

**RESOLUTION NO. 2022 - 07**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SAFETY HARBOR, FLORIDA, AMENDING THE BUDGET FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2021 AND ENDING SEPTEMBER 30, 2022 BY APPROPRIATING FEDERAL STATE AND LOCAL FISCAL RECOVERY REVENUE LOSS FUNDS (ARPA) AND EXPENDITURES WITHIN THE GENERAL FUND, STORMWATER, MARINA, CAPITAL PROJECTS, WATER AND SEWER, SANITATION, WATER AND SEWER RENEWAL AND REPLACEMENT, AND COMMUNITY REDEVELOPMENT FUNDS FOR ACTIVITIES FROM THE START OF THE FISCAL YEAR AND INCREASING AND DECREASING CORRESPONDING FUND RESERVES AND DESIGNATING FUND RESERVES; PROVIDING FOR PUBLICATION; AND PROVIDING FOR AN EFFECTIVE DATE**

WHEREAS, the City Commission at any time within a fiscal year or within 60 days following the end of the fiscal year, may amend the budget for that year by resolution; and

WHEREAS, having observed all appropriate procedures required by Florida Statutes, the City Commission deems it necessary, proper, and in the best interest of the public to amend said budget.

NOW, THEREFORE, BE IT RESOLVED BY CITY COMMISSION OF THE CITY OF SAFETY HARBOR, FLORIDA, IN SESSION DULY AND REGULARLY ASSEMBLED, that:

Section 1. The budget for the 2021-2022 fiscal year is hereby amended as shown in Exhibit "A", attached hereto and incorporated herein and the several amounts stated as proposed revenues and proposed expenditures shall be available for appropriation for the several line items and purposes named in Exhibit "A."

Section 2. The City Clerk is hereby directed to furnish a certified copy of this Resolution to the Director of Finance of the City of Safety Harbor, Florida and to publish this Resolution and the amended budget in accordance with the requirements of Florida Statutes.

Section 3. This Resolution shall become effective immediately upon its passage and adoption.

PASSED AND ADOPTED BY THE CITY COMMISSION OF THE CITY OF SAFETY HARBOR, FLORIDA, THIS 4TH DAY OF APRIL 2022.

MAYOR-COMMISSIONER

VICE MAYOR-COMMISSIONER

COMMISSIONER

COMMISSIONER

COMMISSIONER

ATTEST:  
  
CITY CLERK

Approved as to Form:

CITY ATTORNEY

## EXHIBIT "A"

Category	Change	Account Description	Description of Program/Project	Account Number	Budget Change
Revenue	Increase	Federal Revenue	State and Local Fiscal Recovery Funds (ARPA) Revenue Loss (5.1)	001-1000-111.09-00-ARPA	(9,023,379)
Expenditure	Increase	Grants to Non-profits	Non-profit Funding Applications	001-1010-500.82-00-ARPA	250,000
Expenditure	Increase	Salaries - Incentive	Stay Pay Program	001-1012-500.15-10-STAYPY	1,400
Expenditure	Increase	FICA - Incentive	Stay Pay Program	001-1012-500.21-00-STAYPY	110
Expenditure	Increase	Salaries - Incentive	Stay Pay Program	001-1013-500.15-10-STAYPY	1,000
Expenditure	Increase	FICA - Incentive	Stay Pay Program	001-1013-500.21-00-STAYPY	80
Expenditure	Increase	Salaries - Incentive	Stay Pay Program	001-1014-500.15-10-STAYPY	2,500
Expenditure	Increase	FICA - Incentive	Stay Pay Program	001-1014-500.21-00-STAYPY	200
Expenditure	Increase	Salaries - Incentive	Stay Pay Program	001-1015-500.15-10-STAYPY	3,000
Expenditure	Increase	FICA - Incentive	Stay Pay Program	001-1015-500.21-00-STAYPY	230
Expenditure	Increase	Salaries - Incentive	Stay Pay Program	001-1017-500.15-10-STAYPY	3,300
Expenditure	Increase	FICA - Incentive	Stay Pay Program	001-1017-500.21-00-STAYPY	250
Expenditure	Increase	Overtime	Temporary FF/PM Over Hire	001-1022-500.11-01	26,820
Expenditure	Increase	Incentive	Temporary FF/PM Over Hire	001-1022-500.14-00	3,300
Expenditure	Increase	Salaries - Incentive	Temporary FF/PM Over Hire	001-1022-500.15-10	300
Expenditure	Increase	FICA	Stay Pay Program	001-1022-500.15-10-STAYPY	30,500
Expenditure	Increase	FICA - Incentive	Temporary FF/PM Over Hire	001-1022-500.21-00	2,365
Expenditure	Increase	Retirement	Stay Pay Program	001-1022-500.11-00-STAYPY	2,310
Expenditure	Increase	Health and Life Insurance	Temporary FF/PM Over Hire	001-1022-500.12-00	7,700
Expenditure	Increase	Capital Outlay - Special Equipment	Fire Hose Replacement	001-1022-500.23-00	12,015
Expenditure	Increase	Capital Outlay - Special Equipment	Fire Hose Replacement	001-1022-500.64-40	40,000
Expenditure	Increase	Capital Outlay - Special Equipment	Fire Hose Replacement	001-1022-500.64-40	15,000
Expenditure	Increase	Capital Outlay - Special Equipment	Fire Hose Replacement	001-1022-500.64-40	25,000
Expenditure	Increase	Capital Outlay - Special Equipment	Fire Hose Replacement	001-1022-500.64-40	10,000
Expenditure	Increase	Salaries - Incentive	Stay Pay Program	001-1024-500.15-10-STAYPY	4,000
Expenditure	Increase	FICA - Incentive	Stay Pay Program	001-1024-500.21-00-STAYPY	310
Expenditure	Increase	Salaries - Incentive	Stay Pay Program	001-1025-500.15-10-STAYPY	3,500
Expenditure	Increase	FICA - Incentive	Stay Pay Program	001-1025-500.21-00-STAYPY	270
Expenditure	Increase	Salaries - Incentive	Stay Pay Program	001-1031-500.15-10-STAYPY	9,750
Expenditure	Increase	FICA - Incentive	Stay Pay Program	001-1031-500.21-00-STAYPY	750
Expenditure	Increase	Salaries - Incentive	Stay Pay Program	001-1033-500.15-10-STAYPY	1,150
Expenditure	Increase	FICA - Incentive	Stay Pay Program	001-1033-500.21-00-STAYPY	240
Expenditure	Increase	Salaries - Incentive	Stay Pay Program	001-1034-500.15-10-STAYPY	6,300
Expenditure	Increase	FICA - Incentive	Stay Pay Program	001-1034-500.21-00-STAYPY	480
Expenditure	Increase	Salaries - Incentive	Stay Pay Program	001-1055-500.15-10-STAYPY	15,500
Expenditure	Increase	FICA - Incentive	Stay Pay Program	001-1055-500.21-00-STAYPY	1,190
Expenditure	Increase	Salaries - Incentive	Stay Pay Program	001-1056-500.15-10-STAYPY	17,800
Expenditure	Increase	FICA - Incentive	Stay Pay Program	001-1056-500.21-00-STAYPY	1,160
Expenditure	Increase	Salaries - Incentive	Stay Pay Program	001-1058-500.11-01	18,800
Expenditure	Increase	FICA - Incentive	Stay Pay Program	001-1058-500.15-10-STAYPY	12,800
Expenditure	Increase	Salaries - Incentive	Stay Pay Program	001-1058-500.21-00	1,440
Expenditure	Increase	FICA	Stay Pay Program	001-1058-500.21-00-STAYPY	890
Expenditure	Increase	Retirement	Stay Pay Program	001-1058-500.22-00	1,510
Expenditure	Increase	Health and Life Insurance	Stay Pay Program	001-1058-500.23-00	6,020
Expenditure	Increase	Transfer to Stormwater Fund	Stay Pay Program	001-1095-500.91-11	5,280
Expenditure	Increase	Transfer to Stormwater Fund	2nd Street South and 6th Avenue Intersection Improvements	001-1095-500.91-11	100,000
Expenditure	Increase	Transfer to Marina Fund	Stay Pay Program	001-1095-500.91-15	110
Expenditure	Increase	Transfer to Capital Projects Fund	Outdoor Pickle Ball Court (P01041)	001-1095-500.91-32	100,000
Expenditure	Increase	Transfer to Capital Projects Fund	Safety Harbor City Park Field Improvements (Fields 1, 2, 3, 4 and 5)	001-1095-500.91-32	200,000
Expenditure	Increase	Transfer to Capital Projects Fund	HVAC Improvements around the City	001-1095-500.91-32	200,000
Expenditure	Increase	Transfer to Water & Sewer Fund	Stay Pay Program	001-1095-500.91-41	27,760
Expenditure	Increase	Transfer to Sanitation Fund	Stay Pay Program	001-1095-500.91-44	16,580
Expenditure	Increase	Transfer to Water/Wastewater Renewal/Repl. Fund	Pinellas Avenue, Melrose Dr., Avon Dr. Water Main and Fire Protection Install	001-1095-500.91-48	1,650,000
Expenditure	Increase	Transfer to CRA Fund	Stay Pay Program	001-1095-500.91-67	320

## EXHIBIT "A"

Category	Change	Account Description	Description of Program/Project	Account Number	Budget Change
Fund Reserve	Increase	Fund Reserve Designation	Designated for Stay Pay Program	001-1099-500.99-01	176,650
Fund Reserve	Increase	Fund Reserve Designation	Designated for Temporary FF/PM Over Hire FY23	001-1099-500.99-03	52,500
Fund Reserve	Increase	Fund Reserve Designation	Designated for Parks Maintenance Over Hire FY23	001-1099-500.99-03	22,230
Fund Reserve	Increase	Fund Reserve Designation	Designated for Street Resurfacing Program FY23	001-1099-500.99-03	1,000,000
Fund Reserve	Increase	Fund Reserve Designation	Designated for Future Funding for ACCE Findings on Bishop & Mullet Creek FY23	001-1099-500.99-03	1,500,000
Fund Reserve	Increase	Fund Reserve Designation	Designated for Fire Department (FSSJ) Living Quarters/Bathroom Remodel for FY23	001-1099-500.99-03	50,000
Fund Reserve	Increase	Fund Reserve Designation	Designated for Safety Harbor City Park Ball Field Light Replacement for FY24	001-1099-500.99-03	150,000
Fund Reserve	Increase	Fund Reserve Designation	Designated for Security Cameras for Outdoor Parks and Facilities FY23	001-1099-500.99-03	75,000
Fund Reserve	Increase	Fund Reserve Designation	Designated for Community Center and Rigsby Center Roof Replacements for FY23	001-1099-500.99-03	150,000
Fund Reserve	Increase	Fund Reserve Designation	Designated for Marshall Street Park Creek Erosion Improvements FY23	001-1099-500.99-03	450,000
Fund Reserve	Increase	Fund Reserve Designation	Designated for Highway to Bay & Bay Shore Drive Improvements for FY23	001-1099-500.99-03	150,000
Fund Reserve	Increase	Fund Reserve Designation	Designated for Elm St./Pine St. Gravity Sewer Improvements for FY24	001-1099-500.99-03	1,700,000
Fund Reserve	Increase	Fund Reserve Designation	Designated for North Bayshore Drainage and Sidewalk Improvements FY23	001-1099-500.99-03	30,000
Fund Reserve	Increase	Fund Reserve	Fund Reserve	001-1099-500.99-01	23,379
<b>STORMWATER FUND</b>					
Revenue	Increase	Transfer from General Fund	Stay Pay Program	011-2000-381.01-00	(5,280)
Revenue	Increase	Transfer from General Fund	2nd Street South and 6th Avenue Intersection Improvements	011-2000-381.01-00	(100,000)
Expenditure	Increase	Salaries - Incentive	Stay Pay Program	011-2037-500.15-01-STAYPY	4,900
Expenditure	Increase	FICA - Incentive	Stay Pay Program	011-2037-500.21-00-STAYPY	380
<b>MARINA FUND</b>					
Revenue	Increase	Transfer from General Fund	Stay Pay Program	015-2000-381.01-00	(110)
Expenditure	Increase	Salaries - Incentive	Stay Pay Program	015-2057-500.15-01-STAYPY	100
Expenditure	Increase	FICA - Incentive	Stay Pay Program	015-2057-500.21-00-STAYPY	10
<b>CAPITAL PROJECTS FUND</b>					
Revenue	Increase	Transfer from General Fund	Safety Harbor City Park Field Improvements	012-1000-381.01-00	(200,000)
Revenue	Increase	Transfer from General Fund	HVAC Improvements around the City	012-1000-381.01-00	(200,000)
Revenue	Increase	Transfer from General Fund	Outdoor Pickle Ball Court	012-1000-381.01-00	(100,000)
<b>WATER AND WASTEWATER FUND</b>					
Revenue	Increase	Transfer from General Fund	Stay Pay Program	041-4000-381.01-00	(27,720)
Expenditure	Increase	Salaries - Incentive	Stay Pay Program	041-4015-500.15-01-STAYPY	3,000
Expenditure	Increase	FICA - Incentive	Stay Pay Program	041-4015-500.21-00-STAYPY	690
Expenditure	Increase	Salaries - Incentive	Stay Pay Program	041-4015-500.15-01-STAYPY	4,000
Expenditure	Increase	FICA - Incentive	Stay Pay Program	041-4015-500.21-00-STAYPY	310
Expenditure	Increase	Salaries - Incentive	Stay Pay Program	041-4015-500.15-01-STAYPY	5,900
Expenditure	Increase	FICA - Incentive	Stay Pay Program	041-4015-500.21-00-STAYPY	450
Expenditure	Increase	Salaries - Incentive	Stay Pay Program	041-4015-500.15-01-STAYPY	6,900
Expenditure	Increase	FICA - Incentive	Stay Pay Program	041-4015-500.21-00-STAYPY	530
<b>SANITATION FUND</b>					
Revenue	Increase	Transfer from General Fund	Stay Pay Program	044-4500-381.01-00	(16,580)
Expenditure	Increase	Salaries - Incentive	Stay Pay Program	044-4512-500.15-01-STAYPY	15,400
Expenditure	Increase	FICA - Incentive	Stay Pay Program	044-4512-500.21-00-STAYPY	1,180
<b>WATER AND WASTEWATER/RENEWAL AND REPLACEMENT FUND</b>					
Revenue	Increase	Transfer from General Fund	PineHax Avenue, Melrose Dr., Avon Dr. Water Main and Fire Protection Install	048-4000-381.01-00	(1,650,000)
<b>COMMUNITY REDEVELOPMENT AGENCY FUND</b>					
Revenue	Increase	Transfer from General Fund	Stay Pay Program	067-6500-381.01-00	(120)
Expenditure	Increase	Salaries - Incentive	Stay Pay Program	067-6517-500.15-01-STAYPY	300
Expenditure	Increase	FICA - Incentive	Stay Pay Program	067-6517-500.21-00-STAYPY	20

**SAFETY HARBOR CITY COMMISSION**  
**DATE: APRIL 4, 2022**



**PUBLIC HEARING # 2**

---

**SUBJECT:** BUDGET RESOLUTION NO. 2022-07, AMENDING THE FISCAL YEAR 21/22 BUDGET FOR FEDERAL STATE AND LOCAL FISCAL RECOVERY REVENUE LOSS FUNDS (ARPA)

**ACTION REQUESTED:** ADOPTION/DENIAL OF BUDGET RESOLUTION NO. 2022-07, AMENDING THE FISCAL YEAR 21/22 BUDGET FOR FEDERAL STATE AND LOCAL FISCAL RECOVERY REVENUE LOSS FUNDS (ARPA).

**REQUESTED BY:** JUNE SOLANES, FINANCE DIRECTOR

**SUPPORTING DOCUMENTS:** YES

---

#### **SUMMARY**

On March 11, 2021, the American Rescue Plan Act was signed into law establishing the Coronavirus State and Local Fiscal Recovery Funds (SLFRF). In May 2021, the Treasury published the interim final rule. On January 6, 2022, the Treasury adopted the final rule implementing the SLFRF program with an effective date of April 1, 2022. On February 28, 2022, the OMB published the Compliance and Reporting Guidance for the SLFRF.

The city signed the SLFRF agreement on August 16, 2021, and received its first tranche in funding on September 10, 2021, in the amount of \$4,511,690. The total funding the city will receive is \$9,023,379, which you will find on the attached budget resolution. It is anticipated the city will receive the second tranche of funds in August or September of Fiscal Year 2022.

After presenting the American Rescue Plan Act at a City Commission meeting on November 15, 2021, City Manager Spoor conducted Public Input Town Hall Meetings on November 29 and December 13 of 2021. On December 20, 2021, City Manager Spoor requested discussion and approval of the proposed ARPA allocation plan based on public and staff input.

Budget Resolution 2022-07 is developed based on the final meeting of March 7, 2022, where the City Commission approved the revised ARPA allocation plan, AKA the ARPA Budget.

With the final rule issued by Treasury in January 2022, broader flexibility and simplicity was provided for in the guidance. One of the final rule changes offers a standard allowance for revenue loss up to \$10 million dollars for government services. As outlined in the final rule,

recipients have a one-time option to make a one-time decision to calculate revenue loss according to formula or to elect a "Standard Allowance" of up to \$10 million. To spend on government services throughout the period of performance. This decision will be provided during the April 30, 2022 reporting deadline. For recipients electing the "Standard Allowance," the Treasury will presume that up to \$10 million in revenue has been lost to the public health emergency and recipients are permitted to use that amount to fund "government services." The city wishes to elect the "Standard Allowance" when reporting on April 30, 2022.

After evaluation of the Final Rule and subsequent discussions with the city's audit firm, it has been determined that the city may elect the revenue loss "Standard Allowance" and still meet the goals set by the City Commission by recognizing the full amount of federal revenue loss in the current year against expenses of the current year.

Benefits of electing the "Standard Allowance" includes using local government purchasing requirements instead of federal procurement rules, less restrictions placed on nonprofits, one year of single audit in the current year instead of single audits through Fiscal Year 2026, and ease in federal grant reporting.

Budget Resolution No. 2022-07 is structured using the "Standard Allowance" and recognizing the entire standard allowance in the current fiscal year against current year expenditures as following:

- General Fund Revenue Loss of \$9,023,379;
- Employee Retention Pay Program (Stay Pay Program) in the amount of \$123,280;
- Nonprofit funding applications up to \$250,000;
- Temporary Firefighter/Paramedic Over Hire in the amount of \$52,500;
- Parks Maintenance Over Hire in the amount of \$27,770;
- Fire Department Hose Replacement, COM Wireless Headsets, Special Rescue Golf Cart, and Fire Boat Pump Replacement totaling \$90,000;
- Transfers out for Stay Pay Program in other funds in the amount of \$50,070;
- Transfers out for Capital Projects as identified in the SLFRF Funding Proposal dated March 7<sup>th</sup> totaling \$2,250,000; and
- General Fund reserve designated for March 7, 2022 Proposed Funding Proposal projects in future periods in the amount of \$6,156,380.

Staff requests the City Commission adopt/deny Budget Amendment No. 2022-07 Amending the Fiscal Year 21/22 Budget for Federal State and Local Fiscal Recovery Revenue Loss Funds (ARPA).

# SLFRF Funding Proposal

	Dec-21	Mar-22
1.7 Capital Investments of Physical Plant Changes (HVAC Upgrades)	\$200,000	
2.1 Aid to Nonprofit Organizations ( <i>Grant Applications</i> )	\$250,000	\$250,000
2.11 Aid to Tourism, Travel, or Hospitality	\$350,000	
4.1 Public Sector Employees ( <i>Premium/hazard pay</i> )	\$450,000	
5.5 Clean Water: Other sewer Infrastructure	\$1,500,000	\$1,700,000
5.6 Clean Water: Stormwater	\$2,000,000	\$1,500,000
5.15 Clean Water: Other water infrastructure	\$1,250,000	\$1,650,000
5.17 Broadband: Other projects	\$1,000,000	
6.1 Provision of Government Services ( <i>Revenue Replacement</i> )	\$2,000,000	\$3,900,000
	\$9,000,000	\$9,000,000
2.1 Nonprofit Application for Funding	\$250,000	X
5.5 Elm Street/Pine Street Gravity Sewer	\$1,700,000	
5.6 Future Funding for ACOE Findings on Bishop and Mullet Creek	\$1,500,000	X
5.15 Pinellas Avenue/Melrose Dr., Avon Dr. WM and Fire Protection Project	\$1,650,000	
6.1 HVAC Improvements around the City	\$200,000	
6.1 ARPA Employee Retention Pay Program (Stay Pay)	\$550,000	X
6.1 Street Resurfacing	\$1,000,000	X
6.1 Highway to Bay Drainage Improvements	\$150,000	
6.1 North Bayshore Drainage and Sidewalk Improvements	\$80,000	
6.1 Outdoor Pickle Ball Courts	\$100,000	
6.1 2nd Street South and 6th Avenue Intersection Improvements	\$100,000	
6.1 Security Cameras for outdoor parks and facilities	\$75,000	X
6.1 Safety Harbor City Park Field Improvements	\$200,000	
6.1 Safety Harbor City Park Light Improvements	\$350,000	
6.1 Community Center and Rigsby Roof Replacements	\$350,000	
6.1 Marshall Street Park Creek erosion improvements	\$450,000	
6.1 Temporary FF/PM Over hire	\$105,000	X
6.1 Parks Maintenance Over hire	\$50,000	X
6.1 FD Special Rescue Golf Cart	\$25,000	X
6.1 FD Fire Hose Replacement	\$40,000	X
6.1 FD Fire COM Wireless Headsets	\$15,000	X
6.1 FD Fire Boat pump replacement	\$10,000	X
6.1 FD Fire Station 53 Living Quarters Bathroom Remodel	\$50,000	X
	\$3,900,000	
6.1 Budgeted Projects	\$1,980,000	
6.1 Unbudgeted Projects	\$1,920,000	X