



# ANNUAL REPORT 2021

**CITY OF SAFETY HARBOR**  
[cityofsafetyharbor.com](http://cityofsafetyharbor.com)

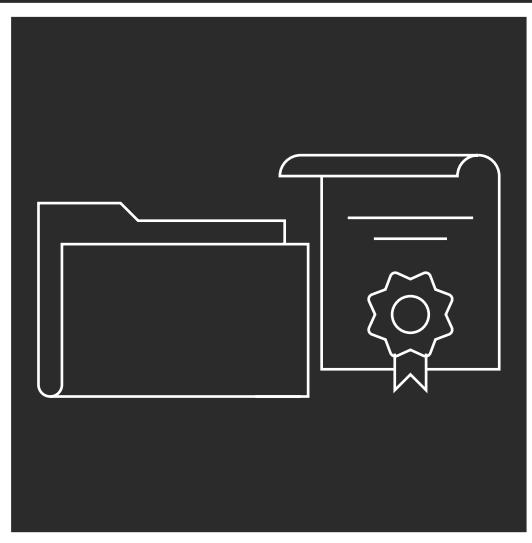


# CITY CLERK

30

MEETINGS

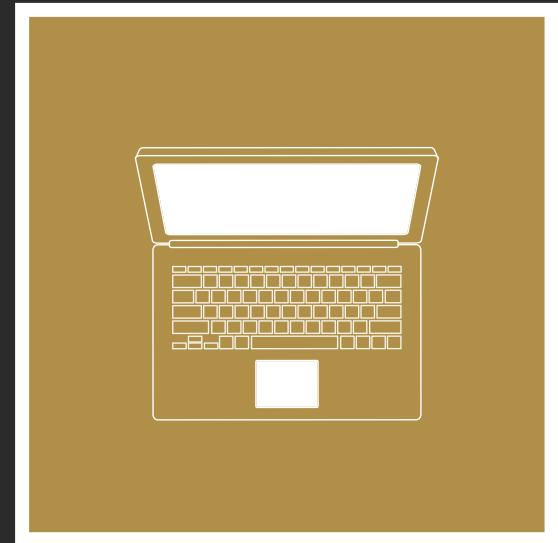
CITY COMMISSION  
COMMUNITY REDEVELOPMENT AGENCY  
AUDIT COMMITTEE



220

PUBLIC RECORD REQUESTS    LEGAL DOCUMENTS RECORDED

212



The Office of City Clerk is responsible for: maintenance of city records, City Commission agendas and minutes, acting as the Supervisor of Elections in municipal elections, custodian of public records.

**1**

## BUILDING PERMITS AND INSPECTIONS

In May of 2021, the City of Safety Harbor entered into an interlocal agreement with Pinellas County, shifting permit reviews for consistency with the Florida Building Code to Pinellas County. Trade permits, including mechanical, electrical, and plumbing permits are submitted directly to Pinellas County. In fiscal year 20-21, city staff reviewed a total of 2,082 permits and conducted 181 inspections.

**2**

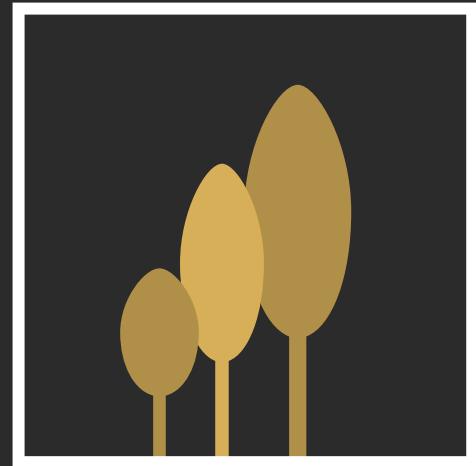
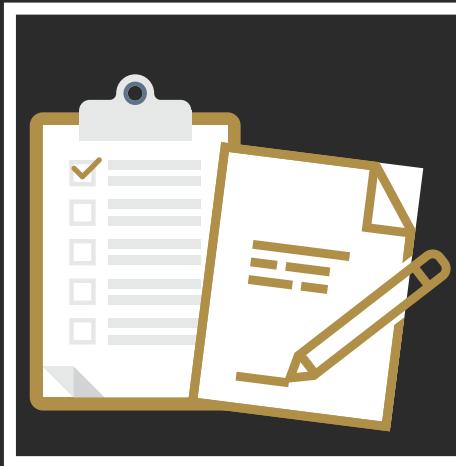
## BUSINESS TAXES

In fiscal year 2020-21, a total of 963 business licenses were issued.

**3**

## CODE COMPLIANCE

In fiscal year 2020-2021, Code Compliance staff responded to 472 requests for assistance. Common code violation categories included building and property maintenance, trash accumulation, illicit discharge, animal violations, and building permit violations. The Code Enforcement Board heard 39 cases.



# COMMUNITY DEVELOPMENT

## 4

## TREE PROGRAMS

On October 16, 2021, a total of 410 trees were given away to Safety Harbor residents at the Public Works Compound.

The city received nine street tree applications Safety Harbor residents and planted nine street trees on privately owned residential properties.

Twenty-seven trees were planted on city-owned properties during fiscal year 20-21, including Waterfront Park, Folly Farms, the Dog Park at Safety Harbor City Park, Mullet Creek Park, and the median located at Enterprise Road and Green Springs Drive.

The City of Safety Harbor is designated a Tree City USA by the Arbor Day Foundation and held an Arbor Day tree planting event at Safety Harbor Middle School on November 17, 2021.



## 5

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# COMMUNITY DEVELOPMENT

## 6

## DEVELOPMENT CASES

During fiscal year 20-21, the Planning Division received the following number of development case applications:

- Annexations: 4
- Conditional Use: 2
- Community Redevelopment District Waiver: 2
- Sidewalk Waiver: 4
- Site Plan: 2
- Subdivision Plat: 0
- Variance: 9
- Zoning/Future Land Use Map Amendment: 2



## 7

## SIDEWALK & BICYCLE FACILITIES MASTER PLAN

In fiscal year 20-21, the city hired a consultant to prepare a master plan to prioritize future sidewalk and bicycle facility projects. A community workshop was held at the Safety Harbor Library on October 25, 2021. The final report will be available in the spring of 2022.

# COMMUNITY DEVELOPMENT

# NEIGHBORHOOD GRANT PROGRAM

<b>Neighborhood Project</b>			
Grant Type	Neighborhood	Project Description	Grant Award
	Huntington HOA	Fencing	\$5,000
	5 <sup>th</sup> Avenue Villas and Townhomes	Sign	\$5,000
	Harbor Grove Property Owner's Association	Fountain	\$5,000
<b>Beautification Matching</b>			
	Huntington Trails HOA	Landscaping and Irrigation	\$2,500
	Georgetown East HOA	Landscaping	\$2,375
		<b>TOTAL</b>	<b>\$19,875</b>



# ENGINEERING

## ESPIRITU SANTO SPRINGS AND WASHINGTON BRENNAN WATER MAIN REPLACEMENT

The Espiritu Santo Springs and Washington Brennan Water Main Replacement project started in December 2020, and construction completed in December 2021. The project replaced approximately 11,600 LF of aging water main and included approximately 800 LF of watermain installed under Bishop Creek via subaqueous drill at North Bayshore bridge and Philippe Parkway Bridge. The majority of the new water main was installed via horizontal directional drill to minimize impacts to City roadways, sidewalks, driveway, trees, and other infrastructure. The process consists of drilling a path at the desired location and depth, then pulling the water main into place.



# ENGINEERING

## WATERFRONT PARK BEACH TRAIL HEAD EROSION REPAIR

Engineering design and construction completed in March 2021 for the erosion occurring at the Waterfront Park South Trail Head near beach area along sidewalk and after the boardwalk. The repair included installation of approximately 100 LF of 18-inch toe wall with rebar installed along the sidewalk and at the end of the boardwalk to correct erosion and prevent future erosion at that area.





# ENGINEERING

## ENTERPRISE ROAD AT GREEN SPRINGS INTERSECTION

The Engineering design of the intersection improvements at Enterprise Road and Green Springs Intersection finished construction in April 2021. The existing brick and failing sub-base was removed and replaced with crushed concrete sub base and asphalt. Curbing was also replaced.



## COVENTRY EAST CUL-DE-SAC IMPROVEMENTS

The Engineering design of the drainage improvements at Coventry East Cul-de-Sac finished construction in March 2021. Improvements included improved drainage flow within the cul-de-sac, paving, and concrete curb and sidewalk replacement.

# ENGINEERING



## SANITARY SEWER AND STORM SEWER PIPE LINING AND SANITARY SEWER MANHOLE REHABILITATION

Sanitary sewer pipe lining, sanitary sewer lateral lining, and Priority 1 Manhole rehabilitation is currently in progress throughout the City. Approximately 25,000 LF of sanitary sewer pipe is being restored and rehabilitated by a trenchless method of sewer repairs called cured in place pipe lining. In addition, 126 priority 1 manholes will be rehabilitated and lined. The project started in 2020 and will continue through 2022.

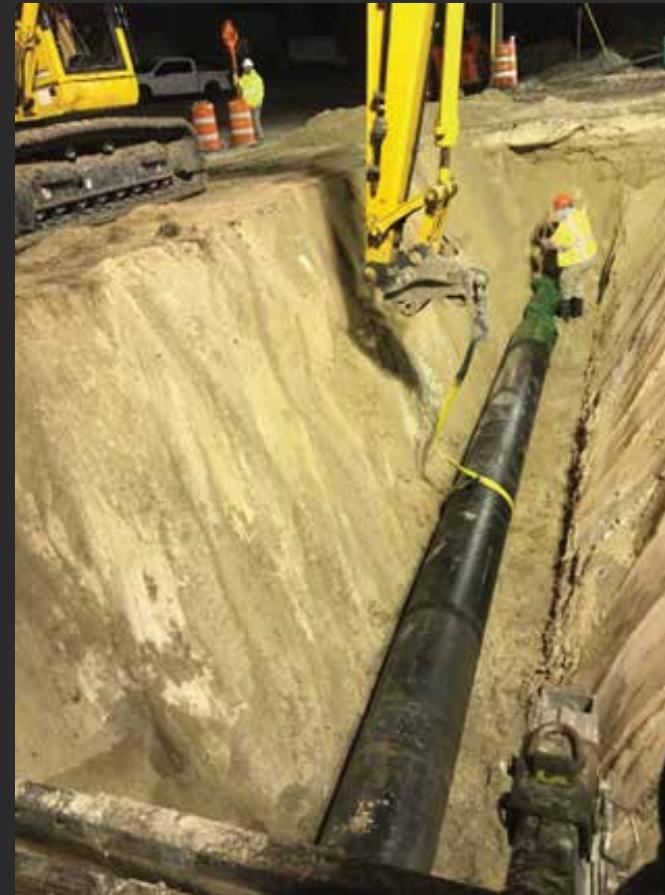
## MAIN STREET AT 4TH AVENUE BRICK INTERSECTION REPAIR

The Engineering in-house design of the brick intersection rehabilitation project at Main Street and 4th Avenue was completed in Dec. 2021. The design consists of a redesign of the intersection, sub-base, and grading to improve the drainage and longevity of the intersection. Improvements included the removal of the existing brick and underlying asphalt, and replacing with 16 inches of base material, a thin sand layer, and larger brick coated with polymeric sand. The improvements will allow for better drainage of the intersection. The larger bricks will be less likely to move and the polymeric sand will resist movement of the sand, both of which will provide for longevity to the intersection. Construction is scheduled for April/May 2022.

# ENGINEERING

## 9TH AVE NORTH FORCE MAIN REPLACEMENT

The 9<sup>th</sup> Avenue North Force Main Replacement Project design and permitting completed in July 2021. The project started construction in November 2021. The project will remove and abandon aged force main, and gravity sewer pipe, and install approximately 1,650 LF of new force main and 250 LF of new gravity sewer along with 2 new sanitary sewer manholes. Construction will continue through March 2022.



# ENGINEERING

## PROGRESS REPORT - DESIGN

- 2<sup>nd</sup> St S at 6<sup>th</sup> Ave Intersection Improvements 90% Construction Drawings
- Folly Farm Drainage Improvements at Entry 90% Construction Drawings
- Folly Farm Farmhouse Parking Addition 100% Construction Drawings
- Folly Farm Farmhouse Renovations 100% Construction Drawings
- Marina Channel Dredging and Permitting 90% Construction Drawings
- Marina Decking and Pile Renovations Proposal in Progress
- Marina Pier Renovations Proposal in Progress
- N Bay Hills Phase III Water Main Replacement 60% Construction Drawings
- N Bayshore Dr Sidewalk Improvements 90% Construction Drawings
- Philippe Pointe Pedestrian Bridge Water Main Replacement Construction to begin February 2022
- Pinellas Ave, Melrose Dr and Avon Dr Water Main Replacement 90% Construction Drawings
- Safety Harbor Library 2<sup>nd</sup> Floor Addition and 1<sup>st</sup> Floor Lighting Improvements 100% Construction Drawings/In Progress
- Safety Harbor Library Parking Improvements (NE Side) Completed 12/2020
- Street Resurfacing and Miscellaneous Road Work 90% Construction Drawings
- City Park Sidewalk Replacement Construction Completed April 2021
- Pavement Condition Assessment (Inspect Poor and Very Poor Roadways) Completed 2021
- Sanitary and Storm Sewer Pipe Lining and Sanitary Sewer Manhole Rehabilitation In progress 2021 - 2022
- SR590 Water Service Laterals to 950 and 960 Completed March 2021
- Bishop and Mullet Creek Erosion Study (USACE) Existing Conditions Model Completed

## ENGINEERING REVIEWS AND INSPECTION COMPLETED FOR BUILDING DEPARTMENT IN 2021

- 740 Building Permit Reviews
- 120 Building Permit Inspections

## COMMUNITY DEVELOPMENT SITE PLANS COMPLETED IN 2021:

- Mease Hospital
- Harbor Pointe North
- One Medical Plaza at SR 590 & SR 580
- Lily Fields Residence  
West end of Spruce St and Elm St
- Armanious Subdivision
- Former Winn Dixie
- 535 1<sup>st</sup> Ave North – SH Resort

# FIRE DEPARTMENT

## OVERVIEW

In 2021, the Fire Department had many accomplishments including the hiring of several firefighter/paramedics including Nicholas Shum, Sean Buell, Gavin Latour, and Julio Marty-Castillo. The department also hired a new Administrative Coordinator, Alec Arroyo. During the year the organization saw no retirements allowing the department and its personnel to mature and gain increased experience in their current job assignments.

## EMERGENCY MANAGEMENT

Throughout the year, the department continued to manage their response to the COVID-19 disaster which saw the implementation of a countywide ambulance transport initiative to assist in providing an adequate number of ambulances on the road for emergency incidents. The Safety Harbor Fire Department supported this initiative with three members including Michael Fogarty, Brendan Trezza, and Austin Weiler; these members worked on ambulances throughout the county for a period of one month. In addition, the department hosted a Largo ambulance at Station 53 to assist with this program.

The department continued to increase training and education for all chief officers in prepping and managing the City's Emergency Operation's Center. New computers were installed, new furniture was purchased, and laptop connections were installed to host City staff from various departments during a storm. The Fire Department and Public Works Department managed one minor storm in 2021 which had little if any impact to the community.



## OPERATIONS & TRAINING

The department completed all required annual training including EMS continuing medical education, firefighter training, vehicle extrication training, fire boat exercises, incident command training, and hazardous materials management. Within the past year the department has started to install training props at Station 53 allowing personnel to complete training within the city, and while available for an emergency call.

This past summer the department received a new multipurpose vehicle that currently serves as Medic 53. Medic 53 began providing service in mid-December serving as a third ALS unit in the city and north Pinellas County area when staffing allows. The unit allows increased coverage and availability for critical incidents, and reduced wear and tear on heavy apparatus.

## LOGISTICS

Over the past year the department continued to ensure that all equipment worn and utilized by FD personnel were in good condition, that all apparatus owned by the city were serviced and maintained, and that both fire stations and mechanical equipment were in good working order. To ensure all equipment, apparatus, and stations are functioning properly, the department has spent considerable time and funds repairing and/or replacing outdated equipment, as well as creating and ensuring an aggressive maintenance schedule to ensure longevity of all major purchases.



# CALL VOLUME



Total Safety Harbor Incidents:  
3,076



Total EMS Incidents: 2,624  
Total Non-EMS Incidents: 452



TRUCK 53 TOTAL RESPONSES: 2,524  
Total EMS Incidents: 2,063  
Total Non-EMS Incidents: 461



ENGINE 52 TOTAL RESPONSES: 2,178  
Total EMS Incidents: 1,701  
Total Non-EMS Incidents: 477

# HUMAN RESOURCES

## OVERVIEW

The City of Safety Harbor's Human Resources Department recruits, develops, and retains a high-performing and diverse workforce while fostering a healthy, safe, and productive work environment for the citizens, employees, and their families in order to maximize individual and organizational potential.

## SERVICES

- Classification & Compensation
- Employee Benefits
- Labor Relations
- Onboarding
- Retirement Services
- Risk Management
- Selection & Staffing
- Training & Development
- Wellness
- Workplace Safety
- CPO Liaison

## BOARDS

- Diversity Advisory Board
- Personnel Review Board
- Firefighters' Pension Board



**CITY STAFF PARTICIPATE IN JOB FAIRS THROUGHOUT THE YEAR**

## DIVERSITY ADVISORY BOARD



The City of Safety Harbor's Diversity Advisory Board serves as a primary contributor to create a welcoming and inclusive community that respects all citizens, gives them full access to resources, and promotes equal treatment and opportunity. The Board strives to engage citizens in decision making processes that affect their lives.

## COMMUNITY POLICE OFFICER MEET & GREET



The Diversity Advisory Board hosts Community Police Officer Meet and Greet events throughout the year to give residents the opportunity to connect with their CPO's and learn more about the services they provide to the City.

## INTERNSHIP PROGRAM



The City participates in the Executive Internship Program through Pinellas County Schools throughout the year engaging students in the innerworkings of government agencies.

## BILL CROPSEY CITIZENS ACADEMY



The Bill Cropsey Citizens Academy is an opportunity for a group of residents to spend seven weeks getting to know City staff, touring City facilities, and learning more about the day-to-day operation of the City.

“

# LEISURE SERVICES

**Mission:** To increase the quality of life through parks, events, recreation and play for residents and visitors

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As residents & visitors continued to maneuver pandemic conditions in 2021, Leisure Services staff worked creatively restructuring events, programs, camps, and facility usage to keep opportunities available & safe for all participants:



## CITYWIDE SPECIAL EVENTS

began in April 2021 with 3<sup>rd</sup> Friday organized by the Chamber of Commerce in May 2021



## SAFETY HARBOR LITTLE LEAGUE

hosted a limited spring season, but a full open fall season AND the Senior Division State Tournament



## PINELLAS COUNTY SCHOOLS

provided in class learning or virtual option starting in August 2020 through end of school year in May 2021



## FULL AND PART DAY SUMMER CAMPS

flourished to full capacity for summer 2021



## COMMUNITY CENTER FITNESS CENTER

increased by 5,520 more visits than previous year



## SAFETY HARBOR MUSEUM

increased by 704 more visits than previous year

# RECREATION

Recreation continued adapting to the new normal and enhancing community engagement through the following highlighted **PROGRAMS & EVENTS**:

**Pickleball Boom** with indoor (Community Center) & outdoor (North City Park) opportunities for play \* **First Friday Flicks at Waterfront Park** \* **REAL Fun! Bags** continued with Daddy, Daughter in a Duffle/ Father's Day DIY / Mayhem with Mom to Go / DIY Grandparents Day / DIY Thanksgiving Family Bags / Mother's Day and Father's Day DIY \* **Drive through Bunny Visits** \* **Doggie Day by the Bay** \* **Enchanted Garden Fest** \* **Multicultural Events** in partnership with the Diversity Advisory Board \* **Fright Nights at Folly Farm** \* **Family Nerf Wars** \* **Days at Daisy Douglas Park** Football Frenzy / Hockey Happenings / Dodgeball Day / Ghost Hunts / Turkey Hoop Shoot and more \* **Growing Up Wild at Folly Farm** monthly Explore, Discover, Grow / BioBlitz / Nature Journaling / Nature Pals / Family Camp Out / Eco Explorers and more \* **Teddy Bear Picnic** \* **Go Fly a Kite Day** \* **Play by the Bay**



# SUSTAINABILITY



**LED Lights installed at Safety Harbor City Park and Daisy Douglas Park basketball courts \***  
**Twelve Sabal Palms planted at Waterfront Park \*** **Two Live Oaks planted at Veterans Memorial and Mullet Creek Parks \*** **Classes offered: How Does Your Garden Grow? / Farm Food Discovery / Bluebird Nest Box Workshop / Backyard Composting / Make & Take Beginners Gardening / Vertical Hydroponic Garden Workshop / Coastal Conversations / Natural Florida Walk & Talk / BYOB Garden Workshop / Tree Talks / Preserve It & Serve It / DIY Rain Barrel \*** **Mullet Creek Park Native Planting \*** **Library butterfly garden installation \*** **LED light retrofitting at Library and Safety Harbor City Park restroom buildings \*** **Plumbing upgrades to Gazebo, Safety Harbor City Park, Marina, Marshall Street Park, North City Park restroom buildings**

# FACILITY PROJECTS



**Marshall Street Park** pedestrian bridge replaced \* **Pickleball Courts** added to **North City Park** court resurfacing \* **Parks Division** equipment secure storage rooms completed \* **Complete Restrooms Refurbished** (floors, partitions, toilets, sinks, paint) at: **Daisy Douglas Park**, **Gazebo**, **Safety Harbor City Park**, and **North City Park** \* **Complete Roof Replacements**: parks shelters at **Daisy Douglas Park**, **SH City Park**, **Marshall Street Park**, **North City Park**, **Building Maintenance Wood Shop**, and **Community Center** flat roof over Gyms 2/3 \* **Safety Harbor City Park** field #2 infield re-built \* **Signage improvements** - all entryways, all park rules and facility identification signs \* **Automatic Security Gates** installed at Parks & Building Maintenance \* **Security Camera Upgrades** completed at **Rigsby Center** and **Museum** \* **Sidewalk Improvements** at **Safety Harbor City Park**, **Marina Park**, and **Waterfront Park** beach trailhead \* **Electrical Improvements** at **Marshall Street Park** shelter and **Folly Farm** \* **Mullet Creek Park** and **Folly Farm** **Landscape Improvements** with **SH Garden Club** \* **Turf Improvements** at **Marina Park**, **Mullet Creek Park** and **Museum** \* **Wind Phone addition** at **Folly Farm** \* **Marina Fountain** landscape and irrigation improvements \* **Flexi-pave install** at **Baranoff Park** bench swings



## PARTNERSHIPS

- Safety Harbor Little League
- Safety Harbor Museum of Regional History
- Weiss Family Trust
- Safety Harbor Garden Club
- Florida Sheriff's Youth Ranch
- City of Clearwater Youth Sports Use Agreement
- Pinellas County Schools Joint Use Agreement
- Common Ground Community Garden
- Safety Harbor Boat Club
- Baycare/Mease Hospital
- Duke Energy License Agreement
- Interlocal Recreation Agreement with:  
Dunedin, Tarpon Springs & Oldsmar
- Various local Scout groups
- Tivity Health – Silver Sneakers
- American Specialty Health Fitness:  
Active & Fit, Silver & Fit



## BOARDS & COMMITTEES

- Parks & Recreation Advisory Board
- Public Art Committee
- 3<sup>rd</sup> Friday Committee
- Contractual Program Instructors
- Volunteers
- Interns
- Diversity Advisory Board



## BY THE NUMBERS

- **70+** permanent, seasonal & on-call staff members
- **20+** licensed commercial drivers
- **10+** staff nationally certified
- **50+** contractual instructors
- **25+** officials & volunteer coaches
- **20** active & passive Parks
- **2** active Recreation Centers
- **9** playgrounds
- **3** dog parks
- **135+** acres of parkland maintained
- **6** themed garden areas (butterfly, wind, wildflower, native, wetland)
- **38** facilities maintained
- **153** summer camps offered
- **11,690** summer campers
- **615** volunteers
- **1,799** volunteer hours logged
- **1** community orchard
- **1** historical museum
- **17** public art pieces
- **18** historical markers
- **44** wet boat slips
- **2** public boat ramps
- **1** fishing pier
- **1** scenic boardwalk
- **1** decorative fountain
- **30+** city-wide special events  
(June-Dec only = COVID)



Annual Library Visitors = 88,223 (298 Daily Average)



Readers of all ages logged 217,778 minutes!



**Total Circulation = 221,442 5% increase**



OverDrive/eBooks = 33,508 9% increase



Tool Checkouts = 1771 36% increase  
(418 TOOLS AVAILABLE!)



Held 492 programs for all ages  
Total Attendance = 9,557



Answered 14,442 questions in person at public services desks (13% increase) & 8,539 questions virtually



Delivered 2,661 items to homebound residents in 546 visits, a 30% increase



# SAFETY HARBOR PUBLIC LIBRARY

**LEARNING, ENTERTAINING, READING & DOING**



**Hosted 9,349 Public Computer Use Sessions.  
Assisted 1,215 patrons in the computer center.**



**Sent 31,416 items to PPLC member libraries to fill hold requests**



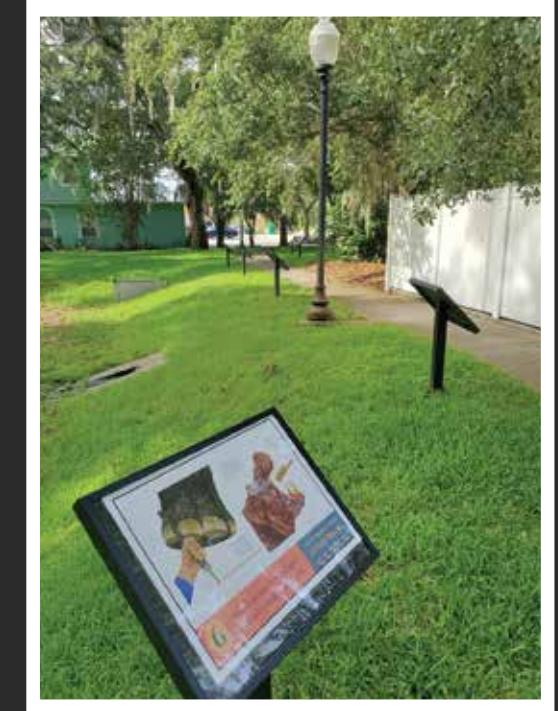
**18,139 registered library card holders call SHPL their home library.  
62% of Safety Harbor Residents have a Library Card.  
(11,121)**



**66,641 logins for online resources, including Legal-Forms, Ancestry, hoopla & others.**



**STORYWALK was added in the park behind the library for youth to enjoy a book anytime.**



# PUBLIC WORKS

## WATER/WASTEWATER

Water/Wastewater Divisions completed Baytown West Lift Station rehabilitation. Pump Start-up on May 21, 2021.

Staff also prepared and responded to the following weather events: Hurricane Elsa and TS Fred.

- 8,531 feet of sewer line was cleaned
- 2,022 locates were done
- 432 meters were replaced
- 466,039,000 gallons of sewer flow
- 417,458,000 gallons of potable water

## FLEET

- Performed 115 preventative maintenance services
- Answered 10 roadside service calls to city vehicles
- Completed 51 small engine repairs
- Replaced the brakes on 29 vehicles and adjusted
- Successfully surplus aged/useable City equipment and vehicles on GovDeals



## SANITATION

Sanitation Division partnered up with Recreation for the 3rd Annual Shred Event held at Public Works. 130 cars came thru the line and disposed of 9300 pounds of shredded paper.

Responded to Hurricane Elsa; assisted in Citywide clean-up efforts. Disposed of 4.33 Tons of storm debris.

Sanitation employees were also able to volunteer at the Pinellas County Chemical Collection events.

- 1,466 tons residential recycling was collected curbside
- 155 tons of recycling collected at drop off sites
- 267 tons of commercial recycling collected
- Collected 7,377 tons residential trash
- Collected 3,840 tons of commercial trash
- Received \$9,282.28 in recycling revenue for cardboard and ferrous metals.



## STREETS

Staff completed multiple projects, including repairs to the Philippe Parkway Pedestrian Bridges.

Staff also prepared and responded to the following weather events: Hurricane Elsa and TS Fred.

- Pamphlets, brochures and other informational and educational material are available at City buildings to increase public awareness. Information was also made available on the City's website.
- Placed 60 inlet stencil markers on city-wide catch basins identifying their purpose and importance.
- Maintenance of 18.85 miles of ditches and creeks annually.
- Cleaning and inspection of over 948 catch boxes within the city.
- Maintain compliance with SWFWMD (Southwest Florida Water Management District) in conjunction with the Engineering Department and the City's NPDES Permit.
- Excavated sediment deposits from ditches and reshaped eroded banks.
- Cleaned and inspected 10 outfall structures.
- Completed 19 erosion projects.



## STORMWATER

Stormwater staff began the Storm Drain Mural program this year with the goal of increasing stormwater education within the City.

Staff prepared and responded to Hurricane Elsa and TS Fred.

Staff also managed internal projects including pond dredging.

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