

CITY OF SAFETY HARBOR
BUILDING DEPARTMENT

Shed Permit Completeness Form

750 Main Street, Safety Harbor, Florida 34695 (727) 724-1515

DATE _____

PERMIT # _____

Notes:

- **Incomplete applications will not be accepted. If after submittal, it is determined that the application is incomplete, the contractor will be called to pick up the application.**
- **Sheds are subject to Land Development Code Section 36.00.**
- **Sheds are not permitted in utility easements.**
- **If the shed plans include electric or plumbing, separate trade permits are required.**
- **All sheds are subject to a final inspection.**
- **Sheds over 100 square feet are considered “city-county” permits that begin with a city review and are then submitted to Pinellas County to ensure consistency with the Florida Building Code. Final inspections will begin with the city, then released to Pinellas County.**

REQUIRED INFORMATION

Permit application

One (1) Survey showing:

- Property lines and all existing building footprints.
- Easements
- Proposed location and dimensions of the shed.
- Setbacks between the shed, all property lines, and all structures.
- Shed height.

Minimum shed setbacks are:

- 10 feet away from house or structure.
- 5 feet from property line.
- 6 feet from secondary or accessory structure.

- If new concrete is proposed, a tree removal permit or no tree removal application is required.
- An Owner Acknowledgement and Authorization Letter signed by the property owner is required for any permits that are not owner/builder permits.
- Sheds greater than 100 square feet require signed and sealed permit plans.
- If the job value exceeds \$5,000, a recorded Notice of Commencement Form is required prior to final inspection.

I confirm that all required documents are included in this submittal, and I understand that my application will be returned if it is incomplete.

Signature of Applicant

Date