

**CITY OF SAFETY HARBOR, FLORIDA  
ADOPTED BUDGET  
FISCAL YEAR 2023/24**



**CITY COMMISSION**

Joseph Ayoub, Mayor  
Andy Steingold, Vice-Mayor  
Nancy Besore, Commissioner  
Cliff Merz, Commissioner  
Carlos Diaz, Commissioner

**City Manager**  
Matthew L. Spoor

**PREPARED BY  
FINANCE DEPARTMENT**

# ELECTED CITY OFFICIALS



**JOSEPH AYOUB, MAYOR (CENTER)**  
**NANCY BESORE, COMMISSIONER (SEATED LEFT)**  
**CLIFF MERZ, COMMISSIONER (SEATED RIGHT)**  
**CARLOS DIAZ, COMMISSIONER (STANDING RIGHT)**  
**ANDY STEINGOLD, VICE-MAYOR (STANDING LEFT)**



## **CITY OF SAFETY HARBOR APPOINTED OFFICIALS**

CITY MANAGER

CITY ATTORNEY

CITY CLERK

CITY ENGINEER

COMMUNITY DEVELOPMENT DIRECTOR

FINANCE DIRECTOR

FIRE CHIEF

HUMAN RESOURCES DIRECTOR

LEISURE SERVICES DIRECTOR

LIBRARY DIRECTOR

PUBLIC WORKS DIRECTOR

MATTHEW SPOOR

ISABELLA SOBEL

RACHAEL TELESCA

MICHELLE GIULIANI

MARCIE STENMARK

VICTORIA GILLEY

JOSH STEFANCIC

TERRI KEARNES

ANDREA NORWOOD

LISA KOTHE

RENEE COOPER



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished Budget  
Presentation Award*

PRESENTED TO

**City of Safety Harbor  
Florida**

For the Fiscal Year Beginning

**October 01, 2022**

*Christopher P. Morill*

**Executive Director**



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Baranoff Oak Tree



# City of Safety Harbor Florida

HOME OF ESPIRITU SANTO MINERAL SPRINGS

750 Main Street ☩ Safety Harbor, Florida 34695 ☩ (727) 724-1555  
FAX 724-1566

## Budget Message for Fiscal Year 2023/2024

July 24, 2023

Citizens, Honorable Mayor and City Commissioners:

Pursuant to Article III, Section 43 (6), of the City Charter, the City Manager's Office hereby submits the Adopted Fiscal Year (FY) 2023/2024 Budget document. This document has been prepared based on staff's understanding of the goals and interests expressed by the City Commission, staff's awareness of the needs of the City and the availability of financial resources.

### **City Mission Statement**

*"Safety Harbor strives to be a vibrant destination City with a unique quality of life - a City that is successful in balancing responsible, innovative growth with careful preservation of its small-town atmosphere, its quaint character, and its valued treasures."*

### **Why choose Safety Harbor**

- ✓ Accessible government that is responsive to citizen needs and concerns
- ✓ Pro-business with an active Chamber of Commerce
- ✓ Quaint downtown that hosts a multitude of special events every month
- ✓ Excellent schools and parks with tons of programs and activities
- ✓ Outstanding full-service public library
- ✓ Safe, friendly neighborhoods that are ideal for raising children & retirement
- ✓ High rate of homeownership with stable property values
- ✓ Low millage rate
- ✓ A scenic harbor with over 3.5 miles of unobstructed views of the bay
- ✓ Strong protections for preserving grand trees and other natural resources
- ✓ High rate of volunteerism and civic pride
- ✓ Close proximity to two international airports
- ✓ Award winning hospital and two Fire Stations serving 17,000+ residents

**City Commission Goal Workshop:**

The City Commission met in 2021 for a Goal Setting Workshop. The following is a summary update of those goals. Where the City Commission can allocate general fund reserves for any of the goals below, the current FY24 adopted budget includes those items noted.

**Big Picture (Main Priority) Projects:**

- Electric Vehicle Charging Stations and Solar Panel Projects
  - *Solar panels funded at the library, staff exploring grants to add more charging stations in FY23 and identify locations for same.*
- Noise Ordinance Review and Increased Enforcement
  - *Ongoing- increased education, enforcement, and City Commission Discussion.*
- Utility Rate Review- Specifically Water and Sewer Fees
  - *Utility Rate Study completed in FY23*
- Waterfront Park Interactive Fountain, Public Art, and Irrigation
  - *Public Art see goal below. Irrigation system currently in design with inhouse staff, and out for bid by end of July. Irrigation budgeted in FY23 (\$100,000) and replacement turf budgeted in FY24 (\$180,000).*
- State Road 590 and McMullen Booth Industrial Corridor CRA Application
  - *No current funding allocated in the budget, the initial study would cost an estimated \$50k-\$75k to complete for the CRA application to the County.*

**Goals since 2021:**

- Recognition of Mr. William Blackshear, DAB involvement in ideas/recommendation
  - *MWNFC city funded art mural, Museum and Cultural Center Celebration of Life, historical markers and "William Blackshear Commission Chambers" naming all completed in FY22.*
- Maintain low millage rate
  - *Millage Rate has remained 3.9500 since FY17, seven (7) fiscal years with no change in millage.*
- Shade Trees in high foot traffic areas along Main Street to replace Palm Trees where applicable.
  - *Fall 2022 the city issued an RFP to hire a consultant to prepare a Main Steet Design Study. The study is ongoing with a completion date anticipated in the Fall of 2023.*
- Review city regulations on Café Tables, Tents and A-Frame Signage
  - *A café table ordinance was adopted in 2021. The ordinance added a permitting requirement for café tables. All restaurants with café tables applied for and received their first annual permits in April of 2022. Permit applications are now required on an annual basis.*
- Review Land Development Code Setbacks
  - *January 18, 2022 a City Commission discussion occurred regarding potential code amendments to modify setbacks. After the discussion, the City Commission did not request to proceed with any amendments.*

- Monitor Building Department Permitting Process Improvements with transition to Pinellas County
  - *April 2022, staff provided an update regarding the Building Division operations and draft building permit fees to reflect the agreement with Pinellas County. August 2022 the City Commission adopted a resolution to update building permit fees.*
- Continue to explore Parkland property purchase opportunities.
  - *May 2023 City purchased two vacant lots on 6<sup>th</sup> Avenue and 2<sup>nd</sup> Street South*
- Develop Public Works King Property to relocate Parks and Building Maintenance and sell existing site for business use at 9<sup>th</sup> Avenue North and Martin Luther King Jr. Street.
  - *The city is exploring the purchase of a new Parks Maintenance Facility across the street from the current facility; in lieu of a new facility which is currently programed in the CIP Budget for FY25 which will require an estimated \$3.5 million in debt funding to design and build.*
- Install a live camera by the Marina to both showcase the city and assist residents in identifying parking availability.
  - *Weather Stations with live feed cameras installed at the Safety Harbor Marina and North City Park in Fall 2021.*
- American Rescue Plan funds for Capital Projects and one-time COVID-19 Hazard Pay-
  - *Stay Pay program funded for six quarters beginning in April 2022 and ending July 2023.*
- Review City Pesticide and Herbicide use along with the Integrated Vegetation Management (IVM) program as best management practices for the Parks Maintenance division.
  - *Parks Maintenance Best Management Practices (BMP) completed and presented to the City Commission in 2021. City staff began trials at certain Parks and properties in 2021, leading to the formulation of our application programs. IPM steps were put into new programs, as well as a large “organic first” approach. FY21-22- Contractors awarded 1-year contracts for application services using new programs. Programs were considered highly successful with a very large reduction in the number of synthetic applications (approx.. 50% reduction at athletic fields and 80-90% on all other parks and city properties) and minimal adverse effects to quality of pest control and service level. FY22-25- 3 year contracts awarded for our applications following the same programs used in FY21-22 with the only notable changes being:*
    - *Dog Park Treatment returns to synthetic Bifenthrin application due to lack of control of fleas and ticks by the organic substitute.*
    - *Mullet Creek Nature Park continues to be a completely organic only program indefinitely with support of Safety Harbor Garden Club.*
    - *Athletic Field programs remained the same from FY21-22.*
  - *Staff continues to seek out new and better alternatives and technology advances, as these programs are never complete. Staff is looking to the future in terms of smart water controls and water reductions, as well as holistic soil health. Additionally, new landscape additions and renovations have been primarily Florida Native such as The Jewel, 2<sup>nd</sup> St S., Folly Farm, and Mullet Creek.*
- Safety Harbor Municipal Pier Replacement-
  - *60% plans have been received. Permits have been obtained from Pinellas County Water and Navigation. Awaiting Army Corps Permits, currently in queue for review. NOAA has reviewed plans, comments received regarding post-construction seagrass survey. \$91,000 expended to-*

*date, \$75,600 remaining for design. Probable cost for construction, \$1.5M; **\$1.2M budgeted in FY24.***

- Fire Department Fire Engine pre-purchase-
  - *January 2023 the City Commission approved to engage a sole source purchase with Ten-8 Fire & Safety, LLC. For a Heavy-Duty Pierce Velocity Quint in the amount of \$1,468,021. Delivery of vehicle expected Summer of 2026. The \$1.5M in funds is committed and not available in the budget.*
  
- Impact Fee Study and Update-
  - *The city hired a consultant to prepare an impact fee update in FY 23 to update sanitation, parkland, park facilities, public safety, sewer, and library impact fees. The City Attorney is drafting the ordinances. The estimated date for adoption hearing is in October 2023*
  
- Cedar & Elm Street Property- Affordable Housing-
  - *Work with Pinellas County School Board and Habitat for Humanity on agreements and Resolution to allow for six affordable housing units on six lots fronting Elm Street. City Commission approved on June 19, 2023.*
  
- Pickle Ball Courts-
  - *Project design is completed and currently under final review by Pinellas County Building Department. Engineering is advertising the RFP with a due date of July 7<sup>th</sup>. City Commission approved contract on July 17<sup>th</sup> with construction to begin shortly thereafter. Project funded for 480,495, including contingency.*
  
- Downtown Master Plan (LHL) update-
  - *Review Local Historical Landmark allowable use designations, add personal Business Service as a conditional use and edit the definition. To be completed in Fall 2023*

# Executive Summary

## Citywide

The FY 2024 budget update on June 19, 2023 included discussions regarding the use of fund reserve, millage rates, increases in assessed property valuations, employee merit increases, increases to Pinellas County Sheriff's Office contract and capital projects. The adopted budget reflects citywide revenues and expenditures, including transfers and fund balance, of \$98,080,790, which is 17.0 percent under the estimated year-end budget for fiscal year ending 2023.

### REVENUES

The summaries of revenues by category are as follows:

	Estimated FY 2023	Adopted FY 2024	\$ Change Over (Under)	% Change Over (Under)
Ad Valorem Taxes	\$ 7,709,370	\$ 8,485,630	\$ 776,260	10.07%
Other Taxes	5,823,040	6,115,060	292,020	5.01%
Franchise Fees	1,724,950	1,776,050	51,100	2.96%
Permits, Fees, Special Assessments	1,828,990	1,892,660	63,670	3.48%
Intergovernmental Revenue	4,004,110	4,205,810	201,700	5.04%
Charges for Services	17,328,150	17,496,190	168,040	0.97%
Fines & Forfeitures	32,300	32,100	(200)	-0.62%
Miscellaneous Revenue	1,277,780	668,640	(609,140)	-47.67%
Indirect Allocations	1,120,590	1,204,450	83,860	7.48%
Interfund Transfers	8,680,930	6,255,310	(2,425,620)	-27.94%
Fund Balance Carryforward	68,604,290	49,948,890	(18,655,400)	-27.19%
<b>Total</b>	<b>\$ 118,134,500</b>	<b>\$ 98,080,790</b>	<b>\$ (20,053,710)</b>	<b>-16.98%</b>

**Taxes** – Ad valorem tax revenue is increased by 10.1 percent with a total budget of \$8,485,630, including General Fund and the Community Redevelopment Agency fund. Based on the 2023 Preliminary Tax Roll, assessed valuations in the city increased by 9.44 percent and increased in the Community Redevelopment District by 12.82 percent. The millage rate of 3.9500 is unchanged from the fiscal year 2023 rate of 3.9500 and requires a two-thirds vote from the governing body. The adopted millage rate of 3.9500 is 8.58 percent higher than the rolled back rate of 3.6380 and generates \$569,650 in general fund revenue over ad valorem revenue of \$6,642,150, which is the amount that would be generated by the rolled back rate. Communication services taxes are estimated to decrease by 1.0 percent based on current year and historical trends. Utility tax is expected to increase by 10.0 percent over the FY2023 year-end estimate and occupational licenses are projected to remain the same. The “Penny” from Pinellas one percent sales tax is estimated to also increase by 3.0 percent over FY 2023 year end estimate.

**Franchise Fees** – With a budget of \$1,776,050 these fees are projected to increase by 3.0 percent over FY 2023 estimated. The projection is based on historical and current year trends.

**Permits, Fees & Special Assessments** – The budget of \$1,892,660 is \$63,670 more than the FY 2023 estimate, a 3.5 percent increase mostly due to an increase in Parkland impact fees.

**Intergovernmental Revenue** – Intergovernmental Revenue is projected to increase by approximately 5.0 percent, mostly due to projected increases to Shared Revenue, Local Government ½ Cent Sales Tax, and Local Option Gas Tax.

**Charges for Services** – Charges for services provided to the citizens are estimated to increase by \$168,040 or just under 1.0 percent overall. The majority of the increase comes from Recreation programs, projecting to increase by \$128,400 in FY 2024.

**Miscellaneous Revenue** - With a budget of \$668,640, miscellaneous revenues are \$600,090 lower than the FY2023 estimate. The decrease is predominately due to the one-time private donations expected in FY2023 for the Library addition recorded in the CRA fund.

**Indirect Allocations** – This category reflects allocations for services provided by and between departments within the City between funds. Indirect allocations in all funds were reexamined for FY 2024 and adjustments were made to more accurately reflect the costs of internal services provided.

**Interfund Transfers** – This category reflects a decrease of 27.9 percent to \$6,255,310. The majority of the decrease is due to the large number of one-time transfers for designated projects in FY2023. Also, included are the repayments to general fund from the capital projects fund for the \$767,210 purchase of the firetruck over the course of three years and from CRA for the \$900,000 purchase of the 2<sup>nd</sup> Street Parcel over the course of seven years. See page 57 for the full schedule.

**EXPENDITURES**

The summaries of expenditures by object are as follows:

	Estimated FY 2023	Adopted FY 2024	\$ Change Over (Under)	% Change Over (Under)
Personnel Services	\$ 15,099,730	\$ 15,953,910	\$ 854,180	5.66%
Operating Expenses	12,900,450	14,135,220	1,234,770	9.57%
Capital Expenses	26,905,290	12,939,900	(13,965,390)	-51.91%
Non-Operating Expenses	14,170,880	11,994,120	(2,176,760)	-15.36%
Fund Balance	49,058,150	43,057,640	(6,000,510)	-12.23%
<b>Total</b>	<b>\$ 118,134,500</b>	<b>\$ 98,080,790</b>	<b>(20,053,710)</b>	<b>-16.98%</b>

**Personnel Services** – Personnel services with a budget of \$15,875,800 is 28.9 percent of citywide budgeted expenditures, excluding fund reserve. The increase over the year-end estimates for 2023 is \$776,070 or 5.1 percent. Personnel services include a 2 percent COLA (or 3 percent if salary is under \$50,000) and an up to a 4.0 percent merit increase, an estimated 5.0 percent increase in health insurance and an estimated 10.0 percent increase in dental insurance.

**Staffing Levels** – Staffing changes reflect an overall net increase of 3.82 full time equivalent positions, composed of increasing full time positions by 1.50 and increasing part time by 2.32 FTE’s.

A comprehensive schedule by department within the operating funds reflects adopted full and part-time positions from FY 2018 through adopted FY 2024 on page 39.

**Operating Expenses** – Operating expenses with a adopted budget of \$14,135,220 is 25.7 percent of the citywide budget, excluding fund reserve. Operating expenses are 9.6 percent or \$1,234,770 over fiscal year 2023 year end estimates. Larger items making up a portion of the change are \$100,000 for the Terracon facility energy audit, \$122,800 increase for contractual services with the Pinellas County Sheriff’s office, and \$80,000 for the 4<sup>th</sup> of July celebration show.

**Capital Expenses** – Capital expenses with a budget of \$12,939,900 is 23.6 percent of the citywide budget, excluding fund reserve. Capital expenses are \$13,965,390 or 51.9 percent lower than the fiscal 2023 year end estimate. Capital expenses can be found in detail in the Capital Improvement Program in pages 273 through 356 of this document.

The citywide budget includes \$654,000 for equipment, \$91,900 for library books, audio/visual and online content, \$1,159,000 for the replacement and purchase of vehicles, and total capital and infrastructure improvements of \$11,035,000.

**Non-Operating Expenses** – Non-operating expenses with a budget of \$11,994,120 is 21.8 percent of the citywide budget, excluding fund reserves.

CITY OF SAFETY HARBOR  
ADOPTED FY 2023/2024 BUDGET

This category includes transfers for debt service principal and interest of \$968,270, which takes into consideration debt service requirements. Grants to non-profits from City Commission total \$120,000. Indirect cost allocations (shared services) between funds are \$1,204,450 with interfund transfers of \$5,287,040 exclusive of debt transfers.

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CITY OF SAFETY HARBOR  
ADOPTED FY 2023/2024 BUDGET

The following table reflects staff's estimate of beginning fund balance as of October 1, 2023 and ending fund balance as of September 30, 2024. Appropriated fund balance is (\$6,813,140) for all funds citywide.

**FUND BALANCE CHANGE**

Fund No.	Fund Description	Estimated Fund Balance (10/01/2023)	Projected Revenues FY 2024	Projected Expenditures FY 2024	Estimated Fund Balance (9/30/2024)	Appropriated Fund Balance FY 2024
<b>GOVERNMENTAL FUNDS</b>						
001	General Fund	\$ 12,594,670	\$ 19,116,410	\$ (20,686,630)	\$ 11,024,450	\$ (1,570,220)
012	Public Safety	62,690	2,700	(26,000)	39,390	(23,300)
014	Street Improvement	244,650	648,500	(295,450)	597,700	353,050
015	Marina	35,780	110,990	(38,150)	108,620	72,840
017	City Tree Bank	164,390	22,000	(29,400)	156,990	(7,400)
023	Debt Service - 2006 Revenue Note	34,760	23,760	(25,850)	32,670	(2,090)
024	Debt Service - 2008 Revenue Note	82,480	-	(82,480)	-	(82,480)
027	Series 2018 Debt (Govt)	13,660	164,180	(163,760)	14,080	420
032	Capital Projects	2,911,520	3,156,630	(5,316,980)	751,170	(2,160,350)
060	Multimodal Impact Fee	504,780	11,000	(400,000)	115,780	(389,000)
061	Law Enforcement Trust	290	-	-	290	-
062	Street Lighting	67,720	234,450	(273,420)	28,750	(38,970)
063	Parkland	85,220	98,900	(147,000)	37,120	(48,100)
065	Library Impact Fee Trust Fund	-	1,700	-	1,700	1,700
067	Community Redevelopment Agency (CRA)	61,100	1,281,830	(496,150)	846,780	785,680
074	Street Assessment	36,620	-	-	36,620	-
<b>Subtotal Governmental Funds</b>		<b>16,900,330</b>	<b>24,873,050</b>	<b>(27,981,270)</b>	<b>13,792,110</b>	<b>(3,108,220)</b>
<b>ENTERPRISE FUNDS</b>						
011	Stormwater	8,251,910	1,575,000	(3,322,610)	6,504,300	(1,747,610)
020	Debt Service - 2001/2012 Revenue Bond	352,170	-	(352,170)	-	(352,170)
022	Debt Service - 2006 Revenue Note	525,550	145,680	(544,580)	126,650	(398,900)
028	Series 2018 Debt (Prop)	543,290	200,000	(680,170)	63,120	(480,170)
041	Water & Wastewater	16,116,030	13,159,140	(13,057,910)	16,217,260	101,230
043	Reclaimed Water	714,950	8,000	-	722,950	8,000
044	Sanitation	3,988,750	3,895,450	(4,253,740)	3,630,460	(358,290)
047	Wastewater Development	990,850	9,500	(25,000)	975,350	(15,500)
048	Water & Wastewater Renewal & Replacement	1,539,620	4,266,080	(4,805,700)	1,000,000	(539,620)
077	Wastewater Construction Assessment	25,440	-	-	25,440	-
<b>Subtotal Enterprise Funds</b>		<b>33,048,560</b>	<b>23,258,850</b>	<b>(27,041,880)</b>	<b>29,265,530</b>	<b>(3,783,030)</b>
<b>Total All Funds</b>		<b>\$ 49,948,890</b>	<b>\$ 48,131,900</b>	<b>\$ (55,023,150)</b>	<b>\$ 43,057,640</b>	<b>\$ (6,891,250)</b>

**General Fund**

The City Commission adopted a general fund reserve policy in 2011 requiring a twenty (20) percent fund reserve committed for the specific purpose of emergency stabilization based on the current year budget excluding fund reserve as well as a sustainable targeted minimum fund reserve of two months (17 percent) of prior year's operating expenses. For the FY 2024 adopted budget, budgeted fund reserve is \$11,078,310, of which \$300,000 is designated for future capital projects and \$1,468,021 is committed for the purchase of a fire truck in 2026. Of total fund reserve, the general fund reserve policy requirement for emergency stabilization is \$4,126,554 and the targeted minimum fund reserve is \$3,375,991. Per the policy, the unrestricted fund reserve, including a \$300,000 contingency for unknowns, of \$5,483,735, inclusive of the \$300,000 contingency and \$300,000 designated, is 24.8 percent of prior year's operating expenses, which is just under 3 months of operating.

General Fund revenues and expenditures are \$31,711,080, including transfers and fund balance. The adopted budget decreased fund reserve by \$1,516,360, with \$2,050,000 of which related to the decrease of designated fund reserve.

CITY OF SAFETY HARBOR  
ADOPTED FY 2023/2024 BUDGET

**REVENUES** – Adopted General Fund revenues, including transfers of \$384,310, and are \$2,977,650 or 8.6 percent below 2023 estimated year end. The most significant changes are as follows:

**Ad Valorem Tax** – The City’s gross taxable value increased by \$165,752,304 or 9.44 percent over the FY 2023 final gross taxable value of \$1,756,112,012. The adopted millage rate of 3.9500 per \$1,000 of assessed property value will generate \$7,211,800 in ad valorem revenue. This is an increase of \$609,090 over budgeted ad valorem for FY 2023. The 3.9500 adopted millage rate is unchanged from the FY 2023 adopted millage rate and requires a two-thirds vote of the governing body. The adopted millage is 8.58 percent higher than the rolled back rate of 3.6380. The roll back rate would generate ad valorem revenue of \$6,642,150, which is lower than revenue generated by the adopted millage rate by \$569,650.

	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>
	<b>Final</b>	<b>Adopted</b>	<b>Adopted</b>	<b>Adopted</b>	<b>Adopted</b>
Millage Rate (mills per \$1,000)	3.9500	3.9500	3.9500	3.9500	3.9500
Gross Taxable Value	\$ 1,365,025,761	\$ 1,476,708,047	\$ 1,574,148,587	\$ 1,756,112,012	\$ 1,921,864,316
Total Taxes Levied	\$ 5,391,850	\$ 5,833,000	\$ 6,217,890	\$ 6,936,640	\$ 7,591,364
Amount Budgeted	\$ 5,121,910	\$ 5,553,790	\$ 5,908,010	\$ 6,602,710	\$ 7,211,800
Percentage Budgeted	95.00%	95.00%	95.00%	95.00%	95.00%

Ad valorem revenue is assumed to be 95 percent of taxes levied.

**Permits, Fees & Special Assessments** – These budgeted line items remained flat at \$14,660 from FY 2023.

**Miscellaneous Revenue** – Miscellaneous has increased by \$31,000 or 31.62 percent over fiscal year 2023 estimates and includes a increase of \$15,000 in Sales of Fixed Assets and a \$15,000 increase to grant revenue.

**Interfund Transfer** – Interfund transfers into general fund includes the second of three yearly re-payment transfers of \$255,740 for the purchase of the fire engine in FY 2022 and the first of seven \$128,570 yearly re-payments for the purchase of the 2<sup>nd</sup> Street parcel in FY 2023.

**EXPENDITURES** – Adopted General Fund expenditures, including transfers out, \$20,632,770 is \$1,461,290 or 6.6 percent under 2023 estimated year end.

**Personnel services** totaling \$11,643,800 are \$542,200 or 4.9 percent above fiscal year end estimates for 2023 and make up 56.4 percent of total general fund appropriations. Increases include a 2% COLA (or 3 percent if salary is under \$50,000) and up to a 4.0 percent merit increase, an estimated 5.0 percent increase in medical insurance and an estimated 10.0 percent increase in dental insurance.

**Operating expenses** total \$5,920,890 and are \$308,830 or 5.5 percent over estimated year end and 28.7 percent of general fund appropriations. Several changes include \$100,000 for the Terracon facility energy audit, \$122,800 increase for contractual services with the Pinellas County Sheriff’s office, and \$80,000 for the 4<sup>th</sup> of July celebration show.

**Capital expenses** total \$91,900 and are \$29,550 or 24.3 percent below estimated year end. The budget reflects outlay for library books, audiovisual materials and online/e-content.

**Non-operating expenses and interfund transfers** total \$2,976,180 or 43.4 percent above the 2023 estimate. The majority of the change is due to the one-time transfers for designated projects in FY 2023, decreasing from \$4,371,820 to \$2,050,000 in FY 2024.

**General Fund - Other Information**

City Commission includes non-operating expenses funding of \$120,000 for non-city agencies. Recipients will be identified after adoption of the final budget.

The FY 2024 budget retains a contingency for unanticipated expenditures to address emergencies, unanticipated expenditures and/or opportunities that were unforeseen at the time of budget preparation. The amount allocated to this account is \$300,000, which represents approximately 1.5 percent of adopted budget appropriations. Per City Code, the City Commission approves all appropriation transfers from this account via a budget amendment.

**Capital Projects Fund**

**CAPITAL PROJECTS** revenues and expenditures, including transfers and fund balance, are \$6,068,150. A detailed listing of capital projects is located in the Capital Improvement Program on pages 273-356 within this document.

Revenues generated from “Penny” or local government infrastructure tax is estimated at \$2,704,500 and is \$78,800 or 3.0 percent above the year end estimate. County voters approved “Penny” revenues on November 7, 2018, which will continue until January 2030.

The capital projects expenditures totaling \$4,778,000 are as follows: six vehicles totaling \$447,000; citywide facility improvements totaling \$4,081,000 and, equipment for \$250,000. Non-operating expenses to service debt totals \$58,240, \$255,740 to General Fund for the fire engine repayment, and a \$200,000 transfer to the Street Improvement Fund. Neighborhood projects grants are budgeted at \$25,000 in an operating account as the individual grants do not meet the criteria for capital projects. Fund reserve is \$751,170.

**Special Revenue Funds**

**CRA (COMMUNITY REDEVELOPMENT AGENCY) FUND** revenues and expenditures total \$1,342,930.

Ad valorem revenues total \$1,273,830 at the adopted millage rate of 3.9500 and 4.8188 for the City and County, respectively, as follows:

	<b>7/1/23 PCPOA Preliminary Property Valuations</b>	
	<b>County</b>	<b>City</b>
<b>Millage Rate</b>	<b>4.8188</b>	<b>3.9500</b>
2023 (FY 2024) Certified Taxable Values for TIF	\$ 239,073,924	\$ 238,413,020
Base Year Taxable Value	<u>31,944,080</u>	<u>31,944,080</u>
Current year Tax Increment Value	<u>207,129,844</u>	<u>206,468,940</u>
Proportionate share	1.00	0.95
Dedicated increment value	207,129,844	196,145,493
Millage per \$1,000	4.8188	3.9500
Calculation	998,120	774,770
<b>Total Revenue per Millage</b>	<u>0.50</u>	<u>1.00</u>
	<u>499,060</u>	<u>774,770</u>
	<b>\$ 1,273,830</b>	

The preliminary taxable values in the Tax Increment Financing District increased by 12.82 percent in the county and 12.83 percent in the city.

Additional revenues include investment earnings of \$8,000 and a balance carryforward of \$61,100.

Expenditures for CRA by project are as follows in the adopted budget:

CITY OF SAFETY HARBOR  
ADOPTED FY 2023/2024 BUDGET

Project	Expenditures	Projected
	Personnel Services	\$ 56,770
CRAART	Art	25,000
CRAHOL	Holiday Lights	30,000
CRCSXL	CSX land lease	690
CRFEES	District fees	1,400
CRGRNT	C/R façade and partnership incentives	100,000
CRLITE	Decorative lighting	3,500
CRMTRKT	Marketing	5,000
CRSIGN	Signage	5,000
CRST SC	Streetscaping	10,000
	<b>Total Other Current Charges</b>	<b>180,590</b>
	Transfer Out to General Fund (2nd St. Parcel)	128,570
	Transfer Out to 2018 Debt (Baranoff Oak)	129,700
	<b>Total Transfers Out</b>	<b>258,270</b>
	<b>Subtotal CRA Expenditures</b>	<b>495,630</b>
	<b>Budgeted fund reserve</b>	<b>847,300</b>
	<b>Total expenditures and fund reserve</b>	<b>\$1,342,930</b>

The adopted budget includes a transfer of \$129,700 to the 2018 debt service fund for the Baranoff Oak property acquisition and \$128,570 for repayment of the 2<sup>nd</sup> Street Parcel purchase.

**STREET LIGHT FUND** revenues and expenditures total \$302,170.

The City Commission implemented a street light assessment in fiscal year 2013. The Street Lighting Services and Facilities charges are allocated among benefitted tax parcels using a methodology based upon “Equivalent Residential Units” or “ERUs” with one (1) ERU equal to 2,629 square feet, which is the size of the average single family residential building in the City. The methodology requires annual validation of all properties assessed the fee.

In fiscal year 2021, City Commission reduced the amount per ERU benefitting properties from \$3.25 per ERU per month to \$2.90 per ERU per month. Revenue from the assessment is estimated at \$225,000 in the adopted budget. Estimated Duke Energy charges for utilities are \$273,420. with an estimated fund reserve of \$28,750. Staff will re-evaluate the rate per ERU for FY 2025.

### Enterprise Funds

The adopted budget includes adjustments based on a rate study completed by Stantec in 2023. Miscellaneous increases will go into effect in January 2024, however Water/Wastewater rate increases are not anticipated until 2028. The final scheduled sanitation rate increase of 6% from the study will be implemented on October 1, 2023

#### **Stormwater**

The adopted stormwater budget is \$9,826,910. In fiscal year 2016, the City Commission approved increases through FY 2021. The last rate increase went into effect on October 1, 2020, bringing it to the current rate of \$10.93. The rate increases were implemented to sustain the operations, maintenance, non-operating and debt service of the fund but also to build a fund reserve to meet ongoing capital costs. With the ERUs generating revenue of \$1,550,000 annually, fund reserve is sustaining capital projects in the 5-year Capital Improvement Program. Refer to pages 287 through 291 in the Capital Improvement Program.

The total stormwater budget including personnel, operating, capital, depreciation and debt service at \$3,320,420 is 21.6 percent or \$590,120 higher than the 2023-year end estimate. Of this increase, \$373,890 is in capital expenses and reflects multiple new stormwater improvement projects budgeted for FY 2024.

#### **Water and Wastewater**

The budget for the water and wastewater operating fund is \$29,275,170, inclusive of fund reserves. Operating expenses for the most part within the Finance, Water and Wastewater departments remain relatively flat, with minor increases and decreases to department personnel and operating costs. However, there is a significant increase to water cost and

sewer treatment, water is projected to increase by \$400,000 and sewer treatment by \$450,000. Capital improvements in the Water and Wastewater Renewal/Replacement funds are budgeted at \$16,901,200 over the next 5 years. See pages 331 through 337 and pages 345 through 351 in the Capital Improvement Program for a complete listing of projects.

**Sanitation**

The budget for sanitation is \$7,884,200 in the FY 2024 adopted budget. Sanitation revenues of \$3,733,750 are estimated to increase by 3.0 percent over FY 2023, per the rate study conducted in 2020.

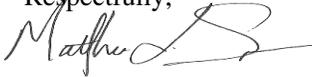
**Capital Improvement Program**

The Capital Improvement Program (CIP) for FY 2023/24 – FY 2027/28, beginning on page 273, includes projects totaling \$46,088,660 of which \$12,939,900 is planned for expenditure during FY 2024 budget year. Expenditures in the five-year plan by type are as follows: General Government - \$904,780; Public Safety - \$2,646,080; Physical Environment - \$27,755,200; Transportation - \$3,910,500; and Culture and Recreation - \$10,872,100.

**Conclusion**

Preparation of the budget document requires a substantial amount of time and commitment. This process would not be possible without the efforts and dedication of many individuals. Gratitude is extended to the Department Directors for their cooperation and diligence in developing a pragmatic record outlining the needs of their departments and the residents of Safety Harbor. Special appreciation is extended to the Finance Department and Administrative Support staff in all departments for their unfailing support, hard work and professionalism in preparing a well-conceived budget document. Finally, an acknowledgement and a special thank you is extended to the Finance Advisory Committee for their review and their advisory contributions to our financial security.

Respectfully,



Matthew L. Spoor  
City Manager

**GENERAL FUND  
FUND BALANCE  
TEN YEAR HISTORY**

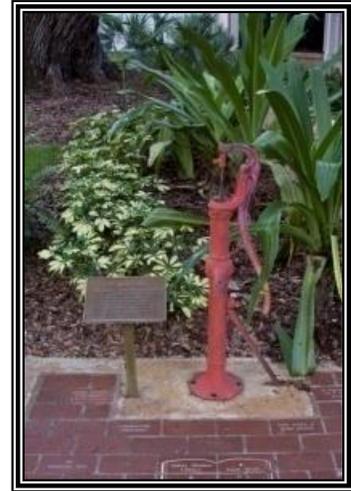
<u>YEAR</u>	<u>GENERAL FUND EXPENDITURES</u>	<u>RESERVE AMOUNT</u>	<u>PERCENT OF BUDGET</u>
2023/24	\$ 20,686,630	\$ 11,024,450	53.29%
2022/23*	\$ 22,094,060	\$ 12,594,670	57.00%
2021/22	\$ 17,868,930	\$ 16,972,010	94.98%
2020/21	\$ 15,574,804	\$ 10,166,993	65.28%
2019/20	\$ 14,284,146	\$ 10,078,100	70.55%
2018/19	\$ 14,524,325	\$ 8,667,011	59.67%
2017/18	\$ 14,015,502	\$ 7,227,003	51.56%
2016/17	\$ 14,504,488	\$ 7,646,302	52.72%
2015/16	\$ 13,067,053	\$ 8,320,550	63.68%
2014/15	\$ 14,185,601	\$ 7,777,349	54.83%

\*2023/23 Year-end Estimate



# SAFETY HARBOR:

## Its Place In History and Today



**Safety Harbor** is comfortably nestled along the northwest edge of Old Tampa Bay in Pinellas County. Safety Harbor enjoys a unique place in the history books and in the hearts of its citizens and visitors. The first inhabitants were the Timucuan Indians who called the area Tocobaga. In 1528, Spanish adventurers led by the explorer Pánfilo de Narváez landed on our shores. Safety Harbor is the home of the historic Espiritu Santo Springs. Given this name in 1539 by the Spanish explorer Hernando de Soto, who was searching for the legendary Fountain of Youth, these natural springs have attracted attention worldwide for their curative powers. Safety Harbor was first homesteaded by Count Odet Philippe, a French surgeon in Napoleon's navy, who is credited with introducing citrus growing to Florida. Established in 1823, the Count's homestead is now the site of Philippe Park, which is a 122-acre Pinellas County owned and operated facility that is very popular among our residents and visitors.

Safety Harbor was formally incorporated as a City in 1917 with a population of 200 persons. Today 18,028 persons call Safety Harbor their home. As primarily a residential community, the City has maintained the character of a family oriented community while preserving our environmentally sensitive lands and revitalizing our historic downtown Business District. Recently, a resident who has lived in numerous cities throughout the country gave our City what must be viewed as the ultimate of compliments when she stated that she chose Safety Harbor because it offered the best parts of each of the communities she had previously called home.

Safety Harbor features easy access to the region's cultural, recreational and transportation facilities. These include Tampa International Airport, St. Pete-Clearwater International Airport, Ruth Eckerd Hall, Busch Gardens, Amalie Arena, Raymond James Stadium, Tropicana Field, the Sun Dome and, of course, the beautiful beaches of the Florida Suncoast. Within easy driving distance are Walt Disney World, SeaWorld, Universal Studios, LEGOLAND and other major attractions. Miami in the southern end of the state and Tallahassee to the north are less than a half-day's drive. Major area sports teams include the Tampa Bay Lightning hockey team, Tampa Bay Buccaneers football team, the Tampa Bay Rays baseball club, and the Tampa Bay Rowdies soccer team.

Safety Harbor is one of 24 cities in Pinellas County. The County has a population of over nine hundred thousand residents. Safety Harbor's low-density development, however, gives it an oasis-like quality in contrast to the high-density population of Pinellas County in general.

# CITY OF SAFETY HARBOR

## General Information

- Incorporated: June 11, 1917
- Form of Government: Commissioner-Manager
- Elected Officials: Mayor and four at-large Commissioners
- Administration: City Manager appointed by City Commission

### **Population Characteristics:**

Population: 18,034

Median Age: 47.7

*Source: World Population Review*

Age Distribution:	<u>Number</u>	<u>Percent</u>
Under 5	667	3.7%
5-14	1,677	9.3%
15-24	1,605	8.9%
25-44	3,354	18.6%
45-64	5,915	32.8%
65-84	4,202	23.3%
85 and Older	613	3.4%

Household Profile:	<u>Number</u>	<u>Percent</u>
Households with families	7,039	93.3%
Average household size	2.50	

Gender Distribution:	<u>Number</u>	<u>Percent</u>
Male	8,631	47.9%
Female	9,403	52.1%

**Education:**

Educational Attainment: <i>(25 years or older)</i>	<u>Number</u>	<u>Percent</u>
Less than 9th grade	89	2.1%
Some high school, no diploma	531	5.5%
High school graduate or GED	3,556	28.6%
Some college, no degree	2,407	20.6%
Associate's degree	1,337	9.1%
Bachelor's degree	3,599	23.3%
Graduate or professional degree	1,805	10.8%
	<u>13,324</u>	

*Source: World Population Review*

**Employment:**

Labor Force: <i>(For those 16 years or older)</i>	<u>Number</u>	<u>Percent</u>
In labor force	11,476	63.1%
Civilian labor force	9,176	60.4%
Employed	8,945	58.9%
Unemployed	438	3.8%
Armed forces	12	0.1%

Employed Work Classifications:	<u>Number</u>	<u>Percent</u>
Private employment	6,631	74.1%
Government employment	1,080	12.1%
Self-employment	1,234	13.8%

**Income:**

Per Capita Income	\$ 43,369
Median household income	\$ 78,026
Average household income	\$ 104,070

Public Assistance and Poverty Rates:	<u>Percent</u>
Families with income below poverty level	6.1%
Households receiving Social Security	38.8%
Households receiving Supplemental Security Income	3.4%
Households receiving cash public assistance income	1.4%
Households receiving Food Stamp/SNAP benefits	6.2%

**Housing:**

Number of Housing Units:	<u>Number</u>	<u>Percent</u>
Single Family	5,306	77.5%
Multi-Family	809	11.8%
Mobile Homes	731	10.7%
Total	6,846	100.0%

Tenure Characteristics:	<u>Number</u>	<u>Percent</u>
Owner Occupied	6,044	82.1%
Renter Occupied	1,452	17.9%
Total	7,496	100.0%

**Economy:**

Type of Business:	<u>Number of Establishments</u>
Utilities	1
Construction	48
Manufacturing	28
Wholesale Trade	22
Retail Trade	65
Transportation & Warehousing	5
Information	12
Finance & Insurance	55
Real Estate, Rental & Leasing	52
Professional, Scientific & Tech Services	117
Administrative, Waste Management, Remediation	39
Educational Services	12
Health Care & Social Assistance	103
Arts, Entertainment & Recreation	13
Accommodation & Food Services	58
Other Services (except Public Administration)	96
Public Administration	15
Unclassified Establishments	74
Total	815

Source: Pinellas County Economic Development

Source: US Census Bureau

CITY OF SAFETY HARBOR  
ADOPTED FY 2023/2024 BUDGET

Top 7 Employers by Business Type:	Number of Employees
Healthcare and Social Assistance	1,160
Manufacturing	586
Other Services (except Public Administration)	579
Accommodation & Food Service	456
Construction	425
Professional, Scientific and Technical Services	380
Educational Services	306

Source: Pinellas County Economic Development

Top 6 Safety Harbor Employers:	Number of Employees
Mease Countryside Hospital	1,000
Angelica Corporation	150
Safety Harbor Middle School	143
Consulate Health Care	131
Boat Steering Rebuilders LLC	129
Master Cut Tool Corp	97

Source: A to Z Databases

Top 3 Safety Harbor Taxpayers - Real Property:	Taxable Value
Safety Harbor Property Holdings, LLC	\$ 20,000,000
Adelphia 4, LLC	\$ 18,738,300
Freedom Land Trust	\$ 12,867,000

Top 3 Safety Harbor Taxpayers - Personal Property:	Taxable Value
Duke Energy Florida	\$ 11,720,824
Mastercut Tool Corp	\$ 4,410,526
Florida Gas Transmission	\$ 3,684,199

Source: Pinellas County Property Appraiser

**Land:**

Land Area	5.32 square miles
Water	0.10 square miles

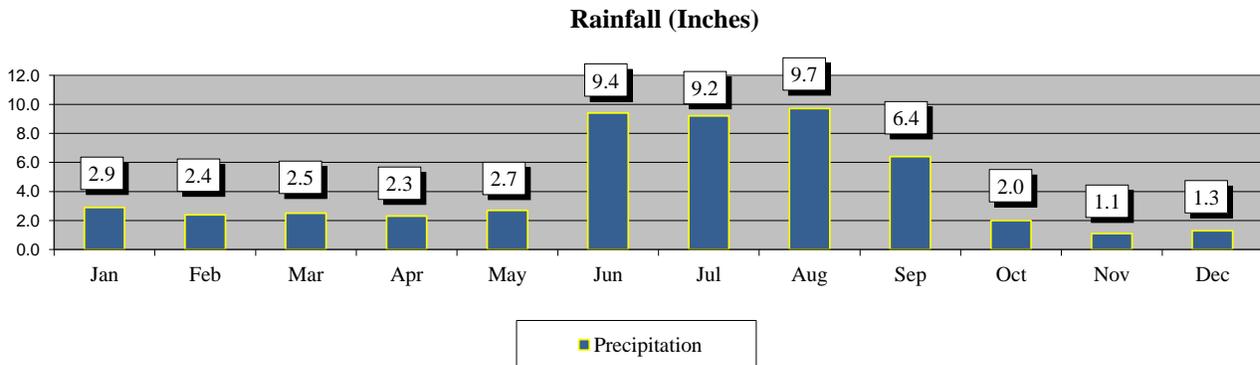
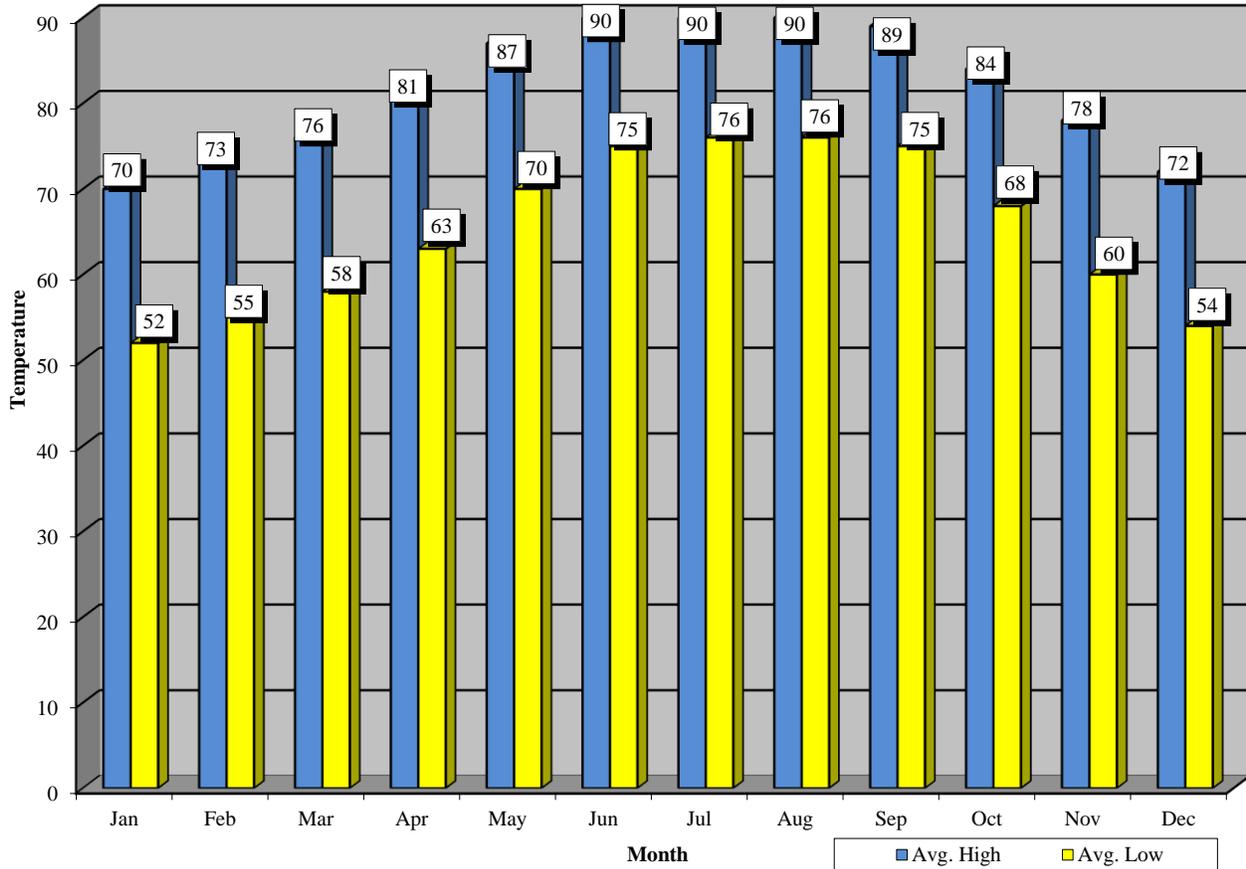




# CITY OF SAFETY HARBOR

## Climate

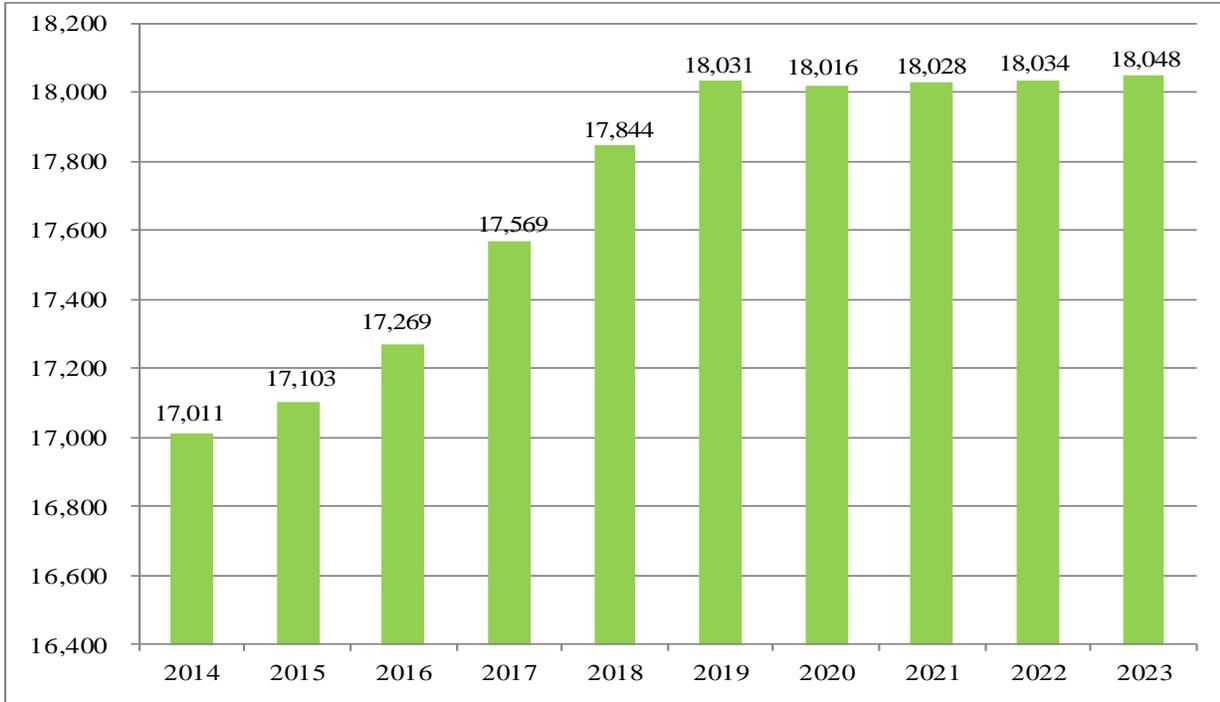
Safety Harbor enjoys a year-round tropical climate . . . . .



Source: [www.weather.com](http://www.weather.com)

# CITY OF SAFETY HARBOR

## Population



	YEAR	POPULATION	CHANGE	POPULATION % CHANGE
(1)	2014	17,011	67	0.40%
(1)	2015	17,103	92	0.54%
(1)	2016	17,269	166	0.97%
(3)	2017	17,569	300	1.74%
(4)	2018	17,844	275	1.57%
(4)	2019	18,031	187	1.05%
(5)	2020	18,016	(15)	-0.08%
(6)	2021	18,028	12	0.07%
(6)	2022	18,034	6	0.03%
(7)	2023	18,048	14	0.08%

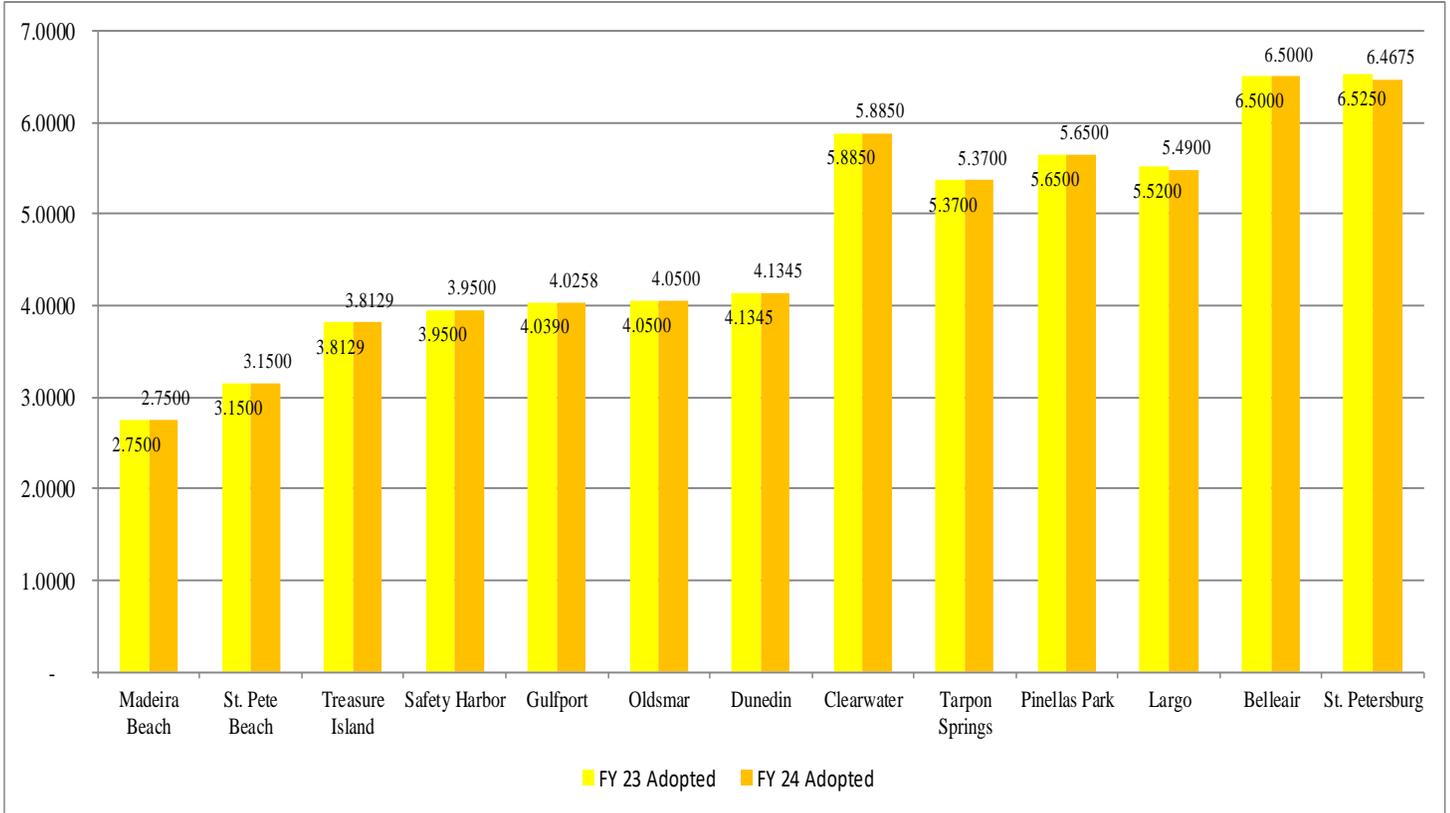
**SOURCE:**

- (1) University of Florida, Bureau of Economic and Business Research as of April 1st of each year
- (2) 2010 U.S. Census
- (3) Pinellas County Economic Development 2017
- (4) U.S. Census Estimate July 1, 2018
- (5) U.S. Census Estimate July 1, 2019
- (6) World Population Review
- (7) Population.us

**CITY OF SAFETY HARBOR**  
**MILLAGE RATE**  
**Past Ten Years**

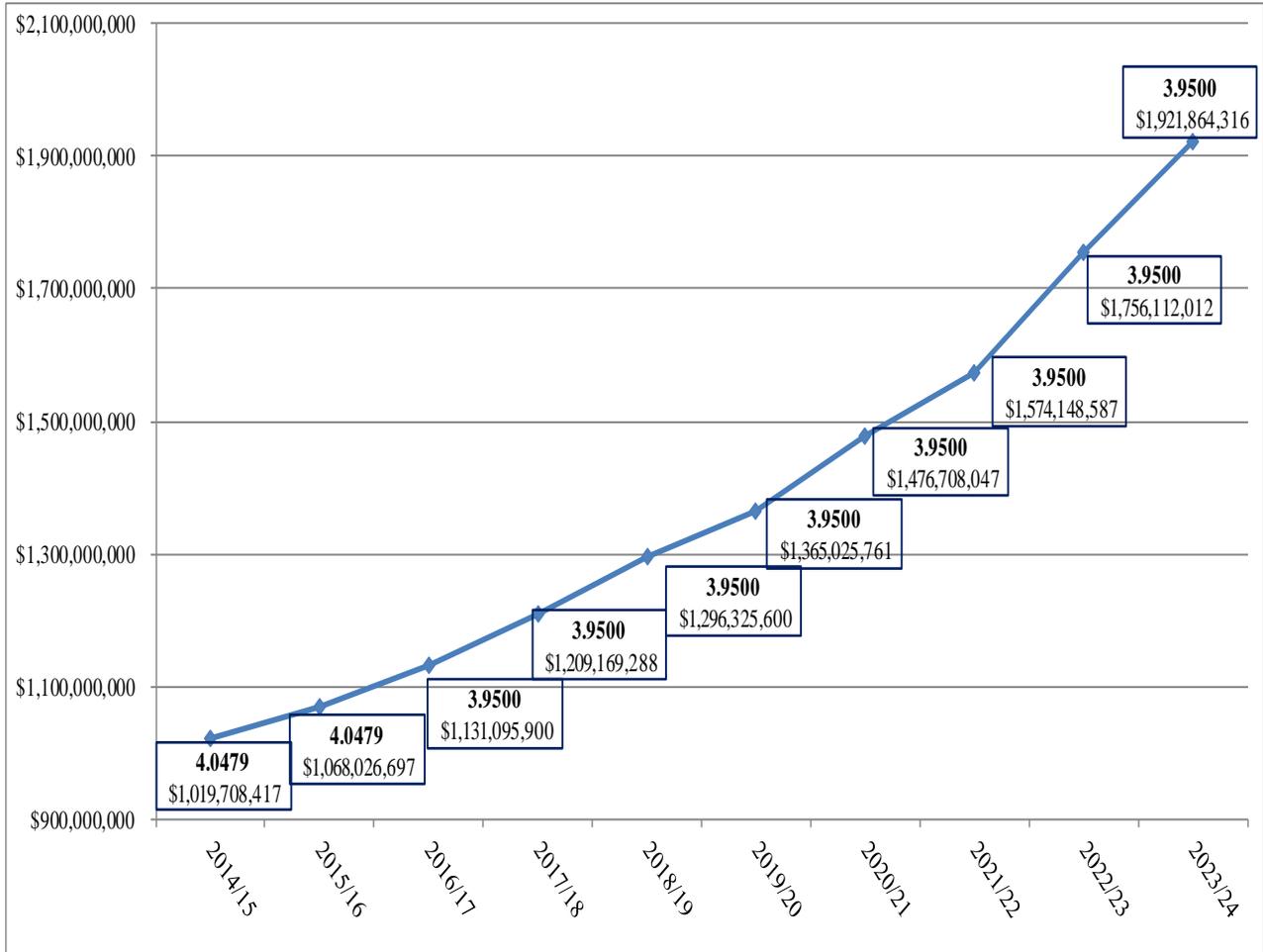
<b>FISCAL YEAR</b>	<b>ADOPTED</b>	<b>ROLLBACK</b>
2015	4.0479	3.5675
2016	4.0479	3.8808
2017	3.9500	3.8698
2018	3.9500	3.7290
2019	3.9500	3.7096
2020	3.9500	3.8677
2021	3.9500	3.7553
2022	3.9500	3.7424
2023	3.9500	3.5728
2024	3.9500	3.6380

# COMPARATIVE MILLAGE RATES FISCAL YEAR 2023/24



	FY 2023 <u>Adopted</u>	FY 2024 <u>Adopted</u>	Increase <u>(Decrease)</u>	<u>Rolled-Back</u> <u>Rate</u>	<u>Percent above</u> <u>Rolled-Back</u>
Madeira Beach	2.7500	2.7500	-	2.4272	13.30%
St. Pete Beach	3.1500	3.1500	-	2.73727	15.08%
Treasure Island	3.8129	3.8129	-	3.4541	10.39%
Safety Harbor	3.9500	3.9500	-	3.6380	8.58%
Gulfport	4.0390	4.0258	(0.0132)	3.5587	13.13%
Oldsmar	4.0500	4.0500	-	3.7687	7.46%
Dunedin	4.1345	4.1345	-	3.7018	11.69%
Clearwater	5.8850	5.8850	-	5.299	11.06%
Tarpon Springs	5.3700	5.3700	-	4.8051	11.76%
Pinellas Park	5.6500	5.6500	-	5.0842	11.13%
Largo	5.5200	5.4900	(0.0300)	4.9744	10.37%
Belleair	6.5000	6.5000	-	5.9316	9.58%
St. Petersburg	6.5250	6.4675	(0.0575)	5.9152	9.34%

## CITY OF SAFETY HARBOR ASSESSED VALUATION Past 10 Years



	Assessed Valuation	% Change	Millage Rate	% Change	Revenue (95%)	% Change
2014/15	\$ 1,019,708,417	5.49%	4.0479	8.40%	\$ 3,921,294	14.35%
2015/16	\$ 1,068,026,697	4.74%	4.0479	0.00%	\$ 4,107,102	4.74%
2016/17	\$ 1,131,095,900	5.91%	3.9500	-2.42%	\$ 4,244,437	3.34%
2017/18	\$ 1,209,169,288	6.90%	3.9500	0.00%	\$ 4,537,408	6.90%
2018/19	\$ 1,296,325,600	7.21%	3.9500	0.00%	\$ 4,864,462	7.21%
2019/20	\$ 1,365,025,761	5.30%	3.9500	0.00%	\$ 5,122,259	5.30%
2020/21	\$ 1,476,708,047	8.18%	3.9500	0.00%	\$ 5,541,347	8.18%
2021/22	\$ 1,574,148,587	6.60%	3.9500	0.00%	\$ 5,906,993	6.60%
2022/23	\$ 1,756,112,012	11.56%	3.9500	0.00%	\$ 6,589,810	11.56%
2023/24	\$ 1,921,864,316	9.44%	3.9500	0.00%	\$ 7,211,796	9.44%
Average	\$ 1,381,818,463	7.13%	3.9696	0.60%	\$ 5,204,691	7.76%
Δ FY15:FY24	\$ 902,155,899	88.47%	-0.0979	-2.42%	\$ 3,290,502	83.91%





## **INTRODUCTION**

The FY 2023/2024 Annual Operating Budget for the City of Safety Harbor, Florida is intended to serve four purposes:

### **The Budget as a Policy Document**

As a policy document, the Budget indicates what services the City will provide during the twelve-month period beginning October 1, 2023. The Budget Message (City Manager Letter) summarizes the issues facing Safety Harbor and how the budget has and will address them. On a more detailed level, each department has submitted goals and objectives as well as performance measures upon which progress will be monitored.

### **The Budget as an Operations Guide**

The Budget is the operating plan used as a guide in providing services to the citizens we serve. Each department budget section provides goals and objectives, performance measures, line item appropriation budgets, organizational charts, and a personnel summary count for FY 2023/2024.

### **The Budget as a Financial Plan**

As a financial plan, the Budget outlines how much City services will cost and how they will be funded. The Budget Message section provides an overview of City goals, a citywide budget summary including revenue and expenditure categories, followed by discussion of the general fund and special revenue fund budgets. Following the message, there is a discussion of the City's budget process, fund structure and measurements focus. The fund sections include estimates of the City's financial condition at September 30, 2023 and a comparison of financial activity for fiscal years ended September 30, 2021 and September 30, 2022 for each department within each fund. The estimates for fiscal year ending September 30, 2023 and projections for fiscal year September 30, 2024 were conservatively derived in May 2023. The total Capital Improvement Plan is summarized in its own section along with the location, description, justification, and incremental operating costs associated with each capital project.

### **The Budget as a Communications Device**

The Budget is designed to be user friendly with summary information in text, tables and graphs. A glossary of budget terms is included in the appendices section for the reader's reference. In addition to this reader's guide, the table of contents provides a sequential listing of the sections within this document. Should you have questions about the City Budget that this document does not answer, please feel free to contact the City of Safety Harbor Finance Department at (727) 724-1555.

## FY 2023/2024 Budget Calendar

(Dates subject to change)

DATE (2023)	FUNCTION	PARTIES
January 3	BSA budget module is open for input.	Finance Department
January 4	Distribute Budget Calendar	Department Heads
January 13	Distribute budget documents & provide guidance for preparation of department budgets. Budget Manual and templates will be distributed electronically to all involved with the budget process.	Department Heads
January 24	Budget Kick-off Meeting in Commission Chambers; 1:30 - 2:00.	Department Heads & Staff
February 24	Distribute Salary Sheets and Org Charts to Department Heads.	Finance Department
March 3	Submit revenue estimates to Finance for the FY23 and FY24 projections for Occupational Licenses, Building Permits, Fire, Library and Recreation revenue accounts, including a brief explanation for the basis of the projections.	Building, Fire, Library & Recreation Department Heads
March 3	Submit Building Maintenance, Information Technology, and Fleet Management requests to respective departments through email.	Department Heads
March 3	Submit New Position memo and Position Reclassification memo requests (after obtaining personnel cost from Finance) to HR.	Department Heads
March 3	Submit Salary Sheets and Organizational Charts to Human Resources Director.	Department Heads
March 13 - 17	Pinellas Schools Spring Break	
March 17	Building Maintenance, Information Technology, and Fleet Management submit recommendations to Finance and requesting department through email.	Fleet, I.T. & Bldg Maint. Supervisors
March 17	Submit CIP Worksheets, CIP Justification sheets and Travel and Training Worksheets to Finance. Make sure amounts from the sheets are entered in BSA and the amounts agree.	Department Heads
March 24	Submits Salary Sheets, Organizational Charts, New Position and Position Reclassification requests to Finance.	City Manager H.R. Director
March 31	<b>BSA budget module will close for input at the close of business. <i>Departments must enter all operating and CIP budgets for FY23 estimates and FY24 requests. The total amounts for both FY23 and FY24 must be fully detailed in the Footnote column in BSA Budget Entry.</i></b>	Department Heads
April 13	Update Finance Advisory Committee on budget progress. Budget discussion at FAC meeting @ 6:30 p.m	FAC
April 13	Print and distribute budget reports to City Manager and Department Heads in preparation of budget review	Finance Department
April 25 - 26	Finance reviews budget submissions with City Manager and Department Heads. Make necessary changes and develop City Manager's recommendation.	City Manager & Finance Dept.
May 11	Update Finance Advisory Committee on budget progress. Budget discussion at FAC meeting @ 6:30 p.m	FAC
May 31	Submit Department Goals and Prior Year Accomplishments, Performance Standards, to Finance by email	Department Heads
June 1	Property Appraiser provides initial estimate of property values	Property Appraiser
June 8	Update Finance Advisory Committee on budget progress. Budget discussion at FAC meeting @ 6:30 p.m	FAC
June 19	Budget Update	City Commission
May 1 - July 1	Finalize FY24 Proposed Budget Document	Finance Department

## FY 2023/2024 Budget Calendar

(Dates subject to change)

DATE (2023)	FUNCTION	PARTIES
July 1	The Property Appraiser shall complete assessment of the value of all property no later than July 1 of each year (F.S. 193.023(1)). The Property Appraiser transmits "Certification of Taxable Value" to City (F.S. 200.065(1)).	Property Appraiser
July 10	Print Proposed Budget document. Distribute to City Commissioners and Department Heads and post on City of Safety Harbor website.	Finance Department
July 13	Budget Discussion with Finance Advisory Committee @ 6:30 p.m.	FAC
July 24	Budget Workshop @ 6:00 p.m.	City Commission
By August 1	Within 35 days of Certification of Value, the City shall advise the Property Appraiser of its proposed millage rate, rolled-back rate, and of the date, time, and place at which a public hearing will be held to consider the proposed millage rate and the tentative budget. The Property Appraiser will utilize this information in preparing the notice of Adopted property taxes (F.S. 200.065(4)(b)).	Finance Department
By August 10	Update Finance Advisory Committee on budget progress. Budget discussion at FAC meeting @ 6:30 p.m	FAC
August 21	Property Appraiser mails TRIM Notice.	Property Appraiser
September 5	Hold first public hearing and adopt tentative millage and operating budget resolutions (F.S. 200.065(2)(c)).	City Commission
September 7	Pinellas County BCC Budget Hearing	Pinellas County
September 12	School Board Budget Hearing	School Board
September 13	Newspaper publications of "Notice of Public Hearing of City Commission's Intent to Adopt Final Millage Rate and Budget." Within 15 days of the meeting adopting the tentative budget, the City must advertise in a newspaper of general circulation in the City, its intent to finally adopt a millage rate and budget.	Finance & City Clerk
September 18	Hold second public hearing and adopt final budget and final millage rate (F.S. 200.065(2)(d)). Date of hearing to be 2-5 days after ad is published.	City Commission
September 19	Pinellas County BCC Budget Hearing (FINAL)	Pinellas County
September 23	Resolution to establish final millage rate due to Property Appraiser and Tax Collector within 3 days of adoption of final millage rate (F.S. 200.065(4)).	Finance Department
September 30	Make final adjustments to the Budget as approved by the City Commission and make available Final Budget available as required.	Finance Department
October 1	New budget goes into effect.	All
October 2	Property Appraiser delivers DR-422 to taxing authority (F.S. 200.065(6)).	Property Appraiser
October 5	Certification of Final Taxable Value to Property Appraiser (Form DR-422).	Finance Department
October 18	Post final budget on City's website within 30 days after adoption (F.S.166.241(3)).	Finance Department
October 18	Certification of Compliance with Property Tax Oversight Program to the Florida Dept. of Revenue (F.S. Chapter 200) within 30 days of adoption of resolutions establishing final budgeted millage rate.	Finance Department

## **EXPLANATION OF BUDGETARY BASIS**

Budgets for funds that have formal budgetary integration are prepared in accordance with generally accepted accounting principles (GAAP). This includes an original appropriation resolution, a budget amendment for encumbrances outstanding at the end of the previous year and other budget adjustments approved by the City Commission. The basis of budgeting is the same as the basis of accounting.

Governmental funds are budgeted using the modified accrual basis of accounting, whereby expenditures are recognized in the accounting period when the liability is incurred, if measurable, and revenues and other resources are recognized in the accounting period when they become available and measurable. Revenues are considered to meet the availability test if they are collectible within the current period or soon thereafter for use in payment of liabilities of the current period.

Licenses and permits, fines and forfeitures, charges for services and miscellaneous revenue (except investment earnings) are recorded as revenue when cash is received because they are generally not measurable until actually received. Investment earnings are recorded as earned since they are measurable and available. Where grant revenue is dependent upon expenditures by the City, revenue is accrued when the related expenditures are incurred.

Special assessments levied are recognized when they become available. Available means when due, or past due and receivable and collected within the current period. Special assessments are a first lien on real property and are due at the date of final levy plus 30 days. If a property owner is unable to pay an assessment in full, the City allows the lien to be paid in annual/monthly installments at interest rates established in Florida Statute 170.09.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. An exception to this general rule is principal and interest on general long-term debt which is recognized when due.

Proprietary funds are budgeted using the accrual basis of accounting. Revenue is recognized in the period when earned and expenses are recognized when they are incurred. Unbilled utility service receivables are estimated and recorded quarterly and at year-end.

Fixed assets, which are not used in Proprietary or Fiduciary Fund operations, are accounted for in a separate self-balancing General Fixed Assets Account Group. Long-term debt, which is not intended to be financed through Proprietary or Fiduciary Funds, is accounted for in a separate self-balancing General Long-Term Debt Account Group.

The City maintains budgetary controls at the object of expenditure level by the encumbrance of estimated purchase amounts or contracts.

## **THE BUDGET PROCESS**

In accordance with Article III, Section 45 (6) of the City Charter, the City Manager annually submits to the City Commission the City of Safety Harbor's Budget, Budget Message and Capital Program. The budget is a policy document that establishes the levels of service to be provided to the City's residents. The budget is subject to certain restrictions, some of which are imposed by state statute and are relatively inflexible. Other factors are the result of policy decisions by the City Commission and may be subject to modification according to changing conditions.

The budget process involves four (4) primary phases comprised of preparation, review, adoption and implementation.

In the preparation phase, each department develops goals and strategies for the upcoming fiscal year and prepares a department budget based on these goals and strategies.

The review phase initially encompasses an extensive review by the City Manager's office, the Finance Department and individual department directors. Upon completion of this review and matching with projected revenues, the Adopted Budget is presented for review to the Finance Advisory Committee and City Commission at respective Budget Work Sessions.

The budget adoption phase must be in accordance with the timing and requirements specified in State Law (F.S. 200.65), wherein a required series of two public hearings are held. At these public hearings, the Ad Valorem millage rate required to fund the budget, as well as the budget, is adopted.

The budget and property tax rate adoption process is governed by the State Statute known as TRIM (Truth in Millage). In Florida, properties are assessed by the county Property Appraiser and property taxes are collected by the county Tax Collector. Property owners are eligible to receive a homestead exemption between \$25,000 and \$50,000 on their principal place of residence. All property is assessed at 100% of real value, which is approximately 85% of market value.

The City is required to hold two public hearings for adoption of a property tax rate and budget. The first public hearing is advertised by the Property Appraiser mailing to each property owner through the TRIM notice. The second public hearing is advertised in the newspaper. Accompanying this advertisement is a summary of revenues and expenditures contained within the budget approved at the first public hearing.

During the budget review and adoption phase, the public is invited and encouraged to attend and participate in the budget process. Prior to adoption, City Commission holds several budget workshops reviewing major issues, programs and capital projects included in the adopted budget.

The implementation phase encompasses the administration of the budget as formally adopted by the City Commission. Budgets for the General, Special Revenue, Debt Service and Capital Projects Funds are budgeted on a basis consistent with generally accepted accounting principles (GAAP). Budgeted amounts are as originally adopted, or as amended in accordance with City Ordinance.

Section 7.28 of the City's Code of Ordinances prohibits the expenditure of any money or the occurrence of any liability in excess of the amounts appropriated for these general classifications of expenditures: personal services, contractual and other services, materials and supplies, capital outlay and debt service.

During the fiscal year, budgetary control and adjustments are maintained within the department level. The budget process allows for amendments during the year as conditions warrant. Per the City Charter, the City Commission is authorized to make such changes to the budget, as it deems necessary for the proper and economical operation of the City. If, at any time during the fiscal year, the City Manager recommends the re-appropriation of funds not needed for the purpose for which they were appropriated, or the appropriation of any un-appropriated cash surplus, the City Commission may appropriate such

funds to any municipal purpose. An amendment may be initiated by the Finance Director, reviewed and approved by the City Manager, and submitted to the City Commission for consideration. With City Commission approval, the fund appropriations are realigned. In addition, the City Manager is authorized to transfer budgeted amounts between line items within a department. All other transfers require City Commission approval.

## **THE FUND STRUCTURE**

The City of Safety Harbor organizes its accounts on the basis of funds and account groups, each of which is considered a separate accounting entity. The various funds are grouped into six generic fund types and three broad fund categories as follows:

### **Governmental Fund Types**

#### **General Fund**

The General Fund accounts for all unrestricted sources, except for those that are required to be accounted for in another fund. The following departments or services are categorized in the General Fund: City Commission, City Manager, City Clerk, Human Resources, General Finance, Planning and Zoning, City Attorney, Elections, General Government, Law Enforcement, Fire Services, Building, Engineering Services, Streets, Fleet Maintenance, Recreation, Main Street, Parks, Building Maintenance and Library.

#### **Special Revenue Funds**

The Special Revenue Funds account for the proceeds of specific revenue sources that are restricted by law or administrative action for specific purposes. Special Revenue Funds include the following departments and services: Public Safety Impact Fee, Street Improvement, Marina Boat Basin, City Tree Bank, Street Lighting Assessment, Parkland, Multimodal/Transportation Impact Fee, Library Impact Fee, Law Enforcement (Grants); and the City's Community Redevelopment Agency (Tax Increment Financing District).

#### **Debt Service Funds**

The Debt Service Funds account for the accumulation of resources for as well as the payment of interest and principal on general long-term debt. Debt Service Funds include the Capital Improvement Revenue Note, Series 2021, which refunded the 2006 Debt, the Revenue Note, Series 2018, which funded the purchase of property for the Building Maintenance facility and purchase of the Baranoff Oak property for Parks, and Water and Sewer Revenue Note, Series 2018, as amended by allonge No. 1.

#### **Capital Projects Fund**

The Capital Projects Fund accounts for financial resources segregated for the acquisition of major capital facilities and equipment. The Capital Projects Fund records the revenue from the Local Option Sales Tax referred to as "Penny for Pinellas". The Penny for Pinellas Program is vital to the City's Capital Projects. The 'Penny' will generate approximately \$2,704,500 in revenue in 2023/24. The Capital Projects fund is one of many funds contained within the City's Capital Improvement Program and accounts for all Capital Improvement Projects that are funded without Enterprise, Special Revenue or impact fee revenues. Refer to pages 180 through 182.

### **Proprietary Fund Types**

#### **Enterprise Funds**

The Enterprise Funds account for operations that are financed and operated in a manner similar to private business enterprises. Stormwater, Water and Wastewater, and Sanitation are city enterprise funds. The Water and Wastewater Fund consists of seven funds, of which two are for debt service. The Series 2006 Capital Improvement Revenue Note record debt service for the Stormwater, Water & Wastewater and Sanitation funds; and the Series 2018 records debt service for Water and Sewer Funds. The Water and Wastewater Fund includes Finance Utility Billing, Information Technology, Water and Wastewater. The

City is a wholesale water customer of Pinellas County and is responsible for the distribution water lines. The water department constructs and maintains the City's water system infrastructure and conducts water sample testing. The City is part owner of the Northeast Treatment Plant with the City of Clearwater. The wastewater department is responsible for the construction and maintenance of the City's sanitary sewer system infrastructure. The Water Re-Use Fund is set up to accumulate funding for a reclaimed water system in the future. The Sewer Development Fund accounts for sewer impact fee revenue and is restricted for system expansion. The Water & Wastewater/Renewal & Replacement Fund is separated into a Water and Wastewater division. This fund records the capital projects for the Water and Wastewater Enterprise. The last of the Water and Wastewater Funds is the Sewer Assessment Fund, which records billing and collections of old sewer assessments from City residents that are not yet satisfied. The Sanitation Fund accounts for waste collection and recycling services to the residents of Safety Harbor. Costs for solid waste removal, commercial and temporary container services, yard waste pick-up and special pick-ups are captured within this fund.

### **Fiduciary Fund Types**

#### **Trust Funds**

Trust Funds account for assets held by a governmental unit as a trustee or agent for individuals, private organizations and/or other governmental units. The City of Safety Harbor has one fiduciary fund for the Fire Pension held by the Florida Municipal Public Trust Fund. The City does not budget for this fund.

### **Account Groups**

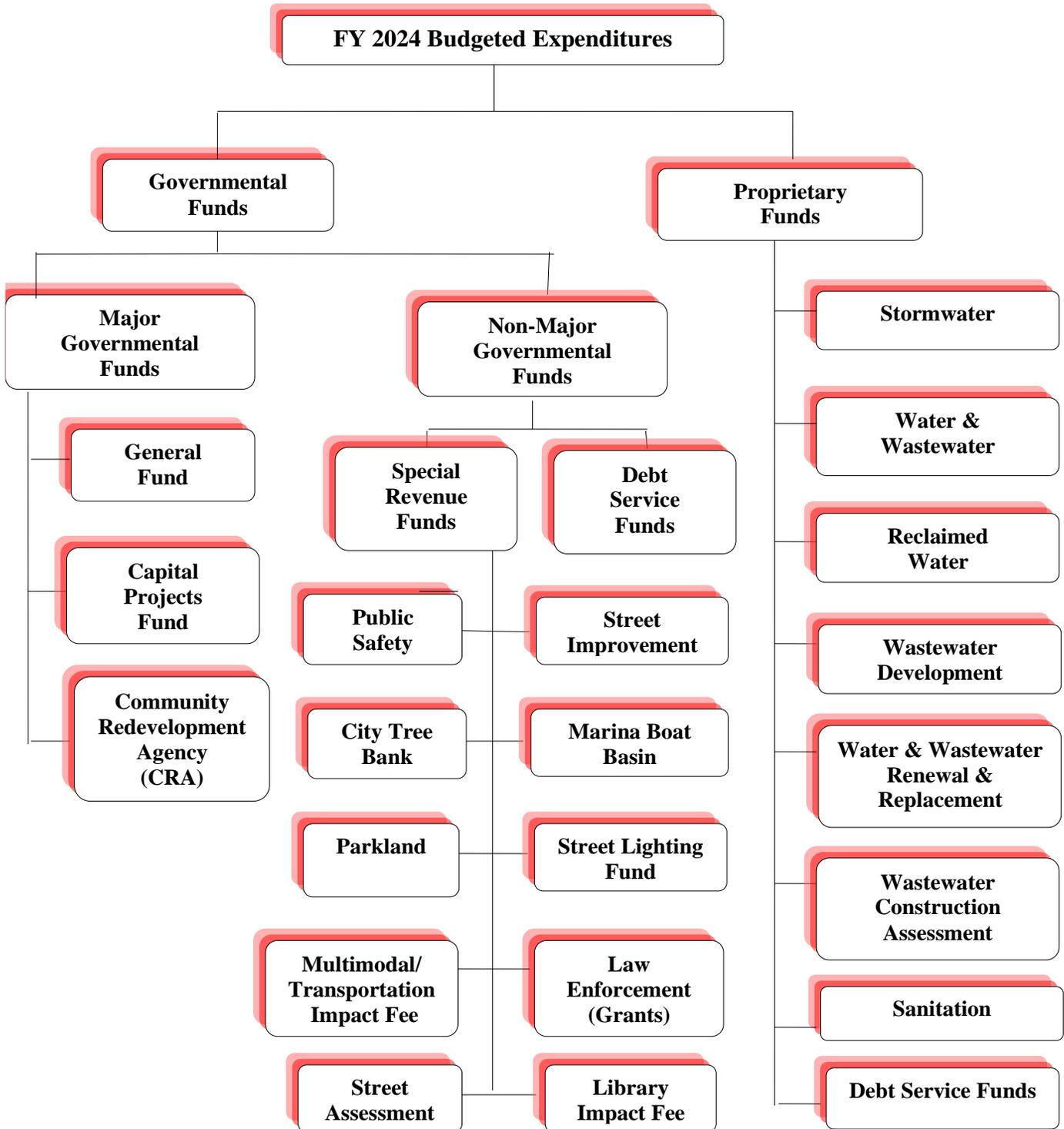
#### **General Fixed Assets**

The General Fixed Assets Account Group accounts for all fixed assets of the City (except fixed assets of the Enterprise Funds), and certain improvements other than buildings, which includes roads, bridges, curbs and gutters, streets and sidewalks, and lighting systems. This fund is not budgeted.

#### **General Long-Term Debt**

The General Long-Term Debt Group accounts for the outstanding principal balances on any general or special obligation bonds or other long-term debt of the City other than those recorded in the Proprietary Funds. This fund is not budgeted.

## CITY OF SAFETY HARBOR FUND STRUCTURE



## FINANCIAL MANAGEMENT POLICIES

### **Budget Preparation:**

Adoption of an annual budget establishes a short-term fiscal plan; however, short-term decisions can have long-term implications. For example, acquisition of land for additional parks and construction of capital facilities often creates new recurring expenditures such as personnel, repairs and utilities. Evaluating long-term fiscal trends is important in order to make sound short-term spending or service level decisions.

The Government Finance Officers Association (GFOA) recommends that governments forecast major revenues and expenditures for a three to five-year period beyond the current budget to assess the long-term financial implications of current or adopted policies, programs, and assumptions. The GFOA also recommends that the forecast should be monitored, periodically updated and made available to all participants in the budget process. Financial forecasting is intended to accomplish the following goals:

- Provide an understanding of available funding
- Evaluate financial risk
- Assess the likelihood that services can be continued beyond the current year
- Assess the level at which capital investments can be made based on available resources
- Identify future commitments and resource demands
- Identify key variables that can affect future revenues or expenditures

The first step in the City's annual financial forecasting process is development of the multi-year financial plan, which projects fund balances, revenues, and expenditures for a five-year period for all funds with programmed capital improvements, along with the development and adoption of a five year Capital Improvements Program (CIP). The purpose of the CIP process is to evaluate the capital needs of the City compared to anticipated resources. When sufficient resources are not available, project plans must be reduced or new resources must be identified. The CIP includes all capital expenditures such as buildings, equipment, and major maintenance projects costing in excess of \$25,000. The CIP also includes a projection of major revenues, fund balances, and operating costs for the same five-year period.

The review and adoption of the Annual Operating and Capital Budget represents one of the important policy-making responsibilities of the City Commission. The budget is more than just the legal document that appropriates revenue; it establishes priorities among competing governmental services. After establishing priorities, the City Commission must establish service levels which are within the fiscal capacity of the City. While the budget adoption process is the primary opportunity for the City Commission and Management to focus on the operations and services of the City, it is only one part of the overall policy-making process in which the City Commission engages throughout the year. As the needs and requirements of the community change, so too must the operations of the City.

When preparing the budget for FY 2024, City Management was guided by the following:

- Maintain the overall quality of life for residents with given economic limitations.
- Make sound financial reductions in specific services to meet the budget challenges presented by the economy and property tax reform.
- Review and adjust user charges based on related service costs and long-term sustainability of the services.
- Review financial forecasts for funds that include capital improvements for the next five years to determine appropriate service levels.
- Maintain the quality and variety of City services provided.
- Meet current facilities and infrastructure maintenance needs before acquiring or building additional facilities or infrastructure.
- Review functions, activities, departmental personnel levels, and determine whether cost savings or service level improvements can be achieved.
- Ensure all enterprise funds are self-supporting through user charges.
- Replace equipment and vehicles in the most cost-effective manner with consideration given to identifying opportunities for use of renewal and alternative sources of fuel.
- Make all budgetary decisions in the context of the City's 2007 Visioning plan and subsequent goal setting sessions.

**Operating Budget Policies:**

The City will operate with a balanced budget on the basis of actual revenues and obligations within the current budget year. The City will avoid budgetary procedures that balance current expenditures at the expense of future years, such as postponing expenditures, underestimating expenditures, overestimating revenues, or utilizing short-term borrowing to balance the budget.

The budget will present expenditures classified by personnel services; operating expenses to include contractual services and materials and supplies; capital outlay; and debt service.

The budget will provide for adequate maintenance and repair of capital assets and for their orderly replacement.

The City will maintain a budgetary control system to ensure compliance with the adopted budget.

The City will update expenditure projections for each fiscal year.

The budget document will be prepared in a format that clearly and accurately conveys financial, programmatic, and policy data and issues to the lay reader.

The budget document provides a 5-year financial forecast for the General Fund.

**Capital Improvement Program (CIP) Policies:**

The City will develop a five-year Capital Improvements Program (CIP) and update it annually.

The CIP will include all capital and maintenance projects costing \$25,000 or more.

The City will identify Capital Improvements Program projects that are unfunded in the five-year CIP.

The City will make all major capital improvements in accordance with the adopted Capital Improvement Program.

The City will identify the estimated acquisition and potential funding sources; including estimated revenues, bond issuances, federal and/or state grants and loans or other sources, for each capital improvement project proposal before submittal to the City Commission for approval.

All projects must demonstrate a specific need and will be included in the CIP with appropriate supporting documentation as to the necessity for each.

Fund projections used in the annual CIP process shall become the Long-Range Financial Plan for that fiscal year.

**Debt Policies:**

The City's authorization to borrow is governed by City Charter, Sec. 7.31. - Borrowing in anticipation of taxes, which states: *"The City Commission may by resolution, borrow money and issue negotiable notes of the City in anticipation of the collection of revenues for the budget year, but not in excess of seventy-five (75) percent of such revenue then uncollected"*; and, F.S. Ch. 166, Part II: Municipal Borrowing.

The City defines debt as any form of deferred payment that does not require the use of current, available financial resources to purchase goods or services. Debt includes obligations made by or with promissory notes, commercial loans, loan pools, bonds, bond anticipation notes, inter-fund loans, capital leases and other financing arrangements. The City's practice has been to issue debt under the following conditions:

- The City's debt issuance is conducted with a clear understanding of the goals, objectives, and total costs of borrowing.
- The City's practice has been to utilize long-term borrowing for capital improvement projects that are relatively large and non-routine in nature.
- The City recognizes that debt issuance results in certain benefits, obligations, and responsibilities to both current and future City stakeholders.
- The City prefers using fixed interest rates and avoids using variable interest rates.
- The City will fully disclose all debt attributes in financial reports.
- The City will repay debt within a period not to exceed the expected useful life of related projects.
- The City will amortize debt with relatively level total payments, including principal and interest, so as not to inordinately defer principal repayments to future years.

**Revenue Policies:**

The City will maintain, as permitted by state law, a varied revenue base to mitigate the effects of short-term fluctuations in any one revenue source.

The City will estimate its annual revenues by a conservative and analytical process.

The City will project, and update annually, revenues for the next five fiscal years, as part of the CIP preparation process, and include them in the five-year CIP Plan.

Annually, the City will calculate the full direct costs of activities supported by user fees and consider such information when establishing user charges.

Non-recurring revenues will be used only to fund non-recurring expenditures.

**Reserve Policies:**

The fund reserve available for appropriation shall be limited to the amount by which liquid or current assets are estimated to exceed liabilities at the beginning of the fiscal year.

The City will maintain in each fund an adequate balance to accommodate unanticipated expenditures, expenditures of a non-recurring nature, unanticipated revenue declines, and cash flow needs.

The City will maintain a minimum fund balance within the General Fund equal to 17% of annual expenditures based on the prior year's audited financial statements.

The City will maintain a stabilization balance within the General Fund equal to 20% of the current year budget. This balance is for the specific purpose for use in the event of a major storm or other unforeseen disaster of a nonrecurring character.

**Investment Policies:**

The policy of the City is to invest public funds in a manner that preserves principal over time while maintaining liquidity and generating income to meet the City's projected cash needs.

Quarterly and annual information reports will present cash position and investment performance.

**Accounting, Auditing and Financial Reporting Policies:**

Quarterly and annual financial reports will present a summary of financial activity by funds, departments and/or program.

The City's Comprehensive Annual Financial Report (CAFR) will present the City's financial position and results of operations on a basis consistent with Generally Accepted Accounting Principles (GAAP) applicable to local government.

In accordance with state law, an independent accounting firm will perform an annual audit of the financial statements of the City and will publicly issue an opinion thereon.

**Purchasing Policies:**

Purchases will be made in accordance with all federal, state, and municipal requirements. If there are no specific requirements, purchases will be made in the best interest of the City as set forth in the Procurement Manual, adopted Resolution 2017-13.

Purchases will be made in an impartial, economical, competitive, and efficient manner.

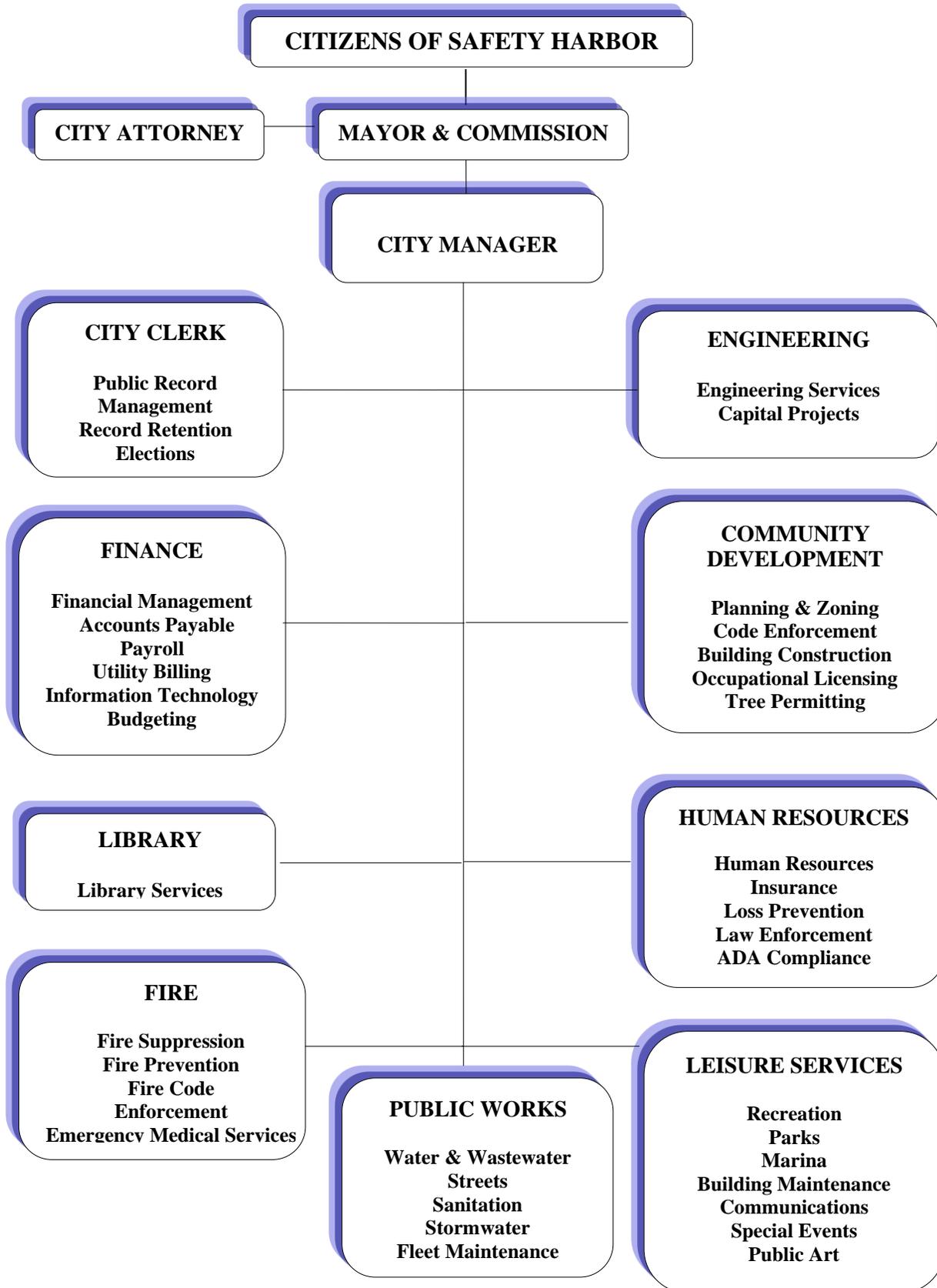
Qualitative factors such as vendor reputation, financial condition, quality of product, and timeliness of delivery will be considered as much as price when making purchasing decisions.

CITY OF SAFETY HARBOR  
ADOPTED FY 2023/2024 BUDGET

**BUDGETED PERSONNEL**

DEPARTMENT	FY17/18	FY18/19	FY19/20	FY20/21	FY21/22	FY22/23	Proposed Changes	Adopted FY23/24	Department Staffing as a % of Total FTEs
City Manager's Office	1.30	1.30	1.80	1.80	1.65	1.75	-	1.75	0.93%
City Clerk's Office	1.35	1.35	1.35	1.20	1.75	1.35	-	1.35	0.72%
Human Resources	2.00	2.50	2.50	2.50	2.50	3.00	1.00	4.00	2.12%
Finance	3.00	3.00	3.00	3.00	3.00	3.00	-	3.00	1.59%
Community Development	3.30	3.36	3.36	3.36	3.36	4.30	(1.00)	3.30	1.75%
Building	6.50	6.50	6.50	6.63	4.00	4.00	-	4.00	2.12%
Fire Control & EMS	30.00	30.50	30.50	30.50	30.50	30.50	1.00	31.50	16.71%
Engineering	4.50	4.50	4.50	4.50	4.50	4.50	-	4.50	2.39%
Streets	10.40	10.40	10.40	9.75	9.75	9.75	-	9.75	5.17%
Fleet Maintenance	3.10	3.10	3.10	3.15	3.15	3.15	-	3.15	1.67%
Building Maintenance	6.45	6.62	6.00	6.00	6.00	6.25	-	6.25	3.31%
Library	17.12	17.04	16.97	16.77	16.11	15.93	(0.18)	15.75	8.35%
Recreation	25.94	29.01	28.36	27.96	27.84	27.74	1.00	28.74	15.24%
Marina	0.10	0.10	0.10	0.10	0.10	0.10	-	0.10	0.05%
Parks	13.90	13.89	14.12	14.12	14.00	15.00	2.00	17.00	9.02%
Stormwater	5.40	5.40	5.40	5.90	5.90	5.90	-	5.90	3.13%
Water & Wastewater Finance	9.00	9.00	9.00	9.00	9.00	9.00	-	9.00	4.77%
Information Technology	4.00	4.00	4.00	4.00	4.00	4.00	-	4.00	2.12%
Water	6.40	6.40	6.40	5.90	5.90	5.90	-	5.90	3.13%
Wastewater	8.40	8.40	8.40	8.90	8.90	8.90	-	8.90	4.72%
Sanitation	19.25	20.25	20.25	20.35	20.40	20.40	-	20.40	10.82%
CRA	0.30	0.30	0.30	0.30	0.30	0.30	-	0.30	0.16%
<b>Total</b>	<b>181.71</b>	<b>186.92</b>	<b>186.31</b>	<b>185.69</b>	<b>182.61</b>	<b>184.72</b>	<b>3.82</b>	<b>188.54</b>	<b>100.00%</b>

# ORGANIZATION CHART





## BUDGET

### GOVERNMENTAL FUNDS

	GENERAL	CAPITAL PROJECTS	SPECIAL REVENUE	DEBT SERVICE	SUBTOTAL
<b>ESTIMATED REVENUES</b>					
Ad Valorem Taxes	\$ 7,211,800	\$ -	\$ 1,273,830	\$ -	\$ 8,485,630
Other Taxes	3,410,560	2,704,500	-	-	6,115,060
Franchise Fees	1,710,100	-	-	-	1,710,100
Permits, Fees & Special Assessments	14,660	-	328,000	-	342,660
Intergovernmental Revenue	3,955,660	4,650	233,500	-	4,193,810
Charges for Services	1,493,200	-	96,990	-	1,590,190
Fines & Forfeitures	32,100	-	-	-	32,100
Miscellaneous	279,040	15,000	36,100	-	330,140
Indirect Allocation	624,980	-	-	-	624,980
<b>TOTAL REVENUES</b>	<b>18,732,100</b>	<b>2,724,150</b>	<b>1,968,420</b>	<b>-</b>	<b>23,424,670</b>
Debt Proceeds	-	-	-	-	-
Interfund Transfers In	384,310	432,480	443,650	187,940	1,448,380
Fund Balances/Reserves/Net Assets	12,594,670	2,911,520	1,263,240	130,900	16,900,330
<b>TOTAL REVENUES, TRANSFERS &amp; FUND BALANCES</b>	<b>\$ 31,711,080</b>	<b>\$ 6,068,150</b>	<b>\$ 3,675,310</b>	<b>\$ 318,840</b>	<b>\$ 41,773,380</b>
<b>APPROPRIATED EXPENDITURES</b>					
General Government	\$ 3,373,410	\$ 125,000	\$ 237,880	\$ -	\$ 3,736,290
Public Safety	6,586,790	86,800	55,400	-	6,728,990
Physical Environment	515,770	-	-	-	515,770
Transportation	860,400	286,500	968,870	-	2,115,770
Culture and Recreation	6,374,080	4,304,700	169,350	-	10,848,130
Debt Service	-	-	-	189,610	189,610
Non-Operating Expenditures	682,530	-	15,800	-	698,330
<b>TOTAL EXPENDITURES</b>	<b>18,392,980</b>	<b>4,803,000</b>	<b>1,447,300</b>	<b>189,610</b>	<b>24,832,890</b>
Interfund Transfers Out	2,293,650	513,980	258,270	82,480	3,148,380
Fund Balances/Reserves/Net Assets	11,024,450	751,170	1,969,740	46,750	13,792,110
<b>TOTAL APPROPRIATIONS, TRANSFERS &amp; FUND BALANCES</b>	<b>\$ 31,711,080</b>	<b>\$ 6,068,150</b>	<b>\$ 3,675,310</b>	<b>\$ 318,840</b>	<b>\$ 41,773,380</b>

## SUMMARY

	ENTERPRISE FUNDS					
	STORMWATER	WATER & WASTEWATER	SANITATION	DEBT SERVICE	SUBTOTAL	TOTAL ALL FUNDS
<b>ESTIMATED REVENUES</b>						
Ad Valorem Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,485,630
Other Taxes	-	-	-	-	-	6,115,060
Franchise Fees	-	-	65,950	-	65,950	1,776,050
Permits, Fees & Special Assessments	1,550,000	-	-	-	1,550,000	1,892,660
Intergovernmental Revenue	-	-	12,000	-	12,000	4,205,810
Charges for Services	-	12,172,000	3,734,000	-	15,906,000	17,496,190
Fines & Forfeitures	-	-	-	-	-	32,100
Miscellaneous	25,000	230,000	83,500	-	338,500	668,640
Indirect Allocation	-	579,470	-	-	579,470	1,204,450
<b>TOTAL REVENUES</b>	<b>1,575,000</b>	<b>12,981,470</b>	<b>3,895,450</b>	<b>-</b>	<b>18,451,920</b>	<b>41,876,590</b>
Debt Proceeds	-	-	-	-	-	-
Interfund Transfers In	-	4,461,250	-	345,680	4,806,930	6,255,310
Fund Balances/Reserves/Net Assets	8,251,910	19,386,890	3,988,750	1,421,010	33,048,560	49,948,890
<b>TOTAL REVENUES, TRANSFERS &amp; FUND BALANCES</b>	<b>\$ 9,826,910</b>	<b>\$ 36,829,610</b>	<b>\$ 7,884,200</b>	<b>\$ 1,766,690</b>	<b>\$ 56,307,410</b>	<b>\$ 98,080,790</b>
<b>APPROPRIATED EXPENDITURES</b>						
General Government	\$ -	\$ 1,743,720	\$ -	\$ -	\$ 1,743,720	\$ 5,480,010
Public Safety	-	-	-	-	-	6,728,990
Physical Environment	2,618,540	11,168,870	3,552,950	-	17,340,360	17,856,130
Transportation	-	-	-	-	-	2,115,770
Culture and Recreation	-	-	-	-	-	10,848,130
Debt Service	-	-	-	1,576,920	1,576,920	1,766,530
Non-Operating Expenditures	671,400	2,253,930	700,790	-	3,626,120	4,324,450
<b>TOTAL EXPENDITURES</b>	<b>3,289,940</b>	<b>15,166,520</b>	<b>4,253,740</b>	<b>1,576,920</b>	<b>24,287,120</b>	<b>49,120,010</b>
Interfund Transfers Out	32,670	2,722,090	-	-	2,754,760	5,903,140
Fund Balances/Reserves/Net Assets	6,504,300	18,941,000	3,630,460	189,770	29,265,530	43,057,640
<b>TOTAL APPROPRIATIONS, TRANSFERS &amp; FUND BALANCES</b>	<b>\$ 9,826,910</b>	<b>\$ 36,829,610</b>	<b>\$ 7,884,200</b>	<b>\$ 1,766,690</b>	<b>\$ 56,307,410</b>	<b>\$ 98,080,790</b>

# METHODOLOGY OF REVENUE FORECASTING

The following are assumptions concerning revenues on a fund-by-fund basis, unless otherwise indicated.

FUND	REVENUE SOURCE	METHOD OF FORECAST PROJECTION
<b>All Applicable</b>	Investments (Interest Income)	The revenue generated from interest investments is estimated based on the investment market and cash flow forecasts. Interest income has fluctuated over the past years due mainly to the variances in interest rates. Therefore, interest income is difficult to estimate.
<b>General Fund</b>	Ad Valorem Taxes  <b>Chart Reference Page 75</b>	Assessed Valuation multiplied by the adopted millage of 3.9500, less 5% for assumed non-collection and/or discounts taken for early payment.
	Franchise Fees  <b>Chart Reference Page 77</b>	The City collects franchise fees for electric, natural gas and cable television. The revenue estimated is based on rate increase information received from the respective companies and historical trend analysis.
	Utility Service Taxes/Other Taxes  <b>Chart Reference Page 76</b>	The revenue received from this tax is based on expected growth and historical trends.
	Occupational Taxes	The revenue received from issuing licenses to City businesses is estimated based on license costs, historical trends and conservative growth expectations.
	Permits (Building and Other)  <b>Chart Reference Page 81</b>	The revenue generated by the various types of building permits is calculated by determining the amount of undeveloped land and anticipated new development, as well as the historical trend for improving existing buildings.

FUND	REVENUE SOURCE	METHOD OF FORECAST PROJECTION
<b>General Fund (continued)</b>	State Revenue Sharing  <b>Chart Reference Page 79</b>	The City receives revenue from the State of Florida. The State determines the distribution to the local governments based upon receipts, population and municipal assessed value per capita. The City receives revenue from the State from the following sources: sales tax, gas tax, mobile home licenses and State Revenue Sharing.
	Fire District Taxes	Assumes approximately 5.76 percent of Fire Budget, net EMS (FY 2023). This percentage changes based on the portion of the unincorporated areas serviced in the County.
	General Government	The City receives revenue from engineering fees, plan check fees, re-inspection fees and fire inspection fees. This revenue estimate is determined by historical trend analysis
	Public Safety Fees	Historical trend analysis and tracking of fire inspections and building construction.
	Physical Environment	Historical trend analysis and tracking of code violations.
	Culture/Recreation Fees  <b>Chart Reference Page 80</b>	These user fees offset a portion of the costs associated with the Recreation Department. Public participation is estimated to result in revenues 10.8 percent higher than current year. No fee increases are incorporated in this budget.
	Court/Library Fees and Fines	This revenue is the City's share of fines collected by the County for traffic offenses and misdemeanors, combined with library fees and fines collected throughout the year based on trend analysis.
	Other Miscellaneous Revenues	The revenue is based upon prior years' historical trends.
	Administrative Overhead  <b>Chart Reference Page 81</b>	Based upon indirect cost allocation formulas.
	<i>Interfund Transfers</i>	These transfers vary annually depending on debt service requirements and prioritization of City projects.
<b>Stormwater Fund</b>	Intergovernmental Revenue	This revenue is based on grants awarded by the Florida Department of Environmental Protection (FDEP) and/or the Southwest Florida Water Management District for stormwater capital infrastructure improvements and/or other funding sources.

CITY OF SAFETY HARBOR  
ADOPTED FY 2023/2024 BUDGET

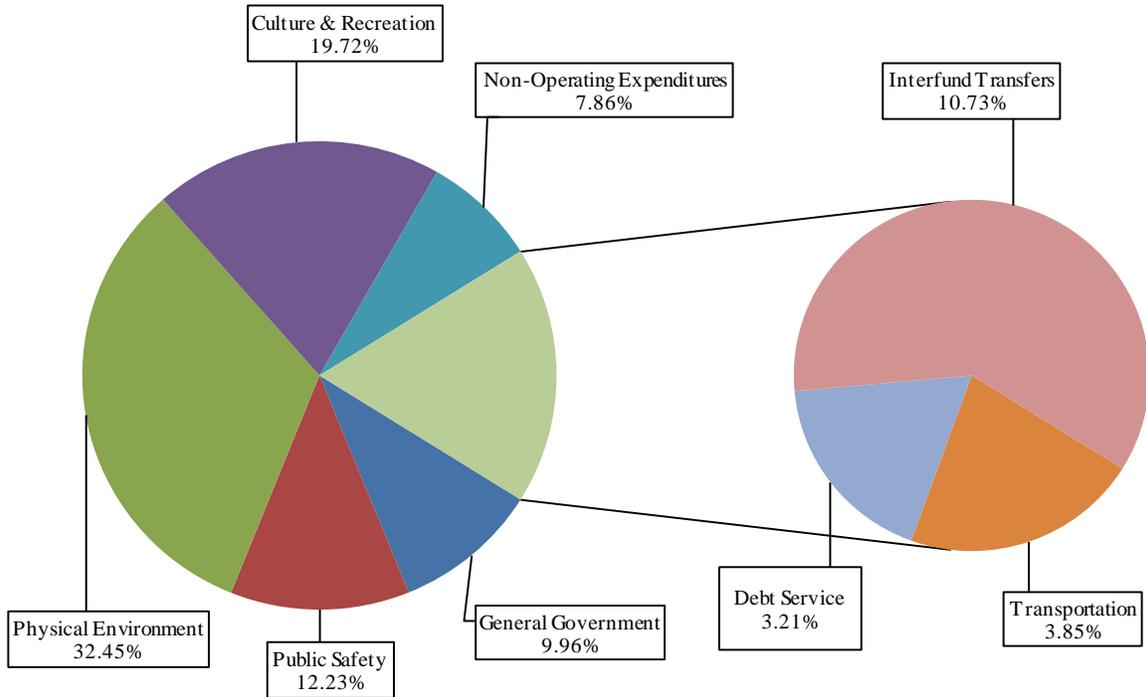
FUND	REVENUE SOURCE	METHOD OF FORECAST PROJECTION
<b>Stormwater Fund (cont'd)</b>	Stormwater Utility Fees	Based on \$10.00 per ERU effective 10/1/17, \$10.30 per ERU effective 10/1/18, \$10.61 per ERU effective 10/1/19, and a per \$10.93 per ERU effective 10/1/20.
	<i>Interfund Transfers</i>	These transfers vary annually depending on debt service requirements and prioritization of City projects.
<b>Public Safety Fund</b>	Public Service Building Construction	Based on estimate of new building construction.
<b>Street Improvement Fund</b>	Local Option Gas Tax	State's forecast adjusted for historical trend analysis, the discretionary rate and population. Distributed by Pinellas County to municipalities per Interlocal Agreement.
<b>Debt Service Funds</b>	<i>Interfund Transfers</i>	Debt service requirements per bond covenants. Transfer of funds from non-ad valorem revenues.
<b>2021 Refunding Revenue Note</b>	<i>Interfund Transfers</i> Water & Wastewater Revenue Fund	Balance required for FY 2023/2024 debt service payment. Stormwater, water and wastewater system and sanitation capital improvements.
<b>2018 Revenue Note</b>	<i>Interfund Transfers</i>	Balance required for FY 2023/2024 debt service payment for street capital improvements.
<b>2018 Water and Sewer Revenue Note as Amended</b>	<i>Interfund Transfers</i> Water & Wastewater Revenue Fund	Balance required for FY 2023/2024 debt service payments from Water and Wastewater.
<b>Capital Projects Fund</b>	Local Government Infrastructure (Penny for Pinellas)	Funded by Discretionary Sales Tax to be used only for new or improved infrastructure throughout the City. Revenue is distributed to the County based on formula for discretionary rate percentage and population. Pinellas County distributes to municipalities per the distribution formula in an Interlocal Agreement. FY 2024 3.0% increase based on historical data.
<b>Water &amp; Wastewater Fund</b>	Water Sales/Sewer Charges & Late Charges	Historical trend analysis and current rate structure adopted by the City Commission.
	Indirect Cost Allocation	Based upon indirect cost allocation formulas.
<b>Sanitation Fund</b>	Solid Waste Franchise Fee	Historical trend analysis
	Sanitation/Refuse Charges	Based on number of residential homes and historical trend analysis and rate increases. 6% increase based on historical trends and rate study.
	Sanitation Impact Fee	Based on estimate of new construction.

CITY OF SAFETY HARBOR  
ADOPTED FY 2023/2024 BUDGET

FUND	REVENUE SOURCE	METHOD OF FORECAST PROJECTION
<b>Wastewater Development Fund</b>	Sewer Development Fee	Based on estimate of new construction.
<b>Water &amp; Wastewater Renewal &amp; Replacement</b>	Miscellaneous Revenue	Departmental estimate for backflow prevention installations.
	<i>Interfund Transfers</i>	These transfers vary annually dependent upon City priorities and projects. Per bond covenant, requires minimum fund reserve of \$500,000. Transfers from Water & Wastewater Fund to fund renewal and replacement projects and maintain the minimum fund reserve.
<b>Street Light Fund</b>	Street Light Assessment	In FY 2023/2024, adopted rates remain at \$34.80 after decreasing from \$39.00 to \$34.80 in FY 2021/2022, annualized, per improved parcels that lie within the City limits and adjoin a street with one or more street lights along its length.
<b>Parkland Fund</b>	Parkland Impact Fee	Based on estimate of new construction.
<b>Multimodal Impact Fee Fund</b>	Multimodal Impact Fee	Based on estimate of new construction.
<b>Library Impact Fee Fund</b>	Library Impact Fee	Based on estimate of new construction.
<b>Assessment Funds – Street Improvement/ Sewer Construction</b>	Street Improvement Assessments/ Sewer Construction Assessments	Revenues are collected on a project-by-project basis. The revenues estimated are reimbursements for completed projects. Aged receivables from 1989, 1980, and 1981.



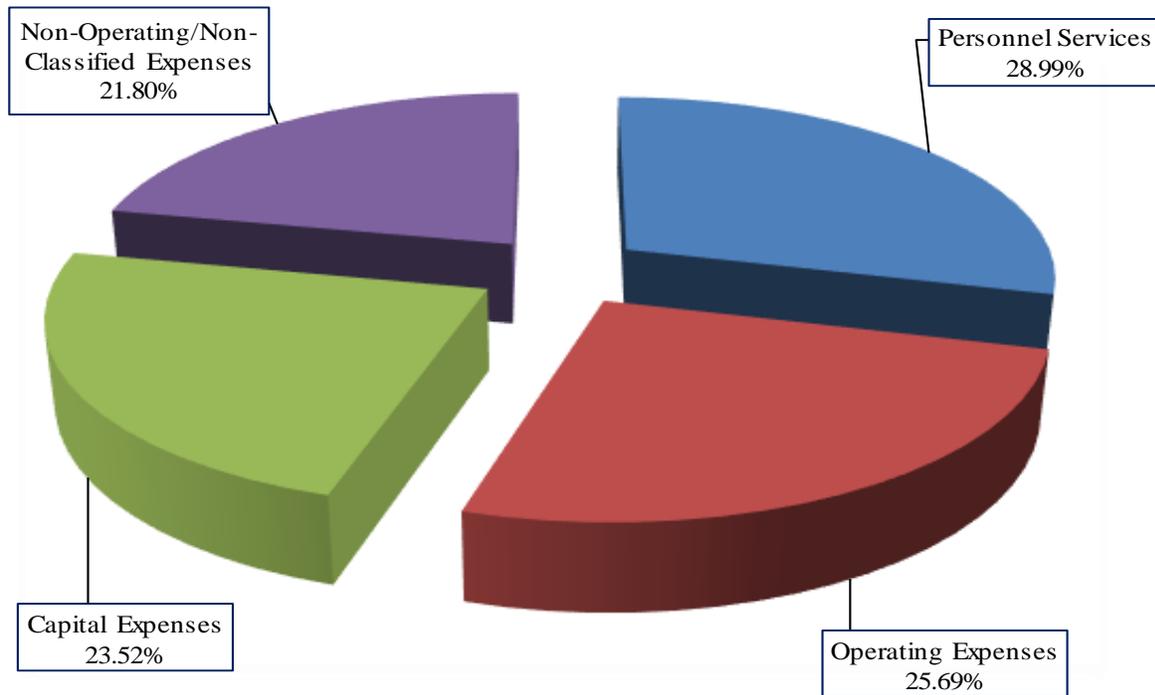
## CITYWIDE ESTIMATED EXPENDITURES



<u>EXPENDITURE CATEGORY</u>	<u>Adopted Budget 2023-24</u>
General Government	\$ 5,480,010
Public Safety	6,728,990
Physical Environment	17,856,130
Transportation	2,115,770
Culture & Recreation	10,848,130
Debt Service	1,766,530
Non-Operating Expenditures	4,324,450
<b>Subtotal Expenditures</b>	<b>\$ 49,120,010</b>
Interfund Transfers	5,903,140
Total Expenditures & Transfers	55,023,150
Fund Balance	43,057,640
<b>Total Expenditures, Transfers, Fund Balance</b>	<b>\$ 98,080,790</b>

Percentages are based on Total Expenditures and Transfers excluding Reserves

## CITYWIDE ESTIMATED EXPENDITURES BY OBJECT



	<b>Estimated Year End FY 2023</b>	<b>% of Total</b>	<b>Adopted Budget FY 2024</b>	<b>% of Total</b>
Personnel Services	\$ 15,099,730	21.86%	\$ 15,953,910	28.99%
Operating Expenses	12,900,450	18.68%	14,135,220	25.69%
Capital Expenses	26,905,290	38.95%	12,939,900	23.52%
Non-Operating/Non-Classified Expenses	14,170,880	20.51%	11,994,120	21.80%
<b>Total Expenditures</b>	<b>\$ 69,076,350</b>	<b>100%</b>	<b>\$ 55,023,150</b>	<b>100%</b>
Fund Balance	49,058,150		43,057,640	
<b>Total Expenditures &amp; Reserves</b>	<b>\$ 118,134,500</b>		<b>\$ 98,080,790</b>	

## CITYWIDE EXPENDITURES BY FUND

Fund Description	Personnel Services	Operating Expenses	Capital Expenses	Non- Operating Expenses	Reserves	Total Expenditures & Reserves
01 - General Fund	\$ 11,643,800	\$ 5,920,890	\$ 91,900	\$ 2,976,180	\$ 11,078,310	\$ 31,711,080
12 - Public Safety	-	-	26,000	-	39,390	65,390
14 - Street Improvement	-	153,450	142,000	-	597,700	893,150
15 - Marina	11,710	10,550	-	15,800	108,710	146,770
17 - City Tree Bank	-	29,400	-	-	156,990	186,390
23 - 2006 Capital Improvement Revenue Note	-	-	-	25,850	32,670	58,520
24 - 2008 Capital Improvement Revenue Note	-	-	-	82,480	-	82,480
27 - Series 2018 Debt	-	-	-	163,760	14,080	177,840
32 - Capital Projects	-	25,000	4,778,000	513,980	751,170	6,068,150
60 - Multimodal Impact	-	-	400,000	-	115,780	515,780
61 - Law Enforcement Trust	-	-	-	-	290	290
62 - Street Lighting	-	273,420	-	-	28,750	302,170
63 - Parkland Impact	-	15,000	132,000	-	37,120	184,120
65 - Library Impact Fee Trust Fund	-	-	-	-	1,700	1,700
67 - Community Development Agency	56,770	180,590	-	258,270	847,300	1,342,930
74 - Street Assessment	-	-	-	-	36,620	36,620
<b>Total Governmental Funds</b>	<b>11,712,280</b>	<b>6,608,300</b>	<b>5,569,900</b>	<b>4,036,320</b>	<b>13,846,580</b>	<b>41,773,380</b>
11 - Stormwater	449,420	317,930	1,849,000	704,070	6,506,490	9,826,910
22 - 2006 Capital Improvement Revenue Note	-	-	-	544,580	126,650	671,230
28 - Series 2018 Debt	-	-	-	680,170	63,120	743,290
41 - Water & Wastewater	2,149,920	5,594,670	326,000	4,976,020	16,228,560	29,275,170
43 - Reclaimed Water	-	-	-	-	722,950	722,950
44 - Sanitation	1,564,180	1,473,620	505,000	700,790	3,640,610	7,884,200
47 - Wastewater Development	-	25,000	-	-	975,350	1,000,350
48 - Water & Wastewater Renewal & Replacement	-	115,700	4,690,000	-	1,000,000	5,805,700
77 - Wastewater Assessment	-	-	-	-	25,440	25,440
<b>Total Enterprise Funds</b>	<b>4,163,520</b>	<b>7,526,920</b>	<b>7,370,000</b>	<b>7,957,800</b>	<b>29,289,170</b>	<b>56,307,410</b>
<b>TOTAL ALL FUNDS</b>	<b>\$ 15,875,800</b>	<b>\$ 14,135,220</b>	<b>\$ 12,939,900</b>	<b>\$ 11,994,120</b>	<b>\$ 43,135,750</b>	<b>\$ 98,080,790</b>

**CITYWIDE ESTIMATED REVENUES BY SOURCE**

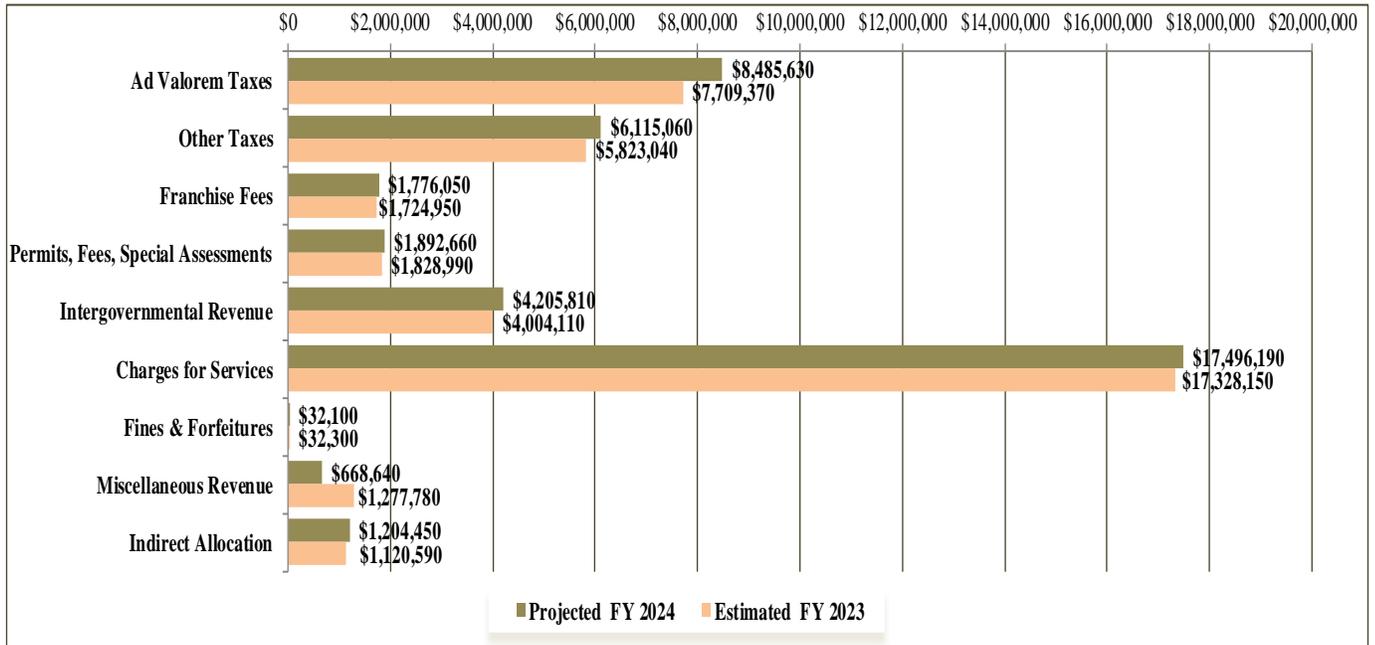
Revenue Category	Estimated Year End 2022-23	Adopted Budget 2023-24	FY 2023-24 Over/(Under) Estimated	% Change FY 2023-24 Over/(Under) Estimate
Ad Valorem Taxes	\$ 7,709,370	\$ 8,485,630	\$ 776,260	10.07%
Other Taxes	5,823,040	6,115,060	292,020	5.01%
Franchise Fees	1,724,950	1,776,050	51,100	2.96%
Permits, Fees, Special Assessments	1,828,990	1,892,660	63,670	3.48%
Intergovernmental Revenue	4,004,110	4,205,810	201,700	5.04%
Charges for Services	17,328,150	17,496,190	168,040	0.97%
Fines & Forfeitures	32,300	32,100	(200)	-0.62%
Miscellaneous Revenue	1,277,780	668,640	(609,140)	-47.67%
Indirect Allocation	1,120,590	1,204,450	83,860	7.48%
<b>Revenues Sub-Total</b>	<b>40,849,280</b>	<b>41,876,590</b>	<b>1,027,310</b>	<b>2.51%</b>
Interfund Transfers	8,680,930	6,255,310	(2,425,620)	-27.94%
Total Revenues & Transfers	49,530,210	48,131,900	(1,398,310)	-2.82%
Fund Balance Carryforward	68,604,290	49,948,890	(18,655,400)	-27.19%
<b>Total Revenues, Transfers &amp; Fund Balance</b>	<b>\$118,134,500</b>	<b>\$ 98,080,790</b>	<b>\$ (20,053,710)</b>	<b>-16.98%</b>

**CITYWIDE ESTIMATED EXPENDITURES BY TYPE**

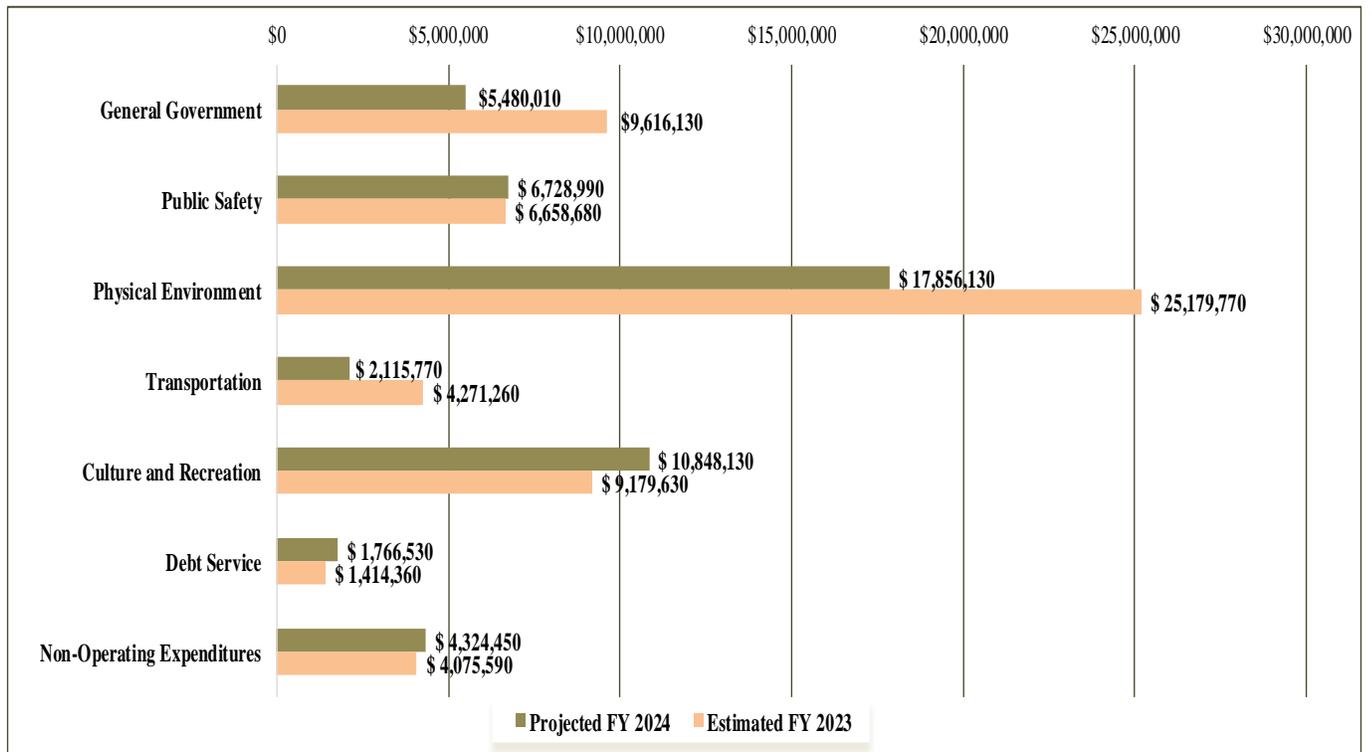
Expenditure Category	Estimated Year End 2022-23	Adopted Budget 2023-24	FY 2023-24 Over/(Under) Estimated	% Change FY 2023-24 Over/(Under) Estimate
General Government	\$ 9,616,130	\$ 5,480,010	\$ (4,136,120)	-43.01%
Public Safety	6,658,680	6,728,990	70,310	1.06%
Physical Environment	25,179,770	17,856,130	(7,323,640)	-29.09%
Transportation	4,271,260	2,115,770	(2,155,490)	-50.46%
Culture and Recreation	9,179,630	10,848,130	1,668,500	18.18%
Debt Service	1,414,360	1,766,530	352,170	24.90%
Non-Operating Expenditures	4,075,590	4,324,450	248,860	6.11%
<b>Expenditures Sub-Total</b>	<b>60,395,420</b>	<b>49,120,010</b>	<b>(11,275,410)</b>	<b>-18.67%</b>
Interfund Transfers	8,680,930	5,903,140	(2,777,790)	-32.00%
Total Expenditures & Transfers	69,076,350	55,023,150	(14,053,200)	-20.34%
Fund Balance	49,058,150	43,057,640	(6,000,510)	-12.23%
<b>Total Expenditures, Transfers &amp; Fund Balance</b>	<b>\$118,134,500</b>	<b>\$ 98,080,790</b>	<b>\$ (20,053,710)</b>	<b>-16.98%</b>

CITYWIDE FISCAL YEAR COMPARISON

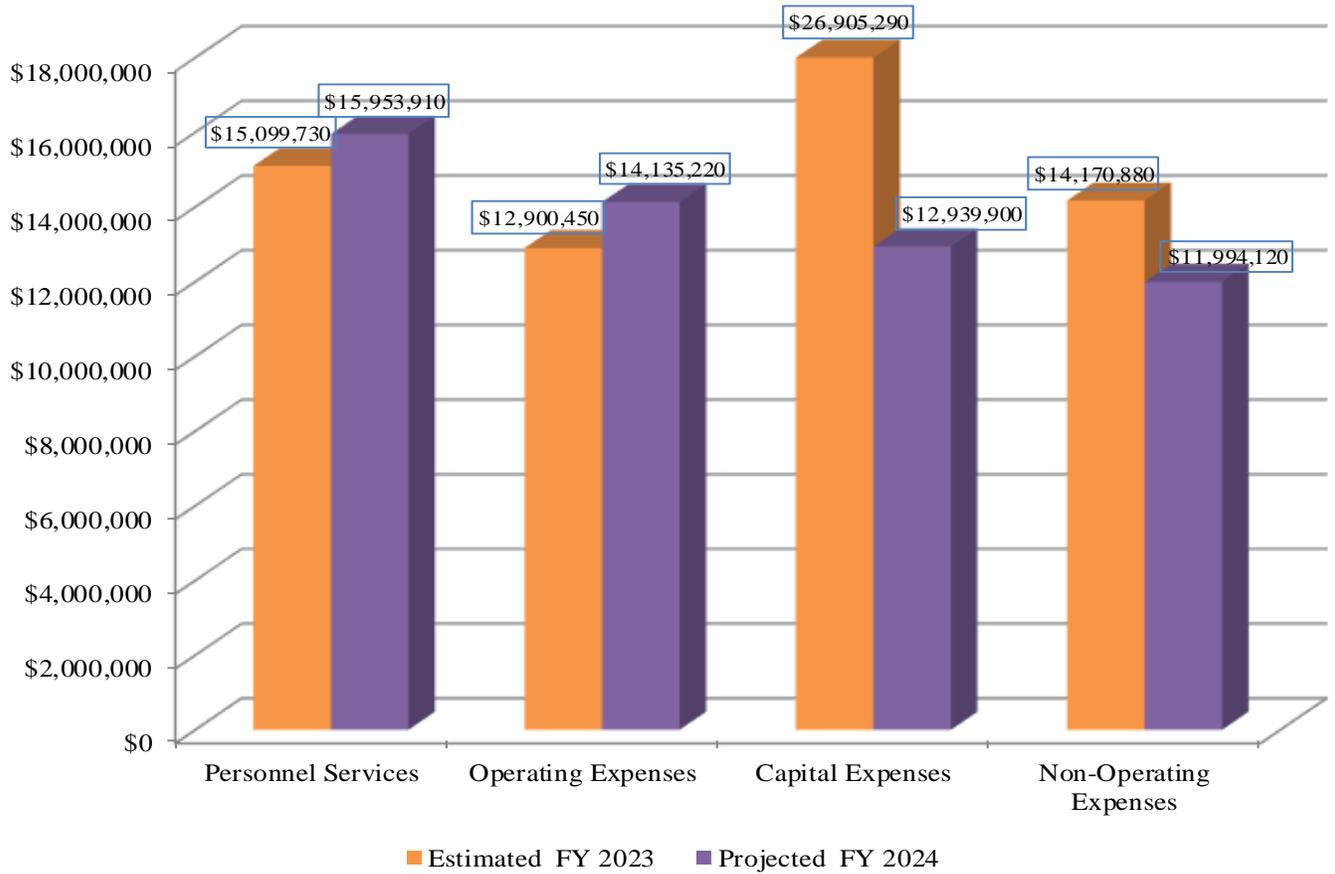
REVENUES BY SOURCE



EXPENDITURES BY TYPE



**CITYWIDE EXPENDITURES BY OBJECT**



	<b>Estimated Year End FY 2023</b>	<b>Adopted Budget FY 2024</b>	<b>FY 2024 Over/(Under) FY 2023</b>	<b>% Change Over/(Under) FY 2023</b>
Personnel Services	\$ 15,099,730	\$ 15,953,910	\$ 854,180	5.66%
Operating Expenses	12,900,450	14,135,220	1,234,770	9.57%
Capital Expenses	26,905,290	12,939,900	(13,965,390)	-51.91%
Non-Operating Expenses	14,170,880	11,994,120	(2,176,760)	-15.36%
<b>Subtotal Expenditures</b>	<b>69,076,350</b>	<b>55,023,150</b>	<b>(14,053,200)</b>	<b>-20.34%</b>
Fund Balance	49,058,150	43,057,640	(6,000,510)	-12.23%
<b>Total Expenditures &amp; Reserves</b>	<b>\$ 118,134,500</b>	<b>\$ 98,080,790</b>	<b>\$ (20,053,710)</b>	<b>-16.98%</b>

CITY OF SAFETY HARBOR  
ADOPTED FY 2023/2024 BUDGET

**FY 2023-2024 CITYWIDE CAPITAL IMPROVEMENT SUMMARY**

Project #	Account #	Project Name	FY 2023/2024	
<b>Fund 001 - General Fund</b>				
Various1	001-1055-500.66-01	Library Books	50,100	
Various2	001-1055-500.66-03	Library Online/E-Content	32,150	
Various3	001-1055-500.66-05	Library Audio/Visual	9,650	
<b>General Fund Total</b>			91,900	91,900
<b>Fund 11 - Stormwater</b>				
DR0006	011-2037-500.63-00	Stormwater Improvements	150,000	
DR0050	011-2037-500.63-00	Pipe Relining	250,000	
DR0057	011-2037-500.63-00	ACOE - Bishop and Mullet Creek - Design	1,200,000	
ST0056	011-2037-500.63-00	2nd Street South at 6th Ave. Intersection Improvements	92,000	
SMV009	011-2037-500.64-01	Replace 2010 Ford F-550 1-1/2 Ton Flat Bed Dump (Veh 360)	87,000	
SME010	011-2037-500.64-40	New 6" Mobile Pump	70,000	
<b>Stormwater Fund Total</b>			1,849,000	1,849,000
<b>Fund 12 - Public Safety</b>				
PSGR01	012-2022-500.64-40	Firefighter PPE Replacement	26,000	
<b>Public Safety Fund Total</b>			26,000	26,000
<b>Fund 14 - Street Improvement</b>				
ST0019	014-2031-500.63-00	Curb Replacement	30,000	
ST0028	014-2031-500.63-00	Citywide Brick Street Restoration	20,000	
ST0031	014-2031-500.63-00	Bridge Improvements	50,000	
ST0034	014-2031-500.63-00	Underdrain Repair/Replace Program	30,000	
LESIS0	014-2031-500.64-40	Message Board with Speed Indicator	12,000	
<b>Street Improvement Fund Total</b>			142,000	142,000
<b>Fund 32 - Capital Improvement</b>				
<b>General Government</b>				
CHI001	032-3020-500.63-00	City Hall Entrance Improvements	35,000	
CHI002	032-3020-500.63-00	City Hall Awning Fabric Replacement	20,000	
<b>Capital Improvement - General Government Total</b>			55,000	55,000
<b>Fire Control &amp; EMS</b>				
PSI006	032-3022-500.63-00	Station 52 Garage Door System Replacement	60,000	
PSI014	032-3022-500.63-00	Station 53 Admin #1 AC Replacement	9,300	
PSI025	032-3022-500.63-00	Station 53 Painting (Roof & Bay Doors)	17,500	
<b>Capital Improvement - Fire Control &amp; EMS Total</b>			86,800	86,800
<b>Streets</b>				
STV004	032-3031-500.64-01	Replace Flat Bed Dump Truck (Vehicle 350)	78,500	
STV009	032-3031-500.64-01	Replace 3/4 Ton Pick-Up Truck (Vehicle 359)	58,000	
STE012	032-3031-500.64-40	Bobcat Attachment (Planer and Drum)	40,000	
STE016	032-3031-500.64-40	Replace 2004 Bobcat (Vehicle 911)	85,000	
<b>Capital Improvement - Streets Total</b>			261,500	261,500
<b>Fleet</b>				
FLE011	032-3033-500.64-40	Column Lifts (6)	70,000	
<b>Capital Improvement - Fleet Total</b>			70,000	
<b>Library</b>				
LBIMP3	032-3055-500.62-00	New Library Roof	275,000	
<b>Capital Improvement - Library Total</b>			275,000	275,000
<b>Recreation</b>				
PR0067	032-3056-500.63-00	Clearwater Joint Use Agreement	50,000	
PKV012	032-3056-500.64-01	Replace 2011 Ford F-550 33 Passenger Bus (#451)	59,400	
PKV013	032-3056-500.64-01	Vehicle #448 Replacement (15 Passenger Van)	59,400	
PKV014	032-3056-500.64-01	Vehicle #453 Replacement (66 Passenger School Bus)	121,700	
<b>Capital Improvement - Recreation Total</b>			290,500	290,500

CITY OF SAFETY HARBOR  
ADOPTED FY 2023/2024 BUDGET

**FY 2023-2024 CITYWIDE CAPITAL IMPROVEMENT SUMMARY**

Project #	Account #	Project Name	FY 2023/2024	
<b>Parks</b>				
PKI035	032-3058-500.62-00	Parks & Bldg Maint Admin Building Design/Permitting	270,000	
PKI043	032-3058-500.62-00	SHCP Metal Building Replacement (Maint Shop)	135,000	
PKI024	032-3058-500.63-00	SHCP Ball Field Light Replacement	350,000	
PKI037	032-3058-500.63-00	Park Furnishings Renewal & Replacement	24,200	
PKI040	032-3058-500.63-00	City Park Sidewalk Replacements	50,000	
PKI047	032-3058-500.63-00	SHCP Field #3 Improvements	15,000	
PKI051	032-3058-500.63-00	Folly Farms Parking Trench Drain	41,000	
PKI053	032-3058-500.63-00	Elm Street Design & Permitting/Perimeter Fence Replacement	165,000	
PKI054	032-3058-500.63-00	John Wilson Park (Gazebo) Improvements	54,000	
PKI055	032-3058-500.63-00	Water Front Park Irrigation & Turf Improvements	180,000	
PKI058	032-3058-500.63-00	Parks Turf Renewal & Replacement (Gazebo/Baranoff)	30,000	
PR0057	032-3058-500.63-00	Replace Fishing Pier Shelter	1,200,000	
MAR006	032-3058-500.63-00	Basin Dock & Piling Replacement	1,100,000	
PKV016	032-3058-500.64-01	Parks Equipment Replacement & Renewal	70,000	
PKE008	032-3058-500.64-40	Parks Utility Vehicle	20,000	
PKE013	032-3058-500.64-40	Parks Trailer Replacements	35,000	
<b>Capital Improvement - Parks Total</b>			3,739,200	3,739,200
<b>Capital Improvement Fund Total</b>				4,778,000

Project #	Account #	Project Name	FY 2023/2024	
<b>Fund 41 - Water &amp; Wastewater</b>				
<b>Water</b>				
WTV010	041-4035-500.64-01	Replace Vehicle #230 (Truck)	85,000	
WTE010	041-4035-500.64-40	Replace Generator #617	35,000	
<b>Water/Wastewater - Water Total</b>			120,000	120,000
<b>Wastewater</b>				
SWV009	041-4036-500.64-01	Replace Vehicle #220 (1-1/4 Flat Bed Dump truck)	85,000	
SWE012	041-4036-500.64-40	Replace #608 115KW Generator	121,000	
<b>Water/Wastewater - Wastewater Total</b>			206,000	206,000
<b>Water/&amp; Wastewater Fund Total</b>				326,000
<b>Fund 44 - Sanitation</b>				
SNV032	044-4532-500.64-01	Replace Rear Load Truck #311	275,000	
SNV037	044-4532-500.64-01	Replace Dumpster Transporter #361	180,000	
SNE002	044-4532-500.64-40	Trash/Recycling Containers	50,000	
<b>Sanitation Fund Total</b>			505,000	505,000

**FY 2023-2024 CITYWIDE CAPITAL IMPROVEMENT SUMMARY**

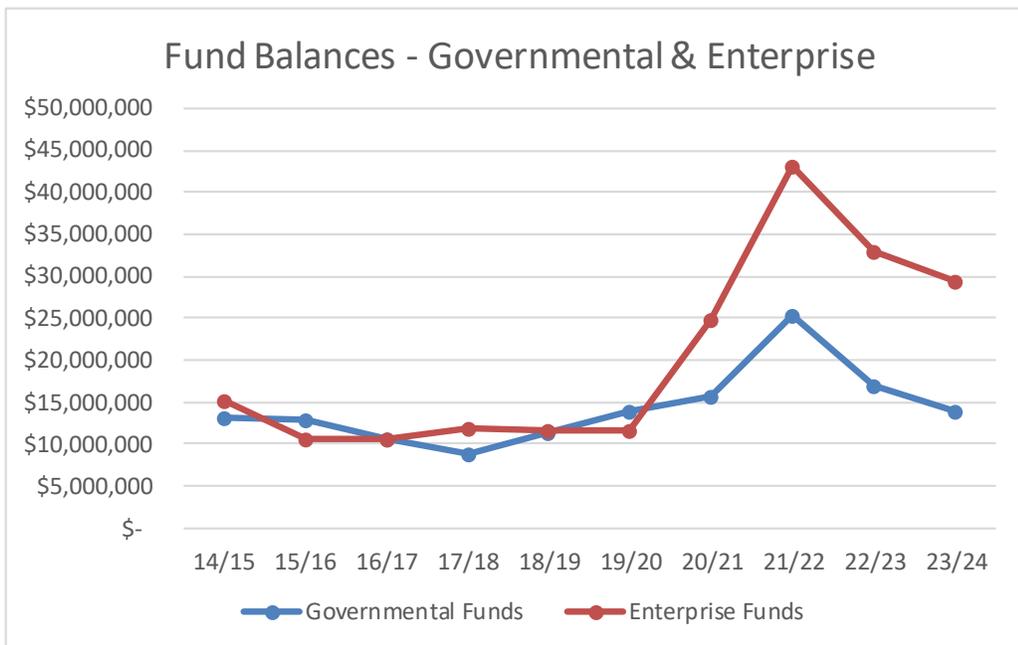
Project #	Account #	Project Name	FY 2023/2024	
<b>Fund 48 - Water &amp; Wastewater Renewal &amp; Replacement Fund</b>				
<b>Water</b>				
UTW005	048-4035-500.63-00	MLK, Cedar St., Pine St. water main replacement-Survey and Design	2,200,000	
UT0101	048-4035-500.64-40	Replace existing radio frequency meters	90,000	
<b>Water &amp; Wastewater Renewal &amp; Replacement Fund - Water Total</b>			2,290,000	2,290,000
<b>Wastewater</b>				
UTS013	048-4036-500.63-00	Elm St./Pine St. Gravity Sewer Replacement-Design	2,150,000	
UTS020	048-4036-500.63-00	Huntington Lift Station Rebuild-Design	250,000	
<b>Water &amp; Wastewater Renewal &amp; Replacement Fund - Wastewater Total</b>			2,400,000	2,400,000
<b>Water &amp; Wastewater Renewal &amp; Replacement Fund Total</b>				4,690,000
<b>Fund 60 - Multimodal Impact Fund</b>				
ST0053	060-3031-500.63-00	Bicycle Facilities and Sidewalk Projects Identified in Master Plan	400,000	
<b>Multimodal Impact Fund Total</b>			400,000	400,000
<b>Fund 63 - Parkland Fund</b>				
0FOLLY	063-6058-500.63-00	Folly Farms Development- Farmhouse ADA Improvements	132,000	
<b>Parkland Fund Total</b>			132,000	132,000
<b>Total Capital Improvements</b>				<b>12,939,900</b>

**SCHEDULE OF INTERFUND TRANSFERS**

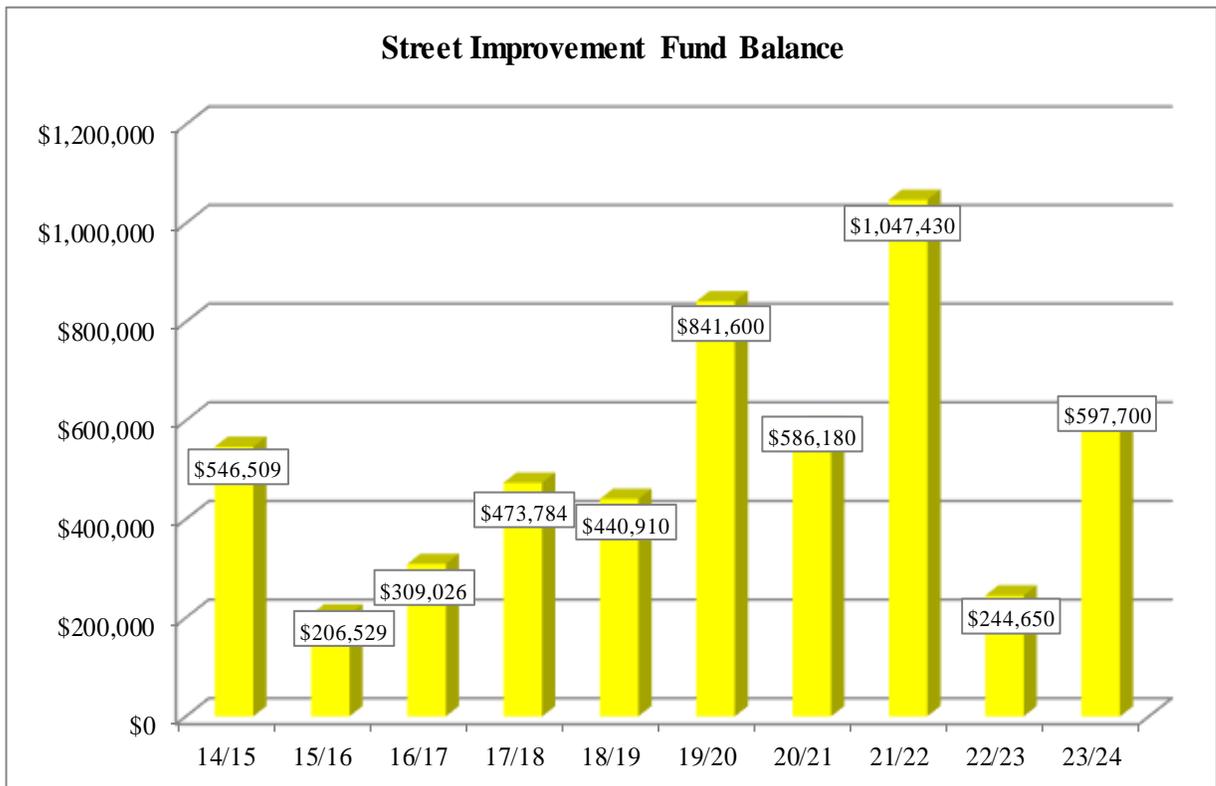
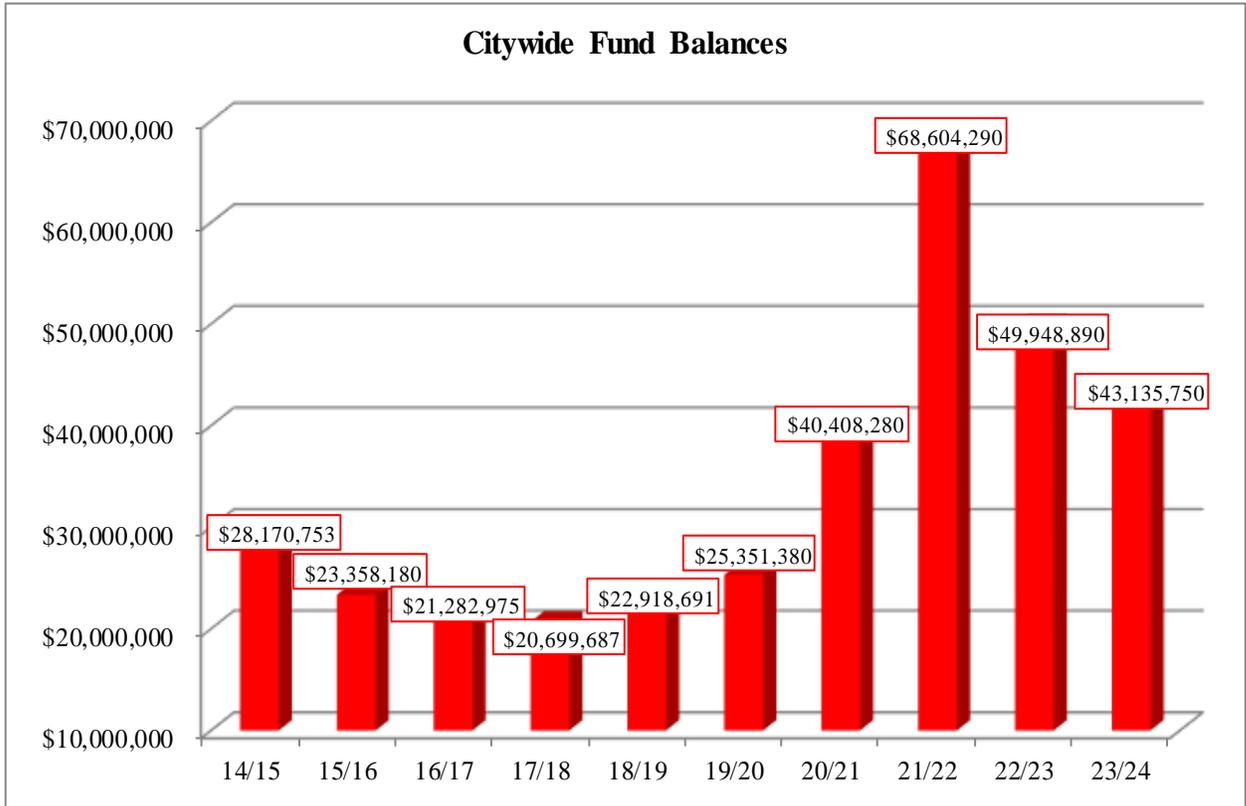
	Governmental Funds	Enterprise Funds	Total Interfund Transfers
<b><i>Governmental</i></b>			
Transfer from General Fund to:			
Street Improvement Fund	\$ 200,000	\$ -	\$ 200,000
Marina Fund	36,000	-	36,000
Capital Projects Fund	350,000	-	350,000
Water & Wastewater Renewal & Replacement	-	1,700,000	1,700,000
Street Light Fund	7,650	-	7,650
Transfer from 024 Revenue Note Fund to:			
Capital Projects Fund	82,480	-	82,480
Transfer from Capital Projects Fund to:			
General Fund	255,740	-	255,740
Street Improvement Fund	200,000	-	200,000
Debt Service - 2021 Refunding Revenue Note	23,760	-	23,760
Debt Service - 2018 Debt Issuance	34,480	-	34,480
Transfer from Community Redevelopment Fund to:			
Debt Service - 2018 Debt Issuance	129,700	-	129,700
General Fund	128,570	-	128,570
Total Governmental Funds	1,448,380	1,700,000	3,148,380
<b><i>Enterprise</i></b>			
Transfer from Stormwater Fund to:			
Debt Service - 2021 Refunding Revenue Note	-	32,670	32,670
Transfer from 020 Debt Fund to:			
Water & Sewer Fund	-	352,170	352,170
Transfer from Water and Wastewater Fund to:			
Debt Service - 2021 Refunding Revenue Note	-	113,010	113,010
Debt Service - 2018 Reveune Note	-	200,000	200,000
Water & Wastewater Renewal & Replacement	-	2,409,080	2,409,080
Total Enterprise Funds	-	3,106,930	3,106,930
<b>TOTAL INTERFUND TRANSFERS</b>	<b>\$ 1,448,380</b>	<b>\$ 4,806,930</b>	<b>\$ 6,255,310</b>

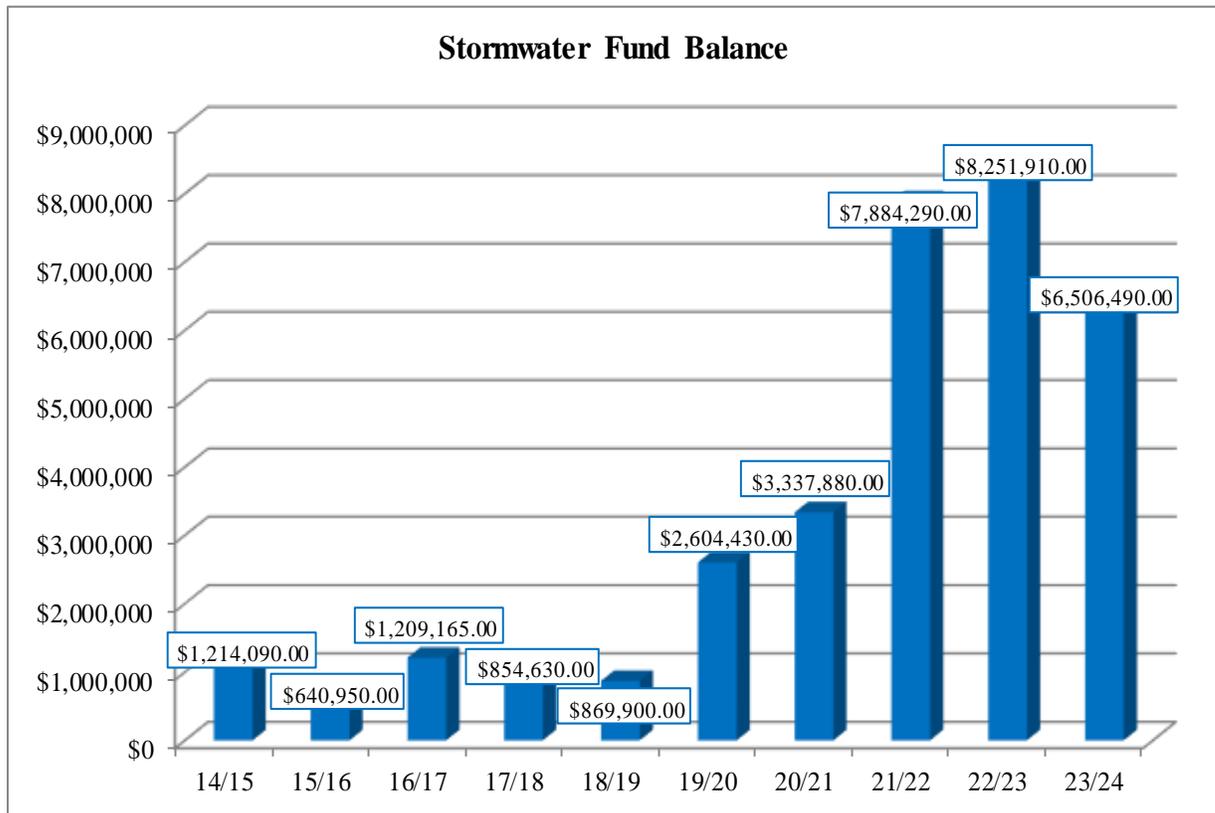
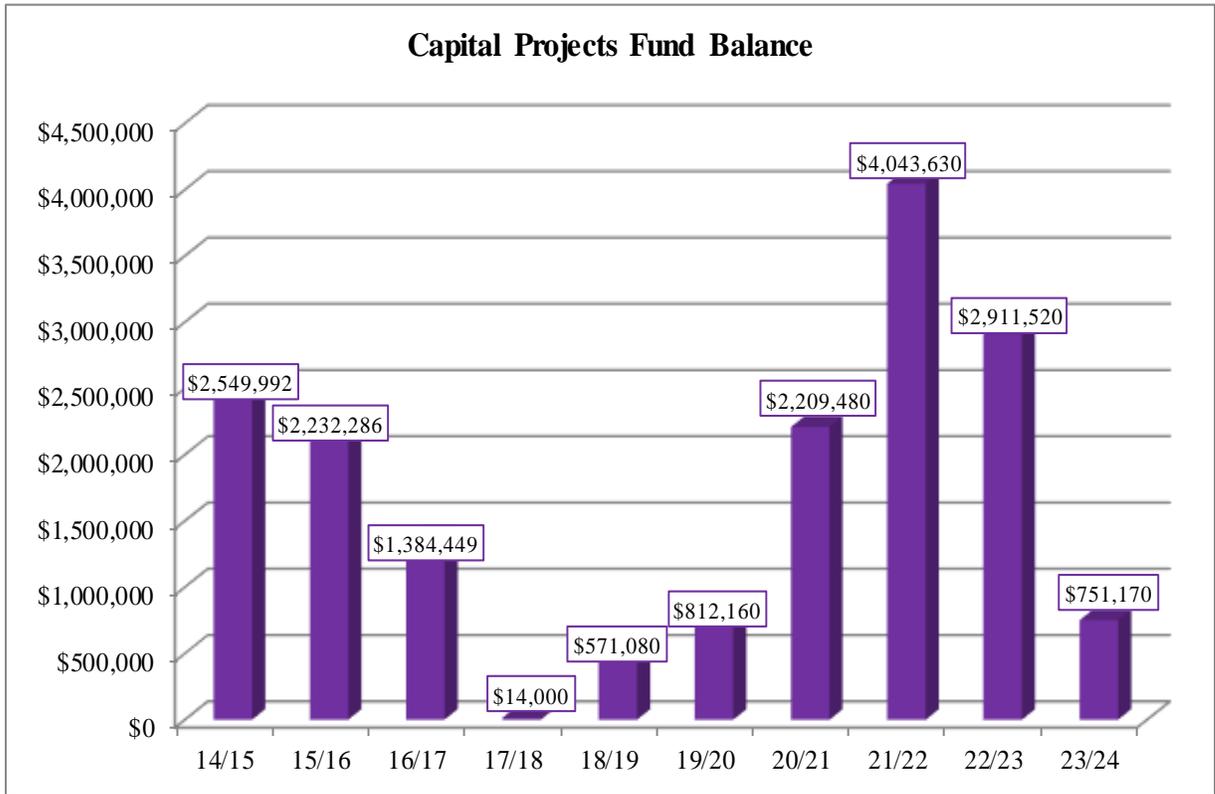
CITYWIDE 10 YEAR FUND BALANCES

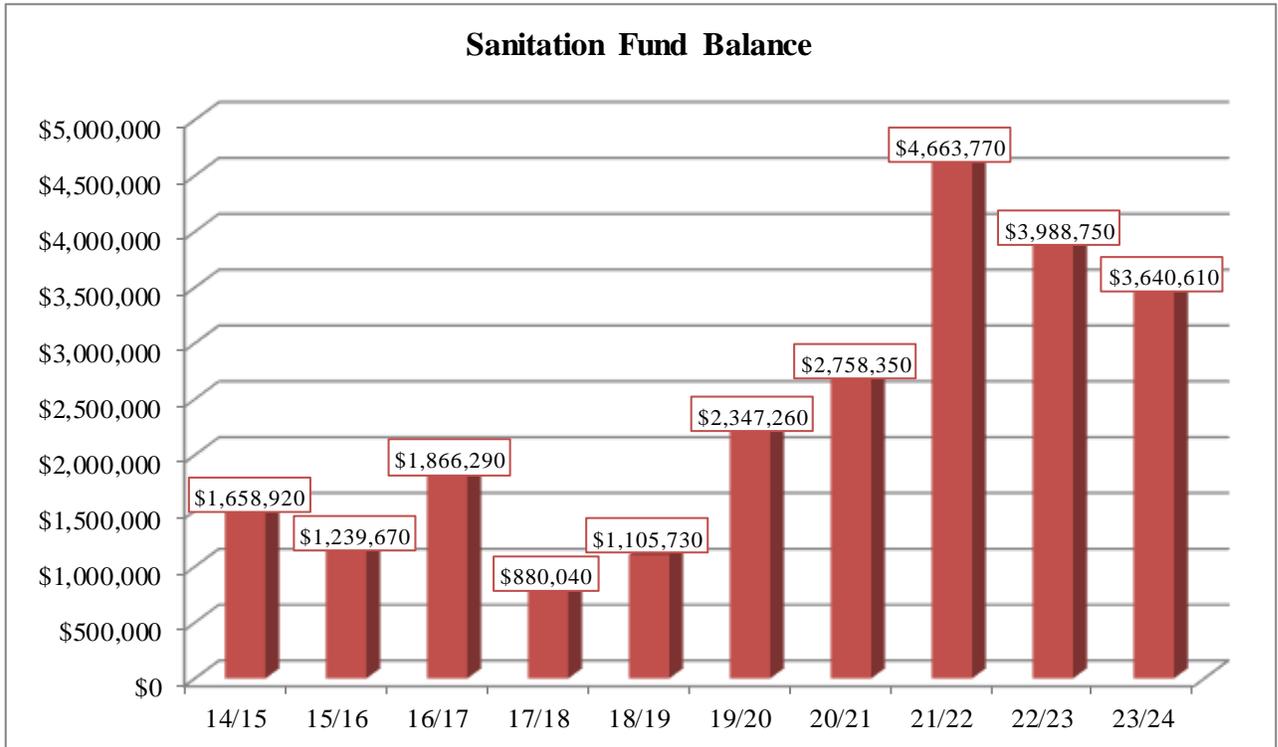
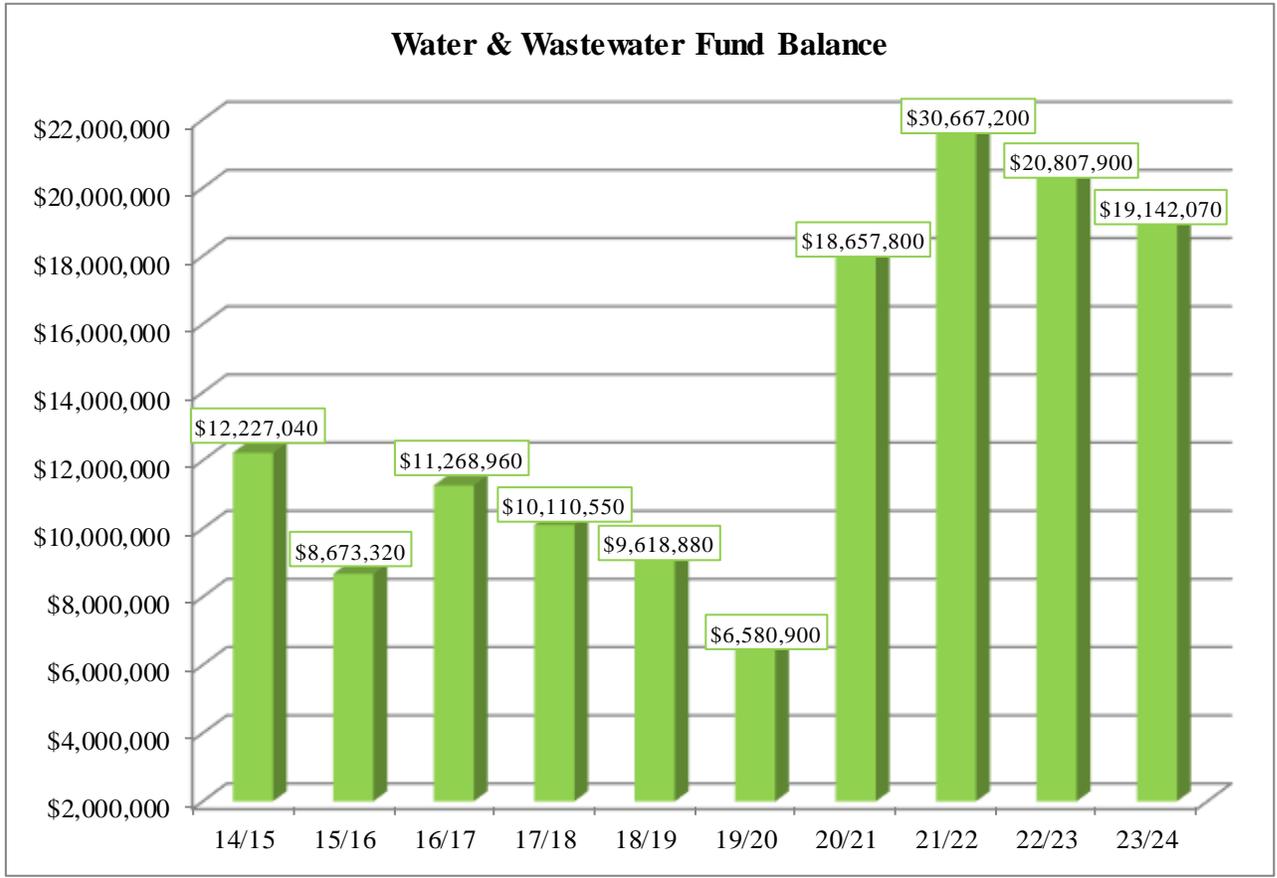
	14/15	15/16	16/17	17/18	18/19	19/20	20/21	21/22	Estimated 22/23	Adopted 23/24
<b>Governmental Funds</b>										
001-1099-500.99-xx General Fund	\$ 7,777,349	\$ 8,320,550	\$ 7,646,302	\$ 7,227,003	\$ 8,667,011	\$ 10,078,100	\$ 10,166,990	\$ 16,972,010	\$ 12,594,670	\$ 11,078,310
012-2099-500.99-01 Public Safety	14,276	25,475	45,559	124,680	110,360	106,200	96,140	74,030	\$ 62,690	\$ 39,390
014-2099-500.99-01 Street Improvement	546,509	206,529	309,026	473,784	440,910	841,600	586,180	1,047,430	\$ 244,650	\$ 597,700
015-2099-500.99-01 Marina Boat Basin	279,563	136,823	144,520	87,620	96,390	191,110	186,720	387,140	\$ 35,780	\$ 108,710
017-2099-500.99-03 City Tree Bank	2,340	7,999	10,227	18,220	85,080	118,070	131,540	126,790	\$ 164,390	\$ 156,990
Debt Service	138,327	155,952	(351,469)	206,840	198,250	133,620	153,000	130,900	130,900	46,750
032-3099-500.99-02 Capital Projects	2,549,992	2,232,286	1,384,449	14,000	571,080	812,160	2,209,480	4,043,630	2,911,520	\$ 751,170
060-6099-500.99-01 Multimodal Impact Fee	-	21,797	58,175	51,640	707,050	558,380	564,910	474,780	504,780	\$ 115,780
061-6000-389.01-00 Law Enforcement Trust	-	-	2,065	326,150	2,060	2,060	290	290	290	\$ 290
062-6099-500.99-03 Street Light Assessment	71,141	66,475	66,146	-	92,340	97,660	116,560	93,970	67,720	\$ 28,750
063-6099-500.99-03 Parkland	602,177	432,872	859,382	67,620	84,020	248,400	247,690	94,020	85,220	\$ 37,120
064-6099-500.99-02 Transportation Impact Fee	497,428	520,559	522,747	450	-	-	-	-	-	\$ -
065-6099-500.99-01 Library Impact Fee	22,598	34,042	55,277	-	77,270	88,850	97,980	95,120	-	\$ 1,700
067-6599-500.99-02 Community Redevelopment Agency	533,866	604,014	447,376	76,310	155,750	505,960	1,060,150	1,812,300	61,100	\$ 847,300
069-6099-500.99-02 Parking Impact Fee	-	3,630	3,630	144,610	-	-	-	-	-	\$ -
074-2099-500.99-01 Street Assessment	35,137	35,237	35,338	35,540	36,610	36,620	36,620	36,620	36,620	\$ 36,620
<b>Total Governmental Funds</b>	<b>\$ 13,070,703</b>	<b>\$ 12,804,240</b>	<b>\$ 10,729,035</b>	<b>\$ 8,854,467</b>	<b>\$ 11,324,181</b>	<b>\$ 13,818,790</b>	<b>\$ 15,654,250</b>	<b>\$ 25,389,030</b>	<b>\$ 16,900,330</b>	<b>\$ 13,846,580</b>
<b>Enterprise Funds</b>										
011-2099-500.99-01 Stormwater	1,214,090	640,950	1,209,165	854,630	869,900	2,604,430	3,337,880	7,884,290	8,251,910	6,506,490
041-4099-500.99-01 Water and Wastewater	12,227,040	8,673,320	11,268,960	10,110,550	9,618,880	6,580,900	18,657,800	30,667,200	20,807,900	19,142,070
044-4599-500.99-01 Sanitation	1,658,920	1,239,670	1,866,290	880,040	1,105,730	2,347,260	2,758,350	4,663,770	3,988,750	3,640,610
<b>Total Enterprise Funds</b>	<b>\$ 15,100,050</b>	<b>\$ 10,553,940</b>	<b>\$ 10,553,940</b>	<b>\$ 11,845,220</b>	<b>\$ 11,594,510</b>	<b>\$ 11,532,590</b>	<b>\$ 24,754,030</b>	<b>\$ 43,215,260</b>	<b>\$ 33,048,560</b>	<b>\$ 29,289,170</b>
<b>Total All Funds</b>	<b>\$ 28,170,753</b>	<b>\$ 23,358,180</b>	<b>\$ 21,282,975</b>	<b>\$ 20,699,687</b>	<b>\$ 22,918,691</b>	<b>\$ 25,351,380</b>	<b>\$ 40,408,280</b>	<b>\$ 68,604,290</b>	<b>\$ 49,948,890</b>	<b>\$ 43,135,750</b>

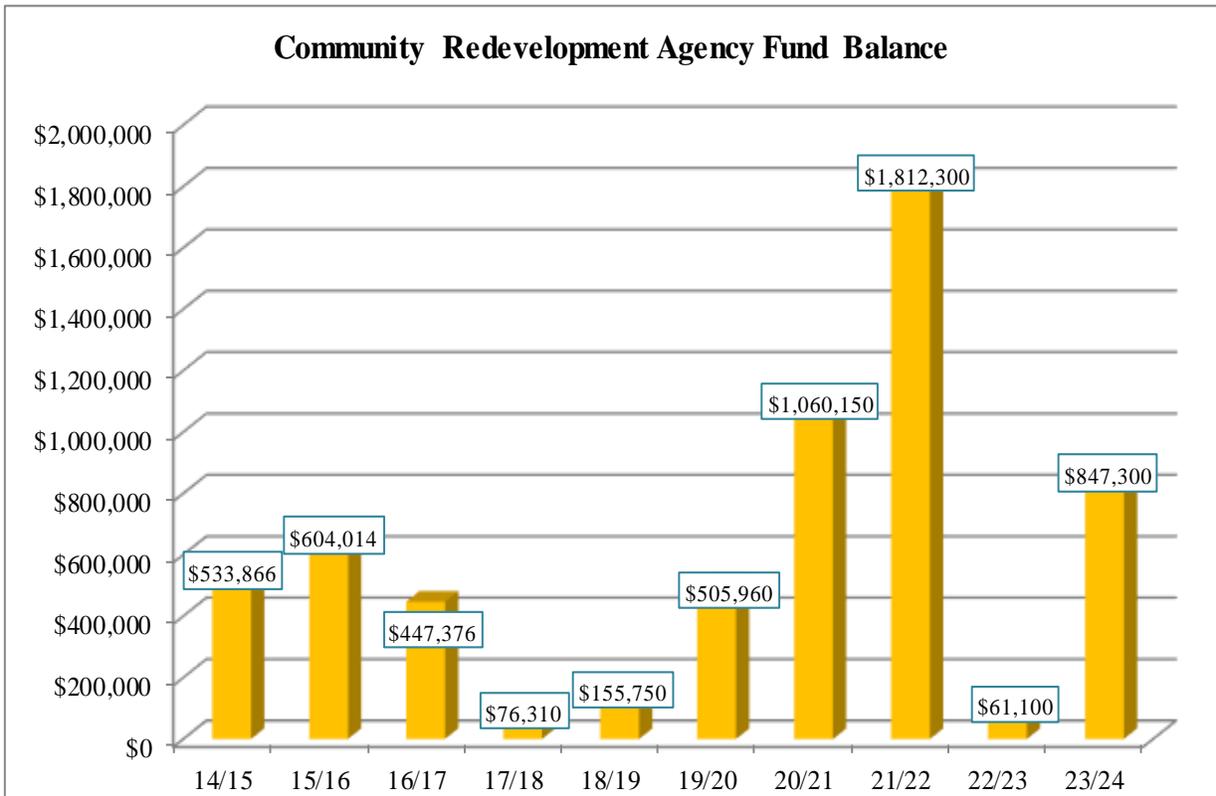
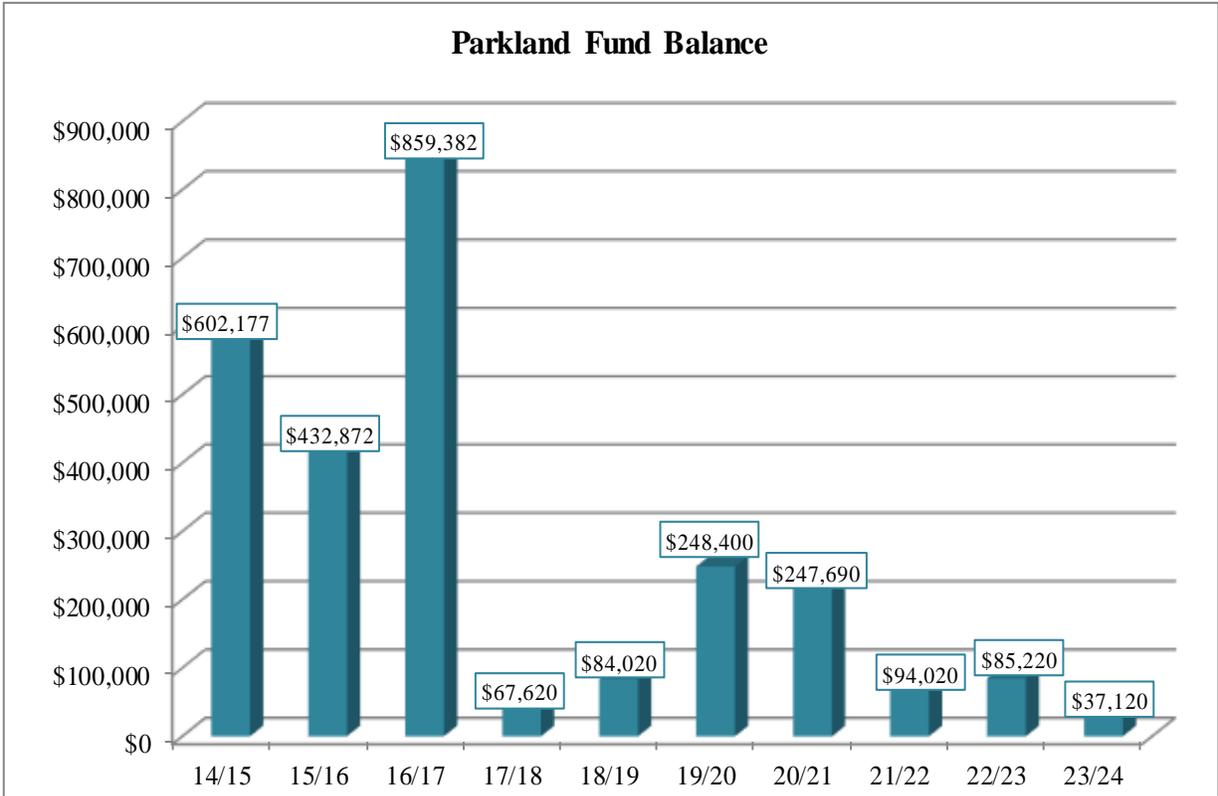


The City, for the most part, follows a pay-as-you-go philosophy towards funding capital projects. As the above table and the following graphs indicate, most of the fund balance, as well as the use of fund balance, occurs within the Enterprise and Special Revenue Funds where the large majority of the City's capital projects are budgeted.





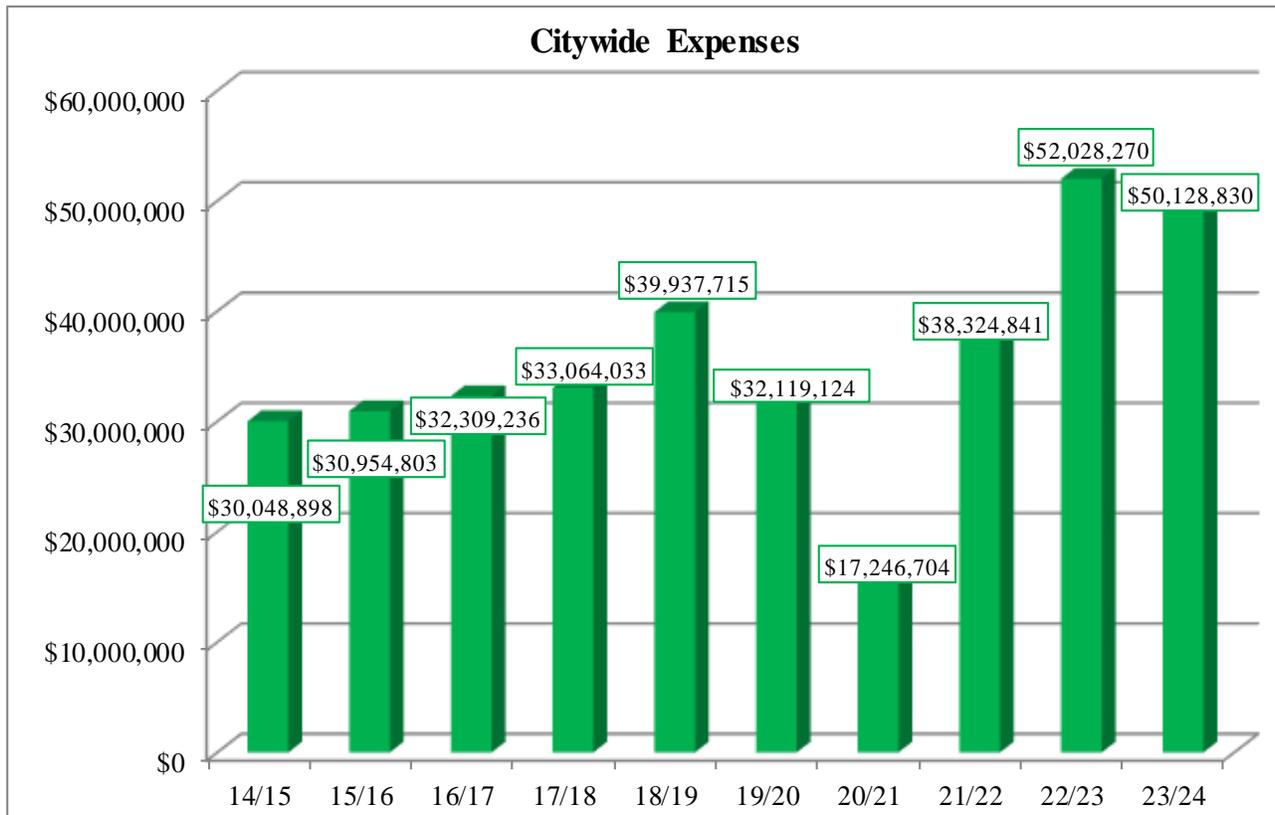
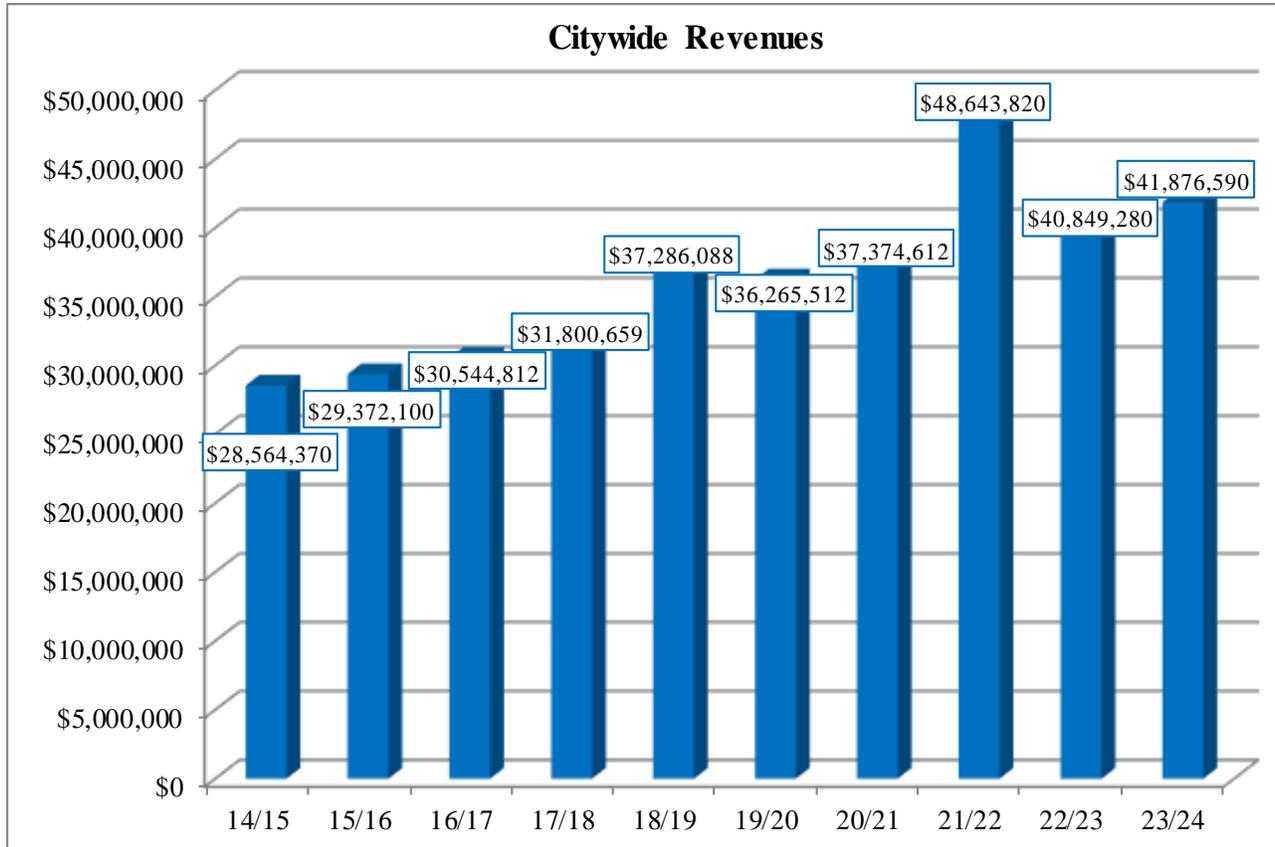


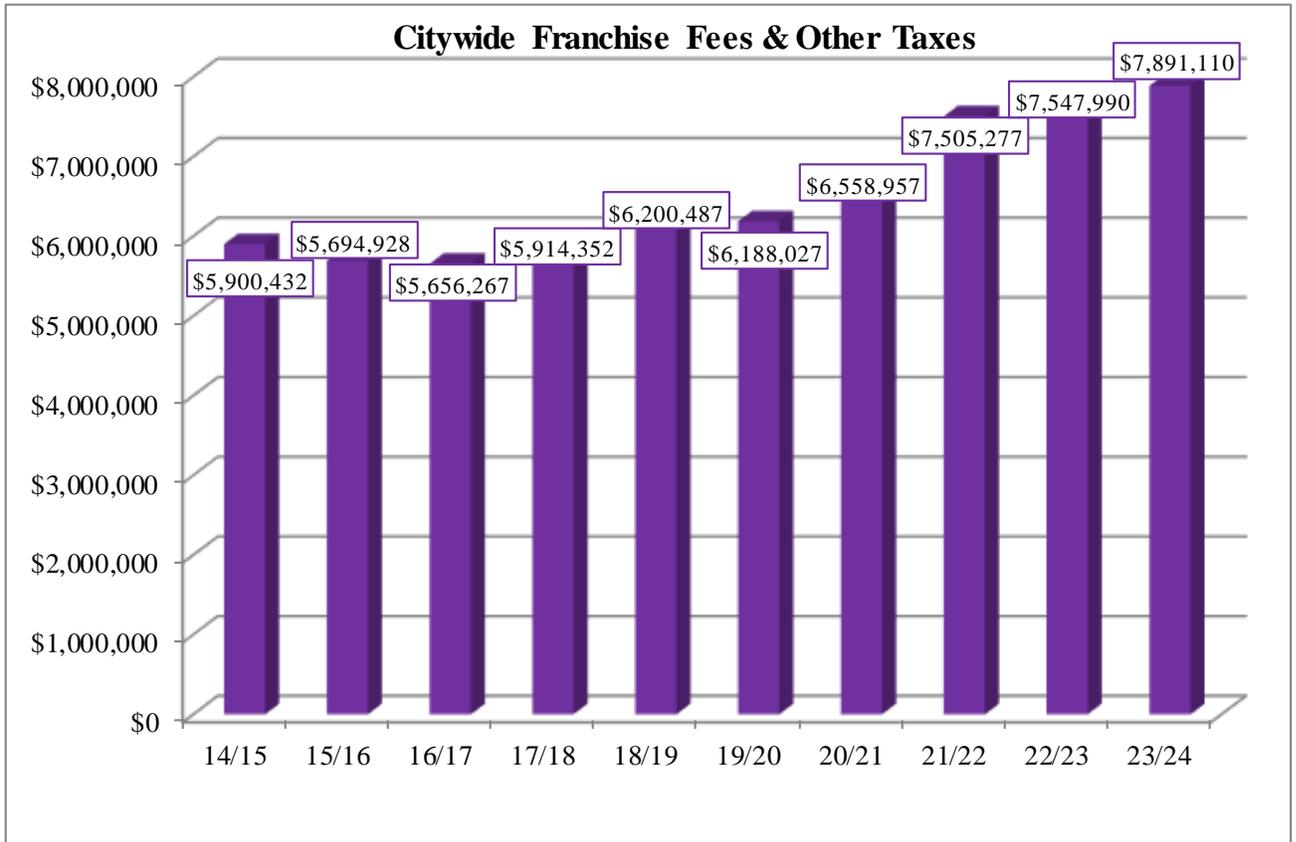
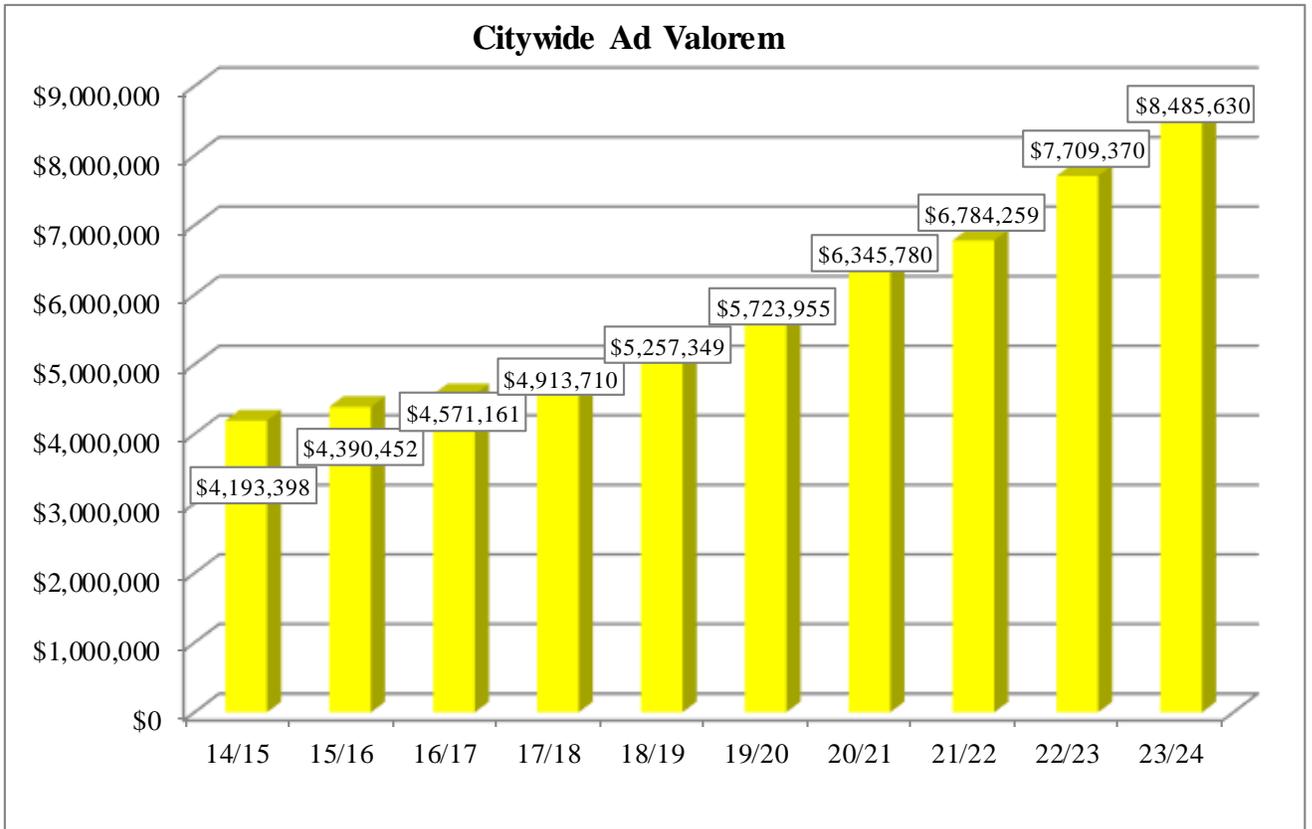


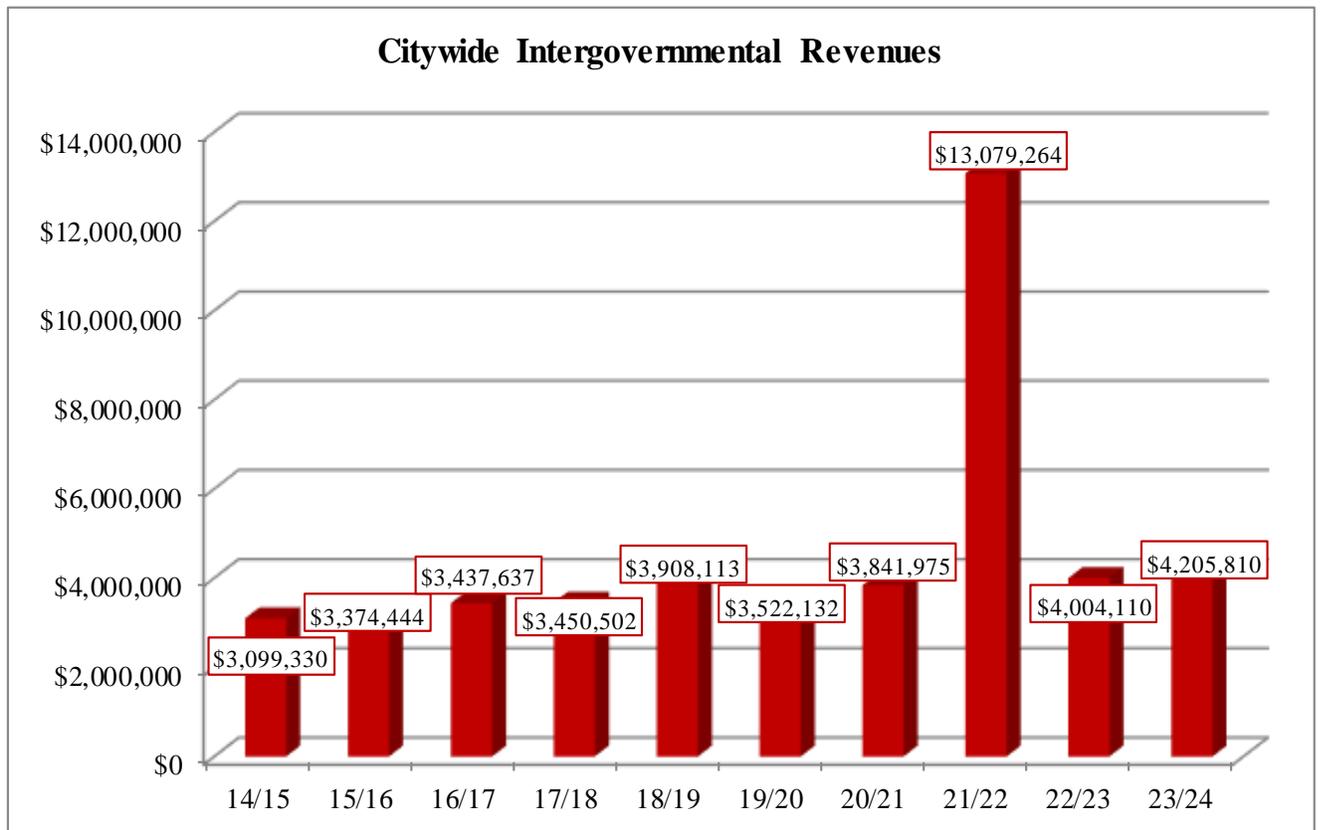
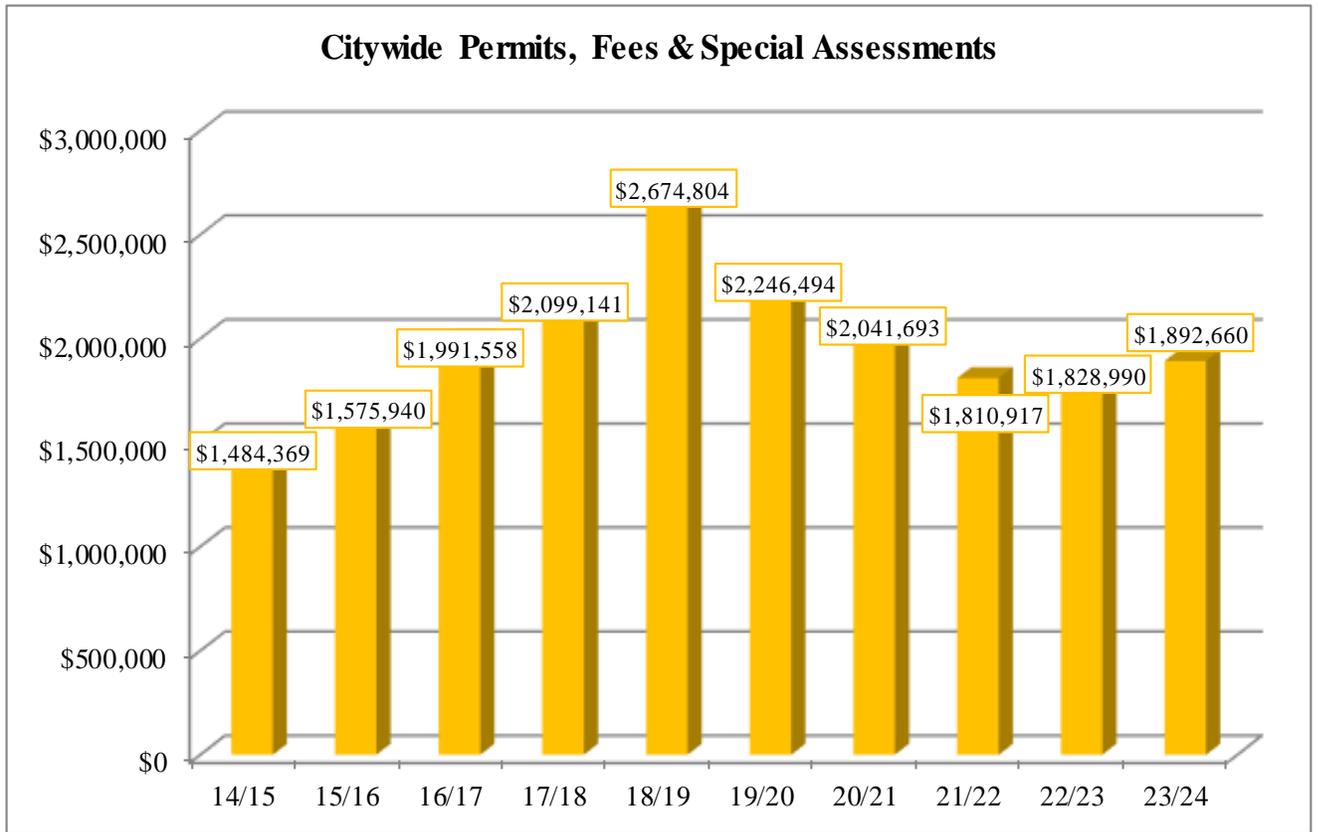
**CITYWIDE 10 YEAR REVENUE/EXPENSES  
(EXCLUDING FUND BALANCE)**

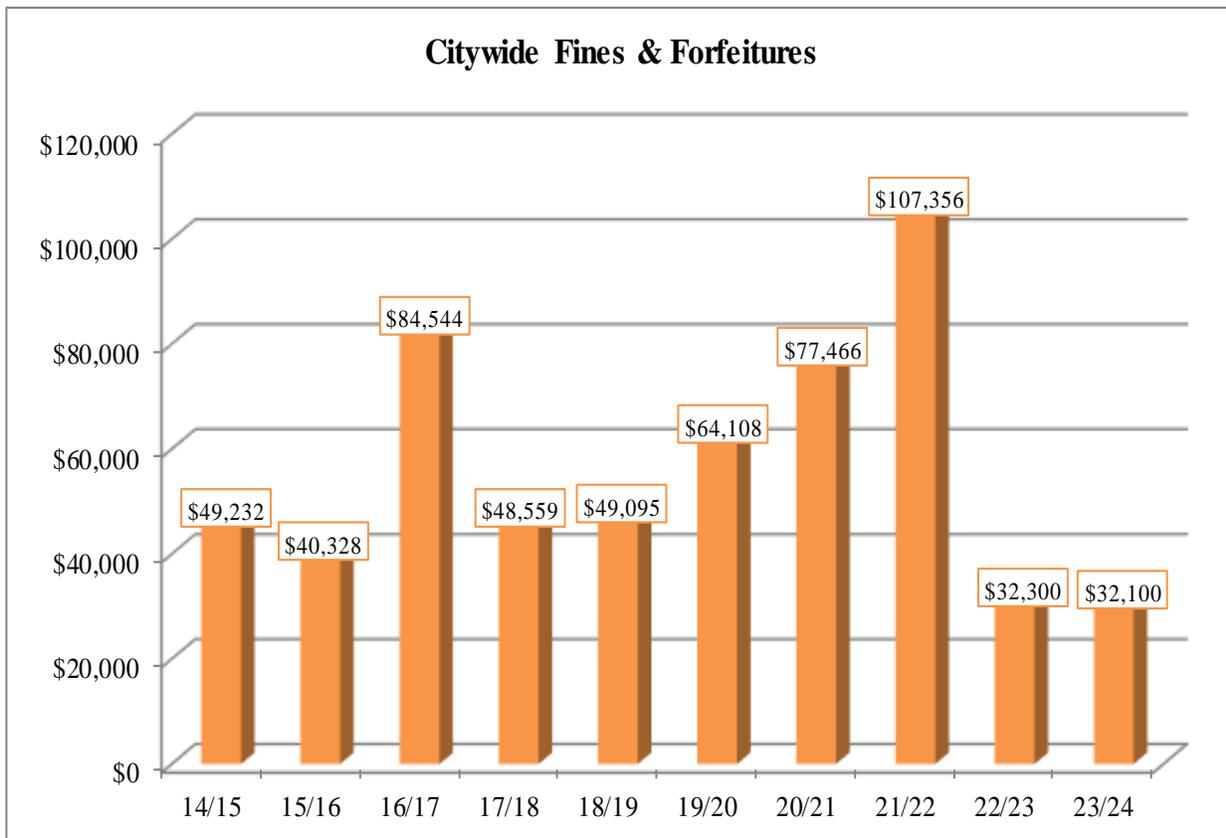
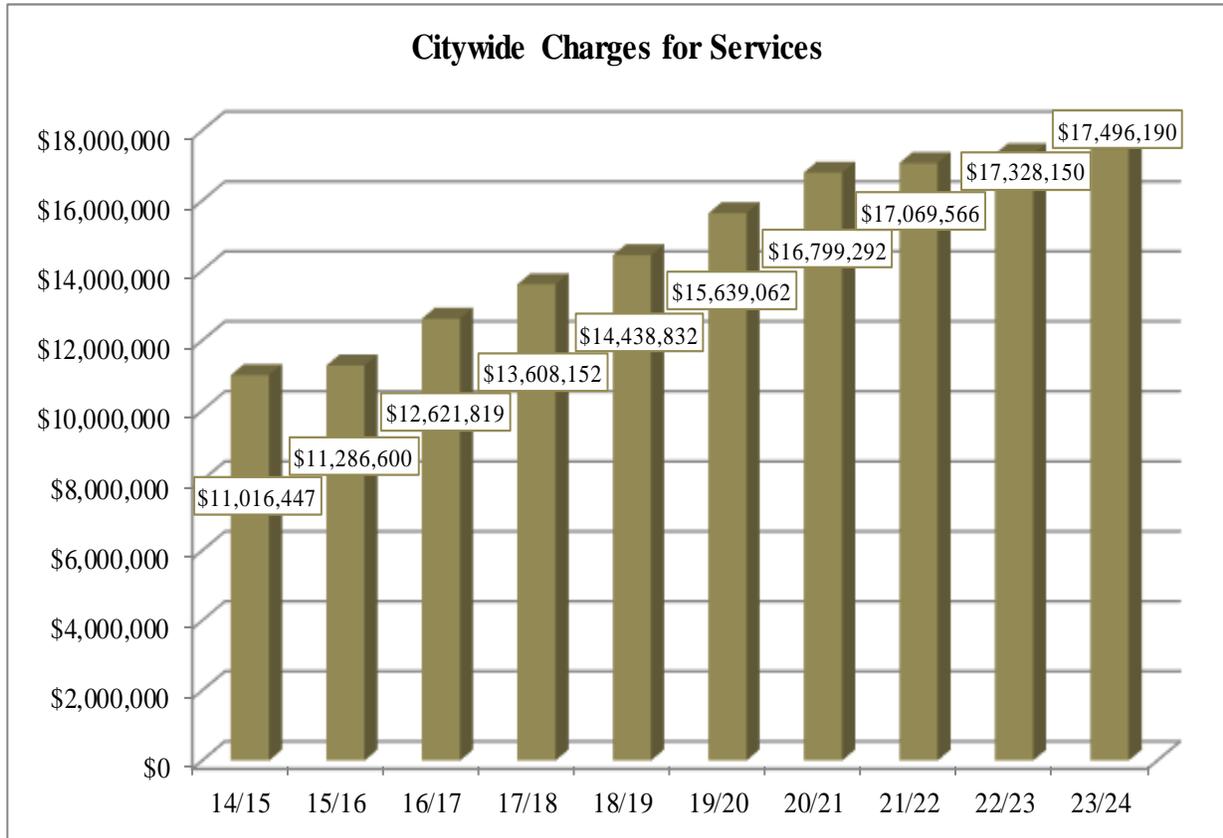
	14/15	15/16	16/17	17/18	18/19	19/20	20/21	21/22	Estimated 22/23	Adopted 23/24
<b>REVENUES</b>										
Ad Valorem*	\$ 4,193,398	\$ 4,390,452	\$ 4,571,161	\$ 4,913,710	\$ 5,257,349	\$ 5,723,955	\$ 6,345,780	\$ 6,784,259	\$ 7,709,370	\$ 8,485,630
Franchise Fees & Other Taxes	5,900,432	5,694,928	5,656,267	5,914,352	6,200,487	6,188,027	6,558,957	7,505,277	7,547,990	7,891,110
Permits, Fees, Special Assessments	1,484,369	1,575,940	1,991,558	2,099,141	2,674,804	2,246,494	2,041,693	1,810,917	1,828,990	1,892,660
Intergovernmental	3,099,330	3,374,444	3,437,637	3,450,502	3,908,113	3,522,132	3,841,975	13,079,264	4,004,110	4,205,810
Charges For Services	11,016,447	11,286,600	12,621,819	13,608,152	14,438,832	15,639,062	16,799,292	17,069,566	17,328,150	17,496,190
Fines & Forfeitures	49,232	40,328	84,544	48,559	49,095	64,108	77,466	107,356	32,300	32,100
Indirect Allocation	1,502,220	1,591,610	1,681,170	1,645,920	1,663,370	1,380,620	1,336,390	1,331,220	1,120,590	1,204,450
Miscellaneous	1,318,942	1,417,798	500,656	120,323	1,698,538	1,501,114	373,059	955,962	1,277,780	668,640
Debt Proceeds	-	-	-	-	1,395,500	-	-	-	-	-
<b>SUBTOTAL</b>	<b>28,564,370</b>	<b>29,372,100</b>	<b>30,544,812</b>	<b>31,800,659</b>	<b>37,286,088</b>	<b>36,265,512</b>	<b>37,374,612</b>	<b>48,643,820</b>	<b>40,849,280</b>	<b>41,876,590</b>
Interfund Transfers	5,081,440	1,334,760	1,786,076	2,039,303	2,639,413	7,497,430	9,702,700	5,909,781	8,680,930	6,255,310
<b>TOTAL REVENUES</b>	<b>\$ 33,645,810</b>	<b>\$ 30,706,860</b>	<b>\$ 32,330,888</b>	<b>\$ 33,839,962</b>	<b>\$ 39,925,501</b>	<b>\$ 43,762,942</b>	<b>\$ 47,077,312</b>	<b>\$ 54,553,601</b>	<b>\$ 49,530,210</b>	<b>\$ 48,131,900</b>
<b>EXPENDITURES</b>										
General Government	\$ 3,799,567	\$ 3,929,961	\$ 4,423,836	\$ 4,489,037	\$ 4,553,342	\$ 4,708,577	\$ 2,785,230	\$ 4,708,516	\$ 5,150,080	\$ 8,298,420
Public Safety	5,694,538	5,428,925	5,765,916	5,773,175	6,002,404	5,766,274	6,010,995	6,192,162	6,621,920	6,573,800
Physical Environment	9,987,026	9,610,691	9,588,060	12,340,767	16,893,618	11,579,881	384,752	14,498,405	25,417,470	15,834,130
Transportation	1,620,292	1,600,036	1,325,033	1,388,689	1,314,482	1,476,720	694,982	1,012,691	1,819,250	4,077,600
Culture/Recreation	4,872,394	6,100,254	6,201,347	5,232,670	8,122,024	5,752,888	4,607,360	5,486,988	6,690,380	9,864,930
Debt Service	1,110,122	1,082,411	1,602,004	564,906	1,390,731	1,456,111	37,138	1,777,940	1,831,950	1,414,360
Non-Operating	2,964,959	3,202,525	3,403,040	3,274,789	1,661,114	1,378,673	2,726,247	4,648,139	4,497,220	4,065,590
<b>SUBTOTAL</b>	<b>30,048,898</b>	<b>30,954,803</b>	<b>32,309,236</b>	<b>33,064,033</b>	<b>39,937,715</b>	<b>32,119,124</b>	<b>17,246,704</b>	<b>38,324,841</b>	<b>52,028,270</b>	<b>50,128,830</b>
Interfund Transfers	5,081,440	1,334,760	1,786,076	2,042,936	2,639,413	7,497,430	867,000	5,907,511	6,342,170	7,105,930
<b>TOTAL EXPENDITURES</b>	<b>\$ 35,130,338</b>	<b>\$ 32,289,563</b>	<b>\$ 34,095,312</b>	<b>\$ 35,106,969</b>	<b>\$ 42,577,128</b>	<b>\$ 39,616,554</b>	<b>\$ 18,113,704</b>	<b>\$ 44,232,353</b>	<b>\$ 58,370,440</b>	<b>\$ 57,234,760</b>

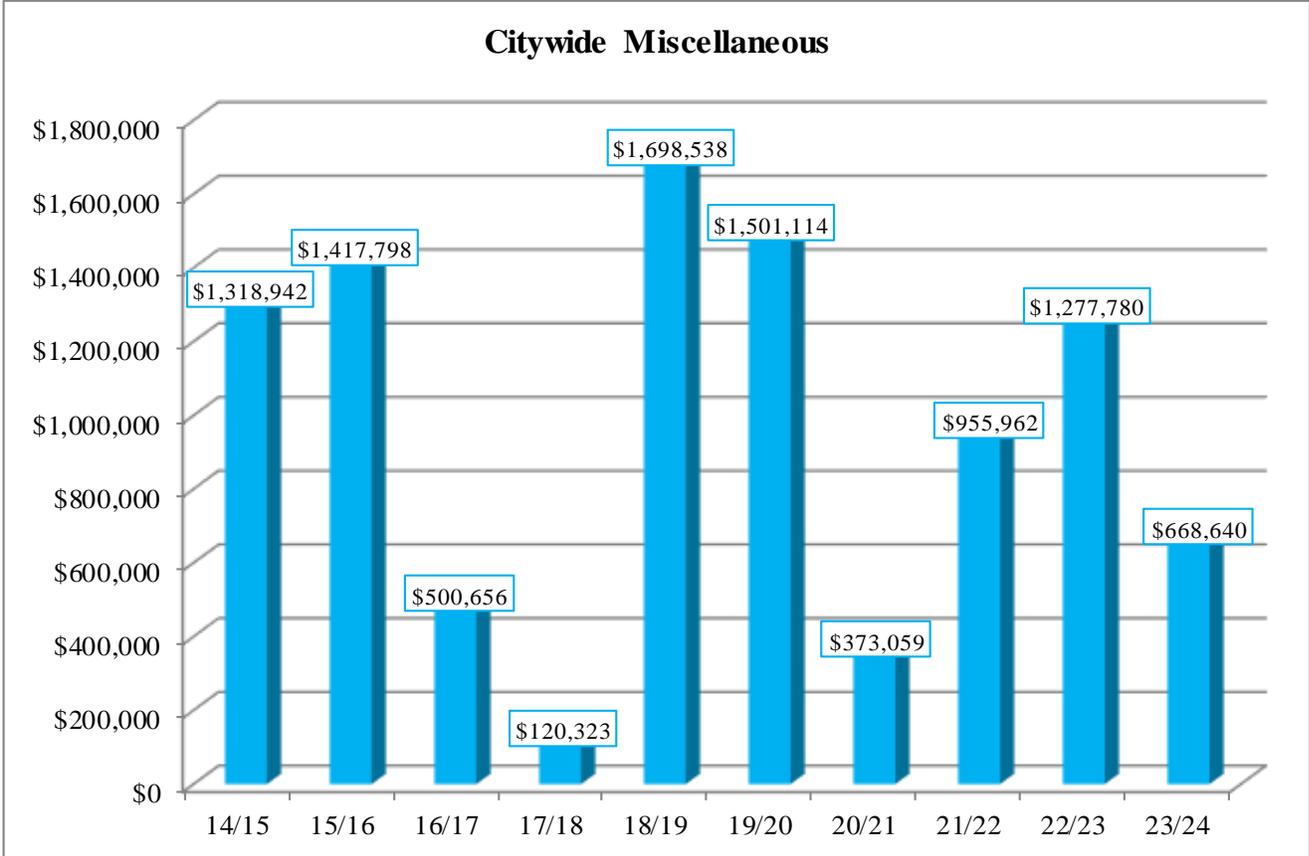
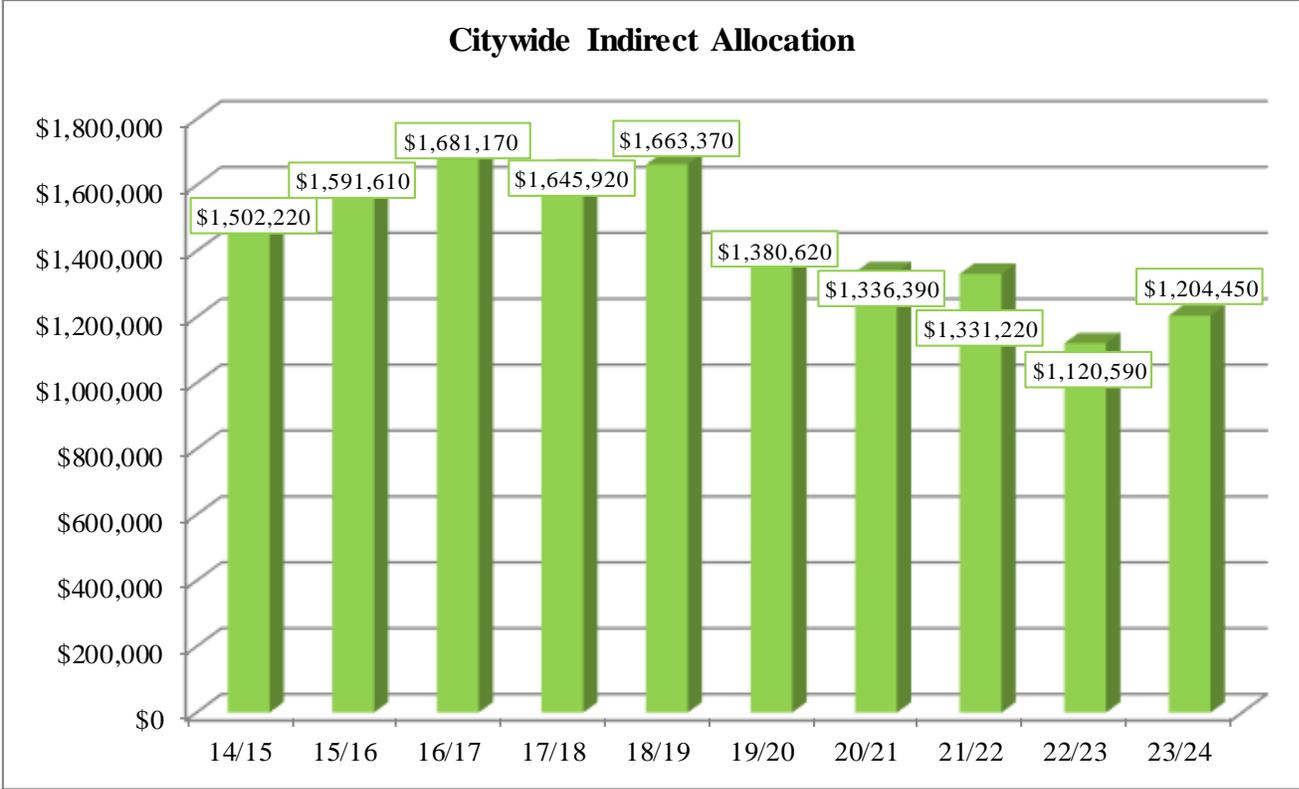
\*Includes Pinellas County Contribution



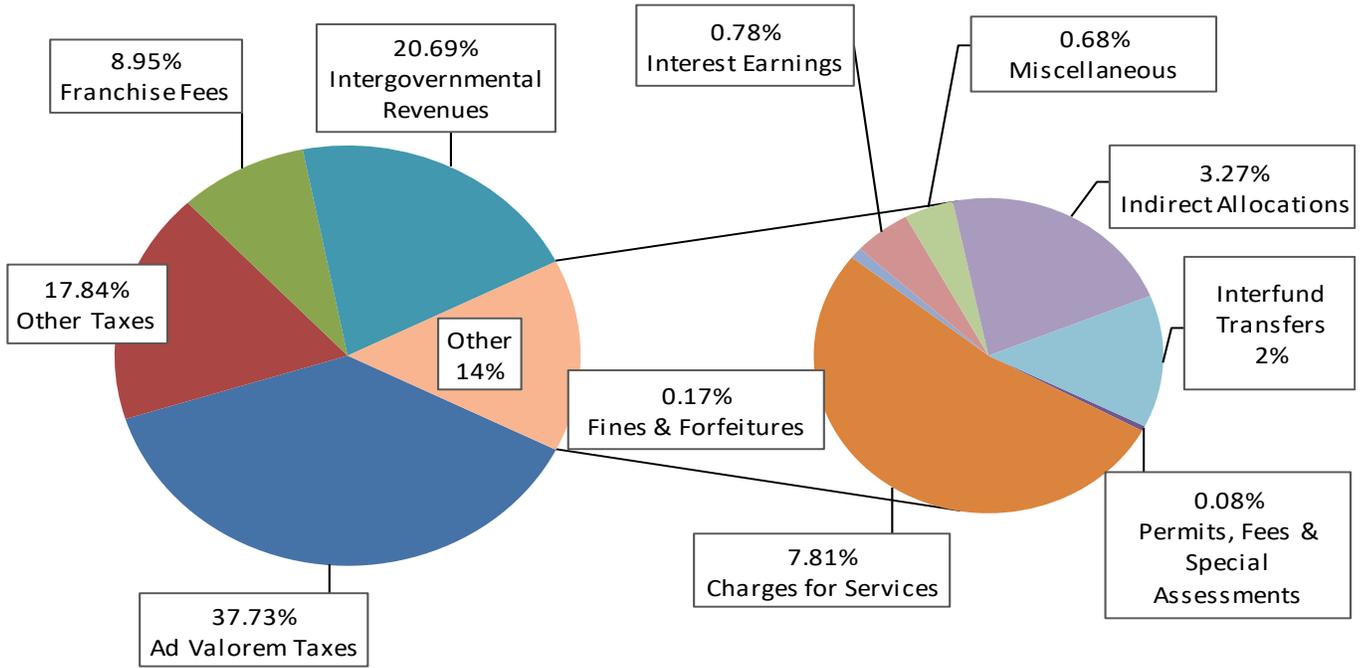








**GENERAL FUND REVENUES BY SOURCE**



	<b>Adopted Budget 2023-24</b>	<b>%</b>
Ad Valorem Taxes	\$ 7,211,800	37.73%
Other Taxes	3,410,560	17.84%
Franchise Fees	1,710,100	8.95%
Permits, Fees & Special Assessments	14,660	0.08%
Intergovernmental Revenues	3,955,660	20.69%
Charges for Services	1,493,200	7.81%
Fines & Forfeitures	32,100	0.17%
Interest Earnings	150,000	0.78%
Miscellaneous	129,040	0.68%
Indirect Allocations	624,980	3.27%
Interfund Transfers	384,310	2.01%
<b>GENERAL FUND REVENUES</b>	<b>\$ 19,116,410</b>	<b>100.00%</b>

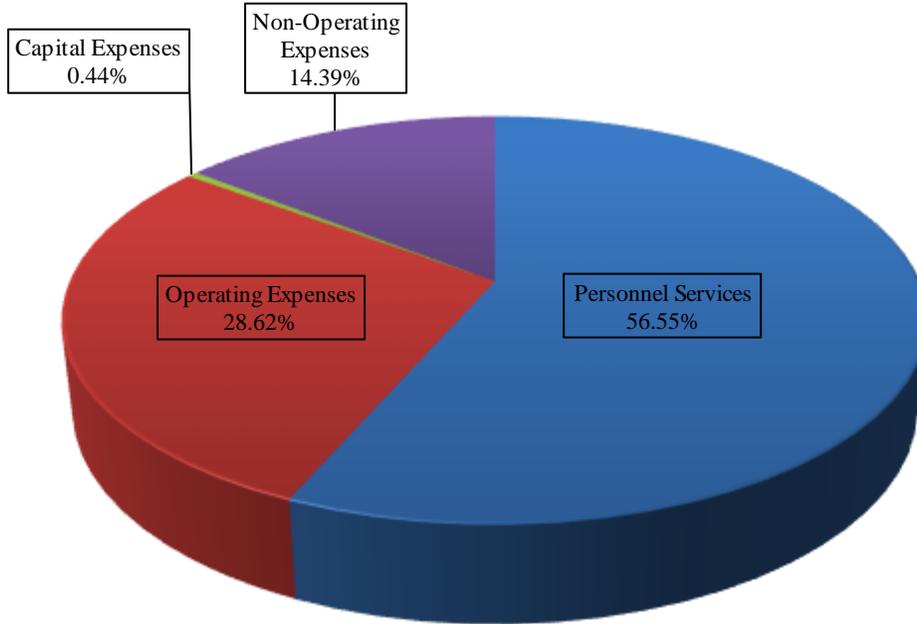
**GENERAL FUND REVENUES BY SOURCE  
FISCAL YEAR COMPARISON**

	Estimated Year End 2022-23	Adopted Budget 2023-24	FY 2023-24 Over/(Under) Estimated	% Change FY 2023-24 Over/(Under) Estimate
Ad Valorem Taxes	\$ 6,602,710	\$ 7,211,800	\$ 609,090	9.22%
Other Taxes	3,197,340	3,410,560	213,220	6.67%
Franchise Fees	1,660,300	1,710,100	49,800	3.00%
Permits, Fees & Special Assessments	14,660	14,660	-	0.00%
Intergovernmental Revenues	3,759,430	3,955,660	196,230	5.22%
Charges for Services	1,366,610	1,493,200	126,590	9.26%
Fines & Forfeitures	32,300	32,100	(200)	-0.62%
Interest Earnings	150,000	150,000	-	0.00%
Miscellaneous	98,040	129,040	31,000	31.62%
Indirect Allocations	579,590	624,980	45,390	7.83%
<b>GENERAL FUND REVENUES</b>	<b>17,460,980</b>	<b>18,732,100</b>	<b>1,271,120</b>	<b>7.28%</b>
Interfund Transfers	255,740	384,310	128,570	50.27%
<b>TOTAL REVENUES &amp; TRANSFERS</b>	<b>17,716,720</b>	<b>19,116,410</b>	<b>1,399,690</b>	<b>7.90%</b>
Fund Balance Carryforward	16,972,010	12,594,670	(4,377,340)	-25.79%
<b>TOTAL REVENUES/TRANSFERS/FUND BALANCE</b>	<b>\$ 34,688,730</b>	<b>\$ 31,711,080</b>	<b>\$ (2,977,650)</b>	<b>-8.58%</b>

**GENERAL FUND EXPENDITURES BY TYPE  
FISCAL YEAR COMPARISON**

	Estimated Year End 2022-23	Adopted Budget 2023-24	FY 2023-24 Over/(Under) Estimated	% Change FY 2023-24 Over/(Under) Estimate
General Government	\$ 3,377,300	\$ 3,373,410	\$ (3,890)	-0.12%
Public Safety	6,403,640	6,586,790	183,150	2.86%
Physical Environment	494,540	515,770	21,230	4.29%
Transportation	763,130	860,400	97,270	12.75%
Culture and Recreation	5,796,500	6,374,080	577,580	9.96%
Non-Operating Expenses	643,480	682,530	39,050	6.07%
<b>GENERAL FUND EXPENDITURES</b>	<b>17,478,590</b>	<b>18,392,980</b>	<b>914,390</b>	<b>5.23%</b>
Interfund Transfers	4,615,470	2,293,650	(2,321,820)	-50.31%
<b>TOTAL EXPENDITURES &amp; TRANSFERS</b>	<b>22,094,060</b>	<b>20,686,630</b>	<b>(1,407,430)</b>	<b>-6.37%</b>
Fund Balance	12,594,670	11,024,450	(1,570,220)	-12.47%
<b>TOTAL EXPENDITURES/TRANSFERS/FUND BALANCE</b>	<b>\$ 34,688,730</b>	<b>\$ 31,711,080</b>	<b>\$ (2,977,650)</b>	<b>-8.58%</b>

**GENERAL FUND  
 EXPENDITURES BY OBJECT**

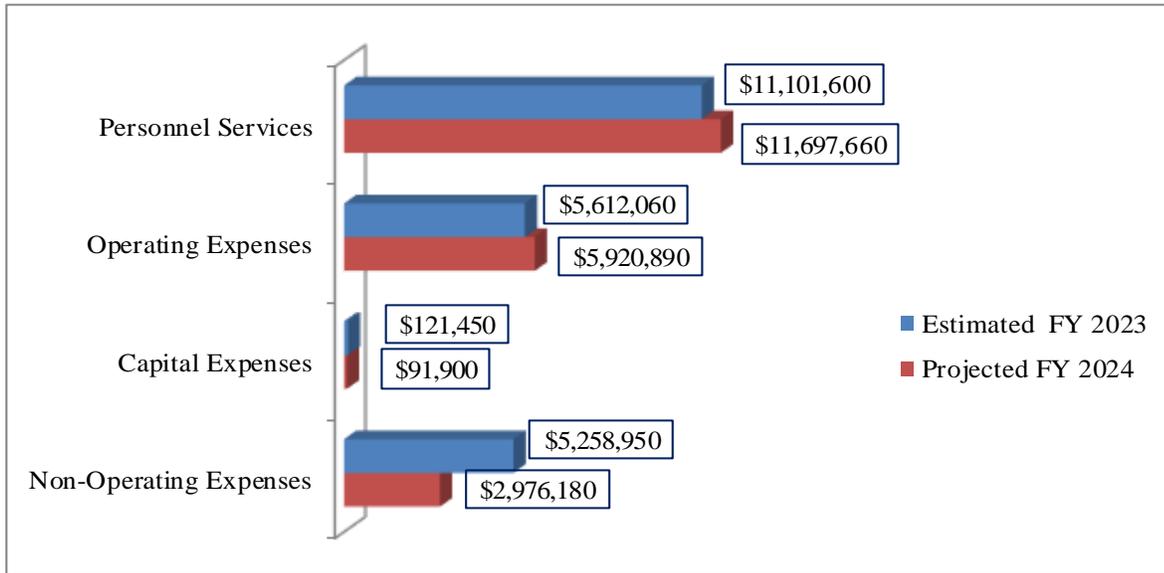


	<b>Adopted Budget 2023-24</b>	<b>%</b>
Personnel Services	\$ 11,697,660	56.55%
Operating Expenses	5,920,890	28.62%
Capital Expenses	91,900	0.44%
Non-Operating Expenses	2,976,180	14.39%
<b>Total Expenditures</b>	<b>20,686,630</b>	<b>100.00%</b>
Fund Balance	11,024,450	
<b>Total Expenditures &amp; Reserves</b>	<b>\$ 31,711,080</b>	

**GENERAL FUND EXPENDITURES BY DEPT & OBJECT**

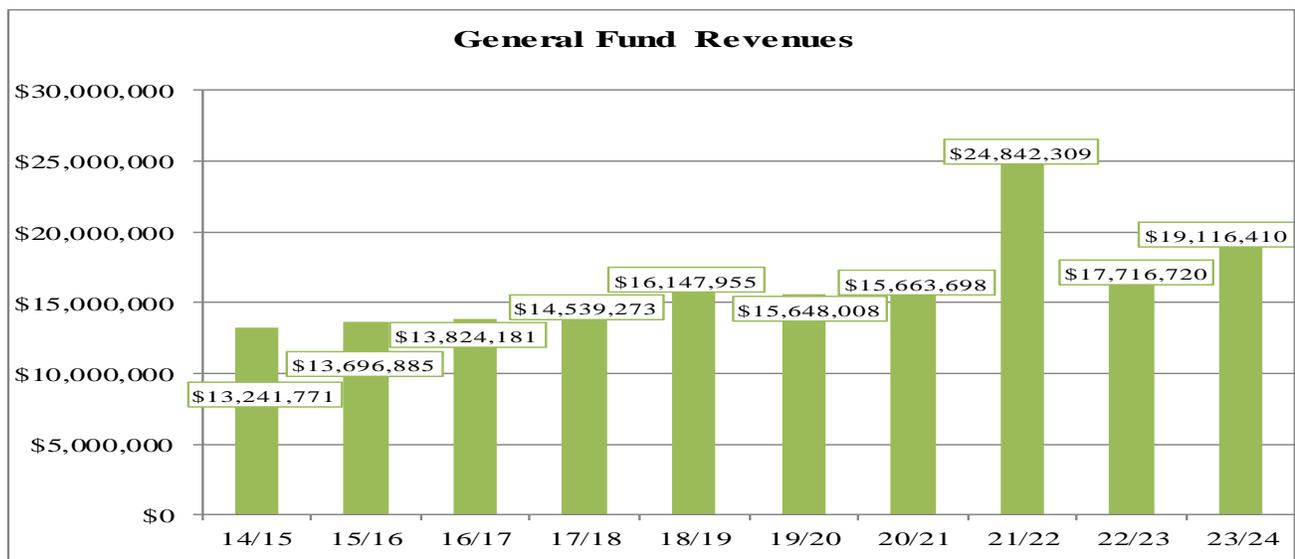
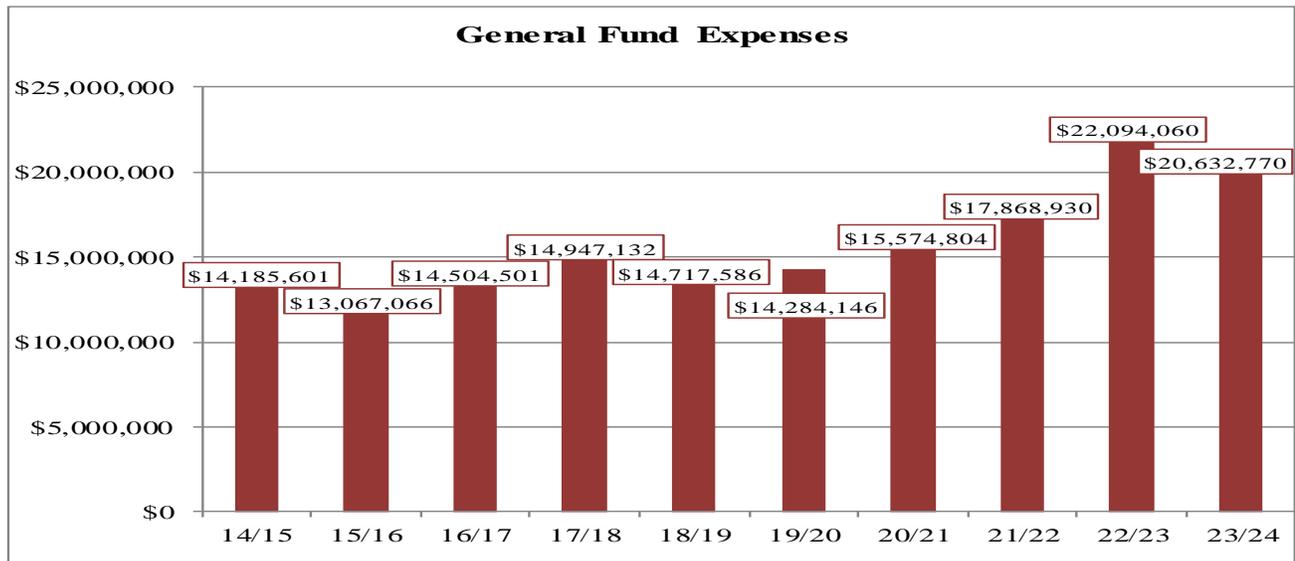
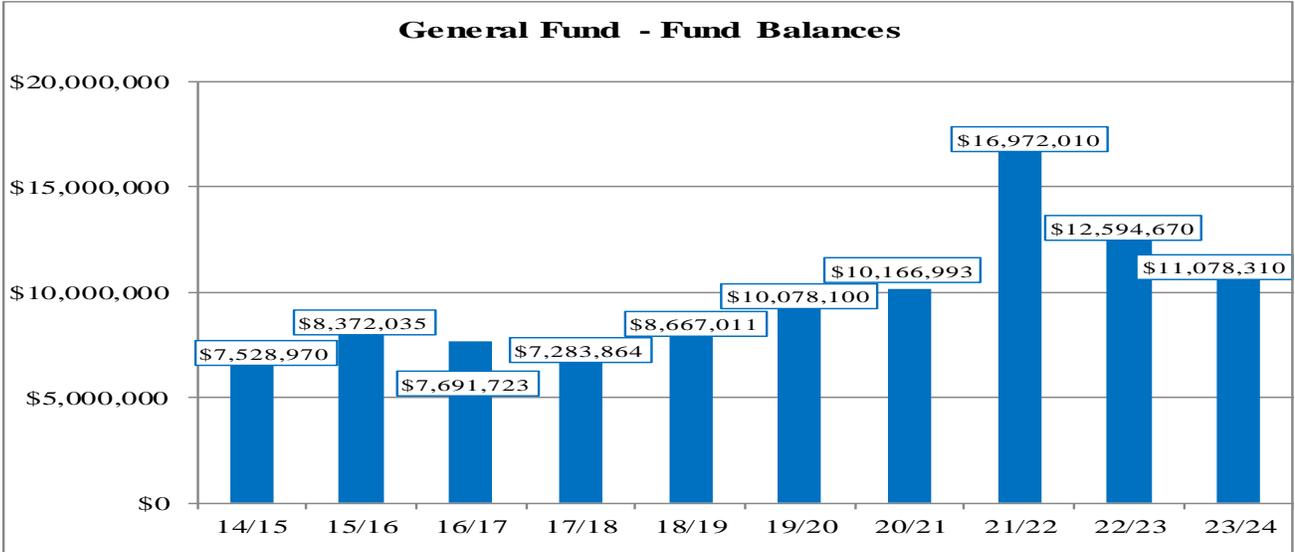
<b>Department</b>	<b>Personnel Services</b>	<b>Operating Expenses</b>	<b>Capital</b>	<b>Non-Operating</b>	<b>Total Expenses</b>	<b>As a % of Total GF Expenditures</b>
City Commission	\$ 28,590	\$ 56,320	\$ -	\$ 120,000	\$ 204,910	0.99%
City Manager	293,180	7,970	-	-	301,150	1.46%
City Clerk	152,400	52,750	-	-	205,150	0.99%
Human Resources	433,030	86,260	-	-	519,290	2.51%
Finance	317,770	12,580	-	-	330,350	1.60%
Community Development	334,590	30,010	-	-	364,600	1.76%
City Attorney	-	196,010	-	-	196,010	0.95%
Elections	-	6,100	-	-	6,100	0.03%
General Government	49,350	481,310	-	-	530,660	2.57%
Law Enforcement	-	1,732,050	-	-	1,732,050	8.37%
Fire	3,994,460	512,870	-	-	4,507,330	21.79%
Building	290,920	56,490	-	-	347,410	1.68%
Engineering	478,410	37,360	-	-	515,770	2.49%
Streets	634,200	226,200	-	-	860,400	4.16%
Fleet Maintenance	248,930	91,950	-	-	340,880	1.65%
Building Maintenance	431,490	62,820	-	-	494,310	2.39%
Main St.	-	269,990	-	-	269,990	1.31%
Library	1,075,300	279,890	91,900	-	1,447,090	7.00%
Recreation	1,903,050	1,086,820	-	-	2,989,870	14.45%
Parks	1,031,990	635,140	-	-	1,667,130	8.06%
Other	-	-	-	2,856,180	2,856,180	13.81%
<b>TOTAL EXPENDITURES</b>	<b>\$ 11,697,660</b>	<b>\$ 5,920,890</b>	<b>\$ 91,900</b>	<b>\$ 2,976,180</b>	<b>\$ 20,686,630</b>	<b>100.00%</b>

**GENERAL FUND EXPENDITURES BY OBJECT FISCAL YEAR COMPARISON**



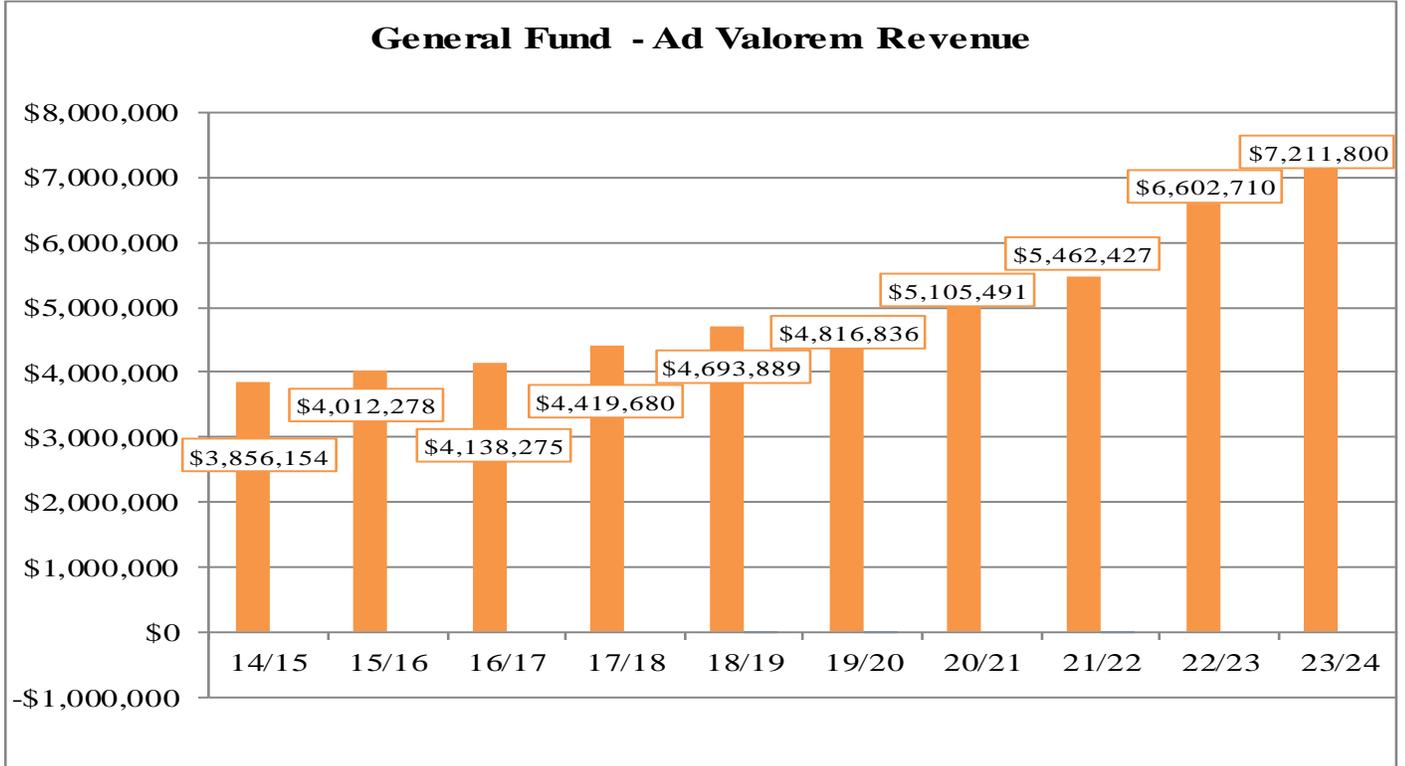
	Estimated Year End 2022-23	Adopted Budget 2023-24	FY 2023-24 Over/(Under) Estimated	% Change FY 2023-24 Over/(Under) Estimate
Personnel Services	\$ 11,101,600	\$ 11,697,660	\$ 596,060	5.37%
Operating Expenses	5,612,060	5,920,890	308,830	5.50%
Capital Expenses	121,450	91,900	(29,550)	-24.33%
Non-Operating Expenses	5,258,950	2,976,180	(2,282,770)	-43.41%
<b>TOTAL EXPENDITURES</b>	<b>\$22,094,060</b>	<b>\$20,686,630</b>	<b>\$ (1,407,430)</b>	<b>-6.37%</b>

**GENERAL FUND 10 YEAR COMPARISON**



## General Fund Major Revenue Sources

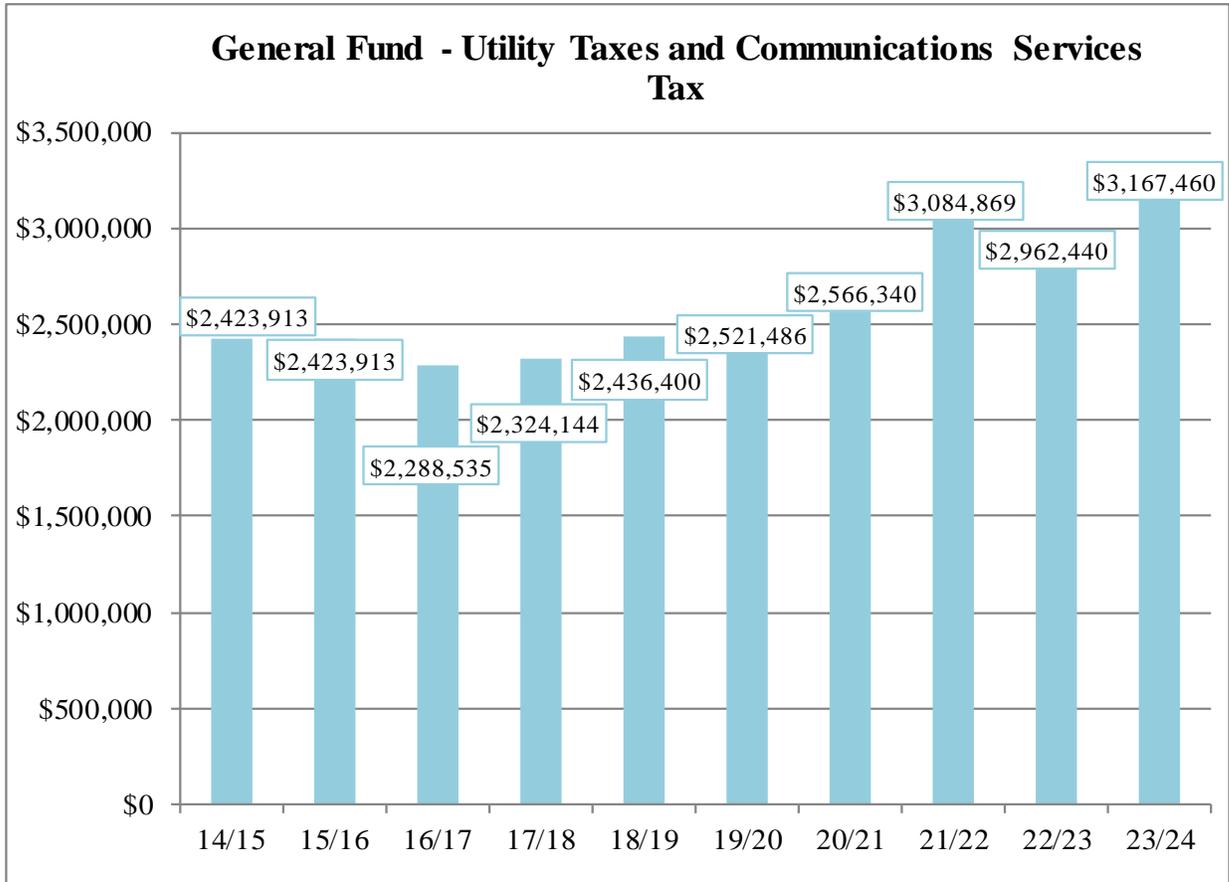
The General Fund is the chief operating fund of the City. Most General Fund revenues are derived from property taxes, utility taxes, franchise fees and State shared revenues, and taxes. The following graphs represent the major revenue sources in the General Fund.



Under Florida Law, the assessment of all properties and the collection of all City property taxes are consolidated in the offices of the Pinellas County Property Appraiser and the Pinellas County Tax Collector. State laws regulating tax assessments are also designed to assure a consistent property valuation method statewide. Florida Statute, Section 200.081, limits ad valorem taxes against real properties and tangible personal property to 10 mills, except for voted levies. The tax levy of the City is established by the City Commission prior to October 1 of each year. The Pinellas County Property Appraiser incorporates the millage into the total tax levy, which includes the tax requirements of the municipalities, independent districts, and the Pinellas County School Board.

For fiscal year 2024, the City's gross taxable value of \$1,921,864,316 increased by \$165,752,304, or 9.44% from the prior year's final gross taxable value. The adopted millage rate of 3.9500 mills per \$1,000 assessed property value will generate \$7,211,800 in ad valorem revenue. This is an increase of \$609,090 or 9.22% over fiscal year 2023. The adopted millage is unchanged from the previous year. Ad valorem revenue is assumed to be 95 percent of taxes levied.

Ad valorem revenue represents 37.73% of total General Fund revenues.

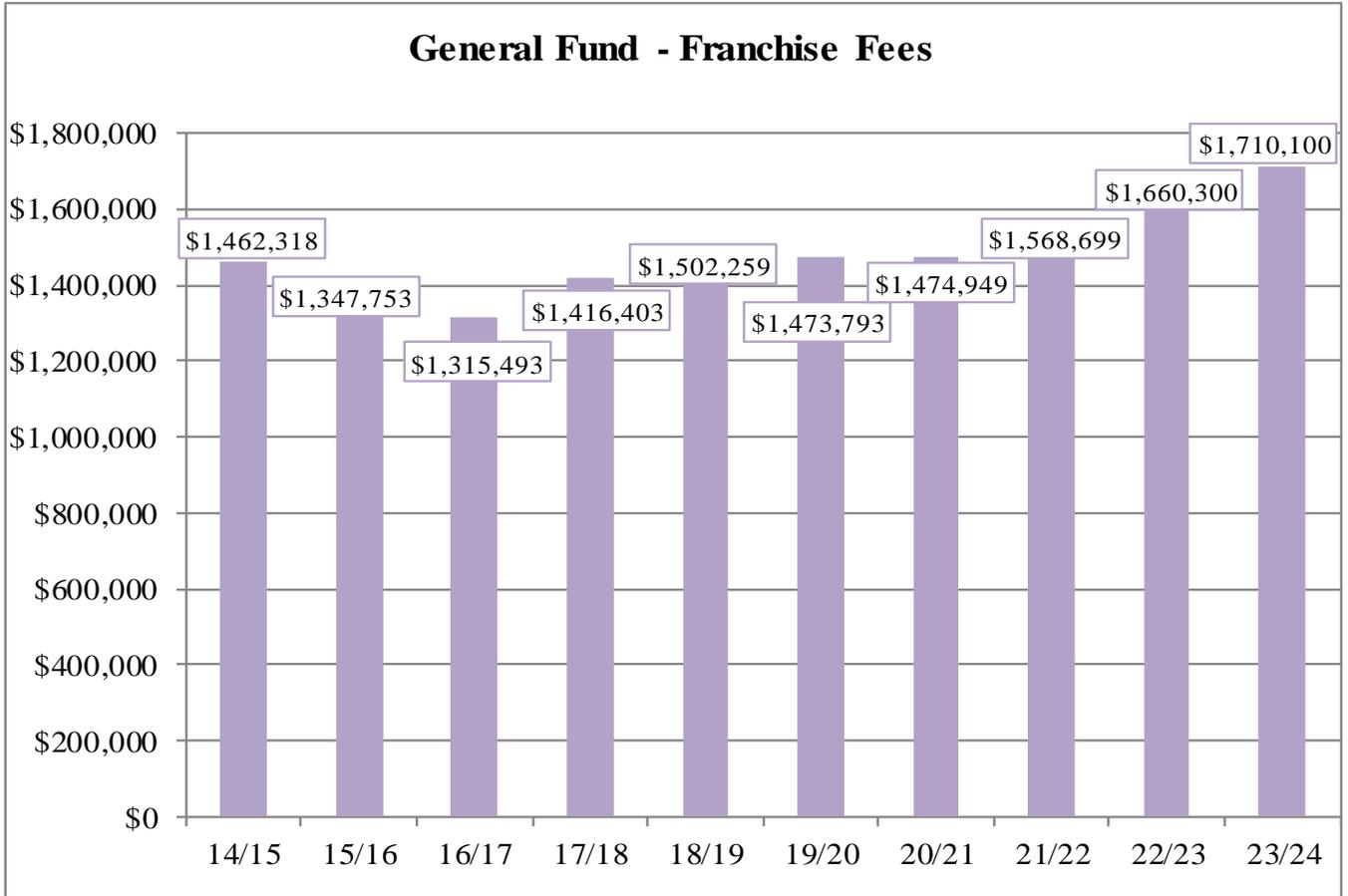


Utility tax revenues are derived from taxes levied on the purchase of electricity, fuel oil, natural gas and propane gas within City limits. Per Florida Statute, Section 166.231, the utility tax on electricity, natural gas and liquid propane is limited to 10% of gross receipts. Fuel oil purchases are taxed at 4 cents per gallon. Collections from these utility taxes are estimated at \$2,423,530 for fiscal year 2024. These estimates are based on known or approved rate adjustments by the public utility companies. In addition, these revenues are estimated based on prior and current year revenues received by the City.

Utility taxes also include Telecommunications tax. The Communications Services Tax was enacted to restructure taxes on telecommunications, cable, direct-to-home satellite and related services that existed prior to October 1, 2001. The tax is imposed on retail sales of communication services at a rate of 7.44%. Revenue estimates are based on historical trends and are expected to decline slightly. Collections from Communication Service Taxes are estimated at \$743,930 for fiscal year 2024.

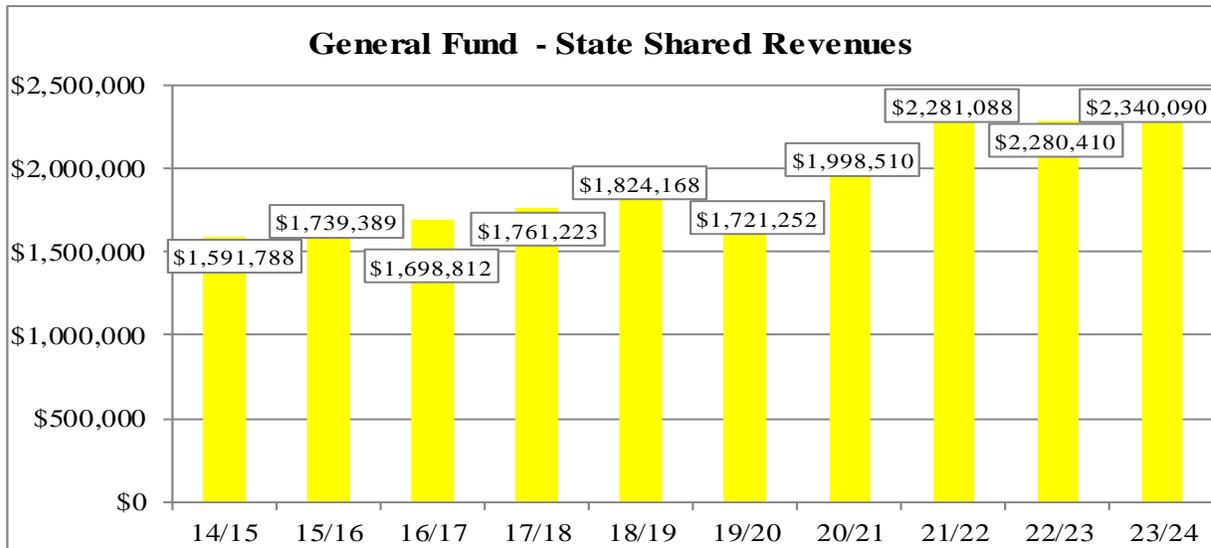
Also included within utility tax is tax revenue from the sale of natural gas, projected at \$95,880 and the sale of propane gas projected at \$14,350.

Utility tax and telecommunications tax revenues represent 16.57% of total General Fund revenues.



The City collects a franchise fee of 6% of gross receipts levied on a business in exchange for the purpose of operating a franchise for an electric power plant (Duke Energy) or a gas system (Clearwater Gas). Collections from electric franchise fees and gas franchise fees are estimated at \$1,627,700 and \$82,400, respectively, for fiscal year 2024. These estimates are based on known or approved rate adjustments by the public utility companies. In addition, these revenues are estimated based on prior and current year revenues received by the City.

Franchise fee revenues represent approximately 8.95% of total General Fund revenues.



The City receives revenues from the State of Florida from the following sources: Municipal Revenue Sharing; Mobile Home License Tax; Alcoholic Beverage License Tax; Half-Cent Sales Tax and Firefighters' Supplemental Compensation Insurance. The State determines the distribution to the local governments based upon tax collections, population and local ability to raise revenue.

**Municipal Revenue Sharing** - The Florida Revenue Sharing Act of 1972 was adopted by the Legislature to ensure a minimum level of revenue parity across units of local government. The program is funded with revenues received from the sales and use tax collections, state alternative fuel user decal fee collections and net collections from the one-cent municipal fuel tax. Per Florida Statute, Section 218.245, these revenues are distributed to eligible municipalities that meet strict eligibility requirements. Per Florida Statute, Section 206.605, municipalities are required to expend the portion of funds derived from the One-Cent Municipal Fuel Tax for transportation-related expenditures.

**Mobile Home License Tax** - The State levies a mobile home license tax ranging from \$20 to \$80 per single wide unit, based on the length of the mobile home, and is collected in lieu of ad valorem taxes. Per Florida Statute, Section 320.081, the first \$1.50 of each license is paid to the State General Fund, with the remainder divided equally between the County School Board and the City.

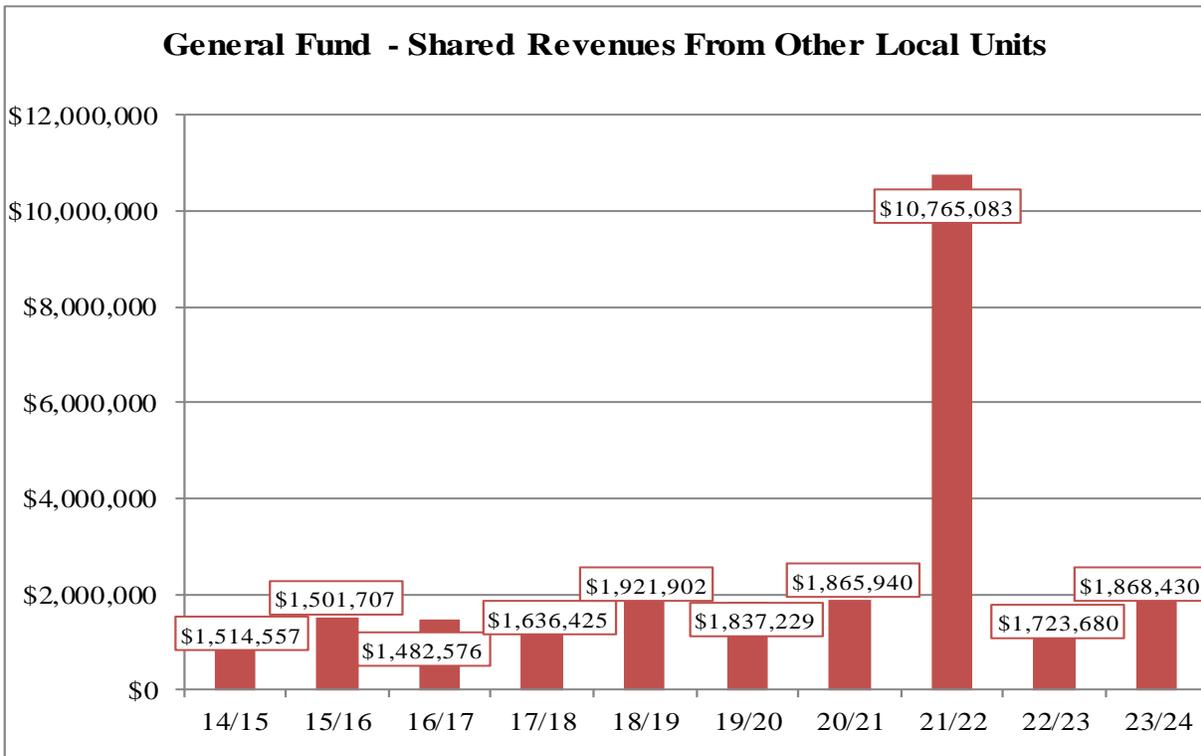
**Alcoholic Beverage License Tax** - Per Florida Statute, Section 561.342, 38% of the eligible taxes collected within the city of the annual state license tax levied on manufacturers, distributors, vendors, brokers, sales agents and importers of alcoholic beverages is shared with the city.

**Local Government Half-Cent Sales Tax** - The Local Government Half-Cent Sales Tax Program returns to cities and counties 9.88% of sales tax proceeds remitted to the State of Florida from the Local Government Half-Cent Sales Tax Clearing Trust Fund. Per Florida Statute, Section 218.62, the proportion for each municipal government is computed by dividing the population of that municipality by the sum of the total county population plus two-thirds of the unincorporated area population.

**Firefighters' Supplemental Compensation Insurance** - The Firefighters' Supplemental Compensation Program was established for firefighters who complete certain fire-related educational programs. Per Florida Statute, Section 633.382, any municipality employing firefighters shall be paid supplemental compensation based on the following criteria: 1) \$50 shall be paid monthly to each firefighter who receives an associate degree from a college, which degree is applicable to fire department duties, and 2) \$110 shall be paid monthly to each firefighter who receives a bachelor's degree, applicable to fire department duties, from an accredited college or university.

Revenue estimates are based on historical trends. Collections from State Shared Revenues for fiscal year 2024 are estimated at \$2,340,090. FY 2024 estimates are 2.62 percent higher than FY2023 based on historical trends.

State shared revenues represent 12.24% of total General Fund revenues.



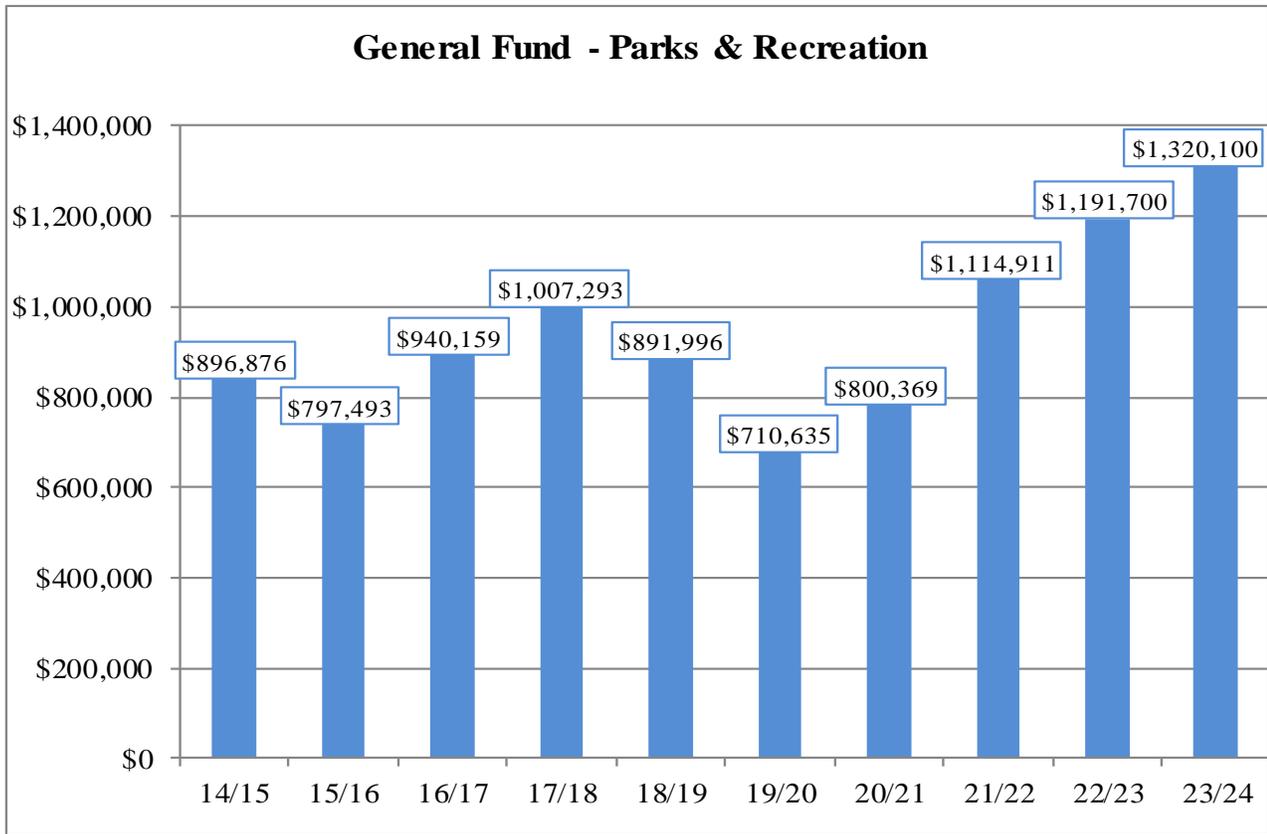
The City receives revenues from Pinellas County based on interlocal agreements and state law requirements for Emergency Medical Services, Fire Services and Library Services. Collections from the County for these services are estimated to be \$1,241,730 for fiscal year 2024.

**Emergency Medical Services (EMS) Tax**- The County levies a special County-wide EMS property tax. The City then provides Advanced Life Support (ALS) under contract with the Pinellas Emergency Medical Services Authority. For fiscal year 2024, the City expects to receive \$1,076,900 from Pinellas County for this service.

**Safety Harbor Fire District Tax** - The City provides fire protection services within a fire district established by Pinellas County. Within the unincorporated portion of the fire district, the County levies a fire district property tax, the proceeds from which are remitted to the City in return for the provision of fire services. Currently, the Fire District Tax provides approximately 5.76% of the portion of the Fire Department budget not supported by EMS funding. For fiscal year 2024, the City expects to receive \$164,830 from Pinellas County for this service.

**Library Cooperative Tax** - The City is a member of the Pinellas Public Library Cooperative (PPLC), which provides the City a portion of County ad valorem taxes. Municipal libraries provide services free of charge to residents of the unincorporated County and participating municipalities in return for this funding. The ability of the Cooperative to fund core services enhances the quality of library services County-wide and allows libraries to leverage their local dollars to their best possible use. For fiscal year 2024, the City expects to receive \$262,000 from the PPLC.

Shared revenues from other local units represent 2.53% of total General Fund revenues.

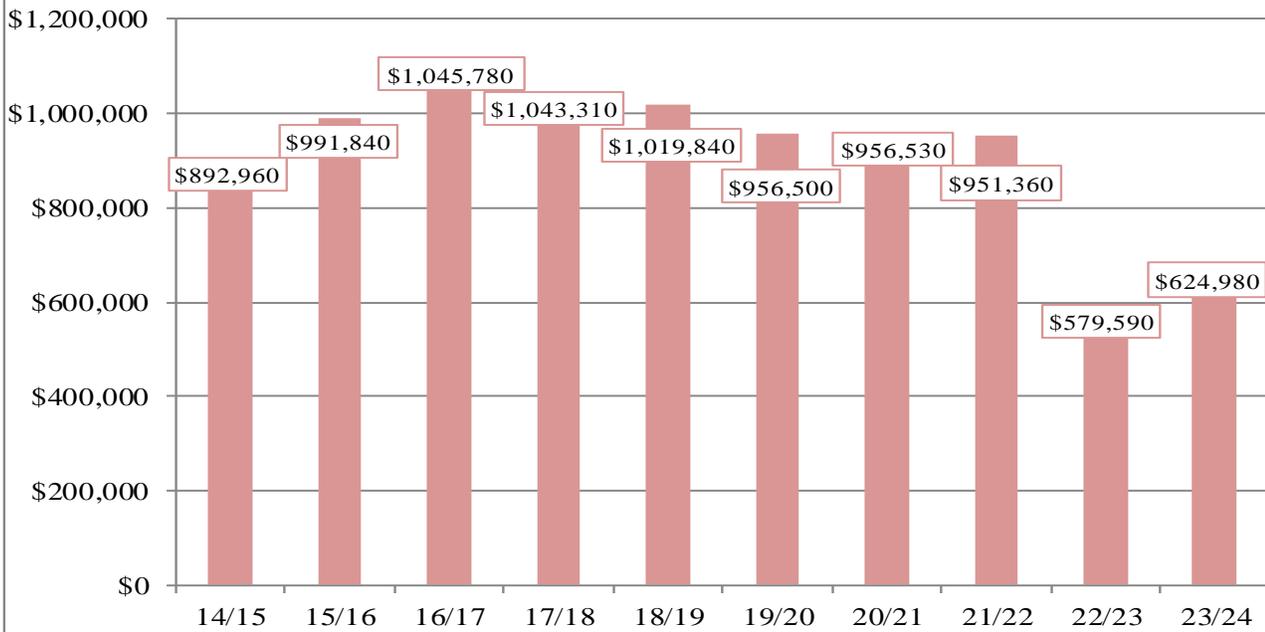


The City Commission grants recreation fee authority to the Leisure Services Department to maintain and improve the quality of residents' amenities and services. The collection of recreation fees directly supports the General Fund. Fees for classes, programs and events vary due to specialized services offered; for example, gymnastics class, dance lessons, karate lessons, yoga lessons, etc. Instructional, educational and recreational activities are conducted throughout the year through various venues (recreation centers, parks, etc.). A large recreation revenue generator is the licensed after-school programs and full-day summer camps. The City Commission directs Leisure Services staff to conduct city-wide special events throughout the year and emphasizes the inclusion of Safety Harbor non-profit organizations, which benefit from the events.

Revenue estimates are based on historical trends and expected participation growth. For fiscal year 2024, Culture and Recreation revenues (Parks and Recreation) are estimated at \$1,320,100.

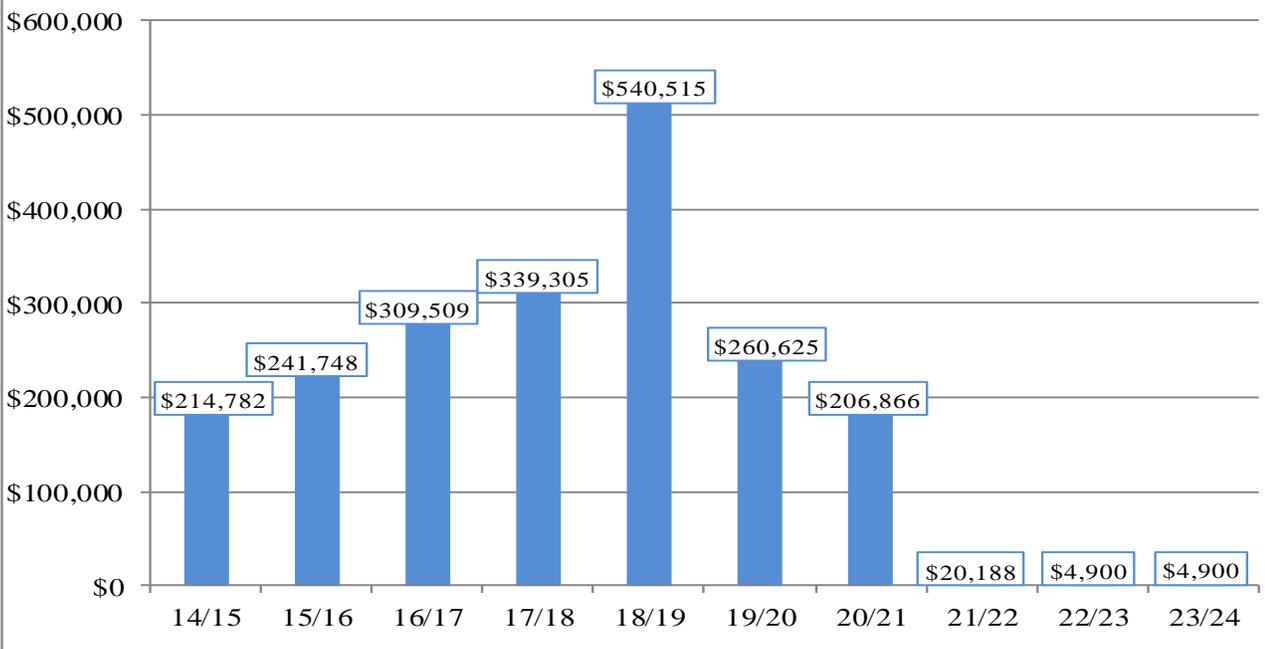
Culture and Recreation revenues represent approximately 6.91% of total General Fund revenues.

### General Fund - Indirect Allocations



Indirect allocations include various reimbursements to the General Fund from the City's Enterprise and Special Revenue Funds. Administrative reimbursements are distributed for General Fund administrative support departments such as based on the department's annual budget.

### General Fund - Building Permits



The Building Division issues permits to insure that the city's building codes and safety regulations are adhered to. Inspections are conducted for building, electrical, plumbing, mechanical and other applicable codes, including the tree ordinance.





CITY OF SAFETY HARBOR  
ADOPTED FY 2023/2024 BUDGET

<b>GENERAL FUND REVENUE SUMMARY</b>						
	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
	2020-21	2021-22	Budget	Budget	Year End	Budget
	2020-21	2021-22	2022-23	2022-23	2022-23	2023-24
Ad Valorem Taxes	\$ 5,105,491	\$ 5,459,664	\$ 6,602,710	\$ 6,602,710	\$ 6,602,710	\$ 7,211,800
Other Taxes	111,154	114,375	104,900	104,900	104,900	113,100
Utility Taxes	2,566,340	3,084,869	2,869,800	2,869,800	2,962,440	3,167,460
Local Business Tax	145,664	131,022	142,000	142,000	130,000	130,000
Building Permits	206,866	20,188	84,300	84,300	10,900	10,900
Franchise Fees	1,474,949	1,568,699	1,655,100	1,655,100	1,660,300	1,710,100
Other Permits & Fees	1,796	3,736	4,660	4,660	3,760	3,760
Federal Grants	183,121	9,070,471	-	-	-	-
State Shared Revenues	1,998,510	2,281,088	2,149,750	2,149,750	2,280,410	2,340,090
Grants from Other Local Units	233,934	241,669	235,000	262,280	262,280	262,000
Shared Revenue from Other Local Units	1,190,271	1,203,810	1,212,560	1,228,955	1,216,740	1,353,570
General Government	16,153	16,874	7,740	7,740	11,240	11,790
Public Safety	209,042	39,374	25,000	25,000	156,130	154,070
Culture & Recreation	806,693	1,124,071	1,064,100	1,064,100	1,199,240	1,327,340
Judgements & Fines	6,854	11,970	12,000	12,000	10,000	10,000
Fines-Library	8,084	2,442	1,500	1,500	2,300	2,100
Fines-Local Ordinance Violation	62,528	92,943	8,000	8,000	20,000	20,000
Interest Earnings	(5,553)	(1,027,379)	100,000	100,000	150,000	150,000
Rents & Royalties	20,540	20,540	20,540	20,540	20,540	20,540
Disposition of Fixed Assets	75,583	67,570	45,000	45,000	45,000	60,000
Sales of Surplus Materials & Scrap	1,871	1,393	5,000	5,000	5,000	5,000
Contributions and Donations from Private Sources	2,000	31,217	-	-	-	15,000
Other Miscellaneous Revenue	128,279	173,341	27,500	27,500	27,500	28,500
Indirect Allocations	956,530	951,360	579,590	579,590	579,590	624,980
<b>TOTAL REVENUES</b>	<b>15,506,698</b>	<b>24,685,309</b>	<b>16,956,750</b>	<b>17,000,425</b>	<b>17,460,980</b>	<b>18,732,100</b>
Interfund Transfers	157,000	157,000	255,740	255,740	255,740	384,310
<b>TOTAL OTHER SOURCES REVENUE</b>	<b>157,000</b>	<b>157,000</b>	<b>255,740</b>	<b>255,740</b>	<b>255,740</b>	<b>384,310</b>
<b>TOTAL REVENUE AND OTHER SOURCES</b>	<b>15,663,698</b>	<b>24,842,309</b>	<b>17,212,490</b>	<b>17,256,165</b>	<b>17,716,720</b>	<b>19,116,410</b>
<b>FUND BALANCE CARRYFORWARD</b>	<b>-</b>	<b>-</b>	<b>16,801,050</b>	<b>17,316,953</b>	<b>16,972,010</b>	<b>12,594,670</b>
<b>TOTAL GENERAL FUND REVENUES, TRANSFERS, OTHER SOURCES AND FUND BALANCE CARRYFORWARD</b>	<b>\$ 15,663,698</b>	<b>\$ 24,842,309</b>	<b>\$ 34,013,540</b>	<b>\$ 34,573,118</b>	<b>\$ 34,688,730</b>	<b>\$ 31,711,080</b>

CITY OF SAFETY HARBOR  
ADOPTED FY 2023/2024 BUDGET

**GENERAL FUND EXPENDITURES SUMMARY**

	Actual 2020-21	Actual 2021-22	Adopted Budget 2022-23	Adjusted Budget 2022-23	Estimated Year End 2022-23	Adopted Budget 2023-24
City Commission	\$ 153,088	\$ 190,916	\$ 188,920	\$ 497,139	\$ 271,460	\$ 204,910
City Manager	255,833	261,797	285,190	285,190	285,250	301,150
City Clerk	204,721	214,471	198,540	198,645	196,820	205,150
Human Resources	258,428	281,710	326,750	329,439	395,070	519,290
Finance	285,646	315,463	335,670	335,782	349,560	330,350
Community Development	305,618	324,773	419,020	509,835	480,380	364,600
City Attorney	164,738	163,601	185,700	185,700	185,700	196,010
Elections	26,739	701	31,000	31,000	1,270	6,100
General Government	350,435	406,852	417,220	439,023	459,150	530,660
Law Enforcement	1,449,252	1,530,279	1,609,250	1,609,250	1,609,250	1,732,050
Fire	3,959,524	4,215,022	4,406,180	4,467,100	4,397,260	4,507,330
Building	603,354	318,507	384,660	390,060	397,130	347,410
Engineering	384,752	427,119	509,170	509,170	494,540	515,770
Streets	626,562	527,541	845,450	860,116	763,130	860,400
Fleet Maintenance	264,095	250,163	315,780	315,780	323,480	340,880
Building Maintenance	395,531	452,192	489,350	503,682	549,160	494,310
Main St.	96,655	119,876	213,830	213,830	124,470	269,990
Library	1,178,895	1,298,590	1,405,810	1,412,646	1,378,360	1,447,090
Recreation	1,983,193	2,212,995	2,669,040	2,725,399	2,762,910	2,989,870
Parks	1,325,396	1,321,153	1,707,320	1,723,069	1,530,760	1,667,130
Non-Operating	327,490	327,490	523,480	523,480	523,480	562,530
<b>TOTAL EXPENDITURES</b>	<b>14,599,944</b>	<b>15,161,210</b>	<b>17,467,330</b>	<b>18,065,333</b>	<b>17,478,590</b>	<b>18,392,980</b>
Interfund Transfers	974,860	2,707,720	3,715,470	4,615,470	4,615,470	2,293,650
<b>TOTAL EXPENDITURES AND TRANSFERS</b>	<b>15,574,804</b>	<b>17,868,930</b>	<b>21,182,800</b>	<b>22,680,803</b>	<b>22,094,060</b>	<b>20,686,630</b>
<b>FUND BALANCE</b>	<b>-</b>	<b>-</b>	<b>12,830,740</b>	<b>11,905,415</b>	<b>12,594,670</b>	<b>11,024,450</b>
<b>TOTAL GENERAL FUND EXPENDITURES, TRANSFERS AND FUND BALANCE</b>	<b>\$ 15,574,804</b>	<b>\$ 17,868,930</b>	<b>\$ 34,013,540</b>	<b>\$ 34,586,218</b>	<b>\$ 34,688,730</b>	<b>\$ 31,711,080</b>
<b>SUMMARY (excluding interfund transfers)</b>						
TOTAL REVENUES	\$ 15,506,698	\$ 24,685,309	\$ 16,956,750	\$ 17,000,425	\$ 17,460,980	\$ 18,732,100
TOTAL EXPENDITURES	14,599,944	15,161,210	17,467,330	18,065,333	17,478,590	18,392,980
<b>APPROPRIATED FUND BALANCE</b>	<b>\$ 906,753</b>	<b>\$ 9,524,099</b>	<b>\$ (510,580)</b>	<b>\$ (1,064,908)</b>	<b>\$ (17,610)</b>	<b>\$ 339,120</b>

CITY OF SAFETY HARBOR  
ADOPTED FY 2023/2024 BUDGET

<b>GENERAL FUND REVENUE DETAIL</b>
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Revenue Code	Actual 2020-21	Actual 2021-22	Adopted Budget 2022-23	Adjusted Budget 2022-23	Estimated Year End 2022-23	Adopted Budget 2023-24
<b>TAXES</b>						
311.01-00 Local Option Tax	\$ 5,105,491	\$ 5,462,427	\$ 6,602,710	\$ 6,602,710	\$ 6,602,710	\$ 7,211,800
311.02-00 Prior Year	-	(2,763)	-	-	-	-
<b>Local Option Taxes</b>	<b>5,105,491</b>	<b>5,459,664</b>	<b>6,602,710</b>	<b>6,602,710</b>	<b>6,602,710</b>	<b>7,211,800</b>
312.01-00 Insur Prem Tax Firefighters Pension	111,154	114,375	104,900	104,900	104,900	113,100
<b>Other Taxes</b>	<b>111,154</b>	<b>114,375</b>	<b>104,900</b>	<b>104,900</b>	<b>104,900</b>	<b>113,100</b>
314.01-00 Electric	1,714,002	2,224,570	2,051,730	2,051,730	2,103,000	2,313,300
314.04-00 Natural Gas	90,389	92,241	94,000	94,000	94,000	95,880
314.08-00 Propane Gas	11,777	14,613	14,070	14,070	14,070	14,350
314.09-00 Telecommunications Tax	750,172	753,444	710,000	710,000	751,370	743,930
<b>Utility Taxes</b>	<b>2,566,340</b>	<b>3,084,869</b>	<b>2,869,800</b>	<b>2,869,800</b>	<b>2,962,440</b>	<b>3,167,460</b>
316.01-00 Occupational Licenses	145,664	131,022	142,000	142,000	130,000	130,000
<b>Local Business Tax</b>	<b>145,664</b>	<b>131,022</b>	<b>142,000</b>	<b>142,000</b>	<b>130,000</b>	<b>130,000</b>
<b>TOTAL TAXES</b>	<b>7,928,649</b>	<b>8,789,929</b>	<b>9,719,410</b>	<b>9,719,410</b>	<b>9,800,050</b>	<b>10,622,360</b>
<b>PERMITS, FEES, &amp; SPECIAL ASSESSMENTS</b>						
319.01-00 Certificate of Occupancy Fees	-	-	1,800	1,800	6,000	6,000
322.01-00 Building	154,828	17,563	80,000	80,000	2,400	2,400
322.02-00 Electrical	16,513	-	-	-	-	-
322.03-00 Plumbing	8,902	-	-	-	-	-
322.04-00 Mechanical	23,473	-	-	-	-	-
322.10-00 Tree Application Fee	3,150	2,625	2,500	2,500	2,500	2,500
<b>Building Permits</b>	<b>206,866</b>	<b>20,188</b>	<b>84,300</b>	<b>84,300</b>	<b>10,900</b>	<b>10,900</b>
323.01-00 Electricity	1,406,709	1,490,061	1,578,700	1,578,700	1,580,300	1,627,700
323.04-00 Gas	68,240	78,638	76,400	76,400	80,000	82,400
<b>Franchise Fees</b>	<b>1,474,949</b>	<b>1,568,699</b>	<b>1,655,100</b>	<b>1,655,100</b>	<b>1,660,300</b>	<b>1,710,100</b>
329.01-00 Signs	1,342	121	160	160	160	160
329.09-00 Misc Building Fees	454	3,615	4,500	4,500	3,600	3,600
<b>Other Permits &amp; Fees</b>	<b>1,796</b>	<b>3,736</b>	<b>4,660</b>	<b>4,660</b>	<b>3,760</b>	<b>3,760</b>
<b>TOTAL PERMITS, FEES &amp; SPECIAL ASSESSMENTS</b>	<b>1,683,611</b>	<b>1,592,622</b>	<b>1,744,060</b>	<b>1,744,060</b>	<b>1,674,960</b>	<b>1,724,760</b>

CITY OF SAFETY HARBOR  
ADOPTED FY 2023/2024 BUDGET

**GENERAL FUND REVENUE DETAIL**

Revenue Code	Actual 2020-21	Actual 2021-22	Adopted Budget 2022-23	Adjusted Budget 2022-23	Estimated Year End 2022-23	Adopted Budget 2023-24
<b>INTERGOVERNMENTAL REVENUE</b>						
331.09-00 Federal	183,121	9,070,471	-	-	-	-
<b>Federal Grants</b>	<b>183,121</b>	<b>9,070,471</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
335.01-20 State Rev Sharing Sales Tax	503,137	631,701	542,000	542,000	596,300	620,340
335.01-21 State Rev Sharing Motor Fuel Tax	141,995	160,987	145,750	145,750	150,020	156,070
335.01-22 State Rev Sharing Special Motor Fuel Tax	144	96	70	70	80	80
335.01-40 Mobile Home Licenses	16,280	16,045	17,500	17,500	17,500	17,500
335.01-50 Alcoholic Bev Licenses	20,982	12,933	20,000	20,000	15,000	15,000
335.01-80 Local Govt 1\2 Sales Tx	1,288,238	1,428,874	1,393,230	1,393,230	1,470,410	1,500,000
335.02-30 Firefighters Suppl Comp	15,143	18,480	19,200	19,200	19,100	19,100
335.04-10 Motor Fuel Tax Rebate	12,591	11,972	12,000	12,000	12,000	12,000
<b>State Shared Revenues</b>	<b>1,998,510</b>	<b>2,281,088</b>	<b>2,149,750</b>	<b>2,149,750</b>	<b>2,280,410</b>	<b>2,340,090</b>
337.70-00 Library Grant	233,934	241,669	235,000	262,280	262,280	262,000
<b>Grants from Other Local Units</b>	<b>233,934</b>	<b>241,669</b>	<b>235,000</b>	<b>262,280</b>	<b>262,280</b>	<b>262,000</b>
338.09-01 Fire District Taxes	163,078	157,043	168,410	156,905	155,020	164,830
338.09-02 EMS District Taxes	992,737	1,022,556	1,022,550	1,050,450	1,050,450	1,076,900
338.09-03 EMS Cont. Medical Education-CME	34,456	24,211	21,600	21,600	11,270	111,840
<b>Shared Revenue from Other Local Units</b>	<b>1,190,271</b>	<b>1,203,810</b>	<b>1,212,560</b>	<b>1,228,955</b>	<b>1,216,740</b>	<b>1,353,570</b>
<b>TOTAL INTERGOVERNMENTAL REVENUE</b>	<b>3,605,835</b>	<b>12,797,039</b>	<b>3,597,310</b>	<b>3,640,985</b>	<b>3,759,430</b>	<b>3,955,660</b>
<b>CHARGES FOR SERVICES</b>						
341.02-00 Zoning Fees	9,925	12,475	4,500	4,500	8,000	8,000
341.04-00 Certif; Records Search	5,625	4,142	2,800	2,800	2,800	2,800
341.08-40 State Sales Tax	243	257	240	240	240	240
341.09-01 Election Qualifying Fees	360	-	200	200	200	750
<b>General Government</b>	<b>16,153</b>	<b>16,874</b>	<b>7,740</b>	<b>7,740</b>	<b>11,240</b>	<b>11,790</b>
342.05-10 Engineering	1,475	2,450	2,000	2,000	2,000	2,000
342.05-20 Bldg Plan Checks	46,090	5,098	-	-	110,000	110,000
342.05-30 Reinspections	10,806	5,408	-	-	32,000	3,000
342.05-31 New Inspections	141,696	15,618	20,000	20,000	3,000	30,000
342.05-40 Fire Inspection Fees	8,975	10,800	3,000	3,000	9,130	9,070
<b>Public Safety</b>	<b>209,042</b>	<b>39,374</b>	<b>25,000</b>	<b>25,000</b>	<b>156,130</b>	<b>154,070</b>
347.01-00 Library	282	789	1,100	1,100	1,000	1,000
347.01-10 Library Space Rental	150	1,121	200	200	700	200
347.01-15 Library Copier Revenues	5,812	7,209	5,500	5,500	5,800	6,000
347.01-16 Library Fax Revenue	-	-	1,000	1,000	-	-
347.01-17 Library Proctoring Revenue	80	40	80	80	40	40
<b>Library</b>	<b>6,324</b>	<b>9,160</b>	<b>7,880</b>	<b>7,880</b>	<b>7,540</b>	<b>7,240</b>

CITY OF SAFETY HARBOR  
ADOPTED FY 2023/2024 BUDGET

**GENERAL FUND REVENUE DETAIL**

Revenue Code		Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2020-21	2021-22	Budget 2022-23	Budget 2022-23	Year End 2022-23	Budget 2023-24
347.02-10	Community Ctr Classes	174,997	248,312	182,000	182,000	260,000	260,000
347.02-12	Rigsby Center Classes	44,297	77,959	56,000	56,000	81,000	81,000
347.02-13	Athletic Programs	60,747	73,271	25,000	25,000	20,000	20,000
347.02-14	Summer Daycamps	64,136	131,681	160,000	160,000	165,000	165,000
347.02-15	Misc Special Activities	11,632	2,470	-	-	-	-
347.02-16	Concession Sales	352	77	100	100	100	100
347.02-17	Museum Programs	28,098	38,319	28,000	28,000	40,000	40,000
347.02-18	Rigsby Center Part Day Camps	23,767	24,440	15,000	15,000	25,000	25,000
347.02-19	Community Center Part Day Camps	84,390	78,102	55,000	55,000	75,000	75,000
347.02-20	Museum Part Day Camps	53,501	66,877	53,500	53,500	66,000	66,000
347.02-21	Folly Farm Camps	100	30,942	24,200	24,200	31,000	31,000
347.02-22	Folly Farm Classes	220	6,997	4,000	4,000	6,500	6,500
347.02-39	Special Events	5,636	52,447	30,000	30,000	30,000	30,000
347.02-40	Rigsby Center Special Activities	1,505	2,736	2,500	2,500	2,500	2,500
347.02-41	Community Center Special Activities	8,452	4,735	5,000	5,000	3,900	7,000
347.02-42	Museum Special Activities	2,810	1,593	2,000	2,000	2,000	2,000
347.02-43	Folly Farm Special Activities	312	16,906	18,000	18,000	23,000	23,000
347.03-00	Recreation Field Trips	14,948	23,273	22,500	22,500	30,000	30,000
347.05-90	Rent - Community Ctr	57,334	61,088	45,000	45,000	60,000	60,000
347.05-91	Rent - Rigsby Center	5,347	4,773	10,000	10,000	6,000	6,000
347.05-93	Rent - Museum	4,642	4,342	5,000	5,000	5,000	5,500
347.05-94	Brochure Advertising	7,670	8,190	10,000	10,000	14,350	14,500
347.05-95	Park Shelters	17,272	21,375	64,820	64,820	68,000	68,000
347.12-14	Recreation Daycamps	113,268	120,318	158,000	158,000	156,000	223,000
349.11-00	Utility Fixtures	5,402	5,873	5,600	5,600	5,600	5,800
369.01-00	DBC Events Revenue	9,534	7,815	75,000	75,000	15,750	73,200
	<b>Recreation</b>	<b>800,369</b>	<b>1,114,911</b>	<b>1,056,220</b>	<b>1,056,220</b>	<b>1,191,700</b>	<b>1,320,100</b>
	<b>Culture &amp; Recreation</b>	<b>806,693</b>	<b>1,124,071</b>	<b>1,064,100</b>	<b>1,064,100</b>	<b>1,199,240</b>	<b>1,327,340</b>
	<b>TOTAL CHARGES FOR SERVICES</b>	<b>1,031,888</b>	<b>1,180,319</b>	<b>1,096,840</b>	<b>1,096,840</b>	<b>1,366,610</b>	<b>1,493,200</b>
	<b>FINES &amp; FORFEITURES</b>						
351.01-00	Fines	6,854	11,970	12,000	12,000	10,000	10,000
	<b>Judgements &amp; Fines</b>	<b>6,854</b>	<b>11,970</b>	<b>12,000</b>	<b>12,000</b>	<b>10,000</b>	<b>10,000</b>
352.01-00	Fines	8,084	2,442	1,500	1,500	2,300	2,100
	<b>Fines-Library</b>	<b>8,084</b>	<b>2,442</b>	<b>1,500</b>	<b>1,500</b>	<b>2,300</b>	<b>2,100</b>
354.01-00	Code Enforcement	62,528	92,943	8,000	8,000	20,000	20,000
	<b>Fines-Local Ordinance Violation</b>	<b>62,528</b>	<b>92,943</b>	<b>8,000</b>	<b>8,000</b>	<b>20,000</b>	<b>20,000</b>
	<b>TOTAL FINES &amp; FORFEITURES</b>	<b>77,466</b>	<b>107,356</b>	<b>21,500</b>	<b>21,500</b>	<b>32,300</b>	<b>32,100</b>

CITY OF SAFETY HARBOR  
ADOPTED FY 2023/2024 BUDGET

**GENERAL FUND REVENUE DETAIL**

Revenue Code	Actual 2020-21	Actual 2021-22	Adopted Budget 2022-23	Adjusted Budget 2022-23	Estimated Year End 2022-23	Adopted Budget 2023-24
<b>INTEREST EARNINGS</b>						
361.01-00 Investments	22,734	165,079	100,000	100,000	150,000	150,000
361.50-00 Market Value Adj	(28,287)	(1,192,458)	-	-	-	-
<b>Total Interest Earnings</b>	<b>(5,553)</b>	<b>(1,027,379)</b>	<b>100,000</b>	<b>100,000</b>	<b>150,000</b>	<b>150,000</b>
<b>MISCELLANEOUS REVENUE</b>						
362.01-00 Rent-Public Facilities	20,540	20,540	20,540	20,540	20,540	20,540
<b>Rents &amp; Royalties</b>	<b>20,540</b>	<b>20,540</b>	<b>20,540</b>	<b>20,540</b>	<b>20,540</b>	<b>20,540</b>
364.01-00 Sale/Disposal Of F.A.	75,583	67,570	45,000	45,000	45,000	60,000
<b>Disposition of Fixed Assets</b>	<b>75,583</b>	<b>67,570</b>	<b>45,000</b>	<b>45,000</b>	<b>45,000</b>	<b>60,000</b>
365.01-00 Scrap Sales	1,871	1,393	5,000	5,000	5,000	5,000
<b>Sales of Surplus Materials &amp; Scrap</b>	<b>1,871</b>	<b>1,393</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>
366.05-55 Chrissie Elmore Trust	-	5,999	-	-	-	15,000
366.90-00 Weiss Donation for Folly Farms	2,000	20,000	-	-	-	-
366.93-00 Fire Donations	-	5,218	-	-	-	-
<b>Contributions and Donations from Private Source:</b>	<b>2,000</b>	<b>31,217</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>15,000</b>
369.02-00 Claims/Insur. Settlements	3,986	50,303	19,000	19,000	19,000	20,000
369.09-00 Miscellaneous Revenue	124,292	123,038	8,500	8,500	8,500	8,500
<b>Other Miscellaneous Revenue</b>	<b>128,279</b>	<b>173,341</b>	<b>27,500</b>	<b>27,500</b>	<b>27,500</b>	<b>28,500</b>
<b>TOTAL MISCELLANEOUS REVENUE</b>	<b>228,272</b>	<b>294,061</b>	<b>98,040</b>	<b>98,040</b>	<b>98,040</b>	<b>129,040</b>
<b>INDIRECT ALLOCATIONS</b>						
369.04-01 Admin Reimb - W&S	225,060	225,060	107,230	107,230	107,230	139,240
369.04-02 Fleet/Bldg Reimb - W&S	110,270	110,270	93,530	93,530	93,530	84,690
369.04-03 Admin Reimb - Sanitation	135,770	135,770	53,060	53,060	53,060	68,580
369.04-04 Fleet/Bldg Reimb - Sanit	58,880	64,850	63,030	63,030	63,030	69,500
369.04-09 Fleet/Bldg Reimb-Stormwtr	19,210	19,210	20,330	20,330	20,330	23,890
369.04-11 Admin Reimb. Fr Stormwtr	42,070	42,070	15,730	15,730	15,730	20,670
369.04-13 Engineering Reimb - Storm	18,120	18,120	37,060	37,060	37,060	202,610
369.04-14 Engineering Reimb-W&S Fd	315,160	315,160	175,630	175,630	175,630	-
369.04-58 Bldg Maint - Marina Fund	31,990	20,850	13,990	13,990	13,990	15,800
<b>Total Indirect Allocations</b>	<b>956,530</b>	<b>951,360</b>	<b>579,590</b>	<b>579,590</b>	<b>579,590</b>	<b>624,980</b>
<b>TOTAL SOURCES REVENUE</b>	<b>15,506,698</b>	<b>24,685,309</b>	<b>16,956,750</b>	<b>17,000,425</b>	<b>17,460,980</b>	<b>18,732,100</b>
<b>INTERFUND TRANSFERS</b>						
381.32-00 Tsfr From Capital Project	-	-	255,740	255,740	255,740	255,740
381.67-00 Tsfr From CRA	157,000	157,000	-	-	-	128,570
<b>Interfund Transfers</b>	<b>157,000</b>	<b>157,000</b>	<b>255,740</b>	<b>255,740</b>	<b>255,740</b>	<b>384,310</b>
<b>TOTAL TRANSFERS/OTHER SOURCES</b>	<b>157,000</b>	<b>157,000</b>	<b>255,740</b>	<b>255,740</b>	<b>255,740</b>	<b>384,310</b>
389.01-00 Fund Balance Carryforward	-	-	16,801,050	17,316,953	16,972,010	12,594,670
<b>TOTAL REVENUES, TRANSFERS, OTHER SOURCES AND FUND BALANCE</b>	<b>\$ 15,663,698</b>	<b>\$ 24,842,309</b>	<b>\$ 34,013,540</b>	<b>\$ 34,573,118</b>	<b>\$ 34,688,730</b>	<b>\$ 31,711,080</b>

CITY OF SAFETY HARBOR  
ADOPTED FY 2023/2024 BUDGET

**General Fund 6-Year Forecast at Constant 3.950 Mills**

	<b>ESTIMATED 2022/23</b>	<b>Adopted 2023/24</b>	<b>PROJECTED 2024/25</b>	<b>PROJECTED 2025/26</b>	<b>PROJECTED 2026/27</b>	<b>PROJECTED 2027/28</b>	<b>TOTAL 6-YEAR FORECAST</b>
Assessed Property Valuation	\$ 1,574,148,587	\$ 1,759,547,633	\$ 1,847,525,015	\$ 1,939,901,265	\$ 2,036,896,329	\$ 2,138,741,145	
Millage Rate *	3.9500	3.9500	3.9500	3.9500	3.9500	3.9500	
% Change in Millage Rate	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	
<b>REVENUES</b>							
Ad Valorem Taxes	6,602,710	7,211,800	6,932,840	7,279,480	7,643,450	8,025,630	43,695,910
Other Taxes	3,197,340	3,410,560	3,444,670	3,479,120	3,513,910	3,549,050	20,594,650
Franchise Fees	1,660,300	1,710,100	1,761,400	1,814,240	1,868,670	1,924,730	10,739,440
Permits, Fees & Special Assessments	14,660	14,660	14,810	14,960	15,110	15,260	89,460
Intergovernmental Revenues	3,759,430	3,955,660	4,074,330	4,196,560	4,322,460	4,452,130	24,760,570
Charges for Services	1,366,610	1,493,200	1,538,000	1,584,140	1,631,660	1,680,610	9,294,220
Fines & Forfeitures	32,300	32,100	32,420	32,740	33,070	33,400	196,030
Interest Earnings	150,000	150,000	151,500	153,020	154,550	156,100	915,170
Miscellaneous	98,040	129,040	130,330	131,630	132,950	134,280	756,270
Indirect Allocations	579,590	624,980	637,480	650,230	663,230	676,490	3,832,000
Interfund Transfers In	255,740	384,310	384,310	384,310	128,570	128,570	1,665,810
<b>TOTAL REVENUES</b>	<b>\$ 17,716,720</b>	<b>\$ 19,116,410</b>	<b>\$ 19,102,090</b>	<b>\$ 19,720,430</b>	<b>\$ 20,107,630</b>	<b>\$ 20,776,250</b>	<b>\$ 116,539,530</b>
Fund Balance Carryforward	16,972,010	12,594,670	11,024,450	10,391,074	10,500,422	10,484,527	
<b>TOTAL REVENUES &amp; FUND BALANCE FORWARD</b>	<b>\$ 34,688,730</b>	<b>\$ 31,711,080</b>	<b>\$ 30,126,540</b>	<b>\$ 30,111,504</b>	<b>\$ 30,608,052</b>	<b>\$ 31,260,777</b>	<b>\$ 116,539,530</b>
<b>EXPENDITURES</b>							
Personnel Services	\$ 11,101,600	\$ 11,697,660	\$ 12,048,590	\$ 12,410,047	\$ 12,782,349	\$ 13,165,819	73,206,066
Operating Expenses	5,612,060	5,920,890	6,039,308	6,160,090	6,283,290	6,408,960	36,424,598
Capital Expenses	121,450	91,900	93,738	95,610	97,520	99,470	599,688
Capital Expense (Fire PPE)	-	-	-	27,580	28,410	29,260	85,250
Non-operating Costs	643,480	682,530	696,181	710,104	724,306	738,792	4,195,394
Interfund Transfers Out	4,615,470	2,293,650	857,650	207,650	207,650	207,650	8,389,720
<b>TOTAL EXPENDITURES</b>	<b>\$ 22,094,060</b>	<b>\$ 20,686,630</b>	<b>\$ 19,735,466</b>	<b>\$ 19,611,082</b>	<b>\$ 20,123,525</b>	<b>\$ 20,649,952</b>	<b>\$ 122,900,715</b>
Fund Balance	12,594,670	11,024,450	10,391,074	10,500,422	10,484,527	10,610,825	
Fund Reserve as % of Expenditures	57.0%	53.3%	52.7%	53.5%	52.1%	51.4%	
<b>TOTAL EXPENDITURES &amp; FUND BALANCE</b>	<b>\$ 34,688,730</b>	<b>\$ 31,711,080</b>	<b>\$ 30,126,540</b>	<b>\$ 30,111,504</b>	<b>\$ 30,608,052</b>	<b>\$ 31,260,777</b>	<b>\$ 122,900,715</b>
<b>APPROPRIATED (USE) OF BUDGETED FUND RESERVE</b>	<b>\$ (4,377,340)</b>	<b>\$ (1,570,220)</b>	<b>\$ (633,376)</b>	<b>\$ 109,348</b>	<b>\$ (15,895)</b>	<b>\$ 126,298</b>	<b>(6,361,185)</b>
<b>Stabilization (20% of Expenditures)</b>	<b>\$ 4,418,812</b>	<b>\$ 4,137,326</b>	<b>\$ 3,947,093</b>	<b>\$ 3,922,216</b>	<b>\$ 4,024,705</b>	<b>\$ 4,129,990</b>	
<b>Unassigned (Fund Balance - Contingency)</b>	<b>\$ 8,175,858</b>	<b>\$ 6,887,124</b>	<b>\$ 6,443,981</b>	<b>\$ 6,578,206</b>	<b>\$ 6,459,822</b>	<b>\$ 6,480,835</b>	
<b>Percent of Unassigned Fund Reserve</b>	<b>37%</b>	<b>33%</b>	<b>33%</b>	<b>34%</b>	<b>32%</b>	<b>31%</b>	
<b>% Change in Revenues from previous year</b>	<b>0.00%</b>	<b>7.90%</b>	<b>-0.07%</b>	<b>3.24%</b>	<b>1.96%</b>	<b>3.33%</b>	
<b>% Change in Expenditures from previous year</b>	<b>0.00%</b>	<b>-6.37%</b>	<b>-4.60%</b>	<b>-0.63%</b>	<b>2.61%</b>	<b>2.62%</b>	

\* Millage rate remains constant at 3.9500 mills

### **Assumptions for the General Fund 6-Year Forecast**

Revenue and expenditure projections are based on various historical trends. If the trend is consistent over the past five years, the related trend percentage is used. If the trend is not consistent over the past five years, a shorter trend may be utilized alone or in conjunction with assumptions that are known or anticipated. In all cases, a conservative approach has been followed.

The 2023/24 year amounts are taken from the estimated expenditures. The assumptions for each of the following years in the projection are consistently applied unless noted otherwise. The assumptions used for each item in the projection follow.

Assessed Property Valuation – 5.0 percent increase

Millage Rate – a flat millage rate of 3.9500 mills for all years of the forecast

Ad Valorem Taxes – the millage indicated applied to each \$1,000 of assessed property valuation at 95%

Other Taxes – a 1.0% increase

Franchise Fees – a 3.0% increase

Permits, Fees & Special Assessments – a 1.0% increase

Intergovernmental Revenues – a 3.0% increase

Charges for Services – a 3.0% increase

Fines & Forfeitures - a 1.0% increase

Miscellaneous – a 1.0% decrease

Indirect Allocations – 2.0% decrease

Interfund Transfers In –Repayment to General Fund for Fire Engine, complete in FY 24, repayment for 2<sup>nd</sup> Street Parcel purchase until 2030.

Personnel Costs – an annual increase of 3.0% which includes the following estimates:

- Salaries and Wages - 3% increase that includes any combination of COLA and merit staggered throughout the year based on employees' performance evaluation dates
- FICA - 7.65%
- Retirement - a hybrid rate of 12.5% of salaries and wages that includes FRS and City of Safety Harbor pension and includes general employees and fire department employees
- Health & Life Insurance – an annual increase of approximately 5.0%
- Workers Compensation and Unemployment – a 20% increase

Fire Pass-through Insurance –7.8% increase

Operating Expenses – a 2.0% increase

Capital Expenses – a 2.0% increase

Non-operating Costs – a 2.0% increase

Grants to Non-Profits - Flat

Interfund Transfers Out – projected transfers out including those shown in the 5-Year CIP Plan



**DEPARTMENT BUDGETS**



CITY OF SAFETY HARBOR  
ADOPTED FY 2023/2024 BUDGET

<b>Fund:</b> <b>General</b>	<b>Department:</b> <b>City Commission</b>	<b>Fund #:</b> <b>001</b>
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**EXPENDITURE DETAIL**

Acct #	Account Description	Actual 2020-21	Actual 2021-22	Adopted Budget 2022-23	Adjusted Budget 2022-23	Estimated Year End 2022-23	Adopted Budget 2023-24
<b>Personnel Services</b>							
1010-500.11-01	Salaries & Wages	\$ 22,600	\$ 20,400	\$ 25,200	\$ 25,200	\$ 25,200	\$ 25,200
	Salaries & Wages Sub-Total	22,600	20,400	25,200	25,200	25,200	25,200
1010-500.21-00	Fica Taxes	3,300	3,147	3,390	3,390	3,390	3,390
	Benefits Sub-Total	3,300	3,147	3,390	3,390	3,390	3,390
	<b>Total Personnel Services</b>	<b>25,900</b>	<b>23,547</b>	<b>28,590</b>	<b>28,590</b>	<b>28,590</b>	<b>28,590</b>
<b>Operating Expenses</b>							
1010-500.34-90	Other Fees And Contracts	11,992	14,025	16,500	85,875	86,000	17,000
1010-500.40-01	Employee Travel	-	-	2,000	2,000	1,000	1,000
1010-500.40-04	Travel Seat #2	-	99	-	-	-	-
1010-500.40-20	Commissioner's Allowance	20,536	22,736	19,610	19,610	22,800	24,170
1010-500.41-00	Communication Services	137	131	150	150	150	150
1010-500.49-30	Other Current Charges	951	488	2,000	2,000	2,000	2,000
1010-500.51-10	Office Supplies-General	52	78	500	500	500	500
1010-500.54-20	Membership And Dues	7,956	8,657	9,070	9,070	9,920	11,000
1010-500.54-30	Publications	225	-	500	500	500	500
1010-500.54-33	Education Seat #1	340	-	-	-	-	-
	<b>Total Operating Expenses</b>	<b>42,188</b>	<b>46,213</b>	<b>50,330</b>	<b>119,705</b>	<b>122,870</b>	<b>56,320</b>
<b>Non-Operating Expenses</b>							
1010-500.82-00	Grants	-	11,156	110,000	238,844	120,000	120,000
1010-500.82-01	Neighborly Senior Service	15,000	15,000	-	15,000	-	-
1010-500.82-02	211 Tampa Bay	3,000	3,000	-	-	-	-
1010-500.82-04	Paint Your Heart Out	2,000	2,000	-	2,000	-	-
1010-500.82-06	Neighborhood Family Center	48,000	60,000	-	60,000	-	-
1010-500.82-07	Chamber Of Commerce	15,000	15,000	-	18,000	-	-
1010-500.82-11	Family Center on Deafness	2,000	-	-	-	-	-
1010-500.82-12	Pinellas Opportunity Council	-	10,000	-	10,000	-	-
1010-500.82-13	Harbor Dish	-	5,000	-	5,000	-	-
	<b>Total Non-Operating Expenses</b>	<b>85,000</b>	<b>121,156</b>	<b>110,000</b>	<b>348,844</b>	<b>120,000</b>	<b>120,000</b>
	<b>Total City Commission</b>	<b>\$ 153,088</b>	<b>\$ 190,916</b>	<b>\$ 188,920</b>	<b>\$ 497,139</b>	<b>\$ 271,460</b>	<b>\$ 204,910</b>

## City Manager's Office

The City Manager's Office implements the policies, regulations, legislation, and directives of the Elected Officials through leadership and management of various City departments and work force. The office is a central location for citizens to access information, request assistance, or resolve potential and/or existing issues. The City Manager, the City's Chief Administrative Officer, is appointed by the City Commission and is responsible for the City's day-to-day operations, while overseeing all departments and partnering with outside agencies to provide the highest quality of life for those who live, work, and play in Safety Harbor.

### Current and Prior Year Accomplishments

The City Manager's Office responds routinely to the elected officials and to resident requests and provides up-to-date information via several forms of communication. The City Manager's Office coordinates a multi-year City Commission goal-setting session to establish priorities.

### Fiscal Year 2024 Goals

In fiscal year 2024, the focus continues to be on the budget, economic conditions, and continued service sustainability. The City Manager's goal is to maintain the existing levels of service while simultaneously holding expenses to a reasonable and sustainable level for current and future years. Department Heads will continue to offer cost-saving opportunities. Every vacant position will be evaluated for future funding consolidation, cross-training opportunities, and/or staff reorganization. Each major capital project and purchase will be debated and discussed to allow for the most efficient and sustainable use of the City's capital resources throughout all funds.



### Our Vision for the Future

The City Manager's office realizes the responsibility to remain current on federal, state, and local issues and legislation that affect the City. Decisions are based on the commitment to ensure high-quality, cost-effective services for the citizens of Safety Harbor. The long-term vision of Safety Harbor is dictated by several tools; (1) Visioning Process goals and directives, (2) updated Comprehensive Plan, (3) Community Redevelopment Agency-Master Plan, and (4) the City Commission's directives and priorities from their goal-setting workshops. The City Manager will continually review the vision and ideas of residents to work towards the most sustainable Safety Harbor for the future.



**CITY MANAGER PERFORMANCE INDICATORS**

**FUND: 001 DEPARTMENT: 1012**

	<b>Actual 2020-21</b>	<b>Actual 2021-22</b>	<b>Estimated 2022-23</b>	<b>Adopted 2023-24</b>
<b>Jurisdiction Data</b>				
Population	18,016	18,028	18,034	18,048
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	185.69	182.61	184.72	188.54
<b>Departmental Inputs</b>				
Total Personnel Services & Operating Expenses	\$ 255,833	\$ 261,797	\$ 285,250	\$ 301,150
Total # of Full Time Equivalent Employees	1.80	1.65	1.75	1.75
<b>Efficiency</b>				
O&M Cost Per Capita	\$ 14.20	\$ 14.52	\$ 15.82	\$ 16.69
O&M Cost per Full Time Equiv. Employee	\$ 142,129	\$ 158,665	\$ 163,000	\$ 172,086

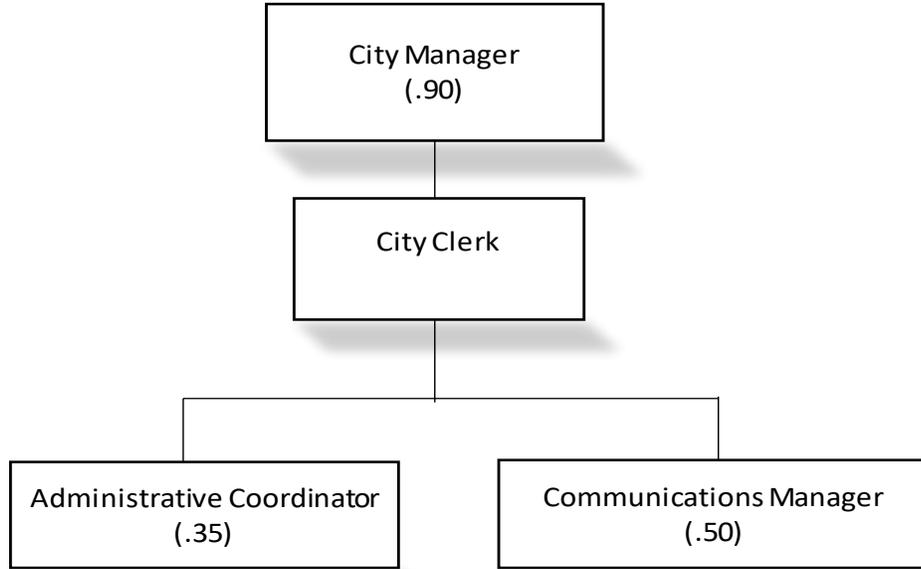
<b>Fund:</b> <b>General</b>	<b>Department:</b> <b>City Manager</b>	<b>Fund #:</b> <b>001</b>
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**EXPENDITURE DETAIL**

Acct #	Account Description	Actual		Adopted		Estimated	
		2020-21	2021-22	Budget 2022-23	Budget 2022-23	Year End 2022-23	Adopted Budget 2023-24
<b>Personnel Services</b>							
1012-500.12-01	Salaries & Wages	\$ 180,829	\$ 182,386	\$ 204,070	\$ 204,070	\$ 203,940	\$ 216,430
1012-500.15-10	Incentive Pay	-	1,500	3,300	3,300	3,300	-
	Salaries & Wages Sub-Total	180,829	183,886	207,370	207,370	207,240	216,430
1012-500.21-00	Fica Taxes	12,515	13,126	15,870	15,870	15,870	16,560
1012-500.22-00	Retirement	20,891	21,272	21,910	21,910	21,900	23,230
1012-500.23-00	Life & Health Insurance	35,264	36,052	32,150	32,150	32,150	36,960
	Benefits Sub-Total	68,671	70,449	69,930	69,930	69,920	76,750
	Total Personnel Services	249,500	254,335	277,300	277,300	277,160	293,180
<b>Operating Expenses</b>							
1012-500.40-01	Employee Travel	703	1,359	900	900	900	900
1012-500.40-30	Manager's Phone Allowance	1,514	1,444	1,500	1,500	1,500	1,500
1012-500.41-00	Communication Services	1,292	1,354	1,420	1,420	1,420	1,500
1012-500.49-30	Other Current Charges	135	131	600	600	600	600
1012-500.51-10	Office Supplies-General	106	261	300	300	500	300
1012-500.54-01	Subscriptions	30	30	50	50	50	50
1012-500.54-20	Memberships & Dues	1,853	1,986	2,120	2,120	2,120	2,120
1012-500.54-30	Educational Costs	700	896	1,000	1,000	1,000	1,000
	Total Operating Expenses	6,333	7,462	7,890	7,890	8,090	7,970
	<b>Total City Manager</b>	<b>\$ 255,833</b>	<b>\$ 261,797</b>	<b>\$ 285,190</b>	<b>\$ 285,190</b>	<b>\$ 285,250</b>	<b>\$ 301,150</b>

**Organizational Chart**

**CITY MANAGER'S OFFICE**



JOB CLASS/TITLE	PAY GRADE	ADOPTED FY 21/22	ADOPTED FY 22/23	ADOPTED FY 23/24
City Manager*	CM	0.90	0.90	0.90
Communications Manager	127	0.50	0.50	0.50
Deputy City Clerk	125	0.25	0.00	0.00
Administrative Coordinator	121	0.00	0.35	0.35
<b>Total Division</b>		<b>1.65</b>	<b>1.75</b>	<b>1.75</b>

## City Clerk's Department

The City Clerk's Office is responsible for proper documentation of legislative affairs, management of records, and supervision of elections. Many of the duties are fixed by State and local law. The Clerk records, transcribes, and maintains minutes and prepares agendas for the City Commission as well as the Community Redevelopment Agency, Audit Committee, Charter Review Committee, Budget Workshops, and other committees when warranted; prepares and follows-up all City Commission actions (Ordinances, Resolutions, Contracts, Board Appointments, etc.); maintains the City's Charter and Code of Ordinances; prepares supplements, and coordinates drafts of ordinances and resolutions; receives and prepares all public record requests; files documents with the Pinellas County Clerk of the Circuit Court for recording; prepares utility and assessment liens and release of liens, and maintains/indexes of those records; maintains bankruptcy and foreclosure cases; prepares proclamations and certificates awarded by the Mayor and Commission; is custodian of the City's corporate seal and all City records and documents, such as deeds and contracts; prepares legal advertisements and required public notices and other information for the City website; and maintains all board and committee records, ensuring the appointees are notified when their terms are near expiration, and scheduling appointments before the City Commission. The Clerk's Office is also responsible for planning and hosting the annual Volunteer Board Appreciation Banquet. The Pinellas County Supervisor of Elections holds municipal elections, and the Clerk coordinates local elections and referenda with the SOE, providing information to municipal candidates, qualifying the candidates to run for municipal office, maintains candidate's financial reports, prepares legal advertisements for publication, and prepares the installation ceremony and administering the oaths of office for incoming and returning Commissioners.

### **Current and Prior Year Accomplishments**

Transparency in government continues to be accomplished through prompt posting of the City Commission meeting package to the website preceding each meeting. Video and/or audio recordings of the City Commission meetings are available on the website live, and/or the following day. The website also contains current legal and bid notices, and archives of previous agendas, minutes, and recordings of City Commission, boards, and committee meetings. The public accesses this information conveniently on the City website. Records Management imaging software has successfully assisted departments in storage and retrieval. Use of the Filebound system has improved response times for public records requests. The office continues to scan and index all critical documents into the system by completing the scanning of all ordinances and resolutions from 1917 to present, as well as all City Commission and other board/committee minutes and agendas. In FY 2022/2023, this office coordinated agendas, attended, and prepared minutes for approximately 32 meetings.

### **Fiscal Year 2024 Goals**

The Office of the City Clerk will continue to support the Mayor, City Commission, and City Manager's legislative affairs and serve as a liaison with the citizens. Accurate recordings, safeguarding, and retrieving of City records remains a top priority by archiving documents electronically, in accordance with statutory requirements, and to build an electronic database of current information critical to operations. Training

will continue to be offered for City staff to utilize records and website systems, as well as proper handling of public records.

The City Clerk's Office has hired a part-time Administrative Coordinator to share with the City Manager's Office. The City Clerk is working on obtaining her CMC (Certified Municipal Clerk) and is about 85% towards completion. The City Clerk is currently working with the City Attorney and the Charter Review Committee on proposed Charter Revisions to place on the Ballot for the 2024 Municipal Elections. The City Clerk has been working on enhancing the Records Requests process and will be implementing new software Citywide beginning in August, 2023. The City Clerk has learned and trained staff on newly implemented City software (Filebound) for record retention and retrieval that replaced Optiview.

### **Long-Term Vision and Future Financial Impact**

The City Clerk's long-term vision is to comply with its statutory duties in an effective and timely manner, utilizing innovative means to achieve these goals. This department serves a variety of support roles to other departments by serving as a clearinghouse for information, maintaining and preserving records, providing information, and implementing government decisions.

**CITY CLERK PERFORMANCE INDICATORS**

**FUND: 001 DEPARTMENT: 1013**

	<b>Actual 2020-21</b>	<b>Actual 2021-22</b>	<b>Estimated 2022-23</b>	<b>Adopted 2023-24</b>
<b>Jurisdiction Data</b>				
Population	18,016	18,028	18,034	18,048
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	185.69	182.61	184.72	188.54
<b>Departmental Inputs</b>				
Total Personnel Services & Operating Expenses	\$ 204,721	\$ 214,471	\$ 196,820	\$ 205,150
Total # of Full Time Equivalent Employees	1.20	1.75	1.35	1.35
<b>Outputs</b>				
Prepared Agendas, Minutes & Attend Meetings Of:				
City Commission	31	26	32	26
Ordinances Prepared	20	13	20	20
Resolutions Prepared	29	23	20	20
Legal Advertisements Prepared	36	38	32	35
Documents Recorded	191	183	300	250
Cubic Feet of Records Disposed Of	100	93	50	75
<b>Efficiency</b>				
O&M Cost Per Capita	\$ 11.36	\$ 11.90	\$ 10.91	\$ 11.37
O&M Cost per Full Time Equiv. Employee	\$ 170,601	\$ 122,555	\$ 145,793	\$ 151,963
Per Capita per Full Time Equiv. Employee	15,013	10,302	13,359	13,369

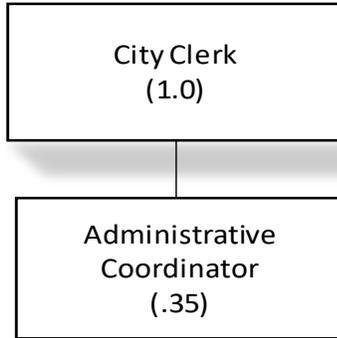
<b>Fund:</b> <b>General</b>	<b>Department:</b> <b>City Clerk</b>	<b>Fund #:</b> <b>001</b>
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**EXPENDITURE DETAIL**

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2020-21	2021-22	Budget 2022-23	Budget 2022-23	Year End 2022-23	Budget 2023-24
<b>Personnel Services</b>							
1013-500.12-01	Salaries & Wages	\$ 114,382	\$ 123,380	\$ 99,370	\$ 99,370	\$ 99,390	\$ 109,980
1013-500.15-10	Incentive Pay	-	1,250	3,000	3,000	3,000	-
	Salaries & Wages Sub-Total	114,382	124,630	102,370	102,370	102,390	109,980
1013-500.21-00	Fica Taxes	8,571	9,147	7,830	7,830	7,840	8,420
1013-500.22-00	Retirement	9,146	9,059	6,610	6,610	6,610	7,360
1013-500.23-00	Life & Health Insurance	27,657	27,433	24,970	24,970	24,970	26,640
	Benefits Sub-Total	45,375	45,640	39,410	39,410	39,420	42,420
	Total Personnel Services	159,757	170,270	141,780	141,780	141,810	152,400
<b>Operating Expenses</b>							
1013-500.34-90	Other Fees & Contracts	3,228	900	4,450	4,450	4,400	4,500
1013-500.40-01	Employee Travel	188	79	1,200	1,200	560	600
1013-500.40-30	Cell Phone Allowance	603	278	600	600	600	600
1013-500.41-00	Communication Services	1,292	1,326	1,400	1,400	1,400	1,470
1013-500.44-00	Rental & Leases	873	973	1,200	1,200	1,200	1,200
1013-500.46-40	Maintenance Contracts	19,736	18,015	18,420	19,420	19,420	20,860
1013-500.49-10	Legal Advertising	9,525	14,425	18,000	16,850	16,850	15,000
1013-500.49-30	Other Current Charges	5,388	5,273	8,000	8,105	8,000	5,900
1013-500.51-10	Office Supplies-General	618	716	1,200	1,200	1,200	1,200
1013-500.51-11	Non-Capital Office Equip.	1,999	1,177	-	150	150	200
1013-500.54-20	Memberships & Dues	707	415	710	710	550	480
1013-500.54-30	Educational Costs	809	625	1,580	1,580	680	740
	Total Operating Expenses	44,964	44,201	56,760	56,865	55,010	52,750
	<b>Total City Clerk</b>	<b>\$ 204,721</b>	<b>\$ 214,471</b>	<b>\$ 198,540</b>	<b>\$ 198,645</b>	<b>\$ 196,820</b>	<b>\$ 205,150</b>

**Organizational Chart**

**CITY CLERK'S OFFICE**



<b>JOB CLASS/TITLE</b>	<b>PAY GRADE</b>	<b>ADOPTED FY 21/22</b>	<b>ADOPTED FY 22/23</b>	<b>ADOPTED FY 23/24</b>
City Clerk	130	1.00	1.00	1.00
Deputy City Clerk	125	0.75	0.00	0.00
Administrative Coordinator	121	0.00	0.35	0.35
<b>Total Division</b>		<b>1.75</b>	<b>1.35</b>	<b>1.35</b>

# City Clerk - Elections

The City Clerk is the Supervisor of Elections for the City, providing for the conduct of municipal elections of Safety Harbor officials and referendums. The Pinellas County Supervisor of Elections holds municipal elections, and the Clerk coordinates local elections and referenda with the SOE, providing information to municipal candidates, qualifying the candidates for municipal office, maintains candidate's financial reports, prepares legal advertisements for publication, and prepares the installation ceremony and administering the oaths of office for incoming and returning Commissioners.

**Current and Prior Year Accomplishments**

An election for the purpose of electing a Commissioner for Seat #'s 1, 2 and 3, each for a three-year term, will be held in March 2024.

**Fiscal Year 2024 Goals**

The Commission will be asked to approve an Ordinance in August 2023 for the purpose of establishing the date of the 2024 Municipal Election and approving the Qualifying Period. This ordinance, along with the accompanying legal ad, agenda memo, agenda backup and minutes will be translated into Spanish. There are fees associated with this in FY 2023.

**Long-Term Vision and Future Financial Impact**

The Clerk's Office strives to conduct all elections and referendums in an open and impartial manner. All candidates and issues are afforded equal consideration at all times. Citizens are given access to candidates' financial reports and the candidate forum through the City website. State and federal election laws continue to impact the cost of holding municipal elections.

<b>Fund:</b>	<b>Department:</b>	<b>Fund #:</b>
<b>General</b>	<b>Elections</b>	<b>001</b>

**EXPENDITURE DETAIL**

			Actual	Actual	Adopted	Adjusted	Estimated	Adopted
Acct #	Account Description	2020-21	2021-22	Budget	Budget	Year End	Budget	2023-24
<b>Operating Expenses</b>								
1019-500.49-10	Legal Advertising	2,353	701	3,000	3,000	1,230		3,000
1019-500.49-30	Other Current Charges	24,386	-	28,000	28,000	40		3,100
	Total Operating Expenses	26,739	701	31,000	31,000	1,270		6,100
	<b>Total Elections</b>	<b>\$ 26,739</b>	<b>\$ 701</b>	<b>\$ 31,000</b>	<b>\$ 31,000</b>	<b>\$ 1,270</b>		<b>6,100</b>

## Human Resources Department

The Human Resources Department is focused on supporting the “people” within the organization and its risks. The department manages and administers the life cycle of an employee (which begins from the talent acquisition process to offboarding), their health, wellness, and retirement benefits, payroll, employee and labor relations, collective bargaining agreements, classification and compensation, facilitation of the annual City of Safety Harbor Bill Cropsey Citizen’s Academy, as well as other internal events throughout the City, and training and development.

The Human Resources Department is also the catalyst for risk management activities, which includes serving as the liaison between the City and its Third-Party Adjusters for workers compensation, property, general liability, etc., litigation (external and internal), and the maintenance, which includes the review and analysis of the self-insurance and insurance policies. The Department monitors compliance within established City policies, and in relation to state and federal employment laws. In addition, the Human Resources Director serves as the liaison to the Plan Administrator for the Firefighters’ Pension Board, the Personnel Review Board, and the Diversity Advisory Board.

### **Current and Prior Year Accomplishments**

The Human Resources Department has continued to provide superior service to the employees, management, and the public. HR currently oversees payroll processes which includes entering all new employee entries, employee requests/changes, vendor updates, open enrollment updates/changes, Executime, performance appraisal and merit updates, terminations, retirements, and all system updates.

The Safety Harbor Professional Firefighters – Local 2267 and the City successfully negotiated a three (3) year collective bargaining agreement which will expire on September 30, 2025.

The City continues to utilize Public Risk Management (PRM) as their health insurance provider. The rate increase for health insurance premiums is less than 10%, while continuing the current level of benefits for employees and their dependents. Other employee benefit programs offered this year included High Deductible Health Plan, Health Savings Account (HSA), Flexible Savings Account (FSA), vision insurance, supplemental life insurance, supplemental retirement plans, and AFLAC.

The Department continues production of a comprehensive benefits guide to provide employees general information so to better understand the benefits available and assist with enrollment in the City of Safety Harbor Benefits program. This publication also serves as a resource to all employees regarding their all-inclusive benefits package.

The Human Resources Department continues to facilitate the following employee programs and committees – Christopher Palmieri Employee of the Quarter, Years of Service, Employee Flu-Shots, Hep A shots, Sick Leave Conversion, Safety Committee, Benefits Committee, Wellness Committee, Annual Safety Luncheon, Annual Wellness Fair, HarborGram, Crisis Management Plan, Employee Suggestion/Recognition (Bright Ideas, Star Grams, and Safety Suggestions), Retirement Planning and Financial Education Seminars, and the continuation of wellness initiatives.

The City continues to partner with American Public Works Association (APWA), Pinellas Technical College (Public Works Academy), and St. Petersburg College to enhance employee training and development.

The Human Resources Department continues to manage and provide support to the Firefighters' Retirement Pension Plan, Personnel Review and the Diversity Advisory Board.

**Fiscal Year 2024 Goals**

For fiscal year 2024, the Human Resources Department will continue to explore strategies for maintaining quality benefits for employees. The Department will focus on augmented wellness initiatives in an effort to increase productivity and reduce overall costs to the City. The Department will continue to work with management and the Firefighters' union, promoting a spirit of cooperation and developing shared goals. The Human Resources Department will continue to provide all programs and maintain all policies in the most cost and process efficient manner, as well as support employees and management in achieving the overall goals of the City.

**Long-Term Vision and Future Financial Impact**

The Human Resources Department will recruit, develop, and retain a high performing and diverse workforce while fostering a healthy, safe, and productive work environment to maximize individual and organizational potential. The Department will continue to design, evaluate, improve, and implement policies and procedures in the most cost and process efficient manner possible to support organizational goals for the purpose of fulfilling the City's mission and vision.

**HUMAN RESOURCES PERFORMANCE INDICATORS**

**FUND: 001 DEPARTMENT: 1014**

	<b>Actual 2020-21</b>	<b>Actual 2021-22</b>	<b>Estimated 2022-23</b>	<b>Adopted 2023-24</b>
<b>Jurisdiction Data</b>				
Population	18,016	18,028	18,034	18,048
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	185.69	182.61	184.72	188.54
<b>Departmental Inputs</b>				
Total Personnel Services & Operating Expenses	\$ 258,428	\$ 281,710	\$ 395,070	\$ 519,290
Total # of Full Time Equivalent Employees	2.50	2.50	3.00	4.00
<b>Outputs</b>				
# Posted Jobs	22	48	28	25
# Applications received	958	873	1,022	951
# New Hires	33	36	74	48
Total WC, Property, Casualty, Auto Claims Process	36	46	32	40
<b>Efficiency</b>				
O&M Cost Per Capita	\$ 14.34	\$ 15.63	\$ 21.91	\$ 28.77
O&M Cost per Full Time Equiv. Employee	\$ 103,371	\$ 112,684	\$ 131,690	\$ 129,823
Per Capita per Full Time Equiv. Employee	7,206	7,211	6,011	4,512
<b>Effectiveness</b>				
Avg. Time to Fill Vacancy Requests	4 Weeks			4 Weeks
Avg. Time to close WC Claim				4 Weeks

CITY OF SAFETY HARBOR  
ADOPTED FY 2023/2024 BUDGET

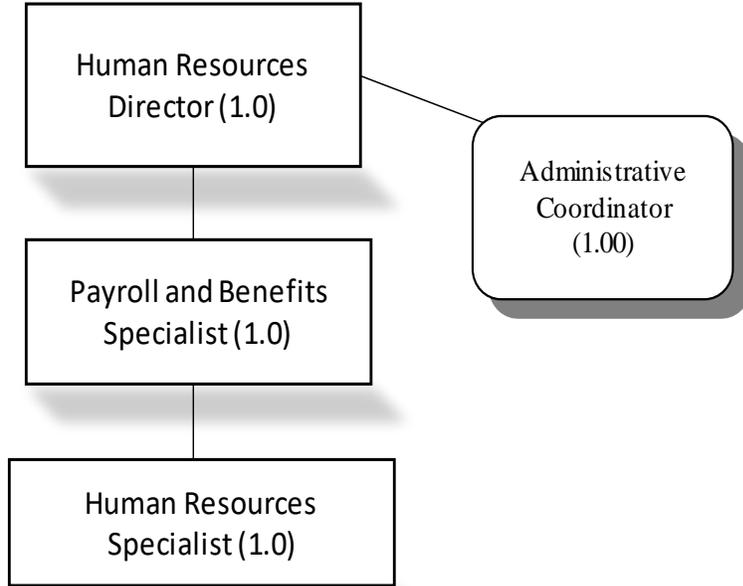
<b>Fund:</b> <b>General</b>	<b>Department:</b> <b>Human Resources</b>	<b>Fund #:</b> <b>001</b>
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**EXPENDITURE DETAIL**

Acct #	Account Description	Actual 2020-21	Actual 2021-22	Adopted Budget 2022-23	Adjusted Budget 2022-23	Estimated Year End 2022-23	Adopted Budget 2023-24
<b>Personnel Services</b>							
1014-500.12-01	Salaries & Wages	\$ 156,045	\$ 164,100	\$ 190,550	\$ 190,550	\$ 231,950	\$ 310,290
1014-500.14-00	Overtime	65	229	-	-	-	-
1014-500.15-10	Incentive Pay	-	2,500	5,000	5,000	5,000	-
	Salaries & Wages Sub-Total	156,110	166,829	195,550	195,550	236,950	310,290
1014-500.21-00	Fica Taxes	11,470	12,047	14,980	14,980	15,990	19,920
1014-500.22-00	Retirement	12,753	13,232	15,200	15,200	16,260	20,780
1014-500.23-00	Life & Health Insurance	35,488	40,066	46,580	46,580	66,580	82,040
	Benefits Sub-Total	59,711	65,344	76,760	76,760	98,830	122,740
	Total Personnel Services	215,821	232,173	272,310	272,310	335,780	433,030
<b>Operating Expenses</b>							
1014-500.31-30	Employee Physicals	8,397	11,221	5,250	5,250	10,000	10,000
1014-500.34-90	Other Fees & Contracts	3,986	3,946	5,000	5,000	5,000	5,000
1014-500.40-01	Employee Travel	554	280	-	-	100	2,000
1014-500.40-30	Dept. Director Phone Allowance	603	578	600	600	600	600
1014-500.41-00	Communication Services	1,397	1,430	1,490	1,490	1,490	1,560
1014-500.44-00	Rental & Leases	799	910	2,000	2,000	2,000	2,000
1014-500.47-01	Printing & Binding	-	141	-	-	-	-
1014-500.49-20	Advertising - Other	-	662	1,000	1,168	1,000	1,000
1014-500.49-30	Other Current Charges	8,664	10,122	9,500	9,858	9,500	9,500
1014-500.49-36	Special Program Costs	14,258	15,729	21,000	22,025	21,000	21,000
1014-500.51-10	Office Supplies-General	1,418	3,408	4,000	4,439	4,000	4,000
1014-500.51-11	Non-Capital Office Equip.	-	60	-	-	-	-
1014-500.54-20	Memberships & Dues	776	730	1,500	1,500	1,500	1,500
1014-500.54-30	Educational Costs	1,755	320	3,100	3,799	3,100	3,100
1014-500.55-10	Training	-	-	-	-	-	25,000
	Total Operating Expenses	42,606	49,537	54,440	57,129	59,290	86,260
	<b>Total Human Resources</b>	<b>\$ 258,428</b>	<b>\$ 281,710</b>	<b>\$ 326,750</b>	<b>\$ 329,439</b>	<b>\$ 395,070</b>	<b>\$ 519,290</b>

## Organizational Chart

### HUMAN RESOURCES DEPARTMENT



JOB CLASS/TITLE	PAY GRADE	ADOPTED FY 21/22	ADOPTED FY 22/23	ADOPTED FY 23/24
Human Resources Director	132	1.00	1.00	1.00
Payroll and Benefits Specialist	123	0.00	0.00	1.00
Administrative Services Manager	123	1.00	1.00	0.00
Human Resources Specialist	121	0.00	1.00	1.00
Administrative Coordinator	121	0.50	0.00	1.00
<b>Total Division</b>		<b>2.50</b>	<b>3.00</b>	<b>4.00</b>



# FINANCE DEPARTMENT

The Finance Department is responsible for the administration, direction, supervision and coordination of all City financial functions including financial planning, budgeting, debt management, investments, purchasing, accounting, payroll, utilities' customer service and receivables, accounts payable, accounts receivable and Information Technology. The Department's role is divided between Administration, Accounting & Budgeting, Utilities and Information Technology. Accounting & Budgeting and Administration are reported jointly between the General Fund and Water & Sewer Utility Enterprise Fund, while Utilities and Information Technology are reported within the Water & Sewer Utility Enterprise Fund.

## **Current and Prior Year Accomplishments**

The Finance Department will continue to document procedures, streamline processes for increased efficiencies, cross-train employees, provide training regarding new accounting issues, and provide timely reporting. Finance staff has taken the lead in coordination with the Human Resources Department to complete the roll out a fully integrated timekeeping system prior to the end of FY 2019.

In fiscal year 2020, a new Enterprise Resource Planning system (BSA Software) was fully integrated with enhanced functionality for residents and other customers to pay utility bills, building permits, occupational licenses and other miscellaneous revenues online or by credit card at the front counter. Online approval processes have had a substantial impact on operations and efficiencies within the City.

An RFP was issued for audit services and awarded in September 2020.

## **Fiscal Year 2024 Goals**

For fiscal year 2024, the Finance Department will focus on activities which will best serve the needs of the residents of the City with emphasis placed on timely and transparent financial reporting to the City's Elected Officials and Management Staff for informed decision making.

## **Long-Term Vision and Future Financial Impact**

The Finance Department will continue to work with other departments in evaluating resources needed for the City to complete the capital infrastructure needs identified in the City's Capital Improvements Program.

**FINANCE PERFORMANCE INDICATORS**

**FUND: 001 DEPARTMENT: 1015**

	<b>Actual 2020-21</b>	<b>Actual 2021-22</b>	<b>Estimated 2022-23</b>	<b>Adopted 2023-24</b>
<b>Jurisdiction Data</b>				
Population	18,016	18,028	18,034	18,048
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	185.69	182.61	184.72	188.54
<b>Departmental Inputs</b>				
Total Personnel Services & Operating Expenses	\$ 285,646	\$ 315,463	\$ 349,560	\$ 330,350
Total # of Full Time Equivalent Employees	3.00	3.00	3.00	3.00
<b>Outputs</b>				
# Accounts Payable Checks	4,432	4,245	4,500	4,600
# P-Card Transactions	2,747	2,009	2,300	2,200
<b>Efficiency</b>				
O&M Cost Per Capita	\$ 15.86	\$ 17.50	\$ 19.38	\$ 18.30
O&M Cost per Full Time Equiv. Employee	\$ 95,215	\$ 105,154	\$ 116,520	\$ 110,117
Per Capita per Full Time Equiv. Employee	6,005	6,009	6,011	6,016
<b>Effectiveness</b>				
Interest Rate on Bond Investments	0.73%	0.73%	0.73%	0.73%

CITY OF SAFETY HARBOR  
ADOPTED FY 2023/2024 BUDGET

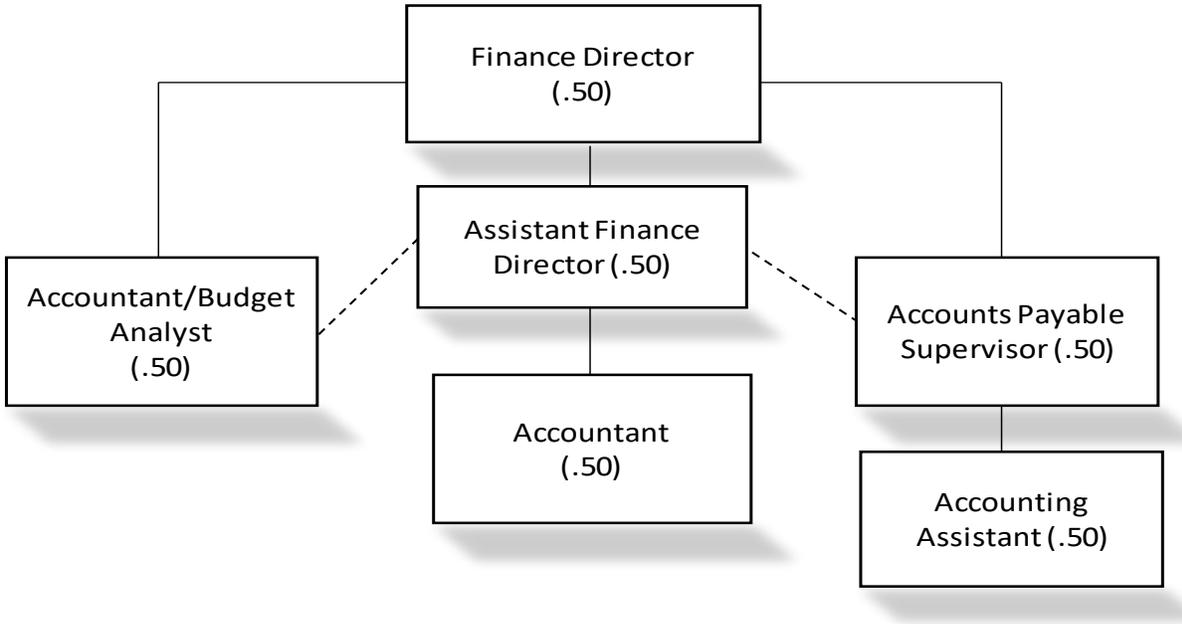
<b>Fund:</b> <b>General</b>	<b>Department:</b> <b>Finance</b>	<b>Fund #:</b> <b>001</b>
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**EXPENDITURE DETAIL**

Acct #	Account Description	Actual 2020-21	Actual 2021-22	Adopted Budget 2022-23	Adjusted Budget 2022-23	Estimated Year End 2022-23	Adopted Budget 2023-24
<b>Personnel Services</b>							
1015-500.12-01	Salaries & Wages	\$ 207,404	\$ 224,087	\$ 227,020	\$ 227,020	\$ 247,290	\$ 231,950
1015-500.14-00	Overtime-Time & One Half	-	133	-	-	-	-
1015-500.15-10	Incentive Pay	-	3,000	6,000	6,000	6,000	-
	Salaries & Wages Sub-Total	207,404	227,220	233,020	233,020	253,290	231,950
1015-500.21-00	Fica Taxes	15,438	16,749	17,830	17,830	19,380	17,750
1015-500.22-00	Retirement	16,674	17,890	18,170	18,170	19,790	18,560
1015-500.23-00	Life & Health Insurance	40,115	48,132	56,460	56,460	47,110	49,510
	Benefits Sub-Total	72,227	82,770	92,460	92,460	86,280	85,820
	Total Personnel Services	279,630	309,990	325,480	325,480	339,570	317,770
<b>Operating Expenses</b>							
1015-500.34-90	Other Fees & Contracts	-	-	500	500	500	500
1015-500.40-01	Employee Travel	-	175	980	980	980	2,840
1015-500.40-30	Cell Phone Allowance	405	-	620	620	620	620
1015-500.41-00	Communication Services	1,920	1,854	1,950	1,950	1,950	2,050
1015-500.46-40	Maintenance Contracts	1,009	-	750	750	750	750
1015-500.47-01	Printing & Binding	-	250	750	750	550	550
1015-500.51-10	Office Supplies-General	1,975	2,177	2,500	2,612	2,500	3,000
1015-500.51-11	Non-Capital Office Equip	-	139	500	500	500	400
1015-500.54-10	Publications	249	-	300	300	300	300
1015-500.54-20	Memberships & Dues	408	628	690	690	690	690
1015-500.54-30	Educational Costs	50	250	650	650	650	880
	Total Operating Expenses	6,016	5,473	10,190	10,302	9,990	12,580
	<b>Total Finance</b>	<b>\$ 285,646</b>	<b>\$ 315,463</b>	<b>\$ 335,670</b>	<b>\$ 335,782</b>	<b>\$ 349,560</b>	<b>\$ 330,350</b>

**Organizational Chart**

**FINANCE DEPARTMENT**



JOB CLASS/TITLE	PAY GRADE	ADOPTED FY 21/22	ADOPTED FY 22/23	ADOPTED FY 23/24
Finance Director	133	0.50	0.50	0.50
Assitant Finance Director	131	0.50	0.50	0.50
Accountant/Budget Analyst	125	0.50	0.50	0.50
Accountant	122	0.50	0.50	0.50
Accounts Payable Supervisor	123	0.50	0.50	0.50
Accounting Assistant	118	0.50	0.50	0.50
<b>Total Division</b>		<b>3.00</b>	<b>3.00</b>	<b>3.00</b>

## Community Development Department

Describe activities, services or function carried out by your department and any relevant additional information (include any shift in emphasis or responsibilities).

### **Current and Prior Year Accomplishments**

#### **Planning and Zoning**

The Planning and Zoning Division is responsible for implementing the City's Comprehensive Plan and Land Development Code and preparing special studies. Division staff reviews development applications, provides planning and zoning related information to the public, maintains geographic information systems (GIS) layers, performs an annual level of service review and Capital Improvements Element update, staffs the Planning and Zoning Board/Board of Appeals, prepares Land Development Code and Comprehensive Plan amendments, serves on two Forward Pinellas committees (Planners Advisory Council and Technical Coordinating Committee), and the Local Mitigation Strategy committee. The division oversees three grant programs (Downtown Partnership Grant, Neighborhood grant, and Beautification Matching grant), the Mayors Tree Challenge, and the Mayor's Award for design excellence. The Planning Division oversees the Technical Review Committee, which includes staff from multiple departments that review development applications.

Planning Division staff completed the evaluation and appraisal review of the Comprehensive Plan, including Peril of Flood (sea level rise) policies and a new Property Rights Element required by Florida Statutes. Planning Division staff amended the Land Development Code and Comprehensive Plan to add agricultural light uses to the M-1 (light industrial) and P (Public and Conservation zoning districts).

#### **Building Division**

The Building Division conducts permit reviews and inspections to ensure consistency with the Land Development Code and administers the local business tax application process for businesses. Pinellas County serves as the city's Building Official.

In FY 2022-23, Building Division staff oversaw the five-year review of the Community Rating System (CRS) program and the City Arborist organized a free tree giveaway and street tree planting program wherein residents apply to have street trees planted in their front yard.

#### **Fiscal Year 2024 Goals**

Department goals include continued operations for planning, code compliance and building and the adoption of code and comprehensive plan amendments. In fiscal year 2024, the Building Division will be adding software to allow the digital submittal of all building permit applications.

#### **Long-Term Vision and Future Financial Impact**

The long-term vision of the Department is to ensure seamless coordination between the planning, building, and code enforcement division, ensure the staff team has the necessary resources and training, and to provide excellent customer service to the residents and businesses of Safety Harbor.

**PLANNING & ZONING PERFORMANCE INDICATORS**

**FUND: 001 DEPARTMENT: 1017**

	<b>Actual 2020-21</b>	<b>Actual 2021-22</b>	<b>Estimated 2022-23</b>	<b>Adopted 2023-24</b>
<b>Jurisdiction Data</b>				
Population	18,016	18,028	18,034	18,048
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	185.69	182.61	184.72	188.54
<b>Departmental Inputs</b>				
Total Personnel Services & Operating Expenses	\$ 305,618	\$ 324,773	\$ 480,380	\$ 364,600
Total # of Full Time Equivalent Employees	3.36	3.36	4.30	3.30
<b>Outputs</b>				
# of Annexations	4	2	1	2
# of Site Plans	2	2	2	2
# of Comp Plan Amendments Completed	-	2	3	2
# of Land Development and City Code Amendments	8	1	3	5
# of Zoning Map Amendments	2	2	1	2
# of Conditional Use Reviews	2	3	2	2
# of Subdivisions	-	-	1	1
# of Variances	9	5	35	5
Temporary Use	5	5	15	10
<b>Efficiency</b>				
O&M Cost Per Capita	\$ 16.96	\$ 18.01	\$ 26.64	\$ 20.20
O&M Cost per Full Time Equiv. Employee	\$ 90,958	\$ 96,658	\$ 111,716	\$ 110,485
Per Capita per Full Time Equiv. Employee	5,362	5,365	4,194	5,469
<b>Effectiveness</b>				
Avg. # days to Review Development Cases	30	30	30	30
% of Projects Completed on Schedule	100%	100%	100%	100%

**CODE ENFORCEMENT PERFORMANCE INDICATORS**

**FUND: 001 DEPARTMENT: 1017**

	<b>Actual 2020-21</b>	<b>Actual 2021-22</b>	<b>Estimated 2022-23</b>	<b>Adopted 2023-24</b>
<b>Jurisdiction Data</b>				
Population	18,016	18,028	18,034	18,048
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	185.69	182.61	184.72	188.54
<b>Departmental Inputs</b>				
Total Personnel Services & Operating Expenses	\$ 305,618	\$ 324,773	\$ 480,380	\$ 364,600
Total # of Full Time Equivalent Employees	3.36	3.36	4.30	3.30
<b>Outputs</b>				
Animal	14	6	10	8
Blight	10	2	2	2
Building Permit	100	144	126	120
Exterior Property	114	86	156	150
Exterior Storage/Garbage	36	12	2	2
Illicit discharge	18	23	8	8
Interior Property/Building Code/Unsafe Structure	22	3	4	4
Other	22	14	20	20
Public nuisance/residence	8	2	2	2
Tall Grass/Weeds	41	40	20	20
Vehicles	87	40	38	38
Code Enforcement Board Violations	39	34	18	18
<b>Efficiency</b>				
O&M Cost Per Capita	\$ 16.96	\$ 18.01	\$ 26.64	\$ 20.20
O&M Cost per Full Time Equiv. Employee	\$ 90,958	\$ 96,658	\$ 111,716	\$ 110,485
Per Capita per Full Time Equiv. Employee	5,362	5,365	4,194	5,469
<b>Effectiveness</b>				
Avg. Time to Gain Compliance	20	20	20	20
Avg. Time to Initial Response to a Complaint	2	2	2	2

CITY OF SAFETY HARBOR  
ADOPTED FY 2023/2024 BUDGET

<b>Fund:</b> General	<b>Department:</b> Community Development/Planning & Zoning/Code Enforcement	<b>Fund #:</b> 001
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**EXPENDITURE DETAIL**

Acct #	Account Description	Actual 2020-21	Actual 2021-22	Adopted Budget 2022-23	Adjusted Budget 2022-23	Estimated Year End 2022-23	Adopted Budget 2023-24
<b>Personnel Services</b>							
1017-500.12-01	Salaries & Wages	\$ 208,568	\$ 219,270	\$ 273,360	\$ 273,360	\$ 261,210	\$ 233,960
1017-500.15-10	Incentive Pay	-	3,500	6,600	6,600	6,600	-
	Salaries & Wages Sub-Total	208,568	222,770	279,960	279,960	267,810	233,960
1017-500.21-00	Fica Taxes	15,235	16,283	21,420	21,420	20,490	17,900
1017-500.22-00	Retirement	16,456	17,512	21,830	21,830	20,850	18,670
1017-500.23-00	Life & Health Insurance	51,046	52,937	64,960	64,960	70,860	64,060
	Benefits Sub-Total	82,736	86,732	108,210	108,210	112,200	100,630
	Total Personnel Services	291,305	309,502	388,170	388,170	380,010	334,590
<b>Operating Expenses</b>							
1017-500.34-20	Planning Services	414	-	7,500	97,898	78,520	9,000
1017-500.34-90	Other Fees And Contracts	-	-	250	250	250	250
1017-500.40-01	Employee Travel	629	714	2,270	2,270	2,000	1,860
1017-500.40-30	Dept. Director Phone Allowance	603	1,003	1,200	1,200	1,200	600
1017-500.41-00	Communication Services	1,859	2,000	2,200	2,200	2,200	3,270
1017-500.46-10	Outside Vehicle Repair	452	-	600	600	600	600
1017-500.46-20	Equipment Repairs	-	-	500	500	500	500
1017-500.46-40	Maintenance Contracts	2,183	3,019	3,070	3,070	3,070	3,070
1017-500.47-01	Printing & Binding	1,876	2,204	3,700	2,700	3,700	3,700
1017-500.51-10	Office Supplies-General	722	597	850	967	850	850
1017-500.51-11	Non-Capital Office Equip.	1,233	1,550	1,780	3,080	1,350	-
1017-500.51-50	Reproduction Supplies	537	329	500	500	500	500
1017-500.52-01	Gas	1,216	1,514	1,640	1,640	1,640	1,770
1017-500.52-03	Oil & Other Lubricants	9	153	40	40	40	50
1017-500.52-10	Vehicle Parts	190	66	300	300	300	300
1017-500.52-70	Special Clothing /Uniform	317	-	400	400	400	400
1017-500.52-80	Tires And Tubes	-	457	200	200	200	200
1017-500.54-20	Memberships & Dues	690	755	990	990	990	990
1017-500.54-30	Educational Costs	1,385	910	2,860	2,860	2,060	2,100
	Total Operating Expenses	14,313	15,271	30,850	121,665	100,370	30,010
	<b>Total Community Development</b>	<b>\$ 305,618</b>	<b>\$ 324,773</b>	<b>\$ 419,020</b>	<b>\$ 509,835</b>	<b>\$ 480,380</b>	<b>\$ 364,600</b>

**BUILDING DEPT PERFORMANCE INDICATORS**

**FUND: 001 DEPARTMENT: 1024**

	<b>Actual 2020-21</b>	<b>Actual 2021-22</b>	<b>Estimated 2022-23</b>	<b>Adopted 2023-24</b>
<b>Jurisdiction Data</b>				
Population	18,016	18,028	18,034	18,048
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	185.69	182.61	184.72	188.54
<b>Departmental Inputs</b>				
Total Personnel Services & Operating Expenses	\$ 603,354	\$ 46,950	\$ 397,130	\$ 347,410
Total # of Full Time Equivalent Employees	6.63	4.00	4.00	4.00
<b>Outputs</b>				
# of Bldg. Permits Issued	2,082	409	380	380
# of Inspection Performed	2,341	599	900	900
<b>Outputs Occupational Licenses</b>				
# of Licenses Issued	963	650	530	530
# of Renewals	1,050	610	450	450
# of Inspections Performed (By Code Enforcement)	30	30	30	30
<b>Efficiency</b>				
O&M Cost Per Capita	\$ 33.49	\$ 2.60	\$ 22.02	\$ 19.25
O&M Cost per Full Time Equiv. Employee	\$ 91,004	\$ 11,738	\$ 99,283	\$ 86,853
Per Capita per Full Time Equiv. Employee	2,717	4,507	4,509	4,512
<b>Effectiveness</b>				
Avg. Permit Review Time (minutes)	20	20	20	20
% of Inspections Performed on Schedule	90%	90%	90%	90%
% of Recovery	90%	90%	90%	90%

CITY OF SAFETY HARBOR  
ADOPTED FY 2023/2024 BUDGET

<b>Fund:</b> <b>General</b>	<b>Department:</b> <b>Building</b>	<b>Fund #:</b> <b>001</b>
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**EXPENDITURE DETAIL**

Acct #	Account Description	Actual 2020-21	Actual 2021-22	Adopted Budget 2022-23	Adjusted Budget 2022-23	Estimated Year End 2022-23	Adopted Budget 2023-24
<b>Personnel Services</b>							
1024-500.12-01	Salaries & Wages	\$ 246,132	\$ 185,386	\$ 205,300	\$ 187,530	\$ 200,640	\$ 194,810
1024-500.14-00	Overtime	467	181	-	-	-	-
1024-500.15-10	Incentive Pay	-	4,000	8,000	8,000	8,000	-
	Salaries & Wages Sub-Total	246,599	189,567	213,300	195,530	208,640	194,810
1024-500.21-00	Fica Taxes	18,271	14,056	16,330	16,330	15,970	14,910
1024-500.22-00	Retirement	19,323	14,844	16,430	16,430	16,060	15,590
1024-500.23-00	Life & Health Insurance	56,050	53,090	62,090	62,090	70,460	65,610
	Benefits Sub-Total	93,643	81,990	94,850	94,850	102,490	96,110
	Total Personnel Services	340,242	271,557	308,150	290,380	311,130	290,920
<b>Operating Expenses</b>							
1024-500.34-90	Other Fees & Contracts	253,485	38,919	21,000	37,970	29,400	24,000
1024-500.40-01	Employee Travel	-	669	2,450	2,450	2,450	2,080
1024-500.41-00	Communications Services	2,617	1,747	1,880	1,880	1,880	1,970
1024-500.44-00	Communications Services	14	104	200	200	200	200
1024-500.46-10	Outside Vehicle Repairs	360	-	500	500	500	500
1024-500.46-40	Maintenance Contracts	646	190	39,410	45,410	39,410	19,660
1024-500.47-01	Printing & Binding	253	786	200	400	200	200
1024-500.51-10	Office Supplies-General	857	494	1,250	1,250	1,250	1,250
1024-500.51-11	Non-Capital Office Equipmnet	2,227	237	4,600	4,500	4,600	300
1024-500.52-01	Gas	738	1,284	1,080	1,080	2,400	2,520
1024-500.52-03	Oil & Lubricants	17	25	80	180	80	80
1024-500.52-10	Vehicle Parts	158	25	350	350	350	350
1024-500.52-70	Special Clothing/Uniforms	433	138	900	900	900	900
1024-500.52-80	Tires & Tubes	222	227	250	250	250	250
1024-500.54-10	Publications	155	-	-	-	-	-
1024-500.54-20	Memberships & Dues	260	680	780	780	780	780
1024-500.54-30	Educational Costs	670	1,423	1,580	1,580	1,350	1,450
	Total Operating Expenses	263,112	46,950	76,510	99,680	86,000	56,490
	<b>Total Building</b>	<b>\$ 603,354</b>	<b>\$ 318,507</b>	<b>\$ 384,660</b>	<b>\$ 390,060</b>	<b>\$ 397,130</b>	<b>\$ 347,410</b>

CITY OF SAFETY HARBOR  
ADOPTED FY 2023/2024 BUDGET

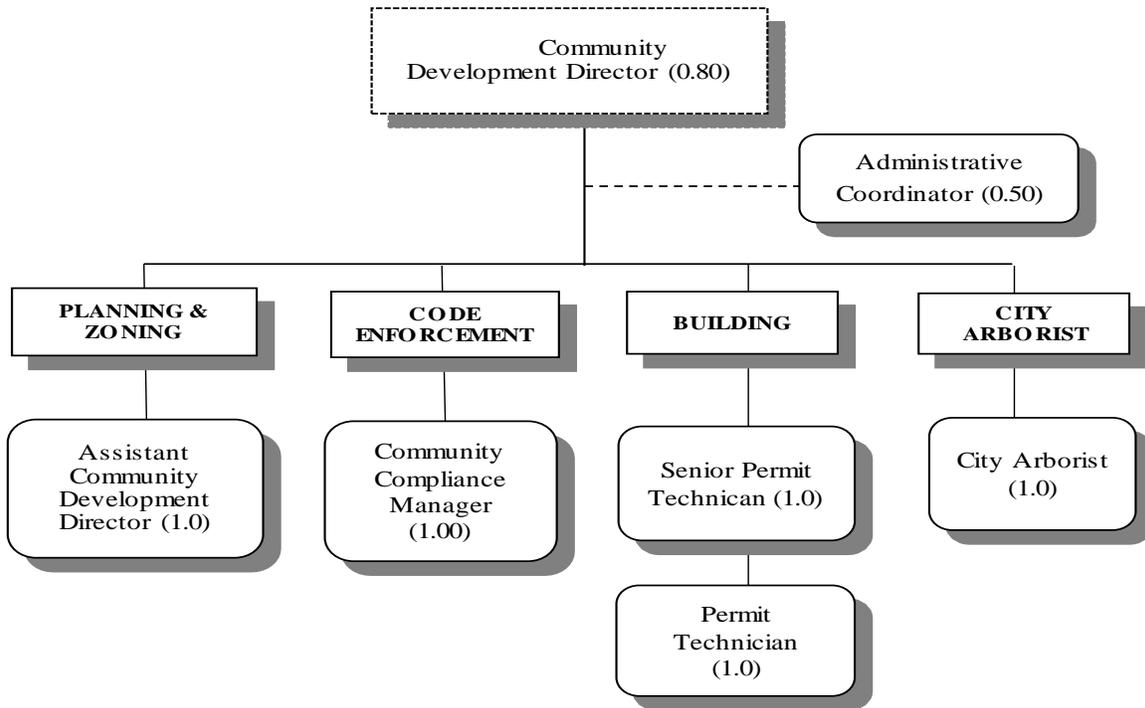
<b>Fund:</b> <b>General</b>	<b>Department:</b> <b>Building</b>	<b>Fund #:</b> <b>001</b>
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<b>FUNDING SOURCE</b>
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Acct #	Account Description	Actual 2020-21	Actual 2021-22	Adopted Budget 2022-23	Adjusted Budget 2022-23	Estimated Year End 2022-23	Adopted Budget 2023-24
Program Expenditure Budget		\$ 603,354	\$ 318,507	\$ 384,660	\$ 390,060	\$ 397,130	\$ 347,410
Less Revenues Supporting Program:							
316 Local Business Tax		145,664	131,022	142,000	142,000	130,000	130,000
322 Permits, Fees & Special Assessments		206,866	20,188	84,300	84,300	10,900	10,900
329 Other Permits & Fees		1,796	3,736	4,660	4,660	3,760	3,760
342 Public Safety		209,042	39,374	25,000	25,000	156,130	154,070
Net Unsupported/(Supported) Budget		<b>\$ 39,986</b>	<b>\$ 124,188</b>	<b>\$ 128,700</b>	<b>\$ 134,100</b>	<b>\$ 96,340</b>	<b>\$ 48,680</b>
% Of Budget Supported		93.4%	61.0%	66.5%	65.6%	75.7%	86.0%

**Organizational Chart**

**COMMUNITY DEVELOPMENT DEPARTMENT**



JOB CLASS/TITLE	PAY GRADE	ADOPTED FY 21/22	ADOPTED FY 22/23	ADOPTED FY 23/24
<b>Community Development Director*</b>	<b>133</b>	<b>0.80</b>	<b>0.80</b>	<b>0.80</b>
<b>Planning &amp; Zoning/Code Enforcement</b>				
Assistant Community Dev Director	131	0.00	1.00	1.00
Community Planner/GIS Analyst	127	1.00	0.00	0.00
Administrative Coordinator**	121	0.50	0.50	0.50
Community Compliance Manager	127	0.00	1.00	1.00
Community Compliance Officer	121	1.00	1.00	0.00
On-Call Community Compliance Officer	121	0.06	0.00	0.00
<b>Total Planning &amp; Zoning/Code Enforcement</b>		<b>2.56</b>	<b>3.50</b>	<b>2.50</b>
<b>Building Division</b>				
Building Manager	127	0.00	0.00	0.00
Floodplain Coordinator	127	1.00	1.00	1.00
City Arborist	124	1.00	1.00	1.00
Senior Permit Technican	118	0.00	1.00	1.00
Permit Technican	116	2.00	1.00	1.00
<b>Total Building</b>		<b>4.00</b>	<b>4.00</b>	<b>4.00</b>
<b>Total Community Development</b>		<b>7.36</b>	<b>8.30</b>	<b>7.30</b>
*Community Development Director is 20% funded in CRA				
**Administrative Coordinator is 50% funded in Engineering				

<b>Fund:</b> General	<b>Department:</b> City Attorney	<b>Fund #:</b> 001
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**EXPENDITURE DETAIL**

Acct #	Account Description	Actual		Adopted	Adjusted	Estimated	Adopted
		2020-21	2021-22	Budget	Budget	Year End	Budget
<b>Operating Expenses</b>							
1018-500.31-10	Legal Services	149,102	133,607	146,150	146,150	146,150	154,920
1018-500.31-20	Other Legal	14,259	27,978	37,100	37,100	37,100	38,590
1018-500.40-01	Employee Travel	375	350	1,000	1,000	1,000	1,000
1018-500.54-10	Publications	1,002	1,058	1,000	1,000	1,000	1,000
1018-500.54-30	Educational Costs	-	607	450	450	450	500
	Total Operating Expenses	164,738	163,601	185,700	185,700	185,700	196,010
	<b>Total City Attorney</b>	<b>\$ 164,738</b>	<b>\$ 163,601</b>	<b>\$ 185,700</b>	<b>\$ 185,700</b>	<b>\$ 185,700</b>	<b>\$ 196,010</b>



CITY OF SAFETY HARBOR  
ADOPTED FY 2023/2024 BUDGET

<b>Fund:</b> <b>General</b>	<b>Department:</b> <b>General Government</b>	<b>Fund #:</b> <b>001</b>
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**EXPENDITURE DETAIL**

Acct #	Account Description	Actual 2020-21	Actual 2021-22	Adopted Budget 2022-23	Adjusted Budget 2022-23	Estimated Year End 2022-23	Adopted Budget 2023-24
<b>Personnel Services</b>							
1020-500.24-00	Workers Compensation Ins.	35,216	35,915	43,640	43,640	35,800	39,350
1020-500.25-00	Unemployment Contribution	3,094	4,442	10,000	10,000	10,000	10,000
	Benefits Sub-Total	38,310	40,357	53,640	53,640	45,800	49,350
	Total Personnel Services	38,310	40,357	53,640	53,640	45,800	49,350
<b>Operating Expenses</b>							
1020-500.32-10	Auditing And Accounting	24,190	8,793	22,500	27,500	27,500	22,500
1020-500.34-90	Other Fees & Contracts	625	40,396	1,110	13,110	8,610	101,200
1020-500.34-95	Disaster Expenses	36,876	11,682	-	4,629	3,000	-
1020-500.41-00	Communications Services	644	668	750	750	750	800
1020-500.42-10	Postage	28,319	30,295	33,010	33,469	33,470	34,300
1020-500.43-00	Utility Services	31,655	35,792	35,700	35,700	41,800	43,900
1020-500.44-00	Rentals & Leases	-	2,084	-	-	-	-
1020-500.45-00	General Liability Ins	89,262	113,108	123,940	123,940	149,300	179,200
1020-500.46-01	Building & Grounds Maint	11,719	10,204	16,570	16,794	16,570	17,120
1020-500.46-40	Maintenance Contracts	28,704	25,700	31,130	31,130	31,130	32,690
1020-500.47-01	Printing & Binding	9,856	13,876	17,100	17,113	17,100	17,100
1020-500.49-30	Other Current Charges	27,605	61,889	70,000	68,659	72,100	20,000
1020-500.51-10	Office Supplies-General	4,809	6,803	5,000	5,819	5,000	5,200
1020-500.51-11	Non-Capital Office Equip.	-	-	4,500	4,500	4,500	4,500
1020-500.52-42	Supplies City Hall BR	22	-	1,000	1,000	1,000	1,000
1020-500.52-90	Special Supplies	-	-	600	600	600	600
1020-500.54-01	Subscriptions	168	168	170	170	170	200
1020-500.54-20	Memberships & Dues	500	-	500	500	750	1,000
	Total Operating Expenses	294,954	361,458	363,580	385,383	413,350	481,310
<b>Capital Expenses</b>							
1020-500.64-40	Special Equipment	17,172	5,037	-	-	-	-
	Total Capital Expenses	17,172	5,037	-	-	-	-
	<b>Total General Government</b>	<b>\$ 350,435</b>	<b>\$ 406,852</b>	<b>\$ 417,220</b>	<b>\$ 439,023</b>	<b>\$ 459,150</b>	<b>\$ 530,660</b>



<b>Fund:</b> General	<b>Department:</b> Law Enforcement	<b>Fund #:</b> 001
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**EXPENDITURE DETAIL**

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2020-21	2021-22	Budget	Budget	Year End	Budget
<b>Operating Expenses</b>							
1021-500.34-30	Sheriff's Contract	1,449,252	1,530,279	1,609,250	1,609,250	1,609,250	1,732,050
	Total Operating Expenses	1,449,252	1,530,279	1,609,250	1,609,250	1,609,250	1,732,050
	<b>Total Law Enforcement</b>	<b>\$ 1,449,252</b>	<b>\$ 1,530,279</b>	<b>\$ 1,609,250</b>	<b>\$ 1,609,250</b>	<b>\$ 1,609,250</b>	<b>\$ 1,732,050</b>





# Fire Department

*"We are the members of the Safety Harbor Fire Department; our mission is to protect lives and property from all hazards. We provide this service with emphasis on quality, personal safety, injury reduction, cost effectiveness, and environmental protection."*

The Fire Department protects life and property from all hazards through emergency response, preparedness, and prevention. The department is primarily responsible for leading and managing all fire, non-fire, medical, and hazardous materials emergencies, and emergency management functions for the community. These responsibilities are effectively managed through proper planning, organizing, staffing, directing, coordinating, reporting, and



budgeting. High quality fire protection and medical services are provided with an emphasis on doing what is best for the community, city, department, shift, station, and then the employee. The department's priorities are (1) calls, (2) preparing for calls, and (3) preventing calls.

## Current and Prior Year Accomplishments

The department continues to make significant progress in developing and enhancing services to the community while focusing on continuous improvement. The department's policies and procedures are routinely reviewed and edited to ensure consistency with local bargaining agreements, City rules and regulations, county guidelines, state laws, Occupational Safety and Health Administration (OSHA) regulations, National Fire Protection Association (NFPA) guidelines, Insurance Services Office (ISO) requirements, and best practices. The department continues to realign project and program work assignments to personnel throughout the organization to ensure a more effective workload distribution and to assist in personnel development. The department continues to focus on three main funding priorities: personnel, apparatus, and facilities.

In FY23, the department replaced personal protective equipment (PPE) for six firefighters, purchased new telecommunications equipment, received a new fire engine, purchased a new ladder truck, and purchased a new SR52 unit. Furthermore, the department continued to participate in growth management (priority dispatch) to ensure increased availability for life-threatening emergencies and initiated the dispatch of apparatus based on GPS location to all EMS incidents, structure fires, unconfirmed structure fires, and gas leaks. The department's Fire Marshal continues to complete an audit of all inspectable occupancies within the fire district to ensure all locations are accounted for in the department's inspection database and that all occupancies receive a periodic fire inspection. The department's Fire Services Specialist has ensured all purchasing and payroll items are consistent with City expectations.



## Fiscal Year 2024 Goals

- Replace six sets of turnout gear.
- Create a 10-year facilities plan.
- Complete fire inspection audit of fire district.
- Implement new dispatch software (Hexagon) and records management system (Image Trend).

**Long-Term Vision and Future Financial Impact:** The department will continue to focus on identifying increased efficiencies while also improving overall effectiveness. This will be accomplished by critically analyzing performance data, spending habits, and staffing patterns. The organization will continue to seek out partnerships for increased workplace and customer service improvements.

**FIRE PERFORMANCE INDICATORS**  
**FUND: 001 DEPARTMENT: 1022**

	<b>Actual 2020-21</b>	<b>Actual 2021-22</b>	<b>Estimated 2022-23</b>	<b>Adopted 2023-24</b>
<b>Jurisdiction Data</b>				
Population	18,016	18,028	18,034	18,048
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	185.69	182.61	184.72	188.54
<b>Departmental Inputs</b>				
Total Personnel Services & Operating Expenses	\$ 3,924,574	\$ 4,121,668	\$ 4,372,270	\$ 4,507,330
Total # of Full Time Equivalent Employees	30.50	30.50	30.50	31.50
<b>Fire Prevention</b>				
Review all Received Plans in Less than Two Weeks	100	100	100	100
Periodic Inspectable Occupancy Inspections (%)	33	25	25	25
Licensed Facility Inspections (%)	100	100	100	100
Investigate All Fires (%)	100	100	100	100
Periodic Preplan Update (%)	33	25	25	25
Inspect and Test All City Fire Hydrants (%)	100	100	100	100
<b>Emergency Response</b>				
Prevent fire deaths on all fire incidents in district (%)	100	100	100	100
Confine 90% of bldg fires to area involved on arrival	100	100	100	100
Provide a minimum of ALS to all incidents within City	100	100	100	100
Respond to emergencies in less than 7m 30s (%)	93	89	89	90
<b>Training</b>				
Complete 228 Hours of Company Officer Training (%)	100	100	100	100
Complete 228 Hours of Driver/Operator Training (%)	100	100	100	100
Complete 216 Hours of Firefighter Training (%)	100	100	100	100
<b>Total Emergency Readness Efficiency</b>				
	<b>600</b>	<b>600</b>	<b>600</b>	<b>600</b>
<b>% of ISO Training requirements met</b>				
	100	100	100	100
<b>% of emergency response criteria met</b>				
	100	100	100	100
O&M Cost Per Capita	\$ 217.84	\$ 228.63	\$ 242.45	\$ 249.74
O&M Cost per Full Time Equiv. Employee	\$ 128,675	\$ 135,137	\$ 143,353	\$ 143,090
Per Capita per Full Time Equiv. Employee	591	591	591	573

CITY OF SAFETY HARBOR  
ADOPTED FY 2023/2024 BUDGET

<b>Fund:</b> General	<b>Department:</b> Fire And EMS	<b>Fund #:</b> 001
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**EXPENDITURE DETAIL**

Acct #	Account Description	Actual 2020-21	Actual 2021-22	Adopted Budget 2022-23	Adjusted Budget 2022-23	Estimated Year End 2022-23	Adopted Budget 2023-24
<b>Personnel Services</b>							
1022-500.12-01	Salaries & Wages	\$ 2,001,627	\$ 2,208,126	\$ 2,324,880	\$ 2,302,180	\$ 2,329,000	\$ 2,438,000
1022-500.14-00	Overtime-Time & One Half	129,842	133,288	158,400	158,400	165,000	165,000
1022-500.15-10	Incentive Pay	45,610	77,964	173,680	173,680	132,460	71,180
	Salaries & Wages Sub-Total	2,177,078	2,419,378	2,656,960	2,634,260	2,626,460	2,674,180
1022-500.21-00	Fica Taxes	159,897	177,744	196,550	196,550	198,900	204,580
1022-500.22-00	Retirement	494,243	358,550	389,170	389,170	359,920	372,240
1022-500.22-01	Passing Thru State	111,154	114,375	104,900	104,900	104,900	113,100
1022-500.23-00	Life & Health Insurance	426,955	478,992	468,850	468,850	463,660	495,360
1022-500.24-00	Workers Compensation Ins.	123,119	123,308	149,810	149,810	122,700	135,000
	Benefits Sub-Total	1,315,367	1,252,970	1,309,280	1,309,280	1,250,080	1,320,280
	Total Personnel Services	3,492,446	3,672,348	3,966,240	3,943,540	3,876,540	3,994,460
<b>Operating Expenses</b>							
1022-500.31-30	Employee Physicals	17,300	16,246	17,920	19,650	19,650	19,000
1022-500.32-10	Auditing & Accounting	10,700	11,779	10,790	10,790	10,790	10,800
1022-500.34-90	Other Fees & Contracts	-	121	200	2,450	2,200	200
1022-500.40-01	Employee Travel	69	1,901	4,000	1,000	2,000	4,730
1022-500.40-30	Cell Phone Allowance	2,983	2,888	3,000	3,000	3,000	3,000
1022-500.41-00	Communication Services	22,276	23,683	26,500	26,500	25,750	27,050
1022-500.42-10	Postage	226	351	100	150	150	180
1022-500.43-00	Utility Services	32,463	33,357	35,990	35,990	36,360	38,260
1022-500.44-00	Rental & Leases	1,771	2,119	2,480	2,480	2,480	2,480
1022-500.45-00	General Liability Ins.	80,925	90,892	100,000	109,900	110,400	132,500
1022-500.46-01	Building & Grounds Maint	23,828	18,250	18,160	21,360	21,360	19,380
1022-500.46-10	Outside Vehicle Repairs	30,916	19,590	19,390	49,370	38,640	22,360
1022-500.46-20	Equipment Repairs	2,879	5,139	4,780	4,780	4,780	4,920
1022-500.46-30	Nextel/Radio Maintenance	9,553	6,593	7,200	9,904	9,900	7,230
1022-500.46-40	Maintenance Contracts	9,005	11,527	10,600	11,938	11,190	10,460
1022-500.49-30	Other Current Charges	25,669	1,313	2,880	4,500	4,500	7,940
1022-500.51-10	Office Supplies-General	1,252	1,268	1,520	1,520	1,520	1,230
1022-500.51-11	Non-Capital Office Equip	10,938	13,710	11,840	4,539	1,440	20,080
1022-500.52-01	Gas	5,908	10,623	8,830	8,830	10,900	11,460

CITY OF SAFETY HARBOR  
ADOPTED FY 2023/2024 BUDGET

<b>Fund:</b> <b>General</b>	<b>Department:</b> <b>Fire And EMS</b>	<b>Fund #:</b> <b>001</b>
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Acct #	Account Description	Actual 2020-21	Actual 2021-22	Adopted Budget 2022-23	Adjusted Budget 2022-23	Estimated Year End 2022-23	Adopted Budget 2023-24

**EXPENDITURE DETAIL**

1022-500.52-02 Diesel	20,287	39,079	32,150	32,150	43,560	45,010
1022-500.52-03 Oil & Other Lubricants	6,020	6,266	4,000	4,000	4,000	5,010
1022-500.52-10 Vehicle Parts	18,502	39,881	23,500	42,910	42,300	25,440
1022-500.52-20 Equipment Parts	4,603	2,141	5,230	1,730	5,230	4,050
1022-500.52-30 Small Tools & Supplies	5,758	5,455	4,000	2,500	4,000	4,330
1022-500.52-35 Non-Capital Operating Equip	11,583	13,972	14,200	19,452	17,450	10,760
1022-500.52-40 Builders Supplies	794	3,154	4,000	380	380	4,000
1022-500.52-41 Housekeeping Supplies	5,349	7,405	6,000	6,000	6,000	6,290
1022-500.52-70 Special Clothing/Uniforms	19,510	15,321	15,790	32,252	24,750	16,820
1022-500.52-80 Tires And Tubes	4,884	12,714	6,600	6,600	6,600	8,140
1022-500.52-90 Special Supplies	2,642	7,626	5,500	4,000	5,500	5,070
1022-500.52-92 Fire Hose & Supplies	27,578	7,698	8,370	370	370	11,540
1022-500.54-01 Subscriptions	-	-	-	110	110	-
1022-500.54-10 Publications	1,062	1,790	2,450	1,450	2,450	1,980
1022-500.54-20 Memberships & Dues	2,733	3,129	3,970	3,970	3,970	3,970
1022-500.54-30 Educational Costs	12,164	12,339	18,000	12,046	12,050	17,200
Total Operating Expenses	432,128	449,320	439,940	498,571	495,730	512,870

**Capital Expenses**

1022-500.64-40 Specail Equipment	-	58,404	-	24,990	24,990	-
Total Capital Expenses	-	58,404	-	24,990	24,990	-

**Internal Services**

1022-500.94-16 Data Processing Fee Reimb	34,950	34,950	-	-	-	-
Total Internal Services	34,950	34,950	-	-	-	-

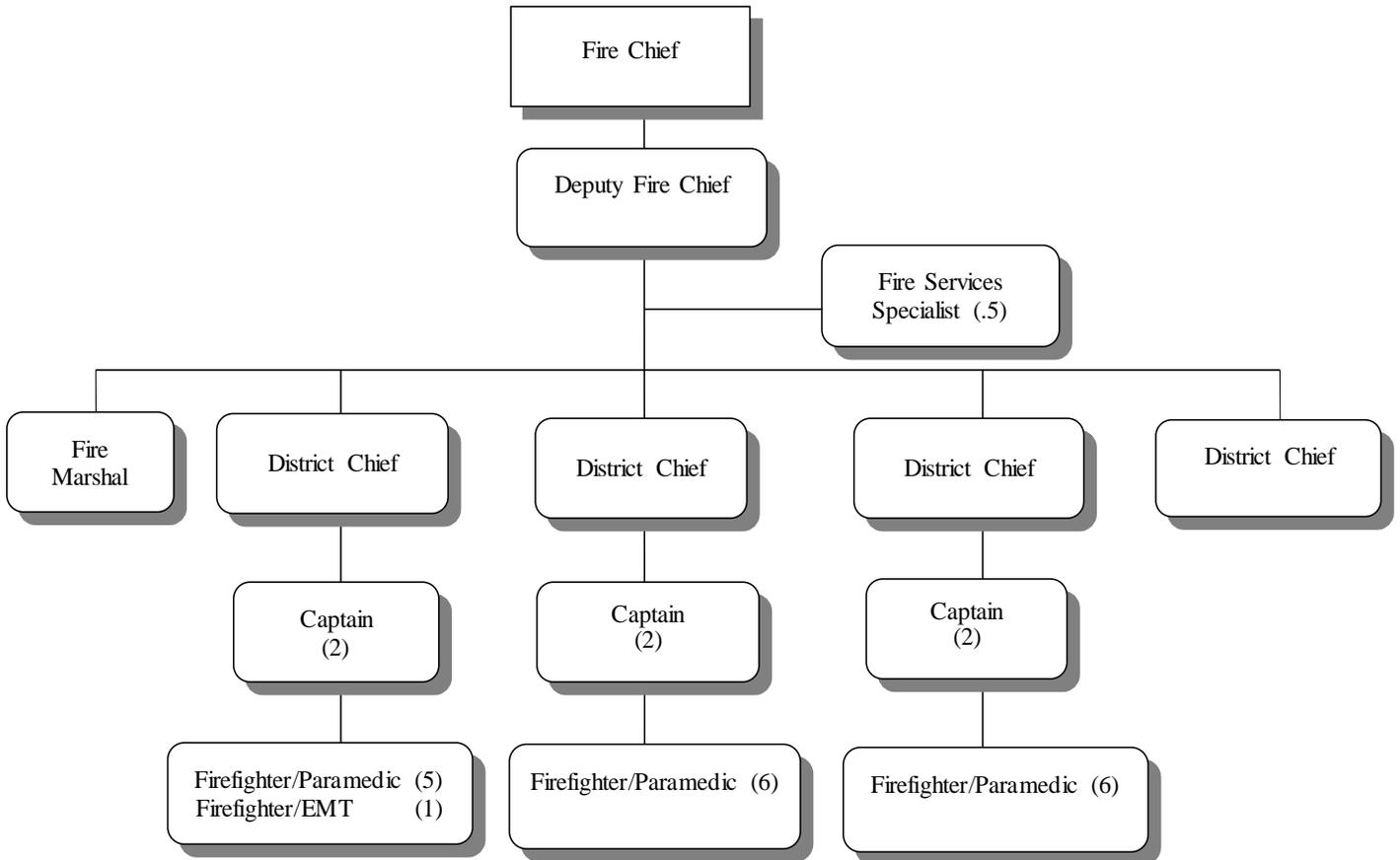
**Total Fire And EMS**

	<b>\$ 3,959,524</b>	<b>\$ 4,215,022</b>	<b>\$ 4,406,180</b>	<b>\$ 4,467,100</b>	<b>\$ 4,397,260</b>	<b>\$ 4,507,330</b>
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**FUNDING SOURCE**

Program Expenditure Budget	\$ 3,924,574	\$ 4,121,668	\$ 4,406,180	\$ 4,442,111	\$ 4,372,270	\$ 4,507,330
Less Revenues Supporting Program:						
312 Other Taxes	111,154	114,375	104,900	104,900	104,900	113,100
331 Federal Grants	183,121	9,070,471	-	-	-	-
338 Shared Revenue From Other Local Units	1,190,271	1,203,810	1,212,560	1,228,955	1,216,740	1,353,570
Net Unsupported Budget	<b>\$ 2,440,028</b>	<b>\$ (6,266,989)</b>	<b>\$ 3,088,720</b>	<b>\$ 3,108,256</b>	<b>\$ 3,050,630</b>	<b>\$ 3,040,660</b>
% Of Budget Supported	37.8%	252.0%	29.9%	30.0%	30.2%	32.5%

**Organizational Chart**  
**FIRE DEPARTMENT**



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 21/22	ADOPTED FY 22/23	ADOPTED FY 23/24
Fire Chief	133	1.00	1.00	1.00
Deputy Fire Chief		0.00	0.00	1.00
District Chief	F28	4.00	4.00	3.00
Captain	O2	6.00	6.00	6.00
Fire Marshal	130	1.00	1.00	1.00
Firefighter/Paramedic	F3	16.00	16.00	18.00
Firefighter EMT	F2	2.00	2.00	1.00
Fire Services Specialist	121	0.00	0.00	0.50
Administrative Coordinator	121	0.00	0.50	0.00
Administrative Assistant	119	0.50	0.00	0.00
<b>Total Division</b>		<b>30.50</b>	<b>30.50</b>	<b>31.50</b>



## ENGINEERING DEPARTMENT

The Engineering Department provides technical services for the City related to paving, grading, drainage, water and sewer infrastructure improvements, by either in-house staff or the use of outside consultant services. Services include field topographic surveys, geotechnical evaluations, environmental reports, drainage problem solutions, traffic engineering, construction plan preparation, contract document preparation, permitting, bidding, and construction inspection services.

### Current Fiscal Year 2022/2023 Accomplishments

- Bishop Creek Erosion Study – provide project management and coordination with USACE.
- Folly Farm – Drainage – in-house design for entry drive and parking area at farm house, 90% design
- Library 2<sup>nd</sup> Floor Addition – Project Management, prepare BID documents, permitting correspondence with Pinellas County and Architect; Final Specifications review.
- Library 1<sup>st</sup> Floor Lighting Upgrades – Project Management. prepare BID documents, permitting correspondence with Pinellas County and Architect; Final Specifications review.
- Marshall Street Park Pickleball Courts: Project Management and Plan review for 30%, 60% 100% Construction Documents; Permit Coordination with Pinellas County; Coordination with Consultant; develop specifications; bid documents; BID project, Bid Evaluation.
  - Main Street at 4<sup>th</sup> Avenue Brick Intersection Repair –Project management and construction inspection.
  - Marina Channel Dredging – Project management; prepare BID documents and put project out to Bid, Mandatory Pre-Bid meeting; BID Evaluation; Pre-Construction meeting; project start up
  - Marina Decking replacement – coordinate with Leisure Service for work scope; project management and coordination with consultant; review assessment report.
  - Marina Pier – coordinate with Leisure Service for work scope
  - North Bayshore Sidewalk improvements – in house design, 100% CDs; prepare specifications and BID documents
  - Pipe Lining for Storm Sewers and Sanitary Sewers - project management and construction inspection.
  - Pavement Condition Assessment – performed a detailed street condition assessment for all streets within the City.
  - Street Rating System - provide evaluation of street condition throughout City for use in prioritization and budgeting for street resurfacing improvements; developed street conditions maps for roads within the City.
  - 2<sup>nd</sup> Street South at 6<sup>th</sup> Avenue paving and drainage improvements – in-house design, 100% CDs.
  - Espiritu Santo Springs/Washington Brennan Water Main –provide project management and construction inspections.
  - Philippe Pointe Pedestrian Bridge water main relocation –provide project management and construction inspections.
  - Pinellas Avenue, Melrose Dr., and Avon Dr. water main and fire protection installation – coordination with Consultant on design items, review of plans, permitting review, coordination with Pinellas County permitting, review design plans, provide project management.
  - North Bay Hills Water Main Replacement Phase III – coordinate design and survey services with Consultant, review design, prepare bid documents; Bid project; project management and coordination with Consultant; construction inspections
- 2nd St N. at 2nd Ave N. – intersection drainage improvements – develop conceptual plan, coordination with surveyor for topographic survey needed for in-house design.
- Highway to Bay Blvd & Bayshore Drive Roadway and drainage improvements - develop 100% Construction documents; develop quantities; develop BID plans.
- City Facilities Resurfacing & sidewalk repairs: SHCP Driveway, Parks & BM, Marshall Street Park, Rigsby Center, Daisy Douglas Park. – define work scope with Leisure Service; prepare 100% construction documents.
- Seminole Park Subdivision Water Main Project: Project Plan review 60% plans; Coordination with Consultant and permitting.
- HVAC Replacement Project: Develop Contract and Bid documents; assist Building Maintenance with scope items.
- Building Dept. Plan Review – Performed several Engineering reviews for building permits, commercial and residential projects.
- Building Dept. Inspections – Performed several inspections for building permits, commercial and residential projects.
- Traffic Calming – project management of various traffic studies
- Vacation of Easements – Evaluation and project management of various vacation of easement applications.
- Excavation and Fill Permits – Evaluation and project management of various excavation & fill permits.
- City stormwater water facilities operation and maintenance inspections.

### **Fiscal Year 2023/2024 Goals**

- Seminole Park / Maple Way water main – 60% and 90% plans review, project management and coordination with consultant, design plan reviews, permit coordination, and construction inspection.
- Bishop Creek Erosion Study – provide project management and coordination with USACE, review USACE study.
- Folly Farm – Drainage – in-house design for entry drive and parking area at farm house; prepare specifications and Bid documents.
- Library 2<sup>nd</sup> Floor Addition – Bid project for construction, coordination with Architect and Contractor; project management and construction observation.
- Library 1<sup>st</sup> Floor Lighting Upgrades – Bid project for construction, coordination with Architect and Contractor; project management and construction observation.
- Marina Channel Dredging – Develop contract documents, bid project, Project management and construction observation. Volume check on dredge survey.
- North Bayshore Sidewalk improvements – in house design, 100% CDs, develop contract and bid, project management and construction services.
- Marshall Street Park Pickleball Courts: Project Management; Construction coordination and inspections.
  - Marshal Street park resurfacing and sidewalk improvements – Finalize plans, contract documents, bid, provide project management and construction inspection.
  - Pavement Condition Assessment – continue detailed street condition assessment for all streets within the City.
  - Street Rating System - provide evaluation of street condition throughout City for use in prioritization and budgeting for street resurfacing improvements; developed street conditions maps for roads within the City.
  - Street Resurfacing- develop BID plans and Contract documents; Bid project; project management; provide construction inspection services.
  - 2<sup>nd</sup> Street South at 6<sup>th</sup> Avenue paving and drainage improvements – design in-house, 100% CDs, contract documents and bid, project management and construction inspection services.
  - Pinellas Avenue, Melrose Dr., and Avon Dr. water main – Project Management and Contractor coordination during construction; FDEP permit coordination, and construction inspection services.
  - North Bay Hills Water Main Replacement Phase III – Project Management and Contractor coordination during construction; FDEP permit coordination, and construction inspection services.
- 2nd St N. at 2nd Ave N. – intersection drainage improvements – in-house design, project management and construction inspection services.
- Highway to Bay Blvd & Bayshore Drive Roadway and drainage improvements - in-house design plans, contract documents, project management and construction inspection services.
- 6th St N. at 6th Ave N. intersection drainage improvements - in-house design, project management and construction inspection services.
- 9th Ave S. at 2nd St S. Intersection improvements - in-house design, project management and construction inspection services.
- City Facilities Resurfacing & sidewalk repairs: – develop final plans, Bid documents, Bid project, project management, and construction inspection services.
- Building Dept. Plan Review – Perform Engineering reviews for building permits, commercial and residential projects.
- Building Dept. Inspections – Performed inspections for building permits, commercial and residential projects.
- Traffic Calming – project management of evaluation of various traffic studies; coordination with CPOs and Pin.Co.
- Vacation of Easements – Evaluation and project management of easement applications.
- Excavation and Fill Permits – Evaluation and project management of excavation & fill permits.
- City stormwater water facilities operation and maintenance inspections.

### **Long-Term Vision and Future Financial Impact**

It is the desire of the Engineering Department to better serve the Engineering needs for all City Departments, and to increase production efficiency and cost effectiveness of Capital Improvement Projects.

**ENGINEERING PERFORMANCE INDICATORS**

**FUND: 001 DEPARTMENT: 1025**

	<b>Actual 2020-21</b>	<b>Actual 2021-22</b>	<b>Estimated 2022-23</b>	<b>Adopted 2023-24</b>
<b>Jurisdiction Data</b>				
Population	18,016	18,028	18,034	18,048
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	185.69	182.61	184.72	188.54
<b>Departmental Inputs</b>				
Total Personnel Services & Operating Expenses	\$ 384,752	\$ 427,119	\$ 494,540	\$ 515,770
Total # of Full Time Equivalent Employees	4.50	4.50	4.50	4.50
<b>Outputs</b>				
Number of Capital Projects	22	22	20	20
Number of In-House Design Projects	18	20	15	15
Number of Site Plans Reviewed	770	707	700	650
Value of Grants Received	\$ -	\$ -	\$ -	\$ -
<b>Efficiency</b>				
O&M Cost Per Capita	\$ 21.36	\$ 23.69	\$ 27.42	\$ 28.58
O&M Cost per Full Time Equiv. Employee	\$ 85,500	\$ 94,915	\$ 109,898	\$ 114,616
Per Capita per Full Time Equiv. Employee	4,004	4,006	4,008	4,011

CITY OF SAFETY HARBOR  
ADOPTED FY 2023/2024 BUDGET

<b>Fund:</b> <b>General</b>	<b>Department:</b> <b>Engineering</b>	<b>Fund #:</b> <b>001</b>
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**EXPENDITURE DETAIL**

Acct #	Account Description	Actual 2020-21	Actual 2021-22	Adopted Budget 2022-23	Adjusted Budget 2022-23	Estimated Year End 2022-23	Adopted Budget 2023-24
<b>Personnel Services</b>							
1025-539.12-01	Salaries & Wages	\$ 263,651	\$ 292,780	\$ 337,260	\$ 337,260	\$ 323,560	\$ 344,240
1025-500.15-10	Incentive Pay	-	4,000	9,000	9,000	9,000	-
	Salaries & Wages Sub-Total	263,651	296,780	346,260	346,260	332,560	344,240
1025-500.21-00	Fica Taxes	19,055	21,648	26,500	26,500	25,450	26,340
1025-500.22-00	Retirement	21,092	23,422	26,990	26,990	25,890	27,540
1025-500.23-00	Life & Health Insurance	62,917	70,216	75,690	75,690	75,510	80,290
	Benefits Sub-Total	103,064	115,287	129,180	129,180	126,850	134,170
	Total Personnel Services	366,715	412,066	475,440	475,440	459,410	478,410
<b>Operating Expenses</b>							
1025-500.31-20	Engineering Services	-	-	2,500	2,500	2,500	2,500
1025-500.34-90	Other Fees And Contracts	400	800	2,000	2,000	2,000	2,000
1025-500.40-01	Employee Travel	-	-	500	500	500	1,000
1025-500.41-00	Communication Services	3,365	3,846	4,100	4,100	4,100	4,310
1025-500.44-00	Rentals & Leases	288	346	-	-	-	500
1025-500.46-10	Outside Vehicle Repairs	-	-	300	300	300	300
1025-500.46-20	Equipment Repairs	-	-	500	500	500	500
1025-500.46-40	Maintenance Contracts	3,471	7,084	14,160	14,160	14,160	14,600
1025-500.47-01	Printing	60	76	500	500	500	500
1025-500.51-10	Office Supplies	570	245	600	600	600	600
1025-500.51-11	Non-Capital Office Equip	6,368	-	1,000	2,400	2,400	1,000
1025-500.51-40	Computer Paper & Supplies	489	385	1,000	1,000	1,000	1,000
1025-500.52-01	Gas	390	413	520	520	520	550
1025-500.52-03	Oil & Other Lubricants	-	3	50	50	50	50
1025-500.52-10	Vehicle Parts	-	143	300	300	300	500
1025-500.52-30	Small Tools & Supplies	179	75	300	300	300	300
1025-500.52-70	Special Clothing/Uniforms	589	234	850	850	850	850
1025-500.52-80	Tires And Tubes	-	-	400	400	400	600
1025-500.52-90	Special Supplies	43	15	200	200	200	200
1025-500.54-20	Memberships & Dues	-	350	1,690	1,690	1,690	2,500
1025-500.54-30	Educational Costs	1,825	1,039	2,260	860	2,260	3,000
	Total Operating Expenses	18,037	15,053	33,730	33,730	35,130	37,360
	<b>Total Engineering</b>	<b>\$ 384,752</b>	<b>\$ 427,119</b>	<b>\$ 509,170</b>	<b>\$ 509,170</b>	<b>\$ 494,540</b>	<b>\$ 515,770</b>

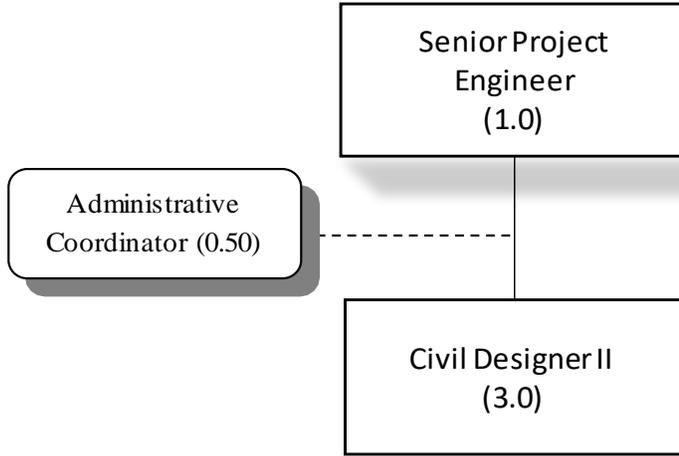
<b>Fund:</b> General	<b>Department:</b> Engineering	<b>Fund #:</b> 001
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<b>FUNDING SOURCE</b>
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Acct #	Account Description	Actual 2020-21	Actual 2021-22	Adopted Budget 2022-23	Adjusted Budget 2022-23	Estimated Year End 2022-23	Adopted Budget 2023-24
	Program Expenditure Budget	\$ 384,752	\$ 427,119	\$ 509,170	\$ 509,170	\$ 494,540	\$ 515,770
	Less Revenues Generated:						
	342 Public Safety Fees	1,475	2,450	2,000	2,000	2,000	2,000
	Net Unsupported Budget	<b>\$ 383,277</b>	<b>\$ 424,669</b>	<b>\$ 507,170</b>	<b>\$ 507,170</b>	<b>\$ 492,540</b>	<b>\$ 513,770</b>
	% Of Budget Supported By Program	0.4%	0.6%	0.4%	0.4%	0.4%	0.4%

**Organizational Chart**

**ENGINEERING DEPARTMENT**



JOB CLASS/TITLE	PAY GRADE	ADOPTED FY 21/22	ADOPTED FY 22/23	ADOPTED FY 23/24
City Engineer	134	0.00	0.00	0.00
Senior Project Engineer	128	1.00	1.00	1.00
Civil Designer II	125	3.00	3.00	3.00
Civil Designer I	123	0.00	0.00	0.00
Administrative Coordinator	121	0.50	0.50	0.50
<b>Total Division</b>		<b>4.50</b>	<b>4.50</b>	<b>4.50</b>

# Public Works Department

## Streets Division

The Streets Division maintains the City’s streets, curbs, underdrains, sidewalks, rights-of-way, and all traffic signage and pavement markings. As a part of right-of-way maintenance, the City maintains trees over City roadways and sidewalks. Work order requests generated by resident inquiries are scheduled and service is performed on a priority basis. Staff responds to emergency calls on an as-needed basis.

### **Current and Prior Year Accomplishments**

The City of Safety Harbor’s dedicated Streets Division employees put great pride in providing exceptional customer service for the residents and visitors in Safety Harbor. Within the past year, staff have focused on efficiency with the goal of maintaining the same level of customer service despite minimum staffing. This has allowed the Division to replace nearly 110 cubic yards of concrete this year. Streets Division has also completed inspection of the City’s roadway network for the City’s Pavement Preservation/Resurfacing Program (paving). Staff also assisted with preparation and response to Hurricane Ian.



### **Fiscal Year 23/24 Goals**



Streets Division employees will continue working on routine duties such as tree maintenance, sidewalk and ADA compliance concerns, and maintaining the City’s rights-of-ways. Streets Staff have also received new equipment this year to aid in the maintenance of our roadway network. Goals will include the operation of this equipment for improved response.

### **Long-Term Vision and Future Financial Impact**

The Streets Division will work toward streamlining the City’s Streets Resurfacing Program through prioritization processes to include sidewalk and curb repairs, Tree Maintenance Program, and Rights-of-Way Maintenance program. Long term goals for the Streets Division will continue to be providing fast and exceptional customer service to the city’s residents and businesses. Staff will also continue safety and emergency response training to ensure they are ready to help in any situation.



**STREET PERFORMANCE INDICATORS**

**FUND: 001 DEPARTMENT: 1031**

	<b>Actual 2020-21</b>	<b>Actual 2021-22</b>	<b>Estimated 2022-23</b>	<b>Adopted 2023-24</b>
<b>Jurisdiction Data</b>				
Population	18,016	18,028	18,034	18,048
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	185.69	182.61	184.72	188.54
<b>Departmental Inputs</b>				
Total Personnel Services & Operating Expenses	\$ 626,562	\$ 527,541	\$ 763,130	\$ 860,400
Total # of Full Time Equivalent Employees	9.75	9.75	9.75	9.75
<b>Outputs</b>				
Curb Miles of Street Swept Per Year	920	920	920	920
Cubic Yds of Curb/Gutter/Sidewalks/Replaced	155	158	109	130
Tons of Asphalt Pot Hole Repairs	125	30	32	70
# of Service Requests	150	266	216	250
Curb Miles of Street	104	104	104	104
Tons of Debris Removed	400	303	570	550
Right of Way Use Permits	197	194	182	180
<b>Efficiency</b>				
Cost Per Curb Mile Swept	\$ 681.05	\$ 573.41	\$ 829.49	\$ 935.22
# of Curb Miles of Street per FTE	94	94	94	94
O&M Cost Per Capita	\$ 34.78	\$ 29.26	\$ 42.32	\$ 47.67
O&M Cost Per Full Time Equiv. Employee	\$ 64,263	\$ 54,107	\$ 78,270	\$ 88,246
Per Capita per Full Time Equiv. Employee	1,848	1,849	1,850	1,851
<b>Effectiveness</b>				
# of Service Requests Completed	140	156	148	150

CITY OF SAFETY HARBOR  
ADOPTED FY 2023/2024 BUDGET

<b>Fund:</b> General	<b>Department:</b> Streets	<b>Fund #:</b> 001
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**EXPENDITURE DETAIL**

Acct #	Account Description	Actual 2020-21	Actual 2021-22	Adopted Budget 2022-23	Adjusted Budget 2022-23	Estimated Year End 2022-23	Adopted Budget 2023-24
<b>Personnel Services</b>							
1031-500.12-01	Salaries & Wages	\$ 299,961	\$ 243,604	\$ 411,400	\$ 411,400	\$ 347,960	\$ 430,980
1031-500.12-10	Temp Wages	205	-	-	-	-	-
1031-500.14-00	Overtime-Time & One Half	1,377	5,159	5,000	5,000	5,000	5,000
1031-500.15-10	Incentive Pay	-	6,800	24,900	24,900	21,000	5,400
	Salaries & Wages Sub-Total	301,542	255,563	441,300	441,300	373,960	441,380
1031-500.21-00	Fica Taxes	22,034	20,458	33,150	33,150	27,750	32,930
1031-500.22-00	Retirement	28,655	26,667	35,200	35,200	30,150	37,480
1031-500.23-00	Life & Health Insurance	96,047	65,893	107,480	107,480	93,130	122,410
	Benefits Sub-Total	146,737	113,018	175,830	175,830	151,030	192,820
	Total Personnel Services	448,278	368,581	617,130	617,130	524,990	634,200
<b>Operating Expenses</b>							
1031-500.34-60	Uniform Rental & Laundry	951	-	-	-	-	-
1031-500.34-90	Other Fees & Contracts	97,104	96,471	110,970	118,436	118,440	111,080
1031-500.40-01	Employee Travel	-	-	530	530	-	530
1031-500.40-30	Cell Phone Allowance	31	-	-	-	-	-
1031-500.41-00	Communication Services	3,185	3,983	4,110	4,610	4,380	4,600
1031-500.43-00	Utility Services	3,605	3,837	4,200	4,200	4,000	4,200
1031-500.44-00	Rental & Leases	385	437	2,160	2,160	2,160	2,160
1031-500.46-01	Building & Grounds Maint	4,055	3,122	6,970	6,970	6,970	3,000
1031-500.46-10	Outside Vehicle Repairs	315	180	2,800	2,800	2,800	2,800
1031-500.46-20	Equipment Repairs	5,835	450	2,500	2,500	2,500	2,500
1031-500.46-40	Maintenance Contracts	13,675	8,882	15,550	15,550	15,550	15,550
1031-500.46-90	Special Services	6,444	449	8,000	15,200	15,200	8,000
1031-500.49-30	Other Current Charges	1,406	999	1,810	1,810	1,810	1,810
1031-500.51-10	Office Supplies-General	505	934	500	500	500	500
1031-500.51-11	Non-Capital Office Equip	1,248	1,450	300	300	300	300
1031-500.52-01	Gas	1,889	2,315	2,140	2,140	2,140	2,300
1031-500.52-02	Diesel	4,192	5,655	4,500	4,500	5,000	5,250
1031-500.52-03	Oil & Other Lubricants	378	1,906	750	750	750	750
1031-500.52-10	Vehicle Parts	2,961	2,646	6,000	6,000	6,000	6,000
1031-500.52-20	Equipment Parts	4,863	5,360	7,000	7,000	7,000	7,000

<b>Fund:</b> <b>General</b>	<b>Department:</b> <b>Streets</b>	<b>Fund #:</b> <b>001</b>
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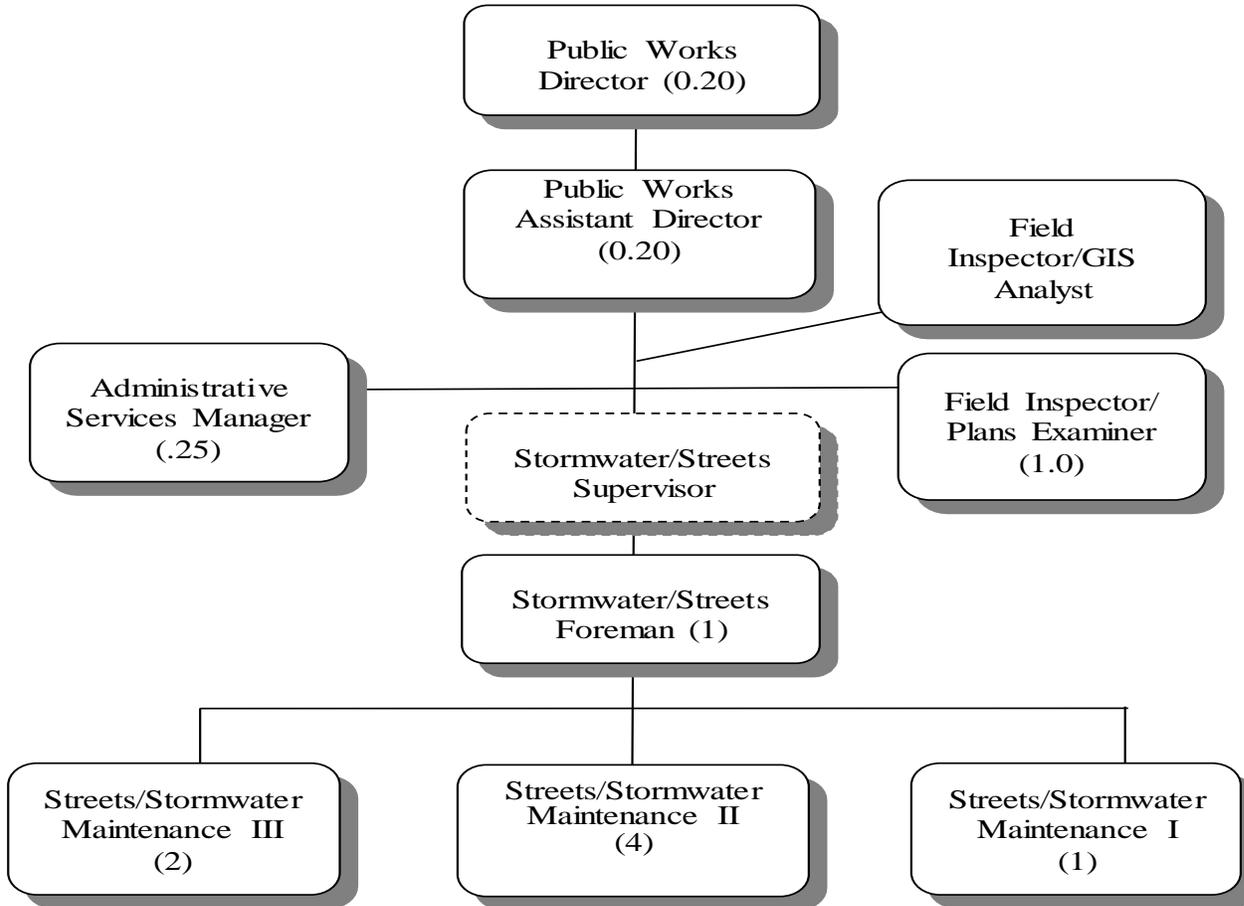
**EXPENDITURE DETAIL**

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2020-21	2021-22	Budget 2022-23	Budget 2022-23	Year End 2022-23	Budget 2023-24
1031-500.52-30	Small Tools & Supplies	7,174	4,918	8,000	8,000	8,000	8,000
1031-500.52-50	Chemicals	727	88	1,200	1,200	1,200	1,200
1031-500.52-70	Special Clothing/Uniforms	2,347	2,131	5,900	5,900	5,900	6,390
1031-500.52-80	Tires And Tubes	3,860	2,014	5,000	5,000	5,000	5,000
1031-500.52-90	Special Supplies	2,365	751	2,500	2,500	2,500	4,000
1031-500.52-93	Safety Supplies	1,678	1,923	5,350	5,350	5,350	3,850
1031-500.53-10	Street Repair	3,499	4,242	10,000	10,000	10,000	10,000
1031-500.54-20	Memberships	190	690	690	690	690	690
1031-500.54-30	Educational Costs	3,418	3,129	8,890	8,390	4,000	8,740
	Total Operating Expenses	178,284	158,960	228,320	242,986	238,140	226,200
	<b>Total Streets</b>	<b>\$ 626,562</b>	<b>\$ 527,541</b>	<b>\$ 845,450</b>	<b>\$ 860,116</b>	<b>\$ 763,130</b>	<b>\$ 860,400</b>

**Organizational Chart**

**PUBLIC WORKS DEPARTMENT**

**STREET DIVISION**



<b>JOB CLASS/TITLE</b>	<b>PAY GRADE</b>	<b>ADOPTED FY 21/22</b>	<b>ADOPTED FY 22/23</b>	<b>ADOPTED FY 23/24</b>
Public Works Director	134	0.20	0.20	0.20
Public Works Assistant Director	131	0.20	0.20	0.20
Administrative Services Manager	123	0.25	0.25	0.25
Field Inspector/Plans Examiner	121	1.00	1.00	1.00
Streets/Stormwater Foreman	121	1.00	1.00	1.00
Field Inspector/GIS Analyst	121	0.10	0.10	0.10
Streets/Stormwater Maintenance III	119	2.00	2.00	2.00
Streets/Stormwater Maintenance II	117	4.00	4.00	4.00
Streets/Stormwater Maintenance I	115	1.00	1.00	1.00
<b>Total Division</b>		<b>9.75</b>	<b>9.75</b>	<b>9.75</b>



# Public Works Department

## Fleet Maintenance

The Fleet Maintenance Division is responsible for maintaining all vehicles, construction and lawn equipment for the City of Safety Harbor. The Division performs and coordinates necessary repairs, including preventative and corrective maintenance as well as roadside service for all vehicles/equipment. Other maintenance includes small engine repairs for portable power-driven equipment and small and heavy off-road equipment such as lawn and turf equipment. Fleet Maintenance participates in analyzing the specifications relative to the acquisitions of new or replacement vehicles and equipment and the useful life of equipment.

### Current and Prior Year Accomplishments

Fleet Maintenance Division has been working diligently to complete work orders while keeping up with preventative maintenance schedules. The Division disposed of vehicles and equipment, that had outlived their usefulness or had been replaced, by utilizing the GovDeals auction website.

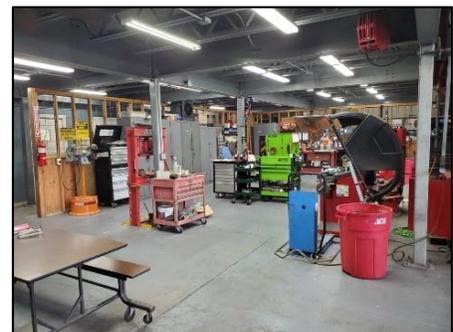


### Fiscal Year 2024 Goals

Fleet Maintenance Division will continue ASE and EVT training to certify new technicians as well as maintain current certifications. The Division plans to make improvements to the shop that will increase productivity and safety. Quality Control and Work Order Efficiency will also be a focus, reducing repeat repairs, vehicle returns, and vehicle down-time and allowing mechanics to complete proactive and preventative maintenance while a vehicle or piece of equipment is in for repairs. Fleet staff will also begin exploring alternate fuel options for fleet vehicles during the fleet budgeting, specification, and purchasing process.

### Long-Term Vision and Future Financial Impact

Fleet Maintenance Division's long-term vision is to maintain efficiency, productivity, and safety of equipment and vehicles. The Division will add new equipment to replace the aged and unrepairable equipment currently in the shop to aid in meeting the long-term vision. Fleet Maintenance Division strives to maintain a high level of productivity to ensure quality and longevity for all vehicles and equipment.



**FLEET MAINTENANCE PERFORMANCE INDICATORS**

**FUND: 001 DEPARTMENT: 1033**

	<b>Actual 2020-21</b>	<b>Actual 2021-22</b>	<b>Estimated 2022-23</b>	<b>Adopted 2023-24</b>
<b>Jurisdiction Data</b>				
Population	18,016	18,028	18,034	18,048
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	185.69	182.61	184.72	188.54
<b>Departmental Inputs</b>				
Total Personnel Services & Operating Expenses	\$ 264,095	\$ 250,163	\$ 323,480	\$ 340,880
Total # of Full Time Equivalent Employees	3.15	3.15	3.15	3.15
Total Number of Vehicles/Equipment Maintained	320	325	320	325
<b>Vehicle and Equipment Service</b>				
Number of Preventative Maintenance	126	145	190	190
Number of Work Order Repairs	565	750	526	600
<b>Efficiency Heavy/Light Vehicles</b>				
Avg. Cost per Repair Including Preventative Maint	\$ 213.29	\$ 279.51	\$ 451.79	\$ 431.49
O&M Cost per Capita	\$ 11.71	\$ 13.88	\$ 17.94	\$ 18.89
O&M Cost per Full Time Equiv. Employee	\$ 67,426	\$ 79,417	\$ 102,692	\$ 108,216
Per Capita per Full Time Equiv. Employee	5,756	5,723	5,725	5,730
<b>Effectiveness</b>				
% of Mechanics Hours Billed to Repairs	91%	91%	91%	91%
% of Preventative Maint Completed on Schedule	97%	97%	97%	97%

CITY OF SAFETY HARBOR  
ADOPTED FY 2023/2024 BUDGET

<b>Fund:</b> <b>General</b>	<b>Department:</b> <b>Fleet Maintenance</b>	<b>Fund #:</b> <b>001</b>
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**EXPENDITURE DETAIL**

Acct #	Account Description	Actual 2020-21	Actual 2021-22	Adopted Budget 2022-23	Adjusted Budget 2022-23	Estimated Year End 2022-23	Adopted Budget 2023-24
<b>Personnel Services</b>							
1033-500.12-01	Salaries & Wages	\$ 130,303	\$ 113,901	\$ 143,930	\$ 143,930	\$ 144,840	\$ 154,450
1033-500.14-00	Overtime-Time & One Half	638	178	2,400	2,400	2,400	2,400
1033-500.15-10	Incentive Pay	-	2,900	12,300	7,300	6,800	1,200
	Salaries & Wages Sub-Total	130,942	116,979	158,630	153,630	154,040	158,050
1033-500.21-00	Fica Taxes	8,991	8,252	11,690	11,690	11,760	12,530
1033-500.22-00	Retirement	10,269	9,020	11,710	11,710	11,780	12,550
1033-500.23-00	Life & Health Insurance	54,889	42,370	48,190	54,690	61,890	65,800
	Benefits Sub-Total	74,149	59,642	71,590	78,090	85,430	90,880
	Total Personnel Services	205,091	176,621	230,220	231,720	239,470	248,930

**Operating Expenses**

1033-500.34-60	Uniform Rental & Laundry	427	-	-	-	-	-
1033-500.34-90	Other Fees & Contracts	14,983	21,010	17,590	18,190	18,190	18,740
1033-500.40-01	Employee Travel	-	-	2,500	2,500	2,500	2,500
1033-500.40-30	Cell Phone Allowance	8	-	-	-	-	-
1033-500.41-00	Communications Services	2,898	3,137	3,030	3,530	3,250	3,420
1033-500.43-00	Utility Services	4,611	4,859	5,270	5,270	5,250	5,510
1033-500.44-00	Rental And Leases	762	664	910	910	910	910
1033-500.45-00	General Liability Insurance	1,667	9,067	10,330	10,330	10,330	12,300
1033-500.46-01	Building & Grounds Maint	928	704	2,370	2,370	2,370	1,400
1033-500.46-10	Outside Vehicle Repairs	2,790	-	100	100	100	100
1033-500.46-20	Equipment Repairs	1,185	3,762	3,300	2,300	3,300	3,300
1033-500.46-40	Maintenance Contracts	1,566	1,719	1,730	1,730	1,730	1,880
1033-500.46-90	Special Supplies	1,200	1,191	1,200	1,200	1,200	1,200
1033-500.49-30	Other Current Charges	599	814	1,180	1,180	1,180	2,000
1033-500.51-10	Office Supplies-General	106	286	300	300	300	300
1033-500.51-11	Non-Capital Office Equip	600	281	300	300	300	300
1033-500.52-01	Gas	651	2,404	2,050	2,050	2,050	2,500
1033-500.52-02	Diesel	246	434	330	830	800	840
1033-500.52-03	Oil & Other Lubricants	8	87	200	200	200	200
1033-500.52-10	Vehicle Parts	434	737	800	800	800	800

CITY OF SAFETY HARBOR  
ADOPTED FY 2023/2024 BUDGET

<b>Fund:</b> General	<b>Department:</b> Fleet Maintenance	<b>Fund #:</b> 001
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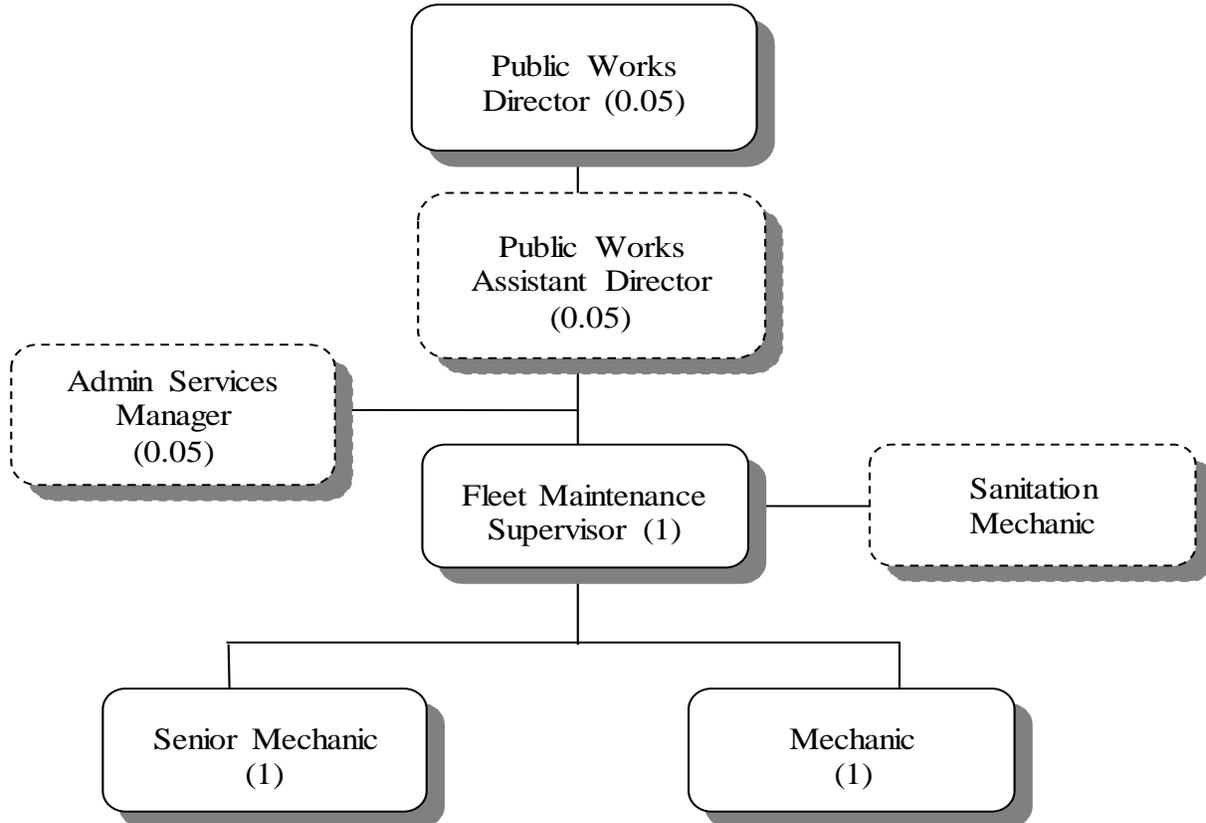
**EXPENDITURE DETAIL**

Acct #	Account Description	Actual 2020-21	Actual 2021-22	Adopted Budget 2022-23	Adjusted Budget 2022-23	Estimated Year End 2022-23	Adopted Budget 2023-24
1033-500.52-20	Equipment Parts	434	170	1,000	1,000	1,000	1,000
1033-500.52-30	Small Tools & Supplies	2,579	6,613	6,500	6,620	6,500	6,500
1033-500.52-70	Special Clothing/Uniforms	1,117	769	1,770	1,270	1,770	2,000
1033-500.52-80	Tires & Tubes	-	227	100	100	100	100
1033-500.52-90	Special Supplies	18,734	13,926	17,900	17,180	17,180	17,900
1033-500.52-93	Safety Supplies	52	140	450	450	450	600
1033-500.54-20	Memberships & Dues	190	-	250	250	250	250
1033-500.54-30	Educational Costs	232	539	4,100	3,100	2,000	5,400
	Total Operating Expenses	59,005	73,543	85,560	84,060	84,010	91,950
	<b>Total Fleet Maintenance</b>	<b>\$ 264,095</b>	<b>\$ 250,163</b>	<b>\$ 315,780</b>	<b>\$ 315,780</b>	<b>\$ 323,480</b>	<b>\$ 340,880</b>

**Organizational Chart**

**PUBLIC WORKS DEPARTMENT**

**FLEET MAINTENANCE DIVISION**



JOB CLASS/TITLE	PAY GRADE	ADOPTED FY 21/22	ADOPTED FY 22/23	ADOPTED FY 23/24
Public Works Director	134	0.05	0.05	0.05
Public Works Assistant Director	131	0.05	0.05	0.05
Fleet Maintenance Supervisor	127	1.00	1.00	1.00
Administrative Services Manager	123	0.05	0.05	0.05
Senior Mechanic	121	1.00	0.00	0.00
Mechanic	119	1.00	2.00	2.00
<b>Total Division</b>		<b>3.15</b>	<b>3.15</b>	<b>3.15</b>



## Leisure Services Department Building Maintenance Division

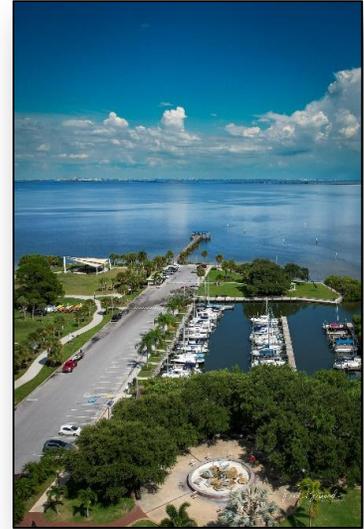
The Building Maintenance Division is responsible for all interior and exterior maintenance of City building facilities along with Park facilities, which include carpentry, electrical, plumbing, roofing, flooring, and construction projects. In addition to the maintenance responsibilities, the Division oversees the installation of all holiday and seasonal decorations; provides specialized needs of recreational programs, special events, qualified groups and contracted services.

### Current and Prior Year Accomplishments

The Building Maintenance Division continues to provide top quality service through improved maintenance techniques and procedures. During fiscal year 2022-2023, the department has moved forward into the post-pandemic era with the return of a large number of special events and new programs.

In addition to completing daily facility work order requests the following projects were completed: Continued LED light replacement on Main Street, new parks furniture installed, city-wide air conditioners replaced at City Hall, Rigsby Center, Community Center, and Library, new Main Street waste cans installed, windows replaced at Community Center, City Hall atrium windows resealed and glazed, Community Center water fountain replaced, various repairs were made on baseball field lighting, pavilion columns at North City Park shelter repaired and repainted, new water fountain installed on Bayshore Greenway, feature pump replaced and Marina fountain repaired, Parks and Building Maintenance Facility renovated indoors, various hot water tanks replaced, remote access controls installed at SHCP for playing surface lights, city-wide facilities pressure washed, awnings cleaned and sealed at City Hall, Rigsby Center pond deck repaired, Folly Farms Barn renovated, new doors installed at Community Center gymnasium, various art work installed at City facilities including “Gnomeo” at Folly Farms.

Participated in Harbor Holiday Nights in addition to the Junk in the Trunk, Paddle for Kids, Kick in the Grass, Hippy Dash, Art and Seafood Festival, Best Damn Race runs and races that occurred thru-out the year, 4<sup>th</sup> of July Parade and Celebration, Enchanted Garden Fest, Fright Nights, Chalk Art Festival, Super Hero 5K, Shabby Chic, All British Car Show, 5k by the Bay, SH Recreation Summer Carnival, SH Wine Festival, Tree Lighting, Holiday Parade, Santa 5K Run, Kiwanis Arts & Craft and continued 3<sup>rd</sup> Fridays and Market on Main events. Continued to cross train personnel for better department flexibility.



### Fiscal Year 2024 Goals

During the fiscal year 2023-2024, the Building Maintenance Division will continue to provide the highest level of service to enhance maintenance productivity through innovative techniques, trends, and networking, while staying current with technologies and cost effectiveness. Initiatives continue for the development of the Waterfront Park, Elm Street property, Folly Farms properties, King property, along with other City-wide projects. Continue the phasing in of LED lighting, LED lighting will continue being retrofitted for the Community Center and Library and other locations throughout the City.

### Long-Term Vision and Future Financial Impact

The Building Maintenance Division’s long-term mission is to continue to provide the highest level of maintenance service while staying on the forefront of innovativeness, trends, technology, and creativity. The division will continue to be an integral part of facility capital improvement projects; both during construction and evolving into the overall maintenance schedule.

**BUILDING MAINTENANCE PERFORMANCE INDICATORS**

**FUND: 001 DEPARTMENT: 1034**

	<b>Actual</b>	<b>Actual</b>	<b>Estimated</b>	<b>Adopted</b>
<b>Jurisdiction Data</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>	<b>2023-24</b>
Population	18,016	18,028	18,034	18,048
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	185.69	182.61	184.72	188.54
<b>Departmental Inputs</b>				
Total Personnel Services & Operating Expenses	\$ 395,531	\$ 452,192	\$ 549,160	\$ 494,310
Total # of Full Time Equivalent Employees	6.00	6.00	6.25	6.25
<b>Outputs</b>				
Total Square Feet Maintained	2,197,818	2,197,818	2,213,694	2,213,694
# Maintenance/Repair Work Orders	215	353	500	500
# of Facility Preventative Maintenance Completed	200	299	300	305
# Special Projects/Events Completed	50	52	63	65
<b>Efficiency</b>				
O&M Cost per Square Ft. Maintained	\$ 0.18	\$ 0.21	\$ 0.25	\$ 0.22
Square Ft. Maintained per FTE	366,303	366,303	354,191	354,191
O&M Cost per Capita	\$ 21.95	\$ 25.08	\$ 30.45	\$ 27.39
O&M Cost per Full Time Equiv. Employee	\$ 65,922	\$ 75,365	\$ 87,866	\$ 79,090
Per Capita per Full Time Equiv. Employee	3,003	3,005	2,885	2,888
<b>Effectiveness</b>				
% Work Orders Completed Within 7 Work Days	90%	92%	93%	95%
% Preventative Maint. Completed on Schedule	97%	95%	95%	97%
% Quality Checks Meeting Standard	95%	95%	95%	97%

CITY OF SAFETY HARBOR  
ADOPTED FY 2023/2024 BUDGET

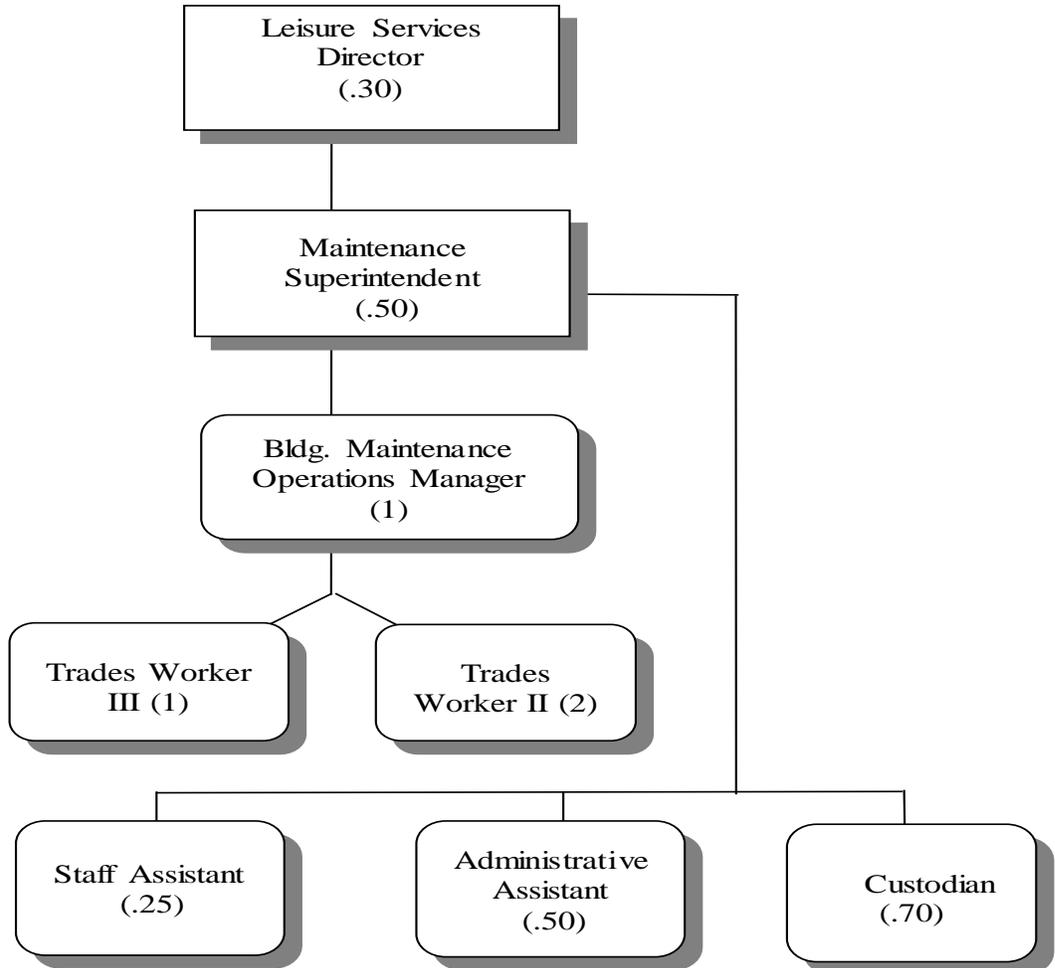
<b>Fund:</b> <b>General</b>	<b>Department:</b> <b>Building Maintenance</b>	<b>Fund #:</b> <b>001</b>
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**EXPENDITURE DETAIL**

Acct #	Account Description	Actual 2020-21	Actual 2021-22	Adopted Budget 2022-23	Adjusted Budget 2022-23	Estimated Year End 2022-23	Adopted Budget 2023-24
<b>Personnel Services</b>							
1034-500.12-01	Salaries & Wages	\$ 258,862	\$ 282,876	\$ 298,690	\$ 298,690	\$ 333,170	\$ 305,260
1034-500.14-00	Overtime-Time & One Half	1,182	2,960	7,500	7,500	7,500	7,500
1034-500.15-10	Incentive Pay	-	5,800	12,600	12,600	12,600	2,100
	Salaries & Wages Sub-Total	260,044	291,636	318,790	318,790	353,270	314,860
1034-500.21-00	Fica Taxes	19,751	21,876	23,820	23,820	26,460	23,360
1034-500.22-00	Retirement	28,357	33,256	32,820	32,820	35,530	35,510
1034-500.23-00	Life & Health Insurance	55,000	62,874	57,780	57,780	63,680	57,760
	Benefits Sub-Total	103,108	118,007	114,420	114,420	125,670	116,630
	Total Personnel Services	363,152	409,643	433,210	433,210	478,940	431,490
<b>Operating Expenses</b>							
1034-500.34-90	Other Fees & Contracts	-	640	1,100	1,100	1,100	1,100
1034-500.40-01	Employee Travel	-	44	300	300	300	2,280
1034-500.40-30	Cell Phone Allowance	482	462	600	600	600	600
1034-500.41-00	Communications Services	4,161	4,135	4,300	4,300	4,300	4,520
1034-500.43-00	Utility Services	1,424	1,651	1,350	1,350	1,350	1,420
1034-500.46-01	Building & Grounds Maint	3,749	11,720	5,100	18,150	18,150	5,960
1034-500.46-10	Outside Vehicle Repairs	-	345	2,450	2,450	2,450	2,450
1034-500.46-20	Equipment Repairs	1,617	-	3,500	3,500	3,500	3,500
1034-500.46-30	Nextel/Radio Maintenance	-	36	200	200	200	200
1034-500.49-30	Other Current Charges	998	874	3,650	3,650	3,650	3,650
1034-500.51-10	Office Supplies-General	507	522	500	884	700	600
1034-500.52-01	Gas	4,826	7,518	7,430	7,430	7,430	7,800
1034-500.52-02	Diesel	133	29	170	170	-	-
1034-500.52-03	Oil & Other Lubricants	24	112	200	200	200	200
1034-500.52-10	Vehicle Parts	974	731	750	850	850	750
1034-500.52-30	Small Tools & Supplies	5,403	2,731	8,120	8,317	8,120	11,500
1034-500.52-40	Builders Supplies	190	2,464	2,500	2,500	2,500	2,500
1034-500.52-41	Housekeeping Supplies	435	258	500	500	500	500
1034-500.52-70	Special Clothing/Uniforms	3,822	2,917	3,100	4,000	4,000	3,220
1034-500.52-80	Tires & Tubes	896	622	1,500	1,500	1,500	1,500
1034-500.52-90	Special Supplies	2,736	2,074	1,670	1,370	1,670	1,670
1034-500.52-93	Safety Supplies	-	-	750	750	750	750
1034-500.54-30	Educational Costs	-	2,665	6,400	6,400	6,400	6,150
	Total Operating Expenses	32,379	42,550	56,140	70,472	70,220	62,820
	<b>Total Building Maintenance</b>	<b>\$ 395,531</b>	<b>\$ 452,192</b>	<b>\$ 489,350</b>	<b>\$ 503,682</b>	<b>\$ 549,160</b>	<b>\$ 494,310</b>

**Organizational Chart**

**LEISURE SERVICES DEPARTMENT  
BUILDING MAINTENANCE DEPARTMENT**



JOB CLASS/TITLE	PAY GRADE	ADOPTED FY 21/22	ADOPTED FY 22/23	ADOPTED FY 23/24
Leisure Services Director	133	0.30	0.30	0.30
Maintenance Superintendent	128	0.50	0.50	0.50
Building Maintenance Operations Manage	125	1.00	1.00	1.00
Administrative Assistant	119	0.50	0.50	0.50
Trades Worker III	119	1.00	1.00	1.00
Trades Worker II	116	2.00	2.00	2.00
Staff Assistant	116	0.00	0.25	0.25
Custodian	111	0.70	0.70	0.70
<b>Total Division</b>		<b>6.00</b>	<b>6.25</b>	<b>6.25</b>

<b>Fund:</b> <b>General</b>	<b>Department:</b> <b>Main Street</b>	<b>Fund #:</b> <b>001</b>
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**EXPENDITURE DETAIL**

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2020-21	2021-22	Budget 2022-23	Budget 2022-23	Year End 2022-23	Budget 2023-24
<b>Operating Expenses</b>							
1054-500.34-90	Other Fees And Contracts	\$ 15,017	\$ -	\$ -	\$ -	\$ -	\$ -
1054-500.43-00	Utility Services	36,848	42,229	43,730	43,730	36,370	38,190
1054-500.46-01	Building & Grounds Maint	4,141	9,896	34,500	34,500	9,500	9,500
1054-500.49-30	Other Current Charges	40,649	67,750	135,600	135,600	78,600	222,300
	Total Operating Expenses	96,655	119,876	213,830	213,830	124,470	269,990
	<b>Total Main Street</b>	<b>\$ 96,655</b>	<b>\$ 119,876</b>	<b>\$ 213,830</b>	<b>\$ 213,830</b>	<b>\$ 124,470</b>	<b>\$ 269,990</b>

**FUNDING SOURCE**

Program Expenditure Budget	\$ 96,655	\$ 119,876	\$ 213,830	\$ 213,830	\$ 124,470	\$ 269,990
Less Revenues Supporting Program:						
369 DBC Events Revenue	9,534	7,815	75,000	75,000	15,750	73,200
Net Unsupported Budget	<b>\$ 87,121</b>	<b>\$ 112,061</b>	<b>\$ 138,830</b>	<b>\$ 138,830</b>	<b>\$ 108,720</b>	<b>\$ 196,790</b>
% Of Budget Supported	9.9%	6.5%	35.1%	35.1%	12.7%	27.1%



# Library

The mission of the Safety Harbor Public Library is *to inspire lifelong learning and provide a center for literacy and cultural activity within the community. We strive to provide an empowering and caring environment where educational, cultural, and business needs can be successfully met through quality materials, programs, services, and the use of traditional and emerging technologies.*

With growing emphasis on e-books and other technology, the library, along with the group purchasing power of the Pinellas Public Library Cooperative, provide online resources such as hoopla, OverDrive (e-books & e-magazines), Pronunciator, an online language learning resource, Gale Legal Forms, Ancestry (genealogy), and AtoZ Databases, (a business/ marketing/job search resource). New online resources include the Wall Street Journal and Kanopy.

Our library is a vital part of our community and provides an anchor presence downtown. Today's Library promotes literacy, and provides much more than books, music CDs, magazines, and DVDs for check-out. It serves as a meeting place for groups and individuals for quiet study or group collaboration and a safe gathering place for youth after school. Offering a wide range of cultural and educational programs for all ages on diverse topics is a priority. The library will continue to provide technology training, as well as opportunities for early childhood literacy through story times and summer reading programs and opportunities for adults to earn a high school diploma through Career Online High School. Our ESOL and Citizenship Classes are once again in full swing with weekly tutoring.

The library's gallery space provides local artists an outlet to exhibit their works. We offer tools for check out as well as a Seed Library, WIFI hot-spots, ukuleles, STEAM kits, calculators, games, museum passes, and bike locks and we continue to add relevant items and other services. Recent items added include games and pickleball racquets.

## **Current and Prior Year Accomplishments:**

### ***Accomplishments/Library Additions:***

- Opened Sensory Calming Space in children's wing.
- 27% increase in Tool Library checkouts/Addition of popular tools
- 17% increase in overall circulation in FY 22/23
- Library Website Redesign
- Book Bike donated by the Friends of the Library
- Upgraded Self-Checkout machines
- Murals added to east side and library entrance

### ***Statistics: October 1, 2021 to September 30, 2022***

- 259,461 items circulated. 61,201 online resource logins.
- 38,520 e-books checked out, 15% increase over last FY
- 2,256 tools checked out of the Tool Library, 27% increase over last FY
- 20,928 questions answered in person at public service desks and 2,739 answered virtually
- 107,805 annual visitors, 367 daily average door count

- 2564 items delivered to homebound residents in 750 visits
- 427 programs with attendance of 7,857 attending, 175 self-directed programs with 4,427 participants
- 62% of Safety Harbor residents have library cards. Total library card holders = 16,874 call Safety Harbor their home library.
- 10,004 public computer use sessions. Staff assisted 1,515 people with computer questions.

### **Fiscal Year 2024 Goals**

*Information Literacy:* Provide technology training via one-on-one device assistance, public computer access and Wi-Fi, story times, summer and other reading programs, and other relevant literacy programs, including American Sign Language and ESOL.

*Collection:* Purchase popular, high demand items, while balancing digital and print collections with new formats, including balanced e-book expenditures to meet growing demand. Ensure print collections are relevant, clean, and up to date.

*Programming:* Provide a variety of quality cultural and educational programs for all ages at convenient times for community attendance.

*Community Meeting Place:* Support local activities by providing comfortable places to study and gather and continue to provide space for the community.

*Support Groups:* Continue to work with the Library Foundation to meet fundraising goals. Support Friends of the Library efforts for fundraising to supplement library budget for programming support.

### **Long-Term Vision and Future Financial Impact**

We will maintain the excellence of our library by retaining professional and courteous staff who manage programs and events, technology, collections, and daily circulation functions. The library will continue to budget conservatively, promote library services to the community and add relevant programs and services.

Selection of the general contractor for the second story construction will begin with expected groundbreaking late fall 2023. The second story will provide additional community meeting space and relocate first floor services, creating space for library programs and meeting rooms on the first floor. Staff is looking for alternative locations for programs when access to the first floor closed due to second story construction. We will continue to support our two non-profit support groups who support us, the Friends of the Safety Harbor Library and the Safety Harbor Public Library Foundation, who are on track to raise \$500,000 to supplement city funding for the second story construction.



**LIBRARY PERFORMANCE INDICATORS**

**FUND: 001 DEPARTMENT: 1055**

	<b>Actual 2020-21</b>	<b>Actual 2021-22</b>	<b>Estimated 2022-23</b>	<b>Adopted 2023-24</b>
<b>Jurisdiction Data</b>				
Population	18,016	18,028	18,034	18,048
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	185.69	182.61	184.72	188.54
<b>Departmental Inputs</b>				
Total Personnel Services & Operating Expenses	\$ 1,081,668	\$ 1,208,235	\$ 1,286,930	\$ 1,355,190
Total # of Full Time Equivalent Employees	16.77	16.11	15.93	15.75
Total Number of Holdings (Physical Formats)	84,761	83,421	83,800	84,100
<b>Outputs</b>				
# of Items per Capita	4.70	4.63	4.65	4.66
Circulation	221,442	259,461	261,000	262,000
Turnover (Circ/Item)	2.61	3.11	3.11	3.12
<b>Efficiency</b>				
O&M Cost per Capita	\$ 60.04	\$ 67.02	\$ 71.36	\$ 75.09
O&M Cost per Full Time Equiv. Employee	\$ 64,500	\$ 74,999	\$ 80,787	\$ 86,044
Per Capita per Full Time Equiv. Employee	1,074.30	1,119.06	1,132.08	1,145.90
<b>Effectiveness Measures</b>				
Reference Questions	22,981	20,028	21,000	21,000
# SH Registered Borrowers *	18,139	16,874	16,900	16,950
# of New Library Cards Issued	866	1,185	1,200	1,250
Total Number of Visitors (Gate Count)	88,223	107,805	114,400	115,000
Total Program Attendance (Youth, Teen, Adult)	12,109	12,284	13,500	13,500
Total # of Programs (Youth, Teen, Adult)**	413	602	650	450
Total Program Attendance Per Capita	0.67		0.75	0.75
System Item Loans (SH items loaned inside PPLC)	31,416	31,545	31,100	31,000
Total # Volunteer Hours	383	1,411	1,400	1,400
Total # of Public Computer Use Logins	9,349	10,004	10,000	10,000
# of items delivered via Home Delivery Outreach	2,661	2,564	2,500	2,500
Outside Group Meeting Room # of Meetings**	12	174	175	75
Outside Group Meeting Room Attendance	327	4,891	6,200	1,000
Number of e-Books Checked Out	33,508	38,520	39,200	40,000
Electronic Resource/Database Usage	116,441	61,201	62,000	62,500

\*Includes citizens calling SHPL their home library location as well as Safety Harbor residents.

\*\* Anticipating lower program counts & community meetings due to meeting room closures for construction in FY24

CITY OF SAFETY HARBOR  
ADOPTED FY 2023/2024 BUDGET

<b>Fund:</b> General	<b>Department:</b> Library	<b>Fund #:</b> 001
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**EXPENDITURE DETAIL**

Acct #	Account Description	Actual 2020-21	Actual 2021-22	Adopted Budget 2022-23	Adjusted Budget 2022-23	Estimated Year End 2022-23	Adopted Budget 2023-24
<b>Personnel Services</b>							
1055-500.12-01	Salaries & Wages	\$ 677,545	\$ 715,244	\$ 774,960	\$ 774,960	\$ 749,370	\$ 798,420
1055-500.14-00	Overtime-Time & One Half	62	18	-	-	-	-
1055-500.15-10	Incentive Pay	-	15,250	31,000	31,000	31,000	-
	Salaries & Wages Sub-Total	677,607	730,512	805,960	805,960	780,370	798,420
1055-500.21-00	Fica Taxes	51,281	55,137	61,670	61,670	59,710	61,080
1055-500.22-00	Retirement	43,249	47,162	53,360	53,360	49,850	53,300
1055-500.23-00	Life & Health Insurance	123,454	148,397	162,170	162,170	151,700	160,680
1055-500.24-00	Workers Comp. Insurance	1,635	1,630	1,980	1,980	1,650	1,820
	Benefits Sub-Total	219,619	252,326	279,180	279,180	262,910	276,880
	Total Personnel Services	897,226	982,838	1,085,140	1,085,140	1,043,280	1,075,300
<b>Operating Expenses</b>							
1055-500.32-10	Auditing & Accounting	4,020	4,148	3,810	3,810	3,810	3,850
1055-500.34-90	Other Fees And Contracts	37,852	34,641	34,800	34,800	34,800	47,800
1055-500.40-01	Employee Travel	556	1,354	6,720	6,720	5,520	6,230
1055-500.40-30	Cell Phone Allowance	603	578	600	600	600	600
1055-500.41-00	Communication Services	11,821	11,982	12,300	13,475	12,300	12,910
1055-500.42-10	Postage	1,324	1,573	1,800	1,800	1,800	2,100
1055-500.43-00	Utilities	60,398	65,024	61,350	61,350	78,000	81,900
1055-500.44-00	Rentals & Leases	-	3,285	3,300	3,300	3,300	3,650
1055-500.45-00	Liability Insurance	8,814	9,900	10,890	10,890	12,000	14,400
1055-500.46-01	Building & Grounds Maint	18,015	34,203	38,120	38,198	37,420	36,400
1055-500.46-20	Equipment Repairs	332	648	2,000	2,000	1,500	1,000
1055-500.46-40	Maintenance Contracts	8,780	12,081	9,850	9,850	9,850	10,000
1055-500.47-01	Printing & Binding	-	350	500	500	500	500
1055-500.49-33	Chrissie Elmore Trust	-	5,999	-	-	-	15,000
1055-500.49-36	Special Program Costs	14,046	16,518	18,000	18,274	18,000	19,600
1055-500.51-10	Office Supplies-General	6,195	5,867	6,500	6,606	6,000	5,500
1055-500.51-11	Non-Capital Office Equip	4,850	6,974	5,000	5,000	5,000	5,700
1055-500.51-40	Computer Supplies	(106)	-	-	-	-	-

CITY OF SAFETY HARBOR  
ADOPTED FY 2023/2024 BUDGET

<b>Fund:</b> <b>General</b>	<b>Department:</b> <b>Library</b>	<b>Fund #:</b> <b>001</b>
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**EXPENDITURE DETAIL**

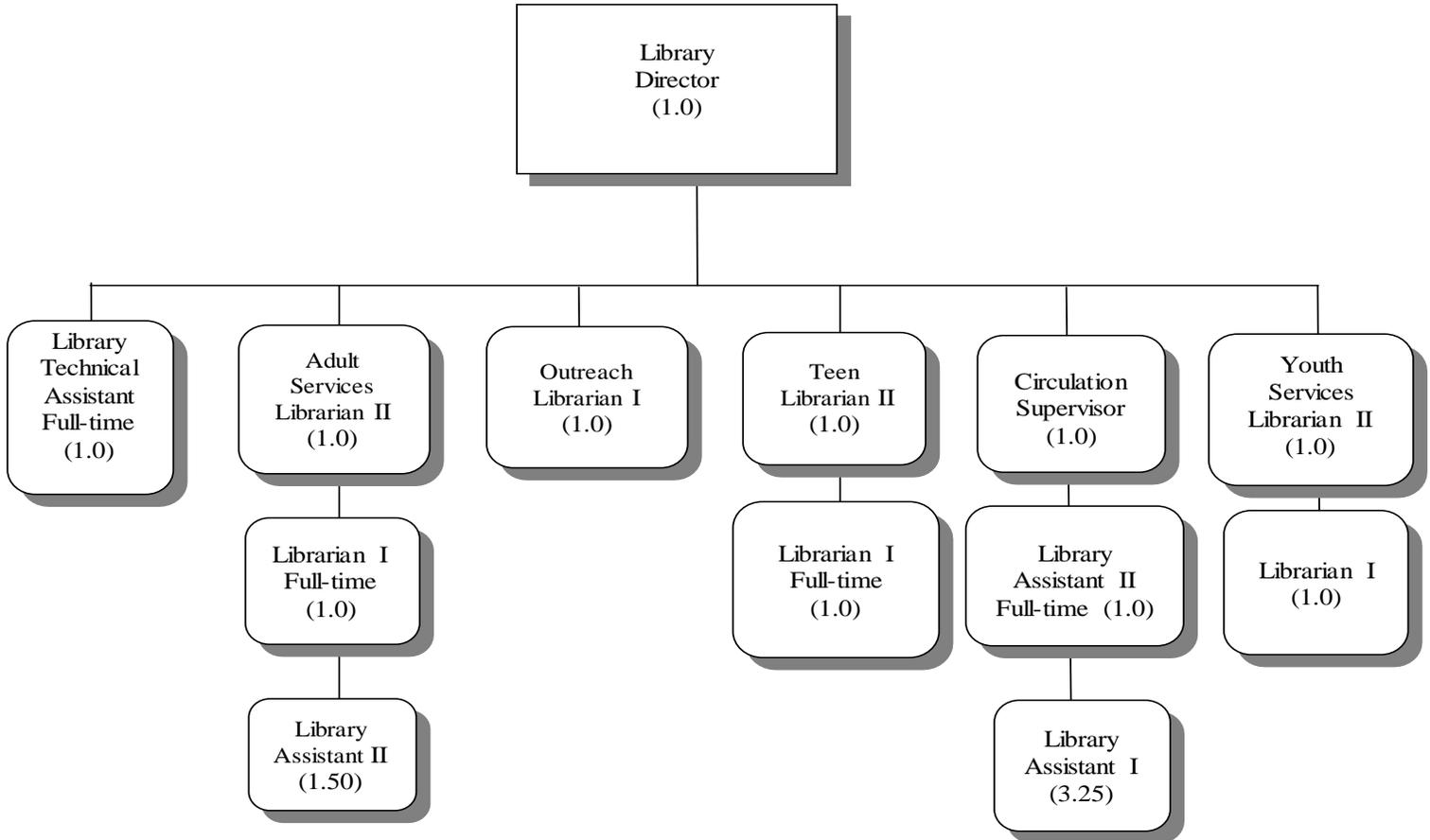
Acct #	Account Description	Actual 2020-21	Actual 2021-22	Adopted Budget 2022-23	Adjusted Budget 2022-23	Estimated Year End 2022-23	Adopted Budget 2023-24
1055-500.52-41	Housekeeping Supplies	\$ 4,668	\$ 5,074	\$ 6,500	\$ 6,500	\$ 6,500	\$ 5,500
1055-500.54-01	Subscriptions	1,935	1,739	3,050	3,050	3,050	3,000
1055-500.54-20	Memberships & Dues	144	144	300	300	300	300
1055-500.54-30	Educational Costs	194	3,317	3,850	3,850	3,400	3,950
	Total Operating Expenses	<u>184,442</u>	<u>225,397</u>	<u>229,240</u>	<u>230,872</u>	<u>243,650</u>	<u>279,890</u>
<b>Capital Expenses</b>							
1055-500.64-40	Special Equipment	8,034	-	-	-	-	-
1055-500.66-01	Books & Publications	54,018	48,610	50,900	53,710	50,900	50,100
1055-500.66-03	Online and E-Content	20,620	25,145	29,130	31,241	29,130	32,150
1055-500.66-05	Audio Visual Supplies	14,555	16,600	11,400	11,683	11,400	9,650
	Total Capital Expenses	<u>97,227</u>	<u>90,355</u>	<u>91,430</u>	<u>96,633</u>	<u>91,430</u>	<u>91,900</u>
	<b>Total Library</b>	<u><b>\$ 1,178,895</b></u>	<u><b>\$ 1,298,590</b></u>	<u><b>\$ 1,405,810</b></u>	<u><b>\$ 1,412,646</b></u>	<u><b>\$ 1,378,360</b></u>	<u><b>\$ 1,447,090</b></u>

**FUNDING SOURCE**

Program Expenditure Budget	\$ 1,081,668	\$ 1,208,235	\$ 1,314,380	\$ 1,316,012	\$ 1,286,930	\$ 1,355,190
Less Revenues Generated:						
337 Grants From Other Local Units	233,934	241,669	235,000	262,280	262,280	262,000
347 Culture & Recreation	6,324	9,160	7,880	7,880	7,540	7,240
352 Library Fines	8,084	2,442	1,500	1,500	2,300	2,100
366 Contributions And Donations From Private Sources	2,000	31,217	-	-	-	15,000
Net Unsupported Budget	<u><b>\$ 831,327</b></u>	<u><b>\$ 923,746</b></u>	<u><b>\$ 1,070,000</b></u>	<u><b>\$ 1,044,352</b></u>	<u><b>\$ 1,014,810</b></u>	<u><b>\$ 1,068,850</b></u>
% Of Budget Supported By Program	23.1%	23.5%	18.6%	20.6%	21.1%	21.1%

**Organizational Chart**

**LIBRARY DEPARTMENT**



JOB CLASS/TITLE	PAY GRADE	ADOPTED FY 21/22	ADOPTED FY 22/23	ADOPTED FY 23/24
Library Director	132	1.00	1.00	1.00
Librarian II	124	4.00	3.00	3.00
Librarian I	122	3.00	5.00	4.00
Librarian I (part-time)	122	0.00	0.00	0.00
Circulation Supervisor	121	1.00	1.00	1.00
Library Technical Specialist (full-time)	121	1.00	1.00	1.00
Administrative Assistant	119	0.25	0.00	0.00
Library Assistant II (full-time)	116	1.00	1.00	1.00
Library Assistant II (part-time)	116	1.61	0.68	1.50
Library Assistant I (part-time)	115	3.25	3.25	3.25
<b>Total Division</b>		<b>16.11</b>	<b>15.93</b>	<b>15.75</b>

## Leisure Services/Recreation



The Recreation Division is responsible for administering, operating, and maintaining the recreation facilities, program/activity/league/childcare coordination, and citywide special events. In addition, the Division oversees Marina operations, facility/parks grounds rental, Main Street public relations, and liaison with local nonprofit groups/downtown businesses.

### **Mission Statement:**

**“To increase the quality of life through parks, events, recreation and play for residents & visitors.”**

### **Current and Prior Year Accomplishments**

Recreation & Events division adopted Florida Recreation & Parks Association’s strategic plan pillars which will continue into fiscal year 2024 focus goals. The four pillars of the strategic plan consist of:

**Community Building, Health, Economic Development and Environment.**

During fiscal year 22/23 the following deliverables were completed: **Community Building:** I Have a Dream Celebration/ Daddy Daughter Date Night / Doggie Day by the Bay/ Tea Party Social / Go Fly a Kite/ Sprout Splash / Bi-weekly Senior Trips / Puppy Pre-School/ Stitching classes / Ice Cream Socials/Butterfly Dancer class/Back to School Party / Munchkin Chefs / Pickin in the Park/

Barktoberfest/Turkey Hoop Shoot / Pancakes in the

Park / Holiday Parade **Health:** Pickleball lessons, clinics,

open play and tournaments/North Pinellas Track program/Toddler Trot/Zumba classes/Basketball leagues & clinics/Dance classes/Gymnastics classes & showcase event/Tennis Lessons & camps/Aqua Fit &

Yoga classes/Multiple Yoga classes / Volleyball classes,

clinics & Camps / Boot Camps/ Lunchtime Fitness classes /

Community Center Fitness Center / Personal Training

sessions **Economic Development:** Historical Marker &

Public Art Tours/ Paint the Park event/1<sup>st</sup> Friday Flick

series/Senior Expo/ Teen Leader Volunteer Program/ Full

Day Summer Camps/ Licensed Afterschool

Program/Creative Conversation workshops/Blacklight Art

Show & Market / Fright Nights event/ Harbor Holiday

event **Environment:** Breakfast with the Birds / Fish Talk

Series/ Tree Talks/Go Fish Event/ How Does Garden Grow classes/Backyard Composting classes /

Celebrate Earth Day event/ Vertical Garden workshops/DIY Rain Barrel workshops/ Coastal

Conversations/Farm Camps/Fishing Camps/Scaly & Slithery/Mullet Creek Park Clean up event/ Wings

over Folly classes/Family outdoor campouts



## **Fiscal Year 2024 Goals**

The Recreation Division will continue to have a strong focus tied to our mission of “Quality of Life” for Safety Harbor residents and visitors with a continued focus on the 4 pillars of FRPA’s strategic plan as a blueprint for the upcoming year: **Community Building, Health, Economic Development, and Conservation**. We will work with our state organization as they revise these goals to include social equity.

**Community Building:** Leverage partnerships that produce programs and opportunities that are forward thinking and world class. **Health:** Build a healthier community by increasing opportunities to fitness memberships and classes. Expand our partnerships with insurance benefits groups. Provide opportunities for relaxation, learning and socialization to promote personal growth and wellbeing. Serve an aging population with social, recreational, active, and healthy opportunities. **Economic Development:** Event offerings to increase economic impact on the business community. Establish new protocols and revise operations. Enhance the city’s arts, cultural and historic assets. Renew aging facilities. **Environment:** Staff will preserve, protect, maintain, improve, and enhance natural resources and parkland. Heighten education and awareness

through tours and hands on opportunities. Volunteerism will be encouraged, and efforts will take pride in the city through a recycling event, park clean ups and plantings.

### **Marketing/Public Education:**

The marketing team will work to strengthen community image providing residents with a sense

of place and pride. Materials for events will make the city a destination. They will continue to expand the level of public information and involvement in parks and recreation. We will introduce another mascot to bring environmental awareness to our community. **Professional Development:** Our team will continue to be the stewards and leaders in our field by gaining trend setting knowledge in the areas of social equity, environment, sustainability, partnerships, and arts.



## **Long-Term Vision and Future Financial Impact**



As the City services & offerings continue to grow in a positive direction for the residents & businesses; the challenge to maintain the level of service and offerings without the addition of personnel, contracts, and partnerships is heightened. The division consistently works to utilize financial resources efficiently and equitably. Evaluations of procedures, revenue sources, expenses, partnerships, and surveys are conducted to anticipate needs of the changing community to structure programs and facilities accordingly. The division will meet recreational needs with maximum effectiveness and with minimum expense. The aging of facilities will need required maintenance and additions to continue to attract and engage that next generation.

**RECREATION DIVISION PERFORMANCE INDICATORS**  
**FUND: 001 DEPARTMENT: 1056**

<b>Jurisdiction Data</b>	<b>Actual 2020-21</b>	<b>Actual 2021-22</b>	<b>Estimated 2022-23</b>	<b>Adopted 2023-24</b>
Population	18,016	18,028	18,034	18,048
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	185.69	182.61	184.72	188.54
<b>Departmental Inputs</b>				
Total Personnel Services & Operating Expenses	\$ 1,977,100	\$ 2,212,995	\$ 2,757,880	\$ 2,989,870
Total # of Full Time Equivalent Employees	27.96	27.84	27.74	28.74
Total Recreation Revenues	\$ 800,369	\$ 1,114,911	\$ 1,191,700	\$ 1,320,100
<b>Outputs</b>				
<b>Trips Senior/Teen</b>				
# of Persons Listed in Programs	703	1,241	1,303	1,368
# of Programs Offered	123	141	148	155
# of User Hours	3,644	5,910	6,205	6,515
<b>Classes/Programs</b>				
# of Persons Listed in Programs	27,046	42,689	44,823	47,064
# of Programs Offered	1,166	1,389	1,458	1,531
# of User Hours	54,079	86,242	90,554	95,081
# of Clwr Use Agreement Participants (youth sports)	117	156	163	171
<b>Camps/After-school</b>				
# of Persons Listed in Programs	19,344	22,584	23,713	24,898
# of Programs Offered	186	212	222	233
# of User Hours	109,061	98,609	94,089	98,793
<b>Rentals (Facility &amp; Shelter)</b>				
# of Facility Rentals	333	344	361	379
# of Shelter Rentals	356	519	544	572
# of Field/Court Rentals	800	693	727	764
# of Gazebo Rentals	29	38	39	40
<b>Recreation Center Special Events</b>				
# of Persons Listed in Programs	7,474	11,977	12,575	13,204
# of Programs Offered	129	117	122	128
# of User Hours	11,948	23,331	24,497	25,722
<b>Volunteers</b>				
# of Persons Listed in Programs	240	1,845	1,937	2,034
# of User Hours	1,799	5,347	5,614	5,895
<b>Museum Visitors</b>	704	981	1,030	1,081
<b>Community Center Fitness Center Memberships</b>	1,296	1,562	1,640	1,722
<b>Citywide Special Events</b>				
# of Co-Sponsored Citywide Events	47	137	101	106
<b>Efficiency</b>				
Avg. Cost per Person Enrolled	\$ 41.98	\$ 33.27	\$ 39.49	\$ 34.55
Avg. Cost per Program Offered	\$ 1,020.70	\$ 1,004.54	\$ 1,193.37	\$ 1,232.43
Avg. Cost per User Hour	\$ 11.06	\$ 10.34	\$ 12.81	\$ 13.22
O&M Cost per Capita	\$ 109.74	\$ 122.75	\$ 152.93	\$ 165.66
O&M Cost per Full Time Equiv. Employee	\$ 70,712	\$ 79,490	\$ 99,419	\$ 104,032
Per Capita per Full Time Equiv. Employee	644.35	647.56	650.11	627.97
<b>Effectiveness</b>				
% Recreation Program Cost Recovery	40.5%	50.4%	43.2%	44.2%

CITY OF SAFETY HARBOR  
ADOPTED FY 2023/2024 BUDGET

<b>Fund:</b> <b>General</b>	<b>Department:</b> <b>Recreation</b>	<b>Fund #:</b> <b>001</b>
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**EXPENDITURE DETAIL**

Acct #	Account Description	Actual 2020-21	Actual 2021-22	Adopted Budget 2022-23	Adjusted Budget 2022-23	Estimated Year End 2022-23	Adopted Budget 2023-24
<b>Personnel Services</b>							
1056-500.12-01	Salaries & Wages	\$ 955,797	\$ 953,683	\$ 1,131,400	\$ 1,131,400	\$ 1,104,950	\$ 1,247,040
1056-500.12-10	Reg Wages-Temporary Empl	62,872	85,920	134,440	134,440	125,470	174,610
1056-500.14-00	Overtime-Time & One Half	3,006	9,140	10,000	10,000	13,000	13,000
1056-500.15-10	Incentive Pay	-	20,300	36,000	36,000	36,000	6,000
	Salaries & Wages Sub-Total	1,021,675	1,069,044	1,311,840	1,311,840	1,279,420	1,440,650
1056-500.21-00	Fica Taxes	74,679	78,037	97,880	97,880	97,580	105,690
1056-500.22-00	Retirement	69,962	73,102	81,030	81,030	79,960	88,610
1056-500.23-00	Life & Health Insurance	219,354	224,211	249,030	249,030	252,120	268,100
	Benefits Sub-Total	363,996	375,350	427,940	427,940	429,660	462,400
	Total Personnel Services	1,385,671	1,444,394	1,739,780	1,739,780	1,709,080	1,903,050

**Operating Expenses**

1056-500.34-90	Other Fees And Contracts	45,031	56,853	72,900	72,900	68,950	83,980
1056-500.34-91	Recreation Instructors	192,367	292,666	216,180	216,180	307,300	307,300
1056-500.34-94	Concession Expense	24	15	300	300	100	100
1056-500.34-95	Misc Special Activities	9,270	19,442	29,800	29,800	28,920	45,600
1056-500.34-98	Athletic Program Expenses	8,826	11,700	14,800	14,889	13,000	13,000
1056-500.34-99	Special Project Expenses	3,752	4,174	4,500	4,500	4,500	4,500
1056-500.40-01	Employee Travel	439	3,399	6,910	6,910	7,020	12,480
1056-500.40-30	Cell Phone Allowance	1,144	1,097	-	-	1,150	1,150
1056-500.41-00	Communication Services	23,568	24,302	25,820	25,880	25,820	23,730
1056-500.42-10	Postage	459	-	-	-	-	-
1056-500.43-00	Utility Services	79,010	94,434	83,480	83,480	83,000	87,150
1056-500.44-00	Rentals and Leases	1,673	2,034	8,900	8,900	8,900	8,760
1056-500.46-01	Building & Grounds Maint	43,878	53,464	97,670	105,433	105,430	105,430
1056-500.46-10	Outside Vehicle Repair	165	1,495	4,000	4,000	4,000	4,000
1056-500.46-30	Radio Maintenance	-	-	450	450	450	450
1056-500.46-40	Maintenance Contracts	14,641	15,537	14,370	28,332	28,330	19,860
1056-500.47-01	Printing & Binding	31,563	38,278	45,950	49,974	49,970	57,200
1056-500.49-30	Other Current Charges	1,735	2,521	4,500	4,500	4,500	6,200
1056-500.49-31	Senior Trip Expenses	4,950	7,222	12,000	12,000	10,350	10,350
1056-500.49-32	Daycamp Expenses	21,289	26,114	62,300	62,310	61,700	75,520
1056-500.49-36	Special Program Costs	32,250	61,290	96,430	106,932	96,930	84,950
1056-500.49-38	Holiday Festivities	2,826	4,148	9,400	9,400	9,400	4,300

CITY OF SAFETY HARBOR  
ADOPTED FY 2023/2024 BUDGET

<b>Fund:</b> <b>General</b>	<b>Department:</b> <b>Recreation</b>	<b>Fund #:</b> <b>001</b>
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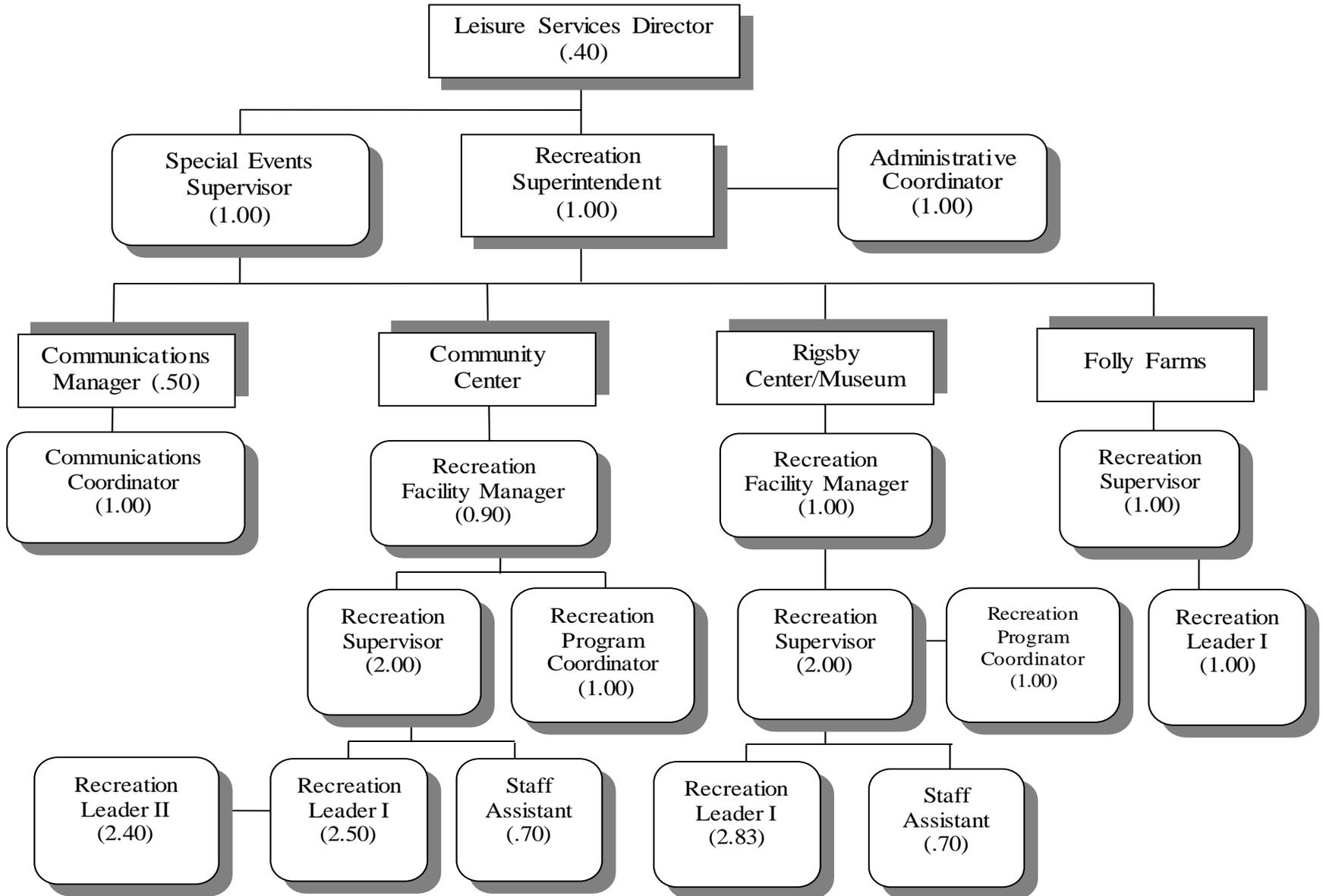
**EXPENDITURE DETAIL**

Acct #	Account Description	Actual 2020-21	Actual 2021-22	Adopted Budget 2022-23	Adjusted Budget 2022-23	Estimated Year End 2022-23	Adopted Budget 2023-24
1056-500.51-10	Office Supplies-General	7,643	4,385	7,480	7,737	7,700	8,100
1056-500.51-11	Non-Capital Office Equip.	10,014	1,429	7,700	7,700	7,200	8,030
1056-500.52-01	Gas	2,083	2,837	2,910	2,910	2,910	3,060
1056-500.52-02	Diesel	640	1,306	3,820	3,820	1,020	1,070
1056-500.52-03	Oil & Other Lubricants	21	227	150	250	150	150
1056-500.52-10	Vehicle Parts	2,179	1,044	2,500	2,500	2,500	2,950
1056-500.52-30	Small Tools & Supplies	29	98	600	600	600	600
1056-500.52-35	Non-Capital Operating Equip	14,050	4,451	5,000	15,273	15,270	5,000
1056-500.52-40	Builders Supplies	121	-	1,750	1,750	1,750	1,750
1056-500.52-41	Housekeeping Supplies	3,740	3,388	5,200	5,273	5,200	5,200
1056-500.52-60	Playground & Athletic Supplies	1,143	763	4,400	4,400	3,900	5,900
1056-500.52-61	Games And Indoor Supplies	7,141	10,093	17,700	17,741	17,740	19,850
1056-500.52-70	Special Clothing/Uniforms	4,125	4,195	6,030	6,167	6,030	7,150
1056-500.52-80	Tires and Tubes	426	1,426	1,500	1,500	1,500	1,500
1056-500.52-90	Special Supplies	11,884	3,157	20,650	24,688	24,790	24,850
1056-500.52-91	Medical Supplies - EMS	358	1,100	5,190	5,190	5,190	5,190
1056-500.52-93	Safety Supplies	-	-	1,480	1,480	1,480	1,480
1056-500.54-20	Memberships & Dues	2,925	1,873	3,920	3,920	3,620	5,290
1056-500.54-30	Educational Costs	4,047	6,643	20,620	20,620	20,530	23,690
Total Operating Expenses		591,430	768,602	929,260	980,589	1,048,800	1,086,820
<b>Capital Expenses</b>							
1056-500.64-40	Special Equipment	6,093	-	-	5,030	5,030	-
Total Capital Expenses		6,093	-	-	5,030	5,030	-
<b>Total Recreation</b>		<b>\$ 1,983,193</b>	<b>\$ 2,212,995</b>	<b>\$ 2,669,040</b>	<b>\$ 2,725,399</b>	<b>\$ 2,762,910</b>	<b>\$ 2,989,870</b>

**FUNDING SOURCE**

Program Expenditure Budget	\$ 1,977,100	\$ 2,212,995	\$ 2,669,040	\$ 2,720,369	\$ 2,757,880	\$ 2,989,870
Less Revenues Generated:						
347 Culture & Recreation (Net of DBC Event Revenue)	790,835	1,107,096	981,220	981,220	1,175,950	1,246,900
Net Unsupported Budget	<b>\$ 1,186,266</b>	<b>\$ 1,105,900</b>	<b>\$ 1,687,820</b>	<b>\$ 1,739,149</b>	<b>\$ 1,581,930</b>	<b>\$ 1,742,970</b>
% Of Budget Supported By Program	40.0%	50.0%	36.8%	36.1%	42.6%	41.7%

**Organizational Chart**  
**RECREATION DEPARTMENT**



## RECREATION DEPARTMENT

JOB CLASS/TITLE	PAY GRADE	ADOPTED FY 21/22	ADOPTED FY 22/23	ADOPTED FY 23/24
Leisure Services Director	133	0.40	0.40	0.40
Recreation Superintendent	129	1.00	1.00	1.00
Communications Manager	127	0.50	0.50	0.50
Recreation Facility Manager	125	2.00	2.00	1.90
Special Events Supervisor	123	1.00	1.00	1.00
Recreation Supervisor	123	4.00	5.00	5.00
Recreation Program Coordinator	121	3.00	2.00	2.00
Administrative Coordinator	121	0.90	0.90	1.00
Multi-Media Specialist	121	1.00	1.00	0.00
Communications Coordinator	121	0.00	0.00	1.00
Staff Assistants	116	2.10	1.40	1.40
Recreation Leader II	116	0.00	2.20	2.40
Recreation Leader I (part-time)	115	6.63	5.03	6.33
Bus Driver	115	0.50	0.50	0.00
Seasonal Part-time*	114	4.81	4.81	4.81
<b>Total Division</b>		<b>27.84</b>	<b>27.74</b>	<b>28.74</b>

\*Varies by seasonal needs



## Leisure Services Department Parks Division

The Parks Division is responsible for administrating, supervising, operating, and maintaining the City's parklands and buildings, spanning 130+ acre. In addition to the maintenance responsibilities, the Division oversees citywide aesthetic horticultural plantings, specialized needs of recreational programs, special events, qualified groups, and contracted services.

### Current and Prior Year Accomplishments

The Parks and Horticultural Divisions continues to provide top quality service through improved maintenance techniques and procedures. During fiscal year 2022-2023, the department has moved forward into the post-pandemic era with the return of a large number of special events and new programs.



In addition to the daily maintenance of existing parklands and facility grounds, the following were incorporated into the maintenance schedule by the divisions: Waterfront Park received new mulch, entryway sign "The Jewel" received new plantings and irrigation, all playgrounds re-mulched, various baseball fields improvements completed, Main Street planters refurbished, Folly Farms Barn renovated, Folly Farms trails re-surfaced, Folly Farms new garden beds installed, mulch added to various facilities, city-wide facilities pressure washed, Mullet Creek Park garden beds re-landscaped, Library landscaping redone, ballfields aerated and top-dressed, 2<sup>nd</sup> Street South streetscape renovated, remote access controls installed at SHCP for playing surface lights, Parks and Building Maintenance Facility renovated indoors, new bermudagrass installed at Baranoff Park, Folly Farms received new work of art – "Gnomeo" along with other various works of art, new landscaping installed at Main Street Pocket Park, new sod added at Fire Station 52, new trees planted along 9<sup>th</sup> Avenue North, hosted Little League's Senior Southeast Regional Tournament, Folly Farms wetlands cleared of invasives and planted with native trees, new art piece installed at Waterfront Park, additional irrigation added to Folly Farms' gardens.

Participated in Harbor Holiday Nights in addition to the Junk in the Trunk, Paddle for Kids, Kick in the Grass, Hippie Dash, Art and Seafood Festival, Best Damn Race runs and races that occurred thru-out the year, 4<sup>th</sup> of July Parade and Celebration, Enchanted Garden Fest, Fright Nights, Chalk Art Festival, Super Hero 5K, Shabby Chic, All British Car Show, 5k by the Bay, SH Recreation Summer Carnival, SH Wine Festival, Tree Lighting, Holiday Parade, Santa 5K Run, Kiwanis Arts & Craft and continued 3<sup>rd</sup> Fridays and Market on Main events. Continued to cross train personnel for better department flexibility.

The Division celebrated the 35th year as a Tree City USA. Incorporated Florida Friendly and Native Landscaping principles in planting areas. Incorporated County IVM Program, and implemented city created IPM program.

### Fiscal Year 2024 Goals

During the fiscal year 2023-2024, the Parks Division will continue to provide the highest level of service to enhance maintenance productivity through innovative techniques, trends, and networking, while staying current with technologies and cost effectiveness. Continue to work with City Leadership and staff to develop the Waterfront Park, Elm Street property, Folly Farm properties, Baranoff Park, and King properties along with other City facilities; Re-design-Re-landscape Folly Farms along with additional water, irrigation, and electrical panels for West side.

Continue in-house training: "Going Green" & "Florida Friendly Landscaping" will continue to serve as a basis for irrigation, recycling, and overall conservation of resources throughout the City's parkland system.

**Long-Term Vision and Future Financial Impact** The Parks Division's long-term mission is to continue to provide the highest level of maintenance service to the community while staying on the forefront of innovativeness, trends, technology, and creativity.



**PARKS PERFORMANCE INDICATORS**

**FUND: 001 DEPARTMENT: 1058**

	<b>Actual 2020-21</b>	<b>Actual 2021-22</b>	<b>Estimated 2022-23</b>	<b>Adopted 2023-24</b>
<b>Jurisdiction Data</b>				
Population	18,016	18,028	18,034	18,048
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	185.69	182.61	184.72	188.54
<b>Departmental Inputs</b>				
Total Personnel Services & Operating Expenses	\$ 1,325,396	\$ 1,321,153	\$ 1,530,760	\$ 1,667,130
Total # of Full Time Equivalent Employees	14.12	14.00	15.00	17.00
<b>Outputs</b>				
# of Acres Maintained	130.57	130.57	130.89	130.89
# of Facilities Maintained	37	37	38	38
# of Parks Maintained	20	20	20	20
# of Playgrounds Maintained	9	9	9	9
<b>Efficiency</b>				
Cost per Acre Maintained	\$ 10,151	\$ 10,118	\$ 11,695	\$ 12,737
# of Acres Maintained per Full Time Equiv. Employee	9.25	9.33	8.73	7.70
O&M Cost per Capita	\$ 73.57	\$ 73.28	\$ 84.88	\$ 92.37
O&M Cost per Full Time Equiv. Employee	\$ 93,867	\$ 94,368	\$ 102,051	\$ 98,066
Per Capita per Full Time Equiv. Employee	1,276	1,288	1,202	1,062
<b>Effectiveness</b>				
% of Maintenance Completed on Schedule	96%	95%	96%	97%
% of Parks & Facilities in Good Condition	97%	97%	97%	98%

CITY OF SAFETY HARBOR  
ADOPTED FY 2023/2024 BUDGET

<b>Fund:</b> <b>General</b>	<b>Department:</b> <b>Parks</b>	<b>Fund #:</b> <b>001</b>
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**EXPENDITURE DETAIL**

Acct #	Account Description	Actual 2020-21	Actual 2021-22	Adopted Budget 2022-23	Adjusted Budget 2022-23	Estimated Year End 2022-23	Adopted Budget 2023-24
<b>Personnel Services</b>							
1058-500.12-01	Salaries & Wages	\$ 523,148	\$ 509,796	\$ 670,290	\$ 670,290	\$ 567,540	\$ 662,700
1058-500.12-10	Reg Wages-Temporary Empl	4,669	6,041	16,640	16,640	16,640	16,640
1058-500.14-00	Overtime-Time & One Half	4,381	8,409	24,000	24,000	24,000	24,000
1058-500.15-10	Incentive Pay	-	11,300	32,000	32,000	32,000	6,300
	Salaries & Wages Sub-Total	532,198	535,546	742,930	742,930	640,180	709,640
1058-500.21-00	Fica Taxes	40,254	39,347	55,010	55,010	47,140	51,970
1058-500.22-00	Retirement	45,665	44,494	55,350	55,350	47,850	56,650
1058-500.23-00	Life & Health Insurance	152,714	145,744	189,150	189,150	174,870	213,730
	Benefits Sub-Total	238,633	229,586	299,510	299,510	269,860	322,350
	Total Personnel Services	770,831	765,132	1,042,440	1,042,440	910,040	1,031,990
<b>Operating Expenses</b>							
1058-500.34-90	Other Fees And Contracts	30,685	79,965	93,080	94,490	93,080	101,490
1058-500.40-01	Employee Travel	149	53	2,120	2,620	2,120	1,620
1058-500.40-30	Cell Phone Allowance	482	462	-	300	600	600
1058-500.40-31	Moving Expenses	1,000	-	-	-	-	-
1058-500.41-00	Communication Services	4,599	4,617	4,780	4,780	4,880	4,880
1058-500.43-00	Utility Services	274,817	224,748	258,200	258,200	201,960	212,060
1058-500.44-00	Rental & Leases	3,456	603	2,500	2,500	2,500	2,500
1058-500.46-01	Building & Grounds Maint	65,547	55,634	61,900	67,530	67,500	62,000
1058-500.46-10	Outside Vehicle Repair	-	901	1,200	1,200	1,200	1,200
1058-500.46-20	Equipment Repairs	-	-	1,000	1,700	1,000	1,000
1058-500.46-30	Radio Maintenance	-	72	200	200	200	200
1058-500.46-40	Maintenance Contracts	1,676	1,843	-	1,200	1,800	1,800
1058-500.49-30	Other Current Charges	479	10,663	3,450	1,650	3,450	3,550
1058-500.51-10	Office Supplies-General	522	576	900	1,599	2,100	1,000
1058-500.52-01	Gas	10,414	14,534	14,220	14,220	14,220	14,930
1058-500.52-02	Diesel	630	1,754	1,230	1,230	1,700	1,800
1058-500.52-03	Oil & Other Lubricants	315	703	400	800	400	400
1058-500.52-10	Vehicle Parts	1,237	1,654	3,500	3,500	3,500	3,500
1058-500.52-20	Equipment Parts	5,623	5,283	7,000	6,600	7,000	7,000
1058-500.52-30	Small Tools & Supplies	11,696	10,332	12,600	13,400	13,400	11,750
1058-500.52-40	Builders Supplies	142	698	750	750	750	750
1058-500.52-41	Housekeeping Supplies	28,330	28,588	32,200	32,200	32,200	32,200
1058-500.52-50	Chemicals	7,054	9,617	16,250	15,250	16,250	22,500
1058-500.52-51	Horticultural Supplies	42,844	68,231	97,950	94,920	101,920	91,700

CITY OF SAFETY HARBOR  
ADOPTED FY 2023/2024 BUDGET

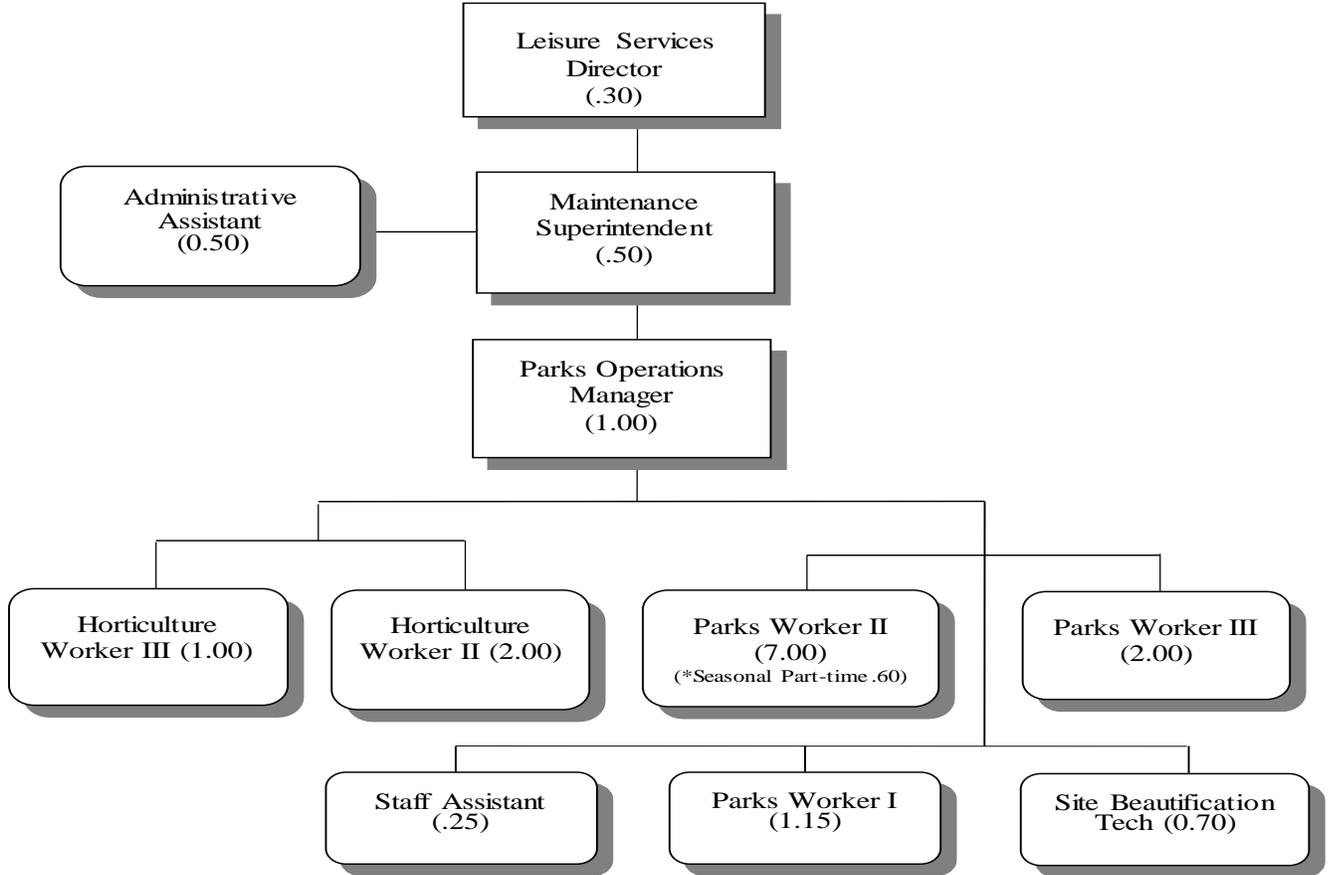
<b>Fund:</b> General	<b>Department:</b> Parks	<b>Fund #:</b> 001
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**EXPENDITURE DETAIL**

Acct #	Account Description	Actual 2020-21	Actual 2021-22	Adopted Budget 2022-23	Adjusted Budget 2022-23	Estimated Year End 2022-23	Adopted Budget 2023-24
1058-500.52-70	Special Clothing/Uniforms	7,428	6,770	9,090	11,013	11,010	9,410
1058-500.52-80	Tires And Tubes	2,319	2,098	2,000	4,000	2,000	2,000
1058-500.52-90	Special Supplies	51,456	23,019	24,700	36,616	26,620	36,200
1058-500.52-93	Safety Supplies	-	-	2,100	2,100	2,100	2,100
1058-500.54-20	Memberships & Dues	594	165	810	810	810	900
1058-500.54-30	Educational Costs	1,072	2,437	10,750	5,250	4,450	4,100
	Total Operating Expenses	554,565	556,020	664,880	680,629	620,720	635,140
	<b>Total Parks</b>	<b>\$ 1,325,396</b>	<b>\$ 1,321,153</b>	<b>\$ 1,707,320</b>	<b>\$ 1,723,069</b>	<b>\$ 1,530,760</b>	<b>\$ 1,667,130</b>

**Organizational Chart**

**LEISURE SERVICES DEPARTMENT  
PARKS MAINTENANCE DEPARTMENT**



JOB CLASS/TITLE	PAY GRADE	ADOPTED FY 21/22	ADOPTED FY 22/23	ADOPTED FY 23/24
Leisure Services Director	133	0.30	0.30	0.30
Maintenance Superintendent	129	0.50	0.50	0.50
Parks Operations Manager	125	1.00	1.00	1.00
Administrative Assistant	119	0.50	0.75	0.50
Horticulture Worker III	119	1.00	1.00	1.00
Parks Worker III	119	1.00	1.00	2.00
Staff Assistant	116	0.00	0.00	0.25
Horticulture Worker II	116	2.00	2.00	2.00
Parks Worker II	116	6.00	6.00	7.00
Parks Worker I	115	1.15	1.15	1.15
Site Beautification Tech	115	0.35	0.70	0.70
Seasonal Part-time*	114	0.20	0.60	0.60
<b>Total Division</b>		<b>14.00</b>	<b>15.00</b>	<b>17.00</b>

\*Varies by seasonal needs.



CITY OF SAFETY HARBOR  
ADOPTED FY 2023/2024 BUDGET

<b>Fund:</b> General	<b>Department:</b> Non-Operating And Non-Classified	<b>Fund #:</b> 001
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**EXPENDITURE DETAIL**

Acct #	Account Description	Actual 2020-21	Actual 2021-22	Adopted Budget 2022-23	Adjusted Budget 2022-23	Estimated Year End 2022-23	Adopted Budget 2023-24
<b>Internal Services</b>							
1094-500.94-16	Data Processing Fee Reimb	\$ 327,490	\$ 327,490	\$ 523,480	\$ 523,480	\$ 523,480	\$ 562,530
	Total Internal Services	327,490	327,490	523,480	523,480	523,480	562,530
<b>Non-Operating Expenses</b>							
1095-500.91-11	To Stormwater Fund	-	105,280	1,512,920	1,512,920	1,512,920	-
1095-500.91-14	To Street Improvement Fund	200,000	200,000	1,430,000	1,430,000	1,430,000	200,000
1095-500.91-15	To Marina Fund	-	200,110	36,220	36,220	36,220	36,000
1095-500.91-32	To Capital Project Fund	767,210	500,000	625,000	625,000	625,000	350,000
1095-500.91-41	To W&S Revenue Fund	-	27,780	60,300	60,300	60,300	-
1095-500.91-44	To Sanitation Fund	-	16,580	42,740	42,740	42,740	-
1095-500.91-48	To W&S R&R Fund	-	1,650,000	-	-	-	1,700,000
1095-500.91-62	To Street Light Fund	7,650	7,650	7,650	7,650	7,650	7,650
1095-500.91-67	To CRA Fund	-	320	640	900,640	900,640	-
	Total Non-Operating Expenses	974,860	2,707,720	3,715,470	4,615,470	4,615,470	2,293,650
<b>Non-Classified</b>							
1099-500.99-01	Fund Reserve	-	-	5,944,180	3,550,834	4,057,837	4,819,103
1099-500.99-03	Fund Reserve Designated	-	-	2,350,000	2,350,000	2,350,000	300,000
1099-500.99-04	Cont./Unanticipated Exp.	-	-	300,000	300,000	300,000	300,000
1099-500.99-06	Stabilization Reserve	-	-	4,236,560	5,704,581	5,886,833	5,605,347
	Total Non-Classified	-	-	12,830,740	11,905,415	12,594,670	11,024,450
	Total Non-Operating & Non-Classified	1,302,350	3,035,210	17,069,690	17,044,365	17,733,620	13,880,630
	<b>Total General Fund</b>	<b>\$ 15,574,804</b>	<b>\$ 17,868,930</b>	<b>\$ 34,013,540</b>	<b>\$ 34,586,218</b>	<b>\$ 34,688,730</b>	<b>\$ 31,711,080</b>

Category	Actual 2020-21	Actual 2021-22	Adopted Budget 2022-23	Adjusted Budget 2022-23	Estimated Year End	Adopted Budget 2023-24
Personnel Services	9,529,874	9,843,353	11,385,020	11,346,050	11,101,600	11,697,660
Operating Expenses	4,502,138	4,680,465	5,357,400	5,720,306	5,612,060	5,920,890
Capital Expenses	120,492	153,796	91,430	126,653	121,450	91,900
Non-Operating Expenses	1,422,300	3,191,316	4,348,950	5,487,794	5,258,950	2,976,180
Reserves	-	-	12,830,740	11,905,415	12,594,670	11,024,450
	<b>\$ 15,574,804</b>	<b>\$ 17,868,930</b>	<b>\$ 34,013,540</b>	<b>\$ 34,586,218</b>	<b>\$ 34,688,730</b>	<b>\$ 31,711,080</b>



**CAPITAL PROJECTS FUND**



**FUND 032 - CAPITAL PROJECTS**

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2020-21	2021-22	Budget	Budget	Year End	Budget
		2020-21	2021-22	2022-23	2022-23	2022-23	2023-24
<b>REVENUE DETAIL</b>							
<b>Intergovernmental Revenue</b>							
3000-312.06-00	Local Govt Infrastructure	\$ 2,196,053	\$ 2,547,718	\$ 2,274,830	\$ 2,274,830	\$ 2,625,700	\$ 2,704,500
3000-334.02-00	State Grant - Public Safety	-	3,788	-	22,350	-	-
3000-338.09-10	County	-	38,922	5,680	5,680	5,680	4,650
	Total Intergovernmental Revenue	2,196,053	2,590,428	2,280,510	2,302,860	2,631,380	2,709,150
<b>Miscellaneous Revenue</b>							
3000-361.01-00	Investments	1,641	20,269	10,000	10,000	15,000	15,000
3000-361.50-00	Market Value Adj	(1,800)	(137,363)	-	-	-	-
3000-366.21-00	Donation/Private	55,973	-	-	-	-	-
3000-369.02-00	Claims/Insur. Settlement	11,000	6,734	-	-	1,000	-
	Total Miscellaneous Revenue	66,813	(110,359)	10,000	10,000	16,000	15,000
<b>Interfund Transfers In</b>							
3000-381.01-00	T fr From General Fund	767,210	500,000	625,000	625,000	625,000	350,000
3000-381.23-00	Tsfr From Local Government	-	2,270	-	-	-	-
3000-381.24-00	Tsfr From 024 Debt Service	-	-	-	-	-	82,480
	Total Interfund Transfers In	767,210	502,270	625,000	625,000	625,000	432,480
3000-389.01-00	Balance Carryforward	-	-	2,726,270	4,030,984	4,043,630	2,911,520
	<b>Total Capital Projects Revenue</b>	<b>\$ 3,030,077</b>	<b>\$ 2,982,338</b>	<b>\$ 5,641,780</b>	<b>\$ 6,968,844</b>	<b>\$ 7,316,010</b>	<b>\$ 6,068,150</b>

CITY OF SAFETY HARBOR  
ADOPTED FY 2023/2024 BUDGET

<b>Fund:</b> <b>Capital Projects</b>	<b>Department:</b>	<b>Fund #:</b> <b>032</b>
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**EXPENDITURE DETAIL**

Acct #	Account Description	Actual 2020-21	Actual 2021-22	Adopted Budget 2022-23	Adjusted Budget 2022-23	Estimated Year End 2022-23	Adopted Budget 2023-24
<b>General Government</b>							
<b>Capital Expenses</b>							
3020-500.49-30	Other Current Charges	-	299	-	-	-	-
3020-500.63-00	Imprv Other Than Building	-	-	134,000	134,000	122,430	55,000
3020-500.64-40	Special Equipment	-	40,393	-	-	-	-
	Total Capital Expenses	-	40,692	134,000	134,000	122,430	55,000
	<b>Total General Government</b>	<b>-</b>	<b>40,692</b>	<b>134,000</b>	<b>134,000</b>	<b>122,430</b>	<b>55,000</b>
<b>Fire Control</b>							
<b>Capital Expenses</b>							
3022-500.62-00	Buildings	-	-	-	7,200	7,200	-
3022-500.63-00	Imprv Other Than Buildings	-	40,076	66,990	72,020	72,020	86,800
3022-500.64-01	Automotive Equipment	5,580	69,111	66,050	106,740	106,750	-
3022-500.64-40	Special Equipment	32,030	13,003	-	-	-	-
	Total Capital Expenses	37,610	122,190	133,040	185,960	185,970	86,800
	<b>Total Fire Control</b>	<b>37,610</b>	<b>122,190</b>	<b>133,040</b>	<b>185,960</b>	<b>185,970</b>	<b>86,800</b>
<b>Streets</b>							
<b>Operating Expenses</b>							
3031-500.49-30	Other Current Charges	18,830	19,875	25,000	30,000	30,000	25,000
	Total Operating Expenses	18,830	19,875	25,000	30,000	30,000	25,000
<b>Capital Expenses</b>							
3031-500.63-00	Imprv Other Than Buildings	26,753	-	-	-	-	-
3031-500.64-01	Automotive Equip	2,035	-	125,700	323,700	323,700	136,500
3031-500.64-40	Special Equipment	68,420	34,367	107,600	230,013	217,250	125,000
	Total Capital Expenses	97,208	34,367	233,300	553,713	540,950	261,500
	<b>Total Streets</b>	<b>116,038</b>	<b>54,242</b>	<b>258,300</b>	<b>583,713</b>	<b>570,950</b>	<b>286,500</b>
<b>Fleet Maintenance</b>							
<b>Capital Expenses</b>							
3033-500.64-01	Automotive Equipment	-	-	50,000	50,000	50,000	-
3033-500.64-40	Special Equipment	-	31,222	-	-	-	70,000
	Total Capital Expenses	-	31,222	50,000	50,000	50,000	70,000
	<b>Total Fleet Maintenance</b>	<b>-</b>	<b>31,222</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>70,000</b>
<b>Building Maintenance</b>							
<b>Capital Expenses</b>							
3034-500.63-00	Imprv Other Than Building	132,086	24,680	-	10,300	10,300	-
3034-500.64-01	Automotive Equipment	10,163	-	-	89,787	89,790	-
3034-500.64-40	Special Equipment	-	-	47,180	47,180	47,180	-
	Total Capital Expenses	142,249	24,680	47,180	147,267	147,270	-
	<b>Total Building Maintenance</b>	<b>142,249</b>	<b>24,680</b>	<b>47,180</b>	<b>147,267</b>	<b>147,270</b>	<b>-</b>

CITY OF SAFETY HARBOR  
ADOPTED FY 2023/2024 BUDGET

<b>Fund:</b> Capital Projects	<b>Department:</b> Non-Operating Expenditures	<b>Fund #:</b> 032
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**EXPENDITURE DETAIL**

Acct #	Account Description	Actual 2020-21	Actual 2021-22	Adopted Budget 2022-23	Adjusted Budget 2022-23	Estimated Year End 2022-23	Adopted Budget 2023-24
<b>Library</b>							
<b>Capital Expenses</b>							
3055-500.63-00	Imprv Other Than Building	-	26,421	222,550	222,550	172,550	275,000
3055-500.64-40	Special Equipment	23,943	-	15,000	15,000	15,000	-
	Total Capital Expenses	23,943	26,421	237,550	237,550	187,550	275,000
	<b>Total Library</b>	<b>23,943</b>	<b>26,421</b>	<b>237,550</b>	<b>237,550</b>	<b>187,550</b>	<b>275,000</b>
<b>Recreation</b>							
<b>Capital Expenses</b>							
3056-500.62-00	Buildings	-	-	50,000	57,200	57,200	-
3056-500.63-00	Imprv Other Than Building	50,000	49,994	275,000	284,700	284,700	50,000
3056-500.64-01	Automotive Equipment	-	25,018	18,000	110,801	18,000	240,500
3056-500.64-40	Special Equipment	-	-	76,050	97,791	91,980	-
	Total Capital Expenses	50,000	75,012	419,050	550,492	451,880	290,500
	<b>Total Recreation</b>	<b>50,000</b>	<b>75,012</b>	<b>419,050</b>	<b>550,492</b>	<b>451,880</b>	<b>290,500</b>
<b>Parks</b>							
<b>Capital Expenses</b>							
3058-500.62-00	Buildings	-	-	396,250	396,250	62,400	405,000
3058-500.63-00	Improv Other Than Bldgs	201,100	268,898	2,073,000	2,372,855	1,129,190	3,209,200
3058-500.64-01	Automotive Equipment	-	-	-	-	-	70,000
3058-500.64-40	Special Equipment	23,221	-	131,000	310,837	307,870	55,000
	Total Capital Expenses	224,320	268,898	2,600,250	3,079,942	1,499,460	3,739,200
	<b>Total Parks</b>	<b>224,320</b>	<b>268,898</b>	<b>2,600,250</b>	<b>3,079,942</b>	<b>1,499,460</b>	<b>3,739,200</b>
<b>Non-Operating Expenses</b>							
3095-500.91-01	To General Fund	-	-	255,740	255,740	255,740	255,740
3095-500.91-14	Tsfr To Street Improvement	100,000	200,000	200,000	200,000	200,000	200,000
3095-500.91-15	Tsfr To Marina Fund	-	-	-	675,000	675,000	-
3095-500.91-21	To Series 2012 Public Imp	319,000	240,091	-	-	-	-
3095-500.91-23	To Loc Governmental	27,990	30,260	23,760	23,760	23,760	23,760
3095-500.91-24	To 08 Public Revenue Note	545,600	-	-	-	-	-
3095-500.91-27	To Series 2018 Debt (Govt)	46,010	34,480	34,480	34,480	34,480	34,480
	Total Non-Operating Expenses	<b>1,038,600</b>	<b>504,831</b>	<b>513,980</b>	<b>1,188,980</b>	<b>1,188,980</b>	<b>513,980</b>
<b>Non-Classified</b>							
3099-500.99-02	Reserved For Future Exp	-	-	1,248,430	810,940	2,911,520	751,170
	Total Non-Classified	-	-	<b>1,248,430</b>	<b>810,940</b>	<b>2,911,520</b>	<b>751,170</b>
	<b>Total Capital Projects</b>	<b>\$ 1,632,761</b>	<b>\$ 1,148,188</b>	<b>\$ 5,641,780</b>	<b>\$ 6,968,844</b>	<b>\$ 7,316,010</b>	<b>\$ 6,068,150</b>

**DEBT SERVICE**



## DEBT SUMMARY

### ANALYSIS AND SCHEDULES

#### Overview and Debt Management Policy

The City of Safety Harbor takes a planned and programmed approach with a view toward funding from capital revenue and from financing where appropriate. The City's code requires general obligation debt not exceed 75 percent of anticipated taxes. Under Florida law, the use of general obligation debt requires approval at referendum due to the implied or expressed pledge of ad valorem taxes. Currently, the City has no general obligation debt.

The State of Florida has no statutory limit on debt obligations. Since the City rarely incurs debt, preferring to fund capital purchases utilizing current revenues or fund balance, the City has not developed its own debt limit policy.

#### General Government Funds

As of September 30, 2023, the General Governmental Funds have \$961,776 (principal and interest) in outstanding debt from bank loans, which are collateralized by the City's pledge to covenant to budget and appropriate from legally available non ad valorem sources on an annual basis sufficient to make the debt service payment. The City does not pledge ad valorem taxes or specific non ad valorem sources of revenue to secure borrowings.

- On November 8<sup>th</sup>, 2018 the City issued a **\$1,395,500 Revenue Note, Series 2018**, at a fixed interest rate of 3.4300% with Capital One Public Funding, LLC. The note was issued for the acquisition of two properties within the city limits, the Ucita property, on which the Baranoff Oak Park is located and the King property, which will be the future site of the Parks and Building Maintenance facility. Debt service payments are made semi-annually through March 1, 2028. The loan repayment obligations of the City are payable from and secured by a lien upon and a pledge of non-ad valorem funds budgeted and appropriated for purposes of payment.

#### Enterprise Funds

As of September 30, 2023, the Enterprise Funds have \$10,749,235 (principal and interest) in outstanding debt, which is secured solely by the revenues from the operations of the water, sewer and sanitation systems.

#### General Government and Enterprise Funds

- On June 21, 2006, the City issued a **\$9,000,000 Capital Improvement Revenue Note, Series 2006**, at a variable rate per annum equal to the one month London Interbank Offered Rate ("LIBOR Rate") plus .23 basis points (.023%) with Bank of America. The line of credit was issued to finance various capital improvements as well as capital improvements for the City's stormwater, water and wastewater system and sanitation. The line of credit converted to a fixed rate of 2.860% on April 1, 2009 with debt service payable annually. On March 1, 2018, the rate was increased to 3.48% due to a change in Federal tax laws. The note matures on July 1, 2029. Payment of the loan is from a covenant to budget and appropriate non-ad valorem revenues. In October 2021 was refunded and is now identified at Series 2021.
- On December 20<sup>th</sup>, 2018, the City issued a **\$8,663,200 Water and Sewer Revenue Note, Series 2018** at a fixed interest rate of 3.3600% with SouthState Bank (formerly CenterState Bank, NA), which matures on November 1, 2033. The note was issued to fund various water and sewer capital infrastructure projects. A debt covenant was established to ensure repayment of the note will be through utility revenue. The note matures on November 11, 2033.

**FUND 020 - WATER & WASTEWATER FUND - 2012 PUBLIC IMPROVEMENT BOND**

Acct #	Account Description	Actual		Adopted	Adjusted	Estimated	Adopted
		2020-21	2021-22	Budget	Budget	Year End	Budget
<b>REVENUE DETAIL</b>							
<b>Miscellaneous Revenue</b>							
4000-389.01-00	Balance Carryforward	\$ -	\$ -	\$ -	\$ -	\$ 352,170	\$ 352,170
	Total Miscellaneous Revenue	-	-	-	-	352,170	352,170
	<b>Total Series 2012 and 2001 Debt</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 352,170</b>	<b>\$ 352,170</b>

<b>Fund:</b>	<b>Department:</b>	<b>Fund #:</b>
		<b>020</b>

Acct #	Account Description	Actual		Adjusted	Adjusted	Estimated	Adopted
		2020-21	2021-22	Budget	Budget	Year End	Budget
<b>EXPENDITURE DETAIL</b>							
<b>Debt Service</b>							
4070-500.72-01	Interest Payment	4,205	290	-	-	-	-
	Total Debt Service	4,205	290	-	-	-	-
<b>Non-Operating</b>							
2095-500.91-41	To W&S Revenue Fund	-	-	-	-	-	352,170
	Total Non-Classified	-	-	-	-	-	352,170
<b>Non-Classified</b>							
4099-500.99-03	Fund Reserve Designated	-	-	-	-	352,170	-
	Total Non-Classified	-	-	-	-	352,170	-
	<b>Total Series 2012 and 2001 Debt</b>	<b>\$ 4,205</b>	<b>\$ 290</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 352,170</b>	<b>\$ 352,170</b>

**FUND 021 - 2012 PUBLIC IMPROVEMENT BOND**

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2020-21	2021-22	Budget	Budget	Year End	Budget

**REVENUE DETAIL**

**Miscellaneous Revenue**

2500-381.32-00	Tsfr From Capital Project	\$ 319,000	\$ 240,091	\$ -	\$ -	\$ -	\$ -
	Total Miscellaneous Revenue	319,000	240,091	-	-	-	-
	<b>Total 2012 Public Improvement Bond Revenue</b>	<b>\$ 319,000</b>	<b>\$ 240,091</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Fund:</b>	<b>Department:</b>	<b>Fund #:</b>
		<b>021</b>

**EXPENDITURE DETAIL**

Acct #	Account Description	Actual	Actual	Adjusted	Adjusted	Estimated	Adopted
		2020-21	2021-22	Budget	Budget	Year End	Budget
<b>Debt Service</b>							
2570-500.71-01	Principal Payment	305,000	315,000	-	-	-	-
2570-500.72-01	Interest Payment	10,940	3,686	-	-	-	-
	Total Debt Service	315,940	318,686	-	-	-	-
	<b>Total 2012 Public Improvement Bond</b>	<b>\$ 315,940</b>	<b>\$ 318,686</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**FUND 022 - 2021 REVENUE REFUNDING NOTE**

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2020-21	2021-22	Budget	Budget	Year End	Budget
		2022-23	2022-23	2022-23	2022-23	2022-23	2023-24
<b>REVENUE DETAIL</b>							
<b>Miscellaneous Revenue</b>							
2500-381.11-00	Tsfr From Stormwater Fund	\$ 32,960	\$ 32,670	\$ 32,670	\$ 32,670	\$ 32,670	\$ 32,670
2500-381.41-00	Tsfr From Water & Wastewater Fund	134,850	151,550	113,010	113,010	113,010	113,010
2500-381.44-00	Sanitation Fund	-	4,800	-	-	-	-
2500-389.01-00	Balance Carryforward	-	-	525,550	525,550	525,550	525,550
Total Miscellaneous Revenue		167,810	189,020	671,230	671,230	671,230	671,230
<b>Total 2006 Capital Improvement Revenue Note</b>		<b>\$ 167,810</b>	<b>\$ 189,020</b>	<b>\$ 671,230</b>	<b>\$ 671,230</b>	<b>\$ 671,230</b>	<b>\$ 671,230</b>

<b>Fund:</b>	<b>Department:</b>	<b>Fund #:</b>
<b>2006 Capital Improvement Revenue Note</b>		<b>022</b>

Acct #	Account Description	Actual	Actual	Adjusted	Adjusted	Estimated	Adopted
		2020-21	2021-22	Budget	Budget	Year End	Budget
		2022-23	2022-23	2022-23	2022-23	2022-23	2023-24
<b>EXPENDITURE DETAIL</b>							
<b>Non-Expendable Disbursement</b>							
2570-500.49-30	Closing Costs	361	50,245	-	-	-	-
Total Non-Expendable Disbursement		361	50,245	-	-	-	-
<b>Debt Service</b>							
2570-500.71-11	Stormwater Principal	-	79,082	83,730	83,730	83,730	83,730
2570-500.71-41	Water & Wastewater Principal	-	351,855	372,520	372,520	372,520	372,520
2570-500.71-44	Sanitation Principal	-	43,852	46,430	46,430	46,430	46,430
2570-500.72-11	Stormwater Interest	27,723	12,111	6,980	6,980	6,980	6,980
2570-500.72-41	Water & Wastewater Interest	123,757	53,879	31,050	31,050	31,050	31,050
2570-500.72-44	Sanitation Interest	15,390	6,715	3,870	3,870	3,870	3,870
Total Debt Service		166,870	547,493	544,580	544,580	544,580	544,580
<b>Non-Classified</b>							
4099-500.99-03	Fund Reserve Designated	-	-	126,650	126,650	126,650	126,650
Total Non-Classified		-	-	126,650.00	126,650.00	126,650.00	126,650.00
<b>Total 2006 Capital Improvement Revenue Note</b>		<b>\$ 167,231</b>	<b>\$ 597,738</b>	<b>\$ 671,230</b>	<b>\$ 671,230</b>	<b>\$ 671,230</b>	<b>\$ 671,230</b>

**FUND 023 - 2021 REVENUE REFUNDING NOTE**

Acct #	Account Description	Actual		Adopted		Adjusted		Estimated		Adopted	
		2020-21	2021-22	Budget	Budget	Budget	Budget	Year End	Year End	Budget	Budget
<b>REVENUE DETAIL</b>											
<b>Miscellaneous Revenue</b>											
2500-381.32-00	Tsfr From Capital Project	\$ 27,990	\$ 30,260	\$ 23,760	\$ 23,760	\$ 23,760	\$ 23,760	\$ 23,760	\$ 23,760	\$ 23,760	\$ 23,760
2500-389.01-00	Balance Carryforward	-	-	34,760	34,760	34,760	34,760	34,760	34,760	34,760	34,760
Total Miscellaneous Revenue		27,990	30,260	58,520	58,520	58,520	58,520	58,520	58,520	58,520	58,520
<b>Total 2006 Capital Improvement Revenue Note</b>		<b>\$ 27,990</b>	<b>\$ 30,260</b>	<b>\$ 58,520</b>							

<b>Fund:</b>	<b>Department:</b>	<b>Fund #:</b>
<b>2006 Capital Improvement Revenue Note</b>		<b>023</b>

<b>EXPENDITURE DETAIL</b>											
Acct #	Account Description	Actual		Adjusted		Adjusted		Estimated		Adopted	
		2020-21	2021-22	Budget	Budget	Budget	Budget	Year End	Year End	Budget	Budget
<b>Non-Expendable Disbursement</b>											
2570-500.49-30	Closing Costs	-	2,192	-	-	-	-	-	-	-	-
Total Non-Expendable Disbursement		-	2,192	-	-	-	-	-	-	-	-
<b>Debt Service</b>											
2570-500.71-01	Governmental	18,991	20,712	19,660	19,660	19,660	19,660	19,660	19,660	19,660	19,660
2570-500.72-01	Interest	6,847	3,173	6,190	6,190	6,190	6,190	6,190	6,190	6,190	6,190
Total Debt Service		25,837	23,885	25,850	25,850	25,850	25,850	25,850	25,850	25,850	25,850
<b>Non-Classified</b>											
2599-500.99-03	Fund Reserve Designated	-	-	32,670	32,670	32,670	32,670	32,670	32,670	32,670	32,670
Total Non-Classified		-	-	32,670	32,670	32,670	32,670	32,670	32,670	32,670	32,670
<b>Total 2006 Capital Improvement Revenue Note</b>		<b>\$ 25,837</b>	<b>\$ 26,077</b>	<b>\$ 58,520</b>							

**FUND 024 - 2008 CAPITAL IMPROVEMENT REVENUE NOTE**

Acct #	Account Description	Actual		Adopted	Adjusted	Estimated	Adopted
		2020-21	2021-22	Budget	Budget	Year End	Budget
		2020-21	2021-22	2022-23	2022-23	2022-23	2023-24
<b>REVENUE DETAIL</b>							
<b>Miscellaneous Revenue</b>							
2500-381.32-00	Tsfr From Capital Project	\$ 545,600	\$ -	\$ -	\$ -	\$ -	\$ -
2500-389.01-00	Balance Carryforward	-	-	-	-	82,480	82,480
	Total Miscellaneous Revenue	545,600	-	-	-	82,480	82,480
<b>Total 2008 Capital Improvement Revenue Note</b>		<b>\$ 545,600</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 82,480</b>	<b>\$ 82,480</b>

<b>Fund:</b>	<b>Department:</b>	<b>Fund #:</b>
2008 Capital Improvement Revenue Note		024

Acct #	Account Description	Actual		Adjusted	Adjusted	Estimated	Adopted
		2020-21	2021-22	Budget	Budget	Year End	Budget
		2020-21	2021-22	2022-23	2022-23	2022-23	2023-24
<b>EXPENDITURE DETAIL</b>							
<b>Debt Service</b>							
2570-500.71-01	Principal Payment	537,000	-	-	-	-	-
2570-500.72-01	Interest Payment	8,967	-	-	-	-	-
	Total Debt Service	545,967	-	-	-	-	-
<b>Non-Operating</b>							
2595-500.91-32	Tsfr To Capital Project	-	-	-	-	-	82,480
	Total Non-Classified	-	-	-	-	-	82,480
<b>Non-Classified</b>							
2599-500.99-03	Fund Reserve Designated	-	-	-	-	82,480	-
	Total Non-Classified	-	-	-	-	82,480	-
<b>Total 2008 Capital Improvement Revenue Note</b>		<b>\$ 545,967</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 82,480</b>	<b>\$ 82,480</b>

**FUND 027 - SERIES 2018 REVENUE NOTE**

Acct #	Account Description	Actual		Adopted	Adjusted	Estimated	Adopted
		2020-21	2021-22	Budget	Budget	Year End	Budget
		2020-21	2021-22	2022-23	2022-23	2022-23	2023-24
<b>REVENUE DETAIL</b>							
<b>Miscellaneous Revenue</b>							
2500-381.32-00	Tsfr From Capital Project	\$ 46,010	\$ 34,480	\$ 34,480	\$ 34,480	\$ 34,480	\$ 34,480
2500-381.67-00	Tsfr From Capital Project	132,000	98,940	129,700	129,700	129,700	129,700
2500-389.01-00	Balance Carryforward	-	-	13,660	13,660	13,660	13,660
	Total Miscellaneous Revenue	178,010	133,420	177,840	177,840	177,840	177,840
<b>Total Series 2018 Debt (Govt)</b>		<b>\$ 178,010</b>	<b>\$ 133,420</b>	<b>\$ 177,840</b>	<b>\$ 177,840</b>	<b>\$ 177,840</b>	<b>\$ 177,840</b>

<b>Fund:</b>	<b>Department:</b>	<b>Fund #:</b>
<b>Series 2018 Debt (Govt)</b>		<b>027</b>

Acct #	Account Description	Actual		Adjusted	Adjusted	Estimated	Adopted
		2020-21	2021-22	Budget	Budget	Year End	Budget
		2020-21	2021-22	2022-23	2022-23	2022-23	2023-24
<b>EXPENDITURE DETAIL</b>							
<b>Debt Service</b>							
2570-500.71-01	Principal Payment	126,700	131,100	135,600	135,600	135,600	135,600
2570-500.72-01	Interest Payment	37,138	32,717	28,160	28,160	28,160	28,160
	Total Debt Service	163,838	163,817	163,760	163,760	163,760	163,760
<b>Non-Classified</b>							
2599-500.99-03	Fund Reserve Designated	-	-	14,080	14,080	14,080	14,080
	Total Non-Classified	-	-	14,080	14,080	14,080	14,080
<b>Total Series 2018 Debt (Govt)</b>		<b>\$ 163,838</b>	<b>\$ 163,817</b>	<b>\$ 177,840</b>	<b>\$ 177,840</b>	<b>\$ 177,840</b>	<b>\$ 177,840</b>

**FUND 028 - SERIES 2018 WATER & SEWER REVENUE NOTE**

Acct #	Account Description	Actual		Adopted	Adjusted	Estimated	Adopted
		2022-23	2023-24	Budget	Budget	Year End	Budget
<b>REVENUE DETAIL</b>							
<b>Miscellaneous Revenue</b>							
2500-381.41-00	Tsfr From W&S Revenue Fund	\$ 735,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
2500-389.01-00	Balance Carryforward	-	-	543,290	543,290	543,290	543,290
	Total Miscellaneous Revenue	735,000	200,000	743,290	743,290	743,290	743,290
<b>Total Series 2018 Debt (Prop)</b>		<b>\$ 735,000</b>	<b>\$ 200,000</b>	<b>\$ 743,290</b>	<b>\$ 743,290</b>	<b>\$ 743,290</b>	<b>\$ 743,290</b>

<b>Fund:</b> Series 2018 Debt (Prop)	<b>Department:</b>	<b>Fund #:</b> 028
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Acct #	Account Description	Actual		Adjusted	Adjusted	Estimated	Adopted
		2020-21	2021-22	Budget	Budget	Year End	Budget
<b>EXPENDITURE DETAIL</b>							
<b>Debt Service</b>							
2570-500.49-30	Closing Costs	29,978	-	-	-	-	-
2570-500.71-41	Principal Payment	-	483,100	541,060	541,060	541,060	541,060
2570-500.72-41	Interest Payment	258,293	188,234	139,110	139,110	139,110	139,110
	Total Debt Service	288,271	671,334	680,170	680,170	680,170	680,170
<b>Non-Classified</b>							
4099-500.99-03	Fund Reserve Designated	-	-	63,120	63,120	63,120	63,120
	Total Non-Classified	-	-	63,120	63,120	63,120	63,120
<b>Total Series 2018 Debt (Prop)</b>		<b>\$ 288,271</b>	<b>\$ 671,334</b>	<b>\$ 743,290</b>	<b>\$ 743,290</b>	<b>\$ 743,290</b>	<b>\$ 743,290</b>

## DEBT SERVICE

**2021 Refunding (2006 Capital Improvement Revenue Note and Line of Credit)** – On June 21, 2006, the City issued a \$9,000,000 Capital Improvement Revenue Note, Series 2006, at a variable rate per annum equal to the one-month London Interbank Offered Rate (“LIBOR Rate”) plus .23 basis points (.023%) with Bank of America. The line of credit was issued to finance various capital improvements as well as capital improvements for the City’s water and sewer system. The line of credit converted to a fixed rate of 2.860% on April 1, 2009 with debt service payable annually. The note matures on July 1, 2029. Payment of the loan is from a covenant to budget and appropriate non-ad valorem revenues.

On March 1, 2018, Bank of America invoked its right to increase the interest rate from 2.860% to 3.480% per the change in tax laws that the President signed into law on December 22, 2017 referred to as the “Tax Cuts and Jobs Act”. Under the terms of the credit facility, the lender had the option to make an interest rate adjustment to take into account the reduction in the maximum federal corporate tax rate from 35% to 21%.

The 2006 Capital Revenue was refunded on October 8, 2021 at an interest rate of 1.15% by Sterling National Bank (now Western Bank, N.A.). The net savings on the refunding from September 30, 2022 through September 30, 2029 is \$364,793.28.

**2018 Land Acquisition Note** – On November 8<sup>th</sup>, 2018, the City issued a \$1,395,500 Revenue Note, Series 2018 at a fixed interest rate of 3.4300% with Capital One Public Funding, LLC which matures on March 1, 2028. The note was issued for the acquisition of two properties within city limits, the Ucita property on which the Baranoff Oak Park is located and the King property which will be used as the future site of the Parks and Building Maintenance department facility.

**2018 Water and Sewer Capital Improvement Note, as Amended by Allonge No. 1** – On December 20<sup>th</sup>, 2018, the City issued a \$8,663,200 Water and Sewer Revenue Note, Series 2018 at a fixed interest rate of 3.3600% with SouthState Bank (formerly CenterState Bank, NA), which matures on November 1, 2033. The note was issued to fund various water and sewer capital infrastructure projects. A debt covenant was established to ensure repayment of the note will be through utility revenue.

This note was modified with the lender on September 13, 2021 and is referred to as **Water and Sewer Revenue Note, Series 2018, As Amended by Allonge No. 1**. The loan was modified with an interest rate of 1.99%. The city is able to recognize net savings of \$606,152.60 for the term of the loan through November 1, 2033.

**Summary of Bonds Outstanding**

	<b>Governmental - Type Activities</b>			<b>Business - Type Activities</b>					<b>Total Debt Service</b>
	<b>Refunding Revenue Note**</b>	<b>Land Purchase</b>	<b>Total</b>	<b>Stormwater Refunding Revenue Note**</b>	<b>Water &amp; Sewer Refunding Revenue Note**</b>	<b>Solid Waste Refunding Revenue Note**</b>	<b>Water &amp; Sewer Capital Improvements*</b>	<b>Total</b>	
Issue Date	2021	2018		2021	2021	2021	2018		
Retirement Date	2029	2028		2029	2029	2029	2033		
Debt at Issuance	\$ 179,900	\$ 1,395,500	\$ 1,575,400	\$ 685,410	\$ 3,051,130	\$ 380,260	\$ 7,744,300	\$ 11,861,100	\$ 13,436,500
Outstanding Principal	\$ 137,191	\$ 752,700	\$ 889,891	\$ 522,683	\$ 2,326,746	\$ 289,979	\$ 6,720,140	\$ 9,859,549	\$ 10,749,440
Interest Rate	1.15%	3.430%		1.15%	1.15%	1.15%	1.990%		
<b><u>Annual Debt Service</u></b>									
2024	23,794	163,810	187,604	90,652	403,541	50,293	680,199	1,224,685	1,412,289
2025	23,794	163,810	187,604	90,652	403,541	50,293	680,245	1,224,731	1,412,335
2026	23,795	163,839	187,634	90,656	403,560	50,295	680,187	1,224,698	1,412,332
2027	23,793	163,791	187,584	90,649	403,530	50,291	680,202	1,224,673	1,412,257
2028	23,793	163,761	187,554	90,647	403,519	50,290	680,165	1,224,620	1,412,174
Thereafter	23,797	-	23,797	90,665	403,600	50,300	4,081,263	4,625,828	4,649,625
	<u>\$ 142,766</u>	<u>\$ 819,010</u>	<u>\$ 961,776</u>	<u>\$ 543,922</u>	<u>\$ 2,421,290</u>	<u>\$ 301,762</u>	<u>\$ 7,482,261</u>	<u>\$ 10,749,235</u>	<u>\$ 11,711,011</u>
	A	B		A	A	A	C		

\*Series 2018 Water and Sewer Revenue Note, Series 2018, as amended by Allonge No. 1

\*\*Series 2021 Refunding Revenue Note (Series 2006)

	PRINCIPAL	INTEREST	TOTAL
A = 2021 REFUNDING REVENUE	\$ 3,276,600	\$ 133,140	\$ 3,409,740
B = 2018 LAND ACQUISITION	\$ 752,700	\$ 66,310	\$ 819,010
C = 2018 W/S CAP IMPR	\$ 6,720,140	\$ 762,121	\$ 7,482,261
	<u>\$ 10,749,440</u>	<u>\$ 961,571</u>	<u>\$ 11,711,011</u>

City of Safety Harbor  
\$4,296,700

**Revenue Refunding Note, Series 2021**

Purpose: Capital Improvements and Water & Sewer Infrastructure Projects  
Fixed Interest Rate = 1.15%

<u>Payment Date</u>	<u>Outstanding Principal</u>	<u>Principal Payment</u>	<u>Interest Payment</u>	<u>FY Annual Debt Service</u>
1/1/2024			18,840	18,840
7/1/2024	3,276,600	530,600	18,840	549,440
1/1/2025			15,790	15,790
7/1/2025	2,746,000	536,700	15,790	552,490
1/1/2026			12,703	12,703
7/1/2026	2,209,300	542,900	12,703	555,603
1/1/2027			9,582	9,582
7/1/2027	1,666,400	549,100	9,582	558,682
1/1/2028			6,424	6,424
7/1/2028	1,117,300	555,400	6,424	561,824
1/1/2029			3,231	3,231
7/1/2029	561,900	561,900	3,231	565,131
		<u>\$ 3,276,600</u>	<u>\$ 133,140</u>	<u>\$ 3,409,740</u>

City of Safety Harbor  
\$1,395,500

**Revenue Note, Series 2018**

Purpose: Land Purchase for Future Building Maintenance Facility and Baranoff Oak Park  
Fixed Interest Rate = 3.430%

<u>Payment Date</u>	<u>Outstanding Principal</u>	<u>Principal Payment</u>	<u>Interest Payment</u>	<u>FY Annual Debt Service</u>
3/1/2024	752,700	140,400	12,909	153,309
9/1/2024		-	10,501	10,501
3/1/2025	612,300	145,300	10,501	155,801
9/1/2025		-	8,009	8,009
3/1/2026	467,000	150,400	8,009	158,409
9/1/2026		-	5,430	5,430
3/1/2027	316,600	155,600	5,430	161,030
9/1/2027		-	2,761	2,761
3/1/2028	161,000	161,000	2,761	163,761
		<u>\$ 752,700</u>	<u>\$ 66,310</u>	<u>\$ 819,010</u>

City of Safety Harbor  
\$7,744,300

**Water and Sewer Revenue Note, Series 2018 (2021 Modification)**

Purpose: Water & Sewer Infrastructure Projects

Fixed Interest Rate = 1.99%

Payment Date	Outstanding Principal	Principal Payment	Interest Payment	FY Annual Debt Service
11/1/2023	6,720,140	551,960	66,865	618,825
5/1/2024			61,374	61,374
11/1/2024	6,168,180	563,100	61,374	624,474
5/1/2025			55,771	55,771
11/1/2025	5,605,080	574,360	55,771	630,131
5/1/2026			50,056	50,056
11/1/2026	5,030,720	585,920	50,056	635,976
5/1/2027		-	44,226	44,226
11/1/2027	4,444,800	597,660	44,226	641,886
5/1/2028		-	38,279	38,279
11/1/2028	3,847,140	609,680	38,279	647,959
5/1/2029		-	32,213	32,213
11/1/2029	3,237,460	621,950	32,213	654,163
5/1/2030		-	26,024	26,024
11/1/2030	2,615,510	634,450	26,024	660,474
5/1/2031			19,712	19,712
11/1/2031	1,981,060	647,260	19,712	666,972
5/1/2032		-	13,271	13,271
11/1/2032	1,333,800	660,260	13,271	673,531
5/1/2033			6,702	6,702
11/1/2033	673,540	673,540	6,702	680,242
		<u>\$ 6,720,140</u>	<u>\$ 762,121</u>	<u>\$ 7,482,261</u>



**SPECIAL REVENUE FUNDS**



**FUND 012 - PUBLIC SAFETY**

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2020-21	2021-22	Budget	Budget	Year End	Budget
		2022-23	2022-23	2022-23	2022-23	2022-23	2023-24
<b>REVENUE DETAIL</b>							
<b>Permits, Fees &amp; Special Assessments</b>							
2000-324.01-10	Residential	\$ 8,400	\$ 2,800	\$ 2,800	\$ 2,800	\$ 4,900	\$ 700
2000-324.01-20	Commercial	-	-	950	950	1,430	-
Total Permits, Fees & Special Assessments		8,400	2,800	3,750	3,750	6,330	700
<b>Miscellaneous Revenue</b>							
2000-361.01-00	Investments	164	923	2,000	2,000	2,000	2,000
2000-361.50-00	Market Value Adj	(238)	(6,748)	-	-	-	-
Total Miscellaneous Revenue		(74)	(5,825)	2,000	2,000	2,000	2,000
<b>Miscellaneous Revenue</b>							
2000-389.01-00	Balance Carryforward	-	-	81,300	81,300	74,030	62,690
Total Miscellaneous Revenue		-	-	81,300	81,300	74,030	62,690
<b>Total Public Safety Revenue</b>		<b>\$ 8,326</b>	<b>\$ (3,025)</b>	<b>\$ 87,050</b>	<b>\$ 87,050</b>	<b>\$ 82,360</b>	<b>\$ 65,390</b>
<b>EXPENDITURE DETAIL</b>							
<b>Capital Expenses</b>							
2022-500.64-40	Special Equipment	18,378	19,094	19,670	19,670	19,670	26,000
Total Capital Expenses		18,378	19,094	19,670	19,670	19,670	26,000
<b>Non-Expendable Disbursement</b>							
2099-500.99-01	Fund Reserves	-	-	67,380	67,380	62,690	39,390
Total Non-Expendable Disbursement		-	-	67,380	67,380	62,690	39,390
<b>Total Public Safety</b>		<b>\$ 18,378</b>	<b>\$ 19,094</b>	<b>\$ 87,050</b>	<b>\$ 87,050</b>	<b>\$ 82,360</b>	<b>\$ 65,390</b>

**FUND 014 - STREET IMPROVEMENT**

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2020-21	2021-22	Budget 2022-23	Budget 2022-23	Year End 2022-23	Budget 2023-24
<b>REVENUE DETAIL</b>							
<b>Intergovernmental Revenue</b>							
2000-338.01-00	Local Option Gas Tax	\$ 223,570	\$ 226,990	\$ 241,800	\$ 241,800	\$ 229,000	\$ 233,500
	Total Intergovernmental Revenue	223,570	226,990	241,800	241,800	229,000	233,500
<b>Miscellaneous Revenue</b>							
2000-344.02-00	Sidewalks in Lieu of	5,250	5,250	-	-	5,000	5,000
2000-361.01-00	Investments	626	8,827	10,000	10,000	10,000	10,000
2000-361.50-00	Market Value Adj	(1,193)	(61,729)	-	-	-	-
	Total Miscellaneous Revenue	4,683	(47,652)	10,000	10,000	15,000	15,000
<b>Miscellaneous Revenue</b>							
2000-381.01-00	Tsfr From General Fund	200,000	200,000	1,430,000	1,430,000	1,430,000	200,000
2000-381.32-00	Tsfr From Capital Projects	100,000	200,000	200,000	200,000	200,000	200,000
2000-389.01-00	Balance Carryforward	-	-	871,570	1,035,078	1,047,430	244,650
	Total Miscellaneous Revenue	300,000	400,000	2,501,570	2,665,078	2,677,430	644,650
	<b>Total Street Improvement Revenue</b>	<b>\$ 528,253</b>	<b>\$ 579,338</b>	<b>\$ 2,753,370</b>	<b>\$ 2,916,878</b>	<b>\$ 2,921,430</b>	<b>\$ 893,150</b>
<b>EXPENDITURE DETAIL</b>							
<b>Operating Expenses</b>							
2031-500.49-30	Other Current Charges	101,967	78,008	133,450	160,430	160,320	138,450
2031-500.52-90	Special Supplies	5,268	6,407	15,000	15,068	15,000	15,000
	Total Operating Expenses	107,235	84,416	148,450	175,497	175,320	153,450
<b>Capital Expenses</b>							
2031-500.63-00	Impr Other Than Buildings	667,141	33,675	2,365,000	2,483,360	2,483,360	130,000
2031-500.64-40	Special Equipment	9,300	-	-	18,101	18,100	12,000
	Total Capital Expenses	676,441	33,675	2,365,000	2,501,461	2,501,460	142,000
	<b>Total Street Improvement</b>	<b>783,676</b>	<b>118,091</b>	<b>2,513,450</b>	<b>2,676,958</b>	<b>2,676,780</b>	<b>295,450</b>
<b>Non-Expendable Disbursement</b>							
2099-500.99-01	Fund Reserves	-	-	239,920	239,920	244,650	597,700
	Total Non-Expendable Disbursement	-	-	239,920	239,920	244,650	597,700
	<b>Total Street Improvement Fund</b>	<b>\$ 783,676</b>	<b>\$ 118,091</b>	<b>\$ 2,753,370</b>	<b>\$ 2,916,878</b>	<b>\$ 2,921,430</b>	<b>\$ 893,150</b>



## Leisure Services Department Marina Division

The Marina Division (a subsidiary of Leisure Services) is responsible for administrating, supervising, operating, and maintaining the marina boat basin wet slips. In addition to these responsibilities, the division oversees transient dockage, basin capital improvement projects and emergency preparedness/operations.



### Current and Prior Year Accomplishments



The Marina Division continues to be a popular amenity of the community with 100+ boat owners on the wet slip waiting list. Visitors flock to this landmark to take in a sunset or catch the Manatees playing near the Pier. Strong partnerships continue with the Safety Harbor Boat Club, Florida Fish & Wildlife Commission and Pinellas County Blue Ways to increase awareness of water safety. The Safety Harbor Marina continues to possess a Clean Marina certification with the Department of Environmental Protection. The marina channel dredging was completed in 2023.

### Fiscal Year 2024 Goals

The Division will continue to provide high quality events that attract residents & visitors to the waterfront and business in the downtown district while continuing to accommodate & communicate with slip renters. During FY24, the marina slip rate study will be evaluated and implanted. FY24 planned capital projects include replacement of the basin decking & piling.

### Long-Term Vision and Future Financial Impact

The Marina Division's long-term mission is to continue to provide the highest level of service for the community's interests while staying on the forefront of innovativeness, trends, technology, and creativity.



**MARINA BOAT BASIN PERFORMANCE INDICATORS**  
**FUND: 015 DEPARTMENT: 2057**

	<b>Actual</b>	<b>Actual</b>	<b>Estimated</b>	<b>Adopted</b>
<b>Jurisdiction Data</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>	<b>2022-23</b>
Population	18,016	18,028	18,034	18,048
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	185.69	182.61	184.72	188.54
<b>Departmental Inputs</b>				
Total Personnel Services & Operating Expenses	\$ 18,735	\$ 9,540	\$ 16,060	\$ 22,350
Total # of Full Time Equivalent Employees	0.10	0.10	0.10	0.10
Total Marina Slip Revenue	\$ 54,168	\$ 62,234	\$ 61,530	\$ 71,990
<b>Outputs</b>				
44 Slip Capacity	44	44	44	44
<b>Efficiency</b>				
Average Cost per Marina Slip Rental	\$ 425.79	\$ 216.82	\$ 365.00	\$ 507.95
O&M Cost per Capita	\$ 1.04	\$ 0.53	\$ 0.89	\$ 1.24
<b>Effectiveness</b>				
% of Marina Program Cost Recovery	289.13%	652.36%	383.13%	322.10%

**FUND 015 - MARINA BOAT BASIN**

Acct #	Account Description	Actual 2020-21	Actual 2021-22	Adopted Budget 2022-23	Adjusted Budget 2022-23	Estimated Year End 2022-23	Adopted Budget 2023-24
<b>REVENUE DETAIL</b>							
<b>Charges For Services</b>							
2000-347.05-92	Rent - Marina Slips	\$ 54,168	\$ 62,234	\$ 61,530	\$ 61,530	\$ 61,530	\$ 71,990
	Total Charges For Services	54,168	62,234	61,530	61,530	61,530	71,990
<b>Miscellaneous Revenue</b>							
2000-361.01-00	Investments	332	3,263	1,500	1,500	3,000	3,000
2000-361.50-00	Market Value Adj	(461)	(22,614)	-	-	-	-
	Total Miscellaneous Revenue	(129)	(19,350)	1,500	1,500	3,000	3,000
<b>Miscellaneous Revenue</b>							
2000-381.01-00	Tsfr From General Fund	-	200,110	36,220	36,220	36,220	36,000
2000-381.32-00	Tsfr From Capital Projects	-	-	-	675,000	675,000	-
2000-389.01-00	Balance Carryforward	-	-	398,630	410,230	387,140	35,780
	Total Miscellaneous Revenue	-	200,110	434,850	1,121,450	1,098,360	71,780
	<b>Total Marina Boat Basin Revenue</b>	<b>\$ 54,039</b>	<b>\$ 242,994</b>	<b>\$ 497,880</b>	<b>\$ 1,184,480</b>	<b>\$ 1,162,890</b>	<b>\$ 146,770</b>

CITY OF SAFETY HARBOR  
ADOPTED FY 2023/2024 BUDGET

<b>Fund:</b> <b>Marina Boat Basin</b>	<b>Department:</b> <b>Marina</b>	<b>Fund #:</b> <b>015</b>
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**EXPENDITURE DETAIL**

Acct #	Account Description	Actual 2020-21	Actual 2021-22	Adopted Budget 2022-23	Adjusted Budget 2022-23	Estimated Budget 2022-23	Adopted Budget 2023-24
<b>Personnel Services</b>							
2057-500.12-01	Salaries & Wages	3,927	2,345	4,370	4,370	4,370	7,930
2057-500.14-00	Overtime	-	1	-	-	-	-
2057-500.15-10	Incentive Pay	-	-	200	200	200	-
	Salaries & Wages Sub-Total	3,927	2,346	4,570	4,570	4,570	7,930
2057-500.21-00	Fica Taxes	293	175	370	370	390	610
2057-500.22-00	Retirement	314	188	350	350	350	640
2057-500.23-00	Life & Health Insurance	987	620	1,050	1,050	1,050	2,620
	Benefits Sub-Total	1,594	983	1,770	1,770	1,790	3,870
	Total Personnel Services	5,521	3,328	6,340	6,340	6,360	11,800
<b>Operating Expenses</b>							
2057-500.43-00	Utility Services	4,378	4,513	4,900	4,900	4,900	5,150
2057-500.46-01	Building & Grounds Maint	7,946	1,115	1,900	4,100	2,800	2,900
2057-500.49-30	Other Current Charges	-	209	500	-	-	500
2057-500.52-40	Builders Supplies	889	-	1,000	600	1,000	1,000
2057-500.52-51	Builders Supplies	-	375	1,000	1,000	1,000	1,000
	Total Operating Expenses	13,214	6,211	9,300	10,600	9,700	10,550
<b>Capital Expenses</b>							
2057-500.63-00	Imprv Other Than Bldgs	7,706	12,131	410,460	1,097,060	1,097,060	-
	Total Capital Expenses	7,706	12,131	410,460	1,097,060	1,097,060	-
<b>Indirect Allocations</b>							
2057-500.94-34	Bldg Maint Reimb	31,990	20,850	13,990	13,990	13,990	15,800
	Total Indirect Allocations	31,990	20,850	13,990	13,990	13,990	15,800
	<b>Total Marina Boat Basin</b>	<b>\$ 58,431</b>	<b>\$ 42,521</b>	<b>\$ 440,090</b>	<b>\$ 1,127,990</b>	<b>\$ 1,127,110</b>	<b>\$ 38,150</b>

**EXPENDITURE DETAIL**

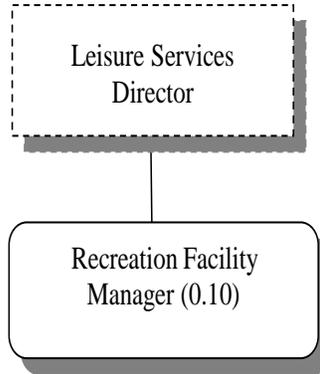
Acct #	Account Description	Actual 2020-21	Actual 2021-22	Adopted Budget 2022-23	Adjusted Budget 2022-23	Estimated Budget 2022-23	Adopted Budget 2023-24
<b>Non-Classified</b>							
2099-500.99-01	Fund Reserve	-	-	57,790	57,790	35,780	108,620
	Total Non-Classified	-	-	57,790	57,790	35,780	108,620
	<b>Total Marina Boat Basin</b>	<b>\$ 58,431</b>	<b>\$ 42,521</b>	<b>\$ 497,880</b>	<b>\$ 1,185,780</b>	<b>\$ 1,162,890</b>	<b>\$ 146,770</b>

**FUNDING SOURCE**

Program Expenditure Budget	\$ 18,735	\$ 9,540	\$ 15,640	\$ 16,940	\$ 16,060	\$ 22,350
Less Revenues Generated:						
347 Culture & Recreation	54,168	62,234	61,530	61,530	61,530	71,990
Net Unsupported/(Supported) Budget	<b>\$ (35,433)</b>	<b>\$ (52,694)</b>	<b>\$ (45,890)</b>	<b>\$ (44,590)</b>	<b>\$ (45,470)</b>	<b>\$ (49,640)</b>
% Of Budget Supported By Program	289.1%	652.4%	393.4%	363.2%	383.1%	322.1%

**Organizational Chart**

**MARINA BOAT BASIN**



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 21/22	ADOPTED FY 22/23	ADOPTED FY 23/24
Recreation Facility Manager	125	0.00	0.00	0.10
Administrative Coordinator	121	0.10	0.10	0.00
<b>Total Division</b>		<b>0.10</b>	<b>0.10</b>	<b>0.10</b>

CITY OF SAFETY HARBOR  
ADOPTED FY 2023/2024 BUDGET

**FUND 017 - CITY TREE BANK**

Acct #	Account Description	Actual 2020-21	Actual 2021-22	Adopted Budget 2022-23	Adjusted Budget 2022-23	Estimated Year End 2022-23	Adopted Budget 2023-24
<b>REVENUE DETAIL</b>							
<b>Charges For Services</b>							
2000-342.06-10	Fee in Lieu of Tree Replacement	\$ 28,907	\$ 25,978	\$ 25,000	\$ 25,000	\$ 85,000	\$ 20,000
	Total Permits, Fees & Special Assessments	28,907	25,978	25,000	25,000	85,000	20,000
<b>Miscellaneous Revenue</b>							
2000-331.09-00	Federal	-	-	-	8,500	-	-
2000-361.01-00	Investments	235	1,414	2,000	2,000	2,000	2,000
2000-361.50-00	Market Value Adj	(310)	(10,122)	-	-	-	-
2000-366.21-00	Donation/Private						
	Total Miscellaneous Revenue	(76)	(8,708)	2,000	10,500	2,000	2,000
<b>Miscellaneous Revenue</b>							
2000-389.01-00	Balance Carryforward	-	-	129,900	150,300	126,790	164,390
	Total Miscellaneous Revenue	-	-	129,900	150,300	126,790	164,390
	<b>Total City Tree Bank Revenue</b>	<b>\$ 28,831</b>	<b>\$ 17,270</b>	<b>\$ 156,900</b>	<b>\$ 185,800</b>	<b>\$ 213,790</b>	<b>\$ 186,390</b>

**EXPENDITURE DETAIL**

<b>Operating Expenses</b>							
2024-500.49-31	Tree Purchases / Reforestation	15,370	22,020	21,000	49,900	49,400	29,400
	Total Operating Expenses	15,370	22,020	21,000	49,900	49,400	29,400
<b>Non-Expendable Disbursement</b>							
2099-500.99-03	Fund Reserve Designated	-	-	135,900	135,900	164,390	156,990
	Total Non-Expendable Disbursement	-	-	135,900	135,900	164,390	156,990
	<b>Total City Tree Bank</b>	<b>\$ 15,370</b>	<b>\$ 22,020</b>	<b>\$ 156,900</b>	<b>\$ 185,800</b>	<b>\$ 213,790</b>	<b>\$ 186,390</b>

**FUND 060 - MULTIMODAL IMPACT FEES**

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2020-21	2021-22	Budget	Budget	Year End	Budget
		2022-23	2022-23	2022-23	2022-23	2022-23	2023-24
<b>REVENUE DETAIL</b>							
<b>Permits, Fees &amp; Special Assessments</b>							
6000-324.03-10	Residential Impact Fees	\$ 7,538	\$ 8,512	\$ 16,000	\$ 16,000	\$ 3,000	\$ 2,000
6000-324.03-20	Commercial Impact Fees	9,741	1,590	3,000	3,000	21,000	3,000
	Total Permits, Fees & Special Assessments	17,279	10,102	19,000	19,000	24,000	5,000
<b>Miscellaneous Revenue</b>							
6000-361.01-00	Investments	1,000	5,495	6,000	6,000	6,000	6,000
6000-361.50-00	Market Value Adj	(1,437)	(38,716)	-	-	-	-
	Total Miscellaneous Revenue	(436)	(33,221)	6,000	6,000	6,000	6,000
<b>Miscellaneous Revenue</b>							
6000-389.01-00	Balance Carryforward	-	-	512,080	512,080	474,780	504,780
	Total Miscellaneous Revenue	-	-	512,080	512,080	474,780	504,780
	<b>Total Multimodal Impact Fee Revenue</b>	<b>\$ 16,843</b>	<b>\$ (23,119)</b>	<b>\$ 537,080</b>	<b>\$ 537,080</b>	<b>\$ 504,780</b>	<b>\$ 515,780</b>

**EXPENDITURE DETAIL**

<b>Capital Expenses</b>							
6031-500.63-00	Improv Other Than Bldgs	10,315	67,010	200,000	200,000	-	400,000
	Total Capital Expenses	10,315	67,010	200,000	200,000	-	400,000
<b>Non-Classified</b>							
6099-500.99-01	Fund Reserve	-	-	337,080	337,080	504,780	115,780
	Total Non-Classified	-	-	337,080	337,080	504,780	115,780
	<b>Total Multimodal Impact Fee Fund</b>	<b>\$ 10,315</b>	<b>\$ 67,010</b>	<b>\$ 537,080</b>	<b>\$ 537,080</b>	<b>\$ 504,780</b>	<b>\$ 515,780</b>

**FUND 061 - LAW ENFORCEMENT FUND**

Acct #	Account Description	Actual		Adopted	Adjusted	Estimated	Adopted
		2020-21	2021-22	Budget	Budget	Year End	Budget
		2020-21	2021-22	2022-23	2022-23	2022-23	2023-24
<b>REVENUE DETAIL</b>							
<b>Miscellaneous Revenue</b>							
6000-361.01-00	Investments	(0)	3	-	-	-	-
6000-361.50-00	Market Value Adj	(2)	(21)	-	-	-	-
	Total Miscellaneous Revenue	(2)	(18)	-	-	-	-
<b>Miscellaneous Revenue</b>							
6000-389.01-00	Balance Carryforward	-	-	290	290	290	290
	Total Miscellaneous Revenue	-	-	290	290	290	290
<b>Total Law Enforcement Trust Revenue</b>		<b>\$ (2)</b>	<b>\$ (18)</b>	<b>\$ 290</b>	<b>\$ 290</b>	<b>\$ 290</b>	<b>\$ 290</b>
<b>EXPENDITURE DETAIL</b>							
<b>Capital Expenses</b>							
6021-500.64-40	Special Equipment	1,785	-	-	-	-	-
	Total Capital Expenses	1,785	-	-	-	-	-
<b>Non-Classified</b>							
6099-500.99-03	Fund Reserve	-	-	290	290	290	290
	Total Non-Classified	-	-	290	290	290	290
<b>Total Law Enforcement Trust Fund</b>		<b>\$ 1,785</b>	<b>\$ -</b>	<b>\$ 290</b>	<b>\$ 290</b>	<b>\$ 290</b>	<b>\$ 290</b>

**FUND 062 - STREET LIGHT ASSESSMENT FUND**

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2020-21	2021-22	Budget	Budget	Year End	Budget
		2022-23	2022-23	2022-23	2022-23	2022-23	2023-24
<b>REVENUE DETAIL</b>							
<b>Charges For Services</b>							
6000-325.02-00	Street Light Assessment	\$ 246,751	\$ 223,092	\$ 225,000	\$ 225,000	\$ 225,000	\$ 225,000
	Total Charges For Services	246,751	223,092	225,000	225,000	225,000	225,000
<b>Miscellaneous Revenue</b>							
6000-361.01-00	Investments	213	1,196	1,500	1,500	1,500	1,800
6000-361.50-00	Market Value Adj	(274)	(8,726)	-	-	-	-
	Total Miscellaneous Revenue	(61)	(7,530)	1,500	1,500	1,500	1,800
<b>Miscellaneous Revenue</b>							
6000-381.01-00	Tsfr From General Fund	7,650	7,650	7,650	7,650	7,650	7,650
6000-389.01-00	Balance Carryforward	-	-	102,210	102,210	93,970	67,720
	Total Miscellaneous Revenue	7,650	7,650	109,860	109,860	101,620	75,370
<b>Total Street Light Fund Revenue</b>		<b>\$ 254,340</b>	<b>\$ 223,212</b>	<b>\$ 336,360</b>	<b>\$ 336,360</b>	<b>\$ 328,120</b>	<b>\$ 302,170</b>
<b>EXPENDITURE DETAIL</b>							
<b>Operating Expenses</b>							
6031-500.43-00	Utility Services	235,400	245,807	260,400	260,400	260,400	273,420
	Total Operating Expenses	235,400	245,807	260,400	260,400	260,400	273,420
<b>Non-Classified</b>							
6099-500.99-03	Fund Reserve Designated	-	-	75,960	75,960	67,720	28,750
	Total Non-Classified	-	-	75,960	75,960	67,720	28,750
<b>Total Street Light Fund</b>		<b>\$ 235,400</b>	<b>\$ 245,807</b>	<b>\$ 336,360</b>	<b>\$ 336,360</b>	<b>\$ 328,120</b>	<b>\$ 302,170</b>

**FUND 063 - PARKLAND FUND**

Acct #	Account Description	Actual 2020-21	Actual 2021-22	Adopted Budget 2022-23	Adjusted Budget 2022-23	Estimated Year End 2022-23	Adopted Budget 2023-24
<b>REVENUE DETAIL</b>							
<b>Permits, Fees &amp; Special Assessments</b>							
6000-324.06-10	Residential Impact Fees	\$ 7,245	\$ 2,835	\$ 2,500	\$ 2,500	\$ 4,000	\$ 600
6000-324.06-20	Development Parkland Fees	-	-	52,500	52,500	-	96,000
	Total Permits, Fees & Special Assessments	7,245	2,835	55,000	55,000	4,000	96,600
<b>Miscellaneous Revenue</b>							
6000-361.01-00	Investments	438	1,911	2,000	2,000	2,000	2,300
6000-361.50-00	Market Value Adj	(606)	(14,627)	-	-	-	-
	Total Miscellaneous Revenue	(167)	(12,716)	2,000	2,000	2,000	2,300
<b>Miscellaneous Revenue</b>							
6000-366.21-00	Donation/Private	200	3,574	-	-	20,200	-
6000-389.01-00	Balance Carryforward	-	-	78,270	152,270	94,020	85,220
	Total Miscellaneous Revenue	200	3,574	78,270	152,270	114,220	85,220
<b>Total Parkland Fund Revenue</b>		<b>\$ 7,278</b>	<b>\$ (6,307)</b>	<b>\$ 135,270</b>	<b>\$ 209,270</b>	<b>\$ 120,220</b>	<b>\$ 184,120</b>
<b>EXPENDITURE DETAIL</b>							
<b>Operating Expenses</b>							
6058-500.49-30	Other Current Charges	2,994	-	20,000	42,000	30,000	15,000
	Total Operating Expenses	2,994	-	20,000	42,000	30,000	15,000
<b>Capital Expenses</b>							
6058-500.63-00	Improv Other Than Bldgs	-	142,373	60,000	112,000	-	132,000
	Total Capital Expenses	-	142,373	60,000	112,000	-	132,000
<b>Other Expenditures</b>							
6094-500.71-01	Principal Payment (Lease - Elm St)	5,000	5,000	5,000	5,000	5,000	-
	Total Other Expenditures	5,000	5,000	5,000	5,000	5,000	-
<b>Non-Classified</b>							
6099-500.99-03	Fund Reserve Designated	-	-	50,270	50,270	85,220	37,120
	Total Non-Classified	-	-	50,270	50,270	85,220	37,120
<b>Total Parkland Fund</b>		<b>\$ 7,994</b>	<b>\$ 147,373</b>	<b>\$ 135,270</b>	<b>\$ 209,270</b>	<b>\$ 120,220</b>	<b>\$ 184,120</b>

**FUND 065 - LIBRARY IMPACT FEE FUND**

Acct #	Account Description	Actual 2020-21	Actual 2021-22	Adopted Budget 2022-23	Adjusted Budget 2022-23	Estimated Year End 2022-23	Adopted Budget 2023-24
<b>REVENUE DETAIL</b>							
<b>Permits, Fees &amp; Special Assessments</b>							
6000-324.06-10	Residential Impact Fees	\$ 9,192	\$ 3,447	\$ 3,050	\$ 3,050	\$ 5,000	\$ 700
	Total Permits, Fees & Special Assessments	9,192	3,447	3,050	3,050	5,000	700
<b>Miscellaneous Revenue</b>							
6000-361.01-00	Investments	181	1,042	1,000	1,000	1,000	1,000
6000-361.50-00	Market Value Adj	(237)	(7,352)	-	-	-	-
	Total Miscellaneous Revenue	(56)	(6,310)	1,000	1,000	1,000	1,000
<b>Miscellaneous Revenue</b>							
6000-389.01-00	Balance Carryforward	-	-	101,930	101,930	95,120	-
	Total Miscellaneous Revenue	-	-	101,930	101,930	95,120	-
	<b>Total Library Impact Fee Trust Revenue</b>	<b>\$ 9,136</b>	<b>\$ (2,863)</b>	<b>\$ 105,980</b>	<b>\$ 105,980</b>	<b>\$ 101,120</b>	<b>\$ 1,700</b>
<b>EXPENDITURE DETAIL</b>							
<b>Capital Expenses</b>							
6055-500.62-00	Buildings	-	-	105,980	105,980	101,120	-
	Total Capital Expenses	-	-	105,980	105,980	101,120	-
<b>Non-Classified</b>							
6099-500.99-01	Fund Reserve	-	-	-	-	-	1,700
	Total Non-Classified	-	-	-	-	-	1,700
	<b>Total Library Impact Fee Trust Fund</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 105,980</b>	<b>\$ 105,980</b>	<b>\$ 101,120</b>	<b>\$ 1,700</b>



# COMMUNITY REDEVELOPMENT AGENCY

In 1992, the City of Safety Harbor established a Community Redevelopment Agency (CRA) to guide the implementation of the Safety Harbor Downtown Master Plan. Since its creation, the CRA has been successful in improving the physical and economic conditions of the district through strategic investments in public facilities and infrastructure and by providing matching grants to encourage the redevelopment, rehabilitation, and reuse of vacant and underutilized buildings. The CRA uses Tax Increment Financing (TIF) as its primary method of funding community redevelopment projects and initiatives.

## **Current and Prior Year Accomplishments (FY 22-23)**

Implementation of the Downtown Master Plan is motivated by the City's desire to achieve its vision of becoming a vibrant destination city with a unique quality of life – a City is successful in balancing responsible, innovative growth with careful preservation of its small town atmosphere, its quaint character, and its valued treasures. According to the Citizen Survey performed in tandem with the visioning process, the majority of residents feel that the City, in addition to ensuring public safety and protecting the environment, should concentrate its redevelopment efforts on: (1) addressing traffic safety and parking issues; (2) bringing in more dining and retail stores Downtown, (3) encouraging compatible economic development and diversification of the tax base; and (4) addressing the availability of affordable housing.

In FY 22-23, the following projects were funded by the Community Redevelopment Agency (CRA):

### *Arts, Preservation, Culture and Environment*

- Design for the 4,800 square foot second floor addition to the library.

### *Public Realm*

- Main Street at 4<sup>th</sup> Avenue Brick Intersection Repair:  
Construction for the re-habilitation of the brick intersection of Main Street at 4<sup>th</sup> Avenue was completed in May 2022. City Engineering Department provided an in-house design of the brick intersection rehabilitation project at Main Street and 4th Avenue. Construction began in April 2022 and was completed in May 2022. The design of the intersection, sub-base, and grading improved the drainage and longevity of the intersection. Improvements included the removal of the existing brick and underlying asphalt, and replacing with 16 inches of base material, a thin sand layer, and larger brick coated with polymeric sand. The improvements will allow for better drainage of the intersection. The larger bricks will be less likely to move and the polymeric sand will resist movement of the sand, both of which will provide for longevity to the intersection.
- Main Street Intersection Repairs at 2<sup>nd</sup> Avenue, 4<sup>th</sup> Avenue, 5<sup>th</sup> Avenue and North Bayshore:  
Brick intersection repairs were done to intersections at Main Street and 2<sup>nd</sup> Avenue, 4<sup>th</sup> Avenue, 5<sup>th</sup> Avenue and Main Street at Philippe Parkway North crosswalk in August 2022. Bricks were sinking due to water infiltration. Contractor installed additional subbase and re-set the bricks to level and installed polymeric sand to correct water infiltration issue.

### *Economic Development*

- The CRA approved \$52,883.75 in downtown partnership grants in two cycles. Non-residential grants were approved for Backwater, Aerie Lane, House of Petals, Guy Gannaway, Condominium Association of Harbor Oaks, and the Blend.

### *Land Acquisition*

- CRA funds were used to pay debt associated with the Waterfront Park and Baranoff Oak Park land purchases.

A Downtown Master Plan update was completed to extend the Community Redevelopment District sunset date by 10 years.

**Fiscal Year 2023-2024 Goals**

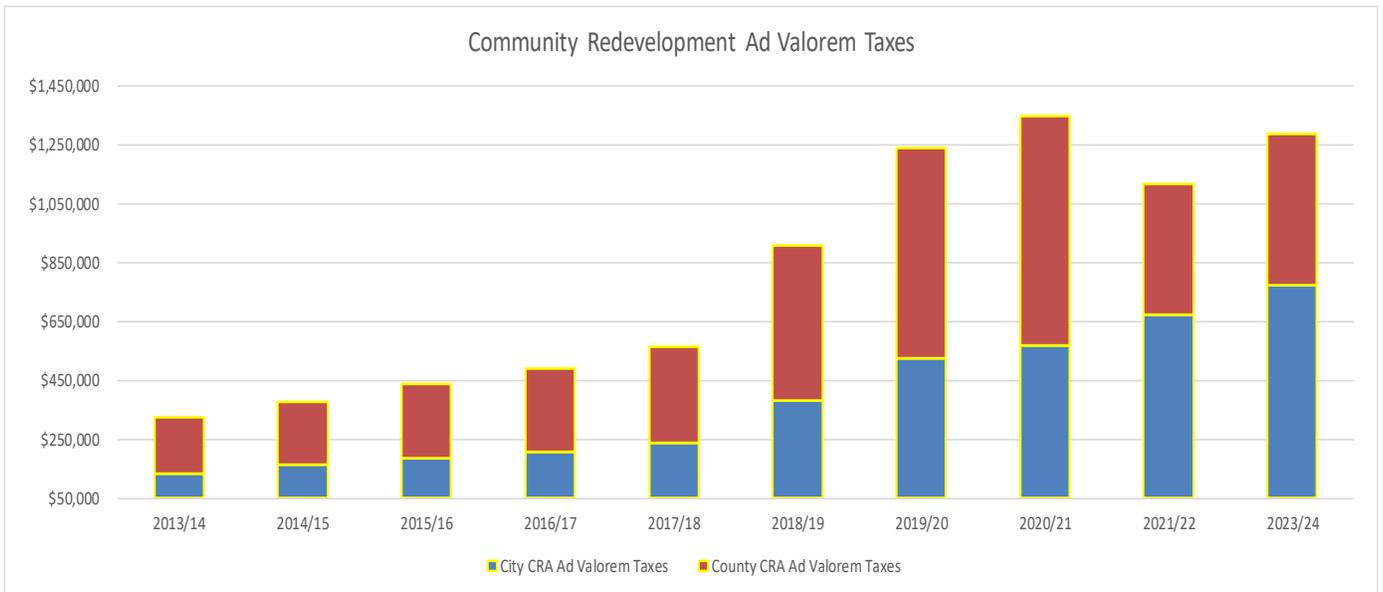
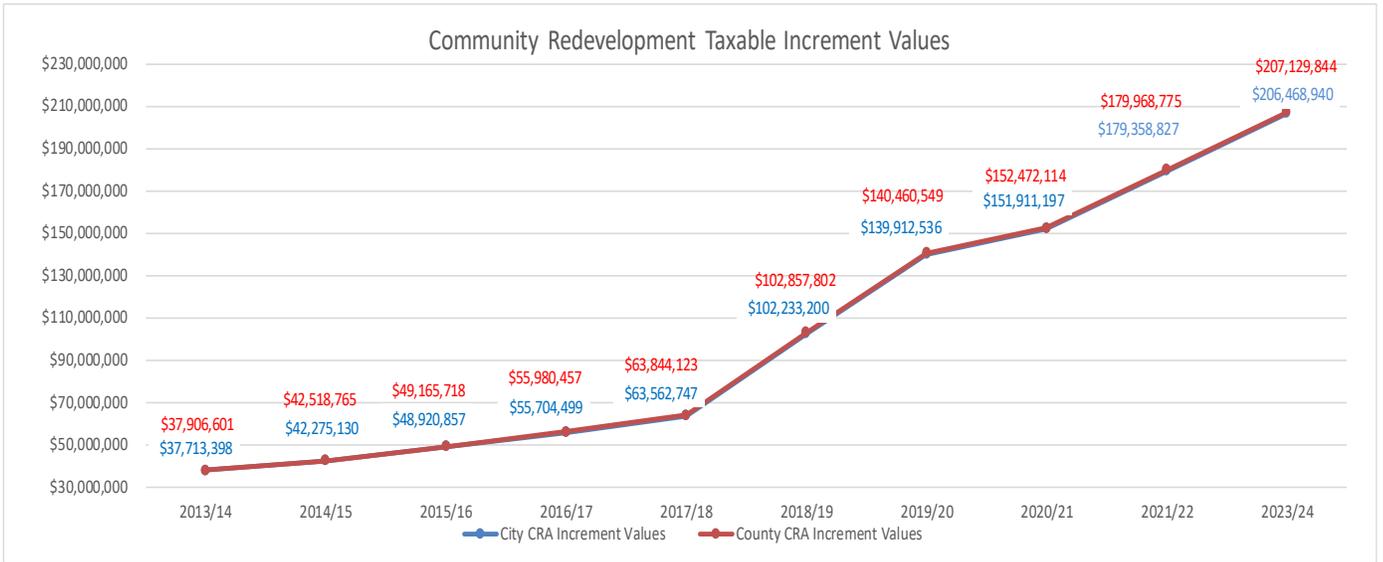
Goals for FY 2023-23 goals include design of the library addition and continuation of the Downtown Partnership Grant and Public Art programs. CRA funds will be used to pay debt associated with the Waterfront Park and Baranoff Oak Park land purchases.

**Safety Harbor Library Second Floor Addition and First Floor Lighting upgrades**

On January 6, 2020, City Commission approved the design and permitting of the 2<sup>nd</sup> Floor Library Addition and 1<sup>st</sup> Floor lighting upgrades to the Architecture Firm, Long & Associates in the amount of \$173,674.00. The 2<sup>nd</sup> floor addition will consist of 4,800 square foot addition that contains open meeting space, a dedicated teen space, a kitchen and storage. Additional modifications have been designed for circulation and egress. Two (2) separate stairs and an elevator will be added for access to the new 2<sup>nd</sup> floor. Long & Associates has since provided 100% Construction Documents and Bid Plans for the 2<sup>nd</sup> floor addition and the 1<sup>st</sup> Floor lighting upgrades. Construction documents were submitted for both a City and Pinellas County building permit in March 2023. City Permitting and Pinellas County Permitting is complete, and Pinellas County Permit was approved on July 14, 2023. The Library 1<sup>st</sup> Floor lighting upgrades and 2<sup>nd</sup> Floor Addition is scheduled to go out to Bid on July 19, 2023, and a mandatory pre-bid meeting is scheduled for July 31, 2023. Bids are due August 29, 2023.

CITY OF SAFETY HARBOR  
ADOPTED FY 2023/2024 BUDGET

COMMUNITY REDEVELOPMENT AGENCY  
CITY AND COUNTY TAXABLE VALUATIONS AND AD VALOREM TAXES



Fiscal Year	City					County					Total CRA Tax @ 95%
	Base Year Taxable Value	Base Year Value	Increment Value	Millage Rate	Tax @ 95%	Base Year Taxable Value	Base Year Value	Increment Value	Millage Rate	Tax @ 95%	
2013/14	\$ 69,657,478	\$31,944,080	\$ 37,713,398	3.7343	\$ 133,791	\$ 69,850,681	\$31,944,080	\$ 37,906,601	5.3377	\$ 192,217	\$ 326,009
2014/15	\$ 74,219,210	\$31,944,080	\$ 42,275,130	4.0479	\$ 162,569	\$ 74,462,845	\$31,944,080	\$ 42,518,765	5.3377	\$ 215,605	\$ 378,174
2015/16	\$ 80,864,937	\$31,944,080	\$ 48,920,857	4.0479	\$ 188,125	\$ 81,109,798	\$31,944,080	\$ 49,165,718	5.3377	\$ 249,310	\$ 437,436
2016/17	\$ 87,648,579	\$31,944,080	\$ 55,704,499	3.9500	\$ 209,031	\$ 87,924,537	\$31,944,080	\$ 55,980,457	5.3377	\$ 283,867	\$ 492,898
2017/18	\$ 95,506,827	\$31,944,080	\$ 63,562,747	3.9500	\$ 238,519	\$ 95,788,203	\$31,944,080	\$ 63,844,123	5.3590	\$ 325,034	\$ 563,551
2018/19	\$ 134,177,280	\$31,944,080	\$ 102,233,200	3.9500	\$ 383,630	\$ 134,801,882	\$31,944,080	\$ 102,857,802	5.3590	\$ 523,654	\$ 907,282
2019/20	\$ 171,856,616	\$31,944,080	\$ 139,912,536	3.9500	\$ 525,022	\$ 172,404,629	\$31,944,080	\$ 140,460,549	5.3590	\$ 715,092	\$ 1,240,113
2020/21	\$ 183,855,277	\$31,944,080	\$ 151,911,197	3.9500	\$ 570,047	\$ 184,416,194	\$31,944,080	\$ 152,472,114	5.3590	\$ 776,243	\$ 1,346,290
2021/22	\$ 211,302,907	\$31,944,080	\$ 179,358,827	3.9500	\$ 673,044	\$ 211,912,855	\$31,944,080	\$ 179,968,775	5.2092	\$ 445,309	\$ 1,118,353
2023/24	\$ 238,413,020	\$31,944,080	\$ 206,468,940	3.9500	\$ 774,775	\$ 239,073,924	\$31,944,080	\$ 207,129,844	5.2092	\$ 512,516	\$ 1,287,291

COMMUNITY REDEVELOPMENT AGENCY  
PROJECTED REVENUES AND EXPENDITURES

Expenditures	Project	Projected Revenues	Projected Expenditures
<b>Revenues</b>			
Ad valorem taxes - City of Safety Harbor		774,770	
Ad valorem taxes - Pinellas County		499,060	
Interest and investment income		8,000	
Balance Carryforward		61,100	
<b>Expenditures</b>			
<b>Personnel Services</b>			<b>56,770</b>
Art	CRAART		25,000
Holiday Lights	CRAHOL		30,000
CSX land lease	CRCSXL		690
District fees	CRFEES		1,400
C/R façade and partnership incentives	CRGRNT		100,000
Decorative lighting	CRLITE		3,500
Marketing	CRMRKT		5,000
Signage	CRSIGN		5,000
Streetscaping	CRSTSC		10,000
<b>Total Other Current Charges</b>			<b>180,590</b>
Transfer Out to General Fund (2nd Street Parcel)			128,570
Transfer Out to 2018 Debt (Baranoff Oak)			129,700
<b>Total Transfers Out</b>			<b>258,270</b>
<b>Subtotal CRA Expenditures</b>			495,630
<b>Budgeted fund reserve</b>			847,300
<b>Total</b>		<b>\$ 1,342,930</b>	<b>\$ 1,342,930</b>

CITY OF SAFETY HARBOR  
ADOPTED FY 2023/2024 BUDGET

**FUND 067 - COMMUNITY REDEVELOPMENT AGENCY**

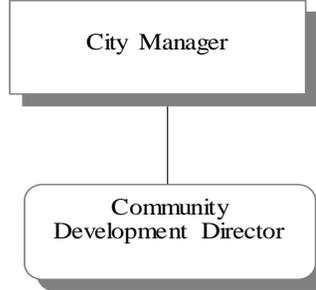
Acct #	Account Description	Actual 2020-21	Actual 2021-22	Adopted Budget 2022-23	Adjusted Budget 2022-23	Estimated Year End 2022-23	Adopted Budget 2023-24
<b>REVENUE DETAIL</b>							
<b>Ad Valorem Taxes</b>							
6500-311.01-00	Ad Valorem	\$ 1,240,289	\$ 1,324,595	\$ 1,118,280	\$ 1,118,280	\$ 1,106,660	\$ 1,273,830
	Total Ad Valorem Taxes	1,240,289	1,324,595	1,118,280	1,118,280	1,106,660	1,273,830
<b>Charges For Services</b>							
6500-344.01-00	Parking - In Lieu of Fee	22,035	-	-	-	-	-
	Total Charges For Services	22,035	-	-	-	-	-
<b>Miscellaneous Revenue</b>							
6500-361.01-00	Investments	3,179	12,912	7,500	7,500	7,500	8,000
6500-361.50-00	Market Value Adj	(3,092)	(94,923)	-	-	-	-
6500-366.21-00	Donation/Private	-	-	615,140	615,140	615,140	-
	Total Miscellaneous Revenue	86	(82,011)	622,640	622,640	622,640	8,000
<b>Miscellaneous Revenue</b>							
6500-381.01-00	Trf From General Fund	-	320	640	900,640	900,640	-
	Total Miscellaneous Revenue	-	320	640	900,640	900,640	-
6500-389.01-00	Balance Carryforward	-	-	1,698,770	1,804,516	1,812,300	61,100
	<b>Total Community Redevelopment Agency</b>	<b>\$ 1,262,410</b>	<b>\$ 1,242,903</b>	<b>\$ 3,440,330</b>	<b>\$ 4,446,076</b>	<b>\$ 4,442,240</b>	<b>\$ 1,342,930</b>

<b>Fund:</b> Community Redevelopment Agency	<b>Department:</b> Community Redevelopment Agency	<b>Fund #:</b> 067
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<b>EXPENDITURE DETAIL</b>							
Acct #	Account Description	Actual 2020-21	Actual 2021-22	Adopted Budget 2022-23	Adjusted Budget 2022-23	Estimated Year End 2022-23	Adopted Budget 2023-24
<b>Personnel Services</b>							
6517-500.12-01	Salaries & Wages	36,442	37,741	40,100	40,100	40,100	42,530
6517-500.15-10	Incentive Pay	-	-	600	600	600	-
	Salaries & Wages Sub-Total	36,442	37,741	40,700	40,700	40,700	42,530
6517-500.21-00	Fica Taxes	2,588	2,727	3,110	3,110	3,110	3,260
6517-500.22-00	Retirement	3,626	3,755	3,990	3,990	3,990	4,230
6517-500.23-00	Life & Health Insurance	6,359	6,556	6,540	6,540	6,540	7,270
	Benefits Sub-Total	12,573	13,037	13,640	13,640	13,640	14,760
	Total Personnel Services	49,016	50,778	54,340	54,340	54,340	57,290
<b>Operating Expenses</b>							
6517-500.49-30	Other Current Charges	186,201	73,009	274,590	310,950	243,690	180,590
	Total Operating Expenses	186,201	73,009	274,590	310,950	243,690	180,590
<b>Capital Expenses</b>							
6517-500.61-00	Land	-	-	-	900,000	913,420	-
6517-500.62-00	Buildings	71,309	31,363	2,975,240	3,044,626	3,039,990	-
6517-500.63-00	Improv Other Than Bldgs	112,705	79,481	-	-	-	-
	Total Capital Expenses	184,014	110,843	2,975,240	3,944,626	3,953,410	-
<b>Non-Expendable Disbursement</b>							
6595-500.91-01	Trf To General Fund	157,000	157,000	-	-	-	128,570
6595-500.91-27	Trf To 2018 Debt (GOVT)	132,000	98,940	129,700	129,700	129,700	129,700
6599-500.99-02	Reserved For Future Exp	-	-	6,460	6,460	61,100	846,780
	Total Non-Expendable Disbursement	289,000	255,940	136,160	136,160	190,800	1,105,050
	<b>Total Community Redevelopment Agency</b>	<b>\$ 708,230</b>	<b>\$ 490,570</b>	<b>\$ 3,440,330</b>	<b>\$ 4,446,076</b>	<b>\$ 4,442,240</b>	<b>\$ 1,342,930</b>

**Organizational Chart**

**COMMUNITY REDEVELOPMENT AGENCY**



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 21/22	ADOPTED FY 22/23	ADOPTED FY 23/24
City Manager	CM	0.10	0.10	0.10
Community Development Director	133	0.20	0.20	0.20
<b>Total Division</b>		<b>0.30</b>	<b>0.30</b>	<b>0.30</b>

**FUND 074 - STREET ASSESSMENT**

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2020-21	2021-22	Budget 2022-23	Budget 2022-23	Year End 2022-23	Budget 2023-24
<b>REVENUE DETAIL</b>							
<b>Permits, Fees &amp; Special Assessments</b>							
2000-325.01-10	Interest/Street Assessments	\$ -	\$ (85)	\$ -	\$ -	\$ -	\$ -
	Total Permits, Fees & Special Assessments	-	(85)	-	-	-	-
<b>Miscellaneous Revenue</b>							
2000-389.01-00	Balance Carryforward	-	-	36,620	36,620	36,620	36,620
	Total Miscellaneous Revenue	-	-	36,620	36,620	36,620	36,620
	<b>Total Street Assessment Revenue</b>	<b>\$ -</b>	<b>\$ (85)</b>	<b>\$ 36,620</b>	<b>\$ 36,620</b>	<b>\$ 36,620</b>	<b>\$ 36,620</b>

Acct #	Account Description	Actual	Actual	Adjusted	Adjusted	Estimated	Adopted
		2020-21	2021-22	Budget 2022-23	Budget 2022-23	2022-23	Budget 2023-24
<b>EXPENDITURE DETAIL</b>							
<b>Non-Classified</b>							
2099-500.99-01	Fund Reserve	-	-	36,620	36,620	36,620	36,620
	Total Non-Classified	-	-	36,620	36,620	36,620	36,620
	<b>Total Street Assessment</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 36,620</b>	<b>\$ 36,620</b>	<b>\$ 36,620</b>	<b>\$ 36,620</b>



**ENTERPRISE FUNDS**



### Enterprise Funds Revenue Sources

The City maintains three Enterprise Funds and uses these funds to account for its Stormwater (drainage) operation, Water and Wastewater operations and Sanitation operation. The Enterprise operations are funded primarily from user fees and charges.

The approved rate study for Stormwater included 17.24% increase in FY 2017, 17.65% increase in FY 2018 and 3% annual increases from FY 2019 through FY 2021. There are no programmed increases beginning FY 2024.

The approved utility rate study provided for annual 11.5% Water and Wastewater rate increases effective January 1, 2017 through fiscal year 2021. After completion of the rate study conducted in FY 2022, the following changes will be implemented:

- Decreasing residential wastewater tier cap from 15,000 gallons per month to 10,000 gallons per month as of January 1, 2023.
- Adjust commercial water tier structures on 1 1/2" meters as of January 1, 2023.
- Increase certain utility service charges on January 1, 2024.

The approved utility rate study provided for combining garbage and recycling into one fee and increasing annual Sanitation rates by 6.0% (except for commercial recycling identified in Code) effective January 1, 2020 through fiscal year 2024.

The FY 2024 Budget is based on the following rates:	Effective 10/1/2018	Effective 10/1/2019	Effective 1/1/2020	Effective 10/1/2020	Effective 10/1/2021	Effective 10/1/2022	Effective 10/1/2023
Customer Charge	\$ 2.45	\$ 2.73	N/A	\$ 3.04	\$ 3.04	\$ 3.04	\$ 3.04
Flat charge for Stormwater service (per residential unit)	\$ 10.30	\$ 10.61	N/A	\$ 10.93	\$ 10.93	\$ 10.93	\$ 10.93
Base charge for Water service, monthly	\$ 15.90	\$ 17.73	N/A	\$ 19.77	\$ 19.77	\$ 19.77	\$ 19.77
Base charge for Sewer service, monthly	\$ 17.08	\$ 19.04	N/A	\$ 21.23	\$ 21.23	\$ 21.23	\$ 21.23
Flat charge for Sanitation service, monthly	\$ 22.32	\$ 22.32	\$ 26.60	\$ 28.20	\$ 29.89	\$ 31.68	\$ 33.58
Flat charge for Recycling service, monthly (per residential unit)	\$ 2.77	\$ 2.77	\$ -	\$ -	\$ -	\$ -	\$ -

Plus: Consumption rates for Water (based on thousand gallons):

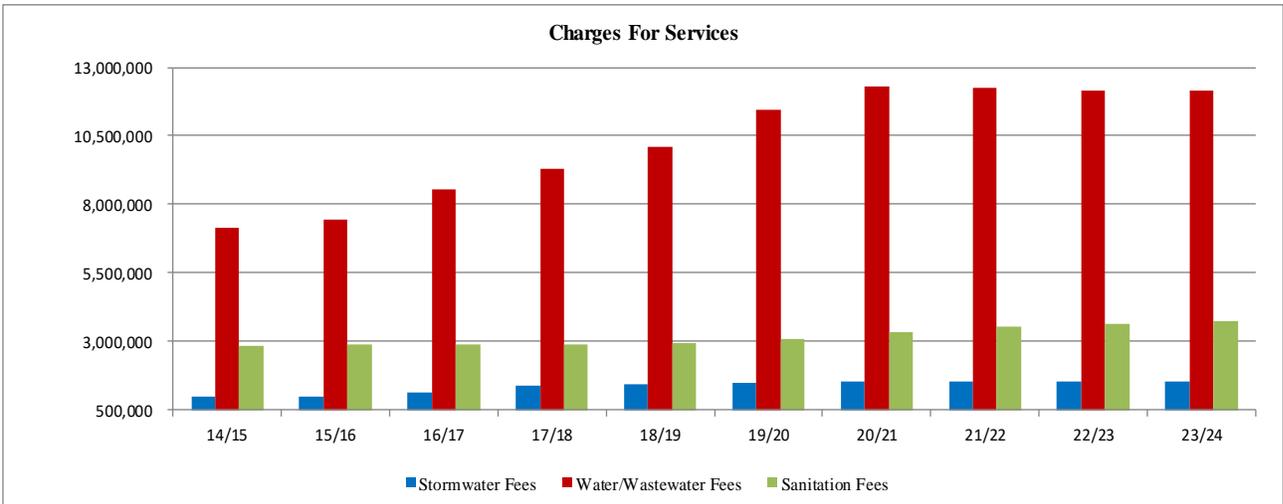
0.0 - 5.0 gallons	\$ 2.93	\$ 3.27	N/A	\$ 3.56	\$ 3.56	\$ 3.56	\$ 3.65
5.0 - 10.0 gallons	\$ 7.34	\$ 8.18	N/A	\$ 9.12	\$ 9.12	\$ 9.12	\$ 9.12
10.0 - 20.0 gallons	\$ 16.51	\$ 18.41	N/A	\$ 20.53	\$ 20.53	\$ 20.53	\$ 20.53
Over 20.0 gallons	\$ 23.85	\$ 26.59	N/A	\$ 29.65	\$ 29.65	\$ 29.65	\$ 29.65

Plus: Consumption rates capped for residential Sewer (based on thousand gallons of water used):

0.0 - 10.0 gallons	\$ 6.03	\$ 6.72	N/A	\$ 7.49	\$ 7.49	\$ 7.49	\$ 7.49
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Outside City Limits - Rates are 25% higher

For FY 2024, Stormwater Utility Fee revenue is budgeted at \$1,550,000; Water and Wastewater revenues are budgeted at \$12,050,000; and Sanitation revenues are budgeted at \$3,733,750. These estimates are based on historical trend analyses of consumption (as applicable) and adopted rate structures.



# Public Works Department

## Stormwater Division

The Stormwater Division is responsible for the maintenance, care, and treatment of all the City's stormwater systems. The stormwater system is comprised of pipes, structures, creeks, swales, ditches, CDS units/baffle boxes, and ponds. The main function of the Stormwater Division is to protect both public and private property by maintaining positive flow of stormwater, to prevent flooding, yet sustaining nature's hydrological balance. The Stormwater Division ensures compliance of the City's stormwater systems with all state and federal laws along with completing the annual NPDES report as a co-permittee with Pinellas County.

### **Current and Prior Year Accomplishments**

Crews successfully completed inspections and maintenance on over 330 stormwater structures, 11 pollution control boxes, and 13.62 miles of creeks, swales, and ditches. Public outreach programs continued, such as the Storm Drain Mural Program. Staff also assisted in the response and clean-up of Hurricane Ian. The management team within the Stormwater Division will begin work on the Stormwater Watershed Management Plan.



### **Fiscal Year 2024 Goals**



Staff aims to continue public outreach programs such as the Storm Drain Mural Program, Coastal Cleanups, and illicit discharge awareness. Stormwater Division employees will continue to address damaged or collapsing pipes within the stormwater system, complete preventative maintenance, and respond to citizen requests for service. Annual scheduled dredging of retention/mitigation areas

will help mitigate potential storm damage by containing and controlling the release of water into the storm system. Staff also plan to continue the stormwater pipe lining program. The management team will continue work on the Watershed Management Plan.

### **Long-Term Vision and Future Financial Impact**

The Public Works Department was awarded a SWFWMD grant to assist with funding the Stormwater Watershed Management Plan. These plans offer an insight to the current operations, deficiencies, and future projects that can improve sustainability, resiliency, and reduce flooding in the area. This project is currently on-going, but the long-term guidance will offer guidance for future stormwater improvement projects.



**STORMWATER PERFORMANCE INDICATORS**

**FUND: 011 DEPARTMENT: 2037**

	<b>Actual 2020-21</b>	<b>Actual 2021-22</b>	<b>Estimated 2022-23</b>	<b>Adoted 2023-24</b>
<b>Jurisdiction Data</b>				
Population	18,016	18,028	18,034	18,048
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	185.69	182.61	184.72	188.54
<b>Departmental Inputs</b>				
Total Personnel Services & Operating Expenses	\$ 403,683	\$ 529,247	\$ 735,020	\$ 769,540
Total # of Full Time Equivalent Employees	5.90	5.90	5.90	5.90
<b>Outputs</b>				
# of Service Requests Completed	68	65	60	60
# of Emergency Calls Responded to	7	40	20	20
# of Outfalls Cleaned	50	313	104	100
# of Catch Basins	1,456	1,456	1,456	1,456
# of Catch Basins Repaired	6	4	5	5
# of Catch Basins Cleaned	1,400	331	1,456	1,456
Square Miles of Drainage Basins (Creeks)	13.91	13.91	13.91	13.91
Feet of Storm Drain/Pipe Cleaned/Inspected	20,160	12,818	6,000	12,000
Miles of Ditches/Creeks	13.91	13.91	13.91	13.91
Miles of Ditches/Creeks Cleaned	26.50	13.62	13.91	13.91
<b>Efficiency</b>				
O&M Cost per Capita	\$ 22.41	\$ 29.36	\$ 40.76	\$ 42.64
O&M Cost per Full Time Equiv. Employee	\$ 68,421	\$ 89,703	\$ 124,580	\$ 130,431
Per Capita per Full Time Equiv. Employee	3,054	3,056	3,057	3,059
% of Service Requests Compl. Within 5 Days	50%	55%	55%	60%

**FUND 011 - STORMWATER**

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2020-21	2021-22	Budget	Budget	Year End	Budget
		2022-23	2022-23	2022-23	2022-23	2022-23	2023-24
<b>REVENUE DETAIL</b>							
<b>Permits, Fees &amp; Special Assessments</b>							
2000-329.08-00	Stormwater Fee	\$ 1,544,164	\$ 1,544,802	\$ 1,550,000	\$ 1,550,000	\$ 1,550,000	\$ 1,550,000
	Total Permits, Fees & Special Assessments	1,544,164	1,544,802	1,550,000	1,550,000	1,550,000	1,550,000
<b>Miscellaneous Revenue</b>							
2000-361.01-00	Investments	6,337	41,414	25,000	25,000	25,000	25,000
2000-361.50-00	Market Value Adj	(8,083)	(291,628)	-	-	-	-
	Total Miscellaneous Revenue	(1,746)	(250,215)	25,000	25,000	25,000	25,000
<b>Miscellaneous Revenue</b>							
2000-381.01-00	Tsfr Fr General Fund	-	105,280	1,512,920	1,512,920	1,512,920	-
2000-389.01-00	Balance Carryforward	-	-	3,163,540	3,664,477	7,884,290	8,251,910
	Total Miscellaneous Revenue	-	105,280	4,676,460	5,177,397	9,397,210	8,251,910
<b>Total Stormwater Revenue</b>		<b>\$ 1,542,417</b>	<b>\$ 1,399,867</b>	<b>\$ 6,251,460</b>	<b>\$ 6,752,397</b>	<b>\$ 10,972,210</b>	<b>\$ 9,826,910</b>

CITY OF SAFETY HARBOR  
ADOPTED FY 2023/2024 BUDGET

<b>Fund:</b> Stormwater	<b>Department:</b> Stormwater	<b>Fund #:</b> 011
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**EXPENDITURE DETAIL**

Acct #	Account Description	Actual 2020-21	Actual 2021-22	Adopted Budget 2022-23	Adjusted Budget 2022-23	Estimated Year End 2022-23	Adopted Budget 2023-24
<b>Personnel Services</b>							
2037-500.12-01	Salaries & Wages	177,559	214,939	275,650	275,650	278,930	298,070
2037-500.12-10	Reg Wages-Temporary Empl	349	-	-	-	-	-
2037-500.14-00	Overtime	3,104	6,036	5,000	5,000	5,000	5,000
2037-500.15-10	Incentive Pay	-	5,250	14,400	14,400	12,900	2,400
2037-500.16-00	Compensated Annual Leave	(2,841)	9,640	-	-	-	-
2037-500.17-00	Compensated Sick Leave	707	976	-	-	-	-
	Salaries & Wages Sub-Total	178,878	236,840	295,050	295,050	296,830	305,470
2037-500.21-00	Fica Taxes	13,496	15,855	22,100	22,100	22,350	22,620
2037-500.22-00	Retirement Contributions	(16,285)	17,069	24,460	24,460	24,720	27,020
2037-500.23-00	Life & Health Insurance	52,302	64,064	80,990	80,990	76,960	81,200
2037-500.24-00	Workers Compensation	11,659	11,680	14,190	14,190	11,620	12,800
2037-500.26-00	OPEB	621	(1,768)	2,500	2,500	2,500	2,500
	Benefits Sub-Total	61,792	106,900	144,240	144,240	138,150	146,140
	Total Personnel Services	240,670	343,741	439,290	439,290	434,980	451,610
<b>Operating Expenses</b>							
2037-500.32-10	Auditing & Accounting	2,598	2,765	2,600	2,600	2,600	2,600
2037-500.34-60	Uniform Rental & Laundry	243	-	-	-	-	-
2037-500.34-80	Landfill Fees	8,304	4,938	20,000	20,000	20,000	20,000
2037-500.34-90	Other Fees & Contracts	73,490	77,337	129,530	130,579	132,580	113,130
2037-500.40-01	Employee Travel	-	-	650	150	-	650
2037-500.40-30	Cell Phone Allowance	31	-	-	-	-	-
2037-500.41-00	Communication Services	3,207	3,494	3,270	3,970	4,230	4,450
2037-500.43-00	Utility Services	5,301	5,586	6,200	6,200	6,100	6,400
2037-500.44-00	Rental & Leases	385	437	1,660	1,660	1,660	1,660
2037-500.45-00	Liability Insurance	6,619	7,424	8,170	9,170	9,050	10,900
2037-500.46-01	Bldg. & Ground Maint	3,656	3,216	4,100	4,100	4,100	2,750
2037-500.46-10	Outside Vehicle Repairs	-	-	2,800	2,800	2,800	2,800
2037-500.46-20	Equipment Repairs	811	-	1,500	1,500	1,500	1,500
2037-500.46-40	Maint Contracts	336	327	850	850	850	850
2037-500.49-30	Other Current Charges	700	1,046	1,620	1,620	1,620	1,890
2037-500.51-11	Office Equipment	1,268	712	250	250	250	250
2037-500.52-01	Gas	1,260	1,751	1,650	2,150	2,160	2,270
2037-500.52-02	Diesel	2,466	2,655	2,470	3,270	3,320	3,490
2037-500.52-03	Oil & Other Lubricants	1	490	400	400	400	400
2037-500.52-10	Vehicle Parts	616	766	3,000	3,000	3,000	3,000
2037-500.52-20	Equipment Parts	6,584	6,367	5,000	13,000	12,000	5,000

CITY OF SAFETY HARBOR  
ADOPTED FY 2023/2024 BUDGET

<b>Fund:</b> Stormwater	<b>Department:</b> Stormwater	<b>Fund #:</b> 011
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**EXPENDITURE DETAIL**

Acct #	Account Description	Actual 2020-21	Actual 2021-22	Adopted Budget 2022-23	Adjusted Budget 2022-23	Estimated Year End 2022-23	Adopted Budget 2023-24
2037-500.52-30	Small Tools & Supplies	2,363	4,516	5,000	5,000	5,000	5,000
2037-500.52-35	Non-Capital Operating Equip	1,311	-	-	-	-	-
2037-500.52-70	Special Clothing/Uniforms	1,322	1,510	3,200	3,200	3,200	3,420
2037-500.52-80	Tires & Tubes	708	888	1,200	1,200	1,200	1,200
2037-500.52-90	Special Supplies	8,881	7,674	10,600	10,600	10,600	11,500
2037-500.52-93	Safety Supplies	1,594	1,400	3,750	3,750	3,750	3,250
2037-500.53-30	Drainage	26,578	46,932	50,000	49,750	58,250	100,000
2037-500.53-33	Drainage - Other	581	500	5,000	5,000	5,000	5,000
2037-500.54-30	Educational Costs	1,803	2,775	4,820	4,820	4,820	4,570
Total Operating Expenses		<u>163,013</u>	<u>185,506</u>	<u>279,290</u>	<u>290,589</u>	<u>300,040</u>	<u>317,930</u>
<b>Capital Expenses</b>							
2037-500.63-00	Imprv Other Than Building	216,323	210,449	865,000	1,252,334	1,251,240	1,692,000
2037-500.64-01	Automotive Equipment	-	-	-	102,304	102,310	87,000
2037-500.64-40	Special Equipment	-	26,610	121,560	121,560	121,560	70,000
Total Capital Expenses		<u>216,323</u>	<u>237,059</u>	<u>986,560</u>	<u>1,476,198</u>	<u>1,475,110</u>	<u>1,849,000</u>
<b>Total Stormwater</b>		<b>\$ 620,006</b>	<b>\$ 766,306</b>	<b>\$ 1,705,140</b>	<b>\$ 2,206,077</b>	<b>\$ 2,210,130</b>	<b>\$ 2,618,540</b>

**FUNDING SOURCE**

Program Expenditure Budget	\$ 403,683	\$ 529,247	\$ 718,580	\$ 729,879	\$ 735,020	\$ 769,540
Less Revenues Generated:						
329 Permits, Fees, & Special Assessments	1,544,164	1,544,802	1,550,000	1,550,000	1,550,000	1,550,000
Net Unsupported/(Supported) Budget	<b>\$ (1,140,481)</b>	<b>\$ (1,015,555)</b>	<b>\$ (831,420)</b>	<b>\$ (820,121)</b>	<b>\$ (814,980)</b>	<b>\$ (780,460)</b>
% Of Budget Supported By Program	382.5%	291.9%	215.7%	212.4%	210.9%	201.4%

**Stormwater Fixed Assets**

2090-500.69-00	Reclassify Account	(216,323)	(234,172)	-	-	-	-
Total Stormwater Fixed Assets		<u>(216,323)</u>	<u>(234,172)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

**Internal Services**

2094-500.94-01	Administration Fee Reimb	42,070	42,070	15,730	15,730	15,730	20,670
2094-500.94-02	Data Processing Fee Reimb	4,350	4,350	4,380	4,380	4,380	4,230
2094-500.94-03	Engineering Fee Reimb	18,120	18,120	37,060	37,060	37,060	202,610
2094-500.94-33	Fleet Maint Reimb	14,910	14,910	20,330	20,330	20,330	23,890
2094-500.94-34	Bldg Maint Reimb	4,300	4,300	-	-	-	-
Total Internal Services		<u>83,750</u>	<u>83,750</u>	<u>77,500</u>	<u>77,500</u>	<u>77,500</u>	<u>251,400</u>

**Non-Operating Expenses**

2095-500.58-00	Depreciation Expense	414,310	421,196	410,000	410,000	410,000	420,000
2095-500.91-22	To Bank of America Note	32,960	32,670	32,670	32,670	32,670	32,670
Total Non-Operating Expenses		<u>447,270</u>	<u>453,866</u>	<u>442,670</u>	<u>442,670</u>	<u>442,670</u>	<u>452,670</u>

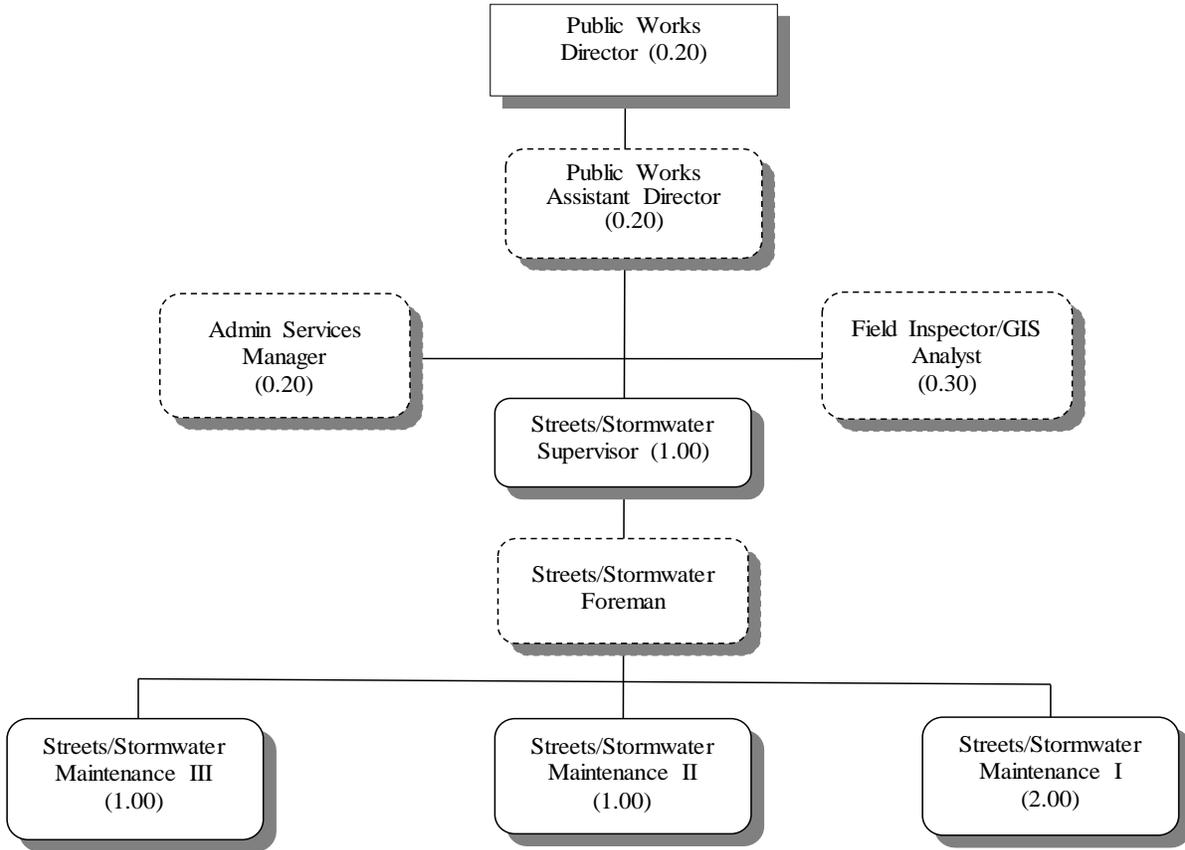
**Non-Expendable Disbursement**

2099-500.99-01	Fund Reserve	-	-	4,026,150	4,026,150	8,241,910	6,504,300
Total Non-Expendable Disbursement		<u>-</u>	<u>-</u>	<u>4,026,150</u>	<u>4,026,150</u>	<u>8,241,910</u>	<u>6,504,300</u>

**Total Stormwater Expenses**

<b>\$ 934,703</b>	<b>\$ 1,069,749</b>	<b>\$ 6,251,460</b>	<b>\$ 6,752,397</b>	<b>\$ 10,972,210</b>	<b>\$ 9,826,910</b>
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**Organizational Chart**  
**PUBLIC WORKS DEPARTMENT**  
**STORMWATER DIVISION**



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 21/22	ADOPTED FY 22/23	ADOPTED FY 23/24
Public Works Director	134	0.20	0.20	0.20
Public Works Assistant Director	131	0.20	0.20	0.20
Streets/Stormwater Supervisor	127	1.00	1.00	1.00
Admin Services Manager	123	0.20	0.20	0.20
Field Inspector/GIS Analyst	121	0.30	0.30	0.30
Streets/Stormwater Maintenance III	119	1.00	1.00	1.00
Streets/Stormwater Maintenance II	117	1.00	1.00	1.00
Streets/Stormwater Maintenance I	115	2.00	2.00	2.00
<b>Total Division</b>		<b>5.90</b>	<b>5.90</b>	<b>5.90</b>

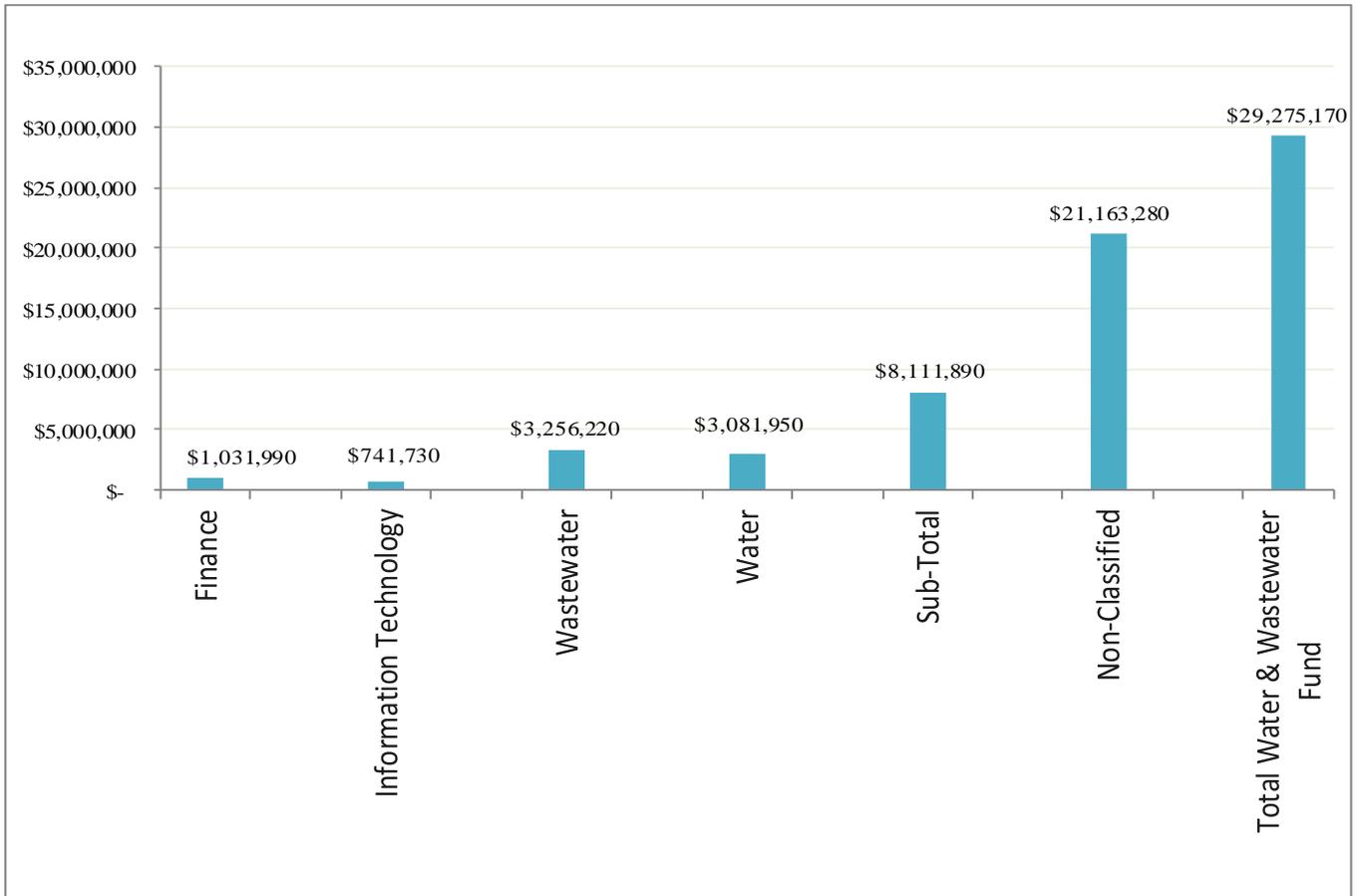
**FUND 041 - WATER & WASTEWATER**

Acct #	Account Description	Actual		Adopted	Adjusted	Estimated	Adopted
		2020-21	2021-22	Budget 2022-23	Budget 2022-23	Year End 2022-23	Budget 2023-24
<b>REVENUE DETAIL</b>							
<b>Charges For Services</b>							
4000-343.09-15	Sale Of Water	\$ 5,552,348	\$ 5,558,493	\$ 5,500,000	\$ 5,500,000	\$ 5,500,000	\$ 5,500,000
4000-343.09-20	Water Tap Fees	4,075	3,230	4,000	4,000	6,000	5,000
4000-343.09-40	Sewer Services	6,583,532	6,568,778	6,550,000	6,550,000	6,550,000	6,550,000
4000-343.09-60	Late Charges - Utilities	134,379	101,174	130,000	130,000	100,000	100,000
4000-343.09-70	Industrial Surcharge	-	-	1,000	1,000	1,000	1,000
4000-349.11-00	Utility Fixtures	12,517	20,211	15,000	15,000	15,000	15,000
	Total Charges For Services	12,286,852	12,251,885	12,200,000	12,200,000	12,172,000	12,171,000
<b>Miscellaneous Revenue</b>							
4000-361.01-00	Investments	7,443	57,628	30,000	30,000	30,000	30,000
4000-361.50-00	Market Value Adj	(11,372)	(393,208)	-	-	-	-
	Total Miscellaneous Revenue	(3,929)	(335,580)	30,000	30,000	30,000	30,000
<b>Miscellaneous Revenue</b>							
4000-364.01-00	Sale/Disposal Of F.A.	8,325	1,226	15,000	15,000	15,000	15,000
4000-365.09-10	Recycling Sales	4,801	1,886	4,000	4,000	2,500	2,500
4000-369.02-00	Claims/Insur Settlements	15,175	54,460	-	-	-	-
4000-369.04-06	Data Proc Reimb - General Fund	327,490	327,490	523,480	523,480	523,480	562,530
4000-369.04-07	Data Proc Reimb - Sanitation	13,070	13,070	13,140	13,140	13,140	12,710
4000-369.04-12	Data Proc Reimb - Stormwater	4,350	4,350	4,380	4,380	4,380	4,230
4000-369.04-22	Data Proc Reimb - Fire	34,950	34,950	-	-	-	-
4000-369.09-00	Miscellaneous Revenue	11,149	5,912	9,000	9,000	9,000	9,000
	Total Miscellaneous Revenue	419,310	443,344	569,000	569,000	567,500	605,970
<b>Interfund Transfers In</b>							
4000-381.01-00	T fr From General Fund	-	27,780	60,300	60,300	60,300	-
4000-381.91-20	T fr From General Fund	-	-	-	-	-	352,170
	Total Interfund Transfers In	-	27,780	60,300	60,300	60,300	352,170
<b>Miscellaneous Revenue</b>							
4000-389.01-00	Balance Carryforward	-	-	1,721,380	1,868,376	15,352,730	16,116,030
	Total Miscellaneous Revenue	-	-	1,721,380	1,868,376	15,352,730	16,116,030
	<b>Total Water &amp; Wastewater Revenue</b>	<b>\$ 12,702,233</b>	<b>\$ 12,387,429</b>	<b>\$ 14,580,680</b>	<b>\$ 14,727,676</b>	<b>\$ 28,182,530</b>	<b>\$ 29,275,170</b>

CITY OF SAFETY HARBOR  
ADOPTED FY 2023/2024 BUDGET

<b>Fund: Water &amp; Wastewater</b>	<b>Expenditure Summary</b>	<b>Fund #: 041</b>
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DEPARTMENT	Actual 2020-21	Actual 2021-22	Adopted Budget 2022-23	Adjusted Budget 2022-23	Estimated Year End 2022-23	Adopted Budget 2023-24
Finance	\$ 817,316	\$ 896,440	\$ 969,650	\$ 969,791	\$ 977,170	\$ 1,031,990
Information Technology	615,432	630,322	715,280	938,514	695,520	741,730
Wastewater	2,217,261	2,106,573	3,278,540	3,353,846	2,788,610	3,256,220
Water	2,166,021	2,432,140	3,021,400	3,030,575	2,614,700	3,081,950
Sub-Total	5,816,030	6,065,476	7,984,870	8,292,726	7,076,000	8,111,890
Non-Classified	6,300,719	(873,202)	6,595,810	6,434,950	21,106,530	21,163,280
<b>Total Water &amp; Wastewater Fund</b>	<b>\$ 12,116,750</b>	<b>\$ 5,192,274</b>	<b>\$ 14,580,680</b>	<b>\$ 14,727,676</b>	<b>\$ 28,182,530</b>	<b>\$ 29,275,170</b>



# WATER & WASTEWATER FINANCE

The Finance Department is responsible for the administration, direction, supervision and coordination of all City financial functions including financial planning, budgeting, debt management, investments, purchasing, accounting, payroll, utilities' customer service and receivables, accounts payable, accounts receivable and Information Technology. The Department's role is divided between Administration, Accounting & Budgeting, Utilities and Information Technology. Accounting & Budgeting and Administration are reported jointly between the General Fund and Water & Sewer Utility Enterprise Fund, while Utilities and Information Technology are reported within the Water & Sewer Utility Enterprise Fund.

## **Current and Prior Year Accomplishments**

The Utilities Billing Department has used the billing system process as an opportunity to keep residents informed on various matters related to utilities, including City events and E-notifications for utility billing. The Customer Service and Utilities staff have received training and cross-training on various functions in the Utility Billing department so that cycle billings, title searches, lien processing and delinquency notices are timely communicated to the residents and community.

In FY 2020, the Finance Department coordinated the implementation of a new Enterprise Resource Planning system for which the Utility Billing and Cash Receipting functions include critically needed updates for enhanced communication with residents and other customers. Utility Billing customers can manage utility accounts online to include paperless billing, set up and manage ACH payments, pay by text, make one-time ACH payments and pay by credit card.

In FY 2023, a water and sewer utility rate study was completed, resulting in adjustments to the water and wastewater tier caps. This change resulted in a savings to Safety Harbor residents and local businesses. The study also adjusted miscellaneous fees related to water and sewer to better recover the costs associated with these fees to allow the City to continue to provide prompt service to customers.

## **Fiscal Year 2024 Goals**

The Utility Billing division will focus on transparent communications, which will enhance customer experiences and best serve the needs of the residents of the City with emphasis placed on timely and transparent financial reporting to the City's Elected Officials and Management Staff for informed decision making.

## **Long-Term Vision and Future Financial Impact**

Finance's long-term goal is continued sustainability of the Water and Wastewater fund to meet the demands of debt service as well as major capital infrastructure projects that are programmed in the 5-year Capital Improvement Program.

**WATER & WASTEWATER FINANCE PERFORMANCE INDICATORS**

**FUND: 041 DEPARTMENT: 4015**

	<b>Actual 2020-21</b>	<b>Actual 2021-22</b>	<b>Estimated 2022-23</b>	<b>Adopted 2023-24</b>
<b>Jurisdiction Data</b>				
Population	18,016	18,028	18,034	18,048
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	185.69	182.61	184.72	188.54
<b>Departmental Inputs</b>				
Total Personnel Services & Operating Expenses	\$ 817,899	\$ 869,207	\$ 972,170	\$1,001,990
Total # of Full Time Equivalent Employees	9.00	9.00	9.00	9.00
<b>Outputs</b>				
Total # of Annual Units Billed	100,955	102,990	102,876	102,996
<b>Average # of accounts billed monthly:</b>				
Water	6,263	6,254	6,244	6,254
Irrigation	89	90	90	92
Sewer	6,466	6,461	6,452	6,462
Sanitation	6,306	6,308	6,300	6,310
Recycling	26	24	27	28
Stornwater	6,494	6,488	6,478	6,488
Street light	4,934	4,998	4,990	5,000
Annual New Water Deposits	659	554	498	508
Annual E-Notification Billings	13,808	20,609	23,993	27,500
<b>Efficiency</b>				
O&M Cost per Capita	\$ 45.40	\$ 48.21	\$ 53.91	\$ 55.52
O&M Cost per Full Time Equiv. Employee	\$ 90,878	\$ 96,579	\$ 108,019	\$ 111,332
Per Capita per Full Time Equiv. Employee	2,002	2,003	2,004	2,005

CITY OF SAFETY HARBOR  
ADOPTED FY 2023/2024 BUDGET

<b>Fund:</b> <b>Water &amp; Wastewater</b>	<b>Department:</b> <b>Finance</b>	<b>Fund #:</b> <b>041</b>
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**EXPENDITURE DETAIL**

Acct #	Account Description	Actual 2020-21	Actual 2021-22	Adopted Budget 2022-23	Adjusted Budget 2022-23	Estimated Year End 2022-23	Adopted Budget 2023-24
<b>Personnel Services</b>							
4015-500.12-01	Salaries & Wages	\$ 421,843	\$ 443,367	\$ 470,860	\$ 470,860	\$ 494,520	\$ 495,820
4015-500.14-00	Overtime-Time & One Half	2,308	2,844	5,000	5,000	5,000	5,000
4015-500.15-10	Incentive Pay	-	9,000	18,000	18,000	18,000	-
4015-500.16-00	Compensated Annual Leave	3,467	116	-	-	-	-
4015-500.17-00	Compensated Sick Leave	998	3,067	-	-	-	-
	Salaries & Wages Sub-Total	428,616	458,394	493,860	493,860	517,520	500,820
4015-500.21-00	Fica Taxes	32,339	34,342	37,790	37,790	39,600	38,320
4015-500.22-00	Retirement	33,989	35,591	38,070	38,070	39,970	40,070
4015-500.23-00	Life & Health Insurance	94,134	105,444	127,360	127,360	103,520	108,950
4015-500.24-00	Workers Compensation Ins.	34,160	34,221	41,580	41,580	34,050	37,500
4015-500.26-00	OPEB	1,035	(2,946)	-	-	-	-
	Benefits Sub-Total	195,657	206,652	244,800	244,800	217,140	224,840
	Total Personnel Services	624,273	665,046	738,660	738,660	734,660	725,660
<b>Operating Expenses</b>							
4015-500.32-10	Auditing & Accounting	21,091	22,950	25,000	25,000	25,000	25,000
4015-500.34-90	Other Fees & Contracts	21,361	17,585	16,000	16,000	16,000	19,100
4015-500.40-01	Employee Travel	-	175	1,300	1,300	1,300	2,840
4015-500.40-30	Cell Phone Allowance	405	-	420	420	420	420
4015-500.41-00	Communication Services	1,555	1,608	1,650	1,650	1,650	1,730
4015-500.42-10	Postage	30,479	33,736	40,000	40,000	40,000	44,050
4015-500.45-00	Liability Insurance	97,147	107,464	118,210	118,210	130,500	156,600
4015-500.46-40	Maintenance Contracts	7,390	6,306	8,200	8,200	8,200	8,200
4015-500.47-01	Printing & Binding	5,457	5,757	5,000	5,000	5,000	6,000
4015-500.49-30	Other Current Charges	1,323	-	-	-	-	-
4015-500.51-10	Office Supplies-General	1,520	2,057	2,000	2,141	2,000	3,050
4015-500.51-11	Non-Capital Office Equip	-	563	-	-	-	-
4015-500.52-01	Gas	2,611	2,959	3,850	3,850	3,000	3,150
4015-500.52-03	Oil & Other Lubricants	116	150	120	120	200	470
4015-500.52-10	Vehicle Parts	602	47	650	650	650	650
4015-500.52-30	Small Tools & Supplies	-	39	250	1,750	250	1,750
4015-500.52-70	Special Clothing/Uniforms	935	886	950	950	950	1,060
4015-500.52-80	Tires And Tubes	231	228	240	240	240	250
4015-500.52-90	Special Supplies	181	353	-	-	-	480
4015-500.54-20	Memberships & Dues	408	628	650	650	650	650
4015-500.54-30	Educational Costs	815	670	1,500	-	1,500	880
	Total Operating Expenses	193,626	204,161	225,990	226,131	237,510	276,330

CITY OF SAFETY HARBOR  
ADOPTED FY 2023/2024 BUDGET

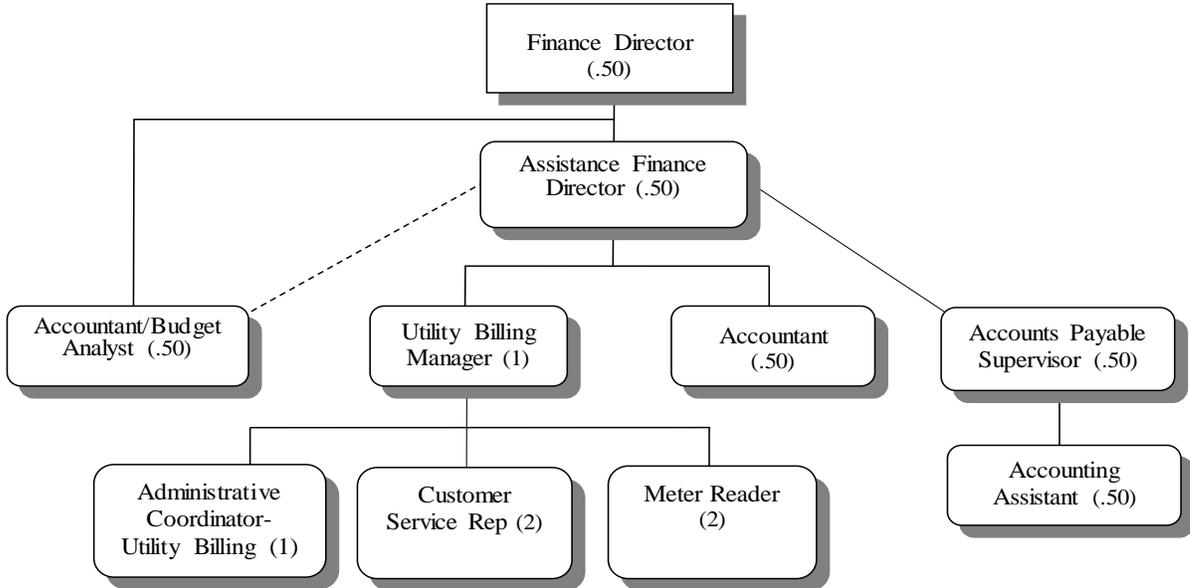
<b>Fund:</b> <b>Water &amp; Wastewater</b>	<b>Department:</b> <b>Finance</b>	<b>Fund #:</b> <b>041</b>
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**EXPENDITURE DETAIL**

Acct #	Account Description	Actual 2020-21	Actual 2021-22	Adopted Budget 2022-23	Adjusted Budget 2022-23	Estimated Year End 2022-23	Adopted Budget 2023-24
<b>Capital Expenses</b>							
4015-500.64-01	Automotive Equipment	-	26,281	-	-	-	-
	Total Capital Expenses	-	26,281	-	-	-	-
	<b>Total Water &amp; Wastewater Finance</b>	<b>817,899</b>	<b>895,488</b>	<b>964,650</b>	<b>964,791</b>	<b>972,170</b>	<b>1,001,990</b>
<b>Non-Operating Expenses</b>							
4015-500.72-20	Customer Deposits	(583)	953	5,000	5,000	5,000	30,000
	Total Non-Operating Expenses	(583)	953	5,000	5,000	5,000	30,000
	<b>Total Water &amp; Wastewater Finance</b>	<b>\$ 817,316</b>	<b>\$ 896,440</b>	<b>\$ 969,650</b>	<b>\$ 969,791</b>	<b>\$ 977,170</b>	<b>\$ 1,031,990</b>

**Organizational Chart**

**WATER & WASTEWATER FINANCE DEPARTMENT**



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 21/22	ADOPTED FY 22/23	ADOPTED FY 23/24
Finance Director	133	0.50	0.50	0.50
Assistant Finance Director	131	0.50	0.50	0.50
Accountant/Budget Analyst	125	0.50	0.50	0.50
Utility Billing Manager	125	1.00	1.00	1.00
Accounts Payable Supervisor	123	0.50	0.50	0.50
Accountant	122	0.50	0.50	0.50
Administrative Coordinator	121	1.00	1.00	1.00
Accounting Assistant	118	0.50	0.50	0.50
Utility Billing Specialist	117	0.00	0.00	0.00
Senior Customer Service Rep	117	2.00	2.00	1.00
Customer Service Rep	115	0.00	0.00	1.00
Senior Meter Reader	117	0.00	0.00	1.00
Meter Reader	115	2.00	2.00	1.00
<b>Total Division</b>		<b>9.00</b>	<b>9.00</b>	<b>9.00</b>



# Information Technology

Information Technology (IT) is responsible for the overall availability and health of the City's technology infrastructure. This includes servers, desktops and laptops, phones, network switches and firewall, as well as wireless technologies.

## **Current and Prior Year Accomplishments**

IT continues to upgrade and modernize our efforts. We upgraded our endpoint response technology to protect against cyber activity.

## **Fiscal Year 2024 Goals**

IT will continue to upgrade where it makes sense to updated technologies. In FY 2024, we will be moving the Enterprise Resource Planning infrastructure to a cloud-hosted environment.

IT staff development will also be a priority through training, conferences, and industry certifications.

## **Long-Term Vision and Future Financial Impact**

IT is adopting a cloud-first strategy and will be looking to move as much infrastructure as possible to cloud-hosted solutions. Costs to be determined.



**INFORMATION TECHNOLOGY PERFORMANCE INDICATORS**  
**FUND: 041 DEPARTMENT: 4016**

	<b>Actual 2020-21</b>	<b>Actual 2021-22</b>	<b>Estimated 2022-23</b>	<b>Adopted 2023-24</b>
<b>Jurisdiction Data</b>				
Population	18,016	18,028	18,034	18,048
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	185.69	182.61	184.72	188.54
<b>Departmental Inputs</b>				
Total Personnel Services & Operating Expenses	\$ 581,600	\$ 630,322	\$ 695,520	\$ 741,730
Total # of Full Time Equivalent Employees	4.00	4.00	4.00	4.00
<b>Outputs</b>				
# of Additional Computers	0	0	0	0
# of Replacement Computers	30	5	5	10
<b>PC/LAN Services</b>				
# of Computer Training Classes Obtained	0	0	1	1
# of Computers Supported	195	195	195	195
# of Mobile Devices Supported (smartphones/tablets)	24	24	28	28
# of Servers Supported	24	24	22	22
# of Operating Systems Supported	11	11	11	11
# of Printers/Fax/Copiers Supported	82	82	82	82
<b>Communication Services</b>				
# of Desk Telephones Supported	129	129	129	129
# of Cell Phones	150	150	150	150
<b>Efficiency</b>				
O&M Cost per Capita	\$ 32.28	\$ 34.96	\$ 38.57	\$ 41.10
O&M Cost per Full Time Equiv. Employee	\$ 145,400	\$ 157,581	\$ 173,880	\$ 185,433
Per Capita per Full Time Equiv. Employee	4,504	4,507	4,509	4,512

CITY OF SAFETY HARBOR  
ADOPTED FY 2023/2024 BUDGET

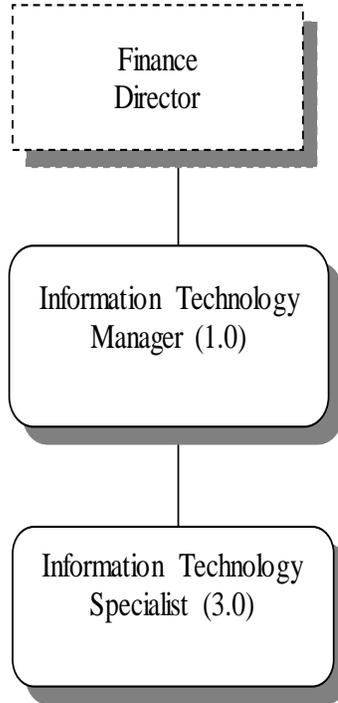
<b>Fund:</b> <b>Water &amp; Wastewater</b>	<b>Department:</b> <b>Information Technology</b>	<b>Fund #:</b> <b>041</b>
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**EXPENDITURE DETAIL**

Acct #	Account Description	Actual 2020-21	Actual 2021-22	Adopted Budget 2022-23	Adjusted Budget 2022-23	Estimated Year End 2022-23	Adopted Budget 2023-24
<b>Personnel Services</b>							
4016-500.12-01	Salaries & Wages	\$ 244,397	\$ 256,854	\$ 265,360	\$ 265,360	\$ 245,290	\$ 274,790
4016-500.14-00	Overtime-Time & One Half	2,238	9,454	2,500	2,500	2,500	2,500
4016-500.15-10	Incentive Pay	-	4,300	8,000	8,000	8,000	-
4016-500.16-00	Compensated Annual Leave	4,784	(6,662)	-	-	-	-
4016-500.17-00	Compensated Sick Leave	1,349	(943)	-	-	-	-
	Salaries & Wages Sub-Total	252,768	263,002	275,860	275,860	255,790	277,290
4016-500.21-00	Fica Taxes	18,943	20,734	20,930	20,930	19,390	21,030
4016-500.22-00	Retirement	19,719	21,244	21,240	21,240	19,630	21,990
4016-500.23-00	Life & Health Insurance	47,859	47,708	50,400	50,400	54,980	57,980
4016-500.26-00	OPEB	621	(1,768)	-	-	-	-
	Benefits Sub-Total	87,142	87,918	92,570	92,570	94,000	101,000
	Total Personnel Services	339,910	350,920	368,430	368,430	349,790	378,290
<b>Operating Expenses</b>							
4016-500.32-30	Data Processing Services	16,676	8,462	18,700	183,384	14,070	11,770
4016-500.34-90	Other Fees & Contracts	3,445	21,726	46,650	65,248	58,650	57,770
4016-500.40-01	Employee Travel	570	-	3,920	3,920	1,420	2,140
4016-500.40-30	Cell Phone Allowance	603	578	600	600	600	600
4016-500.41-00	Communication Services	5,331	5,542	6,200	6,200	6,200	6,200
4016-500.44-00	Rentals & Leases	18,183	3,244	3,000	3,000	3,000	3,000
4016-500.46-01	Building Grounds Maint	-	-	200	200	200	200
4016-500.46-10	Outside Vehicle Repairs	-	-	200	200	200	200
4016-500.46-20	Equipment Repairs	-	-	250	250	250	250
4016-500.46-40	Maintenance Contracts	172,526	202,262	194,620	200,410	193,120	241,270
4016-500.49-30	Other Current Charges	-	645	650	650	-	-
4016-500.51-10	Office Supplies-General	117	179	300	302	300	300
4016-500.51-11	Non-Capital Office Equipment	23,413	34,471	60,320	63,374	59,740	28,700
4016-500.51-40	Computer Papers & Supplies	-	-	100	100	100	100
4016-500.52-01	Gas	51	120	60	180	200	210
4016-500.52-03	Oil & Other Lubricants	-	26	50	50	50	50
4016-500.52-10	Vehicle Parts	37	1,103	250	130	250	250
4016-500.54-20	Memberships & Dues	200	200	200	200	200	200
4016-500.54-30	Educational Costs	538	847	10,580	10,580	7,180	10,230
	Total Operating Expenses	241,690	279,402	346,850	538,978	345,730	363,440
<b>Capital Expenses</b>							
4016-500.64-40	Special Equipment	26,178	-	-	750	-	-
4016-500.68-00	Intangible Asset/Software	7,654	-	-	30,356	-	-
	Total Capital Expenses	33,832	-	-	31,106	-	-
	<b>Total Information Technology</b>	<b>\$ 615,432</b>	<b>\$ 630,322</b>	<b>\$ 715,280</b>	<b>\$ 938,514</b>	<b>\$ 695,520</b>	<b>\$ 741,730</b>

**Organizational Chart**

**INFORMATION TECHNOLOGY DIVISION**



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 21/22	ADOPTED FY 22/23	ADOPTED FY 23/24
Information Technology Manager	128	1.00	1.00	1.00
Information Technology Specialist	125	3.00	3.00	3.00
<b>Total Division</b>		<b>4.00</b>	<b>4.00</b>	<b>4.00</b>

# Public Works Department

## Water Division

The Water Division continues to provide safe drinking water at standards set by the US EPA, FDEP, and the Pinellas County Health Department. The Water Division maintains approximately 6,672 water meters, 571 fire hydrants and approximately 89 miles of water mains. The water pressure is approximately 65 PSI. To see the City of Safety Harbor's water quality report, visit:

<http://cityofsafetyharbor.com/DocumentCenter/View/13492/2021-Consumer-Confidence-Water-Quality-Report-Brochure?bidId=>



### **Current and Prior Year Accomplishments**

The City of Safety Harbor completed the design for the Pinellas Avenue and North Bay Hills water main and construction is underway. Staff have continued to plan well into the future for renewal and replacement projects for the City's water system. Staff continue to respond to work orders, utility locate requests, emergency calls, and maintenance of fire hydrants. The Water Division works annually to swap out aging water meters and install new radio read meters. As a part of our water quality program, 958 backflow devices were tested and or replaced during the fiscal year.

### **Fiscal Year 2024 Goals**



The Water Division is focused on providing a high level of service to the City's water customers. The City will continue to complete renewal and replacement projects to ensure aged, galvanized, and CIP water mains are removed and improve water quality and service for neighborhoods. Crews will continue to provide maintenance, hydrant repair, backflow testing, meter replacements, and valve operation repair to lengthen the lifespan of the water distribution system.

### **Long-Term Vision and Future Financial Impact**

The Water Division will strive to provide outstanding service to Safety Harbor water customers in a prompt and professional manner. Water quality and fire protection are top priorities. The Public Works team is updating our GIS mapping of utilities to aid in faster repairs and more accurate locating. The Water Division will continue making upgrades to the water system as needed and plan for projects to improve and update systems long into the future.



**WATER PERFORMANCE INDICATORS**  
**FUND: 41 DEPARTMENT: 4035**

	<b>Actual 2020-21</b>	<b>Actual 2021-22</b>	<b>Estimated 2022-23</b>	<b>Adopted 2023-24</b>
<b>Jurisdiction Data</b>				
Population	18,016	18,028	18,034	18,048
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	185.69	182.61	184.72	188.54
<b>Departmental Inputs</b>				
Total Personnel Services & Operating Expenses	\$ 2,166,021	\$ 2,286,138	\$ 2,512,960	\$ 2,961,950
Total # of Full Time Equivalent Employees	5.90	5.90	5.90	5.90
<b>Outputs</b>				
# of Pipeline Repairs	274	270	275	275
# of Water Meters Installed/Replaced	619	400	450	450
# of Emergency Calls	70	65	70	70
# of Fire Hydrants Maintained	571	571	571	571
# of New Services Connected	16	17	17	17
# of Miles of Pipeline	88.9	88.9	89.0	89.0
# of Customers	7,389	7,260	7,280	7,280
<b>Efficiency</b>				
O&M Cost per Mile of Distribution System	\$ 24,365	\$ 25,716	\$ 28,236	\$ 33,280
O&M Cost per Customer Account	\$ 293.14	\$ 314.90	\$ 345.19	\$ 406.86
O&M Cost per Capita	\$ 120.23	\$ 126.81	\$ 139.35	\$ 164.12
O&M Cost per Full Time Equiv. Employee	\$ 367,122	\$ 387,481	\$ 425,925	\$ 502,025
Per Capita per Full Time Equiv. Employee	3,054	3,056	3,057	3,059



CITY OF SAFETY HARBOR  
ADOPTED FY 2023/2024 BUDGET

<b>Fund:</b> <b>Water &amp; Wastewater</b>	<b>Department:</b> <b>Water</b>	<b>Fund #:</b> <b>041</b>
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**EXPENDITURE DETAIL**

Acct #	Account Description	Actual 2020-21	Actual 2021-22	Adopted Budget 2022-23	Adjusted Budget 2022-23	Estimated Year End 2022-23	Adopted Budget 2023-24
<b>Personnel Services</b>							
4035-500.12-01	Salaries & Wages	\$ 245,046	\$ 239,209	\$ 265,670	\$ 265,670	\$ 248,190	\$ 281,830
4035-500.14-00	Overtime-Time & One Half	6,538	23,442	10,000	18,000	10,000	10,000
4035-500.15-10	Incentive Pay	-	6,800	15,000	15,000	13,200	3,000
4035-500.16-00	Compensated Annual Leave	(10,781)	9,945	-	-	-	-
4035-500.17-00	Compensated Sick Leave	(14,312)	3,633	-	-	-	-
	Salaries & Wages Sub-Total	226,491	283,029	290,670	298,670	271,390	294,830
4035-500.21-00	Fica Taxes	19,330	22,819	22,010	22,010	20,680	22,330
4035-500.22-00	Retirement	20,035	23,137	22,060	22,060	20,660	23,350
4035-500.23-00	Life & Health Insurance	51,136	52,325	64,770	64,770	72,470	76,890
4035-500.26-00	OPEB	1,656	(4,125)	-	-	-	-
	Benefits Sub-Total	92,157	94,156	108,840	108,840	113,810	122,570
	Total Personnel Services	318,648	377,186	399,510	407,510	385,200	417,400
<b>Operating Expenses</b>							
4035-500.34-60	Uniform Rental & Laundry	417	-	-	-	-	-
4035-500.34-90	Other Fees & Contracts	5,108	28,830	10,600	15,876	15,880	10,350
4035-500.34-92	Purchases Water/Sewer	1,764,466	1,810,224	2,400,000	2,385,400	2,000,000	2,400,000
4035-500.40-01	Employee Travel	-	-	1,220	1,220	600	1,220
4035-500.40-30	Cell Phone Allowance	31	-	-	-	-	-
4035-500.41-00	Communication Services	4,925	5,500	4,250	5,350	5,680	5,970
4035-500.43-00	Utilities	4,611	4,859	5,300	5,300	5,300	5,570
4035-500.44-00	Rental & Leases	385	437	2,160	2,160	2,160	2,160
4035-500.46-01	Building & Grounds Maint	4,225	1,202	4,000	4,000	4,000	3,300
4035-500.46-10	Outside Vehicle Repairs	1,179	328	800	800	800	1,500
4035-500.46-20	Equipment Repairs	442	1,215	1,000	1,500	1,000	2,000
4035-500.46-40	Maintenance Contracts	1,019	779	1,400	1,400	1,400	1,400
4035-500.46-90	Special Services	8,483	6,763	14,000	14,000	14,000	37,000
4035-500.49-30	Other Current Charges	1,374	1,231	4,280	4,460	4,280	3,340
4035-500.51-10	General Office Supplies	529	322	800	800	800	800
4035-500.51-11	Non-Capital Office Equip.	2,731	796	300	300	300	300
4035-500.52-01	Gas	4,133	5,795	4,920	5,420	5,500	6,320
4035-500.52-02	Diesel	1,747	4,620	2,380	2,380	1,700	2,400
4035-500.52-03	Oil & Other Lubricants	304	680	500	500	500	500
4035-500.52-10	Vehicle Parts	2,189	4,565	4,500	4,500	4,500	4,500

CITY OF SAFETY HARBOR  
ADOPTED FY 2023/2024 BUDGET

<b>Fund:</b> <b>Water &amp; Waste water</b>	<b>Department:</b> <b>Water</b>	<b>Fund #:</b> <b>041</b>
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**EXPENDITURE DETAIL**

Acct #	Account Description	Actual 2020-21	Actual 2021-22	Adopted Budget 2022-23	Adjusted Budget 2022-23	Estimated Year End 2022-23	Adopted Budget 2023-24
4035-500.52-20	Equipment Parts	1,420	2,699	2,500	7,500	5,500	3,500
4035-500.52-30	Small Tools & Supplies	1,988	2,144	2,000	2,000	2,000	2,000
4035-500.52-40	Builders Supplies	200	589	500	500	500	500
4035-500.52-41	Housekeeping Supplies	100	234	250	250	250	250
4035-500.52-50	Chemicals	1,717	1,903	3,000	3,000	3,000	3,000
4035-500.52-70	Special Clothing/Uniforms	2,690	3,103	4,670	4,670	4,290	4,940
4035-500.52-80	Tires And Tubes	736	2,133	1,200	5,200	3,700	3,000
4035-500.52-90	Special Supplies	966	568	1,000	1,000	1,000	1,000
4035-500.52-93	Safety Supplies	703	626	900	900	900	900
4035-500.52-95	Special Supplies - W&S	26,284	9,039	25,000	26,219	26,220	25,000
4035-500.54-20	Memberships & Dues	250	30	500	500	500	500
4035-500.54-30	Educational Costs	2,022	7,740	11,500	9,500	11,500	11,330
Total Operating Expenses		1,847,373	1,908,953	2,515,430	2,516,605	2,127,760	2,544,550
<b>Capital Expenses</b>							
4035-500.63-00	Improvements other than Buildings	-	-	12,000	12,000	9,020	-
4035-500.64-01	Automotive Equipment	-	77,440	67,720	67,720	67,720	85,000
4035-500.64-40	Special Equipment	-	68,562	26,740	26,740	25,000	35,000
Total Capital Expenses		-	146,002	106,460	106,460	101,740	120,000
<b>Total Water</b>		<b>\$ 2,166,021</b>	<b>\$ 2,432,140</b>	<b>\$ 3,021,400</b>	<b>\$ 3,030,575</b>	<b>\$ 2,614,700</b>	<b>\$ 3,081,950</b>

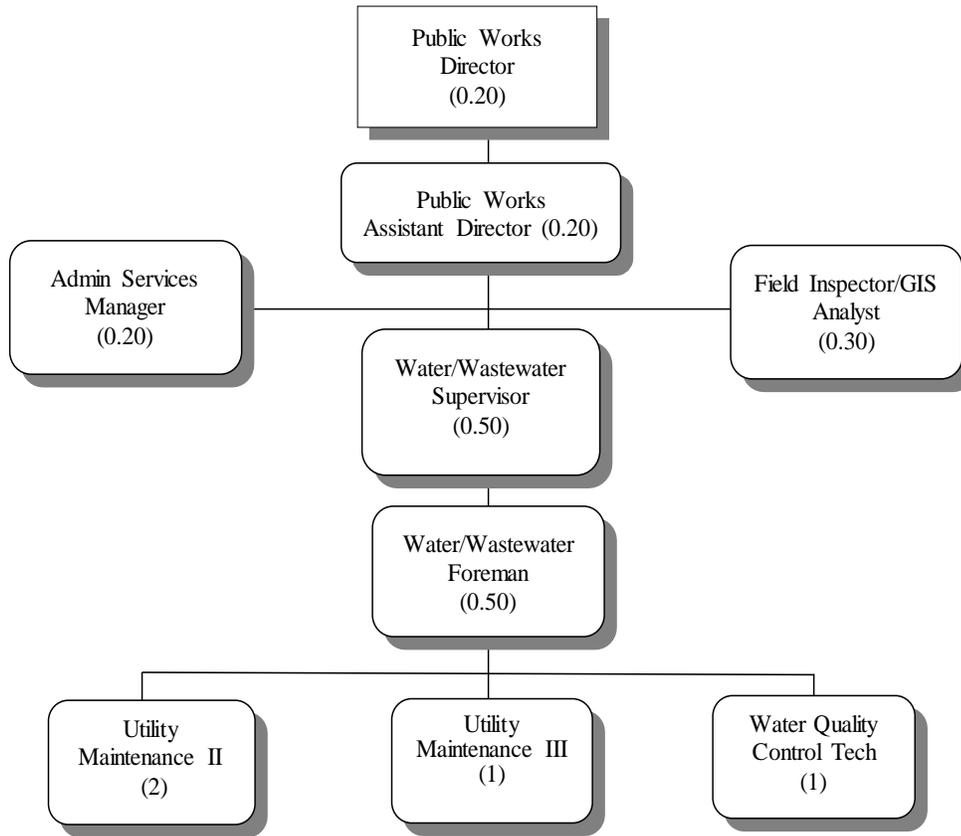
**FUNDING SOURCE**

Program Expenditure Budget	\$	2,166,021	\$	2,286,138	\$	2,914,940	\$	2,924,115	\$	2,512,960	\$	2,961,950
Less Revenues Generated:												
343 Charges For Services		5,556,423		5,561,723		5,504,000		5,504,000		5,506,000		5,505,000
Net Unsupported/(Supported) Budget	<b>\$</b>	<b>(3,390,402)</b>	<b>\$</b>	<b>(3,275,585)</b>	<b>\$</b>	<b>(2,589,060)</b>	<b>\$</b>	<b>(2,579,885)</b>	<b>\$</b>	<b>(2,993,040)</b>	<b>\$</b>	<b>(2,543,050)</b>
% Of Budget Supported By Program		256.5%		243.3%		188.8%		188.2%		219.1%		185.9%

**Organizational Chart**

**PUBLIC WORKS DEPARTMENT**

**WATER DIVISION**



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 21/22	ADOPTED FY 22/23	ADOPTED FY 23/24
Public Works Director	134	0.20	0.20	0.20
Public Works Assistant Director	131	0.20	0.20	0.20
Water/Wastewater Supervisor	127	0.50	0.50	0.50
Admin Services Manager	123	0.20	0.20	0.20
Water/Wastewater Foreman	121	0.50	0.50	0.50
Field Inspector/GIS Analyst	121	0.30	0.30	0.30
Water Quality Control Tech	118	1.00	1.00	1.00
Utility Maintenance III	119	1.00	1.00	1.00
Utility Maintenance II	117	2.00	2.00	2.00
<b>Total Division</b>		<b>5.90</b>	<b>5.90</b>	<b>5.90</b>



# Public Works Department

## Wastewater Division

The Wastewater Division repairs and maintains the wastewater collection system by use of vacuum trucks, advanced jetting, and state of the art camera systems. These systems are critical in identifying pipelines that need repair or replacement. The Wastewater team keeps sewer mains clean by utilizing a jetting truck capable of producing 4000 PSI of pressure to clean heavy greases and other clogs in the sewer main. The Wastewater team conducts spot repairs on the gravity and force main. The City's collection system is comprised of approximately 74 miles of piping including gravity, force main piping, and 25 pump stations.



### Current and Prior Year Accomplishments



The City's Wastewater Division removed stormwater inflow and groundwater infiltration by repairing aged and damaged sewer piping through pipe lining and manhole lining projects. These projects eliminate the costs associated with processing and treating stormwater or groundwater that enters our sanitary sewer system. Approximately 117 manholes have been rehabilitated and 28,000 linear feet of sewer lines has been relined. The City continues to utilize our SCADA system for diagnostics, reporting, and monitoring of our city's pump stations as well as determining the health of the City's sanitary sewer system. All the above works in concert to help prevent sanitary sewer overflows.

### Fiscal Year 2024 Goals

The City has multiple capital improvement projects planned and on-going. One major project includes the completion of the Northeast Regional Wastewater Treatment Plant upgrades, as well as finishing the planned pipe lining, and begin project design for sanitary sewer gravity main replacement projects.



### Long-Term Vision and Future Financial Impact

The City's infrastructure will continue to be field located by GPS (global positioning system) and GPR (ground penetrating radar) to complete the City's GIS (geographic information system) maps. GIS information is vital in future capital improvement planning along with being able to provide accurate data for utility locates, service connections, repairs, etc. The Division continues to look at new and innovative products for future implementation. The City has recently implemented Smart Covers to monitor manhole levels and reduce possible sanitary sewer back-ups and overflows. The Wastewater Division will continue to provide outstanding service to the citizens of Safety Harbor.

**WATER PERFORMANCE INDICATORS**

**FUND: 41 DEPARTMENT: 4035**

	<b>Actual 2020-21</b>	<b>Actual 2021-22</b>	<b>Estimated 2022-23</b>	<b>Adopted 2023-24</b>
<b>Jurisdiction Data</b>				
Population	18,016	18,028	18,034	18,048
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	185.69	182.61	184.72	188.54
<b>Departmental Inputs</b>				
Total Personnel Services & Operating Expenses	\$ 2,166,021	\$ 2,286,138	\$ 2,512,960	\$ 2,961,950
Total # of Full Time Equivalent Employees	5.90	5.90	5.90	5.90
<b>Outputs</b>				
# of Pipeline Repairs	274	270	275	275
# of Water Meters Installed/Replaced	619	400	450	450
# of Emergency Calls	70	65	70	70
# of Fire Hydrants Maintained	571	571	571	571
# of New Services Connected	16	17	17	17
# of Miles of Pipeline	88.9	88.9	89.0	89.0
# of Customers	7,389	7,260	7,280	7,280
<b>Efficiency</b>				
O&M Cost per Mile of Distribution System	\$ 24,365	\$ 25,716	\$ 28,236	\$ 33,280
O&M Cost per Customer Account	\$ 293.14	\$ 314.90	\$ 345.19	\$ 406.86
O&M Cost per Capita	\$ 120.23	\$ 126.81	\$ 139.35	\$ 164.12
O&M Cost per Full Time Equiv. Employee	\$ 367,122	\$ 387,481	\$ 425,925	\$ 502,025
Per Capita per Full Time Equiv. Employee	3,054	3,056	3,057	3,059

CITY OF SAFETY HARBOR  
ADOPTED FY 2023/2024 BUDGET

<b>Fund:</b> <b>Water &amp; Wastewater</b>	<b>Department:</b> <b>Waste water</b>	<b>Fund #:</b> <b>041</b>
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**EXPENDITURE DETAIL**

Acct #	Account Description	Actual 2020-21	Actual 2021-22	Adopted Budget 2022-23	Adjusted Budget 2022-23	Estimated Year End 2022-23	Adopted Budget 2023-24
<b>Personnel Services</b>							
4036-500.12-01	Salaries & Wages	\$ 347,997	\$ 318,531	\$ 429,720	\$ 419,520	\$ 338,540	\$ 400,800
4036-500.14-00	Overtime-Time & One Half	4,289	5,978	7,000	7,000	7,000	7,000
4036-500.15-10	Incentive Pay	-	6,600	22,800	22,800	19,000	4,800
4036-500.16-00	Compensated Annual Leave	(5,694)	(4,459)	-	-	-	-
4036-500.17-00	Compensated Sick Leave	213	(3,422)	-	-	-	-
	Salaries & Wages Sub-Total	346,805	323,228	459,520	449,320	364,540	412,600
4036-500.21-00	Fica Taxes	25,408	21,825	34,800	34,800	27,820	31,200
4036-500.22-00	Retirement	(27,116)	34,933	39,920	39,920	30,980	37,320
4036-500.23-00	Life & Health Insurance	120,342	98,545	116,290	116,290	149,040	158,750
4036-500.26-00	OPEB	1,656	(1,768)	-	-	-	-
	Benefits Sub-Total	120,289	153,535	191,010	191,010	207,840	227,270
	Total Personnel Services	467,095	476,763	650,530	640,330	572,380	639,870
<b>Operating Expenses</b>							
4036-500.34-60	Uniform Rental & Laundry	716	-	-	-	-	-
4036-500.34-90	Other Fees & Contracts	54,868	74,749	70,400	75,676	75,680	78,950
4036-500.34-92	Purchases Water/Sewer	1,566,256	1,425,563	2,150,000	2,150,000	1,700,000	2,150,000
4036-500.40-01	Employee Travel	-	-	300	300	300	300
4036-500.40-30	Cell Phone Allowance	31	-	-	-	-	-
4036-500.41-00	Communication Services	2,903	3,065	2,980	4,180	3,180	3,340
4036-500.43-00	Utility Services	61,263	63,452	65,950	65,950	72,420	76,040
4036-500.44-00	Rental & Leases	385	437	2,160	2,160	2,160	2,160
4036-500.46-01	Building & Grounds Maint	4,416	1,190	4,020	4,020	4,020	3,250
4036-500.46-10	Outside Vehicle Repairs	539	981	1,000	1,000	1,000	1,000
4036-500.46-20	Equipment Repairs	2,045	4,362	7,000	7,030	7,000	7,000
4036-500.46-40	Maintenance Contracts	851	578	950	950	950	950
4036-500.46-90	Special Services	3,800	3,177	5,300	5,300	5,300	5,300
4036-500.49-30	Other Current Charges	1,265	1,359	2,630	2,630	2,630	2,730
4036-500.51-10	General Office Supplies	482	457	1,000	1,000	1,000	1,000
4036-500.51-11	Non-Capital Office Equip	400	866	400	400	400	400
4036-500.52-01	Gas	2,533	2,925	3,180	3,180	3,180	3,340
4036-500.52-02	Diesel	8,122	12,400	12,250	12,250	12,250	12,860
4036-500.52-03	Oil & Other Lubricants	178	1,233	500	500	500	500
4036-500.52-10	Vehicle Parts	5,155	2,381	5,500	5,500	5,500	5,500
4036-500.52-20	Equipment Parts	7,589	5,330	3,500	3,500	3,500	3,500
4036-500.52-30	Small Tools & Supplies	2,829	2,708	3,000	7,000	7,000	3,000

CITY OF SAFETY HARBOR  
ADOPTED FY 2023/2024 BUDGET

<b>Fund:</b> <b>Water &amp; Wastewater</b>	<b>Department:</b> <b>Wastewater</b>	<b>Fund #:</b> <b>041</b>
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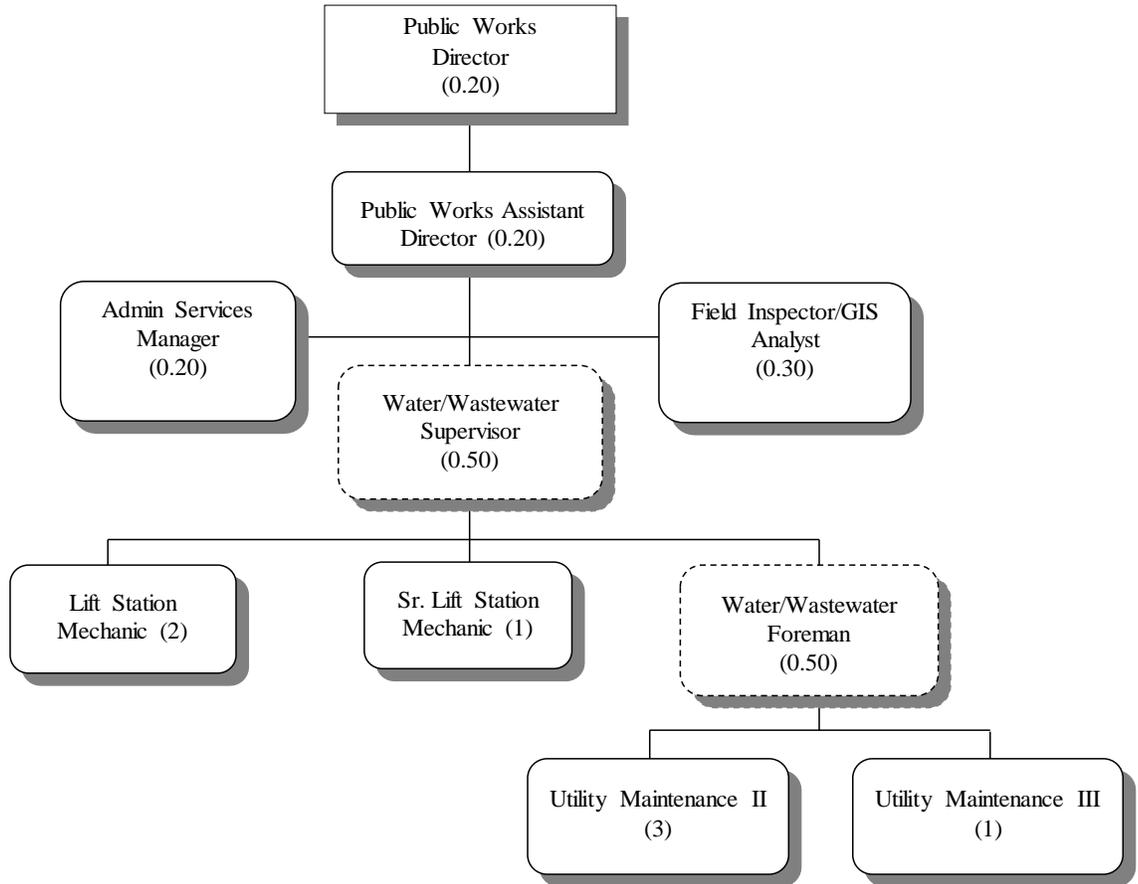
**EXPENDITURE DETAIL**

Acct #	Account Description	Actual 2020-21	Actual 2021-22	Adopted Budget 2022-23	Adjusted Budget 2022-23	Estimated Year End 2022-23	Adopted Budget 2023-24
4036-500.52-40	Builders Supplies	698	490	1,000	1,000	1,000	1,000
4036-500.52-41	Housekeeping Supplies	188	252	250	250	250	250
4036-500.52-50	Chemicals	610	74	1,500	1,500	750	1,500
4036-500.52-70	Special Clothing/Uniforms	4,081	2,262	5,240	5,240	5,240	5,680
4036-500.52-80	Tires & Tubes	3,633	1,967	2,600	7,600	7,600	9,600
4036-500.52-90	Special Supplies	764	89	2,000	2,000	2,000	2,000
4036-500.52-93	Safety Supplies	1,218	626	1,000	1,000	1,000	1,000
4036-500.52-95	Special Supplies - W&S	9,390	15,255	16,800	16,800	16,800	16,800
4036-500.54-20	Memberships & Dues	250	255	450	450	450	450
4036-500.54-30	Educational Costs	2,707	1,330	8,150	8,150	8,150	10,950
Total Operating Expenses		<u>1,750,167</u>	<u>1,629,810</u>	<u>2,381,010</u>	<u>2,396,516</u>	<u>1,951,210</u>	<u>2,410,350</u>
<b>Capital Expenses</b>							
4036-500.63-00	Improv Other Than Bldgs	-	-	12,000	12,000	9,020	-
4036-500.64-01	Automotive Equipment	-	-	180,000	250,000	220,000	85,000
4036-500.64-40	Special Equipment	-	-	55,000	55,000	36,000	121,000
Total Capital Expenses		<u>-</u>	<u>-</u>	<u>247,000</u>	<u>317,000</u>	<u>265,020</u>	<u>206,000</u>
<b>Total Wastewater</b>		<u><b>\$ 2,217,261</b></u>	<u><b>\$ 2,106,573</b></u>	<u><b>\$ 3,278,540</b></u>	<u><b>\$ 3,353,846</b></u>	<u><b>\$ 2,788,610</b></u>	<u><b>\$ 3,256,220</b></u>

**FUNDING SOURCE**

Program Expenditure Budget	\$ 2,217,261	\$ 2,106,573	\$ 3,031,540	\$ 3,036,846	\$ 2,523,590	\$ 3,050,220
Less Revenues Generated:						
343 & 349 Charges For Services	6,730,428	6,690,162	6,696,000	6,696,000	6,666,000	6,666,000
Net Unsupported/(Supported) Budget	<u><b>\$ (4,513,167)</b></u>	<u><b>\$ (4,583,589)</b></u>	<u><b>\$ (3,664,460)</b></u>	<u><b>\$ (3,659,154)</b></u>	<u><b>\$ (4,142,410)</b></u>	<u><b>\$ (3,615,780)</b></u>
% Of Budget Supported By Program	303.5%	317.6%	220.9%	220.5%	264.1%	218.5%

**Organizational Chart**  
**PUBLIC WORKS DEPARTMENT**  
**WASTEWATER DIVISION**



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 21/22	ADOPTED FY 22/23	ADOPTED FY 23/24
Public Works Director	134	0.20	0.20	0.20
Public Works Assistant Director	131	0.20	0.20	0.20
Water/Wastewater Supervisor	127	0.50	0.50	0.50
Admin Services Manager	123	0.20	0.20	0.20
Sr. Lift Station Mechanic	121	1.00	1.00	1.00
Water/Wastewater Foreman	121	0.50	0.50	0.50
Field Inspector/GIS Analyst	121	0.30	0.30	0.30
Lift Station Mechanic	120	2.00	2.00	2.00
Administrative Assistant	119	0.00	0.00	0.00
Utility Maintenance III	119	1.00	1.00	1.00
Utility Maintenance II	117	3.00	3.00	3.00
<b>Total Division</b>		<b>8.90</b>	<b>8.90</b>	<b>8.90</b>

CITY OF SAFETY HARBOR  
ADOPTED FY 2023/2024 BUDGET

<b>Fund:</b> <b>Water &amp; Wastewater</b>	<b>Department:</b> <b>Non-Classified</b>	<b>Fund #:</b> <b>041</b>
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**EXPENDITURE DETAIL**

Acct #	Account Description	Actual 2020-21	Actual 2021-22	Adopted Budget 2022-23	Adjusted Budget 2022-23	Estimated Year End 2022-23	Adopted Budget 2023-24
<b>Water &amp; Wastewater Fixed Assets</b>							
4094-500.69-00	Reclassify Account	(3,585,485)	(6,165,716)	-	-	-	-
	Total Water & Wastewater Fixed Assets	(3,585,485)	(6,165,716)	-	-	-	-
<b>Internal Services</b>							
4094-500.94-01	Administration Fee Reimb	225,060	225,060	107,230	107,230	107,230	139,240
4094-500.94-25	Engineering Fee Reimb.	315,160	315,160	175,630	175,630	175,630	-
4094-500.94-33	Fleet Maint. Reimb	65,390	65,390	93,530	93,530	93,530	84,690
4094-500.94-34	Bldg. Maint. Reimb	44,880	44,880	-	-	-	-
	Total Internal Services	650,490	650,490	376,390	376,390	376,390	223,930
<b>Non-Operating Expenses</b>							
4095-500.58-00	Depreciation Expense	1,878,040	2,240,474	1,900,000	1,900,000	1,900,000	2,000,000
	Total Non-Operating Expenses	1,878,040	2,240,474	1,900,000	1,900,000	1,900,000	2,000,000
<b>Other Expenditures</b>							
4095-500.72-50	Amortization Exp Bond Dis	(9,606)	-	-	-	-	-
4095-500.91-22	To Bank Of America Credit	134,850	151,550	113,010	113,010	113,010	113,010
4095-500.91-28	To Series 2018 Debt (Prop)	735,000	200,000	200,000	200,000	200,000	200,000
4095-500.91-48	Tsfr To W&S R&R Fund	6,497,430	2,050,000	2,401,100	2,401,100	2,401,100	2,409,080
	Total Other Expenditures	7,357,674	2,401,550	2,714,110	2,714,110	2,714,110	2,722,090
<b>Non-Classified</b>							
4099-500.99-01	Fund Reserve	-	-	1,605,310	1,444,450	16,116,030	16,217,260
	Total Non-Classified	-	-	1,605,310	1,444,450	16,116,030	16,217,260
	<b>Total Water &amp; Wastewater Fund</b>	<b>\$ 12,116,750</b>	<b>\$ 5,192,274</b>	<b>\$ 14,580,680</b>	<b>\$ 14,727,676</b>	<b>\$ 28,182,530</b>	<b>\$ 29,275,170</b>

**FUND 043 - RECLAIMED WATER**

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2020-21	2021-22	Budget	Budget	Year End	Budget
		2022-23	2022-23	2022-23	2022-23	2022-23	2023-24
<b>REVENUE DETAIL</b>							
<b>Miscellaneous Revenue</b>							
4000-361.01-00	Investments	\$ 1,348	\$ 7,870	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000
4000-361.50-00	Market Value Adj	(1,853)	(55,613)	-	-	-	-
Total Miscellaneous Revenue		(505)	(47,744)	8,000	8,000	8,000	8,000
<b>Miscellaneous Revenue</b>							
4000-389.01-00	Balance Carryforward	-	-	758,690	758,690	706,950	714,950
Total Miscellaneous Revenue		-	-	758,690	758,690	706,950	714,950
<b>Total Reclaimed Water Revenue</b>		<b>\$ (505)</b>	<b>\$ (47,744)</b>	<b>\$ 766,690</b>	<b>\$ 766,690</b>	<b>\$ 714,950</b>	<b>\$ 722,950</b>

**EXPENDITURE DETAIL**

<b>Non-Classified</b>							
4035-500.99-01	Fund Reserve	-	-	766,690	766,690	714,950	722,950
Total Non-Classified		-	-	766,690	766,690	714,950	722,950
<b>Total Reclaimed Water</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 766,690</b>	<b>\$ 766,690</b>	<b>\$ 714,950</b>	<b>\$ 722,950</b>

**FUND 047 - WASTEWATER DEVELOPMENT**

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2020-21	2021-22	Budget	Budget	Year End	Budget
		2022-23	2022-23	2022-23	2022-23	2022-23	2023-24
<b>REVENUE DETAIL</b>							
<b>Charges For Services</b>							
4000-343.09-90	Sewer Development Fees	\$ 15,401	\$ 5,500	\$ 5,000	\$ 5,000	\$ 9,600	\$ 1,000
Total Charges For Services		15,401	5,500	5,000	5,000	9,600	1,000
<b>Miscellaneous Revenue</b>							
4000-361.01-00	Investments	1,785	10,329	8,500	8,500	8,500	8,500
4000-361.50-00	Market Value Adj	(2,444)	(73,074)	-	-	-	-
Total Miscellaneous Revenue		(659)	(62,746)	8,500	8,500	8,500	8,500
<b>Miscellaneous Revenue</b>							
4000-389.01-00	Balance Carryforward	-	-	984,750	984,750	997,750	990,850
Total Miscellaneous Revenue		-	-	984,750	984,750	997,750	990,850
<b>Total Wastewater Development Revenue</b>		<b>\$ 14,742</b>	<b>\$ (57,246)</b>	<b>\$ 998,250</b>	<b>\$ 998,250</b>	<b>\$ 1,015,850</b>	<b>\$ 1,000,350</b>

**EXPENDITURE DETAIL**

<b>Operating Expenses-535</b>							
4036-500.52-95	Special Supplies - W&S	6,550	17,749	25,000	25,000	25,000	25,000
Total Operating Expenses		6,550	17,749	25,000	25,000	25,000	25,000
<b>Non-Classified-588</b>							
4099-500.99-02	Reserved For Future Exp	-	-	973,250	973,250	990,850	975,350
Total Non-Classified		-	-	973,250	973,250	990,850	975,350
<b>Total Wastewater Development Fund</b>		<b>\$ 6,550</b>	<b>\$ 17,749</b>	<b>\$ 998,250</b>	<b>\$ 998,250</b>	<b>\$ 1,015,850</b>	<b>\$ 1,000,350</b>

CITY OF SAFETY HARBOR  
ADOPTED FY 2023/2024 BUDGET

**FUND 048 - WATER & WASTEWATER RENEWAL & REPLACEMENT**

Acct #	Account Description	Actual 2020-21	Actual 2021-22	Adopted Budget 2022-23	Adjusted Budget 2022-23	Estimated Year End 2022-23	Adopted Budget 2023-24
<b>REVENUE DETAIL</b>							
<b>Miscellaneous Revenue</b>							
4000-361.01-00	Investments	\$ 31,075	\$ 155,884	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
4000-361.50-00	Market Value Adj	(38,677)	(1,095,619)	-	-	-	-
	Total Miscellaneous Revenue	(7,602)	(939,735)	150,000	150,000	150,000	150,000
<b>Miscellaneous Revenue</b>							
4000-369.09-00	Miscellaneous Revenue	5,912	3,530	6,000	6,000	6,000	7,000
	Total Miscellaneous Revenue	5,912	3,530	6,000	6,000	6,000	7,000
<b>Miscellaneous Revenue</b>							
4000-381.01-00	Tsfr From General Fund	-	1,650,000	-	-	-	1,700,000
4000-381.41-00	Tsfr From W&S Revenue Fund	6,497,430	2,050,000	2,401,100	2,401,100	2,401,100	2,409,080
4000-389.01-00	Balance Carryforward	-	-	3,293,260	13,147,145	12,163,320	1,539,620
	Total Miscellaneous Revenue	6,497,430	3,700,000	5,694,360	15,548,245	14,564,420	5,648,700
<b>Total Water &amp; Wastewater Renewal &amp; Replacement</b>		<b>\$ 6,495,740</b>	<b>\$ 2,763,795</b>	<b>\$ 5,850,360</b>	<b>\$ 15,704,245</b>	<b>\$ 14,720,420</b>	<b>\$ 5,805,700</b>
<b>EXPENDITURE DETAIL</b>							
<b>Water Operating Expenses</b>							
4035-500.52-20	Equipment Parts	-	-	9,500	9,500	9,500	9,500
4035-500.52-95	Special Supplies - W&S	33,682	29,283	60,000	60,000	60,000	60,000
	Total Operating Expenses	33,682	29,283	69,500	69,500	69,500	69,500
<b>Capital Expenses</b>							
4035-500.63-00	Improv Other Than Bldgs	1,462,604	963,348	2,455,000	7,520,726	7,520,820	2,200,000
4035-500.64-40	Special Equipment	81,257	19,505	135,000	232,748	122,750	90,000
	Total Capital Expenses	1,543,862	982,853	2,590,000	7,753,474	7,643,570	2,290,000
	<b>Total Water</b>	<b>1,577,543</b>	<b>1,012,136</b>	<b>2,659,500</b>	<b>7,822,974</b>	<b>7,713,070</b>	<b>2,359,500</b>
<b>Wastewater Operating Expenses</b>							
4036-500.46-20	Equipment Repairs	212	19,800	16,200	24,925	24,930	14,200
4036-500.52-20	Equipment Parts	4,846	5,536	12,000	12,445	12,000	12,000
4036-500.52-95	Special Supplies - W&S	1,851	2,212	20,000	20,000	20,000	20,000
	Total Operating Expenses	6,909	27,548	48,200	57,370	56,930	46,200
<b>Capital Expenses</b>							
4036-500.63-00	Improv Other Than Bldgs	2,007,791	4,980,617	740,000	5,421,241	5,380,300	2,400,000
4036-500.64-40	Special Equipment	-	29,963	35,000	35,000	30,500	-
	Total Capital Expenses	2,007,791	5,010,580	775,000	5,456,241	5,410,800	2,400,000
	<b>Total Wastewater</b>	<b>2,014,701</b>	<b>5,038,128</b>	<b>823,200</b>	<b>5,513,611</b>	<b>5,467,730</b>	<b>2,446,200</b>
<b>Non-Classified</b>							
4099-500.99-02	Reserved For Future Exp	-	-	2,367,660	2,367,660	1,539,620	1,000,000
	Total Non-Classified	-	-	2,367,660	2,367,660	1,539,620	1,000,000
<b>Total Water &amp; Wastewater Renewal &amp; Replacement</b>		<b>\$ 3,592,244</b>	<b>\$ 6,050,264</b>	<b>\$ 5,850,360</b>	<b>\$ 15,704,245</b>	<b>\$ 14,720,420</b>	<b>\$ 5,805,700</b>

**FUND 077 - WASTEWATER ASSESSMENT**

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2020-21	2021-22	Budget	Budget	Year End	Budget
		2022-23	2022-23	2022-23	2022-23	2022-23	2023-24
<b>REVENUE DETAIL</b>							
<b>Miscellaneous Revenue</b>							
4000-363.36-00	Interest Wastewater Assessment	\$ 809	\$ 810	\$ -	\$ -	\$ -	\$ -
4000-389.01-00	Balance Carryforward	-	-	30,230	30,230	25,440	25,440
Total Miscellaneous Revenue		809	810	30,230	30,230	25,440	25,440
<b>Total Wastewater Assessment Revenue</b>		<b>\$ 809</b>	<b>\$ 810</b>	<b>\$ 30,230</b>	<b>\$ 30,230</b>	<b>\$ 25,440</b>	<b>\$ 25,440</b>
<b>EXPENDITURE DETAIL</b>							
<b>Non-Classified</b>							
4095-500.99-01	Fund Reserve	-	-	30,230	30,230	25,440	25,440
Total Non-Classified		-	-	30,230	30,230	25,440	25,440
<b>Total Wastewater Assessment</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 30,230</b>	<b>\$ 30,230</b>	<b>\$ 25,440</b>	<b>\$ 25,440</b>

## Public Works Department Sanitation Division

The Sanitation Division encompasses five programs: Residential Service, Commercial Dumpster Service, Curbside Recycling Service, Drop-off Recycling Sites and Special Pick-up Service. The Division collects an average of **7,782** tons of residential garbage a year. Approximately **718** tons of yard waste is hauled and processed. The commercial dumpster service collects approximately **3,681** tons of garbage and **258** tons of recycling per year. All the City's apartments and townhomes are also collected by our commercial routes. These businesses and communities all vary in service from once per week to five days a week collecting either 2-yard, 4-yard, 6-yard, or 8-yard dumpsters. The Curbside Recycling Service is collected once a week in 64-gallon automated collection recycling containers. The program collected **1,380** tons of newspaper, mixed paper, all plastics, aluminum/steel cans, glass, and cardboard. The apartment complexes receive the same service but are collected in larger containers/dumpsters. There are two drop off recycling sites in Safety Harbor where residents can drop off newspaper, mixed paper,



cardboard, aluminum/tin cans, glass, and #1-7 plastic containers. These sites contained a total of **139** tons of recycling. The Special Pick-up Service provides collection to the community for services that do not fall under the curbside collection requirements. These services entail an additional cost to the residents for the services provided. These include large amounts of yard waste collection, trash collection, clean up dumpster services and appliance collections.

### Current and Prior Year Accomplishments

Since COVID-19 began in 2020, staffing and equipment shortages have created challenges for solid waste collection across the Country. City staff evaluated modifications to the collection and implemented program changes for efficiency and improving service.



### Fiscal Year 2024 Goals

Our goal for FY23/24 is to continue improving the recycling and sanitation program to look for ways to improve collection and increase customer satisfaction. Recycling participation will continue to be monitored to target areas for increased tonnages and participation.

### Long-Term Vision and Future Financial Impact

The Division will continue to provide, reliable service to the residential and commercial customers. The staff will continue to encourage recycling throughout the City to continue to increase revenue generated from commodities collected, increase landfill diversion and to cut operational costs.

**SANITATION PERFORMANCE INDICATORS**

**FUND: 044 DEPARTMENT: 4532**

	<b>Actual 2020-21</b>	<b>Actual 2021-22</b>	<b>Estimated 2022-23</b>	<b>Adopted 2023-24</b>
<b>Jurisdiction Data</b>				
Population	18,016	18,028	18,034	18,048
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	185.69	182.61	184.72	188.54
<b>Departmental Inputs</b>				
Total Personnel Services & Operating Expenses	\$ 2,229,179	\$ 2,400,794	\$ 2,836,620	\$ 3,047,950
Total # of Full Time Equivalent Employees	20.35	20.40	20.40	20.40
Total # of Collection Vehicles Used	20	21	21	21
<b>Solid Waste Outputs</b>				
Tons of Refuse Collected	11,637	11,464	12,000	12,000
# of Trips to Resource Facility Commercial	498	475	460	475
# of Trips to Resource Facility Residential	1,008	956	1,100	1,100
Total # of All Trips	1,506	1,431	1,500	1,500
# of Commercial Dumpster Specials	67	47	25	40
# of Temporary Dumpsters Serviced	348	321	150	200
<b>Recycling</b>				
Tons of Material Collected COMMERCIALY	292	258	200	200
Tons of Material Collected Curbside	1,484	1,380	1,200	1,200
Tons of Material Collected at Drop Off Sites	149	139	125	125
Total of Yard Waste Collected in Tons	1,311	718	600	500
Scrap Metal Collected in Tons	48	36	30	30
<b>Efficiency</b>				
O&M Cost per Ton	\$ 191.56	\$ 209.42	\$ 236.39	\$ 254.00
O&M Cost per Capita	\$ 123.73	\$ 133.17	\$ 157.29	\$ 168.88
O&M Cost per Full Time Equiv. Employee	\$ 109,542	\$ 117,686	\$ 139,050	\$ 149,409
Per Capita per Full Time Equiv. Employee	885	884	884	885

**FUND 044 - SANITATION**

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2020-21	2021-22	Budget	Budget	Year End	Budget
		2020-21	2021-22	2022-23	2022-23	2022-23	2023-24
<b>REVENUE DETAIL</b>							
<b>Permits, Fees &amp; Special Assessments</b>							
4500-323.07-00	Solid Waste Franchise Fee	\$ 64,797	\$ 58,594	\$ 61,030	\$ 61,030	\$ 64,650	\$ 65,950
	Total Permits, Fees & Special Assessments	64,797	58,594	61,030	61,030	64,650	65,950
<b>Intergovernmental</b>							
4500-334.20-00	Local Grants	12,570	12,525	10,000	10,000	10,000	12,000
	Total Intergovernmental	12,570	12,525	10,000	10,000	10,000	12,000
<b>Charges For Services</b>							
4500-343.09-70	Industrial Surcharge	3,000	1,125	4,000	4,000	3,410	250
4500-343.40-10	Sanitation/Refuse Charges	3,351,792	3,537,275	3,625,000	3,625,000	3,625,000	3,733,750
	Total Charges For Services	3,354,792	3,538,400	3,629,000	3,629,000	3,628,410	3,734,000
<b>Miscellaneous Revenue</b>							
4500-361.01-00	Investments	6,362	40,825	30,000	30,000	30,000	35,000
4500-361.50-00	Market Value Adj	(8,286)	(292,644)	-	-	-	-
4500-364.01-10	Gain/Loss From Sale/Disp	9,435	50,554	40,000	40,000	40,000	40,000
4500-365.09-10	Recycling Sales	7,805	7,052	8,500	8,500	8,500	8,500
4500-369.02-00	Claims/Insur Settlements	48,763	-	-	-	10,900	-
	Total Miscellaneous Revenue	64,079	(194,213)	78,500	78,500	89,400	83,500
<b>Interfund Transfers In</b>							
4500-381.01-00	Tfr From General Fund	-	16,580	42,740	42,740	42,740	-
	Total Interfund Transfers In	-	16,580	42,740	42,740	42,740	-
<b>Miscellaneous Revenue</b>							
4500-389.01-00	Balance Carryforward	-	-	2,221,230	2,427,601	4,663,770	3,988,750
	Total Miscellaneous Revenue	-	-	2,221,230	2,427,601	4,663,770	3,988,750
<b>Total Sanitation Revenue</b>		<b>\$ 3,496,238</b>	<b>\$ 3,431,885</b>	<b>\$ 6,042,500</b>	<b>\$ 6,248,871</b>	<b>\$ 8,498,970</b>	<b>\$ 7,884,200</b>

CITY OF SAFETY HARBOR  
ADOPTED FY 2023/2024 BUDGET

<b>Fund:</b> Sanitation	<b>Department:</b> Sanitation	<b>Fund #:</b> 044
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**EXPENDITURE DETAIL**

Acct #	Account Description	Actual 2020-21	Actual 2021-22	Adopted Budget 2022-23	Adjusted Budget 2022-23	Estimated Year End 2022-23	Adopted Budget 2023-24
<b>Personnel Services</b>							
4532-500.12-01	Salaries & Wages	\$ 706,038	\$ 705,416	\$ 897,680	\$ 871,380	\$ 796,430	\$ 928,890
4532-500.12-10	Reg Wages-Temporary Empl	25,631	36,197	50,000	65,000	100,000	50,000
4532-500.14-00	Overtime-Time & One Half	26,625	29,313	28,500	30,500	28,500	28,500
4532-500.15-10	Incentive Pay	-	15,000	51,200	51,200	40,800	10,800
4532-500.16-00	Compensated Annual Leave	8,452	(14,031)	-	-	-	-
4532-500.17-00	Compensated Sick Leave	3,994	1,950	-	-	-	-
	Salaries & Wages Sub-Total	770,741	773,845	1,027,380	1,018,080	965,730	1,018,190
4532-500.21-00	Fica Taxes	53,299	54,193	74,090	74,090	66,340	73,540
4532-500.22-00	Retirement	(52,162)	83,529	83,820	83,820	75,120	89,830
4532-500.23-00	Life & Health Insurance	256,772	246,147	316,900	316,900	297,820	331,770
4532-500.24-00	Workers Comp Insurance	55,600	55,678	67,650	67,650	55,410	61,000
4532-500.26-00	OPEB	3,932	(8,839)	-	-	-	-
	Benefits Sub-Total	317,441	430,708	542,460	542,460	494,690	556,140
	Total Personnel Services	1,088,181	1,204,553	1,569,840	1,560,540	1,460,420	1,574,330
<b>Operating Expenses</b>							
4532-500.32-10	Auditing & Accounting	7,051	4,866	4,400	4,400	4,400	4,400
4532-500.34-60	Uniform Rental & Laundry	1,329	-	-	-	-	-
4532-500.34-80	Landfill Fees	554,189	544,505	665,000	625,000	625,000	650,000
4532-500.34-81	Recycling Fees	153,443	129,152	161,000	186,000	161,000	181,000
4532-500.34-90	Other Fees/Contracts	1,642	3,333	1,860	1,860	1,860	2,360
4532-500.40-01	Employee Travel	-	-	980	980	980	980
4532-500.40-30	Cell Phone Allowance	16	-	-	-	-	-
4532-500.41-00	Communication Services	2,861	3,091	3,080	4,080	3,210	3,370
4532-500.43-00	Utilities	4,611	4,859	5,550	5,550	5,550	5,830
4532-500.44-00	Rental & Leases	942	995	1,210	1,210	1,210	1,310
4532-500.45-00	General Liability Insur	128,584	142,188	156,410	172,410	172,650	207,180
4532-500.46-01	Bldg & Grounds Maintenance	1,042	13,063	3,080	3,580	3,580	2,230
4532-500.46-10	Outside Vehicle Repairs	45,523	26,334	41,000	36,000	41,000	40,000
4532-500.46-20	Equipment Repairs	13,955	15,175	15,000	15,000	15,000	15,000
4532-500.46-40	Maintenance Contracts	345	378	600	600	600	600
4532-500.46-90	Special Services	560	1,191	1,400	1,400	1,200	1,400
4532-500.47-00	Printing & Binding	481	1,000	1,200	600	1,200	1,200
4532-500.49-30	Other Current Charges	526	731	1,510	1,510	1,310	2,910
4532-500.49-34	Grant Expenditures	12,570	12,072	12,530	12,530	12,530	12,530

CITY OF SAFETY HARBOR  
ADOPTED FY 2023/2024 BUDGET

<b>Fund:</b> <b>Sanitation</b>	<b>Department:</b> <b>Sanitation</b>	<b>Fund #:</b> <b>044</b>
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**EXPENDITURE DETAIL**

Acct #	Account Description	Actual 2020-21	Actual 2021-22	Adopted Budget 2022-23	Adjusted Budget 2022-23	Estimated Year End 2022-23	Adopted Budget 2023-24
4532-500.51-10	Office Supplies-General	619	427	800	800	800	800
4532-500.51-11	Non-Capital Office Equip	598	1,450	500	500	500	500
4532-500.52-01	Gas	522	788	670	820	820	860
4532-500.52-02	Diesel	89,114	136,999	122,260	142,260	150,000	157,500
4532-500.52-03	Oil & Other Lubricants	5,983	11,384	6,900	6,900	6,900	6,900
4532-500.52-10	Vehicle Parts	28,245	39,096	40,000	40,000	40,000	40,000
4532-500.52-20	Equipment Parts	15,442	21,289	18,000	18,000	18,000	18,000
4532-500.52-30	Small Tools & Supplies	1,797	247	2,500	2,500	2,500	2,500
4532-500.52-41	Housekeeping Supplies	480	490	700	700	700	700
4532-500.52-50	Chemicals	-	661	1,500	750	500	1,500
4532-500.52-70	Special Clothing/Uniforms	6,161	3,881	12,250	7,250	12,250	13,360
4532-500.52-80	Tires & Tubes	21,636	31,082	30,000	30,000	30,000	30,000
4532-500.52-90	Special Supplies	36,412	42,300	51,450	51,450	51,450	58,650
4532-500.52-93	Safety Supplies	1,631	1,765	2,700	2,700	2,700	2,700
4532-500.54-20	Memberships & Dues	563	395	650	650	650	700
4532-500.54-30	Educational Costs	2,124	1,053	7,650	5,650	6,150	6,650
<b>Total Operating Expenses</b>		<b>1,140,998</b>	<b>1,196,241</b>	<b>1,374,340</b>	<b>1,383,640</b>	<b>1,376,200</b>	<b>1,473,620</b>
<b>Capital Expenses</b>							
4532-500.64-01	Automotive Equipment	608,139	498,673	823,000	1,029,371	1,029,370	455,000
4532-500.64-40	Special Equipment	-	32,959	45,000	45,000	-	50,000
<b>Total Capital Expenses</b>		<b>608,139</b>	<b>531,632</b>	<b>868,000</b>	<b>1,074,371</b>	<b>1,029,370</b>	<b>505,000</b>
<b>Total Sanitation</b>		<b>\$ 2,837,318</b>	<b>\$ 2,932,426</b>	<b>\$ 3,812,180</b>	<b>\$ 4,018,551</b>	<b>\$ 3,865,990</b>	<b>\$ 3,552,950</b>

**FUNDING SOURCE**

Program Expenditure Budget	\$ 2,229,179	\$ 2,400,794	\$ 2,944,180	\$ 2,944,180	\$ 2,836,620	\$ 3,047,950
Less Revenues Generated:						
313 Franchise Fees	64,797	58,594	61,030	61,030	64,650	65,950
334 Local Grants	12,570	12,525	10,000	10,000	10,000	12,000
343 Physical Environment	3,354,792	3,538,400	3,629,000	3,629,000	3,628,410	3,734,000
Net Unsupported/(Supported) Budget	<b>\$ (1,202,980)</b>	<b>\$ (1,208,724)</b>	<b>\$ (755,850)</b>	<b>\$ (755,850)</b>	<b>\$ (866,440)</b>	<b>\$ (764,000)</b>
% Of Budget Supported By Program	154.0%	150.3%	125.7%	125.7%	130.5%	125.1%

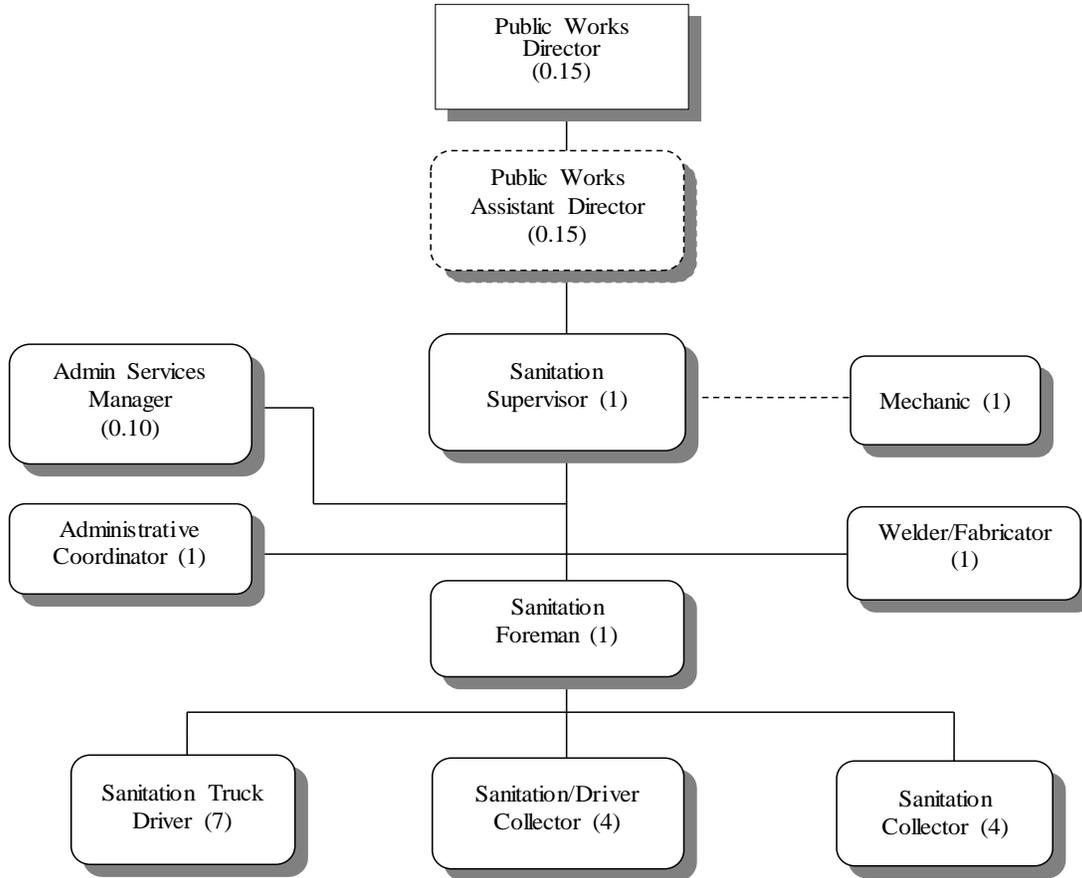
CITY OF SAFETY HARBOR  
ADOPTED FY 2023/2024 BUDGET

<b>Fund:</b> Sanitation	<b>Department:</b> Sanitation	<b>Fund #:</b> 044
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**EXPENDITURE DETAIL**

Acct #	Account Description	Actual 2020-21	Actual 2021-22	Adopted Budget 2022-23	Adjusted Budget 2022-23	Estimated Year End 2022-23	Adopted Budget 2023-24
<b>Sanitation Fixed Assets</b>							
4590-500.69-00	Reclassify Account	(608,139)	(531,632)	-	-	-	-
	Total Sanitation Fixed Assets	(608,139)	(531,632)	-	-	-	-
<b>Internal Services</b>							
4594-500.94-01	Administration Fee Reimb	135,770	135,770	53,060	53,060	53,060	68,580
4594-500.94-16	Data Processing Fee Reimb	13,070	13,070	13,140	13,140	13,140	12,710
4594-500.94-33	Fleet Maint. Reimb	55,490	55,490	63,030	63,030	63,030	69,500
4594-500.94-34	Bldg. Maint. Reimb	3,390	9,360	-	-	-	-
	Total Internal Services	207,720	213,690	129,230	129,230	129,230	150,790
<b>Non-Operating Expenses</b>							
4595-500.58-00	Depreciation Expense	515,717	638,141	515,000	515,000	515,000	550,000
	Total Non-Operating Expenses	515,717	638,141	515,000	515,000	515,000	550,000
<b>Other Expenditures</b>							
4595-500.91-22	To Bank Of America Note	-	4,800	-	-	-	-
	Total Other Expenditures	-	4,800	-	-	-	-
<b>Non-Classified</b>							
4599-500.99-01	Fund Reserve	-	-	1,586,090	1,586,090	3,988,750	3,630,460
	Total Non-Classified	-	-	1,586,090	1,586,090	3,988,750	3,630,460
<b>Total Sanitation Fund</b>		<b>\$ 2,952,617</b>	<b>\$ 3,257,425</b>	<b>\$ 6,042,500</b>	<b>\$ 6,248,871</b>	<b>\$ 8,498,970</b>	<b>\$ 7,884,200</b>

**Organizational Chart**  
**PUBLIC WORKS DEPARTMENT**  
**SANITATION DIVISION**



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 21/22	ADOPTED FY 22/23	ADOPTED FY 23/24
Public Works Director	134	0.15	0.15	0.15
Public Works Assistant Director	131	0.15	0.15	0.15
Sanitation Supervisor	127	1.00	1.00	1.00
Admin Services Manager	123	0.10	0.10	0.10
Administrative Coordinator	121	1.00	1.00	1.00
Sanitation Foreman	121	1.00	1.00	1.00
Welder/Fabricator	119	1.00	1.00	1.00
Mechanic	119	1.00	1.00	1.00
Administrative Assistant	119	0.00	0.00	0.00
Sanitation Truck Driver	118	7.00	7.00	7.00
Sanitation Driver/Collector	116	4.00	4.00	4.00
Sanitation Collector	115	4.00	4.00	4.00
<b>Total Division</b>		<b>20.40</b>	<b>20.40</b>	<b>20.40</b>





CITY OF SAFETY HARBOR  
ADOPTED FY 2023/2024 BUDGET

*City of Safety Harbor Pay Plan - General*

Pay Grade	Classification	Hourly Rate		Annual	
		Minimum	Maximum	Minimum	Maximum
122	* Accountant	\$19.53	\$30.89	\$40,622	\$64,251
125	* Accountant/Budget Analyst	\$21.82	\$35.78	\$45,386	\$74,422
118	Accounting Assistant	\$16.88	\$25.44	\$35,110	\$52,915
123	* Accounts Payable Supervisor	\$20.42	\$32.44	\$42,474	\$67,475
119	Administrative Assistant	\$17.61	\$26.69	\$36,629	\$55,515
121	Administrative Coordinator	\$19.17	\$29.45	\$39,874	\$61,256
135	* Assistant City Manager/Department	\$40.49	\$67.13	\$84,219	\$139,630
131	* Assistant Finance Director	\$29.84	\$49.36	\$59,093	\$102,669
131	* Assistant Public Works Director	\$29.84	\$49.36	\$59,093	\$102,669
124	Building Inspector	\$20.84	\$34.09	\$43,347	\$70,907
121	Building Maintenance Foreman	\$19.17	\$29.45	\$39,874	\$61,256
115	Building Maintenance Technician	\$15.00	\$22.35	\$31,200	\$46,488
130	* Building Official	\$28.41	\$47.01	\$59,093	\$97,781
125	Building Plans Examiner/Inspector	\$21.82	\$35.78	\$45,386	\$74,422
115	Bus Driver	\$15.00	\$22.35	\$31,200	\$46,488
118	Business Tax Technician	\$16.88	\$25.44	\$35,110	\$52,915
121	Circulation Supervisor	\$19.17	\$29.45	\$39,874	\$61,256
124	City Arborist	\$20.84	\$34.09	\$43,347	\$70,907
130	* City Clerk	\$28.41	\$47.01	\$59,093	\$97,781
134	* City Engineer	\$38.56	\$63.95	\$80,205	\$133,016
	* City Manager	No Range	Contract		
123	Civil Designer I	\$20.42	\$32.44	\$42,474	\$67,475
125	Civil Designer II	\$21.82	\$35.78	\$45,386	\$74,422
127	* Communications Manager	\$23.83	\$39.45	\$49,566	\$82,056
121	Community Compliance Officer	\$19.17	\$29.45	\$39,874	\$61,256
133	* Community Development Director	\$36.75	\$60.91	\$76,440	\$126,693
127	* Community Planner/GIS Analyst	\$23.83	\$39.45	\$49,566	\$82,056
115	Custodian	\$15.00	\$22.35	\$31,200	\$46,488
116	Customer Service Representative	\$15.52	\$23.06	\$32,282	\$47,965
133	* Finance Director	\$36.75	\$60.91	\$76,440	\$126,693
130	* Fire Marshal	\$28.41	\$47.01	\$59,093	\$97,781
127	* Fleet Maintenance Supervisor	\$23.83	\$39.45	\$49,566	\$82,056
115	Groundskeeper	\$15.00	\$22.35	\$31,200	\$46,488
121	Horticulture Foreman	\$19.17	\$29.45	\$39,874	\$61,256
116	Horticulture Worker II	\$15.52	\$23.06	\$32,282	\$47,965
119	Horticulture Worker III	\$17.61	\$26.69	\$36,629	\$55,515
132	* Human Resources Director	\$34.80	\$57.99	\$72,384	\$120,619
121	Human Resources Specialist	\$19.17	\$29.45	\$39,874	\$61,256
128	* Information Technology Manager	\$25.02	\$41.40	\$52,042	\$86,112
125	Information Technology Specialist	\$21.82	\$35.78	\$45,386	\$74,422
124	IT Technician	\$20.84	\$34.09	\$43,347	\$70,907
133	* Leisure Services Director	\$36.75	\$60.91	\$76,440	\$126,693
113	Leisure Services Intern	\$11.24	\$18.60	\$23,379	\$38,692
122	Librarian I	\$19.53	\$30.89	\$40,622	\$64,251
124	Librarian II	\$20.84	\$34.09	\$43,347	\$70,907
115	Library Assistant I	\$15.00	\$22.35	\$31,200	\$46,488
116	Library Assistant II	\$15.52	\$23.06	\$32,282	\$47,965
132	* Library Director	\$34.80	\$57.99	\$72,384	\$120,619
120	Lift Station Mechanic	\$18.38	\$28.04	\$38,230	\$58,323
129	* Maintenance Superintendent	\$26.25	\$43.48	\$54,600	\$90,438
119	Mechanic	\$17.61	\$26.69	\$36,629	\$55,515
115	Meter Reader	\$15.00	\$22.35	\$31,200	\$46,488
121	Multi-Media Specialist	\$19.17	\$29.45	\$39,874	\$61,256
113	On-Call Leisure Services	\$11.24	\$18.60	\$23,379	\$38,692
121	Parks Maintenance Foreman	\$19.17	\$29.45	\$39,874	\$61,256
115	Parks Worker I	\$15.00	\$22.35	\$31,200	\$46,488
116	Parks Worker II	\$15.52	\$23.06	\$32,282	\$47,965
119	Parks Worker III	\$17.61	\$26.69	\$36,629	\$55,515
116	Permit Technician	\$15.52	\$23.06	\$32,282	\$47,965
134	* Public Works Director	\$38.56	\$63.95	\$80,205	\$133,016
125	* Recreation Facilities Manager	\$21.82	\$35.78	\$45,386	\$74,422
115	Recreation Leader I	\$15.00	\$22.35	\$31,200	\$46,488

CITY OF SAFETY HARBOR  
ADOPTED FY 2023/2024 BUDGET

City of Safety Harbor Pay Plan - General

Pay Grade	Classification	Hourly Rate		Annual	
		Minimum	Maximum	Minimum	Maximum
121	Recreation Program Coordinator	\$19.17	\$29.45	\$39,874	\$61,256
129	* Recreation Superintendent	\$26.25	\$43.48	\$54,600	\$90,438
123	Recreation Supervisor	\$20.42	\$32.44	\$42,474	\$67,475
111	Reserved	\$10.20	\$16.86	\$21,216	\$35,071
112	Reserved	\$10.70	\$17.72	\$22,256	\$36,849
114	Reserved	\$11.79	\$19.53	\$24,523	\$40,620
126	Reserved	\$22.71	\$37.56	\$47,237	\$78,125
115	Sanitation Collector	\$15.00	\$22.35	\$31,200	\$46,488
116	Sanitation Driver/Collector	\$15.52	\$23.06	\$32,282	\$47,965
121	Sanitation Foreman	\$19.17	\$29.45	\$39,874	\$61,256
127	* Sanitation Supervisor	\$22.83	\$39.45	\$47,486	\$82,056
119	Sanitation Truck Driver	\$17.61	\$26.69	\$36,629	\$55,515
121	Senior Lift Station Mechanic	\$19.17	\$29.45	\$39,874	\$61,256
121	Senior Mechanic	\$19.17	\$29.45	\$39,874	\$61,256
118	Senior Permit Technician	\$16.88	\$25.44	\$35,110	\$52,915
128	* Senior Project Engineer	\$25.02	\$41.40	\$52,042	\$86,112
115	Site Beautification Technician	\$15.00	\$22.35	\$31,200	\$46,488
123	Special Events Supervisor	\$20.42	\$32.44	\$42,474	\$67,475
117	Sr. Customer Service Representative	\$16.18	\$24.24	\$33,654	\$50,419
117	Sr. Meter Reader	\$16.18	\$24.24	\$33,654	\$50,419
116	Staff Assistant	\$15.52	\$23.06	\$32,282	\$47,965
119	Streets Stormwater Maintenance III	\$17.61	\$26.69	\$36,629	\$55,515
121	Streets/Stormwater Foreman	\$19.17	\$29.45	\$39,874	\$61,256
115	Streets/Stormwater Maintenance I	\$15.00	\$22.35	\$31,200	\$46,488
117	Streets/Stormwater Maintenance II	\$16.18	\$24.24	\$33,654	\$50,419
127	* Streets/Stormwater Supervisor	\$22.24	\$36.81	\$46,259	\$76,569
106	Summer Counselor-in-Training	\$8.46	\$13.48	\$17,597	\$28,044
113	Summer Leisure Services Staff	\$11.24	\$18.60	\$23,379	\$38,692
121	Technical Services Specialist	\$19.17	\$29.45	\$39,874	\$61,256
119	Trades Worker III	\$17.61	\$26.69	\$36,629	\$55,515
116	Tradesworker II	\$15.52	\$23.06	\$32,282	\$47,965
117	Utilities Maintenance II	\$16.18	\$24.24	\$33,654	\$50,419
119	Utilities Maintenance III	\$17.61	\$26.69	\$36,629	\$55,515
125	* Utility Billing Manager	\$21.82	\$35.78	\$45,386	\$74,422
117	Utility Billing Specialist	\$16.18	\$24.24	\$33,654	\$50,419
118	Water Quality Control Technician	\$16.88	\$25.44	\$35,110	\$52,915
121	Water/Wastewater Foreman	\$19.17	\$29.45	\$39,874	\$61,256
127	* Water/Wastewater Supervisor	\$22.24	\$36.81	\$46,259	\$76,569
120	Welder/Fabricator	\$18.38	\$28.04	\$38,230	\$58,323

City of Safety Harbor Pay Plan - Firefighters

Pay Grade	Classification	Hourly Rate		Annual	
		Minimum	Maximum	Minimum	Maximum
<b>Fire Administration</b>					
133	* Fire Chief	\$36.75	\$60.91	\$76,440	\$126,693
F28	* District Chief (2912 hours)	\$29.85	\$49.37	\$86,923	\$143,765
<b>Firefighters</b>					
F2	** Firefighter/EMT	\$14.65	\$22.34	\$42,661	\$65,054
F3	** Firefighter/Paramedic	\$16.85	\$25.49	\$49,067	\$74,227
O1	** Captain/EMT	\$21.37	\$27.66	\$62,229	\$80,546
O2	** Captain/Paramedic	\$22.20	\$29.17	\$64,646	\$84,943
O3	Fire Inspector (2080 hours)	\$27.36	\$35.41	\$56,909	\$73,653

\* Exempt Employees

\*\* 2912 hours

CITY OF SAFETY HARBOR  
ADOPTED FY 2023/2024 BUDGET

Budgeted Personnel - Full-Time, Part-Time, On-call and Seasonal

	FY20 Adopted			FY21 Adopted			FY22 Adopted			FY23 Adopted			FY24 Adopted			Change	
	Full Time	All Other	Total FTE's	Full Time	All Other	Total FTE's	Full Time	All Other	Total FTE's	Full Time	All Other	Total FTE's	Full Time	All Other	Total FTE's	FT	PT
<b>Governmental</b>																	
City Manager	1.45	0.35	1.80	1.45	0.35	1.80	1.65	-	1.65	1.40	0.35	1.75	1.40	0.35	1.75	-	-
City Clerk	1.00	0.35	1.35	1.00	0.20	1.20	1.75	-	1.75	1.00	0.35	1.35	1.00	0.35	1.35	-	-
Human Resources	2.50	-	2.50	2.50	-	2.50	2.50	-	2.50	3.00	-	3.00	4.00	-	4.00	1.00	-
Finance	3.00	-	3.00	3.00	-	3.00	3.00	-	3.00	3.00	-	3.00	3.00	-	3.00	-	-
Planning*	3.30	0.06	3.36	3.30	0.06	3.36	3.30	0.06	3.36	4.30	-	4.30	3.30	-	3.30	(1.00)	-
Building Department	6.00	0.50	6.50	6.00	0.63	6.63	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00	-	-
Fire Control & EMS	30.50	-	30.50	30.50	-	30.50	30.50	-	30.50	30.50	-	30.50	31.00	0.50	31.50	0.50	0.50
Engineering	4.50	-	4.50	4.50	-	4.50	4.50	-	4.50	4.50	-	4.50	4.50	-	4.50	-	-
Streets	10.40	-	10.40	9.75	-	9.75	9.75	-	9.75	9.75	-	9.75	9.75	-	9.75	-	-
Fleet Maintenance	3.10	-	3.10	3.15	-	3.15	3.15	-	3.15	3.15	-	3.15	3.15	-	3.15	-	-
Building Maintenance*	5.30	0.70	6.00	5.30	0.70	6.00	5.30	0.70	6.00	5.30	0.95	6.25	5.30	0.95	6.25	-	-
Library	9.00	7.97	16.97	9.00	7.77	16.77	11.00	5.11	16.11	12.00	3.93	15.93	11.00	4.75	15.75	(1.00)	0.82
Recreation*	12.80	15.56	28.36	13.80	14.16	27.96	13.80	14.04	27.84	13.80	13.94	27.74	13.80	14.94	28.74	-	1.00
Parks*	12.30	1.82	14.12	12.30	1.82	14.12	12.30	1.70	14.00	12.30	2.70	15.00	14.30	2.70	17.00	2.00	-
<b>Subtotal General Fund</b>	<b>105.15</b>	<b>27.31</b>	<b>132.46</b>	<b>105.55</b>	<b>25.69</b>	<b>131.24</b>	<b>106.50</b>	<b>21.61</b>	<b>128.11</b>	<b>108.00</b>	<b>22.22</b>	<b>130.22</b>	<b>109.50</b>	<b>24.54</b>	<b>134.04</b>	<b>1.50</b>	<b>2.32</b>
Marina	0.10	-	0.10	0.10	-	0.10	0.10	-	0.10	0.10	-	0.10	0.10	-	0.10	-	-
CRA	0.30	-	0.30	0.30	-	0.30	0.30	-	0.30	0.30	-	0.30	0.30	-	0.30	-	-
<b>Total Governmental</b>	<b>105.55</b>	<b>27.31</b>	<b>132.86</b>	<b>105.95</b>	<b>25.69</b>	<b>131.64</b>	<b>106.90</b>	<b>21.61</b>	<b>128.51</b>	<b>108.40</b>	<b>22.22</b>	<b>130.62</b>	<b>109.90</b>	<b>24.54</b>	<b>134.44</b>	<b>1.50</b>	<b>2.32</b>
<b>Enterprise</b>																	
Water & Sewer Finance	9.00	-	9.00	9.00	-	9.00	9.00	-	9.00	9.00	-	9.00	9.00	-	9.00	-	-
Information Technology	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00	-	-
Water	6.40	-	6.40	5.90	-	5.90	5.90	-	5.90	5.90	-	5.90	5.90	-	5.90	-	-
Wastewater	8.40	-	8.40	8.90	-	8.90	8.90	-	8.90	8.90	-	8.90	8.90	-	8.90	-	-
<b>Subtotal Water &amp; Wastewater</b>	<b>27.80</b>	<b>-</b>	<b>27.80</b>	<b>-</b>	<b>-</b>												
Stormwater	5.40	-	5.40	5.90	-	5.90	5.90	-	5.90	5.90	-	5.90	5.90	-	5.90	-	-
Sanitation	20.25	-	20.25	20.35	-	20.35	20.40	-	20.40	20.40	-	20.40	20.40	-	20.40	-	-
<b>Total Enterprise</b>	<b>53.45</b>	<b>-</b>	<b>53.45</b>	<b>54.05</b>	<b>-</b>	<b>54.05</b>	<b>54.10</b>	<b>-</b>	<b>54.10</b>	<b>54.10</b>	<b>-</b>	<b>54.10</b>	<b>54.10</b>	<b>-</b>	<b>54.10</b>	<b>-</b>	<b>-</b>
<b>Total Citywide</b>	<b>159.00</b>	<b>27.31</b>	<b>186.31</b>	<b>160.00</b>	<b>25.69</b>	<b>185.69</b>	<b>161.00</b>	<b>21.61</b>	<b>182.61</b>	<b>162.50</b>	<b>22.22</b>	<b>184.72</b>	<b>164.00</b>	<b>24.54</b>	<b>188.54</b>	<b>1.50</b>	<b>2.32</b>

## GLOSSARY

**Ad Valorem Taxes** - Real estate and personal property taxes. Webster's New World Dictionary as "in proportion to the value of the property" defines ad Valorem. Local Governments set the levy.

**Adjusted Final Millage** - Under Florida law, the actual tax rate levied by a local government when tax bills are issued. The rate is adjusted for corrected errors in property assessments for tax purposes and for changes in assessments made by property appraisal adjustment boards in each county. Usually, such charges are very slight, and the adjusted millage sometimes does not change from the levy set by the taxing agency.

**Adopted Millage** - The tax rate certified to a property appraiser by each taxing agency within a county. Adopted millage is to be sent to an appraiser within 30 days after a county's tax roll is certified by the State Department of Revenue and is listed on notices sent to property owners. No taxing agency may approve a levy that is larger than the one it originally adopted.

**Aggregate Millage Rate** - The sum of all property tax levies imposed by the governing body of a county. State law limits the aggregate rate for a county or municipality to \$10 per \$1000 worth of assessed taxable value.

**Assessment** - The value for the tax purposes determined by the property appraiser for a given piece of real property or personal property.

**Balance Forward, Transfers and Other** - Amounts received by the City which are not additions to the assets of the government as a whole, although they may be to the receiving fund. These items include inter-fund transfers, inter-fund reimbursements, except the receipts of an internal service fund. Also, includes fund balances carried over from the previous year.

**Budget** - The document that details how much revenue is expected and how it will be spent during a year.

**Capital Improvement** - Land, buildings, structures and all facilities other than buildings, traffic lights, machinery, equipment, automobiles, etc., with a unit cost in excess of \$5,000 and a useful life of one or more years.

**Capital Outlay** - Outlays for the acquisition of or addition to fixed assets. The cost of acquiring land, buildings, equipment, furnishings etc. (See Capital Improvement).

**Charges for Services** - This series of accounts includes all revenues stemming from charges for current services excluding revenues of internal service funds.

**CIP** - Acronym for "Capital Improvement Program".

**Contingency** - Funds that are earmarked for a specific purpose and may be used for emergency expenses or to make up cost overruns during a budget period.

**CRA** - Acronym for "Community Redevelopment Agency".

**Culture and Recreation** - The cost of providing and maintaining cultural and recreational facilities and activities for the benefit of citizens and visitors.

**Current Ad Valorem Taxes** - Property taxes computed as a percentage of the value of the real property or personal property.

**Debt Service** - The expense of retiring such debts as loans and bond issues.

**DEP** - Acronym for "Department of Environmental Protection".

**Depreciation** - The periodic expiration of a plant asset's useful life. There are several methods for computing depreciation. Straight line, which is the most common, divides the value of the asset at acquisition by its estimated useful life. This amount is then charged to expense until the asset is written off. Depreciation is a requirement in proprietary type funds such as enterprises and internal service funds. (It is not used in any other funds, except to establish insurance values, since assets are recorded only in a general grouping.) Depreciation is a non-cash expense; however, it should be budgeted in proprietary funds

to ensure that there is sufficient revenue being collected from rates to cover the expense. Most bond rate covenants require that all operating and maintenance expenses (including depreciation) be covered by revenue from rates.

**Economic Environment** - The cost of providing services that develop and improve the economic condition of the community and its citizens.

**EMS** - Acronym for “Emergency Medical Service”.

**ERU** - Acronym for “Equivalent Residential Unit”.

**Exempt, Exemption, Non-Exempt** - Amounts that state law determines should be deducted from the assessed values of property for tax purposes. Tax rates are applied to the balance, which is called the non-exempt portion of the assessment. Florida law provides for several different property tax exemptions, including homestead, widow/widower, disabled veteran, disability, and low-income senior exemptions. Homestead exemption is a reduction of up to \$50,000 from the assessed value of your home. The first \$25,000 of value is entirely exempt from taxes. The second \$25,000 is exempted from the assessed value between \$50,000 and \$75,000 and does not apply to school taxes. Eligible homeowners must apply for the exemptions by March 1st each year.

**Expenditure** - Decreases in (uses of) financial resources other than through interfund transfers.

**Expense** - A use of financial resources, denoted by its use in the proprietary funds, which are accounted for on a basis consistent with the business accounting model (full accrual basis).

**FEMA** - Acronym for “Federal Emergency Management Agency”.

**Final Millage** - The tax rate adopted at the second public budget hearing of a taxing agency.

**Fines and Forfeitures** - This group of accounts includes revenues received from fines and penalties imposed for the commission of statutory offenses, violations of lawful administrative rules and regulations, and for neglect of official duty. Forfeits include revenues resulting from confiscation of deposits or bonds held as performance guarantees.

**Fiscal Year** - The budget year which runs from October 1st through September 30th.

**FS** - Acronym for “Fire Station”.

**FTE** - Acronym for “Full Time Equivalent”. The definition of FTE (full time equivalent) is the number of working hours that represents one full-time employee during a fixed time period, such as one month or one year. FTE simplifies work measurement by converting workload hours into the number of people required to complete that work.

**Function** - A major class or grouping of activities directed toward a common goal such as improvements to the public safety, improvement of the physical environment, etc. For the purposes utilized in budgetary analysis, the categories of functions have been established by the State of Florida and financial reports must be grouped according to those established functions.

**Fund** - A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

**Fund Balance** - Unspent funds that can be included as a source in the following year's budget.

**FY** - Acronym for “Fiscal Year”.

**General Government** - A major class of services provided by the legislative, judicial and administrative branches of City government. This classification encompasses the Board of City Commissioners, administration (including central service staff departments), auditing, property appraiser, tax collector, finance, legal, planning, judicial, and various other general government services.

**Grants and Aids** - Includes all grants, subsidies and contributions to other governmental agencies and private organizations excluding the transfers to agencies within the same governmental entity.

**Indirect Costs** - Cost associated with, but not directly attributable to, the providing of a product or service. There are usually costs incurred by other departments in the support of operating departments.

**Infrastructure** - Includes water and sewer lines, streets and roads, communications, drainage systems, and public facilities such as fire houses, parks, etc.

**Interfund Transfers** - Transfers among funds. These are utilized to track items for management purposes. They represent a "double counting" and, therefore, are subtracted when computing a "net" operating budget.

**Inter-Governmental Revenues** - This group of accounts includes all revenues received from federal, state and other local governmental sources in the form of grants, shared revenues and payments in lieu of taxes.

**Internal Services** - Those expenses incurred exclusively by internal service funds in providing goods and services to user departments or agencies.

**Intra-Governmental Revenues** - Those revenues derived from goods and services furnished by central service agencies of the City to other departments and funds.

**IT** - Acronym for "Information Technology".

**Licenses, Permits, and Other Taxes** - Revenue derived from the issuance of local licenses, permits and other taxes. Licenses include both professional and occupational licenses; permits consist of building and various other permits; other taxes consist of user type taxes, franchise fees and delinquent Ad Valorem taxes.

**Mill** - 1/1000 of one dollar; used in computing taxes by multiplying adopted millage rate per thousand, taxable value.

**Miscellaneous Revenue** - Revenue from sources not otherwise provided for in preceding categories. This includes interest earnings, rents and royalties, special assessments, sale and compensation for loss of fixed assets, sale of surplus materials and contributions from private sources.

**Non-Operating** - Includes all transfers between funds that do not represent operating expenditures.

**Object Code** - An account to which an expense or expenditure is recorded in order to accumulate and categorized the various types of payments that are made by government. These are normally grouped into Personal Services, Operating Capital and Other categories for budgetary analysis and financial reporting purposes. The State of Florida Uniform Accounting System mandates certain object codes.

**Operating Costs** - Also known as Operating and Maintenance costs, these are the expenses of day-to-day operations and exclude personal services and capital costs.

**Operating Fund** - Also called general fund. Usually, the operating fund is the major portion of a budget. It details the expenses of day-to-day operations.

**Other Expenses or Expenditures** - These include items of a non-expense or expenditure in nature such as reserves, transfers to other funds, depreciation and debt service.

**Personal Property** - Livestock, commercial equipment and furnishings, attachments to mobile homes, railroad cars and similar possessions that are taxable under state law.

**Personal Services** - Costs related to compensating employees including salaries, wages and benefit costs.

**Physical Environment and Utilities** - The cost of services provided by the City for the primary purpose of achieving a satisfactory living environment by controlling and utilizing elements of the environment.

**Property Appraiser** - Elected County official responsible for setting property valuations for tax purposes and preparing the annual tax roll.

**PT** - Acronym for “Part-Time”.

**Public Safety** - A major category of services provided by the City for the security of persons and property.

**Real Property** - Land and the buildings and other structures attached to it that are taxable under state law.

**Revenue** - An increase in (source of) fund financial resources other than from interfund transfers or debt issue proceeds.

**Revenue Sharing** - State money allocated to local governments.

**Rolled Back Rate** - That millage rate which, when multiplied times the tax rate roll, would yield the same amount of revenue for the taxing authority as was yielded by the millage rate levied in the previous year. In normal circumstances, as the tax roll rises by virtue of reassessment, the rolled back rate will be slightly lower than the previous year's millage levy. This reduced rate multiplied by the value of the new construction/annexations added to the roll during the year provides the only source of additional tax revenue if the rolled back is levied.

**R&R** - Acronym for “Renewal & Replacement”.

**SWFWMD** - Acronym for “Southwest Florida Water Management District”.

**Tax Base** - The total property valuations on which each taxing agency levies its tax rates.

**Tax Roll** - The certification of assessed/taxable values prepared by the Property Appraiser and presented to the taxing authority by July 1 (or later if an extension is granted by the State of Florida) of each year.

**Tax Year** - A calendar year from January 1<sup>st</sup> to December 31<sup>st</sup>. The tax roll for the current calendar year would be used in figuring the next year’s budget. The tax bills mailed November 1<sup>st</sup> represent the property taxes due for the next tax year.

**Tentative Millage** - The tax rate in the first public hearing of a taxing agency. Under state law, the agency may reduce, but not increase, the tentative millage during the second budget hearing.

**Transfers, Reserves and Other** - This is a basic account category to provide for disbursements that are not classified as expenditures.

**Transportation** - Costs of services provided by the City for the safe and adequate flow of vehicles, travelers and pedestrians.

**Truth in Millage Law** - Also called the TRIM BILL, a 1980 law that changed the budget process for local taxing agencies. It was designed to keep the public informed about the taxing intentions of the agencies.

**Uniform Accounting System** - The chart of accounts prescribed by the Office of the State Comptroller designed to standardize financial information to facilitate comparison and evaluation reports.

**Voted Millage** - Property tax levies authorized by voters within a taxing agency. Bond issues that are backed by property taxes are a common form of voted millage in the state. Such issues are called general obligation bonds.

**SAFETY HARBOR, FLORIDA**  
**CAPITAL IMPROVEMENT PROGRAM**  
**FY 2023/24 – FY 2027/28**



**FY 2023/2024 – FY 2027/2028 CAPITAL IMPROVEMENT PROGRAM**

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CITY OF SAFETY HARBOR  
ADOPTED FY2023/2024 BUDGET



July 24, 2023

Citizens, Honorable Mayor and City Commission:

Pursuant to the City Code, the Adopted Capital Improvement Program (CIP) of the City of Safety Harbor for Fiscal Years 2023/2024 - 2027/2028 is hereby presented to the City Commission. The CIP budget is prepared in coordination with the Capital Improvement Element of the City's Comprehensive Plan, which is due annually in December.

The CIP includes all projects and equipment (with a useful life of ten or more years) that exceed \$25,000 as well as projects and equipment with fewer years of useful life that meet the criteria of capital improvements. Staff continues to include maps and pictures related to the projects in the CIP whenever possible. The CIP contains five-year summaries by project type, by fund and revenues by source. The revenue summary includes fund balance and carry-overs in the "other" category. Only new revenues are listed by source. A summary page is provided detailing each project. The summary sheet includes project location, description, justification, funding source and cost detail.

The Five-Year Capital Improvements Plan (CIP) for FY 2023/24 – FY 2027/28 is presented with funded projects totaling \$46,088,660 of which \$12,939,900 is planned for expenditure during the FY 2023/24 Budget Year. Expenditures by category in FY 2023/24 are: General Fund - \$91,900; Public Safety - \$26,000; Streets/Sidewalks - \$142,000; Capital Projects - \$4,778,000; Stormwater - \$1,849,000; Water & Wastewater - \$326,000; Sanitation - \$505,000; Water & Wastewater Replacement & Rehabilitation - \$4,690,000; Multimodal Impact - \$400,000; and Parkland - \$132,000.

All budgeted expenditures are balanced with estimated revenues. In preparing the CIP, all revenue sources were utilized and each fund was programmed in such a manner as to maximize the number of projects that could be implemented with available funding, manpower and other known constraints within the adopted fiscal year. If sufficient funding is not available, projects are either deferred to a later year, deleted, or unfunded, in which case staff seeks the availability of potential grant funding or alternate funding mechanisms. Some of the projects included in the capital plan are on-going maintenance, repair, and renewal projects that are funded on an annual basis. Management will work within current and future budgetary constraints. However, in order to satisfy full funding of all projects within the five-year CIP, a multitude of funding sources will be needed including Penny for Pinellas, State Revenue Sharing, State and Federal Grants, Enterprise Fund Revenue, Impact Fees, and CRA funds.

The following projects do not represent all capital expenditures, only CIP projects. Each department and Fund has recurring capital expenditures that do not meet the criteria to be a CIP project.

By formally adopting a five-year program and its first-year relationship to the budget, the Commission establishes a firm statement relative to upcoming City improvements. The Capital Program presents a legislative declaration of intent of future projects. The anticipated means of financing each project will be evaluated and discussed each year.

Respectfully submitted,

Matthew Spoor  
City Manager



## **FUNDING SOURCE DESCRIPTIONS**

**Stormwater Utility Fees:** The City of Safety Harbor Commission adopted an ordinance effective November 1, 1991 establishing the Stormwater Utility Fee. On December 19, 2016 City Commission adopted a rate of \$8.50 per ERU (Equivalent Residential Unit) effective January 1, 2017, with a rate increase to \$10.00 effective October 1, 2017, increase to \$10.30 effective 10/1/2018, increase to \$10.61 effective 10/1/2019, and an increase to \$10.93 effective 10/1/2020. No rate increase planned for FY24.

**Local Option Gas Tax:** Pinellas County levied a tax on motor fuel in accordance with Florida Statute 336.025(1)(a). The State of Florida collects and remits the tax to Pinellas County and the City receives its proceeds according to the distribution formula in the Interlocal Agreement. Per the terms of the second amendment of the Interlocal Agreement approved October 5, 2015, the agreement expires on December 31, 2027. The funds are allocated 60% to the county and 40% to the municipalities. The City's allocation is .0257 of the 40%. These revenues are restricted to use for road or street improvements.

**Penny for Pinellas:** These revenues are the 1% sales tax first approved in Pinellas County by voter referendum in March 1997, effective for 10 years until January 2010. A referendum for another ten-year extension took place in 2007, effective until January 2021; and a referendum vote to extend the tax for an additional ten years through 2030 was approved November 7, 2017. The State of Florida Department of Revenue collects the tax and remits to Pinellas County. The City receives its distribution of 1.2282% in accordance with the Interlocal Agreement with Pinellas County. These revenues are restricted to use on Infrastructure and are referred to as "Penny for Pinellas".

**Water and Wastewater Fund Revenues:** These revenues are derived from regular charges for service to customers of the City's Water and Wastewater System. The current rate structure for water is a tiered water rate table adopted December 19, 2016 that provided for an annual 11.50 percent increase for five years beginning January 1, 2017. A new rate study completed in FY 2023 implemented the following changes:

- Decreasing residential wastewater tier cap from 15,000 gallons per month to 10,000 gallons per month as of January 1, 2023.
- Adjust commercial water tier structures as of January 1, 2023.
- Increase certain utility service charges on January 1, 2024.

**Sewer Development Fee:** This fee was established in 1978 by City ordinance. The fee for new residents is \$400.00 for the first water closet and \$100.00 for each additional water closet. These dollars are restricted for system expansion.

**Parkland Dedication Fee:** Parkland fees were established in 1990 for new residential units. The fee is \$315.00 per residence. The revenue is restricted to use for improvements of park facilities.

**Sanitation Refuse Charges:** These revenues are derived from regular charges for service to customers of the City's Sanitation system. Effective October 1, 2009, the monthly residential rate was \$22.32. These charges were not adjusted as a result of the comprehensive utility rate study adopted by City Commission December 19, 2016. However, an update to the 2016 rate study was conducted the last quarter of FY 2019 and the first quarter of FY 2020 in order to make a recommendation to the governing body for a rate increase. Effective 1/1/20 Sanitation rates increased to \$26.60, with an additional 6% yearly increases scheduled until FY 2024. The final increase from the study will go into effect 10/1/2023, bringing the Sanitation rate to \$33.58.

**Other:** Other sources of funding include grants from state and local governments, cooperative funds, balances forward (prior year available fund balance), interest earned on reserves and investments, debt proceeds and non-revenue transfers from other funds.

CITY OF SAFETY HARBOR  
ADOPTED FY2023/2024 BUDGET

ADOPTED FY 2024-2028 CIP - SUMMARY BY YEAR

Project Name	Project #	Fund	Division	Account #	FY	FY	FY	FY	FY	Five Year Total
					2023/2024	2024/2025	2025/2026	2026/2027	2027/2028	
<b>FUNDED CIP PROJECTS</b>										
<b>GOVERNMENTAL FUNDS</b>										
Library Books	Various1	General	Library	001-1055-500.66-01	50,100	-	-	-	-	50,100
Library Online/E-Content	Various2	General	Library	001-1055-500.66-03	32,150	-	-	-	-	32,150
Library Audio/Visual	Various3	General	Library	001-1055-500.66-05	9,650	-	-	-	-	9,650
Firefighter PPE Replacement	PSGR01	Public Safety	Fire	012-2022-500.64-40	26,000	26,780	-	-	-	52,780
Street Resurfacing Program	ST0013	Street Imprv	Streets	014-2031-500.63-00	-	750,000	-	750,000	-	1,500,000
Curb Replacement	ST0019	Street Imprv	Streets	014-2031-500.63-00	30,000	35,000	30,000	35,000	30,000	160,000
Citywide Brick Street Restoration	ST0028	Street Imprv	Streets	014-2031-500.63-00	20,000	20,000	20,000	20,000	20,000	100,000
Bridge Improvements	ST0031	Street Imprv	Streets	014-2031-500.63-00	50,000	-	-	-	-	50,000
Underdrain Repair/Replace Program	ST0034	Street Imprv	Streets	014-2031-500.63-00	30,000	50,000	30,000	50,000	30,000	190,000
Message Board with Speed Indicator	LESIS0	Street Imprv	Streets	014-2031-500.64-40	12,000	-	-	-	-	12,000
City Hall Entrance Improvements	CHI001	Cap Imprv	General Govt	032-3020-500.63-00	35,000	-	-	-	-	35,000
City Hall Awning Fabric Replacement	CHI002	Cap Imprv	General Govt	032-3020-500.63-00	20,000	-	-	-	-	20,000
City Hall Window Replacements	CHI003	Cap Imprv	General Govt	032-3020-500.63-00	-	-	200,000	-	-	200,000
CH HVAC #8 Replacement (Server Room)	GEN020	Cap Imprv	General Govt	032-3020-500.63-00	-	-	3,500	-	-	3,500
Station 52 Garage Door System Replacement	PSI006	Cap Imprv	Fire	032-3022-500.63-00	60,000	-	41,200	-	-	101,200
Station 53 Garage Door System Replacement	PSI013	Cap Imprv	Fire	032-3022-500.63-00	-	-	-	-	61,900	61,900
Station 53 Admin #1 AC Replacement	PSI014	Cap Imprv	Fire	032-3022-500.63-00	9,300	-	-	-	-	9,300
Station 53 Roof Replacement	PSI015	Cap Imprv	Fire	032-3022-500.63-00	-	-	-	135,000	-	135,000
Station 53 Admin #2 AC Replacement	PSI016	Cap Imprv	Fire	032-3022-500.63-00	-	10,000	-	-	-	10,000
Station 53 #1 Living Area AC Replacement	PSI019	Cap Imprv	Fire	032-3022-500.63-00	-	-	10,300	-	-	10,300
Replace FS52 #3 Bunk Area AC	PSI024	Cap Imprv	Fire	032-3022-500.63-00	-	-	-	10,600	-	10,600
Station 53 Painting (Roof & Bay Doors)	PSI025	Cap Imprv	Fire	032-3022-500.63-00	17,500	-	-	-	-	17,500
Replace St. 53 Laundry Room AC	PSI026	Cap Imprv	Fire	032-3022-500.63-00	-	-	-	-	11,000	11,000
Replace 2013 Pierce Fire Truck (Vehicle 855) Ladder Truck	PSV011	Cap Imprv	Fire	032-3022-500.64-01	-	-	1,468,100	-	-	1,468,100
Replace 2013 Pierce Fire Truck (Vehicle 855) Loose Equipment	PSV011	Cap Imprv	Fire	032-3022-500.64-01	-	-	20,000	-	-	20,000
Replace Chevrolet Tahoe (Vehicle 858)	PSV013	Cap Imprv	Fire	032-3022-500.64-01	-	-	125,000	-	-	125,000
Replace 2019 Chevrolet Tahoe (Vehicle 807)	PSV014	Cap Imprv	Fire	032-3022-500.64-01	-	-	-	-	133,000	133,000
SCBA Replacement	PSEQ13	Cap Imprv	Fire	032-3022-500.64-40	-	-	-	480,400	-	480,400
Concrete Plant Building Improvements	ST1002	Cap Imprv	Streets	032-3031-500.62-00	-	-	-	200,000	-	200,000
Spruce St Drive Improvements	ST0060	Cap Imprv	Streets	032-3031-500.63-00	-	-	-	50,000	-	50,000
Loberg Court Improvements	ST0061	Cap Imprv	Streets	032-3031-500.63-00	-	-	-	100,000	-	100,000
Replace 2015 Ford F-550 1-1/2 Flat Bed Dump (Vehicle #362)	SMV010	Cap Imprv	Streets	032-3031-500.64-01	-	-	110,000	-	-	110,000
Replace Flat Bed Dump Truck (Vehicle 350)	STV004	Cap Imprv	Streets	032-3031-500.64-01	78,500	-	-	-	-	78,500

CITY OF SAFETY HARBOR  
ADOPTED FY2023/2024 BUDGET

ADOPTED FY 2024-2028 CIP - SUMMARY BY YEAR

Project Name	Project #	Fund	Division	Account #	FY	FY	FY	FY	FY	Five Year Total
					2023/2024	2024/2025	2025/2026	2026/2027	2027/2028	
Replace 3/4 Ton Pick-Up Truck (Vehicle 359)	STV009	Cap Imprv	Streets	032-3031-500.64-01	58,000	-	-	-	-	58,000
Replace 3/4 Ton Crew Cab Pick-Up Truck (Vehicle 370)	STV010	Cap Imprv	Streets	032-3031-500.64-01	-	70,000	-	-	-	70,000
Replace 1-Ton Dump Truck (Vehicle 345)	STV011	Cap Imprv	Streets	032-3031-500.64-01	-	82,000	-	-	-	82,000
Replace Dump Truck (Vehicle 323)	STV012	Cap Imprv	Streets	032-3031-500.64-01	-	-	180,000	-	-	180,000
Bobcat Attachment (Planer and Drum)	STE012	Cap Imprv	Streets	032-3031-500.64-40	40,000	-	-	-	-	40,000
Replace 2004 Bobcat (Vehicle 911)	STE016	Cap Imprv	Streets	032-3031-500.64-40	85,000	-	-	-	-	85,000
Replace 2011 Volvo Compact Wheel Loader (Vehicle 925)	STE017	Cap Imprv	Streets	032-3031-500.64-40	-	150,000	-	-	-	150,000
Replace Ford Tractors (Vehicles 931, 932, 935)	STE018	Cap Imprv	Streets	032-3031-500.64-40	-	65,000	-	-	-	65,000
New Cement Silo	STE020	Cap Imprv	Streets	032-3031-500.64-40	-	-	-	150,000	-	150,000
Replace Concrete Barrels (Equipment 651 and 657)	STE021	Cap Imprv	Streets	032-3031-500.64-40	-	-	-	-	50,000	50,000
Replace Skid Steer Stump Grinder Attachment	STV013	Cap Imprv	Streets	032-3031-500.64-40	-	-	30,000	-	-	30,000
Column Lifts (6)	FLE011	Cap Imprv	Fleet	032-3033-500.64-40	70,000	-	-	-	-	70,000
Fuel Tank Replacement	FLE013	Cap Imprv	Fleet	032-3033-500.64-40	-	-	-	450,000	-	450,000
BM HVAC #1 & #2 Replacement	BL0018	Cap Imprv	Bldg Maint	032-3034-500.63-00	-	-	19,800	-	-	19,800
Vehicle #126 Replacement	BL0014	Cap Imprv	Bldg Maint	032-3034-500.64-01	-	53,550	-	-	-	53,550
Vehicle #401 Replacement (2012 Pick-up Truck)	BMV002	Cap Imprv	Bldg Maint	032-3034-500.64-01	-	-	-	-	39,730	39,730
One Man Lift #908 Replacement	BME001	Cap Imprv	Bldg Maint	032-3034-500.64-40	-	-	13,200	-	-	13,200
New Library Roof	LBIMP3	Cap Imprv	Library	032-3055-500.62-00	275,000	-	-	-	-	275,000
Community Center Roof Replacement	PRI005	Cap Imprv	Recreation	032-3056-500.62-00	-	300,000	-	-	-	300,000
Museum Roof Replacement	PRI014	Cap Imprv	Recreation	032-3056-500.62-00	-	-	-	65,000	-	65,000
Folly Farm Education Center Roof Replacement	PRI015	Cap Imprv	Recreation	032-3056-500.62-00	-	-	-	-	75,000	75,000
Clearwater Joint Use Agreement	PR0067	Cap Imprv	Recreation	032-3056-500.63-00	50,000	-	-	-	-	50,000
CC HVAC #4 Replacement	PRI007	Cap Imprv	Recreation	032-3056-500.63-00	-	25,000	-	-	-	25,000
MU HVAC #1 & #2 Replacement	PRI010	Cap Imprv	Recreation	032-3056-500.63-00	-	-	25,000	-	-	25,000
Communtiy Center Restroom Improvements	PRI012	Cap Imprv	Recreation	032-3056-500.63-00	-	35,000	-	-	-	35,000
Community Center HVAC #3 Replacement	PRI013	Cap Imprv	Recreation	032-3056-500.63-00	-	-	-	50,000	-	50,000
MU Shelter Replacement	PRI016	Cap Imprv	Recreation	032-3056-500.63-00	-	-	-	75,000	-	75,000
MU Restroom & Flooring Improvements	PRI017	Cap Imprv	Recreation	032-3056-500.63-00	-	-	-	75,000	-	75,000
CC Gym Flooring Replacement	PRI018	Cap Imprv	Recreation	032-3056-500.63-00	-	-	-	-	125,000	125,000
Replace 2011 Ford F-550 33 Passenger Bus (#451)	PKV012	Cap Imprv	Recreation	032-3056-500.64-01	59,400	-	-	-	-	59,400
Vehicle #448 Replacement (15 Passenger Van)	PKV013	Cap Imprv	Recreation	032-3056-500.64-01	59,400	-	-	-	-	59,400
Vehicle #453 Replacement (66 Passenger School Bus)	PKV014	Cap Imprv	Recreation	032-3056-500.64-01	121,700	-	-	-	-	121,700
Community Center Fitness Equipment Replacement	PREQ07	Cap Imprv	Recreation	032-3056-500.64-40	-	-	-	-	100,000	100,000
Parade Barricades & Trailer	RCE006	Cap Imprv	Recreation	032-3056-500.64-40	-	50,000	-	-	-	50,000

CITY OF SAFETY HARBOR  
ADOPTED FY2023/2024 BUDGET

ADOPTED FY 2024-2028 CIP - SUMMARY BY YEAR

Project Name	Project #	Fund	Division	Account #	FY	FY	FY	FY	FY	Five Year Total
					2023/2024	2024/2025	2025/2026	2026/2027	2027/2028	
Parks & Bldg Maint Admin Building Design/Permitting	PKI035	Cap Imprv	Parks	032-3058-500.62-00	270,000	-	-	-	-	270,000
Parks & Bldg Maint Admin Building Construction	PKI035	Cap Imprv	Parks	032-3058-500.62-00	-	3,550,000	-	-	-	3,550,000
SHCP Metal Building Replacement (Maint Shop)	PKI043	Cap Imprv	Parks	032-3058-500.62-00	135,000	-	-	-	-	135,000
SHCP Ball Field Light Replacement	PKI024	Cap Imprv	Parks	032-3058-500.63-00	350,000	-	-	-	-	350,000
SHCP Walking Trail	PKI032	Cap Imprv	Parks	032-3058-500.63-00	-	50,000	-	-	-	50,000
Outdoor Fitness Zones	PKI033	Cap Imprv	Parks	032-3058-500.63-00	-	60,000	-	-	-	60,000
Park Furnishings Renewal & Replacement	PKI037	Cap Imprv	Parks	032-3058-500.63-00	24,200	26,620	29,280	32,210	35,430	147,740
City Park Sidewalk Replacements	PKI040	Cap Imprv	Parks	032-3058-500.63-00	50,000	-	50,000	-	-	100,000
SHCP Sand Volleyball Ct Expansion	PKI042	Cap Imprv	Parks	032-3058-500.63-00	-	50,000	-	-	-	50,000
SHCP Field #1 Improvements	PKI045	Cap Imprv	Parks	032-3058-500.63-00	-	-	25,000	-	-	25,000
SHCP Field #2 Improvements	PKI046	Cap Imprv	Parks	032-3058-500.63-00	-	25,000	-	-	-	25,000
SHCP Field #3 Improvements	PKI047	Cap Imprv	Parks	032-3058-500.63-00	15,000	-	-	-	-	15,000
SHCP Field #4 Improvements	PKI048	Cap Imprv	Parks	032-3058-500.63-00	-	-	25,000	-	-	25,000
SHCP Field #5 Improvements	PKI049	Cap Imprv	Parks	032-3058-500.63-00	-	25,000	-	-	-	25,000
Folly Farms Parking Trench Drain	PKI051	Cap Imprv	Parks	032-3058-500.63-00	41,000	-	-	-	-	41,000
Elm Street Design & Permitting/Perimeter Fence Replacement	PKI053	Cap Imprv	Parks	032-3058-500.63-00	165,000	250,000	-	-	-	415,000
John Wilson Park (Gazebo) Improvements	PKI054	Cap Imprv	Parks	032-3058-500.63-00	54,000	-	-	-	-	54,000
Water Front Park Irrigation & Turf Improvements	PKI055	Cap Imprv	Parks	032-3058-500.63-00	180,000	-	-	-	-	180,000
Parks Turf Renewal & Replacement (Gazebo/Baranoff)	PKI058	Cap Imprv	Parks	032-3058-500.63-00	30,000	33,000	36,300	39,930	43,920	183,150
Waterfront Park Boardwalk Inspection & Repairs	PKI060	Cap Imprv	Parks	032-3058-500.63-00	-	-	-	-	45,000	45,000
North City Park Tennis & Basketball Court Lighting	PKI061	Cap Imprv	Parks	032-3058-500.63-00	-	-	-	-	100,000	100,000
Parks Fencing Renewal & Replacement	PKI062	Cap Imprv	Parks	032-3058-500.63-00	-	50,000	55,000	60,500	66,550	232,050
Shelter Roof Replacement (Mease/Marina/Vet's Plaza)	PKI063	Cap Imprv	Parks	032-3058-500.63-00	-	-	-	100,000	-	100,000
Replace Fishing Pier Shelter	PR0057	Cap Imprv	Parks	032-3058-500.63-00	1,200,000	-	-	-	-	1,200,000
Basin Dock & Piling Replacement	MAR006	Cap Imprv	Parks	032-3058-500.63-00	1,100,000	-	-	-	-	1,100,000
Vehicle Replacement #419 (Dump Truck- 1 Ton)	PKV016	Cap Imprv	Parks	032-3058-500.64-01	70,000	-	-	-	-	70,000
Vehicle Replacement #416 (Dump Truck- 1 Ton)	PKV017	Cap Imprv	Parks	032-3058-500.64-01	-	77,000	-	-	-	77,000
Vehicle Replacement #412 (Pickup Truck- Ext Cab)	PKV018	Cap Imprv	Parks	032-3058-500.64-01	-	-	-	60,840	-	60,840
Vehicle Replacement #413 (Pickup Truck- Crew Cab)	PKV019	Cap Imprv	Parks	032-3058-500.64-01	-	-	-	84,700	-	84,700
Parks Equipment Replacement & Renewal	PKE006	Cap Imprv	Parks	032-3058-500.64-40	-	72,000	42,000	46,200	50,820	211,020
Parks Utility Vehicle	PKE008	Cap Imprv	Parks	032-3058-500.64-40	20,000	22,000	24,200	-	-	66,200
Parks Kubota Backhoe Replacement	PKE009	Cap Imprv	Parks	032-3058-500.64-40	-	-	-	-	-	-
Parks Trailer Replacements	PKE013	Cap Imprv	Parks	032-3058-500.64-40	35,000	-	-	-	-	35,000
Parks Security Cameras (ARPA)	PKE014	Cap Imprv	Parks	032-3058-500.64-40	-	-	-	-	-	-
Toro 2500 Top Dresser Attachment	PKE015	Cap Imprv	Parks	032-3058-500.64-40	-	-	-	-	-	-
Portable Generators-Special Events/Emergency Operations	PR0040	Cap Imprv	Parks	032-3058-500.64-40	-	-	-	-	-	-
Bicycle Facilities and Sidewalk Projects Identified in Master Plan	ST0053	Multimodal	Streets	060-3031-500.63-00	400,000	-	-	-	-	400,000
Folly Farms Development- Farmhouse ADA Improvements	0FOLLY	Parkland	Parks	063-6058-500.63-00	132,000	-	-	-	-	132,000
<b>TOTAL GOVERNMENTAL FUNDS</b>					<b>\$ 5,569,900</b>	<b>\$ 6,012,950</b>	<b>\$ 2,612,880</b>	<b>\$ 3,120,380</b>	<b>\$ 1,017,350</b>	<b>\$ 18,333,460</b>

CITY OF SAFETY HARBOR  
ADOPTED FY2023/2024 BUDGET

ADOPTED FY 2024-2028 CIP - SUMMARY BY YEAR

Project Name	Project #	Fund	Division	Account #	FY	FY	FY	FY	FY	Five Year Total
					2023/2024	2024/2025	2025/2026	2026/2027	2027/2028	
<b>ENTRERPRISE FUNDS</b>										
Stormwater Improvements	DR0006	Stormwater	Stormwater	011-2037-500.63-00	150,000	270,000	150,000	254,000	300,000	1,124,000
Pipe Relining	DR0050	Stormwater	Stormwater	011-2037-500.63-00	250,000	75,000	125,000	125,000	150,000	725,000
ACOE - Bishop and Mullet Creek - Construction	DR0057	Stormwater	Stormwater	011-2037-500.63-00	1,200,000	-	-	-	-	1,200,000
4th St. (MLK) Pond Improvements	ST0055	Stormwater	Stormwater	011-2037-500.63-00	-	-	-	257,000	-	257,000
6th St. N. at 2nd Ave N. Intersection Drainage Improvements	ST0056	Stormwater	Stormwater	011-2037-500.63-00	92,000	-	-	-	-	92,000
9th Ave S. at 2nd St S. Intersection Drainage Improvements	ST0059	Stormwater	Stormwater	011-2037-500.63-00	-	92,000	-	-	-	92,000
Replace 2010 Ford F-550 1-1/2 Ton Flat Bed Dump (Veh 360)	SMV009	Stormwater	Stormwater	011-2037-500.64-01	87,000	-	-	-	-	87,000
Replace 2005 Ford F-550 (Vehicle #274)	SMV011	Stormwater	Stormwater	011-2037-500.64-01	-	-	-	165,000	-	165,000
New 6" Mobile Pump	SME010	Stormwater	Stormwater	011-2037-500.64-40	70,000	-	-	-	-	70,000
Replace Slope Mower (Vehicle 968)	SME014	Stormwater	Stormwater	011-2037-500.64-40	-	250,000	-	-	-	250,000
Replace Street Sweeper (Vehicle 364)	SME015	Stormwater	Stormwater	011-2037-500.64-40	-	-	350,000	-	-	350,000
Replace Vac Con (#609)	SME016	Stormwater	Stormwater	011-2037-500.64-40	-	-	-	175,000	-	175,000
Replace Vehicle #230 (Truck)	WTV010	Wtr/Wastewtr	Water	041-4035-500.64-01	85,000	-	-	-	-	85,000
Replace Vehicle #280 (Dump Truck)	WTV011	Wtr/Wastewtr	Water	041-4035-500.64-01	-	90,000	-	-	-	90,000
Replace Vehicle #326 (Flat Bed 20ft)	WTV012	Wtr/Wastewtr	Water	041-4035-500.64-01	-	-	-	158,000	-	158,000
Replace Vehicle # 225 (PW Plans Examiner/FI/GIS)	WTV014	Wtr/Wastewtr	Water	041-4035-500.64-01	-	-	-	-	45,000	45,000
Replace Loader #924 (formally in 032-3031)	UTWE03	Wtr/Wastewtr	Water	041-4035-500.64-40	-	-	-	270,000	-	270,000
Replace Generator #617	WTE010	Wtr/Wastewtr	Water	041-4035-500.64-40	35,000	-	-	-	-	35,000
Replace Trenching Machine #960	WTE011	Wtr/Wastewtr	Water	041-4035-500.64-40	-	-	17,500	-	-	17,500
Replace Trackhoe #907	WTE012	Wtr/Wastewtr	Water	041-4035-500.64-40	-	-	-	101,000	-	101,000
Replace Hitachi Excavator (Vehicle #996)	WTE016	Wtr/Wastewtr	Water	041-4035-500.64-40	-	-	-	-	82,500	82,500
Purchase New Trailer	WTE017	Wtr/Wastewtr	Water	041-4035-500.64-40	-	-	-	-	16,000	16,000
Replace Hydraulic Power Unit	WTE018	Wtr/Wastewtr	Water	041-4035-500.64-40	-	12,000	-	-	-	12,000
Replace Vehicle #220 (1-1/4 Flat Bed Dump truck)	SWV009	Wtr/Wastewtr	Wastewater	041-4036-500.64-01	85,000	-	-	-	-	85,000
Replace Vehicle #260 (1-1/4 Ton Flat Bed Dump Truck)	SWV010	Wtr/Wastewtr	Wastewater	041-4036-500.64-01	-	90,000	-	-	-	90,000
Replace Work Truck #276	SWV011	Wtr/Wastewtr	Wastewater	041-4036-500.64-01	-	-	110,000	-	-	110,000
Replace Vacuum Truck #277	SWV012	Wtr/Wastewtr	Wastewater	041-4036-500.64-01	-	-	-	650,000	-	650,000
Replace Trailer #650	SWE007	Wtr/Wastewtr	Wastewater	041-4036-500.64-40	-	-	20,000	-	-	20,000
Replace #608 115KW Generator	SWE012	Wtr/Wastewtr	Wastewater	041-4036-500.64-40	121,000	-	-	-	-	121,000
Replace Backhoe #410	SWE013	Wtr/Wastewtr	Wastewater	041-4036-500.64-40	-	132,000	-	-	-	132,000
Replace Pump #622	SWE014	Wtr/Wastewtr	Wastewater	041-4036-500.64-40	-	75,000	-	-	-	75,000
Replace Pump #655	SWE015	Wtr/Wastewtr	Wastewater	041-4036-500.64-40	-	-	-	85,000	-	85,000
Replace Generator #615	SWE016	Wtr/Wastewtr	Wastewater	041-4036-500.64-40	-	-	120,000	-	-	120,000
Purchase New Generator	SWE018	Wtr/Wastewtr	Wastewater	041-4036-500.64-40	-	-	-	-	85,000	85,000

CITY OF SAFETY HARBOR  
ADOPTED FY2023/2024 BUDGET

ADOPTED FY 2024-2028 CIP - SUMMARY BY YEAR

Project Name	Project #	Fund	Division	Account #	FY	FY	FY	FY	FY	Five Year Total
					2023/2024	2024/2025	2025/2026	2026/2027	2027/2028	
Air Conditioner Replacement - Bldg D	SNI003	Sanitation	Sanitation	044-4532-500.63-00	-	-	-	10,000	-	10,000
Replace Rear Load Truck #311	SNV032	Sanitation	Sanitation	044-4532-500.64-01	275,000	-	-	-	-	275,000
Refurbish side load truck #518	SNV035	Sanitation	Sanitation	044-4532-500.64-01	-	347,000	-	-	-	347,000
Replace Dumpster Transporter #361	SNV037	Sanitation	Sanitation	044-4532-500.64-01	180,000	-	-	-	-	180,000
Replace Front Load Truck #519	SNV038	Sanitation	Sanitation	044-4532-500.64-01	-	440,000	-	-	-	440,000
Replace Claw Truck #347	SNV039	Sanitation	Sanitation	044-4532-500.64-01	-	-	270,000	-	-	270,000
Refurbish Side Load Truck #521	SNV040	Sanitation	Sanitation	044-4532-500.64-01	-	-	350,000	-	-	350,000
Replace Rear Load Truck #511	SNV041	Sanitation	Sanitation	044-4532-500.64-01	-	-	-	300,000	-	300,000
Refurbish Side Load Truck #523	SNV042	Sanitation	Sanitation	044-4532-500.64-01	-	-	-	360,000	-	360,000
Replace realoader #513	SNV043	Sanitation	Sanitation	044-4532-500.64-01	-	-	-	-	315,000	315,000
Refurbish sideloader #524	SNV044	Sanitation	Sanitation	044-4532-500.64-01	-	-	-	-	360,000	360,000
Replace roll off #510	SNV045	Sanitation	Sanitation	044-4532-500.64-01	-	-	-	-	300,000	300,000
Trash/Recycling Containers	SNE002	Sanitation	Sanitation	044-4532-500.64-40	50,000	55,000	55,000	55,000	60,000	275,000
North Bay Hills Phase IV- Survey & Design	UTW001	Wtr/Wastewtr RR	Water	048-4035-500.63-00	-	-	-	-	433,000	433,000
Safety Harbor Heights water main replacement-Survey and Design	UTW004	Wtr/Wastewtr RR	Water	048-4035-500.63-00	-	350,000	-	-	-	350,000
Safety Harbor Heights water main replacement-Construction	UTW004	Wtr/Wastewtr RR	Water	048-4035-500.63-00	-	-	1,750,000	-	-	1,750,000
MLK, Cedar St., Pine St. water main replacement-Construction	UTW005	Wtr/Wastewtr RR	Water	048-4035-500.63-00	2,200,000	-	-	-	-	2,200,000
Baytown East Water Main Replacement- Surevey & Design	UTW007	Wtr/Wastewtr RR	Water	048-4035-500.63-00	-	-	460,000	-	-	460,000
Baytown East Water Main Replacement- Construction	UTW007	Wtr/Wastewtr RR	Water	048-4035-500.63-00	-	-	-	2,280,000	-	2,280,000
Replace existing radio frequency meters	UT0101	Wtr/Wastewtr RR	Water	048-4035-500.64-40	90,000	70,000	70,000	70,000	75,000	375,000
Library Lift Station Repair	UTS007	Wtr/Wastewtr RR	Wastewater	048-4036-500.63-00	-	-	-	210,000	-	210,000
Gulf Machinery Pump Station Repair	UTS010	Wtr/Wastewtr RR	Wastewater	048-4036-500.63-00	-	220,000	-	-	-	220,000
Harbor Lake Gravity Sewer Extension- Design	UTS011	Wtr/Wastewtr RR	Wastewater	048-4036-500.63-00	-	-	-	-	300,000	300,000
Elm St/Pine St Gravity Sewer Replacement- Construction	UTS013	Wtr/Wastewtr RR	Wastewater	048-4036-500.63-00	2,150,000	-	-	-	-	2,150,000
Fire Station 53 Force Main- Design	UTS017	Wtr/Wastewtr RR	Wastewater	048-4036-500.63-00	-	500,000	-	-	-	500,000
Fire Station 53 Force Main- Construction	UTS017	Wtr/Wastewtr RR	Wastewater	048-4036-500.63-00	-	-	2,500,000	-	-	2,500,000
Enterprise Road Bypass Force Main-Design	UTS018	Wtr/Wastewtr RR	Wastewater	048-4036-500.63-00	-	-	-	487,200	-	487,200
Enterprise Road Bypass Force Main-Construction	UTS018	Wtr/Wastewtr RR	Wastewater	048-4036-500.63-00	-	-	-	-	2,436,000	2,436,000
Huntington Lift Station Rebuild-Construction	UTS020	Wtr/Wastewtr RR	Wastewater	048-4036-500.63-00	250,000	-	-	-	-	250,000
<b>TOTAL ENTERPRISE FUNDS</b>					<b>\$ 7,370,000</b>	<b>\$ 3,068,000</b>	<b>\$ 6,347,500</b>	<b>\$ 6,012,200</b>	<b>\$ 4,957,500</b>	<b>\$ 27,755,200</b>
<b>TOTAL FUNDED CIP PROJECTS</b>					<b>\$ 12,939,900</b>	<b>\$ 9,080,950</b>	<b>\$ 8,960,380</b>	<b>\$ 9,132,580</b>	<b>\$ 5,974,850</b>	<b>\$ 46,088,660</b>

CITY OF SAFETY HARBOR  
ADOPTED FY2023/2024 BUDGET

**5-YEAR REVENUE FOR CIP PROJECTS  
BY SOURCE**

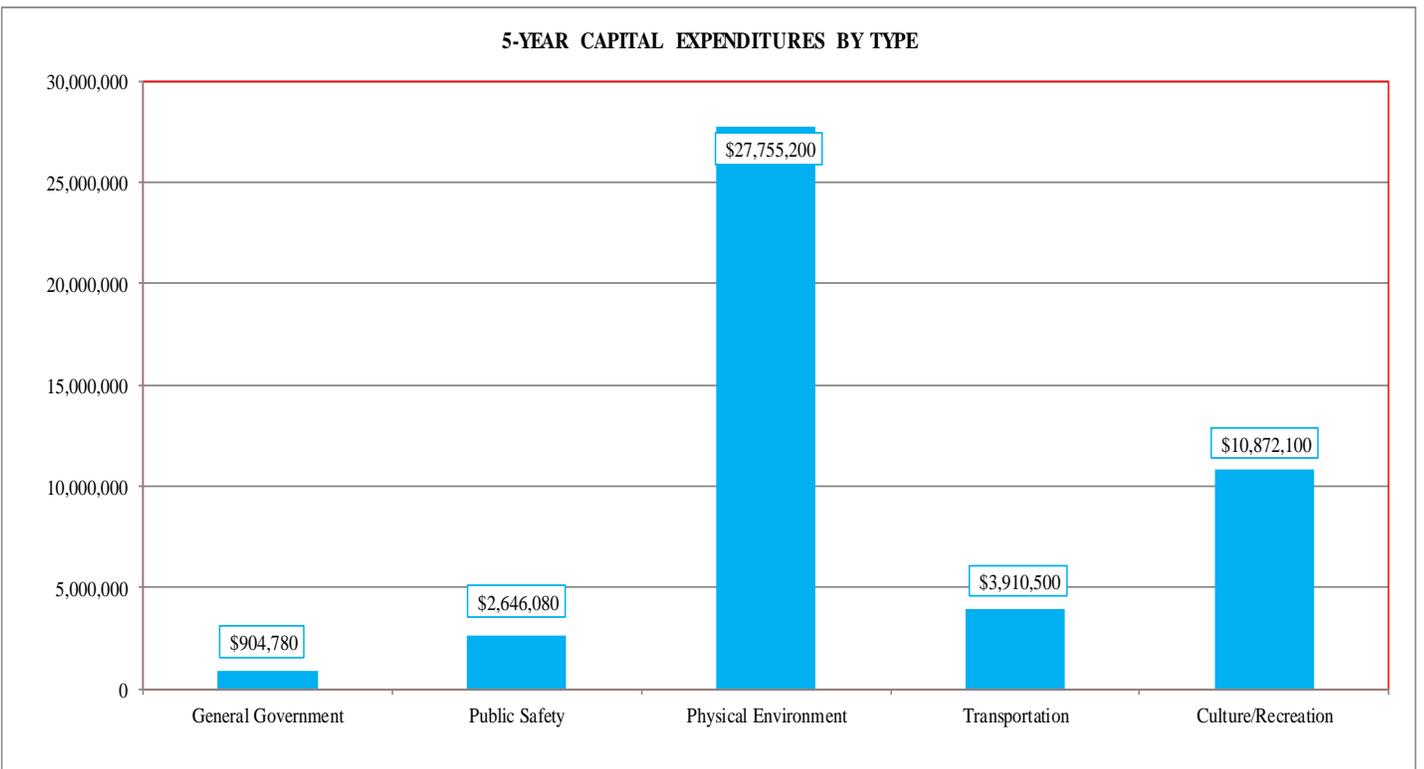
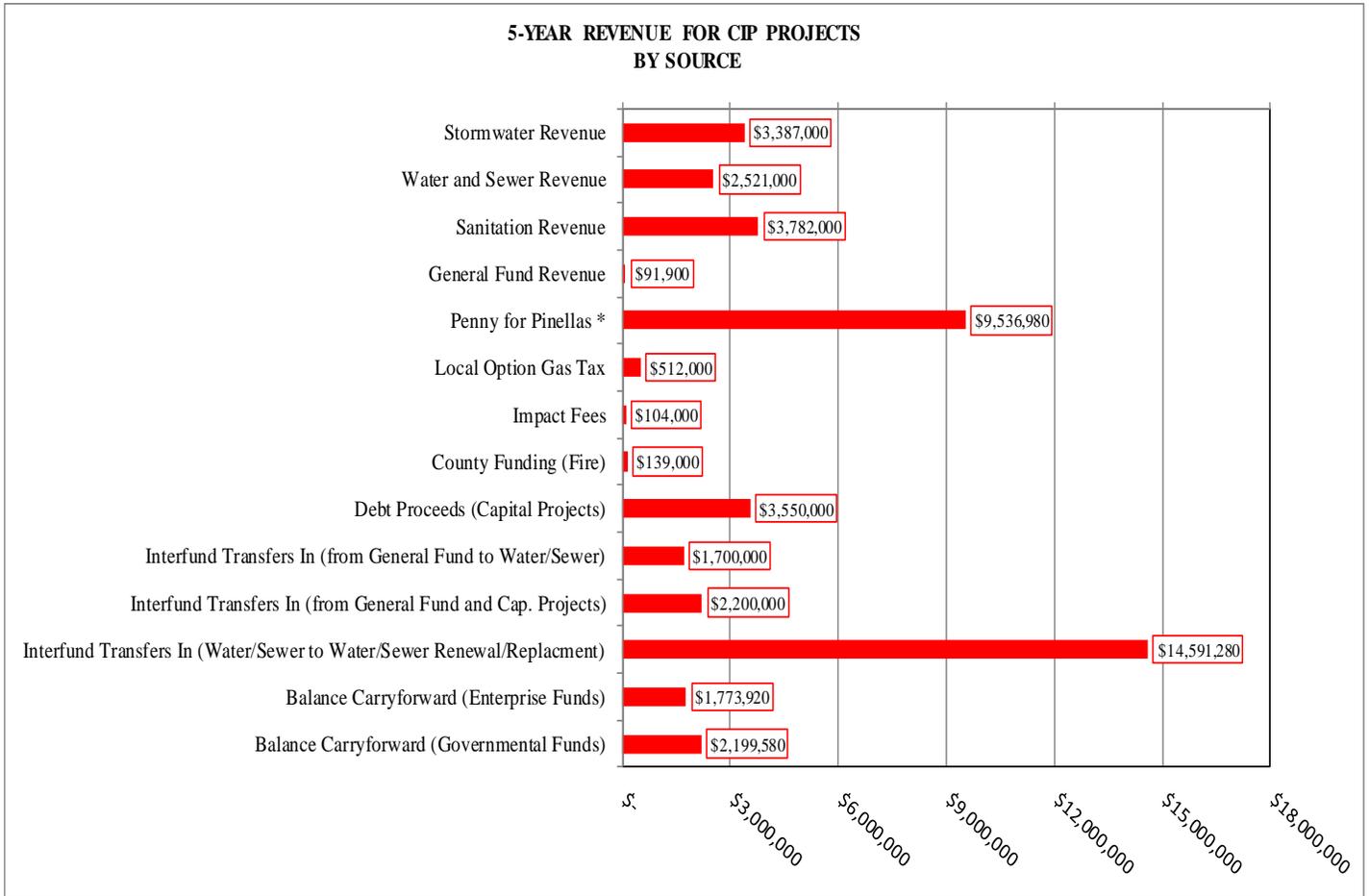
	2023/24	2024/25	2025/26	2026/27	2027/28	TOTAL 5 YR CIP
Stormwater Revenue	\$ 649,000	\$ 687,000	\$ 625,000	\$ 976,000	\$ 450,000	\$ 3,387,000
Water and Sewer Revenue	333,000	406,100	274,700	1,271,300	235,900	2,521,000
Sanitation Revenue	505,000	842,000	675,000	725,000	1,035,000	3,782,000
General Fund Revenue	91,900	-	-	-	-	91,900
Penny for Pinellas *	2,704,550	1,230,630	2,443,660	2,231,830	926,310	9,536,980
Local Option Gas Tax	142,000	105,000	80,000	105,000	80,000	512,000
Impact Fees	102,300	1,700	-	-	-	104,000
County Funding (Fire)	4,650	540	89,220	33,550	11,040	139,000
Debt Proceeds (Capital Projects)	-	3,550,000	-	-	-	3,550,000
Interfund Transfers In (from General Fund to Water/Sewer)	1,700,000	-	-	-	-	1,700,000
Interfund Transfers In (from General Fund and Cap. Projects)	350,000	1,100,000	-	750,000	-	2,200,000
Interfund Transfers In (Water/Sewer to Water/Sewer Renewal/Replacment)	2,409,080	1,132,900	4,772,800	3,039,900	3,236,600	14,591,280
Balance Carryforward (Enterprise Funds)	1,773,920	-	-	-	-	1,773,920
Balance Carryforward (Governmental Funds)	2,174,500	25,080	-	-	-	2,199,580
<b>Total</b>	<b>\$ 12,939,900</b>	<b>\$ 9,080,950</b>	<b>\$ 8,960,380</b>	<b>\$ 9,132,580</b>	<b>\$ 5,974,850</b>	<b>\$ 46,088,660</b>

**5-YEAR CAPITAL EXPENDITURES  
BY TYPE**

	2023/24	2024/25	2025/26	2026/27	2027/28	TOTAL 5 YR CIP
General Government	\$ 125,000	\$ 53,550	\$ 236,500	\$ 450,000	\$ 39,730	\$ 904,780
Public Safety	112,800	36,780	1,664,600	626,000	205,900	2,646,080
Physical Environment	7,370,000	3,068,000	6,347,500	6,012,200	4,957,500	27,755,200
Transportation	803,500	1,222,000	400,000	1,355,000	130,000	3,910,500
Culture/Recreation	4,528,600	4,700,620	311,780	689,380	641,720	10,872,100
<b>Total</b>	<b>\$ 12,939,900</b>	<b>\$ 9,080,950</b>	<b>\$ 8,960,380</b>	<b>\$ 9,132,580</b>	<b>\$ 5,974,850</b>	<b>\$ 46,088,660</b>

\* Penny for Pinellas has been renewed and is now scheduled to sunset in 2030.

CITY OF SAFETY HARBOR  
ADOPTED FY2023/2024 BUDGET

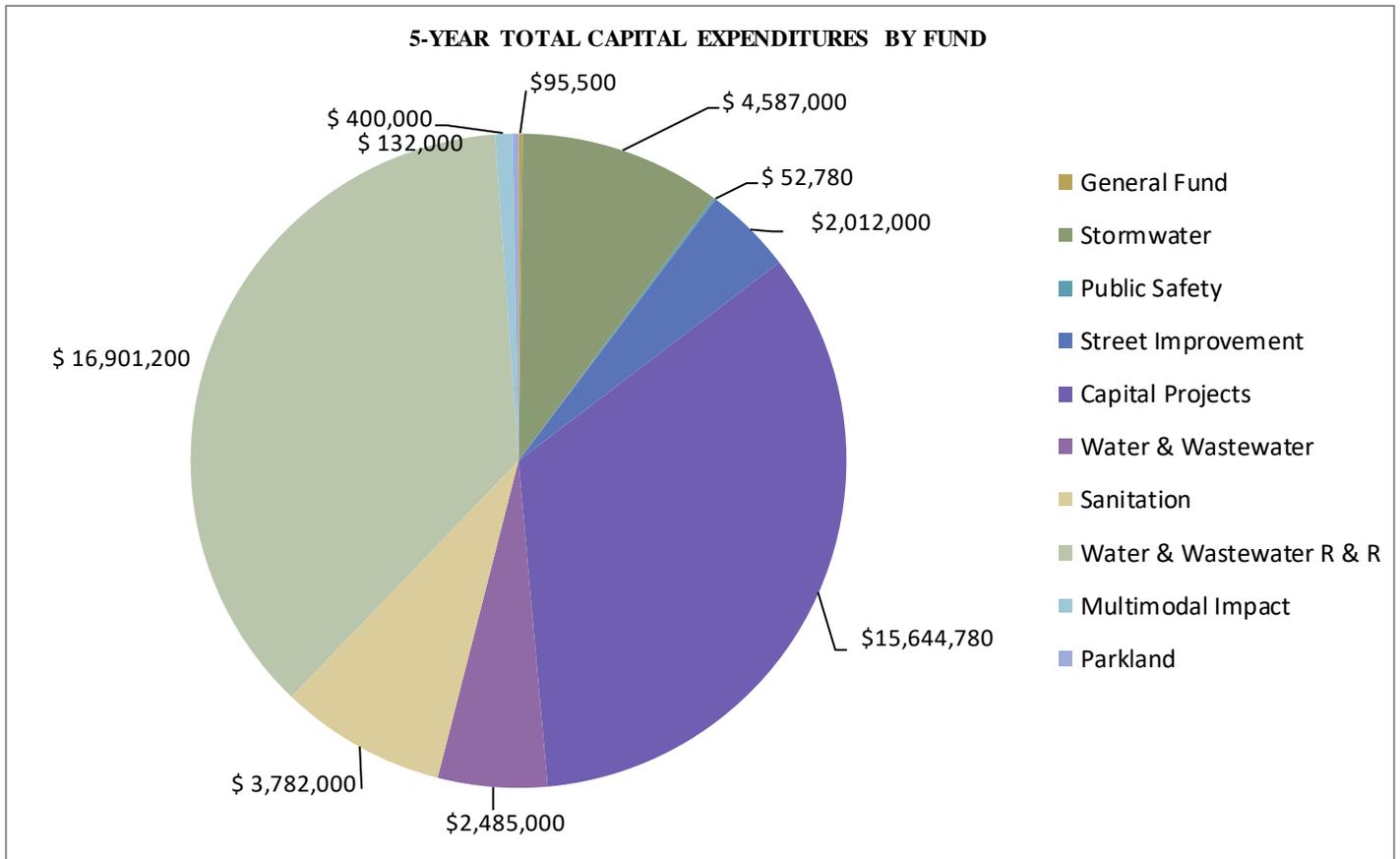


\* Penny for Pinellas has been renewed and is now scheduled to sunset in 2030.

CITY OF SAFETY HARBOR  
ADOPTED FY2023/2024 BUDGET

**5-YEAR CAPITAL EXPENDITURES  
BY FUND**

	2023/24	2024/25	2025/26	2026/27	2027/28	TOTAL 5 YR CIP
General Fund	\$ 91,900	\$ -	\$ -	\$ -	\$ -	\$ 91,900
Stormwater	1,849,000	687,000	625,000	976,000	450,000	4,587,000
Public Safety	26,000	26,780	-	-	-	52,780
Street Improvement	142,000	855,000	80,000	855,000	80,000	2,012,000
Capital Projects	4,778,000	5,131,170	2,532,880	2,265,380	937,350	15,644,780
Water & Wastewater	326,000	399,000	267,500	1,264,000	228,500	2,485,000
Sanitation	505,000	842,000	675,000	725,000	1,035,000	3,782,000
Water & Wastewater R & R	4,690,000	1,140,000	4,780,000	3,047,200	3,244,000	16,901,200
Multimodal Impact	400,000	-	-	-	-	400,000
Parkland	132,000	-	-	-	-	132,000
<b>Total</b>	<b>\$ 12,939,900</b>	<b>\$ 9,080,950</b>	<b>\$ 8,960,380</b>	<b>\$ 9,132,580</b>	<b>\$ 5,974,850</b>	<b>\$ 46,088,660</b>





CITY OF SAFETY HARBOR  
ADOPTED FY2023/2024 BUDGET

<b>FUND # 011 - STORMWATER</b>
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	2023/24	2024/25	2025/26	2026/27	2027/28
<b>REVENUES:</b>					
Stormwater Revenue	\$ 1,550,000	\$ 1,550,000	\$ 1,550,000	\$ 1,550,000	\$ 1,550,000
Interest	25,000	25,300	25,600	25,900	26,200
Total Revenues	1,575,000	1,575,300	1,575,600	1,575,900	1,576,200
Carry Over	8,251,910	6,740,010	6,300,710	5,899,110	5,113,510
<b>TOTAL REVENUES</b>	<b>\$ 9,826,910</b>	<b>\$ 8,315,310</b>	<b>\$ 7,876,310</b>	<b>\$ 7,475,010</b>	<b>\$ 6,689,710</b>

<b>APPROPRIATIONS:</b>						
	Proj #					
Capital Improvements						
Stormwater Improvements	DR0006	150,000	270,000	150,000	254,000	300,000
Pipe Relining	DR0050	250,000	75,000	125,000	125,000	150,000
ACOE - Bishop and Mullet Creek - Construction	DR0057	1,200,000	-	-	-	-
4th St. (MLK) Pond Improvements	ST0055	-	-	-	257,000	-
6th St. N. at 2nd Ave N. Intersection Drainage Improvements	ST0056	92,000	-	-	-	-
9th Ave S. at 2nd St S. Intersection Drainage Improvements	ST0059	-	92,000	-	-	-
Replace 2010 Ford F-550 1-1/2 Ton Flat Bed Dump (Veh 360)	SMV009	87,000	-	-	-	-
Replace 2005 Ford F-550 (Vehicle #274)	SMV011	-	-	-	165,000	-
New 6" Mobile Pump	SME010	70,000	-	-	-	-
Replace Slope Mower (Vehicle 968)	SME014	-	250,000	-	-	-
Replace Street Sweeper (Vehicle 364)	SME015	-	-	350,000	-	-
Replace Vac Con (#609)	SME016	-	-	-	175,000	-
Capital Improvements Total		1,849,000	687,000	625,000	976,000	450,000
Stormwater Dept. Costs		1,205,230	1,229,300	1,253,900	1,279,000	1,304,600
Interfund Transfers Out						
To Debt Service Funds		32,670	98,300	98,300	106,500	98,300
Total Interfund Transfers Out		32,670	98,300	98,300	106,500	98,300
<b>FUND RESERVE</b>		6,740,010	6,300,710	5,899,110	5,113,510	4,836,810
<b>BUDGETED APPROPRIATIONS</b>		<b>\$ 9,826,910</b>	<b>\$ 8,315,310</b>	<b>\$ 7,876,310</b>	<b>\$ 7,475,010</b>	<b>\$ 6,689,710</b>

\*Designated for Future Funding of for ACOE Findings on Bishop & Mullet Creek

CITY OF SAFETY HARBOR  
ADOPTED FY2023/2024 BUDGET

<b>Fund No &amp; Name:</b> 11 - Stormwater Fund							
<b>Department:</b> 37 - Stormwater							
<b>Project Title:</b> Stormwater Drainage Improvements - Other than Buildings							
<b>Funding Source:</b> Stormwater Revenue, Other							
<b>Location:</b> Citywide							
<b>Account:</b> 011-2037-500-6300							
PROJECT COSTS							
Project Description	Project #	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	5 YR TOTAL
Stormwater Improvements	DR0006	150,000	270,000	150,000	254,000	300,000	1,124,000
Pipe Relining	DR0050	250,000	75,000	125,000	125,000	150,000	725,000
ACOE - Bishop/Mullet Creek Construction*	DR0057	1,200,000					1,200,000
6th St. N. at 6th Ave. N. Intersection Drainage Improvements	ST0056	92,000					92,000
9th Ave. S. at 2nd St. S. Intersection Drainage Improvements	ST0059		92,000				92,000
4th St. (MLK) Pond Improvements	ST0055				257,000		257,000
<b>TOTAL</b>		<b>\$ 1,692,000</b>	<b>\$ 437,000</b>	<b>\$ 275,000</b>	<b>\$ 636,000</b>	<b>\$ 450,000</b>	<b>\$ 3,490,000</b>
<b>Check the applicable box:</b>							
There are no projects budgeted for FY 23/24							
Projects budgeted for FY23/24 have no associated operating costs		<b>x</b>					
Projects budgeted for FY23/24 have the following associated operating costs							
*ARPA Funded							
Personnel Services							
Supplies							
Contractual Services							
Fixed Cost (i.e. Utilities)							
Other							
Total Increase (Decrease)							

**JUSTIFICATIONS**

**FY23/24**

**Stormwater Improvements:** Citywide stormwater improvements. Improve slow flowing water following high rain events. Work includes regarding swales, restoring creek flow lines, installation of new stormwater structures, pipes, or other devices; installation of curbing and/or asphalt to aid in the diversion of water to stormwater structures, replacement of existing deteriorated stormwater infrastructure.

**Pipe Lining:** Various pipe lining of deteriorated stormwater pipes City-wide.

**ACOE – Bishop/Mullet Creek Construction:** Following the completion of the Army Corps of Engineer study of Bishop and Mullet Creeks and prioritization of areas of erosion and creek improvements, design will be completed and construction stabilization projects to improve creek flow and mitigate further erosion from occurring.

**6<sup>th</sup> St. N. at 6<sup>th</sup> Ave. N. Intersection Drainage Improvements:** Installation of drainage improvements to prevent intersection flooding.

**FY 24/25**

**Stormwater Improvements:** Citywide stormwater improvements. Improve slow flowing water following high rain events. Work includes regarding swales, restoring creek flow lines, installation of new stormwater structures, pipes, or other devices; installation of curbing and/or asphalt to aid in the diversion of water to stormwater structures, replacement of existing deteriorated stormwater infrastructure.

**Pipe Lining:** Various pipe lining of deteriorated stormwater pipes City-wide.

**9<sup>th</sup> Ave. S. at 2<sup>nd</sup> St. S. Intersection Drainage Improvements:** Installation of drainage improvements to prevent intersection flooding

**FY 25/26**

**Stormwater Improvements:** Citywide stormwater improvements. Improve slow flowing water following high rain events. Work includes regarding swales, restoring creek flow lines, installation of new stormwater structures, pipes, or other devices; installation of curbing and/or asphalt to aid in the diversion of water to stormwater structures, replacement of existing deteriorated stormwater infrastructure.

**Pipe lining:** Various pipe lining of deteriorated stormwater pipes City-wide.

**FY 26/27**

**Stormwater Improvements:** Citywide stormwater improvements. Improve slow flowing water following high rain events. Work includes regarding swales, restoring creek flow lines, installation of new stormwater structures, pipes, or other devices; installation of curbing and/or asphalt to aid in the diversion of water to stormwater structures, replacement of existing deteriorated stormwater infrastructure.

**Pipe lining:** Various pipe lining of deteriorated stormwater pipes City-wide.

**4<sup>th</sup> St. (MLK) Pond Improvements:** This pond has been known to show excessive algae growth during the warmer summer months. To combat this issue, pond improvements are proposed. These improvements include an aeration system (fountain) as well as a baffle box to prevent algae causing nutrients from entering the stormwater pond.

**FY 27/28**

**Stormwater Improvements:** Citywide stormwater improvements. Improve slow flowing water following high rain events. Work includes regarding swales, restoring creek flow lines, installation of new stormwater structures, pipes, or other devices; installation of curbing and/or asphalt to aid in the diversion of water to stormwater structures, replacement of existing deteriorated stormwater infrastructure.

**Pipe lining:** Various pipe lining of deteriorated stormwater pipes City-wide.

CITY OF SAFETY HARBOR  
ADOPTED FY2023/2024 BUDGET

<b>Fund No &amp; Name:</b> 11 - Stormwater Fund <b>Department:</b> 37 - Stormwater <b>Project Title:</b> Stormwater Vehicles <b>Funding Source:</b> Stormwater Revenues <b>Location:</b> Public Works, 1200 Railroad Ave. <b>Account:</b> 011-2037-500-6401							
PROJECT COSTS							
Project Description	Project #	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	5 YR TOTAL
Replace 2010 Ford F-550 1-1/2 Ton Flat Bed Dump (Vehicle 360)	SMV009	87,000					87,000
Replace 2005 Ford F550 (Vehicle 274)	SMV011				165,000		165,000
<b>TOTAL</b>		<b>\$ 87,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 165,000</b>	<b>\$ -</b>	<b>\$ 252,000</b>
<b>Check the applicable box:</b>							
There are no projects budgeted for FY 23/24							<input type="checkbox"/>
Projects budgeted for FY23/24 have no associated operating costs							<input type="checkbox"/>
Projects budgeted for FY23/24 have the following associated operating costs							<input type="checkbox"/>
<i>*Quotes could not be obtained from vendors. Numbers are based on previous vehicle costs with price escalation.</i> Personnel Services Supplies Contractual Services Fixed Cost (i.e. Utilities) Other Total Increase (Decrease)							

**JUSTIFICATIONS**

**FY 23/24**

**Replace Vehicle 360:** Vehicle 360 is a 2010 Ford F-550 1-1/2 Ton Flat Bed Dump that is used by the Stormwater Division on a regular basis to transport materials to and from the field. The vehicle has exceeded its life expectancy for use in the division.

**FY 26/27**

**New Vehicle:** Vehicle 274 was a 2005 F550 and was already surplusd in 2021 due to age and condition. In lieu of continued maintenance, the vehicle was surplusd. Vehicle 274 was already in the vehicle replacement plan and will be replaced with a new vehicle at this time.

CITY OF SAFETY HARBOR  
ADOPTED FY2023/2024 BUDGET

<b>Fund No &amp; Name:</b> 11 - Stormwater Fund <b>Department:</b> 37 - Stormwater <b>Project Title:</b> Stormwater Equipment <b>Funding Source:</b> Stormwater Revenues <b>Location:</b> Public Works, 1200 Railroad Ave. <b>Account:</b> 011-2037-500-6440													
PROJECT COSTS													
Project Description	Project #	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	5 YR TOTAL						
6" Pump	SME010	70,000					70,000						
Replace Slope Mower (Vehicle 968)	SME014		250,000				250,000						
Replace Street Sweeper (Vehicle 364)	SME015			350,000			350,000						
Replace Vac Con (#609)	SME016				175,000		175,000						
<b>TOTAL</b>		<b>\$ 70,000</b>	<b>\$ 250,000</b>	<b>\$ 350,000</b>	<b>\$ 175,000</b>	<b>\$ -</b>	<b>\$ 845,000</b>						
<b>Check the applicable box:</b> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="width: 80%;">There are no projects budgeted for FY 23/24</td> <td style="width: 20%; text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Projects budgeted for FY23/24 have no associated operating costs</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> </tr> <tr> <td>Projects budgeted for FY23/24 have the following associated operating costs</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> <div style="margin-top: 10px;"> <p style="margin-left: 40px;">Personnel Services</p> <p style="margin-left: 40px;">Supplies</p> <p style="margin-left: 40px;">Contractual Services</p> <p style="margin-left: 40px;">Fixed Cost (i.e. Utilities)</p> <p style="margin-left: 40px;">Other</p> <p style="margin-left: 40px;">Total Increase (Decrease)</p> </div>								There are no projects budgeted for FY 23/24	<input type="checkbox"/>	Projects budgeted for FY23/24 have no associated operating costs	<input checked="" type="checkbox"/>	Projects budgeted for FY23/24 have the following associated operating costs	<input type="checkbox"/>
There are no projects budgeted for FY 23/24	<input type="checkbox"/>												
Projects budgeted for FY23/24 have no associated operating costs	<input checked="" type="checkbox"/>												
Projects budgeted for FY23/24 have the following associated operating costs	<input type="checkbox"/>												

**JUSTIFICATIONS**

**FY 23/24**

**6" Mobile Pump:** Mobile pumps are utilized for dewatering during projects, maintenance, and emergency situations. Currently the division borrows this equipment from another division; and the pumps must be thoroughly sanitized prior to using. This pump will be dedicated to stormwater activities.

**FY 24/25**

**Replace Slope Mower (Vehicle 968):** The slope mower is a vital piece of equipment for ditch maintenance. The current equipment is a 2007 model and will be 17 years old at the time of replacement. The mower has undergone significant costly maintenance over the last few years and parts will be harder to find as the equipment ages.

**FY 25/26**

**Replace Street Sweeper (Vehicle 364):** The street sweeper is a vital piece of equipment for removing debris that would end up in the storm water system. The current equipment is a 2016 model and will be 10 years old at the time of replacement.

**FY 26/27**

**Replace Vac-Con (#609):** The trailer mounted vacuum excavator will be 24 years old and will have met its useful life expectancy. This equipment is utilized for vacuum excavation as well as for regular maintenance of the City's stormwater infrastructure.



CITY OF SAFETY HARBOR  
ADOPTED FY2023/2024 BUDGET

<b>FUND # 012 - PUBLIC SAFETY</b>
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	<u>2023/24</u>	<u>2024/25</u>	<u>2025/26</u>	<u>2026/27</u>	<u>2027/28</u>
<b>REVENUES:</b>					
Permits - Residential	\$ 700	\$ 700	\$ 700	\$ 700	\$ 700
Permits - Commercial	-	1,000	1,000	1,000	1,000
Interest	2,000	2,000	2,000	2,000	2,000
Total Revenues	2,700	3,700	3,700	3,700	3,700
 Carry Over	 62,690	 39,390	 16,310	 20,010	 23,710
 <b>TOTAL REVENUES</b>	<b>\$ 65,390</b>	<b>\$ 43,090</b>	<b>\$ 20,010</b>	<b>\$ 23,710</b>	<b>\$ 27,410</b>
 <b>APPROPRIATIONS:</b>					
Capital Improvements		Proj #			
Firefighter PPE Replacement		PSGR01	26,000	26,780	-
Capital Improvements Total			26,000	26,780	-
 <b>FUND RESERVE</b>	 39,390	 16,310	 20,010	 23,710	 27,410
 <b>BUDGETED APPROPRIATIONS</b>	<b>\$ 65,390</b>	<b>\$ 43,090</b>	<b>\$ 20,010</b>	<b>\$ 23,710</b>	<b>\$ 27,410</b>
  <b>UNFUNDED PROJECTS</b>					
	<b>\$ -</b>				

CITY OF SAFETY HARBOR  
ADOPTED FY2023/2024 BUDGET

**Fund No & Name:** 12 - Public Safety Fund  
**Department:** 22 - Fire Department  
**Project Title:** Firefighter PPE Replacement  
**Funding Source:** Impact Fee  
**Location:** Fire Station's 52 and 53  
**Account:** 012-2022-500.64-40

PROJECT COSTS							
Project Description	Project #	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	5 YR TOTAL
Firefighter PPE Replacement	PSGR01	26,000	26,780				52,780
<b>TOTAL</b>		<b>\$ 26,000</b>	<b>\$ 26,780</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 52,780</b>

**Check the applicable box:**

There are no projects budgeted for FY 23/24	
Projects budgeted for FY23/24 have no associated operating costs	
Projects budgeted for FY23/24 have the following associated operating costs	<b>X</b>

<u><b>FY 23/24</b></u>	
Personnel Services	
Supplies	
Contractual Services	1,200 NFA Required Annual Inspection, Testing and Maintenance (1/6 of PPE)
Fixed Cost (i.e. Utilities)	
Other	
Total Increase (Decrease)	1,200

**JUSTIFICATIONS**

**FY 23/24**

**PSGR01 - Firefighter PPE Replacement:** Firefighter personal protective equipment (PPE) includes all equipment that may be exposed to hazardous atmospheres, e.g., helmet, coat, hood, pants, gloves, suspenders, boots, and flashlight. This equipment has a lifespan of ten years and then must be disposed of; such replacement ensures firefighters are provided the most up to date and safest PPE. Fire Department personnel will be provided new PPE every five years. This will allow for each Firefighter to have one primary set of PPE, and one backup set of PPE. Such redundancy is needed in case primary gear is exposed to chemical, biological, or other toxins.

**FY24/25**

**PSGR01 - Firefighter PPE Replacement:** Firefighter personal protective equipment (PPE) includes all equipment that may be exposed to hazardous atmospheres, e.g., helmet, coat, hood, pants, gloves, suspenders, boots, and flashlight. This equipment has a lifespan of ten years and then must be disposed of; such replacement ensures firefighters are provided the most up to date and safest PPE. Fire Department personnel will be provided new PPE every five years. This will allow for each Firefighter to have one primary set of PPE, and one backup set of PPE. Such redundancy is needed in case primary gear is exposed to chemical, biological, or other toxins.

CITY OF SAFETY HARBOR  
ADOPTED FY2023/2024 BUDGET

**FUND # 014 - STREET IMPROVEMENT**

	<u>2023/24</u>	<u>2024/25</u>	<u>2025/26</u>	<u>2026/27</u>	<u>2027/28</u>
<b>REVENUES:</b>					
Local Option Gas Tax	\$ 233,500	\$ 256,850	\$ 282,540	\$ 310,790	\$ 341,870
Interest	10,000	10,100	10,200	10,300	10,400
Interfund Transfer In From General Fund	200,000	200,000	200,000	200,000	200,000
Interfund Transfer In From Capital Projects Fund	200,000	200,000	200,000	200,000	200,000
Other	5,000	-	-	-	-
Total Revenues	<u>648,500</u>	<u>666,950</u>	<u>692,740</u>	<u>721,090</u>	<u>752,270</u>
Carry Over	244,650	597,700	256,200	715,490	428,130
<b>TOTAL REVENUES</b>	<b><u>\$ 893,150</u></b>	<b><u>\$ 1,264,650</u></b>	<b><u>\$ 948,940</u></b>	<b><u>\$ 1,436,580</u></b>	<b><u>\$ 1,180,400</u></b>
<b>APPROPRIATIONS:</b>					
Capital Improvements	<u>Proj #</u>				
Street Resurfacing Program	ST0013	-	750,000	-	750,000
Curb Replacement	ST0019	30,000	35,000	30,000	35,000
Citywide Brick Street Restoration	ST0028	20,000	20,000	20,000	20,000
Bridge Improvements	ST0031	50,000	-	-	-
Underdrain Repair/Replace Program	ST0034	30,000	50,000	30,000	50,000
Message Board with Speed Indicator	LESIS0	12,000	-	-	-
Capital Improvements Total		<u>142,000</u>	<u>855,000</u>	<u>80,000</u>	<u>855,000</u>
Street Improvement Dept Costs		153,450	153,450	153,450	153,450
<b>FUND RESERVE</b>		597,700	256,200	715,490	428,130
<b>BUDGETED APPROPRIATIONS</b>		<b><u>\$ 893,150</u></b>	<b><u>\$ 1,264,650</u></b>	<b><u>\$ 948,940</u></b>	<b><u>\$ 1,436,580</u></b>

CITY OF SAFETY HARBOR  
ADOPTED FY2023/2024 BUDGET

<b>Fund No &amp; Name:</b> 14 - Street Improvement Fund							
<b>Department:</b> 31 - Streets							
<b>Project Title:</b> Misc. Street Work							
<b>Funding Source:</b> Gas Tax, Other							
<b>Location:</b> Citywide							
<b>Account:</b> 014-2031-500-6300							
PROJECT COSTS							
Project Description	Project #	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	5 YR TOTAL
Street Resurfacing Program	ST0013		750,000		750,000		1,500,000
Bridge Improvements	ST0031	50,000	-	-			50,000
Citywide Brick Street Restoration	ST0028	20,000	20,000	20,000	20,000	20,000	100,000
New Sidewalk Construction	ST0032	-	-	-			-
Underdrain Repair/Replace Program	ST0034	30,000	50,000	30,000	50,000	30,000	190,000
Curb Replacement	ST0019	30,000	35,000	30,000	35,000	30,000	160,000
<b>TOTAL</b>		<b>\$ 130,000</b>	<b>\$ 855,000</b>	<b>\$ 80,000</b>	<b>\$ 855,000</b>	<b>\$ 80,000</b>	<b>\$ 2,000,000</b>
<b>Check the applicable box:</b>							
There are no projects budgeted for FY 23/24							
Projects budgeted for FY23/24 have no associated operating costs							<b>x</b>
Projects budgeted for FY23/24 have the following associated operating costs							
Projects are ARPA funded							<b>**</b>
Personnel Services							
Supplies							
Contractual Services							
Fixed Cost (i.e. Utilities)							
Other							
Total Increase (Decrease)							

**JUSTIFICATIONS**

**FY 23/24**

1. **ST0028 – Citywide Brick Street Restoration:** Provides for brick construction in small areas within city right-of-ways and needed replacement for setting.
2. **ST0034 - Underdrain replacement:** Provides for removal and replacement of underdrain that is no longer functioning and installation of underdrain in areas where the ground water may damage the roadway base. Underdrain prolongs the life of a roadway by keeping the roadway base material dry.
3. **ST0019 - Curb Replacement:** Replace deteriorating curb at various locations throughout the City. Replacing curbing provides for improved stormwater drainage and prolonged pavement life.
4. **ST0031- Bridge Improvements:** Improvements required for all vehicular bridges and pedestrian boardwalks. The amount budgeted represents the estimated cost needed to repair 4 vehicular bridges.

**FY 24/25**

1. **ST0013 – Street Resurfacing:** Extends the life of street system, prevents deterioration of pavement and maintains safe roads. Resurfacing to include full depth restoration of very poor rated streets.
2. **ST0028 – Citywide Brick Street Restoration:** Provides for brick construction in small areas within city right-of-ways and needed replacement for setting.

1. **ST0034 - Underdrain replacement:** Provides for removal and replacement of underdrain that is no longer functioning and installation of underdrain in areas where the ground water may damage the roadway base. Underdrain prolongs the life of a roadway by keeping the roadway base material dry.
2. **ST0019 - Curb Replacement:** Replace deteriorating curb at various locations throughout the City. Replacing curbing provides for improved stormwater drainage and prolonged pavement life.

#### **FY 25/26**

1. **ST0028 – Citywide Brick Street Restoration:** Provides for brick construction in small areas within city right-of-ways and needed replacement for setting.
2. **ST0034 - Underdrain replacement:** Provides for removal and replacement of underdrain that is no longer functioning and installation of underdrain in areas where the ground water may damage the roadway base. Underdrain prolongs the life of a roadway by keeping the roadway base material dry.
3. **ST0019 - Curb Replacement:** Replace deteriorating curb at various locations throughout the City. Replacing curbing provides for improved stormwater drainage and prolonged pavement life.

#### **FY 26/27**

1. **ST0013 – Street Resurfacing:** Extends the life of street system, prevents deterioration of pavement and maintains safe roads. Resurfacing to include full depth restoration of very poor rated streets.
2. **ST0028 – Citywide Brick Street Restoration:** Provides for brick construction in small areas within city right-of-ways and needed replacement for setting.
3. **ST0034 - Underdrain replacement:** Provides for removal and replacement of underdrain that is no longer functioning and installation of underdrain in areas where the ground water may damage the roadway base. Underdrain prolongs the life of a roadway by keeping the roadway base material dry.
4. **ST0019 - Curb Replacement:** Replace deteriorating curb at various locations throughout the City. Replacing curbing provides for improved stormwater drainage and prolonged pavement life.

#### **FY 27/28**

1. **ST0028 – Citywide Brick Street Restoration:** Provides for brick construction in small areas within city right-of-ways and needed replacement for setting.
2. **ST0034 - Underdrain replacement:** Provides for removal and replacement of underdrain that is no longer functioning and installation of underdrain in areas where the ground water may damage the roadway base. Underdrain prolongs the life of a roadway by keeping the roadway base material dry.
3. **ST0019 - Curb Replacement:** Replace deteriorating curb at various locations throughout the City. Replacing curbing provides for improved stormwater drainage and prolonged pavement life.

#### **UNFUNDED**

**ST0031 - Bridge Improvements:** Improvements required for all traffic-bearing and pedestrian boardwalks. The amount budgeted represents an average needed annually for minor repairs.

**ST0032 – New Sidewalk Construction:** Provides safe travel ways throughout the city for the motoring public and pedestrians.

CITY OF SAFETY HARBOR  
ADOPTED FY2023/2024 BUDGET

<b>Fund No &amp; Name:</b> 14 - Street Improvement Fund							
<b>Department:</b> 31 - Streets							
<b>Project Title:</b> Special Equipment							
<b>Funding Source:</b> Gas Tax, Other							
<b>Location:</b> Citywide							
<b>Account:</b> 014-2031-500-6440							
PROJECT COSTS							
Project Description	Project #	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	5 YR TOTAL
Speed Feedback Signs on Allen Avenue	LESIS0	12,000		-			12,000
<b>TOTAL</b>		<b>\$ 12,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 12,000</b>
<b>Check the applicable box:</b>							
There are no projects budgeted for FY 23/24							
Projects budgeted for FY23/24 have no associated operating costs							<b>x</b>
Projects budgeted for FY23/24 have the following associated operating costs							
Personnel Services Supplies Contractural Services Fixed Cost (i.e. Utilities) Other Total Increase (Decrease)							

**JUSTIFICATIONS**

**FY 23/24**

**Speed Feedback Signs on Allen Ave.** Traffic studies conducted by the Pinellas County Sheriff's Office showed some level of speeding in this area. Residents have also voiced concerns over speeding. Staff recommended the placement speed feedback signs in lieu of continued use of portable speed feedback trailers.

CITY OF SAFETY HARBOR  
ADOPTED FY2023/2024 BUDGET

**FUND # 032 - CAPITAL PROJECTS**

	<u>2023/24</u>	<u>2024/25</u>	<u>2025/26</u>	<u>2026/27</u>	<u>2027/28</u>
<b>REVENUES:</b>					
Penny For Pinellas	\$ 2,704,500	\$ 2,785,600	\$ 2,869,200	\$ 2,969,600	\$ 3,073,500
Pinellas County Fire	4,650	540	89,220	33,550	11,040
Interest	15,000	14,850	14,700	14,850	15,000
Debt Issuance	-	3,550,000	-	-	-
Interfund transfer in Debt Service Fund	82,480	-	-	-	-
Interfund transfer in from General Fund	350,000	350,000	-	-	-
Total Revenues	3,156,630	6,700,990	2,973,120	3,018,000	3,099,540
Carry Over	2,911,520	751,170	1,778,380	1,675,910	2,141,550
<b>TOTAL REVENUES</b>	<b>\$ 6,068,150</b>	<b>\$ 7,452,160</b>	<b>\$ 4,751,500</b>	<b>\$ 4,693,910</b>	<b>\$ 5,241,090</b>

**APPROPRIATIONS:**

	<u>Proj #</u>				
<i>Capital Improvements</i>					
<i>General Government</i>					
City Hall Entrance Improvements	CHI001	35,000	-	-	-
City Hall Awning Fabric Replacement	CHI002	20,000	-	-	-
City Hall Window Replacements	CHI003	-	-	200,000	-
CH HVAC #8 Replacement (Server Room)	GEN020	-	-	3,500	-
<i>Fire</i>					
Station 52 Garage Door System Replacement	PSI006	60,000	-	41,200	-
Station 53 Garage Door System Replacement	PSI013	-	-	-	61,900
Station 53 Admin #1 AC Replacement	PSI014	9,300	-	-	-
Station 53 Roof Replacement	PSI015	-	-	-	135,000
Station 53 Admin #2 AC Replacement	PSI016	-	10,000	-	-
Station 53 #1 Living Area AC Replacement	PSI019	-	-	10,300	-
Replace FS52 #3 Bunk Area AC	PSI024	-	-	-	10,600
Station 53 Painting (Roof & Bay Doors)	PSI025	17,500	-	-	-
Replace St. 53 Laundry Room AC	PSI026	-	-	-	11,000
Replace 2013 Pierce Fire Truck (Vehicle 855) Ladder Truck	PSV011	-	-	1,468,100	-
Replace 2013 Pierce Fire Truck (Vehicle 855) Loose Equipment	PSV011	-	-	20,000	-
Replace Chevrolet Tahoe (Vehicle 858)	PSV013	-	-	125,000	-
Replace 2019 Chevrolet Tahoe (Vehicle 807)	PSV014	-	-	-	133,000
SCBA Replacement	PSEQ13	-	-	-	480,400
<i>Streets</i>					
Concrete Plant Building Improvements	STI002	-	-	-	200,000
Spruce St Drive Improvements	STO060	-	-	-	50,000
Loberg Court Improvements	STO061	-	-	-	100,000
Replace 2015 Ford F-550 1-1/2 Flat Bed Dump (Vehicle #362)	SMV010	-	-	110,000	-
Replace Flat Bed Dump Truck (Vehicle 350)	STV004	78,500	-	-	-
Replace 3/4 Ton Pick-Up Truck (Vehicle 359)	STV009	58,000	-	-	-
Replace 3/4 Ton Crew Cab Pick-Up Truck (Vehicle 370)	STV010	-	70,000	-	-
Replace 1-Ton Dump Truck (Vehicle 345)	STV011	-	82,000	-	-
Replace Dump Truck (Vehicle 323)	STV012	-	-	180,000	-
Bobcat Attachment (Planer and Drum)	STE012	40,000	-	-	-
Replace 2004 Bobcat (Vehicle 911)	STE016	85,000	-	-	-
Replace 2011 Volvo Compact Wheel Loader (Vehicle 925)	STE017	-	150,000	-	-
Replace Ford Tractors (Vehicles 931, 932, 935)	STE018	-	65,000	-	-
New Cement Silo	STE020	-	-	-	150,000
Replace Concrete Barrels (Equipment 651 and 657)	STE021	-	-	-	50,000
Replace Skid Steer Stump Grinder Attachment	STV013	-	-	30,000	-
<i>Fleet</i>					
Column Lifts (6)	FLE011	70,000	-	-	-
Fuel Tank Replacement	FLE013	-	-	-	450,000
<i>Building Maintenance</i>					
BM HVAC #1 & #2 Replacement	BL0018	-	-	19,800	-
Vehicle #126 Replacement	BL0014	-	53,550	-	-
Vehicle #401 Replacement (2012 Pick-up Truck)	BMV002	-	-	-	39,730
One Man Lift #908 Replacement	BME001	-	-	13,200	-

CITY OF SAFETY HARBOR  
ADOPTED FY2023/2024 BUDGET

**FUND # 032 - CAPITAL PROJECTS**

		<u>2023/24</u>	<u>2024/25</u>	<u>2025/26</u>	<u>2026/27</u>	<u>2027/28</u>
<i>Library</i>						
New Library Roof	LBIMP3	275,000	-	-	-	-
<i>Recreation</i>						
Community Center Roof Replacement	PRI005	-	300,000	-	-	-
Museum Roof Replacement	PRI014	-	-	-	65,000	-
Folly Farm Education Center Roof Replacement	PRI015	-	-	-	-	75,000
Clearwater Joint Use Agreement	PR0067	50,000	-	-	-	-
CC HVAC #4 Replacement	PRI007	-	25,000	-	-	-
MU HVAC #1 & #2 Replacement	PRI010	-	-	25,000	-	-
Community Center Restroom Improvements	PRI012	-	35,000	-	-	-
Community Center HVAC #3 Replacement	PRI013	-	-	-	50,000	-
MU Shelter Replacement	PRI016	-	-	-	75,000	-
MU Restroom & Flooring Improvements	PRI017	-	-	-	75,000	-
CC Gym Flooring Replacement	PRI018	-	-	-	-	125,000
Replace 2011 Ford F-550 33 Passenger Bus (#451)	PKV012	59,400	-	-	-	-
Vehicle #448 Replacement (15 Passenger Van)	PKV013	59,400	-	-	-	-
Vehicle #453 Replacement (66 Passenger School Bus)	PKV014	121,700	-	-	-	-
Community Center Fitness Equipment Replacement	PREQ07	-	-	-	-	100,000
Parade Barricades & Trailer	RCE006	-	50,000	-	-	-
<i>Parks</i>						
Parks & Bldg Maint Admin Building Design/Permitting	PKI035	270,000	-	-	-	-
Parks & Bldg Maint Admin Building Construction	PKI035	-	3,550,000	-	-	-
SHCP Metal Building Replacement (Maint Shop)	PKI043	135,000	-	-	-	-
SHCP Ball Field Light Replacement	PKI024	350,000	-	-	-	-
SHCP Walking Trail	PKI032	-	50,000	-	-	-
Outdoor Fitness Zones	PKI033	-	60,000	-	-	-
Park Furnishings Renewal & Replacement	PKI037	24,200	26,620	29,280	32,210	35,430
City Park Sidewalk Replacements	PKI040	50,000	-	50,000	-	-
SHCP Sand Volleyball Ct Expansion	PKI042	-	50,000	-	-	-
SHCP Field #1 Improvements	PKI045	-	-	25,000	-	-
SHCP Field #2 Improvements	PKI046	-	25,000	-	-	-
SHCP Field #3 Improvements	PKI047	15,000	-	-	-	-
SHCP Field #4 Improvements	PKI048	-	-	25,000	-	-
SHCP Field #5 Improvements	PKI049	-	25,000	-	-	-
Folly Farms Parking Trench Drain	PKI051	41,000	-	-	-	-
Elm Street Design & Permitting/Perimeter Fence Replacement	PKI053	165,000	250,000	-	-	-
John Wilson Park (Gazebo) Improvements	PKI054	54,000	-	-	-	-
Water Front Park Irrigation & Turf Improvements	PKI055	180,000	-	-	-	-
Parks Turf Renewal & Replacement (Gazebo/Baranoff)	PKI058	30,000	33,000	36,300	39,930	43,920
Waterfront Park Boardwalk Inspection & Repairs	PKI060	-	-	-	-	45,000
North City Park Tennis & Basketball Court Lighting	PKI061	-	-	-	-	100,000
Parks Fencing Renewal & Replacement	PKI062	-	50,000	55,000	60,500	66,550
Shelter Roof Replacement (Mease/Marina/Vet's Plaza)	PKI063	-	-	-	100,000	-
Replace Fishing Pier Shelter	PR0057	1,200,000	-	-	-	-
Vehicle Replacement #419 (Dump Truck- 1 Ton)	PKV016	70,000	-	-	-	-
Vehicle Replacement #416 (Dump Truck- 1 Ton)	PKV017	-	77,000	-	-	-
Vehicle Replacement #412 (Pickup Truck- Ext Cab)	PKV018	-	-	-	60,840	-
Vehicle Replacement #413 (Pickup Truck- Crew Cab)	PKV019	-	-	-	84,700	-
Parks Equipment Replacement & Renewal	PKE006	-	72,000	42,000	46,200	50,820
Parks Utility Vehicle	PKE008	20,000	22,000	24,200	-	-
Parks Kubota Backhoe Replacement	PKE009	-	-	-	-	-
Parks Trailer Replacements	PKE013	35,000	-	-	-	-
Parks Security Cameras (ARPA)	PKE014	-	-	-	-	-
Toro 2500 Top Dresser Attachment	PKE015	-	-	-	-	-
Basin Dock & Piling Replacement	MAR006	1,100,000	-	-	-	-
Portable Generators-Special Events/Emergency Operations	PR0040	-	-	-	-	-
Capital Improvements Total		4,778,000	5,131,170	2,532,880	2,265,380	937,350
Neighborhood Projects & Beautification Grants	NP0001	25,000	25,000	25,000	25,000	25,000
<i>Transfers Out</i>						
To Capital Improvements debt service (Series 2006)		23,760	27,990	27,990	27,990	27,990
To Land Acquisition debt service (Series 2018)		34,480	33,880	33,980	33,990	33,980
To Street Improvement fund		200,000	200,000	200,000	200,000	200,000
To General Fund*		255,740	255,740	255,740	-	-
Transfers Out Total		513,980	517,610	517,710	261,980	261,970
<b>FUND RESERVE</b>		751,170	1,778,380	1,675,910	2,141,550	4,016,770
<b>BUDGETED APPROPRIATIONS</b>		<b>\$ 6,068,150</b>	<b>\$ 7,452,160</b>	<b>\$ 4,751,500</b>	<b>\$ 4,693,910</b>	<b>\$ 5,241,090</b>

\*Per Budget Resolution 2021-14, Repayment of GF for purchase of PSV009 Fire Truck over 3 years (FY23-FY25).

CITY OF SAFETY HARBOR  
ADOPTED FY2023/2024 BUDGET

<b>Fund No &amp; Name:</b> 32 - Capital Improvement Fund <b>Department:</b> 20 - General Government <b>Project Title:</b> Improvements Other than Buildings <b>Funding Source:</b> Penny for Pinellas <b>Location:</b> City Hall <b>Account:</b> 032-3020-500-6300							
PROJECT COSTS							
Project Description	Project #	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	5 YR TOTAL
City Hall Entrance Improvements	CHI001	35,000					35,000
City Hall Awning Replacements	CHI002	20,000					20,000
City Hall Window Replacements	CHI003			200,000			200,000
<b>TOTAL</b>		<b>\$ 55,000</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 255,000</b>
<b>Check the applicable box:</b>							
There are no projects budgeted for FY 23/24							<input type="checkbox"/>
Projects budgeted for FY23/24 have no associated operating costs							<input checked="" type="checkbox"/>
Projects budgeted for FY23/24 have the following associated operating costs							<input type="checkbox"/>
<b><u>FY 23/24</u></b>							
Personnel Services							
Supplies							
Contractual Services							
Fixed Cost (i.e. Utilities)							
Other		_____					
Total Increase (Decrease)		-					
							

**JUSTIFICATIONS**

**FY 23/24**

**City Hall Entrance Improvements (CHI001 - \$35,000):** Removal of existing vegetation & concrete, install pervious pavers for plaza seating, add additional benches, bike rack and relandscape.

**City Hall Awning Fabric Replacement (CHI002 – \$20,000):** Window awnings installed in 2007 and the fabric will reach the end of its useful life.

**FY 25/26**

**City Hall Window Replacement (CHI003 - \$200,000):** Current windows are 30+ years old with seals throughout the building are leaking requiring consistent repairs. When seals fail, humid air & moisture seeps into the building. Replacement windows would meet current wind load, be impact resistant and not require storm shutters installation.

CITY OF SAFETY HARBOR  
ADOPTED FY2023/2024 BUDGET

**Fund No & Name:** 32 - Capital Improvement Fund  
**Department:** 22 - Fire Department  
**Project Title:** Fire Department Infrastructure  
**Funding Source:** Penny for Pinellas  
**Location:** Fire Stations 52 and 53  
**Account:** 032-3022-500.63-00

PROJECT COSTS							
Project Description	Project #	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	5 YR TOTAL
Station 52 Garage Door System Replacement	PSI006	60,000		41,200			101,200
Station 53 Garage Door System Replacement	PSI013					61,900	61,900
Station 53 Admin #1 AC Replacement	PSI014	9,300					9,300
Station 53 Roof Replacement	PSI015				135,000		135,000
Station 53 Admin #2 AC Replacement	PSI016		10,000				10,000
Station 53 #1 Living Area AC Replacement	PSI019			10,300			10,300
Replace FS52 #3 Bunk Area AC	PSI024				10,600		10,600
Station 53 Painting (Roof & Bay Doors)	PSI025	17,500					17,500
Replace St. 53 Laundry Room AC	PSI026					11,000	11,000
<b>TOTAL</b>		<b>\$ 86,800</b>	<b>\$ 10,000</b>	<b>\$ 51,500</b>	<b>\$ 145,600</b>	<b>\$ 72,900</b>	<b>\$ 366,800</b>

**Check the applicable box:**

There are no projects budgeted for FY 23/24	
Projects budgeted for FY23/24 have no associated operating costs	
Projects budgeted for FY23/24 have the following associated operating costs	<b>X</b>

<b><u>FY 23/24</u></b>	
Personnel Services	
Supplies	
Contractual Services	Periodic maintenance costs.
Fixed Cost (i.e. Utilities)	
Other	
Total Increase (Decrease)	-

**JUSTIFICATIONS**

**FY23/24**

**PSI006 – Station 52 Garage Door System Replacement:** The current garage door systems are aging and require increased maintenance. At times, the doors have been inoperable during an emergency response slowing fire truck departures. Due to repairs over the past several years, the individual door systems are incompatible with each other.

**PSI014 – Station 53 Admin #1 AC Replacement:** Sources suggest a typical lifespan for an AC unit in a hot & humid climate such as Florida is 10-15 years. This unit will be 10 years old. Replacement of this unit in this fiscal year supports the departments newly established AC unit replacement plan going forward.

**PSI025 – Station 53 Paint Roof and Station Bay Doors:** The roof was slated to be painted in 2018, however, that project was canceled due to the possibility of replacing the leaky roof altogether. However, all leaks were

repaired in 2019 and 2020. A roof replacement is in the CIP; however, it can be pushed back and in doing so the roof should be painted as it is faded and discolored.

**FY24/25**

**PSI016 – Station 53 Admin #2 AC Replacement:** Sources suggest a typical lifespan for an AC unit in a hot & humid climate such as Florida is 10-15 years. This unit will be 10 years old. Replacement of this unit in this fiscal year supports the departments newly established AC unit replacement plan going forward.

**FY25/26**

**PSI006 – Station 52 Garage Door System Replacement:** The current garage door systems are aging and require increased maintenance. At times, the doors have been inoperable during an emergency response slowing fire truck departures. Due to repairs over the past several years, the individual door systems are incompatible with each other.

**PSI019 – Station 53 #1 Living Area AC Replacement:** Sources suggest a typical lifespan for an AC unit in a hot & humid climate such as Florida is 10-15 years. This unit will be 8 years old. Replacement of this unit in this fiscal year supports the departments newly established AC unit replacement plan going forward.

**FY26/27**

**PSI015 – Station 53 Roof Replacement:** Station 53 was constructed in 1983 and will be 42 years old this year. The facility contains administrative offices and is a working fire and emergency medical services (EMS) facility. In 2006, the station was improved with an emergency operations center and an additional living quarters section. The metal roof is between 30-40 years old. Furthermore, the roof needs painting and has also undergone numerous repairs due to leaks and storm damage.

**PSI024 – Replace FS52 #3 Bunk Area AC:** Sources suggest a typical lifespan for an AC unit in a hot & humid climate such as Florida is 10-15 years. This unit will be 8 years old. Replacement of this unit in this fiscal year supports the departments newly established AC unit replacement plan going forward.

**FY27/28**

**PSI013 – Station 53 Garage Door System Replacement:** The current garage door systems are aging and require increased maintenance. At times, the doors have been inoperable during an emergency response slowing fire truck departures. Due to repairs over the past several years, the individual door systems are incompatible with each other.

**PSI026 – Station 53 Laundry Area AC Replacement:** Sources suggest a typical lifespan for an AC unit in a hot & humid climate such as Florida is 10-15 years. This unit will be 8 years old. Replacement of this unit in this fiscal year supports the departments newly established AC unit replacement plan going forward.

CITY OF SAFETY HARBOR  
ADOPTED FY2023/2024 BUDGET

<b>Fund No &amp; Name:</b> 32-Capital Improvement Fund							
<b>Department:</b> 22 - Fire Department							
<b>Project Title:</b> Fire Department Vehicles							
<b>Funding Source:</b> Penny for Pinellas							
<b>Location:</b> Fire Stations 52 and 53							
<b>Account:</b> 032-3022-500.64-01							
PROJECT COSTS							
Project Description	Project #	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	5 YR TOTAL
Replace 2013 Pierce Fire Truck (Vehicle 855)	PSV011			1,468,100			1,468,100
Replace 2013 Pierce Fire Truck Loose Equip (Vehicle 855)	PSV011			20,000			20,000
Replace 2016 Chevrolet Tahoe (Vehicle 858)	PSV013			125,000			125,000
Replace 2006 Chevrolet Pickup (Vehicle 802)	PSV018					133,000	133,000
<b>TOTAL</b>		\$ -	\$ -	\$ <b>1,613,100</b>	\$ -	\$ <b>133,000</b>	\$ <b>1,746,100</b>
<b>Check the applicable box:</b>							
There are no projects budgeted for FY 23/24							<b>X</b>
Projects budgeted for FY23/24 have no associated operating costs							
Projects budgeted for FY23/24 have the following associated operating costs							
<b><u>FY 23/24</u></b>							
Personnel Services							
Supplies							
Contractual Services							
Fixed Cost (i.e. Utilities)							
Other							
Total Increase (Decrease) <span style="float: right;">_____ -</span>							

**JUSTIFICATIONS**

**FY 25/26**

**PSV011 - Replace vehicle 855:** This is a 2013 Pierce Fire Truck and will be 13 years old and approaching its life span based on its current use. The Fire Department’s heavy apparatus replacement cycle calls for engines and trucks to be replaced every 15 years. In January 2023, the City Commission approved the purchase of a new ladder truck in the amount of 1,468,100 by signing a contract with Ten-8 manufacturing; the money was secured by reserves until FY26 when payment will be due and paid via LOST funds. Pinellas County funding is approximately 5.36%.

**PSV011 – Replace vehicle 855 loose equipment:** This project has been created to ensure the new ladder truck being purchased and paid for in FY26 has all necessary loose equipment needed to meet National Fire Protection Association (NFPA) standards to serve as a ladder truck. Pinellas County funding is approximately 5.36%.

**PSV013 - Replace vehicle 858:** This is a 2016 Chevrolet Tahoe and will be 10 years old at its replacement date. The Fire Department’s vehicle replacement cycle calls for staff cars to be replaced every 10 years to ensure reliability and the most up to date vehicle safety and environment protection standards. This replacement cost includes the cost of the new vehicle as well as associated equipment to allow the vehicle to function as an incident command type vehicle throughout the county. Equipment includes radios, emergency warning lights, cabinets, computers, and incident command boards. Pinellas County funding is approximately 5.36%.

**FY27/28**

**PSV018 – Replace vehicle 802:** This is a 2006 Chevrolet pickup truck that is currently being used as a tow vehicle for the fire department’s boat. The pickup truck is also used during storms to assist in windshield

CITY OF SAFETY HARBOR  
ADOPTED FY2023/2024 BUDGET

years to ensure reliability and the most up to date vehicle safety and environment protection standards. This vehicle will be replaced with a new pickup truck to serve as a new medic unit at Station 53, that vehicle will rotate then as the boat tow vehicle. Cost includes the vehicle, emergency warning systems, and telecommunications equipment. Pinellas County funding is approximately 5.36% and Pinellas County EMS funding is approximately 75% up to the first \$50,000.

CITY OF SAFETY HARBOR  
ADOPTED FY2023/2024 BUDGET

**Fund No & Name:** 32 - Capital Improvement Fund  
**Department:** 22 - Fire Department  
**Project Title:** Fire Department Equipment  
**Funding Source:** Penny for Pinellas  
**Location:** Fire Stations 52 and 53  
**Account:** 032-3022-500.64-40

PROJECT COSTS							
Project Description	Project #	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	5 YR TOTAL
SCBA Replacement	PSEQ13				480,400		480,400
<b>TOTAL</b>		\$ -	\$ -	\$ -	\$ 480,400	\$ -	\$ 480,400

**Check the applicable box:**

There are no projects budgeted for FY 23/24	X
Projects budgeted for FY23/24 have no associated operating costs	
Projects budgeted for FY23/24 have the following associated operating costs	

<b><u>FY 23/24</u></b>	
Personnel Services	
Supplies	
Contractual Services	
Fixed Cost (i.e. Utilities)	
Other	_____
Total Increase (Decrease)	-

**JUSTIFICATIONS**

**FY26/27**

**PSEQ13 – SCBA Replacement:** The Fire Department’s self-contained breathing apparatus (SCBA) system includes 25 air-pack assemblies and 60 pressurized bottles. Firefighter’s must have immediate access to functioning and reliable SCBA units to operate on the scene of hazardous incidents including structure fires, car fires, hazardous materials incidents, etc. SCBA systems are regulated by the National Fire Protection Association (NFPA) as their use, as well as inspection, testing, and maintenance. SCBA systems should be replaced on a ten-year cycle. The Fire Department’s current SCBA system was purchased in 2017 and will have reached their recommended max use by 2027.

CITY OF SAFETY HARBOR  
ADOPTED FY2023/2024 BUDGET

<b>Fund No &amp; Name:</b> 14 - Street Improvement Fund							
<b>Department:</b> 31 - Streets							
<b>Project Title:</b> Building Improvements							
<b>Funding Source:</b> Gas Tax, Other							
<b>Location:</b> Citywide							
<b>Account:</b> 032-3031-500-6200							
PROJECT COSTS							
Project Description	Project #	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	5 YR TOTAL
Concrete Plant Building Improvements	STI002				200,000		200,000
<b>TOTAL</b>		\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ 200,000
<b>Check the applicable box:</b>							
There are no projects budgeted for FY 23/24							
Projects budgeted for FY23/24 have no associated operating costs							x
Projects budgeted for FY23/24 have the following associated operating costs							
Personnel Services Supplies Contractural Services Fixed Cost (i.e. Utilities) Other Total Increase (Decrease)							

**JUSTIFICATIONS**

**FY 26/27**

**Concrete Plant Building Improvements** – The City’s concrete silo will be 35 years old at the time of replacement. During replacement of the silo, it is also prudent to replace and/or modify the building that houses the batch plant. Materials are currently not covered and exposed to the elements. This causes material loss through wind/rain and also changes the final material compound when rain (moisture) enters the sand. Staff will look into widening the overall covered structure and modifying the material containment to better secure the material for use.

CITY OF SAFETY HARBOR  
ADOPTED FY2023/2024 BUDGET

<b>Fund No &amp; Name:</b> 32 - Capital Improvement Fund <b>Department:</b> 31 - Streets <b>Project Title:</b> Improvements other than Building <b>Funding Source:</b> Penny for Pinellas, Other <b>Location:</b> Citywide <b>Account:</b> 032-3031-500-6300							
PROJECT COSTS							
Project Description	Project #	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	5 YR TOTAL
Spruce St Drive Improvements	ST0060				50,000		50,000
Loberg Court Improvements	ST0061				100,000		100,000
<b>TOTAL</b>		\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ 150,000
<b>Check the applicable box:</b>							
There are no projects budgeted for FY 23/24						x	
Projects budgeted for FY23/24 have no associated operating costs							
Projects budgeted for FY23/24 have the following associated operating costs							
<b>**ARPA FUNDED**</b> Personnel Services Supplies Contractual Services Fixed Cost (i.e. Utilities) Other Total Increase (Decrease)							

**JUSTIFICATIONS**

**FY 26/27**

**Loberg Court Improvements:** The City’s Public Works crews consistently grade/re-grade Loberg Ct. (off of Fairview St.) on an annual basis. Crews recently completed replacement of deteriorated stormwater piping and would like to complete the improvements by including roadway base and paving.

**Spruce St. Drive Improvements:** Improvements in conjunction with 4<sup>th</sup> St. (MLK) pond improvements; to include new base material.

CITY OF SAFETY HARBOR  
ADOPTED FY2023/2024 BUDGET

**Fund No & Name:** 32 - Capital Improvement Fund  
**Department:** 31-Streets  
**Project Title:** Streets Division Vehicles  
**Funding Source:** Penny for Pinellas, Other  
**Location:** Public Works Department, 1200 Railroad Ave.  
**Account:** 032-3031-500-6401

PROJECT COSTS							
Project Description	Project #	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	5 YR TOTAL
Replace 3/4 Ton Pick-Up Truck (Vehicle 359)	STV009	58,000					58,000
Replace Flatbed Dump Truck (Vehicle 350)	STV004	78,500					78,500
Replace 3/4 Ton Crew Cab Pick-Up Truck (Vehicle 352)	STV010		70,000				70,000
Replace 1-Ton Dump Truck (Vehicle 345)	STV011		82,000				82,000
Replace Dump Truck ( Vehicle 323 )	STV012			180,000			180,000
Replace 2015 Ford F-550 1-1/2 Flat Bed Dump (Vehicle 362)	SMV010			110,000			110,000
<b>TOTAL</b>		<b>\$ 136,500</b>	<b>\$ 152,000</b>	<b>\$ 290,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 578,500</b>

**Check the applicable box:**

There are no projects budgeted for FY 23/24	
Projects budgeted for FY23/24 have no associated operating costs	
Projects budgeted for FY23/24 have the following associated operating costs	

*\*Quotes could not be obtained from vendors. Numbers are based on previous vehicle costs with price escalation.*

- Personnel Services
- Supplies
- Contractual Services
- Fixed Cost (i.e. Utilities)
- Other
- Total Increase (Decrease)

**JUSTIFICATIONS**

**FY 23/24**

**Replace vehicle 359:** This vehicle is a 2008 ¾ Ton GMC 2500 HD Pick Up used by the Street Division to transport materials and equipment to and from the field. By FY 22/23, this vehicle will be 15 years old and will have met its life expectancy for the division.

**Replace vehicle 350:** This vehicle is a 2004 GMC Flatbed dump truck used by the Street Division to transport materials to and from the field. By FY 20/21, this vehicle will be 16+ years old and will have met its life expectancy.

**FY 24/25**

**Replace Vehicle 345:** This vehicle is a 2012 Ford F-550 One Ton Dump used by the Street Division to transport materials and equipment to and from the field. By FY23/24, this vehicle will be 12 years old and will have met its life expectancy for the division due to the type of work this vehicle is used for.

**Replace vehicle 352:** This vehicle is a 2008 GMC ¾ Ton 2500 HD Crew Cab Pick UP used by the Street Division to transport materials and equipment to and from the field. By FY 23/24, this vehicle will be 16 years old and will have met its life expectancy for the division.

**FY 25/26**

**Replace Vehicle 362:** Vehicle 362 is a 2015 Ford F-550 1-1/2 Ton Flat Bed Dump that is used by the Streets Division on a regular basis to transport materials to and from the field.

**Replace Vehicle 323:** This vehicle is a 1996 Peterbilt used for the transport of materials, brush pickup during storm events, and hauling debris to landfill. This vehicle was a rebuild in 2012, from a front load garbage truck to a dump truck. By FY 24/25, this vehicle will be 29 years old and have surpassed its life expectancy.

CITY OF SAFETY HARBOR  
ADOPTED FY2023/2024 BUDGET

**Fund No & Name:** 32 - Capital Improvement Fund  
**Department:** 31 - Streets  
**Project Title:** Streets Division Equipment  
**Funding Source:** Penny for Pinellas, Other  
**Location:** 1200 Railroad Ave.  
**Account:** 032-3031-500-6440

PROJECT COSTS							
Project Description	Project #	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	5 YR TOTAL
Bobcat Attachment (Planer)	STE012	40,000					40,000
Replace 2004 Bobcat (Vehicle 911)	STE016	85,000					85,000
Replace 2011 Volvo Compact Wheel Loader ( Vehicle 925 )	STE017		150,000				150,000
Replace Ford Tractors (Vehicles 931, 932, 935)	STE018		65,000				65,000
Replace Skid Steer Stump Grinder Attachment	STV013			30,000			30,000
New Cement Silo	STE020				150,000		150,000
Replace Concrete Barrels (Equipment 651 and 657)	STE021					50,000	50,000
<b>TOTAL</b>		<b>\$ 125,000</b>	<b>\$ 215,000</b>	<b>\$ 30,000</b>	<b>\$ 150,000</b>	<b>\$ 50,000</b>	<b>\$ 570,000</b>

**Check the applicable box:**

There are no projects budgeted for FY 23/24	
Projects budgeted for FY23/24 have no associated operating costs	
Projects budgeted for FY23/24 have the following associated operating costs	

*\*Quotes could not be obtained from vendors. Numbers are based on previous vehicle costs with price escalation.*

Personnel Services		
Supplies	Fuel/Maintenance	
Contractual Services		
Fixed Cost (i.e. Utilities)		
Other		
Total Increase (Decrease)		

**JUSTIFICATIONS**

**FY 23/24**

**Replace Bobcat Loader (Vehicle 911):** The Division’s Bobcat loader is one of the most versatile pieces of equipment. With a tight turn radius and numerous attachment options, this piece of equipment is highly valuable and widely utilized. At the time of replacement, this equipment will be 20 years old and will have met its useful life and operating hours.

**Bobcat attachment (Planer):** Streets Division has been taking on an increasing amount of major asphalt repair jobs. An asphalt milling machine will make these jobs more efficient and allow for a more professional finish.

**FY 24/25**

**Replace Volvo Compact Loader (Vehicle 925):** The Division’s Compact Wheel Loader is utilized both in the Public Works complex to move materials and unload trucks and in the field to complete roadway work, and in times of emergency, utilized for debris clearing. At the time of replacement, this equipment will be 14 years old and will have met its useful life and operating hours.

**Replace Ford Tractor and attachments (Vehicles 931, 932, 935):** These are Ford compact tractors ranging in age from 1983 – 1990. They have exceeded their life expectancy and can be replaced by a single tractor with a broom, mower, and box blade attachment.

**FY 25/26**

**Replace Skid Steer Stump Grinder:** The Stump Grinder Attachment is a crucial part of the city's tree maintenance program. The current stump grinder was purchased in 2005 making it 20 years old at time of replacement.

**FY 26/27**

**Replace Deere Pay Loader:** By FY 26/27 this pay loader will be 20 years old and will have met its life expectancy for the division.

**Replace CemenTech Silo** – The City's 20 CY cement silo is utilized as an integral part of the Public Works concrete batch plant. This allows the Public Works team to deliver small batches of concrete (4 yards or less) to the jobsite at one time; saving the City costly delivery fees from concrete on-call companies. The concrete silo will be 35 years old at time of replacement.

**FY 27/28**

**Replace Concrete Barrels:** The City owns, maintains, and operates its own concrete batch plant at the Public Works Yard. In order to transport concrete from the plant to the jobsite tow behind concrete barrels are required. These pieces of equipment see extreme wear and tear due to the harsh chemical composition of concrete as well as the daily/weekly use. Both barrels will be replaced and the current barrels will be surplus.

CITY OF SAFETY HARBOR  
ADOPTED FY2023/2024 BUDGET

**Fund No & Name:** 32 - Capital Improvement Fund  
**Department:** 33 - Fleet Division  
**Project Title:** Fleet Equipment  
**Funding Source:** Penny for Pinellas  
**Location:** Public Works/1200 Railroad Ave.  
**Account:** 032-3033-500-6440

PROJECT COSTS							
Project Description	Project #	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	5 YR TOTAL
Column Lifts (6)	FLE011	70,000					70,000
Fuel Tank Replacement	FLE013				450,000		450,000
<b>TOTAL</b>		<b>\$ 70,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 450,000</b>	<b>\$ -</b>	<b>\$ 520,000</b>

**Check the applicable box:**

There are no projects budgeted for FY 23/24	
Projects budgeted for FY23/24 have no associated operating costs	
Projects budgeted for FY23/24 have the following associated operating costs	

Personnel Services  
 Supplies  
 Contractual Services  
 Fixed Cost (i.e. Utilities)  
 Other  
 Total Increase (Decrease)

**JUSTIFICATIONS**

**FY 23/24**

**Replacement of Column Lifts:** The column lifts are fifteen (16) years old and have reached their life expectancy.

**FY 26/27**

**Replacement of Fuel Tanks:** The two (2) 10,000 gallon fuel tanks are 30 years old and have exceeded their life expectancy.

CITY OF SAFETY HARBOR  
ADOPTED FY2023/2024 BUDGET

**Fund No & Name:** 32 - Capital Improvement Fund  
**Department:** 34 - Building Maintenance  
**Project Title:** Improvements Other than Buildings  
**Funding Source:** Penny for Pinellas  
**Location:** Various City Facilities  
**Account:** 032-3034-500-6300

PROJECT COSTS							
Project Description	Project #	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	5 YR TOTAL
BM HVAC #1 & #2 Replacement	BL0018			19,800			19,800
<b>TOTAL</b>		\$ -	\$ -	\$ 19,800	\$ -	\$ -	\$ 19,800

**Check the applicable box:**

There are no projects budgeted for FY 23/24	
Projects budgeted for FY23/24 have no associated operating costs	X
Projects budgeted for FY23/24 have the following associated operating costs	

<u><b>FY 23/24</b></u>	
Personnel Services	
Supplies	
Contractual Services	
Fixed Cost (i.e. Utilities)	
Other	_____
Total Increase (Decrease)	-

**JUSTIFICATIONS**

**FY 25/26**

**BM HVAC #1 & #2 Replacement (BL0018 - \$19,800):** Existing equipment is Trane air handler & condenser units installed in 2015 for the carpenter's shop & office and will reach the end of useful life.

CITY OF SAFETY HARBOR  
ADOPTED FY2023/2024 BUDGET

**Fund No & Name:** 32 - Capital Improvement Fund  
**Department:** 34 - Building Maintenance  
**Project Title:** Improvements Other than Buildings  
**Funding Source:** Penny for Pinellas  
**Location:** Various City Facilities  
**Account:** 032-3034-500-6300

PROJECT COSTS							
Project Description	Project #	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	5 YR TOTAL
BM HVAC #1 & #2 Replacement	BL0018			19,800			19,800
<b>TOTAL</b>		\$ -	\$ -	\$ 19,800	\$ -	\$ -	\$ 19,800

**Check the applicable box:**

There are no projects budgeted for FY 23/24	
Projects budgeted for FY23/24 have no associated operating costs	X
Projects budgeted for FY23/24 have the following associated operating costs	

<u><b>FY 23/24</b></u>	
Personnel Services	
Supplies	
Contractual Services	
Fixed Cost (i.e. Utilities)	
Other	_____
Total Increase (Decrease)	-

**JUSTIFICATIONS**

**FY 25/26**

**BM HVAC #1 & #2 Replacement (BL0018 - \$19,800):** Existing equipment is Trane air handler & condenser units installed in 2015 for the carpenter's shop & office and will reach the end of useful life.

CITY OF SAFETY HARBOR  
ADOPTED FY2023/2024 BUDGET

<b>Fund No &amp; Name:</b> 32 - Capital Improvement Fund							
<b>Department:</b> 34 - Building Maintenance							
<b>Project Title:</b> Automotive Equipment							
<b>Funding Source:</b> Penny for Pinellas							
<b>Location:</b> Various City Facilities							
<b>Account:</b> 032-3034-500-6401							
PROJECT COSTS							
Project Description	Project #	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	5 YR TOTAL
Vehicle #126 Replacement (Cargo Van)	BL0014		53,550				53,550
Vehicle #401 Replacement (2012 Pick-up Truck)	BMV002					39,730	39,730
<b>TOTAL</b>		\$ -	\$ 53,550	\$ -	\$ -	\$ 39,730	\$ 93,280
<b>Check the applicable box:</b>							
There are no projects budgeted for FY 23/24							
Projects budgeted for FY23/24 have no associated operating costs						X	
Projects budgeted for FY23/24 have the following associated operating costs							
<b><u>FY 23/24</u></b>							
Personnel Services							
Supplies							
Contractual Services							
Fixed Cost (i.e. Utilities)							
Other							
Total Increase (Decrease)		-					

**JUSTIFICATIONS**

**FY 24/25**

**Vehicle #126 Replacement Cargo Van (BL0014 - \$53,550):** Current vehicle is 2009 GMC 3500 cargo van used for facility maintenance citywide. Asset #2663. Fleet recommends replacement in FY 24/25.

**FY 27/28**

**Vehicle #401 Replacement Pick-up Truck (BMV002 - \$39,730):** Current vehicle is a 2012 GMC Sierra extended cab pick-up truck bought 7/2012 used for facility maintenance citywide. Fleet recommends replacement in FY 27/28.

CITY OF SAFETY HARBOR  
ADOPTED FY2023/2024 BUDGET

**Fund No & Name:** 32 - Capital Improvement Fund  
**Department:** 34 - Building Maintenance  
**Project Title:** Special Equipment  
**Funding Source:** Penny for Pinellas  
**Location:** Various City Facilities  
**Account:** 032-3034-500-6440

PROJECT COSTS							
Project Description	Project #	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	5 YR TOTAL
One Man Lift #908 Replacement	BME001			13,200			13,200
<b>TOTAL</b>		\$ -	\$ -	\$ 13,200	\$ -	\$ -	\$ 13,200

**Check the applicable box:**

There are no projects budgeted for FY 23/24	
Projects budgeted for FY23/24 have no associated operating costs	X
Projects budgeted for FY23/24 have the following associated operating costs	

<u><b>FY 23/24</b></u>	
Personnel Services	
Supplies	
Contractual Services	
Fixed Cost (i.e. Utilities)	
Other	_____
Total Increase (Decrease)	-

**JUSTIFICATIONS**

**FY 25/26**

**One Man Lift #908 Replacement (BME001 - \$13,200):** Current equipment is a JGL 25AM one-man lift used for facility maintenance citywide. Purchased 9/29/16. Asset #2941 will reach the end of useful life.

CITY OF SAFETY HARBOR  
ADOPTED FY2023/2024 BUDGET

<b>Fund No &amp; Name:</b> Capital Project <b>Department:</b> Library - 3055 <b>Project Title:</b> Roof Replacement <b>Funding Source:</b> Penny for Pinellas <b>Location:</b> Library <b>Account:</b> 032-3055-500.62-00							
PROJECT COSTS							
Project Description	Project #	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	5 YR TOTAL
Library Roof Replacement	LBIMP3	275,000					275,000
<b>TOTAL</b>		<b>\$ 275,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 275,000</b>
<b>Check the applicable box:</b>							
There are no projects budgeted for FY 23/24							
Projects budgeted for FY23/24 have no associated operating costs							x
Projects budgeted for FY23/24 have the following associated operating costs							
<b><u>FY 23/24</u></b>							
Personnel Services							
Supplies							
Contractual Services							
Fixed Cost (i.e. Utilities)							
Other							
Total Increase (Decrease)			-				

**JUSTIFICATIONS**

**FY 23/24 –**

The library roof has been leaking since 2017. Numerous repairs have been done to remedy the situation, but leaks continue to return after storms. Since 2018, \$18,837 has been spent on repairs, with the most recent invoice in March of \$1,100 for a total of \$19,937. This cost doesn't include required ceiling replacement costs or loss of library materials due to water damage. There are numerous broken tiles on the roof at the current time. The existing roof was installed in 2008.

Building and Maintenance received budgetary figure of \$245,000 for a complete roof replacement consisting of colored metal. B&M recommends the full roof replacement, with metal for longevity and potential consistency with other city facilities. With a 10% contingency, the estimated cost is \$269,500.

CITY OF SAFETY HARBOR  
ADOPTED FY2023/2024 BUDGET

**Fund No & Name:** 32 - Capital Improvement Fund  
**Department:** 56 - Recreation  
**Project Title:** Buildings  
**Funding Source:** Penny for Pinellas  
**Location:** Community Center, Rigsby Center, Museum, Folly Farm  
**Account:** 032-3056-500-6200

PROJECT COSTS							
Project Description	Project #	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	5 YR TOTAL
Community Center Roof Replacement	PRI005		300,000				300,000
Museum Roof Replacement	PRI014				65,000		65,000
Folly Farm Education Center Roof Replacement	PRI015					75,000	75,000
<b>TOTAL</b>		\$ -	\$ 300,000	\$ -	\$ 65,000	\$ 75,000	\$ 440,000

**Check the applicable box:**

There are no projects budgeted for FY 23/24	X
Projects budgeted for FY23/24 have no associated operating costs	
Projects budgeted for FY23/24 have the following associated operating costs	

**FY 23/24**

Personnel Services	
Supplies	
Contractual Services	
Fixed Cost (i.e. Utilities)	
Other	_____
Total Increase (Decrease)	-



**JUSTIFICATIONS**

**FY 24/25**

**Community Center Total Roof Replacement (PRI005 - \$300,000):** The existing roof on the lobby, classrooms, multipurpose room and gyms 2 & 3 are the original 2003 installation. Multiple leak repairs have been completed over the course of 15 years. With the 2019 fitness center addition a temporary repair was completed to original roof system with the intent of total replacement within 5 years. \*ARPA funds.

**FY 26/27**

**Museum Roof Replacement (PRI011 - \$65,000):** The 2006 existing roof will reach the end of its useful life.

**FY27/28**

**Folly Farm Education Center Roof Replacement (PRI015 - \$75,000):** The parcel was purchased in 2021 with a 1957 structure comprised of 1,936 square feet. The closing inspection identified the following with regards the roof per notes: Asphalt composition shingles on the main roof. These consist of cellulose mat, asphalt impregnated with colored gravel on surface. Shingles are applied in horizontal rows. Rolled Asphalt / Modified Bitumen was noted on the flat roof. Rolled roofing material is a cellulose mat impregnated with

felt paper and generally covered with a granular surface to retard ultraviolet deterioration. A new Modified Bitumn roof has a life expectancy of approximately 18 to 20 years. A permit search was done in Public Records and no permits were located for a roof replacement.

CITY OF SAFETY HARBOR  
ADOPTED FY2023/2024 BUDGET

**Fund No & Name:** 32 - Capital Improvement Fund  
**Department:** 56 - Recreation  
**Project Title:** Improvements Other than Buildings  
**Funding Source:** Penny for Pinellas  
**Location:** Community Center, Rigsby Center, Museum, Folly Farm  
**Account:** 032-3056-500-6300

PROJECT COSTS							
Project Description	Project #	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	5 YR TOTAL
Clearwater Joint Use Agreement (7/7 payments)	PR0067	50,000					50,000
Community Center HVAC #4 Replacement	PRI007		25,000				25,000
Museum HVAC Replacement #1 & #2	PRI010			25,000			25,000
Community Center Restroom Improvements	PRI012		35,000				35,000
Community Center HVAC #3 Replacement	PRI013				50,000		50,000
MU Shelter Replacement	PRI016				75,000		75,000
MU Restroom & Flooring Improvements	PRI017				75,000		75,000
CC Gym Flooring Replacement	PRI018					125,000	125,000
<b>TOTAL</b>		<b>\$ 50,000</b>	<b>\$ 60,000</b>	<b>\$ 25,000</b>	<b>\$ 200,000</b>	<b>\$ 125,000</b>	<b>\$ 460,000</b>

**Check the applicable box:**

There are no projects budgeted for FY 23/24	
Projects budgeted for FY23/24 have no associated operating costs	X
Projects budgeted for FY23/24 have the following associated operating costs	

**FY 23/24**

Personnel Services	
Supplies	
Contractual Services	
Fixed Cost (i.e. Utilities)	
Other	_____
Total Increase (Decrease)	-



**JUSTIFICATIONS**

**FY 23/24**

**Clearwater Joint Use Agreement (PR0067 - \$50,000):** Joint use agreement with the City of Clearwater for capital improvements to the Countryside Sportsplex and in reciprocity thirty (30) years resident participation in Clearwater youth turf user groups. Agreement designates a seven (7) year payment of \$50,000, totaling a complete capital investment of \$350,000. (Final payment 7/7).

**FY 24/25**

**Community Center HVAC #4 Replacement (PRI007 - \$25,000):** Existing equipment is a Trane 10-ton unit installed in 2003, with the condenser replaced in 2015. The air handler will reach the end of its useful life.

**Community Center Restroom Improvements (PRI012 - \$35,000):** Existing amenities (sinks, toilets, partitions, etc.) were installed in 2003 and have reached the end of their useful life.

**FY 25/26**

**Museum HVAC #1 & #2 Replacements (PRI010 - \$25,000):** Existing equipment is Trane units installed in 2016 and will reach the end of its useful life.

**FY 26/27**

**Community Center HVAC #3 Replacement (PRI013 - \$50,000):** Existing equipment is a Trane 25-ton unit installed in 2003, with the compressor replaced in 2016.

**Museum Shelter Replacement (PRI016 - \$75,000):** Existing 20' x 20' structure was erected in 1999 and will reach the end of its useful life. Improvements will include a larger shelter and base slab (20' x 30') for outdoor program/event/rental space.

**Museum Flooring & Restroom Improvements (PRO017 - \$75,000):** Existing facility was remodeled in 2011 and will require replacement lavatories, sinks and flooring.

**FY 27/28**

**Community Center Gym Flooring Replacement (PRI018 - \$125,000):** Existing Community Center mondo gym flooring was installed in 2003 and surpassed the 15-year warranty against wear & tear.

CITY OF SAFETY HARBOR  
ADOPTED FY2023/2024 BUDGET

<b>Fund No &amp; Name:</b> 32 - Capital Improvement Fund							
<b>Department:</b> 56 - Recreation							
<b>Project Title:</b> Automotive Equipment							
<b>Funding Source:</b> Penny for Pinellas							
<b>Location:</b> Community Center, Rigsby Center, Museum, Folly Farm							
<b>Account:</b> 032-3056-500-6401							
PROJECT COSTS							
Project Description	Project #	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	5 YR TOTAL
Vehicle #451 Replacement (Bus to Van)	PKV012	59,400					59,400
Vehicle #448 Replacement (15 Passenger Van)	PKV013	59,400					59,400
Vehicle #453 Replacement (66 Passenger School Bus)	PKV014	121,700					121,700
<b>TOTAL</b>		<b>\$ 240,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 240,500</b>
<b>Check the applicable box:</b>							
There are no projects budgeted for FY 23/24							
Projects budgeted for FY23/24 have no associated operating costs							<b>X</b>
Projects budgeted for FY23/24 have the following associated operating costs							
<b><u>FY 23/24</u></b>							
Personnel Services							
Supplies							
Contractual Services							
Fixed Cost (i.e. Utilities)							
Other							
Total Increase (Decrease)		-					

**JUSTIFICATIONS**

**FY 23/24**

**Vehicle Replacement #451 (PKV012 - \$59,400):** Current vehicle is a 2011 Ford F-550 Glaval Bus. 33 Passenger. Replacement vehicle will be a 15-passenger van to be used for childcare transportation and senior daytrips to eliminate the CDL requirement. Fleet recommends replacement in FY20/21.

**Vehicle Replacement #448 (PKV013 - \$59,400):** Current vehicle is a 2007 GMC Savana 3500 passenger van. Asset #2577 was purchased on 1/29/07. Vehicle used for recreation program participant transportation. Fleet recommends replacement in FY 21/22.

**Vehicle Replacement #453 (PKV014 - \$121,700):** Current vehicle is a 2002 International Thomas 65 passenger school bus. Asset #2934. Vehicle used for licensed childcare program participant transportation. Fleet recommends a used bus replacement in FY 22/23.

CITY OF SAFETY HARBOR  
ADOPTED FY2023/2024 BUDGET

**Fund No & Name:** 32 - Capital Improvement Fund  
**Department:** 56 - Recreation  
**Project Title:** Special Equipment  
**Funding Source:** Penny for Pinellas  
**Location:** Community Center, Rigsby Center, Museum, Folly Farm  
**Account:** 032-3056-500-6440

PROJECT COSTS							
Project Description	Project #	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	5 YR TOTAL
Community Center Fitness Equipment Replacement	PREQ07					100,000	100,000
Parade Barricades & Trailer	RCE006		50,000				50,000
<b>TOTAL</b>		\$ -	\$ 50,000	\$ -	\$ -	\$ 100,000	\$ 150,000

**Check the applicable box:**

There are no projects budgeted for FY 23/24	X
Projects budgeted for FY23/24 have no associated operating costs	
Projects budgeted for FY23/24 have the following associated operating costs	

<u>FY 23/24</u>	
Personnel Services	_____
Supplies	_____
Contractual Services	_____
Fixed Cost (i.e. Utilities)	_____
Other	_____
Total Increase (Decrease)	-



**JUSTIFICATIONS**

**FY 24/25**

**Parade Barricades & Trailer (RCE006 - \$50,000):** Metal, spicket street barricades for public safety during parades & special events, with specialized trailer for barricade transporting.

**FY27/28**

**Community Center Fitness Equipment Replacement (PREQ07 - \$100,000):** Current equipment was installed in 2018 and will reach the end of its useful life.

CITY OF SAFETY HARBOR  
ADOPTED FY2023/2024 BUDGET

<b>Fund No &amp; Name:</b> 32 - Capital Improvement Fund							
<b>Department:</b> 58 - Parks							
<b>Project Title:</b> Buildings							
<b>Funding Source:</b> Penny for Pinellas							
<b>Location:</b> Various Parkland Properties							
<b>Account:</b> 032-3058-500-6200							
PROJECT COSTS							
Project Description	Project #	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	5 YR TOTAL
SHCP Metal Building Replacement (Maintenance Shop)	PKI043	135,000					135,000
Parks & BM Administration Building (Design & Permitting)	PKI035	270,000					270,000
Parks & BM Administration Building (Construction)	PKI035		3,550,000				3,550,000
<b>TOTAL</b>		<b>\$ 405,000</b>	<b>\$3,550,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,955,000</b>
<b>Check the applicable box:</b>							
There are no projects budgeted for FY 23/24							
Projects budgeted for FY23/24 have no associated operating costs							<b>X</b>
Projects budgeted for FY23/24 have the following associated operating costs							
<b><u>FY 23/24</u></b>							
Personnel Services							
Supplies							
Contractual Services							
Fixed Cost (i.e. Utilities)							
Other							
Total Increase (Decrease)		-					

**JUSTIFICATIONS**

**FY 23/24**

**Parks & Building Maintenance Admin Building – Design (PKI035 – \$270,000):** Design cost for a 10,000 square foot one-story structure with 2,000 sq. feet built hardened to withstand a Category 5 storm. Structure will be located adjacent to the current Public Works complex at 1200 Railroad Ave.

**SHCP Metal Building Replacement - Maintenance Shop (PKI043 - \$101,250):** Existing building installed in 1991; repair parts (metal panels) are no longer available and building has reached the end of its useful life. Replacement will be a 30’x50’ steel building with three (3) 12’X14’ roll up doors on exiting concrete slab. Asset #586.

**FY 24/25**

**Parks & Building Maintenance Admin Building – Construction (PKI035 \$3,550,000):** Construction of a 10,000 square foot one-story structure with 2,000 sq. feet built hardened to withstand a Category 5 storm. Structure will be located adjacent to the current Public Works complex at 1200 Railroad Ave

CITY OF SAFETY HARBOR  
ADOPTED FY2023/2024 BUDGET

**Fund No & Name:** 32 - Capital Improvement Fund  
**Department:** 58 - Parks  
**Project Title:** Improvements Other than Buildings  
**Funding Source:** Penny for Pinellas  
**Location:** Various Parkland Properties  
**Account:** 032-3058-500-6300

PROJECT COSTS							
Project Description	Project #	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	5 YR TOTAL
Fishing Pier Replacement (Construction)	PR0057	1,200,000					1,200,000
SHCP Ball Field Light Replacement	PKI024	350,000					350,000
SHCP Walking Trail	PKI032		50,000				50,000
Outdoor Fitness Zones	PKI033		60,000				60,000
Parks Furnishings Renewal & Replacement	PKI037	24,200	26,620	29,280	32,210	35,430	147,740
City Park Sidewalk Replacements	PKI040	50,000		50,000			100,000
SHCP Sand Volleyball Ct Expansion	PKI042		50,000				50,000
SHCP Field #1 Improvements	PKI045			25,000			25,000
SHCP Field #2 Improvements	PKI046		25,000				25,000
SHCP Field #3 Improvements	PKI047	15,000					15,000
SHCP Field #4 Improvements	PKI048			25,000			25,000
SHCP Field #5 Improvements	PKI049		25,000				25,000
Elm Street Park Development (Design/Construction)	PKI053	165,000	250,000				415,000
John Wilson Park (Gazebo) Improvements	PKI054	54,000					54,000
Waterfront Park Irrigation & Turf Improvements	PKI055	180,000					180,000
Parks Turf Renewal & Replacement	PKI058	30,000	33,000	36,300	39,930	43,920	183,150
Waterfront Park Boardwalk Inspection & Repairs	PKI060					45,000	45,000
North City Park Tennis & Basketball Court Lighting	PKI061					100,000	100,000
Parks Fencing Renewal & Replacement	PKI062		50,000	55,000	60,500	66,550	232,050
Shelter Roof Replacment (Mease/Marina/Vet's Plaza)	PKI063				100,000		100,000
Basin Dock & Piling Replacement	MAR006	1,100,000					1,100,000
<b>TOTAL</b>		<b>\$ 3,168,200</b>	<b>\$ 569,620</b>	<b>\$ 220,580</b>	<b>\$ 232,640</b>	<b>\$ 290,900</b>	<b>\$ 4,481,940</b>

**Check the applicable box:**

There are no projects budgeted for FY 23/24	
Projects budgeted for FY23/24 have no associated operating costs	X
Projects budgeted for FY23/24 have the following associated operating costs	

**FY 23/24**

Personnel Services		
Supplies		
Contractual Services		
Fixed Cost (i.e. Utilities)		**Utility savings SHCP ball field light replacment to LED
Other		
Total Increase (Decrease)	_____	-

**JUSTIFICATIONS**

**FY 23/24**

**Fishing Pier Replacement (PR0057 - \$1,200,000):** Current pier is 415 linear feet and was replaced in 2002. The pilings and stringers have reached the end of their useful life requiring replacement. Shelter & benches included in replacement. \*ARPA funds.

**SHCP Ball Field Lighting Replacement (PKI024 - \$350,000):** Existing lights (10+ years) have reached the end of useful life, combined with current technology require replacement. \*ARPA funds.

**Park Furnishings Renewal & Replacement (PKI037 - \$24,200):** Existing site furnishings installed between 2008-2014 with a life expectancy of ten (10) years. Furnishing being replaced per site: picnic tables, park benches, trash receptacles, dog bag stations, and water fountains (human/dog).

**City Park Sidewalk Replacements (PKI040 - \$50,000):** Existing sidewalks in numerous City parks are cracked & deteriorating requiring panel replacements city-wide. Funding is a phased replacement approach.

**SHCP Field #3 Improvements (PKI047 - \$15,000):** Backstop improvements to include fence & padding replacement for softball diamond & t-ball fields.

**Elm Street Park Development (PKI053 - \$165,000):** Consultant design services for development of Elm Street property for a park with light agriculture affiliation.

**John Wilson Park (Gazebo) Improvements (PKI054 - \$54,000):** Existing structure was constructed in 2001 and requires structure repairs that includes replacing rotting wood, sand blasting, painting and sealing.

**Waterfront Park Irrigation & Turf Improvements (PKI055 - \$180,000):** Installation of new irrigation system and replacement turf alternative for the open field area.

**Parks Turf Renewal & Replacement (PKI058 - \$30,000):** Address turf areas within the parkland system. FY24 project scope will include Marina/Veterans Park.

**Basin Dock & Piling Replacement (MAR006 - \$1,100,000):** Design and construction of boat basin wood decking & pilings. Current structure was installed in 2005 and will reach the end of its useful life.

#### **FY 24/25**

**SHCP Walking Trail (PKI032 - \$50,000):** Installment of a five-foot-wide walking/jogging trail around the perimeter of the park that will incorporate replacement tree plantings and field drainage improvements.

**Outdoor Fitness Zones (PKI033 - \$60,000):** Identify locations and installation of two outdoor fitness zones.

**Park Furnishings Renewal & Replacement (PKI037 - \$26,620):** Existing site furnishings installed between 2008-2014 with a life expectancy of ten (10) years. Furnishing being replaced per site: picnic tables, park benches, trash receptacles, dog bag stations, and water fountains (human/dog).

**SHCP Sand Volleyball Court Expansion (PKI042 - \$50,000):** Identify location, design, and construct an additional sand volleyball court at SHCP with lights.

**SHCP Field #2 Improvements (PKI046 - \$25,000):** Regrading for drainage and addition of infield material. Rebuild of bullpen areas.

**SHCP Field #5 Improvements (PKI049 - \$25,000):** Regrading for drainage and addition of infield material. Rebuild of bullpen areas.

**Elm Street Park Development (PKI053 - \$250,000):** Construction services for development of Elm Street property for a park with light agriculture affiliation.

**Parks Turf Renewal & Replacement (PKI058 - \$33,000):** Address turf areas requiring replacement within the parkland system.

**Parks Fencing Renewal & Replacement (PKI062 - \$50,000):** Phase one of City parks replacement perimeter and interior fencing for safety & security. Property identified: SH City Park ball fields.

**FY 25/26**

**Park Furnishings Renewal & Replacement (PKI037 - \$29,280):** Existing site furnishings installed between 2008-2014 with a life expectancy of ten (10) years. Furnishing being replaced per site: picnic tables, park benches, trash receptacles, dog bag stations, and water fountains (human/dog).

**City Park Sidewalk Replacements (PKI040 - \$50,000):** Existing sidewalks in numerous City parks are cracked & deteriorating requiring panel replacements city-wide. Funding is a phased replacement approach.

**SHCP Field #1 Improvements (PKI045 - \$25,000):** Regrading for drainage and addition of infield material. Rebuild of bullpen areas.

**SHCP Field #4 Improvements (PKI048 - \$25,000):** Regrading for drainage and addition of infield material. Rebuild of bullpen areas.

**Parks Turf Renewal & Replacement (PKI058 - \$36,300):** Address turf areas requiring replacement within the parkland system.

**Parks Fencing Renewal & Replacement (PKI062 - \$55,000):** Phase two of City parks replacement perimeter and interior fencing for safety & security. Property identified: Elm Street property.

**FY26/27**

**Park Furnishings Renewal & Replacement (PKI037 - \$32,210):** Existing site furnishings installed between 2008-2014 with a life expectancy of ten (10) years. Furnishing being replaced per site: picnic tables, park benches, trash receptacles, dog bag stations, and water fountains (human/dog).

**Parks Turf Renewal & Replacement (PKI058 - \$39,930):** Address turf areas requiring replacement within the parkland system.

**Parks Fencing Renewal & Replacement (PKI062 - \$60,500):** Phase three of City parks replacement perimeter and interior fencing for safety & security. Property identified: North City Park.

**Parks Shelter Roof Replacements - Mease/Marina/Vet's Plaza (PKI063 - \$100,00):** Park shelter roof replacements. Existing roof installed: Mease park-1996, Marina shelters & restrooms – 2002, Veterans Plaza shelters – 2002.

**FY27/28**

**Park Furnishings Renewal & Replacement (PKI037 - \$35,430):** Existing site furnishings installed between 2008-2014 with a life expectancy of ten (10) years. Furnishing being replaced per site: picnic tables, park benches, trash receptacles, dog bag stations, and water fountains (human/dog).

**Parks Turf Renewal & Replacement (PKI058 - \$43,920):** Address turf areas requiring replacement within the parkland system.

**Waterfront Park Boardwalk Inspection & Repairs (PKI060 - \$45,000):** Boardwalk constructed in 2017 and will require structural safety inspection and repairs.

**North City Park Tennis & Basketball Court Lighting (PKI061 - \$100,000):** Installment of court lighting for evening resident use & evening programming. Existing facilities do not have lights.

**Parks Fencing Renewal & Replacement (PKI062 - \$66,550):** Phase four of City parks replacement perimeter and interior fencing for safety & security. Property identified: Marshall Street Park & Daisy Douglas Park.

CITY OF SAFETY HARBOR  
ADOPTED FY2023/2024 BUDGET

<b>Fund No &amp; Name:</b> 32 - Capital Improvement Fund							
<b>Department:</b> 58 - Parks							
<b>Project Title:</b> Automotive Equipment							
<b>Funding Source:</b> Penny for Pinellas							
<b>Location:</b> Various Parkland Properties							
<b>Account:</b> 032-3058-500-6401							
PROJECT COSTS							
Project Description	Project #	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	5 YR TOTAL
Vehicle #419 Replacement - Dump Truck (1 ton)	PKV016	70,000					70,000
Vehicle #416 Replacement - Dump Truck (1 ton)	PKV017		77,000				77,000
Vehicle #412 Replacement - Pickup Truck (Ext Cab)	PKV018				60,840		60,840
Vehicle #413 Replacement - Dump Truck (Crew Cab)	PKV019				84,700		84,700
<b>TOTAL</b>		<b>\$ 70,000</b>	<b>\$ 77,000</b>	<b>\$ -</b>	<b>\$ 145,540</b>	<b>\$ -</b>	<b>\$ 292,540</b>
<b>Check the applicable box:</b>							
There are no projects budgeted for FY 23/24							
Projects budgeted for FY23/24 have no associated operating costs							<b>X</b>
Projects budgeted for FY23/24 have the following associated operating costs							
<b><u>FY 23/24</u></b>							
Personnel Services							
Supplies							
Contractual Services							
Fixed Cost (i.e. Utilities)							
Other							
Total Increase (Decrease)		-					

**JUSTIFICATIONS**

**FY 23/24**

**Vehicle Replacement #419 (PKV016 - \$70,000):** Current vehicle is a 2008 GMC 3500HD dump truck. Asset #2601; purchased 2/8/08. Fleet recommends replacement FY 23/24.

**FY 24/25**

**Vehicle Replacement #416 (PKV017 - \$77,000):** Current vehicle is a 2009 GMC 3500HD dump truck. Purchased 1/30/09. Fleet recommends replacement FY 24/25.

**FY26/27**

**Vehicle Replacement #412 (PKV018 - \$60,840):** Current vehicle is a 2011 GMC Sierra extended cab pick up truck. Purchased 6/30/2011. Asset #2717. Fleets recommends replacement FY26/27.

**Vehicle Replacement #413 (PKV019 - \$84,700):** Current vehicle is a 2011 GMC Sierra 3500HD crew cab dump truck. Purchased 7/6/2011. Asset #2716. Fleet recommends replacement FY26/27.

CITY OF SAFETY HARBOR  
ADOPTED FY2023/2024 BUDGET

<b>Fund No &amp; Name:</b> 32 - Capital Improvement Fund							
<b>Department:</b> 58 - Parks							
<b>Project Title:</b> Special Equipment							
<b>Funding Source:</b> Penny for Pinellas							
<b>Location:</b> Various Parkland Properties							
<b>Account:</b> 032-3058-500-6440							
PROJECT COSTS							
Project Description	Project #	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	5 YR TOTAL
Parks Equipment Replacement & Renewal	PKE006		72,000	42,000	46,200	50,820	211,020
Parks Utility Vehicle Replacement	PKE008	20,000	22,000	24,200			66,200
Parks Trailer Replacements/Additions	PKE013	35,000					35,000
Toro 2500 Top Dresser Attachment	PKE015						-
<b>TOTAL</b>		<b>\$ 55,000</b>	<b>\$ 94,000</b>	<b>\$ 66,200</b>	<b>\$ 46,200</b>	<b>\$ 50,820</b>	<b>\$ 312,220</b>
<b>Check the applicable box:</b>							
There are no projects budgeted for FY 23/24							
Projects budgeted for FY23/24 have no associated operating costs							<b>X</b>
Projects budgeted for FY23/24 have the following associated operating costs							
<b><u>FY 23/24</u></b>							
Personnel Services							
Supplies							
Contractual Services							
Fixed Cost (i.e. Utilities)							
Other							
Total Increase (Decrease)		-					

**JUSTIFICATIONS**

**FY 23/24**

**Parks Utility Vehicle Replacement (PKE008 - \$20,000):** Replaces utility vehicle #916 purchased in 2016 and currently in use; a utility vehicle provides the needed power to sustain use of Main Street events, and parkland maintenance.

**Parks Trailer Replacements/Additions (PKE013 - \$35,000):** Parks utilizes trailers to transport mowing and earthwork equipment for parkland maintenance and will reach the end of useful life. Replacement of a 2006 Loudo mowing trailer, asset #2553.

**FY 24/25**

**Parks Equipment Replacement & Renewal (PKE006 – \$72,000):** The initial equipment purchased between 2018-2019 will have reached the end of useful life. The equipment needing replaced will be Gravely mowers #1028, #1029, #1030, #1031.

**Parks Utility Vehicle Replacement (PKE008 - \$22,000):** Replaces utility vehicle #937 purchased in 2018 and currently in use; a utility vehicle provides the needed power to sustain use of Main Street events, and parkland maintenance.

**FY 25/26**

**Parks Equipment Replacement & Renewal (PKE006 – \$42,000):** The initial equipment purchased between 2019-2020 will have reached the end of useful life. The equipment needing replaced will be Gravely mowers #1033 and #1034.

**Parks Utility Vehicle Replacement (PKE008 - \$24,200):** Replaces utility vehicle #1035 purchased in 2020 and currently in use; a utility vehicle provides the needed power to sustain use of Main Street events, and parkland maintenance.

**FY 26/27**

**Parks Equipment Replacement & Renewal (PKE006 – \$46,200):** The initial equipment purchased between 2020-2021 will have reached the end of useful life. The equipment needing replaced will be Gravely mowers #1038 and #1039.

**FY 27/28**

**Parks Equipment Replacement & Renewal (PKE006 – \$50,820):** The initial equipment purchased between 2022-2023 will have reached the end of useful life. The equipment needing replaced will be Gravely mowers #934.

CITY OF SAFETY HARBOR  
ADOPTED FY2023/2024 BUDGET

**FUND # 041 - WATER & WASTEWATER**

	<u>2023/24</u>	<u>2024/25</u>	<u>2025/26</u>	<u>2026/27</u>	<u>2027/28</u>
<b>REVENUES:</b>					
Water Revenue *	\$ 5,500,000	\$ 5,555,000	\$ 5,610,550	\$ 5,666,660	\$ 5,723,330
Water Tap Fees	5,000	5,030	5,060	5,090	5,120
Utility Fixtures	15,000	15,200	15,400	15,600	15,800
Sewer Services *	6,550,000	6,615,500	6,681,660	6,748,480	6,815,970
Industrial Surcharge	1,000	1,000	1,000	1,000	1,000
Recycling Sales	2,500	-	-	-	-
Late Charges-Utilities	100,000	120,000	119,000	120,200	121,400
Interest	30,000	30,300	30,600	30,900	31,200
Proceed From Sale of FA	15,000	19,950	13,380	63,200	11,430
Miscellaneous Revenue	9,000	9,090	9,180	9,270	9,360
Transfer in from Debt Service Fund	325,170	-	-	-	-
Non-Operating Dept Reimb	579,470	579,500	579,500	579,500	579,500
Total Revenues	13,132,140	12,950,570	13,065,330	13,239,900	13,314,110
Carry Over	16,116,030	16,702,960	18,064,630	15,622,560	14,310,360
<b>TOTAL REVENUES</b>	<b>\$ 29,248,170</b>	<b>\$ 29,653,530</b>	<b>\$ 31,129,960</b>	<b>\$ 28,862,460</b>	<b>\$ 27,624,470</b>
<b>APPROPRIATIONS:</b>					
Capital Improvements		<u>PROJ #</u>			
<i>Water</i>					
Replace Vehicle #230 (Truck)		WTV010	85,000	-	-
Replace Vehicle #280 (Dump Truck)		WTV011	-	90,000	-
Replace Vehicle #326 (Flat Bed 20ft)		WTV012	-	-	158,000
Replace Vehicle # 225 (PW Plans Examiner/FI/GIS)		WTV014	-	-	45,000
Replace Loader #924 (formally in 032-3031)		UTWE03	-	-	270,000
Replace Generator #617		WTE010	35,000	-	-
Replace Trenching Machine #960		WTE011	-	17,500	-
Replace Trackhoe #907		WTE012	-	-	101,000
Replace Hitachi Excavator (Vehicle #996)		WTE016	-	-	82,500
Purchase New Trailer		WTE017	-	-	16,000
Replace Hydraulic Power Unit		WTE018	-	12,000	-
<i>Wastewater</i>					
Replace Vehicle #220 (1-1/4 Flat Bed Dump truck)		SWV009	85,000	-	-
Replace Vehicle #260 (1-1/4 Ton Flat Bed Dump Truck)		SWV010	-	90,000	-
Replace Work Truck #276		SWV011	-	110,000	-
Replace Vacuum Truck #277		SWV012	-	-	650,000
Replace Trailer #650		SWE007	-	20,000	-
Replace #608 115KW Generator		SWE012	121,000	-	-
Replace Backhoe #410		SWE013	-	132,000	-
Replace Pump #622		SWE014	-	75,000	-
Replace Pump #655		SWE015	-	-	85,000
Replace Generator #615		SWE016	-	120,000	-
Purchase New Generator		SWE018	-	-	85,000
Capital Improvements Total	326,000	399,000	267,500	1,264,000	228,500
Water & Wastewater Dept. Costs	9,497,120	9,592,100	9,688,000	9,784,900	9,882,700
Interfund Transfers Out					
To Water & Wastewater/Renewal & Replacement Fund	2,409,080	1,597,800	5,236,900	3,503,200	3,699,100
To Debt Service Funds					
2021 Refunding Revenue Note	113,010	-	115,000	-	115,000
2018 Debt Issuance	200,000	-	200,000	-	200,000
Total Interfund Transfers Out	2,722,090	1,597,800	5,551,900	3,503,200	4,014,100
<b>FUND RESERVE</b>	16,702,960	18,064,630	15,622,560	14,310,360	13,499,170
<b>BUDGETED APPROPRIATIONS</b>	<b>\$ 29,248,170</b>	<b>\$ 29,653,530</b>	<b>\$ 31,129,960</b>	<b>\$ 28,862,460</b>	<b>\$ 27,624,470</b>

CITY OF SAFETY HARBOR  
ADOPTED FY2023/2024 BUDGET

<b>Fund No &amp; Name:</b> 41 - Water & Wastewater <b>Department:</b> 35-Water <b>Project Title:</b> Water Division Vehicles <b>Funding Source:</b> Water and Wasterwater Revenue, other <b>Location:</b> Public Works Complex/1200 Railroad Avenue <b>Account:</b> 041-4035-500-6401													
PROJECT COSTS													
Project Description	Project #	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	5 YR TOTAL						
Replace Vehicle #230 (Truck)	WTV010	85,000					85,000						
Replace Vehicle #280 (Dump Truck)	WTV011		90,000				90,000						
Replace Vehicle #326 (Flat bed 20 Ft)	WTV012				158,000		158,000						
Replace Vehicle # 225 (PW Plans Examiner/Fl/GIS)	WTV014					45,000	45,000						
<b>TOTAL</b>		<b>\$ 85,000</b>	<b>\$ 90,000</b>	<b>\$ -</b>	<b>\$ 158,000</b>	<b>\$ 45,000</b>	<b>\$ 378,000</b>						
<b>Check the applicable box:</b> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">There are no projects budgeted for FY 23/24</td> <td style="width: 20%;"></td> </tr> <tr> <td>Projects budgeted for FY23/24 have no associated operating costs</td> <td></td> </tr> <tr> <td>Projects budgeted for FY23/24 have the following associated operating costs</td> <td></td> </tr> </table> <p><i>*Quotes could not be obtained from vendors. Numbers are based on previous vehicle costs with price escalation.</i></p> <ul style="list-style-type: none"> <li>Personnel Services</li> <li>Supplies</li> <li>Contractural Services</li> <li>Fixed Cost (i.e. Utilities)</li> <li>Other</li> <li>Total Increase (Decrease)</li> </ul>								There are no projects budgeted for FY 23/24		Projects budgeted for FY23/24 have no associated operating costs		Projects budgeted for FY23/24 have the following associated operating costs	
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Projects budgeted for FY23/24 have no associated operating costs													
Projects budgeted for FY23/24 have the following associated operating costs													

**JUSTIFICATIONS**

**FY 23/24**

**Replace vehicle #230:** This is a 2009 1-1/2 Ton Ford-550 Utility truck and will be 15 years old at the time of replacement. This vehicle is utilized by crews to diagnose and repair water system issues and complete water projects. This vehicle has had extensive repairs to the turbo charger and exhaust gas recirculation system.

**FY 24/25**

**Replace vehicle #280:** This Dump truck is a 2006 model and will be 18 years old at the time of replacement. This vehicle is used by Water/Wastewater crews to assist with conducting repairs to Water and Sewer mains. This vehicle brings equipment, backfill materials and parts to the repair teams in the field.

**FY 26/27**

**Replace vehicle #326:** This Flatbed truck is a 1982 model and will be 44 years old at the time of replacement. This vehicle is used by Water/Wastewater crews to assist with conducting repairs to Water and Sewer mains. This vehicle brings large piping, parts, and sod to the work site.

**FY27/28**

**Replace vehicle #225:** This 2012 3/4 Ton Chevy 2500 Utility truck will be 17 years old at the time of replacement. This vehicle is utilized by the Public Works Plans Examiner/Field Inspector as well as the GIS Analyst for inspections of building permits, rights-of-way, City projects, and data collection.

CITY OF SAFETY HARBOR  
ADOPTED FY2023/2024 BUDGET

**Fund No & Name:** 41 - Water & Wastewater  
**Department:** 35- Water  
**Project Title:** Water Division Equipment  
**Funding Source:** Water and Wastewater Revenue, Other  
**Location:** Public Works Complex/1200 Railroad Avenue  
**Account:** 041-4035-500-6440

PROJECT COSTS							
Project Description	Project #	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	5 YR TOTAL
Replace Generator #617	WTE010	35,000					35,000
Replace Hydraulic Power Unit	WTE018		12,000				12,000
Replace Trenching Machine #960	WTE011			17,500			17,500
Replace Loader #924	UTWE03				270,000		270,000
Replace Trackhoe #907	WTE012				101,000		101,000
Replace Hitachi Excavator #996	WTE016					82,500	82,500
Purchase New Trailer	WTE017					16,000	16,000
<b>TOTAL</b>		<b>\$ 35,000</b>	<b>\$ 12,000</b>	<b>\$ 17,500</b>	<b>\$ 371,000</b>	<b>\$ 98,500</b>	<b>\$ 534,000</b>

**Check the applicable box:**

There are no projects budgeted for FY 23/24	
Projects budgeted for FY23/24 have no associated operating costs	
Projects budgeted for FY23/24 have the following associated operating costs	

*\*Quotes could not be obtained from vendors. Numbers are based on previous equipment costs with price escalation.*

- Personnel Services
- Supplies
- Contractual Services
- Fixed Cost (i.e. Utilities)
- Other
- Total Increase (Decrease)

**JUSTIFICATIONS**

**FY 23/24**

**Replace Generator #617:** This is a 2005 7.5 KW generator and will be 19 years old at the time of replacement. This generator is utilized for on-site temporary power. This generator has surpassed its normal useful life.

**FY24/25**

**Replace Hydraulic Power Unit:** The Hydraulic Pressure Unit is required for use with multiple pieces of Public Works Equipment. The current unit has surpassed its normal useful life and malfunctioned multiple times during past hurricane seasons for the sand bagger. This unit is also versatile as it can run our hydraulic chainsaw that is used to cut abnormally thick concrete and can be attached to the concrete coring machine.

**FY25/26**

**Replace Trenching machine #960:** The trenching machine will be 40 years old at the time of replacement. The trenching machine is used to open small trenches for water and sewer lines. The trenching machine has surpassed its useful life.

**FY 26/27**

**Replace Track Hoe #907:** The Track Hoe will be 20 years old at the time of replacement. This Track Hoe is used for repairing and installing water and sewer mains throughout the City. The equipment has seen increased hours and at its age, replacement parts are difficult to find. This equipment has been designated for replacement.

**Replace Loader #924:** The Loader will be 19 years old at the time of replacement. This Loader is used for repairing and installing water and sewer mains throughout the City. It also moves large piles of earth and loads dump trucks as well. The equipment has seen increased hours and at its age, replacement parts are difficult to find. This equipment has been designated for replacement.

**FY 27/28**

**Replace Hitachi Excavator #996:** The Hitachi Excavator is a 2011 and will be 16 years old. The excavator is due for replacement. These smaller sized pieces of equipment are necessary for the work staff must complete in the minimal sized easements and more confined rights-of-way.

**Purchase New Trailer:** This particular trailer is a low profile, tow behind, dump trailer. The low height makes loading and unloading easier for both hand demolition and debris removal. This trailer expands the capabilities of the Public Works Department during times of emergency.

CITY OF SAFETY HARBOR  
ADOPTED FY2023/2024 BUDGET

<b>Fund No &amp; Name:</b> 41 - Water & Wastewater							
<b>Department:</b> 36-Wastewater							
<b>Project Title:</b> Wastewater Division Vehicles							
<b>Funding Source:</b> Water and Wastewater, Revenue, Other							
<b>Location:</b> Public Works Complex/1200 Railroad Ave							
<b>Account:</b> 041-4036-500-6401							
PROJECT COSTS							
Project Description	Project #	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	5 YR TOTAL
Replace Vehicle #220 (1-1/4 ton Flat Bed Dump truck)	SWV009	85,000					85,000
Replace Vehicle #260 (1-1/4 ton Flat Bed Dump truck)	SWV010		90,000				90,000
Replace Work Truck #276	SWV011			110,000			110,000
Replace Vacuum Truck #277	SWV012				650,000		650,000
<b>TOTAL</b>		<b>\$ 85,000</b>	<b>\$ 90,000</b>	<b>\$ 110,000</b>	<b>\$ 650,000</b>	<b>\$ -</b>	<b>\$ 935,000</b>
<b>Check the applicable box:</b>							
There are no projects budgeted for FY 23/24							
Projects budgeted for FY23/24 have no associated operating costs							
Projects budgeted for FY23/24 have the following associated operating costs							
*Quotes could not be obtained from vendors. Numbers are based on previous vehicle costs with price escalation.							
<ul style="list-style-type: none"> <li>Personnel Services</li> <li>Supplies</li> <li>Contractual Services</li> <li>Fixed Cost (i.e. Utilities)</li> <li>Other</li> <li>Total Increase (Decrease)</li> </ul>							

**JUSTIFICATIONS**

**FY 23/24**

**Replace vehicle #220 (F-550 Dump truck):** This truck will be 23 years old and is used for water-wastewater repairs. The truck is due for replacement.

**FY 24/25**

**Replace vehicle #260 (F-550 Dump truck):** This truck will be 17 years old and is used for water-wastewater repairs. The truck is due for replacement.

**FY 25/26**

**Replace Work Truck #276:** This work truck will be 19 years old and is used for water-wastewater repairs. The truck also has an auto crane attached to it for installation and removal of pumps and other various equipment used by lift stations. The truck is due for replacement.

**FY 26/27**

**Replace Vacuum Truck #277:** This truck will be 14 years old and is used for water-wastewater repairs. This truck vacuums wastewater and other types of debris and safely evacuates to the nearest manhole or disposal location. This truck does critical work that saves the City from having sanitary sewer overflows. It is critical to keep this truck and its backup operating at a high level due to the severity of having sewer spills. The truck is due for replacement.

CITY OF SAFETY HARBOR  
ADOPTED FY2023/2024 BUDGET

**Fund No & Name:** 41 - Water & Wastewater  
**Department:** 36-Wastewater  
**Project Title:** Wastewater Division Equipment  
**Funding Source:** Water & Wastewater, Revenue, other  
**Location:** Public Works Complex/1200 Railroad Avenue  
**Account:** 041-4036-500-6440

PROJECT COSTS							
Project Description	Project #	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	5 YR TOTAL
Replace #608 115KW Generator	SWE012	121,000					121,000
Replace Backhoe #410	SWE013		132,000				132,000
Replace Pump #622	SWE014		75,000				75,000
Replace Trailer #650	SWE007			20,000			20,000
Replace generator #615	SWE016			120,000			120,000
Replace Pump #655	SWE015				85,000		85,000
Purchase New Generator	SWE018					85,000	85,000
<b>TOTAL</b>		<b>\$ 121,000</b>	<b>\$ 207,000</b>	<b>\$ 140,000</b>	<b>\$ 85,000</b>	<b>\$ 85,000</b>	<b>\$ 638,000</b>

**Check the applicable box:**

There are no projects budgeted for FY 23/24	
Projects budgeted for FY23/24 have no associated operating costs	
Projects budgeted for FY23/24 have the following associated operating costs	

*\*Quotes could not be obtained from vendors. Numbers are based on previous equipment costs with price escalation.*

- Personnel Services
- Supplies
- Contractual Services
- Fixed Cost (i.e. Utilities)
- Other
- Total Increase (Decrease)

**JUSTIFICATIONS**

**FY 23/24**

**Replace 115 KW portable generator #608:** Existing unit is a 2001 model and is used to power lift stations during power outages. This unit will be 22 years old at the time of replacement. It has reached its useful life.

**FY 24/25**

**Replace Backhoe 410 #994:** This heavy equipment is used to make repairs to water and wastewater mains. This unit will be 16 years old at the time of replacement and has reached its useful life.

**Replace Pump #622:** This equipment is used to bypass lift stations and keep the City from having sewer backups which are reportable to the State. This unit will be 18 years old at the time of replacement and has reached its useful life.

**FY 25/26**

**Replace trailer #650:** This trailer has is used to tow heavy equipment to the job sites. This unit has been reconditioned once during its life. The Wastewater Division is looking for a trailer that will be more multipurpose and handle a greater load. This trailer will be 22 years old at the time of replacement.

**Replace portable generator #615:** Existing unit is a 2005 model and is used to power lift stations during power outages. This unit can power 47 hp pumps. The new unit will be able to handle 110 hp pumps and will be a quiet pack with decibel rating is below 74 db.

**FY 26/27**

**Replace pump #655:** Existing unit is a 2008 model and is used to bypass lift stations during power outages and or flow issues that would lead to sanitary sewer overflows. This unit had the control panel and fuel injection pump changed in the last 2 years. Maintenance will only get more expensive as the unit gets older with parts harder to find. The new unit will have a 6-inch pump and will be capable of taking over pumping operations at the City's Master Lift Station in the event a failure. The new pump will be a quiet pack with decibel rating is below 74 db.

**FY 27/28**

**Purchase New Generator for Lift Station Backup:** The Division's current emergency plan places pumps and generators at critical lift stations for bypassing and providing power in emergency situations. Installation time for pumps is about 2 hours and installation time for generators is 20 to 30 minutes. In an emergency, time is critical, installing a generator in lieu of a pump could be the difference between experiencing sewer backups and overflows and not enduring those conditions.



CITY OF SAFETY HARBOR  
ADOPTED FY2023/2024 BUDGET

**FUND # 044 - SANITATION FUND**

	<u>2023/24</u>	<u>2024/25</u>	<u>2025/26</u>	<u>2026/27</u>	<u>2027/28</u>
<b>REVENUES:</b>					
Sanitation/Refuse Charges	\$ 3,733,750	\$ 3,929,770	\$ 4,136,080	\$ 4,136,080	\$ 4,136,080
Solid Waste Franchise Fee	65,950	49,000	49,000	49,000	49,000
Recycling Sales	8,500	11,600	11,600	11,600	11,600
Industrial Surcharge	250	250	250	250	250
Grants	12,000	13,100	13,100	13,100	13,100
Interest	35,000	34,700	35,000	35,400	35,800
Gain/Loss From Sale of FA	40,000	15,000	15,000	15,000	15,000
Interfund transfer in from General Fund	-	-	-	-	-
<b>Total Revenues</b>	<b>3,895,450</b>	<b>4,053,420</b>	<b>4,260,030</b>	<b>4,260,430</b>	<b>4,260,830</b>
Carry Over	3,988,750	3,644,470	3,083,790	2,804,450	2,491,980
<b>TOTAL REVENUES</b>	<b>\$ 7,884,200</b>	<b>\$ 7,697,890</b>	<b>\$ 7,343,820</b>	<b>\$ 7,064,880</b>	<b>\$ 6,752,810</b>
<b>APPROPRIATIONS:</b>					
Capital Improvements	<u>Proj #</u>				
Air Conditioner Replacement - Bldg D	SNI003	-	-	10,000	-
Replace Rear Load Truck #311	SNV032	275,000	-	-	-
Refurbish side load truck #518	SNV035	-	347,000	-	-
Replace Dumpster Transporter #361	SNV037	180,000	-	-	-
Replace Front Load Truck #519	SNV038	-	440,000	-	-
Replace Claw Truck #347	SNV039	-	-	270,000	-
Refurbish Side Load Truck #521	SNV040	-	-	350,000	-
Replace Rear Load Truck #511	SNV041	-	-	300,000	-
Refurbish Side Load Truck #523	SNV042	-	-	360,000	-
Replace realoader #513	SNV043	-	-	-	315,000
Refurbish sideloader #524	SNV044	-	-	-	360,000
Replace roll off #510	SNV045	-	-	-	300,000
Trash/Recycling Containers	SNE002	50,000	55,000	55,000	60,000
<b>Capital Improvements Total</b>		<b>505,000</b>	<b>842,000</b>	<b>675,000</b>	<b>1,035,000</b>
Sanitation Dept. Costs		3,734,730	3,772,100	3,809,800	3,847,900
Interfund Transfer Out to Debt Service Fund		-	-	54,570	54,570
<b>FUND RESERVE</b>		<b>3,644,470</b>	<b>3,083,790</b>	<b>2,804,450</b>	<b>2,491,980</b>
<b>BUDGETED APPROPRIATIONS</b>		<b>\$ 7,884,200</b>	<b>\$ 7,697,890</b>	<b>\$ 7,343,820</b>	<b>\$ 7,064,880</b>
		<b>\$ 6,752,810</b>			

CITY OF SAFETY HARBOR  
ADOPTED FY2023/2024 BUDGET

<b>Fund No &amp; Name:</b> 044 Sanitation							
<b>Department:</b> 4532 Sanitation/Public Works							
<b>Project Title:</b> Public Works Complex Improvements							
<b>Funding Source:</b> Sanitation Revenues, Other							
<b>Location:</b> Public Works Department/1200 Railroad Ave							
<b>Account:</b> 044-4532-500-6300							
PROJECT COSTS							
Project Description	Project #	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	5 YR TOTAL
Air conditioner replacement - Bldg D	SNI003				10,000		10,000
<b>TOTAL</b>		\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ 10,000
<b>Check the applicable box:</b>							
There are no projects budgeted for FY 23/24							<input type="checkbox"/>
Projects budgeted for FY23/24 have no associated operating costs							<input type="checkbox"/>
Projects budgeted for FY23/24 have the following associated operating costs							<input type="checkbox"/>
Personnel Services Supplies Contractual Services Fixed Cost (i.e. Utilities) Other Total Increase (Decrease)							

**JUSTIFICATIONS**

**FY 26/27**

**Replace Building D A/C** – Building D A/C unit was replaced in March 2016 with an expected life of 10 years on a commercial unit. It will have met it’s life expectancy at this time.

CITY OF SAFETY HARBOR  
ADOPTED FY2023/2024 BUDGET

**Fund No & Name:** 044 Sanitation  
**Department:** 4532 Sanitation/Public Works  
**Project Title:** Sanitation Division Automotive Equipment  
**Funding Source:** Sanitation Revenue/Borrowed Funds  
**Location:** Public Works Department/1200 Railroad Avenue  
**Account:** 044-4532-500-6401

PROJECT COSTS							
Project Description	Project #	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	5 YR TOTAL
Replace rear load truck #311	SNV032	275,000					275,000
Replace dumpster transporter #361	SNV037	180,000					180,000
Refurbish side load truck #518	SNV035		347,000				347,000
Replace front load truck #519	SNV038		440,000				440,000
Replace claw truck #347	SNV039			270,000			270,000
Refurbish side load truck #521	SNV040			350,000			350,000
Replace rear load truck #511	SNV041				300,000		300,000
Refurbish side load truck #523	SNV042				360,000		360,000
Replace realoader #513	SNV043					315,000	315,000
Refurbish sideloader #524	SNV044					360,000	360,000
Replace roll off #510	SNV045					300,000	300,000
<b>TOTAL</b>		<b>\$ 455,000</b>	<b>\$ 787,000</b>	<b>\$ 620,000</b>	<b>\$ 660,000</b>	<b>\$ 975,000</b>	<b>\$ 3,497,000</b>

**Check the applicable box:**

There are no projects budgeted for FY 23/24	
Projects budgeted for FY23/24 have no associated operating costs	
Projects budgeted for FY23/24 have the following associated operating costs	

*\*Quotes could not be obtained from vendors. Numbers are based on previous vehicle costs with price escalation.*

- Personnel Services
- Supplies
- Contractual Services
- Fixed Cost (i.e. Utilities)
- Other
- Total Increase (Decrease)



**JUSTIFICATIONS**

**FY 23/24**

1. **Replace rear load:** Truck 311 is a 2009 rear load which is used to pick up residential trash, yard waste and recycling, up to five days a week. By the proposed replacement dates, this vehicle will have exceeded its typical useful life of 10 to 12 years. Upon acquiring the new vehicle, truck 311 will be declared surplus.

**Replace dumpster transporter:** Truck 361 is a 2012 dumpster transport truck which is used to transport dumpster deliveries, temporary containers, replacement trash/recycling containers, appliance pick-ups and recycling drop off sites. This vehicle is a key aspect to the additional services provided to residents.

1. By the proposed replacement date, this vehicle will have surpassed its life expectancy of 10 to 12 years. Upon acquiring the new vehicle, truck 361 will be declared surplus.

**FY24/25**

1. **Refurbish side load:** Truck 518 is a 2018 automated dump body with a 2019 cab and chassis. This vehicle runs four days a week collection residential trash and recycling. By the proposed date, this vehicle will be 6 years old, meeting its life expectancy of 4 to 6 years. This vehicle will be refurbished with a new refuse body and arm, due to the low mileage on the cab and chassis. Saving the City money by only replacing the body and not entire vehicle. This will prolong the life of the vehicle another 5 years.
2. **Front load truck:** Truck 519 is a 2019 front load truck which is used to collect commercial accounts and multi-family unit's garbage and recycling up to 5 days a week. Upon acquiring the new vehicle, 519 will become a backup unit.

**FY25/26**

1. **Replace claw truck:** Truck 347 is a 2013 claw truck which is used to pick up special yard waste and bulk pick-up collections one to three days a week. By the proposed replacement dates, this vehicle will have exceeded its typical useful life of 12 to 13 years. Upon acquiring the new vehicle, truck 307 will be declared surplus.
2. **Refurbish side load:** Truck 521 is a 2019 automated dump body with a 2019 cab and chassis. This vehicle runs four days a week collection residential trash and recycling. By the proposed date, this vehicle will be 6 years old, meeting its life expectancy of 4 to 6 years. This vehicle will be refurbished with a new refuse body and arm, due to the low mileage on the cab and chassis. Saving the City money by only replacing the body and not entire vehicle. This will prolong the life of the vehicle another 5 years.

**FY 26/27**

1. **Replace rear load:** Truck 511 is a 2015 rear load which is used to pick up residential trash, yard waste and recycling, up to five days a week. By the proposed replacement dates, this vehicle will have exceeded its typical useful life of 10 to 12 years. Upon acquiring the new vehicle, truck 511 will be declared surplus.
2. **Refurbish side load:** Truck 523 is a 2020 automated dump body with a 2020 cab and chassis. This vehicle runs four days a week collection residential trash and recycling. By the proposed date, this vehicle will be 6 years old, meeting its life expectancy of 4 to 6 years. This vehicle will be refurbished with a new refuse body and arm, due to the low mileage on the cab and chassis. Saving the City money by only replacing the body and not entire vehicle. This will prolong the life of the vehicle another 5 years.

**FY 27/28**

1. **Replace roll-off:** Truck 510 is a 2014 roll-off carrier which is used to haul roll-off containers to and from the landfill and the recycling processing facility. These roll-of containers haul scrap metals, construction & demolition debris, yard waste and recycling materials. The vehicle is also used for storm debris removal after severe weather. Upon acquiring the new vehicle, the existing unit will be declared surplus.
2. **Replace rear load:** Truck 513 is a 2016 rear load which is used to pick up residential trash, yard waste and recycling, up to five days a week. By the proposed replacement dates, this vehicle will have exceeded its typical useful life of 10 to 12 years. Upon acquiring the new vehicle, truck 513 will be declared surplus.
3. **Refurbish side load:** Truck 524 is a 2021 automated dump body with a 2021 cab and chassis. This vehicle runs four days a week collection residential trash and recycling. By the proposed date, this vehicle will be 6 years old, meeting its life expectancy of 4 to 6 years. This vehicle will be refurbished with a new refuse body and arm, due to the low mileage on the cab and chassis. Saving the City money by only replacing the body and not entire vehicle. This will prolong the life of the vehicle another 5 years.

CITY OF SAFETY HARBOR  
ADOPTED FY2023/2024 BUDGET

<b>Fund No &amp; Name:</b> 044 Sanitation							
<b>Department:</b> 4532 Sanitation/Public Works							
<b>Project Title:</b> Container Replacements							
<b>Funding Source:</b> Sanitation Revenues							
<b>Location:</b> Public Works/1200 Railroad Avenue							
<b>Account:</b> 044-4532-500-6440							
PROJECT COSTS							
Project Description	Project #	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	5 YR TOTAL
Trash/Recycling Containers	SNE002	50,000	55,000	55,000	55,000	60,000	275,000
<b>TOTAL</b>		<b>\$ 50,000</b>	<b>\$ 55,000</b>	<b>\$ 55,000</b>	<b>\$ 55,000</b>	<b>\$ 60,000</b>	<b>\$ 275,000</b>
<b>Check the applicable box:</b>							
There are no projects budgeted for FY 23/24							<input type="checkbox"/>
Projects budgeted for FY23/24 have no associated operating costs							<input type="checkbox"/>
Projects budgeted for FY23/24 have the following associated operating costs							<input type="checkbox"/>
<b><u>FY23/24</u></b>							
Personnel Services							
Supplies							
Contractual Services							
Fixed Cost (i.e. Utilities)							
Other							
Total Increase (Decrease)		_____ -					

**JUSTIFICATIONS**

**FY23/24**

- Automated cans are used for both recycling and trash. These cans have a 10 year life expectancy. Over the course of the years, containers will need to be purchased to replace ones that have gone missing or are beyond repair.

**FY 24/25**

- Automated cans are used for both recycling and trash. These cans have a 10 year life expectancy. Over the course of the years, containers will need to be purchased to replace ones that have gone missing or are beyond repair.

**FY25/26**

- Automated cans are used for both recycling and trash. These cans have a 10 year life expectancy. Over the course of the years, containers will need to be purchased to replace ones that have gone missing or are beyond repair.

**FY26/27**

- Automated cans are used for both recycling and trash. These cans have a 10 year life expectancy. Over the course of the years, containers will need to be purchased to replace ones that have gone missing or are beyond repair.

**FY27/28**

- Automated cans are used for both recycling and trash. These cans have a 10 year life expectancy. Over the course of the years, containers will need to be purchased to replace ones that have gone missing or are beyond repair.



CITY OF SAFETY HARBOR  
ADOPTED FY2023/2024 BUDGET

**FUND # 048 - WATER & WASTEWATER RENEWAL & REPLACEMENT**

	<u>2023/24</u>	<u>2024/25</u>	<u>2025/26</u>	<u>2026/27</u>	<u>2027/28</u>
<b>REVENUES:</b>					
Miscellaneous Revenue	\$ 7,000	\$ 7,100	\$ 7,200	\$ 7,300	\$ 7,400
Interest	150,000	150,800	151,600	152,400	153,200
Interfund Transfer In From General Fund	1,700,000	-	-	-	-
Interfund Transfer In From Water & Wastewater Fund	2,409,080	1,597,800	5,236,900	3,503,200	3,699,100
Total Revenues	4,266,080	1,755,700	5,395,700	3,662,900	3,859,700
Carry Over	1,539,620	1,000,000	1,500,000	2,000,000	2,500,000
<b>TOTAL REVENUES</b>	<b>\$ 5,805,700</b>	<b>\$ 2,755,700</b>	<b>\$ 6,895,700</b>	<b>\$ 5,662,900</b>	<b>\$ 6,359,700</b>

**APPROPRIATIONS:**

Capital Improvements	<u>Proj#</u>				
<i>Water</i>					
North Bay Hills Phase IV- Survey & Design	UTW001	-	-	-	433,000
Safety Harbor Heights water main replacement-Survey and Design	UTW004	-	350,000	-	-
Safety Harbor Heights water main replacement-Construction	UTW004	-	-	1,750,000	-
MLK, Cedar St., Pine St. water main replacement-Construction	UTW005	2,200,000	-	-	-
Baytown East Water Main Replacement- Surevey & Design	UTW007	-	-	460,000	-
Baytown East Water Main Replacement- Construction	UTW007	-	-	-	2,280,000
Replace existing radio frequency meters	UT0101	90,000	70,000	70,000	75,000

**FUND # 048 - WATER & WASTEWATER RENEWAL & REPLACEMENT**

<i>Wastewater</i>					
Library Lift Station Repair	UTS007	-	-	210,000	-
Gulf Machinery Pump Station Repair	UTS010	-	220,000	-	-
Harbor Lake Gravity Sewer Extension- Design	UTS011	-	-	-	300,000
Elm St/Pine St Gravity Sewer Replacement- Construction	UTS013	2,150,000	-	-	-
Fire Station 53 Force Main- Design	UTS017	-	500,000	-	-
Fire Station 53 Force Main- Construction	UTS017	-	-	2,500,000	-
Enterprise Road Bypass Force Main-Design	UTS018	-	-	487,200	-
Enterprise Road Bypass Force Main-Construction	UTS018	-	-	-	2,436,000
Huntington Lift Station Rebuild-Construction	UTS020	250,000	-	-	-
Capital Improvements Total		4,690,000	1,140,000	4,780,000	3,047,200
3,244,000					
Water & Sewer Renewal & Replacement Dept. Costs		115,700	115,700	115,700	115,700
<b>FUND RESERVE</b>		<b>1,000,000</b>	<b>1,500,000</b>	<b>2,000,000</b>	<b>2,500,000</b>
<b>BUDGETED APPROPRIATIONS</b>		<b>\$ 5,805,700</b>	<b>\$ 2,755,700</b>	<b>\$ 6,895,700</b>	<b>\$ 5,662,900</b>
		<b>\$ 6,359,700</b>			

CITY OF SAFETY HARBOR  
ADOPTED FY2023/2024 BUDGET

**Fund No & Name:** 48 - Water & Wastewater Renewal & Replacement  
**Department:** 35 - Water  
**Project Title:** Citywide Water Improvements  
**Funding Source:** Water and wastewater Revenues, Other  
**Location:** Various Citywide  
**Account:** 048-4035-500-6300

**PROJECT COSTS**

Project Description	Project #	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	5 YR TOTAL
MLK, Cedar St., Pine St. Water Main Replacement	UTW005						-
Construction		2,200,000					2,200,000
Safety Harbor Heights Water Main Replacement	UTW004						-
Survey and Design			350,000				350,000
Construction				1,750,000			1,750,000
Baytown East Water Main Replacement	UTW007						-
Survey and Design				460,000			460,000
Construction					2,280,000		2,280,000
North Bay Hills Phase IV	UTW001						-
Survey and Design						433,000	433,000
<b>TOTAL</b>		<b>\$ 2,200,000</b>	<b>\$ 350,000</b>	<b>\$ 2,210,000</b>	<b>\$ 2,280,000</b>	<b>\$ 433,000</b>	<b>\$ 7,473,000</b>

**Check the applicable box:**

There are no projects budgeted for FY 23/24	
Projects budgeted for FY23/24 have no associated operating costs	
Projects budgeted for FY23/24 have the following associated operating costs	*

Personnel Services	*All new projects require regular maintenance.
Supplies	
Contractual Services	
Fixed Cost (i.e. Utilities)	
Other	
Total Increase (Decrease)	

**JUSTIFICATIONS**

**FY 23/24**

**UTW005 - MLK, Cedar St., Pine St. Water Main Replacement:** Construct new water main and replace 3,450 feet of old galvanized and cast-iron water main. These water main lines will be upgraded to C900 PVC which will last much longer and provide greater water quality. This project will place the 4-inch water main that currently extends through lots 15 and 17 on Fernbrook and runs through the park to residences on MLK St. The new water service lines will come from a 6-inch water main on MLK St.

**FY 24/25**

**UTW004 – Safety Harbor Heights Water Main Replacement:** Survey and design the replacement of 1537 feet of old galvanized water main. Upgrade to C900 PVC 6-inch main line on Palmetto Dr. This

project will remove dead end water lines on 13th and 11th Ave s. Install 6-inch C900 PVC and install new fire hydrant.

**FY 25/26**

**UTW004 – Safety Harbor Heights Main Replacement:** Construct the replacement of 1537 feet of old galvanized water main. Upgrade to C900 PVC 6-inch main line on Palmetto Dr. This project will remove dead end water lines on 13th and 11th Ave s. Install 6-inch C900 PVC and install new fire hydrant.

**UTW007 – Baytown East Water Main Replacement:** Survey and Design the replacement of approximately 4600 linear feet of water main and 5 fire hydrants. This project will remove dead end connections and tie the water main in on North Bayshore. This removes very old pipe in this area. The Water Division has made several repairs over the years.

**FY 26/27**

**UTW007 – Baytown East Water Main Replacement:** Construct the replacement of approximately 4600 linear feet of water main and 5 fire hydrants. This project will remove dead end connections and tie the water main in on North Bayshore. This removes very old pipe in this area. The Water Division has made several repairs over the years.

**FY27/28**

**UTW001 - North Bay Hills Phase IV Water Main Replacement:** Survey and design the replacement of 2,700 feet of 8-inch cast iron and 1,400 feet of 12-inch cast iron water main. These targeted areas originally installed in 1974 have had multiple pipeline failures resulting in emergency repairs and the interruption of service to surrounding residents. The cast iron and galvanized water lines will be replaced with PVC pipe. Targeted areas are Egret Terrace, Swan Lane and Blue Heron Street. Upon the completion of this project, the 12” cast iron line behind the homes on Blue Heron Street and Swan Lane will be abandoned in place eliminating the possibility of this line rupturing and causing property damage behind these homes.

CITY OF SAFETY HARBOR  
ADOPTED FY2023/2024 BUDGET

<b>Fund No &amp; Name:</b> 48 - Water & Wastewater Renewal & Replacement							
<b>Department:</b> 35-Water							
<b>Project Title:</b> Radio Frequency Meter Replacement							
<b>Funding Source:</b> Water Revenue							
<b>Location:</b> Various Locations							
<b>Account:</b> 048-4035-500-6440							
PROJECT COSTS							
Project Description	Project #	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	5 YR TOTAL
Replace existing radio frequency meters	UT0101	90,000	70,000	70,000	70,000	75,000	375,000
<b>TOTAL</b>		<b>\$ 90,000</b>	<b>\$ 70,000</b>	<b>\$ 70,000</b>	<b>\$ 70,000</b>	<b>\$ 75,000</b>	<b>\$ 375,000</b>
<b>Check the applicable box:</b>							
There are no projects budgeted for FY 23/24							<input type="checkbox"/>
Projects budgeted for FY23/24 have no associated operating costs							<input type="checkbox"/>
Projects budgeted for FY23/24 have the following associated operating costs							<input type="checkbox"/>
Personnel Services Supplies Contractual Services Fixed Cost (i.e. Utilities) Other Total Increase (Decrease)							

**JUSTIFICATIONS**

**FY 23/24**

**Radio Frequency Meter Replacements:** It is planned to replace existing water meters with radio read meters. FY 23/24 will be meter books 18, 21 and 25. The benefits of radio frequency water meters are:

- Increases meter reader efficiency as it does not require the meter reader to leave the truck. This also results in eliminating hazards when the meter reader must physically access the meter.
- Potential estimated meter readings are eliminated.
- Customer calls and billing cycles are reduced because the software to transfer data to the utility billing system is already being used for existing radio frequency meters.

**FY 24/25**

**Radio Frequency Meter Replacements:** It is planned to replace existing water meters with radio read meters. FY 24/25 will be meter books 36, 37 and 38. The benefits of radio frequency water meters are:

- Increases meter reader efficiency as it does not require the meter reader to leave the truck. This also results in eliminating hazards when the meter reader must physically access the meter.
- Potential estimated meter readings are eliminated.
- Customer calls and billing cycles are reduced because the software to transfer data to the utility billing system is already being used for existing radio frequency meters.

**FY 25/26**

**Radio Frequency Meter Replacements:** It is planned to replace existing water meters with radio read meters. FY 25/26 will be meter books 27 and 30. The benefits of radio frequency water meters are:

- Increases meter reader efficiency as it does not require the meter reader to leave the truck. This also results in eliminating hazards when the meter reader must physically access the meter.
- Potential estimated meter readings are eliminated.

**FY 26/27**

**Radio Frequency Meter Replacements:** It is planned to replace existing water meters with radio read meters. FY 26/27 will be meter books 37 and 38. The benefits of radio frequency water meters are:

- Increases meter reader efficiency as it does not require the meter reader to leave the truck. This also results in eliminating hazards when the meter reader must physically access the meter.
- Potential estimated meter readings are eliminated.

**FY 27/28**

**Radio Frequency Meter Replacements:** It is planned to replace existing normal read water meters with radio read meters. FY 27/28 will be meter book 33. The benefits of radio frequency water meters are.

- Increases meter reader efficiency as it does not require the meter reader to leave the truck. This also results in eliminating hazards when the meter reader must physically access the meter.
- Potential estimated meter readings are eliminated.
- Customer calls and billing cycles are reduced because the software to transfer data to the utility billing system is already being used for existing radio frequency meters.

CITY OF SAFETY HARBOR  
ADOPTED FY2023/2024 BUDGET

**Fund No & Name:** 48 - Water & Wastewater Renewal & Replacement  
**Department:** 36 - Wastewater  
**Project Title:** Sanitary Sewer Improvements  
**Funding Source:** Water and Wastewater Revenue, Other  
**Location:** Various, Citywide  
**Account:** 048-4036-500-6300

PROJECT COSTS							
Project Description	Project #	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	5 YR TOTAL
Elm St./Pine St. Gravity Sewer Replacement**	UTS013						-
Construction		2,150,000					2,150,000
Huntington Lift Station Rebuild	UTS020						-
Construction		250,000					250,000
Gulf Machinery Pump Station Rehabilitation	UTS010						-
Construction			220,000				220,000
Fire Station 53 Force Main	UTS017						-
Design			500,000				500,000
Construction				2,500,000			2,500,000
Library Lift Station Rehabilitation	UTS007				210,000		210,000
Enterprise Road Bypass Force Main	UTS018						-
Design					487,200		487,200
Construction						2,436,000	2,436,000
Harbor Lake Gravity Sewer Extension	UTS011						-
Design						300,000	300,000
<b>TOTAL</b>		<b>\$ 2,400,000</b>	<b>\$ 720,000</b>	<b>\$ 2,500,000</b>	<b>\$ 697,200</b>	<b>\$ 2,736,000</b>	<b>\$ 9,053,200</b>

**Check the applicable box:**

There are no projects budgeted for FY 23/24	
Projects budgeted for FY23/24 have no associated operating costs	
Projects budgeted for FY23/24 have the following associated operating costs	*
**Projects funded by ARPA	

- Personnel Services
- Supplies
- Contractual Services
- Fixed Cost (i.e. Utilities)
- Other
- Total Increase (Decrease)

**JUSTIFICATIONS**

**FY 23/24**

**UTS013 - Elm St./Pine St. Gravity Sewer Replacement:** Construct gravity sewer line including manholes. This existing old 8- inch clay sewer main is in poor condition and requires significant maintenance. Some of the contributing problems include slope or elevation issues. The goal of the project is to install a system that meets minimum flow/slope requirements and removes any obstructions within the aging system.

**UTS020 - Huntington Lift Station Rebuild:** This project consists of bypassing sewage flows, refurbishing the wet well, valve vault, replacing pumps, electrical controls, all valves, and old piping. Contractor will complete all labor.

**FY 24/25**

**UTS017 – Fire Station 53:** Survey and Design. Plan for growth at Fire Station 53 and surrounding businesses that discharge sewer into the common force main. Currently Mease hospital/Fire Station 53 as well as many other buildings discharge sewer into a common force main. This system is most likely at its max or will likely be at its max in the coming years. We are asking for a study so that we can determine what upgrades are needed and design a system that will provide adequate storage and pumping for the future.

**UTS010 - Gulf Machinery Pump Station:** Piping equipment will be 25 years old. This project consists of bypassing sewage flows, refurbishing the wet well, valve vault, replacing pumps, electrical controls, all valves, and old piping. Contractor will complete all labor.

**FY 25/26**

**UTS017 – Fire Station 53:** Construction. Plan for growth at Fire Station 53 and surrounding businesses that discharge sewer into the common force main. Currently Mease hospital/Fire Station 53 as well as many other buildings discharge sewer into a common force main. This system is most likely at its max or will likely be at its max in the coming years. We are asking for a study so that we can determine what upgrades are needed and design a system that will provide adequate storage and pumping for the future. Construction options may include pipe bursting in lieu of open cut which could offer significant cost savings.

**FY 26/27**

**UTS007 – Library Lift Station:** This station was initially constructed in 1993. Even though this is a lower flow station, age has taken its toll on the equipment. This project consists of bypassing sewage flows, refurbishing the wet well, valve vault, replacing pumps, electrical controls, all valves, and old piping. Contractor will complete all labor. Staff have rescheduled this project until following the completion of the Library 2<sup>nd</sup> Story construction project.

**UTS018 – Enterprise Road Bypass Force Main:** Survey and design the replacement of the bypass force main for North Bay Hills lift Station. The current bypass force main has plastic glue fittings and has been repaired numerous times. There is also a private connection to the force main that will need to be relocated. The casing that runs under the railroad is not long enough and doesn't meet railroad specifications. The casing will need replacement. This bypass ensures consistent sewer flows in case of a catastrophic failure of the primary force main.

**FY 27/28**

**UTS018 – Enterprise Road Bypass Force Main:** Construct the replacement of the bypass force main for North Bay Hills lift Station. The current bypass force main has plastic glue fittings and has been repaired numerous times. There is also a private connection to the force main that will need to be relocated. The casing that runs under the railroad is not long enough and doesn't meet railroad specifications. The casing will need replacement. This bypass ensures consistent sewer flows in case of a catastrophic failure of the primary force main.

**UTS011 – Harbor Lake Gravity Sewer Extension -** Design gravity sewer line including manholes to extend the City's existing gravity sewer system. This will remove the need for the private pump stations in this area. The privately owned pump stations/force mains have been a source of illicit discharge as they are not properly maintained or repaired.



CITY OF SAFETY HARBOR  
ADOPTED FY2023/2024 BUDGET

<b>FUND # 060 - MULTIMODAL IMPACT FEE</b>
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	<u>2023/24</u>	<u>2024/25</u>	<u>2025/26</u>	<u>2026/27</u>	<u>2027/28</u>
<b>REVENUES:</b>					
Citywide Impact Fees	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
Downtown Impact Fees	3,000	3,030	3,060	3,090	3,120
Interest	6,000	5,000	4,000	4,000	4,000
Total Revenues	11,000	10,030	9,060	9,090	9,120
Carry Over	504,780	115,780	125,810	134,870	143,960
<b>TOTAL REVENUES</b>	<b>\$ 515,780</b>	<b>\$ 125,810</b>	<b>\$ 134,870</b>	<b>\$ 143,960</b>	<b>\$ 153,080</b>
<b>APPROPRIATIONS:</b>					
Capital Improvements	<u>Proj #</u>				
Bicycle Facilities and Sidewalk Projects Identified in Master Plan	ST0053	400,000	-	-	-
Capital Improvements Total		400,000	-	-	-
<b>FUND RESERVE</b>	115,780	125,810	134,870	143,960	153,080
<b>BUDGETED APPROPRIATIONS</b>	<b>\$ 515,780</b>	<b>\$ 125,810</b>	<b>\$ 134,870</b>	<b>\$ 143,960</b>	<b>\$ 153,080</b>

CITY OF SAFETY HARBOR  
ADOPTED FY2023/2024 BUDGET

**Fund No & Name:**  
**Department:** Community Development  
**Project Title:** Bicycle and Sidewalk Facilities  
**Funding Source:** Multi Modal Impact Fees 060-6000-324 and 060-6000-324-0320  
**Location:** Citywide  
**Account:** 060-3031-500.63-00

PROJECT COSTS							
Project Description	Project #	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	5 YR TOTAL
Bicycle Facilities and Sidewalk projects identified in the master plan	ST0053	400,000					400,000
<b>TOTAL</b>		<b>\$ 400,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 400,000</b>

**Check the applicable box:**

There are no projects budgeted for FY 23/24	
Projects budgeted for FY23/24 have no associated operating costs	
Projects budgeted for FY23/24 have the following associated operating costs	

**FY 23/24**

Personnel Services	
Supplies	
Contractual Services	
Fixed Cost (i.e. Utilities)	
Other	_____
Total Increase (Decrease)	-

**JUSTIFICATIONS**

**FY23/24**

**ST0053 Bicycle Facilities and Sidewalk projects identified in the master plan:** Funding to construct bicycle facility and sidewalk projects based on the prioritized list of projects within the Sidewalk and Bicycle Facilities Master Plan.

CITY OF SAFETY HARBOR  
ADOPTED FY2023/2024 BUDGET

<b>FUND # 063 - PARKLAND DEDICATION</b>
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	<u>2023/24</u>	<u>2024/25</u>	<u>2025/26</u>	<u>2026/27</u>	<u>2027/28</u>
<b>REVENUES:</b>					
Residential Impact Fees	\$ 600	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000
Development Parkland Fees	96,000	-	-	-	-
Interest	2,300	3,500	3,500	3,500	3,500
Total Revenues	98,900	7,500	7,500	7,500	7,500
Carry Over	85,220	37,120	29,620	22,120	14,620
<b>TOTAL REVENUES</b>	<b>\$ 184,120</b>	<b>\$ 44,620</b>	<b>\$ 37,120</b>	<b>\$ 29,620</b>	<b>\$ 22,120</b>
<b>APPROPRIATIONS:</b>					
Capital Improvements	<u>Proj#</u>				
Folly Farms Development- Farmhouse ADA Improvements	0FOLLY	132,000	-	-	-
Capital Improvements Total		132,000	-	-	-
Parkland Dedication Dept. Costs	PR0022	15,000	15,000	15,000	15,000
<b>FUND RESERVE</b>		37,120	29,620	22,120	14,620
<b>BUDGETED APPROPRIATIONS</b>		<b>\$ 184,120</b>	<b>\$ 44,620</b>	<b>\$ 37,120</b>	<b>\$ 29,620</b>

CITY OF SAFETY HARBOR  
ADOPTED FY2023/2024 BUDGET

<b>Fund No &amp; Name:</b> 63- Parkland <b>Department:</b> 58 - Parks <b>Project Title:</b> Improvements Other Than Buildings <b>Funding Source:</b> Parkland Impact Fees & Donations <b>Location:</b> Various Parkland Locations <b>Account:</b> 063-6058-500-6300							
PROJECT COSTS							
Project Description	Project #	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	5 YR TOTAL
Folly Farms Development- Farmhouse ADA	0FOLLY	132,000					132,000
<b>TOTAL</b>		<b>\$ 132,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 132,000</b>
<b>Check the applicable box:</b>							
There are no projects budgeted for FY 23/24							<input type="checkbox"/>
Projects budgeted for FY23/24 have no associated operating costs							<input type="checkbox"/>
Projects budgeted for FY23/24 have the following associated operating costs							<input type="checkbox"/>
<b><u>FY 23/24</u></b>							
Personnel Services							
Supplies							
Contractual Services							
Fixed Cost (i.e. Utilities)							
Other							
Total Increase (Decrease)			-				

**JUSTIFICATIONS**

**FY 23/24**

**0FOLLY- Folly Farms Development- Farmhouse ADA:** ADA and site improvements for Parcel A within Folly Farm Nature Preserve acquired in September 2019. Improvements include the following: ADA compliant front entry deck, restrooms and parking, expanded entry driveway and additional venue parking.

**SAFETY HARBOR, FLORIDA**



**END**