

A scenic photograph of a park. In the foreground, there are three wooden benches with black metal frames, arranged in a row. To the left of the benches is a large, vibrant plant with green leaves and bright orange and yellow flowers. In the background, there are large, mature trees with dense green foliage. The ground is paved with reddish-brown bricks. The overall atmosphere is peaceful and natural.

# City of Safety Harbor Florida

*adopted budget*  
FY 2022-2023





**CITY OF SAFETY HARBOR, FLORIDA  
ADOPTED BUDGET  
FISCAL YEAR 2022/23**



**CITY COMMISSION**

Joseph Ayoub, Mayor  
Nancy Besore, Vice-Mayor  
Cliff Merz, Commissioner  
Carlos Diaz, Commissioner  
Andy Steingold, Commissioner

**City Manager**  
Matthew L. Spoor

**PREPARED BY  
FINANCE DEPARTMENT**

# ELECTED CITY OFFICIALS



**JOSEPH AYOUB, MAYOR (CENTER)**  
**NANCY BESORE, VICE-MAYOR (SEATED LEFT)**  
**CLIFF MERZ, COMMISSIONER (SEATED RIGHT)**  
**CARLOS DIAZ, COMMISSIONER (STANDING RIGHT)**  
**ANDY STEINGOLD, COMMISSIONER (STANDING LEFT)**





## **CITY OF SAFETY HARBOR APPOINTED OFFICIALS**

CITY MANAGER

CITY ATTORNEY

CITY CLERK

CITY ENGINEER

COMMUNITY DEVELOPMENT DIRECTOR

FINANCE DIRECTOR

FIRE CHIEF

HUMAN RESOURCES DIRECTOR

LEISURE SERVICES DIRECTOR

LIBRARY DIRECTOR

PUBLIC WORKS DIRECTOR

MATTHEW SPOOR

NICOLE C. DAY

RACHAEL TELESCA

MICHELLE GIULIANI

MARCIE STENMARK

JUNE SOLANES

JOSH STEFANCIC

KIMBERLY NICHOLLS

ANDREA NORWOOD

LISA KOTHE

RENEE COOPER



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Safety Harbor  
Florida**

For the Fiscal Year Beginning

October 01, 2021

*Christopher P. Morill*

Executive Director





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Baranoff Oak Tree





## City of Safety Harbor Florida

HOME OF ESPIRITU SANTO MINERAL SPRINGS

750 Main Street    ‡    Safety Harbor, Florida 34695    ‡    (727) 724-1555  
FAX 724-1566

### Budget Message for Fiscal Year 2022/2023

July 25, 2022

Citizens, Honorable Mayor and City Commissioners:

Pursuant to Article III, Section 43 (6), of the City Charter, the City Manager's Office hereby submits the Adopted Fiscal Year (FY) 2022/2023 Budget document. This document has been prepared based on staff's understanding of the goals and interests expressed by the City Commission, staff's awareness of the needs of the City and the availability of financial resources.

#### **City Mission Statement**

*"Safety Harbor strives to be a vibrant destination City with a unique quality of life - a City that is successful in balancing responsible, innovative growth with careful preservation of its small-town atmosphere, its quaint character, and its valued treasures."*

#### **Why choose Safety Harbor**

- ✓ Accessible government that is responsive to citizen needs and concerns
- ✓ Pro-business with an active Chamber of Commerce
- ✓ Quaint downtown that hosts a multitude of special events every month
- ✓ Excellent schools and parks with tons of programs and activities
- ✓ Outstanding full-service public library
- ✓ Safe, friendly neighborhoods that are ideal for raising children & retirement
- ✓ High rate of homeownership with stable property values
- ✓ Low millage rate
- ✓ A scenic harbor with over 3.5 miles of unobstructed views of the bay
- ✓ Strong protections for preserving grand trees and other natural resources
- ✓ High rate of volunteerism and civic pride
- ✓ Close proximity to two international airports
- ✓ Award winning hospital and two Fire Stations serving 17,000+ residents



### **SAFETY HARBOR CITY COMMISSION GOALS AND PRIORITIES**

The City Commission met on April 19, 2021 for a Goal Setting Workshop. The following is a summary update of the goals. Where the City Commission can allocate general fund reserves for any of the goals below, the current FY22 and FY23 adopted budget includes those items noted below. Should the City Commission wish to set aside additional funding prior to the FY23 budget adoption, now would be the time to direct staff to do so.

#### **Big Picture (Main Priority) Projects:**

- Electric Vehicle Charging Stations and Solar Panel Projects
- Noise Ordinance Review and Increased Enforcement
- Utility Rate Review- Specifically Water and Sewer Fees (*funded in FY 22*)
- Waterfront Park Interactive Fountain, Public Art and Irrigation (public art funded in FY22, Irrigation funded in FY23)
- State Road 590 and McMullen Booth Industrial Corridor CRA Application

#### **Goals to continue from 2020:**

- Park Landscaping and Streetscaping Enhancements and Maintenance Improvements (funded in FY23)
- Continue to review and explore non-diesel and gasoline options for new City vehicle purchases
- Sidewalk and Bicycle Facilities Master Plan (Budgeted \$200,000 in FY22 and FY 23)
- Ready for 100
- Baranoff Park Restrictive Covenant
- Recycling and Contamination review/study (completed)
- Bishop and Mullet Creek Erosion Control Study (FEMA Funded Study, funding in FY23)
- Grand Tree Ordinance Language added back to tree code (completed)
- Downtown Master Plan (CRA) timeline extension past FY 22 (nearing completion)
- Safety Harbor Public Library Second Story (Budgeted \$3,320,520 in FY23)
- Folly Farms and Hydroponics and Aquaponics (zoning changes scheduled)

# Executive Summary

## Citywide

The FY 2023 budget update on June 21, 2022 included discussions regarding the use of fund reserve, millage rates, increases in assessed property valuations, employee merit increases, increases to Pinellas County Sheriff's Office contract and capital projects. The adopted budget reflects citywide revenues and expenditures, including transfers and fund balance, of \$83,913,500, which is 11.9 percent under the estimated year-end budget for fiscal year ending 2022.

### **REVENUES**

The summaries of revenues by category are as follows:

	Estimated FY 2022	Adopted FY 2023	\$ Change Over (Under)	% Change Over (Under)
Ad Valorem Taxes	\$ 7,262,130	\$ 7,720,990	\$ 458,860	6.32%
Other Taxes	5,697,480	5,391,530	(305,950)	-5.37%
Franchise Fees	1,682,550	1,716,130	33,580	2.00%
Permits, Fees, Special Assessments	1,822,510	1,944,760	122,250	6.71%
Intergovernmental Revenue	12,889,970	3,854,790	(9,035,180)	-70.09%
Charges for Services	16,799,890	17,017,370	217,480	1.29%
Fines & Forfeitures	20,420	21,500	1,080	5.29%
Miscellaneous Revenue	590,590	1,190,680	600,090	101.61%
Indirect Allocations	1,331,220	1,120,590	(210,630)	-15.82%
Interfund Transfers	6,342,170	7,105,930	763,760	12.04%
Fund Balance Carryforward	40,760,740	36,829,230	(3,931,510)	-9.65%
Total	\$ 95,199,670	\$ 83,913,500	\$ (11,286,170)	-11.86%

**Taxes** – Ad valorem tax revenue is increased by 6.3 percent with a total budget of \$7,720,990, including General Fund and the Community Redevelopment Agency fund. Based on the 2022 Preliminary Tax Roll, assessed valuations in the city increased by 11.78 percent and increases in the Community Redevelopment District increased by 14.90 percent. The millage rate of 3.9500 is unchanged from the fiscal year 2022 rate of 3.9500 and requires a two-thirds vote from the governing body. The adopted millage rate of 3.9500 is 10.56 percent higher than the rolled back rate of 3.5728 and generates \$630,520 in general fund revenue over ad valorem revenue of \$5,972,190, which is the amount that would be generated by the rolled back rate. Communication services taxes are estimated to decrease by 1.4 percent based on current year and historical trends. Utility tax is expected to increase by 2.0 percent (when omitting the one-time Duke Energy settlement received in FY22) and occupational licenses are projected to remain the same. The “Penny” from Pinellas one percent sales tax is estimated to also increase by 2.0 percent over FY 2022 year end estimate.

**Franchise Fees** – With a budget of \$1,716,130 these fees are projected to increase by 2.0 percent over FY 2022 estimated. The projection is based on historical and current year trends.

**Permits, Fees & Special Assessments** – The budget of \$1,944,760 is \$122,250 more than the FY 2022 estimate, a 6.7 percent increase mostly due to an increase in building permits requested and Parkland impact fees.

**Intergovernmental Revenue** – The significant decrease in revenue of \$9,035,180 or 70.1 percent is almost entirely due to receiving ARPA revenue in FY 2022. When omitting ARPA revenue of \$9,023,380, intergovernmental revenue is projected to remain relatively flat with increases in half-cent sales tax and State shared revenue, and a decrease to County Fire vehicle reimbursement in FY 2023.

**Charges for Services** – Charges for services provided to the citizens are estimated to increase by \$217,480 or 1.3 percent overall. For governmental activities, there is estimated to be an increase of \$108,710 in recreation revenues. For water, sewer, and sanitation services, revenue is estimated to increase by \$110,000, which on average is a 0.04 percent increase for water and sewer and a 2.9 percent increase to sanitation.

**Miscellaneous Revenue** - With a budget of \$1,190,680, miscellaneous revenues are \$600,090 higher than the FY2022 estimate. The increase is predominately due to private donations for the Library addition recorded in the CRA fund.

**Indirect Allocations** – This category reflects allocations for services provided by and between departments within the City between funds. Indirect allocations in all funds were reexamined for FY 2023 and adjustments were made to more accurately reflect the costs of internal services provided.

**Interfund Transfers** – This category reflects an increase of 12.0 percent to \$7,105,930. Of this amount, the Water & Sewer Fund transfer to the Water & Wastewater Renewal and Replacement Fund for infrastructure projects was increased from \$2,050,000 in FY 2022 to \$2,401,100 in FY 2023. Also, the repayment to general fund from the capital projects fund for the \$767,210 purchase of the firetruck will begin in FY 2023 (reoccurring over the next three years at \$255,740 per year). See page 55 for the full schedule.

## **EXPENDITURES**

The summaries of expenditures by object are as follows:

	Estimated FY 2022	Adopted FY 2023	\$ Change Over (Under)	% Change Over (Under)
Personnel Services	\$ 14,572,350	\$ 15,611,960	\$ 1,039,610	7.13%
Operating Expenses	12,199,610	13,381,750	1,182,140	9.69%
Capital Expenses	18,977,390	15,655,170	(3,322,220)	-17.51%
Non-Operating Expenses	12,621,090	12,585,880	(35,210)	-0.28%
Fund Balance	36,829,230	26,678,740	(10,150,490)	-27.56%
Total	\$ 95,199,670	\$ 83,913,500	(11,286,170)	-11.86%

**Personnel Services** – Personnel services with a budget of \$15,611,960 is 18.6 percent of citywide budgeted expenditures, excluding fund reserve. The increase over the year-end estimates for 2022 is \$1,039,610 or 7.1 percent. Personnel services include a 2 percent COLA (or 3 percent if salary is under \$50,000) and an up to a 4.0 percent merit increase, a 2.0 percent increase in health insurance and an estimated 10.0 percent increase in dental insurance.

**Staffing Levels** – Staffing changes reflect an overall net increase of 2.11 full time equivalent positions, composed of increasing full time positions by 1.50 and increasing part time by 0.61 FTE's.

A comprehensive schedule by department within the operating funds reflects adopted full and part-time positions from FY 2017 through adopted FY 2023 on page 36.

**Operating Expenses** – Operating expenses with a adopted budget of \$13,381,750 is 16.0 percent of the citywide budget, excluding fund reserve. Operating expenses are 9.7 percent or \$1,182,140 over fiscal year 2022 year end estimates. Larger items making up a portion of the change are \$31,000 for the 2023 elections, \$78,612 increase for contractual services with the Pinellas County Sheriff's office, and \$65,000 for the Craft Beer festival.

**Capital Expenses** – Capital expenses with a budget of \$15,655,170 is 18.7 percent of the citywide budget, excluding fund reserve. Capital expenses are \$3,322,220 or 17.5 percent lower than the fiscal 2022 year end estimate. Capital expenses can be found in detail in the Capital Improvement Program in pages 273 through 365 of this document.



CITY OF SAFETY HARBOR  
ADOPTED FY 2022/2023 BUDGET

The citywide budget includes \$814,800 for equipment, \$91,430 for library books, audio/visual and online content, \$1,330,470 for the replacement and purchase of vehicles, and total capital and infrastructure improvements of \$13,418,470.

**Non-Operating Expenses** – Non-operating expenses with a budget of \$12,585,880 is 15.0 percent of the citywide budget, excluding fund reserves.

This category includes transfers for debt service principal and interest of \$533,620, which takes into consideration debt service requirements. Grants to non-profits from City Commission total \$110,000. Indirect cost allocations (shared services) between funds are \$1,120,590 with interfund transfers of \$6,572,310 exclusive of debt transfer.

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CITY OF SAFETY HARBOR  
ADOPTED FY 2022/2023 BUDGET

The following table reflects staff's estimate of beginning fund balance as of October 1, 2022 and ending fund balance as of September 30, 2023. Appropriated fund balance is (\$10,150,490) for all funds citywide.

**FUND BALANCE CHANGE**

Fund No.	Fund Description	Estimated Fund Balance (10/01/2022)	Adopted Revenues FY 2023	Adopted Expenditures FY 2023	Estimated Fund Balance (9/30/2023)	Appropriated Fund Balance FY 2023
<b>GOVERNMENTAL FUNDS</b>						
001	General Fund	\$ 16,801,050	\$ 17,212,490	\$ (21,182,800)	\$ 12,830,740	\$ (3,970,310)
012	Public Safety	81,300	5,750	(19,670)	67,380	(13,920)
014	Street Improvement	871,570	1,881,800	(2,513,450)	239,920	(631,650)
015	Marina	398,630	99,250	(440,090)	57,790	(340,840)
017	City Tree Bank	129,900	27,000	(21,000)	135,900	6,000
023	Debt Service - 2006 Revenue Note	34,760	23,760	(25,850)	32,670	(2,090)
027	Series 2018 Debt (Govt)	13,660	164,180	(163,760)	14,080	420
032	Capital Projects	2,726,270	2,915,510	(4,393,350)	1,248,430	(1,477,840)
060	Multimodal Impact Fee	512,080	25,000	(200,000)	337,080	(175,000)
061	Law Enforcement Trust	290	-	-	290	-
062	Street Lighting	102,210	234,150	(260,400)	75,960	(26,250)
063	Parkland	78,270	57,000	(85,000)	50,270	(28,000)
065	Library Impact Fee Trust Fund	101,930	4,050	(105,980)	-	(101,930)
067	Community Redevelopment Agency (CRA)	1,698,770	1,741,560	(3,433,870)	6,460	(1,692,310)
074	Street Assessment	36,620	-	-	36,620	-
<b>Subtotal Governmental Funds</b>		<b>23,587,310</b>	<b>24,391,500</b>	<b>(32,845,220)</b>	<b>15,133,590</b>	<b>(8,453,720)</b>
<b>ENTERPRISE FUNDS</b>						
011	Stormwater	3,163,540	3,087,920	(2,225,310)	4,026,150	862,610
022	Debt Service - 2006 Revenue Note	525,550	145,680	(544,580)	126,650	(398,900)
028	Series 2018 Debt (Prop)	543,290	200,000	(680,170)	63,120	(480,170)
041	Water & Wastewater	1,721,380	12,859,300	(12,975,370)	1,605,310	(116,070)
043	Reclaimed Water	758,690	8,000	-	766,690	8,000
044	Sanitation	2,221,230	3,821,270	(4,456,410)	1,586,090	(635,140)
047	Wastewater Development	984,750	13,500	(25,000)	973,250	(11,500)
048	Water & Wastewater Renewal & Replacement	3,293,260	2,557,100	(3,482,700)	2,367,660	(925,600)
077	Wastewater Construction Assessment	30,230	-	-	30,230	-
<b>Subtotal Enterprise Funds</b>		<b>13,241,920</b>	<b>22,692,770</b>	<b>(24,389,540)</b>	<b>11,545,150</b>	<b>(1,696,770)</b>
<b>Total All Funds</b>		<b>\$ 36,829,230</b>	<b>\$ 47,084,270</b>	<b>\$ (57,234,760)</b>	<b>\$ 26,678,740</b>	<b>\$ (10,150,490)</b>

**General Fund**

The City Commission adopted a general fund reserve policy in 2011 requiring a twenty (20) percent fund reserve committed for the specific purpose of emergency stabilization based on the current year budget excluding fund reserve as well as a sustainable targeted minimum fund reserve of two months (17 percent) of prior year's operating expenses. For the FY 2023 adopted budget, budgeted fund reserve is \$12,830,740, of which \$2,350,000 is designated for future capital projects. Of total fund reserve, the general fund reserve policy requirement for emergency stabilization is \$4,236,560 and the targeted minimum fund reserve is \$3,289,680. Per the policy, the unrestricted fund reserve, including a \$300,000 contingency for unknowns, of \$5,944,180 is 30.7 percent of prior year's operating expenses, which is just under 4 months of operating.

General Fund revenues and expenditures are \$34,013,540, including transfers and fund balance. The adopted budget decreased fund reserve by \$3,970,310, with \$3,806,380 of which related to the decrease of designated fund reserve (ARPA).

CITY OF SAFETY HARBOR  
ADOPTED FY 2022/2023 BUDGET

**REVENUES** – Adopted General Fund revenues, including transfers of \$255,740, are \$2,138,570 or 5.9 percent below 2022 estimated year end. The most significant changes are as follows:

**Ad Valorem Tax** – The City’s gross taxable value increased by \$185,399,046 or 11.78 percent over the FY 2022 final gross taxable value of \$1,574,148,587. The adopted millage rate of 3.9500 per \$1,000 of assessed property value will generate \$6,602,710 in ad valorem revenue. This is an increase of \$694,700 over budgeted ad valorem for FY 2022. The 3.9500 adopted millage rate is unchanged from the FY 2022 adopted millage rate and requires a two-thirds vote of the governing body. The adopted millage is 10.56 percent higher than the rolled back rate of 3.5728. The roll back rate would generate ad valorem revenue of \$5,972,190, which is lower than revenue generated by the adopted millage rate by \$630,520.

	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
	Final	Adopted	Adopted	Adopted	Adopted
Millage Rate (mills per \$1,000)	3.9500	3.9500	3.9500	3.9500	3.9500
Gross Taxable Value	\$ 1,296,325,600	\$ 1,365,025,761	\$ 1,476,708,047	\$ 1,574,419,268	\$ 1,759,547,633
Total Taxes Levied	\$ 5,120,490	\$ 5,391,850	\$ 5,833,000	\$ 6,218,960	\$ 6,950,213
Amount Budgeted	\$ 4,865,480	\$ 5,121,910	\$ 5,541,350	\$ 5,908,010	\$ 6,602,710
Percentage Budgeted	95.00%	95.00%	95.00%	95.00%	95.00%

Ad valorem revenue is assumed to be 95 percent of taxes levied.

**Permits, Fees & Special Assessments** – These budgeted line items increased by \$68,800, mostly due to an expected increase in building permit revenue.

**Miscellaneous Revenue** – Miscellaneous has decreased by \$69,920 or 41.63 percent under fiscal year 2022 estimates and includes a decrease of \$15,000 in Sales of Fixed Assets and a \$23,000 decrease to expected insurance claims/settlements.

**Interfund Transfer** – Interfund transfer into general fund includes the first of three yearly re-payment transfers \$255,740 for the purchase of the fire engine in FY 2022.

**EXPENDITURES** – Adopted General Fund expenditures, including transfers out, \$21,182,800 is \$1,831,740 or 9.5 percent over 2022 estimated year end.

**Personnel services** totaling \$11,385,020 are \$720,260 or 6.8 percent above fiscal year end estimates for 2022 and make up 53.8 percent of total general fund appropriations. Increases include a 2% COLA (or 3 percent if salary is under \$50,000) and up to a 4.0 percent merit increase, a 2.0 percent increase in medical insurance and an estimated 10.0 percent increase in dental insurance. Personnel cost also include the ARPA Stay Pay incentive consisting of \$500 for each full time and \$250 for each part time employee per quarter.

**Operating expenses** total \$5,357,400 and are \$300,380 or 5.9 percent over estimated year end and 25.3 percent of general fund appropriations. Several changes include \$31,000 for 2023 election costs, \$37,000 for Planning software and a \$78,610 or a 5.1 percent increase in law enforcement contract with the Pinellas County Sheriff.

**Capital expenses** total \$91,430 and are \$107,690 or 58.1 percent below estimated year end. The budget reflects outlay for library books, audiovisual materials and online/e-content.

**Non-operating expenses and interfund transfers** total \$4,348,950 or 26.8 percent above the 2022 estimate. The majority of the change is due to increases in indirect allocations of \$195,990 and significant increases to interfund transfers for ARPA related projects, including \$1,512,920 to Stormwater and \$1,430,000 to the Street Improvement fund.

**General Fund - Other Information**

City Commission includes non-operating expenses funding of \$110,000 for non-city agencies. Recipients will be identified after adoption of the final budget.

The FY 2023 budget retains a contingency for unanticipated expenditures to address emergencies, unanticipated expenditures and/or opportunities that were unforeseen at the time of budget preparation. The amount allocated to this account is \$300,000, which represents approximately 1.4 percent of adopted budget appropriations. Per City Code, the City Commission approves all appropriation transfers from this account via a budget amendment.

**Capital Projects Fund**

**CAPITAL PROJECTS** revenues and expenditures, including transfers and fund balance, are \$5,641,780. A detailed listing of capital projects is located in the Capital Improvement Program on pages 273-365 within this document.

Revenues generated from “Penny” or local government infrastructure tax is estimated at \$2,274,830 and is \$44,610 or 2.0 percent above the year end estimate. County voters approved “Penny” revenues on November 7, 2018, which will continue until January 2030.

The capital projects expenditures totaling \$3,854,370 are as follows: four replacement vehicles totaling \$259,750; citywide facility improvements totaling \$3,217,790 and, equipment for \$376,830. Non-operating expenses to service debt totals \$58,240, \$255,740 to General Fund for the fire engine repayment, and a \$200,000 transfer to the Streetlight Fund. Neighborhood projects grants are budgeted at \$25,000 in an operating account as the individual grants do not meet the criteria for capital projects. Fund reserve is \$1,248,430.

**Special Revenue Funds**

**CRA (COMMUNITY REDEVELOPMENT AGENCY) FUND** revenues and expenditures total \$3,440,330.

Ad valorem revenues total \$1,118,280 at the adopted millage rate of 3.9500 and 5.2092 for the City and County, respectively, as follows:

	<b>PCPAO 7/1/2022 Preliminary</b>	
	<b>County at 50%</b>	<b>City</b>
<b>Millage Rate</b>	<b>5.2092</b>	<b>3.9500</b>
2022 (FY 2023) Certified Taxable Values for TIF	\$ 211,901,975	\$ 211,292,027
Base Year Taxable Value	<u>31,944,080</u>	<u>31,944,080</u>
Current year Tax Increment Value	<u>179,957,895</u>	<u>179,347,947</u>
Proportionate share	0.95	0.95
Dedicated increment value	170,960,000	170,380,550
Millage per \$1,000	5.2092	3.9500
Calculation	890,560	673,000
County contribution	50%	100%
Calculation	<u>445,280</u>	<u>673,000</u>
<b>Total Revenue per Millage</b>		<b><u>\$ 1,118,280</u></b>

The preliminary taxable values in the Tax Increment Financing District increased by 14.90 percent in the county and 14.92 percent in the city.

Additional revenues include investment earnings of \$7,500, private donations of \$615,140, and a balance carryforward of \$1,698,770.

Expenditures for CRA by project are as follows in the adopted budget:



CITY OF SAFETY HARBOR  
ADOPTED FY 2022/2023 BUDGET

Project	Expenditures	Adopted
	Personnel Services	\$ 54,340
CRAART	Art	25,000
CRAHOL	Holiday Lights	30,000
CRBANN	Banners	3,000
CRCSXL	CSX land lease	690
CRDNMP	Downtown Master Plan Consultant	25,000
CRFEES	District fees	1,400
CRGRNT	C/R façade and partnership incentives	100,000
CRLITE	Decorative lighting	3,500
CRMKT	Marketing	5,000
CRSIGN	Signage	5,000
CRSTSC	Streetscaping	26,000
CRSWRR	Sidewalks R/R	50,000
	<b>Total Other Current Charges</b>	<b>274,590</b>
LB2020	Library Buildout Construction	2,975,240
	<b>Total Improvements Other Than Buildings</b>	<b>2,975,240</b>
	Transfer Out to 2018 Debt (Baranoff Oak)	129,700
	<b>Total Transfers Out</b>	<b>129,700</b>
	<b>Subtotal CRA Expenditures</b>	<b>3,433,870</b>
	<b>Budgeted fund reserve</b>	<b>6,460</b>
	<b>Total expenditures and fund reserve</b>	<b>\$3,440,330</b>

The adopted budget includes a transfer of \$129,700 to the to the 2018 debt service fund for the Baranoff Oak property acquisition.

**STREET LIGHT FUND** revenues and expenditures total \$336,360.

The City Commission implemented a street light assessment in fiscal year 2013. The Street Lighting Services and Facilities charges are allocated among benefitted tax parcels using a methodology based upon “Equivalent Residential Units” or “ERUs” with one (1) ERU equal to 2,629 square feet, which is the size of the average single family residential building in the City. The methodology requires annual validation of all properties assessed the fee.

In fiscal year 2021, City Commission reduced the amount per ERU benefitting properties from \$3.25 per ERU per month to \$2.90 per ERU per month. Revenue from the assessment is estimated at \$225,000 in the adopted budget. Estimated Duke Energy charges for utilities are \$260,400. with an estimated fund reserve of \$75,960, staff will begin evaluating the rate per ERU over the next year.

### Enterprise Funds

The adopted budget includes adjustments based on a rate study conducted by Stantec in late 2016. The rate increase for the 2017 budget was adopted by City Commission and implemented on January 1, 2017. A sanitation rate 6% increase for FY 2023 will be implemented on October 1, 2022. Stormwater and Water/Wastewater are currently being evaluated by a consultant.

#### **Stormwater**

The adopted stormwater budget is \$6,251,460. In fiscal year 2016, the City Commission approved increases through FY 2021. The last rate increase went into effect on October 1, 2020, bringing it to the current rate of \$10.93. The rate increases were implemented to sustain the operations, maintenance, non-operating and debt service of the fund but also to build a fund reserve to meet ongoing capital costs. With the ERUs generating revenue of \$1,550,000 annually, fund

reserve is sustaining capital projects in the 5-year Capital Improvement Program. Refer to pages 287 through 291 in the Capital Improvement Program.

The total stormwater budget including personnel, operating, capital, depreciation and debt service at \$2,147,810 is 21.2 percent or \$374,940 higher than the 2022-year end estimate. Of this increase, \$986,560 is in capital expenses and reflects multiple new stormwater improvement projects budgeted for FY 2023.

#### **Water and Wastewater**

The budget for the water and wastewater operating fund is \$14,580,680, inclusive of fund reserves. In December 2016, City Commission approved annual rate increases for both water and wastewater services of 11.5 percent for each of the next five years. Operating expenses within the Finance, Water and Wastewater departments remain relatively flat, with minor increases to department personnel and operating costs. However there is a significant decrease of \$274,100 indirect allocation and an increase of \$312,560 to interfund transfers. Capital improvements in the Water and Wastewater Renewal/Replacement funds are budgeted at \$15,795,000 over the next 5 years. See pages 335 through 342 and pages 349 through 356 in the Capital Improvement Program for a complete listing of projects.

#### **Sanitation**

The budget for sanitation is \$6,042,500 in the FY 2023 adopted budget. Sanitation revenues of \$3,625,000 are estimated to increase by 3.0 percent over FY 2022 per the rate study conducted in 2020.

#### **Capital Improvement Program**

The Capital Improvement Program (CIP) for FY 2022/23 – FY 2026/27, beginning on page 273, includes projects totaling \$47,790,950 of which \$15,655,170 is planned for expenditure during FY 2023 budget year. Expenditures in the five year plan by type are as follows: General Government - \$996,560; Public Safety - \$2,450,170; Physical Environment - \$26,493,240; Transportation - \$6,593,070; and Culture and Recreation - \$11,257,910.

#### **Conclusion**

Preparation of the budget document requires a substantial amount of time and commitment. This process would not be possible without the efforts and dedication of many individuals. Gratitude is extended to the Department Directors for their cooperation and diligence in developing a pragmatic record outlining the needs of their departments and the residents of Safety Harbor. Special appreciation is extended to the Finance Department and Administrative Support staff in all departments for their unfailing support, hard work and professionalism in preparing a well-conceived budget document. Finally, an acknowledgement and a special thank you is extended to the Finance Advisory Committee for their review and their advisory contributions to our financial security.

Respectfully,



Matthew L. Spoor  
City Manager

## GENERAL FUND FUND BALANCE TEN YEAR HISTORY

<u>YEAR</u>	<u>GENERAL FUND EXPENDITURES</u>	<u>RESERVE AMOUNT</u>	<u>PERCENT OF BUDGET</u>
2022/23	\$ 21,182,800	\$ 12,830,740	60.57%
2021/22*	\$ 19,351,060	\$ 16,801,050	86.82%
2020/21	\$ 15,574,804	\$ 10,166,993	65.28%
2019/20	\$ 14,284,146	\$ 10,078,100	70.55%
2018/19	\$ 14,524,325	\$ 8,667,011	59.67%
2017/18	\$ 14,015,502	\$ 7,227,003	51.56%
2016/17	\$ 14,504,488	\$ 7,646,302	52.72%
2015/16	\$ 13,067,053	\$ 8,320,550	63.68%
2014/15	\$ 14,185,601	\$ 7,777,349	54.83%
2013/14	\$ 12,405,345	\$ 7,132,699	57.50%

\*2021/22 Year-end Estimate



# SAFETY HARBOR:

## Its Place In History and Today



**Safety Harbor** is comfortably nestled along the northwest edge of Old Tampa Bay in Pinellas County. Safety Harbor enjoys a unique place in the history books and in the hearts of its citizens and visitors. The first inhabitants were the Timucuan Indians who called the area Tocobaga. In 1528, Spanish adventurers led by the explorer Pánfilo de Narváez landed on our shores. Safety Harbor is the home of the historic Espiritu Santo Springs. Given this name in 1539 by the Spanish explorer Hernando de Soto, who was searching for the legendary Fountain of Youth, these natural springs have attracted attention worldwide for their curative powers. Safety Harbor was first homesteaded by Count Odet Philippe, a French surgeon in Napoleon's navy, who is credited with introducing citrus growing to Florida. Established in 1823, the Count's homestead is now the site of Philippe Park, which is a 122-acre Pinellas County owned and operated facility that is very popular among our residents and visitors.

Safety Harbor was formally incorporated as a City in 1917 with a population of 200 persons. Today 18,028 persons call Safety Harbor their home. As primarily a residential community, the City has maintained the character of a family oriented community while preserving our environmentally sensitive lands and revitalizing our historic downtown Business District. Recently, a resident who has lived in numerous cities throughout the country gave our City what must be viewed as the ultimate of compliments when she stated that she chose Safety Harbor because it offered the best parts of each of the communities she had previously called home.

Safety Harbor features easy access to the region's cultural, recreational and transportation facilities. These include Tampa International Airport, St. Pete-Clearwater International Airport, Ruth Eckerd Hall, Busch Gardens, Amalie Arena, Raymond James Stadium, Tropicana Field, the Sun Dome and, of course, the beautiful beaches of the Florida Suncoast. Within easy driving distance are Walt Disney World, SeaWorld, Universal Studios, LEGOLAND and other major attractions. Miami in the southern end of the state and Tallahassee to the north are less than a half-day's drive. Major area sports teams include the Tampa Bay Lightning hockey team, Tampa Bay Buccaneers football team, the Tampa Bay Rays baseball club, and the Tampa Bay Rowdies soccer team.

Safety Harbor is one of 24 cities in Pinellas County. The County has a population of over nine hundred thousand residents. Safety Harbor's low-density development, however, gives it an oasis-like quality in contrast to the high-density population of Pinellas County in general.



# CITY OF SAFETY HARBOR

## General Information

- Incorporated: June 11, 1917
- Form of Government: Commissioner-Manager
- Elected Officials: Mayor and four at-large Commissioners
- Administration: City Manager appointed by City Commission

### **Population Characteristics:**

Population: 18,034

Median Age: 47.7

*Source: World Population Review*

Age Distribution:	<u>Number</u>	<u>Percent</u>
Under 5	667	3.7%
5-14	1,677	9.3%
15-24	1,605	8.9%
25-44	3,354	18.6%
45-64	5,915	32.8%
65-84	4,202	23.3%
85 and Older	613	3.4%

Household Profile:	<u>Number</u>	<u>Percent</u>
Households with families	7,039	93.3%
Average household size	2.50	

Gender Distribution:	<u>Number</u>	<u>Percent</u>
Male	8,631	47.9%
Female	9,403	52.1%

**Education:**

Educational Attainment: <i>(25 years or older)</i>	<u>Number</u>	<u>Percent</u>
Less than 9th grade	89	2.1%
Some high school, no diploma	531	5.5%
High school graduate or GED	3,556	28.6%
Some college, no degree	2,407	20.6%
Associate's degree	1,337	9.1%
Bachelor's degree	3,599	23.3%
Graduate or professional degree	<u>1,805</u>	10.8%
	13,324	

*Source: World Population Review*

**Employment:**

Labor Force: <i>(For those 16 years or older)</i>	<u>Number</u>	<u>Percent</u>
In labor force	11,476	63.1%
Civilian labor force	9,176	60.4%
Employed	8,945	58.9%
Unemployed	438	3.8%
Armed forces	12	0.1%

Employed Work Classifications:	<u>Number</u>	<u>Percent</u>
Private employment	6,631	74.1%
Government employment	1,080	12.1%
Self-employment	1,234	13.8%

**Income:**

Per Capita Income	\$ 43,369
Median household income	\$ 78,026
Average household income	\$ 104,070

Public Assistance and Poverty Rates:	<u>Percent</u>
Families with income below poverty level	6.1%
Households receiving Social Security	38.8%
Households receiving Supplemental Security Income	3.4%
Households receiving cash public assistance income	1.4%
Households receiving Food Stamp/SNAP benefits	6.2%

**Housing:**

Number of Housing Units:	<u>Number</u>	<u>Percent</u>
Single Family	5,306	77.5%
Multi-Family	809	11.8%
Mobile Homes	731	10.7%
Total	6,846	100.0%

Tenure Characteristics:	<u>Number</u>	<u>Percent</u>
Owner Occupied	6,044	82.1%
Renter Occupied	1,452	17.9%
Total	7,496	100.0%

**Economy:**

Type of Business:	<u>Number of Establishments</u>
Utilities	1
Construction	48
Manufacturing	28
Wholesale Trade	22
Retail Trade	65
Transportation & Warehousing	5
Information	12
Finance & Insurance	55
Real Estate, Rental & Leasing	52
Professional, Scientific & Tech Services	117
Administrative, Waste Management, Remediation	39
Educational Services	12
Health Care & Social Assistance	103
Arts, Entertainment & Recreation	13
Accommodation & Food Services	58
Other Services (except Public Administration)	96
Public Administration	15
Unclassified Establishments	<u>74</u>
Total	815

Source: Pinellas County Economic Development

Source: US Census Bureau

CITY OF SAFETY HARBOR  
ADOPTED FY 2022/2023 BUDGET

Top 7 Employers by Business Type:	Number of Employees
Healthcare and Social Assistance	1,160
Manufacturing	586
Other Services (except Public Administration)	579
Accommodation & Food Service	456
Construction	425
Professional, Scientific and Technical Services	380
Educational Services	306

Source: Pinellas County Economic Development

Top 6 Safety Harbor Employers:	Number of Employees
Mease Countryside Hospital	1,000
Angelica Corporation	150
Safety Harbor Middle School	143
Consulate Health Care	131
Boat Steering Rebuilders LLC	129
Master Cut Tool Corp	97

Source: A to Z Databases

Top 3 Safety Harbor Taxpayers - Real Property:	Taxable Value
Safety Harbor Property Holdings, LLC	\$ 20,000,000
Adelphia 4, LLC	\$ 18,738,300
Freedom Land Trust	\$ 12,867,000

Top 3 Safety Harbor Taxpayers - Personal Property:	Taxable Value
Duke Energy Florida	\$ 11,720,824
Mastercut Tool Corp	\$ 4,410,526
Florida Gas Transmission	\$ 3,684,199

Source: Pinellas County Property Appraiser

**Land:**

Land Area  
Water

5.32 square miles
0.10 square miles





# CITY OF SAFETY HARBOR

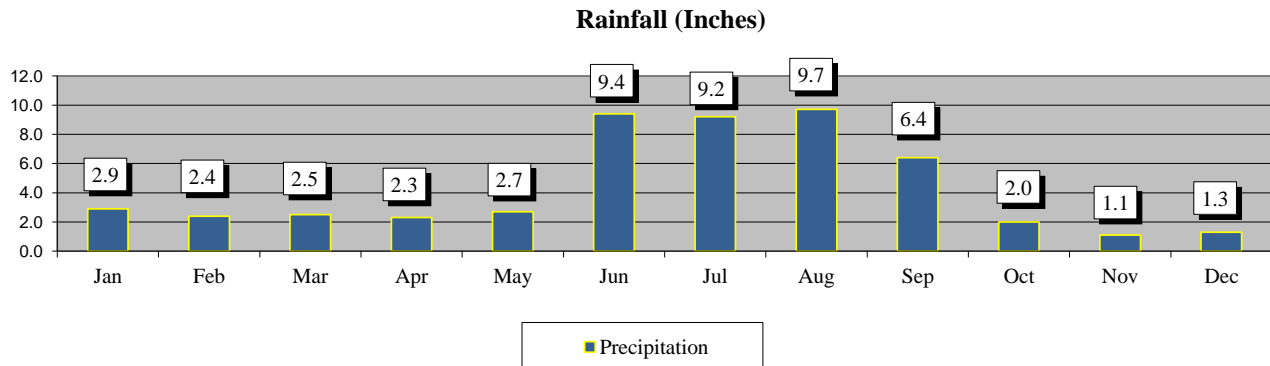
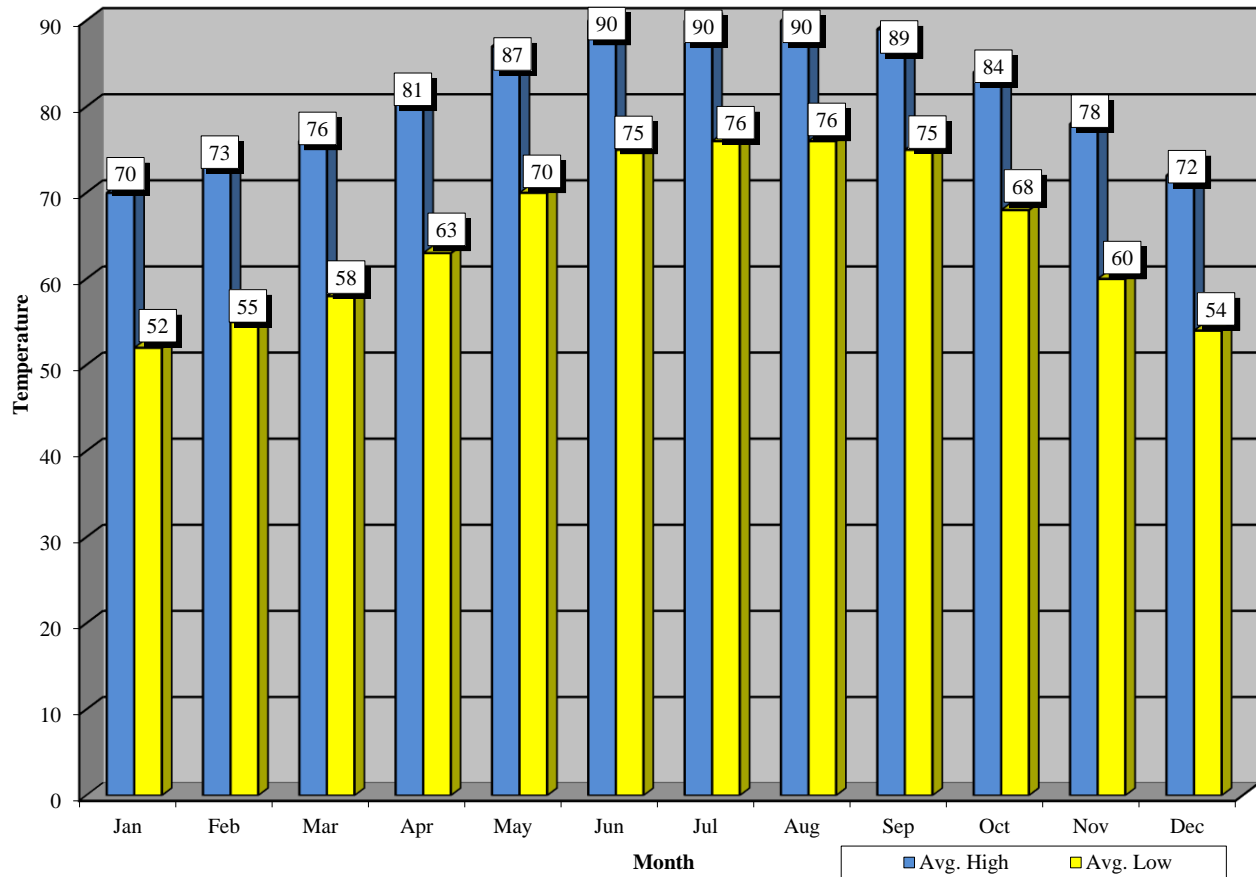
## Geography



# CITY OF SAFETY HARBOR

## Climate

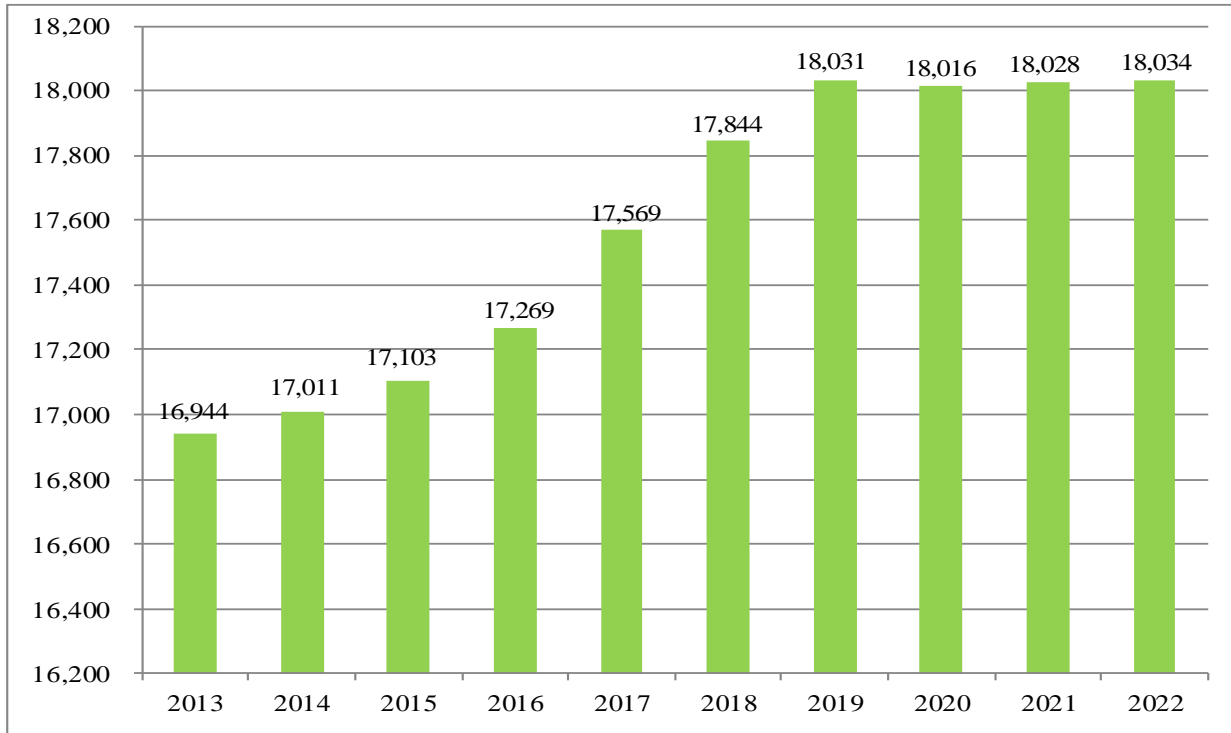
Safety Harbor enjoys a year round tropical climate . . . . .



Source: [www.weather.com](http://www.weather.com)

# CITY OF SAFETY HARBOR

## Population



	YEAR	POPULATION	CHANGE	POPULATION % CHANGE
(1)	2013	16,944	93	0.55%
(1)	2014	17,011	67	0.40%
(1)	2015	17,103	92	0.54%
(1)	2016	17,269	166	0.97%
(3)	2017	17,569	300	1.74%
(4)	2018	17,844	275	1.57%
(4)	2019	18,031	187	1.05%
(5)	2020	18,016	(15)	-0.08%
(6)	2021	18,028	(3)	-0.02%
(6)	2022	18,034	6	0.03%

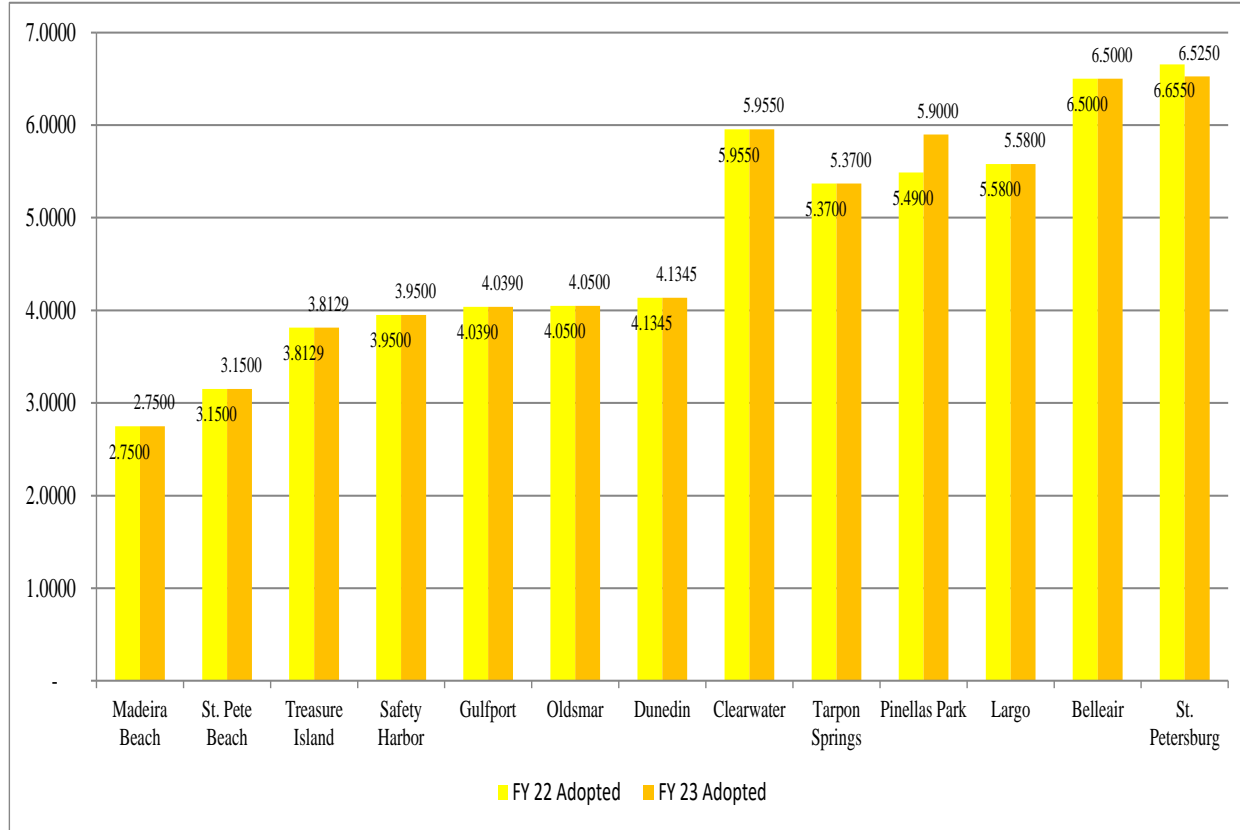
**SOURCE:**

- (1) University of Florida, Bureau of Economic and Business Research as of April 1st of each year
- (2) 2010 U.S. Census
- (3) Pinellas County Economic Development 2017
- (4) U.S. Census Estimate July 1, 2018
- (5) U.S. Census Estimate July 1, 2019
- (6) World Population Review

**CITY OF SAFETY HARBOR**  
**MILLAGE RATE**  
Past Ten Years

<b>FISCAL YEAR</b>	<b>ADOPTED</b>	<b>ROLLBACK</b>
2014	3.7343	3.3457
2015	4.0479	3.5675
2016	4.0479	3.8808
2017	3.9500	3.8698
2018	3.9500	3.7290
2019	3.9500	3.7096
2020	3.9500	3.8677
2021	3.9500	3.7553
2022	3.9500	3.7424
2023	3.9500	3.5728

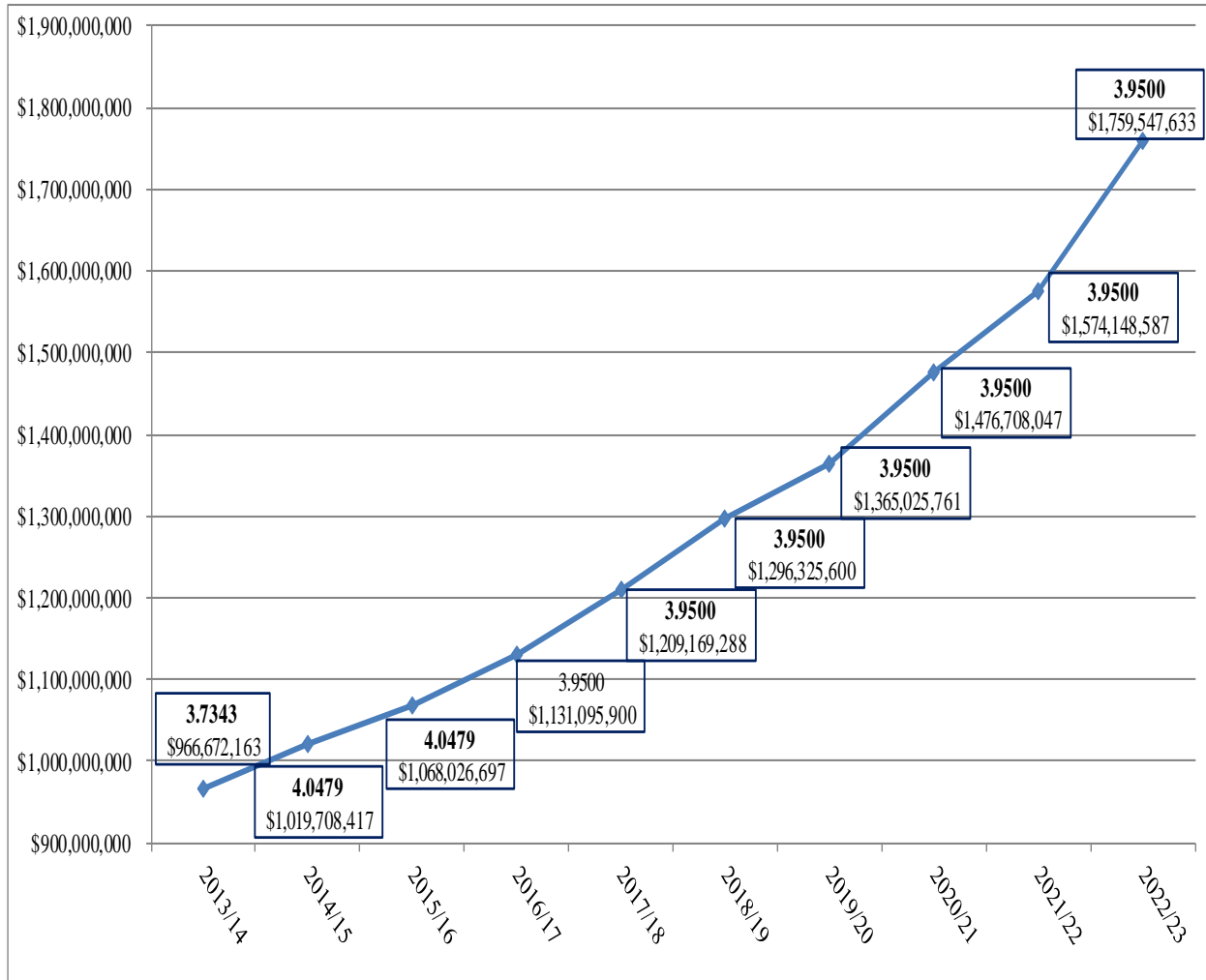
# COMPARATIVE MILLAGE RATES FISCAL YEAR 2022/23



	FY 2022 <u>Adopted</u>	FY 2023 <u>Adopted</u>	Increase <u>(Decrease)</u>
Madeira Beach	2.7500	2.7500	-
St. Pete Beach	3.1500	3.1500	-
Treasure Island	3.8129	3.8129	-
Safety Harbor	3.9500	3.9500	-
Gulfport	4.0390	4.0390	-
Oldsmar	4.0500	4.0500	-
Dunedin	4.1345	4.1345	-
Clearwater	5.9550	5.9550	-
Tarpon Springs	5.3700	5.3700	-
Pinellas Park	5.4900	5.9000	0.4100
Largo	5.5800	5.5800	-
Belleair	6.5000	6.5000	-
St. Petersburg	6.6550	6.5250	(0.1300)



## CITY OF SAFETY HARBOR ASSESSED VALUATION Past 10 Years



	Assessed Valuation	% Change	Millage Rate	% Change	Revenue (95%)	% Change
2013/14	\$ 966,672,163	1.95%	3.7343	10.46%	\$ 3,429,352	12.61%
2014/15	\$ 1,019,708,417	5.49%	4.0479	8.40%	\$ 3,921,294	14.35%
2015/16	\$ 1,068,026,697	4.74%	4.0479	0.00%	\$ 4,107,102	4.74%
2016/17	\$ 1,131,095,900	5.91%	3.9500	-2.42%	\$ 4,244,437	3.34%
2017/18	\$ 1,209,169,288	6.90%	3.9500	0.00%	\$ 4,537,408	6.90%
2018/19	\$ 1,296,325,600	7.21%	3.9500	0.00%	\$ 4,864,462	7.21%
2019/20	\$ 1,365,025,761	5.30%	3.9500	0.00%	\$ 5,122,259	5.30%
2020/21	\$ 1,476,708,047	8.18%	3.9500	0.00%	\$ 5,541,347	8.18%
2021/22	\$ 1,574,148,587	6.60%	3.9500	0.00%	\$ 5,906,993	6.60%
2022/23	\$ 1,759,547,633	11.78%	3.9500	0.00%	\$ 6,602,702	11.78%
Average	\$ 1,212,532,151	3.90%	3.8171	2.05%	\$ 4,827,736	8.10%
Δ FY14:FY23	\$ 792,875,470	82.02%	0.2157	5.78%	\$ 3,173,351	92.54%



## **INTRODUCTION**

The FY 2022/2023 Annual Operating Budget for the City of Safety Harbor, Florida is intended to serve four purposes:

### **The Budget as a Policy Document**

As a policy document, the Budget indicates what services the City will provide during the twelve-month period beginning October 1, 2022. The Budget Message (City Manager Letter) summarizes the issues facing Safety Harbor and how the budget has and will address them. On a more detailed level, each department has submitted goals and objectives as well as performance measures upon which progress will be monitored.

### **The Budget as an Operations Guide**

The Budget is the operating plan used as a guide in providing services to the citizens we serve. Each department budget section provides goals and objectives, performance measures, line item appropriation budgets, organizational charts, and a personnel summary count for FY 2022/2023.

### **The Budget as a Financial Plan**

As a financial plan, the Budget outlines how much City services will cost and how they will be funded. The Budget Message section provides an overview of City goals, a citywide budget summary including revenue and expenditure categories, followed by discussion of the general fund and special revenue fund budgets. Following the message, there is a discussion of the City's budget process, fund structure and measurements focus. The fund sections include estimates of the City's financial condition at September 30, 2022 and a comparison of financial activity for fiscal years ended September 30, 2020 and September 30, 2021 for each department within each fund. The estimates for fiscal year ending September 30, 2022 and projections for fiscal year September 30, 2023 were conservatively derived in May 2022. The total Capital Improvement Plan is summarized in its own section along with the location, description, justification, and incremental operating costs associated with each capital project.

### **The Budget as a Communications Device**

The Budget is designed to be user friendly with summary information in text, tables and graphs. A glossary of budget terms is included in the appendices section for the reader's reference. In addition to this reader's guide, the table of contents provides a sequential listing of the sections within this document. Should you have questions about the City Budget that this document does not answer, please feel free to contact the City of Safety Harbor Finance Department at (727) 724-1555.

## FY 2022/2023 Budget Calendar

(Dates subject to change)

DATE (2022)	FUNCTION	PARTIES
February 22	Distribute budget schedule & provide guidance for preparation of department budgets. Budget Manual and templates will be distributed electronically to all involved with the budget process.	Department Heads
February 17	BSA budget module is open for input.	Finance Department
February 28	Distribute Salary Sheets and Org Charts to Department Heads.	Finance Department
February 28	Budget Kick-off Meeting in Commission Chambers; 1:30 - 2:00.	Department Heads & Staff
March 7	Submit revenue estimates to Finance for the FY22 and FY23 projections for Occupational Licenses, Building Permits, Library and Recreation revenue accounts, including a brief explanation for the basis of the projections.	Building, Library & Recreation Department Heads
March 7	Submit Building Maintenance, Information Technology, and Fleet Management requests to respective departments through email.	Department Heads
March 11	Submit New Position memo and Position Reclassification memo requests (after obtaining personnel cost from Finance) to HR.	Department Heads
March 11	Submit Salary Sheets and Organizational Charts to Human Resources Director.	Department Heads
March 18	Building Maintenance, Information Technology, and Fleet Management submit recommendations to Finance and requesting department through email.	Fleet, I.T. & Bldg Maint. Supervisors
March 14 - 18	Pinellas Schools Spring Break - No Budget Items Due	
March 25	Submits Salary Sheets, Organizational Charts, New Position and Position Reclassification requests to Finance.	City Manager H.R. Director
March 25	Submit CIP Worksheets, CIP Justification sheets and Travel and Training Worksheets to Finance. Make sure amounts from the sheets are entered in BSA and the amounts agree.	Department Heads
April 7	<b>BSA budget module will close for input at the close of business. <i>Departments must enter all operating and CIP budgets for FY22 estimates and FY23 requests. The total amounts for both FY22 and FY23 must be fully detailed in the Footnote column in BSA Budget Entry.</i></b>	Department Heads
April 14	Update Finance Advisory Committee on budget progress. Budget discussion at FAC meeting @ 6:30 p.m	FAC
April 15	Submit Department Goals and Prior Year Accomplishments, Performance Standards, to Finance by email	Department Heads
April 29	Print and distribute budget reports to City Manager and Department Heads in preparation of budget review	Finance Department
May 10 - May 11	Finance reviews budget submissions with City Manager and Department Heads. Make necessary changes and develop City Manager's recommendation.	City Manager & Finance Dept.
May 12	Update Finance Advisory Committee on budget progress. Budget discussion at FAC meeting @ 6:30 p.m	FAC
May 13 - July 1	Finalize FY23 Proposed Budget Document	Finance Department
June 1	Property Appraiser provides initial estimate of property values	Property Appraiser
June 9	Update Finance Advisory Committee on budget progress. Budget discussion at FAC meeting @ 6:30 p.m	FAC
June 20	Budget Workshop (TBD)	City Commission

## FY 2022/2023 Budget Calendar

(Dates subject to change)

DATE (2022)	FUNCTION	PARTIES
July 1	The Property Appraiser shall complete assessment of the value of all property no later than July 1 of each year (F.S. 193.023(1)). The Property Appraiser transmits "Certification of Taxable Value" to City (F.S. 200.065(1)).	Property Appraiser
July 8	Print Proposed Budget document. Distribute to City Commissioners and Department Heads and post on City of Safety Harbor website.	Finance Department
July 14	Budget Discussion with Finance Advisory Committee @ 6:30 p.m.	FAC
July 25	Budget Workshop @ 6:00 p.m.	City Commission
By August 2	Within 35 days of Certification of Value (by August 3rd), the City shall advise the Property Appraiser of its proposed millage rate, rolled-back rate, and of the date, time, and place at which a public hearing will be held to consider the proposed millage rate and the tentative budget. The Property Appraiser will utilize this information in preparing the notice of Adopted property taxes (F.S. 200.065(4)(b)).	Finance Department
By August 11	Update Finance Advisory Committee on budget progress. Budget discussion at FAC meeting @ 6:30 p.m.	FAC
August 22	Property Appraiser mails TRIM Notice.	Property Appraiser
September 6	Hold first public hearing and adopt tentative millage and operating budget resolutions (F.S. 200.065(2)(c)).	City Commission
September 8	Pinellas County BCC Budget Hearing	Pinellas County
September 13	School Board Budget Hearing	School Board
September 14	Newspaper publications of "Notice of Public Hearing of City Commission's Intent to Adopt Final Millage Rate and Budget." Within 15 days of the meeting adopting the tentative budget, the City must advertise in a newspaper of general circulation in the City, its intent to finally adopt a millage rate and budget.	Finance & City Clerk
September 19	Hold second public hearing and adopt final budget and final millage rate (F.S. 200.065(2)(d)). Date of hearing to be 2-5 days after ad is published.	City Commission
September 22	Pinellas County BCC Budget Hearing (FINAL)	Pinellas County
September 23	Resolution to establish final millage rate due to Property Appraiser and Tax Collector within 3 days of adoption of final millage rate (F.S. 200.065(4)).	Finance Department
September 30	Make final adjustments to the Budget as approved by the City Commission and make available Final Budget available as required.	Finance Department
October 1	New budget goes into effect.	All
October 3	Property Appraiser delivers DR-422 to taxing authority (F.S. 200.065(6)).	Property Appraiser
October 5	Certification of Final Taxable Value to Property Appraiser (Form DR-422).	Finance Department
October 19	Post final budget on City's website within 30 days after adoption (F.S.166.241(3)).	Finance Department
October 19	Certification of Compliance with Property Tax Oversight Program to the Florida Dept. of Revenue (F.S. Chapter 200) within 30 days of adoption of resolutions establishing final budgeted millage rate.	Finance Department



## **EXPLANATION OF BUDGETARY BASIS**

Budgets for funds that have formal budgetary integration are prepared in accordance with generally accepted accounting principles (GAAP). This includes an original appropriation resolution, a budget amendment for encumbrances outstanding at the end of the previous year and other budget adjustments approved by the City Commission. The basis of budgeting is the same as the basis of accounting.

Governmental funds are budgeted using the modified accrual basis of accounting, whereby expenditures are recognized in the accounting period when the liability is incurred, if measurable, and revenues and other resources are recognized in the accounting period when they become available and measurable. Revenues are considered to meet the availability test if they are collectible within the current period or soon thereafter for use in payment of liabilities of the current period.

Licenses and permits, fines and forfeitures, charges for services and miscellaneous revenue (except investment earnings) are recorded as revenue when cash is received because they are generally not measurable until actually received. Investment earnings are recorded as earned since they are measurable and available. Where grant revenue is dependent upon expenditures by the City, revenue is accrued when the related expenditures are incurred.

Special assessments levied are recognized when they become available. Available means when due, or past due and receivable and collected within the current period. Special assessments are a first lien on real property and are due at the date of final levy plus 30 days. If a property owner is unable to pay an assessment in full, the City allows the lien to be paid in annual/monthly installments at interest rates established in Florida Statute 170.09.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. An exception to this general rule is principal and interest on general long-term debt which is recognized when due.

Proprietary funds are budgeted using the accrual basis of accounting. Revenue is recognized in the period when earned and expenses are recognized when they are incurred. Unbilled utility service receivables are estimated and recorded quarterly and at year-end.

Fixed assets, which are not used in Proprietary or Fiduciary Fund operations, are accounted for in a separate self-balancing General Fixed Assets Account Group. Long-term debt, which is not intended to be financed through Proprietary or Fiduciary Funds, is accounted for in a separate self-balancing General Long-Term Debt Account Group.

The City maintains budgetary controls at the object of expenditure level by the encumbrance of estimated purchase amounts or contracts.

## **THE BUDGET PROCESS**

In accordance with Article III, Section 45 (6) of the City Charter, the City Manager annually submits to the City Commission the City of Safety Harbor's Budget, Budget Message and Capital Program. The budget is a policy document that establishes the levels of service to be provided to the City's residents. The budget is subject to certain restrictions, some of which are imposed by state statute and are relatively inflexible. Other factors are the result of policy decisions by the City Commission and may be subject to modification according to changing conditions.

The budget process involves four (4) primary phases comprised of preparation, review, adoption and implementation.

In the preparation phase, each department develops goals and strategies for the upcoming fiscal year and prepares a department budget based on these goals and strategies.

The review phase initially encompasses an extensive review by the City Manager's office, the Finance Department and individual department directors. Upon completion of this review and matching with projected revenues, the Proposed Budget is presented for review to the Finance Advisory Committee and City Commission at respective Budget Work Sessions.

The budget adoption phase must be in accordance with the timing and requirements specified in State Law (F.S. 200.65), wherein a required series of two public hearings are held. At these public hearings, the Ad Valorem millage rate required to fund the budget, as well as the budget, is adopted.

The budget and property tax rate adoption process is governed by the State Statute known as TRIM (Truth in Millage). In Florida, properties are assessed by the county Property Appraiser and property taxes are collected by the county Tax Collector. Property owners are eligible to receive a homestead exemption between \$25,000 and \$50,000 on their principal place of residence. All property is assessed at 100% of real value, which is approximately 85% of market value.

The City is required to hold two public hearings for adoption of a property tax rate and budget. The first public hearing is advertised by the Property Appraiser mailing to each property owner through the TRIM notice. The second public hearing is advertised in the newspaper. Accompanying this advertisement is a summary of revenues and expenditures contained within the budget tentatively approved at the first public hearing.

During the budget review and adoption phase, the public is invited and encouraged to attend and participate in the budget process. Prior to adoption, City Commission holds several budget workshops reviewing major issues, programs and capital projects included in the proposed budget.

The implementation phase encompasses the administration of the budget as formally adopted by the City Commission. Budgets for the General, Special Revenue, Debt Service and Capital Projects Funds are budgeted on a basis consistent with generally accepted accounting principles (GAAP). Budgeted amounts are as originally adopted, or as amended in accordance with City Ordinance.

Section 7.28 of the City's Code of Ordinances prohibits the expenditure of any money or the occurrence of any liability in excess of the amounts appropriated for these general classifications of expenditures: personal services, contractual and other services, materials and supplies, capital outlay and debt service.

During the fiscal year, budgetary control and adjustments are maintained within the department level. The budget process allows for amendments during the year as conditions warrant. Per the City Charter, the City Commission is authorized to make such changes to the budget, as it deems necessary for the proper and economical operation of the City. If, at any time during the fiscal year, the City Manager recommends the re-appropriation of funds not needed for the purpose for which they were appropriated,

or the appropriation of any un-appropriated cash surplus, the City Commission may appropriate such funds to any municipal purpose. An amendment may be initiated by the Finance Director, reviewed and approved by the City Manager, and submitted to the City Commission for consideration. With City Commission approval, the fund appropriations are realigned. In addition, the City Manager is authorized to transfer budgeted amounts between line items within a department. All other transfers require City Commission approval.

### **THE FUND STRUCTURE**

The City of Safety Harbor organizes its accounts on the basis of funds and account groups, each of which is considered a separate accounting entity. The various funds are grouped into six generic fund types and three broad fund categories as follows:

#### **Governmental Fund Types**

##### **General Fund**

The General Fund accounts for all unrestricted sources, except for those that are required to be accounted for in another fund. The following departments or services are categorized in the General Fund: City Commission, City Manager, City Clerk, Human Resources, General Finance, Planning and Zoning, City Attorney, Elections, General Government, Law Enforcement, Fire Services, Building, Engineering Services, Streets, Fleet Maintenance, Recreation, Main Street, Parks, Building Maintenance and Library.

##### **Special Revenue Funds**

The Special Revenue Funds account for the proceeds of specific revenue sources that are restricted by law or administrative action for specific purposes. Special Revenue Funds include the following departments and services: Public Safety Impact Fee, Street Improvement, Marina Boat Basin, City Tree Bank, Street Lighting Assessment, Parkland, Multimodal/Transportation Impact Fee, Library Impact Fee, Law Enforcement (Grants) and Street Assessment; and the City's Community Redevelopment Agency (Tax Increment Financing District).

##### **Debt Service Funds**

The Debt Service Funds account for the accumulation of resources for as well as the payment of interest and principal on general long-term debt. Debt Service Funds include the Capital Improvement Revenue Note, Series 2006, which funded Brick Street Rehabilitation; the Capital Improvement Revenue Note, Series 2008, which funded the Library Expansion/Renovation project; the Public Improvement Bond, Series 2012, which funded the purchase of land for the Safety Harbor Waterfront Park; and the Revenue Note, Series 2018, which funded the purchase of property for the Building Maintenance facility and purchase of the Baranoff Oak property for Parks.

##### **Capital Projects Fund**

The Capital Projects Fund accounts for financial resources segregated for the acquisition of major capital facilities and equipment. The Capital Projects Fund records the revenue from the Local Option Sales Tax referred to as "Penny for Pinellas". The Penny for Pinellas Program is vital to the City's Capital Projects. The 'Penny' will generate approximately \$2,274,830 in revenue in 2022/23. The Capital Projects fund is one of many funds contained within the City's Capital Improvement Program and accounts for all Capital Improvement Projects that are funded without Enterprise, Special Revenue or impact fee revenues. Refer to pages 180 through 182.

#### **Proprietary Fund Types**

##### **Enterprise Funds**

The Enterprise Funds account for operations that are financed and operated in a manner similar to private business enterprises. Stormwater, Water and Wastewater, and Sanitation are city enterprise funds. The Water and Wastewater Fund consists of seven funds, of which two are for debt service. The Series 2012

Revenue Refunding Bond records debt for the Water & Wastewater funds; the Series 2006 Capital Improvement Revenue Note record debt service for the Stormwater, Water & Wastewater and Sanitation funds; and the Series 2018 records debt service for Water and Sewer Funds. The Water and Wastewater Fund includes Finance Utility Billing, Information Technology, Water and Wastewater. The City is a wholesale water customer of Pinellas County and is responsible for the distribution water lines. The water department constructs and maintains the City's water system infrastructure and conducts water sample testing. The City is part owner of the Northeast Treatment Plant with the City of Clearwater. The wastewater department is responsible for the construction and maintenance of the City's sanitary sewer system infrastructure. The Water Re-Use Fund is set up to accumulate funding for a reclaimed water system in the future. The Sewer Development Fund accounts for sewer impact fee revenue and is restricted for system expansion. The Water & Wastewater/Renewal & Replacement Fund is separated into a Water and Wastewater division. This fund records the capital projects for the Water and Wastewater Enterprise. The last of the Water and Wastewater Funds is the Sewer Assessment Fund, which records billing and collections of old sewer assessments from City residents that are not yet satisfied. The Sanitation Fund accounts for waste collection and recycling services to the residents of Safety Harbor. Costs for solid waste removal, commercial and temporary container services, yard waste pick-up and special pick-ups are captured within this fund.

### **Fiduciary Fund Types**

#### **Trust Funds**

Trust Funds account for assets held by a governmental unit as a trustee or agent for individuals, private organizations and/or other governmental units. The City of Safety Harbor has one fiduciary fund for the Fire Pension held by the Florida Municipal Public Trust Fund. The City does not budget for this fund.

### **Account Groups**

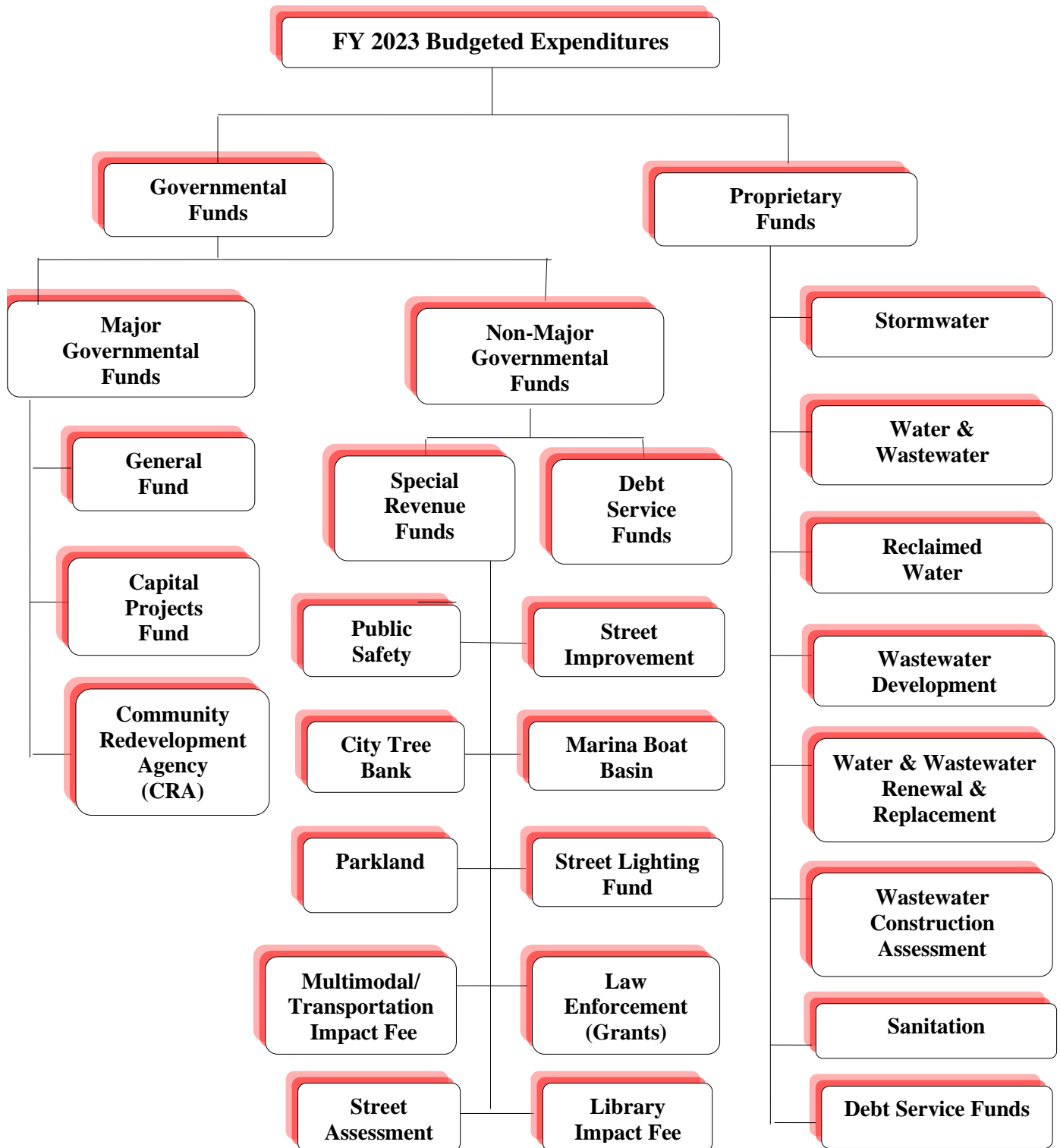
#### **General Fixed Assets**

The General Fixed Assets Account Group accounts for all fixed assets of the City (except fixed assets of the Enterprise Funds), and certain improvements other than buildings, which includes roads, bridges, curbs and gutters, streets and sidewalks, and lighting systems. This fund is not budgeted.

#### **General Long-Term Debt**

The General Long-Term Debt Group accounts for the outstanding principal balances on any general or special obligation bonds or other long-term debt of the City other than those recorded in the Proprietary Funds. This fund is not budgeted.

## CITY OF SAFETY HARBOR FUND STRUCTURE



## FINANCIAL MANAGEMENT POLICIES

### **Budget Preparation:**

Adoption of an annual budget establishes a short-term fiscal plan; however, short-term decisions can have long-term implications. For example, acquisition of land for additional parks and construction of capital facilities often creates new recurring expenditures such as personnel, repairs and utilities. Evaluating long-term fiscal trends is important in order to make sound short-term spending or service level decisions.

The Government Finance Officers Association (GFOA) recommends that governments forecast major revenues and expenditures for a three to five-year period beyond the current budget in order to assess the long-term financial implications of current or proposed policies, programs, and assumptions. The GFOA also recommends that the forecast should be monitored, periodically updated and made available to all participants in the budget process. Financial forecasting is intended to accomplish the following goals:

- Provide an understanding of available funding
- Evaluate financial risk
- Assess the likelihood that services can be continued beyond the current year
- Assess the level at which capital investments can be made based on available resources
- Identify future commitments and resource demands
- Identify key variables that can affect future revenues or expenditures

The first step in the City's annual financial forecasting process is development of the multi-year financial plan, which projects fund balances, revenues, and expenditures for a five-year period for all funds with programmed capital improvements, along with the development and adoption of a five year Capital Improvements Program (CIP). The purpose of the CIP process is to evaluate the capital needs of the City compared to anticipated resources. When sufficient resources are not available, project plans must be reduced or new resources must be identified. The CIP includes all capital expenditures such as buildings, equipment, and major maintenance projects costing in excess of \$25,000. The CIP also includes a projection of major revenues, fund balances, and operating costs for the same five-year period.

The review and adoption of the Annual Operating and Capital Budget represents one of the important policy-making responsibilities of the City Commission. The budget is more than just the legal document that appropriates revenue; it establishes priorities among competing governmental services. After establishing priorities, the City Commission must establish service levels which are within the fiscal capacity of the City. While the budget adoption process is the primary opportunity for the City Commission and Management to focus on the operations and services of the City, it is only one part of the overall policy-making process in which the City Commission engages throughout the year. As the needs and requirements of the community change, so too must the operations of the City.

When preparing the budget for FY 2023, City Management was guided by the following:

- Maintain the overall quality of life for residents with given economic limitations.
- Make sound financial reductions in specific services to meet the budget challenges presented by the economy and property tax reform.
- Review and adjust user charges based on related service costs and long-term sustainability of the services.
- Review financial forecasts for funds that include capital improvements for the next five years to determine appropriate service levels.
- Maintain the quality and variety of City services provided.
- Meet current facilities and infrastructure maintenance needs before acquiring or building additional facilities or infrastructure.
- Review functions, activities, departmental personnel levels, and determine whether cost savings or service level improvements can be achieved.
- Ensure all enterprise funds are self-supporting through user charges.
- Replace equipment and vehicles in the most cost effective manner with consideration given to identifying opportunities for use of renewal and alternative sources of fuel.
- Make all budgetary decisions in the context of the City's 2007 Visioning plan and subsequent goal setting sessions.



### **Operating Budget Policies:**

The City will operate with a balanced budget on the basis of actual revenues and obligations within the current budget year. The City will avoid budgetary procedures that balance current expenditures at the expense of future years, such as postponing expenditures, underestimating expenditures, overestimating revenues, or utilizing short-term borrowing to balance the budget.

The budget will present expenditures classified by personnel services; operating expenses to include contractual services and materials and supplies; capital outlay; and debt service.

The budget will provide for adequate maintenance and repair of capital assets and for their orderly replacement.

The City will maintain a budgetary control system to ensure compliance with the adopted budget.

The City will update expenditure projections for each fiscal year.

The budget document will be prepared in a format that clearly and accurately conveys financial, programmatic, and policy data and issues to the lay reader.

The budget document provides a 5-year financial forecast for the General Fund.

### **Capital Improvement Program (CIP) Policies:**

The City will develop a five-year Capital Improvements Program (CIP) and update it annually.

The CIP will include all capital and maintenance projects costing \$25,000 or more.

The City will identify Capital Improvements Program projects that are unfunded in the five-year CIP.

The City will make all major capital improvements in accordance with the adopted Capital Improvement Program.

The City will identify the estimated acquisition and potential funding sources; including estimated revenues, bond issuances, federal and/or state grants and loans or other sources, for each capital improvement project proposal before submittal to the City Commission for approval.

All projects must demonstrate a specific need and will be included in the CIP with appropriate supporting documentation as to the necessity for each.

Fund projections used in the annual CIP process shall become the Long Range Financial Plan for that fiscal year.

### **Debt Policies:**

The City's authorization to borrow is governed by City Charter, Sec. 7.31. - Borrowing in anticipation of taxes, which states: *"The City Commission may by resolution, borrow money and issue negotiable notes of the City in anticipation of the collection of revenues for the budget year, but not in excess of seventy-five (75) percent of such revenue then uncollected"*; and, F.S. Ch. 166, Part II: Municipal Borrowing.

The City defines debt as any form of deferred payment that does not require the use of current, available financial resources to purchase goods or services. Debt includes obligations made by or with promissory notes, commercial loans, loan pools, bonds, bond anticipation notes, inter-fund loans, capital leases and other financing arrangements. The City's practice has been to issue debt under the following conditions:

- The City's debt issuance is conducted with a clear understanding of the goals, objectives, and total costs of borrowing.
- The City's practice has been to utilize long-term borrowing for capital improvement projects that are relatively large and non-routine in nature.
- The City recognizes that debt issuance results in certain benefits, obligations, and responsibilities to both current and future City stakeholders.
- The City prefers using fixed interest rates and avoids using variable interest rates.
- The City will fully disclose all debt attributes in financial reports.
- The City will repay debt within a period not to exceed the expected useful life of related projects.
- The City will amortize debt with relatively level total payments, including principal and interest, so as not to inordinately defer principal repayments to future years.

**Revenue Policies:**

The City will maintain, as permitted by state law, a varied revenue base to mitigate the effects of short-term fluctuations in any one revenue source.

The City will estimate its annual revenues by a conservative and analytical process.

The City will project, and update annually, revenues for the next five fiscal years, as part of the CIP preparation process, and include them in the five-year CIP Plan.

Annually, the City will calculate the full direct costs of activities supported by user fees and consider such information when establishing user charges.

Non-recurring revenues will be used only to fund non-recurring expenditures.

**Reserve Policies:**

The fund reserve available for appropriation shall be limited to the amount by which liquid or current assets are estimated to exceed liabilities at the beginning of the fiscal year.

The City will maintain in each fund an adequate balance to accommodate unanticipated expenditures, expenditures of a non-recurring nature, unanticipated revenue declines, and cash flow needs.

The City will maintain a minimum fund balance within the General Fund equal to 17% of annual expenditures based on the prior year's audited financial statements.

The City will maintain a stabilization balance within the General Fund equal to 20% of the current year budget. This balance is for the specific purpose for use in the event of a major storm or other unforeseen disaster of a nonrecurring character.

**Investment Policies:**

The policy of the City is to invest public funds in a manner that preserves principal over time while maintaining liquidity and generating income to meet the City's projected cash needs.

Quarterly and annual information reports will present cash position and investment performance.

**Accounting, Auditing and Financial Reporting Policies:**

Quarterly and annual financial reports will present a summary of financial activity by funds, departments and/or program.

The City's Comprehensive Annual Financial Report (CAFR) will present the City's financial position and results of operations on a basis consistent with Generally Accepted Accounting Principles (GAAP) applicable to local government.

In accordance with state law, an independent accounting firm will perform an annual audit of the financial statements of the City and will publicly issue an opinion thereon.

**Purchasing Policies:**

Purchases will be made in accordance with all federal, state, and municipal requirements. If there are no specific requirements, purchases will be made in the best interest of the City as set forth in the Procurement Manual, adopted Resolution 2017-13.

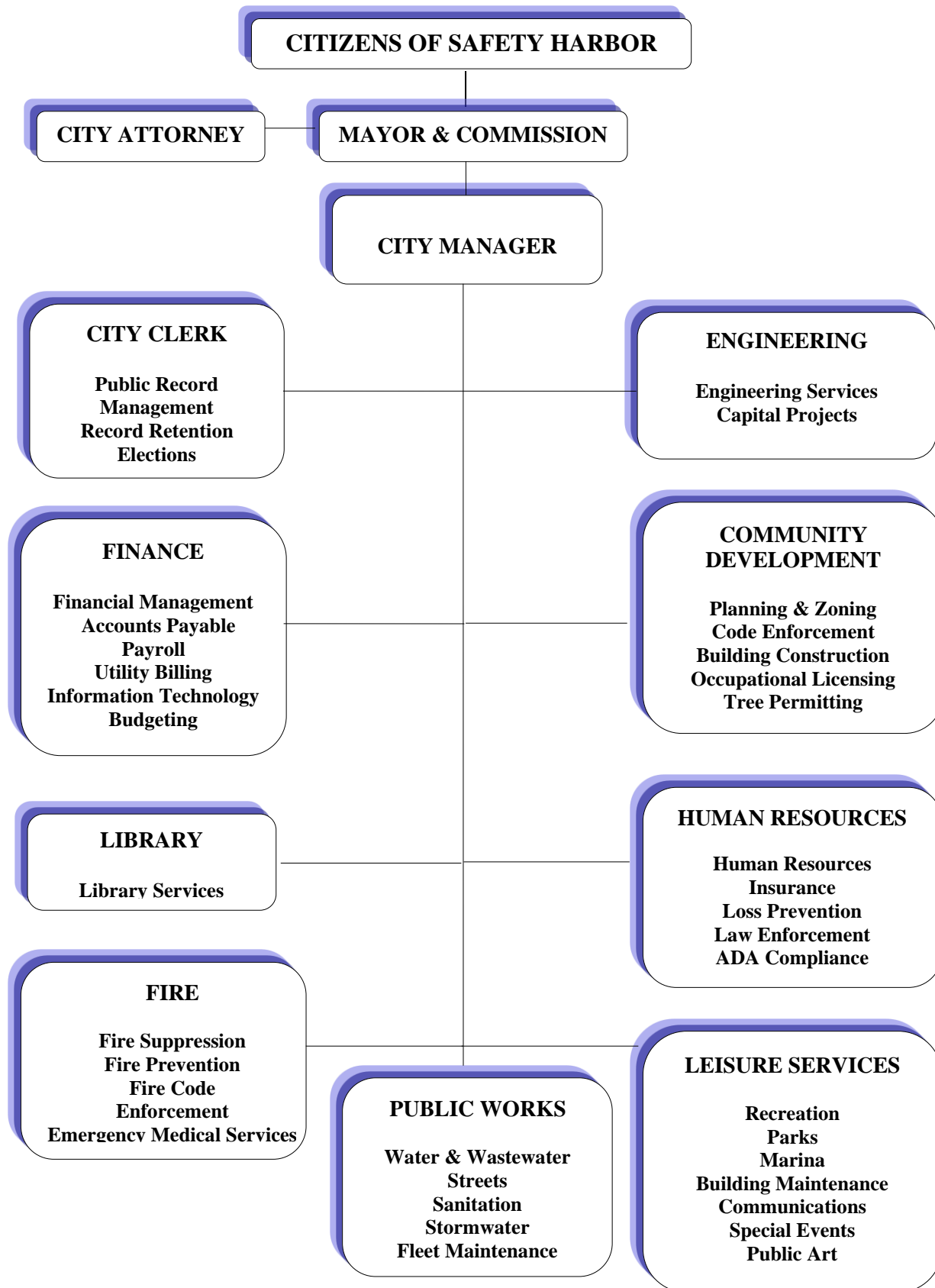
Purchases will be made in an impartial, economical, competitive, and efficient manner.

Qualitative factors such as vendor reputation, financial condition, quality of product, and timeliness of delivery will be considered as much as price when making purchasing decisions.

**BUDGETED PERSONNEL**

DEPARTMENT	FY16/17	FY17/18	FY18/19	FY19/20	FY20/21	FY21/22	Adopted Changes	Adopted FY22/23	Department Staffing as a % of Total FTEs
City Manager's Office	1.30	1.30	1.30	1.80	1.80	1.65	0.10	1.75	0.95%
City Clerk's Office	1.35	1.35	1.35	1.35	1.20	1.75	(0.40)	1.35	0.73%
Human Resources	2.00	2.00	2.50	2.50	2.50	2.50	0.50	3.00	1.62%
Finance	3.00	3.00	3.00	3.00	3.00	3.00	-	3.00	1.62%
Community Development	3.30	3.30	3.36	3.36	3.36	3.36	0.94	4.30	2.33%
Building	5.50	6.50	6.50	6.50	6.63	4.00	-	4.00	2.17%
Fire Control & EMS	30.00	30.00	30.50	30.50	30.50	30.50	-	30.50	16.51%
Engineering	4.50	4.50	4.50	4.50	4.50	4.50	-	4.50	2.44%
Streets	10.40	10.40	10.40	10.40	9.75	9.75	-	9.75	5.28%
Fleet Maintenance	3.10	3.10	3.10	3.10	3.15	3.15	-	3.15	1.71%
Building Maintenance	6.45	6.45	6.62	6.00	6.00	6.00	0.25	6.25	3.38%
Library	17.12	17.12	17.04	16.97	16.77	16.11	(0.18)	15.93	8.62%
Recreation	25.94	25.94	29.01	28.36	27.96	27.84	(0.10)	27.74	15.02%
Marina	0.10	0.10	0.10	0.10	0.10	0.10	-	0.10	0.05%
Parks	13.90	13.90	13.89	14.12	14.12	14.00	1.00	15.00	8.12%
Stormwater	5.40	5.40	5.40	5.40	5.90	5.90	-	5.90	3.19%
Water & Wastewater Finance	9.00	9.00	9.00	9.00	9.00	9.00	-	9.00	4.87%
Information Technology	4.00	4.00	4.00	4.00	4.00	4.00	-	4.00	2.17%
Water	6.40	6.40	6.40	6.40	5.90	5.90	-	5.90	3.19%
Wastewater	8.40	8.40	8.40	8.40	8.90	8.90	-	8.90	4.82%
Sanitation	19.25	19.25	20.25	20.25	20.35	20.40	-	20.40	11.04%
CRA	0.30	0.30	0.30	0.30	0.30	0.30	-	0.30	0.16%
<b>Total</b>	<b>180.71</b>	<b>181.71</b>	<b>186.92</b>	<b>186.31</b>	<b>185.69</b>	<b>182.61</b>	<b>2.11</b>	<b>184.72</b>	<b>100.00%</b>

## ORGANIZATION CHART





# BUDGET SUMMARY





## BUDGET

	GOVERNMENTAL FUNDS				
	GENERAL	CAPITAL PROJECTS	SPECIAL REVENUE	DEBT SERVICE	SUBTOTAL
<b>ESTIMATED REVENUES</b>					
Ad Valorem Taxes	\$ 6,602,710	\$ -	\$ 1,118,280	\$ -	\$ 7,720,990
Other Taxes	3,116,700	2,274,830	-	-	5,391,530
Franchise Fees	1,655,100	-	-	-	1,655,100
Permits, Fees & Special Assessments	88,960	-	305,800	-	394,760
Intergovernmental Revenue	3,597,310	5,680	241,800	-	3,844,790
Charges for Services	1,096,840	-	86,530	-	1,183,370
Fines & Forfeitures	21,500	-	-	-	21,500
Miscellaneous	198,040	10,000	648,640	-	856,680
Indirect Allocation	579,590	-	-	-	579,590
<b>TOTAL REVENUES</b>	<b>16,956,750</b>	<b>2,290,510</b>	<b>2,401,050</b>	<b>-</b>	<b>21,648,310</b>
Debt Proceeds	-	-	-	-	-
Interfund Transfers In	255,740	625,000	1,674,510	187,940	2,743,190
Fund Balances/Reserves/Net Assets	16,801,050	2,726,270	4,011,570	48,420	23,587,310
<b>TOTAL REVENUES, TRANSFERS &amp; FUND BALANCES</b>	<b>\$ 34,013,540</b>	<b>\$ 5,641,780</b>	<b>\$ 8,087,130</b>	<b>\$ 236,360</b>	<b>\$ 47,978,810</b>
<b>APPROPRIATED EXPENDITURES</b>					
General Government	\$ 3,083,140	\$ 231,180	\$ 3,304,170	\$ -	\$ 6,618,490
Public Safety	6,400,090	133,040	40,670	-	6,573,800
Physical Environment	509,170	-	-	-	509,170
Transportation	845,450	258,300	2,973,850	-	4,077,600
Culture and Recreation	5,996,000	3,256,850	612,080	-	9,864,930
Debt Service	-	-	-	189,610	189,610
Non-Operating Expenditures	633,480	-	18,990	-	652,470
<b>TOTAL EXPENDITURES</b>	<b>17,467,330</b>	<b>3,879,370</b>	<b>6,949,760</b>	<b>189,610</b>	<b>28,486,070</b>
Interfund Transfers Out	3,715,470	513,980	129,700	-	4,359,150
Fund Balances/Reserves/Net Assets	12,830,740	1,248,430	1,007,670	46,750	15,133,590
<b>TOTAL APPROPRIATIONS, TRANSFERS &amp; FUND BALANCES</b>	<b>\$ 34,013,540</b>	<b>\$ 5,641,780</b>	<b>\$ 8,087,130</b>	<b>\$ 236,360</b>	<b>\$ 47,978,810</b>

## SUMMARY

	ENTERPRISE FUNDS					
	STORMWATER	WATER & WASTEWATER	SANITATION	DEBT SERVICE	SUBTOTAL	TOTAL ALL FUNDS
<b>ESTIMATED REVENUES</b>						
Ad Valorem Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,720,990
Other Taxes	-	-	-	-	-	5,391,530
Franchise Fees	-	-	61,030	-	61,030	1,716,130
Permits, Fees & Special Assessments	1,550,000	-	-	-	1,550,000	1,944,760
Intergovernmental Revenue	-	-	10,000	-	10,000	3,854,790
Charges for Services	-	12,205,000	3,629,000	-	15,834,000	17,017,370
Fines & Forfeitures	-	-	-	-	-	21,500
Miscellaneous	25,000	230,500	78,500	-	334,000	1,190,680
Indirect Allocation	-	541,000	-	-	541,000	1,120,590
<b>TOTAL REVENUES</b>	<b>1,575,000</b>	<b>12,976,500</b>	<b>3,778,530</b>	<b>-</b>	<b>18,330,030</b>	<b>39,978,340</b>
Debt Proceeds	-	-	-	-	-	-
Interfund Transfers In	1,512,920	2,461,400	42,740	345,680	4,362,740	7,105,930
Fund Balances/Reserves/Net Assets	3,163,540	6,788,310	2,221,230	1,068,840	13,241,920	36,829,230
<b>TOTAL REVENUES, TRANSFERS &amp; FUND BALANCES</b>	<b>\$ 6,251,460</b>	<b>\$ 22,226,210</b>	<b>\$ 6,042,500</b>	<b>\$ 1,414,520</b>	<b>\$ 35,934,690</b>	<b>\$ 83,913,500</b>
<b>APPROPRIATED EXPENDITURES</b>						
General Government	\$ -	\$ 1,679,930	\$ -	\$ -	\$ 1,679,930	\$ 8,298,420
Public Safety	-	-	-	-	-	6,573,800
Physical Environment	1,705,140	9,807,640	3,812,180	-	15,324,960	15,834,130
Transportation	-	-	-	-	-	4,077,600
Culture and Recreation	-	-	-	-	-	9,864,930
Debt Service	-	-	-	1,224,750	1,224,750	1,414,360
Non-Operating Expenditures	487,500	2,281,390	644,230	-	3,413,120	4,065,590
<b>TOTAL EXPENDITURES</b>	<b>2,192,640</b>	<b>13,768,960</b>	<b>4,456,410</b>	<b>1,224,750</b>	<b>21,642,760</b>	<b>50,128,830</b>
Interfund Transfers Out	32,670	2,714,110	-	-	2,746,780	7,105,930
Fund Balances/Reserves/Net Assets	4,026,150	5,743,140	1,586,090	189,770	11,545,150	26,678,740
<b>TOTAL APPROPRIATIONS, TRANSFERS &amp; FUND BALANCES</b>	<b>\$ 6,251,460</b>	<b>\$ 22,226,210</b>	<b>\$ 6,042,500</b>	<b>\$ 1,414,520</b>	<b>\$ 35,934,690</b>	<b>\$ 83,913,500</b>

# METHODOLOGY OF REVENUE FORECASTING

The following are assumptions concerning revenues on a fund-by-fund basis, unless otherwise indicated.

FUND	REVENUE SOURCE	METHOD OF FORECAST PROJECTION
<b>All Applicable</b>	Investments (Interest Income)	The revenue generated from interest investments is estimated based on the investment market and cash flow forecasts. Interest income has fluctuated over the past years due mainly to the variances in interest rates. Therefore, interest income is difficult to estimate.
<b>General Fund</b>	Ad Valorem Taxes  <b>Chart Reference Page 73</b>	Assessed Valuation multiplied by the adopted millage of 3.9500, less 5% for assumed non-collection and/or discounts taken for early payment.
	Franchise Fees  <b>Chart Reference Page 75</b>	The City collects franchise fees for electric, natural gas and cable television. The revenue estimated is based on rate increase information received from the respective companies and historical trend analysis.
	Utility Service Taxes/Other Taxes  <b>Chart Reference Page 74</b>	The revenue received from this tax is based on expected growth and historical trends.
	Occupational Taxes	The revenue received from issuing licenses to City businesses is estimated based on license costs, historical trends and conservative growth expectations.
	Permits (Building and Other)  <b>Chart Reference Page 79</b>	The revenue generated by the various types of building permits is calculated by determining the amount of undeveloped land and anticipated new development, as well as the historical trend for improving existing buildings.

FUND	REVENUE SOURCE	METHOD OF FORECAST PROJECTION
<b>General Fund (continued)</b>	State Revenue Sharing	The City receives revenue from the State of Florida. The State determines the distribution to the local governments based upon receipts, population and municipal assessed value per capita. The City receives revenue from the State from the following sources: sales tax, gas tax, mobile home licenses and State Revenue Sharing.
	<b>Chart Reference Page 76</b>	
	Fire District Taxes	Assumes approximately 5.76 percent of Fire Budget, net EMS (FY 2022). This percentage changes based on the portion of the unincorporated areas serviced in the County.
	General Government	The City receives revenue from engineering fees, plan check fees, re-inspection fees and fire inspection fees. This revenue estimate is determined by historical trend analysis
	Public Safety Fees	Historical trend analysis and tracking of fire inspections and building construction.
	Physical Environment	Historical trend analysis and tracking of code violations.
	Culture/Recreation Fees	These user fees offset a portion of the costs associated with the Recreation Department. Public participation is estimated to result in revenues 11.5 percent higher than current year. No fee increases are incorporated in this budget.
	<b>Chart Reference Page 78</b>	
	Court/Library Fees and Fines	This revenue is the City's share of fines collected by the County for traffic offenses and misdemeanors, combined with library fees and fines collected throughout the year based on trend analysis.
	Other Miscellaneous Revenues	The revenue is based upon prior years' historical trends.
	Administrative Overhead	Based upon indirect cost allocation formulas.
	<b>Chart Reference Page 79</b>	
	<i>Interfund Transfers</i>	These transfers vary annually depending on debt service requirements and prioritization of City projects.
<b>Stormwater Fund</b>	Intergovernmental Revenue	This revenue is based on grants awarded by the Florida Department of Environmental Protection (FDEP) and/or the Southwest Florida Water Management District for stormwater capital infrastructure improvements.

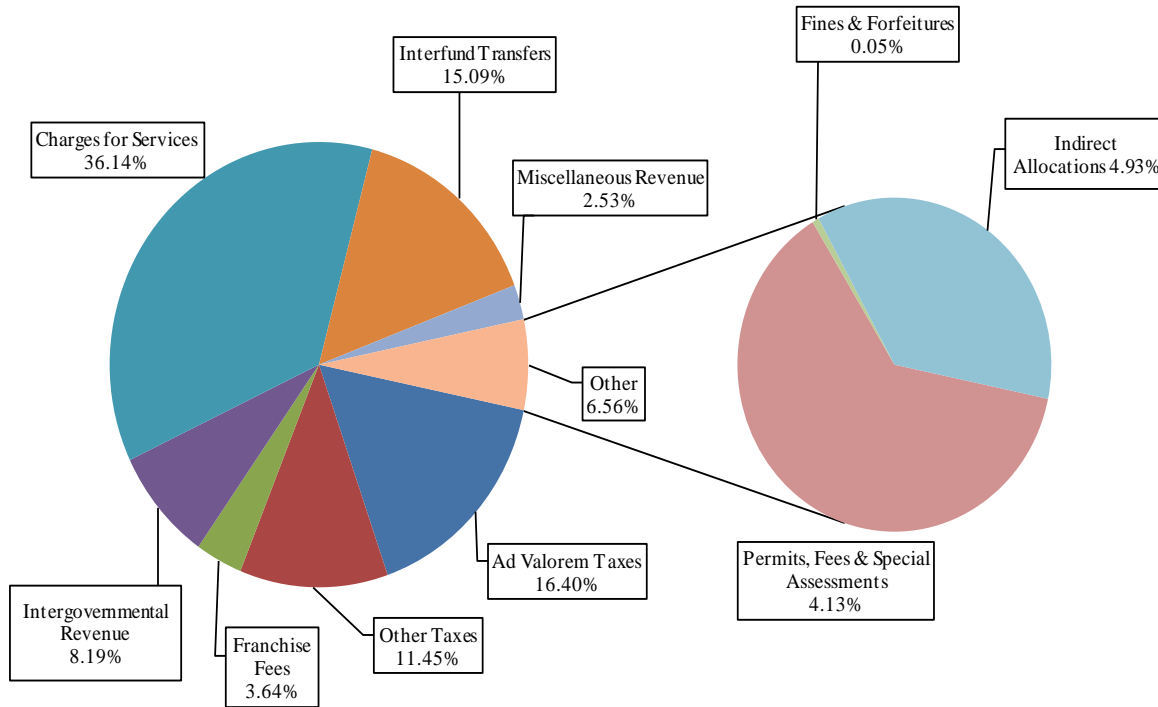
CITY OF SAFETY HARBOR  
ADOPTED FY 2022/2023 BUDGET

FUND	REVENUE SOURCE	METHOD OF FORECAST PROJECTION
<b>Stormwater Fund (cont'd)</b>	Stormwater Utility Fees	Based on \$10.00 per ERU effective 10/1/17, \$10.30 per ERU effective 10/1/18, \$10.61 per ERU effective 10/1/19, and a per \$10.93 per ERU effective 10/1/20.
	<i>Interfund Transfers</i>	These transfers vary annually depending on debt service requirements and prioritization of City projects.
<b>Public Safety Fund</b>	Public Service Building Construction	Based on estimate of new building construction.
<b>Street Improvement Fund</b>	Local Option Gas Tax	State's forecast adjusted for historical trend analysis, the discretionary rate and population. Distributed by Pinellas County to municipalities per Interlocal Agreement.
<b>Debt Service Funds</b>	<i>Interfund Transfers</i>	Debt service requirements per bond covenants. Transfer of funds from non-ad valorem revenues.
<b>2012 Water &amp; Wastewater Refunding Revenue Bond</b>	<i>Interfund Transfers</i> Water & Wastewater Revenue Fund	Balance required for FY 2022/2023 debt service payment. Utility system improvements and refunding.
<b>2006 Capital Improvement Revenue Note</b>	<i>Interfund Transfers</i> Water & Wastewater Revenue Fund	Balance required for FY 2022/2023 debt service payment. Stormwater, water and wastewater system and sanitation capital improvements.
<b>2006 Capital Improvement Revenue Note</b>		Balance required for FY 2022/2023 debt service payment for street capital improvements.
<b>2008 Public Improvement Revenue Note</b>	<i>Interfund Transfers</i>	Balance required for FY 2022/2023 debt service payments from the Capital Projects Fund. Capital improvement for the Library.
<b>Capital Projects Fund</b>	Local Government Infrastructure (Penny for Pinellas)	Funded by Discretionary Sales Tax to be used only for new or improved infrastructure throughout the City. Revenue is distributed to the County based on formula for discretionary rate percentage and population. Pinellas County distributes to municipalities per the distribution formula in an Interlocal Agreement. FY 2023 2.0% increase based on historical data.
<b>Water &amp; Wastewater Fund</b>	Water Sales/Sewer Charges & Late Charges	Historical trend analysis and current rate structure adopted by the City Commission.
	Indirect Cost Allocation	Based upon indirect cost allocation formulas.
<b>Sanitation Fund</b>	Solid Waste Franchise Fee	Historical trend analysis
	Sanitation/Refuse Charges	Based on number of residential homes and historical trend analysis and rate increases. 6% increase based on historical trends and rate study.
	Sanitation Impact Fee	Based on estimate of new construction.

CITY OF SAFETY HARBOR  
ADOPTED FY 2022/2023 BUDGET

FUND	REVENUE SOURCE	METHOD OF FORECAST PROJECTION
<b>Wastewater Development Fund</b>	Sewer Development Fee	Based on estimate of new construction.
<b>Water &amp; Wastewater Renewal &amp; Replacement</b>	Miscellaneous Revenue	Departmental estimate for backflow prevention installations.
	<i>Interfund Transfers</i>	These transfers vary annually dependent upon City priorities and projects. Per bond covenant, requires minimum fund reserve of \$500,000. Transfers from Water & Wastewater Fund to fund renewal and replacement projects and maintain the minimum fund reserve.
<b>Street Light Fund</b>	Street Light Assessment	In FY 2022/2023, adopted rates remain at \$34.80 after decreasing from \$39.00 to \$34.80 in FY 2021/2022, annualized, per improved parcels that lie within the City limits and adjoin a street with one or more street lights along its length.
<b>Parkland Fund</b>	Parkland Impact Fee	Based on estimate of new construction.
<b>Multimodal Impact Fee Fund</b>	Multimodal Impact Fee	Based on estimate of new construction.
<b>Library Impact Fee Fund</b>	Library Impact Fee	Based on estimate of new construction.
<b>Assessment Funds – Street Improvement/ Sewer Construction</b>	Street Improvement Assessments/ Sewer Construction Assessments	Revenues are collected on a project-by-project basis. The revenues estimated are reimbursements for completed projects.

## CITYWIDE ESTIMATED REVENUES

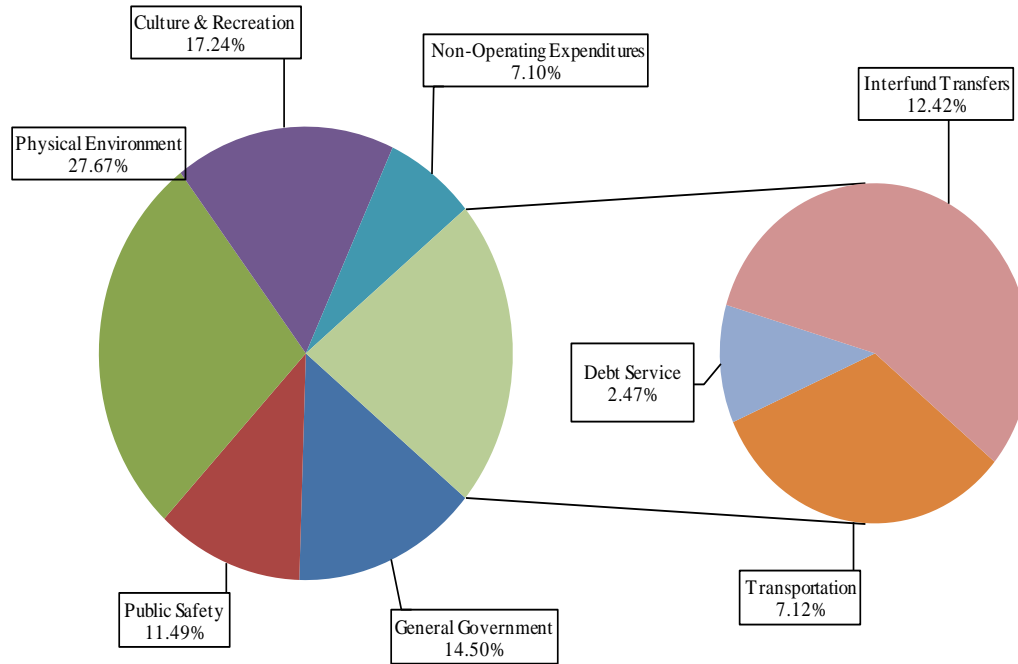


Percentages are based on Total Revenue and Transfers excluding Reserves

REVENUE CATEGORY	Adopted Budget 2022-23
Ad Valorem Taxes	\$ 7,720,990
Other Taxes	5,391,530
Franchise Fees	1,716,130
Permits, Fees & Special Assessments	1,944,760
Intergovernmental Revenue	3,854,790
Charges for Services	17,017,370
Fines & Forfeitures	21,500
Miscellaneous Revenue	1,190,680
Indirect Allocations	1,120,590
<b>Subtotal Revenues</b>	<b>\$ 39,978,340</b>
Interfund Transfers	7,105,930
Total Revenues and Transfers	47,084,270
Fund Balance Carryforward	36,829,230
<b>Total Revenues, Transfers and Fund Balance Carryforward</b>	<b>\$ 83,913,500</b>



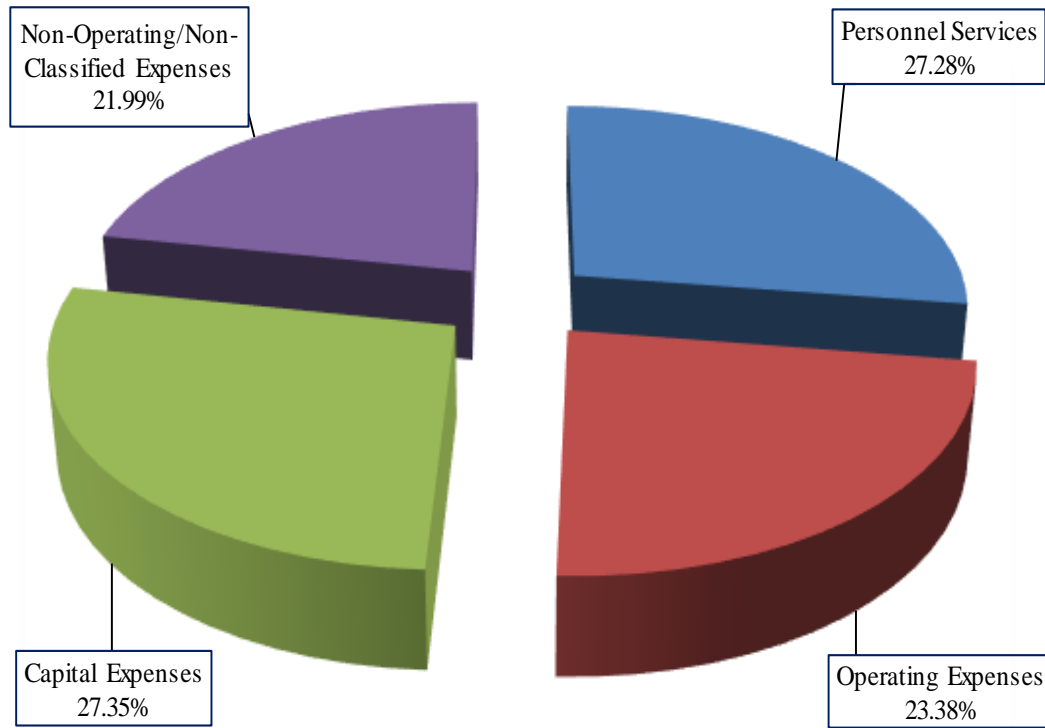
## CITYWIDE ESTIMATED EXPENDITURES



EXPENDITURE CATEGORY	Adopted Budget 2022-23
General Government	\$ 8,298,420
Public Safety	6,573,800
Physical Environment	15,834,130
Transportation	4,077,600
Culture & Recreation	9,864,930
Debt Service	1,414,360
Non-Operating Expenditures	4,065,590
<b>Subtotal Expenditures</b>	<b>\$ 50,128,830</b>
Interfund Transfers	7,105,930
<b>Total Expenditures &amp; Transfers</b>	<b>57,234,760</b>
Fund Balance	26,678,740
<b>Total Expenditures, Transfers, Fund Balance</b>	<b>\$ 83,913,500</b>

Percentages are based on Total Expenditures and Transfers excluding Reserves

## CITYWIDE ESTIMATED EXPENDITURES BY OBJECT



	Estimated Year End FY 2022	% of Total	Adopted Budget FY 2023	% of Total
Personnel Services	\$ 14,572,350	24.97%	\$ 15,611,960	27.28%
Operating Expenses	12,199,610	20.90%	13,381,750	23.38%
Capital Expenses	18,977,390	32.51%	15,655,170	27.35%
Non-Operating/Non-Classified Expenses	12,621,090	21.62%	12,585,880	21.99%
<b>Total Expenditures</b>	<b>\$ 58,370,440</b>	<b>100%</b>	<b>\$ 57,234,760</b>	<b>100%</b>
Fund Balance	36,829,230		26,678,740	
<b>Total Expenditures &amp; Reserves</b>	<b>\$ 95,199,670</b>		<b>\$ 83,913,500</b>	

## CITYWIDE EXPENDITURES BY FUND

Fund Description	Personnel Services	Operating Expenses	Capital Expenses	Non- Operating Expenses	Reserves	Total Expenditures & Reserves
01 - General Fund	\$ 11,385,020	\$ 5,357,400	\$ 91,430	\$ 4,348,950	\$ 12,830,740	\$ 34,013,540
12 - Public Safety	-	-	19,670	-	67,380	87,050
14 - Street Improvement	-	148,450	2,365,000	-	239,920	2,753,370
15 - Marina	6,340	9,300	410,460	13,990	57,790	497,880
17 - City Tree Bank	-	21,000	-	-	135,900	156,900
23 - 2006 Capital Improvement Revenue Note	-	-	-	25,850	32,670	58,520
27 - Series 2018 Debt	-	-	-	163,760	14,080	177,840
32 - Capital Projects	-	25,000	3,854,370	513,980	1,248,430	5,641,780
60 - Multimodal Impact	-	-	200,000	-	337,080	537,080
61 - Law Enforcement Trust	-	-	-	-	290	290
62 - Street Lighting	-	260,400	-	-	75,960	336,360
63 - Parkland Impact	-	20,000	60,000	5,000	50,270	135,270
65 - Library Impact Fee Trust Fund	-	-	105,980	-	-	105,980
67 - Community Development Agency	54,340	274,590	2,975,240	129,700	6,460	3,440,330
74 - Street Assessment	-	-	-	-	36,620	36,620
<b>Total Governmental Funds</b>	<b>11,445,700</b>	<b>6,116,140</b>	<b>10,082,150</b>	<b>5,201,230</b>	<b>15,133,590</b>	<b>47,978,810</b>
11 - Stormwater	439,290	279,290	986,560	520,170	4,026,150	6,251,460
22 - 2006 Capital Improvement Revenue Note	-	-	-	544,580	126,650	671,230
28 - Series 2018 Debt	-	-	-	680,170	63,120	743,290
41 - Water & Wastewater	2,157,130	5,469,280	353,460	4,995,500	1,605,310	14,580,680
43 - Reclaimed Water	-	-	-	-	766,690	766,690
44 - Sanitation	1,569,840	1,374,340	868,000	644,230	1,586,090	6,042,500
47 - Wastewater Development	-	25,000	-	-	973,250	998,250
48 - Water & Wastewater Renewal & Replacement	-	117,700	3,365,000	-	2,367,660	5,850,360
77 - Wastewater Assessment	-	-	-	-	30,230	30,230
<b>Total Enterprise Funds</b>	<b>4,166,260</b>	<b>7,265,610</b>	<b>5,573,020</b>	<b>7,384,650</b>	<b>11,545,150</b>	<b>35,934,690</b>
<b>TOTAL ALL FUNDS</b>	<b>\$ 15,611,960</b>	<b>\$ 13,381,750</b>	<b>\$ 15,655,170</b>	<b>\$ 12,585,880</b>	<b>\$ 26,678,740</b>	<b>\$ 83,913,500</b>

### CITYWIDE ESTIMATED REVENUES BY SOURCE

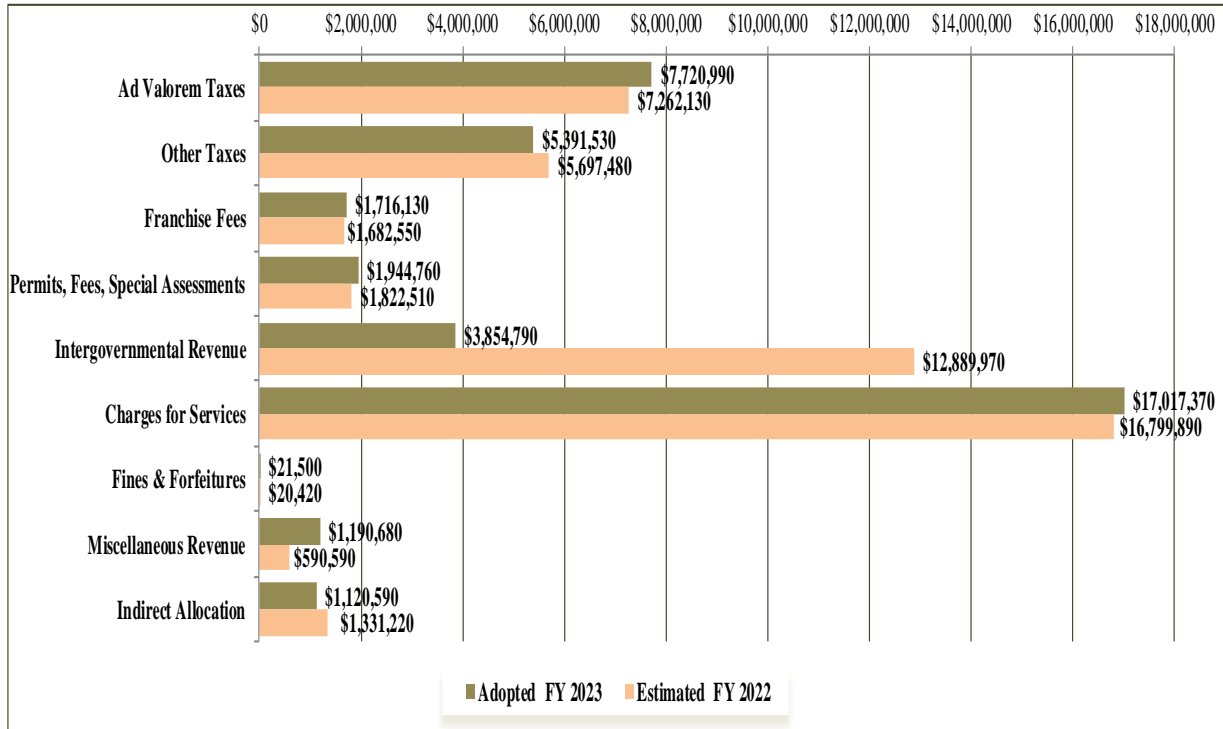
Revenue Category	Estimated Year End 2021-22	Adopted Budget 2022-23	FY 2022-23 Over/(Under) Estimated	% Change FY 2022-23 Over/(Under) Estimate
Ad Valorem Taxes	\$ 7,262,130	\$ 7,720,990	\$ 458,860	6.32%
Other Taxes	5,697,480	5,391,530	(305,950)	-5.37%
Franchise Fees	1,682,550	1,716,130	33,580	2.00%
Permits, Fees, Special Assessments	1,822,510	1,944,760	122,250	6.71%
Intergovernmental Revenue	12,889,970	3,854,790	(9,035,180)	-70.09%
Charges for Services	16,799,890	17,017,370	217,480	1.29%
Fines & Forfeitures	20,420	21,500	1,080	5.29%
Miscellaneous Revenue	590,590	1,190,680	600,090	101.61%
Indirect Allocation	1,331,220	1,120,590	(210,630)	-15.82%
<b>Revenues Sub-Total</b>	<b>48,096,760</b>	<b>39,978,340</b>	<b>(8,118,420)</b>	<b>-16.88%</b>
Interfund Transfers	6,342,170	7,105,930	763,760	12.04%
Debt Proceeds	-	-	-	0.00%
Total Revenues & Transfers	54,438,930	47,084,270	(7,354,660)	-13.51%
Fund Balance Carryforward	40,760,740	36,829,230	(3,931,510)	-9.65%
<b>Total Revenues, Transfers &amp; Fund Balance</b>	<b>\$ 95,199,670</b>	<b>\$ 83,913,500</b>	<b>\$ (11,286,170)</b>	<b>-11.86%</b>

### CITYWIDE ESTIMATED EXPENDITURES BY TYPE

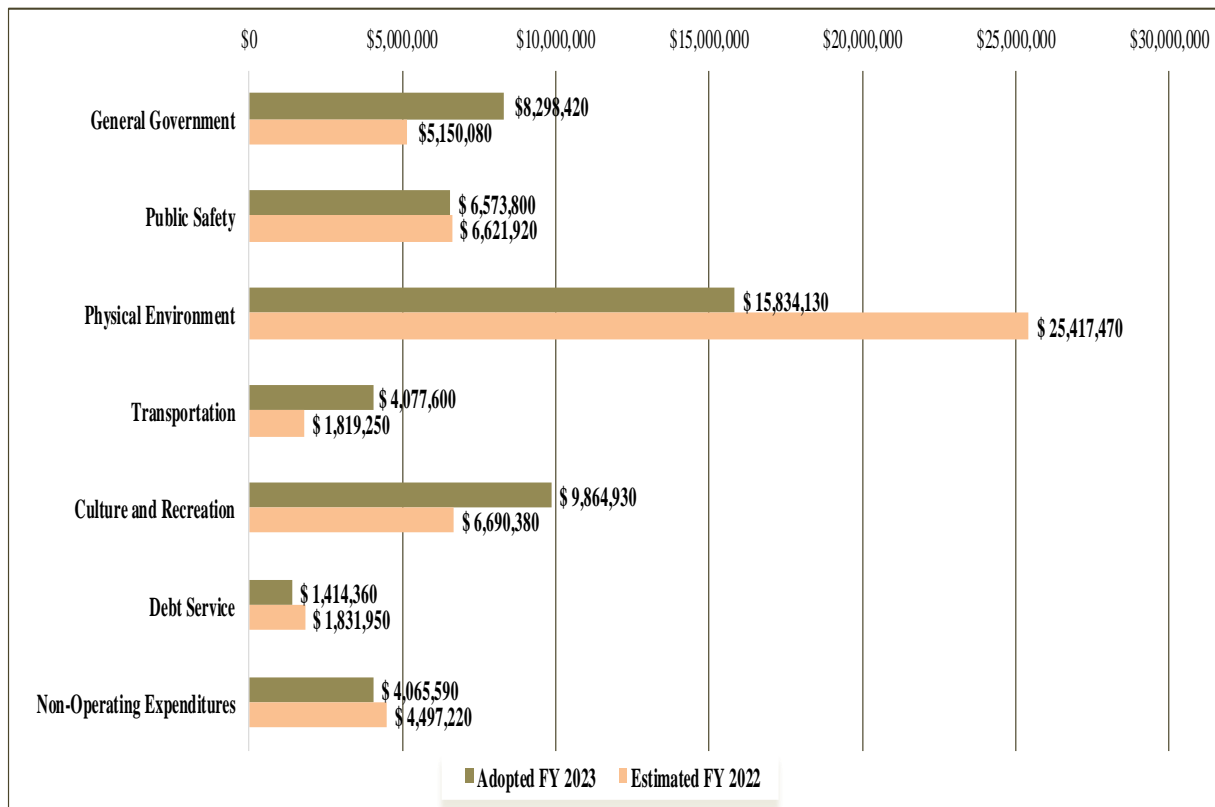
Expenditure Category	Estimated Year End 2021-22	Adopted Budget 2022-23	FY 2022-23 Over/(Under) Estimated	% Change FY 2022-23 Over/(Under) Estimate
General Government	\$ 5,150,080	\$ 8,298,420	\$ 3,148,340	61.13%
Public Safety	6,621,920	6,573,800	(48,120)	-0.73%
Physical Environment	25,417,470	15,834,130	(9,583,340)	-37.70%
Transportation	1,819,250	4,077,600	2,258,350	124.14%
Culture and Recreation	6,690,380	9,864,930	3,174,550	47.45%
Debt Service	1,831,950	1,414,360	(417,590)	-22.79%
Non-Operating Expenditures	4,497,220	4,065,590	(431,630)	-9.60%
<b>Expenditures Sub-Total</b>	<b>52,028,270</b>	<b>50,128,830</b>	<b>(1,899,440)</b>	<b>-3.65%</b>
Interfund Transfers	6,342,170	7,105,930	763,760	12.04%
Total Expenditures & Transfers	58,370,440	57,234,760	(1,135,680)	-1.95%
Fund Balance	36,829,230	26,678,740	(10,150,490)	-27.56%
<b>Total Expenditures, Transfers &amp; Fund Balance</b>	<b>\$ 95,199,670</b>	<b>\$ 83,913,500</b>	<b>\$ (11,286,170)</b>	<b>-11.86%</b>

CITYWIDE FISCAL YEAR COMPARISON

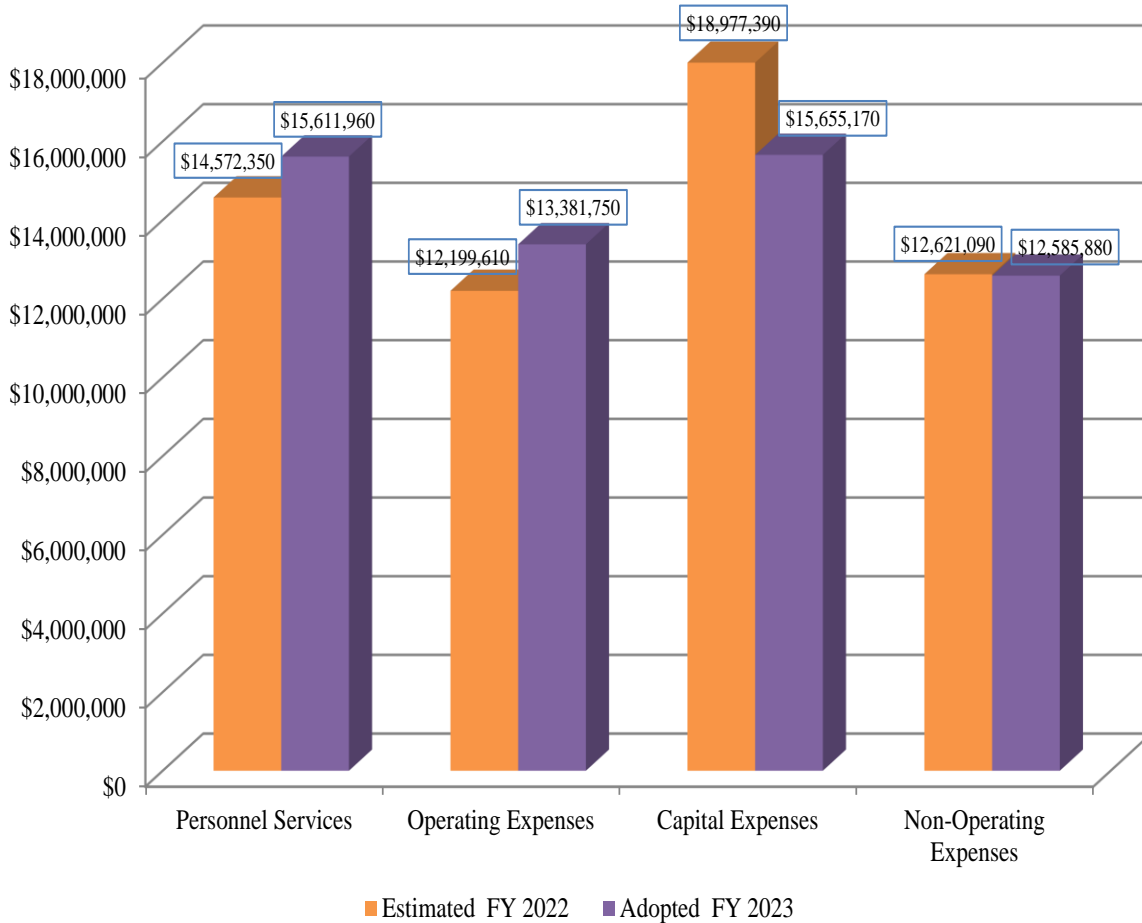
REVENUES BY SOURCE



EXPENDITURES BY TYPE



**CITYWIDE EXPENDITURES BY OBJECT**



	Estimated Year End FY 2022	Adopted Budget FY 2023	FY 2023 Over/(Under) FY 2022	% Change Over/(Under) FY 2022
Personnel Services	\$ 14,572,350	\$ 15,611,960	\$ 1,039,610	7.13%
Operating Expenses	12,199,610	13,381,750	1,182,140	9.69%
Capital Expenses	18,977,390	15,655,170	(3,322,220)	-17.51%
Non-Operating Expenses	12,621,090	12,585,880	(35,210)	-0.28%
<b>Subtotal Expenditures</b>	<b>58,370,440</b>	<b>57,234,760</b>	<b>(1,135,680)</b>	<b>-1.95%</b>
Fund Balance	36,829,230	26,678,740	(10,150,490)	-27.56%
<b>Total Expenditures &amp; Reserves</b>	<b>\$ 95,199,670</b>	<b>\$ 83,913,500</b>	<b>\$ (11,286,170)</b>	<b>-11.86%</b>

CITY OF SAFETY HARBOR  
ADOPTED FY 2022/2023 BUDGET

FY 2022-2023 CITYWIDE CAPITAL IMPROVEMENT SUMMARY

Project #	Account #	Project Name	FY 2022/2023	
<b>Fund 001 - General Fund</b>				
Various 1	001-1055-500.66-01	Library Books	50,900	
Various 2	001-1055-500.66-03	Library Online/E-Content	29,130	
Various 3	001-1055-500.66-05	Library Audio/Visual	11,400	
<b>General Fund Total</b>			91,430	91,430
<b>Fund 11 - Stormwater</b>				
DR0006	011-2037-500.63-00	Stormwater Improvements	300,000	
DR0050	011-2037-500.63-00	Pipe Relining	75,000	
DR0057	011-2037-500.63-00	ACOE - Bishop and Mullet Creek - Design	300,000	
ST0046	011-2037-500.63-00	2nd Street South at 6th Ave. Intersection Improvements	100,000	
ST0058	011-2037-500.63-00	2nd St N. and 2nd Ave N. Drainage Improvements	90,000	
SME009	011-2037-500.64-40	Trackhoe	121,560	
<b>Stormwater Fund Total</b>			986,560	986,560
<b>Fund 12 - Public Safety</b>				
PSGR01	012-2022-500.64-40	Firefighter PPE Replacement	19,670	
<b>Public Safety Fund Total</b>			19,670	19,670
<b>Fund 14 - Street Improvement</b>				
ST0013	014-2031-500.63-00	Street Resurfacing Program	2,000,000	
ST0019	014-2031-500.63-00	Curb Replacement	35,000	
ST0028	014-2031-500.63-00	Citywide Brick Street Restoration	20,000	
ST0031	014-2031-500.63-00	Bridge Improvements	30,000	
ST0034	014-2031-500.63-00	Underdrain Repair/Replace Program	50,000	
ST0052	014-2031-500.63-00	North Bayshore Sidewalk Drainage and Sidewalk Improvements	80,000	
ST0054	014-2031-500.63-00	Highway to Bay & Bay Shore Dr. Improvements	150,000	
<b>Street Improvement Fund Total</b>			2,365,000	2,365,000
<b>Fund 15 - Marina Boat Basin</b>				
MAR006	015-2057-500.63-00	Basin Dock & Piling Replacement	275,000	
MAR010	015-2057-500.63-00	Channel Dredging - Construction	135,460	
<b>Marina Boat Basin Fund Total</b>			410,460	410,460
<b>General Government</b>				
CHI001	032-3020-500.63-00	City Hall Entrance Improvements	20,000	
CHI004	032-3020-500.63-00	Doors to Eng/Dev and Finance	5,000	
CHI005	032-3020-500.63-00	Blind Replacements-City Hall	45,000	
GEN013	032-3020-500.63-00	CH HVAC #1 Replacement (HR & Offices)	10,000	
GEN014	032-3020-500.63-00	CH HVAC #2 Replacement (Lobby - South)	3,000	
GEN015	032-3020-500.63-00	CH HVAC #3 Replacement (Building Dept)	7,000	
GEN016	032-3020-500.63-00	CH HVAC #4 Replacement (Planning/Engineering)	7,000	
GEN017	032-3020-500.63-00	CH HVAC #5 Replacement (Breakroom/Storage/City Mgr)	4,000	
GEN018	032-3020-500.63-00	CH HVAC #6 Replacement (Lobby - North)	3,000	
GEN019	032-3020-500.63-00	CH HVAC #7 Replacement (IT/Mailroom/Copy Room)	5,000	
GEN021	032-3020-500.63-00	CH HVAC #9 Replacement (Finance)	7,000	
GEN022	032-3020-500.63-00	CH HVAC #10 Replacement (Chambers - South)	5,000	
GEN023	032-3020-500.63-00	CH HVAC #11 Replacement (Chamber - North)	5,000	
GEN024	032-3020-500.63-00	Records Room HVAC Replacement (Fire Station 53)	8,000	
<b>Capital Improvement - General Government Total</b>			134,000	134,000
<b>Fire Control &amp; EMS</b>				
PSI022	032-3022-500.63-00	Remodel FS53 Living Quarter Restrooms (Crew Side) ARPA	57,610	
PSI023	032-3022-500.63-00	New Carport Over Training Pad/Fire Eng	9,380	
PSV012	032-3022-500.64-01	Replace 2012 GMC Yukon (Vehicle 803)	66,050	
<b>Capital Improvement - Fire Control &amp; EMS Total</b>			133,040	133,040
<b>Streets</b>				
STV008	032-3031-500.64-01	Replace 1-1/2 Ton Flat Bed Tump Truck (Vehicle 369)	125,700	
STE014	032-3031-500.64-40	Replace 2007 Double Drum Roller (Vehicle 903)	59,540	
STE015	032-3031-500.64-40	4 Ton Asphalt Hot Box Trailer	48,060	
<b>Capital Improvement - Streets Total</b>			233,300	233,300
<b>Fleet</b>				
FLV002	032-3033-500.64-01	Replace Truck 352	50,000	
<b>Capital Improvement - Fleet Total</b>			50,000	
<b>Building Maintenance</b>				
BMV001	032-3034-500.64-40	Scissor Lift & Trailer Replacement	47,180	
<b>Capital Improvement - Building Maintenance Total</b>			47,180	
<b>Library</b>				
LBHV01	032-3055-500.63-00	HVAC Tech Services	22,550	
LBHV03	032-3055-500.63-00	HVAC Fiction Area	50,000	
LBHV04	032-3055-500.63-00	HVAC Circulation	50,000	
LBHV05	032-3055-500.63-00	HVAC Library Lobby	50,000	
LBHV06	032-3055-500.63-00	HVAC Fresh Air-South Mech	50,000	
LBCKOT	032-3055-500.64-40	Two Envisionware Self-Check out Machines	15,000	
<b>Capital Improvement - Library Total</b>			237,550	237,550
<b>Recreation</b>				
PRI003	032-3056-500.62-00	RC Roof Replacement	50,000	
PR0038	032-3056-500.63-00	Rigsby Center Improvements	125,000	
PR0067	032-3056-500.63-00	Clearwater Joint Use Agreement	50,000	
PRI006	032-3056-500.63-00	CC HVAC #1 Replacement	25,000	
PRI008	032-3056-500.63-00	CC HVAC #7 Replacement	50,000	
PRI009	032-3056-500.63-00	RC HVAC #1 & #2 Replacement	25,000	
PRV001	032-3056-500.64-01	Recreation Passenger Golf Cart	18,000	
00RCCC	032-3056-500.64-40	New Scoreboards (Gym 1, 2, and 3)	14,200	
PREQ04	032-3056-500.64-40	Portable Light Tower for Events/Programs	15,850	
PREQ05	032-3056-500.64-40	Variable Message Board for Events/Backup EMS	18,000	
PREQ06	032-3056-500.64-40	CC Fitness Equipment - Row Machines & Spin Bikes	28,000	
<b>Capital Improvement - Recreation Total</b>			419,050	419,050



CITY OF SAFETY HARBOR  
ADOPTED FY 2022/2023 BUDGET

**FY 2022-2023 CITYWIDE CAPITAL IMPROVEMENT SUMMARY**

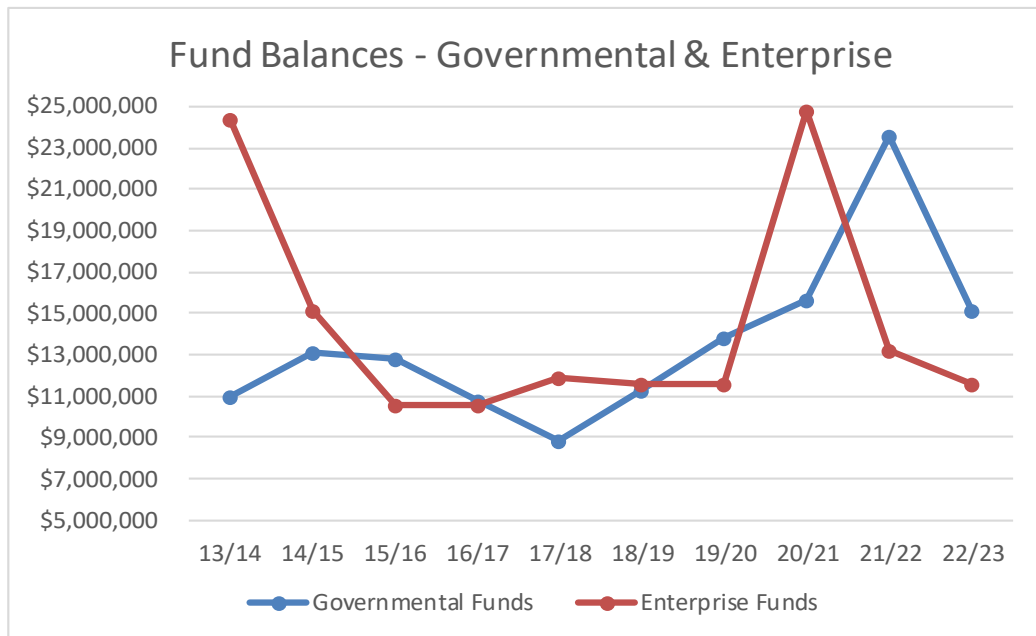
<b>Project #</b>	<b>Account #</b>	<b>Project Name</b>	<b>FY 2022/2023</b>	
<b>Parks</b>				
FOLLY1	032-3058-500.62-00	Folly Nest Structural Improvements & Stair Replacement	25,000	
PKI035	032-3058-500.62-00	Parks & Bldg Maint Admin Building Design/Permitting	270,000	
PKI043	032-3058-500.62-00	SHCP Metal Building Replacement (Maint Shop)	101,250	
PKI032	032-3058-500.63-00	SHCP Walking Trail	50,000	
PKI034	032-3058-500.63-00	Parks Parking Lot Re-paving	100,000	
PKI037	032-3058-500.63-00	Park Furnishings Renewal & Replacement	22,000	
PKI040	032-3058-500.63-00	City Park Sidewalk Replacements	50,000	
PKI041	032-3058-500.63-00	Outdoor Pickleball Courts	100,000	
PKI044	032-3058-500.63-00	MSP Creek Improvements	450,000	
PKI045	032-3058-500.63-00	SHCP Field #1 Improvements	23,000	
PKI046	032-3058-500.63-00	SHCP Field #2 Improvements	3,000	
PKI047	032-3058-500.63-00	SHCP Field #3 Improvements	6,000	
PKI048	032-3058-500.63-00	SHCP Field #4 Improvements	57,000	
PKI049	032-3058-500.63-00	SHCP Field #5 Improvements	2,000	
PKI055	032-3058-500.63-00	Water Front Park Irrigation & Turf Improvements	280,000	
PKI056	032-3058-500.63-00	Baranoff Park Paver Sidewalk Extension	25,000	
PKI057	032-3058-500.63-00	SHCP Playground Equipment Restoration	30,000	
PKI058	032-3058-500.63-00	Parks Turf Renewal & Replacement (Gazebo/Baranoff)	40,000	
PKI059	032-3058-500.63-00	2nd Street S. Landscaping Improvements	35,000	
PR0057	032-3058-500.63-00	Replace Fishing Pier Shelter	800,000	
PKE006	032-3058-500.64-40	Parks Equipment Replacement & Renewal	40,000	
PKE014	032-3058-500.64-40	Parks Security Cameras (ARPA)	75,000	
PKE015	032-3058-500.64-40	Replace Toro 2500 Top Dresser	16,000	
<b>Capital Improvement - Parks Total</b>			<b>2,600,250</b>	
<b>Capital Improvement Fund Total</b>				<b>3,854,370</b>
<b>Fund 41 - Water &amp; Wastewater</b>				
PWI006	041-4035-500.63-00	Automated Gate	12,000	
WTV009	041-4035-500.64-01	Replace Vehicle #205 (Truck)	67,720	
WTE013	041-4035-500.64-40	Replace Trailer #634	26,740	
<b>Water/Wastewater Fund Total</b>			<b>106,460</b>	<b>106,460</b>
<b>Fund 41 - Water &amp; Wastewater</b>				
PWI006	041-4036-500.63-00	Automated Gate	12,000	
SWV007	041-4036-500.64-01	Replace Vehicle #210 (1-1/4 ton utility truck)	90,000	
SWV008	041-4036-500.64-01	Replace Vehicle #275 (1-1/4 ton utility truck)	90,000	
SWE011	041-4036-500.64-40	Replace # 631 Generator 35KW	55,000	
<b>Water/Wastewater Fund Total</b>			<b>247,000</b>	<b>247,000</b>
<b>Fund 44 - Sanitation</b>				
SNV033	044-4532-500.64-01	Replace Side Load Truck #519	425,000	
SNV036	044-4532-500.64-01	Replace Front Load Truck #514	398,000	
SNE002	044-4532-500.64-40	Trash/Recycling Containers	45,000	
<b>Sanitation Fund Total</b>			<b>868,000</b>	<b>868,000</b>
<b>Fund 48 - Water &amp; Wastewater Renewal &amp; Replacement Fund</b>				
<b>Water</b>				
UT0096	048-4035-500.63-00	Seminole Park Subdivision and Maple Way water line replacement-Construction	2,100,000	
UTW005	048-4035-500.63-00	MLK, Cedar St., Pine St. water main replacement-Survey and Design	355,000	
UT0101	048-4035-500.64-40	Replace existing radio frequency meters	30,000	
UTWE02	048-4035-500.64-40	Chlorine Residual Monitoring	105,000	
<b>Water &amp; Wastewater Renewal &amp; Replacement Fund - Water Total</b>			<b>2,590,000</b>	
<b>Wastewater</b>				
UT0005	048-4036-500.63-00	Northeast Regional Wastewater Treatment Plant Improvements	175,000	
UTS007	048-4036-500.63-00	Library Lift Station Repair	80,000	
UTS013	048-4036-500.63-00	Elm St./Pine St. Gravity Sewer Replacement-Design	405,000	
UTS020	048-4036-500.63-00	Huntington Lift Station Rebuild-Design	80,000	
UTSE01	048-4036-500.64-40	Smart Coverse- Manhole SSO Detection Device	35,000	
<b>Water &amp; Wastewater Renewal &amp; Replacement Fund - Wastewater Total</b>			<b>775,000</b>	
<b>Water &amp; Wastewater Renewal &amp; Replacement Fund Total</b>				<b>3,365,000</b>
<b>Fund 60 - Multimodal Impact Fund</b>				
ST0053	060-3031-500.63-00	Bicycle Facilities and Sidewalk Projects Identified in Master Plan	200,000	
<b>Multimodal Impact Fund Total</b>			<b>200,000</b>	<b>200,000</b>
<b>Fund 63 - Parkland Fund</b>				
FOLLY	063-6058-500.63-00	Folly Farms Development- Farmhouse ADA Improvements	60,000	
<b>Parkland Fund Total</b>			<b>60,000</b>	<b>60,000</b>
<b>Fund 65 - Library Impact Fund</b>				
LB2020	065-6055-500.62-00	Library Second Floor Buildout	105,980	
<b>Library Impact Fund Total</b>			<b>105,980</b>	<b>105,980</b>
<b>Fund 67 - Community Redevelopment Fund</b>				
LB2020	067-6517-500.62-00	Library Second Floor Buildout	2,975,240	
<b>Community Redevelopment Fund Total</b>			<b>2,975,240</b>	<b>2,975,240</b>
<b>Total Capital Improvements</b>				<b>15,655,170</b>

## SCHEDULE OF INTERFUND TRANSFERS

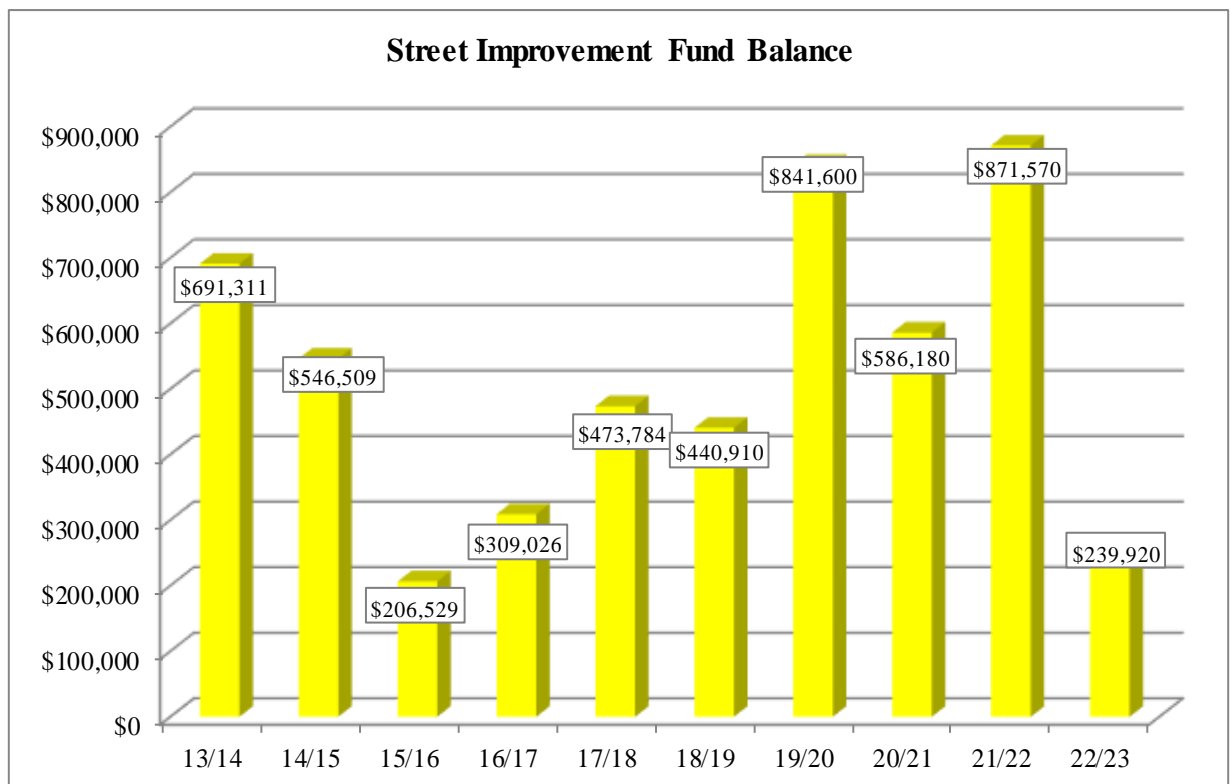
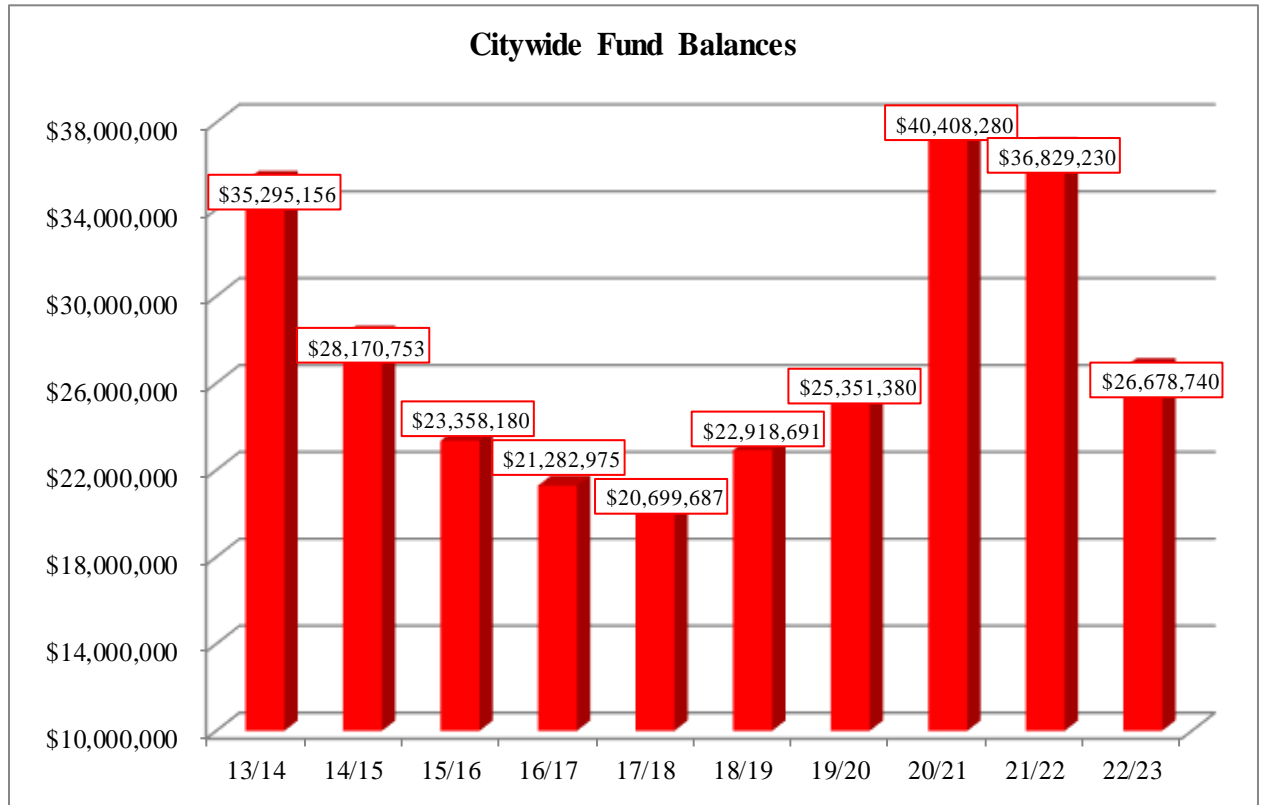
	Governmental Funds	Enterprise Funds	Total Interfund Transfers
<b><i>Governmental</i></b>			
Transfer from General Fund to:			
Stormwater Fund	\$ -	\$ 1,512,920	\$ 1,512,920
Street Improvement Fund	1,430,000	-	1,430,000
Marina Fund	36,220	-	36,220
Capital Projects Fund	625,000	-	625,000
W&S Revenue Fund	-	60,300	60,300
Sanitation Fund	-	42,740	42,740
Street Light Fund	7,650	-	7,650
CRA Fund	640	-	640
Transfer from Capital Projects Fund to:			
General Fund	255,740	-	255,740
Street Improvement Fund	200,000	-	200,000
Debt Service - 2006 Revenue Note	23,760	-	23,760
Debt Service - 2018 Debt Issuance	34,480	-	34,480
Transfer from Community Redevelopment Fund to:			
Debt Service - 2018 Debt Issuance	129,700	-	129,700
Total Governmental Funds	<u>2,743,190</u>	<u>1,615,960</u>	<u>4,359,150</u>
<b><i>Enterprise</i></b>			
Transfer from Stormwater Fund to:			
Debt Service - 2006 Revenue Note	-	32,670	32,670
Transfer from Water and Wastewater Fund to:			
Debt Service - 2006 Revenue Note	-	113,010	113,010
Debt Service - 2018 Debt Issuance	-	200,000	200,000
Water & Wastewater Renewal & Replacement	-	2,401,100	2,401,100
Total Enterprise Funds	<u>-</u>	<u>2,746,780</u>	<u>2,746,780</u>
<b>TOTAL INTERFUND TRANSFERS</b>	<b><u>\$ 2,743,190</u></b>	<b><u>\$ 4,362,740</u></b>	<b><u>\$ 7,105,930</u></b>

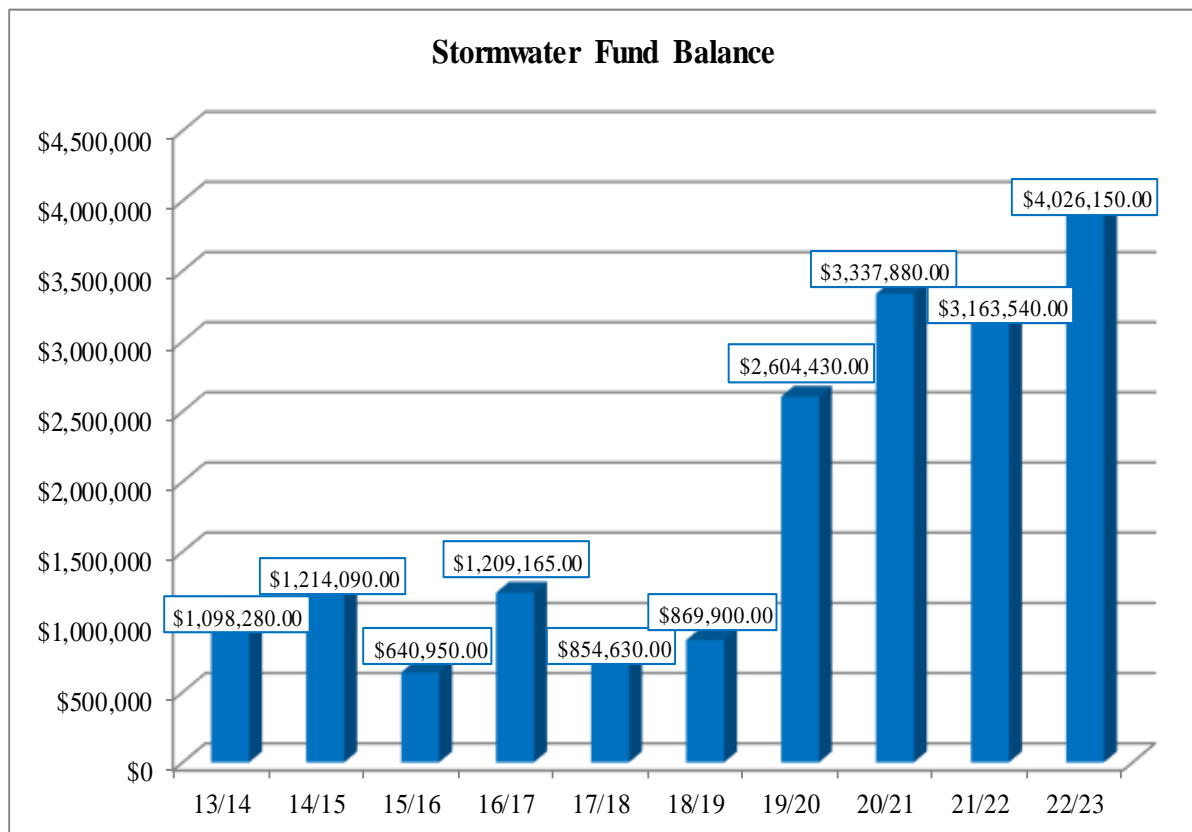
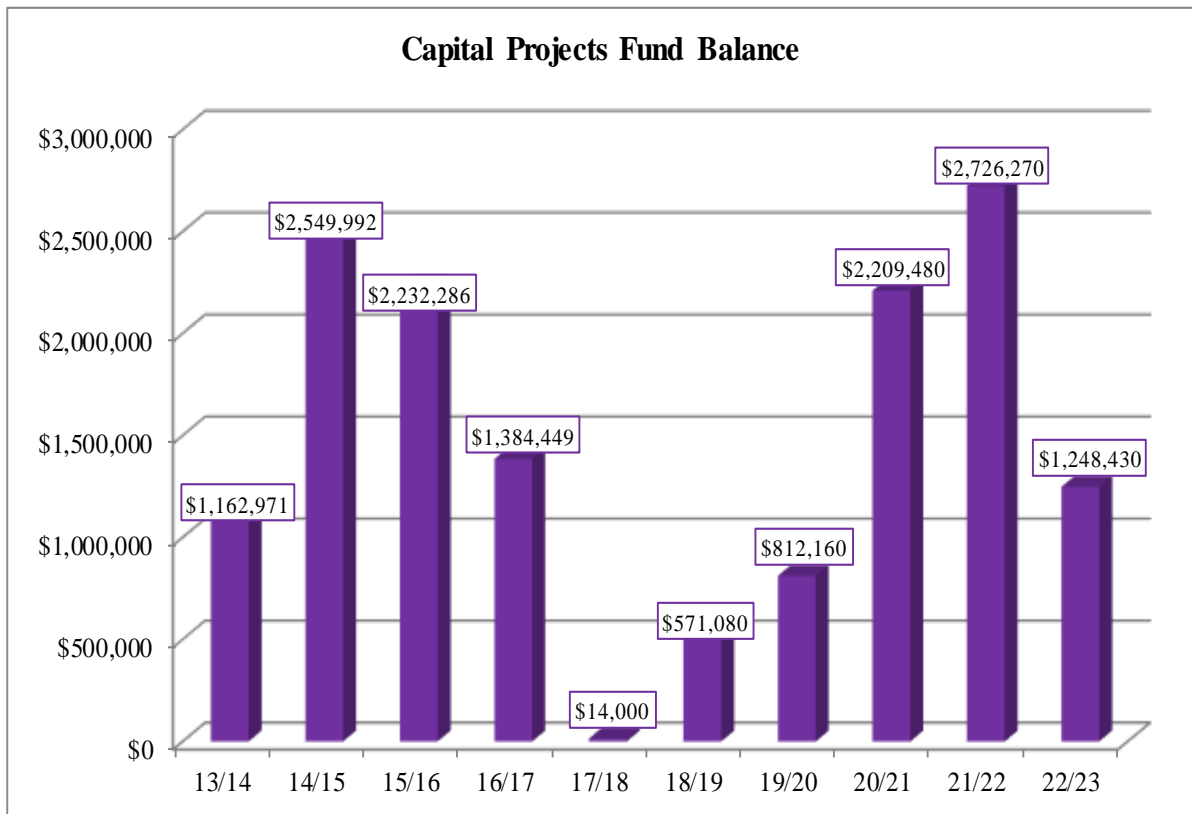
CITYWIDE 10 YEAR FUND BALANCES

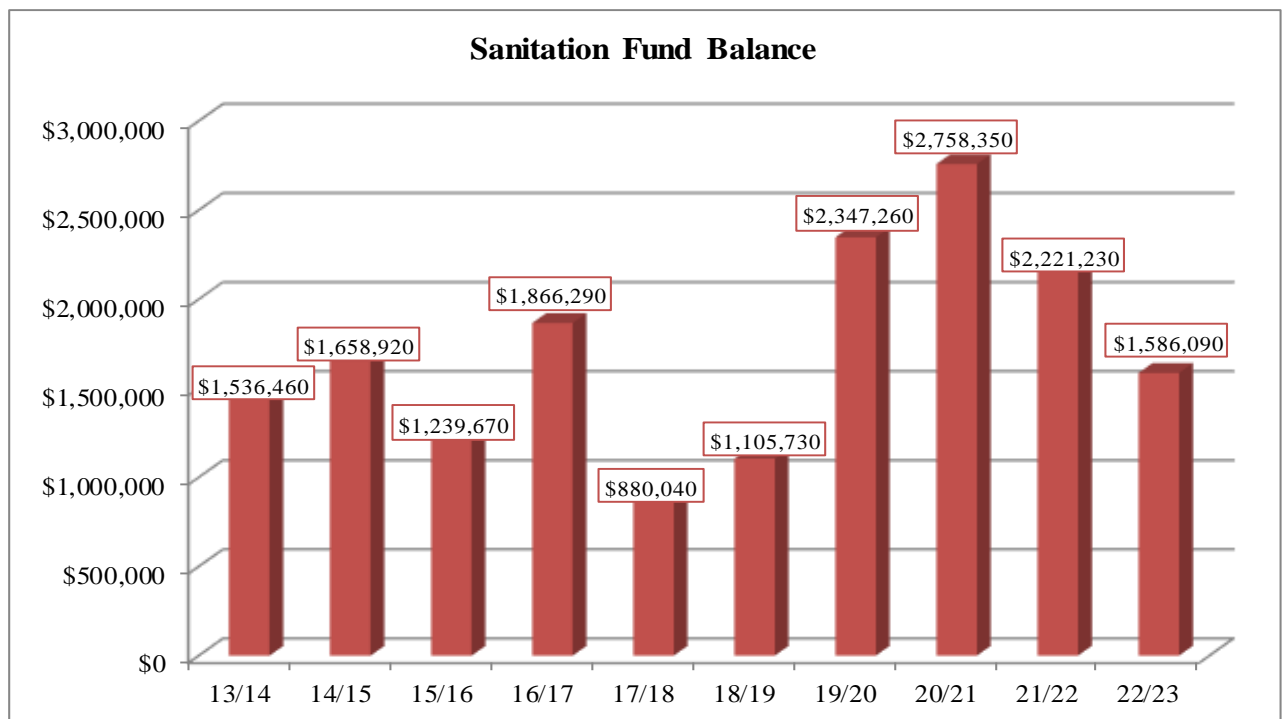
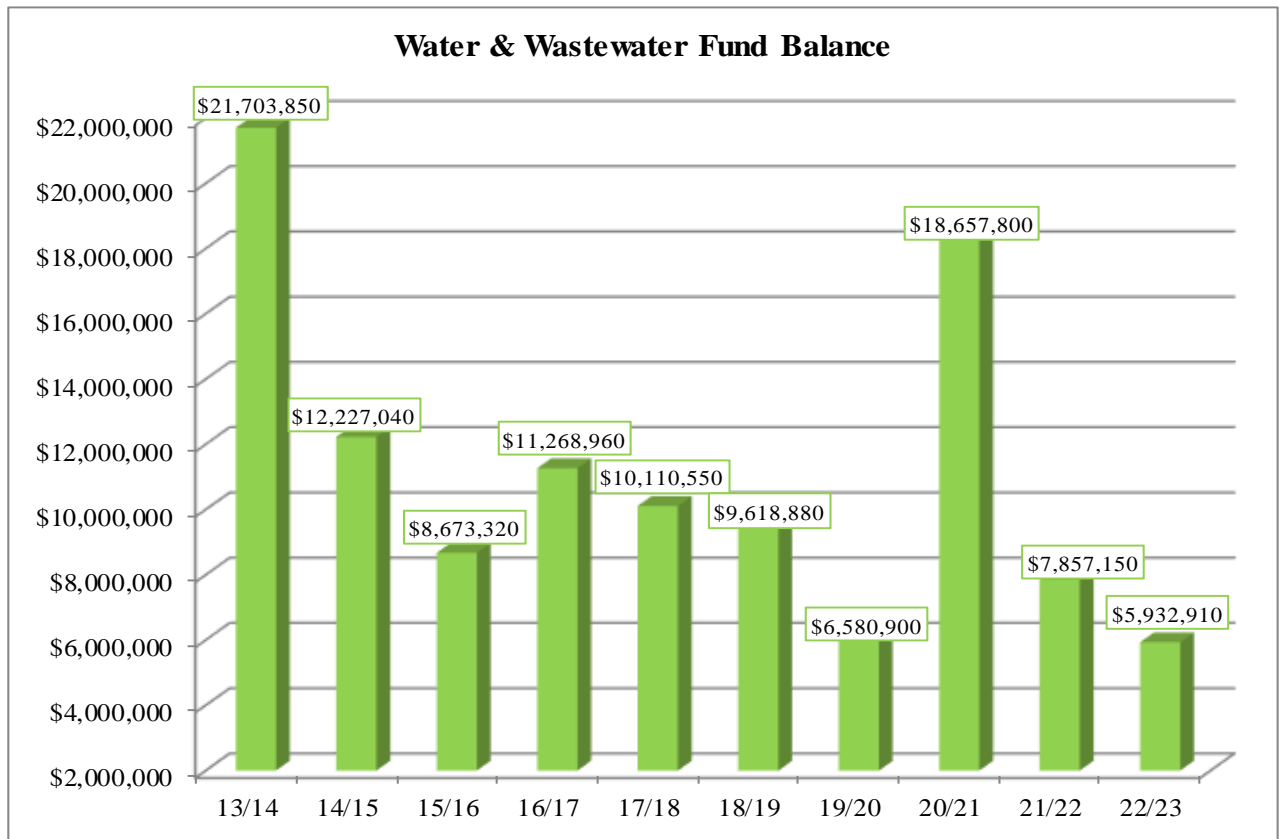
		13/14	14/15	15/16	16/17	17/18	18/19	19/20	20/21	Estimated 21/22	Adopted 22/23
<b>Governmental Funds</b>											
001-1099-500.99-xx	General Fund	\$ 7,132,699	\$ 7,777,349	\$ 8,320,550	\$ 7,646,302	\$ 7,227,003	\$ 8,667,011	\$ 10,078,100	\$ 10,166,990	\$ 16,801,050	\$ 12,830,740
012-2099-500.99-01	Public Safety	10,215	14,276	25,475	45,559	124,680	110,360	106,200	96,140	81,300	67,380
014-2099-500.99-01	Street Improvement	691,311	546,509	206,529	309,026	473,784	440,910	841,600	586,180	871,570	239,920
015-2099-500.99-01	Marina Boat Basin	286,123	279,563	136,823	144,320	87,620	96,390	191,110	186,720	398,630	57,790
017-2099-500.99-03	City Tree Bank	-	2,340	7,999	10,227	18,220	85,080	118,070	131,540	129,900	135,900
	Debt Service	139,801	138,327	155,952	(351,469)	206,840	198,250	133,620	153,000	48,420	46,750
032-3099-500.99-02	Capital Projects	1,162,971	2,549,992	2,232,286	1,384,449	14,000	571,080	812,160	2,209,480	2,726,270	1,248,430
060-6099-500.99-01	Multimodal Impact Fee	-	-	21,797	58,175	51,640	707,050	558,380	564,910	512,080	337,080
061-6000-389.01-00	Law Enforcement Trust	-	-	-	2,065	326,150	2,060	2,060	290	290	290
062-6099-500.99-03	Street Light Assessment	87,137	71,141	66,475	66,146	-	92,340	97,660	116,560	102,210	75,960
063-6099-500.99-03	Parkland	693,235	602,177	432,872	859,382	67,620	84,020	248,400	247,690	78,270	50,270
064-6099-500.99-02	Transportation Impact Fee	339,634	497,428	520,559	522,747	450	-	-	-	-	-
065-6099-500.99-01	Library Impact Fee	17,619	22,598	34,042	55,277	-	77,270	88,850	97,980	101,930	-
067-6599-500.99-02	Community Redevelopment Agency	360,784	533,866	604,014	447,376	76,310	155,750	505,960	1,060,150	1,698,770	6,460
069-6099-500.99-02	Parking Impact Fee	-	-	3,630	3,630	144,610	-	-	-	-	-
074-2099-500.99-01	Street Assessment	35,037	35,137	35,237	35,338	35,540	36,610	36,620	36,620	36,620	36,620
<b>Total Governmental Funds</b>		<b>\$ 10,956,566</b>	<b>\$ 13,070,703</b>	<b>\$ 12,804,240</b>	<b>\$ 10,729,035</b>	<b>\$ 8,854,467</b>	<b>\$ 11,324,181</b>	<b>\$ 13,818,790</b>	<b>\$ 15,654,250</b>	<b>\$ 23,587,310</b>	<b>\$ 15,133,590</b>
<b>Enterprise Funds</b>											
011-2099-500.99-01	Stormwater	1,098,280	1,214,090	640,950	1,209,165	854,630	869,900	2,604,430	3,337,880	3,163,540	4,026,150
041-4099-500.99-01	Water and Wastewater	21,703,850	12,227,040	8,673,320	11,268,960	10,110,550	9,618,880	6,580,900	18,657,800	7,857,150	5,932,910
044-4599-500.99-01	Sanitation	1,536,460	1,658,920	1,239,670	1,866,290	880,040	1,105,730	2,347,260	2,758,350	2,221,230	1,586,090
<b>Total Enterprise Funds</b>		<b>\$ 24,338,590</b>	<b>\$ 15,100,050</b>	<b>\$ 10,553,940</b>	<b>\$ 10,553,940</b>	<b>\$ 11,845,220</b>	<b>\$ 11,594,510</b>	<b>\$ 11,532,590</b>	<b>\$ 24,754,030</b>	<b>\$ 13,241,920</b>	<b>\$ 11,545,150</b>
<b>Total All Funds</b>		<b>\$ 35,295,156</b>	<b>\$ 28,170,753</b>	<b>\$ 23,358,180</b>	<b>\$ 21,282,975</b>	<b>\$ 20,699,687</b>	<b>\$ 22,918,691</b>	<b>\$ 25,351,380</b>	<b>\$ 40,408,280</b>	<b>\$ 36,829,230</b>	<b>\$ 26,678,740</b>

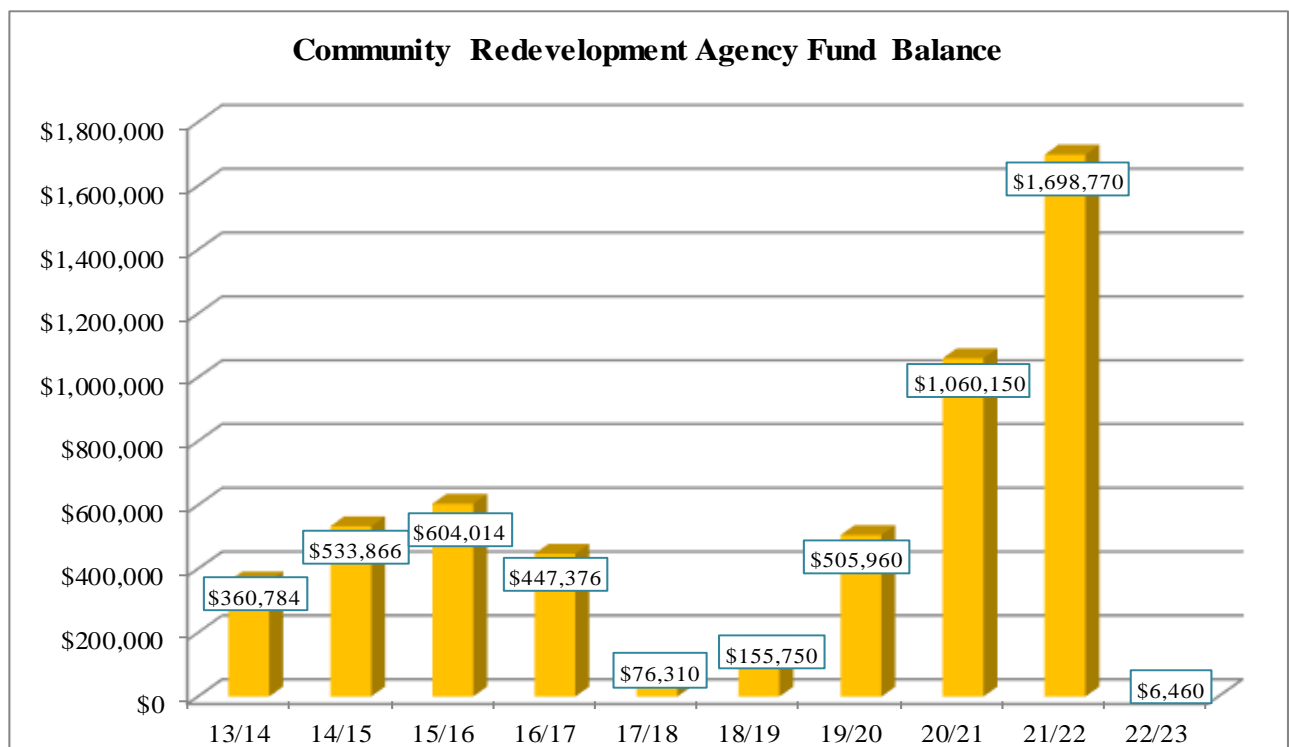
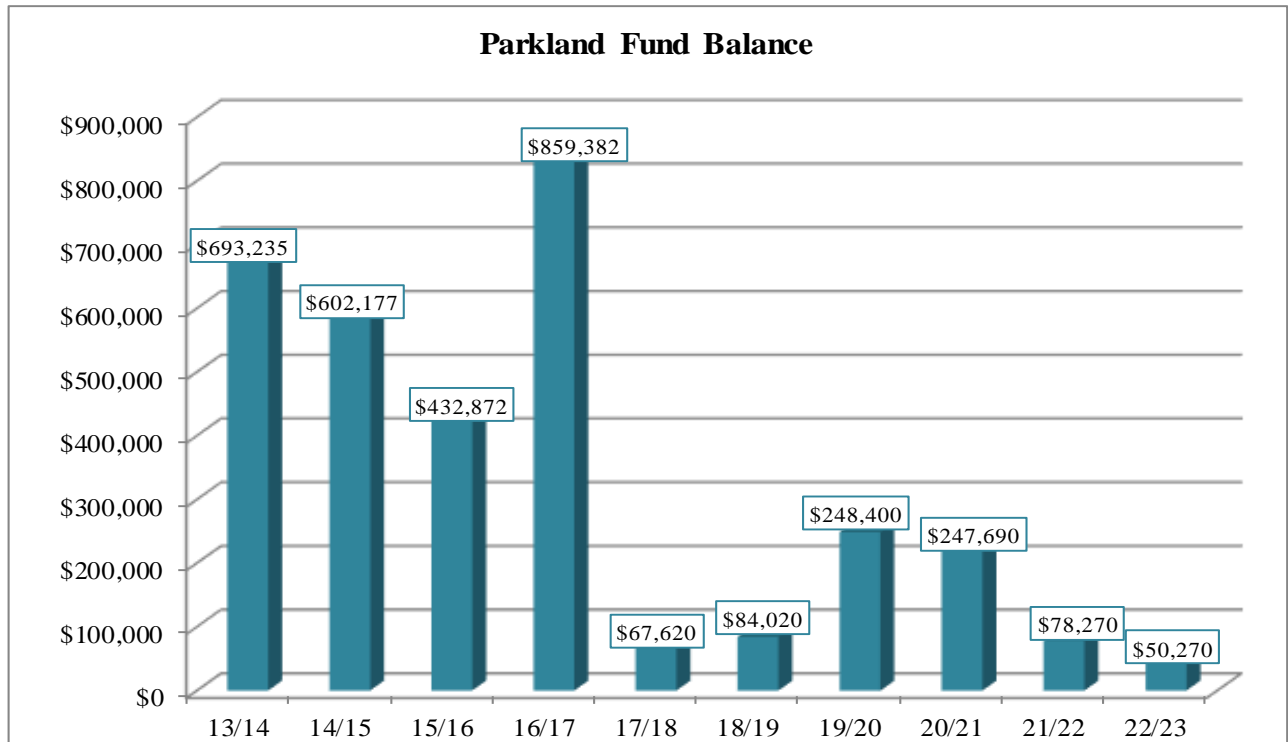


The City, for the most part, follows a pay-as-you-go philosophy towards funding capital projects. As the above table and the following graphs indicate, most of the fund balance, as well as the use of fund balance, occurs within the Enterprise and Special Revenue Funds where the large majority of the City's capital projects are budgeted.









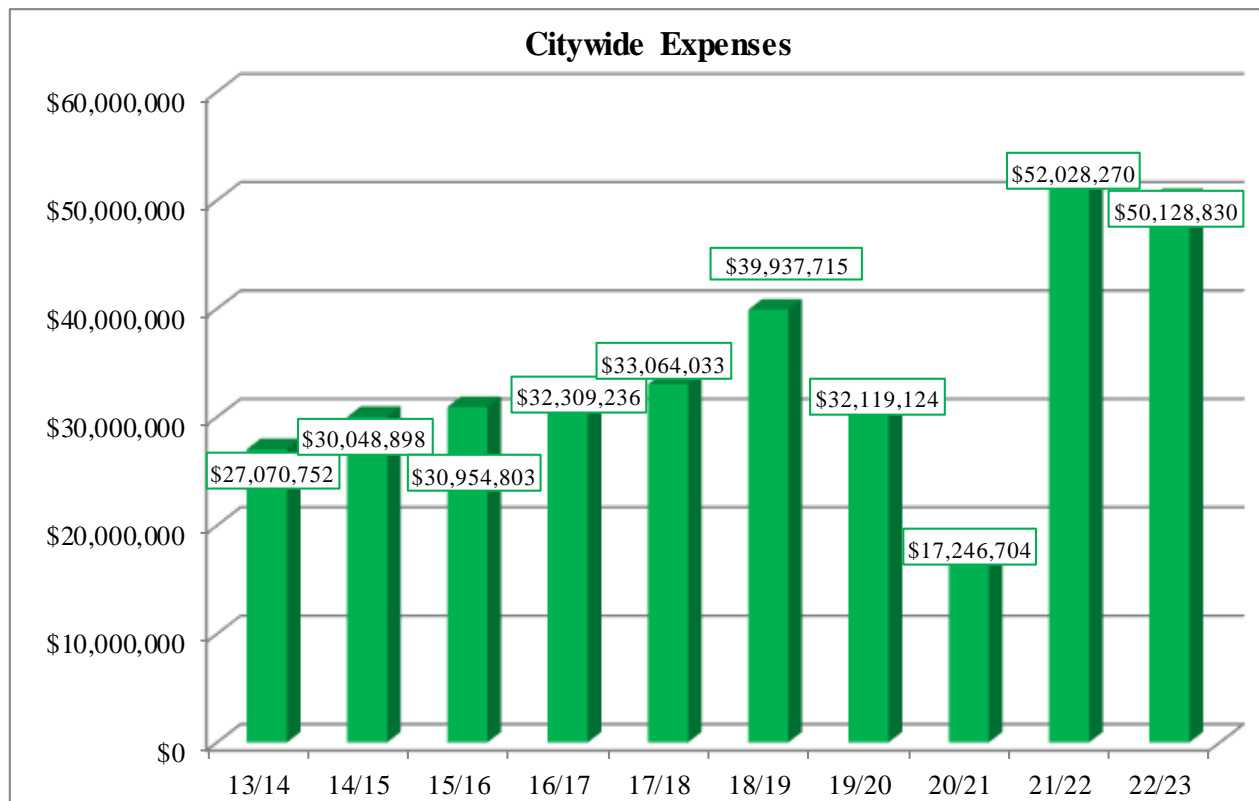
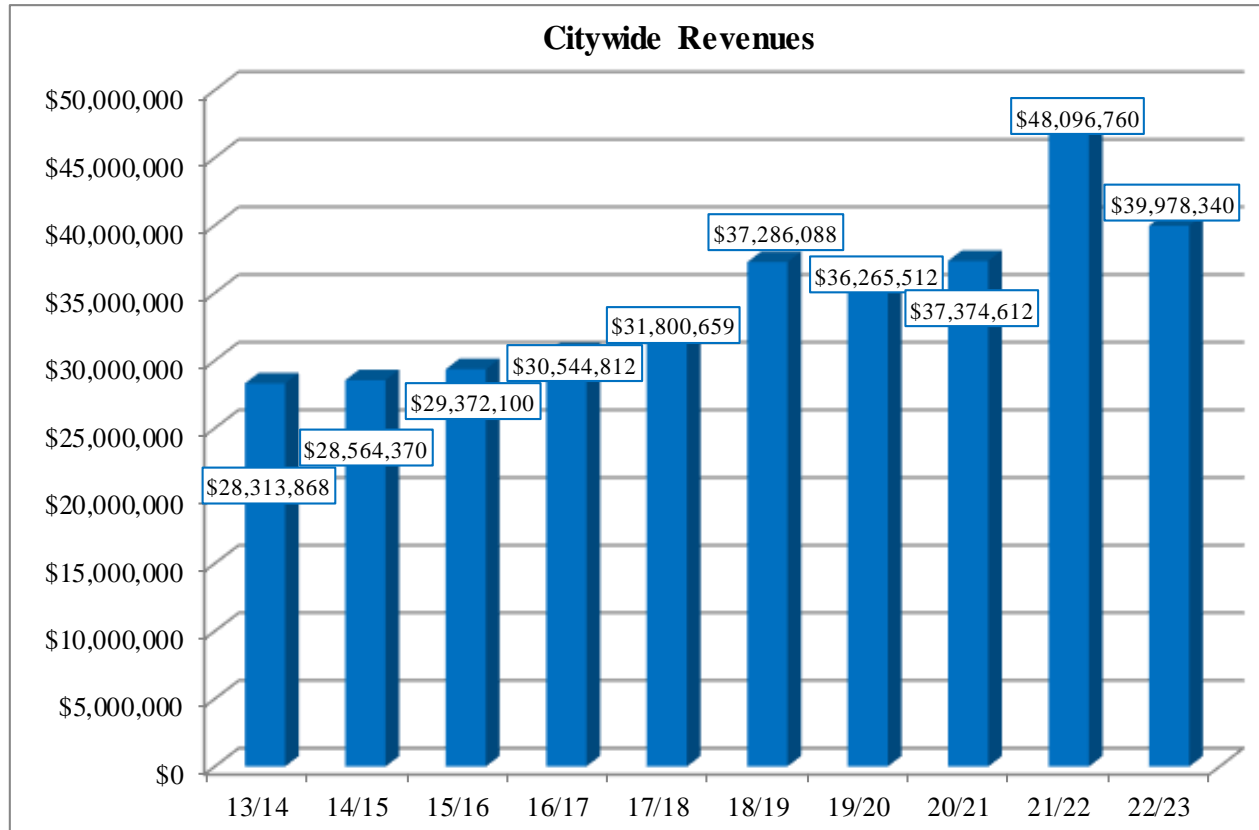


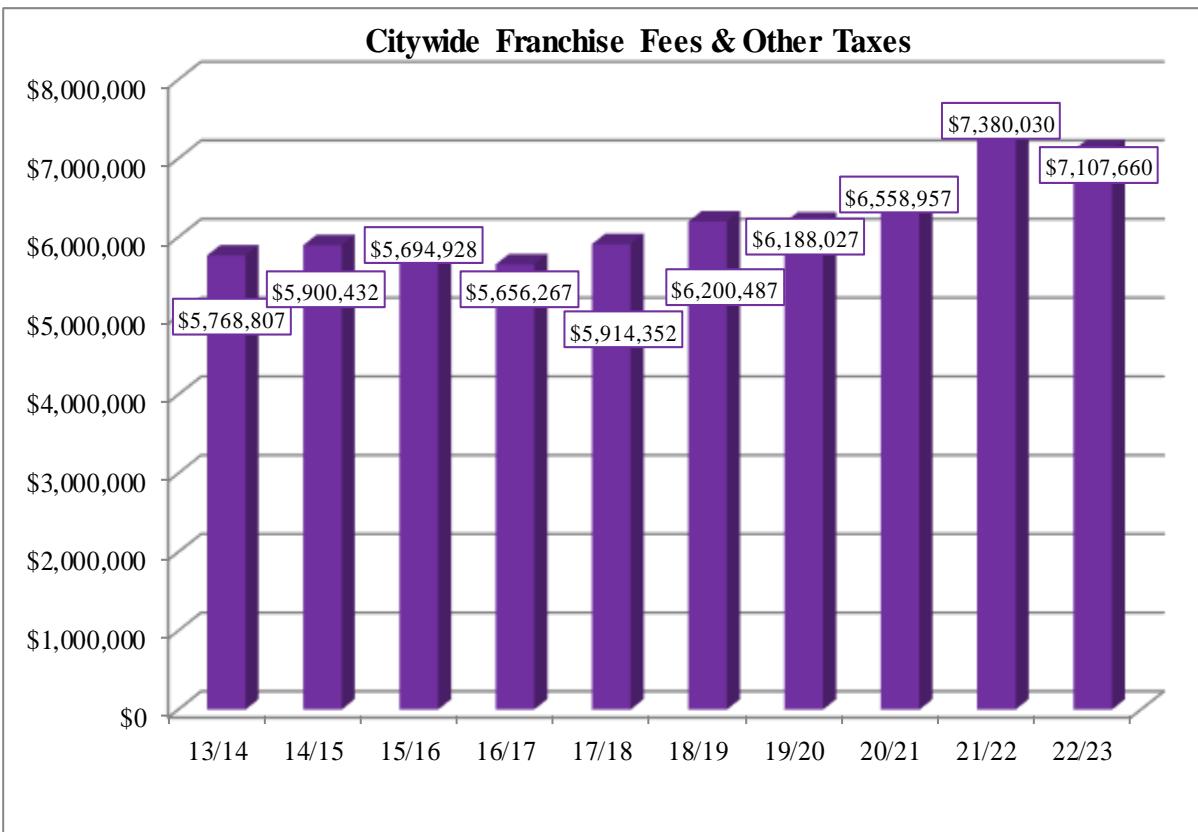
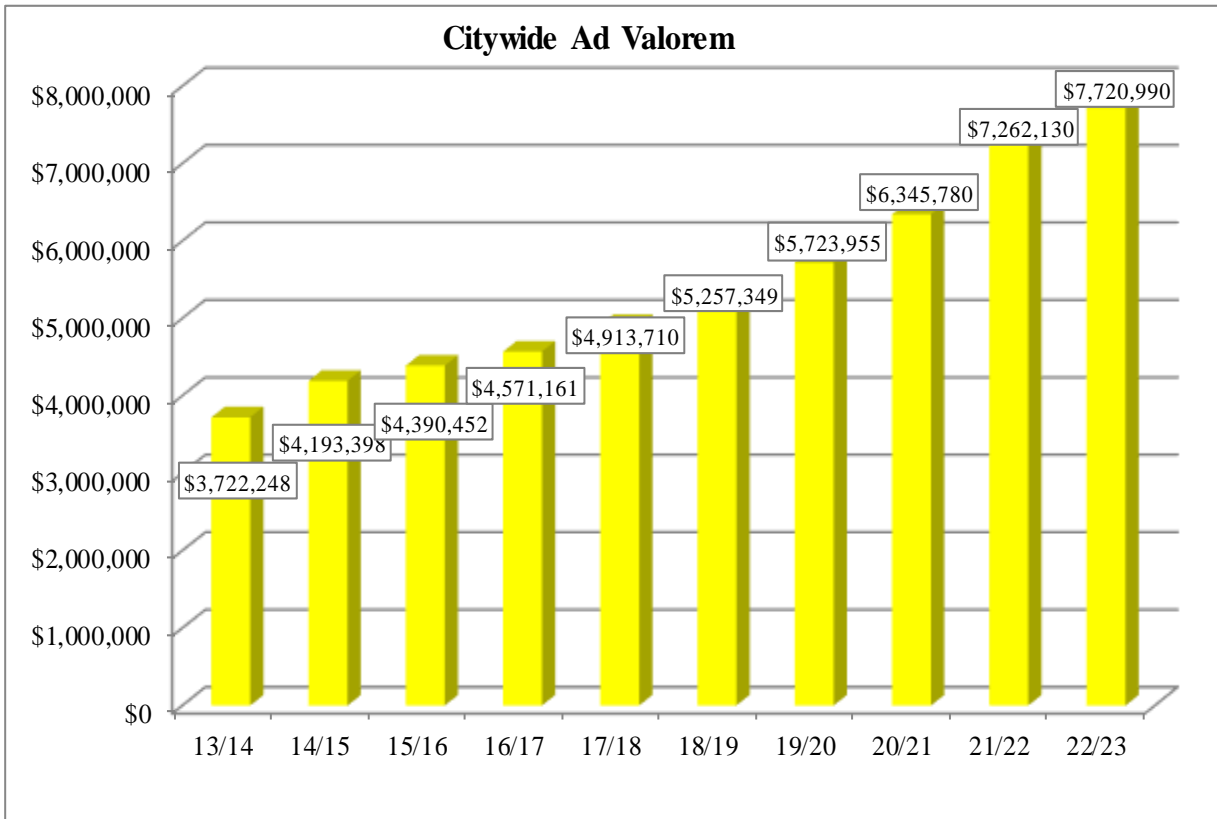
CITY OF SAFETY HARBOR  
ADOPTED FY 2022/2023 BUDGET

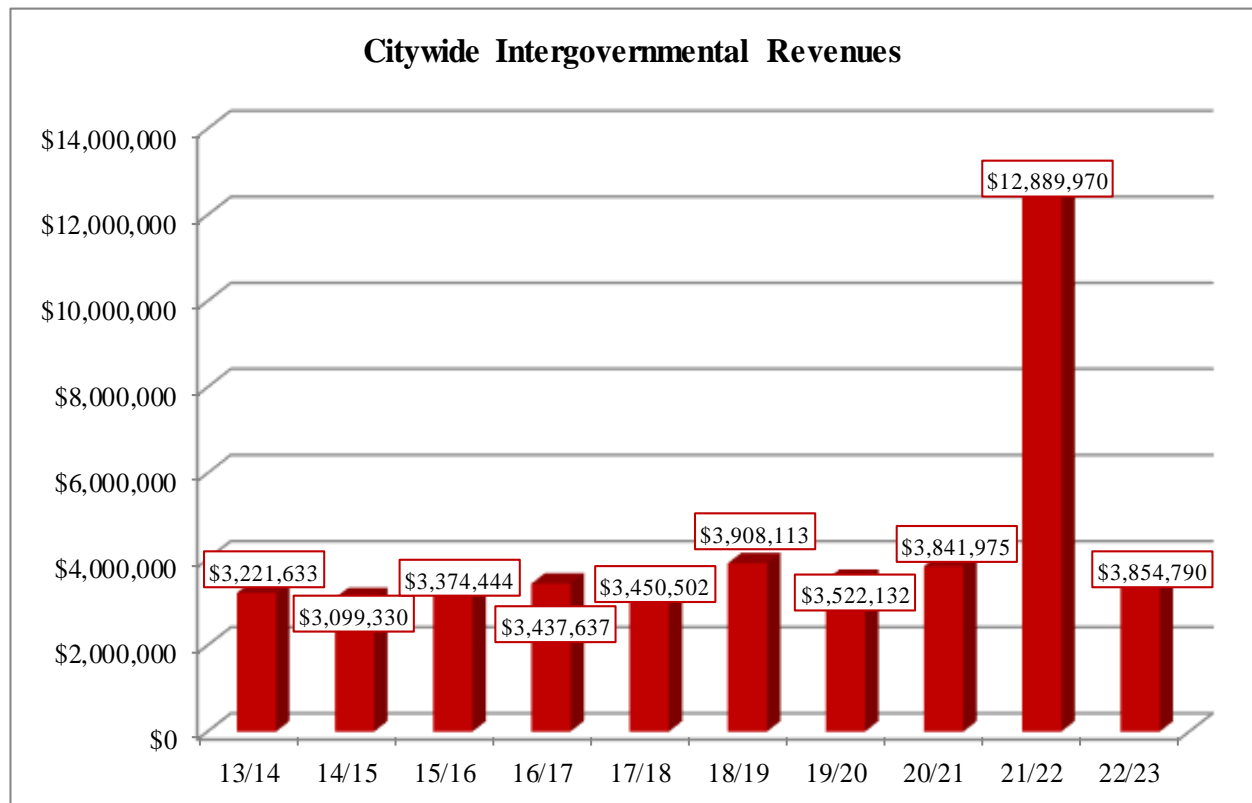
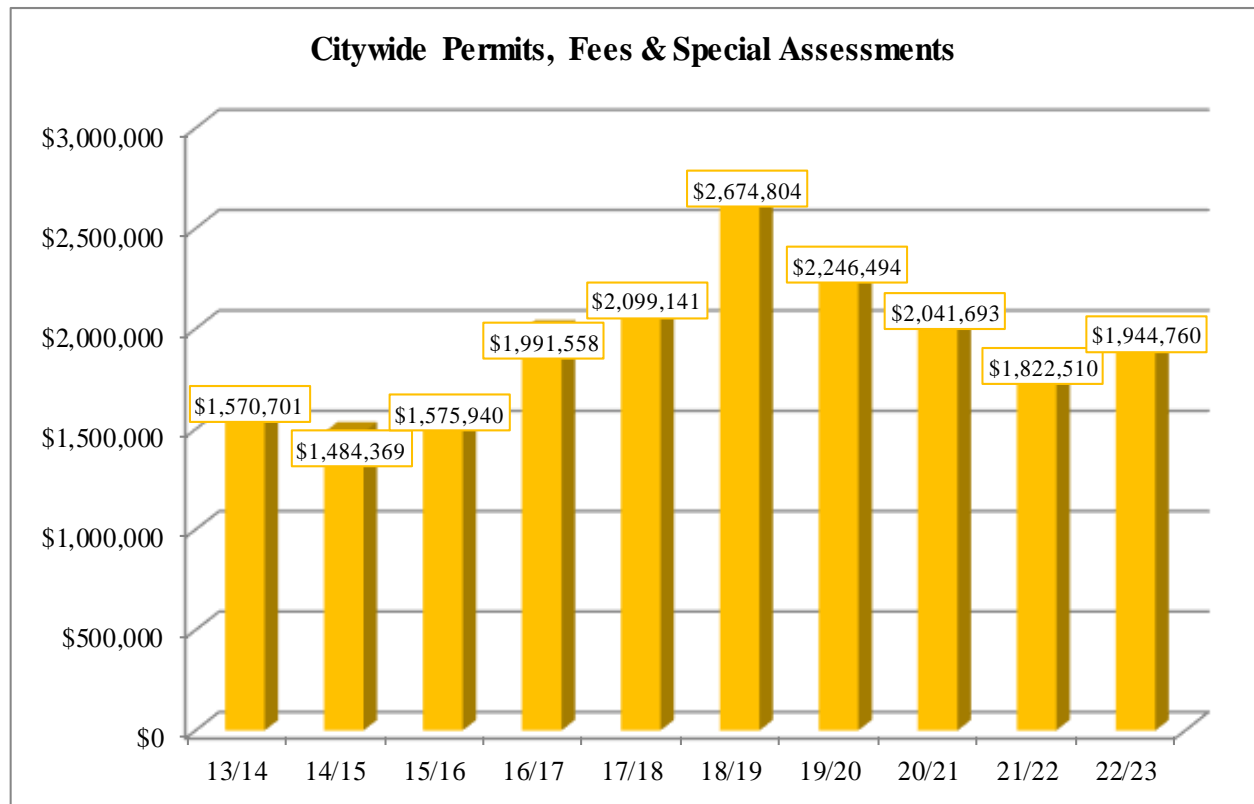
**CITYWIDE 10 YEAR REVENUE/EXPENSES  
(EXCLUDING FUND BALANCE)**

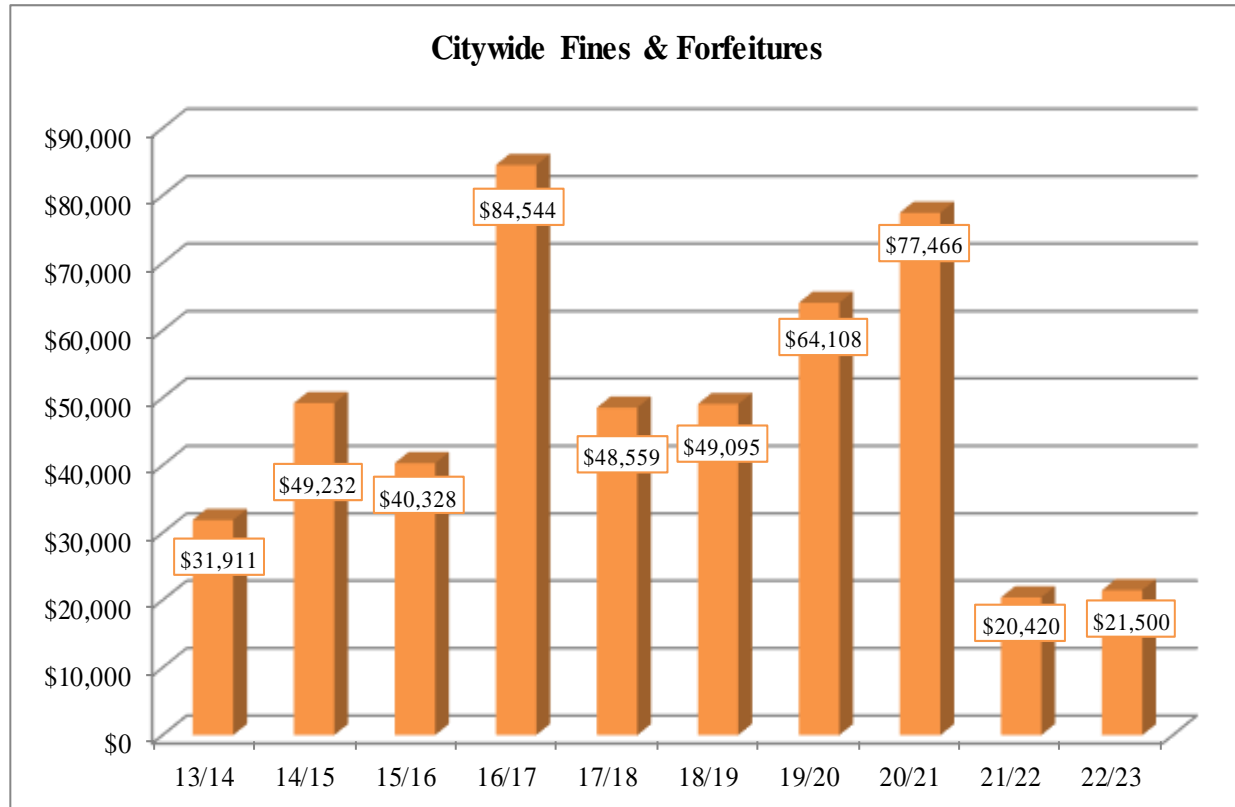
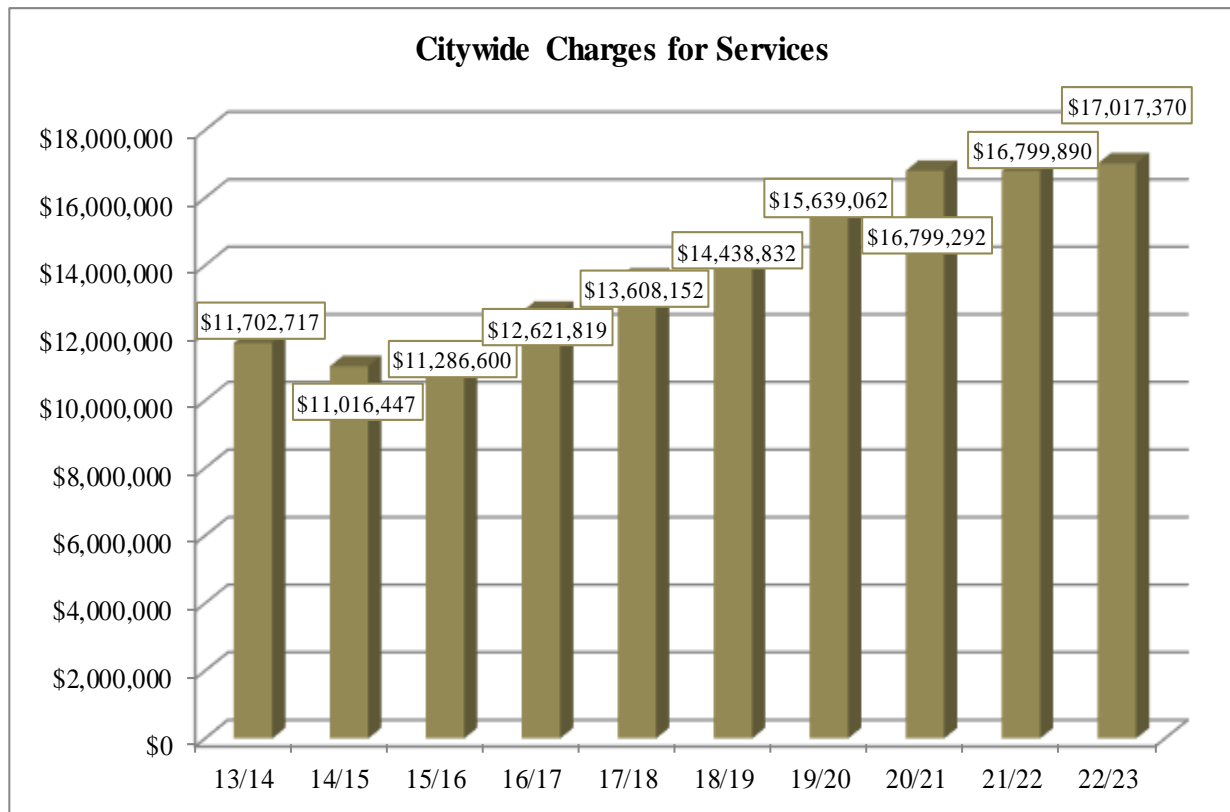
	13/14	14/15	15/16	16/17	17/18	18/19	19/20	20/21	Estimated 21/22	Adopted 22/23
<b>REVENUES</b>										
Ad Valorem*	\$ 3,722,248	\$ 4,193,398	\$ 4,390,452	\$ 4,571,161	\$ 4,913,710	\$ 5,257,349	\$ 5,723,955	\$ 6,345,780	\$ 7,262,130	\$ 7,720,990
Franchise Fees & Other Taxes	5,768,807	5,900,432	5,694,928	5,656,267	5,914,352	6,200,487	6,188,027	6,558,957	7,380,030	7,107,660
Permits, Fees, Special Assessments	1,570,701	1,484,369	1,575,940	1,991,558	2,099,141	2,674,804	2,246,494	2,041,693	1,822,510	1,944,760
Intergovernmental	3,221,633	3,099,330	3,374,444	3,437,637	3,450,502	3,908,113	3,522,132	3,841,975	12,889,970	3,854,790
Charges For Services	11,702,717	11,016,447	11,286,600	12,621,819	13,608,152	14,438,832	15,639,062	16,799,292	16,799,890	17,017,370
Fines & Forfeitures	31,911	49,232	40,328	84,544	48,559	49,095	64,108	77,466	20,420	21,500
Indirect Allocation	1,439,810	1,502,220	1,591,610	1,681,170	1,645,920	1,663,370	1,380,620	1,336,390	1,331,220	1,120,590
Miscellaneous	856,041	1,318,942	1,417,798	500,656	120,323	1,698,538	1,501,114	373,059	590,590	1,190,680
Debt Proceeds	-	-	-	-	-	1,395,500	-	-	-	-
<b>SUBTOTAL</b>	<b>28,313,868</b>	<b>28,564,370</b>	<b>29,372,100</b>	<b>30,544,812</b>	<b>31,800,659</b>	<b>37,286,088</b>	<b>36,265,512</b>	<b>37,374,612</b>	<b>48,096,760</b>	<b>39,978,340</b>
Interfund Transfers	3,066,230	5,081,440	1,334,760	1,786,076	2,039,303	2,639,413	7,497,430	9,702,700	6,342,170	7,105,930
<b>TOTAL REVENUES</b>	<b>\$ 31,380,098</b>	<b>\$ 33,645,810</b>	<b>\$ 30,706,860</b>	<b>\$ 32,330,888</b>	<b>\$ 33,839,962</b>	<b>\$ 39,925,501</b>	<b>\$ 43,762,942</b>	<b>\$ 47,077,312</b>	<b>\$ 54,438,930</b>	<b>\$ 47,084,270</b>
<b>EXPENDITURES</b>										
General Government	\$ 3,930,556	\$ 3,799,567	\$ 3,929,961	\$ 4,423,836	\$ 4,489,037	\$ 4,553,342	\$ 4,708,577	\$ 2,785,230	\$ 5,150,080	\$ 8,298,420
Public Safety	5,654,464	5,694,538	5,428,925	5,765,916	5,773,175	6,002,404	5,766,274	6,010,995	6,621,920	6,573,800
Physical Environment	8,229,118	9,987,026	9,610,691	9,588,060	12,340,767	16,893,618	11,579,881	384,752	25,417,470	15,834,130
Transportation	1,157,639	1,620,292	1,600,036	1,325,033	1,388,689	1,314,482	1,476,720	694,982	1,819,250	4,077,600
Culture/Recreation	3,940,768	4,872,394	6,100,254	6,201,347	5,232,670	8,122,024	5,752,888	4,607,360	6,690,380	9,864,930
Debt Service	1,125,762	1,110,122	1,082,411	1,602,004	564,906	1,390,731	1,456,111	37,138	1,831,950	1,414,360
Non-Operating	3,032,445	2,964,959	3,202,525	3,403,040	3,274,789	1,661,114	1,378,673	2,726,247	4,497,220	4,065,590
<b>SUBTOTAL</b>	<b>27,070,752</b>	<b>30,048,898</b>	<b>30,954,803</b>	<b>32,309,236</b>	<b>33,064,033</b>	<b>39,937,715</b>	<b>32,119,124</b>	<b>17,246,704</b>	<b>52,028,270</b>	<b>50,128,830</b>
Interfund Transfers	3,066,230	5,081,440	1,334,760	1,786,076	2,042,936	2,639,413	7,497,430	867,000	6,342,170	7,105,930
<b>TOTAL EXPENDITURES</b>	<b>\$ 30,136,982</b>	<b>\$ 35,130,338</b>	<b>\$ 32,289,563</b>	<b>\$ 34,095,312</b>	<b>\$ 35,106,969</b>	<b>\$ 42,577,128</b>	<b>\$ 39,616,554</b>	<b>\$ 18,113,704</b>	<b>\$ 58,370,440</b>	<b>\$ 57,234,760</b>

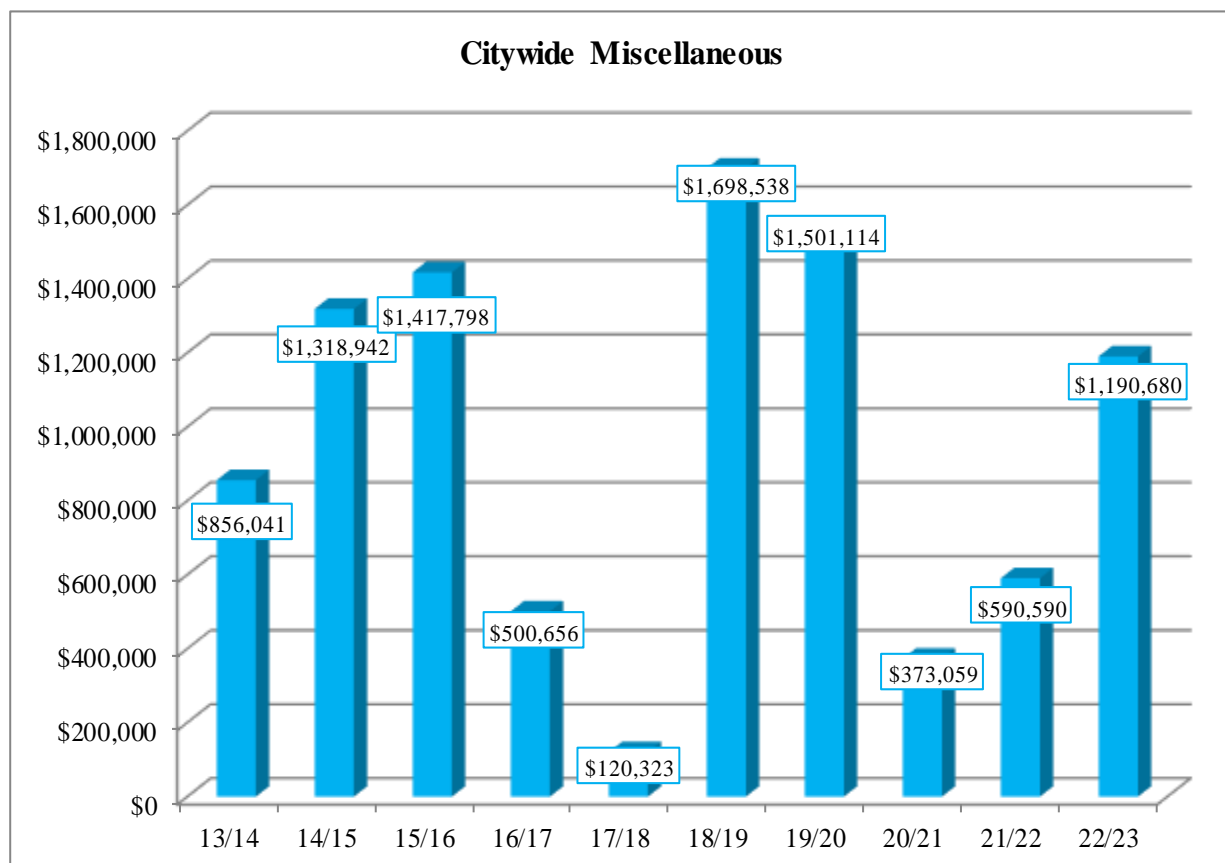
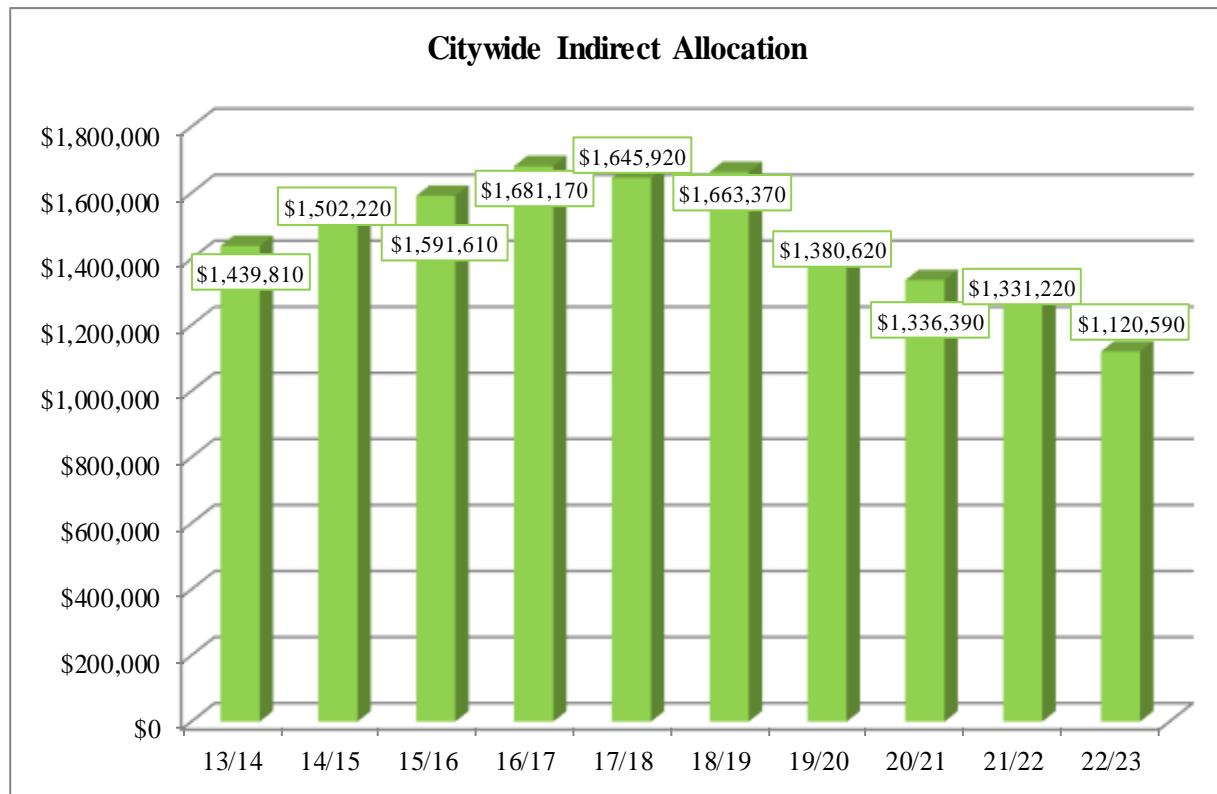
\*Includes Pinellas County Contribution



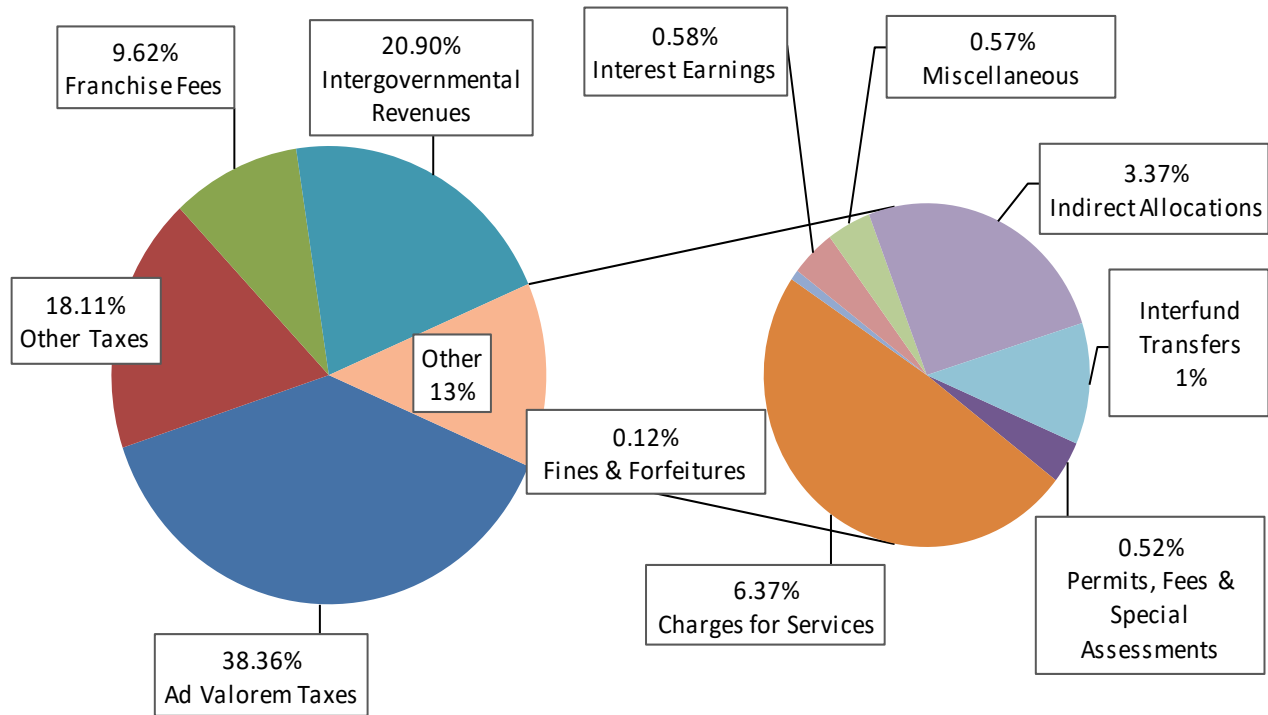








## GENERAL FUND REVENUES BY SOURCE



	Adopted Budget 2022-23	%
Ad Valorem Taxes	\$ 6,602,710	38.36%
Other Taxes	3,116,700	18.11%
Franchise Fees	1,655,100	9.62%
Permits, Fees & Special Assessments	88,960	0.52%
Intergovernmental Revenues	3,597,310	20.90%
Charges for Services	1,096,840	6.37%
Fines & Forfeitures	21,500	0.12%
Interest Earnings	100,000	0.58%
Miscellaneous	98,040	0.57%
Indirect Allocations	579,590	3.37%
Interfund Transfers	255,740	1.49%
<b>GENERAL FUND REVENUES</b>	<b>\$ 17,212,490</b>	<b>100.00%</b>



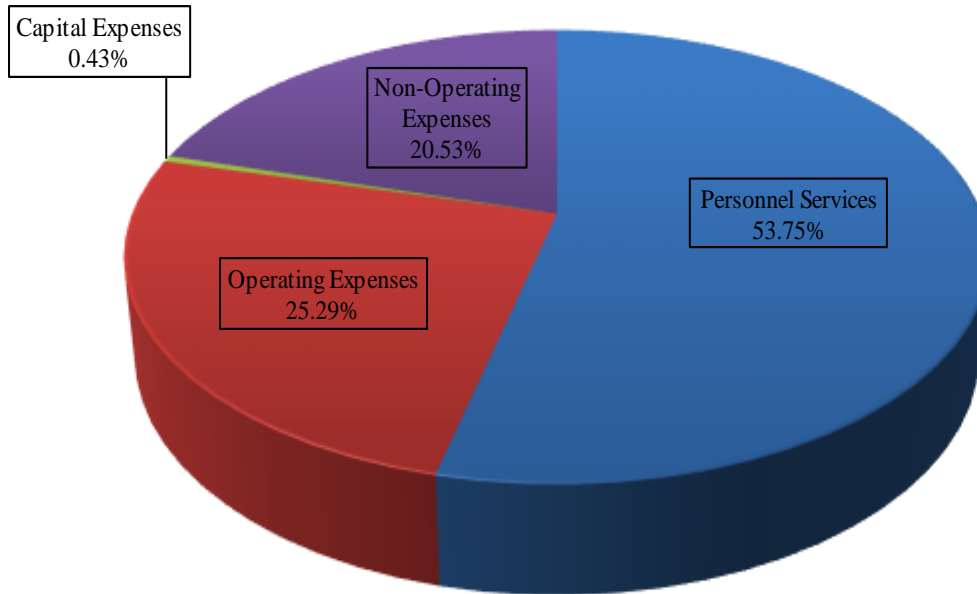
**GENERAL FUND REVENUES BY SOURCE  
FISCAL YEAR COMPARISON**

	<b>Estimated Year End 2021-22</b>	<b>Adopted Budget 2022-23</b>	<b>FY 2022-23 Over/(Under) Estimated</b>	<b>% Change FY 2022-23 Over/(Under) Estimate</b>
Ad Valorem Taxes	\$ 5,908,010	\$ 6,602,710	\$ 694,700	11.76%
Other Taxes	3,467,260	3,116,700	(350,560)	-10.11%
Franchise Fees	1,623,300	1,655,100	31,800	1.96%
Permits, Fees & Special Assessments	20,160	88,960	68,800	341.27%
Intergovernmental Revenues	12,605,290	3,597,310	(9,007,980)	-71.46%
Charges for Services	984,360	1,096,840	112,480	11.43%
Fines & Forfeitures	20,420	21,500	1,080	5.29%
Interest Earnings	80,000	100,000	20,000	25.00%
Miscellaneous	167,960	98,040	(69,920)	-41.63%
Indirect Allocations	951,360	579,590	(371,770)	-39.08%
<b>GENERAL FUND REVENUES</b>	25,828,120	16,956,750	(8,871,370)	-34.35%
Interfund Transfers	157,000	255,740	98,740	62.89%
<b>TOTAL REVENUES &amp; TRANSFERS</b>	25,985,120	17,212,490	(8,772,630)	-33.76%
Fund Balance Carryforward	10,166,990	16,801,050	6,634,060	65.25%
<b>TOTAL REVENUES/TRANSFERS/FUND BALANCE</b>	<b>\$ 36,152,110</b>	<b>\$ 34,013,540</b>	<b>\$ (2,138,570)</b>	<b>-5.92%</b>

**GENERAL FUND EXPENDITURES BY TYPE  
FISCAL YEAR COMPARISON**

	<b>Estimated Year End 2021-22</b>	<b>Adopted Budget 2022-23</b>	<b>FY 2022-23 Over/(Under) Estimated</b>	<b>% Change FY 2022-23 Over/(Under) Estimate</b>
General Government	\$ 2,916,570	\$ 3,083,140	\$ 166,570	5.71%
Public Safety	6,358,390	6,400,090	41,700	0.66%
Physical Environment	450,590	509,170	58,580	13.00%
Transportation	762,960	845,450	82,490	10.81%
Culture and Recreation	5,432,390	5,996,000	563,610	10.37%
Non-Operating Expenses	722,440	633,480	(88,960)	-12.31%
<b>GENERAL FUND EXPENDITURES</b>	16,643,340	17,467,330	823,990	4.95%
Interfund Transfers	2,707,720	3,715,470	1,007,750	37.22%
<b>TOTAL EXPENDITURES &amp; TRANSFERS</b>	19,351,060	21,182,800	1,831,740	9.47%
Fund Balance	16,801,050	12,830,740	(3,970,310)	-23.63%
<b>TOTAL EXPENDITURES/TRANSFERS/FUND BALANCE</b>	<b>\$ 36,152,110</b>	<b>\$ 34,013,540</b>	<b>\$ (2,138,570)</b>	<b>-5.92%</b>

**GENERAL FUND  
EXPENDITURES BY OBJECT**

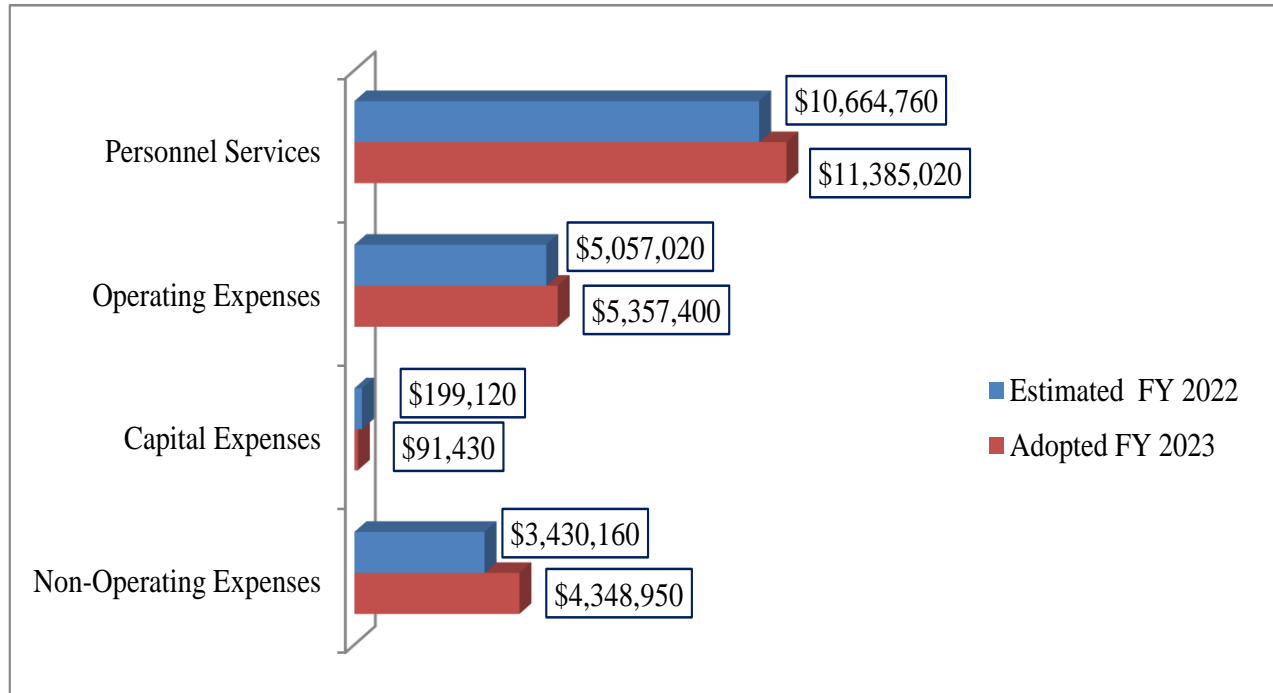


	Adopted Budget 2022-23		%
Personnel Services	\$	11,385,020	53.75%
Operating Expenses		5,357,400	25.29%
Capital Expenses		91,430	0.43%
Non-Operating Expenses		4,348,950	20.53%
<b>Total Expenditures</b>		<b>21,182,800</b>	<b>100.00%</b>
Fund Balance		12,830,740	
<b>Total Expenditures &amp; Reserves</b>	<b>\$</b>	<b>34,013,540</b>	

**GENERAL FUND EXPENDITURES BY DEPT & OBJECT**

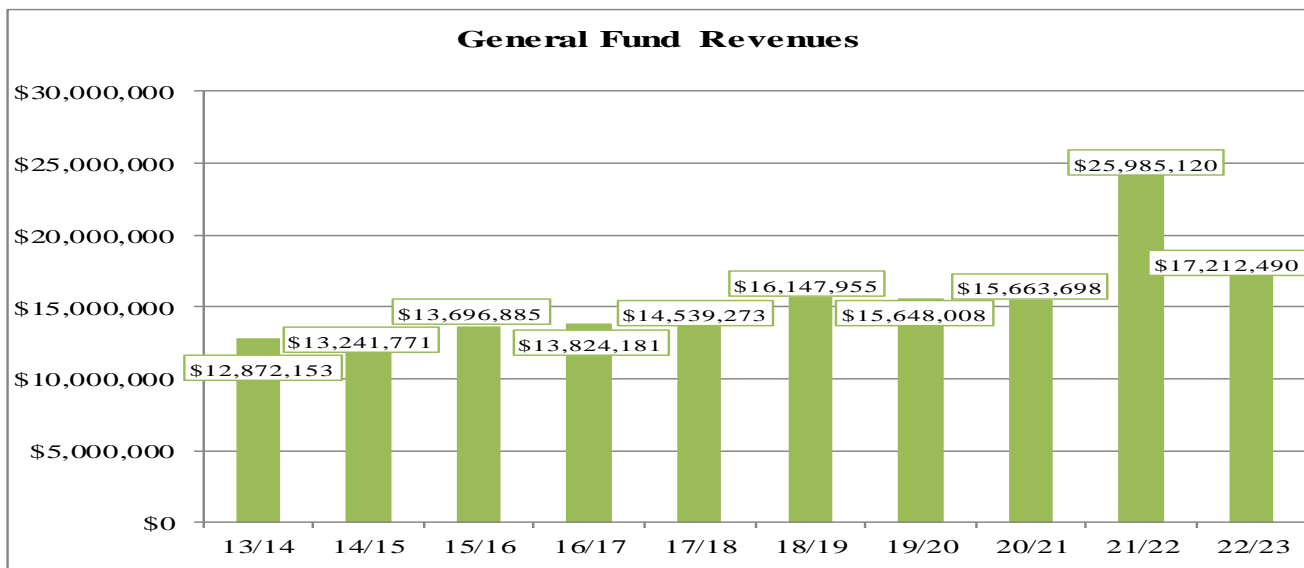
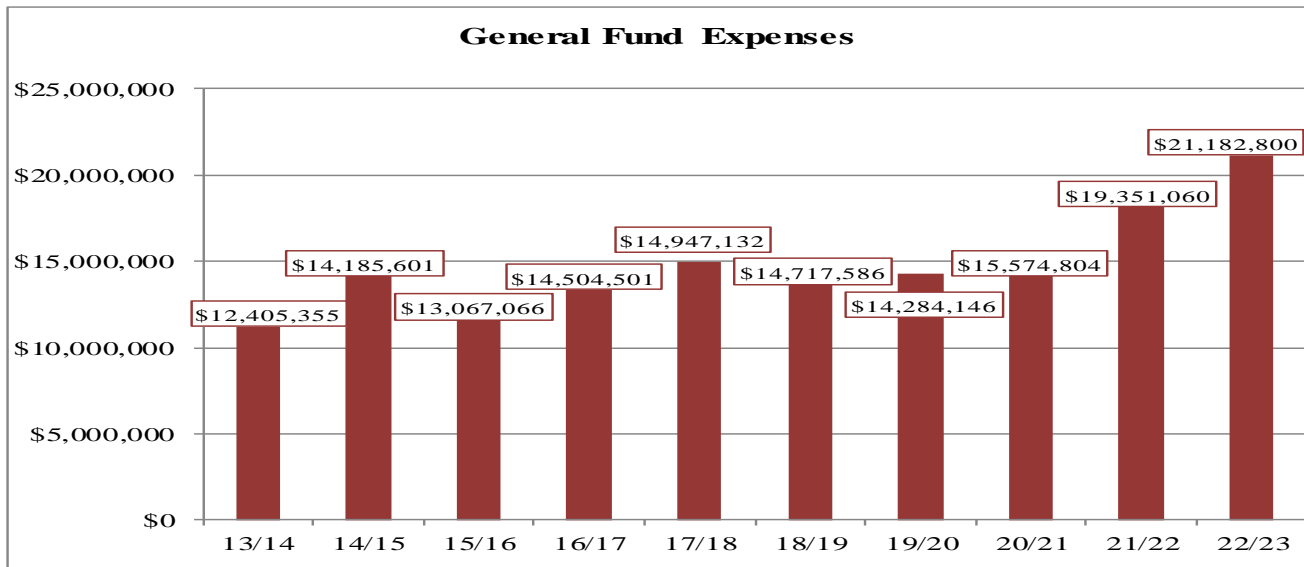
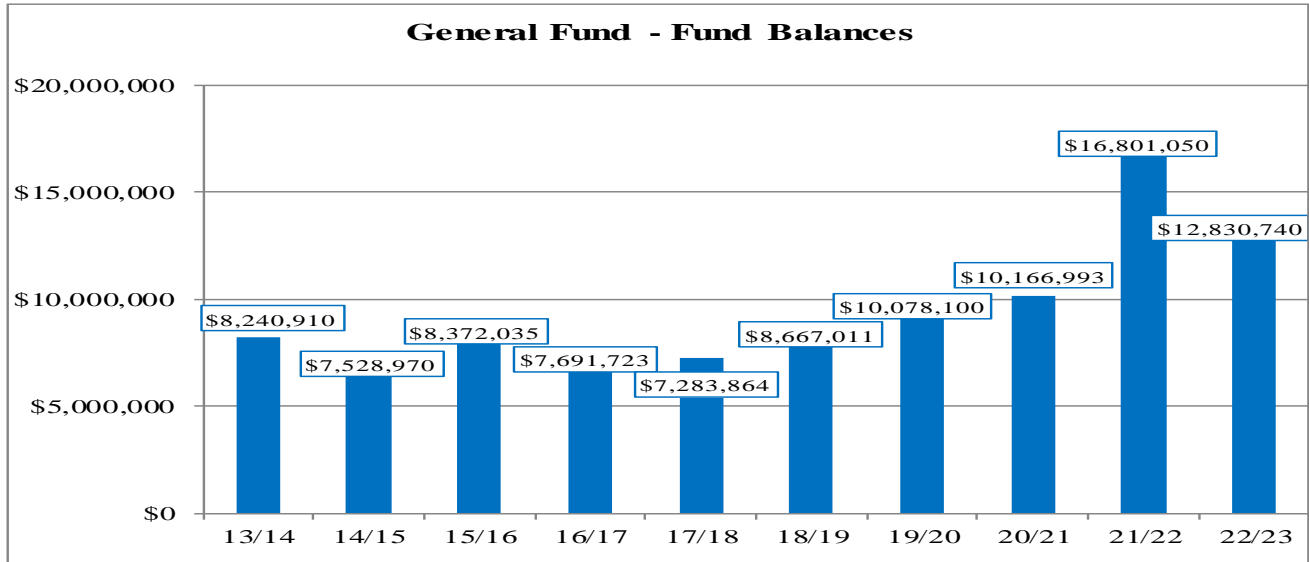
<b>Department</b>	<b>Personnel Services</b>	<b>Operating Expenses</b>	<b>Capital</b>	<b>Non- Operating</b>	<b>Total Expenses</b>	<b>As a % of Total GF Expenditures</b>
City Commission	\$ 28,590	\$ 50,330	\$ -	\$ 110,000	\$ 188,920	0.89%
City Manager	277,300	7,890	-	-	285,190	1.35%
City Clerk	141,780	56,760	-	-	198,540	0.94%
Human Resources	272,310	54,440	-	-	326,750	1.54%
Finance	325,480	10,190	-	-	335,670	1.58%
Community Development	388,170	30,850	-	-	419,020	1.98%
City Attorney	-	185,700	-	-	185,700	0.88%
Elections	-	31,000	-	-	31,000	0.15%
General Government	53,640	363,580	-	-	417,220	1.97%
Law Enforcement	-	1,609,250	-	-	1,609,250	7.60%
Fire	3,966,240	439,940	-	-	4,406,180	20.80%
Building	308,150	76,510	-	-	384,660	1.82%
Engineering	475,440	33,730	-	-	509,170	2.40%
Streets	617,130	228,320	-	-	845,450	3.99%
Fleet Maintenance	230,220	85,560	-	-	315,780	1.49%
Building Maintenance	433,210	56,140	-	-	489,350	2.31%
Main St.	-	213,830	-	-	213,830	1.01%
Library	1,085,140	229,240	91,430	-	1,405,810	6.64%
Recreation	1,739,780	929,260	-	-	2,669,040	12.60%
Parks	1,042,440	664,880	-	-	1,707,320	8.06%
Other	-	-	-	4,238,950	4,238,950	20.01%
<b>TOTAL EXPENDITURES</b>	<b>\$ 11,385,020</b>	<b>\$ 5,357,400</b>	<b>\$ 91,430</b>	<b>\$ 4,348,950</b>	<b>\$ 21,182,800</b>	<b>100.00%</b>

## GENERAL FUND EXPENDITURES BY OBJECT FISCAL YEAR COMPARISON



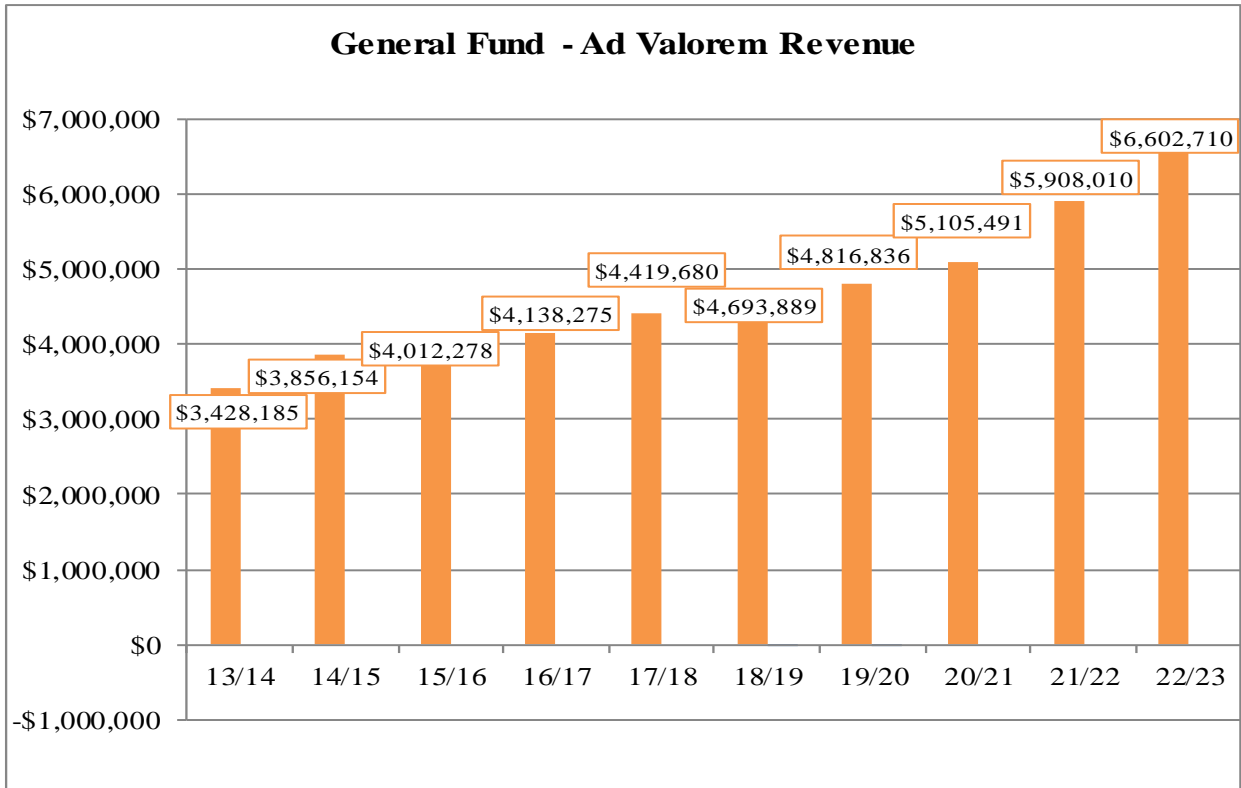
	Estimated Year End 2021-22	Adopted Budget 2022-23	FY 2022-23 Over/(Under) Estimated	% Change FY 2022-23 Over/(Under) Estimate
Personnel Services	\$ 10,664,760	\$ 11,385,020	\$ 720,260	6.75%
Operating Expenses	5,057,020	5,357,400	300,380	5.94%
Capital Expenses	199,120	91,430	(107,690)	-54.08%
Non-Operating Expenses	3,430,160	4,348,950	918,790	26.79%
<b>TOTAL EXPENDITURES</b>	<b>\$ 19,351,060</b>	<b>\$ 21,182,800</b>	<b>\$ 1,831,740</b>	<b>9.47%</b>

### GENERAL FUND 10 YEAR COMPARISON



## General Fund Major Revenue Sources

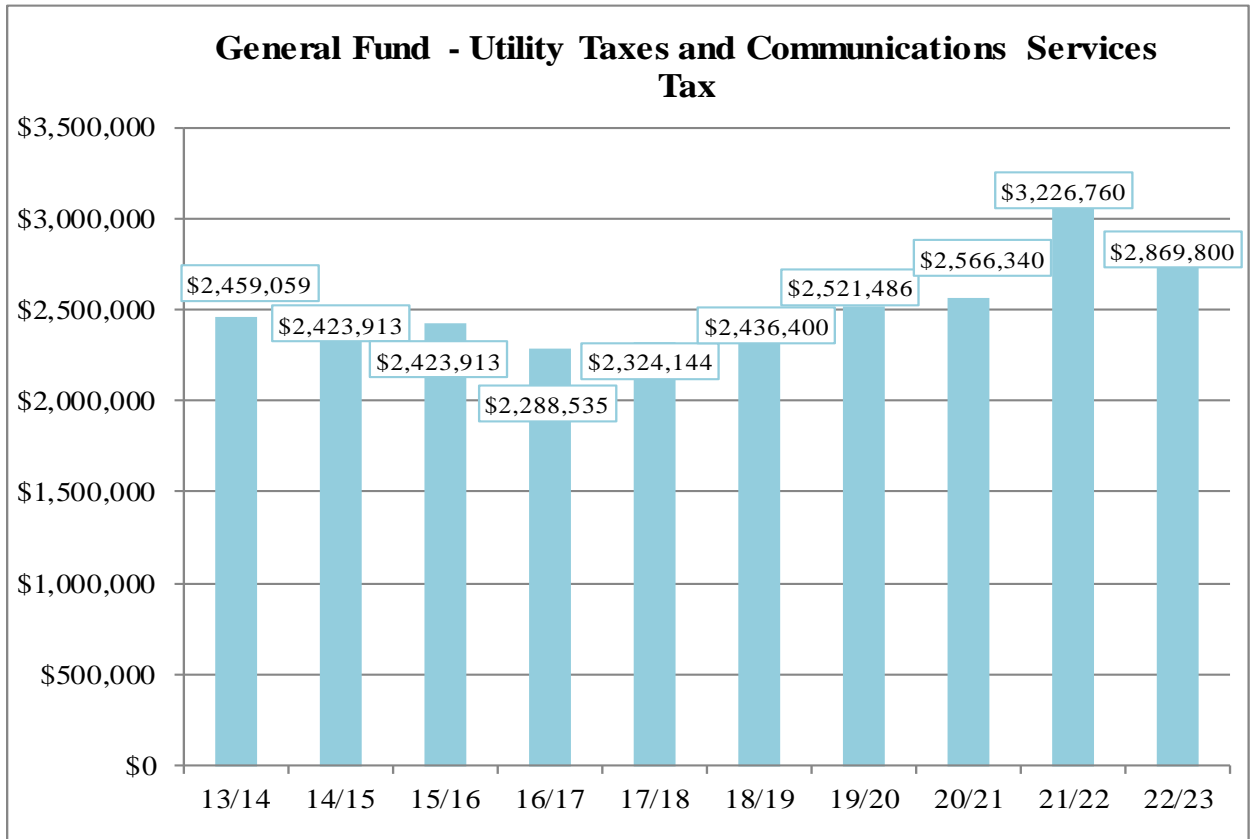
The General Fund is the chief operating fund of the City. Most General Fund revenues are derived from property taxes, utility taxes, franchise fees and State shared revenues, and taxes. The following graphs represent the major revenue sources in the General Fund.



Under Florida Law, the assessment of all properties and the collection of all City property taxes are consolidated in the offices of the Pinellas County Property Appraiser and the Pinellas County Tax Collector. State laws regulating tax assessments are also designed to assure a consistent property valuation method statewide. Florida Statute, Section 200.081, limits ad valorem taxes against real properties and tangible personal property to 10 mills, except for voted levies. The tax levy of the City is established by the City Commission prior to October 1 of each year. The Pinellas County Property Appraiser incorporates the millage into the total tax levy, which includes the tax requirements of the municipalities, independent districts, and the Pinellas County School Board.

For fiscal year 2023, the City's gross taxable value of \$1,759,547,633 increased by \$185,399,046, or 11.78% from the prior year's final gross taxable value. The adopted millage rate of 3.9500 mills per \$1,000 assessed property value will generate \$6,602,710 in ad valorem revenue. This is an increase of \$694,700 or 11.76% over fiscal year 2022. The adopted millage is unchanged from the previous year. Ad valorem revenue is assumed to be 95 percent of taxes levied.

Ad valorem revenue represents 38.36% of total General Fund revenues.

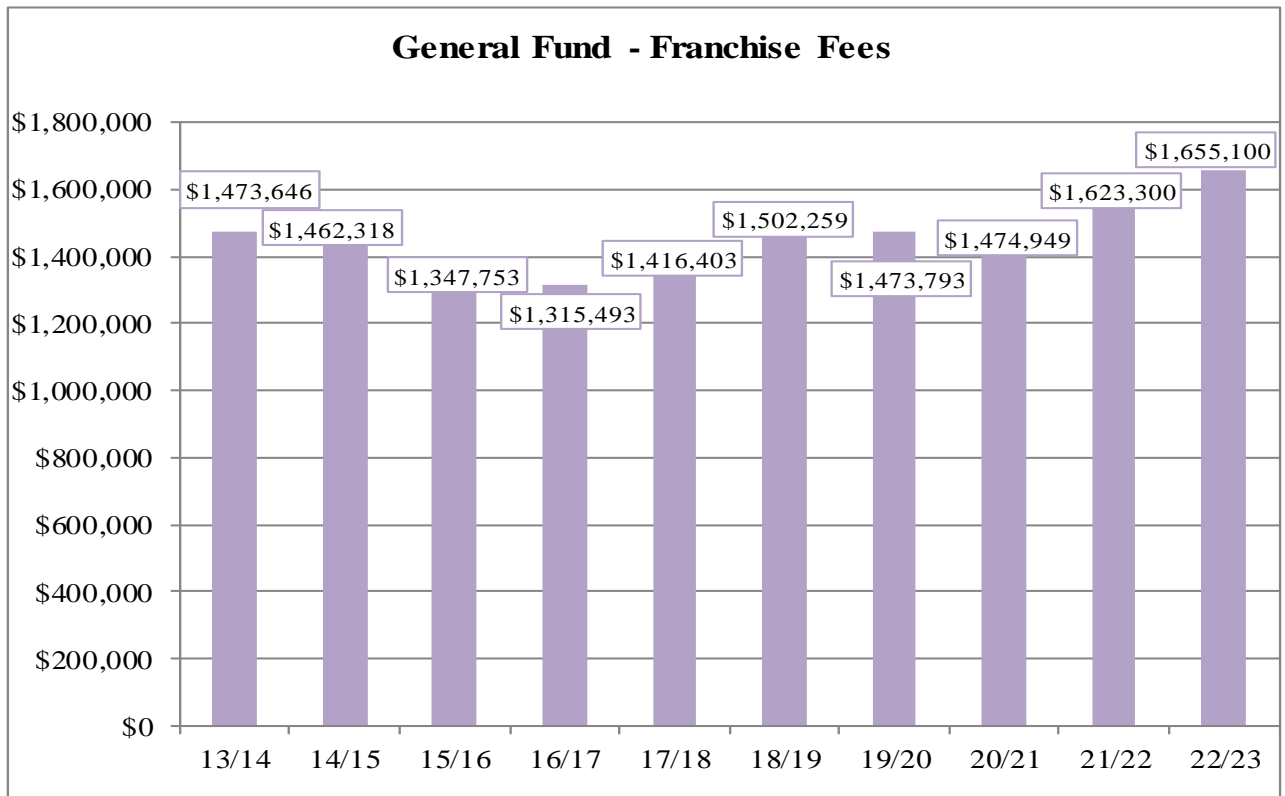


Utility tax revenues are derived from taxes levied on the purchase of electricity, fuel oil, natural gas and propane gas within City limits. Per Florida Statute, Section 166.231, the utility tax on electricity, natural gas and liquid propane is limited to 10% of gross receipts. Fuel oil purchases are taxed at 4 cents per gallon. Collections from these utility taxes are estimated at \$2,051,730 for fiscal year 2023. These estimates are based on known or approved rate adjustments by the public utility companies. In addition, these revenues are estimated based on prior and current year revenues received by the City.

Utility taxes also include Telecommunications tax. The Communications Services Tax was enacted to restructure taxes on telecommunications, cable, direct-to-home satellite and related services that existed prior to October 1, 2001. The tax is imposed on retail sales of communication services at a rate of 7.44%. Revenue estimates are based on historical trends and are expected to decline slightly. Collections from Communication Service Taxes are estimated at \$710,000 for fiscal year 2023.

Also included within utility tax is tax revenue from the sale of natural gas, projected at \$94,000 and the sale of propane gas projected at \$13,400.

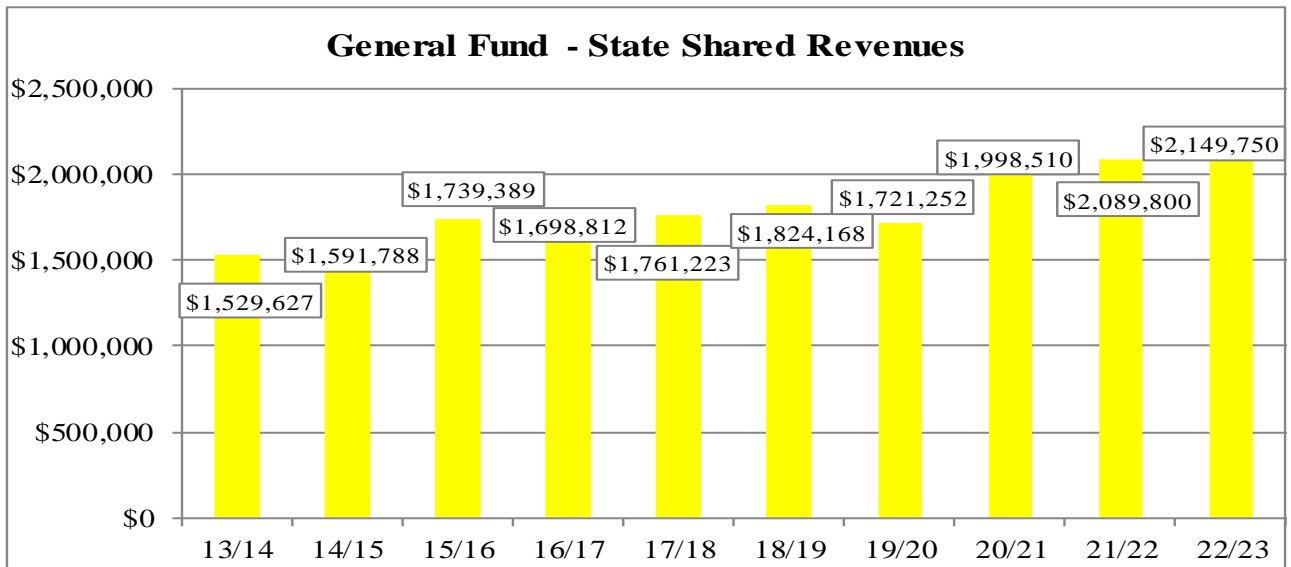
Utility tax and telecommunications tax revenues represent 16.67% of total General Fund revenues.



The City collects a franchise fee of 6% of gross receipts levied on a business in exchange for the purpose of operating a franchise for an electric power plant (Duke Energy) or a gas system (Clearwater Gas). Collections from electric franchise fees and gas franchise fees are estimated at \$1,578,700 and \$76,400, respectively, for fiscal year 2023. These estimates are based on known or approved rate adjustments by the public utility companies. In addition, these revenues are estimated based on prior and current year revenues received by the City.

Franchise fee revenues represent approximately 11.92% of total General Fund revenues.





The City receives revenues from the State of Florida from the following sources: Municipal Revenue Sharing; Mobile Home License Tax; Alcoholic Beverage License Tax; Half-Cent Sales Tax and Firefighters' Supplemental Compensation Insurance. The State determines the distribution to the local governments based upon tax collections, population and local ability to raise revenue.

**Municipal Revenue Sharing** - The Florida Revenue Sharing Act of 1972 was adopted by the Legislature to ensure a minimum level of revenue parity across units of local government. The program is funded with revenues received from the sales and use tax collections, state alternative fuel user decal fee collections and net collections from the one-cent municipal fuel tax. Per Florida Statute, Section 218.245, these revenues are distributed to eligible municipalities that meet strict eligibility requirements. Per Florida Statute, Section 206.605, municipalities are required to expend the portion of funds derived from the One-Cent Municipal Fuel Tax for transportation-related expenditures.

**Mobile Home License Tax** - The State levies a mobile home license tax ranging from \$20 to \$80 per single wide unit, based on the length of the mobile home, and is collected in lieu of ad valorem taxes. Per Florida Statute, Section 320.081, the first \$1.50 of each license is paid to the State General Fund, with the remainder divided equally between the County School Board and the City.

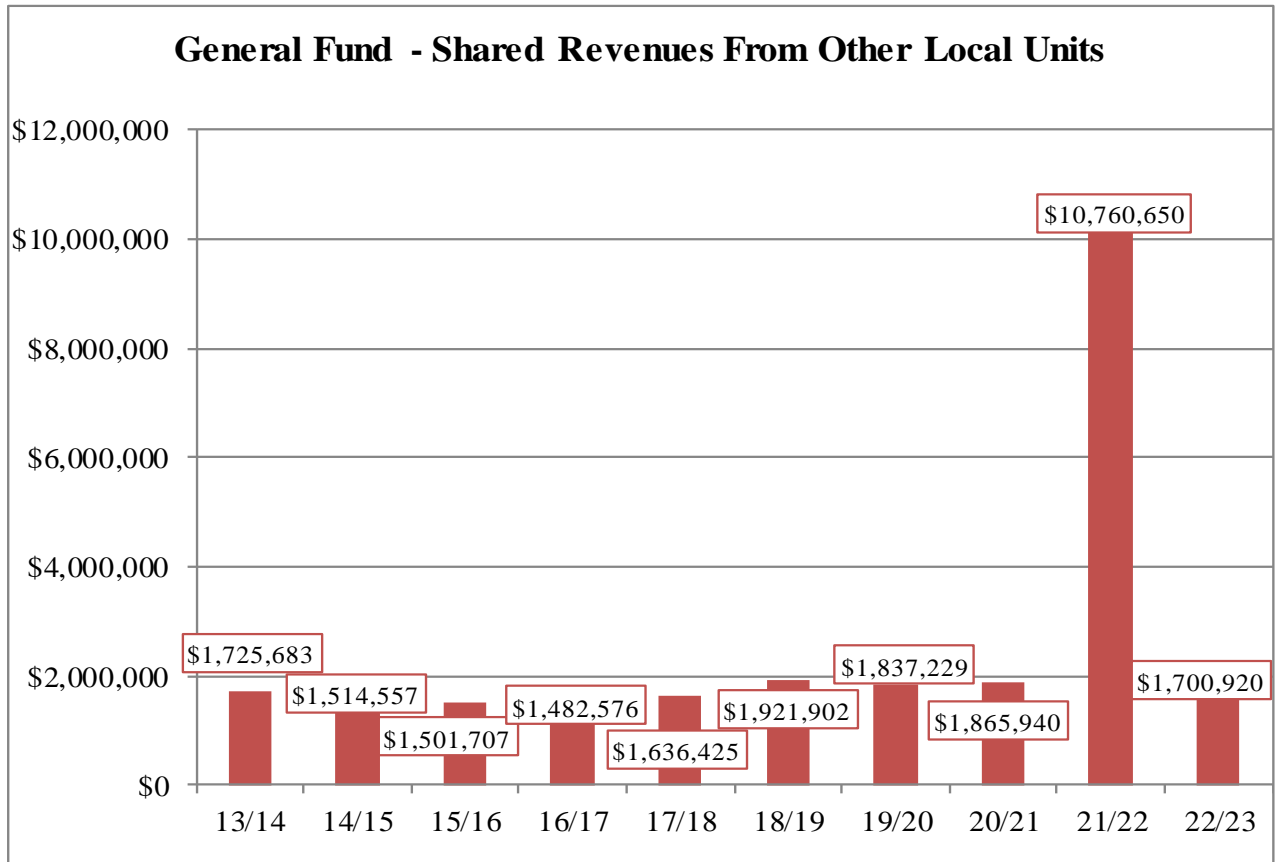
**Alcoholic Beverage License Tax** - Per Florida Statute, Section 561.342, 38% of the eligible taxes collected within the city of the annual state license tax levied on manufacturers, distributors, vendors, brokers, sales agents and importers of alcoholic beverages is shared with the city.

**Local Government Half-Cent Sales Tax** - The Local Government Half-Cent Sales Tax Program returns to cities and counties 9.88% of sales tax proceeds remitted to the State of Florida from the Local Government Half-Cent Sales Tax Clearing Trust Fund. Per Florida Statute, Section 218.62, the proportion for each municipal government is computed by dividing the population of that municipality by the sum of the total county population plus two-thirds of the unincorporated area population.

**Firefighters' Supplemental Compensation Insurance** - The Firefighters' Supplemental Compensation Program was established for firefighters who complete certain fire-related educational programs. Per Florida Statute, Section 633.382, any municipality employing firefighters shall be paid supplemental compensation based on the following criteria: 1) \$50 shall be paid monthly to each firefighter who receives an associate degree from a college, which degree is applicable to fire department duties, and 2) \$110 shall be paid monthly to each firefighter who receives a bachelor's degree, applicable to fire department duties, from an accredited college or university.

Revenue estimates are based on historical trends. Collections from State Shared Revenues for fiscal year 2023 are estimated at \$2,149,750. FY 2023 estimates are 2.87 percent higher than FY2022 based on historical trends.

State shared revenues represent 12.49% of total General Fund revenues.



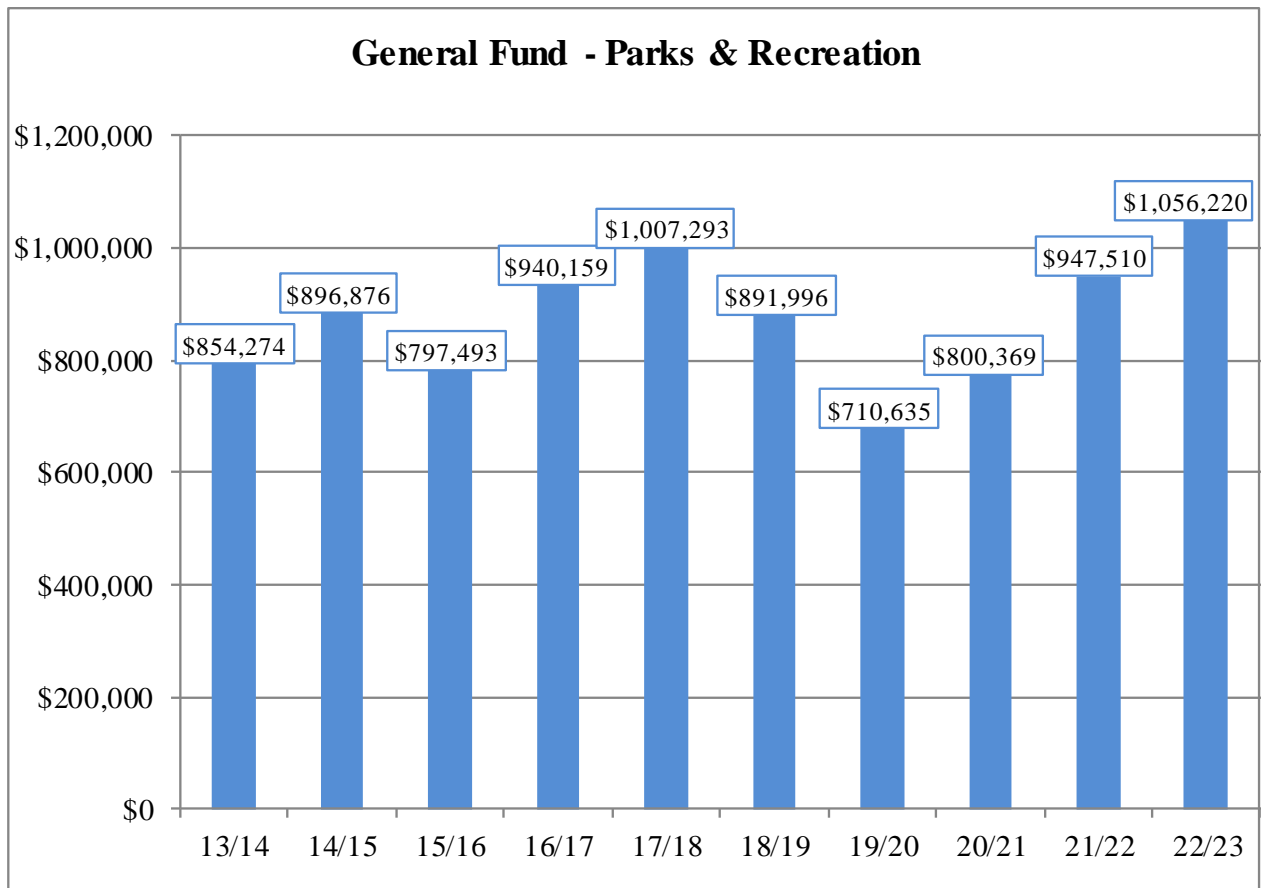
The City receives revenues from Pinellas County based on interlocal agreements and state law requirements for Emergency Medical Services, Fire Services and Library Services. Collections from the County for these services are estimated to be \$1,425,960 for fiscal year 2023.

**Emergency Medical Services (EMS) Tax** - The County levies a special County-wide EMS property tax. The City then provides Advanced Life Support (ALS) under contract with the Pinellas Emergency Medical Services Authority. For fiscal year 2023, the City expects to receive \$1,022,550 from Pinellas County for this service.

**Safety Harbor Fire District Tax** - The City provides fire protection services within a fire district established by Pinellas County. Within the unincorporated portion of the fire district, the County levies a fire district property tax, the proceeds from which are remitted to the City in return for the provision of fire services. Currently, the Fire District Tax provides approximately 5.76% of the portion of the Fire Department budget not supported by EMS funding. For fiscal year 2023, the City expects to receive \$168,410 from Pinellas County for this service.

**Library Cooperative Tax** - The City is a member of the Pinellas Public Library Cooperative (PPLC), which provides the City a portion of County ad valorem taxes. Municipal libraries provide services free of charge to residents of the unincorporated County and participating municipalities in return for this funding. The ability of the Cooperative to fund core services enhances the quality of library services County-wide and allows libraries to leverage their local dollars to their best possible use. For fiscal year 2023, the City expects to receive \$235,000 from the PPLC.

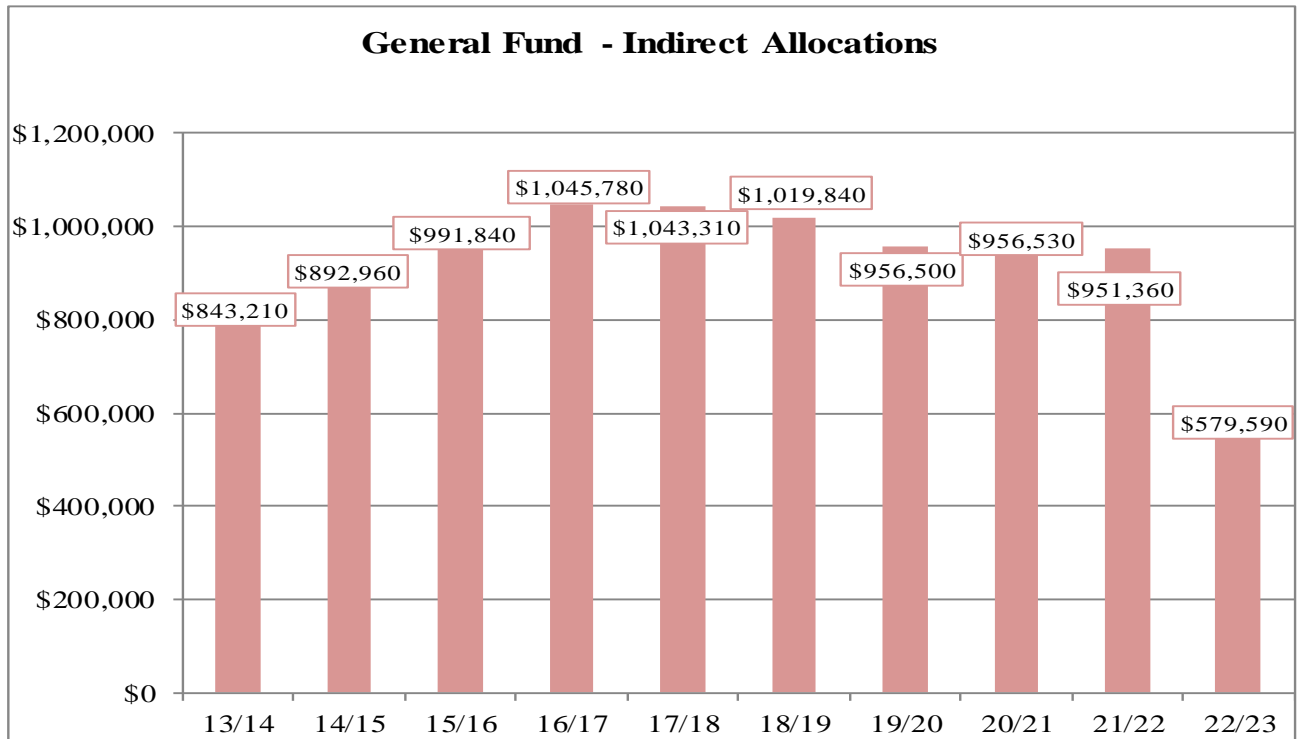
Shared revenues from other local units represent 8.28% of total General Fund revenues.



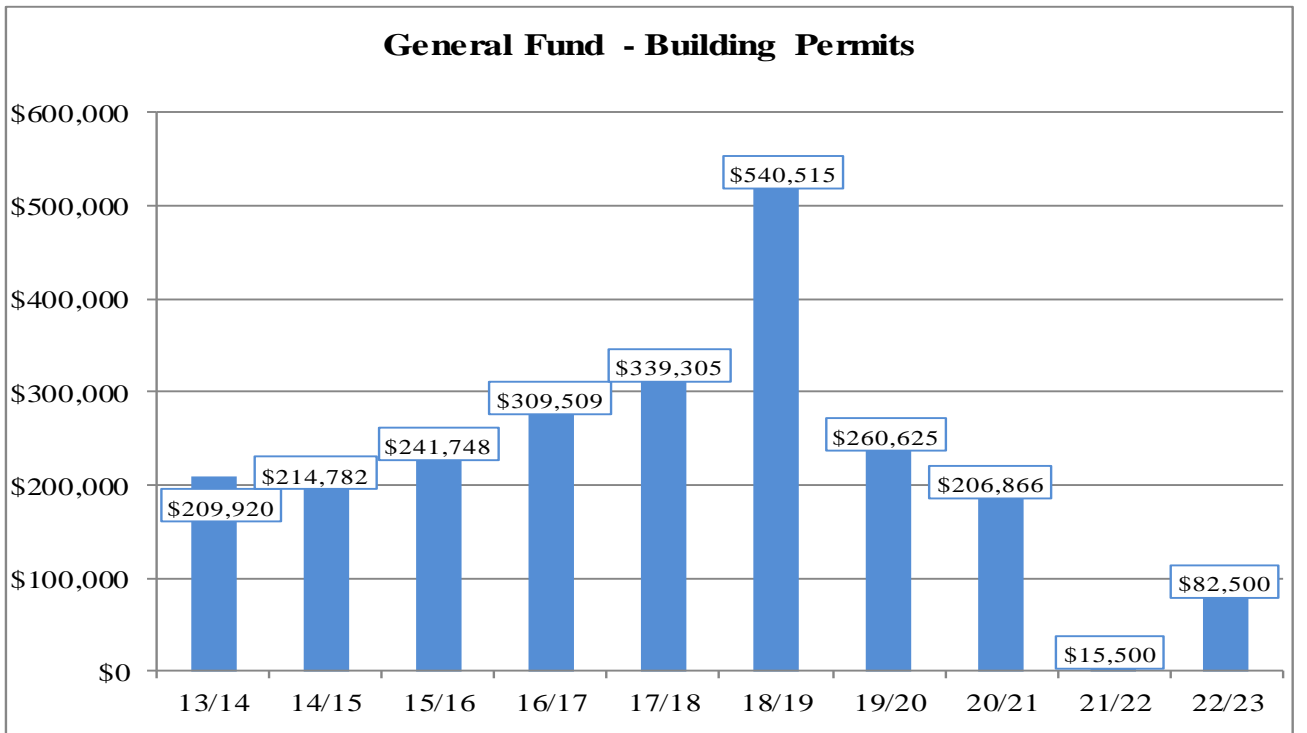
The City Commission grants recreation fee authority to the Leisure Services Department to maintain and improve the quality of residents' amenities and services. The collection of recreation fees directly supports the General Fund. Fees for classes, programs and events vary due to specialized services offered; for example, gymnastics class, dance lessons, karate lessons, yoga lessons, etc. Instructional, educational and recreational activities are conducted throughout the year through various venues (recreation centers, parks, etc.). A large recreation revenue generator is the licensed after-school programs and full-day summer camps. The City Commission directs Leisure Services staff to conduct city-wide special events throughout the year and emphasizes the inclusion of Safety Harbor non-profit organizations, which benefit from the events.

Revenue estimates are based on historical trends and expected participation growth. For fiscal year 2023, Culture and Recreation revenues (Parks and Recreation) are estimated at \$1,056,220.

Culture and Recreation revenues represent approximately 5.14% of total General Fund revenues.



Indirect allocations include various reimbursements to the General Fund from the City's Enterprise and Special Revenue Funds. Administrative reimbursements are distributed for General Fund administrative support departments such as based on the department's annual budget.



The Building Division issues permits to insure that the city's building codes and safety regulations are adhered to. Inspections are conducted for building, electrical, plumbing, mechanical and other applicable codes, including the tree ordinance.





CITY OF SAFETY HARBOR  
ADOPTED FY 2022/2023 BUDGET

GENERAL FUND REVENUE SUMMARY						
	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
	2019-20	2020-21	Budget	Budget	Year End	Budget
	2019-20	2020-21	2021-22	2021-22	2021-22	2022-23
Ad Valorem Taxes	\$ 4,816,672	\$ 5,105,491	\$ 5,908,010	\$ 5,908,010	\$ 5,908,010	\$ 6,602,710
Other Taxes	113,567	111,154	98,500	98,500	98,500	104,900
Utility Taxes	2,521,486	2,566,340	2,772,680	2,772,680	3,226,760	2,869,800
Local Business Tax	141,507	145,664	142,000	142,000	142,000	142,000
Building Permits	260,625	206,866	45,900	45,900	15,500	84,300
Franchise Fees	1,473,793	1,474,949	1,578,200	1,578,200	1,623,300	1,655,100
Other Permits & Fees	4,351	1,796	200	200	4,660	4,660
Federal Grants	151,152	183,121	-	9,023,379	9,061,460	-
State Shared Revenues	1,721,252	1,998,510	1,721,600	1,721,600	2,089,800	2,149,750
Grants from Other Local Units	220,285	233,934	233,000	233,000	241,670	235,000
Shared Revenue from Other Local Units	1,206,366	1,190,271	1,211,560	1,211,560	1,212,360	1,212,560
General Government	16,277	16,153	9,680	9,680	11,040	7,740
Public Safety	271,722	209,042	9,200	9,200	17,800	25,000
Culture & Recreation	719,225	806,693	825,200	825,200	955,520	1,064,100
Judgements & Fines	10,441	6,854	8,000	8,000	10,800	12,000
Fines-Library	8,471	8,084	1,500	1,500	1,620	1,500
Fines-Local Ordinance Violation	45,196	62,528	10,000	10,000	8,000	8,000
Interest Earnings	289,582	(5,553)	95,000	95,000	80,000	100,000
Rents & Royalties	20,640	20,540	20,540	20,540	20,540	20,540
Disposition of Fixed Assets	6,159	75,583	37,000	37,000	60,000	45,000
Sales of Surplus Materials & Scrap	-	1,871	5,000	5,000	5,000	5,000
Contributions and Donations from Private Sources	42,193	2,000	6,700	26,700	31,920	-
Other Miscellaneous Revenue	373,546	128,279	13,500	13,500	50,500	27,500
Indirect Allocations	956,500	956,530	1,026,680	1,026,680	951,360	579,590
<b>TOTAL REVENUES</b>	<b>15,391,008</b>	<b>15,506,698</b>	<b>15,779,650</b>	<b>24,823,029</b>	<b>25,828,120</b>	<b>16,956,750</b>
Interfund Transfers	257,000	157,000	157,000	157,000	157,000	255,740
<b>TOTAL OTHER SOURCES REVENUE</b>	<b>257,000</b>	<b>157,000</b>	<b>157,000</b>	<b>157,000</b>	<b>157,000</b>	<b>255,740</b>
<b>TOTAL REVENUE AND OTHER SOURCES</b>	<b>15,648,008</b>	<b>15,663,698</b>	<b>15,936,650</b>	<b>24,980,029</b>	<b>25,985,120</b>	<b>17,212,490</b>
<b>FUND BALANCE CARRYFORWARD</b>	<b>-</b>	<b>-</b>	<b>9,354,470</b>	<b>9,581,663</b>	<b>10,166,990</b>	<b>16,801,050</b>
<b>TOTAL GENERAL FUND REVENUES, TRANSFERS, OTHER SOURCES AND FUND BALANCE CARRYFORWARD</b>	<b>\$ 15,648,008</b>	<b>\$ 15,663,698</b>	<b>\$ 25,291,120</b>	<b>\$ 34,561,692</b>	<b>\$ 36,152,110</b>	<b>\$ 34,013,540</b>

CITY OF SAFETY HARBOR  
ADOPTED FY 2022/2023 BUDGET

**GENERAL FUND EXPENDITURE SUMMARY**

	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
	2019-20	2020-21	Budget	Budget	Year End	Budget
			2021-22	2021-22	2021-22	2022-23
City Commission	\$ 147,978	\$ 153,088	\$ 172,530	\$ 440,030	\$ 437,530	\$ 188,920
City Manager	239,346	255,833	270,270	271,780	271,630	285,190
City Clerk	149,648	204,721	221,780	222,965	225,720	198,540
Human Resources	265,843	258,428	281,250	284,290	286,590	326,750
Finance	276,243	285,646	300,300	303,603	312,440	335,670
Community Development	296,649	305,618	412,890	419,338	421,350	419,020
City Attorney	131,880	164,738	175,650	185,650	185,650	185,700
Elections	11,431	26,739	300	300	300	31,000
General Government	385,591	350,435	369,740	388,553	405,530	417,220
Law Enforcement	1,366,127	1,449,252	1,530,640	1,530,640	1,530,640	1,609,250
Fire	3,692,285	3,959,524	4,189,020	4,389,506	4,504,200	4,406,180
Building	647,266	603,354	310,690	390,850	358,500	384,660
Engineering	418,198	384,752	476,950	480,727	450,590	509,170
Streets	651,162	626,562	786,270	805,307	762,960	845,450
Fleet Maintenance	241,552	264,095	288,610	297,682	269,670	315,780
Building Maintenance	379,859	395,531	448,810	466,712	460,160	489,350
Main St.	94,814	96,655	186,600	186,600	140,940	213,830
Library	1,220,029	1,178,895	1,298,170	1,324,665	1,306,260	1,405,810
Recreation	1,859,485	1,983,193	2,418,080	2,464,023	2,429,850	2,669,040
Parks	1,237,621	1,325,396	1,510,300	1,604,821	1,555,340	1,707,320
Non-Operating	327,490	327,490	327,490	327,490	327,490	523,480
<b>TOTAL EXPENDITURES</b>	<b>14,040,496</b>	<b>14,599,944</b>	<b>15,976,340</b>	<b>16,785,533</b>	<b>16,643,340</b>	<b>17,467,330</b>
Interfund Transfers	243,650	974,860	407,650	2,707,720	2,707,720	3,715,470
<b>TOTAL EXPENDITURES AND TRANSFERS</b>	<b>14,284,146</b>	<b>15,574,804</b>	<b>16,383,990</b>	<b>19,493,253</b>	<b>19,351,060</b>	<b>21,182,800</b>
<b>FUND BALANCE</b>	<b>-</b>	<b>-</b>	<b>8,907,130</b>	<b>15,068,439</b>	<b>16,801,050</b>	<b>12,830,740</b>
<b>TOTAL GENERAL FUND EXPENDITURES, TRANSFERS AND FUND BALANCE</b>	<b>\$ 14,284,146</b>	<b>\$ 15,574,804</b>	<b>\$ 25,291,120</b>	<b>\$ 34,561,692</b>	<b>\$ 36,152,110</b>	<b>\$ 34,013,540</b>
<b><u>SUMMARY (excluding interfund transfers)</u></b>						
TOTAL REVENUES	\$ 15,391,008	\$ 15,506,698	\$ 15,779,650	\$ 24,823,029	\$ 25,828,120	\$ 16,956,750
TOTAL EXPENDITURES	14,040,496	14,599,944	15,976,340	16,785,533	16,643,340	17,467,330
<b>APPROPRIATED FUND BALANCE</b>	<b>\$ 1,350,512</b>	<b>\$ 906,753</b>	<b>\$ (196,690)</b>	<b>\$ 8,037,496</b>	<b>\$ 9,184,780</b>	<b>\$ (510,580)</b>



CITY OF SAFETY HARBOR  
ADOPTED FY 2022/2023 BUDGET

**GENERAL FUND REVENUE DETAIL**

Revenue Code				Adopted	Adjusted	Estimated	Adopted
		Actual	Actual	Budget	Budget	Year End	Budget
		2019-20	2020-21	2021-22	2021-22	2021-22	2022-23
<b>TAXES</b>							
311.01-00	Local Option Tax	\$ 4,816,836	\$ 5,105,491	\$ 5,908,010	\$ 5,908,010	\$ 5,908,010	\$ 6,602,710
311.02-00	Prior Year	(165)	-	-	-	-	-
	<b>Local Option Taxes</b>	<b>4,816,672</b>	<b>5,105,491</b>	<b>5,908,010</b>	<b>5,908,010</b>	<b>5,908,010</b>	<b>6,602,710</b>
312.01-00	Insur Prem Tax Firefighters Pension	113,567	111,154	98,500	98,500	98,500	104,900
	<b>Other Taxes</b>	<b>113,567</b>	<b>111,154</b>	<b>98,500</b>	<b>98,500</b>	<b>98,500</b>	<b>104,900</b>
314.01-00	Electric	1,681,965	1,714,002	1,952,900	1,952,900	2,396,560	2,051,730
314.04-00	Natural Gas	86,267	90,389	96,800	96,800	96,800	94,000
314.08-00	Propane Gas	10,435	11,777	12,180	12,180	13,400	14,070
314.09-00	Telecommunications Tax	742,819	750,172	710,800	710,800	720,000	710,000
	<b>Utility Taxes</b>	<b>2,521,486</b>	<b>2,566,340</b>	<b>2,772,680</b>	<b>2,772,680</b>	<b>3,226,760</b>	<b>2,869,800</b>
316.01-00	Occupational Licenses	141,507	145,664	142,000	142,000	142,000	142,000
	<b>Local Business Tax</b>	<b>141,507</b>	<b>145,664</b>	<b>142,000</b>	<b>142,000</b>	<b>142,000</b>	<b>142,000</b>
	<b>TOTAL TAXES</b>	<b>7,593,232</b>	<b>7,928,649</b>	<b>8,921,190</b>	<b>8,921,190</b>	<b>9,375,270</b>	<b>9,719,410</b>
<b>PERMITS, FEES, &amp; SPECIAL ASSESSMENTS</b>							
319.01-00	Certificate of Occupancy Fees	-	-	1,800	1,800	-	1,800
322.01-00	Building	128,303	154,828	19,500	19,500	13,000	80,000
322.02-00	Electrical	21,290	16,513	-	-	-	-
322.03-00	Plumbing	11,544	8,902	-	-	-	-
322.04-00	Mechanical	39,150	23,473	-	-	-	-
322.09-00	Other	56,613	-	20,500	20,500	-	-
322.10-00	Tree Application Fee	3,725	3,150	4,100	4,100	2,500	2,500
	<b>Building Permits</b>	<b>260,625</b>	<b>206,866</b>	<b>45,900</b>	<b>45,900</b>	<b>15,500</b>	<b>84,300</b>
323.01-00	Electricity	1,403,159	1,406,709	1,502,600	1,502,600	1,547,700	1,578,700
323.04-00	Gas	70,634	68,240	75,600	75,600	75,600	76,400
	<b>Franchise Fees</b>	<b>1,473,793</b>	<b>1,474,949</b>	<b>1,578,200</b>	<b>1,578,200</b>	<b>1,623,300</b>	<b>1,655,100</b>
329.01-00	Signs	1,577	1,342	200	200	160	160
329.09-00	Misc Building Fees	2,774	454	-	-	4,500	4,500
	<b>Other Permits &amp; Fees</b>	<b>4,351</b>	<b>1,796</b>	<b>200</b>	<b>200</b>	<b>4,660</b>	<b>4,660</b>
	<b>TOTAL PERMITS, FEES &amp; SPECIAL ASSESSMENTS</b>	<b>1,738,769</b>	<b>1,683,611</b>	<b>1,624,300</b>	<b>1,624,300</b>	<b>1,643,460</b>	<b>1,744,060</b>

CITY OF SAFETY HARBOR  
ADOPTED FY 2022/2023 BUDGET

GENERAL FUND REVENUE DETAIL							
				Adopted	Adjusted	Estimated	Adopted
Revenue		Actual	Actual	Budget	Budget	Year End	Budget
Code		2019-20	2020-21	2021-22	2021-22	2021-22	2022-23
INTERGOVERNMENTAL REVENUE							
331.09-00	Federal	151,152	183,121	-	9,023,379	9,061,460	-
	Federal Grants	151,152	183,121	-	9,023,379	9,061,460	-
335.01-20	State Rev Sharing Sales Tax	431,484	503,137	441,970	441,970	527,360	542,000
335.01-21	State Rev Sharing Motor Fuel Tax	126,128	141,995	129,070	129,070	141,820	145,750
335.01-22	State Rev Sharing Special Motor Fuel Tax	64	144	60	60	70	70
335.01-40	Mobile Home Licenses	17,667	16,280	17,500	17,500	17,500	17,500
335.01-50	Alcoholic Bev Licenses	20,472	20,982	13,150	13,150	20,000	20,000
335.01-80	Local Govt 1\2 Sales Tx	1,090,262	1,288,238	1,095,850	1,095,850	1,352,650	1,393,230
335.02-30	Firefighters Suppl Comp	12,759	15,143	12,000	12,000	18,400	19,200
335.04-10	Motor Fuel Tax Rebate	12,176	12,591	12,000	12,000	12,000	12,000
335.09-00	Other Grants	10,241	-	-	-	-	-
	State Shared Revenues	1,721,252	1,998,510	1,721,600	1,721,600	2,089,800	2,149,750
337.70-00	Library Grant	220,285	233,934	233,000	233,000	241,670	235,000
	Grants from Other Local Units	220,285	233,934	233,000	233,000	241,670	235,000
338.09-01	Fire District Taxes	151,260	163,078	168,410	168,410	168,410	168,410
338.09-02	EMS District Taxes	1,024,253	992,737	1,022,550	1,022,550	1,022,550	1,022,550
338.09-03	EMS Cont. Medical Education-CME	30,853	34,456	20,600	20,600	21,400	21,600
	Shared Revenue from Other Local Units	1,206,366	1,190,271	1,211,560	1,211,560	1,212,360	1,212,560
	TOTAL INTERGOVERNMENTAL REVENUE	3,299,056	3,605,835	3,166,160	12,189,539	12,605,290	3,597,310
CHARGES FOR SERVICES							
341.02-00	Zoning Fees	10,150	9,925	4,500	4,500	8,000	4,500
341.04-00	Certif; Records Search	5,782	5,625	5,000	5,000	2,800	2,800
341.08-40	State Sales Tax	179	243	180	180	240	240
341.09-01	Election Qualifying Fees	166	360	-	-	-	200
	General Government	16,277	16,153	9,680	9,680	11,040	7,740
342.05-10	Engineering	1,550	1,475	1,200	1,200	2,000	2,000
342.05-20	Bldg Plan Checks	63,072	46,090	-	-	800	-
342.05-30	Reinspections	8,621	10,806	-	-	6,000	-
342.05-31	New Inspections	190,440	141,696	-	-	6,000	20,000
342.05-32	Lockouts	594	-	-	-	-	-
342.05-40	Fire Inspection Fees	7,445	8,975	8,000	8,000	3,000	3,000
	Public Safety	271,722	209,042	9,200	9,200	17,800	25,000
347.01-00	Library	21	282	400	400	760	1,100
347.01-10	Library Space Rental	2,770	150	3,000	3,000	1,000	200
347.01-15	Library Copier Revenues	5,739	5,812	6,500	6,500	5,200	5,500
347.01-17	Library Proctoring Revenue	60	80	100	100	50	80
	Library	8,590	6,324	10,000	10,000	8,010	7,880

CITY OF SAFETY HARBOR  
ADOPTED FY 2022/2023 BUDGET

**GENERAL FUND REVENUE DETAIL**

Revenue Code		Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2019-20	2020-21	Budget 2021-22	Budget 2021-22	Year End 2021-22	Budget 2022-23
347.02-10	Community Ctr Classes	157,445	174,997	95,000	95,000	175,000	182,000
347.02-12	Rigsby Center Classes	33,431	44,297	56,000	56,000	51,000	56,000
347.02-13	Athletic Programs	40,710	60,747	50,000	50,000	69,690	25,000
347.02-14	Summer Daycamps	52,509	64,136	92,000	92,000	160,000	160,000
347.02-15	Misc Special Activities	10,568	11,632	-	-	1,720	-
347.02-16	Concession Sales	540	352	700	700	100	100
347.02-17	Museum Programs	18,391	28,098	18,000	18,000	30,200	28,000
347.02-18	Rigsby Center Part Day Camps	17,315	23,767	15,000	15,000	15,000	15,000
347.02-19	Community Center Part Day Camps	56,837	84,390	55,000	55,000	55,000	55,000
347.02-20	Museum Part Day Camps	40,704	53,501	43,000	43,000	53,500	53,500
347.02-21	Folly Farm Camps	-	100	13,000	13,000	22,000	24,200
347.02-22	Folly Farm Classes	-	220	3,000	3,000	4,000	4,000
347.02-39	Special Events	22,735	5,636	25,000	25,000	35,000	30,000
347.02-40	Rigsby Center Special Activities	2,724	1,505	3,250	3,250	2,500	2,500
347.02-41	Community Center Special Activities	7,417	8,452	5,000	5,000	5,000	5,000
347.02-42	Museum Special Activities	(368)	2,810	2,000	2,000	2,000	2,000
347.02-43	Folly Farm Special Activities	-	312	15,000	15,000	18,000	18,000
347.03-00	Recreation Field Trips	18,310	14,948	22,500	22,500	22,500	22,500
347.05-90	Rent - Community Ctr	27,362	57,334	33,750	33,750	45,000	45,000
347.05-91	Rent - Rigsby Center	3,922	5,347	10,000	10,000	8,000	10,000
347.05-93	Rent - Museum	2,562	4,642	3,500	3,500	4,000	5,000
347.05-94	Brochure Advertising	6,436	7,670	10,500	10,500	8,000	10,000
347.05-95	Park Shelters	6,006	17,272	12,000	12,000	20,000	64,820
347.12-14	Recreation Daycamps	117,985	113,268	157,000	157,000	124,800	158,000
349.11-00	Utility Fixtures	5,244	5,402	5,000	5,000	5,500	5,600
369.01-00	DBC Events Revenue	61,850	9,534	70,000	70,000	10,000	75,000
	<b>Recreation</b>	<b>710,635</b>	<b>800,369</b>	<b>815,200</b>	<b>815,200</b>	<b>947,510</b>	<b>1,056,220</b>
	<b>Culture &amp; Recreation</b>	<b>719,225</b>	<b>806,693</b>	<b>825,200</b>	<b>825,200</b>	<b>955,520</b>	<b>1,064,100</b>
	<b>TOTAL CHARGES FOR SERVICES</b>	<b>1,007,224</b>	<b>1,031,888</b>	<b>844,080</b>	<b>844,080</b>	<b>984,360</b>	<b>1,096,840</b>
	<b>FINES &amp; FORFEITURES</b>						
351.01-00	Fines	10,441	6,854	8,000	8,000	10,800	12,000
	<b>Judgements &amp; Fines</b>	<b>10,441</b>	<b>6,854</b>	<b>8,000</b>	<b>8,000</b>	<b>10,800</b>	<b>12,000</b>
352.01-00	Fines	8,471	8,084	1,500	1,500	1,620	1,500
	<b>Fines-Library</b>	<b>8,471</b>	<b>8,084</b>	<b>1,500</b>	<b>1,500</b>	<b>1,620</b>	<b>1,500</b>
354.01-00	Code Enforcement	45,196	62,528	10,000	10,000	8,000	8,000
	<b>Fines-Local Ordinance Violation</b>	<b>45,196</b>	<b>62,528</b>	<b>10,000</b>	<b>10,000</b>	<b>8,000</b>	<b>8,000</b>
	<b>TOTAL FINES &amp; FORFEITURES</b>	<b>64,109</b>	<b>77,466</b>	<b>19,500</b>	<b>19,500</b>	<b>20,420</b>	<b>21,500</b>

CITY OF SAFETY HARBOR  
ADOPTED FY 2022/2023 BUDGET

GENERAL FUND REVENUE DETAIL							
				Adopted	Adjusted	Estimated	Adopted
Revenue		Actual	Actual	Budget	Budget	Year End	Budget
Code		2019-20	2020-21	2021-22	2021-22	2021-22	2022-23
INTEREST EARNINGS							
361.01-00	Investments	96,949	22,734	95,000	95,000	80,000	100,000
361.50-00	Market Value Adj	192,633	(28,287)	-	-	-	-
Total Interest Earnings		289,582	(5,553)	95,000	95,000	80,000	100,000
MISCELLANEOUS REVENUE							
362.01-00	Rent-Public Facilities	20,640	20,540	20,540	20,540	20,540	20,540
Rents & Royalties		20,640	20,540	20,540	20,540	20,540	20,540
364.01-00	Sale/Disposal Of F.A.	6,159	75,583	37,000	37,000	60,000	45,000
Disposition of Fixed Assets		6,159	75,583	37,000	37,000	60,000	45,000
365.01-00	Scrap Sales	-	1,871	5,000	5,000	5,000	5,000
Sales of Surplus Materials & Scrap		-	1,871	5,000	5,000	5,000	5,000
366.05-55	Chrissie Elmore Trust	21,000	-	6,700	6,700	6,700	-
366.07-00	2020 Fire Department Calendars	4,368	-	-	-	-	-
366.90-00	Weiss Donation for Folly Farms	7,000	2,000	-	20,000	20,000	-
366.92-00	Recreation Donations	9,825	-	-	-	-	-
366.93-00	Fire Donations	-	-	-	-	5,220	-
Contributions and Donations from Private Source:		42,193	2,000	6,700	26,700	31,920	-
369.02-00	Claims/Insur. Settlements	53,661	3,986	5,000	5,000	42,000	19,000
369.09-00	Miscellaneous Revenue	319,885	124,292	8,500	8,500	8,500	8,500
Other Miscellaneous Revenue		373,546	128,279	13,500	13,500	50,500	27,500
TOTAL MISCELLANEOUS REVENUE		442,538	228,272	82,740	102,740	167,960	98,040
INDIRECT ALLOCATIONS							
369.04-01	Admin Reimb - W&S	225,060	225,060	233,160	233,160	225,060	107,230
369.04-02	Fleet/Bldg Reimb - W&S	110,240	110,270	110,300	110,300	110,270	93,530
369.04-03	Admin Reimb - Sanitation	135,770	135,770	143,500	143,500	135,770	53,060
369.04-04	Fleet/Bldg Reimb - Sanit	58,880	58,880	58,880	58,880	64,850	63,030
369.04-09	Fleet/Bldg Reimb-Stormwtr	19,210	19,210	19,210	19,210	19,210	20,330
369.04-11	Admin Reimb. Fr Stormwtr	42,070	42,070	42,070	42,070	42,070	15,730
369.04-13	Engineering Reimb - Storm	18,120	18,120	34,940	34,940	18,120	37,060
369.04-14	Engineering Reimb-W&SFd	315,160	315,160	352,630	352,630	315,160	175,630
369.04-58	Bldg Maint - Marina Fund	31,990	31,990	31,990	31,990	20,850	13,990
Total Indirect Allocations		956,500	956,530	1,026,680	1,026,680	951,360	579,590
TOTAL SOURCES REVENUE		15,391,008	15,506,698	15,779,650	24,823,029	25,828,120	16,956,750
INTERFUND TRANSFERS							
381.32-00	Tsfr From Capital Project	100,000	-	-	-	-	255,740
381.67-00	Tsfr From CRA	157,000	157,000	157,000	157,000	157,000	-
TOTAL TRANSFERS/OTHER SOURCES		257,000	157,000	157,000	157,000	157,000	255,740
389.01-00	Fund Balance Carryforward	-	-	9,354,470	9,581,663	10,166,990	16,801,050
TOTAL REVENUES, TRANSFERS, OTHER SOURCES AND FUND BALANCE		\$ 15,648,008	\$ 15,663,698	\$ 25,291,120	\$ 34,561,692	\$ 36,152,110	\$ 34,013,540

CITY OF SAFETY HARBOR  
ADOPTED FY 2022/2023 BUDGET

**General Fund 6-Year Forecast at Constant 3.950 Mills**

	ESTIMATED 2021/22	ADOPTED 2022/23	PROJECTED 2023/24	PROJECTED 2024/25	PROJECTED 2025/26	PROJECTED 2026/27	TOTAL 6-YEAR FORECAST
Assessed Property Valuation	\$ 1,574,148,587	\$ 1,759,547,633	\$ 1,847,525,015	\$ 1,939,901,265	\$ 2,036,896,329	\$ 2,138,741,145	
Millage Rate *	3.9500	3.9500	3.9500	3.9500	3.9500	3.9500	
% Change in Millage Rate	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	
<b>REVENUES</b>							
Ad Valorem Taxes	5,908,010	6,602,710	6,932,840	7,279,480	7,643,450	8,025,630	42,392,120
Other Taxes	3,467,260	3,116,700	3,147,870	3,179,350	3,211,140	3,243,250	19,365,570
Franchise Fees	1,623,300	1,655,100	1,688,200	1,721,960	1,756,400	1,791,530	10,236,490
Permits, Fees & Special Assessments	20,160	88,960	93,410	98,080	102,980	108,130	511,720
Intergovernmental Revenues	12,605,290	3,597,310	3,723,220	3,853,530	3,988,400	4,127,990	31,895,740
Charges for Services	984,360	1,096,840	1,135,230	1,174,960	1,216,080	1,258,640	6,866,110
Fines & Forfeitures	20,420	21,500	21,720	21,940	22,160	22,380	130,120
Interest Earnings	80,000	100,000	101,000	102,010	103,030	104,060	590,100
Miscellaneous	167,960	98,040	99,020	100,010	101,010	102,020	668,060
Indirect Allocations	951,360	579,590	591,180	603,000	615,060	627,360	3,967,550
Interfund Transfers In	157,000	255,740	255,740	-	-	-	668,480
<b>TOTAL REVENUES</b>	<b>\$ 25,985,120</b>	<b>\$ 17,212,490</b>	<b>\$ 17,789,430</b>	<b>\$ 18,134,320</b>	<b>\$ 18,759,710</b>	<b>\$ 19,410,990</b>	<b>\$ 117,292,060</b>
Fund Balance Carryforward	10,166,990	16,801,050	12,830,740	10,531,993	9,852,263	9,609,010	
<b>TOTAL REVENUES &amp; FUND BALANCE FORWARD</b>	<b>\$ 36,152,110</b>	<b>\$ 34,013,540</b>	<b>\$ 30,620,170</b>	<b>\$ 28,666,313</b>	<b>\$ 28,611,973</b>	<b>\$ 29,020,000</b>	<b>\$ 117,292,060</b>
<b>EXPENDITURES</b>							
Personnel Services	\$ 10,664,760	\$ 11,385,020	\$ 11,726,571	\$ 12,078,368	\$ 12,440,719	\$ 12,813,940	71,109,377
Operating Expenses	5,057,020	5,357,400	5,464,548	5,573,840	5,685,320	5,799,030	32,937,158
Capital Expenses	199,120	91,430	93,259	95,120	97,020	98,960	674,909
Non-operating Costs	722,440	633,480	646,150	659,073	672,254	685,699	4,019,095
Interfund Transfers Out	2,707,720	3,715,470	2,157,650	407,650	107,650	107,650	9,203,790
<b>TOTAL EXPENDITURES</b>	<b>\$ 19,351,060</b>	<b>\$ 21,182,800</b>	<b>\$ 20,088,177</b>	<b>\$ 18,814,050</b>	<b>\$ 19,002,963</b>	<b>\$ 19,505,279</b>	<b>\$ 117,944,329</b>
Fund Balance	16,801,050	12,830,740	10,531,993	9,852,263	9,609,010	9,514,721	
Fund Reserve as % of Expenditures	86.8%	60.6%	52.4%	52.4%	50.6%	48.8%	
<b>TOTAL EXPENDITURES &amp; FUND BALANCE</b>	<b>\$ 36,152,110</b>	<b>\$ 34,013,540</b>	<b>\$ 30,620,170</b>	<b>\$ 28,666,313</b>	<b>\$ 28,611,973</b>	<b>\$ 29,020,000</b>	<b>\$ 117,944,329</b>
<b>APPROPRIATED (USE) OF BUDGETED FUND RESERVE</b>	<b>\$ 6,634,060</b>	<b>\$ (3,970,310)</b>	<b>\$ (2,298,747)</b>	<b>\$ (679,730)</b>	<b>\$ (243,253)</b>	<b>\$ (94,289)</b>	<b>(652,269)</b>
Stabilization (20% of Expenditures)	\$ 3,870,212	\$ 4,236,560	\$ 4,017,635	\$ 3,762,810	\$ 3,800,593	\$ 3,901,056	
Unassigned (Fund Balance - Contingency)	\$ 12,930,838	\$ 8,594,180	\$ 6,514,358	\$ 6,089,453	\$ 5,808,418	\$ 5,613,665	
Percent of Unassigned Fund Reserve	67%	41%	32%	32%	31%	29%	
<b>% Change in Revenues from previous year</b>	<b>0.00%</b>	<b>-33.76%</b>	<b>3.35%</b>	<b>1.94%</b>	<b>3.45%</b>	<b>3.47%</b>	
<b>% Change in Expenditures from previous year</b>	<b>0.00%</b>	<b>9.47%</b>	<b>-5.17%</b>	<b>-6.34%</b>	<b>1.00%</b>	<b>2.64%</b>	

\* Millage rate remains constant at 3.9500 mills

### **Assumptions for the General Fund 6-Year Forecast**

Revenue and expenditure projections are based on various historical trends. If the trend is consistent over the past five years, the related trend percentage is used. If the trend is not consistent over the past five years, a shorter trend may be utilized alone or in conjunction with assumptions that are known or anticipated. In all cases, a conservative approach has been followed.

The 2022/23 year amounts are taken from the estimated expenditures. The assumptions for each of the following years in the projection are consistently applied unless noted otherwise. The assumptions used for each item in the projection follow.

Assessed Property Valuation – 5.0 percent increase

Millage Rate – a flat millage rate of 3.9500 mills for all years of the forecast

Ad Valorem Taxes – the millage indicated applied to each \$1,000 of assessed property valuation at 95%

Other Taxes – a 1.0% increase

Franchise Fees – a 2.0% decrease

Permits, Fees & Special Assessments – a 5.0% increase

Intergovernmental Revenues – a 3.5% increase

Charges for Services – a 3.5% increase

Fines & Forfeitures - a 1.0% increase

Miscellaneous – a 1.0% decrease

Indirect Allocations – 2.0% decrease

Interfund Transfers In –Repayment to General Fund for Fire Engine, complete in FY 24.

Personnel Costs – an annual increase of 3.0% which includes the following estimates:

- Salaries and Wages - 3% increase that includes any combination of COLA and merit staggered throughout the year based on employees' performance evaluation dates
- FICA - 7.65%
- Retirement - a hybrid rate of 12.5% of salaries and wages that includes FRS and City of Safety Harbor pension and includes general employees and fire department employees
- Health & Life Insurance – an annual increase of approximately 3.5%
- Workers Compensation and Unemployment – a 10% increase

Fire Pass-through Insurance –6.0% increase

Operating Expenses – a 2.0% increase

Capital Expenses – a 2.0% decrease

Non-operating Costs – a 2.0% increase

Grants to Non-Profits - Flat

Interfund Transfers Out – projected transfers out including those shown in the 5-Year CIP Plan



**DEPARTMENT BUDGETS**





CITY OF SAFETY HARBOR  
ADOPTED FY 2022/2023 BUDGET

<b>Fund:</b>	<b>Department:</b>	<b>Fund #:</b>
<b>General</b>	<b>City Commission</b>	<b>001</b>

**EXPENDITURE DETAIL**

Acct #	Account Description	Actual 2019-20	Actual 2020-21	Adopted Budget 2021-22	Adjusted Budget 2021-22	Estimated Year End 2021-22	Adopted Budget 2022-23
<b>Personnel Services</b>							
1010-500.11-01	Salaries & Wages	\$ 25,200	\$ 22,600	\$ 25,200	\$ 25,200	\$ 25,200	\$ 25,200
	Salaries & Wages Sub-Total	25,200	22,600	25,200	25,200	25,200	25,200
1010-500.21-00	Fica Taxes	3,300	3,300	3,390	3,390	3,390	3,390
	Benefits Sub-Total	3,300	3,300	3,390	3,390	3,390	3,390
	Total Personnel Services	28,500	25,900	28,590	28,590	28,590	28,590
<b>Operating Expenses</b>							
1010-500.34-90	Other Fees And Contracts	12,750	11,992	16,500	19,000	16,500	16,500
1010-500.40-01	Employee Travel	-	-	2,000	2,000	2,000	2,000
1010-500.40-20	Commissioner's Allowance	17,936	20,536	18,500	18,500	18,500	19,610
1010-500.41-00	Communication Services	125	137	140	140	140	150
1010-500.49-30	Other Current Charges	501	951	2,000	2,000	2,000	2,000
1010-500.51-10	Office Supplies-General	85	52	500	500	500	500
1010-500.54-20	Membership And Dues	7,782	7,956	8,800	8,800	8,800	9,070
1010-500.54-30	Publications	-	225	500	500	500	500
1010-500.54-32	Education Mayor	300	-	-	-	-	-
	Total Operating Expenses	39,478	42,188	48,940	51,440	48,940	50,330
<b>Non-Operating Expenses</b>							
1010-500.82-00	Grants	-	-	95,000	345,000	360,000	110,000
1010-500.82-01	Neighborly Senior Service	15,000	15,000	-	-	-	-
1010-500.82-02	211 Tampa Bay	3,000	3,000	-	-	-	-
1010-500.82-04	Paint Your Heart Out	2,000	2,000	-	-	-	-
1010-500.82-06	Neighborhood Family Center	45,000	48,000	-	-	-	-
1010-500.82-07	Chamber Of Commerce	15,000	15,000	-	-	-	-
1010-500.82-11	Family Center on Deafness	-	2,000	-	-	-	-
1010-500.82-12	Pinellas Opportunity Council	-	-	-	10,000	-	-
1010-500.82-13	Harbor Dish	-	-	-	5,000	-	-
	Total Non-Operating Expenses	80,000	85,000	95,000	360,000	360,000	110,000
	<b>Total City Commission</b>	<b>\$ 147,978</b>	<b>\$ 153,088</b>	<b>\$ 172,530</b>	<b>\$ 440,030</b>	<b>\$ 437,530</b>	<b>\$ 188,920</b>



## City Manager's Office

The City Manager's Office implements the policies, regulations, legislation and directives of the Elected Officials through leadership and management of various City departments and work force. The office is a central location for citizens to access information, request assistance, or resolve potential and/or existing issues. The City Manager, the City's Chief Administrative Officer, is appointed by the City Commission and is responsible for the City's day-to-day operations, while overseeing all departments and partnering with outside agencies to provide the highest quality of life for those who live, work and play in Safety Harbor.

### **Current and Prior Year Accomplishments**

The City Manager's Office responds routinely to the elected officials and to resident requests and provides up-to-date information via several forms of communication. The City Manager's Office coordinates a multi-year City Commission goal-setting session to establish priorities.

### **Fiscal Year 2023 Goals**

In fiscal year 2023, the focus continues to be on the budget, economic conditions and continued service sustainability. The City Manager's goal is to maintain the existing levels of service while simultaneously holding expenses to a reasonable and sustainable level for current and future years. Department Heads will continue to offer cost-saving opportunities. Every vacant position will be evaluated for future funding consolidation, cross-training opportunities, and/or staff reorganization. Each major capital project and purchase will be debated and discussed to allow for the most efficient and sustainable use of the City's capital resources throughout all funds.



### **Our Vision for the Future**

The City Manager's office realizes the responsibility to remain current on federal, state, and local issues and legislation that affect the City. Decisions are based on the commitment to ensure high-quality, cost-effective services for the citizens of Safety Harbor. The long-term vision of Safety Harbor is dictated by several tools; (1) Visioning Process goals and directives, (2) updated Comprehensive Plan, (3) Community Redevelopment Agency-Master Plan, and (4) the City Commission's directives and priorities from their goal-setting workshops. The City Manager will continually review the vision and ideas of residents to work towards the most sustainable Safety Harbor for the future.

**CITY MANAGER PERFORMANCE INDICATORS**

**FUND: 001    DEPARTMENT: 1012**

	<b>Actual 2019-20</b>	<b>Actual 2020-21</b>	<b>Estimated 2021-22</b>	<b>Adopted 2022-23</b>
<b>Jurisdiction Data</b>				
Population	17,844	18,016	18,028	18,034
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	186.31	185.69	182.61	185.72
<b>Departmental Inputs</b>				
Total Personnel Services & Operating Expenses	\$ 239,346	\$ 255,833	\$ 271,630	\$ 285,190
Total # of Full Time Equivalent Employees	1.80	1.80	1.65	1.75
<b>Efficiency</b>				
O&M Cost Per Capita	\$ 13.41	\$ 14.20	\$ 15.07	\$ 15.81
O&M Cost per Full Time Equiv. Employee	\$ 132,970	\$ 142,129	\$ 164,624	\$ 162,966

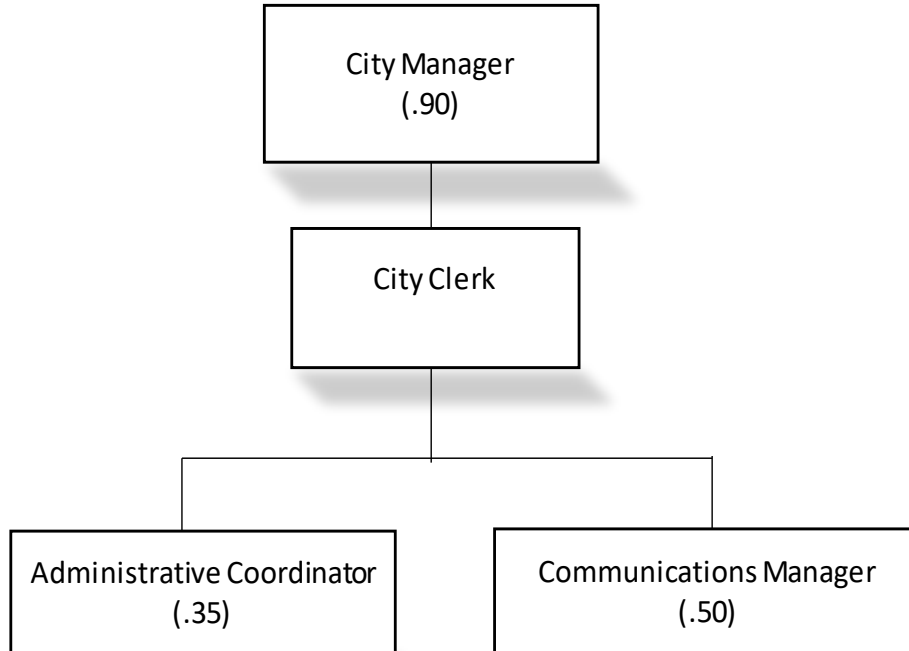
<b>Fund:</b>	<b>Department:</b>	<b>Fund #:</b>
<b>General</b>	<b>City Manager</b>	<b>001</b>

**EXPENDITURE DETAIL**

Acct #	Account Description			Adopted	Adjusted	Estimated	Adopted
		Actual	Actual	Budget	Budget	Year End	Budget
		2019-20	2020-21	2021-22	2021-22	2021-22	2022-23
<b>Personnel Services</b>							
1012-500.12-01	Salaries & Wages	\$ 172,944	\$ 180,829	\$ 188,100	\$ 188,100	\$ 188,100	\$ 204,070
1012-500.14-00	Overtime-Time & One Half	348	-	-	-	-	-
1012-500.15-10	Incentive Pay	-	-	-	1,400	1,400	3,300
	Salaries & Wages Sub-Total	173,293	180,829	188,100	189,500	189,500	207,370
1012-500.21-00	Fica Taxes	12,434	12,515	14,390	14,500	14,500	15,870
1012-500.22-00	Retirement	19,347	20,891	21,580	21,580	21,080	21,910
1012-500.23-00	Life & Health Insurance	28,308	35,264	38,830	38,830	38,830	32,150
	Benefits Sub-Total	60,089	68,671	74,800	74,910	74,410	69,930
	Total Personnel Services	233,381	249,500	262,900	264,410	263,910	277,300
<b>Operating Expenses</b>							
1012-500.40-01	Employee Travel	573	703	900	900	900	900
1012-500.40-30	Manager's Phone Allowance	1,414	1,514	1,200	1,200	1,500	1,500
1012-500.41-00	Communication Services	1,675	1,292	1,300	1,300	1,350	1,420
1012-500.49-30	Other Current Charges	10	135	600	600	600	600
1012-500.51-10	Office Supplies-General	341	106	300	300	300	300
1012-500.54-01	Subscriptions	30	30	50	50	50	50
1012-500.54-20	Memberships & Dues	1,459	1,853	2,020	2,020	2,020	2,120
1012-500.54-30	Educational Costs	464	700	1,000	1,000	1,000	1,000
	Total Operating Expenses	5,965	6,333	7,370	7,370	7,720	7,890
	<b>Total City Manager</b>	<b>\$ 239,346</b>	<b>\$ 255,833</b>	<b>\$ 270,270</b>	<b>\$ 271,780</b>	<b>\$ 271,630</b>	<b>\$ 285,190</b>

## Organizational Chart

### CITY MANAGER'S OFFICE



JOB CLASS/TITLE	PAY GRADE	ADOPTED FY 20/21	ADOPTED FY 21/22	ADOPTED FY 22/23
City Manager*	CM	0.90	0.90	0.90
Assistant City Manager	135	0.05	0.00	0.00
Communications Manager	127	0.50	0.50	0.50
Deputy City Clerk	125	0.00	0.25	0.00
Administrative Coordinator	121	0.00	0.00	0.35
Administrative Assistant	119	0.35	0.00	0.00
<b>Total Division</b>		<b>1.80</b>	<b>1.65</b>	<b>1.75</b>

## City Clerk's Department

The City Clerk's Office is responsible for proper documentation of legislative affairs, management of records, and supervision of elections. Many of the duties are fixed by State and local law. The Clerk records, transcribes, and maintains minutes and prepares agendas for the City Commission as well as the Community Redevelopment Agency, Audit Committee, Charter Review Committee, and other committees when warranted; prepares and follows-up all City Commission actions (Ordinances, Contracts, Board Appointments, etc.); maintains the City's Charter and Code of Ordinances; prepares supplements, and coordinates drafts of ordinances and resolutions; receives and prepares all public record requests; files documents with the Pinellas County Clerk of the Circuit Court for recording; prepares utility and assessment liens and release of liens, and maintains/indexes of those records; maintains bankruptcy and foreclosure cases; prepares proclamations and certificates awarded by the Mayor and Commission; is custodian of the City's corporate seal and all City records and documents, such as deeds and contracts; prepares legal advertisements and required public notices and other information for the City website; and maintains all board and committee records, ensuring the appointees are notified when their terms are near expiration, and scheduling appointments before the City Commission. The Clerk's Office is also responsible for planning and hosting the annual Board Appreciation Reception. The Pinellas County Supervisor of Elections holds municipal elections, and the Clerk coordinates local elections and referenda with the SOE, providing information to municipal candidates, qualifying the candidates to run for municipal office, maintains candidate's financial reports, prepares legal advertisements for publication, and prepares the installation ceremony and administering the oaths of office for incoming and returning Commissioners.

### **Current and Prior Year Accomplishments**

Transparency in government continues to be accomplished through prompt posting of the City Commission meeting package to the website preceding each meeting. Video and/or audio recordings of the City Commission meetings are available on the website live, and/or the following day. The website also contains current legal and bid notices, and archives of previous agendas, minutes, and recordings of City Commission, boards, and committee meetings. The public accesses this information conveniently on the City website. Records Management imaging software has successfully assisted departments in storage and retrieval. Use of the OptiView system has improved response times for public records requests. The office continues to scan and index all critical documents into the system by completing the scanning of all ordinances and resolutions from 1917 to present, as well as all City Commission and other board/committee minutes and agendas. In FY 2021/2022, this office coordinated agendas, attended, and prepared minutes for approximately 32 meetings.

### **Fiscal Year 2023 Goals**

The Office of the City Clerk will continue to support the Mayor, City Commission, and City Manager's legislative affairs and serve as a liaison with the citizens. Accurate recordings, safeguarding, and retrieving of City records remains a top priority by archiving documents electronically, in accordance with statutory requirements, and to build an electronic database of current information critical to operations. Training will continue to be offered for City staff to utilize records and website systems, as well as proper handling of public records.

The City Clerk's Office will hire a part-time Administrative Coordinator this year to share with the City Manager's Office. The City Clerk is working on obtaining her CMC (Certified Municipal Clerk) and is about 50% towards completion. The City Clerk is also researching software to enhance and change the process of Records Requests. The City Clerk is currently learning new City implemented software that will replace Optiview.

**Long-Term Vision and Future Financial Impact**

The City Clerk's long-term vision is to comply with its statutory duties in an effective and timely manner, utilizing innovative means to achieve these goals. This department serves a variety of support roles to other departments by serving as a clearinghouse for information, maintaining and preserving records, providing information, and implementing government decisions.



**CITY CLERK PERFORMANCE INDICATORS**

**FUND: 001 DEPARTMENT: 1013**

	<b>Actual 2019-20</b>	<b>Actual 2020-21</b>	<b>Estimated 2021-22</b>	<b>Adopted 2022-23</b>
<b>Jurisdiction Data</b>				
Population	17,844	18,016	18,028	18,034
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	186.31	185.69	182.61	185.72
<b>Departmental Inputs</b>				
Total Personnel Services & Operating Expenses	\$ 149,648	\$ 204,721	\$ 225,720	\$ 198,540
Total # of Full Time Equivalent Employees	1.35	1.20	1.75	1.35
<b>Outputs</b>				
Prepared Agendas, Minutes & Attend Meetings Of:				
City Commission	35	31	32	33
Ordinances Prepared	18	20	21	22
Resolutions Prepared	30	29	30	31
Legal Advertisements Prepared	29	36	37	38
Documents Recorded	219	191	200	210
Cubic Feet of Records Disposed Of	92	100	100	80
<b>Efficiency</b>				
O&M Cost Per Capita	\$ 8.39	\$ 11.36	\$ 12.52	\$ 11.01
O&M Cost per Full Time Equiv. Employee	\$ 110,851	\$ 170,601	\$ 128,983	\$ 147,067
Per Capita per Full Time Equiv. Employee	13,218	15,013	10,302	13,359

CITY OF SAFETY HARBOR  
ADOPTED FY 2022/2023 BUDGET

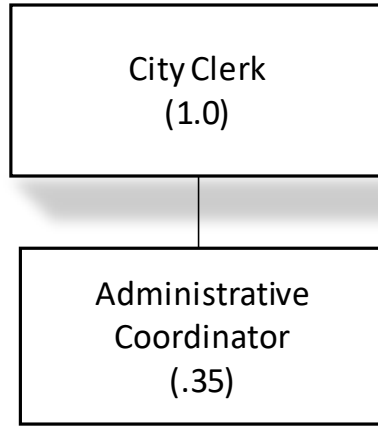
<b>Fund:</b>	<b>Department:</b>	<b>Fund #:</b>
<b>General</b>	<b>City Clerk</b>	<b>001</b>

**EXPENDITURE DETAIL**

Acct #	Account Description	Actual		Adopted	Adjusted	Estimated	Adopted
		2019-20	2020-21	Budget 2021-22	Budget 2021-22	Year End 2021-22	Budget 2022-23
Personnel Services							
1013-500.12-01	Salaries & Wages	\$ 86,352	\$ 114,382	\$ 116,960	\$ 116,960	\$ 120,650	\$ 99,370
1013-500.15-10	Incentive Pay	-	-	-	1,000	1,000	3,000
	Salaries & Wages Sub-Total	86,352	114,382	116,960	117,960	121,650	102,370
1013-500.21-00	Fica Taxes	6,730	8,571	8,950	9,030	11,130	7,830
1013-500.22-00	Retirement	6,189	9,146	9,360	9,360	9,230	6,610
1013-500.23-00	Life & Health Insurance	9,907	27,657	29,200	29,200	26,500	24,970
	Benefits Sub-Total	22,826	45,375	47,510	47,590	46,860	39,410
	Total Personnel Services	109,178	159,757	164,470	165,550	168,510	141,780
Operating Expenses							
1013-500.34-90	Other Fees & Contracts	2,955	3,228	4,450	4,450	4,450	4,450
1013-500.40-01	Employee Travel	-	188	1,220	1,220	1,220	1,200
1013-500.40-30	Cell Phone Allowance	370	603	600	600	600	600
1013-500.41-00	Communication Services	1,066	1,292	1,470	1,470	1,320	1,400
1013-500.44-00	Rental & Leases	190	873	1,970	1,220	1,200	1,200
1013-500.46-40	Maintenance Contracts	18,323	19,736	19,780	19,780	18,050	18,420
1013-500.49-10	Legal Advertising	12,790	9,525	16,000	16,000	17,500	18,000
1013-500.49-30	Other Current Charges	4,033	5,388	8,000	8,105	8,000	8,000
1013-500.51-10	Office Supplies-General	473	618	1,200	980	980	1,200
1013-500.51-11	Non-Capital Office Equip.	-	1,999	-	970	970	-
1013-500.54-20	Memberships & Dues	270	707	720	720	1,020	710
1013-500.54-30	Educational Costs	-	809	1,900	1,900	1,900	1,580
	Total Operating Expenses	40,470	44,964	57,310	57,415	57,210	56,760
	Total City Clerk	\$ 149,648	\$ 204,721	\$ 221,780	\$ 222,965	\$ 225,720	\$ 198,540

## Organizational Chart

### CITY CLERK'S OFFICE



JOB CLASS/TITLE	PAY GRADE	ADOPTED FY 20/21	ADOPTED FY 21/22	ADOPTED FY 22/23
City Clerk	130	1.00	1.00	1.00
Deputy City Clerk	125	0.00	0.75	0.00
Administrative Coordinator	121	0.00	0.00	0.35
Administrative Assistant	119	0.20	0.00	0.00
<b>Total Division</b>		<b>1.20</b>	<b>1.75</b>	<b>1.35</b>

## City Clerk - Elections

The City Clerk is the Supervisor of Elections for the City, providing for the conduct of municipal elections of Safety Harbor officials and referendums. The Pinellas County Supervisor of Elections holds municipal elections, and the Clerk coordinates local elections and referenda with the SOE, providing information to municipal candidates, qualifying the candidates for municipal office, maintains candidate's financial reports, prepares legal advertisements for publication, and prepares the installation ceremony and administering the oaths of office for incoming and returning Commissioners.

### Current and Prior Year Accomplishments

An election for the purpose of electing a Mayor and Commissioner for Seat #4, each for a three-year term, will be held in March 2023.

### Fiscal Year 2023 Goals

The Commission will be asked to approve an Ordinance in August 2022 for the purpose of approving the Qualifying Dates for the March 2023 election. This ordinance, along with the accompanying legal ad, agenda memo, agenda backup and minutes will be translated into Spanish. There are fees associated with this in FY 2022.

### Long-Term Vision and Future Financial Impact

The Clerk's Office strives to conduct all elections and referendums in an open and impartial manner. All candidates and issues are afforded equal consideration at all times. Citizens are given access to candidates' financial reports and the candidate forum through the City website. State and federal election laws continue to impact the cost of holding municipal elections.

<b>Fund:</b>	<b>Department:</b>	<b>Fund #:</b>
<b>General</b>	<b>Elections</b>	<b>001</b>

### EXPENDITURE DETAIL

Acct #	Account Description	Actual		Adopted	Adjusted	Estimated	Adopted
				Budget	Budget	Year End	Budget
		2019-20	2020-21	2021-22	2021-22	2021-22	2022-23
Operating Expenses							
1019-500.49-10	Legal Advertising	2,591	2,353	300	300	300	3,000
1019-500.49-30	Other Current Charges	8,840	24,386	-	-	-	28,000
Total Operating Expenses		11,431	26,739	300	300	300	31,000
Total Elections		\$ 11,431	\$ 26,739	\$ 300	\$ 300	\$ 300	31,000

## Human Resources Department

The Human Resources Department is responsible for supporting employees and management by developing and administering human resource programs and processes, as well as managing City policies. Responsibilities include recruitment, employment, labor relations, collective bargaining, classification and compensation, training and development, risk management, property and casualty insurance, workplace safety, workers' compensation, employee benefits administration, wellness programming, employee recognition, and retirement planning and administration. The Department monitors compliance within established City policies and compliance with state and federal employment laws. In addition, the Human Resources Department serves as Plan Administrator for the Firefighters' Pension Board, oversees the Personnel Review Board, Staff Liaison for the Diversity Advisory Board, and hosts the annual City of Safety Harbor Bill Cropsy Citizen's Academy.

### **Current and Prior Year Accomplishments**

The Human Resources Department has continued to provide superior service to the employees, management, and the public. Approximately 1,000 employment applications were processed for approximately twenty (20) new employee recruitments. Additionally, HR oversees payroll processes to include all new employee entries, employee requests/changes, vendor updates, open enrollment updates/changes, Executime, performance appraisal and merit updates, terminations, retirements, and all system updates.

The Safety Harbor Professional Firefighters – Local 2267 and the City are in the second year of a three (3) year collective bargaining agreement which expires on September 30, 2022.

The City continues to utilize Public Risk Management (PRM) as their health insurance provider. The rate increase for health insurance premiums was 3.4%, while continuing the current level of benefits for employees and their dependents. Other employee benefit programs offered this year included High Deductible Health Plan, Health Savings Account (HSA), Flexible Savings Account (FSA), vision insurance, supplemental life insurance, supplemental retirement plans, and AFLAC.

The Department implemented a new Performance Appraisal system on Fiscal Year 2020. The Department continues to receive positive comments on the new system, as it promotes a work environment where all employees are more engaged in their own growth and evaluation process, while contributing to a culture where continuous feedback is supported.

The Department continues production of a comprehensive benefits guide – Heart of the Harbor - to provide employees general information so to better understand the benefits available and assist with enrollment in the City of Safety Harbor Benefits program. This publication also serves as a resource to all employees regarding their all-inclusive benefits package.

The Human Resources Department continues to facilitate the following employee programs and committees – Christopher Palmieri Employee of the Quarter, Years of Service, Employee Flu-Shots, Hep A shots, Sick Leave Conversion, Safety Committee, Benefits Committee, Wellness Committee, Annual Safety Luncheon, Annual Wellness Fair, HarborGram, Crisis Management Plan, Employee Suggestion/Recognition (Bright Ideas, Star Grams, and Safety Suggestions), Retirement Planning and Financial Education Seminars, and the continuation of wellness initiatives.

The City continues to partner with American Public Works Association (APWA), Pinellas Technical College (Public Works Academy), and St. Petersburg College to enhance employee training and development.

The Human Resources Department continues to manage and provide support to the Firefighters' Retirement Pension Plan.

### **Fiscal Year 2022 Goals**

For fiscal year 2022, the Human Resources Department will continue to explore strategies for maintaining quality benefits for employees. The Department will focus on augmented wellness initiatives in an effort to increase productivity and reduce overall costs to the City. The Department will continue to work with management and the Firefighters' union, promoting a spirit of cooperation and developing shared goals. The Human Resources Department will continue to provide all programs and maintain all policies in the most cost efficient manner, as well as support employees and management in achieving the overall goals of the City.

### **Long-Term Vision and Future Financial Impact**

The Human Resources Department will recruit, develop, and retain a high performing and diverse workforce while fostering a healthy, safe, and productive work environment in order to maximize individual and organizational potential. The Department will continue to design, evaluate, improve, and implement policies and procedures in the most cost-efficient manner possible in an effort to support organizational goals for the purpose of fulfilling the City's mission and vision.

## HUMAN RESOURCES PERFORMANCE INDICATORS

FUND: 001 DEPARTMENT: 1014

	Actual 2019-20	Actual 2020-21	Estimated 2021-22	Adopted 2022-23
<b>Jurisdiction Data</b>				
Population	17,844	18,016	18,028	18,034
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	186.31	185.69	182.61	185.72
<b>Departmental Inputs</b>				
Total Personnel Services & Operating Expenses	\$ 265,843	\$ 258,428	\$ 286,590	\$ 326,750
Total # of Full Time Equivalent Employees	2.50	2.50	2.50	3.00
<b>Outputs</b>				
# Applications Reviewed	997	958	1,200	1,000
# New Hires - Regular Employees	20	33	25	25
# Salary Surveys Sent/Received	25	25	25	25
# Training Sessions Conducted	10	10	10	10
# Action Forms (PA's) Processed	300	350	350	350
Total Workers Comp. Claims Processed	9	2	10	5
<b>Efficiency</b>				
O&M Cost Per Capita	\$ 14.90	\$ 14.34	\$ 15.90	\$ 18.12
O&M Cost per Full Time Equiv. Employee	\$ 106,337	\$ 103,371	\$ 114,636	\$ 108,917
Per Capita per Full Time Equiv. Employee	7,138	7,206	7,211	6,011
<b>Effectiveness</b>				
Avg. Time to Fill Vacancy Requests	4 Weeks	4 Weeks	4 Weeks	4 Weeks

CITY OF SAFETY HARBOR  
ADOPTED FY 2022/2023 BUDGET

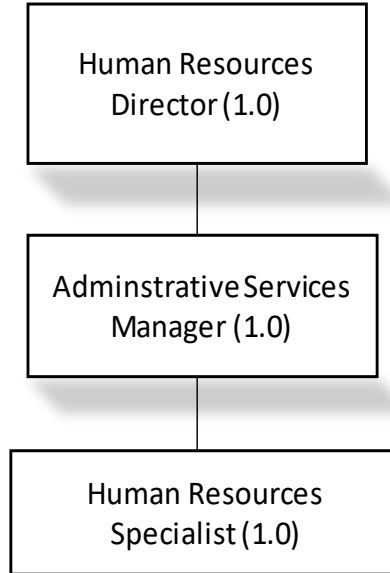
<b>Fund:</b>	<b>Department:</b>	<b>Fund #:</b>
<b>General</b>	<b>Human Resources</b>	<b>001</b>

**EXPENDITURE DETAIL**

		Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		Budget	Budget	Budget	Budget	Year End	Budget
Acct #	Account Description	2019-20	2020-21	2021-22	2021-22	2021-22	2022-23
<b>Personnel Services</b>							
1014-500.12-01	Salaries & Wages	\$ 156,317	\$ 156,045	\$ 167,170	\$ 167,170	\$ 167,480	\$ 190,550
1014-500.14-00	Overtime	407	65	-	-	-	-
1014-500.15-10	Incentive Pay	-	-	-	2,500	2,500	5,000
	Salaries & Wages Sub-Total	156,725	156,110	167,170	169,670	169,980	195,550
1014-500.21-00	Fica Taxes	10,988	11,470	12,790	12,990	13,020	14,980
1014-500.22-00	Retirement	12,683	12,753	13,330	13,330	13,360	15,200
1014-500.23-00	Life & Health Insurance	46,738	35,488	35,620	35,620	42,190	46,580
	Benefits Sub-Total	70,410	59,711	61,740	61,940	68,570	76,760
	Total Personnel Services	227,134	215,821	228,910	231,610	238,550	272,310
<b>Operating Expenses</b>							
1014-500.31-30	Employee Physicals	6,120	8,397	5,250	5,250	5,250	5,250
1014-500.34-90	Other Fees & Contracts	2,351	3,986	5,000	5,000	5,000	5,000
1014-500.40-01	Employee Travel	-	554	-	-	180	-
1014-500.40-30	Dept. Director Phone Allowance	605	603	-	-	600	600
1014-500.41-00	Communication Services	1,176	1,397	1,390	1,390	1,420	1,490
1014-500.44-00	Rental & Leases	-	799	2,000	2,000	1,900	2,000
1014-500.49-20	Advertising - Other	-	-	1,000	1,000	1,000	1,000
1014-500.49-30	Other Current Charges	9,843	8,664	9,500	9,840	9,840	9,500
1014-500.49-36	Special Program Costs	14,312	14,258	18,000	18,000	17,500	21,000
1014-500.51-10	Office Supplies-General	3,357	1,418	4,000	4,000	3,500	4,000
1014-500.54-20	Memberships & Dues	945	776	1,500	1,500	850	1,500
1014-500.54-30	Educational Costs	-	1,755	4,700	4,700	1,000	3,100
	Total Operating Expenses	38,709	42,606	52,340	52,680	48,040	54,440
	<b>Total Human Resources</b>	<b>\$ 265,843</b>	<b>\$ 258,428</b>	<b>\$ 281,250</b>	<b>\$ 284,290</b>	<b>\$ 286,590</b>	<b>\$ 326,750</b>

## Organizational Chart

### HUMAN RESOURCES DEPARTMENT



JOB CLASS/TITLE	PAY GRADE	ADOPTED FY 20/21	ADOPTED FY 21/22	ADOPTED FY 22/23
Human Resources Director	132	1.00	1.00	1.00
Administrative Services Manager	123	0.00	1.00	1.00
Human Resources Specialist	121	1.00	0.00	1.00
Administrative Coordinator	121	0.00	0.50	0.00
Administrative Assistant	119	0.50	0.00	0.00
<b>Total Division</b>		<b>2.50</b>	<b>2.50</b>	<b>3.00</b>



## FINANCE DEPARTMENT

The Finance Department is responsible for the administration, direction, supervision and coordination of all City financial functions including financial planning, budgeting, debt management, investments, purchasing, accounting, payroll, utilities' customer service and receivables, accounts payable, accounts receivable and Information Technology. The Department's role is divided between Administration, Accounting & Budgeting, Utilities and Information Technology. Accounting & Budgeting and Administration are reported jointly between the General Fund and Water & Sewer Utility Enterprise Fund, while Utilities and Information Technology are reported within the Water & Sewer Utility Enterprise Fund.

### **Current and Prior Year Accomplishments**

The Finance Department will continue to document procedures, streamline processes for increased efficiencies, cross-train employees, provide training regarding new accounting issues, and provide timely reporting. Finance staff has taken the lead in coordination with the Human Resources Department to complete the roll out a fully integrated timekeeping system prior to the end of FY 2019.

In fiscal year 2020, a new Enterprise Resource Planning system (BSA Software) was fully integrated with enhanced functionality for residents and other customers to pay utility bills, building permits, occupational licenses and other miscellaneous revenues online or by credit card at the front counter. Online approval processes have had a substantial impact on operations and efficiencies within the City.

An RFP was issued for audit services and awarded in September 2020.

### **Fiscal Year 2022 Goals**

For fiscal year 2022, the Finance Department will focus on activities which will best serve the needs of the residents of the City with emphasis placed on timely and transparent financial reporting to the City's Elected Officials and Management Staff for informed decision making.

### **Long-Term Vision and Future Financial Impact**

The Finance Department will continue to work with other departments in evaluating resources needed for the City to complete the capital infrastructure needs identified in the City's Capital Improvements Program.

**FINANCE PERFORMANCE INDICATORS**

**FUND: 001 DEPARTMENT: 1015**

	<b>Actual 2019-20</b>	<b>Actual 2020-21</b>	<b>Estimated 2021-22</b>	<b>Adopted 2022-23</b>
<b>Jurisdiction Data</b>				
Population	17,844	18,016	18,028	18,034
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	186.31	185.69	182.61	185.72
<b>Departmental Inputs</b>				
Total Personnel Services & Operating Expenses	\$ 276,243	\$ 285,646	\$ 312,440	\$ 335,670
Total # of Full Time Equivalent Employees	3.00	3.00	3.00	3.00
<b>Outputs</b>				
# Accounts Payable Checks	4,151	4,432	4,000	4,000
# P-Card Transactions	1,557	2,747	2,500	2,500
<b>Efficiency</b>				
O&M Cost Per Capita	\$ 15.48	\$ 15.86	\$ 17.33	\$ 18.61
O&M Cost per Full Time Equiv. Employee	\$ 92,081	\$ 95,215	\$ 104,147	\$ 111,890
Per Capita per Full Time Equiv. Employee	5,948	6,005	6,009	6,011
<b>Effectiveness</b>				
Interest Rate on Bond Investments	1.23%	0.73%	1.56%	1.75%

CITY OF SAFETY HARBOR  
ADOPTED FY 2022/2023 BUDGET

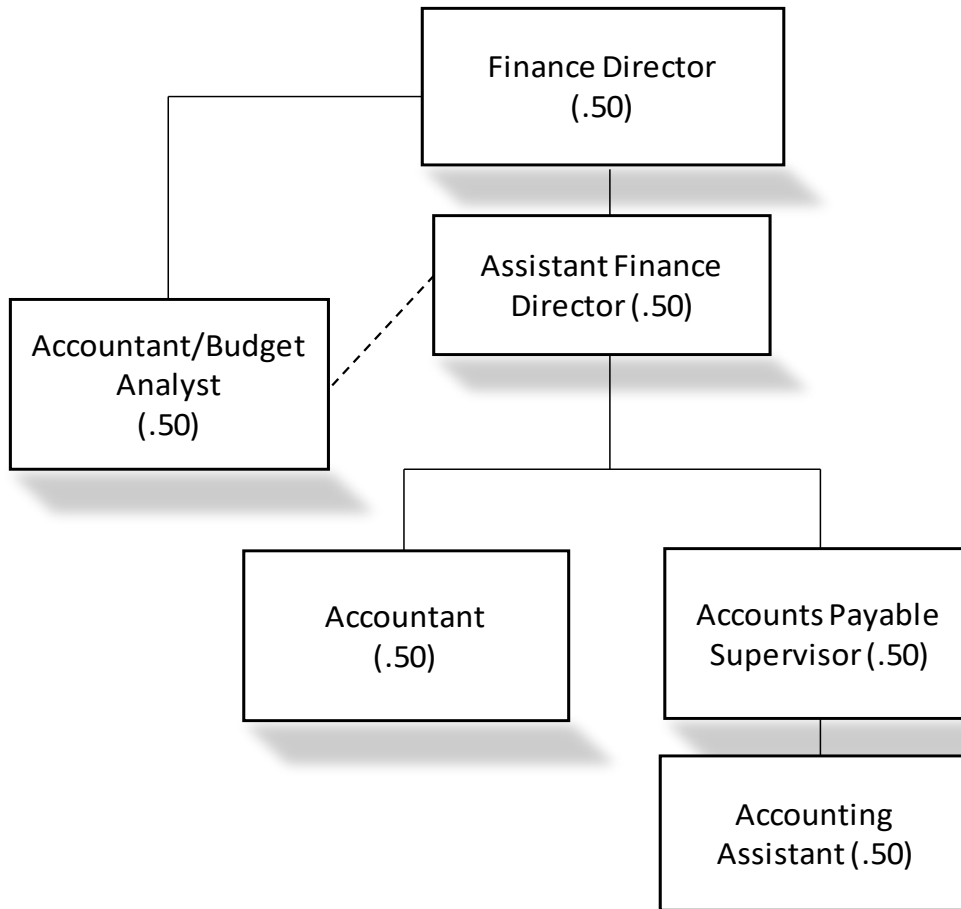
<b>Fund:</b>	<b>Department:</b>	<b>Fund #:</b>
<b>General</b>	<b>Finance</b>	<b>001</b>

**EXPENDITURE DETAIL**

Acct #	Account Description	Actual		Adopted	Adjusted		Estimated	Adopted
		2019-20	2020-21	Budget	Budget	Year End	Budget	
Personnel Services								
1015-500.12-01	Salaries & Wages	\$ 201,831	\$ 207,404	\$ 214,950	\$ 214,951	\$ 214,800	\$ 227,020	
1015-500.14-00	Overtime-Time & One Half	1,496	-	-	-	-	-	
1015-500.15-10	Incentive Pay	-	-	-	3,000	3,000	6,000	
	Salaries & Wages Sub-Total	203,327	207,404	214,950	217,951	217,800	233,020	
1015-500.21-00	Fica Taxes	15,191	15,438	16,450	16,680	16,670	17,830	
1015-500.22-00	Retirement	16,412	16,674	17,200	17,200	17,190	18,170	
1015-500.23-00	Life & Health Insurance	35,157	40,115	42,630	42,630	52,010	56,460	
	Benefits Sub-Total	66,759	72,227	76,280	76,510	85,870	92,460	
	Total Personnel Services	270,086	279,630	291,230	294,461	303,670	325,480	
Operating Expenses								
1015-500.34-90	Other Fees & Contracts	500	-	500	500	500	500	
1015-500.40-01	Employee Travel	123	-	980	980	980	980	
1015-500.40-30	Cell Phone Allowance	370	405	620	620	620	620	
1015-500.41-00	Communication Services	1,580	1,920	1,870	1,870	1,870	1,950	
1015-500.46-40	Maintenance Contracts	878	1,009	-	-	-	750	
1015-500.47-01	Printing & Binding	138	-	700	700	700	750	
1015-500.51-10	Office Supplies-General	1,722	1,975	2,000	2,072	2,000	2,500	
1015-500.51-11	Non-Capital Office Equip	-	-	500	500	500	500	
1015-500.54-10	Publications	209	249	280	280	280	300	
1015-500.54-20	Memberships & Dues	638	408	670	670	670	690	
1015-500.54-30	Educational Costs	-	50	950	950	650	650	
	Total Operating Expenses	6,157	6,016	9,070	9,142	8,770	10,190	
Total Finance		\$ 276,243	\$ 285,646	\$ 300,300	\$ 303,603	\$ 312,440	\$ 335,670	

## Organizational Chart

### FINANCE DEPARTMENT



JOB CLASS/TITLE	PAY GRADE	ADOPTED FY 20/21	ADOPTED FY 21/22	ADOPTED FY 22/23
Finance Director	133	0.50	0.50	0.50
Assitant Finance Director	131	0.50	0.50	0.50
Accountant/Budget Analyst	125	0.50	0.50	0.50
Accountant	122	0.50	0.50	0.50
Accounts Payable Supervisor	123	0.50	0.50	0.50
Accounting Assistant	118	0.50	0.50	0.50
<b>Total Division</b>		<b>3.00</b>	<b>3.00</b>	<b>3.00</b>

## Community Development Department

Describe activities, services or function carried out by your department and any relevant additional information (include any shift in emphasis or responsibilities).

### **Current and Prior Year Accomplishments**

#### **Planning Division**

The Planning Division is responsible for implementing the City's Comprehensive Plan and Land Development Code and preparing special studies. Division staff reviews development applications, provides planning and zoning related information to the public, maintains geographic information systems (GIS) layers, performs an annual level of service review and Capital Improvements Element update, staffs the Planning and Zoning Board/Board of Appeals, prepares Land Development Code and Comprehensive Plan amendments, serves on two Forward Pinellas committees (Planners Advisory Council and Technical Coordinating Committee), and the Local Mitigation Strategy committee. The division oversees three grant programs (Downtown Partnership Grant, Neighborhood grant, and Beautification Matching grant), the Mayors Tree Challenge, and the Mayor's Award for design excellence. The Planning Division oversees the Technical Review Committee, which includes staff from multiple departments that review development applications.

In FY 2021-22, Planning Division staff hired a consultant to prepare a Sidewalk and Bicycle Facilities Master Plan. In addition, staff prepared a Comprehensive Plan Evaluation and Appraisal Report letter, as required by Florida Statutes. As required by Florida statutes, staff prepared a Peril of Flood Comprehensive Plan amendment and a Private Property Rights Element. Code amendments were adopted regarding café tables in city right of way, grand tree ordinance, agricultural light uses. In addition, a home-based business regulations and cottage food ordinance were adopted due to a legislative pre-emption.

#### **Building Division**

The Building Division oversees the acceptance of building permits applications and inspections. In 2021, the City of Safety Harbor entered into an Interlocal Agreement with Pinellas County for the provision of Florida Building Code reviews. City staff reviews permits for consistency with the Land Development Code and Florida Fire Prevention Code. Division staff also administers the city's local business tax process. The City Arborist organizes an annual Arbor Day Event, free tree giveaway, and street tree planting program. The City's Flood Plain Coordinator oversees the CRS program and permit reviews within flood zones.

In FY 2021-22, a new permit fee resolution was adopted to reflect the changes due to the interlocal agreement with Pinellas County.

### **Fiscal Year 2023 Goals**

Department goals include continued operations for planning, code compliance and building and the adoption of code and comprehensive plan amendments.

### **Long-Term Vision and Future Financial Impact**

The long-term vision of the Department is to ensure seamless coordination between the planning, building, and code enforcement division, ensure the staff team has the necessary resources and training, and to provide excellent customer service to the residents and businesses of Safety Harbor.

### **Community Meeting for the Sidewalk and Bicycle Facilities Master Plan October 25, 2021**



**PLANNING & ZONING PERFORMANCE INDICATORS**

**FUND: 001 DEPARTMENT: 1017**

	<b>Actual 2019-20</b>	<b>Actual 2020-21</b>	<b>Estimated 2021-22</b>	<b>Adopted 2022-23</b>
<b>Jurisdiction Data</b>				
Population	17,844	18,016	18,028	18,034
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	186.31	185.69	182.61	185.72
<b>Departmental Inputs</b>				
Total Personnel Services & Operating Expenses	\$ 296,649	\$ 305,618	\$ 421,350	\$ 419,020
Total # of Full Time Equivalent Employees	3.36	3.36	3.36	4.30
<b>Outputs</b>				
# of Annexations	2	4	3	3
# of Site Plans	2	2	2	2
# of Comp Plan Amendments Completed	2	-	3	-
# of Land Development and City Code Amendments	3	8	4	4
# of Zoning Map Amendments	3	2	2	2
# of Conditional Use Reviews	4	2	3	3
# of Subdivisions	3	-	1	1
# of Variances	6	9	6	6
Temporary Use	6	5	8	8
<b>Efficiency</b>				
O&M Cost Per Capita	\$ 16.62	\$ 16.96	\$ 23.37	\$ 23.24
O&M Cost per Full Time Equiv. Employee	\$ 88,288	\$ 90,958	\$ 125,402	\$ 97,447
Per Capita per Full Time Equiv. Employee	5,311	5,362	5,365	4,194
<b>Effectiveness</b>				
Avg. # days to Review Development Cases	30	30	30	30
% of Projects Completed on Schedule	100%	100%	100%	100%

**CODE ENFORCEMENT PERFORMANCE INDICATORS**

**FUND: 001 DEPARTMENT: 1017**

	<b>Actual 2019-20</b>	<b>Actual 2020-21</b>	<b>Estimated 2021-22</b>	<b>Adopted 2022-23</b>
<b>Jurisdiction Data</b>				
Population	17,844	18,016	18,028	18,034
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	186.31	185.69	182.61	185.72
<b>Departmental Inputs</b>				
Total Personnel Services & Operating Expenses	\$ 296,649	\$ 305,618	\$ 421,350	\$ 419,020
Total # of Full Time Equivalent Employees	1.06	1.06	1.06	2.00
<b>Outputs</b>				
Animal	18	14	5	5
Blight	6	10	3	3
Building Permit	62	100	100	100
Exterior Property	-	114	50	50
Exterior Storage/Garbage	83	36	40	40
Illicit discharge	20	18	20	20
Interior Property/Building Code/Unsafe Structure	-	22	10	10
Other	325	22	16	16
Public nuisance/residence	-	8	4	4
Tall Grass/Weeds	-	41	16	16
Vehicles	23	87	50	50
Code Enforcement Board Violations	30	39	40	40
<b>Efficiency</b>				
O&M Cost Per Capita	\$ 16.62	\$ 16.96	\$ 23.37	\$ 23.24
O&M Cost per Full Time Equiv. Employee	\$ 279,857	\$ 288,318	\$ 397,500	\$ 209,510
Per Capita per Full Time Equiv. Employee	16,834	16,996	17,008	9,017
<b>Effectiveness</b>				
Avg. Time to Gain Compliance	20	20	20	20
Avg. Time to Initial Response to a Complaint	2	2	2	2



CITY OF SAFETY HARBOR  
ADOPTED FY 2022/2023 BUDGET

<b>Fund:</b>	<b>Department:</b>	<b>Fund #:</b>
<b>General</b>	<b>Community Development/Planning &amp; Zoning/Code Enforcement</b>	<b>001</b>

**EXPENDITURE DETAIL**

Acct #	Account Description	Actual		Adopted	Adjusted	Estimated	Adopted
		2019-20	2020-21	Budget	Budget	Year End	Budget
		2019-20	2020-21	2021-22	2021-22	2021-22	2022-23
<b>Personnel Services</b>							
1017-500.12-01	Salaries & Wages	\$ 197,575	\$ 208,568	\$ 217,060	\$ 217,060	\$ 223,350	\$ 273,360
1017-500.14-00	Overtime	1,323	-	-	-	-	-
1017-500.15-10	Incentive Pay	-	-	-	3,300	3,300	6,600
	Salaries & Wages Sub-Total	198,898	208,568	217,060	220,360	226,650	279,960
1017-500.21-00	Fica Taxes	14,375	15,235	16,610	16,860	17,340	21,420
1017-500.22-00	Retirement	15,912	16,456	17,080	17,080	17,580	21,830
1017-500.23-00	Life & Health Insurance	47,867	51,046	53,620	53,620	53,720	64,960
	Benefits Sub-Total	78,153	82,736	87,310	87,560	88,640	108,210
	Total Personnel Services	277,051	291,305	304,370	307,920	315,290	388,170
<b>Operating Expenses</b>							
1017-500.34-20	Planning Services	5,808	414	87,500	87,898	87,500	7,500
1017-500.34-90	Other Fees And Contracts	-	-	250	-	250	250
1017-500.40-01	Employee Travel	5	629	2,270	2,270	860	2,270
1017-500.40-30	Dept. Director Phone Allowance	665	603	600	600	1,000	1,200
1017-500.41-00	Communication Services	1,761	1,859	2,200	2,200	2,020	2,200
1017-500.46-10	Outside Vehicle Repair	119	452	600	600	600	600
1017-500.46-20	Equipment Repairs	-	-	500	500	500	500
1017-500.46-40	Maintenance Contracts	2,604	2,183	3,070	5,420	3,070	3,070
1017-500.47-01	Printing & Binding	3,896	1,876	3,700	2,450	2,450	3,700
1017-500.51-10	Office Supplies-General	771	722	850	850	850	850
1017-500.51-11	Non-Capital Office Equip.	59	1,233	100	1,900	100	1,780
1017-500.51-50	Reproduction Supplies	228	537	500	500	500	500
1017-500.52-01	Gas	1,036	1,216	1,450	1,450	1,840	1,640
1017-500.52-03	Oil & Other Lubricants	45	9	40	40	40	40
1017-500.52-10	Vehicle Parts	38	190	300	300	300	300
1017-500.52-70	Special Clothing /Uniform	97	317	400	250	400	400
1017-500.52-80	Tires And Tubes	-	-	200	200	200	200
1017-500.54-20	Memberships & Dues	955	690	990	990	990	990
1017-500.54-30	Educational Costs	1,514	1,385	3,000	3,000	2,590	2,860
	Total Operating Expenses	19,598	14,313	108,520	111,418	106,060	30,850
	<b>Total Community Development</b>	<b>\$ 296,649</b>	<b>\$ 305,618</b>	<b>\$ 412,890</b>	<b>\$ 419,338</b>	<b>\$ 421,350</b>	<b>\$ 419,020</b>

**BUILDING DEPT PERFORMANCE INDICATORS**

**FUND: 001 DEPARTMENT: 1024**

	<b>Actual 2019-20</b>	<b>Actual 2020-21</b>	<b>Estimated 2021-22</b>	<b>Adopted 2022-23</b>
<b>Jurisdiction Data</b>				
Population	17,844	18,016	18,028	18,034
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	186.31	185.69	182.61	185.72
<b>Departmental Inputs</b>				
Total Personnel Services & Operating Expenses	\$ 647,266	\$ 603,354	\$ 358,500	\$ 384,660
Total # of Full Time Equivalent Employees	6.50	6.63	4.00	4.00
<b>Outputs</b>				
# of Bldg. Plans Reviewed	704			
# of Bldg. Permits Issued	3,039	2,082	375	375
# of Inspection Performed	4,027	2,341	660	660
<b>Outputs Occupational Licenses</b>				
# of Licenses Issued	1,125	963	960	960
# of Renewals	1,050	1,050	1,050	1,050
# of Inspections Performed (By Code Enforcement)	40	30	30	30
<b>Efficiency</b>				
O&M Cost Per Capita	\$ 36.27	\$ 33.49	\$ 19.89	\$ 21.33
O&M Cost per Full Time Equiv. Employee	\$ 99,579	\$ 91,004	\$ 89,625	\$ 96,165
Per Capita per Full Time Equiv. Employee	2,745	2,717	4,507	4,509
<b>Effectiveness</b>				
Avg. Permit Review Time (minutes)	45	20	20	20
% of Inspections Performed on Schedule	90%	90%	90%	90%
% of Recovery	90%	90%	90%	90%

CITY OF SAFETY HARBOR  
ADOPTED FY 2022/2023 BUDGET

<b>Fund:</b>	<b>Department:</b>	<b>Fund #:</b>
<b>General</b>	<b>Building</b>	<b>001</b>

**EXPENDITURE DETAIL**

Acct #	Account Description	Actual 2019-20	Actual 2020-21	Adopted Budget 2021-22	Adjusted Budget 2021-22	Estimated Year End 2021-22	Adopted Budget 2022-23
<b>Personnel Services</b>							
1024-500.12-01	Salaries & Wages	\$ 238,360	\$ 246,132	\$ 188,020	\$ 188,020	\$ 187,440	\$ 205,300
1024-500.14-00	Overtime	3,614	467	-	-	-	-
1024-500.15-10	Incentive Pay	-	-	-	4,000	4,000	8,000
	Salaries & Wages Sub-Total	241,974	246,599	188,020	192,020	191,440	213,300
1024-500.21-00	Fica Taxes	18,211	18,271	14,390	14,700	14,650	16,330
1024-500.22-00	Retirement	16,719	19,323	15,050	15,050	15,000	16,430
1024-500.23-00	Life & Health Insurance	42,746	56,050	55,000	55,000	59,420	62,090
	Benefits Sub-Total	77,676	93,643	84,440	84,750	89,070	94,850
	Total Personnel Services	319,650	340,242	272,460	276,770	280,510	308,150
<b>Operating Expenses</b>							
1024-500.34-90	Other Fees & Contracts	320,308	253,485	23,000	97,500	66,000	21,000
1024-500.40-01	Employee Travel	-	-	1,580	1,580	1,580	2,450
1024-500.41-00	Communications Services	2,906	2,617	3,450	3,250	1,800	1,880
1024-500.44-00	Communications Services	248	14	-	200	200	200
1024-500.46-10	Outside Vehicle Repairs	-	360	500	500	500	500
1024-500.46-40	Maintenance Contracts	-	646	1,300	2,000	1,300	39,410
1024-500.47-01	Printing & Binding	1,004	253	800	800	200	200
1024-500.51-10	Office Supplies-General	752	857	600	1,250	1,250	1,250
1024-500.51-11	Non-Capital Office Equipmnet	321	2,227	300	300	240	4,600
1024-500.52-01	Gas	728	738	990	990	1,210	1,080
1024-500.52-03	Oil & Lubricants	10	17	80	80	80	80
1024-500.52-10	Vehicle Parts	36	158	350	350	350	350
1024-500.52-30	Small Tools & Supplies	209	-	-	-	-	-
1024-500.52-70	Special Clothing/Uniforms	640	433	1,100	1,100	900	900
1024-500.52-80	Tires & Tubes	-	222	250	250	250	250
1024-500.54-10	Publications	70	155	-	-	-	-
1024-500.54-20	Memberships & Dues	182	260	780	780	780	780
1024-500.54-30	Educational Costs	200	670	3,150	3,150	1,350	1,580
	Total Operating Expenses	327,615	263,112	38,230	114,080	77,990	76,510
	<b>Total Engineering</b>	<b>\$ 42,946</b>	<b>\$ 56,720</b>	<b>\$ 58,150</b>	<b>\$ 58,150</b>	<b>\$ 60,770</b>	<b>\$ 63,670</b>
	<b>Total Building</b>	<b>\$ 647,266</b>	<b>\$ 603,354</b>	<b>\$ 310,690</b>	<b>\$ 390,850</b>	<b>\$ 358,500</b>	<b>\$ 384,660</b>

CITY OF SAFETY HARBOR  
ADOPTED FY 2022/2023 BUDGET

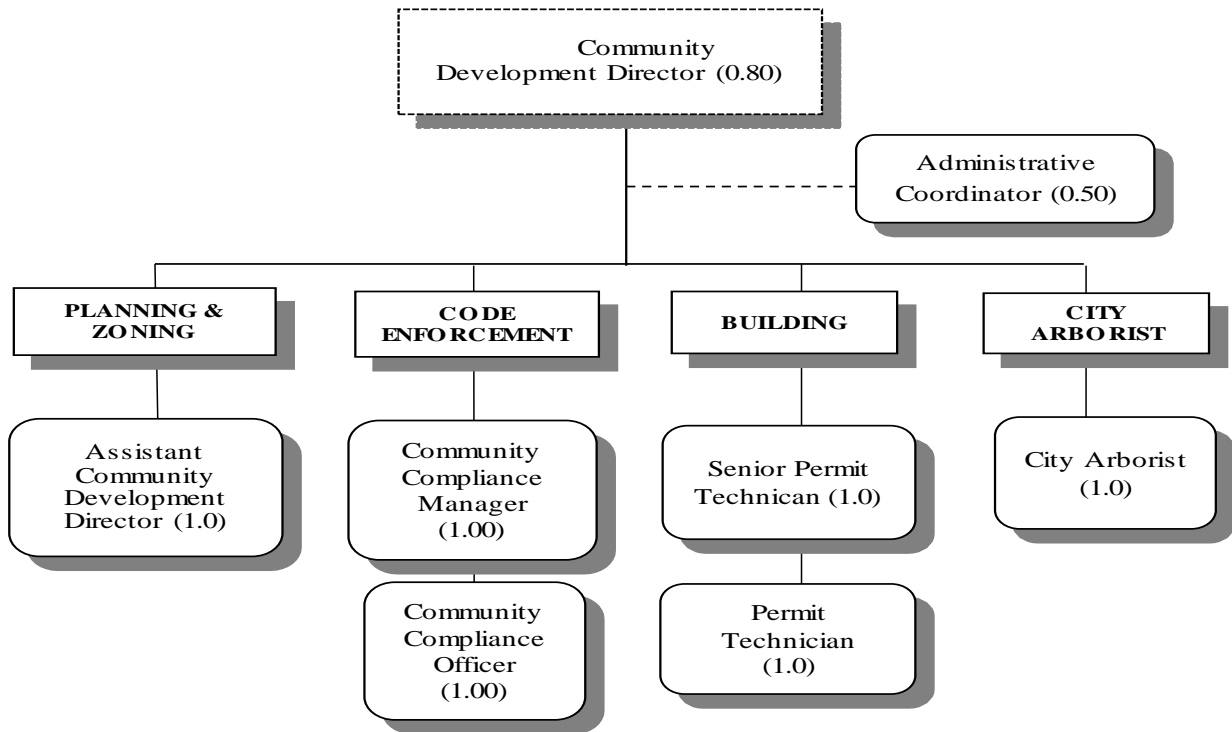
<b>Fund:</b>	<b>Department:</b>	<b>Fund #:</b>
<b>General</b>	<b>Building</b>	<b>001</b>

<b>FUNDING SOURCE</b>
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Acct #	Account Description	Actual		Adopted		Adjusted		Estimated		Adopted	
		2019-20	2020-21	2021-22	Budget	2021-22	Budget	Year End	2021-22	2022-23	Budget
Program Expenditure Budget		\$ 647,266	\$ 603,354	\$ 310,690		\$ 390,850		\$ 358,500		\$ 384,660	
Less Revenues Supporting Program:											
316 Local Business Tax		141,507	145,664	142,000		142,000		142,000		142,000	
322 Permits, Fees & Special Assessments		260,625	206,866	45,900		45,900		15,500		84,300	
329 Other Permits & Fees		4,351	1,796	200		200		4,660		4,660	
342 Public Safety		271,722	209,042	9,200		9,200		17,800		25,000	
Net Unsupported/(Supported) Budget		<b>\$ (30,940)</b>	<b>\$ 39,986</b>	<b>\$ 113,390</b>		<b>\$ 193,550</b>		<b>\$ 178,540</b>		<b>\$ 128,700</b>	
% Of Budget Supported		104.8%	93.4%	63.5%		50.5%		50.2%		66.5%	

## Organizational Chart

### COMMUNITY DEVELOPMENT DEPARTMENT



JOB CLASS/TITLE	PAY GRADE	ADOPTED FY 20/21	ADOPTED FY 21/22	ADOPTED FY 22/23
<b>Community Development Director*</b>	<b>133</b>	<b>0.80</b>	<b>0.80</b>	<b>0.80</b>
<b>Planning &amp; Zoning/Code Enforcement</b>				
Assistant Community Dev Director	131	0.00	0.00	1.00
Community Planner/GIS Analyst	127	1.00	1.00	0.00
Administrative Coordinator**	121	0.50	0.50	0.50
Community Compliance Manager	127	0.00	0.00	1.00
Community Compliance Officer	121	1.00	1.00	1.00
On-Call Community Compliance Officer	121	0.06	0.06	0.00
<b>Total Planning &amp; Zoning/Code Enforcement</b>		<b>2.56</b>	<b>2.56</b>	<b>3.50</b>
<b>Building Division</b>				
Building Manager	127	0.00	0.00	0.00
Floodplain Coordinator	127	1.00	1.00	1.00
City Arborist	124	1.00	1.00	1.00
Administrative Services Manager	123	1.00	0.00	0.00
Senior Permit Technican	118	0.00	0.00	1.00
Permit Technican	116	1.00	2.00	1.00
<b>Total Building</b>		<b>4.00</b>	<b>4.00</b>	<b>4.00</b>
<b>Total Community Development</b>		<b>7.36</b>	<b>7.36</b>	<b>8.30</b>
*Community Development Director is 20% funded in CRA				
**Administrative Coordinator is 50% funded in Engineering				



CITY OF SAFETY HARBOR  
ADOPTED FY 2022/2023 BUDGET

<b>Fund:</b>	<b>Department:</b>	<b>Fund #:</b>
<b>General</b>	<b>City Attorney</b>	<b>001</b>

**EXPENDITURE DETAIL**

		Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2019-20	2020-21	Budget	Budget	Year End	Budget
Acct #	Account Description	2019-20	2020-21	2021-22	2021-22	2021-22	2022-23
<b>Operating Expenses</b>							
1018-500.31-10	Legal Services	119,767	149,102	138,200	148,200	148,200	146,150
1018-500.31-20	Other Legal	11,537	14,259	35,000	35,000	35,000	37,100
1018-500.40-01	Employee Travel	-	375	1,000	1,000	1,000	1,000
1018-500.54-10	Publications	576	1,002	1,000	1,000	1,000	1,000
1018-500.54-30	Educational Costs	-	-	450	450	450	450
	Total Operating Expenses	131,880	164,738	175,650	185,650	185,650	185,700
	<b>Total City Attorney</b>	<b>\$ 131,880</b>	<b>\$ 164,738</b>	<b>\$ 175,650</b>	<b>\$ 185,650</b>	<b>\$ 185,650</b>	<b>\$ 185,700</b>





CITY OF SAFETY HARBOR  
ADOPTED FY 2022/2023 BUDGET

<b>Fund:</b>	<b>Department:</b>	<b>Fund #:</b>
<b>General</b>	<b>General Government</b>	<b>001</b>

**EXPENDITURE DETAIL**

Acct #	Account Description	Actual 2019-20	Actual 2020-21	Adopted Budget 2021-22	Adjusted Budget 2021-22	Estimated Year End 2021-22	Adopted Budget 2022-23
<b>Personnel Services</b>							
1020-500.24-00	Workers Compensation Ins.	35,295	35,216	38,420	38,420	39,670	43,640
1020-500.25-00	Unemployment Contribution	8,643	3,094	10,000	10,000	10,000	10,000
	Benefits Sub-Total	43,938	38,310	48,420	48,420	49,670	53,640
	Total Personnel Services	43,938	38,310	48,420	48,420	49,670	53,640
<b>Operating Expenses</b>							
1020-500.32-10	Auditing And Accounting	18,932	24,190	22,500	27,500	25,300	22,500
1020-500.34-90	Other Fees & Contracts	5,012	625	36,610	36,610	37,110	1,110
1020-500.34-95	Disaster Expenses	63,398	36,876	-	1,629	12,000	-
1020-500.41-00	Communications Services	643	644	750	750	750	750
1020-500.42-10	Postage	24,353	28,319	33,010	33,010	33,010	33,010
1020-500.43-00	Utility Services	36,089	31,655	34,000	34,000	34,000	35,700
1020-500.45-00	General Liability Ins	81,334	89,262	98,920	98,920	113,120	123,940
1020-500.46-01	Building & Grounds Maint	5,886	11,719	17,030	17,030	16,570	16,570
1020-500.46-40	Maintenance Contracts	27,844	28,704	31,130	31,130	31,130	31,130
1020-500.47-01	Printing & Binding	8,911	9,856	15,600	15,600	16,600	17,100
1020-500.49-30	Other Current Charges	62,202	27,605	20,000	26,609	25,000	70,000
1020-500.51-10	Office Supplies-General	4,835	4,809	5,000	5,539	5,000	5,000
1020-500.51-11	Non-Capital Office Equip.	-	-	4,500	4,500	4,500	4,500
1020-500.52-42	Supplies City Hall BR	236	22	1,000	1,000	500	1,000
1020-500.52-90	Special Supplies	68	-	600	600	600	600
1020-500.54-01	Subscriptions	168	168	170	170	170	170
1020-500.54-10	Publications	1,243	-	-	-	-	-
1020-500.54-20	Memberships & Dues	500	500	500	500	500	500
	Total Operating Expenses	341,653	294,954	321,320	335,096	355,860	363,580
<b>Capital Expenses</b>							
1020-500.64-40	Special Equipment	-	17,172	-	5,037	-	-
	Total Capital Expenses	-	17,172	-	5,037	-	-
<b>Total General Government</b>		<b>\$ 385,591</b>	<b>\$ 350,435</b>	<b>\$ 369,740</b>	<b>\$ 388,553</b>	<b>\$ 405,530</b>	<b>\$ 417,220</b>



CITY OF SAFETY HARBOR  
ADOPTED FY 2022/2023 BUDGET

<b>Fund:</b>	<b>Department:</b>	<b>Fund #:</b>
<b>General</b>	<b>Law Enforcement</b>	<b>001</b>

**EXPENDITURE DETAIL**

Acct #	Account Description	Actual		Adopted	Adjusted	Estimated	Adopted
		2019-20	2020-21	Budget	Budget	Year End	Budget
		2019-20	2020-21	2021-22	2021-22	2021-22	2022-23
<b>Operating Expenses</b>							
1021-500.34-30	Sheriff's Contract	1,366,127	1,449,252	1,530,640	1,530,640	1,530,640	1,609,250
	Total Operating Expenses	1,366,127	1,449,252	1,530,640	1,530,640	1,530,640	1,609,250
<b>Total Law Enforcement</b>							
		\$ 1,366,127	\$ 1,449,252	\$ 1,530,640	\$ 1,530,640	\$ 1,530,640	\$ 1,609,250





## Fire Department

*"We are the members of the Safety Harbor Fire Department; our mission is to protect lives and property from all hazards. We provide this service with emphasis on quality, personal safety, injury reduction, cost effectiveness, and environmental protection."*

The Fire Department protects life and property from all hazards through emergency response, preparedness, and prevention. The department is primarily responsible for leading and managing all fire, non-fire, medical, and hazardous materials emergencies, and emergency management functions for the community. These responsibilities are effectively managed through proper planning, organizing, staffing, directing, coordinating, reporting, and



budgeting. High quality fire protection and medical services are provided with an emphasis on doing what is best for the community, city, department, shift, station, and then the employee.

### Current and Prior Year Accomplishments

The department continues to make significant progress in developing and enhancing services to the community while focusing on continuous improvement. The department's policies and procedures are routinely reviewed and edited to ensure consistency with local bargaining agreements, City rules

and regulations, county guidelines, state laws, Occupational Safety and Health Administration (OSHA) regulations, National Fire Protection Association (NFPA) guidelines, Insurance Services Office (ISO) requirements, and best practices. The department has realigned project and program work assignments to personnel throughout the organization to ensure more effective workload distribution and to assist in personnel development. The department continues to focus on three main funding priorities: personnel, apparatus, and facilities.

In FY22, the department replaced personal protective equipment (PPE) for six firefighters, purchased new telecommunications equipment, purchased new equipment for a new fire engine, and placed into service a new quick response EMS vehicle (ME53). The department continued its participation in EMS priority and AVL (Automatic Vehicle Locator) dispatch. The department's Fire Marshal continues to complete an audit of all inspectable occupancies within the fire district to ensure all locations are accounted for in the department's inspection database and that all occupancies receive a periodic fire inspection. The department's FD Specialist has ensured all purchasing and payroll items are consistent with City expectations.



### Fiscal Year 2023 Goals

- Replace six sets of turnout gear, replace one Fire Marshal's vehicle, purchase and install one carport, remodel Station 53 living quarter's bathrooms
- Create a 10-year facilities plan
- Complete fire inspection audit of fire district
- Maintain an appropriate number of driver/operators, and acting officers on each shift

### Long-Term Vision and Future Financial Impact

The department will continue to focus on identifying opportunities to increase efficiencies while also improving overall effectiveness. This will be accomplished by critically analyzing performance data, spending habits, and staffing patterns. The organization will continue to seek out partnerships for increased workplace and customer service improvements.

**FIRE PERFORMANCE INDICATORS**

**FUND: 001 DEPARTMENT: 1022**

	<b>Actual 2019-20</b>	<b>Actual 2020-21</b>	<b>Estimated 2021-22</b>	<b>Adopted 2022-23</b>
<b>Jurisdiction Data</b>				
Population	17,844	18,016	18,028	18,034
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	186.31	185.69	182.61	185.72
<b>Departmental Inputs</b>				
Total Personnel Services & Operating Expenses	\$ 3,649,185	\$ 3,924,574	\$ 4,379,250	\$ 4,406,180
Total # of Full Time Equivalent Employees	30.50	30.50	30.50	30.50
<b>Fire Prevention</b>				
Review all Received Plans in Less than Two Weeks	100	100	100	100
Periodic Inspectable Occupancy Inspections (%)	33	33	33	33
Licensed Facility Inspections (%)	100	100	100	100
Investigate All Fires (%)	100	100	100	100
Periodic Preplan Update (%)	33	33	33	33
Inspect and Test All City Fire Hydrants (%)	100	100	100	100
<b>Emergency Response</b>				
Prevent fire deaths on all fire incidents in district (%)	83	100	100	100
Confine 90% of bldg fires to area involved on arrival	100	100	100	100
Provide a minimum of ALS to all incidents within City	100	100	100	100
Respond to emergencies in less than 7m 30s	94	93	92	90
<b>Training</b>				
Complete 228 Hours of Company Officer Training (%)	90	100	100	100
Complete 228 Hours of Driver/Operator Training (%)	95	100	100	100
Complete 216 Hours of Firefighter Training (%)	100	100	100	100
<b>Total Emergency Readness Efficiency</b>	<b>568</b>	<b>600</b>	<b>600</b>	<b>600</b>
% of ISO Training requirements met	100	100	100	100
% of emergency response criteria met	100	100	100	100
O&M Cost Per Capita	\$ 204.50	\$ 217.84	\$ 242.91	\$ 244.33
O&M Cost per Full Time Equiv. Employee	\$ 119,645	\$ 128,675	\$ 143,582	\$ 144,465
Per Capita per Full Time Equiv. Employee	585	591	591	591

CITY OF SAFETY HARBOR  
ADOPTED FY 2022/2023 BUDGET

<b>Fund:</b>	<b>Department:</b>	<b>Fund #:</b>
<b>General</b>	<b>Fire And EMS</b>	<b>001</b>

**EXPENDITURE DETAIL**

Acct #	Account Description	Actual		Adopted	Adjusted	Estimated	Adopted
		2019-20	2020-21	Budget	Budget	Year End	Budget
				2021-22	2021-22	2021-22	2022-23
<b>Personnel Services</b>							
1022-500.12-01	Salaries & Wages	\$ 1,925,456	\$ 2,001,627	\$ 2,151,020	\$ 2,177,840	\$ 2,202,100	\$ 2,324,880
1022-500.14-00	Overtime-Time & One Half	162,010	129,842	158,400	161,700	161,700	158,400
1022-500.15-10	Incentive Pay	40,441	45,610	43,850	74,650	110,980	173,680
	Salaries & Wages Sub-Total	2,127,907	2,177,078	2,353,270	2,414,190	2,474,780	2,656,960
1022-500.21-00	Fica Taxes	159,026	159,897	180,030	184,725	189,080	196,550
1022-500.22-00	Retirement	421,431	494,243	545,310	553,010	563,780	389,170
1022-500.22-01	Passing Thru State	113,567	111,154	100,000	100,000	98,500	104,900
1022-500.23-00	Life & Health Insurance	396,151	426,955	449,620	461,635	476,210	468,850
1022-500.24-00	Workers Compensation Ins.	111,325	123,119	131,740	131,740	136,190	149,810
	Benefits Sub-Total	1,201,500	1,315,367	1,406,700	1,431,110	1,463,760	1,309,280
	Total Personnel Services	3,329,407	3,492,446	3,759,970	3,845,300	3,938,540	3,966,240

**Operating Expenses**

1022-500.31-30	Employee Physicals	13,180	17,300	16,950	16,950	16,950	17,920
1022-500.32-10	Auditing & Accounting	7,257	10,700	10,790	11,790	10,790	10,790
1022-500.34-90	Other Fees & Contracts	133	-	-	150	200	200
1022-500.40-01	Employee Travel	142	69	3,200	2,200	2,000	4,000
1022-500.40-30	Cell Phone Allowance	1,415	2,983	3,000	3,000	3,000	3,000
1022-500.41-00	Communication Services	20,863	22,276	26,500	26,500	26,500	26,500
1022-500.42-10	Postage	-	226	100	360	100	100
1022-500.43-00	Utility Services	37,778	32,463	32,500	32,500	35,050	35,990
1022-500.44-00	Rental & Leases	-	1,771	2,400	2,400	2,400	2,480
1022-500.45-00	General Liability Ins.	73,173	80,925	87,950	87,950	90,900	100,000
1022-500.46-01	Building & Grounds Maint	11,955	23,828	17,160	17,538	17,500	18,160
1022-500.46-10	Outside Vehicle Repairs	16,924	30,916	14,970	14,970	14,970	19,390
1022-500.46-20	Equipment Repairs	6,293	2,879	4,000	6,955	6,960	4,780
1022-500.46-30	Nextel/Radio Maintenance	2,938	9,553	4,500	10,863	10,860	7,200
1022-500.46-40	Maintenance Contracts	8,897	9,005	11,000	12,367	12,300	10,600
1022-500.49-30	Other Current Charges	956	25,669	2,800	2,800	2,800	2,880
1022-500.51-10	Office Supplies-General	715	1,252	1,700	1,200	1,700	1,520
1022-500.51-11	Non-Capital Office Equip	7,792	10,938	17,400	17,702	17,700	11,840
1022-500.52-01	Gas	4,828	5,908	5,330	5,330	9,890	8,830

CITY OF SAFETY HARBOR  
ADOPTED FY 2022/2023 BUDGET

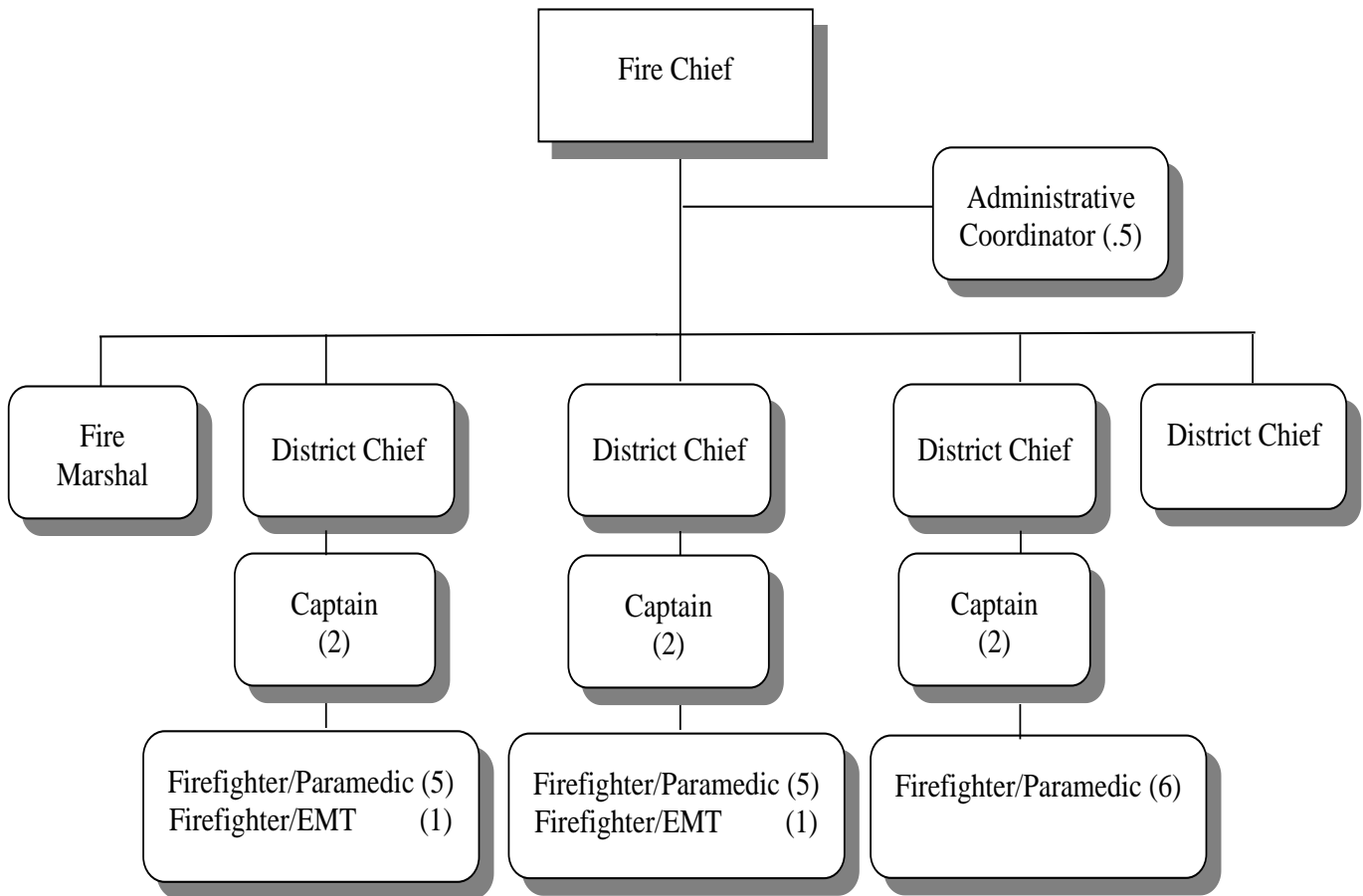
Fund: General		Department: Fire And EMS					Fund #: 001
Acct #	Account Description	Actual 2019-20	Actual 2020-21	Adopted Budget 2021-22	Adjusted Budget 2021-22	Estimated Year End 2021-22	Adopted Budget 2022-23
<b>EXPENDITURE DETAIL</b>							
1022-500.52-02	Diesel	18,995	20,287	21,010	21,010	34,840	32,150
1022-500.52-03	Oil & Other Lubricants	5,943	6,020	2,640	2,640	2,640	4,000
1022-500.52-10	Vehicle Parts	16,879	18,502	23,350	29,053	29,050	23,500
1022-500.52-20	Equipment Parts	3,730	4,603	5,510	5,663	5,660	5,230
1022-500.52-30	Small Tools & Supplies	1,584	5,758	3,020	3,110	3,020	4,000
1022-500.52-35	Non-Capital Operating Equip	1,666	11,583	7,940	11,558	11,550	14,200
1022-500.52-40	Builders Supplies	-	794	4,000	4,000	4,000	4,000
1022-500.52-41	Housekeeping Supplies	5,661	5,349	6,170	6,170	6,170	6,000
1022-500.52-70	Special Clothing/Uniforms	13,100	19,510	14,700	14,851	14,850	15,790
1022-500.52-80	Tires And Tubes	7,399	4,884	5,950	5,950	8,500	6,600
1022-500.52-90	Special Supplies	3,908	2,642	9,600	9,600	9,600	5,500
1022-500.52-92	Fire Hose & Supplies	1,148	27,578	2,700	2,700	3,000	8,370
1022-500.54-10	Publications	2,355	1,062	1,590	1,590	1,590	2,450
1022-500.54-20	Memberships & Dues	2,736	2,733	3,670	3,670	3,670	3,970
1022-500.54-30	Educational Costs	19,435	12,164	20,000	24,166	20,000	18,000
Total Operating Expenses		319,778	432,128	394,100	419,256	440,710	439,940
<b>Capital Expenses</b>							
1022-500.64-40	Specail Equipment	8,150	-	-	90,000	90,000	-
Total Non-Operating Expenses		8,150	-	-	90,000	90,000	-
<b>Internal Services</b>							
1022-500.94-16	Data Processing Fee Reimb	34,950	34,950	34,950	34,950	34,950	-
Total Internal Services		34,950	34,950	34,950	34,950	34,950	-
<b>Total Fire And EMS</b>		<b>\$ 3,692,285</b>	<b>\$ 3,959,524</b>	<b>\$ 4,189,020</b>	<b>\$ 4,389,506</b>	<b>\$ 4,504,200</b>	<b>\$ 4,406,180</b>

FUNDING SOURCE							
Program Expenditure Budget	\$ 3,649,185	\$ 3,924,574	\$ 4,154,070	\$ 4,264,556	\$ 4,379,250	\$ 4,406,180	
Less Revenues Supporting Program:							
312 Other Taxes	113,567	111,154	98,500	98,500	98,500	104,900	
331 Federal Grants	151,152	183,121	-	9,023,379	9,061,460	-	
338 Shared Revenue From Other Local Units	1,206,366	1,190,271	1,211,560	1,211,560	1,212,360	1,212,560	
Net Unsupported Budget	<b>\$ 2,178,100</b>	<b>\$ 2,440,028</b>	<b>\$ 2,844,010</b>	<b>\$ (6,068,883)</b>	<b>\$ (5,993,070)</b>	<b>\$ 3,088,720</b>	
% Of Budget Supported	40.3%	37.8%	31.5%	242.3%	236.9%	29.9%	



## Organizational Chart

### FIRE DEPARTMENT



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 20/21	ADOPTED FY 21/22	ADOPTED FY 22/23
Fire Chief	133	1.00	1.00	1.00
District Chief	F28	3.00	4.00	4.00
Captain	O2	7.00	6.00	6.00
Fire Inspector	O1	0.00	0.00	0.00
Fire Marshal	130	1.00	1.00	1.00
Firefighter/Paramedic	F3	14.00	16.00	16.00
Firefighter EMT	F2	4.00	2.00	2.00
Administrative Coordinator	121	0.00	0.00	0.50
Administrative Assistant	119	0.50	0.50	0.00
<b>Total Division</b>		<b>30.50</b>	<b>30.50</b>	<b>30.50</b>



## ENGINEERING DEPARTMENT

The Engineering Department provides technical services for the City related to paving, grading, drainage, water and sewer infrastructure improvements, by either in-house staff or the use of outside consultant services. Services include field topographic surveys, geotechnical evaluations, environmental reports, drainage problem solutions, traffic engineering, construction plan preparation, contract document preparation, permitting, bidding, and construction inspection services.

### **Current Fiscal Year 2021/2022 Accomplishments**

- Bishop Creek Erosion Study – provide project management and coordination with USACE.
- Folly Farm – Drainage – in-house design for entry drive and parking area at farm house, 30/60% design
- Library 2<sup>nd</sup> Floor Addition – coordination with Architect; review design plans; provide project management; permitting review.
- Library 1<sup>st</sup> Floor Lighting Upgrades – coordination with Architect/Elect Engineer & City staff; project management.
- Library Parking Lot Improvements – to be included with Library addition - design and plans
- Main Street at 4<sup>th</sup> Avenue Brick Intersection Repair – produce in-house 100% design plans; project management and construction inspection.
- Marina Channel Dredging – oversee consultant design and permitting services, provide project management.
- Marina Decking replacement – coordinate with Leisure Service for work scope; project management and coordination with consultant; review assessment report.
- Marina Pier – coordinate with Leisure Service for work scope; project management and coordination with consultant.
- North Bayshore Sidewalk improvements – in house design, 100% CDs
- Pipe Lining for Storm Sewers and Sanitary Sewers - project management and construction inspection.
- Pavement Condition Assessment – performed a detailed street condition assessment for all streets within the City.
- Street Rating System - provide evaluation of street condition throughout City for use in prioritization and budgeting for street resurfacing improvements; developed street conditions maps for roads within the City.
- 2<sup>nd</sup> Street South at 6<sup>th</sup> Avenue paving and drainage improvements – in-house design, 90% CDs.
- 9<sup>th</sup> Avenue North Force Main – Design coordination with Consultant, review design plans, develop contract documents, bid project and evaluation/award, provide project management, provide construction inspection.
- SR 590 Water Services to 950 and 960 14<sup>th</sup> Ave South – provided in-house design services, FDOT permitting services and coordination with Public Works staff.
- Espiritu Santo Springs/Washington Brennan Water Main – Coordination with Consultant, review design plans, develop construction bid documents, and solicit construction services, provide project management and construction observation services.
- Philippe Pointe Pedestrian Bridge water main relocation – coordination with Consultant on design items, review of plans, permitting review, develop contract bid documents, and solicit construction services, provide project management.
- Pinellas Avenue, Melrose Dr., and Avon Dr. water main and fire protection installation – coordination with Consultant on design items, review of plans, permitting review, coordination with Pinellas County permitting, review design plans, provide project management.
- North Bay Hills Water Main Replacement Phase III – coordinate design and survey services with Consultant, review design, project management and coordination with Consultant.
- 2nd St N. at 2nd Ave N. – intersection drainage improvements – develop conceptual plan, coordination with surveyor for topographic survey needed for in-house design.
- Highway to Bay Blvd & Bayshore Drive Roadway and drainage improvements - develop conceptual plan, coordination with surveyor for topographic survey needed for in-house design.
- 6th St N. at 6th Ave N. intersection drainage improvements - develop conceptual plan, coordination with surveyor for topographic survey needed for in-house design.
- 9th Ave S. at 2nd St S. Intersection improvements - develop conceptual plan, coordination with surveyor for topographic survey needed for in-house design.
- City Facilities Resurfacing & sidewalk repairs: SHCP Driveway, Parks & BM, Marshall Street Park, Rigsby Center, Daisy Douglas Park. – define work scope with Leisure Service
- Building Dept. Plan Review – Performed several Engineering reviews for building permits, commercial and residential projects.
- Building Dept. Inspections – Performed several inspections for building permits, commercial and residential projects.

- Traffic Calming – project management of various traffic studies
- Vacation of Easements – Evaluation and project management of various vacation of easement applications.
- Excavation and Fill Permits – Evaluation and project management of various excavation & fill permits.
- City stormwater water facilities operation and maintenance inspections.

#### **Fiscal Year 2022/2023 Goals**

- Seminole Park / Maple Way water main – work scope coordination, project management and coordination with consultant, design plan reviews, permit coordination, and construction inspection.
- Sanitary Sewer Pipe Lining – provide project management and construction observation services; develop work scope and contract for additional lining services.
- Storm Sewer manhole rehabilitation – provide project management and construction observation services.
- Bishop Creek Erosion Study – provide project management and coordination with USACE, review USACE study.
- Folly Farm – Drainage – in-house design for entry drive and parking area at farm house.
- Library 2<sup>nd</sup> Floor Addition – review plans, permitting coordination, contract documents, bid for construction services, coordination with Architect and Contractor; project management and construction observation.
- Library 1<sup>st</sup> Floor Lighting Upgrades – permitting coordination, contract documents, bid for construction services, coordination with Architect and Contractor; project management and construction observation.
- Marina Pier – coordinate with Leisure Service and assist with contract documents.
- Marina Channel Dredging – develop contract documents, bid, provide project management and construction observation. Permit documents for Pinellas County.
- North Bayshore Sidewalk improvements – in house design, 100% CDs, develop contract and bid, project management and construction services.
- Marshal Street park resurfacing and sidewalk improvements – develop plans, contract documents, bid, provide project management and construction inspection.
- Pavement Condition Assessment – continue detailed street condition assessment for all streets within the City.
- Street Rating System - provide evaluation of street condition throughout City for use in prioritization and budgeting for street resurfacing improvements; developed street conditions maps for roads within the City.
- Street Resurfacing- provide in house design plans, develop contract documents and bid, provide project management; provide construction inspection services.
- 2<sup>nd</sup> Street South at 6<sup>th</sup> Avenue paving and drainage improvements – design in-house, 100% CDs, contract documents and bid, project management and construction inspection services.
- 9<sup>th</sup> Avenue North Force Main – project management and close out documents.
- Philippe Pointe Pedestrian Bridge water main relocation – provide project management and construction inspection.
- Pinellas Avenue, Melrose Dr., and Avon Dr. water main – review design items, permit coordination, Pinellas County permitting, provide project management, and construction inspection services.
- North Bay Hills Water Main Replacement Phase III – review design plans, project management and coordination with Consultant, provide construction inspection services.
- 2nd St N. at 2nd Ave N. – intersection drainage improvements – in-house design, project management and construction inspection services.
- Highway to Bay Blvd & Bayshore Drive Roadway and drainage improvements - in-house design plans, contract documents, project management and construction inspection services.
- 6th St N. at 6th Ave N. intersection drainage improvements - in-house design, project management and construction inspection services.
- 9th Ave S. at 2nd St S. Intersection improvements - in-house design, project management and construction inspection services.
- City Facilities Resurfacing & sidewalk repairs: – in house design plans, project management, contract documents, and construction inspection services.
- Building Dept. Plan Review – Perform Engineering reviews for building permits, commercial and residential projects.
- Building Dept. Inspections – Performed inspections for building permits, commercial and residential projects.
- Traffic Calming – project management of evaluation of various traffic studies; coordination with CPOs and Pin.Co.
- Vacation of Easements – Evaluation and project management of easement applications.
- Excavation and Fill Permits – Evaluation and project management of excavation & fill permits.
- City stormwater water facilities operation and maintenance inspections.

#### **Long-Term Vision and Future Financial Impact**

It is the desire of the Engineering Department to better serve the Engineering needs for all City Departments, and to increase production efficiency and cost effectiveness of Capital Improvement Projects.

## ENGINEERING PERFORMANCE INDICATORS

FUND: 001 DEPARTMENT: 1025

	Actual 2019-20	Actual 2020-21	Estimated 2021-22	Adopted 2022-23
<b>Jurisdiction Data</b>				
Population	17,844	18,016	18,028	18,034
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	186.31	185.69	182.61	185.72
<b>Departmental Inputs</b>				
Total Personnel Services & Operating Expenses	\$ 418,198	\$ 384,752	\$ 450,590	\$ 509,170
Total # of Full Time Equivalent Employees	4.50	4.50	4.50	4.50
<b>Outputs</b>				
Number of Capital Projects	22	22	22	22
Number of In-House Design Projects	19	18	15	15
Number of Site Plans Reviewed	393	770	600	650
Value of Grants Received	\$ 78,500	\$ -	\$ -	\$ -
<b>Efficiency</b>				
O&M Cost Per Capita	\$ 23.44	\$ 21.36	\$ 24.99	\$ 28.23
O&M Cost per Full Time Equiv. Employee	\$ 92,933	\$ 85,500	\$ 100,131	\$ 113,149
Per Capita per Full Time Equiv. Employee	3,965	4,004	4,006	4,008

CITY OF SAFETY HARBOR  
ADOPTED FY 2022/2023 BUDGET

<b>Fund:</b>	<b>Department:</b>	<b>Fund #:</b>
<b>General</b>	<b>Engineering</b>	<b>001</b>

**EXPENDITURE DETAIL**

Acct #	Account Description	Actual 2019-20	Actual 2020-21	Adopted Budget 2021-22	Adjusted Budget 2021-22	Estimated Year End 2021-22	Adopted Budget 2022-23
<b>Personnel Services</b>							
1025-539.12-01	Salaries & Wages	\$ 296,806	\$ 263,651	\$ 321,360	\$ 321,360	\$ 298,980	\$ 337,260
1025-500.15-10	Incentive Pay	-	-	-	3,500	3,500	9,000
	Salaries & Wages Sub-Total	296,806	263,651	321,360	324,860	302,480	346,260
1025-500.21-00	Fica Taxes	21,620	19,055	24,590	24,860	23,150	26,500
1025-500.22-00	Retirement	22,242	21,092	25,710	25,710	23,920	26,990
1025-500.23-00	Life & Health Insurance	67,062	62,917	74,890	74,890	72,390	75,690
	Benefits Sub-Total	110,924	103,064	125,190	125,460	119,460	129,180
	Total Personnel Services	407,730	366,715	446,550	450,320	421,940	475,440
<b>Operating Expenses</b>							
1025-500.31-20	Engineering Services	(50)	-	2,500	2,500	2,500	2,500
1025-500.34-90	Other Fees And Contracts	1,000	400	2,000	2,000	2,000	2,000
1025-500.40-01	Employee Travel	-	-	500	500	500	500
1025-500.41-00	Communication Services	3,520	3,365	3,600	3,600	3,940	4,100
1025-500.44-00	Rentals & Leases	-	288	-	-	-	-
1025-500.46-10	Outside Vehicle Repairs	-	-	300	300	300	300
1025-500.46-20	Equipment Repairs	-	-	500	500	500	500
1025-500.46-40	Maintenance Contracts	3,668	3,471	9,680	9,680	9,680	14,160
1025-500.47-01	Printing	22	60	500	500	500	500
1025-500.51-10	Office Supplies	80	570	500	507	500	600
1025-500.51-11	Non-Capital Office Equip	59	6,368	1,000	1,000	1,000	1,000
1025-500.51-40	Computer Paper & Supplies	331	489	1,000	1,000	1,000	1,000
1025-500.52-01	Gas	156	390	430	430	580	520
1025-500.52-03	Oil & Other Lubricants	41	-	50	50	50	50
1025-500.52-10	Vehicle Parts	-	-	300	300	300	300
1025-500.52-30	Small Tools & Supplies	-	179	300	300	300	300
1025-500.52-70	Special Clothing/Uniforms	-	589	850	850	850	850
1025-500.52-80	Tires And Tubes	-	-	400	400	400	400
1025-500.52-90	Special Supplies	-	43	200	200	200	200
1025-500.54-20	Memberships & Dues	1,293	-	1,690	1,690	1,690	1,690
1025-500.54-30	Educational Costs	349	1,825	4,100	4,100	1,860	2,260
	Total Operating Expenses	10,468	18,037	30,400	30,407	28,650	33,730
	<b>Total Engineering</b>	<b>\$ 418,198</b>	<b>\$ 384,752</b>	<b>\$ 476,950</b>	<b>\$ 480,727</b>	<b>\$ 450,590</b>	<b>\$ 509,170</b>

CITY OF SAFETY HARBOR  
ADOPTED FY 2022/2023 BUDGET

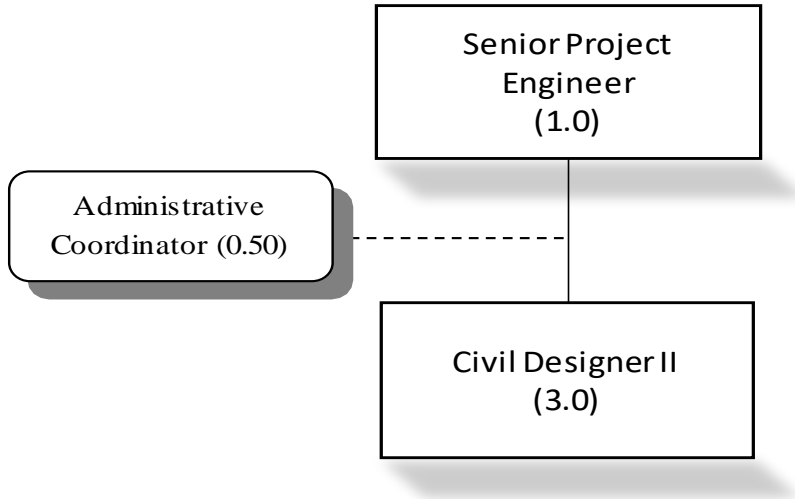
<b>Fund:</b>	<b>Department:</b>	<b>Fund #:</b>
<b>General</b>	<b>Engineering</b>	<b>001</b>

<b>FUNDING SOURCE</b>
-----------------------

		Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2019-20	2020-21	Budget	Budget	Year End	Budget
Acct #	Account Description	2019-20	2020-21	2021-22	2021-22	2021-22	2022-23
	Program Expenditure Budget	\$ 418,198	\$ 384,752	\$ 476,950	\$ 480,727	\$ 450,590	\$ 509,170
	Less Revenues Generated:						
	342 Public Safety Fees	1,550	1,475	1,200	1,200	2,000	2,000
	Net Unsupported Budget	<b>\$ 416,648</b>	<b>\$ 383,277</b>	<b>\$ 475,750</b>	<b>\$ 479,527</b>	<b>\$ 448,590</b>	<b>\$ 507,170</b>
	% Of Budget Supported By Program	0.4%	0.4%	0.3%	0.2%	0.4%	0.4%

## Organizational Chart

### ENGINEERING DEPARTMENT



JOB CLASS/TITLE	PAY GRADE	ADOPTED FY 20/21	ADOPTED FY 21/22	ADOPTED FY 22/23
City Engineer	134	1.00	0.00	0.00
Senior Project Engineer	128	1.00	1.00	1.00
Civil Designer II	125	1.00	3.00	3.00
Civil Designer I	123	1.00	0.00	0.00
Administrative Coordinator	121	0.00	0.50	0.50
Administrative Assistant	119	0.50	0.00	0.00
<b>Total Division</b>		<b>4.50</b>	<b>4.50</b>	<b>4.50</b>



## Public Works Department

### Streets Division

The Streets Division maintains the City's streets, curbs, underdrains, sidewalks, rights-of-way, and all traffic signage and pavement markings. As a part of right-of-way maintenance, the City maintains trees over City roadways and sidewalks. Work order requests generated by resident inquiries are scheduled and service is performed on a priority basis. Staff responds to emergency calls on an as-needed basis.

#### **Current and Prior Year Accomplishments**

The City of Safety Harbor's dedicated Streets Division employees put great pride in providing exceptional customer service for the residents and visitors in Safety Harbor. Within the past year, staff have focused on efficiency with the goal of maintaining the same level of customer service despite minimum staffing. This has allowed the Division to replace nearly 130 cubic yards of concrete this year. Streets Division has also been tasked with inspection of the City's roadway network for the City's Pavement Preservation/Resurfacing Program (paving). This will allow the frontline staff within the Streets Division with firsthand knowledge of roadway deficiencies to provide asphalt condition ratings and prepare prioritization schedules. Staff also helped with various community events throughout the year such as the Tree Give-a-Way and Truck and Play Day.



#### **Fiscal Year 22/23 Goals**



Streets Division employees will continue working on routine duties such as tree maintenance, sidewalk and ADA compliance concerns, and maintaining the City's rights-of-ways. Staff within the Street Division also have the challenge of effectively learning and efficiently implementing new equipment within the Sign Shop. Additionally, the division aims to complete the installation of over one thousand blue pavement markers in an effort to assist the City's Fire Department locate fire hydrants in low light situations.

#### **Long-Term Vision and Future Financial Impact**

The Streets Division will work toward streamlining the City's Streets Resurfacing Program through prioritization processes to include sidewalk and curb repairs, Tree Maintenance Program, and Rights-of-Way Maintenance program. Long term goals for the Streets Division will continue to be providing fast and exceptional customer service to the city's residents and businesses. Staff will also continue safety and emergency response training to ensure they are ready to help in any situation.



## STREET PERFORMANCE INDICATORS

FUND: 001 DEPARTMENT: 1031

	Actual 2019-20	Actual 2020-21	Estimated 2021-22	Adopted 2022-23
<b>Jurisdiction Data</b>				
Population	17,844	18,016	18,028	18,034
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	186.31	185.69	182.61	185.72
<b>Departmental Inputs</b>				
Total Personnel Services & Operating Expenses	\$ 651,162	\$ 626,562	\$ 762,960	\$ 845,450
Total # of Full Time Equivalent Employees	10.40	9.75	9.75	9.75
<b>Outputs</b>				
Curb Miles of Street Swept Per Year	920	920	920	920
Cubic Yds of Curb/Gutter/Sidewalks/Replaced	152	155	129	150
Tons of Asphalt Pot Hole Repairs	42	125	67	100
# of Service Requests	180	150	266	266
Curb Miles of Street	104	104	104	104
Tons of Debris Removed	1,053	400	533	550
Right of Way Use Permits	171	197	132	150
<b>Efficiency</b>				
Cost Per Curb Mile Swept	\$ 707.78	\$ 681.05	\$ 829.30	\$ 918.97
# of Curb Miles of Street per FTE	88	94	94	94
O&M Cost Per Capita	\$ 36.49	\$ 34.78	\$ 42.32	\$ 46.88
O&M Cost Per Full Time Equiv. Employee	\$ 62,612	\$ 64,263	\$ 78,252	\$ 86,713
Per Capita per Full Time Equiv. Employee	1,716	1,848	1,849	1,850
<b>Effectiveness</b>				
# of Service Requests Completed	129	140	204	266

CITY OF SAFETY HARBOR  
ADOPTED FY 2022/2023 BUDGET

	A	B	C	D	E	F	G	H							
1															
2	<b>Fund:</b>		<b>Department:</b>				<b>Fund #:</b>								
3	<b>General</b>		<b>Streets</b>				<b>001</b>								
4	<b>EXPENDITURE DETAIL</b>														
5															
6											<b>Adopted</b>		<b>Adjusted</b>	<b>Estimated</b>	<b>Adopted</b>
7											<b>Budget</b>	<b>Budget</b>	<b>Year End</b>	<b>Budget</b>	
8									<b>Acct #</b>	<b>Account Description</b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2021-22</b>	<b>2021-22</b>
9															
10	<b>Personnel Services</b>														
11	1031-500.12-01	Salaries & Wages	\$ 300,123	\$ 300,165	\$ 367,780	\$ 367,780	\$ 362,010	\$ 411,400							
12	1031-500.14-00	Overtime-Time & One Half	5,572	1,377	5,090	5,090	5,000	5,000							
13	1031-500.15-10	Incentive Pay	-	-	-	9,750	12,450	24,900							
15	Salaries & Wages Sub-Total		305,694	301,542	372,870	382,620	379,460	441,300							
16															
17	1031-500.21-00	Fica Taxes	22,958	22,034	28,120	28,870	28,620	33,150							
18	1031-500.22-00	Retirement	27,832	28,655	30,430	30,430	30,180	35,200							
19	1031-500.23-00	Life & Health Insurance	83,985	96,047	131,170	131,170	114,420	107,480							
20	Benefits Sub-Total		134,774	146,737	189,720	190,470	173,220	175,830							
21															
22	Total Personnel Services		440,469	448,278	562,590	573,090	552,680	617,130							
23															
24	<b>Operating Expenses</b>														
25	1031-500.34-60	Uniform Rental & Laundry	936	951	-	-	-	-							
26	1031-500.34-90	Other Fees & Contracts	135,902	97,104	100,330	107,881	98,610	110,970							
27	1031-500.40-01	Employee Travel	-	-	530	530	-	530							
28	1031-500.40-30	Cell Phone Allowance	78	31	170	170	-	-							
29	1031-500.41-00	Communication Services	2,148	3,185	2,740	2,740	4,110	4,110							
30	1031-500.43-00	Utility Services	5,253	3,605	3,900	3,900	4,050	4,200							
32	1031-500.44-00	Rental & Leases	-	385	1,500	1,500	1,500	2,160							
33	1031-500.46-01	Building & Grounds Maint	5,204	4,055	7,320	7,320	5,270	6,970							
34	1031-500.46-10	Outside Vehicle Repairs	3,203	315	2,800	2,800	2,800	2,800							
35	1031-500.46-20	Equipment Repairs	4,347	5,835	2,500	2,500	2,500	2,500							
37	1031-500.46-40	Maintenance Contracts	11,889	13,675	15,960	15,960	15,550	15,550							
38	1031-500.46-90	Special Services	550	6,444	8,000	8,000	8,000	8,000							
39	1031-500.49-30	Other Current Charges	421	1,406	2,000	2,000	2,000	1,810							
40	1031-500.51-10	Office Supplies-General	261	505	930	978	980	500							
41	1031-500.51-11	Non-Capital Office Equip	192	1,248	300	624	3,590	300							
42	1031-500.52-01	Gas	2,447	1,889	3,600	3,600	2,400	2,140							
43	1031-500.52-02	Diesel	5,641	4,192	6,500	6,500	4,880	4,500							
44	1031-500.52-03	Oil & Other Lubricants	587	378	750	750	750	750							
45	1031-500.52-10	Vehicle Parts	6,174	2,961	6,000	6,000	6,000	6,000							
46	1031-500.52-20	Equipment Parts	4,782	4,863	7,000	7,012	7,000	7,000							

CITY OF SAFETY HARBOR  
ADOPTED FY 2022/2023 BUDGET

<b>Fund:</b>	<b>Department:</b>	<b>Fund #:</b>
<b>General</b>	<b>Streets</b>	<b>001</b>

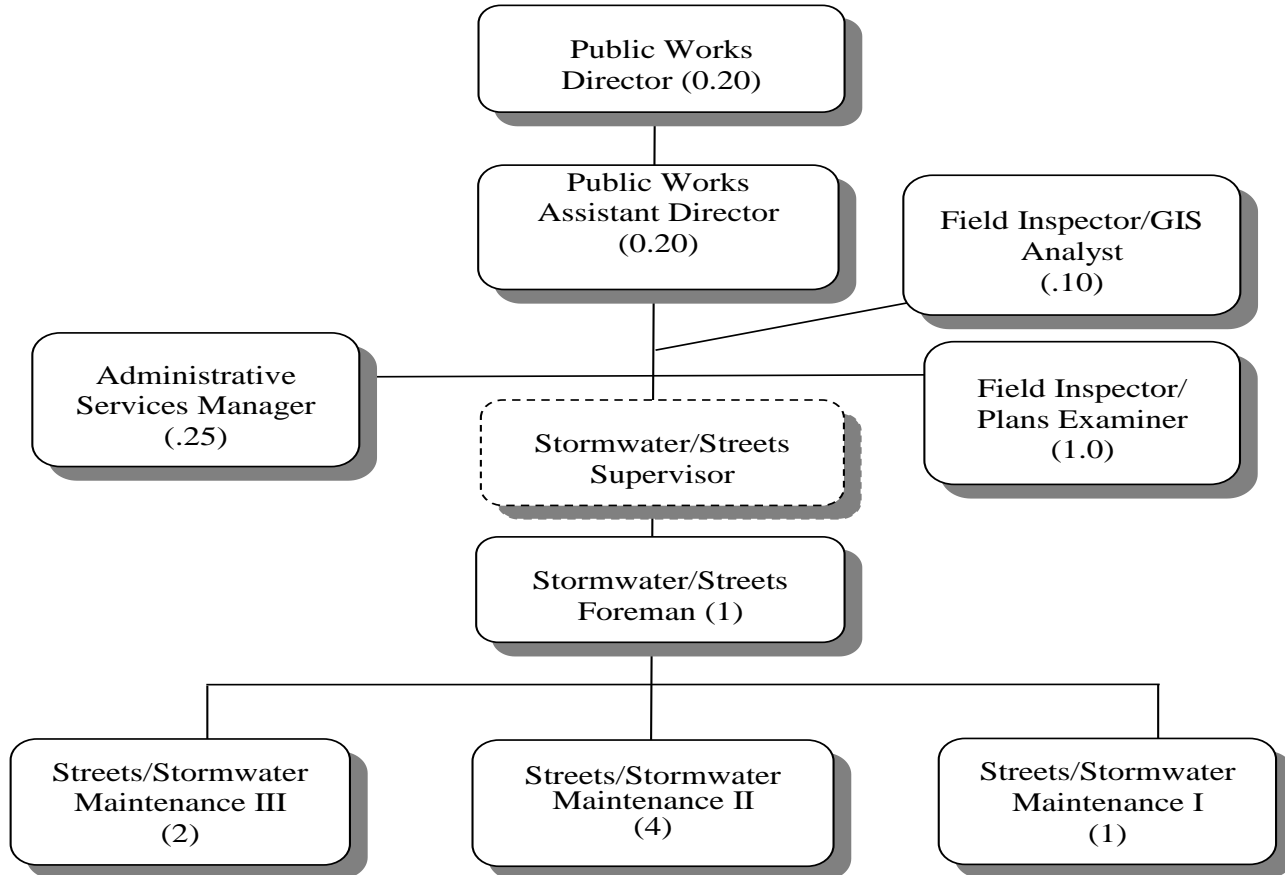
**EXPENDITURE DETAIL**

Acct #	Account Description			Adopted	Adjusted	Estimated	Adopted
		Actual	Actual	Budget	Budget	Year End	Budget
		2019-20	2020-21	2021-22	2021-22	2021-22	2022-23
1031-500.52-30	Small Tools & Supplies	3,780	7,174	8,000	8,016	8,000	8,000
1031-500.52-50	Chemicals	125	727	1,200	1,286	1,200	1,200
1031-500.52-70	Special Clothing/Uniforms	2,058	2,347	5,980	6,460	5,900	5,900
1031-500.52-80	Tires And Tubes	1,024	3,860	5,000	5,000	5,000	5,000
1031-500.52-90	Special Supplies	2,189	2,365	2,500	2,500	2,500	2,500
1031-500.52-93	Safety Supplies	780	1,678	3,000	3,000	3,000	5,350
1031-500.53-10	Street Repair	4,437	3,499	10,000	10,021	10,000	10,000
1031-500.54-20	Memberships	160	190	880	880	690	690
1031-500.54-30	Educational Costs	6,125	3,418	14,290	14,290	4,000	8,890
Total Operating Expenses		210,693	178,284	223,680	232,217	210,280	228,320
<b>Total Streets</b>		<b>\$ 651,162</b>	<b>\$ 626,562</b>	<b>\$ 786,270</b>	<b>\$ 805,307</b>	<b>\$ 762,960</b>	<b>\$ 845,450</b>

**Organizational Chart**

**PUBLIC WORKS DEPARTMENT**

**STREET DIVISION**



JOB CLASS/TITLE	PAY GRADE	ADOPTED FY 20/21	ADOPTED FY 21/22	ADOPTED FY 22/23
Public Works Director	134	0.20	0.20	0.20
Public Works Assistant Director	131	0.20	0.20	0.20
Administrative Services Manager	123	0.25	0.25	0.25
Field Inspector/Plans Examiner	121	0.00	1.00	1.00
Administrative Assistant	119	0.00	0.00	0.00
Streets/Stormwater Foreman	121	1.00	1.00	1.00
Field Inspector/GIS Analyst	121	0.10	0.10	0.10
Streets/Stormwater Maintenance III	119	3.00	2.00	2.00
Streets/Stormwater Maintenance II	117	4.00	4.00	4.00
Streets/Stormwater Maintenance I	115	1.00	1.00	1.00
<b>Total Division</b>		<b>9.75</b>	<b>9.75</b>	<b>9.75</b>



## Public Works Department

### Fleet Maintenance

The Fleet Maintenance Division is responsible for maintaining all vehicles, construction and lawn equipment for the City of Safety Harbor. The Division performs and coordinates necessary repairs, including preventative and corrective maintenance as well as roadside service for all vehicles/equipment. Other maintenance includes small engine repairs for portable power-driven equipment and small and heavy off-road equipment such as lawn and turf equipment. Fleet Maintenance participates in analyzing the specifications relative to the acquisitions of new or replacement vehicles and equipment and the useful life of equipment.



#### **Current and Prior Year Accomplishments**

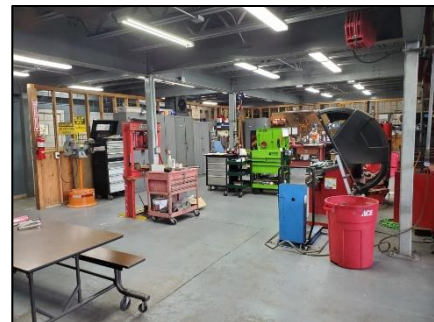
Fleet Maintenance Division has been working diligently to complete work orders while keeping up with preventative maintenance schedules. The Division disposed of vehicles and equipment, that had outlived their usefulness or had been replaced, by utilizing the GovDeals auction website.

#### **Fiscal Year 2023 Goals**

Fleet Maintenance Division will continue ASE and EVT training to certify new technicians as well as maintain current certifications. The Division plans to make improvements to the shop that will increase productivity and safety. Quality Control and Work Order Efficiency will also be a focus, reducing repeat repairs, vehicle returns, and vehicle down-time and allowing mechanics to complete proactive and preventative maintenance while a vehicle or piece of equipment is in for repairs. Fleet staff will also begin exploring alternate fuel options for fleet vehicles during the fleet budgeting, specification, and purchasing process.

#### **Long-Term Vision and Future Financial Impact**

Fleet Maintenance Division's long-term vision is to maintain efficiency, productivity, and safety of equipment and vehicles. The Division will add new equipment to replace the aged and unrepairable equipment currently in the shop to aid in meeting the long-term vision. Fleet Maintenance Division strives to maintain a high level of productivity to ensure quality and longevity for all vehicles and equipment.



**FLEET MAINTENANCE PERFORMANCE INDICATORS**

**FUND: 001 DEPARTMENT: 1033**

	<b>Actual</b>	<b>Actual</b>	<b>Estimated</b>	<b>Adopted</b>
<b>Jurisdiction Data</b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
Population	17,844	18,016	18,028	18,034
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	186.31	185.69	182.61	185.72
<b>Departmental Inputs</b>				
Total Personnel Services & Operating Expenses	\$ 241,552	\$ 264,095	\$ 269,670	\$ 315,780
Total # of Full Time Equivalent Employees	3.10	3.15	3.15	3.15
Total Number of Vehicles/Equipment Maintained	334	320	325	325
<b>Vehicle and Equipment Service</b>				
Number of Preventative Maintenance	112	126	145	150
Number of Work Order Repairs	692	565	750	750
<b>Efficiency Heavy/Light Vehicles</b>				
Avg. Cost per Repair Including Preventative Maint	\$ 213.29	\$ 382.19	\$ 301.31	\$ 350.87
O&M Cost per Capita	\$ 11.71	\$ 14.66	\$ 14.96	\$ 17.51
O&M Cost per Full Time Equiv. Employee	\$ 67,426	\$ 83,840	\$ 85,610	\$ 100,248
Per Capita per Full Time Equiv. Employee	5,756	5,719	5,723	5,725
<b>Effectiveness</b>				
% of Mechanics Hours Billed to Repairs	91%	91%	91%	91%
% of Preventative Maint Completed on Schedule	97%	97%	97%	97%



CITY OF SAFETY HARBOR  
ADOPTED FY 2022/2023 BUDGET

<b>Fund:</b>	<b>Department:</b>	<b>Fund #:</b>
<b>General</b>	<b>Fleet Maintenance</b>	<b>001</b>

**EXPENDITURE DETAIL**

Acct #	Account Description	Actual 2019-20	Actual 2020-21	Adopted Budget 2021-22	Adjusted Budget 2021-22	Estimated Year End 2021-22	Adopted Budget 2022-23
<b>Personnel Services</b>							
1033-500.12-01	Salaries & Wages	\$ 119,279	\$ 130,303	\$ 132,600	\$ 132,600	\$ 117,550	\$ 143,930
1033-500.14-00	Overtime-Time & One Half	4,671	638	2,460	2,460	2,400	2,400
1033-500.15-10	Incentive Pay	-	-	-	3,150	6,150	12,300
	Salaries & Wages Sub-Total	123,951	130,942	135,060	138,210	126,100	158,630
1033-500.21-00	Fica Taxes	8,603	8,991	10,340	10,580	9,420	11,690
1033-500.22-00	Retirement	10,035	10,269	10,810	10,810	9,600	11,710
1033-500.23-00	Life & Health Insurance	53,233	54,889	61,060	61,060	42,250	48,190
	Benefits Sub-Total	71,871	74,149	82,210	82,450	61,270	71,590
	Total Personnel Services	195,822	205,091	217,270	220,660	187,370	230,220

**Operating Expenses**

1033-500.34-60	Uniform Rental & Laundry	457	427	-	-	-	-
1033-500.34-90	Other Fees & Contracts	9,297	14,983	15,890	21,406	19,480	17,590
1033-500.40-01	Employee Travel	-	-	2,500	2,500	-	2,500
1033-500.40-30	Cell Phone Allowance	20	8	-	-	-	-
1033-500.41-00	Communications Services	1,918	2,898	2,670	2,670	2,950	3,030
1033-500.43-00	Utility Services	4,454	4,611	4,700	4,700	5,010	5,270
1033-500.44-00	Rental And Leases	165	762	250	250	910	910
1033-500.45-00	General Liability Insurance	1,442	1,667	1,670	1,670	10,330	10,330
1033-500.46-01	Building & Grounds Maint	1,640	928	1,170	1,170	1,170	2,370
1033-500.46-10	Outside Vehicle Repairs	345	2,790	100	100	100	100
1033-500.46-20	Equipment Repairs	998	1,185	3,300	3,300	3,300	3,300
1033-500.46-40	Maintenance Contracts	1,710	1,566	1,630	1,630	1,730	1,730
1033-500.46-90	Special Supplies	463	1,200	1,200	1,200	1,200	1,200
1033-500.49-30	Other Current Charges	307	599	900	1,009	900	1,180
1033-500.51-10	Office Supplies-General	182	106	300	300	300	300
1033-500.51-11	Non-Capital Office Equip	128	600	300	300	300	300
1033-500.52-01	Gas	1,216	651	1,200	1,200	2,300	2,050
1033-500.52-02	Diesel	286	246	400	400	350	330
1033-500.52-03	Oil & Other Lubricants	8	8	200	200	200	200
1033-500.52-10	Vehicle Parts	548	434	800	800	800	800

CITY OF SAFETY HARBOR  
ADOPTED FY 2022/2023 BUDGET

<b>Fund:</b>	<b>Department:</b>	<b>Fund #:</b>
<b>General</b>	<b>Fleet Maintenance</b>	<b>001</b>

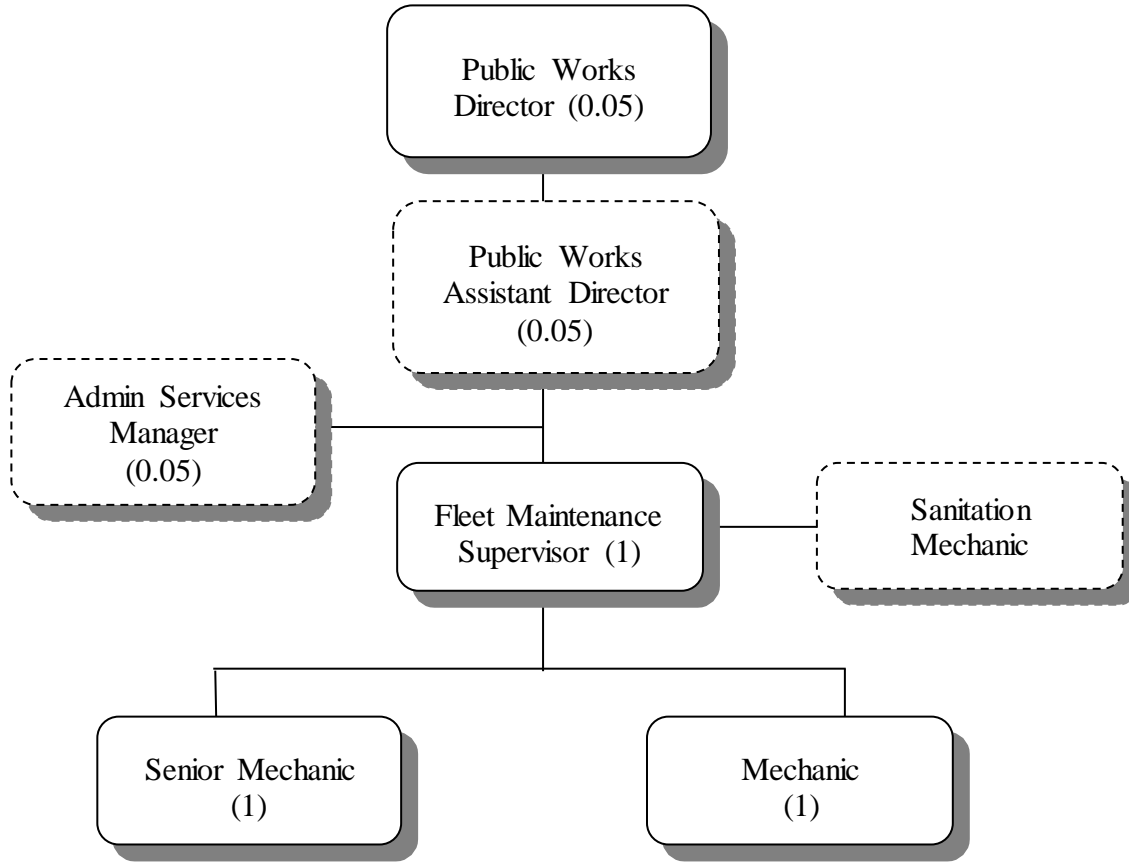
**EXPENDITURE DETAIL**

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2019-20	2020-21	Budget	Budget	Year End	Budget
		2019-20	2020-21	2021-22	2021-22	2021-22	2022-23
1033-500.52-20	Equipment Parts	315	434	1,000	1,006	1,000	1,000
1033-500.52-30	Small Tools & Supplies	4,511	2,579	6,500	6,500	6,500	6,500
1033-500.52-70	Special Clothing/Uniforms	1,029	1,117	1,910	1,910	1,770	1,770
1033-500.52-80	Tires & Tubes	238	-	100	100	250	100
1033-500.52-90	Special Supplies	13,218	18,734	17,900	17,952	17,900	17,900
1033-500.52-93	Safety Supplies	301	52	400	400	400	450
1033-500.54-20	Memberships & Dues	-	190	250	250	250	250
1033-500.54-30	Educational Costs	537	232	4,100	4,100	2,900	4,100
Total Operating Expenses		45,730	59,005	71,340	77,022	82,300	85,560
<b>Total Fleet Maintenance</b>		<b>\$ 241,552</b>	<b>\$ 264,095</b>	<b>\$ 288,610</b>	<b>\$ 297,682</b>	<b>\$ 269,670</b>	<b>\$ 315,780</b>

## Organizational Chart

### PUBLIC WORKS DEPARTMENT

### FLEET MAINTENANCE DIVISION



JOB CLASS/TITLE	PAY GRADE	ADOPTED FY 20/21	ADOPTED FY 21/22	ADOPTED FY 22/23
Public Works Director	134	0.05	0.05	0.05
Public Works Assistant Director	131	0.05	0.05	0.05
Fleet Maintenance Supervisor	127	1.00	1.00	1.00
Administrative Services Manager	123	0.05	0.05	0.05
Senior Mechanic	121	1.00	1.00	1.00
Mechanic	119	1.00	1.00	1.00
<b>Total Division</b>		<b>3.15</b>	<b>3.15</b>	<b>3.15</b>



## Leisure Services Department Building Maintenance Division

The Building Maintenance Division is responsible for all interior & exterior maintenance of City building facilities along with Park facilities; which include carpentry, electrical, plumbing, roofing, flooring and construction projects. In addition to the maintenance responsibilities, the Division oversees the installation of all holiday/seasonal decorations; provides specialized needs of recreational programs/special events/ qualified groups and contracted services.

### Current and Prior Year Accomplishments

The Building Maintenance Division continues to provide top quality service through improved maintenance techniques and procedures. In addition to completing daily facility work order requests the following projects were completed: Daisy Douglas Park restrooms, Safety Harbor City Park basketball court LED lighting upgrade, Safety Harbor City Park Skateboard Park LED lighting upgrade, new shingle roofs were installed on Daisy Douglas Park, Safety Harbor City Park, Marshall Street Park shelters and the Community Center administration, electrical outlets and lights were installed at Marshall Street large shelter, Folly Farm East home had electrical outlets for exit/entrance gate installed, installed large fans in Community Center



Fitness Center, various repairs were made on baseball field lighting, North City Park basketball courts resurfaced with pickleball lines installed, Marina Restrooms were refurbished, Museum front entrance wood deck replaced with brick material, Parks & Building Maintenance facility had automatic entrance/exit security gates installed, various hot water tanks replaced, SH City Park restrooms were refurbished, Waterfront Park shade fabric replaced, awnings cleaned/sealed at City Hall, Rigsby Center pond deck repaired, Main Street LED lamps changed out, various art work installed at City facilities.



Participated in Harbor Holiday Nights in addition to Paddle for Kids, Burger & Beer Throwdown, Hippie Dash, Seafood Festival, Best Damn Race runs / races that occurred thru-out the year, 4<sup>th</sup> of July Parade and Celebration, Bands on the Bay, Enchanted Gardens, Harbor Sounds, Chalk Art Festival, Super Hero 5K, Shabby Chic, All British Car Show, Truck & Play Day, SH Wine Festival, Tree Lighting, Holiday Parade, Santa 5K Run, Kiwanis Arts & Craft and continued 3<sup>rd</sup> Friday's and Market on Main events. Continue to cross train personnel for better department flexibility.

### Fiscal Year 2023 Goals

During the fiscal year 2022-2023, the Building Maintenance Division will continue to provide the highest level of service to enhance maintenance productivity through innovative techniques, trends and networking; while staying current with technologies and cost effectiveness. Initiatives continue for the development of the Waterfront Park, Elm Street property, Folly Farm properties, King property, along with other City wide projects. Continue the phasing in of LED lighting, LED lighting will continue being retrofitted for the Community Center and Library and other locations throughout the City.

### Long-Term Vision and Future Financial Impact

The Building Maintenance Division's long term mission is to continue to provide the highest level of maintenance service while staying on the forefront of innovativeness, trends, technology and creativity. The division will continue to be an integral part of facility capital improvement projects; both during construction and evolving into the overall maintenance schedule.



## BUILDING MAINTENANCE PERFORMANCE INDICATORS

**FUND: 001    DEPARTMENT: 1034**

	<b>Actual</b>	<b>Actual</b>	<b>Estimated</b>	<b>Adopted</b>
<b>Jurisdiction Data</b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
Population	17,844	18,016	18,028	18,034
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	186.31	185.69	182.61	185.72
<b>Departmental Inputs</b>				
Total Personnel Services & Operating Expenses	\$ 379,859	\$ 395,531	\$ 460,160	\$ 489,350
Total # of Full Time Equivalent Employees	6.00	6.00	6.00	6.25
<b>Outputs</b>				
Total Square Feet Maintained	2,197,818	2,197,818	2,197,818	2,197,818
# Maintenance/Repair Work Orders	444	215	295	300
# of Facility Preventative Maintenance Completed	374	200	280	290
# Special Projects/Events Completed	112	50	48	70
<b>Efficiency</b>				
O&M Cost per Square Ft. Maintained	\$ 0.17	\$ 0.18	\$ 0.21	\$ 0.22
Square Ft. Maintained per FTE	366,303	366,303	366,303	351,651
O&M Cost per Capita	\$ 21.29	\$ 21.95	\$ 25.52	\$ 27.13
O&M Cost per Full Time Equiv. Employee	\$ 63,310	\$ 65,922	\$ 76,693	\$ 78,296
Per Capita per Full Time Equiv. Employee	2,974	3,003	3,005	2,885
<b>Effectiveness</b>				
% Work Orders Completed Within 7 Work Days	95%	90%	92%	95%
% Preventative Maint. Completed on Schedule	95%	97%	95%	97%
% Quality Checks Meeting Standard	95%	95%	95%	97%

CITY OF SAFETY HARBOR  
ADOPTED FY 2022/2023 BUDGET

<b>Fund:</b>	<b>Department:</b>	<b>Fund #:</b>
<b>General</b>	<b>Building Maintenance</b>	<b>001</b>

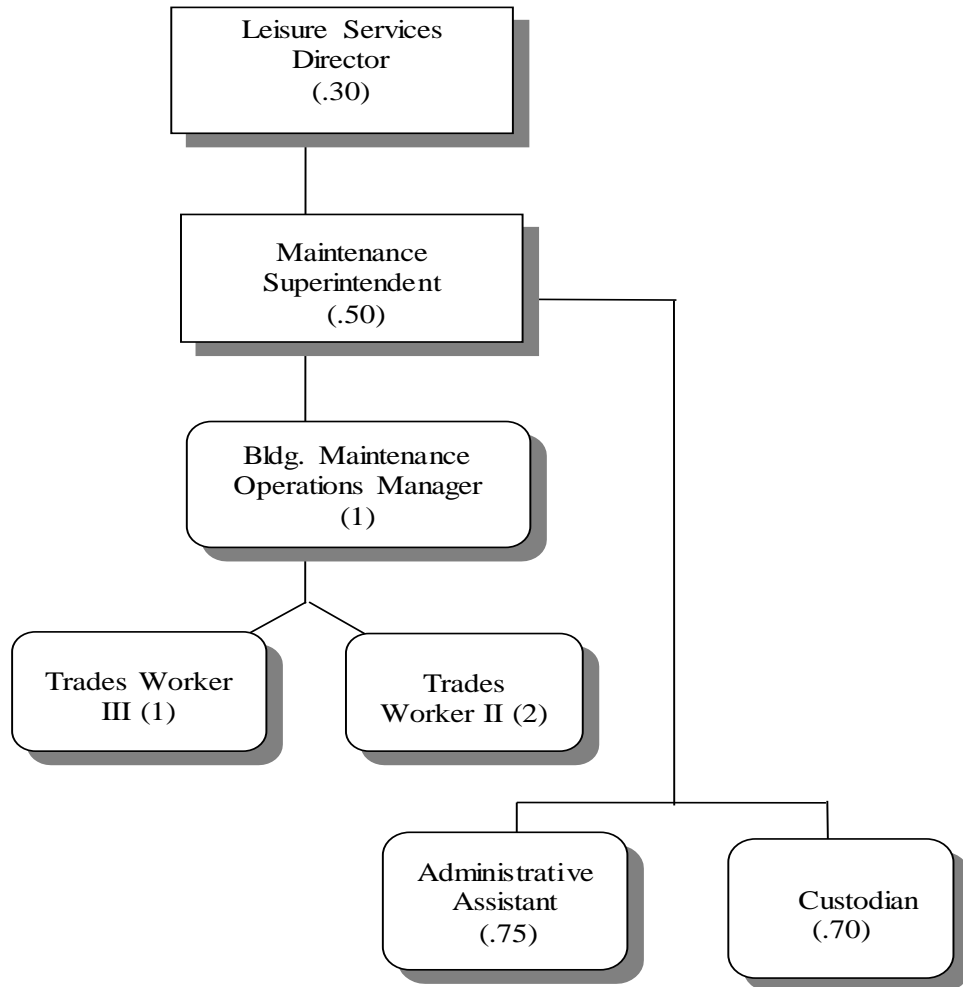
**EXPENDITURE DETAIL**

Acct #	Account Description	Actual 2019-20	Actual 2020-21	Adopted Budget 2021-22	Adjusted Budget 2021-22	Estimated Year End 2021-22	Adopted Budget 2022-23
<b>Personnel Services</b>							
1034-500.12-01	Salaries & Wages	\$ 252,816	\$ 258,862	\$ 270,390	\$ 270,390	\$ 272,810	\$ 298,690
1034-500.14-00	Overtime-Time & One Half	4,039	1,182	7,500	7,500	2,500	7,500
1034-500.15-10	Incentive Pay	-	-	-	6,300	6,300	12,600
	Salaries & Wages Sub-Total	256,855	260,044	277,890	284,190	281,610	318,790
1034-500.21-00	Fica Taxes	19,618	19,751	20,690	21,170	21,350	23,820
1034-500.22-00	Retirement	26,449	28,357	28,620	28,620	28,820	32,820
1034-500.23-00	Life & Health Insurance	47,606	55,000	56,960	56,960	56,990	57,780
	Benefits Sub-Total	93,673	103,108	106,270	106,750	107,160	114,420
	Total Personnel Services	350,528	363,152	384,160	390,940	388,770	433,210
<b>Operating Expenses</b>							
1034-500.34-90	Other Fees & Contracts	520	-	2,200	2,200	1,300	1,100
1034-500.40-01	Employee Travel	-	-	430	430	240	300
1034-500.40-30	Cell Phone Allowance	294	482	600	600	600	600
1034-500.41-00	Communications Services	4,126	4,161	4,300	4,300	4,300	4,300
1034-500.43-00	Utility Services	1,392	1,424	1,300	1,300	1,300	1,350
1034-500.46-01	Building & Grounds Maint	4,756	3,749	19,950	30,950	30,390	5,100
1034-500.46-10	Outside Vehicle Repairs	-	-	400	400	400	2,450
1034-500.46-20	Equipment Repairs	757	1,617	3,500	3,500	3,500	3,500
1034-500.46-30	Nextel/Radio Maintenance	121	-	200	200	200	200
1034-500.49-30	Other Current Charges	533	998	3,650	3,650	1,650	3,650
1034-500.51-10	Office Supplies-General	478	507	500	613	500	500
1034-500.52-01	Gas	4,030	4,826	5,530	5,530	8,320	7,430
1034-500.52-02	Diesel	0	133	560	560	190	170
1034-500.52-03	Oil & Other Lubricants	52	24	100	100	100	200
1034-500.52-10	Vehicle Parts	779	974	750	758	750	750
1034-500.52-30	Small Tools & Supplies	5,189	5,403	3,000	3,000	3,000	8,120
1034-500.52-40	Builders Supplies	157	190	2,500	2,500	2,500	2,500
1034-500.52-41	Housekeeping Supplies	172	435	500	500	500	500
1034-500.52-70	Special Clothing/Uniforms	3,077	3,822	4,510	4,510	3,130	3,100
1034-500.52-80	Tires & Tubes	368	896	800	800	800	1,500
1034-500.52-90	Special Supplies	2,528	2,736	1,670	1,670	1,670	1,670
1034-500.52-93	Safety Supplies	-	-	-	-	450	750
1034-500.54-30	Educational Costs	-	-	7,700	7,700	5,600	6,400
	Total Operating Expenses	29,331	32,379	64,650	75,772	71,390	56,140
	<b>Total Building Maintenance</b>	<b>\$ 379,859</b>	<b>\$ 395,531</b>	<b>\$ 448,810</b>	<b>\$ 466,712</b>	<b>\$ 460,160</b>	<b>\$ 489,350</b>

**Organizational Chart**

**LEISURE SERVICES DEPARTMENT**

**BUILDING MAINTENANCE DEPARTMENT**



JOB CLASS/TITLE	PAY GRADE	ADOPTED FY 20/21	ADOPTED FY 21/22	ADOPTED FY 22/23
Leisure Services Director	133	0.30	0.30	0.30
Maintenance Superintendent	128	0.50	0.50	0.50
Building Maintenance Operations Manager	125	1.00	1.00	1.00
Administrative Assistant	119	0.50	0.50	0.75
Trades Worker III	119	1.00	1.00	1.00
Trades Worker II	116	2.00	2.00	2.00
Custodian	111	0.70	0.70	0.70
<b>Total Division</b>		<b>6.00</b>	<b>6.00</b>	<b>6.25</b>



CITY OF SAFETY HARBOR  
ADOPTED FY 2022/2023 BUDGET

<b>Fund:</b>	<b>Department:</b>	<b>Fund #:</b>
<b>General</b>	<b>Main Street</b>	<b>001</b>

**EXPENDITURE DETAIL**

Acct #	Account Description	Actual		Adopted	Adjusted	Estimated	Adopted
		2019-20	2020-21	Budget	Budget	Year End	Budget
				2021-22	2021-22	2021-22	2022-23
<b>Operating Expenses</b>							
1054-500.34-90	Other Fees And Contracts	\$ -	\$ 15,017	\$ -	\$ -	\$ -	\$ -
1054-500.43-00	Utility Services	30,071	36,848	30,900	30,900	41,600	43,730
1054-500.46-01	Building & Grounds Maint	5,449	4,141	15,500	15,500	15,500	34,500
1054-500.49-30	Other Current Charges	59,294	40,649	140,200	140,200	83,840	135,600
	Total Operating Expenses	94,814	96,655	186,600	186,600	140,940	213,830
	<b>Total Main Street</b>	<b>\$ 94,814</b>	<b>\$ 96,655</b>	<b>\$ 186,600</b>	<b>\$ 186,600</b>	<b>\$ 140,940</b>	<b>\$ 213,830</b>

**FUNDING SOURCE**

Program Expenditure Budget	\$ 94,814	\$ 96,655	\$ 186,600	\$ 186,600	\$ 140,940	\$ 213,830
Less Revenues Supporting Program:						
369 DBC Events Revenue	61,850	9,534	70,000	70,000	10,000	75,000
Net Unsupported Budget	<b>\$ 32,964</b>	<b>\$ 87,121</b>	<b>\$ 116,600</b>	<b>\$ 116,600</b>	<b>\$ 130,940</b>	<b>\$ 138,830</b>
% Of Budget Supported	65.2%	9.9%	37.5%	37.5%	7.1%	35.1%



## Library

The mission of the Safety Harbor Public Library is *to inspire lifelong learning and provide a center for literacy and cultural activity within the community. We strive to provide an empowering and caring environment where educational, cultural, and business needs can be successfully met through quality materials, programs, services, and the use of traditional and emerging technologies.*

With growing emphasis on e-books and other technology, the library, along with the group purchasing power of the Pinellas Public Library Cooperative, provide resources such as hoopla, OverDrive (e-books & e-magazines), Pronunciator, an online language learning resource, Gale Legal Forms, Ancestry (genealogy), and AtoZ Databases, (a business/ marketing/job search resource).

Our library is a vital part of our community and provides an anchor presence downtown. Today's Library promotes literacy, and provides much more than books, music, magazines, and DVDs for check-out. It serves as a meeting place for groups and individuals for quiet study or group collaboration and a safe gathering place for youth after school. Offering a wide range of cultural and educational programs for all ages on diverse topics is a main priority. The library will continue to provide technology training, as well as opportunities for early childhood literacy through story times and summer reading programs and opportunities for adults to earn a high school diploma through Career Online High School, now funded through the Florida Department of State.

The library's gallery space provides local artists an outlet to exhibit their works. We offer tools for check out as well as a Seed Library, WIFI hot-spots, ukuleles, STEAM kits, calculators, games, museum passes, and bike locks and will continue to add relevant items and other services.

### **Current and Prior Year Accomplishments:**

The pandemic challenged library staff to think outside the box for new ways to keep our community engaged with library resources. While in-person programming gradually returned, take home crafts, book boxes, and take-home cooking projects became popular staples, with registration filling almost immediately after opening. They will continue to be our silver lining and continue to be offered, post pandemic.

### ***Accomplishments/Library Additions:***

- Completed RFID project. Staff tagged all library materials for RFID. Circulation stations and self-checkouts upgraded with reader pads for easier patron checkout and staff check-in/out efficiency.
- Library Survey and Long-Range Plan 2022-2024, complete and published.
- Painted entryway into children's wing and teen area.
- Added new book clubs for teens and tweens and other dynamic programs for all ages.
- Began planning for Sensory Calming Space in children's wing.
- 36% increase in Tool Library checkouts.
- Added Butterfly Garden in Art Park complete with plants and metal butterfly art pieces.
- 30% increase in Home Delivery
- Became a fine free library along with all Pinellas Public Library Cooperative members.

***Statistics: October 1, 2020 to September 30, 2021***

- 221,442 items circulated. 66,641 online resource logins.
- 33,508 e-books checked out, a 9% increase over last fiscal year
- 1,771 tools checked out of the Tool Library
- 14,442 questions answered in person at public service desks and 8,539 answered virtually
- 88,223 annual visitors, 298 daily average door count
- 2661 items delivered to homebound residents in 546 visits
- 492 programs with total attendance of 9,557 attending
- 62% of Safety Harbor residents have library cards. Total library card holders = 18,139 call Safety Harbor their home library.
- 9,249 public computer use sessions. Staff assisted 1,215 people with computer questions.

**Fiscal Year 2023 Goals**

*Information Literacy:* Provide technology training via one-on-one device assistance, public computer access and Wi-Fi, story times, summer and other reading programs, and other relevant literacy programs.

*Collection:* Purchase popular, high demand items, while balancing digital and print collections with new formats, including increased e-book expenditures to meet growing demand. Ensure print collections are relevant and clean.

*Programming:* Provide a variety of quality cultural and educational programs for all ages and community members..

*Community Meeting Place:* Support local activities by providing comfortable places to study and gather and continue to provide space for the community.

*Second Story:* Continue to work with the Library Foundation to meet fundraising goals and plan for programming to be held at other venues during construction.

**Long-Term Vision and Future Financial Impact**

The architectural design phase for the second story library addition is set to be completed by Long & Associates in April 2022. Major modification site plan review will then commence, followed by Planning and Zoning and Commission approval. Construction is proposed to begin in fall 2022. The second story will provide additional community meeting space and relocate first floor services, opening needed space for library programs and meeting rooms on the first floor.

We will maintain the excellence of our library by retaining professional and courteous staff who manage programs and events, technology, our collections, and daily circulation functions. The library will continue to budget conservatively, promote library services to the community, add relevant programs and services, and work with the Friends of the Library to enhance and fund youth and adult program.



*Author Talk & Signing @ the Library*



*Story Time in the Art Park*

**LIBRARY PERFORMANCE INDICATORS**

**FUND: 001 DEPARTMENT: 1055**

	<b>Actual 2019-20</b>	<b>Actual 2020-21</b>	<b>Estimated 2021-22</b>	<b>Adopted 2022-23</b>
<b>Jurisdiction Data</b>				
Population	17,844	18,016	18,028	18,034
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	186.31	185.69	182.61	185.72
<b>Departmental Inputs</b>				
Total Personnel Services & Operating Expenses	\$ 1,086,027	\$ 1,067,052	\$ 1,115,440	\$ 1,198,940
Total # of Full Time Equivalent Employees	16.97	16.77	16.11	15.93
Total Number of Holdings (Physical Formats)	88,162	84,761	85,500	85,500
<b>Outputs</b>				
# of Items per Capita	4.94	4.70	4.74	4.74
Circulation	211,696	221,442	225,000	225,000
Turnover (Circ/Item)	2.40	2.61	2.63	2.63
<b>Efficiency</b>				
O&M Cost per Capita	\$ 60.86	\$ 59.23	\$ 61.87	\$ 66.48
O&M Cost per Full Time Equiv. Employee	\$ 63,997	\$ 63,629	\$ 69,239	\$ 75,263
Per Capita per Full Time Equiv. Employee	1,051.50	1,074.30	1,119.06	1,132.08
<b>Effectiveness Measures</b>				
Reference Questions	24,431	22,981	23,000	23,000
# SH Registered Borrowers *	16,753	18,139	18,200	18,200
# of New Library Cards Issued	940	866	850	850
Total Number of Visitors (Gate Count) **	100,414	88,223	95,200	89,500
Total Program Attendance (Youth, Teen, Adult) ****	15,145	12,109	13,500	12,500
Total # of Programs (Youth, Teen, Adult)	475	413	400	450
Total Program Attendance Per Capita	0.85	0.67	0.75	0.69
System Item Loans (SH items loaned inside PPLC)	58,258	31,416	31, 200	34,000
Total # Volunteer Hours	2297	383	500	1000
Total # of Public Computer Use Logins **	12,297	9,349	10,500	10,500
# of items delivered via Home Delivery Outreach	1,734	2,661	2,500	2,500
Outside Group Meeting Room # of Meetings***	131	12	115	50
Outside Group Meeting Room Attendance	2,591	327	1,800	800
Number of e-Books Checked Out	30,778	33,508	34,500	35,000
Electronic Resource/Database Usage	120,456	116,441	120,000	120,000
*Includes citizens calling SHPL their home library location as well as Safety Harbor residents.				
** Gate counts lower due to reduced hours due to COVID pandemic.				
****Meeting Rooms closed due to COVID 2020-2021, with limited outside use. FY22 projections include meeting room closure due to construction of 2nd story.				
***** Anticipating lower program counts due to meeting room closures due to construction in FY23				

CITY OF SAFETY HARBOR  
ADOPTED FY 2022/2023 BUDGET

<b>Fund:</b>	<b>Department:</b>	<b>Fund #:</b>
<b>General</b>	<b>Library</b>	<b>001</b>

**EXPENDITURE DETAIL**

Acct #	Account Description	Actual 2019-20	Actual 2020-21	Adopted Budget 2021-22	Adjusted Budget 2021-22	Estimated Year End 2021-22	Adopted Budget 2022-23
<b>Personnel Services</b>							
1055-500.12-01	Salaries & Wages	\$ 684,078	\$ 677,545	\$ 715,650	\$ 715,650	\$ 718,210	\$ 774,960
1055-500.14-00	Overtime-Time & One Half	613	62	-	-	-	-
1055-500.15-10	Incentive Pay	-	-	-	15,500	15,500	31,000
	Salaries & Wages Sub-Total	684,691	677,607	715,650	731,150	733,710	805,960
1055-500.21-00	Fica Taxes	51,712	51,281	54,750	55,940	56,140	61,670
1055-500.22-00	Retirement	38,499	43,249	46,770	46,770	46,680	53,360
1055-500.23-00	Life & Health Insurance	109,452	123,454	135,690	135,690	149,320	162,170
1055-500.24-00	Workers Comp. Insurance	1,478	1,635	1,760	1,760	1,800	1,980
	Benefits Sub-Total	201,140	219,619	238,970	240,160	253,940	279,180
	Total Personnel Services	885,831	897,226	954,620	971,310	987,650	1,085,140

**Operating Expenses**

1055-500.32-10	Auditing & Accounting	2,750	4,020	3,810	3,810	3,810	3,810
1055-500.34-90	Other Fees And Contracts	31,715	37,852	33,850	33,872	33,690	34,800
1055-500.40-01	Employee Travel	2,128	556	5,770	5,770	4,800	6,720
1055-500.40-30	Cell Phone Allowance	370	603	600	600	600	600
1055-500.41-00	Communication Services	11,108	11,821	12,100	13,368	12,060	12,300
1055-500.42-10	Postage	789	1,324	1,800	1,800	1,800	1,800
1055-500.43-00	Utilities	59,518	60,398	60,300	60,300	60,300	61,350
1055-500.44-00	Rentals & Leases	-	-	-	2,900	-	3,300
1055-500.45-00	Liability Insurance	7,970	8,814	9,560	9,560	9,900	10,890
1055-500.46-01	Building & Grounds Maint	21,065	18,015	42,720	42,810	34,720	38,120
1055-500.46-20	Equipment Repairs	1,407	332	2,500	2,500	2,500	2,000
1055-500.46-40	Maintenance Contracts	10,036	8,780	12,110	9,314	10,200	9,850
1055-500.47-01	Printing & Binding	299	-	500	500	500	500
1055-500.49-33	Chrissie Elmore Trust	3,318	-	6,700	6,700	6,700	-
1055-500.49-36	Special Program Costs	11,711	14,046	16,800	16,800	16,800	18,000
1055-500.51-10	Office Supplies-General	2,290	6,195	6,700	7,231	6,700	6,500
1055-500.51-11	Non-Capital Office Equip	5,115	4,850	10,500	10,500	5,000	5,000
1055-500.51-40	Computer Supplies	745	(106)	-	-	-	-

CITY OF SAFETY HARBOR  
ADOPTED FY 2022/2023 BUDGET

<b>Fund:</b>	<b>Department:</b>	<b>Fund #:</b>
<b>General</b>	<b>Library</b>	<b>001</b>

**EXPENDITURE DETAIL**

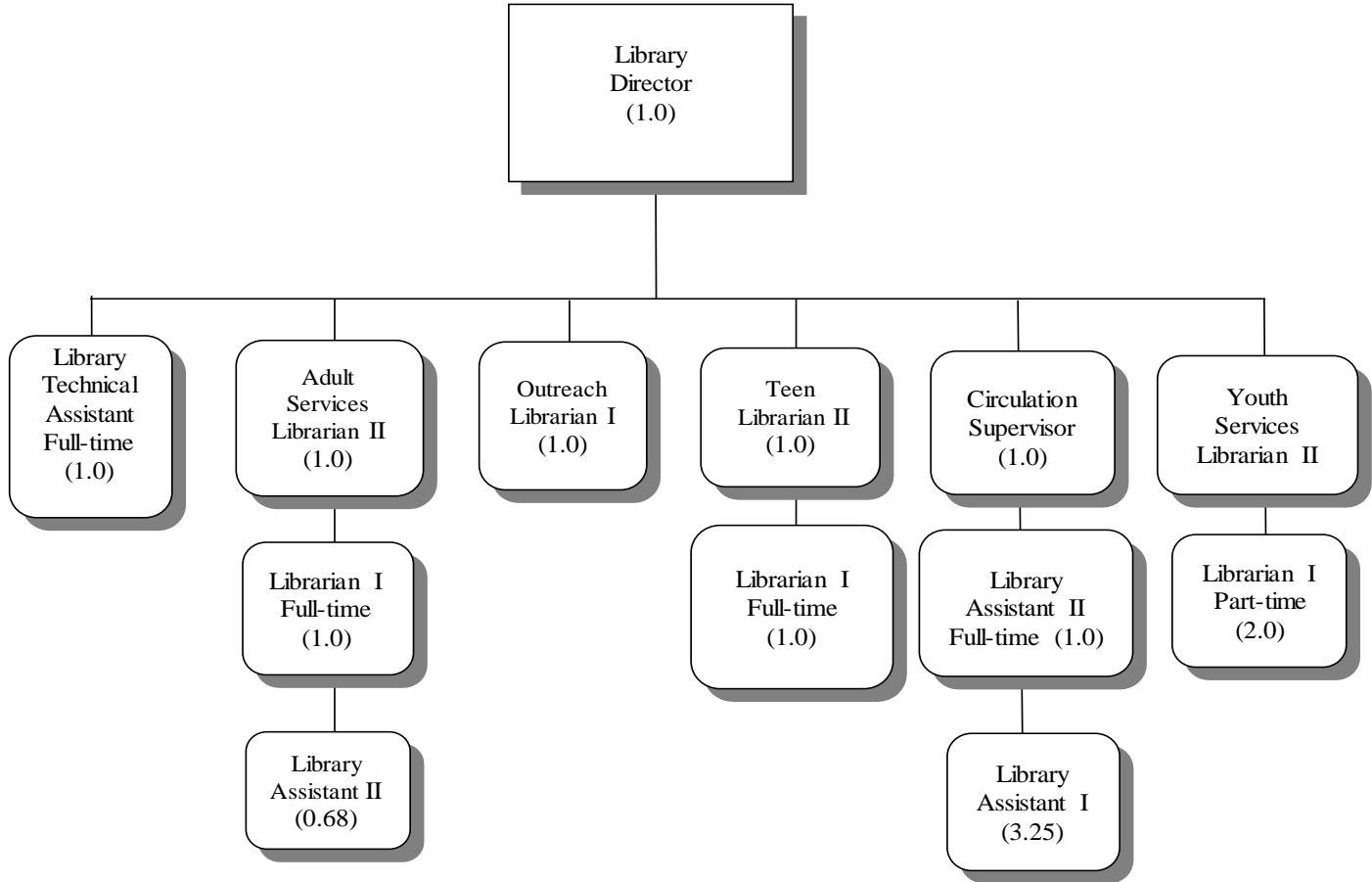
Acct #	Account Description			Adopted	Adjusted	Estimated	Adopted
		Actual	Actual	Budget	Budget	Year End	Budget
		2019-20	2020-21	2021-22	2021-22	2021-22	2022-23
1055-500.52-41	Housekeeping Supplies	\$ 5,185	\$ 4,668	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,500
1055-500.54-01	Subscriptions	2,586	1,935	1,900	1,900	1,900	3,050
1055-500.54-20	Memberships & Dues	292	144	300	300	300	300
1055-500.54-30	Educational Costs	823	194	9,800	9,800	3,300	3,850
	Total Operating Expenses	181,221	184,442	244,320	246,335	221,580	229,240
<b>Capital Expenses</b>							
1055-500.63-00	Improvements Other Than Buildings	9,693	-	-	-	-	-
1055-500.64-30	Office Furniture & Equip	7,799	-	-	-	-	-
1055-500.64-40	Special Equipment	-	8,034	-	-	-	-
1055-500.66-01	Books & Publications	54,593	54,018	51,800	56,845	51,800	50,900
1055-500.66-03	Online and E-Content	21,415	20,620	30,830	31,957	28,630	29,130
1055-500.66-05	Audio Visual Supplies	15,218	14,555	16,600	18,218	16,600	11,400
	Total Capital Expenses	108,717	97,227	99,230	107,020	97,030	91,430
<b>Internal Services</b>							
1055-500.94-16	Data Processing Fee Reimb	44,260	-	-	-	-	-
	Total Internal Services	44,260	-	-	-	-	-
	<b>Total Library</b>	<b>\$ 1,220,029</b>	<b>\$ 1,178,895</b>	<b>\$ 1,298,170</b>	<b>\$ 1,324,665</b>	<b>\$ 1,306,260</b>	<b>\$ 1,405,810</b>

**FUNDING SOURCE**

Program Expenditure Budget	\$ 1,067,052	\$ 1,081,668	\$ 1,198,940	\$ 1,217,645	\$ 1,209,230	\$ 1,314,380
Less Revenues Generated:						
337 Grants From Other Local Units	220,285	233,934	233,000	233,000	241,670	235,000
347 Culture & Recreation	8,590	6,324	10,000	10,000	8,010	7,880
352 Library Fines	8,471	8,084	1,500	1,500	1,620	1,500
366 Contributions And Donations From Private Sources	42,193	2,000	6,700	26,700	31,920	-
Net Unsupported Budget	<b>\$ 787,513</b>	<b>\$ 831,327</b>	<b>\$ 947,740</b>	<b>\$ 946,445</b>	<b>\$ 926,010</b>	<b>\$ 1,070,000</b>
% Of Budget Supported By Program	26.2%	23.1%	21.0%	22.3%	23.4%	18.6%

**Organizational Chart**

**LIBRARY DEPARTMENT**



JOB CLASS/TITLE	PAY GRADE	ADOPTED FY 20/21	ADOPTED FY 21/22	ADOPTED FY 22/23
Library Director	132	1.00	1.00	1.00
Librarian II	124	4.00	4.00	3.00
Librarian I	122	2.00	3.00	5.00
Librarian I (part-time)	122	1.36	0.00	0.00
Circulation Supervisor	121	1.00	1.00	1.00
Administrative Assistant	119	0.40	0.25	0.00
Library Technical Assistant (full-time)	120	1.00	1.00	1.00
Library Assistant II (full-time)	116	0.00	1.00	1.00
Library Assistant II (part-time)	116	1.61	1.61	0.68
Library Assistant I (part-time)	115	4.40	3.25	3.25
<b>Total Division</b>		<b>16.77</b>	<b>16.11</b>	<b>15.93</b>



## Leisure Services/Recreation



The Recreation Division is responsible for administering, operating, and maintaining the recreation facilities, program/activity/league/childcare coordination, and citywide special events. In addition, the Division oversees Marina operations, facility/parks grounds rental, Main Street public relations, and liaison with local nonprofit groups/downtown businesses.

### **Mission Statement:**

**“To increase the quality of life through parks, events, recreation and play for residents & visitors.”**

### **Current and Prior Year Accomplishments**

Recreation & Events division adopted Florida Recreation & Parks Association’s strategic plan pillars which will continue into fiscal year 2023 focus goals.

The four pillars of the strategic plan consist of: **Community Building, Health, Economic Development and Environment.**

During FY21/22 the deliverables completed: **Community Building:** Fright Nights spooked crowds during its first season with a haunted trail at Folly Farm. The event partnered with local non-profits to provide fundraising and volunteer opportunities.

New programs/events included: Multi cultural socials, dog training, photo shoots and concerts in the park. New partnerships included the Mattie Williams Neighborhood Family Center use agreement. The Ian Tilmann Skatepark community paint event in partnership with SHAMc. **Health:** May was proclaimed Mental Health awareness month with an emphasis of parks & recreation programming playing a significant role on mental wellness. June was celebrated as National Family Health & Fitness Day. Continued research on fitness membership insurance benefit



opportunities while pickleball and volleyball programs expanded to meet the growing needs of players. **Economic Development:** Vendor and sponsorship opportunities created through park & recreation events. Our team started work with Americans for the Arts on an Arts & Economic Prosperity survey collection project. **Environment:** Rain barrel workshops taught residents about catch & recycling rainwater for gardens. Tree and birding walks educated participants about our native species.

## **Fiscal Year 2023 Goals**

The Recreation Division will continue to have a strong focus tied to our mission of “Quality of Life” for residents & visitors with a continued focus on the 4 pillars of FRPA’s strategic plan as a blueprint for the year: ***Community Building, Health, Economic Development, and Conservation.*** We will work with our state organization as they revise these goals to include social equity.

**Community Building:** Leverage partnerships to produce forward-thinking, world-class programs & opportunities. **Health:** Build a healthier community by increasing opportunities to fitness memberships & classes. Expand partnerships with insurance benefits groups. Provide opportunities for relaxation, learning and socialization to promote personal growth and wellbeing. Serve an aging population with social, recreational, active, and healthy opportunities. **Economic Development:** Event offerings to increase economic impact on the business community. Establish new protocols and streamline operations. Enhance the city’s arts, cultural and historic assets. Renew aging facilities. **Environment:** Staff will preserve, protect, maintain, improve, and enhance natural resources and parkland. Heighten environmental education & awareness through tours and opportunities. Volunteerism, recycling and sustainability will be encouraged, and efforts heightened with a recycling event, park clean ups and plantings. **Marketing/Public Communication:** Strive to strengthen community image providing residents with a sense of place & pride. Continue to expand the level of public information for involvement in parks and recreation. Introduce another mascot bringing environmental awareness to our community. **Professional Development:** Our team will continue to be the stewards and leaders in our field by gaining trend setting knowledge in the areas of social equity, environment, sustainability, partnerships, and arts.



## **Long-Term Vision and Future Financial Impact**

As the City services & offerings continue to grow in a positive direction for the residents & businesses; the challenge to maintain the level of service and offerings without the addition of personnel, contracts, and partnerships is heightened. The division consistently works to utilize financial resources efficiently and equitably. Evaluations of procedures, revenue sources, expenses, partnerships, and surveys are conducted to anticipate needs of the changing community to structure programs and facilities accordingly. The division will meet recreational needs with maximum effectiveness and with minimum expense. The aging of facilities will need required maintenance and additions to continue to attract and engage that next generation.



**RECREATION DIVISION PERFORMANCE INDICATORS**

**FUND: 001     DEPARTMENT: 1056**

	<b>Actual 2019-20</b>	<b>Actual 2020-21</b>	<b>Estimated 2021-22</b>	<b>Adopted 2022-23</b>
<b>Jurisdiction Data</b>				
Population	17,844	18,016	18,028	18,034
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	186.31	185.69	182.61	185.72
<b>Departmental Inputs</b>				
Total Personnel Services & Operating Expenses	\$ 1,859,485	\$ 1,977,100	\$ 2,417,760	\$ 2,669,040
Total # of Full Time Equivalent Employees	28.36	27.96	27.84	27.74
Total Recreation Revenues	\$ 710,635	\$ 800,369	\$ 947,510	\$ 1,056,220
<b>Outputs</b>				
<b>Trips Senior/Teen</b>				
# of Persons Listed in Programs	1,037	703	735	771
# of Programs Offered	94	123	141	148
# of User Hours	5,105	3,644	3,826	4,017
<b>Classes/Programs</b>				
# of Persons Listed in Programs	22,493	27,046	28,398	29,817
# of Programs Offered	1,198	1,166	1,224	1,285
# of User Hours	39,985	54,079	56,782	59,621
# of Clwr Use Agreement Participants (youth sports)	98	117	122	128
<b>Camps/After-school</b>				
# of Persons Listed in Programs	15,596	19,344	20,311	21,326
# of Programs Offered	242	186	195	204
# of User Hours	97,828	109,061	114,514	120,239
<b>Rentals (Facility &amp; Shelter)</b>				
# of Facility Rentals	144	333	347	364
# of Shelter Rentals	293	356	400	420
# of Field/Court Rentals	722	800	672	705
# of Gazebo Rentals	10	29	30	32
<b>Recreation Center Special Events</b>				
# of Persons Listed in Programs	3,749	7,474	7,847	8,240
# of Programs Offered	93	129	130	132
# of User Hours	7,974	11,948	11,500	12,075
<b>Volunteers</b>				
# of Persons Listed in Programs	124	240	240	240
# of User Hours	1,562	1,799	1,799	1,799
<b>Museum Visitors</b>	836	704	650	650
<b>Community Center Fitness Center Memberships</b>	1,960	1,296	1,360	1,375
<b>Citywide Special Events</b>				
# of Co-Sponsored City wide Events	54	47	109	112
<b>Efficiency</b>				
Avg. Cost per Person Enrolled	\$ 47.53	\$ 41.98	\$ 48.90	\$ 44.37
Avg. Cost per Program Offered	\$ 1,049.96	\$ 1,020.70	\$ 1,186.92	\$ 1,251.31
Avg. Cost per User Hour	\$ 12.32	\$ 11.06	\$ 12.96	\$ 13.62
O&M Cost per Capita	\$ 104.21	\$ 109.74	\$ 134.11	\$ 148.00
O&M Cost per Full Time Equiv. Employee	\$ 65,567	\$ 70,712	\$ 86,845	\$ 96,216
Per Capita per Full Time Equiv. Employee	629.20	644.35	647.56	650.11
<b>Effectiveness</b>				
% Recreation Program Cost Recovery	38.2%	40.5%	39.2%	39.6%

CITY OF SAFETY HARBOR  
ADOPTED FY 2022/2023 BUDGET

<b>Fund:</b>	<b>Department:</b>	<b>Fund #:</b>
<b>General</b>	<b>Recreation</b>	<b>001</b>

**EXPENDITURE DETAIL**

Acct #	Account Description	Actual 2019-20	Actual 2020-21	Adopted Budget 2021-22	Adjusted Budget 2021-22	Estimated Year End 2021-22	Adopted Budget 2022-23
<b>Personnel Services</b>							
1056-500.12-01	Salaries & Wages	\$ 978,422	\$ 955,797	\$ 1,056,440	\$ 1,056,440	\$ 1,063,460	\$ 1,131,400
1056-500.12-10	Reg Wages-Temporary Empl	27,901	62,872	111,900	111,900	113,400	134,440
1056-500.14-00	Overtime-Time & One Half	6,294	3,006	10,000	10,000	10,000	10,000
1056-500.15-10	Incentive Pay	-	-	-	17,800	20,200	36,000
	Salaries & Wages Sub-Total	1,012,617	1,021,675	1,178,340	1,196,140	1,207,060	1,311,840
1056-500.21-00	Fica Taxes	75,830	74,679	89,380	90,740	91,280	97,880
1056-500.22-00	Retirement	67,221	69,962	72,900	72,900	71,610	81,030
1056-500.23-00	Life & Health Insurance	213,996	219,354	259,780	259,780	240,450	249,030
	Benefits Sub-Total	357,047	363,996	422,060	423,420	403,340	427,940
	Total Personnel Services	1,369,664	1,385,671	1,600,400	1,619,560	1,610,400	1,739,780

**Operating Expenses**

1056-500.34-90	Other Fees And Contracts	37,878	45,031	66,770	66,970	62,720	72,900
1056-500.34-91	Recreation Instructors	153,072	192,367	196,670	196,670	202,740	216,180
1056-500.34-93	Museum Instructors	(60)	-	-	-	-	-
1056-500.34-94	Concession Expense	70	24	500	500	300	300
1056-500.34-95	Misc Special Activities	6,196	9,270	14,100	20,221	26,200	29,800
1056-500.34-96	Rigsby Instructors	57	-	-	-	-	-
1056-500.34-98	Athletic Program Expenses	5,984	8,826	14,000	14,000	14,000	14,800
1056-500.34-99	Special Project Expenses	2,142	3,752	4,000	4,000	4,000	4,500
1056-500.40-01	Employee Travel	541	439	7,220	7,220	7,220	6,910
1056-500.40-30	Cell Phone Allowance	703	1,144	-	-	-	-
1056-500.41-00	Communication Services	18,186	23,568	25,250	25,250	25,250	25,820
1056-500.43-00	Utility Services	66,204	79,010	71,100	71,100	79,500	83,480
1056-500.44-00	Rentals and Leases	-	1,673	10,100	10,100	7,700	8,900
1056-500.46-01	Building & Grounds Maint	45,662	43,878	74,260	76,291	71,510	97,670
1056-500.46-10	Outside Vehicle Repair	-	165	4,000	4,000	4,000	4,000
1056-500.46-30	Radio Maintenance	-	-	450	450	450	450
1056-500.46-40	Maintenance Contracts	15,325	14,641	13,790	16,883	13,980	14,370
1056-500.47-01	Printing & Binding	20,635	31,563	37,160	42,026	39,320	45,950
1056-500.49-30	Other Current Charges	1,610	1,735	4,100	4,100	4,100	4,500
1056-500.49-31	Senior Trip Expenses	6,428	4,950	12,000	12,000	10,000	12,000
1056-500.49-32	Daycamp Expenses	34,200	21,289	56,700	56,700	48,600	62,300
1056-500.49-36	Special Program Costs	25,145	32,250	84,750	86,100	73,500	96,430
1056-500.49-38	Holiday Festivities	5,800	2,826	6,800	6,800	6,800	9,400

CITY OF SAFETY HARBOR  
ADOPTED FY 2022/2023 BUDGET

<b>Fund:</b>	<b>Department:</b>	<b>Fund #:</b>
<b>General</b>	<b>Recreation</b>	<b>001</b>

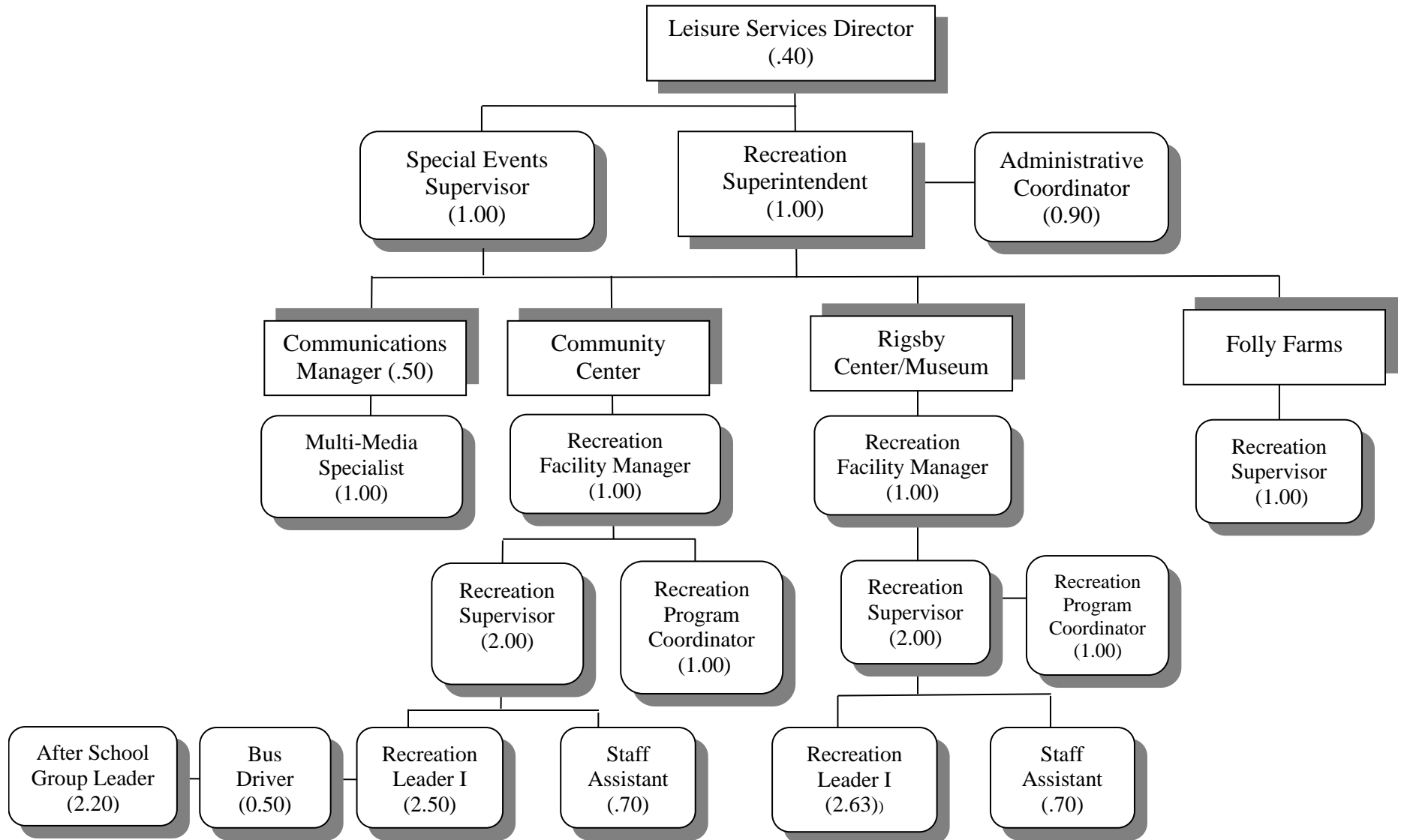
**EXPENDITURE DETAIL**

Acct #	Account Description	Actual 2019-20	Actual 2020-21	Adopted Budget 2021-22	Adjusted Budget 2021-22	Estimated Year End 2021-22	Adopted Budget 2022-23
1056-500.51-10	Office Supplies-General	4,537	7,643	8,350	8,538	7,380	7,480
1056-500.51-11	Non-Capital Office Equip.	14,663	10,014	10,850	10,850	5,950	7,700
1056-500.52-01	Gas	709	2,083	1,690	1,690	3,260	2,910
1056-500.52-02	Diesel	1,597	640	2,800	2,800	3,910	3,820
1056-500.52-03	Oil & Other Lubricants	53	21	150	150	150	150
1056-500.52-10	Vehicle Parts	1,024	2,179	2,500	2,518	2,500	2,500
1056-500.52-30	Small Tools & Supplies	208	29	600	600	600	600
1056-500.52-35	Non-Capital Operating Equip	-	14,050	-	8,687	5,700	5,000
1056-500.52-40	Builders Supplies	-	121	1,750	1,750	1,750	1,750
1056-500.52-41	Housekeeping Supplies	1,783	3,740	5,200	5,200	5,200	5,200
1056-500.52-60	Playground & Athletic Supplies	2,069	1,143	2,800	2,800	2,800	4,400
1056-500.52-61	Games And Indoor Supplies	3,161	7,141	22,900	22,919	22,200	17,700
1056-500.52-70	Special Clothing/Uniforms	3,463	4,125	5,450	6,267	5,450	6,030
1056-500.52-80	Tires and Tubes	-	426	1,500	1,500	1,500	1,500
1056-500.52-90	Special Supplies	4,717	11,884	14,590	14,590	14,590	20,650
1056-500.52-91	Medical Supplies - EMS	700	358	3,800	5,183	5,190	5,190
1056-500.52-93	Safety Supplies	-	-	-	-	-	1,480
1056-500.54-20	Memberships & Dues	3,251	2,925	3,920	3,920	3,920	3,920
1056-500.54-30	Educational Costs	2,107	4,047	18,070	18,070	13,420	20,620
Total Operating Expenses		489,821	591,430	810,640	839,413	807,360	929,260
<b>Capital Expenses</b>							
1056-500.64-40	Special Equipment	-	6,093	7,040	5,050	12,090	-
Total Capital Expenses		-	6,093	7,040	5,050	12,090	-
<b>Total Recreation</b>		<b>\$ 1,859,485</b>	<b>\$ 1,983,193</b>	<b>\$ 2,418,080</b>	<b>\$ 2,464,023</b>	<b>\$ 2,429,850</b>	<b>\$ 2,669,040</b>

**FUNDING SOURCE**

Program Expenditure Budget	\$ 1,859,485	\$ 1,977,100	\$ 2,411,040	\$ 2,458,973	\$ 2,417,760	\$ 2,669,040
Less Revenues Generated:						
347 Culture & Recreation (Net of DBC Event Revenue)	648,785	790,835	745,200	745,200	937,510	981,220
Net Unsupported Budget	<b>\$ 1,210,700</b>	<b>\$ 1,186,266</b>	<b>\$ 1,665,840</b>	<b>\$ 1,713,773</b>	<b>\$ 1,480,250</b>	<b>\$ 1,687,820</b>
% Of Budget Supported By Program	34.9%	40.0%	30.9%	30.3%	38.8%	36.8%

**Organizational Chart**  
**RECREATION DEPARTMENT**





## RECREATION DEPARTMENT

JOB CLASS/TITLE	PAY GRADE	ADOPTED FY 20/21	ADOPTED FY 21/22	ADOPTED FY 22/23
Leisure Services Director	133	0.40	0.40	0.40
Recreation Superintendent	129	1.00	1.00	1.00
Communications Manager	127	0.50	0.50	0.50
Recreation Facility Manager	125	2.00	2.00	2.00
Special Events Supervisor	123	1.00	1.00	1.00
Recreation Supervisor	123	4.00	4.00	5.00
Recreation Program Coordinator	121	3.00	3.00	2.00
Administrative Coordinator	121	0.90	0.90	0.90
Multi-Media Specialist	121	1.00	1.00	1.00
Staff Assistants	116	2.10	2.10	1.40
Recreation Leader II	116	0.00	0.00	2.20
Recreation Leader I (part-time)	115	6.63	6.63	5.03
Bus Driver	115	0.50	0.50	0.50
Seasonal Part-time*	112	4.93	4.81	4.81
<b>Total Division</b>		<b>27.96</b>	<b>27.84</b>	<b>27.74</b>

\*Varies by seasonal needs

## Leisure Services Department Parks Division

The Parks Division is responsible for administrating, supervising, operating and maintaining the City's parklands and buildings one hundred 130+ acre system. In addition to the maintenance responsibilities, the Division oversees citywide aesthetic horticultural plantings, specialized needs of recreational programs/special events/qualified groups and contracted services.



### **Current and Prior Year Accomplishments**

The Parks / Horticultural Divisions continues to provide top quality service through improved maintenance techniques and procedures. In addition to the daily maintenance of existing parklands & facility grounds, the following were incorporated into the maintenance schedule by the divisions: Waterfront Park received new mulch, Marina fountain area received new plantings and irrigation, all playgrounds were re-mulched, various baseball fields improvements completed, Main Street planter pots refurbished, John Wilson Park landscaped, Museum trees trimmed, Folly Farms new trees planted and garden beds installed, mulch added to various facilities, Pier pressure washed, Mullet Creek Park garden beds re-landscaped, Library landscaping redone, baseball/softball fields aerated, SHCP new fencing installed, additional artificial turf added at SHCP playground area along with sidewalk repairs completed, Marina berm area had storm water observation installed and re-landscaped, Waterfront Park living shoreline refurbished/replenished, new Zoysiagrass installed at Mullet Creek Park, Folly Farm received new work of art – “The Wind Phone” along with other various works of art, Flex-

Pave installed at Baranoff Park swing benches, new sod added at Museum, new palms installed at Waterfront Park and Veterans Plaza, hosted Little League's State Tournament, Marshall Street walk bridge replaced, Folly Farm Community Garden gates installed, Air Knifing completed at Mullet Creek Park.

Participated in Harbor Holiday Nights in addition to the Junk in the Trunk, Paddle for Kids, Burger & Beer Throwdown, Hippie Dash, Seafood Festival, Best Damn Race runs / races that occurred thru-out the year, 4<sup>th</sup> of July Parade and Celebration, Bands on the Bay, Harbor Sounds, Chalk Art Festival, Super Hero 5K, Shabby Chic, All British Car Show, Truck & Play Day, SH Wine Festival, Tree Lighting, Holiday Parade, Santa 5K Run, Kiwanis Arts & Craft and continued 3<sup>rd</sup> Friday's and Market on Main events. Continue to cross train personnel for better department flexibility.

The Division celebrated the 34th year as a Tree City USA, and incorporated Friendly Landscaping principles in planting areas.

### **Fiscal Year 2023 Goals**

During the fiscal year 2022-2023, the Parks Division will continue to provide the highest level of service to enhance maintenance productivity through innovative techniques, trends and networking; while staying current with technologies and cost effectiveness.

Continue to work and develop the Waterfront, Elm Street property, Folly Farm properties, Baranoff Park and King properties along with other City facilities; re-design and re-landscape Folly Farms along with additional water / irrigation and electrical panels for West side.

Continue in-house training; “Going Green” & “Florida Friendly Landscaping” will continue to serve as a basis for irrigation, recycling and overall conservation of resources throughout the City's parkland system.

**Long-Term Vision and Future Financial Impact** The Parks Division's long term mission is to continue to provide the highest level of maintenance service to the community while staying on the forefront of innovativeness, trends, technology and creativity.





## PARKS PERFORMANCE INDICATORS

FUND: 001 DEPARTMENT: 1058

	Actual 2019-20	Actual 2020-21	Estimated 2021-22	Adopted 2022-23
<b>Jurisdiction Data</b>				
Population	17,844	18,016	18,028	18,034
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	186.31	185.69	182.61	185.72
<b>Departmental Inputs</b>				
Total Personnel Services & Operating Expenses	\$ 1,237,621	\$ 1,325,396	\$ 1,555,340	\$ 1,707,320
Total # of Full Time Equivalent Employees	14.12	14.12	14.00	16.00
<b>Outputs</b>				
# of Acres Maintained	129.20	130.57	130.57	130.57
# of Facilities Maintained	36	37	37	37
# of Parks Maintained	20	20	20	20
# of Playgrounds Maintained	9	9	9	9
<b>Efficiency</b>				
Cost per Acre Maintained	\$ 9,579	\$ 10,151	\$ 11,912	\$ 13,076
# of Acres Maintained per Full Time Equiv. Employee	9.15	9.25	9.33	8.16
O&M Cost per Capita	\$ 69.36	\$ 73.57	\$ 86.27	\$ 94.67
O&M Cost per Full Time Equiv. Employee	\$ 87,650	\$ 93,867	\$ 111,096	\$ 106,708
Per Capita per Full Time Equiv. Employee	1,264	1,276	1,288	1,127
<b>Effectiveness</b>				
% of Maintenance Completed on Schedule	97%	96%	97%	97%
% of Parks & Facilities in Good Condition	98%	97%	98%	98%

CITY OF SAFETY HARBOR  
ADOPTED FY 2022/2023 BUDGET

<b>Fund:</b>	<b>Department:</b>	<b>Fund #:</b>
<b>General</b>	<b>Parks</b>	<b>001</b>

**EXPENDITURE DETAIL**

Acct #	Account Description	Actual 2019-20	Actual 2020-21	Adopted Budget 2021-22	Adjusted Budget 2021-22	Estimated Year End 2021-22	Adopted Budget 2022-23
<b>Personnel Services</b>							
1058-500.12-01	Salaries & Wages	\$ 495,961	\$ 523,148	\$ 565,650	\$ 579,800	\$ 589,340	\$ 670,290
1058-500.12-10	Reg Wages-Temporary Empl	9,712	4,669	4,800	4,800	4,800	16,640
1058-500.14-00	Overtime-Time & One Half	11,792	4,381	24,000	24,000	24,000	24,000
1058-500.15-10	Incentive Pay	-	-	-	12,800	12,800	32,000
	Salaries & Wages Sub-Total	517,465	532,198	594,450	621,400	630,940	742,930
1058-500.21-00	Fica Taxes	38,049	40,254	43,640	46,060	46,440	55,010
1058-500.22-00	Retirement	43,068	45,665	47,940	49,450	48,850	55,350
1058-500.23-00	Life & Health Insurance	138,541	152,714	170,690	176,710	202,480	189,150
	Benefits Sub-Total	219,658	238,633	262,270	272,220	297,770	299,510
	Total Personnel Services	737,122	770,831	856,720	893,620	928,710	1,042,440

**Operating Expenses**

1058-500.34-60	Uniform Rental & Laundry	-	-	-	-	-	-
1058-500.34-90	Other Fees And Contracts	42,038	30,685	68,080	94,280	77,080	93,080
1058-500.40-01	Employee Travel	-	149	880	880	880	2,120
1058-500.40-30	Cell Phone Allowance	294	482	-	-	-	-
1058-500.40-31	Moving Expenses	-	1,000	-	-	-	-
1058-500.41-00	Communication Services	4,526	4,599	4,600	4,600	4,600	4,780
1058-500.43-00	Utility Services	239,868	274,817	296,100	296,100	245,900	258,200
1058-500.44-00	Rental & Leases	-	3,456	2,500	1,180	2,500	2,500
1058-500.46-01	Building & Grounds Maint	62,439	65,547	57,900	61,289	60,470	61,900
1058-500.46-10	Outside Vehicle Repair	-	-	-	-	1,000	1,200
1058-500.46-20	Equipment Repairs	2,466	-	1,000	1,000	1,000	1,000
1058-500.46-30	Radio Maintenance	58	-	200	200	200	200
1058-500.46-40	Maintenance Contracts	1,469	1,676	-	1,320	1,320	-
1058-500.49-30	Other Current Charges	256	479	3,450	28,100	4,200	3,450
1058-500.51-10	Office Supplies-General	479	522	500	628	500	900
1058-500.52-01	Gas	9,495	10,414	11,640	11,640	15,930	14,220
1058-500.52-02	Diesel	611	630	800	800	1,330	1,230
1058-500.52-03	Oil & Other Lubricants	493	315	-	800	350	400
1058-500.52-10	Vehicle Parts	2,323	1,237	3,500	2,000	3,500	3,500
1058-500.52-20	Equipment Parts	8,524	5,623	7,000	7,000	7,000	7,000
1058-500.52-30	Small Tools & Supplies	14,155	11,696	13,000	15,001	17,700	12,600
1058-500.52-40	Builders Supplies	44	142	750	750	750	750
1058-500.52-41	Housekeeping Supplies	20,952	28,330	32,200	32,200	32,200	32,200
1058-500.52-50	Chemicals	6,179	7,054	16,250	16,250	16,250	16,250
1058-500.52-51	Horticultural Supplies	57,797	42,844	87,000	87,000	87,000	97,950

CITY OF SAFETY HARBOR  
ADOPTED FY 2022/2023 BUDGET

<b>Fund:</b>	<b>Department:</b>	<b>Fund #:</b>
<b>General</b>	<b>Parks</b>	<b>001</b>

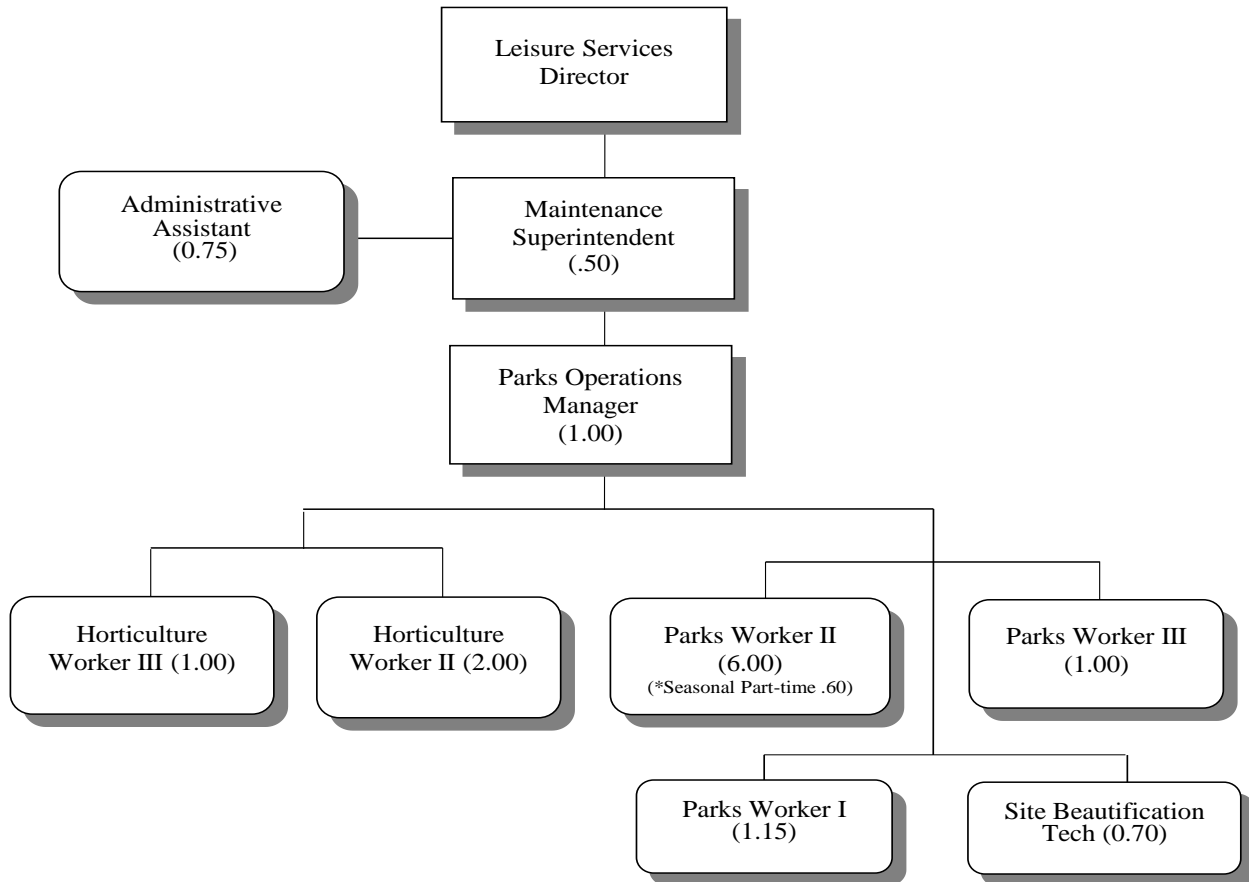
**EXPENDITURE DETAIL**

Acct #	Account Description	Actual		Adopted	Adjusted	Estimated	Adopted
		2019-20	2020-21	Budget	Budget	Year End	Budget
		2019-20	2020-21	2021-22	2021-22	2021-22	2022-23
1058-500.52-70	Special Clothing/Uniforms	6,801	7,428	9,810	9,810	10,900	9,090
1058-500.52-80	Tires And Tubes	1,186	2,319	-	1,953	2,000	2,000
1058-500.52-90	Special Supplies	17,868	51,456	25,500	25,500	25,500	24,700
1058-500.52-93	Safety Supplies	-	-	-	-	1,350	2,100
1058-500.54-20	Memberships & Dues	111	594	810	810	810	810
1058-500.54-30	Educational Costs	68	1,072	10,110	10,110	4,410	10,750
	Total Operating Expenses	500,499	554,565	653,580	711,201	626,630	664,880
<b>Total Parks</b>		<b>\$ 1,237,621</b>	<b>\$ 1,325,396</b>	<b>\$ 1,510,300</b>	<b>\$ 1,604,821</b>	<b>\$ 1,555,340</b>	<b>\$ 1,707,320</b>

**Organizational Chart**

**LEISURE SERVICES DEPARTMENT**

**PARKS MAINTENANCE DEPARTMENT**



JOB CLASS/TITLE	PAY GRADE	ADOPTED FY 20/21	ADOPTED FY 21/22	ADOPTED FY 22/23
Leisure Services Director	133	0.30	0.30	0.30
Maintenance Superintendent	128	0.50	0.50	0.50
Parks Operations Manager	121	1.00	1.00	1.00
Administrative Assistant	119	0.50	0.50	0.75
Horticulture Worker III	119	1.00	1.00	1.00
Parks Worker III	119	1.00	1.00	1.00
Horticulture Worker II	116	2.00	2.00	2.00
Parks Worker II	116	6.00	6.00	6.00
Parks Worker I	115	1.15	1.15	1.15
Site Beautification Tech	115	0.35	0.35	0.70
Seasonal Part-time	105	0.32	0.20	0.60
<b>Total Division</b>		<b>14.12</b>	<b>14.00</b>	<b>15.00</b>



CITY OF SAFETY HARBOR  
ADOPTED FY 2022/2023 BUDGET

<b>Fund:</b>	<b>Department:</b>	<b>Fund #:</b>
<b>General</b>	<b>Non-Operating And Non-Classified</b>	<b>001</b>

**EXPENDITURE DETAIL**

Acct #	Account Description	Actual 2019-20	Actual 2020-21	Adopted Budget 2021-22	Adjusted Budget 2021-22	Estimated Year End 2021-22	Adopted Budget 2022-23
<b>Internal Services</b>							
1094-500.94-16	Data Processing Fee Reimb	\$ 327,490	\$ 327,490	\$ 327,490	\$ 327,490	\$ 327,490	\$ 523,480
	Total Internal Services	327,490	327,490	327,490	327,490	327,490	523,480
<b>Non-Operating Expenses</b>							
1095-500.91-11	To Stormwater Fund	-	-	-	105,280	105,280	1,512,920
1095-500.91-14	To Street Improvement Fund	200,000	200,000	200,000	200,000	200,000	1,430,000
1095-500.91-15	To Marina Fund	36,000	-	200,000	200,110	200,110	36,220
1095-500.91-32	To Capital Project Fund	-	767,210	-	500,000	500,000	625,000
1095-500.91-41	To W&S Revenue Fund	-	-	-	27,780	27,780	60,300
1095-500.91-44	To Sanitation Fund	-	-	-	16,580	16,580	42,740
1095-500.91-48	To W&S R&R Fund	-	-	-	1,650,000	1,650,000	-
1095-500.91-62	To Street Light Fund	7,650	7,650	7,650	7,650	7,650	7,650
1095-500.91-67	To CRA Fund	-	-	-	320	320	640
	Total Non-Operating Expenses	243,650	974,860	407,650	2,707,720	2,707,720	3,715,470
<b>Non-Classified</b>							
1099-500.99-01	Fund Reserve	-	-	5,330,330	5,353,709	6,492,910	5,944,180
1099-500.99-03	Fund Reserve Designated	-	-	-	6,156,380	6,156,380	2,350,000
1099-500.99-04	Cont./Unanticipated Exp.	-	-	300,000	281,550	281,550	300,000
1099-500.99-06	Stabilization Reserve	-	-	3,276,800	3,276,800	3,870,210	4,236,560
	Total Non-Classified	-	-	8,907,130	15,068,439	16,801,050	12,830,740
	Total Non-Operating & Non-Classified	571,140	1,302,350	9,642,270	18,103,649	19,836,260	17,069,690
	<b>Total General Fund</b>	<b>\$ 14,284,146</b>	<b>\$ 15,574,804</b>	<b>\$ 25,291,120</b>	<b>\$ 34,561,692</b>	<b>\$ 36,152,110</b>	<b>\$ 34,013,540</b>

Category	Actual 2019-20	Actual 2020-21	Adopted Budget 2021-22	Adjusted Budget 2021-22	Estimated Year End 2021-22	Adopted Budget 2022-23
Personnel Services	9,225,492	9,529,874	10,383,630	10,582,531	10,664,760	11,385,020
Operating Expenses	4,211,437	4,502,138	5,029,000	5,273,455	5,057,020	5,357,400
Capital Expenses	108,717	120,492	106,270	117,107	109,120	91,430
Non-Operating Expenses	738,500	1,422,300	865,090	3,520,160	3,520,160	4,348,950
Reserves	-	-	8,907,130	15,068,439	16,801,050	12,830,740
	<b>\$ 14,284,146</b>	<b>\$ 15,574,804</b>	<b>\$ 25,291,120</b>	<b>\$ 34,561,692</b>	<b>\$ 36,152,110</b>	<b>\$ 34,013,540</b>



**CAPITAL PROJECTS FUND**





**FUND 032 - CAPITAL PROJECTS**

Acct #	Account Description	Actual 2019-20	Actual 2020-21	Adopted Budget 2021-22	Adjusted Budget 2021-22	Estimated Year End 2021-22	Adopted Budget 2022-23
<b>REVENUE DETAIL</b>							
<b>Intergovernmental Revenue</b>							
3000-312.06-00	Local Govt Infrastructure	\$ 1,882,831	\$ 2,196,053	\$ 1,957,200	\$ 1,957,200	\$ 2,230,220	\$ 2,274,830
3000-334.02-00	State Grant - Public Safety	-	-	-	3,788	-	-
3000-338.09-10	County	-	-	35,000	35,000	38,930	5,680
	Total Intergovernmental Revenue	1,882,831	2,196,053	1,992,200	1,995,988	2,269,150	2,280,510
<b>Miscellaneous Revenue</b>							
3000-361.01-00	Investments	7,393	1,641	8,000	8,000	8,000	10,000
3000-361.50-00	Market Value Adj	12,775	(1,800)	-	-	-	-
3000-366.21-00	Donation/Private	26,250	55,973	-	-	-	-
3000-369.02-00	Claims/Insur. Settlement	-	11,000	-	-	-	-
	Total Miscellaneous Revenue	46,419	66,813	8,000	8,000	8,000	10,000
<b>Interfund Transfers In</b>							
3000-381.01-00	Tfr From General Fund	-	767,210	-	500,000	500,000	625,000
3000-381.24-00	Tsfr From 024 Debt Service	-	-	-	-	82,480	-
	Total Interfund Transfers In	-	767,210	-	500,000	582,480	625,000
3000-389.01-00	Balance Carryforward	-	-	969,400	1,402,083	2,209,480	2,726,270
	<b>Total Capital Projects Revenue</b>	<b>\$ 1,929,250</b>	<b>\$ 3,030,077</b>	<b>\$ 2,969,600</b>	<b>\$ 3,906,071</b>	<b>\$ 5,069,110</b>	<b>\$ 5,641,780</b>

CITY OF SAFETY HARBOR  
ADOPTED FY 2022/2023 BUDGET

<b>Fund:</b>	<b>Department:</b>	<b>Fund #:</b>
<b>Capital Projects</b>		<b>032</b>

		EXPENDITURE DETAIL					
Acct #	Account Description	Actual 2019-20	Actual 2020-21	Adopted Budget 2021-22	Adjusted Budget 2021-22	Estimated Year End 2021-22	Adopted Budget 2022-23
<b>General Government</b>							
<b>Capital Expenses</b>							
3020-500.62-00	Buildings	29,645	-	-	-	-	-
3020-500.63-00	Imprv Other Than Building	-	-	56,000	56,000	-	134,000
3020-500.64-40	Special Equipment	36,607	-	40,000	80,393	40,400	-
	Total Capital Expenses	66,252	-	96,000	136,393	40,400	134,000
	<b>Total General Government</b>	<b>66,252</b>	<b>-</b>	<b>96,000</b>	<b>136,393</b>	<b>40,400</b>	<b>134,000</b>
<b>Fire Control</b>							
<b>Capital Expenses</b>							
3022-500.62-00	Buildings	-	-	6,500	6,500	6,500	-
3022-500.63-00	Imprv Other Than Buildings	-	-	31,700	31,700	39,300	66,990
3022-500.64-01	Automotive Equipment	619	5,580	-	152,518	152,370	66,050
3022-500.64-40	Special Equipment	48,065	32,030	-	13,226	13,230	-
	Total Capital Expenses	48,684	37,610	38,200	203,944	211,400	133,040
	<b>Total Fire Control</b>	<b>48,684</b>	<b>37,610</b>	<b>38,200</b>	<b>203,944</b>	<b>211,400</b>	<b>133,040</b>
<b>Streets</b>							
<b>Operating Expenses</b>							
3031-500.49-30	Other Current Charges	17,738	18,830	25,000	25,000	25,000	25,000
	Total Operating Expenses	17,738	18,830	25,000	25,000	25,000	25,000
<b>Capital Expenses</b>							
3031-500.63-00	Imprv Other Than Buildings	59,457	26,753	148,000	148,000	-	-
3031-500.64-01	Automotive Equip	151,848	2,035	144,500	144,500	188,000	125,700
3031-500.64-40	Special Equipment	12,450	68,420	147,570	160,570	160,600	107,600
	Total Capital Expenses	223,754	97,208	440,070	453,070	348,600	233,300
	<b>Total Streets</b>	<b>241,492</b>	<b>116,038</b>	<b>465,070</b>	<b>478,070</b>	<b>373,600</b>	<b>258,300</b>
<b>Fleet Maintenance</b>							
<b>Capital Expenses</b>							
3033-500.64-01	Automotive Equipment	-	-	-	-	-	50,000
3033-500.64-40	Special Equipment	-	-	10,000	32,000	32,000	-
	Total Capital Expenses	-	-	10,000	32,000	32,000	50,000
	<b>Total Fleet Maintenance</b>	<b>-</b>	<b>-</b>	<b>10,000</b>	<b>32,000</b>	<b>32,000</b>	<b>50,000</b>
<b>Building Maintenance</b>							
<b>Capital Expenses</b>							
3034-500.63-00	Imprv Other Than Building	35,760	132,086	-	35,662	35,000	-
3034-500.64-01	Automotive Equipment	-	10,163	-	89,787	89,790	-
3034-500.64-40	Special Equipment	-	-	-	-	-	47,180
	Total Capital Expenses	35,760	142,249	-	125,449	124,790	47,180
	<b>Total Building Maintenance</b>	<b>35,760</b>	<b>142,249</b>	<b>-</b>	<b>125,449</b>	<b>124,790</b>	<b>47,180</b>

CITY OF SAFETY HARBOR  
ADOPTED FY 2022/2023 BUDGET

<b>Fund:</b>	<b>Department:</b>	<b>Fund #:</b>
<b>Capital Projects</b>	<b>Non-Operating Expenditures</b>	<b>032</b>

**EXPENDITURE DETAIL**

Acct #	Account Description	Actual 2019-20	Actual 2020-21	Adopted Budget 2021-22	Adjusted Budget 2021-22	Estimated Year End 2021-22	Adopted Budget 2022-23
<b>Library</b>							
<b>Capital Expenses</b>							
3055-500.62-00	Buildings	-	-	8,300	8,300	8,300	-
3055-500.63-00	Imprv Other Than Building	34,250	-	-	-	27,450	222,550
3055-500.64-40	Special Equipment	-	23,943	-	-	-	15,000
	Total Capital Expenses	34,250	23,943	8,300	8,300	35,750	237,550
	<b>Total Library</b>	<b>34,250</b>	<b>23,943</b>	<b>8,300</b>	<b>8,300</b>	<b>35,750</b>	<b>237,550</b>
<b>Recreation</b>							
<b>Capital Expenses</b>							
3056-500.62-00	Buildings	93,555	-	7,200	7,200	7,200	50,000
3056-500.63-00	Imprv Other Than Building	243,249	50,000	250,000	250,000	50,000	275,000
3056-500.64-01	Automotive Equipment	62,206	-	45,000	109,279	117,830	18,000
3056-500.64-40	Special Equipment	13,999	-	31,500	31,500	31,500	76,050
	Total Capital Expenses	413,009	50,000	333,700	397,979	206,530	419,050
	<b>Total Recreation</b>	<b>413,009</b>	<b>50,000</b>	<b>333,700</b>	<b>397,979</b>	<b>206,530</b>	<b>419,050</b>
<b>Parks</b>							
<b>Capital Expenses</b>							
3058-500.62-00	Buildings	-	-	75,000	75,000	-	396,250
3058-500.63-00	Improv Other Than Bldgs	252,859	201,100	649,000	717,629	621,630	2,073,000
3058-500.64-40	Special Equipment	47,556	23,221	191,500	191,500	191,900	131,000
	Total Capital Expenses	300,415	224,320	915,500	984,129	813,530	2,600,250
	<b>Total Parks</b>	<b>300,415</b>	<b>224,320</b>	<b>915,500</b>	<b>984,129</b>	<b>813,530</b>	<b>2,600,250</b>
<b>Non-Operating Expenses</b>							
3095-500.91-01	To General Fund	100,000	-	-	-	-	255,740
3095-500.91-14	Tsfr To Street Improvement	-	100,000	200,000	200,000	200,000	200,000
3095-500.91-21	To Series 2012 Public Imp	319,000	319,000	240,100	240,100	240,100	-
3095-500.91-23	To Loc Governmental	27,990	27,990	27,990	30,260	30,260	23,760
3095-500.91-24	To 08 Public Revenue Note	545,600	545,600	-	-	-	-
3095-500.91-27	To Series 2018 Debt (Govt)	46,010	46,010	34,480	34,480	34,480	34,480
3095-500.91-63	To Parkland Fund	445,000	-	-	-	-	-
	Total Non-Operating Expenses	1,483,600	1,038,600	502,570	504,840	504,840	513,980
<b>Non-Classified</b>							
3099-500.99-02	Reserved For Future Exp	-	-	600,260	1,034,968	2,726,270	1,248,430
	Total Non-Classified	-	-	600,260	1,034,968	2,726,270	1,248,430
	<b>Total Capital Projects</b>	<b>\$ 2,623,461</b>	<b>\$ 1,632,761</b>	<b>\$ 2,969,600</b>	<b>\$ 3,906,071</b>	<b>\$ 5,069,110</b>	<b>\$ 5,641,780</b>

**DEBT SERVICE**



## DEBT SUMMARY

### ANALYSIS AND SCHEDULES

#### Overview and Debt Management Policy

The City of Safety Harbor takes a planned and programmed approach with a view toward funding from capital revenue and from financing where appropriate. The City's code requires general obligation debt not exceed 75 percent of anticipated taxes. Under Florida law, the use of general obligation debt requires approval at referendum due to the implied or expressed pledge of ad valorem taxes. Currently, the City has no general obligation debt.

The State of Florida has no statutory limit on debt obligations. Since the City rarely incurs debt, preferring to fund capital purchases utilizing current revenues or fund balance, the City has not developed its own debt limit policy.

#### General Government Funds

As of September 30, 2022, the General Governmental Funds have \$1,149,315 (principal and interest) in outstanding debt from bank loans, which are collateralized by the City's pledge to covenant to budget and appropriate from legally available non ad valorem sources on an annual basis sufficient to make the debt service payment. The City does not pledge ad valorem taxes or specific non ad valorem sources of revenue to secure borrowings.

- On November 8<sup>th</sup>, 2018 the City issued a **\$1,395,500 Revenue Note, Series 2018**, at a fixed interest rate of 3.4300% with Capital One Public Funding, LLC. The note was issued for the acquisition of two properties within the city limits, the Ucita property, on which the Baranoff Oak Park is located and the King property, which will be the future site of the Parks and Building Maintenance facility. Debt service payments are made semi-annually through March 1, 2028. The loan repayment obligations of the City are payable from and secured by a lien upon and a pledge of non-ad valorem funds budgeted and appropriated for purposes of payment.

#### Enterprise Funds

As of September 30, 2022, the Enterprise Funds have \$11,973,928 (principal and interest) in outstanding debt, which is secured solely by the revenues from the operations of the water, sewer and sanitation systems.

#### General Government and Enterprise Funds

- On June 21, 2006, the City issued a **\$9,000,000 Capital Improvement Revenue Note, Series 2006**, at a variable rate per annum equal to the one month London Interbank Offered Rate ("LIBOR Rate") plus .23 basis points (.023%) with Bank of America. The line of credit was issued to finance various capital improvements as well as capital improvements for the City's stormwater, water and wastewater system and sanitation. The line of credit converted to a fixed rate of 2.860% on April 1, 2009 with debt service payable annually. On March 1, 2018, the rate was increased to 3.48% due to a change in Federal tax laws. The note matures on July 1, 2029. Payment of the loan is from a covenant to budget and appropriate non-ad valorem revenues. In October 2021 was refunded and is now identified at Series 2021.
- On December 20<sup>th</sup>, 2018, the City issued a **\$8,663,200 Water and Sewer Revenue Note, Series 2018** at a fixed interest rate of 3.3600% with SouthState Bank (formerly CenterState Bank, NA), which matures on November 1, 2033. The note was issued to fund various water and sewer capital infrastructure projects. A debt covenant was established to ensure repayment of the note will be through utility revenue. The note matures on November 11, 2033.

**FUND 020 - WATER & WASTEWATER FUND - 2012 PUBLIC IMPROVEMENT BOND**

Acct #	Account Description	Actual		Adopted	Adjusted	Estimated	Adopted
		2019-20	2020-21	Budget	Budget	Year End	Budget
		2019-20	2020-21	2021-22	2021-22	2021-22	2022-23
<b>REVENUE DETAIL</b>							
<b>Miscellaneous Revenue</b>							
4000-381.41-00	Tsfr From W&S Revenue Fund	\$ 13,160	\$ -	\$ -	\$ -	\$ -	\$ -
4000-389.01-00	Balance Carryforward	-	-	190,920	190,920	352,460	-
	Total Miscellaneous Revenue	13,160	-	190,920	190,920	352,460	-
<b>Total Series 2012 and 2001 Debt</b>							
		\$ 13,160	\$ -	\$ 190,920	\$ 190,920	\$ 352,460	\$ -
<b>EXPENDITURE DETAIL</b>							
Acct #	Account Description	Actual		Adjusted	Adjusted	Estimated	Adopted
		2019-20	2020-21	Budget	Budget	Year End	Budget
		2019-20	2020-21	2021-22	2021-22	2021-22	2022-23
<b>Debt Service</b>							
4070-500.71-01	Principal Payment	-	-	165,000	165,000	-	-
4070-500.72-01	Interest Payment	7,917	4,205	1,930	1,930	290	-
	Total Debt Service	7,917	4,205	166,930	166,930	290	-
<b>Non-Operating</b>							
2095-500.91-41	To W&S Revenue Fund	-	-	-	-	352,170	-
	Total Non-Classified	-	-	-	-	352,170	-
<b>Non-Classified</b>							
4099-500.99-03	Fund Reserve Designated	-	-	23,990	23,990	-	-
	Total Non-Classified	-	-	23,990	23,990	-	-
<b>Total Series 2012 and 2001 Debt</b>							
		\$ 7,917	\$ 4,205	\$ 190,920	\$ 190,920	\$ 352,460	\$ -

**FUND 021 - 2012 PUBLIC IMPROVEMENT BOND**

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2019-20	2020-21	Budget	Budget	Year End	Budget
		2019-20	2020-21	2021-22	2021-22	2021-22	2022-23
<b>REVENUE DETAIL</b>							
<b>Miscellaneous Revenue</b>							
2500-381.32-00	Tsfr From Capital Project	\$ 319,000	\$ 319,000	\$ 240,100	\$ 240,100	\$ 240,100	\$ -
2500-389.01-00	Balance Carryforward	-	-	78,590	78,590	78,590	-
	Total Miscellaneous Revenue	319,000	319,000	318,690	318,690	318,690	-
	<b>Total 2012 Public Improvement Bond Revenue</b>	<b>\$ 319,000</b>	<b>\$ 319,000</b>	<b>\$ 318,690</b>	<b>\$ 318,690</b>	<b>\$ 318,690</b>	<b>\$ -</b>

<b>Fund:</b>	<b>Department:</b>	<b>Fund #:</b>
		<b>021</b>

<b>EXPENDITURE DETAIL</b>							
Acct #	Account Description	Actual	Actual	Adjusted	Adjusted	Estimated	Adopted
		2019-20	2020-21	Budget	Budget	Year End	Budget
		2019-20	2020-21	2021-22	2021-22	2021-22	2022-23
<b>Debt Service</b>							
2570-500.71-01	Principal Payment	300,000	305,000	315,000	315,000	315,000	-
2570-500.72-01	Interest Payment	18,018	10,940	3,690	3,690	3,690	-
	Total Debt Service	318,018	315,940	318,690	318,690	318,690	-
	<b>Total 2012 Public Improvement Bond</b>	<b>\$ 318,018</b>	<b>\$ 315,940</b>	<b>\$ 318,690</b>	<b>\$ 318,690</b>	<b>\$ 318,690</b>	<b>\$ -</b>

**FUND 022 - 2006 CAPITAL IMPROVEMENT REVENUE NOTE**

Acct #	Account Description			Adopted	Adjusted	Estimated	Adopted
		Actual	Actual	Budget	Budget	Year End	Budget
		2019-20	2020-21	2021-22	2021-22	2021-22	2022-23
<b>REVENUE DETAIL</b>							
<b>Miscellaneous Revenue</b>							
2500-381.11-00	Tsfr From Stormwater Fund	\$ 9,390	\$ 32,960	\$ 24,000	\$ 32,670	\$ 32,670	\$ 32,670
2500-381.41-00	Tsfr From Water & Wastewater Fund	41,020	134,850	113,010	151,550	151,550	113,010
2500-381.44-00	Sanitation Fund	-	-	-	4,800	4,800	-
2500-389.01-00	Balance Carryforward	-	-	510,700	510,700	934,300	525,550
	Total Miscellaneous Revenue	50,410	167,810	647,710	699,720	1,123,320	671,230
<b>Total 2006 Capital Improvement Revenue Note</b>		<b>\$ 50,410</b>	<b>\$ 167,810</b>	<b>\$ 647,710</b>	<b>\$ 699,720</b>	<b>\$ 1,123,320</b>	<b>\$ 671,230</b>

<b>Fund:</b>	<b>Department:</b>	<b>Fund #:</b>
<b>2006 Capital Improvement Revenue Note</b>		<b>022</b>

<b>EXPENDITURE DETAIL</b>							
Acct #	Account Description			Adjusted	Adjusted	Estimated	Adopted
		Actual	Actual	Budget	Budget	Year End	Budget
		2019-20	2020-21	2021-22	2021-22	2021-22	2022-23
<b>Non-Expendable Disbursement</b>							
2570-500.49-30	Closing Costs	-	361	-	52,010	50,250	-
	Total Non-Expendable Disbursement	-	361	-	52,010	50,250	-
<b>Debt Service</b>							
2570-500.71-11	Stormwater Principal	-	-	74,760	74,760	79,090	83,730
2570-500.71-41	Water & Wastewater Principal	-	-	331,100	331,100	351,860	372,520
2570-500.71-44	Sanitation Principal	-	-	41,510	41,510	43,860	46,430
2570-500.72-11	Stormwater Interest	25,695	27,723	23,540	23,540	12,110	6,980
2570-500.72-41	Water & Wastewater Interest	114,500	123,757	104,850	104,850	53,880	31,050
2570-500.72-44	Sanitation Interest	14,267	15,390	13,070	13,070	6,720	3,870
	Total Debt Service	154,462	166,870	588,830	588,830	547,520	544,580
<b>Non-Classified</b>							
4099-500.99-03	Fund Reserve Designated	-	-	58,880	58,880	525,550	126,650
	Total Non-Classified	-	-	58,880.00	58,880.00	525,550.00	126,650.00
<b>Total 2006 Capital Improvement Revenue Note</b>		<b>\$ 154,462</b>	<b>\$ 167,231</b>	<b>\$ 647,710</b>	<b>\$ 699,720</b>	<b>\$ 1,123,320</b>	<b>\$ 671,230</b>



**FUND 023 - 2006 CAPITAL IMPROVEMENT REVENUE NOTE**

Acct #	Account Description			Adopted	Adjusted	Estimated	Adopted
		Actual	Actual	Budget	Budget	Year End	Budget
		2019-20	2020-21	2021-22	2021-22	2021-22	2022-23
<b>REVENUE DETAIL</b>							
<b>Miscellaneous Revenue</b>							
2500-381.32-00	Tsfr From Capital Project	\$ 27,990	\$ 27,990	\$ 27,990	\$ 30,260	\$ 30,260	\$ 23,760
2500-389.01-00	Balance Carryforward	-	-	30,350	30,350	30,350	34,760
	Total Miscellaneous Revenue	27,990	27,990	58,340	60,610	60,610	58,520
<b>Total 2006 Capital Improvement Revenue Note</b>							
		\$ 27,990	\$ 27,990	\$ 58,340	\$ 60,610	\$ 60,610	\$ 58,520

<b>Fund:</b>	<b>Department:</b>	<b>Fund #:</b>
<b>2006 Capital Improvement Revenue Note</b>		<b>023</b>

<b>EXPENDITURE DETAIL</b>							
Acct #	Account Description			Adjusted	Adjusted	Estimated	Adopted
		Actual	Actual	Budget	Budget	Year End	Budget
		2019-20	2020-21	2021-22	2021-22	2021-22	2022-23
<b>Non-Expendable Disbursement</b>							
2570-500.49-30	Closing Costs	-	-	-	2,270	-	-
	Total Non-Expendable Disbursement	-	-	-	2,270	-	-
<b>Debt Service</b>							
2570-500.71-01	Governmental	18,352	18,991	19,660	19,660	19,660	19,660
2570-500.72-01	Interest	7,485	6,847	6,190	6,190	6,190	6,190
	Total Debt Service	25,837	25,837	25,850	25,850	25,850	25,850
<b>Non-Classified</b>							
2599-500.99-03	Fund Reserve Designated	-	-	32,490	32,490	34,760	32,670
	Total Non-Classified	-	-	32,490	32,490	34,760	32,670
<b>Total 2006 Capital Improvement Revenue Note</b>							
		\$ 25,837	\$ 25,837	\$ 58,340	\$ 60,610	\$ 60,610	\$ 58,520

**FUND 024 - 2008 CAPITAL IMPROVEMENT REVENUE NOTE**

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2019-20	2020-21	Budget	Budget	Year End	Budget
		2019-20	2020-21	2021-22	2021-22	2021-22	2022-23
<b>REVENUE DETAIL</b>							
<b>Miscellaneous Revenue</b>							
2500-381.32-00	Tsfr From Capital Project	\$ 545,600	\$ 545,600	\$ -	\$ -	\$ -	\$ -
2500-389.01-00	Balance Carryforward	-	-	-	-	82,480	-
	Total Miscellaneous Revenue	545,600	545,600	-	-	82,480	-
<b>Total 2008 Capital Improvement Revenue Note</b>							
		\$ 545,600	\$ 545,600	\$ -	\$ -	\$ 82,480	\$ -

<b>Fund:</b>	<b>Department:</b>	<b>Fund #:</b>
<b>2008 Capital Improvement Revenue Note</b>		<b>024</b>

<b>EXPENDITURE DETAIL</b>							
Acct #	Account Description	Actual	Actual	Adjusted	Adjusted	Estimated	Adopted
		2019-20	2020-21	Budget	Budget	Year End	Budget
		2019-20	2020-21	2021-22	2021-22	2021-22	2022-23
<b>Debt Service</b>							
2570-500.71-01	Principal Payment	519,000	537,000	-	-	-	-
2570-500.72-01	Interest Payment	26,600	8,967	-	-	-	-
	Total Debt Service	545,600	545,967	-	-	-	-
<b>Non-Operating</b>							
2595-500.91-32	To W&S Revenue Fund	-	-	-	-	82,480	-
	Total Non-Classified	-	-	-	-	82,480	-
<b>Total 2008 Capital Improvement Revenue Note</b>							
		\$ 545,600	\$ 545,967	\$ -	\$ -	\$ 82,480	\$ -

**FUND 027 - SERIES 2018 DEBT (GOVT)**

Acct #	Account Description			Adopted	Adjusted	Estimated	Adopted
		Actual	Actual	Budget	Budget	Year End	Budget
		2019-20	2020-21	2021-22	2021-22	2021-22	2022-23
<b>REVENUE DETAIL</b>							
<b>Miscellaneous Revenue</b>							
2500-381.32-00	Tsfr From Capital Project	\$ 46,010	\$ 46,010	\$ 34,480	\$ 34,480	\$ 34,480	\$ 34,480
2500-381.67-00	Tsfr From Capital Project	132,000	132,000	98,940	98,940	98,940	129,700
2500-389.01-00	Balance Carryforward	-	-	44,060	44,060	44,060	13,660
	Total Miscellaneous Revenue	178,010	178,010	177,480	177,480	177,480	177,840
<b>Total Series 2018 Debt (Govt)</b>							
		\$ 178,010	\$ 178,010	\$ 177,480	\$ 177,480	\$ 177,480	\$ 177,840

<b>Fund:</b>	<b>Department:</b>	<b>Fund #:</b>
Series 2018 Debt (Govt)		027

<b>EXPENDITURE DETAIL</b>							
Acct #	Account Description			Adjusted	Adjusted	Estimated	Adopted
		Actual	Actual	Budget	Budget	Year End	Budget
		2019-20	2020-21	2021-22	2021-22	2021-22	2022-23
<b>Debt Service</b>							
2570-500.71-01	Principal Payment	122,400	126,700	131,100	131,100	131,100	135,600
2570-500.72-01	Interest Payment	41,410	37,138	32,720	32,720	32,720	28,160
	Total Debt Service	163,810	163,838	163,820	163,820	163,820	163,760
<b>Non-Classified</b>							
2599-500.99-03	Fund Reserve Designated	-	-	13,660	13,660	13,660	14,080
	Total Non-Classified	-	-	13,660	13,660	13,660	14,080
<b>Total Series 2018 Debt (Govt)</b>							
		\$ 163,810	\$ 163,838	\$ 177,480	\$ 177,480	\$ 177,480	\$ 177,840

CITY OF SAFETY HARBOR  
ADOPTED FY 2022/2023 BUDGET

**FUND 028 - SERIES 2018 DEBT (PROP)**

Acct #	Account Description			Adopted	Adjusted	Estimated	Adopted
		Actual	Actual	Budget	Budget	Year End	Budget
				2021-22	2021-22	2021-22	2022-23
<b>REVENUE DETAIL</b>							
<b>Miscellaneous Revenue</b>							
2500-381.41-00	Tsfr From W&S Revenue Fund	\$ 744,000	\$ 735,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
2500-389.01-00	Balance Carryforward	-	-	621,830	621,830	1,068,820	543,290
	Total Miscellaneous Revenue	744,000	735,000	821,830	821,830	1,268,820	743,290
<b>Total Series 2018 Debt (Prop)</b>							
		\$ 744,000	\$ 735,000	\$ 821,830	\$ 821,830	\$ 1,268,820	\$ 743,290

<b>Fund:</b>	<b>Department:</b>	<b>Fund #:</b>
Series 2018 Debt (Prop)		028

<b>EXPENDITURE DETAIL</b>							
Acct #	Account Description			Adjusted	Adjusted	Estimated	Adopted
		Actual	Actual	Budget	Budget	Year End	Budget
		2019-20	2020-21	2021-22	2021-22	2021-22	2022-23
<b>Debt Service</b>							
2570-500.49-30	Closing Costs	-	29,978	-	-	-	-
2570-500.71-41	Principal Payment	-	-	483,100	483,100	483,100	541,060
2570-500.72-41	Interest Payment	240,467	258,293	252,100	252,100	242,430	139,110
	Total Debt Service	240,467	288,271	735,200	735,200	725,530	680,170
<b>Non-Classified</b>							
4099-500.99-03	Fund Reserve Designated	-	-	86,630	86,630	543,290	63,120
	Total Non-Classified	-	-	86,630	86,630	543,290	63,120
<b>Total Series 2018 Debt (Prop)</b>							
		\$ 240,467	\$ 288,271	\$ 821,830	\$ 821,830	\$ 1,268,820	\$ 743,290

## DEBT SERVICE

**2021 Refunding (2006 Capital Improvement Revenue Note and Line of Credit)** – On June 21, 2006, the City issued a \$9,000,000 Capital Improvement Revenue Note, Series 2006, at a variable rate per annum equal to the one month London Interbank Offered Rate (“LIBOR Rate”) plus .23 basis points (.023%) with Bank of America. The line of credit was issued to finance various capital improvements as well as capital improvements for the City’s water and sewer system. The line of credit converted to a fixed rate of 2.860% on April 1, 2009 with debt service payable annually. The note matures on July 1, 2029. Payment of the loan is from a covenant to budget and appropriate non-ad valorem revenues.

On March 1, 2018, Bank of America invoked its right to increase the interest rate from 2.860% to 3.480% per the change in tax laws that the President signed into law on December 22, 2017 referred to as the “Tax Cuts and Jobs Act”. Under the terms of the credit facility, the lender had the option to make an interest rate adjustment to take into account the reduction in the maximum federal corporate tax rate from 35% to 21%.

The 2006 Capital Revenue was refunded on October 8, 2021 at an interest rate of 1.15% by Sterling National Bank (now Western Bank, N.A.). The net savings on the refunding from September 30, 2022 through September 30, 2029 is \$364,793.28.

**2018 Land Acquisition Note** – On November 8<sup>th</sup>, 2018, the City issued a \$1,395,500 Revenue Note, Series 2018 at a fixed interest rate of 3.4300% with Capital One Public Funding, LLC which matures on March 1, 2028. The note was issued for the acquisition of two properties within city limits, the Ucita property on which the Baranoff Oak Park is located and the King property which will be used as the future site of the Parks and Building Maintenance department facility.

**2018 Water and Sewer Capital Improvement Note** – On December 20<sup>th</sup>, 2018, the City issued a \$8,663,200 Water and Sewer Revenue Note, Series 2018 at a fixed interest rate of 3.3600% with SouthState Bank (formerly CenterState Bank, NA), which matures on November 1, 2033. The note was issued to fund various water and sewer capital infrastructure projects. A debt covenant was established to ensure repayment of the note will be through utility revenue.

This note was modified with the lender on September 13, 2021 and is referred to as **Water and Sewer Revenue Note, Series 2018, As Amended by Allonge No. 1**. The loan was modified with an interest rate of 1.99%. The city is able to recognize net savings of \$606,152.60 for the term of the loan through November 1, 2033.

### Summary of Bonds Outstanding

	Governmental - Type Activities			Business - Type Activities					Total Debt Service
	Refunding Revenue Note**	Land Purchase	Total	Stormwater Refunding Revenue Note**	Water & Sewer Refunding Revenue Note**	Solid Waste Refunding Revenue Note**	Water & Sewer Capital Improvements*	Total	
Issue Date	2021	2018		2021	2021	2021	2018		
Retirement Date	2029	2028		2029	2029	2029	2033		
Debt at Issuance	\$ 179,900	\$ 1,395,500	\$ 1,575,400	\$ 685,410	\$ 3,051,130	\$ 380,260	\$ 7,744,300	\$ 11,861,100	\$ 13,436,500
Outstanding Principal	\$ 159,160	\$ 888,300	\$ 1,047,460	\$ 606,350	\$ 2,699,270	\$ 336,420	\$ 7,261,200	\$ 10,903,240	\$ 11,950,700
Interest Rate	1.15%	3.430%		1.15%	1.15%	1.15%	1.990%		
<u>Annual Debt Service</u>									
2023	23,795	163,743	187,538	90,657	403,565	50,296	680,174	1,224,693	1,412,231
2024	23,794	163,810	187,604	90,652	403,541	50,293	680,199	1,224,685	1,412,289
2025	23,794	163,810	187,604	90,652	403,541	50,293	680,245	1,224,731	1,412,335
2026	23,795	163,839	187,634	90,656	403,560	50,295	680,187	1,224,698	1,412,332
2027	23,793	163,791	187,584	90,649	403,530	50,291	680,202	1,224,673	1,412,257
Thereafter	47,590	163,761	211,351	181,312	807,118	100,590	4,761,428	5,850,448	6,061,799
	<u>\$ 166,561</u>	<u>\$ 982,754</u>	<u>\$ 1,149,315</u>	<u>\$ 634,579</u>	<u>\$ 2,824,856</u>	<u>\$ 352,058</u>	<u>\$ 8,162,435</u>	<u>\$ 11,973,928</u>	<u>\$ 13,123,243</u>
	A	B		A	A	A	C		

\*Series 2018 Water and Sewer Revenue Note, Series 2018, as amended by Allonge No. 1

\*\*Series 2021 Refunding Revenue Note (Series 2006)

	PRINCIPAL	INTEREST	TOTAL
A = 2021 REFUNDING REVENUE	\$ 3,801,200	\$ 176,854	\$ 3,978,054
B = 2018 LAND ACQUISITION	\$ 888,300	\$ 94,454	\$ 982,754
C = 2018 W/S CAP IMPR	<u>\$ 7,261,200</u>	<u>\$ 901,235</u>	<u>\$ 8,162,435</u>
	<u>\$ 11,950,700</u>	<u>\$ 1,172,543</u>	<u>\$ 13,123,243</u>

CITY OF SAFETY HARBOR  
ADOPTED FY 2022/2023 BUDGET

City of Safety Harbor  
\$4,296,700

**Revenue Refunding Note, Series 2021**

Purpose: Capital Improvements and Water & Sewer Infrastructure Projects

Fixed Interest Rate = 1.15%

Payment Date	Outstanding Principal	Principal Payment	Interest Payment	FY Annual Debt Service
1/1/2023			21,857	21,857
7/1/2023	3,801,200	524,600	21,857	546,457
1/1/2024			18,840	18,840
7/1/2024	3,276,600	530,600	18,840	549,440
1/1/2025			15,790	15,790
7/1/2025	2,746,000	536,700	15,790	552,490
1/1/2026			12,703	12,703
7/1/2026	2,209,300	542,900	12,703	555,603
1/1/2027			9,582	9,582
7/1/2027	1,666,400	549,100	9,582	558,682
1/1/2028			6,424	6,424
7/1/2028	1,117,300	555,400	6,424	561,824
1/1/2029			3,231	3,231
7/1/2029	561,900	561,900	3,231	565,131
		<u>\$ 3,801,200</u>	<u>\$ 176,854</u>	<u>\$ 3,978,054</u>

City of Safety Harbor  
\$1,395,500

**Revenue Note, Series 2018**

Purpose: Land Purchase for Future Building Maintenance Facility and Baranoff Oak Park

Fixed Interest Rate = 3.430%

Payment Date	Outstanding Principal	Principal Payment	Interest Payment	FY Annual Debt Service
3/1/2023	888,300	135,600	15,234	150,834
9/1/2023		-	12,909	12,909
3/1/2024	752,700	140,400	12,909	153,309
9/1/2024		-	10,501	10,501
3/1/2025	612,300	145,300	10,501	155,801
9/1/2025		-	8,009	8,009
3/1/2026	467,000	150,400	8,009	158,409
9/1/2026		-	5,430	5,430
3/1/2027	316,600	155,600	5,430	161,030
9/1/2027		-	2,761	2,761
3/1/2028	161,000	161,000	2,761	163,761
		<u>\$ 888,300</u>	<u>\$ 94,454</u>	<u>\$ 982,754</u>

City of Safety Harbor

\$7,744,300

**Water and Sewer Revenue Note, Series 2018 (2021 Modification)**

Purpose: Water & Sewer Infrastructure Projects

Fixed Interest Rate = 1.99%

Payment Date	Outstanding Principal	Principal Payment	Interest Payment	FY Annual Debt Service
11/1/2022	7,261,200	541,060	72,249	613,309
5/1/2023			66,865	66,865
11/1/2023	6,720,140	551,960	66,865	618,825
5/1/2024			61,374	61,374
11/1/2024	6,168,180	563,100	61,374	624,474
5/1/2025			55,771	55,771
11/1/2025	5,605,080	574,360	55,771	630,131
5/1/2026			50,056	50,056
11/1/2026	5,030,720	585,920	50,056	635,976
5/1/2027		-	44,226	44,226
11/1/2027	4,444,800	597,660	44,226	641,886
5/1/2028		-	38,279	38,279
11/1/2028	3,847,140	609,680	38,279	647,959
5/1/2029		-	32,213	32,213
11/1/2029	3,237,460	621,950	32,213	654,163
5/1/2030		-	26,024	26,024
11/1/2030	2,615,510	634,450	26,024	660,474
5/1/2031			19,712	19,712
11/1/2031	1,981,060	647,260	19,712	666,972
5/1/2032		-	13,271	13,271
11/1/2032	1,333,800	660,260	13,271	673,531
5/1/2033			6,702	6,702
11/1/2033	673,540	673,540	6,702	680,242
		<u>\$ 7,261,200</u>	<u>\$ 901,235</u>	<u>\$ 8,162,435</u>





**SPECIAL REVENUE FUNDS**



CITY OF SAFETY HARBOR  
ADOPTED FY 2022/2023 BUDGET

**FUND 012 - PUBLIC SAFETY**

		Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		Budget	Budget	Budget	Budget	Year End	Budget
Acct #	Account Description	2019-20	2020-21	2021-22	2021-22	2021-22	2022-23
<b>REVENUE DETAIL</b>							
<b>Permits, Fees &amp; Special Assessments</b>							
2000-324.01-10	Residential	\$ 4,900	\$ 8,400	\$ 8,000	\$ 8,000	\$ 2,800	\$ 2,800
2000-324.01-20	Commercial	475	-	2,000	2,000	-	950
	Total Permits, Fees & Special Assessments	5,375	8,400	10,000	10,000	2,800	3,750
<b>Miscellaneous Revenue</b>							
2000-361.01-00	Investments	1,061	164	1,460	1,460	1,460	2,000
2000-361.50-00	Market Value Adj	1,894	(238)	-	-	-	-
	Total Miscellaneous Revenue	2,955	(74)	1,460	1,460	1,460	2,000
<b>Miscellaneous Revenue</b>							
2000-389.01-00	Balance Carryforward	-	-	96,500	96,500	96,140	81,300
	Total Miscellaneous Revenue	-	-	96,500	96,500	96,140	81,300
	<b>Total Public Safety Revenue</b>	<b>\$ 8,330</b>	<b>\$ 8,326</b>	<b>\$ 107,960</b>	<b>\$ 107,960</b>	<b>\$ 100,400</b>	<b>\$ 87,050</b>

**EXPENDITURE DETAIL**

<b>Capital Expenses</b>							
2022-500.64-40	Special Equipment	17,468	18,378	19,100	19,100	19,100	19,670
	Total Capital Expenses	17,468	18,378	19,100	19,100	19,100	19,670
<b>Non-Expendable Disbursement</b>							
2099-500.99-01	Fund Reserves	-	-	88,860	88,860	81,300	67,380
	Total Non-Expendable Disbursement	-	-	88,860	88,860	81,300	67,380
	<b>Total Public Safety</b>	<b>\$ 17,468</b>	<b>\$ 18,378</b>	<b>\$ 107,960</b>	<b>\$ 107,960</b>	<b>\$ 100,400</b>	<b>\$ 87,050</b>

CITY OF SAFETY HARBOR  
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**FUND 014 - STREET IMPROVEMENT**

Acct #	Account Description	Actual 2019-20	Actual 2020-21	Adopted Budget 2021-22	Adjusted Budget 2021-22	Estimated Year End 2021-22	Adopted Budget 2022-23
<b>REVENUE DETAIL</b>							
<b>Intergovernmental Revenue</b>							
2000-338.01-00	Local Option Gas Tax	\$ 214,688	\$ 223,570	\$ 229,650	\$ 229,650	\$ 234,750	\$ 241,800
	Total Intergovernmental Revenue	214,688	223,570	229,650	229,650	234,750	241,800
<b>Miscellaneous Revenue</b>							
2000-344.02-00	Sidewalks in Lieu of	2,810	5,250	-	-	-	-
2000-361.01-00	Investments	5,591	626	8,000	8,000	8,000	10,000
2000-361.50-00	Market Value Adj	10,595	(1,193)	-	-	-	-
	Total Miscellaneous Revenue	18,996	4,683	8,000	8,000	8,000	10,000
<b>Miscellaneous Revenue</b>							
2000-381.01-00	Tsfr From General Fund	200,000	200,000	200,000	200,000	200,000	1,430,000
2000-381.32-00	Tsfr From Capital Projects	-	100,000	200,000	200,000	200,000	200,000
2000-389.01-00	Balance Carryforward	-	-	331,610	614,052	586,180	871,570
	Total Miscellaneous Revenue	200,000	300,000	731,610	1,014,052	986,180	2,501,570
<b>Total Street Improvement Revenue</b>		<b>\$ 433,684</b>	<b>\$ 528,253</b>	<b>\$ 969,260</b>	<b>\$ 1,251,702</b>	<b>\$ 1,228,930</b>	<b>\$ 2,753,370</b>
<b>EXPENDITURE DETAIL</b>							
<b>Operating Expenses</b>							
2031-500.49-30	Other Current Charges	12,675	101,967	133,450	135,600	133,600	133,450
2031-500.52-90	Special Supplies	9,180	5,268	10,000	10,068	10,000	15,000
	Total Operating Expenses	21,855	107,235	143,450	145,667	143,600	148,450
<b>Capital Expenses</b>							
2031-500.63-00	Impr Other Than Buildings	124,323	667,141	630,000	910,225	195,660	2,365,000
2031-500.64-40	Special Equipment	-	9,300	20,000	20,000	18,100	-
	Total Capital Expenses	124,323	676,441	650,000	930,225	213,760	2,365,000
<b>Total Street Improvement</b>		<b>146,178</b>	<b>783,676</b>	<b>793,450</b>	<b>1,075,892</b>	<b>357,360</b>	<b>2,513,450</b>
<b>Non-Expendable Disbursement</b>							
2099-500.99-01	Fund Reserves	-	-	175,810	175,810	871,570	239,920
	Total Non-Expendable Disbursement	-	-	175,810	175,810	871,570	239,920
<b>Total Street Improvement Fund</b>		<b>\$ 146,178</b>	<b>\$ 783,676</b>	<b>\$ 969,260</b>	<b>\$ 1,251,702</b>	<b>\$ 1,228,930</b>	<b>\$ 2,753,370</b>

## Leisure Services Department Marina Division

The Marina Division (a subsidiary of Leisure Services) is responsible for administrating, supervising, operating and maintaining the marina boat basin wet slips. In addition to these responsibilities, the division oversees transient dockage, basin capital improvement projects and emergency preparedness/operations.



### **Current and Prior Year Accomplishments**

The Marina Division continues to be a popular amenity of the community with 100+ boat owners on the wet slip waiting list. Visitors flock to this landmark to take in a sunset or catch the Manatees playing near the Pier. Strong partnerships continue with the Safety Harbor Boat Club, Florida Fish & Wildlife Commission and Pinellas County Blue Ways to increase awareness of water safety. The basin piling inspection, channel permitting was completed in FY22. The Safety Harbor Marina continues to possess a Clean Marina certification with the Department of Environmental Protection.

### **Fiscal Year 2023 Goals**

The Division will continue to provide high quality events that attract residents & visitors to the waterfront and business in the downtown district while continuing to accommodate & communicate with slip renters. FY 2022/23 planned capital projects include: construction of channel dredging and basin decking & piling replacement.

### **Long-Term Vision and Future Financial Impact**

The Marina Division's long-term mission is to continue to provide the highest level of service for the community's interests while staying on the forefront of innovativeness, trends, technology and creativity.



**MARINA BOAT BASIN PERFORMANCE INDICATORS**

**FUND: 015 DEPARTMENT: 2057**

	<b>Actual</b>	<b>Actual</b>	<b>Estimated</b>	<b>Adopted</b>
<b>Jurisdiction Data</b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
Population	17,844	18,016	18,028	18,034
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	186.31	185.69	182.61	185.72
<b>Departmental Inputs</b>				
Total Personnel Services & Operating Expenses	\$ 10,009	\$ 18,735	\$ 15,180	\$ 15,640
Total # of Full Time Equivalent Employees	0.10	0.10	0.10	0.10
Total Marina Slip Revenue	\$ 52,406	\$ 54,168	\$ 61,530	\$ 61,530
<b>Outputs</b>				
44 Slip Capacity	44	44	44	44
<b>Efficiency</b>				
Average Cost per Marina Slip Rental	\$ 227.48	\$ 425.79	\$ 345.00	\$ 355.45
O&M Cost per Capita	\$ 0.56	\$ 1.04	\$ 0.84	\$ 0.87
<b>Effectiveness</b>				
% of Marina Program Cost Recovery	523.57%	289.13%	405.34%	393.41%

**FUND 015 - MARINA BOAT BASIN**

Acct #	Account Description	Actual 2019-20	Actual 2020-21	Adopted Budget 2021-22	Adjusted Budget 2021-22	Estimated Year End 2021-22	Adopted Budget 2022-23
<b>REVENUE DETAIL</b>							
<b>Charges For Services</b>							
2000-347.05-92	Rent - Marina Slips	\$ 52,406	\$ 54,168	\$ 65,430	\$ 65,430	\$ 61,530	\$ 61,530
	Total Charges For Services	52,406	54,168	65,430	65,430	61,530	61,530
<b>Miscellaneous Revenue</b>							
2000-361.01-00	Investments	1,648	332	800	800	1,300	1,500
2000-361.50-00	Market Value Adj	3,034	(461)	-	-	-	-
	Total Miscellaneous Revenue	4,682	(129)	800	800	1,300	1,500
<b>Miscellaneous Revenue</b>							
2000-381.01-00	Tsfr From General Fund	36,000	-	200,000	200,110	200,110	36,220
2000-389.01-00	Balance Carryforward	-	-	171,440	195,171	186,720	398,630
	Total Miscellaneous Revenue	36,000	-	371,440	395,281	386,830	434,850
<b>Total Marina Boat Basin Revenue</b>							
		\$ 93,087	\$ 54,039	\$ 437,670	\$ 461,511	\$ 449,660	\$ 497,880

CITY OF SAFETY HARBOR  
ADOPTED FY 2022/2023 BUDGET

<b>Fund:</b>	<b>Department:</b>	<b>Fund #:</b>
<b>Marina Boat Basin</b>	<b>Marina</b>	<b>015</b>

**EXPENDITURE DETAIL**

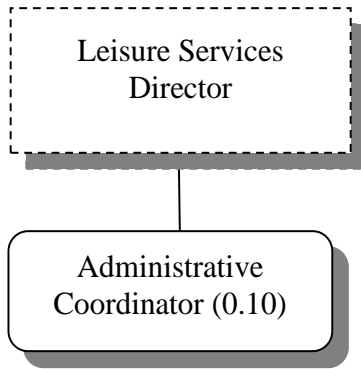
Acct #	Account Description	Actual 2019-20	Actual 2020-21	Adopted Budget 2021-22	Adjusted Budget 2021-22	Estimated Budget 2021-22	Adopted Budget 2022-23
<b>Personnel Services</b>							
2057-500.12-01	Salaries & Wages	3,825	3,927	4,090	4,090	4,090	4,370
2057-500.14-00	Overtime	1	-	-	-	-	-
2057-500.15-10	Incentive Pay	-	-	-	100	100	200
	Salaries & Wages Sub-Total	3,826	3,927	4,090	4,190	4,190	4,570
2057-500.21-00	Fica Taxes	287	293	320	330	330	370
2057-500.22-00	Retirement	306	314	330	330	330	350
2057-500.23-00	Life & Health Insurance	935	987	1,030	1,030	1,030	1,050
	Benefits Sub-Total	1,528	1,594	1,680	1,690	1,690	1,770
	Total Personnel Services	5,354	5,521	5,770	5,880	5,880	6,340
<b>Operating Expenses</b>							
2057-500.43-00	Utility Services	4,102	4,378	4,900	4,900	4,900	4,900
2057-500.46-01	Building & Grounds Maint	-	7,946	1,900	1,900	1,900	1,900
2057-500.49-30	Other Current Charges	-	-	500	500	500	500
2057-500.52-40	Builders Supplies	340	889	1,000	1,000	1,000	1,000
2057-500.52-51	Builders Supplies	213	-	1,000	1,000	1,000	1,000
	Total Operating Expenses	4,655	13,214	9,300	9,300	9,300	9,300
<b>Capital Expenses</b>							
2057-500.63-00	Imprv Other Than Bldgs	43,805	7,706	401,730	425,461	15,000	410,460
	Total Capital Expenses	43,805	7,706	401,730	425,461	15,000	410,460
<b>Indirect Allocations</b>							
2057-500.94-34	Bldg Maint Reimb	31,990	31,990	20,850	20,850	20,850	13,990
	Total Indirect Allocations	31,990	31,990	20,850	20,850	20,850	13,990
	<b>Total Marina Boat Basin</b>	<b>\$ 85,804</b>	<b>\$ 58,431</b>	<b>\$ 437,650</b>	<b>\$ 461,491</b>	<b>\$ 51,030</b>	<b>\$ 440,090</b>
<b>Non-Classified</b>							
2099-500.99-01	Fund Reserve	-	-	20	20	398,630	57,790
	Total Non-Classified	-	-	20	20	398,630	57,790
	<b>Total Marina Boat Basin</b>	<b>\$ 85,804</b>	<b>\$ 58,431</b>	<b>\$ 437,670</b>	<b>\$ 461,511</b>	<b>\$ 449,660</b>	<b>\$ 497,880</b>

**FUNDING SOURCE**

Program Expenditure Budget	\$ 10,009	\$ 18,735	\$ 15,070	\$ 15,180	\$ 15,180	\$ 15,640
Less Revenues Generated:						
347 Culture & Recreation	52,406	54,168	65,430	65,430	61,530	61,530
Net Unsupported/(Supported) Budget	<b>\$ (42,396)</b>	<b>\$ (35,433)</b>	<b>\$ (50,360)</b>	<b>\$ (50,250)</b>	<b>\$ (46,350)</b>	<b>\$ (45,890)</b>
% Of Budget Supported By Program	523.6%	289.1%	434.2%	431.0%	405.3%	393.4%



**Organizational Chart**  
**MARINA BOAT BASIN**



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 20/21	ADOPTED FY 21/22	ADOPTED FY 22/23
Administrative Coordinator	121	0.10	0.10	0.10
<b>Total Division</b>		<b>0.10</b>	<b>0.10</b>	<b>0.10</b>

**FUND 017 - CITY TREE BANK**

Acct #	Account Description	Actual 2019-20	Actual 2020-21	Adopted Budget 2021-22	Adjusted Budget 2021-22	Estimated Year End 2021-22	Adopted Budget 2022-23
<b>REVENUE DETAIL</b>							
<b>Charges For Services</b>							
2000-342.06-10	Fee in Lieu of Tree Replacement	\$ 27,363	\$ 28,907	\$ 30,000	\$ 30,000	\$ 30,000	\$ 25,000
	Total Permits, Fees & Special Assessments	27,363	28,907	30,000	30,000	30,000	25,000
<b>Miscellaneous Revenue</b>							
2000-361.01-00	Investments	1,039	235	1,390	1,390	1,390	2,000
2000-361.50-00	Market Value Adj	1,849	(310)	-	-	-	-
	Total Miscellaneous Revenue	2,888	(76)	1,390	1,390	1,390	2,000
<b>Miscellaneous Revenue</b>							
2000-389.01-00	Balance Carryforward	-	-	115,510	133,940	131,540	129,900
	Total Miscellaneous Revenue	-	-	115,510	133,940	131,540	129,900
<b>Total City Tree Bank Revenue</b>							
		\$ 30,251	\$ 28,831	\$ 146,900	\$ 165,330	\$ 162,930	\$ 156,900

**EXPENDITURE DETAIL**

<b>Operating Expenses</b>							
2024-500.49-30	Other Current Charges	2,820	-	-	-	-	-
2024-500.49-31	Tree Purchases / Reforestation	26,575	15,370	29,960	48,390	33,030	21,000
	Total Operating Expenses	29,395	15,370	29,960	48,390	33,030	21,000
<b>Non-Expendable Disbursement</b>							
2099-500.99-03	Fund Reserve Designated	-	-	116,940	116,940	129,900	135,900
	Total Non-Expendable Disbursement	-	-	116,940	116,940	129,900	135,900
<b>Total City Tree Bank</b>							
		\$ 29,395	\$ 15,370	\$ 146,900	\$ 165,330	\$ 162,930	\$ 156,900

**FUND 060 - MULTIMODAL IMPACT FEES TRUST FUND**

Acct #	Account Description	Actual 2019-20	Actual 2020-21	Adopted Budget 2021-22	Adjusted Budget 2021-22	Estimated Year End 2021-22	Adopted Budget 2022-23
<b>REVENUE DETAIL</b>							
<b>Permits, Fees &amp; Special Assessments</b>							
6000-324.03-10	Residential Impact Fees	\$ 5,448	\$ 7,538	\$ 5,000	\$ 5,000	\$ 16,000	\$ 16,000
6000-324.03-20	Commercial Impact Fees	7,976	9,741	10,000	10,000	3,000	3,000
	Total Permits, Fees & Special Assessments	13,424	17,279	15,000	15,000	19,000	19,000
<b>Miscellaneous Revenue</b>							
6000-361.01-00	Investments	5,625	1,000	5,500	5,500	5,500	6,000
6000-361.50-00	Market Value Adj	8,947	(1,437)	-	-	-	-
	Total Miscellaneous Revenue	14,572	(436)	5,500	5,500	5,500	6,000
<b>Miscellaneous Revenue</b>							
6000-389.01-00	Balance Carryforward	-	-	484,110	561,436	564,910	512,080
	Total Miscellaneous Revenue	-	-	484,110	561,436	564,910	512,080
	<b>Total Multimodal Impact Fee Revenue</b>	<b>\$ 27,996</b>	<b>\$ 16,843</b>	<b>\$ 504,610</b>	<b>\$ 581,936</b>	<b>\$ 589,410</b>	<b>\$ 537,080</b>

**EXPENDITURE DETAIL**

<b>Capital Expenses</b>							
6031-500.63-00	Improv Other Than Bldgs	200,000	10,315	200,000	277,326	77,330	200,000
	Total Capital Expenses	200,000	10,315	200,000	277,326	77,330	200,000
<b>Non-Classified</b>							
6099-500.99-01	Fund Reserve	-	-	304,610	304,610	512,080	337,080
	Total Non-Classified	-	-	304,610	304,610	512,080	337,080
	<b>Total Multimodal Impact Fee Fund</b>	<b>\$ 200,000</b>	<b>\$ 10,315</b>	<b>\$ 504,610</b>	<b>\$ 581,936</b>	<b>\$ 589,410</b>	<b>\$ 537,080</b>

**FUND 061 - LAW ENFORCEMENT FUND**

		Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2019-20	2020-21	Budget	Budget	Year End	Budget
Acct #	Account Description	2019-20	2020-21	2021-22	2021-22	2021-22	2022-23

**REVENUE DETAIL**

**Miscellaneous Revenue**

6000-361.01-00	Investments	4	(0)	-	-	-	-
6000-361.50-00	Market Value Adj	7	(2)	-	-	-	-
	Total Miscellaneous Revenue	11	(2)	-	-	-	-

**Miscellaneous Revenue**

6000-389.01-00	Balance Carryforward	-	-	2,060	2,060	290	290
	Total Miscellaneous Revenue	-	-	2,060	2,060	290	290

<b>Total Law Enforcement Trust Revenue</b>	<b>\$</b>	<b>11</b>	<b>\$</b>	<b>(2)</b>	<b>\$</b>	<b>2,060</b>	<b>\$</b>	<b>2,060</b>	<b>\$</b>	<b>290</b>	<b>\$</b>	<b>290</b>
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**EXPENDITURE DETAIL**

**Capital Expenses**

6021-500.64-40	Special Equipment	-	1,785	-	-	-	-
	Total Capital Expenses	-	1,785	-	-	-	-

**Non-Classified**

6099-500.99-03	Fund Reserve	-	-	2,060	2,060	290	290
	Total Non-Classified	-	-	2,060	2,060	290	290

<b>Total Law Enforcement Trust Fund</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>1,785</b>	<b>\$</b>	<b>2,060</b>	<b>\$</b>	<b>2,060</b>	<b>\$</b>	<b>290</b>	<b>\$</b>	<b>290</b>
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**FUND 062 - STREET LIGHT ASSESSMENT FUND**

Acct #	Account Description	Actual 2019-20	Actual 2020-21	Adopted Budget 2021-22	Adjusted Budget 2021-22	Estimated Year End 2021-22	Adopted Budget 2022-23
<b>REVENUE DETAIL</b>							
<b>Charges For Services</b>							
6000-325.02-00	Street Light Assessment	\$ 248,539	\$ 246,751	\$ 248,000	\$ 248,000	\$ 225,000	\$ 225,000
	Total Charges For Services	248,539	246,751	248,000	248,000	225,000	225,000
<b>Miscellaneous Revenue</b>							
6000-361.01-00	Investments	769	213	1,000	1,000	1,000	1,500
6000-361.50-00	Market Value Adj	1,378	(274)	-	-	-	-
	Total Miscellaneous Revenue	2,147	(61)	1,000	1,000	1,000	1,500
<b>Miscellaneous Revenue</b>							
6000-381.01-00	Tsfr From General Fund	7,650	7,650	7,650	7,650	7,650	7,650
6000-389.01-00	Balance Carryforward	-	-	115,490	115,490	116,560	102,210
	Total Miscellaneous Revenue	7,650	7,650	123,140	123,140	124,210	109,860
	<b>Total Street Light Fund Revenue</b>	<b>\$ 258,336</b>	<b>\$ 254,340</b>	<b>\$ 372,140</b>	<b>\$ 372,140</b>	<b>\$ 350,210</b>	<b>\$ 336,360</b>

**EXPENDITURE DETAIL**

<b>Operating Expenses</b>							
6031-500.43-00	Utility Services	237,887	235,400	249,500	249,500	248,000	260,400
	Total Operating Expenses	237,887	235,400	249,500	249,500	248,000	260,400
<b>Non-Classified</b>							
6099-500.99-03	Fund Reserve Designated	-	-	122,640	122,640	102,210	75,960
	Total Non-Classified	-	-	122,640	122,640	102,210	75,960
	<b>Total Street Light Fund</b>	<b>\$ 237,887</b>	<b>\$ 235,400</b>	<b>\$ 372,140</b>	<b>\$ 372,140</b>	<b>\$ 350,210</b>	<b>\$ 336,360</b>

CITY OF SAFETY HARBOR  
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**FUND 063 - PARKLAND FUND**

Acct #	Account Description	Actual 2019-20	Actual 2020-21	Adopted Budget 2021-22	Adjusted Budget 2021-22	Estimated Year End 2021-22	Adopted Budget 2022-23
<b>REVENUE DETAIL</b>							
<b>Permits, Fees &amp; Special Assessments</b>							
6000-324.06-10	Residential Impact Fees	\$ 4,410	\$ 7,245	\$ 5,000	\$ 5,000	\$ 2,500	\$ 2,500
6000-324.06-20	Development Parkland Fees	203,022	-	-	-	-	52,500
	Total Permits, Fees & Special Assessments	207,432	7,245	5,000	5,000	2,500	55,000
<b>Miscellaneous Revenue</b>							
6000-361.01-00	Investments	529	438	700	700	1,500	2,000
6000-361.50-00	Market Value Adj	(16)	(606)	-	-	-	-
	Total Miscellaneous Revenue	513	(167)	700	700	1,500	2,000
<b>Miscellaneous Revenue</b>							
6000-366.21-00	Donation/Private	12,950	200	-	-	3,580	-
6000-381.32-00	Transfer from Capital Project	445,000	-	-	-	-	-
6000-389.01-00	Balance Carryforward	-	-	245,930	245,930	247,690	78,270
	Total Miscellaneous Revenue	457,950	200	245,930	245,930	251,270	78,270
<b>Total Parkland Fund Revenue</b>		<b>\$ 665,895</b>	<b>\$ 7,278</b>	<b>\$ 251,630</b>	<b>\$ 251,630</b>	<b>\$ 255,270</b>	<b>\$ 135,270</b>
<b>EXPENDITURE DETAIL</b>							
<b>Operating Expenses</b>							
6058-500.49-30	Other Current Charges	28,238	2,994	22,000	22,000	22,000	20,000
	Total Operating Expenses	28,238	2,994	22,000	22,000	22,000	20,000
<b>Capital Expenses</b>							
6058-500.61-00	Land	339,194	-	-	-	-	-
6058-500.63-00	Improv Other Than Bldgs	216,277	-	195,000	195,000	150,000	60,000
	Total Capital Expenses	555,470	-	195,000	195,000	150,000	60,000
<b>Other Expenditures</b>							
6094-500.71-01	Principal Payment (Lease - Elm St)	5,000	5,000	5,000	5,000	5,000	5,000
	Total Other Expenditures	5,000	5,000	5,000	5,000	5,000	5,000
<b>Non-Classified</b>							
6099-500.99-03	Fund Reserve Designated	-	-	29,630	29,630	78,270	50,270
	Total Non-Classified	-	-	29,630	29,630	78,270	50,270
<b>Total Parkland Fund</b>		<b>\$ 588,708</b>	<b>\$ 7,994</b>	<b>\$ 251,630</b>	<b>\$ 251,630</b>	<b>\$ 255,270</b>	<b>\$ 135,270</b>

**FUND 065 - LIBRARY IMPACT FEE FUND**

Acct #	Account Description	Actual 2019-20	Actual 2020-21	Adopted Budget 2021-22	Adjusted Budget 2021-22	Estimated Year End 2021-22	Adopted Budget 2022-23
<b>REVENUE DETAIL</b>							
<b>Permits, Fees &amp; Special Assessments</b>							
6000-324.06-10	Residential Impact Fees	\$ 5,362	\$ 9,192	\$ 5,800	\$ 5,800	\$ 3,050	\$ 3,050
	Total Permits, Fees & Special Assessments	5,362	9,192	5,800	5,800	3,050	3,050
<b>Miscellaneous Revenue</b>							
6000-361.01-00	Investments	772	181	900	900	900	1,000
6000-361.50-00	Market Value Adj	1,381	(237)	-	-	-	-
	Total Miscellaneous Revenue	2,153	(56)	900	900	900	1,000
<b>Miscellaneous Revenue</b>							
6000-389.01-00	Balance Carryforward	-	-	98,750	98,750	97,980	101,930
	Total Miscellaneous Revenue	-	-	98,750	98,750	97,980	101,930
<b>Total Library Impact Fee Trust Revenue</b>							
		\$ 7,515	\$ 9,136	\$ 105,450	\$ 105,450	\$ 101,930	\$ 105,980
<b>EXPENDITURE DETAIL</b>							
<b>Capital Expenses</b>							
6055-500.62-00	Buildings	-	-	102,250	102,250	-	105,980
	Total Capital Expenses	-	-	102,250	102,250	-	105,980
<b>Non-Classified</b>							
6099-500.99-01	Fund Reserve	-	-	3,200	3,200	101,930	-
	Total Non-Classified	-	-	3,200	3,200	101,930	-
<b>Total Library Impact Fee Trust Fund</b>							
		\$ -	\$ -	\$ 105,450	\$ 105,450	\$ 101,930	\$ 105,980





## COMMUNITY REDEVELOPMENT AGENCY

In 1992, the City of Safety Harbor established a Community Redevelopment Agency (CRA) to guide the implementation of the Safety Harbor Downtown Master Plan. Since its creation, the CRA has been successful in improving the physical and economic conditions of the district through strategic investments in public facilities and infrastructure and by providing matching grants to encourage the redevelopment, rehabilitation, and reuse of vacant and underutilized buildings. The CRA uses Tax Increment Financing (TIF) as its primary method of funding community redevelopment projects and initiatives.

### **Current and Prior Year Accomplishments (FY 21-22)**

Implementation of the Downtown Master Plan is motivated by the City's desire to achieve its vision of becoming a vibrant destination city with a unique quality of life – a City is successful in balancing responsible, innovative growth with careful preservation of its small town atmosphere, its quaint character, and its valued treasures. According to the Citizen Survey performed in tandem with the visioning process, the majority of residents feel that the City, in addition to ensuring public safety and protecting the environment, should concentrate its redevelopment efforts on: (1) addressing traffic safety and parking issues; (2) bringing in more dining and retail stores Downtown, (3) encouraging compatible economic development and diversification of the tax base; and (4) addressing the availability of affordable housing.

In FY 21-22, the following projects were funded by the Community Redevelopment Agency (CRA):

#### *Enhance Natural Environment*

- LED lighting for library and other city buildings

#### *Arts, Preservation, Culture and Environment*

- Marina Pier dedication signage
- Historical marker signage
- Holiday light installation
- Design for the 4,600 square foot second floor addition to the library.

#### *Public Realm*

- Brick intersection reconstruction for Main Street and 4<sup>th</sup> Avenue.
- Streetscape enhancements.

#### *Economic Development*

- The CRA approved \$15,793 in downtown partnership grants in two cycles. Non-residential grants were approved for Ice Barr, Clearvue and Harbor Oaks Office Park. Residential grants were approved Eric Smith. Grant categories included residential front porch, interior renovation, landscaping and fence.

#### *Land Acquisition*

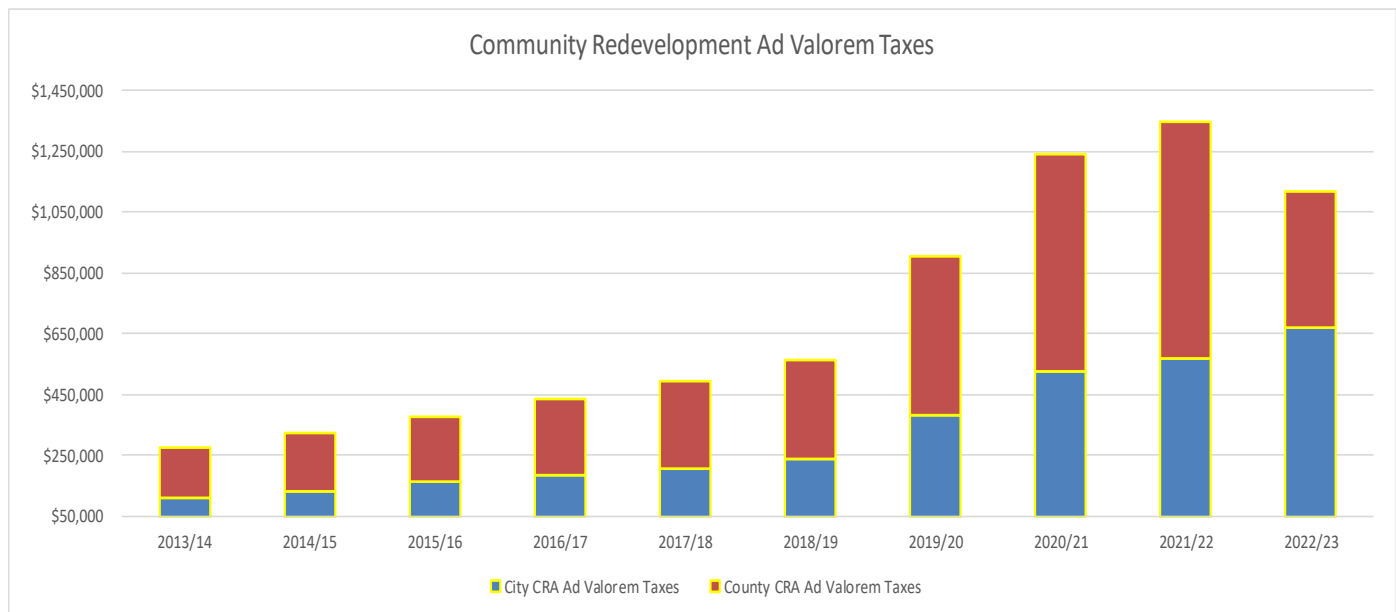
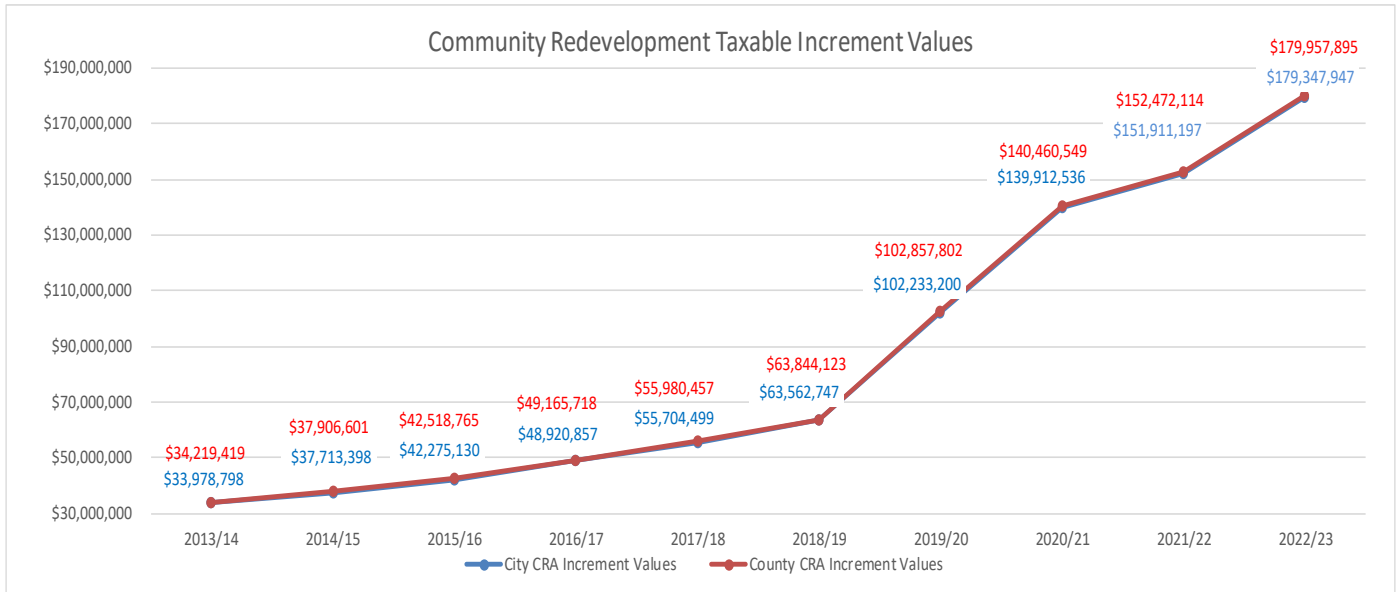
- CRA funds were used to pay debt associated with the Waterfront Park and Baranoff Oak Park land purchases.

### **Fiscal Year 2022-2023 Goals**

Goals for FY 2023-23 goals include construction of the library addition, public art installation at Waterfront Park, a Downtown Master Plan update, and continuation of the Downtown Partnership Grant and Public Art programs. CRA funds will be used to pay debt associated with the Waterfront Park and Baranoff Oak Park land purchases.

CITY OF SAFETY HARBOR  
ADOPTED FY 2022/2023 BUDGET

COMMUNITY REDEVELOPMENT AGENCY  
CITY AND COUNTY TAXABLE VALUATIONS AND AD VALOREM TAXES



Fiscal Year	City					County					Total CRA Tax @ 95%
	<u>Taxable Value</u>	<u>Base Year Value</u>	<u>Increment Value</u>	<u>Millage Rate</u>	<u>Tax @ 95%</u>	<u>Taxable Value</u>	<u>Base Year Value</u>	<u>Increment Value</u>	<u>Millage Rate</u>	<u>Tax @ 95%</u>	
2013/14	\$ 65,922,878	\$31,944,080	\$ 33,978,798	3.3808	\$ 109,132	\$ 66,163,499	\$31,944,080	\$ 34,219,419	5.0727	\$164,906	\$ 274,037
2014/15	\$ 69,657,478	\$31,944,080	\$ 37,713,398	3.7343	\$ 133,791	\$ 69,850,681	\$31,944,080	\$ 37,906,601	5.3377	\$192,217	\$ 326,009
2015/16	\$ 74,219,210	\$31,944,080	\$ 42,275,130	4.0479	\$ 162,569	\$ 74,462,845	\$31,944,080	\$ 42,518,765	5.3377	\$215,605	\$ 378,174
2016/17	\$ 80,864,937	\$31,944,080	\$ 48,920,857	4.0479	\$ 188,125	\$ 81,109,798	\$31,944,080	\$ 49,165,718	5.3377	\$249,310	\$ 437,436
2017/18	\$ 87,648,579	\$31,944,080	\$ 55,704,499	3.9500	\$ 209,031	\$ 87,924,537	\$31,944,080	\$ 55,980,457	5.3377	\$283,867	\$ 492,896
2018/19	\$ 95,506,827	\$31,944,080	\$ 63,562,747	3.9500	\$ 238,519	\$ 95,788,203	\$31,944,080	\$ 63,844,123	5.3590	\$325,034	\$ 563,551
2019/20	\$134,177,280	\$31,944,080	\$102,233,200	3.9500	\$383,630	\$134,801,882	\$31,944,080	\$102,857,802	5.3590	\$523,654	\$ 907,284
2020/21	\$171,856,616	\$31,944,080	\$139,912,536	3.9500	\$525,022	\$172,404,629	\$31,944,080	\$140,460,549	5.3590	\$715,092	\$ 1,240,113
2021/22	\$183,855,277	\$31,944,080	\$151,911,197	3.9500	\$570,047	\$184,416,194	\$31,944,080	\$152,472,114	5.3590	\$776,243	\$ 1,346,290
2022/23	\$211,292,027	\$31,944,080	\$179,347,947	3.9500	\$673,003	\$211,901,975	\$31,944,080	\$179,957,895	5.2092	\$445,282	\$ 1,118,286

CITY OF SAFETY HARBOR  
ADOPTED FY 2022/2023 BUDGET

COMMUNITY REDEVELOPMENT AGENCY  
ADOPTED REVENUES AND EXPENDITURES

Expenditures	Project	Adopted Revenues	Adopted Expenditures
<b>Revenues</b>			
Ad valorem taxes - City of Safety Harbor		673,000	
Ad valorem taxes - Pinellas County		445,280	
Private Donations		615,140	
Interest and investment income		7,500	
Transfer In (General Fund)		640	
Balance Carryforward		1,698,770	
<b>Expenditures</b>			
<b>Personnel Services</b>			<b>54,340</b>
Art	CRAART		25,000
Holiday Lights	CRAHOL		30,000
Banners	CRBANN		3,000
CSX land lease	CRCSXL		690
Downtown Master Plan Consultant	CRDNMP		25,000
District fees	CRFEES		1,400
C/R façade and partnership incentives	CRGRNT		100,000
Decorative lighting	CRLITE		3,500
Marketing	CRMRTK		5,000
Signage	CRSIGN		5,000
Streetscaping	CRSTSC		26,000
Sidewalks R/R	CRSWRR		50,000
<b>Total Other Current Charges</b>			<b>274,590</b>
Library 2 <sup>nd</sup> Floor Buildout	LB2020		2,975,240
<b>Total Improvements Other Than Buildings</b>			<b>2,975,240</b>
Transfer Out to 2018 Debt (Baranoff Oak)			129,700
<b>Total Transfers Out</b>			<b>129,700</b>
<b>Subtotal CRA Expenditures</b>			<b>3,433,870</b>
<b>Budgeted fund reserve</b>			<b>6,460</b>
<b>Total</b>		<b>\$ 3,440,330</b>	<b>\$ 3,440,330</b>

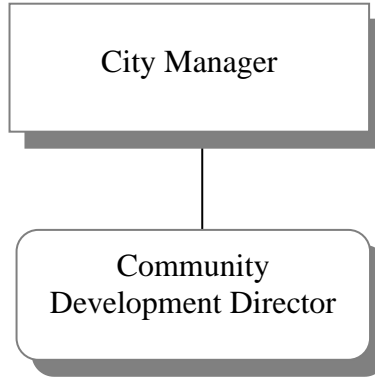
CITY OF SAFETY HARBOR  
ADOPTED FY 2022/2023 BUDGET

**FUND 067 - COMMUNITY REDEVELOPMENT AGENCY**

Acct #	Account Description	Actual 2019-20	Actual 2020-21	Adopted Budget 2021-22	Adjusted Budget 2021-22	Estimated Year End 2021-22	Adopted Budget 2022-23
<b>REVENUE DETAIL</b>							
<b>Ad Valorem Taxes</b>							
6500-311.01-00	Ad Valorem	\$ 907,284	\$ 1,240,289	\$ 1,354,120	\$ 1,354,120	\$ 1,354,120	\$ 1,118,280
	Total Ad Valorem Taxes	907,284	1,240,289	1,354,120	1,354,120	1,354,120	1,118,280
<b>Charges For Services</b>							
6500-344.01-00	Parking - In Lieu of Fee	-	22,035	-	-	-	-
	Total Charges For Services	-	22,035	-	-	-	-
<b>Miscellaneous Revenue</b>							
6500-361.01-00	Investments	2,054	3,179	1,380	1,380	6,000	7,500
6500-361.50-00	Market Value Adj	5,183	(3,092)	-	-	-	-
6500-366.21-00	Donation/Private	-	-	590,140	590,140	-	615,140
	Total Miscellaneous Revenue	7,236	86	591,520	591,520	6,000	622,640
<b>Miscellaneous Revenue</b>							
6500-381.01-00	Trf From General Fund	-	-	-	320	320	640
6500-384.23-00	Debt Issuance	-	-	576,060	576,060	-	-
	Total Miscellaneous Revenue	-	-	576,060	576,380	320	640
6500-389.01-00	Balance Carryforward	-	-	831,090	975,366	1,060,150	1,698,770
<b>Total Community Redevelopment Agency</b>		<b>\$ 914,520</b>	<b>\$ 1,262,410</b>	<b>\$ 3,352,790</b>	<b>\$ 3,497,386</b>	<b>\$ 2,420,590</b>	<b>\$ 3,440,330</b>
<b>EXPENDITURE DETAIL</b>							
Acct #	Account Description	Actual 2019-20	Actual 2020-21	Adopted Budget 2021-22	Adjusted Budget 2021-22	Estimated Year End 2021-22	Adopted Budget 2022-23
<b>Personnel Services</b>							
6517-500.12-01	Salaries & Wages	35,382	36,442	37,810	37,810	37,810	40,100
6517-500.15-10	Incentive Pay	-	-	-	300	300	600
	Salaries & Wages Sub-Total	35,382	36,442	37,810	38,110	38,110	40,700
6517-500.21-00	Fica Taxes	2,569	2,588	2,900	2,920	2,920	3,110
6517-500.22-00	Retirement	3,518	3,626	3,760	3,760	3,760	3,990
6517-500.23-00	Life & Health Insurance	6,049	6,359	6,590	6,590	6,590	6,540
	Benefits Sub-Total	12,137	12,573	13,250	13,270	13,270	13,640
	Total Personnel Services	47,519	49,016	51,060	51,380	51,380	54,340
<b>Operating Expenses</b>							
6517-500.49-30	Other Current Charges	63,182	186,201	243,220	293,546	123,750	274,590
	Total Operating Expenses	63,182	186,201	243,220	293,546	123,750	274,590
<b>Capital Expenses</b>							
6517-500.62-00	Buildings	49,102	71,309	2,500,000	2,593,950	100,750	2,975,240
6517-500.63-00	Improv Other Than Bldgs	36,098	112,705	280,000	280,000	190,000	-
	Total Capital Expenses	85,200	184,014	2,780,000	2,873,950	290,750	2,975,240
<b>Non-Expendable Disbursement</b>							
6595-500.91-01	Trf To General Fund	157,000	157,000	157,000	157,000	157,000	-
6595-500.91-27	Trf To 2018 Debt (GOVT)	132,000	132,000	98,940	98,940	98,940	129,700
6599-500.99-02	Reserved For Future Exp	-	-	22,570	22,570	1,698,770	6,460
	Total Non-Expendable Disbursement	289,000	289,000	278,510	278,510	1,954,710	136,160
<b>Total Community Redevelopment Agency</b>		<b>\$ 484,900</b>	<b>\$ 708,230</b>	<b>\$ 3,352,790</b>	<b>\$ 3,497,386</b>	<b>\$ 2,420,590</b>	<b>\$ 3,440,330</b>

## Organizational Chart

### COMMUNITY REDEVELOPMENT AGENCY



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 20/21	ADOPTED FY 21/22	ADOPTED FY 22/23
City Manager	CM	0.10	0.10	0.10
Community Development Director	133	0.20	0.20	0.20
<b>Total Division</b>		<b>0.30</b>	<b>0.30</b>	<b>0.30</b>



**FUND 074 - STREET ASSESSMENT**

Acct #	Account Description	Actual		Adopted	Adjusted	Estimated	Adopted
		2019-20	2020-21	Budget	Budget	Year End	Budget
		2019-20	2020-21	2021-22	2021-22	2021-22	2022-23
<b>REVENUE DETAIL</b>							
<b>Permits, Fees &amp; Special Assessments</b>							
2000-325.01-10	Interest/Street Assessments	\$ 9	\$ -	\$ 10	\$ 10	\$ -	\$ -
	Total Permits, Fees & Special Assessments	9	-	10	10	-	-
<b>Miscellaneous Revenue</b>							
2000-389.01-00	Balance Carryforward	-	-	36,630	36,630	36,620	36,620
	Total Miscellaneous Revenue	-	-	36,630	36,630	36,620	36,620
	<b>Total Street Assessment Revenue</b>	<b>\$ 9</b>	<b>\$ -</b>	<b>\$ 36,640</b>	<b>\$ 36,640</b>	<b>\$ 36,620</b>	<b>\$ 36,620</b>

**EXPENDITURE DETAIL**

Acct #	Account Description	Actual		Adjusted	Adjusted	Estimated	Adopted
		2019-20	2020-21	Budget	Budget	2021-22	Budget
		2019-20	2020-21	2021-22	2021-22	2021-22	2022-23
<b>Non-Classified</b>							
2099-500.99-01	Fund Reserve	-	-	36,640	36,640	36,620	36,620
	Total Non-Classified	-	-	36,640	36,640	36,620	36,620
	<b>Total Street Assessment</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 36,640</b>	<b>\$ 36,640</b>	<b>\$ 36,620</b>	<b>\$ 36,620</b>





## ENTERPRISE FUNDS



### Enterprise Funds Revenue Sources

The City maintains three Enterprise Funds and uses these funds to account for its Stormwater (drainage) operation, Water and Wastewater operations and Sanitation operation. The Enterprise operations are funded primarily from user fees and charges.

The approved rate study for Stormwater included 17.24% increase in FY 2017, 17.65% increase in FY 2018 and 3% annual increases from FY 2019 through FY 2021. There are no programmed increases beginning FY 2023.

The approved utility rate study provided for annual 11.5% Water and Wastewater rate increases effective January 1, 2017 through fiscal year 2021. There is currently a utility rate study programmed in FY 2023.

The approved utility rate study provided for combining garbage and recycling into one fee and increasing annual Sanitation rates by 6.0% (except for commercial recycling identified in Code) effective January 1, 2020 through fiscal year 2024.

The FY 2023 Budget is based on the following rates:	Effective 10/1/2018	Effective 10/1/2019	Effective 1/1/2020	Effective 10/1/2020	Effective 10/1/2021	Effective 10/1/2022
Customer Charge	\$ 2.45	\$ 2.73	N/A	\$ 3.04	\$ 3.04	\$ 3.04
Flat charge for Stormwater service (per residential unit)	\$ 10.30	\$ 10.61	N/A	\$ 10.93	\$ 10.93	\$ 10.93
Base charge for Water service, monthly	\$ 15.90	\$ 17.73	N/A	\$ 19.77	\$ 19.77	\$ 19.77
Base charge for Sewer service, monthly	\$ 17.08	\$ 19.04	N/A	\$ 21.23	\$ 21.23	\$ 21.23
Flat charge for Sanitation service, monthly	\$ 22.32	\$ 22.32	\$ 26.60	\$ 28.20	\$ 29.89	\$ 31.68
Flat charge for Recycling service, monthly (per residential unit)	\$ 2.77	\$ 2.77	\$ -	\$ -	\$ -	\$ -

Plus: Consumption rates for Water (based on thousand gallons):

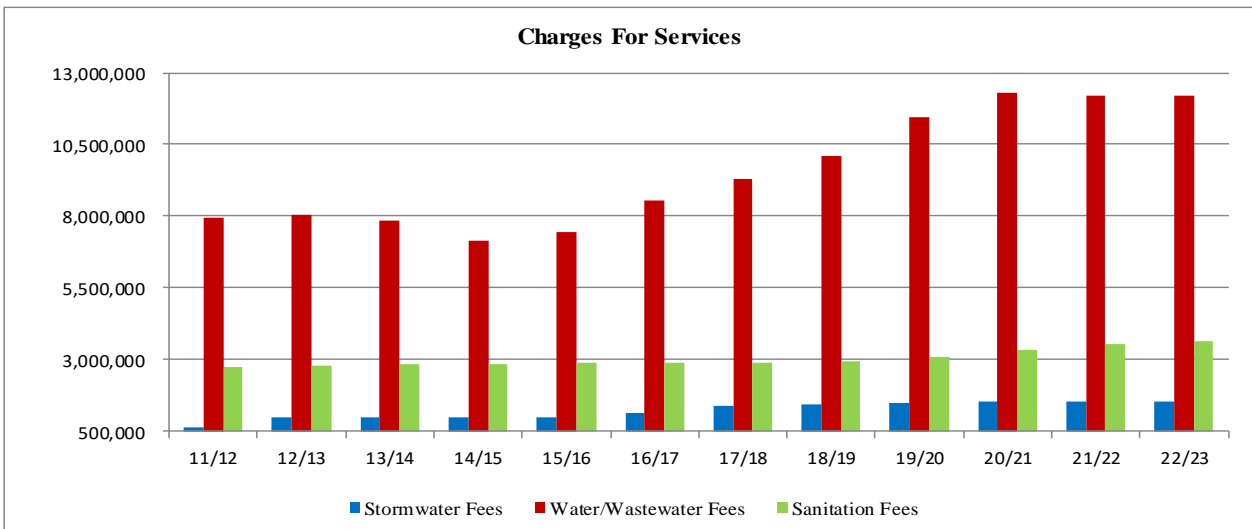
0.0 - 5.0 gallons	\$ 2.93	\$ 3.27	N/A	\$ 3.56	\$ 3.56	\$ 3.56
5.0 - 10.0 gallons	\$ 7.34	\$ 8.18	N/A	\$ 9.12	\$ 9.12	\$ 9.12
10.0 - 20.0 gallons	\$ 16.51	\$ 18.41	N/A	\$ 20.53	\$ 20.53	\$ 20.53
Over 20.0 gallons	\$ 23.85	\$ 26.59	N/A	\$ 29.65	\$ 29.65	\$ 29.65

Plus: Consumption rates for Sewer (based on thousand gallons of water used):

0.0 - 15.0 gallons	\$ 6.03	\$ 6.72	N/A	\$ 7.49	\$ 7.49	\$ 7.49
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Outside City Limits - Rates are 25% higher

For FY 2023, Stormwater Utility Fee revenue is budgeted at \$1,550,100; Water and Wastewater revenues are budgeted at \$12,200,000; and Sanitation revenues are budgeted at \$3,629,000. These estimates are based on historical trend analyses of consumption (as applicable) and adopted rate structures.



## Public Works Department

### Stormwater Division

The Stormwater Division is responsible for the maintenance, care, and treatment of all the City's stormwater systems. The stormwater system is comprised of pipes, structures, creeks, swales, ditches, CDS units/baffle boxes, and ponds. The main function of the Stormwater Division is to protect both public and private property by maintaining positive flow of stormwater, to prevent flooding, yet sustaining nature's hydrological balance. The Stormwater Division ensures compliance of the City's stormwater systems with all state and federal laws along with completing the annual NPDES report as a co-permittee with Pinellas County.

#### **Current and Prior Year Accomplishments**

Despite challenges, the Stormwater Division completed all inspections and maintenance required by the annual NPDES permit. Standard operation procedures were updated which helped crews stay on schedule throughout the year and streamlined processes. Crews successfully completed inspections and maintenance on over 940 stormwater structures, 11 pollution control boxes, and 24.35 miles of creeks, swales, and ditches. Staff also completed 19 erosion repair projects and oversaw and managed the completion of multiple dredging operations. The Stormwater Division also implemented a new Mural Program which brings much needed awareness to pollution concerns throughout the delicate ecosystem in Safety Harbor.



#### **Fiscal Year 2023 Goals**



Staff aims to continue public outreach programs such as the Storm Drain Mural Program, Coastal Cleanups, and illicit discharge awareness. Stormwater Division employees will work within their newly developed SOP's to keep improving the efficiency for the maintenance needs of the community. The Stormwater Division will also update and improve the maintenance contracts for its Right-of-Way maintenance and pond maintenance needs.

#### **Long-Term Vision and Future Financial Impact**

Management within the Stormwater Division are working to complete a comprehensive pollution control program that will include the installation of multiple pollution control boxes throughout the city. These structures will help by reducing dredging costs, water quality issues, and maintenance needs for numerous areas in Safety Harbor.



**STORMWATER PERFORMANCE INDICATORS**

**FUND: 011 DEPARTMENT: 2037**

	<b>Actual</b>	<b>Actual</b>	<b>Estimated</b>	<b>Adopted</b>
<b>Jurisdiction Data</b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
Population	17,844	18,016	18,028	18,034
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	186.31	185.69	182.61	185.72
<b>Departmental Inputs</b>				
Total Personnel Services & Operating Expenses	\$ 478,420	\$ 403,683	\$ 706,290	\$ 718,580
Total # of Full Time Equivalent Employees	5.40	5.90	5.90	5.90
<b>Outputs</b>				
# of Service Requests Completed	58	68	65	78
# of Emergency Calls Responded to	10	7	40	60
# of Outfalls Cleaned	44	50	50	50
# of Catch Basins	1,456	1,456	1,456	1,456
# of Catch Basins Repaired	2	6	4	10
# of Catch Basins Cleaned	1,356	1,400	1,400	500
Square Miles of Drainage Basins (Creeks)	13.91	13.91	13.91	13.91
Feet of Storm Drain/Pipe Cleaned/Inspected	4,277	20,160	20,160	20,160
Miles of Ditches/Creeks	13.91	13.91	13.91	13.91
Miles of Ditches/Creeks Cleaned	26.29	26.50	26.50	20.50
<b>Efficiency</b>				
O&M Cost per Capita	\$ 26.81	\$ 22.41	\$ 39.18	\$ 39.85
O&M Cost per Full Time Equiv. Employee	\$ 88,596	\$ 68,421	\$ 119,710	\$ 121,793
Per Capita per Full Time Equiv. Employee	3,304	3,054	3,056	3,057
% of Service Requests Compl. Within 5 Days	50%	50%	60%	60%

**FUND 011 - STORMWATER**

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2019-20	2020-21	Budget	Budget	Year End	Budget
		2019-20	2020-21	2021-22	2021-22	2021-22	2022-23
<b>REVENUE DETAIL</b>							
<b>Permits, Fees &amp; Special Assessments</b>							
2000-329.08-00	Stormwater Fee	\$ 1,501,377	\$ 1,544,164	\$ 1,550,000	\$ 1,550,000	\$ 1,550,000	\$ 1,550,000
	Total Permits, Fees & Special Assessments	1,501,377	1,544,164	1,550,000	1,550,000	1,550,000	1,550,000
<b>Miscellaneous Revenue</b>							
2000-361.01-00	Investments	21,815	6,337	20,000	20,000	20,000	25,000
2000-361.50-00	Market Value Adj	40,080	(8,083)	-	-	-	-
2000-364.01-10	Gain/Loss From Sale/Disp	5,226	-	7,000	7,000	7,000	-
	Total Miscellaneous Revenue	67,121	(1,746)	27,000	27,000	27,000	25,000
<b>Miscellaneous Revenue</b>							
2000-381.01-00	Tsfr Fr General Fund	-	-	-	105,280	105,280	1,512,920
2000-389.01-00	Balance Carryforward	-	-	2,426,050	2,893,124	3,337,880	3,163,540
	Total Miscellaneous Revenue	-	-	2,426,050	2,998,404	3,443,160	4,676,460
<b>Total Stormwater Revenue</b>							
		\$ 1,568,497	\$ 1,542,417	\$ 4,003,050	\$ 4,575,404	\$ 5,020,160	\$ 6,251,460

CITY OF SAFETY HARBOR  
ADOPTED FY 2022/2023 BUDGET

<b>Fund:</b> <b>Stormwater</b>	<b>Department:</b> <b>Stormwater</b>	<b>Fund #:</b> <b>011</b>
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**EXPENDITURE DETAIL**

Acct #	Account Description	Actual 2019-20	Actual 2020-21	Adopted Budget 2021-22	Adjusted Budget 2021-22	Estimated Year End	Adopted Budget 2022-23
<b>Personnel Services</b>							
2037-500.12-01	Salaries & Wages	\$ 197,349	\$ 177,907	\$ 249,810	\$ 249,810	\$ 259,340	\$ 275,650
2037-500.14-00	Overtime	3,496	3,104	5,000	5,000	5,000	5,000
2037-500.15-10	Incentive Pay	-	-	-	4,900	6,100	14,400
2037-500.16-00	Compensated Annual Leave	1,695	(2,841)	-	-	-	-
2037-500.17-00	Compensated Sick Leave	911	707	-	-	-	-
	Salaries & Wages Sub-Total	203,451	178,878	254,810	259,710	270,440	295,050
2037-500.21-00	Fica Taxes	14,836	13,496	19,310	19,690	20,310	22,100
2037-500.22-00	Retirement Contributions	15,055	(16,285)	21,310	21,310	21,950	24,460
2037-500.23-00	Life & Health Insurance	60,849	52,302	73,640	73,640	79,930	80,990
2037-500.24-00	Workers Compensation	10,733	11,659	12,480	12,480	12,900	14,190
2037-500.26-00	OPEB	2,495	621	2,350	2,350	2,350	2,500
	Benefits Sub-Total	103,968	61,792	129,090	129,470	137,440	144,240
	Total Personnel Services	307,419	240,670	383,900	389,180	407,880	439,290

**Operating Expenses**

2037-500.32-10	Auditing & Accounting	1,749	2,598	2,540	2,540	2,540	2,600
2037-500.34-60	Uniform Rental & Laundry	378	243	-	-	-	-
2037-500.34-80	Landfill Fees	14,625	8,304	20,000	20,226	15,000	20,000
2037-500.34-90	Other Fees & Contracts	63,123	73,490	121,730	122,849	116,750	129,530
2037-500.40-01	Employee Travel	-	-	650	650	650	650
2037-500.40-30	Cell Phone Allowance	78	31	80	80	-	-
2037-500.41-00	Communication Services	2,151	3,207	2,830	2,830	2,830	3,270
2037-500.43-00	Utility Services	5,135	5,301	5,500	5,500	5,850	6,200
2037-500.44-00	Rental & Leases	-	385	1,000	1,000	1,000	1,660
2037-500.45-00	Liability Insurance	5,985	6,619	7,170	7,170	7,430	8,170
2037-500.46-01	Bldg. & Ground Maint	5,228	3,656	7,450	7,450	5,520	4,100
2037-500.46-10	Outside Vehicle Repairs	-	-	2,800	2,800	2,800	2,800
2037-500.46-20	Equipment Repairs	683	811	1,500	1,500	1,500	1,500
2037-500.46-40	Maint Contracts	510	336	610	610	610	850
2037-500.49-30	Other Current Charges	444	700	1,620	1,620	1,620	1,620
2037-500.51-11	Office Equipment	29	1,268	200	200	1,140	250
2037-500.52-01	Gas	1,376	1,260	2,000	2,000	1,850	1,650
2037-500.52-02	Diesel	1,685	2,466	2,500	2,500	2,670	2,470
2037-500.52-03	Oil & Other Lubricants	344	1	400	400	400	400
2037-500.52-10	Vehicle Parts	1,291	616	3,000	3,197	3,100	3,000
2037-500.52-20	Equipment Parts	2,601	6,584	5,000	5,000	5,000	5,000

CITY OF SAFETY HARBOR  
ADOPTED FY 2022/2023 BUDGET

<b>Fund:</b> <b>Stormwater</b>	<b>Department:</b> <b>Stormwater</b>	<b>Fund #:</b> <b>011</b>
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**EXPENDITURE DETAIL**

Acct #	Account Description	Actual 2019-20	Actual 2020-21	Adopted Budget 2021-22	Adjusted Budget 2021-22	Estimated Year End	Adopted Budget 2022-23
2037-500.52-30	Small Tools & Supplies	738	2,363	5,000	5,000	5,000	5,000
2037-500.52-35	Non-Capital Operating Equip	-	1,311	-	-	-	-
2037-500.52-70	Special Clothing/Uniforms	1,222	1,322	3,350	3,590	3,200	3,200
2037-500.52-80	Tires & Tubes	640	708	1,200	1,200	1,200	1,200
2037-500.52-90	Special Supplies	7,875	8,881	9,500	9,500	9,500	10,600
2037-500.52-93	Safety Supplies	515	1,594	1,800	1,800	1,750	3,750
2037-500.53-30	Drainage	49,100	26,578	50,000	91,570	91,500	50,000
2037-500.53-33	Drainage - Other	-	581	5,000	5,000	5,000	5,000
2037-500.54-30	Educational Costs	3,498	1,803	7,220	7,220	3,000	4,820
	Total Operating Expenses	171,002	163,013	271,650	315,002	298,410	279,290
<b>Capital Expenses</b>							
2037-500.63-00	Imprv Other Than Building	171,753	216,323	416,000	721,428	500,000	865,000
2037-500.64-01	Automotive Equipment	-	-	-	103,294	103,300	-
2037-500.64-40	Special Equipment	-	-	13,000	28,000	26,610	121,560
	Total Capital Expenses	171,753	216,323	429,000	852,722	629,910	986,560
<b>Total Stormwater</b>		<b>\$ 650,173</b>	<b>\$ 620,006</b>	<b>\$ 1,084,550</b>	<b>\$ 1,556,904</b>	<b>\$ 1,336,200</b>	<b>\$ 1,705,140</b>

**FUNDING SOURCE**

Program Expenditure Budget	\$ 478,420	\$ 403,683	\$ 655,550	\$ 704,182	\$ 706,290	\$ 718,580
Less Revenues Generated:						
329 Permits, Fees, & Special Assessments	1,501,377	1,544,164	1,550,000	1,550,000	1,550,000	1,550,000
Net Unsupported/(Supported) Budget	<b>\$ (1,022,956)</b>	<b>\$ (1,140,481)</b>	<b>\$ (894,450)</b>	<b>\$ (845,818)</b>	<b>\$ (843,710)</b>	<b>\$ (831,420)</b>
% Of Budget Supported By Program	313.8%	382.5%	236.4%	220.1%	219.5%	215.7%

**Stormwater Fixed Assets**

2090-500.69-00	Reclassify Account	(171,753)	(216,323)	-	-	-	-
	Total Stormwater Fixed Assets	(171,753)	(216,323)	-	-	-	-

**Internal Services**

2094-500.94-01	Administration Fee Reimb	42,070	42,070	50,540	50,540	42,070	15,730
2094-500.94-02	Data Processing Fee Reimb	4,350	4,350	4,350	4,350	4,350	4,380
2094-500.94-03	Engineering Fee Reimb	18,120	18,120	18,120	18,120	18,120	37,060
2094-500.94-33	Fleet Maint Reimb	14,910	14,910	19,820	19,820	14,910	20,330
2094-500.94-34	Bldg Maint Reimb	4,300	4,300	4,300	4,300	4,300	-
	Total Internal Services	83,750	83,750	97,130	97,130	83,750	77,500

**Non-Operating Expenses**

2095-500.58-00	Depreciation Expense	393,771	414,310	404,000	404,000	404,000	410,000
2095-500.91-22	To Bank of America Note	9,390	32,960	24,000	32,670	32,670	32,670
	Total Non-Operating Expenses	403,161	447,270	428,000	436,670	436,670	442,670

**Non-Expendable Disbursement**

2099-500.99-01	Fund Reserve	-	-	2,393,370	2,484,700	3,163,540	4,026,150
	Total Non-Expendable Disbursement	-	-	2,393,370	2,484,700	3,163,540	4,026,150

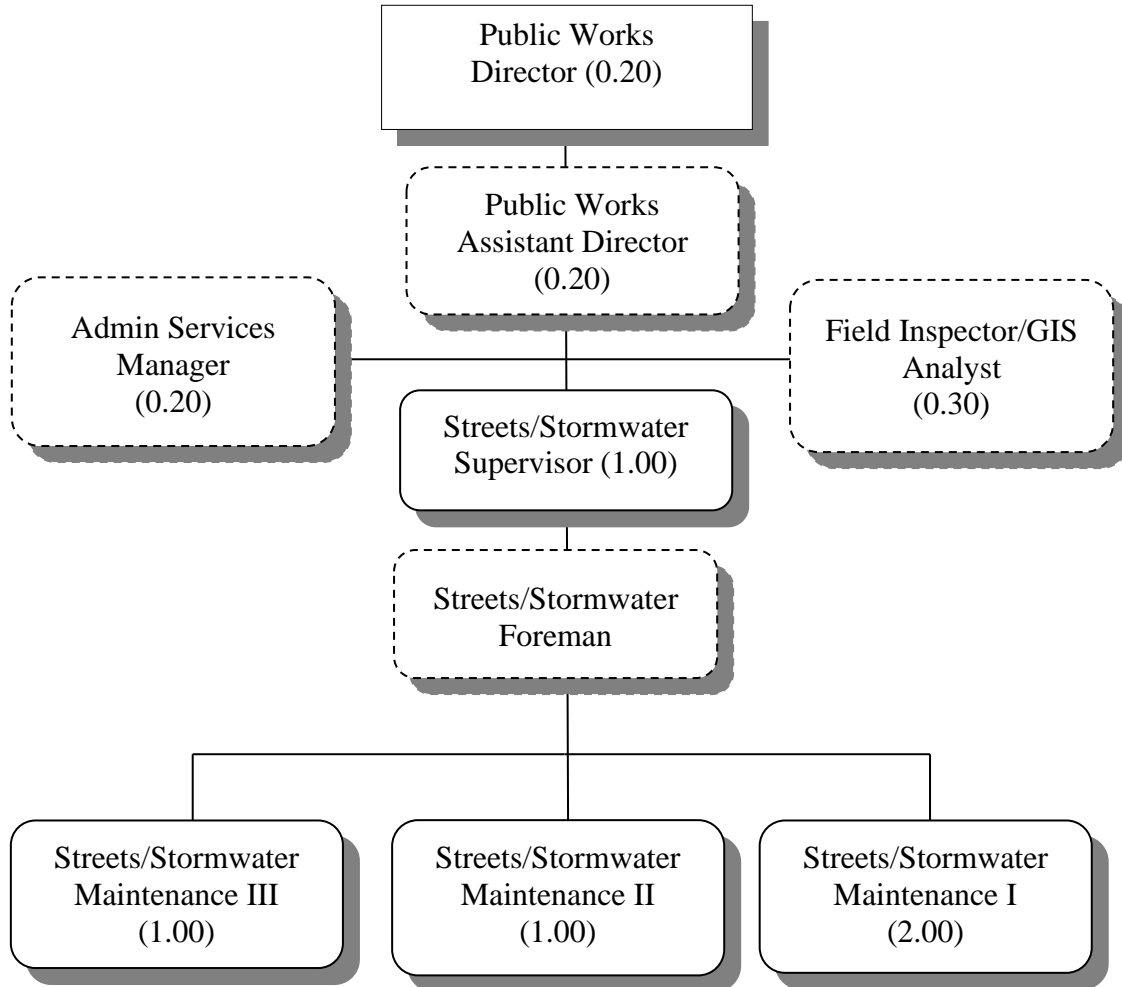
**Total Stormwater Expenses**

<b>\$ 965,331</b>	<b>\$ 934,703</b>	<b>\$ 4,003,050</b>	<b>\$ 4,575,404</b>	<b>\$ 5,020,160</b>	<b>\$ 6,251,460</b>
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## Organizational Chart

### PUBLIC WORKS DEPARTMENT

#### STORMWATER DIVISION



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 20/21	ADOPTED FY 21/22	ADOPTED FY 22/23
Public Works Director	134	0.20	0.20	0.20
Public Works Assistant Director	131	0.20	0.20	0.20
Streets/Stormwater Supervisor	127	1.00	1.00	1.00
Admin Services Manager	123	0.20	0.20	0.20
Field Inspector/GIS Analyst	121	0.30	0.30	0.30
Streets/Stormwater Maintenance III	119	1.00	1.00	1.00
Streets/Stormwater Maintenance II	117	1.00	1.00	1.00
Streets/Stormwater Maintenance I	115	2.00	2.00	2.00
<b>Total Division</b>		<b>5.90</b>	<b>5.90</b>	<b>5.90</b>





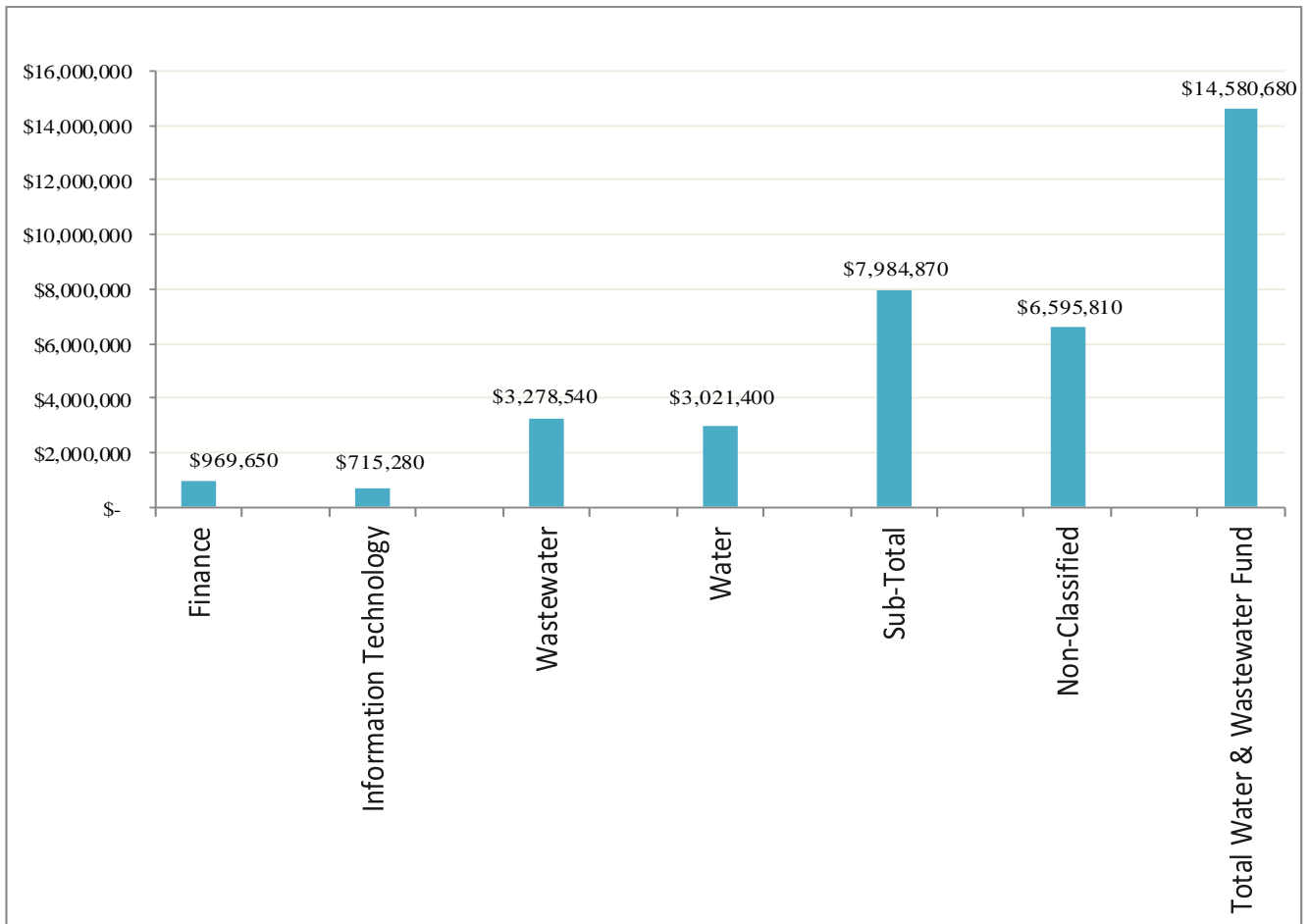
**FUND 041 - WATER & WASTEWATER**

Acct #	Account Description	Actual 2019-20	Actual 2020-21	Adopted Budget 2021-22	Adjusted Budget 2021-22	Estimated Year End 2021-22	Adopted Budget 2022-23
<b>REVENUE DETAIL</b>							
<b>Charges For Services</b>							
4000-343.09-15	Sale Of Water	\$ 5,302,205	\$ 5,552,348	\$ 5,490,000	\$ 5,490,000	\$ 5,500,000	\$ 5,500,000
4000-343.09-20	Water Tap Fees	5,110	4,075	-	-	4,000	4,000
4000-343.09-40	Sewer Services	5,974,269	6,583,532	6,460,000	6,460,000	6,550,000	6,550,000
4000-343.09-60	Late Charges - Utilities	158,249	134,379	125,600	125,600	125,600	130,000
4000-343.09-70	Industrial Surcharge	6,350	-	3,000	3,000	1,000	1,000
4000-349.11-00	Utility Fixtures	12,563	12,517	10,500	10,500	15,000	15,000
	Total Charges For Services	11,458,746	12,286,852	12,089,100	12,089,100	12,195,600	12,200,000
<b>Miscellaneous Revenue</b>							
4000-361.01-00	Investments	32,405	7,443	25,000	25,000	25,000	30,000
4000-361.50-00	Market Value Adj	81,152	(11,372)	-	-	-	-
	Total Miscellaneous Revenue	113,557	(3,929)	25,000	25,000	25,000	30,000
<b>Miscellaneous Revenue</b>							
4000-364.01-00	Sale/Disposal Of F.A.	5,692	8,325	5,000	5,000	5,000	15,000
4000-365.09-10	Recycling Sales	-	4,801	-	-	4,000	4,000
4000-369.02-00	Claims/Insur Settlements	6,680	15,175	-	-	-	-
4000-369.04-06	Data Proc Reimb - General Fund	327,490	327,490	327,490	327,490	327,490	523,480
4000-369.04-07	Data Proc Reimb - Sanitation	13,070	13,070	13,070	13,070	13,070	13,140
4000-369.04-12	Data Proc Reimb - Stormwater	4,350	4,350	4,350	4,350	4,350	4,380
4000-369.04-19	Data Proc Reimb - Library	44,260	-	-	-	-	-
4000-369.04-22	Data Proc Reimb - Fire	34,950	34,950	34,950	34,950	34,950	-
4000-369.09-00	Miscellaneous Revenue	17,025	11,149	25,000	25,000	8,000	9,000
	Total Miscellaneous Revenue	453,517	419,310	409,860	409,860	396,860	569,000
<b>Interfund Transfers In</b>							
4000-381.01-00	Tfr From General Fund	-	-	-	27,780	27,780	60,300
4000-381.91-20	Tfr From General Fund	-	-	-	-	352,170	-
	Total Interfund Transfers In	-	-	-	27,780	379,950	60,300
<b>Miscellaneous Revenue</b>							
4000-389.01-00	Balance Carryforward	-	-	2,130,940	2,352,971	682,160	1,721,380
	Total Miscellaneous Revenue	-	-	2,130,940	2,352,971	682,160	1,721,380
<b>Total Water &amp; Wastewater Revenue</b>		<b>\$ 12,025,821</b>	<b>\$ 12,702,233</b>	<b>\$ 14,654,900</b>	<b>\$ 14,904,711</b>	<b>\$ 13,679,570</b>	<b>\$ 14,580,680</b>

CITY OF SAFETY HARBOR  
ADOPTED FY 2022/2023 BUDGET

<b>Fund: Water &amp; Wastewater</b>	<b>Expenditure Summary</b>				<b>Fund #:</b>	<b>041</b>
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DEPARTMENT	Actual 2019-20	Actual 2020-21	Adopted Budget 2021-22	Adjusted Budget 2021-22	Estimated Year End 2021-22	Adopted Budget 2022-23
Finance	\$ 795,326	\$ 817,316	\$ 864,060	\$ 900,234	\$ 914,810	\$ 969,650
Information Technology	1,089,308	615,432	765,550	812,597	657,630	715,280
Wastewater	2,419,246	2,217,261	3,041,560	3,050,079	2,522,450	3,278,540
Water	2,068,069	2,166,021	2,926,510	3,084,582	2,931,260	3,021,400
Sub-Total	6,371,949	5,816,030	7,597,680	7,847,491	7,026,150	7,984,870
Non-Classified	7,268,140	6,300,719	7,057,220	7,057,220	6,653,420	6,595,810
<b>Total Water &amp; Wastewater Fund</b>	<b>\$ 13,640,089</b>	<b>\$ 12,116,750</b>	<b>\$ 14,654,900</b>	<b>\$ 14,904,711</b>	<b>\$ 13,679,570</b>	<b>\$ 14,580,680</b>



## WATER & WASTEWATER FINANCE

The Finance Department is responsible for the administration, direction, supervision and coordination of all City financial functions including financial planning, budgeting, debt management, investments, purchasing, accounting, payroll, utilities' customer service and receivables, accounts payable, accounts receivable and Information Technology. The Department's role is divided between Administration, Accounting & Budgeting, Utilities and Information Technology. Accounting & Budgeting and Administration are reported jointly between the General Fund and Water & Sewer Utility Enterprise Fund, while Utilities and Information Technology are reported within the Water & Sewer Utility Enterprise Fund.

### **Current and Prior Year Accomplishments**

The Utilities Billing Department has used the billing system process as an opportunity to keep residents informed on various matters related to utilities, including City events and E-notifications for utility billing. The Customer Service and Utilities staff have received training and cross-training on various functions in the Utility Billing department so that cycle billings, title searches, lien processing and delinquency notices are timely communicated to the residents and community.

In FY 2020, the Finance Department coordinated the implementation of a new Enterprise Resource Planning system for which the Utility Billing and Cash Receipting functions include critically needed updates for enhanced communication with residents and other customers. Utility Billing customers can manage utility accounts online to include paperless billing, set up and manage ACH payments, pay by text, make one-time ACH payments and pay by credit card.

### **Fiscal Year 2022 Goals**

The Utility Billing division will focus on transparent communications, which will enhance customer experiences and best serve the needs of the residents of the City with emphasis placed on timely and transparent financial reporting to the City's Elected Officials and Management Staff for informed decision making.

### **Long-Term Vision and Future Financial Impact**

Finance's long-term goal is continued sustainability of the Water and Wastewater fund to meet the demands of debt service as well as major capital infrastructure projects that are programmed in the 5-year Capital Improvement Program.

**WATER & WASTEWATER FINANCE PERFORMANCE INDICATORS**

**FUND: 041 DEPARTMENT: 4015**

	<b>Actual 2019-20</b>	<b>Actual 2020-21</b>	<b>Estimated 2021-22</b>	<b>Adopted 2022-23</b>
<b>Jurisdiction Data</b>				
Population	17,844	18,016	18,028	18,034
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	186.31	185.69	182.61	185.72
<b>Departmental Inputs</b>				
Total Personnel Services & Operating Expenses	\$ 780,875	\$ 817,899	\$ 886,310	\$ 964,650
Total # of Full Time Equivalent Employees	9.00	9.00	9.00	9.00
<b>Outputs</b>				
Total # of Annual Units Billed	91,020	100,955	102,000	103,000
<b>Average # of accounts billed monthly:</b>				
Water	6,725	6,263	6,270	6,280
Irrigation	87	89	94	99
Sewer	6,935	6,466	6,476	6,486
Sanitation	6,905	6,306	6,319	6,329
Recycling	2,056	26	28	29
Stormwater	6,470	6,494	6,500	6,510
Street light	4,912	4,934	5,000	5,010
Annual New Water Deposits	644	659	625	630
Annual E-Notification Billings	9,348	13,808	16,500	18,150
<b>Efficiency</b>				
O&M Cost per Capita	\$ 43.76	\$ 45.40	\$ 49.16	\$ 53.49
O&M Cost per Full Time Equiv. Employee	\$ 86,764	\$ 90,878	\$ 98,479	\$ 107,183
Per Capita per Full Time Equiv. Employee	1,983	2,002	2,003	2,004

CITY OF SAFETY HARBOR  
ADOPTED FY 2022/2023 BUDGET

<b>Fund:</b>	<b>Department:</b>	<b>Fund #:</b>
<b>Water &amp; Wastewater</b>	<b>Finance</b>	<b>041</b>

**EXPENDITURE DETAIL**

Acct #	Account Description	Actual 2019-20	Actual 2020-21	Adopted Budget 2021-22	Adjusted Budget 2021-22	Estimated Year End 2021-22	Adopted Budget 2022-23
<b>Personnel Services</b>							
4015-500.12-01	Salaries & Wages	\$ 409,200	\$ 421,843	\$ 437,130	\$ 437,130	\$ 443,270	\$ 470,860
4015-500.14-00	Overtime-Time & One Half	6,686	2,308	5,000	5,000	5,000	5,000
4015-500.15-10	Incentive Pay	-	-	-	9,000	9,000	18,000
4015-500.16-00	Compensated Annual Leave	3,678	3,467	-	-	-	-
4015-500.17-00	Compensated Sick Leave	2,936	998	-	-	-	-
	Salaries & Wages Sub-Total	422,499	428,616	442,130	451,130	457,270	493,860
4015-500.21-00	Fica Taxes	31,243	32,339	33,830	34,520	34,990	37,790
4015-500.22-00	Retirement	32,919	33,989	35,370	35,370	35,870	38,070
4015-500.23-00	Life & Health Insurance	95,418	94,134	98,870	98,870	114,660	127,360
4015-500.24-00	Workers Compensation Ins.	32,278	34,160	36,560	36,560	37,800	41,580
4015-500.26-00	OPEB	2,495	1,035	-	-	-	-
	Benefits Sub-Total	194,353	195,657	204,630	205,320	223,320	244,800
	Total Personnel Services	616,851	624,273	646,760	656,450	680,590	738,660
<b>Operating Expenses</b>							
4015-500.32-10	Auditing & Accounting	14,329	21,091	21,000	21,000	21,000	25,000
4015-500.34-90	Other Fees & Contracts	7,178	21,361	13,500	13,500	17,100	16,000
4015-500.40-01	Employee Travel	-	-	1,300	1,300	1,300	1,300
4015-500.40-30	Cell Phone Allowance	370	405	600	600	420	420
4015-500.41-00	Communication Services	1,382	1,555	1,720	1,720	1,650	1,650
4015-500.42-10	Postage	34,672	30,479	38,000	38,000	35,000	40,000
4015-500.45-00	Liability Insurance	87,840	97,147	103,960	103,960	107,470	118,210
4015-500.46-40	Maintenance Contracts	8,801	7,390	7,150	7,150	7,150	8,200
4015-500.47-01	Printing & Binding	4,680	5,457	4,500	4,500	4,500	5,000
4015-500.49-30	Other Current Charges	(747)	1,323	-	-	-	-
4015-500.51-10	Office Supplies-General	483	1,520	2,000	2,203	1,800	2,000
4015-500.52-01	Gas	2,341	2,611	2,700	2,700	4,320	3,850
4015-500.52-03	Oil & Other Lubricants	51	116	120	120	120	120
4015-500.52-10	Vehicle Parts	654	602	600	600	600	650
4015-500.52-30	Small Tools & Supplies	105	-	250	250	250	250
4015-500.52-70	Special Clothing/Uniforms	618	935	950	950	950	950
4015-500.52-80	Tires And Tubes	222	231	-	-	240	240
4015-500.52-90	Special Supplies	200	181	-	-	-	-
4015-500.54-10	Publications	209	-	-	-	-	-
4015-500.54-20	Memberships & Dues	638	408	650	650	650	650
4015-500.54-30	Educational Costs	-	815	3,300	3,300	1,200	1,500
	Total Operating Expenses	164,024	193,626	202,300	202,503	205,720	225,990

CITY OF SAFETY HARBOR  
ADOPTED FY 2022/2023 BUDGET

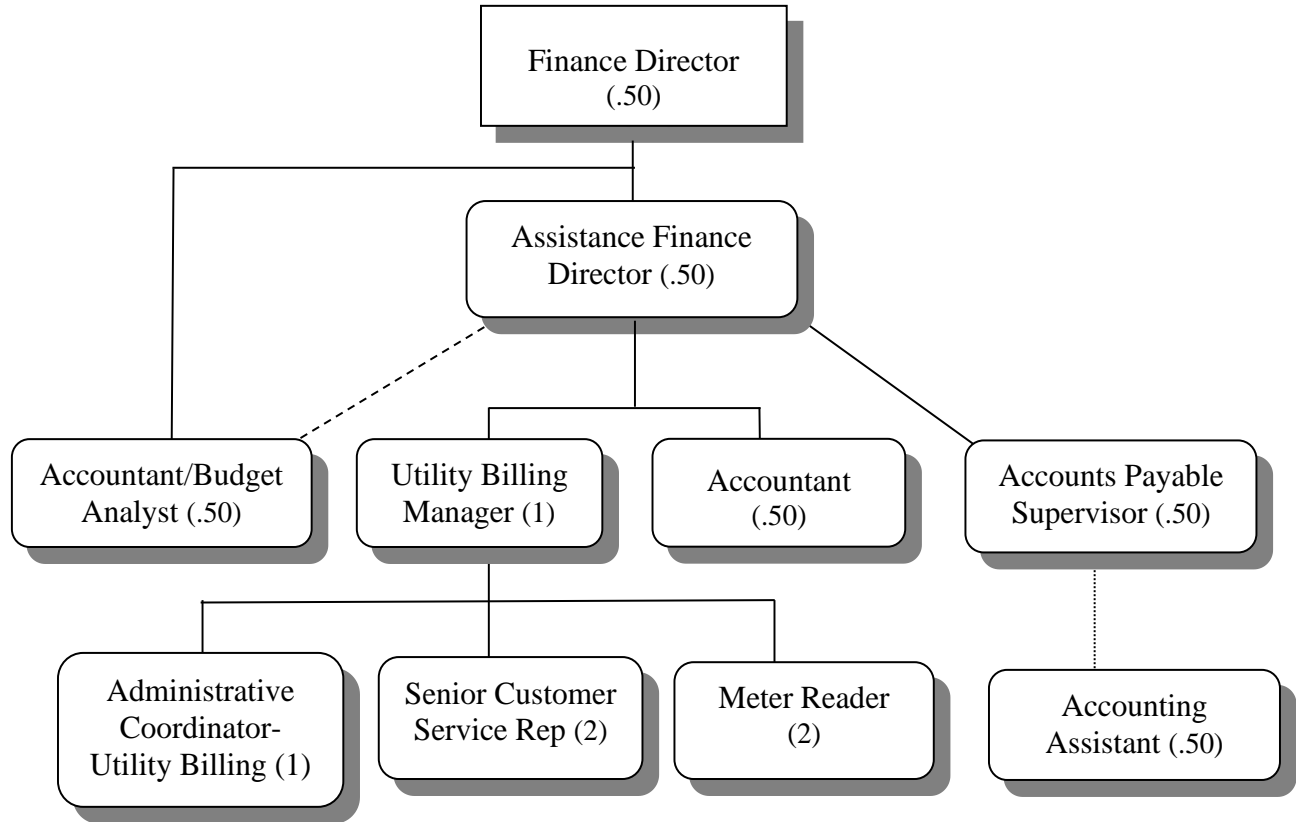
<b>Fund:</b>	<b>Department:</b>	<b>Fund #:</b>
<b>Water &amp; Wastewater</b>	<b>Finance</b>	<b>041</b>

**EXPENDITURE DETAIL**

Acct #	Account Description	Actual		Adopted	Adjusted	Estimated	Adopted
		2019-20	2020-21	Budget	Budget	Year End	Budget
		2019-20	2020-21	2021-22	2021-22	2021-22	2022-23
<b>Capital Expenses</b>							
4015-500.64-01	Automotive Equipment	-	-	-	26,281	26,500	-
	Total Capital Expenses	-	-	-	26,281	26,500	-
	<b>Total Water &amp; Wastewater Finance</b>	<b>780,875</b>	<b>817,899</b>	<b>849,060</b>	<b>885,234</b>	<b>912,810</b>	<b>964,650</b>
<b>Non-Operating Expenses</b>							
4015-500.72-20	Customer Deposits	14,451	(583)	15,000	15,000	2,000	5,000
	Total Non-Operating Expenses	14,451	(583)	15,000	15,000	2,000	5,000
	<b>Total Water &amp; Wastewater Finance</b>	<b>\$ 795,326</b>	<b>\$ 817,316</b>	<b>\$ 864,060</b>	<b>\$ 900,234</b>	<b>\$ 914,810</b>	<b>\$ 969,650</b>

## Organizational Chart

### WATER & WASTEWATER FINANCE DEPARTMENT



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 20/21	ADOPTED FY 21/22	ADOPTED FY 22/23
Finance Director	133	0.50	0.50	0.50
Assistant Finance Director	131	0.50	0.50	0.50
Accountant/Budget Analyst	125	0.50	0.50	0.50
Utility Billing Manager	125	1.00	1.00	1.00
Accounts Payable Supervisor	123	0.50	0.50	0.50
Accountant	122	0.50	0.50	0.50
Administrative Coordinator	121	0.00	1.00	1.00
Accounting Assistant	118	0.50	0.50	0.50
Utility Billing Specialist	117	1.00	0.00	0.00
Senior Customer Service Rep	117	0.00	2.00	2.00
Customer Service Rep	115	1.00	0.00	0.00
Senior Meter Reader	117	1.00	0.00	0.00
Meter Reader	115	2.00	2.00	2.00
<b>Total Division</b>		<b>9.00</b>	<b>9.00</b>	<b>9.00</b>





## Information Technology

Information Technology implements and maintains the City's computing infrastructure. This includes desktops, mobile devices, telephones, networks, servers, printers, and business applications.

### **Current and Prior Year Accomplishments**

Fiscal Year 2022 has been another successful year. Along with day-to-day break/fix, IT has implemented a new video system in Commission Chambers allowing us to broadcast more public meetings to our website. Along similar lines, IT was involved in the three new weather stations placed at North City Park, Fire Station 53, and the City Marina. Along with real-time weather information, these devices offer a video capability to view conditions at each site.

IT continues to address cybersecurity realities in our fast-changing world. We have performed multiple updates and upgrades to our public network to allow safer access to the public and staff via wireless technologies.

IT recognized cyber-security month. A proclamation was given by the Mayor and City Commission and cyber-security videos were emailed out over the month of October to all users to heighten awareness.

### **Fiscal Year 2023 Goals**

IT will continue focusing on security. Cybersecurity training and additional network resources to mitigate risks will be the primary goals in FY23. As new threats are identified, new technologies need to be evaluated to meet our security needs.

### **Long-Term Vision and Future Financial Impact**

Cybersecurity continues to be identified by IT industry leaders as the major challenge over the next decade. Based on current trends, it would be difficult to refute that. The redundancy of data has been a key failsafe for cities that have been attacked by cybercriminals. As threats evolve, so will the need for updated technologies. IT will also continue to explore affordable cloud technologies that enhance the City's architecture. Of note is new legislation from our State Government requiring training and infrastructure hardening over the coming years.

## INFORMATION TECHNOLOGY PERFORMANCE INDICATORS

**FUND: 041 DEPARTMENT: 4016**

	<b>Actual 2019-20</b>	<b>Actual 2020-21</b>	<b>Estimated 2021-22</b>	<b>Adopted 2022-23</b>
<b>Jurisdiction Data</b>				
Population	17,844	18,016	18,028	18,034
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	186.31	185.69	182.61	185.72
<b>Departmental Inputs</b>				
Total Personnel Services & Operating Expenses	\$ 715,926	\$ 581,600	\$ 627,230	\$ 715,280
Total # of Full Time Equivalent Employees	4.00	4.00	4.00	4.00
<b>Outputs</b>				
# of Additional Computers	0	0	0	0
# of Replacement Computers	35	30	20	10
<b>PC/LAN Services</b>				
# of Computer Training Classes Obtained	1	0	0	0
# of Computers Supported	195	195	195	195
# of Mobile Devices Supported (smartphones/tablets)	24	24	25	25
# of Servers Supported	24	24	24	22
# of Operating Systems Supported	11	11	11	11
# of Printers/Fax/Copiers Supported	82	82	82	82
<b>Communication Services</b>				
# of Desk Telephones Supported	129	129	129	129
# of Cell Phones	150	150	150	150
<b>Efficiency</b>				
O&M Cost per Capita	\$ 40.12	\$ 32.28	\$ 34.79	\$ 39.66
O&M Cost per Full Time Equiv. Employee	\$ 178,981	\$ 145,400	\$ 156,808	\$ 178,820
Per Capita per Full Time Equiv. Employee	4,461	4,504	4,507	4,509

CITY OF SAFETY HARBOR  
ADOPTED FY 2022/2023 BUDGET

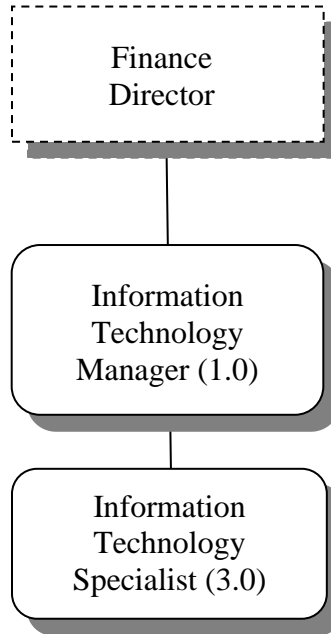
<b>Fund:</b>	<b>Department:</b>	<b>Fund #:</b>
<b>Water &amp; Wastewater</b>	<b>Information Technology</b>	<b>041</b>

**EXPENDITURE DETAIL**

Acct #	Account Description	Actual 2019-20	Actual 2020-21	Adopted Budget 2021-22	Adjusted Budget 2021-22	Estimated Year End 2021-22	Adopted Budget 2022-23
<b>Personnel Services</b>							
4016-500.12-01	Salaries & Wages	\$ 239,593	\$ 244,397	\$ 255,640	\$ 255,640	\$ 255,280	\$ 265,360
4016-500.14-00	Overtime-Time & One Half	3,411	2,238	2,500	2,500	2,500	2,500
4016-500.15-10	Incentive Pay	-	-	-	4,000	4,000	8,000
4016-500.16-00	Compensated Annual Leave	4,244	4,784	-	-	-	-
4016-500.17-00	Compensated Sick Leave	1,709	1,349	-	-	-	-
	Salaries & Wages Sub-Total	248,958	252,768	258,140	262,140	261,780	275,860
4016-500.21-00	Fica Taxes	18,656	18,943	19,560	19,870	19,840	20,930
4016-500.22-00	Retirement	19,416	19,719	20,460	20,460	20,430	21,240
4016-500.23-00	Life & Health Insurance	45,056	47,859	49,680	49,680	49,680	50,400
4016-500.26-00	OPEB	1,497	621	-	-	-	-
	Benefits Sub-Total	84,625	87,142	89,700	90,010	89,950	92,570
	Total Personnel Services	333,583	339,910	347,840	352,150	351,730	368,430
<b>Operating Expenses</b>							
4016-500.32-30	Data Processing Services	20,931	16,676	23,710	30,960	33,480	18,700
4016-500.34-90	Other Fees & Contracts	10,597	3,445	78,480	79,378	9,100	46,650
4016-500.40-01	Employee Travel	-	570	4,620	4,620	2,880	3,920
4016-500.40-30	Cell Phone Allowance	370	603	600	600	600	600
4016-500.41-00	Communication Services	5,161	5,331	19,200	19,200	6,000	6,200
4016-500.44-00	Rentals & Leases	18,492	18,183	15,500	15,500	15,500	3,000
4016-500.46-01	Building Grounds Maint	-	-	200	200	200	200
4016-500.46-10	Outside Vehicle Repairs	-	-	200	200	200	200
4016-500.46-20	Equipment Repairs	-	-	250	250	250	250
4016-500.46-40	Maintenance Contracts	289,331	172,526	238,870	241,653	173,890	194,620
4016-500.49-30	Other Current Charges	-	-	-	700	650	650
4016-500.51-10	Office Supplies-General	237	117	300	300	300	300
4016-500.51-11	Non-Capital Office Equipment	36,816	23,413	25,700	25,700	25,000	60,320
4016-500.51-40	Computer Papers & Supplies	-	-	500	500	-	100
4016-500.52-01	Gas	85	51	80	80	70	60
4016-500.52-03	Oil & Other Lubricants	10	-	50	50	50	50
4016-500.52-10	Vehicle Parts	-	37	500	500	1,100	250
4016-500.54-20	Memberships & Dues	200	200	200	200	200	200
4016-500.54-30	Educational Costs	111	538	8,750	8,750	6,030	10,580
	Total Operating Expenses	382,342	241,690	417,710	429,341	275,500	346,850
<b>Capital Expenses</b>							
4016-500.64-40	Special Equipment	30,205	26,178	-	750	-	-
4016-500.68-00	Intangible Asset/Software	343,178	7,654	-	30,356	30,400	-
	Total Capital Expenses	373,383	33,832	-	31,106	30,400	-
	<b>Total Information Technology</b>	<b>\$ 1,089,308</b>	<b>\$ 615,432</b>	<b>\$ 765,550</b>	<b>\$ 812,597</b>	<b>\$ 657,630</b>	<b>\$ 715,280</b>

**Organizational Chart**

**INFORMATION TECHNOLOGY DIVISION**



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 20/21	ADOPTED FY 21/22	ADOPTED FY 22/23
Information Technology Manager	128	1.00	1.00	1.00
Information Technology Specialist	125	3.00	3.00	3.00
<b>Total Division</b>		<b>4.00</b>	<b>4.00</b>	<b>4.00</b>

## Public Works Department

### Water Division

The Water Division shall continue to provide high quality and safe potable water at the standards set by the US EPA, Florida Department of Environmental Protection, and the Pinellas County Health Department. Staff continue to follow the US EPA for primary and secondary standards for water quality. The Water Division maintains approximately 6,672 water meters, 571 fire hydrants and approximately 89 miles of water mains. The water pressure is approximately 62 to 68 PSI. To see the City of Safety Harbor's water quality report, visit:

<http://cityofsafetyharbor.com/DocumentCenter/View/13492/2020-Consumer-Confidence-Water-Quality-Report-Brochure?bidId=>



#### **Current and Prior Year Accomplishments**

The City of Safety Harbor has completed the Espritu Santo/Washington Brennen water main replacement project during prior FY21/22. In addition, there are additional water main projects with completed design ready to bid for FY21/22. Water system renewal and replacement projects are continuing to be planned and constructed to maintain water quality and system integrity. Staff continues to respond to work orders, utility locate requests, emergency calls, and maintenance of fire hydrants. The Water Division works annually to swap out aging water meters and install new radio read meters. As a part of our water quality program, 817 backflow devices were tested and or replaced during the fiscal year.

#### **Fiscal Year 2023 Goals**



The Water Division is focused on providing a high level of service to the City's water customers. The City will continue to complete renewal and replacement projects to ensure aged, galvanized water mains are removed and to improve water quality and service for neighborhoods. Crews will continue to provide maintenance, hydrant repair, backflow testing, meter replacements, and valve operation repair to lengthen the lifespan of the water distribution system.

#### **Long-Term Vision and Future Financial Impact**

The Water Division will strive to provide outstanding service to Safety Harbor water customers in a prompt and professional manner. Water quality and fire protection are top priorities. The Public Works team is updating our GIS mapping of utilities to aid in faster repairs and more accurate locating. The Water Division will continue making upgrades to the water system as needed and plan for projects to improve and update systems long into the future.



## WATER PERFORMANCE INDICATORS

**FUND: 41    DEPARTMENT: 4035**

	Actual	Actual	Estimated	Adopted
Jurisdiction Data	2019-20	2020-21	2021-22	2022-23
Population	17,844	18,016	18,028	18,034
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	186.31	185.69	182.61	185.72
<b>Departmental Inputs</b>				
Total Personnel Services & Operating Expenses	\$ 2,034,561	\$ 2,166,021	\$ 2,781,200	\$ 2,914,940
Total # of Full Time Equivalent Employees	6.40	5.90	5.90	5.90
<b>Outputs</b>				
# of Pipeline Repairs	274	274	270	275
# of Water Meters Installed/Replaced	434	619	400	450
# of Emergency Calls	65	70	65	70
# of Fire Hydrants Maintained	567	571	571	571
# of New Services Connected	-	16	17	20
# of Miles of Pipeline	76.6	88.9	88.9	89.0
# of Customers	7,684	7,389	7,406	7,426
<b>Efficiency</b>				
O&M Cost per Mile of Distribution System	\$ 26,561	\$ 24,365	\$ 31,285	\$ 32,752
O&M Cost per Customer Account	\$ 264.78	\$ 293.14	\$ 375.53	\$ 392.53
O&M Cost per Capita	\$ 114.02	\$ 120.23	\$ 154.27	\$ 161.64
O&M Cost per Full Time Equiv. Employee	\$ 317,900	\$ 367,122	\$ 471,390	\$ 494,058
Per Capita per Full Time Equiv. Employee	2,788	3,054	3,056	3,057

CITY OF SAFETY HARBOR  
ADOPTED FY 2022/2023 BUDGET

<b>Fund:</b>	<b>Department:</b>	<b>Fund #:</b>
<b>Water &amp; Wastewater</b>	<b>Water</b>	<b>041</b>

**EXPENDITURE DETAIL**

Acct #	Account Description	Actual 2019-20	Actual 2020-21	Adopted Budget 2021-22	Adjusted Budget 2021-22	Estimated Year End 2021-22	Adopted Budget 2022-23
<b>Personnel Services</b>							
4035-500.12-01	Salaries & Wages	\$ 248,380	\$ 245,046	\$ 245,310	\$ 245,310	\$ 250,610	\$ 265,670
4035-500.14-00	Overtime-Time & One Half	10,973	6,538	10,000	10,000	10,000	10,000
4035-500.15-10	Incentive Pay	-	-	-	5,900	7,400	15,000
4035-500.16-00	Compensated Annual Leave	4,450	(10,781)	-	-	-	-
4035-500.17-00	Compensated Sick Leave	5,220	(14,312)	-	-	-	-
	Salaries & Wages Sub-Total	269,023	226,491	255,310	261,210	268,010	290,670
4035-500.21-00	Fica Taxes	20,115	19,330	19,310	19,760	20,390	22,010
4035-500.22-00	Retirement	20,683	20,035	20,190	20,190	20,850	22,060
4035-500.23-00	Life & Health Insurance	49,725	51,136	63,590	63,590	63,690	64,770
4035-500.26-00	OPEB	3,493	1,656	-	-	-	-
	Benefits Sub-Total	94,016	92,157	103,090	103,540	104,930	108,840
	Total Personnel Services	363,039	318,648	358,400	364,750	372,940	399,510

**Operating Expenses**

4035-500.34-60	Uniform Rental & Laundry	635	417	-	-	-	-
4035-500.34-90	Other Fees & Contracts	4,036	5,108	25,100	34,138	34,100	10,600
4035-500.34-92	Purchases Water/Sewer	1,607,289	1,764,466	2,440,000	2,431,000	2,275,000	2,400,000
4035-500.40-01	Employee Travel	-	-	1,220	1,220	600	1,220
4035-500.40-30	Cell Phone Allowance	78	31	-	-	-	-
4035-500.41-00	Communication Services	3,738	4,925	3,420	3,420	4,250	4,250
4035-500.43-00	Utilities	4,454	4,611	4,700	4,700	5,010	5,300
4035-500.44-00	Rental & Leases	-	385	1,500	1,500	1,500	2,160
4035-500.46-01	Building & Grounds Maint	5,049	4,225	3,680	3,680	3,690	4,000
4035-500.46-10	Outside Vehicle Repairs	1,254	1,179	800	800	800	800
4035-500.46-20	Equipment Repairs	248	442	1,000	1,000	1,000	1,000
4035-500.46-40	Maintenance Contracts	773	1,019	1,360	1,360	1,400	1,400
4035-500.46-90	Special Services	8,327	8,483	14,000	14,000	14,000	14,000
4035-500.49-30	Other Current Charges	531	1,374	2,700	2,712	2,700	4,280
4035-500.51-10	General Office Supplies	532	529	800	848	850	800
4035-500.51-11	Non-Capital Office Equip.	29	2,731	950	950	950	300
4035-500.52-01	Gas	2,885	4,133	4,550	4,550	5,520	4,920
4035-500.52-02	Diesel	1,232	1,747	1,800	1,800	2,580	2,380
4035-500.52-03	Oil & Other Lubricants	150	304	500	500	500	500
4035-500.52-10	Vehicle Parts	3,955	2,189	4,500	4,580	4,500	4,500



CITY OF SAFETY HARBOR  
ADOPTED FY 2022/2023 BUDGET

<b>Fund:</b>	<b>Department:</b>	<b>Fund #:</b>
<b>Water &amp; Wastewater</b>	<b>Water</b>	<b>041</b>

**EXPENDITURE DETAIL**

Acct #	Account Description	Actual 2019-20	Actual 2020-21	Adopted Budget 2021-22	Adjusted Budget 2021-22	Estimated Year End 2021-22	Adopted Budget 2022-23
4035-500.52-20	Equipment Parts	3,242	1,420	2,500	2,500	2,500	2,500
4035-500.52-30	Small Tools & Supplies	193	1,988	2,000	2,150	2,000	2,000
4035-500.52-40	Builders Supplies	479	200	500	500	500	500
4035-500.52-41	Housekeeping Supplies	262	100	250	250	250	250
4035-500.52-50	Chemicals	2,051	1,717	3,000	3,000	3,000	3,000
4035-500.52-70	Special Clothing/Uniforms	2,317	2,690	5,630	5,750	5,150	4,670
4035-500.52-80	Tires And Tubes	596	736	1,200	1,200	1,200	1,200
4035-500.52-90	Special Supplies	582	966	1,000	1,007	1,010	1,000
4035-500.52-93	Safety Supplies	517	703	1,000	1,000	1,000	900
4035-500.52-95	Special Supplies - W&S	10,343	26,284	25,000	26,247	26,250	25,000
4035-500.54-20	Memberships & Dues	400	250	450	450	450	500
4035-500.54-30	Educational Costs	5,346	2,022	13,000	13,000	6,000	11,500
Total Operating Expenses		1,671,522	1,847,373	2,568,110	2,569,811	2,408,260	2,515,430
<b>Capital Expenses</b>							
4035-500.63-00	Improvements other than Buildings	-	-	-	-	-	12,000
4035-500.64-01	Automotive Equipment	33,508	-	-	81,459	81,500	67,720
4035-500.64-40	Special Equipment	-	-	-	68,562	68,560	26,740
Total Capital Expenses		33,508	-	-	150,021	150,060	106,460
<b>Total Water</b>		<b>\$ 2,068,069</b>	<b>\$ 2,166,021</b>	<b>\$ 2,926,510</b>	<b>\$ 3,084,582</b>	<b>\$ 2,931,260</b>	<b>\$ 3,021,400</b>

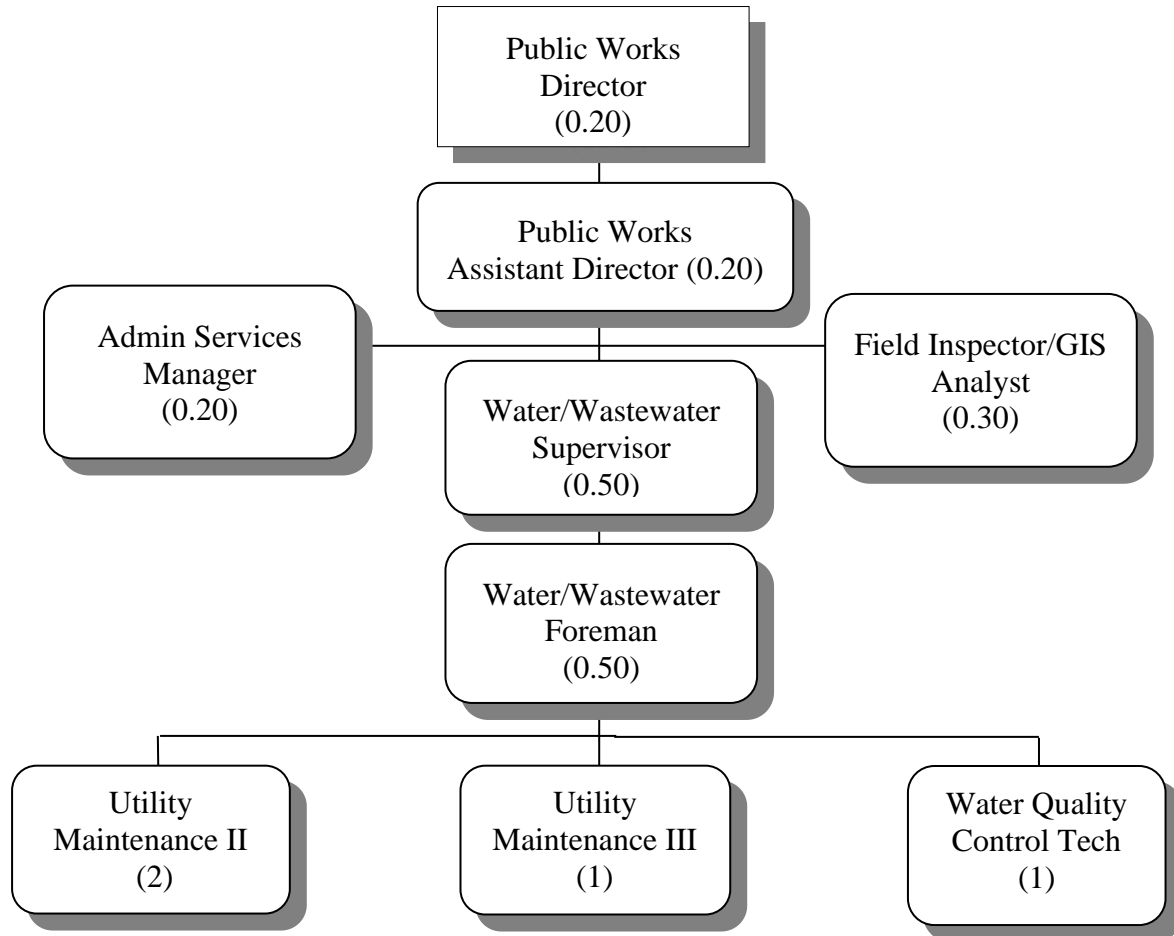
**FUNDING SOURCE**

Program Expenditure Budget	\$ 2,034,561	\$ 2,166,021	\$ 2,926,510	\$ 2,934,561	\$ 2,781,200	\$ 2,914,940
Less Revenues Generated:						
343 Charges For Services	5,307,315	5,556,423	5,490,000	5,490,000	5,504,000	5,504,000
Net Unsupported/(Supported) Budget	<b>\$ (3,272,754)</b>	<b>\$ (3,390,402)</b>	<b>\$ (2,563,490)</b>	<b>\$ (2,555,439)</b>	<b>\$ (2,722,800)</b>	<b>\$ (2,589,060)</b>
% Of Budget Supported By Program	260.9%	256.5%	187.6%	187.1%	197.9%	188.8%

## Organizational Chart

### PUBLIC WORKS DEPARTMENT

#### WATER DIVISION



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 20/21	ADOPTED FY 21/22	ADOPTED FY 22/23
Public Works Director	134	0.20	0.20	0.20
Public Works Assistant Director	131	0.20	0.20	0.20
Water/Wastewater Supervisor	127	0.50	0.50	0.50
Admin Services Manager	123	0.20	0.20	0.20
Water/Wastewater Foreman	121	0.50	0.50	0.50
Field Inspector/GIS Analyst	121	0.30	0.30	0.30
Water Quality Control Tech	118	1.00	1.00	1.00
Utility Maintenance III	119	1.00	1.00	1.00
Utility Maintenance II	117	2.00	2.00	2.00
<b>Total Division</b>		<b>5.90</b>	<b>5.90</b>	<b>5.90</b>



## Public Works Department

### Wastewater Division

The Wastewater Division repairs and maintains the wastewater collection system by use of vacuum trucks, advanced jetting and state of the art camera systems. These systems are critical in identifying pipelines that need repair or replacement. The Wastewater Team keeps sewer mains clean by utilizing a jetting truck capable of producing 4000 PSI of pressure to clean heavy greases and other clogs in the sewer main. This enables the team to keep smooth flowing sewer mains in service. The Wastewater team conducts spot repairs when cracked or broken main lines are found. The City's collection system is comprised of approximately 74 miles of piping including gravity, force main piping, and 25 lift pump stations.



#### **Current and Prior Year Accomplishments**



The City's Wastewater Division continues efforts to combat inflow and infiltration. The City has continue to complete the repairs to aged and damaged sewer piping through pipe lining and manhole lining projects. These projects will eliminate the costs associated with processing and treating stormwater or groundwater that infiltrates our sanitary sewer system. The Wastewater Division will start the rehabilitation of another City pump station this year, continuing with our annual program. Staff also completed emergency projects including replacement of the sanitary sewer main behind Harbor Hill Dr. (Firmenich property). The City continues to utilize our SCADA system for diagnostics, reporting, and monitoring of our City's pump stations. This reduces the likelihood of sanitary sewer overflows (SSOs) as well as staff time traveling to and from stations to record station activity.

#### **Fiscal Year 2023 Goals**

The Safety Harbor Library Lift Station is scheduled for rehabilitation during FY 22/23. Other capital improvement projects include the completion of the Northeast Regional Wastewater Treatment Plant upgrades, pipe lining, and project design for sanitary sewer gravity main replacement projects.



#### **Long-Term Vision and Future Financial Impact**

The City's infrastructure will continue to be field located by GPS (global positioning system) and GPR (ground penetrating radar) to complete the City's GIS (geographic information system) maps. GIS information is vital in future capital improvement planning along with being able to provide accurate data for utility locates, service connections, repairs, etc. The Division continues to look at new and innovative products for future implementation. The City has recently implemented SmartCovers to monitor manhole levels and reduce possible sanitary sewer back-ups and overflows. The Wastewater Division will continue to provide outstanding service to the citizens of Safety Harbor.

**WASTEWATER PERFORMANCE INDICATORS**

**FUND: 41 DEPARTMENT: 4036**

	<b>Actual 2019-20</b>	<b>Actual 2020-21</b>	<b>Estimated 2021-22</b>	<b>Adopted 2022-23</b>
<b>Jurisdiction Data</b>				
Population	17,844	18,016	18,028	18,034
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	186.31	185.69	182.61	184.72
<b>Departmental Inputs</b>				
Total Personnel Services & Operating Expenses	\$ 2,240,901	\$ 2,217,261	\$ 2,452,450	\$ 3,031,540
Total # of Full Time Equivalent Employees	8.40	8.90	8.90	8.90
# of Lift Stations	25	25	25	25
<b>Outputs</b>				
# of Emergency Repair Calls	37	34	30	35
# of Repairs (Including Emergency)	56	99	75	100
Miles of Collection System Inspected	0.7	1.075	1.2	1.1
Miles of Collection System Cleaned	1.21	2.01	2	2
# of Lift Stations Repaired	328	307	330	325
# of New Service Connections	11	23	23	6
Miles of Mains in Collection System	66.48	74.11	74.11	74.11
# of Customers	8,068	8,418	8,441	8,447
<b>Efficiency</b>				
O&M Cost per Mile of Collection System	\$ 33,708	\$ 29,919	\$ 33,092	\$ 40,906
O&M per Customer Account	\$ 277.75	\$ 263.40	\$ 290.54	\$ 358.89
O&M Cost per Capita	\$ 125.58	\$ 123.07	\$ 136.04	\$ 168.10
O&M Cost per Full Time Equiv. Employee	\$ 266,774	\$ 249,130	\$ 275,556	\$ 340,622
Per Capita per Full Time Equiv. Employee	2,124	2,024	2,026	2,026

CITY OF SAFETY HARBOR  
ADOPTED FY 2022/2023 BUDGET

<b>Fund:</b>	<b>Department:</b>	<b>Fund #:</b>
<b>Water &amp; Wastewater</b>	<b>Wastewater</b>	<b>041</b>

**EXPENDITURE DETAIL**

Acct #	Account Description	Actual		Adopted	Adjusted	Estimated	Adopted
		2019-20	2020-21	Budget	Budget	Year End	Budget
		2019-20	2020-21	2021-22	2021-22	2021-22	2022-23
<b>Personnel Services</b>							
4036-500.12-01	Salaries & Wages	\$ 293,980	\$ 347,997	\$ 403,220	\$ 403,220	\$ 404,640	\$ 429,720
4036-500.14-00	Overtime-Time & One Half	3,823	4,289	7,000	7,000	7,000	7,000
4036-500.15-10	Incentive Pay	-	-	-	6,900	9,300	22,800
4036-500.16-00	Compensated Annual Leave	(1,284)	(5,694)	-	-	-	-
4036-500.17-00	Compensated Sick Leave	(4,993)	213	-	-	-	-
	Salaries & Wages Sub-Total	291,526	346,805	410,220	417,120	420,940	459,520
4036-500.21-00	Fica Taxes	21,816	25,408	31,020	31,550	32,030	34,800
4036-500.22-00	Retirement	22,005	(27,116)	34,870	34,870	35,360	39,920
4036-500.23-00	Life & Health Insurance	85,237	120,342	128,910	128,910	115,350	116,290
4036-500.26-00	OPEB	2,495	1,656	-	-	-	-
	Benefits Sub-Total	131,553	120,289	194,800	195,330	182,740	191,010
	Total Personnel Services	423,079	467,095	605,020	612,450	603,680	650,530

**Operating Expenses**

4036-500.34-60	Uniform Rental & Laundry	844	716	-	-	-	-
4036-500.34-90	Other Fees & Contracts	48,198	54,868	83,000	92,038	92,000	70,400
4036-500.34-92	Purchases Water/Sewer	1,649,132	1,566,256	2,150,000	2,141,000	1,600,000	2,150,000
4036-500.40-01	Employee Travel	-	-	300	300	150	300
4036-500.40-30	Cell Phone Allowance	78	31	80	80	-	-
4036-500.41-00	Communication Services	2,109	2,903	2,680	2,680	2,980	2,980
4036-500.43-00	Utility Services	71,576	61,263	65,400	65,400	62,800	65,950
4036-500.44-00	Rental & Leases	-	385	1,500	1,500	1,500	2,160
4036-500.46-01	Building & Grounds Maint	3,836	4,416	3,700	3,700	3,700	4,020
4036-500.46-10	Outside Vehicle Repairs	399	539	1,000	1,000	1,000	1,000
4036-500.46-20	Equipment Repairs	5,124	2,045	7,000	7,330	7,330	7,000
4036-500.46-40	Maintenance Contracts	973	851	1,360	1,360	950	950
4036-500.46-90	Special Services	3,150	3,800	5,300	5,300	5,300	5,300
4036-500.49-30	Other Current Charges	390	1,265	2,150	2,248	2,230	2,630
4036-500.51-10	General Office Supplies	386	482	1,000	1,048	1,000	1,000
4036-500.51-11	Non-Capital Office Equip	136	400	950	950	950	400
4036-500.52-01	Gas	2,155	2,533	3,000	3,000	3,570	3,180
4036-500.52-02	Diesel	5,601	8,122	5,800	5,800	13,270	12,250
4036-500.52-03	Oil & Other Lubricants	997	178	500	500	500	500
4036-500.52-10	Vehicle Parts	3,983	5,155	5,500	5,517	5,520	5,500
4036-500.52-20	Equipment Parts	3,357	7,589	3,500	3,572	3,500	3,500
4036-500.52-30	Small Tools & Supplies	1,533	2,829	3,000	3,150	3,000	3,000

CITY OF SAFETY HARBOR  
ADOPTED FY 2022/2023 BUDGET

<b>Fund:</b>	<b>Department:</b>	<b>Fund #:</b>
<b>Water &amp; Wastewater</b>	<b>Wastewater</b>	<b>041</b>

**EXPENDITURE DETAIL**

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2019-20	2020-21	Budget	Budget	Year End	Budget
		2021-22	2021-22	2021-22	2021-22	2021-22	2022-23
4036-500.52-40	Builders Supplies	740	698	1,000	1,002	1,000	1,000
4036-500.52-41	Housekeeping Supplies	200	188	250	262	270	250
4036-500.52-50	Chemicals	40	610	1,500	1,500	1,500	1,500
4036-500.52-70	Special Clothing/Uniforms	1,833	4,081	5,470	5,590	5,500	5,240
4036-500.52-80	Tires & Tubes	721	3,633	2,600	2,600	2,600	2,600
4036-500.52-90	Special Supplies	983	764	2,000	2,000	2,000	2,000
4036-500.52-93	Safety Supplies	998	1,218	1,200	1,200	1,200	1,000
4036-500.52-95	Special Supplies - W&S	5,946	9,390	16,800	17,003	17,000	16,800
4036-500.54-20	Memberships & Dues	185	250	450	450	450	450
4036-500.54-30	Educational Costs	2,217	2,707	12,550	12,550	6,000	8,150
Total Operating Expenses		1,817,822	1,750,167	2,390,540	2,391,629	1,848,770	2,381,010
<b>Capital Expenses</b>							
4036-500.63-00	Improv Other Than Bldgs	-	-	-	-	-	12,000
4036-500.64-01	Automotive Equipment	131,345	-	46,000	46,000	70,000	180,000
4036-500.64-40	Special Equipment	47,000	-	-	-	-	55,000
Total Capital Expenses		178,345	-	46,000	46,000	70,000	247,000
<b>Total Wastewater</b>		<b>\$ 2,419,246</b>	<b>\$ 2,217,261</b>	<b>\$ 3,041,560</b>	<b>\$ 3,050,079</b>	<b>\$ 2,522,450</b>	<b>\$ 3,278,540</b>

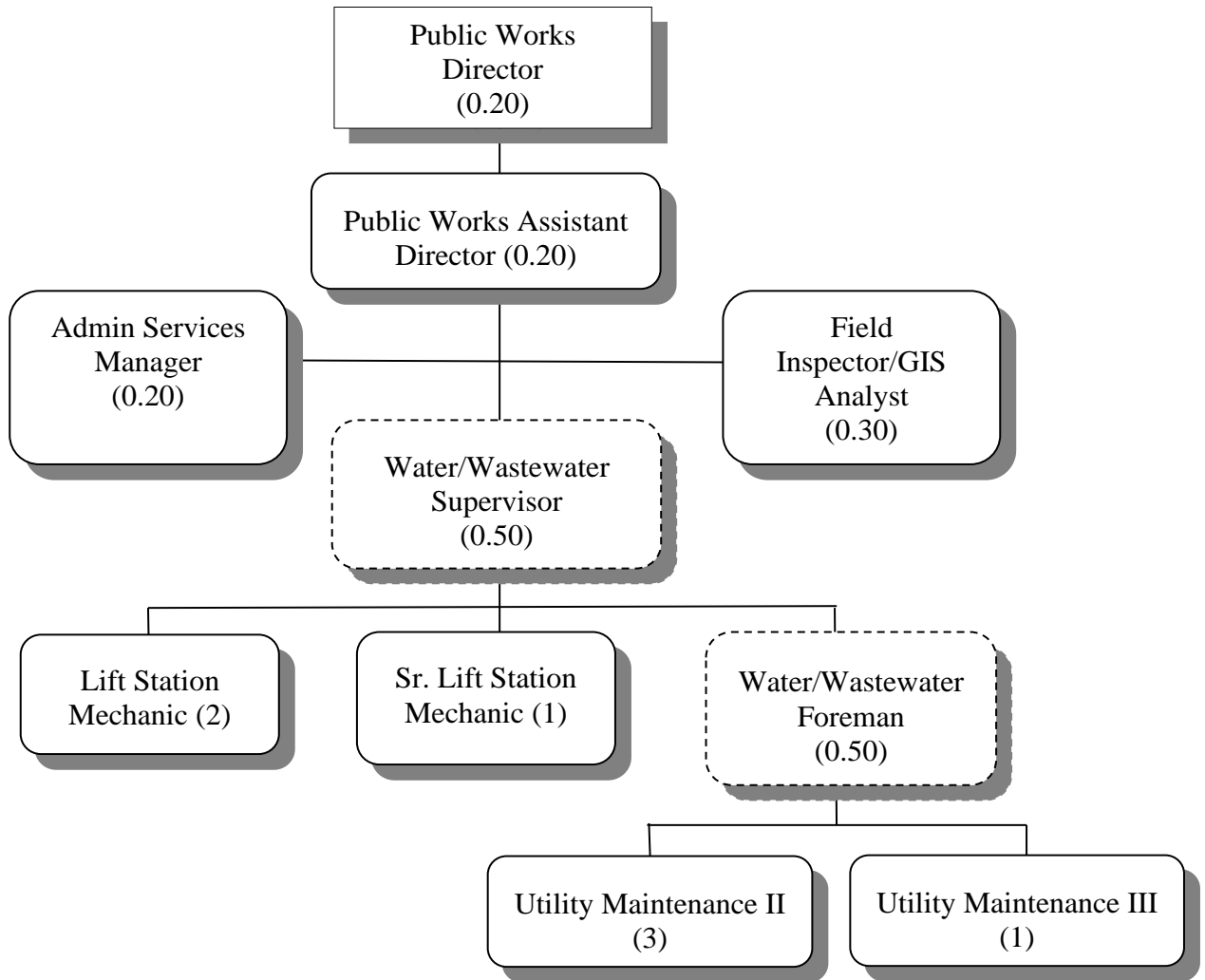
**FUNDING SOURCE**

Program Expenditure Budget	\$ 2,240,901	\$ 2,217,261	\$ 2,995,560	\$ 3,004,079	\$ 2,452,450	\$ 3,031,540
Less Revenues Generated:						
343 & 349 Charges For Services	6,151,431	6,730,428	6,599,100	6,599,100	6,691,600	6,696,000
Net Unsupported/(Supported) Budget	<b>\$ (3,910,530)</b>	<b>\$ (4,513,167)</b>	<b>\$ (3,603,540)</b>	<b>\$ (3,595,022)</b>	<b>\$ (4,239,150)</b>	<b>\$ (3,664,460)</b>
% Of Budget Supported By Program	274.5%	303.5%	220.3%	219.7%	272.9%	220.9%

## Organizational Chart

### PUBLIC WORKS DEPARTMENT

#### WASTEWATER DIVISION



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 20/21	ADOPTED FY 21/22	ADOPTED FY 22/23
Public Works Director	134	0.20	0.20	0.20
Public Works Assistant Director	131	0.20	0.20	0.20
Water/Wastewater Supervisor	127	0.50	0.50	0.50
Admin Services Manager	123	0.20	0.20	0.20
Sr. Lift Station Mechanic	121	1.00	1.00	1.00
Water/Wastewater Foreman	121	0.50	0.50	0.50
Field Inspector/GIS Analyst	121	0.30	0.30	0.30
Lift Station Mechanic	120	2.00	2.00	2.00
Administrative Assistant	119	0.00	0.00	0.00
Utility Maintenance III	119	1.00	1.00	1.00
Utility Maintenance II	117	3.00	3.00	3.00
<b>Total Division</b>		<b>8.90</b>	<b>8.90</b>	<b>8.90</b>



CITY OF SAFETY HARBOR  
ADOPTED FY 2022/2023 BUDGET

<b>Fund:</b>	<b>Department:</b>	<b>Fund #:</b>
<b>Water &amp; Wastewater</b>	<b>Non-Classified</b>	<b>041</b>

**EXPENDITURE DETAIL**

Acct #	Account Description	Actual 2019-20	Actual 2020-21	Adopted Budget 2021-22	Adjusted Budget 2021-22	Estimated Year End 2021-22	Adopted Budget 2022-23
<b>Water &amp; Wastewater Fixed Assets</b>							
4090-500.69-00	Reclassify Account	(585,236)	(3,585,485)	-	-	-	-
	Total Water & Wastewater Fixed Assets	(585,236)	(3,585,485)	-	-	-	-
<b>Internal Services</b>							
4094-500.94-01	Administration Fee Reimb	225,060	225,060	225,060	225,060	225,060	107,230
4094-500.94-25	Engineering Fee Reimb.	315,160	315,160	315,160	315,160	315,160	175,630
4094-500.94-33	Fleet Maint. Reimb	65,360	65,390	65,390	65,390	65,390	93,530
4094-500.94-34	Bldg. Maint. Reimb	44,880	44,880	44,880	44,880	44,880	-
	Total Internal Services	650,460	650,490	650,490	650,490	650,490	376,390
<b>Non-Operating Expenses</b>							
4095-500.58-00	Depreciation Expense	1,739,386	1,878,040	1,740,000	1,740,000	1,880,000	1,900,000
	Total Non-Operating Expenses	1,739,386	1,878,040	1,740,000	1,740,000	1,880,000	1,900,000
<b>Other Expenditures</b>							
4095-500.72-50	Amortization Exp Bond Dis	(8,260)	(9,606)	-	-	-	-
4095-500.91-20	2012 Public Improvement Bond	13,160	-	-	-	-	-
4095-500.91-22	To Bank Of America Credit	41,020	134,850	113,010	151,550	151,550	113,010
4095-500.91-28	To Series 2018 Debt (Prop)	744,000	735,000	200,000	200,000	200,000	200,000
4095-500.91-48	Tsfr To W&S R&R Fund	4,673,610	6,497,430	2,050,000	2,050,000	2,050,000	2,401,100
	Total Other Expenditures	5,463,530	7,357,674	2,363,010	2,401,550	2,401,550	2,714,110
<b>Non-Classified</b>							
4099-500.99-01	Fund Reserve	-	-	2,303,720	2,265,180	1,721,380	1,605,310
	Total Non-Classified	-	-	2,303,720	2,265,180	1,721,380	1,605,310
<b>Total Water &amp; Wastewater Fund</b>		<b>\$ 13,640,089</b>	<b>\$ 12,116,750</b>	<b>\$ 14,654,900</b>	<b>\$ 14,904,711</b>	<b>\$ 13,679,570</b>	<b>\$ 14,580,680</b>

**FUND 043 - RECLAIMED WATER**

Acct #	Account Description	Actual		Adopted	Adjusted	Estimated	Adopted
		2019-20	2020-21	Budget	Budget	Year End	Budget
		2019-20	2020-21	2021-22	2021-22	2021-22	2022-23
<b>REVENUE DETAIL</b>							
<b>Miscellaneous Revenue</b>							
4000-361.01-00	Investments	\$ 6,784	\$ 1,348	\$ 6,900	\$ 6,900	\$ 4,000	\$ 8,000
4000-361.50-00	Market Value Adj	12,098	(1,853)	-	-	-	-
	Total Miscellaneous Revenue	18,882	(505)	6,900	6,900	4,000	8,000
<b>Miscellaneous Revenue</b>							
4000-389.01-00	Balance Carryforward	-	-	743,120	743,120	754,690	758,690
	Total Miscellaneous Revenue	-	-	743,120	743,120	754,690	758,690
	<b>Total Reclaimed Water Revenue</b>	<b>\$ 18,882</b>	<b>\$ (505)</b>	<b>\$ 750,020</b>	<b>\$ 750,020</b>	<b>\$ 758,690</b>	<b>\$ 766,690</b>
<b>EXPENDITURE DETAIL</b>							
<b>Non-Classified</b>							
4035-500.99-01	Fund Reserve	-	-	750,020	750,020	758,690	766,690
	Total Non-Classified	-	-	750,020	750,020	758,690	766,690
	<b>Total Reclaimed Water</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 750,020</b>	<b>\$ 750,020</b>	<b>\$ 758,690</b>	<b>\$ 766,690</b>

**FUND 047 - WASTEWATER DEVELOPMENT**

Acct #	Account Description	Actual 2019-20	Actual 2020-21	Adopted Budget 2021-22	Adjusted Budget 2021-22	Estimated Year End 2021-22	Adopted Budget 2022-23
<b>REVENUE DETAIL</b>							
<b>Charges For Services</b>							
4000-343.09-90	Sewer Development Fees	\$ 10,900	\$ 15,401	\$ 15,000	\$ 15,000	\$ 5,000	\$ 5,000
	Total Charges For Services	10,900	15,401	15,000	15,000	5,000	5,000
<b>Miscellaneous Revenue</b>							
4000-361.01-00	Investments	8,945	1,785	-	-	7,000	8,500
4000-361.50-00	Market Value Adj	15,941	(2,444)	-	-	-	-
	Total Miscellaneous Revenue	24,886	(659)	-	-	7,000	8,500
<b>Miscellaneous Revenue</b>							
4000-389.01-00	Balance Carryforward	-	-	984,560	984,560	997,750	984,750
	Total Miscellaneous Revenue	-	-	984,560	984,560	997,750	984,750
	<b>Total Wastewater Development Revenue</b>	<b>\$ 35,786</b>	<b>\$ 14,742</b>	<b>\$ 999,560</b>	<b>\$ 999,560</b>	<b>\$ 1,009,750</b>	<b>\$ 998,250</b>
<b>EXPENDITURE DETAIL</b>							
<b>Operating Expenses-535</b>							
4036-500.52-95	Special Supplies - W&S	23,631	6,550	25,000	25,000	25,000	25,000
	Total Operating Expenses	23,631	6,550	25,000	25,000	25,000	25,000
<b>Non-Classified-588</b>							
4099-500.99-02	Reserved For Future Exp	-	-	974,560	974,560	984,750	973,250
	Total Non-Classified	-	-	974,560	974,560	984,750	973,250
	<b>Total Wastewater Development Fund</b>	<b>\$ 23,631</b>	<b>\$ 6,550</b>	<b>\$ 999,560</b>	<b>\$ 999,560</b>	<b>\$ 1,009,750</b>	<b>\$ 998,250</b>

CITY OF SAFETY HARBOR  
ADOPTED FY 2022/2023 BUDGET

**FUND 048 - WATER & WASTEWATER RENEWAL & REPLACEMENT**

Acct #	Account Description	Actual 2019-20	Actual 2020-21	Adopted Budget 2021-22	Adjusted Budget 2021-22	Estimated Year End 2021-22	Adopted Budget 2022-23
<b>REVENUE DETAIL</b>							
<b>Miscellaneous Revenue</b>							
4000-361.01-00	Investments	\$ 121,958	\$ 31,075	\$ 150,000	\$ 150,000	\$ 130,000	\$ 150,000
4000-361.50-00	Market Value Adj	200,701	(38,677)	-	-	-	-
	Total Miscellaneous Revenue	322,660	(7,602)	150,000	150,000	130,000	150,000
<b>Miscellaneous Revenue</b>							
4000-369.09-00	Miscellaneous Revenue	5,795	5,912	6,000	6,000	6,000	6,000
	Total Miscellaneous Revenue	5,795	5,912	6,000	6,000	6,000	6,000
<b>Miscellaneous Revenue</b>							
4000-381.01-00	Tsfr From General Fund	-	-	-	1,650,000	1,650,000	-
4000-381.41-00	Tsfr From W&S Revenue Fund	4,673,610	6,497,430	2,050,000	2,050,000	2,050,000	2,401,100
4000-389.01-00	Balance Carryforward	-	-	8,474,960	12,352,611	14,107,370	3,293,260
	Total Miscellaneous Revenue	4,673,610	6,497,430	10,524,960	16,052,611	17,807,370	5,694,360
<b>Total Water &amp; Wastewater Renewal &amp; Replacement</b>		<b>\$ 5,002,065</b>	<b>\$ 6,495,740</b>	<b>\$ 10,680,960</b>	<b>\$ 16,208,611</b>	<b>\$ 17,943,370</b>	<b>\$ 5,850,360</b>
<b>EXPENDITURE DETAIL</b>							
<b>Water Operating Expenses</b>							
4035-500.52-20	Equipment Parts	-	-	9,500	9,500	9,500	9,500
4035-500.52-95	Special Supplies - W&S	24,605	33,682	60,000	60,000	60,000	60,000
	Total Operating Expenses	24,605	33,682	69,500	69,500	69,500	69,500
<b>Capital Expenses</b>							
4035-500.63-00	Improv Other Than Bldgs	602,661	1,462,604	4,387,000	6,083,783	5,471,730	2,455,000
4035-500.64-40	Special Equipment	94,973	81,257	235,000	235,000	124,510	135,000
	Total Capital Expenses	697,634	1,543,862	4,622,000	6,318,783	5,596,240	2,590,000
<b>Total Water</b>		<b>722,239</b>	<b>1,577,543</b>	<b>4,691,500</b>	<b>6,388,283</b>	<b>5,665,740</b>	<b>2,659,500</b>
<b>Wastewater Operating Expenses</b>							
4036-500.46-20	Equipment Repairs	6,854	212	9,000	16,200	16,200	16,200
4036-500.52-20	Equipment Parts	14,128	4,846	12,000	12,445	12,440	12,000
4036-500.52-95	Special Supplies - W&S	1,577	1,851	20,000	20,000	20,000	20,000
4036-500.59-99	Construction In Progress	-	-	-	-	-	-
	Total Operating Expenses	22,559	6,909	41,000	48,645	48,640	48,200
<b>Capital Expenses</b>							
4036-500.63-00	Improv Other Than Bldgs	313,335	2,007,791	4,975,200	9,522,423	8,905,770	740,000
4036-500.64-40	Special Equipment	-	-	35,000	35,000	29,960	35,000
	Total Capital Expenses	313,335	2,007,791	5,010,200	9,557,423	8,935,730	775,000
<b>Total Wastewater</b>		<b>335,894</b>	<b>2,014,701</b>	<b>5,051,200</b>	<b>9,606,068</b>	<b>8,984,370</b>	<b>823,200</b>
<b>Water &amp; Wastewater Fixed Assets</b>							
4090-500.69-00	Reclassify Account	(1,010,969)	-	-	-	-	-
	Water & Wastewater Fixed Assets	(1,010,969)	-	-	-	-	-
<b>Non-Classified</b>							
4099-500.99-02	Reserved For Future Exp	-	-	938,260	214,260	3,293,260	2,367,660
	Total Non-Classified	-	-	938,260	214,260	3,293,260	2,367,660
<b>Total Water &amp; Wastewater Renewal &amp; Replacement</b>		<b>\$ 47,164</b>	<b>\$ 3,592,244</b>	<b>\$ 10,680,960</b>	<b>\$ 16,208,611</b>	<b>\$ 17,943,370</b>	<b>\$ 5,850,360</b>

CITY OF SAFETY HARBOR  
ADOPTED FY 2022/2023 BUDGET

**FUND 077 - WASTEWATER ASSESSMENT**

Acct #	Account Description	Actual		Adopted		Adjusted		Estimated	
		2019-20	2020-21	Budget	Budget	Budget	Budget	Year End	Adopted
		2019-20	2020-21	2021-22	2021-22	2021-22	2021-22	2021-22	2022-23
<b>REVENUE DETAIL</b>									
<b>Miscellaneous Revenue</b>									
4000-363.36-00	Interest Wastewater Assessment	\$ 809	\$ 809	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4000-389.01-00	Balance Carryforward	-	-	27,800	27,800	30,230	30,230		
	Total Miscellaneous Revenue	809	809	27,800	27,800	30,230	30,230		
	<b>Total Wastewater Assessment Revenue</b>	<b>\$ 809</b>	<b>\$ 809</b>	<b>\$ 27,800</b>	<b>\$ 27,800</b>	<b>\$ 30,230</b>	<b>\$ 30,230</b>		
<b>EXPENDITURE DETAIL</b>									
<b>Non-Classified</b>									
4095-500.99-01	Fund Reserve	-	-	27,800	27,800	30,230	30,230		
	Total Non-Classified	-	-	27,800	27,800	30,230	30,230		
	<b>Total Wastewater Assessment</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 27,800</b>	<b>\$ 27,800</b>	<b>\$ 30,230</b>	<b>\$ 30,230</b>		

## Public Works Department Sanitation Division

The Sanitation Division encompasses five programs: Residential Service, Commercial Dumpster Service, Curbside Recycling Service, Drop-off Recycling Sites and Special Pick-up Service. The Residential Service Program was modified to a Pilot program in March 2022. Currently Residential Service includes once a week curbside garbage collection (bulk waste items and yard-waste are collected on the same day). The Division collects an average of **7,755.49** tons of residential garbage a year. Approximately **1,310.68** tons of yard waste is hauled and processed. The commercial dumpster service collects approximately **3,881.14** tons of garbage and **292** tons of recycling per year. All the City's apartments and townhomes are also collected by our commercial routes. These businesses and communities all vary in service from once per week to five days a week collecting either 2-yard, 4-yard, 6-yard, or 8-yard dumpsters. The Curbside Recycling Service is collected once a week in 64-gallon automated collection recycling containers. The program collected **1,484** tons of newspaper, mixed paper, all plastics, aluminum/steel



cans, glass, and cardboard. The apartment complexes receive the same service but are collected in larger containers/dumpsters. There are two drop off recycling sites in Safety Harbor where residents can drop off newspaper, mixed paper, cardboard, aluminum/tin cans, glass, and #1-7 plastic containers. These sites contained a total of **149** tons of recycling. The Special Pick-up Service provides collection to the community for services that do not fall under the curbside collection requirements. These services entail an additional cost to the residents for the services provided. These include large amounts of yard waste collection, trash collection, clean up dumpster services and appliance collections.

### Current and Prior Year Accomplishments

Since COVID-19 began in 2020, staffing and equipment shortages have created challenges for solid waste collection across the Country. City staff evaluated modifications to the collection service and recently implemented the changes under the Sanitation Pilot Program. Program changes are being monitored for efficiency and improving service needs.



### Fiscal Year 2023 Goals

Our goal for FY22/23 is to continue evaluating the recycling and sanitation program to look for ways to improve collection and increase customer satisfaction. Recycling participation will continue to be monitored to target areas for increased tonnages and participation.

### Long-Term Vision and Future Financial Impact

The Division will continue to provide, reliable service to the residential and commercial customers. The staff will continue to encourage recycling throughout the City to continue to increase revenue generated from commodities collected, increase landfill diversion and to cut operational costs.

**SANITATION PERFORMANCE INDICATORS**

**FUND: 044 DEPARTMENT: 4532**

	<b>Actual 2019-20</b>	<b>Actual 2020-21</b>	<b>Estimated 2021-22</b>	<b>Adopted 2022-23</b>
<b>Jurisdiction Data</b>				
Population	17,844	18,016	18,028	18,034
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	186.31	185.69	182.61	184.72
<b>Departmental Inputs</b>				
Total Personnel Services & Operating Expenses	\$ 2,284,175	\$ 2,229,179	\$ 2,741,370	\$ 2,944,180
Total # of Full Time Equivalent Employees	20.25	20.35	20.40	20.40
Total # of Collection Vehicles Used	20	20	21	21
<b>Solid Waste Outputs</b>				
Tons of Refuse Collected	11,249	11,637	11,000	12,250
# of Trips to Resource Facility Commercial	510	498	575	550
# of Trips to Resource Facility Residential	1,007	1,008	1,000	900
Total # of All Trips	1,517	1,506	1,575	1,500
# of Commercial Dumpster Specials	75	67	75	75
# of Temporary Dumpsters Serviced	409	348	400	400
<b>Recycling</b>				
Tons of Material Collected COMMERCIALY	200	292	350	350
Tons of Material Collected Curbside	1,540	1,484	1,800	1,800
Tons of Material Collected at Drop Off Sites	156	149	200	200
Total of Yard Waste Collected in Tons	1,567	1,311	1,600	500
Scrap Metal Collected in Tons	36	48	40	40
<b>Efficiency</b>				
O&M Cost per Ton	\$ 203.06	\$ 191.56	\$ 249.22	\$ 240.34
O&M Cost per Capita	\$ 128.01	\$ 123.73	\$ 152.06	\$ 163.26
O&M Cost per Full Time Equiv. Employee	\$ 112,799	\$ 109,542	\$ 134,381	\$ 144,323
Per Capita per Full Time Equiv. Employee	881	885	884	884

**FUND 044 - SANITATION**

Acct #	Account Description			Adopted	Adjusted	Estimated	Adopted
		Actual	Actual	Budget	Budget	Year End	Budget
		2019-20	2020-21	2021-22	2021-22	2021-22	2022-23
<b>REVENUE DETAIL</b>							
<b>Permits, Fees &amp; Special Assessments</b>							
4500-323.07-00	Solid Waste Franchise Fee	\$ 54,843	\$ 64,797	\$ 53,600	\$ 53,600	\$ 59,250	\$ 61,030
	Total Permits, Fees & Special Assessments	54,843	64,797	53,600	53,600	59,250	61,030
<b>Intergovernmental</b>							
4500-334.20-00	Local Grants	8,388	12,570	11,000	11,000	11,000	10,000
	Total Intergovernmental	8,388	12,570	11,000	11,000	11,000	10,000
<b>Charges For Services</b>							
4500-343.09-70	Industrial Surcharge	2,335	3,000	4,000	4,000	4,000	4,000
4500-343.40-10	Sanitation/Refuse Charges	3,077,278	3,351,792	3,500,000	3,500,000	3,519,400	3,625,000
	Total Charges For Services	3,079,613	3,354,792	3,504,000	3,504,000	3,523,400	3,629,000
<b>Miscellaneous Revenue</b>							
4500-361.01-00	Investments	24,715	6,362	32,540	32,540	25,000	30,000
4500-361.50-00	Market Value Adj	44,734	(8,286)	-	-	-	-
4500-364.01-10	Gain/Loss From Sale/Disp	-	9,435	35,000	35,000	55,000	40,000
4500-365.09-10	Recycling Sales	3,727	7,805	8,000	8,000	8,000	8,500
4500-369.02-00	Claims/Insur Settlements	-	48,763	-	-	-	-
	Total Miscellaneous Revenue	73,176	64,079	75,540	75,540	88,000	78,500
<b>Interfund Transfers In</b>							
4500-381.01-00	Tfr From General Fund	-	-	-	16,580	16,580	42,740
	Total Interfund Transfers In	-	-	-	16,580	16,580	42,740
<b>Miscellaneous Revenue</b>							
4500-389.01-00	Balance Carryforward	-	-	1,926,200	2,452,186	2,758,350	2,221,230
	Total Miscellaneous Revenue	-	-	1,926,200	2,452,186	2,758,350	2,221,230
<b>Total Sanitation Revenue</b>		<b>\$ 3,216,020</b>	<b>\$ 3,496,238</b>	<b>\$ 5,570,340</b>	<b>\$ 6,112,906</b>	<b>\$ 6,456,580</b>	<b>\$ 6,042,500</b>



CITY OF SAFETY HARBOR  
ADOPTED FY 2022/2023 BUDGET

<b>Fund:</b> <b>Sanitation</b>	<b>Department:</b> <b>Sanitation</b>	<b>Fund #:</b> <b>044</b>
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**EXPENDITURE DETAIL**

Acct #	Account Description	Actual 2019-20	Actual 2020-21	Adopted Budget 2021-22	Adjusted Budget 2021-22	Estimated Year End 2021-22	Adopted Budget 2022-23
<b>Personnel Services</b>							
4532-500.12-01	Salaries & Wages	\$ 711,848	\$ 706,038	\$ 825,130	\$ 825,130	\$ 831,540	\$ 897,680
4532-500.12-10	Reg Wages-Temporary Empl	35,822	25,631	50,000	50,000	50,000	50,000
4532-500.14-00	Overtime-Time & One Half	46,033	26,625	28,500	28,500	28,500	28,500
4532-500.15-10	Incentive Pay	-	-	-	15,400	20,400	51,200
4532-500.16-00	Compensated Annual Leave	4,082	8,452	-	-	-	-
4532-500.17-00	Compensated Sick Leave	4,905	3,994	-	-	-	-
	Salaries & Wages Sub-Total	802,690	770,741	903,630	919,030	930,440	1,027,380
4532-500.21-00	Fica Taxes	54,823	53,299	65,600	66,780	67,560	74,090
4532-500.22-00	Retirement	63,451	(52,162)	73,240	73,240	74,000	83,820
4532-500.23-00	Life & Health Insurance	248,583	256,772	320,290	320,290	300,010	316,900
4532-500.24-00	Workers Comp Insurance	52,221	55,600	59,500	59,500	61,500	67,650
4532-500.26-00	OPEB	8,982	3,932	-	-	-	-
	Benefits Sub-Total	428,060	317,441	518,630	519,810	503,070	542,460
	Total Personnel Services	1,230,750	1,088,181	1,422,260	1,438,840	1,433,510	1,569,840

**Operating Expenses**

4532-500.32-10	Auditing & Accounting	4,784	7,051	4,440	4,440	4,400	4,400
4532-500.34-60	Uniform Rental & Laundry	1,504	1,329	-	-	-	-
4532-500.34-80	Landfill Fees	526,413	554,189	625,000	625,000	625,000	665,000
4532-500.34-81	Recycling Fees	157,996	153,443	225,000	225,000	141,000	161,000
4532-500.34-90	Other Fees/Contracts	20,152	1,642	2,040	2,040	2,040	1,860
4532-500.40-01	Employee Travel	-	-	980	980	500	980
4532-500.40-30	Cell Phone Allowance	40	16	-	-	-	-
4532-500.41-00	Communication Services	1,907	2,861	3,080	3,080	3,080	3,080
4532-500.43-00	Utilities	4,454	4,611	4,700	4,700	5,250	5,550
4532-500.44-00	Rental & Leases	329	942	550	550	1,160	1,210
4532-500.45-00	General Liability Insur	116,266	128,584	137,600	137,600	142,190	156,410
4532-500.46-01	Bldg & Grounds Maintenance	3,757	1,042	15,440	15,448	15,420	3,080
4532-500.46-10	Outside Vehicle Repairs	5,915	45,523	35,000	35,000	41,000	41,000
4532-500.46-20	Equipment Repairs	11,029	13,955	12,000	12,000	15,000	15,000
4532-500.46-40	Maintenance Contracts	626	345	1,010	1,010	600	600
4532-500.46-90	Special Services	1,223	560	1,400	1,400	1,400	1,400
4532-500.47-00	Printing & Binding	999	481	1,000	1,000	1,000	1,200
4532-500.49-30	Other Current Charges	929	526	2,310	2,418	2,400	1,510
4532-500.49-34	Grant Expenditures	3,377	12,570	12,570	12,570	12,530	12,530

CITY OF SAFETY HARBOR  
ADOPTED FY 2022/2023 BUDGET

<b>Fund:</b> <b>Sanitation</b>	<b>Department:</b> <b>Sanitation</b>	<b>Fund #:</b> <b>044</b>
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**EXPENDITURE DETAIL**

Acct #	Account Description	Actual 2019-20	Actual 2020-21	Adopted Budget 2021-22	Adjusted Budget 2021-22	Estimated Year End 2021-22	Adopted Budget 2022-23
4532-500.51-10	Office Supplies-General	398	619	800	848	850	800
4532-500.51-11	Non-Capital Office Equip	-	598	500	500	2,500	500
4532-500.52-01	Gas	812	522	1,000	1,000	750	670
4532-500.52-02	Diesel	81,835	89,114	105,000	105,000	132,480	122,260
4532-500.52-03	Oil & Other Lubricants	5,565	5,983	6,900	6,900	6,900	6,900
4532-500.52-10	Vehicle Parts	34,012	28,245	40,000	41,161	41,160	40,000
4532-500.52-20	Equipment Parts	20,737	15,442	18,000	18,010	18,000	18,000
4532-500.52-30	Small Tools & Supplies	772	1,797	1,800	1,865	1,870	2,500
4532-500.52-41	Housekeeping Supplies	676	480	750	750	750	700
4532-500.52-50	Chemicals	630	-	1,500	1,500	750	1,500
4532-500.52-70	Special Clothing/Uniforms	7,476	6,161	12,370	13,090	13,090	12,250
4532-500.52-80	Tires & Tubes	19,943	21,636	30,000	30,000	30,000	30,000
4532-500.52-90	Special Supplies	16,181	36,412	37,450	38,620	38,620	51,450
4532-500.52-93	Safety Supplies	2,000	1,631	2,400	2,613	2,620	2,700
4532-500.54-20	Memberships & Dues	558	563	650	650	650	650
4532-500.54-30	Educational Costs	128	2,124	17,300	17,300	2,900	7,650
Total Operating Expenses		1,053,425	1,140,998	1,360,540	1,364,043	1,307,860	1,374,340
<b>Capital Expenses</b>							
4532-500.64-01	Automotive Equipment	-	608,139	527,000	1,049,483	725,490	823,000
4532-500.64-40	Special Equipment	24,967	-	35,000	35,000	35,000	45,000
Total Capital Expenses		24,967	608,139	562,000	1,084,483	760,490	868,000
<b>Non-Operating Expenses</b>							
4532-500.72-20	Interest-Customer Deposit	1,313	-	-	-	-	-
Total Non-Operating Expenses		1,313	-	-	-	-	-
<b>Total Sanitation</b>		<b>\$ 2,310,455</b>	<b>\$ 2,837,318</b>	<b>\$ 3,344,800</b>	<b>\$ 3,887,366</b>	<b>\$ 3,501,860</b>	<b>\$ 3,812,180</b>

CITY OF SAFETY HARBOR  
ADOPTED FY 2022/2023 BUDGET

FUNDING SOURCE						
Program Expenditure Budget	\$ 2,284,175	\$ 2,229,179	\$ 2,782,800	\$ 2,802,883	\$ 2,741,370	\$ 2,944,180
Less Revenues Generated:						
313 Franchise Fees	54,843	64,797	53,600	53,600	59,250	61,030
334 Local Grants	8,388	12,570	11,000	11,000	11,000	10,000
343 Physical Environment	3,079,613	3,354,792	3,504,000	3,504,000	3,523,400	3,629,000
Net Unsupported/(Supported) Budget	<b>\$ (858,670)</b>	<b>\$ (1,202,980)</b>	<b>\$ (785,800)</b>	<b>\$ (765,717)</b>	<b>\$ (852,280)</b>	<b>\$ (755,850)</b>
% Of Budget Supported By Program	137.6%	154.0%	128.2%	127.3%	131.1%	125.7%

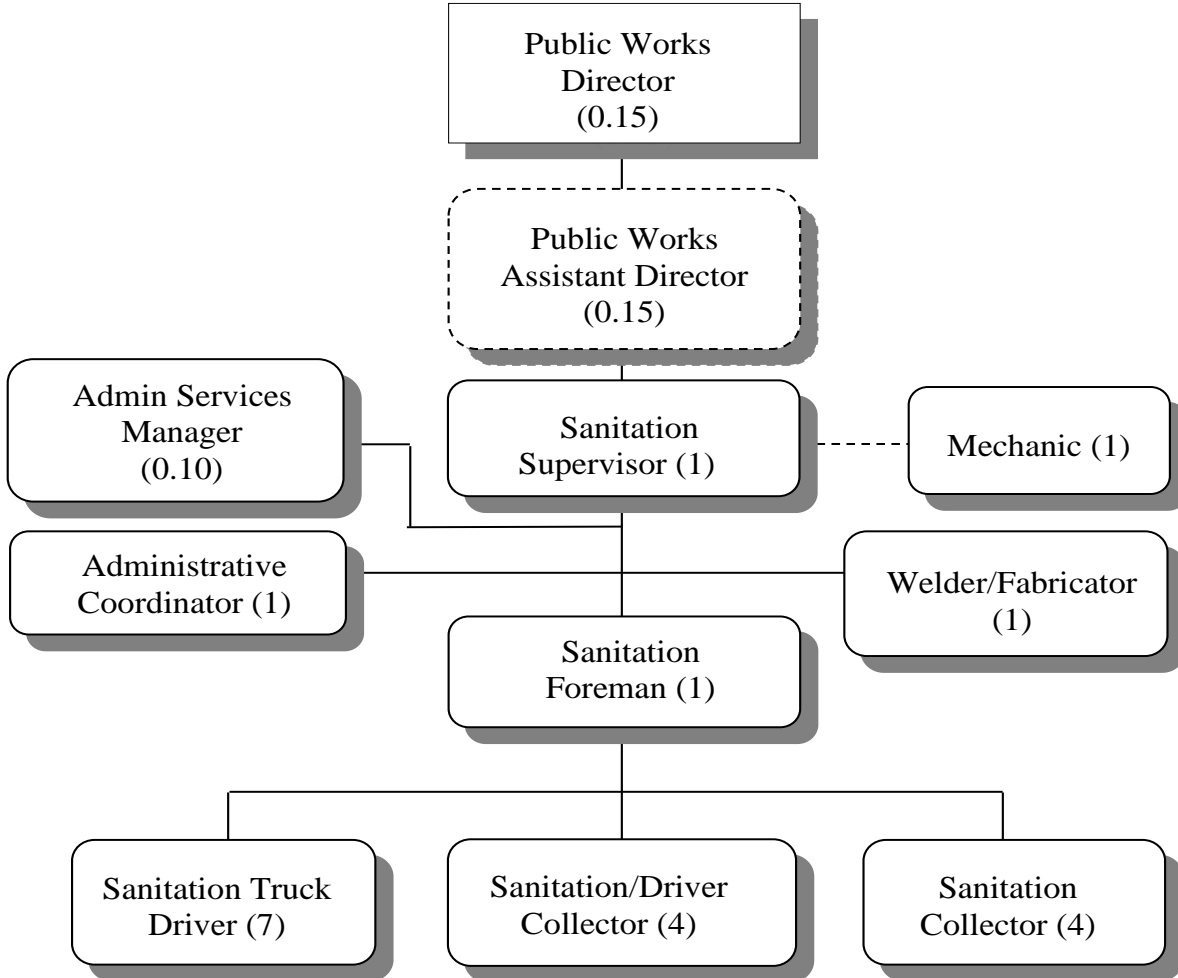
<b>Fund:</b>	<b>Department:</b>	<b>Fund #:</b>
<b>Sanitation</b>	<b>Sanitation</b>	<b>044</b>

EXPENDITURE DETAIL						
Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated
		2019-20	2020-21	Budget	Budget	Year End
				2021-22	2021-22	2021-22
						2022-23
<b>Sanitation Fixed Assets</b>						
4590-500.69-00	Reclassify Account	(24,967)	(608,139)	-	-	-
	Total Sanitation Fixed Assets	(24,967)	(608,139)	-	-	-
<b>Internal Services</b>						
4594-500.94-01	Administration Fee Reimb	135,770	135,770	135,770	135,770	135,770
4594-500.94-16	Data Processing Fee Reimb	13,070	13,070	13,070	13,070	13,070
4594-500.94-33	Fleet Maint. Reimb	49,520	55,490	55,490	55,490	55,490
4594-500.94-34	Bldg. Maint. Reimb	9,360	3,390	9,360	9,360	9,360
	Total Internal Services	207,720	207,720	213,690	213,690	213,690
<b>Non-Operating Expenses</b>						
4595-500.58-00	Depreciation Expense	500,131	515,717	-	-	515,000
	Total Non-Operating Expenses	500,131	515,717	-	-	515,000
<b>Other Expenditures</b>						
4595-500.91-22	To Bank Of America Note	-	-	-	4,800	4,800
	Total Other Expenditures	-	-	-	4,800	4,800
<b>Non-Classified</b>						
4599-500.99-01	Fund Reserve	-	-	2,011,850	2,007,050	2,221,230
	Total Non-Classified	-	-	2,011,850	2,007,050	2,221,230
<b>Total Sanitation Fund</b>						
		<b>\$ 2,993,339</b>	<b>\$ 2,952,617</b>	<b>\$ 5,570,340</b>	<b>\$ 6,112,906</b>	<b>\$ 6,456,580</b>
						<b>\$ 6,042,500</b>

## Organizational Chart

### PUBLIC WORKS DEPARTMENT

#### SANITATION DIVISION



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 20/21	ADOPTED FY 21/22	ADOPTED FY 22/23
Public Works Director	134	0.10	0.15	0.15
Public Works Assistant Director	131	0.15	0.15	0.15
Sanitation Supervisor	127	1.00	1.00	1.00
Admin Services Manager	123	0.10	0.10	0.10
Administrative Coordinator	121	1.00	1.00	1.00
Sanitation Foreman	121	1.00	1.00	1.00
Welder/Fabricator	119	1.00	1.00	1.00
Mechanic	119	1.00	1.00	1.00
Administrative Assistant	119	0.00	0.00	0.00
Sanitation Truck Driver	118	7.00	7.00	7.00
Sanitation Driver/Collector	116	4.00	4.00	4.00
Sanitation Collector	115	4.00	4.00	4.00
<b>Total Division</b>		<b>20.35</b>	<b>20.40</b>	<b>20.40</b>



## APPENDICES



CITY OF SAFETY HARBOR  
ADOPTED FY 2022/2023 BUDGET

*City of Safety Harbor Pay Plan - General*

Pay Grade	Classification	Hourly Rate		Annual	
		Minimum	Maximum	Minimum	Maximum
122	* Accountant	\$18.78	\$30.28	\$39,062	\$62,982
125	* Accountant/Budget Analyst	\$21.32	\$35.08	\$44,346	\$72,966
118	Accounting Assistant	\$15.88	\$24.94	\$33,030	\$51,875
123	* Accounts Payable Supervisor	\$19.67	\$31.80	\$40,914	\$66,144
119	Administrative Assistant	\$16.61	\$26.17	\$34,549	\$54,434
121	Administrative Coordinator	\$18.17	\$28.87	\$37,794	\$60,050
123	Administrative Services Manager	\$19.67	\$31.80	\$40,914	\$66,144
135	* Assistant City Manager/Department	\$38.54	\$65.81	\$80,154	\$136,885
131	* Assistant Finance Director	\$28.40	\$48.39	\$59,065	\$100,651
131	* Assistant Public Works Director	\$28.40	\$48.39	\$59,065	\$100,651
124	Building Inspector	\$20.34	\$33.42	\$42,307	\$69,514
121	Building Maintenance Foreman	\$18.17	\$28.87	\$37,794	\$60,050
115	Building Maintenance Technician	\$14.00	\$21.91	\$29,120	\$45,573
130	* Building Official	\$27.04	\$46.09	\$57,368	\$95,867
125	Building Plans Examiner/Inspector	\$21.32	\$35.08	\$44,346	\$72,966
115	Bus Driver	\$14.00	\$21.91	\$29,120	\$45,573
118	Business Tax Technician	\$15.88	\$24.94	\$33,030	\$51,875
121	Circulation Supervisor	\$18.17	\$28.87	\$37,794	\$60,050
124	City Arborist	\$20.34	\$33.42	\$42,307	\$69,514
130	* City Clerk	\$27.04	\$46.09	\$57,368	\$95,867
134	* City Engineer	\$36.70	\$62.70	\$76,335	\$130,416
	* City Manager	No Range	Contract		
123	Civil Designer I	\$19.67	\$31.80	\$40,914	\$66,144
125	Civil Designer II	\$21.32	\$35.08	\$44,346	\$72,966
127	* Communications Manager	\$22.68	\$38.68	\$47,184	\$80,454
121	Community Compliance Officer	\$18.17	\$28.87	\$37,794	\$60,050
133	* Community Development Director	\$34.98	\$59.72	\$72,750	\$124,218
127	* Community Planner/GIS Analyst	\$22.68	\$38.68	\$47,184	\$80,454
115	Custodian	\$14.00	\$21.91	\$29,120	\$45,573
116	Customer Service Representative	\$14.52	\$22.61	\$30,202	\$47,029
133	* Finance Director	\$34.98	\$59.72	\$72,750	\$124,218
130	* Fire Marshal	\$27.04	\$46.09	\$57,368	\$95,867
127	* Fleet Maintenance Supervisor	\$22.68	\$38.68	\$47,184	\$80,454
115	Groundskeeper	\$14.00	\$21.91	\$29,120	\$45,573
121	Horticulture Foreman	\$18.17	\$28.87	\$37,794	\$60,050
116	Horticulture Worker II	\$14.52	\$22.61	\$30,202	\$47,029
119	Horticulture Worker III	\$16.61	\$26.17	\$34,549	\$54,434
132	* Human Resources Director	\$33.13	\$56.85	\$68,910	\$118,248
121	Human Resources Specialist	\$18.17	\$28.87	\$37,794	\$60,050
128	* Information Technology Manager	\$23.82	\$40.59	\$49,539	\$84,427
125	Information Technology Specialist	\$21.32	\$35.08	\$44,346	\$72,966
124	IT Technician	\$20.34	\$33.42	\$42,307	\$69,514
133	* Leisure Services Director	\$34.98	\$59.72	\$72,750	\$124,218
113	Leisure Services Intern	\$11.46	\$19.16	\$23,847	\$39,852
122	Librarian I	\$18.78	\$30.28	\$39,062	\$62,982
124	Librarian II	\$20.34	\$33.42	\$42,307	\$69,514
115	Library Assistant I	\$14.00	\$21.91	\$29,120	\$45,573
116	Library Assistant II	\$14.52	\$22.61	\$30,202	\$47,029
132	* Library Director	\$33.13	\$56.85	\$68,910	\$118,248
120	Lift Station Mechanic	\$17.38	\$27.49	\$36,150	\$57,179
129	* Maintenance Superintendent	\$24.99	\$42.63	\$51,979	\$88,670
119	Mechanic	\$16.61	\$26.17	\$34,549	\$54,434
115	Meter Reader	\$14.00	\$21.91	\$29,120	\$45,573
121	Multi-Media Specialist	\$18.17	\$28.87	\$37,794	\$60,050
113	On-Call Leisure Services	\$11.46	\$20.11	\$23,847	\$39,852
121	Parks Maintenance Foreman	\$18.17	\$28.87	\$37,794	\$60,050
115	Parks Worker I	\$14.00	\$21.91	\$29,120	\$45,573
116	Parks Worker II	\$14.52	\$22.61	\$30,202	\$47,029
119	Parks Worker III	\$16.61	\$26.17	\$34,549	\$54,434
116	Permit Technician	\$14.52	\$22.61	\$30,202	\$47,029
134	* Public Works Director	\$36.70	\$62.70	\$76,335	\$130,416
125	* Recreation Facilities Manager	\$21.32	\$35.08	\$44,346	\$72,966
115	Recreation Leader I	\$14.00	\$21.91	\$29,120	\$45,573

CITY OF SAFETY HARBOR  
ADOPTED FY 2022/2023 BUDGET

*City of Safety Harbor Pay Plan - General*

Pay Grade	Classification	Hourly Rate		Annual	
		Minimum	Maximum	Minimum	Maximum
121	Recreation Program Coordinator	\$18.17	\$28.87	\$37,794	\$60,050
129	* Recreation Superintendent	\$24.99	\$42.63	\$51,979	\$88,670
123	Recreation Supervisor	\$19.67	\$31.80	\$40,914	\$66,144
111	Reserved	\$10.40	\$17.37	\$21,640	\$36,123
112	Reserved	\$10.91	\$18.25	\$22,701	\$37,955
114	Reserved	\$13.28	\$20.51	\$27,622	\$42,661
126	Reserved	\$21.61	\$36.82	\$44,957	\$76,586
115	Sanitation Collector	\$14.00	\$21.91	\$29,120	\$45,573
116	Sanitation Driver/Collector	\$14.52	\$22.61	\$30,202	\$47,029
121	Sanitation Foreman	\$18.17	\$28.87	\$37,794	\$60,050
127	* Sanitation Supervisor	\$22.68	\$38.68	\$47,184	\$80,454
118	Sanitation Truck Driver	\$15.88	\$24.94	\$33,030	\$51,875
121	Senior Lift Station Mechanic	\$18.17	\$28.87	\$37,794	\$60,050
121	Senior Mechanic	\$18.17	\$28.87	\$37,794	\$60,050
118	Senior Permit Technician	\$15.88	\$24.94	\$33,030	\$51,875
128	* Senior Project Engineer	\$23.82	\$40.59	\$49,539	\$84,427
115	Site Beautification Technician	\$14.00	\$21.91	\$29,120	\$45,573
123	Special Events Supervisor	\$19.67	\$31.80	\$40,914	\$66,144
117	Sr. Customer Service Representative	\$15.18	\$23.76	\$31,574	\$49,421
117	Sr. Meter Reader	\$15.18	\$23.76	\$31,574	\$49,421
116	Staff Assistant	\$14.52	\$22.61	\$30,202	\$47,029
119	Streets Stormwater Maintenance III	\$16.61	\$26.17	\$34,549	\$54,434
121	Streets/Stormwater Foreman	\$18.17	\$28.87	\$37,794	\$60,050
115	Streets/Stormwater Maintenance I	\$14.00	\$21.91	\$29,120	\$45,573
117	Streets/Stormwater Maintenance II	\$15.18	\$23.76	\$31,574	\$49,421
127	* Streets/Stormwater Supervisor	\$22.68	\$38.68	\$47,184	\$80,454
106	Summer Counselor-in-Training	\$8.73	\$13.48	\$18,161	\$28,885
113	Summer Leisure Services Staff	\$11.46	\$20.11	\$23,847	\$39,852
121	Technical Services Specialist	\$18.17	\$28.87	\$37,794	\$60,050
119	Trades Worker III	\$16.61	\$26.17	\$34,549	\$54,434
116	Tradesworker II	\$14.52	\$22.61	\$30,202	\$47,029
117	Utilities Maintenance II	\$15.18	\$23.76	\$31,574	\$49,421
119	Utilities Maintenance III	\$16.61	\$26.17	\$34,549	\$54,434
125	* Utility Billing Manager	\$21.32	\$35.08	\$44,346	\$72,966
117	Utility Billing Specialist	\$15.18	\$23.76	\$31,574	\$49,421
118	Water Quality Control Technician	\$15.88	\$24.94	\$33,030	\$51,875
121	Water/Wastewater Foreman	\$18.17	\$28.87	\$37,794	\$60,050
127	* Water/Wastewater Supervisor	\$22.68	\$38.68	\$47,184	\$80,454
120	Welder/Fabricator	\$17.38	\$27.49	\$36,150	\$57,179

*City of Safety Harbor Pay Plan - Firefighters*

Pay Grade	Classification	Hourly Rate		Annual	
		Minimum	Maximum	Minimum	Maximum
Fire Administration					
133	* Fire Chief	\$34.98	\$59.72	\$72,750	\$124,218
F28	* District Chief (2912 hours)	\$20.29	\$34.57	\$57,907	\$100,668
Firefighters					
F2	** Firefighter/EMT	\$14.65	\$22.34	\$42,661	\$65,054
F3	** Firefighter/Paramedic	\$16.85	\$25.49	\$49,074	\$74,227
O1	** Captain/EMT	\$21.37	\$27.66	\$62,229	\$80,546
O2	** Captain/Paramedic	\$22.20	\$29.17	\$64,639	\$84,943
O3	Fire Inspector (2080 hours)	\$27.36	\$35.41	\$56,905	\$73,653

- \* Exempt Employees
- \*\* 2912 hours



CITY OF SAFETY HARBOR  
ADOPTED FY 2022/2023 BUDGET

Budgeted Personnel - Full-Time, Part-Time, On-call and Seasonal

	FY19 Adopted			FY20 Adopted			FY21 Adopted			FY22 Adopted			FY23 Adopted			Change	
	Full Time	All Other	Total FTE's	Full Time	All Other	Total FTE's	Full Time	All Other	Total FTE's	Full Time	All Other	Total FTE's	Full Time	All Other	Total FTE's	FT	PT
<b><u>Governmental</u></b>																	
City Manager	0.95	0.35	1.30	1.45	0.35	1.80	1.45	0.35	1.80	1.65	-	1.65	1.40	0.35	1.75	(0.25)	0.35
City Clerk	1.00	0.35	1.35	1.00	0.35	1.35	1.00	0.20	1.20	1.75	-	1.75	1.00	0.35	1.35	(0.75)	0.35
Human Resources	2.00	0.50	2.50	2.50	-	2.50	2.50	-	2.50	2.50	-	2.50	3.00	-	3.00	0.50	-
Finance	3.00	-	3.00	3.00	-	3.00	3.00	-	3.00	3.00	-	3.00	3.00	-	3.00	-	-
Planning*	3.30	0.06	3.36	3.30	0.06	3.36	3.30	0.06	3.36	3.30	0.06	3.36	4.30	-	4.30	1.00	(0.06)
Building Department	6.00	0.50	6.50	6.00	0.50	6.50	6.00	0.63	6.63	4.00	-	4.00	4.00	-	4.00	-	-
Fire Control & EMS	30.00	0.50	30.50	30.50	-	30.50	30.50	-	30.50	30.50	-	30.50	30.50	-	30.50	-	-
Engineering	4.50	-	4.50	4.50	-	4.50	4.50	-	4.50	4.50	-	4.50	4.50	-	4.50	-	-
Streets	10.40	-	10.40	10.40	-	10.40	9.75	-	9.75	9.75	-	9.75	9.75	-	9.75	-	-
Fleet Maintenance	3.10	-	3.10	3.10	-	3.10	3.15	-	3.15	3.15	-	3.15	3.15	-	3.15	-	-
Building Maintenance*	4.80	1.82	6.62	5.30	0.70	6.00	5.30	0.70	6.00	5.30	0.70	6.00	5.30	0.95	6.25	-	0.25
Library	9.00	8.04	17.04	9.00	7.97	16.97	9.00	7.77	16.77	11.00	5.11	16.11	12.00	3.93	15.93	1.00	(1.18)
Recreation*	12.30	16.71	29.01	12.80	15.56	28.36	13.80	14.16	27.96	13.80	14.04	27.84	13.80	13.94	27.74	-	(0.10)
Parks*	10.80	3.09	13.89	12.30	1.82	14.12	12.30	1.82	14.12	12.30	1.70	14.00	12.30	2.70	15.00	-	1.00
<b>Subtotal General Fund</b>	<b>101.15</b>	<b>31.92</b>	<b>133.07</b>	<b>105.15</b>	<b>27.31</b>	<b>132.46</b>	<b>105.55</b>	<b>25.69</b>	<b>131.24</b>	<b>106.50</b>	<b>21.61</b>	<b>128.11</b>	<b>108.00</b>	<b>22.22</b>	<b>130.22</b>	<b>1.50</b>	<b>0.61</b>
Marina	0.10	-	0.10	0.10	-	0.10	0.10	-	0.10	0.10	-	0.10	0.10	-	0.10	-	-
CRA	0.30	-	0.30	0.30	-	0.30	0.30	-	0.30	0.30	-	0.30	0.30	-	0.30	-	-
<b>Total Governmental</b>	<b>101.55</b>	<b>31.92</b>	<b>133.47</b>	<b>105.55</b>	<b>27.31</b>	<b>132.86</b>	<b>105.95</b>	<b>25.69</b>	<b>131.64</b>	<b>106.90</b>	<b>21.61</b>	<b>128.51</b>	<b>108.40</b>	<b>22.22</b>	<b>130.62</b>	<b>1.50</b>	<b>0.61</b>
<b><u>Enterprise</u></b>																	
Water & Sewer Finance	9.00	-	9.00	9.00	-	9.00	9.00	-	9.00	9.00	-	9.00	9.00	-	9.00	-	-
Information Technology	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00	-	-
Water	6.40	-	6.40	6.40	-	6.40	5.90	-	5.90	5.90	-	5.90	5.90	-	5.90	-	-
Wastewater	8.40	-	8.40	8.40	-	8.40	8.90	-	8.90	8.90	-	8.90	8.90	-	8.90	-	-
<b>Subtotal Water &amp; Wastewater</b>	<b>27.80</b>	<b>-</b>	<b>27.80</b>	<b>27.80</b>	<b>-</b>	<b>27.80</b>	<b>27.80</b>	<b>-</b>	<b>27.80</b>	<b>27.80</b>	<b>-</b>	<b>27.80</b>	<b>27.80</b>	<b>-</b>	<b>27.80</b>	<b>-</b>	<b>-</b>
Stormwater	5.40	-	5.40	5.40	-	5.40	5.90	-	5.90	5.90	-	5.90	5.90	-	5.90	-	-
Sanitation	20.25	-	20.25	20.25	-	20.25	20.35	-	20.35	20.40	-	20.40	20.40	-	20.40	-	-
<b>Total Enterprise</b>	<b>53.45</b>	<b>-</b>	<b>53.45</b>	<b>53.45</b>	<b>-</b>	<b>53.45</b>	<b>54.05</b>	<b>-</b>	<b>54.05</b>	<b>54.10</b>	<b>-</b>	<b>54.10</b>	<b>54.10</b>	<b>-</b>	<b>54.10</b>	<b>-</b>	<b>-</b>
<b>Total Citywide</b>	<b>155.00</b>	<b>31.92</b>	<b>186.92</b>	<b>159.00</b>	<b>27.31</b>	<b>186.31</b>	<b>160.00</b>	<b>25.69</b>	<b>185.69</b>	<b>161.00</b>	<b>21.61</b>	<b>182.61</b>	<b>162.50</b>	<b>22.22</b>	<b>184.72</b>	<b>1.50</b>	<b>0.61</b>

\* The All Other column includes on-call and seasonal positions which vary throughout the year and are not FTE's required to be authorized by the City Commission.

## GLOSSARY

**Ad Valorem Taxes** - Real estate and personal property taxes. Webster's New World Dictionary as "in proportion to the value of the property" defines ad Valorem. Local Governments set the levy.

**Adjusted Final Millage** - Under Florida law, the actual tax rate levied by a local government when tax bills are issued. The rate is adjusted for corrected errors in property assessments for tax purposes and for changes in assessments made by property appraisal adjustment boards in each county. Usually such charges are very slight and the adjusted millage sometimes does not change from the levy set by the taxing agency.

**Adopted Millage** - The tax rate certified to a property appraiser by each taxing agency within a county. Adopted millage is to be sent to an appraiser within 30 days after a county's tax roll is certified by the State Department of Revenue and is listed on notices sent to property owners. No taxing agency may approve a levy that is larger than the one it originally adopted.

**Aggregate Millage Rate** - The sum of all property tax levies imposed by the governing body of a county. State law limits the aggregate rate for a county or municipality to \$10 per \$1000 worth of assessed taxable value.

**Assessment** - The value for the tax purposes determined by the property appraiser for a given piece of real property or personal property.

**Balance Forward, Transfers and Other** - Amounts received by the City which are not additions to the assets of the government as a whole, although they may be to the receiving fund. These items include inter-fund transfers, inter-fund reimbursements, except the receipts of an internal service fund. Also, includes fund balances carried over from the previous year.

**Budget** - The document that details how much revenue is expected and how it will be spent during a year.

**Capital Improvement** - Land, buildings, structures and all facilities other than buildings, traffic lights, machinery, equipment, automobiles, etc., with a unit cost in excess of \$5,000 and a useful life of one or more years.

**Capital Outlay** - Outlays for the acquisition of or addition to fixed assets. The cost of acquiring land, buildings, equipment, furnishings etc. (See Capital Improvement).

**Charges for Services** - This series of accounts includes all revenues stemming from charges for current services excluding revenues of internal service funds.

**CIP** – Acronym for "Capital Improvement Program".

**Contingency** - Funds that are earmarked for a specific purpose and may be used for emergency expenses or to make up cost overruns during a budget period.

**CRA** - Acronym for "Community Redevelopment Agency".

**Culture and Recreation** - The cost of providing and maintaining cultural and recreational facilities and activities for the benefit of citizens and visitors.

**Current Ad Valorem Taxes** - Property taxes computed as a percentage of the value of the real property or personal property.

**Debt Service** - The expense of retiring such debts as loans and bond issues.

**DEP** - Acronym for "Department of Environmental Protection".

**Depreciation** - The periodic expiration of a plant asset's useful life. There are several methods for computing depreciation. Straight line, which is the most common, divides the value of the asset at acquisition by its estimated useful life. This amount is then charged to expense until the asset is written off. Depreciation is a requirement in proprietary type funds such as enterprises and internal service funds. (It is not used in any other funds, except to establish insurance values, since assets are recorded only in a general grouping.) Depreciation is a non-cash expense; however, it should be budgeted in proprietary funds

to ensure that there is sufficient revenue being collected from rates to cover the expense. Most bond rate covenants require that all operating and maintenance expenses (including depreciation) be covered by revenue from rates.

**Economic Environment** - The cost of providing services that develop and improve the economic condition of the community and its citizens.

**EMS** - Acronym for “Emergency Medical Service”.

**ERU** - Acronym for “Equivalent Residential Unit”.

**Exempt, Exemption, Non-Exempt** - Amounts that state law determines should be deducted from the assessed values of property for tax purposes. Tax rates are applied to the balance, which is called the non-exempt portion of the assessment. Florida law provides for several different property tax exemptions, including homestead, widow/widower, disabled veteran, disability, and low-income senior exemptions. Homestead exemption is a reduction of up to \$50,000 from the assessed value of your home. The first \$25,000 of value is entirely exempt from taxes. The second \$25,000 is exempted from the assessed value between \$50,000 and \$75,000 and does not apply to school taxes. Eligible homeowners must apply for the exemptions by March 1st each year.

**Expenditure** - Decreases in (uses of) financial resources other than through interfund transfers.

**Expense** - A use of financial resources, denoted by its use in the proprietary funds, which are accounted for on a basis consistent with the business accounting model (full accrual basis).

**FEMA** - Acronym for “Federal Emergency Management Agency”.

**Final Millage** - The tax rate adopted at the second public budget hearing of a taxing agency.

**Fines and Forfeitures** - This group of accounts includes revenues received from fines and penalties imposed for the commission of statutory offenses, violations of lawful administrative rules and regulations, and for neglect of official duty. Forfeits include revenues resulting from confiscation of deposits or bonds held as performance guarantees.

**Fiscal Year** - The budget year which runs from October 1st through September 30th.

**FS** - Acronym for “Fire Station”.

**FTE** - Acronym for “Full Time Equivalent”. The definition of FTE (full time equivalent) is the number of working hours that represents one full-time employee during a fixed time period, such as one month or one year. FTE simplifies work measurement by converting workload hours into the number of people required to complete that work.

**Function** - A major class or grouping of activities directed toward a common goal such as improvements to the public safety, improvement of the physical environment, etc. For the purposes utilized in budgetary analysis, the categories of functions have been established by the State of Florida and financial reports must be grouped according to those established functions.

**Fund** - A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

**Fund Balance** - Unspent funds that can be included as a source in the following year's budget.

**FY** - Acronym for “Fiscal Year”.

**General Government** - A major class of services provided by the legislative, judicial and administrative branches of City government as a whole. This classification encompasses the Board of City Commissioners, administration (including central service staff departments), auditing, property appraiser, tax collector, finance, legal, planning, judicial, and various other general government services.

**Grants and Aids** - Includes all grants, subsidies and contributions to other governmental agencies and private organizations excluding the transfers to agencies within the same governmental entity.

**Indirect Costs** - Cost associated with, but not directly attributable to, the providing of a product or service. There are usually costs incurred by other departments in the support of operating departments.

**Infrastructure** - Includes water and sewer lines, streets and roads, communications, drainage systems, and public facilities such as fire houses, parks, etc.

**Interfund Transfers** - Transfers among funds. These are utilized to track items for management purposes. They represent a "double counting" and, therefore, are subtracted when computing a "net" operating budget.

**Inter-Governmental Revenues** - This group of accounts includes all revenues received from federal, state and other local governmental sources in the form of grants, shared revenues and payments in lieu of taxes.

**Internal Services** - Those expenses incurred exclusively by internal service funds in providing goods and services to user departments or agencies.

**Intra-Governmental Revenues** - Those revenues derived from goods and services furnished by central service agencies of the City to other departments and funds.

**IT** - Acronym for "Information Technology".

**Licenses, Permits, and Other Taxes** - Revenue derived from the issuance of local licenses, permits and other taxes. Licenses include both professional and occupational licenses; permits consist of building and various other permits; other taxes consist of user type taxes, franchise fees and delinquent Ad Valorem taxes.

**Mill** - 1/1000 of one dollar; used in computing taxes by multiplying adopted millage rate per thousand, taxable value.

**Miscellaneous Revenue** - Revenue from sources not otherwise provided for in preceding categories. This includes interest earnings, rents and royalties, special assessments, sale and compensation for loss of fixed assets, sale of surplus materials and contributions from private sources.

**Non-Operating** - Includes all transfers between funds that do not represent operating expenditures.

**Object Code** - An account to which an expense or expenditure is recorded in order to accumulate and categorized the various types of payments that are made by government. These are normally grouped into Personal Services, Operating Capital and Other categories for budgetary analysis and financial reporting purposes. The State of Florida Uniform Accounting System mandates certain object codes.

**Operating Costs** - Also known as Operating and Maintenance costs, these are the expenses of day-to-day operations and exclude personal services and capital costs.

**Operating Fund** - Also called general fund. Usually, the operating fund is the major portion of a budget. It details the expenses of day-to-day operations.

**Other Expenses or Expenditures** - These include items of a non-expense or expenditure in nature such as reserves, transfers to other funds, depreciation and debt service.

**Personal Property** - Livestock, commercial equipment and furnishings, attachments to mobile homes, railroad cars and similar possessions that are taxable under state law.

**Personal Services** - Costs related to compensating employees including salaries, wages and benefit costs.

**Physical Environment and Utilities** - The cost of services provided by the City for the primary purpose of achieving a satisfactory living environment by controlling and utilizing elements of the environment.

**Property Appraiser** - Elected county official responsible for setting property valuations for tax purposes and preparing the annual tax roll.

**PT** - Acronym for “Part-Time”.

**Public Safety** - A major category of services provided by the City for the security of persons and property.

**Real Property** - Land and the buildings and other structures attached to it that are taxable under state law.

**Revenue** - An increase in (source of) fund financial resources other than from interfund transfers or debt issue proceeds.

**Revenue Sharing** - State money allocated to local governments.

**Rolled Back Rate** - That millage rate which, when multiplied times the tax rate roll, would yield the same amount of revenue for the taxing authority as was yielded by the millage rate levied in the previous year. In normal circumstances, as the tax roll rises by virtue of reassessment, the rolled back rate will be slightly lower than the previous year's millage levy. This reduced rate multiplied by the value of the new construction/annexations added to the roll during the year provides the only source of additional tax revenue if the rolled back is levied.

**R&R** - Acronym for “Renewal & Replacement”.

**SWFWMD** - Acronym for “Southwest Florida Water Management District”.

**Tax Base** - The total property valuations on which each taxing agency levies its tax rates.

**Tax Roll** - The certification of assessed/taxable values prepared by the Property Appraiser and presented to the taxing authority by July 1 (or later if an extension is granted by the State of Florida) of each year.

**Tax Year** - A calendar year from January 1<sup>st</sup> to December 31<sup>st</sup>. The tax roll for the current calendar year would be used in figuring the next year's budget. The tax bills mailed November 1<sup>st</sup> represent the property taxes due for the next tax year.

**Tentative Millage** - The tax rate in the first public hearing of a taxing agency. Under state law, the agency may reduce, but not increase, the tentative millage during the second budget hearing.

**Transfers, Reserves and Other** - This is a basic account category to provide for disbursements that are not classified as expenditures.

**Transportation** - Costs of services provided by the City for the safe and adequate flow of vehicles, travelers and pedestrians.

**Truth in Millage Law** - Also called the TRIM BILL, a 1980 law that changed the budget process for local taxing agencies. It was designed to keep the public informed about the taxing intentions of the agencies.

**Uniform Accounting System** - The chart of accounts prescribed by the Office of the State Comptroller designed to standardize financial information to facilitate comparison and evaluation reports.

**Voted Millage** - Property tax levies authorized by voters within a taxing agency. Bond issues that are backed by property taxes are a common form of voted millage in the state. Such issues are called general obligation bonds.

**SAFETY HARBOR, FLORIDA**  
**CAPITAL IMPROVEMENT PROGRAM**  
**FY 2022/23 – FY 2026/27**



**FY 2022/2023 – FY 2026/2027 CAPITAL IMPROVEMENT PROGRAM**

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July 25, 2022

Citizens, Honorable Mayor and City Commission:

Pursuant to the City Code, the Adopted Capital Improvement Program (CIP) of the City of Safety Harbor for Fiscal Years 2022/2023 - 2026/2027 is hereby presented to the City Commission. The CIP budget is prepared in coordination with the Capital Improvement Element of the City's Comprehensive Plan, which is due annually in December.

The CIP includes all projects and equipment (with a useful life of ten or more years) that exceed \$25,000 as well as projects and equipment with fewer years of useful life that meet the criteria of capital improvements. Staff continues to include maps and pictures related to the projects in the CIP whenever possible. The CIP contains five-year summaries by project type, by fund and revenues by source. The revenue summary includes fund balance and carry-overs in the "other" category. Only new revenues are listed by source. A summary page is provided detailing each project. The summary sheet includes project location, description, justification, funding source and cost detail.

The Five-Year Capital Improvements Plan (CIP) for FY 2022/23 – FY 2026/27 is presented with funded projects totaling \$47,790,950 of which \$15,655,170 is planned for expenditure during the FY 2022/23 Budget Year. Expenditures by category in FY 2022/23 are: General Fund - \$91,430; Public Safety - \$19,670; Streets/Sidewalks - \$2,365,000; Marina - \$410,460; Capital Projects - \$3,854,370; Stormwater - \$986,560; Water & Wastewater - \$353,460; Sanitation - \$868,000; Water & Wastewater Replacement & Rehabilitation - \$3,365,000; Multimodal Impact - \$200,000; Parkland - \$60,000; Library Impact - \$105,980; and Community Redevelopment Area - \$2,975,240.

All budgeted expenditures are balanced with estimated revenues. In preparing the CIP, all revenue sources were utilized and each fund was programmed in such a manner as to maximize the number of projects that could be implemented with available funding, manpower and other known constraints within the adopted fiscal year. If sufficient funding is not available, projects are either deferred to a later year, deleted, or unfunded, in which case staff seeks the availability of potential grant funding or alternate funding mechanisms. Some of the projects included in the capital plan are on-going maintenance, repair, and renewal projects that are funded on an annual basis. Management will work within current and future budgetary constraints. However, in order to satisfy full funding of all projects within the five-year CIP, a multitude of funding sources will be needed including Penny for Pinellas, State Revenue Sharing, State and Federal Grants, Enterprise Fund Revenue, Impact Fees, and CRA funds.

The following projects do not represent all capital expenditures, only CIP projects. Each department and Fund has recurring capital expenditures that do not meet the criteria to be a CIP project.

By formally adopting a five-year program and its first-year relationship to the budget, the Commission establishes a firm statement relative to upcoming City improvements. The Capital Program presents a legislative declaration of intent of future projects. The anticipated means of financing each project will be evaluated and discussed each year.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Matthew Spoor".

Matthew Spoor  
City Manager





## **FUNDING SOURCE DESCRIPTIONS**

**Stormwater Utility Fees:** The City of Safety Harbor Commission adopted an ordinance effective November 1, 1991 establishing the Stormwater Utility Fee. On December 19, 2016 City Commission adopted a rate of \$8.50 per ERU (Equivalent Residential Unit) effective January 1, 2017, with a rate increase to \$10.00 effective October 1, 2017, increase to \$10.30 effective 10/1/2018, increase to \$10.61 effective 10/1/2019, and an increase to \$10.93 effective 10/1/2020. No rate increase planned for FY23.

**Local Option Gas Tax:** Pinellas County levied a tax on motor fuel in accordance with Florida Statute 336.025(1)(a). The State of Florida collects and remits the tax to Pinellas County and the City receives its proceeds according to the distribution formula in the Interlocal Agreement. Per the terms of the second amendment of the Interlocal Agreement approved October 5, 2015, the agreement expires on December 31, 2027. The funds are allocated 60% to the county and 40% to the municipalities. The City's allocation is .0257 of the 40%. These revenues are restricted to use for road or street improvements.

**Penny for Pinellas:** These revenues are the 1% sales tax first approved in Pinellas County by voter referendum in March 1997, effective for 10 years until January 2010. A referendum for another ten-year extension took place in 2007, effective until January 2021; and a referendum vote to extend the tax for an additional ten years through 2030 was approved November 7, 2017. The State of Florida Department of Revenue collects the tax and remits to Pinellas County. The City receives its distribution of 1.2282% in accordance with the Interlocal Agreement with Pinellas County. These revenues are restricted to use on Infrastructure and are referred to as "Penny for Pinellas".

**Water and Wastewater Fund Revenues:** These revenues are derived from regular charges for service to customers of the City's Water and Wastewater System. The current rate structure for water is a tiered water rate table adopted December 19, 2016 that provided for an annual 11.50 percent increase for five years beginning January 1, 2017. There is currently rate new rate study budgeted for FY 2023.

**Sewer Development Fee:** This fee was established in 1978 by City ordinance. The fee for new residents is \$400.00 for the first water closet and \$100.00 for each additional water closet. These dollars are restricted for system expansion.

**Parkland Dedication Fee:** Parkland fees were established in 1990 for new residential units. The fee is \$315.00 per residence. The revenue is restricted to use for improvements of park facilities.

**Sanitation Refuse Charges:** These revenues are derived from regular charges for service to customers of the City's Sanitation system. Effective October 1, 2009, the monthly residential rate was \$22.32. These charges were not adjusted as a result of the comprehensive utility rate study adopted by City Commission December 19, 2016. However, an update to the 2016 rate study was conducted the last quarter of FY 2019 and the first quarter of FY 2020 in order to make a recommendation to the governing body for a rate increase. Effective 1/1/20 Sanitation rates increased to \$26.60, with an additional increase to \$28.20 that took effect on 10/1/2020 and then to \$29.89 on 10/1/2021. An additional increase of 6% will bring the rate to \$31.68 and will take effect on 10/1/2022.

**Other:** Other sources of funding include grants from state and local governments, cooperative funds, balances forward (prior year available fund balance), interest earned on reserves and investments, debt proceeds and non-revenue transfers from other funds.

CITY OF SAFETY HARBOR  
ADOPTED FY2022/2023 BUDGET

ADOPTED FY 2023-2027 CIP - SUMMARY BY YEAR

Project Name	Project #	Fund	Division	Account #	FY 2022/2023	FY 2023/2024	FY 2024/2025	FY 2025/2026	FY 2026/2027	Five Year Total
<b>FUNDED CIP PROJECTS</b>										
<b>GOVERNMENTAL FUNDS</b>										
Library Books	Various 1	General	Library	001-1055-500.66-01	50,900	-	-	-	-	50,900
Library Online/E-Content	Various 2	General	Library	001-1055-500.66-03	29,130	-	-	-	-	29,130
Library Audio/Visual	Various 3	General	Library	001-1055-500.66-05	11,400	-	-	-	-	11,400
Firefighter PPE Replacement	PSCR01	Public Safety	Fire	012-2022-500.64-40	19,670	20,260	20,870	21,500	22,150	104,450
Street Resurfacing Program	ST0013	Street Imprv	Streets	014-2031-500.63-00	2,000,000	-	750,000	-	750,000	3,500,000
Curb Replacement	ST0019	Street Imprv	Streets	014-2031-500.63-00	35,000	30,000	35,000	30,000	35,000	165,000
Citywide Brick Street Restoration	ST0028	Street Imprv	Streets	014-2031-500.63-00	20,000	20,000	20,000	20,000	20,000	100,000
Bridge Improvements	ST0031	Street Imprv	Streets	014-2031-500.63-00	30,000	50,000	-	-	-	80,000
Underdrain Repair/Replace Program	ST0034	Street Imprv	Streets	014-2031-500.63-00	50,000	30,000	50,000	30,000	50,000	210,000
North Bayshore Sidewalk Drainage and Sidewalk Improvements	ST0052	Street Imprv	Streets	014-2031-500.63-00	80,000	-	-	-	-	80,000
Highway to Bay & Bay Shore Dr. Improvements	ST0054	Street Imprv	Streets	014-2031-500.63-00	150,000	-	-	-	-	150,000
Basin Dock & Piling Replacement	MAR006	Marina	Marina	015-2057-500.63-00	275,000	-	-	-	-	275,000
Channel Dredging - Construction	MAR010	Marina	Marina	015-2057-500.63-00	135,460	-	-	-	-	135,460
City Hall Entrance Improvements	CHI001	Cap Imprv	General Govt	032-3020-500.63-00	20,000	-	-	-	-	20,000
City Hall Awning Fabric Replacement	CHI002	Cap Imprv	General Govt	032-3020-500.63-00	-	15,000	-	-	-	15,000
City Hall Window Replacements	CHI003	Cap Imprv	General Govt	032-3020-500.63-00	-	-	-	200,000	-	200,000
Doors to Eng/Dev and Finance	CHI004	Cap Imprv	General Govt	032-3020-500.63-00	5,000	-	-	-	-	5,000
Blind Replacements-City Hall	CHI005	Cap Imprv	General Govt	032-3020-500.63-00	45,000	-	-	-	-	45,000
CH HVAC #1 Replacement (HR & Offices)	GEN013	Cap Imprv	General Govt	032-3020-500.63-00	10,000	-	-	-	-	10,000
CH HVAC #2 Replacement (Lobby - South)	GEN014	Cap Imprv	General Govt	032-3020-500.63-00	3,000	-	-	-	-	3,000
CH HVAC #3 Replacement (Building Dept)	GEN015	Cap Imprv	General Govt	032-3020-500.63-00	7,000	-	-	-	-	7,000
CH HVAC #4 Replacement (Planning/Engineering)	GEN016	Cap Imprv	General Govt	032-3020-500.63-00	7,000	-	-	-	-	7,000
CH HVAC #5 Replacement (Breakroom/Storage/City Mgr)	GEN017	Cap Imprv	General Govt	032-3020-500.63-00	4,000	-	-	-	-	4,000
CH HVAC #6 Replacement (Lobby - North)	GEN018	Cap Imprv	General Govt	032-3020-500.63-00	3,000	-	-	-	-	3,000
CH HVAC #7 Replacement (IT/Mailroom/Copy Room)	GEN019	Cap Imprv	General Govt	032-3020-500.63-00	5,000	-	-	-	-	5,000
CH HVAC #8 Replacement (Server Room)	GEN020	Cap Imprv	General Govt	032-3020-500.63-00	-	-	-	3,500	-	3,500
CH HVAC #9 Replacement (Finance)	GEN021	Cap Imprv	General Govt	032-3020-500.63-00	7,000	-	-	-	-	7,000
CH HVAC #10 Replacement (Chambers - South)	GEN022	Cap Imprv	General Govt	032-3020-500.63-00	5,000	-	-	-	-	5,000
CH HVAC #11 Replacement (Chamber - North)	GEN023	Cap Imprv	General Govt	032-3020-500.63-00	5,000	-	-	-	-	5,000
Records Room HVAC Replacement (Fire Station 53)	GEN024	Cap Imprv	General Govt	032-3020-500.63-00	8,000	-	-	-	-	8,000
Station 52 Garage Door System Replacement	PSI006	Cap Imprv	Fire	032-3022-500.63-00	-	40,000	-	-	-	40,000
Station 53 Garage Door System Replacement	PSI013	Cap Imprv	Fire	032-3022-500.63-00	-	-	35,000	-	-	35,000
Station 53 Admin #1 AC Replacement	PSI014	Cap Imprv	Fire	032-3022-500.63-00	-	7,800	-	-	-	7,800
Station 53 Roof Replacement	PSI015	Cap Imprv	Fire	032-3022-500.63-00	-	-	135,000	-	-	135,000
Station 53 Admin #2 AC Replacement	PSI016	Cap Imprv	Fire	032-3022-500.63-00	-	-	8,000	-	-	8,000
Fire Department Facilities Assessment	PSI017	Cap Imprv	Fire	032-3022-500.63-00	-	-	-	45,500	-	45,500
Station 53 #1 Living Area AC Replacement	PSI019	Cap Imprv	Fire	032-3022-500.63-00	-	-	-	8,300	-	8,300
Remodel FS53 Living Quarter Restrooms (Crew Side) ARPA	PSI022	Cap Imprv	Fire	032-3022-500.63-00	57,610	-	-	-	-	57,610
New Carport Over Training Pad/Fire Eng	PSI023	Cap Imprv	Fire	032-3022-500.63-00	9,380	-	-	-	-	9,380
Replace FS52 #3 Bunk Area AC	PSI024	Cap Imprv	Fire	032-3022-500.63-00	-	-	-	-	8,500	8,500
Replace 2013 Pierce Fire Truck (Vehicle 855) Ladder Truck	PSV011	Cap Imprv	Fire	032-3022-500.64-01	-	-	-	1,476,800	-	1,476,800
Replace 2012 GMC Yukon (Vehicle 803)	PSV012	Cap Imprv	Fire	032-3022-500.64-01	66,050	-	-	-	-	66,050
Replace Chevrolet Tahoe (Vehicle 858)	PSV013	Cap Imprv	Fire	032-3022-500.64-01	-	-	94,540	-	-	94,540
Replace 2019 Chevrolet Tahoe (Vehicle 807)	PSV014	Cap Imprv	Fire	032-3022-500.64-01	-	-	-	-	97,380	97,380
SCBA Replacement	PSEQ13	Cap Imprv	Fire	032-3022-500.64-40	-	-	-	255,860	-	255,860

CITY OF SAFETY HARBOR  
ADOPTED FY2022/2023 BUDGET

ADOPTED FY 2023-2027 CIP - SUMMARY BY YEAR

Project Name	Project #	Fund	Division	Account #	FY 2022/2023	FY 2023/2024	FY 2024/2025	FY 2025/2026	FY 2026/2027	Five Year Total
Concrete Plant Building Improvements	STI002	Cap Imprv	Streets	032-3031-500.62-00	-	-	-	-	200,000	200,000
Spruce St Drive Improvements	ST0060	Cap Imprv	Streets	032-3031-500.63-00	-	-	-	-	50,000	50,000
Loberg Court Improvements	ST0061	Cap Imprv	Streets	032-3031-500.63-00	-	-	-	-	100,000	100,000
Replace 2015 Ford F-550 1-1/2 Flat Bed Dump (Vehicle #362)	SMV010	Cap Imprv	Streets	032-3031-500.64-01	-	-	-	92,270	-	92,270
Replace Flat Bed Dump Truck (Vehicle 350)	STV004	Cap Imprv	Streets	032-3031-500.64-01	-	78,500	-	-	-	78,500
Replace 1-1/2 Ton Flat Bed Tump Truck (Vehicle 369)	STV008	Cap Imprv	Streets	032-3031-500.64-01	125,700	-	-	-	-	125,700
Replace 3/4 Ton Pick-Up Truck (Vehicle 359)	STV009	Cap Imprv	Streets	032-3031-500.64-01	-	57,100	-	-	-	57,100
Replace 3/4 Ton Crew Cab Pick-Up Truck (Vehicle 370)	STV010	Cap Imprv	Streets	032-3031-500.64-01	-	-	63,400	-	-	63,400
Replace 1-Ton Dump Truck (Vehicle 345)	STV011	Cap Imprv	Streets	032-3031-500.64-01	-	-	76,100	-	-	76,100
Replace Dump Truck (Vehicle 323)	STV012	Cap Imprv	Streets	032-3031-500.64-01	-	-	-	164,900	-	164,900
Bobcat Attachment (Planer and Drum)	STB012	Cap Imprv	Streets	032-3031-500.64-40	-	31,710	-	-	-	31,710
Replace 2007 Double Drum Roller (Vehicle 903)	STB014	Cap Imprv	Streets	032-3031-500.64-40	59,540	-	-	-	-	59,540
4 Ton Asphalt Hot Box Trailer	STB015	Cap Imprv	Streets	032-3031-500.64-40	48,060	-	-	-	-	48,060
Replace 2004 Bobcat (Vehicle 911)	STB016	Cap Imprv	Streets	032-3031-500.64-40	-	76,100	-	-	-	76,100
Replace 2011 Volvo Compact Wheel Loader (Vehicle 925)	STB017	Cap Imprv	Streets	032-3031-500.64-40	-	-	127,000	-	-	127,000
Replace Ford Tractors (Vehicles 931, 932, 935)	STB018	Cap Imprv	Streets	032-3031-500.64-40	-	-	57,100	-	-	57,100
Replace Deere Pay Loader (Vehicle #924)	STB019	Cap Imprv	Streets	032-3031-500.64-40	-	-	-	-	387,290	387,290
New Cement Silo	STB020	Cap Imprv	Streets	032-3031-500.64-40	-	-	-	-	100,000	100,000
Replace Skid Steer Stump Grinder Attachment	STV013	Cap Imprv	Streets	032-3031-500.64-40	-	-	-	13,300	-	13,300
Replace Truck 352	FLV002	Cap Imprv	Fleet	032-3033-500.64-01	50,000	-	-	-	-	50,000
Column Lifts (6)	FLE011	Cap Imprv	Fleet	032-3033-500.64-40	-	65,000	-	-	-	65,000
Fuel Tank Replacement	FLE013	Cap Imprv	Fleet	032-3033-500.64-40	-	-	-	-	402,000	402,000
BM HVAC #1 & #2 Replacement	BL0018	Cap Imprv	Bldg Maint	032-3034-500.63-00	-	-	-	18,000	-	18,000
Vehicle #126 Replacement	BL0014	Cap Imprv	Bldg Maint	032-3034-500.64-01	-	-	48,680	-	-	48,680
One Man Lift #908 Replacement	BME001	Cap Imprv	Bldg Maint	032-3034-500.64-40	-	-	-	13,200	-	13,200
Scissor Lift & Trailer Replacement	BMV001	Cap Imprv	Bldg Maint	032-3034-500.64-40	47,180	-	-	-	-	47,180
HVAC Tech Services	LBHV01	Cap Imprv	Library	032-3055-500.63-00	22,550	-	-	-	-	22,550
HVAC Fiction Area	LBHV03	Cap Imprv	Library	032-3055-500.63-00	50,000	-	-	-	-	50,000
HVAC Circulation	LBHV04	Cap Imprv	Library	032-3055-500.63-00	50,000	-	-	-	-	50,000
HVAC Library Lobby	LBHV05	Cap Imprv	Library	032-3055-500.63-00	50,000	-	-	-	-	50,000
HVAC Fresh Air-South Mech	LBHV06	Cap Imprv	Library	032-3055-500.63-00	50,000	-	-	-	-	50,000
Two Envisionware Self-Check out Machines	LBCKOT	Cap Imprv	Library	032-3055-500.64-40	15,000	-	-	-	-	15,000
RC Roof Replacement	PRI003	Cap Imprv	Recreation	032-3056-500.62-00	50,000	-	-	-	-	50,000
Community Center Roof Replacement	PRI005	Cap Imprv	Recreation	032-3056-500.62-00	-	-	300,000	-	-	300,000
Rigsby Center Improvements	PR0038	Cap Imprv	Recreation	032-3056-500.63-00	125,000	-	-	-	-	125,000
Clearwater Joint Use Agreement	PR0067	Cap Imprv	Recreation	032-3056-500.63-00	50,000	50,000	-	-	-	100,000
CC HVAC #1 Replacement	PRI006	Cap Imprv	Recreation	032-3056-500.63-00	25,000	-	-	-	-	25,000
CC HVAC #4 Replacement	PRI007	Cap Imprv	Recreation	032-3056-500.63-00	-	-	25,000	-	-	25,000
CC HVAC #7 Replacement	PRI008	Cap Imprv	Recreation	032-3056-500.63-00	50,000	-	-	-	-	50,000
RC HVAC #1 & #2 Replacement	PRI009	Cap Imprv	Recreation	032-3056-500.63-00	25,000	-	-	-	-	25,000
MU HVAC #1 & #2 Replacement	PRI010	Cap Imprv	Recreation	032-3056-500.63-00	-	-	-	25,000	-	25,000
Community Center Restroom Improvements	PRI012	Cap Imprv	Recreation	032-3056-500.63-00	-	25,000	-	-	-	25,000
Community Center HVAC #3 Replacement	PRI013	Cap Imprv	Recreation	032-3056-500.63-00	-	-	-	-	50,000	50,000
Replace 2002 International 66-passnger Bus (#453)	PKV014	Cap Imprv	Recreation	032-3056-500.64-01	-	117,840	-	-	-	117,840

CITY OF SAFETY HARBOR  
ADOPTED FY2022/2023 BUDGET

ADOPTED FY 2023-2027 CIP - SUMMARY BY YEAR

Project Name	Project #	Fund	Division	Account #	FY 2022/2023	FY 2023/2024	FY 2024/2025	FY 2025/2026	FY 2026/2027	Five Year Total
Recreation Passenger Golf Cart	PRV001	Cap Imprv	Recreation	032-3056-500.64-01	18,000	-	-	-	-	18,000
New Scoreboards (Gym 1, 2, and 3)	00RCCC	Cap Imprv	Recreation	032-3056-500.64-40	14,200	-	-	-	-	14,200
Portable Light Tower for Events/Programs	PREQ04	Cap Imprv	Recreation	032-3056-500.64-40	15,850	-	-	-	-	15,850
Variable Message Board for Events/Backup EMS	PREQ05	Cap Imprv	Recreation	032-3056-500.64-40	18,000	-	-	-	-	18,000
CC Fitness Equipment - Row Machines & Spin Bikes	PREQ06	Cap Imprv	Recreation	032-3056-500.64-40	28,000	-	-	-	-	28,000
Folly Nest Structual Improvements & Stair Replacement	FOLLY1	Cap Imprv	Parks	032-3058-500.62-00	25,000	-	-	-	-	25,000
Parks & Bldg Maint Admin Building Design/Permitting	PKI035	Cap Imprv	Parks	032-3058-500.62-00	270,000	-	-	-	-	270,000
Parks & Bldg Maint Admin Building Construction	PKI035	Cap Imprv	Parks	032-3058-500.62-00	-	2,000,000	-	-	-	2,000,000
SHCP Metal Building Replacement (Maint Shop)	PKI043	Cap Imprv	Parks	032-3058-500.62-00	101,250	-	-	-	-	101,250
SHCP Ball Field Light Replacement	PKI024	Cap Imprv	Parks	032-3058-500.63-00	-	350,000	-	-	-	350,000
SHCP Walking Trail	PKI032	Cap Imprv	Parks	032-3058-500.63-00	50,000	-	-	-	-	50,000
Outdoor Fitness Zones	PKI033	Cap Imprv	Parks	032-3058-500.63-00	-	60,000	-	-	-	60,000
Parks Parking Lot Re-paving	PKI034	Cap Imprv	Parks	032-3058-500.63-00	100,000	-	-	-	-	100,000
Park Furnishings Renewal & Replacement	PKI037	Cap Imprv	Parks	032-3058-500.63-00	22,000	24,200	26,620	29,280	32,210	134,310
City Park Sidewalk Replacements	PKI040	Cap Imprv	Parks	032-3058-500.63-00	50,000	-	50,000	-	-	100,000
Outdoor Pickleball Courts	PKI041	Cap Imprv	Parks	032-3058-500.63-00	100,000	-	-	-	-	100,000
SHCP Sand Volleyball Ct Expansion	PKI042	Cap Imprv	Parks	032-3058-500.63-00	-	50,000	-	-	-	50,000
MSP Creek Improvements	PKI044	Cap Imprv	Parks	032-3058-500.63-00	450,000	-	-	-	-	450,000
SHCP Field #1 Improvements	PKI045	Cap Imprv	Parks	032-3058-500.63-00	23,000	-	-	25,000	-	48,000
SHCP Field #2 Improvements	PKI046	Cap Imprv	Parks	032-3058-500.63-00	3,000	-	25,000	-	-	28,000
SHCP Field #3 Improvements	PKI047	Cap Imprv	Parks	032-3058-500.63-00	6,000	15,000	-	-	-	21,000
SHCP Field #4 Improvements	PKI048	Cap Imprv	Parks	032-3058-500.63-00	57,000	-	-	25,000	-	82,000
SHCP Field #5 Improvements	PKI049	Cap Imprv	Parks	032-3058-500.63-00	2,000	-	25,000	-	-	27,000
Elm Street Design & Permitting/Perimeter Fence Replacement	PKI053	Cap Imprv	Parks	032-3058-500.63-00	-	165,000	250,000	-	-	415,000
John Wilson Park (Gazebo) Improvements	PKI054	Cap Imprv	Parks	032-3058-500.63-00	-	54,000	-	-	-	54,000
Water Front Park Irrigation & Turf Improvements	PKI055	Cap Imprv	Parks	032-3058-500.63-00	280,000	-	-	-	-	280,000
Baranoff Park Paver Sidewalk Extension	PKI056	Cap Imprv	Parks	032-3058-500.63-00	25,000	-	-	-	-	25,000
SHCP Playground Equipment Restoration	PKI057	Cap Imprv	Parks	032-3058-500.63-00	30,000	-	-	-	-	30,000
Parks Turf Renewal & Replacement (Gazebo/Baranoff)	PKI058	Cap Imprv	Parks	032-3058-500.63-00	40,000	30,000	30,000	30,000	30,000	160,000
2nd Street S. Landscaping Improvements	PKI059	Cap Imprv	Parks	032-3058-500.63-00	35,000	-	-	-	-	35,000
Replace Fishing Pier Shelter	PR0057	Cap Imprv	Parks	032-3058-500.63-00	800,000	-	-	-	-	800,000
Vehicle Replacement #419 (Dump Truck- 1 Ton)	PKV016	Cap Imprv	Parks	032-3058-500.64-01	-	54,000	-	-	-	54,000
Vehicle Replacement #416 (Dump Truck- 1 Ton)	PKV017	Cap Imprv	Parks	032-3058-500.64-01	-	-	57,600	-	-	57,600
Vehicle Replacement #412 (Pickup Truck- Ext Cab)	PKV018	Cap Imprv	Parks	032-3058-500.64-01	-	-	-	-	46,800	46,800
Vehicle Replacement #413 (Pickup Truck- Crew Cab)	PKV019	Cap Imprv	Parks	032-3058-500.64-01	-	-	-	-	68,400	68,400
Parks Equipment Replacement & Renewal	PKE006	Cap Imprv	Parks	032-3058-500.64-40	40,000	-	72,000	42,000	-	154,000
Parks Utility Vehicle	PKE008	Cap Imprv	Parks	032-3058-500.64-40	-	21,000	21,000	21,000	-	63,000
Parks Trailer Replacements	PKE013	Cap Imprv	Parks	032-3058-500.64-40	-	35,000	-	-	-	35,000
Parks Security Cameras (ARPA)	PKE014	Cap Imprv	Parks	032-3058-500.64-40	75,000	-	-	-	-	75,000
Parks Security Cameras (ARPA)	PKE015	Cap Imprv	Parks	032-3058-500.64-40	16,000	-	-	-	-	16,000
Bicycle Facilities and Sidewalk Projects Identified in Master Plan	ST0053	Multimodal	Streets	060-3031-500.63-00	200,000	200,000	-	-	-	400,000
Folly Farms Development- Farmhouse ADA Improvements	0FOLLY	Parkland	Parks	063-6058-500.63-00	60,000	-	-	-	-	60,000
Library Second Floor Buildout	LB2020	Library Impact	Library	065-6055-500.62-00	105,980	-	-	-	-	105,980
Library Second Floor Buildout	LB2020	CRA	Comm Dev	067-6517-500.62-00	2,975,240	-	-	-	-	2,975,240
<b>TOTAL GOVERNMENTAL FUNDS</b>					<b>\$ 10,082,150</b>	<b>\$ 3,772,510</b>	<b>\$ 2,402,910</b>	<b>\$ 2,590,410</b>	<b>\$ 2,449,730</b>	<b>\$ 21,297,710</b>

CITY OF SAFETY HARBOR  
ADOPTED FY2022/2023 BUDGET

ADOPTED FY 2023-2027 CIP - SUMMARY BY YEAR

Project Name	Project #	Fund	Division	Account #	FY 2022/2023	FY 2023/2024	FY 2024/2025	FY 2025/2026	FY 2026/2027	Five Year Total
<b>ENTRERPRISE FUNDS</b>										
Stormwater Improvements	DR0006	Stormwater	Stormwater	011-2037-500.63-00	300,000	150,000	270,000	150,000	254,000	1,124,000
Pipe Relining	DR0050	Stormwater	Stormwater	011-2037-500.63-00	75,000	250,000	75,000	125,000	125,000	650,000
ACOE - Bishop and Mullet Creek - Design	DR0057	Stormwater	Stormwater	011-2037-500.63-00	300,000	-	-	-	-	300,000
ACOE - Bishop and Mullet Creek - Construction	DR0057	Stormwater	Stormwater	011-2037-500.63-00	-	1,200,000	-	-	-	1,200,000
2nd Street South at 6th Ave. Intersection Improvements	ST0046	Stormwater	Stormwater	011-2037-500.63-00	100,000	-	-	-	-	100,000
6th St. N. at 2nd Ave N. Intersection Drainage Improvements	ST0056	Stormwater	Stormwater	011-2037-500.63-00	-	92,000	-	-	-	92,000
4th St. (MLK) Pond Improvements	ST0057	Stormwater	Stormwater	011-2037-500.63-00	-	-	-	-	257,000	257,000
2nd St N. and 2nd Ave N. Drainage Improvements	ST0058	Stormwater	Stormwater	011-2037-500.63-00	90,000	-	-	-	-	90,000
9th Ave S. at 2nd St S. Intersection Drainage Improvements	ST0059	Stormwater	Stormwater	011-2037-500.63-00	-	-	92,000	-	-	92,000
Replace 2010 Ford F-550 1-1/2 Ton Flat Bed Dump (Veh 360)	SMV009	Stormwater	Stormwater	011-2037-500.64-01	-	83,870	-	-	-	83,870
Replace 2005 Ford F-550 (Vehicle #274)	SMV011	Stormwater	Stormwater	011-2037-500.64-01	-	-	-	-	154,350	154,350
Trackhoe	SME009	Stormwater	Stormwater	011-2037-500.64-40	121,560	-	-	-	-	121,560
New 6" Mobile Pump	SME010	Stormwater	Stormwater	011-2037-500.64-40	-	67,110	-	-	-	67,110
Replace Slope Mower (Vehicle 968)	SME014	Stormwater	Stormwater	011-2037-500.64-40	-	-	199,340	-	-	199,340
Replace Street Sweeper (Vehicle 364)	SME015	Stormwater	Stormwater	011-2037-500.64-40	-	-	-	334,270	-	334,270
Replace Vac Con (#609)	SME016	Stormwater	Stormwater	011-2037-500.64-40	-	-	-	-	159,280	159,280
Automated Gate	PWI006	Wtr/Wastewtr	Water	041-4035-500.63-00	12,000	-	-	-	-	12,000
Replace Vehicle #205 (Truck)	WTV009	Wtr/Wastewtr	Water	041-4035-500.64-01	67,720	-	-	-	-	67,720
Replace Vehicle #230 (Truck)	WTV010	Wtr/Wastewtr	Water	041-4035-500.64-01	-	82,000	-	-	-	82,000
Replace Vehicle #280 (Dump Truck)	WTV011	Wtr/Wastewtr	Water	041-4035-500.64-01	-	-	90,000	-	-	90,000
Replace Vehicle #326 (Flat Bed 20ft)	WTV012	Wtr/Wastewtr	Water	041-4035-500.64-01	-	-	-	-	158,000	158,000
Replace Generator #617	WTE010	Wtr/Wastewtr	Water	041-4035-500.64-40	-	29,000	-	-	-	29,000
Replace Trenching Machine #960	WTE011	Wtr/Wastewtr	Water	041-4035-500.64-40	-	-	17,500	-	-	17,500
Replace Trackhoe #907	WTE012	Wtr/Wastewtr	Water	041-4035-500.64-40	-	-	101,000	-	-	101,000
Replace Trailer #634	WTE013	Wtr/Wastewtr	Water	041-4035-500.64-40	26,740	-	-	-	-	26,740
Replace Hitachi Excavator (Vehicle #996)	WTE016	Wtr/Wastewtr	Water	041-4035-500.64-40	-	-	-	82,500	-	82,500
Automated Gate	PWI006	Wtr/Wastewtr	Wastewater	041-4036-500.63-00	12,000	-	-	-	-	12,000
Replace Vehicle #210 (1-1/4 ton utility truck)	SWV007	Wtr/Wastewtr	Wastewater	041-4036-500.64-01	90,000	-	-	-	-	90,000
Replace Vehicle #275 (1-1/4 ton utility truck)	SWV008	Wtr/Wastewtr	Wastewater	041-4036-500.64-01	90,000	-	-	-	-	90,000
Replace Vehicle #220 (1-1/4 Flat Bed Dump truck)	SWV009	Wtr/Wastewtr	Wastewater	041-4036-500.64-01	-	85,000	-	-	-	85,000
Replace Vehicle #260 (1-1/4 Ton Flat Bed Dump Truck)	SWV010	Wtr/Wastewtr	Wastewater	041-4036-500.64-01	-	-	85,000	-	-	85,000
Replace Work Truck #276	SWV011	Wtr/Wastewtr	Wastewater	041-4036-500.64-01	-	-	-	110,000	-	110,000
Replace Vacuum Truck #277	SWV012	Wtr/Wastewtr	Wastewater	041-4036-500.64-01	-	-	-	-	650,000	650,000
Replace Trailer #650	SWE007	Wtr/Wastewtr	Wastewater	041-4036-500.64-40	-	-	-	20,000	-	20,000
Replace # 631 Generator 35KW	SWE011	Wtr/Wastewtr	Wastewater	041-4036-500.64-40	55,000	-	-	-	-	55,000
Replace #608 115KW Generator	SWE012	Wtr/Wastewtr	Wastewater	041-4036-500.64-40	-	121,000	-	-	-	121,000
Replace Backhoe #410	SWE013	Wtr/Wastewtr	Wastewater	041-4036-500.64-40	-	-	132,000	-	-	132,000
Replace Pump #622	SWE014	Wtr/Wastewtr	Wastewater	041-4036-500.64-40	-	-	55,000	-	-	55,000
Replace Pump #655	SWE015	Wtr/Wastewtr	Wastewater	041-4036-500.64-40	-	-	-	-	65,000	65,000
Replace Generator #615	SWE016	Wtr/Wastewtr	Wastewater	041-4036-500.64-40	-	-	-	120,000	-	120,000

CITY OF SAFETY HARBOR  
ADOPTED FY2022/2023 BUDGET

ADOPTED FY 2023-2027 CIP - SUMMARY BY YEAR

Project Name	Project #	Fund	Division	Account #	FY 2022/2023	FY 2023/2024	FY 2024/2025	FY 2025/2026	FY 2026/2027	Five Year Total
Air Conditioner Replacement - Bldg D	SNi003	Sanitation	Sanitation	044-4532-500.63-00	-	-	-	-	10,000	10,000
Replace Rear Load Truck #311	SNV032	Sanitation	Sanitation	044-4532-500.64-01	-	250,000	-	-	-	250,000
Replace Side Load Truck #519	SNV033	Sanitation	Sanitation	044-4532-500.64-01	425,000	-	-	-	-	425,000
Refurbish side load truck #518	SNV035	Sanitation	Sanitation	044-4532-500.64-01	-	-	290,000	-	-	290,000
Replace Front Load Truck #514	SNV036	Sanitation	Sanitation	044-4532-500.64-01	398,000	-	-	-	-	398,000
Replace Dumpster Transporter #361	SNV037	Sanitation	Sanitation	044-4532-500.64-01	-	180,000	-	-	-	180,000
Replace Front Load Truck #519	SNV038	Sanitation	Sanitation	044-4532-500.64-01	-	-	440,000	-	-	440,000
Replace Claw Truck #347	SNV039	Sanitation	Sanitation	044-4532-500.64-01	-	-	-	259,000	-	259,000
Refurbish Side Load Truck #521	SNV040	Sanitation	Sanitation	044-4532-500.64-01	-	-	-	280,000	-	280,000
Replace Rear Load Truck #511	SNV041	Sanitation	Sanitation	044-4532-500.64-01	-	-	-	-	250,000	250,000
Refurbish Side Load Truck #523	SNV042	Sanitation	Sanitation	044-4532-500.64-01	-	-	-	-	290,000	290,000
Trash/Recycling Containers	SNE002	Sanitation	Sanitation	044-4532-500.64-40	45,000	45,000	50,000	50,000	55,000	245,000
Seminole Park Subdivision and Maple Way water line replacement-Construction	UT0096	Wtr/Wastewtr RR	Water	048-4035-500.63-00	2,100,000	-	-	-	-	2,100,000
Safety Harbor Heights water main replacement-Survey and Design	UTW004	Wtr/Wastewtr RR	Water	048-4035-500.63-00	-	-	300,000	-	-	300,000
Safety Harbor Heights water main replacement-Construction	UTW004	Wtr/Wastewtr RR	Water	048-4035-500.63-00	-	-	-	1,500,000	-	1,500,000
MLK, Cedar St., Pine St. water main replacement-Survey and Design	UTW005	Wtr/Wastewtr RR	Water	048-4035-500.63-00	355,000	-	-	-	-	355,000
MLK, Cedar St., Pine St. water main replacement-Construction	UTW005	Wtr/Wastewtr RR	Water	048-4035-500.63-00	-	1,950,000	-	-	-	1,950,000
Baytown East Water Main Replacement- Surevey & Design	UTW007	Wtr/Wastewtr RR	Water	048-4035-500.63-00	-	-	-	410,000	-	410,000
Baytown East Water Main Replacement- Construction	UTW007	Wtr/Wastewtr RR	Water	048-4035-500.63-00	-	-	-	-	2,100,000	2,100,000
Replace existing radio frequency meters	UT0101	Wtr/Wastewtr RR	Water	048-4035-500.64-40	30,000	90,000	70,000	70,000	70,000	330,000
Chlorine Residual Monitoring	UTWE02	Wtr/Wastewtr RR	Water	048-4035-500.64-40	105,000	-	-	-	-	105,000
Northeast Regional Wastewater Treatment Plant Improvements	UT0005	Wtr/Wastewtr RR	Wastewater	048-4036-500.63-00	175,000	-	-	-	-	175,000
Library Lift Station Repair	UTS007	Wtr/Wastewtr RR	Wastewater	048-4036-500.63-00	80,000	-	-	-	-	80,000
Gulf Machinery Pump Station Repair	UTS010	Wtr/Wastewtr RR	Wastewater	048-4036-500.63-00	-	95,000	-	-	-	95,000
Elm St./Pine St. Gravity Sewer Replacement-Design	UTS013	Wtr/Wastewtr RR	Wastewater	048-4036-500.63-00	405,000	-	-	-	-	405,000
Elm St/Pine St Gravity Sewer Replacement- Construction	UTS013	Wtr/Wastewtr RR	Wastewater	048-4036-500.63-00	-	2,100,000	-	-	-	2,100,000
Fire Station 53 Force Main- Design	UTS017	Wtr/Wastewtr RR	Wastewater	048-4036-500.63-00	-	-	500,000	-	-	500,000
Fire Station 53 Force Main- Construction	UTS017	Wtr/Wastewtr RR	Wastewater	048-4036-500.63-00	-	-	-	2,500,000	-	2,500,000
Enterprise Road Bypass Force Main-Design	UTS018	Wtr/Wastewtr RR	Wastewater	048-4036-500.63-00	-	-	-	-	515,000	515,000
Huntington Lift Station Rebuild-Design	UTS020	Wtr/Wastewtr RR	Wastewater	048-4036-500.63-00	80,000	-	-	-	-	80,000
Huntington Lift Station Rebuild-Construction	UTS020	Wtr/Wastewtr RR	Wastewater	048-4036-500.63-00	-	160,000	-	-	-	160,000
Smart Coverse- Manhole SSO Detection Device	UTSE01	Wtr/Wastewtr RR	Wastewater	048-4036-500.64-40	35,000	-	-	-	-	35,000
<b>TOTAL ENTERPRISE FUNDS</b>					<b>\$ 5,573,020</b>	<b>\$ 7,029,980</b>	<b>\$ 2,766,840</b>	<b>\$ 6,010,770</b>	<b>\$ 5,112,630</b>	<b>\$ 26,493,240</b>
<b>TOTAL FUNDED CIP PROJECTS</b>					<b>\$ 15,655,170</b>	<b>\$ 10,802,490</b>	<b>\$ 5,169,750</b>	<b>\$ 8,601,180</b>	<b>\$ 7,562,360</b>	<b>\$ 47,790,950</b>

**UNFUNDED PROJECTS**

N Bay Hills Phase IV Design	UTW001	Wtr/Wastewtr RR	Water	048-4035-500.63-00	350,000	-	-	-	-	350,000
N Bay Hills Phase IV Construction	UTW001	Wtr/Wastewtr RR	Water	048-4035-500.63-00	-	1,750,000	-	-	-	1,750,000
Main Street Water Main Replacement	-	Wtr/Wastewtr RR	Water	048-4035-500.63-00	-	-	-	-	500,000	500,000
Mira Mar Terrace Extension Design	UTS012	Wtr/Wastewtr RR	Wastewater	048-4036-500.63-00	300,000	-	-	-	-	300,000
Mira Mar Terrace Extension Construction	UTS012	Wtr/Wastewtr RR	Wastewater	048-4036-500.63-00	-	1,500,000	-	-	-	1,500,000
Harbor Lake Gravity Design	UTS011	Wtr/Wastewtr RR	Wastewater	048-4036-500.63-00	-	-	260,000	-	-	260,000
Harbor Lake Gravity Construction	UTS011	Wtr/Wastewtr RR	Wastewater	048-4036-500.63-00	-	-	-	1,300,000	-	1,300,000
Southwest Sanitary Sewer Main Relining	UTS001	Wtr/Wastewtr RR	Wastewater	048-4036-500.63-00	-	-	1,200,000	1,200,000	-	2,400,000
Navarez/Madrid Gravity Sewer Design	-	Wtr/Wastewtr RR	Wastewater	048-4036-500.63-00	-	-	-	-	400,000	400,000
<b>TOTAL UNFUNDED PROJECTS</b>					<b>\$ 650,000</b>	<b>\$ 3,250,000</b>	<b>\$ 1,460,000</b>	<b>\$ 2,500,000</b>	<b>\$ 900,000</b>	<b>\$ 8,760,000</b>

CITY OF SAFETY HARBOR  
ADOPTED FY2022/2023 BUDGET

**5-YEAR REVENUE FOR CIP PROJECTS  
BY SOURCE**

	2022/23	2023/24	2024/25	2025/26	2026/27	TOTAL 5 YR CIP
Stormwater Revenue	\$ -	\$ -	\$ 412,940	\$ 418,870	\$ 776,330	\$ 1,608,140
Water and Sewer Revenue	353,460	317,000	480,500	332,500	873,000	2,356,460
Sanitation Revenue	868,000	475,000	780,000	589,000	605,000	3,317,000
General Fund Revenue	91,430	-	-	-	-	91,430
Penny for Pinellas *	2,274,830	2,354,400	877,040	2,488,910	1,572,580	9,567,760
Local Option Gas Tax	241,800	-	259,022	-	277,470	778,292
Ad Valorem Taxes - CRA	1,118,280	-	-	-	-	1,118,280
Impact Fees	56,850	24,130	4,800	4,800	4,800	95,380
Donations / Private	615,140	-	-	-	-	615,140
Marina Slip Rentals	61,530	-	-	-	-	61,530
Interest Income	19,500	-	-	-	-	19,500
Interfund Transfers In (from General Fund and Cap. Projects)	2,591,860	1,680,000	950,000	80,000	300,000	5,601,860
Interfund Transfers In (Water/Sewer to Water/Sewer Renewal/Replacement)	2,401,100	3,055,800	870,000	2,752,110	2,200,000	11,279,010
Balance Carryforward (Enterprise Funds)	1,650,460	1,982,180	223,400	1,918,290	658,300	6,432,630
Balance Carryforward (Governmental Funds)	3,310,930	913,980	312,048	16,700	294,880	4,848,538
Total	\$ 15,655,170	\$ 10,802,490	\$ 5,169,750	\$ 8,601,180	\$ 7,562,360	\$ 47,790,950

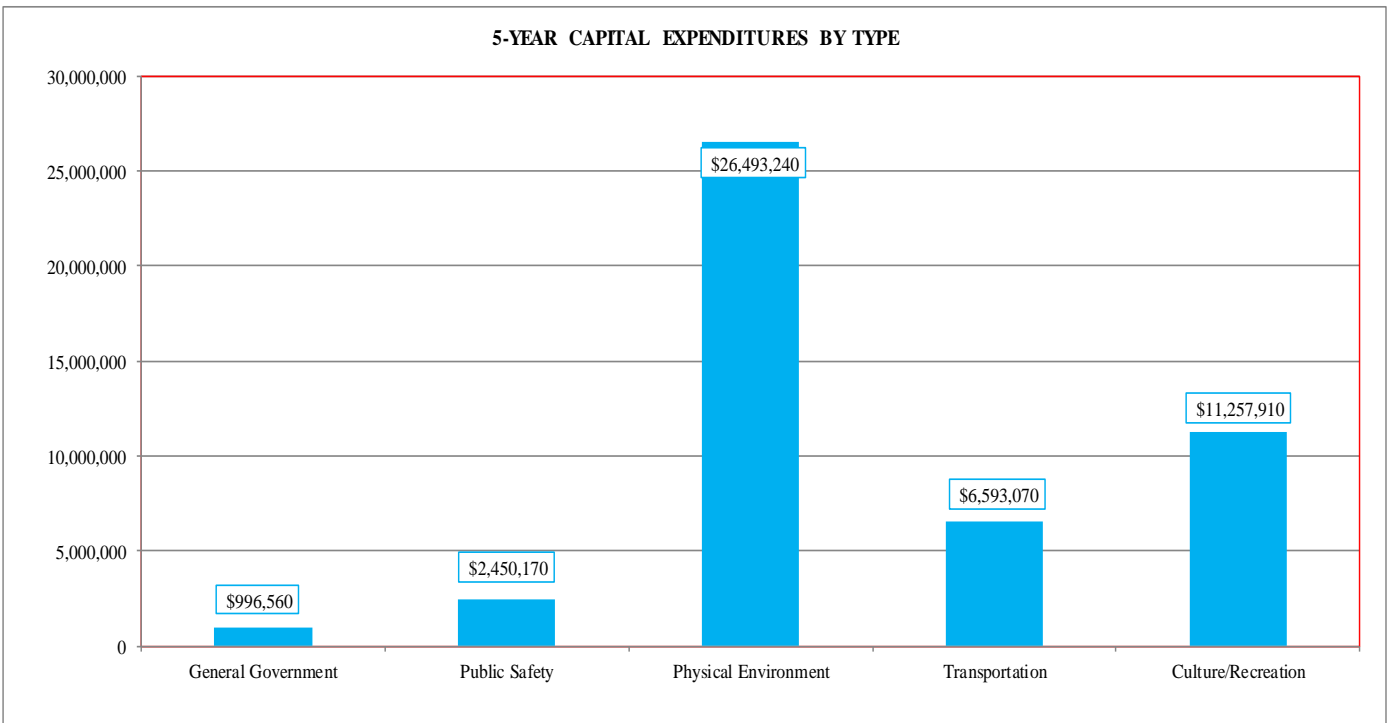
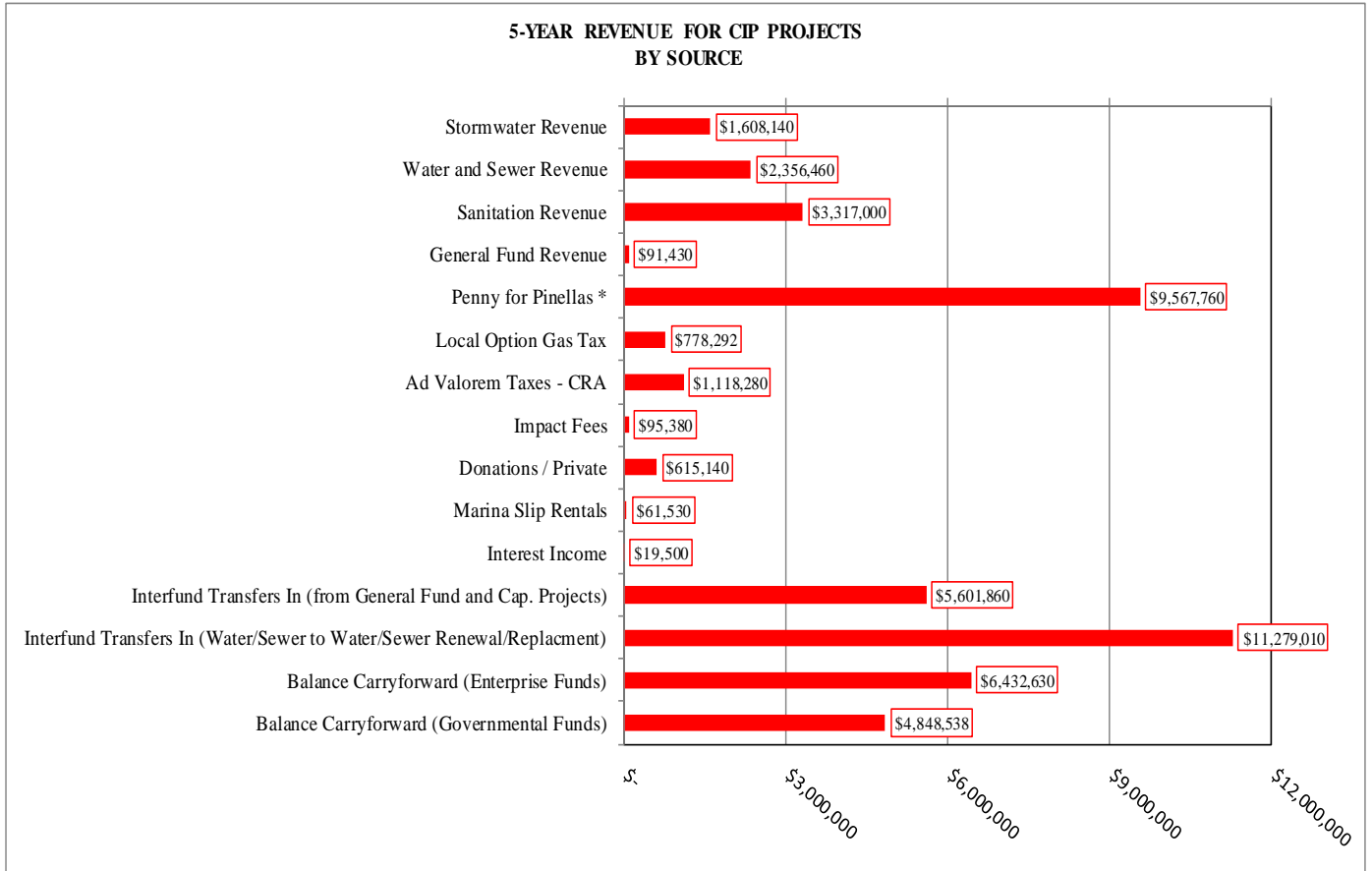
**5-YEAR CAPITAL EXPENDITURES  
BY TYPE**

	2022/23	2023/24	2024/25	2025/26	2026/27	TOTAL 5 YR CIP
General Government	\$ 231,180	\$ 80,000	\$ 48,680	\$ 234,700	\$ 402,000	\$ 996,560
Public Safety	152,710	68,060	293,410	1,807,960	128,030	2,450,170
Physical Environment	5,573,020	7,029,980	2,766,840	6,010,770	5,112,630	26,493,240
Transportation	2,798,300	573,410	1,178,600	350,470	1,692,290	6,593,070
Culture/Recreation	6,899,960	3,051,040	882,220	197,280	227,410	11,257,910
Total	\$ 15,655,170	\$ 10,802,490	\$ 5,169,750	\$ 8,601,180	\$ 7,562,360	\$ 47,790,950

\* Penny for Pinellas has been renewed and is now scheduled to sunset in 2030.



CITY OF SAFETY HARBOR  
ADOPTED FY2022/2023 BUDGET

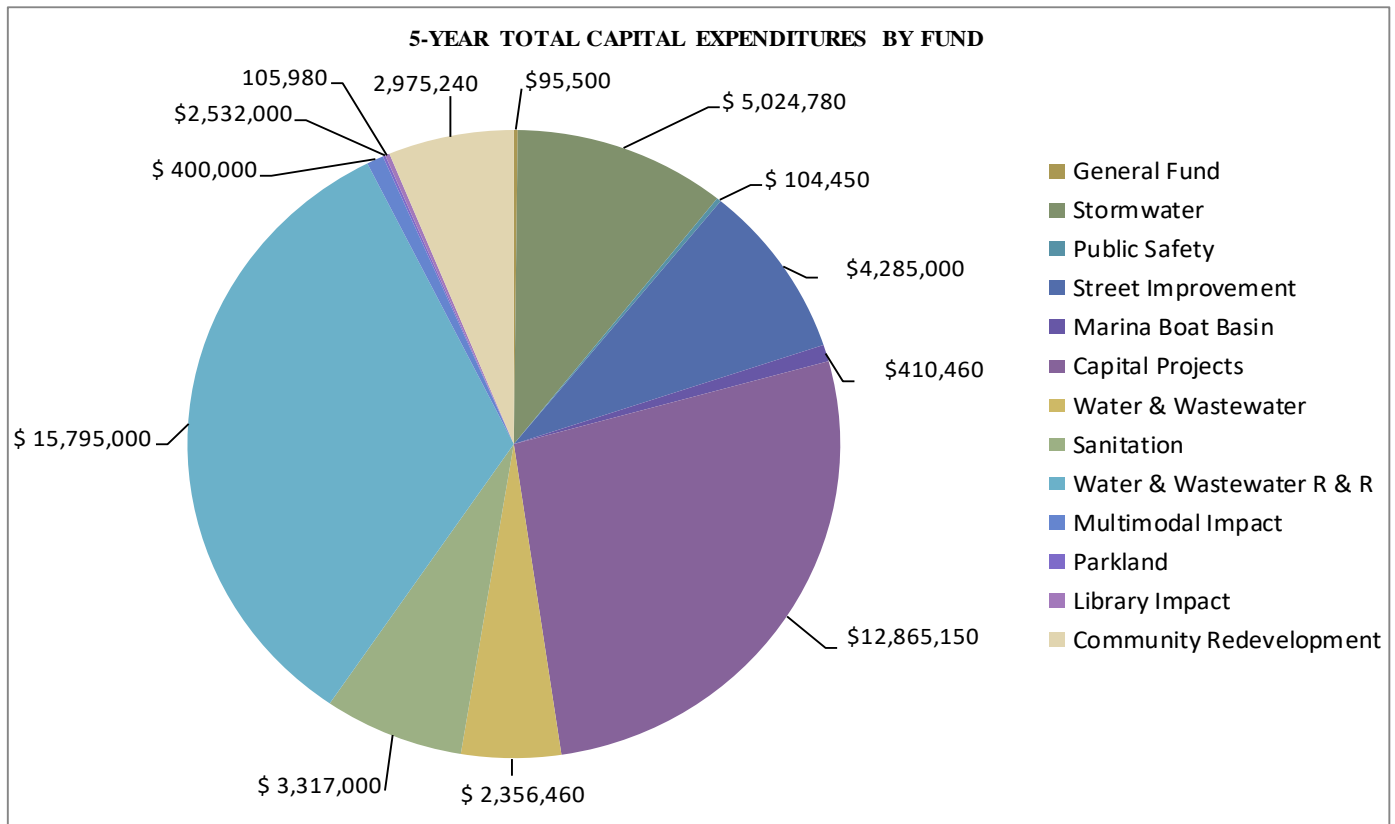


\* Penny for Pinellas has been renewed and is now scheduled to sunset in 2030.

CITY OF SAFETY HARBOR  
ADOPTED FY2022/2023 BUDGET

**5-YEAR CAPITAL EXPENDITURES  
BY FUND**

	2022/23	2023/24	2024/25	2025/26	2026/27	TOTAL 5 YR CIP
General Fund	\$ 91,430	\$ -	\$ -	\$ -	\$ -	\$ 91,430
Stormwater	986,560	1,842,980	636,340	609,270	949,630	5,024,780
Public Safety	19,670	20,260	20,870	21,500	22,150	104,450
Street Improvement	2,365,000	130,000	855,000	80,000	855,000	4,285,000
Marina Boat Basin	410,460	-	-	-	-	410,460
Capital Projects	3,854,370	3,422,250	1,527,040	2,488,910	1,572,580	12,865,150
Water & Wastewater	353,460	317,000	480,500	332,500	873,000	2,356,460
Sanitation	868,000	475,000	780,000	589,000	605,000	3,317,000
Water & Wastewater R & R	3,365,000	4,395,000	870,000	4,480,000	2,685,000	15,795,000
Multimodal Impact	200,000	200,000	-	-	-	400,000
Parkland	60,000	-	-	-	-	60,000
Library Impact	105,980	-	-	-	-	105,980
Community Redevelopment	2,975,240	-	-	-	-	2,975,240
Total	\$ 15,655,170	\$ 10,802,490	\$ 5,169,750	\$ 8,601,180	\$ 7,562,360	\$ 47,790,950





CITY OF SAFETY HARBOR  
ADOPTED FY2022/2023 BUDGET

**FUND # 011 - STORMWATER**

		<u>2022/23</u>	<u>2023/24</u>	<u>2024/25</u>	<u>2025/26</u>	<u>2026/27</u>
<b>REVENUES:</b>						
Stormwater Revenue		\$ 1,550,000	\$ 1,550,000	\$ 1,550,000	\$ 1,550,000	\$ 1,550,000
Interest		25,000	25,300	25,600	25,900	26,200
Interfund Transfer In From General Fund		12,920	-	-	-	-
Interfund Transfer In From General Fund*		1,500,000	-	-	-	-
Total Revenues		3,087,920	1,575,300	1,575,600	1,575,900	1,576,200
Carry Over		3,163,540	4,027,000	2,431,720	2,018,780	1,599,910
<b>TOTAL REVENUES</b>		<b>\$ 6,251,460</b>	<b>\$ 5,602,300</b>	<b>\$ 4,007,320</b>	<b>\$ 3,594,680</b>	<b>\$ 3,176,110</b>
<b>APPROPRIATIONS:</b>						
Capital Improvements	Proj #					
Stormwater Improvements	DR0006	300,000	150,000	270,000	150,000	254,000
Pipe Relining	DR0050	75,000	250,000	75,000	125,000	125,000
ACOE - Bishop and Mullet Creek - Design	DR0057	300,000	-	-	-	-
ACOE - Bishop and Mullet Creek - Construction	DR0057	-	1,200,000	-	-	-
2nd Street South at 6th Ave. Intersection Improvements	ST0046	100,000	-	-	-	-
6th St. N. at 2nd Ave N. Intersection Drainage Improvements	ST0056	-	92,000	-	-	-
4th St. (MLK) Pond Improvements	ST0057	-	-	-	-	257,000
2nd St N. and 2nd Ave N. Drainage Improvements	ST0058	90,000	-	-	-	-
9th Ave S. at 2nd St S. Intersection Drainage Improvements	ST0059	-	-	92,000	-	-
Replace 2010 Ford F-550 1-1/2 Ton Flat Bed Dump (Veh 360)	SMV009	-	83,870	-	-	-
Replace 2005 Ford F-550 (Vehicle #274)	SMV011	-	-	-	-	154,350
Trackhoe	SME009	121,560	-	-	-	-
New 6" Mobile Pump	SME010	-	67,110	-	-	-
Replace Slope Mower (Vehicle 968)	SME014	-	-	199,340	-	-
Replace Street Sweeper (Vehicle 364)	SME015	-	-	-	334,270	-
Replace Vac Con (#609)	SME016	-	-	-	-	159,280
Capital Improvements Total		986,560	1,842,980	636,340	609,270	949,630
Stormwater Dept. Costs		1,205,230	1,229,300	1,253,900	1,279,000	1,304,600
Interfund Transfers Out						
To Debt Service Funds		32,670	98,300	98,300	106,500	98,300
Total Interfund Transfers Out		32,670	98,300	98,300	106,500	98,300
<b>FUND RESERVE</b>		4,027,000	2,431,720	2,018,780	1,599,910	823,580
<b>BUDGETED APPROPRIATIONS</b>		<b>\$ 6,251,460</b>	<b>\$ 5,602,300</b>	<b>\$ 4,007,320</b>	<b>\$ 3,594,680</b>	<b>\$ 3,176,110</b>

CITY OF SAFETY HARBOR  
ADOPTED FY2022/2023 BUDGET

<b>Fund No &amp; Name:</b> 11 - Stormwater Fund <b>Department:</b> 37 - Stormwater <b>Project Title:</b> Stormwater Drainage Improvements - Other than Buildings <b>Funding Source:</b> Stormwater Revenue, Other <b>Location:</b> Citywide <b>Account:</b> 011-2037-500-6300							
PROJECT COSTS							
Project Description	Project #	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	5 YR TOTAL
Stormwater Improvements	DR0006	300,000	150,000	270,000	150,000	254,000	1,124,000
Pipe Relining	DR0050	75,000	250,000	75,000	125,000	125,000	650,000
**2nd St. S. at 6th Ave. S. Intersection Improvements - Construction **	ST0046	100,000					100,000
**Bishop and Mullet Creek Improvements - Design**	DR0057	300,000					300,000
**Bishop and Mullet Creek Improvements - Construction**	DR0057		1,200,000				1,200,000
2nd St. N. at 2nd Ave. N. Intersection Drainage Improvements	ST0058	90,000					90,000
6th St. N. at 6th Ave. N. Intersection Drainage Improvements	ST0056		92,000				92,000
9th Ave. S. at 2nd St. S. Intersection Drainage Improvements	ST0059			92,000			92,000
4th St. (MLK) Pond Improvements	ST0057					257,000	257,000
<b>TOTAL</b>		<b>\$ 865,000</b>	<b>\$ 1,692,000</b>	<b>\$ 437,000</b>	<b>\$ 275,000</b>	<b>\$ 636,000</b>	<b>\$ 3,905,000</b>
<b>Check the applicable box:</b>							
There are no projects budgeted for FY 22/23							
Projects budgeted for FY22/23 have no associated operating costs			x				
Projects budgeted for FY22/23 have the following associated operating costs							

### JUSTIFICATIONS

#### FY 22/23

**Stormwater Improvements:** Citywide stormwater improvements. Improve slow flowing water following high rain events. Work includes regarding swales, restoring creek flow lines, installation of new stormwater structures, pipes, or other devices; installation of curbing and/or asphalt to aid in the diversion of water to stormwater structures, replacement of existing deteriorated stormwater infrastructure. Analysis of current Stormwater systems: for future planning of needed projects and rehabilitation (250,000).

**Pipe Lining:** Various pipe lining of deteriorated stormwater pipes City-wide.

**2nd St. S. and 6<sup>th</sup> Ave. S. Intersection Improvements:** Installation of drainage improvements to prevent intersection flooding. \*\*ARPA FUNDED\*\*

**Bishop and Mullet Creek Improvements-Design:** Implementation of creek improvements based on USACE findings and recommendations. \*\*ARPA FUNDED\*\*

**2<sup>nd</sup> St. N. and 2<sup>nd</sup> Ave. N. Intersection Drainage Improvements:** Installation of drainage improvements to prevent intersection flooding near the Library parking entrance. To be completed with the Library project.

#### FY23/24

**Stormwater Improvements:** Citywide stormwater improvements. Improve slow flowing water following high rain events. Work includes regarding swales, restoring creek flow lines, installation of new stormwater structures,

pipes, or other devices; installation of curbing and/or asphalt to aid in the diversion of water to stormwater structures, replacement of existing deteriorated stormwater infrastructure.

**Pipe Lining:** Various pipe lining of deteriorated stormwater pipes City-wide.

**Bishop and Mullet Creek Improvements-Construction:** Implementation of creek improvements based on USACE findings and recommendations. \*\*ARPA FUNDED\*\*

**6<sup>th</sup> St. N. at 6<sup>th</sup> Ave. N. Intersection Drainage Improvements:** Installation of drainage improvements to prevent intersection flooding.

#### **FY 24/25**

**Stormwater Improvements:** Citywide stormwater improvements. Improve slow flowing water following high rain events. Work includes regarding swales, restoring creek flow lines, installation of new stormwater structures, pipes, or other devices; installation of curbing and/or asphalt to aid in the diversion of water to stormwater structures, replacement of existing deteriorated stormwater infrastructure.

**Pipe Lining:** Various pipe lining of deteriorated stormwater pipes City-wide.

**9<sup>th</sup> Ave. S. at 2<sup>nd</sup> St. S. Intersection Drainage Improvements:** Installation of drainage improvements to prevent intersection flooding

#### **FY 25/26**

**Stormwater Improvements:** Citywide stormwater improvements. Improve slow flowing water following high rain events. Work includes regarding swales, restoring creek flow lines, installation of new stormwater structures, pipes, or other devices; installation of curbing and/or asphalt to aid in the diversion of water to stormwater structures, replacement of existing deteriorated stormwater infrastructure.

**Pipe lining:** Various pipe lining of deteriorated stormwater pipes City-wide.

#### **FY 26/27**

**Stormwater Improvements:** Citywide stormwater improvements. Improve slow flowing water following high rain events. Work includes regarding swales, restoring creek flow lines, installation of new stormwater structures, pipes, or other devices; installation of curbing and/or asphalt to aid in the diversion of water to stormwater structures, replacement of existing deteriorated stormwater infrastructure.

**Pipe lining:** Various pipe lining of deteriorated stormwater pipes City-wide.

**4<sup>th</sup> St. (MLK) Pond Improvements:** This pond has been known to show excessive algae growth during the warmer summer months. To combat this issue, pond improvements are proposed. These improvements include an aeration system (fountain) as well as a baffle box to prevent algae causing nutrients from entering the stormwater pond.

CITY OF SAFETY HARBOR  
ADOPTED FY2022/2023 BUDGET

<b>Fund No &amp; Name:</b> 11 - Stormwater Fund <b>Department:</b> 37 - Stormwater <b>Project Title:</b> Stormwater Vehicles <b>Funding Source:</b> Stormwater Revenues <b>Location:</b> Public Works, 1200 Railroad Ave. <b>Account:</b> 011-2037-500-6401													
PROJECT COSTS													
Project Description	Project #	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	5 YR TOTAL						
Replace 2010 Ford F-550 1-1/2 Ton Flat Bed Dump (Vehicle 360)	SMV009		83,870				83,870						
Replace 2005 Ford F550 (Vehicle 274)	SMV011					154,350	154,350						
<b>TOTAL</b>		\$ -	\$ 83,870	\$ -	\$ -	\$ 154,350	\$ 238,220						
<b>Check the applicable box:</b> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">There are no projects budgeted for FY 22/23</td> <td style="width: 20%; text-align: center;">X</td> </tr> <tr> <td>Projects budgeted for FY22/23 have no associated operating costs</td> <td></td> </tr> <tr> <td>Projects budgeted for FY22/23 have the following associated operating costs</td> <td></td> </tr> </table>								There are no projects budgeted for FY 22/23	X	Projects budgeted for FY22/23 have no associated operating costs		Projects budgeted for FY22/23 have the following associated operating costs	
There are no projects budgeted for FY 22/23	X												
Projects budgeted for FY22/23 have no associated operating costs													
Projects budgeted for FY22/23 have the following associated operating costs													

### JUSTIFICATIONS

**FY 23/24**

**Replace Vehicle 360:** Vehicle 360 is a 2010 Ford F-550 1-1/2 Ton Flat Bed Dump that is used by the Stormwater Division on a regular basis to transport materials to and from the field. The vehicle has exceeded its life expectancy for use in the division.

**FY 26/27**

**New Vehicle:** Vehicle 274 was a 2005 F550 and was already surplusd in 2021 due to age and condition. In lieu of continued maintenance, the vehicle was surplusd. Vehicle 274 was already in the vehicle replacement plan and will be replaced with a new vehicle at this time.

CITY OF SAFETY HARBOR  
ADOPTED FY2022/2023 BUDGET

<b>Fund No &amp; Name:</b> 11 - Stormwater Fund <b>Department:</b> 37 - Stormwater <b>Project Title:</b> Stormwater Equipment <b>Funding Source:</b> Stormwater Revenues <b>Location:</b> Public Works, 1200 Railroad Ave. <b>Account:</b> 011-2037-500-6440							
PROJECT COSTS							
Project Description	Project #	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	5 YR TOTAL
Trackhoe	SME009	121,560					121,560
6" Pump	SME010		67,110				67,110
Replace Slope Mower (Vehicle 968)	SME014			199,340			199,340
Replace Street Sweeper (Vehicle 364)	SME015				334,270		334,270
Replace Vac Con (#609)	SME016					159,280	159,280
<b>TOTAL</b>		<b>\$ 121,560</b>	<b>\$ 67,110</b>	<b>\$ 199,340</b>	<b>\$ 334,270</b>	<b>\$ 159,280</b>	<b>\$ 881,560</b>
<b>Check the applicable box:</b>							
There are no projects budgeted for FY 22/23							
Projects budgeted for FY22/23 have no associated operating costs			<b>x</b>				
Projects budgeted for FY22/23 have the following associated operating costs							

### JUSTIFICATIONS

#### FY22/23

**Trackhoe:** The Division utilizes this equipment to complete maintenance on ditches, swales, and stormwater pipes and structures. Currently the division borrows this equipment from other divisions. This equipment will be dedicated to stormwater activities.

#### FY 23/24

**6" Mobile Pump:** Mobile pumps are utilized for dewatering during projects, maintenance, and emergency situations. Currently the division borrows this equipment from another division; and the pumps must be thoroughly sanitized prior to using. This pump will be dedicated to stormwater activities.

#### FY 24/25

**Replace Slope Mower (Vehicle 968):** The slope mower is a vital piece of equipment for ditch maintenance. The current equipment is a 2007 model and will be 17 years old at the time of replacement. The mower has undergone significant costly maintenance over the last few years and parts will be harder to find as the equipment ages.

#### FY 25/26

**Replace Street Sweeper (Vehicle 364):** The street sweeper is a vital piece of equipment for removing debris that would end up in the storm water system. The current equipment is a 2016 model and will be 10 years old at the time of replacement.

#### FY 26/27

**Replace Vac-Con (#609):** The trailer mounted vacuum excavator will be 24 years old and will have met its useful life expectancy. This equipment is utilized for vacuum excavation as well as for regular maintenance of the City's stormwater infrastructure.





CITY OF SAFETY HARBOR  
ADOPTED FY2022/2023 BUDGET

**FUND # 012 - PUBLIC SAFETY**

	<u>2022/23</u>	<u>2023/24</u>	<u>2024/25</u>	<u>2025/26</u>	<u>2026/27</u>
<b>REVENUES:</b>					
Permits - Residential	\$ 2,800	\$ 2,800	\$ 2,800	\$ 2,800	\$ 2,800
Permits - Commercial	950	2,000	2,000	2,000	2,000
Interest	2,000	2,000	2,000	2,000	2,000
Total Revenues	5,750	6,800	6,800	6,800	6,800
Carry Over	81,300	67,380	53,920	39,850	25,150
<b>TOTAL REVENUES</b>	<b>\$ 87,050</b>	<b>\$ 74,180</b>	<b>\$ 60,720</b>	<b>\$ 46,650</b>	<b>\$ 31,950</b>
<b>APPROPRIATIONS:</b>					
Capital Improvements					
Firefighter PPE Replacement	19,670	20,260	20,870	21,500	22,150
Capital Improvements Total	19,670	20,260	20,870	21,500	22,150
<b>FUND RESERVE</b>	67,380	53,920	39,850	25,150	9,800
<b>BUDGETED APPROPRIATIONS</b>	<b>\$ 87,050</b>	<b>\$ 74,180</b>	<b>\$ 60,720</b>	<b>\$ 46,650</b>	<b>\$ 31,950</b>

CITY OF SAFETY HARBOR  
ADOPTED FY2022/2023 BUDGET

<b>Fund No &amp; Name:</b> 12 - Public Safety Fund <b>Department:</b> 22 - Fire Department <b>Project Title:</b> Firefighter PPE Replacement <b>Funding Source:</b> Impact Fee <b>Location:</b> Fire Station's 52 and 53 <b>Account:</b> 012-2022-500.64-40							
PROJECT COSTS							
Project Description	Project #	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	5 YR TOTAL
Firefighter PPE Replacement	PSGR01	19,670	20,260	20,870	21,500	22,150	104,450
<b>TOTAL</b>		<b>\$ 19,670</b>	<b>\$ 20,260</b>	<b>\$ 20,870</b>	<b>\$ 21,500</b>	<b>\$ 22,150</b>	<b>\$ 104,450</b>
<b>Check the applicable box:</b>							
There are no projects budgeted for FY 22/23							
Projects budgeted for FY22/23 have no associated operating costs							
Projects budgeted for FY22/23 have the following associated operating costs						<b>X</b>	
<b><u>FY 22/23</u></b>							
Personnel Services							
Supplies							
Contractual Services		2,500 NFPA Required Annual Inspection, Testing and Maintenance (All PPE)					
Fixed Cost (i.e. Utilities)							
Other							
Total Increase (Decrease)		2,500					

### JUSTIFICATIONS

#### FY 22/23

**PSGR01 - Firefighter PPE Replacement:** Firefighter personal protective equipment (PPE) includes all equipment that may be exposed to hazardous atmospheres, e.g., helmet, coat, hood, pants, gloves, suspenders, boots, and flashlight. This equipment has a lifespan of ten years and then must be disposed of; such replacement ensures firefighters are provided the must up to date and safest PPE. Fire Department personnel will be provided new PPE every five years. This will allow for each Firefighter to have one primary set of PPE, and one backup set of PPE. Such redundancy is needed in case primary gear is exposed to chemical, biological, or other toxins.

#### FY 23/24

**PSGR01 - Firefighter PPE Replacement:** Firefighter personal protective equipment (PPE) includes all equipment that may be exposed to hazardous atmospheres, e.g., helmet, coat, hood, pants, gloves, suspenders, boots, and flashlight. This equipment has a lifespan of ten years and then must be disposed of; such replacement ensures firefighters are provided the must up to date and safest PPE. Fire Department personnel will be provided new PPE every five years. This will allow for each Firefighter to have one primary set of PPE, and one backup set of PPE. Such redundancy is needed in case primary gear is exposed to chemical, biological, or other toxins.

#### FY24/25

**PSGR01 - Firefighter PPE Replacement:** Firefighter personal protective equipment (PPE) includes all equipment that may be exposed to hazardous atmospheres, e.g., helmet, coat, hood, pants, gloves, suspenders, boots, and flashlight. This equipment has a lifespan of ten years and then must be disposed of; such replacement ensures firefighters are provided the must up to date and safest PPE. Fire Department personnel will be provided new PPE every five years. This will allow for each Firefighter to have one primary set of PPE, and one backup set of PPE. Such redundancy is needed in case primary gear is exposed to chemical, biological, or other toxins.

**FY 25/26**

**PSGR01 - Firefighter PPE Replacement:** Firefighter personal protective equipment (PPE) includes all equipment that may be exposed to hazardous atmospheres, e.g., helmet, coat, hood, pants, gloves, suspenders, boots, and flashlight. This equipment has a lifespan of ten years and then must be disposed of; such replacement ensures firefighters are provided the most up to date and safest PPE. Fire Department personnel will be provided new PPE every five years. This will allow for each Firefighter to have one primary set of PPE, and one backup set of PPE. Such redundancy is needed in case primary gear is exposed to chemical, biological, or other toxins.

**FY26/27**

**PSGR01 - Firefighter PPE Replacement:** Firefighter personal protective equipment (PPE) includes all equipment that may be exposed to hazardous atmospheres, e.g., helmet, coat, hood, pants, gloves, suspenders, boots, and flashlight. This equipment has a lifespan of ten years and then must be disposed of; such replacement ensures firefighters are provided the most up to date and safest PPE. Fire Department personnel will be provided new PPE every five years. This will allow for each Firefighter to have one primary set of PPE, and one backup set of PPE. Such redundancy is needed in case primary gear is exposed to chemical, biological, or other toxins.



CITY OF SAFETY HARBOR  
ADOPTED FY2022/2023 BUDGET

**FUND # 014 - STREET IMPROVEMENT**

		<u>2022/23</u>	<u>2023/24</u>	<u>2024/25</u>	<u>2025/26</u>	<u>2026/27</u>
<b>REVENUES:</b>						
Local Option Gas Tax	\$	241,800	\$ 250,268	\$ 259,022	\$ 268,092	\$ 277,470
Interest		10,000	10,100	10,200	10,300	10,400
Interfund Transfer In From General Fund		1,430,000	100,000	100,000	100,000	100,000
Interfund Transfer In From Capital Projects Fund		200,000	200,000	200,000	200,000	200,000
Total Revenues		1,881,800	560,368	569,222	578,392	587,870
Carry Over		871,570	239,920	521,838	87,610	437,553
<b>TOTAL REVENUES</b>		<b>\$ 2,753,370</b>	<b>\$ 800,288</b>	<b>\$ 1,091,060</b>	<b>\$ 666,003</b>	<b>\$ 1,025,423</b>
<b>APPROPRIATIONS:</b>						
Capital Improvements	Proj #					
Street Resurfacing Program	ST0013	2,000,000	-	750,000	-	750,000
Curb Replacement	ST0019	35,000	30,000	35,000	30,000	35,000
Citywide Brick Street Restoration	ST0028	20,000	20,000	20,000	20,000	20,000
Bridge Improvements	ST0031	30,000	50,000	-	-	-
Underdrain Repair/Replace Program	ST0034	50,000	30,000	50,000	30,000	50,000
North Bayshore Sidewalk Drainage and Sidewalk Improvements	ST0052	80,000	-	-	-	-
Highway to Bay & Bay Shore Dr. Improvements	ST0054	150,000	-	-	-	-
Capital Improvements Total		2,365,000	130,000	855,000	80,000	855,000
Street Improvement Dept Costs		148,450	148,450	148,450	148,450	148,450
<b>FUND RESERVE</b>		239,920	521,838	87,610	437,553	21,973
<b>BUDGETED APPROPRIATIONS</b>		<b>\$ 2,753,370</b>	<b>\$ 800,288</b>	<b>\$ 1,091,060</b>	<b>\$ 666,003</b>	<b>\$ 1,025,423</b>

CITY OF SAFETY HARBOR  
ADOPTED FY2022/2023 BUDGET

<b>Fund No &amp; Name:</b> 14 - Street Improvement Fund <b>Department:</b> 31 - Streets <b>Project Title:</b> Misc. Street Work <b>Funding Source:</b> Gas Tax, Other <b>Location:</b> Citywide <b>Account:</b> 014-2031-500-6300							
PROJECT COSTS							
Project Description	Project #	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	5 YR TOTAL
**Street Resurfacing Program	ST0013	2,000,000	-	750,000	-	750,000	3,500,000
Bridge Improvements	ST0031	30,000	50,000	-	-	-	80,000
Citywide Brick Street Restoration	ST0028	20,000	20,000	20,000	20,000	20,000	100,000
Underdrain Repair/Replace Program	ST0034	50,000	30,000	50,000	30,000	50,000	210,000
Curb Replacement	ST0019	35,000	30,000	35,000	30,000	35,000	165,000
North Bayshore Sidewalk Drainage and Sidewalk Improvements	ST0052	80,000	-	-	-	-	80,000
Highway to Bay & Bay Shore Dr. Improvements	ST0054	150,000	-	-	-	-	150,000
TOTAL		\$ 2,365,000	\$ 130,000	\$ 855,000	\$ 80,000	\$ 855,000	\$ 4,285,000
Check the applicable box:							
There are no projects budgeted for FY 23/24							
Projects budgeted for FY23/24 have no associated operating costs			x				
Projects budgeted for FY23/24 have the following associated operating costs							
**\$1,000,000 Funded by ARPA							

### JUSTIFICATIONS

#### FY 22/23

1. **ST0013 – Street Resurfacing:** Extends the life of street system, prevents deterioration of pavement and maintains safe roads. Resurfacing to include full depth restoration of very poor rated streets.
2. **ST0028 – Citywide Brick Street Restoration:** Provides for brick construction in small areas within city right-of-ways and needed replacement for setting.
3. **ST0034 - Underdrain replacement:** Provides for removal and replacement of underdrain that is no longer functioning and installation of underdrain in areas where the ground water may damage the roadway base. Underdrain prolongs the life of a roadway by keeping the roadway base material dry
4. **ST0019 - Curb Replacement:** Replace deteriorating curb at various locations throughout the City. Replacing curbing provides for improved stormwater drainage and prolonged pavement life.
5. **ST0031 - Bridge Improvements:** Improvements required for all vehicular bridges and pedestrian boardwalks. The amount budgeted represents the estimated cost needed for pedestrian bridges.
6. **ST0052 - North Bayshore Sidewalk and Drainage Improvements:**
7. **ST0054 - Highway to Bay & Bay Shore Dr. Improvements:**

#### FY 23/24

1. **ST0028 – Citywide Brick Street Restoration:** Provides for brick construction in small areas within city right-of-ways and needed replacement for setting.
2. **ST0034 - Underdrain replacement:** Provides for removal and replacement of underdrain that is no longer functioning and installation of underdrain in areas where the ground water may damage the roadway base. Underdrain prolongs the life of a roadway by keeping the roadway base material dry
3. **ST0019 - Curb Replacement:** Replace deteriorating curb at various locations throughout the City. Replacing curbing provides for improved stormwater drainage and prolonged pavement life.
4. **ST0031- Bridge Improvements:** Improvements required for all vehicular bridges and pedestrian boardwalks. The amount budgeted represents the estimated cost needed to repair 4 vehicular bridges.

**FY 24/25**

1. **ST0013 – Street Resurfacing:** Extends the life of street system, prevents deterioration of pavement and maintains safe roads. Resurfacing to include full depth restoration of very poor rated streets.
2. **ST0028 – Citywide Brick Street Restoration:** Provides for brick construction in small areas within city right-of-ways and needed replacement for setting.
3. **ST0034 - Underdrain replacement:** Provides for removal and replacement of underdrain that is no longer functioning and installation of underdrain in areas where the ground water may damage the roadway base. Underdrain prolongs the life of a roadway by keeping the roadway base material dry
4. **ST0019 - Curb Replacement:** Replace deteriorating curb at various locations throughout the City. Replacing curbing provides for improved stormwater drainage and prolonged pavement life.

**FY 25/26**

1. **ST0028 – Citywide Brick Street Restoration:** Provides for brick construction in small areas within city right-of-ways and needed replacement for setting.
2. **ST0034 - Underdrain replacement:** Provides for removal and replacement of underdrain that is no longer functioning and installation of underdrain in areas where the ground water may damage the roadway base. Underdrain prolongs the life of a roadway by keeping the roadway base material dry
3. **ST0019 - Curb Replacement:** Replace deteriorating curb at various locations throughout the City. Replacing curbing provides for improved stormwater drainage and prolonged pavement life.

**FY 26/27**

1. **ST0013 – Street Resurfacing:** Extends the life of street system, prevents deterioration of pavement and maintains safe roads. Resurfacing to include full depth restoration of very poor rated streets.
2. **ST0028 – Citywide Brick Street Restoration:** Provides for brick construction in small areas within city right-of-ways and needed replacement for setting.
3. **ST0034 - Underdrain replacement:** Provides for removal and replacement of underdrain that is no longer functioning and installation of underdrain in areas where the ground water may damage the roadway base. Underdrain prolongs the life of a roadway by keeping the roadway base material dry
4. **ST0019 - Curb Replacement:** Replace deteriorating curb at various locations throughout the City. Replacing curbing provides for improved stormwater drainage and prolonged pavement life.

**UNFUNDED**

**ST0031 - Bridge Improvements:** Improvements required for all traffic-bearing and pedestrian boardwalks. The amount budgeted represents an average needed annually for minor repairs.

**ST0032 – New Sidewalk Construction:** Provides safe travel ways throughout the city for the motoring public and pedestrians.

**ARPA**

**ST0013 – Street Resurfacing:** \$1,000,000 in ARPA Funding to be utilized for Street Resurfacing.






CITY OF SAFETY HARBOR  
ADOPTED FY2022/2023 BUDGET

<b>FUND # 015 - MARINA BOAT BASIN</b>
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	<u>2022/23</u>	<u>2023/24*</u>	<u>2024/25</u>	<u>2025/26</u>	<u>2026/27</u>	
<b>REVENUES:</b>						
Rent - Marina Slips	\$ 61,530	\$ 71,930	\$ 71,930	\$ 71,930	\$ 71,930	
Interest	1,500	1,500	1,500	1,500	1,500	
Interfund transfer in from General Fund	36,220	-	-	-	-	
Total Revenues	99,250	73,430	73,430	73,430	73,430	
Carry Over	398,630	57,810	101,329	144,547	187,464	
<b>TOTAL REVENUES</b>	<b>\$ 497,880</b>	<b>\$ 131,240</b>	<b>\$ 174,759</b>	<b>\$ 217,977</b>	<b>\$ 260,894</b>	
<b>APPROPRIATIONS:</b>						
Capital Improvements	Proj #					
Basin Dock & Piling Replacement	MAR006	275,000	-	-	-	
Channel Dredging - Construction	MAR010	135,460	-	-	-	
Capital Improvements Total		410,460	-	-	-	
Marina Boat Basin Dept Costs		29,610	29,911	30,212	30,512	30,821
<b>FUND RESERVE</b>		57,810	101,329	144,547	187,464	230,073
<b>BUDGETED APPROPRIATIONS</b>		<b>\$ 497,880</b>	<b>\$ 131,240</b>	<b>\$ 174,759</b>	<b>\$ 217,977</b>	<b>\$ 260,894</b>

CITY OF SAFETY HARBOR  
ADOPTED FY2022/2023 BUDGET

<b>Fund No &amp; Name:</b> 15 - Marina Fund <b>Department:</b> 57 - Marina <b>Project Title:</b> Improvements Other than Buildings <b>Funding Source:</b> Marina Reserve Fund <b>Location:</b> 110 Veterans Memorial Lane <b>Account:</b> 015-2057-500-6300							
PROJECT COSTS							
Project Description	Project #	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	5 YR TOTAL
Basin Dock & Piling Replacement	MAR006	275,000					275,000
Channel Dredging	MAR010	135,460					135,460
<b>TOTAL</b>		<b>\$ 410,460</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 410,460</b>
<b>Check the applicable box:</b>							
There are no projects budgeted for FY 22/23							
Projects budgeted for FY22/23 have no associated operating costs						<b>X</b>	
Projects budgeted for FY22/23 have the following associated operating costs							
							

### JUSTIFICATIONS

#### FY 22/23

**Basin Dock & Piling Replacement (MAR006 - \$275,000):** Current boat basin wood decking & selected pilings were replaced in 2005 and will reach the end of its useful life.

**Marina Channel Maintenance Dredge Construction (MAR010 - \$135,460):** Maintenance dredging of the Marina channel to a depth of 4 feet below mean sea level. A suitable spoil site may need to be identified or costs for project must reflect transporting dredge material to designated spoil site. Maintenance dredging needs to be performed every 15-20 years depending on the amount of siltation.

CITY OF SAFETY HARBOR  
ADOPTED FY2022/2023 BUDGET



FUND # 032 - CAPITAL PROJECTS					
	2022/23	2023/24	2024/25	2025/26	2026/27
<b>REVENUES:</b>					
Penny For Pinellas	\$ 2,274,830	\$ 2,354,400	\$ 2,436,800	\$ 2,522,100	\$ 2,610,400
Pinellas County Fire	5,680	2,560	15,300	85,700	5,900
Interest	10,000	9,900	9,800	9,900	10,000
Interfund transfer in from General Fund	625,000	350,000	650,000	-	-
Total Revenues	2,915,510	2,716,860	3,111,900	2,617,700	2,626,300
Carry Over	2,726,270	1,248,430	430	1,042,580	884,390
<b>TOTAL REVENUES</b>	<b>\$ 5,641,780</b>	<b>\$ 3,965,290</b>	<b>\$ 3,112,330</b>	<b>\$ 3,660,280</b>	<b>\$ 3,510,690</b>
<b>APPROPRIATIONS:</b>					
Capital Improvements	Proj #				
<i>General Government</i>					
City Hall Entrance Improvements	CHI001	20,000	-	-	-
City Hall Awning Fabric Replacement	CHI002	-	15,000	-	-
City Hall Window Replacements	CHI003	-	-	200,000	-
Doors to Eng/Dev and Finance	CHI004	5,000	-	-	-
City Hall Office Improvements (Blind Replacement)	CHI005	45,000	-	-	-
CH HVAC #1 Replacement (HR & Offices)	GEN013	10,000	-	-	-
CH HVAC #2 Replacement (Lobby - South)	GEN014	3,000	-	-	-
CH HVAC #3 Replacement (Building Dept)	GEN015	7,000	-	-	-
CH HVAC #4 Replacement (Planning/Engineering)	GEN016	7,000	-	-	-
CH HVAC #5 Replacement (Breakroom/Storage/City Mgr)	GEN017	4,000	-	-	-
CH HVAC #6 Replacement (Lobby - North)	GEN018	3,000	-	-	-
CH HVAC #7 Replacement (IT/Mailroom/Copy Room)	GEN019	5,000	-	-	-
CH HVAC #8 Replacement (Server Room)	GEN020	-	-	3,500	-
CH HVAC #9 Replacement (Finance)	GEN021	7,000	-	-	-
CH HVAC #10 Replacement (Chambers - South)	GEN022	5,000	-	-	-
CH HVAC #11 Replacement (Chamber - North)	GEN023	5,000	-	-	-
Records Room HVAC Replacement (Fire Station 53)	GEN024	8,000	-	-	-
<i>Fire</i>					
Station 52 Garage Door System Replacement	PSI006	-	40,000	-	-
Station 53 Garage Door System Replacement	PSI013	-	-	35,000	-
Station 53 Admin #1 AC Replacement	PSI014	-	7,800	-	-
Station 53 Roof Replacement	PSI015	-	-	135,000	-
Station 53 Admin #2 AC Replacement	PSI016	-	-	8,000	-
Fire Department Facilities Assessment	PSI017	-	-	45,500	-
Station 53 #1 Living Area AC Replacement	PSI019	-	-	8,300	-
Remodel FS53 Living Quarter Restrooms (Crew Side) ARPA	PSI022	57,610	-	-	-
New Carport Over Training Pad/Fire Eng	PSI023	9,380	-	-	-
Replace FS52 #3 Bunk Area AC	PSI024	-	-	-	8,500
Replace 2013 Pierce Fire Truck (Vehicle 855) Ladder Truck	PSV011	-	-	1,476,800	-
Replace 2012 GMC Yukon (Vehicle 803)	PSV012	66,050	-	-	-
Replace Chevrolet Tahoe (Vehicle 858)	PSV013	-	-	94,540	-
Replace 2019 Chevrolet Tahoe (Vehicle 807)	PSV014	-	-	-	97,380
SCBA Replacement	PSEQ13	-	-	255,860	-
<i>Streets</i>					
Concrete Plant Building Improvements	STI002	-	-	-	200,000
Spruce St Drive Improvements	ST0060	-	-	-	50,000
Loberg Court Improvements	ST0061	-	-	-	100,000
Replace 2015 Ford F-550 1-1/2 Flat Bed Dump (Vehicle #362)	SMV010	-	-	92,270	-
Replace Flat Bed Dump Truck (Vehicle 350)	STV004	-	78,500	-	-
Replace 1-1/2 Ton Flat Bed Dump Truck (Vehicle 369)	STV008	125,700	-	-	-
Replace 3/4 Ton Pick-Up Truck (Vehicle 359)	STV009	-	57,100	-	-
Replace 3/4 Ton Crew Cab Pick-Up Truck (Vehicle 370)	STV010	-	-	63,400	-
Replace 1-Ton Dump Truck (Vehicle 345)	STV011	-	-	76,100	-
Replace Dump Truck (Vehicle 323)	STV012	-	-	164,900	-
Bobcat Attachment (Planer and Drum)	STE012	-	31,710	-	-
Replace 2007 Double Drum Roller (Vehicle 903)	STE014	59,540	-	-	-
4 Ton Asphalt Hot Box Trailer	STE015	48,060	-	-	-
Replace 2004 Bobcat (Vehicle 911)	STE016	-	76,100	-	-
Replace 2011 Volvo Compact Wheel Loader (Vehicle 925)	STE017	-	-	127,000	-
Replace Ford Tractors (Vehicles 931, 932, 935)	STE018	-	-	57,100	-
Replace Deere Pay Loader (Vehicle #924)	STE019	-	-	-	387,290
New Cement Silo	STE020	-	-	-	100,000
Replace Skid Steer Stump Grinder Attachment	STV013	-	-	13,300	-
<i>Fleet</i>					
Replace Truck 352	FLV002	50,000	-	-	-
Column Lifts (6)	FLE011	-	65,000	-	-
Fuel Tank Replacement	FLE013	-	-	-	402,000
<i>Building Maintenance</i>					
BM HVAC #1 & #2 Replacement	BL0018	-	-	18,000	-
Vehicle #126 Replacement	BL0014	-	-	48,680	-
One Man Lift #908 Replacement	BME001	-	-	13,200	-
Scissor Lift & Trailer Replacement	BMV001	47,180	-	-	-

CITY OF SAFETY HARBOR  
ADOPTED FY2022/2023 BUDGET

FUND # 032 - CAPITAL PROJECTS		2022/23	2023/24	2024/25	2025/26	2026/27
<i>Library</i>						
HVAC Tech Services	LBHV01	22,550	-	-	-	-
HVAC Fiction Area	LBHV03	50,000	-	-	-	-
HVAC Circulation	LBHV04	50,000	-	-	-	-
HVAC Library Lobby	LBHV05	50,000	-	-	-	-
HVAC Fresh Air-South Mech	LBHV06	50,000	-	-	-	-
Two Envisionware Self-Check out Machines	LBCKOT	15,000	-	-	-	-
<i>Recreation</i>						
RC Roof Replacement	PRI003	50,000	-	-	-	-
Community Center Roof Replacement	PRI005	-	-	300,000	-	-
Rigsby Center Improvements	PR0038	125,000	-	-	-	-
Clearwater Joint Use Agreement	PR0067	50,000	50,000	-	-	-
CC HVAC #1 Replacement	PRI006	25,000	-	-	-	-
CC HVAC #4 Replacement	PRI007	-	-	25,000	-	-
CC HVAC #7 Replacement	PRI008	50,000	-	-	-	-
RC HVAC #1 & #2 Replacement	PRI009	25,000	-	-	-	-
MU HVAC #1 & #2 Replacement	PRI010	-	-	-	25,000	-
Communtiy Center Restroom Improvements	PRI012	-	25,000	-	-	-
Community Center HVAC #3 Replacement	PRI013	-	-	-	-	50,000
Replace 2002 International 66-passnger Bus (#453)	PKV014	-	117,840	-	-	-
Recreation Passenger Golf Cart	PRV001	18,000	-	-	-	-
New Scoreboards (Gym 1, 2, and 3)	00RCCC	14,200	-	-	-	-
Portable Light Tower for Events/Programs	PREQ04	15,850	-	-	-	-
Variable Message Board for Events/Backup EMS	PREQ05	18,000	-	-	-	-
CC Fitness Equipment - Row Machines & Spin Bikes	PREQ06	28,000	-	-	-	-
<i>Parks</i>						
Folly Nest Structural Improvements & Stair Replacement	FOLLY1	25,000	-	-	-	-
Parks & Bldg Maint Admin Building Design/Permitting	PKI035	270,000	-	-	-	-
Parks & Bldg Maint Admin Building Construction	PKI035	-	2,000,000	-	-	-
SHCP Metal Building Replacement (Maint Shop)	PKI043	101,250	-	-	-	-
SHCP Ball Field Light Replacement	PKI024	-	350,000	-	-	-
SHCP Walking Trail	PKI032	50,000	-	-	-	-
Outdoor Fitness Zones	PKI033	-	60,000	-	-	-
Parks Parking Lot Re-paving	PKI034	100,000	-	-	-	-
Park Furnishings Renewal & Replacement	PKI037	22,000	24,200	26,620	29,280	32,210
City Park Sidewalk Replacements	PKI040	50,000	-	50,000	-	-
Outdoor Pickleball Courts	PKI041	100,000	-	-	-	-
SHCP Sand Volleyball Ct Expansion	PKI042	-	50,000	-	-	-
MSP Creek Improvements	PKI044	450,000	-	-	-	-
SHCP Field #1 Improvements	PKI045	23,000	-	-	25,000	-
SHCP Field #2 Improvements	PKI046	3,000	-	25,000	-	-
SHCP Field #3 Improvements	PKI047	6,000	15,000	-	-	-
SHCP Field #4 Improvements	PKI048	57,000	-	-	25,000	-
SHCP Field #5 Improvements	PKI049	2,000	-	25,000	-	-
Elm Street Design & Permitting/Perimeter Fence Replacement	PKI053	-	165,000	250,000	-	-
John Wilson Park (Gazebo) Improvements	PKI054	-	54,000	-	-	-
Water Front Park Irrigation & Turf Improvements	PKI055	280,000	-	-	-	-
Baranoff Park Paver Sidewalk Extension	PKI056	25,000	-	-	-	-
SHCP Playground Equipment Restoration	PKI057	30,000	-	-	-	-
Parks Turf Renewal & Replacement (Gazebo/Baranoff)	PKI058	40,000	30,000	30,000	30,000	30,000
2nd Street S. Landscaping Improvements	PKI059	35,000	-	-	-	-
Replace Fishing Pier	PR0057	800,000	-	-	-	-
Vehicle Replacement #419 (Dump Truck- 1 Ton)	PKV016	-	54,000	-	-	-
Vehicle Replacement #416 (Dump Truck- 1 Ton)	PKV017	-	-	57,600	-	-
Vehicle Replacement #412 (Pickup Truck- Ext Cab)	PKV018	-	-	-	-	46,800
Vehicle Replacement #413 (Pickup Truck- Crew Cab)	PKV019	-	-	-	-	68,400
Parks Equipment Replacement & Renewal	PKE006	40,000	-	72,000	42,000	-
Parks Utility Vehicle	PKE008	-	21,000	21,000	21,000	-
Parks Trailer Replacements	PKE013	-	35,000	-	-	-
Parks Security Cameras (ARPA)	PKE014	75,000	-	-	-	-
Replace Toro 2500 Top Dresser	PKE015	16,000	-	-	-	-
Capital Improvements Total		3,854,370	3,422,250	1,527,040	2,488,910	1,572,580
Neighborhood Projects & Beautification Grants	NP0001	25,000	25,000	25,000	25,000	25,000
<i>Transfers Out</i>						
To Capital Improvements debt service (Series 2006)		23,760	27,990	27,990	27,990	27,990
To Land Acquisition debt service (Series 2018)		34,480	33,880	33,980	33,990	33,980
To Street Improvement fund		200,000	200,000	200,000	200,000	200,000
To General Fund*		255,740	255,740	255,740	-	-
Transfers Out Total		513,980	517,610	517,710	261,980	261,970
<b>FUND RESERVE</b>		1,248,430	430	1,042,580	884,390	1,651,140
<b>BUDGETED APPROPRIATIONS</b>		<b>\$ 5,641,780</b>	<b>\$ 3,965,290</b>	<b>\$ 3,112,330</b>	<b>\$ 3,660,280</b>	<b>\$ 3,510,690</b>

\*Per Budget Resolution 2021-14, Repayment of GF for purchase of PSV009 Fire Truck over 3 years (FY23-FY25).

CITY OF SAFETY HARBOR  
ADOPTED FY2022/2023 BUDGET

<b>Fund No &amp; Name:</b> 32 - Capital Improvement Fund <b>Department:</b> 20 - General Government <b>Project Title:</b> Improvements Other Than Buildings <b>Funding Source:</b> Penny for Pinellas; ARPA* <b>Location:</b> City Hall <b>Account:</b> 032-3020-500-6300							
PROJECT COSTS							
Project Description	Project #	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	5 YR TOTAL
*City Hall HVAC #1 Replacement (HR & Offices)	GEN013	10,000					10,000
*City Hall HVAC #2 Replacement (Lobby - South)	GEN014	3,000					3,000
*City Hall HVAC #3 Replacement (Building Dept)	GEN015	7,000					7,000
*City Hall HVAC #4 Replacement (Planning/Engineering)	GEN016	7,000					7,000
*City Hall HVAC #5 Replacement (Breakroom/Storage/City Mgr)	GEN017	4,000					4,000
*City Hall HVAC #6 Replacement (Lobby - North)	GEN018	3,000					3,000
*City Hall HVAC #7 Replacement (IT/Mailroom/Copy Room)	GEN019	5,000					5,000
City Hall HVAC #8 Replacement (Server Room)	GEN020				3,500		3,500
*City Hall HVAC #9 Replacement (Finance)	GEN021	7,000					7,000
*City Hall HVAC #10 Replacement (Chambers - South)	GEN022	5,000					5,000
*City Hall HVAC #11 Replacement (Chambers - North)	GEN023	5,000					5,000
Records Room HVAC Replacement (Fire Station 53)	GEN024	8,000					8,000
City Hall Entrance Improvements	CHI001	20,000					20,000
City Hall Awning Fabric Replacement	CHI002		15,000				15,000
City Hall Window Replacements	CHI003				200,000		200,000
Doors to ENG/Dev and Finance	CHI004	5,000					5,000
Blind Replacements - City Hall	CHI005	45,000					45,000
TOTAL		\$ 134,000	\$ 15,000	\$ -	\$ 203,500	\$ -	\$ 352,500
Check the applicable box:							
There are no projects budgeted for FY 22/23							
Projects budgeted for FY22/23 have no associated operating costs							
Projects budgeted for FY22/23 have the following associated operating costs				X			
FY 22/23							
Personnel Services							
Supplies							
Contractual Services							
Fixed Cost (i.e. Utilities)							
Other							
Total Increase (Decrease)							
2,000 filters/repairs							
2,000							
<div><div></div><div></div></div>							

**JUSTIFICATIONS**

**FY 22/23**

- \*City Hall HVAC #1 Replacement (GEN013 - \$10,000):** Existing equipment is American Standard 8.5-ton unit installed in 2011 for the Human Resources/Offices of City Hall and will reach the end of useful life.
- \*City Hall HVAC #2 Replacement (GEN014 - \$3,000):** Existing equipment is American Standard 2-ton unit installed in 2011 for the south end of the front lobby of City Hall and will reach the end of useful life.
- \*City Hall HVAC #3 Replacement (GEN015 - \$7,000):** Existing equipment is American Standard 4-ton unit installed in 2011 for the Building Department of City Hall and will reach the end of useful life.
- \*City Hall HVAC #4 Replacement (GEN016 - \$7,000):** Existing equipment is American Standard 5-ton unit installed in 2011 for the Planning & Engineering Department of City Hall and will reach the end of useful life.
- \*City Hall HVAC #5 Replacement (GEN017 - \$4,000):** Existing equipment is American Standard 3-ton unit installed in 2011 for the breakroom/storage/City Manager office of City Hall and will reach the end of useful life.
- \*City Hall HVAC #6 Replacement (GEN018 - \$3,000):** Existing equipment is American Standard 2-ton unit installed in 2011 for the north end of the front lobby of City Hall and will reach the end of useful life.

**\*City Hall HVAC #7 Replacement (GEN019 - \$5,000):** Existing equipment is American Standard 4-ton unit installed in 2011 for IT/mailroom/copy room of City Hall and will reach the end of useful life.

**\*City Hall HVAC #9 Replacement (GEN021 - \$7,000):** Existing equipment is American Standard 5-ton unit installed in 2011 for the Finance Department of City Hall and will reach the end of useful life.

**\*City Hall HVAC #10 Replacement (GEN022 - \$5,000):** Existing equipment is American Standard 4-ton unit installed in 2011 for the south end of the Commission Chambers of City Hall and will reach the end of useful life.

**\*City Hall HVAC #11 Replacement (GEN023 - \$5,000):** Existing equipment is American Standard 4-ton unit installed in 2011 for the north end of the Commission Chambers of City Hall and will reach the end of useful life.

**Records Room HVAC Replacement (GEN024 - \$8,000):**

**City Hall Entrance Improvements (CHI001 - \$20,000):** Removal of existing vegetation & concrete, install pervious pavers for plaza seating, add additional benches, bike rack and relandscape.

**City Hall Doors Improvements (CHI004 - \$5,000):**

**City Hall Blinds Replacement (CHI005 - \$45,000):**

#### **FY 23/24**

**City Hall Awning Fabric Replacement (CHI002 – \$15,000):** Window awnings installed in 2007 and the fabric will reach the end of its useful life.

#### **FY 25/26**

**CH HVAC #8 Replacement (GEN020 - \$3,500):** Existing equipment is a Trane 2.5-ton unit installed in 2016 for the server room of City Hall and will reach the end of useful life.

**City Hall Window Replacement (CHI003 - \$200,000):** Current windows are 30+ years old with seals throughout the building are leaking requiring consistent repairs. When seals fail, humid air & moisture seeps into the building. Replacement windows would meet current wind load, be impact resistant and not require storm shutters installation.

(\*ARPA funding)

CITY OF SAFETY HARBOR  
ADOPTED FY2022/2023 BUDGET

<b>Fund No &amp; Name:</b> 32 - Capital Improvement Fund <b>Department:</b> 22 - Fire Department <b>Project Title:</b> Fire Department Infrastructure <b>Funding Source:</b> Penny for Pinellas <b>Location:</b> Fire Stations 52 and 53 <b>Account:</b> 032-3022-500.63-00							
PROJECT COSTS							
Project Description	Project #	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	5 YR TOTAL
Remodel FS53 Restrooms (Crew Side) (ARPA)	PSI022	57,610					57,610
New Carport Over Training Pad/Fire Eng	PSI023	9,380					9,380
Station 52 Garage Door System Replacement	PSI006		40,000				40,000
Station 53 Admin #1 AC Replacement	PSI014		7,800				7,800
Station 53 Garage Door System Replacement	PSI013			35,000			35,000
Station 53 Roof Replacement	PSI015			135,000			135,000
Station 53 Admin #2 AC Replacement	PSI016			8,000			8,000
Station 53 #1 Living Area AC Replacement	PSI019				8,300		8,300
Fire Department Facilities Assessment	PSI017				45,500		45,500
Replace FS52 #3 Bunk Area AC	PSI024					8,500	8,500
<b>TOTAL</b>		<b>\$ 66,990</b>	<b>\$ 47,800</b>	<b>\$ 178,000</b>	<b>\$ 53,800</b>	<b>\$ 8,500</b>	<b>\$ 355,090</b>
<b>Check the applicable box:</b>							
There are no projects budgeted for FY 22/23							
Projects budgeted for FY22/23 have no associated operating costs				<b>X</b>			
Projects budgeted for FY22/23 have the following associated operating costs							

### JUSTIFICATIONS

#### FY 22/23

**PSI022 – Remodel FS53 Restrooms (Crew Side) (ARPA):** The living quarters restrooms at this fire station are 15+ years old and are used by multiple employees 24/7/365. There are two restrooms in need of remodeling, one dedicated for males, and one dedicated for females. Both restrooms include showers, toilets, and sinks.

**PSI023 – New Carport Over Training Pad/Fire Eng:** The fire department currently has no covered parking space for its antique/parade engine, while at the same time a new uncovered training pad was created to allow members to train at the fire station while remaining available for calls, but at times leaving them exposed to rain and direct sunlight. A carport would allow for a covered parking space for apparatus, as well as a covered training pad for firefighters to train in a shaded and protected area.

#### FY 23/24

**PSI006 – Station 52 Garage Door System Replacement:** The current garage door systems are aging and require increased maintenance. At times, the doors have been inoperable during an emergency response slowing fire truck departures. Due to repairs over the past several years, the individual door systems are incompatible with each other.

**PSI014 – Station 53 Admin #1 AC Replacement:** Sources suggest a typical lifespan for an AC unit in a hot & humid climate such as Florida is 10-15 years. This unit will be 10 years old.



**FY24/25**

**PSI013 – Station 53 Garage Door System Replacement:** The current garage door systems are aging and require increased maintenance. At times, the doors have been inoperable during an emergency response slowing fire truck departures. Due to repairs over the past several years, the individual door systems are incompatible with each other.

**PSI015 – Station 53 Roof Replacement:** Station 53 was constructed in 1983 and will be 42 years old this year. The facility contains administrative offices and is a working fire and emergency medical services (EMS) facility. In 2006, the station was improved with an emergency operations center and an additional living quarters section. The metal roof is between 30-40 years old. Furthermore, the roof needs painting and has also undergone numerous repairs due to leaks and storm damage.

**PSI016 – Station 53 Admin #2 AC Replacement:** Sources suggest a typical lifespan for an AC unit in a hot & humid climate such as Florida is 10-15 years. This unit will be 10 years old.

**FY 25/26**

**PSI019 – Station 53 #1 Living Area AC Replacement:** Sources suggest a typical lifespan for an AC unit in a hot & humid climate such as Florida is 10-15 years. This unit will be 8 years old.

**PSI017 – Fire Department Facilities Assessment:** Station 53 was constructed in 1983 and will be 43 years old this year. Station 52 was constructed in 1959 and will be 62 years old this year; the station was reconstructed in 1992 (34 years ago). Both fire stations are maintained by the City of Safety Harbor and are increasing in age and maintenance/repair costs. Fire stations typically have a 50-year lifespan. A fire station facilities assessment is desired to identify long-term infrastructure needs including the installation, repair, and/or replacement of essential facility components such as plumbing, electrical, HVAC, structural, and fire protection elements.

**FY26/27**

**PSI024 – Replace FS52 #3 Bunk Area AC:** Sources suggest a typical lifespan for an AC unit in a hot & humid climate such as Florida is 10-15 years. This unit will be 8 years old.

CITY OF SAFETY HARBOR  
ADOPTED FY2022/2023 BUDGET

<b>Fund No &amp; Name:</b> 32-Capital Improvement Fund <b>Department:</b> 22 - Fire Department <b>Project Title:</b> Fire Department Vehicles <b>Funding Source:</b> Penny for Pinellas <b>Location:</b> Fire Stations 52 and 53 <b>Account:</b> 032-3022-500.64-01							
PROJECT COSTS							
Project Description	Project #	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	5 YR TOTAL
Replace 2012 GMC Yukon (Vehicle 803)	PSV012	66,050					66,050
Replace 2016 Chevrolet Tahoe (Vehicle 858)	PSV013			94,540			94,540
Replace 2013 Pierce Fire Truck (Vehicle 855)	PSV011				1,476,800		1,476,800
Replace 2019 Chevrolet Tahoe (Vehicle 807)	PSV014					97,380	97,380
<b>TOTAL</b>		<b>\$ 66,050</b>	<b>\$ -</b>	<b>\$ 94,540</b>	<b>\$ 1,476,800</b>	<b>\$ 97,380</b>	<b>\$ 1,734,770</b>

<b>Check the applicable box:</b>	
There are no projects budgeted for FY 22/23	<input type="checkbox"/>
Projects budgeted for FY22/23 have no associated operating costs	<input type="checkbox"/>
Projects budgeted for FY22/23 have the following associated operating costs	<input checked="" type="checkbox"/>

<p style="text-align: center;"><b><u>FY 22/23</u></b></p> <p>Personnel Services</p> <p>Supplies</p> <p>Contractural Services</p> <p>Fixed Cost (i.e. Utilities)</p> <p>Other</p> <p>Total Increase (Decrease)</p>	<p style="text-align: center;">Maintenance and fuel costs.</p> <p style="text-align: center;">-</p>
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### JUSTIFICATIONS

#### FY 22/23

**PSV012 – Replace Vehicle 803:** This is a 2012 GMC Yukon and will be 11 years old at its replacement date. The Fire Department’s vehicle replacement cycle calls for staff cars to be replaced every 10 years to ensure reliability and the most up to date vehicle safety and environment protection standards. Pinellas County funding is approximately 5.79%.

#### FY24/25

**PSV013 - Replace vehicle 858:** This is a 2016 Chevrolet Tahoe and will be 9 years old at its replacement date. The Fire Department’s vehicle replacement cycle calls for staff cars to be replaced every 10 years to ensure reliability and the most up to date vehicle safety and environment protection standards. This replacement is being done one year sooner to ensure a 10-year programming replacement cycle is in place for all staff cars. Pinellas County funding is approximately 5.79%.

#### FY 25/26

**PSV011 - Replace vehicle 855:** This is a 2013 Pierce Fire Truck and will be 13 years old and approaching its life span based on its current use. The Fire Department’s heavy apparatus replacement cycle calls for engines and trucks to be replaced every 15 years. Pinellas County funding is approximately 5.79%.

#### FY26/27

**PSV014 - Replace vehicle 807:** This is a 2019 Chevrolet Tahoe and will be 8 years old at its replacement date. The Fire Department’s vehicle replacement cycle calls for staff cars to be replaced every 10 years to ensure reliability and the most up to date vehicle safety and environment protection standards. This replacement is being done two years sooner to ensure a 10-year programming replacement cycle is in place for all staff cars. Pinellas County funding is approximately 5.79%.

CITY OF SAFETY HARBOR  
ADOPTED FY2022/2023 BUDGET

<b>Fund No &amp; Name:</b> 32 - Capital Improvement Fund <b>Department:</b> 22 - Fire Department <b>Project Title:</b> Fire Department Equipment <b>Funding Source:</b> Penny for Pinellas <b>Location:</b> Fire Stations 52 and 53 <b>Account:</b> 032-3022-500.64-40													
<b>PROJECT COSTS</b>													
<b>Project Description</b>	<b>Project #</b>	<b>FY 22/23</b>	<b>FY 23/24</b>	<b>FY 24/25</b>	<b>FY 25/26</b>	<b>FY 26/27</b>	<b>5 YR TOTAL</b>						
SCBA Replacement	PSEQ13	-	-	-	255,860	-	255,860						
<b>TOTAL</b>		\$ -	\$ -	\$ -	\$ 255,860	\$ -	\$ 255,860						
<b>Check the applicable box:</b> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">There are no projects budgeted for FY 22/23</td> <td style="text-align: center; width: 20%;">X</td> </tr> <tr> <td>Projects budgeted for FY22/23 have no associated operating costs</td> <td></td> </tr> <tr> <td>Projects budgeted for FY22/23 have the following associated operating costs</td> <td></td> </tr> </table>								There are no projects budgeted for FY 22/23	X	Projects budgeted for FY22/23 have no associated operating costs		Projects budgeted for FY22/23 have the following associated operating costs	
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Projects budgeted for FY22/23 have no associated operating costs													
Projects budgeted for FY22/23 have the following associated operating costs													

### **JUSTIFICATIONS**

**FY 25/26**

**PSEQ13 – SCBA Replacement:** The Fire Department’s self-contained breathing apparatus (SCBA) system includes 25 air-pack assemblies and 60 pressurized bottles. Firefighter’s must have immediate access to functioning and reliable SCBA units to operate on the scene of hazardous incidents including structure fires, car fires, hazardous materials incidents, etc. SCBA systems are regulated by the National Fire Protection Association (NFPA) as their use, as well as inspection, testing, and maintenance. SCBA systems should be replaced on a ten-year cycle. The Fire Department’s current SCBA system was purchased in 2017 and will have reached their recommended max use by 2027.

CITY OF SAFETY HARBOR  
ADOPTED FY2022/2023 BUDGET

<b>Fund No &amp; Name:</b> 032 - Capital Projects Fund <b>Department:</b> 31 - Streets <b>Project Title:</b> Buildings <b>Funding Source:</b> Gas Tax, Other <b>Location:</b> Citywide <b>Account:</b> 032-3031-500-6200													
<b>PROJECT COSTS</b>													
<b>Project Description</b>	<b>Project #</b>	<b>FY 22/23</b>	<b>FY 23/24</b>	<b>FY 24/25</b>	<b>FY 25/26</b>	<b>FY 26/27</b>	<b>5 YR TOTAL</b>						
Concrete Plant Building Improvements	STI002	-	-	-	-	200,000	200,000						
<b>TOTAL</b>		\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000						
<b>Check the applicable box:</b> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="padding: 5px;">There are no projects budgeted for FY 22/23</td> <td style="width: 10%;"></td> </tr> <tr> <td style="padding: 5px;">Projects budgeted for FY22/23 have no associated operating costs</td> <td style="text-align: center; padding: 5px;">x</td> </tr> <tr> <td style="padding: 5px;">Projects budgeted for FY22/23 have the following associated operating costs</td> <td></td> </tr> </table>								There are no projects budgeted for FY 22/23		Projects budgeted for FY22/23 have no associated operating costs	x	Projects budgeted for FY22/23 have the following associated operating costs	
There are no projects budgeted for FY 22/23													
Projects budgeted for FY22/23 have no associated operating costs	x												
Projects budgeted for FY22/23 have the following associated operating costs													

**JUSTIFICATIONS**

**FY 26/27**

**Concrete Plant Building Improvements** – The City’s concrete silo will be 35 years old at the time of replacement. During replacement of the silo, it is also prudent to replace and/or modify the building that houses the batch plant. Materials are currently not covered and exposed to the elements. This causes material loss through wind/rain and also changes the final material compound when rain (moisture) enters the sand. Staff will look into widening the overall covered structure and modifying the material containment to better secure the material for use.

CITY OF SAFETY HARBOR  
ADOPTED FY2022/2023 BUDGET

<b>Fund No &amp; Name:</b> 32 - Capital Improvement Fund <b>Department:</b> 31 - Streets <b>Project Title:</b> Improvements other than Building <b>Funding Source:</b> Penny for Pinellas, Other <b>Location:</b> Citywide <b>Account:</b> 032-3031-500-6300													
PROJECT COSTS													
Project Description	Project #	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	5 YR TOTAL						
Loberg Court Improvements	ST0061	-	-	-	-	100,000	100,000						
Spruce St Drive Improvements	ST0060	-	-	-	-	50,000	50,000						
<b>TOTAL</b>		\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ 150,000						
<b>Check the applicable box:</b> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">There are no projects budgeted for FY 23/24</td> <td style="width: 20%; text-align: center;">x</td> </tr> <tr> <td>Projects budgeted for FY23/24 have no associated operating costs</td> <td></td> </tr> <tr> <td>Projects budgeted for FY23/24 have the following associated operating costs</td> <td></td> </tr> </table>								There are no projects budgeted for FY 23/24	x	Projects budgeted for FY23/24 have no associated operating costs		Projects budgeted for FY23/24 have the following associated operating costs	
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Projects budgeted for FY23/24 have no associated operating costs													
Projects budgeted for FY23/24 have the following associated operating costs													
<b>**ARPA FUNDED**</b> <div style="text-align: center;">Personnel Services</div>													

### JUSTIFICATIONS

#### FY 26/27

**Loberg Court Improvements:** The City's Public Works crews consistently grade/re-grade Loberg Ct. (off of Fairview St.) on an annual basis. Crews recently completed replacement of deteriorated stormwater piping and would like to complete the improvements by including roadway base and paving.

**Spruce St. Drive Improvements:** Improvements in conjunction with 4<sup>th</sup> St. (MLK) pond improvements; to include new base material.

CITY OF SAFETY HARBOR  
ADOPTED FY2022/2023 BUDGET

<b>Fund No &amp; Name:</b> 32 - Capital Improvement Fund <b>Department:</b> 31-Streets <b>Project Title:</b> Streets Division Vehicles <b>Funding Source:</b> Penny for Pinellas, Other <b>Location:</b> Public Works Department, 1200 Railroad Ave. <b>Account:</b> 032-3031-500-6401							
PROJECT COSTS							
Project Description	Project #	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	5 YR TOTAL
Replace 1-1/2 Ton Flat Bed Dump Truck (Vehicle 369)	STV008	125,700					125,700
Replace 3/4 Ton Pick-Up Truck (Vehicle 359)	STV009		57,100				57,100
Replace Flatbed Dump Truck (Vehicle 350)	STV004		78,500				78,500
Replace 3/4 Ton Crew Cab Pick-Up Truck (Vehicle 370)	STV010			63,400			63,400
Replace 1-Ton Dump Truck (Vehicle 345)	STV011			76,100			76,100
Replace Dump Truck ( Vehicle 323 )	STV012				164,900		164,900
Replace 2015 Ford F-550 1-1/2 Flat Bed Dump (Vehicle 362)	SMV010				92,270		92,270
<b>TOTAL</b>		<b>\$ 125,700</b>	<b>\$ 135,600</b>	<b>\$ 139,500</b>	<b>\$ 257,170</b>	<b>\$ -</b>	<b>\$ 657,970</b>
<b>Check the applicable box:</b>							
There are no projects budgeted for FY 22/23							
Projects budgeted for FY22/23 have no associated operating costs							
Projects budgeted for FY22/23 have the following associated operating costs							

### JUSTIFICATIONS

#### FY22/23

**Replace vehicle 369:** This vehicle is a 2006 GMC 1.5 ton flatbed truck used by the Street Division to transport materials and equipment to and from the field. By FY 22/23, this vehicle will be 17 years old and will have met its life expectancy.

#### FY 23/24

**Replace vehicle 359:** This vehicle is a 2008 ¾ Ton GMC 2500 HD Pick Up used by the Street Division to transport materials and equipment to and from the field. By FY 22/23, this vehicle will be 15 years old and will have met its life expectancy for the division.

**Replace vehicle 350:** This vehicle is a 2004 GMC Flatbed dump truck used by the Street Division to transport materials to and from the field. By FY 20/21, this vehicle will be 16+ years old and will have met its life expectancy.

#### FY 24/25

**Replace Vehicle 345:** This vehicle is a 2012 Ford F-550 One Ton Dump used by the Street Division to transport materials and equipment to and from the field. By FY23/24, this vehicle will be 12 years old and will have met its life expectancy for the division due to the type of work this vehicle is used for.

**Replace vehicle 352:** This vehicle is a 2008 GMC ¾ Ton 2500 HD Crew Cab Pick UP used by the Street Division to transport materials and equipment to and from the field. By FY 23/24, this vehicle will be 16 years old and will have met its life expectancy for the division.

#### FY 25/26

**Replace Vehicle 362:** Vehicle 362 is a 2015 Ford F-550 1-1/2 Ton Flat Bed Dump that is used by the Streets Division on a regular basis to transport materials to and from the field.

**Replace Vehicle 323:** This vehicle is a 1996 Peterbilt used for the transport of materials, brush pickup during storm events, and hauling debris to landfill. This vehicle was a rebuild in 2012, from a front load garbage truck to a dump truck. By FY 24/25, this vehicle will be 29 years old and have surpassed its life expectancy.

CITY OF SAFETY HARBOR  
ADOPTED FY2022/2023 BUDGET

<b>Fund No &amp; Name:</b> 32 - Capital Improvement Fund <b>Department:</b> 31 - Streets <b>Project Title:</b> Streets Division Equipment <b>Funding Source:</b> Penny for Pinellas, Other <b>Location:</b> 1200 Railroad Ave. <b>Account:</b> 032-3031-500-6440							
PROJECT COSTS							
Project Description	Project #	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	5 YR TOTAL
Replace 2007 Double Drum Roller (Vehicle 903)	STE014	59,540					59,540
4 Ton Asphalt Hot Box Trailer	STE015	48,060					48,060
Bobcat Attachment (Planer and Drum)	STE012		31,710				31,710
Replace 2004 Bobcat (Vehicle 911)	STE016		76,100				76,100
Replace 2011 Volvo Compact Wheel Loader ( Vehicle 925 )	STE017			127,000			127,000
Replace Ford Tractors (Vehicles 931, 932, 935)	STE018			57,100			57,100
Replace Skid Steer Stump Grinder Attachment	STV013				13,300		13,300
Replace Deere Pay Loader (Vehicle 924)	STE019					387,290	387,290
New Cement Silo	STE020					100,000	100,000
<b>TOTAL</b>		<b>\$ 107,600</b>	<b>\$ 107,810</b>	<b>\$ 184,100</b>	<b>\$ 13,300</b>	<b>\$ 487,290</b>	<b>\$ 900,100</b>
<b>Check the applicable box:</b>							
There are no projects budgeted for FY 22/23							
Projects budgeted for FY22/23 have no associated operating costs			x				
Projects budgeted for FY22/23 have the following associated operating costs							

## JUSTIFICATIONS

### FY22/23

**Replace Double Drum Roller (Vehicle 903):** The double drum roller is utilized on street and rights-of-ways to compact base material and asphalt. The drum roller, at the time of replacement, will be 16 years old and will have met its useful life and operating hours.

**New Equipment, Asphalt Trailer:** With the City's distance from the asphalt plant, it is increasingly difficult to keep hot-mix asphalt at the desired temperature to complete a project with a quality finish. In order to improve both quantity and quality of patches and projects that can be completed within the Division, this is a request for an Asphalt Hot Box Trailer. This trailer will keep asphalt at the desired, design temperature for the entire day as well as storing all tools and tack material needed to complete small projects and roadway patches.

### FY 23/24

**Replace Bobcat Loader (Vehicle 911):** The Division's Bobcat loader is one of the most versatile pieces of equipment. With a tight turn radius and numerous attachment options, this piece of equipment is highly valuable and widely utilized. At the time of replacement, this equipment will be 20 years old and will have met its useful life and operating hours.

**Bobcat attachment (Planer & Drum):** Streets Division has been taking on an increasing amount of major asphalt repair jobs. An asphalt milling machine will make these jobs more efficient and allow for a more professional finish.

### FY 24/25

**Replace Volvo Compact Loader (Vehicle 925):** The Division's Compact Wheel Loader is utilized both in the Public Works complex to move materials and unload trucks and in the field to complete roadway work, and in times of emergency, utilized for debris clearing. At the time of replacement, this equipment will be 14 years old and will have met its useful life and operating hours.

**Replace Ford Tractor and attachments (Vehicles 931, 932, 935):** These are Ford compact tractors ranging in age from 1983 – 1990. They have exceeded their life expectancy and can be replaced by a single tractor with a broom, mower, and box blade attachment.

**FY 25/26**

**Replace Skid Steer Stump Grinder:** The Stump Grinder Attachment is a crucial part of the city's tree maintenance program. The current stump grinder was purchased in 2005 making it 20 years old at time of replacement.

**FY 26/27**

**Replace Deere Pay Loader:** By FY 26/27 this pay loader will be 20 years old and will have met its life expectancy for the division.

**Replace CemenTech Silo** – The City's 20 CY cement silo is utilized as an integral part of the Public Works concrete batch plant. This allows the Public Works team to deliver small batches of concrete (4 yards or less) to the jobsite at one time; saving the City costly delivery fees from concrete on-call companies. The concrete silo will be 35 years old at time of replacement.



CITY OF SAFETY HARBOR  
ADOPTED FY2022/2023 BUDGET

<b>Fund No &amp; Name:</b> 32 - Capital Improvement Fund <b>Department:</b> 33 - Fleet Division <b>Project Title:</b> Fleet Equipment <b>Funding Source:</b> Penny for Pinellas <b>Location:</b> Public Works/1200 Railroad Ave. <b>Account:</b> 032-3033-500-6401													
<b>PROJECT COSTS</b>													
<b>Project Description</b>	<b>Project #</b>	<b>FY 22/23</b>	<b>FY 23/24</b>	<b>FY 24/25</b>	<b>FY 25/26</b>	<b>FY 26/27</b>	<b>5 YR TOTAL</b>						
Replace Truck 352	FLV002	50,000	-	-	-	-	50,000						
<b>TOTAL</b>		<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>						
<b>Check the applicable box:</b> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">There are no projects budgeted for FY 22/23</td> <td style="width: 20%;"></td> </tr> <tr> <td>Projects budgeted for FY22/23 have no associated operating costs</td> <td style="text-align: center;"><b>x</b></td> </tr> <tr> <td>Projects budgeted for FY22/23 have the following associated operating costs</td> <td></td> </tr> </table>								There are no projects budgeted for FY 22/23		Projects budgeted for FY22/23 have no associated operating costs	<b>x</b>	Projects budgeted for FY22/23 have the following associated operating costs	
There are no projects budgeted for FY 22/23													
Projects budgeted for FY22/23 have no associated operating costs	<b>x</b>												
Projects budgeted for FY22/23 have the following associated operating costs													

**JUSTIFICATIONS**

**FY22/23**

**Replace Truck 352:** Truck 352 is a 2008 GMC 2500 ¾ Ton Crew Cab Pick Up Truck. This truck was transferred to the Streets Division for immediate use when Streets truck #371 was surplus due to age and condition. The new truck will be utilized to pick up tools, equipment, and materials for the Fleet Division as well as utilized as a loaner truck while other division vehicles are in for repair. Being a crew cab, this truck is also utilized when divisions must go to training.

CITY OF SAFETY HARBOR  
ADOPTED FY2022/2023 BUDGET

<b>Fund No &amp; Name:</b> 32 - Capital Improvement Fund <b>Department:</b> 33 - Fleet Division <b>Project Title:</b> Fleet Equipment <b>Funding Source:</b> Penny for Pinellas <b>Location:</b> Public Works/1200 Railroad Ave. <b>Account:</b> 032-3033-500-6440							
<b>PROJECT COSTS</b>							
<b>Project Description</b>	<b>Project #</b>	<b>FY 22/23</b>	<b>FY 23/24</b>	<b>FY 24/25</b>	<b>FY 25/26</b>	<b>FY 26/27</b>	<b>5 YR TOTAL</b>
Column Lifts (6)	FLE011	-	65,000	-	-	-	65,000
Fuel Tank Replacement	FLE013	-	-	-	-	402,000	402,000
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ 65,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 402,000</b>	<b>\$ 467,000</b>
<b>Check the applicable box:</b>							
There are no projects budgeted for FY 22/23						<b>x</b>	
Projects budgeted for FY22/23 have no associated operating costs							
Projects budgeted for FY22/23 have the following associated operating costs							

**JUSTIFICATIONS**

**FY 23/24**

**Replacement of Column Lifts:** The column lifts are fifteen (16) years old and have reached their life expectancy.

**FY 26/27**

**Replacement of Fuel Tanks:** The two (2) 10,000 gallon fuel tanks are 30 years old and have exceeded their life expectancy.

CITY OF SAFETY HARBOR  
ADOPTED FY2022/2023 BUDGET

<b>Fund No &amp; Name:</b> 32 - Capital Improvement Fund <b>Department:</b> 34 - Building Maintenance <b>Project Title:</b> Improvements Other than Buildings <b>Funding Source:</b> Penny for Pinellas <b>Location:</b> Various City Facilities <b>Account:</b> 032-3034-500-6300													
<b>PROJECT COSTS</b>													
<b>Project Description</b>	<b>Project #</b>	<b>FY 22/23</b>	<b>FY 23/24</b>	<b>FY 24/25</b>	<b>FY 25/26</b>	<b>FY 26/27</b>	<b>5 YR TOTAL</b>						
BM HVAC #1 & #2 Replacement	BL0018	-	-	-	18,000	-	18,000						
<b>TOTAL</b>		\$ -	\$ -	\$ -	\$ 18,000	\$ -	\$ 18,000						
<b>Check the applicable box:</b> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 5px;">There are no projects budgeted for FY 22/23</td> <td style="text-align: center; padding: 5px;">X</td> </tr> <tr> <td style="padding: 5px;">Projects budgeted for FY22/23 have no associated operating costs</td> <td></td> </tr> <tr> <td style="padding: 5px;">Projects budgeted for FY22/23 have the following associated operating costs</td> <td></td> </tr> </table>								There are no projects budgeted for FY 22/23	X	Projects budgeted for FY22/23 have no associated operating costs		Projects budgeted for FY22/23 have the following associated operating costs	
There are no projects budgeted for FY 22/23	X												
Projects budgeted for FY22/23 have no associated operating costs													
Projects budgeted for FY22/23 have the following associated operating costs													

**JUSTIFICATIONS**

**FY 25/26**

**BM HVAC #1 & #2 Replacement (BL0018 - \$18,000):** Existing equipment is Trane air handler & condenser units installed in 2015 for the carpenter's shop & office and will reach the end of useful life.

CITY OF SAFETY HARBOR  
ADOPTED FY2022/2023 BUDGET

<b>Fund No &amp; Name:</b> 32 - Capital Improvement Fund <b>Department:</b> 34 - Building Maintenance <b>Project Title:</b> Automotive Equipment <b>Funding Source:</b> Penny for Pinellas <b>Location:</b> Various City Facilities <b>Account:</b> 032-3034-500-6401							
<b>PROJECT COSTS</b>							
<b>Project Description</b>	<b>Project #</b>	<b>FY 22/23</b>	<b>FY 23/24</b>	<b>FY 24/25</b>	<b>FY 25/26</b>	<b>FY 26/27</b>	<b>5 YR TOTAL</b>
Vehicle #126 Replacement (Cargo Van)	BL0014	-	-	48,680	-	-	48,680
<b>TOTAL</b>		\$ -	\$ -	\$ 48,680	\$ -	\$ -	\$ 48,680
<b>Check the applicable box:</b>							
There are no projects budgeted for FY 22/23						<b>X</b>	
Projects budgeted for FY22/23 have no associated operating costs							
Projects budgeted for FY22/23 have the following associated operating costs							

**JUSTIFICATIONS**

**FY 24/25**

**Vehicle #126 Replacement Cargo Van (BL0014 - \$48,680):** Current vehicle is 2009 GMC 3500 cargo van used for facility maintenance citywide. Asset #2663. Fleet recommends replacement in FY 24/25.

CITY OF SAFETY HARBOR  
ADOPTED FY2022/2023 BUDGET

<b>Fund No &amp; Name:</b> 32 - Capital Improvement Fund <b>Department:</b> 34 - Building Maintenance <b>Project Title:</b> Special Equipment <b>Funding Source:</b> Penny for Pinellas <b>Location:</b> Various City Facilities <b>Account:</b> 032-3034-500-6440							
<b>PROJECT COSTS</b>							
<b>Project Description</b>	<b>Project #</b>	<b>FY 22/23</b>	<b>FY 23/24</b>	<b>FY 24/25</b>	<b>FY 25/26</b>	<b>FY 26/27</b>	<b>5 YR TOTAL</b>
Scissors Lift #912 & Trailer #652 Replacement	BMV001	47,180					47,180
One Man Lift #908 Replacement	BME001				13,200		13,200
<b>TOTAL</b>		<b>\$ 47,180</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 13,200</b>	<b>\$ -</b>	<b>\$ 60,380</b>
<b>Check the applicable box:</b>							
There are no projects budgeted for FY 22/23						<input type="checkbox"/>	
Projects budgeted for FY22/23 have no associated operating costs						<input checked="" type="checkbox"/>	
Projects budgeted for FY22/23 have the following associated operating costs						<input type="checkbox"/>	

**JUSTIFICATIONS**

**FY22/23**

**Scissors Lift #912 & Trailer #652 Replacement (BMV001 - \$47,180):** Current equipment is a Genie platform lift purchased on 3/26/12 & a JLG hydraulic trailer purchased on 5/16/12 used for facility maintenance citywide. Lift asset #2770 and Trailer asset #2771 will reach the end of useful life.

**FY 25/26**

**One Man Lift #908 Replacement (BME001 - \$13,200):** Current equipment is a JGL 25AM one-man lift used for facility maintenance citywide. Purchased 9/29/16. Asset #2941 will reach the end of useful life.

CITY OF SAFETY HARBOR  
ADOPTED FY2022/2023 BUDGET

<b>Fund No &amp; Name:</b> Capital Project Fund <b>Department:</b> Library - 3055 <b>Project Title:</b> Improvements Other than Buildings <b>Funding Source:</b> Capital Projects Fund <b>Location:</b> Library <b>Account:</b> 032-3055-500.63-00							
PROJECT COSTS							
Project Description	Project #	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	5 YR TOTAL
HVAC Tech Services	LBHV01	22,550	-	-	-	-	22,550
HVAC Fiction Area	LBHV03	50,000	-	-	-	-	50,000
HVAC Circulation	LBHV04	50,000	-	-	-	-	50,000
HVAC Library Lobby	LBHV05	50,000	-	-	-	-	50,000
HVAC Fresh Air-South Mech	LBHV06	50,000	-	-	-	-	50,000
		\$ 222,550	\$ -	\$ -	\$ -	\$ -	\$ 222,550
<b>Check the applicable box:</b>							
There are no projects budgeted for FY 22/23							
Projects budgeted for FY22/23 have no associated operating costs						x	
Projects budgeted for FY22/23 have the following associated operating costs							

**JUSTIFICATIONS**

**FY 22/23**

- LBHV01 – Replace HVAC in Tech Services area.
- LBHV03 – Replace HVAC in Fiction area.
- LBHV04 – Replace HVAC in Circulation area.
- LBHV05 – Replace HVAC in Library Lobby
- LBHV06 – Replace additional HVAC Library unit.

CITY OF SAFETY HARBOR  
ADOPTED FY2022/2023 BUDGET

<b>Fund No &amp; Name:</b> Capital Project <b>Department:</b> Library - 1055 <b>Project Title:</b> Self-Check Out Station Replacement <b>Funding Source:</b> City Funded -General <b>Location:</b> Library <b>Account:</b> 032- 3055-500.64-40-(LBCKOT)							
PROJECT COSTS							
Project Description	Project #	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	5 YR TOTAL
Replacement of two self-check-out machines to updated technology.	LBCKOT	15,000					15,000
		\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000
<b>Check the applicable box:</b>							
There are no projects budgeted for FY 22/23							<input type="checkbox"/>
Projects budgeted for FY22/23 have no associated operating costs							<input checked="" type="checkbox"/>
Projects budgeted for FY22/23 have the following associated operating costs							<input type="checkbox"/>

### **JUSTIFICATIONS**

#### **FY 22/23**

The library has two self-check out machines installed in the library have not been working properly for over a year. One unit was installed in 2015 and one in 2016. IT worked with the vendor on many occasions. Both computers associated with the unit have little memory and processors and technology is outdated. The computers alone can not be upgraded as the units have changed design. Currently scripts were created to reboot the machines every morning to attempt to avoid issues with patron barcodes not being read correctly. Patrons that prefer to use the self-checkout process are frustrated and must seek help of staff, making them useless. Self-checkout stations are widely used in the library industry and in retail environments.

I project installation costs to be at least half of the \$900 budgeted due to working relationship with our IT and Envisionware techs. Estimated cost is \$8,870 with six installation hours, which should come in at \$8,420. Maintenance costs for year two will remain static due to the current maintenance on the existing machines.

In spring 2021, we added RFID readers to the existing machines. When adding new equipment to existing older devices, problems can occur. If we move forward, the two RFID readers would be relocated and/or saved as back-ups for the circulation desk. Note: New self-checks have built in RFID pads.

CITY OF SAFETY HARBOR  
ADOPTED FY2022/2023 BUDGET



<b>Fund No &amp; Name:</b> 32 - Capital Improvement Fund <b>Department:</b> 56 - Recreation <b>Project Title:</b> Buildings <b>Funding Source:</b> Penny for Pinellas, ARPA* <b>Location:</b> Community Center, Rigsby Center, Museum, Folly Farm <b>Account:</b> 032-3056-500-6200							
PROJECT COSTS							
Project Description	Project #	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	5 YR TOTAL
Rigsby Center Roof Replacement*	PRI003	50,000	-	-	-	-	50,000
Community Center Roof Replacement*	PRI005	-	-	300,000	-	-	300,000
<b>TOTAL</b>		<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ 300,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 350,000</b>

**Check the applicable box:**

There are no projects budgeted for FY 22/23	
Projects budgeted for FY22/23 have no associated operating costs	<b>X</b>
Projects budgeted for FY22/23 have the following associated operating costs	

**FY 22/23**

Personnel Services	
Supplies	
Contractual Services	
Fixed Cost (i.e. Utilities)	
Other	
<b>Total Increase (Decrease)</b>	-

### JUSTIFICATIONS

**FY 22/23**

**RC Roof Replacement (PRI003 \$50,000):** Existing roof was installed in 2001 and will reach the end of useful life. \*ARPA funds.

**FY 24/25**

**CC Total Roof Replacement (PRI005 - \$300,000):** The existing roof on the lobby, classrooms, multipurpose room and gyms 2 & 3 are the original 2003 installation. Multiple leak repairs have been completed over the course of 15 years. With the 2019 fitness center addition a temporary repair was completed to original roof system with the intent of total replacement within 5 years. \*ARPA funds.



CITY OF SAFETY HARBOR  
ADOPTED FY2022/2023 BUDGET

<b>Fund No &amp; Name:</b> 32 - Capital Improvement Fund <b>Department:</b> 56 - Recreation <b>Project Title:</b> Improvements Other than Buildings <b>Funding Source:</b> Penny for Pinellas, ARPA* <b>Location:</b> Community Center, Rigsby Center, Museum, Folly Farm <b>Account:</b> 032-3056-500-6300							
PROJECT COSTS							
Project Description	Project #	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	5 YR TOTAL
Rigsby Center Improvements	PR0038	125,000					125,000
Clearwater Joint Use Agreement	PR0067	50,000	50,000				100,000
Community Center HVAC #1 Replacement*	PRI006	25,000					25,000
Community Center HVAC #4 Replacement	PRI007			25,000			25,000
Community Center HVAC #7 Replacement	PRI008	50,000					50,000
Rigsby Center HVAC #1 & #2 Replacement*	PRI009	25,000					25,000
Museum HVAC Replacement #1 & #2	PRI010				25,000		25,000
Community Center Restroom Improvements	PRI012		25,000				25,000
Community Center HVAC #3 Replacement	PRI013					50,000	50,000
<b>TOTAL</b>		<b>\$ 275,000</b>	<b>\$ 75,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 50,000</b>	<b>\$ 450,000</b>
<b>Check the applicable box:</b>							
There are no projects budgeted for FY 22/23							
Projects budgeted for FY22/23 have no associated operating costs				<b>X</b>			
Projects budgeted for FY22/23 have the following associated operating costs							

### JUSTIFICATIONS

#### FY 22/23

**Rigsby Center Improvements (PR0038 - \$125,000):** Building renovated in 05/06. The following have reached the end of their useful life due to increased user hours & rentals. Improvements to include the following: lobby reconfiguration with new reception desk, flooring replacement, kitchen improvements, portable wall replacement and office furniture.

**Clearwater Joint Use Agreement (PR0067 - \$50,000):** Joint use agreement with the City of Clearwater for capital improvements to the Countryside Sportsplex and in reciprocity thirty (30) years resident participation in Clearwater youth turf user groups. Agreement designates a seven (7) year payment of \$50,000, totaling a complete capital investment of \$350,000. (Payment 6/7)

**Community Center HVAC #1 Replacement (PRI006 - \$25,000):** Existing equipment is a Carrier roof top 15-ton unit installed in 2012 and will reach the end of its useful life. \*ARPA funds.

**Community Center HVAC #7 Replacement (PRI008 - \$50,000):** Existing equipment is a Trane 20-ton unit installed in 2003. Reoccurring repairs have resulted in the end of its useful life.

**Rigsby Center HVAC #1 & #2 Replacements (PRI009 - \$25,000):** Existing equipment is American Standard units installed in 2011 and will reach the end of its useful life. \*ARPA funds.

#### FY 23/24

**Clearwater Joint Use Agreement (PR0067 - \$50,000):** Joint use agreement with the City of Clearwater for capital improvements to the Countryside Sportsplex and in reciprocity thirty (30) years resident participation in Clearwater youth turf user groups. Agreement designates a seven (7) year payment of \$50,000, totaling a complete capital investment of \$350,000. (Final payment 7/7).

**Community Center Restroom Improvements (PRI012 - \$25,000):** Existing amenities (sinks, toilets, partitions, etc.) were installed in 2003 and have reached the end of their useful life.

**FY 24/25**

**Community Center HVAC #4 Replacement (PRI007 - \$25,000):** Existing equipment is a Trane 10-ton unit installed in 2003, with the condenser replaced in 2015. The air handler will reach the end of its useful life.

**FY 25/26**

**Museum HVAC #1 & #2 Replacements (PRI010 - \$25,000):** Existing equipment is Trane units installed in 2016 and will reach the end of its useful life.

**FY 26/27**

**Community Center HVAC #3 Replacement (PRI013 - \$50,000):** Existing equipment is a Trane 25-ton unit installed in 2003, with the compressor replaced in 2016.

CITY OF SAFETY HARBOR  
ADOPTED FY2022/2023 BUDGET




<b>Fund No &amp; Name:</b> 32 - Capital Improvement Fund <b>Department:</b> 56 - Recreation <b>Project Title:</b> Automotive Equipment <b>Funding Source:</b> Penny for Pinellas <b>Location:</b> Community Center, Rigsby Center, Museum, Folly Farm <b>Account:</b> 032-3056-500-6401							
PROJECT COSTS							
Project Description	Project #	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	5 YR TOTAL
Vehicle #453 Replacement (66 Passenger School Bus)	PKV014		117,840				117,840
Passenger Golf Cart	PRV001	18,000					18,000
<b>TOTAL</b>		<b>\$ 18,000</b>	<b>\$ 117,840</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 135,840</b>

**Check the applicable box:**

There are no projects budgeted for FY 22/23	
Projects budgeted for FY22/23 have no associated operating costs	
Projects budgeted for FY22/23 have the following associated operating costs	<b>X</b>

**FY 22/23**

Personnel Services	
Supplies	
Contractual Services	
Fixed Cost (i.e. Utilities)	
Other	500 golf cart license/registration
Total Increase (Decrease)	500

### JUSTIFICATIONS

**FY 22/23**

**Passenger Golf Cart (PRV001 - \$18,000):** Street legal golf cart for transporting participants, staff, volunteers, etc. for historical tours, public art viewing/tours and special events. Transportation shuttle.

**FY 23/24**

**Vehicle Replacement #453 (PKV014 - \$117,840):** Current vehicle is a 2002 International Thomas 65 passenger school bus. Asset #2934. Vehicle used for licensed childcare program participant transportation. Fleet recommends a used bus replacement in FY 22/23.

CITY OF SAFETY HARBOR  
ADOPTED FY2022/2023 BUDGET

<b>Fund No &amp; Name:</b> 32 - Capital Improvement Fund <b>Department:</b> 56 - Recreation <b>Project Title:</b> Special Equipment <b>Funding Source:</b> Penny for Pinellas <b>Location:</b> Community Center, Rigsby Center, Museum, Folly Farm <b>Account:</b> 032-3056-500-6440							
PROJECT COSTS							
Project Description	Project #	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	5 YR TOTAL
Portable Light Tower	PREQ04	15,850					15,850
Variable Message Board	PREQ05	18,000					18,000
Community Center Fitness Equipment Additions	PREQ06	28,000					28,000
Community Center Scoreboard Replacement	00RCCC	14,200					14,200
<b>TOTAL</b>		<b>\$ 76,050</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 76,050</b>

**Check the applicable box:**





There are no projects budgeted for FY 22/23	
Projects budgeted for FY22/23 have no associated operating costs	
Projects budgeted for FY22/23 have the following associated operating costs	<b>X</b>

**FY 22/23**

Personnel Services Supplies Contractual Services Fixed Cost (i.e. Utilities) Other	275 MOT Training 275
Total Increase (Decrease)	

### JUSTIFICATIONS

**FY 22/23**

**Portable Light Tower (PREQ04 - \$15,850):** Dedicated Recreation Division portable light tower for special events on parkland properties and serve as an emergency reserve unit for disaster relief.

**Variable Message Board (PREQ05 - \$18,000):** Dedicated Recreation Division trailer mounted variable message board for events/program marketing and serve as an emergency reserve unit for disaster relief.

**Community Center Fitness Equipment Addition (PREQ06 - \$28,000):** Purchase of spin bikes and row machines for the conversion of under-utilized space within the Community Center for specialty fitness classes.

**New Scoreboards (00RCCC-\$14,200):** Replace scoreboards in Community Center gym 1, 2, and 3.

CITY OF SAFETY HARBOR  
ADOPTED FY2022/2023 BUDGET

<b>Fund No &amp; Name:</b> 32 - Capital Improvement Fund <b>Department:</b> 58 - Parks <b>Project Title:</b> Buildings <b>Funding Source:</b> Penny for Pinellas <b>Location:</b> Various Parkland Properties <b>Account:</b> 032-3058-500-6200							
PROJECT COSTS							
Project Description	Project #	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	5 YR TOTAL
SHCP Metal Building Replacement (Maintenance Shop)	PKI043	101,250					101,250
Parks & BM Administration Building (Design & Permitting)	PKI035	270,000					270,000
Parks & BM Administration Building (Construction)	PKI035		2,000,000				2,000,000
Folly Farm Nest Stairs & Structural Improvements	FOLLY1	25,000					25,000
<b>TOTAL</b>		<b>\$ 396,250</b>	<b>\$ 2,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,396,250</b>




  

<b>Check the applicable box:</b>	
There are no projects budgeted for FY 22/23	
Projects budgeted for FY22/23 have no associated operating costs	<b>X</b>
Projects budgeted for FY22/23 have the following associated operating costs	

<b><u>FY 22/23</u></b>  Personnel Services Supplies Contractual Services Fixed Cost (i.e. Utilities) Other Total Increase (Decrease)	_____ -
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### JUSTIFICATIONS

#### FY 22/23

**Parks & Building Maintenance Admin Building – Design (PKI035 – \$270,000):** Design cost for a 10,000 square foot one-story structure with 2,000 sq. feet built hardened to withstand a Category 5 storm. Structure will be located adjacent to the current Public Works complex at 1200 Railroad Ave.





**SHCP Metal Building Replacement - Maintenance Shop (PKI043 - \$101,250):** Existing building installed in 1982; repair parts (metal panels) are no longer available and building has reached the end of its useful life. Replacement will be a 30'x50' steel building with three (3) 12'X14' roll up doors on exiting concrete slab.

**Folly Farm Nest Building Stairs & Structural Improvements (FOLLY1 - \$25,000):** Existing entryway stairs and structural columns constructed in 1982 and have deteriorated causing unstable support resulting in needed repairs & replacement.

#### FY 23/24

**Parks & Building Maintenance Admin Building – Construction (PKI035 \$2,000,000):** Construction of a 10,000 square foot one-story structure with 2,000 sq. feet built hardened to withstand a Category 5 storm. Structure will be located adjacent to the current Public Works complex at 1200 Railroad Ave.

CITY OF SAFETY HARBOR  
ADOPTED FY2022/2023 BUDGET

<b>Fund No &amp; Name:</b> 32 - Capital Improvement Fund <b>Department:</b> 58 - Parks <b>Project Title:</b> Improvements Other than Buildings <b>Funding Source:</b> Penny for Pinellas, ARPA* <b>Location:</b> Various Parkland Properties <b>Account:</b> 032-3058-500-6300							
PROJECT COSTS							
Project Description	Project #	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	5 YR TOTAL
Fishing Pier Replacement (Construction)	PR0057	800,000					800,000
SHCP Ball Field Light Replacement*	PKI024		350,000				350,000
SHCP Walking Trail	PKI032	50,000					50,000
Outdoor Fitness Zones	PKI033		60,000				60,000
Parks Parking Lot Re-surfacing	PKI034	100,000					100,000
Parks Furnishings Renewal & Replacement	PKI037	22,000	24,200	26,620	29,280	32,210	134,310
City Park Sidewalk Replacements	PKI040	50,000		50,000			100,000
Outdoor Pickleball Courts*	PKI041	100,000					100,000
SHCP Sand Volleyball Ct Expansion	PKI042		50,000				50,000
Marshall St Park Creek Improvements*	PKI044	450,000					450,000
SHCP Field #1 Improvements *	PKI045	23,000			25,000		48,000
SHCP Field #2 Improvements *	PKI046	3,000		25,000			28,000
SHCP Field #3 Improvements *	PKI047	6,000	15,000				21,000
SHCP Field #4 Improvements *	PKI048	57,000			25,000		82,000
SHCP Field #5 Improvements *	PKI049	2,000		25,000			27,000
Elm Street Park Development	PKI053		165,000	250,000			415,000
John Wilson Park (Gazebo) Improvements	PKI054		54,000				54,000
Waterfront Park Irrigation & Turf Improvements	PKI055	280,000					280,000
Baranoff Park Pervious Paver Sidewalk Extension	PKI056	25,000					25,000
SHCP Playground Equip & Shade Structure Restoration	PKI057	30,000					30,000
Parks Turf Renewal & Replacement	PKI058	40,000	30,000	30,000	30,000	30,000	160,000
2nd St South & Jewell Landscaping Improvements	PKI059	35,000					35,000
TOTAL		\$ 2,073,000	\$ 748,200	\$ 406,620	\$ 109,280	\$ 62,210	\$ 3,399,310
Check the applicable box:							
There are no projects budgeted for FY 22/23							
Projects budgeted for FY22/23 have no associated operating costs							
Projects budgeted for FY22/23 have the following associated operating costs						X	
FY 22/23							
Personnel Services							
Supplies							
Contractual Services		12,000	ROW maint contract				
Fixed Cost (i.e. Utilities)		20,000	Utilities/water usage				
Other							
Total Increase (Decrease)		32,000					
<div><div></div><div></div><div></div><div></div></div>							

## JUSTIFICATIONS

### FY 22/23

**Fishing Pier Replacement (PR0057 - \$800,000):** Current pier is 415 linear feet and was replaced in 2002. The pilings and stringers have reached the end of their useful life requiring replacement. Shelter & benches included in replacement. \*ARPA funds.

**SHCP Walking Trail (PKI032 - \$50,000):** Installment of a five-foot-wide walking/jogging trail around the perimeter of the park that will incorporate replacement tree plantings and field drainage improvements

**Parks Parking Lot Re-surfacing (PKI034 - \$100,000):** Re-surfacing parking lots at various park venues (MSP, SHCP driveway, Mease, Rigsby, DDP).

**Park Furnishings Renewal & Replacement (PKI037 - \$22,000):** Existing site furnishings installed between 2008-2014 with a life expectancy of ten (10) years. Furnishing being replaced per site: picnic tables, park benches, trash receptacles, dog bag stations, and water fountains (human/dog).

**City Park Sidewalk Replacements (PKI040 - \$50,000):** Existing sidewalks in numerous City parks are cracked & deteriorating requiring panel replacements city-wide. Funding is a phased replacement approach.

**Outdoor Pickleball Courts (PKI041 - \$100,000):** Construction of a pickleball facility at Marshall Street Park per the FY22 consultant design. Scope includes removal of racquetball courts, install a minimum of 2 two lit, warm up wall/public art, and parking adjustments. \*ARPA funds.

**MSP Creek Improvements (PKI044 - \$450,000):** Erosion stabilization from toe of slope to top of bank along the north & south side of the creek (approx. 1,000 LF). Erosion stabilization and control required to prevent further deterioration of the creek bank. \*ARPA funds.

**SHCP Field #1 Improvements (PKI045 - \$20,000):** Install new spot sodding (7,000 sq. ft), regrade, add new infield material, and rebuild bullpen area. Irrigation repairs. \*ARPA funds.

**SHCP Field #4 Improvements (PKI048 - \$55,000):** Total turf replacement. Removal of existing turf, tilling, soil amendments added, regrading, re-sodding, add new infield material and rebuild bullpen area. Irrigation repairs. \*ARPA funds.

**Waterfront Park Irrigation & Turf Improvements (PKI055 - \$280,000):** Installation of new irrigation system and replacement turf alternative for the open field area.

**Baranoff Park Pervious Paver Sidewalk extension (PKI056 - \$25,000):** Extension of the pedestrian sidewalk with pervious pavers reaching into the park to eliminate the small strip of turf under fence line for overall improved bicycle & pedestrian egress and maintenance.

**SHCP Playground Equipment & Shade Structure Restoration (PKI059 - \$30,000):** For playground equipment: scope includes replacing all large plastics (slides, tubes, specialty pieces, etc.), sand/prep/prime and paint all support poles and touch up to ladders, handrails and guardrails. For shade structure: scope includes clean/spot prime/paint corrosion on support beams, and clean mesh awnings.

**2<sup>nd</sup> Street South Landscaping Improvements (PKI058 - \$25,000):** Existing landscape was installed in 2011 and has reached the end of useful life.

**Parks Turf Renewal & Replacement (PKI058 - \$40,000):** Address turf areas within the parkland system. FY23 project scope include: John Wilson Park (Gazebo) and Marina/Veterans Park.

#### **FY 23/24**

**SHCP Ball Field Lighting Replacement (PKI024 - \$350,000):** Existing lights (10+ years) have reached the end of useful life, combined with current technology require replacement. \*ARPA funds.

**Outdoor Fitness Zones (PKI033 - \$60,000):** Identify locations and installation of two outdoor fitness zones.

**Park Furnishings Renewal & Replacement (PKI037 - \$24,200):** Existing site furnishings installed between 2008-2014 with a life expectancy of ten (10) years. Furnishing being replaced per site: picnic tables, park benches, trash receptacles, dog bag stations, and water fountains (human/dog).

**SHCP Sand Volleyball Court Expansion (PKI042 - \$50,000):** Identify location, design and construct an additional sand volleyball court at SHCP with lights.

**SHCP Field #3 Improvements (PKI047 – \$15,000):** Regrade, add new infield material for all three (3) infields, and rebuild bullpen areas. Irrigation repairs. \*ARPA funds.

**Elm Street Park Development (PKI053 - \$165,000):** Consultant design services for development of Elm Street property for a park with light agriculture affiliation.

**John Wilson Park (Gazebo) Improvements (PKI054 - \$54,000):** Existing structure was constructed in 2001 and requires structure repairs that includes replacing rotting wood, sand blasting, painting and sealing.

**Parks Turf Renewal & Replacement (PKI058 - \$30,000):** Address turf areas requiring replacement within the parkland system.

#### **FY 24/25**

**Park Furnishings Renewal & Replacement (PKI037 - \$26,620):** Existing site furnishings installed between 2008-2014 with a life expectancy of ten (10) years. Furnishing being replaced per site: picnic tables, park benches, trash receptacles, dog bag stations, and water fountains (human/dog).

**City Park Sidewalk Replacements (PKI040 - \$50,000):** Existing sidewalks in numerous City parks are cracked & deteriorating requiring panel replacements city-wide. Funding is a phased replacement approach

**SHCP Field #2 Improvements (PKI046 - \$25,000):** Infield re-grade, add new infield material, and re-sod. Rebuild bullpen areas. Irrigation repairs. \*ARPA funds.

**SHCP Field #5 Improvements (PKI049 - \$25,000):** Infield re-grade, add new infield material, and re-sod. Rebuild bullpen areas. Irrigation repairs. \*ARPA funds.

**Elm Street Park Development (PKI053 - \$250,000):** Construction services for development of Elm Street property for a park with light agriculture affiliation.

**Parks Turf Renewal & Replacement (PKI058 - \$30,000):** Address turf areas requiring replacement within the parkland system.

#### **FY25/26**

**Park Furnishings Renewal & Replacement (PKI037 - \$29,280):** Existing site furnishings installed between 2008-2014 with a life expectancy of ten (10) years. Furnishing being replaced per site: picnic tables, park benches, trash receptacles, dog bag stations, and water fountains (human/dog).

**SHCP Field #1 Improvements (PKI045 - \$25,000):** Infield re-grade, add new infield material, and re-sod. Rebuild bullpen areas. Irrigation repairs. \*ARPA funds.

**SHCP Field #4 Improvements (PKI048 - \$25,000):** Infield re-grade, add new infield material, and re-sod. Rebuild bullpen areas. Irrigation repairs. \*ARPA funds.

**Parks Turf Renewal & Replacement (PKI058 - \$30,000):** Address turf areas requiring replacement within the parkland system.

#### **FY26/27**

**Park Furnishings Renewal & Replacement (PKI037 - \$32,208):** Existing site furnishings installed between 2008-2014 with a life expectancy of ten (10) years. Furnishing being replaced per site: picnic tables, park benches, trash receptacles, dog bag stations, and water fountains (human/dog).

**Parks Turf Renewal & Replacement (PKI058 - \$30,000):** Address turf areas requiring replacement within the parkland system.



CITY OF SAFETY HARBOR  
ADOPTED FY2022/2023 BUDGET

<b>Fund No &amp; Name:</b> 32 - Capital Improvement Fund <b>Department:</b> 58 - Parks <b>Project Title:</b> Automotive Equipment <b>Funding Source:</b> Penny for Pinellas <b>Location:</b> Various Parkland Properties <b>Account:</b> 032-3058-500-6401							
PROJECT COSTS							
Project Description	Project #	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	5 YR TOTAL
Vehicle #419 Replacement - Dump Truck (1 ton)	PKV016		54,000				54,000
Vehicle #416 Replacement - Dump Truck (1 ton)	PKV017			57,600			57,600
Vehicle #412 Replacement - Pickup Truck (Ext Cab)	PKV018					46,800	46,800
Vehicle #413 Replacement - Dump Truck (Crew Cab)	PKV019					68,400	68,400
<b>TOTAL</b>		\$ -	\$ 54,000	\$ 57,600	\$ -	\$ 115,200	\$ 226,800
<b>Check the applicable box:</b>							
There are no projects budgeted for FY 22/23				X			
Projects budgeted for FY22/23 have no associated operating costs							
Projects budgeted for FY22/23 have the following associated operating costs							

### JUSTIFICATIONS

#### FY 23/24

**Vehicle Replacement #419 (PKV016 - \$54,000):** Current vehicle is a 2008 GMC 3500HD dump truck. Asset #2601; purchased 2/8/08. Fleet recommends replacement FY 23/24.

#### FY 24/25


**Vehicle Replacement #416 (PKV017 - \$57,600):** Current vehicle is a 2009 GMC 3500HD dump truck. Purchased 1/30/09. Fleet recommends replacement FY 24/25.

#### FY26/27

**Vehicle Replacement #412 (PKV018 - \$46,800):** Current vehicle is a 2011 GMC Sierra extended cab pick up truck. Purchased 6/30/2011. Asset #2717. Fleets recommends replacement FY26/27.

**Vehicle Replacement #413 (PKV019 - \$68,400):** Current vehicle is a 2011 GMC Sierra 3500HD crew cab dump truck. Purchased 7/6/2011. Asset #2716. Fleet recommends replacement FY26/27.

CITY OF SAFETY HARBOR  
ADOPTED FY2022/2023 BUDGET

<b>Fund No &amp; Name:</b> 32 - Capital Improvement Fund <b>Department:</b> 58 - Parks <b>Project Title:</b> Special Equipment <b>Funding Source:</b> Penny for Pinellas, ARPA* <b>Location:</b> Various Parkland Properties <b>Account:</b> 032-3058-500-6440																			
PROJECT COSTS																			
Project Description	Project #	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	5 YR TOTAL												
Parks Equipment Replacement & Renewal	PKE006	40,000		72,000	42,000		154,000												
Parks Utility Vehicle Replacement	PKE008		21,000	21,000	21,000		63,000												
Parks Trailer Replacements/Additions	PKE013		35,000				35,000												
Parks Security Cameras*	PKE014	75,000					75,000												
Replace Toro 2500 Top Dresser	PKE015	16,000					16,000												
<b>TOTAL</b>		<b>\$ 131,000</b>	<b>\$ 56,000</b>	<b>\$ 93,000</b>	<b>\$ 63,000</b>	<b>\$ -</b>	<b>\$ 343,000</b>												
<b>Check the applicable box:</b> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>There are no projects budgeted for FY 22/23</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Projects budgeted for FY22/23 have no associated operating costs</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Projects budgeted for FY22/23 have the following associated operating costs</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> </tr> </table>								There are no projects budgeted for FY 22/23	<input type="checkbox"/>	Projects budgeted for FY22/23 have no associated operating costs	<input type="checkbox"/>	Projects budgeted for FY22/23 have the following associated operating costs	<input checked="" type="checkbox"/>						
There are no projects budgeted for FY 22/23	<input type="checkbox"/>																		
Projects budgeted for FY22/23 have no associated operating costs	<input type="checkbox"/>																		
Projects budgeted for FY22/23 have the following associated operating costs	<input checked="" type="checkbox"/>																		
<b><u>FY 22/23</u></b>  <table style="width: 100%;"> <tr> <td style="width: 40%;">Personnel Services</td> <td></td> </tr> <tr> <td>Supplies</td> <td></td> </tr> <tr> <td>Contractual Services</td> <td>20,000 Internet fees for security cameras</td> </tr> <tr> <td>Fixed Cost (i.e. Utilities)</td> <td></td> </tr> <tr> <td>Other</td> <td></td> </tr> <tr> <td>Total Increase (Decrease)</td> <td style="border-top: 1px solid black; text-align: right;">20,000</td> </tr> </table>								Personnel Services		Supplies		Contractual Services	20,000 Internet fees for security cameras	Fixed Cost (i.e. Utilities)		Other		Total Increase (Decrease)	20,000
Personnel Services																			
Supplies																			
Contractual Services	20,000 Internet fees for security cameras																		
Fixed Cost (i.e. Utilities)																			
Other																			
Total Increase (Decrease)	20,000																		
																			

### JUSTIFICATIONS

#### FY22/23

**Parks Equipment Replacement & Renewal (PKE006 - \$40,000):** The initial equipment purchased between 2011-2015 will have reached the end of useful life. The equipment requiring replacement will be a Gravely mower #1025 (purchased 2/9/17) and the Toro Sand Pro #1020 with top dresser attachment (purchased 7/14/14).

**Parks Security Cameras (PKE014 - \$75,000):** Install internet & security cameras within the parkland system for improved security. \*ARPA funds.

**Toro 2500 Top Dresser (PKE015 - \$16,000):** Replacement

#### FY 23/24

**Parks Utility Vehicle Replacement (PKE008 - \$21,000):** Replaces utility vehicle #916 purchased in 2016 and currently in use; a utility vehicle provides the needed power to sustain use of Main Street events, and parkland maintenance.

**Parks Trailer Replacements/Additions (PKE013 - \$35,000):** Parks utilizes trailers to transport mowing and earthwork equipment for parkland maintenance and will reach the end of useful life. Replacement of a 2006 Loudo mowing trailer, asset #2553.

#### FY 24/25

**Parks Equipment Replacement & Renewal (PKE006 – \$72,000):** The initial equipment purchased between 2017-2018 will have reached the end of useful life. The equipment needing replaced will be Gravely mowers #1028, #1029, #1030, #1031.

**Parks Utility Vehicle Replacement (PKE008 - \$21,000):** Replaces utility vehicle #937 purchased in 2018 and currently in use; a utility vehicle provides the needed power to sustain use of Main Street events, and parkland maintenance.

**FY 25/26**

**Parks Equipment Replacement & Renewal (PKE006 – \$42,000):** The initial equipment purchased between 2019-2020 will have reached the end of useful life. The equipment needing replaced will be Gravely mowers #1033 and #1034.

**Parks Utility Vehicle Replacement (PKE008 - \$21,000):** Replaces utility vehicle #1035 purchased in 2020 and currently in use; a utility vehicle provides the needed power to sustain use of Main Street events, and parkland maintenance.

CITY OF SAFETY HARBOR  
ADOPTED FY2022/2023 BUDGET

**FUND # 041 - WATER & WASTEWATER**

	2022/23	2023/24	2024/25	2025/26	2026/27
<b>REVENUES:</b>					
Water Revenue *	\$ 5,500,000	\$ 5,555,000	\$ 5,610,551	\$ 5,666,657	\$ 5,723,325
Water Tap Fees	4,000	4,020	4,040	4,060	4,080
Utility Fixtures	15,000	15,200	15,400	15,600	15,800
Sewer Services *	6,550,000	6,615,500	6,681,659	6,748,476	6,815,965
Industrial Surcharge	1,000	1,000	1,000	1,000	1,000
Recycling Sales	4,000				
Late Charges-Utilities	130,000	120,000	119,000	120,200	121,400
Interest	30,000	30,300	30,600	30,900	31,200
Proceed From Sale of FA	15,000	15,855	24,025	16,628	43,655
Miscellaneous Revenue	9,000	9,090	9,180	9,270	9,360
Non-Operating Dept Reimb	541,000	541,000	541,000	541,000	541,000
Transfer in from General Fund	60,300	-	-	-	-
Total Revenues	12,859,300	12,906,965	13,036,455	13,153,790	13,306,785
Carry Over	1,721,380	1,605,310	1,132,580	833,310	694,390
<b>TOTAL REVENUES</b>	<b>\$ 14,580,680</b>	<b>\$ 14,512,275</b>	<b>\$ 14,169,035</b>	<b>\$ 13,987,100</b>	<b>\$ 14,001,175</b>
<b>APPROPRIATIONS:</b>					
Capital Improvements	PROJ #				
Water					
Automated Gate	PWI006	12,000	-	-	-
Replace Vehicle #205 (Truck)	WTV009	67,720	-	-	-
Replace Vehicle #230 (Truck)	WTV010	-	82,000	-	-
Replace Vehicle #280 (DumpTruck)	WTV011	-	-	90,000	-
Replace Vehicle #326 (Flat Bed 20ft)	WTV012	-	-	-	158,000
Replace Generator #617	WTE010	-	29,000	-	-
Replace Trenching Machine #960	WTE011	-	17,500	-	-
Replace Trackhoe #907	WTE012	-	101,000	-	-
Replace Trailer #634	WTE013	26,740	-	-	-
Replace Hitachi Excavator (Vehicle #996)	WTE016	-	-	82,500	-
Wastewater					
Automated Gate	PWI006	12,000	-	-	-
Replace Vehicle #210 (1-1/4 ton utility truck)	SWV007	90,000	-	-	-
Replace Vehicle #275 (1-1/4 ton utility truck)	SWV008	90,000	-	-	-
Replace Vehicle #220 (1-1/4 Flat Bed Dump truck)	SWV009	-	85,000	-	-
Replace Vehicle #260 (1-1/4 Ton Flat Bed Dump Truck)	SWV010	-	85,000	-	-
Replace Work Truck #276	SWV011	-	-	110,000	-
Replace Vacuum Truck #277	SWV012	-	-	-	650,000
Replace Trailer #650	SWE007	-	-	20,000	-
Replace # 631 Generator 35KW	SWE011	55,000	-	-	-
Replace #608 115KW Generator	SWE012	-	121,000	-	-
Replace Backhoe #410	SWE013	-	132,000	-	-
Replace Pump #622	SWE014	-	55,000	-	-
Replace Pump #655	SWE015	-	-	-	65,000
Replace Generator #615	SWE016	-	-	120,000	-
Capital Improvements Total		353,460	317,000	480,500	873,000
Water & Wastewater Dept. Costs		9,907,800	10,006,900	10,107,000	10,208,100
Interfund Transfers Out					
To Water & Wastewater/Renewal & Replacement Fund		2,401,100	3,055,800	2,433,230	2,752,110
To Debt Service Funds					
2006 Revenue Note		113,010	-	115,000	-
2018 Debt Issuance		200,000	-	200,000	-
Total Interfund Transfers Out		2,714,110	3,055,800	2,748,230	2,752,110
<b>FUND RESERVE</b>		1,605,310	1,132,580	833,310	694,390
<b>BUDGETED APPROPRIATIONS</b>		<b>\$ 14,580,680</b>	<b>\$ 14,512,280</b>	<b>\$ 14,169,040</b>	<b>\$ 13,987,100</b>
					<b>\$ 14,001,175</b>

CITY OF SAFETY HARBOR  
ADOPTED FY2022/2023 BUDGET

<b>Fund No &amp; Name:</b> 41 - Water & Wastewater <b>Department:</b> 35- Water <b>Project Title:</b> Water Division Building <b>Funding Source:</b> Water and Wastewater Revenue, Other <b>Location:</b> Public Works Complex/1200 Railroad Avenue <b>Account:</b> 041-4035-500-6300													
PROJECT COSTS													
Project Description	Project #	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	5 YR TOTAL						
Automated Gate for Water/Wastewater Division	PWI006	12,000					12,000						
<b>TOTAL</b>		<b>\$ 12,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 12,000</b>						
<b>Check the applicable box:</b> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">There are no projects budgeted for FY 22/23</td> <td style="width: 20%;"></td> </tr> <tr> <td>Projects budgeted for FY22/23 have no associated operating costs</td> <td></td> </tr> <tr> <td>Projects budgeted for FY22/23 have the following associated operating costs</td> <td></td> </tr> </table>								There are no projects budgeted for FY 22/23		Projects budgeted for FY22/23 have no associated operating costs		Projects budgeted for FY22/23 have the following associated operating costs	
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Projects budgeted for FY22/23 have the following associated operating costs													

**JUSTIFICATIONS**

**FY 22/23**

**Replace North Public Works Gate for Water and Wastewater Vehicle Access :** North access gate is manual and has needed many parts replaced over the years. It requires increasingly more work and needs replacement. The new gate will be fully automated providing additional security. New gate will connect to the Public Works existing automated gate system.

CITY OF SAFETY HARBOR  
ADOPTED FY2022/2023 BUDGET

<b>Fund No &amp; Name:</b> 41 - Water & Wastewater <b>Department:</b> 35-Water <b>Project Title:</b> Water Division Vehicles <b>Funding Source:</b> Water and Wasterwater Revenue, other <b>Location:</b> Public Works Complex/1200 Railroad Avenue <b>Account:</b> 041-4035-500-6401							
PROJECT COSTS							
Project Description	Project #	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	5 YR TOTAL
Replace Vehicle #205 (Truck)	WTV009	67,720					67,720
Replace Vehicle #230 (Truck)	WTV010		82,000				82,000
Replace Vehicle #280 (Dump Truck)	WTV011			90,000			90,000
Replace Vehicle #326 (Flat bed 20 Ft)	WTV012					158,000	158,000
TOTAL		\$ 67,720	\$ 82,000	\$ 90,000	\$ -	\$ 158,000	\$ 397,720
<b>Check the applicable box:</b>							
There are no projects budgeted for FY 22/23							
Projects budgeted for FY22/23 have no associated operating costs			x				
Projects budgeted for FY22/23 have the following associated operating costs							

### JUSTIFICATIONS

#### FY22/23

**Replace vehicle #205:** This is a 2006 ¾ Ton Chevy 2500 Pick Up with utility box and will be 16 years old at the time of replacement. This vehicle is utilized by staff to make water repairs in the field. This vehicle is stocked with commonly used tools to effect repairs throughout the city. The new vehicle will need to be purchased with a utility box.

#### FY 23/24

**Replace vehicle #230:** This is a 2009 1-1/2 Ton Ford-550 Utility truck and will be 15 years old at the time of replacement. This vehicle is utilized by crews to diagnose and repair water system issues and complete water projects. This vehicle has had extensive repairs to the turbo charger and exhaust gas recirculation system.

#### FY 24/25

**Replace vehicle #280:** This Dump truck is a 2006 model and will be 18 years old at the time of replacement. This vehicle is used by Water/Wastewater crews to assist with conducting repairs to Water and Sewer mains. This vehicle brings equipment, backfill materials and parts to the repair teams in the field.

#### FY 26/27

**Replace vehicle #326:** This Flatbed truck is a 1982 model and will be 44 years old at the time of replacement. This vehicle is used by Water/Wastewater crews to assist with conducting repairs to Water and Sewer mains. This vehicle brings large piping, parts, and sod to the work site.

CITY OF SAFETY HARBOR  
ADOPTED FY2022/2023 BUDGET

<b>Fund No &amp; Name:</b> 41 - Water & Wastewater <b>Department:</b> 35- Water <b>Project Title:</b> Water Division Equipment <b>Funding Source:</b> Water and Wastewater Revenue, Other <b>Location:</b> Public Works Complex/1200 Railroad Avenue <b>Account:</b> 041-4035-500-6440													
PROJECT COSTS													
Project Description	Project #	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	5 YR TOTAL						
Replace Trailer #634	WTE013	26,740					26,740						
Replace Generator #617	WTE010		29,000				29,000						
Replace Trenching Machine #960	WTE011			17,500			17,500						
Replace Trackhoe #907	WTE012			101,000			101,000						
Replace Hitachi Excavator #996	WTE016				82,500		82,500						
<b>TOTAL</b>		<b>\$ 26,740</b>	<b>\$ 29,000</b>	<b>\$ 118,500</b>	<b>\$ 82,500</b>	<b>\$ -</b>	<b>\$ 256,740</b>						
<b>Check the applicable box:</b> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">There are no projects budgeted for FY 22/23</td> <td style="width: 20%; text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Projects budgeted for FY22/23 have no associated operating costs</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> </tr> <tr> <td>Projects budgeted for FY22/23 have the following associated operating costs</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table>								There are no projects budgeted for FY 22/23	<input type="checkbox"/>	Projects budgeted for FY22/23 have no associated operating costs	<input checked="" type="checkbox"/>	Projects budgeted for FY22/23 have the following associated operating costs	<input type="checkbox"/>
There are no projects budgeted for FY 22/23	<input type="checkbox"/>												
Projects budgeted for FY22/23 have no associated operating costs	<input checked="" type="checkbox"/>												
Projects budgeted for FY22/23 have the following associated operating costs	<input type="checkbox"/>												

### JUSTIFICATIONS

#### FY22/23

**Replace Trailer #634:** The Trailer will be 39 years old at the time of replacement. This Trailer is used for carrying heavy equipment to job sites around the City.

#### FY 23/24

**Replace Generator #617:** This is a 2005 7.5 KW generator and will be 19 years old at the time of replacement. This generator has surpassed its normal useful life.

#### FY24/25

**Replace Trenching machine #960:** The trenching machine will be 40 years old at the time of replacement. The trenching machine is used to open small trenches for water and sewer lines. The trenching machine is very old and should be replaced.

**Replace Track Hoe #907:** The Track Hoe will be 20 years old at the time of replacement. This Track Hoe is used for repairing and installing water and sewer mains throughout the City.

#### FY25/26

**Replace Hitachi Excavator #996:** The Hitachi Excavator is a 2011 and will be 16 years old. The excavator is due for replacement.

CITY OF SAFETY HARBOR  
ADOPTED FY2022/2023 BUDGET

<b>Fund No &amp; Name:</b> 41 - Water & Wastewater <b>Department:</b> 36- WasteWater <b>Project Title:</b> WasteWater Division Building <b>Funding Source:</b> Water and Wastewater Revenue, Other <b>Location:</b> Public Works Complex/1200 Railroad Avenue <b>Account:</b> 041-4036-500-6300													
<b>PROJECT COSTS</b>													
<b>Project Description</b>	<b>Project #</b>	<b>FY 22/23</b>	<b>FY 23/24</b>	<b>FY 24/25</b>	<b>FY 25/26</b>	<b>FY 26/27</b>	<b>5 YR TOTAL</b>						
Automated Gate for Water/Wastewater Division	PWI006	12,000					12,000						
<b>TOTAL</b>		<b>\$ 12,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 12,000</b>						
<b>Check the applicable box:</b> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="padding: 5px;">There are no projects budgeted for FY 22/23</td> <td style="text-align: center; padding: 5px;"></td> </tr> <tr> <td style="padding: 5px;">Projects budgeted for FY22/23 have no associated operating costs</td> <td style="text-align: center; padding: 5px;"><b>x</b></td> </tr> <tr> <td style="padding: 5px;">Projects budgeted for FY22/23 have the following associated operating costs</td> <td style="text-align: center; padding: 5px;"></td> </tr> </table>								There are no projects budgeted for FY 22/23		Projects budgeted for FY22/23 have no associated operating costs	<b>x</b>	Projects budgeted for FY22/23 have the following associated operating costs	
There are no projects budgeted for FY 22/23													
Projects budgeted for FY22/23 have no associated operating costs	<b>x</b>												
Projects budgeted for FY22/23 have the following associated operating costs													

**JUSTIFICATIONS**

**FY 22/23**

**Replace North Public Works Gate for Water and Wastewater Vehicle Access :** North access gate is manual and has needed many parts replaced over the years. It requires increasingly more work and needs replacement. The new gate will be fully automated providing additional security. New gate will connect to the Public Works existing automated gate system.



CITY OF SAFETY HARBOR  
ADOPTED FY2022/2023 BUDGET

<b>Fund No &amp; Name:</b> 41 - Water & Wastewater <b>Department:</b> 36-Wastewater <b>Project Title:</b> Wastewater Division Vehicles <b>Funding Source:</b> Water and Wastewater, Revenue, Other <b>Location:</b> Public Works Complex/1200 Railroad Ave <b>Account:</b> 041-4036-500-6401							
PROJECT COSTS							
Project Description	Project #	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	5 YR TOTAL
Replace Vehicle #210 (1-1/4 ton utility truck)	SWV007	90,000	85,000	85,000	110,000	650,000	90,000
Replace Vehicle #275 (1-1/4 ton utility truck)	SWV008	90,000					90,000
Replace Vehicle #220 (1-1/4 ton Flat Bed Dump truck)	SWV009						85,000
Replace Vehicle #260 (1-1/4 ton Flat Bed Dump truck)	SWV010						85,000
Replace Work Truck #276	SWV011						
Replace Vacuum Truck #277	SWV012						
TOTAL		\$ 180,000	\$ 85,000	\$ 85,000	\$ 110,000	\$ 650,000	\$ 1,110,000
Check the applicable box:							
There are no projects budgeted for FY 22/23							
Projects budgeted for FY22/23 have no associated operating costs			x				
Projects budgeted for FY22/23 have the following associated operating costs							

### JUSTIFICATIONS

#### FY22/23

**Replace vehicle #210 (1 ¼ ton utility truck):** This truck will be 17 years old and is used for water-wastewater repairs. The truck is due for replacement.

**Replace vehicle #275 (1 ¼ ton utility truck):** This truck will be 20 years old and is due for replacement. This is used for lift station repairs.

#### FY 23/24

**Replace vehicle #220 (F-550 Dump truck):** This truck will be 23 years old and is used for water-wastewater repairs. The truck is due for replacement.

#### FY 24/25

**Replace vehicle #260 (F-550 Dump truck):** This truck will be 17 years old and is used for water-wastewater repairs. The truck is due for replacement.

#### FY 25/26

**Replace Work Truck #276:** This work truck will be 19 years old and is used for water-wastewater repairs. The truck also has an auto crane attached to it for installation and removal of pumps and other various equipment used by lift stations. The truck is due for replacement.

#### FY 26/27

**Replace Vacuum Truck #277:** This truck will be 14 years old and is used for water-wastewater repairs. This truck vacuums wastewater and other types of debris and safely evacuates to the nearest manhole or disposal location. This truck does critical work that saves the city from having sanitary sewer overflows. It is critical to keep this truck and its backup operating at a high level due to the severity of having sewer spills. The truck is due for replacement.

CITY OF SAFETY HARBOR  
ADOPTED FY2022/2023 BUDGET

<b>Fund No &amp; Name:</b> 41 - Water & Wastewater <b>Department:</b> 36-Wastewater <b>Project Title:</b> Wastewater Division Equipment <b>Funding Source:</b> Water & Wastewater, Revenue, other <b>Location:</b> Public Works Complex/1200 Railroad Avenue <b>Account:</b> 041-4036-500-6440							
PROJECT COSTS							
Project Description	Project #	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	5 YR TOTAL
Replace # 631 Generator 35KW	SWE011	55,000					55,000
Replace #608 115KW Generator	SWE012		121,000				121,000
Replace Backhoe #410	SWE013			132,000			132,000
Replace Pump #622	SWE014			55,000			55,000
Replace Trailer #650	SWE007				20,000		20,000
Replace generator #615	SWE016				120,000		120,000
Replace Pump #655	SWE015					65,000	65,000
<b>TOTAL</b>		<b>\$ 55,000</b>	<b>\$ 121,000</b>	<b>\$ 187,000</b>	<b>\$ 140,000</b>	<b>\$ 65,000</b>	<b>\$ 568,000</b>
<b>Check the applicable box:</b>							
There are no projects budgeted for FY 22/23							
Projects budgeted for FY22/23 have no associated operating costs			<b>x</b>				
Projects budgeted for FY22/23 have the following associated operating costs							

### JUSTIFICATIONS

#### FY22/23

**Replace portable generator #631:** Existing unit is a 1986 model and is used to power lift stations during power outages. This unit only powers 3HP or less pumps. The new unit will be able to handle 25HP pumps and will be a quiet pack. The decibel rating is below 74 db.

#### FY 23/24

**Replace 115 KW portable generator #608:** Existing unit is a 2001 model and is used to power lift stations during power outages. This unit will be 22 years old at the time of replacement.

#### FY 24/25

**Replace Backhoe 410 #994:** This heavy equipment is used to make repairs to water and wastewater mains. This unit will be 16 years old at the time of replacement.

**Replace Pump #622:** This equipment is used to bypass lift stations and keep the City from having sewer backups which are reportable to the State. This unit will be 18 years old at the time of replacement.

#### FY 25/26

**Replace trailer #650:** This trailer has been used to tow heavy equipment to the job sites. This unit has been reconditioned at least once before. The Wastewater Division is looking for a trailer that will be more multipurpose and handle a greater load. This trailer will be 22 years old at the time of replacement.

**Replace portable generator #615:** Existing unit is a 2005 model and is used to power lift stations during power outages. This unit can power 47 hp pumps. The new unit will be able to handle 110 hp pumps and will be a quiet pack. The decibel rating is below 74 db.

**FY 26/27**

**Replace pump #655:** Existing unit is a 2008 model and is used to bypass lift stations during power outages and or flow issues that would lead to sanitary sewer overflows. This unit had the control panel and fuel injection pump changed in the last 2 years. Maintenance will only get more expensive as the unit gets older. The new unit will have a 6-inch pump and will be capable of taking over pumping operations at the City's Master lift station in the event a failure at the master lift station. The new pump will be a quiet pack. The decibel rating is below 74 db.

CITY OF SAFETY HARBOR  
ADOPTED FY2022/2023 BUDGET

**FUND # 044 - SANITATION FUND**

	<u>2022/23</u>	<u>2023/24</u>	<u>2024/25</u>	<u>2025/26</u>	<u>2026/27</u>
<b>REVENUES:</b>					
Sanitation/Refuse Charges	\$ 3,625,000	\$ 3,815,313	\$ 4,015,619	\$ 4,015,619	\$ 4,015,619
Solid Waste Franchise Fee	61,030	49,000	49,000	49,000	49,000
Recycling Sales	8,500	11,600	11,600	11,600	11,600
Industrial Surcharge	4,000	4,000	4,000	4,000	4,000
Grants	10,000	13,100	13,100	13,100	13,100
Interest	30,000	29,700	30,000	30,300	30,600
Gain/Loss From Sale of FA	40,000	15,000	15,000	15,000	15,000
Interfund transfer in from General Fund	42,740	-	-	-	-
Total Revenues	3,821,270	3,937,713	4,138,319	4,138,619	4,138,919
Carry Over	2,221,230	1,589,750	1,431,863	1,078,812	935,031
<b>TOTAL REVENUES</b>	<b>\$ 6,042,500</b>	<b>\$ 5,527,463</b>	<b>\$ 5,570,182</b>	<b>\$ 5,217,431</b>	<b>\$ 5,073,951</b>
<b>APPROPRIATIONS:</b>					
Capital Improvements	Proj #				
Air Conditioner Replacement - Bldg D	SNI003	-	-	-	10,000
Replace Rear Load Truck #311	SNV032	-	250,000	-	-
Replace Side Load Truck #312	SNV033	425,000	-	-	-
Refurbish side load truck #518	SNV035	-	290,000	-	-
Replace Front Load Truck #514	SNV036	398,000	-	-	-
Replace Dumpster Transporter #361	SNV037	-	180,000	-	-
Replace Front Load Truck #519	SNV038	-	440,000	-	-
Replace Claw Truck #347	SNV039	-	-	259,000	-
Refurbish Side Load Truck #521	SNV040	-	-	280,000	-
Replace Rear Load Truck #511	SNV041	-	-	-	250,000
Refurbish Side Load Truck #523	SNV042	-	-	-	290,000
Trash/Recycling Containers	SNE002	45,000	45,000	50,000	55,000
Capital Improvements Total		868,000	475,000	589,000	605,000
Sanitation Dept. Costs		3,584,750	3,620,600	3,656,800	3,730,300
Interfund Transfer Out to Debt Service Fund		-	-	54,570	54,570
<b>FUND RESERVE</b>		1,589,750	1,431,863	1,078,812	935,031
<b>BUDGETED APPROPRIATIONS</b>		<b>\$ 6,042,500</b>	<b>\$ 5,527,463</b>	<b>\$ 5,570,182</b>	<b>\$ 5,217,431</b>

CITY OF SAFETY HARBOR  
ADOPTED FY2022/2023 BUDGET

<b>Fund No &amp; Name:</b> 044 Sanitation <b>Department:</b> 4532 Sanitation/Public Works <b>Project Title:</b> Public Works Complex Improvements <b>Funding Source:</b> Sanitation Revenues, Other <b>Location:</b> Public Works Department/1200 Railroad Ave <b>Account:</b> 044-4532-500-6300							
PROJECT COSTS							
Project Description	Project #	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	5 YR TOTAL
Air conditioner replacement - Bldg D	SNI003					10,000	10,000
<b>TOTAL</b>		\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000
<b>Check the applicable box:</b>							
There are no projects budgeted for FY 22/23							
Projects budgeted for FY22/23 have no associated operating costs						<b>x</b>	
Projects budgeted for FY22/23 have the following associated operating costs							

**JUSTIFICATIONS**

**FY 26/27**

**Replace Building D A/C** – Building D A/C unit was replaced in March 2016 with an expected life of 10 years on a commercial unit. It will have met it's life expectancy at this time.

CITY OF SAFETY HARBOR  
ADOPTED FY2022/2023 BUDGET

<b>Fund No &amp; Name:</b> 044 Sanitation <b>Department:</b> 4532 Sanitation/Public Works <b>Project Title:</b> Sanitation Division Automotive Equipment <b>Funding Source:</b> Sanitation Revenue/Borrowed Funds <b>Location:</b> Public Works Department/1200 Railroad Avenue <b>Account:</b> 044-4532-500-6401							
PROJECT COSTS							
Project Description	Project #	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	5 YR TOTAL
Replace side load truck #312	SNV033	425,000					425,000
Replace front load truck #514	SNV036	398,000					398,000
Replace rear load truck #311	SNV032		250,000				250,000
Replace dumpster transporter #361	SNV037		180,000				180,000
Refurbish side load truck #518	SNV035			290,000			290,000
Replace front load truck #519	SNV038			440,000			440,000
Replace claw truck #347	SNV039				259,000		259,000
Refurbish side load truck #521	SNV040				280,000		280,000
Replace rear load truck #511	SNV041					250,000	250,000
Refurbish side load truck #523	SNV042					290,000	290,000
TOTAL		\$ 823,000	\$ 430,000	\$ 730,000	\$ 539,000	\$ 540,000	\$ 3,062,000
<b>Check the applicable box:</b>							
There are no projects budgeted for FY 22/23							
Projects budgeted for FY22/23 have no associated operating costs			x				
Projects budgeted for FY22/23 have the following associated operating costs							

### JUSTIFICATIONS

#### FY22/23

- Replace side load truck:** Truck 312 is a 2010 cab and chassis, with a partial refurbished body in FY 16/17. This vehicle runs four days a week collection residential trash and recycling. By the proposed date, this vehicle will be 13 years old, meeting its life expectancy of 4 to 6 years. Upon acquiring the new vehicle, truck 312 will be declared surplus.
- Replace front load truck:** Truck 514 is a 2016 front load truck which is used to collect commercial accounts and multi-family unit's garbage and recycling up to 5 days a week. Upon acquiring the new vehicle, 514 will become a backup unit, truck 306 (current back-up) will be declared surplus.

#### FY 23/24

- Replace rear load:** Truck 311 is a 2009 rear load which is used to pick up residential trash, yard waste and recycling, up to five days a week. By the proposed replacement dates, this vehicle will have exceeded its typical useful life of 10 to 12 years. Upon acquiring the new vehicle, truck 311 will be declared surplus.
- Replace dumpster transporter:** Truck 361 is a 2012 dumpster transport truck which is used to transport dumpster deliveries, temporary containers, replacement trash/recycling containers, appliance pick-ups and recycling drop off sites. This vehicle is a key aspect to the additional services provided to residents. By the proposed replacement date, this vehicle will have surpassed its life expectancy of 10 to 12 years. Upon acquiring the new vehicle, truck 361 will be declared surplus.

**FY24/25**

1. **Refurbish side load:** Truck 518 is a 2018 automated dump body with a 2019 cab and chassis. This vehicle runs four days a week collection residential trash and recycling. By the proposed date, this vehicle will be 6 years old, meeting its life expectancy of 4 to 6 years. This vehicle will be refurbished with a new refuse body and arm, due to the low mileage on the cab and chassis. Saving the City money by only replacing the body and not entire vehicle. This will prolong the life of the vehicle another 5 years.
2. **Front load truck:** Truck 519 is a 2019 front load truck which is used to collect commercial accounts and multi-family unit's garbage and recycling up to 5 days a week. Upon acquiring the new vehicle, 519 will become a backup unit.

**FY25/26**

1. **Replace claw truck:** Truck 347 is a 2013 claw truck which is used to pick up special yard waste and bulk pick-up collections one to three days a week. By the proposed replacement dates, this vehicle will have exceeded its typical useful life of 12 to 13 years. Upon acquiring the new vehicle, truck 307 will be declared surplus.
2. **Refurbish side load:** Truck 521 is a 2019 automated dump body with a 2019 cab and chassis. This vehicle runs four days a week collection residential trash and recycling. By the proposed date, this vehicle will be 6 years old, meeting its life expectancy of 4 to 6 years. This vehicle will be refurbished with a new refuse body and arm, due to the low mileage on the cab and chassis. Saving the City money by only replacing the body and not entire vehicle. This will prolong the life of the vehicle another 5 years.

**FY 26/27**

1. **Replace rear load:** Truck 511 is a 2015 rear load which is used to pick up residential trash, yard waste and recycling, up to five days a week. By the proposed replacement dates, this vehicle will have exceeded its typical useful life of 10 to 12 years. Upon acquiring the new vehicle, truck 511 will be declared surplus.

**Refurbish side load:** Truck 523 is a 2020 automated dump body with a 2020 cab and chassis. This vehicle runs four days a week collection residential trash and recycling. By the proposed date, this vehicle will be 6 years old, meeting its life expectancy of 4 to 6 years. This vehicle will be refurbished with a new refuse body and arm, due to the low mileage on the cab and chassis. Saving the City money by only replacing the body and not entire vehicle. This will prolong the life of the vehicle another 5 years.

CITY OF SAFETY HARBOR  
ADOPTED FY2022/2023 BUDGET

<b>Fund No &amp; Name:</b> 044 Sanitation <b>Department:</b> 4532 Sanitation/Public Works <b>Project Title:</b> Container Replacements <b>Funding Source:</b> Sanitation Revenues <b>Location:</b> Public Works/1200 Railroad Avenue <b>Account:</b> 044-4532-500-6440							
PROJECT COSTS							
Project Description	Project #	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	5 YR TOTAL
Trash/Recycling Containers	SNE002	45,000	45,000	50,000	50,000	55,000	245,000
<b>TOTAL</b>		<b>\$ 45,000</b>	<b>\$ 45,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 55,000</b>	<b>\$ 245,000</b>
<b>Check the applicable box:</b>							
There are no projects budgeted for FY 22/23							
Projects budgeted for FY22/23 have no associated operating costs							
Projects budgeted for FY22/23 have the following associated operating costs							

### **JUSTIFICATIONS**

#### **FY 22/23**

1. Automated cans are used for both recycling and trash. These cans have a 10 year life expectancy. Over the course of the years, containers will need to be purchased to replace ones that have gone missing or are beyond repair.

#### **FY23/24**

1. Automated cans are used for both recycling and trash. These cans have a 10 year life expectancy. Over the course of the years, containers will need to be purchased to replace ones that have gone missing or are beyond repair.

#### **FY 24/25**

1. Automated cans are used for both recycling and trash. These cans have a 10 year life expectancy. Over the course of the years, containers will need to be purchased to replace ones that have gone missing or are beyond repair.

#### **FY25/26**

1. Automated cans are used for both recycling and trash. These cans have a 10 year life expectancy. Over the course of the years, containers will need to be purchased to replace ones that have gone missing or are beyond repair.

#### **FY26/27**

1. Automated cans are used for both recycling and trash. These cans have a 10 year life expectancy. Over the course of the years, containers will need to be purchased to replace ones that have gone missing or are beyond repair.





CITY OF SAFETY HARBOR  
ADOPTED FY2022/2023 BUDGET

**FUND # 048 - WATER & WASTEWATER RENEWAL & REPLACEMENT**

	2022/23	2023/24	2024/25	2025/26	2026/27
<b>REVENUES:</b>					
Miscellaneous Revenue	\$ 6,000	\$ 6,100	\$ 6,200	\$ 6,300	\$ 6,400
Interest	150,000	150,800	151,600	152,400	153,200
Interfund Transfer In From Water & Wastewater Fund	2,401,100	3,055,800	2,433,230	2,752,110	2,200,000
Total Revenues	2,557,100	3,212,700	2,591,030	2,910,810	2,359,600
Carry Over	3,293,260	2,367,660	1,067,660	2,670,990	984,100
<b>TOTAL REVENUES</b>	<b>\$ 5,850,360</b>	<b>\$ 5,580,360</b>	<b>\$ 3,658,690</b>	<b>\$ 5,581,800</b>	<b>\$ 3,343,700</b>

**APPROPRIATIONS:**

Capital Improvements	Proj #				
Water					
Seminole Park Subdivision and Maple Way water line replacement-Construction	UT0096	2,100,000	-	-	-
Safety Harbor Heights water main replacement-Survey and Design	UTW004	-	-	300,000	-
Safety Harbor Heights water main replacement-Construction	UTW004	-	-	-	1,500,000
MLK, Cedar St., Pine St. water main replacement-Survey and Design	UTW005	355,000	-	-	-
MLK, Cedar St., Pine St. water main replacement-Construction	UTW005	-	1,950,000	-	-
Baytown East Water Main Replacement- Surevey & Design	UTW007	-	-	-	410,000
Baytown East Water Main Replacement- Construction	UTW007	-	-	-	-
Replace existing radio frequency meters	UT0101	30,000	90,000	70,000	70,000
Chlorine Residual Monitoring	UTWE02	105,000	-	-	-

**FUND # 048 - WATER & WASTEWATER RENEWAL & REPLACEMENT**

Wastewater					
Northeast Regional Wastewater Treatment Plant Improvements	UT0005	175,000	-	-	-
Southwest Sanitary Sewer Main Relining	UTS001	-	-	-	-
Library Lift Station Repair	UTS007	80,000	-	-	-
Gulf Machinery Pump Station Repair	UTS010	-	95,000	-	-
Elm St./Pine St. Gravity Sewer Replacement-Design	UTS013	405,000	-	-	-
Elm St/Pine St Gravity Sewer Replacement- Construction	UTS013	-	2,100,000	-	-
Fire Station 53 Force Main- Design	UTS017	-	-	500,000	-
Fire Station 53 Force Main- Construction	UTS017	-	-	-	2,500,000
Enterprise Road Bypass Force Main-Design	UTS018	-	-	-	-
Huntington Lift Station Rebuild-Design	UTS020	80,000	-	-	-
Huntington Lift Station Rebuild-Construction	UTS020	-	160,000	-	-
Smart Coverse- Manhole SSO Detection Device	UTSE01	35,000	-	-	-
Capital Improvements Total		3,365,000	4,395,000	870,000	4,480,000
Water & Sewer Renewal & Replacement Dept. Costs		117,700	117,700	117,700	117,700
<b>FUND RESERVE</b>		2,367,660	1,067,660	2,670,990	984,100

**BUDGETED APPROPRIATIONS**

Southwest Sanitary Sewer Main Relining	UTS001	-	-	1,200,000	1,200,000	-
N Bay Hills Phase IV Design	UTW001	350,000	-	-	-	-
N Bay Hills Phase IV Design	UTW001	-	1,750,000	-	-	-
Mira Mar Terrace Extension Design	UTS012	300,000	-	-	-	-
Mira Mar Terrace Extension Construction	UTS012	-	1,500,000	-	-	-
Harbor Lake Gravity Extension Design	UTS011	-	-	260,000	-	-
Harbor Lake Gravity Extension Construction	UTS011	-	-	-	1,300,000	-
Main Street Water Main Replacement		-	-	-	-	500,000
Navarez/Madrid Gravity Sewer Design		-	-	-	-	400,000
<b>UNFUNDED PROJECTS</b>		<b>\$ 650,000</b>	<b>\$ 3,250,000</b>	<b>\$ 1,460,000</b>	<b>\$ 2,500,000</b>	<b>\$ 900,000</b>

CITY OF SAFETY HARBOR  
ADOPTED FY2022/2023 BUDGET

<b>Fund No &amp; Name:</b> 48 - Water & Wastewater Renewal & Replacement <b>Department:</b> 35 - Water <b>Project Title:</b> Citywide Water Improvements <b>Funding Source:</b> Water and wastewater Revenues, Other <b>Location:</b> Various Citywide <b>Account:</b> 048-4035-500-6300							
PROJECT COSTS							
Project Description	Project #	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	5 YR TOTAL
Seminole Park Subdivision and Maple Way water line Replacement	UT0096						-
Construction		2,100,000					2,100,000
MLK, Cedar St., Pine St. Water Main Replacement	UTW005						-
Survey and Design		355,000					355,000
Construction			1,950,000				1,950,000
Safety Harbor Heights Water Main Replacement	UTW004						-
Survey and Design				300,000			300,000
Construction					1,500,000		1,500,000
Baytown East Water Main Replacement	UTW007						-
Survey and Design					410,000		410,000
Construction						2,100,000	2,100,000
TOTAL		\$ 2,455,000	\$ 1,950,000	\$ 300,000	\$ 1,910,000	\$ 2,100,000	\$ 8,715,000
<b>Check the applicable box:</b>							
There are no projects budgeted for FY 22/23							
Projects budgeted for FY22/23 have no associated operating costs							
Projects budgeted for FY22/23 have the following associated operating costs			*				
**Projects funded by ARPA							
Personnel Services Supplies Contractural Services Fixed Cost (i.e. Utilities) Other Total Increase (Decrease)		*All new projects require regular maintenance.					

## JUSTIFICATIONS

### FY22/23

**UT0096 - Seminole Park and Maple Way Subdivision Water Main Replacement:** Construct services for 2" line replacement in the Seminole Park Revised and the Harbor Heights subdivisions. Survey and design. Current water mains are galvanized and cast-iron pipe. The lines are very old and subject to breaks. Install new 2" water main on Oak Street. Tie into 6" water main on 4<sup>th</sup> Street North. Reinstall water mains and tie into homes. Replace 4" CIP water main from 4<sup>th</sup> Street North to the end of Maple Way to a 2" water main.

**UTW005 - MLK, Cedar St., Pine St. Water Main Replacement:** Survey and design 3,450 feet of old galvanized and cast-iron water main. These water main lines will be upgraded to C900 PVC which will last much longer and provide greater water quality. This project will place the 4-inch water main that currently extends through lots 15 and 17 on Fernbrook and runs through the park to residences on MLK St. The new water service lines will come from a 6-inch water main on MLK St.

### FY 23/24

**UTW005 - MLK, Cedar St., Pine St. Water Main Replacement:** Construct new water main and replace 3,450 feet of old galvanized and cast-iron water main. These water main lines will be upgraded to C900 PVC which will last much longer and provide greater water quality. This project will place the 4-inch water main that currently extends through lots 15 and 17 on Fernbrook and runs through the park to residences on MLK St. The new water service lines will come from a 6-inch water main on MLK St.

**FY 24/25**

**UTW004 – Palmetto/Woodell Water Main Replacement:** Survey and design the replacement of old galvanized water main. This is an old 1-1/2-inch galvanized line that has broken multiple times and due for replacement.

**FY 25/26**

**UTW004 – Palmetto/Woodell Water Main Replacement:** Construct the replacement of old galvanized water main. This is an old 1-1/2-inch galvanized line that has broken multiple times and due for replacement.

**UTW007 – Baytown East Water Main Replacement:** Survey and Design the replacement of approximately 4600 linear feet of water main and 5 fire hydrants. This project will remove dead end connections and tie the water main in on North Bayshore. This removes very old pipe in this area. The Water Division has made several repairs over the years.

**FY 26/27**

**UTW007 – Baytown East Water Main Replacement:** Construct the replacement of approximately 4600 linear feet of water main and 5 fire hydrants. This project will remove dead end connections and tie the water main in on North Bayshore. This removes very old pipe in this area. The Water Division has made several repairs over the years.

CITY OF SAFETY HARBOR  
ADOPTED FY2022/2023 BUDGET

<b>Fund No &amp; Name:</b> 48 - Water & Wastewater Renewal & Replacement <b>Department:</b> 35-Water <b>Project Title:</b> Radio Frequency Meter Replacement <b>Funding Source:</b> Water Revenue <b>Location:</b> Various Locations <b>Account:</b> 048-4035-500-6440											
PROJECT COSTS											
Project Description	Project #	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	5 YR TOTAL				
Replace existing radio frequency meters	UT0101	30,000	90,000	70,000	70,000	70,000	330,000				
Chlorine Residual Monitoring	UTWE02	105,000					105,000				
<b>TOTAL</b>		<b>\$ 135,000</b>	<b>\$ 90,000</b>	<b>\$ 70,000</b>	<b>\$ 70,000</b>	<b>\$ 70,000</b>	<b>\$ 330,000</b>				
<b>Check the applicable box:</b> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">There are no projects budgeted for FY 21/22</td> <td style="width: 20%;"></td> </tr> <tr> <td>Projects budgeted for FY21/22 have no associated operating costs</td> <td></td> </tr> </table>								There are no projects budgeted for FY 21/22		Projects budgeted for FY21/22 have no associated operating costs	
There are no projects budgeted for FY 21/22											
Projects budgeted for FY21/22 have no associated operating costs											

### JUSTIFICATIONS

#### FY22/23

**Radio Frequency Meter Replacements:** It is planned to replace existing radio frequency meters that have met their life expectancy. FY 22/23 will be meter book 23. The benefits of radio frequency water meters are;

- Increases meter reader efficiency as it does not require the meter reader to leave the truck. This also results in eliminating hazards when the meter reader must physically access the meter.
- Potential estimated meter readings are eliminated.
- Customer calls and billing cycles are reduced because the software to transfer data to the utility billing system is already being used for existing radio frequency meters.

#### **Chlorine Residual Monitoring:**

#### FY 23/24

**Radio Frequency Meter Replacements:** It is planned to replace existing water meters with radio read meters. FY 23/24 will be meter books 18, 21 and 25. The benefits of radio frequency water meters are:

- Increases meter reader efficiency as it does not require the meter reader to leave the truck. This also results in eliminating hazards when the meter reader must physically access the meter.
- Potential estimated meter readings are eliminated.
- Customer calls and billing cycles are reduced because the software to transfer data to the utility billing system is already being used for existing radio frequency meters.

#### FY 24/25

**Radio Frequency Meter Replacements:** It is planned to replace existing water meters with radio read meters. FY 24/25 will be meter books 36, 37 and 38. The benefits of radio frequency water meters are:

- Increases meter reader efficiency as it does not require the meter reader to leave the truck. This also results in eliminating hazards when the meter reader must physically access the meter.
- Potential estimated meter readings are eliminated.
- Customer calls and billing cycles are reduced because the software to transfer data to the utility billing system is already being used for existing radio frequency meters.

**FY 25/26**

**Radio Frequency Meter Replacements:** It is planned to replace existing water meters with radio read meters. FY 25/26 will be meter books 27 and 30. The benefits of radio frequency water meters are:

- Increases meter reader efficiency as it does not require the meter reader to leave the truck. This also results in eliminating hazards when the meter reader must physically access the meter.
- Potential estimated meter readings are eliminated.

**FY 26/27**

**Radio Frequency Meter Replacements:** It is planned to replace existing water meters with radio read meters. FY 26/27 will be meter books 37 and 38. The benefits of radio frequency water meters are:

- Increases meter reader efficiency as it does not require the meter reader to leave the truck. This also results in eliminating hazards when the meter reader must physically access the meter.
- Potential estimated meter readings are eliminated.

CITY OF SAFETY HARBOR  
ADOPTED FY2022/2023 BUDGET

<b>Fund No &amp; Name:</b> 48 - Water & Wastewater Renewal & Replacement <b>Department:</b> 36 - Wastewater <b>Project Title:</b> Sanitary Sewer Improvements <b>Funding Source:</b> Water and Wastewater Revenue, Other <b>Location:</b> Various, Citywide <b>Account:</b> 048-4036-500-6300							
PROJECT COSTS							
Project Description	Project #	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	5 YR TOTAL
Northeast Regional Wastewater Treatment Plant Improvements	UT0005	175,000					175,000
Elm St./Pine St. Gravity Sewer Replacement**	UTS013						-
Design		405,000					405,000
Construction			2,100,000				2,100,000
Huntington Lift Station Rebuild	UTS020						-
Design		80,000					80,000
Construction			160,000				160,000
Library Lift Station Rehabilitation	UTS007	80,000					80,000
Gulf Machinery Pump Station Rehabilitation	UTS010		95,000				95,000
Enterprise Road Bypass Force Main	UTS018						-
Design						515,000	515,000
Fire Station 53 Force Main	UTS017						-
Design				500,000			500,000
Construction					2,500,000		2,500,000
TOTAL		\$ 740,000	\$ 2,355,000	\$ 500,000	\$ 2,500,000	\$ 515,000	\$ 6,610,000
Check the applicable box:							
There are no projects budgeted for FY 22/23							
Projects budgeted for FY22/23 have no associated operating costs							
Projects budgeted for FY22/23 have the following associated operating costs		*					
**Projects funded by ARPA							
Personnel Services							
Supplies							
Contractual Services							
Fixed Cost (i.e. Utilities)							
Other							
Total Increase (Decrease)							

### JUSTIFICATIONS

#### FY22/23

**UT0005 - Northeast Regional Wastewater Treatment Plant Improvements:** The NE Plant is a 13.5 million gallons a day advanced wastewater treatment facility. The City of Safety Harbor has the rights to 4 million gallons a day of treatment. By contractual agreement, the City of Clearwater will manage and maintain the facility and the City of Safety Harbor will assist financially with the capital improvement and maintenance cost of the facility at the pro rata rate of 4/13.5%. The funds allocated are estimates from the City of Clearwater for those capital expenses and maintenance cost that will keep this facility in working order to meet the State and Federal regulation within the years listed. These funds change periodically due to project timing, construction costs, unforeseen conditions and regulations and requirement.

**UTS013 - Elm St./Pine St. Gravity Sewer Replacement:** Survey and Design replacement of gravity sewer line including manholes. This existing old 8- inch clay sewer main is in poor condition and requires significant maintenance. Some of the contributing problems include slope or elevation issues. The goal of the project is to install a system that meets minimum flow/slope requirements and removes any obstructions within the aging system.

**UTS007 - Library Lift Station:** Current pumping equipment is 25 years old and needs replacement. This project consists of bypassing the sewage flows, refurbishing the wet well and valve vault, replacing the pumps, electrical control panel and all valves and piping. Wastewater Division personnel will perform this work.

**UTS020 - Huntington Lift Station Rebuild:** Design new lift station pumps and controls to perform more efficiently in new system configuration after completion of 9<sup>th</sup> Ave FM. Current pumps are oversized for the new system.

**FY 23/24**

**UTS013 - Elm St./Pine St. Gravity Sewer Replacement:** Construct gravity sewer line including manholes. This existing old 8- inch clay sewer main is in poor condition and requires significant maintenance. Some of the contributing problems include slope or elevation issues. The goal of the project is to install a system that meets minimum flow/slope requirements and removes any obstructions within the aging system.

**UTS010 - Gulf Machinery Pump Station:** Piping equipment will be 25 years old. This project consists of bypassing sewage flows, refurbishing the wet well, valve vault, replacing pumps, electrical controls, all valves, and old piping. Lift station personnel will complete all labor.

**UTS020 - Huntington Lift Station Rebuild:** This project consists of bypassing sewage flows, refurbishing the wet well, valve vault, replacing pumps, electrical controls, all valves, and old piping. Lift station personnel will complete all labor.

**FY 24/25**

**UTS017 – Fire Station 53:** Plan for growth at Fire Station 53 and surrounding businesses that discharge sewer into the common force main. Currently Mease hospital/Fire Station 53 as well as many other buildings discharge sewer into a common force main. This system is most likely at its max or will likely be at its max in the coming years. We are asking for a study so that we can determine what upgrades are needed and design a system that will provide adequate storage and pumping for the future.

**FY 25/26**

**UTS017 – Fire Station 53:** Growth in the area surrounding Fire Station 53 adds additional discharge sewer into the common force main. Currently Mease Hospital/Fire Station 53 as well as many other buildings discharge sewer into a common force main. As the system continues to age, and flows continue to increase, the shared, common force main pumping toward the treatment plant needs to be upgraded to provide adequate storage and pumping for the future.

**FY 26/27**

**UTS018 – Enterprise Road Bypass Force Main:** Survey and design the replacement of the bypass force main for North Bay Hills lift Station. The current bypass force main has plastic glue fittings and has been repaired numerous times. There is also a private connection to the force main that will need to be relocated. The casing that runs under the railroad is not long enough and doesn't meet railroad specifications. The casing will need replacement. This bypass ensures consistent sewer flows in case of a catastrophic failure of the primary force main.



CITY OF SAFETY HARBOR  
ADOPTED FY2022/2023 BUDGET

<b>Fund No &amp; Name:</b> 48 - Water & Wastewater Renewal & Replacement <b>Department:</b> 36 - Wastewater <b>Project Title:</b> Special Equipment <b>Funding Source:</b> Wastewater Revenue <b>Location:</b> Various Locations <b>Account:</b> 048-4036-500-6440													
<b>PROJECT COSTS</b>													
<b>Project Description</b>	<b>Project #</b>	<b>FY 22/23</b>	<b>FY 23/24</b>	<b>FY 24/25</b>	<b>FY 25/26</b>	<b>FY 26/27</b>	<b>5 YR TOTAL</b>						
Cover Seals-Manhole Early Detection for SSO	UTSE01	35,000					35,000						
<b>TOTAL</b>		<b>\$ 35,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 35,000</b>						
<b>Check the applicable box:</b> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="padding: 5px;">There are no projects budgeted for FY 22/23</td> <td style="width: 10%;"></td> </tr> <tr> <td style="padding: 5px;">Projects budgeted for FY22/23 have no associated operating costs</td> <td></td> </tr> <tr> <td style="padding: 5px;">Projects budgeted for FY22/23 have the following associated operating costs</td> <td style="text-align: center; padding: 5px;"><b>x</b></td> </tr> </table>								There are no projects budgeted for FY 22/23		Projects budgeted for FY22/23 have no associated operating costs		Projects budgeted for FY22/23 have the following associated operating costs	<b>x</b>
There are no projects budgeted for FY 22/23													
Projects budgeted for FY22/23 have no associated operating costs													
Projects budgeted for FY22/23 have the following associated operating costs	<b>x</b>												

**JUSTIFICATIONS**

**FY22/23**

**Purchase Smart Covers for early detection of sanitary sewer overflows:** These Smart covers will be strategically placed throughout the city and will provide constant data to the Water/Wastewater Supervisor and will prevent sanitary sewer overflows by early detection.

CITY OF SAFETY HARBOR  
ADOPTED FY2022/2023 BUDGET

**FUND # 060 - MULTIMODAL IMPACT FEE**

	<u>2022/23</u>	<u>2023/24</u>	<u>2024/25</u>	<u>2025/26</u>	<u>2026/27</u>
<b>REVENUES:</b>					
Citywide Impact Fees	\$ 16,000	\$ 16,300	\$ 16,000	\$ 15,700	\$ 15,400
Downtown Impact Fees	3,000	3,030	3,060	3,090	3,120
Interest	6,000	5,000	4,000	4,000	4,000
Total Revenues	25,000	24,330	23,060	22,790	22,520
Carry Over	512,080	337,080	161,410	184,470	207,260
<b>TOTAL REVENUES</b>	<b>\$ 537,080</b>	<b>\$ 361,410</b>	<b>\$ 184,470</b>	<b>\$ 207,260</b>	<b>\$ 229,780</b>
<b>APPROPRIATIONS:</b>					
Capital Improvements	<u>Proj #</u>				
Bicycle Facilities and Sidewalk Projects Identified in Master Plan	ST0053	200,000	200,000	-	-
Capital Improvements Total		200,000	200,000	-	-
<b>FUND RESERVE</b>		337,080	161,410	184,470	207,260
<b>BUDGETED APPROPRIATIONS</b>		<b>\$ 537,080</b>	<b>\$ 361,410</b>	<b>\$ 184,470</b>	<b>\$ 207,260</b>
				<b>\$ 229,780</b>	

CITY OF SAFETY HARBOR  
ADOPTED FY2022/2023 BUDGET

<b>Fund No &amp; Name:</b> 060 Multimodal <b>Department:</b> Community Development <b>Project Title:</b> Bicycle and Sidewalk Facilities <b>Funding Source:</b> Multi Modal Impact Fees 060-6000-324-0310 and 060-6000-324-0320 <b>Location:</b> Citywide <b>Account:</b> 060-6031-500.63-00							
<b>PROJECT COSTS</b>							
<b>Project Description</b>	<b>Project #</b>	<b>FY 22/23</b>	<b>FY 23/24</b>	<b>FY 24/25</b>	<b>FY 25/26</b>	<b>FY 26/27</b>	<b>5 YR TOTAL</b>
Bicycle Facilities and Sidewalk projects identified in the master plan	ST0053	200,000	200,000				400,000
<b>TOTAL</b>		<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 400,000</b>
<b>Check the applicable box:</b>							
There are no projects budgeted for FY 22/23							
Projects budgeted for FY22/23 have no associated operating costs						<b>X</b>	
Projects budgeted for FY22/23 have the following associated operating costs							

**JUSTIFICATIONS**

**FY 22/23**

**ST0053 Bicycle Facilities and Sidewalk projects identified in the master plan:** Funding to construct bicycle facility and sidewalk projects based on the prioritized list of projects within the Sidewalk and Bicycle Facilities Master Plan.

**FY 23/24**

**ST0053 Bicycle Facilities and Sidewalk projects identified in the master plan:** Funding to construct bicycle facility and sidewalk projects based on the prioritized list of projects within the Sidewalk and Bicycle Facilities Master Plan.

CITY OF SAFETY HARBOR  
ADOPTED FY2022/2023 BUDGET

**FUND # 063 - PARKLAND DEDICATION**

	<u>2022/23</u>	<u>2023/24</u>	<u>2024/25</u>	<u>2025/26</u>	<u>2026/27</u>
<b>REVENUES:</b>					
Residential Impact Fees	\$ 2,500	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000
Development Parkland Fees	52,500	-	-	-	-
Interest	2,000	3,500	3,500	3,500	3,500
Total Revenues	57,000	7,500	7,500	7,500	7,500
Carry Over	78,270	50,270	37,770	25,270	12,770
<b>TOTAL REVENUES</b>	<b>\$ 135,270</b>	<b>\$ 57,770</b>	<b>\$ 45,270</b>	<b>\$ 32,770</b>	<b>\$ 20,270</b>
<b>APPROPRIATIONS:</b>					
Capital Improvements	<u>Proj #</u>				
Folly Farms Development- Farmhouse ADA Improvements	0FOLLY	60,000	-	-	-
Capital Improvements Total		60,000	-	-	-
Parkland Dedication Dept. Costs	PR0022	20,000	15,000	15,000	15,000
Principal Payment (Lease - Elm St)		5,000	5,000	5,000	5,000
<b>FUND RESERVE</b>		50,270	37,770	25,270	12,770
<b>BUDGETED APPROPRIATIONS</b>		<b>\$ 135,270</b>	<b>\$ 57,770</b>	<b>\$ 45,270</b>	<b>\$ 32,770</b>
		<b>\$ 20,270</b>			

CITY OF SAFETY HARBOR  
ADOPTED FY2022/2023 BUDGET




<b>Fund No &amp; Name:</b> 63- Parkland <b>Department:</b> 58 - Parks <b>Project Title:</b> Improvements Other Than Buildings <b>Funding Source:</b> Parkland Impact Fees & Donations <b>Location:</b> Various Parkland Locations <b>Account:</b> 063-6058-500-6300							
PROJECT COSTS							
Project Description	Project #	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	5 YR TOTAL
Folly Parcel A Improvements	0FOLLY	60,000					60,000
<b>TOTAL</b>		<b>\$ 60,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 60,000</b>

**Check the applicable box:**

There are no projects budgeted for FY 22/23	
Projects budgeted for FY22/23 have no associated operating costs	
Projects budgeted for FY22/23 have the following associated operating costs	<b>X</b>

**FY 22/23**

Personnel Services		
Supplies	13,500	non capital office supplies/office supplies/farm supplies/AED/first aid/housekeeping
Contractual Services	4,100	cleaning services/printer/
Fixed Cost (i.e. Utilities)	14,400	Utilities/inter/wifi
Other	5,410	Maintenance/repairs
Total Increase (Decrease)	37,410	

**JUSTIFICATIONS**

**FY 22/23**

**Parcel “A” Improvements (0FOLLY - \$60,000):** ADA and site improvements for Parcel A within Folly Farm Nature Preserve acquired in September 2019. Improvements include the following: ADA compliant front entry deck, restrooms and parking, expanded entry driveway and additional venue parking.

CITY OF SAFETY HARBOR  
ADOPTED FY2022/2023 BUDGET

<b>FUND # 065 - LIBRARY IMPACT FEE</b>
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	<u>2022/23</u>	<u>2023/24</u>	<u>2024/25</u>	<u>2025/26</u>	<u>2026/27</u>
<b>REVENUES:</b>					
Residential/Facilities	\$ 3,050	\$ 3,100	\$ 3,000	\$ 2,900	\$ 2,800
Interest	1,000	-	-	-	-
Total Revenues	4,050	3,100	3,000	2,900	2,800
Carry Over	101,930	-	3,100	6,100	9,000
<b>TOTAL REVENUES</b>	<b>\$ 105,980</b>	<b>\$ 3,100</b>	<b>\$ 6,100</b>	<b>\$ 9,000</b>	<b>\$ 11,800</b>
<b>APPROPRIATIONS:</b>					
Capital Improvements	<u>Proj #</u>				
Library Second Floor Buildout	LB2020	105,980	-	-	-
Capital Improvements Total		105,980	-	-	-
<b>FUND RESERVE</b>	-	3,100	6,100	9,000	11,800
<b>BUDGETED APPROPRIATIONS</b>	<b>\$ 105,980</b>	<b>\$ 3,100</b>	<b>\$ 6,100</b>	<b>\$ 9,000</b>	<b>\$ 11,800</b>

CITY OF SAFETY HARBOR  
ADOPTED FY2022/2023 BUDGET

<b>Fund No &amp; Name:</b> 65 - Library Impact <b>Department:</b> Library <b>Project Title:</b> Buildings <b>Funding Source:</b> Library Impact Fees <b>Location:</b> Library <b>Account:</b> 065-6055-500.6200							
<b>PROJECT COSTS</b>							
<b>Project Description</b>	<b>Project #</b>	<b>FY 22/23</b>	<b>FY 23/24</b>	<b>FY 24/25</b>	<b>FY 25/26</b>	<b>FY 26/27</b>	<b>5 YR TOTAL</b>
Library Second Floor Buildout	LB2020	105,980					105,980
<b>TOTAL</b>		<b>\$ 105,980</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 105,980</b>
<b>Check the applicable box:</b>							
There are no projects budgeted for FY 22/23						<input type="checkbox"/>	
Projects budgeted for FY22/23 have no associated operating costs						<input checked="" type="checkbox"/>	
Projects budgeted for FY22/23 have the following associated operating costs						<input type="checkbox"/>	

**JUSTIFICATIONS**

**FY 22/23**

**LB2020 Second Floor Meeting Room Addition:** Construction is anticipated to begin on the second-floor addition. FY21/22 budget is estimated at \$2,500,000 per the 2006 estimate prepared by the architectural firm of Long & Associates. Completion of the design work in FY 21/22 will provide a more current construction cost estimate.

The Library Foundation will work toward a fundraising goal of \$500,000 to pay for technology and furniture for the second story facility. Chrissie Elmore Library Trust funds will be earmarked for this project. We anticipate partial funding from the Penny for Pinellas will be available. State Construction grants have limited funding since 2008 but grant applications will be submitted. A new bond issue may be required to fully fund this new project.

CITY OF SAFETY HARBOR  
ADOPTED FY2022/2023 BUDGET

**FUND # 067 - COMMUNITY REDEVELOPMENT AGENCY**

	<u>2022/23</u>	<u>2023/24</u>	<u>2024/25</u>	<u>2025/26</u>	<u>2026/27</u>
<b>REVENUES:</b>					
CRA Taxes	\$ 1,118,280	\$ 1,174,190	\$ 1,232,900	\$ 1,294,540	\$ 1,359,270
Donation/Private	615,140	-	-	-	-
Interest	7,500	7,400	7,500	7,600	7,700
Transfer from General Fund	640	-	-	-	-
Total Revenues	1,741,560	1,181,590	1,240,400	1,302,140	1,366,970
Carry Over	1,698,770	6,460	729,320	1,510,990	2,347,780
<b>TOTAL REVENUES</b>	<b>\$ 3,440,330</b>	<b>\$ 1,188,050</b>	<b>\$ 1,969,720</b>	<b>\$ 2,813,130</b>	<b>\$ 3,714,750</b>
<b>APPROPRIATIONS:</b>					
Capital Improvements					
Library 2nd Floor Buildout Construction	2,975,240	-	-	-	-
Capital Improvements Total	2,975,240	-	-	-	-
Community Redevelopment Dept. Costs	328,930	328,900	328,900	335,500	342,200
Transfers Out					
To Debt Service for Land Purchase	129,700	129,830	129,830	129,850	129,810
Total Interfund Transfers Out	129,700	129,830	129,830	129,850	129,810
<b>FUND RESERVE</b>	6,460	729,320	1,510,990	2,347,780	3,242,740
<b>BUDGETED APPROPRIATIONS</b>	<b>\$ 3,440,330</b>	<b>\$ 1,188,050</b>	<b>\$ 1,969,720</b>	<b>\$ 2,813,130</b>	<b>\$ 3,714,750</b>



CITY OF SAFETY HARBOR  
ADOPTED FY2022/2023 BUDGET

<b>Fund No &amp; Name:</b> 67 - CRA <b>Department:</b> CRA <b>Project Title:</b> Buildings <b>Funding Source:</b> Ad Valorem/Donations/Debt Proceeds/Other <b>Location:</b> Library <b>Account:</b> 067-6517-500-6200													
<b>PROJECT COSTS</b>													
<b>Project Description</b>	<b>Project #</b>	<b>FY 22/23</b>	<b>FY 23/24</b>	<b>FY 24/25</b>	<b>FY 25/26</b>	<b>FY 26/27</b>	<b>5 YR TOTAL</b>						
Library 2nd Floor Construction	LB2020	2,975,240					2,975,240						
<b>TOTAL</b>		<b>\$2,975,240</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,975,240</b>						
<b>Check the applicable box:</b> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="padding: 5px;">There are no projects budgeted for FY 22/23</td> <td style="width: 10%;"></td> </tr> <tr> <td style="padding: 5px;">Projects budgeted for FY22/23 have no associated operating costs</td> <td style="text-align: center; padding: 5px;">X</td> </tr> <tr> <td style="padding: 5px;">Projects budgeted for FY22/23 have the following associated operating costs</td> <td></td> </tr> </table>								There are no projects budgeted for FY 22/23		Projects budgeted for FY22/23 have no associated operating costs	X	Projects budgeted for FY22/23 have the following associated operating costs	
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**JUSTIFICATIONS**

**FY 22/23**

**LB2020 Second Floor Meeting Room Addition:** Construction is anticipated to begin on the second-floor addition. FY21/22 budget is estimated at \$2,000,000 per the 2006 estimate prepared by the architectural firm of Long & Associates. Completion of the design work in FY 20/21 will provide a more current construction cost estimate.

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## **SAFETY HARBOR, FLORIDA**



**END**



