supplies	2,189	2,000	2,400	2,400	2,400	2,400
4532-500.54-20	Memberships & Dues	573	558	650	570	650	650
4532-500.54-30	Educational Costs	1,792	128	15,450	13,950	2,900	17,300
Total Operating Expenses		<u>898,367</u>	<u>1,053,423</u>	<u>1,273,000</u>	<u>1,287,712</u>	<u>1,254,510</u>	<u>1,360,540</u>
Capital Expenses							
4532-500.63-00	Imprv Other Than Buildings	31,330	-	-	-	-	-
4532-500.64-01	Automotive Equipment	679,202	-	584,000	1,195,720	1,135,140	527,000
4532-500.64-40	Special Equipment	5,500	24,967	35,000	35,000	35,000	35,000
Total Capital Expenses		<u>716,032</u>	<u>24,967</u>	<u>619,000</u>	<u>1,230,720</u>	<u>1,170,140</u>	<u>562,000</u>
Non-Operating Expenses							
4532-500.72-20	Interest-Customer Deposit	1,004	1,313	250	250	-	-
Total Non-Operating Expenses		<u>1,004</u>	<u>1,313</u>	<u>250</u>	<u>250</u>	<u>-</u>	<u>-</u>
Total Sanitation		<u>\$ 2,943,740</u>	<u>\$ 2,310,453</u>	<u>\$ 3,225,380</u>	<u>\$ 3,851,812</u>	<u>\$ 3,734,230</u>	<u>\$ 3,344,800</u>

CITY OF SAFETY HARBOR
ADOPTED FY 2021/2022 BUDGET

Fund: Sanitation	Department: Sanitation	Fund #: 044-534
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FUNDING SOURCE						
Program Expenditure Budget	\$ 2,226,704	\$ 2,284,173	\$ 2,606,130	\$ 2,620,842	\$ 2,564,090	\$ 2,782,800
Less Revenues Generated:						
313 Franchise Fees	46,963	54,843	49,000	49,000	52,760	53,600
334 Local Grants	15,595	8,388	13,100	13,100	10,000	11,000
343 Physical Environment	2,942,124	3,079,613	3,212,070	3,212,070	3,380,800	3,504,000
Net Unsupported/(Supported) Budget	\$ (777,978)	\$ (858,671)	\$ (668,040)	\$ (653,328)	\$ (879,470)	\$ (785,800)
% Of Budget Supported By Program	134.9%	137.6%	125.6%	124.9%	134.3%	128.2%

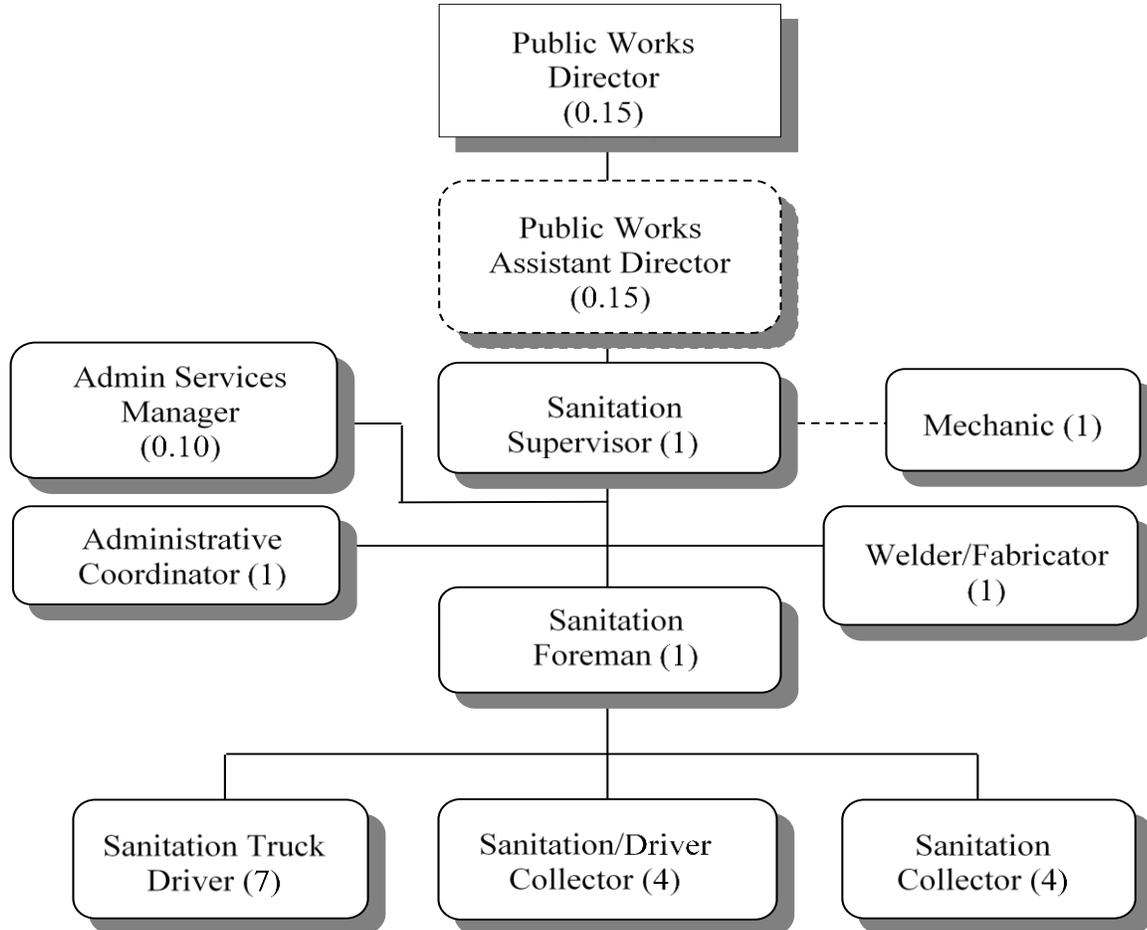
Fund: Sanitation	Department: Sanitation	Fund #: 044
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EXPENDITURE DETAIL							
Acct #	Account Description	Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Adjusted Budget 2020-21	Estimated Year End 2020-21	Adopted Budget 2021-22
Sanitation Fixed Assets							
4590-500.69-00	Reclassify Account	(716,032)	(24,967)	-	-	-	-
	Total Sanitation Fixed Assets	(716,032)	(24,967)	-	-	-	-
Internal Services							
4594-500.94-01	Administration Fee Reimb	143,500	135,770	135,770	135,770	135,770	135,770
4594-500.94-16	Data Processing Fee Reimb	14,430	13,070	13,070	13,070	13,070	13,070
4594-500.94-33	Fleet Maint. Reimb	50,540	49,520	55,490	55,490	55,490	55,490
4594-500.94-34	Bldg. Maint. Reimb	8,340	9,360	9,360	9,360	9,360	9,360
	Total Internal Services	216,810	207,720	213,690	213,690	213,690	213,690
Non-Operating Expenses							
4595-500.58-00	Depreciation Expense	456,084	500,131	467,550	467,550	-	-
	Total Non-Operating Expenses	456,084	500,131	467,550	467,550	-	-
Non-Classified							
4599-500.99-01	Fund Reserve	-	-	458,170	453,170	1,926,200	2,011,850
	Total Non-Classified	-	-	458,170	453,170	1,926,200	2,011,850
Total Sanitation Fund		\$ 2,900,602	\$ 2,993,337	\$ 4,364,790	\$ 4,986,222	\$ 5,874,120	\$ 5,570,340

Organizational Chart

PUBLIC WORKS DEPARTMENT

SANITATION DIVISION



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 19/20	ADOPTED FY 20/21	ADOPTED FY 21/22
Public Works Director	134	0.10	0.10	0.15
Public Works Assistant Director	131	0.15	0.15	0.15
Sanitation Supervisor	127	1.00	1.00	1.00
Admin Services Manager	123	0.00	0.10	0.10
Administrative Coordinator	121	1.00	1.00	1.00
Sanitation Foreman	121	1.00	1.00	1.00
Welder/Fabricator	119	1.00	1.00	1.00
Mechanic	119	1.00	1.00	1.00
Administrative Assistant	119	0.00	0.00	0.00
Sanitation Truck Driver	118	7.00	7.00	7.00
Sanitation Driver/Collector	116	4.00	4.00	4.00
Sanitation Collector	115	4.00	4.00	4.00
Total Division		20.25	20.35	20.40





CITY OF SAFETY HARBOR
ADOPTED FY 2021/2022 BUDGET

City of Safety Harbor Pay Plan - General

Pay Grade	Classification	Hourly Rate		Annual	
		Minimum	Maximum	Minimum	Maximum
122	* Accountant	\$17.78	\$29.69	\$36,979	\$61,765
125	* Accountant/Budget Analyst	\$20.57	\$34.39	\$42,793	\$71,540
118	Accounting Assistant	\$14.63	\$24.45	\$30,424	\$50,864
123	* Accounts Payable Supervisor	\$18.67	\$31.18	\$38,825	\$64,854
119	Administrative Assistant	\$15.36	\$25.66	\$31,951	\$53,379
121	Administrative Coordinator	\$16.92	\$28.30	\$35,197	\$58,874
135	* Assistant City Manager/Department	\$38.54	\$64.52	\$80,154	\$134,202
131	* Assistant Finance Director	\$28.40	\$47.44	\$59,065	\$98,675
131	* Assistant Public Works Director	\$28.40	\$47.44	\$59,065	\$98,675
124	Building Inspector	\$19.59	\$32.76	\$40,756	\$68,142
121	Building Maintenance Foreman	\$16.92	\$28.30	\$35,197	\$58,874
115	Building Maintenance Technician	\$12.75	\$21.48	\$26,520	\$44,685
130	* Building Official	\$27.04	\$45.19	\$57,368	\$93,995
125	Building Plans Examiner/Inspector	\$20.57	\$34.39	\$42,793	\$71,540
115	Bus Driver	\$12.75	\$21.48	\$26,520	\$44,685
118	Business Tax Technician	\$14.63	\$24.45	\$30,424	\$50,864
121	Circulation Supervisor	\$16.92	\$28.30	\$35,197	\$58,874
124	City Arborist	\$19.59	\$32.76	\$40,756	\$68,142
130	* City Clerk	\$27.04	\$45.19	\$57,368	\$93,995
134	* City Engineer	\$36.70	\$61.47	\$76,335	\$127,858
	* City Manager	No Range	Contract		
123	Civil Designer I	\$18.67	\$31.18	\$38,825	\$64,854
125	Civil Designer II	\$20.57	\$34.39	\$42,793	\$71,540
127	* Communications Manager	\$22.68	\$37.92	\$47,184	\$78,866
121	Community Compliance Officer	\$16.92	\$28.30	\$35,197	\$58,874
133	* Community Development Director	\$34.98	\$58.55	\$72,750	\$121,784
127	* Community Planner/GIS Analyst	\$22.68	\$37.92	\$47,184	\$78,866
115	Custodian	\$12.75	\$21.48	\$26,520	\$44,685
116	Customer Service Representative	\$13.27	\$22.17	\$27,602	\$46,119
133	* Finance Director	\$34.98	\$58.55	\$72,750	\$121,784
130	* Fire Marshal	\$27.04	\$45.19	\$57,368	\$93,995
127	* Fleet Maintenance Supervisor	\$22.68	\$37.92	\$47,184	\$78,866
115	Groundskeeper	\$12.75	\$21.48	\$26,520	\$44,685
121	Horticulture Foreman	\$16.92	\$28.30	\$35,197	\$58,874
116	Horticulture Worker II	\$13.27	\$22.17	\$27,602	\$46,119
119	Horticulture Worker III	\$15.36	\$25.66	\$31,951	\$53,379
132	* Human Resources Director	\$33.13	\$55.74	\$68,910	\$115,939
121	Human Resources Specialist	\$16.92	\$28.30	\$35,197	\$58,874
128	* Information Technology Manager	\$23.82	\$39.79	\$49,539	\$82,772
125	Information Technology Specialist	\$20.57	\$34.39	\$42,793	\$71,540
124	IT Technician	\$19.59	\$32.76	\$40,756	\$68,142
133	* Leisure Services Director	\$34.98	\$58.55	\$72,750	\$121,784
113	Leisure Services Intern	\$11.46	\$19.16	\$23,847	\$39,852
122	Librarian I	\$17.78	\$29.69	\$36,979	\$61,765
124	Librarian II	\$19.59	\$32.76	\$40,756	\$68,142
115	Library Assistant I	\$12.75	\$21.48	\$26,520	\$44,685
116	Library Assistant II	\$13.27	\$22.17	\$27,602	\$46,119
132	* Library Director	\$33.13	\$55.74	\$68,910	\$115,939
120	Lift Station Mechanic	\$16.13	\$26.95	\$33,542	\$56,049
129	* Maintenance Superintendent	\$24.99	\$41.79	\$51,979	\$86,921
119	Mechanic	\$15.36	\$25.66	\$31,951	\$53,379
115	Meter Reader	\$12.75	\$21.48	\$26,520	\$44,685
121	Multi-Media Specialist	\$16.92	\$28.30	\$35,197	\$58,874
113	On-Call Leisure Services	\$11.46	\$20.11	\$23,847	\$39,852
121	Parks Maintenance Foreman	\$16.92	\$28.30	\$35,197	\$58,874
115	Parks Worker I	\$12.75	\$21.48	\$26,520	\$44,685
116	Parks Worker II	\$13.27	\$22.17	\$27,602	\$46,119
119	Parks Worker III	\$15.36	\$25.66	\$31,951	\$53,379
116	Permit Technician	\$13.27	\$22.17	\$27,602	\$46,119
134	* Public Works Director	\$36.70	\$61.47	\$76,335	\$127,858
125	* Recreation Facilities Manager	\$20.57	\$34.39	\$42,793	\$71,540
115	Recreation Leader I	\$12.75	\$21.48	\$26,520	\$44,685

City of Safety Harbor Pay Plan - General

CITY OF SAFETY HARBOR
ADOPTED FY 2021/2022 BUDGET

Pay Grade	Classification	Hourly Rate		Annual	
		Minimum	Maximum	Minimum	Maximum
121	Recreation Program Coordinator	\$16.92	\$28.30	\$35,197	\$58,874
129	* Recreation Superintendent	\$24.99	\$41.79	\$51,979	\$86,921
123	Recreation Supervisor	\$18.67	\$31.18	\$38,825	\$64,854
111	Reserved	\$10.40	\$17.37	\$21,640	\$36,123
112	Reserved	\$10.91	\$18.25	\$22,701	\$37,955
114	Reserved	\$12.03	\$20.11	\$25,014	\$41,839
126	Reserved	\$21.61	\$36.10	\$44,957	\$75,093
115	Sanitation Collector	\$12.75	\$21.48	\$26,520	\$44,685
116	Sanitation Driver/Collector	\$13.27	\$22.17	\$27,602	\$46,119
121	Sanitation Foreman	\$16.92	\$28.30	\$35,197	\$58,874
127	* Sanitation Supervisor	\$22.68	\$37.92	\$47,184	\$78,866
118	Sanitation Truck Driver	\$14.63	\$24.45	\$30,424	\$50,864
121	Senior Lift Station Mechanic	\$16.92	\$28.30	\$35,197	\$58,874
121	Senior Mechanic	\$16.92	\$28.30	\$35,197	\$58,874
118	Senior Permit Technician	\$14.63	\$24.45	\$30,424	\$50,864
128	* Senior Project Engineer	\$23.82	\$39.79	\$49,539	\$82,772
115	Site Beautification Technician	\$12.75	\$21.48	\$26,520	\$44,685
123	Special Events Supervisor	\$18.67	\$31.18	\$38,825	\$64,854
117	Sr. Customer Service Representative	\$13.93	\$23.29	\$28,981	\$48,436
117	Sr. Meter Reader	\$13.93	\$23.29	\$28,981	\$48,436
116	Staff Assistant	\$13.27	\$22.17	\$27,602	\$46,119
119	Streets Stormwater Maintenance III	\$15.36	\$25.66	\$31,951	\$53,379
121	Streets/Stormwater Foreman	\$16.92	\$28.30	\$35,197	\$58,874
115	Streets/Stormwater Maintenance I	\$12.75	\$21.48	\$26,520	\$44,685
117	Streets/Stormwater Maintenance II	\$13.93	\$23.29	\$28,981	\$48,436
127	* Streets/Stormwater Supervisor	\$22.68	\$37.92	\$47,184	\$78,866
106	Summer Counselor-in-Training	\$8.73	\$13.48	\$18,161	\$28,885
113	Summer Leisure Services Staff	\$11.46	\$20.11	\$23,847	\$39,852
121	Technical Services Specialist	\$16.92	\$28.30	\$35,197	\$58,874
119	Trades Worker III	\$15.36	\$25.66	\$31,951	\$53,379
116	Tradesworker II	\$13.27	\$22.17	\$27,602	\$46,119
117	Utilities Maintenance II	\$13.93	\$23.29	\$28,981	\$48,436
119	Utilities Maintenance III	\$15.36	\$25.66	\$31,951	\$53,379
125	* Utility Billing Manager	\$20.57	\$34.39	\$42,793	\$71,540
117	Utility Billing Specialist	\$13.93	\$23.29	\$28,981	\$48,436
118	Water Quality Control Technician	\$14.63	\$24.45	\$30,424	\$50,864
121	Water/Wastewater Foreman	\$16.92	\$28.30	\$35,197	\$58,874
127	* Water/Wastewater Supervisor	\$22.68	\$37.92	\$47,184	\$78,866
120	Welder/Fabricator	\$16.13	\$26.95	\$33,542	\$56,049

City of Safety Harbor Pay Plan - Firefighters

Pay Grade	Classification	Hourly Rate		Annual	
		Minimum	Maximum	Minimum	Maximum
Fire Administration					
133	* Fire Chief	\$34.98	\$58.55	\$72,750	\$121,784
F28	* District Chief (2912 hours)	\$20.29	\$33.89	\$57,907	\$98,688
Firefighters					
F2	** Firefighter/EMT	\$14.65	\$21.73	\$42,648	\$63,267
F3	** Firefighter/Paramedic	\$16.85	\$24.99	\$49,074	\$72,773
O1	** Captain/EMT	\$20.88	\$27.12	\$60,791	\$78,967
O2	** Captain/Paramedic	\$22.20	\$28.60	\$64,639	\$83,270
O3	Fire Inspector (2080 hours)	\$27.36	\$34.72	\$56,905	\$74,385

* Exempt Employees
** 2912 hours

CITY OF SAFETY HARBOR
ADOPTED FY 2021/2022 BUDGET

Budgeted Personnel - Full-Time, Part-Time, On-call and Seasonal

	FY18 Adopted			FY19 Adopted			FY20 Adopted			FY21 Adopted			FY22 Adopted			Change	
	Full Time	All Other	Total FTEs	Full Time	All Other	Total FTEs	Full Time	All Other	Total FTEs	Full Time	All Other	Total FTEs	Full Time	All Other	Total FTEs	FT	PT
Governmental																	
City Manager	0.95	0.35	1.30	0.95	0.35	1.30	1.45	0.35	1.80	1.45	0.35	1.80	1.65	-	1.65	0.20	(0.35)
City Clerk	1.00	0.35	1.35	1.00	0.35	1.35	1.00	0.35	1.35	1.00	0.20	1.20	1.75	-	1.75	0.75	(0.20)
Human Resources	2.00	-	2.00	2.00	0.50	2.50	2.50	-	2.50	2.50	-	2.50	2.50	-	2.50	-	-
Finance	3.00	-	3.00	3.00	-	3.00	3.00	-	3.00	3.00	-	3.00	3.00	-	3.00	-	-
Planning*	3.30		3.30	3.30	0.06	3.36	3.30	0.06	3.36	3.30	0.06	3.36	3.30	0.06	3.36	-	-
Building Department	6.00	0.50	6.50	6.00	0.50	6.50	6.00	0.50	6.50	6.00	0.63	6.63	4.00	-	4.00	(2.00)	(0.63)
Fire Control & EMS	30.00	-	30.00	30.00	0.50	30.50	30.50	-	30.50	30.50	-	30.50	30.50	-	30.50	-	-
Engineering	4.50	-	4.50	4.50	-	4.50	4.50	-	4.50	4.50	-	4.50	4.50	-	4.50	-	-
Streets	10.40	-	10.40	10.40	-	10.40	10.40	-	10.40	9.75	-	9.75	9.75	-	9.75	-	-
Fleet Maintenance	3.10	-	3.10	3.10	-	3.10	3.10	-	3.10	3.15	-	3.15	3.15	-	3.15	-	-
Building Maintenance*	4.80	1.65	6.45	4.80	1.82	6.62	5.30	0.70	6.00	5.30	0.70	6.00	5.30	0.70	6.00	-	-
Library	10.00	7.12	17.12	9.00	8.04	17.04	9.00	7.97	16.97	9.00	7.77	16.77	11.00	5.11	16.11	2.00	(2.66)
Recreation*	12.30	13.64	25.94	12.30	16.71	29.01	12.80	15.56	28.36	13.80	14.16	27.96	13.80	14.04	27.84	-	(0.12)
Parks*	10.80	3.10	13.90	10.80	3.09	13.89	12.30	1.82	14.12	12.30	1.82	14.12	12.30	1.70	14.00	-	(0.12)
Subtotal General Fund	102.15	26.71	128.86	101.15	31.92	133.07	105.15	27.31	132.46	105.55	25.69	131.24	106.50	21.61	128.11	0.95	(4.08)
Marina	0.10	-	0.10	0.10	-	0.10	0.10	-	0.10	0.10	-	0.10	0.10	-	0.10	-	-
CRA	0.30	-	0.30	0.30	-	0.30	0.30	-	0.30	0.30	-	0.30	0.30	-	0.30	-	-
Total Governmental	102.55	26.71	129.26	101.55	31.92	133.47	105.55	27.31	132.86	105.95	25.69	131.64	106.90	21.61	128.51	0.95	(4.08)
Enterprise																	
Water & Sewer Finance	9.00	-	9.00	9.00	-	9.00	9.00	-	9.00	9.00	-	9.00	9.00	-	9.00	-	-
Information Technology	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00	-	-
Water	6.40	-	6.40	6.40	-	6.40	6.40	-	6.40	5.90	-	5.90	5.90	-	5.90	-	-
Wastewater	8.40	-	8.40	8.40	-	8.40	8.40	-	8.40	8.90	-	8.90	8.90	-	8.90	-	-
Subtotal Water & Wastewater	27.80	-	27.80	-	-												
Stormwater	5.40	-	5.40	5.40	-	5.40	5.40	-	5.40	5.90	-	5.90	5.90	-	5.90	-	-
Sanitation	19.25	-	19.25	20.25	-	20.25	20.25	-	20.25	20.35	-	20.35	20.40	-	20.40	0.05	-
Total Enterprise	52.45	-	52.45	53.45	-	53.45	53.45	-	53.45	54.05	-	54.05	54.10	-	54.10	0.05	-
Total Citywide	155.00	26.71	181.71	155.00	31.92	186.92	159.00	27.31	186.31	160.00	25.69	185.69	161.00	21.61	182.61	1.00	(4.08)

* The All Other column includes on-call and seasonal positions which vary throughout the year and are not FTE's required to be authorized by the City Commission.

GLOSSARY

Ad Valorem Taxes - Real estate and personal property taxes. Webster's New World Dictionary as "in proportion to the value of the property" defines ad Valorem. Local Governments set the levy.

Adjusted Final Millage - Under Florida law, the actual tax rate levied by a local government when tax bills are issued. The rate is adjusted for corrected errors in property assessments for tax purposes and for changes in assessments made by property appraisal adjustment boards in each county. Usually such charges are very slight and the adjusted millage sometimes does not change from the levy set by the taxing agency.

Adopted Millage - The tax rate certified to a property appraiser by each taxing agency within a county. Adopted millage is to be sent to an appraiser within 30 days after a county's tax roll is certified by the State Department of Revenue and is listed on notices sent to property owners. No taxing agency may approve a levy that is larger than the one it originally adopted.

Aggregate Millage Rate - The sum of all property tax levies imposed by the governing body of a county. State law limits the aggregate rate for a county or municipality to \$10 per \$1000 worth of assessed taxable value.

Assessment - The value for the tax purposes determined by the property appraiser for a given piece of real property or personal property.

Balance Forward, Transfers and Other - Amounts received by the City which are not additions to the assets of the government as a whole, although they may be to the receiving fund. These items include inter-fund transfers, inter-fund reimbursements, except the receipts of an internal service fund. Also, includes fund balances carried over from the previous year.

Budget - The document that details how much revenue is expected and how it will be spent during a year.

Capital Improvement - Land, buildings, structures and all facilities other than buildings, traffic lights, machinery, equipment, automobiles, etc., with a unit cost in excess of \$5,000 and a useful life of one or more years.

Capital Outlay - Outlays for the acquisition of or addition to fixed assets. The cost of acquiring land, buildings, equipment, furnishings etc. (See Capital Improvement).

Charges for Services - This series of accounts includes all revenues stemming from charges for current services excluding revenues of internal service funds.

CIP - Acronym for "Capital Improvement Program".

Contingency - Funds that are earmarked for a specific purpose and may be used for emergency expenses or to make up cost overruns during a budget period.

CRA - Acronym for "Community Redevelopment Agency".

Culture and Recreation - The cost of providing and maintaining cultural and recreational facilities and activities for the benefit of citizens and visitors.

Current Ad Valorem Taxes - Property taxes computed as a percentage of the value of the real property or personal property.

Debt Service - The expense of retiring such debts as loans and bond issues.

DEP - Acronym for "Department of Environmental Protection".

Depreciation - The periodic expiration of a plant asset's useful life. There are several methods for computing depreciation. Straight line, which is the most common, divides the value of the asset at acquisition by its estimated useful life. This amount is then charged to expense until the asset is written off. Depreciation is a requirement in proprietary type funds such as enterprises and internal service funds. (It is not used in any other funds, except to establish insurance values, since assets are recorded only in a general grouping.) Depreciation is a non-cash expense; however, it should be budgeted in proprietary funds

to ensure that there is sufficient revenue being collected from rates to cover the expense. Most bond rate covenants require that all operating and maintenance expenses (including depreciation) be covered by revenue from rates.

Economic Environment - The cost of providing services that develop and improve the economic condition of the community and its citizens.

EMS - Acronym for “Emergency Medical Service”.

ERU - Acronym for “Equivalent Residential Unit”.

Exempt, Exemption, Non-Exempt - Amounts that state law determines should be deducted from the assessed values of property for tax purposes. Tax rates are applied to the balance, which is called the non-exempt portion of the assessment. Florida law provides for several different property tax exemptions, including homestead, widow/widower, disabled veteran, disability, and low-income senior exemptions. Homestead exemption is a reduction of up to \$50,000 from the assessed value of your home. The first \$25,000 of value is entirely exempt from taxes. The second \$25,000 is exempted from the assessed value between \$50,000 and \$75,000 and does not apply to school taxes. Eligible homeowners must apply for the exemptions by March 1st each year.

Expenditure - Decreases in (uses of) financial resources other than through interfund transfers.

Expense - A use of financial resources, denoted by its use in the proprietary funds, which are accounted for on a basis consistent with the business accounting model (full accrual basis).

FEMA - Acronym for “Federal Emergency Management Agency”.

Final Millage - The tax rate adopted at the second public budget hearing of a taxing agency.

Fines and Forfeitures - This group of accounts includes revenues received from fines and penalties imposed for the commission of statutory offenses, violations of lawful administrative rules and regulations, and for neglect of official duty. Forfeits include revenues resulting from confiscation of deposits or bonds held as performance guarantees.

Fiscal Year - The budget year which runs from October 1st through September 30th.

FS - Acronym for “Fire Station”.

FTE - Acronym for “Full Time Equivalent”. The definition of FTE (full time equivalent) is the number of working hours that represents one full-time employee during a fixed time period, such as one month or one year. FTE simplifies work measurement by converting workload hours into the number of people required to complete that work.

Function - A major class or grouping of activities directed toward a common goal such as improvements to the public safety, improvement of the physical environment, etc. For the purposes utilized in budgetary analysis, the categories of functions have been established by the State of Florida and financial reports must be grouped according to those established functions.

Fund - A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

Fund Balance - Unspent funds that can be included as a source in the following year's budget.

FY - Acronym for “Fiscal Year”.

General Government - A major class of services provided by the legislative, judicial and administrative branches of City government as a whole. This classification encompasses the Board of City Commissioners, administration (including central service staff departments), auditing, property appraiser, tax collector, finance, legal, planning, judicial, and various other general government services.

Grants and Aids - Includes all grants, subsidies and contributions to other governmental agencies and private organizations excluding the transfers to agencies within the same governmental entity.

Indirect Costs - Cost associated with, but not directly attributable to, the providing of a product or service. There are usually costs incurred by other departments in the support of operating departments.

Infrastructure - Includes water and sewer lines, streets and roads, communications, drainage systems, and public facilities such as fire houses, parks, etc.

Interfund Transfers - Transfers among funds. These are utilized to track items for management purposes. They represent a "double counting" and, therefore, are subtracted when computing a "net" operating budget.

Inter-Governmental Revenues - This group of accounts includes all revenues received from federal, state and other local governmental sources in the form of grants, shared revenues and payments in lieu of taxes.

Internal Services - Those expenses incurred exclusively by internal service funds in providing goods and services to user departments or agencies.

Intra-Governmental Revenues - Those revenues derived from goods and services furnished by central service agencies of the City to other departments and funds.

IT - Acronym for "Information Technology".

Licenses, Permits, and Other Taxes - Revenue derived from the issuance of local licenses, permits and other taxes. Licenses include both professional and occupational licenses; permits consist of building and various other permits; other taxes consist of user type taxes, franchise fees and delinquent Ad Valorem taxes.

Mill - 1/1000 of one dollar; used in computing taxes by multiplying adopted millage rate per thousand, taxable value.

Miscellaneous Revenue - Revenue from sources not otherwise provided for in preceding categories. This includes interest earnings, rents and royalties, special assessments, sale and compensation for loss of fixed assets, sale of surplus materials and contributions from private sources.

Non-Operating - Includes all transfers between funds that do not represent operating expenditures.

Object Code - An account to which an expense or expenditure is recorded in order to accumulate and categorized the various types of payments that are made by government. These are normally grouped into Personal Services, Operating Capital and Other categories for budgetary analysis and financial reporting purposes. The State of Florida Uniform Accounting System mandates certain object codes.

Operating Costs - Also known as Operating and Maintenance costs, these are the expenses of day-to-day operations and exclude personal services and capital costs.

Operating Fund - Also called general fund. Usually, the operating fund is the major portion of a budget. It details the expenses of day-to-day operations.

Other Expenses or Expenditures - These include items of a non-expense or expenditure in nature such as reserves, transfers to other funds, depreciation and debt service.

Personal Property - Livestock, commercial equipment and furnishings, attachments to mobile homes, railroad cars and similar possessions that are taxable under state law.

Personal Services - Costs related to compensating employees including salaries, wages and benefit costs.

Physical Environment and Utilities - The cost of services provided by the City for the primary purpose of achieving a satisfactory living environment by controlling and utilizing elements of the environment.

Property Appraiser - Elected county official responsible for setting property valuations for tax purposes and preparing the annual tax roll.

PT - Acronym for “Part-Time”.

Public Safety - A major category of services provided by the City for the security of persons and property.

Real Property - Land and the buildings and other structures attached to it that are taxable under state law.

Revenue - An increase in (source of) fund financial resources other than from interfund transfers or debt issue proceeds.

Revenue Sharing - State money allocated to local governments.

Rolled Back Rate - That millage rate which, when multiplied times the tax rate roll, would yield the same amount of revenue for the taxing authority as was yielded by the millage rate levied in the previous year. In normal circumstances, as the tax roll rises by virtue of reassessment, the rolled back rate will be slightly lower than the previous year's millage levy. This reduced rate multiplied by the value of the new construction/annexations added to the roll during the year provides the only source of additional tax revenue if the rolled back is levied.

R&R - Acronym for “Renewal & Replacement”.

SWFWMD - Acronym for “Southwest Florida Water Management District”.

Tax Base - The total property valuations on which each taxing agency levies its tax rates.

Tax Roll - The certification of assessed/taxable values prepared by the Property Appraiser and presented to the taxing authority by July 1 (or later if an extension is granted by the State of Florida) of each year.

Tax Year - A calendar year from January 1st to December 31st. The tax roll for the current calendar year would be used in figuring the next year’s budget. The tax bills mailed November 1st represent the property taxes due for the next tax year.

Tentative Millage - The tax rate in the first public hearing of a taxing agency. Under state law, the agency may reduce, but not increase, the tentative millage during the second budget hearing.

Transfers, Reserves and Other - This is a basic account category to provide for disbursements that are not classified as expenditures.

Transportation - Costs of services provided by the City for the safe and adequate flow of vehicles, travelers and pedestrians.

Truth in Millage Law - Also called the TRIM BILL, a 1980 law that changed the budget process for local taxing agencies. It was designed to keep the public informed about the taxing intentions of the agencies.

Uniform Accounting System - The chart of accounts prescribed by the Office of the State Comptroller designed to standardize financial information to facilitate comparison and evaluation reports.

Voted Millage - Property tax levies authorized by voters within a taxing agency. Bond issues that are backed by property taxes are a common form of voted millage in the state. Such issues are called general obligation bonds.

SAFETY HARBOR, FLORIDA
CAPITAL IMPROVEMENT PROGRAM
FY 2021/22 – FY 2025/26



FY 2021/2022 – FY 2025/2026 CAPITAL IMPROVEMENT PROGRAM

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CITY OF SAFETY HARBOR
ADOPTED FY2021/2022 BUDGET



July 26, 2021

Citizens, Honorable Mayor and City Commission:

Pursuant to the City Code, the Adopted Capital Improvement Program (CIP) of the City of Safety Harbor for Fiscal Years 2021/2022 - 2025/2026 is hereby presented to the City Commission. The CIP budget is prepared in coordination with the Capital Improvement Element of the City's Comprehensive Plan, which is due annually in December.

The CIP includes all projects and equipment (with a useful life of ten or more years) that exceed \$25,000 as well as projects and equipment with fewer years of useful life that meet the criteria of capital improvements. Staff continues to include maps and pictures related to the projects in the CIP whenever possible. The CIP contains five-year summaries by project type, by fund and revenues by source. The revenue summary includes fund balance and carry-overs in the "other" category. Only new revenues are listed by source. A summary page is provided detailing each project. The summary sheet includes project location, description, justification, funding source and cost detail.

The Five-Year Capital Improvements Plan (CIP) for FY 2021/22 – FY 2025/26 is presented with funded projects totaling \$40,526,120 of which \$16,965,320 is planned for expenditure during the FY 2021/22 Budget Year. Expenditures by category in FY 2021/22 are: General Fund - \$106,270; Public Safety - \$19,100; Streets/Sidewalks - \$650,000; Marina - \$401,730; Capital Projects - \$1,841,770; Stormwater - \$429,000; Water & Wastewater - \$46,000; Sanitation - \$562,000; Water & Wastewater Replacement & Rehabilitation - \$9,632,200; Multimodal Impact - \$200,000; Parkland - \$195,000; Library Impact - \$102,250; and Community Redevelopment Area - \$2,780,000.

All budgeted expenditures are balanced with estimated revenues. In preparing the CIP, all revenue sources were utilized and each fund was programmed in such a manner as to maximize the number of projects that could be implemented with available funding, manpower and other known constraints within the adopted fiscal year. If sufficient funding is not available, projects are either deferred to a later year, deleted, or unfunded, in which case staff seeks the availability of potential grant funding or alternate funding mechanisms. Some of the projects included in the capital plan are on-going maintenance, repair, and renewal projects that are funded on an annual basis. Management will work within current and future budgetary constraints. However, in order to satisfy full funding of all projects within the five-year CIP, a multitude of funding sources will be needed including Penny for Pinellas, State Revenue Sharing, State and Federal Grants, Enterprise Fund Revenue, Impact Fees, and CRA funds.

The following projects do not represent all capital expenditures, only CIP projects. Each department and Fund has recurring capital expenditures that do not meet the criteria to be a CIP project.

By formally adopting a five-year program and its first-year relationship to the budget, the Commission establishes a firm statement relative to upcoming City improvements. The Capital Program presents a legislative declaration of intent of future projects. The anticipated means of financing each project will be evaluated and discussed each year.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Matthew Spoor".

Matthew Spoor
City Manager



FUNDING SOURCE DESCRIPTIONS

Stormwater Utility Fees: The City of Safety Harbor Commission adopted an ordinance effective November 1, 1991 establishing the Stormwater Utility Fee. On December 19, 2016 City Commission adopted a rate of \$8.50 per ERU (Equivalent Residential Unit) effective January 1, 2017, with a rate increase to \$10.00 effective October 1, 2017, increase to \$10.30 effective 10/1/2018, increase to \$10.61 effective 10/1/2019, and an increase to \$10.93 effective 10/1/2020.

Local Option Gas Tax: Pinellas County levied a tax on motor fuel in accordance with Florida Statute 336.025(1)(a). The State of Florida collects and remits the tax to Pinellas County and the City receives its proceeds according to the distribution formula in the Interlocal Agreement. Per the terms of the second amendment of the Interlocal Agreement approved October 5, 2015, the agreement expires on December 31, 2027. The funds are allocated 60% to the county and 40% to the municipalities. The City's allocation is .0257 of the 40%. These revenues are restricted to use for road or street improvements.

Penny for Pinellas: These revenues are the 1% sales tax first approved in Pinellas County by voter referendum in March 1997, effective for 10 years until January 2010. A referendum for another ten-year extension took place in 2007, effective until January 2021; and a referendum vote to extend the tax for an additional ten years through 2030 was approved November 7, 2017. The State of Florida Department of Revenue collects the tax and remits to Pinellas County. The City receives its distribution of 1.2282% in accordance with the Interlocal Agreement with Pinellas County. These revenues are restricted to use on Infrastructure and are referred to as "Penny for Pinellas".

Water and Wastewater Fund Revenues: These revenues are derived from regular charges for service to customers of the City's Water and Wastewater System. The current rate structure for water is a tiered water rate table adopted December 19, 2016 that provided for an annual 11.50 percent increase for five years beginning January 1, 2017. There is currently rate new rate study budgeted for FY 2022.

Sewer Development Fee: This fee was established in 1978 by City ordinance. The fee for new residents is \$400.00 for the first water closet and \$100.00 for each additional water closet. These dollars are restricted for system expansion.

Parkland Dedication Fee: Parkland fees were established in 1990 for new residential units. The fee is \$315.00 per residence. The revenue is restricted to use for improvements of park facilities.

Sanitation Refuse Charges: These revenues are derived from regular charges for service to customers of the City's Sanitation system. Effective October 1, 2009, the monthly residential rate was \$22.32. These charges were not adjusted as a result of the comprehensive utility rate study adopted by City Commission December 19, 2016. However, an update to the 2016 rate study was conducted the last quarter of FY 2019 and the first quarter of FY 2020 in order to make a recommendation to the governing body for a rate increase. Effective 1/1/20 Sanitation rates increased to \$26.60, with an additional increase to \$28.20 that took effect on 10/1/2020. An additional increase of 6% to \$29.89 will take effect on 10/1/2021.

Other: Other sources of funding include grants from state and local governments, cooperative funds, balances forward (prior year available fund balance), interest earned on reserves and investments, debt proceeds and non-revenue transfers from other funds.

CITY OF SAFETY HARBOR
ADOPTED FY2021/2022 BUDGET

ADOPTED FY 2022-2026 CIP - SUMMARY BY YEAR

Project Name	Project #	Fund	Division	Account #	FY	FY	FY	FY	FY	Five Year Total
					2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	
FUNDED CIP PROJECTS										
GOVERNMENTAL FUNDS										
Library Books	Various 1	General	Library	001-1055-500.66-01	51,800	-	-	-	-	51,800
Library Online/E-Content	Various 2	General	Library	001-1055-500.66-03	30,830	-	-	-	-	30,830
Library Audio/Visual	Various 3	General	Library	001-1055-500.66-05	16,600	-	-	-	-	16,600
New Credit Card Devices/Tablet/Mifi	ORCADM	General	Recreation	001-1056-500.64-40	7,040	-	-	-	-	7,040
Firefighter PPE Replacement	PSGR01	Public Safety	Fire	012-2022-500.64-40	19,100	19,670	20,260	20,870	21,500	101,400
Street Resurfacing Program	ST0013	Street Imprv	Streets	014-2031-500.63-00	550,000	550,000	-	750,000	-	1,850,000
Curb Replacement	ST0019	Street Imprv	Streets	014-2031-500.63-00	30,000	35,000	30,000	35,000	30,000	160,000
Citywide Brick Street Restoration	ST0028	Street Imprv	Streets	014-2031-500.63-00	20,000	20,000	20,000	20,000	20,000	100,000
Underdrain Repair/Replace Program	ST0034	Street Imprv	Streets	014-2031-500.63-00	30,000	50,000	30,000	50,000	30,000	190,000
City Portion of JAG Grant for Speed Feedback Sign	LESIS0	Street Imprv	Streets	014-2031-500.64-40	20,000	-	-	-	-	20,000
Basin Dock & Piling Replacement	MAR006	Marina	Marina	015-2057-500.63-00	275,000	-	-	-	-	275,000
Channel Dredging - Construction	MAR010	Marina	Marina	015-2057-500.63-00	126,730	-	-	-	-	126,730
CH HVAC #1 Replacement (HR & Offices)	GEN013	Cap Imprv	General Govt	032-3020-500.63-00	10,000	-	-	-	-	10,000
CH HVAC #2 Replacement (Lobby - South)	GEN014	Cap Imprv	General Govt	032-3020-500.63-00	3,000	-	-	-	-	3,000
CH HVAC #3 Replacement (Building Dept)	GEN015	Cap Imprv	General Govt	032-3020-500.63-00	7,000	-	-	-	-	7,000
CH HVAC #4 Replacement (Planning/Engineering)	GEN016	Cap Imprv	General Govt	032-3020-500.63-00	7,000	-	-	-	-	7,000
CH HVAC #5 Replacement (Breakroom/Storage/City Mgr)	GEN017	Cap Imprv	General Govt	032-3020-500.63-00	4,000	-	-	-	-	4,000
CH HVAC #6 Replacement (Lobby - North)	GEN018	Cap Imprv	General Govt	032-3020-500.63-00	3,000	-	-	-	-	3,000
CH HVAC #7 Replacement (IT/Mailroom/Copy Room)	GEN019	Cap Imprv	General Govt	032-3020-500.63-00	5,000	-	-	-	-	5,000
CH HVAC #8 Replacement (Server Room)	GEN020	Cap Imprv	General Govt	032-3020-500.63-00	-	-	-	-	3,500	3,500
CH HVAC #9 Replacement (Finance)	GEN021	Cap Imprv	General Govt	032-3020-500.63-00	7,000	-	-	-	-	7,000
CH HVAC #10 Replacement (Chambers - South)	GEN022	Cap Imprv	General Govt	032-3020-500.63-00	5,000	-	-	-	-	5,000
CH HVAC #11 Replacement (Chamber - North)	GEN023	Cap Imprv	General Govt	032-3020-500.63-00	5,000	-	-	-	-	5,000
Production Equipment	CHE003	Cap Imprv	General Govt	032-3020-500.64-40	40,000	-	-	-	-	40,000
Station 52 Access Ladder (Hall & Office)	PSI021	Cap Imprv	Fire	032-3022-500.62-00	6,500	-	-	-	-	6,500
Station 53 Laundry room AC Replacement	PSI007	Cap Imprv	Fire	032-3022-500.63-00	6,300	-	-	-	-	6,300
Station 52 #1 DC Office AC Replacement	PSI008	Cap Imprv	Fire	032-3022-500.63-00	6,000	-	-	-	-	6,000
Station 53 GYM/EMS Room AC Replacement	PSI009	Cap Imprv	Fire	032-3022-500.63-00	7,400	-	-	-	-	7,400
Station 52 #2 Living Area AC Replacement	PSI010	Cap Imprv	Fire	032-3022-500.63-00	6,000	-	-	-	-	6,000
Station 53 #2 Bunks AC replacement	PSI011	Cap Imprv	Fire	032-3022-500.63-00	6,000	-	-	-	-	6,000
Station 52 Garage Door System Replacement	PSI006	Cap Imprv	Fire	032-3022-500.63-00	-	35,000	-	-	-	35,000
Station 52 #4 DC Bunk AC Replacement	PSI012	Cap Imprv	Fire	032-3022-500.63-00	-	7,600	-	-	-	7,600
Station 53 Garage Door System Replacement	PSI013	Cap Imprv	Fire	032-3022-500.63-00	-	-	30,000	-	-	30,000
Station 53 Admin #1 AC Replacement	PSI014	Cap Imprv	Fire	032-3022-500.63-00	-	-	7,800	-	-	7,800
Station 53 Roof Replacement	PSI015	Cap Imprv	Fire	032-3022-500.63-00	-	-	-	135,000	-	135,000
Station 53 Admin #2 AC Replacement	PSI016	Cap Imprv	Fire	032-3022-500.63-00	-	-	-	8,000	-	8,000
Station 53 #1 Living Area AC Replacement	PSI019	Cap Imprv	Fire	032-3022-500.63-00	-	-	-	-	8,300	8,300
Fire Department Facilities Assessment	PSI017	Cap Imprv	Fire	032-3022-500.63-00	-	-	-	-	45,500	45,500
Replace 2013 Pierce Fire Truck (Vehicle 855) Ladder Truck	PSV011	Cap Imprv	Fire	032-3022-500.64-01	-	-	-	-	1,380,200	1,380,200
Replace 2012 GMC Yukon (Vehicle 803)	PSV012	Cap Imprv	Fire	032-3022-500.64-01	-	74,260	-	-	-	74,260
Replace Chevrolet Tahoe (Vehicle 858)	PSV013	Cap Imprv	Fire	032-3022-500.64-01	-	-	-	78,780	-	78,780
SCBA Replacement	PSEQ13	Cap Imprv	Fire	032-3022-500.64-40	-	-	-	-	255,860	255,860
Highway to Bay & Bay Shore Dr. Improvements	ST0054	Cap Imprv	Streets	032-3031-500.63-00	148,000	-	-	-	-	148,000

CITY OF SAFETY HARBOR
ADOPTED FY2021/2022 BUDGET

ADOPTED FY 2022-2026 CIP - SUMMARY BY YEAR

Project Name	Project #	Fund	Division	Account #	FY	FY	FY	FY	FY	Five Year Total
					2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	
Replace Flat Bed Dump Truck (Vehicle 350)	STV004	Cap Imprv	Streets	032-3031-500.64-01	-	-	65,000	-	-	65,000
Replace Dump Truck (Vehicle 341)	STV005	Cap Imprv	Streets	032-3031-500.64-01	94,500	-	-	-	-	94,500
Replace 1-Ton Dump Truck (Vehicle 415)	STV007	Cap Imprv	Streets	032-3031-500.64-01	50,000	-	-	-	-	50,000
Replace 1-1/2 Ton Flat Bed Tump Truck (Vehicle 369)	STV008	Cap Imprv	Streets	032-3031-500.64-01	-	99,750	-	-	-	99,750
Replace 3/4 Ton Pick-Up Truck (Vehicle 359)	STV009	Cap Imprv	Streets	032-3031-500.64-01	-	-	47,250	-	-	47,250
Replace 3/4 Ton Crew Cab Pick-Up Truck (Vehicle 370)	STV010	Cap Imprv	Streets	032-3031-500.64-01	-	-	-	52,500	-	52,500
Replace 1-Ton Dump Truck (Vehicle 345)	STV011	Cap Imprv	Streets	032-3031-500.64-01	-	-	-	63,000	-	63,000
Replace Dump Truck (Vehicle 323)	STV012	Cap Imprv	Streets	032-3031-500.64-01	-	-	-	-	136,500	136,500
John Deere Backhoe (Vehicle 928)	STE011	Cap Imprv	Streets	032-3031-500.64-40	125,000	-	-	-	-	125,000
Bobcat Attachment (Planer and Drum)	STE012	Cap Imprv	Streets	032-3031-500.64-40	-	-	26,250	-	-	26,250
Replace Street Division Sign Equipment	STE013	Cap Imprv	Streets	032-3031-500.64-40	22,570	-	-	-	-	22,570
Replace 2007 Double Drum Roller (Vehicle 903)	STE014	Cap Imprv	Streets	032-3031-500.64-40	-	47,250	-	-	-	47,250
4 Ton Asphalt Hot Box Trailer	STE015	Cap Imprv	Streets	032-3031-500.64-40	-	36,750	-	-	-	36,750
Replace 2004 Bobcat (Vehicle 911)	STE016	Cap Imprv	Streets	032-3031-500.64-40	-	-	63,000	-	-	63,000
Replace 2011 Volvo Compact Wheel Loader (Vehicle 925)	STE017	Cap Imprv	Streets	032-3031-500.64-40	-	-	-	105,000	-	105,000
Replace Ford Tractors (Vehicles 931, 932, 935)	STE018	Cap Imprv	Streets	032-3031-500.64-40	-	-	-	47,250	-	47,250
Replace Skid Steer Stump Grinder Attachment	STV013	Cap Imprv	Streets	032-3031-500.64-40	-	-	-	-	11,000	11,000
Replace Truck 352	FLV002	Cap Imprv	Fleet	032-3033-500.64-01	-	45,000	-	-	-	45,000
Air Conditioning Recovery Machine	FLE010	Cap Imprv	Fleet	032-3033-500.64-40	10,000	-	-	-	-	10,000
Column Lifts (6)	FLE011	Cap Imprv	Fleet	032-3033-500.64-40	-	55,000	-	-	-	55,000
BM HVAC #1 & #2 Replacement	BL0018	Cap Imprv	Bldg Maint	032-3034-500.63-00	-	-	-	-	15,000	15,000
Vehicle #126 Replacement	BL0014	Cap Imprv	Bldg Maint	032-3034-500.64-01	-	-	-	36,400	-	36,400
Scissor Lift & Trailer Replacement	BMV001	Cap Imprv	Bldg Maint	032-3034-500.64-40	-	31,000	-	-	-	31,000
One Man Lift #908 Replacement	BME001	Cap Imprv	Bldg Maint	032-3034-500.64-40	-	-	-	-	11,000	11,000
Permanent Access Ladders (Roof & Attic) B&M Request	LBI001	Cap Imprv	Library	032-3055-500.62-00	8,300	-	-	-	-	8,300
CC Access Ladders - 3 Roof	PRI011	Cap Imprv	Recreation	032-3056-500.62-00	7,200	-	-	-	-	7,200
RC Roof Replacement	PRI003	Cap Imprv	Recreation	032-3056-500.62-00	-	50,000	-	-	-	50,000
CC Total Roof Replacement	PRI005	Cap Imprv	Recreation	032-3056-500.62-00	-	-	-	300,000	-	300,000
CC HVAC #1 Replacement	PRI006	Cap Imprv	Recreation	032-3056-500.63-00	25,000	-	-	-	-	25,000
CC HVAC #4 Replacement	PRI007	Cap Imprv	Recreation	032-3056-500.63-00	-	-	-	25,000	-	25,000
CC HVAC #7 Replacement	PRI008	Cap Imprv	Recreation	032-3056-500.63-00	50,000	-	-	-	-	50,000
RC HVAC #1 & #2 Replacement	PRI009	Cap Imprv	Recreation	032-3056-500.63-00	25,000	-	-	-	-	25,000
MU HVAC #1 & #2 Replacement	PRI010	Cap Imprv	Recreation	032-3056-500.63-00	-	-	-	-	25,000	25,000
Rigsby Center Improvements	PR0038	Cap Imprv	Recreation	032-3056-500.63-00	100,000	-	-	-	-	100,000
Clearwater Joint Use Agreement	PR0067	Cap Imprv	Recreation	032-3056-500.63-00	50,000	50,000	50,000	-	-	150,000
Replace 2007 Savanna 3500 Passenger Van (#448)	PKV013	Cap Imprv	Recreation	032-3056-500.64-01	45,000	-	-	-	-	45,000
Replace 2002 International 66-passnger Bus (#453)	PKV014	Cap Imprv	Recreation	032-3056-500.64-01	-	50,000	-	-	-	50,000
Rec Trac Lighting Interface	RCE004	Cap Imprv	Recreation	032-3056-500.64-40	15,000	-	-	-	-	15,000
Event Utility Vehicle	RCE005	Cap Imprv	Recreation	032-3056-500.64-40	16,500	-	-	-	-	16,500
SHCP Metal Building Replacement (Maint Shop)	PKI043	Cap Imprv	Parks	032-3058-500.62-00	75,000	-	-	-	-	75,000
SHCP Ball Field Light Replacement	PKI024	Cap Imprv	Parks	032-3058-500.63-00	-	-	350,000	-	-	350,000
SHCP Walking Trail	PKI032	Cap Imprv	Parks	032-3058-500.63-00	-	50,000	-	-	-	50,000
Outdoor Fitness Zones	PKI033	Cap Imprv	Parks	032-3058-500.63-00	-	-	60,000	-	-	60,000
Parks Parking Lot Re-paving	PKI034	Cap Imprv	Parks	032-3058-500.63-00	100,000	-	-	-	-	100,000

CITY OF SAFETY HARBOR
ADOPTED FY2021/2022 BUDGET

ADOPTED FY 2022-2026 CIP - SUMMARY BY YEAR

Project Name	Project #	Fund	Division	Account #	FY 2021/2022	FY 2022/2023	FY 2023/2024	FY 2024/2025	FY 2025/2026	Five Year Total
Park Furnishings Renewal & Replacement	PKI037	Cap Imprv	Parks	032-3058-500.63-00	20,000	22,000	24,200	26,620	29,280	122,100
SHCP Playground Surfacing Replacement	PKI038	Cap Imprv	Parks	032-3058-500.63-00	100,000	-	-	-	-	100,000
City Park Sidewalk Replacements	PKI040	Cap Imprv	Parks	032-3058-500.63-00	-	50,000	-	50,000	-	100,000
Outdoor Pickleball Courts	PKI041	Cap Imprv	Parks	032-3058-500.63-00	50,000	-	-	-	-	50,000
SHCP Sand Volleyball Ct Expansion	PKI042	Cap Imprv	Parks	032-3058-500.63-00	-	-	50,000	-	-	50,000
MSP Creek Improvements	PKI044	Cap Imprv	Parks	032-3058-500.63-00	-	450,000	-	-	-	450,000
SHCP Field #1 Improvements	PKI045	Cap Imprv	Parks	032-3058-500.63-00	-	15,000	-	-	25,000	40,000
SHCP Field #2 Improvements	PKI046	Cap Imprv	Parks	032-3058-500.63-00	35,000	-	-	25,000	-	60,000
SHCP Field #3 Improvements	PKI047	Cap Imprv	Parks	032-3058-500.63-00	-	-	15,000	-	-	15,000
SHCP Field #4 Improvements	PKI048	Cap Imprv	Parks	032-3058-500.63-00	45,000	49,000	-	25,000	-	119,000
SHCP Field #5 Improvements	PKI049	Cap Imprv	Parks	032-3058-500.63-00	49,000	-	-	-	25,000	74,000
Folly Barn Improvements	PKI050	Cap Imprv	Parks	032-3058-500.63-00	50,000	-	-	-	-	50,000
Folly Parking Drainage Improvements	PKI051	Cap Imprv	Parks	032-3058-500.63-00	25,000	-	-	-	-	25,000
Replace Fishing Pier Shelter	PR0057	Cap Imprv	Parks	032-3058-500.63-00	175,000	-	-	-	-	175,000
Vehicle Replacement #419	PKV016	Cap Imprv	Parks	032-3058-500.64-01	-	-	45,000	-	-	45,000
Vehicle Replacement #416	PKV017	Cap Imprv	Parks	032-3058-500.64-01	-	-	-	48,000	-	48,000
Parks Equipment Replacement & Renewal	PKE006	Cap Imprv	Parks	032-3058-500.64-40	35,000	45,000	-	60,000	35,000	175,000
Portable Generator Replacement	PR0040	Cap Imprv	Parks	032-3058-500.64-40	60,000	-	-	-	-	60,000
Parks Utility Vehicle	PKE008	Cap Imprv	Parks	032-3058-500.64-40	16,500	-	17,500	18,500	19,500	72,000
Kubota Backhoe Replacement	PKE009	Cap Imprv	Parks	032-3058-500.64-40	45,000	-	-	-	-	45,000
Parks Trailer Replacements	PKE013	Cap Imprv	Parks	032-3058-500.64-40	35,000	-	35,000	-	-	70,000
Bicycle Facilities and Sidewalk Projects Identified in Master Plan	ST0053	Multimodal	Streets	060-3031-500.63-00	200,000	200,000	-	-	-	400,000
Folly Farms Development- Farmhouse ADA Improvements	FOLLY	Parkland	Parks	063-6058-500.63-00	95,000	-	-	-	-	95,000
SHCP Playground Surfacing Replacement	PKI038	Parkland	Parks	063-6058-500.63-00	100,000	-	-	-	-	100,000
Library Second Floor Buildout	LB2020	Library Impact	Library	065-6055-500.62-00	102,250	-	-	-	-	102,250
Library 2nd Floor Construction	LB2020	CRA	Comm Dev	067-6517-500.62-00	2,500,000	-	-	-	-	2,500,000
Public Art Committee	CRAART	CRA	Comm Dev	067-6517-500.63-00	100,000	-	-	-	-	100,000
Pedestrian Traffic Safety Improvements	LESIS1	CRA	Comm Dev	067-6517-500.63-00	20,000	-	-	-	-	20,000
North Bayshore Sidewalk Improvements	ST0052	CRA	Comm Dev	067-6517-500.63-00	80,000	-	-	-	-	80,000
Brick Street Restoration	ST0028	CRA	Comm Dev	067-6517-500.63-00	80,000	-	-	-	-	80,000
TOTAL GOVERNMENTAL FUNDS					\$ 6,296,120	\$ 2,137,280	\$ 986,260	\$ 1,979,920	\$ 2,127,140	\$ 13,526,720

CITY OF SAFETY HARBOR
ADOPTED FY2021/2022 BUDGET

ADOPTED FY 2022-2026 CIP - SUMMARY BY YEAR

Project Name	Project #	Fund	Division	Account #	FY	FY	FY	FY	FY	Five Year Total
					2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	
ENTRERPRISE FUNDS										
Stormwater Improvements	DR0006	Stormwater	Stormwater	011-2037-500.63-00	200,000	250,000	150,000	270,000	150,000	1,020,000
Pipe Relining	DR0050	Stormwater	Stormwater	011-2037-500.63-00	125,000	125,000	250,000	75,000	125,000	700,000
2nd Street South at 6th Ave. Intersection Improvements	ST0046	Stormwater	Stormwater	011-2037-500.63-00	91,000	-	-	-	-	91,000
Replace 2010 Ford F-550 1-1/2 Ton Flat Bed Dump (Veh 360)	SMV009	Stormwater	Stormwater	011-2037-500.64-01	-	-	63,000	-	-	63,000
Replace 2015 Ford F-550 1-1/2 Ton Flat Bed Dump (Veh 362)	SMV010	Stormwater	Stormwater	011-2037-500.64-01	-	-	-	-	66,000	66,000
Trackhoe	SME009	Stormwater	Stormwater	011-2037-500.64-40	-	110,250	-	-	-	110,250
New 6" Mobile Pump	SME010	Stormwater	Stormwater	011-2037-500.64-40	-	-	50,400	-	-	50,400
60" Zero Turn Mower	SME013	Stormwater	Stormwater	011-2037-500.64-40	13,000	-	-	-	-	13,000
Replace Slope Mower (Vehicle 968)	SME014	Stormwater	Stormwater	011-2037-500.64-40	-	-	-	173,250	-	173,250
Replace Street Sweeper (Vehicle 364)	SME015	Stormwater	Stormwater	011-2037-500.64-40	-	-	-	-	275,000	275,000
Replace Vehicle #205 (Truck)	WTV009	Wtr/Wastewtr	Water	041-4035-500.64-01	-	47,300	-	-	-	47,300
Replace Vehicle #230 (Truck)	WTV010	Wtr/Wastewtr	Water	041-4035-500.64-01	-	-	81,900	-	-	81,900
Replace Vehicle #280 (Dump Truck)	WTV011	Wtr/Wastewtr	Water	041-4035-500.64-01	-	-	-	89,300	-	89,300
Replace Vehicle #326 (Flat Bed 20ft)	WTV012	Wtr/Wastewtr	Water	041-4035-500.64-01	-	-	-	-	157,500	157,500
Replace Generator #617	WTE010	Wtr/Wastewtr	Water	041-4035-500.64-40	-	-	26,300	-	-	26,300
Replace Trenching Machine #960	WTE011	Wtr/Wastewtr	Water	041-4035-500.64-40	-	-	-	15,800	-	15,800
Replace Trackhoe #907	WTE012	Wtr/Wastewtr	Water	041-4035-500.64-40	-	-	-	91,400	-	91,400
Replace Trailer #634	WTE013	Wtr/Wastewtr	Water	041-4035-500.64-40	-	15,800	-	-	-	15,800
Replace Forklift #969	WTE014	Wtr/Wastewtr	Water	041-4035-500.64-40	-	-	-	-	42,000	42,000
Replace vehicle #204 (utility truck)	SWV006	Wtr/Wastewtr	Wastewater	041-4036-500.64-01	46,000	-	-	-	-	46,000
Replace Vehicle #210 (1-1/4 ton utility truck)	SWV007	Wtr/Wastewtr	Wastewater	041-4036-500.64-01	-	75,000	-	-	-	75,000
Replace Vehicle #275 (1-1/4 ton utility truck)	SWV008	Wtr/Wastewtr	Wastewater	041-4036-500.64-01	-	75,000	-	-	-	75,000
Replace Vehicle #220 (1-1/4 Flat Bed Dump truck)	SWV009	Wtr/Wastewtr	Wastewater	041-4036-500.64-01	-	-	75,000	-	-	75,000
Replace Vehicle #260 (1-1/4 Ton Flat Bed Dump Truck)	SWV010	Wtr/Wastewtr	Wastewater	041-4036-500.64-01	-	-	-	75,000	-	75,000
Replace # 631 Generator 35KW	SWE011	Wtr/Wastewtr	Wastewater	041-4036-500.64-40	-	75,000	-	-	-	75,000
Replace #608 115KW Generator	SWE012	Wtr/Wastewtr	Wastewater	041-4036-500.64-40	-	-	110,000	-	-	110,000
Replace Backhoe #410	SWE013	Wtr/Wastewtr	Wastewater	041-4036-500.64-40	-	-	-	120,000	-	120,000
Replace Pump #622	SWE014	Wtr/Wastewtr	Wastewater	041-4036-500.64-40	-	-	-	50,000	-	50,000
Replace claw truck #307	SNV030	Sanitation	Sanitation	044-4532-500.64-01	185,000	-	-	-	-	185,000
Replace Rear Load Truck #311	SNV032	Sanitation	Sanitation	044-4532-500.64-01	-	-	210,000	-	-	210,000
Replace Side Load Truck #519	SNV033	Sanitation	Sanitation	044-4532-500.64-01	342,000	-	-	-	-	342,000
Replace Side Load Truck #509	SNV034	Sanitation	Sanitation	044-4532-500.64-01	-	345,000	-	-	-	345,000
Refurbish side load truck #518	SNV035	Sanitation	Sanitation	044-4532-500.64-01	-	-	-	250,000	-	250,000
Replace Front Load Truck #514	SNV036	Sanitation	Sanitation	044-4532-500.64-01	-	325,000	-	-	-	325,000
Replace Dumpster Transporter #361	SNV037	Sanitation	Sanitation	044-4532-500.64-01	-	-	120,000	-	-	120,000
Replace Front Load Truck #519	SNV038	Sanitation	Sanitation	044-4532-500.64-01	-	-	-	350,000	-	350,000
Replace Claw Truck #347	SNV039	Sanitation	Sanitation	044-4532-500.64-01	-	-	-	-	220,000	220,000
Refurbish Side Load Truck #521	SNV040	Sanitation	Sanitation	044-4532-500.64-01	-	-	-	-	200,000	200,000
Trash/Recycling Containers	SNE002	Sanitation	Sanitation	044-4532-500.64-40	35,000	35,000	35,000	35,000	35,000	175,000

CITY OF SAFETY HARBOR
ADOPTED FY2021/2022 BUDGET

ADOPTED FY 2022-2026 CIP - SUMMARY BY YEAR

Project Name	Project #	Fund	Division	Account #	FY	FY	FY	FY	FY	Five Year
					2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	Total
Pinellas Avenue, Melrose Dr., Avon Dr Water Main and Fire Protection Installation- Construction	UT0094	Wtr/Wastewtr RR	Water	048-4035-500.63-00	1,627,000	-	-	-	-	1,627,000
Seminole Park Subdivision and Maple Way water line replacement-Survey & Design	UT0096	Wtr/Wastewtr RR	Water	048-4035-500.63-00	360,000	-	-	-	-	360,000
Seminole Park Subdivision and Maple Way water line replacement-Construction	UT0096	Wtr/Wastewtr RR	Water	048-4035-500.63-00	-	1,800,000	-	-	-	1,800,000
North Bay Hills water main replacement Phase III-Construction	UT0097	Wtr/Wastewtr RR	Water	048-4035-500.63-00	2,400,000	-	-	-	-	2,400,000
Safety Harbor Heights water main replacement-Survey and Design	UTW004	Wtr/Wastewtr RR	Water	048-4035-500.63-00	-	-	250,000	-	-	250,000
Safety Harbor Heights water main replacement-Construction	UTW004	Wtr/Wastewtr RR	Water	048-4035-500.63-00	-	-	-	1,300,000	-	1,300,000
MLK, Cedar St., Pine St. water main replacement-Survey and Design	UTW005	Wtr/Wastewtr RR	Water	048-4035-500.63-00	-	-	-	-	300,000	300,000
Baytown East Water Main Replacement- Surevey & Design	UTW007	Wtr/Wastewtr RR	Water	048-4035-500.63-00	-	-	-	-	320,000	320,000
Replace existing radio frequency meters	UT0101	Wtr/Wastewtr RR	Water	048-4035-500.64-40	105,000	30,000	90,000	70,000	70,000	365,000
GPR Locating Equipment	UTWE01	Wtr/Wastewtr RR	Water	048-4035-500.64-40	25,000	-	-	-	-	25,000
Chlorine Residual Monitoring	UTWE02	Wtr/Wastewtr RR	Water	048-4035-500.64-40	105,000	-	-	-	-	105,000
Northeast Regional Wastewater Treatment Plant Improvements	UT0005	Wtr/Wastewtr RR	Wastewater	048-4036-500.63-00	4,850,000	175,000	-	-	-	5,025,000
Harbor Woods Lift Station	UT0103	Wtr/Wastewtr RR	Wastewater	048-4036-500.63-00	85,000	-	-	-	-	85,000
Southwest Sanitary Sewer Main Relining	UTS001	Wtr/Wastewtr RR	Wastewater	048-4036-500.63-00	-	800,000	-	-	-	800,000
I & I Study- Follow Up After Completion of Rehabilitation	UTS003	Wtr/Wastewtr RR	Wastewater	048-4036-500.63-00	40,200	-	-	-	-	40,200
Library Lift Station Repair	UTS007	Wtr/Wastewtr RR	Wastewater	048-4036-500.63-00	-	75,000	-	-	-	75,000
Gulf Machinery Pump Station Repair	UTS010	Wtr/Wastewtr RR	Wastewater	048-4036-500.63-00	-	-	85,000	-	-	85,000
Elm St./Pine St. Gravity Sewer Replacement-Design	UTS013	Wtr/Wastewtr RR	Wastewater	048-4036-500.63-00	-	250,000	-	-	-	250,000
Elm St/Pine St Gravity Sewer Replacement- Construction	UTS013	Wtr/Wastewtr RR	Wastewater	048-4036-500.63-00	-	-	1,700,000	-	-	1,700,000
Fire Station 53 Force Main- Design	UTS017	Wtr/Wastewtr RR	Wastewater	048-4036-500.63-00	-	-	-	-	500,000	500,000
Enterprise Road Bypass Force Main-Design	UTS018	Wtr/Wastewtr RR	Wastewater	048-4036-500.63-00	-	-	-	500,000	-	500,000
Enterprise Road Bypass Force Main-Construction	UTS018	Wtr/Wastewtr RR	Wastewater	048-4036-500.63-00	-	-	-	-	2,500,000	2,500,000
Smart Coverse- Manhole SSO Detection Device	UTSE01	Wtr/Wastewtr RR	Wastewater	048-4036-500.64-40	35,000	-	-	-	-	35,000
TOTAL ENTERPRISE FUNDS					\$ 10,669,200	\$ 4,608,350	\$ 3,296,600	\$ 3,464,750	\$ 4,960,500	\$ 26,999,400
TOTAL FUNDED CIP PROJECTS					\$ 16,965,320	\$ 6,745,630	\$ 4,282,860	\$ 5,444,670	\$ 7,087,640	\$ 40,526,120
UNFUNDED PROJECTS										
Parks/Bldg Maint Administration Building-Design	PKI035	Cap Imprv	Parks	032-3058-500.62-00	-	270,000	2,000,000	-	-	2,270,000
North Bay Hills water main replacement Phase IV-Survey and Des	UTW001	Wtr/Wastewtr RR	Water	048-4035-500.63-00	-	350,000	-	-	-	350,000
North Bay Hills water main replacement Phase IV-Construction	UTW001	Wtr/Wastewtr RR	Water	048-4035-500.63-00	-	-	1,750,000	-	-	1,750,000
MLK, Cedar St., Pine St. Water Main Replacement- Construction	UTW005	Wtr/Wastewtr RR	Water	048-4035-500.63-00	-	-	-	-	1,650,000	1,650,000
Southwest Sanitary Sewer Main Relining	UTS001	Wtr/Wastewtr RR	Wastewater	048-4036-500.63-00	-	1,000,000	-	-	-	1,000,000
Harbor Lake Gravity Extension- Design	UTS011	Wtr/Wastewtr RR	Wastewater	048-4036-500.63-00	-	-	-	260,000	-	260,000
Harbor Lake Gravity Extension- Construction	UTS011	Wtr/Wastewtr RR	Wastewater	048-4036-500.63-00	-	-	-	-	1,300,000	1,300,000
Washington/Irwin/ 1st Sewer Extension- Design	UTS012	Wtr/Wastewtr RR	Wastewater	048-4036-500.63-00	-	300,000	-	-	-	300,000
Washington/Irwin/ 1st Sewer Extension- Construction	UTS012	Wtr/Wastewtr RR	Wastewater	048-4036-500.63-00	-	-	1,500,000	-	-	1,500,000
Fire Station 53 Force Main- Construction	UTS017	Wtr/Wastewtr RR	Wastewater	048-4036-500.63-00	-	-	-	-	2,500,000	2,500,000
TOTAL UNFUNDED PROJECTS					\$ -	\$ 1,920,000	\$ 5,250,000	\$ 260,000	\$ 5,450,000	\$ 12,880,000



CITY OF SAFETY HARBOR
ADOPTED FY2021/2022 BUDGET

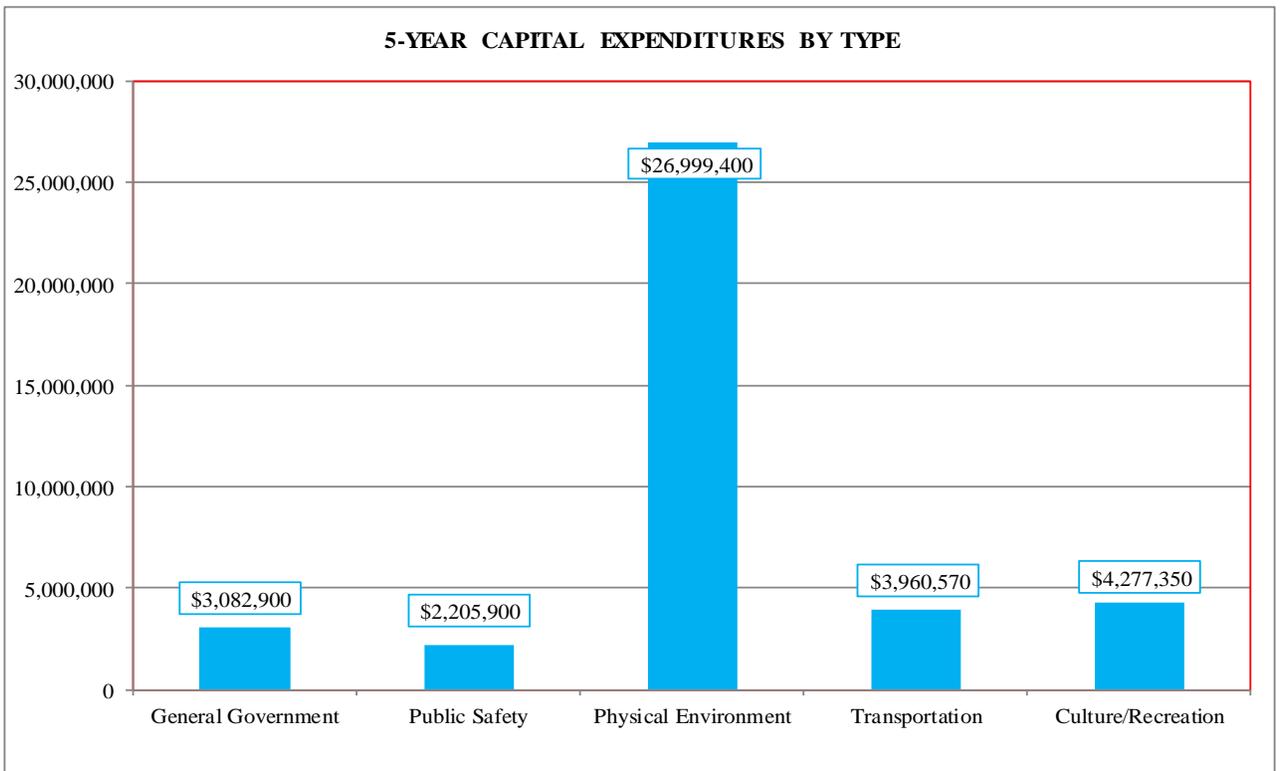
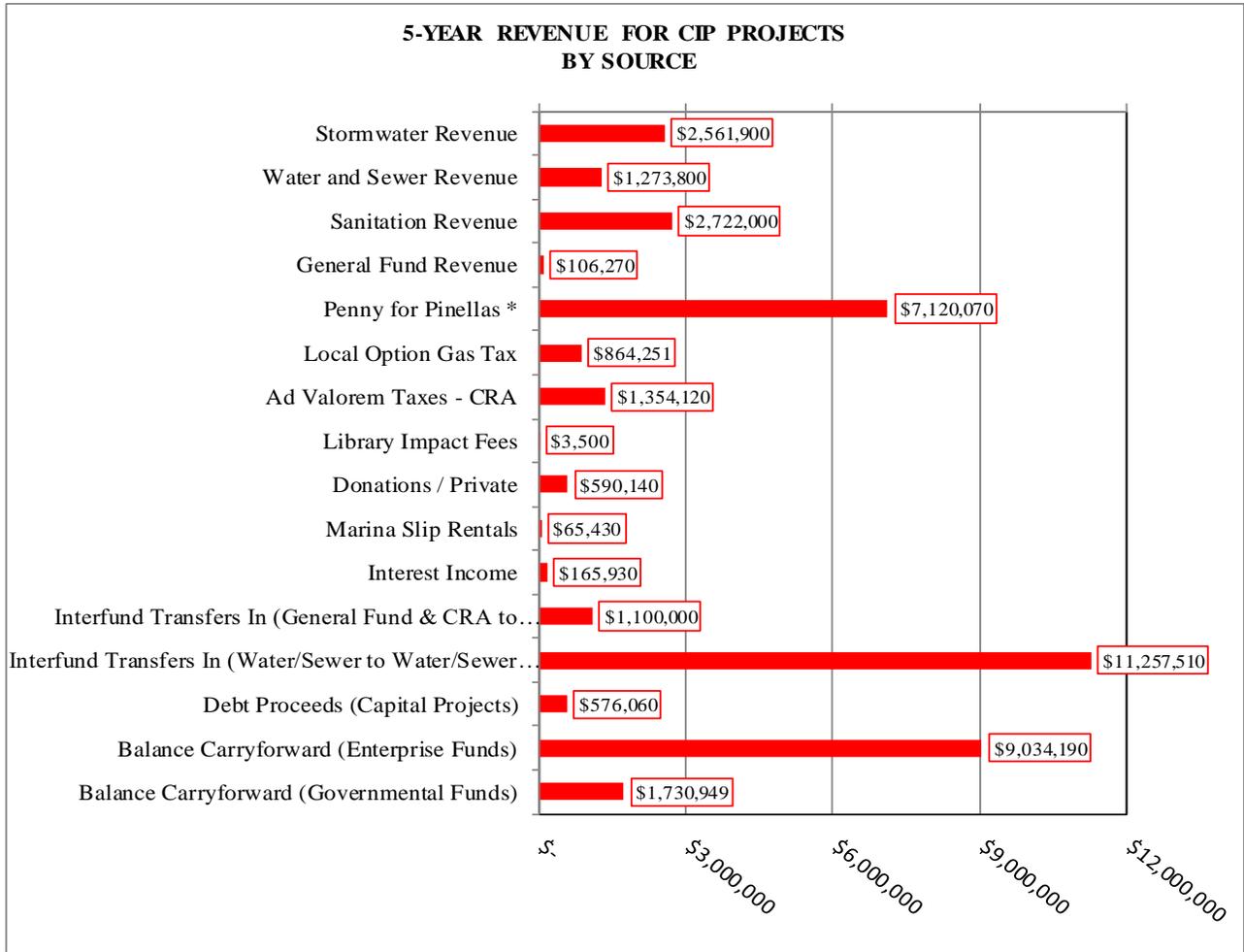
**5-YEAR REVENUE FOR CIP PROJECTS
BY SOURCE**

	2021/22	2022/23	2023/24	2024/25	2025/26	TOTAL 5 YR CIP
Stormwater Revenue	\$ 429,000	\$ 485,250	\$ 513,400	\$ 518,250	\$ 616,000	\$ 2,561,900
Water and Sewer Revenue	51,500	288,100	293,200	441,500	199,500	1,273,800
Sanitation Revenue	562,000	705,000	365,000	635,000	455,000	2,722,000
General Fund Revenue	106,270	-	-	-	-	106,270
Penny for Pinellas *	1,841,770	1,262,610	886,000	1,104,050	2,025,640	7,120,070
Local Option Gas Tax	220,900	228,730	80,000	254,621	80,000	864,251
Ad Valorem Taxes - CRA	1,354,120	-	-	-	-	1,354,120
Library Impact Fees	3,500	-	-	-	-	3,500
Donations / Private	590,140	-	-	-	-	590,140
Marina Slip Rentals	65,430	-	-	-	-	65,430
Interest Income	158,630	7,300	-	-	-	165,930
Interfund Transfers In (General Fund & CRA to Street Improvements)	476,850	223,150	-	400,000	-	1,100,000
Interfund Transfers In (Water/Sewer to Water/Sewer Renewal/Replacement)	2,050,000	3,130,000	2,125,000	1,752,510	2,200,000	11,257,510
Debt Proceeds (Capital Projects)	576,060	-	-	-	-	576,060
Balance Carryforward (Enterprise Funds)	7,426,700	-	-	117,490	1,490,000	9,034,190
Balance Carryforward (Governmental Funds)	1,052,450	415,490	20,260	221,249	21,500	1,730,949
Total	\$ 16,965,320	\$ 6,745,630	\$ 4,282,860	\$ 5,444,670	\$ 7,087,640	\$ 40,526,120

**5-YEAR CAPITAL EXPENDITURES
BY TYPE**

	2021/22	2022/23	2023/24	2024/25	2025/26	TOTAL 5 YR CIP
General Government	\$ 2,886,000	\$ 131,000	\$ -	\$ 36,400	\$ 29,500	\$ 3,082,900
Public Safety	57,300	136,530	58,060	242,650	1,711,360	2,205,900
Physical Environment	10,669,200	4,608,350	3,296,600	3,464,750	4,960,500	26,999,400
Transportation	1,290,070	1,038,750	281,500	1,122,750	227,500	3,960,570
Culture/Recreation	2,062,750	831,000	646,700	578,120	158,780	4,277,350
Total	\$ 16,965,320	\$ 6,745,630	\$ 4,282,860	\$ 5,444,670	\$ 7,087,640	\$ 40,526,120

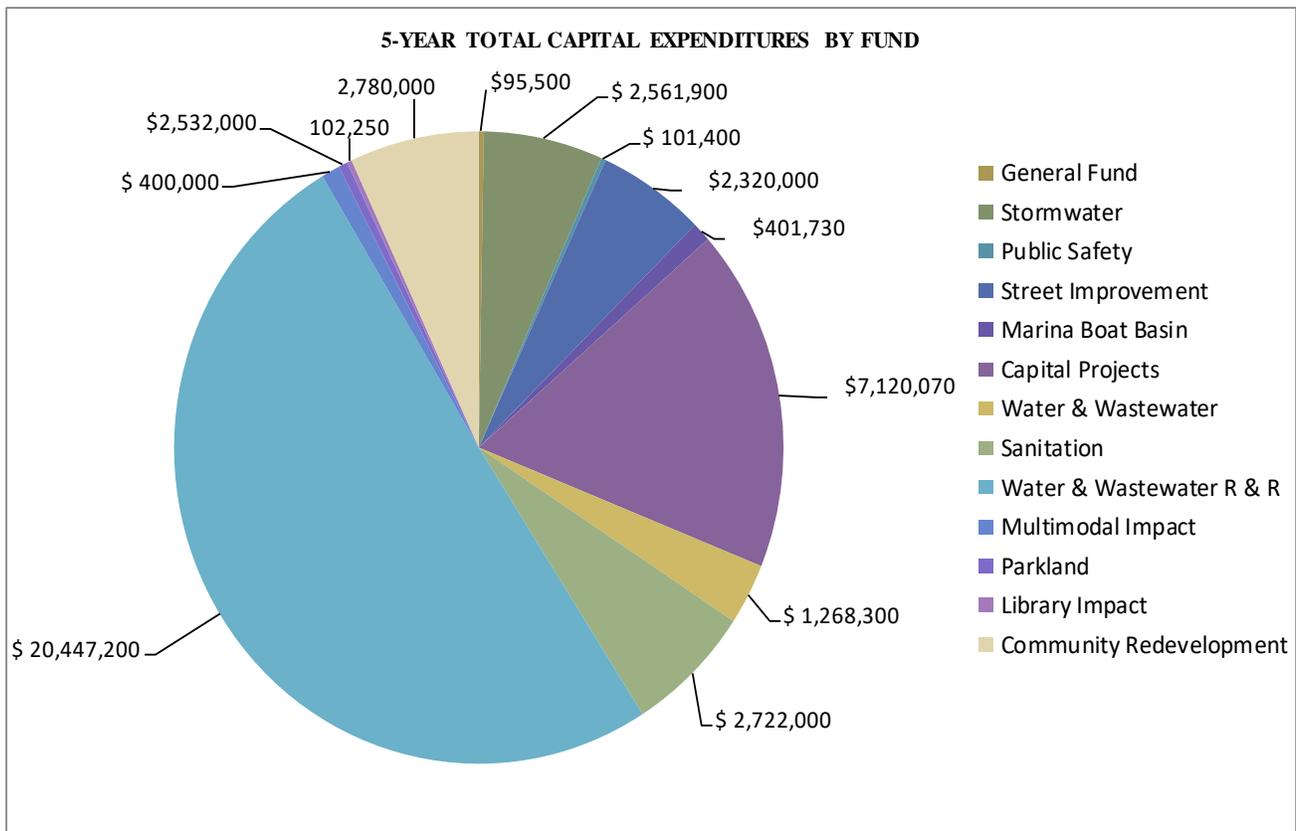
CITY OF SAFETY HARBOR
ADOPTED FY2021/2022 BUDGET



CITY OF SAFETY HARBOR
ADOPTED FY2021/2022 BUDGET

**5-YEAR CAPITAL EXPENDITURES
BY FUND**

	2021/22	2022/23	2023/24	2024/25	2025/26	TOTAL 5 YR CIP
General Fund	\$ 106,270	\$ -	\$ -	\$ -	\$ -	\$ 106,270
Stormwater	429,000	485,250	513,400	518,250	616,000	2,561,900
Public Safety	19,100	19,670	20,260	20,870	21,500	101,400
Street Improvement	650,000	655,000	80,000	855,000	80,000	2,320,000
Marina Boat Basin	401,730	-	-	-	-	401,730
Capital Projects	1,841,770	1,262,610	886,000	1,104,050	2,025,640	7,120,070
Water & Wastewater	46,000	288,100	293,200	441,500	199,500	1,268,300
Sanitation	562,000	705,000	365,000	635,000	455,000	2,722,000
Water & Wastewater R & R	9,632,200	3,130,000	2,125,000	1,870,000	3,690,000	20,447,200
Multimodal Impact	200,000	200,000	-	-	-	400,000
Parkland	195,000	-	-	-	-	195,000
Library Impact	102,250	-	-	-	-	102,250
Community Redevelopment	2,780,000	-	-	-	-	2,780,000
Total	\$ 16,965,320	\$ 6,745,630	\$ 4,282,860	\$ 5,444,670	\$ 7,087,640	\$ 40,526,120





CITY OF SAFETY HARBOR
ADOPTED FY2021/2022 BUDGET

FUND # 011 - STORMWATER

	<u>2021/22</u>	<u>2022/23</u>	<u>2023/24</u>	<u>2024/25</u>	<u>2025/26</u>	
REVENUES:						
Stormwater Revenue *	\$ 1,550,000	\$ 1,550,000	\$ 1,550,000	\$ 1,550,000	\$ 1,550,000	
Interest	20,000	20,200	20,400	20,600	20,800	
Other	7,000	7,000	-	5,000	5,000	
Total Revenues	1,577,000	1,577,200	1,570,400	1,575,600	1,575,800	
Carry Over	2,426,050	2,391,760	2,203,910	1,957,510	1,679,160	
TOTAL REVENUES	\$ 4,003,050	\$ 3,968,960	\$ 3,774,310	\$ 3,533,110	\$ 3,254,960	
APPROPRIATIONS:						
Capital Improvements	Proj#					
Stormwater Improvements	DR0006	200,000	250,000	150,000	270,000	150,000
Pipe Relining	DR0050	125,000	125,000	250,000	75,000	125,000
2nd Street South at 6th Ave. Intersection Improvements	ST0046	91,000	-	-	-	-
Replace 2010 Ford F-550 1-1/2 Ton Flat Bed Dump (Veh 360)	SMV009	-	-	63,000	-	-
Replace 2015 Ford F-550 1-1/2 Ton Flat Bed Dump (Veh 362)	SMV010	-	-	-	-	66,000
Trackhoe	SME009	-	110,250	-	-	-
New 6" Mobile Pump	SME010	-	-	50,400	-	-
60" Zero Turn Mower	SME013	13,000	-	-	-	-
Replace Slope Mower (Vehicle 968)	SME014	-	-	-	173,250	-
Replace Street Sweeper (Vehicle 364)	SME015	-	-	-	-	275,000
Capital Improvements Total		429,000	485,250	513,400	518,250	616,000
Stormwater Dept. Costs		1,158,290	1,181,500	1,205,100	1,229,200	1,253,800
Interfund Transfers Out						
To Debt Service Funds		24,000	98,300	98,300	106,500	98,300
Total Interfund Transfers Out		24,000	98,300	98,300	106,500	98,300
FUND RESERVE		2,391,760	2,203,910	1,957,510	1,679,160	1,286,860
BUDGETED APPROPRIATIONS		\$ 4,003,050	\$ 3,968,960	\$ 3,774,310	\$ 3,533,110	\$ 3,254,960

CITY OF SAFETY HARBOR
ADOPTED FY2021/2022 BUDGET

Fund No & Name: 11 - Stormwater Fund							
Department: 37 - Stormwater							
Project Title: Stormwater Drainage Improvements - Other than Buildings							
Funding Source: Stormwater Revenue, Other							
Location: Citywide							
Account: 011-2037-500-6300							
PROJECT COSTS							
Project Description	Project #	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	5 YR TOTAL
Stormwater Improvements	DR0006	200,000	250,000	150,000	270,000	150,000	1,020,000
Pipe Relining	DR0050	125,000	125,000	250,000	75,000	125,000	700,000
2nd St. South at 6th Ave. Intersection Improvements - Construction	ST0046	91,000					91,000
TOTAL		\$ 416,000	\$ 375,000	\$ 400,000	\$ 345,000	\$ 275,000	\$ 1,811,000
Check the applicable box:							
There are no projects budgeted for FY 21/22							
Projects budgeted for FY21/22 have no associated operating costs							x
Projects budgeted for FY21/22 have the following associated operating costs							

JUSTIFICATIONS

FY 21/22

DR0006 Stormwater Improvements: Citywide stormwater improvements. Improve slow flowing water following high rain events. Work includes regarding swales, restoring creek flow lines, installation of new stormwater structures, pipes, or other devices; installation of curbing and/or asphalt to aid in the diversion of water to stormwater structures, replacement of existing deteriorated stormwater infrastructure.

DR0050 Pipe Lining: Various pipe lining of deteriorated stormwater pipes City-wide.

ST0046 2nd Street South at 6th Avenue Intersection Improvements: Construction: Project will re-grade and re-pave intersection and portions of 2nd Street South to alleviate stormwater flooding and allow positive drainage towards existing storm inlet.

FY22/23

DR0006 Stormwater Improvements: Citywide stormwater improvements. Improve slow flowing water following high rain events. Work includes regarding swales, restoring creek flow lines, installation of new stormwater structures, pipes, or other devices; installation of curbing and/or asphalt to aid in the diversion of water to stormwater structures, replacement of existing deteriorated stormwater infrastructure. Analysis of current Stormwater systems: for future planning of needed projects and rehabilitation (\$200,000).

DR0050 Pipe Lining: Various pipe lining of deteriorated stormwater pipes City-wide.

FY 23/24

DR0006 Stormwater Improvements: Citywide stormwater improvements. Improve slow flowing water following high rain events. Work includes regarding swales, restoring creek flow lines, installation of new stormwater structures, pipes, or other devices; installation of curbing and/or asphalt to aid in the diversion of water to stormwater structures, replacement of existing deteriorated stormwater infrastructure.

DR0050 Pipe Lining: Various pipe lining of deteriorated stormwater pipes City-wide.

FY 24/25

DR0006 Stormwater Improvements: Citywide stormwater improvements. Improve slow flowing water following high rain events. Work includes regarding swales, restoring creek flow lines, installation of new stormwater structures, pipes, or other devices; installation of curbing and/or asphalt to aid in the diversion of water to stormwater structures, replacement of existing deteriorated stormwater infrastructure.

DR0050 Pipe lining: Various pipe lining of deteriorated stormwater pipes City-wide.

FY 25/26

DR0006 Stormwater Improvements: Citywide stormwater improvements. Improve slow flowing water following high rain events. Work includes regarding swales, restoring creek flow lines, installation of new stormwater structures, pipes, or other devices; installation of curbing and/or asphalt to aid in the diversion of water to stormwater structures, replacement of existing deteriorated stormwater infrastructure.

DR0050 Pipe lining: Various pipe lining of deteriorated stormwater pipes City-wide.

CITY OF SAFETY HARBOR
ADOPTED FY2021/2022 BUDGET

Fund No & Name: 11 - Stormwater Fund
Department: 37 - Stormwater
Project Title: Stormwater Vehicles
Funding Source: Stormwater Revenues
Location: Public Works, 1200 Railroad Ave.
Account: 011-2037-500-6401

PROJECT COSTS

Project Description	Project #	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	5 YR TOTAL
Replace 2010 Ford F-550 1-1/2 Ton Flat Bed Dump (Vehicle 360)	SMV009			63,000			63,000
Replace 2015 Ford F-550 1-1/2 Ton Flat Bed Dump (Vehicle 362)	SMV010					66,000	66,000
TOTAL		\$ -	\$ -	\$ 63,000	\$ -	\$ 66,000	\$ 129,000

Check the applicable box:

There are no projects budgeted for FY 21/22	X
Projects budgeted for FY21/22 have no associated operating costs	
Projects budgeted for FY21/22 have the following associated operating costs	

JUSTIFICATIONS

FY 23/24

SMV009 Replace Vehicle 360: Vehicle 360 is a 2010 Ford F-550 1-1/2 Ton Flat Bed Dump that is used by the Stormwater Division on a regular basis to transport materials to and from the field.

FY 25/26

SMV010 Replace Vehicle 362: Vehicle 362 is a 2015 Ford F-550 1-1/2 Ton Flat Bed Dump that is used by the Stormwater Division on a regular basis to transport materials to and from the field.

CITY OF SAFETY HARBOR
ADOPTED FY2021/2022 BUDGET

Fund No & Name: 11 - Stormwater Fund							
Department: 37 - Stormwater							
Project Title: Stormwater Equipment							
Funding Source: Stormwater Revenues							
Location: Public Works, 1200 Railroad Ave.							
Account: 011-2037-500-6440							
PROJECT COSTS							
Project Description	Project #	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	5 YR TOTAL
60" Zero Turn Mower	SME013	13,000					13,000
Trackhoe	SME009		110,250				110,250
6" Pump	SME010			50,400			50,400
Replace Slope Mower (Vehicle 968)	SME014				173,250		173,250
Replace Street Sweeper (Vehicle 364)	SME015					275,000	275,000
TOTAL		\$ 13,000	\$ 110,250	\$ 50,400	\$ 173,250	\$ 275,000	\$ 621,900
Check the applicable box:							
There are no projects budgeted for FY 21/22							
Projects budgeted for FY21/22 have no associated operating costs							x
Projects budgeted for FY21/22 have the following associated operating costs							

JUSTIFICATIONS

FY 21/22

SME013 Mower: Purchase 60 “ zero turn mower. This equipment is required for ditch maintenance.

FY22/23

SME009 Trackhoe: The Division utilizes this equipment to complete maintenance on ditches, swales, and stormwater pipes and structures.

FY 23/24

SME010 6” Mobile Pump: Mobile pumps are utilized for dewatering during projects, maintenance, and emergency situations.

FY 24/25

SME014 Replace Slope Mower (Vehicle 968): The slope mower is a vital piece of equipment for ditch maintenance. The current equipment is a 2007 model and will be 17 years old at the time of replacement.

FY 25/26

SME015 Replace Street Sweeper (Vehicle 364): The street sweeper is a vital piece of equipment for removing debris that would end up in the storm water system. The current equipment is a 2016 model and will be 10 years old at the time of replacement.



CITY OF SAFETY HARBOR
ADOPTED FY2021/2022 BUDGET

FUND # 012 - PUBLIC SAFETY

	<u>2021/22</u>	<u>2022/23</u>	<u>2023/24</u>	<u>2024/25</u>	<u>2025/26</u>
REVENUES:					
Permits - Residential	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000
Permits - Commercial	2,000	2,000	2,000	2,000	2,000
Interest	1,460	1,500	1,500	1,500	1,500
Total Revenues	11,460	11,500	11,500	11,500	11,500
 Carry Over	 96,500	 88,860	 80,690	 71,930	 62,560
 TOTAL REVENUES	\$ 107,960	\$ 100,360	\$ 92,190	\$ 83,430	\$ 74,060
 APPROPRIATIONS:					
Capital Improvements	Proj #				
Firefighter PPE Replacement	PSGR01	19,100	19,670	20,260	20,870
Capital Improvements Total		19,100	19,670	20,260	20,870
 FUND RESERVE		 88,860	 80,690	 71,930	 62,560
 BUDGETED APPROPRIATIONS		\$ 107,960	\$ 100,360	\$ 92,190	\$ 83,430

CITY OF SAFETY HARBOR
ADOPTED FY2021/2022 BUDGET

Fund No & Name: 12 - Public Safety Fund							
Department: 22 - Fire Department							
Project Title: Firefighter PPE Replacement							
Funding Source: Impact Fee							
Location: Fire Station's 52 and 53							
Account: 012-2022-500-6440							
PROJECT COSTS							
Project Description	Project #	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	5 YR TOTAL
Firefighter PPE Replacement	PSGR01	19,100	19,670	20,260	20,870	21,500	101,400
TOTAL		\$ 19,100	\$ 19,670	\$ 20,260	\$ 20,870	\$ 21,500	\$ 101,400
Check the applicable box:							
There are no projects budgeted for FY 21/22							
Projects budgeted for FY21/22 have no associated operating costs							
Projects budgeted for FY21/22 have the following associated operating costs							X
<u>FY 21/22</u>							
Personnel Services							
Supplies							
Contractual Services		2,500 NFPA Required Annual Inspection, Testing and Maintenance (All PPE)					
Fixed Cost (i.e. Utilities)							
Other							
Total Increase (Decrease)		2,500					

JUSTIFICATIONS

FY 21/22

PSGR01 - Firefighter PPE Replacement: Firefighter personal protective equipment (PPE) includes all equipment that may be exposed to hazardous atmospheres, i.e. helmet, coat, hood, pants, gloves, suspenders, boots, and flashlight. This equipment has a lifespan of ten years and then must be disposed of; such replacement ensures firefighters are provided the most up to date and safest PPE. Fire Department personnel will be provided new PPE every five years. This will allow for each Firefighter to have one primary set of PPE, and one backup set of PPE. Such redundancy is needed in case primary gear is exposed to chemical, biological, or other toxins.

FY 22/23

PSGR01 - Firefighter PPE Replacement: Firefighter personal protective equipment (PPE) includes all equipment that may be exposed to hazardous atmospheres, i.e. helmet, coat, hood, pants, gloves, suspenders, boots, and flashlight. This equipment has a lifespan of ten years and then must be disposed of; such replacement ensures firefighters are provided the most up to date and safest PPE. Fire Department personnel will be provided new PPE every five years. This will allow for each Firefighter to have one primary set of PPE, and one backup set of PPE. Such redundancy is needed in case primary gear is exposed to chemical, biological, or other toxins.

FY23/24

PSGR01 - Firefighter PPE Replacement: Firefighter personal protective equipment (PPE) includes all equipment that may be exposed to hazardous atmospheres, i.e. helmet, coat, hood, pants, gloves, suspenders, boots, and flashlight. This equipment has a lifespan of ten years and then must be disposed of; such replacement ensures firefighters are provided the most up to date and safest PPE. Fire Department personnel will be provided

new PPE every five years. This will allow for each Firefighter to have one primary set of PPE, and one backup set of PPE. Such redundancy is needed in case primary gear is exposed to chemical, biological, or other toxins.

FY 24/25

PSGR01 - Firefighter PPE Replacement: Firefighter personal protective equipment (PPE) includes all equipment that may be exposed to hazardous atmospheres, i.e. helmet, coat, hood, pants, gloves, suspenders, boots, and flashlight. This equipment has a lifespan of ten years and then must be disposed of; such replacement ensures firefighters are provided the most up to date and safest PPE. Fire Department personnel will be provided new PPE every five years. This will allow for each Firefighter to have one primary set of PPE, and one backup set of PPE. Such redundancy is needed in case primary gear is exposed to chemical, biological, or other toxins.

FY25/26

PSGR01 - Firefighter PPE Replacement: Firefighter personal protective equipment (PPE) includes all equipment that may be exposed to hazardous atmospheres, i.e. helmet, coat, hood, pants, gloves, suspenders, boots, and flashlight. This equipment has a lifespan of ten years and then must be disposed of; such replacement ensures firefighters are provided the most up to date and safest PPE. Fire Department personnel will be provided new PPE every five years. This will allow for each Firefighter to have one primary set of PPE, and one backup set of PPE. Such redundancy is needed in case primary gear is exposed to chemical, biological, or other toxins.



CITY OF SAFETY HARBOR
ADOPTED FY2021/2022 BUDGET

FUND # 014 - STREET IMPROVEMENT
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	<u>2021/22</u>	<u>2022/23</u>	<u>2023/24</u>	<u>2024/25</u>	<u>2025/26</u>
REVENUES:					
Local Option Gas Tax	\$ 229,650	\$ 237,693	\$ 246,007	\$ 254,621	\$ 263,528
Interfund Transfer In From General Fund	200,000	200,000	200,000	200,000	240,000
Interfund Transfer In From Capital Projects Fund	200,000	200,000	200,000	200,000	200,000
Interest	8,000	8,100	8,200	8,300	8,400
Total Revenues	637,650	645,793	654,207	662,921	711,928
 Carry Over	 331,610	 175,810	 23,153	 453,910	 118,381
 TOTAL REVENUES	 \$ 969,260	 \$ 821,603	 \$ 677,360	 \$ 1,116,831	 \$ 830,309
 APPROPRIATIONS:					
Capital Improvements	<u>Proj #</u>				
Street Resurfacing Program	ST0013	550,000	550,000	-	750,000
Curb Replacement	ST0019	30,000	35,000	30,000	35,000
Citywide Brick Street Restoration	ST0028	20,000	20,000	20,000	20,000
Underdrain Repair/Replace Program	ST0034	30,000	50,000	30,000	50,000
City Portion of JAG Grant for Speed Feedback Sign	LESIS0	20,000	-	-	-
Capital Improvements Total		650,000	655,000	80,000	855,000
 Street Improvement Dept Costs		 143,450	 143,450	 143,450	 143,450
 FUND RESERVE		 175,810	 23,153	 453,910	 118,381
 BUDGETED APPROPRIATIONS		 \$ 969,260	 \$ 821,603	 \$ 677,360	 \$ 1,116,831

CITY OF SAFETY HARBOR
ADOPTED FY2021/2022 BUDGET

Fund No & Name: 14 - Street Improvement Fund							
Department: 31 - Streets							
Project Title: Misc. Street Work							
Funding Source: Gas Tax, Other							
Location: Citywide							
Account: 014-2031-500-6300							
PROJECT COSTS							
Project Description	Project #	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	5 YR TOTAL
Street Resurfacing Program	ST0013	550,000	550,000	-	750,000	-	1,850,000
Curb Replacement	ST0019	30,000	35,000	30,000	35,000	30,000	160,000
Citywide Brick Street Restoration	ST0028	20,000	20,000	20,000	20,000	20,000	100,000
Underdrain Repair/Replace Program	ST0034	30,000	50,000	30,000	50,000	30,000	190,000
TOTAL		\$ 630,000	\$ 655,000	\$ 80,000	\$ 855,000	\$ 80,000	\$ 2,300,000
Check the applicable box:							
There are no projects budgeted for FY 21/22							
Projects budgeted for FY21/22 have no associated operating costs							x
Projects budgeted for FY21/22 have the following associated operating costs							

JUSTIFICATIONS

FY 21/22

1. **ST013 – Street Resurfacing:** Extends the life of street system, prevents deterioration of pavement and maintains safe roads. Resurfacing to include full depth restoration of very poor rated streets.
2. **ST0019 - Curb Replacement:** Replace deteriorating curb at various locations throughout the City. Replacing curbing provides for improved stormwater drainage and prolonged pavement life.
3. **ST0028 – Citywide Brick Street Restoration:** Provides for brick construction in small areas within city right-of-ways and needed replacement for setting.
4. **ST0034 - Underdrain replacement:** Provides for removal and replacement of underdrain that is no longer functioning and installation of underdrain in areas where the ground water may damage the roadway base. Underdrain prolongs the life of a roadway by keeping the roadway base material dry

FY22/23

1. **ST013 – Street Resurfacing:** Extends the life of street system, prevents deterioration of pavement and maintains safe roads. Resurfacing to include full depth restoration of very poor rated streets.
2. **ST0019 - Curb Replacement:** Replace deteriorating curb at various locations throughout the City. Replacing curbing provides for improved stormwater drainage and prolonged pavement life.
3. **ST0028 – Citywide Brick Street Restoration:** Provides for brick construction in small areas within city right-of-ways and needed replacement for setting.
4. **ST0034 - Underdrain replacement:** Provides for removal and replacement of underdrain that is no longer functioning and installation of underdrain in areas where the ground water may damage the roadway base. Underdrain prolongs the life of a roadway by keeping the roadway base material dry

FY 23/24

1. **ST0019 - Curb Replacement:** Replace deteriorating curb at various locations throughout the City. Replacing curbing provides for improved stormwater drainage and prolonged pavement life.

1. **ST0028 – Citywide Brick Street Restoration:** Provides for brick construction in small areas within city right-of-ways and needed replacement for setting.
2. **ST0034 - Underdrain replacement:** Provides for removal and replacement of underdrain that is no longer functioning and installation of underdrain in areas where the ground water may damage the roadway base. Underdrain prolongs the life of a roadway by keeping the roadway base material dry

FY 24/25

1. **ST013 – Street Resurfacing:** Extends the life of street system, prevents deterioration of pavement and maintains safe roads. Resurfacing to include full depth restoration of very poor rated streets.
2. **ST0019 - Curb Replacement:** Replace deteriorating curb at various locations throughout the City. Replacing curbing provides for improved stormwater drainage and prolonged pavement life.
3. **ST0028 – Citywide Brick Street Restoration:** Provides for brick construction in small areas within city right-of-ways and needed replacement for setting.
4. **ST0034 - Underdrain replacement:** Provides for removal and replacement of underdrain that is no longer functioning and installation of underdrain in areas where the ground water may damage the roadway base. Underdrain prolongs the life of a roadway by keeping the roadway base material dry

FY 25/26

1. **ST0019 - Curb Replacement:** Replace deteriorating curb at various locations throughout the City. Replacing curbing provides for improved stormwater drainage and prolonged pavement life.
2. **ST0028 – Citywide Brick Street Restoration:** Provides for brick construction in small areas within city right-of-ways and needed replacement for setting.
3. **ST0034 - Underdrain replacement:** Provides for removal and replacement of underdrain that is no longer functioning and installation of underdrain in areas where the ground water may damage the roadway base. Underdrain prolongs the life of a roadway by keeping the roadway base material dry

CITY OF SAFETY HARBOR
ADOPTED FY2021/2022 BUDGET

Fund No & Name: 14 - Street Improvement Fund							
Department: 31 - Streets							
Project Title: Special Equipment							
Funding Source: Gas Tax, Other							
Location: Citywide							
Account: 014-2031-500-6440							
PROJECT COSTS							
Project Description	Project #	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	5 YR TOTAL
Mobile Speed Feedback/Message Board Trailer	LESIS0	20,000					20,000
TOTAL		\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000
Check the applicable box:							
There are no projects budgeted for FY 21/22							
Projects budgeted for FY21/22 have no associated operating costs							x
Projects budgeted for FY21/22 have the following associated operating costs							

JUSTIFICATIONS

FY 21/22

Replace Existing Mobile Speed Feedback Trailers The existing speed feedback trailers are utilized by the Pinellas County Sheriff’s Department as a method of traffic calming and speed reinforcement. The existing trailers, Trailer 644 (2002) and 642 (2012) are no longer operational and have been taken out of service. To continue providing alternate solutions to traffic related concerns, a new trailer with expanded uses has been specified.

CITY OF SAFETY HARBOR
ADOPTED FY2021/2022 BUDGET

FUND # 015 - MARINA BOAT BASIN

	<u>2021/22</u>	<u>2022/23</u>	<u>2023/24</u>	<u>2024/25</u>	<u>2025/26</u>
REVENUES:					
Rent - Marina Slips	\$ 65,430	\$ 65,430	\$ 71,990	\$ 71,990	\$ 71,990
Interest	800	800	800	800	800
Interfund transfer in from General Fund	200,000	36,000	36,000	36,000	-
Total Revenues	266,230	102,230	108,790	108,790	72,790
Carry Over	171,440	-	71,280	130,070	188,560
TOTAL REVENUES	\$ 437,670	\$ 102,230	\$ 180,070	\$ 238,860	\$ 261,350
APPROPRIATIONS:					
Capital Improvements	Proj #				
Basin Dock & Piling Replacement	MAR006	275,000	-	-	-
Channel Dredging - Construction	MAR010	126,730	-	-	-
Capital Improvements Total		401,730	-	-	-
Marina Boat Basin Dept Costs		35,940	30,950	50,000	50,300
FUND RESERVE		-	71,280	130,070	188,560
BUDGETED APPROPRIATIONS		\$ 437,670	\$ 102,230	\$ 180,070	\$ 238,860
UNFUNDED PROJECTS					
TOTAL UNFUNDED PROJECTS		\$ -	\$ -	\$ -	\$ -

CITY OF SAFETY HARBOR
ADOPTED FY2021/2022 BUDGET

Fund No & Name: 15 - Marina Fund Department: 57 - Marina Project Title: Improvements Other Than Buildings Funding Source: Marina Reserve Fund Location: 110 Veterans Memorial Lane Account: 015-2057-500-6300							
PROJECT COSTS							
Project Description	Project #	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	5 YR TOTAL
Basin Dock & Piling Replacement	MAR006	275,000					275,000
Channel Dredging	MAR010	126,730					126,730
TOTAL		\$ 401,730	\$ -	\$ -	\$ -	\$ -	\$ 401,730
Check the applicable box:							
There are no projects budgeted for FY 21/22							<input type="checkbox"/>
Projects budgeted for FY21/22 have no associated operating costs							<input checked="" type="checkbox"/>
Projects budgeted for FY21/22 have the following associated operating costs							<input type="checkbox"/>
							

JUSTIFICATIONS

FY 21/22

Basin Dock & Piling Replacement (MAR006 - \$275,000): Current boat basin wood decking & selected pilings were replaced in 2005 and will reach the end of its useful life.

Marina Channel Maintenance Dredge Construction (MAR010 - \$126,730): Maintenance dredging of the Marina channel to a depth of 4 feet below mean sea level. A suitable spoil site may need to be identified or costs for project must reflect transporting dredge material to designated spoil site. Maintenance dredging needs to be performed every 15-20 years depending on the amount of siltation.

CITY OF SAFETY HARBOR
ADOPTED FY2021/2022 BUDGET

FUND # 032 - CAPITAL PROJECTS

		<u>2021/22</u>	<u>2022/23</u>	<u>2023/24</u>	<u>2024/25</u>	<u>2025/26</u>
REVENUES:						
Penny For Pinellas	\$	1,957,200	\$ 2,025,700	\$ 2,096,600	\$ 2,170,000	\$ 2,246,000
Pinellas County Fire		35,000	-	-	12,200	92,940
Interest		8,000	7,920	7,840	7,920	8,000
Total Revenues		2,000,200	2,033,620	2,104,440	2,190,120	2,346,940
Carry Over		969,400	600,260	816,520	1,480,220	2,011,570
TOTAL REVENUES		\$ 2,969,600	\$ 2,633,880	\$ 2,920,960	\$ 3,670,340	\$ 4,358,510
APPROPRIATIONS:						
Capital Improvements	Proj #					
<i>General Government</i>						
CH HVAC #1 Replacement (HR & Offices)	GEN013	10,000	-	-	-	-
CH HVAC #2 Replacement (Lobby - South)	GEN014	3,000	-	-	-	-
CH HVAC #3 Replacement (Building Dept)	GEN015	7,000	-	-	-	-
CH HVAC #4 Replacement (Planning/Engineering)	GEN016	7,000	-	-	-	-
CH HVAC #5 Replacement (Breakroom/Storage/City Mgr)	GEN017	4,000	-	-	-	-
CH HVAC #6 Replacement (Lobby - North)	GEN018	3,000	-	-	-	-
CH HVAC #7 Replacement (IT/Mailroom/Copy Room)	GEN019	5,000	-	-	-	-
CH HVAC #8 Replacement (Server Room)	GEN020	-	-	-	-	3,500
CH HVAC #9 Replacement (Finance)	GEN021	7,000	-	-	-	-
CH HVAC #10 Replacement (Chambers - South)	GEN022	5,000	-	-	-	-
CH HVAC #11 Replacement (Chamber - North)	GEN023	5,000	-	-	-	-
Production Equipment	CHE003	40,000	-	-	-	-
<i>Fire</i>						
Station 52 Access Ladder (Hall & Office)	PSI021	6,500	-	-	-	-
Station 53 Laundry room AC Replacement	PSI007	6,300	-	-	-	-
Station 52 #1 DC Office AC Replacement	PSI008	6,000	-	-	-	-
Station 53 GYM/EMS Room AC Replacement	PSI009	7,400	-	-	-	-
Station 52 #2 Living Area AC Replacement	PSI010	6,000	-	-	-	-
Station 53 #2 Bunks AC replacement	PSI011	6,000	-	-	-	-
Station 52 Garage Door System Replacement	PSI006	-	35,000	-	-	-
Station 52 #4 DC Bunk AC Replacement	PSI012	-	7,600	-	-	-
Station 53 Garage Door System Replacement	PSI013	-	-	30,000	-	-
Station 53 Admin #1 AC Replacement	PSI014	-	-	7,800	-	-
Station 53 Roof Replacement	PSI015	-	-	-	135,000	-
Station 53 Admin #2 AC Replacement	PSI016	-	-	-	8,000	-
Station 53 #1 Living Area AC Replacement	PSI019	-	-	-	-	8,300
Fire Department Facilities Assessment	PSI017	-	-	-	-	45,500
Replace 2013 Pierce Fire Truck (Vehicle 855) Ladder Truck	PSV011	-	-	-	-	1,380,200
Replace 2012 GMC Yukon (Vehicle 803)	PSV012	-	74,260	-	-	-
Replace Chevrolet Tahoe (Vehicle 858)	PSV013	-	-	-	78,780	-
SCBA Replacement	PSEQ13	-	-	-	-	255,860
<i>Streets</i>						
Highway to Bay & Bay Shore Dr. Improvements	ST0054	148,000	-	-	-	-
Replace Flat Bed Dump Truck (Vehicle 350)	STV004	-	-	65,000	-	-
Replace Dump Truck (Vehicle 341)	STV005	94,500	-	-	-	-
Replace 1-Ton Dump Truck (Vehicle 415)	STV007	50,000	-	-	-	-
Replace 1-1/2 Ton Flat Bed Tump Truck (Vehicle 369)	STV008	-	99,750	-	-	-
Replace 3/4 Ton Pick-Up Truck (Vehicle 359)	STV009	-	-	47,250	-	-
Replace 3/4 Ton Crew Cab Pick-Up Truck (Vehicle 370)	STV010	-	-	-	52,500	-
Replace 1-Ton Dump Truck (Vehicle 345)	STV011	-	-	-	63,000	-
Replace Dump Truck (Vehicle 323)	STV012	-	-	-	-	136,500
John Deere Backhoe (Vehicle 928)	STE011	125,000	-	-	-	-
Bobcat Attachment (Planer and Drum)	STE012	-	-	26,250	-	-
Replace Street Division Sign Equipment	STE013	22,570	-	-	-	-
Replace 2007 Double Drum Roller (Vehicle 903)	STE014	-	47,250	-	-	-
4 Ton Asphalt Hot Box Trailer	STE015	-	36,750	-	-	-
Replace 2004 Bobcat (Vehicle 911)	STE016	-	-	63,000	-	-
Replace 2011 Volvo Compact Wheel Loader (Vehicle 925)	STE017	-	-	-	105,000	-
Replace Ford Tractors (Vehicles 931, 932, 935)	STE018	-	-	-	47,250	-
Replace Skid Steer Stump Grinder Attachment	STV013	-	-	-	-	11,000
<i>Fleet</i>						
Replace Truck 352	FLV002	-	45,000	-	-	-
Air Conditioning Recovery Machine	FLE010	10,000	-	-	-	-
Column Lifts (6)	FLE011	-	55,000	-	-	-
<i>Building Maintenance</i>						
BM HVAC #1 & #2 Replacement	BL0018	-	-	-	-	15,000
Vehicle #126 Replacement	BL0014	-	-	-	36,400	-
Scissor Lift & Trailer Replacement	BMV001	-	31,000	-	-	-
One Man Lift #908 Replacement	BME001	-	-	-	-	11,000

CITY OF SAFETY HARBOR
ADOPTED FY2021/2022 BUDGET

FUND # 032 - CAPITAL PROJECTS

<i>Library</i>		2021/22	2022/23	2023/24	2024/25	2025/26
Permanent Access Ladders (Roof & Attic) B&M Request	LBI001	8,300	-	-	-	-

FUND # 032 - CAPITAL PROJECTS

<i>Recreation</i>		2021/22	2022/23	2023/24	2024/25	2025/26
CC Access Ladders - 3 Roof	PRI011	7,200	-	-	-	-
RC Roof Replacement	PRI003	-	50,000	-	-	-
CC Total Roof Replacement	PRI005	-	-	-	300,000	-
CC HVAC #1 Replacement	PRI006	25,000	-	-	-	-
CC HVAC #4 Replacement	PRI007	-	-	-	25,000	-
CC HVAC #7 Replacement	PRI008	50,000	-	-	-	-
RC HVAC #1 & #2 Replacement	PRI009	25,000	-	-	-	-
MU HVAC #1 & #2 Replacement	PRI010	-	-	-	-	25,000
Rigsby Center Improvements	PR0038	100,000	-	-	-	-
Clearwater Joint Use Agreement	PR0067	50,000	50,000	50,000	-	-
Replace 2007 Savanna 3500 Passenger Van (#448)	PKV013	45,000	-	-	-	-
Replace 2002 International 66-passenger Bus (#453)	PKV014	-	50,000	-	-	-
Rec Trac Lighting Interface	RCE004	15,000	-	-	-	-
Event Utility Vehicle	RCE005	16,500	-	-	-	-

FUND # 032 - CAPITAL PROJECTS

<i>Parks</i>		2021/22	2022/23	2023/24	2024/25	2025/26
SHCP Metal Building Replacement (Maint Shop)	PKI043	75,000	-	-	-	-
SHCP Ball Field Light Replacement	PKI024	-	-	350,000	-	-
SHCP Walking Trail	PKI032	-	50,000	-	-	-
Outdoor Fitness Zones	PKI033	-	-	60,000	-	-
Parks Parking Lot Re-paving	PKI034	100,000	-	-	-	-
Park Furnishings Renewal & Replacement	PKI037	20,000	22,000	24,200	26,620	29,280
SHCP Playground Surfacing Replacement	PKI038	100,000	-	-	-	-
City Park Sidewalk Replacements	PKI040	-	50,000	-	50,000	-
Outdoor Pickleball Courts	PKI041	50,000	-	-	-	-
SHCP Sand Volleyball Ct Expansion	PKI042	-	-	50,000	-	-
MSP Creek Improvements	PKI044	-	450,000	-	-	-
SHCP Field #1 Improvements	PKI045	-	15,000	-	-	25,000
SHCP Field #2 Improvements	PKI046	35,000	-	-	25,000	-
SHCP Field #3 Improvements	PKI047	-	-	15,000	-	-
SHCP Field #4 Improvements	PKI048	45,000	49,000	-	25,000	-
SHCP Field #5 Improvements	PKI049	49,000	-	-	-	25,000
Folly Barn Improvements	PKI050	50,000	-	-	-	-
Folly Parking Drainage Improvements	PKI051	25,000	-	-	-	-
Replace Fishing Pier Shelter	PR0057	175,000	-	-	-	-
Vehicle Replacement #419	PKV016	-	-	45,000	-	-
Vehicle Replacement #416	PKV017	-	-	-	48,000	-
Parks Equipment Replacement & Renewal	PKE006	35,000	45,000	-	60,000	35,000
Portable Generator Replacement	PR0040	60,000	-	-	-	-
Parks Utility Vehicle	PKE008	16,500	-	17,500	18,500	19,500
Kubota Backhoe Replacement	PKE009	45,000	-	-	-	-
Parks Trailer Replacements	PKE013	35,000	-	35,000	-	-
Capital Improvements Total		1,841,770	1,262,610	886,000	1,104,050	2,025,640
Neighborhood Projects & Beautification Grants	NP0001	25,000	25,000	25,000	25,000	25,000
Transfers Out						
To Waterfront Park debt service (Series 2012)		240,100	-	-	-	-
To Capital Improvements debt service (Series 2006)		27,990	27,990	27,990	27,990	27,990
To Land Acquisition debt service (Series 2018)		34,480	46,020	46,010	45,990	46,010
To Street Improvement fund		200,000	200,000	200,000	200,000	200,000
To General Fund*		-	255,740	255,740	255,740	-
Transfers Out Total		502,570	529,750	529,740	529,720	274,000
FUND RESERVE		600,260	816,520	1,480,220	2,011,570	2,033,870
BUDGETED APPROPRIATIONS		\$ 2,969,600	\$ 2,633,880	\$ 2,920,960	\$ 3,670,340	\$ 4,358,510

*Per Budget Resolution 2021-14, Repayment of GF for purchase of PSV009 Fire Truck over 3 years (FY23-FY25).

UNFUNDED PROJECTS		2021/22	2022/23	2023/24	2024/25	2025/26
Parks/Bldg Maint Administration Building-Design	PKI035	-	270,000	2,000,000	-	-
TOTAL UNFUNDED PROJECTS		-	270,000	2,000,000	-	-

CITY OF SAFETY HARBOR
ADOPTED FY2021/2022 BUDGET

Fund No & Name: 32 - Capital Improvement Fund							
Department: 20 - General Government							
Project Title: Improvements Other Than Buildings							
Funding Source: Penny for Pinellas							
Location: City Hall							
Account: 032-3020-500-6300							
PROJECT COSTS							
Project Description	Project #	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	5 YR TOTAL
CH HVAC #1 Replacement (HR & Offices)	GEN013	10,000					10,000
CH HVAC #2 Replacement (Lobby - South)	GEN014	3,000					3,000
CH HVAC #3 Replacement (Building Dept)	GEN015	7,000					7,000
CH HVAC #4 Replacement (Planning/Engineering)	GEN016	7,000					7,000
CH HVAC #5 Replacement (Breakroom/Storage/City Mgr)	GEN017	4,000					4,000
CH HVAC #6 Replacement (Lobby - North)	GEN018	3,000					3,000
CH HVAC #7 Replacement (IT/Mailroom/Copy Room)	GEN019	5,000					5,000
CH HVAC #8 Replacement (Server Room)	GEN020					3,500	3,500
CH HVAC #9 Replacement (Finance)	GEN021	7,000					7,000
CH HVAC #10 Replacement (Chambers - South)	GEN022	5,000					5,000
CH HVAC #11 Replacement (Chambers - North)	GEN023	5,000					5,000
TOTAL		\$ 56,000	\$ -	\$ -	\$ -	\$ 3,500	\$ 59,500
Check the applicable box:							
There are no projects budgeted for FY 21/22							
Projects budgeted for FY21/22 have no associated operating costs							X
Projects budgeted for FY21/22 have the following associated operating costs							

JUSTIFICATIONS

FY 21/22

CH HVAC #1 Replacement (GEN013 - \$10,000): Existing equipment is American Standard 8.5-ton unit installed in 2011 for the Human Resources/Offices of City Hall and will reach the end of useful life.

CH HVAC #2 Replacement (GEN014 - \$3,000): Existing equipment is American Standard 2-ton unit installed in 2011 for the south end of the front lobby of City Hall and will reach the end of useful life.

CH HVAC #3 Replacement (GEN015 - \$7,000): Existing equipment is American Standard 4-ton unit installed in 2011 for the Building Department of City Hall and will reach the end of useful life.

CH HVAC #4 Replacement (GEN016 - \$7,000): Existing equipment is American Standard 5-ton unit installed in 2011 for the Planning & Engineering Department of City Hall and will reach the end of useful life.

CH HVAC #5 Replacement (GEN017 - \$4,000): Existing equipment is American Standard 3-ton unit installed in 2011 for the breakroom/storage/City Manager office of City Hall and will reach the end of useful life.

CH HVAC #6 Replacement (GEN018 - \$3,000): Existing equipment is American Standard 2-ton unit installed in 2011 for the north end of the front lobby of City Hall and will reach the end of useful life.

CH HVAC #7 Replacement (GEN019 - \$5,000): Existing equipment is American Standard 4-ton unit installed in 2011 for IT/mailroom/copy room of City Hall and will reach the end of useful life.

CH HVAC #9 Replacement (GEN021 - \$7,000): Existing equipment is American Standard 5-ton unit installed in 2011 for the Finance Department of City Hall and will reach the end of useful life.

CH HVAC #10 Replacement (GEN022 - \$5,000): Existing equipment is American Standard 4-ton unit installed in 2011 for the south end of the Commission Chambers of City Hall and will reach the end of useful life.

CH HVAC #11 Replacement (GEN023 - \$5,000): Existing equipment is American Standard 4-ton unit installed in 2011 for the north end of the Commission Chambers of City Hall and will reach the end of useful life.

FY 25/26

CH HVAC #8 Replacement (GEN020 - \$3,500): Existing equipment is a Trane 2.5-ton unit installed in 2016 for the server room of City Hall and will reach the end of useful life.

CITY OF SAFETY HARBOR
ADOPTED FY2021/2022 BUDGET

Fund No & Name: 32 - Capital Improvement Fund							
Department: 20 - General Government							
Project Title: Equipment							
Funding Source: Penny for Pinellas							
Location: City Hall							
Account: 032-3020-500-6440							
PROJECT COSTS							
Project Description	Project #	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	5 YR TOTAL
Production Equipment	CHE003	40,000					40,000
TOTAL		\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000
Check the applicable box:							
There are no projects budgeted for FY 21/22							<input type="checkbox"/>
Projects budgeted for FY21/22 have no associated operating costs							<input checked="" type="checkbox"/>
Projects budgeted for FY21/22 have the following associated operating costs							<input type="checkbox"/>

JUSTIFICATIONS

FY 21/22

CHE003 Production Equipment: Purchase of four high definition cameras, control console, two 65” TV monitors, and new Granicus encoder for the recording and broadcasting of City Commission meetings.

CITY OF SAFETY HARBOR
ADOPTED FY2021/2022 BUDGET

Fund No & Name: Capital Projects							
Department: Fire							
Project Title: FD Access Ladders (Roof & Attic)							
Funding Source: Pennies For Pinellas							
Location: Fire Station 52							
Account: 032-3022-500.62-00							
PROJECT COSTS							
Project Description	Project #	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	5 YR TOTAL
Permanent Access Ladders (Roof & Attic) B&M request.	PSI021	6,500					6,500
TOTAL		\$ 6,500	\$ -	\$ -	\$ -	\$ -	\$ 6,500
Check the applicable box:							
There are no projects budgeted for FY 21/22							
Projects budgeted for FY21/22 have no associated operating costs						X	
Projects budgeted for FY21/22 have the following associated operating costs							

JUSTIFICATIONS

FY 21/22

Installation of permanent access ladders in the roof and attic. Requested by Building and Maintenance.

CITY OF SAFETY HARBOR
ADOPTED FY2021/2022 BUDGET

Fund No & Name: 32 - Capital Improvement Fund Department: 22 - Fire Department Project Title: Fire Department Infrastructure Funding Source: Penny for Pinellas Location: Fire Stations 52 and 53 Account: 032-3022-500-6300							
PROJECT COSTS							
Project Description	Project #	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	5 YR TOTAL
Station 53 Laundry Room AC Replacement	PSI007	6,300					6,300
Station 52 #1 DC Office AC Replacement	PSI008	6,000					6,000
Station 53 Gym/EMS Room AC Replacement	PSI009	7,400					7,400
Station 52 #2 Living Area AC Replacement	PSI010	6,000					6,000
Station 53 #2 Bunks AC Replacement	PSI011	6,000					6,000
Station 52 Garage Door System Replacement	PSI006		35,000				35,000
Station 52 #4 DC Bunk AC Replacement	PSI012		7,600				7,600
Station 53 Garage Door System Replacement	PSI013			30,000			30,000
Station 53 Admin #1 AC Replacement	PSI014			7,800			7,800
Station 53 Roof Replacement	PSI015				135,000		135,000
Station 53 Admin #2 AC Replacement	PSI016				8,000		8,000
Station 53 #1 Living Area AC Replacement	PSI019					8,300	8,300
Fire Department Facilities Assessment	PSI017					45,500	45,500
TOTAL		\$ 31,700	\$ 42,600	\$ 37,800	\$ 143,000	\$ 53,800	\$ 308,900
Check the applicable box:							
There are no projects budgeted for FY 21/22							
Projects budgeted for FY21/22 have no associated operating costs							
Projects budgeted for FY21/22 have the following associated operating costs							X
<u>FY 21/22</u>							
Personnel Services							
Supplies							
Contractual Services							
Fixed Cost (i.e. Utilities) 5,500 AC Repairs and Maintenance for all Units							
Other							
Total Increase (Decrease) 5,500							

JUSTIFICATIONS

FY 21/22

PSI007 – Station 53 Laundry Room AC Replacement: Sources suggest a typical lifespan for an AC unit in a hot & humid climate such a Florida is 10-15 years, however, this is a This unit will be 24 years old and is currently not working.

PSI008 – Station 52 #1 DC Office AC Replacement: Sources suggest a typical lifespan for an AC unit in a hot & humid climate such a Florida is 10-15 years. This unit will be 16 years old and is not working appropriately leaving employees working in untenable conditions.

PSI009 – Station 53 Gym/EMS Room AC Replacement: Sources suggest a typical lifespan for an AC unit in a hot & humid climate such a Florida is 10-15 years. This unit will be 16 years old and is unreliable.

PSI010 – Station 52 #2 Living Area AC Replacement: Sources suggest a typical lifespan for an AC unit in a hot & humid climate such a Florida is 10-15 years. This unit will be 15 years old.

PSI011 – Station 53 #2 Bunks AC Replacement: Sources suggest a typical lifespan for an AC unit in a hot & humid climate such a Florida is 10-15 years. This unit will be 15 years old.

FY 22/23

PSI006 – Station 52 Garage Door System Replacement: The current garage door systems are aging and require increased maintenance. At times, the doors have been inoperable during an emergency response slowing fire truck departures. Due to repairs over the past several years, the individual door systems are incompatible with each other.

PSI012 – Station 52 #4 DC Bunk AC Replacement: Sources suggest a typical lifespan for an AC unit in a hot & humid climate such a Florida is 10-15 years. This unit will be 12 years old.

FY23/24

PSI013 – Station 53 Garage Door System Replacement: The current garage door systems are aging and require increased maintenance. At times, the doors have been inoperable during an emergency response slowing fire truck departures. Due to repairs over the past several years, the individual door systems are incompatible with each other.

PSI014 – Station 53 Admin #1 AC Replacement: Sources suggest a typical lifespan for an AC unit in a hot & humid climate such a Florida is 10-15 years. This unit will be 10 years old.

FY 24/25

PSI015 – Station 53 Roof Replacement: Station 53 was constructed in 1983 and will be 42 years old this year. The facility contains administrative offices and is working fire and emergency medical services (EMS) facility. In 2006, the station was improved with an emergency operations center and an additional living quarters section. The metal roof is between 30-40 years old. Furthermore, the roof needs painting and has also undergone numerous repairs due to leaks and storm damage.

PSI016 – Station 53 Admin #2 AC Replacement: Sources suggest a typical lifespan for an AC unit in a hot & humid climate such a Florida is 10-15 years. This unit will be 10 years old.

FY25/26

PSI019 – Station 53 #1 Living Area AC Replacement: Sources suggest a typical lifespan for an AC unit in a hot & humid climate such a Florida is 10-15 years. This unit will be 8 years old.

PSI017 – Fire Department Facilities Assessment: Station 53 was constructed in 1983 and will be 43 years old this year. Station 52 was constructed in 1959 and will be 62 years old this year; the station was reconstructed in 1992 (34 years ago). Both fire stations are maintained by the City of Safety Harbor and are increasing in age and maintenance/repair costs. Fire stations typically have a 50-year lifespan. A fire station facilities assessment is desired to identify long-term infrastructure needs including the installation, repair, and/or replacement of essential facility components such as plumbing, electrical, HVAC, structural, and fire protection elements.

CITY OF SAFETY HARBOR
ADOPTED FY2021/2022 BUDGET

Fund No & Name: 32 - Capital Improvement Fund							
Department: 22 - Fire Department							
Project Title: Fire Department Vehicles							
Funding Source: Penny for Pinellas							
Location: Fire Stations 52 and 53							
Account: 032-3022-500-6401							
PROJECT COSTS							
Project Description	Project #	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	5 YR TOTAL
Replace 2013 Pierce Fire Truck (Vehicle 855)	PSV011					1,380,200	1,380,200
Replace 2012 GMC Yukon (Vehicle 803)	PSV012		74,260				74,260
Replace 2016 Chevrolet Tahoe (Vehicle 858)	PSV013				78,780		78,780
TOTAL		\$ -	\$ 74,260	\$ -	\$ 78,780	\$ 1,380,200	\$ 1,533,240
Check the applicable box:							
There are no projects budgeted for FY 21/22						<input checked="" type="checkbox"/>	
Projects budgeted for FY21/22 have no associated operating costs						<input type="checkbox"/>	
Projects budgeted for FY21/22 have the following associated operating costs						<input type="checkbox"/>	

JUSTIFICATIONS

FY 22/23

PSV012 – Replace Vehicle 803: This is a 2012 GMC Yukon and will be 11 years old at its replacement date. The Fire Department’s vehicle replacement cycle calls for staff cars to be replaced every 10 years to ensure reliability and the most up to date vehicle safety and environment protection standards. Pinellas County funding is approximately 5.79%.

FY 24/25

PSV013 - Replace vehicle 858: This is a 2016 Chevrolet Tahoe and will be 9 years old at its replacement date. The Fire Department’s vehicle replacement cycle calls for staff cars to be replaced every 10 years to ensure reliability and the most up to date vehicle safety and environment protection standards. This replacement is being done one year sooner to ensure a 10-year programming replacement cycle is in place for all staff cars. Pinellas County funding is approximately 5.79%. Pinellas County EMS funding will be 75% of the first \$50,000.

FY25/26

PSV011 - Replace vehicle 855: This is a 2013 Pierce Fire Truck and will be 13 years old and approaching its life span based on its current use. The Fire Department’s heavy apparatus replacement cycle calls for engines and trucks to be replaced every 15 years. Pinellas County funding is approximately 5.79%.

CITY OF SAFETY HARBOR
ADOPTED FY2021/2022 BUDGET

Fund No & Name: 32 - Capital Improvement Fund							
Department: 22 - Fire Department							
Project Title: Fire Department Equipment							
Funding Source: Penny for Pinellas							
Location: Fire Stations 52 and 53							
Account: 032-3022-500-6440							
PROJECT COSTS							
Project Description	Project #	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	5 YR TOTAL
SCBA Replacement	PSEQ13					255,860	255,860
TOTAL		\$ -	\$ -	\$ -	\$ -	\$ 255,860	\$ 255,860
Check the applicable box:							
There are no projects budgeted for FY 21/22						<input checked="" type="checkbox"/>	
Projects budgeted for FY21/22 have no associated operating costs						<input type="checkbox"/>	
Projects budgeted for FY21/22 have the following associated operating costs						<input type="checkbox"/>	

JUSTIFICATIONS

FY25/26

PSEQ13 – SCBA Replacement: The Fire Department’s self-contained breathing apparatus (SCBA) system includes 25 air-pack assemblies and 60 pressurized bottles. Firefighter’s must have immediate access to functioning and reliable SCBA units to operate on the scene of hazardous incidents including structure fires, car fires, hazardous materials incidents, etc. SCBA systems are regulated by the National Fire Protection Association (NFPA) as their use, as well as inspection, testing, and maintenance. SCBA systems should be replaced on a ten-year cycle. The Fire Department’s current SCBA system was purchased in 2017 and will have reached their recommended max use by 2027.

CITY OF SAFETY HARBOR
ADOPTED FY2021/2022 BUDGET

Fund No & Name: 32 - Capital Improvement Fund							
Department: 31 - Streets							
Project Title: Improvements other than Building							
Funding Source: Penny for Pinellas, Other							
Location: Citywide							
Account: 032-3031-500-6300							
PROJECT COSTS							
Project Description	Project #	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	5 YR TOTAL
Highway to Bay & Bay Shore Dr. Improvements	ST0054	148,000					148,000
TOTAL		\$ 148,000	\$ -	\$ -	\$ -	\$ -	\$ 148,000
Check the applicable box:							
There are no projects budgeted for FY 21/22		<input checked="" type="checkbox"/> x					
Projects budgeted for FY21/22 have no associated operating costs							
Projects budgeted for FY21/22 have the following associated operating costs							

JUSTIFICATIONS

FY 21/22

ST0054 - Highway to Bay & Bay Shore Dr. Improvements - Highway to Bay currently rates “Very Poor” on the City’s roadway rating index. The roadway requires extensive milling and resurfacing as well as the addition of concrete flumes, curbs, and transitions. Bay Shore Dr. is currently an unpaved roadway that does not meet the City’s current roadway design specifications. This roadway should be upgraded to allow for easier vehicular maneuverability.

CITY OF SAFETY HARBOR
ADOPTED FY2021/2022 BUDGET

Fund No & Name: 32 - Capital Improvement Fund							
Department: 31-Streets							
Project Title: Streets Division Vehicles							
Funding Source: Penny for Pinellas, Other							
Location: Public Works Department, 1200 Railroad Ave.							
Account: 032-3031-500-6401							
PROJECT COSTS							
Project Description	Project #	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	5 YR TOTAL
Replace 1 Ton Dump Truck Vehicle (Vehicle 415)	STV007	50,000					50,000
Replace Dump Truck (Vehicle 341)	STV005	94,500					94,500
Replace 1-1/2 Ton Flat Bed Dump Truck (Vehicle 369)	STV008		99,750				99,750
Replace 3/4 Ton Pick-Up Truck (Vehicle 359)	STV009			47,250			47,250
Replace Flatbed Dump Truck (Vehicle 350)	STV004			65,000			65,000
Replace 3/4 Ton Crew Cab Pick-Up Truck (Vehicle 370)	STV010				52,500		52,500
Replace 1-Ton Dump Truck (Vehicle 345)	STV011				63,000		63,000
Replace Dump Truck (Vehicle 323)	STV012					136,500	136,500
TOTAL		\$ 144,500	\$ 99,750	\$ 112,250	\$ 115,500	\$ 136,500	\$ 608,500
Check the applicable box:							
There are no projects budgeted for FY 21/22							
Projects budgeted for FY21/22 have no associated operating costs							X
Projects budgeted for FY21/22 have the following associated operating costs							

JUSTIFICATIONS

FY 21/22

STV005 Replace vehicle 341 – This vehicle is a 1990 Chevy Kodiak dump truck used by the Street Division to transport materials to and from the field. By FY 20/21, this vehicle will be 30+ years old and will have met its life expectancy.

STV007 Replace vehicle 415: This vehicle is a 1999 Ford 1 ton dump truck used by the Street Division to transport materials to and from the field. By FY 20/21, this vehicle will be 22 years old and will have met its life expectancy.

FY22/23

STV008 Replace vehicle 369: This vehicle is a 2006 GMC 1.5 ton flatbed truck used by the Street Division to transport materials and equipment to and from the field. By FY 21/22, this vehicle will be 16 years old and will have met its life expectancy.

FY 23/24

STV004 Replace vehicle 350: This vehicle is a 2004 GMC Flatbed dump truck used by the Street Division to transport materials to and from the field. By FY 20/21, this vehicle will be 16+ years old and will have met its life expectancy.

STV009 Replace vehicle 359: This vehicle is a 2008 ¾ Ton GMC 2500 HD Pick Up used by the Street Division to transport materials and equipment to and from the field. By FY 22/23, this vehicle will be 15 years old and will have met its life expectancy for the division.

FY 24/25

STV010 Replace vehicle 370: This vehicle is a 2008 GMC ¾ Ton 2500 HD Crew Cab Pick UP used by the Street Division to transport materials and equipment to and from the field. By FY 23/24, this vehicle will be 16 years old and will have met its life expectancy for the division.

STV011 Replace Vehicle 345: This vehicle is a 2012 Ford F-550 One Ton Dump used by the Street Division to transport materials and equipment to and from the field. By FY23/24, this vehicle will be 12 years old and will have met its life expectancy for the division due to the type of work this vehicle is used for.

FY 25/26

STV012 Replace Vehicle 323: This vehicle is a 1996 Peterbilt used for the transport of materials, brush pickup during storm events, and hauling debris to landfill. This vehicle was a rebuild in 2012, from a front load garbage truck to a dump truck. By FY 24/25, this vehicle will be 29 years old and have surpassed its life expectancy

CITY OF SAFETY HARBOR
ADOPTED FY2021/2022 BUDGET

Fund No & Name: 32 - Capital Improvement Fund							
Department: 31 - Streets							
Project Title: Streets Division Equipment							
Funding Source: Penny for Pinellas, Other							
Location: 1200 Railroad Ave.							
Account: 032-3031-500-6440							
PROJECT COSTS							
Project Description	Project #	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	5 YR TOTAL
Replace John Deere Backhoe (Vehicle 928)	STE011	125,000					125,000
Replace Street Division Sign Equipment	STE013	22,570					22,570
Replace 2007 Double Drum Roller (Vehicle 903)	STE014		47,250				47,250
4 Ton Asphalt Hot Box Trailer	STE015		36,750				36,750
Bobcat Attachment (Planer and Drum)	STE012			26,250			26,250
Replace 2004 Bobcat (Vehicle 911)	STE016			63,000			63,000
Replace 2011 Volvo Compact Wheel Loader (Vehicle 925)	STE017				105,000		105,000
Replace Ford Tractors (Vehicles 931, 932, 935)	STE018				47,250		47,250
Replace Skid Steer Stump Grinder Attachment	STV013					11,000	11,000
TOTAL		\$ 147,570	\$ 84,000	\$ 89,250	\$ 152,250	\$ 11,000	\$ 484,070
Check the applicable box:							
There are no projects budgeted for FY 21/22							
Projects budgeted for FY21/22 have no associated operating costs							X
Projects budgeted for FY21/22 have the following associated operating costs							

JUSTIFICATIONS

FY 21/22

STE011 Replace Backhoe (Vehicle 928): This is John Deere Backhoe, purchased in 2008, utilized by the Streets Division to complete roadway repairs, sidewalk maintenance and repairs, and curb repairs and replacements. The backhoe is heavily used by the Division and by FY21/22 will have an extremely high number of hours when replacement is anticipated. The new backhoe will also be able to support the newer hydraulic attachments that have come to market.

STE013 Replace Street Division Sign Equipment: The City's equipment for sign making is aging and repairs to the system will become increasingly difficult as parts become obsolete. The existing software is difficult to run on newer operating systems with increased security measures. Replacement with new software and hardware will bring the Division the latest in sign making technology. The Flexi 19 program, or more current version, will replace the current Flexi 8 program. Flexi 19, or more current version, offers a wider range of abilities and functions. The new program will also bring the Division up-to-date with the programs being utilized by neighboring cities. A new plotter/printer will offer a more diverse range of abilities and functions. In order to run the new software and potter, a new computer will also be required.

FY22/23

STE014 Replace Double Drum Roller (Vehicle 903): The double drum roller is utilized on street and rights-of-ways to compact base material and asphalt. The drum roller, at the time of replacement, will be 16 years old and will have met its useful life and operating hours.

STE015 New Equipment, Asphalt Trailer: With the City's distance from the asphalt plant, it is increasingly difficult to keep hot-mix asphalt at the desired temperature to complete a project with a quality finish. In order to improve both quantity and quality of patches and projects that can be completed within the Division, this is a

request for an Asphalt Hot Box Trailer. This trailer will keep asphalt at the desired, design temperature for the entire day as well as storing all tools and tack material needed to complete small projects and roadway patches.

FY 23/24

STE016 Replace Bobcat Loader (Vehicle 911): The Division's Bobcat loader is one of the most versatile pieces of equipment. With a tight turn radius and numerous attachment options, this piece of equipment is highly valuable and widely utilized. At the time of replacement, this equipment will be 20 years old and will have met its useful life and operating hours.

STE012 Bobcat attachment (Planer & Drum): Streets Division has been taking on an increasing amount of major asphalt repair jobs. An asphalt milling machine will make these jobs more efficient and allow for a more professional finish.

FY 24/25

STE017 Replace Volvo Compact Loader (Vehicle 925): The Division's Compact Wheel Loader is utilized both in the Public Works complex to move materials and unload trucks and in the field to complete roadway work, and in times of emergency, utilized for debris clearing. At the time of replacement, this equipment will be 14 years old and will have met its useful life and operating hours.

STE018 Replace Ford Tractor and attachments (Vehicles 931, 932, 935): These are Ford compact tractors ranging in age from 1983 – 1990. They have exceeded their life expectancy and can be replaced by a single tractor with a broom, mower, and box blade attachment.

FY 25/26

STV013 Replace Skid Steer Stump Grinder: The Stump Grinder Attachment is a crucial part of the city's tree maintenance program. The current stump grinder was purchased in 2005 making it 20 years old at time of replacement.

CITY OF SAFETY HARBOR
ADOPTED FY2021/2022 BUDGET

Fund No & Name: 32 - Capital Improvement Fund

Department: 33 - Fleet Division

Project Title: Fleet Equipment

Funding Source: Penny for Pinellas

Location: Public Works/1200 Railroad Ave.

Account: 032-3033-500-6401

PROJECT COSTS

Project Description	Project #	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	5 YR TOTAL
Replace Truck 352	FLV002		45,000				45,000
TOTAL		\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ 45,000

Check the applicable box:

There are no projects budgeted for FY 21/22	x
Projects budgeted for FY21/22 have no associated operating costs	
Projects budgeted for FY21/22 have the following associated operating costs	

JUSTIFICATIONS

FY22/23

FLV002 Replace Truck 352: Truck 352 is a 2008 GMC 2500 ¾ Ton Crew Cab Pick Up Truck. The truck is utilized to pick up tools, equipment, and materials for the Fleet Division as well as utilized as a loaner truck while other division vehicles are in for repair. Being a crew cab, this truck is also utilized when other divisions must go to training. This vehicle will be 15 years old at the time of replacement.

CITY OF SAFETY HARBOR
ADOPTED FY2021/2022 BUDGET

Fund No & Name: 32 - Capital Improvement Fund							
Department: 33 - Fleet Division							
Project Title: Fleet Equipment							
Funding Source: Penny for Pinellas							
Location: Public Works/1200 Railroad Ave.							
Account: 032-3033-500-6440							
PROJECT COSTS							
Project Description	Project #	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	5 YR TOTAL
Air Conditioning Recovery Machine	FLE010	10,000					10,000
Column Lifts (6)	FLE011		55,000				55,000
TOTAL		\$ 10,000	\$ 55,000	\$ -	\$ -	\$ -	\$ 65,000
Check the applicable box:							
There are no projects budgeted for FY 21/22							
Projects budgeted for FY21/22 have no associated operating costs							X
Projects budgeted for FY21/22 have the following associated operating costs							

JUSTIFICATIONS

FY 21/22

FLE010 Replacement of Air Conditioning Recovery Machine: The existing air conditioning recovery machine is ten (10) years old and will have reached its life expectancy.

FY22/23

FLE011 Replacement of Column Lifts: The column lifts are fifteen (15) years old and have reached their life expectancy.

CITY OF SAFETY HARBOR
ADOPTED FY2021/2022 BUDGET

Fund No & Name: 32 - Capital Improvement Fund
Department: 34 - Building Maintenance
Project Title: Improvements Other Than Buildings
Funding Source: Penny for Pinellas
Location: Various City Facilities
Account: 032-3034-500-6300

PROJECT COSTS							
Project Description	Project #	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	5 YR TOTAL
BM HVAC #1 & #2 Replacement	BL0018					15,000	15,000
TOTAL		\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ 15,000

Check the applicable box:

There are no projects budgeted for FY 21/22	X
Projects budgeted for FY21/22 have no associated operating costs	
Projects budgeted for FY21/22 have the following associated operating costs	

JUSTIFICATIONS

FY 25/26

BM HVAC #1 & #2 Replacement (BL0018 - \$15,000): Existing equipment is Trane air handler & condenser units installed in 2015 for the Carpenter’s Shop & Office and will reach the end of useful life.

CITY OF SAFETY HARBOR
ADOPTED FY2021/2022 BUDGET

Fund No & Name: 32 - Capital Improvement Fund Department: 34 - Building Maintenance Project Title: Automotive Equipment Funding Source: Penny for Pinellas Location: Various City Facilities Account: 032-3034-500-6401							
PROJECT COSTS							
Project Description	Project #	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	5 YR TOTAL
Vehicle #126 Replacement (Cargo Van)	BL0014				36,400		36,400
TOTAL		\$ -	\$ -	\$ -	\$ 36,400	\$ -	\$ 36,400
Check the applicable box:							
There are no projects budgeted for FY 21/22						<input checked="" type="checkbox"/>	
Projects budgeted for FY21/22 have no associated operating costs						<input type="checkbox"/>	
Projects budgeted for FY21/22 have the following associated operating costs						<input type="checkbox"/>	

JUSTIFICATIONS

FY 24/25

BL0014 Vehicle #126 Replacement Cargo Van: Current vehicle is 2009 GMC 3500 cargo van used for facility maintenance throughout the City. Asset #2663. Fleet recommends replacement in FY 24/25.

CITY OF SAFETY HARBOR
ADOPTED FY2021/2022 BUDGET

Fund No & Name: 32 - Capital Improvement Fund
Department: 34 - Building Maintenance
Project Title: Special Equipment
Funding Source: Penny for Pinellas
Location: Various City Facilities
Account: 032-3034-500-6440

PROJECT COSTS

Project Description	Project #	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	5 YR TOTAL
Scissors Lift & Trailer Replacement	BMV001		31,000				31,000
One Man Lift #908 Replacement	BME001					11,000	11,000
TOTAL		\$ -	\$ 31,000	\$ -	\$ -	\$ 11,000	\$ 42,000

Check the applicable box:

There are no projects budgeted for FY 21/22	X
Projects budgeted for FY21/22 have no associated operating costs	
Projects budgeted for FY21/22 have the following associated operating costs	

JUSTIFICATIONS

FY22/23

BMV001 Scissors Lift #912 & Trailer #652 Replacement: Current equipment is a Genie platform lift purchased on 3/26/12 & a JLG hydraulic trailer purchased on 5/16/12 used for facility maintenance throughout the City. Lift asset #2770 and Trailer asset #2771 will reach the end of useful life.

FY 25/26

BME001 One Man Lift #908 Replacement: Current equipment is a JGL 25AM one-man lift used for facility maintenance throughout the City. Purchased 9/29/16.

CITY OF SAFETY HARBOR
ADOPTED FY2021/2022 BUDGET

Fund No & Name: 032 Captial Projects
Department: 3055 - Library
Project Title: Library Access Ladders (Roof & Attic)
Funding Source: Penny for Pinellas
Location: Library
Account: 032-3055-500-6200

PROJECT COSTS							
Project Description	Project #	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	5 YR TOTAL
Permanent Access Ladders (Roof & Attic) B&M request.	LBI001	8,300					8,300
TOTAL		\$ 8,300	\$ -	\$ -	\$ -	\$ -	\$ 8,300

Check the applicable box:

There are no projects budgeted for FY 21/22	
Projects budgeted for FY21/22 have no associated operating costs	X
Projects budgeted for FY21/22 have the following associated operating costs	

JUSTIFICATIONS

FY 21/22

LBI001 Installation of permanent access ladders in the roof and attic. Requested by Building and Maintenance.

CITY OF SAFETY HARBOR
ADOPTED FY2021/2022 BUDGET

Fund No & Name: 32 - Capital Improvement Fund
Department: 56 - Recreation
Project Title: Buildings
Funding Source: Penny for Pinellas
Location: Community Center, Risgby Center, Musuem, Folly Farm
Account: 032-3056-500-6200

PROJECT COSTS							
Project Description	Project #	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	5 YR TOTAL
CC Access Ladders - 3 Roof	PRI011	7,200					7,200
RC Roof Replacement	PRI003		50,000				50,000
CC Total Roof Replacement	PRI005				300,000		300,000
TOTAL		\$ 7,200	\$ 50,000	\$ -	\$ 300,000	\$ -	\$ 357,200

Check the applicable box:

There are no projects budgeted for FY 21/22	
Projects budgeted for FY21/22 have no associated operating costs	X
Projects budgeted for FY21/22 have the following associated operating costs	



JUSTIFICATIONS

FY 21/22

PRI011 CC Access Ladders: Installation of three (3) permanent roof access ladders, eliminating the need for multiple portable ladders to gain roof access and increases employee safety.

FY 22/23

PRI003 RC Roof Replacement: Existing roof was installed in 2001 and will reach the end of useful life.

FY 24/25

PRI005 CC Total Roof Replacement: The existing roof on the lobby, classrooms, multipurpose room and gyms 2 & 3 are the original 2003 installation. Multiple leak repairs have been completed over the course of 15 years. With the 2019 fitness center addition a temporary repair was completed to original roof system with the intent of total replacement within 5 years.

CITY OF SAFETY HARBOR
ADOPTED FY2021/2022 BUDGET

Fund No & Name: 32 - Capital Improvement Fund
Department: 56 - Recreation
Project Title: Improvements Other Than Buildings
Funding Source: Penny for Pinellas
Location: Community Center, Risgby Center, Musuem, Folly Farm
Account: 032-3056-500-6300

PROJECT COSTS							
Project Description	Project #	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	5 YR TOTAL
Rigsby Center Improvements	PR0038	100,000					100,000
Clearwater Joint Use Sportsplex Agreement	PR0067	50,000	50,000	50,000			150,000
CC HVAC #1 Replacement	PRI006	25,000					25,000
CC HVAC #4 Replacement	PRI007				25,000		25,000
CC HVAC #7 Replacement	PRI008	50,000					50,000
RC HVAC #1 & #2 Replacement	PRI009	25,000					25,000
MU HVAC #1 & #2 Replacement	PRI010					25,000	25,000
TOTAL		\$ 250,000	\$ 50,000	\$ 50,000	\$ 25,000	\$ 25,000	\$ 400,000

Check the applicable box:

There are no projects budgeted for FY 21/22	
Projects budgeted for FY21/22 have no associated operating costs	X
Projects budgeted for FY21/22 have the following associated operating costs	



JUSTIFICATIONS

FY 21/22

Rigsby Center Improvements (PR0038 - \$100,000): Building renovated in 05/06. The following have reached the end of their useful life due to increased user hours & rentals. Improvements to include the following: lobby reconfiguration with new reception desk, flooring replacement, kitchen improvements, portable wall replacement and office furniture.

CC HVAC #1 Replacement (PRI006 - \$25,000): Existing equipment is a Carrier roof top 15-ton unit installed in 2012 and will reach the end of its useful life.

CC HVAC #7 Replacement (PRI008 - \$50,000): Existing equipment is a Trane 20-ton unit installed in 2003. Reoccurring repairs have resulted in the end of its useful life.

RC HVAC #1 & #2 Replacements (PRI009 - \$25,000): Existing equipment is American Standard units installed in 2011 and will reach the end of its useful life.

Clearwater Joint Use Agreement (PR0067 - \$50,000): Joint use agreement with the City of Clearwater for capital improvements to the Countryside Sportsplex and in reciprocity thirty (30) years resident participation in Clearwater youth turf user groups. Agreement designates a seven (7) year payment of \$50,000, totaling a complete capital investment of \$350,000.

FY 22/23

Clearwater Joint Use Agreement (PR0067 - \$50,000): Joint use agreement with the City of Clearwater for capital improvements to the Countryside Sportsplex and in reciprocity thirty (30) years resident participation in Clearwater youth turf user groups. Agreement designates a seven (7) year payment of \$50,000, totaling a complete capital investment of \$350,000.

FY 23/24

Clearwater Joint Use Agreement (PR0067 - \$50,000): Joint use agreement with the City of Clearwater for capital improvements to the Countryside Sportsplex and in reciprocity thirty (30) years resident participation in Clearwater youth turf user groups. Agreement designates a seven (7) year payment of \$50,000, totaling a complete capital investment of \$350,000.

FY 24/25

CC HVAC #4 Replacement (PRI007 - \$25,000): Existing equipment is a Trane 10-ton unit installed in 2003, with the condenser replaced in 2015. The air handler will reach the end of its useful life.

FY 25/26

MU HVAC #1 & #2 Replacements (PRI010 - \$25,000): Existing equipment is Trane units installed in 2016 and will reach the end of its useful life.

CITY OF SAFETY HARBOR
ADOPTED FY2021/2022 BUDGET

Fund No & Name: 32 - Capital Improvement Fund
Department: 56 - Recreation
Project Title: Automotive Equipment
Funding Source: Penny for Pinellas
Location: Community Center, Risgby Center, Musuem, Folly Farm
Account: 032-3056-500-6401

PROJECT COSTS							
Project Description	Project #	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	5 YR TOTAL
Vehicle #448 Replacement - Cargo Van	PKV013	45,000					45,000
Vehicle #453 Replacement - 66 Passenger Bus	PKV014		50,000				50,000
TOTAL		\$ 45,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 95,000

Check the applicable box:

There are no projects budgeted for FY 21/22	
Projects budgeted for FY21/22 have no associated operating costs	X
Projects budgeted for FY21/22 have the following associated operating costs	



JUSTIFICATIONS

FY 21/22

Vehicle Replacement #448 (PKV013 - \$45,000): Current vehicle is a 2007 GMC Savana 3500 passenger van. Asset #2577 was purchased on 1/29/07. Vehicle used for recreation program participant transportation. Fleet recommends replacement in FY 21/22.

FY 22/23

Vehicle Replacement #453 (PKV014 - \$50,000): Current vehicle is a 2002 International Thomas 65 passenger school bus. Asset #2934. Vehicle used for licensed childcare program participant transportation. Fleet recommends a used bus replacement in FY 22/23.

CITY OF SAFETY HARBOR
ADOPTED FY2021/2022 BUDGET

Fund No & Name: 32 - Capital Improvement Fund
Department: 56 - Recreation
Project Title: Special Equipment
Funding Source: Penny for Pinellas
Location: Community Center, Risgby Center, Musuem, Folly Farm
Account: 032-3056-500-6440

PROJECT COSTS							
Project Description	Project #	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	5 YR TOTAL
Rec Trac Lighting Interface	RCE004	15,000					15,000
Event Utility Vehicle	RCE005	16,500					16,500
TOTAL		\$ 31,500	\$ -	\$ -	\$ -	\$ -	\$ 31,500

Check the applicable box:

There are no projects budgeted for FY 21/22	
Projects budgeted for FY21/22 have no associated operating costs	X
Projects budgeted for FY21/22 have the following associated operating costs	



JUSTIFICATIONS

FY 21/22

Rec Trac Field Lighting Interface (RCE004 - \$15,000): Equipment needed to interface the Rec Trac system with SHCP field lighting for remote control access. Currently, manual operation is required; while remote control access will increase staffing efficiencies and accuracies with power use.

Recreation Program & Event Utility Vehicle (RCE005 - \$16,500): Utility vehicle to be used for recreational programming & events at Folly Farm.

CITY OF SAFETY HARBOR
ADOPTED FY2021/2022 BUDGET

Fund No & Name: 32 - Capital Improvement Fund
Department: 58 - Parks
Project Title: Buildings
Funding Source: Penny for Pinellas
Location: 1200 Railroad Ave.
Account: 032-3058-500-6200

PROJECT COSTS							
Project Description	Project #	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	5 YR TOTAL
SHCP Metal Building Replacement (Maintenance Shop)	PKI043	75,000					75,000
TOTAL		\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000

Check the applicable box:

There are no projects budgeted for FY 21/22	
Projects budgeted for FY21/22 have no associated operating costs	X
Projects budgeted for FY21/22 have the following associated operating costs	



JUSTIFICATIONS

FY 21/22

PKI043 SHCP Metal Building Replacement - Maintenance Shop: Existing building installed in 1982; repair parts (metal panels) are no longer available and building has reached the end of its useful life. Replacement will be a 30’x50’ steel building with three (3) 12’X14’ roll up doors on exiting concrete slab.

CITY OF SAFETY HARBOR
ADOPTED FY2021/2022 BUDGET

Fund No & Name: 32- Capital Projects Department: 58 - Parks Project Title: Improvements Other than Buildings Funding Source: Penny for Pinellas Location: Various Parkland Locations Account: 032-3058-500-6300							
PROJECT COSTS							
Project Description	Project #	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	5 YR TOTAL
Fishing Pier Improvements	PR0057	175,000					175,000
Parks Parking Lot Re-surfacing	PKI034	100,000					100,000
Parks Furnishings Renewal & Replacement	PKI037	20,000	22,000	24,200	26,620	29,280	122,100
SHCP Playground Surface Improvements	PKI038	100,000					100,000
Outdoor Pickleball Courts	PKI041	50,000					50,000
SHCP Field #1 Improvments	PKI045		15,000			25,000	40,000
SHCP Field #2 Improvements	PKI046	35,000			25,000		60,000
SHCP Field #3 Improvements	PKI047			15,000			15,000
SHCP Field #4 Improvements	PKI048	45,000	49,000		25,000		119,000
SHCP Field #5 Improvements	PKI049	49,000				25,000	74,000
Folly Barn Improvements	PKI050	50,000					50,000
SHCP Ball Field Light Replacement	PKI024			350,000			350,000
SHCP Walking Trail	PKI032		50,000				50,000
City Park Sidewalk Replacements	PKI040		50,000		50,000		100,000
MSP Creek Improvements	PKI044		450,000				450,000
Folly Parking Drainage Improvements	PKI051	25,000					25,000
Outdoor Fitness Zones	PKI033			60,000			60,000
SHCP Sand Volleyball Court Expansion	PKI042			50,000			50,000
TOTAL		\$ 649,000	\$ 636,000	\$ 499,200	\$ 126,620	\$ 79,280	\$ 1,990,100
Check the applicable box:							
There are no projects budgeted for FY 21/22							
Projects budgeted for FY21/22 have no associated operating costs							X
Projects budgeted for FY21/22 have the following associated operating costs							

JUSTIFICATIONS

FY 21/22

Fishing Pier Improvements (PR0057 - \$175,000): Current pier is 415 linear feet and was replaced in 2002. The pilings and stringers have reached the end of their useful life requiring replacement.

Parks Parking Lot Re-surfacing (PKI034 - \$100,000): Re-surfacing parking lots at various park venues (MSP, SHCP driveway, Mease, Rigsby, DDP).

Park Furnishings Renewal & Replacement (PKI037 - \$20,000): Existing site furnishings installed between 2008-2014 with a life expectancy of ten (10) years. Furnishing being replaced per site: picnic tables, park benches, trash receptacles, dog bag stations, and water fountains (human/dog).

SHCP Playground Surfacing Replacement (PKI038 - \$100,000): Existing surfacing was installed in 2007 and has reached the end of its useful life. Repairs are not practical aesthetically correct (color).

Outdoor Pickleball Courts (PKI041 - \$50,000): Identify location, design and construct lighted outdoor pickleball courts.

SHCP Field #2 Improvements (PKI046 - \$35,000): Install artificial turf in foul territory from dugout to dugout; install new spot sodding (12,800 sq. ft) on infield & outfield.

SHCP Field #4 Improvements (PKI048 – \$45,000): Total replacement of sidewalk and drainage ditch. Includes installation of new sidewalk & seating area pad, closed flume inlet pipe and poured in place ditch bottom inlet.

SHCP Field #5 Improvements (PKI049 - \$49,000): Total turf replacement. Removal of existing turf, tilling, soil amendments added, regrading and re-sodding. Irrigation repairs.

Folly Barn Improvements (PKI050 - \$50,000): Remove existing concrete/dirt/mulch and construct a new 4” continuous concrete floor with ADA compliant ramp and curb return at entry. Construct concrete pads at east & west side gate egress.

Folly Parking Drainage Improvements (PKI051 - \$25,000): Construct trench drain at end of park driveway 16’ long, 2’ wide with grate. Construct 60LF of outlet pipe to yard drain for water disbursement. Regrade gravel driveway.

FY22/23

SHCP Walking Trail (PKI032 - \$50,000): Installment of a five-foot-wide walking/jogging trail around the perimeter of the park that will incorporate replacement tree plantings and field drainage improvements.

Park Furnishings Renewal & Replacement (PKI037 - \$22,000): Existing site furnishings installed between 2008-2014 with a life expectancy of ten (10) years. Furnishing being replaced per site: picnic tables, park benches, trash receptacles, dog bag stations, and water fountains (human/dog).

City Park Sidewalk Replacements (PKI040 - \$50,000): Existing sidewalks in numerous City parks are cracked & deteriorating requiring panel replacements city-wide. Funding is a phased replacement approach.

MSP Creek Improvements (PKI044 - \$450,000): Erosion stabilization from toe of slope to top of bank along the north & south side of the creek (approx. 1,000 LF). Erosion stabilization and control required to prevent further deterioration of the creek bank.

SHCP Field #1 Improvements (PKI045 - \$15,000): Install new spot sodding (7,000 sq. ft), regrade, add new infield material, and rebuild bullpen area. Irrigation repairs.

SHCP Field #4 Improvements (PKI048 – \$49,000): Total replacement of sidewalk and drainage ditch. Includes installation of new sidewalk & seating area pad, closed flume inlet pipe and poured in place ditch bottom inlet.

FY 23/24

SHCP Ball Field Lighting Replacement (PKI024 - \$350,000): Existing lights (10+ years) have reached the end of useful life, combined with current technology require replacement.

Outdoor Fitness Zones (PKI033 - \$60,000): Identify locations and installation of two outdoor fitness zones.

Park Furnishings Renewal & Replacement (PKI037 – \$24,200): Existing site furnishings installed between 2008-2014 with a life expectancy of ten (10) years. Furnishing being replaced per site: picnic tables, park benches, trash receptacles, dog bag stations, and water fountains (human/dog).

SHCP Sand Volleyball Court Expansion (PKI042 - \$50,000): Identify location, design and construct an additional sand volleyball court at SHCP with lights.

SHCP Field #3 Improvements (PKI047 – \$15,000): Regrade, add new infield material for all three (3) infields, and rebuild bullpen areas. Irrigation repairs.

FY 24/25

Park Furnishings Renewal & Replacement (PKI037 - \$26,620): Existing site furnishings installed between 2008-2014 with a life expectancy of ten (10) years. Furnishing being replaced per site: picnic tables, park benches, trash receptacles, dog bag stations, and water fountains (human/dog).

City Park Sidewalk Replacements (PKI040 - \$50,000): Existing sidewalks in numerous City parks are cracked & deteriorating requiring panel replacements city-wide. Funding is a phased replacement approach

SHCP Field #2 Improvements (PKI046 - \$25,000): Infield re-grade, add new infield material, and re-sod. Rebuild bullpen areas. Irrigation repairs.

SHCP Field #4 Improvements (PKI048 - \$25,000): Infield re-grade, add new infield material, and re-sod. Rebuild bullpen areas. Irrigation repairs.

FY25/26

Park Furnishings Renewal & Replacement (PKI037 - \$29,280): Existing site furnishings installed between 2008-2014 with a life expectancy of ten (10) years. Furnishing being replaced per site: picnic tables, park benches, trash receptacles, dog bag stations, and water fountains (human/dog).

SHCP Field #1 Improvements (PKI045 - \$25,000): Infield re-grade, add new infield material, and re-sod. Rebuild bullpen areas. Irrigation repairs.

SHCP Field #5 Improvements (PKI049 - \$25,000): Infield re-grade, add new infield material, and re-sod. Rebuild bullpen areas. Irrigation repairs.

CITY OF SAFETY HARBOR
ADOPTED FY2021/2022 BUDGET

Fund No & Name: 32 - Capital Improvement Fund
Department: 58 - Parks
Project Title: Automotive Equipment
Funding Source: Penny for Pinellas
Location: Various Parkland Properties
Account: 032-3058-500-6401

PROJECT COSTS

Project Description	Project #	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	5 YR TOTAL
Vehicle #419 Replacement - Dump Truck	PKV016			45,000			45,000
Vehicle #416 Replacement - Dump Truck	PKV017				48,000		48,000
TOTAL		\$ -	\$ -	\$ 45,000	\$ 48,000	\$ -	\$ 93,000

Check the applicable box:

There are no projects budgeted for FY 21/22	X
Projects budgeted for FY21/22 have no associated operating costs	
Projects budgeted for FY21/22 have the following associated operating costs	

JUSTIFICATIONS

FY 23/24

Vehicle Replacement #419 (PKV016 - \$45,000): Current vehicle is a 2008 GMC 3500HD dump truck. Asset #2601; purchased 2/8/08. Fleet recommends replacement FY 23/24.

FY 24/25

Vehicle Replacement #416 (PKV017 - \$48,000): Current vehicle is a 2009 GMC 3500HD dump truck. Purchased 1/30/09. Fleet recommends replacement FY 24/25.

CITY OF SAFETY HARBOR
ADOPTED FY2021/2022 BUDGET

Fund No & Name: 32 - Capital Improvement Fund							
Department: 58 - Parks							
Project Title: Machinery & Equipment							
Funding Source: Penny for Pinellas							
Location: Various Parkland Properties							
Account: 032-3058-500-6440							
PROJECT COSTS							
Project Description	Project #	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	5 YR TOTAL
Portable Generator Replacement	PR0040	60,000					60,000
Parks Equipment Renewal & Replacement	PKE006	35,000	45,000		60,000	35,000	175,000
Parks Utility Vehicle	PKE008	16,500		17,500	18,500	19,500	72,000
Kubota Backhoe Replacement	PKE009	45,000					45,000
Parks Trailer Replacements	PKE013	35,000		35,000			70,000
TOTAL		\$ 191,500	\$ 45,000	\$ 52,500	\$ 78,500	\$ 54,500	\$ 422,000
Check the applicable box:							
There are no projects budgeted for FY 21/22							
Projects budgeted for FY21/22 have no associated operating costs							X
Projects budgeted for FY21/22 have the following associated operating costs							

JUSTIFICATIONS

FY 21/22

Portable Generator Replacement (PR0040 - \$60,000): The portable generator is utilized for special event power and a reserve unit for emergency purposes.

Parks Equipment Replacement & Renewal (PKE006 - \$35,000): The initial equipment purchased in 2017 has reached the end of useful life, due to parts (mower blades) are obsolete and no longer available. The equipment requiring replacement will be the Jacobsen Flail mower #1026.

Parks Utility Vehicle (PKE008 - \$16,500): Replaces utility vehicle #914 purchased in 2014 and currently in use; a utility vehicle provides the needed power to sustain use of Main Street events, and parkland maintenance.

Kubota Backhoe Replacement (PKE009 - \$45,000): Current equipment is a 2008 Kubota backhoe utilized for maintenance on parklands and beautification areas, and will reach the end of useful life

Parks Trailer Replacements (PKE013 - \$35,000): Parks utilizes trailers to transport mowing and earthwork equipment for parkland maintenance and will reach the end of useful life. Replacement of a 2004 Bray mowing trailer and a 2005 Covenant enclosed cargo trailer #614 used for special events.

FY22/23

Parks Equipment Replacement & Renewal (PKE006 - \$45,000): The initial equipment purchased between 2011-2015 will have reached the end of useful life. The equipment requiring replacement will be a Gravely mower #1025 and the Toro Sand Pro #1020 with top dresser attachment.

FY 23/24

Parks Utility Vehicle (PKE008 - \$17,500): Replaces utility vehicle #916 purchased in 2016 and currently in use; a utility vehicle provides the needed power to sustain use of Main Street events, and parkland maintenance.

Parks Trailer Replacements/Additions (PKE013 - \$35,000): Parks utilizes trailers to transport mowing and earthwork equipment for parkland maintenance and will reach the end of useful life. Replacement of a 2006 Loudo mowing trailer, asset #2553.

FY 24/25

Parks Equipment Replacement & Renewal (PKE006 – \$60,000): The initial equipment purchased between 2017-2018 will have reached the end of useful life. The equipment needing replaced will be Gravely mowers #1028, #1029, #1030, #1031.

Parks Utility Vehicle (PKE008 - \$18,500): Replaces utility vehicle #937 purchased in 2018 and currently in use; a utility vehicle provides the needed power to sustain use of Main Street events, and parkland maintenance.

FY 25/26

Parks Equipment Replacement & Renewal (PKE006 – \$35,000): The initial equipment purchased between 2019-2020 will have reached the end of useful life. The equipment needing replaced will be Gravely mowers #1033 and #1034.

Parks Utility Vehicle (PKE008 - \$19,500): Replaces utility vehicle #1035 purchased in 2020 and currently in use; a utility vehicle provides the needed power to sustain use of Main Street events, and parkland maintenance.

CITY OF SAFETY HARBOR
ADOPTED FY2021/2022 BUDGET

FUND # 041 - WATER & WASTEWATER

	<u>2021/22</u>	<u>2022/23</u>	<u>2023/24</u>	<u>2024/25</u>	<u>2025/26</u>
REVENUES:					
Water Revenue *	\$ 5,490,000	\$ 5,544,900	\$ 5,600,350	\$ 5,656,354	\$ 5,712,919
Utility Fixtures	10,500	10,600	10,700	10,800	10,900
Sewer Services *	6,460,000	6,524,600	6,589,850	6,655,749	6,722,311
Industrial Surcharge	3,000	3,000	3,000	3,000	3,000
Late Charges-Utilities	125,600	120,000	119,000	120,200	121,400
Interest	25,000	25,300	25,600	25,900	26,200
Proceed From Sale of FA	5,000	14,410	14,660	22,078	9,980
Miscellaneous Revenue	25,000	25,250	25,500	25,760	26,020
Non-Operating Dept Reimb	379,860	379,900	379,900	379,900	379,900
Total Revenues	<u>12,523,960</u>	<u>12,647,960</u>	<u>12,768,560</u>	<u>12,899,740</u>	<u>13,012,630</u>
Carry Over	2,130,940	2,346,360	507,720	251,350	357,580
TOTAL REVENUES	<u>\$ 14,654,900</u>	<u>\$ 14,994,320</u>	<u>\$ 13,276,280</u>	<u>\$ 13,151,090</u>	<u>\$ 13,370,210</u>
APPROPRIATIONS:					
Capital Improvements	<u>PROJ #</u>				
<i>Water</i>					
Replace Vehicle #205 (Truck)	WTV009	-	47,300	-	-
Replace Vehicle #230 (Truck)	WTV010	-	-	81,900	-
Replace Vehicle #280 (Dump Truck)	WTV011	-	-	-	89,300
Replace Vehicle #326 (Flat Bed 20ft)	WTV012	-	-	-	157,500
Replace Generator #617	WTE010	-	-	26,300	-
Replace Trenching Machine #960	WTE011	-	-	-	15,800
Replace Trackhoe #907	WTE012	-	-	-	91,400
Replace Trailer #634	WTE013	-	15,800	-	-
Replace Forklift #969	WTE014	-	-	-	42,000
<i>Wastewater</i>					
Replace vehicle #204 (utility truck)	SWV006	46,000	-	-	-
Replace Vehicle #210 (1-1/4 ton utility truck)	SWV007	-	75,000	-	-
Replace Vehicle #275 (1-1/4 ton utility truck)	SWV008	-	75,000	-	-
Replace Vehicle #220 (1-1/4 Flat Bed Dump truck)	SWV009	-	-	75,000	-
Replace Vehicle #260 (1-1/4 Ton Flat Bed Dump Truck)	SWV010	-	-	-	75,000
Replace # 631 Generator 35KW	SWE011	-	75,000	-	-
Replace #608 115KW Generator	SWE012	-	-	110,000	-
Replace Backhoe #410	SWE013	-	-	-	120,000
Replace Pump #622	SWE014	-	-	-	50,000
Capital Improvements Total		<u>46,000</u>	<u>288,100</u>	<u>293,200</u>	<u>441,500</u>
Water & Wastewater Dept. Costs		9,899,530	9,998,500	10,098,500	10,199,500
Interfund Transfers Out					
To Water & Wastewater/Renewal & Replacement Fund		2,050,000	3,800,000	2,433,230	1,752,510
To Debt Service Funds					
2006 Revenue Note		113,010	200,000	-	200,000
2018 Debt Issuance		200,000	200,000	200,000	200,000
Total Interfund Transfers Out		<u>2,363,010</u>	<u>4,200,000</u>	<u>2,633,230</u>	<u>2,152,510</u>
FUND RESERVE		2,346,360	507,720	251,350	357,580
BUDGETED APPROPRIATIONS		<u>\$ 14,654,900</u>	<u>\$ 14,994,320</u>	<u>\$ 13,276,280</u>	<u>\$ 13,151,090</u>

CITY OF SAFETY HARBOR
ADOPTED FY2021/2022 BUDGET

Fund No & Name: 41 - Water & Wastewater							
Department: 35-Water							
Project Title: Water Division Vehicles							
Funding Source: Water and Wasterwater Revenue, other							
Location: Public Works Complex/1200 Railroad Avenue							
Account: 041-4035-500-6401							
PROJECT COSTS							
Project Description	Project #	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	5 YR TOTAL
Replace Vehicle #205 (Truck)	WTV009		47,300				47,300
Replace Vehicle #230 (Truck)	WTV010			81,900			81,900
Replace Vehicle #280 (Dump Truck)	WTV011				89,300		89,300
Replace Vehicle #326 (Flat bed 20 Ft)	WTV012					157,500	157,500
TOTAL		\$ -	\$ 47,300	\$ 81,900	\$ 89,300	\$ 157,500	\$ 376,000
Check the applicable box:							
There are no projects budgeted for FY 21/22							X
Projects budgeted for FY21/22 have no associated operating costs							
Projects budgeted for FY21/22 have the following associated operating costs							

JUSTIFICATIONS

FY22/23

WTV009 Replace vehicle #205: This is a 2006 ¾ Ton Chevy 2500 Pick Up with utility box and will be 16 years old at the time of replacement. This vehicle is utilized by staff to make water repairs in the field. This vehicle is stocked with commonly used tools to effect repairs throughout the city. The new vehicle will need to be purchased with a utility box.

FY 23/24

WTV010 Replace vehicle #230: This is a 2009 1-1/2 Ton Ford-550 Utility truck and will be 15 years old at the time of replacement. This vehicle is utilized by crews to diagnose and repair water system issues and complete water projects. This vehicle has had extensive repairs to the turbo charger and exhaust gas recirculation system.

FY 24/25

WTV011 Replace vehicle #280: This Dump truck is a 2006 model and will be 18 years old at the time of replacement. This vehicle is used by Water/Wastewater crews to assist with conducting repairs to Water and Sewer mains. This vehicle brings equipment, backfill materials and parts to the repair teams in the field.

FY 25/26

WTV012 Replace vehicle #326: This Flatbed truck is a 1982 model and will be 44 years old at the time of replacement. This vehicle is used by Water/Wastewater crews to assist with conducting repairs to Water and Sewer mains. This vehicle brings large piping, parts, and sod to the work site.

CITY OF SAFETY HARBOR
ADOPTED FY2021/2022 BUDGET

Fund No & Name: 41 - Water & Wastewater Department: 35- Water Project Title: Water Division Equipment Funding Source: Water and Wastewater Revenue, Other Location: Public Works Complex/1200 Railroad Avenue Account: 041-4035-500-6440							
PROJECT COSTS							
Project Description	Project #	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	5 YR TOTAL
Replace Trailer #634	WTE013		15,800				15,800
Replace Generator #617	WTE010			26,300			26,300
Replace Trenching Machine #960	WTE011				15,800		15,800
Replace Trackhoe #907	WTE012				91,400		91,400
Replace Forklift #969	WTE014					42,000	42,000
TOTAL		\$ -	\$ 15,800	\$ 26,300	\$ 107,200	\$ 42,000	\$ 191,300
Check the applicable box:							
There are no projects budgeted for FY 21/22						x	
Projects budgeted for FY21/22 have no associated operating costs							
Projects budgeted for FY21/22 have the following associated operating costs							

JUSTIFICATIONS

FY22/23

WTE013 Replace Trailer #634: The Trailer will be 39 years old at the time of replacement. This Trailer is used for carrying heavy equipment to job sites around the City.

FY 23/24

WTE010 Replace Generator #617: This is a 2005 7.5 KW generator and will be 19 years old at the time of replacement. This generator has surpassed its normal useful life.

FY24/25

WTE011 Replace Trenching machine #960: The trenching machine will be 40 years old at the time of replacement. The trenching machine is used to open small trenches for water and sewer lines. The trenching machine is very old and should be replaced.

WTE012 Replace Track Hoe #907: The Track Hoe will be 20 years old at the time of replacement. This Track Hoe is used for repairing and installing water and sewer mains throughout the City.

FY25/26

WTE014 Replace Forklift #969: The Forklift is a 1988 model and is used for moving equipment around the yard. This Forklift has required extensive work over the last few years and should be replaced.

CITY OF SAFETY HARBOR
ADOPTED FY2021/2022 BUDGET

Fund No & Name: 41 - Water & Wastewater Department: 36-Wastewater Project Title: Wastewater Division Vehicles Funding Source: Water and Wastewater, Revenue, Other Location: Public Works Complex/1200 Railroad Ave Account: 041-4036-500-6401							
PROJECT COSTS							
Project Description	Project #	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	5 YR TOTAL
Replace vehicle #204 (utility truck)	SWV006	46,000					46,000
Replace Vehicle #210 (1-1/4 ton utility truck)	SWV007		75,000				75,000
Replace Vehicle #275 (1-1/4 ton utility truck)	SWV008		75,000				75,000
Replace Vehicle #220 (1-1/4 ton Flat Bed Dump truck)	SWV009			75,000			75,000
Replace Vehicle #260 (1-1/4 ton Flat Bed Dump truck)	SWV010				75,000		75,000
TOTAL		\$ 46,000	\$ 150,000	\$ 75,000	\$ 75,000	\$ -	\$ 346,000
Check the applicable box:							
There are no projects budgeted for FY 21/22							
Projects budgeted for FY21/22 have no associated operating costs							X
Projects budgeted for FY21/22 have the following associated operating costs							

JUSTIFICATIONS

FY 21/22

SWV006 Replace vehicle #204 (utility truck): The truck is a 2004 and has passed its service life. This is a new utility truck and necessary for repairs to the water-wastewater repair calls.

FY22/23

SWV007 Replace vehicle #210 (1 ¼ ton utility truck): This truck will be 17 years old and is used for water-wastewater repairs. The truck is due for replacement.

SWV008 Replace vehicle #275 (1 ¼ ton utility truck): This truck will be 20 years old and is due for replacement. This is used for lift station repairs.

FY 23/24

SWV009 Replace vehicle #220 (F-550 Dump truck): This truck will be 23 years old and is used for water-wastewater repairs. The truck is due for replacement.

FY 24/25

SWV010 Replace vehicle #260 (F-550 Dump truck): This truck will be 17 years old and is used for water-wastewater repairs. The truck is due for replacement.

CITY OF SAFETY HARBOR
ADOPTED FY2021/2022 BUDGET

Fund No & Name: 41 - Water & Wastewater Department: 36-Wastewater Project Title: Wastewater Division Equipment Funding Source: Water & Wastewater, Revenue, other Location: Public Works Complex/1200 Railroad Avenue Account: 041-4036-500-6440							
PROJECT COSTS							
Project Description	Project #	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	5 YR TOTAL
Replace # 631 Generator 35KW	SWE011		75,000				75,000
Replace #608 115KW Generator	SWE012			110,000			110,000
Replace Backhoe #410	SWE013				120,000		120,000
Replace Pump #622	SWE014				50,000		50,000
TOTAL		\$ -	\$ 75,000	\$ 110,000	\$ 170,000	\$ -	\$ 355,000
Check the applicable box:							
There are no projects budgeted for FY 21/22			x				
Projects budgeted for FY21/22 have no associated operating costs							
Projects budgeted for FY21/22 have the following associated operating costs							

JUSTIFICATIONS

FY22/23

SWE011 Replace portable generator #631: Existing unit is a 1986 model and is used to power lift stations during power outages. This unit can only power 3HP or less pumps. The new unit will be able to handle 25HP pumps and will be a quiet pack. The decibel rating is below 74 db.

FY 23/24

SWE012 Replace 115 KW portable generator #608: Existing unit is a 2001 model and is used to power lift stations during power outages. This unit will be 22 years old at the time of replacement.

FY 24/25

SWE013 Replace Backhoe 410 #994: This heavy equipment is used to make repairs to water and wastewater mains. This unit will be 16 years old at the time of replacement.

SWE014 Replace Pump #622: This equipment is used to bypass lift stations and keep the City from having sewer backups. This unit will be 39 years old at the time of replacement.

CITY OF SAFETY HARBOR
ADOPTED FY2021/2022 BUDGET

FUND # 044 - SANITATION FUND

	<u>2021/22</u>	<u>2022/23</u>	<u>2023/24</u>	<u>2024/25</u>	<u>2025/26</u>
REVENUES:					
Sanitation/Refuse Charges	\$ 3,500,000	\$ 3,683,750	\$ 3,877,150	\$ 3,877,150	\$ 3,877,150
Solid Waste Franchise Fee	53,600	49,000	49,000	49,000	49,000
Recycling Sales	8,000	11,600	11,600	11,600	11,600
Industrial Surcharge	4,000	4,000	4,000	4,000	4,000
Grants	11,000	13,100	13,100	13,100	13,100
Interest	32,540	32,200	32,500	32,800	33,100
Gain/Loss From Sale of FA	35,000	15,000	15,000	15,000	15,000
Total Revenues	3,644,140	3,808,650	4,002,350	4,002,650	4,002,950
Carry Over	1,926,200	2,004,540	2,074,390	2,593,070	2,866,020
TOTAL REVENUES	\$ 5,570,340	\$ 5,813,190	\$ 6,076,740	\$ 6,595,720	\$ 6,868,970
APPROPRIATIONS:					
Capital Improvements	<u>Proj #</u>				
Replace claw truck #307	SNV030	185,000	-	-	-
Replace Rear Load Truck #311	SNV032	-	-	210,000	-
Replace Side Load Truck #519	SNV033	342,000	-	-	-
Replace Side Load Truck #509	SNV034	-	345,000	-	-
Refurbish side load truck #518	SNV035	-	-	250,000	-
Replace Front Load Truck #514	SNV036	-	325,000	-	-
Replace Dumpster Transporter #361	SNV037	-	-	120,000	-
Replace Front Load Truck #519	SNV038	-	-	-	350,000
Replace Claw Truck #347	SNV039	-	-	-	220,000
Refurbish Side Load Truck #521	SNV040	-	-	-	200,000
Trash/Recycling Containers	SNE002	35,000	35,000	35,000	35,000
Capital Improvements Total		562,000	705,000	365,000	635,000
Sanitation Dept. Costs		3,003,800	3,033,800	3,064,100	3,094,700
Interfund Transfer Out to Debt Service Fund		-	-	54,570	54,570
FUND RESERVE		2,004,540	2,074,390	2,593,070	2,866,020
BUDGETED APPROPRIATIONS		\$ 5,570,340	\$ 5,813,190	\$ 6,076,740	\$ 6,595,720

CITY OF SAFETY HARBOR
ADOPTED FY2021/2022 BUDGET

Fund No & Name: 044 Sanitation							
Department: 4532 Sanitation/Public Works							
Project Title: Sanitation Division Automotive Equipment							
Funding Source: Sanitation Revenue/Borrowed Funds							
Location: Public Works Department/1200 Railroad Avenue							
Account: 044-4532-500-6401							
PROJECT COSTS							
Project Description	Project #	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	5 YR TOTAL
Replace claw truck #307	SNV030	185,000					185,000
Replace side load truck #312	SNV033	342,000					342,000
Replace side load truck #509	SNV034		345,000				345,000
Replace front load truck #514	SNV036		325,000				325,000
Replace rear load truck #311	SNV032			210,000			210,000
Replace dumpster transporter #361	SNV037			120,000			120,000
Refurbish side load truck #518	SNV035				250,000		250,000
Replace front load truck #519	SNV038				350,000		350,000
Replace claw truck #347	SNV039					220,000	220,000
Refurbish side load truck #521	SNV040					200,000	200,000
TOTAL		\$ 527,000	\$ 670,000	\$ 330,000	\$ 600,000	\$ 420,000	\$ 2,547,000
Check the applicable box:							
There are no projects budgeted for FY 21/22							
Projects budgeted for FY21/22 have no associated operating costs		X					
Projects budgeted for FY21/22 have the following associated operating costs							
							

JUSTIFICATIONS

FY 21/22

1. **SNV030 Replace claw truck:** Truck 307 is a 2006 claw truck which is used to pick up special yard waste and bulk pick-up collections one to three days a week. By the proposed replacement dates, this vehicle will have exceeded its typical useful life of 12 to 13 years. Upon acquiring the new vehicle, truck 307 will be declared surplus.
2. **SNV033 Replace side load truck:** Truck 312 is a 2010 cab and chassis, with a refurbished body in FY 16/17. This vehicle runs 4 times a week collecting residential trash and recycling. By proposed replacement date, this vehicle will have surpassed its life expectancy of 10 to 12 years. Upon acquiring the new vehicle, truck 312 will be declared surplus.

FY22/23

1. **SNV034 Replace side load truck:** Truck 509 is a 2014 cab and chassis, with a partial refurbished body in FY 19/20. This vehicle runs four days a week collection residential trash and recycling. By the proposed date, this vehicle will be 7 years old, meeting its life expectancy of 4 to 6 years. Upon acquiring the new vehicle, truck 509 will be declared surplus.
2. **SNV036 Replace front load truck:** Truck 514 is a 2016 front load truck which is used to collect commercial accounts and multi-family unit's garbage and recycling up to 5 days a week. Upon acquiring the new vehicle, 514 will become a backup unit, truck 306 will be declared surplus.

FY 23/24

1. **SNV032 Replace rear load:** Truck 311 is a 2009 rear load which is used to pick up residential trash, yard waste and recycling, up to five days a week. By the proposed replacement dates, this vehicle will have exceeded its typical useful life of 10 to 12 years. Upon acquiring the new vehicle, truck 311 will be declared surplus.
2. **SNV037 Replace dumpster transporter:** Truck 361 is a 2012 dumpster transport truck which is used to transport dumpster deliveries, temporary containers, replacement trash/recycling containers, appliance pick-ups and recycling drop off sites. This vehicle is a key aspect to the additional services provided to residents. By the proposed replacement date, this vehicle will have surpassed its life expectancy of 10 to 12 years. Upon acquiring the new vehicle, truck 361 will be declared surplus.

FY24/25

1. **SNV035 Refurbish side load:** Truck 518 is a 2018 automated dump body with a 2019 cab and chassis. This vehicle runs four days a week collection residential trash and recycling. By the proposed date, this vehicle will be 6 years old, meeting its life expectancy of 4 to 6 years. This vehicle will be refurbished with a new refuse body and arm, due to the low mileage on the cab and chassis. Saving the City money by only replacing the body and not entire vehicle. This will prolong the life of the vehicle another 5 years.
2. **SNV038 Front load truck:** Truck 519 is a 2019 front load truck which is used to collect commercial accounts and multi-family unit's garbage and recycling up to 5 days a week. Upon acquiring the new vehicle, 519 will become a backup unit.

FY25/26

1. **SNV039 Replace claw truck:** Truck 347 is a 2013 claw truck which is used to pick up special yard waste and bulk pick-up collections one to three days a week. By the proposed replacement dates, this vehicle will have exceeded its typical useful life of 12 to 13 years. Upon acquiring the new vehicle, truck 307 will be declared surplus.
2. **SNV040 Refurbish side load:** Truck 521 is a 2019 automated dump body with a 2019 cab and chassis. This vehicle runs four days a week collection residential trash and recycling. By the proposed date, this vehicle will be 6 years old, meeting its life expectancy of 4 to 6 years. This vehicle will be refurbished with a new refuse body and arm, due to the low mileage on the cab and chassis. Saving the City money by only replacing the body and not entire vehicle. This will prolong the life of the vehicle another 5 years

CITY OF SAFETY HARBOR
ADOPTED FY2021/2022 BUDGET

Fund No & Name: 044 Sanitation							
Department: 4532 Sanitation/Public Works							
Project Title: Container Replacements							
Funding Source: Sanitation Revenues							
Location: Public Works/1200 Railroad Avenue							
Account: 044-4532-500-6440							
PROJECT COSTS							
Project Description	Project #	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	5 YR TOTAL
Trash/Recycling Containers	SNE002	35,000	35,000	35,000	35,000	35,000	175,000
TOTAL		\$ 35,000	\$ 175,000				
Check the applicable box:							
There are no projects budgeted for FY 21/22							<input type="checkbox"/>
Projects budgeted for FY21/22 have no associated operating costs							<input checked="" type="checkbox"/>
Projects budgeted for FY21/22 have the following associated operating costs							<input type="checkbox"/>

JUSTIFICATIONS

FY 21/22

1. **SNE002** Automated cans are used for both recycling and trash. These cans have a 10 year life expectancy. Over the course of the years, containers will need to be purchased to replace ones that have gone missing or are beyond repair.

FY22/23

1. **SNE002** Automated cans are used for both recycling and trash. These cans have a 10 year life expectancy. Over the course of the years, containers will need to be purchased to replace ones that have gone missing or are beyond repair.

FY 23/24

1. **SNE002** Automated cans are used for both recycling and trash. These cans have a 10 year life expectancy. Over the course of the years, containers will need to be purchased to replace ones that have gone missing or are beyond repair.

FY24/25

1. **SNE002** Automated cans are used for both recycling and trash. These cans have a 10 year life expectancy. Over the course of the years, containers will need to be purchased to replace ones that have gone missing or are beyond repair.

FY25/26

SNE002 Automated cans are used for both recycling and trash. These cans have a 10 year life expectancy. Over the course of the years, containers will need to be purchased to replace ones that have gone missing or are beyond repair.

CITY OF SAFETY HARBOR
ADOPTED FY2021/2022 BUDGET

FUND # 048 - WATER & WASTEWATER RENEWAL & REPLACEMENT

	<u>2021/22</u>	<u>2022/23</u>	<u>2023/24</u>	<u>2024/25</u>	<u>2025/26</u>
REVENUES:					
Miscellaneous Revenue	\$ 6,000	\$ 6,100	\$ 6,200	\$ 6,300	\$ 6,400
Interest	150,000	150,800	151,600	152,400	153,200
Interfund Transfer In From Water & Wastewater Fund	2,050,000	3,800,000	2,433,230	1,752,510	2,200,000
Total Revenues	2,206,000	3,956,900	2,591,030	1,911,210	2,359,600
Carry Over	8,474,960	938,260	1,654,660	2,010,190	1,940,900
TOTAL REVENUES	\$ 10,680,960	\$ 4,895,160	\$ 4,245,690	\$ 3,921,400	\$ 4,300,500

APPROPRIATIONS:

Capital Improvements	<u>Proj #</u>				
<i>Water</i>					
Pinellas Avenue, Melrose Dr., Avon Dr Water Main and Fire Protection Installation- Construction	UT0094	1,627,000	-	-	-
Seminole Park Subdivision and Maple Way water line replacement-Survey & Design	UT0096	360,000	-	-	-
Seminole Park Subdivision and Maple Way water line replacement-Construction	UT0096	-	1,800,000	-	-
North Bay Hills water main replacement Phase III-Construction	UT0097	2,400,000	-	-	-
Safety Harbor Heights water main replacement-Survey and Design	UTW004	-	-	250,000	-
Safety Harbor Heights water main replacement-Construction	UTW004	-	-	-	1,300,000
MLK, Cedar St., Pine St. water main replacement-Survey and Design	UTW005	-	-	-	300,000
Baytown East Water Main Replacement- Surevey & Design	UTW007	-	-	-	320,000
Replace existing radio frequency meters	UT0101	105,000	30,000	90,000	70,000
GPR Locating Equipment	UTWE01	25,000	-	-	-
Chlorine Residual Monitoring	UTWE02	105,000	-	-	-

FUND # 048 - WATER & WASTEWATER RENEWAL & REPLACEMENT

Wastewater

Northeast Regional Wastewater Treatment Plant Improvements	UT0005	4,850,000	175,000	-	-	-
Harbor Woods Lift Station	UT0103	85,000	-	-	-	-
Southwest Sanitary Sewer Main Relining	UTS001	-	800,000	-	-	-
I & I Study- Follow Up After Completion of Rehabilitation	UTS003	40,200	-	-	-	-
Library Lift Station Repair	UTS007	-	75,000	-	-	-
Gulf Machinery Pump Station Repair	UTS010	-	-	85,000	-	-
Elm St./Pine St. Gravity Sewer Replacement-Design	UTS013	-	250,000	-	-	-
Elm St/Pine St Gravity Sewer Replacement- Construction	UTS013	-	-	1,700,000	-	-
Fire Station 53 Force Main- Design	UTS017	-	-	-	-	500,000
Enterprise Road Bypass Force Main-Design	UTS018	-	-	-	500,000	-
Enterprise Road Bypass Force Main-Construction	UTS018	-	-	-	-	2,500,000
Smart Coverse- Manhole SSO Detection Device	UTSE01	35,000	-	-	-	-
Capital Improvements Total		9,632,200	3,130,000	2,125,000	1,870,000	3,690,000
Water & Sewer Renewal & Replacement Dept. Costs		110,500	110,500	110,500	110,500	110,500
FUND RESERVE		938,260	1,654,660	2,010,190	1,940,900	500,000

BUDGETED APPROPRIATIONS

\$ 10,680,960 \$ 4,895,160 \$ 4,245,690 \$ 3,921,400 \$ 4,300,500

UNFUNDED PROJECTS

Southwest Sanitary Sewer Main Relining	UTS001	-	800,000	-	-	-
Harbor Lake Gravity Extension- Design	UTS011	-	-	-	260,000	-
Harbor Lake Gravity Extension- Construction	UTS011	-	-	-	-	1,300,000
North Bay Hills water main replacement Phase IV-Survey and Design	UTW001	-	350,000	-	-	-
North Bay Hills water main replacement Phase IV-Construction	UTW001	-	-	1,750,000	-	-
Washington/ Irwin/ 1st Sewer Extension- Design	UTS012	-	300,000	-	-	-
Washington/ Irwin/ 1st Sewer Extension- Construction	UTS012	-	-	1,500,000	-	-
Fire Station 53 Force Main- Construction	UTS017	-	-	-	-	2,500,000
MLK, Cedar St., Pine St. Water Main Replacement- Construction	UTW005	-	-	-	-	1,650,000
\$		-	\$ 1,450,000	\$ 3,250,000	\$ 260,000	\$ 5,450,000

CITY OF SAFETY HARBOR
ADOPTED FY2021/2022 BUDGET

Fund No & Name: 48 - Water & Wastewater Renewal & Replacement							
Department: 35 - Water							
Project Title: Citywide Water Improvements							
Funding Source: Water and wastewater Revenues, Other							
Location: Various Citywide							
Account: 048-4035-500-6300							
PROJECT COSTS							
Project Description	Project #	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	5 YR TOTAL
Pinellas Avenue, Melrose Dr., and Avon Dr. water main and fire protection installation - Construction	UT0094	1,627,000					1,627,000
North Bay Hills water main replacement Phase III - Construction	UT0097	2,400,000					2,400,000
Seminole Park Subdivision and Maple Way water line Replacement - Survey and Design	UT0096	360,000					360,000
Seminole Park Subdivision and Maple Way water line Replacement - Construction	UT0096		1,800,000				1,800,000
Palmetto/Woodell Water Main Replacement - Survey and Design	UTW004			250,000			250,000
Palmetto/Woodell Water Main Replacement - Construction	UTW004				1,300,000		1,300,000
MLK, Cedar St., Pine St. Water Main Replacement - Survey and Design	UTW005					300,000	300,000
Baytown East Water Main Replacement - Survey and Design	UTW007					320,000	320,000
TOTAL		\$4,387,000	\$1,800,000	\$ 250,000	\$1,300,000	\$ 620,000	\$ 8,357,000
Check the applicable box:							
There are no projects budgeted for FY 21/22							
Projects budgeted for FY21/22 have no associated operating costs		*					
Projects budgeted for FY21/22 have the following associated operating costs		*					
Personnel Services	*All new projects require regular maintenance.						
Supplies							
Contractual Services							
Fixed Cost (i.e. Utilities)							
Other							
Total Increase (Decrease)							

JUSTIFICATIONS

FY 21/22

UT0094 - Pinellas Avenue, Melrose Dr. and Avon Dr. Water Main and Fire Protection Replacement: Construct services for 6” water main and fire hydrant installation on Pinellas Avenue. Melrose and Avon Dr. These are old 2-inch Galvanized line that has many breaks and repairs. This causes interruption of water services.

UT0097 - North Bay Hills water main replacement phase III: Construct the replacement of 1,400 feet of 8-inch cast iron and 5,600 feet of 6-inch cast iron water main. These targeted areas originally installed in 1974 have had multiple pipeline failures resulting in emergency repairs and the interruption of service to surrounding residents. The cast iron and galvanized water lines will be replaced with PVC pipe. Targeted areas are North Bay Hills Blvd, Teal Terrace and Mallard Drive.

UT0096 - Seminole Park and Maple Way Subdivision Water Main Replacement: Consultant survey and design services for 2” line replacement in the Seminole Park Revised and the Harbor Heights subdivisions. Survey and design. Current water mains are galvanized and cast-iron pipe. The lines are very old and subject to breaks. Install new 2” water main on Oak Street. Tie into 6” water main on 4th Street North. Reinstall water mains and tie into homes. Replace 4” CIP water main from 4th Street North to the end of Maple Way to a 2” water main.

FY22/23

UT0096 - Seminole Park and Maple Way Subdivision Water Main Replacement: Construct services for 2” line replacement in the Seminole Park Revised and the Harbor Heights subdivisions. Survey and design. Current water mains are galvanized and cast-iron pipe. The lines are very old and subject to breaks. Install new 2” water main on Oak Street. Tie into 6” water main on 4th Street North. Reinstall water mains and tie into homes. Replace 4” CIP water main from 4th Street North to the end of Maple Way to a 2” water main.

FY 23/24

UTW004 – Palmetto/Woodell Water Main Replacement: Survey and design the replacement of old galvanized water main. This is an old 1-1/2-inch galvanized line that has broken multiple times and due for replacement.

FY 24/25

UTW004 – Palmetto/Woodell Water Main Replacement: Construct the replacement of old galvanized water main. This is an old 1-1/2-inch galvanized line that has broken multiple times and due for replacement.

FY 25/26

UTW005 - MLK, Cedar St., Pine St. Water Main Replacement: Survey and design 3,450 feet of old galvanized and cast-iron water main. These water main lines will be upgraded to C900 PVC which will last much longer and provide greater water quality. This project will place the 4-inch water main that currently extends through lots 15 and 17 on Fernbrook and runs through the park to residences on MLK St. The new water service lines will come from a 6-inch water main on MLK St.

UTW007 – Baytown East Water Main Replacement: Survey and Design the replacement of approximately 4600 linear feet of water main and 5 fire hydrants. This project will remove dead end connections and tie the water main in on North Bayshore. This removes very old pipe in this area. The Water Division has made several repairs over the years.

CITY OF SAFETY HARBOR
ADOPTED FY2021/2022 BUDGET

Fund No & Name: 48 - Water & Wastewater Renewal & Replacement							
Department: 35-Water							
Project Title: Radio Frequency Meter Replacement							
Funding Source: Water Revenue							
Location: Various Locations							
Account: 048-4035-500-6440							
PROJECT COSTS							
Project Description	Project #	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	5 YR TOTAL
Replace existing radio frequency meters	UT0101	105,000	30,000	90,000	70,000	70,000	365,000
Chlorine Residual Monitors	UTWE02	105,000					105,000
Ground Penetrating Radar for Utility Locates	UTWE01	25,000					25,000
TOTAL		\$ 235,000	\$ 30,000	\$ 90,000	\$ 70,000	\$ 70,000	\$ 495,000
Check the applicable box:							
There are no projects budgeted for FY 21/22							
Projects budgeted for FY21/22 have no associated operating costs							X
Projects budgeted for FY21/22 have the following associated operating costs							

JUSTIFICATIONS

FY 21/22

UT0101 Radio Frequency Meter Replacements: It is planned to replace existing radio frequency meters that have met their life expectancy. FY 21/22 will be meter books 11, 13 and 48. The benefits of radio frequency water meters are;

- Increases meter reader efficiency as it does not require the meter reader to leave the truck. This also results in eliminating hazards when the meter reader must physically access the meter.
- Potential estimated meter readings are eliminated.
- Customer calls and billing cycles are reduced because the software to transfer data to the utility billing system is already being used for existing radio frequency meters.

UTWE02 Chlorine residual monitors: The Chlorine residual monitors are required to take chlorine residuals throughout the City daily. This will save driving time as well as gas and tires. This will also free up a person to do other City business.

WTWE01 Purchase Ground Penetrating Radar for locating Utilities: The Ground Penetrating Radar unit will improve locating services which saves the City money by not having to repair improperly located utilities.

FY22/23

UT0101 Radio Frequency Meter Replacements: It is planned to replace existing radio frequency meters that have met their life expectancy. FY 22/23 will be meter book 23. The benefits of radio frequency water meters are;

- Increases meter reader efficiency as it does not require the meter reader to leave the truck. This also results in eliminating hazards when the meter reader must physically access the meter.
- Potential estimated meter readings are eliminated.
- Customer calls and billing cycles are reduced because the software to transfer data to the utility billing system is already being used for existing radio frequency meters.

FY 23/24

UT0101 Radio Frequency Meter Replacements: It is planned to replace existing water meters with radio read meters. FY 23/24 will be meter books 18, 21 and 25. The benefits of radio frequency water meters are;

- Increases meter reader efficiency as it does not require the meter reader to leave the truck. This also results in eliminating hazards when the meter reader must physically access the meter.
- Potential estimated meter readings are eliminated.
- Customer calls and billing cycles are reduced because the software to transfer data to the utility billing system is already being used for existing radio frequency meters.

FY 24/25

UT0101 Radio Frequency Meter Replacements: It is planned to replace existing water meters with radio read meters. FY 24/25 will be meter books 36, 37 and 38. The benefits of radio frequency water meters are;

- Increases meter reader efficiency as it does not require the meter reader to leave the truck. This also results in eliminating hazards when the meter reader must physically access the meter.
- Potential estimated meter readings are eliminated.
- Customer calls and billing cycles are reduced because the software to transfer data to the utility billing system is already being used for existing radio frequency meters.

FY 25/26

UT0101 Radio Frequency Meter Replacements: It is planned to replace existing water meters with radio read meters. FY 25/26 will be meter books 27 and 30. The benefits of radio frequency water meters are;

- Increases meter reader efficiency as it does not require the meter reader to leave the truck. This also results in eliminating hazards when the meter reader must physically access the meter.
- Potential estimated meter readings are eliminated.

CITY OF SAFETY HARBOR
ADOPTED FY2021/2022 BUDGET

Fund No & Name: 48 - Water & Wastewater Renewal & Replacement							
Department: 36 - Wastewater							
Project Title: Sanitary Sewer Improvements							
Funding Source: Water and Wastewater Revenue, Other							
Location: Various, Citywide							
Account: 048-4036-500-6300							
PROJECT COSTS							
Project Description	Project #	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	5 YR TOTAL
Northeast Regional Wastewater Treatment Plant Improvements	UT0005	4,850,000	175,000				5,025,000
Harbor Woods Lift Station Rehabilitation	UT0103	85,000					85,000
I & I Study- Follow Up After Completion of Rehabilitation	UTS003	40,200					40,200
Elm St./Pine St. Gravity Sewer Replacement - Design	UTS013		250,000				250,000
Elm St./Pine St. Gravity Sewer Replacement - Construction	UTS013			1,700,000			1,700,000
Library Lift Station Rehabilitation	UTS007		75,000				75,000
Sanitary Sewer Main Relining Various Locations (I & I)	UTS001		800,000				800,000
Gulf Machinery Pump Station Rehabilitation	UTS010			85,000			85,000
Enterprise Road Bypass Force Main - Design	UTS018				500,000		500,000
Enterprise Road Bypass Force Main - Construction	UTS018					2,500,000	2,500,000
Fire Station 53 Force Main - Design	UTS017					500,000	500,000
TOTAL		\$4,975,200	\$1,300,000	\$1,785,000	\$ 500,000	\$3,000,000	\$ 11,560,200
Check the applicable box:							
There are no projects budgeted for FY 21/22							
Projects budgeted for FY21/22 have no associated operating costs		X					
Projects budgeted for FY21/22 have the following associated operating costs							

JUSTIFICATIONS

FY 21/22

UT0005 - Northeast Regional Wastewater Treatment Plant Improvements: The NE Plant is a 13.5 million gallons a day advanced wastewater treatment facility. The City of Safety Harbor has the rights to 4 million gallons a day of treatment. By contractual agreement, the City of Clearwater will manage and maintain the facility and the City of Safety Harbor will assist financially with the capital improvement and maintenance cost of the facility at the pro rata rate of 4/13.5%. The funds allocated are estimates from the City of Clearwater for those capital expenses and maintenance cost that will keep this facility in working order to meet the State and Federal regulation within the years listed. These funds change periodically due to project timing, construction costs, unforeseen conditions and regulations and requirement.

UT0103 - Harbor Woods Lift Station: Piping equipment will be 25 years old. This project consists of bypassing sewage flows, refurbishing the wet well, valve vault, replacing pumps, electrical controls, all valves, and old piping. Lift station personnel will complete all labor.

UTS003 – I&I Study- Follow Up After Completion of Rehabilitation: The City previously completed an Inflow and Infiltration Study (I&I) to identify areas of the City’s wastewater system that was allowing stormwater inflow and groundwater infiltration. Following the completion of the study’s rehabilitation plan, the consultant will return to review the overall effectiveness of the removal of I&I on the City’s wastewater system.

FY22/23

UT0005 - Northeast Regional Wastewater Treatment Plant Improvements: The NE Plant is a 13.5 million gallons a day advanced wastewater treatment facility. The City of Safety Harbor has the rights to 4 million gallons a day of treatment. By contractual agreement, the City of Clearwater will manage and maintain the facility and the City of Safety Harbor will assist financially with the capital improvement and maintenance cost of the facility at the pro rata rate of 4/13.5%. The funds allocated are estimates from the City of Clearwater for those capital expenses and maintenance cost that will keep this facility in working order to meet the State and Federal regulation within the years listed. These funds change periodically due to project timing, construction costs, unforeseen conditions and regulations and requirement.

UTS013 - Elm St./Pine St. Gravity Sewer Replacement: Survey and Design replacement of gravity sewer line including manholes. This existing old 8- inch clay sewer main is in poor condition and requires significant maintenance. Some of the contributing problems include slope or elevation issues. The goal of the project is to install a system that meets minimum flow/slope requirements and removes any obstructions within the aging system.

UTS007 - Library Lift Station: Current pumping equipment is 25 years old and needs replacement. This project consists of bypassing the sewage flows, refurbishing the wet well and valve vault, replacing the pumps, electrical control panel and all valves and piping. Wastewater Division personnel will perform this work.

UTS001 - Sanitary Sewer Main Relining Various Locations (I&I): Reline clay sewer mains. This type of pipe has connections every five feet that will begin to leak allowing ground water to enter the system resulting in higher running times at our pump stations and higher cost at the sewer treatment plant. The City's completion of the I&I study has indicated specific priority locations for both main line and manhole lining.

FY 23/24

UTS013 - Elm St./Pine St. Gravity Sewer Replacement: Construct gravity sewer line including manholes. This existing old 8- inch clay sewer main is in poor condition and requires significant maintenance. Some of the contributing problems include slope or elevation issues. The goal of the project is to install a system that meets minimum flow/slope requirements and removes any obstructions within the aging system.

UTS010 - Gulf Machinery Pump Station: Piping equipment will be 25 years old. This project consists of bypassing sewage flows, refurbishing the wet well, valve vault, replacing pumps, electrical controls, all valves, and old piping. Lift station personnel will complete all labor.

FY 24/25

UTS018 – Enterprise Road Bypass Force Main: Survey and design the replacement of the bypass force main for North Bay Hills lift Station. The current bypass force main has plastic glue fittings and has been repaired numerous times. There is also a private connection to the force main that will need to be relocated. The casing that runs under the railroad is not long enough and doesn't meet railroad specifications. The casing will need replacement. This bypass ensures consistent sewer flows in case of a catastrophic failure of the primary force main.

FY 25/26

UTS017 – Fire Station 53: Plan for growth at Fire Station 53 and surrounding businesses that discharge sewer into the common force main. Currently Mease hospital/Fire Station 53 as well as many other buildings discharge sewer into a common force main. This system is most likely at its max or will likely be at its max in the coming years. We are asking for a study so that we can determine what upgrades are needed and design a system that will provide adequate storage and pumping for the future.

UTS018 – Enterprise Road Bypass Force Main: Construct the replacement of the bypass force main for North Bay Hills lift Station. The current bypass force main has plastic glue fittings and has been repaired numerous times. There is also a private connection to the force main that will need to be relocated. The casing that runs under the railroad is not long enough and doesn't meet railroad specifications. The casing will need replacement. This bypass ensures consistent sewer flows in case of a catastrophic failure of the primary force main.

CITY OF SAFETY HARBOR
ADOPTED FY2021/2022 BUDGET

Fund No & Name: 48 - Water & Wastewater Renewal & Replacement Department: 36 - Wastewater Project Title: Special Equipment Funding Source: Wastewater Revenue Location: Various Locations Account: 048-4036-500-6440							
PROJECT COSTS							
Project Description	Project #	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	5 YR TOTAL
Smart Covers - Manhole SSO Detection Device	UTSE01	35,000					35,000
TOTAL		\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ 35,000
Check the applicable box:							
There are no projects budgeted for FY 21/22							
Projects budgeted for FY21/22 have no associated operating costs							
Projects budgeted for FY21/22 have the following associated operating costs							x
<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> Personnel Services Supplies Contractural Services Fixed Cost (i.e. Utilities) Other Total Increase (Decrease) </div> <div style="width: 50%;"> Annual Data Service Fee </div> </div>							

JUSTIFICATIONS

FY 21/22

UTSE01 Purchase Smart Covers for early detection of sanitary sewer overflows: These Smart covers will be strategically placed throughout the City and will provide constant data to the Water/Wastewater Supervisor and will prevent sanitary sewer overflows by early detection.

CITY OF SAFETY HARBOR
ADOPTED FY2021/2022 BUDGET

FUND # 060 - MULTIMODAL IMPACT FEE

	<u>2021/22</u>	<u>2022/23</u>	<u>2023/24</u>	<u>2024/25</u>	<u>2025/26</u>
REVENUES:					
Citywide Impact Fees	\$ 5,000	\$ 5,100	\$ 5,000	\$ 4,900	\$ 4,800
Downtown Impact Fees	10,000	10,100	10,200	10,300	10,400
Interest	5,500	-	-	-	-
Total Revenues	20,500	15,200	15,200	15,200	15,200
Carry Over	484,110	304,610	119,810	135,010	150,210
TOTAL REVENUES	\$ 504,610	\$ 319,810	\$ 135,010	\$ 150,210	\$ 165,410
APPROPRIATIONS:					
Capital Improvements	<u>Proj #</u>				
Bicycle Facilities and Sidewalk Projects Identified in Master Plan	ST0053	200,000	200,000	-	-
Capital Improvements Total		200,000	200,000	-	-
FUND RESERVE		304,610	119,810	135,010	150,210
BUDGETED APPROPRIATIONS		\$ 504,610	\$ 319,810	\$ 135,010	\$ 150,210

CITY OF SAFETY HARBOR
ADOPTED FY2021/2022 BUDGET

Fund No & Name: 060 Multimodal Department: Community Development Project Title: Bicycle and Sidewalk Facilities Funding Source: Multi Modal Impact Fees 060-6000-324-0310 and 060-6000-324-0320 Location: Citywide Account: 060-6031-500.63-00							
PROJECT COSTS							
Project Description	Project #	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	5 YR TOTAL
Bicycle Facilities and Sidewalk projects identified in the master plan	ST0053	200,000	200,000				400,000
TOTAL		\$ 200,000	\$ 200,000	\$ -	\$ -	\$ -	\$ 400,000
Check the applicable box:							
There are no projects budgeted for FY 21/22							<input type="checkbox"/>
Projects budgeted for FY21/22 have no associated operating costs							<input checked="" type="checkbox"/>
Projects budgeted for FY21/22 have the following associated operating costs							<input type="checkbox"/>

JUSTIFICATIONS

FY 21/22

ST0053 Bicycle Facilities and Sidewalk projects identified in the master plan: Funding to construct bicycle facility and sidewalk projects based on the prioritized list of projects within the Sidewalk and Bicycle Facilities Master Plan.

FY 22/23

ST0053 Bicycle Facilities and Sidewalk projects identified in the master plan: Funding to construct bicycle facility and sidewalk projects based on the prioritized list of projects within the Sidewalk and Bicycle Facilities Master Plan.

CITY OF SAFETY HARBOR
ADOPTED FY2021/2022 BUDGET

FUND # 063 - PARKLAND DEDICATION

	<u>2021/22</u>	<u>2022/23</u>	<u>2023/24</u>	<u>2024/25</u>	<u>2025/26</u>
REVENUES:					
Residential Impact Fees	\$ 5,000	\$ 10,000	\$ 11,500	\$ 12,000	\$ 13,500
Interest	700	5,000	5,100	5,200	5,300
Total Revenues	5,700	15,000	16,600	17,200	18,800
Carry Over	245,930	29,630	17,630	9,230	1,430
TOTAL REVENUES	\$ 251,630	\$ 44,630	\$ 34,230	\$ 26,430	\$ 20,230
APPROPRIATIONS:					
Capital Improvements	Proj #				
Folly Farms Development- Farmhouse ADA Improvements	FOLLY	95,000	-	-	-
SHCP Playground Surfacing Replacement	PKI038	100,000	-	-	-
Capital Improvements Total		195,000	-	-	-
Parkland Dedication Dept. Costs	PR0022	22,000	22,000	20,000	20,000
Principal Payment (Lease - Elm St)		5,000	5,000	5,000	5,000
FUND RESERVE		29,630	17,630	9,230	1,430
BUDGETED APPROPRIATIONS		\$ 251,630	\$ 44,630	\$ 34,230	\$ 26,430

CITY OF SAFETY HARBOR
ADOPTED FY2021/2022 BUDGET

Fund No & Name: 63 - Parkland
Department: 58 - Parks
Project Title: Improvements Other Than Buildings
Funding Source: Parkland Impact Fees & Donations
Location: Various Parkland Locations
Account: 063-6058-500-6300

PROJECT COSTS							
Project Description	Project #	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	5 YR TOTAL
Farmhouse Improvements	FOLLY	95,000					95,000
SHCP Playground Surface Improvements	PKI038	100,000					100,000
TOTAL		\$ 195,000	\$ -	\$ -	\$ -	\$ -	\$ 195,000

Check the applicable box:

There are no projects budgeted for FY 21/22	
Projects budgeted for FY21/22 have no associated operating costs	X
Projects budgeted for FY21/22 have the following associated operating costs	



JUSTIFICATIONS

FY 21/22

Farmhouse ADA & Site Improvements (FOLLY - \$95,000): Farmhouse (Parcel A) acquired in September 2019. Improvements include the following: ADA compliant entry front deck/restroom/parking, vertical structural improvements, improved drainage, expanded entry driveway and additional venue parking.

SHCP Playground Surfacing Replacement (PKI038 - \$100,000): Existing surfacing was installed in 2007 and has reached the end of its useful life. Repairs are not practical aesthetically correct (color).

CITY OF SAFETY HARBOR
ADOPTED FY2021/2022 BUDGET

FUND # 065 - LIBRARY IMPACT FEE
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	<u>2021/22</u>	<u>2022/23</u>	<u>2023/24</u>	<u>2024/25</u>	<u>2025/26</u>
REVENUES:					
Residential/Facilities	\$ 5,800	\$ 5,900	\$ 5,800	\$ 5,700	\$ 5,600
Interest	900	-	-	-	-
Total Revenues	6,700	5,900	5,800	5,700	5,600
 Carry Over	 98,750	 3,200	 9,100	 14,900	 20,600
 TOTAL REVENUES	 \$ 105,450	 \$ 9,100	 \$ 14,900	 \$ 20,600	 \$ 26,200
 APPROPRIATIONS:					
Capital Improvements	<u>Proj #</u>				
Library Second Floor Buildout	LB2020	102,250	-	-	-
Capital Improvements Total		102,250	-	-	-
 FUND RESERVE	 3,200	 9,100	 14,900	 20,600	 26,200
 BUDGETED APPROPRIATIONS	 \$ 105,450	 \$ 9,100	 \$ 14,900	 \$ 20,600	 \$ 26,200

CITY OF SAFETY HARBOR
ADOPTED FY2021/2022 BUDGET

Fund No & Name: 65 - Library Impact Department: Library Project Title: Buildings Funding Source: Library Impact Fees Location: Library Account: 065-6055-500.6200							
PROJECT COSTS							
Project Description	Project #	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	5 YR TOTAL
Library Second Floor Buildout	LB2020	102,250					102,250
TOTAL		\$ 102,250	\$ -	\$ -	\$ -	\$ -	\$ 102,250
Check the applicable box:							
There are no projects budgeted for FY 21/22							
Projects budgeted for FY21/22 have no associated operating costs						X	
Projects budgeted for FY21/22 have the following associated operating costs							

JUSTIFICATIONS

FY 21/22

LB2020 Second Floor Meeting Room Addition: The architectural design phase for the second story library addition is pending completion by Long & Associates. Final plans should be completed and reviewed by staff in August 2021. Major modification site plan review will begin in September, with anticipated completion in November pending Planning and Zoning and Commission approval. The bid process is slated to begin first quarter 2022, with construction commencing in the July-September 2022 timeframe. Project cost is estimated at \$2.5 million in CRA funds, with addition funding by impact fees of \$102,250. The Safety Harbor Library Foundation anticipates a donation of \$500,000 for the project. State Construction grants have limited funding, but the grant application was renewed for 2022 legislative review.

The second story will provide additional community meeting space and relocate first floor services, opening needed space for library programs and meeting rooms on the first floor.

CITY OF SAFETY HARBOR
ADOPTED FY2021/2022 BUDGET

FUND # 067 - COMMUNITY REDEVELOPMENT AGENCY
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	<u>2021/22</u>	<u>2022/23</u>	<u>2023/24</u>	<u>2024/25</u>	<u>2025/26</u>
REVENUES:					
CRA Taxes	\$ 1,354,120	\$ 1,421,823	\$ 1,492,911	\$ 1,567,552	\$ 1,645,929
Donation/Private	590,140	-	-	-	-
Interest	1,380	1,400	1,400	1,400	1,400
Debt proceeds	576,060	-	-	-	-
Total Revenues	2,521,700	1,423,223	1,494,311	1,568,952	1,647,329
Carry Over	831,090	22,430	1,019,253	2,087,164	3,223,816
TOTAL REVENUES	\$ 3,352,790	\$ 1,445,653	\$ 2,513,564	\$ 3,656,116	\$ 4,871,145
APPROPRIATIONS:					
Capital Improvements	Proj #				
Library 2nd Floor Buildout Construction	LB2020	2,500,000	-	-	-
Public Art	CRAART	100,000	-	-	-
Pedestrian Traffic Safety Improvements	LESIS1	20,000	-	-	-
North Bayshore Sidewalk Improvements	ST0052	80,000	-	-	-
Brick Street Restoration	ST0028	80,000	-	-	-
Capital Improvements Total		2,780,000	-	-	-
Community Redevelopment Dept. Costs		294,420	294,400	294,400	300,300
Transfers Out					
To Debt Service for Land Purchase		98,940	132,000	132,000	132,000
To General Fund*		157,000	-	-	-
Total Interfund Transfers Out		255,940	132,000	132,000	132,000
FUND RESERVE		22,430	1,019,253	2,087,164	3,223,816
BUDGETED APPROPRIATIONS		\$ 3,352,790	\$ 1,445,653	\$ 2,513,564	\$ 3,656,116

*Transfers of \$157,000 to General Fund for 7 years beginning in FY 2016 and ending in FY 2022

CITY OF SAFETY HARBOR
ADOPTED FY2021/2022 BUDGET

Fund No & Name: 67 - CRA							
Department: CRA							
Project Title: Buildings							
Funding Source: Ad Valorem/Donations/Debt Proceeds/Other							
Location: Library							
Account: 067-6517-500-6200							
PROJECT COSTS							
Project Description	Project #	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	5 YR TOTAL
Library 2nd Floor Construction	LB2020	2,500,000					2,500,000
TOTAL		\$2,500,000	\$ -	\$ -	\$ -	\$ -	\$ 2,500,000
Check the applicable box:							
There are no projects budgeted for FY 21/22							<input type="checkbox"/>
Projects budgeted for FY21/22 have no associated operating costs							<input checked="" type="checkbox"/>
Projects budgeted for FY21/22 have the following associated operating costs							<input type="checkbox"/>

JUSTIFICATIONS

FY 21/22

LB2020 Second Floor Meeting Room Addition: The architectural design phase for the second story library addition is pending completion by Long & Associates. Final plans should be completed and reviewed by staff in August 2021. Major modification site plan review will begin in September, with anticipated completion in November pending Planning and Zoning and Commission approval. The bid process is slated to begin first quarter 2022, with construction commencing in the July-September 2022 timeframe. Project cost is estimated at \$2.5 million in CRA funds, with addition funding by impact fees of \$102,250. The Safety Harbor Library Foundation anticipates a donation of \$500,000 for the project. State Construction grants have limited funding, but the grant application was renewed for 2022 legislative review.

The second story will provide additional community meeting space and relocate first floor services, opening needed space for library programs and meeting rooms on the first floor.

CITY OF SAFETY HARBOR
ADOPTED FY2021/2022 BUDGET

Fund No & Name: 67 - CRA Department: CRA Project Title: Improvements Other Than Buildings Funding Source: County Ad Valorem Location: Various Locations Account: 067-6517-500-6300							
PROJECT COSTS							
Project Description	Project #	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	5 YR TOTAL
Public Art Committee	CRAART	100,000					100,000
Pedestrian Traffic Safety Improvements	LESI1	20,000					20,000
North Bayshore Sidewalk Improvements	ST0052	80,000					80,000
Brick Street Restoration	ST0028	80,000					80,000
TOTAL		\$ 280,000	\$ -	\$ -	\$ -	\$ -	\$ 280,000
Check the applicable box:							
There are no projects budgeted for FY 21/22							
Projects budgeted for FY21/22 have no associated operating costs						X	
Projects budgeted for FY21/22 have the following associated operating costs							

JUSTIFICATIONS

FY 21/22

CRAART: Public Art Committee: Provide for a free-standing art piece(s) located at Waterfront Park that celebrates the Native Americans that inhabited the region.

LESI1: Bicycle Facilities and Sidewalk projects identified in the master plan: Funding to construct bicycle facility and sidewalk projects based on the prioritized list of projects within the Sidewalk and Bicycle Facilities Master Plan.

ST0052: North Bayshore Sidewalk Improvements: The North Bayshore Sidewalk Improvements includes improvements from the bridge on North Bayshore Blvd. continued south to the intersection of Jefferson Street and North Bayshore Blvd. Improvements will provide for repair and replacement of the existing sidewalk with a wider sidewalk, installation of ADA ramps and crosswalk markings, installation of proper curb transitions, drainage improvements, and milling and resurfacing to meet the grading required for positive stormwater runoff into the existing storm system on North Bayshore Blvd.

ST0028 Citywide Brick Street Restoration: Provides for brick construction in small areas within city rights-of-way and needed replacement for setting.

SAFETY HARBOR, FLORIDA



END





photo credit: Alice Anderson