

CITY OF SAFETY HARBOR FLORIDA



ADOPTED BUDGET

FY 2024-2025

**CITY OF SAFETY HARBOR, FLORIDA
ADOPTED BUDGET
FISCAL YEAR 2024/25**



CITY COMMISSION

Joseph Ayoub, Mayor
Andy Steingold, Vice-Mayor
Nancy Besore, Commissioner
Jacob Burnett, Commissioner
Carlos Diaz, Commissioner

City Manager
Josh Stefancic

**PREPARED BY
FINANCE DEPARTMENT**

ELECTED CITY OFFICIALS



JOSEPH AYOUB, MAYOR (CENTER)
NANCY BESORE, COMMISSIONER (SEATED LEFT)
JACOB BURNETT, COMMISSIONER (SEATED RIGHT)
CARLOS DIAZ, COMMISSIONER (STANDING RIGHT)
ANDY STEINGOLD, VICE-MAYOR (STANDING LEFT)



CITY OF SAFETY HARBOR APPOINTED OFFICIALS

CITY MANAGER

CITY ATTORNEY

CITY CLERK

CITY ENGINEER

COMMUNITY DEVELOPMENT DIRECTOR

FINANCE DIRECTOR

FIRE CHIEF

HUMAN RESOURCES DIRECTOR

LEISURE SERVICES DIRECTOR

LIBRARY DIRECTOR

PUBLIC WORKS DIRECTOR

JOSH STEFANCIC

SARAH JOHNSTON

RACHAEL TELESCA

MICHELLE GIULIANI

CAROL STRICKLIN

VICTORIA GILLEY

ANDREW HAWKINS

TERRI KEARNES

ANDREA NORWOOD

LISA KOTHE

RENEE COOPER



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished Budget
Presentation Award*

PRESENTED TO

**City of Safety Harbor
Florida**

For the Fiscal Year Beginning

October 01, 2023

Christopher P. Morill

Executive Director



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Baranoff Oak Tree



City of Safety Harbor Florida

HOME OF ESPIRITU SANTO MINERAL SPRINGS

750 Main Street ☩ Safety Harbor, Florida 34695 ☩ (727) 724-1555
FAX 724-1566

Budget Message for Fiscal Year 2024/2025

July 16, 2024

Citizens, Honorable Mayor and City Commissioners:

Pursuant to Article III, Section 43 (6), of the City Charter, the City Manager's Office hereby submits the Adopted Fiscal Year (FY) 2024/2025 Budget document. This document has been prepared based on staff's understanding of the goals and interests expressed by the City Commission, staff's awareness of the needs of the City and the availability of financial resources.

City Mission Statement

"Safety Harbor strives to be a vibrant destination City with a unique quality of life - a City that is successful in balancing responsible, innovative growth with careful preservation of its small-town atmosphere, its quaint character, and its valued treasures."

Why choose Safety Harbor

- ✓ Accessible government that is responsive to citizen needs and concerns
- ✓ Pro-business with an active Chamber of Commerce
- ✓ Quaint downtown that hosts a multitude of special events every month
- ✓ Excellent schools and parks with tons of programs and activities
- ✓ Outstanding full-service public library
- ✓ Safe, friendly neighborhoods that are ideal for raising children & retirement
- ✓ High rate of homeownership with stable property values
- ✓ Low millage rate
- ✓ A scenic harbor with over 3.5 miles of unobstructed views of the bay
- ✓ Strong protections for preserving grand trees and other natural resources
- ✓ High rate of volunteerism and civic pride
- ✓ Close proximity to two international airports
- ✓ Award winning hospital and two Fire Stations serving 17,000+ residents

City Commission Goal Workshop:

The City Commission met in 2024 for a Goal Setting Workshop. The following is a summary update of those goals. Where the City Commission can allocate general fund reserves for any of the goals below, the current FY25 adopted budget includes those items noted.

New goals in 2024:

GOAL 2024-1: INCREASE CUSTOMER SATISFACTION EXPERIENCE OF LIBRARY		
Objective	Budget Impact	Time Target
Improve and Expand the Children’s Division of the Public Library	\$45,000.00	FY24/25
Explore Feasibility of Providing Café Services	\$0.00	FY25/26
GOAL 2024-2: INCREASE CAPACITY OF TRANSIENT BOATERS AT MARINA		
Objective	Budget Impact	Time Target
Explore the Installation of Transient Day Docks for Boaters Visiting Safety Harbor	\$0.00	FY25/26
GOAL 2024-3: REVIEW ADV. BOARD AND COMMITTEE ATTENDANCE POLICY		
Objective	Budget Impact	Time Target
Increase Candidate Selection Process and Communication	\$0.00	FY24/25
Review Absence Policy	\$0.00	FY24/25
Review Term Limit and Extension Policy	\$0.00	FY24/25
GOAL 2024-4: IMPROVE MANAGEMENT OF DOWNTOWN PARKING PLAN		
Objective	Budget Impact	Time Target
Increase Driver Education on Parking Options and Violations	TBD	FY25/26
Explore Valet Parking Options, Shuttle, and Shared Ride Drop Off/Pick Up Locations	TBD	FY25/26
Continue Parking Engineering Programs	TBD	FY25/26
GOAL 2024-5: INCREASE/UPDATE COMMUNITY DEVELOPMENT ELEMENTS		
Objective	Budget Impact	Time Target
Increase Customer Satisfaction Experience of Community Development Department	TBD	FY25/26
Evaluate City’s Management of Short-Term Rentals	\$0.00	FY25/26
Update Land Development Code: Add Childcare in M-1 as Accessory Use	\$0.00	FY24/25
Update Land Development Code: Update Porch Definition to Include Second Floor	\$0.00	FY24/25
Finalize Elm Street Property Masterplan	\$0.00	FY24/25
Host PIE Presentation	\$0.00	FY24/25
Explore City Policy on Improving and Maintaining Alleyways in the CRD	\$0.00	FY25/26
GOAL 2024-6: INCREASE EMPLOYEE PROTECTION		
Objective	Budget Impact	Time Target
Provide Policy for Protecting Employees from External Harassment	\$0.00	FY24/25
Review Policy for Protecting Employees from Int. Harassment	\$0.00	FY24/25
GOAL 2024-7: INCREASE/UPDATE PUBLIC WORKS & LEISURE SERVICE ELEMENTS		
Objective	Budget Impact	Time Target
Finalize Plan for Bishop Creek and Mullet Creek Improvements	TBD	FY25/26
Create Plan for Sidewalk Improvements at/near Elm Street Property	TBD	FY25/26
Provide Options for Water Feature at Waterfront Park	TBD	FY25/26
Install Swings at Waterfront Park	\$16,500.00	FY24/25
Plant More Greenery in Right of Ways	TBD	FY25/26
Continue Discussion on HCC Trail Concept	TBD	FY25/26

Updates to goals since 2021:

- **Waterfront Park Irrigation**
 - RFP process complete and approval to begin work forthcoming.
- **Solar Panel Projects**
 - Library Expansion began in February 2024 to include a Solar Array on the new roof.
 - The City Commission approved a contract with Terracon Consultants, Inc., to complete an energy audit and building enclosure assessment in November 2023. Those assessments are underway. A product of the final report will include future capital improvement projects, solar potential at City sites, and addressing conservation measures.
- **Public Works King Property**
 - Relocate Parks and Building Maintenance and sell existing site for business use at 9th Avenue North and Martin Luther King Jr. Street
 - Consultant draft design proposal in staff review, \$508,356
 - Project cost CURRENTLY estimated at \$5M and in FY25 CIP
- **Safety Harbor Pier Replacement**
 - Plans are 100% - waiting on final USACE permitting before going out for bid.
- **Bishop and Mullet Creek Project Design**
 - Pre-application meetings completed, next we will be obtaining consultant design costs, some funds are budgeted in next fiscal year. There will not be enough funding left to begin construction once design is complete.
- **City-wide Salary Study**
 - RFP No. HR2024-01-HR is currently in progress.
- **Employee Investment Plan**
 - Fiduciary Investment Monitoring by One Digital
 - Began in 2024 with changes for employees later this year.

Executive Summary

Citywide

The FY 2025 budget update on June 17, 2024 included discussions regarding the use of fund reserve, millage rates, increases in assessed property valuations, employee merit increases, increases to Pinellas County Sheriff's Office contract and capital projects. The adopted budget reflects citywide revenues and expenditures, including transfers and fund balance, of \$115,163,861, which is 14.8 percent under the estimated year-end budget for fiscal year ending 2024.

REVENUES

The summaries of revenues by category are as follows:

	Estimated FY 2024	Adopted FY 2025	\$ Change Over (Under)	% Change Over (Under)
Ad Valorem Taxes	\$ 8,485,630	\$ 8,877,890	\$ 392,260	4.62%
Other Taxes	6,025,990	6,193,800	167,810	2.78%
Franchise Fees	1,776,050	1,810,850	34,800	1.96%
Permits, Fees, Special Assessments	1,816,430	1,945,200	128,770	7.09%
Intergovernmental Revenue	4,269,090	4,492,500	223,410	5.23%
Charges for Services	17,760,030	17,869,760	109,730	0.62%
Fines & Forfeitures	28,710	29,200	490	1.71%
Miscellaneous Revenue	1,243,950	685,950	(558,000)	-44.86%
Indirect Allocations	1,204,450	1,204,450	-	0.00%
Interfund Transfers	6,255,310	4,737,206	(1,518,104)	-24.27%
Fund Balance Carryforward	86,366,940	67,317,055	(19,049,885)	-22.06%
Total	\$ 135,232,580	\$ 115,163,861	\$ (20,068,719)	-14.84%

Taxes – Ad valorem tax revenue is increased by 4.62 percent with a total budget of \$8,877,890, including General Fund and the Community Redevelopment Agency fund. Based on the 2024 Preliminary Tax Roll, assessed valuations in the city increased by 7.37 percent and increased in the Community Redevelopment District by 8.73 percent. The millage rate of 3.9500 is unchanged from the fiscal year 2024 rate of 3.9500 and requires a two-thirds vote from the governing body. The adopted millage rate of 3.9500 is 7.37 percent higher than the rolled back rate of 3.6788 and generates \$534,130 in general fund revenue over ad valorem revenue of \$7,245,310, which is the amount that would be generated by the rolled back rate. Communication services taxes are estimated to decrease by 1.0 percent based on current year and historical trends. Utility tax is expected to increase by 3.0 percent over the FY2024 year-end estimate and occupational licenses are projected to remain the same. The “Penny” from Pinellas one percent sales tax is estimated to also increase by 3.0 percent over FY 2024 year end estimate.

Franchise Fees – With a budget of \$1,810,850 these fees are projected to increase by 2.0 percent over FY 2024 estimated. The projection is based on historical and current year trends.

Permits, Fees & Special Assessments – The budget of \$1,945,200 is \$128,770 more than the FY 2024 estimate, a 7.1 percent increase mostly due to Parkland impact fees that were not received in 2024.

Intergovernmental Revenue – Intergovernmental Revenue is projected to increase by approximately 5.2 percent, mostly due to projected increases to Shared Revenue, Local Government ½ Cent Sales Tax, and Local Option Gas Tax.

Charges for Services – Charges for services provided to the citizens are estimated to increase by \$109,730 or just under 1.0 percent overall. The majority of the increase comes from Sanitation programs, projecting to increase by \$95,980 in FY 2025.

Miscellaneous Revenue - With a budget of \$685,950, miscellaneous revenues are \$558,000 lower than the FY2024 estimate. The decrease is predominately due to the one-time private donations expected in FY2024 for the Library addition recorded in the CRA fund.

Indirect Allocations – This category reflects allocations for services provided by and between departments within the City between funds. Indirect allocations in all funds were reexamined for FY 2025 and adjustments were made to more accurately reflect the costs of internal services provided.

Interfund Transfers – This category reflects a decrease of 24.3 percent to \$4,737,206. The majority of the decrease is due to the large number of one-time transfers for designated projects in FY2024. Also, included are the repayments to general fund from CRA for the \$900,000 purchase of the 2nd Street Parcel over the course of seven years. See page 57 for the full schedule.

EXPENDITURES

The summaries of expenditures by object are as follows:

	Estimated FY 2024	Adopted FY 2025	\$ Change Over (Under)	% Change Over (Under)
Personnel Services	\$ 15,364,640	\$ 17,548,478	\$ 2,183,838	14.21%
Operating Expenses	17,265,835	18,844,310	1,578,475	9.14%
Capital Expenses	26,185,940	13,150,540	(13,035,400)	-49.78%
Non-Operating Expenses	9,039,120	7,486,243	(1,552,877)	-17.18%
Fund Balance	67,377,045	58,134,290	(9,242,755)	-13.72%
Total	\$ 135,232,580	\$ 115,163,861	(20,068,719)	-14.84%

Personnel Services – Personnel services with a budget of \$17,548,478 is 31.1 percent of citywide budgeted expenditures, excluding fund reserve. The increase over the year-end estimates for 2024 is \$2,183,838 or 14.2 percent. Personnel services include a 3.0 percent COLA and an up to a 4.0 percent merit increase, an estimated 8.9 percent increase in health insurance and no increase in dental insurance. The city is also in the process of completing a pay and compensation study, and \$300,000 has been budgeted to for expected compensation increases as a result of the study.

Staffing Levels – Staffing changes reflect an overall net increase of 2.3 full time equivalent positions, composed of an increase to full time positions of 2.0 FTE’s and an increase to part time positions of 0.3 FTE’s.

A comprehensive schedule by department within the operating funds reflects adopted full and part-time positions from FY 2019 through adopted FY 2025 on page 38.

Operating Expenses – Operating expenses with an adopted budget of \$18,844,310 is 33.3 percent of the citywide budget, excluding fund reserve. Operating expenses are 9.1 percent or \$1,578,475 over fiscal year 2024 year end estimates. Larger items making up a portion of the change are \$173,200 increase for contractual services with the Pinellas County Sheriff’s office, instructor pay for recreation, and water and sewer purchases.

Capital Expenses – Capital expenses with a budget of \$13,150,540 are 23.1 percent of the citywide budget, excluding fund reserve. Capital expenses are \$13,035,400 or 49.8 percent lower than the fiscal 2024 year end estimate. Capital expenses can be found in detail in the Capital Improvement Program on pages 273 through 357 of this document. Several large projects rolled over into fiscal year 2024 from the previous year, most of which are expected to be completed in fiscal year 2024.

The citywide budget includes \$1,197,900 for equipment, \$93,050 for library books, audio/visual and online content, \$1,560,500 for the replacement and purchase of vehicles, and total capital and infrastructure improvements of \$9,401,590.

Non-Operating Expenses – Non-operating expenses with a budget of \$7,486,243 is 13.2 percent of the citywide budget, excluding fund reserves.

CITY OF SAFETY HARBOR
ADOPTED FY 2024/2025 BUDGET

This category includes transfers for debt service principal and interest of \$1,163,678, which takes into consideration debt service requirements. Grants to non-profits from City Commission total \$120,000. Indirect cost allocations (shared services) between funds are \$1,204,450 with interfund transfers of \$3,537,040 exclusive of debt transfers.

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CITY OF SAFETY HARBOR
ADOPTED FY 2024/2025 BUDGET

The following table reflects staff's estimate of beginning fund balance as of October 1, 2024 and ending fund balance as of September 30, 2025. Appropriated fund balance is (\$9,177,515) for all funds citywide.

FUND BALANCE CHANGE

Fund No.	Fund Description	Estimated Fund Balance (10/01/2024)	Projected Revenues FY 2025	Projected Expenditures FY 2025	Estimated Fund Balance (9/30/2025)	Appropriated Fund Balance FY 2025
GOVERNMENTAL FUNDS						
001	General Fund	\$ 12,343,250	\$ 20,177,760	\$ (20,951,538)	\$ 11,569,472	\$ (773,778)
012	Public Safety	37,810	\$ 43,310	(66,810)	14,310	(23,500)
014	Street Improvement	814,220	648,500	(1,018,500)	444,220	(370,000)
015	Marina	391,360	111,000	(42,830)	459,530	68,170
017	City Tree Bank	104,770	32,000	(38,400)	98,370	(6,400)
023	Debt Service - 2006 Revenue Note	32,670	23,760	(23,781)	32,649	(21)
024	Debt Service - 2008 Revenue Note	-	-	-	-	-
027	Series 2018 Debt (Govt)	-	164,180	(163,810)	370	370
032	Capital Projects	1,024,200	3,122,900	(3,550,600)	596,500	(427,700)
060	Multimodal Impact Fee	107,540	60,000	-	167,540	60,000
061	Law Enforcement Trust	270	-	-	270	-
062	Street Lighting	40,660	234,450	(273,420)	1,690	(38,970)
063	Parkland	-	106,200	(57,120)	49,080	49,080
065	Library Impact Fee Trust Fund	-	4,800	-	4,800	4,800
067	Community Redevelopment Agency (CRA)	937,790	1,111,700	(828,180)	1,221,310	283,520
074	Street Assessment	-	-	-	-	-
Subtotal Governmental Funds		15,834,540	25,840,560	(27,014,989)	14,660,111	(1,174,429)
ENTERPRISE FUNDS						
011	Stormwater	9,444,990	1,575,000	(3,658,658)	7,361,332	(2,083,658)
020	Debt Service - 2001/2012 Revenue Bond	-	-	-	-	-
022	Debt Service - 2006 Revenue Note	126,650	395,101	(521,751)	-	(126,650)
028	Series 2018 Debt (Prop)	63,120	617,125	(680,245)	-	(63,120)
041	Water & Wastewater	31,866,515	12,892,770	(15,065,270)	29,694,015	(2,172,500)
043	Reclaimed Water	725,310	8,000	-	733,310	8,000
044	Sanitation	5,257,830	3,975,230	(4,889,618)	4,343,442	(914,388)
047	Wastewater Development	921,900	10,000	(30,000)	901,900	(20,000)
048	Water & Wastewater Renewal & Replacement	3,070,950	2,576,080	(5,206,850)	440,180	(2,630,770)
077	Wastewater Construction Assessment	-	-	-	-	-
Subtotal Enterprise Funds		51,477,265	22,049,306	(30,052,392)	43,474,179	(8,003,086)
Total All Funds		\$ 67,311,805	\$ 47,889,866	\$ (57,067,381)	\$ 58,134,290	\$ (9,177,515)

General Fund

The City Commission adopted a general fund reserve policy in 2011 requiring a twenty (20) percent fund reserve committed for the specific purpose of emergency stabilization based on the current year budget excluding fund reserve as well as a sustainable targeted minimum fund reserve of two months (17 percent) of prior year's operating expenses. For the FY 2025 adopted budget, budgeted fund reserve is \$11,569,472, of which \$300,000 is designated for future capital projects, \$1,468,021 is committed for the purchase of a fire ladder truck in 2026, and \$1,500,000 is to be committed in FY 2025 for the purchase of a fire engine in 2029. Of total fund reserve, the general fund reserve policy requirement for emergency stabilization is \$4,190,308 and the targeted minimum fund reserve is \$3,543,081. Per the policy, the unrestricted fund reserve, including a \$300,000 contingency for unknowns, of \$4,411,144, inclusive of the \$300,000 contingency and \$300,000 designated, is 21 percent of prior year's operating expenses, which is just under 3 months of operating.

General Fund revenues and expenditures are \$32,521,010, including transfers and fund balance. The adopted budget will decrease fund reserve by \$773,778.

CITY OF SAFETY HARBOR
ADOPTED FY 2024/2025 BUDGET

REVENUES – Adopted General Fund revenues, including transfers of \$384,310, and are \$648,890 or 2.0 percent below 2024 estimated year end. The most significant changes are as follows:

Ad Valorem Tax – The City’s gross taxable value increased by \$149,962,537 or 7.8 percent over the FY 2024 final gross taxable value of \$1,923,169,061. The adopted millage rate of 3.9500 per \$1,000 of assessed property value will generate \$7,779,440 in ad valorem revenue. This is an increase of \$569,060 over budgeted ad valorem for FY 2024. The 3.9500 adopted millage rate is unchanged from the FY 2024 adopted millage rate and requires a two-thirds vote of the governing body. The adopted millage is 7.37 percent higher than the rolled back rate of 3.6788. The roll back rate would generate ad valorem revenue of \$7,626,640, which is lower than revenue generated by the adopted millage rate by \$534,130.

	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>
	Adopted	Adopted	Adopted	Adopted	Proposed
Millage Rate (mills per \$1,000)	3.9500	3.9500	3.9500	3.9500	3.9500
Gross Taxable Value	\$1,476,708,047	\$1,574,148,587	\$1,756,112,012	\$1,921,864,316	\$1,923,169,061
Total Taxes Levied	\$ 5,833,000	\$ 6,217,890	\$ 6,936,640	\$ 7,591,360	\$ 7,596,518
Amount Budgeted	\$ 5,553,790	\$ 5,908,010	\$ 6,602,710	\$ 7,211,800	\$ 7,216,690
Percentage Budgeted	95.00%	95.00%	95.00%	95.00%	95.00%

Ad valorem revenue is assumed to be 95 percent of taxes levied.

Permits, Fees & Special Assessments – These budgeted line items remained flat at \$4,000 from FY 2024.

Miscellaneous Revenue – Miscellaneous has increased by \$26,500 or 20.54 percent over fiscal year 2024 estimates and includes an increase of \$26,500 in to grant revenue.

Interfund Transfer – Interfund transfers into general fund includes the last of three yearly re-payment transfers of \$255,740 for the purchase of the fire engine in FY 2022 and the second of seven \$128,570 yearly re-payments for the purchase of the 2nd Street parcel in FY 2024.

EXPENDITURES – Adopted General Fund expenditures, including transfers out, \$20,951,538 is \$109,888 or .5 percent under 2024 estimated year end.

Personnel services totaling \$13,129,458 are \$1,641,028 or 14.3 percent above fiscal year end estimates for 2024 and make up 62.8 percent of total general fund appropriations. Increases include a 3.0 percent COLA, up to a 4.0 percent merit increase, a \$300,000 increase for expected compensation increases as a result of the pending pay and compensation study, and an estimated 8.9 percent increase in medical insurance and no increase in dental insurance.

Operating expenses total \$6,462,950 and are \$206,490 or 3.3 percent over estimated year end and 30.9 percent of general fund appropriations. The largest increase is for recreation instructors due to an increased demand.

Capital expenses total \$132,950 and are \$27,370 or 25.9 percent below estimated year end. The budget reflects outlay for library books, audiovisual materials and online/e-content.

Non-operating expenses and interfund transfers total \$1,226,180 or 59.0 percent below the 2024 estimate. The majority of the change is due to the one-time transfers for designated projects in FY 2024, decreasing from \$2,293,650 to \$543,650 in FY 2025.

General Fund - Other Information

City Commission includes non-operating expenses funding of \$120,000 for non-city agencies. Recipients will be identified after adoption of the final budget.

The FY 2025 budget retains a contingency for unanticipated expenditures to address emergencies, unanticipated expenditures and/or opportunities that were unforeseen at the time of budget preparation. The amount allocated to this account is \$300,000, which represents approximately 1.5 percent of adopted budget appropriations. Per City Code, the City Commission approves all appropriation transfers from this account via a budget amendment.

Capital Projects Fund

CAPITAL PROJECTS revenues and expenditures, including transfers and fund balance, are \$4,147,100. A detailed listing of capital projects is located in the Capital Improvement Program on pages 273-353 within this document.

Revenues generated from “Penny” or local government infrastructure tax is estimated at \$2,807,900 and is \$81,800 or 3.8 percent above the year end estimate. County voters approved “Penny” revenues on November 7, 2018, which will continue until January 2030.

The capital projects expenditures totaling \$3,036,620 are as follows: vehicles totaling \$420,500; citywide facility improvements totaling \$2,284,620 and, equipment for \$285,500. Non-operating expenses to service debt totals \$0. Neighborhood projects grants are budgeted at \$25,000 in an operating account as the individual grants do not meet the criteria for capital projects. Fund reserve is \$596,500.

Special Revenue Funds

CRA (COMMUNITY REDEVELOPMENT AGENCY) FUND revenues and expenditures total \$2,049,490.

Ad valorem revenues total \$1,098,450 at the adopted millage rate of 3.9500 and 4.8188 for the City and County, respectively, as follows:

	7/1/24 PCPOA Preliminary Property Valuations	
	County	City
Millage Rate	4.8188	3.9500
2024 (FY 2025) Certified Taxable Values for TIF	\$ 259,894,694	\$ 259,226,763
Base Year Taxable Value	<u>31,944,080</u>	<u>31,944,080</u>
Current year Tax Increment Value	<u>227,950,614</u>	<u>227,282,683</u>
Proportionate share	1.00	0.95
Dedicated increment value	227,950,614	215,918,549
Millage per \$1,000	4.8188	3.9500
Calculation	1,098,450	852,880
Total Revenue per Millage	<u>0.50</u>	<u>0.64</u>
	<u>549,225</u>	<u>549,225</u>
	<u>\$ 1,098,450</u>	

The preliminary taxable values in the Tax Increment Financing District increased by 8.71 percent in the county and 8.73 percent in the city.

Additional revenues include investment earnings of \$8,000 and a balance carryforward of \$943,040.

Expenditures for CRA by project are as follows in the adopted budget:

CITY OF SAFETY HARBOR
ADOPTED FY 2024/2025 BUDGET

Project	Expenditures	Projected
	Personnel Services	<u>59,070</u>
CRAART	Art	25,000
CRAHOL	Holiday Lights	30,000
CRCSXL	CSX land lease	690
CRFEES	District fees	1,400
CRGRNT	C/R façade and partnership incentives	100,000
CRLITE	Decorative lighting	3,500
CRMRKT	Marketing	5,000
CRSIGN	Signage	5,000
CRST SC	Streetscaping	10,000
	Audit	<u>5,250</u>
	Total Other Current Charges	185,840
PKE014	Security Cameras in Parks	50,000
CRSIDE	New Sidewalk Construction	75,000
CRAWFP	Waterfront Park Lighting Improvements	<u>200,000</u>
	Total Improvements Other Than Buildings	325,000
	Transfer Out to General Fund (2nd St. Parcel)	128,570
	Transfer Out to 2018 Debt (Baranoff Oak)	<u>129,700</u>
	Total Transfers Out	258,270
	Subtotal CRA Expenditures	828,180
	Budgeted fund reserve	<u>1,221,310</u>
	Total expenditures and fund reserve	<u><u>\$2,049,490</u></u>

The adopted budget includes a transfer of \$129,700 to the 2018 debt service fund for the Baranoff Oak property acquisition and \$128,570 for repayment of the 2nd Street Parcel purchase.

STREET LIGHT FUND revenues and expenditures total \$275,110.

The City Commission implemented a street light assessment in fiscal year 2013. The Street Lighting Services and Facilities charges are allocated among benefitted tax parcels using a methodology based upon “Equivalent Residential Units” or “ERUs” with one (1) ERU equal to 2,629 square feet, which is the size of the average single family residential building in the City. The methodology requires annual validation of all properties assessed the fee.

In fiscal year 2021, City Commission reduced the amount per ERU benefitting properties from \$3.25 per ERU per month to \$2.90 per ERU per month. Revenue from the assessment is estimated at \$225,000 in the adopted budget. Estimated Duke Energy charges for utilities are \$273,420. with an estimated fund reserve of \$1,690. Staff will re-evaluate the rate per ERU for FY 2026.

Enterprise Funds

The adopted budget includes adjustments based on a rate study completed by Stantec in 2023. Miscellaneous increases went into effect in January 2024, however Water/Wastewater rate increases are not anticipated until 2028. The final scheduled sanitation rate increase of 6% from the study was implemented on October 1, 2023

Stormwater

The adopted stormwater budget is \$11,019,990. In fiscal year 2016, the City Commission approved increases through FY 2021. The last rate increase went into effect on October 1, 2020, bringing it to the current rate of \$10.93. The rate increases were implemented to sustain the operations, maintenance, non-operating and debt service of the fund but also to build a fund reserve to meet ongoing capital costs. With the ERUs generating revenue of \$1,550,000 annually, fund reserve is sustaining capital projects in the 5-year Capital Improvement Program. Refer to pages 287 through 291 in the Capital Improvement Program.

The total stormwater budget including personnel, operating, capital, depreciation and debt service at \$3,658,658 is 35.6 percent or \$960,748 higher than the 2024 year end estimate. Of this increase, \$839,100 is in capital expenses and reflects multiple new stormwater improvement projects budgeted for FY 2025.

Water and Wastewater

The budget for the water and wastewater operating fund is \$44,759,285, inclusive of fund reserves. Operating expenses for the most part within the Finance, Water and Wastewater departments remain relatively flat, with minor increases and decreases to department personnel and operating costs. There is a significant increase to water cost and sewer treatment, water is projected to increase by \$300,000 and sewer treatment by \$200,000. Capital improvements in the Water and Wastewater Renewal/Replacement funds are budgeted at \$26,135,010 over the next 5 years. See pages 331 through 337 and pages 345 through 351 in the Capital Improvement Program for a complete listing of projects.

Sanitation

The budget for sanitation is \$9,233,060 in the FY 2025 adopted budget. Sanitation revenues of \$3,975,230 are estimated to increase by 3.0 percent over FY 2024, per the rate study conducted in 2020.

Capital Improvement Program

The Capital Improvement Program (CIP) for FY 2024/25 – FY 2028/29, beginning on page 273, includes projects totaling \$68,391,240 of which \$10,000,000 is unfunded and \$13,150,540 is planned for expenditure during FY 2025 budget year. Expenditures in the five-year plan by type are as follows: General Government - \$1,057,220; Public Safety - \$4,872,230; Physical Environment - \$42,754,350; Transportation - \$5,933,000; and Culture and Recreation - \$13,774,440.

Conclusion

Preparation of the budget document requires a substantial amount of time and commitment. This process would not be possible without the efforts and dedication of many individuals. Gratitude is extended to the Department Directors for their cooperation and diligence in developing a pragmatic record outlining the needs of their departments and the residents of Safety Harbor. Special appreciation is extended to the Finance Department and Administrative Support staff in all departments for their unfailing support, hard work and professionalism in preparing a well-conceived budget document. Finally, an acknowledgement and a special thank you is extended to the Finance Advisory Committee for their review and their advisory contributions to our financial security.

GENERAL FUND FUND BALANCE TEN YEAR HISTORY

<u>YEAR</u>	<u>GENERAL FUND EXPENDITURES</u>	<u>RESERVE AMOUNT</u>	<u>PERCENT OF BUDGET</u>
2024/25	\$ 20,951,538	\$ 11,569,472	55.22%
2023/24*	\$ 20,841,650	\$ 12,328,250	59.15%
2022/23	\$ 21,342,916	\$ 13,964,450	65.43%
2021/22	\$ 17,864,501	\$ 10,166,993	56.91%
2020/21	\$ 14,284,146	\$ 10,078,100	70.55%
2019/20	\$ 14,524,325	\$ 8,667,011	59.67%
2018/19	\$ 14,015,502	\$ 7,227,003	51.56%
2017/18	\$ 14,504,488	\$ 7,646,302	52.72%
2016/17	\$ 13,067,053	\$ 8,320,550	63.68%
2015/16	\$ 14,185,601	\$ 7,777,349	54.83%

*2023/24 Year-end Estimate



SAFETY HARBOR:

Its Place In History and Today



Safety Harbor is comfortably nestled along the northwest edge of Old Tampa Bay in Pinellas County. Safety Harbor enjoys a unique place in the history books and in the hearts of its citizens and visitors. The first inhabitants were the Timucuan Indians who called the area Tocobaga. In 1528, Spanish adventurers led by the explorer Pánfilo de Narváez landed on our shores. Safety Harbor is the home of the historic Espiritu Santo Springs. Given this name in 1539 by the Spanish explorer Hernando de Soto, who was searching for the legendary Fountain of Youth, these natural springs have attracted attention worldwide for their curative powers. Safety Harbor was first homesteaded by Count Odet Philippe, a French surgeon in Napoleon's navy, who is credited with introducing citrus growing to Florida. Established in 1823, the Count's homestead is now the site of Philippe Park, which is a 122-acre Pinellas County owned and operated facility that is very popular among our residents and visitors.

Safety Harbor was formally incorporated as a City in 1917 with a population of 200 persons. Today 17,087 persons call Safety Harbor their home. As primarily a residential community, the City has maintained the character of a family oriented community while preserving our environmentally sensitive lands and revitalizing our historic downtown Business District. Recently, a resident who has lived in numerous cities throughout the country gave our City what must be viewed as the ultimate of compliments when she stated that she chose Safety Harbor because it offered the best parts of each of the communities she had previously called home.

Safety Harbor features easy access to the region's cultural, recreational and transportation facilities. These include Tampa International Airport, St. Pete-Clearwater International Airport, Ruth Eckerd Hall, Busch Gardens, Amalie Arena, Raymond James Stadium, Tropicana Field, the Sun Dome and, of course, the beautiful beaches of the Florida Suncoast. Within easy driving distance are Walt Disney World, SeaWorld, Universal Studios, LEGOLAND and other major attractions. Miami in the southern end of the state and Tallahassee to the north are less than a half-day's drive. Major area sports teams include the Tampa Bay Lightning hockey team, Tampa Bay Buccaneers football team, the Tampa Bay Rays baseball club, and the Tampa Bay Rowdies soccer team.

Safety Harbor is one of 24 cities in Pinellas County. The County has a population of over nine hundred thousand residents. Safety Harbor's low-density development, however, gives it an oasis-like quality in contrast to the high-density population of Pinellas County in general.

CITY OF SAFETY HARBOR

General Information

- Incorporated: June 11, 1917
- Form of Government: Commissioner-Manager
- Elected Officials: Mayor and four at-large Commissioners
- Administration: City Manager appointed by City Commission

Population Characteristics:

Population: 17,087

Median Age: 48.1

Source: World Population Review

Age Distribution:	<u>Number</u>	<u>Percent</u>
Under 5	632	3.7%
5-14	1,589	9.3%
15-24	1,521	8.9%
25-44	3,178	18.6%
45-64	5,605	32.8%
65-84	3,981	23.3%
85 and Older	581	3.4%

Household Profile:	<u>Number</u>	<u>Percent</u>
Households with families	6,789	90.3%
Average household size	2.50	

Gender Distribution:	<u>Number</u>	<u>Percent</u>
Male	8,038	47.0%
Female	9,049	53.0%

Education:

Educational Attainment: <i>(25 years or older)</i>	<u>Number</u>	<u>Percent</u>
Less than 9th grade	46	0.4%
Some high school, no diploma	310	2.4%
High school graduate or GED	3,068	24.0%
Some college, no degree	2,425	19.0%
Associate's degree	1,228	9.6%
Bachelor's degree	3,868	30.2%
Graduate or professional degree	1,843	14.4%
	<u>12,788</u>	<u>100.0%</u>

Source: World Population Review

Employment:

Labor Force: <i>(For those 16 years or older)</i>	<u>Number</u>	<u>Percent</u>
In labor force	10,679	62.5%
Civilian labor force	9,176	60.4%
Employed	8,945	58.9%
Unemployed	438	4.1%
Armed forces	12	0.1%

Employed Work Classifications:	<u>Number</u>	<u>Percent</u>
Private employment	6,571	73.5%
Government employment	1,014	11.3%
Self-employment	871	9.7%

Income:

Per Capita Income	\$ 52,790
Median household income	\$ 102,670
Average household income	\$ 129,061

Public Assistance and Poverty Rates:	<u>Percent</u>
Families with income below poverty level	6.5%
Households receiving Social Security	38.8%
Households receiving Supplemental Security Income	3.4%
Households receiving cash public assistance income	1.4%
Households receiving Food Stamp/SNAP benefits	6.2%

Housing:

Number of Housing Units:	<u>Number</u>	<u>Percent</u>
Single Family	5,574	74.1%
Multi-Family	1,234	16.4%
Mobile Homes	710	9.4%
Total	<u>7,518</u>	<u>100.0%</u>

Tenure Characteristics:	<u>Number</u>	<u>Percent</u>
Owner Occupied	5,575	82.1%
Renter Occupied	1,214	17.9%
Total	<u>6,789</u>	<u>100.0%</u>

Economy:

Type of Business:	<u>Number of Establishments</u>
Utilities	1
Construction	48
Manufacturing	28
Wholesale Trade	22
Retail Trade	65
Transportation & Warehousing	5
Information	12
Finance & Insurance	55
Real Estate, Rental & Leasing	52
Professional, Scientific & Tech Services	117
Administrative, Waste Management, Remediation	39
Educational Services	12
Health Care & Social Assistance	103
Arts, Entertainment & Recreation	13
Accommodation & Food Services	58
Other Services (except Public Administration)	96
Public Administration	15
Unclassified Establishments	<u>74</u>
Total	815

Source: Pinellas County Economic Development

Source: US Census Bureau

CITY OF SAFETY HARBOR
ADOPTED FY 2023/2024 BUDGET

Top 7 Employers by Business Type:	Number of Employees
Healthcare and Social Assistance	1,334
Manufacturing	540
Other Services (except Public Administration)	261
Accommodation & Food Service	48
Construction	353
Professional, Scientific and Technical Services	1,024
Educational Services	637

Source: Pinellas County Economic Development

Top 6 Safety Harbor Employers:	Number of Employees
Mease Countryside Hospital	1,000
Angelica Corporation	150
Safety Harbor Middle School	143
Consulate Health Care	131
Boat Steering Rebuilders LLC	129
Master Cut Tool Corp	97

Source: A to Z Databases

Top 3 Safety Harbor Taxpayers - Real Property:	Taxable Value
Safety Harbor Property Holdings, LLC	\$ 22,150,000
Preedom Land Trust	\$ 20,971,500
Adelphia 4, LLC	\$ 20,475,526

Top 3 Safety Harbor Taxpayers - Personal Property:	Taxable Value
Duke Energy Florida	\$ 11,255,269
Mastercut Tool Corp	\$ 5,110,906
Florida Gas Transmission	\$ 3,421,116

Source: Pinellas County Property Appraiser

Land:

Land Area

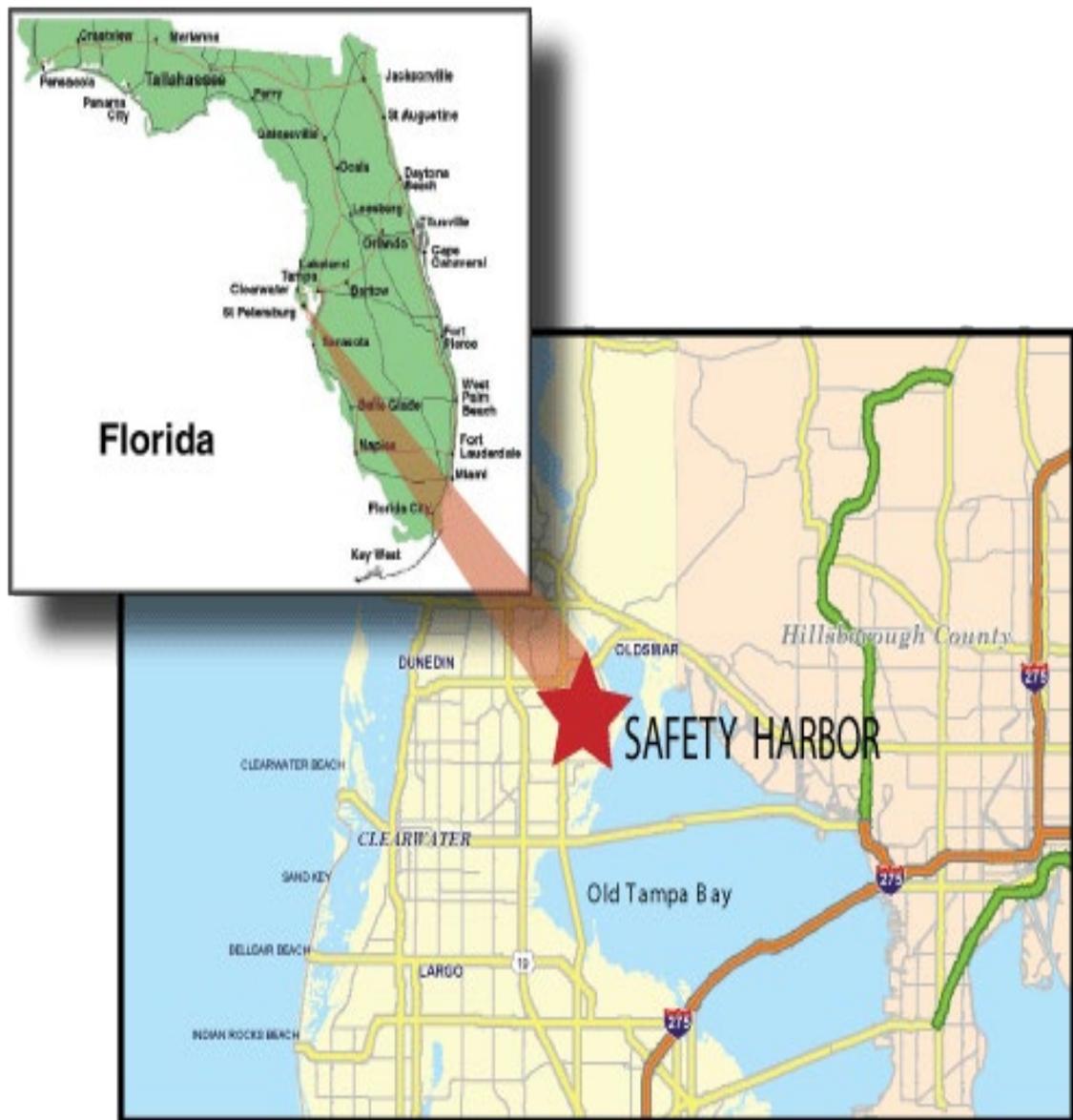
5.32 square miles

Water

0.10 square miles



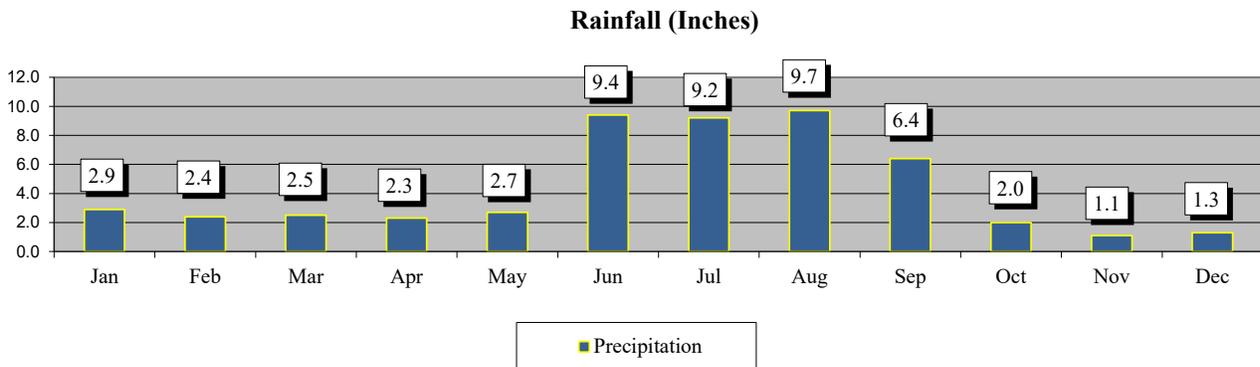
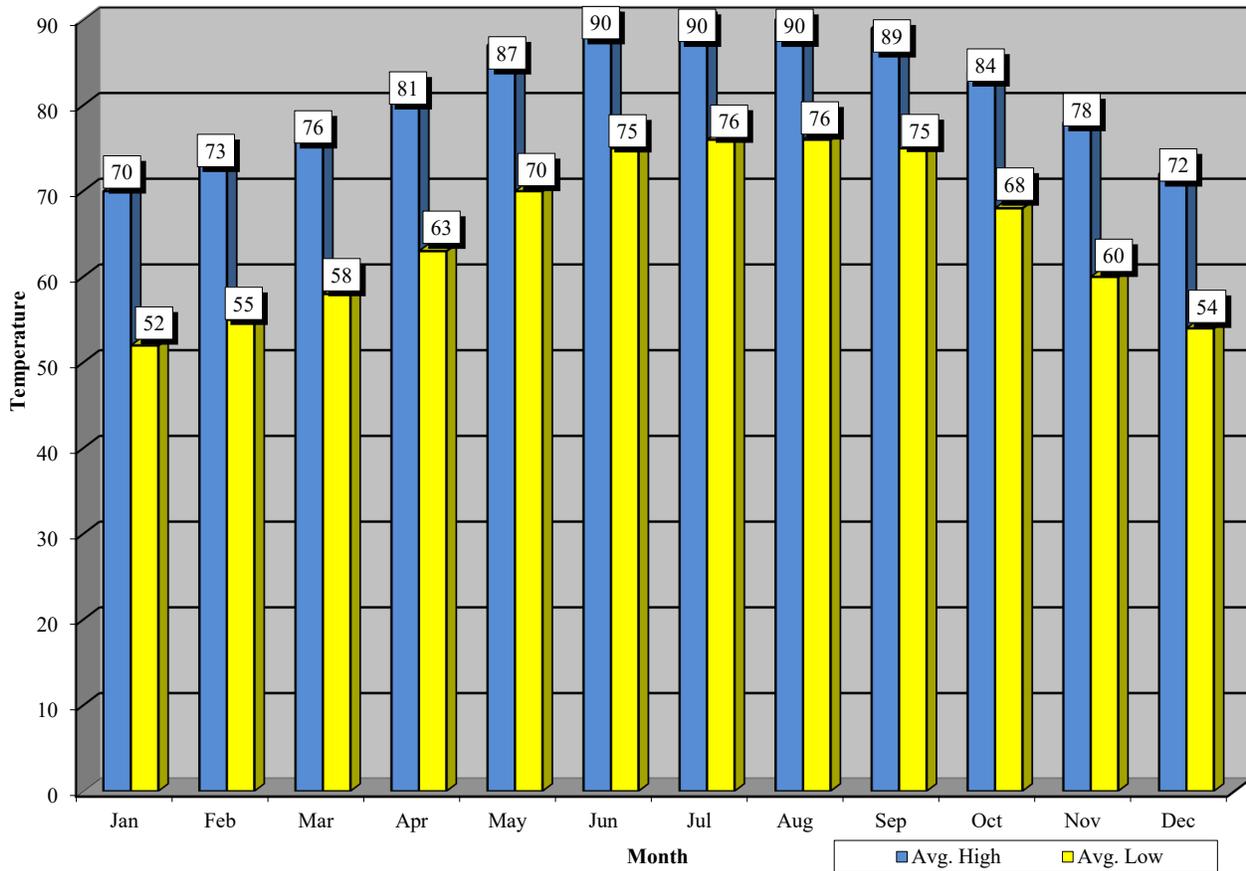
CITY OF SAFETY HARBOR Geography



CITY OF SAFETY HARBOR

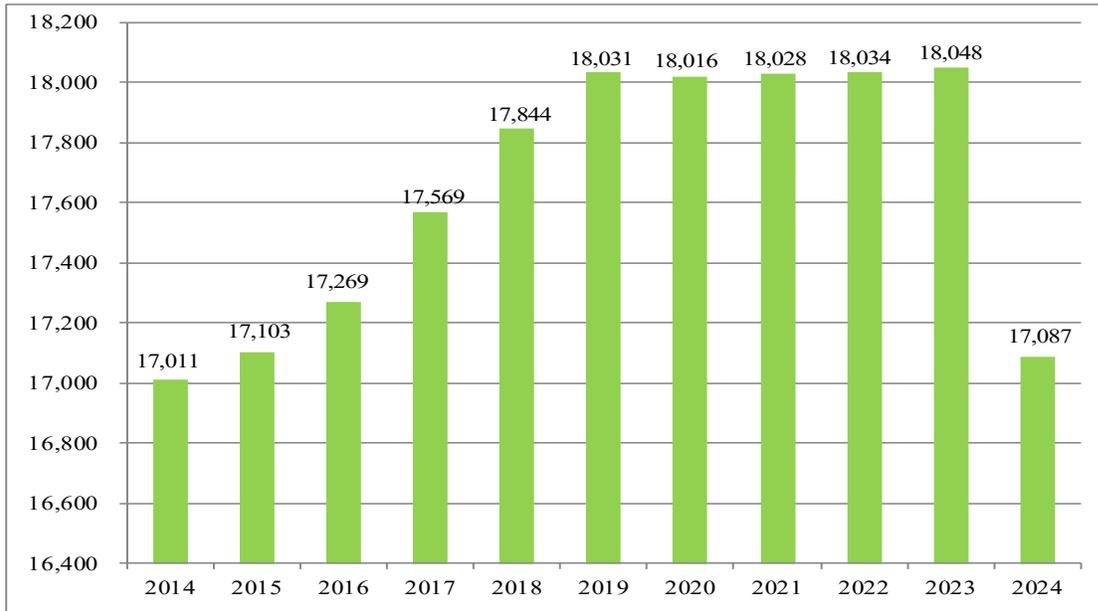
Climate

Safety Harbor enjoys a year-round tropical climate



Source: www.weather.com

CITY OF SAFETY HARBOR Population



	YEAR	POPULATION	CHANGE	POPULATION % CHANGE
(1)	2014	17,011	67	0.40%
(1)	2015	17,103	92	0.54%
(1)	2016	17,269	166	0.97%
(3)	2017	17,569	300	1.74%
(4)	2018	17,844	275	1.57%
(4)	2019	18,031	187	1.05%
(5)	2020	18,016	(15)	-0.08%
(6)	2021	18,028	12	0.07%
(6)	2022	18,034	6	0.03%
(7)	2023	18,048	14	0.08%
(8)	2024	17,087	(961)	-5.32%

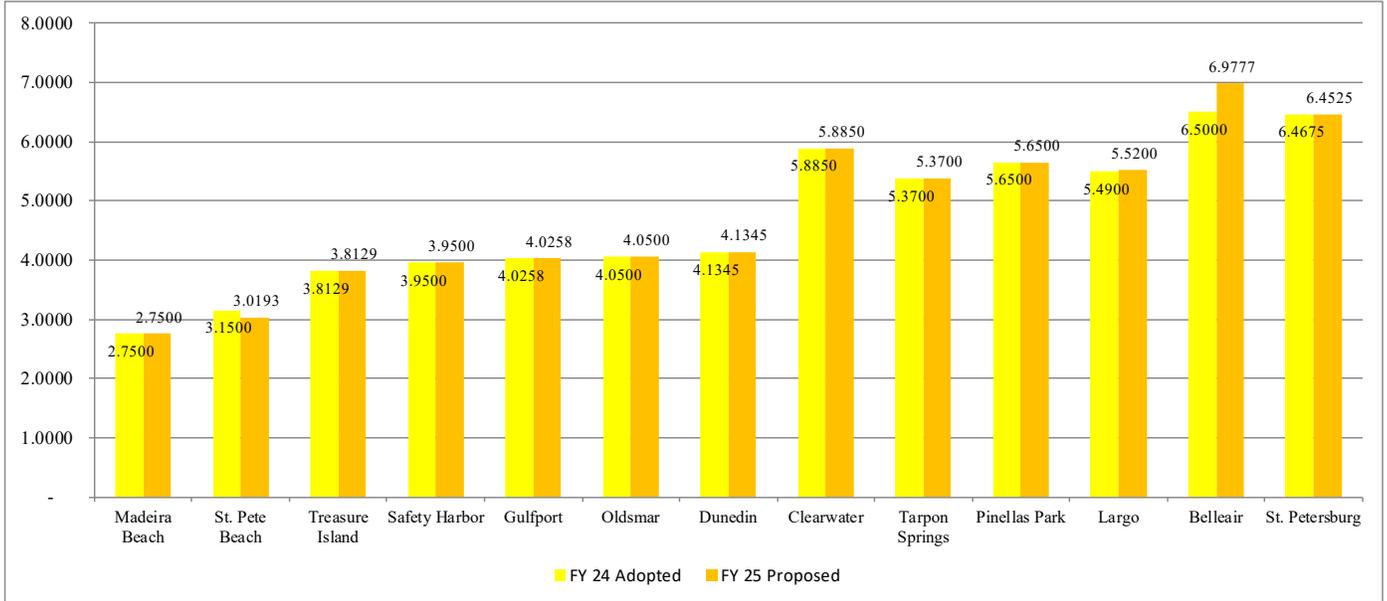
SOURCE:

- (1) University of Florida, Bureau of Economic and Business Research as of April 1st of each year
- (2) 2010 U.S. Census
- (3) Pinellas County Economic Development 2017
- (4) U.S. Census Estimate July 1, 2018
- (5) U.S. Census Estimate July 1, 2019
- (6) World Population Review
- (7) Population.us
- (8) Population.us

CITY OF SAFETY HARBOR
MILLAGE RATE
Past Ten Years

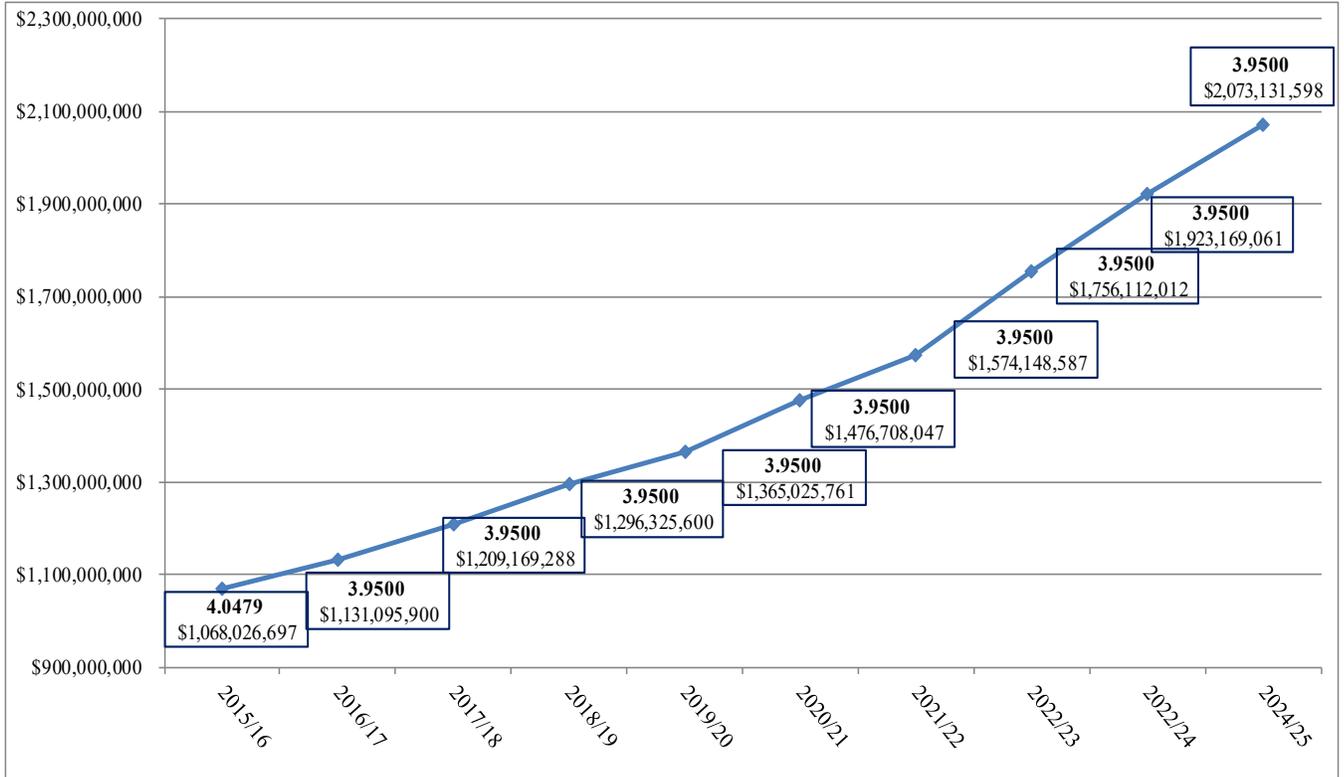
FISCAL YEAR	ADOPTED	ROLLBACK
2015	4.0479	3.5675
2016	4.0479	3.8808
2017	3.9500	3.8698
2018	3.9500	3.7290
2019	3.9500	3.7096
2020	3.9500	3.8677
2021	3.9500	3.7553
2022	3.9500	3.7424
2023	3.9500	3.5728
2024	3.9500	3.6380

COMPARATIVE MILLAGE RATES FISCAL YEAR 2024/25



	<u>FY 2024</u> <u>Adopted</u>	<u>FY 2025</u> <u>Proposed</u>	<u>Increase</u> <u>(Decrease)</u>	<u>Rolled-Back</u> <u>Rate</u>	<u>Percent above</u> <u>Rolled-Back</u>
Madeira Beach	2.7500	2.7500	-	2.4272	13.30%
St. Pete Beach	3.1500	3.0193	(0.1307)	2.73727	10.30%
Treasure Island	3.8129	3.8129	-	3.4541	10.39%
Safety Harbor	3.9500	3.9500	-	3.6380	8.58%
Gulfport	4.0258	4.0258	-	3.5587	13.13%
Oldsmar	4.0500	4.0500	-	3.7687	7.46%
Dunedin	4.1345	4.1345	-	3.7018	11.69%
Clearwater	5.8850	5.8850	-	5.299	11.06%
Tarpon Springs	5.3700	5.3700	-	4.8051	11.76%
Pinellas Park	5.6500	5.6500	-	5.0842	11.13%
Largo	5.4900	5.5200	0.0300	4.9744	10.97%
Belleair	6.5000	6.9777	0.4777	5.9316	17.64%
St. Petersburg	6.4675	6.4525	(0.0150)	5.9152	9.08%

CITY OF SAFETY HARBOR ASSESSED VALUATION Past 10 Years



	<u>Assessed Valuation</u>	<u>% Change</u>	<u>Millage Rate</u>	<u>% Change</u>	<u>Revenue (95%)</u>	<u>% Change</u>
2015/16	\$ 1,068,026,697	4.74%	4.0479	0.00%	\$ 4,107,102	4.74%
2016/17	\$ 1,131,095,900	5.91%	3.9500	-2.42%	\$ 4,244,437	3.34%
2017/18	\$ 1,209,169,288	6.90%	3.9500	0.00%	\$ 4,537,408	6.90%
2018/19	\$ 1,296,325,600	7.21%	3.9500	0.00%	\$ 4,864,462	7.21%
2019/20	\$ 1,365,025,761	5.30%	3.9500	0.00%	\$ 5,122,259	5.30%
2020/21	\$ 1,476,708,047	8.18%	3.9500	0.00%	\$ 5,541,347	8.18%
2021/22	\$ 1,574,148,587	6.60%	3.9500	0.00%	\$ 5,906,993	6.60%
2022/23	\$ 1,756,112,012	11.56%	3.9500	0.00%	\$ 6,589,810	11.56%
2022/24	\$ 1,923,169,061	22.17%	3.9500	0.00%	\$ 7,216,692	22.17%
2024/25	\$ 2,073,131,598	18.05%	3.9500	0.00%	\$ 7,779,426	18.05%
Average	\$ 1,444,783,724	9.28%	3.9678	0.54%	\$ 5,439,203	9.85%
Δ FY15:FY25	\$ 1,053,423,181	103.31%	-0.0979	-2.42%	\$ 3,858,133	98.39%





INTRODUCTION

The FY 2024/2025 Annual Operating Budget for the City of Safety Harbor, Florida is intended to serve four purposes:

The Budget as a Policy Document

As a policy document, the Budget indicates what services the City will provide during the twelve-month period beginning October 1, 2024. The Budget Message (City Manager Letter) summarizes the issues facing Safety Harbor and how the budget has and will address them. On a more detailed level, each department has submitted goals and objectives as well as performance measures upon which progress will be monitored.

The Budget as an Operations Guide

The Budget is the operating plan used as a guide in providing services to the citizens we serve. Each department budget section provides goals and objectives, performance measures, line item appropriation budgets, organizational charts, and a personnel summary count for FY 2024/2025.

The Budget as a Financial Plan

As a financial plan, the Budget outlines how much City services will cost and how they will be funded. The Budget Message section provides an overview of City goals, a citywide budget summary including revenue and expenditure categories, followed by discussion of the general fund and special revenue fund budgets. Following the message, there is a discussion of the City's budget process, fund structure and measurements focus. The fund sections include estimates of the City's financial condition at September 30, 2024 and a comparison of financial activity for fiscal years ended September 30, 2022 and September 30, 2023 for each department within each fund. The estimates for fiscal year ending September 30, 2024 and projections for fiscal year September 30, 2025 were conservatively derived in May 2024. The total Capital Improvement Plan is summarized in its own section along with the location, description, justification, and incremental operating costs associated with each capital project.

The Budget as a Communications Device

The Budget is designed to be user friendly with summary information in text, tables and graphs. A glossary of budget terms is included in the appendices section for the reader's reference. In addition to this reader's guide, the table of contents provides a sequential listing of the sections within this document. Should you have questions about the City Budget that this document does not answer, please feel free to contact the City of Safety Harbor Finance Department at (727) 724-1555.

FY 2024/2025 Budget Calendar

(Dates subject to change)

DATE (2024)	FUNCTION	PARTIES
January 12	BSA budget module is open for input.	Finance Department
January 12	Distribute Budget Calendar	Department Heads
January 15	Distribute budget documents & provide guidance for preparation of department budgets. Budget Manual and templates will be distributed electronically to all involved with the budget process.	Department Heads
January 24	Budget Kick-off Meeting in Commission Chambers; 1:30 - 2:00.	Department Heads & Staff
February 23	Distribute Salary Sheets and Org Charts to Department Heads.	Finance Department
March 8	Submit revenue estimates to Finance for the FY24 and FY25 projections for Occupational Licenses, Building Permits, Fire, Library and Recreation revenue accounts, including a brief explanation for the basis of the projections.	Building, Fire, Library & Recreation Department Heads
March 8	Submit Building Maintenance, Information Technology, and Fleet Management requests to respective departments through email.	Department Heads
March 8	Submit New Position memo and Position Reclassification memo requests (after obtaining personnel cost from Finance) to HR.	Department Heads
March 8	Submit Salary Sheets and Organizational Charts to Human Resources Director.	Department Heads
March 11 - 15	Pinellas Schools Spring Break	
March 15	Building Maintenance, Information Technology, and Fleet Management submit recommendations to Finance and requesting department through email.	Fleet, I.T. & Bldg Maint. Supervisors
March 15	Submit CIP Worksheets, CIP Justification sheets and Travel and Training Worksheets to Finance. Make sure amounts from the sheets are entered in BSA and the amounts agree.	Department Heads
March 22	Submits Salary Sheets, Organizational Charts, New Position and Position Reclassification requests to Finance.	City Manager H.R. Director
April 1	BSA budget module will close for input at the close of business. <i>Departments must enter all operating and CIP budgets for FY24 estimates and FY25 requests. The total amounts for both FY24 and FY25 must be fully detailed in the Footnote column in BSA Budget Entry.</i>	Department Heads
April 11	Update Finance Advisory Committee on budget progress. Budget discussion at FAC meeting @ 6:30 p.m	FAC
April 11	Print and distribute budget reports to City Manager and Department Heads in preparation of budget review	Finance Department
April 22/23	Finance reviews budget submissions with City Manager and Department Heads. Make necessary changes and develop City Manager's recommendation.	City Manager & Finance Dept.
May 9	Update Finance Advisory Committee on budget progress. Budget discussion at FAC meeting @ 6:30 p.m	FAC
May 31	Submit Department Goals and Prior Year Accomplishments, Performance Standards, to Finance by email	Department Heads
Jun 1	Property Appraiser provides initial estimate of property values	Property Appraiser
June 8	Update Finance Advisory Committee on budget progress. Budget discussion at FAC meeting @ 6:30 p.m	FAC
June 20	Budget Update	City Commission
May 1 - July 1	Finalize FY24 Proposed Budget Document	Finance Department

FY 2024/2025 Budget Calendar

(Dates subject to change)

DATE (2024)	FUNCTION	PARTIES
July 1	The Property Appraiser shall complete assessment of the value of all property no later than July 1 of each year (F.S. 193.023(1)). The Property Appraiser transmits "Certification of Taxable Value" to City (F.S. 200.065(1)).	Property Appraiser
July 8	Print Proposed Budget document. Distribute to City Commissioners and Department Heads and post on City of Safety Harbor website.	Finance Department
July 11	Budget Discussion with Finance Advisory Committee @ 6:30 p.m.	FAC
July 17	Budget Workshop @ 6:00 p.m.	City Commission
By July 30	Within 35 days of Certification of Value, the City shall advise the Property Appraiser of its proposed millage rate, rolled-back rate, and of the date, time, and place at which a public hearing will be held to consider the proposed millage rate and the tentative budget. The Property Appraiser will utilize this information in preparing the notice of Adopted property taxes (F.S. 200.065(4)(b)).	Finance Department
By August 10	Update Finance Advisory Committee on budget progress. Budget discussion at FAC meeting @ 6:30 p.m	FAC
August 19	Property Appraiser mails TRIM Notice.	Property Appraiser
September 3	Hold first public hearing and adopt tentative millage and operating budget resolutions (F.S. 200.065(2)(c)).	City Commission
September 5	Pinellas County BCC Budget Hearing	Pinellas County
September 10	School Board Budget Hearing	School Board
September 11	Newspaper publications of "Notice of Public Hearing of City Commission's Intent to Adopt Final Millage Rate and Budget." Within 15 days of the meeting adopting the tentative budget, the City must advertise in a newspaper of general circulation in the City, its intent to finally adopt a millage rate and budget.	Finance & City Clerk
September 16	Hold second public hearing and adopt final budget and final millage rate (F.S. 200.065(2)(d)). Date of hearing to be 2-5 days after ad is published.	City Commission
September 19	Pinellas County BCC Budget Hearing (FINAL)	Pinellas County
September 20	Resolution to establish final millage rate due to Property Appraiser and Tax Collector within 3 days of adoption of final millage rate (F.S. 200.065(4)).	Finance Department
September 30	Make final adjustments to the Budget as approved by the City Commission and make available Final Budget available as required.	Finance Department
September 30	Property Appraiser delivers DR-422 to taxing authority (F.S. 200.065(6)).	Property Appraiser
October 1	New budget goes into effect.	All
October 3	Certification of Final Taxable Value to Property Appraiser (Form DR-422).	Finance Department
October 18	Post final budget on City's website within 30 days after adoption (F.S.166.241(3)).	Finance Department
October 18	Certification of Compliance with Property Tax Oversight Program to the Florida Dept. of Revenue (F.S. Chapter 200) within 30 days of adoption of resolutions establishing final budgeted millage rate.	Finance Department

EXPLANATION OF BUDGETARY BASIS

Budgets for funds that have formal budgetary integration are prepared in accordance with generally accepted accounting principles (GAAP). This includes an original appropriation resolution, a budget amendment for encumbrances outstanding at the end of the previous year and other budget adjustments approved by the City Commission. The basis of budgeting is the same as the basis of accounting.

Governmental funds are budgeted using the modified accrual basis of accounting, whereby expenditures are recognized in the accounting period when the liability is incurred, if measurable, and revenues and other resources are recognized in the accounting period when they become available and measurable. Revenues are considered to meet the availability test if they are collectible within the current period or soon thereafter for use in payment of liabilities of the current period.

Licenses and permits, fines and forfeitures, charges for services and miscellaneous revenue (except investment earnings) are recorded as revenue when cash is received because they are generally not measurable until actually received. Investment earnings are recorded as earned since they are measurable and available. Where grant revenue is dependent upon expenditures by the City, revenue is accrued when the related expenditures are incurred.

Special assessments levied are recognized when they become available. Available means when due, or past due and receivable and collected within the current period. Special assessments are a first lien on real property and are due at the date of final levy plus 30 days. If a property owner is unable to pay an assessment in full, the City allows the lien to be paid in annual/monthly installments at interest rates established in Florida Statute 170.09.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. An exception to this general rule is principal and interest on general long-term debt which is recognized when due.

Proprietary funds are budgeted using the accrual basis of accounting. Revenue is recognized in the period when earned and expenses are recognized when they are incurred. Unbilled utility service receivables are estimated and recorded quarterly and at year-end.

Fixed assets, which are not used in Proprietary or Fiduciary Fund operations, are accounted for in a separate self-balancing General Fixed Assets Account Group. Long-term debt, which is not intended to be financed through Proprietary or Fiduciary Funds, is accounted for in a separate self-balancing General Long-Term Debt Account Group.

The City maintains budgetary controls at the object of expenditure level by the encumbrance of estimated purchase amounts or contracts.

THE BUDGET PROCESS

In accordance with Article III, Section 45 (6) of the City Charter, the City Manager annually submits to the City Commission the City of Safety Harbor's Budget, Budget Message and Capital Program. The budget is a policy document that establishes the levels of service to be provided to the City's residents. The budget is subject to certain restrictions, some of which are imposed by state statute and are relatively inflexible. Other factors are the result of policy decisions by the City Commission and may be subject to modification according to changing conditions.

The budget process involves four (4) primary phases comprised of preparation, review, adoption and implementation.

In the preparation phase, each department develops goals and strategies for the upcoming fiscal year and prepares a department budget based on these goals and strategies.

The review phase initially encompasses an extensive review by the City Manager's office, the Finance Department and individual department directors. Upon completion of this review and matching with projected revenues, the Adopted Budget is presented for review to the Finance Advisory Committee and City Commission at respective Budget Work Sessions.

The budget adoption phase must be in accordance with the timing and requirements specified in State Law (F.S. 200.65), wherein a required series of two public hearings are held. At these public hearings, the Ad Valorem millage rate required to fund the budget, as well as the budget, is adopted.

The budget and property tax rate adoption process is governed by the State Statute known as TRIM (Truth in Millage). In Florida, properties are assessed by the county Property Appraiser and property taxes are collected by the county Tax Collector. Property owners are eligible to receive a homestead exemption between \$25,000 and \$50,000 on their principal place of residence. All property is assessed at 100% of real value, which is approximately 85% of market value.

The City is required to hold two public hearings for adoption of a property tax rate and budget. The first public hearing is advertised by the Property Appraiser mailing to each property owner through the TRIM notice. The second public hearing is advertised in the newspaper. Accompanying this advertisement is a summary of revenues and expenditures contained within the budget approved at the first public hearing.

During the budget review and adoption phase, the public is invited and encouraged to attend and participate in the budget process. Prior to adoption, City Commission holds several budget workshops reviewing major issues, programs and capital projects included in the adopted budget.

The implementation phase encompasses the administration of the budget as formally adopted by the City Commission. Budgets for the General, Special Revenue, Debt Service and Capital Projects Funds are budgeted on a basis consistent with generally accepted accounting principles (GAAP). Budgeted amounts are as originally adopted, or as amended in accordance with City Ordinance.

Section 7.28 of the City's Code of Ordinances prohibits the expenditure of any money or the occurrence of any liability in excess of the amounts appropriated for these general classifications of expenditures: personal services, contractual and other services, materials and supplies, capital outlay and debt service.

During the fiscal year, budgetary control and adjustments are maintained within the department level. The budget process allows for amendments during the year as conditions warrant. Per the City Charter, the City Commission is authorized to make such changes to the budget, as it deems necessary for the proper and economical operation of the City. If, at any time during the fiscal year, the City Manager recommends the re-appropriation of funds not needed for the purpose for which they were appropriated, or the appropriation of any un-appropriated cash surplus, the City Commission may appropriate such

funds to any municipal purpose. An amendment may be initiated by the Finance Director, reviewed and approved by the City Manager, and submitted to the City Commission for consideration. With City Commission approval, the fund appropriations are realigned. In addition, the City Manager is authorized to transfer budgeted amounts between line items within a department. All other transfers require City Commission approval.

THE FUND STRUCTURE

The City of Safety Harbor organizes its accounts on the basis of funds and account groups, each of which is considered a separate accounting entity. The various funds are grouped into six generic fund types and three broad fund categories as follows:

Governmental Fund Types

General Fund

The General Fund accounts for all unrestricted sources, except for those that are required to be accounted for in another fund. The following departments or services are categorized in the General Fund: City Commission, City Manager, City Clerk, Human Resources, General Finance, Planning and Zoning, City Attorney, Elections, General Government, Law Enforcement, Fire Services, Building, Engineering Services, Streets, Fleet Maintenance, Recreation, Main Street, Parks, Building Maintenance and Library.

Special Revenue Funds

The Special Revenue Funds account for the proceeds of specific revenue sources that are restricted by law or administrative action for specific purposes. Special Revenue Funds include the following departments and services: Public Safety Impact Fee, Street Improvement, Marina Boat Basin, City Tree Bank, Street Lighting Assessment, Parkland, Multimodal/Transportation Impact Fee, Library Impact Fee, Law Enforcement (Grants); and the City's Community Redevelopment Agency (Tax Increment Financing District).

Debt Service Funds

The Debt Service Funds account for the accumulation of resources for as well as the payment of interest and principal on general long-term debt. Debt Service Funds include the Capital Improvement Revenue Note, Series 2021, which refunded the 2006 Debt, the Revenue Note, Series 2018, which funded the purchase of property for the Building Maintenance facility and purchase of the Baranoff Oak property for Parks, and Water and Sewer Revenue Note, Series 2018, as amended by allonge No. 1.

Capital Projects Fund

The Capital Projects Fund accounts for financial resources segregated for the acquisition of major capital facilities and equipment. The Capital Projects Fund records the revenue from the Local Option Sales Tax referred to as "Penny for Pinellas". The Penny for Pinellas Program is vital to the City's Capital Projects. The 'Penny' will generate approximately \$2,807,900 in revenue in 2024/25. The Capital Projects fund is one of many funds contained within the City's Capital Improvement Program and accounts for all Capital Improvement Projects that are funded without Enterprise, Special Revenue or impact fee revenues. Refer to pages 180 through 182.

Proprietary Fund Types

Enterprise Funds

The Enterprise Funds account for operations that are financed and operated in a manner similar to private business enterprises. Stormwater, Water and Wastewater, and Sanitation are city enterprise funds. The Water and Wastewater Fund consists of seven funds, of which two are for debt service. The Series 2006 Capital Improvement Revenue Note record debt service for the Stormwater, Water & Wastewater and Sanitation funds; and the Series 2018 records debt service for Water and Sewer Funds. The Water and Wastewater Fund includes Finance Utility Billing, Information Technology, Water and Wastewater. The

City is a wholesale water customer of Pinellas County and is responsible for the distribution water lines. The water department constructs and maintains the City's water system infrastructure and conducts water sample testing. The City is part owner of the Northeast Treatment Plant with the City of Clearwater. The wastewater department is responsible for the construction and maintenance of the City's sanitary sewer system infrastructure. The Water Re-Use Fund is set up to accumulate funding for a reclaimed water system in the future. The Sewer Development Fund accounts for sewer impact fee revenue and is restricted for system expansion. The Water & Wastewater/Renewal & Replacement Fund is separated into a Water and Wastewater division. This fund records the capital projects for the Water and Wastewater Enterprise. The last of the Water and Wastewater Funds is the Sewer Assessment Fund, which records billing and collections of old sewer assessments from City residents that are not yet satisfied. The Sanitation Fund accounts for waste collection and recycling services to the residents of Safety Harbor. Costs for solid waste removal, commercial and temporary container services, yard waste pick-up and special pick-ups are captured within this fund.

Fiduciary Fund Types

Trust Funds

Trust Funds account for assets held by a governmental unit as a trustee or agent for individuals, private organizations and/or other governmental units. The City of Safety Harbor has one fiduciary fund for the Fire Pension held by the Florida Municipal Public Trust Fund. The City does not budget for this fund.

Account Groups

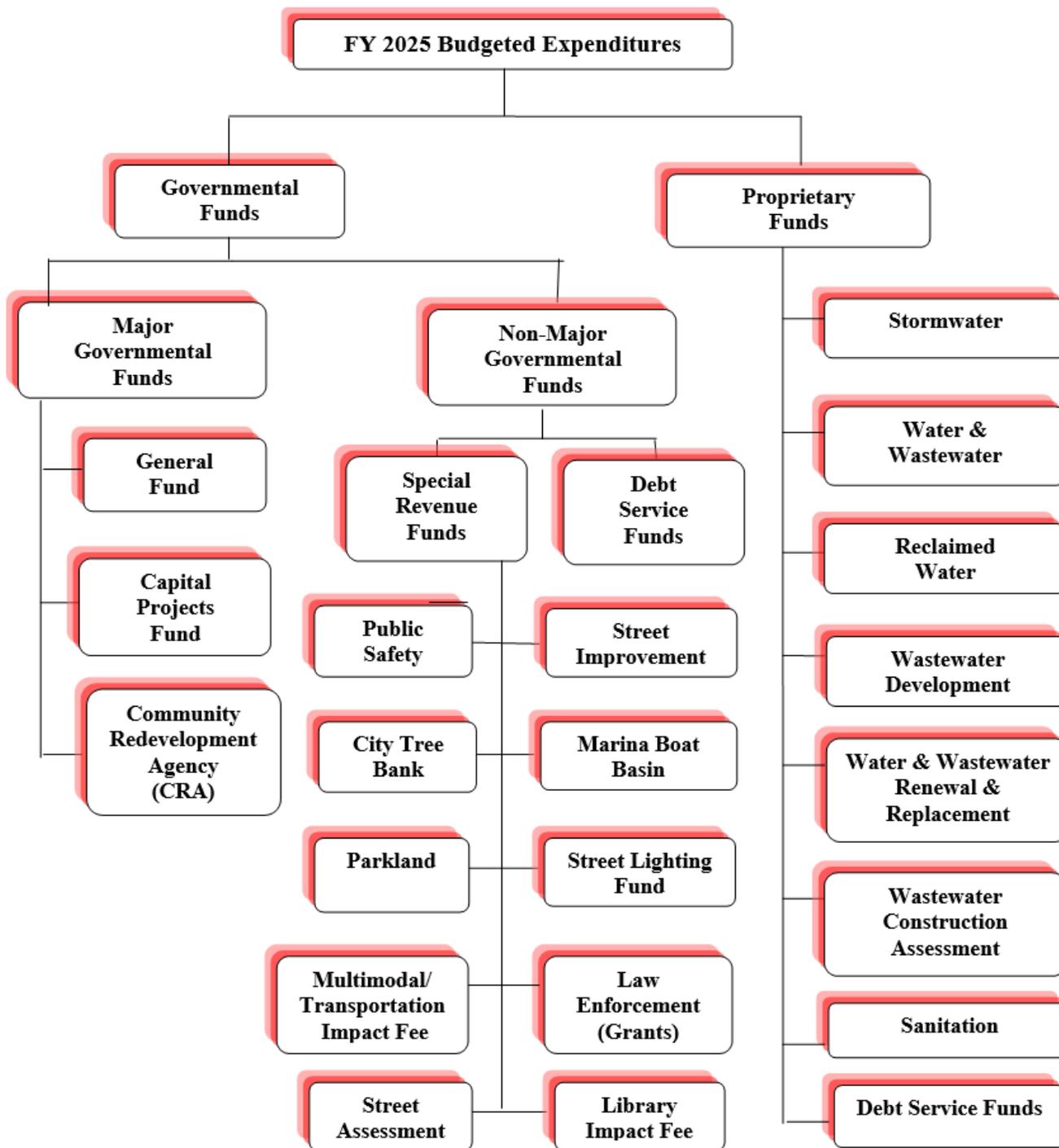
General Fixed Assets

The General Fixed Assets Account Group accounts for all fixed assets of the City (except fixed assets of the Enterprise Funds), and certain improvements other than buildings, which includes roads, bridges, curbs and gutters, streets and sidewalks, and lighting systems. This fund is not budgeted.

General Long-Term Debt

The General Long-Term Debt Group accounts for the outstanding principal balances on any general or special obligation bonds or other long-term debt of the City other than those recorded in the Proprietary Funds. This fund is not budgeted.

CITY OF SAFETY HARBOR FUND STRUCTURE



FINANCIAL MANAGEMENT POLICIES

Budget Preparation:

Adoption of an annual budget establishes a short-term fiscal plan; however, short-term decisions can have long-term implications. For example, acquisition of land for additional parks and construction of capital facilities often creates new recurring expenditures such as personnel, repairs and utilities. Evaluating long-term fiscal trends is important in order to make sound short-term spending or service level decisions.

The Government Finance Officers Association (GFOA) recommends that governments forecast major revenues and expenditures for a three to five-year period beyond the current budget to assess the long-term financial implications of current or adopted policies, programs, and assumptions. The GFOA also recommends that the forecast should be monitored, periodically updated and made available to all participants in the budget process. Financial forecasting is intended to accomplish the following goals:

- Provide an understanding of available funding
- Evaluate financial risk
- Assess the likelihood that services can be continued beyond the current year
- Assess the level at which capital investments can be made based on available resources
- Identify future commitments and resource demands
- Identify key variables that can affect future revenues or expenditures

The first step in the City's annual financial forecasting process is development of the multi-year financial plan, which projects fund balances, revenues, and expenditures for a five-year period for all funds with programmed capital improvements, along with the development and adoption of a five year Capital Improvements Program (CIP). The purpose of the CIP process is to evaluate the capital needs of the City compared to anticipated resources. When sufficient resources are not available, project plans must be reduced or new resources must be identified. The CIP includes all capital expenditures such as buildings, equipment, and major maintenance projects costing in excess of \$25,000. The CIP also includes a projection of major revenues, fund balances, and operating costs for the same five-year period.

The review and adoption of the Annual Operating and Capital Budget represents one of the important policy-making responsibilities of the City Commission. The budget is more than just the legal document that appropriates revenue; it establishes priorities among competing governmental services. After establishing priorities, the City Commission must establish service levels which are within the fiscal capacity of the City. While the budget adoption process is the primary opportunity for the City Commission and Management to focus on the operations and services of the City, it is only one part of the overall policy-making process in which the City Commission engages throughout the year. As the needs and requirements of the community change, so too must the operations of the City.

When preparing the budget for FY 2025, City Management was guided by the following:

- Maintain the overall quality of life for residents with given economic limitations.
- Make sound financial reductions in specific services to meet the budget challenges presented by the economy and property tax reform.
- Review and adjust user charges based on related service costs and long-term sustainability of the services.
- Review financial forecasts for funds that include capital improvements for the next five years to determine appropriate service levels.
- Maintain the quality and variety of City services provided.
- Meet current facilities and infrastructure maintenance needs before acquiring or building additional facilities or infrastructure.
- Review functions, activities, departmental personnel levels, and determine whether cost savings or service level improvements can be achieved.
- Ensure all enterprise funds are self-supporting through user charges.
- Replace equipment and vehicles in the most cost-effective manner with consideration given to identifying opportunities for use of renewal and alternative sources of fuel.
- Make all budgetary decisions in the context of the City's 2007 Visioning plan and subsequent goal setting sessions.

Operating Budget Policies:

The City will operate with a balanced budget on the basis of actual revenues and obligations within the current budget year. The City will avoid budgetary procedures that balance current expenditures at the expense of future years, such as postponing expenditures, underestimating expenditures, overestimating revenues, or utilizing short-term borrowing to balance the budget.

The budget will present expenditures classified by personnel services; operating expenses to include contractual services and materials and supplies; capital outlay; and debt service.

The budget will provide for adequate maintenance and repair of capital assets and for their orderly replacement.

The City will maintain a budgetary control system to ensure compliance with the adopted budget.

The City will update expenditure projections for each fiscal year.

The budget document will be prepared in a format that clearly and accurately conveys financial, programmatic, and policy data and issues to the lay reader.

The budget document provides a 5-year financial forecast for the General Fund.

Capital Improvement Program (CIP) Policies:

The City will develop a five-year Capital Improvements Program (CIP) and update it annually.

The CIP will include all capital and maintenance projects costing \$25,000 or more.

The City will identify Capital Improvements Program projects that are unfunded in the five-year CIP.

The City will make all major capital improvements in accordance with the adopted Capital Improvement Program.

The City will identify the estimated acquisition and potential funding sources; including estimated revenues, bond issuances, federal and/or state grants and loans or other sources, for each capital improvement project proposal before submittal to the City Commission for approval.

All projects must demonstrate a specific need and will be included in the CIP with appropriate supporting documentation as to the necessity for each.

Fund projections used in the annual CIP process shall become the Long-Range Financial Plan for that fiscal year.

Debt Policies:

The City's authorization to borrow is governed by City Charter, Sec. 7.31. - Borrowing in anticipation of taxes, which states: *"The City Commission may by resolution, borrow money and issue negotiable notes of the City in anticipation of the collection of revenues for the budget year, but not in excess of seventy-five (75) percent of such revenue then uncollected"*; and, F.S. Ch. 166, Part II: Municipal Borrowing.

The City defines debt as any form of deferred payment that does not require the use of current, available financial resources to purchase goods or services. Debt includes obligations made by or with promissory notes, commercial loans, loan pools, bonds, bond anticipation notes, inter-fund loans, capital leases and other financing arrangements. The City's practice has been to issue debt under the following conditions:

- The City's debt issuance is conducted with a clear understanding of the goals, objectives, and total costs of borrowing.
- The City's practice has been to utilize long-term borrowing for capital improvement projects that are relatively large and non-routine in nature.
- The City recognizes that debt issuance results in certain benefits, obligations, and responsibilities to both current and future City stakeholders.
- The City prefers using fixed interest rates and avoids using variable interest rates.
- The City will fully disclose all debt attributes in financial reports.
- The City will repay debt within a period not to exceed the expected useful life of related projects.
- The City will amortize debt with relatively level total payments, including principal and interest, so as not to inordinately defer principal repayments to future years.

Revenue Policies:

The City will maintain, as permitted by state law, a varied revenue base to mitigate the effects of short-term fluctuations in any one revenue source.

The City will estimate its annual revenues by a conservative and analytical process.

The City will project, and update annually, revenues for the next five fiscal years, as part of the CIP preparation process, and include them in the five-year CIP Plan.

Annually, the City will calculate the full direct costs of activities supported by user fees and consider such information when establishing user charges.

Non-recurring revenues will be used only to fund non-recurring expenditures.

Reserve Policies:

The fund reserve available for appropriation shall be limited to the amount by which liquid or current assets are estimated to exceed liabilities at the beginning of the fiscal year.

The City will maintain in each fund an adequate balance to accommodate unanticipated expenditures, expenditures of a non-recurring nature, unanticipated revenue declines, and cash flow needs.

The City will maintain a minimum fund balance within the General Fund equal to 17% of annual expenditures based on the prior year's audited financial statements.

The City will maintain a stabilization balance within the General Fund equal to 20% of the current year budget. This balance is for the specific purpose for use in the event of a major storm or other unforeseen disaster of a nonrecurring character.

Investment Policies:

The policy of the City is to invest public funds in a manner that preserves principal over time while maintaining liquidity and generating income to meet the City's projected cash needs.

Quarterly and annual information reports will present cash position and investment performance.

Accounting, Auditing and Financial Reporting Policies:

Quarterly and annual financial reports will present a summary of financial activity by funds, departments and/or program.

The City's Comprehensive Annual Financial Report (CAFR) will present the City's financial position and results of operations on a basis consistent with Generally Accepted Accounting Principles (GAAP) applicable to local government.

In accordance with state law, an independent accounting firm will perform an annual audit of the financial statements of the City and will publicly issue an opinion thereon.

Purchasing Policies:

Purchases will be made in accordance with all federal, state, and municipal requirements. If there are no specific requirements, purchases will be made in the best interest of the City as set forth in the Procurement Manual, adopted Resolution 2017-13.

Purchases will be made in an impartial, economical, competitive, and efficient manner.

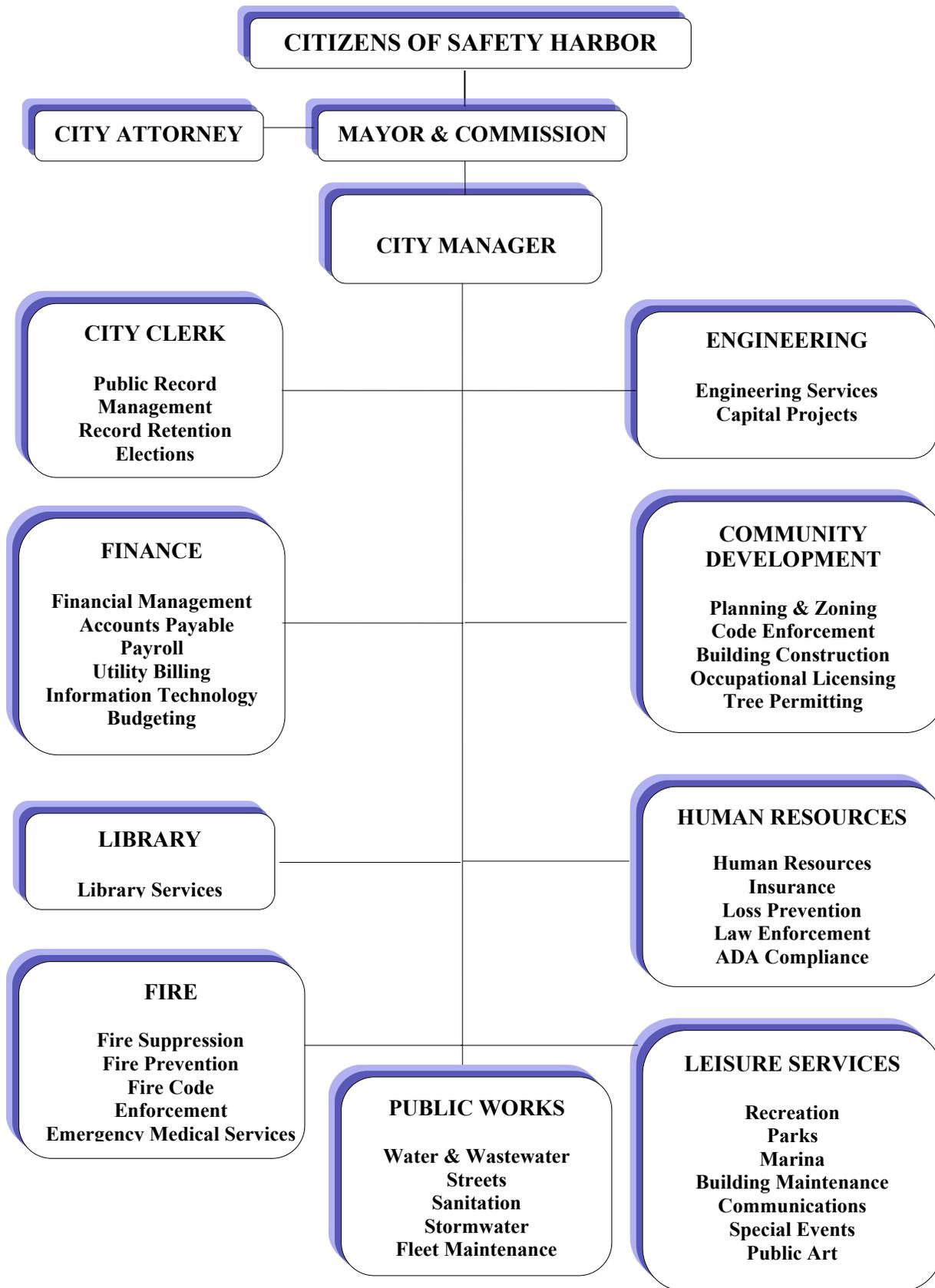
Qualitative factors such as vendor reputation, financial condition, quality of product, and timeliness of delivery will be considered as much as price when making purchasing decisions.

CITY OF SAFETY HARBOR
ADOPTED FY 2023/2024 BUDGET

BUDGETED PERSONNEL

DEPARTMENT	FY18/19	FY19/20	FY20/21	FY21/22	FY22/23	FY23/24	Proposed Changes	Proposed FY24/25	Department Staffing as a % of Total FTEs
City Manager's Office	1.30	1.80	1.80	1.65	1.75	1.75	0.15	1.90	1.00%
City Clerk's Office	1.35	1.35	1.20	1.75	1.35	1.35	0.15	1.50	0.79%
Human Resources	2.50	2.50	2.50	2.50	3.00	4.00	-	4.00	2.10%
Finance	3.00	3.00	3.00	3.00	3.00	3.00	-	3.00	1.57%
Community Development	3.36	3.36	3.36	3.36	4.30	3.30	-	3.30	1.73%
Building	6.50	6.50	6.63	4.00	4.00	4.00	-	4.00	2.10%
Fire Control & EMS	30.50	30.50	30.50	30.50	30.50	31.50	-	31.50	16.51%
Engineering	4.50	4.50	4.50	4.50	4.50	4.50	-	4.50	2.36%
Streets	10.40	10.40	9.75	9.75	9.75	9.75	2.00	11.75	6.16%
Fleet Maintenance	3.10	3.10	3.15	3.15	3.15	3.15	-	3.15	1.65%
Building Maintenance	6.62	6.00	6.00	6.00	6.25	6.25	-	6.25	3.27%
Library	17.04	16.97	16.77	16.11	15.93	15.75	-	15.75	8.25%
Recreation	29.01	28.36	27.96	27.84	27.74	28.74	-	28.74	15.06%
Marina	0.10	0.10	0.10	0.10	0.10	0.10	-	0.10	0.05%
Parks	13.89	14.12	14.12	14.00	15.00	17.00	-	17.00	8.91%
Stormwater	5.40	5.40	5.90	5.90	5.90	5.90	-	5.90	3.09%
Water & Wastewater Finance	9.00	9.00	9.00	9.00	9.00	9.00	-	9.00	4.72%
Information Technology	4.00	4.00	4.00	4.00	4.00	4.00	-	4.00	2.10%
Water	6.40	6.40	5.90	5.90	5.90	5.90	-	5.90	3.09%
Wastewater	8.40	8.40	8.90	8.90	8.90	8.90	-	8.90	4.66%
Sanitation	20.25	20.25	20.35	20.40	20.40	20.40	-	20.40	10.69%
CRA	0.30	0.30	0.30	0.30	0.30	0.30	-	0.30	0.16%
Total	186.92	186.31	185.69	182.61	184.72	188.54	2.30	190.84	100.00%

ORGANIZATION CHART





BUDGET

GOVERNMENTAL FUNDS

	GENERAL	CAPITAL PROJECTS	SPECIAL REVENUE	DEBT SERVICE	SUBTOTAL
ESTIMATED REVENUES					
Ad Valorem Taxes	\$ 7,779,440	\$ -	\$ 1,098,450	\$ -	\$ 8,877,890
Other Taxes	3,385,900	2,807,900	-	-	6,193,800
Franchise Fees	1,762,200	-	-	-	1,762,200
Permits, Fees & Special Assessments	4,000	-	391,200	-	395,200
Intergovernmental Revenue	4,253,000	-	227,500	-	4,480,500
Charges for Services	1,649,190	-	113,000	-	1,762,190
Fines & Forfeitures	29,200	-	-	-	29,200
Miscellaneous	305,540	15,000	35,100	-	355,640
Indirect Allocation	624,980	-	-	-	624,980
TOTAL REVENUES	19,793,450	2,822,900	1,865,250	-	24,481,600
Debt Proceeds	-	-	-	-	-
Interfund Transfers In	384,310	300,000	443,650	187,940	1,315,900
Fund Balances/Reserves/Net Assets	12,343,250	1,024,200	2,439,670	32,670	15,839,790
TOTAL REVENUES, TRANSFERS & FUND BALANCES	\$ 32,521,010	\$ 4,147,100	\$ 4,748,570	\$ 220,610	\$ 41,637,290
APPROPRIATED EXPENDITURES					
General Government	\$ 3,823,588	\$ 55,500	\$ 569,910	\$ -	\$ 4,448,998
Public Safety	7,295,640	10,000	67,400	-	7,373,040
Physical Environment	557,110	-	-	-	557,110
Transportation	999,730	285,000	1,291,920	-	2,576,650
Culture and Recreation	7,049,290	2,686,120	84,150	-	9,819,560
Debt Service	-	-	-	187,591	187,591
Non-Operating Expenditures	682,530	-	15,800	-	698,330
TOTAL EXPENDITURES	20,407,888	3,036,620	2,029,180	187,591	25,661,279
Interfund Transfers Out	543,650	513,980	258,270	-	1,315,900
Fund Balances/Reserves/Net Assets	11,569,472	596,500	2,461,120	33,019	14,660,111
TOTAL APPROPRIATIONS, TRANSFERS & FUND BALANCES	\$ 32,521,010	\$ 4,147,100	\$ 4,748,570	\$ 220,610	\$ 41,637,290

SUMMARY

ENTERPRISE FUNDS

	STORMWATER	WATER & WASTEWATER	SANITATION	DEBT SERVICE	SUBTOTAL	TOTAL ALL FUNDS
ESTIMATED REVENUES						
Ad Valorem Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,877,890
Other Taxes	-	-	-	-	-	6,193,800
Franchise Fees	-	-	48,650	-	48,650	1,810,850
Permits, Fees & Special Assessments	1,550,000	-	-	-	1,550,000	1,945,200
Intergovernmental Revenue	-	-	12,000	-	12,000	4,492,500
Charges for Services	-	12,277,590	3,829,980	-	16,107,570	17,869,760
Fines & Forfeitures	-	-	-	-	-	29,200
Miscellaneous	25,000	220,710	84,600	-	330,310	685,950
Indirect Allocation	-	579,470	-	-	579,470	1,204,450
TOTAL REVENUES	1,575,000	13,077,770	3,975,230	-	18,628,000	43,109,600
Debt Proceeds	-	-	-	-	-	-
Interfund Transfers In	-	2,409,080	-	1,012,226	3,421,306	4,737,206
Fund Balances/Reserves/Net Assets	9,444,990	36,584,675	5,257,830	189,770	51,477,265	67,317,055
TOTAL REVENUES, TRANSFERS & FUND BALANCES	\$ 11,019,990	\$ 52,071,525	\$ 9,233,060	\$ 1,201,996	\$ 73,526,571	\$ 115,163,861
APPROPRIATED EXPENDITURES						
General Government	\$ -	\$ 1,989,370	\$ -	\$ -	\$ 1,989,370	\$ 6,438,368
Public Safety	-	-	-	-	-	7,373,040
Physical Environment	2,891,450	12,234,810	4,052,340	-	19,178,600	19,735,710
Transportation	-	-	-	-	-	2,576,650
Culture and Recreation	-	-	-	-	-	9,819,560
Debt Service	-	-	-	1,201,996	1,201,996	1,389,587
Non-Operating Expenditures	701,400	2,758,930	800,790	-	4,261,120	4,959,450
TOTAL EXPENDITURES	3,592,850	16,983,110	4,853,130	1,201,996	26,631,086	52,292,365
Interfund Transfers Out	65,808	3,319,010	36,488	-	3,421,306	4,737,206
Fund Balances/Reserves/Net Assets	7,361,332	31,769,405	4,343,442	-	43,474,179	58,134,290
TOTAL APPROPRIATIONS, TRANSFERS & FUND BALANCES	\$ 11,019,990	\$ 52,071,525	\$ 9,233,060	\$ 1,201,996	\$ 73,526,571	\$ 115,163,861

METHODOLOGY OF REVENUE FORECASTING

The following are assumptions concerning revenues on a fund-by-fund basis, unless otherwise indicated.

FUND	REVENUE SOURCE	METHOD OF FORECAST PROJECTION
All Applicable	Investments (Interest Income)	The revenue generated from interest investments is estimated based on the investment market and cash flow forecasts. Interest income has fluctuated over the past years due mainly to the variances in interest rates. Therefore, interest income is difficult to estimate.
General Fund	Ad Valorem Taxes Chart Reference Page 75	Assessed Valuation multiplied by the adopted millage of 3.9500, less 5% for assumed non-collection and/or discounts taken for early payment.
	Franchise Fees Chart Reference Page 77	The City collects franchise fees for electric, natural gas and cable television. The revenue estimated is based on rate increase information received from the respective companies and historical trend analysis.
	Utility Service Taxes/Other Taxes Chart Reference Page 76	The revenue received from this tax is based on expected growth and historical trends.
	Occupational Taxes	The revenue received from issuing licenses to City businesses is estimated based on license costs, historical trends and conservative growth expectations.
	Permits (Building and Other) Chart Reference Page 81	The revenue generated by the various types of building permits is calculated by determining the amount of undeveloped land and anticipated new development, as well as the historical trend for improving existing buildings.

FUND	REVENUE SOURCE	METHOD OF FORECAST PROJECTION
General Fund (continued)	State Revenue Sharing	The City receives revenue from the State of Florida. The State determines the distribution to the local governments based upon receipts, population and municipal assessed value per capita. The City receives revenue from the State from the following sources: sales tax, gas tax, mobile home licenses and State Revenue Sharing.
	Chart Reference Page 79	
	Fire District Taxes	Assumes approximately 5.76 percent of Fire Budget, net EMS (FY 2024). This percentage changes based on the portion of the unincorporated areas serviced in the County.
	General Government	The City receives revenue from engineering fees, plan check fees, re-inspection fees and fire inspection fees. This revenue estimate is determined by historical trend analysis
	Public Safety Fees	Historical trend analysis and tracking of fire inspections and building construction.
	Physical Environment	Historical trend analysis and tracking of code violations.
	Culture/Recreation Fees	These user fees offset a portion of the costs associated with the Recreation Department. Public participation is estimated to result in revenues 1 percent higher than current year estimated values. No fee increases are incorporated in this budget.
	Chart Reference Page 80	
	Court/Library Fees and Fines	This revenue is the City's share of fines collected by the County for traffic offenses and misdemeanors, combined with library fees and fines collected throughout the year based on trend analysis.
	Other Miscellaneous Revenues	The revenue is based upon prior years' historical trends.
Administrative Overhead	Based upon indirect cost allocation formulas.	
Chart Reference Page 81		
<i>Interfund Transfers</i>	These transfers vary annually depending on debt service requirements and prioritization of City projects.	
Stormwater Fund	Intergovernmental Revenue	This revenue is based on grants awarded by the Florida Department of Environmental Protection (FDEP) and/or the Southwest Florida Water Management District for stormwater capital infrastructure improvements and/or other funding sources.

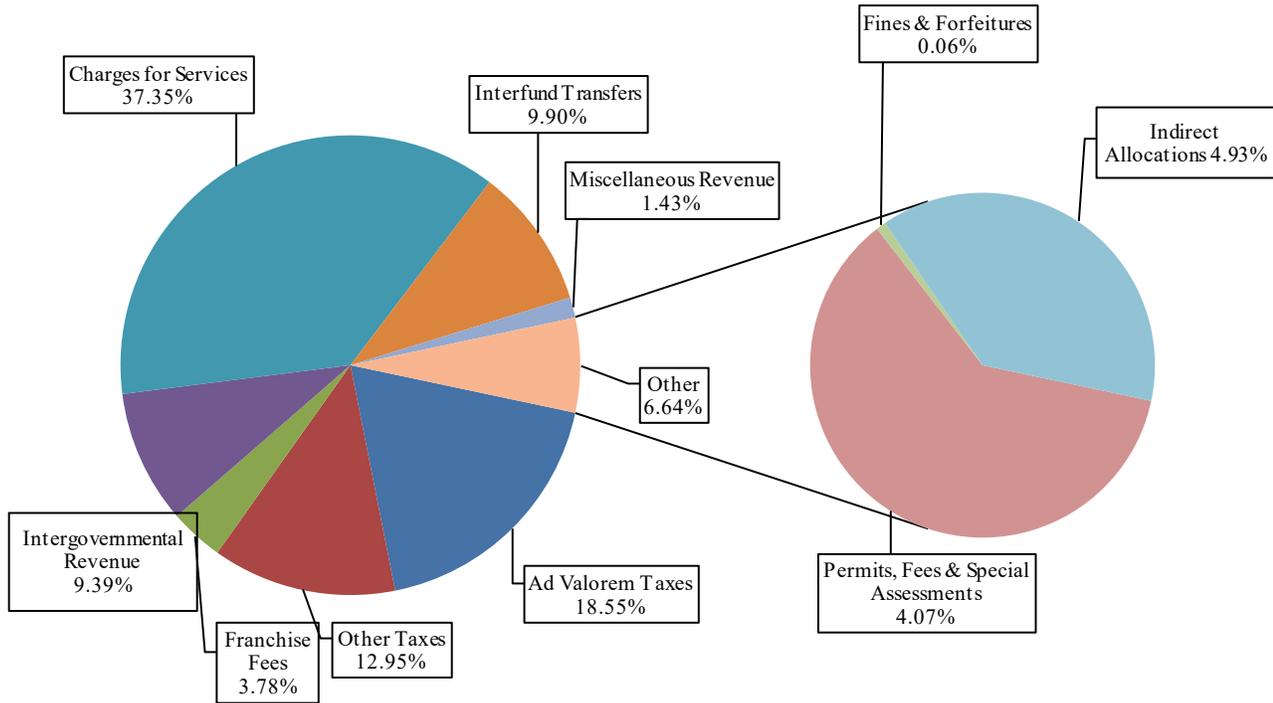
CITY OF SAFETY HARBOR
ADOPTED FY 2024/2025 BUDGET

FUND	REVENUE SOURCE	METHOD OF FORECAST PROJECTION
Stormwater Fund (cont'd)	Stormwater Utility Fees	Based on \$10.00 per ERU effective 10/1/17, \$10.30 per ERU effective 10/1/18, \$10.61 per ERU effective 10/1/19, and a per \$10.93 per ERU effective 10/1/20.
	<i>Interfund Transfers</i>	These transfers vary annually depending on debt service requirements and prioritization of City projects.
Public Safety Fund	Public Service Building Construction	Based on estimate of new building construction.
Street Improvement Fund	Local Option Gas Tax	State's forecast adjusted for historical trend analysis, the discretionary rate and population. Distributed by Pinellas County to municipalities per Interlocal Agreement.
Debt Service Funds	<i>Interfund Transfers</i>	Debt service requirements per bond covenants. Transfer of funds from non-ad valorem revenues.
2021 Refunding Revenue Note	<i>Interfund Transfers</i> Water & Wastewater Revenue Fund	Balance required for FY 2024/2025 debt service payment. Stormwater, water and wastewater system and sanitation capital improvements.
2018 Revenue Note	<i>Interfund Transfers</i>	Balance required for FY 2024/2025 debt service payment for street capital improvements.
2018 Water and Sewer Revenue Note as Amended	<i>Interfund Transfers</i> Water & Wastewater Revenue Fund	Balance required for FY 2024/2025 debt service payments from Water and Wastewater.
Capital Projects Fund	Local Government Infrastructure (Penny for Pinellas)	Funded by Discretionary Sales Tax to be used only for new or improved infrastructure throughout the City. Revenue is distributed to the County based on formula for discretionary rate percentage and population. Pinellas County distributes to municipalities per the distribution formula in an Interlocal Agreement. FY 2025 3.0% increase based on historical data and estimates from Pinellas County.
Water & Wastewater Fund	Water Sales/Sewer Charges & Late Charges	Historical trend analysis and current rate structure adopted by the City Commission.
	Indirect Cost Allocation	Based upon indirect cost allocation formulas.
Sanitation Fund	Solid Waste Franchise Fee	Historical trend analysis
	Sanitation/Refuse Charges	Based on number of residential homes and historical trend analysis and rate increases. 6% increase based on historical trends and rate study.
	Sanitation Impact Fee	Based on estimate of new construction.

CITY OF SAFETY HARBOR
ADOPTED FY 2024/2025 BUDGET

FUND	REVENUE SOURCE	METHOD OF FORECAST PROJECTION
Wastewater Development Fund	Sewer Development Fee	Based on estimate of new construction.
Water & Wastewater Renewal & Replacement	Miscellaneous Revenue	Departmental estimate for backflow prevention installations.
	<i>Interfund Transfers</i>	These transfers vary annually dependent upon City priorities and projects. Per bond covenant, requires minimum fund reserve of \$500,000. Transfers from Water & Wastewater Fund to fund renewal and replacement projects and maintain the minimum fund reserve.
Street Light Fund	Street Light Assessment	In FY 2024/2025, adopted rates remain at \$34.80 after decreasing from \$39.00 to \$34.80 in FY 2021/2022, annualized, per improved parcels that lie within the City limits and adjoin a street with one or more street lights along its length.
Parkland Fund	Parkland Impact Fee	Based on estimate of new construction.
Multimodal Impact Fee Fund	Multimodal Impact Fee	Based on estimate of new construction.
Library Impact Fee Fund	Library Impact Fee	Based on estimate of new construction.
Assessment Funds – Street Improvement/ Sewer Construction	Street Improvement Assessments/ Sewer Construction Assessments	Revenues are collected on a project-by-project basis. The revenues estimated are reimbursements for completed projects. Aged receivables from 1989, 1980, and 1981.

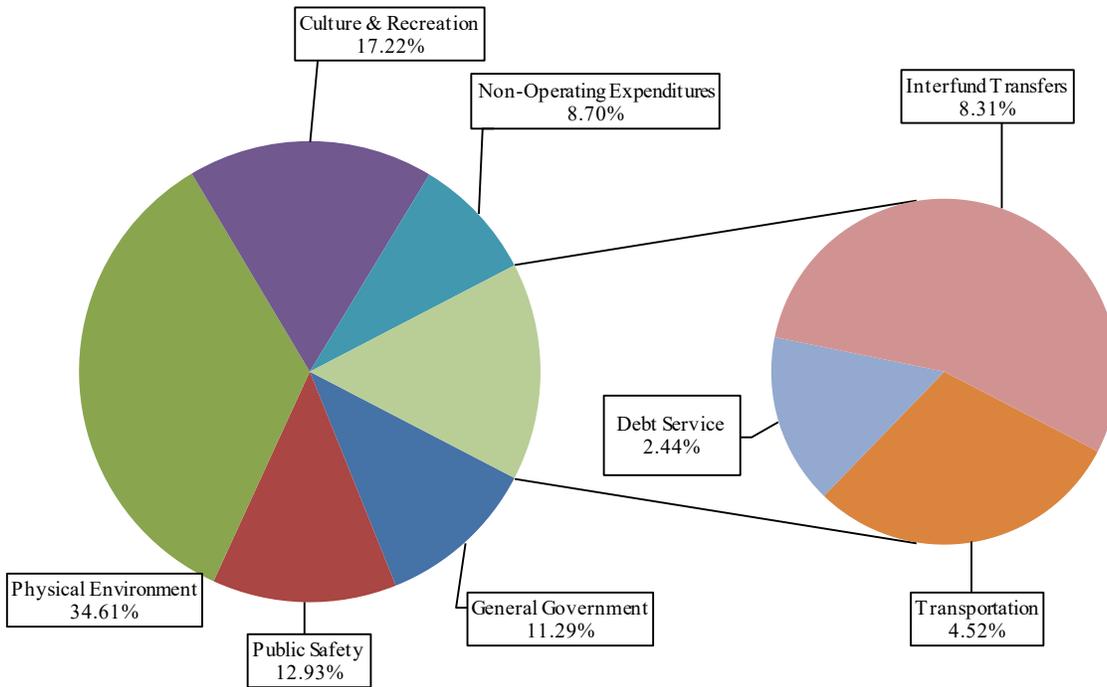
CITYWIDE ESTIMATED REVENUES



Percentages are based on Total Revenue and Transfers excluding Reserves

<u>REVENUE CATEGORY</u>	<u>Adopted Budget 2024-25</u>
Ad Valorem Taxes	\$ 8,877,890
Other Taxes	6,193,800
Franchise Fees	1,810,850
Permits, Fees & Special Assessments	1,945,200
Intergovernmental Revenue	4,492,500
Charges for Services	17,869,760
Fines & Forfeitures	29,200
Miscellaneous Revenue	685,950
Indirect Allocations	1,204,450
Subtotal Revenues	\$ 43,109,600
Interfund Transfers	4,737,206
Total Revenues and Transfers	47,846,806
Fund Balance Carryforward	67,317,055
Total Revenues, Transfers and Fund Balance Carryforward	\$ 115,163,861

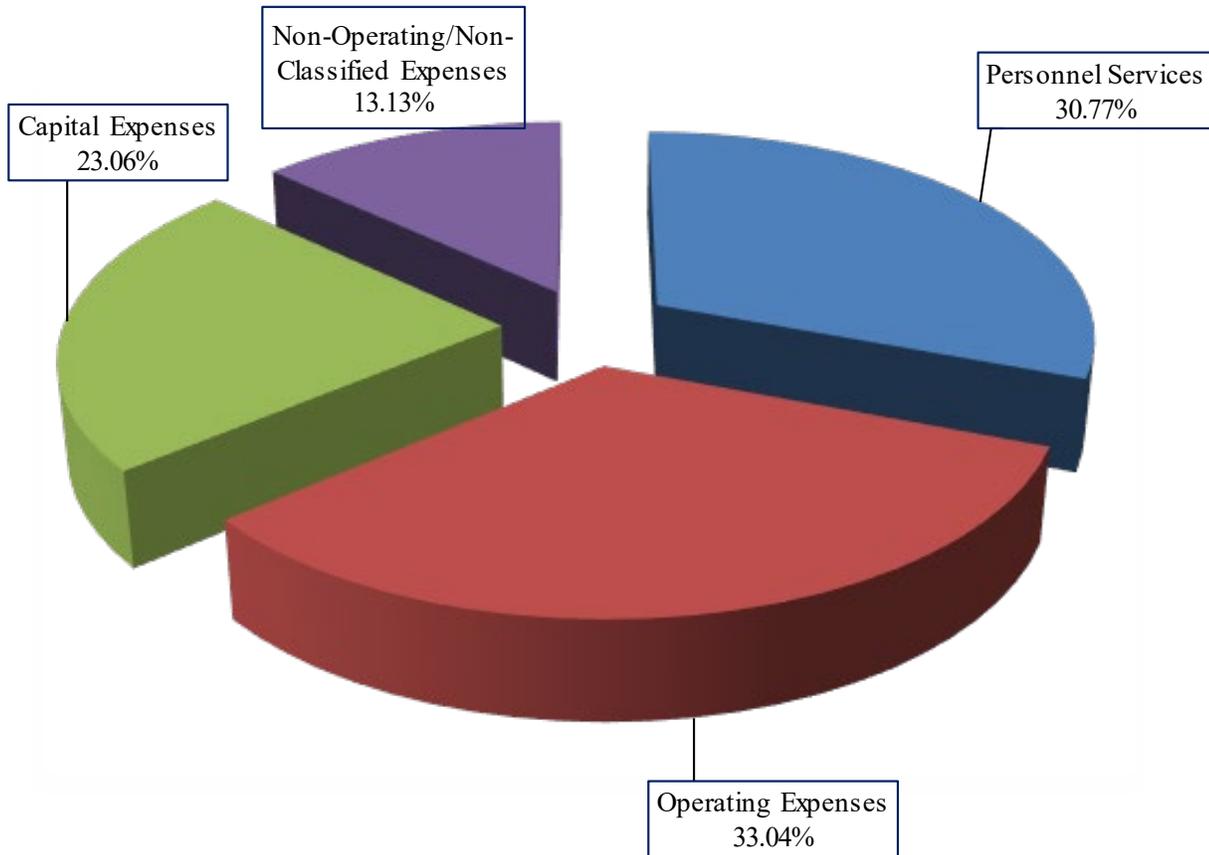
CITYWIDE ESTIMATED EXPENDITURES



<u>EXPENDITURE CATEGORY</u>	<u>Adopted Budget 2024-25</u>
General Government	\$ 6,438,368
Public Safety	7,373,040
Physical Environment	19,735,710
Transportation	2,576,650
Culture & Recreation	9,819,560
Debt Service	1,389,587
Non-Operating Expenditures	4,959,450
Subtotal Expenditures	\$ 52,292,365
Interfund Transfers	4,737,206
Total Expenditures & Transfers	57,029,571
Fund Balance	58,134,290
Total Expenditures, Transfers, Fund Balance	\$ 115,163,861

Percentages are based on Total Expenditures and Transfers excluding Reserves

CITYWIDE ESTIMATED EXPENDITURES BY OBJECT



	Estimated Year End FY 2024	% of Total	Adopted Budget FY 2025	% of Total
Personnel Services	\$ 15,364,640	22.64%	\$ 17,548,478	30.77%
Operating Expenses	17,265,835	25.44%	18,844,310	33.04%
Capital Expenses	26,185,940	38.59%	13,150,540	23.06%
Non-Operating/Non-Classified Expenses	9,039,120	13.32%	7,486,243	13.13%
Total Expenditures	\$ 67,855,535	100%	\$ 57,029,571	100%
Fund Balance	67,377,045		58,134,290	
Total Expenditures & Reserves	\$ 135,232,580		\$ 115,163,861	

CITYWIDE EXPENDITURES BY FUND

Fund Description	Personnel Services	Operating Expenses	Capital Expenses	Non- Operating Expenses	Reserves	Total Expenditures & Reserves
01 - General Fund	\$ 13,129,458	\$ 6,462,950	\$ 132,950	\$ 1,226,180	\$ 11,569,472	\$ 32,521,010
12 - Public Safety	-	-	29,000	-	14,310	43,310
14 - Street Improvement	-	163,500	855,000	-	444,220	1,462,720
15 - Marina	12,180	14,850	-	15,800	459,530	502,360
17 - City Tree Bank	-	38,400	-	-	98,370	136,770
23 - 2006 Capital Improvement Revenue Note	-	-	-	23,781	32,649	56,430
27 - Series 2018 Debt	-	-	-	163,810	370	164,180
32 - Capital Projects	-	-	3,036,620	513,980	596,500	4,147,100
60 - Multimodal Impact	-	-	-	-	167,540	167,540
61 - Law Enforcement Trust	-	-	-	-	270	270
62 - Street Lighting	-	273,420	-	-	1,690	275,110
63 - Parkland Impact	-	-	57,120	-	49,080	106,200
65 - Library Impact Fee Trust Fund	-	-	-	-	4,800	4,800
67 - Community Development Agency	59,070	185,840	325,000	258,270	1,221,310	2,049,490
Total Governmental Funds	13,200,708	7,138,960	4,435,690	2,201,821	14,660,111	41,637,290
11 - Stormwater	480,120	338,330	2,073,000	767,208	7,361,332	11,019,990
22 - 2006 Capital Improvement Revenue Note	-	-	-	521,751	-	521,751
28 - Series 2018 Debt	-	-	-	680,245	-	680,245
41 - Water & Wastewater	2,246,820	6,097,510	643,000	6,077,940	29,694,015	44,759,285
43 - Reclaimed Water	-	-	-	-	733,310	733,310
44 - Sanitation	1,620,830	1,516,510	915,000	837,278	4,343,442	9,233,060
47 - Wastewater Development	-	30,000	-	-	901,900	931,900
48 - Water & Wastewater Renewal & Replacement	-	123,000	5,083,850	-	440,180	5,647,030
Total Enterprise Funds	4,347,770	8,105,350	8,714,850	8,884,422	43,474,179	73,526,571
TOTAL ALL FUNDS	\$ 17,548,478	\$ 15,244,310	\$ 13,150,540	\$ 11,086,243	\$ 58,134,290	\$115,163,861

CITYWIDE ESTIMATED REVENUES BY SOURCE

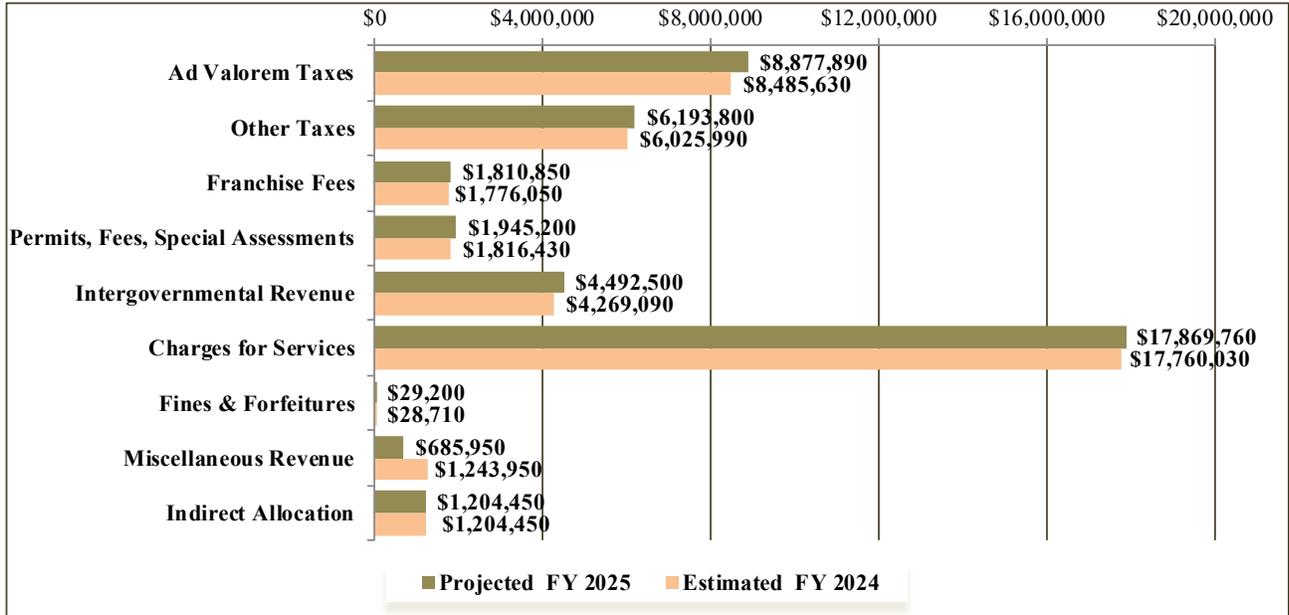
Revenue Category	Estimated Year End 2023-24	Adopted Budget 2024-25	FY 2024-25 Over/(Under) Estimated	% Change FY 2024-25 Over/(Under) Estimate
Ad Valorem Taxes	\$ 8,485,630	\$ 8,877,890	\$ 392,260	4.62%
Other Taxes	6,025,990	6,193,800	167,810	2.78%
Franchise Fees	1,776,050	1,810,850	34,800	1.96%
Permits, Fees, Special Assessments	1,816,430	1,945,200	128,770	7.09%
Intergovernmental Revenue	4,269,090	4,492,500	223,410	5.23%
Charges for Services	17,760,030	17,869,760	109,730	0.62%
Fines & Forfeitures	28,710	29,200	490	1.71%
Miscellaneous Revenue	1,243,950	685,950	(558,000)	-44.86%
Indirect Allocation	1,204,450	1,204,450	-	0.00%
Revenues Sub-Total	42,610,330	43,109,600	499,270	1.17%
Interfund Transfers	6,255,310	4,737,206	(1,518,104)	-24.27%
Debt Proceeds	-	-	-	0.00%
Total Revenues & Transfers	48,865,640	47,846,806	(1,018,834)	-2.08%
Fund Balance Carryforward	86,366,940	67,317,055	(19,049,885)	-22.06%
Total Revenues, Transfers & Fund Balance	\$135,232,580	\$ 115,163,861	\$ (20,068,719)	-14.84%

CITYWIDE ESTIMATED EXPENDITURES BY TYPE

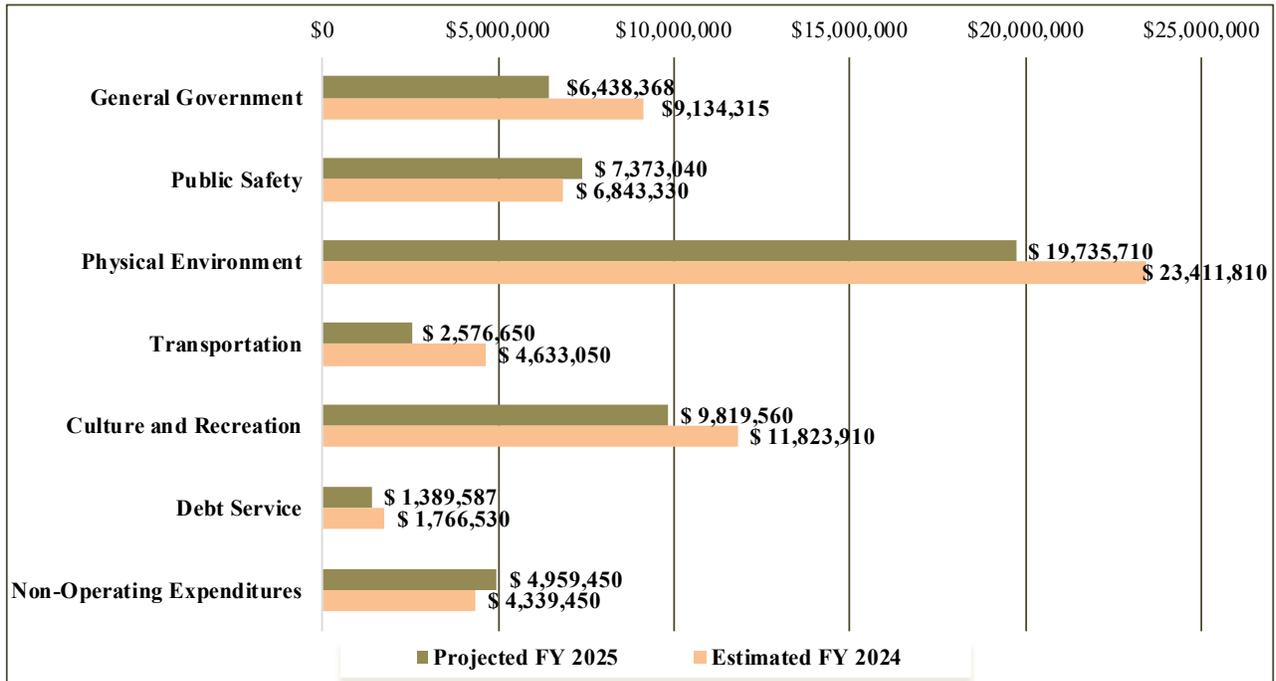
Expenditure Category	Estimated Year End 2023-24	Adopted Budget 2024-25	FY 2024-25 Over/(Under) Estimated	% Change FY 2024-25 Over/(Under) Estimate
General Government	\$ 9,134,315	\$ 6,438,368	\$ (2,695,947)	-29.51%
Public Safety	6,843,330	7,373,040	529,710	7.74%
Physical Environment	23,411,810	19,735,710	(3,676,100)	-15.70%
Transportation	4,633,050	2,576,650	(2,056,400)	-44.39%
Culture and Recreation	11,823,910	9,819,560	(2,004,350)	-16.95%
Debt Service	1,766,530	1,389,587	(376,943)	-21.34%
Non-Operating Expenditures	4,339,450	4,959,450	620,000	14.29%
Expenditures Sub-Total	61,952,395	52,292,365	(9,660,030)	-15.59%
Interfund Transfers	5,903,140	4,737,206	(1,165,934)	-19.75%
Total Expenditures & Transfers	67,855,535	57,029,571	(10,825,964)	-15.95%
Fund Balance	67,377,045	58,134,290	(9,242,755)	-13.72%
Total Expenditures, Transfers & Fund Balance	\$135,232,580	\$ 115,163,861	\$ (20,068,719)	-14.84%

CITYWIDE FISCAL YEAR COMPARISON

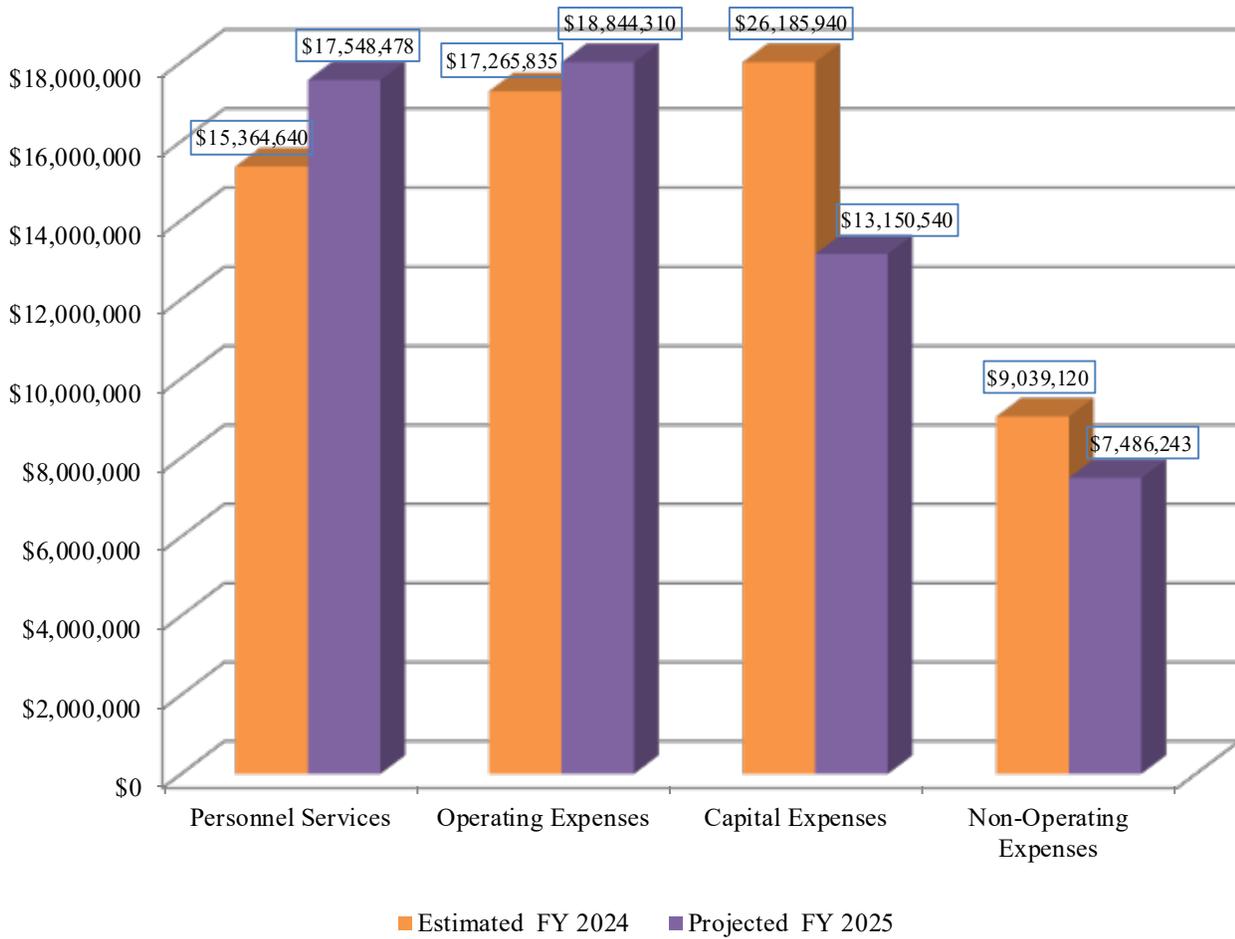
REVENUES BY SOURCE



EXPENDITURES BY TYPE



CITYWIDE EXPENDITURES BY OBJECT



	Estimated Year End FY 2024	Adopted Budget FY 2025	FY 2025 Over/(Under) FY 2024	% Change Over/(Under) FY 2024
Personnel Services	\$ 15,364,640	\$ 17,548,478	\$ 2,183,838	14.21%
Operating Expenses	17,265,835	18,844,310	1,578,475	9.14%
Capital Expenses	26,185,940	13,150,540	(13,035,400)	-49.78%
Non-Operating Expenses	9,039,120	7,486,243	(1,552,877)	-17.18%
Subtotal Expenditures	67,855,535	57,029,571	(10,825,964)	-15.95%
Fund Balance	67,377,045	58,134,290	(9,242,755)	-13.72%
Total Expenditures & Reserves	\$ 135,232,580	\$ 115,163,861	\$ (20,068,719)	-14.84%

CITY OF SAFETY HARBOR
ADOPTED FY 2024/2025 BUDGET

FY 2024-2025 CITYWIDE CAPITAL IMPROVEMENT SUMMARY

Project #	Account #	Project Name	FY 2024/2025	
Fund 001 - General Fund				
Various 1	001-1055-500.66-01	Library Books	50,100	
Various 2	001-1055-500.66-03	Library Online/E-Content	33,300	
Various 3	001-1055-500.66-05	Library Audio/Visual	9,650	
Various 4	001-1056-500.63-00	Cabinet/Counter Replacement - Folly & Rigsby Playground Piece	25,000	
MUSEUM	001-1056-500.63-00	New Entry Doors	8,000	
OFOLLY	001-1056-500.64-40	Interior/Exterior Security Cameras at Farnhouse	6,900	
General Fund Total			<u>132,950</u>	132,950
Fund 11 - Stormwater				
DR0006	011-2037-500.63-00	Stormwater Improvements	270,000	
DR0050	011-2037-500.63-00	Pipe Relining	75,000	
DR0057	011-2037-500.63-00	ACOE - Bishop and Mullet Creek - Construction	900,000	
ST0055	011-2037-500.63-00	4th St. (MLK) Pond Improvements	-	
ST0056	011-2037-500.63-00	6th St. N. at 2nd Ave N. Intersection Drainage Improvements	-	
ST0058	011-2037-500.63-00	2nd St. N. and 2nd Ave N. Drainage Improvements	90,000	
ST0059	011-2037-500.63-00	9th Ave S. at 2nd St S. Intersection Drainage Improvements	148,000	
ST0062	011-2037-500.63-00	13th Ave. S. Drainage Improvements	-	
ST0063	011-2037-500.63-00	Bay Shore Drive Drainage Improvements	150,000	
SMV009	011-2037-500.64-01	Replace 2010 Ford F-550 1-1/2 Ton Flat Bed Dump (Veh 360)	95,000	
SMV011	011-2037-500.64-01	Replace 2005 Ford F-550 (Vehicle #274)	-	
SME010	011-2037-500.64-40	New 6" Mobile Pump	-	
SME014	011-2037-500.64-40	Replace Slope Mower (Vehicle 968)	300,000	
SME015	011-2037-500.64-40	Replace Street Sweeper (Vehicle 364)	-	
SME016	011-2037-500.64-40	Replace Vac Con (#609)	-	
SME017	011-2037-500.64-40	Remote Control Mower	45,000	
Stormwater Fund Total			<u>2,073,000</u>	2,073,000
Fund 12 - Public Safety				
PSGR01	012-2022-500.64-40	Firefighter PPE Replacement	29,000	
Public Safety Fund Total			<u>29,000</u>	29,000
Fund 14 - Street Improvement				
ST0013	014-2031-500.63-00	Street Resurfacing Program	750,000	
ST0019	014-2031-500.63-00	Curb Replacement	35,000	
ST0028	014-2031-500.63-00	Citywide Brick Street Restoration	20,000	
ST0031	014-2031-500.63-00	Bridge Improvements	-	
ST0034	014-2031-500.63-00	Underdrain Repair/Replace Program	50,000	
Street Improvement Fund Total			<u>855,000</u>	855,000
Fund 32 - Capital Improvement				
General Government				
CHI003	032-3020-500.63-00	City Hall Window Replacements	-	
GEN020	032-3020-500.63-00	CH HVAC #8 Replacement (Server Room)	-	
Capital Improvement - General Government Total			<u>-</u>	-
Fire Control & EMS				
PSI016	032-3022-500.63-00	Station 53 Admin #2 AC Replacement	10,000	
Capital Improvement - Fire Control & EMS Total			<u>10,000</u>	10,000
Streets				
STV010	032-3031-500.64-01	Replace 3/4 Ton Crew Cab Pick-Up Truck (Vehicle 370)	70,000	
STE017	032-3031-500.64-40	Replace 2011 Volvo Compact Wheel Loader (Vehicle 925)	150,000	
STE018	032-3031-500.64-40	Replace Ford Tractors (Vehicles 931, 932, 935)	65,000	
Capital Improvement - Streets Total			<u>285,000</u>	285,000
Maint				
BL0014	032-3034-500.64-01	Vehicle #126 Replacement	55,550	
Capital Improvement - Building Maint.			<u>55,550</u>	
Library				
LBIMP4	032-3055-500.62-00	Exterior Painting - Non-Reno Side of Facility	26,500	
LBIMP3	032-3055-500.62-00	New Library Roof	450,000	
LBIMP5	032-3055-500.63-00	Furniture & Fixtures - Second Story	180,000	
LBIMP6	032-3055-500.63-00	Children's Wing Reno	46,000	
Capital Improvement - Library Total			<u>702,500</u>	702,500
Recreation				
PKI065	032-3056-500.63-00	RC Dock Improvements	25,000	
PKI066	032-3056-500.63-00	CC Landscape & Irrigation Improvements	50,000	
PR0038	032-3056-500.63-00	Rigsby Improvements	450,000	
PRI007	032-3056-500.63-00	CC HVAC #4 Replacement	25,000	
PRI012	032-3056-500.63-00	Community Center Restroom Improvements	35,000	
PKE016	032-3056-500.64-40	Portable Light Tower - Rec Events	14,000	
RCE006	032-3056-500.64-40	Parade Barricades & Trailer	140,000	
Capital Improvement - Recreation Total			<u>739,000</u>	739,000

CITY OF SAFETY HARBOR
ADOPTED FY 2024/2025 BUDGET

FY 2024-2025 CITYWIDE CAPITAL IMPROVEMENT SUMMARY

Project #	Account #	Project Name	FY 2024/2025	
Parks				
PKI035	032-3058-500.62-00	Parks & Bldg Maint Admin Building Design/Permitting	500,000	
FOLLY4	032-3058-500.63-00	Folly Trail Electric Install	75,000	
PKI037	032-3058-500.63-00	Park Furnishings Renewal & Replacement	26,620	
PKI046	032-3058-500.63-00	SHCP Field #2 Improvements	25,000	
PKI049	032-3058-500.63-00	SHCP Field #5 Improvements	25,000	
PKI053	032-3058-500.63-00	Elm Street Design & Permitting/Perimeter Fence Replacement	325,000	
PKI058	032-3058-500.63-00	Parks Turf Renewal & Replacement (Gazebo/Baranoff)	33,000	
PKI062	032-3058-500.63-00	Parks Fencing Renewal & Replacement	50,000	
PR0072	032-3058-500.63-00	Playground Equipment Restoration	25,000	
PKV017	032-3058-500.64-01	Vehicle Replacement #416 (Dump Truck- 1 Ton)	80,000	
PKE006	032-3058-500.64-40	Parks Equipment Replacement & Renewal	60,000	
PKE008	032-3058-500.64-40	Parks Utility Vehicle	20,000	
			-	
Capital Improvement - Parks Total			1,244,620	1,244,620
Capital Improvement Fund Total				3,036,670

Project #	Account #	Project Name	FY 2024/2025	
Fund 41 - Water & Wastewater				
Water				
WTV010	041-4035-500.64-01	Replace Vehicle #230 (Truck)	100,000	
WTV011	041-4035-500.64-01	Replace Vehicle #280 (Dump Truck)	100,000	
WTE018	041-4035-500.64-40	Replace Hydraulic Power Unit	13,000	
Water/Wastewater - Water Total			213,000	213,000
Wastewater				
SWV009	041-4036-500.64-01	Replace Vehicle #220 (1-1/4 Flat Bed Dump truck)	100,000	
SWV010	041-4036-500.64-01	Replace Vehicle #260 (1-1/4 Ton Flat Bed Dump Truck)	100,000	
SWE013	041-4036-500.64-40	Replace Backhoe #410	155,000	
SWE014	041-4036-500.64-40	Replace Pump #622	75,000	
Water/Wastewater - Wastewater Total			430,000	430,000
Water/& Wastewater Fund Total				643,000
Fund 44 - Sanitation				
SNV035	044-4532-500.64-01	Refurbish side load truck #518	420,000	
SNV038	044-4532-500.64-01	Replace Front Load Truck #519	440,000	
SNE002	044-4532-500.64-40	Trash/Recycling Containers	55,000	
Sanitation Fund Total			915,000	915,000

FY 2024-2025 CITYWIDE CAPITAL IMPROVEMENT SUMMARY

Project #	Account #	Project Name	FY 2024/2025	
Fund 48 - Water & Wastewater Renewal & Replacement Fund				
Water				
UT0096	048-4035-500.63-00	Seminole Park Subdivision and Maple Way Water Main Replacement Construction	2,188,850	
UTW004	048-4035-500.63-00	Safety Harbor Heights water main replacement-Survey and Design	350,000	
UT0101	048-4035-500.64-40	Replace existing radio frequency meters	70,000	
Water & Wastewater Renewal & Replacement Fund - Water Total			2,608,850	2,608,850
Wastewater				
UT0005	048-4036-500.63-00	Northeast Regional Wastewater Treatment Plant Improvements	675,000	
UTS001	048-4036-500.63-00	Sanitary Sewer Pipe and Manhole Lining - Citywide	500,000	
UTS010	048-4036-500.63-00	Gulf Machinery Pump Station Repair	350,000	
UTS017	048-4036-500.63-00	Fire Station 53 Force Main- Design	550,000	
UTS020	048-4036-500.63-00	Huntington Lift Station Rebuild-Construction	350,000	
Water & Wastewater Renewal & Replacement Fund - Wastewater Total			2,425,000	2,425,000
Water & Wastewater Renewal & Replacement Fund Total				5,033,850
Fund 60 - Multimodal Impact Fund				
Multimodal Impact Fund Total			-	-
Fund 67 - CRA Fund				
PKE014	067-6517-500.62-00	Security Cameras in parks	50,000	
CRSIDE	067-6517-500.62-00	New Sidewalk Construction	75,000	
CRA WFP	067-6517-500.62-00	Waterfront Park Lighting Improvements	200,000	
CRA Fund Total			325,000	325,000
Total Capital Improvements				\$ 13,043,470

SCHEDULE OF INTERFUND TRANSFERS

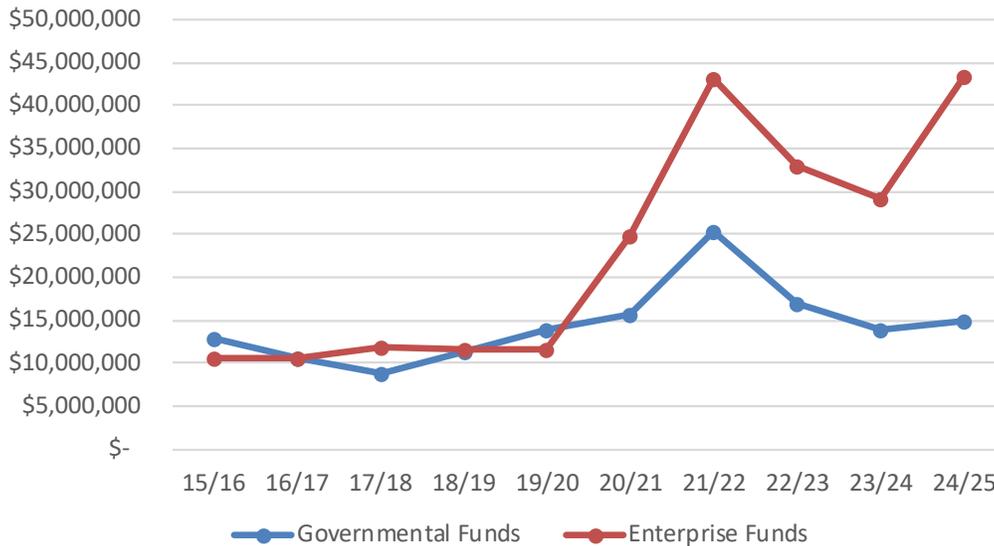
	<u>Governmental Funds</u>	<u>Enterprise Funds</u>	<u>Total Interfund Transfers</u>
<i>Governmental</i>			
Transfer from General Fund to:			
Street Improvement Fund	\$ 200,000	\$ -	\$ 200,000
Marina Fund	36,000	-	36,000
Capital Projects Fund	300,000	-	300,000
Water & Wastewater Renewal & Replacement	-	-	-
Street Light Fund	7,650	-	7,650
Transfer from 024 Revenue Note Fund to:			
Capital Projects Fund	-	-	-
Transfer from Capital Projects Fund to:			
General Fund	255,740	-	255,740
Street Improvement Fund	200,000	-	200,000
Debt Service - 2021 Refunding Revenue Note	23,760	-	23,760
Debt Service - 2018 Debt Issuance	34,480	-	34,480
Transfer from Community Redevelopment Fund to:			
Debt Service - 2018 Debt Issuance	129,700	-	129,700
General Fund	128,570	-	128,570
Total Governmental Funds	<u>1,315,900</u>	<u>-</u>	<u>1,315,900</u>
<i>Enterprise</i>			
Transfer from Stormwater Fund to:			
Debt Service - 2021 Refunding Revenue Note	-	65,808	65,808
Transfer from 020 Debt Fund to:			
Water & Sewer Fund	-	-	-
Transfer from Water and Wastewater Fund to:			
Debt Service - 2021 Refunding Revenue Note	-	292,805	292,805
Debt Service - 2018 Reveune Note	-	617,125	617,125
Water & Wastewater Renewal & Replacement	-	2,409,080	2,409,080
Total Enterprise Funds	<u>-</u>	<u>3,384,818</u>	<u>3,384,818</u>
TOTAL INTERFUND TRANSFERS	<u>\$ 1,315,900</u>	<u>\$ 3,384,818</u>	<u>\$ 4,700,718</u>

CITY OF SAFETY HARBOR
ADOPTED FY 2024/2025 BUDGET

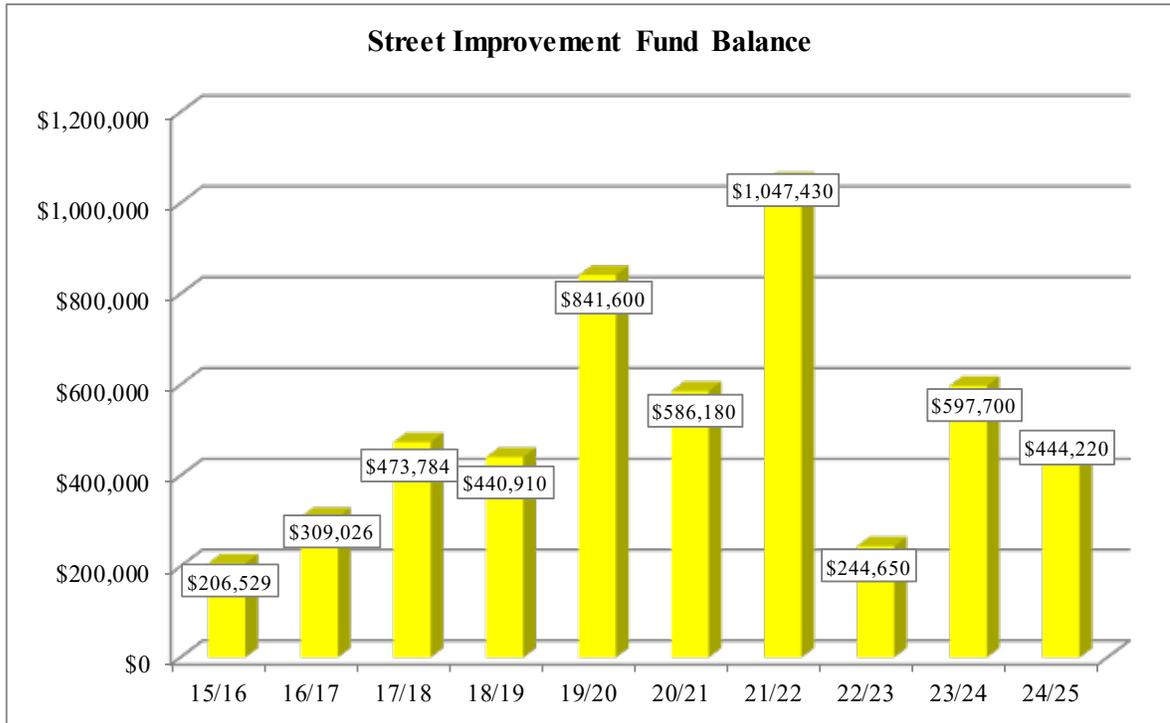
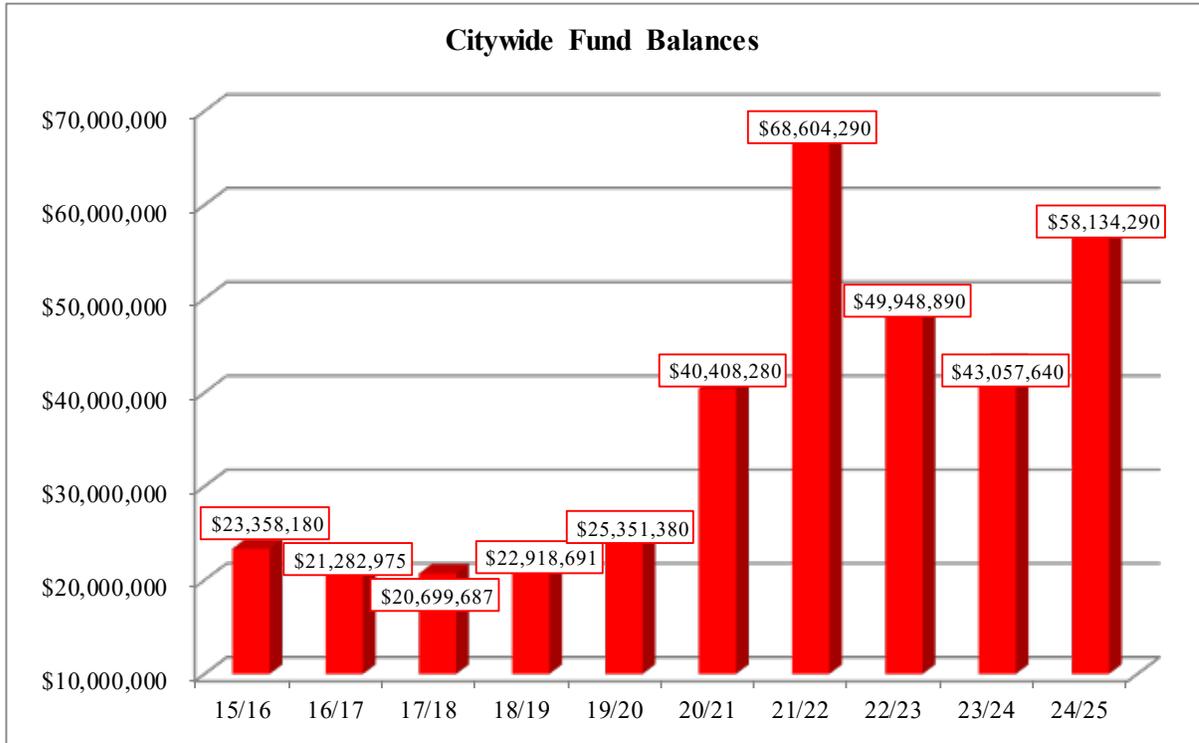
CITYWIDE 10 YEAR FUND BALANCES

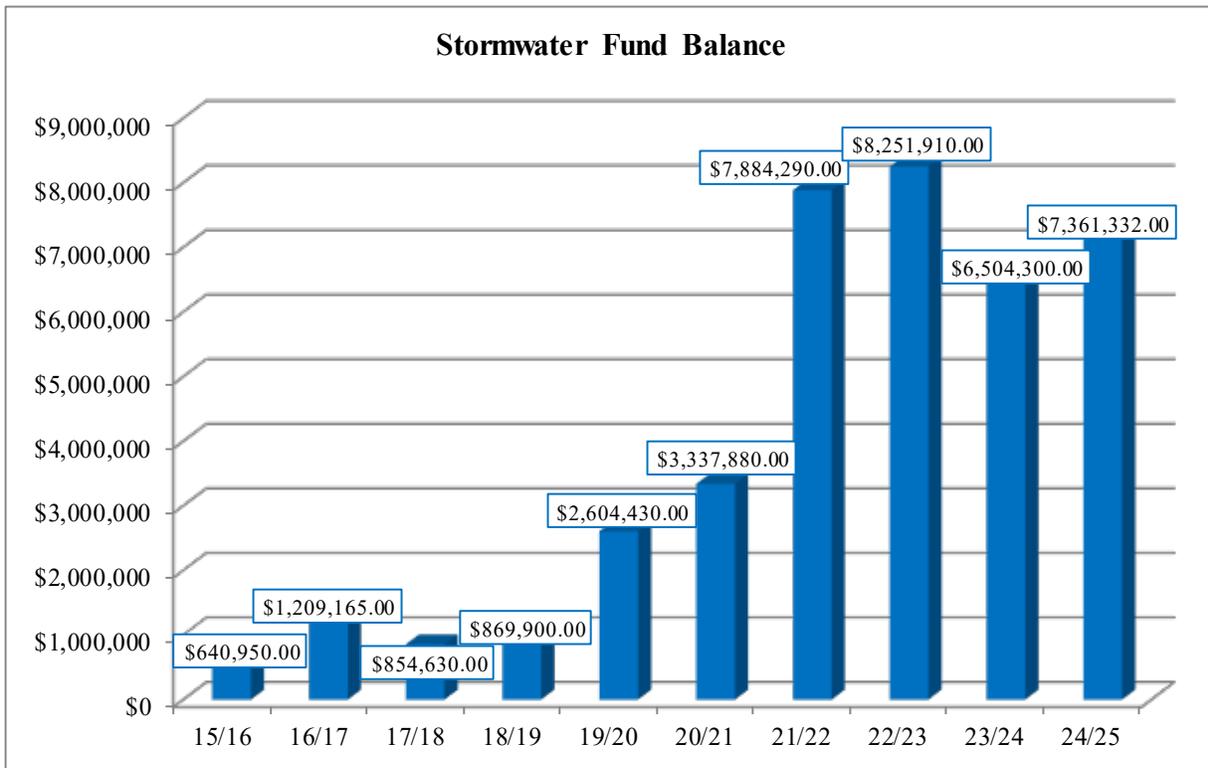
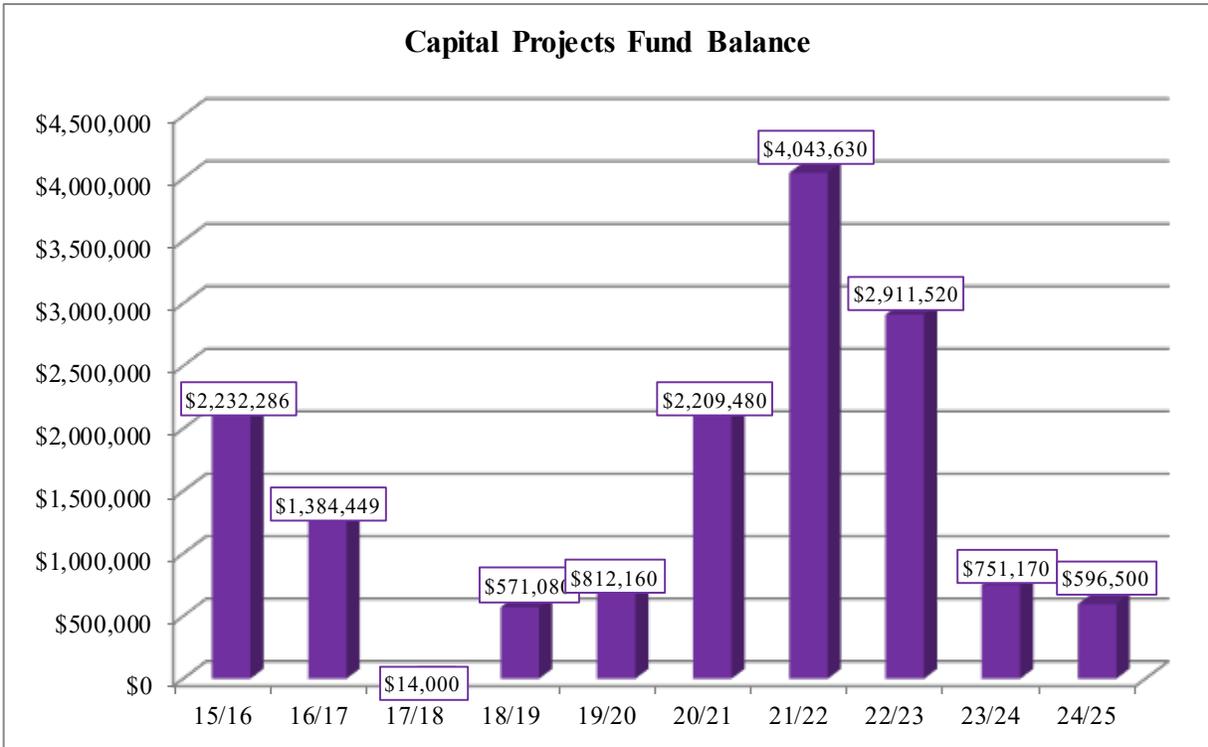
	15/16	16/17	17/18	18/19	19/20	20/21	21/22	22/23	Estimated 23/24	Projected 24/25
Governmental Funds										
001-1099-500.99-xx General Fund	\$ 8,320,550	\$ 7,646,302	\$ 7,227,003	\$ 8,667,011	\$ 10,078,100	\$ 10,166,990	\$ 16,972,010	\$ 12,594,670	\$ 11,024,450	\$ 11,569,472
012-2099-500.99-01 Public Safety	25,475	45,559	124,680	110,360	106,200	96,140	74,030	\$ 62,690	\$ 39,390	14,310
014-2099-500.99-01 Street Improvement	206,529	309,026	473,784	440,910	841,600	586,180	1,047,430	\$ 244,650	\$ 597,700	444,220
015-2099-500.99-01 Marina Boat Basin	136,823	144,520	87,620	96,390	191,110	186,720	387,140	\$ 35,780	\$ 108,620	459,530
017-2099-500.99-03 City Tree Bank	7,999	10,227	18,220	85,080	118,070	131,540	126,790	\$ 164,390	\$ 156,990	98,370
Debt Service	155,952	(351,469)	206,840	198,250	133,620	153,000	130,900	130,900	46,750	33,019
032-3099-500.99-02 Capital Projects	2,232,286	1,384,449	14,000	571,080	812,160	2,209,480	4,043,630	2,911,520	\$ 751,170	\$ 596,500
060-6099-500.99-01 Multimodal Impact Fee	21,797	58,175	51,640	707,050	558,380	564,910	474,780	504,780	\$ 115,780	\$ 167,540
061-6000-389.01-00 Law Enforcement Trust	-	2,065	326,150	2,060	2,060	290	290	290	\$ 290	\$ 270
062-6099-500.99-03 Street Light Assessment	66,475	66,146	-	92,340	97,660	116,560	93,970	67,720	\$ 28,750	\$ 1,690
063-6099-500.99-03 Parkland	432,872	859,382	67,620	84,020	248,400	247,690	94,020	85,220	\$ 37,120	\$ 49,080
064-6099-500.99-02 Transportation Impact Fee	520,559	522,747	450	-	-	-	-	-	\$ -	\$ -
065-6099-500.99-01 Library Impact Fee	34,042	55,277	-	77,270	88,850	97,980	95,120	-	\$ 1,700	\$ 4,800
067-6599-500.99-02 Community Redevelopment Agency	604,014	447,376	76,310	155,750	505,960	1,060,150	1,812,300	61,100	\$ 846,780	\$ 1,221,310
069-6099-500.99-02 Parking Impact Fee	3,630	3,630	144,610	-	-	-	-	-	\$ -	\$ -
074-2099-500.99-01 Street Assessment	35,237	35,338	35,540	36,610	36,620	36,620	36,620	36,620	\$ 36,620	\$ -
Total Governmental Funds	\$12,804,240	\$10,729,035	\$ 8,854,467	\$11,324,181	\$13,818,790	\$15,654,250	\$25,389,030	\$16,900,330	\$13,792,110	\$14,660,111
Enterprise Funds										
011-2099-500.99-01 Stormwater	640,950	1,209,165	854,630	869,900	2,604,430	3,337,880	7,884,290	8,251,910	6,504,300	7,361,332
041-4099-500.99-01 Water and Wastewater	8,673,320	11,268,960	10,110,550	9,618,880	6,580,900	18,657,800	30,667,200	20,807,900	19,130,770	31,769,405
044-4599-500.99-01 Sanitation	1,239,670	1,866,290	880,040	1,105,730	2,347,260	2,758,350	4,663,770	3,988,750	3,630,460	4,343,442
Total Enterprise Funds	\$10,553,940	\$10,553,940	\$11,845,220	\$11,594,510	\$11,532,590	\$24,754,030	\$43,215,260	\$33,048,560	\$29,265,530	\$43,474,179
Total All Funds	\$23,358,180	\$21,282,975	\$20,699,687	\$22,918,691	\$25,351,380	\$40,408,280	\$68,604,290	\$49,948,890	\$43,057,640	\$58,134,290

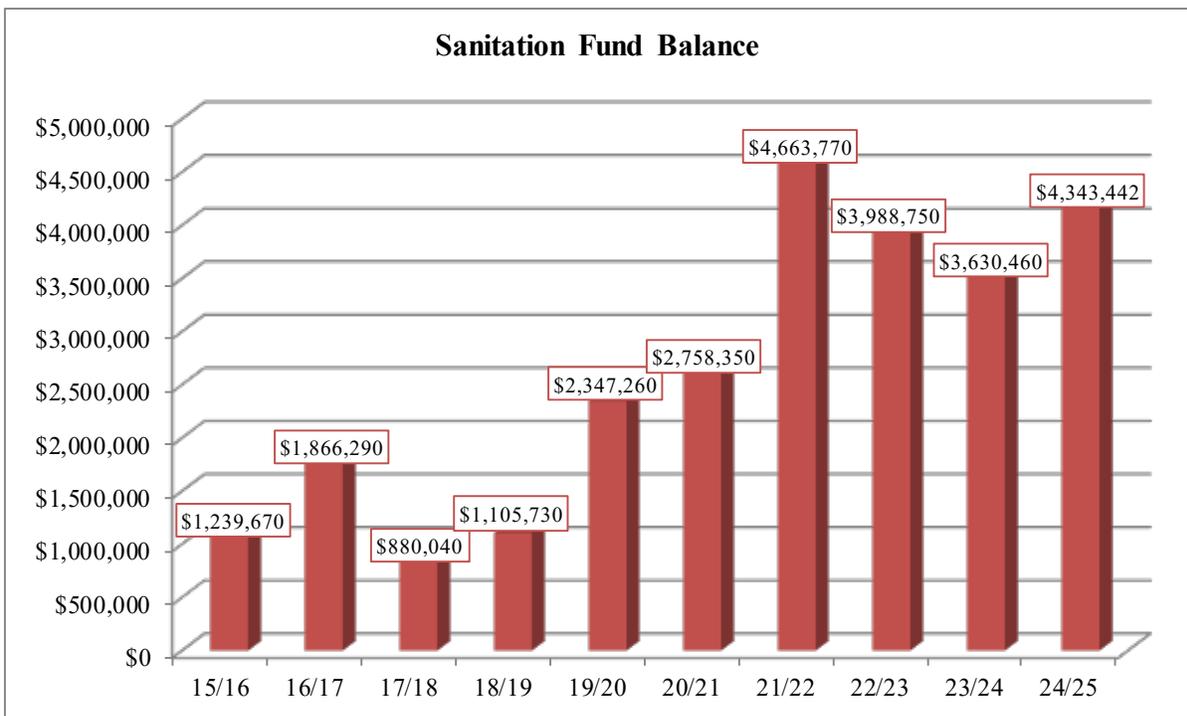
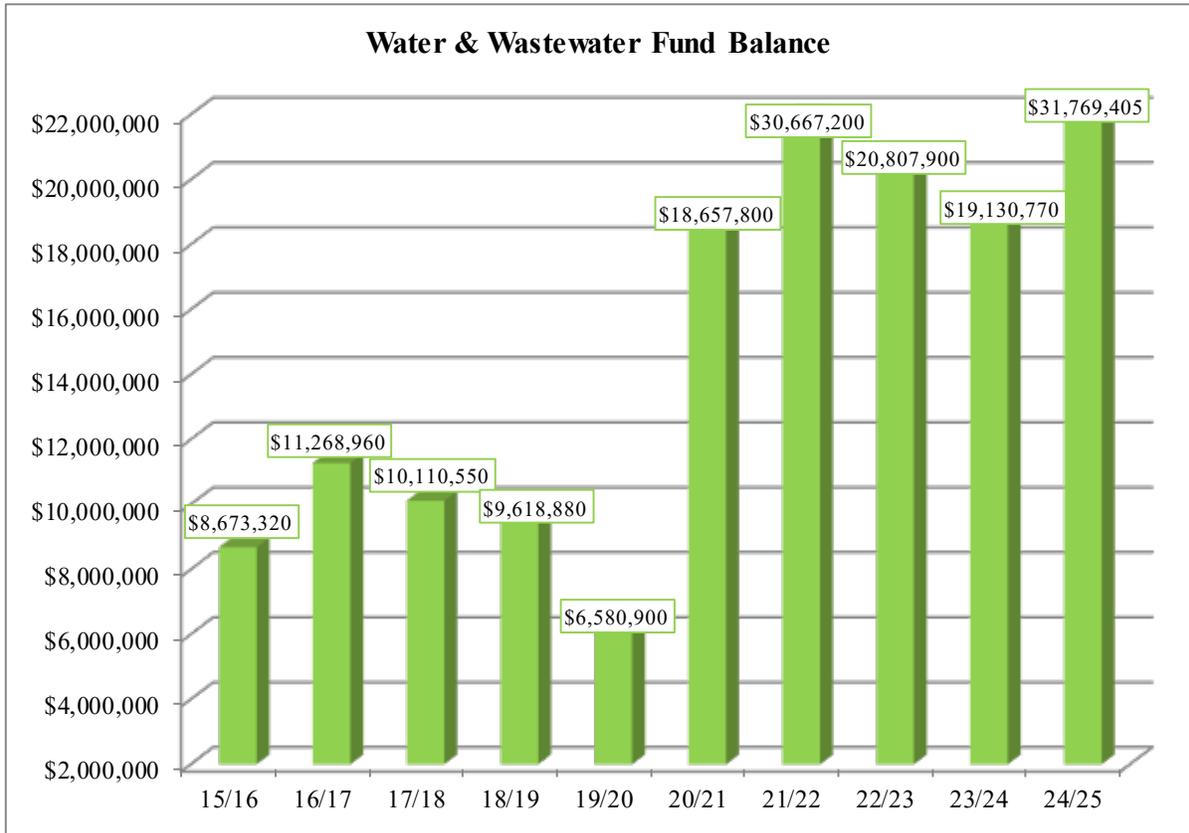
Fund Balances - Governmental & Enterprise

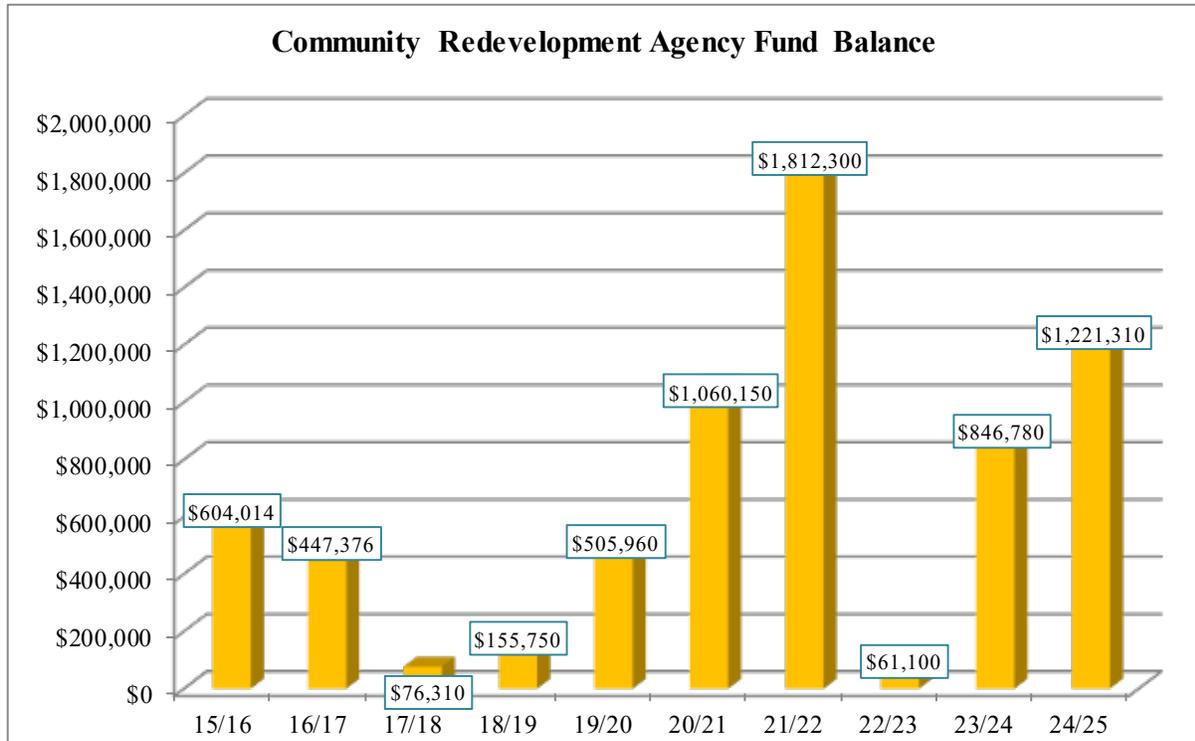
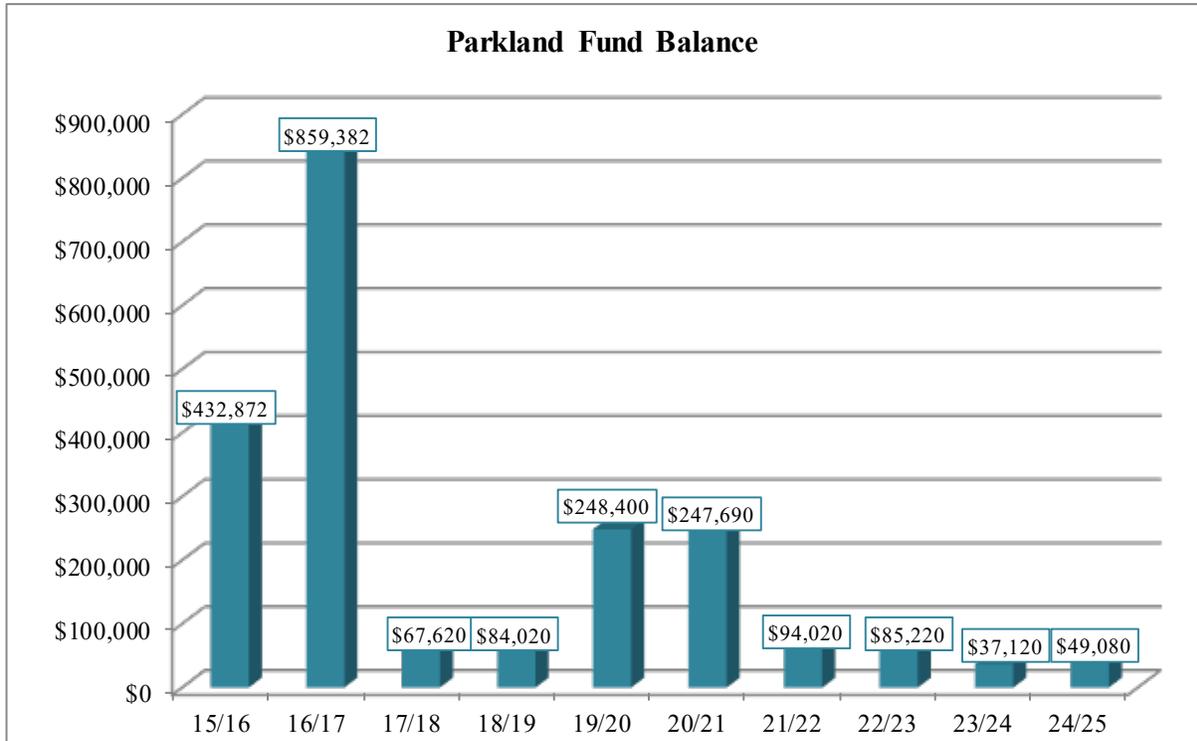


The City, for the most part, follows a pay-as-you-go philosophy towards funding capital projects. As the above table and the following graphs indicate, most of the fund balance, as well as the use of fund balance, occurs within the Enterprise and Special Revenue Funds where the large majority of the City's capital projects are budgeted.







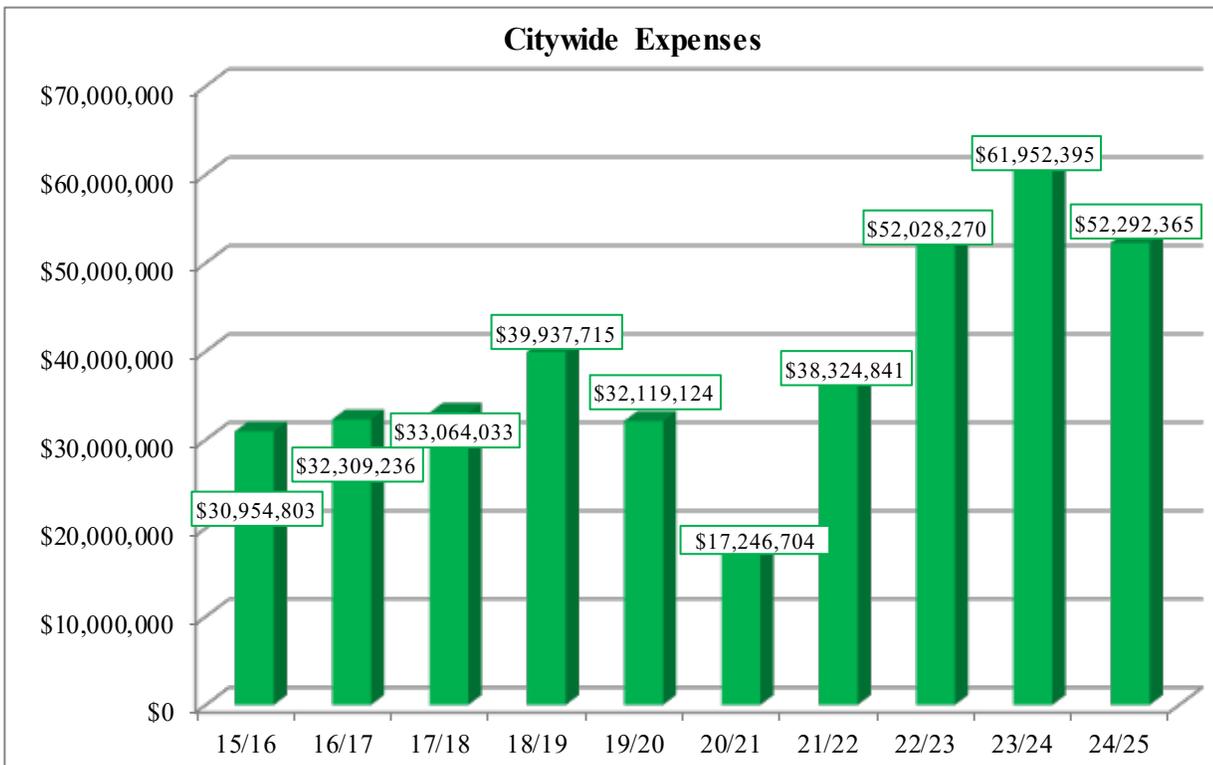
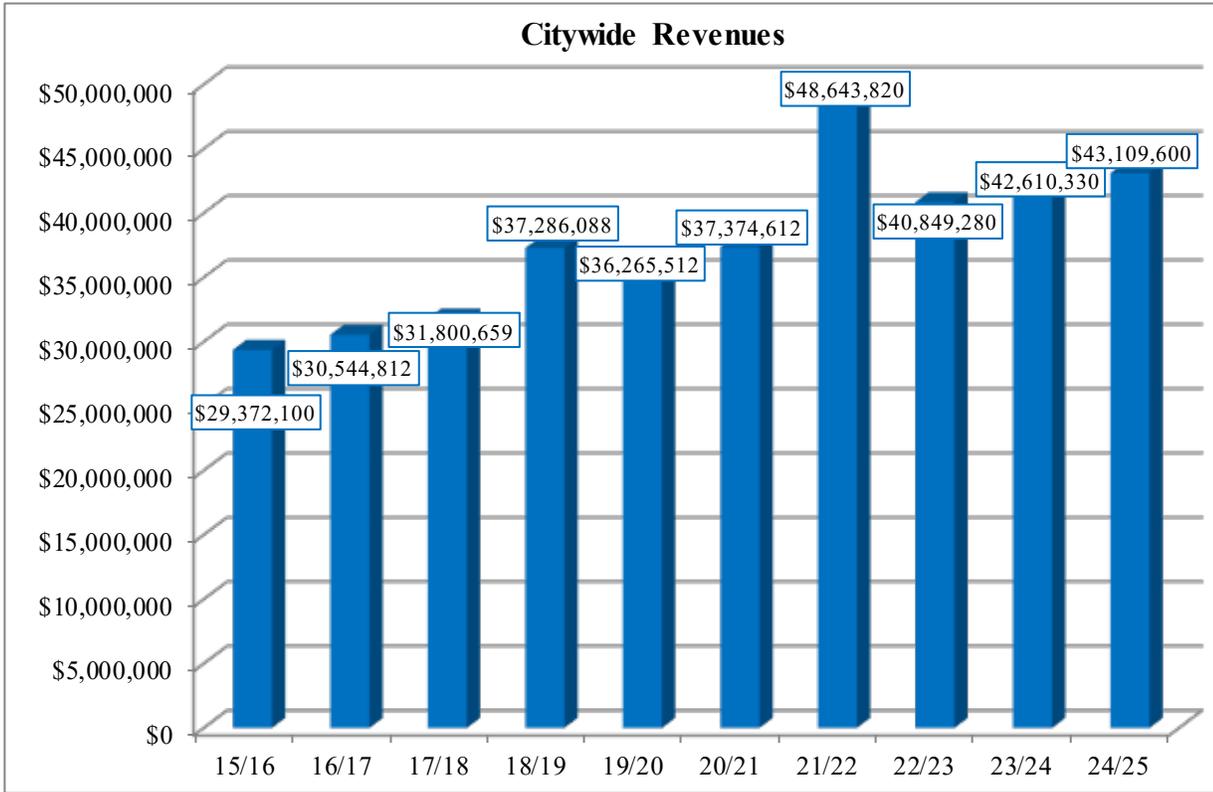


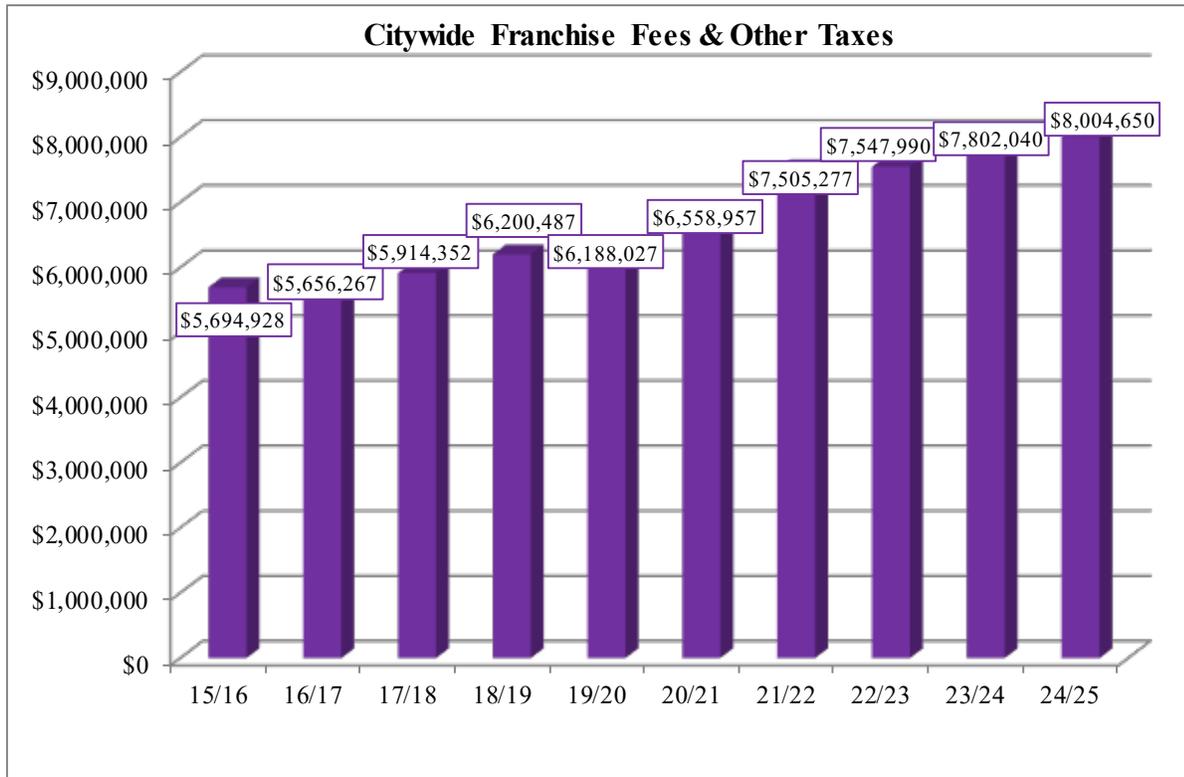
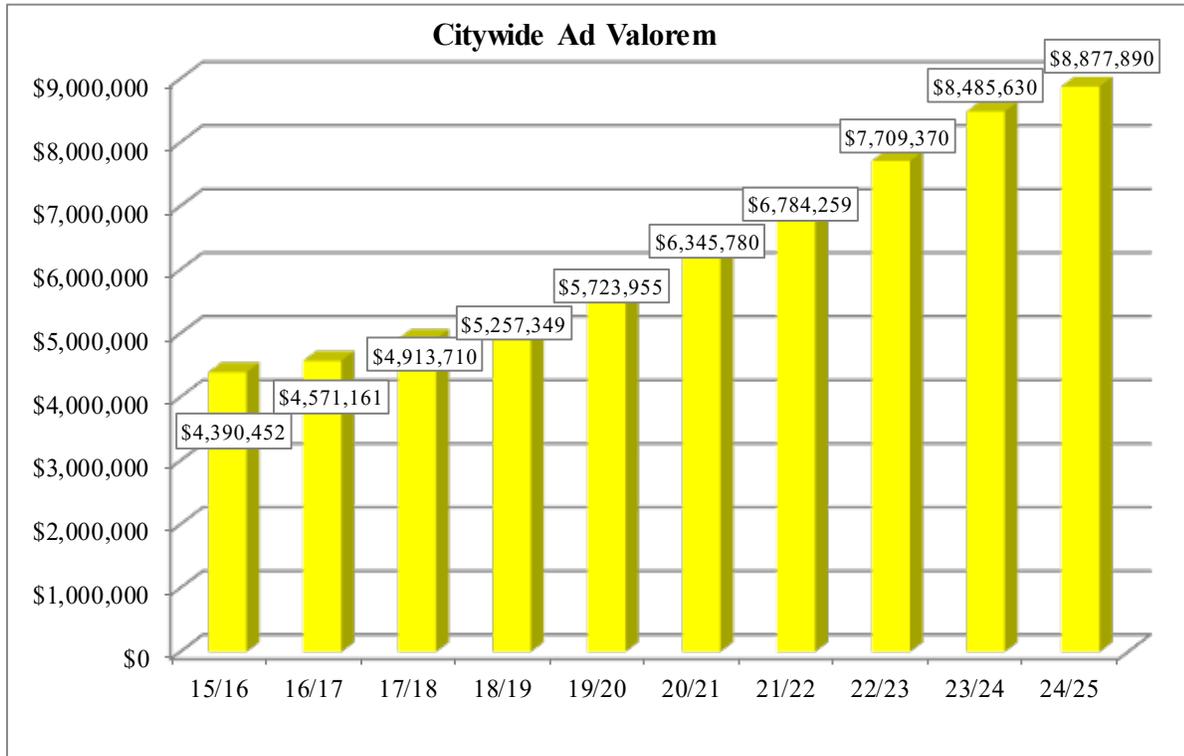
CITY OF SAFETY HARBOR
ADOPTED FY 2024/2025 BUDGET

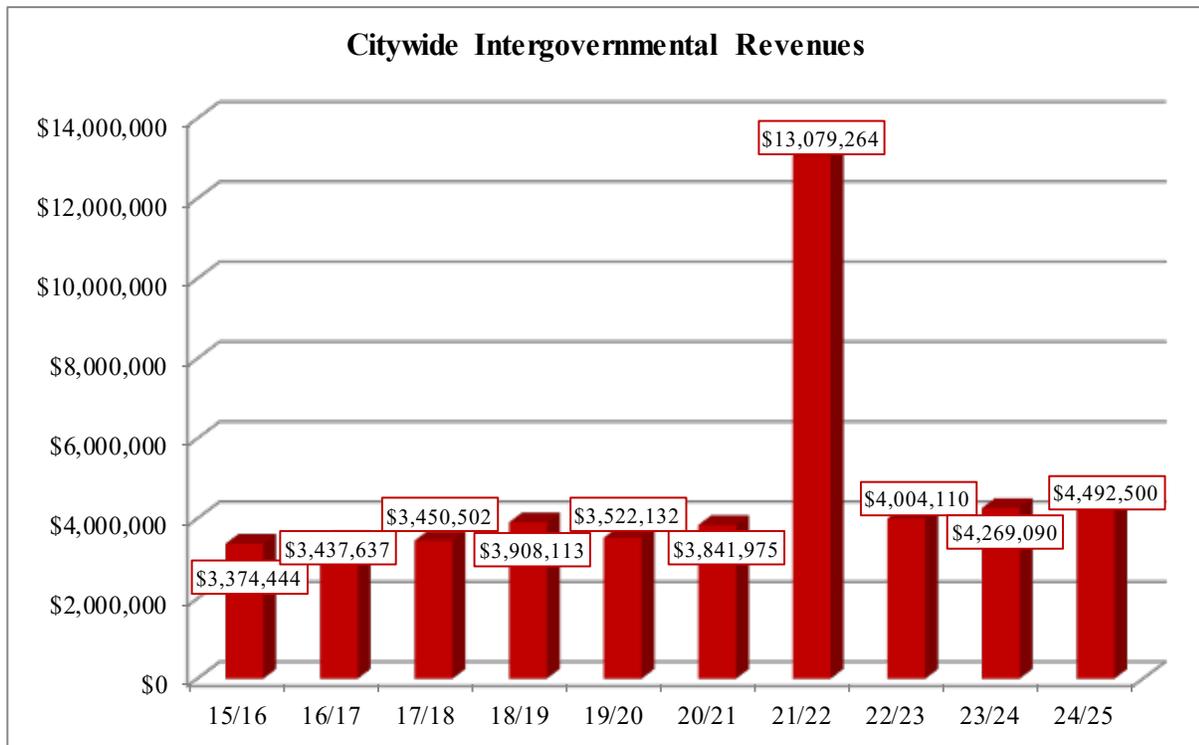
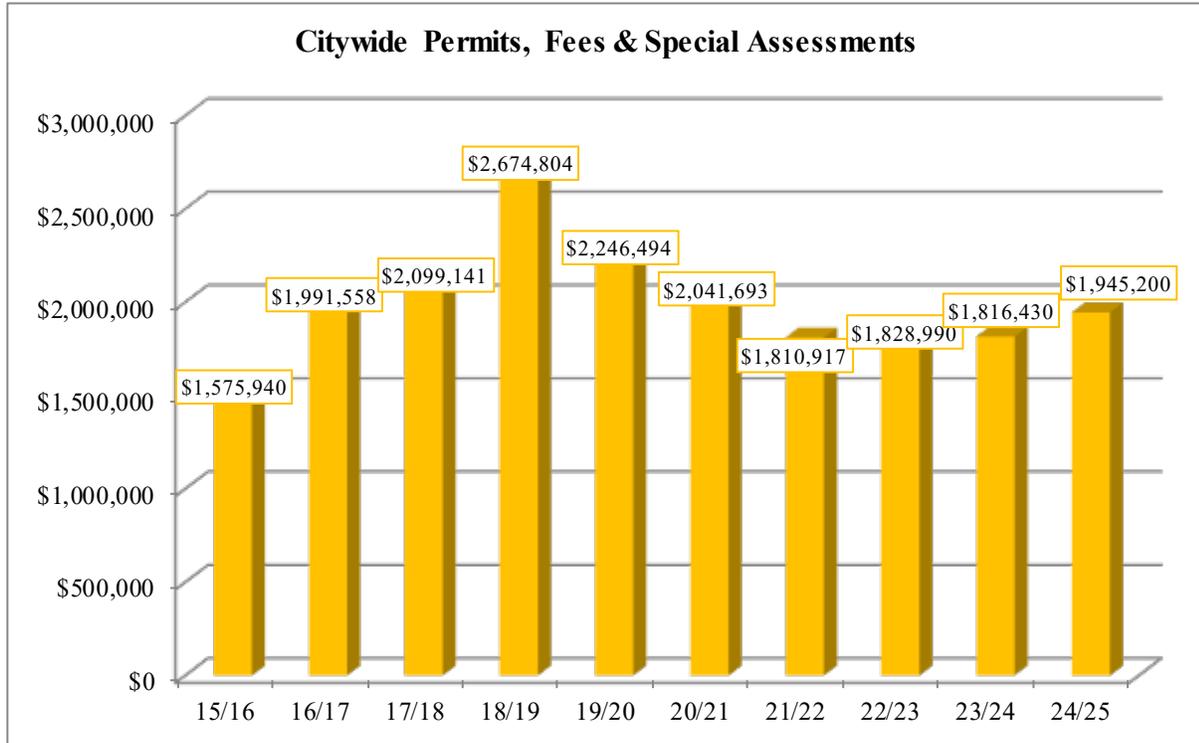
CITYWIDE 10 YEAR REVENUE/EXPENSES
(EXCLUDING FUND BALANCE)

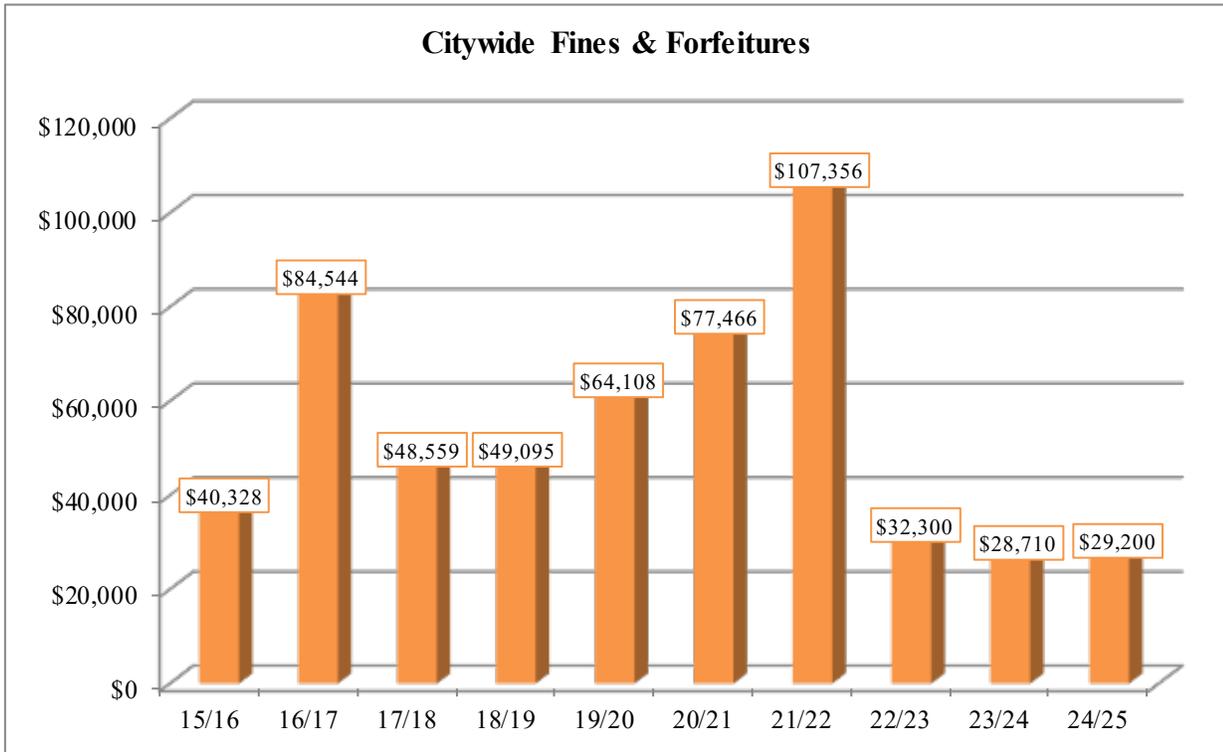
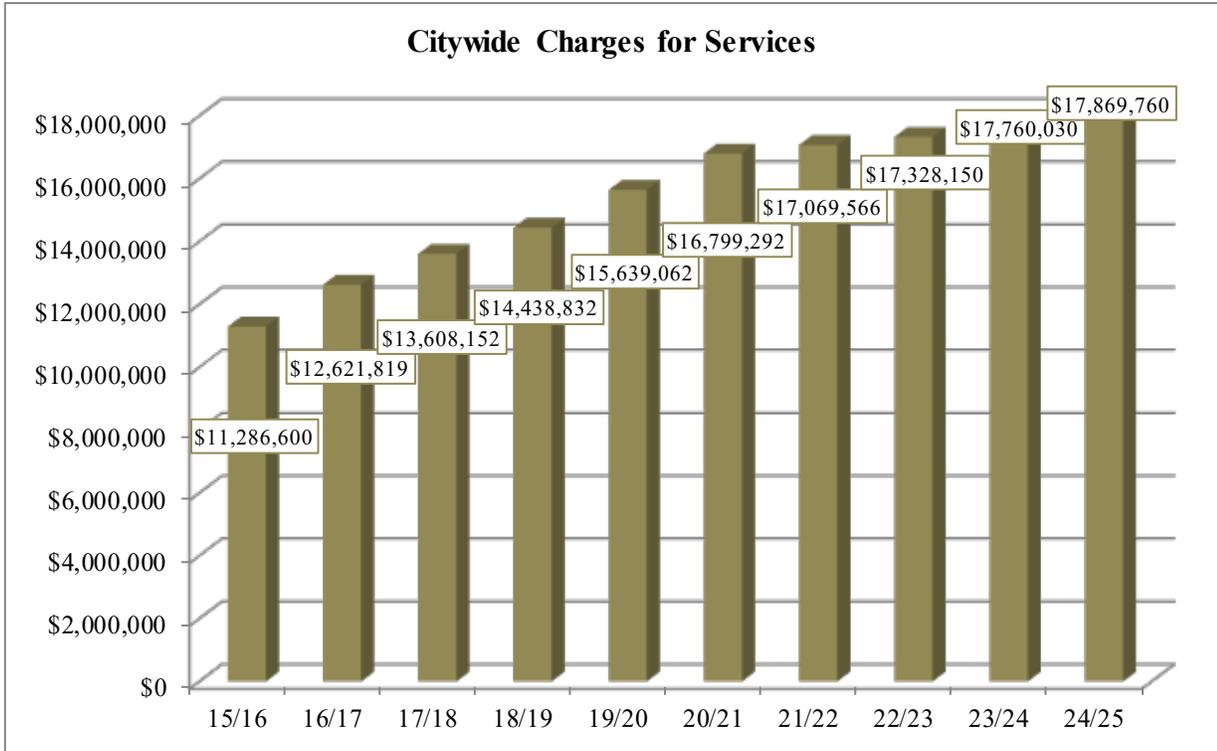
	15/16	16/17	17/18	18/19	19/20	20/21	21/22	22/23	Estimated 23/24	Projected 24/25
REVENUES										
Ad Valorem*	\$ 4,390,452	\$ 4,571,161	\$ 4,913,710	\$ 5,257,349	\$ 5,723,955	\$ 6,345,780	\$ 6,784,259	\$ 7,709,370	\$ 8,485,630	\$ 8,877,890
Franchise Fees & Other Taxes	5,694,928	5,656,267	5,914,352	6,200,487	6,188,027	6,558,957	7,505,277	7,547,990	7,802,040	8,004,650
Permits, Fees, Special Assessments	1,575,940	1,991,558	2,099,141	2,674,804	2,246,494	2,041,693	1,810,917	1,828,990	1,816,430	1,945,200
Intergovernmental	3,374,444	3,437,637	3,450,502	3,908,113	3,522,132	3,841,975	13,079,264	4,004,110	4,269,090	4,492,500
Charges For Services	11,286,600	12,621,819	13,608,152	14,438,832	15,639,062	16,799,292	17,069,566	17,328,150	17,760,030	17,869,760
Fines & Forfeitures	40,328	84,544	48,559	49,095	64,108	77,466	107,356	32,300	28,710	29,200
Indirect Allocation	1,591,610	1,681,170	1,645,920	1,663,370	1,380,620	1,336,390	1,331,220	1,120,590	1,204,450	1,204,450
Miscellaneous	1,417,798	500,656	120,323	1,698,538	1,501,114	373,059	955,962	1,277,780	1,243,950	685,950
Debt Proceeds	-	-	-	1,395,500	-	-	-	-	-	-
SUBTOTAL	29,372,100	30,544,812	31,800,659	37,286,088	36,265,512	37,374,612	48,643,820	40,849,280	42,610,330	43,109,600
Interfund Transfers	1,334,760	1,786,076	2,039,303	2,639,413	7,497,430	9,702,700	5,909,781	8,680,930	6,255,310	4,737,206
TOTAL REVENUES	\$ 30,706,860	\$ 32,330,888	\$ 33,839,962	\$ 39,925,501	\$ 43,762,942	\$ 47,077,312	\$ 54,553,601	\$ 49,530,210	\$ 48,865,640	\$ 47,846,806
EXPENDITURES										
General Government	\$ 3,929,961	\$ 4,423,836	\$ 4,489,037	\$ 4,553,342	\$ 4,708,577	\$ 2,785,230	\$ 4,708,516	\$ 5,150,080	\$ 9,134,315	\$ 6,438,368
Public Safety	5,428,925	5,765,916	5,773,175	6,002,404	5,766,274	6,010,995	6,192,162	6,621,920	6,843,330	7,373,040
Physical Environment	9,610,691	9,588,060	12,340,767	16,893,618	11,579,881	384,752	14,498,405	25,417,470	23,411,810	19,735,710
Transportation	1,600,036	1,325,033	1,388,689	1,314,482	1,476,720	694,982	1,012,691	1,819,250	4,633,050	2,576,650
Culture/Recreation	6,100,254	6,201,347	5,232,670	8,122,024	5,752,888	4,607,360	5,486,988	6,690,380	11,823,910	9,819,560
Debt Service	1,082,411	1,602,004	564,906	1,390,731	1,456,111	37,138	1,777,940	1,831,950	1,766,530	1,389,587
Non-Operating	3,202,525	3,403,040	3,274,789	1,661,114	1,378,673	2,726,247	4,648,139	4,497,220	4,339,450	4,959,450
SUBTOTAL	30,954,803	32,309,236	33,064,033	39,937,715	32,119,124	17,246,704	38,324,841	52,028,270	61,952,395	52,292,365
Interfund Transfers	1,334,760	1,786,076	2,042,936	2,639,413	7,497,430	867,000	5,907,511	6,342,170	5,903,140	4,737,206
TOTAL EXPENDITURES	\$ 32,289,563	\$ 34,095,312	\$ 35,106,969	\$ 42,577,128	\$ 39,616,554	\$ 18,113,704	\$ 44,232,353	\$ 58,370,440	\$ 67,855,535	\$ 57,029,571

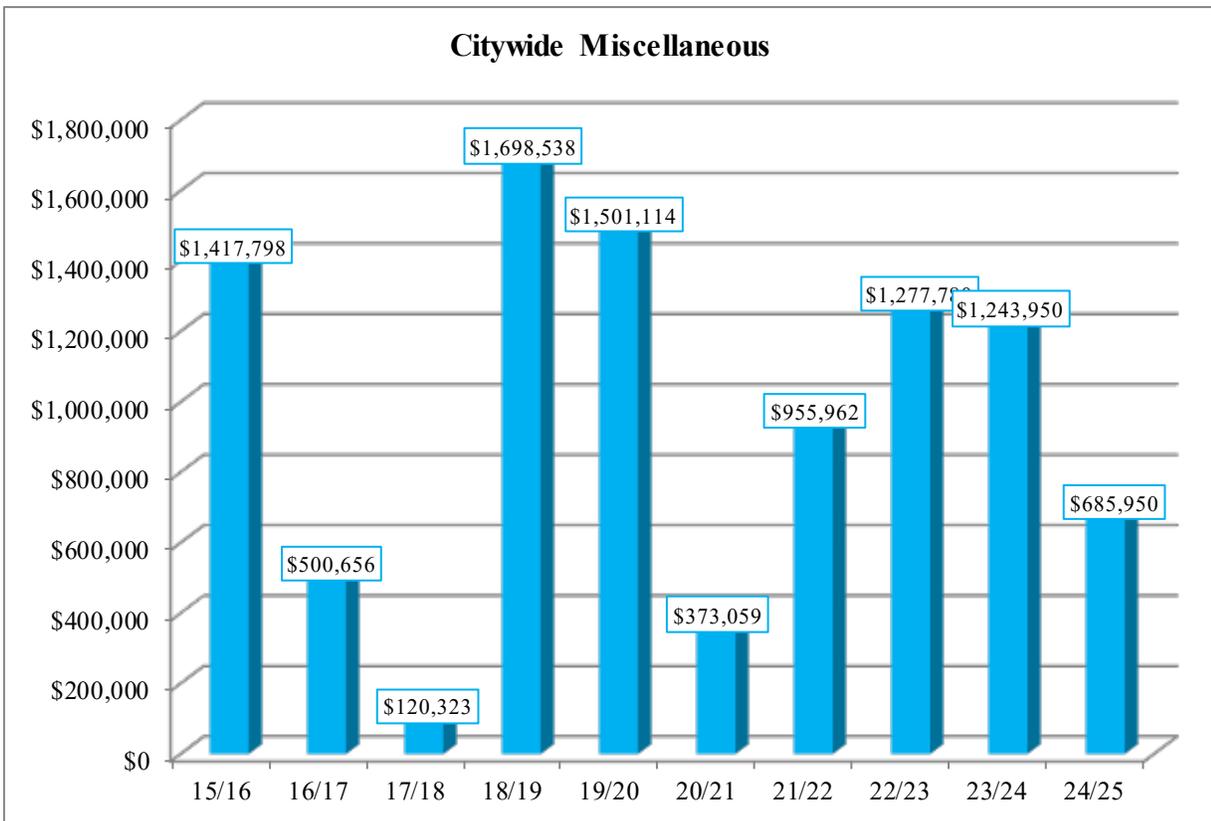
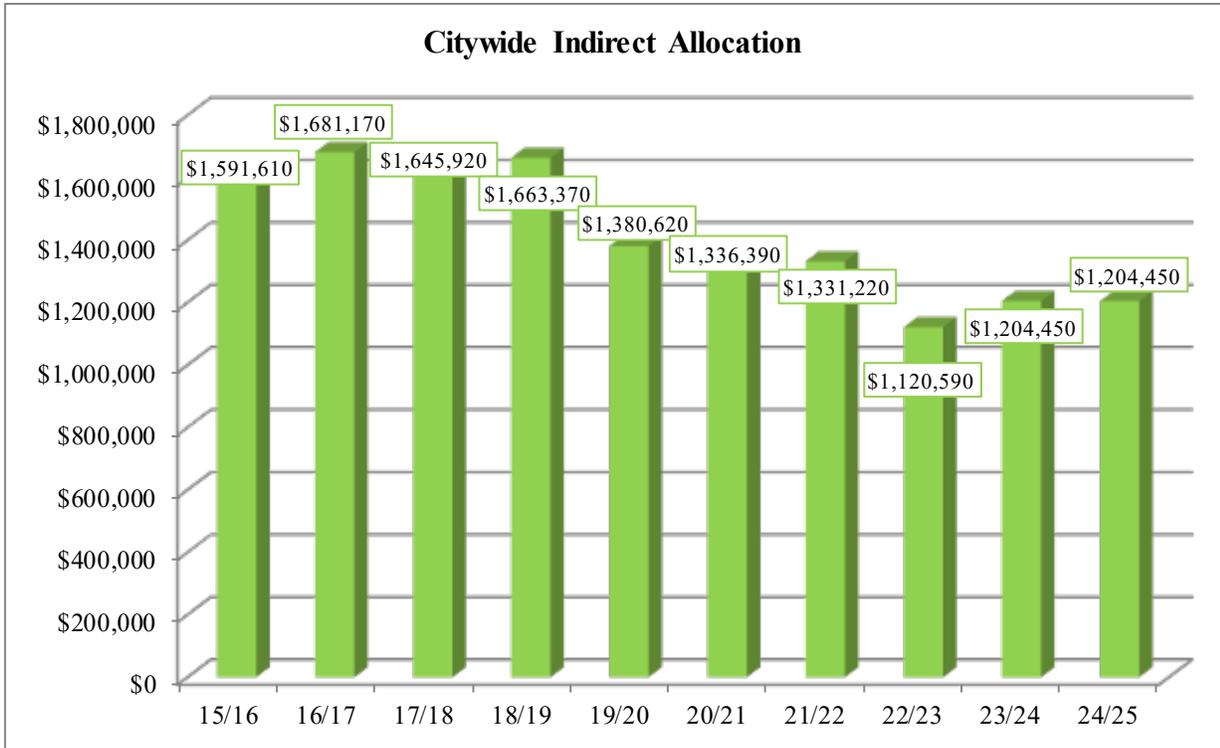
*Includes Pinellas County Contribution



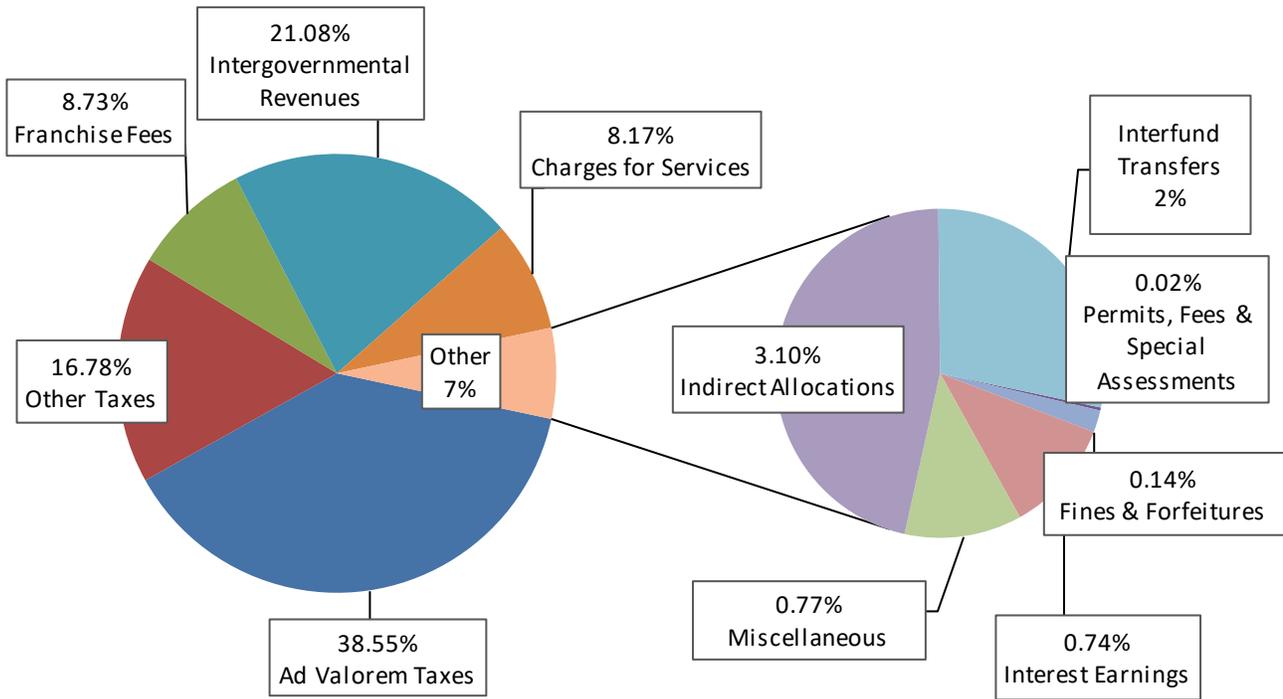








GENERAL FUND REVENUES BY SOURCE



	Adopted Budget 2024-25	%
Ad Valorem Taxes	\$ 7,779,440	38.55%
Other Taxes	3,385,900	16.78%
Franchise Fees	1,762,200	8.73%
Permits, Fees & Special Assessments	4,000	0.02%
Intergovernmental Revenues	4,253,000	21.08%
Charges for Services	1,649,190	8.17%
Fines & Forfeitures	29,200	0.14%
Interest Earnings	150,000	0.74%
Miscellaneous	155,540	0.77%
Indirect Allocations	624,980	3.10%
Interfund Transfers	384,310	1.90%
GENERAL FUND REVENUES	\$ 20,177,760	100.00%

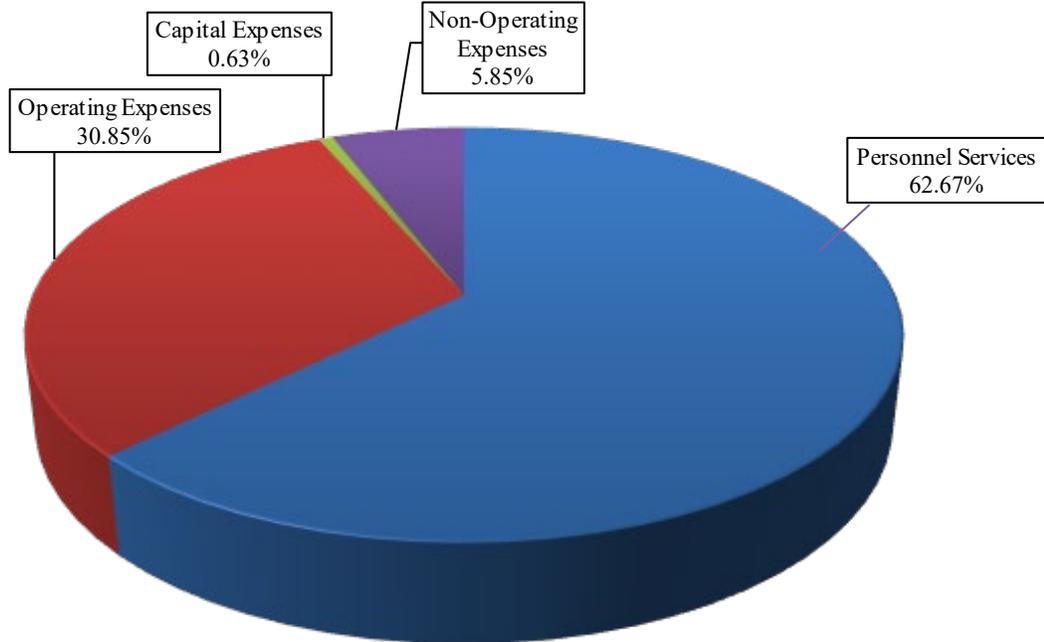
GENERAL FUND REVENUES BY SOURCE
FISCAL YEAR COMPARISON

	Estimated Year End 2023-24	Adopted Budget 2024-25	FY 2024-25 Over/(Under) Estimated	% Change FY 2024-25 Over/(Under) Estimate
Ad Valorem Taxes	\$ 7,211,800	\$ 7,779,440	\$ 567,640	7.87%
Other Taxes	3,299,890	3,385,900	86,010	2.61%
Franchise Fees	1,710,100	1,762,200	52,100	3.05%
Permits, Fees & Special Assessments	4,030	4,000	(30)	-0.74%
Intergovernmental Revenues	4,023,340	4,253,000	229,660	5.71%
Charges for Services	1,639,250	1,649,190	9,940	0.61%
Fines & Forfeitures	28,710	29,200	490	1.71%
Interest Earnings	150,000	150,000	-	0.00%
Miscellaneous	129,040	155,540	26,500	20.54%
Indirect Allocations	624,980	624,980	-	0.00%
GENERAL FUND REVENUES	18,821,140	19,793,450	972,310	5.17%
Interfund Transfers	384,310	384,310	-	0.00%
TOTAL REVENUES & TRANSFERS	19,205,450	20,177,760	972,310	5.06%
Fund Balance Carryforward	13,964,450	12,343,250	(1,621,200)	-11.61%
TOTAL REVENUES/TRANSFERS/FUND BALANCE	\$ 33,169,900	\$ 32,521,010	\$ (648,890)	-1.96%

GENERAL FUND EXPENDITURES BY TYPE
FISCAL YEAR COMPARISON

	Estimated Year End 2023-24	Adopted Budget 2024-25	FY 2024-25 Over/(Under) Estimated	% Change FY 2024-25 Over/(Under) Estimate
General Government	\$ 3,515,220	\$ 3,823,588	\$ 308,368	8.77%
Public Safety	6,660,530	7,295,640	635,110	9.54%
Physical Environment	521,940	557,110	35,170	6.74%
Transportation	845,770	999,730	153,960	18.20%
Culture and Recreation	6,307,010	7,049,290	742,280	11.77%
Non-Operating Expenses	697,530	682,530	(15,000)	-2.15%
GENERAL FUND EXPENDITURES	18,548,000	20,407,888	1,859,888	10.03%
Interfund Transfers	2,293,650	543,650	(1,750,000)	-76.30%
TOTAL EXPENDITURES & TRANSFERS	20,841,650	20,951,538	109,888	0.53%
Fund Balance	12,328,250	11,569,472	(758,778)	-6.15%
TOTAL EXPENDITURES/TRANSFERS/FUND BALANCE	\$ 33,169,900	\$ 32,521,010	\$ (648,890)	-1.96%

**GENERAL FUND
EXPENDITURES BY OBJECT**

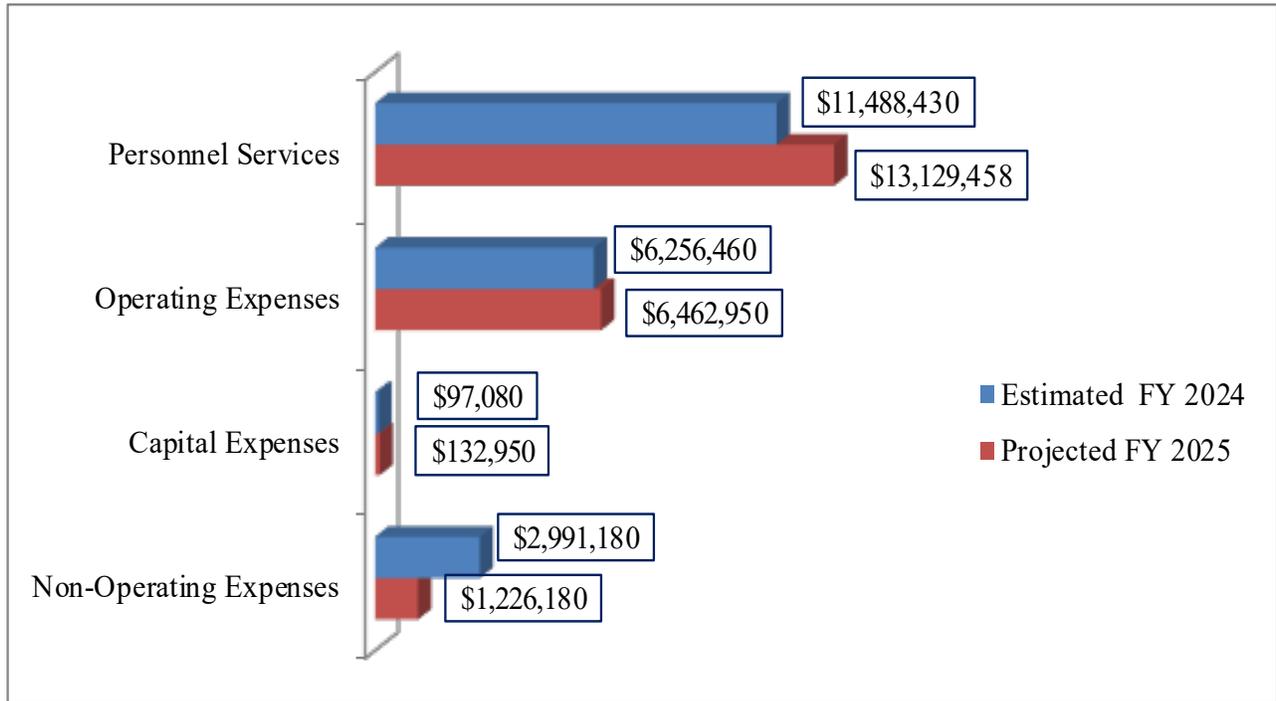


	Adopted Budget	
	2024-25	%
Personnel Services	\$ 13,129,458	62.67%
Operating Expenses	6,462,950	30.85%
Capital Expenses	132,950	0.63%
Non-Operating Expenses	1,226,180	5.85%
Total Expenditures	20,951,538	100.00%
Fund Balance	11,569,472	
Total Expenditures & Reserves	\$ 32,521,010	

GENERAL FUND EXPENDITURES BY DEPT & OBJECT

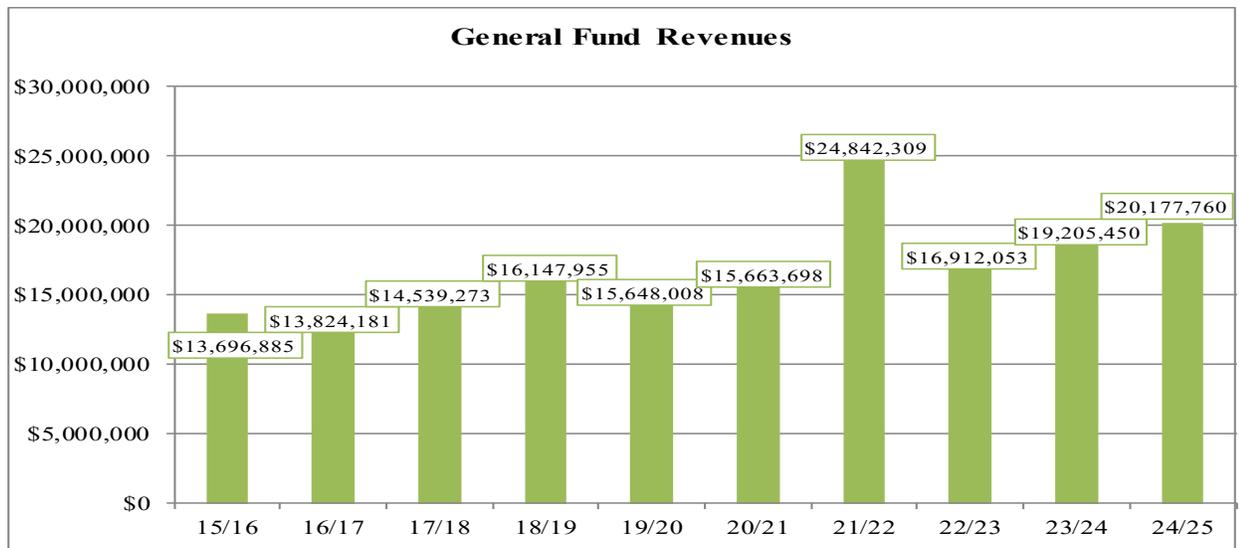
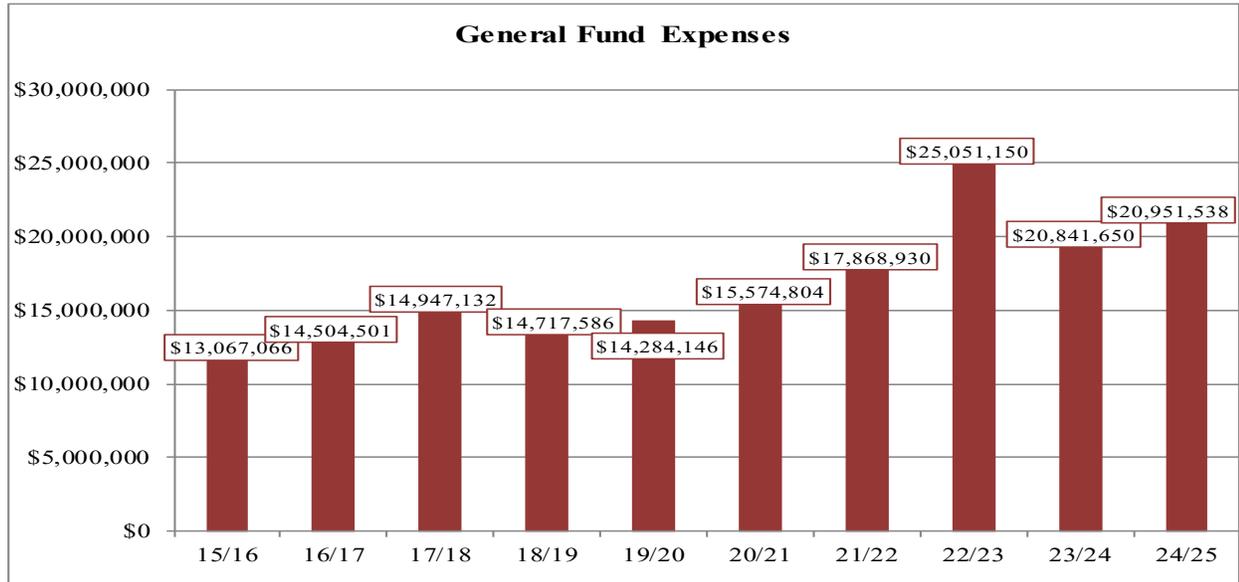
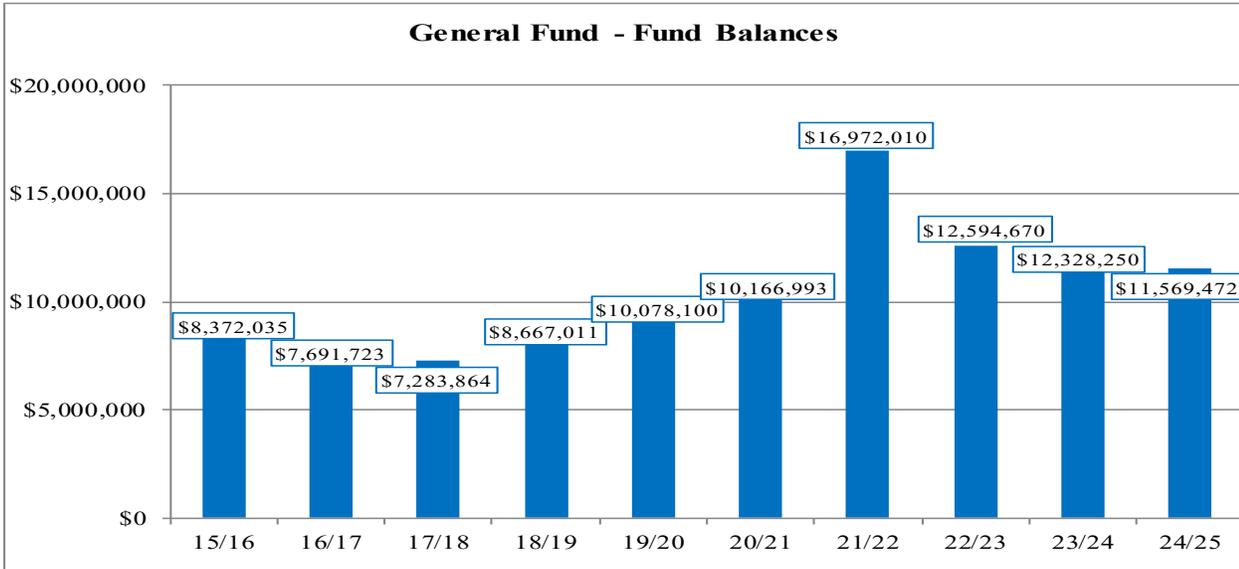
Department	Personnel Services	Operating Expenses	Capital	Non-Operating	Total Expenses	As a % of Total GF Expenditures
City Commission	\$ 28,590	\$ 56,270	\$ -	\$ 120,000	\$ 204,860	0.98%
City Manager	303,994	8,370	-	-	312,364	1.49%
City Clerk	165,474	58,090	-	-	223,564	1.07%
Human Resources	434,440	87,500	-	-	521,940	2.49%
Finance	312,880	38,010	-	-	350,890	1.67%
Community Development	352,930	34,260	-	-	387,190	1.85%
City Attorney	-	205,860	-	-	205,860	0.98%
Elections	-	2,000	-	-	2,000	0.01%
General Government	350,300	466,030	-	-	816,330	3.90%
Law Enforcement	-	1,905,250	-	-	1,905,250	9.09%
Fire	4,395,820	611,770	-	-	5,007,590	23.90%
Building	332,740	50,060	-	-	382,800	1.83%
Engineering	518,200	38,910	-	-	557,110	2.66%
Streets	772,490	227,240	-	-	999,730	4.77%
Fleet Maintenance	283,090	91,310	-	-	374,400	1.79%
Building Maintenance	478,070	66,120	-	-	544,190	2.60%
Main St.	-	299,900	-	-	299,900	1.43%
Library	1,297,500	324,350	93,050	-	1,714,900	8.19%
Recreation	2,000,100	1,220,430	39,900	-	3,260,430	15.56%
Parks	1,102,840	671,220	-	-	1,774,060	8.47%
Other	-	-	-	1,106,180	1,106,180	5.28%
TOTAL EXPENDITURES	\$ 13,129,458	\$ 6,462,950	\$ 132,950	\$ 1,226,180	\$ 20,951,538	100.00%

GENERAL FUND EXPENDITURES BY OBJECT FISCAL YEAR COMPARISON



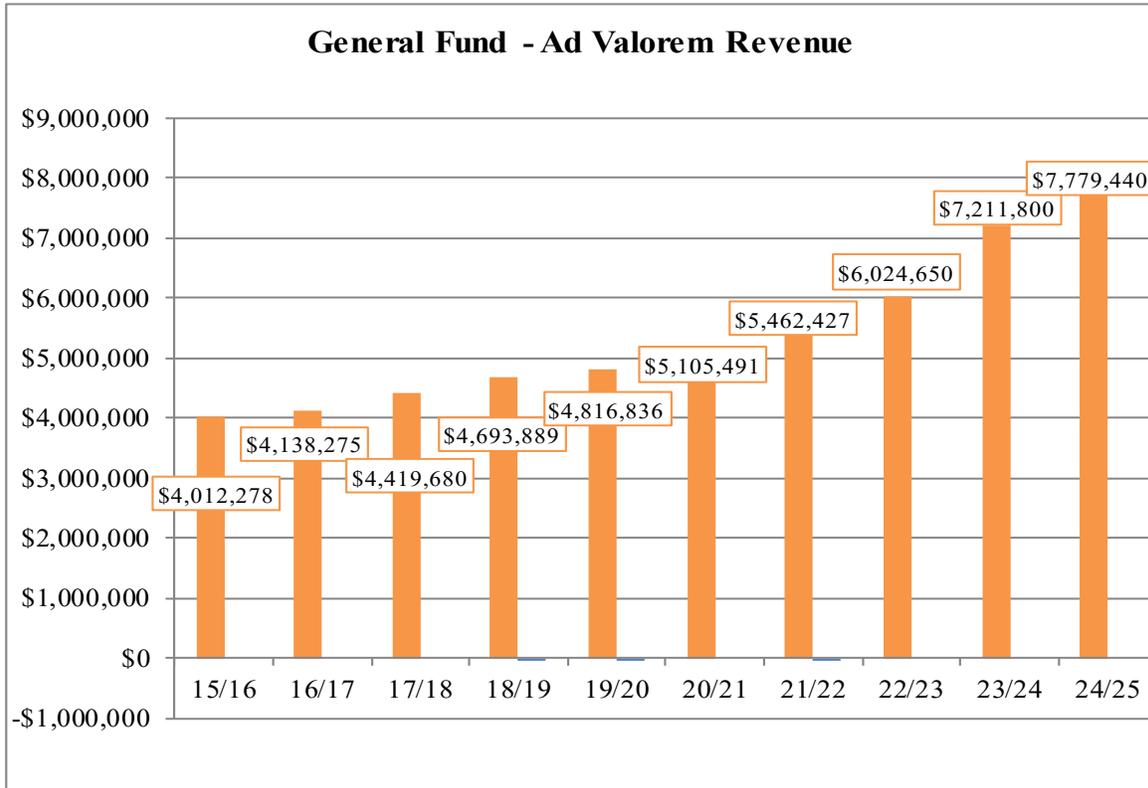
	Estimated Year End 2023-24	Adopted Budget 2024-25	FY 2024-25 Over/(Under) Estimated	% Change FY 2024-25 Over/(Under) Estimate
Personnel Services	\$ 11,488,430	\$ 13,129,458	\$ 1,641,028	14.28%
Operating Expenses	6,256,460	6,462,950	206,490	3.30%
Capital Expenses	97,080	132,950	35,870	36.95%
Non-Operating Expenses	2,991,180	1,226,180	(1,765,000)	-59.01%
TOTAL EXPENDITURES	\$20,833,150	\$20,951,538	\$ 118,388	0.57%

GENERAL FUND 10 YEAR COMPARISON



General Fund Major Revenue Sources

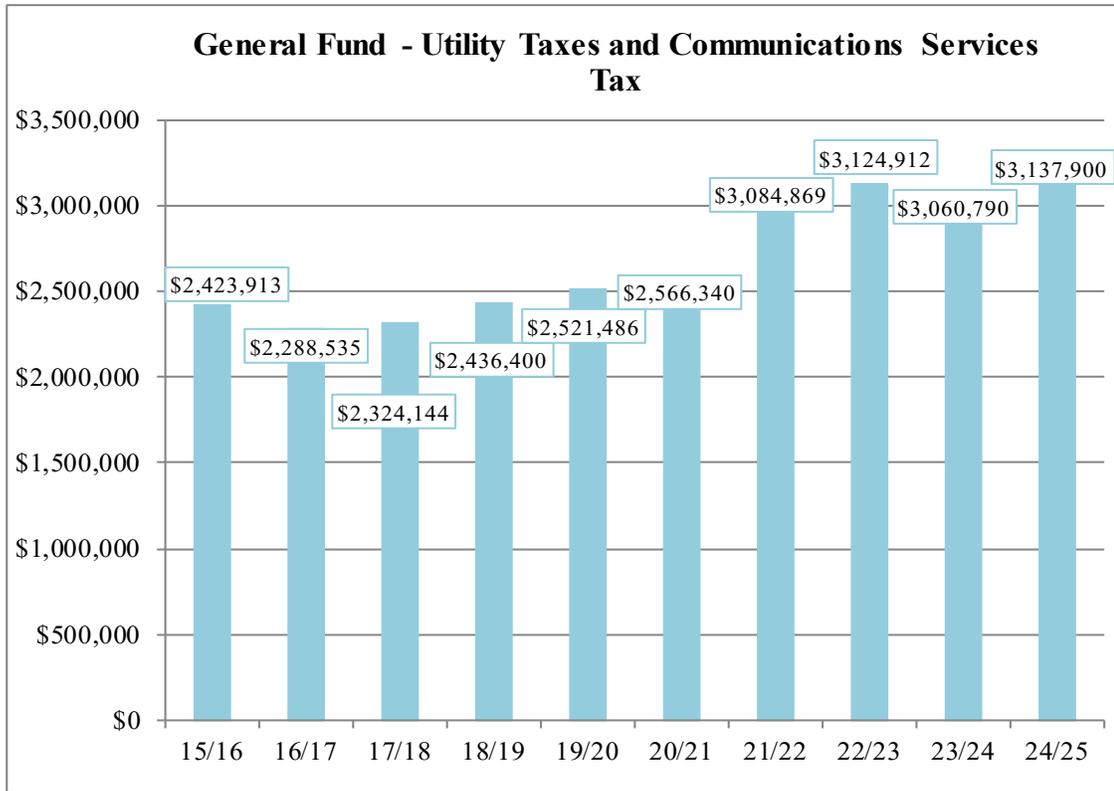
The General Fund is the chief operating fund of the City. Most General Fund revenues are derived from property taxes, utility taxes, franchise fees and State shared revenues, and taxes. The following graphs represent the major revenue sources in the General Fund.



Under Florida Law, the assessment of all properties and the collection of all City property taxes are consolidated in the offices of the Pinellas County Property Appraiser and the Pinellas County Tax Collector. State laws regulating tax assessments are also designed to assure a consistent property valuation method statewide. Florida Statute, Section 200.081, limits ad valorem taxes against real properties and tangible personal property to 10 mills, except for voted levies. The tax levy of the City is established by the City Commission prior to October 1 of each year. The Pinellas County Property Appraiser incorporates the millage into the total tax levy, which includes the tax requirements of the municipalities, independent districts, and the Pinellas County School Board.

For fiscal year 2025, the City's gross taxable value of \$2,073,131,598 increased by \$149,962,537 or 7.8% from the prior year's final gross taxable value. The adopted millage rate of 3.9500 mills per \$1,000 assessed property value will generate \$7,779,440 in ad valorem revenue. This is an increase of \$569,060 or 7.89% over fiscal year 2024. The adopted millage is unchanged from the previous year. Ad valorem revenue is assumed to be 95 percent of taxes levied.

Ad valorem revenue represents 38.55% of total General Fund revenues.

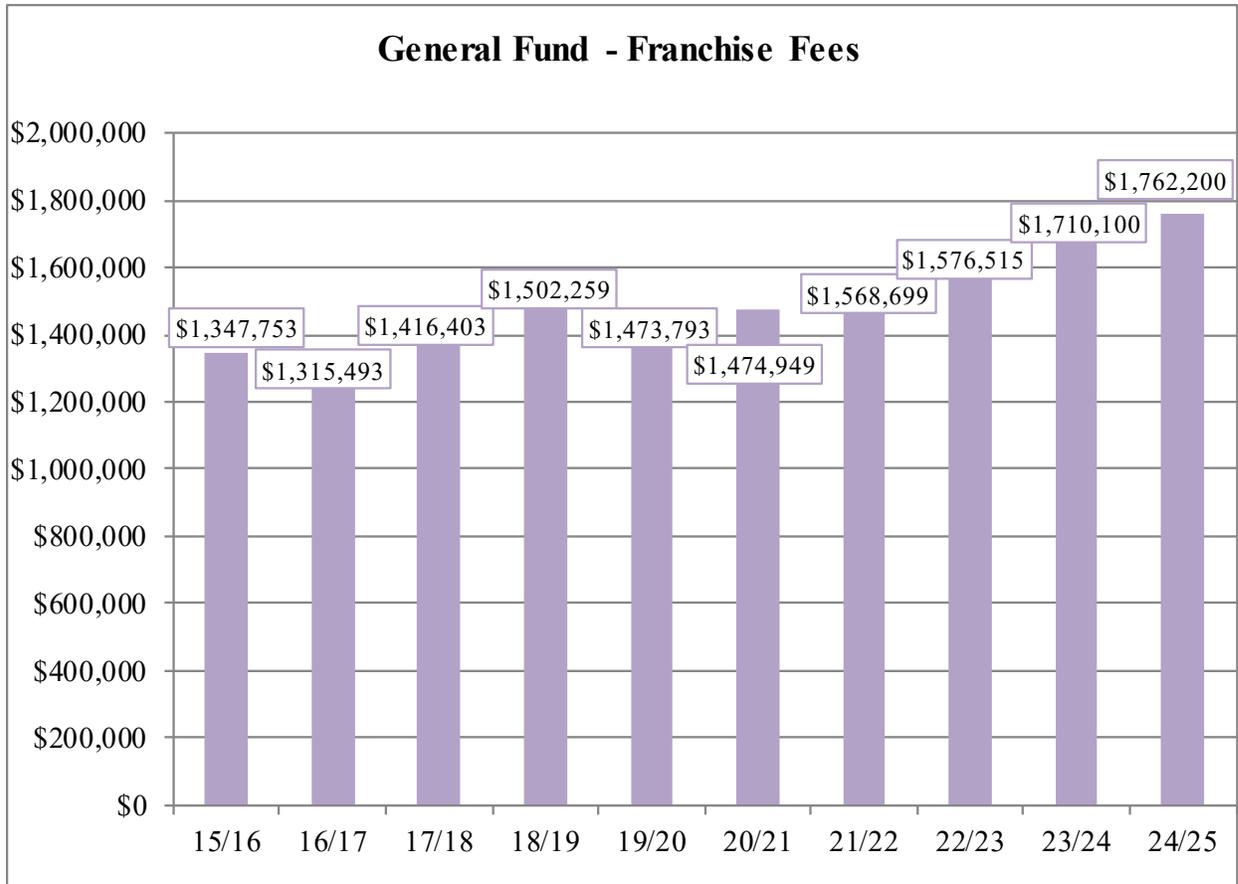


Utility tax revenues are derived from taxes levied on the purchase of electricity, fuel oil, natural gas and propane gas within City limits. Per Florida Statute, Section 166.231, the utility tax on electricity, natural gas and liquid propane is limited to 10% of gross receipts. Fuel oil purchases are taxed at 4 cents per gallon. Collections from these utility taxes are estimated at \$2,289,500 for fiscal year 2025. These estimates are based on known or approved rate adjustments by the public utility companies. In addition, these revenues are estimated based on prior and current year revenues received by the City.

Utility taxes also include Telecommunications tax. The Communications Services Tax was enacted to restructure taxes on telecommunications, cable, direct-to-home satellite and related services that existed prior to October 1, 2001. The tax is imposed on retail sales of communication services at a rate of 7.44%. Revenue estimates are based on historical trends and are expected to decline slightly. Collections from Communication Service Taxes are estimated at \$848,400 for fiscal year 2025.

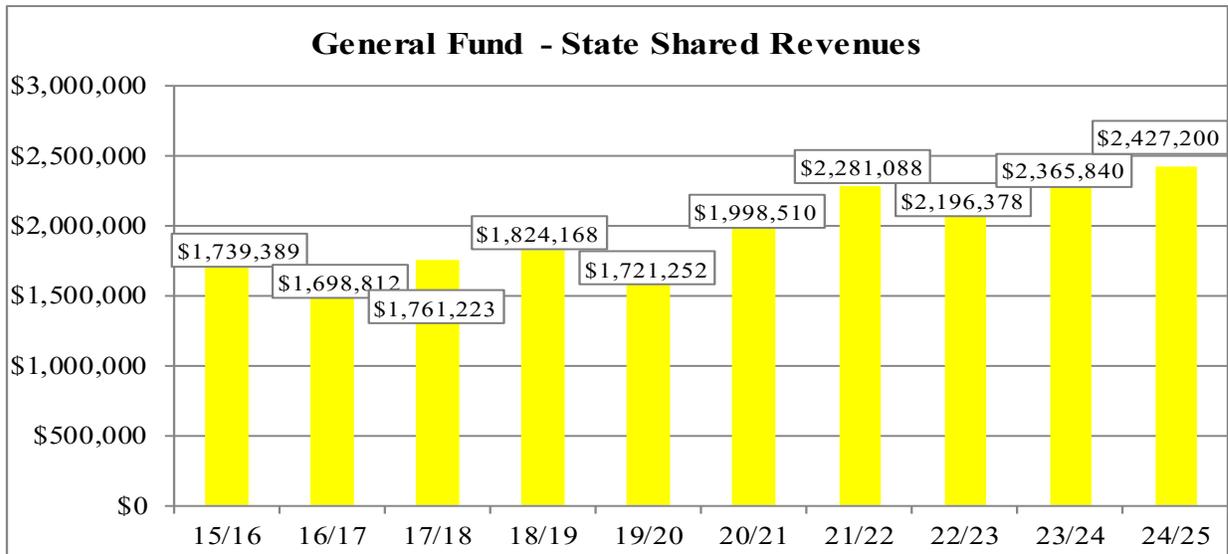
Also included within utility tax is tax revenue from the sale of natural gas, projected at \$107,000 and the sale of propane gas projected at \$12,300.

Utility tax and telecommunications tax revenues represent 15.55% of total General Fund revenues.



The City collects a franchise fee of 6% of gross receipts levied on a business in exchange for the purpose of operating a franchise for an electric power plant (Duke Energy) or a gas system (Clearwater Gas). Collections from electric franchise fees and gas franchise fees are estimated at \$1,678,200 and \$84,000, respectively, for fiscal year 2025. These estimates are based on known or approved rate adjustments by the public utility companies. In addition, these revenues are estimated based on prior and current year revenues received by the City.

Franchise fee revenues represent approximately 8.73% of total General Fund revenues.



The City receives revenues from the State of Florida from the following sources: Municipal Revenue Sharing; Mobile Home License Tax; Alcoholic Beverage License Tax; Half-Cent Sales Tax and Firefighters' Supplemental Compensation Insurance. The State determines the distribution to the local governments based upon tax collections, population and local ability to raise revenue.

Municipal Revenue Sharing - The Florida Revenue Sharing Act of 1972 was adopted by the Legislature to ensure a minimum level of revenue parity across units of local government. The program is funded with revenues received from the sales and use tax collections, state alternative fuel user decal fee collections and net collections from the one-cent municipal fuel tax. Per Florida Statute, Section 218.245, these revenues are distributed to eligible municipalities that meet strict eligibility requirements. Per Florida Statute, Section 206.605, municipalities are required to expend the portion of funds derived from the One-Cent Municipal Fuel Tax for transportation-related expenditures.

Mobile Home License Tax - The State levies a mobile home license tax ranging from \$20 to \$80 per single wide unit, based on the length of the mobile home, and is collected in lieu of ad valorem taxes. Per Florida Statute, Section 320.081, the first \$1.50 of each license is paid to the State General Fund, with the remainder divided equally between the County School Board and the City.

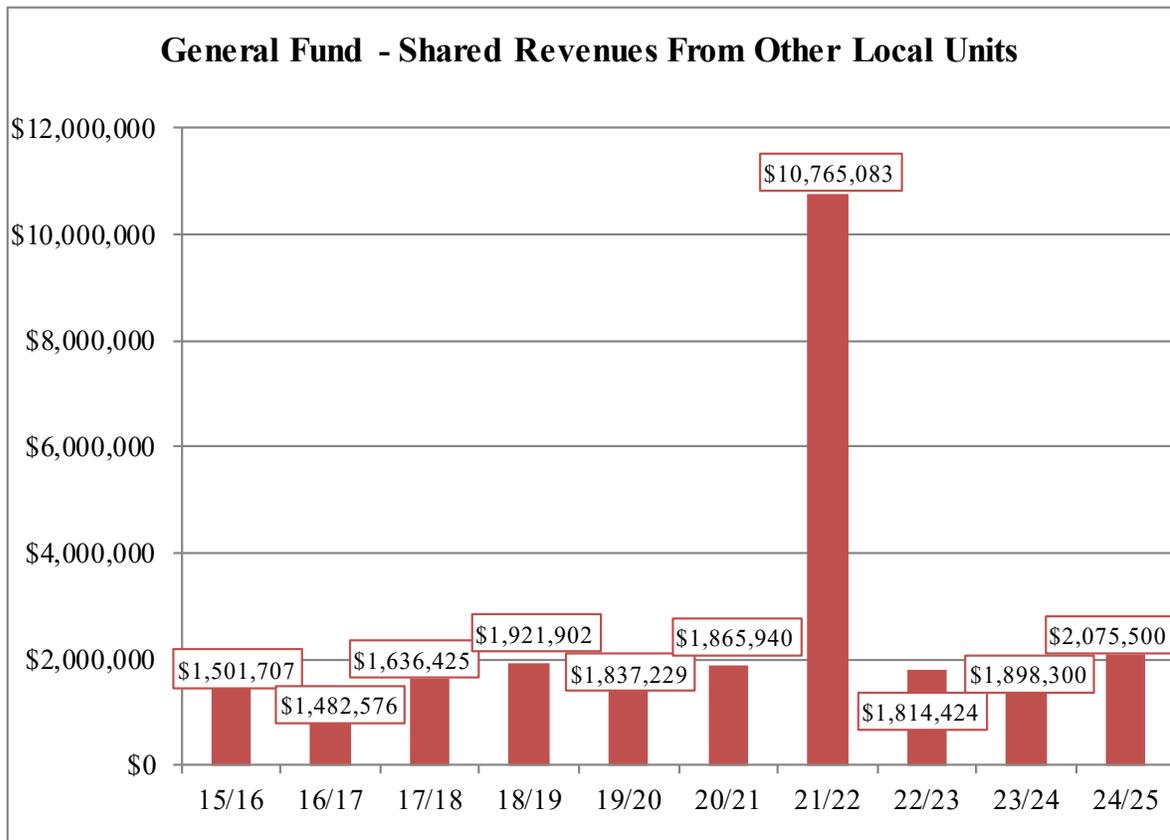
Alcoholic Beverage License Tax - Per Florida Statute, Section 561.342, 38% of the eligible taxes collected within the city of the annual state license tax levied on manufacturers, distributors, vendors, brokers, sales agents and importers of alcoholic beverages is shared with the city.

Local Government Half-Cent Sales Tax - The Local Government Half-Cent Sales Tax Program returns to cities and counties 9.88% of sales tax proceeds remitted to the State of Florida from the Local Government Half-Cent Sales Tax Clearing Trust Fund. Per Florida Statute, Section 218.62, the proportion for each municipal government is computed by dividing the population of that municipality by the sum of the total county population plus two-thirds of the unincorporated area population.

Firefighters' Supplemental Compensation Insurance - The Firefighters' Supplemental Compensation Program was established for firefighters who complete certain fire-related educational programs. Per Florida Statute, Section 633.382, any municipality employing firefighters shall be paid supplemental compensation based on the following criteria: 1) \$50 shall be paid monthly to each firefighter who receives an associate degree from a college, which degree is applicable to fire department duties, and 2) \$110 shall be paid monthly to each firefighter who receives a bachelor's degree, applicable to fire department duties, from an accredited college or university.

Revenue estimates are based on historical trends. Collections from State Shared Revenues for fiscal year 2025 are estimated at \$2,427,200. FY 2025 estimates are 3.72 percent higher than FY2024 based on historical trends.

State shared revenues represent 10.29% of total General Fund revenues.



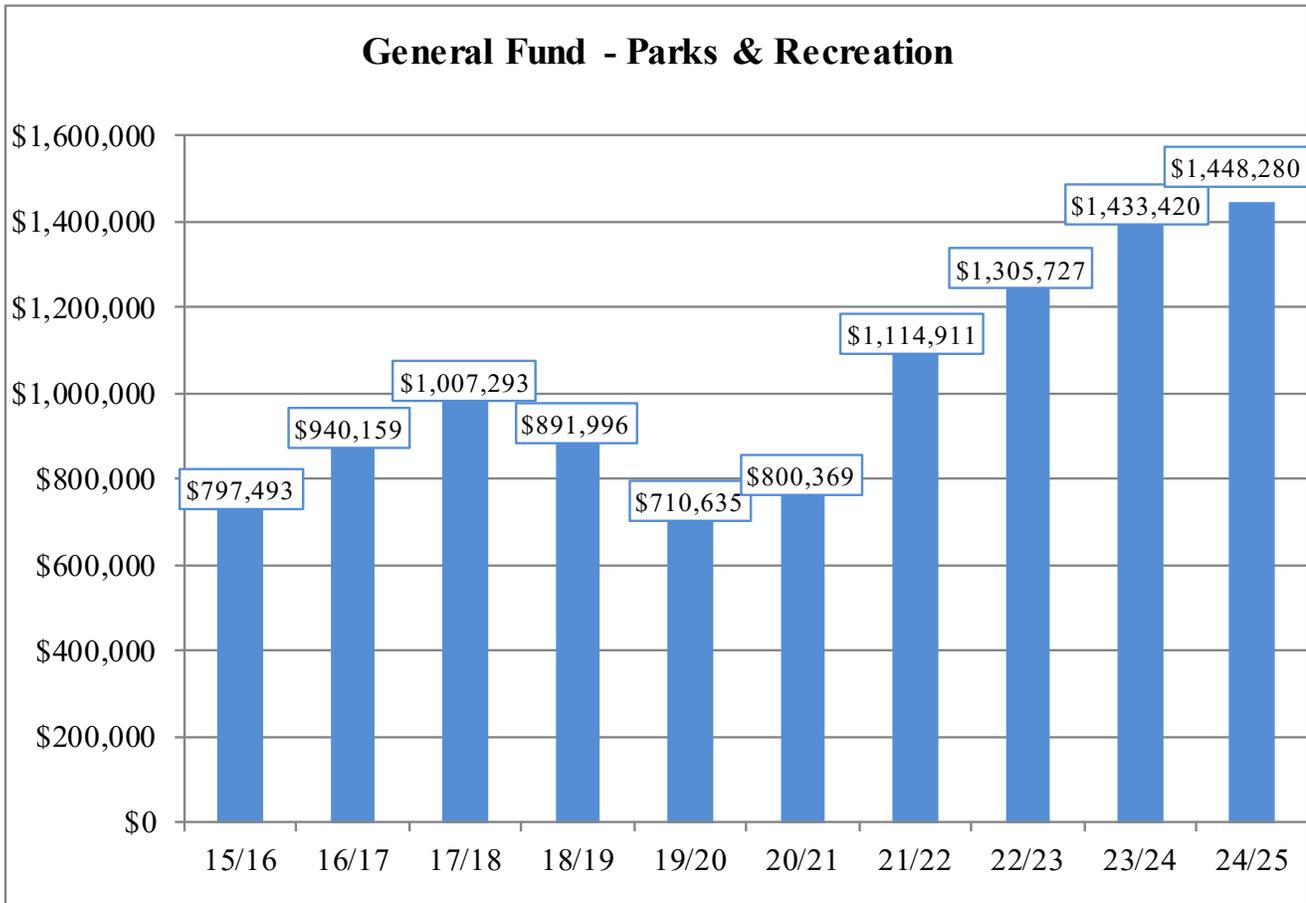
The City receives revenues from Pinellas County based on interlocal agreements and state law requirements for Emergency Medical Services, Fire Services and Library Services. Collections from the County for these services are estimated to be \$1,511,000 for fiscal year 2025.

Emergency Medical Services (EMS) Tax - The County levies a special County-wide EMS property tax. The City then provides Advanced Life Support (ALS) under contract with the Pinellas Emergency Medical Services Authority. For fiscal year 2025, the City expects to receive \$1,328,500 from Pinellas County for this service.

Safety Harbor Fire District Tax - The City provides fire protection services within a fire district established by Pinellas County. Within the unincorporated portion of the fire district, the County levies a fire district property tax, the proceeds from which are remitted to the City in return for the provision of fire services. Currently, the Fire District Tax provides approximately 5.76% of the portion of the Fire Department budget not supported by EMS funding. For fiscal year 2025, the City expects to receive \$182,500 from Pinellas County for this service.

Library Cooperative Tax - The City is a member of the Pinellas Public Library Cooperative (PPLC), which provides the City a portion of County ad valorem taxes. Municipal libraries provide services free of charge to residents of the unincorporated County and participating municipalities in return for this funding. The ability of the Cooperative to fund core services enhances the quality of library services County-wide and allows libraries to leverage their local dollars to their best possible use. For fiscal year 2025, the City expects to receive \$303,000 from the PPLC.

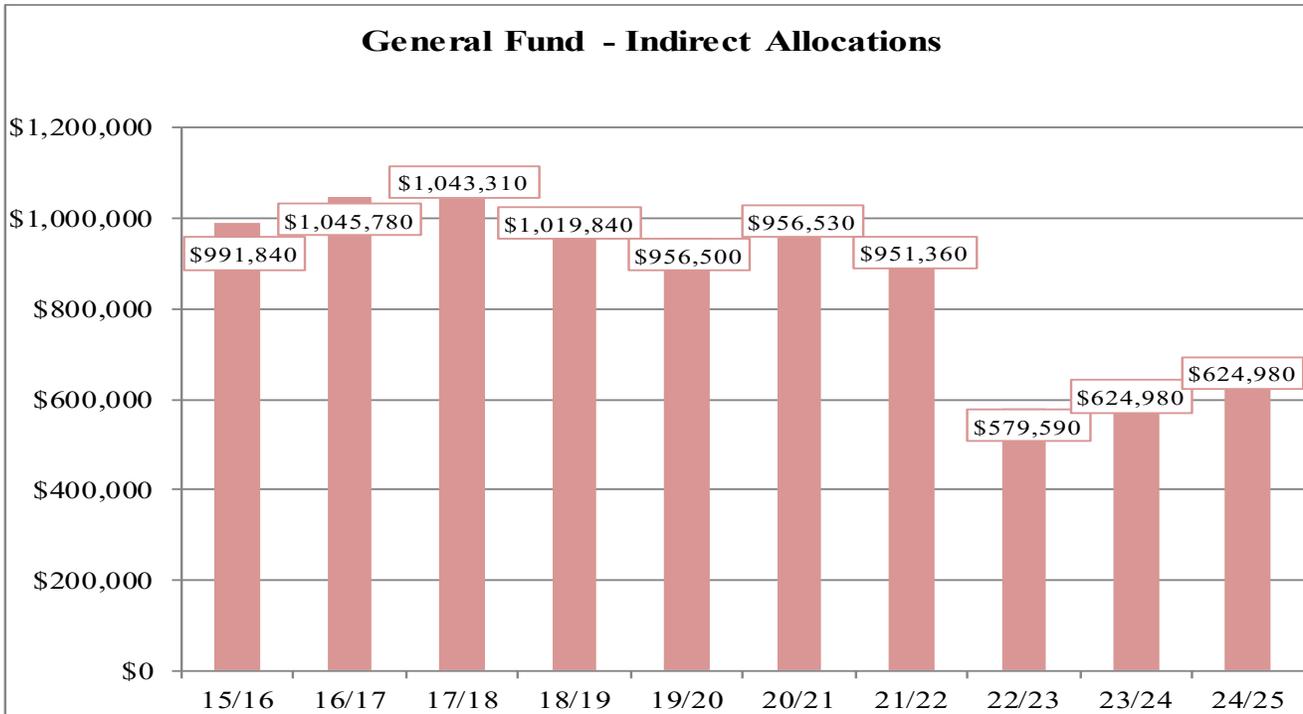
Shared revenues from other local units represent 2.53% of total General Fund revenues.



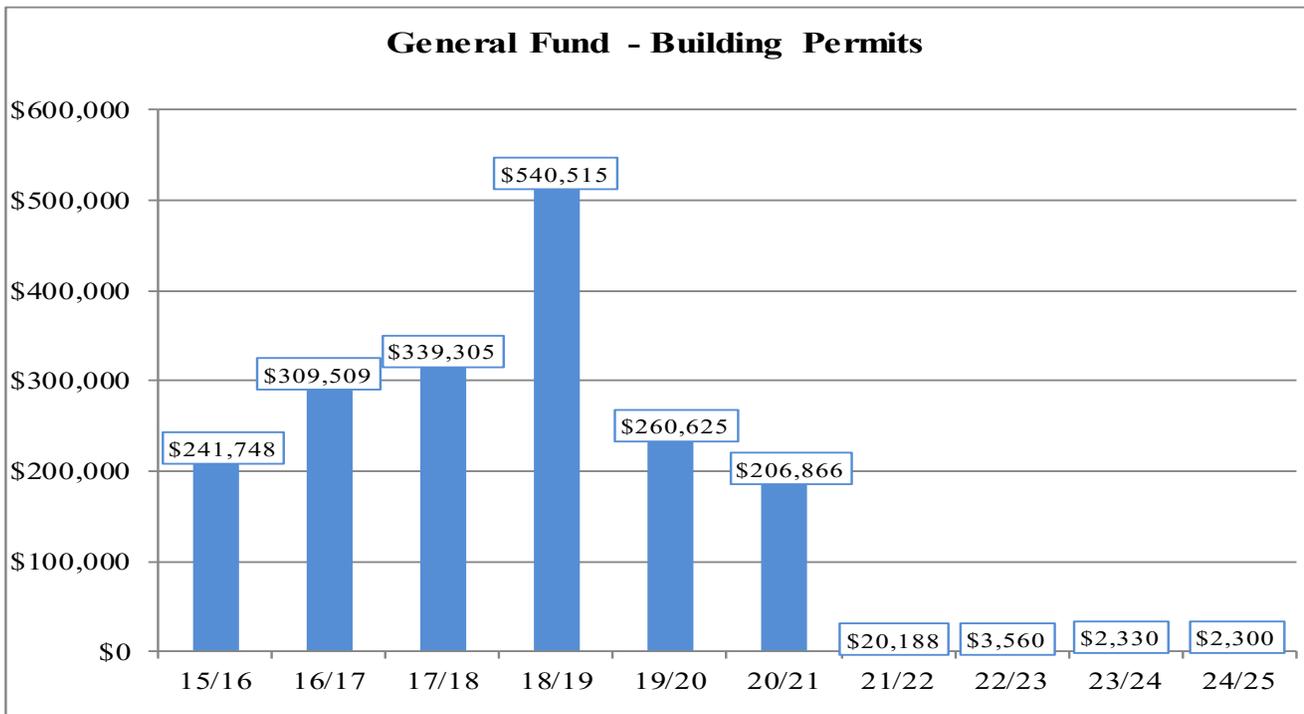
The City Commission grants recreation fee authority to the Leisure Services Department to maintain and improve the quality of residents' amenities and services. The collection of recreation fees directly supports the General Fund. Fees for classes, programs and events vary due to specialized services offered; for example, gymnastics class, dance lessons, karate lessons, yoga lessons, etc. Instructional, educational and recreational activities are conducted throughout the year through various venues (recreation centers, parks, etc.). A large recreation revenue generator is the licensed after-school programs and full-day summer camps. The City Commission directs Leisure Services staff to conduct city-wide special events throughout the year and emphasizes the inclusion of Safety Harbor non-profit organizations, which benefit from the events.

Revenue estimates are based on historical trends and expected participation growth. For fiscal year 2025, Culture and Recreation revenues (Parks and Recreation) are estimated at \$1,448,280.

Culture and Recreation revenues represent approximately 7.18% of total General Fund revenues.



Indirect allocations include various reimbursements to the General Fund from the City's Enterprise and Special Revenue Funds. Administrative reimbursements are distributed for General Fund administrative support departments such as based on the department's annual budget.



The Building Division issues permits to insure that the city's building codes and safety regulations are adhered to. Inspections are conducted for building, electrical, plumbing, mechanical and other applicable codes, including the tree ordinance.





CITY OF SAFETY HARBOR
ADOPTED FY 2024/2025 BUDGET

GENERAL FUND REVENUE SUMMARY

	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Adjusted Budget 2023-24	Estimated Year End 2023-24	Adopted Budget 2024-25
Ad Valorem Taxes	\$ 5,459,664	\$ 6,024,650	\$ 7,211,800	\$ 7,211,800	\$ 7,211,800	\$ 7,779,440
Other Taxes	114,375	126,342	113,100	113,100	113,100	122,000
Utility Taxes	3,084,868	3,124,912	3,167,460	3,167,460	3,060,790	3,137,900
Local Business Tax	131,022	139,061	130,000	130,000	126,000	126,000
Building Permits	20,188	3,560	10,900	10,900	2,330	2,300
Franchise Fees	1,568,699	1,576,515	1,710,100	1,710,100	1,710,100	1,762,200
Other Permits & Fees	3,736	2,690	3,760	3,760	1,700	1,700
Federal Grants	9,070,471	-	-	-	-	-
State Shared Revenues	2,281,088	2,196,378	2,340,090	2,340,090	2,365,840	2,427,200
Grants from Other Local Units	241,669	262,276	262,000	262,000	303,930	303,000
Shared Revenue from Other Local Units	1,203,810	1,284,055	1,353,570	1,353,570	1,353,570	1,522,800
General Government	16,874	22,780	11,790	11,790	21,790	21,100
Public Safety	39,374	157,774	154,070	154,070	156,170	157,090
Culture & Recreation	1,122,552	1,314,350	1,327,340	1,327,340	1,441,290	1,456,000
Judgements & Fines	11,970	8,052	10,000	10,000	7,510	8,000
Fines-Library	2,442	3,197	2,100	2,100	1,200	1,200
Fines-Local Ordinance Violation	92,943	12,586	20,000	20,000	20,000	20,000
Interest Earnings	(817,016)	-	150,000	150,000	150,000	150,000
Rents & Royalties	20,540	-	20,540	20,540	20,540	20,540
Disposition of Fixed Assets	67,570	47,088	60,000	60,000	60,000	60,000
Sales of Surplus Materials & Scrap	1,393	7,261	5,000	5,000	5,000	5,000
Contributions and Donations from Private Sources	31,217	-	15,000	15,000	15,000	41,500
Other Miscellaneous Revenue	173,341	18,936	28,500	28,500	28,500	28,500
Indirect Allocations	951,360	579,590	624,980	624,980	624,980	624,980
TOTAL REVENUES	24,894,150	16,912,053	18,732,100	18,732,100	18,821,140	19,793,450
Interfund Transfers	157,000	255,740	384,310	384,310	384,310	384,310
TOTAL OTHER SOURCES REVENUE	157,000	255,740	384,310	384,310	384,310	384,310
TOTAL REVENUE AND OTHER SOURCES	25,051,150	17,167,793	19,116,410	19,116,410	19,205,450	20,177,760
FUND BALANCE CARRYFORWARD	-	-	12,594,670	13,011,248	13,964,450	12,343,250
TOTAL GENERAL FUND REVENUES, TRANSFERS, OTHER SOURCES AND FUND BALANCE CARRYFORWARD	\$ 25,051,150	\$ 17,167,793	\$ 31,711,080	\$ 32,127,658	\$ 33,169,900	\$ 32,521,010

CITY OF SAFETY HARBOR
ADOPTED FY 2024/2025 BUDGET

GENERAL FUND EXPENDITURES SUMMARY

Department	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Adjusted Budget 2023-24	Estimated Year End 2023-24	Adopted Budget 2024-25
City Commission	\$ 190,917	\$ 287,868	\$ 204,910	\$ 663,022	\$ 288,360	\$ 204,860
City Manager	261,798	282,144	301,150	305,050	301,550	312,364
City Clerk	214,472	188,721	205,150	207,350	208,400	223,564
Elections	701	1,465	6,100	6,100	6,000	2,000
Human Resources	281,938	397,701	519,290	532,738	449,030	521,940
Finance	315,562	324,782	330,350	340,628	353,240	350,890
Community Development	324,968	441,548	364,600	364,721	436,070	387,190
Building	318,767	293,780	347,410	419,123	390,610	382,800
City Attorney	163,600	200,759	196,010	196,010	196,010	205,860
General Government	403,171	418,017	530,660	544,001	566,840	816,330
Law Enforcement	1,530,279	1,609,248	1,732,050	1,732,050	1,732,050	1,905,250
Fire	4,211,607	4,320,861	4,507,330	4,552,614	4,537,870	5,007,590
Engineering	426,925	480,147	515,770	523,870	521,940	557,110
Streets	529,792	595,982	860,400	906,361	845,770	999,730
Fleet Maintenance	251,491	301,401	340,880	340,897	336,400	374,400
Building Maintenance	452,193	518,084	494,310	513,513	508,320	544,190
Main St.	119,875	113,301	269,990	269,990	271,200	299,900
Library	1,296,672	1,357,374	1,447,090	1,467,294	1,464,820	1,714,900
Recreation	2,213,377	2,603,997	2,989,870	3,063,484	2,982,140	3,260,430
Parks	1,321,186	1,466,786	1,667,130	1,692,662	1,588,850	1,774,060
Non-Operating	333,091	523,480	562,530	562,530	562,530	562,530
TOTAL EXPENDITURES	15,162,382	16,727,446	18,392,980	19,204,008	18,548,000	20,407,888
Interfund Transfers	2,707,720	4,615,470	2,293,650	2,293,650	2,293,650	543,650
TOTAL EXPENDITURES AND TRANSFERS	17,870,102	21,342,916	20,686,630	21,497,658	20,841,650	20,951,538
FUND BALANCE	-	-	11,024,450	10,630,000	12,328,250	11,569,472
TOTAL GENERAL FUND EXPENDITURES, TRANSFERS AND FUND BALANCE	\$ 17,870,102	\$ 21,342,916	\$ 31,711,080	\$ 32,127,658	\$ 33,169,900	\$ 32,521,010
<u>SUMMARY (excluding interfund transfers)</u>						
Total Revenues	\$ 24,894,150	\$ 16,912,053	\$ 18,732,100	\$ 18,732,100	\$ 18,821,140	\$ 19,793,450
Total Expenditures	15,162,382	16,727,446	18,392,980	19,204,008	18,548,000	20,407,888
Total Difference	\$ 9,731,768	\$ 184,607	\$ 339,120	\$ (471,908)	\$ 273,140	\$ (614,438)
<u>SUMMARY (including interfund transfers)</u>						
Total Revenues	\$ 25,051,150	\$ 17,167,793	\$ 19,116,410	\$ 19,116,410	\$ 19,205,450	\$ 20,177,760
Total Expenditures	17,870,102	21,342,916	20,686,630	21,497,658	20,841,650	20,951,538
Total Difference	\$ 7,181,048	\$ (4,175,123)	\$ (1,570,220)	\$ (2,381,248)	\$ (1,636,200)	\$ (773,778)

CITY OF SAFETY HARBOR
ADOPTED FY 2024/2025 BUDGET

GENERAL FUND REVENUE DETAIL

Revenue Code	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Adjusted Budget 2023-24	Estimated Year End 2023-24	Adopted Budget 2024-25
TAXES						
311.01-00 Local Option Tax	\$ 5,462,427	\$ 6,024,650	\$ 7,211,800	\$ 7,211,800	\$ 7,211,800	\$ 7,779,440
311.02-00 Prior Year	(2,763)	-	-	-	-	-
Local Option Taxes	5,459,664	6,024,650	7,211,800	7,211,800	7,211,800	7,779,440
312.01-00 Insur Prem Tax Firefighters Pension	114,375	126,342	113,100	113,100	113,100	122,000
Other Taxes	114,375	126,342	113,100	113,100	113,100	122,000
314.01-00 Electric	2,224,570	2,240,425	2,313,300	2,313,300	2,086,790	2,170,200
314.04-00 Natural Gas	92,241	94,743	95,880	95,880	105,000	107,000
314.08-00 Propane Gas	14,613	13,140	14,350	14,350	12,000	12,300
314.09-00 Telecommunications Tax	753,444	776,604	743,930	743,930	857,000	848,400
Utility Taxes	3,084,868	3,124,912	3,167,460	3,167,460	3,060,790	3,137,900
316.01-00 Occupational Licenses	131,022	139,061	130,000	130,000	126,000	126,000
Local Business Tax	131,022	139,061	130,000	130,000	126,000	126,000
TOTAL TAXES	8,789,929	9,414,965	10,622,360	10,622,360	10,511,690	11,165,340
PERMITS, FEES, & SPECIAL ASSESSMENTS						
319.01-00 Certificate of Occupancy Fees	-	-	6,000	6,000	-	-
322.01-00 Building	17,563	1,405	2,400	2,400	100	100
322.02-00 Electrical	-	5	-	-	30	-
322.03-00 Plumbing	-	-	-	-	-	-
322.04-00 Mechanical	-	-	-	-	-	-
322.10-00 Tree Application Fee	2,625	2,150	2,500	2,500	2,200	2,200
Building Permits	20,188	3,560	10,900	10,900	2,330	2,300
323.01-00 Electricity	1,490,061	1,495,976	1,627,700	1,627,700	1,627,700	1,678,200
323.04-00 Gas	78,638	80,539	82,400	82,400	82,400	84,000
Franchise Fees	1,568,699	1,576,515	1,710,100	1,710,100	1,710,100	1,762,200
329.01-00 Signs	121	-	160	160	500	500
329.09-00 Misc Building Fees	3,615	2,690	3,600	3,600	1,200	1,200
Other Permits & Fees	3,736	2,690	3,760	3,760	1,700	1,700
TOTAL PERMITS, FEES & SPECIAL ASSESSMENTS	1,592,623	1,582,765	1,724,760	1,724,760	1,714,130	1,766,200

CITY OF SAFETY HARBOR
ADOPTED FY 2024/2025 BUDGET

GENERAL FUND REVENUE DETAIL

Revenue Code		Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2021-22	2022-23	Budget 2023-24	Budget 2023-24	Year End 2023-24	Budget 2024-25
INTERGOVERNMENTAL REVENUE							
331.09-00	Federal	9,070,471	-	-	-	-	-
	Federal Grants	9,070,471	-	-	-	-	-
334.07-00	Recreation						
	State Grants	-	-	-	-	-	-
335.01-20	State Rev Sharing Sales Tax	631,701	644,450	620,340	620,340	655,060	674,000
335.01-21	State Rev Sharing Motor Fuel Tax	160,987	157,195	156,070	156,070	164,800	169,500
335.01-22	State Rev Sharing Special Motor Fuel Tax	96	147	80	80	80	80
335.01-40	Mobile Home Licenses	16,045	17,377	17,500	17,500	25,000	25,000
335.01-50	Alcoholic Bev Licenses	12,933	4,695	15,000	15,000	19,300	21,400
335.01-80	Local Govt 1/2 Sales Tx	1,428,874	1,343,073	1,500,000	1,500,000	1,470,500	1,510,000
335.02-30	Firefighters Suppl Comp	18,480	18,550	19,100	19,100	19,100	14,520
335.04-10	Motor Fuel Tax Rebate	11,972	10,891	12,000	12,000	12,000	12,700
335.09-00	Other Grants						
	State Shared Revenues	2,281,088	2,196,378	2,340,090	2,340,090	2,365,840	2,427,200
337.70-00	Library Grant	241,669	262,276	262,000	262,000	303,930	303,000
	Grants from Other Local Units	241,669	262,276	262,000	262,000	303,930	303,000
338.09-01	Fire District Taxes	157,043	155,019	164,830	164,830	164,830	182,500
338.09-02	EMS District Taxes	1,022,556	1,050,449	1,076,900	1,076,900	1,076,900	1,328,500
338.09-03	EMS Cont. Medical Education-CME	24,211	78,587	111,840	111,840	111,840	11,800
338.09-55	Library						
	Shared Revenue from Other Local Units	1,203,810	1,284,055	1,353,570	1,353,570	1,353,570	1,522,800
	TOTAL INTERGOVERNMENTAL REVENUE	12,797,038	3,742,709	3,955,660	3,955,660	4,023,340	4,253,000
CHARGES FOR SERVICES							
341.02-00	Zoning Fees	12,475	18,521	8,000	8,000	18,000	18,000
341.04-00	Certif; Records Search	4,142	3,825	2,800	2,800	2,800	2,800
341.08-40	State Sales Tax	257	289	240	240	240	300
341.09-01	Election Qualifying Fees	-	145	750	750	750	-
	General Government	16,874	22,780	11,790	11,790	21,790	21,100
342.05-10	Engineering	2,450	2,200	2,000	2,000	3,500	3,500
342.05-20	Bldg Plan Checks	5,098	106,919	110,000	110,000	110,000	110,000
342.05-30	Reinspections	5,408	13,373	3,000	3,000	3,000	3,000
342.05-31	New Inspections	15,618	23,382	30,000	30,000	30,000	30,000
342.05-32	Lockouts						
342.05-40	Fire Inspection Fees	10,800	11,900	9,070	9,070	9,070	10,590
342.05-50	Fire Clasees	-	-	-	-	600	-
	Public Safety	39,374	157,774	154,070	154,070	156,170	157,090
343.09-10	Lot Mowing/Cleaning Fees	-	-	-	-	20,000	15,000
	Physical Environment	-	-	-	-	20,000	15,000
347.01-00	Library	789	1,122	1,000	1,000	1,000	1,000
347.01-10	Library Space Rental	1,121	506	200	200	350	200
347.01-15	Library Copier Revenues	7,209	6,975	6,000	6,000	6,500	6,500
347.01-16	Library Fax Revenue	-	-	-	-	-	-
347.01-17	Library Proctoring Revenue	40	20	40	40	20	20
	Library	9,159	8,623	7,240	7,240	7,870	7,720

CITY OF SAFETY HARBOR
ADOPTED FY 2024/2025 BUDGET

GENERAL FUND REVENUE DETAIL

Revenue Code		Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2021-22	2022-23	Budget 2023-24	Budget 2023-24	Year End 2023-24	Budget 2024-25
347.02-10	Community Ctr Classes	247,991	313,864	260,000	260,000	330,000	339,900
347.02-12	Rigsby Center Classes	77,674	80,611	81,000	81,000	83,000	85,490
347.02-13	Athletic Programs	73,271	29,147	20,000	20,000	24,000	24,720
347.02-14	Summer Daycamps	131,363	179,800	165,000	165,000	170,550	170,550
347.02-15	Misc Special Activities	2,470	1,469	-	-	11,570	12,500
347.02-16	Concession Sales	77	80	100	100	100	1,100
347.02-17	Museum Programs	38,032	56,162	40,000	40,000	54,000	55,620
347.02-18	Rigsby Center Part Day Camps	24,440	27,595	25,000	25,000	25,000	25,750
347.02-19	Community Center Part Day Camps	77,967	74,069	75,000	75,000	75,000	77,250
347.02-20	Museum Part Day Camps	66,652	74,790	66,000	66,000	66,000	68,000
347.02-21	Folly Farm Camps	31,148	40,170	31,000	31,000	31,000	31,000
347.02-22	Folly Farm Classes	7,097	6,835	6,500	6,500	6,500	6,700
347.02-39	Special Events	52,447	36,574	30,000	30,000	30,000	30,000
347.02-40	Rigsby Center Special Activities	2,736	3,317	2,500	2,500	2,500	2,500
347.02-41	Community Center Special Activities	4,735	3,552	7,000	7,000	8,000	8,000
347.02-42	Museum Special Activities	1,593	1,732	2,000	2,000	2,000	2,000
347.02-43	Folly Farm Special Activities	16,906	25,571	23,000	23,000	25,000	16,000
347.03-00	Recreation Field Trips	23,273	27,798	30,000	30,000	30,000	30,000
347.05-90	Rent - Community Ctr	61,068	68,275	60,000	60,000	70,000	70,000
347.05-91	Rent - Rigsby Center	4,773	6,772	6,000	6,000	7,000	7,000
347.05-93	Rent - Museum	4,342	5,623	5,500	5,500	5,500	5,500
347.05-94	Brochure Advertising	8,190	3,965	14,500	14,500	14,500	14,500
347.05-95	Park Shelters	21,142	56,941	68,000	68,000	60,000	60,000
347.12-14	Recreation Daycamps	120,318	163,006	223,000	223,000	223,000	225,000
349.11-00	Utility Fixtures	5,873	6,367	5,800	5,800	5,800	6,000
369.01-00	DBC Events Revenue	7,815	11,642	73,200	73,200	73,400	73,200
	Recreation	1,113,393	1,305,727	1,320,100	1,320,100	1,433,420	1,448,280
	Culture & Recreation	1,122,552	1,314,350	1,327,340	1,327,340	1,441,290	1,456,000
	TOTAL CHARGES FOR SERVICES	1,178,800	1,494,904	1,493,200	1,493,200	1,639,250	1,649,190
	FINES & FORFEITURES						
351.01-00	Fines	11,970	8,052	10,000	10,000	7,510	8,000
	Judgements & Fines	11,970	8,052	10,000	10,000	7,510	8,000
352.01-00	Fines	2,442	3,197	2,100	2,100	1,200	1,200
	Fines-Library	2,442	3,197	2,100	2,100	1,200	1,200
354.01-00	Code Enforcement	92,943	12,586	20,000	20,000	20,000	20,000
	Fines-Local Ordinance Violation	92,943	12,586	20,000	20,000	20,000	20,000
	TOTAL FINES & FORFEITURES	107,355	23,835	32,100	32,100	28,710	29,200

CITY OF SAFETY HARBOR
ADOPTED FY 2024/2025 BUDGET

GENERAL FUND REVENUE DETAIL

Revenue Code	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Adjusted Budget 2023-24	Estimated Year End 2023-24	Adopted Budget 2024-25
INTEREST EARNINGS						
361.01-00 Investments	165,079	-	150,000	150,000	150,000	150,000
361.50-00 Market Value Adj	(982,095)	-	-	-	-	-
Total Interest Earnings	(817,016)	-	150,000	150,000	150,000	150,000
MISCELLANEOUS REVENUE						
362.01-00 Rent-Public Facilities	20,540	-	20,540	20,540	20,540	20,540
Rents & Royalties	20,540	-	20,540	20,540	20,540	20,540
364.01-00 Sale/Disposal Of F.A.	67,570	47,088	60,000	60,000	60,000	60,000
Disposition of Fixed Assets	67,570	47,088	60,000	60,000	60,000	60,000
365.01-00 Scrap Sales	1,393	7,261	5,000	5,000	5,000	5,000
Sales of Surplus Materials & Scrap	1,393	7,261	5,000	5,000	5,000	5,000
366.05-55 Chrissie Elmore Trust	5,999	-	15,000	15,000	15,000	41,500
366.90-00 Weiss Donation for Folly Farms	20,000	-	-	-	-	-
366.93-00 Fire Donations	5,218	-	-	-	-	-
Contributions and Donations from Private Source	31,217	-	15,000	15,000	15,000	41,500
369.02-00 Claims/Insur. Settlements	50,303	11,858	20,000	20,000	20,000	20,000
369.09-00 Miscellaneous Revenue	123,038	7,078	8,500	8,500	8,500	8,500
Other Miscellaneous Revenue	173,341	18,936	28,500	28,500	28,500	28,500
TOTAL MISCELLANEOUS REVENUE	294,061	73,285	129,040	129,040	129,040	155,540
INDIRECT ALLOCATIONS						
369.04-01 Admin Reimb - W&S	225,060	107,230	139,240	139,240	139,240	139,240
369.04-02 Fleet/Bldg Reimb - W&S	110,270	93,530	84,690	84,690	84,690	84,690
369.04-03 Admin Reimb - Sanitation	135,770	53,060	68,580	68,580	68,580	68,580
369.04-04 Fleet/Bldg Reimb - Sanit	64,850	63,030	69,500	69,500	69,500	69,500
369.04-09 Fleet/Bldg Reimb-Stormwtr	19,210	20,330	23,890	23,890	23,890	23,890
369.04-11 Admin Reimb. Fr Stormwtr	42,070	15,730	20,670	20,670	20,670	20,670
369.04-13 Engineering Reimb - Storm	18,120	37,060	202,610	202,610	202,610	202,610
369.04-14 Engineering Reimb-W&S Fd	315,160	175,630	-	-	-	-
369.04-58 Bldg Maint - Marina Fund	20,850	13,990	15,800	15,800	15,800	15,800
Total Indirect Allocations	951,360	579,590	624,980	624,980	624,980	624,980
TOTAL SOURCES REVENUE	24,894,150	16,912,053	18,732,100	18,732,100	18,821,140	19,793,450
INTERFUND TRANSFERS						
381.32-00 Tsfr From Capital Project	-	255,740	255,740	255,740	255,740	255,740
381.67-00 Tsfr From CRA	157,000	-	128,570	128,570	128,570	128,570
Interfund Transfers	157,000	255,740	384,310	384,310	384,310	384,310
TOTAL TRANSFERS/OTHER SOURCES	157,000	255,740	384,310	384,310	384,310	384,310
389.01-00 Fund Balance Carryforward	-	-	12,594,670	13,011,248	13,964,450	12,343,250
TOTAL REVENUES, TRANSFERS, OTHER SOURCES AND FUND BALANCE	\$ 25,051,150	\$ 17,167,793	\$ 31,711,080	\$ 32,127,658	\$ 33,169,900	\$ 32,521,010

CITY OF SAFETY HARBOR
ADOPTED FY 2024/2025 BUDGET

General Fund 6-Year Forecast at Constant 3.950 Mills

	ESTIMATED 2023/24	Adopted 2024/25	PROJECTED 2025/26	PROJECTED 2026/27	PROJECTED 2027/28	PROJECTED 2028/29	TOTAL 6-YEAR FORECAST
Assessed Property Valuation	\$ 1,574,148,587	\$ 1,759,547,633	\$ 1,847,525,015	\$ 1,939,901,265	\$ 2,036,896,329	\$ 2,138,741,145	
Millage Rate *	3.9500	3.9500	3.9500	3.9500	3.9500	3.9500	
% Change in Millage Rate	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	
REVENUES							
Ad Valorem Taxes	7,211,800	7,779,440	6,932,840	7,279,480	7,643,450	8,025,630	44,872,640
Other Taxes	3,299,890	3,385,900	3,419,760	3,453,960	3,488,500	3,523,390	20,571,400
Franchise Fees	1,710,100	1,762,200	1,815,070	1,869,520	1,925,610	1,983,380	11,065,880
Permits, Fees & Special Assessments	4,030	4,000	4,040	4,080	4,120	4,160	24,430
Intergovernmental Revenues	4,023,340	4,253,000	4,380,590	4,512,010	4,647,370	4,786,790	26,603,100
Charges for Services	1,639,250	1,649,190	1,698,670	1,749,630	1,802,120	1,856,180	10,395,040
Fines & Forfeitures	28,710	29,200	29,490	29,780	30,080	30,380	177,640
Interest Earnings	150,000	150,000	151,500	153,020	154,550	156,100	915,170
Miscellaneous	129,040	155,540	157,100	158,670	160,260	161,860	922,470
Indirect Allocations	624,980	624,980	637,480	650,230	663,230	676,490	3,877,390
Interfund Transfers In	384,310	384,310	384,310	384,310	128,570	128,570	1,794,380
TOTAL REVENUES	\$ 19,205,450	\$ 20,177,760	\$ 19,610,850	\$ 20,244,690	\$ 20,647,860	\$ 21,332,930	\$ 121,219,540
Fund Balance Carryforward	13,964,450	12,328,250	11,554,472	9,360,332	7,868,275	6,209,236	
TOTAL REVENUES & FUND BALANCE FORWARD	\$ 33,169,900	\$ 32,506,010	\$ 31,165,322	\$ 29,605,022	\$ 28,516,135	\$ 27,542,166	\$ 121,219,540
EXPENDITURES							
Personnel Services	\$ 11,488,430	\$ 13,129,458	\$ 13,523,342	\$ 13,929,042	\$ 14,346,913	\$ 14,777,321	81,194,506
Operating Expenses	6,256,460	6,462,950	6,592,209	6,724,050	6,858,530	6,995,700	39,889,899
Capital Expenses	97,080	132,950	135,609	138,320	141,090	143,910	788,959
Capital Expense (Fire PPE)	-	-	-	27,580	28,410	29,260	85,250
Non-operating Costs	697,530	682,530	696,181	710,104	724,306	738,792	4,249,444
Interfund Transfers Out	2,293,650	543,650	857,650	207,650	207,650	207,650	4,317,900
TOTAL EXPENDITURES	\$ 20,833,150	\$ 20,951,538	\$ 21,804,990	\$ 21,736,746	\$ 22,306,900	\$ 22,892,633	\$ 130,525,957
Fund Balance	12,328,250	11,554,472	9,360,332	7,868,275	6,209,236	4,649,533	
Fund Reserve as % of Expenditures	59.2%	55.1%	42.9%	36.2%	27.8%	20.3%	
TOTAL EXPENDITURES & FUND BALANCE	\$ 33,161,400	\$ 32,506,010	\$ 31,165,322	\$ 29,605,022	\$ 28,516,135	\$ 27,542,166	\$ 130,525,957
APPROPRIATED (USE) OF BUDGETED FUND RESERVE	\$ (1,627,700)	\$ (773,778)	\$ (2,194,140)	\$ (1,492,056)	\$ (1,659,040)	\$ (1,559,703)	(9,306,417)
Stabilization (20% of Expenditures)	\$ 4,166,630	\$ 4,190,308	\$ 4,360,998	\$ 4,347,349	\$ 4,461,380	\$ 4,578,527	
Unassigned (Fund Balance - Contingency)	\$ 8,161,620	\$ 7,364,164	\$ 4,999,334	\$ 3,520,926	\$ 1,747,856	\$ 71,006	
Percent of Unassigned Fund Reserve	39%	35%	23%	16%	8%	0%	
% Change in Revenues from previous year	0.00%	5.06%	-2.81%	3.23%	1.99%	3.32%	
% Change in Expenditures from previous year	-0.04%	0.57%	4.07%	-0.31%	2.62%	2.63%	

* Millage rate remains constant at 3.9500 mills

Assumptions for the General Fund 6-Year Forecast

Revenue and expenditure projections are based on various historical trends. If the trend is consistent over the past five years, the related trend percentage is used. If the trend is not consistent over the past five years, a shorter trend may be utilized alone or in conjunction with assumptions that are known or anticipated. In all cases, a conservative approach has been followed.

The 2023/24 year amounts are taken from the estimated expenditures. The assumptions for each of the following years in the projection are consistently applied unless noted otherwise. The assumptions used for each item in the projection follow.

Assessed Property Valuation – 5.0 percent increase

Millage Rate – a flat millage rate of 3.9500 mills for all years of the forecast

Ad Valorem Taxes – the millage indicated applied to each \$1,000 of assessed property valuation at 95%

Other Taxes – a 1.0% increase

Franchise Fees – a 3.0% increase

Permits, Fees & Special Assessments – a 1.0% increase

Intergovernmental Revenues – a 3.0% increase

Charges for Services – a 3.0% increase

Fines & Forfeitures - a 1.0% increase

Miscellaneous – a 1.0% decrease

Indirect Allocations – 2.0% decrease

Interfund Transfers In –Repayment to General Fund for Fire Engine, complete in FY 24, repayment for 2nd Street Parcel purchase until 2030.

Personnel Costs – an annual increase of 3.0% which includes the following estimates:

- Salaries and Wages - 3% increase that includes any combination of COLA and merit staggered throughout the year based on employees' performance evaluation dates
- FICA - 7.65%
- Retirement - a hybrid rate of 12.5% of salaries and wages that includes FRS and City of Safety Harbor pension and includes general employees and fire department employees
- Health & Life Insurance – an annual increase of approximately 5.0%
- Workers Compensation and Unemployment – a 20% increase

Fire Pass-through Insurance –7.8% increase

Operating Expenses – a 2.0% increase

Capital Expenses – a 2.0% increase

Non-operating Costs – a 2.0% increase

Grants to Non-Profits - Flat

Interfund Transfers Out – projected transfers out including those shown in the 5-Year CIP Plan



DEPARTMENT BUDGETS



CITY OF SAFETY HARBOR
ADOPTED FY 2024/2025 BUDGET

Fund: General	Department: City Commission	Fund #: 001
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EXPENDITURE DETAIL

Acct #	Account Description	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Adjusted Budget 2023-24	Estimated Year End 2023-24	Adopted Budget 2024-25
Personnel Services							
1010-500.11-01	Salaries & Wages	\$ 20,400	\$ 20,400	\$ 25,200	\$ 25,200	\$ 25,200	\$ 25,200
	Salaries & Wages Sub-Total	20,400	20,400	25,200	25,200	25,200	25,200
1010-500.21-00	Fica Taxes	3,147	2,803	3,390	3,390	3,390	3,390
	Benefits Sub-Total	3,147	2,803	3,390	3,390	3,390	3,390
	Total Personnel Services	23,547	23,203	28,590	28,590	28,590	28,590
Operating Expenses							
1010-500.34-90	Other Fees And Contracts	14,025	58,525	17,000	85,509	85,500	17,000
1010-500.40-01	Employee Travel	-	10	1,000	1,000	1,000	1,000
1010-500.40-04	Travel Seat #2	99	-	-	-	-	-
1010-500.40-20	Commissioner's Allowance	22,736	22,736	24,170	24,170	24,170	24,170
1010-500.41-00	Communication Services	131	100	150	150	100	100
1010-500.49-30	Other Current Charges	488	532	2,000	2,000	2,000	2,000
1010-500.51-10	Office Supplies-General	78	305	500	500	500	500
1010-500.54-20	Membership And Dues	8,657	9,050	11,000	11,000	11,000	11,000
1010-500.54-30	Publications	-	-	500	500	500	500
1010-500.54-33	Education Seat #1	-	-	-	-	-	-
	Total Operating Expenses	46,214	91,258	56,320	124,829	124,770	56,270
Non-Operating Expenses							
1010-500.82-00	Grants	11,156	53,407	120,000	393,103	135,000	120,000
1010-500.82-01	Neighborly Senior Service	15,000	15,000	-	15,000	-	-
1010-500.82-02	211 Tampa Bay	3,000	-	-	-	-	-
1010-500.82-04	Paint Your Heart Out	2,000	2,000	-	2,000	-	-
1010-500.82-06	Neighborhood Family Center	60,000	60,000	-	60,000	-	-
1010-500.82-07	Chamber Of Commerce	15,000	28,000	-	25,000	-	-
1010-500.82-12	Pinellas Opportunity Council	10,000	10,000	-	-	-	-
1010-500.82-13	Harbor Dish	5,000	5,000	-	5,000	-	-
	Other				9,500		
	Total Non-Operating Expenses	121,156	173,407	120,000	509,603	135,000	120,000
	Total City Commission	\$ 190,917	\$ 287,868	\$ 204,910	\$ 663,022	\$ 288,360	\$ 204,860

City Manager's Office

The City Manager's Office implements the policies, budget, regulations, legislation, and directives of the City Commission through leadership and management of multiple City Department. The office is a central location for citizens to access information, request assistance, or resolve potential and/or existing issues. The City Manager, the City's chief administrative officer, is appointed by the City Commission and is responsible for the City's day-to-day operations, while overseeing all departments and partnering with outside agencies to provide the highest quality of life for those who live, work, and play in Safety Harbor.

Current and Prior Year Accomplishments

The City Manager's Office responds routinely to the elected officials and to resident requests and provides up-to-date information via several forms of communication. The City Manager's Office coordinates a multi-year City Commission goal-setting session to establish priorities.

Fiscal Year 2025 Goals

In fiscal year 2025, the focus will be transparency, accountability, and sustainability, while adhering to the approved budget and short-, mid-, and long-term goals that impact the community. The City Manager's goal is to maintain and improve existing levels of service while simultaneously evaluating and forecasting long-term strategies for community resiliency and reliability. Department Heads will continue to offer effective and efficient public services, while focusing on the recruitment and retention of high-performing staff. Each major capital project and purchase will be debated and discussed to allow for the most efficient and sustainable use of the City's capital resources throughout all funds.



Our Vision for the Future

The City Manager's office realizes the responsibility to remain current on federal, state, and local issues and legislation that affect the City. Decisions are based on the commitment to ensure high-quality, cost-effective services for the citizens of Safety Harbor. The long-term vision of Safety Harbor is dictated by several tools; (1) Visioning Process goals and directives, (2) updated Comprehensive Plan, (3) Community Redevelopment Agency-Master Plan, and (4) the City Commission's directives and priorities from their goal-setting workshops. The City Manager will continually review the vision and ideas of residents to work towards the most sustainable Safety Harbor for the future.

CITY MANAGER PERFORMANCE INDICATORS

FUND: 001 DEPARTMENT: 1012

	Actual 2021-22	Actual 2022-23	Estimated 2023-24	Proposed 2024-25
Jurisdiction Data				
Population	18,028	18,034	18,048	17,059
Square Miles	5.42	5.42	5.42	4.92
Total # of Full Time Equivalent Employees	182.61	184.72	188.54	192.00
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 261,797	\$ 285,250	\$ 301,150	\$ 312,364
Total # of Full Time Equivalent Employees	1.65	1.75	1.75	1.75
Efficiency				
O&M Cost Per Capita	\$ 14.52	\$ 15.82	\$ 16.69	\$ 18.31
O&M Cost per Full Time Equiv. Employee	\$ 158,665	\$ 163,000	\$ 172,086	\$ 178,494

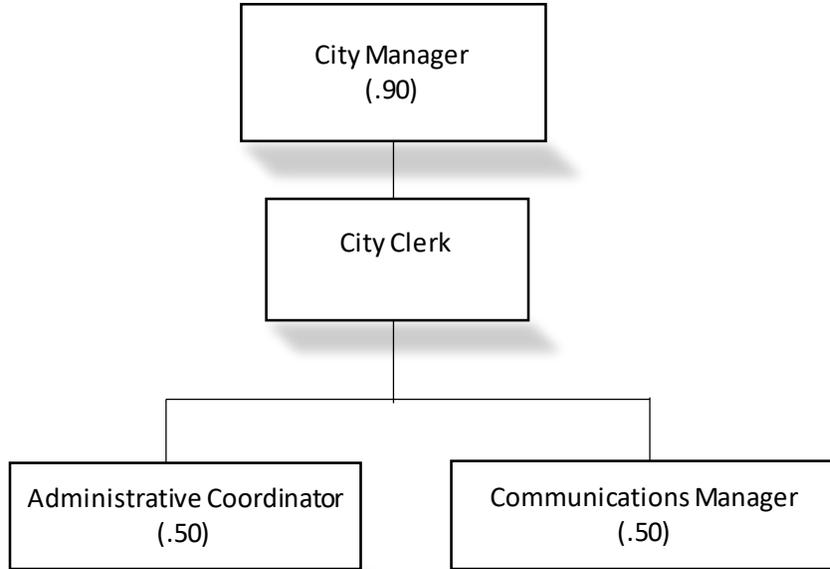
Fund: General	Department: City Manager	Fund #: 001
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EXPENDITURE DETAIL

Acct #	Account Description	Actual		Adopted	Adjusted	Estimated	Adopted
		2021-22	2022-23	Budget	Budget	Year End	Budget
		2021-22	2022-23	2023-24	2023-24	2023-24	2024-25
Personnel Services							
1012-500.12-01	Salaries & Wages	\$ 182,387	\$ 200,045	\$ 216,430	\$ 220,330	\$ 216,430	\$ 221,987
1012-500.15-10	Incentive Pay	1,500	3,000	-	-	-	-
	Salaries & Wages Sub-Total	183,887	203,045	216,430	220,330	216,430	221,987
1012-500.21-00	Fica Taxes	13,126	14,518	16,560	16,560	16,560	16,990
1012-500.22-00	Retirement	21,272	21,829	23,230	23,230	23,230	25,097
1012-500.23-00	Life & Health Insurance	36,052	35,667	36,960	36,960	36,960	39,920
	Benefits Sub-Total	70,450	72,014	76,750	76,750	76,750	82,007
	Total Personnel Services	254,337	275,059	293,180	297,080	293,180	303,994
Operating Expenses							
1012-500.40-01	Employee Travel	1,359	906	900	900	900	900
1012-500.40-30	Manager's Phone Allowance	1,444	1,500	1,500	1,500	1,500	1,500
1012-500.41-00	Communication Services	1,354	1,345	1,500	1,500	1,900	1,900
1012-500.49-30	Other Current Charges	131	200	600	600	600	600
1012-500.51-10	Office Supplies-General	261	468	300	300	300	300
1012-500.54-01	Subscriptions	30	30	50	50	50	50
1012-500.54-20	Memberships & Dues	1,986	1,786	2,120	2,120	2,120	2,120
1012-500.54-30	Educational Costs	896	850	1,000	1,000	1,000	1,000
	Total Operating Expenses	7,461	7,085	7,970	7,970	8,370	8,370
	Total City Manager	\$ 261,798	\$ 282,144	\$ 301,150	\$ 305,050	\$ 301,550	\$ 312,364

Organizational Chart

CITY MANAGER'S OFFICE



JOB CLASS/TITLE	PAY GRADE	ADOPTED FY 22/23	ADOPTED FY 23/24	PROPOSED FY 24/25
City Manager*	CM	0.90	0.90	0.90
Communications Manager	127	0.50	0.50	0.50
Deputy City Clerk	125	0.00	0.00	0.00
Administrative Coordinator	121	0.35	0.35	0.50
Total Division		1.75	1.75	1.90

City Clerk's Department

The City Clerk's Office is responsible for proper documentation of legislative affairs, management of records, and supervision of elections. Many of the duties are fixed by State and local law. The Clerk records, transcribes, and maintains minutes and prepares agendas for the City Commission as well as the Community Redevelopment Agency, Audit Committee, Charter Review Committee, Budget Workshops, and other committees when warranted; prepares and follows-up all City Commission actions (Ordinances, Resolutions, Contracts, Board Appointments, etc.); maintains the City's Charter and Code of Ordinances; prepares supplements, and coordinates drafts of ordinances and resolutions; receives and prepares all public record requests; files documents with the Pinellas County Clerk of the Circuit Court for recording; prepares utility and assessment liens and release of liens, and maintains/indexes of those records; maintains bankruptcy and foreclosure cases; prepares proclamations and certificates awarded by the Mayor and Commission; is custodian of the City's corporate seal and all City records and documents, such as deeds and contracts; prepares legal advertisements and required public notices and other information for the City website; and maintains all board and committee records, ensuring the appointees are notified when their terms are near expiration, and scheduling appointments before the City Commission. The Clerk's Office is also responsible for planning and hosting the annual Volunteer Board Appreciation Banquet. The Pinellas County Supervisor of Elections holds municipal elections, and the Clerk coordinates local elections and referenda with the SOE, providing information to municipal candidates, qualifying the candidates to run for municipal office, maintains candidate's financial reports, prepares legal advertisements for publication, and prepares the installation ceremony and administering the oaths of office for incoming and returning Commissioners.

Current and Prior Year Accomplishments

Transparency in government continues to be accomplished through prompt posting of the City Commission meeting package to the website preceding each meeting. Video and/or audio recordings of the City Commission meetings are available on the City website live, and/or the following day, in addition to YouTube. The website also contains current legal and bid notices, and archives of previous agendas, minutes, and recordings of City Commission, boards, and committee meetings. The public accesses this information conveniently on the City website. Records Management imaging software has successfully assisted departments in storage and retrieval. The office continues to scan and index all critical documents into the system by completing the scanning of all ordinances and resolutions from 1917 to present, as well as all City Commission and other board/committee minutes and agendas. In FY 2023/2024, this office coordinated agendas, attended, and prepared minutes for approximately 29 meetings.

Fiscal Year 2025 Goals

The Office of the City Clerk will continue to support the Mayor, City Commission, and City Manager's legislative affairs and serve as a liaison with the citizens. Accurate recordings, safeguarding, and retrieving of City records remains a top priority by archiving documents electronically, in accordance with statutory requirements, and to build an electronic database of current information critical to operations. Training will continue to be offered for City staff to utilize records and website systems, as well as proper handling of public records.

The City Clerk's Office has hired a new Administrative Coordinator to share with the City Manager's Office. The City Clerk has obtained her CMC (Certified Municipal Clerk) and is working on obtaining her MMC (Master Municipal Clerk). The City Clerk is working on enhancing the newly implemented records request software by adding a payment feature. The City Clerk continues to learn and train staff on new City software (Filebound) for record retention and retrieval that replaced Optiview, in addition to BSA Cloud for invoice processing.

Long-Term Vision and Future Financial Impact

The City Clerk's long-term vision is to comply with its statutory duties in an effective and timely manner, utilizing innovative means to achieve these goals. This department serves a variety of support roles to other departments by serving as a clearinghouse for information, maintaining and preserving records, providing information, and implementing government decisions.

CITY CLERK PERFORMANCE INDICATORS

FUND: 001 DEPARTMENT: 1013

	Actual 2021-22	Actual 2022-23	Estimated 2023-24	Proposed 2024-25
Jurisdiction Data				
Population	18,028	18,034	18,048	18,060
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	182.61	184.72	188.54	188.54
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 214,471	\$ 196,820	\$ 205,150	\$ 205,150
Total # of Full Time Equivalent Employees	1.75	1.35	1.35	1.35
Outputs				
Prepared Agendas, Minutes & Attend Meetings Of:				
City Commission	26	32	26	26
Ordinances Prepared	13	20	20	20
Resolutions Prepared	23	20	20	20
Legal Advertisements Prepared	38	32	30	35
Documents Recorded	183	300	200	200
Cubic Feet of Records Disposed Of	93	50	141	10
Efficiency				
O&M Cost Per Capita	\$ 11.90	\$ 10.91	\$ 11.37	\$ 11.36
O&M Cost per Full Time Equiv. Employee	\$ 122,555	\$ 145,793	\$ 151,963	\$ 151,963
Per Capita per Full Time Equiv. Employee	10,302	13,359	13,369	13,378

CITY OF SAFETY HARBOR
ADOPTED FY 2024/2025 BUDGET

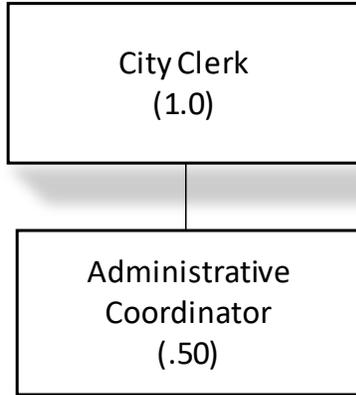
Fund: General	Department: City Clerk	Fund #: 001
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EXPENDITURE DETAIL

Acct #	Account Description	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Adjusted Budget 2023-24	Estimated Year End 2023-24	Adopted Budget 2024-25
Personnel Services							
1013-500.12-01	Salaries & Wages	\$ 123,381	\$ 98,300	\$ 109,980	\$ 112,180	\$ 109,980	\$ 117,167
1013-500.15-10	Incentive Pay	1,250	3,000	-	-	-	-
	Salaries & Wages Sub-Total	124,631	101,300	109,980	112,180	109,980	117,167
1013-500.21-00	Fica Taxes	9,147	7,061	8,420	8,420	8,420	8,970
1013-500.22-00	Retirement	9,059	6,581	7,360	7,360	7,360	9,377
1013-500.23-00	Life & Health Insurance	27,433	25,889	26,640	26,640	27,390	29,960
	Benefits Sub-Total	45,639	39,531	42,420	42,420	43,170	48,307
	Total Personnel Services	170,270	140,831	152,400	154,600	153,150	165,474
Operating Expenses							
1013-500.34-90	Other Fees & Contracts	900	1,274	4,500	4,500	4,400	5,000
1013-500.40-01	Employee Travel	79	1,246	600	600	2,810	2,500
1013-500.40-30	Cell Phone Allowance	278	450	600	600	600	600
1013-500.41-00	Communication Services	1,326	1,345	1,470	1,470	1,470	1,470
1013-500.44-00	Rental & Leases	973	724	1,200	1,200	1,200	1,200
1013-500.46-40	Maintenance Contracts	18,015	19,405	20,860	20,860	20,860	22,050
1013-500.49-10	Legal Advertising	14,425	14,194	15,000	15,000	15,000	15,000
1013-500.49-30	Other Current Charges	5,273	6,495	5,900	5,900	6,100	6,600
1013-500.51-10	Office Supplies-General	716	1,119	1,200	1,200	1,200	2,150
1013-500.51-11	Non-Capital Office Equip.	1,177	149	200	200	200	-
1013-500.54-20	Memberships & Dues	415	368	480	480	330	490
1013-500.54-30	Educational Costs	625	1,121	740	740	1,080	1,030
	Total Operating Expenses	44,202	47,890	52,750	52,750	55,250	58,090
	Total City Clerk	\$ 214,472	\$ 188,721	\$ 205,150	\$ 207,350	\$ 208,400	\$ 223,564

Organizational Chart

CITY CLERK'S OFFICE



JOB CLASS/TITLE	PAY GRADE	ADOPTED FY 22/23	ADOPTED FY 23/24	PROPOSED FY 24/25
City Clerk	130	1.00	1.00	1.00
Deputy City Clerk	125	0.00	0.00	0.00
Administrative Coordinator	121	0.35	0.35	0.50
Total Division		1.35	1.35	1.50

City Clerk - Elections

The City Clerk is the Supervisor of Elections for the City, providing for the conduct of municipal elections of Safety Harbor officials and referendums. The Pinellas County Supervisor of Elections holds municipal elections, and the Clerk coordinates local elections and referenda with the SOE, providing information to municipal candidates, qualifying the candidates for municipal office, maintains candidate's financial reports, prepares legal advertisements for publication, and prepares the installation ceremony and administering the oaths of office for incoming and returning Commissioners.

Current and Prior Year Accomplishments

An election for the purpose of electing a Commissioner for Seat #'s 1, 2 and 3, each for a three-year term, was held in March 2024. The City Clerk worked with the City Attorney and the Charter Review Committee on eight (8) Charter Amendments placed on the Ballot for the 2024 Municipal Elections. All eight (8) passed.

Fiscal Year 2025 Goals

The Commission will be asked to approve an Ordinance around August 2025 for the purpose of establishing the date of the 2026 Municipal Election and approving the Qualifying Period. This ordinance, along with the accompanying legal ad, agenda memo, agenda backup and minutes will be translated into Spanish. There are fees associated with this in FY2025.

Long-Term Vision and Future Financial Impact

The Clerk's Office strives to conduct all elections and referendums in an open and impartial manner. All candidates and issues are afforded equal consideration at all times. Citizens are given access to candidates' financial reports and the candidate forum through the City website. State and federal election laws continue to impact the cost of holding municipal elections.

Fund: General	Department: Elections	Fund #: 001
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EXPENDITURE DETAIL

Acct #	Account Description	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Adjusted Budget 2023-24	Estimated Year End 2023-24	Adopted Budget 2024-25
Operating Expenses							
1019-500.49-10	Legal Advertising	701	1,430	3,000	3,000	3,000	2,000
1019-500.49-30	Other Current Charges	-	35	3,100	3,100	3,000	-
	Total Operating Expenses	701	1,465	6,100	6,100	6,000	2,000
	Total Elections	\$ 701	\$ 1,465	\$ 6,100	\$ 6,100	\$ 6,000	2,000

Human Resources Department

The Human Resources Department is focused on supporting the “people” within the organization and its risks. The department manages and administers the life cycle of an employee (which begins from the talent acquisition process to offboarding), their health, wellness, and retirement benefits, payroll, employee and labor relations, collective bargaining agreements, classification and compensation, facilitation of the annual City of Safety Harbor Bill Cropsey Citizen’s Academy, as well as other internal events throughout the City, and training and development.

The Human Resources Department is also the catalyst for risk management activities, which includes serving as the liaison between the City and its Third-Party Adjusters for workers compensation, property, general liability, etc., litigation (external and internal), and the maintenance, which includes the review and analysis of the self-insurance and insurance policies. The Department monitors compliance within established City policies, and in relation to state and federal employment laws. In addition, the Human Resources Director serves as the liaison to the Plan Administrator for the Firefighters’ Pension Board, the Personnel Review Board, and the Diversity Advisory Board.

Current and Prior Year Accomplishments

The Human Resources Department continues to provide services to support the Department’s operations and the City’s employees’ needs. The Department currently handles payroll and benefits, which includes, but are not limited to all new employee entries, employee requests/changes, open enrollment updates/changes, performance appraisal and merit updates, retirements etc. within our HRIS. We also serve as the subject matter expert in the timekeeping system, collaborating with Department Heads on terminations, employee disciplines, policies and procedural reviews and updates, and the full Talent Management and Recruitment Cycle.

The City continues to utilize Public Risk Management (PRM) as their health insurance provider. The rate increase for health insurance premiums were less than 10%, while continuing the current level of benefits for employees and their dependents. We successfully condensed managing external dental and vision coverages by going with PRM coverage options. Additional employee benefit programs offered this year included High Deductible Health Plan, Health Savings Account (HSA), Flexible Savings Account (FSA), (newly added) Dependent Care Flexible Spending Account (DCFSA), vision insurance, dental insurance, supplemental life insurance, supplemental retirement plans, and AFLAC. In collaboration with the Communications Manager, the Human Resources Department strategically implemented virtual open enrollment and created a Benefits Books dedicated to the City’s plan offerings. This publication serves as a resource to all employees regarding their all-inclusive benefits package.

The Human Resources Department continues to facilitate the following employee programs—Christopher Palmieri Employee of the Quarter, Years of Service, sick Leave Conversion, Safety Committee, Benefits Committee, Wellness Committee, Annual Wellness Fair, newly revamped HarborGram, Crisis Management Plan, Employee Suggestion/Recognition (Bright Ideas, Star Grams, and Safety Suggestions), Retirement Planning and Financial Education Seminars, and the continuation of wellness initiatives.

While the Human Resources Department may be seen primarily as an internal facing division, our Department also has an external extension in risk management. Some risk management related tasks are managing the City's insurance policies and mitigation of city risks through Public Risk Management, its broker World Risk Management, and their Third Party Adjuster Davies Company. Internally, the Department continues to handle workers compensation, FMLA, and other employee-related work restrictions. The City continues to partner with American Public Works Association (APWA), Pinellas Technical College (Public Works Academy), and St. Petersburg College to enhance employee training and development.

The Human Resources Department continues to manage and provide support to the Firefighters' Retirement Pension Plan, Personnel Review Board, and the Diversity Advisory Board.

Fiscal Year 2025 Goals

For fiscal year 2025, the Human Resources Department will continue to explore strategies for maintaining quality benefits for employees. The Department will focus on augmented wellness initiatives in an effort to increase productivity and reduce overall costs to the City. The Department will continue to work with management and the Firefighters' union, promoting a spirit of cooperation and developing shared goals. The Human Resources Department will continue to provide all programs and maintain all policies in the most cost and process efficient manner, as well as support employees and management in achieving the overall goals of the City.

Long-Term Vision and Future Financial Impact

The Human Resources Department will recruit, develop, and retain a high performing and diverse workforce while fostering a healthy, safe, and productive work environment to maximize individual and organizational potential. The Department will continue to design, evaluate, improve, and implement policies and procedures in the most cost and process efficient manner possible to support organizational goals for the purpose of fulfilling the City's mission and vision.

HUMAN RESOURCES PERFORMANCE INDICATORS

FUND: 001 DEPARTMENT: 1014

	Actual 2020-21	Actual 2021-22	Estimated 2022-23	Adopted 2023-24
Jurisdiction Data				
Population	18,016	18,028	18,034	18,048
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	185.69	182.61	184.72	188.54
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 258,428	\$ 281,710	\$ 395,070	\$ 519,290
Total # of Full Time Equivalent Employees	2.50	2.50	3.00	4.00
Outputs				
# Posted Jobs	22	48	28	25
# Applications received	958	873	1,022	951
# New Hires	33	36	74	48
Total WC, Property, Casualty, Auto Claims Process	36	46	32	40
Efficiency				
O&M Cost Per Capita	\$ 14.34	\$ 15.63	\$ 21.91	\$ 28.77
O&M Cost per Full Time Equiv. Employee	\$ 103,371	\$ 112,684	\$ 131,690	\$ 129,823
Per Capita per Full Time Equiv. Employee	7,206	7,211	6,011	4,512
Effectiveness				
Avg. Time to Fill Vacancy Requests	4 Weeks			4 Weeks
Avg. Time to close WC Claim				4 Weeks

CITY OF SAFETY HARBOR
ADOPTED FY 2024/2025 BUDGET

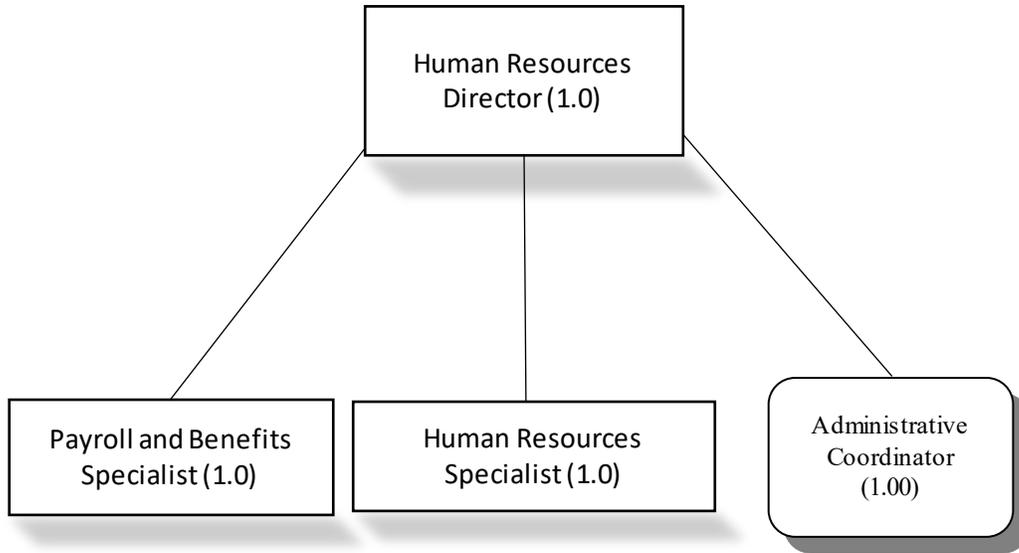
Fund: General	Department: Human Resources	Fund #: 001
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EXPENDITURE DETAIL

Acct #	Account Description	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Adjusted Budget 2023-24	Estimated Year End 2023-24	Adopted Budget 2024-25
Personnel Services							
1014-500.12-01	Salaries & Wages	\$ 164,100	\$ 231,203	\$ 310,290	\$ 323,690	\$ 216,550	\$ 296,920
1014-500.14-00	Overtime	229	395	-	-	-	-
1014-500.15-10	Incentive Pay	2,500	5,500	-	-	-	-
	Salaries & Wages Sub-Total	166,829	237,098	310,290	323,690	216,550	296,920
1014-500.21-00	Fica Taxes	12,047	16,943	19,920	19,920	15,740	22,840
1014-500.22-00	Retirement	13,232	18,528	20,780	20,780	17,770	23,840
1014-500.23-00	Life & Health Insurance	40,293	66,530	82,040	82,040	72,710	90,840
	Benefits Sub-Total	65,572	102,001	122,740	122,740	106,220	137,520
	Total Personnel Services	232,401	339,099	433,030	446,430	322,770	434,440
Operating Expenses							
1014-500.31-30	Employee Physicals	11,221	16,658	10,000	10,000	10,000	10,200
1014-500.34-90	Other Fees & Contracts	3,946	3,984	5,000	5,000	5,000	5,000
1014-500.40-01	Employee Travel	280	387	2,000	2,000	2,000	2,040
1014-500.40-30	Dept. Director Phone Allowance	578	625	600	600	600	600
1014-500.41-00	Communication Services	1,430	1,462	1,560	1,560	1,560	1,560
1014-500.44-00	Rental & Leases	910	1,256	2,000	2,000	2,000	2,000
1014-500.47-01	Printing & Binding	141	52	-	-	-	1,500
1014-500.49-20	Advertising - Other	662	162	1,000	1,000	1,000	500
1014-500.49-30	Other Current Charges	10,122	16,275	9,500	9,500	15,500	15,500
1014-500.49-36	Special Program Costs	15,729	13,258	21,000	21,000	80,000	15,000
1014-500.51-10	Office Supplies-General	3,408	2,332	4,000	4,048	4,000	3,000
1014-500.51-11	Non-Capital Office Equip.	60	-	-	-	-	-
1014-500.54-20	Memberships & Dues	730	1,282	1,500	1,500	1,500	2,500
1014-500.54-30	Educational Costs	320	869	3,100	3,100	3,100	3,100
1014-500.55-10	Training	-	-	25,000	25,000	-	25,000
	Total Operating Expenses	49,537	58,602	86,260	86,308	126,260	87,500
	Total Human Resources	\$ 281,938	\$ 397,701	\$ 519,290	\$ 532,738	\$ 449,030	\$ 521,940

Organizational Chart

HUMAN RESOURCES DEPARTMENT



JOB CLASS/TITLE	PAY GRADE	ADOPTED FY 22/23	ADOPTED FY 23/24	PROPOSED FY 24/25
Human Resources Director	132	1.00	1.00	1.00
Payroll and Benefits Specialist	123	0.00	1.00	1.00
Administrative Services Manager	123	1.00	0.00	0.00
Human Resources Specialist	121	1.00	1.00	1.00
Administrative Coordinator	121	0.00	1.00	1.00
Total Division		3.00	4.00	4.00



FINANCE DEPARTMENT

The Finance Department is responsible for the administration, direction, supervision and coordination of all City financial functions including financial planning, budgeting, debt management, investments, purchasing, accounting, payroll, utilities' customer service and receivables, accounts payable, accounts receivable and Information Technology. The Department's role is divided between Administration, Accounting & Budgeting, Utilities and Information Technology. Accounting & Budgeting and Administration are reported jointly between the General Fund and Water & Sewer Utility Enterprise Fund, while Utilities and Information Technology are reported within the Water & Sewer Utility Enterprise Fund.

Current and Prior Year Accomplishments

Prior year accomplishments include implementation of a fully integrated timekeeping system prior to the end of FY 2019, implementation of a new Enterprise Resource Planning system (BSA Software) with enhanced functionality for residents and other customers to pay utility bills, building permits, occupational licenses and other miscellaneous revenues online or by credit card at the front counter in FY 2020. In FY 2024, BSA Software was updated to a cloud based system, increasing security and functionality for employees. Online approval processes have had a substantial impact on operations and efficiencies within the City.

Other ways that the Finance Department is ensuring the financial health of the City while ensuring financial transparency is by issuing and awarding an RFP for audit services in September 2020 and completing a Water and Wastewater Rate Study in FY 2023. No increases to water or sewage rates were issued, but changes to the rate structure and miscellaneous charges were updated to better reflect actual cost for providing services.

The Finance Department will continue to update, streamline, and document policies and procedures for increased efficiencies, cross-train employees, provide training regarding new accounting issues, and provide timely reporting.

Fiscal Year 2025 Goals

For fiscal year 2025, the Finance Department will focus on activities which will best serve the needs of the residents of the City with emphasis placed on timely and transparent financial reporting to the City's Elected Officials and Management Staff for informed decision making. Finance will strive to keep up to date with current accounting policies, procedures, and emerging technologies to ensure financial stability and transparency for the City.

Long-Term Vision and Future Financial Impact

The Finance Department will continue to work with other departments in evaluating resources needed for the City to complete the capital infrastructure needs identified in the City's Capital Improvements Program.

FINANCE PERFORMANCE INDICATORS

FUND: 001 DEPARTMENT: 1015

	Actual 2021-22	Actual 2022-23	Estimated 2023-24	Proposed 2024-25
Jurisdiction Data				
Population	18,028	18,034	17,087	18,060
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	182.61	184.72	188.54	190.84
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 318,604	\$ 317,770	\$ 340,510	\$ 312,880
Total # of Full Time Equivalent Employees	3.00	3.00	3.00	3.00
Outputs				
# Accounts Payable Checks	4,245	5,100	4,800	4,800
# P-Card Transactions	2,009	1,350	1,400	1,500
Efficiency				
O&M Cost Per Capita	\$ 17.67	\$ 17.62	\$ 19.93	\$ 17.32
O&M Cost per Full Time Equiv. Employee	\$ 106,201	\$ 105,923	\$ 113,503	\$ 104,293
Per Capita per Full Time Equiv. Employee	6,009	6,011	5,696	6,020
Effectiveness				
Interest Rate on Bond Investments	0.73%	0.73%	0.73%	0.73%

CITY OF SAFETY HARBOR
ADOPTED FY 2024/2025 BUDGET

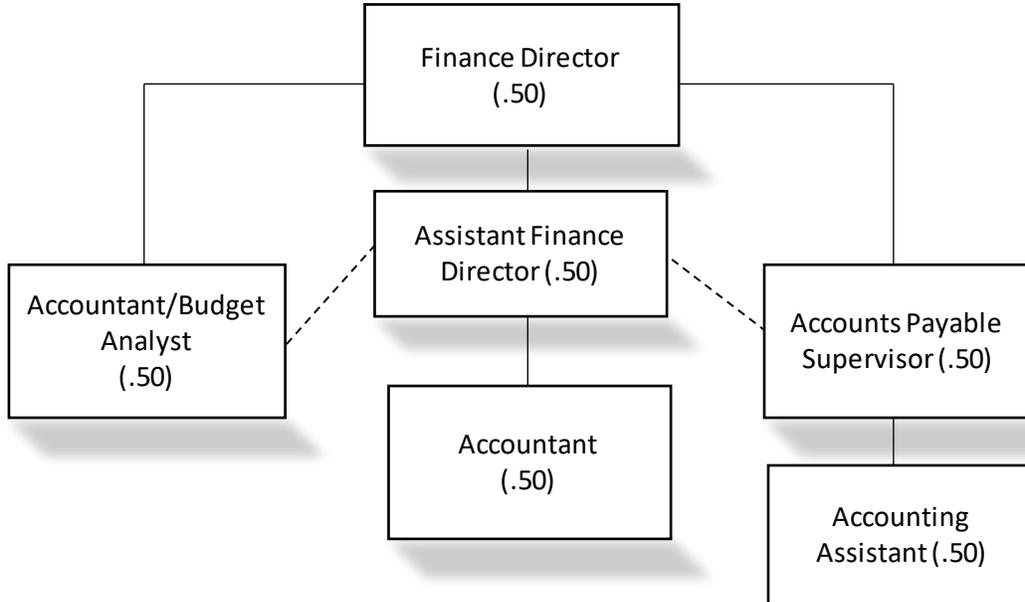
Fund: General	Department: Finance	Fund #: 001
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EXPENDITURE DETAIL

Acct #	Account Description	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Adjusted Budget 2023-24	Estimated Year End 2023-24	Adopted Budget 2024-25
Personnel Services							
1015-500.12-01	Salaries & Wages	\$ 224,087	\$ 237,249	\$ 231,950	\$ 242,228	\$ 254,690	\$ 221,120
1015-500.14-00	Overtime-Time & One Half	133	-	-	-	-	-
1015-500.15-10	Incentive Pay	3,000	5,750	-	-	-	-
	Salaries & Wages Sub-Total	227,220	242,999	231,950	242,228	254,690	221,120
1015-500.21-00	Fica Taxes	16,749	16,808	17,750	17,750	17,750	16,920
1015-500.22-00	Retirement	17,890	17,697	18,560	18,560	18,560	17,690
1015-500.23-00	Life & Health Insurance	48,230	41,100	49,510	49,510	49,510	57,150
	Benefits Sub-Total	82,869	75,605	85,820	85,820	85,820	91,760
	Total Personnel Services	310,089	318,604	317,770	328,048	340,510	312,880
Operating Expenses							
1015-500.34-90	Other Fees & Contracts	-	-	500	500	500	25,500
1015-500.40-01	Employee Travel	175	557	2,840	2,840	2,840	2,950
1015-500.40-30	Cell Phone Allowance	-	-	620	620	620	620
1015-500.41-00	Communication Services	1,854	1,845	2,050	2,050	2,200	2,300
1015-500.46-40	Maintenance Contracts	-	-	750	750	750	750
1015-500.47-01	Printing & Binding	250	235	550	550	550	550
1015-500.51-10	Office Supplies-General	2,177	2,762	3,000	3,000	3,000	3,000
1015-500.51-11	Non-Capital Office Equip	139	149	400	400	400	400
1015-500.54-10	Publications	-	-	300	300	300	300
1015-500.54-20	Memberships & Dues	628	555	690	690	690	690
1015-500.54-30	Educational Costs	250	75	880	880	880	950
	Total Operating Expenses	5,473	6,178	12,580	12,580	12,730	38,010
	Total Finance	\$ 315,562	\$ 324,782	\$ 330,350	\$ 340,628	\$ 353,240	\$ 350,890

Organizational Chart

FINANCE DEPARTMENT



JOB CLASS/TITLE	PAY GRADE	ADOPTED FY 22/23	ADOPTED FY 23/24	PROPOSED FY 24/25
Finance Director	133	0.50	0.50	0.50
Assitant Finance Director	131	0.50	0.50	0.50
Accountant/Budget Analyst	125	0.50	0.50	0.50
Accountant	122	0.50	0.50	0.50
Accounts Payable Supervisor	123	0.50	0.50	0.50
Accounting Assistant	118	0.50	0.50	0.50
Total Division		3.00	3.00	3.00

Community Development Department

Describe activities, services or functions carried out by your department and any relevant additional information (include any shift in emphasis or responsibilities).

Current and Prior Year Accomplishments

Planning and Zoning

The Planning and Zoning Division is responsible for implementing the City's Comprehensive Plan, Land Development Code, and preparing special studies. The Planning and Zoning Division staff reviews development applications, provides planning and zoning related information to the public, maintains geographic information systems (GIS) layers, performs an annual level of service review and Capital Improvements Element update, staffs the Planning and Zoning Board/Board of Appeals, prepares the Land Development Code and the Comprehensive Plan amendments, serves on two Forward Pinellas committees (Planners Advisory Council and Technical Coordinating Committee), and the Local Mitigation Strategy committee. The division oversees three grant programs (Downtown Partnership Grant, Neighborhood grant, and Beautification Matching grant), the Mayors Tree Challenge, and the Mayor's Award for Design Excellence. The Planning Division oversees the Technical Review Committee, which includes staff from multiple departments that review development applications.

In FY 2023-24, Planning Division staff hired a consultant to prepare an impact fee update. The new fees were adopted and went into effect on March 4, 2024. Planning Division staff amended the City Code to update the floodplain ordinance and amended the Future Land Use and Zoning of the Elm Street properties to allow for a city park and six lots to be developed by Habitat for Humanity of Pinellas and West Pasco Counties.

Building Division

The Building Division conducts permit reviews and inspections to ensure consistency with the Land Development Code and administers the local business tax application process for businesses. Pinellas County serves as the City's Building Official.

In FY 2023-24, Building Division staff continued to work on the five-year review of the Community Rating System (CRS) program. The City Arborist organized a free tree giveaway and street tree planting program where residents applied to have street trees planted in their front yard. The Building Division worked with a consultant to implement the digital submittal of large permit plans, which is anticipated to be fully implemented in October 2024.

Fiscal Year 2025 Goals

Department goals include continued operations for planning, code compliance and building, and the adoption of code and comprehensive plan amendments. The Department will seek to proactively work on process improvements including seeking public input and providing public education.

PLANNING & ZONING PERFORMANCE INDICATORS

FUND: 001 DEPARTMENT: 1017

	Actual 2021-22	Actual 2022-23	Estimated 2023-24	Proposed 2024-25
Jurisdiction Data				
Population	18,028	18,034	18,048	18,060
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	182.61	184.72	188.54	189.74
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 324,773	\$ 480,380	\$ 364,600	\$ 364,600
Total # of Full Time Equivalent Employees	3.36	4.30	3.30	3.30
Outputs				
# of Annexations	2	1	3	2
# of Site Plans	2	2	4	3
# of Comp Plan Amendments Completed	2	3	2	2
# of Land Development and City Code Amendments	1	3	4	3
# of Zoning Map Amendments	2	1	2	1
# of Conditional Use Reviews	3	2	3	2
# of Subdivisions	-	1	1	1
# of Variances	5	35	4	4
Temporary Use	5	15	10	10
Efficiency				
O&M Cost Per Capita	\$ 18.01	\$ 26.64	\$ 20.20	\$ 20.19
O&M Cost per Full Time Equiv. Employee	\$ 96,658	\$ 111,716	\$ 110,485	\$ 110,485
Per Capita per Full Time Equiv. Employee	5,365	4,194	5,469	5,473
Effectiveness				
Avg. # days to Review Development Cases	30	30	30	30
% of Projects Completed on Schedule	100%	100%	100%	100%

CODE ENFORCEMENT PERFORMANCE INDICATORS

FUND: 001 DEPARTMENT: 1024

	Actual 2021-22	Actual 2022-23	Estimated 2023-24	Proposed 2024-25
Jurisdiction Data				
Population	18,016	18,028	18,034	18,048
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	185.69	182.61	184.72	188.54
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 324,773	\$ 480,380	\$ 364,600	\$ 364,600
Total # of Full Time Equivalent Employees	3.36	4.30	3.30	3.30
Outputs				
Animal	14	6	6	6
Blight	10	2	2	2
Building Permit	100	144	45	60
Exterior Property	114	86	70	70
Exterior Storage/Garbage	36	12	1	2
Illicit discharge	18	23	15	15
Interior Property/Building Code/Unsafe Structure	22	3	-	-
Other	22	14	20	20
Public nuisance/residence	8	2	3	3
Tall Grass/Weeds	41	40	35	35
Vehicles	87	40	35	40
Code Enforcement Board Violations	39	34	18	20
Efficiency				
O&M Cost Per Capita	\$ 18.01	\$ 26.64	\$ 20.20	\$ 20.19
O&M Cost per Full Time Equiv. Employee	\$ 96,658	\$ 111,716	\$ 110,485	\$ 110,485
Per Capita per Full Time Equiv. Employee	5,365	4,194	5,469	5,473
Effectiveness				
Avg. Time to Gain Compliance	20	20	20	20
Avg. Time to Initial Response to a Complaint	2	2	2	2

CITY OF SAFETY HARBOR
ADOPTED FY 2024/2025 BUDGET

Fund: General	Department: Community Development/Planning & Zoning/Code Enforcement	Fund #: 001
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EXPENDITURE DETAIL

Acct #	Account Description	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Adjusted Budget 2023-24	Estimated Year End 2023-24	Adopted Budget 2024-25
Personnel Services							
1017-500.12-01	Salaries & Wages	\$ 219,270	\$ 243,366	\$ 233,960	\$ 233,960	\$ 233,960	\$ 256,140
1017-500.15-10	Incentive Pay	3,500	9,500	-	-	-	-
	Salaries & Wages Sub-Total	222,770	252,866	233,960	233,960	233,960	256,140
1017-500.21-00	Fica Taxes	16,283	18,573	17,900	17,900	17,900	19,600
1017-500.22-00	Retirement	17,512	19,479	18,670	18,670	18,670	20,450
1017-500.23-00	Life & Health Insurance	53,132	63,254	64,060	64,060	64,060	56,740
	Benefits Sub-Total	86,927	101,306	100,630	100,630	100,630	96,790
	Total Personnel Services	309,697	354,172	334,590	334,590	334,590	352,930
Operating Expenses							
1017-500.34-20	Planning Services	-	72,218	9,000	9,000	81,000	9,000
1017-500.34-90	Other Fees And Contracts	-	-	250	1,450	1,500	250
1017-500.40-01	Employee Travel	714	1,530	1,860	1,860	1,030	2,090
1017-500.40-30	Dept. Director Phone Allowance	1,003	600	600	600	150	600
1017-500.41-00	Communication Services	2,000	2,075	3,270	3,270	3,270	3,270
1017-500.46-10	Outside Vehicle Repair	-	150	600	600	600	600
1017-500.46-20	Equipment Repairs	-	-	500	500	500	500
1017-500.46-40	Maintenance Contracts	3,019	2,200	3,070	3,070	3,070	3,070
1017-500.47-01	Printing & Binding	2,204	1,077	3,700	2,500	3,700	3,700
1017-500.51-10	Office Supplies-General	597	597	850	850	850	850
1017-500.51-11	Non-Capital Office Equip.	1,550	2,239	-	-	-	4,400
1017-500.51-50	Reproduction Supplies	329	215	500	621	500	500
1017-500.52-01	Gas	1,514	1,867	1,770	1,770	1,770	1,690
1017-500.52-03	Oil & Other Lubricants	153	-	50	50	50	50
1017-500.52-10	Vehicle Parts	66	183	300	300	300	300
1017-500.52-70	Special Clothing /Uniform	-	330	400	400	400	400
1017-500.52-80	Tires And Tubes	457	-	200	200	200	200
1017-500.54-20	Memberships & Dues	755	840	990	990	990	990
1017-500.54-30	Educational Costs	910	1,255	2,100	2,100	1,600	1,800
	Total Operating Expenses	15,271	87,376	30,010	30,131	101,480	34,260
	Total Community Development	\$ 324,968	\$ 441,548	\$ 364,600	\$ 364,721	\$ 436,070	\$ 387,190

CODE ENFORCEMENT PERFORMANCE INDICATORS

FUND: 001 DEPARTMENT: 1024

	Actual 2021-22	Actual 2022-23	Estimated 2023-24	Proposed 2024-25
Jurisdiction Data				
Population	18,016	18,028	18,034	18,048
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	185.69	182.61	184.72	188.54
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 324,773	\$ 480,380	\$ 364,600	\$ 364,600
Total # of Full Time Equivalent Employees	3.36	4.30	3.30	3.30
Outputs				
Animal	14	6	6	6
Blight	10	2	2	2
Building Permit	100	144	45	60
Exterior Property	114	86	70	70
Exterior Storage/Garbage	36	12	1	2
Illicit discharge	18	23	15	15
Interior Property/Building Code/Unsafe Structure	22	3	-	-
Other	22	14	20	20
Public nuisance/residence	8	2	3	3
Tall Grass/Weeds	41	40	35	35
Vehicles	87	40	35	40
Code Enforcement Board Violations	39	34	18	20
Efficiency				
O&M Cost Per Capita	\$ 18.01	\$ 26.64	\$ 20.20	\$ 20.19
O&M Cost per Full Time Equiv. Employee	\$ 96,658	\$ 111,716	\$ 110,485	\$ 110,485
Per Capita per Full Time Equiv. Employee	5,365	4,194	5,469	5,473
Effectiveness				
Avg. Time to Gain Compliance	20	20	20	20
Avg. Time to Initial Response to a Complaint	2	2	2	2

CITY OF SAFETY HARBOR
ADOPTED FY 2024/2025 BUDGET

Fund: General	Department: Building	Fund #: 001
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EXPENDITURE DETAIL

Acct #	Account Description	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Adjusted Budget 2023-24	Estimated Year End 2023-24	Adopted Budget 2024-25
Personnel Services							
1024-500.12-01	Salaries & Wages	\$ 185,386	\$ 157,370	\$ 194,810	\$ 213,110	\$ 194,810	\$ 247,060
1024-500.14-00	Overtime	181	-	-	-	-	-
1024-500.15-10	Incentive Pay	4,000	7,000	-	-	-	-
	Salaries & Wages Sub-Total	189,567	164,370	194,810	213,110	194,810	247,060
1024-500.21-00	Fica Taxes	14,056	11,800	14,910	14,910	14,910	18,900
1024-500.22-00	Retirement	14,844	12,555	15,590	15,590	15,590	19,770
1024-500.23-00	Life & Health Insurance	53,352	55,526	65,610	65,610	65,610	47,010
	Benefits Sub-Total	82,252	79,881	96,110	96,110	96,110	85,680
	Total Personnel Services	271,819	244,251	290,920	309,220	290,920	332,740
Operating Expenses							
1024-500.34-90	Other Fees & Contracts	38,919	26,024	24,000	27,869	14,500	10,500
1024-500.40-01	Employee Travel	669	1,092	2,080	2,080	1,420	2,150
1024-500.41-00	Communications Services	1,747	1,709	1,970	1,970	1,970	1,970
1024-500.44-00	Communications Services	104	429	200	200	600	600
1024-500.46-10	Outside Vehicle Repairs	-	-	500	500	500	500
1024-500.46-40	Maintenance Contracts	190	14,066	19,660	64,904	67,910	21,360
1024-500.47-01	Printing & Binding	786	755	200	200	200	200
1024-500.51-10	Office Supplies-General	494	1,230	1,250	1,250	1,250	1,250
1024-500.51-11	Non-Capital Office Equipmnet	237	-	300	4,600	6,300	5,800
1024-500.52-01	Gas	1,284	1,949	2,520	2,520	1,060	1,120
1024-500.52-03	Oil & Lubricants	25	152	80	80	80	80
1024-500.52-10	Vehicle Parts	25	81	350	350	350	350
1024-500.52-70	Special Clothing/Uniforms	138	349	900	900	900	900
1024-500.52-80	Tires & Tubes	227	215	250	250	250	250
1024-500.54-10	Publications	-	-	-	-	-	-
1024-500.54-20	Memberships & Dues	680	599	780	780	980	1,760
1024-500.54-30	Educational Costs	1,423	879	1,450	1,450	1,420	1,270
	Total Operating Expenses	46,948	49,529	56,490	109,903	99,690	50,060
	Total Building	\$ 318,767	\$ 293,780	\$ 347,410	\$ 419,123	\$ 390,610	\$ 382,800

CITY OF SAFETY HARBOR
ADOPTED FY 2024/2025 BUDGET

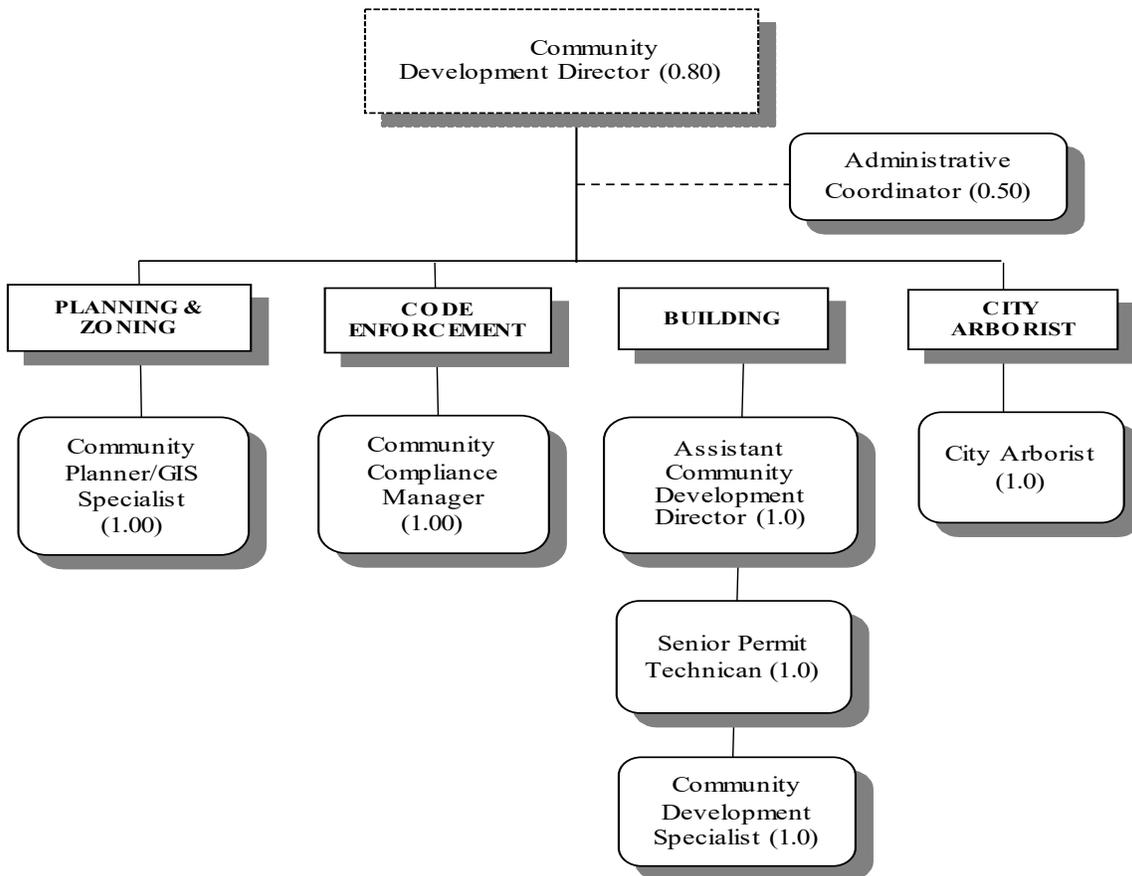
Fund: General	Department: Building	Fund #: 001
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FUNDING SOURCE

Acct #	Account Description	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Adjusted Budget 2023-24	Estimated Year End 2023-24	Adopted Budget 2024-25
Program Expenditure Budget		\$ 318,767	\$ 293,780	\$ 347,410	\$ 419,123	\$ 390,610	\$ 382,800
Less Revenues Supporting Program:							
316 Local Business Tax		131,022	139,061	130,000	130,000	126,000	126,000
322 Permits, Fees & Special Assessments		20,188	3,560	10,900	10,900	2,330	2,300
329 Other Permits & Fees		3,736	2,690	3,760	3,760	1,700	1,700
342 Public Safety		39,374	157,774	154,070	154,070	156,170	157,090
Net Unsupported/(Supported) Budget		\$ 124,447	\$ (9,305)	\$ 48,680	\$ 120,393	\$ 104,410	\$ 95,710
% Of Budget Supported		61.0%	103.2%	86.0%	71.3%	73.3%	75.0%

Organizational Chart

COMMUNITY DEVELOPMENT DEPARTMENT



JOB CLASS/TITLE	PAY GRADE	ADOPTED FY 22/23	ADOPTED FY 23/24	PROPOSED FY 24/25
Community Development Director*	133	0.80	0.80	0.80
Planning & Zoning/Code Enforcement				
Community Planner/GIS Analyst	127	1.00	1.00	1.00
Administrative Coordinator**	121	0.50	0.50	0.50
Community Compliance Manager	127	1.00	1.00	1.00
Community Compliance Officer	121	1.00	0.00	0.00
On-Call Community Compliance Officer	121	0.00	0.00	0.06
Total Planning & Zoning/Code Enforcement		3.50	2.50	2.56
Building Division				
Assistant Community Dev Director	131	0.00	1.00	1.00
City Arborist	124	1.00	1.00	1.00
Senior Permit Technician	118	1.00	1.00	1.00
Community Development Specialist	116	1.00	1.00	1.00
Total Building		3.00	4.00	4.00
Total Community Development		7.30	7.30	7.36
*Community Development Director is 20% funded in CRA				
**Administrative Coordinator is 50% funded in Engineering				

CITY OF SAFETY HARBOR
ADOPTED FY 2024/2025 BUDGET

Fund: General	Department: City Attorney	Fund #: 001
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EXPENDITURE DETAIL

Acct #	Account Description	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Adjusted Budget 2023-24	Estimated Year End 2023-24	Adopted Budget 2024-25
Operating Expenses							
1018-500.31-10	Legal Services	133,607	139,519	154,920	154,920	154,920	164,000
1018-500.31-20	Other Legal	27,978	59,138	38,590	38,590	38,590	39,360
1018-500.40-01	Employee Travel	350	-	1,000	1,000	1,000	1,000
1018-500.54-10	Publications	1,058	2,102	1,000	1,000	1,000	1,000
1018-500.54-30	Educational Costs	607	-	500	500	500	500
	Total Operating Expenses	<u>163,600</u>	<u>200,759</u>	<u>196,010</u>	<u>196,010</u>	<u>196,010</u>	<u>205,860</u>
	Total City Attorney	\$ 163,600	\$ 200,759	\$ 196,010	\$ 196,010	\$ 196,010	\$ 205,860





CITY OF SAFETY HARBOR
ADOPTED FY 2024/2025 BUDGET

Fund: General	Department: General Government	Fund #: 001
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EXPENDITURE DETAIL

Acct #	Account Description	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Adjusted Budget 2023-24	Estimated Year End 2023-24	Adopted Budget 2024-25
Personnel Services							
1020-500.12-01	Salaries and Wages	-	-	-	-	-	300,000
1020-500.24-00	Workers Compensation Ins.	35,915	37,307	39,350	39,350	39,350	40,300
1020-500.25-00	Unemployment Contribution	4,442	88	10,000	10,000	10,000	10,000
	Benefits Sub-Total	40,357	37,395	49,350	49,350	49,350	350,300
	Total Personnel Services	40,357	37,395	49,350	49,350	49,350	350,300
Operating Expenses							
1020-500.32-10	Auditing And Accounting	8,793	25,925	22,500	32,704	32,700	25,150
1020-500.34-90	Other Fees & Contracts	40,396	10,141	101,200	101,200	101,200	41,200
1020-500.34-95	Disaster Expenses	11,682	18,401	-	2,634	2,630	-
1020-500.41-00	Communications Services	668	635	800	800	640	640
1020-500.42-10	Postage	30,295	32,663	34,300	34,300	34,300	34,300
1020-500.43-00	Utility Services	35,792	46,500	43,900	43,900	40,000	40,000
1020-500.44-00	Rentals & Leases	2,084	1,894	-	-	-	-
1020-500.45-00	General Liability Ins	113,108	147,166	179,200	179,200	175,000	192,500
1020-500.46-01	Building & Grounds Maint	10,204	8,888	17,120	17,623	27,120	27,120
1020-500.46-40	Maintenance Contracts	22,019	30,316	32,690	32,690	30,800	31,420
1020-500.47-01	Printing & Binding	13,876	15,999	17,100	17,100	17,100	17,100
1020-500.49-30	Other Current Charges	61,889	32,085	20,000	20,000	35,000	45,000
1020-500.51-10	Office Supplies-General	6,803	7,476	5,200	5,200	5,200	5,300
1020-500.51-11	Non-Capital Office Equip.	-	1,426	4,500	4,500	4,500	3,500
1020-500.52-41	Housekeeping Supplies	-	189	-	-	100	100
1020-500.52-42	Supplies City Hall BR	-	-	1,000	1,000	900	900
1020-500.52-90	Special Supplies	-	-	600	600	600	600
1020-500.54-01	Subscriptions	168	168	200	200	200	200
1020-500.54-20	Memberships & Dues	-	750	1,000	1,000	1,000	1,000
	Total Operating Expenses	357,777	380,622	481,310	494,651	508,990	466,030
Capital Expenses							
1020-500.64-40	Special Equipment	5,037	-	-	-	8,500	-
	Total Capital Expenses	5,037	-	-	-	8,500	-
Total General Government		\$ 403,171	\$ 418,017	\$ 530,660	\$ 544,001	\$ 566,840	\$ 816,330

CITY OF SAFETY HARBOR
ADOPTED FY 2024/2025 BUDGET

Fund: General	Department: Law Enforcement	Fund #: 001
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EXPENDITURE DETAIL

Acct #	Account Description	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Adjusted Budget 2023-24	Estimated Year End 2023-24	Adopted Budget 2024-25
Operating Expenses							
1021-500.34-30	Sheriff's Contract	1,530,279	1,609,248	1,732,050	1,732,050	1,732,050	1,905,250
	Total Operating Expenses	1,530,279	1,609,248	1,732,050	1,732,050	1,732,050	1,905,250
	Total Law Enforcement	\$ 1,530,279	\$ 1,609,248	\$ 1,732,050	\$ 1,732,050	\$ 1,732,050	\$ 1,905,250





Fire Department

"We are the members of the Safety Harbor Fire Department; our mission is to protect lives and property from all hazards. We provide this service with emphasis on quality, personal safety, injury reduction, cost effectiveness, and environmental protection."

The Fire Department protects life and property from all hazards through emergency response, preparedness, and prevention. The department is primarily responsible for leading and managing all fire, non-fire, medical, and hazardous materials emergencies, and emergency management functions for the community. These responsibilities are effectively managed through proper planning, organizing, staffing, directing, coordinating, reporting, and budgeting. High quality fire protection and medical services are provided with an emphasis on doing what is best for the community, city, department, shift, station, and then the employee. The department's priorities are (1) calls, (2) preparing for calls, and (3) preventing calls.



Current and Prior Year Accomplishments

The department continues to make significant progress in developing and enhancing services to the community while focusing on continuous improvement. The department's policies and procedures are routinely reviewed and edited to ensure consistency with local bargaining agreements, City rules and regulations, county guidelines, state laws, Occupational Safety and Health Administration (OSHA) regulations, National Fire Protection Association (NFPA) guidelines, Insurance Services Office (ISO) requirements, and best practices. The department continues to realign project and program work assignments to personnel throughout the organization to ensure a more effective workload distribution and to assist in personnel development. The department continues to focus on three main funding priorities: personnel, apparatus, and facilities.

In FY24, the department replaced personal protective equipment (PPE) for six firefighters, purchased new furnishings for the stations, updated the interior and exterior paint at both stations, installed new hurricane rated rollup doors at FS52. Furthermore, the department continued to participate in growth management (priority dispatch) to ensure increased availability for life-threatening emergencies and initiated the dispatch of apparatus based on GPS location to all EMS incidents, structure fires, unconfirmed structure fires, and gas leaks. The department's Fire Marshal continues to complete an audit of all inspectable occupancies within the fire district to ensure all locations are accounted for in the department's inspection database and that all occupancies receive a periodic fire inspection. The department's Fire Services Specialist has ensured all purchasing and payroll items are consistent with City expectations.



Fiscal Year 2025 Goals

- Replace six sets of turnout gear.
- Create a 10-year facilities plan.
- Complete fire inspection audit of fire district.
- Implement new dispatch software (Hexagon) and records management system (Image Trend).

Long-Term Vision and Future Financial Impact: The department will continue to focus on identifying increased efficiencies while also improving overall effectiveness. This will be accomplished by critically analyzing performance data, spending habits, and staffing patterns. The organization will continue to seek out partnerships for increased workplace and customer service improvements.

FIRE PERFORMANCE INDICATORS

FUND: 001 DEPARTMENT: 1022

	Actual 2021-22	Actual 2022-23	Estimated 2023-24	Proposed 2024-25
Jurisdiction Data				
Population	18,028	18,034	18,048	18,060
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	182.61	184.72	188.54	189.74
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 4,121,668	\$ 4,372,270	\$ 4,507,330	\$ 4,818,090
Total # of Full Time Equivalent Employees	30.50	30.50	31.50	31.50
Fire Prevention				
Review all Received Plans in Less than Two Weeks	100	100	100	100
Periodic Inspectable Occupancy Inspections (%)	25	25	25	25
Licensed Facility Inspections (%)	100	100	100	100
Investigate All Fires (%)	100	100	100	100
Periodic Preplan Update (%)	25	25	25	25
Inspect and Test All City Fire Hydrants (%)	100	100	100	100
Emergency Response				
Prevent fire deaths on all fire incidents in district (%)	100	100	100	100
Confine 90% of bldg fires to area involved on arrival	100	100	100	100
Provide a minimum of ALS to all incidents within City	100	100	100	100
Respond to emergencies in less than 7m 30s (%)	89	89	90	90
Training				
Complete 228 Hours of Company Officer Training (%)	100	100	100	100
Complete 228 Hours of Driver/Operator Training (%)	100	100	100	100
Complete 216 Hours of Firefighter Training (%)	100	100	100	100
Total Emergency Readness Efficiency				
	600	600	600	600
% of ISO Training requirements met	100	100	100	100
% of emergency response criteria met	100	100	100	100
O&M Cost Per Capita	\$ 228.63	\$ 242.45	\$ 249.74	\$ 266.78
O&M Cost per Full Time Equiv. Employee	\$ 135,137	\$ 143,353	\$ 143,090	\$ 152,955
Per Capita per Full Time Equiv. Employee	591	591	573	573

CITY OF SAFETY HARBOR
ADOPTED FY 2024/2025 BUDGET

Fund: General	Department: Fire And EMS	Fund #: 001
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EXPENDITURE DETAIL

Acct #	Account Description	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Adjusted Budget 2023-24	Estimated Year End 2023-24	Adopted Budget 2024-25
Personnel Services							
1022-500.12-01	Salaries & Wages	\$ 2,208,126	\$ 2,245,238	\$ 2,438,000	\$ 2,448,500	\$ 2,438,000	\$ 2,596,660
1022-500.14-00	Overtime-Time & One Half	133,288	159,158	165,000	165,000	165,000	230,000
1022-500.15-10	Incentive Pay	77,964	125,686	71,180	71,180	71,180	51,900
	Salaries & Wages Sub-Total	2,419,378	2,530,082	2,674,180	2,684,680	2,674,180	2,878,560
1022-500.21-00	Fica Taxes	177,744	188,248	204,580	204,580	204,580	220,030
1022-500.22-00	Retirement	355,485	346,639	372,240	372,240	372,240	398,870
1022-500.22-01	Passing Thru State	114,375	126,342	113,100	113,100	127,000	133,350
1022-500.23-00	Life & Health Insurance	479,240	493,527	495,360	495,360	495,360	616,510
1022-500.24-00	Workers Compensation Ins.	123,308	128,027	135,000	135,000	135,000	148,500
	Benefits Sub-Total	1,250,152	1,282,783	1,320,280	1,320,280	1,334,180	1,517,260
	Total Personnel Services	3,669,530	3,812,865	3,994,460	4,004,960	4,008,360	4,395,820
Operating Expenses							
1022-500.31-30	Employee Physicals	16,246	20,876	19,000	19,000	21,000	19,830
1022-500.32-10	Auditing & Accounting	11,779	9,837	10,800	16,104	16,100	14,560
1022-500.34-90	Other Fees & Contracts	121	2,229	200	200	400	700
1022-500.40-01	Employee Travel	1,901	635	4,730	4,730	4,730	8,250
1022-500.40-30	Cell Phone Allowance	2,888	2,900	3,000	3,000	3,000	3,250
1022-500.41-00	Communication Services	23,683	24,395	27,050	27,050	25,250	25,090
1022-500.42-10	Postage	351	79	180	180	180	250
1022-500.43-00	Utility Services	33,357	40,076	38,260	38,260	36,930	37,500
1022-500.44-00	Rental & Leases	2,119	1,671	2,480	2,480	2,480	2,430
1022-500.45-00	General Liability Ins.	90,892	108,710	132,500	132,500	132,500	145,500
1022-500.46-01	Building & Grounds Maint	18,250	15,805	19,380	19,616	19,620	32,810
1022-500.46-10	Outside Vehicle Repairs	19,590	42,642	22,360	23,285	23,290	30,870
1022-500.46-20	Equipment Repairs	5,139	1,266	4,920	4,920	4,920	4,870
1022-500.46-30	Nextel/Radio Maintenance	6,593	9,069	7,230	7,460	7,460	9,200
1022-500.46-40	Maintenance Contracts	11,527	11,959	10,460	10,460	10,460	11,590
1022-500.49-30	Other Current Charges	5,622	7,819	7,940	7,940	7,940	10,830
1022-500.51-10	Office Supplies-General	1,268	1,459	1,230	1,230	1,230	1,450
1022-500.51-11	Non-Capital Office Equip	13,710	10,178	20,080	25,927	25,930	14,290
1022-500.52-01	Gas	8,438	10,810	11,460	11,460	8,900	8,990

CITY OF SAFETY HARBOR
ADOPTED FY 2024/2025 BUDGET

Fund: General	Department: Fire And EMS	Fund #: 001
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Acct #	Account Description	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Adjusted Budget 2023-24	Estimated Year End 2023-24	Adopted Budget 2024-25
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EXPENDITURE DETAIL

1022-500.52-02 Diesel	37,683	36,674	45,010	45,010	32,000	31,000
1022-500.52-03 Oil & Other Lubricants	4,941	4,081	5,010	5,010	5,010	5,850
1022-500.52-10 Vehicle Parts	39,881	43,336	25,440	27,382	27,380	35,160
1022-500.52-20 Equipment Parts	2,141	1,373	4,050	4,363	4,360	4,490
1022-500.52-30 Small Tools & Supplies	5,455	2,156	4,330	4,330	4,330	5,370
1022-500.52-35 Non-Capital Operating Equip	13,972	13,604	10,760	17,461	17,460	31,810
1022-500.52-40 Builders Supplies	3,154	1,725	4,000	5,470	4,000	4,000
1022-500.52-41 Housekeeping Supplies	7,405	5,951	6,290	6,290	6,290	6,880
1022-500.52-70 Special Clothing/Uniforms	15,321	23,770	16,820	26,287	26,290	23,580
1022-500.52-80 Tires And Tubes	12,714	10,664	8,140	8,140	8,140	8,890
1022-500.52-90 Special Supplies	7,626	4,270	5,070	5,437	5,440	5,830
1022-500.52-92 Fire Hose & Supplies	7,698	-	11,540	11,540	11,540	12,960
1022-500.54-01 Subscriptions	-	70	-	-	-	100
1022-500.54-10 Publications	1,790	1,043	1,980	1,980	1,980	2,000
1022-500.54-20 Memberships & Dues	3,129	2,836	3,970	3,970	3,970	3,790
1022-500.54-30 Educational Costs	12,339	11,109	17,200	17,800	17,800	47,800
Total Operating Expenses	448,723	485,077	512,870	546,272	528,310	611,770

Capital Expenses

1022-500.64-40 Special Equipment	58,404	22,919	-	1,382	1,200	-
Total Capital Expenses	58,404	22,919	-	1,382	1,200	-

Internal Services

1022-500.94-16 Data Processing Fee Reimb	34,950	-	-	-	-	-
Total Internal Services	34,950	-	-	-	-	-

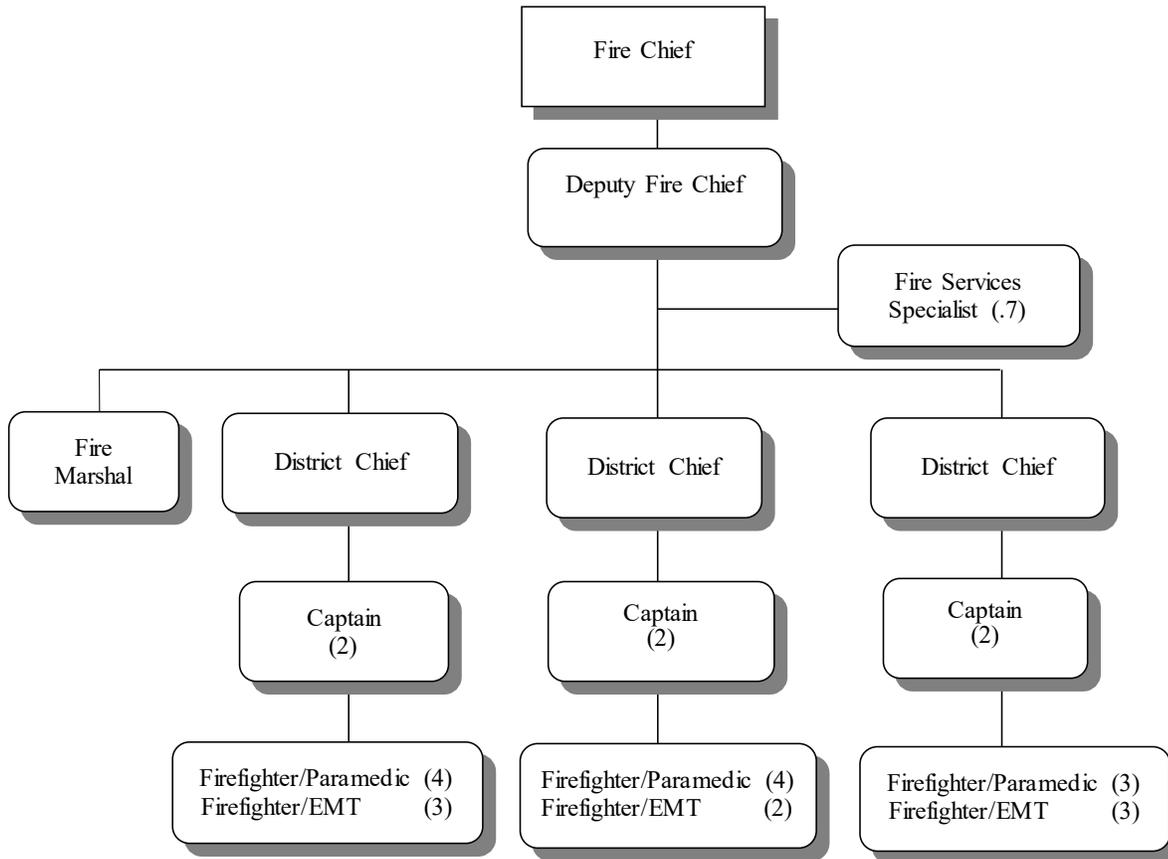
Total Fire And EMS

Total Fire And EMS	\$ 4,211,607	\$ 4,320,861	\$ 4,507,330	\$ 4,552,614	\$ 4,537,870	\$ 5,007,590
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FUNDING SOURCE

Program Expenditure Budget	\$ 4,118,253	\$ 4,297,942	\$ 4,507,330	\$ 4,551,232	\$ 4,536,670	\$ 5,007,590
Less Revenues Supporting Program:						
312 Other Taxes	114,375	126,342	113,100	113,100	113,100	122,000
331 Federal Grants	9,070,471	-	-	-	-	-
338 Shared Revenue From Other Local Units	1,203,810	1,284,055	1,353,570	1,353,570	1,353,570	1,522,800
Net Unsupported Budget	\$ (6,270,403)	\$ 2,887,545	\$ 3,040,660	\$ 3,084,562	\$ 3,070,000	\$ 3,362,790
% Of Budget Supported	252.3%	32.8%	32.5%	32.2%	32.3%	32.8%

Organizational Chart
FIRE DEPARTMENT



JOB CLASS/TITLE	PAY GRADE	ADOPTED FY 22/23	ADOPTED FY 23/24	PROPOSED FY 24/25
Fire Chief	133	1.00	1.00	1.00
Deputy Fire Chief	131	0.00	1.00	1.00
District Chief	F28	4.00	3.00	3.00
Captain	O2	6.00	6.00	6.00
Fire Marshal	130	1.00	1.00	1.00
Firefighter/Paramedic	F3	16.00	18.00	11.00
Firefighter EMT	F2	2.00	1.00	8.00
Fire Services Specialist	121	0.00	0.50	0.70
Administrative Coordinator	121	0.00	0.00	0.00
Administrative Assistant	119	0.50	0.00	0.00
Total Division		30.50	31.50	31.70



ENGINEERING DEPARTMENT

The Engineering Department provides technical services for the City related to grading and drainage, paving, water and sewer, sidewalk and ADA infrastructure improvements, by either in-house Engineering staff or the use of outside CCNA consultant services. Services include, drainage and geotechnical evaluations, environmental reports, drainage problem solutions, traffic engineering, field topographic surveys, construction plan preparation, cost estimates, budget estimates, contract document preparation, permitting, bidding, project management and construction inspection services. Other services include Building Department permit reviews for Engineering and Floodplain permits, and Building Department permit inspections. Engineering Department staff serves as Flood Plain Manager coordinator.

Current Fiscal Year 2023/2024 Accomplishments

- Bishop & Mullet Creek Erosion Study – provide project management and coordination with USACE, Consultant services, pre-application meetings with FDEP, USACE, SWFWMD, and Pinellas County. Provide resident informational meetings. Research project data and easement documents.
- Library 2nd Floor Addition – Project Management, bid document preparation, permitting correspondence with Pinellas County and Architect and Electrical Engineer; Final Specifications review. Hold Contractor bid meeting and Contractor presentations. Pre-Construction kick off meeting with selected contractor. Project management with Architect and Electrical Engineer consultant. Hold monthly progress meetings with City staff, Contractor, and Architect/Engineer of record. Ongoing Contractor coordination. Coordination of project submittals and RFIs.
- Library 1st Floor Lighting Upgrades – Project Management, bid document preparation, permitting correspondence with Pinellas County and Architect. Hold Contractor bid meeting. Pre-Construction kick off meeting with selected contractor. Project management with Architect and Electrical Engineer consultant. Hold monthly progress meetings with City staff, Contractor, and Architect/Engineer of record.
- Marshall Street Park Pickleball Courts: Project Management and Plan review for Construction Documents; Permit Coordination with Pinellas County; Coordination with Consultant; develop specifications; bid documents; bid project, bid Evaluation. Selection of contractor. Construction Project management, daily inspections, weekly progress meetings, coordination with Duke Energy and Pinellas County inspectors. Punch list preparation and AsBuilt reviews. Final certification permits. Grand Opening in February 2024.
- Main Street at 4th Avenue Brick Intersection Repair – Develop project scope; obtain quotes, project management and construction inspection.
- Marina Channel Dredging – Project management; prepare bid documents and project out to bid, hold mandatory Pre-Bid meeting; bid Evaluations; Contractor coordination, progress meetings; final certifications and As-Built review.
- Folly Farm – Drainage: In-house design for entry drives, sidewalk, parking area at farm house, 60% to 100% design. Prepare project cost estimate.
- Marina Decking replacement – coordinate with Leisure Service and develop work scope; project management and coordination with consultant; review assessment report.
- Marina Pier – coordinate with Leisure Service for work scope; review 60% design plans
- North Bayshore Sidewalk improvements – in house design, prepare construction plans; prepare specifications and BID documents; prepare cost estimate.
- Pavement Condition Assessment – performed a detailed street condition assessment for all streets within the City. Prepare maps in CAD. Prepare street Rating System - provide evaluation of street condition throughout City for use in prioritization and budgeting for street resurfacing improvements; developed street conditions maps for roads within the City.
- Street Resurfacing and Misc Road work – in-house design, prepare construction documents and cost estimates, specifications, prepare project contract documents, bid project, project management, construction inspection.
- 2nd Street South at 6th Avenue paving and drainage improvements – in-house design, prepare construction documents, specifications, prepare project contract documents, bid project, project management, construction inspection.
- 9th Ave N Sidewalk: in-house design: determine work scope, prepare construction documents and cost estimate.
- Paved Trail from Marshal St to RR Avenue: in-house design, develop concept plan and cost estimate.
- North Bay Hills Water Main Replacement Phase III – coordinate design and survey services with Consultant, review design, prepare bid documents; Bid project; project management and coordination with Consultant; construction inspections, progress meetings, daily inspections. Final As Built review and close out documents.
- 2nd St N. at 2nd Ave N. – intersection drainage improvements – develop design plan and quantities, and cost estimate, coordination with surveyor for topographic survey needed for in-house design.

- Highway to Bay Blvd & Bayshore Drive Roadway and drainage improvements - develop Construction documents; develop quantities and cost estimate; prepare bid plans, bid project, contractor coordination, project management and construction inspections.
- City Facilities Resurfacing & sidewalk repairs: SHCP Driveway, Parks & BM, Marshall Street Park, Rigsby Center, Daisy Douglas Park. – define work scope with Leisure Service; prepare 100% construction documents. Develop bid plans and contract documents, bid project. Contractor coordination, project management and daily inspections.
- Seminole Park Subdivision Water Main Project: Project Plan review of 90% plans; project cost estimate; coordination with consultant.
- HVAC Replacement Project: Assist Building Maintenance with project scope items. Develop Contract and Bid documents; bid project, hold pre-bid meeting.
- Waterfront Park Irrigation and Sod project: Assist Building Maintenance with project scope items and prepare contract and bid documents, bid project, pre-bid meeting, bid evaluation.
- Human Resources Compensation Request for Proposal: Assist Human Resources with bid of RFP.
- Human Resources Investment Advisory Services Request for Proposal: Assist Human Resources with bid of RFP.
- Human Resources Applicant Tracking and Learning Management System Request for Proposal: Assist Human Resources with bid of RFP.
- Building Dept. Plan Review – Performed several Engineering reviews for building permits, commercial and residential projects.
- Building Dept. Inspections – Performed several inspections for building permits, commercial and residential projects.
- Building Dept. Flood Plain Management Review – Performed several floodplain reviews for building permits, commercial and residential projects.
- Building Dept. Flood plain inspections – Performed several flood plain inspections for building permits, commercial and residential projects.
- Traffic Calming Program – project management of various traffic studies; resident coordination for traffic calming requests; coordination with PCSO and Pinellas County Transportation Engineers for traffic studies.
- Vacation of Easements – Evaluation and project management of various vacation of easement applications.
- Excavation and Fill Permits – Evaluation and project management of various excavation & fill permits.
- City stormwater SWFWMD ERP: stormwater facilities operation and maintenance inspections.

Fiscal Year 2024/2025 Goals

- Bishop & Mullet Creek Erosion Project – Project management and coordination with CCNA consultant services, develop work scope, meet with residents and City Commissioners, obtain and review proposal from consultant for survey, design and permitting services.
- Folly Farm - in-house design for entry drive and parking area at farm house, and sidewalk from barn to restrooms; Contractor selection, project management, daily construction inspections.
- Library 2nd Floor Addition – Project Management with contractor, Architect and Electrical Engineer consultant. Hold monthly progress meetings with City staff, Contractor, and Architect/Engineer of record. Ongoing Contractor coordination. Coordination of project submittals and RFIs. Extra service coordination and review and issue monthly pay applications of contractor and Architect. Library grand opening- date to be determined.
- Library 1st Floor Lighting Upgrades – Project Management with contractor, Architect and Electrical Engineer consultant. Hold monthly progress meetings with City staff, Contractor, and Architect/Engineer of record. Ongoing Contractor coordination. Coordination of project submittals and RFIs. Review and issue monthly pay applications of contractor and Architect. Library grand opening- date to be determined.
- North Bayshore Sidewalk improvements – in house design, provide final 100% plans and Bid documents, develop contract documents and bid project, project management and construction services.
- Seminole Park Subdivision Water Main Project: Project Plan review of 100% construction documents and bid documents, prepare contract and bid documents, bid project, coordination with consultant, pre-bid meeting, bid evaluations, contractor coordination and daily inspections.
- Pavement Condition Assessment – For FY 2025: Perform update to street condition assessment for all streets within the City. Prepare update to street maps in CAD. Prepare street Rating System - provide evaluation of street condition throughout City for use in prioritization and budgeting for street resurfacing improvements; developed street conditions maps for roads within the City.
- Street Resurfacing and Misc Road work – in-house design, prepare construction documents and cost estimates, specifications, prepare project contract documents, bid project, project management, construction inspection.
- 9th Ave N Sidewalk: in-house design: determine work scope, prepare construction documents and cost estimate.
- Paved Trail from Marshal St to RR Avenue: in-house design, develop concept plan and cost estimate.

Fiscal Year 2024/2025 Goals

- Bicycle and Sidewalk projects (Tier 1 / 2) (from Master Plan done in 2022): in-house design: prepare project work scopes, obtain survey for design, prepare construction documents.
- 2nd St N. at 2nd Ave N. – intersection drainage improvements – in-house design to 100%, bid project, cost estimate, project management.
- Bay Shore Drive Roadway and drainage improvements - in-house design plans, prepare design plans, contract documents, project management, prepare bid documents and bid project.
- 6th St N. at 6th Ave N. – in-house design, intersection drainage improvements: prepare design plans, contract documents, project management, prepare bid documents and bid project.
- 9th Ave S. at 2nd St S. Intersection improvements - in-house design, prepare plans, contract documents, project management, prepare bid documents and bid project.
- City Facilities Resurfacing & sidewalk repairs: develop work scope, prepare plans, contract documents, project to bid, project management, and construction inspection services.
- Building Dept. Plan Reviews– Perform Engineering reviews for building permits, commercial and residential projects.
- Building Dept. Inspections– Perform Engineering inspections for building permits, commercial and residential projects.
- Building Dept. Flood Plain Reviews – Perform Flood plain reviews for building permits, commercial and residential projects.
- Building Dept. Floodplain Inspections – Performed Flood plain inspections for building permits, commercial and residential projects.
- Traffic Calming – project management and evaluation of various traffic studies; coordination with CPOs and Pinellas County.
- Vacation of Easements – Evaluation and project management of easement applications.
- Excavation and Fill Permits – Evaluation and project management of excavation & fill permits.
- City stormwater water facilities operation and maintenance inspections.
- Maintain and update City utility atlases.

Long-Term Vision and Future Financial Impact

It is the desire of the Engineering Department to better serve the Engineering needs for all City Departments, and to increase production efficiency and cost effectiveness of Capital Improvement Projects.

ENGINEERING PERFORMANCE INDICATORS

FUND: 001 DEPARTMENT: 1025

	Actual 2021-22	Actual 2022-23	Estimated 2023-24	Proposed 2024-25
Jurisdiction Data				
Population	18,028	18,034	18,048	18,060
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	182.61	184.72	188.54	189.74
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 427,119	\$ 494,540	\$ 515,770	\$ 515,770
Total # of Full Time Equivalent Employees	4.50	4.50	4.50	4.50
Outputs				
Number of Capital Projects	22	20	20	20
Number of In-House Design Projects	20	15	15	17
Number of Site Plans Reviewed	707	700	650	940
Value of Grants Received	\$ -	\$ -	\$ -	\$ -
Efficiency				
O&M Cost Per Capita	\$ 23.69	\$ 27.42	\$ 28.58	\$ 28.56
O&M Cost per Full Time Equiv. Employee	\$ 94,915	\$ 109,898	\$ 114,616	\$ 114,616
Per Capita per Full Time Equiv. Employee	4,006	4,008	4,011	4,013

CITY OF SAFETY HARBOR
ADOPTED FY 2024/2025 BUDGET

Fund: General	Department: Engineering	Fund #: 001
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EXPENDITURE DETAIL

Acct #	Account Description	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Adjusted Budget 2023-24	Estimated Year End 2023-24	Adopted Budget 2024-25
Personnel Services							
1025-539.12-01	Salaries & Wages	\$ 292,780	\$ 324,234	\$ 344,240	\$ 351,940	\$ 344,240	\$ 372,200
1025-500.14-00	Overtime-Time & One Half	6,355	-	-	-	-	-
1025-500.15-10	Incentive Pay	4,000	9,000	-	-	-	-
1025-500.15-50	Longevity Pay						
	Salaries & Wages Sub-Total	303,135	333,234	344,240	351,940	344,240	372,200
1025-500.21-00	Fica Taxes	21,648	24,451	26,340	26,340	26,270	28,480
1025-500.22-00	Retirement	23,422	25,939	27,540	27,540	27,540	29,780
1025-500.23-00	Life & Health Insurance	70,021	79,238	80,290	80,290	86,520	87,740
	Benefits Sub-Total	115,091	129,628	134,170	134,170	140,330	146,000
	Total Personnel Services	418,226	462,862	478,410	486,110	484,570	518,200
Operating Expenses							
1025-500.31-20	Engineering Services	-	-	2,500	2,500	2,500	2,500
1025-500.34-90	Other Fees And Contracts	800	600	2,000	2,400	2,400	2,400
1025-500.40-01	Employee Travel	-	582	1,000	1,000	1,000	1,000
1025-500.41-00	Communication Services	3,846	3,780	4,310	4,310	3,900	4,000
1025-500.44-00	Rentals & Leases	346	386	500	500	500	500
1025-500.46-10	Outside Vehicle Repairs	-	-	300	300	300	400
1025-500.46-20	Equipment Repairs	-	-	500	500	500	500
1025-500.46-40	Maintenance Contracts	7,084	6,563	14,600	14,600	14,600	15,520
1025-500.47-01	Printing	76	-	500	500	500	500
1025-500.51-10	Office Supplies	245	240	600	600	600	600
1025-500.51-11	Non-Capital Office Equip	-	2,135	1,000	1,000	1,000	1,000
1025-500.51-40	Computer Paper & Supplies	385	195	1,000	1,000	1,000	1,000
1025-500.52-01	Gas	413	660	550	550	570	690
1025-500.52-03	Oil & Other Lubricants	3	34	50	50	50	50
1025-500.52-10	Vehicle Parts	143	529	500	500	500	500
1025-500.52-30	Small Tools & Supplies	75	-	300	300	300	300
1025-500.52-70	Special Clothing/Uniforms	234	-	850	850	850	850
1025-500.52-80	Tires And Tubes	-	-	600	600	600	600
1025-500.52-90	Special Supplies	15	12	200	200	200	200
1025-500.54-20	Memberships & Dues	350	175	2,500	2,500	2,500	2,500
1025-500.52-35	Non-Capital Operating Equip.	-	-	-	-	-	300
1025-500.54-30	Educational Costs	1,039	1,394	3,000	3,000	3,000	3,000
	Total Operating Expenses	15,054	17,285	37,360	37,760	37,370	38,910
	Total Engineering	\$ 433,280	\$ 480,147	\$ 515,770	\$ 523,870	\$ 521,940	\$ 557,110

CITY OF SAFETY HARBOR
ADOPTED FY 2024/2025 BUDGET

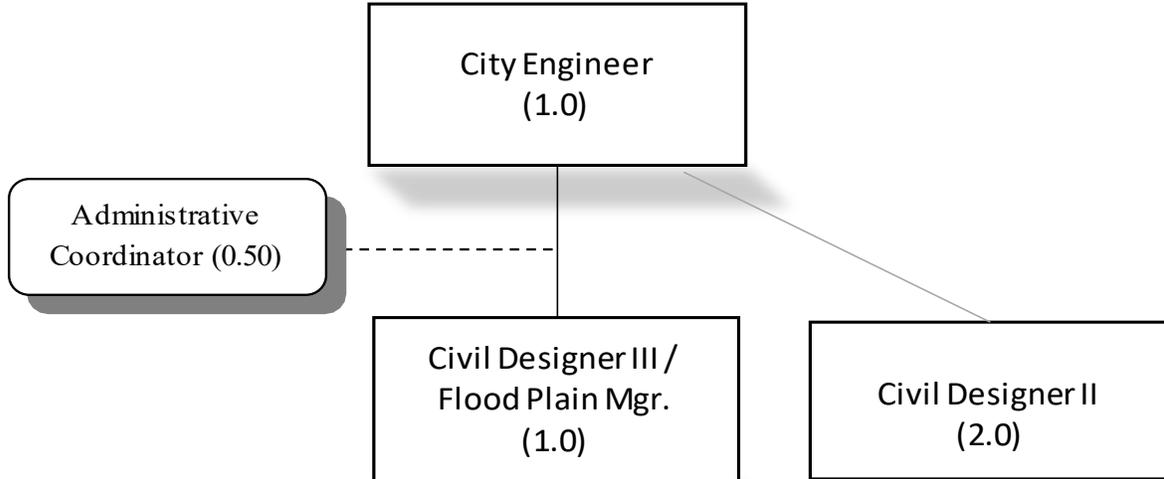
Fund: General	Department: Engineering	Fund #: 001
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FUNDING SOURCE

Acct #	Account Description	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Adjusted Budget 2023-24	Estimated Year End 2023-24	Adopted Budget 2024-25
	Program Expenditure Budget	\$ 433,280	\$ 480,147	\$ 515,770	\$ 523,870	\$ 521,940	\$ 557,110
	Less Revenues Generated:						
	342 Public Safety Fees	2,450	2,200	2,000	2,000	3,500	3,500
	Net Unsupported Budget	\$ 430,830	\$ 477,947	\$ 513,770	\$ 521,870	\$ 518,440	\$ 553,610
	% Of Budget Supported By Program	0.6%	0.5%	0.4%	0.4%	0.7%	0.6%

Organizational Chart

ENGINEERING DEPARTMENT



JOB CLASS/TITLE	PAY GRADE	ADOPTED FY 22/23	ADOPTED FY 23/24	PROPOSED FY 24/25
City Engineer	134	0.00	0.00	1.00
Senior Project Engineer	128	1.00	1.00	0.00
Civil Designer III / Flood Plain Manager	127	0.00	0.00	1.00
Civil Designer II	125	3.00	3.00	2.00
Administrative Coordinator	121	0.50	0.50	0.50
Total Division		4.50	4.50	4.50

Public Works Department

Streets Division

The Streets Division maintains the City’s streets, curbs, underdrains, sidewalks, rights-of-way, and all traffic signage and pavement markings. As a part of right-of-way maintenance, the City maintains trees over City roadways and sidewalks. Work order requests generated by resident inquiries are scheduled and service is performed on a priority basis. Staff responds to emergency calls on an as-needed basis.

Current and Prior Year Accomplishments

The City of Safety Harbor’s dedicated Streets Division employees put great pride in providing exceptional customer service for the residents and visitors in Safety Harbor. Within the past year, staff have focused on efficiency with the goal of maintaining the same level of customer service despite minimum staffing. This has allowed the Division to replace 134.5 cubic yards of concrete this year. Streets Division has also provided service to other City departments by completing in house projects for the betterment of the department and the community.



Fiscal Year 24/25 Goals



Streets Division employees will continue working on routine duties such as tree maintenance, sidewalk and ADA compliance concerns, and maintaining the City’s rights-of-ways. Since the FDOT tree clearance guidelines over sidewalks and roadways has changed, a major goal includes working through the tree trimming zones ensuring that the City rights-of-ways meet the new clearance guidelines.

Long-Term Vision and Future Financial Impact

Long term goals for the Streets Division will continue to be providing fast and exceptional customer service to the city’s residents and businesses. Staff will also continue safety and emergency response training to ensure they are ready to help in any situation. Streets Division staff will continue to be an integral part of roadway assessments for street resurfacing. Streets staff also will continue to assist with other in-house interdepartmental projects thereby saving funds that would have been used to outsource to a private contractor.



STREET PERFORMANCE INDICATORS

FUND: 001 DEPARTMENT: 1031

	Actual 2021-22	Actual 2022-23	Estimated 2023-24	Proposed 2024-25
Jurisdiction Data				
Population	18,028	18,034	18,048	18,048
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	185.69	182.61	182.61	182.61
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 527,541	\$ 763,130	\$ 860,400	\$ 786,270
Total # of Full Time Equivalent Employees	9.75	9.75	9.75	9.75
Outputs				
Curb Miles of Street Swept Per Year	920	920	920	920
Cubic Yds of Curb/Gutter/Sidewalks/Replaced	158	135	150	150
Tons of Asphalt Pot Hole Repairs	30	31	50	50
# of Service Requests	266	185	220	250
Curb Miles of Street	104	104	104	106
Tons of Debris Removed*	303	550	550	550
Right of Way Use Permits	194	320	350	360
Efficiency				
Cost Per Curb Mile Swept	\$ 573.41	\$ 829.49	\$ 935.22	\$ 854.64
# of Curb Miles of Street per FTE	94	94	94	94
O&M Cost Per Capita	\$ 29.26	\$ 42.32	\$ 47.67	\$ 43.57
O&M Cost Per Full Time Equiv. Employee	\$ 54,107	\$ 78,270	\$ 88,246	\$ 80,643
Per Capita per Full Time Equiv. Employee	1,849	1,850	1,851	1,851
Effectiveness				
# of Service Requests Completed	156	266	220	250

CITY OF SAFETY HARBOR
ADOPTED FY 2024/2025 BUDGET

Fund: General	Department: Streets	Fund #: 001
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EXPENDITURE DETAIL

Acct #	Account Description	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Adjusted Budget 2023-24	Estimated Year End 2023-24	Adopted Budget 2024-25
Personnel Services							
1031-500.12-01	Salaries & Wages	\$ 243,604	\$ 269,782	\$ 430,980	\$ 463,180	\$ 430,980	\$ 509,400
1031-500.12-10	Temp Wages	-	-	-	-	-	-
1031-500.14-00	Overtime-Time & One Half	5,159	7,719	5,000	5,000	5,000	5,050
1031-500.15-10	Incentive Pay	6,800	14,800	5,400	5,400	2,500	5,400
	Salaries & Wages Sub-Total	255,563	292,301	441,380	473,580	438,480	519,850
1031-500.21-00	Fica Taxes	20,458	22,360	32,930	32,930	32,930	35,200
1031-500.22-00	Retirement	26,508	28,426	37,480	37,480	37,480	36,830
1031-500.23-00	Life & Health Insurance	66,263	65,997	122,410	122,410	122,410	180,610
	Benefits Sub-Total	113,229	116,783	192,820	192,820	192,820	252,640
	Total Personnel Services	368,792	409,084	634,200	666,400	631,300	772,490
Operating Expenses							
1031-500.34-60	Uniform Rental & Laundry	-	-	-	-	-	-
1031-500.34-90	Other Fees & Contracts	96,471	106,839	111,080	124,038	111,760	107,530
1031-500.40-01	Employee Travel	-	-	530	530	-	-
1031-500.40-30	Cell Phone Allowance	-	-	-	-	-	-
1031-500.41-00	Communication Services	3,983	4,201	4,600	4,600	4,600	4,600
1031-500.43-00	Utility Services	3,837	3,808	4,200	4,200	4,000	4,200
1031-500.44-00	Rental & Leases	437	301	2,160	2,160	1,800	1,800
1031-500.46-01	Building & Grounds Maint	3,122	3,501	3,000	3,212	3,000	4,200
1031-500.46-10	Outside Vehicle Repairs	180	-	2,800	2,800	2,800	2,800
1031-500.46-20	Equipment Repairs	450	579	2,500	2,500	2,500	2,500
1031-500.46-40	Maintenance Contracts	8,882	10,457	15,550	15,550	15,550	15,600
1031-500.46-90	Special Services	449	9,512	8,000	8,000	8,000	10,000
1031-500.49-30	Other Current Charges	999	1,136	1,810	1,810	1,810	1,910
1031-500.51-10	Office Supplies-General	934	334	500	500	500	550
1031-500.51-11	Non-Capital Office Equip	1,450	278	300	300	300	2,300
1031-500.52-01	Gas	2,315	2,453	2,300	2,300	1,800	1,880
1031-500.52-02	Diesel	5,655	7,306	5,250	5,250	4,500	6,200
1031-500.52-03	Oil & Other Lubricants	1,906	1,108	750	750	750	800
1031-500.52-10	Vehicle Parts	2,646	2,767	6,000	6,000	6,000	6,000
1031-500.52-20	Equipment Parts	7,398	6,516	7,000	7,051	7,000	7,000

CITY OF SAFETY HARBOR
ADOPTED FY 2024/2025 BUDGET

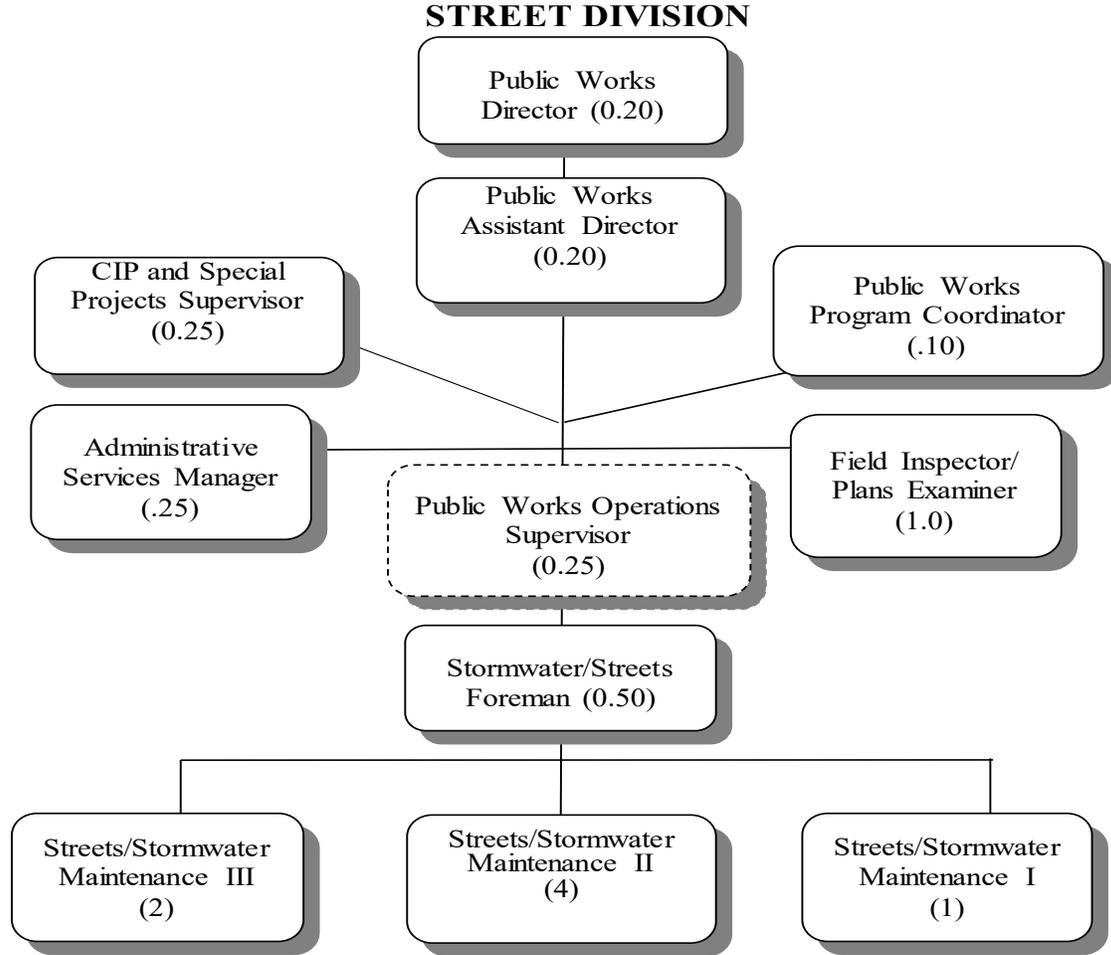
Fund: General	Department: Streets	Fund #: 001
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EXPENDITURE DETAIL

Acct #	Account Description	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Adjusted Budget 2023-24	Estimated Year End 2023-24	Adopted Budget 2024-25
1031-500.52-30	Small Tools & Supplies	4,918	7,933	8,000	8,000	8,000	8,000
1031-500.52-50	Chemicals	88	246	1,200	1,200	800	1,200
1031-500.52-70	Special Clothing/Uniforms	2,131	2,351	6,390	6,390	5,720	6,390
1031-500.52-80	Tires And Tubes	2,014	2,401	5,000	5,000	2,500	5,000
1031-500.52-90	Special Supplies	751	2,094	4,000	4,000	4,000	4,000
1031-500.52-93	Safety Supplies	1,923	4,465	3,850	3,850	2,850	3,850
1031-500.53-10	Street Repair	4,242	4,072	10,000	10,540	5,000	10,000
1031-500.54-20	Memberships	690	201	690	690	190	190
1031-500.54-30	Educational Costs	3,129	2,039	8,740	8,740	8,740	8,740
	Total Operating Expenses	161,000	186,898	226,200	239,961	214,470	227,240
	Total Streets	\$ 529,792	\$ 595,982	\$ 860,400	\$ 906,361	\$ 845,770	\$ 999,730

Organizational Chart

PUBLIC WORKS DEPARTMENT



JOB CLASS/TITLE	PAY GRADE	ADOPTED FY 22/23	ADOPTED FY 23/24	PROPOSED FY 24/25
Public Works Director	134	0.20	0.20	0.20
Public Works Assistant Director	131	0.20	0.20	0.20
Public Works Operations Supervisor	127	0.00	0.00	0.25
CIP and Special Projects Supervisor	127	0.00	0.00	0.25
Administrative Services Manager	123	0.25	0.25	0.25
Field Inspector/Plans Examiner	121	1.00	1.00	1.00
Streets/Stormwater Foreman	121	1.00	1.00	0.50
Public Works Program Coordinator	121	0.10	0.10	0.10
Streets/Stormwater Maintenance III	119	2.00	2.00	2.00
Streets/Stormwater Maintenance II	117	4.00	4.00	4.00
Streets/Stormwater Maintenance I	115	1.00	1.00	1.00
Total Division		9.75	9.75	9.75



Public Works Department

Fleet Maintenance

The Fleet Maintenance Division is responsible for maintaining all vehicles, construction and lawn equipment for the City of Safety Harbor. The Division performs and coordinates necessary repairs, including preventative and corrective maintenance as well as roadside service for all vehicles/equipment. Other maintenance includes small engine repairs for portable power-driven equipment and small and heavy off-road equipment such as lawn and turf equipment. Fleet Maintenance participates in analyzing the specifications relative to the acquisitions of new or replacement vehicles and equipment and the useful life of equipment.

Current and Prior Year Accomplishments

Fleet Maintenance Division has been working diligently to complete work orders while keeping up with preventative maintenance schedules. The Division disposed of vehicles and equipment, that had outlived their usefulness or had been replaced, by utilizing the GovDeals auction website.

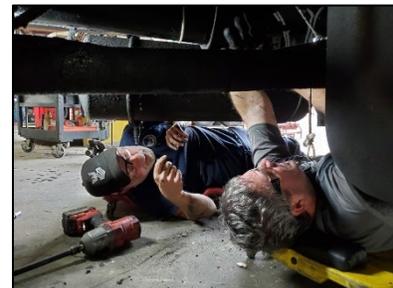


Fiscal Year 2025 Goals

Fleet Maintenance Division will continue ASE and EVT training to certify new technicians as well as maintain current certifications. The Division plans to make improvements to the shop that will increase productivity and safety. Quality Control and Work Order Efficiency will also be a focus, reducing repeat repairs, vehicle returns, and vehicle down-time and allowing mechanics to complete proactive and preventative maintenance while a vehicle or piece of equipment is in for repairs. Fleet staff will also begin exploring alternate fuel options for fleet vehicles during the fleet budgeting, specification, and purchasing process.

Long-Term Vision and Future Financial Impact

Fleet Maintenance Division's long-term vision is to maintain efficiency, productivity, and safety of equipment and vehicles. The Division will add new equipment to replace the aged and unrepairable equipment currently in the shop to aid in meeting the long-term vision. Fleet Maintenance Division strives to maintain a high level of productivity to ensure quality and longevity for all vehicles and equipment.



FLEET MAINTENANCE PERFORMANCE INDICATORS

FUND: 001 DEPARTMENT: 1033

	Actual 2021-22	Actual 2022-23	Estimated 2023-24	Proposed 2024-25
Jurisdiction Data				
Population	18,028	18,034	18,048	18,048
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	186.92	186.31	186.31	186.31
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 250,163	\$ 323,480	\$ 340,880	\$ 288,610
Total # of Full Time Equivalent Employees	3.15	3.15	3.15	3.15
Total Number of Vehicles/Equipment Maintained	325	320	320	325
Vehicle and Equipment Service				
Number of Preventative Maintenance	145	190	190	200
Number of Work Order Repairs	750	550	600	750
Efficiency Heavy/Light Vehicles				
Avg. Cost per Repair Including Preventative Maint	\$ 279.51	\$ 437.14	\$ 431.49	\$ 303.80
O&M Cost per Capita	\$ 13.88	\$ 17.94	\$ 18.89	\$ 15.99
O&M Cost per Full Time Equiv. Employee	\$ 79,417	\$ 102,692	\$ 108,216	\$ 91,622
Per Capita per Full Time Equiv. Employee	5,723	5,725	5,730	5,730
Effectiveness				
% of Mechanics Hours Billed to Repairs	91%	91%	91%	91%
% of Preventative Maint Completed on Schedule	97%	97%	97%	97%

CITY OF SAFETY HARBOR
ADOPTED FY 2024/2025 BUDGET

Fund: General	Department: Fleet Maintenance	Fund #: 001
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EXPENDITURE DETAIL

Acct #	Account Description	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Adjusted Budget 2023-24	Estimated Year End 2023-24	Adopted Budget 2024-25
Personnel Services							
1033-500.12-01	Salaries & Wages	\$ 113,900	\$ 143,602	\$ 154,450	\$ 154,450	\$ 154,450	\$ 181,080
1033-500.14-00	Overtime-Time & One Half	178	465	2,400	2,400	2,400	2,400
1033-500.15-10	Incentive Pay	2,900	6,800	1,200	1,200	250	600
	Salaries & Wages Sub-Total	116,978	150,867	158,050	158,050	157,100	184,080
1033-500.21-00	Fica Taxes	8,252	10,597	12,530	12,530	12,530	13,640
1033-500.22-00	Retirement	9,020	11,502	12,550	12,550	12,550	13,700
1033-500.23-00	Life & Health Insurance	42,273	64,630	65,800	65,800	65,800	71,670
	Benefits Sub-Total	59,545	86,729	90,880	90,880	90,880	99,010
	Total Personnel Services	176,523	237,596	248,930	248,930	247,980	283,090

Operating Expenses

1033-500.34-60	Uniform Rental & Laundry	-	-	-	-	-	-
1033-500.34-90	Other Fees & Contracts	21,010	10,894	18,740	18,740	18,300	18,300
1033-500.40-01	Employee Travel	-	1,246	2,500	2,500	2,000	2,710
1033-500.40-30	Cell Phone Allowance	-	-	-	-	-	-
1033-500.41-00	Communications Services	3,137	3,202	3,420	3,420	3,420	3,420
1033-500.43-00	Utility Services	4,859	5,546	5,510	5,510	5,410	5,410
1033-500.44-00	Rental And Leases	664	301	910	910	500	550
1033-500.45-00	General Liability Insurance	9,067	7,762	12,300	12,300	12,300	12,300
1033-500.46-01	Building & Grounds Maint	704	1,500	1,400	1,417	1,400	1,600
1033-500.46-10	Outside Vehicle Repairs	-	-	100	100	100	250
1033-500.46-20	Equipment Repairs	3,762	104	3,300	3,300	3,300	3,800
1033-500.46-40	Maintenance Contracts	1,719	1,537	1,880	1,880	1,880	1,900
1033-500.46-90	Special Supplies	1,191	1,191	1,200	1,200	1,200	1,500
1033-500.49-30	Other Current Charges	814	738	2,000	2,000	1,130	1,440
1033-500.51-10	Office Supplies-General	286	174	300	300	300	300
1033-500.51-11	Non-Capital Office Equip	281	106	300	300	300	300
1033-500.52-01	Gas	2,404	1,735	2,500	2,500	2,050	1,900
1033-500.52-02	Diesel	434	421	840	840	500	330
1033-500.52-03	Oil & Other Lubricants	87	94	200	200	200	200
1033-500.52-10	Vehicle Parts	737	655	800	800	800	800

CITY OF SAFETY HARBOR
ADOPTED FY 2024/2025 BUDGET

Fund: General	Department: Fleet Maintenance	Fund #: 001
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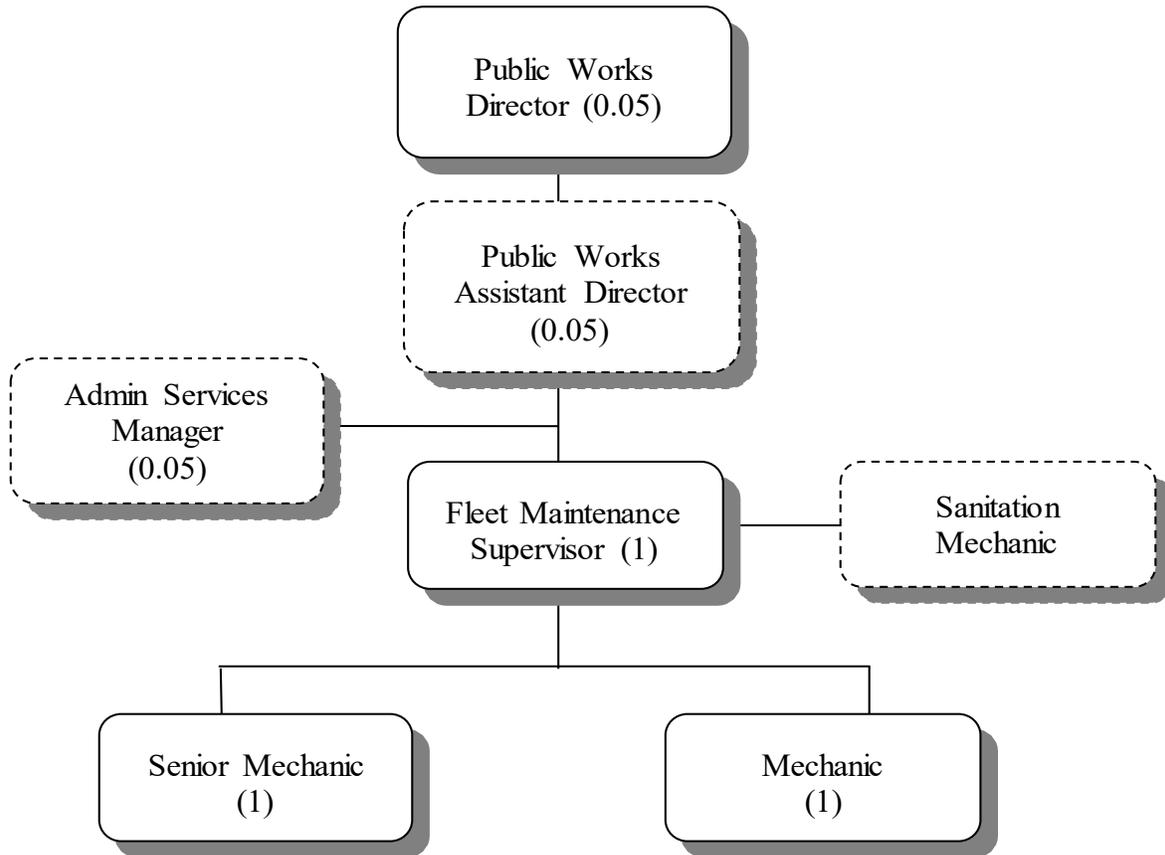
EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2021-22	2022-23	Budget	Budget	Year End	Budget
		2023-24	2023-24	2023-24	2023-24	2023-24	2024-25
1033-500.52-20	Equipment Parts	170	699	1,000	1,000	1,000	1,000
1033-500.52-30	Small Tools & Supplies	6,613	7,388	6,500	6,500	6,500	7,000
1033-500.52-70	Special Clothing/Uniforms	769	650	2,000	2,000	1,580	2,000
1033-500.52-80	Tires & Tubes	227	-	100	100	100	-
1033-500.52-90	Special Supplies	15,354	14,748	17,900	17,900	17,900	18,400
1033-500.52-93	Safety Supplies	140	257	600	600	600	600
1033-500.54-20	Memberships & Dues	-	-	250	250	250	250
1033-500.54-30	Educational Costs	539	2,857	5,400	5,400	5,400	5,050
Total Operating Expenses		74,968	63,805	91,950	91,967	88,420	91,310
Total Fleet Maintenance		\$ 251,491	\$ 301,401	\$ 340,880	\$ 340,897	\$ 336,400	\$ 374,400

Organizational Chart

PUBLIC WORKS DEPARTMENT

FLEET MAINTENANCE DIVISION



JOB CLASS/TITLE	PAY GRADE	ADOPTED FY 22/23	ADOPTED FY 23/24	PROPOSED FY 24/25
Public Works Director	134	0.05	0.05	0.05
Public Works Assistant Director	131	0.05	0.05	0.05
Fleet Maintenance Supervisor	127	1.00	1.00	1.00
Administrative Services Manager	123	0.05	0.05	0.05
Senior Mechanic	121	1.00	0.00	0.00
Mechanic	119	1.00	2.00	2.00
Total Division		3.15	3.15	3.15



Leisure Services Department Building Maintenance Division

The Building Maintenance Division is responsible for all interior and exterior maintenance of City building facilities along with Park facilities, which include carpentry, electrical, plumbing, roofing, flooring, and construction projects. In addition to the maintenance responsibilities, the Division oversees the installation of all holiday and seasonal decorations; provides specialized needs of recreational programs, special events, qualified groups and contracted services.

Current and Prior Year Accomplishments

The Building Maintenance Division continues to provide top quality service through improved maintenance techniques and procedures. During fiscal year 2023-2024, the department has continued to progress with staff adding new responsibilities for the new amenities added to city facilities and parks.

In addition to completing daily facility work order requests the following projects were completed: Continued LED light replacement on Main Street, new parks furniture installed, city-wide air conditioners replaced at City Hall, Rigsby Center, Community Center, FS53, and Library, start of Library 2nd Story addition, paver relocation and new sidewalk at Gazebo, addition of parks security cameras, Rigsby Center roof replacement, various repairs were made on baseball field lighting, pavilion columns at Marshall St. Park shelter repaired and repainted, SHCP playground refurbished, Marshall St. pickleball courts completed, Folly Farm barn renovations, various hot water tanks replaced, Baranoff Park paver addition, city-wide facilities pressure washed, awnings cleaned at City Hall and SHCP, Folly Farm Nest foundation repairs and deck replacement, Folly Farms Farmhouse renovation and new decks, roof recoating at City Hall and FS52, various art work installed at City facilities including globe at Waterfront Park.



Participated in Harbor Holiday Nights in addition to the Junk in the Trunk, Latin Music Fest, Kick in the Grass, Hippie Dash, Art and Seafood Festival, Best Damn Race runs and races that occurred thru-out the year, 4th of July Parade and Celebration, Enchanted Garden Fest, Fright Nights, Chalk Art Festival, Super Hero 5K, Shabby Chic, All British Car Show, 5k by the Bay, SH Recreation Summer Carnival, SH Wine Festival, Tree Lighting, Holiday Parade, Santa 5K Run, Kiwanis Arts & Craft and continued 3rd Fridays and Market on Main events. Continued to cross train personnel for better department flexibility.

Fiscal Year 2024-2025 Goals

During the fiscal year 2024-2025, the Building Maintenance Division will continue to provide the highest level of service to enhance maintenance productivity through innovative techniques, trends, and networking, while staying current with technologies and cost effectiveness. Initiatives continue for the development of the Waterfront Park, Elm Street property, Folly Farms properties, King property, along with other City-wide projects. Continue the phasing in of LED lighting, LED lighting will continue being retrofitted for the Community Center and Library and other locations throughout the City.

Long-Term Vision and Future Financial Impact

The Building Maintenance Division's long-term mission is to continue to provide the highest level of maintenance service while staying on the forefront of innovativeness, trends, technology, and creativity. The division will continue to be an integral part of facility capital improvement projects; both during construction and evolving into the overall maintenance schedule.



BUILDING MAINTENANCE PERFORMANCE INDICATORS

FUND: 001 DEPARTMENT: 1034

	Actual 2020-21	Actual 2022-23	Estimated 2023-2024	Proposed 2024-25
Jurisdiction Data				
Population	17,844	18,016	18,028	18,034
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	186.31	185.69	182.61	184.72
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 395,531	\$ 460,160	\$ 489,350	\$ 494,310
Total # of Full Time Equivalent Employees	6.00	6.00	6.25	6.25
Outputs				
Total Square Feet Maintained	2,197,818	2,213,694	2,179,249	2,179,249
# Maintenance/Repair Work Orders	215	431	500	500
# of Facility Preventative Maintenance Completed	200	301	305	310
# Special Projects/Events Completed	50	65	67	68
Efficiency				
O&M Cost per Square Ft. Maintained	\$ 0.18	\$ 0.21	\$ 0.22	\$ 0.23
Square Ft. Maintained per FTE	366,303	368,949	348,680	348,680
O&M Cost per Capita	\$ 22.17	\$ 25.54	\$ 27.14	\$ 27.41
O&M Cost per Full Time Equiv. Employee	\$ 65,922	\$ 76,693	\$ 78,296	\$ 79,090
Per Capita per Full Time Equiv. Employee	2,974	3,003	2,884	2,885
Effectiveness				
% Work Orders Completed Within 7 Work Days	90%	93%	93%	95%
% Preventative Maint. Completed on Schedule	97%	95%	95%	97%
% Quality Checks Meeting Standard	95%	95%	95%	97%

CITY OF SAFETY HARBOR
ADOPTED FY 2024/2025 BUDGET

Fund: General	Department: Building Maintenance	Fund #: 001
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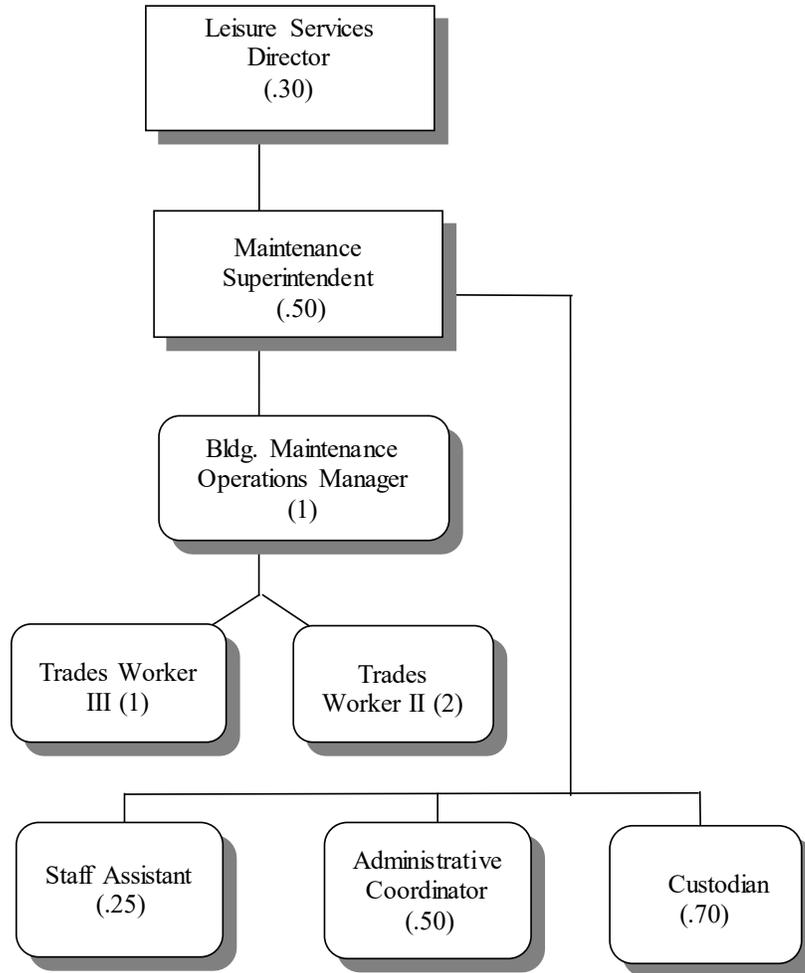
EXPENDITURE DETAIL

Acct #	Account Description	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Adjusted Budget 2023-24	Estimated Year End 2023-24	Adopted Budget 2024-25
Personnel Services							
1034-500.12-01	Salaries & Wages	\$ 282,877	\$ 324,559	\$ 305,260	\$ 317,460	\$ 305,260	\$ 334,080
1034-500.14-00	Overtime-Time & One Half	2,960	4,079	7,500	7,500	7,500	7,500
1034-500.15-10	Incentive Pay	5,800	13,600	2,100	2,100	1,050	2,100
	Salaries & Wages Sub-Total	291,637	342,238	314,860	327,060	313,810	343,680
1034-500.21-00	Fica Taxes	21,876	26,141	23,360	23,360	23,360	25,560
1034-500.22-00	Retirement	33,256	37,569	35,510	35,510	35,510	38,890
1034-500.23-00	Life & Health Insurance	62,874	62,489	57,760	57,760	70,460	69,940
	Benefits Sub-Total	118,006	126,199	116,630	116,630	129,330	134,390
	Total Personnel Services	409,643	468,437	431,490	443,690	443,140	478,070
Operating Expenses							
1034-500.34-90	Other Fees & Contracts	640	739	1,100	1,100	1,100	1,100
1034-500.40-01	Employee Travel	44	66	2,280	2,280	2,280	300
1034-500.40-30	Cell Phone Allowance	462	268	600	600	600	300
1034-500.41-00	Communications Services	4,135	4,147	4,520	4,520	4,600	5,160
1034-500.43-00	Utility Services	1,651	2,125	1,420	1,420	1,400	1,400
1034-500.46-01	Building & Grounds Maint	11,720	11,309	5,960	12,460	5,960	12,460
1034-500.46-10	Outside Vehicle Repairs	345	-	2,450	2,450	5,450	2,650
1034-500.46-20	Equipment Repairs	-	518	3,500	3,500	3,500	3,500
1034-500.46-30	Nextel/Radio Maintenance	36	27	200	200	200	200
1034-500.49-30	Other Current Charges	874	900	3,650	3,650	3,650	3,650
1034-500.51-10	Office Supplies-General	522	816	600	642	640	600
1034-500.52-01	Gas	7,518	7,745	7,800	7,800	6,600	6,710
1034-500.52-02	Diesel	29	-	-	-	-	-
1034-500.52-03	Oil & Other Lubricants	112	388	200	200	200	300
1034-500.52-10	Vehicle Parts	731	2,138	750	767	770	750
1034-500.52-30	Small Tools & Supplies	2,731	8,176	11,500	11,500	11,500	11,400
1034-500.52-40	Builders Supplies	2,464	1,309	2,500	2,500	2,500	2,500
1034-500.52-41	Housekeeping Supplies	258	465	500	500	500	500
1034-500.52-70	Special Clothing/Uniforms	2,917	2,305	3,220	3,664	3,660	3,220
1034-500.52-80	Tires & Tubes	622	808	1,500	1,500	1,500	1,500
1034-500.52-90	Special Supplies	2,074	924	1,670	1,670	1,670	1,670
1034-500.52-93	Safety Supplies	-	529	750	750	750	750
1034-500.54-30	Educational Costs	2,665	3,945	6,150	6,150	6,150	5,500
	Total Operating Expenses	42,550	49,647	62,820	69,823	65,180	66,120
	Total Building Maintenance	\$ 452,193	\$ 518,084	\$ 494,310	\$ 513,513	\$ 508,320	\$ 544,190

Organizational Chart

LEISURE SERVICES DEPARTMENT

BUILDING MAINTENANCE DEPARTMENT



JOB CLASS/TITLE	PAY GRADE	ADOPTED FY22/23	ADOPTED FY23/24	PROPOSED FY24/25
Leisure Services Director	133	0.30	0.30	0.30
Maintenance Superintendent	128	0.50	0.50	0.50
Building Maintenance Operations Manage	125	1.00	1.00	1.00
Administrative Coordinator	121	0.50	0.50	0.50
Trades Worker III	119	1.00	1.00	1.00
Trades Worker II	116	2.00	2.00	2.00
Staff Assistant	116	0.25	0.25	0.25
Custodian	111	0.70	0.70	0.70
Total Division		6.25	6.25	6.25

CITY OF SAFETY HARBOR
ADOPTED FY 2024/2025 BUDGET

Fund: General	Department: Main Street	Fund #: 001
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EXPENDITURE DETAIL

Acct #	Account Description	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Adjusted Budget 2023-24	Estimated Year End 2023-24	Adopted Budget 2024-25
Operating Expenses							
1054-500.34-90	Other Fees And Contracts	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
1054-500.43-00	Utility Services	42,229	39,099	38,190	38,190	67,400	67,400
1054-500.46-01	Building & Grounds Maint	9,896	3,375	9,500	9,500	9,500	10,500
1054-500.49-30	Other Current Charges	67,750	70,827	222,300	222,300	194,300	222,000
	Total Operating Expenses	119,875	113,301	269,990	269,990	271,200	299,900
	Total Main Street	\$ 119,875	\$ 113,301	\$ 269,990	\$ 269,990	\$ 271,200	\$ 299,900

FUNDING SOURCE

Program Expenditure Budget	\$ 119,875	\$ 113,301	\$ 269,990	\$ 269,990	\$ 271,200	\$ 299,900
Less Revenues Supporting Program:						
369 DBC Events Revenue	7,815	11,642	73,200	73,200	73,400	73,200
Net Unsupported Budget	\$ 112,060	\$ 101,659	\$ 196,790	\$ 196,790	\$ 197,800	\$ 226,700
% Of Budget Supported	6.5%	10.3%	27.1%	27.1%	27.1%	24.4%



Library

The mission of the Safety Harbor Public Library is *to inspire lifelong learning and provide a center for literacy and cultural activity within the community. We strive to provide an empowering and caring environment where educational, cultural, and business needs can be successfully met through quality materials, programs, services, and the use of traditional and emerging technologies.*

With growing emphasis on e-books and other technology, the library, along with the group purchasing power of the Pinellas Public Library Cooperative, the library provides online resources such as Libby (e-books & e-magazines), Pronunciator, an online language learning resource, Ancestry (genealogy), and AtoZ Databases, (a business/ marketing/job search resource). Gale Legal forms allows patrons to address basic legal matters and access to thousands of customizable legal documents and Kanopy and hoopla provide additional options for audiobooks, films, e-books and more.

Our library is a vital part of our community and provides an anchor presence downtown. Today's library promotes literacy and provides so much more than books for check-out. It serves as a meeting place for groups and individuals for quiet study or group collaboration and a safe gathering place for youth after school. It offers a wide range of cultural and educational programs for all ages. The library will continue to provide opportunities for early childhood literacy through story times and summer reading programs and opportunities for adults to earn a high school diploma through Career Online High School. Our ESOL and Citizenship Classes provide weekly tutoring and conversation classes. We are proud to announce nine new citizens passed the citizen test with coaching from our program. We offer one-on-one technology tutoring to understand your computer, other device, or an application.

The library's gallery space provides local artists an outlet to exhibit their works. We offer tools for check out and have a well-stocked Seed Library. Other unique items for check-out include Wi-Fi hot-spots, ukuleles, STEAM kits, calculators, games, museum passes, and bike locks and we continue to add relevant items and other services. Recently added items include various board games, pickleball racquets, and a new cake pan collection. The StoryWalk is updated monthly with a new book to read in the Art Park behind the library.

We look forward to the opening of the second story and the potential for a Maker Space on the first floor along with improvements in the youth wing, including the installation of a glass door financed by donations from the Friends of the Library and Library Foundation.

Current and Prior Year Accomplishments:

Accomplishments/Library Additions:

- Installed artistic stained-glass windows on west side (via Chrissie Trust Grant)
- Tool Library checkouts reached milestone of 10,000 and counting!
- Second Story approved by City Commission – Construction Commencement February 2024
- Library Foundation donated \$500,000 to the second story expansion
- Created new circulating Cake Pan Collection
- Awarded \$500,000 State Library Construction Grant
- The library celebrated its 85th Birthday!
- Mural completed on east side of the library and front entrance

Statistics: October 1, 2022 to September 30, 2023

- 250,010 items circulated.
- 37,714 e-books checked out
- 2,256 tools checked out of the Tool Library, 12% increase over last FY
- 20,653 questions answered in person at public service desks and 6,477 answered virtually
- 118,751 annual visitors, 390 daily average door count, 10% increase over last FY
- 2095 items delivered to homebound residents in 601 visits
- 604 in person programs with attendance of 15,855, a 100% increase over last FY. (Getting back to pre-Covid numbers.)
- 62% of Safety Harbor residents have library cards. Total library card holders = 16,480 call Safety Harbor their home library
- 9,989 public computer use sessions

Fiscal Year 2025 Goals

Information Literacy: Provide technology training via one-on-one device assistance, public computer access and Wi-Fi, story times, summer and other reading programs, and other relevant literacy programs, including American Sign Language and ESOL.

Collection: Purchase popular, high demand items, while balancing digital and print collections with new formats, including balanced e-book expenditures to meet growing demand. Ensure print collections are relevant, clean, and up to date.

Programming: Provide a variety of quality cultural and educational programs for all ages at convenient times for community attendance.

Community Meeting Place: Support local activities by providing comfortable places to study and gather and continue to provide space for the community.

Support Groups: Continue to work with the Library Foundation to meet fundraising goals. Support Friends of the Library efforts for fundraising to supplement library budget for programming support.

Long-Term Vision and Future Financial Impact

We will maintain the excellence of our library by retaining professional and courteous staff who manage programs and events, technology, collections, and daily circulation functions. The library will continue to budget conservatively, promote library services to the community and add relevant programs and services.

Construction of the second story was approved by the Commission at the December 4, 2023 meeting with the contract awarded to All Phase Construction. The project began February 12, 2024, with a one-year completion date. Due to safety issues, the areas below construction were vacated, including the Children's Wing and meeting rooms. Programs were relocated to other venues in the community until construction is complete. A portion of youth materials are in storage and new temporary areas for families and youth were created. We look forward to the grand re-opening of the Children's Wing, welcoming the community to the additional space, and creating a Maker Space on the first floor in the future.

LIBRARY PERFORMANCE INDICATORS
FUND: 001 DEPARTMENT: 1055

	Actual 2020-2021	Actual 2021-22	Actual 2022-23	Estimated 2023-24	Estimated 2024-2025
Jurisdiction Data					
Population	18,016	18,028	18,034	18,048	18,060
Square Miles	5.42	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	185.69	182.61	184.72	188.54	189.74
Departmental Inputs					
Total Personnel Services & Operating Expenses	\$ 1,081,668	\$ 1,208,235	\$ 1,286,930	\$ 1,335,190	\$ 1,621,850
Total # of Full Time Equivalent Employees	16.77	16.11	15.93	15.75	15.75
Total Number of Holdings (Physical Formats)	84,761	83,421	84,100	84,000	84000
Outputs					
# of Items per Capita	4.70	4.63	4.66	4.65	4.65
Circulation ***	259,461	261,000	250,010	210,400	225,000
Turnover (Circ/Item)	3.06	3.13	2.97	2.50	2.68
Efficiency					
O&M Cost per Capita	\$ 60.04	\$ 67.02	\$ 71.36	\$ 73.98	\$ 89.80
O&M Cost per Full Time Equiv. Employee	\$ 64,500	\$ 74,999	\$ 80,787	\$ 84,774	\$ 102,975
Per Capita per Full Time Equiv. Employee	1,074.30	1,119.06	1,132.08	1,145.90	1,146.67
Effectiveness Measures					
Reference Questions	20,028	21,000	27,130	25,500	25500
# SH Registered Borrowers *	16,874	16,900	16,480	16,500	16500
# of New Library Cards Issued	1,185	1,200	1,310	1,280	1325
Total Number of Visitors (Gate Count)	107,805	114,400	118,751	115,200	125,000
Total Program Attendance (Youth, Teen, Adult)	12,284	13,500	15,855	12,500	14500
Total # of Programs (Youth, Teen, Adult)**	602	650	644	585	625
Total Program Attendance Per Capita	0.68	0.75	0.88	0.69	0.80
System Item Loans (SH items loaned inside PPLC)	31,545	31,100	30,456	28,500	31,000
Total # Volunteer Hours	1,411	966	1,655	1,375	1450
Total # of Public Computer Use Logins	9,349	10,004	9,989	10,200	10,000
# of items delivered via Home Delivery Outreach	2,564	2,500	2,095	2,200	2300
Outside Group Meeting Room # of Meetings**	174	175	162	75	240
Outside Group Meeting Room Attendance	4,891	6,200	4,488	950	5400
Number of e-Books Checked Out	38,520	39,200	37,714	38,200	39,000
Electronic Resource/Database Usage	61,201	62,000	60,599	61,500	62,000
*Includes citizens calling SHPL their home library location as well as Safety Harbor residents.					
** Anticipating lower program counts & community meetings due to meeting room closures for construction in FY24					
*** Anticipating lower circulation due to items in storage due to construction in FY24.					

CITY OF SAFETY HARBOR
ADOPTED FY 2024/2025 BUDGET

Fund: General	Department: Library	Fund #: 001
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EXPENDITURE DETAIL

Acct #	Account Description	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Adjusted Budget 2023-24	Estimated Year End 2023-24	Adopted Budget 2024-25
Personnel Services							
1055-500.12-01	Salaries & Wages	\$ 715,243	\$ 747,332	\$ 798,420	\$ 808,920	\$ 807,530	\$ 960,010
1055-500.14-00	Overtime-Time & One Half	18	10	-	-	-	-
1055-500.15-10	Incentive Pay	15,250	29,250	-	-	-	-
	Salaries & Wages Sub-Total	730,511	776,592	798,420	808,920	807,530	960,010
1055-500.21-00	Fica Taxes	55,137	58,521	61,080	61,080	61,780	73,450
1055-500.22-00	Retirement	47,162	50,649	53,300	53,300	53,330	65,190
1055-500.23-00	Life & Health Insurance	148,397	156,635	160,680	160,680	161,290	196,850
1055-500.24-00	Workers Comp. Insurance	1,630	1,690	1,820	1,820	1,820	2,000
	Benefits Sub-Total	252,326	267,495	276,880	276,880	278,220	337,490
	Total Personnel Services	982,837	1,044,087	1,075,300	1,085,800	1,085,750	1,297,500

Operating Expenses

1055-500.32-10	Auditing & Accounting	4,148	3,470	3,850	5,722	3,850	4,200
1055-500.34-90	Other Fees And Contracts	34,641	35,001	47,800	48,498	47,800	49,450
1055-500.40-01	Employee Travel	1,354	1,002	6,230	6,230	6,230	6,610
1055-500.40-30	Cell Phone Allowance	578	600	600	600	600	600
1055-500.41-00	Communication Services	11,982	12,346	12,910	12,910	12,910	12,960
1055-500.42-10	Postage	1,573	1,208	2,100	2,100	2,100	1,700
1055-500.43-00	Utilities	65,024	85,653	81,900	81,900	90,000	100,000
1055-500.44-00	Rentals & Leases	3,285	2,127	3,650	3,650	3,650	3,700
1055-500.45-00	Liability Insurance	9,900	11,816	14,400	14,400	14,400	15,800
1055-500.46-01	Building & Grounds Maint	34,203	21,555	36,400	38,956	36,400	34,300
1055-500.46-20	Equipment Repairs	648	-	1,000	1,000	1,000	500
1055-500.46-40	Maintenance Contracts	10,162	7,686	10,000	10,000	9,000	9,900
1055-500.47-01	Printing & Binding	350	-	500	500	500	500
1055-500.49-33	Chrissie Elmore Trust	5,999	-	15,000	15,000	15,000	41,500
1055-500.49-36	Special Program Costs	16,518	17,599	19,600	19,600	19,600	20,650
1055-500.51-10	Office Supplies-General	5,867	6,785	5,500	5,765	5,500	6,000
1055-500.51-11	Non-Capital Office Equip	6,974	5,298	5,700	5,700	5,700	5,600

CITY OF SAFETY HARBOR
ADOPTED FY 2024/2025 BUDGET

Fund: General	Department: Library	Fund #: 001
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EXPENDITURE DETAIL

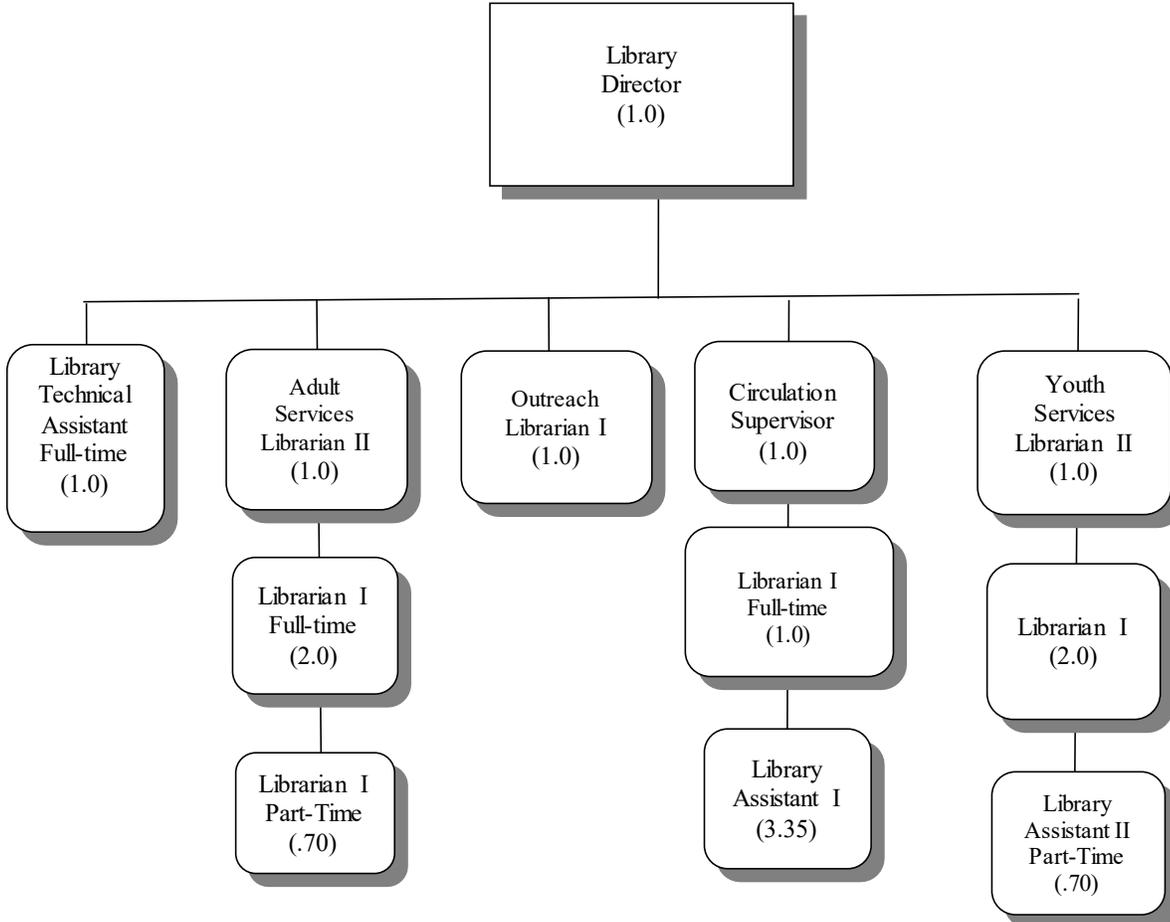
Acct #	Account Description	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Adjusted Budget 2023-24	Estimated Year End 2023-24	Adopted Budget 2024-25
1055-500.52-41	Housekeeping Supplies	\$ 5,074	\$ 5,662	\$ 5,500	\$ 5,701	\$ 5,500	\$ 5,800
1055-500.54-01	Subscriptions	1,739	1,668	3,000	3,000	3,000	2,200
1055-500.54-20	Memberships & Dues	144	144	300	300	300	200
1055-500.54-30	Educational Costs	3,317	2,483	3,950	3,950	3,950	2,180
	Total Operating Expenses	<u>223,480</u>	<u>222,103</u>	<u>279,890</u>	<u>285,482</u>	<u>286,990</u>	<u>324,350</u>
Capital Expenses							
1055-500.64-40	Special Equipment	-	-	-	-	-	-
1055-500.66-01	Books & Publications	48,610	51,706	50,100	52,493	50,280	50,100
1055-500.66-03	Online and E-Content	25,145	28,342	32,150	33,605	32,150	33,300
1055-500.66-05	Audio Visual Supplies	16,600	11,136	9,650	9,914	9,650	9,650
	Total Capital Expenses	<u>90,355</u>	<u>91,184</u>	<u>91,900</u>	<u>96,012</u>	<u>92,080</u>	<u>93,050</u>
	Total Library	<u>\$ 1,296,672</u>	<u>\$ 1,357,374</u>	<u>\$ 1,447,090</u>	<u>\$ 1,467,294</u>	<u>\$ 1,464,820</u>	<u>\$ 1,714,900</u>

FUNDING SOURCE

Program Expenditure Budget	\$ 1,206,317	\$ 1,266,190	\$ 1,355,190	\$ 1,371,282	\$ 1,372,740	\$ 1,621,850
Less Revenues Generated:						
337 Grants From Other Local Units	241,669	262,276	262,000	262,000	303,930	303,000
347 Culture & Recreation	9,159	8,623	7,240	7,240	7,870	7,720
352 Library Fines	2,442	3,197	2,100	2,100	1,200	1,200
366 Contributions And Donations From Private Sources	31,217	-	15,000	15,000	15,000	41,500
Net Unsupported Budget	<u>\$ 921,830</u>	<u>\$ 992,094</u>	<u>\$ 1,068,850</u>	<u>\$ 1,084,942</u>	<u>\$ 1,044,740</u>	<u>\$ 1,268,430</u>
% Of Budget Supported By Program	23.6%	21.6%	21.1%	20.9%	23.9%	21.8%

Organizational Chart

LIBRARY DEPARTMENT



JOB CLASS/TITLE	PAY GRADE	ADOPTED 22/23	FY ADOPTED 23/24	FY PROPOSED FY 24/25
Library Director	132	1.00	1.00	1.00
Librarian II	124	3.00	3.00	2.00
Librarian I	122	5.00	4.00	6.00
Librarian I (part-time)	122	0.00	0.00	0.70
Circulation Supervisor	121	1.00	1.00	1.00
Library Technical Specialist (full-time)	121	1.00	1.00	1.00
Administrative Assistant	119	0.00	0.00	0.00
Library Assistant II (full-time)	116	1.00	1.00	0.00
Library Assistant II (part-time)	116	0.68	1.50	0.70
Library Assistant I (part-time)	115	3.25	3.25	3.35
Total Division		15.93	15.75	15.75

Leisure Services/Recreation



The Recreation Division is responsible for administering, operating, and maintaining the recreation facilities, program/activity/league/childcare coordination, and citywide special events. In addition, the Division oversees Marina operations, facility/parks grounds rental, Main Street public relations, and liaison with local nonprofit groups/downtown businesses.

Mission Statement:

“To increase the quality of life through parks, events, recreation and play for residents & visitors.”

Current and Prior Year Accomplishments

Recreation & Events division adopted Florida Recreation & Parks Association’s strategic plan pillars which will continue into fiscal year 2025 focus goals. The four pillars of the strategic plan consist of: **Community Building, Health, Economic Development and Environment.**



During fiscal year 23/24 the following deliverables were completed: **Community Building:** Turkey Hoop Shoot/Reindeer Games/Hockey Happenings/Celebrate Earth Day/ Junk in the Trunk/ Neighborhood Community Picnics/ Holiday Parade **Health:**

Pickleball lessons, clinics, open play and tournaments/Blacklight Pickleball/ North Pinellas Track program/Toddler Trot/Zumba classes/Basketball leagues & clinics/Dance classes/Gymnastics classes & showcase event/Tennis Lessons & camps/Aqua Fit & Yoga classes/Multiple Yoga classes / Volleyball classes, clinics & Camps / Boot Camps/ Lunchtime Fitness classes / Community Center Fitness Center / Pilates/Spin Classes/ Personal Training sessions/Swim lessons and Aquatic Fitness classes through a new partnership Camp Soule. **Economic Development:** Historical Marker & Public Art Tours/1st Friday Flick series/Senior Expo/ Teen Leader Volunteer Program/ Full Day Summer Camps/ Licensed Afterschool Program/Creative Conversation workshops/Blacklight Art Show & Market / Fright Nights event/ Harbor Holiday event w/ an added secret location. **Environment:** Breakfast with the Birds / Fish Talk Series/ Go Fish Event/ Folly Faires/Backyard Composting classes / Celebrate Earth Day event/ Vertical Garden workshops/DIY Rain Barrel workshops/ Farm Camps/Fishing Camps/Scaly & Slithery/Park clean up event/ Park invasive cleanup/ Family outdoor campouts. The department also introduced new farm animals through the efforts of local eagle scout and girl scout projects.



Fiscal Year 2025 Goals

The Recreation Division will continue to have a strong focus tied to our mission of “Quality of Life” for Safety Harbor residents and visitors with a continued focus on the four pillars of FRPA’s strategic plan as a blueprint for the upcoming year: **Community Building, Health, Economic Development, and Conservation.**



Community Building: Leverage partnerships that produce programs and opportunities that are forward thinking and world class. Nurture and look to ways to expand current partnerships. **Health:** Build a healthier community by increasing opportunities to fitness memberships and classes. Explore opportunities for high school memberships during summer months. Increase opportunities for Spin/Row classes. Provide opportunities for relaxation, learning and socialization to promote personal growth and wellbeing. Serve an aging population with social, recreational, active, and healthy opportunities. **Economic Development:** Event offerings to increase economic impact on the business community. Enhance the city's arts, cultural and historic assets. Renew aging facilities and open the Farmhouse



Environmental Education Center. **Environment:** Staff will preserve, protect, maintain, improve, and enhance natural resources and parkland. Heighten education and awareness through tours and hands-on opportunities. Expand opportunities through the NEW Farmhouse Environmental Education Center. Volunteerism will be encouraged, and efforts will take pride in the city through a recycling event, park clean ups and plantings. **Marketing/Public Education:** The marketing team will work to strengthen community image providing residents with a sense of place and pride.

Materials for events will make the city a destination. They will continue

to expand the level of public information and involvement in parks and recreation. **Professional Development:** Our team will continue to be the stewards and leaders in our field by gaining trend setting knowledge in the areas of social equity, environment, sustainability, partnerships, and arts. We will begin research and planning for our department to become a nationally accredited agency.



Long-Term Vision and Future Financial Impact

As the City services & offerings continue to grow in a positive direction for the residents & businesses; the challenge to maintain the level of service and offerings without the addition of personnel, contracts, and partnerships is heightened. The division consistently works to utilize financial resources efficiently and equitably. Evaluations of procedures, revenue sources, expenses, partnerships, and surveys are conducted to anticipate needs of the changing community to structure programs and facilities accordingly. The division will meet recreational needs with maximum effectiveness and with minimum expense. The aging of facilities will need required maintenance and additions to continue to attract and engage that next generation.



RECREATION DIVISION PERFORMANCE INDICATORS

FUND: 001 DEPARTMENT: 1056

	Actual 2021-22	Actual 2022-23	Estimated 2023-24	Proposed 2024-25
Jurisdiction Data				
Population	18,028	18,034	18,048	17,059
Square Miles	5.42	5.42	5.42	4.92
Total # of Full Time Equivalent Employees	182.61	184.72	188.54	190.84
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 2,213,377	\$ 2,603,997	\$ 2,982,140	\$ 3,260,430
Total # of Full Time Equivalent Employees	27.84	27.84	28.74	28.74
Total Recreation Revenues	\$ 1,105,578	\$ 1,294,085	\$ 1,360,020	\$ 1,375,080
Outputs				
Trips Senior/Teen				
# of Persons Listed in Programs	1,241	1,366	1,370	1,370
# of Programs Offered	141	149	150	150
Classes/Programs				
# of Persons Listed in Programs	42,689	46,248	48,560	50,000
# of Programs Offered	1,389	1,346	1,415	1485
# of Clwr Use Agreement Participants (youth sports)	156	145	140	140
Camps/After-school				
# of Persons Listed in Programs	22,584	24,968	24,970	24970
# of Programs Offered	212	187	190	190
Rentals (Facility & Shelter)				
# of Facility Rentals	344	354	370	388
# of Shelter Rentals	519	493	515	540
# of Field/Court Rentals	693	723	760	795
# of Gazebo Rentals	38	22	23	24
Recreation Center Special Events				
# of Persons Listed in Programs	11,977	11,827	12,400	13040
# of Programs Offered	117	168	170	172
Volunteers				
# of Persons Listed in Programs	1,845	1,353	1,420	1491
Museum Visitors				
	981	1,454	1,525	1600
Community Center Fitness Center Memberships				
	1,562	3,640	3,820	3820
Citywide Special Events				
# of Co-Sponsored Citywide Events	137	98	103	100
Efficiency				
Avg. Cost per Person Enrolled	\$ 33.28	\$ 35.88	\$ 34.16	\$ 42.71
Avg. Cost per Program Offered	\$ 1,004.71	\$ 1,181.49	\$ 1,299.41	\$ 1,367.06
O&M Cost per Capita	\$ 122.77	\$ 144.39	\$ 165.23	\$ 191.13
O&M Cost per Full Time Equiv. Employee	\$ 79,503	\$ 93,534	\$ 103,763	\$ 113,446
Per Capita per Full Time Equiv. Employee	647.56	647.77	627.97	593.56
Effectiveness				
% Recreation Program Cost Recovery	49.9%	49.7%	45.6%	42.2%

CITY OF SAFETY HARBOR
ADOPTED FY 2024/2025 BUDGET

Fund: General	Department: Recreation	Fund #: 001
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EXPENDITURE DETAIL

Acct #	Account Description	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Adjusted Budget 2023-24	Estimated Year End 2023-24	Adopted Budget 2024-25
Personnel Services							
1056-500.12-01	Salaries & Wages	\$ 953,683	\$ 1,049,327	\$ 1,247,040	\$ 1,272,840	\$ 1,188,110	\$ 1,318,840
1056-500.12-10	Reg Wages-Temporary Empl	85,920	122,936	174,610	174,610	174,610	188,580
1056-500.14-00	Overtime-Time & One Half	9,140	10,404	13,000	13,000	13,000	10,000
1056-500.15-10	Incentive Pay	20,300	42,450	6,000	6,000	1,000	1,000
	Salaries & Wages Sub-Total	1,069,043	1,225,117	1,440,650	1,466,450	1,376,720	1,518,420
1056-500.21-00	Fica Taxes	78,037	89,927	105,690	105,690	105,690	111,180
1056-500.22-00	Retirement	73,102	80,481	88,610	88,610	88,610	94,230
1056-500.23-00	Life & Health Insurance	224,595	246,679	268,100	268,100	268,100	276,270
	Benefits Sub-Total	375,734	417,087	462,400	462,400	462,400	481,680
	Total Personnel Services	1,444,777	1,642,204	1,903,050	1,928,850	1,839,120	2,000,100
Operating Expenses							
1056-500.34-90	Other Fees And Contracts	56,853	70,348	83,980	85,990	85,990	111,640
1056-500.34-91	Recreation Instructors	292,666	351,194	307,300	307,300	307,300	368,200
1056-500.34-94	Concession Expense	15	11	100	100	100	1,000
1056-500.34-95	Misc Special Activities	19,442	22,229	45,600	45,600	45,600	54,700
1056-500.34-98	Athletic Program Expenses	11,700	13,084	13,000	13,000	13,000	13,000
1056-500.34-99	Special Project Expenses	4,174	2,197	4,500	4,500	4,500	4,500
1056-500.40-01	Employee Travel	3,399	3,633	12,480	12,480	12,480	15,810
1056-500.40-30	Cell Phone Allowance	1,097	1,140	1,150	1,150	1,150	2,400
1056-500.41-00	Communication Services	24,302	24,043	23,730	23,730	23,730	28,800
1056-500.43-00	Utility Services	94,434	98,035	87,150	87,150	89,900	89,900
1056-500.44-00	Rentals and Leases	2,034	3,212	8,760	8,760	8,760	8,760
1056-500.46-01	Building & Grounds Maint	53,464	81,603	105,430	113,968	119,790	95,870
1056-500.46-10	Outside Vehicle Repair	1,495	2,266	4,000	4,000	4,000	4,000
1056-500.46-30	Radio Maintenance	-	-	450	450	450	450
1056-500.46-40	Maintenance Contracts	15,537	22,039	19,860	19,860	19,860	20,110
1056-500.47-01	Printing & Binding	38,278	37,329	57,200	62,822	62,820	52,200
1056-500.49-30	Other Current Charges	2,521	3,019	6,200	6,200	6,200	6,500
1056-500.49-31	Senior Trip Expenses	7,222	8,204	10,350	10,350	10,350	10,350
1056-500.49-32	Daycamp Expenses	26,114	61,265	75,520	75,520	75,520	92,030
1056-500.49-36	Special Program Costs	61,290	78,474	84,950	89,439	89,440	91,550
1056-500.49-38	Holiday Festivities	4,148	5,409	4,300	4,300	4,300	3,500

CITY OF SAFETY HARBOR
ADOPTED FY 2024/2025 BUDGET

Fund: General	Department: Recreation	Fund #: 001
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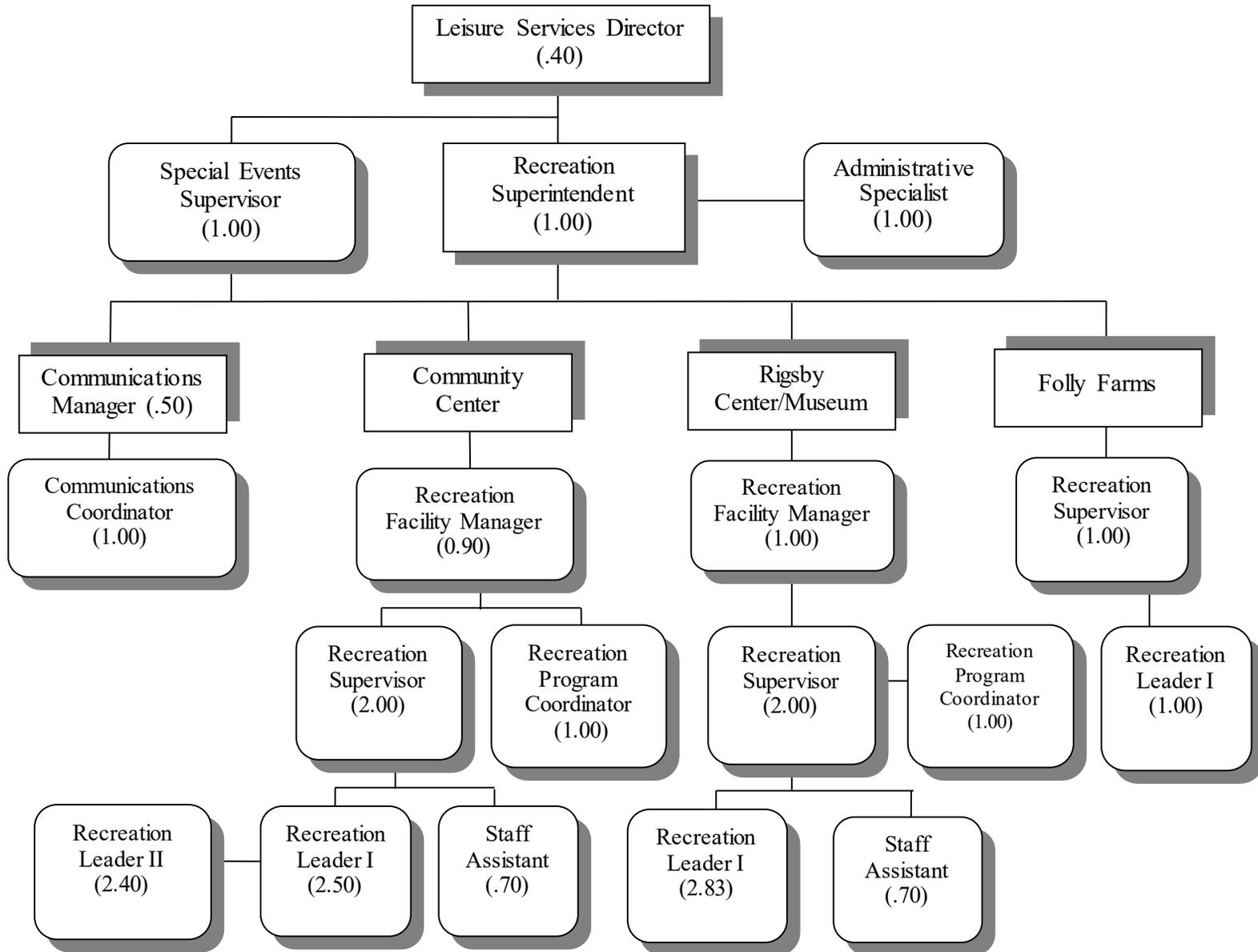
EXPENDITURE DETAIL

Acct #	Account Description	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Adjusted Budget 2023-24	Estimated Year End 2023-24	Adopted Budget 2024-25
1056-500.51-10	Office Supplies-General	4,385	4,646	8,100	8,100	8,100	8,100
1056-500.51-11	Non-Capital Office Equip.	1,429	7,137	8,030	8,030	8,030	16,240
1056-500.52-01	Gas	2,837	3,227	3,060	3,060	3,200	3,000
1056-500.52-02	Diesel	1,306	667	1,070	1,070	600	600
1056-500.52-03	Oil & Other Lubricants	227	617	150	150	300	150
1056-500.52-10	Vehicle Parts	1,044	1,514	2,950	2,950	2,950	2,950
1056-500.52-30	Small Tools & Supplies	98	336	600	600	600	900
1056-500.52-35	Non-Capital Operating Equip	4,922	10,273	5,000	10,000	10,000	8,480
1056-500.52-40	Builders Supplies	-	194	1,750	1,750	1,750	1,950
1056-500.52-41	Housekeeping Supplies	3,388	3,100	5,200	5,200	5,200	8,100
1056-500.52-60	Playground & Athletic Supplies	763	3,395	5,900	5,900	5,900	6,000
1056-500.52-61	Games And Indoor Supplies	10,093	11,139	19,850	26,205	26,200	19,850
1056-500.52-70	Special Clothing/Uniforms	4,195	4,254	7,150	7,150	7,150	7,300
1056-500.52-80	Tires and Tubes	1,426	497	1,500	1,500	1,500	1,500
1056-500.52-90	Special Supplies	3,157	7,849	24,850	36,850	36,850	22,150
1056-500.52-91	Medical Supplies - EMS	1,100	2,285	5,190	5,190	5,190	5,600
1056-500.52-93	Safety Supplies	-	219	1,480	1,480	1,480	1,480
1056-500.54-20	Memberships & Dues	1,873	2,719	5,290	5,290	5,290	5,300
1056-500.54-30	Educational Costs	6,643	7,656	23,690	23,690	23,690	25,510
Total Operating Expenses		769,071	960,458	1,086,820	1,130,834	1,139,220	1,220,430
Capital Expenses							
1056-500.63-00	Improvements Other Than Bldgs	-	-	-	-	-	33,000
1056-500.64-40	Special Equipment	(471)	1,335	-	3,800	3,800	6,900
Total Capital Expenses		(471)	1,335	-	3,800	3,800	39,900
Total Recreation		\$ 2,213,377	\$ 2,603,997	\$ 2,989,870	\$ 3,063,484	\$ 2,982,140	\$ 3,260,430

FUNDING SOURCE

Program Expenditure Budget	\$ 2,213,848	\$ 2,602,662	\$ 2,989,870	\$ 3,059,684	\$ 2,978,340	\$ 3,220,530
Less Revenues Generated:						
347 Culture & Recreation (Net of DBC Event Revenue)	1,105,578	1,294,085	1,246,900	1,246,900	1,360,020	1,375,080
Net Unsupported Budget	\$ 1,108,270	\$ 1,308,577	\$ 1,742,970	\$ 1,812,784	\$ 1,618,320	\$ 1,845,450
% Of Budget Supported By Program	49.9%	49.7%	41.7%	40.8%	45.7%	42.7%

Organizational Chart
RECREATION DEPARTMENT



RECREATION DEPARTMENT

JOB CLASS/TITLE	PAY GRADE	ADOPTED FY 22/23	ADOPTED FY 23/24	PROPOSED FY 24/25
Leisure Services Director	133	0.40	0.40	0.40
Recreation Superintendent	129	1.00	1.00	1.00
Communications Manager	127	0.50	0.50	0.50
Recreation Facility Manager	125	2.00	1.90	1.90
Special Events Supervisor	123	1.00	1.00	1.00
Recreation Supervisor	123	5.00	5.00	5.00
Administrative Specialist	123	0.90	1.00	1.00
Recreation Program Coordinator	121	2.00	2.00	2.00
Multi-Media Specialist	121	1.00	0.00	0.00
Communications Coordinator	121	0.00	1.00	1.00
Staff Assistants	116	1.40	1.40	1.40
Recreation Leader II	116	2.20	2.40	2.40
Recreation Leader I (part-time)	115	5.03	6.33	6.33
Bus Driver	115	0.50	0.00	0.00
Seasonal Part-time*	114	4.81	4.81	4.81
Total Division		27.74	28.74	28.74

*Varies by seasonal needs



Leisure Services Department Parks Division

The Parks Division is responsible for administrating, supervising, operating, and maintaining the City's parklands and buildings, spanning 130+ acre. In addition to the maintenance responsibilities, the Division oversees citywide aesthetic horticultural plantings, specialized needs of recreational programs, special events, qualified groups, and contracted services.

Current and Prior Year Accomplishments

The Parks and Horticultural Divisions continues to provide top quality service through improved maintenance techniques and procedures. During fiscal year 2023-2024, the department added two additional Parks Workers, as well as new additions to existing properties.



In addition to the daily maintenance of existing parklands and facility grounds, the following were incorporated into the maintenance schedule by the divisions: Waterfront Park and Veteran's Park irrigation and sod addition, Museum palms planted, all playgrounds re-mulched, various baseball fields improvements completed, Main Street planters refurbished, Folly Farms Barn renovated, Folly Farm Farmhouse renovation, Folly Farms new garden beds installed, mulch added to various facilities, city-wide facilities pressure washed, Folly Farm animal enclosures completed, Marshall St. pickleball courts completed, ballfields aerated and top-dressed, streetscape maintenance contract awarded, SHCP fence replacements, paver relocation and new sidewalk added at Gazebo, new paver addition installed at Baranoff Park, new landscaping added at Veteran's Park, new lava rock added at Community Center, replacement of various facility, park, and entryway signs, hosted Little League's Senior Southeast Regional Tournament, multiple community tree planting events, new art piece installed at Waterfront Park.



Participated in Harbor Holiday Nights in addition to the Junk in the Trunk, Latin Music Fest, Kick in the Grass, Hippie Dash, Art and Seafood Festival, Best Damn Race runs and races that occurred throughout the year, 4th of July Parade and Celebration, Enchanted Garden Fest, Fright Nights, Chalk Art Festival, Super Hero 5K, Shabby Chic, All British Car Show, 5k by the Bay, SH Recreation Summer Carnival, SH Wine Festival, Tree Lighting, Holiday Parade, Santa 5K Run, Kiwanis Arts & Craft and continued 3rd Fridays and Market on Main events. Continued to cross train personnel for better department flexibility.

The Division celebrated the 36th year as a Tree City USA. Incorporated Florida Friendly and Native Landscaping principles in planting areas. Incorporated County IVM Program, and implemented city created IPM program.

Fiscal Year 2024-2025 Goals

During the fiscal year 2024-2025, the Parks Division will continue to provide the highest level of service to enhance maintenance productivity through innovative techniques, trends, and networking, while staying current with technologies and cost effectiveness. Continue to work with City Leadership and staff to develop the Waterfront Park, Elm Street property, Folly Farm properties, Baranoff Park, and King properties along with other City facilities.

Continue in-house training; "Going Green" & "Florida Friendly Landscaping" will continue to serve as a basis for irrigation, recycling, and overall conservation of resources throughout the City's parkland system.

Long-Term Vision and Future Financial Impact The Parks Division's long-term mission is to continue to provide the highest level of maintenance service to the community while staying on the forefront of innovativeness, trends, technology, and creativity.



PARKS PERFORMANCE INDICATORS

FUND: 001 DEPARTMENT: 1058

	Actual 2021-22	Actual 2022-23	Estimated 2023-24	Proposed 2024-25
Jurisdiction Data				
Population	18,028	18,034	18,048	18,060
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	182.61	184.72	188.54	189.74
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 1,325,396	\$ 1,321,153	\$ 1,530,760	\$ 1,667,130
Total # of Full Time Equivalent Employees	14.12	14.00	15.00	17.00
Outputs				
# of Acres Maintained	130.57	130.89	130.89	130.89
# of Facilities Maintained	37	38	38	38
# of Parks Maintained	20	20	20	20
# of Playgrounds Maintained	9	9	9	9
Efficiency				
Cost per Acre Maintained	\$ 10,151	\$ 10,094	\$ 11,695	\$ 12,737
# of Acres Maintained per Full Time Equiv. Employee	9.25	9.35	8.73	7.70
O&M Cost per Capita	\$ 73.52	\$ 73.26	\$ 84.82	\$ 92.31
O&M Cost per Full Time Equiv. Employee	\$ 93,867	\$ 94,368	\$ 102,051	\$ 98,066
Per Capita per Full Time Equiv. Employee	1,277	1,288	1,203	1,062
Effectiveness				
% of Maintenance Completed on Schedule	95%	96%	97%	97%
% of Parks & Facilities in Good Condition	97%	97%	98%	98%

CITY OF SAFETY HARBOR
ADOPTED FY 2024/2025 BUDGET

Fund: General	Department: Parks	Fund #: 001
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EXPENDITURE DETAIL

Acct #	Account Description	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Adjusted Budget 2023-24	Estimated Year End 2023-24	Adopted Budget 2024-25
Personnel Services							
1058-500.12-01	Salaries & Wages	\$ 509,796	\$ 539,992	\$ 662,700	\$ 675,000	\$ 601,900	\$ 723,240
1058-500.12-10	Reg Wages-Temporary Empl	6,041	11,932	16,640	16,640	16,640	16,640
1058-500.14-00	Overtime-Time & One Half	8,409	20,099	24,000	24,000	24,000	24,000
1058-500.15-10	Incentive Pay	11,300	24,600	6,300	6,300	3,150	7,500
1058-500.15-50	Longevity Pay	-	-	-	-	-	-
	Salaries & Wages Sub-Total	535,546	596,623	709,640	721,940	645,690	771,380
1058-500.21-00	Fica Taxes	39,347	44,168	51,970	51,970	51,970	56,610
1058-500.22-00	Retirement	44,494	49,204	56,650	56,650	54,970	62,150
1058-500.23-00	Life & Health Insurance	145,779	161,978	213,730	213,730	182,520	212,700
	Benefits Sub-Total	229,620	255,350	322,350	322,350	289,460	331,460
	Total Personnel Services	765,166	851,973	1,031,990	1,044,290	935,150	1,102,840
Operating Expenses							
1058-500.34-60	Uniform Rental & Laundry						
1058-500.34-90	Other Fees And Contracts	79,965	85,599	101,490	109,125	109,120	106,980
1058-500.40-01	Employee Travel	53	3,087	1,620	1,620	1,620	2,400
1058-500.40-30	Cell Phone Allowance	462	267	600	600	600	300
1058-500.40-31	Moving Expenses	-	-	-	-	-	-
1058-500.41-00	Communication Services	4,617	4,525	4,880	4,880	6,830	8,780
1058-500.43-00	Utility Services	224,748	218,979	212,060	212,060	214,680	231,500
1058-500.44-00	Rental & Leases	603	672	2,500	2,500	2,500	2,500
1058-500.46-01	Building & Grounds Maint	55,634	68,116	62,000	62,518	62,510	61,490
1058-500.46-10	Outside Vehicle Repair	901	940	1,200	1,200	1,200	1,200
1058-500.46-20	Equipment Repairs	-	819	1,000	1,000	1,000	1,000
1058-500.46-30	Radio Maintenance	72	37	200	200	200	200
1058-500.46-40	Maintenance Contracts	1,843	1,069	1,800	1,800	1,800	1,800
1058-500.49-30	Other Current Charges	10,663	640	3,550	3,550	3,550	3,650
1058-500.51-10	Office Supplies-General	576	1,521	1,000	1,000	1,000	1,000
1058-500.52-01	Gas	14,534	14,517	14,930	14,930	15,100	14,200
1058-500.52-02	Diesel	1,754	1,459	1,800	1,800	1,400	1,360
1058-500.52-03	Oil & Other Lubricants	703	1,356	400	400	400	500
1058-500.52-10	Vehicle Parts	1,654	4,381	3,500	3,500	3,500	3,500
1058-500.52-20	Equipment Parts	5,283	6,330	7,000	7,000	7,000	7,000
1058-500.52-30	Small Tools & Supplies	10,332	10,816	11,750	11,750	11,750	12,700
1058-500.52-35	Non-Capital Operating Equip						
1058-500.52-40	Builders Supplies	698	608	750	750	750	750
1058-500.52-41	Housekeeping Supplies	28,588	32,668	32,200	32,200	32,200	37,000
1058-500.52-50	Chemicals	9,617	13,383	22,500	22,500	22,500	22,500
1058-500.52-51	Horticultural Supplies	68,231	80,291	91,700	95,396	95,400	91,700

CITY OF SAFETY HARBOR
ADOPTED FY 2024/2025 BUDGET

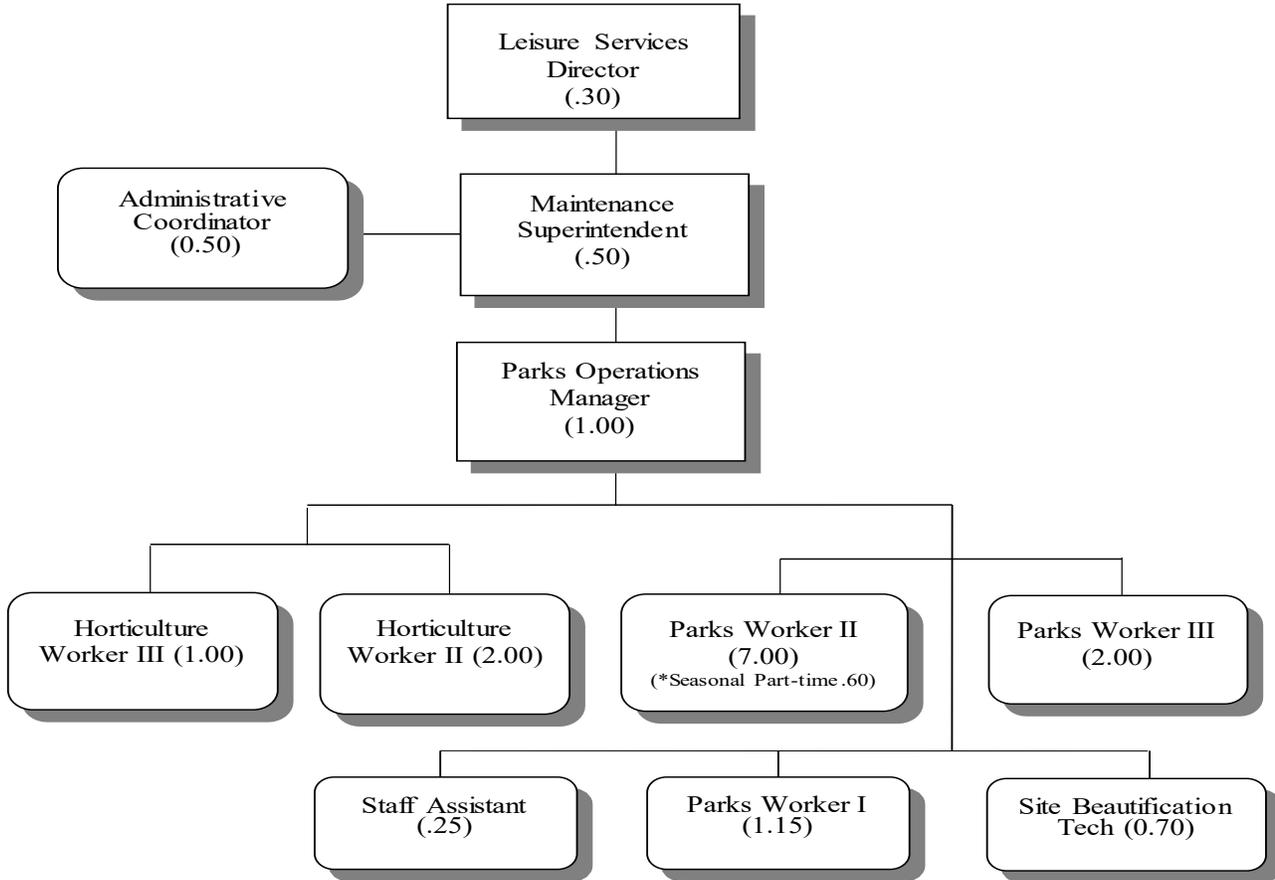
Fund: General	Department: Parks	Fund #: 001
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EXPENDITURE DETAIL

Acct #	Account Description	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Adjusted Budget 2023-24	Estimated Year End 2023-24	Adopted Budget 2024-25
1058-500.52-70	Special Clothing/Uniforms	6,770	8,633	9,410	10,793	10,790	10,830
1058-500.52-80	Tires And Tubes	2,098	2,938	2,000	2,000	3,000	2,500
1058-500.52-90	Special Supplies	23,019	45,529	36,200	36,200	36,200	35,700
1058-500.52-93	Safety Supplies	-	1,722	2,100	2,100	2,100	2,400
1058-500.54-20	Memberships & Dues	165	596	900	900	900	1,080
1058-500.54-30	Educational Costs	2,437	3,315	4,100	4,100	4,100	4,700
	Total Operating Expenses	556,020	614,813	635,140	648,372	653,700	671,220
	Total Parks	\$ 1,321,186	\$ 1,466,786	\$ 1,667,130	\$ 1,692,662	\$ 1,588,850	\$ 1,774,060

Organizational Chart

**LEISURE SERVICES DEPARTMENT
PARKS MAINTENANCE DEPARTMENT**



JOB CLASS/TITLE	PAY GRADE	ADOPTED FY 22/23	ADOPTED FY 23/24	PROPOSED FY 24/25
Leisure Services Director	133	0.30	0.30	0.30
Maintenance Superintendent	129	0.50	0.50	0.50
Parks Operations Manager	125	1.00	1.00	1.00
Administrative Coordinator	121	0.75	0.50	0.50
Horticulture Worker III	119	1.00	1.00	1.00
Parks Worker III	119	1.00	2.00	2.00
Staff Assistant	116	0.00	0.25	0.25
Horticulture Worker II	116	2.00	2.00	2.00
Parks Worker II	116	6.00	7.00	7.00
Parks Worker I	115	1.15	1.15	1.15
Site Beautification Tech	115	0.70	0.70	0.70
Seasonal Part-time*	114	0.60	0.60	0.60
Total Division		15.00	17.00	17.00

*Varies by seasonal needs.



CITY OF SAFETY HARBOR
ADOPTED FY 2024/2025 BUDGET

Fund: General	Department: Non-Operating And Non-Classified	Fund #: 001
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EXPENDITURE DETAIL

Acct #	Account Description	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Adjusted Budget 2023-24	Estimated Year End 2023-24	Adopted Budget 2024-25
Internal Services							
1094-500.94-16	Data Processing Fee Reimb	\$ 327,490	\$ 523,480	\$ 562,530	\$ 562,530	\$ 562,530	\$ 562,530
	Total Internal Services	327,490	523,480	562,530	562,530	562,530	562,530
Debt Service							
2570-500.71-01	Principal Payment	\$ 5,151	\$ -	\$ -	\$ -	\$ -	\$ -
2570-500.72-01	Interest Payment	450	-	-	-	-	-
	Total Debt Service	5,601	-	-	-	-	-
Non-Operating Expenses							
1095-500.91-11	To Stormwater Fund	105,280	1,512,920	-	-	-	-
1095-500.91-14	To Street Improvement Fund	200,000	1,430,000	200,000	200,000	200,000	200,000
1095-500.91-15	To Marina Fund	200,110	36,220	36,000	36,000	36,000	36,000
1095-500.91-32	To Capital Project Fund	500,000	625,000	350,000	350,000	350,000	300,000
1095-500.91-41	To W&S Revenue Fund	27,780	60,300	-	-	-	-
1095-500.91-44	To Sanitation Fund	16,580	42,740	-	-	-	-
1095-500.91-48	To W&S R&R Fund	1,650,000	-	1,700,000	1,700,000	1,700,000	-
1095-500.91-62	To Street Light Fund	7,650	7,650	7,650	7,650	7,650	7,650
1095-500.91-67	To CRA Fund	320	900,640	-	-	-	-
	Total Non-Operating Expenses	2,707,720	4,615,470	2,293,650	2,293,650	2,293,650	543,650
Non-Classified							
1099-500.99-01	Fund Reserve	-	-	4,819,103	4,624,653	6,295,240	3,811,144
1099-500.99-03	Fund Reserve Designated	-	-	300,000	300,000	300,000	300,000
1099-500.99-04	Cont./Unanticipated Exp.	-	-	300,000	100,000	100,000	300,000
1099-500.99-06	Stabilization Reserve	-	-	5,605,347	5,605,347	5,633,010	7,158,328
	Total Non-Classified	-	-	11,024,450	10,630,000	12,328,250	11,569,472
	Total Non-Operating & Non-Classified	3,040,811	5,138,950	13,880,630	13,486,180	15,184,430	12,675,652
	Total General Fund	\$ 17,876,457	\$ 21,342,916	\$ 31,711,080	\$ 32,127,658	\$ 33,169,900	\$ 32,521,010

Category	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Adjusted Budget 2023-24	Estimated Year End	Adopted Budget 2024-25
Personnel Services	9,848,011	10,661,722	11,697,660	11,856,938	11,488,430	13,129,458
Operating Expenses	4,678,204	5,253,399	5,920,890	6,173,743	6,256,460	6,462,950
Capital Expenses	153,325	115,438	91,900	101,194	105,580	132,950
Non-Operating Expenses	3,196,917	5,312,357	2,976,180	3,365,783	2,991,180	1,226,180
Reserves	-	-	11,024,450	10,630,000	12,328,250	11,569,472
	\$ 17,876,457	\$ 21,342,916	\$ 31,711,080	\$ 32,127,658	\$ 33,169,900	\$ 32,521,010



CAPITAL PROJECTS FUND



FUND 032 - CAPITAL PROJECTS

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2021-22	2022-23	Budget 2023-24	Budget 2023-24	Year End 2023-24	Budget 2024-25
REVENUE DETAIL							
Intergovernmental Revenue							
3000-312.06-00	Local Govt Infrastructure	\$ 2,547,718	\$ 2,592,265	\$ 2,704,500	\$ 2,704,500	\$ 2,726,100	\$ 2,807,900
3000-334.02-00	State Grant - Public Safety	3,788	22,356	-	-	-	-
3000-338.09-10	County	38,922	-	4,650	4,650	4,650	-
	Total Intergovernmental Revenue	2,590,428	2,614,621	2,709,150	2,709,150	2,730,750	2,807,900
Miscellaneous Revenue							
3000-361.01-00	Investments	20,269	-	15,000	15,000	15,000	15,000
3000-361.50-00	Market Value Adj	(102,989)	-	-	-	-	-
3000-369.02-00	Claims/Insur. Settlement	6,734	1,000	-	-	-	-
	Total Miscellaneous Revenue	(75,986)	1,000	15,000	15,000	15,000	15,000
Interfund Transfers In							
3000-381.01-00	Tfr From General Fund	500,000	625,000	350,000	350,000	350,000	300,000
3000-381.24-00	T sfr From 024 Debt Service	-	-	82,480	82,480	82,480	-
	Total Interfund Transfers In	500,000	625,000	432,480	432,480	432,480	300,000
3000-389.01-00	Balance Carryforward	-	-	2,911,520	5,461,564	4,863,550	1,024,200
	Total Capital Projects Revenue	\$ 3,014,442	\$ 3,240,621	\$ 6,068,150	\$ 8,618,194	\$ 8,041,780	\$ 4,147,100

CITY OF SAFETY HARBOR
ADOPTED FY 2024/2025 BUDGET

Fund: Capital Projects	Department:	Fund #: 032
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EXPENDITURE DETAIL

Acct #	Account Description	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Adjusted Budget 2023-24	Estimated Year End 2023-24	Adopted Budget 2024-25
General Government							
Capital Expenses							
3020-500.49-30	Other Current Charges	299	-	-	-	-	-
3020-500.62-00	Buildings	-	-	-	26,000	26,000	-
3020-500.63-00	Imprv Other Than Building	-	38,164	55,000	246,541	250,400	-
3020-500.64-40	Special Equipment	40,393	-	-	-	-	-
	Total Capital Expenses	40,692	38,164	55,000	272,541	276,400	-
	Total General Government	40,692	38,164	55,000	272,541	276,400	-
Fire Control							
Capital Expenses							
3022-500.62-00	Buildings	-	-	-	15,680	15,000	-
3022-500.63-00	Imprv Other Than Buildings	40,076	59,327	86,800	95,162	86,800	10,000
3022-500.64-01	Automotive Equipment	69,111	102,649	-	2,566	1,000	-
3022-500.64-40	Special Equipment	13,003	-	-	-	-	-
	Total Capital Expenses	122,190	161,976	86,800	113,408	102,800	10,000
	Total Fire Control	122,190	161,976	86,800	113,408	102,800	10,000
Streets							
Operating Expenses							
3031-500.49-30	Other Current Charges	17,605	10,000	25,000	27,500	25,000	-
	Total Operating Expenses	17,605	10,000	25,000	27,500	25,000	-
Capital Expenses							
3031-500.64-01	Automotive Equip	-	59,948	136,500	400,200	382,200	70,000
3031-500.64-40	Special Equipment	34,367	217,242	125,000	125,000	92,000	215,000
	Total Capital Expenses	34,367	277,190	261,500	525,200	474,200	285,000
	Total Streets	51,972	287,190	286,500	552,700	499,200	285,000
Fleet Maintenance							
Capital Expenses							
3033-500.64-01	Automotive Equipment	-	-	-	50,000	34,000	-
3033-500.64-40	Special Equipment	31,222	-	70,000	70,000	66,710	-
	Total Capital Expenses	31,222	-	70,000	120,000	100,710	-
	Total Fleet Maintenance	31,222	-	70,000	120,000	100,710	-
Building Maintenance							
Capital Expenses							
3034-500.63-00	Imprv Other Than Building	24,680	5,125	-	5,025	5,030	-
3034-500.64-01	Automotive Equipment	-	-	-	89,787	89,790	55,500
3034-500.64-40	Special Equipment	-	-	-	47,180	25,000	-
	Total Capital Expenses	24,680	5,125	-	141,992	119,820	55,500
	Total Building Maintenance	24,680	5,125	-	141,992	119,820	55,500

CITY OF SAFETY HARBOR
ADOPTED FY 2024/2025 BUDGET

Fund: Capital Projects	Department: Non-Operating Expenditures	Fund #: 032
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EXPENDITURE DETAIL

Acct #	Account Description	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Adjusted Budget 2023-24	Estimated Year End 2023-24	Adopted Budget 2024-25
Library							
Capital Expenses							
3055-500.62-00	Buildings	-	-	-	-	-	26,500
3055-500.63-00	Imprv Other Than Building	26,421	-	275,000	595,645	320,660	676,000
Total Library		26,421	12,983	275,000	595,645	320,660	702,500
Recreation							
Capital Expenses							
3056-500.62-00	Buildings	-	31,882	-	7,200	7,200	-
3056-500.63-00	Imprv Other Than Building	49,994	50,000	50,000	299,547	142,550	585,000
3056-500.64-01	Automotive Equipment	25,018	-	240,500	258,500	258,500	-
3056-500.64-40	Special Equipment	-	91,890	-	-	-	154,000
Total Capital Expenses		75,012	173,772	290,500	565,247	408,250	739,000
Total Recreation		75,012	173,772	290,500	565,247	408,250	739,000
Parks							
Capital Expenses							
3058-500.62-00	Buildings	-	14,719	405,000	452,682	179,160	500,000
3058-500.63-00	Improv Other Than Bldgs	268,898	400,258	3,209,200	4,305,791	4,265,470	584,620
3058-500.64-01	Automotive Equipment	-	-	70,000	73,000	72,960	80,000
3058-500.64-40	Special Equipment	-	171,901	55,000	160,039	158,170	80,000
Total Capital Expenses		268,898	586,878	3,739,200	4,991,512	4,675,760	1,244,620
Total Parks		268,898	586,878	3,739,200	4,991,512	4,675,760	1,244,620
Non-Operating Expenses							
3095-500.91-01	To General Fund	-	255,740	255,740	255,740	255,740	255,740
3095-500.91-14	Tsfr To Street Improvement	200,000	200,000	200,000	200,000	200,000	200,000
3095-500.91-15	Tsfr To Marina Fund	-	675,000	-	-	-	-
3095-500.91-21	To Series 2012 Public Imp	240,091	-	-	-	-	-
3095-500.91-23	To Loc Governmental	30,260	23,760	23,760	23,760	23,760	23,760
3095-500.91-27	To Series 2018 Debt (Govt)	34,480	34,480	34,480	34,480	34,480	34,480
Total Non-Operating Expenses		504,831	1,188,980	513,980	513,980	513,980	513,980
Non-Classified							
3099-500.99-02	Reserved For Future Exp	-	-	751,170	751,170	1,024,200	596,500
Total Non-Classified		-	-	751,170	751,170	1,024,200	596,500
Total Capital Projects		\$ 1,145,918	\$ 2,455,068	\$ 6,068,150	\$ 8,618,195	\$ 8,041,780	\$ 4,147,100

DEBT SERVICE



DEBT SUMMARY

ANALYSIS AND SCHEDULES

Overview and Debt Management Policy

The City of Safety Harbor takes a planned and programmed approach with a view toward funding from capital revenue and from financing where appropriate. The City's code requires general obligation debt not exceed 75 percent of anticipated taxes. Under Florida law, the use of general obligation debt requires approval at referendum due to the implied or expressed pledge of ad valorem taxes. Currently, the City has no general obligation debt.

The State of Florida has no statutory limit on debt obligations. Since the City rarely incurs debt, preferring to fund capital purchases utilizing current revenues or fund balance, the City has not developed its own debt limit policy.

General Government Funds

As of September 30, 2024, the General Governmental Funds have \$961,705 (principal and interest) in outstanding debt from bank loans, which are collateralized by the City's pledge to covenant to budget and appropriate from legally available non ad valorem sources on an annual basis sufficient to make the debt service payment. The City does not pledge ad valorem taxes or specific non ad valorem sources of revenue to secure borrowings.

- On November 8th, 2018 the City issued a **\$1,395,500 Revenue Note, Series 2018**, at a fixed interest rate of 3.4300% with Capital One Public Funding, LLC. The note was issued for the acquisition of two properties within the city limits, the Ucita property, on which the Baranoff Oak Park is located and the King property, which will be the future site of the Parks and Building Maintenance facility. Debt service payments are made semi-annually through March 1, 2028. The loan repayment obligations of the City are payable from and secured by a lien upon and a pledge of non-ad valorem funds budgeted and appropriated for purposes of payment.

Enterprise Funds

As of September 30, 2024, the Enterprise Funds have \$10,749,305 (principal and interest) in outstanding debt, which is secured solely by the revenues from the operations of the water, sewer and sanitation systems.

General Government and Enterprise Funds

- On June 21, 2006, the City issued a **\$9,000,000 Capital Improvement Revenue Note, Series 2006**, at a variable rate per annum equal to the one month London Interbank Offered Rate ("LIBOR Rate") plus .23 basis points (.023%) with Bank of America. The line of credit was issued to finance various capital improvements as well as capital improvements for the City's stormwater, water and wastewater system and sanitation. The line of credit converted to a fixed rate of 2.860% on April 1, 2009 with debt service payable annually. On March 1, 2018, the rate was increased to 3.48% due to a change in Federal tax laws. The note matures on July 1, 2029. Payment of the loan is from a covenant to budget and appropriate non-ad valorem revenues. In October 2021 was refunded and is now identified at Series 2021.
- On December 20th, 2018, the City issued a **\$8,663,200 Water and Sewer Revenue Note, Series 2018** at a fixed interest rate of 3.3600% with SouthState Bank (formerly CenterState Bank, NA), which matures on November 1, 2033. The note was issued to fund various water and sewer capital infrastructure projects. A debt covenant was established to ensure repayment of the note will be through utility revenue. The note matures on November 11, 2033.

FUND 020 - WATER & WASTEWATER FUND - 2012 PUBLIC IMPROVEMENT BOND

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2021-22	2022-23	Budget	Budget	Year End	Budget
		2023-24	2023-24	2023-24	2023-24	2023-24	2024-25
REVENUE DETAIL							
Miscellaneous Revenue							
4000-389.01-00	Balance Carryforward	\$ -	\$ -	\$ 352,170	\$ 352,170	\$ 352,170	\$ -
	Total Miscellaneous Revenue	-	-	352,170	352,170	352,170	-
	Total Series 2012 and 2001 Debt	\$ -	\$ -	\$ 352,170	\$ 352,170	\$ 352,170	\$ -

Fund:	Department:	Fund #:
		020

Acct #	Account Description	Actual	Actual	Adjusted	Adjusted	Estimated	Adopted
		2021-22	2022-23	Budget	Budget	Year End	Budget
		2023-24	2023-24	2023-24	2023-24	2023-24	2024-25
EXPENDITURE DETAIL							
Debt Service							
4070-500.72-01	Interest Payment	290	-	-	-	-	-
	Total Debt Service	290	-	-	-	-	-
Non-Operating							
2095-500.91-41	To W&S Revenue Fund	-	-	352,170	352,170	352,170	-
	Total Non-Classified	-	-	352,170	352,170	352,170	-
	Total Series 2012 and 2001 Debt	\$ 290	\$ -	\$ 352,170	\$ 352,170	\$ 352,170	\$ -

FUND 021 - 2012 PUBLIC IMPROVEMENT BOND							
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Acct #	Account Description	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Adjusted Budget 2023-24	Estimated Year End 2023-24	Adopted Budget 2024-25
REVENUE DETAIL							
Miscellaneous Revenue							
2500-381.32-00	Tsfr From Capital Project	\$ 240,091	\$ -	\$ -	\$ -	\$ -	\$ -
	Total Miscellaneous Revenue	240,091	-	-	-	-	-
	Total 2012 Public Improvement Bond Revenue	\$ 240,091	\$ -	\$ -	\$ -	\$ -	\$ -

Fund:	Department:	Fund #: 021
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Acct #	Account Description	Actual 2021-22	Actual 2022-23	Adjusted Budget 2023-24	Adjusted Budget 2023-24	Estimated Year End 2023-24	Adopted Budget 2024-25
EXPENDITURE DETAIL							
Debt Service							
2570-500.71-01	Principal Payment	315,000	-	-	-	-	-
2570-500.72-01	Interest Payment	3,686	-	-	-	-	-
	Total Debt Service	318,686	-	-	-	-	-
	Total 2012 Public Improvement Bond	\$ 318,686	\$ -	\$ -	\$ -	\$ -	\$ -

FUND 022 - 2021 REVENUE REFUNDING NOTE

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2021-22	2022-23	Budget 2023-24	Budget 2023-24	Year End 2023-24	Budget 2024-25
REVENUE DETAIL							
Miscellaneous Revenue							
2500-381.11-00	Tsfr From Stormwater Fund	\$ 32,670	\$ 32,670	\$ 32,670	\$ 32,670	\$ 32,670	\$ 65,808
2500-381.41-00	Tsfr From Water & Wastewater Fund	\$ 151,550	113,010	113,010	113,010	113,010	292,805
2500-381.44-00	Sanitation Fund	\$ 4,800	-	-	-	-	36,488
2500-389.01-00	Balance Carryforward	\$ -	-	525,550	525,550	525,550	126,650
	Total Miscellaneous Revenue	189,020	145,680	671,230	671,230	671,230	521,751
Total 2006 Capital Improvement Revenue Note		\$ 189,020	\$ 145,680	\$ 671,230	\$ 671,230	\$ 671,230	\$ 521,751

Fund: 2006 Capital Improvement Revenue Note	Department:	Fund #: 022
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Acct #	Account Description	Actual	Actual	Adjusted	Adjusted	Estimated	Adopted
		2021-22	2022-23	Budget 2023-24	Budget 2023-24	Year End 2023-24	Budget 2024-25
EXPENDITURE DETAIL							
Non-Expendable Disbursement							
2570-500.49-30	Closing Costs	50,245	-	-	-	-	-
	Total Non-Expendable Disbursement	50,245	-	-	-	-	-
Debt Service							
2570-500.71-11	Stormwater Principal	-	-	83,730	83,730	83,730	82,075
2570-500.71-41	Water & Wastewater Principal	-	-	372,520	372,520	372,520	365,165
2570-500.71-44	Sanitation Principal	-	-	46,430	46,430	46,430	45,511
2570-500.72-11	Stormwater Interest	7,872	6,731	6,980	6,980	6,980	4,830
2570-500.72-41	Water & Wastewater Interest	35,018	29,946	31,050	31,050	31,050	21,490
2570-500.72-44	Sanitation Interest	4,365	3,732	3,870	3,870	3,870	2,680
	Total Debt Service	47,255	40,409	544,580	544,580	544,580	521,751
Non-Classified							
4099-500.99-03	Fund Reserve Designated	-	-	126,650	126,650	126,650	-
	Total Non-Classified	-	-	126,650.00	126,650.00	126,650.00	-
Total 2006 Capital Improvement Revenue Note		\$ 97,500	\$ 40,409	\$ 671,230	\$ 671,230	\$ 671,230	\$ 521,751

FUND 023 - 2021 REVENUE REFUNDING NOTE

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2021-22	2022-23	Budget 2023-24	Budget 2023-24	Year End 2023-24	Budget 2024-25
REVENUE DETAIL							
Miscellaneous Revenue							
2500-381.32-00	Tsfr From Capital Project	\$ 30,260	\$ 23,760	\$ 23,760	\$ 23,760	\$ 23,760	\$ 23,760
2500-384.10-00	PROCEEDS FROM REFUNDING BOND	\$ 179,786	\$ -	\$ -	\$ -	\$ -	\$ -
2500-389.01-00	Balance Carryforward	-	-	34,760	34,760	34,760	32,670
	Total Miscellaneous Revenue	210,046	23,760	58,520	58,520	58,520	56,430
Total 2006 Capital Improvement Revenue Note		\$ 210,046	\$ 23,760	\$ 58,520	\$ 58,520	\$ 58,520	\$ 56,430

Fund: 2006 Capital Improvement Revenue Note	Department:	Fund #: 023
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Acct #	Account Description	Actual	Actual	Adjusted	Adjusted	Estimated	Adopted
		2021-22	2022-23	Budget 2023-24	Budget 2023-24	Year End 2023-24	Budget 2024-25
EXPENDITURE DETAIL							
Non-Expendable Disbursement							
2570-500.49-30	Closing Costs	2,192	-	-	-	-	-
	Total Non-Expendable Disbursement	2,192	-	-	-	-	-
Debt Service							
2570-500.71-01	Governmental	20,712	21,928	19,660	19,660	19,660	22,460
2570-500.85-00	PAYMENTS TO REFUNDED NOTE ES	177,529	-	-	-	-	-
2570-500.72-01	Interest	5,430	1,828	6,190	6,190	6,190	1,321
	Total Debt Service	203,671	23,756	25,850	25,850	25,850	23,781
Non-Expendable Disbursement							
2595-500.91-22	To Bank of America	-	-	-	-	-	-
	Total Non-Expendable Disbursement	-	-	-	-	-	-
Non-Classified							
2599-500.99-03	Fund Reserve Designated	-	-	32,670	32,670	32,670	32,649
	Total Non-Classified	-	-	32,670	32,670	32,670	32,649
Total 2006 Capital Improvement Revenue Note		\$ 205,863	\$ 23,756	\$ 58,520	\$ 58,520	\$ 58,520	\$ 56,430

FUND 024 - 2008 CAPITAL IMPROVEMENT REVENUE NOTE

Acct #	Account Description	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Adjusted Budget 2023-24	Estimated Year End 2023-24	Adopted Budget 2024-25
REVENUE DETAIL							
Miscellaneous Revenue							
2500-389.01-00	Balance Carryforward	\$ -	\$ -	\$ 82,480	\$ 82,480	\$ 82,480	\$ -
	Total Miscellaneous Revenue	-	-	82,480	82,480	82,480	-
Total 2008 Capital Improvement Revenue Note		\$ -	\$ -	\$ 82,480	\$ 82,480	\$ 82,480	\$ -

Fund: 2008 Capital Improvement Revenue Note	Department:	Fund #: 024
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Acct #	Account Description	Actual 2021-22	Actual 2022-23	Adjusted Budget 2023-24	Adjusted Budget 2023-24	Estimated Year End 2023-24	Adopted Budget 2024-25
EXPENDITURE DETAIL							
Non-Operating							
2595-500.91-32	Tsfr To Capital Project	-	-	82,480	82,480	82,480	-
	Total Non-Classified	-	-	82,480	82,480	82,480	-
Total 2008 Capital Improvement Revenue Note		\$ -	\$ -	\$ 82,480	\$ 82,480	\$ 82,480	\$ -

FUND 027 - SERIES 2018 REVENUE NOTE

Acct #	Account Description	Actual		Adopted	Adjusted	Estimated	Adopted
		2021-22	2022-23	Budget 2023-24	Budget 2023-24	Year End 2023-24	Budget 2024-25
REVENUE DETAIL							
Miscellaneous Revenue							
2500-381.32-00	Tsfr From Capital Project	\$ 34,480	\$ 34,480	\$ 34,480	\$ 34,480	\$ 34,480	\$ 34,480
2500-381.67-00	Tsfr From Capital Project	\$ 98,940	129,700	129,700	129,700	129,700	129,700
2500-389.01-00	Balance Carryforward	\$ -	-	13,660	13,660	13,660	-
	Total Miscellaneous Revenue	133,420	164,180	177,840	177,840	177,840	164,180
Total Series 2018 Debt (Govt)		\$ 133,420	\$ 164,180	\$ 177,840	\$ 177,840	\$ 177,840	\$ 164,180

Fund:	Department:	Fund #:
Series 2018 Debt (Govt)		027

EXPENDITURE DETAIL							
Acct #	Account Description	Actual		Adjusted	Adjusted	Estimated	Adopted
		2021-22	2022-23	Budget 2023-24	Budget 2023-24	Year End 2023-24	Budget 2024-25
Debt Service							
2570-500.71-01	Principal Payment	131,100	135,600	135,600	135,600	135,600	145,300
2570-500.72-01	Interest Payment	32,717	28,143	28,160	28,160	28,160	18,510
	Total Debt Service	163,817	163,743	163,760	163,760	163,760	163,810
Non-Classified							
2599-500.99-03	Fund Reserve Designated	-	-	14,080	14,080	14,080	370
	Total Non-Classified	-	-	14,080	14,080	14,080	370
Total Series 2018 Debt (Govt)		\$ 163,817	\$ 163,743	\$ 177,840	\$ 177,840	\$ 177,840	\$ 164,180

FUND 028 - SERIES 2018 WATER & SEWER REVENUE NOTE

Acct #	Account Description	Actual		Adopted	Adjusted	Estimated	Adopted
				Budget	Budget	Year End	Budget
				2023-24	2023-24	2023-24	2024-25
REVENUE DETAIL							
Miscellaneous Revenue							
2500-381.41-00	Tsfr From W&S Revenue Fund	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 617,125
2500-389.01-00	Balance Carryforward	-	-	543,290	543,290	543,290	63,120
Total Miscellaneous Revenue		200,000	200,000	743,290	743,290	743,290	680,245
Total Series 2018 Debt (Prop)		\$ 200,000	\$ 200,000	\$ 743,290	\$ 743,290	\$ 743,290	\$ 680,245

Fund:	Department:	Fund #:
Series 2018 Debt (Prop)		028

Acct #	Account Description	Actual		Adjusted	Adjusted	Estimated	Adopted
		2021-22	2022-23	Budget	Budget	Year End	Budget
				2023-24	2023-24	2023-24	2024-25
EXPENDITURE DETAIL							
Debt Service							
2570-500.49-30	Closing Costs	-	-	-	-	-	-
2570-500.71-41	Principal Payment	-	-	541,060	541,060	541,060	563,100
2570-500.72-41	Interest Payment	144,362	134,419	139,110	139,110	139,110	117,145
Total Debt Service		144,362	134,419	680,170	680,170	680,170	680,245
Non-Classified							
4099-500.99-03	Fund Reserve Designated	-	-	63,120	63,120	63,120	-
Total Non-Classified		-	-	63,120	63,120	63,120	-
Total Series 2018 Debt (Prop)		\$ 144,362	\$ 134,419	\$ 743,290	\$ 743,290	\$ 743,290	\$ 680,245

DEBT SERVICE

2021 Refunding (2006 Capital Improvement Revenue Note and Line of Credit) – On June 21, 2006, the City issued a \$9,000,000 Capital Improvement Revenue Note, Series 2006, at a variable rate per annum equal to the one-month London Interbank Offered Rate (“LIBOR Rate”) plus .23 basis points (.023%) with Bank of America. The line of credit was issued to finance various capital improvements as well as capital improvements for the City’s water and sewer system. The line of credit converted to a fixed rate of 2.860% on April 1, 2009 with debt service payable annually. The note matures on July 1, 2029. Payment of the loan is from a covenant to budget and appropriate non-ad valorem revenues.

On March 1, 2018, Bank of America invoked its right to increase the interest rate from 2.860% to 3.480% per the change in tax laws that the President signed into law on December 22, 2017 referred to as the “Tax Cuts and Jobs Act”. Under the terms of the credit facility, the lender had the option to make an interest rate adjustment to take into account the reduction in the maximum federal corporate tax rate from 35% to 21%.

The 2006 Capital Revenue was refunded on October 8, 2021 at an interest rate of 1.15% by Sterling National Bank (now Western Bank, N.A.). The net savings on the refunding from September 30, 2022 through September 30, 2029 is \$364,793.28.

2018 Land Acquisition Note – On November 8th, 2018, the City issued a \$1,395,500 Revenue Note, Series 2018 at a fixed interest rate of 3.4300% with Capital One Public Funding, LLC which matures on March 1, 2028. The note was issued for the acquisition of two properties within city limits, the Ucita property on which the Baranoff Oak Park is located and the King property which will be used as the future site of the Parks and Building Maintenance department facility.

2018 Water and Sewer Capital Improvement Note, as Amended by Allonge No. 1 – On December 20th, 2018, the City issued a \$8,663,200 Water and Sewer Revenue Note, Series 2018 at a fixed interest rate of 3.3600% with SouthState Bank (formerly CenterState Bank, NA), which matures on November 1, 2033. The note was issued to fund various water and sewer capital infrastructure projects. A debt covenant was established to ensure repayment of the note will be through utility revenue.

This note was modified with the lender on September 13, 2021 and is referred to as **Water and Sewer Revenue Note, Series 2018, As Amended by Allonge No. 1**. The loan was modified with an interest rate of 1.99%. The city is able to recognize net savings of \$606,152.60 for the term of the loan through November 1, 2033.

Summary of Bonds Outstanding

	<u>Governmental - Type Activities</u>			<u>Business - Type Activities</u>				<u>Total Debt Service</u>	
	<u>Refunding Revenue Note**</u>	<u>Land Purchase</u>	<u>Total</u>	<u>Stormwater Refunding Revenue Note**</u>	<u>Water & Sewer Refunding Revenue Note**</u>	<u>Solid Waste Refunding Revenue Note**</u>	<u>Water & Sewer Capital Improvements*</u>		<u>Total</u>
Issue Date	2021	2018		2021	2021	2021	2018		
Retirement Date	2029	2028		2029	2029	2029	2033		
Debt at Issuance	\$ 179,900	\$ 1,395,500	\$ 1,575,400	\$ 685,410	\$ 3,051,130	\$ 380,260	\$ 7,744,300	\$ 11,861,100	
Outstanding Principal	\$ 114,975	\$ 612,300	\$ 727,275	\$ 438,042	\$ 1,949,962	\$ 243,021	\$ 6,168,180	\$ 8,799,205	
Interest Rate	1.15%	3.430%		1.15%	1.15%	1.15%	1.990%		
<u>Annual Debt Service</u>									
2024	23,794	163,810	187,604	90,652	403,541	50,293	680,199	1,224,685	1,412,289
2025	23,794	163,810	187,604	90,652	403,541	50,293	680,245	1,224,731	1,412,335
2026	23,795	163,839	187,634	90,656	403,560	50,295	680,187	1,224,698	1,412,332
2027	23,793	163,791	187,584	90,649	403,530	50,291	680,202	1,224,673	1,412,257
2028	23,793	163,761	187,554	90,647	403,519	50,290	680,165	1,224,620	1,412,174
2029	23,797	-	23,797	90,665	403,600	50,300	680,172	1,224,737	1,248,534
Thereafter	-	-	-	-	-	-	3,401,091	3,401,091	3,401,091
	<u>\$ 142,766</u>	<u>\$ 819,010</u>	<u>\$ 961,776</u>	<u>\$ 543,922</u>	<u>\$ 2,421,290</u>	<u>\$ 301,762</u>	<u>\$ 7,482,261</u>	<u>\$ 10,749,235</u>	<u>\$ 11,711,011</u>
	A	B		A	A	A	C		

*Series 2018 Water and Sewer Revenue Note, Series 2018, as amended by Allonge No. 1

**Series 2021 Refunding Revenue Note (Series 2006)

	PRINCIPAL	INTEREST	TOTAL
A = 2021 REFUNDING REVENUE	\$ 2,746,000	\$ 95,460	\$ 2,841,460
B = 2018 LAND ACQUISITION	\$ 612,300	\$ 42,901	\$ 655,201
C = 2018 W/S CAP IMPR	<u>\$ 6,168,180</u>	<u>\$ 633,882</u>	<u>\$ 6,802,062</u>
	<u>\$ 9,526,480</u>	<u>\$ 772,243</u>	<u>\$ 10,298,723</u>

City of Safety Harbor

\$4,296,700

Revenue Refunding Note, Series 2021

Purpose: Capital Improvements and Water & Sewer Infrastructure Projects

Fixed Interest Rate = 1.15%

<u>Payment Date</u>	<u>Outstanding Principal</u>	<u>Principal Payment</u>	<u>Interest Payment</u>	<u>FY Annual Debt Service</u>
1/1/2025			15,790	15,790
7/1/2025	2,746,000	536,700	15,790	552,490
1/1/2026			12,703	12,703
7/1/2026	2,209,300	542,900	12,703	555,603
1/1/2027			9,582	9,582
7/1/2027	1,666,400	549,100	9,582	558,682
1/1/2028			6,424	6,424
7/1/2028	1,117,300	555,400	6,424	561,824
1/1/2029			3,231	3,231
7/1/2029	561,900	561,900	3,231	565,131
		<u>\$ 2,746,000</u>	<u>\$ 95,460</u>	<u>\$ 2,841,460</u>

City of Safety Harbor

\$1,395,500

Revenue Note, Series 2018

Purpose: Land Purchase for Future Building Maintenance Facility and Baranoff Oak Park

Fixed Interest Rate = 3.430%

<u>Payment Date</u>	<u>Outstanding Principal</u>	<u>Principal Payment</u>	<u>Interest Payment</u>	<u>FY Annual Debt Service</u>
3/1/2025	612,300	145,300	10,501	155,801
9/1/2025		-	8,009	8,009
3/1/2026	467,000	150,400	8,009	158,409
9/1/2026		-	5,430	5,430
3/1/2027	316,600	155,600	5,430	161,030
9/1/2027		-	2,761	2,761
3/1/2028	161,000	161,000	2,761	163,761
		<u>\$ 612,300</u>	<u>\$ 42,901</u>	<u>\$ 655,201</u>

City of Safety Harbor

\$7,744,300

Water and Sewer Revenue Note, Series 2018 (2021 Modification)

Purpose: Water & Sewer Infrastructure Projects

Fixed Interest Rate = 1.99%

<u>Payment Date</u>	<u>Outstanding Principal</u>	<u>Principal Payment</u>	<u>Interest Payment</u>	<u>FY Annual Debt Service</u>
11/1/2024	6,168,180	563,100	61,374	624,474
5/1/2025			55,771	55,771
11/1/2025	5,605,080	574,360	55,771	630,131
5/1/2026			50,056	50,056
11/1/2026	5,030,720	585,920	50,056	635,976
5/1/2027		-	44,226	44,226
11/1/2027	4,444,800	597,660	44,226	641,886
5/1/2028		-	38,279	38,279
11/1/2028	3,847,140	609,680	38,279	647,959
5/1/2029		-	32,213	32,213
11/1/2029	3,237,460	621,950	32,213	654,163
5/1/2030		-	26,024	26,024
11/1/2030	2,615,510	634,450	26,024	660,474
5/1/2031			19,712	19,712
11/1/2031	1,981,060	647,260	19,712	666,972
5/1/2032		-	13,271	13,271
11/1/2032	1,333,800	660,260	13,271	673,531
5/1/2033			6,702	6,702
11/1/2033	673,540	673,540	6,702	680,242
		<u>\$ 6,168,180</u>	<u>\$ 633,882</u>	<u>\$ 6,802,062</u>



SPECIAL REVENUE FUNDS



FUND 012 - PUBLIC SAFETY

Acct #	Account Description	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Adjusted Budget 2023-24	Estimated Year End 2023-24	Adopted Budget 2024-25
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REVENUE DETAIL

Permits, Fees & Special Assessments

2000-324.01-10	Residential	\$ 2,800	\$ 350	\$ 700	\$ 700	\$ 5,900	\$ 3,500
	Total Permits, Fees & Special Assessments	2,800	350	700	700	5,900	3,500

Miscellaneous Revenue

2000-361.01-00	Investments	923	-	2,000	2,000	2,000	2,000
2000-361.50-00	Market Value Adj	(5,671)	-	-	-	-	-
	Total Miscellaneous Revenue	(4,748)	-	2,000	2,000	2,000	2,000

Miscellaneous Revenue

2000-389.01-00	Balance Carryforward	-	-	62,690	62,690	55,910	37,810
	Total Miscellaneous Revenue	-	-	62,690	62,690	55,910	37,810

Total Public Safety Revenue

		\$ (1,948)	\$ 350	\$ 65,390	\$ 65,390	\$ 63,810	\$ 43,310
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EXPENDITURE DETAIL

Capital Expenses

2022-500.64-40	Special Equipment	19,094	19,536	26,000	26,000	26,000	29,000
	Total Capital Expenses	19,094	19,536	26,000	26,000	26,000	29,000

Non-Expendable Disbursement

2099-500.99-01	Fund Reserves	-	-	39,390	39,390	37,810	14,310
	Total Non-Expendable Disbursement	-	-	39,390	39,390	37,810	14,310

Total Public Safety

		\$ 19,094	\$ 19,536	\$ 65,390	\$ 65,390	\$ 63,810	\$ 43,310
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CITY OF SAFETY HARBOR
ADOPTED FY 2024/2025 BUDGET

FUND 014 - STREET IMPROVEMENT

Acct #	Account Description	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Adjusted Budget 2023-24	Estimated Year End 2023-24	Adopted Budget 2024-25
REVENUE DETAIL							
Intergovernmental Revenue							
2000-338.01-00	Local Option Gas Tax	\$ 226,990	\$ 230,431	\$ 233,500	\$ 233,500	\$ 229,100	\$ 227,500
	Total Intergovernmental Revenue	226,990	230,431	233,500	233,500	229,100	227,500
Miscellaneous Revenue							
2000-344.02-00	Sidewalks in Lieu of	5,250	1,900	5,000	5,000	10,550	11,000
2000-361.01-00	Investments	8,827	-	10,000	10,000	10,000	10,000
2000-361.50-00	Market Value Adj	(48,377)	-	-	-	-	-
	Total Miscellaneous Revenue	(34,300)	1,900	15,000	15,000	20,550	21,000
Miscellaneous Revenue							
2000-381.01-00	Tsfr From General Fund	200,000	1,430,000	200,000	200,000	200,000	200,000
2000-381.32-00	Tsfr From Capital Projects	200,000	200,000	200,000	200,000	200,000	200,000
2000-389.01-00	Balance Carryforward	-	-	244,650	2,750,564	2,788,650	814,220
	Total Miscellaneous Revenue	400,000	1,630,000	644,650	3,150,564	3,188,650	1,214,220
	Total Street Improvement Revenue	\$ 592,690	\$ 1,862,331	\$ 893,150	\$ 3,399,064	\$ 3,438,300	\$ 1,462,720
EXPENDITURE DETAIL							
Operating Expenses							
2031-500.49-30	Other Current Charges	78,008	98,147	138,450	143,287	138,450	148,500
2031-500.52-90	Special Supplies	6,407	8,657	15,000	21,214	21,000	15,000
	Total Operating Expenses	84,415	106,804	153,450	164,501	159,450	163,500
Capital Expenses							
2031-500.63-00	Impr Other Than Buildings	33,675	9,550	130,000	2,624,863	2,452,630	855,000
2031-500.64-40	Special Equipment	-	18,101	12,000	12,000	12,000	-
	Total Capital Expenses	33,675	27,651	142,000	2,636,863	2,464,630	855,000
	Total Street Improvement	118,090	134,455	295,450	2,801,364	2,624,080	1,018,500
Non-Expendable Disbursement							
2099-500.99-01	Fund Reserves	-	-	597,700	597,700	814,220	444,220
	Total Non-Expendable Disbursement	-	-	597,700	597,700	814,220	444,220
	Total Street Improvement Fund	\$ 118,090	\$ 134,455	\$ 893,150	\$ 3,399,064	\$ 3,438,300	\$ 1,462,720



Leisure Services Department Marina Division



The Marina Division (a subsidiary of Leisure Services) is responsible for administrating, supervising, operating, and maintaining the marina boat basin wet slips. In addition to these responsibilities, the division oversees transient dockage, basin capital improvement projects and emergency preparedness/operations.

Current and Prior Year Accomplishments

The Marina Division continues to be a popular amenity of the community with 100+ boat owners on the wet slip waiting list. Visitors flock to this landmark to take in a sunset or catch the Manatees playing near the Pier. Strong partnerships continue with the Safety Harbor Boat Club, Florida Fish & Wildlife Commission and Pinellas County Blue Ways to increase awareness of water safety. The Safety Harbor Marina continues to possess a Clean Marina certification with the Department of Environmental Protection. FY24 planned capital projects include a complete replacement of the basin decking, piling, electric & water lines, and emergency response equipment with construction into FY25.



Fiscal Year 2025 Goals

The Division will continue to provide high quality events that attract residents & visitors to the waterfront and business in the downtown district while continuing to accommodate & communicate with slip renters. During FY25, the marina slip rate study will be evaluated and implanted.

Long-Term Vision and Future Financial Impact

The Marina Division's long-term mission is to continue to provide the highest level of service for the community's interests while staying on the forefront of innovativeness, trends, technology, and creativity.

MARINA BOAT BASIN PERFORMANCE INDICATORS

FUND: 015 DEPARTMENT: 2057

	Actual	Actual	Estimated	Proposed
Jurisdiction Data	2021-22	2022-23	2023-24	2024-25
Population	18,028	18,034	18,048	18,060
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	182.61	184.72	188.54	189.74
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 18,735	\$ 9,540	\$ 16,060	\$ 22,350
Total # of Full Time Equivalent Employees	0.10	0.10	0.10	0.10
Total Marina Slip Revenue	\$ 54,168	\$ 62,234	\$ 61,530	\$ 71,990
Outputs				
44 Slip Capacity	44	44	44	44
Efficiency				
Average Cost per Marina Slip Rental	\$ 425.79	\$ 216.82	\$ 365.00	\$ 507.95
O&M Cost per Capita	\$ 1.04	\$ 0.53	\$ 0.89	\$ 1.24
Effectiveness				
% of Marina Program Cost Recovery	289.13%	652.36%	383.13%	322.10%

FUND 015 - MARINA BOAT BASIN

Acct #	Account Description	Actual		Adopted	Adjusted	Estimated	Adopted
		2021-22	2022-23	Budget	Budget	Year End	Budget
		2021-22	2022-23	2023-24	2023-24	2023-24	2024-25
REVENUE DETAIL							
Charges For Services							
2000-347.05-92	Rent - Marina Slips	\$ 62,234	\$ 73,483	\$ 71,990	\$ 71,990	\$ 71,990	\$ 72,000
	Total Charges For Services	62,234	73,483	71,990	71,990	71,990	72,000
Miscellaneous Revenue							
2000-361.01-00	Investments	3,263	-	3,000	3,000	3,000	3,000
2000-361.50-00	Market Value Adj	(17,477)	-	-	-	-	-
	Total Miscellaneous Revenue	(14,214)	-	3,000	3,000	3,000	3,000
Miscellaneous Revenue							
2000-381.01-00	Tsfr From General Fund	200,110	36,220	36,000	36,000	36,000	36,000
2000-381.32-00	Tsfr From Capital Projects	-	675,000	-	-	-	-
2000-389.01-00	Balance Carryforward	-	-	35,780	235,140	318,520	391,360
	Total Miscellaneous Revenue	200,110	711,220	71,780	271,140	354,520	427,360
	Total Marina Boat Basin Revenue	\$ 248,130	\$ 784,703	\$ 146,770	\$ 346,130	\$ 429,510	\$ 502,360

CITY OF SAFETY HARBOR
ADOPTED FY 2024/2025 BUDGET

Fund: Marina Boat Basin	Department: Marina	Fund #: 015
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EXPENDITURE DETAIL

Acct #	Account Description	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Adjusted Budget 2023-24	Estimated Budget 2023-24	Adopted Budget 2024-25
Personnel Services							
2057-500.12-01	Salaries & Wages	2,345	-	7,930	7,930	7,930	8,060
2057-500.14-00	Overtime	1	-	-	-	-	-
2057-500.15-10	Incentive Pay	-	-	-	-	-	-
	Salaries & Wages Sub-Total	2,346	-	7,930	7,930	7,930	8,060
2057-500.21-00	Fica Taxes	175	-	610	610	610	620
2057-500.22-00	Retirement	188	-	640	640	640	650
2057-500.23-00	Life & Health Insurance	620	35	2,620	2,620	2,620	2,850
	Benefits Sub-Total	983	35	3,870	3,870	3,870	4,120
	Total Personnel Services	3,329	35	11,800	11,800	11,800	12,180
Operating Expenses							
2057-500.43-00	Utility Services	4,513	5,307	5,150	5,150	5,150	5,150
2057-500.46-01	Building & Grounds Maint	1,115	4,953	2,900	2,900	2,900	2,900
2057-500.49-30	Other Current Charges	209	-	500	500	500	4,800
2057-500.52-40	Builders Supplies	-	805	1,000	1,000	1,000	1,000
2057-500.52-51	Builders Supplies	375	-	1,000	1,000	1,000	1,000
	Total Operating Expenses	6,212	11,065	10,550	10,550	10,550	14,850
Capital Expenses							
2057-500.63-00	Imprv Other Than Bldgs	12,131	833,414	-	199,360	-	-
	Total Capital Expenses	12,131	833,414	-	199,360	-	-
Indirect Allocations							
2057-500.94-34	Bldg Maint Reimb	20,850	13,990	15,800	15,800	15,800	15,800
	Total Indirect Allocations	20,850	13,990	15,800	15,800	15,800	15,800
	Total Marina Boat Basin	\$ 42,522	\$ 858,504	\$ 38,150	\$ 237,510	\$ 38,150	\$ 42,830

EXPENDITURE DETAIL

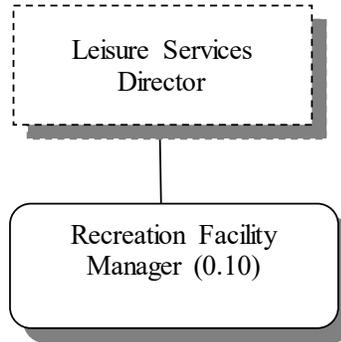
Acct #	Account Description	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Adjusted Budget 2023-24	Estimated Budget 2023-24	Adopted Budget 2024-25
Non-Classified							
2099-500.99-01	Fund Reserve	-	-	108,620	108,620	391,360	459,530
	Total Non-Classified	-	-	108,620	108,620	391,360	459,530
	Total Marina Boat Basin	\$ 42,522	\$ 858,504	\$ 146,770	\$ 346,130	\$ 429,510	\$ 502,360

FUNDING SOURCE

Program Expenditure Budget	\$ 9,541	\$ 11,100	\$ 22,350	\$ 22,350	\$ 22,350	\$ 27,030
Less Revenues Generated:						
347 Culture & Recreation	62,234	73,483	71,990	71,990	71,990	72,000
Net Unsupported/(Supported) Budget	\$ (52,693)	\$ (62,383)	\$ (49,640)	\$ (49,640)	\$ (49,640)	\$ (44,970)
% Of Budget Supported By Program	652.3%	662.0%	322.1%	322.1%	322.1%	266.4%

Organizational Chart

MARINA BOAT BASIN



JOB CLASS/TITLE	PAY GRADE	ADOPTED FY 22/23	ADOPTED FY 23/24	PROPOSED FY 24/25
Recreation Facility Manager	125	0.00	0.00	0.10
Administrative Coordinator	121	0.10	0.10	0.00
Total Division		0.10	0.10	0.10

CITY OF SAFETY HARBOR
ADOPTED FY 2024/2025 BUDGET

FUND 017 - CITY TREE BANK

Acct #	Account Description	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Adjusted Budget 2023-24	Estimated Year End 2023-24	Adopted Budget 2024-25
REVENUE DETAIL							
Charges For Services							
2000-342.06-10	Fee in Lieu of Tree Replacement	\$ 25,978	\$ 26,578	\$ 20,000	\$ 20,000	\$ 30,000	\$ 30,000
	Total Permits, Fees & Special Assessments	25,978	26,578	20,000	20,000	30,000	30,000
Miscellaneous Revenue							
2000-331.09-00	Federal	-	8,500	-	-	-	-
2000-361.01-00	Investments	1,414	-	2,000	2,000	2,000	2,000
2000-361.50-00	Market Value Adj	(8,308)	-	-	-	-	-
	Total Miscellaneous Revenue	(6,894)	8,500	2,000	2,000	2,000	2,000
Miscellaneous Revenue							
2000-389.01-00	Balance Carryforward	-	-	164,390	167,384	126,770	104,770
	Total Miscellaneous Revenue	-	-	164,390	167,384	126,770	104,770
Total City Tree Bank Revenue		\$ 19,084	\$ 35,078	\$ 186,390	\$ 189,384	\$ 158,770	\$ 136,770

EXPENDITURE DETAIL

Operating Expenses							
2024-500.49-31	Tree Purchases / Reforestation	22,020	36,908	29,400	57,394	54,000	38,400
	Total Operating Expenses	22,020	36,908	29,400	57,394	54,000	38,400
Non-Expendable Disbursement							
2099-500.99-03	Fund Reserve Designated	-	-	156,990	131,990	104,770	98,370
	Total Non-Expendable Disbursement	-	-	156,990	131,990	104,770	98,370
Total City Tree Bank		\$ 22,020	\$ 36,908	\$ 186,390	\$ 189,384	\$ 158,770	\$ 136,770

FUND 060 - MULTIMODAL IMPACT FEES

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2021-22	2022-23	Budget	Budget	Year End	Budget
		2023-24	2023-24	2023-24	2023-24	2024-25	2024-25
REVENUE DETAIL							
Permits, Fees & Special Assessments							
6000-324.03-10	Residential Impact Fees	\$ 8,512	\$ 1,074	\$ 2,000	\$ 2,000	\$ 14,000	\$ 31,000
6000-324.03-20	Commercial Impact Fees	1,590	-	3,000	3,000	4,600	23,000
	Total Permits, Fees & Special Assessments	10,102	1,074	5,000	5,000	18,600	54,000
Miscellaneous Revenue							
6000-361.01-00	Investments	5,495	(3)	6,000	6,000	6,000	6,000
6000-361.50-00	Market Value Adj	(31,628)	-	-	-	-	-
	Total Miscellaneous Revenue	(26,133)	(3)	6,000	6,000	6,000	6,000
Miscellaneous Revenue							
6000-389.01-00	Balance Carryforward	-	-	504,780	504,780	482,940	107,540
	Total Miscellaneous Revenue	-	-	504,780	504,780	482,940	107,540
	Total Multimodal Impact Fee Revenue	\$ (16,031)	\$ 1,071	\$ 515,780	\$ 515,780	\$ 507,540	\$ 167,540
EXPENDITURE DETAIL							
Capital Expenses							
6031-500.63-00	Improv Other Than Bldgs	67,010	-	400,000	400,000	400,000	-
	Total Capital Expenses	67,010	-	400,000	400,000	400,000	-
Non-Classified							
6099-500.99-01	Fund Reserve	-	-	115,780	115,780	107,540	167,540
	Total Non-Classified	-	-	115,780	115,780	107,540	167,540
	Total Multimodal Impact Fee Fund	\$ 67,010	\$ -	\$ 515,780	\$ 515,780	\$ 507,540	\$ 167,540

FUND 061 - LAW ENFORCEMENT FUND

Acct #	Account Description	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Adjusted Budget 2023-24	Estimated Year End 2023-24	Adopted Budget 2024-25
REVENUE DETAIL							
Miscellaneous Revenue							
6000-361.01-00	Investments	3	-	-	-	-	-
6000-361.50-00	Market Value Adj	(17)	-	-	-	-	-
	Total Miscellaneous Revenue	(14)	-	-	-	-	-
Miscellaneous Revenue							
6000-389.01-00	Balance Carryforward	-	-	290	290	270	270
	Total Miscellaneous Revenue	-	-	290	290	270	270
Total Law Enforcement Trust Revenue		\$ (14)	\$ -	\$ 290	\$ 290	\$ 270	\$ 270
EXPENDITURE DETAIL							
Non-Classified							
6099-500.99-03	Fund Reserve	-	-	290	290	270	270
	Total Non-Classified	-	-	290	290	270	270
Total Law Enforcement Trust Fund		\$ -	\$ -	\$ 290	\$ 290	\$ 270	\$ 270

FUND 062 - STREET LIGHT ASSESSMENT FUND

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2021-22	2022-23	Budget 2023-24	Budget 2023-24	Year End 2023-24	Budget 2024-25
REVENUE DETAIL							
Charges For Services							
6000-325.02-00	Street Light Assessment	\$ 223,092	\$ 222,790	\$ 225,000	\$ 225,000	\$ 225,000	\$ 225,000
	Total Charges For Services	223,092	222,790	225,000	225,000	225,000	225,000
Miscellaneous Revenue							
6000-361.01-00	Investments	1,196	-	1,800	1,800	1,800	1,800
6000-361.50-00	Market Value Adj	(7,313)	-	-	-	-	-
	Total Miscellaneous Revenue	(6,117)	-	1,800	1,800	1,800	1,800
Miscellaneous Revenue							
6000-381.01-00	Tsfr From General Fund	7,650	7,650	7,650	7,650	7,650	7,650
6000-389.01-00	Balance Carryforward	-	-	67,720	67,720	70,210	40,660
	Total Miscellaneous Revenue	7,650	7,650	75,370	75,370	77,860	48,310
Total Street Light Fund Revenue		\$ 224,625	\$ 230,440	\$ 302,170	\$ 302,170	\$ 304,660	\$ 275,110
EXPENDITURE DETAIL							
Operating Expenses							
6031-500.43-00	Utility Services	245,807	255,613	273,420	273,420	264,000	273,420
	Total Operating Expenses	245,807	255,613	273,420	273,420	264,000	273,420
Non-Classified							
6099-500.99-03	Fund Reserve Designated	-	-	28,750	28,750	40,660	1,690
	Total Non-Classified	-	-	28,750	28,750	40,660	1,690
Total Street Light Fund		\$ 245,807	\$ 255,613	\$ 302,170	\$ 302,170	\$ 304,660	\$ 275,110

FUND 063 - PARKLAND FUND

Acct #	Account Description	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Adjusted Budget 2023-24	Estimated Year End 2023-24	Adopted Budget 2024-25
REVENUE DETAIL							
Permits, Fees & Special Assessments							
6000-324.06-10	Residential Impact Fees	\$ 2,835	\$ 315	\$ 600	\$ 600	\$ 2,600	\$ 2,500
6000-324.06-20	Development Parkland Fees	-	-	96,000	96,000	-	96,000
	Total Permits, Fees & Special Assessments	2,835	315	96,600	96,600	2,600	98,500
Miscellaneous Revenue							
6000-361.01-00	Investments	1,911	-	2,300	2,300	2,300	2,300
6000-361.06-20	Development Impact	-	-	-	-	7,200	5,400
6000-361.50-00	Market Value Adj	(13,012)	-	-	-	-	-
	Total Miscellaneous Revenue	(11,101)	-	2,300	2,300	9,500	7,700
Miscellaneous Revenue							
6000-366.21-00	Donation/Private	3,574	20,200	-	1,000	-	-
6000-389.01-00	Balance Carryforward	-	-	85,220	92,584	77,780	-
	Total Miscellaneous Revenue	3,574	20,200	85,220	93,584	77,780	-
	Total Parkland Fund Revenue	\$ (4,692)	\$ 20,515	\$ 184,120	\$ 192,484	\$ 89,880	\$ 106,200
EXPENDITURE DETAIL							
Operating Expenses							
6058-500.49-30	Other Current Charges	-	33,365	15,000	23,364	15,000	-
	Total Operating Expenses	-	33,365	15,000	23,364	15,000	-
Capital Expenses							
6058-500.63-00	Improv Other Than Bldgs	142,373	-	132,000	132,000	74,880	57,120
	Total Capital Expenses	142,373	-	132,000	132,000	74,880	57,120
Other Expenditures							
6094-500.71-01	Principal Payment (Lease - Elm St)	5,000	5,000	-	-	-	-
	Total Other Expenditures	5,000	5,000	-	-	-	-
Non-Classified							
6099-500.99-03	Fund Reserve Designated	-	-	37,120	37,120	-	49,080
	Total Non-Classified	-	-	37,120	37,120	-	49,080
	Total Parkland Fund	\$ 147,373	\$ 38,365	\$ 184,120	\$ 192,484	\$ 89,880	\$ 106,200

FUND 065 - LIBRARY IMPACT FEE FUND

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2021-22	2022-23	Budget	Budget	Year End	Budget
		2023-24	2023-24	2023-24	2023-24	2023-24	2024-25
REVENUE DETAIL							
Permits, Fees & Special Assessments							
6000-324.06-10	Residential Impact Fees	\$ 3,447	\$ 383	\$ 700	\$ 700	\$ 3,100	\$ 4,800
	Total Permits, Fees & Special Assessments	3,447	383	700	700	3,100	4,800
Miscellaneous Revenue							
6000-361.01-00	Investments	1,042	-	1,000	1,000	1,000	-
6000-361.50-00	Market Value Adj	(5,967)	-	-	-	-	-
	Total Miscellaneous Revenue	(4,925)	-	1,000	1,000	1,000	-
	Total Library Impact Fee Trust Revenue	\$ (1,478)	\$ 383	\$ 1,700	\$ 1,700	\$ 4,100	\$ 4,800

EXPENDITURE DETAIL

Non-Classified

6099-500.99-01	Fund Reserve	-	-	1,700	1,700	4,100	4,800
	Total Non-Classified	-	-	1,700	1,700	4,100	4,800
	Total Library Impact Fee Trust Fund	\$ -	\$ -	\$ 1,700	\$ 1,700	\$ 4,100	\$ 4,800



COMMUNITY REDEVELOPMENT AGENCY

In 1992, the City of Safety Harbor established a Community Redevelopment Agency (CRA) to guide the implementation of the Safety Harbor Downtown Master Plan. Since its creation, the CRA has been successful in improving the physical and economic conditions of the district through strategic investments in public facilities and infrastructure and by providing matching grants to encourage the redevelopment, rehabilitation, and reuse of vacant and underutilized buildings. The CRA uses Tax Increment Financing (TIF) as its primary method of funding community redevelopment projects and initiatives.

Current and Prior Year Accomplishments (FY 23-24)

Implementation of the Downtown Master Plan is motivated by the City's desire to achieve its vision of becoming a vibrant destination city with a unique quality of life – a City is successful in balancing responsible, innovative growth with careful preservation of its small town atmosphere, its quaint character, and its valued treasures. According to the Citizen Survey performed in tandem with the visioning process, the majority of residents feel that the City, in addition to ensuring public safety and protecting the environment, should concentrate its redevelopment efforts on: (1) addressing traffic safety and parking issues; (2) bringing in more dining and retail stores Downtown, (3) encouraging compatible economic development and diversification of the tax base; and (4) addressing the availability of affordable housing.

In FY 22-23, the following projects were funded by the Community Redevelopment Agency (CRA):

Arts, Preservation, Culture and Environment

- The Library 2nd Floor addition design and permitting was completed in Fiscal Year 23/24, and the project was publicly bid for construction in July 2023, and awarded to All Phase General Contractors in December 2023. Construction began in February 2024 and will continue through March 2025.

Public Realm

- Main Street Brick Reconstruction and Intersection Repairs: Design and construction for brick repair work along Main Street and within Main Street Intersection at 2nd, 3rd, 7th and 8th Avenues was completed in November 2023.

Economic Development

- The CRA approved \$54,883 in Downtown Partnership Grants. Non-residential grants were approved for Whistle Stop, Neighborhood Bark & Boutique, Chamber of Commerce, and Polished Salon. The Spring n2024 Neighborhood Project and Beautification Matching Grants approved projects in the amount of \$14,349.50

Land Acquisition

- CRA funds were used to pay debt associated with the Waterfront Park and Baranoff Oak Park land purchases.
- The CRA purchased a property at the northeast corner of 2nd Street South and 6th Avenue South for future public use and a park/parking lot.

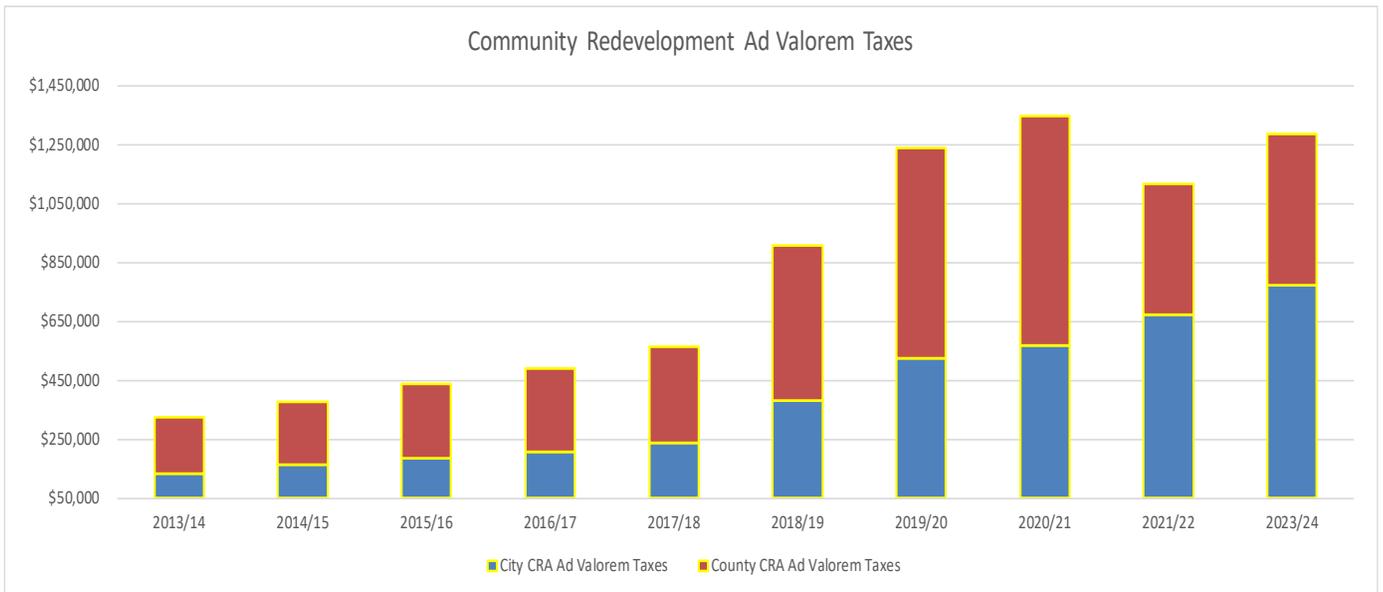
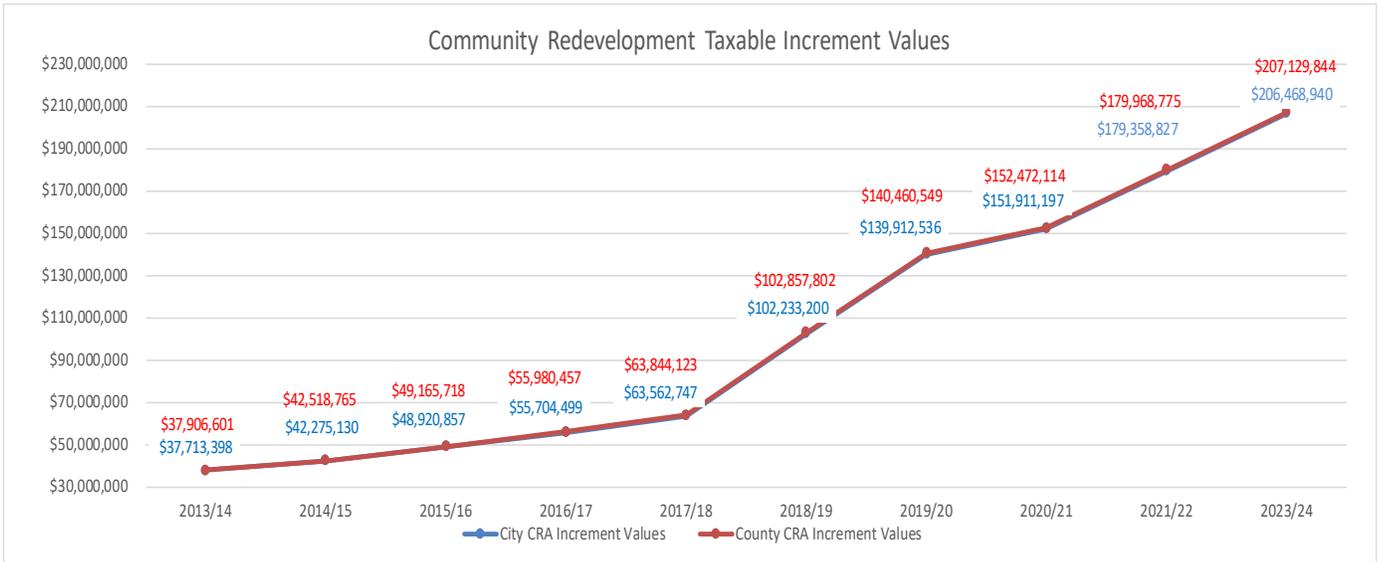
The updated Downtown Master Plan was approved by the Pinellas County Board of County Commissioners on May 21, 2024, completing the process to extend the time horizon for the Safety Harbor Community Redevelopment District (CRD). Originally established in 1992 and expanded in 2009, this approval extends the life of the CRD for an additional ten years. The new sunset date for the Community Redevelopment District and the Community Redevelopment Trust Fund is October 26, 2032.

Fiscal Year 2024-2025 Goals

Goals for FY 2024-25 goals include completion of the library addition and continuation of the Downtown Partnership Grant and Public Art programs. CRA funds will be used to pay debt associated with the Waterfront Park and Baranoff Oak Park land purchases. The City will also budget impact fee and CRA funds for implementation of the Sidewalk and Bicycle Facility Master Plan.

CITY OF SAFETY HARBOR
ADOPTED FY 2024/2025 BUDGET

COMMUNITY REDEVELOPMENT AGENCY
CITY AND COUNTY TAXABLE VALUATIONS AND AD VALOREM TAXES



Fiscal Year	City					County					Total CRA Tax @ 95%
	Base Year Taxable Value	Base Year Value	Increment Value	Millage Rate	Tax @ 95%	Base Year Taxable Value	Base Year Value	Increment Value	Millage Rate	Tax @ 95%	
2013/14	\$ 69,657,478	\$31,944,080	\$ 37,713,398	3.7343	\$ 133,791	\$ 69,850,681	\$31,944,080	\$ 37,906,601	5.3377	\$ 192,217	\$ 326,009
2014/15	\$ 74,219,210	\$31,944,080	\$ 42,275,130	4.0479	\$ 162,569	\$ 74,462,845	\$31,944,080	\$ 42,518,765	5.3377	\$ 215,605	\$ 378,174
2015/16	\$ 80,864,937	\$31,944,080	\$ 48,920,857	4.0479	\$ 188,125	\$ 81,109,798	\$31,944,080	\$ 49,165,718	5.3377	\$ 249,310	\$ 437,436
2016/17	\$ 87,648,579	\$31,944,080	\$ 55,704,499	3.9500	\$ 209,031	\$ 87,924,537	\$31,944,080	\$ 55,980,457	5.3377	\$ 283,867	\$ 492,898
2017/18	\$ 95,506,827	\$31,944,080	\$ 63,562,747	3.9500	\$ 238,519	\$ 95,788,203	\$31,944,080	\$ 63,844,123	5.3590	\$ 325,034	\$ 563,551
2018/19	\$ 134,177,280	\$31,944,080	\$ 102,233,200	3.9500	\$ 383,630	\$ 134,801,882	\$31,944,080	\$ 102,857,802	5.3590	\$ 523,654	\$ 907,282
2019/20	\$ 171,856,616	\$31,944,080	\$ 139,912,536	3.9500	\$ 525,022	\$ 172,404,629	\$31,944,080	\$ 140,460,549	5.3590	\$ 715,092	\$ 1,240,113
2020/21	\$ 183,855,277	\$31,944,080	\$ 151,911,197	3.9500	\$ 570,047	\$ 184,416,194	\$31,944,080	\$ 152,472,114	5.3590	\$ 776,243	\$ 1,346,290
2021/22	\$ 211,302,907	\$31,944,080	\$ 179,358,827	3.9500	\$ 673,044	\$ 211,912,855	\$31,944,080	\$ 179,968,775	5.2092	\$ 445,309	\$ 1,118,353
2023/24	\$ 238,413,020	\$31,944,080	\$ 206,468,940	3.9500	\$ 774,775	\$ 239,073,924	\$31,944,080	\$ 207,129,844	5.2092	\$ 512,516	\$ 1,287,291

COMMUNITY REDEVELOPMENT AGENCY
PROJECTED REVENUES AND EXPENDITURES

Expenditures	Project	Projected Revenues	Projected Expenditures
Revenues			
Ad valorem taxes - City of Safety Harbor		549,225	
Ad valorem taxes - Pinellas County		549,225	
Interest and investment income		8,000	
Balance Carryforward		943,040	
Expenditures			
Personnel Services			59,070
Art	CRAART		25,000
Holiday Lights	CRAHOL		30,000
CSX land lease	CRCSXL		690
District fees	CRFEES		1,400
C/R façade and partnership incentives	CRGRNT		100,000
Decorative lighting	CRLITE		3,500
Marketing	CRMKT		5,000
Signage	CRSIGN		5,000
Streetscaping	CRST SC		10,000
Audit			5,250
Total Other Current Charges			185,840
Security Cameras in Parks	PKE014		50,000
New Sidewalk Construction	CRSIDE		75,000
Waterfront Park Lighting Improvements	CRAWFP		200,000
Total Improvements Other Than Buildings			325,000
Transfer Out to General Fund (2nd Street Parcel)			128,570
Transfer Out to 2018 Debt (Baranoff Oak)			129,700
Total Transfers Out			258,270
Subtotal CRA Expenditures			828,180
Budgeted fund reserve			1,221,310
Total		\$2,049,490	\$2,049,490

CITY OF SAFETY HARBOR
ADOPTED FY 2024/2025 BUDGET

FUND 067 - COMMUNITY REDEVELOPMENT AGENCY

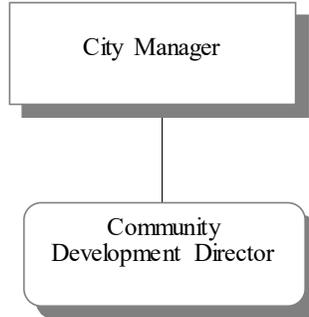
Acct #	Account Description	Actual		Adopted	Adjusted	Estimated	Adopted
		2021-22	2022-23	Budget	Budget	Year End	Budget
		2023-24	2023-24	2023-24	2023-24	2024-25	
REVENUE DETAIL							
Ad Valorem Taxes							
6500-311.01-00	Ad Valorem	\$ 1,324,595	\$ 1,106,657	\$ 1,273,830	\$ 1,273,830	\$ 1,273,830	\$ 1,098,450
	Total Ad Valorem Taxes	1,324,595	1,106,657	1,273,830	1,273,830	1,273,830	1,098,450
Miscellaneous Revenue							
6500-361.01-00	Investments	12,912	-	8,000	8,000	8,000	8,000
6500-361.50-00	Market Value Adj	(78,267)	-	-	-	-	-
6500-366.21-00	Donation/Private	-	-	-	-	585,000	-
	Total Miscellaneous Revenue	(65,355)	-	8,000	8,000	593,000	8,000
Miscellaneous Revenue							
6500-381.01-00	Trf From General Fund	320	900,640	-	-	-	-
	Total Miscellaneous Revenue	320	900,640	-	-	-	-
6500-389.01-00	Balance Carryforward	-	-	61,100	3,137,026	2,612,350	943,040
	Total Community Redevelopment Agency	\$ 1,259,560	\$ 2,007,297	\$ 1,342,930	\$ 4,418,856	\$ 4,479,180	\$ 2,049,490

Fund: Community Redevelopment Agency	Department: Community Redevelopment Agency	Fund #: 067
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Acct #	Account Description	Actual		Adopted	Adjusted	Estimated	Adopted
		2021-22	2022-23	Budget	Budget	Year End	Budget
		2023-24	2023-24	2023-24	2023-24	2024-25	
EXPENDITURE DETAIL							
Personnel Services							
6517-500.12-01	Salaries & Wages	37,741	39,575	42,530	42,530	42,530	44,870
6517-500.15-10	Incentive Pay	-	-	-	-	-	-
	Salaries & Wages Sub-Total	37,741	39,575	42,530	42,530	42,530	44,870
6517-500.21-00	Fica Taxes	2,727	2,871	3,260	3,260	3,260	3,440
6517-500.22-00	Retirement	3,755	3,937	4,230	4,230	4,230	4,420
6517-500.23-00	Life & Health Insurance	6,556	6,487	7,270	7,270	7,270	6,340
	Benefits Sub-Total	13,038	13,295	14,760	14,760	14,760	14,200
	Total Personnel Services	50,779	52,870	57,290	57,290	57,290	59,070
Operating Expenses							
6517-500.49-30	Other Current Charges	73,009	128,089	180,590	217,140	185,840	185,840
	Total Operating Expenses	73,009	128,089	180,590	217,140	185,840	185,840
Capital Expenses							
6517-500.61-00	Land	-	913,418	-	-	-	-
6517-500.62-00	Buildings	31,363	-	-	3,044,626	3,039,990	-
6517-500.63-00	Improv Other Than Bldgs	79,481	-	-	-	-	325,000
	Total Capital Expenses	110,844	913,418	-	3,044,626	3,039,990	325,000
Non-Expendable Disbursement							
6595-500.91-01	Trf To General Fund	157,000	-	128,570	128,570	128,570	128,570
6595-500.91-27	Trf To 2018 Debt (GOVT)	98,940	129,700	129,700	129,700	129,700	129,700
6599-500.99-02	Reserved For Future Exp	-	-	846,780	841,530	937,790	1,221,310
	Total Non-Expendable Disbursement	255,940	129,700	1,105,050	1,099,800	1,196,060	1,479,580
	Total Community Redevelopment Agency	\$ 490,572	\$ 1,224,077	\$ 1,342,930	\$ 4,418,856	\$ 4,479,180	\$ 2,049,490

Organizational Chart

COMMUNITY REDEVELOPMENT AGENCY



JOB CLASS/TITLE	PAY GRADE	ADOPTED FY 22/23	ADOPTED FY 23/24	PROPOSED FY 24/25
City Manager	CM	0.10	0.10	0.10
Community Development Director	133	0.20	0.20	0.20
Total Division		0.30	0.30	0.30

FUND 074 - STREET ASSESSMENT

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2021-22	2022-23	Budget 2023-24	Budget 2023-24	Year End 2023-24	Budget 2024-25
REVENUE DETAIL							
Permits, Fees & Special Assessments							
2000-325.01-10	Interest/Street Assessments	\$ (85)	\$ 37	\$ -	\$ -	\$ -	\$ -
	Total Permits, Fees & Special Assessments	(85)	37	-	-	-	-
Miscellaneous Revenue							
2000-389.01-00	Balance Carryforward	-	-	36,620	36,620	36,620	-
	Total Miscellaneous Revenue	-	-	36,620	36,620	36,620	-
	Total Street Assessment Revenue	\$ (85)	\$ 37	\$ 36,620	\$ 36,620	\$ 36,620	\$ -

EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adjusted	Adjusted	Estimated	Adopted
		2021-22	2022-23	Budget 2023-24	Budget 2023-24	2023-24	Budget 2024-25
Non-Classified							
2099-500.99-01	Fund Reserve	-	-	36,620	36,620	36,620	-
	Total Non-Classified	-	-	36,620	36,620	36,620	-
	Total Street Assessment	\$ -	\$ -	\$ 36,620	\$ 36,620	\$ 36,620	\$ -



ENTERPRISE FUNDS



Enterprise Funds Revenue Sources

The City maintains three Enterprise Funds and uses these funds to account for its Stormwater (drainage) operation, Water and Wastewater operations and Sanitation operation. The Enterprise operations are funded primarily from user fees and charges.

The approved rate study for Stormwater included 17.24% increase in FY 2017, 17.65% increase in FY 2018 and 3% annual increases from FY 2019 through FY 2021. There are no programmed increases beginning FY 2024.

The approved utility rate study provided for annual 11.5% Water and Wastewater rate increases effective January 1, 2017 through fiscal year 2021. After completion of the rate study conducted in FY 2022, the following changes will be implemented:

- Decreasing residential wastewater tier cap from 15,000 gallons per month to 10,000 gallons per month as of January 1, 2023.
- Adjust commercial water tier structures on 1 1/2" meters as of January 1, 2023.
- Increase certain utility service charges on January 1, 2024.

The approved utility rate study provided for combining garbage and recycling into one fee and increasing annual Sanitation rates by 6.0% (except for commercial recycling identified in Code) effective January 1, 2020 through fiscal year 2024.

The FY 2024 Budget is based on the following rates:	Effective 10/1/2018	Effective 10/1/2019	Effective 1/1/2020	Effective 10/1/2020	Effective 10/1/2021	Effective 10/1/2022	Effective 10/1/2023
Customer Charge	\$ 2.45	\$ 2.73	N/A	\$ 3.04	\$ 3.04	\$ 3.04	\$ 3.04
Flat charge for Stormwater service (per residential unit)	\$ 10.30	\$ 10.61	N/A	\$ 10.93	\$ 10.93	\$ 10.93	\$ 10.93
Base charge for Water service, monthly	\$ 15.90	\$ 17.73	N/A	\$ 19.77	\$ 19.77	\$ 19.77	\$ 19.77
Base charge for Sewer service, monthly	\$ 17.08	\$ 19.04	N/A	\$ 21.23	\$ 21.23	\$ 21.23	\$ 21.23
Flat charge for Sanitation service, monthly	\$ 22.32	\$ 22.32	\$ 26.60	\$ 28.20	\$ 29.89	\$ 31.68	\$ 33.58
Flat charge for Recycling service, monthly (per residential unit)	\$ 2.77	\$ 2.77	\$ -	\$ -	\$ -	\$ -	\$ -

Plus: Consumption rates for Water (based on thousand gallons):

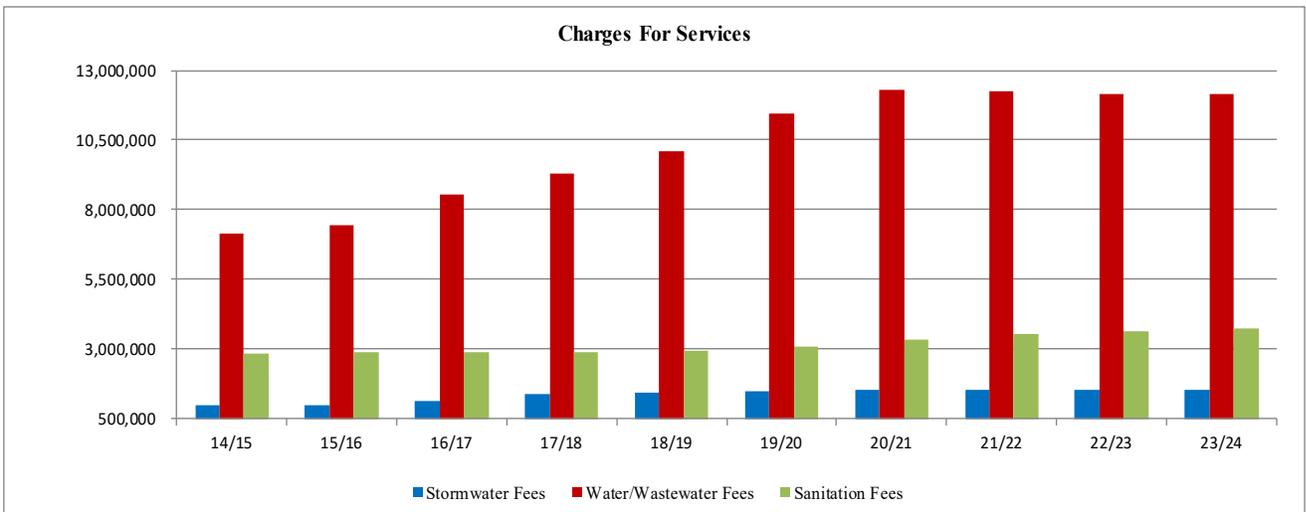
0.0 - 5.0 gallons	\$ 2.93	\$ 3.27	N/A	\$ 3.56	\$ 3.56	\$ 3.56	\$ 3.65
5.0 - 10.0 gallons	\$ 7.34	\$ 8.18	N/A	\$ 9.12	\$ 9.12	\$ 9.12	\$ 9.12
10.0 - 20.0 gallons	\$ 16.51	\$ 18.41	N/A	\$ 20.53	\$ 20.53	\$ 20.53	\$ 20.53
Over 20.0 gallons	\$ 23.85	\$ 26.59	N/A	\$ 29.65	\$ 29.65	\$ 29.65	\$ 29.65

Plus: Consumption rates capped for residential Sewer (based on thousand gallons of water used):

0.0 - 10.0 gallons	\$ 6.03	\$ 6.72	N/A	\$ 7.49	\$ 7.49	\$ 7.49	\$ 7.49
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Outside City Limits - Rates are 25% higher

For FY 2024, Stormwater Utility Fee revenue is budgeted at \$1,550,000; Water and Wastewater revenues are budgeted at \$12,050,000; and Sanitation revenues are budgeted at \$3,733,750. These estimates are based on historical trend analyses of consumption (as applicable) and adopted rate structures.



Public Works Department

Stormwater Division

The Stormwater Division is responsible for the maintenance, care, and treatment of all the City's stormwater systems. The stormwater system is comprised of pipes, structures, creeks, swales, ditches, CDS units/baffle boxes, and ponds. The main function of the Stormwater Division is to protect both public and private property by maintaining positive flow of stormwater, to prevent flooding, yet sustaining nature's hydrological balance and improving water quality. The Stormwater Division ensures compliance of the City's stormwater systems with all state and federal laws along with completing the annual NPDES report as a co-permittee with Pinellas County.

Current and Prior Year Accomplishments

Crews successfully completed inspections and maintenance on over 969 stormwater structures, 11 pollution control boxes, and 13.62 miles of creeks, swales, and ditches. Public outreach programs continued, such as the Storm Drain Mural Program. Staff also assisted in the response and clean-up of hurricane debris. Stormwater staff began work on both the Watershed Management Plan and the Vulnerability Assessment. Stormwater staff also completed pond maintenance dredging of the Public Works mitigation pond as well as the North Bay Hills Blvd. roadway culvert channel.



Fiscal Year 2025 Goals

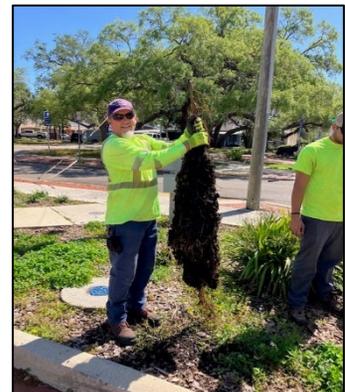


Staff aims to continue public outreach programs such as the Storm Drain Mural Program, Coastal Cleanups, and illicit discharge awareness. Stormwater Division employees will continue to address damaged or collapsing pipes within the stormwater system, complete preventative maintenance, and respond to citizen requests for service. Annual scheduled dredging of retention/mitigation areas

will help mitigate potential storm damage by containing and controlling the release of water into the storm system. Staff also plan to continue the stormwater pipe lining program. The management team will complete the Watershed Management Plan and Vulnerability Assessment.

Long-Term Vision and Future Financial Impact

Upon completion of the Watershed Management Plan and Vulnerability Assessment, Stormwater staff will have an insight to system deficiencies and future projects that can improve sustainability, resiliency, and reduce flooding in the area. Stormwater staff are also working on future planning for Mullet and Bishop Creek improvements.



STORMWATER PERFORMANCE INDICATORS

FUND: 011 DEPARTMENT: 2037

	Actual 2021-22	Actual 2022-23	Estimated 2023-24	Proposed 2024-25
Jurisdiction Data				
Population	18,028	18,034	18,048	18,060
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	182.61	184.72	188.54	189.74
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 403,683	\$ 529,247	\$ 735,020	\$ 769,540
Total # of Full Time Equivalent Employees	5.90	5.90	5.90	5.90
Outputs				
# of Service Requests Completed	65	60	60	60
# of Emergency Calls Responded to	40	20	20	20
# of Outfalls Cleaned	313	104	100	100
# of Catch Basins	1,456	1,456	1,456	1,456
# of Catch Basins Repaired	4	5	5	5
# of Catch Basins Cleaned	331	1,456	1,456	1,456
Square Miles of Drainage Basins (Creeks)	13.91	13.91	13.91	13.91
Feet of Storm Drain/Pipe Cleaned/Inspected	12,818	6,000	12,000	12,000
Miles of Ditches/Creeks	13.91	13.91	13.91	13.91
Miles of Ditches/Creeks Cleaned	13.62	13.91	13.91	13.91
Efficiency				
O&M Cost per Capita	\$ 22.39	\$ 29.35	\$ 40.73	\$ 42.61
O&M Cost per Full Time Equiv. Employee	\$ 68,421	\$ 89,703	\$ 124,580	\$ 130,431
Per Capita per Full Time Equiv. Employee	3,056	3,057	3,059	3,061
% of Service Requests Compl. Within 5 Days	55%	55%	60%	60%

CITY OF SAFETY HARBOR
ADOPTED FY 2024/2025 BUDGET

FUND 011 - STORMWATER

Acct #	Account Description	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Adjusted Budget 2023-24	Estimated Year End 2023-24	Adopted Budget 2024-25
REVENUE DETAIL							
Permits, Fees & Special Assessments							
2000-329.08-00	Stormwater Fee	\$ 1,544,802	\$ 1,549,024	\$ 1,550,000	\$ 1,550,000	\$ 1,550,000	\$ 1,550,000
	Total Permits, Fees & Special Assessments	1,544,802	1,549,024	1,550,000	1,550,000	1,550,000	1,550,000
Miscellaneous Revenue							
2000-361.01-00	Investments	41,414	-	25,000	25,000	25,000	25,000
2000-361.50-00	Market Value Adj	(234,436)	-	-	-	-	-
	Total Miscellaneous Revenue	(193,022)	-	25,000	25,000	25,000	25,000
Miscellaneous Revenue							
2000-381.01-00	Tsfr Fr General Fund	105,280	1,512,920	-	-	-	-
2000-389.01-00	Balance Carryforward	-	-	8,251,910	9,573,535	10,567,900	9,444,990
	Total Miscellaneous Revenue	105,280	1,512,920	8,251,910	9,573,535	10,567,900	9,444,990
	Total Stormwater Revenue	\$ 1,457,060	\$ 3,061,944	\$ 9,826,910	\$ 11,148,535	\$ 12,142,900	\$ 11,019,990

CITY OF SAFETY HARBOR
ADOPTED FY 2024/2025 BUDGET

Fund: Stormwater	Department: Stormwater	Fund #: 011
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EXPENDITURE DETAIL

Acct #	Account Description	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Adjusted Budget 2023-24	Estimated Year End 2023-24	Adopted Budget 2024-25
Personnel Services							
2037-500.12-01	Salaries & Wages	214,939	232,051	298,070	311,570	298,070	318,420
2037-500.12-10	Reg Wages-Temporary Empl	-	-	-	-	-	-
2037-500.14-00	Overtime	6,036	4,812	5,000	5,000	5,000	5,000
2037-500.15-10	Incentive Pay	5,250	10,800	2,400	2,400	1,000	2,400
2037-500.16-00	Compensated Annual Leave	9,640	(6,409)	-	-	-	-
2037-500.17-00	Compensated Sick Leave	976	1,252	-	-	-	-
	Salaries & Wages Sub-Total	236,841	242,506	305,470	318,970	304,070	325,820
2037-500.21-00	Fica Taxes	15,855	18,675	22,620	22,620	22,620	23,800
2037-500.22-00	Retirement Contributions	(505)	23,829	27,020	27,020	27,020	28,380
2037-500.23-00	Life & Health Insurance	63,768	65,428	81,200	81,200	81,200	85,620
2037-500.24-00	Workers Compensation	11,680	12,127	12,800	12,800	12,800	14,000
2037-500.26-00	OPEB	(1,768)	-	2,500	2,500	2,500	2,500
	Benefits Sub-Total	89,030	120,059	146,140	146,140	146,140	154,300
	Total Personnel Services	325,871	362,565	451,610	465,110	450,210	480,120
Operating Expenses							
2037-500.32-10	Auditing & Accounting	2,765	2,367	2,600	3,639	3,600	2,600
2037-500.34-60	Uniform Rental & Laundry	-	-	-	-	-	-
2037-500.34-80	Landfill Fees	4,938	16,278	20,000	20,000	20,000	20,000
2037-500.34-90	Other Fees & Contracts	77,337	76,429	113,130	116,967	113,130	120,330
2037-500.40-01	Employee Travel	-	-	650	650	200	650
2037-500.40-30	Cell Phone Allowance	-	-	-	-	-	-
2037-500.41-00	Communication Services	3,494	3,740	4,450	4,450	4,050	4,170
2037-500.43-00	Utility Services	5,586	6,348	6,400	6,400	6,400	6,400
2037-500.44-00	Rental & Leases	437	626	1,660	1,660	1,300	1,300
2037-500.45-00	Liability Insurance	7,424	8,890	10,900	10,900	10,900	11,900
2037-500.46-01	Bldg. & Ground Maint	3,216	1,776	2,750	2,945	2,750	4,050
2037-500.46-10	Outside Vehicle Repairs	-	150	2,800	2,800	2,800	2,800
2037-500.46-20	Equipment Repairs	-	-	1,500	1,500	1,500	1,500
2037-500.46-40	Maint Contracts	327	343	850	850	850	850
2037-500.49-30	Other Current Charges	1,046	1,114	1,890	1,890	1,570	1,770
2037-500.51-11	Office Equipment	712	187	250	250	250	3,250
2037-500.52-01	Gas	1,751	2,924	2,270	2,270	2,100	2,520
2037-500.52-02	Diesel	2,655	4,331	3,490	3,490	3,800	4,300
2037-500.52-03	Oil & Other Lubricants	490	1,012	400	400	600	500
2037-500.52-10	Vehicle Parts	766	1,764	3,000	3,000	3,000	3,000
2037-500.52-20	Equipment Parts	6,367	13,020	5,000	5,000	5,000	5,000

CITY OF SAFETY HARBOR
ADOPTED FY 2024/2025 BUDGET

Fund: Stormwater	Department: Stormwater	Fund #: 011
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EXPENDITURE DETAIL

Acct #	Account Description	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Adjusted Budget 2023-24	Estimated Year End 2023-24	Adopted Budget 2024-25
2037-500.52-30	Small Tools & Supplies	4,516	4,489	5,000	5,000	5,000	8,000
2037-500.52-35	Non-Capital Operating Equip	-	-	-	-	-	-
2037-500.52-70	Special Clothing/Uniforms	1,510	1,966	3,420	3,420	2,840	3,420
2037-500.52-80	Tires & Tubes	3,775	2,121	1,200	1,200	1,200	5,700
2037-500.52-90	Special Supplies	7,674	9,780	11,500	11,500	11,500	11,500
2037-500.52-93	Safety Supplies	1,400	3,247	3,250	3,250	3,250	3,250
2037-500.53-30	Drainage	46,932	-	100,000	100,000	94,640	100,000
2037-500.53-33	Drainage - Other	500	230	5,000	5,000	5,000	5,000
2037-500.54-30	Educational Costs	2,775	4,063	4,570	4,570	2,500	4,570
Total Operating Expenses		<u>188,393</u>	<u>167,195</u>	<u>317,930</u>	<u>323,001</u>	<u>309,730</u>	<u>338,330</u>
Capital Expenses							
2037-500.63-00	Imprv Other Than Building	210,449	32,149	1,692,000	2,906,250	1,062,000	1,633,000
2037-500.64-01	Automotive Equipment	-	-	87,000	189,304	102,300	95,000
2037-500.64-40	Special Equipment	26,610	81,217	70,000	70,000	69,600	345,000
Total Capital Expenses		<u>237,059</u>	<u>113,366</u>	<u>1,849,000</u>	<u>3,165,554</u>	<u>1,233,900</u>	<u>2,073,000</u>
Total Stormwater		\$ 751,323	\$ 643,126	\$ 2,618,540	\$ 3,953,665	\$ 1,993,840	\$ 2,891,450

FUNDING SOURCE

Program Expenditure Budget	\$ 514,264	\$ 529,760	\$ 769,540	\$ 788,111	\$ 759,940	\$ 818,450
Less Revenues Generated:						
329 Permits, Fees, & Special Assessments	<u>1,544,802</u>	<u>1,549,024</u>	<u>1,550,000</u>	<u>1,550,000</u>	<u>1,550,000</u>	<u>1,550,000</u>
Net Unsupported/(Supported) Budget	\$ (1,030,538)	\$ (1,019,264)	\$ (780,460)	\$ (761,889)	\$ (790,060)	\$ (731,550)
% Of Budget Supported By Program	300.4%	292.4%	201.4%	196.7%	204.0%	189.4%

Stormwater Fixed Assets

2090-500.69-00 Reclassify Account	(237,059)	(135,019)	-	-	-	-
Total Stormwater Fixed Assets	<u>(237,059)</u>	<u>(135,019)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

Internal Services

2094-500.94-01 Administration Fee Reimb	42,070	15,730	20,670	20,670	20,670	20,670
2094-500.94-02 Data Processing Fee Reimb	4,350	4,380	4,230	4,230	4,230	4,230
2094-500.94-03 Engineering Fee Reimb	18,120	37,060	202,610	202,610	202,610	202,610
2094-500.94-33 Fleet Maint Reimb	14,910	20,330	23,890	23,890	23,890	23,890
2094-500.94-34 Bldg Maint Reimb	4,300	-	-	-	-	-
Total Internal Services	<u>83,750</u>	<u>77,500</u>	<u>251,400</u>	<u>251,400</u>	<u>251,400</u>	<u>251,400</u>

Non-Operating Expenses

2095-500.58-00 Depreciation Expense	421,196	355,121	420,000	420,000	420,000	450,000
2095-500.91-22 To Bank of America Note	32,670	32,670	32,670	32,670	32,670	65,808
Total Non-Operating Expenses	<u>453,866</u>	<u>387,791</u>	<u>452,670</u>	<u>452,670</u>	<u>452,670</u>	<u>515,808</u>

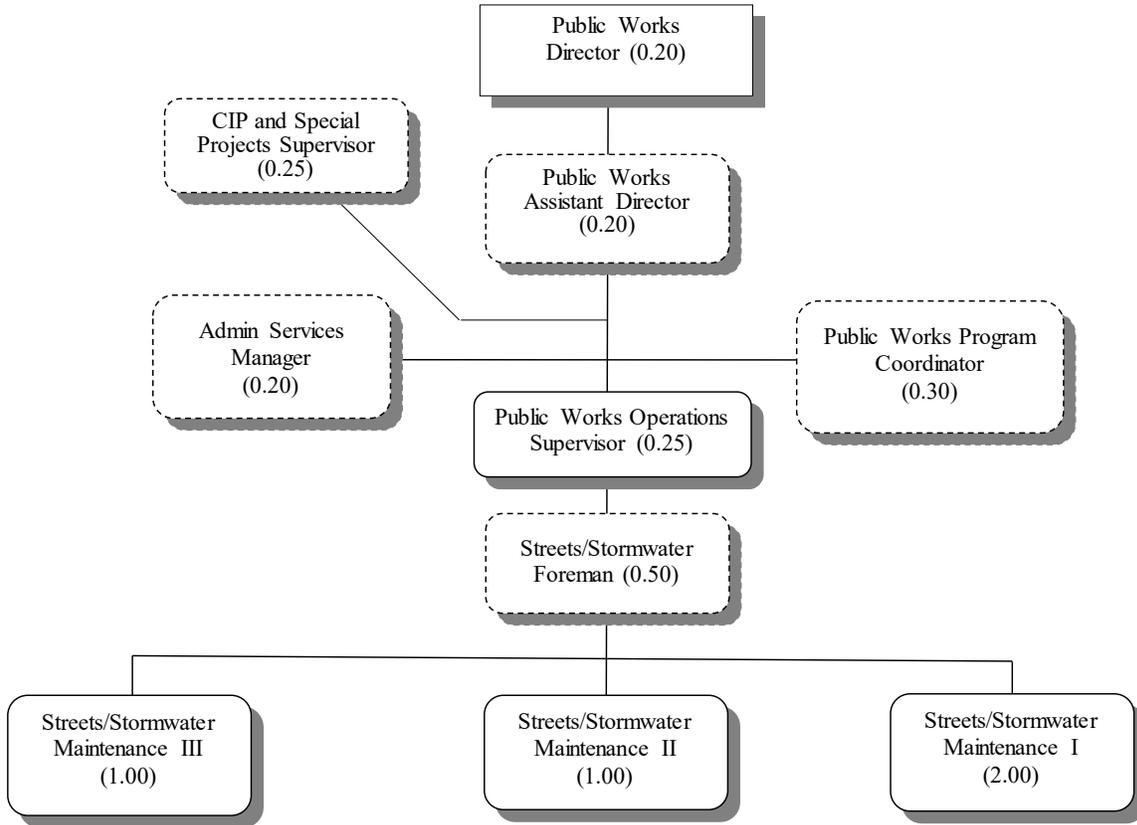
Non-Expendable Disbursement

2099-500.99-01 Fund Reserve	-	-	6,504,300	6,490,800	9,444,990	7,361,332
Total Non-Expendable Disbursement	<u>-</u>	<u>-</u>	<u>6,504,300</u>	<u>6,490,800</u>	<u>9,444,990</u>	<u>7,361,332</u>

Total Stormwater Expenses

Total Stormwater Expenses	\$ 1,051,880	\$ 973,398	\$ 9,826,910	\$ 11,148,535	\$ 12,142,900	\$ 11,019,990
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Organizational Chart
PUBLIC WORKS DEPARTMENT
STORMWATER DIVISION



JOB CLASS/TITLE	PAY GRADE	ADOPTED FY 22/23	ADOPTED FY 23/24	PROPOSED FY 24/25
Public Works Director	134	0.20	0.20	0.20
Public Works Assistant Director	131	0.20	0.20	0.20
Public Works Operations Supervisor	127	1.00	1.00	0.25
CIP and Special Projects Supervisor	127	0.00	0.00	0.25
Admin Services Manager	123	0.20	0.20	0.20
Streets/Stormwater Foreman	121	0.00	0.00	0.50
Public Works Program Coordinator	121	0.30	0.30	0.30
Streets/Stormwater Maintenance III	119	1.00	1.00	1.00
Streets/Stormwater Maintenance II	117	1.00	1.00	1.00
Streets/Stormwater Maintenance I	115	2.00	2.00	2.00
Total Division		5.90	5.90	5.90

CITY OF SAFETY HARBOR
ADOPTED FY 2024/2025 BUDGET

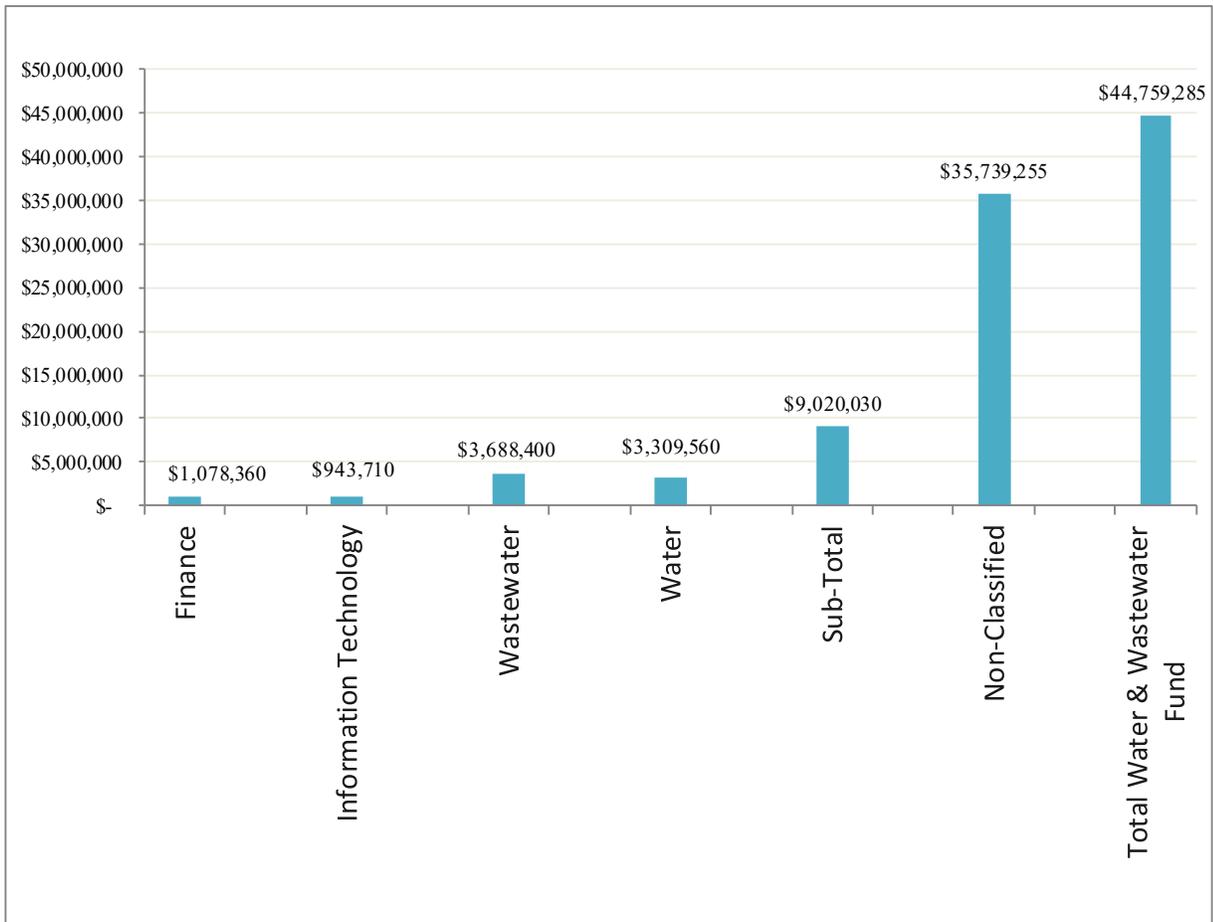
FUND 041 - WATER & WASTEWATER

Acct #	Account Description	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Adjusted Budget 2023-24	Estimated Year End 2023-24	Adopted Budget 2024-25
REVENUE DETAIL							
Charges For Services							
4000-343.09-15	Sale Of Water	\$ 5,558,493	\$ 5,532,409	\$ 5,500,000	\$ 5,500,000	\$ 5,620,220	\$ 5,620,220
4000-343.09-20	Water Tap Fees	3,230	6,645	5,000	5,000	5,710	5,710
4000-343.09-40	Sewer Services	6,568,778	6,325,940	6,550,000	6,550,000	6,519,270	6,519,270
4000-343.09-60	Late Charges - Utilities	101,174	116,506	100,000	100,000	108,370	108,370
4000-343.09-70	Industrial Surcharge	-	500	1,000	1,000	170	170
4000-349.11-00	Utility Fixtures	20,211	12,698	15,000	15,000	13,850	13,850
	Total Charges For Services	12,251,886	11,994,698	12,171,000	12,171,000	12,267,590	12,267,590
Miscellaneous Revenue							
4000-361.01-00	Investments	57,628	-	30,000	30,000	19,210	19,210
4000-361.50-00	Market Value Adj	(308,530)	-	-	-	-	-
	Total Miscellaneous Revenue	(250,902)	-	30,000	30,000	19,210	19,210
Miscellaneous Revenue							
4000-364.01-00	Sale/Disposal Of F.A.	1,226	6,410	15,000	15,000	15,000	15,000
4000-365.09-10	Recycling Sales	1,886	-	2,500	2,500	2,500	2,500
4000-369.02-00	Claims/Insur Settlements	54,460	973	-	-	-	-
4000-369.04-06	Data Proc Reimb - General Fund	327,490	523,480	562,530	562,530	562,530	562,530
4000-369.04-07	Data Proc Reimb - Sanitation	13,070	13,140	12,710	12,710	12,710	12,710
4000-369.04-12	Data Proc Reimb - Stormwater	4,350	4,380	4,230	4,230	4,230	4,230
4000-369.04-22	Data Proc Reimb - Fire	34,950	-	-	-	-	-
4000-369.09-00	Miscellaneous Revenue	5,912	8,663	9,000	9,000	9,000	9,000
	Total Miscellaneous Revenue	443,344	557,046	605,970	605,970	605,970	605,970
Interfund Transfers In							
4000-381.01-00	T fr From General Fund	27,780	60,300	-	-	-	-
4000-381.91-20	T fr From General Fund	-	-	352,170	352,170	352,170	-
	Total Interfund T ransfers In	27,780	60,300	352,170	352,170	352,170	-
Miscellaneous Revenue							
4000-389.01-00	Balance Carryforward	-	-	16,116,030	16,368,346	31,404,080	31,866,515
	Total Miscellaneous Revenue	-	-	16,116,030	16,368,346	31,404,080	31,866,515
	Total Water & Wastewater Revenue	\$ 12,472,108	\$ 12,612,044	\$ 29,275,170	\$ 29,527,486	\$ 44,649,020	\$ 44,759,285

CITY OF SAFETY HARBOR
ADOPTED FY 2024/2025 BUDGET

Fund: Water & Wastewater	Expenditure Summary	Fund #: 041
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DEPARTMENT	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Adjusted Budget 2023-24	Estimated Year End 2023-24	Adopted Budget 2024-25
Finance	\$ 892,565	\$ 950,710	\$ 1,031,990	\$ 1,054,541	\$ 1,051,010	\$ 1,078,360
Information Technology	630,392	703,873	741,730	896,955	818,035	943,710
Wastewater	2,075,451	2,529,212	3,256,220	3,374,147	3,175,470	3,688,400
Water	2,436,228	2,362,338	3,081,950	3,084,064	2,791,970	3,309,560
Sub-Total	6,034,636	6,546,133	8,111,890	8,409,707	7,836,485	9,020,030
Non-Classified	(869,550)	716,449	21,163,280	21,117,780	36,812,535	35,739,255
Total Water & Wastewater Fund	\$ 5,165,086	\$ 7,262,582	\$ 29,275,170	\$ 29,527,487	\$ 44,649,020	\$ 44,759,285



WATER & WASTEWATER FINANCE

The Finance Department is responsible for the administration, direction, supervision and coordination of all City financial functions including financial planning, budgeting, debt management, investments, purchasing, accounting, payroll, utilities' customer service and receivables, accounts payable, accounts receivable and Information Technology. The Department's role is divided between Administration, Accounting & Budgeting, Utilities and Information Technology. Accounting & Budgeting and Administration are reported jointly between the General Fund and Water & Sewer Utility Enterprise Fund, while Utilities and Information Technology are reported within the Water & Sewer Utility Enterprise Fund.

Current and Prior Year Accomplishments

The Utilities Billing Department has used the billing system process as an opportunity to keep residents informed on various matters related to utilities, including City events and E-notifications for utility billing. The Customer Service and Utilities staff have received training and cross-training on various functions in the Utility Billing department so that cycle billings, title searches, lien processing and delinquency notices are timely communicated to the residents and community.

In FY 2020, the Finance Department coordinated the implementation of a new Enterprise Resource Planning system for which the Utility Billing and Cash Receipting functions include critically needed updates for enhanced communication with residents and other customers. Utility Billing customers can manage utility accounts online to include paperless billing, set up and manage ACH payments, pay by text, make one-time ACH payments and pay by credit card.

In FY 2023, the City completed a Water and Wastewater Rate Study. No increases to water or sewage rates were issued, but changes to the rate structure and miscellaneous charges were updated to better reflect actual cost for providing services.

Fiscal Year 2025 Goals

The Utility Billing division will focus on transparent communications, which will enhance customer experiences and best serve the needs of the residents of the City with emphasis placed on timely and transparent financial reporting to the City's Elected Officials and Management Staff for informed decision making.

Long-Term Vision and Future Financial Impact

Finance's long-term goal is continued sustainability of the Water and Wastewater fund to meet the demands of debt service as well as major capital infrastructure projects that are programmed in the 5-year Capital Improvement Program.

WATER & WASTEWATER FINANCE PERFORMANCE INDICATORS

FUND: 041 DEPARTMENT: 4015

	Actual 2021-22	Actual 2022-23	Estimated 2023-24	Proposed 2024-25
Jurisdiction Data				
Population	18,028	18,034	18,048	18,060
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	182.61	184.72	188.54	190.84
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 817,899	\$ 869,207	\$ 972,170	\$ 1,001,990
Total # of Full Time Equivalent Employees	9.00	9.00	9.00	9.00
Outputs				
Total # of Annual Units Billed	102,990	102,951	103,069	103,125
Average # of accounts billed monthly:				
Water	6,254	6,249	6,256	6,266
Irrigation	90	90	94	98
Sewer	6,461	6,458	6,466	6,476
Sanitation	6,308	6,306	6,313	6,323
Recycling	24	24	24	24
Stormwater	6,488	6,484	6,494	6,504
Street light	4,998	4,994	5,003	5,013
Annual New Water Deposits	554	517	539	549
Annual E-Notification Billings	20,609	23,898	24,137	27,516
Efficiency				
O&M Cost per Capita	\$ 45.37	\$ 48.20	\$ 53.87	\$ 55.48
O&M Cost per Full Time Equiv. Employee	\$ 90,878	\$ 96,579	\$ 108,019	\$ 111,332
Per Capita per Full Time Equiv. Employee	2,003	2,004	2,005	2,007

CITY OF SAFETY HARBOR
ADOPTED FY 2024/2025 BUDGET

Fund: Water & Wastewater	Department: Finance	Fund #: 041
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EXPENDITURE DETAIL

Acct #	Account Description	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Adjusted Budget 2023-24	Estimated Year End 2023-24	Adopted Budget 2024-25
Personnel Services							
4015-500.12-01	Salaries & Wages	\$ 443,367	\$ 468,950	\$ 495,820	\$ 495,820	\$ 495,460	\$ 503,040
4015-500.12-04	Holiday Wages	-	136	-	-	-	-
4015-500.12-10	Reg Wages-Temporary Empl	-	14,909	-	10,278	23,660	-
4015-500.14-00	Overtime-Time & One Half	2,844	2,435	5,000	5,000	5,000	3,000
4015-500.15-10	Incentive Pay	9,000	17,750	-	-	-	-
4015-500.16-00	Compensated Annual Leave	116	5,267	-	-	-	-
4015-500.17-00	Compensated Sick Leave	3,067	2,490	-	-	-	-
	Salaries & Wages Sub-Total	458,394	511,937	500,820	511,098	524,120	506,040
4015-500.21-00	Fica Taxes	34,342	37,116	38,320	38,320	35,070	38,870
4015-500.22-00	Retirement	35,591	37,512	40,070	40,070	36,640	40,650
4015-500.23-00	Life & Health Insurance	105,249	99,102	108,950	108,950	100,110	123,050
4015-500.24-00	Workers Compensation Ins.	34,221	35,536	37,500	37,500	37,500	41,000
4015-500.26-00	OPEB	(2,946)	-	-	-	-	-
	Benefits Sub-Total	206,457	209,266	224,840	224,840	209,320	243,570
	Total Personnel Services	664,851	721,203	725,660	735,938	733,440	749,610
Operating Expenses							
4015-500.32-10	Auditing & Accounting	22,950	22,793	25,000	37,273	37,270	27,300
4015-500.34-90	Other Fees & Contracts	17,585	15,199	19,100	19,100	19,100	20,100
4015-500.40-01	Employee Travel	175	557	2,840	2,840	2,840	2,840
4015-500.40-30	Cell Phone Allowance	-	-	420	420	420	420
4015-500.41-00	Communication Services	1,608	1,587	1,730	1,730	1,850	1,950
4015-500.42-10	Postage	33,736	34,602	44,050	44,050	44,050	46,250
4015-500.45-00	Liability Insurance	107,464	128,516	156,600	156,600	156,600	172,000
4015-500.46-10	Outside Vehicle Parts	-	1,198	-	-	-	-
4015-500.46-40	Maintenance Contracts	2,625	6,381	8,200	8,200	8,200	8,200
4015-500.47-01	Printing & Binding	5,757	4,857	6,000	6,000	6,000	6,000
4015-500.49-30	Other Current Charges	-	-	-	-	-	-
4015-500.51-10	Office Supplies-General	2,057	2,475	3,050	3,050	3,050	2,800
4015-500.51-11	Non-Capital Office Equip	563	-	-	-	-	-
4015-500.52-01	Gas	2,959	2,465	3,150	3,150	2,000	1,980
4015-500.52-03	Oil & Other Lubrucants	150	210	470	470	470	470
4015-500.52-10	Vehicle Parts	47	499	650	650	650	650
4015-500.52-30	Small Tools & Supplies	39	941	1,750	1,750	1,750	1,750
4015-500.52-70	Special Clothing/Uniforms	886	908	1,060	1,060	1,060	1,060
4015-500.52-80	Tires And Tubes	228	246	250	250	250	270
4015-500.52-90	Special Supplies	353	15	480	480	480	480
4015-500.54-20	Memberships & Dues	628	630	650	650	650	650
4015-500.54-30	Educational Costs	670	-	880	880	880	880
	Total Operating Expenses	200,480	224,079	276,330	288,603	287,570	296,050

CITY OF SAFETY HARBOR
ADOPTED FY 2024/2025 BUDGET

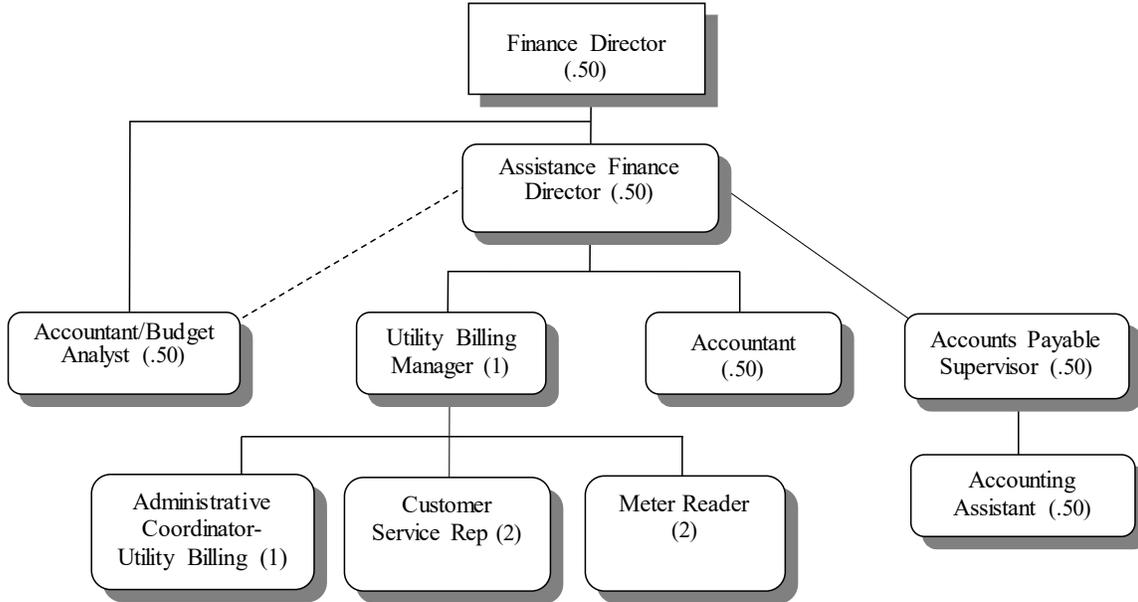
Fund: Water & Wastewater	Department: Finance	Fund #: 041
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EXPENDITURE DETAIL

Acct #	Account Description	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Adjusted Budget 2023-24	Estimated Year End 2023-24	Adopted Budget 2024-25
Capital Expenses							
4015-500.64-01	Automotive Equipment	26,281	-	-	-	-	-
	Total Capital Expenses	26,281	-	-	-	-	-
	Total Water & Wastewater Finance	891,612	945,282	1,001,990	1,024,541	1,021,010	1,045,660
Non-Operating Expenses							
4015-500.72-20	Customer Deposits	953	5,428	30,000	30,000	30,000	35,000
	Total Non-Operating Expenses	953	5,428	30,000	30,000	30,000	35,000
	Total Water & Wastewater Finance	\$ 892,565	\$ 950,710	\$ 1,031,990	\$ 1,054,541	\$ 1,051,010	\$ 1,080,660

Organizational Chart

WATER & WASTEWATER FINANCE DEPARTMENT



JOB CLASS/TITLE	PAY GRADE	ADOPTED FY 22/23	ADOPTED FY 23/24	PROPOSED FY 24/25
Finance Director	133	0.50	0.50	0.50
Assistant Finance Director	131	0.50	0.50	0.50
Accountant/Budget Analyst	125	0.50	0.50	0.50
Utility Billing Manager	125	1.00	1.00	1.00
Accounts Payable Supervisor	123	0.50	0.50	0.50
Accountant	122	0.50	0.50	0.50
Administrative Coordinator	121	1.00	1.00	1.00
Accounting Assistant	118	0.50	0.50	0.50
Utility Billing Specialist	117	0.00	0.00	0.00
Senior Customer Service Rep	117	2.00	2.00	1.00
Customer Service Rep	115	0.00	0.00	1.00
Senior Meter Reader	117	0.00	0.00	1.00
Meter Reader	115	2.00	2.00	1.00
Total Division		9.00	9.00	9.00



Information Technology

Information Technology is responsible for supporting the City's computing resources and the health of the City's technology infrastructure. This includes desktop computers, laptops, network equipment, mobile devices, and software to support City business.

Current and Prior Year Accomplishments

Information Technology has added additional layers of security to computing resources to follow a defense in depth strategy.

Fiscal Year 2025 Goals

Fiscal year 2025 will be more of the same as we strengthen our cyber security posture. Additionally, numerous PCs will need to be replaced to support Windows 11 as Microsoft is dropping support for Windows 10.

Long-Term Vision and Future Financial Impact

Aging infrastructure is always an issue. Replacements for our firewall and network switches will need to be considered.



INFORMATION TECHNOLOGY PERFORMANCE INDICATORS

FUND: 041 DEPARTMENT: 4016

	Actual 2021-22	Actual 2022-23	Estimated 2023-24	Proposed 2024-25
Jurisdiction Data				
Population	18,028	18,034	18,048	18,060
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	182.61	184.72	188.54	189.74
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 581,600	\$ 630,322	\$ 695,520	\$ 741,730
Total # of Full Time Equivalent Employees	4.00	4.00	4.00	4.00
Outputs				
# of Additional Computers	0	0	0	0
# of Replacement Computers	5	5	10	10
PC/LAN Services				
# of Computer Training Classes Obtained	0	1	1	1
# of Computers Supported	195	195	195	195
# of Mobile Devices Supported (smartphones/tablets)	24	28	28	28
# of Servers Supported	24	22	22	22
# of Operating Systems Supported	11	11	11	11
# of Printers/Fax/Copiers Supported	82	82	82	82
Communication Services				
# of Desk Telephones Supported	129	129	129	129
# of Cell Phones	150	150	150	150
Efficiency				
O&M Cost per Capita	\$ 32.26	\$ 34.95	\$ 38.54	\$ 41.07
O&M Cost per Full Time Equiv. Employee	\$ 145,400	\$ 157,581	\$ 173,880	\$ 185,433
Per Capita per Full Time Equiv. Employee	4,507	4,509	4,512	4,515

CITY OF SAFETY HARBOR
ADOPTED FY 2024/2025 BUDGET

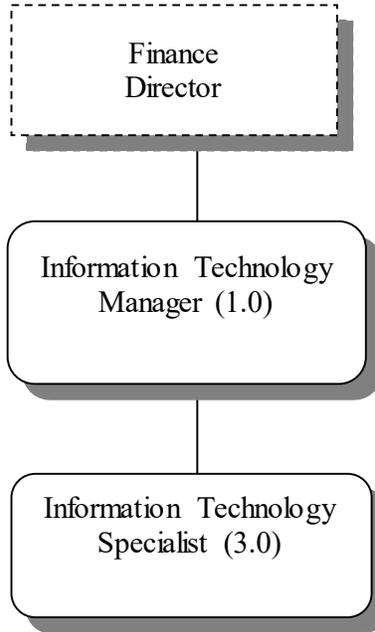
Fund: Water & Wastewater	Department: Information Technology	Fund #: 041
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EXPENDITURE DETAIL

Acct #	Account Description	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Adjusted Budget 2023-24	Estimated Year End 2023-24	Adopted Budget 2024-25
Personnel Services							
4016-500.12-01	Salaries & Wages	\$ 256,854	\$ 239,122	\$ 274,790	\$ 274,790	\$ 274,790	\$ 293,880
4016-500.14-00	Overtime-Time & One Half	9,454	762	2,500	2,500	1,000	2,500
4016-500.15-10	Incentive Pay	4,300	7,000	-	-	-	-
4016-500.16-00	Compensated Annual Leave	(6,662)	5,712	-	-	-	-
4016-500.17-00	Compensated Sick Leave	(943)	2,520	-	-	-	-
	Salaries & Wages Sub-Total	263,003	255,116	277,290	277,290	275,790	296,380
4016-500.21-00	Fica Taxes	20,734	18,531	21,030	21,030	21,030	22,490
4016-500.22-00	Retirement	21,244	18,933	21,990	21,990	21,990	23,520
4016-500.23-00	Life & Health Insurance	47,774	56,804	57,980	57,980	57,980	62,640
4016-500.26-00	OPEB	(1,768)	-	-	-	-	-
	Benefits Sub-Total	87,984	94,268	101,000	101,000	101,000	108,650
	Total Personnel Services	350,987	349,384	378,290	378,290	376,790	405,030
Operating Expenses							
4016-500.32-30	Data Processing Services	8,462	63,054	11,770	139,352	82,105	112,730
4016-500.34-90	Other Fees & Contracts	21,726	7,703	57,770	57,770	57,600	58,600
4016-500.40-01	Employee Travel	-	600	2,140	2,140	2,480	2,480
4016-500.40-30	Cell Phone Allowance	578	600	600	600	600	600
4016-500.41-00	Communication Services	5,542	5,593	6,200	6,200	8,600	11,100
4016-500.44-00	Rentals & Leases	3,244	3,321	3,000	3,000	3,000	3,000
4016-500.46-01	Building Grounds Maint	-	-	200	200	200	200
4016-500.46-10	Outside Vehicle Repairs	-	-	200	200	200	-
4016-500.46-20	Equipment Repairs	-	-	250	250	250	-
4016-500.46-40	Maintenance Contracts	202,262	229,123	241,270	262,271	249,590	295,950
4016-500.49-30	Other Current Charges	645	60	-	-	-	-
4016-500.51-10	Office Supplies-General	179	354	300	300	300	300
4016-500.51-11	Non-Capital Office Equipment	34,471	40,373	28,700	35,342	28,700	49,700
4016-500.51-40	Computer Papers & Supplies	-	-	100	100	100	-
4016-500.52-01	Gas	120	198	210	210	70	70
4016-500.52-03	Oil & Other Lubricants	26	-	50	50	50	50
4016-500.52-10	Vehicle Parts	1,103	-	250	250	250	250
4016-500.54-20	Memberships & Dues	200	200	200	200	300	300
4016-500.54-30	Educational Costs	847	3,310	10,230	10,230	6,850	3,350
	Total Operating Expenses	279,405	354,489	363,440	518,665	441,245	538,680
Capital Expenses							
4016-500.64-40	Special Equipment	-	-	-	-	-	-
4016-500.68-00	Intangible Asset/Software	-	-	-	-	-	-
	Total Capital Expenses	-	-	-	-	-	-
	Total Information Technology	\$ 630,392	\$ 703,873	\$ 741,730	\$ 896,955	\$ 818,035	\$ 943,710

Organizational Chart

INFORMATION TECHNOLOGY DIVISION



JOB CLASS/TITLE	PAY GRADE	ADOPTED FY 22/23	ADOPTED FY 23/24	PROPOSED FY 24/25
Information Technology Manager	128	1.00	1.00	1.00
Information Technology Specialist	125	3.00	3.00	3.00
Total Division		4.00	4.00	4.00

Public Works Department

Water Division

At the City of Safety Harbor, our Water Division plays a critical role in ensuring the availability of clean and safe potable water for our residents. We understand the importance of this essential resource and are dedicated to maintaining high standards in its management and maintenance. The Water Division maintains over 6,000 water meters, almost 600 fire hydrants and approximately 90 miles of water mains. The water pressure is approximately 65 PSI. To see the City of Safety Harbor's water quality report, visit:



<https://www.cityofsafetyharbor.com/110/Water-Wastewater-Divisions>

Current and Prior Year Accomplishments

The Water Division completed construction of the North Bay Hills water main replacement project as well as the De Soto Estates, and Avon Dr., and Melrose Dr. water main replacement project. Staff continues to perform general maintenance on water mains, services, fire hydrants, and meters. Staff also continues responding to work orders, utility locates, and emergency calls.

Fiscal Year 2025 Goals



Regular maintenance of our water infrastructure is paramount. We conduct thorough inspections, repairs, and upgrade to the pipelines, water services, meters, and older infrastructure to prevent leaks, reduce water loss, and ensure efficient distribution to the businesses, and residents of the City of Safety Harbor. The Water Division is helping complete the final designs for the Elm St., Pine St., and Dr. Martin Luther King, Jr. St. N. water main project and will be starting construction in the near future. Our goal is to modernize and upgrade aging infrastructure to allow us to minimize repairs, leaks, or water waste throughout the City.

Long-Term Vision and Future Financial Impact

The Water Division strives on maintaining high water quality standards. We are monitoring systems to ensure that the water supplied to our residents, and businesses is safe, clean, and complies with all US EPA, FDEP, and the Pinellas County Health Department standards. We are continuously investing in new equipment and tools as the water industry is ever evolving. We recognize the importance of investing in our water infrastructure to meet growing demands of our community.



WATER PERFORMANCE INDICATORS

FUND: 41 DEPARTMENT: 4035

	Actual 2021-22	Actual 2022-23	Estimated 2023-24	Proposed 2024-25
Jurisdiction Data				
Population	18,028	18,034	18,048	18,060
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	182.61	184.72	188.54	189.74
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 2,166,021	\$ 2,286,138	\$ 2,512,960	\$ 2,961,950
Total # of Full Time Equivalent Employees	5.90	5.90	5.90	5.90
Outputs				
# of Pipeline Repairs	270	275	275	275
# of Water Meters Installed/Replaced	400	450	450	450
# of Emergency Calls	65	70	70	70
# of Fire Hydrants Maintained	571	571	571	571
# of New Services Connected	17	17	17	17
# of Miles of Pipeline	88.9	89.0	89.0	89.0
# of Customers	7,260	7,280	7,280	7,280
Efficiency				
O&M Cost per Mile of Distribution System	\$ 24,365	\$ 25,687	\$ 28,236	\$ 33,280
O&M Cost per Customer Account	\$ 298.35	\$ 314.03	\$ 345.19	\$ 406.86
O&M Cost per Capita	\$ 120.15	\$ 126.77	\$ 139.24	\$ 164.01
O&M Cost per Full Time Equiv. Employee	\$ 367,122	\$ 387,481	\$ 425,925	\$ 502,025
Per Capita per Full Time Equiv. Employee	3,056	3,057	3,059	3,061

CITY OF SAFETY HARBOR
ADOPTED FY 2024/2025 BUDGET

Fund: Water & Wastewater	Department: Water	Fund #: 041
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EXPENDITURE DETAIL

Acct #	Account Description	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Adjusted Budget 2023-24	Estimated Year End 2023-24	Adopted Budget 2024-25
Personnel Services							
4035-500.12-01	Salaries & Wages	\$ 239,209	\$ 228,684	\$ 281,830	\$ 281,830	\$ 281,330	\$ 302,820
4035-500.14-00	Overtime-Time & One Half	23,442	25,127	10,000	10,000	14,500	11,000
4035-500.15-10	Incentive Pay	6,800	12,300	3,000	3,000	1,000	3,000
4035-500.16-00	Compensated Annual Leave	9,945	9,277	-	-	-	-
4035-500.17-00	Compensated Sick Leave	3,633	14,068	-	-	-	-
	Salaries & Wages Sub-Total	283,029	289,456	294,830	294,830	296,830	316,820
4035-500.21-00	Fica Taxes	22,819	20,458	22,330	22,330	22,330	24,010
4035-500.22-00	Retirement	23,137	20,238	23,350	23,350	23,350	25,110
4035-500.23-00	Life & Health Insurance	52,325	52,189	76,890	76,890	76,890	90,830
4035-500.26-00	OPEB	(4,125)	-	-	-	-	-
	Benefits Sub-Total	94,156	92,885	122,570	122,570	122,570	139,950
	Total Personnel Services	377,185	382,341	417,400	417,400	419,400	456,770

Operating Expenses

4035-500.34-60	Uniform Rental & Laundry	-	-	-	-	-	-
4035-500.34-90	Other Fees & Contracts	28,830	10,103	10,350	12,052	12,050	20,350
4035-500.34-92	Purchases Water/Sewer	1,810,224	1,802,407	2,400,000	2,400,000	2,200,000	2,500,000
4035-500.40-01	Employee Travel	-	-	1,220	1,220	600	1,220
4035-500.40-30	Cell Phone Allowance	-	-	-	-	-	-
4035-500.41-00	Communication Services	5,500	6,042	5,970	5,970	5,970	5,970
4035-500.43-00	Utilities	4,859	5,546	5,570	5,570	5,100	5,100
4035-500.44-00	Rental & Leases	437	498	2,160	2,160	1,800	1,800
4035-500.46-01	Building & Grounds Maint	1,202	2,155	3,300	3,512	3,300	4,600
4035-500.46-10	Outside Vehicle Repairs	328	-	1,500	1,500	1,500	1,500
4035-500.46-20	Equipment Repairs	1,215	1,218	2,000	2,000	2,000	2,000
4035-500.46-40	Maintenance Contracts	779	1,009	1,400	1,400	1,400	1,400
4035-500.46-90	Special Services	6,763	7,453	37,000	37,000	37,000	13,000
4035-500.49-30	Other Current Charges	1,231	1,609	3,340	3,340	3,340	3,290
4035-500.51-10	General Office Supplies	322	391	800	800	800	800
4035-500.51-11	Non-Capital Office Equip.	796	180	300	300	300	3,675
4035-500.52-01	Gas	5,795	6,503	6,320	6,320	7,300	6,700
4035-500.52-02	Diesel	4,620	1,741	2,400	2,400	1,700	1,700
4035-500.52-03	Oil & Other Lubricants	680	1,343	500	500	900	800
4035-500.52-10	Vehicle Parts	4,565	2,421	4,500	4,500	4,500	4,500

CITY OF SAFETY HARBOR
ADOPTED FY 2024/2025 BUDGET

Fund: Water & Wastewater	Department: Water	Fund #: 041
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EXPENDITURE DETAIL

Acct #	Account Description	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Adjusted Budget 2023-24	Estimated Year End 2023-24	Adopted Budget 2024-25
4035-500.52-20	Equipment Parts	2,699	6,473	3,500	3,500	3,500	3,500
4035-500.52-30	Small Tools & Supplies	2,144	2,180	2,000	2,000	2,000	4,000
4035-500.52-40	Builders Supplies	589	483	500	500	500	750
4035-500.52-41	Housekeeping Supplies	234	-	250	250	250	250
4035-500.52-50	Chemicals	1,903	2,294	3,000	3,000	3,000	3,000
4035-500.52-70	Special Clothing/Uniforms	3,103	2,118	4,940	4,940	4,360	5,160
4035-500.52-80	Tires And Tubes	2,133	7,303	3,000	3,000	3,000	5,000
4035-500.52-90	Special Supplies	568	681	1,000	1,000	1,000	1,000
4035-500.52-93	Safety Supplies	626	894	900	900	900	1,900
4035-500.52-95	Special Supplies - W&S	13,126	16,266	25,000	25,200	25,000	25,000
4035-500.54-20	Memberships & Dues	30	392	500	500	500	500
4035-500.54-30	Educational Costs	7,740	3,117	11,330	11,330	7,500	11,325
Total Operating Expenses		1,913,041	1,892,820	2,544,550	2,546,664	2,341,070	2,639,790
Capital Expenses							
4035-500.63-00	Improvements other than Buildings	-	9,021	-	-	-	-
4035-500.64-01	Automotive Equipment	77,440	53,157	85,000	85,000	-	200,000
4035-500.64-40	Special Equipment	68,562	24,999	35,000	35,000	31,500	13,000
Total Capital Expenses		146,002	87,177	120,000	120,000	31,500	213,000
Total Water		\$ 2,436,228	\$ 2,362,338	\$ 3,081,950	\$ 3,084,064	\$ 2,791,970	\$ 3,309,560

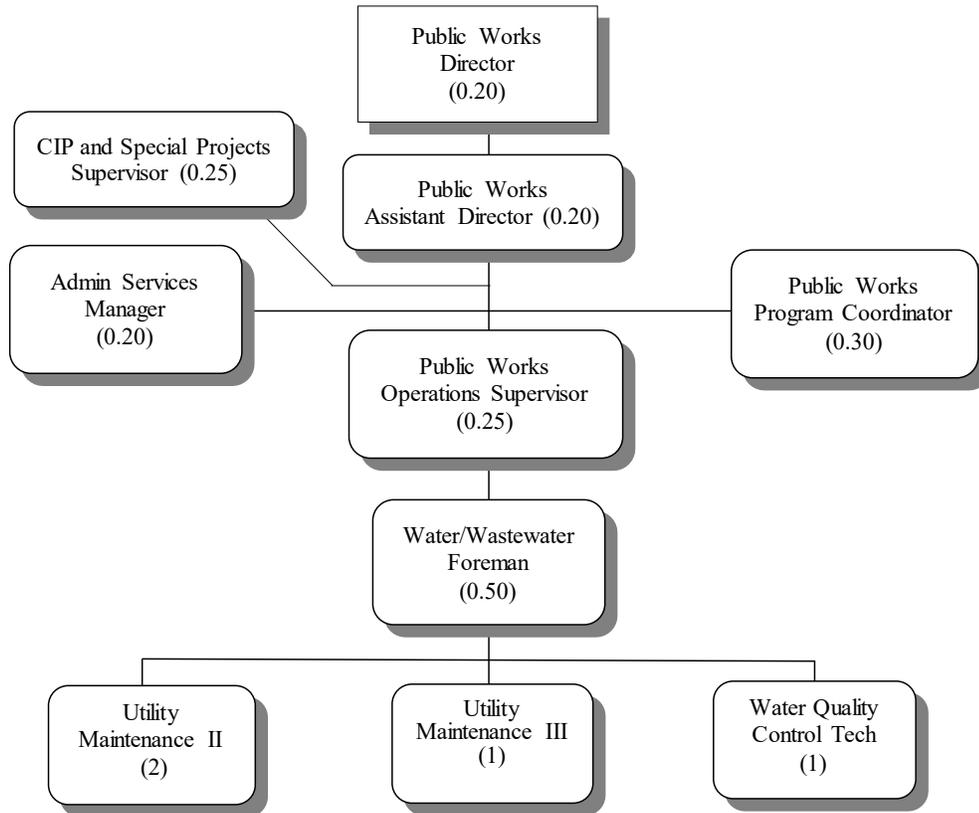
FUNDING SOURCE

Program Expenditure Budget	\$ 2,290,226	\$ 2,275,161	\$ 2,961,950	\$ 2,964,064	\$ 2,760,470	\$ 3,096,560
Less Revenues Generated:						
343 Charges For Services	5,561,723	5,539,054	5,505,000	5,505,000	5,625,930	5,625,930
Net Unsupported/(Supported) Budget	\$ (3,271,497)	\$ (3,263,893)	\$ (2,543,050)	\$ (2,540,936)	\$ (2,865,460)	\$ (2,529,370)

Organizational Chart

PUBLIC WORKS DEPARTMENT

WATER DIVISION



JOB CLASS/TITLE	PAY GRADE	ADOPTED FY 22/23	ADOPTED FY 23/24	PROPOSED FY 24/25
Public Works Director	134	0.20	0.20	0.20
Public Works Assistant Director	131	0.20	0.20	0.20
Public Works Operations Supervisor	127	0.50	0.50	0.25
CIP and Special Projects Supervisor	127	0.00	0.00	0.25
Admin Services Manager	123	0.20	0.20	0.20
Water/Wastewater Foreman	121	0.50	0.50	0.50
Public Works Program Coordinator	121	0.30	0.30	0.30
Water Quality Control Tech	118	1.00	1.00	1.00
Utility Maintenance III	119	1.00	1.00	1.00
Utility Maintenance II	117	2.00	2.00	2.00
Total Division		5.90	5.90	5.90



Public Works Department

Wastewater Division

The City's Wastewater Division completes preventive maintenance on the wastewater collection system, identifying pipelines that may need further capital improvements. Staff also respond to emergency calls 24 hours a day, 7 days a week, 365 days a year, making sure the residents' and businesses' sanitary sewers are in working order. The City's collection system is comprised of approximately 74 miles of piping including gravity, force main piping, and 25 pump stations. The City has a joint-use agreement with the City of Clearwater for wastewater treatment at the Northeast Advanced Wastewater Treatment Facility.



Current and Prior Year Accomplishments



The City's Wastewater Division has completed the design of the Elm St./Pine St. sewer replacement project. This project will provide improved sewer service to an area of aged infrastructure. The project will be in construction soon. The City continues to utilize our SCADA system for diagnostics, reporting, and monitoring of our city's pump stations as well as determining the health of the City's sanitary sewer system. The City's Wastewater Division also completed of the Master Lift Station rehabilitation. All the above works in concert to help prevent sanitary sewer overflows and keep the City's wastewater flowing to the treatment facility.

Fiscal Year 2025 Goals

The City has multiple capital improvement projects planned and on-going. One major project includes total rehabilitation of Elm St./Pine St. gravity sewer system. Rehabilitation will also occur this year on the Huntington Lift Station.



Long-Term Vision and Future Financial Impact

The City strives on implementing innovative technologies and practices to improve the efficiency and effectiveness of the sewer system; utilizing these technologies for predictive maintenance. Investing in infrastructure upgrades and maintenance to prevent sewer overflows, leaks, and blockages. Developing long term plans and strategies to adapt to changing environmental conditions and population growth. Overall, the long term is to provide a reliable and sustainable sewer system that protects public health, the environment, and supports the overall well-being of the City. The Wastewater Division will continue to provide outstanding service to the citizens of Safety Harbor.

WATER PERFORMANCE INDICATORS

FUND: 41 DEPARTMENT: 4035

	Actual 2020-21	Actual 2021-22	Estimated 2022-23	Adopted 2023-24
Jurisdiction Data				
Population	18,016	18,028	18,034	18,048
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	185.69	182.61	184.72	188.54
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 2,166,021	\$ 2,286,138	\$ 2,512,960	\$ 2,961,950
Total # of Full Time Equivalent Employees	5.90	5.90	5.90	5.90
Outputs				
# of Pipeline Repairs	274	270	275	275
# of Water Meters Installed/Replaced	619	400	450	450
# of Emergency Calls	70	65	70	70
# of Fire Hydrants Maintained	571	571	571	571
# of New Services Connected	16	17	17	17
# of Miles of Pipeline	88.9	88.9	89.0	89.0
# of Customers	7,389	7,260	7,280	7,280
Efficiency				
O&M Cost per Mile of Distribution System	\$ 24,365	\$ 25,716	\$ 28,236	\$ 33,280
O&M Cost per Customer Account	\$ 293.14	\$ 314.90	\$ 345.19	\$ 406.86
O&M Cost per Capita	\$ 120.23	\$ 126.81	\$ 139.35	\$ 164.12
O&M Cost per Full Time Equiv. Employee	\$ 367,122	\$ 387,481	\$ 425,925	\$ 502,025
Per Capita per Full Time Equiv. Employee	3,054	3,056	3,057	3,059

CITY OF SAFETY HARBOR
ADOPTED FY 2024/2025 BUDGET

Fund: Water & Wastewater	Department: Wastewater	Fund #: 041
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EXPENDITURE DETAIL

Acct #	Account Description	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Adjusted Budget 2023-24	Estimated Year End 2023-24	Adopted Budget 2024-25
Personnel Services							
4036-500.12-01	Salaries & Wages	\$ 318,531	\$ 245,316	\$ 400,800	\$ 400,800	\$ 374,930	\$ 407,010
4036-500.14-00	Overtime-Time & One Half	5,978	8,134	7,000	7,000	7,000	7,000
4036-500.15-10	Incentive Pay	6,600	7,750	4,800	4,800	1,500	4,800
4036-500.16-00	Compensated Annual Leave	(4,459)	3,584	-	-	-	-
4036-500.17-00	Compensated Sick Leave	(3,422)	(14,281)	-	-	-	-
	Salaries & Wages Sub-Total	323,228	250,503	412,600	412,600	383,430	418,810
4036-500.21-00	Fica Taxes	21,825	19,357	31,200	31,200	27,480	31,680
4036-500.22-00	Retirement	(215)	22,740	37,320	37,320	31,130	33,130
4036-500.23-00	Life & Health Insurance	98,481	62,788	158,750	158,750	95,170	151,790
4036-500.26-00	OPEB	(1,768)	-	-	-	-	-
	Benefits Sub-Total	118,323	104,885	227,270	227,270	153,780	216,600
	Total Personnel Services	441,551	355,388	639,870	639,870	537,210	635,410
Operating Expenses							
4036-500.34-60	Uniform Rental & Laundry	-	-	-	-	-	-
4036-500.34-90	Other Fees & Contracts	74,749	48,656	78,950	80,652	80,150	90,300
4036-500.34-92	Purchases Water/Sewer	1,425,563	1,813,755	2,150,000	2,150,000	2,150,000	2,350,000
4036-500.40-01	Employee Travel	-	-	300	300	300	300
4036-500.40-30	Cell Phone Allowance	-	-	-	-	-	-
4036-500.41-00	Communication Services	3,065	3,152	3,340	3,340	3,340	3,740
4036-500.43-00	Utility Services	63,452	70,590	76,040	76,040	74,500	74,500
4036-500.44-00	Rental & Leases	437	301	2,160	2,160	1,800	1,800
4036-500.46-01	Building & Grounds Maint	1,190	2,899	3,250	3,462	3,250	4,550
4036-500.46-10	Outside Vehicle Repairs	981	-	1,000	1,000	1,000	1,000
4036-500.46-20	Equipment Repairs	4,362	3,802	7,000	7,000	7,000	7,000
4036-500.46-40	Maintenance Contracts	578	733	950	950	950	950
4036-500.46-90	Special Services	3,177	4,981	5,300	5,300	5,300	5,680
4036-500.49-30	Other Current Charges	1,359	1,110	2,730	2,730	2,730	2,680
4036-500.51-10	General Office Supplies	457	336	1,000	1,000	1,000	1,000
4036-500.51-11	Non-Capital Office Equip	866	180	400	400	400	3,900
4036-500.52-01	Gas	2,925	2,739	3,340	3,340	2,500	2,400
4036-500.52-02	Diesel	12,400	8,940	12,860	12,860	9,000	8,000
4036-500.52-03	Oil & Other Lubricants	1,233	2,235	500	500	500	-
4036-500.52-10	Vehicle Parts	2,381	4,043	5,500	5,500	5,500	5,500
4036-500.52-20	Equipment Parts	5,330	2,698	3,500	3,500	3,500	3,500
4036-500.52-30	Small Tools & Supplies	2,708	9,161	3,000	3,000	3,000	5,000

CITY OF SAFETY HARBOR
ADOPTED FY 2024/2025 BUDGET

Fund: Water & Wastewater	Department: Wastewater	Fund #: 041
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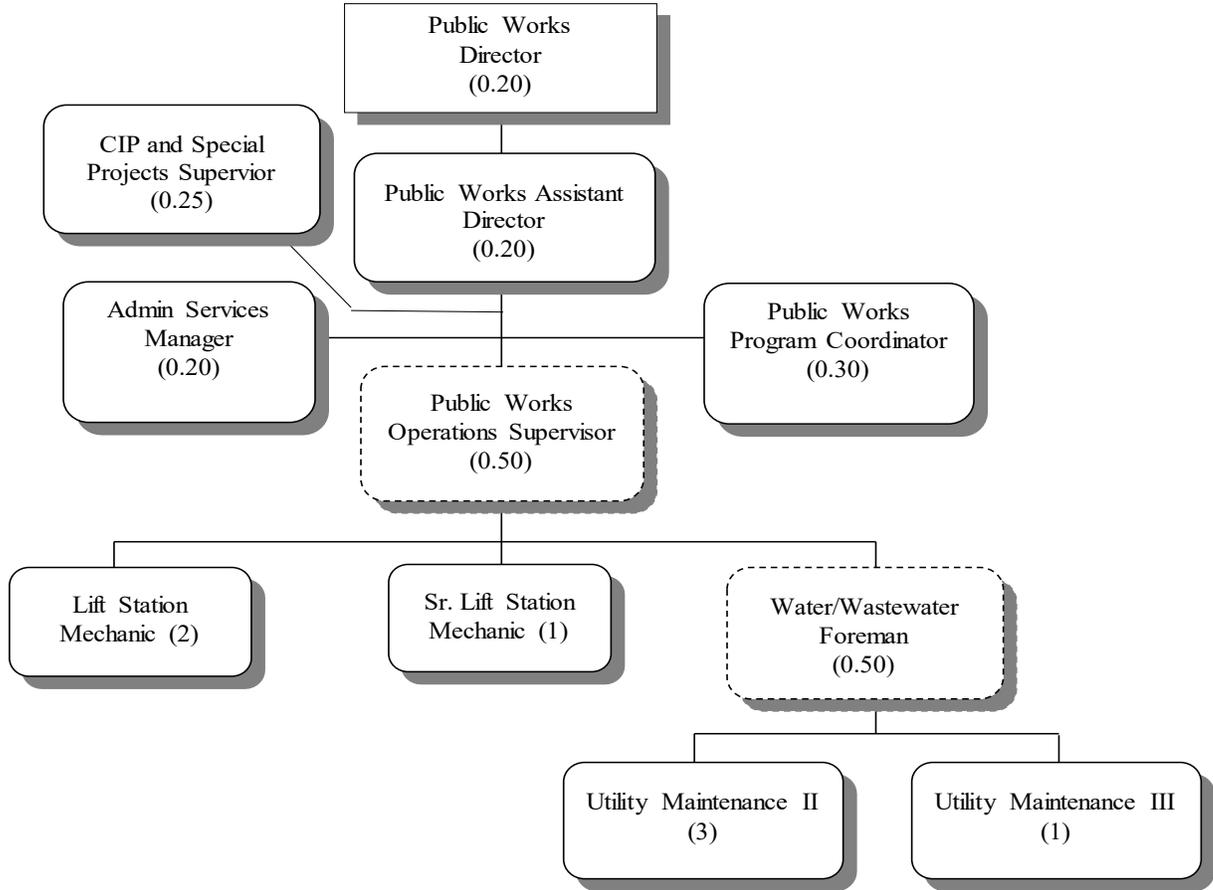
EXPENDITURE DETAIL

Acct #	Account Description	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Adjusted Budget 2023-24	Estimated Year End 2023-24	Adopted Budget 2024-25
4036-500.52-40	Builders Supplies	490	937	1,000	1,000	1,000	1,000
4036-500.52-41	Housekeeping Supplies	252	-	250	250	250	250
4036-500.52-50	Chemicals	74	517	1,500	1,500	750	1,500
4036-500.52-70	Special Clothing/Uniforms	2,262	992	5,680	5,680	4,480	5,790
4036-500.52-80	Tires & Tubes	1,967	4,581	9,600	9,600	9,600	9,600
4036-500.52-90	Special Supplies	89	299	2,000	2,000	2,000	2,000
4036-500.52-93	Safety Supplies	626	995	1,000	1,000	1,000	2,200
4036-500.52-95	Special Supplies - W&S	19,342	7,564	16,800	16,886	16,800	17,600
4036-500.54-20	Memberships & Dues	255	362	450	450	450	450
4036-500.54-30	Educational Costs	1,330	3,599	10,950	10,950	7,500	10,800
Total Operating Expenses		1,633,900	2,000,157	2,410,350	2,412,350	2,399,550	2,622,990
Capital Expenses							
4036-500.63-00	Improv Other Than Bldgs	-	9,021	-	-	-	-
4036-500.64-01	Automotive Equipment	-	129,961	85,000	157,727	72,730	200,000
4036-500.64-40	Special Equipment	-	34,685	121,000	164,200	165,980	230,000
Total Capital Expenses		-	173,667	206,000	321,927	238,710	430,000
Total Wastewater		\$ 2,075,451	\$ 2,529,212	\$ 3,256,220	\$ 3,374,147	\$ 3,175,470	\$ 3,688,400

FUNDING SOURCE

Program Expenditure Budget	\$ 2,075,451	\$ 2,355,545	\$ 3,050,220	\$ 3,052,220	\$ 2,936,760	\$ 3,258,400
Less Revenues Generated:						
343 & 349 Charges For Services	6,690,163	6,455,644	6,666,000	6,666,000	6,641,660	6,641,660
Net Unsupported/(Supported) Budget	\$ (4,614,712)	\$ (4,100,099)	\$ (3,615,780)	\$ (3,613,780)	\$ (3,704,900)	\$ (3,383,260)
% Of Budget Supported By Program	322.3%	274.1%	218.5%	218.4%	226.2%	203.8%

Organizational Chart
PUBLIC WORKS DEPARTMENT
WASTEWATER DIVISION



JOB CLASS/TITLE	PAY GRADE	ADOPTED FY 22/23	ADOPTED FY 23/24	PROPOSED FY 24/25
Public Works Director	134	0.20	0.20	0.20
Public Works Assistant Director	131	0.20	0.20	0.20
Public Works Operations Supervisor	127	0.50	0.50	0.25
CIP and Special Projects Supervisor	127	0.00	0.00	0.25
Admin Services Manager	123	0.20	0.20	0.20
Sr. Lift Station Mechanic	121	1.00	1.00	1.00
Water/Wastewater Foreman	121	0.50	0.50	0.50
Public Works Program Coordinator	121	0.30	0.30	0.30
Lift Station Mechanic	120	2.00	2.00	2.00
Administrative Assistant	119	0.00	0.00	0.00
Utility Maintenance III	119	1.00	1.00	1.00
Utility Maintenance II	117	3.00	3.00	3.00
Total Division		8.90	8.90	8.90

CITY OF SAFETY HARBOR
ADOPTED FY 2024/2025 BUDGET

Fund: Water & Wastewater	Department: Non-Classified	Fund #: 041
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EXPENDITURE DETAIL

Acct #	Account Description	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Adjusted Budget 2023-24	Estimated Year End 2023-24	Adopted Budget 2024-25
Water & Wastewater Fixed Assets							
4090-500.69-00	Reclassify Account	(6,165,716)	(4,762,116)	-	-	-	-
	Total Water & Wastewater Fixed Assets	(6,165,716)	(4,762,116)	-	-	-	-
Non-Operating Expenses							
4094-500.71-01	Principal Payment	291	-	-	-	-	-
4094-500.72-01	Interest Payment	3,361	-	-	-	-	-
	Total Non-Operating Expenses	3,652	-	-	-	-	-
Internal Services							
4094-500.94-01	Administration Fee Reimb	225,060	107,230	139,240	139,240	139,240	139,240
4094-500.94-25	Engineering Fee Reimb.	315,160	175,630	-	-	-	-
4094-500.94-33	Fleet Maint. Reimb	65,390	93,530	84,690	84,690	84,690	84,690
4094-500.94-34	Bldg. Maint. Reimb	44,880	-	-	-	-	-
	Total Internal Services	650,490	376,390	223,930	223,930	223,930	223,930
Non-Operating Expenses							
4095-500.58-00	Depreciation Expense	2,240,474	2,388,065	2,000,000	2,000,000	2,000,000	2,500,000
	Total Non-Operating Expenses	2,240,474	2,388,065	2,000,000	2,000,000	2,000,000	2,500,000
Other Expenditures							
4095-500.72-50	Amortization Exp Bond Dis	-	-	-	-	-	-
4095-500.91-22	To Bank Of America Credit	151,550	113,010	113,010	113,010	113,010	292,805
4095-500.91-28	To Series 2018 Debt (Prop)	200,000	200,000	200,000	200,000	200,000	617,125
4095-500.91-48	Tsfr To W&SR&R Fund	2,050,000	2,401,100	2,409,080	2,409,080	2,409,080	2,409,080
	Total Other Expenditures	2,401,550	2,714,110	2,722,090	2,722,090	2,722,090	3,319,010
Non-Classified							
4099-500.99-01	Fund Reserve	-	-	16,217,260	16,171,760	31,866,515	29,696,315
	Total Non-Classified	-	-	16,217,260	16,171,760	31,866,515	29,696,315
Total Water & Wastewater Fund		\$ 5,165,086	\$ 7,262,582	\$ 29,275,170	\$ 29,527,487	\$ 44,649,020	\$ 44,759,285

FUND 043 - RECLAIMED WATER

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2021-22	2022-23	Budget 2023-24	Budget 2023-24	Year End 2023-24	Budget 2024-25
REVENUE DETAIL							
Miscellaneous Revenue							
4000-361.01-00	Investments	\$ 7,870	\$ -	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000
4000-361.50-00	Market Value Adj	(45,252)	-	-	-	-	-
	Total Miscellaneous Revenue	(37,382)	-	8,000	8,000	8,000	8,000
Miscellaneous Revenue							
4000-389.01-00	Balance Carryforward	-	-	714,950	714,950	717,310	725,310
	Total Miscellaneous Revenue	-	-	714,950	714,950	717,310	725,310
	Total Reclaimed Water Revenue	\$ (37,382)	\$ -	\$ 722,950	\$ 722,950	\$ 725,310	\$ 733,310

EXPENDITURE DETAIL

Non-Classified							
4035-500.99-01	Fund Reserve	-	-	722,950	722,950	725,310	733,310
	Total Non-Classified	-	-	722,950	722,950	725,310	733,310
	Total Reclaimed Water	\$ -	\$ -	\$ 722,950	\$ 722,950	\$ 725,310	\$ 733,310

FUND 047 - WASTEWATER DEVELOPMENT

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2021-22	2022-23	Budget 2023-24	Budget 2023-24	Year End 2023-24	Budget 2024-25
REVENUE DETAIL							
Charges For Services							
4000-343.09-90	Sewer Development Fees	\$ 5,500	\$ 1,600	\$ 1,000	\$ 1,000	\$ 5,900	\$ 10,000
	Total Charges For Services	5,500	1,600	1,000	1,000	5,900	10,000
Miscellaneous Revenue							
4000-361.01-00	Investments	10,329	-	8,500	8,500	8,500	-
4000-361.50-00	Market Value Adj	(59,565)	-	-	-	-	-
	Total Miscellaneous Revenue	(49,236)	-	8,500	8,500	8,500	-
Miscellaneous Revenue							
4000-389.01-00	Balance Carryforward	-	-	990,850	990,850	932,500	921,900
	Total Miscellaneous Revenue	-	-	990,850	990,850	932,500	921,900
	Total Wastewater Development Revenue	\$ (43,736)	\$ 1,600	\$ 1,000,350	\$ 1,000,350	\$ 946,900	\$ 931,900

EXPENDITURE DETAIL

Operating Expenses-535							
4036-500.52-95	Special Supplies - W&S	17,749	5,371	25,000	25,000	25,000	30,000
	Total Operating Expenses	17,749	5,371	25,000	25,000	25,000	30,000
Non-Classified-588							
4099-500.99-02	Reserved For Future Exp	-	-	975,350	975,350	921,900	901,900
	Total Non-Classified	-	-	975,350	975,350	921,900	901,900
	Total Wastewater Development Fund	\$ 17,749	\$ 5,371	\$ 1,000,350	\$ 1,000,350	\$ 946,900	\$ 931,900

CITY OF SAFETY HARBOR
ADOPTED FY 2024/2025 BUDGET

FUND 048 - WATER & WASTEWATER RENEWAL & REPLACEMENT

Acct #	Account Description	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Adjusted Budget 2023-24	Estimated Year End 2023-24	Adopted Budget 2024-25
REVENUE DETAIL							
Miscellaneous Revenue							
4000-361.01-00	Investments	\$ 155,884	\$ -	\$ 150,000	\$ 150,000	\$ 150,000	\$ 160,000
4000-361.50-00	Market Value Adj	(894,644)	-	-	-	-	-
	Total Miscellaneous Revenue	(738,760)	-	150,000	150,000	150,000	160,000
Miscellaneous Revenue							
4000-369.09-00	Miscellaneous Revenue	3,530	7,286	7,000	7,000	7,000	7,000
	Total Miscellaneous Revenue	3,530	7,286	7,000	7,000	7,000	7,000
Miscellaneous Revenue							
4000-381.01-00	Tsfr From General Fund	1,650,000	-	1,700,000	1,700,000	1,700,000	-
4000-381.41-00	Tsfr From W&S Revenue Fund	2,050,000	2,401,100	2,409,080	2,409,080	2,409,080	2,409,080
4000-389.01-00	Balance Carryforward	-	-	1,539,620	10,696,783	10,232,200	3,070,950
	Total Miscellaneous Revenue	3,700,000	2,401,100	5,648,700	14,805,863	14,341,280	5,480,030
Total Water & Wastewater Renewal & Replacement		\$ 2,964,770	\$ 2,408,386	\$ 5,805,700	\$ 14,962,863	\$ 14,498,280	\$ 5,647,030
EXPENDITURE DETAIL							
Water Operating Expenses							
4035-500.52-20	Equipment Parts	-	-	9,500	9,500	9,500	9,500
4035-500.52-95	Special Supplies - W&S	29,283	20,092	60,000	60,000	60,000	60,000
	Total Operating Expenses	29,283	20,092	69,500	69,500	69,500	69,500
Capital Expenses							
4035-500.63-00	Improv Other Than Bldgs	963,348	2,107,466	2,200,000	8,085,736	5,575,450	2,588,850
4035-500.64-40	Special Equipment	19,505	97,748	90,000	120,000	83,000	70,000
	Total Capital Expenses	982,853	2,205,214	2,290,000	8,205,736	5,658,450	2,658,850
Total Water		1,012,136	2,225,306	2,359,500	8,275,236	5,727,950	2,728,350
Wastewater Operating Expenses							
4036-500.46-20	Equipment Repairs	19,800	8,725	14,200	14,200	14,200	16,500
4036-500.52-20	Equipment Parts	5,536	1,466	12,000	12,000	12,000	12,000
4036-500.52-95	Special Supplies - W&S	2,212	1,065	20,000	20,000	20,000	25,000
	Total Operating Expenses	27,548	11,256	46,200	46,200	46,200	53,500
Capital Expenses							
4036-500.63-00	Improv Other Than Bldgs	4,980,617	2,273,436	2,400,000	5,641,427	5,653,180	2,425,000
4036-500.64-40	Special Equipment	29,963	30,488	-	-	-	-
	Total Capital Expenses	5,010,580	2,303,924	2,400,000	5,641,427	5,653,180	2,425,000
Total Wastewater		5,038,128	2,315,180	2,446,200	5,687,627	5,699,380	2,478,500
Non-Classified							
4099-500.99-02	Reserved For Future Exp	-	-	1,000,000	1,000,000	3,070,950	440,180
	Total Non-Classified	-	-	1,000,000	1,000,000	3,070,950	440,180
Total Water & Wastewater Renewal & Replacement		\$ 6,050,264	\$ 4,540,486	\$ 5,805,700	\$ 14,962,863	\$ 14,498,280	\$ 5,647,030

CITY OF SAFETY HARBOR
ADOPTED FY 2024/2025 BUDGET

FUND 077 - WASTEWATER ASSESSMENT

Acct #	Account Description	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Adjusted Budget 2023-24	Estimated Year End 2023-24	Adopted Budget 2024-25
REVENUE DETAIL							
Miscellaneous Revenue							
4000-363.36-00	Interest Wastewater Assessment	\$ 810	\$ (809)	\$ -	\$ -	\$ -	\$ -
4000-389.01-00	Balance Carryforward	-	-	25,440	25,440	25,440	-
	Total Miscellaneous Revenue	810	(809)	25,440	25,440	25,440	-
	Total Wastewater Assessment Revenue	\$ 810	\$ (809)	\$ 25,440	\$ 25,440	\$ 25,440	\$ -

EXPENDITURE DETAIL							
Non-Classified							
4095-500.99-01	Fund Reserve	-	-	25,440	25,440	25,440	-
	Total Non-Classified	-	-	25,440	25,440	25,440	-
	Total Wastewater Assessment	\$ -	\$ -	\$ 25,440	\$ 25,440	\$ 25,440	\$ -

Public Works Department Sanitation Division

The Sanitation Division encompasses five programs: Residential Service, Commercial Dumpster Service, Curbside Recycling Service, Drop-off Recycling Sites and Special Pick-up Service. The Division collects an average of **8,187** tons of residential garbage a year. Approximately **348** tons of yard waste is hauled and processed. The commercial dumpster service collects approximately **3,549** tons of garbage and **241** tons of recycling per year. All the City's apartments and townhomes are also collected by our commercial routes. These businesses and communities all vary in service from once per week to five days a week collecting either 2-yard, 4-yard, 6-yard, or 8-yard dumpsters. The Curbside Recycling Service is collected once a week in 64-gallon automated collection



recycling containers. The program collected **1,253** tons of newspaper, mixed paper, all plastics, aluminum/steel cans, glass, and cardboard. The apartment complexes receive the same service but are collected in larger containers/dumpsters. There are two drop off recycling sites in Safety Harbor where residents can drop off newspaper, mixed paper, cardboard, aluminum/tin cans, glass, and #1-7 plastic containers. These sites contained a total of **129** tons of recycling. The Special Pick-up Service provides collection to the community for services that do not fall under the curbside collection requirements. These services entail an additional cost to the residents for the services provided. These include large amounts of yard waste collection, trash collection, clean up dumpster services and appliance collections.

Current and Prior Year Accomplishments

Since COVID-19 began in 2020, staffing and equipment shortages have continued to be a challenge for solid waste collection across the Country. City staff are continuing to evaluate collection methods and implemented program changes for efficiency and improving service.

Fiscal Year 2025 Goals

Our goal for FY24/25 is to continue improving the recycling and sanitation program to look for ways to improve collection and increase customer satisfaction. Recycling participation will continue to be monitored to target areas for increased tonnages and participation.



Long-Term Vision and Future Financial Impact

The Division will continue to provide, reliable service to the residential and commercial customers. The staff will continue to encourage recycling throughout the City to continue to increase revenue generated from commodities collected, increase landfill diversion and to cut operational costs.

SANITATION PERFORMANCE INDICATORS

FUND: 044 DEPARTMENT: 4532

	Actual 2021-22	Actual 2022-23	Estimated 2023-24	Proposed 2024-25
Jurisdiction Data				
Population	18,028	18,034	18,048	18,060
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	182.61	184.72	188.54	189.74
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 2,229,179	\$ 2,400,794	\$ 2,836,620	\$ 3,047,950
Total # of Full Time Equivalent Employees	20.35	20.40	20.40	20.40
Total # of Collection Vehicles Used	21	21	21	21
Solid Waste Outputs				
Tons of Refuse Collected	11,464	12,000	12,000	12,000
# of Trips to Resource Facility Commercial	475	460	475	475
# of Trips to Resource Facility Residential	956	1,100	1,100	1,100
Total # of All Trips	1,431	1,500	1,500	1,500
# of Commercial Dumpster Specials	47	25	40	40
# of Temporary Dumpsters Serviced	321	150	200	200
Recycling				
Tons of Material Collected COMMERCIALY	258	200	200	200
Tons of Material Collected Curbside	1,380	1,200	1,200	1,200
Tons of Material Collected at Drop Off Sites	139	125	125	125
Total of Yard Waste Collected in Tons	718	600	500	500
Scrap Metal Collected in Tons	36	30	30	30
Efficiency				
O&M Cost per Ton	\$ 194.45	\$ 200.07	\$ 236.39	\$ 254.00
O&M Cost per Capita	\$ 123.65	\$ 133.13	\$ 157.17	\$ 168.77
O&M Cost per Full Time Equiv. Employee	\$ 109,542	\$ 117,686	\$ 139,050	\$ 149,409
Per Capita per Full Time Equiv. Employee	886	884	885	885

CITY OF SAFETY HARBOR
ADOPTED FY 2024/2025 BUDGET

FUND 044 - SANITATION

Acct #	Account Description	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Adjusted Budget 2023-24	Estimated Year End 2023-24	Adopted Budget 2024-25
REVENUE DETAIL							
Permits, Fees & Special Assessments							
4500-323.07-00	Solid Waste Franchise Fee	\$ 58,594	\$ 60,754	\$ 65,950	\$ 65,950	\$ 65,950	\$ 48,650
	Total Permits, Fees & Special Assessments	58,594	60,754	65,950	65,950	65,950	48,650
Intergovernmental							
4500-334.20-00	Local Grants	12,525	12,238	12,000	12,000	12,000	12,000
	Total Intergovernmental	12,525	12,238	12,000	12,000	12,000	12,000
Charges For Services							
4500-343.09-70	Industrial Surcharge	1,125	125	250	250	1,000	1,000
4500-343.40-10	Sanitation/Refuse Charges	3,537,275	3,754,764	3,733,750	3,733,750	3,733,750	3,828,980
	Total Charges For Services	3,538,400	3,754,889	3,734,000	3,734,000	3,734,750	3,829,980
Miscellaneous Revenue							
4500-361.01-00	Investments	40,825	-	35,000	35,000	35,000	40,000
4500-361.50-00	Market Value Adj	(238,888)	-	-	-	-	-
4500-364.01-10	Gain/Loss From Sale/Disp	50,554	9,990	40,000	40,000	40,000	35,000
4500-365.01-00	Scrap Sales	-	-	-	-	-	-
4500-365.09-10	Recycling Sales	7,052	69,040	8,500	8,500	9,600	9,600
4500-369.02-00	Claims/Insur Settlements	-	10,872	-	-	-	-
4500-369.09-00	Other Misc Revenue	-	25	-	-	-	-
	Total Miscellaneous Revenue	(140,457)	89,927	83,500	83,500	84,600	84,600
Interfund Transfers In							
4500-381.01-00	T fr From General Fund	16,580	42,740	-	-	-	-
	Total Interfund Transfers In	16,580	42,740	-	-	-	-
Miscellaneous Revenue							
4500-389.01-00	Balance Carryforward	-	-	3,988,750	4,391,176	5,537,580	5,257,830
	Total Miscellaneous Revenue	-	-	3,988,750	4,391,176	5,537,580	5,257,830
	Total Sanitation Revenue	\$ 3,485,642	\$ 3,960,548	\$ 7,884,200	\$ 8,286,626	\$ 9,434,880	\$ 9,233,060

CITY OF SAFETY HARBOR
ADOPTED FY 2024/2025 BUDGET

Fund: Sanitation	Department: Sanitation	Fund #: 044
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EXPENDITURE DETAIL

Acct #	Account Description	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Adjusted Budget 2023-24	Estimated Year End 2023-24	Adopted Budget 2024-25
Personnel Services							
4532-500.12-01	Salaries & Wages	\$ 705,300	\$ 743,550	\$ 928,890	\$ 928,890	\$ 767,950	\$ 959,720
4532-500.12-04	Holiday Wages	116	-	-	-	-	-
4532-500.12-10	Reg Wages-Temporary Empl	36,197	62,548	50,000	50,000	50,000	50,000
4532-500.14-00	Overtime-Time & One Half	29,313	43,665	28,500	28,500	35,000	30,000
4532-500.15-10	Incentive Pay	15,000	30,750	10,800	10,800	2,000	10,800
4532-500.16-00	Compensated Annual Leave	(14,031)	393	-	-	-	-
4532-500.17-00	Compensated Sick Leave	1,950	(9,052)	-	-	-	-
	Salaries & Wages Sub-Total	773,845	871,854	1,018,190	1,018,190	854,950	1,050,520
4532-500.21-00	Fica Taxes	54,193	60,870	73,540	73,540	73,540	75,890
4532-500.22-00	Retirement	12,980	85,615	89,830	89,830	89,830	89,960
4532-500.23-00	Life & Health Insurance	245,817	213,384	331,770	331,770	210,750	337,460
4532-500.24-00	Workers Comp Insurance	55,678	57,827	61,000	61,000	61,000	67,000
4532-500.26-00	OPEB	(8,839)	-	-	-	-	-
	Benefits Sub-Total	359,829	417,696	556,140	556,140	435,120	570,310
	Total Personnel Services	1,133,674	1,289,550	1,574,330	1,574,330	1,290,070	1,620,830
Operating Expenses							
4532-500.32-10	Auditing & Accounting	4,866	4,006	4,400	6,608	4,400	4,850
4532-500.34-60	Uniform Rental & Laundry	-	-	-	-	-	-
4532-500.34-80	Landfill Fees	544,505	569,038	650,000	650,000	600,000	660,000
4532-500.34-81	Recycling Fees	129,152	187,050	181,000	181,000	196,000	196,000
4532-500.34-90	Other Fees/Contracts	3,333	1,981	2,360	2,360	2,360	32,460
4532-500.40-01	Employee Travel	-	505	980	980	980	980
4532-500.40-30	Cell Phone Allowance	-	-	-	-	-	-
4532-500.41-00	Communication Services	3,091	3,161	3,370	3,370	3,370	4,210
4532-500.43-00	Utilities	4,859	5,546	5,830	5,830	5,200	5,200
4532-500.44-00	Rental & Leases	995	301	1,310	1,310	950	1,000
4532-500.45-00	General Liability Insur	142,188	170,042	207,180	207,180	207,180	227,000
4532-500.46-01	Bldg & Grounds Maintenance	13,063	3,208	2,230	2,425	2,230	3,530
4532-500.46-10	Outside Vehicle Repairs	26,334	22,800	40,000	40,000	40,000	40,000
4532-500.46-20	Equipment Repairs	15,175	8,474	15,000	15,000	15,000	15,000
4532-500.46-40	Maintenance Contracts	378	362	600	600	600	600
4532-500.46-90	Special Services	1,191	1,191	1,400	1,400	1,200	1,520
4532-500.47-00	Printing & Binding	1,000	509	1,200	1,200	800	1,200
4532-500.49-30	Other Current Charges	731	801	2,910	2,910	2,910	3,430
4532-500.49-34	Grant Expenditures	12,072	12,530	12,530	12,530	12,530	12,530

CITY OF SAFETY HARBOR
ADOPTED FY 2024/2025 BUDGET

Fund: Sanitation	Department: Sanitation	Fund #: 044
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EXPENDITURE DETAIL

Acct #	Account Description	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Adjusted Budget 2023-24	Estimated Year End 2023-24	Adopted Budget 2024-25
4532-500.51-10	Office Supplies-General	427	328	800	800	800	800
4532-500.51-11	Non-Capital Office Equip	1,450	-	500	500	500	3,500
4532-500.52-01	Gas	788	810	860	860	700	770
4532-500.52-02	Diesel	136,999	143,183	157,500	157,500	130,000	128,000
4532-500.52-03	Oil & Other Lubricants	11,384	21,299	6,900	6,900	6,900	6,900
4532-500.52-10	Vehicle Parts	39,096	37,575	40,000	40,000	40,000	40,000
4532-500.52-20	Equipment Parts	21,289	14,711	18,000	18,000	18,000	18,000
4532-500.52-30	Small Tools & Supplies	247	818	2,500	2,500	2,500	2,500
4532-500.52-41	Housekeeping Supplies	490	358	700	700	700	770
4532-500.52-50	Chemicals	661	309	1,500	1,500	850	1,500
4532-500.52-70	Special Clothing/Uniforms	3,881	4,985	13,360	13,360	11,360	13,360
4532-500.52-80	Tires & Tubes	31,082	27,672	30,000	30,000	30,000	30,000
4532-500.52-90	Special Supplies	42,300	29,947	58,650	67,604	58,650	50,650
4532-500.52-93	Safety Supplies	1,765	2,158	2,700	2,700	2,700	2,700
4532-500.54-20	Memberships & Dues	395	646	700	700	650	700
4532-500.54-30	Educational Costs	1,053	2,515	6,650	6,650	5,650	6,850
Total Operating Expenses		1,196,240	1,278,819	1,473,620	1,484,977	1,405,670	1,516,510
Capital Expenses							
4532-500.64-01	Automotive Equipment	498,673	206,371	455,000	846,519	780,520	860,000
4532-500.64-40	Special Equipment	32,959	4,775	50,000	50,000	-	55,000
Total Capital Expenses		531,632	211,146	505,000	896,519	780,520	915,000
Total Sanitation		\$ 2,861,546	\$ 2,779,515	\$ 3,552,950	\$ 3,955,826	\$ 3,476,260	\$ 4,052,340

FUNDING SOURCE

Program Expenditure Budget	\$ 2,329,914	\$ 2,568,369	\$ 3,047,950	\$ 3,059,307	\$ 2,695,740	\$ 3,137,340
Less Revenues Generated:						
313 Franchise Fees	58,594	60,754	65,950	65,950	65,950	48,650
334 Local Grants	12,525	12,238	12,000	12,000	12,000	12,000
343 Physical Environment	3,538,400	3,754,889	3,734,000	3,734,000	3,734,750	3,829,980
Net Unsupported/(Supported) Budget	\$ (1,279,605)	\$ (1,259,512)	\$ (764,000)	\$ (752,643)	\$ (1,116,960)	\$ (753,290)
% Of Budget Supported By Program	154.9%	149.0%	125.1%	124.6%	141.4%	124.0%

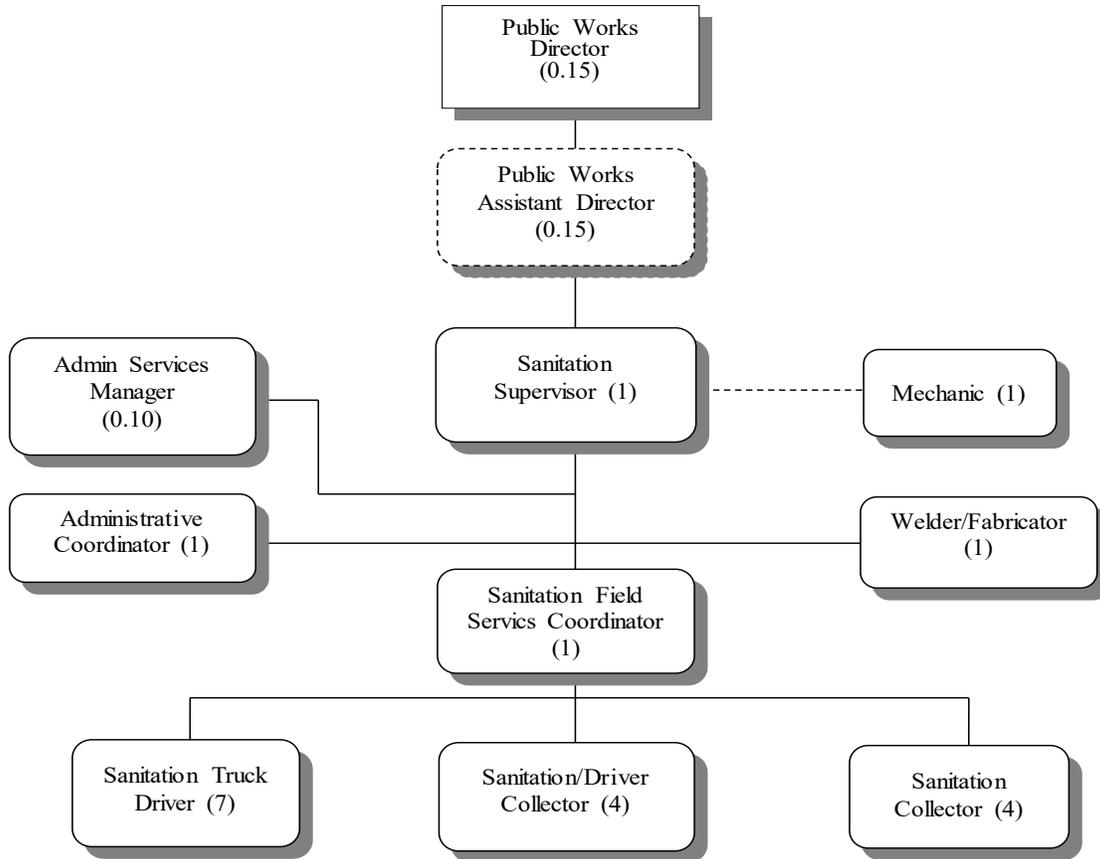
CITY OF SAFETY HARBOR
ADOPTED FY 2024/2025 BUDGET

Fund: Sanitation	Department: Sanitation	Fund #: 044
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EXPENDITURE DETAIL

Acct #	Account Description	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Adjusted Budget 2023-24	Estimated Year End 2023-24	Adopted Budget 2024-25
Sanitation Fixed Assets							
4590-500.69-00	Reclassify Account	(531,632)	(211,146)	-	-	-	-
	Total Sanitation Fixed Assets	(531,632)	(211,146)	-	-	-	-
Internal Services							
4594-500.94-01	Administration Fee Reimb	135,770	53,060	68,580	68,580	68,580	68,580
4594-500.94-16	Data Processing Fee Reimb	13,070	13,140	12,710	12,710	12,710	12,710
4594-500.94-33	Fleet Maint. Reimb	55,490	63,030	69,500	69,500	69,500	69,500
4594-500.94-34	Bldg. Maint. Reimb	9,360	-	-	-	-	-
	Total Internal Services	213,690	129,230	150,790	150,790	150,790	150,790
Non-Operating Expenses							
4595-500.58-00	Depreciation Expense	638,141	568,801	550,000	550,000	550,000	650,000
	Total Non-Operating Expenses	638,141	568,801	550,000	550,000	550,000	650,000
Other Expenditures							
4595-500.91-22	To Bank Of America Note	4,800	-	-	-	-	36,488
	Total Other Expenditures	4,800	-	-	-	-	36,488
Non-Classified							
4599-500.99-01	Fund Reserve	-	-	3,630,460	3,630,010	5,257,830	4,343,892
	Total Non-Classified	-	-	3,630,460	3,630,010	5,257,830	4,343,892
	Total Sanitation Fund	\$ 3,186,545	\$ 3,266,400	\$ 7,884,200	\$ 8,286,626	\$ 9,434,880	\$ 9,233,060

Organizational Chart
PUBLIC WORKS DEPARTMENT
SANITATION DIVISION



JOB CLASS/TITLE	PAY GRADE	ADOPTED FY 22/23	ADOPTED FY 23/24	PROPOSED FY 24/25
Public Works Director	134	0.15	0.15	0.15
Public Works Assistant Director	131	0.15	0.15	0.15
Sanitation Supervisor	127	1.00	1.00	1.00
Admin Services Manager	123	0.10	0.10	0.10
Administrative Coordinator	121	1.00	1.00	1.00
Sanitation Foreman	121	1.00	1.00	0.00
Sanitation Field Services Coordinator	121	0.00	0.00	1.00
Welder/Fabricator	119	1.00	1.00	1.00
Mechanic	119	1.00	1.00	1.00
Administrative Assistant	119	0.00	0.00	0.00
Sanitation Truck Driver	118	7.00	7.00	7.00
Sanitation Driver/Collector	116	4.00	4.00	4.00
Sanitation Collector	115	4.00	4.00	4.00
Total Division		20.40	20.40	20.40





CITY OF SAFETY HARBOR
ADOPTED FY 2024/2025 BUDGET

<i>City of Safety Harbor Pay Plan - General</i>			
<u>Pay Grade</u>	<u>Classification</u>	<u>Minimum</u>	<u>Maximum</u>
114	Group Leader Lifeguard On-Call Leisure Services Summer Leisure Services Swim Instructor	\$ 14.28 \$ 29,702.40	\$ 21.55 \$ 44,819.01
115	Custodian Library Assistant I Meter Reader Parks Worker I Recreation Leader I Sanitation Collector Site Beautification Technician Streets/Stormwater Maintenance I	\$ 15.00 \$ 31,200.00	\$ 23.02 \$ 47,882.64
116	Customer Service Representative Horticulture Worker II Library Assistant II (PT) Parks Worker II Permit Technician Recreation Leader II Sanitation Driver/Collector Staff Assistant (PT) Tradesworker II	\$ 15.52 \$ 32,281.60	\$ 23.75 \$ 49,403.74
117	Bus Driver Community Development Specialist Sr. Customer Service Representative Sr. Meter Reader Streets/Stormwater Maintenance II Utilities Maintenance II Utility Billing Specialist	\$ 16.18 \$ 33,654.40	\$ 24.97 \$ 51,931.78
118	Accounting Assistant Senior Permit Technician Water Quality Control Technician	\$ 16.88 \$ 35,110.40	\$ 26.20 \$ 54,502.66
119	Administrative Assistant Horticulture Worker III Mechanic Parks Worker III Sanitation Truck Driver Streets Stormwater Maintenance III Trades Worker III Utility Maintenance III	\$ 17.61 \$ 36,628.80	\$ 27.49 \$ 57,180.66
120	Lift Station Mechanic Welder/Fabricator	\$ 18.38 \$ 38,230.40	\$ 28.88 \$ 60,072.90
121	Administrative Coordinator Circulation Supervisor Communications Coordinator Field Inspector/GIS Analyst Fire Service Specialist Human Resources Specialist Library Technical Specialist Plans Examiner/Field Inspector Public Works Program Coordinator Recreation Program Coordinator Sanitation Foreman Senior Mechanic Streets/Stormwater Foreman Summer Recreation Program Coordinator Water/Wastewater Foreman	\$ 19.17 \$ 39,873.60	\$ 30.33 \$ 63,093.68

CITY OF SAFETY HARBOR
ADOPTED FY 2024/2025 BUDGET

<i>City of Safety Harbor Pay Plan - General</i>			
<u>Pay Grade</u>	<u>Classification</u>	<u>Minimum</u>	<u>Maximum</u>
122	Accountant	\$ 19.53	\$ 31.82
	Librarian I	\$ 40,622.40	\$ 66,178.74
123	Accounts Payable Supervisor	\$ 20.42	\$ 33.41
	Administrative Services Manager	\$ 42,473.60	\$ 69,499.46
	Payroll and Benefits Specialist		
	Recreation Program Supervisor		
	Special Events Supervisor		
124	City Arborist	\$ 20.84	\$ 35.11
	Librarian II	\$ 43,347.20	\$ 73,034.42
125	Accountant/Budget Analyst	\$ 21.82	\$ 36.85
	Building Maintenance Operations Manager	\$ 45,385.60	\$ 76,655.07
	Building Plans Examiner/Inspector		
	Civil Designer II		
	Information Technology Specialist		
	Parks Operations Manager		
	Recreation Facilities Manager Utility Billing Manager		
126	Reserved	\$ 22.71	\$ 38.69
		\$ 47,236.80	\$ 80,468.54
127	Communications Manager	\$ 23.83	\$ 40.63
	Community Compliance Manager	\$ 49,566.40	\$ 84,517.68
	Community Planner/GIS Analyst		
	Engineer		
	Fleet Maintenance Supervisor		
	Floodplain Coordinator		
	Sanitation Supervisor		
	Streets/Stormwater Supervisor		
	Systems & Network Support Analyst Water/Wastewater Supervisor		
128	Information Technology Manager	\$ 25.02	\$ 42.64
		\$ 52,041.60	\$ 88,695.36
129	Building Manager	\$ 26.25	\$ 44.78
	Maintenance Superintendent	\$ 54,600.00	\$ 93,151.55
	Recreation Superintendent		
130	City Clerk	\$ 28.41	\$ 48.42
	Fire Marshal	\$ 59,092.80	\$ 100,714.22
131	Assistant Community Development Director	\$ 29.84	\$ 50.84
	Assistant Finance Director	\$ 62,067.20	\$ 105,748.86
	Assistant Public Works Director		
132	Human Resources Director	\$ 34.80	\$ 59.73
	Library Director	\$ 72,384.00	\$ 124,237.78
133	Community Development Director	\$ 36.75	\$ 62.74
	Finance Director	\$ 76,440.00	\$ 130,493.58
	Fire Chief		
	Leisure Services Director		
134	City Engineer	\$ 38.56	\$ 65.87
	Public Works Director	\$ 80,204.80	\$ 137,006.48
F28	District Chief (2912 hours)	\$ 21.32	\$ 36.32
		\$ 62,083.84	\$ 105,757.43
F28	District Chief (2080 hours)	\$ 29.85	\$ 50.85
		\$ 60,861.00	\$ 105,770.29
Contract	City Manager	No Range	

CITY OF SAFETY HARBOR
 ADOPTED FY 2024/2025 BUDGET

<u>Pay Grade</u>	<u>Classification</u>	<u>Minimum</u>	<u>Maximum</u>
F2	* Firefighter/EMT (2912 hours)	\$ 16.90 \$ 49,221.50	\$ 24.71 \$ 71,959.11
F3	* Firefighter/Paramedic (2912 hours)	\$ 19.30 \$ 56,197.12	\$ 28.50 \$ 82,991.65
O1	* Captain/ EMT (2912 hours)	\$ 23.59 \$ 68,696.41	\$ 30.53 \$ 88,889.61
O2	* Captain/ Paramedic (2912 hours)	\$ 24.70 \$ 71,921.86	\$ 32.34 \$ 94,178.35
O3	Fire Inspector (2080 hours)	\$ 27.36 \$ 56,905.00	\$ 35.41 \$ 73,652.80

CITY OF SAFETY HARBOR
ADOPTED FY 2024/2025 BUDGET

Budgeted Personnel - Full-Time, Part-Time, On-call and Seasonal

	FY21 Adopted			FY22 Adopted			FY23 Adopted			FY24 Proposed			FY25 Proposed			Change	
	Full Time	All Other	Total FTE's	Full Time	All Other	Total FTE's	Full Time	All Other	Total FTE's	Full Time	All Other	Total FTE's	Full Time	All Other	Total FTE's	FT	PT
<u>Governmental</u>																	
City Manager	1.45	0.35	1.80	1.65	-	1.65	1.40	0.35	1.75	1.40	0.35	1.75	1.90	-	1.90	0.50	(0.35)
City Clerk	1.00	0.20	1.20	1.75	-	1.75	1.00	0.35	1.35	1.00	0.35	1.35	1.50	-	1.50	0.50	(0.35)
Human Resources	2.50	-	2.50	2.50	-	2.50	3.00	-	3.00	4.00	-	4.00	4.00	-	4.00	-	-
Finance	3.00	-	3.00	3.00	-	3.00	3.00	-	3.00	3.00	-	3.00	3.00	-	3.00	-	-
Planning*	3.30	0.06	3.36	3.30	0.06	3.36	4.30	-	4.30	3.30	-	3.30	3.30	-	3.30	-	-
Building Department	6.00	0.63	6.63	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00	-	-
Fire Control & EMS	30.50	-	30.50	30.50	-	30.50	30.50	-	30.50	31.00	0.50	31.50	31.00	0.50	31.50	-	-
Engineering	4.50	-	4.50	4.50	-	4.50	4.50	-	4.50	4.50	-	4.50	4.50	-	4.50	-	-
Streets	9.75	-	9.75	9.75	-	9.75	9.75	-	9.75	9.75	-	9.75	11.75	-	11.75	2.00	-
Fleet Maintenance	3.15	-	3.15	3.15	-	3.15	3.15	-	3.15	3.15	-	3.15	3.15	-	3.15	-	-
Building Maintenance*	5.30	0.70	6.00	5.30	0.70	6.00	5.30	0.95	6.25	5.30	0.95	6.25	5.30	0.95	6.25	-	-
Library	9.00	7.77	16.77	11.00	5.11	16.11	12.00	3.93	15.93	11.00	4.75	15.75	11.00	4.75	15.75	-	-
Recreation*	13.80	14.16	27.96	13.80	14.04	27.84	13.80	13.94	27.74	13.80	14.94	28.74	13.80	14.94	28.74	-	-
Parks*	12.30	1.82	14.12	12.30	1.70	14.00	12.30	2.70	15.00	14.30	2.70	17.00	14.30	2.70	17.00	-	-
Subtotal General Fund	105.55	25.69	131.24	106.50	21.61	128.11	108.00	22.22	130.22	109.50	24.54	134.04	112.50	23.84	136.34	3.00	(0.70)
Marina	0.10	-	0.10	0.10	-	0.10	0.10	-	0.10	0.10	-	0.10	0.10	-	0.10	-	-
CRA	0.30	-	0.30	0.30	-	0.30	0.30	-	0.30	0.30	-	0.30	0.30	-	0.30	-	-
Total Governmental	105.95	25.69	131.64	106.90	21.61	128.51	108.40	22.22	130.62	109.90	24.54	134.44	112.90	23.84	136.74	3.00	(0.70)
<u>Enterprise</u>																	
Water & Sewer Finance	9.00	-	9.00	9.00	-	9.00	9.00	-	9.00	9.00	-	9.00	9.00	-	9.00	-	-
Information Technology	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00	-	-
Water	5.90	-	5.90	5.90	-	5.90	5.90	-	5.90	5.90	-	5.90	5.90	-	5.90	-	-
Wastewater	8.90	-	8.90	8.90	-	8.90	8.90	-	8.90	8.90	-	8.90	8.90	-	8.90	-	-
Subtotal Water & Wastewater	27.80	-	27.80	-	-												
Stormwater	5.90	-	5.90	5.90	-	5.90	5.90	-	5.90	5.90	-	5.90	5.90	-	5.90	-	-
Sanitation	20.35	-	20.35	20.40	-	20.40	20.40	-	20.40	20.40	-	20.40	20.40	-	20.40	-	-
Total Enterprise	54.05	-	54.05	54.10	-	54.10	-	-									
Total Citywide	160.00	25.69	185.69	161.00	21.61	182.61	162.50	22.22	184.72	164.00	24.54	188.54	167.00	23.84	190.84	3.00	(0.70)

* The All Other column includes on-call and seasonal positions which vary throughout the year and are not FTE's required to be authorized by the City Commission.

GLOSSARY

Ad Valorem Taxes - Real estate and personal property taxes. Webster's New World Dictionary as "in proportion to the value of the property" defines ad Valorem. Local Governments set the levy.

Adjusted Final Millage - Under Florida law, the actual tax rate levied by a local government when tax bills are issued. The rate is adjusted for corrected errors in property assessments for tax purposes and for changes in assessments made by property appraisal adjustment boards in each county. Usually, such charges are very slight, and the adjusted millage sometimes does not change from the levy set by the taxing agency.

Adopted Millage - The tax rate certified to a property appraiser by each taxing agency within a county. Adopted millage is to be sent to an appraiser within 30 days after a county's tax roll is certified by the State Department of Revenue and is listed on notices sent to property owners. No taxing agency may approve a levy that is larger than the one it originally adopted.

Aggregate Millage Rate - The sum of all property tax levies imposed by the governing body of a county. State law limits the aggregate rate for a county or municipality to \$10 per \$1000 worth of assessed taxable value.

Assessment - The value for the tax purposes determined by the property appraiser for a given piece of real property or personal property.

Balance Forward, Transfers and Other - Amounts received by the City which are not additions to the assets of the government as a whole, although they may be to the receiving fund. These items include inter-fund transfers, inter-fund reimbursements, except the receipts of an internal service fund. Also, includes fund balances carried over from the previous year.

Budget - The document that details how much revenue is expected and how it will be spent during a year.

Capital Improvement - Land, buildings, structures and all facilities other than buildings, traffic lights, machinery, equipment, automobiles, etc., with a unit cost in excess of \$5,000 and a useful life of one or more years.

Capital Outlay - Outlays for the acquisition of or addition to fixed assets. The cost of acquiring land, buildings, equipment, furnishings etc. (See Capital Improvement).

Charges for Services - This series of accounts includes all revenues stemming from charges for current services excluding revenues of internal service funds.

CIP - Acronym for "Capital Improvement Program".

Contingency - Funds that are earmarked for a specific purpose and may be used for emergency expenses or to make up cost overruns during a budget period.

CRA - Acronym for "Community Redevelopment Agency".

Culture and Recreation - The cost of providing and maintaining cultural and recreational facilities and activities for the benefit of citizens and visitors.

Current Ad Valorem Taxes - Property taxes computed as a percentage of the value of the real property or personal property.

Debt Service - The expense of retiring such debts as loans and bond issues.

DEP - Acronym for "Department of Environmental Protection".

Depreciation - The periodic expiration of a plant asset's useful life. There are several methods for computing depreciation. Straight line, which is the most common, divides the value of the asset at acquisition by its estimated useful life. This amount is then charged to expense until the asset is written off. Depreciation is a requirement in proprietary type funds such as enterprises and internal service funds. (It is not used in any other funds, except to establish insurance values, since assets are recorded only in a general grouping.) Depreciation is a non-cash expense; however, it should be budgeted in proprietary funds

to ensure that there is sufficient revenue being collected from rates to cover the expense. Most bond rate covenants require that all operating and maintenance expenses (including depreciation) be covered by revenue from rates.

Economic Environment - The cost of providing services that develop and improve the economic condition of the community and its citizens.

EMS - Acronym for “Emergency Medical Service”.

ERU - Acronym for “Equivalent Residential Unit”.

Exempt, Exemption, Non-Exempt - Amounts that state law determines should be deducted from the assessed values of property for tax purposes. Tax rates are applied to the balance, which is called the non-exempt portion of the assessment. Florida law provides for several different property tax exemptions, including homestead, widow/widower, disabled veteran, disability, and low-income senior exemptions. Homestead exemption is a reduction of up to \$50,000 from the assessed value of your home. The first \$25,000 of value is entirely exempt from taxes. The second \$25,000 is exempted from the assessed value between \$50,000 and \$75,000 and does not apply to school taxes. Eligible homeowners must apply for the exemptions by March 1st each year.

Expenditure - Decreases in (uses of) financial resources other than through interfund transfers.

Expense - A use of financial resources, denoted by its use in the proprietary funds, which are accounted for on a basis consistent with the business accounting model (full accrual basis).

FEMA - Acronym for “Federal Emergency Management Agency”.

Final Millage - The tax rate adopted at the second public budget hearing of a taxing agency.

Fines and Forfeitures - This group of accounts includes revenues received from fines and penalties imposed for the commission of statutory offenses, violations of lawful administrative rules and regulations, and for neglect of official duty. Forfeits include revenues resulting from confiscation of deposits or bonds held as performance guarantees.

Fiscal Year - The budget year which runs from October 1st through September 30th.

FS - Acronym for “Fire Station”.

FTE - Acronym for “Full Time Equivalent”. The definition of FTE (full time equivalent) is the number of working hours that represents one full-time employee during a fixed time period, such as one month or one year. FTE simplifies work measurement by converting workload hours into the number of people required to complete that work.

Function - A major class or grouping of activities directed toward a common goal such as improvements to the public safety, improvement of the physical environment, etc. For the purposes utilized in budgetary analysis, the categories of functions have been established by the State of Florida and financial reports must be grouped according to those established functions.

Fund - A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

Fund Balance - Unspent funds that can be included as a source in the following year's budget.

FY - Acronym for “Fiscal Year”.

General Government - A major class of services provided by the legislative, judicial and administrative branches of City government. This classification encompasses the Board of City Commissioners, administration (including central service staff departments), auditing, property appraiser, tax collector, finance, legal, planning, judicial, and various other general government services.

Grants and Aids - Includes all grants, subsidies and contributions to other governmental agencies and private organizations excluding the transfers to agencies within the same governmental entity.

Indirect Costs - Cost associated with, but not directly attributable to, the providing of a product or service. There are usually costs incurred by other departments in the support of operating departments.

Infrastructure - Includes water and sewer lines, streets and roads, communications, drainage systems, and public facilities such as fire houses, parks, etc.

Interfund Transfers - Transfers among funds. These are utilized to track items for management purposes. They represent a "double counting" and, therefore, are subtracted when computing a "net" operating budget.

Inter-Governmental Revenues - This group of accounts includes all revenues received from federal, state and other local governmental sources in the form of grants, shared revenues and payments in lieu of taxes.

Internal Services - Those expenses incurred exclusively by internal service funds in providing goods and services to user departments or agencies.

Intra-Governmental Revenues - Those revenues derived from goods and services furnished by central service agencies of the City to other departments and funds.

IT - Acronym for "Information Technology".

Licenses, Permits, and Other Taxes - Revenue derived from the issuance of local licenses, permits and other taxes. Licenses include both professional and occupational licenses; permits consist of building and various other permits; other taxes consist of user type taxes, franchise fees and delinquent Ad Valorem taxes.

Mill - 1/1000 of one dollar; used in computing taxes by multiplying adopted millage rate per thousand, taxable value.

Miscellaneous Revenue - Revenue from sources not otherwise provided for in preceding categories. This includes interest earnings, rents and royalties, special assessments, sale and compensation for loss of fixed assets, sale of surplus materials and contributions from private sources.

Non-Operating - Includes all transfers between funds that do not represent operating expenditures.

Object Code - An account to which an expense or expenditure is recorded in order to accumulate and categorized the various types of payments that are made by government. These are normally grouped into Personal Services, Operating Capital and Other categories for budgetary analysis and financial reporting purposes. The State of Florida Uniform Accounting System mandates certain object codes.

Operating Costs - Also known as Operating and Maintenance costs, these are the expenses of day-to-day operations and exclude personal services and capital costs.

Operating Fund - Also called general fund. Usually, the operating fund is the major portion of a budget. It details the expenses of day-to-day operations.

Other Expenses or Expenditures - These include items of a non-expense or expenditure in nature such as reserves, transfers to other funds, depreciation and debt service.

Personal Property - Livestock, commercial equipment and furnishings, attachments to mobile homes, railroad cars and similar possessions that are taxable under state law.

Personal Services - Costs related to compensating employees including salaries, wages and benefit costs.

Physical Environment and Utilities - The cost of services provided by the City for the primary purpose of achieving a satisfactory living environment by controlling and utilizing elements of the environment.

Property Appraiser - Elected County official responsible for setting property valuations for tax purposes and preparing the annual tax roll.

PT - Acronym for “Part-Time”.

Public Safety - A major category of services provided by the City for the security of persons and property.

Real Property - Land and the buildings and other structures attached to it that are taxable under state law.

Revenue - An increase in (source of) fund financial resources other than from interfund transfers or debt issue proceeds.

Revenue Sharing - State money allocated to local governments.

Rolled Back Rate - That millage rate which, when multiplied times the tax rate roll, would yield the same amount of revenue for the taxing authority as was yielded by the millage rate levied in the previous year. In normal circumstances, as the tax roll rises by virtue of reassessment, the rolled back rate will be slightly lower than the previous year's millage levy. This reduced rate multiplied by the value of the new construction/annexations added to the roll during the year provides the only source of additional tax revenue if the rolled back is levied.

R&R - Acronym for “Renewal & Replacement”.

SWFWMD - Acronym for “Southwest Florida Water Management District”.

Tax Base - The total property valuations on which each taxing agency levies its tax rates.

Tax Roll - The certification of assessed/taxable values prepared by the Property Appraiser and presented to the taxing authority by July 1 (or later if an extension is granted by the State of Florida) of each year.

Tax Year - A calendar year from January 1st to December 31st. The tax roll for the current calendar year would be used in figuring the next year’s budget. The tax bills mailed November 1st represent the property taxes due for the next tax year.

Tentative Millage - The tax rate in the first public hearing of a taxing agency. Under state law, the agency may reduce, but not increase, the tentative millage during the second budget hearing.

Transfers, Reserves and Other - This is a basic account category to provide for disbursements that are not classified as expenditures.

Transportation - Costs of services provided by the City for the safe and adequate flow of vehicles, travelers and pedestrians.

Truth in Millage Law - Also called the TRIM BILL, a 1980 law that changed the budget process for local taxing agencies. It was designed to keep the public informed about the taxing intentions of the agencies.

Uniform Accounting System - The chart of accounts prescribed by the Office of the State Comptroller designed to standardize financial information to facilitate comparison and evaluation reports.

Voted Millage - Property tax levies authorized by voters within a taxing agency. Bond issues that are backed by property taxes are a common form of voted millage in the state. Such issues are called general obligation bonds.

SAFETY HARBOR, FLORIDA
CAPITAL IMPROVEMENT PROGRAM
FY 2024/25 – FY 2028/29



FY 2023/2024 – FY 2027/2028 CAPITAL IMPROVEMENT PROGRAM

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CITY OF SAFETY HARBOR
ADOPTED FY2024/2025 BUDGET



July 17, 2024

Citizens, Honorable Mayor and City Commission:

Pursuant to the City Code, the Adopted Capital Improvement Program (CIP) of the City of Safety Harbor for Fiscal Years 2024/2025 - 2028/2029 is hereby presented to the City Commission. The CIP budget is prepared in coordination with the Capital Improvement Element of the City's Comprehensive Plan, which is due annually in December.

The CIP includes all projects and equipment (with a useful life of ten or more years) that exceed \$25,000 as well as projects and equipment with fewer years of useful life that meet the criteria of capital improvements. Staff continues to include maps and pictures related to the projects in the CIP whenever possible. The CIP contains five-year summaries by project type, by fund and revenues by source. The revenue summary includes fund balance and carry-overs in the "other" category. Only new revenues are listed by source. A summary page is provided detailing each project. The summary sheet includes project location, description, justification, funding source and cost detail.

The Five-Year Capital Improvements Plan (CIP) for 2024/2025 - 2028/2029 is presented with funded projects totaling \$68,254,120 of which \$13,043,470 is planned for expenditure during the FY 2024/2025 Budget Year. Expenditures by category in FY 2024/2025 are: General Fund - \$132,950; Public Safety - \$29,000; Streets/Sidewalks - \$855,000; Capital Projects - \$3,036,670; Stormwater - \$2,073,000; Water & Wastewater - \$643,000; Sanitation - \$915,000; Water & Wastewater Replacement & Rehabilitation - \$5,033,850; Parkland - \$0; and Community Redevelopment Area - \$325,000.

All budgeted expenditures are balanced with estimated revenues. In preparing the CIP, all revenue sources were utilized and each fund was programmed in such a manner as to maximize the number of projects that could be implemented with available funding, manpower and other known constraints within the adopted fiscal year. If sufficient funding is not available, projects are either deferred to a later year, deleted, or unfunded, in which case staff seeks the availability of potential grant funding or alternate funding mechanisms. Some of the projects included in the capital plan are on-going maintenance, repair, and renewal projects that are funded on an annual basis. Management will work within current and future budgetary constraints. However, in order to satisfy full funding of all projects within the five-year CIP, a multitude of funding sources will be needed including Penny for Pinellas, State Revenue Sharing, State and Federal Grants, Enterprise Fund Revenue, Impact Fees, and CRA funds.

The following projects do not represent all capital expenditures, only CIP projects. Each department and Fund has recurring capital expenditures that do not meet the criteria to be a CIP project.

By formally adopting a five-year program and its first-year relationship to the budget, the Commission establishes a firm statement relative to upcoming City improvements. The Capital Program presents a legislative declaration of intent of future projects. The anticipated means of financing each project will be evaluated and discussed each year.

Respectfully submitted,

Josh Stefancic
City Manager (Interim)



FUNDING SOURCE DESCRIPTIONS

Stormwater Utility Fees: The City of Safety Harbor Commission adopted an ordinance effective November 1, 1991 establishing the Stormwater Utility Fee. On December 19, 2016 City Commission adopted a rate of \$8.50 per ERU (Equivalent Residential Unit) effective January 1, 2017, with a rate increase to \$10.00 effective October 1, 2017, increase to \$10.30 effective 10/1/2018, increase to \$10.61 effective 10/1/2019, and an increase to \$10.93 effective 10/1/2020. No rate increase planned for FY25.

Local Option Gas Tax: Pinellas County levied a tax on motor fuel in accordance with Florida Statute 336.025(1)(a). The State of Florida collects and remits the tax to Pinellas County and the City receives its proceeds according to the distribution formula in the Interlocal Agreement. Per the terms of the second amendment of the Interlocal Agreement approved October 5, 2015, the agreement expires on December 31, 2027. The funds are allocated 60% to the county and 40% to the municipalities. The City's allocation is .0257 of the 40%. These revenues are restricted to use for road or street improvements.

Penny for Pinellas: These revenues are the 1% sales tax first approved in Pinellas County by voter referendum in March 1997, effective for 10 years until January 2010. A referendum for another ten-year extension took place in 2007, effective until January 2021; and a referendum vote to extend the tax for an additional ten years through 2030 was approved November 7, 2017. The State of Florida Department of Revenue collects the tax and remits to Pinellas County. The City receives its distribution of 1.2282% in accordance with the Interlocal Agreement with Pinellas County. These revenues are restricted to use on Infrastructure and are referred to as "Penny for Pinellas".

Water and Wastewater Fund Revenues: These revenues are derived from regular charges for service to customers of the City's Water and Wastewater System. The current rate structure for water is a tiered water rate table adopted December 19, 2016 that provided for an annual 11.50 percent increase for five years beginning January 1, 2017. A new rate study completed in FY 2023 implemented the following changes:

- Decreasing residential wastewater tier cap from 15,000 gallons per month to 10,000 gallons per month as of January 1, 2023.
- Adjust commercial water tier structures as of January 1, 2023.
- Increase certain utility service charges on January 1, 2024.

Sewer Development Fee: This fee was established in 1978 by City ordinance. The fee for new residents is \$400.00 for the first water closet and \$100.00 for each additional water closet. These dollars are restricted for system expansion.

Parkland Dedication Fee: Parkland fees were established in 1990 for new residential units. The fee is \$315.00 per residence. The revenue is restricted to use for improvements of park facilities.

Sanitation Refuse Charges: These revenues are derived from regular charges for service to customers of the City's Sanitation system. Effective October 1, 2009, the monthly residential rate was \$22.32. These charges were not adjusted as a result of the comprehensive utility rate study adopted by City Commission December 19, 2016. However, an update to the 2016 rate study was conducted the last quarter of FY 2019 and the first quarter of FY 2020 in order to make a recommendation to the governing body for a rate increase. Effective 1/1/20 Sanitation rates increased to \$26.60, with an additional 6% yearly increases scheduled until FY 2024. The final increase from the study will go into effect 10/1/2023, bringing the Sanitation rate to \$33.58.

Other: Other sources of funding include grants from state and local governments, cooperative funds, balances forward (prior year available fund balance), interest earned on reserves and investments, debt proceeds and non-revenue transfers from other funds.



CITY OF SAFETY HARBOR
ADOPTED FY2023/2024 BUDGET

PROPOSED FY 2025-2029 CIP - SUMMARY BY YEAR

Project Name	Project #	Fund	Division	Account #	FY	FY	FY	FY	FY	Five Year Total
					2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	
FUNDED CIP PROJECTS										
GOVERNMENTAL FUNDS										
Library Books	Various1	General	Library	001-1055-500.66-01	50,100	-	-	-	-	50,100
Library Online/E-Content	Various2	General	Library	001-1055-500.66-03	33,300	-	-	-	-	33,300
Library Audio/Visual	Various3	General	Library	001-1055-500.66-05	9,650	-	-	-	-	9,650
Cabinet/Counter Replacement - Folly & Rigsby Playground Piece		General	Recreation	001-1056-500.63-00	25,000	-	-	-	-	25,000
New Entry Doors	MUSEUM	General	Recreation	001-1056-500.63-00	8,000	-	-	-	-	8,000
Interior/Exterior Security Cameras at Farnhouse	0FOLLY	General	Recreation	001-1056-500.64-40	6,900	-	-	-	-	6,900
Firefighter PPE Replacement	PSGR01	Public Safety	Fire	012-2022-500.64-40	29,000	-	-	-	-	29,000
Street Resurfacing Program	ST0013	Street Imprv	Streets	014-2031-500.63-00	750,000	-	750,000	-	750,000	2,250,000
Curb Replacement	ST0019	Street Imprv	Streets	014-2031-500.63-00	35,000	30,000	35,000	30,000	35,000	165,000
Citywide Brick Street Restoration	ST0028	Street Imprv	Streets	014-2031-500.63-00	20,000	20,000	20,000	20,000	20,000	100,000
Bridge Improvements	ST0031	Street Imprv	Streets	014-2031-500.63-00	-	-	-	-	350,000	350,000
Underdrain Repair/Replace Program	ST0034	Street Imprv	Streets	014-2031-500.63-00	50,000	30,000	50,000	-	50,000	180,000
City Hall Window Replacements	CHI003	Cap Imprv	General Govt	032-3020-500.63-00	-	-	-	200,000	-	200,000
Station 52 Garage Door System Replacement	PSI006	Cap Imprv	Fire	032-3022-500.63-00	-	-	-	-	45,000	45,000
Station 53 Garage Door System Replacement	PSI013	Cap Imprv	Fire	032-3022-500.63-00	-	-	-	61,900	-	61,900
Station 53 Roof Replacement	PSI015	Cap Imprv	Fire	032-3022-500.63-00	-	-	135,000	-	-	135,000
Station 53 Admin #2 AC Replacement	PSI016	Cap Imprv	Fire	032-3022-500.63-00	10,000	-	-	-	-	10,000
Station 53 #1 Living Area AC Replacement	PSI019	Cap Imprv	Fire	032-3022-500.63-00	-	10,300	-	-	-	10,300
Replace FS52 #3 Bunk Area AC	PSI024	Cap Imprv	Fire	032-3022-500.63-00	-	-	10,600	-	-	10,600
Replace St. 53 Laundry Room AC	PSI026	Cap Imprv	Fire	032-3022-500.63-00	-	-	-	11,000	-	11,000
Station 52 Roof Replacement	PSI028	Cap Imprv	Fire	032-3022-500.63-00	-	-	-	-	224,000	224,000
Station 52 Men's Crew Bathroom Remodel	PSI029	Cap Imprv	Fire	032-3022-500.63-00	-	-	-	-	60,300	60,300
Station 52 Downstairs AC Replacement	PSI030	Cap Imprv	Fire	032-3022-500.63-00	-	-	-	-	11,330	11,330
Station 53 Flooring Replacement	PSI031	Cap Imprv	Fire	032-3022-500.63-00	-	-	25,000	-	-	25,000
Replace 2013 Pierce Fire Truck (Vehicle 855) Ladder Truck	PSV011	Cap Imprv	Fire	032-3022-500.64-01	-	1,468,100	-	-	-	1,468,100
Replace 2013 Pierce Fire Truck (Vehicle 855) Loose Equipment	PSV011	Cap Imprv	Fire	032-3022-500.64-01	-	50,000	-	-	-	50,000
Replace Chevrolet Tahoe (Vehicle 858)	PSV013	Cap Imprv	Fire	032-3022-500.64-01	-	125,000	-	-	-	125,000
Replace 2006 Chevrolet Pickup (Vehicle 802)	PSV018	Cap Imprv	Fire	032-3022-500.64-01	-	-	-	133,000	-	133,000
Replace 2008 Pierce Velocity Fire Engine (Vehicle 854)	PSV019	Cap Imprv	Fire	032-3022-500.64-01	-	-	-	-	1,275,000	1,275,000
Replace 2008 Pierce Vel Fire Engine Loose Equip (Veh 854)	PSV019	Cap Imprv	Fire	032-3022-500.64-01	-	-	-	-	100,000	100,000
Fireboat Motor Replacement	PSV020	Cap Imprv	Fire	032-3022-500.64-01	-	-	40,000	-	-	40,000
FD Transport Capable Rescue	PSV021	Cap Imprv	Fire	032-3022-500.64-01	-	-	-	-	375,000	375,000
FD Thermal Imager Replacement	PS0018	Cap Imprv	Fire	032-3022-500.64-40	-	9,000	-	-	-	9,000
SCBA Replacement	PSEQ13	Cap Imprv	Fire	032-3022-500.64-40	-	-	519,000	-	-	519,000

CITY OF SAFETY HARBOR
ADOPTED FY2024/2025 BUDGET

PROPOSED FY 2025-2029 CIP - SUMMARY BY YEAR

Project Name	Project #	Fund	Division	Account #	FY	FY	FY	FY	FY	Five Year Total
					2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	
FD RIT Bag Replacement	PSEQ15	Cap Imprv	Fire	032-3022-500.64-40	-	-	8,000	-	-	8,000
Firefighter PPE Replacement	PSGR01	Cap Imprv	Fire	032-3022-500.64-40	-	30,300	32,800	35,400	38,200	136,700
Concrete Plant Building Improvements	STI002	Cap Imprv	Streets	032-3031-500.62-00	-	-	200,000	-	-	200,000
Spruce St Drive Improvements	ST0060	Cap Imprv	Streets	032-3031-500.63-00	-	-	50,000	-	-	50,000
Loberg Court Improvements	ST0061	Cap Imprv	Streets	032-3031-500.63-00	-	-	100,000	-	-	100,000
Replace 2015 Ford F-550 1-1/2 Flat Bed Dump (Vehicle #362)	SMV010	Cap Imprv	Streets	032-3031-500.64-01	-	110,000	-	-	-	110,000
Replace 3/4 Ton Crew Cab Pick-Up Truck (Vehicle 370)	STV010	Cap Imprv	Streets	032-3031-500.64-01	70,000	-	-	-	-	70,000
Replace 1-Ton Dump Truck (Vehicle 345)	STV011	Cap Imprv	Streets	032-3031-500.64-01	-	-	-	95,000	-	95,000
Replace Dump Truck (Vehicle 323)	STV012	Cap Imprv	Streets	032-3031-500.64-01	-	180,000	-	-	-	180,000
Replace 1/2 Ton Pick-Up Truck (Vehicle 371)	STV014	Cap Imprv	Streets	032-3031-500.64-01	-	-	-	-	70,000	70,000
Replace 2011 Volvo Compact Wheel Loader (Vehicle 925)	STE017	Cap Imprv	Streets	032-3031-500.64-40	150,000	-	-	-	-	150,000
Replace Ford Tractors (Vehicles 931, 932, 935)	STE018	Cap Imprv	Streets	032-3031-500.64-40	65,000	-	-	-	-	65,000
New Cement Silo	STE020	Cap Imprv	Streets	032-3031-500.64-40	-	-	153,000	-	-	153,000
Replace Concrete Barrels (Equipment 651 and 657)	STE021	Cap Imprv	Streets	032-3031-500.64-40	-	-	-	50,000	-	50,000
Replace Skid Steer Stump Grinder Attachment	STV013	Cap Imprv	Streets	032-3031-500.64-40	-	70,000	-	-	-	70,000
Fuel Tank Replacement - Design/Permitting	FLE013	Cap Imprv	Fleet	032-3033-500.64-40	-	50,000	-	-	-	50,000
Fuel Tank Replacement - Installation	FLE013	Cap Imprv	Fleet	032-3033-500.64-40	-	-	650,000	-	-	650,000
BM HVAC #1 & #2 Replacement	BL0018	Cap Imprv	Bldg Maint	032-3034-500.63-00	-	25,000	-	-	-	25,000
Vehicle #169-Bucket Truck Replacement	BL0007	Cap Imprv	Bldg Maint	032-3034-500.64-01	-	-	-	-	-	-
Vehicle #126-Cargo Van Replacement	BL0014	Cap Imprv	Bldg Maint	032-3034-500.64-01	55,500	-	-	-	-	55,500
Vehicle #401 Replacement (2012 Pick-up Truck)	BMV002	Cap Imprv	Bldg Maint	032-3034-500.64-01	-	-	-	47,680	-	47,680
One Man Lift #908 Replacement	BME001	Cap Imprv	Bldg Maint	032-3034-500.64-40	-	15,840	13,200	-	-	29,040
Exterior Painting - Non-Reno Side of Facility	LBIMP4	Cap Imprv	Library	032-3055-500.62-00	26,500	-	-	-	-	26,500
New Library Roof	LBIMP1	Cap Imprv	Library	032-3055-500.63-00	450,000	-	-	-	-	450,000
Furniture & Fixtures - Second Story	LBIMP5	Cap Imprv	Library	032-3055-500.63-00	180,000	-	-	-	-	180,000
Children's Wing Reno		Cap Imprv	Library	032-3055-500.63-00	46,000	-	-	-	-	46,000
Community Center Roof Replacement	PRI005	Cap Imprv	Recreation	032-3056-500.62-00	-	300,000	-	-	-	300,000
Museum Roof Replacement	PRI014	Cap Imprv	Recreation	032-3056-500.62-00	-	-	65,000	-	-	65,000
Folly Farm Education Center Roof Replacement	PRI015	Cap Imprv	Recreation	032-3056-500.62-00	-	-	-	75,000	-	75,000
RC Dock Improvements	PKI065	Cap Imprv	Recreation	032-3056-500.63-00	25,000	-	-	-	-	25,000
CC Landscape & Irrigation Improvements	PKI066	Cap Imprv	Recreation	032-3056-500.63-00	50,000	-	-	-	-	50,000
Rigsby Improvements	PR0038	Cap Imprv	Recreation	032-3056-500.63-00	450,000	-	-	-	-	450,000
RC Playground Replacement	PR0070	Cap Imprv	Recreation	032-3056-500.63-00	-	90,000	-	-	-	90,000
CC HVAC #6 Replacement	PR0074	Cap Imprv	Recreation	032-3056-500.63-00	-	-	-	-	85,000	85,000
CC HVAC #4 Replacement	PRI007	Cap Imprv	Recreation	032-3056-500.63-00	25,000	-	-	-	-	25,000
MU HVAC #1 & #2 Replacement	PRI010	Cap Imprv	Recreation	032-3056-500.63-00	-	35,000	-	-	-	35,000
Community Center Restroom Improvements	PRI012	Cap Imprv	Recreation	032-3056-500.63-00	35,000	-	-	-	-	35,000
Community Center HVAC #3 Replacement	PRI013	Cap Imprv	Recreation	032-3056-500.63-00	-	-	75,000	-	-	75,000

CITY OF SAFETY HARBOR
ADOPTED FY2024/2025 BUDGET

PROPOSED FY 2025-2029 CIP - SUMMARY BY YEAR

Project Name	Project #	Fund	Division	Account #	FY	FY	FY	FY	FY	Five Year Total
					2023/2024	2024/2025	2025/2026	2026/2027	2027/2028	
MU Shelter Replacement	PRI016	Cap Imprv	Recreation	032-3056-500.63-00	-	-	125,000	-	-	125,000
MU Restroom & Flooring Improvements	PRI017	Cap Imprv	Recreation	032-3056-500.63-00	-	-	250,000	-	-	250,000
CC Gym Flooring Replacement	PRI018	Cap Imprv	Recreation	032-3056-500.63-00	-	-	-	210,000	-	210,000
Vehicle #452 Replacement - 15 Passenger Van	PKV020	Cap Imprv	Recreation	032-3056-500.64-01	-	-	-	-	71,280	71,280
Portable Light Tower - Rec Events	PKE016	Cap Imprv	Recreation	032-3056-500.64-40	14,000	-	-	-	-	14,000
Community Center Fitness Equipment Replacement	PREQ07	Cap Imprv	Recreation	032-3056-500.64-40	-	-	-	150,000	-	150,000
Parade Barricades & Trailer	RCE006	Cap Imprv	Recreation	032-3056-500.64-40	140,000	-	-	-	-	140,000
Parks & Bldg Maint Admin Building Design/Permitting	PKI035	Cap Imprv	Parks	032-3058-500.62-00	500,000	5,000,000	-	-	-	5,500,000
Parks & Bldg Maint Admin Building Construction	PKI035	Cap Imprv	Parks	032-3058-500.62-00	-	-	-	-	-	-
Gazebo Restroom Roof Replacement	PR0071	Cap Imprv	Parks	032-3058-500.62-00	-	35,000	-	-	-	35,000
Folly Playground Replacement	FOLLY3	Cap Imprv	Parks	032-3058-500.63-00	-	-	-	-	150,000	150,000
Folly Trail Electric Install	FOLLY4	Cap Imprv	Parks	032-3058-500.63-00	75,000	-	-	-	-	75,000
SHCP Walking Trail	PKI032	Cap Imprv	Parks	032-3058-500.63-00	-	50,000	-	-	-	50,000
Outdoor Fitness Zones	PKI033	Cap Imprv	Parks	032-3058-500.63-00	-	60,000	-	-	-	60,000
Park Furnishings Renewal & Replacement	PKI037	Cap Imprv	Parks	032-3058-500.63-00	26,620	29,280	32,210	35,430	38,975	162,515
City Park Sidewalk Replacements	PKI040	Cap Imprv	Parks	032-3058-500.63-00	-	100,000	-	-	-	100,000
SHCP Sand Volleyball Ct Expansion	PKI042	Cap Imprv	Parks	032-3058-500.63-00	-	100,000	-	-	-	100,000
SHCP Field #1 Improvements	PKI045	Cap Imprv	Parks	032-3058-500.63-00	-	25,000	-	-	32,500	57,500
SHCP Field #2 Improvements	PKI046	Cap Imprv	Parks	032-3058-500.63-00	25,000	-	-	32,500	-	57,500
SHCP Field #3 Improvements	PKI047	Cap Imprv	Parks	032-3058-500.63-00	-	-	28,750	-	1,000,000	1,028,750
SHCP Field #4 Improvements	PKI048	Cap Imprv	Parks	032-3058-500.63-00	-	25,000	-	-	32,500	57,500
SHCP Field #5 Improvements	PKI049	Cap Imprv	Parks	032-3058-500.63-00	25,000	-	-	32,500	-	57,500
Elm Street Design & Permitting/Perimeter Fence Replacement	PKI053	Cap Imprv	Parks	032-3058-500.63-00	325,000	-	-	-	-	325,000
Parks Turf Renewal & Replacement (Gazebo/Baranoff)	PKI058	Cap Imprv	Parks	032-3058-500.63-00	33,000	36,300	39,930	43,920	52,700	205,850
Waterfront Park Boardwalk Inspection & Repairs	PKI060	Cap Imprv	Parks	032-3058-500.63-00	-	-	-	65,000	-	65,000
North City Park Tennis & Basketball Court Lighting	PKI061	Cap Imprv	Parks	032-3058-500.63-00	-	-	-	250,000	-	250,000
Parks Fencing Renewal & Replacement	PKI062	Cap Imprv	Parks	032-3058-500.63-00	50,000	55,000	60,500	66,550	80,000	312,050
Shelter Roof Replacement (Mease/Marina/Vet's Plaza)	PKI063	Cap Imprv	Parks	032-3058-500.63-00	-	-	100,000	-	-	100,000
South 2nd & 6th Property Improvements	PKI067	Cap Imprv	Parks	032-3058-500.63-00	-	-	-	-	-	-
WFP Shade Sail Replacements	PKI068	Cap Imprv	Parks	032-3058-500.63-00	-	-	75,000	-	-	75,000
Skatepark Improvements	PKI069	Cap Imprv	Parks	032-3058-500.63-00	-	-	-	-	250,000	250,000
Playground Equipment Restoration	PR0072	Cap Imprv	Parks	032-3058-500.63-00	25,000	27,500	30,250	33,275	36,600	152,625
Vehicle Replacement #416 (Dump Truck- 1 Ton)	PKV017	Cap Imprv	Parks	032-3058-500.64-01	80,000	-	-	-	-	80,000
Vehicle Replacement #412 (Pickup Truck- Ext Cab)	PKV018	Cap Imprv	Parks	032-3058-500.64-01	-	-	60,840	-	-	60,840
Vehicle Replacement #413 (Pickup Truck- Crew Cab)	PKV019	Cap Imprv	Parks	032-3058-500.64-01	-	-	84,700	-	-	84,700
Parks Equipment Replacement & Renewal	PKE006	Cap Imprv	Parks	032-3058-500.64-40	60,000	42,000	46,200	50,820	60,990	260,010
Parks Utility Vehicle	PKE008	Cap Imprv	Parks	032-3058-500.64-40	20,000	24,250	-	-	30,000	74,250
Reel Mower Replacement	PR0073	Cap Imprv	Parks	032-3058-500.64-40	-	-	-	-	50,000	50,000
Folly Farms Development-Farmhouse ADA	0FOLLY	Cap Imprv	Recreation	063-6058-500.63-00	57,120	-	-	-	-	57,120
Security Cameras in parks		CRA	CRA	067-6517-500.62-00	50,000	-	-	-	-	50,000
New Sidewalk Construction		CRA	CRA	067-6517-500.62-00	75,000	-	75,000	-	75,000	225,000
Waterfront Park Lighting Improvements		CRA	CRA	067-6517-500.62-00	200,000	-	-	-	-	200,000
Washingtonian Palm Replacements and New Tree Plantings		CRA	CRA	067-6517-500.62-00	-	100,000	-	-	-	100,000
Main Street Landscaping Upgrades and Tree Plantings		CRA	CRA	067-6517-500.62-00	-	100,000	-	-	-	100,000
ADA Ramp Preplacement Downtown Intersections		CRA	CRA	067-6517-500.62-00	-	-	-	-	475,000	475,000
Install Brick at Main Street Intersections		CRA	CRA	067-6517-500.62-00	-	-	200,000	-	200,000	400,000
Parking Lot and Park at 2nd Street & 6th Ave		CRA	CRA	067-6517-500.62-00	-	450,000	-	-	-	450,000
Gateway Signs at S. Bayshore and 10th & Main		CRA	CRA	067-6517-500.62-00	-	100,000	-	-	-	100,000
Wayfinding Signage		CRA	CRA	067-6517-500.62-00	-	-	45,000	-	55,000	100,000
Locks of Love Public Art Installation in Waterfront Park		CRA	CRA	067-6517-500.62-00	-	-	100,000	-	-	100,000
TOTAL GOVERNMENTAL FUNDS					\$ 4,435,690	\$ 9,007,870	\$ 4,284,980	\$ 1,728,975	\$ 6,179,375	\$ 25,636,890

CITY OF SAFETY HARBOR
ADOPTED FY2024/2025 BUDGET

PROPOSED FY 2025-2029 CIP - SUMMARY BY YEAR

Project Name	Project #	Fund	Division	Account #	FY	FY	FY	FY	FY	Five Year Total
					2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	
ENTREPRISE FUNDS										
Stormwater Improvements	DR0006	Stormwater	Stormwater	011-2037-500.63-00	270,000	150,000	254,000	300,000	300,000	1,274,000
Pipe Relining	DR0050	Stormwater	Stormwater	011-2037-500.63-00	75,000	125,000	125,000	150,000	150,000	625,000
ACOE - Bishop and Mullet Creek - Construction	DR0057	Stormwater	Stormwater	011-2037-500.63-00	900,000	580,000	5,000,000	-	-	6,480,000
4th St. (MLK) Pond Improvements	ST0055	Stormwater	Stormwater	011-2037-500.63-00	-	-	257,000	-	-	257,000
2nd St. N. and 2nd Ave N. Drainage Improvements	ST0058	Stormwater	Stormwater	011-2037-500.63-00	90,000	-	-	-	-	90,000
9th Ave S. at 2nd St S. Intersection Drainage Improvements	ST0059	Stormwater	Stormwater	011-2037-500.63-00	148,000	-	-	-	-	148,000
13th Ave. S. Drainage Improvements	ST0062	Stormwater	Stormwater	011-2037-500.63-00	-	-	-	-	100,000	100,000
Bay Shore Drive Drainage Improvements	ST0063	Stormwater	Stormwater	011-2037-500.63-00	150,000	-	-	-	-	150,000
Replace 2010 Ford F-550 1-1/2 Ton Flat Bed Dump (Veh 360)	SMV009	Stormwater	Stormwater	011-2037-500.64-01	95,000	-	-	-	-	95,000
Replace 2005 Ford F-550 (Vehicle #274)	SMV011	Stormwater	Stormwater	011-2037-500.64-01	-	-	165,000	-	-	165,000
Replace Slope Mower (Vehicle 968)	SME014	Stormwater	Stormwater	011-2037-500.64-40	300,000	-	-	-	-	300,000
Replace Street Sweeper (Vehicle 364)	SME015	Stormwater	Stormwater	011-2037-500.64-40	-	385,000	-	-	-	385,000
Replace Vac Con (#609)	SME016	Stormwater	Stormwater	011-2037-500.64-40	-	-	180,000	-	-	180,000
Remote Control Mower	SME017	Stormwater	Stormwater	011-2037-500.64-40	45,000	-	-	-	-	45,000
Replace Vehicle #230 (Truck)	WTV010	Wtr/Wastewtr	Water	041-4035-500.64-01	100,000	-	-	-	-	100,000
Replace Vehicle #280 (Dump Truck)	WTV011	Wtr/Wastewtr	Water	041-4035-500.64-01	100,000	-	-	-	-	100,000
Replace Vehicle #326 (Flat Bed 20ft)	WTV012	Wtr/Wastewtr	Water	041-4035-500.64-01	-	-	-	-	158,000	158,000
Replace Vehicle # 225 (PW Plans Examiner/FI/GIS)	WTV014	Wtr/Wastewtr	Water	041-4035-500.64-01	-	-	-	60,000	-	60,000
Replace vehicle #207 (GMC 2500HD Pickup Truck)	WTV015	Wtr/Wastewtr	Water	041-4035-500.64-01	-	-	-	-	65,000	65,000
Replace Loader #924 (formally in 032-3031)	UTWE03	Wtr/Wastewtr	Water	041-4035-500.64-40	-	-	345,000	-	-	345,000
Replace Trenching Machine #960	WTE011	Wtr/Wastewtr	Water	041-4035-500.64-40	-	-	-	17,500	-	17,500
Replace Trackhoe #907	WTE012	Wtr/Wastewtr	Water	041-4035-500.64-40	-	-	90,000	-	-	90,000
Replace Hitachi Excavator (Vehicle #996)	WTE016	Wtr/Wastewtr	Water	041-4035-500.64-40	-	-	-	75,000	-	75,000
Purchase New Trailer	WTE017	Wtr/Wastewtr	Water	041-4035-500.64-40	-	13,000	-	-	-	13,000
Replace Hydraulic Power Unit	WTE018	Wtr/Wastewtr	Water	041-4035-500.64-40	13,000	-	-	-	-	13,000
Replace Equipment #903 (Wacker RD12-A Roller)	WTE019	Wtr/Wastewtr	Water	041-4035-500.64-40	-	-	-	-	28,000	28,000
Replace Equipment #995 (John Deere 710 Backhoe)	WTE020	Wtr/Wastewtr	Water	041-4035-500.64-40	-	-	-	-	250,000	250,000
Replace Vehicle #220 (1-1/4 Flat Bed Dump truck)	SWV009	Wtr/Wastewtr	Wastewater	041-4036-500.64-01	100,000	-	-	-	-	100,000
Replace Vehicle #260 (1-1/4 Ton Flat Bed Dump Truck)	SWV010	Wtr/Wastewtr	Wastewater	041-4036-500.64-01	100,000	-	-	-	-	100,000
Replace Work Truck #276	SWV011	Wtr/Wastewtr	Wastewater	041-4036-500.64-01	-	215,000	-	-	-	215,000
Replace Vacuum Truck #277	SWV012	Wtr/Wastewtr	Wastewater	041-4036-500.64-01	-	-	700,000	-	-	700,000
Replace Vehicle #202 (2500 HD Utility Truck)	SWV013	Wtr/Wastewtr	Wastewater	041-4036-500.64-01	-	-	-	-	70,000	70,000
Replace Trailer #650	SWE007	Wtr/Wastewtr	Wastewater	041-4036-500.64-40	-	20,000	-	-	-	20,000
Replace Backhoe #410	SWE013	Wtr/Wastewtr	Wastewater	041-4036-500.64-40	155,000	-	-	-	-	155,000
Replace Pump #622	SWE014	Wtr/Wastewtr	Wastewater	041-4036-500.64-40	75,000	-	-	-	-	75,000
Replace Pump #655	SWE015	Wtr/Wastewtr	Wastewater	041-4036-500.64-40	-	-	88,000	-	-	88,000
Replace Generator #615	SWE016	Wtr/Wastewtr	Wastewater	041-4036-500.64-40	-	110,000	-	-	-	110,000

CITY OF SAFETY HARBOR
ADOPTED FY2024/2025 BUDGET

PROPOSED FY 2025-2029 CIP - SUMMARY BY YEAR

Project Name	Project #	Fund	Division	Account #	FY	FY	FY	FY	FY	Five Year Total
					2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	
Purchase New Generator	SWE018	Wtr/Wastewtr	Wastewater	041-4036-500.64-40	-	-	-	85,000	-	85,000
Replace Generator #616	SWE020	Wtr/Wastewtr	Wastewater	041-4036-500.64-40	-	-	-	-	120,000	120,000
Replace generator #633	SWE021	Wtr/Wastewtr	Wastewater	041-4036-500.64-40	-	-	-	-	80,000	80,000
Air Conditioner Replacement - Bldg D	SNI003	Sanitation	Sanitation	044-4532-500.63-00	-	-	10,000	-	-	10,000
Refurbish side load truck #518	SNV035	Sanitation	Sanitation	044-4532-500.64-01	420,000	-	-	-	-	420,000
Replace Front Load Truck #519	SNV038	Sanitation	Sanitation	044-4532-500.64-01	440,000	-	-	-	-	440,000
Replace Claw Truck #347	SNV039	Sanitation	Sanitation	044-4532-500.64-01	-	275,000	-	-	-	275,000
Refurbish Side Load Truck #521	SNV040	Sanitation	Sanitation	044-4532-500.64-01	-	440,000	-	-	-	440,000
Replace Rear Load Truck #511	SNV041	Sanitation	Sanitation	044-4532-500.64-01	-	-	280,000	-	-	280,000
Refurbish Side Load Truck #523	SNV042	Sanitation	Sanitation	044-4532-500.64-01	-	-	460,000	-	-	460,000
Replace realoader #513	SNV043	Sanitation	Sanitation	044-4532-500.64-01	-	-	-	300,000	-	300,000
Refurbish sideloader #524	SNV044	Sanitation	Sanitation	044-4532-500.64-01	-	-	-	470,000	-	470,000
Replace roll off #510	SNV045	Sanitation	Sanitation	044-4532-500.64-01	-	-	-	300,000	-	300,000
Replace rearloader #515	SNV047	Sanitation	Sanitation	044-4532-500.64-01	-	-	-	-	310,000	310,000
Refurbish sideloader #527	SNV048	Sanitation	Sanitation	044-4532-500.64-01	-	-	-	-	480,000	480,000
Trash/Recycling Containers	SNE002	Sanitation	Sanitation	044-4532-500.64-40	55,000	55,000	55,000	60,000	60,000	285,000
Seminole Park Subdivision and Maple Way Water Main Replacement Construction	UT0096	Wtr/Wastewtr RR	Water	048-4035-500.63-00	2,188,850	-	-	-	-	2,188,850
North Bay Hills Phase IV- Survey & Design	UTW001	Wtr/Wastewtr RR	Water	048-4035-500.63-00	-	-	-	490,000	-	490,000
North Bay Hills Phase IV- Construction	UTW001	Wtr/Wastewtr RR	Water	048-4035-500.63-00	-	-	-	-	2,600,000	2,600,000
Safety Harbor Heights water main replacement-Survey and Design	UTW004	Wtr/Wastewtr RR	Water	048-4035-500.63-00	400,000	-	-	-	-	400,000
Safety Harbor Heights water main replacement-Construction	UTW004	Wtr/Wastewtr RR	Water	048-4035-500.63-00	-	1,750,000	-	-	-	1,750,000
Baytown East Water Main Replacement- Surevey & Design	UTW007	Wtr/Wastewtr RR	Water	048-4035-500.63-00	-	475,000	-	-	-	475,000
Baytown East Water Main Replacement- Construction	UTW007	Wtr/Wastewtr RR	Water	048-4035-500.63-00	-	-	2,400,000	-	-	2,400,000
Replace existing radio frequency meters	UT0101	Wtr/Wastewtr RR	Water	048-4035-500.64-40	70,000	70,000	70,000	75,000	75,000	360,000
Northeast Regional Wastewater Treatment Plant Improvements	UT0005	Wtr/Wastewtr RR	Wastewater	048-4036-500.63-00	675,000	355,000	240,000	610,000	500,000	2,380,000
Sanitary Sewer Pipe and Manhole Lining - Citywide	UTS001	Wtr/Wastewtr RR	Wastewater	048-4036-500.63-00	500,000	-	500,000	-	-	1,000,000
Library Lift Station Repair	UTS007	Wtr/Wastewtr RR	Wastewater	048-4036-500.63-00	-	-	315,000	-	-	315,000
Gulf Machinery Pump Station Repair	UTS010	Wtr/Wastewtr RR	Wastewater	048-4036-500.63-00	350,000	-	-	-	-	350,000
Harbor Lake Gravity Sewer Extension- Design	UTS011	Wtr/Wastewtr RR	Wastewater	048-4036-500.63-00	-	-	-	473,000	-	473,000
Harbor Lake Gravity Sewer Extension- Construction	UTS011	Wtr/Wastewtr RR	Wastewater	048-4036-500.63-00	-	-	-	-	2,500,000	2,500,000
Fire Station 53 Force Main- Design	UTS017	Wtr/Wastewtr RR	Wastewater	048-4036-500.63-00	550,000	-	-	-	-	550,000
Fire Station 53 Force Main- Construction	UTS017	Wtr/Wastewtr RR	Wastewater	048-4036-500.63-00	-	2,750,000	-	-	-	2,750,000
Enterprise Road Bypass Force Main-Design	UTS018	Wtr/Wastewtr RR	Wastewater	048-4036-500.63-00	-	-	571,000	-	-	571,000
Enterprise Road Bypass Force Main-Construction	UTS018	Wtr/Wastewtr RR	Wastewater	048-4036-500.63-00	-	-	-	2,855,000	-	2,855,000
Huntington Lift Station Rebuild-Construction	UTS020	Wtr/Wastewtr RR	Wastewater	048-4036-500.63-00	350,000	-	-	-	-	350,000
TOTAL ENTERPRISE FUNDS					\$ 8,714,850	\$ 7,768,000	\$ 12,105,000	\$ 6,320,500	\$ 7,846,000	\$ 42,754,350
TOTAL FUNDED CIP PROJECTS					\$ 13,150,540	\$ 16,775,870	\$ 16,389,980	\$ 8,049,475	\$ 14,025,375	\$ 68,391,240
UNFUNDED PROJECTS										
ACOE - Bishop and Mullet Creek - Construction	DR0057	Stormwater	Stormwater	011-2037-500.63-00	-	-	5,000,000	-	-	5,000,000
Parks & Bldg Maint Admin Building Construction	PKI035	Cap Imprv	Parks	032-3058-500.62-00	-	5,000,000	-	-	-	5,000,000
TOTAL UNFUNDED PROJECTS					\$ -	\$ 5,000,000	\$ 5,000,000	\$ -	\$ -	\$ 10,000,000

CITY OF SAFETY HARBOR
ADOPTED FY2024/2025 BUDGET

**5-YEAR REVENUE FOR CIP PROJECTS
BY SOURCE**

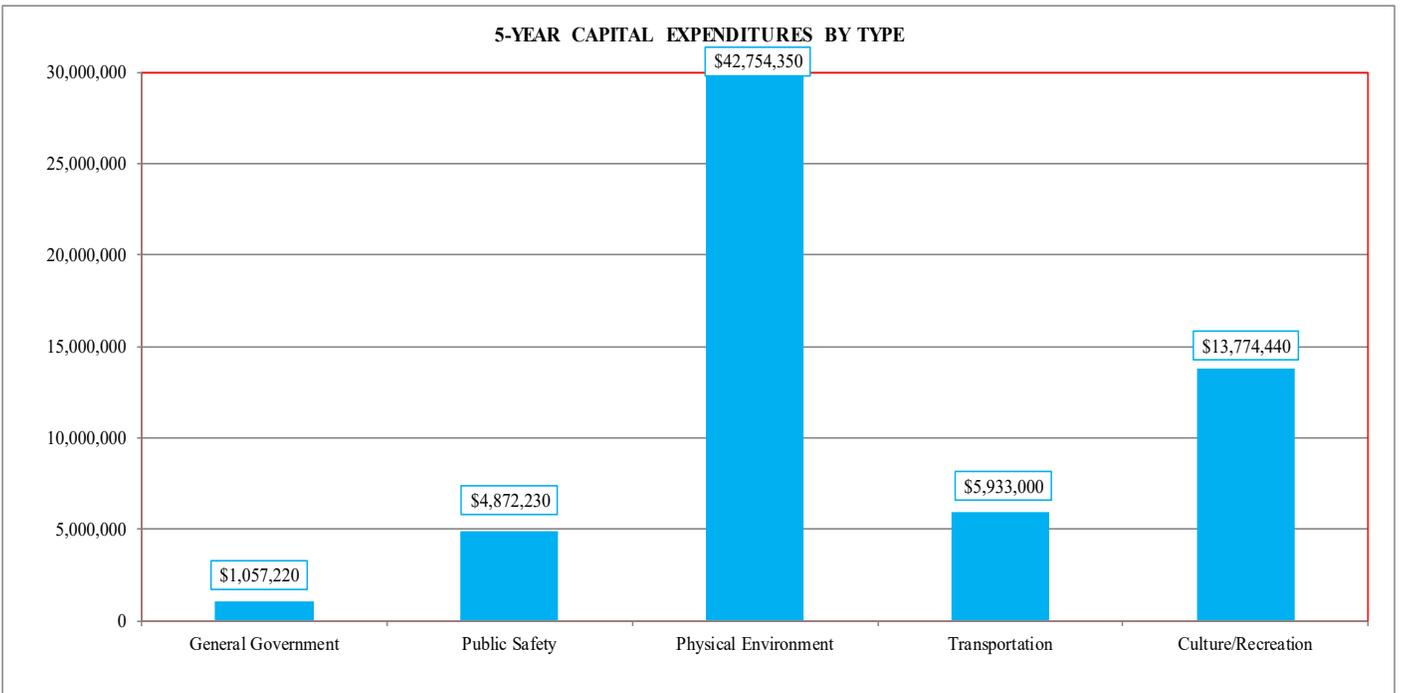
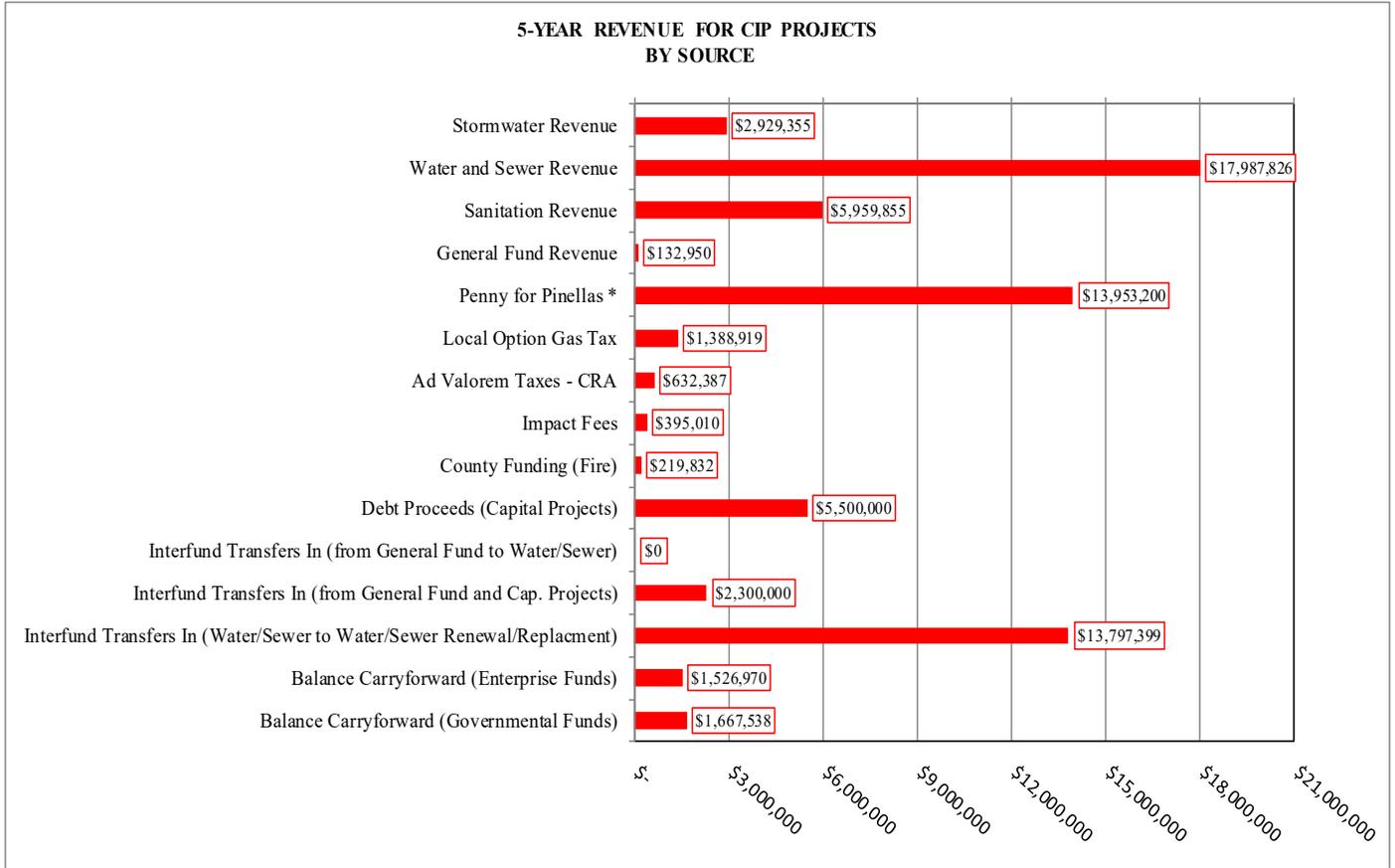
	2024/25	2025/26	2026/27	2027/28	2028/29	TOTAL 5 YR CIP
Stormwater Revenue	\$ 775,000	\$ 516,667	\$ 775,000	\$ 346,022	\$ 516,667	\$ 2,929,355
Water and Sewer Revenue	4,053,497	3,072,321	4,135,033	2,508,768	4,218,208	17,987,826
Sanitation Revenue	1,276,327	1,007,500	1,413,857	848,314	1,413,857	5,959,855
General Fund Revenue	132,950	-	-	-	-	132,950
Penny for Pinellas *	2,807,900	2,892,100	2,978,900	2,083,200	3,191,100	13,953,200
Local Option Gas Tax	227,500	250,250	275,280	302,804	333,085	1,388,919
Ad Valorem Taxes - CRA	632,387	-	-	-	-	632,387
Impact Fees	112,400	63,330	94,460	62,590	62,230	395,010
County Funding (Fire)	-	89,694	4,296	12,344	113,498	219,832
Debt Proceeds (Capital Projects)	-	5,500,000	-	-	-	5,500,000
Interfund Transfers In (from General Fund to Water/Sewer)	-	-	-	-	-	-
Interfund Transfers In (from General Fund and Cap. Projects)	700,000	400,000	400,000	400,000	400,000	2,300,000
Interfund Transfers In (Water/Sewer to Water/Sewer Renewal/Replacement)	2,409,080	2,618,450	3,978,220	1,485,433	3,306,216	13,797,399
Balance Carryforward (Enterprise Funds)	-	-	1,526,970	-	-	1,526,970
Balance Carryforward (Governmental Funds)	23,500	365,559	807,964	-	470,515	1,667,538
Total	\$ 13,150,540	\$ 16,775,870	\$ 16,389,980	\$ 8,049,475	\$ 14,025,375	\$ 68,391,240

**5-YEAR CAPITAL EXPENDITURES
BY TYPE**

	2024/25	2025/26	2026/27	2027/28	2028/29	TOTAL 5 YR CIP
General Government	\$ 55,500	\$ 90,840	\$ 663,200	\$ 247,680	\$ -	\$ 1,057,220
Public Safety	39,000	1,692,700	770,400	241,300	2,128,830	4,872,230
Physical Environment	8,714,850	7,768,000	12,105,000	6,320,500	7,846,000	42,754,350
Transportation	1,140,000	990,000	1,603,000	195,000	2,005,000	5,933,000
Culture/Recreation	3,201,190	6,234,330	1,248,380	1,044,995	2,045,545	13,774,440
Total	\$ 13,150,540	\$ 16,775,870	\$ 16,389,980	\$ 8,049,475	\$ 14,025,375	\$ 68,391,240

* Penny for Pinellas has been renewed and is now scheduled to sunset in 2030.

CITY OF SAFETY HARBOR
ADOPTED FY2024/2025 BUDGET

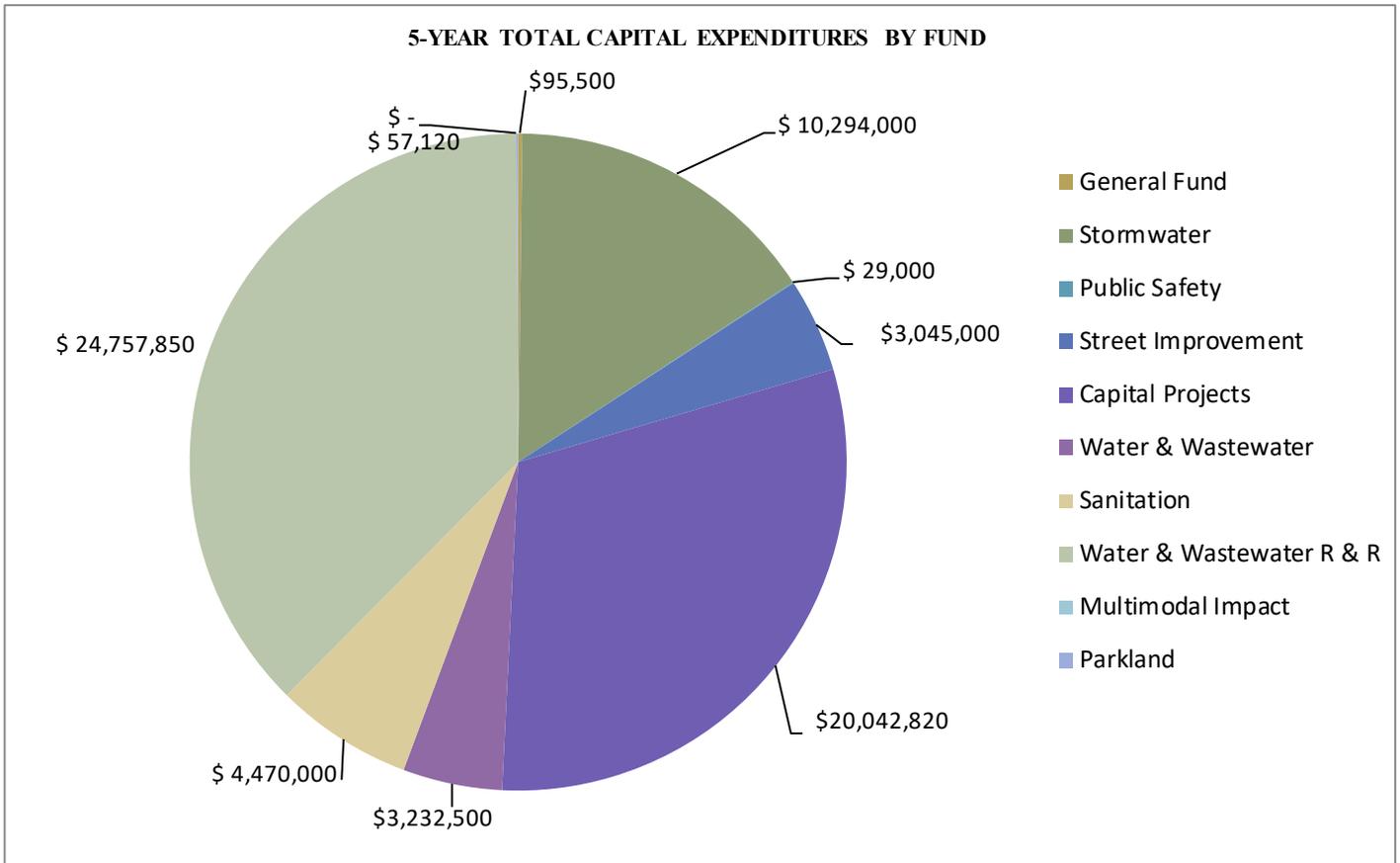


* Penny for Pinellas has been renewed and is now scheduled to sunset in 2030.

CITY OF SAFETY HARBOR
ADOPTED FY2024/2025 BUDGET

**5-YEAR CAPITAL EXPENDITURES
BY FUND**

	2023/24	2024/25	2025/26	2026/27	2027/28	TOTAL 5 YR CIP
General Fund	\$ 132,950	\$ -	\$ -	\$ -	\$ -	\$ 132,950
Stormwater	2,073,000	1,240,000	5,981,000	450,000	550,000	10,294,000
Public Safety	29,000	-	-	-	-	29,000
Street Improvement	855,000	80,000	855,000	50,000	1,205,000	3,045,000
Capital Projects	3,036,620	8,087,870	3,009,980	1,738,975	4,169,375	20,042,820
Water & Wastewater	643,000	358,000	1,223,000	237,500	771,000	3,232,500
Sanitation	915,000	770,000	805,000	1,130,000	850,000	4,470,000
Water & Wastewater R & R	5,083,850	5,400,000	4,096,000	4,503,000	5,675,000	24,757,850
Multimodal Impact	-	-	-	-	-	-
Parkland	57,120	-	-	-	-	57,120
Total	\$ 13,150,540	\$ 16,685,870	\$ 16,389,980	\$ 8,109,475	\$ 14,025,375	\$ 68,361,240





CITY OF SAFETY HARBOR
ADOPTED FY2024/2025 BUDGET

FUND # 011 - STORMWATER

	<u>2024/25</u>	<u>2025/26</u>	<u>2026/27</u>	<u>2027/28</u>	<u>2028/29</u>
REVENUES:					
Stormwater Revenue	\$ 1,550,000	\$ 1,550,000	\$ 1,550,000	\$ 1,550,000	\$ 1,550,000
Interest	25,000	25,300	25,600	25,900	26,200
Funds from other sources*	-	-	5,000,000	-	-
Total Revenues	1,575,000	1,575,300	6,575,600	1,575,900	1,576,200
Carry Over	9,444,990	7,361,332	6,049,432	4,965,832	4,373,732
TOTAL REVENUES	\$11,019,990	\$ 8,936,632	\$12,625,032	\$ 6,541,732	\$ 5,949,932
APPROPRIATIONS:					
Capital Improvements	Proj #				
Stormwater Improvements	DR0006	270,000	150,000	254,000	300,000
Pipe Relining	DR0050	75,000	125,000	125,000	150,000
ACOE - Bishop and Mullet Creek - Construction	DR0057	900,000	580,000	5,000,000	-
4th St. (MLK) Pond Improvements	ST0055	-	-	257,000	-
2nd St. N. and 2nd Ave N. Drainage Improvements	ST0058	90,000	-	-	-
9th Ave S. at 2nd St S. Intersection Drainage Improvements	ST0059	148,000	-	-	-
13th Ave. S. Drainage Improvements	ST0062	-	-	-	100,000
Bay Shore Drive Drainage Improvements	ST0063	150,000	-	-	-
Replace 2010 Ford F-550 1-1/2 Ton Flat Bed Dump (Veh 360)	SMV009	95,000	-	-	-
Replace 2005 Ford F-550 (Vehicle #274)	SMV011	-	-	165,000	-
Replace Slope Mower (Vehicle 968)	SME014	300,000	-	-	-
Replace Street Sweeper (Vehicle 364)	SME015	-	385,000	-	-
Replace Vac Con (#609)	SME016	-	-	180,000	-
Remote Control Mower	SME017	45,000	-	-	-
Capital Improvements Total		2,073,000	1,240,000	5,981,000	450,000
Stormwater Dept. Costs		1,518,520	1,548,900	1,579,900	1,611,500
Interfund Transfers Out					
To Debt Service Funds		65,808	98,300	98,300	106,500
Total Interfund Transfers Out		65,808	98,300	98,300	106,500
FUND RESERVE		7,361,332	6,049,432	4,965,832	4,373,732
BUDGETED APPROPRIATIONS		\$11,018,660	\$ 8,936,632	\$12,625,032	\$ 6,541,732

*Designated for Future Funding of for ACOE Findings on Bishop & Mullet Creek, currently unfunded

CITY OF SAFETY HARBOR
ADOPTED FY2024/2025 BUDGET

Fund No & Name: 11 - Stormwater Fund
Department: 37 - Stormwater
Project Title: Stormwater Drainage Improvements - Other than Buildings
Funding Source: Stormwater Revenue, Other
Location: Citywide
Account: 011-2037-500-6300

PROJECT COSTS

Project Description	Project #	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	5 YR TOTAL
Stormwater Improvements	DR0006	270,000	150,000	254,000	300,000	300,000	1,274,000
Pipe Relining	DR0050	75,000	125,000	125,000	150,000	150,000	625,000
ACOE - Bishop/Mullet Creek Design*	DR0057	900,000					900,000
Bishop/Mullet Creek Construction*			580,000				580,000
2nd St. N. at 2nd Ave. N. Intersection Drainage Improvements	ST0058	90,000					90,000
9th Ave. S. at 2nd St. S. Intersection Drainage Improvements	ST0059	148,000					148,000
Bay Shore Drive Drainage Improvements	ST0063	150,000					150,000
4th St. (MLK) Pond Improvements	ST0055			257,000			257,000
13th Ave. S. Drainage Improvements	ST0062					100,000	100,000
TOTAL		\$1,633,000	\$ 855,000	\$ 636,000	\$ 450,000	\$ 550,000	\$ 4,124,000

Check the applicable box:

There are no projects budgeted for FY 24/25	
Projects budgeted for FY24/25 have no associated operating costs	x
Projects budgeted for FY24/25 have the following associated operating costs	

*ARPA Funded - \$1.5M programmed for Bishop/Mullet Creek. \$20K encumbered for pre-application in FY24. Any other construction is currently unfunded.

- Personnel Services
- Supplies
- Contractual Services
- Fixed Cost (i.e. Utilities)
- Other
- Total Increase (Decrease)

FY 24/25

Stormwater Improvements: Citywide stormwater improvements. Improve slow flowing water following high rain events. Work includes regarding swales, restoring creek flow lines, installation of new stormwater structures, pipes, or other devices; installation of curbing and/or asphalt to aid in the diversion of water to stormwater structures, replacement of existing deteriorated stormwater infrastructure.

Pipe Lining: Various pipe lining of deteriorated stormwater pipes City-wide.

ACOE – Bishop/Mullet Creek Design*: Following the completion of the Army Corps of Engineer study of Bishop and Mullet Creeks and prioritization of areas of erosion and creek improvements, pre-application meetings held in FY23/24 will yield probable design alternatives for stabilization projects to improve creek flow and mitigate further erosion from occurring. Design costs include survey, geotechnical investigations, subsurface utility investigation, structural/civil engineering design, and permitting.

9th Ave. S. at 2nd St. S. Intersection Drainage Improvements: Installation of drainage improvements to prevent intersection flooding.

Bay Shore Drive Drainage Improvements: This section of unpaved roadway is currently showing signs of erosion due to a stormwater pipe that is underperforming. Scope of work includes survey, in-house design, replacement of the stormwater conveyance pipe, and regrading. The roadway will be paved under the City's roadway paving contract.

2nd St. N. and 2nd Ave. N. Intersection Drainage Improvements: Installation of drainage improvements to prevent intersection flooding near the Library parking entrance. To be completed with the Library project.

FY 25/26

Stormwater Improvements: Citywide stormwater improvements. Improve slow flowing water following high rain events. Work includes regarding swales, restoring creek flow lines, installation of new stormwater structures, pipes, or other devices; installation of curbing and/or asphalt to aid in the diversion of water to stormwater structures, replacement of existing deteriorated stormwater infrastructure.

Pipe lining: Various pipe lining of deteriorated stormwater pipes City-wide.

ACOE – Bishop/Mullet Creek Construction*: Once design is completed and permits obtained, construction of stabilization measures can begin on sections of Bishop/Mullet Creeks. ARPA Funding for the entirety of the Bishop/Mullet Creek Project was funded at \$1.5M. A portion of the construction of the construction is currently unfunded.

FY 26/27

Stormwater Improvements: Citywide stormwater improvements. Improve slow flowing water following high rain events. Work includes regarding swales, restoring creek flow lines, installation of new stormwater structures, pipes, or other devices; installation of curbing and/or asphalt to aid in the diversion of water to stormwater structures, replacement of existing deteriorated stormwater infrastructure.

Pipe lining: Various pipe lining of deteriorated stormwater pipes City-wide.

4th St. (MLK) Pond Improvements: This pond has been known to show excessive algae growth during the warmer summer months. To combat this issue, pond improvements are proposed. These improvements could include an aeration system (fountain) as well as a baffle box to prevent algae causing nutrients from entering the stormwater pond.

FY 27/28

Stormwater Improvements: Citywide stormwater improvements. Improve slow flowing water following high rain events. Work includes regarding swales, restoring creek flow lines, installation of new stormwater structures, pipes, or other devices; installation of curbing and/or asphalt to aid in the diversion of water to stormwater structures, replacement of existing deteriorated stormwater infrastructure.

CITY OF SAFETY HARBOR
ADOPTED FY2024/2025 BUDGET

Fund No & Name: 11 - Stormwater Fund
Department: 37 - Stormwater
Project Title: Stormwater Vehicles
Funding Source: Stormwater Revenues
Location: Public Works, 1200 Railroad Ave.
Account: 011-2037-500-6401

PROJECT COSTS							
Project Description	Project #	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	5 YR TOTAL
Replace 2010 Ford F-550 1-1/2 Ton Flat Bed Dump (360)	SMV009	95,000					95,000
Replace 2005 Ford F550 (Vehicle 274)	SMV011			165,000			165,000
							-
TOTAL		\$ 95,000	\$ -	\$ 165,000	\$ -		\$ 260,000

Check the applicable box:

There are no projects budgeted for FY 24/25	
Projects budgeted for FY24/25 have no associated operating costs	
Projects budgeted for FY24/25 have the following associated operatin	

**Quotes could not be obtained from vendors. Numbers are based on previous vehicle costs with price escalation.*

- Personnel Services
- Supplies
- Contractual Services
- Fixed Cost (i.e. Utilities)
- Other
- Total Increase (Decrease)

FY 24/25

Replace Vehicle 360: Vehicle 360 is a 2010 Ford F-550 1-1/2 Ton Flat Bed Dump that is used by the Stormwater Division on a regular basis to transport materials to and from the field. The vehicle has exceeded its life expectancy for use in the division. This vehicle was re-budgeted from FY23/24 due to price increases and unavailability in ordering.

FY 25/26

FY 26/27

New Vehicle: Vehicle 274 was a 2005 F550 and was already surplusd in 2021 due to age and condition. In lieu of continued maintenance, the vehicle was surplusd. Vehicle 274 was already in the vehicle replacement plan and will be replaced with a new vehicle at this time.

CITY OF SAFETY HARBOR
ADOPTED FY2024/2025 BUDGET

Fund No & Name: 11 - Stormwater Fund
Department: 37 - Stormwater
Project Title: Stormwater Equipment
Funding Source: Stormwater Revenues
Location: Public Works, 1200 Railroad Ave.
Account: 011-2037-500-6440

PROJECT COSTS							
Project Description	Project #	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY28/29	5 YR TOTAL
Replace Slope Mower (Vehicle 968)	SME014	300,000					300,000
Remote Control Mower	SME017	45,000					45,000
Replace Street Sweeper (Vehicle 364)	SME015		385,000				385,000
Replace Vac Con (#609)	SME016			180,000			180,000
TOTAL		\$ 345,000	\$ 385,000	\$ 180,000	\$ -		\$ 910,000

Check the applicable box:

There are no projects budgeted for FY 24/25	
Projects budgeted for FY24/25 have no associated operating costs	x
Projects budgeted for FY24/25 have the following associated operatin	

Personnel Services
 Supplies
 Contractural Services
 Fixed Cost (i.e. Utilities)
 Other
 Total Increase (Decrease)

FY 24/25

Replace Slope Mower (Vehicle 968): The slope mower is a vital piece of equipment for ditch maintenance. The current equipment is a 2007 model and will be 17 years old at the time of replacement. The mower has undergone significant costly maintenance over the last few years and parts will be harder to find as the equipment ages.

Remote Control Mower: This is a new piece of equipment for the Stormwater Division. The remote control mower will become a vital piece of equipment for ditch maintenance and other right-of-way maintenance. This mower is able to mow areas that aren't safe for staff due to steep embankments and are unreachable/inaccessible by the slope mower.

FY 25/26

Replace Street Sweeper (Vehicle 364): The street sweeper is a vital piece of equipment for removing debris that would end up in the storm water system. The current equipment is a 2016 model and will be 10 years old at the time of replacement.

FY 26/27

Replace Vac-Con (#609): The trailer mounted vacuum excavator will be 24 years old and will have met its useful life expectancy. This equipment is utilized for vacuum excavation as well as for regular maintenance of the City's stormwater infrastructure.



CITY OF SAFETY HARBOR
ADOPTED FY2024/2025 BUDGET

FUND # 012 - PUBLIC SAFETY

	<u>2024/25</u>	<u>2025/26</u>	<u>2026/27</u>	<u>2027/28</u>	<u>2028/29</u>
REVENUES:					
Permits - Residential	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500
Permits - Commercial	-	1,000	1,000	1,000	1,000
Interest	2,000	2,000	2,000	2,000	2,000
Total Revenues	5,500	6,500	6,500	6,500	6,500
 Carry Over	 37,810	 14,310	 20,810	 27,310	 33,810
 TOTAL REVENUES	 \$ 43,310	 \$ 20,810	 \$ 27,310	 \$ 33,810	 \$ 40,310
 APPROPRIATIONS:					
Capital Improvements		Proj #			
Firefighter PPE Replacement	29,000	PSGR01	-	-	-
Capital Improvements Total	29,000		-	-	-
 FUND RESERVE	 14,310	 20,810	 27,310	 33,810	 40,310
 BUDGETED APPROPRIATIONS	 \$ 43,310	 \$ 20,810	 \$ 27,310	 \$ 33,810	 \$ 40,310
 UNFUNDED PROJECTS					
	 \$ -				

CITY OF SAFETY HARBOR
ADOPTED FY2024/2025 BUDGET

Fund No & Name: 12 - Public Safety Fund
Department: 22 - Fire Department
Project Title: Firefighter PPE Replacement
Funding Source: Impact Fee
Location: Fire Station's 52 and 53
Account: 012-2022-500.64-40

PROJECT COSTS

Project Description	Project #	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	5 YR TOTAL
Firefighter PPE Replacement	PSGR01	29,000					29,000
							-
TOTAL		\$ 29,000	\$ -	\$ -	\$ -	\$ -	\$ 29,000

Check the applicable box:

There are no projects budgeted for FY 24/25	<input type="checkbox"/>
Projects budgeted for FY24/25 have no associated operating costs	<input type="checkbox"/>
Projects budgeted for FY24/25 have the following associated operating costs	<input checked="" type="checkbox"/>

FY 24/25

Personnel Services	
Supplies	
Contractual Services	1,200 NFPA Required Annual Inspection, Testing and Maintenance (1/6 of PPE)
Fixed Cost (i.e. Utilities)	
Other	
Total Increase (Decrease)	1,200

FY24/25

PSGR01 - Firefighter PPE Replacement: Firefighter personal protective equipment (PPE) includes all equipment that may be exposed to hazardous atmospheres, e.g., helmet, coat, hood, pants, gloves, suspenders, boots, and flashlight. This equipment has a lifespan of ten years and then must be disposed of; such replacement ensures firefighters are provided the most up to date and safest PPE. Fire Department personnel will be provided new PPE every five years. This will allow for each Firefighter to have one primary set of PPE, and one backup set of PPE. Such redundancy is needed in case primary gear is exposed to chemical, biological, or other toxins.

CITY OF SAFETY HARBOR
ADOPTED FY2024/2025 BUDGET

FUND # 014 - STREET IMPROVEMENT

	<u>2024/25</u>	<u>2025/26</u>	<u>2026/27</u>	<u>2027/28</u>	<u>2028/29</u>	
REVENUES:						
Local Option Gas Tax	\$ 227,500	\$ 250,250	\$ 275,280	\$ 302,804	\$ 333,085	
Sidewalks	\$ 11,000	11,100	11,200	11,300	11,400	
Interest	10,000	10,100	10,200	10,300	10,400	
Interfund Transfer In From General Fund	200,000	200,000	200,000	200,000	200,000	
Interfund Transfer In From Capital Projects Fund	200,000	200,000	200,000	200,000	200,000	
Total Revenues	<u>648,500</u>	<u>671,450</u>	<u>696,680</u>	<u>724,404</u>	<u>754,885</u>	
Carry Over	814,220	444,220	872,170	550,350	1,061,254	
TOTAL REVENUES	<u>\$ 1,462,720</u>	<u>\$ 1,115,670</u>	<u>\$ 1,568,850</u>	<u>\$ 1,274,754</u>	<u>\$ 1,816,139</u>	
APPROPRIATIONS:						
Capital Improvements	<u>Proj #</u>					
Street Resurfacing Program	ST0013	750,000	-	750,000	-	750,000
Curb Replacement	ST0019	35,000	30,000	35,000	30,000	35,000
Citywide Brick Street Restoration	ST0028	20,000	20,000	20,000	20,000	20,000
Bridge Improvements	ST0031	-	-	-	-	350,000
Underdrain Repair/Replace Program	ST0034	50,000	30,000	50,000	-	50,000
Capital Improvements Total		<u>855,000</u>	<u>80,000</u>	<u>855,000</u>	<u>50,000</u>	<u>1,205,000</u>
Street Improvement Dept Costs		163,500	163,500	163,500	163,500	163,500
FUND RESERVE		444,220	872,170	550,350	1,061,254	447,639
BUDGETED APPROPRIATIONS		<u>\$ 1,462,720</u>	<u>\$ 1,115,670</u>	<u>\$ 1,568,850</u>	<u>\$ 1,274,754</u>	<u>\$ 1,816,139</u>

CITY OF SAFETY HARBOR
ADOPTED FY2024/2025 BUDGET

Fund No & Name: 14 - Street Improvement Fund
Department: 31 - Streets
Project Title: Misc. Street Work
Funding Source: Gas Tax, Other
Location: Citywide
Account: 014-2031-500-6300

PROJECT COSTS

Project Description	Project #	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	5 YR TOTAL
Street Resurfacing Program	ST0013	750,000		750,000		750,000	2,250,000
Bridge Improvements	ST0031	-	-			350,000	350,000
Citywide Brick Street Restoration	ST0028	20,000	20,000	20,000	20,000	20,000	100,000
Underdrain Repair/Replace Program	ST0034	50,000	30,000	50,000		50,000	180,000
Curb Replacement	ST0019	35,000	30,000	35,000	30,000	35,000	165,000
TOTAL		\$ 855,000	\$ 80,000	\$ 855,000	\$ 50,000	\$1,205,000	\$ 3,045,000

Check the applicable box:

There are no projects budgeted for FY 24/25	
Projects budgeted for FY24/25 have no associated operating costs	x
Projects budgeted for FY24/25 have the following associated operatin	
Projects are ARPA funded	**

Personnel Services
Supplies
Contractual Services
Fixed Cost (i.e. Utilities)
Other
Total Increase (Decrease)

FY 24/25

1. **ST0013 – Street Resurfacing:** Extends the life of street system, prevents deterioration of pavement and maintains safe roads. Resurfacing to include full depth restoration of very poor rated streets.
2. **ST0028 – Citywide Brick Street Restoration:** Provides for brick construction in small areas within city right-of-ways and needed replacement for setting.
3. **ST0034 - Underdrain replacement:** Provides for removal and replacement of underdrain that is no longer functioning and installation of underdrain in areas where the ground water may damage the roadway base. Underdrain prolongs the life of a roadway by keeping the roadway base material dry.
4. **ST0019 - Curb Replacement:** Replace deteriorating curb at various locations throughout the City. Replacing curbing provides for improved stormwater drainage and prolonged pavement life.

FY 25/26

1. **ST0028 – Citywide Brick Street Restoration:** Provides for brick construction in small areas within city right-of-ways and needed replacement for setting.
2. **ST0019 - Curb Replacement:** Replace deteriorating curb at various locations throughout the City. Replacing curbing provides for improved stormwater drainage and prolonged pavement life.

FY 26/27

1. **ST0013 – Street Resurfacing:** Extends the life of street system, prevents deterioration of pavement and maintains safe roads. Resurfacing to include full depth restoration of very poor rated streets.
2. **ST0028 – Citywide Brick Street Restoration:** Provides for brick construction in small areas within city right-of-ways and needed replacement for setting.
3. **ST0034 - Underdrain replacement:** Provides for removal and replacement of underdrain that is no longer functioning and installation of underdrain in areas where the ground water may damage the roadway base. Underdrain prolongs the life of a roadway by keeping the roadway base material dry.
4. **ST0019 - Curb Replacement:** Replace deteriorating curb at various locations throughout the City. Replacing curbing provides for improved stormwater drainage and prolonged pavement life.

FY 27/28

1. **ST0028 – Citywide Brick Street Restoration:** Provides for brick construction in small areas within city right-of-ways and needed replacement for setting.
2. **ST0019 - Curb Replacement:** Replace deteriorating curb at various locations throughout the City. Replacing curbing provides for improved stormwater drainage and prolonged pavement life.

FY 28/29

1. **ST0028 – Citywide Brick Street Restoration:** Provides for brick construction in small areas within city right-of-ways and needed replacement for setting.
2. **ST0034 - Underdrain replacement:** Provides for removal and replacement of underdrain that is no longer functioning and installation of underdrain in areas where the ground water may damage the roadway base. Underdrain prolongs the life of a roadway by keeping the roadway base material dry.
3. **ST0019 - Curb Replacement:** Replace deteriorating curb at various locations throughout the City. Replacing curbing provides for improved stormwater drainage and prolonged pavement life.
4. **ST0031- Bridge Improvements:** Improvements required for all vehicular bridges and pedestrian boardwalks. The amount budgeted represents the estimated cost needed to repair 4 vehicular bridges as per the FDOT (Florida Department of Transportation) bridge reports.

UNFUNDED

ST0031 - Bridge Improvements: Improvements required for all traffic-bearing and pedestrian boardwalks. The amount budgeted represents an average needed annually for minor repairs. (FY24/25-FY27-28)

1. **ST0034 - Underdrain replacement:** Provides for removal and replacement of underdrain that is no longer functioning and installation of underdrain in areas where the ground water may damage the roadway base. Underdrain prolongs the life of a roadway by keeping the roadway base material dry.
2. **ST0019 - Curb Replacement:** Replace deteriorating curb at various locations throughout the City. Replacing curbing provides for improved stormwater drainage and prolonged pavement life.

FY 25/26

1. **ST0028 – Citywide Brick Street Restoration:** Provides for brick construction in small areas within city right-of-ways and needed replacement for setting.
2. **ST0034 - Underdrain replacement:** Provides for removal and replacement of underdrain that is no longer functioning and installation of underdrain in areas where the ground water may damage the roadway base. Underdrain prolongs the life of a roadway by keeping the roadway base material dry.
3. **ST0019 - Curb Replacement:** Replace deteriorating curb at various locations throughout the City. Replacing curbing provides for improved stormwater drainage and prolonged pavement life.

FY 26/27

1. **ST0013 – Street Resurfacing:** Extends the life of street system, prevents deterioration of pavement and maintains safe roads. Resurfacing to include full depth restoration of very poor rated streets.
2. **ST0028 – Citywide Brick Street Restoration:** Provides for brick construction in small areas within city right-of-ways and needed replacement for setting.
3. **ST0034 - Underdrain replacement:** Provides for removal and replacement of underdrain that is no longer functioning and installation of underdrain in areas where the ground water may damage the roadway base. Underdrain prolongs the life of a roadway by keeping the roadway base material dry.
4. **ST0019 - Curb Replacement:** Replace deteriorating curb at various locations throughout the City. Replacing curbing provides for improved stormwater drainage and prolonged pavement life.

FY 27/28

1. **ST0028 – Citywide Brick Street Restoration:** Provides for brick construction in small areas within city right-of-ways and needed replacement for setting.
2. **ST0034 - Underdrain replacement:** Provides for removal and replacement of underdrain that is no longer functioning and installation of underdrain in areas where the ground water may damage the roadway base. Underdrain prolongs the life of a roadway by keeping the roadway base material dry.
3. **ST0019 - Curb Replacement:** Replace deteriorating curb at various locations throughout the City. Replacing curbing provides for improved stormwater drainage and prolonged pavement life.

UNFUNDED

ST0031 - Bridge Improvements: Improvements required for all traffic-bearing and pedestrian boardwalks. The amount budgeted represents an average needed annually for minor repairs.

ST0032 – New Sidewalk Construction: Provides safe travel ways throughout the city for the motoring public and pedestrians.

CITY OF SAFETY HARBOR
ADOPTED FY2024/2025 BUDGET

FUND # 032 - CAPITAL PROJECTS

	<u>2024/25</u>	<u>2025/26</u>	<u>2026/27</u>	<u>2027/28</u>	<u>2028/29</u>
REVENUES:					
Penny For Pinellas	\$ 2,807,900	\$ 2,892,100	\$ 2,978,900	\$ 3,083,200	\$ 3,191,100
Pinellas County Fire	-	89,694	40,296	12,344	113,498
Donation/Private	-	-	-	-	-
Interest	15,000	15,150	15,300	15,450	15,600
Debt Issuance	-	5,500,000	100,000	-	-
Interfund transfer in Debt Service Fund	-	-	-	-	-
Interfund transfer in from General Fund	300,000	-	-	-	-
Total Revenues	3,122,900	8,496,944	3,134,496	3,110,994	3,320,198
Carry Over	1,024,200	596,500	457,964	64,771	1,174,810
TOTAL REVENUES	\$ 4,147,100	\$ 9,093,444	\$ 3,592,461	\$ 3,175,765	\$ 4,495,008
APPROPRIATIONS:					
Capital Improvements	<u>Proj #</u>				
<i>General Government</i>					
City Hall Window Replacements	CHI003	-	-	200,000	-
<i>Fire</i>					
Station 52 Garage Door System Replacement	PSI006	-	-	-	45,000
Station 53 Garage Door System Replacement	PSI013	-	-	61,900	-
Station 53 Roof Replacement	PSI015	-	135,000	-	-
Station 53 Admin #2 AC Replacement	PSI016	10,000	-	-	-
Station 53 #1 Living Area AC Replacement	PSI019	-	10,300	-	-
Replace FSS2 #3 Bunk Area AC	PSI024	-	10,600	-	-
Replace St. 53 Laundry Room AC	PSI026	-	-	11,000	-
Station 52 Roof Replacement	PSI028	-	-	-	224,000
Station 52 Men's Crew Bathroom Remodel	PSI029	-	-	-	60,300
Station 52 Downstairs AC Replacement	PSI030	-	-	-	11,330
Station 53 Flooring Replacement	PSI031	-	25,000	-	-
Replace 2013 Pierce Fire Truck (Vehicle 855) Ladder Truck	PSV011	-	1,468,100	-	-
Replace 2013 Pierce Fire Truck (Vehicle 855) Loose Equipment	PSV011	-	50,000	-	-
Replace Chevrolet Tahoe (Vehicle 858)	PSV013	-	125,000	-	-
Replace 2006 Chevrolet Pickup (Vehicle 802)	PSV018	-	-	133,000	-
Replace 2008 Pierce Velocity Fire Engine (Vehicle 854)	PSV019	-	-	-	1,275,000
Replace 2008 Pierce Vel Fire Engine Loose Equip (Veh 854)	PSV019	-	-	-	100,000
Fireboat Motor Replacement	PSV020	-	40,000	-	-
FD Transport Capable Rescue	PSV021	-	-	-	375,000
FD Thermal Imager Replacement	PS0018	-	9,000	-	-
SCBA Replacement	PSEQ13	-	519,000	-	-
FD RIT Bag Replacement	PSEQ15	-	8,000	-	-
Firefighter PPE Replacement	PSGR01	-	30,300	32,800	35,400
38,200					
<i>Streets</i>					
Concrete Plant Building Improvements	STI002	-	200,000	-	-
Spruce St Drive Improvements	ST0060	-	50,000	-	-
Loberg Court Improvements	ST0061	-	100,000	-	-
Replace 2015 Ford F-550 1-1/2 Flat Bed Dump (Vehicle #362)	SMV010	-	110,000	-	-
Replace 3/4 Ton Crew Cab Pick-Up Truck (Vehicle 370)	STV010	70,000	-	-	-
Replace 1-Ton Dump Truck (Vehicle 345)	STV011	-	-	95,000	-
Replace Dump Truck (Vehicle 323)	STV012	-	180,000	-	-
Replace 1/2 Ton Pick-Up Truck (Vehicle 371)	STV014	-	-	-	70,000
Replace 2011 Volvo Compact Wheel Loader (Vehicle 925)	STE017	150,000	-	-	-
Replace Ford Tractors (Vehicles 931, 932, 935)	STE018	65,000	-	-	-
New Cement Silo	STE020	-	153,000	-	-
Replace Concrete Barrels (Equipment 651 and 657)	STE021	-	-	50,000	-
Replace Skid Steer Stump Grinder Attachment	STV013	-	70,000	-	-
<i>Fleet</i>					
Fuel Tank Replacement - Design/Permitting	FLE013	-	50,000	-	-
Fuel Tank Replacement - Installation	FLE013	-	650,000	-	-
<i>Building Maintenance</i>					
BM HVAC #1 & #2 Replacement	BL0018	-	25,000	-	-
Vehicle #169-Bucket Truck Replacement	BL0007	-	-	-	-
Vehicle #126-Cargo Van Replacement	BL0014	55,500	-	-	-
Vehicle #401 Replacement (2012 Pick-up Truck)	BMV002	-	-	47,680	-
One Man Lift #908 Replacement	BME001	-	15,840	13,200	-

CITY OF SAFETY HARBOR
ADOPTED FY2024/2025 BUDGET

FUND # 032 - CAPITAL PROJECTS

		<u>2024/25</u>	<u>2025/26</u>	<u>2026/27</u>	<u>2027/28</u>	<u>2028/29</u>
<i>Library</i>						
Exterior Painting - Non-Reno Side of Facility	LBIMP4	26,500	-	-	-	-
New Library Roof	LBIMP1	450,000	-	-	-	-
Furniture & Fixtures - Second Story	LBIMP5	180,000	-	-	-	-
Children's Wing Renovation	LBIMP6	46,000	-	-	-	-
<i>Recreation</i>						
Community Center Roof Replacement	PRI005	-	300,000	-	-	-
Museum Roof Replacement	PRI014	-	-	65,000	-	-
Folly Farm Education Center Roof Replacement	PRI015	-	-	-	75,000	-
RC Dock Improvements	PKI065	25,000	-	-	-	-
CC Landscape & Irrigation Improvements	PKI066	50,000	-	-	-	-
Rigsby Improvements	PR0038	450,000	-	-	-	-
RC Playground Replacement	PR0070	-	90,000	-	-	-
CC HVAC #6 Replacement	PR0074	-	-	-	-	85,000
CC HVAC #4 Replacement	PRI007	25,000	-	-	-	-
MU HVAC #1 & #2 Replacement	PRI010	-	35,000	-	-	-
Community Center Restroom Improvements	PRI012	35,000	-	-	-	-
Community Center HVAC #3 Replacement	PRI013	-	-	75,000	-	-
MU Shelter Replacement	PRI016	-	-	125,000	-	-
MU Restroom & Flooring Improvements	PRI017	-	-	250,000	-	-
CC Gym Flooring Replacement	PRI018	-	-	-	210,000	-
Vehicle #452 Replacement - 15 Passenger Van	PKV020	-	-	-	-	71,280
Portable Light Tower - Rec Events	PKE016	14,000	-	-	-	-
Community Center Fitness Equipment Replacement	PREQ07	-	-	-	150,000	-
Parade Barricades & Trailer	RCE006	140,000	-	-	-	-
<i>Parks</i>						
Parks & Bldg Maint Admin Building Design/Permitting	PKI035	500,000	-	-	-	-
Parks & Bldg Maint Admin Building Construction	PKI035	-	5,000,000	-	-	-
Gazebo Restroom Roof Replacement	PR0071	-	35,000	-	-	-
Folly Playground Replacement	FOLLY3	-	-	-	-	150,000
Folly Trail Electric Install	FOLLY4	75,000	-	-	-	-
SHCP Walking Trail	PKI032	-	50,000	-	-	-
Outdoor Fitness Zones	PKI033	-	-	-	60,000	-
Park Furnishings Renewal & Replacement	PKI037	26,620	29,280	32,210	35,430	38,975
City Park Sidewalk Replacements	PKI040	-	100,000	-	-	-
SHCP Sand Volleyball Ct Expansion	PKI042	-	100,000	-	-	-
SHCP Field #1 Improvements	PKI045	-	25,000	-	-	32,500
SHCP Field #2 Improvements	PKI046	25,000	-	-	32,500	-
SHCP Field #3 Improvements	PKI047	-	-	28,750	-	1,000,000
SHCP Field #4 Improvements	PKI048	-	25,000	-	-	32,500
SHCP Field #5 Improvements	PKI049	25,000	-	-	32,500	-
Elm Street Design & Permitting/Perimeter Fence Replacement	PKI053	325,000	-	-	-	-
Parks Turf Renewal & Replacement (Gazebo/Baranoff)	PKI058	33,000	36,300	39,930	43,920	52,700
Waterfront Park Boardwalk Inspection & Repairs	PKI060	-	-	-	65,000	-
North City Park Tennis & Basketball Court Lighting	PKI061	-	-	-	250,000	-
Parks Fencing Renewal & Replacement	PKI062	50,000	55,000	60,500	66,550	80,000
Shelter Roof Replacement (Mease/Marina/Vet's Plaza)	PKI063	-	-	100,000	-	-
South 2nd & 6th Property Improvements	PKI067	-	-	-	-	-
WFP Shade Sail Replacements	PKI068	-	-	75,000	-	-
Skatepark Improvements	PKI069	-	-	-	-	250,000
Playground Equipment Restoration	PR0072	25,000	27,500	30,250	33,275	36,600
Vehicle Replacement #416 (Dump Truck- 1 Ton)	PKV017	80,000	-	-	-	-
Vehicle Replacement #412 (Pickup Truck- Ext Cab)	PKV018	-	-	60,840	-	-
Vehicle Replacement #413 (Pickup Truck- Crew Cab)	PKV019	-	-	84,700	-	-
Parks Equipment Replacement & Renewal	PKE006	60,000	42,000	46,200	50,820	60,990
Parks Utility Vehicle	PKE008	20,000	24,250	-	-	30,000
Reel Mower Replacement	PR0073	-	-	-	-	50,000
Capital Improvements Total		3,036,620	8,117,870	3,009,980	1,738,975	4,169,375
Neighborhood Projects & Beautification Grants	NP0001	-	-	-	-	-
<i>Transfers Out</i>						
To Capital Improvements debt service (Series 2006)		23,760	27,990	27,990	27,990	27,990
To Land Acquisition debt service (Series 2018)		34,480	33,880	33,980	33,990	33,980
To Street Improvement fund		200,000	200,000	200,000	200,000	200,000
To General Fund*		255,740	255,740	255,740	-	-
Transfers Out Total		513,980	517,610	517,710	261,980	261,970
FUND RESERVE		596,500	457,964	64,771	1,174,810	63,663
BUDGETED APPROPRIATIONS		\$ 4,147,100	\$ 9,093,444	\$ 3,592,461	\$ 3,175,765	\$ 4,495,008

*Per Budget Resolution 2021-14, Repayment of GF for purchase of PSV009 Fire Truck over 3 years (FY23-FY25).

CITY OF SAFETY HARBOR
ADOPTED FY2024/2025 BUDGET

Fund No & Name: 32 - Capital Improvement Fund
Department: 20 - General Government
Project Title: Improvements Other than Buildings
Funding Source: Penny for Pinellas
Location: City Hall
Account: 032-3020-500-6300

PROJECT COSTS							
Project Description	Project #	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	5 YR TOTAL
City Hall Window Replacements	CHI003		200,000				200,000
TOTAL		\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000

Check the applicable box:

There are no projects budgeted for FY 24/25	
Projects budgeted for FY24/25 have no associated operating costs	X
Projects budgeted for FY24/25 have the following associated operating costs	

<u>FY 24/25</u>	
Personnel Services	
Supplies	
Contractual Services	
Fixed Cost (i.e. Utilities)	
Other	
Total Increase (Decrease)	-

FY 25/26

City Hall Window Replacement (CHI003 - \$200,000): Current windows are 30+ years old with seals throughout the building are leaking requiring consistent repairs. When seals fail, humid air & moisture seeps into the building. Replacement windows would meet current wind load, be impact resistant and not require storm shutters installation.

CITY OF SAFETY HARBOR
ADOPTED FY2024/2025 BUDGET

Fund No & Name: 32 - Capital Improvement Fund
Department: 22 - Fire Department
Project Title: Fire Department Infrastructure
Funding Source: Penny for Pinellas
Location: Fire Stations 52 and 53
Account: 032-3022-500.63-00

PROJECT COSTS

Project Description	Project #	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	5 YR TOTAL
Station 52 Garage Door System Replacement	PSI006					45,000	45,000
Station 53 Garage Door System Replacement	PSI013				61,900		61,900
Station 53 Roof Replacement	PSI015			135,000			135,000
Station 53 Admin #2 AC Replacement	PSI016	10,000					10,000
Station 53 #1 Living Area AC Replacement	PSI019		10,300				10,300
Replace FS52 #3 Bunk Area AC	PSI024			10,600			10,600
Replace St. 53 Laundry Room AC	PSI026				11,000		11,000
Station 52 Roof Replacement	PSI028					224,000	224,000
Station 53 Flooring Replacement	PSI031			25,000			25,000
Station 52 Men's Crew Bathroom Remodel	PSI029					60,300	60,300
Station 52 Downstairs AC Replacement	PSI030					11,330	11,330
TOTAL		\$ 10,000	\$ 10,300	\$ 170,600	\$ 72,900	\$ 340,630	\$ 604,430

Check the applicable box:

There are no projects budgeted for FY 24/25	
Projects budgeted for FY24/25 have no associated operating costs	
Projects budgeted for FY24/25 have the following associated operating costs	X

FY 24/25

Personnel Services	
Supplies	
Contractual Services	Periodic maintenance costs.
Fixed Cost (i.e. Utilities)	
Other	
Total Increase (Decrease)	-

FY24/25

PSI016 – Station 53 Admin #2 AC Replacement: Sources suggest a typical lifespan for an AC unit in a hot & humid climate such as Florida is 10-15 years. This unit will be 10 years old. Replacement of this unit in this fiscal year supports the departments newly established AC unit replacement plan going forward.

FY 25/26

PSI019 – Station 53 #1 Living Area AC Replacement: Sources suggest a typical lifespan for an AC unit in a hot & humid climate such as Florida is 10-15 years. This unit will be 8 years old. Replacement of this unit in this fiscal year supports the departments newly established AC unit replacement plan going forward.

FY26/27

PSI015 – Station 53 Roof Replacement: Station 53 was constructed in 1983 and will be 42 years old this year. The facility contains administrative offices and is a working fire and emergency medical services (EMS) facility. In 2006, the station was improved with an emergency operations center and an additional living quarters section. The metal roof is between 30-40 years old. Furthermore, the roof needs painting and has also undergone numerous repairs due to leaks and storm damage.

PSI024 – Replace FS52 #3 Bunk Area AC: Sources suggest a typical lifespan for an AC unit in a hot & humid climate such as Florida is 10-15 years. This unit will be 8 years old. Replacement of this unit in this fiscal year supports the departments newly established AC unit replacement plan going forward.

PSI031 – Station 53 Flooring Replacement: The flooring within the living quarters, classroom, and administrative offices have exhausted their useful life due to constant use 24/7/365. Old flooring will be replaced with new flooring that is consistent with fire station use, i.e. ease of maintenance, less prone to damage, wear and tear, and carrying carcinogens and viruses.

FY27/28

PSI013 – Station 53 Garage Door System Replacement: The current garage door systems are aging and require increased maintenance. At times, the doors have been inoperable during an emergency response slowing fire truck departures. Due to repairs over the past several years, the individual door systems are incompatible with each other.

PSI026 – Station 53 Laundry Area AC Replacement: Sources suggest a typical lifespan for an AC unit in a hot & humid climate such as Florida is 10-15 years. This unit will be 8 years old. Replacement of this unit in this fiscal year supports the departments newly established AC unit replacement plan going forward.

FY28/29

PSI006 – Station 52 Garage Door System Replacement: The current garage door systems are aging and require increased maintenance. At times, the doors have been inoperable during an emergency response slowing fire truck departures. Due to repairs over the past several years, the individual door systems are incompatible with each other.

PSI028 – Station 52 Roof Replacement: Based on a recent energy audit in 2023, it was recommended that the Station 52 roof be replaced within five years. The current roof is aged and received a new coating in 2023 after much needed repair.

CITY OF SAFETY HARBOR
ADOPTED FY2024/2025 BUDGET

Fund No & Name: 32-Capital Improvement Fund

Department: 22 - Fire Department

Project Title: Fire Department Vehicles

Funding Source: Penny for Pinellas

Location: Fire Stations 52 and 53

Account: 032-3022-500.64-01

PROJECT COSTS

Project Description	Project #	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	5 YR TOTAL
Replace 2013 Pierce Fire Truck (Vehicle 855)	PSV011		1,468,100				1,468,100
Replace 2013 Pierce Fire Truck Loose Equip (Vehicle 855)	PSV011		50,000				50,000
Replace 2016 Chevrolet Tahoe (Vehicle 858)	PSV013		125,000				125,000
Replace 2006 Chevrolet Pickup (Vehicle 802)	PSV018				133,000		133,000
Replace 2008 Pierce Velocity Fire Engine (Vehicle 854)	PSV019					1,275,000	1,275,000
Replace 2008 Pierce Vel Fire Engine Loose Equip (Veh 854)	PSV019					100,000	100,000
Fireboat Motor Replacement	PSV020			40,000			40,000
FD Transport Capable Rescue	PSV021					375,000	375,000
TOTAL		\$ -	\$1,643,100	\$ 40,000	\$ 133,000	\$1,750,000	\$ 3,566,100

Check the applicable box:

There are no projects budgeted for FY 24/25	X
Projects budgeted for FY24/25 have no associated operating costs	
Projects budgeted for FY24/25 have the following associated operating costs	

FY 24/25

Personnel Services

Supplies

Contractual Services

Fixed Cost (i.e. Utilities)

Other

Total Increase (Decrease)

-

FY 25/26

PSV011 - Replace vehicle 855: This is a 2013 Pierce Fire Truck and will be 13 years old and approaching its life span based on its current use. The Fire Department's heavy apparatus replacement cycle calls for engines and trucks to be replaced every 15 years. In January 2023, the City Commission approved the purchase of a new ladder truck in the amount of 1,468,100 by signing a contract with Ten-8 manufacturing; the money was secured by reserves until FY26 when payment will be due and paid via LOST funds. Pinellas County funding is approximately 5.36%.

PSV011 – Replace vehicle 855 loose equipment: This project has been created to ensure the new ladder truck being purchased and paid for in FY26 has all necessary loose equipment needed to meet National Fire Protection Association (NFPA) standards to serve as a ladder truck. Pinellas County funding is approximately 5.36%.

PSV013 - Replace vehicle 858: This is a 2016 Chevrolet Tahoe and will be 10 years old at its replacement date. The Fire Department's vehicle replacement cycle calls for staff cars to be replaced every 10 years to ensure reliability and the most up to date vehicle safety and environment protection standards. This replacement cost includes the cost of the new vehicle as well as associated equipment to allow the vehicle to function as an incident command type vehicle throughout the county. Equipment includes radios, emergency warning lights, cabinets, computers, and incident command boards. Pinellas County funding is approximately 5.36%.

FY26/27

None.

FY27/28

PSV018 – Replace vehicle 802: This is a 2006 Chevrolet pickup truck that is currently being used as a tow vehicle for the fire department's boat. The pickup truck is also used during storms to assist in windshield surveys and other activities. The Fire Department's vehicle replacement cycle calls for staff cars to be replaced every 10 years to ensure reliability and the most up to date vehicle safety and environment protection standards. This vehicle will be replaced with a new pickup truck to serve as a new medic unit at Station 53, that vehicle will rotate then as the boat tow vehicle. Cost includes the vehicle, emergency warning systems, and telecommunications equipment. Pinellas County funding is approximately 5.36% and Pinellas County EMS funding is approximately 75% up to the first \$50,000.

years to ensure reliability and the most up to date vehicle safety and environment protection standards. This vehicle will be replaced with a new pickup truck to serve as a new medic unit at Station 53, that vehicle will rotate then as the boat tow vehicle. Cost includes the vehicle, emergency warning systems, and telecommunications equipment. Pinellas County funding is approximately 5.36% and Pinellas County EMS funding is approximately 75% up to the first \$50,000.

CITY OF SAFETY HARBOR
ADOPTED FY2024/2025 BUDGET

Department: 22 - Fire Department
Project Title: Fire Department Equipment
Funding Source: Penny for Pinellas
Location: Fire Stations 52 and 53
Account: 032-3022-500.64-40

PROJECT COSTS

Project Description	Project #	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	5 YR TOTAL
SCBA Replacement	PSEQ13			519,000			519,000
FD Thermal Imager Replacement	PS0018		9,000				9,000
FD RIT Bag Replacement	PSEQ15			8,000			8,000
Firefighter PPE Replacement	PSGR01		30,300	32,800	35,400	38,200	136,700
TOTAL		\$ -	\$ 39,300	\$ 559,800	\$ 35,400	\$ 38,200	\$ 672,700

Check the applicable box:

There are no projects budgeted for FY 24/25	X
Projects budgeted for FY24/25 have no associated operating costs	
Projects budgeted for FY24/25 have the following associated operating costs	

FY 24/25

Personnel Services	
Supplies	
Contractual Services	
Fixed Cost (i.e. Utilities)	
Other	_____
Total Increase (Decrease)	-

FY 25/26

PS0018 – FD Thermal Imager Replacement: The Fire Department has a thermal imager assigned to each fire apparatus which is industry standard. A thermal imager allows firefighters to identify temperature differences in rooms and helps them locate hidden fire sooner rather than later, ultimately creating a safer environment for firefighters and civilians. Such quick recognition of fire location assists in extinguishing fires quicker. Thermal imagers also assist firefighters in the search and rescue of trapped occupants in structure fires. Thermal imagers must undergo periodic inspection, testing, and maintenance as they are critical firefighter tools. The fire department currently has four thermal imagers and needs to replace one due to its age and the continues need for extensive and expensive repairs.

PSGR01 - Firefighter PPE Replacement: Firefighter personal protective equipment (PPE) includes all equipment that may be exposed to hazardous atmospheres, e.g., helmet, coat, hood, pants, gloves, suspenders, boots, and flashlight. This equipment has a lifespan of ten years and then must be disposed of; such replacement ensures firefighters are provided the must up to date and safest PPE. Fire Department personnel will be provided new PPE every five years. This will allow for each Firefighter to have one primary set of PPE, and one backup set of PPE. Such redundancy is needed in case primary gear is exposed to chemical, biological, or other toxins.

FY26/27

PSEQ13 – SCBA Replacement: The Fire Department’s self-contained breathing apparatus (SCBA) system includes 25 air-pack assemblies and 60 pressurized bottles. Firefighter’s must have immediate access to functioning and reliable SCBA units to operate on the scene of hazardous incidents including structure fires, car fires, hazardous materials incidents, etc. SCBA systems are regulated by the National Fire Protection Association (NFPA) for their use, as well as inspection, testing, and maintenance. SCBA systems should be replaced on a ten-year cycle. The Fire Department’s current SCBA system was purchased in 2017 and will have reached their recommended max use by 2027.

PSEQ15 – FD RIT Bag Replacement: The Fire Department has two RIT (Rapid Intervention Team) Bags to assist in rescuing down and/or trapped firefighters at emergencies. One is carried in the District Chief’s vehicle, and the other in the Deputy Chief’s vehicle. This is standard placement throughout Pinellas County. The RIT Bag equipment is made-up of the department’s current SCBA equipment. RIT Bags are regulated by the National Fire Protection Association (NFPA) for their use, as well as inspection, testing, and maintenance. RIT Bags should be replaced on a ten-year cycle. The Fire Department’s current RIT Bags are used and outdated and would have to be replaced with the SCBA Replacement purchase (project PSEQ13).

PSGR01 - Firefighter PPE Replacement: Firefighter personal protective equipment (PPE) includes all equipment that may be exposed to hazardous atmospheres, e.g., helmet, coat, hood, pants, gloves, suspenders, boots, and flashlight. This equipment has a lifespan of ten years and then must be disposed of; such replacement ensures firefighters are provided the must up to date and safest PPE. Fire Department personnel will be provided new PPE every five years. This will allow for each Firefighter to have one primary set of PPE, and one backup set of PPE. Such redundancy is needed in case primary gear is exposed to chemical, biological, or other toxins.

FY27/28

PSGR01 - Firefighter PPE Replacement: Firefighter personal protective equipment (PPE) includes all equipment that may be exposed to hazardous atmospheres, e.g., helmet, coat, hood, pants, gloves, suspenders, boots, and flashlight. This equipment has a lifespan of ten years and then must be disposed of; such replacement ensures firefighters are provided the must up to date and safest PPE. Fire Department personnel will be provided new PPE every five years. This will allow for each Firefighter to have one primary set of PPE, and one backup set of PPE. Such redundancy is needed in case primary gear is exposed to chemical, biological, or other toxins.

FY28/29

CITY OF SAFETY HARBOR
ADOPTED FY2024/2025 BUDGET

Fund No & Name: 14 - Street Improvement Fund							
Department: 31 - Streets							
Project Title: Building Improvements							
Funding Source: Gas Tax, Other							
Location: Citywide							
Account: 032-3031-500-6200							
PROJECT COSTS							
Project Description	Project #	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	5 YR TOTAL
Concrete Plant Building Improvements	STI002			200,000			200,000
TOTAL		\$ -	\$ -	\$ 200,000	\$ -		\$ 200,000
Check the applicable box:							
There are no projects budgeted for FY 24/25							
Projects budgeted for FY24/25 have no associated operating costs		x					
Projects budgeted for FY24/25 have the following associated operatin							
Personnel Services Supplies Contractural Services Fixed Cost (i.e. Utilities) Other Total Increase (Decrease)							

FY 26/27

Concrete Plant Building Improvements – The City’s concrete silo will be 35 years old at the time of replacement. During replacement of the silo, it is also prudent to replace and/or modify the building that houses the batch plant. Materials are currently not covered and exposed to the elements. This causes material loss through wind/rain and also changes the final material compound when rain (moisture) enters the sand. Staff will look into widening the overall covered structure and modifying the material containment to better secure the material for use.

CITY OF SAFETY HARBOR
ADOPTED FY2024/2025 BUDGET

Fund No & Name: 32 - Capital Improvement Fund Department: 31 - Streets Project Title: Improvements other than Building Funding Source: Penny for Pinellas, Other Location: Citywide Account: 032-3031-500-6300							
PROJECT COSTS							
Project Description	Project #	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	5 YR TOTAL
Loberg Court Improvements	ST0061			100,000			100,000
Spruce St Drive Improvements	ST0060			50,000			50,000
TOTAL		\$ -	\$ -	\$ 150,000	\$ -		\$ 150,000
Check the applicable box:							
There are no projects budgeted for FY 24/25	<input checked="" type="checkbox"/>						
Projects budgeted for FY24/25 have no associated operating costs	<input type="checkbox"/>						
Projects budgeted for FY24/25 have the following associated operatin	<input type="checkbox"/>						
Personnel Services Supplies Contractural Services Fixed Cost (i.e. Utilities) Other Total Increase (Decrease)							

FY 26/27

Loberg Court Improvements: The City’s Public Works crews consistently grade/re-grade Loberg Ct. (off of Fairview St.) on an annual basis. Crews recently completed replacement of deteriorated stormwater piping and would like to complete the improvements by including roadway base and paving.

Spruce St. Drive Improvements: Improvements in conjunction with 4th St. (MLK) pond improvements; to include new base material.

CITY OF SAFETY HARBOR
ADOPTED FY2024/2025 BUDGET

Fund No & Name: 32 - Capital Improvement Fund
Department: 31-Streets
Project Title: Streets Division Vehicles
Funding Source: Penny for Pinellas, Other
Location: Public Works Department, 1200 Railroad Ave.
Account: 032-3031-500-6401

PROJECT COSTS							
Project Description	Project #	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	5 YR TOTAL
Replace 3/4 Ton Crew Cab Pick-Up Truck (Vehicle 352)	STV010	70,000					70,000
Replace Dump Truck (Vehicle 323)	STV012		180,000				180,000
Replace 1-Ton Dump Truck (Vehicle 345)	STV011				95,000		95,000
Replace 1/2 Ton Pick-Up Truck (Vehicle 371)	STV014					70,000	70,000
TOTAL		\$ 70,000	\$ 180,000	\$ -	\$ 95,000	\$ 70,000	\$ 415,000

Check the applicable box:

There are no projects budgeted for FY 24/25	
Projects budgeted for FY24/25 have no associated operating costs	
Projects budgeted for FY24/25 have the following associated operating c	

**Quotes could not be obtained from vendors. Numbers are based on previous vehicle costs with price escalation.*

- Personel Services
- Supplies
- Contractural Services
- Fixed Cost (i.e. Utilities)
- Other
- Total Increase (Decrease)

FY 24/25

Replace vehicle 352: This vehicle is a 2008 GMC ¾ Ton 2500 HD Crew Cab Pick UP used by the Street Division to transport materials and equipment to and from the field. By FY 23/24, this vehicle will be 16 years old and will have met its life expectancy for the division.

FY 25/26

Buy New Vehicle 323: This vehicle is a 1996 Peterbilt used for the transport of materials, brush pickup during storm events, and hauling debris to landfill. This vehicle was a rebuild in 2012, from a front load garbage truck to a dump truck. By FY 24/25, this vehicle will be 29 years old and have surpassed its life expectancy.

FY 26/27

FY 27/28

Replace Vehicle 345: This vehicle is a 2012 Ford F-550 One Ton Dump used by the Street Division to transport materials and equipment to and from the field. By FY23/24, this vehicle will be 12 years old and will have met its life expectancy for the division due to the type of work this vehicle is used for.

FY 28/29

Replace Vehicle 371: This vehicle is a 2013 Ford F-150 ½ ton Pick-Up Truck used by the Streets Division for the sigh shop to transport and install signs throughout the city. By FY28/29, this vehicle will be 15 years old and will have met its life expectancy for the division due to the type of work this vehicle is used for.

CITY OF SAFETY HARBOR
ADOPTED FY2024/2025 BUDGET

Fund No & Name: 32 - Capital Improvement Fund
Department: 31 - Streets
Project Title: Streets Division Equipment
Funding Source: Penny for Pinellas, Other
Location: 1200 Railroad Ave.
Account: 032-3031-500-6440

PROJECT COSTS							
Project Description	Project #	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	5 YR TOTAL
Replace 2011 Volvo Compact Wheel Loader (Equip. 925)	STE017	150,000					150,000
Replace Ford Tractors (Equip. 931, 932, 935)	STE018	65,000					65,000
Replace Skid Steer Stump Grinder Attachment	STV013		70,000				70,000
New Cement Silo	STE020			153,000			153,000
Replace Concrete Barrels (Equipment 651 and 657)	STE021				50,000		50,000
TOTAL		\$ 215,000	\$ 70,000	\$ 153,000	\$ 50,000		\$ 488,000

Check the applicable box:

There are no projects budgeted for FY 24/25	
Projects budgeted for FY24/25 have no associated operating costs	
Projects budgeted for FY24/25 have the following associated operatin	

**Quotes could not be obtained from vendors. Numbers are based on previous vehicle costs with price escalation.*

- Personnel Services
- Supplies Fuel/Main
- Contractual Services
- Fixed Cost (i.e. Utilities)
- Other
- Total Increase (Decrease)

FY 24/25

Replace Volvo Compact Loader (Vehicle 925): The Division’s Compact Wheel Loader is utilized both in the Public Works complex to move materials and unload trucks and in the field to complete roadway work, and in times of emergency, utilized for debris clearing. At the time of replacement, this equipment will be 14 years old and will have met its useful life and operating hours.

Replace Ford Tractor and attachments (Vehicles 931, 932, 935): These are Ford compact tractors ranging in age from 1983 – 1990. They have exceeded their life expectancy and can be replaced by a single tractor with a broom, mower, and box blade attachment.

FY 25/26

Replace Skid Steer Stump Grinder: The Stump Grinder Attachment is a crucial part of the city’s tree maintenance program. The current stump grinder was purchased in 2005 making it 20 years old at time of replacement. In lieu of purchasing a stump grinder attachment, this piece of equipment will be a self-contained unit, on wheels,

FY 26/27

Replace CemenTech Silo – The City’s 20 CY cement silo is utilized as an integral part of the Public Works concrete batch plant. This allows the Public Works team to deliver small batches of concrete (4 yards or less) to the jobsite at one time; saving the City costly delivery fees from concrete on-call companies. The concrete silo will be 35 years old at time of replacement.

FY 27/28

Replace Concrete Barrels: The City owns, maintains, and operates its own concrete batch plant at the Public Works Yard. In order to transport concrete from the plant to the jobsite tow behind concrete barrels are required. These pieces of equipment see extreme wear and tear due to the harsh chemical composition of concrete as well as the daily/weekly use. Both barrels will be replaced and the current barrels will be surplus.

CITY OF SAFETY HARBOR
ADOPTED FY2024/2025 BUDGET

Fund No & Name: 32 - Capital Improvement Fund
Department: 33 - Fleet Division
Project Title: Fleet Equipment
Funding Source: Penny for Pinellas
Location: Public Works/1200 Railroad Ave.
Account: 032-3033-500-6440

PROJECT COSTS

Project Description	Project #	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	5 YR TOTAL
Fuel Tank Replacement	FLE013						-
Design/Permitting			50,000				50,000
Installation				650,000			650,000
TOTAL		\$ -	\$ 50,000	\$ 650,000	\$ -	\$ -	\$ 700,000

Check the applicable box:

There are no projects budgeted for FY 24/25	<input type="checkbox"/>
Projects budgeted for FY24/25 have no associated operating costs	<input type="checkbox"/>
Projects budgeted for FY24/25 have the following associated operating	<input type="checkbox"/>

Personnel Services
Supplies
Contractual Services
Fixed Cost (i.e. Utilities)
Other
Total Increase (Decrease)

FY 25/26

Replacement of Fuel Tanks: Work is required prior to replacement of the fuel tanks, including state permitting, geotechnical reports, and minimal design work. This should take place the fiscal year prior to planned installation.

FY 26/27

Replacement of Fuel Tanks: The two (2) 10,000 gallon fuel tanks are 30 years old and have exceeded their life expectancy. Replacement of the tanks includes removal of the fuel island awning, replacement of the dispensers, and any other required work.

Fund No & Name: 32 - Capital Improvement Plan
Department: 34 - Building Maintenance
Project Title: Improvements Other than Buildings
Funding Source: Penny for Pinellas
Location: Parks & Building Maintenance Admin
Account: 032-3034-500-6300

PROJECT COSTS

Project Description	Project #	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	5 YR TOTAL
BM HVAC #1 & #2 Replacement	BL0018		25,000				25,000
TOTAL		\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ 25,000

Check the applicable box:

There are no projects budgeted for FY 24/25	<input checked="" type="checkbox"/>
Projects budgeted for FY24/25 have no associated operating costs	<input type="checkbox"/>
Projects budgeted for FY24/25 have the following associated operating costs	<input type="checkbox"/>

<u>FY 24/25</u>	
Personnel Services	
Supplies	
Contractual Services	
Fixed Cost (i.e. Utilities)	
Other	_____
Total Increase (Decrease)	-

FY 25/26

BM HVAC #1 & #2 Replacement (BL0018 - \$25,000): Existing equipment is Trane air handler & condenser units installed in 2015 for the carpenter’s shop & office and will reach the end of useful life.

CITY OF SAFETY HARBOR
ADOPTED FY2024/2025 BUDGET

Fund No & Name: 32 - Capital Improvement Plan
Department: 34 - Building Maintenance
Project Title: Automotive Equipment
Funding Source: Penny for Pinellas
Location: Parks & Building Maintenance Admin
Account: 032-3034-500-6401

PROJECT COSTS

Project Description	Project #	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	5 YR TOTAL
Vehicle #401 Replacement (Pickup Truck w/ Lift)	BMV002				47,680		47,680
Vehicle #126 Replacement (Cargo Van)	BL0014	55,500					55,500
TOTAL		\$ 55,500	\$ -	\$ -	\$ 47,680	\$ -	\$ 103,180

Check the applicable box:

There are no projects budgeted for FY 24/25	<input type="checkbox"/>
Projects budgeted for FY24/25 have no associated operating costs	<input checked="" type="checkbox"/>
Projects budgeted for FY24/25 have the following associated operating costs	<input type="checkbox"/>

FY 24/25

Personnel Services	
Supplies	
Contractual Services	
Fixed Cost (i.e. Utilities)	
Other	
Total Increase (Decrease)	-

FY 24/25

Vehicle #126 Replacement Cargo Van (BL0014 - \$55,500): Current vehicle is 2009 GMC 3500 cargo van used for facility maintenance citywide. Asset #2663. Fleet recommends replacement in FY 24/25.

FY 25/26

FY 26/27

FY 27/28

Vehicle #401 Replacement Pick-up Truck (BMV002 - \$47,680): Current vehicle is a 2012 GMC Sierra extended cab pick-up truck bought 7/2012 used for facility maintenance citywide. Fleet recommends replacement in FY 27/28.

CITY OF SAFETY HARBOR
ADOPTED FY2024/2025 BUDGET

Fund No & Name: 32 - Capital Improvement Plan
Department: 34 - Building Maintenance
Project Title: Special Equipment
Funding Source: Penny for Pinellas
Location: Parks & Building Maintenance Admin
Account: 032-3034-500-6440

PROJECT COSTS

Project Description	Project #	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	5 YR TOTAL
#908 One Man Lift Replacement	BME001		15,840	13,200			29,040
TOTAL		\$ -	\$ 15,840	\$ 13,200	\$ -	\$ -	\$ 29,040

Check the applicable box:

There are no projects budgeted for FY 24/25	<input checked="" type="checkbox"/>
Projects budgeted for FY24/25 have no associated operating costs	<input type="checkbox"/>
Projects budgeted for FY24/25 have the following associated operating costs	<input type="checkbox"/>

FY 24/25

Personnel Services	
Supplies	
Contractual Services	
Fixed Cost (i.e. Utilities)	
Other	_____
Total Increase (Decrease)	-

FY 24/25

FY 25/26

One Man Lift #908 Replacement (BME001 - \$15,840): Current equipment is a JGL 25AM one-man lift used for facility maintenance citywide. Purchased 9/29/16. Asset #2941 will reach the end of useful life.

Fund No & Name: Capital Project
Department: Library/3055
Project Title: Library Exterior Paint
Funding Source:
Location: Library
Account: 032-3055-500-62-00

PROJECT COSTS

Project Description	Project #	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	5 YR TOTAL
Paint exterior of original library facility after construction of second story is complete. Rust spots on east side of the building and paint is faded on doors and body of building. Paint will be same age on all of the building for future maintenance. Last paint was in FY14/15.	LBIMP4	26,500					26,500
TOTAL		\$ 26,500	\$ -	\$ -	\$ -	\$ -	\$ 26,500

Check the applicable box:

There are no projects budgeted for FY 24/25	
Projects budgeted for FY24/25 have no associated operating costs	X
Projects budgeted for FY24/25 have the following associated operating costs	

<u>FY 24/25</u>	
Personnel Services	
Supplies	
Contractual Services	
Fixed Cost (i.e. Utilities)	
Other	
Total Increase (Decrease)	-

FY24/25 The library was painted in FY14/15. Construction of the second story will be completed in the spring of 2025, with the that wing of the facility being painted. Paint on the remainder of the facility is fading and should be painted to match the second story fresh paint. The east side of the building is stained, and doors are faded. Portions of the building are bleached by the sun. With this project in the FY24/25 budget, there is a possibility of presenting this as change order to our general contractor, considering they already have an exterior painting contractor for that portion. This would probably be cheaper and more efficient, and all any warranties would be with the same company.

CITY OF SAFETY HARBOR
ADOPTED FY2024/2025 BUDGET

Fund No & Name: 32 - Capital Improvement Plan
Department: 56 - Recreation
Project Title: Buildings
Funding Source: Penny for Pinellas
Location: Community Center, Rigsby Center, Museum, Folly Farm
Account: 032-3056-500-6200

PROJECT COSTS

Project Description	Project #	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	5 YR TOTAL
CC Total Roof Replacement	PRI005		300,000				300,000
MU Roof Replacement	PRI014			65,000			65,000
Folly Education Center Roof Replacement	PRI015				75,000		75,000
TOTAL		\$ -	\$ 300,000	\$ 65,000	\$ 75,000	\$ -	\$ 440,000

Check the applicable box:

There are no projects budgeted for FY 24/25	X
Projects budgeted for FY24/25 have no associated operating costs	
Projects budgeted for FY24/25 have the following associated operating costs	

FY 24/25

Personnel Services	
Supplies	
Contractual Services	
Fixed Cost (i.e. Utilities)	
Other	_____
Total Increase (Decrease)	-

FY 25/26

Community Center Total Roof Replacement (PRI005 - \$300,000): The existing roof on the lobby, classrooms, multipurpose room and gyms 2 & 3 are the original 2003 installation. Multiple leak repairs have been completed over the course of 15 years. With the 2019 fitness center addition a temporary repair was completed to original roof system with the intent of total replacement within 5 years. *ARPA funds.

FY 26/27

Museum Roof Replacement (PRI011 - \$65,000): The 2006 existing roof will reach the end of its useful life.

FY27/28

Folly Farm Education Center Roof Replacement (PRI015 - \$75,000): The parcel was purchased in 2021 with a 1957 structure comprised of 1,936 square feet. The closing inspection identified the following with regards the roof per notes: Asphalt composition shingles on the main roof. These consist of cellulose mat, asphalt impregnated with colored gravel on surface. Shingles are applied in horizontal rows. Rolled Asphalt / Modified Bitumen was noted on the flat roof. Rolled roofing material is a cellulose mat impregnated with asphalt and colored gravel surface. It is 36 inches wide rolled horizontally with at least a 2" overlap. It is installed over a 15# felt paper and generally covered with a granular surface to retard ultraviolet deterioration. A new Modified Bitumn roof has a life expectancy of approximately 18 to 20 years. A permit search was done in Public Records and no permits were located for a roof replacement.

CITY OF SAFETY HARBOR
ADOPTED FY2024/2025 BUDGET

felt paper and generally covered with a granular surface to retard ultraviolet deterioration. A new Modified Bitumn roof has a life expectancy of approximately 18 to 20 years. A permit search was done in Public Records and no permits were located for a roof replacement.

Fund No & Name: 32 - Capital Improvement Plan
Department: 56 - Recreation
Project Title: Improvements Other than Buildings
Funding Source: Penny for Pinellas
Location: Community Center, Rigsby Center, Museum, Folly Farm
Account: 032-3056-500-6300

PROJECT COSTS

Project Description	Project #	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	5 YR TOTAL
Rigsby Center Improvements	PR0038	450,000					450,000
CC HVAC #4 Replacement	PRI007	25,000					25,000
MU HVAC #1 & #2 Replacement	PRI010		35,000				35,000
CC Restroom Improvements	PRI012	35,000					35,000
CC HVAC #3 Replacement	PRI013			75,000			75,000
CC HVAC #6 Replacement	PR0074					85,000	85,000
MU Shelter Replacement	PRI016			125,000			125,000
MU Restroom & Flooring Improvements	PRI017			250,000			250,000
CC Gymnasium Flooring Replacement	PRI018				210,000		210,000
RC Dock Improvements	PKI065	25,000					25,000
CC Landscape & Irrigation Improvements	PKI066	50,000					
RC Playground Replacement	PR0070		90,000				90,000
TOTAL		\$ 585,000	\$ 125,000	\$ 450,000	\$ 210,000	\$ 85,000	\$ 1,405,000

Check the applicable box:

There are no projects budgeted for FY 24/25	
Projects budgeted for FY24/25 have no associated operating costs	X
Projects budgeted for FY24/25 have the following associated operating costs	

FY 24/25

Personnel Services
 Supplies
 Contractual Services
 Fixed Cost (i.e. Utilities)
 Other
 Total Increase (Decrease)

_____ -

FY 24/25

Rigsby Center Improvements (PR0038 - \$450,000): Building renovated in 05/06. The following have reached the end of their useful life due to increased user hours & rentals. Improvements to include the following: lobby reconfiguration with new reception desk, flooring replacement, kitchen improvements, portable wall replacement and office furniture.

Community Center HVAC #4 (kitchen) Replacement (PRI007 - \$25,000): Existing equipment is a Trane 10-ton unit installed in 2003, with the condenser replaced in 2015. The air handler will reach the end of its useful life.

Community Center Restroom Improvements (PRI012 - \$35,000): Existing amenities (sinks, toilets, partitions, etc.) were installed in 2003 and have reached the end of their useful life.

Rigsby Center Dock Improvements (PKI065 - \$25,000): Existing structure has reached the end of its useful life requiring multiple repairs. Wood deterioration is beyond repair.

Community Center Landscape & Irrigation Improvements (PKI066 - \$50,000): Existing well and irrigation zones are no longer operational, requiring a complete re-design of the system and replacement of Florida friendly landscaping.

FY 25/26

Museum HVAC #1 & #2 Replacements (PRI010 - \$35,000): Existing equipment is Trane units installed in 2016 and will reach the end of its useful life.

Rigsby Center Playground Replacement (PR0070 - \$90,000): Existing playground installed in 2011 and will reach the end of its useful life.

FY 26/27

Community Center HVAC #3 (gyms 2/3) Replacement (PRI013 - \$75,000): Existing equipment is a Trane 25-ton unit installed in 2003, with the compressor replaced in 2016.

Museum Shelter Replacement (PRI016 - \$125,000): Existing 20' x 20' structure was erected in 1999 and will reach the end of its useful life. Improvements will include a larger shelter and base slab (20' x 30') for outdoor program/event/rental space.

Museum Flooring & Restroom Improvements (PRO017 - \$250,000): Existing facility was remodeled in 2011 and will require replacement lavatories, sinks and flooring.

FY 27/28

Community Center Gym Flooring Replacement (PRI018 - \$210,000): Existing Community Center mondo gym flooring was installed in 2003 and surpassed the 15-year warranty against wear & tear.

FY 28/29

Community Center HVAC #6 (gym 1 & offices) Replacement (PR0074 - \$85,000): Existing equipment is a Trane unit installed in April 2003 and has reached the end of its useful life.

CITY OF SAFETY HARBOR
ADOPTED FY2024/2025 BUDGET

Fund No & Name: 32 - Capital Improvement Plan
Department: 56 - Recreation
Project Title: Automotive Equipment
Funding Source: Penny for Pinellas
Location: Community Center, Rigsby Center, Museum, Folly Farm
Account: 032-3056-500-6401

PROJECT COSTS

Project Description	Project #	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	5 YR TOTAL
Vehicle #452 Replacement - 15 Passenger Van	PKV020					71,280	71,280
TOTAL		\$ -	\$ -	\$ -	\$ -	\$ 71,280	\$ 71,280

Check the applicable box:

There are no projects budgeted for FY 24/25	<input checked="" type="checkbox"/>
Projects budgeted for FY24/25 have no associated operating costs	<input type="checkbox"/>
Projects budgeted for FY24/25 have the following associated operating costs	<input type="checkbox"/>

FY 24/25

Personnel Services	
Supplies	
Contractual Services	
Fixed Cost (i.e. Utilities)	500 gas/diesel
Other	
Total Increase (Decrease)	500

FY28/29

Vehicle #452 Replacement – 15 Passenger Van (PKV020 – \$71,280): Current vehicle is a 2013 GMC Savana 3500. Asset #2818. Vehicle is used for program participant transportation. Fleet recommends replacement in FY 28/29.

CITY OF SAFETY HARBOR
ADOPTED FY2024/2025 BUDGET

Fund No & Name: 32 - Capital Improvement Plan
Department: 56 - Recreation
Project Title: Special Equipment
Funding Source: Penny for Pinellas
Location: Community Center, Rigsby Center, Museum, Folly Farm
Account: 032-3056-500-6440

PROJECT COSTS

Project Description	Project #	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	5 YR TOTAL
Parade Barricades & Trailers	RCE006	140,000					140,000
CC Fitness Center Equipment Renewal & Replace	PREQ07				150,000		150,000
Portable Light Tower	PKE016	14,000					14,000
TOTAL		\$ 154,000	\$ -	\$ -	\$ 150,000	\$ -	\$ 304,000

Check the applicable box:

There are no projects budgeted for FY 24/25	<input type="checkbox"/>
Projects budgeted for FY24/25 have no associated operating costs	<input type="checkbox"/>
Projects budgeted for FY24/25 have the following associated operating costs	<input checked="" type="checkbox"/>

FY 24/25

Personnel Services	
Supplies	
Contractual Services	
Fixed Cost (i.e. Utilities)	500 gas/diesel
Other	
Total Increase (Decrease)	500

FY 24/25

Parade Barricades & Trailer (PRE006 - \$140,000): Metal, spicket street barricades for public safety during parades & special events, with specialized trailer for barricade transporting and storage.

Portable Light Tower (PRE016 – \$14,000): Portable light tower utilized for special events, public safety, and emergency response. Gas/Diesel/Solar powered.

FY 25/26

FY 26/27

FY27/28

Community Center Fitness Equipment Replacement (PREQ07 - \$150,000): Current equipment was installed in 2018 and will reach the end of its useful life.

CITY OF SAFETY HARBOR
ADOPTED FY2024/2025 BUDGET

Fund No & Name: 32 - Capital Improvement Plan
Department: 58 - Parks
Project Title: Buildings
Funding Source: Penny for Pinellas
Location: Various Parkland Properties
Account: 032-3058-500-6200

PROJECT COSTS

Project Description	Project #	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	5 YR TOTAL
Parks & BM Administration Building	PKI035		5,000,000				5,000,000
Gazebo Restroom Roof Replacement	PR0071		35,000				35,000
TOTAL		\$ -	\$5,035,000	\$ -	\$ -	\$ -	\$ 5,035,000

Check the applicable box:

There are no projects budgeted for FY 24/25	
Projects budgeted for FY24/25 have no associated operating costs	
Projects budgeted for FY24/25 have the following associated operating costs	X

FY 24/25

Personnel Services	
Supplies	
Contractual Services	
Fixed Cost (i.e. Utilities)	10,000 Larger building
Other	50,000 office desks,
Total Increase (Decrease)	60,000

FY25/26

Parks & Building Maintenance Admin Building – Construction (PKI035 \$5,000,000): Construction of a 10,000 square foot one-story structure with 2,000 sq. feet built hardened to withstand a Category 5 storm. Structure will be located adjacent to the current Public Works complex at 1200 Railroad Ave.

Gazebo Restroom Roof Replacement (PR0071 - \$35,000): Current roof is the original construction in 2003 and will reach the end of its useful life.

CITY OF SAFETY HARBOR
ADOPTED FY2024/2025 BUDGET

Fund No & Name: 32 - Capital Improvement Plan
Department: 58 - Parks
Project Title: Buildings
Funding Source: Penny for Pinellas
Location: Various Parkland Properties
Account: 032-3058-500-6300

PROJECT COSTS

Project Description	Project #	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	5 YR TOTAL
Playground Equipment Restoration	PR0072	25,000	27,500	30,250	33,275	36,600	152,625
SHCP Perimeter Walking Trail	PKI032		50,000				50,000
Outdoor Fitness Zones	PKI033		60,000				60,000
Parks Furnishings Renewal & Replacement	PKI037	26,620	29,280	32,210	35,430	38,975	162,515
City Park Sidewalk Replacements	PKI040		100,000				100,000
SHCP Sand Volleyball Expansion	PKI042		100,000				100,000
SHCP Field #1 Improvements	PKI045		25,000			32,500	57,500
SHCP Field #2 Improvements	PKI046	25,000			32,500		57,500
SHCP Field #3 Improvements	PKI047			28,750		1,000,000	1,028,750
SHCP Field #4 Improvements	PKI048		25,000			32,500	57,500
SHCP Field #5 Improvements	PKI049	25,000			32,500		57,500
Elm Street Fence & Construction	PKI053	325,000					325,000
Parks Turf Renewal & Replacement	PKI058	33,000	36,300	39,930	43,920	52,700	205,850
WFP Boardwalk Inspection & Repairs	PKI060				65,000		65,000
NCP Court Lighting Improvements	PKI061				250,000		250,000
Parks Fencing Renewal & Replacement	PKI062	50,000	55,000	60,500	66,550	80,000	312,050
Parks Shelter Roof Replacements	PKI063			100,000			100,000
South 2nd & 6th Property Improvements	PKI067		500,000				500,000
WFP Shade Sail Replacements	PKI068			75,000			75,000
Skatepark Improvements	PKI069					250,000	250,000
Folly Playground Replacement	FOLLY3					150,000	150,000
Folly Trail Electric Install	FOLLY4	75,000					75,000
							-
TOTAL		\$ 584,620	\$1,008,080	\$ 366,640	\$ 559,175	\$1,673,275	\$ 4,191,790

Check the applicable box:

There are no projects budgeted for FY 24/25	
Projects budgeted for FY24/25 have no associated operating costs	
Projects budgeted for FY24/25 have the following associated operating costs	X

FY 24/25

Personnel Services	
Supplies	35,000 <small>garden supplies</small>
Contractual Services	
Fixed Cost (i.e. Utilities)	15,000 <small>utilities</small>
Other	- 324 -
Total Increase (Decrease)	50,000

FY 24/25

Playground Equipment Restoration (PR0072 - \$25,000): Restoration of playground equipment installed between 2005-2015 to include North City Park, Marshall Street Park, Daisy Douglas Park, Mullet Creek Park, Rigsby Center, and Folly Farm.

Park Furnishings Renewal & Replacement (PKI037 – \$26,620): Existing site furnishings installed between 2008-2014 with a life expectancy of ten (10) years. Furnishing being replaced per site: picnic tables, park benches, trash receptacles, dog bag stations, and water fountains (human/dog).

SHCP Field #2 Improvements (PKI046 - \$25,000): Regrading for drainage and addition of infield material. Rebuild of bullpen areas.

SHCP Field #5 Improvements (PKI049 - \$25,000): Regrading for drainage and addition of infield material. Rebuild of bullpen areas.

Elm Street Park Development (PKI053 - \$325,000): Construction services for development of Elm Street property for a park with light agriculture affiliation.

Parks Turf Renewal & Replacement (PKI058 - \$33,000): Address turf areas requiring replacement within the parkland system.

Parks Fencing Renewal & Replacement (PKI062 - \$50,000): Phase one of City parks replacement perimeter and interior fencing for safety & security. Property identified: SH City Park ball fields.

Folly Trail Electric Improvements (FOLLY4 - \$75,000): Install electric throughout the Folly trail system for special event use.

FY 25/26

Playground Equipment Restoration (PR0072 - \$27,500): Restoration of playground equipment installed between 2005-2015 to include North City Park, Marshall Street Park, Daisy Douglas Park, Mullet Creek Park, Rigsby Center, and Folly Farm.

SHCP Walking Trail (PKI032 - \$50,000): Installment of a five-foot-wide walking/jogging trail around the perimeter of the park that will incorporate replacement tree plantings and field drainage improvements.

Park Furnishings Renewal & Replacement (PKI037 - \$29,280): Existing site furnishings installed between 2008-2014 with a life expectancy of ten (10) years. Furnishing being replaced per site: picnic tables, park benches, trash receptacles, dog bag stations, and water fountains (human/dog).

City Park Sidewalk Replacements (PKI040 - \$100,000): Existing sidewalks in numerous City parks are cracked & deteriorating requiring panel replacements city-wide. Funding is a phased replacement approach.

SHCP Sand Volleyball Court Expansion (PKI042 - \$100,000): Identify location, design, and construct an additional sand volleyball court at SHCP with lights.

SHCP Field #1 Improvements (PKI045 - \$25,000): Regrading for drainage and addition of infield material. Rebuild of bullpen areas.

SHCP Field #4 Improvements (PKI048 - \$25,000): Regrading for drainage and addition of infield material. Rebuild of bullpen areas.

CITY OF SAFETY HARBOR
ADOPTED FY2024/2025 BUDGET

Fund No & Name: 32 - Capital Improvement Plan
Department: 58 - Parks
Project Title: Automotive Equipment
Funding Source: Penny for Pinellas
Location: Various Parkland Properties
Account: 032-3058-500-6401

PROJECT COSTS

Project Description	Project #	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	5 YR TOTAL
Vehicle #416 Replacement - Dump Truck	PKV017	80,000					80,000
Vehicle #412 Replacement - Pickup Truck	PKV018			60,840			60,840
Vehicle #413 Replacement - Dump Truck	PKV019			84,700			84,700
TOTAL		\$ 80,000	\$ -	\$ 145,540	\$ -	\$ -	\$ 225,540

Check the applicable box:

There are no projects budgeted for FY 24/25	<input type="checkbox"/>
Projects budgeted for FY24/25 have no associated operating costs	<input checked="" type="checkbox"/>
Projects budgeted for FY24/25 have the following associated operating costs	<input type="checkbox"/>

FY 24/25

Personnel Services	
Supplies	
Contractual Services	
Fixed Cost (i.e. Utilities)	
Other	_____
Total Increase (Decrease)	-

FY 24/25

Vehicle Replacement #416 (PKV017 - \$80,000): Current vehicle is a 2009 GMC 3500HD dump truck. Purchased 1/30/09. Fleet recommends replacement FY 24/25.

FY25/26

FY26/27

Vehicle Replacement #412 (PKV018 - \$60,840): Current vehicle is a 2011 GMC Sierra extended cab pick up truck. Purchased 6/30/2011. Asset #2717. Fleets recommends replacement FY26/27.

Vehicle Replacement #413 (PKV019 - \$84,700): Current vehicle is a 2011 GMC Sierra 3500HD crew cab dump truck. Purchased 7/6/2011. Asset #2716. Fleet recommends replacement FY26/27.

CITY OF SAFETY HARBOR
ADOPTED FY2024/2025 BUDGET

Fund No & Name: 32 - Capital Improvement Plan
Department: 58 - Parks
Project Title: Special Equipment
Funding Source: Penny for Pinellas
Location: Various Parkland Properties
Account: 032-3058-500-6440

PROJECT COSTS

Project Description	Project #	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	5 YR TOTAL
Parks Equipment Renewal & Replacement	PKE006	60,000	42,000	46,200	50,820	60,990	260,010
Parks Utility Vehicle	PKE008	20,000	24,000			30,000	74,000
Reel Mower Replacement	PR0073					50,000	50,000
TOTAL		\$ 80,000	\$ 66,000	\$ 46,200	\$ 50,820	\$ 140,990	\$ 384,010

Check the applicable box:

There are no projects budgeted for FY 24/25	<input type="checkbox"/>
Projects budgeted for FY24/25 have no associated operating costs	<input checked="" type="checkbox"/>
Projects budgeted for FY24/25 have the following associated operating costs	<input type="checkbox"/>

FY 24/25

Personnel Services	
Supplies	
Contractual Services	
Fixed Cost (i.e. Utilities)	
Other	_____
Total Increase (Decrease)	-

FY 24/25

Parks Equipment Replacement & Renewal (PKE006 – \$60,000): The initial equipment purchased between 2018-2019 will have reached the end of useful life. The equipment needing replaced will be Gravely mowers #1028, #1029, #1030, #1031.

Parks Utility Vehicle Replacement (PKE008 - \$20,000): Replaces utility vehicle #937 purchased in 2018 and currently in use; a utility vehicle provides the needed power to sustain use of Main Street events, and parkland maintenance.

FY 25/26

Parks Equipment Replacement & Renewal (PKE006 – \$42,000): The initial equipment purchased between 2019-2020 will have reached the end of useful life. The equipment needing replaced will be Gravely mowers #1033 and #1034.

Parks Utility Vehicle Replacement (PKE008 - \$24,000): Replaces utility vehicle #1035 purchased in 2020 and currently in use; a utility vehicle provides the needed power to sustain use of Main Street events, and parkland maintenance.

FY 26/27

Parks Equipment Replacement & Renewal (PKE006 – \$46,200): The initial equipment purchased between 2020-2021 will have reached the end of useful life. The equipment needing replaced will be Gravely mowers #1038 and #1039.

FY 27/28

Parks Equipment Replacement & Renewal (PKE006 – \$50,820): The initial equipment purchased between 2022-2023 will have reached the end of useful life. The equipment needing replaced will be Gravely mowers #934.

FY 28/29

Parks Equipment Replacement & Renewal (PKE006 – \$60,990): The initial equipment purchased between 2022-2023 will have reached the end of useful life. Additional equipment needed for growth of parkland property.

Parks Utility Vehicle (PKE008 - \$30,000): Additional street legal utility vehicle to provide the needed power to sustain use of Main Street events, and parkland maintenance.

Reel Mower Replacement (PR0073 - \$50,000): Current equipment was purchased in 2022 and will reach the end of its useful life. Asset #1041.

CITY OF SAFETY HARBOR
ADOPTED FY2024/2025 BUDGET

FUND # 041 - WATER & WASTEWATER

	<u>2024/25</u>	<u>2025/26</u>	<u>2026/27</u>	<u>2027/28</u>	<u>2028/29</u>
REVENUES:					
Water Revenue *	\$ 5,620,220	\$ 5,676,422	\$ 5,733,186	\$ 5,790,522	\$ 5,848,432
Water Tap Fees	5,710	5,740	5,770	5,800	5,830
Utility Fixtures	13,850	14,000	14,100	14,200	14,300
Sewer Services *	6,519,270	6,584,463	6,650,312	6,716,818	6,783,993
Industrial Surcharge	170	200	200	200	200
Recycling Sales	2,500	2,500	2,500	2,500	2,500
Late Charges-Utilities	108,370	109,500	110,600	111,700	112,800
Interest	19,210	19,400	19,600	19,800	20,000
Proceed From Sale of FA	15,000	17,900	61,150	11,875	38,550
Miscellaneous Revenue	9,000	9,090	9,180	9,270	9,360
Non-Operating Dept Reimb	579,470	579,500	579,500	579,500	579,500
Total Revenues	<u>12,892,770</u>	<u>13,018,715</u>	<u>13,186,099</u>	<u>13,262,187</u>	<u>13,415,464</u>
Carry Over	31,866,515	29,694,015	25,965,230	22,371,010	19,562,700
TOTAL REVENUES	<u>\$ 44,759,285</u>	<u>\$ 42,712,730</u>	<u>\$ 39,151,329</u>	<u>\$ 35,633,197</u>	<u>\$ 32,978,164</u>
APPROPRIATIONS:					
Capital Improvements		<u>PROJ #</u>			
<i>Water</i>					
Replace Vehicle #230 (Truck)		WTV010	100,000	-	-
Replace Vehicle #280 (Dump Truck)		WTV011	100,000	-	-
Replace Vehicle #326 (Flat Bed 20ft)		WTV012	-	-	158,000
Replace Vehicle # 225 (PW Plans Examiner/FI/GIS)		WTV014	-	60,000	-
Replace vehicle #207 (GMC 2500HD Pickup Truck)		WTV015	-	-	65,000
Replace Loader #924 (formally in 032-3031)		UTWE03	-	345,000	-
Replace Trenching Machine #960		WTE011	-	-	17,500
Replace Trackhoe #907		WTE012	-	90,000	-
Replace Hitachi Excavator (Vehicle #996)		WTE016	-	-	75,000
Purchase New Trailer		WTE017	-	13,000	-
Replace Hydraulic Power Unit		WTE018	13,000	-	-
Replace Equipment #903 (Wacker RD12-A Roller)		WTE019	-	-	28,000
Replace Equipment #995 (John Deere 710 Backhoe)		WTE020	-	-	250,000
<i>Wastewater</i>					
Replace Vehicle #220 (1-1/4 Flat Bed Dump truck)		SWV009	100,000	-	-
Replace Vehicle #260 (1-1/4 Ton Flat Bed Dump Truck)		SWV010	100,000	-	-
Replace Work Truck #276		SWV011	-	215,000	-
Replace Vacuum Truck #277		SWV012	-	700,000	-
Replace Vehicle #202 (2500 HD Utility Truck)		SWV013	-	-	70,000
Replace Trailer #650		SWE007	-	20,000	-
Replace Backhoe #410		SWE013	155,000	-	-
Replace Pump #622		SWE014	75,000	-	-
Replace Pump #655		SWE015	-	88,000	-
Replace Generator #615		SWE016	-	110,000	-
Purchase New Generator		SWE018	-	-	85,000
Replace Generator #616		SWE020	-	-	120,000
Replace generator #633		SWE021	-	-	80,000
Capital Improvements Total	<u>643,000</u>	<u>358,000</u>	<u>1,223,000</u>	<u>237,500</u>	<u>771,000</u>
Water & Wastewater Dept. Costs	11,042,170	11,152,600	11,264,100	11,376,700	11,490,500
Interfund Transfers Out					
To Water & Wastewater/Renewal & Replacement Fund	2,409,080	5,236,900	3,978,220	4,456,300	5,627,400
To Debt Service Funds					
2021 Refunding Revenue Note	113,010	-	115,000	-	115,000
2018 Debt Issuance	200,000	-	200,000	-	200,000
Total Interfund Transfers Out	<u>2,722,090</u>	<u>5,236,900</u>	<u>4,293,220</u>	<u>4,456,300</u>	<u>5,942,400</u>
FUND RESERVE	29,694,015	25,965,230	22,371,010	19,562,700	14,774,264
BUDGETED APPROPRIATIONS	<u>\$ 44,101,275</u>	<u>\$ 42,712,730</u>	<u>\$ 39,151,330</u>	<u>\$ 35,633,200</u>	<u>\$ 32,978,164</u>

CITY OF SAFETY HARBOR
ADOPTED FY2024/2025 BUDGET

Fund No & Name: 41 - Water & Wastewater Department: 35-Water Project Title: Water Division Vehicles Funding Source: Water and Wastewater Revenue, other Location: Public Works Complex/1200 Railroad Avenue Account: 041-4035-500-6401													
PROJECT COSTS													
Project Description	Project #	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	5 YR TOTAL						
Replace Vehicle #280 (Ford F550 Dump Truck)	WTV011	100,000					100,000						
Replace Vehicle #230 (Ford F550 Utility Truck)	WTV010	100,000					100,000						
Replace Vehicle # 225 (GMC 2500HD Pickup Truck)	WTV014				60,000		60,000						
Replace vehicle #326 (GMC Brigadier 20FT Flat Bed)	WTV012					158,000	158,000						
Replace vehicle #207 (GMC 2500HD Pickup Truck)	WTV015					65,000	65,000						
TOTAL		\$ 200,000	\$ -	\$ -	\$ 60,000	\$ 223,000	\$ 483,000						
Check the applicable box: <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">There are no projects budgeted for FY 24/25</td> <td style="width: 20%;"></td> </tr> <tr> <td>Projects budgeted for FY24/25 have no associated operating costs</td> <td></td> </tr> <tr> <td>Projects budgeted for FY24/25 have the following associated operatin</td> <td></td> </tr> </table> <p><i>*Quotes could not be obtained from vendors. Numbers are based on previous vehicle costs with price escalation.</i></p> <ul style="list-style-type: none"> Personnel Services Supplies Contractual Services Fixed Cost (i.e. Utilities) Other Total Increase (Decrease) 								There are no projects budgeted for FY 24/25		Projects budgeted for FY24/25 have no associated operating costs		Projects budgeted for FY24/25 have the following associated operatin	
There are no projects budgeted for FY 24/25													
Projects budgeted for FY24/25 have no associated operating costs													
Projects budgeted for FY24/25 have the following associated operatin													

FY 24/25

Replace vehicle #280 (Ford F550 Dump Truck): This Dump truck is a 2006 model and will be 18 years old at the time of replacement. This vehicle is used by Water/Wastewater crews to assist with conducting repairs to Water and Sewer mains. This vehicle brings equipment, backfill materials and parts to the repair teams in the field.

Replace vehicle #230 (Ford F550 Utility Truck): This vehicle is a 2009 model and will be 16 years old at the time of replacement. This vehicle is utilized by crews to diagnose and repair water system issues and complete water projects. This vehicle has had extensive critical engine damage and was determined repairs where economically feasible. This vehicle was originally budgeted for FY 23/24, however, due to price increases and ordering delays it was pushed out to FY 24/25.

FY27/28

Replace vehicle #225 (GMC 2500HD Pickup Truck): This vehicle will be 17 years old at the time of replacement. This vehicle is utilized by the Public Works Plans Examiner/Field Inspector as well as the building permits, rights-of-way, City projects, and data collection. Vehicle will have reached its life expectancy at the time of replacement.

FY 28/29

Replace vehicle #326 (GMC Brigadier 20FT Flat Bed Dump): This Flatbed truck is a 1982 model and will be 44 years old at the time of replacement. This vehicle is used by Water/Wastewater crews to assist with conducting repairs to Water and Sewer mains. This vehicle brings large piping, parts, and sod to the work site.

Replace vehicle #207 (GMC 2500HD Pickup Truck): This pickup truck is a 2013 model and is utilized by the special projects' supervisor. At the time of replacement this vehicle will be 15 years old and reached its life expectancy.

CITY OF SAFETY HARBOR
ADOPTED FY2024/2025 BUDGET

Fund No & Name: 41 - Water & Wastewater
Department: 35- Water
Project Title: Water Division Equipment
Funding Source: Water and Wastewater Revenue, Other
Location: Public Works Complex/1200 Railroad Avenue
Account: 041-4035-500-6440

PROJECT COSTS

Project Description	Project #	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	5 YR TOTAL
Replace Hydraulic Power Unit	WTE018	13,000					13,000
Replace Trailer #619 (mini Mowing Trailer)	WTE017		13,000				13,000
Replace Loader #924 (John Deere 624J Loader)	UTWE03			345,000			345,000
Replace Trackhoe #907 (Bobcat 435ZHD Excavator)	WTE012			90,000			90,000
Replace Equipment #996 (Hitachi Z35U Excavator)	WTE016				75,000		75,000
Replace Equipment #960 (Trenching Machine)	WTE011				17,500		17,500
Replace Equipment #995 (John Deere 710 Backhoe)	WTE020					250,000	250,000
Replace Equipment #903 (Wacker RD12-A Roller)	WTE019					28,000	28,000
TOTAL		\$ 13,000	\$ 13,000	\$ 435,000	\$ 92,500	\$ 278,000	\$ 831,500

Check the applicable box:

There are no projects budgeted for FY 24/25	<input type="checkbox"/>
Projects budgeted for FY24/25 have no associated operating costs	<input type="checkbox"/>
Projects budgeted for FY24/25 have the following associated operating	<input type="checkbox"/>

**Quotes could not be obtained from vendors. Numbers are based on previous equipment costs with price escalation.*

- Personnel Services
- Supplies
- Contractual Services
- Fixed Cost (i.e. Utilities)
- Other
- Total Increase (Decrease)

FY24/25

Replace Hydraulic Power Unit: The Hydraulic Pressure Unit is required for use with multiple pieces of Public Works Equipment. The current unit being an early 1980s home-built unit, has surpassed its normal useful life and malfunctioned multiple times during past hurricane seasons for the sand bagger. This unit is also versatile as it can run our hydraulic chainsaw that is used to cut abnormally thick concrete and can be attached to the concrete coring machine, and sand bagger.

FY25/26

Replace Mowing Trailer #619: This particular trailer is a small, flat deck trailer. This particular trailer is utilized for hauling mowers to and from utility easements/rights-of-way, hauling pumps, and other small equipment. This trailer expands the capabilities of the Public Works Department during times of emergency.

FY 26/27

Replace Track Hoe #907: The Track Hoe will be 20 years old at the time of replacement. This Track Hoe is used for repairing and installing utilities throughout the City. The equipment has seen increased hours and at its age, replacement parts are difficult to find. This equipment has been designated for replacement.

Replace Loader #924: The Loader will be 19 years old at the time of replacement. This Loader is used to assist in loading and unloading materials used in projects throughout PW. It also moves large piles of earth and loads dump trucks as well. This equipment is a critical part of a storm clean up, utilized to pick up large debris in a short time. The equipment has seen increased hours and at its age, replacement parts are difficult to find. This equipment has been designated for replacement.

FY 27/28

Replace Hitachi Excavator #996: The Hitachi Excavator is a 2011 and will be 16 years old. The excavator is due for replacement. These smaller sized pieces of equipment are necessary for the work staff must complete in the minimal sized easements and more confined rights-of-way.

Replace Trenching machine #960: The trenching machine will be 40 years old at the time of replacement. The trenching machine is used to open small trenches for water and sewer lines. The trenching machine has surpassed its useful life.

FY 28/29

Replace 710 backhoe #995: This John Deere 710 backhoe is a 2008 and will be 20 years old at the time of replacement. This equipment is used in multiple division when deep excavation is required, or large loads need to be moved. This equipment also is utilized extensively during hurricane clean up.

Replace Small Roller #903: This roller will be 21 years old at the time of replacement. This equipment is used by multiple divisions from small asphalt jobs to compacting alleys that are maintained by PW. Replacement parts are starting to become obsolete.

CITY OF SAFETY HARBOR
ADOPTED FY2024/2025 BUDGET

Fund No & Name: 41 - Water & Wastewater
Department: 36-Wastewater
Project Title: Wastewater Division Vehicles
Funding Source: Water and Wastewater, Revenue, Other
Location: Public Works Complex/1200 Railroad Ave
Account: 041-4036-500-6401

PROJECT COSTS

Project Description	Project #	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	5 YR TOTAL
Replace Vehicle #260 (1-1/4 ton Flat Bed Dump Truck)	SWV010	100,000					100,000
Replace Vehicle #220 (1-1/4 ton Flat Bed Dump Truck)	SWV009	100,000					100,000
Replace Work Truck #276 (1-1/4 Ton AutoCrane Truck)	SWV011		215,000				215,000
Replace Vacuum Truck #277 (Jet/Vac Truck)	SWV012			700,000			700,000
Replace Vehicle #202 (2500 HD Utility Truck)	SWV013					70,000	70,000
TOTAL		\$ 200,000	\$ 215,000	\$ 700,000	\$ -	\$ 70,000	\$ 1,185,000

Check the applicable box:

There are no projects budgeted for FY 24/25	<input type="checkbox"/>
Projects budgeted for FY24/25 have no associated operating costs	<input type="checkbox"/>
Projects budgeted for FY24/25 have the following associated operating	<input type="checkbox"/>

**Quotes could not be obtained from vendors. Numbers are based on previous vehicle costs with price escalation.*

- Personnel Services
- Supplies
- Contractual Services
- Fixed Cost (i.e. Utilities)
- Other
- Total Increase (Decrease)

CITY OF SAFETY HARBOR
ADOPTED FY2024/2025 BUDGET

Fund No & Name: 41 - Water & Wastewater
Department: 36-Wastewater
Project Title: Wastewater Division Vehicles
Funding Source: Water and Wastewater, Revenue, Other
Location: Public Works Complex/1200 Railroad Ave
Account: 041-4036-500-6401

PROJECT COSTS							
Project Description	Project #	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	5 YR TOTAL
Replace Vehicle #260 (1-1/4 ton Flat Bed Dump Truck)	SWV010	100,000					100,000
Replace Vehicle #220 (1-1/4 ton Flat Bed Dump Truck)	SWV009	100,000					100,000
Replace Work Truck #276 (1-1/4 Ton AutoCrane Truck)	SWV011		215,000				215,000
Replace Vacuum Truck #277 (Jet/Vac Truck)	SWV012			700,000			700,000
Replace Vehicle #202 (2500 HD Utility Truck)	SWV013					70,000	70,000
							-
TOTAL		\$ 200,000	\$ 215,000	\$ 700,000	\$ -	\$ 70,000	\$ 1,185,000

Check the applicable box:

There are no projects budgeted for FY 24/25	
Projects budgeted for FY24/25 have no associated operating costs	
Projects budgeted for FY24/25 have the following associated operating	

**Quotes could not be obtained from vendors. Numbers are based on previous vehicle costs with price escalation.*

- Personnel Services
- Supplies
- Contractual Services
- Fixed Cost (i.e. Utilities)
- Other
- Total Increase (Decrease)

FY 24/25

Replace Vehicle #260 (F-550 Dump Truck): This truck will be 16 years old and is used for utility repairs. The truck is due for replacement.

Replace Vehicle #220 (F-550 Dump Truck): This truck will be 25 years old and is used for utility repairs. The truck is due for replacement.

FY 25/26

Replace Vehicle #276 (F-550 Auto Crane): This work truck will be 19 years old and is used for utility repairs. The truck also has an auto crane attached to it for installation and removal of pumps and other various equipment used by lift stations. The truck is due for replacement.

FY 26/27

Replace Vehicle #277 (Jet/Vac Truck): This truck will be 16 years old and is used for utility repairs. This truck vacuums wastewater and other types of debris and safely evacuates to the nearest manhole or disposal location. This truck does critical work that saves the City from having sanitary sewer overflows. It is critical to keep this truck and its backup operating at a high level due to the severity of having sewer spills. The truck is due for replacement.

FY27/28

None at this time.

FY 28/29

Replace Vehicle #202 (Chevrolet 2500HD Utility Truck): This vehicle will be 16 years old and is used for water and wastewater repairs. Vehicle will have reached its life expectancy and is due for replacement.

CITY OF SAFETY HARBOR
ADOPTED FY2024/2025 BUDGET

Fund No & Name: 41 - Water & Wastewater
Department: 36-Wastewater
Project Title: Wastewater Division Equipment
Funding Source: Water & Wastewater, Revenue, other
Location: Public Works Complex/1200 Railroad Avenue
Account: 041-4036-500-6440

PROJECT COSTS

Project Description	Project #	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	5 YR TOTAL
Replace Backhoe #994	SWE013	155,000					155,000
Replace 4" Pump #622	SWE014	75,000					75,000
Replace Trailer #650	SWE007		20,000				20,000
Replace generator #615	SWE016		110,000				110,000
Replace Pump #655	SWE015			88,000			88,000
Purchase New Generator	SWE018				85,000		85,000
Replace Generator #616	SWE020					120,000	120,000
Replace generator #633	SWE021					80,000	80,000
TOTAL		\$ 230,000	\$ 130,000	\$ 88,000	\$ 85,000	\$ 200,000	\$ 733,000

Check the applicable box:

There are no projects budgeted for FY 24/25	<input type="checkbox"/>
Projects budgeted for FY24/25 have no associated operating costs	<input type="checkbox"/>
Projects budgeted for FY24/25 have the following associated operating costs:	<input type="checkbox"/>

**Quotes could not be obtained from vendors. Numbers are based on previous equipment costs with price escalation.*

- Personnel Services
- Supplies
- Contractual Services
- Fixed Cost (i.e. Utilities)
- Other
- Total Increase (Decrease)

CITY OF SAFETY HARBOR
ADOPTED FY2024/2025 BUDGET

Fund No & Name: 41 - Water & Wastewater
Department: 36-Wastewater
Project Title: Wastewater Division Equipment
Funding Source: Water & Wastewater, Revenue, other
Location: Public Works Complex/1200 Railroad Avenue
Account: 041-4036-500-6440

PROJECT COSTS							
Project Description	Project #	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	5 YR TOTAL
Replace Backhoe #994	SWE013	155,000					155,000
Replace 4" Pump #622	SWE014	75,000					75,000
Replace Trailer #650	SWE007		20,000				20,000
Replace generator #615	SWE016		110,000				110,000
Replace Pump #655	SWE015			88,000			88,000
Purchase New Generator	SWE018				85,000		85,000
Replace Generator #616	SWE020					120,000	120,000
Replace generator #633	SWE021					80,000	80,000
							-
TOTAL		\$ 230,000	\$ 130,000	\$ 88,000	\$ 85,000	\$ 200,000	\$ 733,000

Check the applicable box:

There are no projects budgeted for FY 24/25	
Projects budgeted for FY24/25 have no associated operating costs	
Projects budgeted for FY24/25 have the following associated operating costs	

**Quotes could not be obtained from vendors. Numbers are based on previous equipment costs with price escalation.*

- Personnel Services
- Supplies
- Contractual Services
- Fixed Cost (i.e. Utilities)
- Other
- Total Increase (Decrease)

FY 24/25

Replace Backhoe #994: This heavy equipment is used to make repairs to utilities. This unit will be 14 years old at the time of replacement and has reached its useful life.

Replace 4” Pump #622: This equipment is used to bypass lift stations and keep the City from having sewer backups which are reportable to the State. This unit will be 38 years old at the time of replacement and has reached its useful life.

FY 25/26

Replace Trailer #650: This trailer has is used to tow heavy equipment to the job sites. This unit has been reconditioned once during its life. The Wastewater Division is looking to convert this trailer to a dump trailer for it to be more suitable for hauling equipment and debris. This trailer will be 22 years old at the time of replacement.

Replace Portable Generator #615: Existing unit is a 2005 model and is used to power lift stations during power outages. This unit can power 47 hp pumps. The new unit will be able to handle 110 hp pumps and will be a quiet pack with decibel rating is below 74 db.

FY 26/27

Replace Pump #655: Existing unit is a 2008 model and is used to bypass lift stations during power outages and or flow issues that would lead to sanitary sewer overflows. This unit had the control panel and fuel injection pump changed in the last 2 years. Maintenance will only get more expensive as the unit gets older with parts harder to find. The new unit will have a 6-inch pump and will be capable of taking over pumping operations at the City’s Master Lift Station in the event a failure. The new pump will be a quiet pack with decibel rating is below 74 db. This pump will be 18 years old at the time of replacement.

FY 27/28

Purchase New Generator for Lift Station Backup: The Division’s current emergency plan places pumps and generators at critical lift stations for bypassing and providing power in emergency situations. Installation time for pumps is about 2 hours and installation time for generators is 20 to 30 minutes. In an emergency, time is critical, installing a generator in lieu of a pump could be the difference between experiencing sewer backups and overflows and not enduring those conditions.

FY 28/29

Replace Generator #616 - Existing unit is a 2005 model and is used to power lift stations during power outages. This unit can power 47 hp pumps. The new unit will be able to handle 110 hp pumps and will be a quiet pack with decibel rating is below 74 db this generator will be 23 years old at the time of its replacement.

Replace Generator #633--: Existing unit is a 2005 model and is used to power lift stations during power outages/storms. This unit can power 10 hp pumps. The new unit will be able to handle larger pumps and be more fuel efficient. This unit will be 23 years old at the time of replacement.



CITY OF SAFETY HARBOR
ADOPTED FY2024/2025 BUDGET

FUND # 044 - SANITATION FUND

	<u>2024/25</u>	<u>2025/26</u>	<u>2026/27</u>	<u>2027/28</u>	<u>2028/29</u>
REVENUES:					
Sanitation/Refuse Charges	\$ 3,828,980	\$ 4,029,999	\$ 4,241,571	\$ 4,241,571	\$ 4,241,571
Solid Waste Franchise Fee	48,650	49,000	49,000	49,000	49,000
Recycling Sales	9,600	9,600	9,600	9,600	9,600
Industrial Surcharge	1,000	1,000	1,000	1,000	1,000
Grants	12,000	13,100	13,100	13,100	13,100
Interest	40,000	39,600	40,000	40,400	40,800
Gain/Loss From Sale of FA	35,000	25,000	25,000	25,000	25,000
Interfund transfer in from General Fund	-	-	-	-	-
Total Revenues	3,975,230	4,167,299	4,379,271	4,379,671	4,380,071
Carry Over	5,257,830	4,343,442	3,769,141	3,332,113	2,530,385
TOTAL REVENUES	\$ 9,233,060	\$ 8,510,741	\$ 8,148,413	\$ 7,711,785	\$ 6,910,457
APPROPRIATIONS:					
Capital Improvements	<u>Proj #</u>				
Air Conditioner Replacement - Bldg D	SNI003	-	-	10,000	-
Refurbish side load truck #518	SNV035	420,000	-	-	-
Replace Front Load Truck #519	SNV038	440,000	-	-	-
Replace Claw Truck #347	SNV039	-	275,000	-	-
Refurbish Side Load Truck #521	SNV040	-	440,000	-	-
Replace Rear Load Truck #511	SNV041	-	-	280,000	-
Refurbish Side Load Truck #523	SNV042	-	-	460,000	-
Replace realoader #513	SNV043	-	-	300,000	-
Refurbish sideloader #524	SNV044	-	-	470,000	-
Replace roll off #510	SNV045	-	-	300,000	-
Replace rearloader #515	SNV047	-	-	-	310,000
Refurbish sideloader #527	SNV048	-	-	-	480,000
Trash/Recycling Containers	SNE002	55,000	55,000	55,000	60,000
Capital Improvements Total		915,000	770,000	805,000	1,130,000
Sanitation Dept. Costs		3,932,270	3,971,600	4,011,300	4,051,400
Interfund Transfer Out to Debt Service Fund		36,488	-	-	-
FUND RESERVE		4,343,442	3,769,141	3,332,113	2,530,385
BUDGETED APPROPRIATIONS		\$ 9,227,200	\$ 8,510,741	\$ 8,148,413	\$ 7,711,785

CITY OF SAFETY HARBOR
ADOPTED FY2024/2025 BUDGET

Fund No & Name: 044 Sanitation
Department: 4532 Sanitation/Public Works
Project Title: Public Works Complex Improvements
Funding Source: Sanitation Revenues, Other
Location: Public Works Department/1200 Railroad Ave
Account: 044-4532-500-6300

PROJECT COSTS

Project Description	Project #	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	5 YR TOTAL
Air conditioner replacement - Bldg D	SNI003			10,000			10,000
TOTAL		\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ 10,000

Check the applicable box:

There are no projects budgeted for FY 24/25	
Projects budgeted for FY24/25 have no associated operating costs	
Projects budgeted for FY24/25 have the following associated operating costs:	

- Personnel Services
- Supplies
- Contractual Services
- Fixed Cost (i.e. Utilities)
- Other
- Total Increase (Decrease)

FY 26/27

1. **Replace Building D A/C unit** – Building D A/C unit was replaced in March 2016 with an expected life of 10 years on a commercial unit. It will have met it’s life expectancy at this time.

CITY OF SAFETY HARBOR
ADOPTED FY2024/2025 BUDGET

Fund No & Name: 044 Sanitation
Department: 4532 Sanitation/Public Works
Project Title: Sanitation Division Automotive Equipment
Funding Source: Sanitation Revenue/Borrowed Funds
Location: Public Works Department/1200 Railroad Avenue
Account: 044-4532-500-6401

PROJECT COSTS

Project Description	Project #	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY28/29	5 YR TOTAL
Refurbish side load truck #518	SNV035	420,000					420,000
Replace front load truck #519	SNV038	440,000					440,000
Replace claw truck #347	SNV039		275,000				275,000
Refurbish side load truck #521	SNV040		440,000				440,000
Replace rear load truck #511	SNV041			280,000			280,000
Refurbish side load truck #523	SNV042			460,000			460,000
Replace roll off #510	SNV045				300,000		300,000
Replace realoader #513	SNV043				300,000		300,000
Refurbish sideloader #524	SNV044				470,000		470,000
Replace rearloader #515	SNV047					310,000	310,000
Refurbish sideloader #527	SNV048					480,000	480,000
TOTAL		\$ 860,000	\$ 715,000	\$ 740,000	\$1,070,000	\$ 790,000	4,175,000

Check the applicable box:

There are no projects budgeted for FY24/25	<input type="checkbox"/>
Projects budgeted for FY24/25 have no associated operating costs	<input type="checkbox"/>
Projects budgeted for FY24/25 have the following associated operating costs	<input type="checkbox"/>

**Quotes could not be obtained from vendors. Numbers are based on previous vehicle costs with price escalation.*

- Personnel Services
- Supplies
- Contractual Services
- Fixed Cost (i.e. Utilities)
- Other
- Total Increase (Decrease)



FY24/25

1. **Refurbish side load:** Truck 518 is a 2018 automated dump body with a 2019 cab and chassis. This vehicle runs four days a week collection residential trash and recycling. By the proposed date, this vehicle will be 6 years old, meeting its life expectancy of 4 to 6 years. This vehicle will be refurbished with a new refuse body and arm, due to the low mileage on the cab and chassis. Saving the City money by only replacing the body and not entire vehicle. This will prolong the life of the vehicle another 5 years. *If the vehicle is cannot be refurbished by the manufacturer, it will need to be replaced.*
2. **Front load truck:** Truck 519 is a 2019 front load truck which is used to collect commercial accounts and multi-family unit's garbage and recycling up to 5 days a week. Upon acquiring the new vehicle, 519 will become a backup unit.

FY25/26

1. **Replace claw truck:** Truck 347 is a 2013 claw truck which is used to pick up special yard waste and bulk pick-up collections one to three days a week. By the proposed replacement dates, this vehicle will have exceeded its typical useful life of 12 to 13 years. Upon acquiring the new vehicle, truck 307 will be declared surplus.
2. **Refurbish side load:** Truck 521 is a 2019 automated dump body with a 2019 cab and chassis. This vehicle runs four days a week collection residential trash and recycling. By the proposed date, this vehicle will be 6 years old, meeting its life expectancy of 4 to 6 years. This vehicle will be refurbished with a new refuse body and arm, due to the low mileage on the cab and chassis. Saving the City money by only replacing the body and not entire vehicle. This will prolong the life of the vehicle another 5 years.

FY 26/27

1. **Replace rear load:** Truck 511 is a 2015 rear load which is used to pick up residential trash, yard waste and recycling, up to five days a week. By the proposed replacement dates, this vehicle will have exceeded its typical useful life of 10 to 12 years. Upon acquiring the new vehicle, truck 511 will be declared surplus.
2. **Refurbish side load:** Truck 523 is a 2020 automated dump body with a 2020 cab and chassis. This vehicle runs four days a week collection residential trash and recycling. By the proposed date, this vehicle will be 6 years old, meeting its life expectancy of 4 to 6 years. This vehicle will be refurbished with a new refuse body and arm, due to the low mileage on the cab and chassis. Saving the City money by only replacing the body and not entire vehicle. This will prolong the life of the vehicle another 5 years.

FY 27/28

1. **Replace roll-off:** Truck 510 is a 2014 roll-off carrier which is used to haul roll-off containers to and from the landfill and the recycling processing facility. These roll-of containers haul scrap metals, construction & demolition debris, yard waste and recycling materials. The vehicle is also used for storm debris removal after severe weather. Upon acquiring the new vehicle, the existing unit will be declared surplus.
2. **Replace rear load:** Truck 513 is a 2016 rear load which is used to pick up residential trash, yard waste and recycling, up to five days a week. By the proposed replacement dates, this vehicle will have exceeded its typical useful life of 10 to 12 years. Upon acquiring the new vehicle, truck 513 will be declared surplus.
3. **Refurbish side load:** Truck 524 is a 2021 automated dump body with a 2021 cab and chassis. This vehicle runs four days a week collection residential trash and recycling. By the proposed date, this vehicle will be 6 years old, meeting its life expectancy of 4 to 6 years. This vehicle will be refurbished with a new refuse body and arm, due to the low mileage on the cab and chassis. Saving the City money by only replacing the body and not entire vehicle. This will prolong the life of the vehicle another 5 years.

CITY OF SAFETY HARBOR
ADOPTED FY2024/2025 BUDGET

Fund No & Name: 044 Sanitation
Department: 4532 Sanitaiton/Public Works
Project Title: Container Replacements
Funding Source: Sanitation Revenues
Location: Public Works/1200 Railroad Avenue
Account: 044-4532-500-6440

PROJECT COSTS

Project Description	Project #	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	5 YR TOTAL
Trash/Recycling Containers	SNE002	55,000	55,000	55,000	60,000	60,000	285,000
TOTAL		\$ 55,000	\$ 55,000	\$ 55,000	\$ 60,000	\$ 60,000	\$ 285,000

Check the applicable box:

There are no projects budgeted for FY 24/25	
Projects budgeted for FY24/25 have no associated operating costs	
Projects budgeted for FY24/25 have the following associated operating costs	

Personnel Services
Supplies
Contractual Services
Fixed Cost (i.e. Utilities)
Other
Total Increase (Decrease)

FY 24/25

- Automated cans are used for both recycling and trash. These cans have a 10 year life expectancy. Over the course of the years, containers will need to be purchased to replace ones that have gone missing or are beyond repair.

FY25/26

- Automated cans are used for both recycling and trash. These cans have a 10 year life expectancy. Over the course of the years, containers will need to be purchased to replace ones that have gone missing or are beyond repair.

FY26/27

- Automated cans are used for both recycling and trash. These cans have a 10 year life expectancy. Over the course of the years, containers will need to be purchased to replace ones that have gone missing or are beyond repair.

FY27/28

- Automated cans are used for both recycling and trash. These cans have a 10 year life expectancy. Over the course of the years, containers will need to be purchased to replace ones that have gone missing or are beyond repair.

FY28/29

- Automated cans are used for both recycling and trash. These cans have a 10 year life expectancy. Over the course of the years, containers will need to be purchased to replace ones that have gone missing or are beyond repair.



CITY OF SAFETY HARBOR
ADOPTED FY2024/2025 BUDGET

FUND # 048 - WATER & WASTEWATER RENEWAL & REPLACEMENT

		<u>2024/25</u>	<u>2025/26</u>	<u>2026/27</u>	<u>2027/28</u>	<u>2028/29</u>
REVENUES:						
Miscellaneous Revenue	\$	7,000	\$ 7,100	\$ 7,200	\$ 7,300	\$ 7,400
Interest		160,000	160,800	161,600	162,400	163,200
Interfund Transfer In From Water & Wastewater Fund		2,409,080	5,236,900	3,978,220	4,456,300	5,627,400
Total Revenues		2,576,080	5,404,800	4,147,020	4,626,000	5,798,000
Carry Over		3,070,950	440,180	321,980	250,000	250,000
TOTAL REVENUES	\$	5,647,030	\$ 5,844,980	\$ 4,469,000	\$ 4,876,000	\$ 6,048,000
APPROPRIATIONS:						
Capital Improvements	<u>Proj #</u>					
<i>Water</i>						
Seminole Park Subdivision and Maple Way Water Main Replacement Construction	UT0096	2,188,850	-	-	-	-
North Bay Hills Phase IV- Survey & Design	UTW001	-	-	-	490,000	-
North Bay Hills Phase IV- Construction	UTW001	-	-	-	-	2,600,000
Safety Harbor Heights water main replacement-Survey and Design	UTW004	400,000	-	-	-	-
Safety Harbor Heights water main replacement-Construction	UTW004	-	1,750,000	-	-	-
Baytown East Water Main Replacement- Surevey & Design	UTW007	-	475,000	-	-	-
Baytown East Water Main Replacement- Construction	UTW007	-	-	2,400,000	-	-
Replace existing radio frequency meters	UT0101	70,000	70,000	70,000	75,000	75,000
<i>Wastewater</i>						
Northeast Regional Wastewater Treatment Plant Improvements	UT0005	675,000	355,000	240,000	610,000	500,000
Sanitary Sewer Pipe and Manhole Lining - Citywide	UTS001	500,000	-	500,000	-	-
Library Lift Station Repair	UTS007	-	-	315,000	-	-
Gulf Machinery Pump Station Repair	UTS010	350,000	-	-	-	-
Harbor Lake Gravity Sewer Extension- Design	UTS011	-	-	-	473,000	-
Harbor Lake Gravity Sewer Extension- Construction	UTS011	-	-	-	-	2,500,000
Fire Station 53 Force Main- Design	UTS017	550,000	-	-	-	-
Fire Station 53 Force Main- Construction	UTS017	-	2,750,000	-	-	-
Enterprise Road Bypass Force Main-Design	UTS018	-	-	571,000	-	-
Enterprise Road Bypass Force Main-Construction	UTS018	-	-	-	2,855,000	-
Huntington Lift Station Rebuild-Construction	UTS020	350,000	-	-	-	-
Capital Improvements Total		5,083,850	5,400,000	4,096,000	4,503,000	5,675,000
Water & Sewer Renewal & Replacement Dept. Costs		123,000	123,000	123,000	123,000	123,000
FUND RESERVE		440,180	321,980	250,000	250,000	250,000
BUDGETED APPROPRIATIONS	\$	5,647,030	\$ 5,844,980	\$ 4,469,000	\$ 4,876,000	\$ 6,048,000

CITY OF SAFETY HARBOR
ADOPTED FY2024/2025 BUDGET

Project Title: Citywide Water Improvements

Funding Source: Water and wastewater Revenues, Other

Location: Various Citywide

Account: 048-4035-500-6300

PROJECT COSTS

Project Description	Project #	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	5 YR TOTAL
Safety Harbor Heights Water Main Replacement	UTW004						-
Survey and Design		400,000					400,000
Construction			2,000,000				2,000,000
Baytown East Water Main Replacement	UTW007						-
Survey and Design			475,000				475,000
Construction				2,400,000			2,400,000
North Bay Hills Phase IV	UTW001						-
Survey and Design					490,000		490,000
Construction						2,600,000	2,600,000
TOTAL		\$ 400,000	\$2,475,000	\$2,400,000	\$ 490,000	\$2,600,000	\$ 8,365,000

Check the applicable box:

There are no projects budgeted for FY 24/25	<input type="checkbox"/>
Projects budgeted for FY24/25 have no associated operating costs	<input type="checkbox"/>
Projects budgeted for FY24/25 have the following associated operating costs:	*

Personnel Services
 Supplies
 Contractual Services
 Fixed Cost (i.e. Utilities)
 Other
 Total Increase (Decrease)

FY 24/25

UTW004 – Safety Harbor Heights Water Main Replacement: Survey and design the replacement of 1537 feet of old galvanized water main. Upgrade to C900 PVC 6-inch main line on Palmetto Dr. This project will remove dead end water lines on 13th and 11th Ave s. Install 6-inch C900 PVC and install new fire hydrant.

FY 25/26

UTW004 – Safety Harbor Heights Main Replacement: Construct the replacement of 1537 feet of old galvanized water main. Upgrade to C900 PVC 6-inch main line on Palmetto Dr. This project will remove dead end water lines on 13th and 11th Ave s. Install 6-inch C900 PVC and install new fire hydrant.

UTW007 – Baytown East Water Main Replacement: Survey and Design the replacement of approximately 4600 linear feet of water main and 5 fire hydrants. This project will remove dead end connections and tie the water main in on North Bayshore. This removes very old pipe in this area. The Water Division has made several repairs over the years.

FY 26/27

UTW007 – Baytown East Water Main Replacement: Construct the replacement of approximately 4600 linear feet of water main and 5 fire hydrants. This project will remove dead end connections and tie the water main in on North Bayshore. This removes very old pipe in this area. The Water Division has made several repairs over the years.

FY27/28

UTW001 - North Bay Hills Phase IV Water Main Replacement: Survey and design the replacement of 2,700 feet of 8-inch cast iron and 1,400 feet of 12-inch cast iron water main. These targeted areas originally installed in 1974 have had multiple pipeline failures resulting in emergency repairs and the interruption of service to surrounding residents. The cast iron and galvanized water lines will be replaced with PVC pipe. Targeted areas are Egret Terrace, Swan Lane and Blue Heron Street. Upon the completion of this project, the 12” cast iron line behind the homes on Blue Heron Street and Swan Lane will be abandoned in place eliminating the possibility of this line rupturing and causing property damage behind these homes.

FY28/29

UTW001 - North Bay Hills Phase IV Water Main Replacement: Construct the replacement of 2,700 feet of 8-inch cast iron and 1,400 feet of 12-inch cast iron water main. These targeted areas originally installed in 1974 have had multiple pipeline failures resulting in emergency repairs and the interruption of service to surrounding residents. The cast iron and galvanized water lines will be replaced with PVC pipe. Targeted areas are Egret Terrace, Swan Lane and Blue Heron Street. Upon the completion of this project, the 12” cast iron line behind the homes on Blue Heron Street and Swan Lane will be abandoned in place eliminating the possibility of this line rupturing and causing property damage behind these homes.

CITY OF SAFETY HARBOR
ADOPTED FY2024/2025 BUDGET

Fund No & Name: 48 - Water & Wastewater Renewal & Replacement							
Department: 35-Water							
Project Title: Radio Frequency Meter Replacement							
Funding Source: Water Revenue							
Location: Various Locations							
Account: 048-4035-500-6440							
PROJECT COSTS							
Project Description	Project #	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	5 YR TOTAL
Replace existing radio frequency meters	UT0101	70,000	70,000	70,000	75,000	75,000	360,000
TOTAL		\$ 70,000	\$ 70,000	\$ 70,000	\$ 75,000	\$ 75,000	\$ 360,000
Check the applicable box:							
There are no projects budgeted for FY 24/25							
Projects budgeted for FY24/25 have no associated operating costs							
Projects budgeted for FY24/25 have the following associated operating costs:							
Personnel Services							
Supplies							
Contractual Services							
Fixed Cost (i.e. Utilities)							
Other							
Total Increase (Decrease)							

FY 24/25

Radio Frequency Meter Replacements: As existing radio read meter reach their life span, they need to be replaced. The amount budgeted allows for those replacements on an annual basis.

FY 25/26

Radio Frequency Meter Replacements: A s existing radio read meter reach their life span, they need to be replaced. The amount budgeted allows for those replacements on an annual basis.

FY 26/27

Radio Frequency Meter Replacements: A s existing radio read meter reach their life span, they need to be replaced. The amount budgeted allows for those replacements on an annual basis.

FY 27/28

Radio Frequency Meter Replacements: A s existing radio read meter reach their life span, they need to be replaced. The amount budgeted allows for those replacements on an annual basis.

FY 28/29

Radio Frequency Meter Replacements: A s existing radio read meter reach their life span, they need to be replaced. The amount budgeted allows for those replacements on an annual basis.

CITY OF SAFETY HARBOR
ADOPTED FY2024/2025 BUDGET

Fund No & Name: 48 - Water & Wastewater Renewal & Replacement
Department: 36 - Wastewater
Project Title: Sanitary Sewer Improvements
Funding Source: Water and Wastewater Revenue, Other
Location: Various, Citywide
Account: 048-4036-500-6300

PROJECT COSTS

Project Description	Project #	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	5 YR TOTAL
Northeast Regional Wastewater Treatment Plant Improvements	UT0005	675,000	355,000	240,000	610,000	500,000	1,705,000
Gulf Machinery Pump Station Rehabilitation	UTS010						-
Construction		350,000					350,000
Huntington Lift Station Rebuild	UTS020						
Construction		350,000					350,000
Fire Station 53 Force Main	UTS017						-
Design		550,000					550,000
Construction			2,750,000				2,750,000
Pipe and Manhole Lining - Citywide - Per I/I Study	UTS001	500,000		500,000			1,000,000
Library Lift Station Rehabilitation	UTS007			315,000			315,000
Enterprise Road Bypass Force Main	UTS018						-
Design				571,000			571,000
Construction					2,855,000		2,855,000
Harbor Lake Gravity Sewer Extension	UTS011						-
Design					473,000		473,000
Construction						2,500,000	2,500,000
TOTAL		\$2,425,000	\$3,105,000	\$1,626,000	\$3,938,000	\$3,000,000	\$ 13,419,000

Check the applicable box:

There are no projects budgeted for FY 24/25	<input type="checkbox"/>
Projects budgeted for FY24/25 have no associated operating costs	<input type="checkbox"/>
Projects budgeted for FY24/25 have the following associated operating costs:	<input type="checkbox"/>
**Projects funded by ARPA	<input type="checkbox"/>

- Personnel Services
- Supplies
- Contractual Services
- Fixed Cost (i.e. Utilities)
- Other

Total Increase (Decrease)

FY 24/25

UT0005 - Northeast Regional Wastewater Treatment Plant Improvements: As a result of previous projects, the NE Plant will expand to a capacity of 18.5 million gallons a day advanced wastewater treatment facility. The City of Safety Harbor has the rights to 4 million gallons a day of treatment. By contractual agreement, the City of Clearwater will manage and maintain the facility and the City of Safety Harbor will assist financially with the capital improvement and maintenance cost of the facility at the pro rata rate of 4/13.5% until the 18.5 MGD is reached, then the pro rata rate will change to 4/18.5%. The funds allocated are estimates from the City of Clearwater for those capital expenses and maintenance cost that will keep this facility in working order to meet the State and Federal regulation within the years listed. These funds change periodically due to project timing, construction costs, unforeseen conditions and regulations and requirement.

UTS017 – Fire Station 53: Survey and Design. Plan for growth at Fire Station 53 and surrounding businesses that discharge sewer into the common force main. Currently Mease hospital/Fire Station 53 as well as many other buildings discharge sewer into a common force main. This system is most likely at its max or will likely be at its max in the coming years. We are asking for a study so that we can determine what upgrades are needed and design a system that will provide adequate storage and pumping for the future.

UTS010 - Gulf Machinery Pump Station: Piping equipment will be 25 years old. This project consists of bypassing sewage flows, refurbishing the wet well, valve vault, replacing pumps, electrical controls, all valves, and old piping. Contractor will complete all labor.

UTS001 - Sanitary Sewer Main Relining Various Locations (I&I): Reline clay sewer mains. This type of pipe has connections every five feet that will begin to leak allowing ground water to enter the system resulting in higher running times at our pump stations and higher cost at the sewer treatment plant. The City's completion of the I&I study has indicated specific priority locations for both main line and manhole lining.

UTS020 - Huntington Lift Station Rebuild: This project consists of bypassing sewage flows, refurbishing the wet well, valve vault, replacing pumps, electrical controls, all valves, and old piping. Contractor will complete all labor.

FY 25/26

UT0005 - Northeast Regional Wastewater Treatment Plant Improvements: As a result of previous projects, the NE Plant will expand to a capacity of 18.5 million gallons a day advanced wastewater treatment facility. The City of Safety Harbor has the rights to 4 million gallons a day of treatment. By contractual agreement, the City of Clearwater will manage and maintain the facility and the City of Safety Harbor will assist financially with the capital improvement and maintenance cost of the facility at the pro rata rate of 4/13.5% until the 18.5 MGD is reached, then the pro rata rate will change to 4/18.5%. The funds allocated are estimates from the City of Clearwater for those capital expenses and maintenance cost that will keep this facility in working order to meet the State and Federal regulation within the years listed. These funds change periodically due to project timing, construction costs, unforeseen conditions and regulations and requirement.

UTS017 – Fire Station 53: Construction. Plan for growth at Fire Station 53 and surrounding businesses that discharge sewer into the common force main. Currently Mease hospital/Fire Station 53 as well as many other buildings discharge sewer into a common force main. This system is most likely at its max or will likely be at its max in the coming years. We are asking for a study so that we can determine what upgrades are needed and design a system that will provide adequate storage and pumping for the future. Construction options may include pipe bursting in lieu of open cut which could offer significant cost savings.

FY 26/27

UT0005 - Northeast Regional Wastewater Treatment Plant Improvements: As a result of previous projects, the NE Plant will expand to a capacity of 18.5 million gallons a day advanced wastewater treatment facility. The City of Safety Harbor has the rights to 4 million gallons a day of treatment. By contractual agreement, the City of Clearwater will manage and maintain the facility and the City of Safety Harbor will



CITY OF SAFETY HARBOR
ADOPTED FY2024/2025 BUDGET

FUND # 063 - PARKLAND DEDICATION

	<u>2024/25</u>	<u>2025/26</u>	<u>2026/27</u>	<u>2027/28</u>	<u>2028/29</u>
REVENUES:					
Residential Impact Fees	\$ 2,500	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000
Development Parkland Fees	96,000	-	-	-	-
Parks & Recreation Impact Fees	5,400				
Interest	2,300	3,500	3,500	3,500	3,500
Total Revenues	106,200	7,500	7,500	7,500	7,500
Carry Over	85,220	49,080	41,580	34,080	26,580
TOTAL REVENUES	\$ 191,420	\$ 56,580	\$ 49,080	\$ 41,580	\$ 34,080
APPROPRIATIONS:					
Capital Improvements	<u>Proj#</u>				
Folly Farms Development- Farmhouse ADA Improvements	0FOLLY	57,120	-	-	-
Capital Improvements Total		57,120	-	-	-
Parkland Dedication Dept. Costs	PR0022	15,000	15,000	15,000	15,000
FUND RESERVE		49,080	41,580	34,080	26,580
BUDGETED APPROPRIATIONS		\$ 121,200	\$ 56,580	\$ 49,080	\$ 41,580

CITY OF SAFETY HARBOR
ADOPTED FY2024/2025 BUDGET

Fund No & Name: 63- Parkland Department: 58 - Parks Project Title: Improvements Other Than Buildings Funding Source: Parkland Impact Fees & Donations Location: Various Parkland Locations Account: 063-6058-500-6300							
PROJECT COSTS							
Project Description	Project #	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	5 YR TOTAL
Folly Farms Development- Farmhouse ADA	0FOLLY	132,000					132,000
TOTAL		\$ 132,000	\$ -	\$ -	\$ -	\$ -	\$ 132,000
Check the applicable box:							
There are no projects budgeted for FY 23/24							<input type="checkbox"/>
Projects budgeted for FY23/24 have no associated operating costs							<input type="checkbox"/>
Projects budgeted for FY23/24 have the following associated operating costs							<input type="checkbox"/>
<u>FY 23/24</u>							
Personnel Services							
Supplies							
Contractual Services							
Fixed Cost (i.e. Utilities)							
Other							
Total Increase (Decrease)		_____ -					

JUSTIFICATIONS

FY 23/24

0FOLLY- Folly Farms Development- Farmhouse ADA: ADA and site improvements for Parcel A within Folly Farm Nature Preserve acquired in September 2019. Improvements include the following: ADA compliant front entry deck, restrooms and parking, expanded entry driveway and additional venue parking.

SAFETY HARBOR, FLORIDA



END



Fred Brisard
PHOTOGRAPHY