



**City of
Safety Harbor**

ANNUAL REPORT

City Clerk

Community Development

Engineering

Fire Department

Human Resources

Leisure Services

Library

Public Works

2023



CITY CLERK.....



CITY CLERK RESPONSIBILITIES:

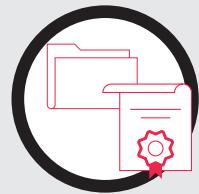
- Maintenance of City Records
- City Commission Agendas & Minutes
- Acts as the Supervisor of Elections in Municipal Elections
- Custodian of Public Records
- Records Requests
- Attests All City Contracts



29 Regular Meetings
1 Special Emergency Meeting



208 Records Requests
237 Recorded Documents



24 Legal Ads Published

COMMUNITY DEVELOPMENT



BUILDING PERMITS & INSPECTIONS

The City of Safety Harbor has an interlocal agreement with Pinellas County for Florida Building Code review services. Trade permits, including mechanical, electrical, and plumbing permits are submitted directly to Pinellas County. In fiscal year 22-23, city staff reviewed 413 city-only permits and 354 city-county permits. Staff conducted 1,340 inspections.

BUSINESS TAXES

In fiscal year 2022-23, a total of 462 business licenses were issued.

CODE COMPLIANCE

In fiscal year 2022-2023, Code Compliance staff responded to 391 requests for assistance. Common code violation categories included building and property maintenance, trash accumulation, illicit discharge, animal violations, and building permit violations. The Code Enforcement Board heard 19 cases.

COMMUNITY REDEVELOPMENT DISTRICT

The City of Safety Harbor is working with Pinellas County to extend the sunset date of the Community Redevelopment District (CRD) for ten years.

NEIGHBORHOOD GRANT PROGRAM

Neighborhood Project and Beautification Matching Grants were approved in the Spring of 2023 and Fall of 2023 as listed below:

Grant Type	Neighborhood	Project Description	Grant Award
Neighborhood Project			
	Georgetown East Association	Fountain	\$5,000
	Huntington HOA	Sidewalk Repair Project	\$5,000
	Old Harbor Place HOA	Replace entryway landscaping lights in city ROW	\$5,000
Beautification Matching			
	Lover's Oak Condominium	Landscaping	\$2,500
	Huntington Trace HOA	Landscaping	\$2,500
	Philippe Oaks	Landscaping	\$2,500
	Harbor Woods	Landscaping	\$450
	Bayshore Terrace HOA	Front entrance Beautification in city ROW	\$2,500
			TOTAL: \$25,450

DEVELOPMENT CASES

During fiscal year 22-23, the Planning Division received the following number of development case applications:

- Annexations: **2**
- Conditional Use: **5**
- Community Redevelopment District Waiver: **2**
- Sidewalk Waiver: **3**
- Site Plan: **7**
- Variance: **43**
- Zoning/Future Land Use Map Amendment: **1**



TREE PROJECT

Several projects to support the city's tree canopy were completed, including:

Tree Giveaway

320 trees were given away on October 21, 2023.

Street Tree Program:

6 street trees were planted on privately owned residential properties.

Tree Plantings:

3 trees in the Green Springs Drive median

1 palm on S. Bayshore Drive

2 palms at the Safety Harbor Marina

2 trees at Safety Harbor Middle School

Lighting Protection: 1 lightning protection system was repaired at the library's Elf Tree.

Tree Inventory: A tree inventory in city rights of ways was completed.

Soil Remediation: A soil remediation and planting area expansion was completed for the Saddle Oak tree on N. Bayshore Dr.

Fertilization: Trees in city of right of ways and parks were fertilized.

Tree City USA: The city renewed this designation and approved an Arbor Day proclamation September 18, 2023.



ENGINEERING

MARSHALL STREET PARK: PICKLEBALL COURTS

Marshall Street Park pickleball courts survey, design and permitting with the City, SWFWMD, and Pinellas County occurred from July 2022 through March 2023. The project was publicly bid for construction and Khors Construction was selected in July 2023 with a construction budget of \$436,814. The project consists of five new racket ball courts and one-half practice court with an 8-foot wall. Demolition of the existing racket ball courts began in September 2023. Site work, surface installation, and electrical lighting was completed October through December 2023. Engineering Department provided contract development, bid services, project management, Consultant coordination, Duke Energy coordination, and daily coordination with the Contractor, Khors Construction. Engineering staff performed daily construction inspections and on-site coordination during construction. Final walk through is scheduled for mid-January 2024 with completion of the project will be early February 2024.



BISHOP & MULLET CREEK EROSION STUDY

In 2021, the US Army Corps of Engineers (USACE) provided a scope of services to the City for assistance with the identification of long-term structural and non-structural flood risk management measures to alleviate erosion and flooding associated with heavy rain events along Bishop Creek and Mullet Creek. In September 2023, the USACE provided a floodplain management services study and final report that included a hydrology and hydraulics model of the creek basins and implementation steps and permitting requirements. The USACE provided a presentation to City staff and the City Commissioners on October 20, 2023, outlining the key areas of interests, model results, and best alternatives for structural and non-structural components with estimated costs.

Coordination with our CCNA consultant Kimley-Horn was held in November 2023 for City assistance with State Agency permitting with SWFWMD, FDEP, USACE, and Pinellas County. Engineering provided on-going coordination with USACE and review of the USACE report and continued coordination with the Consultant.

HVAC REPLACEMENT PROJECT

In July 2023, the HVAC Replacement Project was issued for public Bid and included the removal and replacement of 17 HVAC Units at five City facilities. In September 2023, the project was awarded to Cortez Heating & Air with a contract in the amount of \$520,120. Engineering aided with the preparation of the request for proposal and bid services.

LIBRARY: 1ST FLOOR LIGHTING UPGRADES & 2ND FLOOR ADDITION



The library 1ST Floor Lighting Upgrades and 2ND floor addition design and permitting with the City and Pinellas County was completed in June 2023. The project was publicly bid for construction in July 2023, and a presentation of low bidders occurred in September 2023. The Contractor, All Phase General Contractors was selected in December 2023 with a construction budget of \$3,765,466. A project kick-off meeting was held in December 2023. Engineering Department provided contract development, bid services, project management, and Consultant and Contractor coordination.

Project mobilization is scheduled for February 2024.

9TH AVE NORTH SIDEWALK

Engineering completed design and construction plans for the 9TH Ave North Sidewalk extension along the East side of 9TH Ave North from Marshal Street to Railroad Avenue in July 2023. City staff in discussion to continue forward with the project in 2024 along with another bike/pedestrian path project from Marshal Street to Railroad Avenue adjacent to the East side of CSX Railroad. Additional survey will be acquired in early 2024 for design.

STREET RESURFACING, MISC CONCRETE & ADA WORK

Engineering completed cost estimate, design, construction plans, contract documents and bid services for Street Resurfacing and miscellaneous concrete work and ADA work in July 2023. The overall project included four separate projects. Base Bid "A" included concrete work and 10 miles of milling and resurfacing of roadways within the Rainbow Farms, Baywoods, Harbor Woods Village, Northwood, Philippe Woods, Philippe Bay, Bayshore Terrace, Washington Brennan, Harbor Oaks, Safety Harbor Industrial Park, Fernbrooke, Seminole Park, and West and South Green Springs subdivisions. Base Bid "B" included City Facilities milling, resurfacing and concrete work within Marshal Street Park, Daisy Douglas Park, Rigsby Recreation Center, and 7TH Street Park. Base Bid "C" included drainage design, concrete work, and milling and resurfacing at the intersection of 2nd Street South and 6TH Avenue South. Base Bid "D" included drainage design, concrete work, milling and resurfacing work at Highway to Bay Blvd and Philippe Parkway. The project was bid in August 2023 and was awarded to Gator Grading & Paving in September 2023 with an overall construction budget of \$2,370,433. Work will commence in January 2024.

MAIN STREET INTERSECTIONS BRICK REPAIRS

Engineering Department created a work scope and cost estimate to address Main Street brick repairs in 2023. Brick repairs were made to Main St at 3rd Ave, Main St at 7th Ave, Main St at 8th Ave, and at various brick walkways within prominent tripping hazard areas along Main Street. The contractor G.A. Nichols began repair work in October 2023 and completed in December 2023. Engineering provided Project Management, inspections, and coordination with the contractor.

MARINA: CHANNEL DREDGING

The Marina Channel Dredging project design and permitting with Pinellas County, FDEP, and the US Army Corp of Engineers (USACE) was completed in December 2022. The project was publicly bid in March 2023 and the Contractor, Gator Dredging, was selected in May 2023 with a construction budget of \$788,981. The project consists of dredging the Marina Channel from channel markers 3 through 10 to the entrance of the Safety Harbor Marina. Approximately 4,300 Cubic Yards of material was dredged from the channel and transported across Tampa Bay by a large barge to an off-site facility in Tampa. The removal of excess material within the channel provided channel maintenance and better mobility through the channel.



The project was completed in August 2023. Engineering provided contract development, bid services, project management with the Contractor and Consultants, and permit coordination with Pinellas County, FDEP and USACE, and daily inspections. Review of final As-Builts and certifications with USACE and FDEP were completed in November 2023, and coordination with GHS Environmental for post-construction sea grass study was also finalized in December 2023.

SEMINOLE PARK & MAPLEWAY WATER MAIN REPLACEMENT (UT0096)

The Seminole Park and Mapleway Water Main Project design services continued through 2023 with design development plan reviews of 30% and 60% plan submittals. The project consists of permitting with FDEP, FDOT and Pinellas County. The project consists of the removal of existing galvanized watermain with the replacement of 3,200 linear feet of 2-inch PVC watermain, 750 linear feet of 4-inch PVC watermain, and 4,500 linear feet of 6-inch PVC watermain with associated fire hydrants and water service connections. The project estimate is \$3,586,000. Engineering provides project management, plan review and consultant coordination.

RIGSBY CENTER IMPROVEMENTS

Engineering completed design and construction plans for internal improvements at the Rigsby Center in November 2023. Leisure Services staff to continue forward with the project in 2024.

NORTH BAY HILLS WATER MAIN REPLACEMENT PHASE II

Currently in construction, the North Bay Hills Phase III Water Main Replacement project design and permitting with FDEP and FDOT was completed in July 2022. The project consists of the removal of existing galvanized watermain with the replacement of 260 linear feet of 4-inch PVC DR-18 watermain, 5,600 linear feet of 6-inch C900 watermain and 1,600 linear feet of 8-inch C900 watermain along with associated fire hydrants and water service connections. The new water mains are installed by horizontal direction drilling and open cut methods. The project was publicly bid for construction and Augustine Construction was selected in September 2022 with a construction budget of \$2,458,423. Construction of the project began in April 2023. Engineering provided contract development, bid services, project management, daily inspections, and on-going coordination with the contractor.

PINELLAS AVE., MELROSE DR. & AVON DR. WATER MAIN REPLACEMENT

The Pinellas Avenue, Melrose Drive and Avon Drive Water Main Replacement project design and permitting with FDEP and Pinellas County was completed in March 2022. The project consisted of the removal of existing galvanized watermain with the replacement of 2,550 linear feet of 2-inch C900 watermain, 3,750 linear feet of 6-inch C900 watermain and additional fire protection to the area and water service connections. The new water mains were installed by horizontal direction drilling and open cut methods. The project was publicly bid for construction and a Contractor was selected in September 2022 with a construction budget of \$1,324,583. Construction of the project began in February 2023 and completed in November 2023. As-Built plans are in progress to be finalized in February 2024. Engineering provided contract development, bid services, project management, daily inspections, and coordination with Pinellas County, Consultant, and Contractor, Carl Hankins, Inc.



WATERFRONT PARK SHADE SYSTEM PROTECTION DURING HURRICANE IDALIA

The shade sails at Waterfront Park were completely removed and protected during Hurricane Idalia in August 2023. Engineering coordinated with Augustine Construction for removal and protection of the shade system during the storm and re-installation when the storm passed.

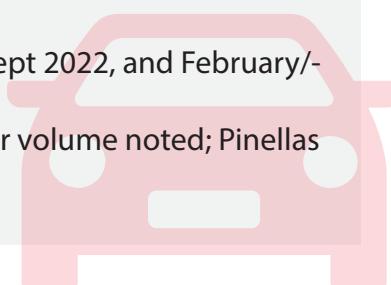
PROGRESS REPORT:

ENGINEERING DESIGN & CAPITAL IMPROVEMENT PROJECTS

Folly Farm Drainage Improvements at Park Entry	100% Construction Documents in Progress
Folly Farm Drainage Improvements at Farm House Entry	100% Construction Documents in Progress
Folly Farm Farmhouse Deck Renovations	100% Construction Documents in Progress
North Bayshore Dr Sidewalk Improvements	100% Construction Documents in Progress
9 th Ave South at 2 nd St South Intersection Improvements	60% Construction Documents
2 nd St S at 2 nd Ave North Intersection Improvements	60% Construction Documents
6 th St N at 6 th Ave North Intersection Improvements	60% Construction Documents

TRAFFIC CALMING STUDIES

- MLK at McMullen Booth: Speed and turning complaint onto McMullen Booth: Pinellas County police monitored speed and deployed stealth box. Speed noted. Traffic turn data for McMullen Booth Road submitted to Pinellas County Transportation Division. Pinellas County collected data and deployed a miovision camera to capture turns and collected crash data from 2020-2023. Based on the collected data, Pinellas County Transportation Section determined that there is no warranted change needed at the intersection or left turn lane. TMC report submitted by Pinellas County on 10/9/2023.
- Allen Avenue: Pinellas County Police deployed stealth box July 2022, August and Sept 2022, and February/-June 2023: Speed noted: City will budget for Speed Feedback signs FY 2023/2024.
- Willowick Circle: Pinellas County Police deployed stealth box May 2023: No speed or volume noted; Pinellas County Police to continue to monitor. HOA may petition for signs to be installed.



SOUTHWEST FLORIDA WATER MANAGEMENT DISTRICT OPERATION & MAINTENANCE INSPECTIONS

- Community Center, ERP 46023539.000
- Public Works Paving Project, ERP 40014976.000
- Greensprings Drainage Improvements, ERP 44015902.000

COMMUNITY DEVELOPMENT SITE PLAN REVIEWS

- Mease Hospital
- Lily Fields Residence – West end of Spruce St and Elm St
- Armanious Subdivision
- Former Winn Dixie
- Harbor Pointe North
- Safety Harbor Spa parking lot
- Mattie Williams



REVIEWS & INSPECTIONS COMPLETED FOR PLANNING/BUILDING DEPARTMENT

- 510 Building Permit Reviews
- 275 Building Permit Inspections
- 270 Flood Plain Reviews
- 39 Flood Plain Inspections
- 85 PZE TRC Reviews



EXCAVATION & FILL PERMITS COMPLETED

- 2931 Bayview Drive
- 96 Cedar Elm Dr #31
- 2600 Philippe Pkwy
- 737 Main St
- 933 Woodbridge Ct
- 1613 Hampton Court
- 843 Harbor Hill Drive
- 615 Fayette Drive North



VACATIONS COMPLETED

- 153 Bailey Street – vacation of easement application review and coordination.
- 105 Country Villas – vacation of easement application review, coordination, and inspections.
- 620 Elm Street - vacation of easement application review and coordination.
- 600 Pine Street - Vacation of easement application review and coordination with homeowner. Public Meeting held in July 2023; vacation resolution in July 2023.
- 680 Pine Street - Vacation of easement application review and coordination with homeowner. Vacation petition application pending.
- 1310 Spruce St – Vacation of easement inquiry and assistance.



FIRE DEPARTMENT

OVERVIEW

In 2023, the Fire Department had many accomplishments including the hiring of FF/PM Kelly Skaggs, FF/EMT Austin Faulkingham, FF/EMT Maxwell Carman, FF/EMT Xavier Davila, FF/EMT Thai Heng, and FF/EMT Jon Shumaker. During the year, Captain/Paramedic Michael Pounds, and Firefighter/EMT Holly Warkenthien retired from the organization after many years of service.

EMERGENCY MANAGEMENT

The department managed the City's response to Hurricane Idalia. The department continued to increase training and education for all chief officers in prepping and managing the City's Emergency Operation's Center (EOC), as well as leading and managing fire department response crews over multiple operational periods. To manage citywide wide emergencies more efficiently and effectively, the Fire Department and Public Works Department continue to meet periodically to discuss EOC staffing and prepping for likely emergency management incidents that can impact the community.

OPERATIONS & TRAINING

The department completed all required annual training including EMS continuing medical education, firefighter training, vehicle extrication training, fire boat exercises, incident command training, and hazardous materials management. The department continues to update and install new training props at Station 53 allowing personnel to complete training within the city, and while available for an emergency call. The department has also completed a remodel of crew bathrooms at Station 53.

LOGISTICS

Over the past year the department continued to ensure that all equipment utilized by FD personnel were in good condition, that all apparatus owned by the city were serviced and maintained, and that both fire stations and mechanical equipment were in good working order. To ensure all equipment, apparatus, and stations are functioning properly, the department has spent considerable time and funds repairing and/or replacing outdated equipment, as well as creating and ensuring an aggressive maintenance schedule to ensure longevity of all major purchases. This year the department placed a new special rescue response vehicle "SR52" in-service to assist with emergency responses in the downtown area during Third Fridays, and other festivals.

CALL VOLUME



Total SHFD Incidents: 5,673

- Total EMS Incidents: 4,683
- Total Non-EMS Incidents: 990



Total Working Fires: 32

- Safety Harbor: 8
- Automatic Aid: 24



Total T53/E53 Responses: 2,934

- Total EMS Incidents: 2,388
- Total Non-EMS Incidents: 546

Total ME53 Responses: 474

- Total EMS Incidents: 411
- Total Non-EMS Incidents: 63

Total E52 Responses: 2,376

- Total EMS Incidents: 1,963
- Total Non-EMS Incidents: 413

HUMAN RESOURCES

OVERVIEW

The City of Safety Harbor's employees impact hundreds of lives that choose to live, work, and play in Safety Harbor. The Human Resources Department is responsible for providing comprehensive services to our employees, citizens, and the community, while fostering an innovative, diverse, healthy, safe, and productive work environment for all, in order to maximize the employee and organization's potential.

HUMAN RESOURCES

RESPONSIBILITIES:

Employee Events & Initiatives: Citywide employee facing events such as the Annual Wellness Fair, nationally recognized Public Service Recognition Week, Chris Palmieri Employee of the Quarter, and the quarterly HarborGram employee newsletter.

Employee Related Labor Management: Citywide Policies and Procedures, to include Personnel Rules and Regulations, and Administrative Policies, Employee probationary, annual, and merit reviews and processing, disciplines, and investigations, participates in Fire CBA negotiations.

Employee Training: New Hire Orientation and Mandatory

Payroll, Benefits, & Retirement: Biweekly processing of payroll, health, and retirement benefits, and administers annual open enrollment.

Risk Management: Worker's Compensation, Self-Insurance, General Liability and Property/ Casualty Insurance Policy Renewals, Certificate of Insurance maintenance

Annual Bill Cropsey Citizen's Academy

HR Director acts as the Liaison to: Firefighter Pension Board (FFPB), Diversity Advisory Board (DAB), Personnel Review Board (PRB), and Pinellas County Sheriff's (PCSO) Contract



RECRUITMENT SNAPSHOT

Human Resources Coordinates:

- open positions posting & advertisement
- candidate screening process & review
- onboarding



65 Jobs Posted



1,410 Applications Processed



79 Employees Hired

LEISURE SERVICES

OUR MISSION:

To increase the quality of life through parks, events, recreation and play for residents and visitors

RECREATION & SPECIAL EVENTS

The Recreation Division is responsible for administering, operating, and maintaining the recreation facilities that include the Community Center, Rigsby Center and Museum. Staff are responsible for all recreational program/activity/league/childcare coordination, and special events. In addition, the Division oversees facility rentals, Main Street public relations, and liaison with local nonprofit groups & partners. The Special Events Division ensures event activities within the city reflect the personality to maintain Safety Harbor's uniqueness. The goal for each special event is to try and provide a wholesome event that enhances the quality of life for the residents of Safety Harbor while showcasing the city to visitors and participants. We strive to host professional events that are well organized and profitable for all parties involved. Realizing that each event has a variety of goals that need to be met for the event to be considered a success, the division ensures that success.

COMMUNITY BUILDING

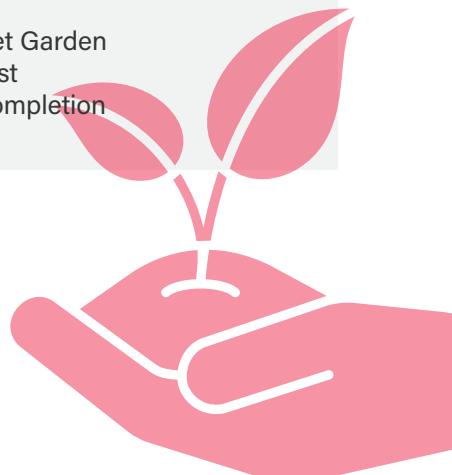
“establish leadership in community building and development of the public realm”

- Painting with IMI
- Youth Basketball Leagues
- Junk in the Truck events
- Homeschool Classes: Geography, Art, Chess, Spanish, African Drumming, Crafts, Tennis Lessons
- Summer Carnival
- Summer Foam Party
- Walk to School day
- I Have a Dream Celebration
- Daddy Daughter Date Night
- Go Fly a Kite Day
- Sprout Splash
- Bi-weekly Senior Trips
- Puppy Pre-school
- Stitching Classes
- Ice Cream Socials
- Muchkin Chefs
- Pickin' in the Parks event
- Turkey Hoop Shoot event
- Pancakes in the Park event
- Holiday & July 4th Parades

ENVIRONMENT

“demonstrate leadership in park stewardship and environmental sustainability”

- Great Backyard Bird Count
- Breakfast with the Birds
- Fish Talk Series
- Tree Talks
- Go Fish event
- How Does your Garden Grow classes
- Backyard Composting classes
- Rewilding Festival Celebrates Earth Day event
- Vertical Garden workshops
- DIY Rain Barrel workshops
- Coastal Conversations
- Farm Camps
- Fishing Camps
- Scaly & Slithery Camps
- Multiple Park Clean-up events
- Wetland Expo
- Family Outdoor Campout events
- Meet the Pollinators
- Teen Leader Elm Street Garden
- Enchanted Garden Fest
- Folly Chicken Coop completion



HEALTH

*“leverage and connect
Parks & Recreation to community health”*

- Swim Lessons
- Spin 7 Row Room @ Community Center
- Strength, Stability & Stretch classes
- Seniors in Power classes, B-Fit Boot Camp classes
- Pickleball lessons, clinics, open play and tournaments
- North Pinellas Track program
- Toddler Trot event
- Zumba classes
- Basketball leagues & clinics
- Dance classes
- Gymnastics classes & showcase event
- Tennis Lessons & camps
- Aqua Fit & Yoga classes
- Multiple Yoga classes
- Volleyball classes, clinics & camps
- Boot Camps
- Lunchtime Fitness classes
- Community Center Fitness Center
- Personal Training sessions



ECONOMIC IMPACT

“promote the impact of Parks & Recreation”

- Monthly 3rd Friday events
- Monthly Market on Main events
- Multiple 5K Road Race events
- SH Historical Marker & Public Art Tours
- Bloom & Chalk Festival
- 1st Friday Flick Series
- Senior Expo event
- Teen Leader Volunteer Program
- Full Day Summer Camps
- Part Day Specialty Summer Camps
- Licensed Afterschool Program
- Creative Conversation workshops
- Blacklight Art Show & Market
- Fright Nights event
- Wine Festival
- Harbor Holiday Nights event
- Jazz on the Waterfront
- Off the Hook Outdoor Festival
- Recreation Center & Museum Facility rentals
- Park Shelter & Gazebo rentals
- Main Street Trick or Treat
- Rise Up Middle School Care
- Art & Seafood on the Waterfront
- Harbor Holiday Light Stroll

PARKS & BUILDING MAINTENANCE

The Parks Division is responsible for administrating, supervising, operating, and maintaining the City's parklands and buildings for the 130+ acre system. In addition to the maintenance responsibilities, the Division oversees citywide aesthetic horticultural & tree plantings/maintenance, playground equipment safety, and park & field turf surfacing. The Building Maintenance Division is responsible for all interior & exterior maintenance of City building facilities along with Park facilities, which include carpentry, electrical, plumbing, roofing, flooring, and construction projects. Both divisions oversee the installation of all holiday/seasonal decorations; provides specialized needs of recreational programs/special events/qualified groups and contracted services.

PROJECT HIGHLIGHTS

- Landscape Right-of-Way Improvements at the "Jewell" & 2nd Street South
- Baranoff Turf Improvements
- Folly Barn improvements
- Parks & Building Maintenance building improvements
- Folly's Gnomeo art piece installation
- Gazebo Turf replacement
- Hurricane Idalia preventive damage preparation & recovery
- Folly Chicken Coop construction preparations
- Veterans Memorial Plaza bronze plaques restored
- Folly Fence & Parking updates
- Rigsby Center Roof replacement & exterior paint

- Annual Holiday Décor install
- Annual holiday event support staff
- SH Little League field usage coordination & year round maintenance
- Annual Park Shelter rental coordination
- Annual Field rental coordination and assigned staffing
- Annual playground safety inspections & maintenance
- Year Round Special Event & Recreation division support staff
- Hosted Little League's Senior Southeast Regional Tournament



PUBLIC ART

The primary intent for the city public art program (a subsidiary of Leisure Services) is to borrow, acquire and commission works of art to enhance the cultural environment and city identity of the city. The public art program is to encourage the creation of artwork and to foster the enjoyment and understanding of art by the public. In recognition of the need to provide aesthetically appealing public places for the citizenry to gather which are reflective of the city's history and traditions.

HIGHLIGHTS

Waterfront Park's CommUNITY Sculpture/ Library's Literacy, Learning & Enlightenment Mural/ Folly Farm's Gnomeo wood sculpture

PUBLIC COMMUNICATIONS

The Public Communication division (a subsidiary of Leisure Services) strives to strengthen community image providing residents with a sense of place & pride. Staff continues to expand the level of public information for involvement in City happenings including parks, recreation, and special events.

MARINA BOAT BASIN

The Marina Division (a subsidiary of Leisure Services) is responsible for administrating, supervising, operating, and maintaining the marina boat basin wet slips. In addition to these responsibilities, the division oversees transient dockage, basin capital improvement projects and emergency preparedness/operations.

Leisure Services: JUST THE NUMBERS



149 senior trips
1,597 trip participants

1 historical museum

1,459 museum visitors

21 historical markers

33 public art pieces



107 citywide special events



5,043 Recreation Facebook followers
2,501 Museum Facebook followers
2,922 Recreation E-news subscribers
1,059 Arts & Culture E-news subscribers
950 Special Event Vendors E-news subscribers



177 summer camps offered



6 themed garden areas
butterfly • wind
wildflower • native • wetland

1 chicken coop & run
1 community education garden
327 trees planted in the parks

10+ outside agency partnerships



25+ officials & volunteer coaches
415 volunteers
4,526 volunteer hours logged



29,796 fitness center visits

136+ acres of parkland maintained
39 facilities maintained

84 Parks work orders completed
458 Building Maintenance work orders completed



1 scenic boardwalk
1 decorative fountain



LIBRARY

OUR MISSION:

To inspire lifelong learning and offer individuals of all ages a center for literacy and cultural activity within the community. The Library will provide an empowering and caring environment where educational, cultural, and business needs can be successfully met through quality materials, programs, services, and the use of traditional and emerging technologies.



**ANNUAL
VISITORS**
118,751
390 Daily Average



**CARD
HOLDERS**
16,480 Safety Harbor Residents

1,310 Library cards issued or renewed



**HOURS
LOGGED**
1,655 Volunteer Hours

418 ESOL Tutor Hours

We continue to add unique items for checkout including:
puzzles, board and electronic games, pickleball racquets,
cakes pans, STEAM kits, and more!



QUESTIONS

20,653 Questions Answered
in person at public service
desks



6,477 questions virtually

61,599 online logins for
Ancestry, Pronunciator, Legal
Forms, and other
resources

CIRCULATION

TOTAL CIRCULATION 250,010

eBook CHECKOUTS **37,714**



TOOL CHECKOUTS
2,520

SEED LIBRARY
1,714 packets



PROGRAMS

Hosted **644** programs
for all ages with total
attendance of **15,855**

Facilitated **140**
self-directed programs with
5,002 participants.

HELPING OUR COMMUNITY



Delivered **2,095** items to homebound residents in **601** visits

Delivered **48** Pre-School Book Boxes (2,525 books!) to local pre-schools



Hosted **9,989** Public Computer Use Sessions



162 outside meetings held in our meeting rooms, **2,424** attending



2,064 people used our study rooms for quiet study and small meetings

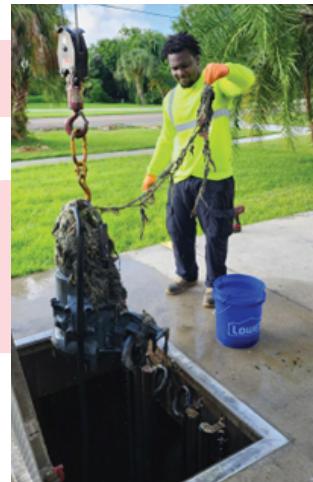
PUBLIC WORKS

The Public Works Department continued to provide effective and efficient services to our citizens, customers, and internal departments throughout 2023. Public Works Staff also participated in special events such as the annual Tree Give-Away, Shred Event, 4th of July Fireworks, and the Holiday Parade. Administrative and Management staff attended numerous hiring events, held job fairs, and continued recruitment activities for Public Works staff vacancies.

WATER/WASTEWATER

Water/Wastewater Divisions conducted testing of all City-wide backflow devices along with changing out approximately 115 water meters.

- **7,359** feet of sewer line was cleaned
- **1,936** locates were done
- **115** meters were replaced
- **409,982,000** gallons of sewer flow
- **448,689,000** gallons of potable water



FLEET

- Performed **166** preventative maintenance services
- Completed **57** small engine repairs
- Replaced the brakes on **15** vehicles
- Successfully surplus aged/useable City equipment and vehicles on GovDeals



SANITATION

Sanitation Division partnered up with Recreation for the Shred Event held at Public Works, disposing of 15,600 pounds (7.8 tons) of shredded paper. Staff responded to Hurricane Idalia; assisted in Citywide clean-up efforts. Disposed of 60 tons of storm debris. Sanitation employees also worked with Pinellas County Solid Waste staff at the Pinellas County Chemical Collection events.

- **1,332.86** tons *residential recycling* was collected curbside
- **140.96** tons of recycling collected at *drop off sites*
- **237.12** tons of *commercial recycling* collected
- **7,815.76** tons *residential trash* collected
- **3,491.98** tons of *commercial trash* collected

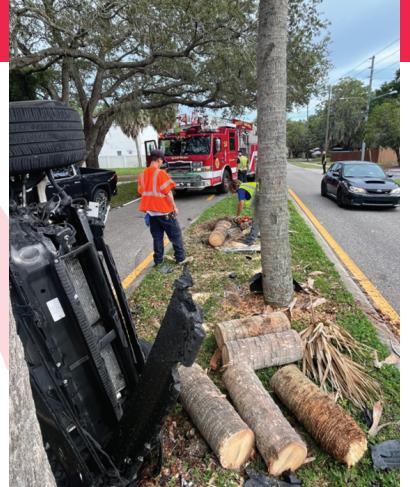


STREETS

Staff completed multiple projects, including instituting a roadway condition inspection program along with trimming trees in all City parks.

Staff also prepared and responded to Hurricane Idalia.

- A total of **240** work order requests were received and **187** were completed by the Street and Stormwater Division.
- **56.25** cubic yards of concrete used to repair/replace driveways, ADA ramps, curbs and sidewalks.
- Removal or trimming of **843** diseased or dead trees.
- Replaced **101** traffic signs due to new federal standards and installed new stop signs.
- Street sweeping debris collected by City staff equaled **60.5** cubic yards.
- Litter control volunteers collected **708** pounds of trash from roadways.
- Utilized **30** tons of asphalt for roadway and alley maintenance.
- Utilized **21** tons of asphalt for roadway and alley maintenance.
- Hauled away **2,331** tons of debris from Public Works.



STORMWATER

Staff prepared and responded to Hurricane Idalia.

- Pamphlets, brochures and other informational and educational material are available at City buildings to increase public awareness. Information was also made available on the City's website.
- Approximately **0** basins were painted with educational murals by volunteers.
- Maintenance of **19.53** miles of ditches and creeks annually.
- Cleaning and inspection of over **976** catch boxes within the city.
- Maintain compliance with SWFWMD (Southwest Florida Water Management District) in conjunction with the Code Enforcement and Engineering Departments and the City's NPDES Permit.
- Excavated sediment deposits from ditches and reshaped eroded banks.
- Cleaned and inspected **185** outfall structures.
- Completed **2** erosion projects.



PERMITTING

Staff reviewed and inspected a multitude of right-of-way/easement utilization permits as well as building plans. This work ensures that contractors are adhering to City codes and industry standards for all work being completed within the City's jurisdiction.

- **310** Right-of-Way permits were reviewed
- **262** Building plans reviewed, **151** were inspected

