

# CITY OF SAFETY HARBOR

# ANNUAL REPORT

CITY CLERK

HUMAN RESOURCES

COMMUNITY DEVELOPMENT

LEISURE SERVICES

ENGINEERING

LIBRARY

FIRE

PUBLIC WORKS



**CITYOFSAFETYHARBOR.COM**



*photo credit: Fred Brisard*

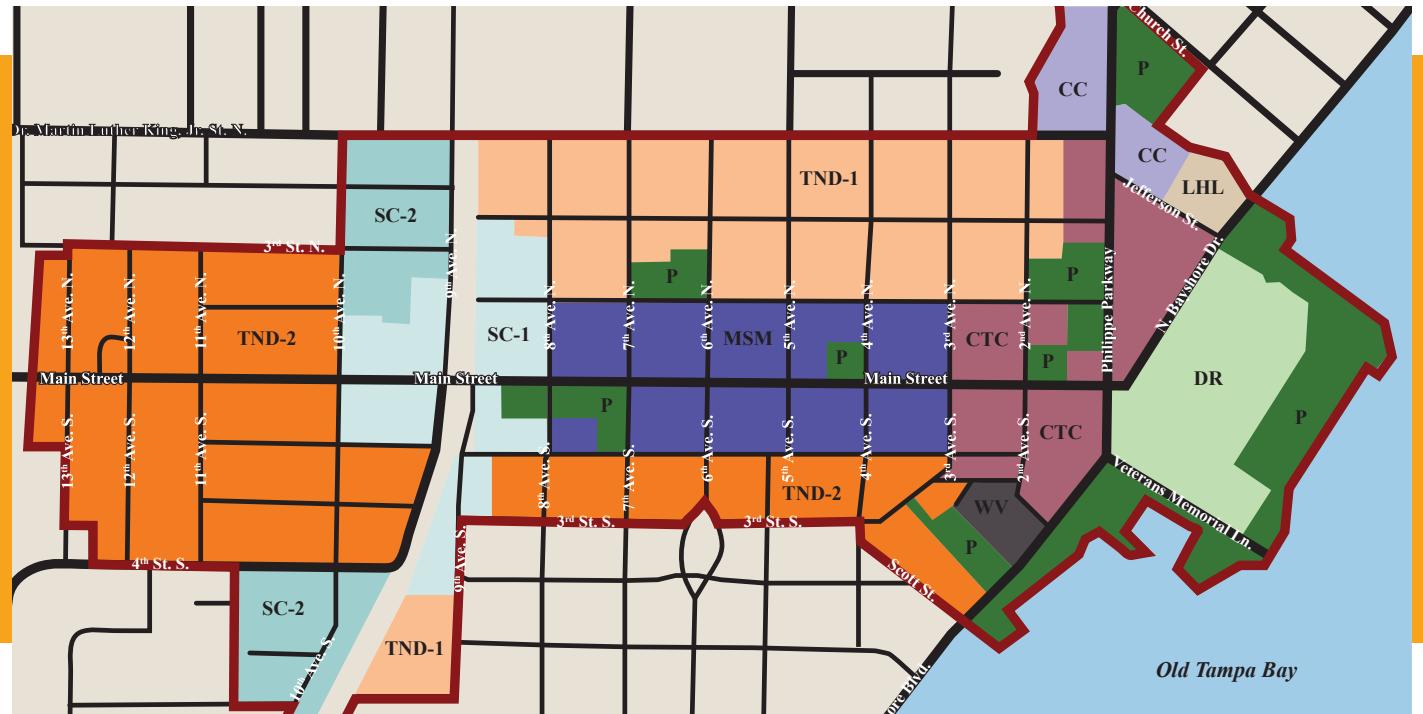


## CITY CLERK

The Office of City Clerk is responsible for:

- Maintenance of city records
- City Commission agendas and minutes
- Acting as the Supervisor of Elections in municipal elections
- Custodian of Public Records

26 meetings  
Special Emergency Meeting  
145 Records Requests  
228 Recorded Docs



# COMMUNITY DEVELOPMENT

## BUILDING PERMITS & INSPECTIONS

The City of Safety Harbor has an interlocal agreement with Pinellas County for Florida Building Code review services. Trade permits, including mechanical, electrical, and plumbing permits are submitted directly to Pinellas County. In fiscal year 21-22, city staff reviewed 409 city-only permits and 397 city-county permits. Staff conducted 599 inspections.

## BUSINESS TAXES

In fiscal year 2021-22, a total of 656 business licenses were issued.

## CODE COMPLIANCE

In fiscal year 2021-2022, Code Compliance staff responded to 424 requests for assistance. Common code violation categories included building and property maintenance, trash accumulation, illicit discharge, animal violations, and building permit violations. The Code Enforcement Board heard 34 cases.

## TREE PROGRAMS

On October 8, 2022, a total of 400 trees were given away to Safety Harbor residents at the Public Works Compound.

The city planted eighteen street trees on privately owned residential properties as part of the annual street tree program.

The City of Safety Harbor is designated a Tree City USA by the Arbor Day Foundation. On September 19, 2022, the City Commission approved an Arbor Day proclamation.

## NEIGHBORHOOD GRANT PROGRAM

Neighborhood Project and Beautification Matching Grants were approved in Fall of 2022 as listed below:

GRANT TYPE	NEIGHBORHOOD	PROJECT DESCRIPTION	GRANT AWARD
<b>NEIGHBORHOOD PROJECT</b>			
	Huntington HOA	Landscape Lighting	\$5,000
<b>BEAUTIFICATION</b>			
	Bayshore Terrace HOA	Landscaping	\$2,500
	Fifth Avenue Villas and Townhomes	Landscaping	\$2,500
	Signature Estates	Landscaping	\$2,500
		<b>TOTAL</b>	<b>\$12,500</b>

## COMMUNITY REDEVELOPMENT DISTRICT

In 2021, the City of Safety Harbor worked with a consultant to prepare a Finding of Necessity to extend the sunset date of the Community Redevelopment District. The city submitted a request to Pinellas County to extend the sunset date of the Community Redevelopment District. On August 16, 2022, the Pinellas County Board of County Commissioners approved an ordinance to extend the Community Redevelopment District for one year to prevent expiration of the CRD and allow the City of Safety Harbor to update the Downtown Master Plan. After the Downtown Master Plan is updated, the city will submit a request to Pinellas County to extend the sunset date for ten years.

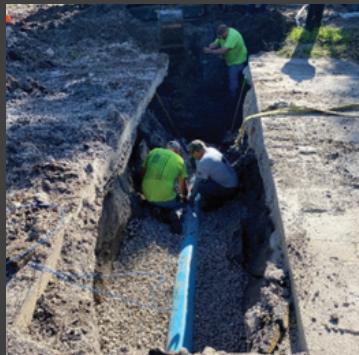
## DEVELOPMENT CASES

During fiscal year 21-22, the Planning Division received the following number of development case applications:

- ▶ Annexations: **2**
- ▶ Conditional Use: **3**
- ▶ Community Redevelopment District Waiver: **1**
- ▶ Sidewalk Waiver: **1**
- ▶ Site Plan: **2**
- ▶ Variance: **5**
- ▶ Zoning/Future Land Use Map Amendment: **2**



# ENGINEERING

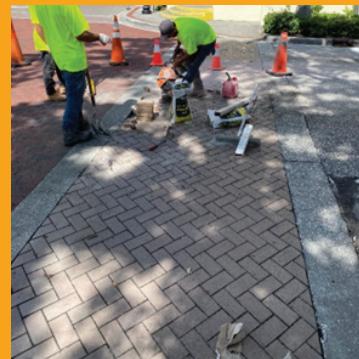


## MAIN STREET AT 4<sup>TH</sup> AVENUE BRICK INTERSECTION REPAIR

Engineering provided an in-house design of the brick intersection rehabilitation project at Main Street and 4<sup>th</sup> Avenue. Construction began in April 2022 and was completed in May 2022. The design of the intersection, sub-base, and grading improved the drainage and longevity of the intersection. Improvements included the removal of the existing brick and underlying asphalt, and replacing with 16 inches of base material, a thin sand layer, and larger brick coated with polymeric sand. The improvements will allow for better drainage of the intersection. The larger bricks will be less likely to move and the polymeric sand will resist movement of the sand, both of which will provide for longevity to the intersection. Engineering provided Project Management, inspections, and coordination with the Contractor, Augustine Construction.



## MAIN STREET INTERSECTIONS BRICK RECONSTRUCTION AT 2<sup>ND</sup>, 4<sup>TH</sup>, 5<sup>TH</sup> & NORTH BAYSHORE



Engineering provided a work scope and cost estimate to address ponding issues and intersection repairs at the intersection of Main Street and 2<sup>nd</sup>, 4<sup>th</sup>, 5<sup>th</sup> and North Bayshore. Construction was completed in August 2022. Engineering provided Project Management, inspections, and coordination with the Contractor, Augustine Construction.

## LIBRARY 2<sup>ND</sup> FLOOR ADDITION & 1<sup>ST</sup> FLOOR LIGHTING IMPROVEMENTS



Construction documents have been submitted and are in review for the 2<sup>ND</sup> Floor Library Addition and 1<sup>ST</sup> Floor Lighting Improvements. Engineering staff is providing Project Management of Architectural design and permitting services, coordination meetings with City staff and Architect, Long & Associates, and coordination with Architect for design and City permitting. Permitting is in progress with City and Pinellas County and construction is anticipated for 2023.

## SANITARY SEWER - STORM SEWER PIPE LINING - SANITARY SEWER MANHOLE REHABILITATION

Sanitary sewer pipe lining, sanitary sewer lateral lining, and Priority 1 Manhole rehabilitation was in full progress in 2021 and 2022. Approximately 25,000 LF of sanitary sewer pipe was restored and rehabilitated by a trenchless method of sewer repairs called cured in place pipe lining. In addition, 126 Priority 1 Sanitary Sewer Manholes were rehabilitated and lined. The project started in 2020 and will continue through 2022/2023. Engineering provides Project Management, inspections, and coordination with the Contractor, Vortex Services.



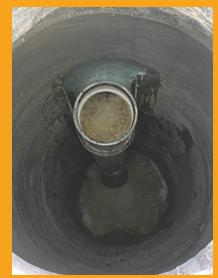
## 9<sup>TH</sup> AVE NORTH FORCE MAIN REPLACEMENT

The 9<sup>TH</sup> Avenue North Force Main Replacement Project started construction in November 2021 and completed in March 2022. The project involved removing aged force main, and gravity sewer pipe, and install approximately 1,650 LF of new force main and 250 LF of new gravity sewer along with 2 new sanitary sewer manholes. Engineering provided Project Management, inspections, and coordination with the Consultant and Contractor, Kamminga and Roodvoets (K&R).



## MASTER LIFT STATION MANHOLE REHABILITATION

The Master Lift Station Manhole on 9<sup>TH</sup> Ave North was determined to be in very poor condition from the City-wide Inflow and Infiltration testing done on all City Sanitary Sewer Pipes and Manholes in 2019-2020. In March 2022, Installation of a drop pipe within the manhole and manhole lining was installed for rehabilitation of the manhole. Engineering provided Project Management and coordination with Public Works, inspections and coordination with Contractor, Kamminga and Roodvoets (K&R). Construction completed in April 2022.



## PHILIPPE POINTE PEDESTRIAN BRIDGE WATER MAIN REPLACEMENT

The Philippe Pointe Pedestrian Bridge Water Main Replacement Project started construction in April 2022 and completed in November 2022. The project involved replacing approximately 520 LF of 8-inch flanged water main pipe attached to the Philippe Pointe Pedestrian Bridge, and installation of new water main pipe via Subaqueous bore under Bishop Creek, and installation by open cut under Philippe Parkway. Engineering provided Project Management, inspections, and coordination with FDOT, the Consultant, and Contractor, Augustine Construction.



## FOLLY FARM BARN RENOVATIONS

The Folly Farm barn renovations included the installation of concrete flooring, concrete back patio, an ADA ramp and sidewalk at the entry, and design of a stormwater swale to convey stormwater around the barn. Engineering provided the ADA ramp design and stormwater swale design plans to correct the stormwater runoff that was flowing directly into the barn. Engineering completed plans in August 2022. Construction began in October 2022 and completed in November 2022. Engineering provided design, construction plans, coordination with Leisure Services and Contractor, and inspections.



## FOLLY FARM FARMHOUSE RENOVATIONS: STORMWATER SWALE

The Folly Farm Farmhouse ongoing renovations included the design of a stormwater swale to convey stormwater around the farmhouse. Engineering provided a swale design and plans to correct the stormwater runoff that was flowing directly under the farmhouse, causing erosion and interior water intrusion issues. Engineering completed plans in February 2022, and the construction of the swales took place during the American Rental Association community impact grant sponsored project by the Toro Foundation in March 2023. Engineering provided design, construction plans, coordination with Leisure Services, and inspections.



## WATERFRONT PARK SHADE SYSTEM PROTECTION DURING HURRICANE IAN

The shade sails at Waterfront Park were completely removed and protected during Hurricane Ian in September 2022. Engineering coordinated with Augustine Construction for removal and protection of the shade system during the storm and re-installation when the storm passed.



## WATERFRONT PARK SHADE SYSTEM REPAIRS

The shade sails and columns at Waterfront Park experienced wind erosion and damage during tropical storms in 2020 and 2021. Restoration efforts and shade sail replacement began in January 2022 and was completed in April 2022. Work included repairs and rehabilitation to the columns of the shade system, and complete replacement of the shade sails. Engineering provided Project Management, inspections, and coordination with Shade Systems, Inc., the Insurance Adjuster, and Contractor, Augustine Construction.



## REVIEWS & INSPECTIONS COMPLETED FOR PLANNING/BUILDING DEPARTMENT

- 460 Building Permit Reviews
- 190 Building Permit Inspections
- 40 Planning and Zoning Site Plan Reviews
- 7 Variances and Zoning Amendments



## TRAFFIC CALMING APPLICATIONS COMPLETED

- Elm St/Cedar St
- 12<sup>th</sup> Ave South
- Hillside Lane
- South Bayshore Drive
- Allen Avenue



## COMMUNITY DEVELOPMENT SITE PLAN REVIEWS

- Mease Hospital
- One Medical Plaza at SR 590 and SR 580
- Lily Fields Residence  
West end of Spruce St and Elm St
- Armanious Subdivision
- Former Winn Dixie
- 535 1<sup>st</sup> Ave North – Safety Harbor Resort and Spa
- Harbor Pointe North
- Harbor Pointe West



## VACATIONS COMPLETED

- 1826 Oak Ridge Road - Resolution 2022-01
- 1303 Spruce Street - Resolution 2022-03
- 33 Summit Lane - Resolution 2022-06
- 3224 Coventry North - Resolution 2022-19



## EXCAVATION & FILL PERMITS COMPLETED

- 2306 Oxford Court
- Irwin Street Lots 8-12
- 1610 Hampton Ct
- 132 2<sup>nd</sup> St South
- 2105 Gull Lane
- 2600 Philippe Parkway
- 11 Friendship Ct
- 2008 Old Oak Lane
- 1208 Huntington Lane
- 5000 Parrish Lane



## SOUTHWEST FLORIDA WATER MANAGEMENT DISTRICT OPERATION & MAINTENANCE INSPECTIONS

- Fire Station 53 stormwater system
- 9<sup>th</sup> Ave North Roadway stormwater system
- East Gate Drainage stormwater system
- Community Center stormwater system
- Bayview stormwater system
- Mattie Williams Neighborhood Family Center
- Waterfront Park
- Marina Park





## FIRE DEPARTMENT

In 2022, the Fire Department had many accomplishments including the hiring of Firefighter/Paramedic Barnabe Callahan. The department also hired a new Administrative Coordinator, Valerie Hartog, and a new FD Specialist, Kaitlyn Doukas. During the year the organization saw no retirements allowing the department and its personnel to mature and gain increased experience in their current job assignments.



## EMERGENCY MANAGEMENT

Throughout the year, the department continued to manage their response to the tail end of the COVID-19 disaster, and two storms, Hurricane Ian, and Tropical Storm Nicole. The department continued to increase training and education for all chief officers in prepping and managing the City's Emergency Operation's Center (EOC). To manage citywide wide emergencies more efficiently and effectively, the Fire Department and Public Works Department began meeting periodically to discuss EOC staffing and prepping for likely incidents that can impact the community.

## OPERATIONS & TRAINING

The department completed all required annual training including EMS continuing medical education, firefighter training, vehicle extrication training, fire boat exercises, incident command training, and hazardous materials management. The department continues to update and install new training props at Station 53 allowing personnel to complete training within the city, and while available for an emergency call. The department has also completed a full remodel of the Station 53 workout center for all city employees.

Medic 53 (ME53) completed its first full year of being periodically available in respond to medical incidents within the community. The medic unit is a light duty pick up truck and responds to medical emergencies with two personnel. The unit is staffed periodically with on-duty personnel and overtime personnel and works to reduce wear and tear on heavy apparatus, as well as create redundancies to manage concurrent calls in the area.

## LOGISTICS

Over the past year the department continued to ensure that all equipment utilized by FD personnel were in good condition, that all apparatus owned by the city were serviced and maintained, and that both fire stations and mechanical equipment were in good working order. To ensure all equipment, apparatus, and stations are functioning properly, the department has spent considerable time and funds repairing and/or replacing outdated equipment, as well as creating and ensuring an aggressive maintenance schedule to ensure longevity of all major purchases. In December, 2022, the department placed a new fire engine in-service at Station 52, E52 is the 10th busiest engine company in Pinellas County and was built by Pierce Manufacturing in Appleton, Wisconsin.

## CALL VOLUME



**TOTAL FD INCIDENTS: 5,733**

- Total EMS Incidents: 4,766
- Total Non-EMS Incidents: 967



**TOTAL E52 RESPONSES: 2,412**

- Total EMS Incidents: 2,013
- Total Non-EMS Incidents: 399



**TOTAL T53/E53 RESPONSES: 2,693**

- Total EMS Incidents: 2,143
- Total Non-EMS Incidents: 550

**TOTAL ME53 RESPONSES: 811**

- Total EMS Incidents: 750
- Total Non-EMS Incidents: 61



**TOTAL WORKING FIRES: 43**

- Safety Harbor: 6
- Automatic Aid: 37



# HUMAN RESOURCES

The City of Safety Harbor's Human Resources Department recruits, develops, and retains a high-performing and diverse workforce while fostering a healthy, safe, and productive work environment for the citizens, employees, and their families in order to maximize individual and organizational potential.



## BILL CROPSEY CITIZEN'S ACADEMY

The Bill Cropsey Citizens Academy is an opportunity for a group of residents to spend seven weeks getting to know City staff, touring City facilities, and learning more about the day-to-day operation of the City.



## COMMUNITY POLICE OFFICER MEET & GREET

The Diversity Advisory Board hosts Community Police Officer Meet and Greet events throughout the year to give residents the opportunity to connect with their CPO's and learn more about the services they provide to the City.



## DIVERSITY ADVISORY BOARD

The City of Safety Harbor's Diversity Advisory Board serves as a primary contributor to create a welcoming and inclusive community that respects all citizens, gives them full access to resources, and promotes equal treatment and opportunity. The Board strives to engage citizens in decision making processes that affect their lives.

## INTERNSHIP PROGRAM

The City participates in the Executive Internship Program through Pinellas County Schools throughout the year engaging students in the innerworkings of government agencies.

## SERVICES

- ADA Coordinator
- Citizen's Academy
- Classification & Compensation
- Communications
- CPO Liaison
- Employee Benefits - Heart of the Harbor
- Employee Newsletter - HarborGram
- Employee Recognition Programs
- Internships
- Labor Relations
- Onboarding
- Retirement Services
- Risk Management
- Selection & Staffing
- Strategic Diversity Initiatives
- Training & Development
- Wellness
- Workplace Safety



## BOARDS

- Diversity Advisory Board
- Personnel Review Board
- Firefighters' Pension Board





## LEISURE SERVICES

### Our Mission:

To increase the quality of life through parks, events, recreation and play for residents and visitors

## DIVISIONS

- Recreation
- Special Events
- Parks & Building Maintenance

- Marina Boat Basin
- Public Communications
- Public Art



## RECREATION & SPECIAL EVENTS

The *Recreation Division* is responsible for administering, operating, and maintaining the recreation facilities that include the Community Center, Rigsby Center, and Museum. Staff are responsible for all recreational program/activity/league/childcare coordination, and special events. In addition, the Division oversees facility rentals, Main Street public relations, and liaison with local nonprofit groups and partners. The *Special Events Division* ensures event activities within the city reflect the personality to maintain Safety Harbor's uniqueness. The goal for each special event is to try to provide a wholesome event that enhances the quality of life for the residents of Safety Harbor while showcasing the city to visitors and participants. We strive to host professional events that are well organized and profitable for all parties involved. Realizing that each event has a variety of goals that need to be met for the event to be considered a success, the division ensures that success.

### COMMUNITY BUILDING

“establish leadership in community building and development of the public realm”

I Have a Dream Celebration/Daddy Daughter Date Night/Doggie Day by the Bay/ Tea party Social/Go Fly a Kite Day/Sprout Splash/Bi-weekly Senior Trips/Puppy Pre-school/Stitching Classes/Ice Cram Socials/Butterfly Dancer class/Back to School Party/Muchkin Chefs/Pickin' in the Parks event/Barktoberfest event/Turkey Hoop Shoot event/Pancakes in the Park event/Holiday Parade

### ENVIRONMENT

“demonstrate leadership in park stewardship and environmental sustainability”

Breakfast with the Birds/Fish Talk Series/ Tree Talks/Go Fish event/How Does your Garden Grow classes/Backyard Composting classes/Celebrate Earth Day event/Vertical Garden workshops/DIY Rain Barrel workshops/Coastal Conversations/- Farm Camps/Fishing Camps/Scaly & Slithery Camps/Mullet Creek Park Clean-up event/Wetland Expo/Smart Survival Classes/Wings over Folly classes/Family Outdoor Campout events

### ECONOMIC IMPACT

“promote the impact of Parks & Recreation”

Monthly 3rd Friday events/Monthly Market on Main events/Multiple 5K Road Race events/SH Historical Marker & Public Art Tours/Bloom & Chalk Festival/Paint the Park event/1st Friday Flick Series/ Senior Expo event/Teen Leader Volunteer Program/Full Day Summer Camps/Licensed Afterschool Program/Creative Conversation workshops/Blacklight Art Show & Market/Fright Nights event/Wine Festival/Harbor Holiday event

### HEALTH

“leverage and connect Parks & Recreation to community health”

Pickleball lessons, clinics, open play and tournaments/North Pinellas Track program/Toddler Trot event/Zumba classes/Basketball leagues & clinics/Dance classes/Gymnastics classes & showcase event/Tennis Lessons & camps/Aqua Fit & Yoga classes/Multiple Yoga classes/ Volleyball classes, clinics & camps/Boot Camps/Lunchtime Fitness classes/Community Center Fitness Center/Personal Training sessions



## PARKS & BUILDING MAINTENANCE

The **Parks Division** is responsible for administrating, supervising, operating, and maintaining the City's parklands and buildings for the 130+ acre system. In addition to the maintenance responsibilities, the Division oversees citywide aesthetic horticultural and tree plantings/maintenance, playground equipment safety, and park and field turf surfacing. The **Building Maintenance Division** is responsible for all interior and exterior maintenance of City building facilities along with Park facilities, which include carpentry, electrical, plumbing, roofing, flooring, and construction projects. Both divisions oversee the installation of all holiday/seasonal decorations, provide specialized needs of recreational programs/special events/qualified groups, and contracted services.

### PROJECT HIGHLIGHTS

- City Park Playground Turf install/City Park Field #5 complete renovation/City Park Field #2 improvements
- ARA Foundation \$20,000 Grant receipt for Folly Farm
  - Projects Included:* trial drainage repairs, wetland clean-up, parcel "A" swale installation, and native plantings
- Annual Mangrove Trimming
- Annual Park, Playground, and Facility Mulch projects
- Mullet Creek Park improvements in partnership with Safety Harbor Garden Club
- Baranoff Amenity addition
- Pollinator Pathway initiated with Safety Harbor Garden Club
- Folly Farm Barn improvements
- Annual holiday décor install
- Annual holiday event support staff
- Garden Club awarded the FL Master Gardener Volunteer Award of Beautification and Enhancements at Folly Farm
- Little League field usage coordination and year round maintenance
- Annual park shelter rental coordination
- Annual field rental coordination and assigned staffing
- Annual playground safety inspections and maintenance
- Year round special event and recreation division support staff
- Hosted Little League's Senior Southeast Regional Tournament
- Paint the Park (skatepark) event preparation



## PUBLIC COMMUNICATIONS

The Public Communication division (a subsidiary of Leisure Services) strives to strengthen community image providing residents with a sense of place & pride. Staff continues to expand the level of public information for involvement in City happenings including parks, recreation, and special events.

### HIGHLIGHTS

City Website Re-design/Text Alert Coordination/Increased Social Media Following - Facebook, Instagram, Twitter, Nextdoor/Increased eNews Subscribers/*REAL Magazine* Redesign (3 publications annually)/Program and Event Marketing Flyers, Posters, Videos, and Signage Produced/Year Round Social Media Marketing and Public Communication Publishing

## PUBLIC ART

The primary intent for the city public art program (a subsidiary of Leisure Services) is to borrow, acquire and commission works of art to enhance the cultural environment and city identity of the city. The public art program is to encourage the creation of artwork and to foster the enjoyment and understanding of art by the public. In recognition of the need to provide aesthetically appealing public places for the citizenry to gather which are reflective of the city's history and traditions.

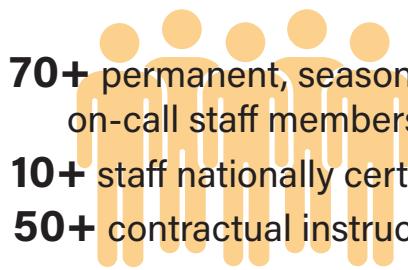
### HIGHLIGHTS

Paint the Park (skatepark) Community Murals/Folly Farm's Rock the Stump Art Piece Donation/William Blackshear Mural/Safety Harbor Resort & Spa Wall Art Murals

## MARINA BOAT BASIN

The Marina Division (a subsidiary of Leisure Services) is responsible for administrating, supervising, operating, and maintaining the marina boat basin wet slips. In addition to these responsibilities, the division oversees transient dockage, basin capital improvement projects and emergency preparedness/operations.

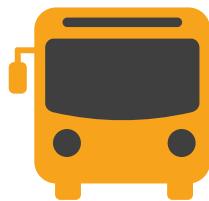
# JUST THE NUMBERS



**70+** permanent, seasonal & on-call staff members

**10+** staff nationally certified

**50+** contractual instructors



**143** senior trips

**1,288** trip participants

**1** historical museum

**1,002** museum visitors

**18** historical markers

**19** public art pieces



**97** citywide special events



**6 themed garden areas**

butterfly • wind  
wildflower • native • wetland

**1** community orchard  
**32** trees planted in the parks



**4,400** Recreation Facebook followers

**4,500** Museum Facebook followers

**2,888** Recreation E-news subscribers



**780** park shelter reservations

**1,427** court & field reservations



**20** active & passive Parks

**9** playgrounds

**3** dog parks

**2** active Recreation Centers



**25+** officials & volunteer coaches

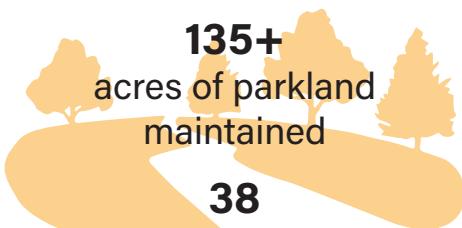
**795** volunteers

**4,959** volunteer hours logged



**25,379**

fitness center visits



**135+** acres of parkland maintained

**38**

facilities maintained



**60** Parks work orders completed

**277** Building Maintenance work orders completed



**1 fishing pier**  
**44** wet boat slips  
**2** public boat ramps



**1** scenic boardwalk  
**1** decorative fountain



# LIBRARY

## Our Mission:

To inspire lifelong learning and offer individuals of all ages a center for literacy and cultural activity within the community. The Library will provide an empowering and caring environment where educational, cultural, and business needs can be successfully met through quality materials, programs, services, and the use of traditional and emerging technologies.

### ANNUAL VISITORS



107,805  
367 Daily Average

### HOLD REQUESTS



31,545 items sent to PPLC member libraries to fill hold requests

### CARD HOLDERS



16,874 registered library card holders call SHPL their home library

### MINUTES READ



Readers of all ages logged 363,138 minutes in year round reading programs



## QUESTIONS

**20,028** Questions

Answered in person at  
public service desks (38%  
increase)



**2,739** questions virtually

**61,201** online logins for  
Ancestry, Pronunciator,  
Legal Forms, and other  
resources

## CIRCULATION

**TOTAL CIRCULATION**

**259,461** 17% increase

**eBook CHECKOUTS**

**38,520** 15% increase

**TOOL CHECKOUTS**

**2,256** 27% increase

## PROGRAMS

Hosted **427** programs  
for all ages with total  
attendance of **7,857**

Facilitated **175**  
self-directed programs  
with **4,427** participants.

## HELPING OUR COMMUNITY



Delivered 2,564 items to 70 homebound residents in 750 visits

53 deliveries of Pre-School Book Boxes to local day care facilities



Pen Pal Unite program mailed 218 letters to residents at ALFs



Hosted 10,004 Public Computer Use Sessions & assisted 1,515  
patrons in the computer center



Three students 50% complete in the Career Online HS program



174 outside meetings held in our meeting rooms, 2,775 attending



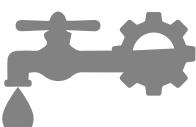
2,116 people used our study rooms for quiet study and small meetings

# PUBLIC WORKS

## WATER/WASTEWATER • SANITATION • FLEET • STREETS • STORMWATER • PERMITTING

The Public Works Department continued to provide effective and efficient services to our citizens, customers, and internal departments throughout 2022. All divisions prepared for and responded to Hurricane Ian – distributing approximately 6,000 sandbags and collecting approximately 110 tons of hurricane debris, as well as Tropical Storm Nicole. Public Works Staff also participated in special events such as the annual Truck-N-Play Day, Tree Give-Away, Safety Harbor Shreds, July 4<sup>th</sup> Celebration, and the Holiday Parade. Administrative and Management staff attended numerous hiring events, held job fairs, and continued recruitment activities for Public Works staff vacancies.

### WATER/WASTEWATER



- 6,539 feet of sewer line was cleaned
- 1,692 locates were done
- 435 meters were replaced

- 433,492,000 gallons of sewer flow
- 399,527,000 gallons of potable water

### SANITATION



- 1,281.39 tons residential recycling was collected *curbside*
- 126.19 tons of recycling collected at *drop off sites*

- 236.02 tons of commercial recycling collected
- 8,222 tons *residential* trash collected
- 3,679 tons of *commercial* trash collected

### PERMITTING



- 214 Right-of-Way permits were reviewed
- 417 Building plans reviewed, 185 were inspected

### STREETS



- A total of 205 work order requests were received and 156 were completed by the Street and Stormwater Division.
- 158.5 cubic yards of concrete used to repair/replace driveways, ADA ramps, curbs and sidewalks.
- Removal or trimming of 29 diseased or dead trees.
- Replaced 53 traffic signs due to new federal standards and installed new stop signs.

- Street sweeping debris collected equaled 1,060 cubic yards.
- Litter control volunteers collected 185 pounds of trash from roadways.
- Utilized 30 tons of asphalt for roadway and alley maintenance.
- Hauled away 302.83 tons of debris from Public Works.

### STORMWATER

Pamphlets, brochures and other informational and educational material are available at City buildings to increase public awareness. Information was also made available on the City's website.



- Approximately 12 basins were painted with educational murals by volunteers.
- Maintenance of 13.62 miles of ditches and creeks annually.
- Cleaning and inspection of over 331 catch boxes within the city.

- Maintain compliance with Southwest Florida Water Management Districtin conjunction with the Code Enforcement and Engineering Departments and the City's NPDES Permit.
- Excavated sediment deposits from ditches and reshaped eroded banks.
- Cleaned and inspected 313 outfall structures.
- Completed 15 erosion projects.

## WATER/WASTEWATER



Water/Wastewater Divisions conducted testing of all City-wide backflow devices along with changing out approximately 550 water meters. Staff also prepared and responded to Hurricane Ian and Tropical Storm Nicole.

## FLEET



- Performed 253 preventative maintenance services
- Completed 59 small engine repairs
- Replaced the brakes on 11 vehicles
- Successfully surplus aged/useable City equipment and vehicles on GovDeals

## SANITATION



Sanitation Division partnered up with Recreation for the 4th Annual Safety Harbor Shreds held at Public Works, disposing of 5,520 pounds (2.76 tons) of shredded paper. Staff responded to Hurricane Ian and assisted in Citywide clean-up efforts, disposing of 110 tons of storm debris. Sanitation employees also worked with Pinellas County Solid Waste staff at the Pinellas County Chemical Collection events.

## STREETS



Staff completed multiple projects, including instituting a roadway condition inspection program along with trimming trees in all City parks.

Staff also prepared and responded to Hurricane Ian and Tropical Storm Nicole.

## STORMWATER



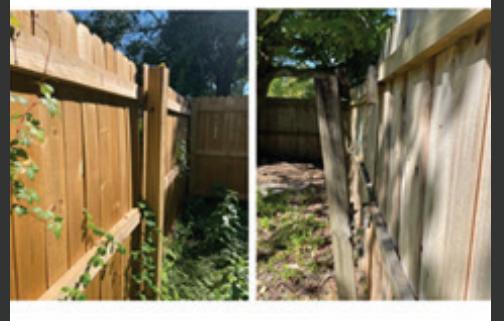
Staff managed internal projects including the new storm drain mural program and the installation of an EcoSense baffle box. Public Works staff were awarded Project of the Year for the Marina EcoSense Baffle Box by APWA West Coast Branch.

Staff prepared and responded to Hurricane Ian and Tropical Storm Nicole.

## PERMITTING

### Section Comments:

1. Secure all loose panels and posts on entire perimeter of property. Several loose panels not pictures below.



Staff reviewed and inspected a multitude of right-of-way/easement utilization permits as well as building plans. This work ensures that contractors are adhering to City codes and industry standards for all work being completed within the City's jurisdiction.