

## **City of Safety Harbor Building Division Expired/Open Permit Closure Approval Form**

**As of May 2021, the City of Safety Harbor has entered into an interlocal agreement with Pinellas County to serve as our Building Official. Therefore, to close an expired permit with Safety Harbor, you must reactivate the permit with Pinellas County – by submitting a new permit application with the County along with any additional historical documentation provided by the City. See Pinellas County Building Services website here <https://www.pinellascounty.org/build/> for hours and location. The County will make the final determination of what additional action or inspection is required (if any) to close the permit.**

**Once County staff approves the closure of the permit, submit this completed form to the City of Safety Harbor's Building Division – 750 Main Street, Safety Harbor FL 34695, or to [ebpermits@cityofsafetyharbor.com](mailto:ebpermits@cityofsafetyharbor.com)**

### **OWNER INFORMATION (TO BE FILLED OUT BY OWNER/APPLICANT)**

Property Owner Name:	Property Owner Phone Number:
Project Address:	Parcel ID:
Contractor Name:	Contractor Telephone:
Contractor E-mail:	
Permit Number:	
Description of Work:	

**\*\*\*\*\*TO BE FILLED OUT BY PINELLAS COUNTY STAFF\*\*\*\*\***

### **PINELLAS COUNTY APPROVAL**

Pinellas County Building Services staff has reviewed the permit closure request and has confirmed that all Florida Building Code requirements have been met and approves closure of the permit by City of Safety Harbor staff.

Staff Name:	Staff Title:
Staff Phone Number:	Staff Email:
Staff Signature	Date

**After this form is completed by Pinellas County staff, submit to the City of Safety Harbor's Building Division – 750 Main Street, Safety Harbor FL 34695, or to [ebpermits@cityofsafetyharbor.com](mailto:ebpermits@cityofsafetyharbor.com)**