

Annual Budget FY 15/16



City of Safety Harbor, FL



CITY OF SAFETY HARBOR, FLORIDA

ADOPTED BUDGET

FISCAL YEAR 2015/16



CITY COMMISSION

Andy Steingold, Mayor
Andy Zodrow, Vice-Mayor
Carlos Diaz, Commissioner
Janet Hooper, Commissioner
Cliff Merz, Commissioner

City Manager
Matthew L. Spoor

PREPARED BY
FINANCE DEPARTMENT

ELECTED CITY OFFICIALS



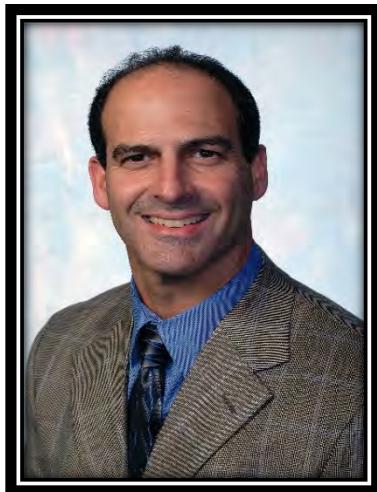
ANDY STEINGOLD, MAYOR (CENTER)
ANDY ZODROW, VICE-MAYOR (STANDING LEFT)
CARLOS DIAZ, COMMISSIONER (SEATED RIGHT)
JANET HOOPER, COMMISSIONER (SEATED LEFT)
CLIFF MERZ, COMMISSIONER (STANDING RIGHT)



**COMMISSIONER
CLIFF MERZ**



**COMMISSIONER
JANET HOOPER**



**MAYOR
ANDY STEINGOLD**



**VICE-MAYOR
ANDY ZODROW**



**COMMISSIONER
CARLOS DIAZ**



CITY OF SAFETY HARBOR APPOINTED OFFICIALS

CITY MANAGER	MATTHEW SPOOR
COMMUNITY DEVELOPMENT DIRECTOR	MARCIE STENMARK
CITY ENGINEER	JOHN POWELL
CITY ATTORNEY	ALAN ZIMMET
CITY CLERK	KAREN SAMMONS
FINANCE DIRECTOR	JUNE SOLANES
FIRE CHIEF	JOE ACCETTA
LEISURE SERVICES DIRECTOR	ANDREA NORWOOD
LIBRARY DIRECTOR	LISA KOTHE
HUMAN RESOURCES DIRECTOR	KIMBERLY NICHOLLS
PUBLIC WORKS DIRECTOR	RAY BOLER



TABLE OF CONTENTS

	Page
Budget Message	1
Mayor & City Commission Goals	2
Executive Summary	8
General Fund Balance History	16
 <u>City Profile</u>	
Safety Harbor History	18
General Information.....	19
Geography	23
Climate	24
Population	25
Millage Rate, Past Ten Years.....	26
Comparative Adopted Millage Rates.....	27
Assessed Valuation	28
 <u>Budget Guide</u>	
Introduction.....	30
Budget Calendar.....	31
Explanation of Budgetary Basis.....	35
Budget Process	36
Fund Structure.....	37
Financial Management Policies	41
Budget Preparation.....	41
Operating Budget	42
Capital Improvement Program.....	42
Debt.....	42
Revenue.....	43
Reserves	43
Investments	43
Accounting, Auditing and Financial Reporting	43
Purchasing.....	43
Budgeted Personnel	44
Organizational Chart.....	45
 <u>Budget Summary</u>	
Citywide Budget Summary of Revenues/Expenses.....	48
Methodology of Revenue Forecasting	50
Citywide Schedules and Graphs	
Estimated Revenues	54
Estimated Expenditures	55
Expenditures by Object.....	56
Expenditures by Fund	57

TABLE OF CONTENTS

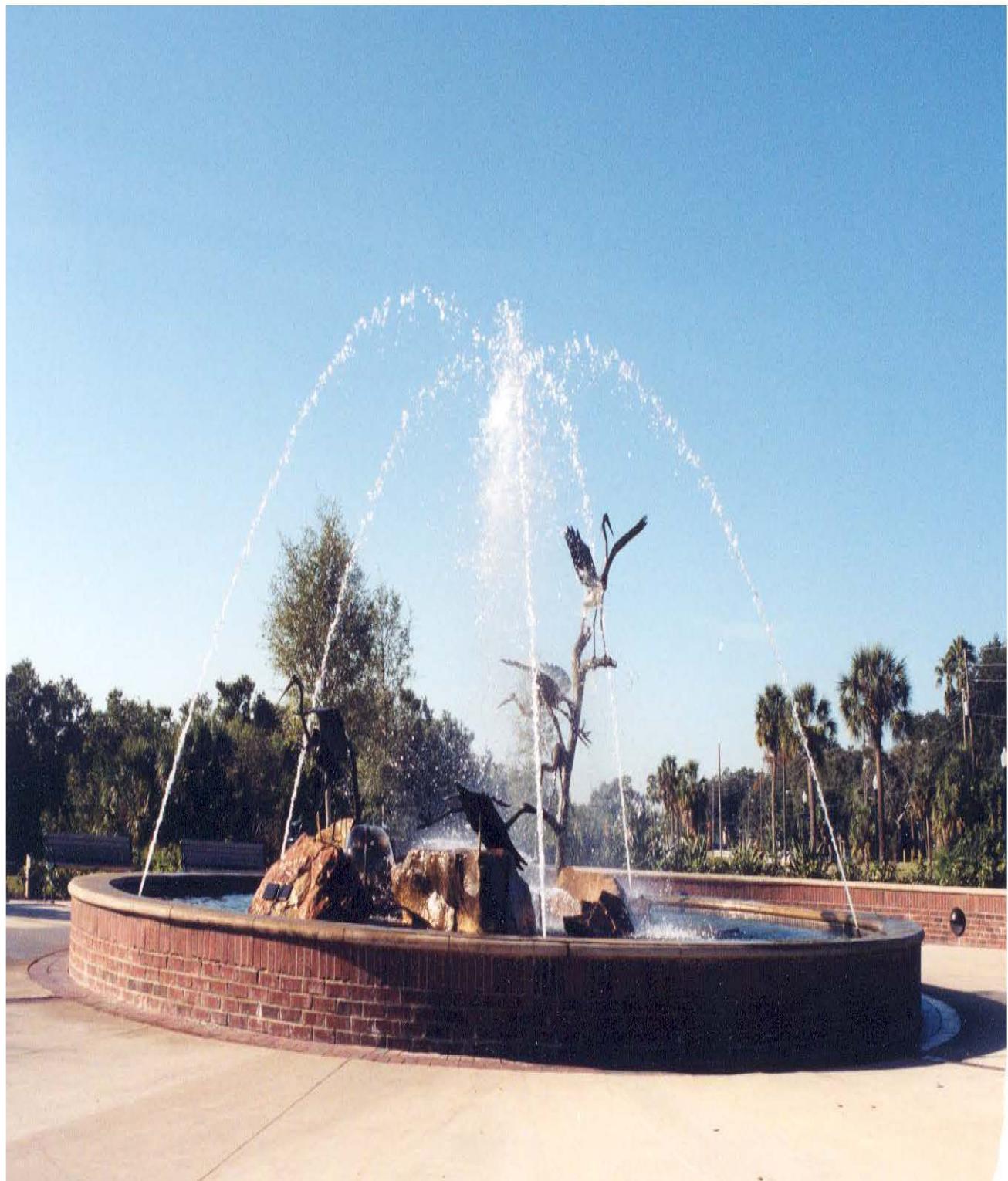
	Page
<u>Budget Summary (continued)</u>	
Revenues by Source Comparison	58
Expenditures by Type Comparison.....	58
Expenditures by Object Comparison	60
Capital Improvement Summary	61
Schedule of Interfund Transfers.....	64
Ten Year Citywide Fund Balance History.....	65
Citywide Fund Balance Charts and Graphs	66
Ten Year Citywide Revenue/Expenses History.....	70
Citywide Revenue/Expenses Charts and Graphs	71
General Fund Schedules and Graphs	
Revenues by Source.....	76
Revenues by Source and Expenditures by Type FY Comparison	77
Expenditures by Object.....	78
Expenditures by Department and Object	79
Expenditures by Object FY Comparison	80
10-Year Charts: Fund Balances, Expenses and Revenues.....	81
General Fund Major Revenue Sources	83
<u>General Fund</u>	
Revenue Summary	92
Expenditure Summary	93
Revenue Detail.....	94
Department Budgets	
City Commission	100
City Manager	102
City Clerk.....	106
Elections.....	111
Human Resources	112
Finance	116
Community Development.....	120
Planning & Zoning	122
Code Enforcement.....	123
Building	125
City Attorney	130
General Government	132
Law Enforcement.....	134
Fire Control & EMS.....	136
Engineering	142
Streets.....	148
Fleet Maintenance	154
Building Maintenance	160
Main Street.....	164

TABLE OF CONTENTS

	Page
<u>General Fund (continued)</u>	
Library.....	166
Recreation	172
Parks.....	178
Non-Operating and Non-Classified	184
<u>Capital Projects Fund</u>	
Revenues	186
Planning & Code Enforcement.....	187
General Government.....	187
Fire Control.....	187
Streets.....	187
Fleet Maintenance.....	188
Library.....	188
Recreation	188
Parks.....	188
Non-Operating Expenditures	189
<u>Debt Service</u>	
Analysis and Schedules.....	192
2012 Public Improvement Bond	193
2006 Capital Improvement Revenue Note.....	195
2008 Capital Improvement Revenue Note.....	197
Summary of Bonds Outstanding.....	198
Debt Payment Schedules	
2006 Capital Improvement Revenue Note	199
2008 Capital Improvement Revenue Note	200
2012 Revenue Refunding Bond	201
<u>Special Revenue Funds</u>	
Public Safety	204
Street Improvement.....	205
Marina	206
Community Redevelopment Agency	212
City Tree Bank	218
Law Enforcement Trust	219
Street Light.....	220
Parkland	221
Transportation Impact Fee	222
Library Impact Fee.....	223
Parking Impact Fee	224
Street Assessment	225

TABLE OF CONTENTS

	Page
<u>Enterprise Funds</u>	
Revenue Sources	228
Stormwater	230
Water & Wastewater	
Revenue Detail	238
Expenditure Summary	239
Department Budgets	
Water & Wastewater Finance.....	240
Information Systems.....	246
Water	252
Wastewater	258
Non-Classified.....	263
Reclaimed Water.....	264
Wastewater Development	265
Water & Wastewater Renewal & Replacement.....	266
Wastewater Assessment.....	268
Sanitation	270
<u>Appendices</u>	
Pay Classifications and Pay Plan	278
Budgeted Personnel – Full-Time & Part-Time	281
Appendices/Glossary	282
Capital Improvement Program	287





City of Safety Harbor Florida

HOME OF ESPIRITU SANTO MINERAL SPRINGS

750 Main Street Safety Harbor, Florida 34695 (727) 724-1555
FAX 724-1566

Budget Message for Fiscal Year 2015/2016

September 21, 2015

Citizens, Honorable Mayor and City Commissioners:

Pursuant to Article III, Section 43 (6), of the City Charter, the City Manager's Office hereby submits the Adopted Fiscal Year (FY) 2015/2016 Budget document. This document has been prepared based on staff's understanding of the goals and interests expressed by the City Commission, staff's awareness of the needs of the City and the availability of financial resources.

City Mission Statement

"Safety Harbor strives to be a vibrant destination City with a unique quality of life - a City that is successful in balancing responsible, innovative growth with careful preservation of its small town atmosphere, its quaint character, and its valued treasures."

Why choose Safety Harbor

- ✓ Accessible government that is responsive to citizen needs and concerns
- ✓ Pro-business with an active Chamber of Commerce
- ✓ Quaint downtown that hosts a multitude of special events every month
- ✓ Excellent schools and parks with tons of programs and activities
- ✓ Outstanding full-service public library
- ✓ Safe, friendly neighborhoods that are ideal for raising children & retirement
- ✓ High rate of homeownership with stable property values
- ✓ Low millage rate
- ✓ A scenic harbor with over 3.5 miles of unobstructed views of the bay
- ✓ Strong protections for preserving grand trees and other natural resources
- ✓ High rate of volunteerism and civic pride
- ✓ Close proximity to two international airports
- ✓ Award winning hospital and two Fire Stations serving 17,000+ residents

VISION

During the 2007 Visioning Session, the participants identified strategic actions in four main categories. These strategic actions help guide city-wide and departmental goals and the budget development each year. These same strategic actions are also incorporated into the bi-annual City Commission Goal Setting Workshop. The 2007 VISION strategic action items were categorized within four main categories as listed below.

Mixed Use Activity Centers:

- (1) Land Development Code Comprehensive Review; review requirements to include architectural, setbacks, green space, density.
- (2) Property owners, City and developers working together to achieve quality mixed use VISION.
- (3) Develop marketing plan to support a vibrant downtown.

Planned Development & Public Districts:

- (1) Update Zoning Ordinance
- (2) Adopt Tree Ordinance
- (3) Create Architectural Review Board
- (4) Beautification/Preservation Tax

Traditional Neighborhoods:

- (1) Incentives to preserve & encourage complementary development; amend Zoning to balance architectural preservation, green space, character, without undermining all redevelopment; incentives to preserve historic buildings; historical society.
- (2) Assess existing underutilized building spaces; maximize these spaces prior to developing new.
- (3) Funding to purchase green space and historic property.

9th Avenue Corridor:

- (1) Create façade/beautification grant program and improve City owned rights-of-way with landscape and hardscape.
- (2) Create an industrial park association and ensure effective collaboration between the City and Chamber of Commerce.
- (3) City promotion of business and industry.

MAYOR AND CITY COMMISSION GOALS

The Mayor and Commission meet annually to conduct a goal-setting session to establish a vision for departmental goals, projects, initiatives and policy direction. A goal-setting workshop was held in May 2015, the goal of which was to review the status of prior year goals and establish goals for 2015 and beyond. Listed below are the goals and priorities established in 2014 with updates as of May 2015.

SAFETY HARBOR CITY COMMISSION GOALS AND PRIORITIES (2014)

BUSINESS/ECONOMIC ENVIRONMENT

- ✓ Continue to build and strengthen the City's relationship with the business community.
 - *Support the Chamber's efforts to establish an Industrial Parks Association to promote interaction, knowledge sharing, and cross-marketing among businesses.*
 - Chamber and City have worked together the last few years (Fall 2012 and Spring 2014) to tour (walk) the industrial areas of town to meet business and property owners; engaging with them on their turf.
 - Chamber held an Industrial Business Area Mixer on April 29, 2014.
 - Chamber is offering a variety of free Industrial/Business Essential Workshops that target the manufacturing and industrial businesses of all sizes.
 - *Review the economic effects of the chamber and city, develop a community acceptable plan, and study options for a city-wide Economic Development Position which include details on: position performance metrics, funding (level and source) and staffing level (PT/FT).*
 - No progress to date.

- *Coordinate with the Chamber on developing and implementing a marketing strategy and campaign for increasing business.*
 - The City and Chamber continue to meet bi-monthly to discuss our joint program and membership marketing needs. The challenge with a city-wide marketing strategy/campaign is funding. Currently, there are limited funds for a city-wide marketing plan.
- *Encourage local employers to consider offering apprenticeship opportunities to students.*
 - *The City, Chamber and Industrial/Business Essential Workshops have strived to communicate this message to local businesses and employers. In the summer of 2015, the City placed two students in the Finance Department and one student in the Engineering Department.*
- *Increase business outreach, business development, and marketing of City assets and special events.*
 - The 2015 approved Special Event calendar has 60 events with a variety of offerings for our residents and guests.
 - Staff has continued long standing marketing and sponsorship partnerships for events including 3rd Friday, Wine Festival and Seafood Festival. In 2014 the City secured its first July 4th Sponsor; and two sponsors partially funded our 2015 event.
- *Continue to work with the private sector on matching business prospects with available properties.*
 - The City Manager and Community Development Department partner with Pinellas County's Economic Development Department to attract and match both large and small business prospects in Safety Harbor.

REGULATORY ENVIRONMENT

- On an ongoing basis, calibrate land use plans and land development regulations to reflect current market conditions and community desires using sound planning principles and practices.
 - *Develop a master plan and economic development strategy for the S.R. 590 (10th Street S) corridor in concert with the community and affected property owners/businesses.*
 - Held a meeting with Mayor Steingold and nearby property owners on June 4, 2014 regarding a proposed master plan process for the site. The property owners were not interested in such a process.
 - *Assess and track the implementation of the Master Development Framework and Action Strategy in the Downtown Master Plan to determine whether any updates/changes are warranted.*
 - June 23, 2014 hosted a review of the City's Master Plan with downtown stakeholders, business owners, residents, etc. Presented a history of the plan and answered questions by those in attendance. No additional action strategies nor requested changes have been identified.
- Strengthen neighborhoods by increasing property maintenance requirements.
 - *Amend the City Code to prohibit vehicles from parking on front laws.*
 - No progress to date.
- Continue to implement best practices to increase the rating in FEMA's Community Rating System to lower flood insurance premiums.
 - *Amend Chapter 9 of the City Code to adopt the model floodplain management ordinance that are coordinated with the current Florida Building Code.*
 - The City has seen a positive decrease in our rating with FEMA from 2013 (8) to 2014 (7); the lower the score rating score the better.
 - Staff is scheduled to Amend Chapter 9 of the City Code in 2015.
 - On a similar note, the Insurance Safety Office (ISO) rating for the Safety Harbor Fire Department increased from a Class 3 in 2013 to a Class 2 in 2014. (lower the ISO rating the better)

NATURAL ENVIRONMENT

- Protect the City's tree canopy from unwarranted removal.
 - *Develop a local tree ordinance to include Grand Trees and lot canopies.*
 - The City Commission, City Attorney's Office and Staff began this process in June 2014 with a final comprehensive Tree Ordinance adopted March 16, 2015. The City hired our first City Arborist March 30, 2015.

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

- City Commission included a reduction in tree replacement fees for homestead properties in April 2015.
- Staff plans for a six month review and recommended ordinance revisions after the budget process in October 2015.
- Reduce environmental impacts through the use of alternative energy, conservation of natural resources, and reduction of waste.
 - *As part of the procurement process, evaluate the financial feasibility of buying/leasing vehicles and equipment that use cleaner energy and offer more fuel efficiency.*
 - Staff continues to research and weigh all conservation best practices and cleaner energy equipment with each replacement purchase.
 - *Continue to incorporate environmentally sustainable practices in building and facility upgrades.*
 - Funds have been budgeted for LED light upgrades at City Hall and both Fire Stations.
 - City is researching the cost to change out all city owned and maintained decorative street lights to LED lights in FY 2015/2016.
 - City continues to communicate and share information with larger cities who are in the process of changing out Duke Energy owned and maintained street lights to LED Lights.
 - *Continue to monitor the success of the 1-1-1 Sanitation and Recycling program.*
 - Solid Waste Disposal has decreased to a seven year low of 10,995 tons in 2014. A reduction of 25% from our 2008 peak.
 - With single stream recycling collection our curbside recycling tonnage figures have increased over 100%.
 - Staff has decreased the trips/days a single truck is in operation by 25%.
 - Diesel fuel consumption decreased 2,500 gallons per year.
 - Maintenance costs and capital replacement costs associated with the operation of two sole purpose/use recycling trucks has been eliminated.
- Increase the availability of fresh, accessible produce in the community.
 - *Explore opportunities to create more community gardens with special attention on the north part of the City.*
 - Staff is currently working with the Common Ground Community Garden of Safety Harbor to relocate their existing garden in downtown to the Folly Farm (Weiss Property) located off Dr. Martin Luther King Jr. Street North.
 - This partnership would open the door for future expansion of smaller scale gardens, where space is available, throughout town.

LEISURE SERVICES and LIBRARY ENVIRONMENT (CAPITAL)

- Phase the development of the waterfront park in a manner that prioritizes essential improvements that provide for safe public access, proper drainage, and environmental enhancement in the initial phase and utilize grant opportunities as they become available.
 - *Review the Phase 1 scope of work with the City Commission to confirm what is considered essential.*
 - *Review estimated budget along with existing and potential grant funding and determine appropriate phasing schedule.*
 - City Commission approved Phase 1 scope and budget with the FY 2014/2015 budget adoption in September 2014.
 - Staff finalized the plans and submitted for permits in early 2015.
 - Staff has received two of the three permits needed for work to begin. Based on the timeline for the third and final permit staff will be recommending phasing the work of the first phase.
- Continue to explore the financial feasibility of providing desired recreational facilities within the City at suitable locations.

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

- *Explore opportunities to increase kayak launch sites along Old Tampa Bay.*
 - Current launching locations include 7th Avenue South, Safety Harbor Marina, Waterfront Park, Philippe Park (County) and Alligator Lake (no Bay access)
- *Examine adding athletic fields with and without lighting.*
 - Staff has developed a plan to build two softball/baseball fields on the Cedar Street Property, former Secondary School Site. Funds have been allocated in the FY 2015/2016 Adopted budget in the amount of \$500,000. Staff will be looking to secure a \$250,000 grant from the Florida Recreation Development Assistance Program in 2015/2016.
- *Consider the full range of options for providing a splash pad in the City.*
 - No progress to date.
- Review traffic calming procedures and continue to enhance pedestrian safety measures near our parks, trails and city facilities.
 - *Look to increase pedestrian safety on 7th Street South between the Community Center and Safety Harbor City Park.*
 - City is working with the County to install two speed detection signs on 7th Street South which will replace the two flashing lights near the Community Center and Ball Fields. Project is scheduled for 2015.
- Review the long range Library Plan
 - The Library Long Range plan has been provided to the City Commission. The Library Foundation presented their 20/20 Vision "Second Story" project February 2, 2015. Funds will be allocated in future year CIP's as necessary and available.

FISCAL/OPERATING ENVIRONMENT (NON-CAPITAL)

- On an ongoing basis, evaluate the efficiency and effectiveness of services provided by the City and their relative importance to the City's quality of life and continued improvement; while balancing the overall affordability of living in Safety Harbor. Continue to recognize and reward outstanding employee performance.
 - *Review the City's street sweeping contract for potential increases in service level.*
 - October 1, 2014 the City doubled the frequency of the scheduled street sweeping in the downtown area due to the amount and age of the tree canopy.
 - *Explore opportunities to contract out the laborious aspects of the City's collection program (yard waste and bulk).*
 - Will review during the FY 2015/2016 utility rate study.
 - *Evaluate whether the recycling fee can be reduced based on fund balance and revenue projections.*
 - Will review during the FY 2015/2016 utility rate study. It is increasingly doubtful that any sanitation and recycling revenue decrease could be absorbed with the pending tonnage fee increases at the Pinellas County Waste to Energy Plant/Landfill.
 - *Evaluate whether street light assessment (ERU) fee can be reduced based on fund balance and revenue projections.*
 - October 1, 2014 reduced the Annual Street Light fee by 23% from \$50.97 to \$39 per ERU. Projections show that this rate should hold until budget FY 2016/2017.
 - *Explore the PCSO contract to include Deputy Posts at SHES during morning drop off.*
 - Worked with CPO and On-Shift deputies to patrol MLK during morning drop off and pick up. No budget impact or increase to the PCSO contract was needed.
 - FY 2015/2016 Adopted budget will include \$20,000 in funds for traffic, parking and school PCSO directed detail; above and beyond our contract on a scheduled and as needed basis to target areas of concern.
 - *Increase electronic billing through education and promotion.*
 - Staff continues to promote the advantages of our e-billing program online, in utility bills and in our CityScape Publication.

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

- *Explore options for future television production of City Commission meetings.*
 - Television partnership with the City of Oldsmar has been a success. Staff will continue to monitor the status of our production contract with ESPO Productions as our equipment and truck continue to age.
- *Continue the City's equipment sharing agreement with other municipalities to optimize resources.*
 - Ongoing borrowing program with all municipalities in Pinellas County.
- *Evaluate the costs/benefits of consolidating services with other local governments as opportunities arise.*
 - Ongoing discussions with neighboring municipalities as it relates to service levels and partnerships. Currently working on a Fire Department requested review with Oldsmar and on the FY 2015/2016 Salary and Benefit Study with a number of Pinellas County Government Agencies.
- *Adopt a procurement policy manual and discuss whether to include a local business preference option.*
 - Draft policy review was completed by the City Attorney's Office in 2014. The City is currently without a contract specialist position and staff (Finance, Engineering and City Manager) are reviewing the position and draft procurement policy; making additional revisions.
- *Evaluate the cost/benefits of lease vs. purchasing vehicles and equipment.*
 - Annually staff reviews our options for capital purchase replacement and new equipment purchases. The average life expectancy of our vehicles, excluding Fire and Sanitation service vehicles, is 20 years. Our current return on our capital equipment purchase investment is much higher than a 5 or even 10 year lease option.
- *Enact rules that implement the City's Special Events policies and procedures.*
 - City Commission made revisions to the Special Events Ordinance May 4, 2015; with public hearings to follow. Adoption of the Special Event Ordinance expected by June 1, 2015.
- *Evaluate the cost of providing outdoor Wi-Fi service in the Downtown and City parks.*
 - City Commission approved a Wi-Fi service agreement with Brighthouse Networks April 6, 2015. Wi-Fi installation is currently being scheduled at various locations throughout the downtown, including Parks, Marina, Gazebo, etc.
- *Create a program for soliciting and securing sponsorships to defray the cost of the July 4th firework show.*
 - City secured a \$5,000 event presenting sponsor for 2014. No sponsorship has been secured for 2015.
- *Evaluate the City's continued role and responsibility for installing/maintaining dog bag receptacles.*
 - Staff purchased six trash receptacles for the original six "grandfathered" stations in 2014. All new stations will not have the trash receptacles and will be maintained by HOA's via an agreement with the City and HOA.
- *Determine whether to budget for new staff or contract positions for conducting tree inspection services and economic development activities.*
 - City Arborist was hired on March 30, 2015; he has been busy 40+ hours per week since his first day on the job.
- *Determine whether employee compensation and benefit levels should be adjusted.*
 - The City Commission approved a 3% Merit Increase for all employees in FY14/15 and a 2% Cost of Living Adjustment (COLA) and up to a 2% merit increase for all employees in FY 15/16. Commissioners also approved a Salary and Benefit Study in FY 15/16 to assist with future compensation decisions (pay range Min/Max), identify and fix existing compression issues, and ensure proper classification and description of jobs throughout the City. The last salary/classification study was completed in FY 2006/2007; the Cody Study.

2014/2015 and beyond:

The focus of management continues to be on the budget, current program/service sustainability, and the local, state and national economic climate. In no particular order, the list below includes those items staff believes to be current priorities and projects for 2015 and beyond; in most cases staff is currently working on the item/project/task or plans to between now and the end of the FY15/16 budget year.

1. Waterfront Park Project
2. Employee Compensation and Benefit Study
3. Centennial Celebration (June 2017)
4. Downtown Parking and Sidewalk addition at SHES
5. Special Event Review (fees and number of annual events)
6. FY 2015/2016 Utility rate study
7. Folly Farm- Weiss Property Plan and site cleanup (Safety Harbor Community Garden)
8. Green Springs Preserve- HCC Drive
9. Firmenich Site Review and new development recruitment
10. Continue to increase Public Art efforts
11. Capital Project Scheduled- including infrastructure improvements (stormwater, streets, utilities, etc.); City Hall storm hardening and paint; Museum & Cultural Center and downtown parking improvements, Marina Dredging, Mullet Creek Bridge, Community Center expansion, and new ball fields on the Cedar Street Property.
12. Comprehensive Plan Update- Wireless Facilities Code Update
13. Comprehensive Plan Amendments to Align with Countywide Comprehensive Plan
14. Tree Ordinance Code Amendment to Improve Functionality
15. HCC Plan Amendment and Zoning & Weiss Plan Amendment and Zoning
16. Building Permit fee analysis and Business Tax Use List Code Update

This space left blank intentionally.

Executive Summary

Citywide

The FY 2016 budget workshops beginning in June 2015, preceded by a goal-setting session in May 2015, have included discussions regarding fund reserve, the millage rate, employee cost-of-living and merit increases, and new positions. At the City's budget workshop on June 16th, the City Commission moved to keep the current millage rate of 4.0479 in the adopted budget as well as provided direction on a 2 percent cost-of-living/2 percent merit increases for employees and the addition of new employees. The adopted budget reflects citywide revenues and expenditures, including transfers and fund balance, of \$54,082,630, which is 13.86 percent under the estimated year-end budget for fiscal year ending 2015.

REVENUES

The summaries of revenues by category are as follows:

	Estimated FY 2015	Adopted FY 2016	\$ Change Over (Under)	% Change Over (Under)
Ad Valorem Taxes	\$ 4,268,530	\$ 4,494,760	\$ 226,230	5.30%
Other Taxes	4,299,740	4,377,530	77,790	1.81%
Franchise Fees	1,527,630	1,566,170	38,540	2.52%
Permits, Fees, Special Assessments	1,522,510	1,540,620	18,110	1.19%
Intergovernmental Revenue	3,077,110	3,674,960	597,850	19.43%
Charges for Services	11,297,300	11,722,760	425,460	3.77%
Fines & Forfeitures	34,090	35,800	1,710	5.02%
Miscellaneous Revenue	1,505,990	838,660	(667,330)	-44.31%
Indirect Allocations	1,502,220	1,591,610	89,390	5.95%
Interfund Transfers	5,111,590	1,334,760	(3,776,830)	-73.89%
Fund Balance Carryforward	28,638,960	22,905,000	(5,733,960)	-20.02%
Total	\$ 62,785,670	\$ 54,082,630	(8,703,040)	-13.86%

Taxes – Ad valorem tax revenue is increased by 5.30 percent with a total budget of \$4,494,760, including General Fund and the Community Redevelopment Agency fund. This increase proposes a millage rate at 4.0479. This millage rate is consistent with fiscal year 2015 and requires a two-thirds majority from the governing body. The adopted millage rate of 4.0479 is 4.3058 percent higher than the rolled back rate of 3.8808 and generates \$169,840 in revenue over ad valorem revenue of \$3,943,360, which is the amount that would be generated by the rolled back rate. Utility taxes, occupational licenses, and the “Penny” from Pinellas 1 percent sales taxes are estimated to increase nominally by a net amount of \$77,790. The largest increase of 5.00 percent is \$78,850 in the “Penny” tax for capital infrastructure projects.

Franchise Fees – With a budget of \$1,566,170, these fees are projected to increase by 2.52 percent over FY 2015 estimated. The projection is based on historical and current year trends.

Permits, Fees & Special Assessments – The budget of \$1,540,620 is \$18,110 over FY 2015 year-end estimates with all lines remaining relatively flat. There is no increase in the street light assessment fee of \$3.25 per equivalent residential unit (ERU).

Intergovernmental Revenue – The increase in revenue from \$3,077,110 to \$3,674,960 is \$597,850 or 19.43 percent. Of this increase, \$497,000 is for capital project grants for the Waterfront Park and Elm Street; \$59,090 is for state

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

shared revenues from sales tax, mobile home licenses, alcoholic beverage licenses and the local government half-cent sales tax; and \$30,010 is the combined increase for county fire and EMS funding.

Charges for Services – Charges for services provided to the citizens are estimated to increase by \$425,460 to \$11,722,760, just over \$373,000 is attributable to water and wastewater revenue based consumption. Projections for the sale of water and wastewater to residents are reevaluated annually based on current year and historical consumption. Just under \$65,000 of the increase is estimated for downtown events.

Miscellaneous Revenue – Miscellaneous revenue with a budget of \$838,660 is \$677,330 lower than FY 2015 year-end estimates. A \$600,000 donation for the Weiss Property and \$34,454 parkland dedication for Philippe Oaks in fiscal year 2015 is the primary reason for the decrease from the current fiscal year to the 2016 adopted fiscal year.

Interfund Allocations – This category has increased by \$89,390 as reflected in the following schedule for services provided between departments/funds:

Account Number	Description	FY15 Estimated Budget	FY16 Adopted Budget
001-1000-369.04-01	ADMIN REIMB - WATER & SEWER	\$ 193,150	\$ 224,290
001-1000-369.04-02	FLEET/BLDG REIMB - WATER & SEWER	135,670	106,170
001-1000-369.04-03	ADMIN REIMB - SANITATION	104,970	127,710
001-1000-369.04-04	FLEET/BLDG REIMB - SANITATION	69,430	58,770
001-1000-369.04-09	FLEET/BLDG REIMB-STORMWATER	22,900	19,000
001-1000-369.04-11	ADMIN REIMB - STORMWATER	35,480	42,110
001-1000-369.04-13	ENGINEERING REIMB - STORMWATER	32,570	81,410
001-1000-369.04-14	ENGINEERING REIMB-WATER & SEWER	277,540	304,860
001-1000-369.04-58	BLDG MAINT - MARINA FUND	21,250	27,520
041-4000-369.04-06	DATA PROCESSING - GENERAL FUND	290,810	328,590
041-4000-369.04-07	DATA PROCESSING - SANITATION	8,490	9,000
041-4000-369.04-12	DATA PROCESSING - STORMWATER	8,490	-
041-4000-369.04-19	DATA PROCESSING - LIBRARY	202,320	199,150
041-4000-369.04-22	DATA PROCESSING - FIRE	99,150	63,030
Total Revenue		<u>\$ 1,502,220</u>	<u>\$ 1,591,610</u>

This increase is a result of the 2016 revaluation of services provided by and between administration, fleet and building maintenance, engineering, fire, the library and information technology.

Interfund Transfers – This category has decreased by \$3,776,830. Waterfront Park project transfers reflect a net reduction of transfers to/from general fund, capital project fund and the CRA fund of \$1,343,000, of which \$257,000 are transfers into general fund. There are no transfers scheduled between the Water and Sewer fund and the Water and Sewer/Renewal and Replacement fund due to the high balance in the Renewal and Replacement fund in fiscal year 2015.

EXPENDITURES

The summaries of expenditures by object are as follows:

	Estimate FY 2015	Adopted FY 2016	FY 2016 Over (Under) FY 2015	% Change Over FY 2015
Personnel Services	\$ 11,722,600	\$ 12,563,830	\$ 841,230	7.18%
Operating Expenses	10,193,740	10,924,395	730,655	7.17%
Capital Expenses	7,773,600	7,910,960	137,360	1.77%
Non-Operating Expenses	10,190,730	6,506,340	(3,684,390)	-36.15%
Subtotal Expenditures	39,880,670	37,905,525	(1,975,145)	-4.95%
Fund Balance	22,905,000	16,177,105	(6,727,895)	-29.37%
Total Expenditures & Reserves	\$ 62,785,670	\$ 54,082,630	\$ (8,703,040)	-13.86%

Personnel Services – Personnel services with an adopted budget of \$12,563,830 is 33.15 percent of citywide budgeted expenditures, excluding fund reserve. The increase over the year-end estimates for 2015 is \$841,230 or 7.18 percent. Personnel services includes the following: 2 percent cost-of-living adjustment/2 percent merit increases with a citywide financial impact of \$260,890; a 4.40 percent increase in health insurance totaling \$86,820; 3.8 new full-time equivalent positions in General fund totaling \$158,190; sick leave payouts of \$91,500 in the Water/Sewer and Sanitation funds for long-term employee retirements (non-recurring); and, an increase of 5.49 % or \$12,600 for workers' compensation insurance.

Staffing Levels - The total net increase in staffing over the fiscal year 2015 adopted budget is 2.89 full-time equivalent positions. The changes add 3.89 FTEs to General fund and deletes 1.00 FTE in the Water and Sewer fund. Refer to the Budgeted Personnel and Explanation of Changes on page 281 within this document for each department's change in staffing from fiscal year 2015 to adopted fiscal year 2016.

The City has reduced full-time staff positions by over 9 percent since 2009. A comprehensive schedule by department within the operating funds reflects adopted full and part-time positions from FY 2014 through adopted FY 2016.

Operating Expenses – Operating expenses with an adopted budget of \$10,924,395 is 28.82 percent of the citywide budget, excluding fund reserve. Operating expenses are 7.17 percent and \$730,655 higher than fiscal year 2015 year end estimates.

Some of the larger increases include \$25,000 for a citywide salary and benefits study; a \$40,000 utility rate study; \$49,100 in law enforcement, which consists of a \$29,100 increase for a 2.40 percent annual contractual increase and \$20,000 for special traffic detail for the Sheriff's contract; a \$34,050 increase in Main Street for the Wine Festival, Seafood Festival, Farmers' Market and 3rd Friday events; a \$142,010 increase for street resurfacing; a \$59,890 increase in information technology for maintenance agreements on 2 year maintenance cycles and firewall maintenance, and a \$29,350 increase for renewal and replacement computers; an \$85,150 increase for purchased water from Pinellas County; and an \$80,000 increase within the CRA to replace lights with LED, improve sidewalks and make improvements at the Marina fountain. Multiple other lines in the adopted budget have small decreases and increases for a net annual increase of \$186,105.

Capital Expenses – Capital expenses with an adopted budget of \$7,910,960 is 20.87 percent of the citywide budget, excluding fund reserve. Capital expenses are 1.77 percent and \$137,360 higher than year fiscal year end estimates for 2015.

Of note in the adopted budget are infrastructure improvements of \$200,000 in Stormwater for North Bayshore Drainage Improvements; \$150,000 for dredging at the Marina; \$550,000 for Community Center Improvements; \$535,000 for the purchase of a front loader and side loader for Sanitation; \$1,200,000 for replacement of the water line at South Green Springs and Hillsborough Street; \$1,125,000 for improvements at the Northeast Regional Wastewater Treatment Plant; and, \$1,500,000 for the sewer line replacement at Joyce and Irwin Street. A comprehensive schedule of capital expenses is included in the Capital Improvement Program within the budget document as well as a summary schedule on pages 61-63. The Capital Improvement Program is higher than Capital Expenses due to account classification, i.e. Stormwater and Street Improvement fund planned capital improvements for drainage, pond maintenance, pipe relining and street resurfacing are not included in the Capital Expense roll-up. Library books and audio visual supplies are included in the Capital Expense roll-up but are excluded from CIP reporting.

Non-Operating Expenses – Non-operating expenses with an adopted budget of \$6,506,340 is 17.16 percent of the citywide budget, excluding fund reserves. Non-operating expenses are \$3,684,390 and 36.15 percent lower than fiscal year end estimates for 2015.

This category includes transfers for debt service principal and interest and amortized costs and fees of \$1,627,280, which takes into consideration debt service requirements that one-twelfth of the prior year's principal and interest payments be maintained in fund reserve. Contribution to non-profits from City Commission total \$80,000. Indirect cost allocations (shared services) between funds are \$1,591,610 with interfund transfers at \$1,334,760. Depreciation within the enterprise funds totals \$1,862,000.

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

The following table reflects staff's estimate of beginning fund balance as of October 1, 2015 and ending fund balance as of September 30, 2016. Appropriated fund balance is \$6,727,895 for all funds citywide.

Fund No.	Fund Description	Estimated Fund Balance (10/01/2015)	Adopted Revenues FY 2016	Adopted Expenditures FY 2016	Estimated Fund Balance (9/30/2016)	Appropriated Fund Balance FY 2016
GOVERNMENTAL FUNDS						
001	General Fund	\$ 7,528,970	\$ 14,003,250	\$ (13,650,740)	\$ 7,881,480	\$ 352,510
012	Public Safety	17,930	7,720	-	25,650	7,720
014	Street Improvement	425,010	257,550	(682,560)	-	(425,010)
015	Marina	255,830	50,070	(202,950)	102,950	(152,880)
017	City Tree Bank	750	5,000	(2,875)	2,875	2,125
021	Debt Service - 2012 Public Improvement Bond	70,040	321,080	(319,760)	71,360	1,320
023	Debt Service - 2006 Revenue Note	26,730	25,050	(25,030)	26,750	20
024	Debt Service - 2008 Revenue Note	43,020	548,000	(547,000)	44,020	1,000
032	Capital Projects	447,610	1,997,090	(1,975,230)	469,470	21,860
062	Street Lighting	70,830	258,090	(285,400)	43,520	(27,310)
063	Parkland	490,090	277,180	(532,000)	235,270	(254,820)
064	Transportation Impact Fee	502,810	42,380	-	545,190	42,380
065	Library Impact Fee Trust Fund	24,520	6,900	-	31,420	6,900
067	Community Redevelopment Agency (CRA)	443,080	397,170	(632,870)	207,380	(235,700)
069	Parking Impact Fee Fund	3,630	-	-	3,630	-
074	Street Assessment	35,130	100	-	35,230	100
Subtotal Governmental Funds		10,385,980	18,196,630	(18,856,415)	9,726,195	(659,785)
ENTERPRISE FUNDS						
011	Stormwater	595,510	1,012,700	(1,604,570)	3,640	(591,870)
020	Debt Service - 2001/2012 Revenue Bond	216,730	24,000	(163,520)	77,210	(139,520)
022	Debt Service - 2006 Revenue Note	580,310	151,980	(571,970)	160,320	(419,990)
041	Water & Wastewater	2,672,850	8,652,800	(8,232,140)	3,093,510	420,660
043	Reclaimed Water	690,510	16,470	-	706,980	16,470
044	Sanitation	1,165,520	2,997,810	(3,563,010)	600,320	(565,200)
047	Wastewater Development	860,940	36,650	(10,000)	887,590	26,650
048	Water & Wastewater Renewal & Replacement	5,716,870	88,590	(4,903,900)	901,560	(4,815,310)
077	Wastewater Construction Assessment	19,780	-	-	19,780	-
Subtotal Enterprise Funds		12,519,020	12,981,000	(19,049,110)	6,450,910	(6,068,110)
Total All Funds		\$ 22,905,000	\$ 31,177,630	\$ (37,905,525)	\$ 16,177,105	\$ (6,727,895)

General Fund

The City Commission adopted a general fund reserve policy in 2011 requiring a twenty percent fund reserve committed for the specific purpose of emergency stabilization as well as a sustainable targeted minimum fund reserve of two months (seventeen percent) of operating expenses. For the FY 2016 adopted budget, budgeted fund reserve is \$7,881,480. Of total fund reserve, the requirement for emergency stabilization is \$2,732,960 and the targeted minimum fund reserve is \$2,481,070. Unrestricted fund reserve, including a \$300,000 contingency for unknowns, is \$5,154,770.

General Fund revenues and expenditures are \$21,532,220, including transfers and fund balance. The adopted budget returns \$352,510 to fund reserve. Of the total increase in fund reserve, \$257,000 is repayment to the General Fund from the Capital Projects and CRA funds for a loan to begin construction at the Waterfront Park in fiscal year 2015.

REVENUES – Excluding transfers, adopted General Fund revenues of \$13,746,250 are \$529,460 or 4.01 percent above 2015 estimated year end.

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

Ad Valorem Tax – The City’s gross taxable value increased by \$49,902,813 or 4.89 percent over the prior year’s final gross taxable value. The adopted millage rate of 4.0479 per \$1,000 of assessed property value will generate \$4,113,200 in ad valorem revenue. This is an increase of \$181,920 over budgeted ad valorem for FY 2015. The 4.0479 adopted millage rate is consistent with the FY 2015 adopted millage rate and requires a two-thirds vote of the governing body. The adopted millage is 4.3058 percent higher than the rolled back rate of 3.8808. The roll back rate would generate ad valorem revenue of \$3,943,360, which is lower than revenue generated by the adopted millage rate by \$169,840.

	FY 2014	FY 2015	FY 2016
	Final	Final	Adopted
Millage Rate (mills per \$1,000)	3.7343	4.0479	4.0479
Gross Taxable Value	\$ 966,672,163	\$ 1,019,708,417	\$ 1,069,611,230
Total Taxes Levied	\$ 3,609,844	\$ 4,127,678	\$ 4,329,679
Amount Collected	\$ 3,429,351	\$ 3,921,293	\$ 4,113,200
Percentage Collected	95.00%	95.00%	95.00%

Ad valorem revenue is assumed to be 95 percent of taxes levied.

Intergovernmental Revenue – Intergovernmental revenues increased by \$137,170 or 4.94 percent over fiscal year end estimates for 2015. Of the total increase, \$91,160 is for state shared revenues and \$31,010 is from Fire and EMS district taxes.

Charges for Services – The charges for services increase of \$55,980 or 5.87 percent over fiscal year 2015 estimates consists mostly of downtown events with an increase of \$33,570.

Interfund Transfers – Interfund transfers into general fund reflect a net increase of \$226,850, of which \$257,000 is for a loan repayment from the Capital Projects fund and the Community Redevelopment fund.

EXPENDITURES – Adopted General Fund expenditures, including transfers, of \$13,650,740 are \$855,100 or 5.89 percent under 2015 estimated year end. Expenditures, excluding transfers, are \$744,900 or 5.78 percent higher than 2015 estimated year end.

Personnel services totaling \$8,914,340 are \$611,600 or 7.37 percent above fiscal year end estimates for 2015 and make up 65.30 percent of total general fund appropriations. Increases include a full year of the 3 percent merit approved in 2015 less vacancies plus new hires (\$151,930), two percent COLA/two percent merit (\$200,010), 3.80 new full time equivalent positions (\$158,190), a 4.4 percent increase in health insurance (\$110,320), and a 3.1 percent increase in dental insurance (\$5,650).

Operating expenses total \$3,966,620 and are \$155,670 or 4.08 percent over estimated year end and 29.06 percent of general fund appropriations. Of the total increase, \$25,000 is programmed in Human Resources for the first citywide salary study since 2007; \$10,000 is programmed in General Government to replace all seating in Chambers as well as re-laminate the furniture; \$20,500 is programmed in Fire to repair and rebuild ceiling access, upgrade the AC, and repair the firehouse clock at FS 52; \$49,100 is programmed in law enforcement for a 2.4 increase in the contract over current year and for traffic detail; and \$30,050 is programmed in Main Street for downtown events. The net amount of \$21,020 is programmed across multiple accounts and departments.

Capital expenses total \$91,360 and are \$28,360 or 20.71 percent under estimated year end. The adopted budget reflects outlay for Library books and audiovisual materials, one printer at the Community Center, one printer at the

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

Museum and a barcode scanner system for the fitness room at the Community Center when the facility improvements are completed.

Non-operating expenses and interfund transfers total \$336,240. This includes \$7,650 transferred to the Street Lighting Assessment fund for the City's share of street lights and \$328,590 in data processing fees reimbursed to the Information Services Division.

General Fund - Other Information

City Commission includes funding of \$80,000 for non-city agencies. Recipients will be identified after adoption of the final budget.

The FY 2016 adopted budget retains a contingency for unanticipated expenditures to address emergencies, unanticipated expenditures and/or opportunities that were unforeseen at the time of budget preparation. The amount allocated to this account is \$300,000, which represents approximately 2.22 percent of adopted budget appropriations. Per City Code, the City Commission approves all appropriation transfers from this account.

Capital Projects Fund

CAPITAL PROJECTS revenues and expenditures, including transfers and fund balance, are \$2,444,700. A detailed listing of capital projects is located in the Capital Improvement Program on pages 316-331 within this document.

Revenues generated from "Penny" or local government infrastructure tax is estimated at \$1,655,880 and is \$78,850 or 5.00 percent above the year end estimate. "Penny" revenues have increased in each of the last two years by 5 percent. Revenues from grants total \$250,400. All grant revenues are restricted for use for the Waterfront Park project.

The adopted capital projects totaling \$981,100 are as follows: 5 replacement vehicles totaling \$162,100; citywide facility improvements totaling \$699,000; equipment for \$42,000; neighborhood projects and beautification and brick streets for \$37,500; and park improvements for \$40,500. Of the \$1,891,860 programmed in fiscal year 2015 for the Waterfront Park project, the remaining uncommitted balance will be brought forward by separate action in fiscal year 2016. The amount budgeted to service debt totals \$994,130. Fund reserve is \$469,470.

Special Revenue Funds

CRA (COMMUNITY REDEVELOPMENT AGENCY) FUND revenues and expenditures total \$840,250.

Ad valorem revenues total \$381,560 at the adopted millage rate of 4.0479 as follows:

	<u>PCPAO 7/1/2015 Preliminary</u>	
	County	City
Millage Rate	5.3377	4.0479
2015 (FY 2016) Certified Taxable Values for TIF	74,821,221.00	74,627,586.00
Base Year Taxable Value	31,944,080.00	31,944,080.00
Current year Tax Increment Value	42,877,141.00	42,683,506.00
Proportionate share	0.95	0.95
Dedicated increment value	40,733,283.95	40,549,330.70
Millage per \$1,000	5.3377	4.0479
Calculation	217,422.05	164,139.64
Total Revenue per Millage	\$ 381,560	

Additional revenues include investment earnings of \$5,610, donations totaling \$10,000 from the Chamber and Safety Harbor Resort & Spa to fund Jolley Trolley services and a balance carryforward of \$443,080 from the fiscal 2015 year-end estimate.

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

Expenditures for CRA by project are as follows in the adopted budget:

Project	Expenditures	Adopted
	Personal Services	<u>\$ 39,670</u>
CRBANN	Banners	3,000
BROCH	Brochures	600
CRFEES	District fees	670
CRCRNT	C/R façade and partnership incentives	30,000
CRLITE	Decorative lighting	5,000
CRSIGN	Directional signage	3,500
CRST SC	Streetscaping	20,000
CRTREE	Trees	2,500
PR0063	Marina fountain improvements	25,000
CRSWRR	Sidewalks	25,000
CRLED	LED lighting Main Street	30,000
CRAART	Public Art Committee	30,000
CRCSXL	CSX land lease	440
JOLLEY	Jolley Trolley- PSTA Partnership	30,500
	Total Other Current Charges	<u>206,210</u>
CRMUIM	Museum parking	55,000
CRMLBR	Mullet Creek Bridge improvements	175,000
	Total Improvements Other Than Buildings	<u>230,000</u>
	Transfer Out to General Fund	157,000
	Subtotal CRA Expenditures	<u>632,880</u>
	Budgeted fund reserve	<u>207,370</u>
	Total expenditures and fund reserve	<u><u>\$ 840,250</u></u>

The adopted budget includes \$157,000 in transfers out to the General Fund, which is the first year of seven years of repayments to General Fund for the Waterfront Park project.

PARKLAND FUND revenues and expenditures total \$767,270.

Revenues include impact fees of \$9,900, investment earnings of \$17,280, and \$250,000 for a Florida Recreation Development Assistant Program (FRDAP) grant. Expenditures include \$500,000 for Elm Street Property Development. This project will proceed should the City be awarded \$250,000 in FRDAP grant funds. The Parkland fund also includes operating expenses of \$27,000 for minor park related projects and \$5,000 for the annual lease payment to Pinellas County Schools for the Elm Street property. This is the fourth year of the fifty year lease with Pinellas County Schools.

STREET LIGHT FUND revenues and expenditures total \$328,920.

The City Commission implemented a street light assessment in fiscal year 2013. The Street Lighting Services and Facilities charges are allocated among benefitting tax parcels using a methodology based upon “Equivalent Residential Units” or “ERUs” with one (1) ERU equal to 2,629 square feet, which is the size of the average single family residential building in the City. The methodology requires annual validation of all properties assessed the fee.

In fiscal year 2015, City Commission reduced the amount per ERU benefitting properties from \$4.25 per ERU per month to \$3.25 per ERU per month. Revenue from the assessment is estimated at \$245,770 in the adopted budget. Estimated utility services are \$285,400, which is a 3.00 percent increase over fiscal year 2015. The adopted ending fund reserve for 2016 is \$43,520.

Enterprise Funds

The adopted budget includes a rate study totaling \$40,000 for all utility funds. The last utility rate study (revenue sufficiency analysis) was conducted by Burton & Associates, Inc. in 2005. The rate study included water, wastewater and sanitation. The rate study will include stormwater as well as the aforementioned services. Rate studies are intended to develop rates and/or fees that will best meet the city’s goals and objectives, including capital improvement needs, with fairness and equity.

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

All enterprise funds assume the same increase in personnel services as addressed in page 10 of this document.

Stormwater

The adopted stormwater budget is \$1,608,210. In fiscal year 2013, the City Commission approved a rate of \$7.25 per ERU in an effort to have the fund sustain the operations, maintenance, non-operating and debt service of the fund but also to build a fund reserve to meet ongoing capital costs.

With the ERU generating revenue of \$990,000 annually, the prioritization of capital projects remains critical. The North Bayshore improvement project is reported as unfunded in the CIP after prioritization of capital projects. To sustain capital improvement projects, debt is programmed in fiscal years 2017 through 2020. Other large projects such as Upper Mullet Creek are pushed out in the five year CIP and/or remain in the unfunded category until such time the City either builds a reserve or issues debt for the projects. Refer to pages 300 through 306 in the CIP.

Water and Wastewater

The adopted budget for the water and wastewater operating fund is \$11,325,650 inclusive of fund reserves.

Personnel services within this fund are reduced by one FTE in the adopted budget. Operating expenses within the operating departments remain relatively flat with Information Systems increasing the most due to maintenance contracts and the purchase of renewal and replacement computers. Many of the expenses with the Information Systems department are allocated to other funds, both governmental and enterprise based on services provided.

Capital improvements in the Water and Wastewater and Water and Wastewater Renewal/Replacement funds exceeds \$24,000,000 over the next 5 years. See pages 330 through 337 and pages 344 through 351 in the Capital Improvement Program for a complete listing of projects.

Sanitation

Sanitation charges for services of \$2,805,800 are estimated to remain flat in the adopted budget. To save money in future years, provide better services to residents and protect the environment for future generations, the City began moving to single stream recycling in FY 2013 with full implementation completed in FY 2014. Single stream recycling revenues will be evaluated as a part of the utility rate study. Landfill fees remain flat until additional historical information is obtained that will serve as a better guide on the savings associated with single stream recycling. Tipping fees for solid waste and yard waste are expected to remain flat in the adopted budget. See pages 338 through 343 in the adopted CIP.

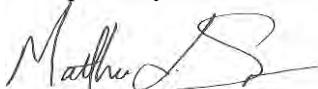
Capital Improvement Program

The Capital Improvement Program (CIP) for FY 2015/16 – FY 2019/20, beginning on page 289, includes projects totaling \$35,255,520, of which \$8,729,520 is planned for expenditure during FY 2016 budget year. Expenditures in the five year plan by type are as follows: General Government - \$583,100; Public Safety - \$380,000; Physical Environment - \$28,786,520; Transportation - \$2,850,400; and Culture and Recreation - \$2,655,500. Of the total amount programmed in the five year plan, it is estimated that 64.01 percent or \$22,566,000 will be funded using the issuance of debt.

Conclusion

Preparation of the budget document requires a substantial amount of time and commitment. This process would not be possible without the efforts and dedication of many individuals. Gratitude is extended to the Department Directors for their cooperation and diligence in developing a pragmatic record outlining the needs of their departments and the residents of Safety Harbor. A special note of appreciation is extended to the Administrative Support staff in other departments for their unfailing support and assistance to the Finance Department and to the Finance Department for their hard work and professionalism in preparing a well thought out budget document. Finally, an acknowledgement and a special thank you is extended to the Finance Advisory Committee for their review and their advisory contributions to our financial security.

Respectfully,



Matthew L. Spoor
City Manager

GENERAL FUND FUND BALANCE TEN YEAR HISTORY

<u>YEAR</u>	<u>GENERAL FUND EXPENDITURES</u>	<u>RESERVE AMOUNT</u>	<u>PERCENT OF BUDGET</u>
2015/16	\$ 13,650,740	\$7,881,480	57.74%
2014/15	\$ 14,505,840	\$7,528,970	51.90%
2013/14	\$ 12,405,355	\$8,240,910	66.43%
2012/13	\$ 12,266,371	\$8,321,060	67.84%
2011/12	\$ 12,613,264	\$8,436,470	66.89%
2010/11	\$ 13,061,230	\$8,595,519	65.81%
2009/10	\$ 13,092,044	\$8,798,442	67.20%
2008/09	\$ 13,408,432	\$9,322,618	69.53%
2007/08	\$ 13,308,599	\$8,908,959	66.94%
2006/07	\$ 12,423,862	\$8,993,821	72.39%
2005/06	\$ 11,106,171	\$9,449,107	85.08%

CITY PROFILE



SAFETY HARBOR:

Its Place In History and Today



Safety Harbor is comfortably nestled along the northwest edge of Old Tampa Bay in Pinellas County. Safety Harbor enjoys a unique place in the history books and in the hearts of its citizens and visitors. The first inhabitants were the Timucuan Indians who called the area Tocobaga. In 1528, Spanish adventurers led by the explorer Pánfilo de Narváez landed on our shores. Safety Harbor is the home of the historic Espíritu Santo Springs. Given this name in 1539 by the Spanish explorer Hernando de Soto, who was searching for the legendary Fountain of Youth, these natural springs have attracted attention worldwide for their curative powers. Safety Harbor was first homesteaded by Count Odet Philippe, a French surgeon in Napoleon's navy, who is credited with introducing citrus growing to Florida. Established in 1823, the Count's homestead is now the site of Philippe Park, which is a 122-acre Pinellas County owned and operated facility that is very popular among our residents and visitors.

Safety Harbor was formally incorporated as a City in 1917 with a population of 200 persons. Today 17,234 persons call Safety Harbor their home. As primarily a residential community, the City has maintained the character of a family oriented community while preserving our environmentally sensitive lands and revitalizing our historic downtown Business District. Recently, a resident who has lived in numerous cities throughout the country gave our City what must be viewed as the ultimate of compliments when she stated that she chose Safety Harbor because it offered the best parts of each of the communities she had previously called home.

Safety Harbor features easy access to the region's cultural, recreational and transportation facilities. These include Tampa International Airport, Ruth Eckerd Hall, Busch Gardens, Amalie Arena, Raymond James Stadium, Tropicana Field, the Sun Dome and, of course, the beautiful beaches of the Florida Suncoast. Within easy driving distance are Walt Disney World, SeaWorld, Universal Studios, LEGOLAND and other major attractions. Miami in the southern end of the state and Tallahassee to the north are less than a half-day's drive.

Safety Harbor is one of 24 cities in Pinellas County. The County has a population of over nine hundred thousand residents. However, Safety Harbor's low-density development gives it an oasis-like quality in contrast to the high population of Pinellas County in general.

CITY OF SAFETY HARBOR

General Information

- Incorporated: June 11, 1917
- Form of Government: Commissioner-Manager
- Elected Officials: Mayor and four at-large Commissioners
- Administration: City Manager appointed by City Commission

Population Characteristics:

Population: 17,234

Median Age: 49.6

Age Distribution:	<u>Number</u>	<u>Percent</u>
Under 5	665	3.9%
5-14	1,634	9.5%
15-24	1,692	9.8%
25-44	3,120	18.1%
45-64	6,221	36.1%
65-84	3,343	19.4%
85 and Older	559	3.2%

Household Profile:	<u>Number</u>	<u>Percent</u>
Households with families	4,761	66.3%

Households with one or more people 65 years and over 2,260 32.0%

Average household size 2.29
Average family size 2.76
Householder living alone 2,159

Gender Distribution:	<u>Number</u>	<u>Percent</u>
Male	8,393	48.7%
Female	8,841	51.3%

Other Characteristics:	<u>Number</u>	<u>Percent</u>
Veteran Status	1,808	10.5%

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

Education:

Educational Attainment: <i>(25 years or older)</i>	<u>Number</u>	<u>Percent</u>
Less than 9th grade	379	2.9%
Some high school, no diploma	601	4.6%
High school graduate or GED	3,238	24.8%
Some college, no degree	2,781	21.3%
Associate's degree	1,227	9.4%
Bachelor's degree	3,108	23.8%
Graduate or professional degree	1,737	13.3%

Employment:

Labor Force: <i>(For those 16 years or older)</i>	<u>Number</u>	<u>Percent</u>
In labor force	8,670	603.5%
Civilian labor force	8,634	60.2%
Employed	8,047	56.1%
Unemployed	587	4.1%
Armed forces	36	30.0%
Not in labor force	5,672	39.5%

Employed Work Classifications:	<u>Number</u>	<u>Percent</u>
Private employment	6,877	85.5%
Government employment	671	8.3%
Self-employment	499	6.2%

Income:

Per Capita Income	\$ 35,613
Median household income	\$ 60,403
Median family income	\$ 77,786

Public Assistance and Poverty Rates:	<u>Percent</u>
Families with income below poverty level	6.2%
Households receiving Social Security	38.6%
Households receiving Supplemental Security Income	2.0%
Households receiving cash public assistance income	1.8%
Households receiving Food Stamp/SNAP benefits	6.5%

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

Housing:

Number of Housing Units:	<u>Number</u>	<u>Percent</u>
Single Family	5,878	80.9%
Multi-Family	812	11.2%
Mobile Homes	578	8.0%
Total	7,268	100.0%

Tenure Characteristics:	<u>Number</u>	<u>Percent</u>
Owner Occupied	5,970	82.1%
Renter Occupied	1,298	17.9%
Total	7,268	100.0%

Economy:

Type of Business:		Number of Establishments
Retail Trade		149
Food and Beverage Stores (23)		
Health and Personal Care Stores (13)		
Miscellaneous Retail Stores (113)		
Finance, Insurance and Real Estate		198
Real Estate and Rental and Leasing (100)		
Finance Related Services (72)		
Insurance Carriers (26)		
Accommodation and Food Services		72
Accommodation (7)		
Food Services and Drinking Places (65)		
Agriculture, Forestry, Fishing and Hunting		3
Utilities		6
Construction		156
Manufacturing		61
Wholesale Trade		66
Transportation and Warehousing		19
Information		46
Professional, Scientific and Technical Services		270
Administrative, Waste Management, Remediation		482
Management of Companies and Enterprises		12
Educational Services		26
Healthcare and Social Assistance		163
Arts, Entertainment and Recreation		31
Other Services (except Public Administration)		174
Public Administration		10
Subtotal		1,944
Unclassified Establishments		619
Total		2,563

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

Top 7 Employers by Business Type:	Number of Employees
Healthcare and Social Assistance	1,327
Administrative, Support, Waste Management	1,151
Professional, Scientific & Tech Services	618
Construction	612
Other Services (Except Public Administration)	545
Retail	509
Manufacturing	481

Source: Pinellas County Economic Development, December 2013

Top 4 Safety Harbor Employers:	Number of Employees
Mease Countryside Hospital	1,215
Angelica Corporation	273
Safety Harbor Resort & Spa	218
Jacobsen Manufacturing, Inc.	142

Source: A to Z Databases

Top 3 Safety Harbor Taxpayers - Real Property:	Taxable Value
Mease Countryside Hospital	\$ 15,151,500
Safety Harbor Resort & Spa	\$ 15,084,991
Freedom Land Trust	\$ 13,467,680

Top 3 Safety Harbor Taxpayers - Personal Property:	Taxable Value
Duke Energy Florida	\$ 8,837,856
Mastercut Tool Corp	\$ 4,909,546
Florida Gas Transmission	\$ 3,495,895

Source: Pinellas County Property Appraiser

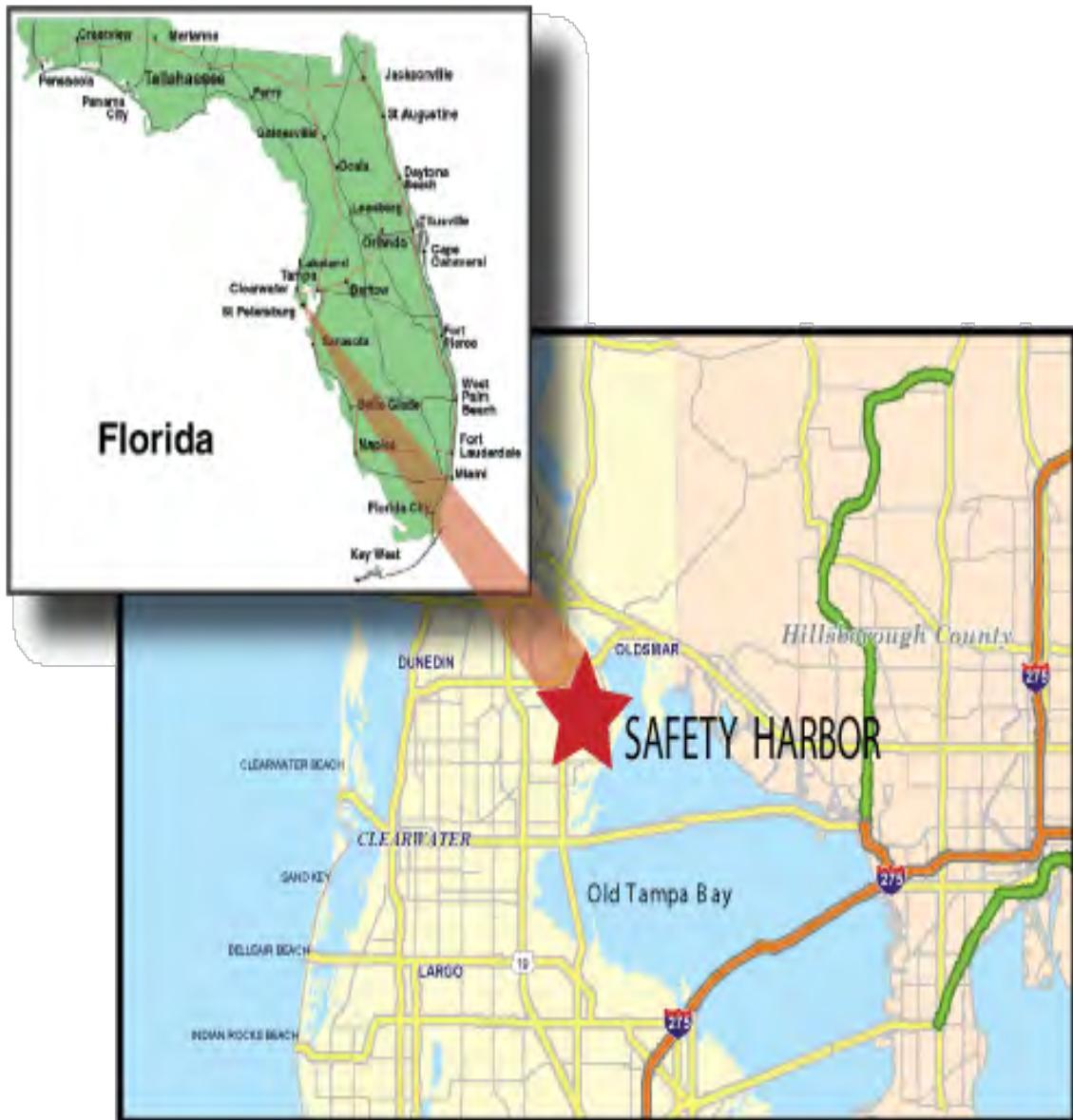
Land:

Land Area	5.32 square miles
Water	0.10 square miles

Source: U.S. Census Bureau 2010 American FactFinder, unless otherwise noted

CITY OF SAFETY HARBOR

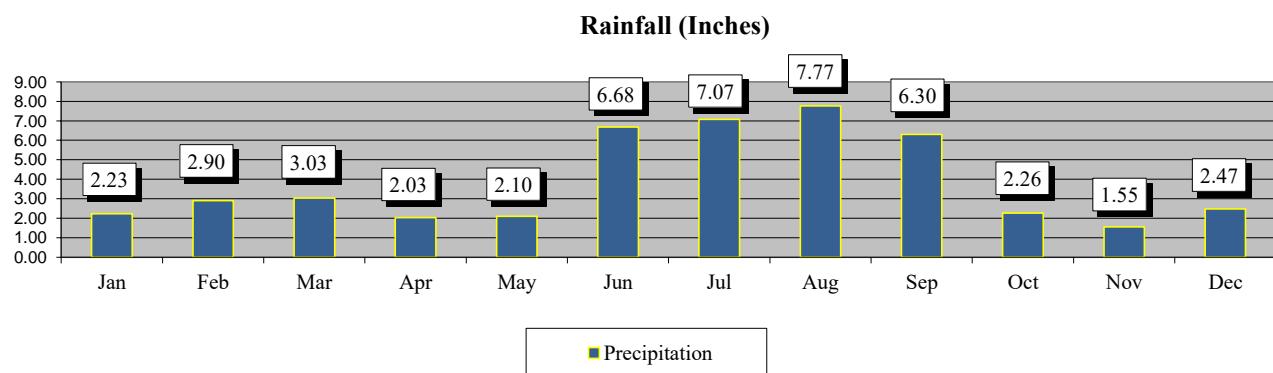
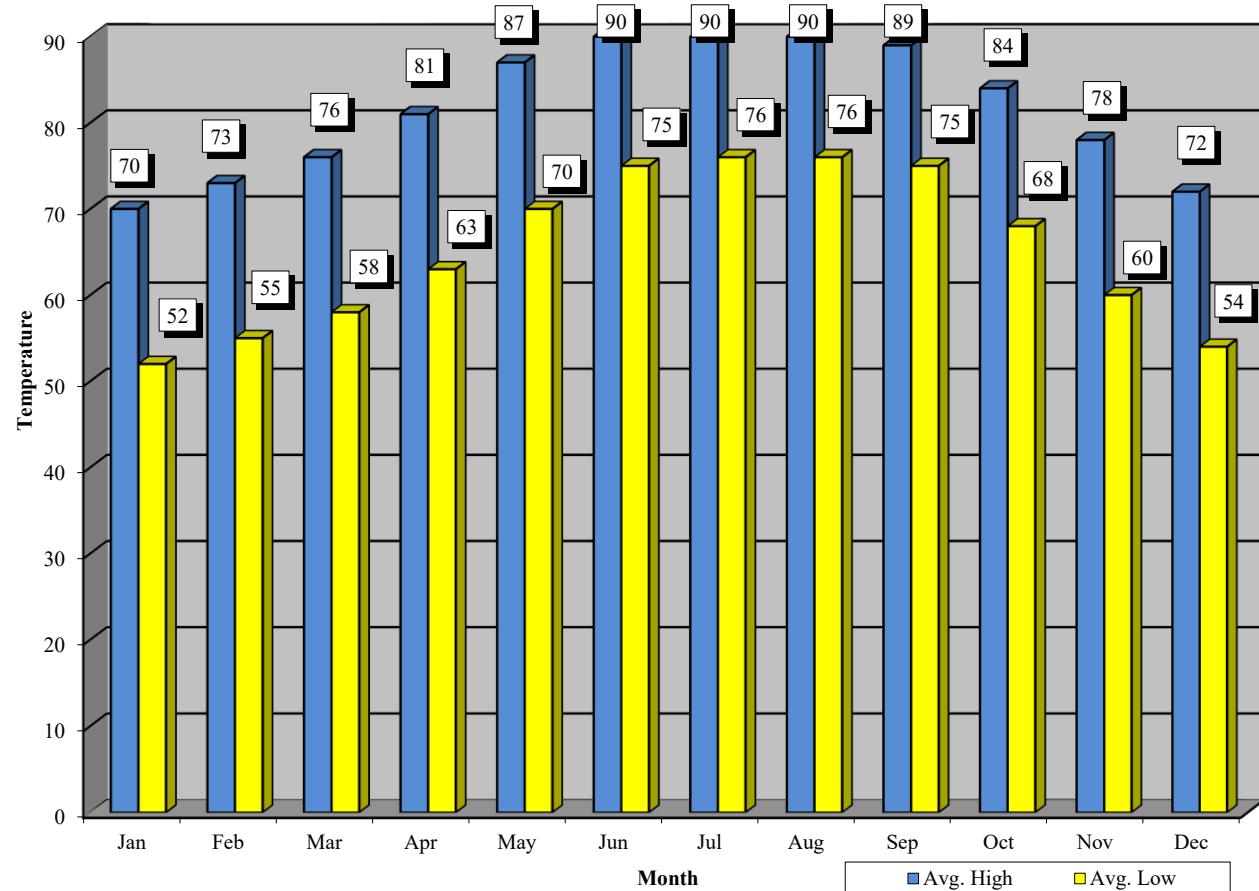
Geography



CITY OF SAFETY HARBOR

Climate

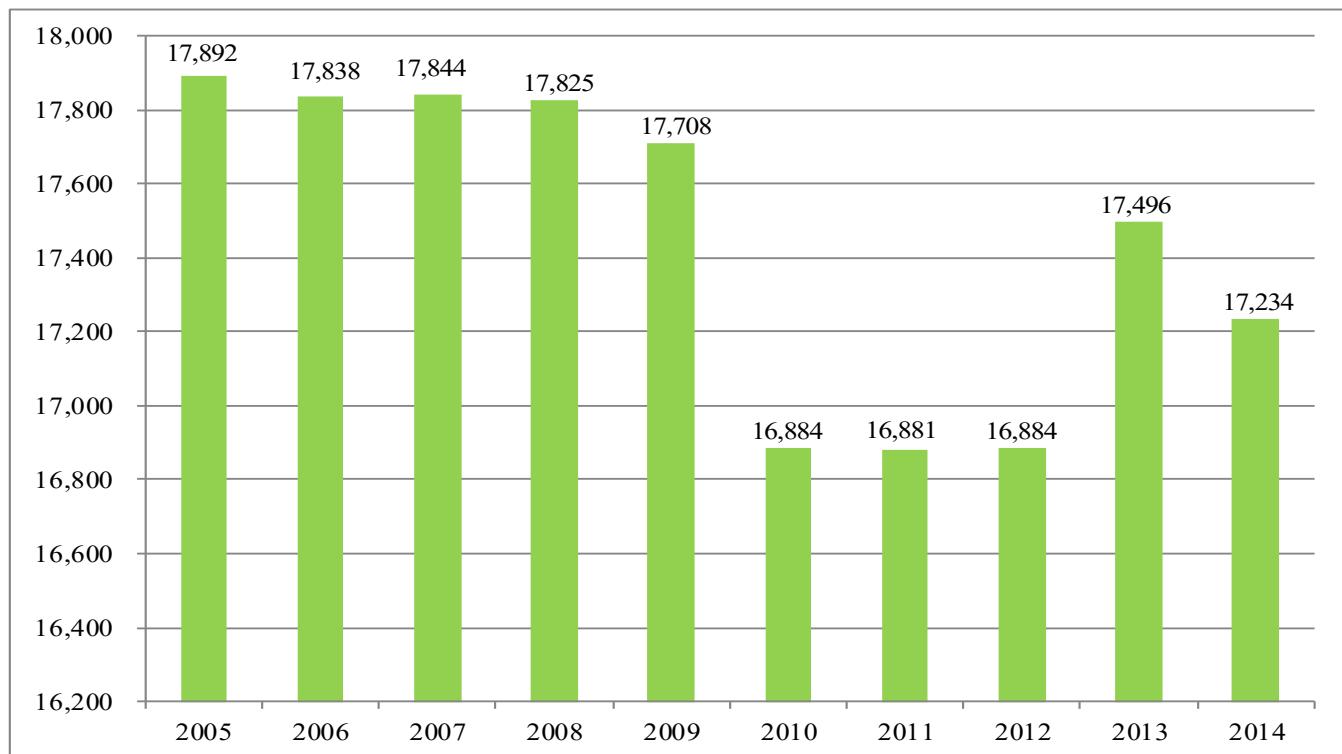
Safety Harbor enjoys a year round tropical climate



Source: www.weather.com

CITY OF SAFETY HARBOR

Population



YEAR	POPULATION	POPULATION	
		CHANGE	% CHANGE
(1) 2005	17,892	92	0.52%
(1) 2006	17,838	(54)	-0.30%
(1) 2007	17,844	6	0.03%
(1) 2008	17,825	(19)	-0.11%
(1) 2009	17,708	(117)	-0.66%
(2) 2010	16,884	(824)	-4.65%
(1) 2011	16,881	(3)	-0.02%
(3) 2012	16,884	3	0.02%
(3) 2013	17,496	612	3.62%
(3) 2014	17,234	(262)	-1.50%

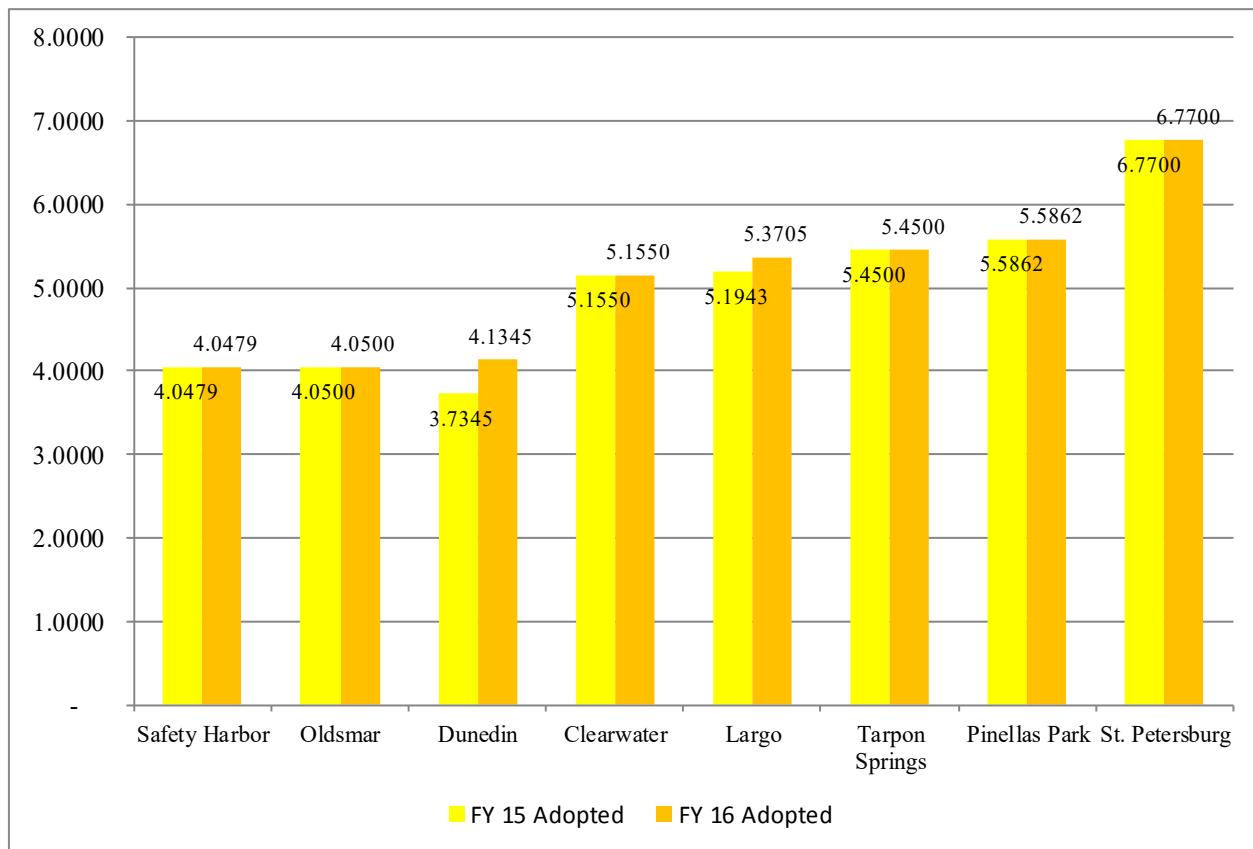
SOURCE:

- (1) University of Florida, Bureau of Economic and Business Research as of April 1st of each year
- (2) 2010 US Census
- (3) U.S. Bureau of the Census

CITY OF SAFETY HARBOR
MILLAGE RATE
Past Ten Years

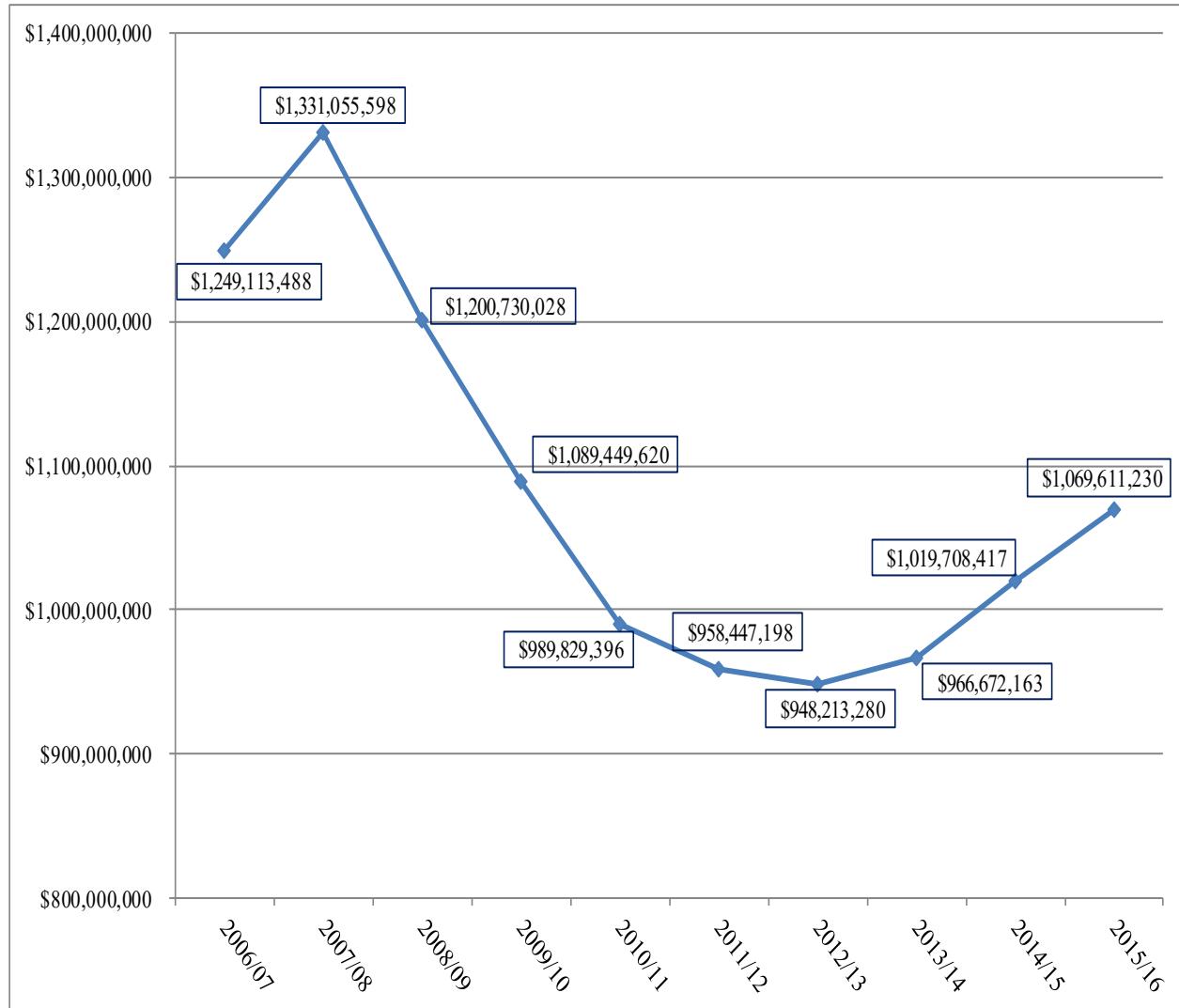
FISCAL YEAR	ADOPTED	ROLLBACK
2007	2.7391	2.4257
2008	2.5140	2.6134
2009	2.7830	2.8137
2010	3.0674	3.0835
2011	3.3808	3.3394
2012	3.3808	3.4853
2013	3.3808	3.4123
2014	3.7343	3.3457
2015	4.0479	3.5675
2016 Adopted	4.0479	3.8808

COMPARATIVE MILLAGE RATES FISCAL YEAR 2015/2016



	<u>FY 2015 Adopted</u>	<u>FY 2016 Adopted</u>
Safety Harbor	4.0479	4.0479
Oldsmar	4.0500	4.0500
Dunedin	3.7345	4.1345
Clearwater	5.1550	5.1550
Largo	5.1943	5.3705
Tarpon Springs	5.4500	5.4500
Pinellas Park	5.5862	5.5862
St. Petersburg	6.7700	6.7700

CITY OF SAFETY HARBOR
ASSESSED VALUATION
Past Ten Years



2006/07	\$ 1,249,113,488
2007/08	\$ 1,331,055,598
2008/09	\$ 1,200,730,028
2009/10	\$ 1,089,449,620
2010/11	\$ 989,829,396
2011/12	\$ 958,447,198
2012/13	\$ 948,213,280
2013/14	\$ 966,672,163
2014/15	\$ 1,019,708,417
2015/16	\$ 1,069,611,230



INTRODUCTION

The FY 2015/2016 Annual Operating Budget for the City of Safety Harbor, Florida is intended to serve four purposes:

The Budget as a Policy Document

As a policy document, the Budget indicates what services the City will provide during the twelve-month period beginning October 1, 2015. The Budget Message (City Manager Letter) summarizes the issues facing Safety Harbor and how the budget has and will address them. On a more detailed level, each department has submitted goals and objectives as well as performance measures upon which progress will be monitored.

The Budget as an Operations Guide

The Budget is the operating plan used as a guide in providing services to the citizens we serve. Each department budget section provides goals and objectives, performance measures, line item appropriation budgets, organizational charts, and a personnel summary count for FY 2015/2016.

The Budget as a Financial Plan

As a financial plan, the Budget outlines how much City services will cost and how they will be funded. The Budget Message section provides an overview of City goals, a citywide budget summary including revenue and expenditure categories, followed by discussion of the general fund and special revenue fund budgets. Following the message, there is a discussion of the City's budget process, fund structure and measurements focus. The fund sections include estimates of the City's financial condition at September 30, 2015 and a comparison of financial activity for fiscal years ended September 30, 2013 and September 30, 2014 for each department within each fund. The estimates for fiscal year ending September 30, 2015 were conservatively derived in May 2015. The total Capital Improvement Plan is summarized in its own section along with the location, description, justification, and incremental operating costs associated with each capital project.

The Budget as a Communications Device

The Budget is designed to be user friendly with summary information in text, tables and graphs. A glossary of budget terms is included in the appendices section for the reader's reference. In addition to this reader's guide, the table of contents provides a sequential listing of the sections within this document. Should you have questions about the City Budget that this document does not answer, please feel free to contact the City of Safety Harbor Finance Department at (727) 724-1555.

FY 2015/2016 Budget Calendar

DATE	FUNCTION	PARTIES
January 27 th	Distribute budget schedule & provide guidance for preparation of Department Budgets. Budget Manual will be distributed electronically to all involved with the budget process.	Department Heads
February 27 th	Submit Facility Maintenance, Information Systems, and Fleet Management to respective Departments through email.	Department Heads
March 13 th	Submit corrected Salary Sheets, Organizational Charts and Personnel Additional & Reclassification sheets to Finance. Review with Personnel Director prior to submission to Finance.	Department Heads
March 13 th	Fleet, IS & Building Maintenance submit recommendations to Finance and requesting department through email.	Fleet Mnt. Supervisor, Network Administrator & Building Mnt. Supervisor
March 27 th	Submit request for Capital Outlay and New Additional Requests to Finance.	Department Heads
March 27 th	Submit CIP Projects to Finance.	Department Heads
March 27 th	Submit travel and training worksheets to Finance.	Department Heads
March 27 th	Enter and submit all departmental operating and CIP budgets for FY15 estimate and FY16 requests into Naviline. IMPORTANT: THE TOTAL AMOUNTS FOR BOTH FY15 AND FY16 MUST BE FULLY DETAILED IN THE MISCELLANEOUS INFORMATION.	Department Heads
March 27 th	Submit revenue estimates to Finance for the FY15 and FY16 projections for Occupational Licenses, Building Permits, Library, and Recreation accounts, including a brief explanation for the basis of the projections.	Respective Department Heads
April TBD	Goal Setting Session.	City Commission

FY 2015/2016 Budget Calendar (continued)

DATE	FUNCTION	PARTIES
May 4 th	City Manager preliminary summary review with City Commissioners. Budget Work Session @ 6:00 p.m.	City Manager
May 11 th - May 15 th	Finance reviews budget submissions with City Manager and Department Heads. Make necessary changes and develop City Manager's recommendation.	City Manager & Finance Department
May 15 th	Submit Department Goals and Prior Year Accomplishments through email.	Department Heads
May 15 th	Submit Performance Measurements to Finance.	Department Heads
May 18 th - July 2 nd	Finalize FY16 Proposed Budget Document for Printing.	Finance Department
June 1 st	Property Appraiser delivers estimate of taxable value (F.S. 200.065(7)).	Property Appraiser
June 15 th	Update City Commission on budget progress. Budget Work Session prior to Commission meeting @ 6:00 p.m.	City Manager
July 1 st	The Property Appraiser shall complete assessment of the value of all property no later than July 1 of each year (F.S. 193.023(1)). The Property Appraiser transmits "Certification of Taxable Value" to City (F.S. 200.065(1)).	Property Appraiser
July 6 th – July 10 th	Print Proposed Operating Budget document. Distribute to City Commissioners and Department Heads and post on City of Safety Harbor website.	Finance Department
July 27th	Budget Workshop @ 5:30 p.m.	City Commission

FY 2015/2016 Budget Calendar (continued)

DATE	FUNCTION	PARTIES
July 27 th	Approve millage certification including tentative millage rate, rolled-back rate, date, time, and place of first public hearing. Date will be set based on receipt of "Certification of Taxable Value".	City Commission
By August 4 th	Within 35 days of Certification of Value (by August 4 th), the City shall advise the Property Appraiser of its proposed millage rate, rolled-back rate, and of the date, time, and place at which a public hearing will be held to consider the proposed millage rate and the tentative budget. The Property Appraiser will utilize this information in preparing the notice of Adopted property taxes (F.S. 200.065(4)(b)).	Finance Department
August 21 st	Property Appraiser mails TRIM Notice.	Property Appraiser
September 9 th	Hold first public hearing and adopt tentative millage and operating budget resolutions (F.S. 200.065(2)(c)).	City Commission
September 17 th / 18 th	Newspaper publications of "Notice of Public Hearing of City Commission's Intent to Adopt Final Millage Rate and Budget." Within 15 days of the meeting adopting the tentative budget, the City must advertise in a newspaper of general circulation in the City, its intent to finally adopt a millage rate and budget.	City Clerk
September 21 st	Hold second public hearing and adopt final budget and final millage rate (F.S. 200.065(2)(d)). Date of hearing to be 2-5 days after ad is published.	City Commission
September 24 th	Resolution to establish final millage rate due to Property Appraiser and Tax Collector within 3 days of adoption of final millage rate (F.S. 200.065(4)).	Finance Department
October 1st	New budget goes into effect.	All

FY 2015/2016 Budget Calendar (continued)

DATE	FUNCTION	PARTIES
TBD	Make final adjustments as approved by the City Commission to the Budget and make available Final Budget as required.	Finance Department
October 7 th	Property Appraiser delivers DR-422 to taxing authority (F.S. 200.065(6)).	Property Appraiser
October 9 th	Certification of Final Taxable Value to Property Appraiser (Form DR-422).	Finance Department
October 21 st	Certification of Compliance with Property Tax Oversight Program to the Florida Dept. of Revenue (F.S. Chapter 200) within 30 days of adoption of resolutions establishing final budgeted millage rate.	Finance Department
October 21 st	Post final budget on City's website within 30 days after adoption (F.S.166.241(3)).	Finance Department

EXPLANATION OF BUDGETARY BASIS

Budgets for funds that have formal budgetary integration are prepared in accordance with generally accepted accounting principles (GAAP). This includes an original appropriation resolution, a budget amendment for encumbrances outstanding at the end of the previous year and other budget adjustments approved by the City Commission. The basis of budgeting is the same as the basis of accounting.

Governmental funds are budgeted using the modified accrual basis of accounting, whereby expenditures are recognized in the accounting period when the liability is incurred, if measurable, and revenues and other resources are recognized in the accounting period when they become available and measurable. Revenues are considered to meet the availability test if they are collectible within the current period or soon thereafter for use in payment of liabilities of the current period.

Licenses and permits, fines and forfeitures, charges for services and miscellaneous revenue (except investment earnings) are recorded as revenue when cash is received because they are generally not measurable until actually received. Investment earnings are recorded as earned since they are measurable and available. Where grant revenue is dependent upon expenditures by the City, revenue is accrued when the related expenditures are incurred.

Special assessments levied are recognized when they become available. Available means when due, or past due and receivable and collected within the current period. Special assessments are a first lien on real property and are due at the date of final levy plus 30 days. If a property owner is unable to pay an assessment in full, the City allows the lien to be paid in annual/monthly installments at interest rates established in Florida Statute 170.09.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. An exception to this general rule is principal and interest on general long-term debt which is recognized when due.

Proprietary funds are budgeted using the accrual basis of accounting. Revenue is recognized in the period when earned and expenses are recognized when they are incurred. Unbilled utility service receivables are estimated and recorded quarterly and at year-end.

Fixed assets, which are not used in Proprietary or Fiduciary Fund operations, are accounted for in a separate self-balancing General Fixed Assets Account Group. Long-term debt, which is not intended to be financed through Proprietary or Fiduciary Funds, is accounted for in a separate self-balancing General Long-Term Debt Account Group.

The City maintains budgetary controls at the object of expenditure level by the encumbrance of estimated purchase amounts or contracts.

THE BUDGET PROCESS

In accordance with Article III, Section 45 (6) of the City Charter, the City Manager annually submits to the City Commission the City of Safety Harbor's Budget, Budget Message and Capital Program. The budget is a policy document that establishes the levels of service to be provided to the City's residents. The budget is subject to certain restrictions, some of which are imposed by state statute and are relatively inflexible. Other factors are the result of policy decisions by the City Commission and may be subject to modification according to changing conditions.

The budget process involves four (4) primary phases comprised of preparation, review, adoption and implementation.

In the preparation phase, each department develops goals and strategies for the upcoming fiscal year and prepares a department budget based on these goals and strategies.

The review phase initially encompasses an extensive review by the City Manager's office, the Finance Department and individual department directors. Upon completion of this review and matching with projected revenues, the Proposed Budget is presented for review to the Finance Advisory Committee and City Commission at respective Budget Work Sessions.

The budget adoption phase must be in accordance with the timing and requirements specified in State Law (F.S. 200.65), wherein a required series of two public hearings are held. At these public hearings, the Ad Valorem millage rate required to fund the budget, as well as the budget, is adopted.

The budget and property tax rate adoption process is governed by the State Statute known as TRIM (Truth in Millage). In Florida, properties are assessed by the county Property Appraiser and property taxes are collected by the county Tax Collector. Property owners are eligible to receive a homestead exemption between \$25,000 and \$50,000 on their principal place of residence. All property is assessed at 100% of real value, which is approximately 85% of market value.

The City is required to hold two public hearings for adoption of a property tax rate and budget. The first public hearing is advertised by the Property Appraiser mailing to each property owner through the TRIM notice. The second public hearing is advertised in the newspaper. Accompanying this advertisement is a summary of revenues and expenditures contained within the budget tentatively approved at the first public hearing.

During the budget review and adoption phase, the public is invited and encouraged to attend and participate in the budget process. Prior to adoption, City Commission holds several budget workshops reviewing major issues, programs and capital projects included in the proposed budget.

The implementation phase encompasses the administration of the budget as formally adopted by the City Commission. Budgets for the General, Special Revenue, Debt Service and Capital Projects Funds are budgeted on a basis consistent with generally accepted accounting principles (GAAP). Budgeted amounts are as originally adopted, or as amended in accordance with City Ordinance.

Section 7.28 of the City's Code of Ordinances prohibits the expenditure of any money or the occurrence of any liability in excess of the amounts appropriated for these general classifications of expenditures: personal services, contractual and other services, materials and supplies, capital outlay and debt service.

During the fiscal year, budgetary control and adjustments are maintained within the department level. The budget process allows for amendments during the year as conditions warrant. Per the City Charter, the City Commission is authorized to make such changes to the budget, as it deems necessary for the proper and economical operation of the City. If, at any time during the fiscal year, the City Manager recommends the re-appropriation of funds not needed for the purpose for which they were appropriated, or the appropriation of any un-appropriated cash surplus, the City Commission may appropriate such funds to any municipal purpose. An amendment may be initiated by the Finance Director, reviewed and approved by the City Manager, and submitted to the City Commission for consideration. With City Commission approval, the fund appropriations are realigned. In addition, the City Manager is authorized to transfer budgeted amounts between line items within a department. All other transfers require City Commission approval.

THE FUND STRUCTURE

The City of Safety Harbor organizes its accounts on the basis of funds and account groups, each of which is considered a separate accounting entity. The various funds are grouped into six generic fund types and three broad fund categories as follows:

Governmental Fund Types

General Fund

The General Fund accounts for all unrestricted sources, except for those that are required to be accounted for in another fund. The following departments or services are categorized in the General Fund: City Commission, City Manager, City Clerk, Personnel, General Finance, Planning and Zoning, City Attorney, General Government, Law Enforcement, Fire Services, Building, Engineering Services, Streets, Fleet Maintenance, Recreation, Main Street, Parks, Building Maintenance and Library.

Special Revenue Funds

The Special Revenue Funds account for the proceeds of specific revenue sources that are restricted by law or administrative action for specific purposes. Special Revenue Funds include the following departments and services: Public Safety Impact Fee, Street Improvement, Marina Boat Basin, City Tree Bank, Street Lighting Assessment, Parkland, Transportation Impact Fee, Library Impact Fee, and Street Assessment; and the City's Community Redevelopment Agency (Tax Increment Financing District).

Debt Service Funds

The Debt Service Funds account for the accumulation of resources for as well as the payment of interest and principal on general long-term debt. Debt Service Funds include the Capital Improvement Revenue Note, Series 2006, which funded Brick Street Rehabilitation; the Capital Improvement Revenue Note, Series 2008, which funded the Library Expansion/Renovation project; and the Public Improvement Bond, Series 2012, which funded the purchase of land for the Safety Harbor Waterfront Park.

Capital Projects Fund

The Capital Projects Fund accounts for financial resources segregated for the acquisition of major capital facilities and equipment. The Capital Projects Fund records the revenue from the Local Option Sales Tax referred to as “Penny for Pinellas”. The Penny for Pinellas Program is vital to the City’s Capital Projects. The ‘Penny’ will generate approximately \$1,655,880 in revenue in 2015/16. The Capital Projects fund is one of many funds contained within the City’s Capital Improvement Program and accounts for all Capital Improvement Projects that are funded without Enterprise, Special Revenue or impact fee revenues. Refer to pages 186 through 189.

Proprietary Fund Types

Enterprise Funds

The Enterprise Funds account for operations that are financed and operated in a manner similar to private business enterprises. The City of Safety Harbor has Stormwater, Water and Wastewater, and Sanitation enterprise funds. The Water and Wastewater Fund consists of seven funds, of which two are for debt service. The Series 2012 Revenue Refunding Bond and Series 2006 Capital Improvement Revenue Note record debt service for the Stormwater, Water & Wastewater and Sanitation funds. The Water and Wastewater Fund includes Finance Utility Billing, Information Systems, Water and Wastewater. The City is a wholesale water customer of Pinellas County and is responsible for the distribution water lines. The water department constructs and maintains the City’s water system infrastructure and conducts water sample testing. The City is part owner of treatment facilities with the City of Clearwater. The wastewater department is responsible for the construction and maintenance of the City’s sanitary sewer system infrastructure. The Water Re-Use Fund is set up to accumulate funding for a reclaimed water system in the future. The Sewer Development Fund accounts for sewer impact fee revenue and is restricted for system expansion. The Water & Wastewater/Renewal & Replacement Fund is separated into a Water and Wastewater division. This fund records the capital projects for the Water and Wastewater Enterprise as well as retains a \$500,000 reserve per debt covenant. The last of the Water and Wastewater Funds is the Sewer Assessment Fund, which records billing and collections of old sewer assessments from City residents that are not yet satisfied. The Sanitation Fund accounts for waste collection and recycling services to the residents of Safety Harbor. Costs for solid waste removal, commercial and temporary container services, yard waste pick-up and special pick-ups are captured within this fund.

Fiduciary Fund Types

Trust Funds

Trust Funds account for assets held by a governmental unit as a trustee or agent for individuals, private organizations and/or other governmental units. The City of Safety Harbor has one fiduciary fund for the Fire Pension held by the Florida Municipal Public Trust Fund. The City does not budget for this fund.

Account Groups

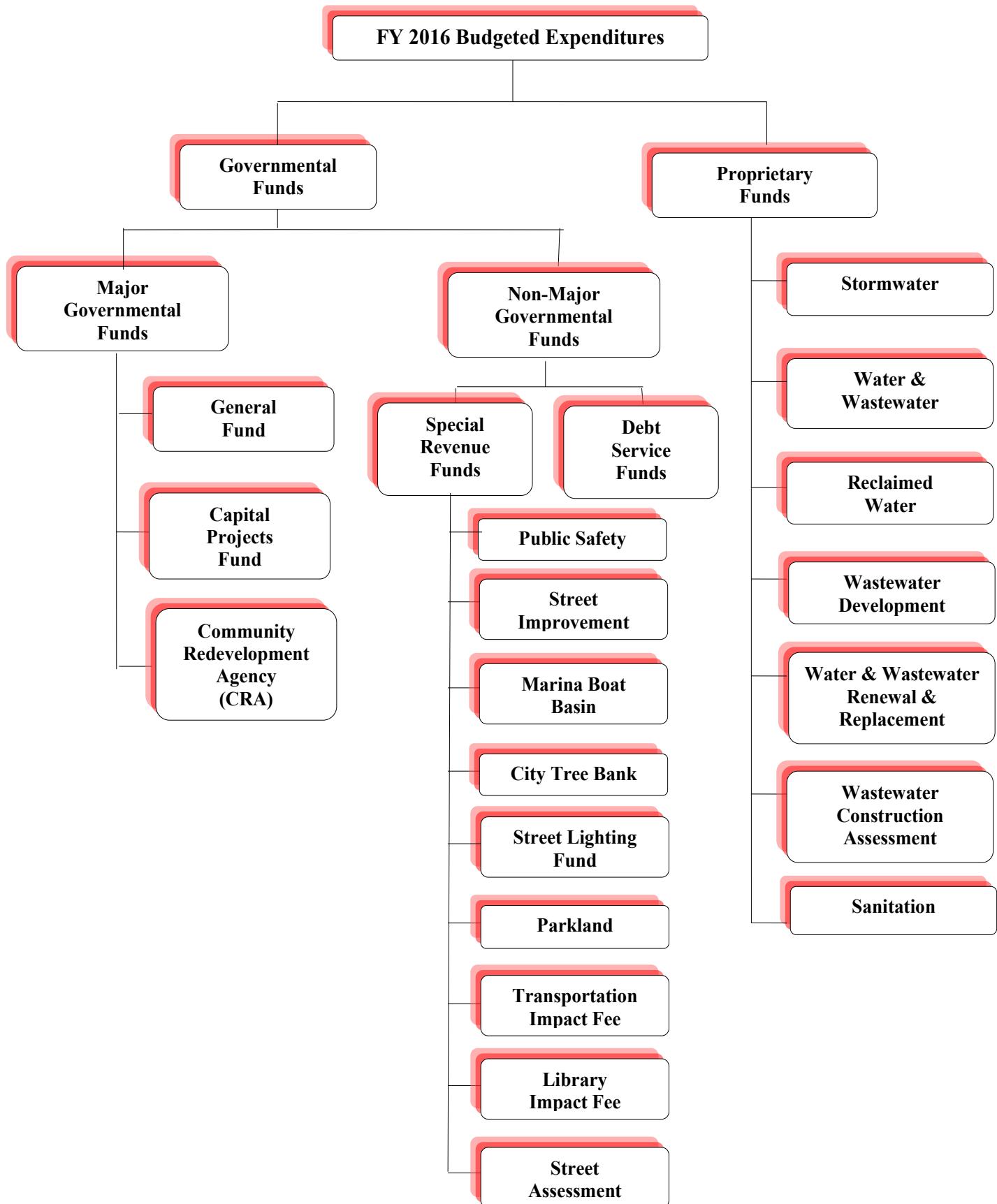
General Fixed Assets

The General Fixed Assets Account Group accounts for all fixed assets of the City (except fixed assets of the Enterprise Funds), and certain improvements other than buildings, which includes roads, bridges, curbs and gutters, streets and sidewalks, and lighting systems. This fund is not budgeted.

General Long-Term Debt

The General Long-Term Debt Group accounts for the outstanding principal balances on any general or special obligation bonds or other long-term debt of the City other than those recorded in the Proprietary Funds. This fund is not budgeted.

CITY OF SAFETY HARBOR FUND STRUCTURE



FINANCIAL MANAGEMENT POLICIES

Budget Preparation:

Adoption of an annual budget establishes a short-term fiscal plan; however, short-term decisions can have long-term implications. For example, acquisition of land for additional parks and construction of capital facilities often creates new recurring expenditures such as personnel, repairs and utilities. Evaluating long-term fiscal trends is important in order to make sound short-term spending or service level decisions.

The Government Finance Officers Association (GFOA) recommends that governments forecast major revenues and expenditures for a three to five year period beyond the current budget in order to assess the long-term financial implications of current or proposed policies, programs, and assumptions. The GFOA also recommends that the forecast should be monitored, periodically updated and made available to all participants in the budget process. Financial forecasting is intended to accomplish the following goals:

- Provide an understanding of available funding
- Evaluate financial risk
- Assess the likelihood that services can be continued beyond the current year
- Assess the level at which capital investments can be made based on available resources
- Identify future commitments and resource demands
- Identify key variables that can affect future revenues or expenditures

The first step in the City's annual financial forecasting process is development of the multi-year financial plan, which projects fund balances, revenues, and expenditures for a five year period for all funds with programmed capital improvements, along with the development and adoption of a five year Capital Improvements Program (CIP). The purpose of the CIP process is to evaluate the capital needs of the City compared to anticipated resources. When sufficient resources are not available, project plans must be reduced or new resources must be identified. The CIP includes all capital expenditures such as buildings, equipment, and major maintenance projects costing in excess of \$25,000. The CIP also includes a projection of major revenues, fund balances, and operating costs for the same five year period. Currently, the multi-year financial plan does not include operating funds of the City.

The review and adoption of the Annual Operating and Capital Budget represents one of the important policy-making responsibilities of the City Commission. The budget is more than just the legal document that appropriates revenue; it establishes priorities among competing governmental services. After establishing priorities, the City Commission must establish service levels which are within the fiscal capacity of the City. While the budget adoption process is the primary opportunity for the City Commission and Management to focus on the operations and services of the City, it is only one part of the overall policy-making process in which the City Commission engages throughout the year. As the needs and requirements of the community change, so too must the operations of the City.

When preparing the budget for FY 2016, City Management was guided by the following:

- Maintain the overall quality of life for residents with given economic limitations.
- Make sound financial reductions in specific services to meet the budget challenges presented by the economy and property tax reform.
- Review and adjust user charges based on related service costs and long-term sustainability of the services.
- Review financial forecasts for funds that include capital improvements for the next five years to determine appropriate service levels.
- Maintain the quality and variety of City services provided.
- Meet current facilities and infrastructure maintenance needs before acquiring or building additional facilities or infrastructure.
- Review functions, activities, departmental personnel levels, and determine whether cost savings or service level improvements can be achieved.
- Ensure all enterprise funds are self-supporting through user charges.
- Replace equipment and vehicles in the most cost effective manner with consideration given to identifying opportunities for use of renewal and alternative sources of fuel.
- Make all budgetary decisions in the context of the City's 2007 Visioning plan and subsequent goal setting sessions.

Operating Budget Policies:

The City will operate with a balanced budget on the basis of actual revenues and obligations within the current budget year. The City will avoid budgetary procedures that balance current expenditures at the expense of future years, such as postponing expenditures, underestimating expenditures, overestimating revenues, or utilizing short-term borrowing to balance the budget.

The budget will present expenditures classified by personnel services; operating expenses to include contractual services and materials and supplies; capital outlay; and debt service.

The budget will provide for adequate maintenance and repair of capital assets and for their orderly replacement.

The City will maintain a budgetary control system to ensure compliance with the adopted budget.

The City will update expenditure projections for each fiscal year.

The budget document will be prepared in a format that clearly and accurately conveys financial, programmatic, and policy data and issues to the lay reader.

Capital Improvement Program (CIP) Policies:

The City will develop a five year Capital Improvements Program (CIP) and update it annually.

The CIP will include all capital and maintenance projects costing \$25,000 or more.

The City will identify Capital Improvements Program projects that are unfunded in the five year CIP.

The City will make all major capital improvements in accordance with the adopted Capital Improvement Program.

The City will identify the estimated acquisition and potential funding sources; including estimated revenues, bond issuances, federal and/or state grants and loans or other sources, for each capital improvement project proposal before submittal to the City Commission for approval.

All projects must demonstrate a specific need and will be included in the CIP with appropriate supporting documentation as to the necessity for each.

Fund projections used in the annual CIP process shall become the Long Range Financial Plan for that fiscal year.

Debt Policies:

The City's authorization to borrow is governed by City Charter, Sec. 7.31. - Borrowing in anticipation of taxes, which states: "*The City Commission may by resolution, borrow money and issue negotiable notes of the City in anticipation of the collection of revenues for the budget year, but not in excess of seventy-five (75) percent of such revenue then uncollected*"; and, F.S. Ch. 166, Part II: Municipal Borrowing.

The City defines debt as any form of deferred payment that does not require the use of current, available financial resources to purchase goods or services. Debt includes obligations made by or with promissory notes, commercial loans, loan pools, bonds, bond anticipation notes, inter-fund loans, capital leases and other financing arrangements. The City's practice has been to issue debt under the following conditions:

- The City's debt issuance is conducted with a clear understanding of the goals, objectives, and total costs of borrowing.
- The City's practice has been to utilize long-term borrowing for capital improvement projects that are relatively large and non-routine in nature.
- The City recognizes that debt issuance results in certain benefits, obligations, and responsibilities to both current and future City stakeholders.
- The City prefers using fixed interest rates and avoids using variable interest rates.
- The City will fully disclose all debt attributes in financial reports.
- The City will repay debt within a period not to exceed the expected useful life of related projects.
- The City will amortize debt with relatively level total payments, including principal and interest, so as not to inordinately defer principal repayments to future years.

Revenue Policies:

The City will maintain, as permitted by state law, a varied revenue base to mitigate the effects of short-term fluctuations in any one revenue source.

The City will estimate its annual revenues by a conservative and analytical process.

The City will project, and update annually, revenues for the next five fiscal years, as part of the CIP preparation process, and include them in the five year CIP Plan.

Annually, the City will calculate the full direct costs of activities supported by user fees and consider such information when establishing user charges.

Non-recurring revenues will be used only to fund non-recurring expenditures.

Reserve Policies:

The fund reserve available for appropriation shall be limited to the amount by which liquid or current assets are estimated to exceed liabilities at the beginning of the fiscal year.

The City will maintain in each fund an adequate balance to accommodate unanticipated expenditures, expenditures of a non-recurring nature, unanticipated revenue declines, and cash flow needs.

The City will maintain an available balance within the General Fund equal to 17% of annual expenditures based on the prior year's audited financial statements.

The City will maintain a stabilization balance within the General Fund equal to 20% of the current year budget. This balance is for the specific purpose for use in the event of a major storm or other unforeseen disaster of a nonrecurring character.

Investment Policies:

The policy of the City is to invest public funds in a manner that preserves principal over time while maintaining liquidity and generating income to meet the City's projected cash needs.

Quarterly and annual information reports will present cash position and investment performance.

Accounting, Auditing and Financial Reporting Policies:

Quarterly and annual financial reports will present a summary of financial activity by funds, departments and/or program.

The City's Comprehensive Annual Financial Report (CAFR) will present the City's financial position and results of operations on a basis consistent with Generally Accepted Accounting Principles (GAAP) applicable to local government.

In accordance with state law, an independent accounting firm will perform an annual audit of the financial statements of the City and will publicly issue an opinion thereon.

Purchasing Policies:

Purchases will be made in accordance with all federal, state, and municipal requirements. If there are no specific requirements, purchases will be made in the best interest of the City.

Purchases will be made in an impartial, economical, competitive, and efficient manner.

Qualitative factors such as vendor reputation, financial condition, quality of product, and timeliness of delivery will be considered as much as price when making purchasing decisions.

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

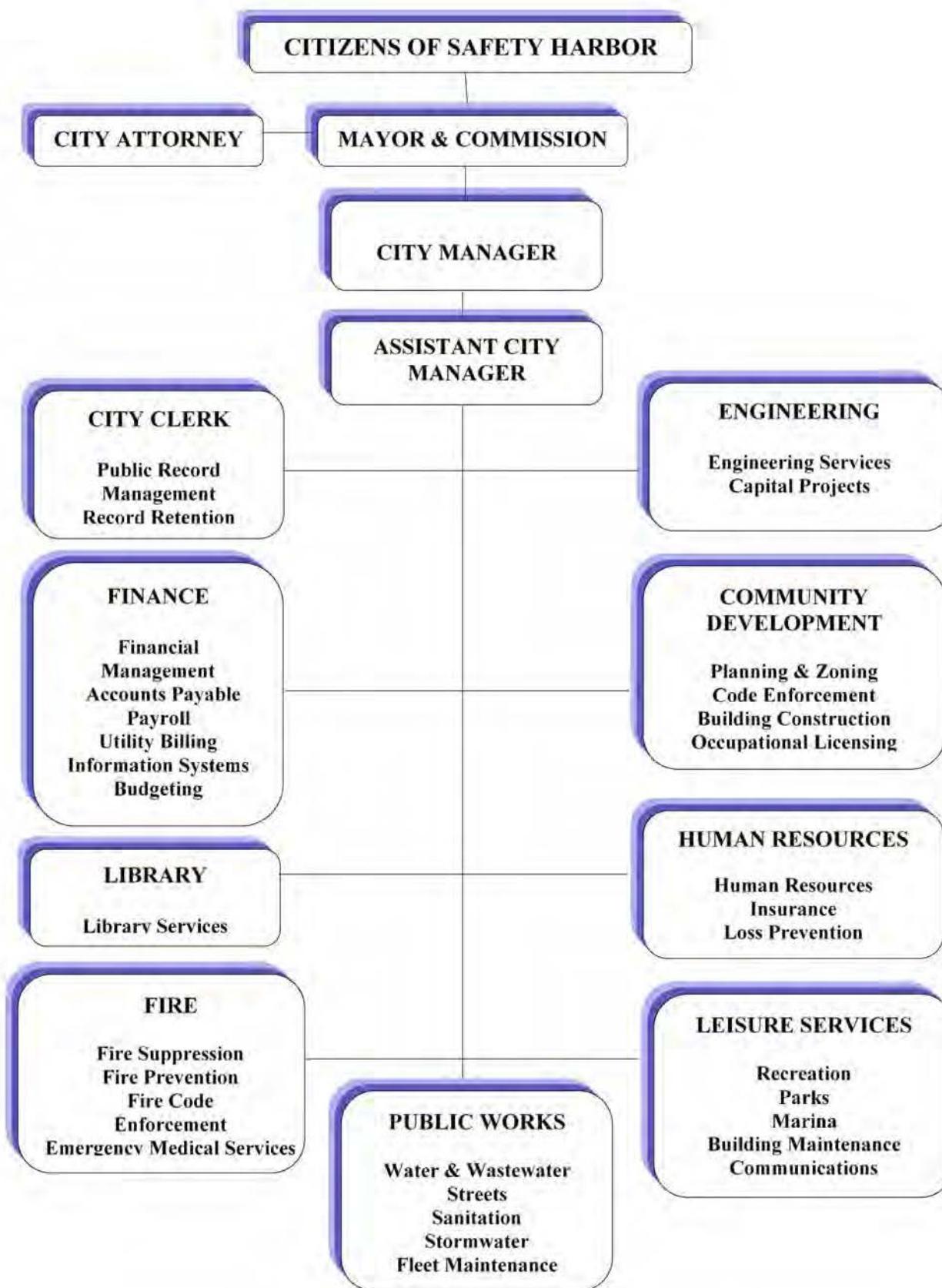
BUDGETED PERSONNEL

DEPARTMENT	FY 11/12	FY 12/13	FY 13/14	FY 14/15	Adopted	Adopted	Department Staffing as a % of Total FTEs
					Changes	FY 15/16	
City Manager's Office	1.95	3.18	1.30	1.30	-	1.30	0.73%
City Clerk's Office	1.30	1.38	1.35	1.35	-	1.35	0.75%
Human Resources	3.50	2.00	1.88	2.00	-	2.00	1.12%
Finance	3.50	3.50	3.00	3.00	-	3.00	1.67%
Community Development	3.15	3.30	3.45	3.70	(0.40)	3.30	1.84%
Building	4.00	4.00	4.00	5.00	-	5.00	2.79%
Fire Control & EMS	29.50	32.00	32.00	29.00	1.00	30.00	16.74%
Engineering	4.30	4.30	4.30	4.30	0.20	4.50	2.51%
Streets	10.30	10.30	10.30	10.20	-	10.20	5.69%
Fleet Maintenance	3.15	3.15	3.15	3.05	-	3.05	1.70%
Building Maintenance	5.80	5.80	5.70	5.70	0.25	5.95	3.32%
Library	17.90	17.45	17.44	17.66	0.03	17.69	9.87%
Recreation	18.65	19.83	21.53	21.97	2.84	24.81	13.84%
Marina	0.10	0.10	0.10	0.10	-	0.10	0.06%
Parks	10.55	10.55	13.93	13.93	(0.03)	13.90	7.76%
Stormwater	5.20	5.20	5.20	5.20	-	5.20	2.90%
Water & Wastewater Finance	9.35	9.20	9.70	10.00	(1.00)	9.00	5.02%
Information Systems	4.00	4.00	4.00	4.00	-	4.00	2.23%
Water	8.60	7.60	7.60	7.20	-	7.20	4.02%
Wastewater	8.60	8.60	8.60	8.20	-	8.20	4.58%
Sanitation	19.35	19.35	18.15	19.15	-	19.15	10.69%
CRA	0.60	0.30	0.30	0.30	-	0.30	0.17%
Total	173.35	175.09	176.98	176.31	2.89	179.20	100.00%

Explanation of changes in Budgeted Personnel:

- Community Development:** The Landscape/Civil Designer position that was assigned 80% to Engineering and 20% to Community Development was eliminated (-.20 FTE); the Director was allocated 20% to the CRA (-.20 FTE).
- Fire Control & EMS:** A new Fire/Medic position was added (+1.00 FTE).
- Engineering:** The Landscape/Civil Designer position that was assigned 80% to Engineering and 20% to Community Development was eliminated (-.80 FTE), along with the Engineering Assistant position (-1.00 FTE). A Civil Designer position was added (+1.00 FTE) and a Contracts Specialist was transferred from Water & Wastewater Finance (+1.00).
- Building Maintenance:** A new part-time Administrative Assistant postion was added to be shared by Building Maintenance and Parks (+.25 FTE).
- Library:** Assigned hours among part-time staff were realigned resulting in a slight increase (.03 FTE).
- Recreation:** Seasonal part-time staff increased to cover additional services provided. This increase is covered by related increases in revenue (+.54 FTE). The addition of 3 Recreation Leader 1 positions (+1.30) and a full-time Administrative Assistant position (+1.00)
- Parks:** Assigned hours among part-time staff were realigned resulting in a slight decrease (-.28 FTE) and an addition of a part-time Administrative Assistant (+.25).
- Water & Wastewater Finance:** The Contracts Specialist position was transferred to Engineering (-1.00 FTE).

ORGANIZATION CHART



CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET



BUDGET SUMMARY



CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

BUDGET

	GOVERNMENTAL FUNDS			
	GENERAL	CAPITAL PROJECTS	SPECIAL REVENUE	DEBT SERVICE
ESTIMATED REVENUES				
Ad Valorem Taxes	\$ 4,113,200	\$ -	\$ 381,560	\$ -
Other Taxes	2,721,650	1,655,880	-	-
Franchise Fees	1,530,170	-	-	-
Permits, Fees & Special Assessments	238,900	-	311,720	-
Intergovernmental Revenue	2,912,870	250,400	498,220	-
Charges for Services	1,009,630	-	43,080	-
Fines & Forfeitures	35,800	-	-	-
Miscellaneous	192,190	90,810	59,930	-
Indirect Allocation	991,840	-	-	-
TOTAL REVENUES	13,746,250	1,997,090	1,294,510	-
Interfund Transfers In	257,000	-	7,650	894,130
Fund Balances/Reserves/Net Assets	7,528,970	447,610	2,269,610	139,790
TOTAL REVENUES, TRANSFERS & FUND BALANCES	\$ 21,532,220	\$ 2,444,700	\$ 3,571,770	\$ 1,033,920
APPROPRIATED EXPENDITURES				
General Government	\$ 2,332,740	\$ 98,100	\$ 475,870	\$ -
Public Safety	5,383,430	60,000	2,875	-
Physical Environment	420,650	-	-	-
Transportation	756,960	72,500	967,960	-
Culture and Recreation	4,420,720	750,500	702,430	-
Debt Service	-	-	-	891,790
Non-Operating Expenditures	328,590	-	32,520	-
TOTAL EXPENDITURES	13,643,090	981,100	2,181,655	891,790
Interfund Transfers Out	7,650	994,130	157,000	-
Fund Balances/Reserves/Net Assets	7,881,480	469,470	1,233,115	142,130
TOTAL APPROPRIATIONS, TRANSFERS & FUND BALANCES	\$ 21,532,220	\$ 2,444,700	\$ 3,571,770	\$ 1,033,920

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

SUMMARY

ENTERPRISE FUNDS						
	STORMWATER	WATER & WASTEWATER	SANITATION	DEBT SERVICE	TOTAL ALL FUNDS	
ESTIMATED REVENUES						
Ad Valorem Taxes	\$ -	\$ -	\$ -	\$ -	\$ 4,494,760	
Other Taxes	- -	- -	- -	- -	4,377,530	
Franchise Fees	- -	- -	36,000	- -	1,566,170	
Permits, Fees & Special Assessments	990,000	- -	- -	- -	1,540,620	
Intergovernmental Revenue	- -	- -	13,470	- -	3,674,960	
Charges for Services	- -	7,864,250	2,805,800	- -	11,722,760	
Fines & Forfeitures	- -	- -	- -	- -	35,800	
Miscellaneous	22,700	330,490	142,540	- -	838,660	
Indirect Allocation	- -	599,770	- -	- -	1,591,610	
TOTAL REVENUES	1,012,700	8,794,510	2,997,810	- -	29,842,870	
Interfund Transfers In	- -	- -	- -	175,980	1,334,760	
Fund Balances/Reserves/Net Assets	595,510	9,960,950	1,165,520	797,040	22,905,000	
TOTAL REVENUES, TRANSFERS & FUND BALANCES	\$ 1,608,210	\$ 18,755,460	\$ 4,163,330	\$ 973,020	\$ 54,082,630	
 APPROPRIATED EXPENDITURES						
General Government	\$ - -	\$ 1,546,350	\$ - -	\$ - -	\$ 4,453,060	
Public Safety	- - -	- - -	- - -	- - -	5,446,305	
Physical Environment	1,122,780	9,714,760	2,917,440	- - -	14,175,630	
Transportation	- - -	- - -	- - -	- - -	1,797,420	
Culture and Recreation	- - -	- - -	- - -	- - -	5,873,650	
Debt Service	- - -	- - -	- - -	735,490	1,627,280	
Non-Operating Expenditures	459,920	1,730,820	645,570	- - -	3,197,420	
TOTAL EXPENDITURES	1,582,700	12,991,930	3,563,010	735,490	36,570,765	
Interfund Transfers Out	21,870	154,110	- - -	- - -	1,334,760	
Fund Balances/Reserves/Net Assets	3,640	5,609,420	600,320	237,530	16,177,105	
TOTAL APPROPRIATIONS, TRANSFERS & FUND BALANCES	\$ 1,608,210	\$ 18,755,460	\$ 4,163,330	\$ 973,020	\$ 54,082,630	

METHODOLOGY OF REVENUE FORECASTING

The following are assumptions concerning revenues on a fund-by-fund basis, unless otherwise indicated.

FUND	REVENUE SOURCE	METHOD OF FORECAST PROJECTION
All Applicable	Investments (Interest Income)	The revenue generated from interest investments is estimated based on the investment market and cash flow forecasts. Interest income has fluctuated over the past years due mainly to the variances in interest rates. Therefore, interest income is difficult to estimate.
General Fund	Ad Valorem Taxes Chart Reference Page 83	Assessed Valuation multiplied by the proposed millage of 4.0479, less 5% for assumed non-collection and/or discounts taken for early payment.
	Franchise Fees Chart Reference Page 85	The City collects franchise fees for electric, natural gas and cable television. The revenue estimated is based on rate increase information received from the respective companies and historical trend analysis.
	Utility Service Taxes/Other Taxes Chart Reference Page 84	The revenue received from this tax is based on expected growth and historical trends.
	Occupational Taxes	The revenue received from issuing licenses to City businesses is estimated based on license costs, historical trends and conservative growth expectations.
	Permits (Building and Other) Chart Reference Page 89	The revenue generated by the various types of building permits is calculated by determining the amount of undeveloped land and anticipated new development, as well as the historical trend for improving existing buildings.

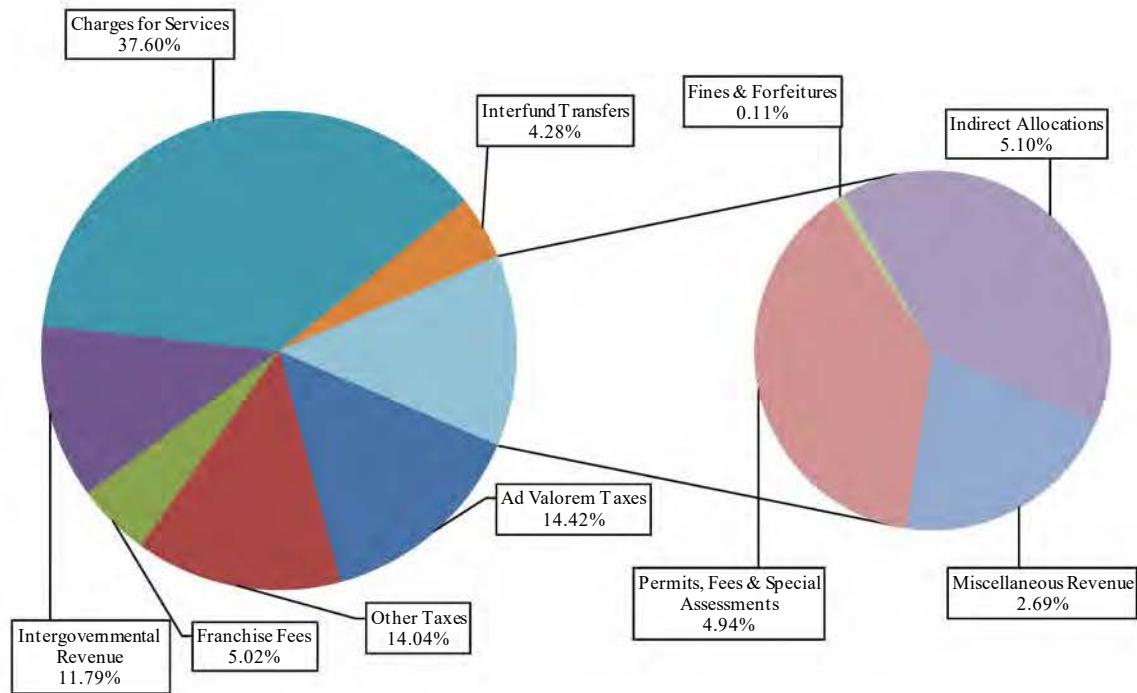
FUND	REVENUE SOURCE	METHOD OF FORECAST PROJECTION
General Fund (continued)	State Revenue Sharing	The City receives revenue from the State of Florida. The State determines the distribution to the local governments based upon receipts, population and municipal assessed value per capita. The City receives revenue from the State from the following sources: sales tax, gas tax, mobile home licenses and State Revenue Sharing.
	Chart Reference Page 86	
	Fire District Taxes	Assumes approximately 5.64 percent of Fire Budget, net EMS. This percentage changes based on the portion of the unincorporated areas serviced in the County.
	General Government	The City receives revenue from engineering fees, plan check fees, re-inspection fees and fire inspection fees. This revenue estimate is determined by historical trend analysis
	Public Safety Fees	Historical trend analysis and tracking of fire inspections and building construction.
	Physical Environment	Historical trend analysis and tracking of code violations.
	Culture/Recreation Fees	These user fees offset a portion of the costs associated with the Recreation Department. Public participation is estimated to result in revenues 2.5 percent higher than current year. No fee increases are incorporated in this budget.
	Chart Reference Page 88	
	Court/Library Fees and Fines	This revenue is the City's share of fines collected by the County for traffic offenses and misdemeanors, combined with library fees and fines collected throughout the year based on trend analysis.
	Other Miscellaneous Revenues	The revenue is based upon prior years' historical trends.
Stormwater Fund	Administrative Overhead	Based upon indirect cost allocation formulas.
	Chart Reference Page 89	
	<i>Interfund Transfers</i>	These transfers vary annually depending on debt service requirements and prioritization of City projects.
Stormwater Fund	Intergovernmental Revenue	This revenue is based on grants awarded by the Florida Department of Environmental Protection (FDEP) and/or the Southwest Florida Water Management District for stormwater capital infrastructure improvements.

FUND	REVENUE SOURCE	METHOD OF FORECAST PROJECTION
Stormwater Fund (cont'd)	Stormwater Utility Fees	Based on \$7.25 per Equivalent Residential Unit (ERU) effective 10/1/12
	<i>Interfund Transfers</i>	These transfers vary annually depending on debt service requirements and prioritization of City projects.
Public Safety Fund	Public Service Building Construction	Based on estimate of new building construction.
Street Improvement Fund	Local Option Gas Tax	State's forecast adjusted for historical trend analysis, the discretionary rate and population. Distributed by Pinellas County to municipalities per Interlocal Agreement.
Debt Service Funds	<i>Interfund Transfers</i>	Debt service requirements per bond covenants. Transfer of funds from non ad valorem revenues.
2001 Water & Wastewater Revenue Bond	<i>Interfund Transfers</i> Water & Wastewater Revenue Fund	Balance required for FY 2015/2016 debt service payment. Utility system improvements and refunding.
2006 Capital Improvement Revenue Note	<i>Interfund Transfers</i> Water & Wastewater Revenue Fund	Balance required for FY 2015/2016 debt service payment. Stormwater, water and wastewater system and sanitation capital improvements.
2006 Capital Improvement Revenue Note		Balance required for FY 2015/2016 debt service payment. Capital improvements include streets.
2008 Public Improvement Revenue Note	<i>Interfund Transfers</i>	Balance required for FY 2015/2016 debt service payments from the Capital Projects Fund. Capital improvement for the Library Expansion Project.
Capital Projects Fund	Local Government Infrastructure (Penny for Pinellas)	Funded by Discretionary Sales Tax to be used only for new or improved infrastructure throughout the City. State forecasts. Revenue is distributed to the County based on formula for discretionary rate percentage and population. Pinellas County distributes to municipalities per the distribution formula in an Interlocal Agreement.
Water & Wastewater Fund	Water Sales/Sewer Charges & Late Charges	Historical trend analysis and current rate structure adopted by the City Commission. No rate increases scheduled.
	Indirect Cost Allocation	Based upon indirect cost allocation formulas.
Sanitation Fund	Solid Waste Franchise Fee	Historical trend analysis
	Sanitation/Refuse Charges	Based on number of residential homes and historical trend analysis and rate increases. No rate increases scheduled.
	Sanitation Impact Fee	Based on estimate of new construction.

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

FUND	REVENUE SOURCE	METHOD OF FORECAST PROJECTION
Wastewater Development Fund	Sewer Development Fee	Based on estimate of new construction.
Water & Wastewater Renewal & Replacement	Miscellaneous Revenue	Departmental estimate for backflow prevention installations.
	<i>Interfund Transfers</i>	These transfers vary annually dependent upon City priorities and projects. Per bond covenant, requires minimum fund reserve of \$500,000. Transfers from Water & Wastewater Fund to maintain the minimum fund reserve.
Street Light Fund	Street Light Assessment	In FY 2015/2016, proposed rates remain at \$39.00 after decreasing from \$50.97 to \$39.00 in FY 2014/2015, annualized, per improved parcel that lies within the City limits and adjoins a street with one or more street lights along its length.
Parkland Fund	Parkland Impact Fee	Based on estimate of new construction.
Transportation Impact Fee Fund	Transportation Impact Fee	Based on estimate of new construction.
Library Impact Fee Fund	Library Impact Fee	Based on estimate of new construction.
Assessment Funds – Street Improvement/ Sewer Construction	Street Improvement Assessments/ Sewer Construction Assessments	Revenues are collected on a project-by-project basis. The revenues estimated are reimbursements for completed projects.

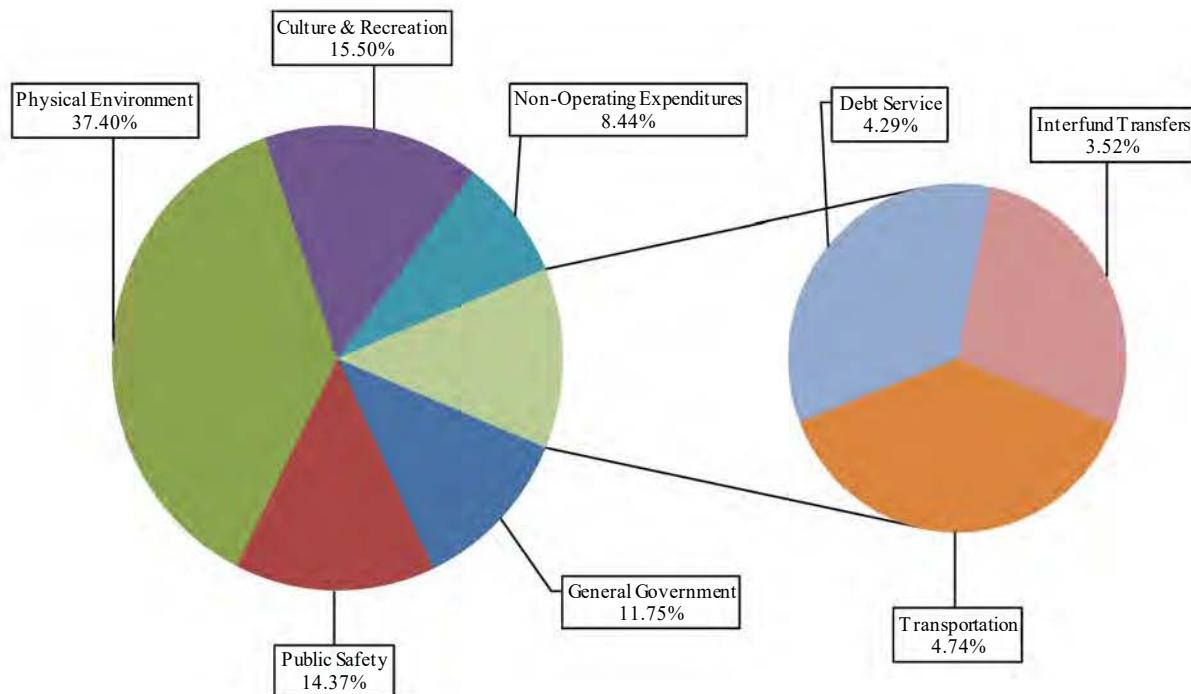
CITYWIDE ESTIMATED REVENUES



Percentages are based on Total Revenue and Transfers excluding Reserves

REVENUE CATEGORY	Adopted Budget 2015-16
Ad Valorem Taxes	\$ 4,494,760
Other Taxes	4,377,530
Franchise Fees	1,566,170
Permits, Fees & Special Assessments	1,540,620
Intergovernmental Revenue	3,674,960
Charges for Services	11,722,760
Fines & Forfeitures	35,800
Miscellaneous Revenue	838,660
Indirect Allocations	<u>1,591,610</u>
Subtotal Revenues	29,842,870
Interfund Transfers	<u>1,334,760</u>
Total Revenues and Transfers	31,177,630
Fund Balance Carryforward	<u>22,905,000</u>
Total Revenues, Transfers and Fund Balance Carryforward	\$ 54,082,630

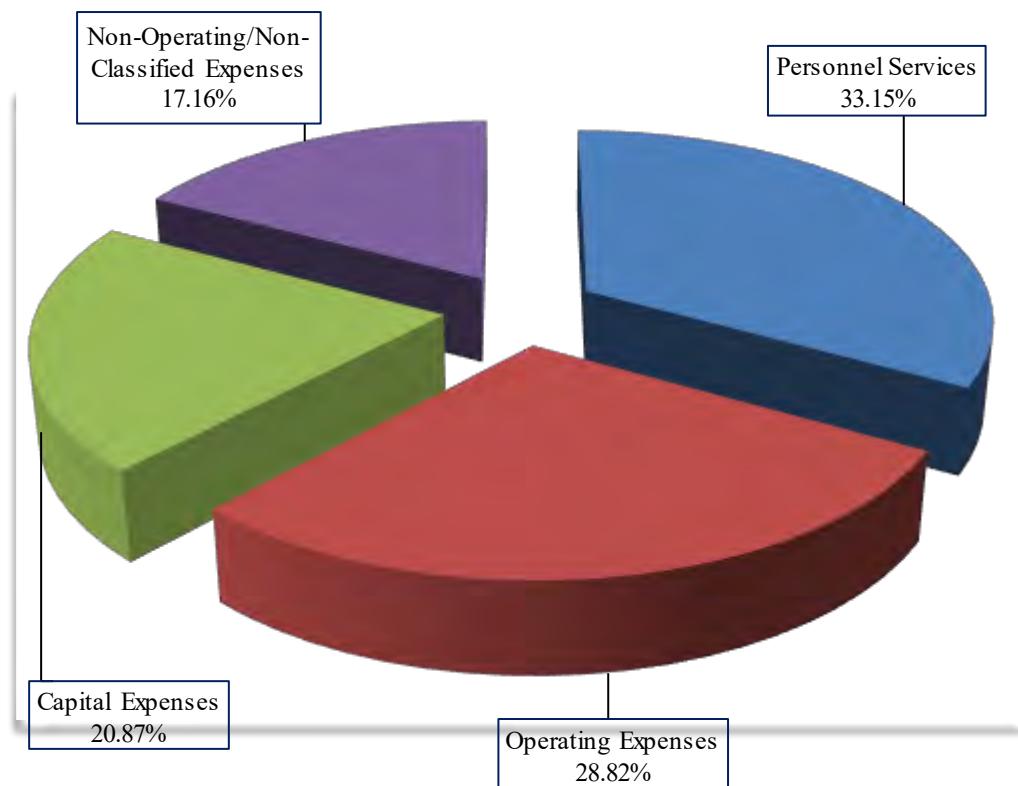
CITYWIDE ESTIMATED EXPENDITURES



EXPENDITURE CATEGORY	Adopted Budget 2015-16
General Government	\$ 4,453,060
Public Safety	5,446,305
Physical Environment	14,175,630
Transportation	1,797,420
Culture & Recreation	5,873,650
Debt Service	1,627,280
Non-Operating Expenditures	<u>3,197,420</u>
Subtotal Expenditures	36,570,765
Interfund Transfers	<u>1,334,760</u>
Total Expenditures & Transfers	37,905,525
Fund Balance	16,177,105
Total Expenditures, Transfers, Fund Balance	\$ 54,082,630

Percentages are based on Total Expenditures and Transfers excluding Reserves

CITYWIDE ESTIMATED EXPENDITURES BY OBJECT



	Estimate FY 2015	% of Total	Adopted FY 2016	% of Total
Personnel Services	\$ 11,722,600	29.39%	\$ 12,563,830	33.15%
Operating Expenses	10,193,740	25.56%	10,924,395	28.82%
Capital Expenses	7,773,600	19.49%	7,910,960	20.87%
Non-Operating/Non-Classified Expenses	10,190,730	25.55%	6,506,340	17.16%
Total Expenditures	\$ 39,880,670	100%	\$ 37,905,525	100%
Fund Balance	22,905,000		16,177,105	
Total Expenditures & Reserves	\$ 62,785,670		\$ 54,082,630	

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

CITYWIDE EXPENDITURES BY FUND

Fund Description	Personnel Services	Operating Expenses	Capital Expenses	Non- Operating Expenses	Reserves	Total Expenditures & Reserves
01 - General Fund	\$ 8,914,340	\$ 3,966,620	\$ 91,360	\$ 678,420	\$ 7,881,480	\$ 21,532,220
12 - Public Safety	-	-	-	-	25,650	25,650
14 - Street Improvement	-	530,060	152,500	-	-	682,560
15 - Marina	13,280	12,150	150,000	27,520	102,950	305,900
17 - City Tree Bank	-	2,875	-	-	2,875	5,750
21 - 2012 Public Improvement Bond	-	-	-	319,760	71,360	391,120
23 - 2006 Capital Improvement Revenue Note	-	-	-	25,030	26,750	51,780
24 - 2008 Capital Improvement Revenue Note	-	-	-	547,000	44,020	591,020
32 - Capital Projects	-	-	981,100	994,130	469,470	2,444,700
62 - Street Lighting	-	285,400	-	-	43,520	328,920
63 - Parkland Impact	-	27,000	500,000	-	235,270	767,270
64 - Transportation Impact	-	-	-	5,000	545,190	545,190
65 - Library Impact Fee Trust Fund	-	-	-	-	31,420	31,420
67 - Community Development Agency	39,660	206,210	230,000	157,000	207,380	840,250
69 - Parking Impact Fee Fund	-	-	-	-	3,630	3,630
74 - Street Assessment	-	-	-	-	35,230	35,230
Total Governmental Funds	8,967,280	5,030,315	2,104,960	2,753,860	9,726,195	28,582,610
11 - Stormwater	312,890	609,890	200,000	481,790	3,640	1,608,210
20 - 2001/2012 Public Improvement Bond	-	-	-	163,520	77,210	240,730
22 - 2006 Capital Improvement Revenue Note	-	-	-	571,970	160,320	732,290
41 - Water & Wastewater	2,004,860	4,207,150	131,000	1,889,130	3,093,510	11,325,650
43 - Reclaimed Water	-	-	-	-	706,980	706,980
44 - Sanitation	1,278,800	958,140	680,000	646,070	600,320	4,163,330
47 - Wastewater Development	-	10,000	-	-	887,590	897,590
48 - Water & Wastewater Renewal & Replacement	-	108,900	4,795,000	-	901,560	5,805,460
77 - Wastewater Assessment	-	-	-	-	19,780	19,780
Total Enterprise Funds	3,596,550	5,894,080	5,806,000	3,752,480	6,450,910	25,500,020
TOTAL ALL FUNDS	\$ 12,563,830	\$ 10,924,395	\$ 7,910,960	\$ 6,506,340	\$ 16,177,105	\$ 54,082,630

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

CITYWIDE ESTIMATED REVENUES BY SOURCE

Revenue Category	Estimated Actual 2014-15	Adopted Budget 2015-16	FY 2015-16 Over (Under) FY 2014-15 Estimated	% Change FY 2015-16 Over (Under) FY 2014-15 Estimate
Ad Valorem Taxes	\$ 4,268,530	\$ 4,494,760	\$ 226,230	5.30%
Other Taxes	4,299,740	4,377,530	77,790	1.81%
Franchise Fees	1,527,630	1,566,170	38,540	2.52%
Permits, Fees, Special Assessments	1,522,510	1,540,620	18,110	1.19%
Intergovernmental Revenue	3,077,110	3,674,960	597,850	19.43%
Charges for Services	11,297,300	11,722,760	425,460	3.77%
Fines & Forfeitures	34,090	35,800	1,710	5.02%
Miscellaneous Revenue	1,505,990	838,660	(667,330)	-44.31%
Indirect Allocation	1,502,220	1,591,610	89,390	5.95%
Revenues Sub-Total	29,035,120	29,842,870	807,750	2.78%
Interfund Transfers	5,111,590	1,334,760	(3,776,830)	-73.89%
Total Revenues & Transfers	34,146,710	31,177,630	(2,969,080)	-8.70%
Fund Balance Carryforward	28,638,960	22,905,000	(5,733,960)	-20.02%
Total Revenues, Transfers & Fund Balance	\$ 62,785,670	\$ 54,082,630	\$ (8,703,040)	-13.86%

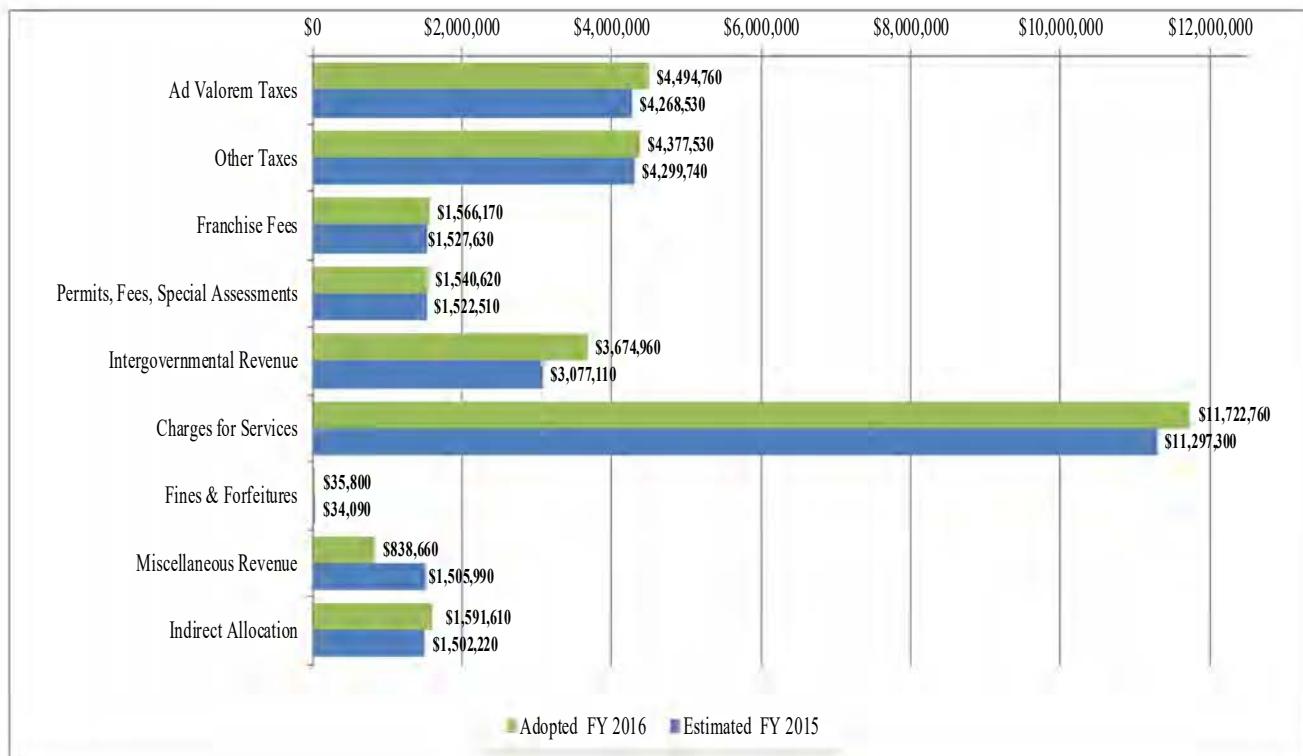
CITYWIDE ESTIMATED EXPENDITURES BY TYPE

Expenditure Category	Estimated Actual 2014-15	Adopted Budget 2015-16	FY 2015-16 Over (Under) FY 2014-15 Estimated	% Change FY 2015-16 Over (Under) FY 2014-15 Estimate
General Government	\$ 4,045,740	\$ 4,453,060	\$ 407,320	10.07%
Public Safety	5,721,750	5,446,305	(275,445)	-4.81%
Physical Environment	11,291,520	14,175,630	2,884,110	25.54%
Transportation	1,833,500	1,797,420	(36,080)	-1.97%
Culture and Recreation	7,180,600	5,873,650	(1,306,950)	-18.20%
Debt Service	1,627,230	1,627,280	50	0.00%
Non-Operating Expenditures	3,068,740	3,197,420	128,680	4.19%
Expenditures Sub-Total	34,769,080	36,570,765	1,801,685	5.18%
Interfund Transfers	5,111,590	1,334,760	(3,776,830)	-73.89%
Total Expenditures & Transfers	39,880,670	37,905,525	(1,975,145)	-4.95%
Fund Balance	22,905,000	16,177,105	(6,727,895)	-29.37%
Total Expenditures, Transfers & Fund Balance	\$ 62,785,670	\$ 54,082,630	\$ (8,703,040)	-13.86%

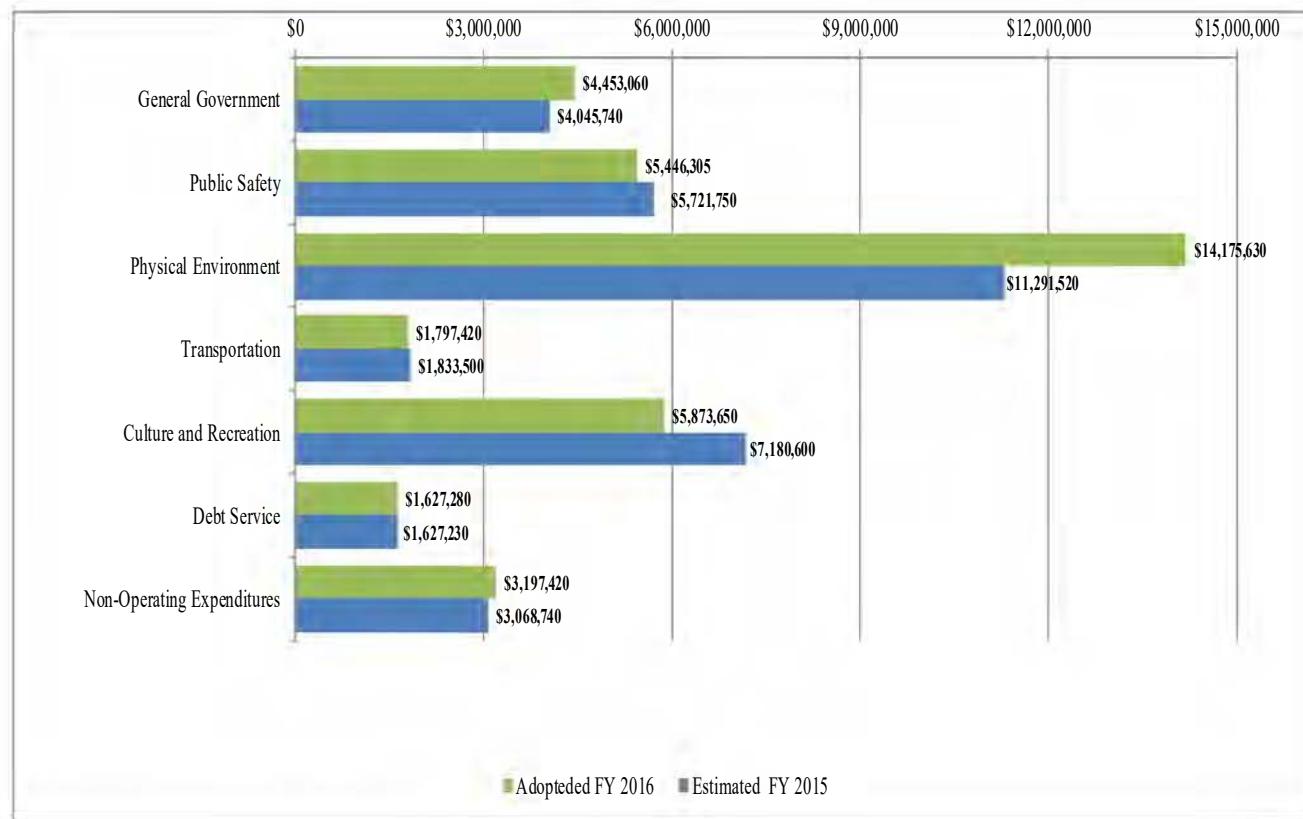
CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

CITYWIDE FISCAL YEAR COMPARISON

REVENUES BY SOURCE

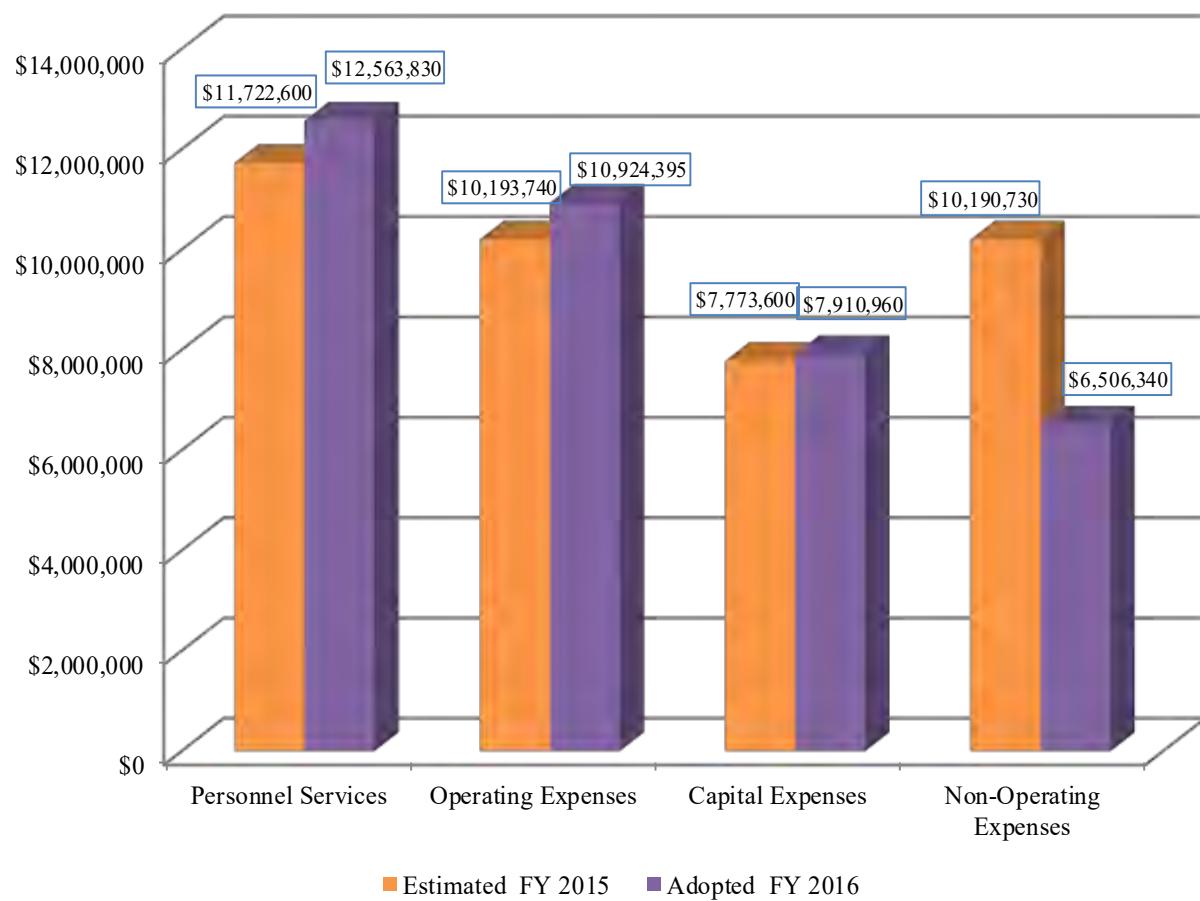


EXPENDITURES BY TYPE



CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

CITYWIDE EXPENDITURES BY OBJECT



	Estimate FY 2015	Adopted FY 2016	FY 2016 Over (Under) FY 2015	% Change Over FY 2015
Personnel Services	\$ 11,722,600	\$ 12,563,830	\$ 841,230	7.18%
Operating Expenses	10,193,740	10,924,395	730,655	7.17%
Capital Expenses	7,773,600	7,910,960	137,360	1.77%
Non-Operating Expenses	10,190,730	6,506,340	(3,684,390)	-36.15%
Subtotal Expenditures	39,880,670	37,905,525	(1,975,145)	-4.95%
Fund Balance	22,905,000	16,177,105	(6,727,895)	-29.37%
Total Expenditures & Reserves	\$ 62,785,670	\$ 54,082,630	\$ (8,703,040)	-13.86%

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

FY 2015-2016 CITYWIDE CAPITAL IMPROVEMENT SUMMARY

Project #	Account #	Project Name	FY 2015/2016
Fund 11 - Stormwater			
DR0006	011-2037-538-5330	Stormwater improvements*	\$ 284,520
DR0050	011-2037-538-5330	Pipe relining*	80,000
DR0040	011-2037-538-5330	Pond maintenance program*	50,000
DR0048	011-2037-538-6300	North Bayshore Water Quality and Drainage Improvements	<u>200,000</u>
Stormwater Fund Total			<u>\$ 614,520</u>
Fund 14 - Street Improvement			
ST0013	014-2031-541-3470	Street Resurfacing Program*	495,400
ST0032	014-2031-541-6300	New Sidewalk Construction	25,000
ST0001	014-2031-541-6300	Sidewalk Repair and Replacement	45,000
ST0024	014-2031-541-6300	Traffic Analysis and Implementation	2,500
ST0031	014-2031-541-6300	Bridge Improvements	25,000
ST0038	014-2031-541-6300	Street Sign Improvement	15,000
ST0039	014-2031-541-6300	Miscellaneous Street Repair	<u>40,000</u>
Street Improvement Fund Total			<u>\$ 647,900</u>
Fund 15 - Marina Boat Basin			
MAR009	015-2057-575-6300	Marina boat basin dredging	<u>150,000</u>
Marina Boat Basin Fund Total			<u>\$ 150,000</u>
Fund 32 - Capital Improvement			
Planning & Code Enforcement			
PDV002	032-3017-515-6401	2015 Ford Escape-Replace Veh #154	<u>20,100</u>
Capital Improvement - Planning & Code Enforcement Total			<u>20,100</u>
General Government			
GEN006	032-3020-519-6200	CH Roof Replacement & Exterior Paint	<u>60,000</u>
Capital Improvement - General Government Total			<u>60,000</u>
Fire Control & EMS			
PSV004	032-3022-522-6401	Replacement of 1996 Jeep Cherokee (Fire Station 53 (800)	<u>60,000</u>
Capital Improvement - Fire Control & EMS Total			<u>60,000</u>
Streets			
NP0001	032-3031-541-6300	Neighborhood Projects & Beautification Grants	17,500
ST0028	032-3031-541-6300	Citywide Brick Street Restoration	20,000
STE002	032-3031-541-6440	Concrete Mixer	<u>35,000</u>
Capital Improvement - Streets Total			<u>72,500</u>
Fleet			
FLE007	032-3033-519-6440	Table-top Tire Changer	7,000
PWI002	032-3033-519-6200	Garage Doors for Building A	<u>11,000</u>
Capital Improvement - Fleet Total			<u>18,000</u>

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

FY 2015-2016 CITYWIDE CAPITAL IMPROVEMENT SUMMARY

Project #	Account #	Project Name	FY 2015/2016
Recreation			
MU0001	032-3056-572-6300	Museum A/C Replacement	13,000
PR0052	032-3056-572-6200	Community Center Improvements	550,000
PR0061	032-3056-572-6200	Museum Storage	40,000
PR0062	032-3056-572-6200	Rigsby Center Portable Walls	<u>25,000</u>
Capital Improvement - Recreation Total			628,000
Parks			
PKI021	032-3058-572-6300	Dog Run Fencing	13,000
PKI022	032-3058-572-6300	Water Fountain Replacements (10)	27,500
PKV005	032-3058-572-6401	Replace Vehicle #411 (Water Truck)	45,000
PKV009	032-3058-572-6401	Replace Vehicle #105	25,000
BL0006	032-3058-572-6440	Genie Lift (One Man)	<u>12,000</u>
Capital Improvement - Parks Total			122,500
Capital Improvement Fund Total			\$ 981,100
Fund 41 - Water & Wastewater			
PWI003	041-4035-533-6200	Replace Garage Doors in Buildings A & C	16,000
WTE007	041-4035-533-6440	Vac-Con 11-yard Debris Tank	40,000
SWE004	041-4036-535-6440	Replace Portable Generator #630	<u>75,000</u>
Water & Wastewater Fund Total			\$ 131,000
Fund 44 - Sanitation			
PWI004	044-4532-534-6200	Replace Roof and Garage Doors Building D	45,000
SNV013	044-4532-534-6401	Replace Front Loader Truck #310	250,000
SNV008	044-4532-534-6401	Replace Fully Automated Side Loader #315	285,000
PWE004	044-4532-534-6440	Trash Containers	<u>100,000</u>
Sanitation Fund Total			\$ 680,000
Fund 48 - Water & Wastewater Renewal & Replacement Fund			
Water			
UT0066	048-4035-533-6300	Extend Water Line at McMullen-Booth & SR 590	285,000
UT0082	048-4035-533-6300	Galvanized Water Line in the South Green Springs Area and 400 Feet on	<u>1,200,000</u>
UT0083	048-4035-533-6300	12" Cast Iron Water Main from 13th Ave N to 9th Ave N	<u>240,000</u>
Water & Wastewater Renewal & Replacement Fund - Water Total			1,725,000
Wastewater			
UT0005	048-4036-535-6300	Northeast Regional Wastewater Treatment Plant improvements	1,125,000
UT0074	048-4036-535-6300	Replace Sewer Line at Joyce & Irwin St	1,500,000
UT0054	048-4036-535-6300	Baywoods I Sewer Replacement	80,000
UT0088	048-4036-535-6300	Replace Pumps and Standby Generator at South Bayshore Lift Station	125,000
UT0085	048-4036-535-6300	Washington-Brennan/N. Bayshore Sewer Replacement	<u>240,000</u>
Water & Wastewater Renewal & Replacement Fund - Wastewater Total			3,070,000
Water & Wastewater Renewal & Replacement Fund Total			\$ 4,795,000

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

FY 2015-2016 CITYWIDE CAPITAL IMPROVEMENT SUMMARY

Project #	Account #	Project Name	FY 2015/2016
Fund 63 - Parkland Fund			
PDI006	063-6058-572-6300	Elm Street Property Development	<u>500,000</u>
Parkland Fund Total			
			\$ 500,000
Fund 67 - Community Redevelopment Fund			
CRMLBR	067-6517-515-6300	Mullet Creek Bridge Improvements	175,000
CRMUIM	067-6517-515-6300	Museum Additional Parking	<u>55,000</u>
Community Redevelopment Fund Total			
			\$ 230,000
Total Capital Improvements			
			<u>\$ 8,729,520</u>

*Account classification in Operating Expenses

This space left blank intentionally

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

SCHEDULE OF INTERFUND TRANSFERS

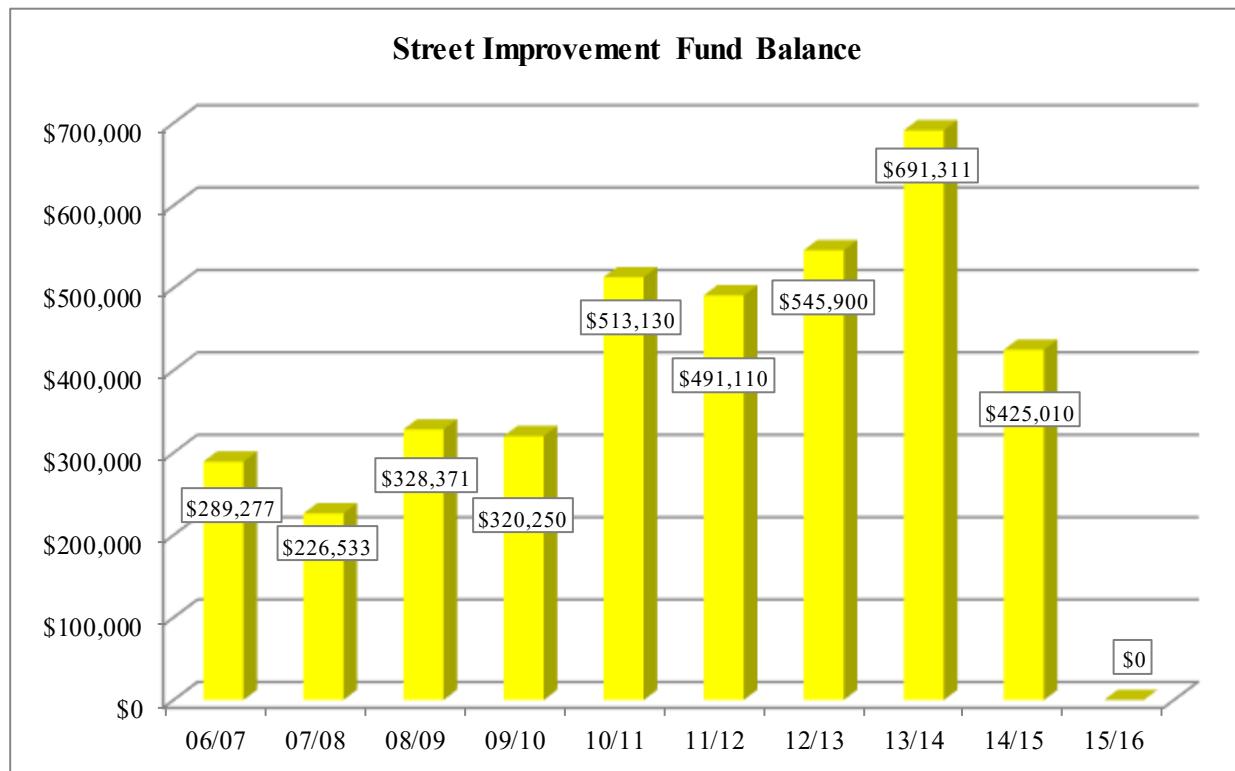
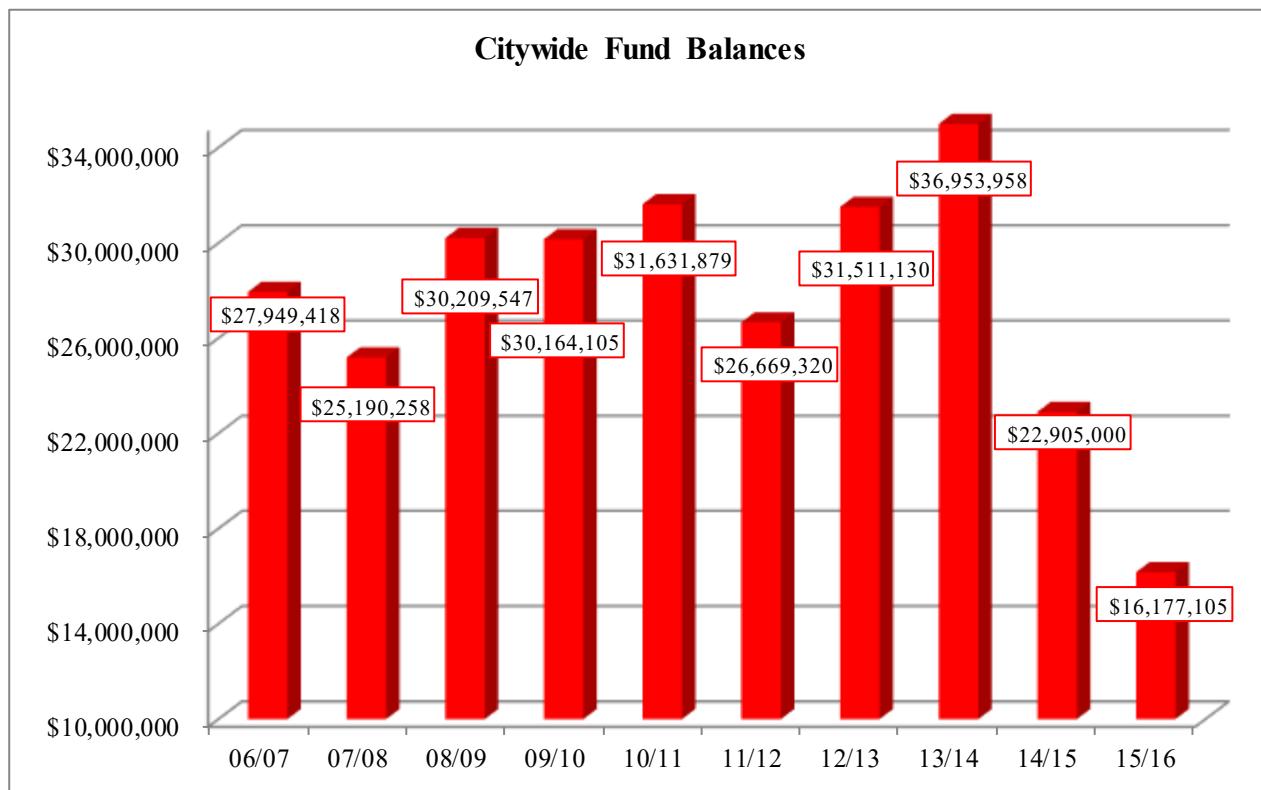
	Governmental Funds	Enterprise Funds	Total Interfund Transfers
<i>Governmental</i>			
Transfer from General Fund to:			
Street Light Fund	\$ 7,650	\$ -	\$ 7,650
Transfer from Capital Projects Fund to:			
General Fund	100,000	-	100,000
Debt Service - 2006 Revenue Note	25,050	-	25,050
Debt Service - 2008 Revenue Note	548,000	-	548,000
Debt Service - 2012 Revenue Bond	321,080	-	321,080
Transfer from Community Redevelopment Fund to:			
General Fund	<u>157,000</u>	<u>-</u>	<u>157,000</u>
Total Governmental Funds	<u>1,158,780</u>	<u>-</u>	<u>1,158,780</u>
<i>Enterprise</i>			
Transfer from Stormwater Fund to:			
Debt Service - 2006 Revenue Note	-	21,870	21,870
Transfer from Water and Wastewater Fund to:			
Debt Service - 2006 Revenue Note	-	130,110	130,110
Debt Service - 2012 Revenue Bond	-	24,000	24,000
Total Enterprise Funds	<u>-</u>	<u>175,980</u>	<u>175,980</u>
TOTAL INTERFUND TRANSFERS	<u>\$ 1,158,780</u>	<u>\$ 175,980</u>	<u>\$ 1,334,760</u>

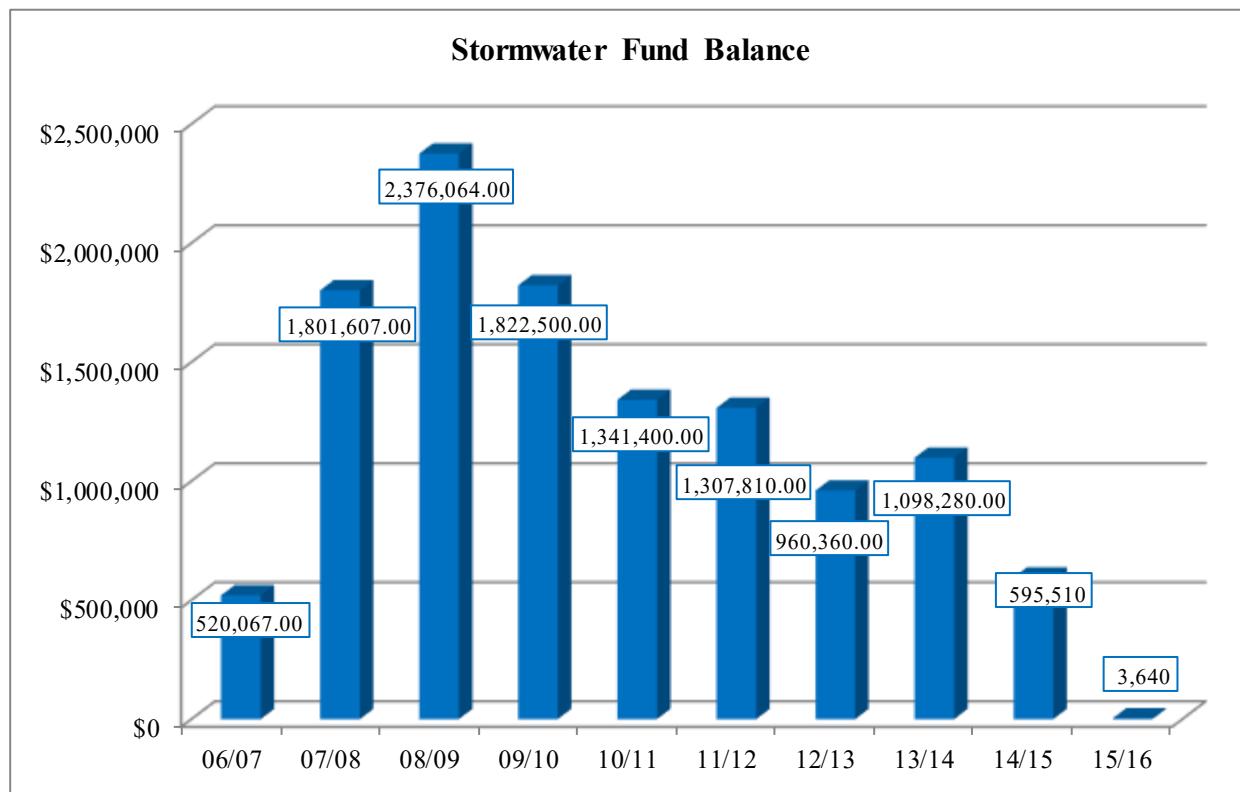
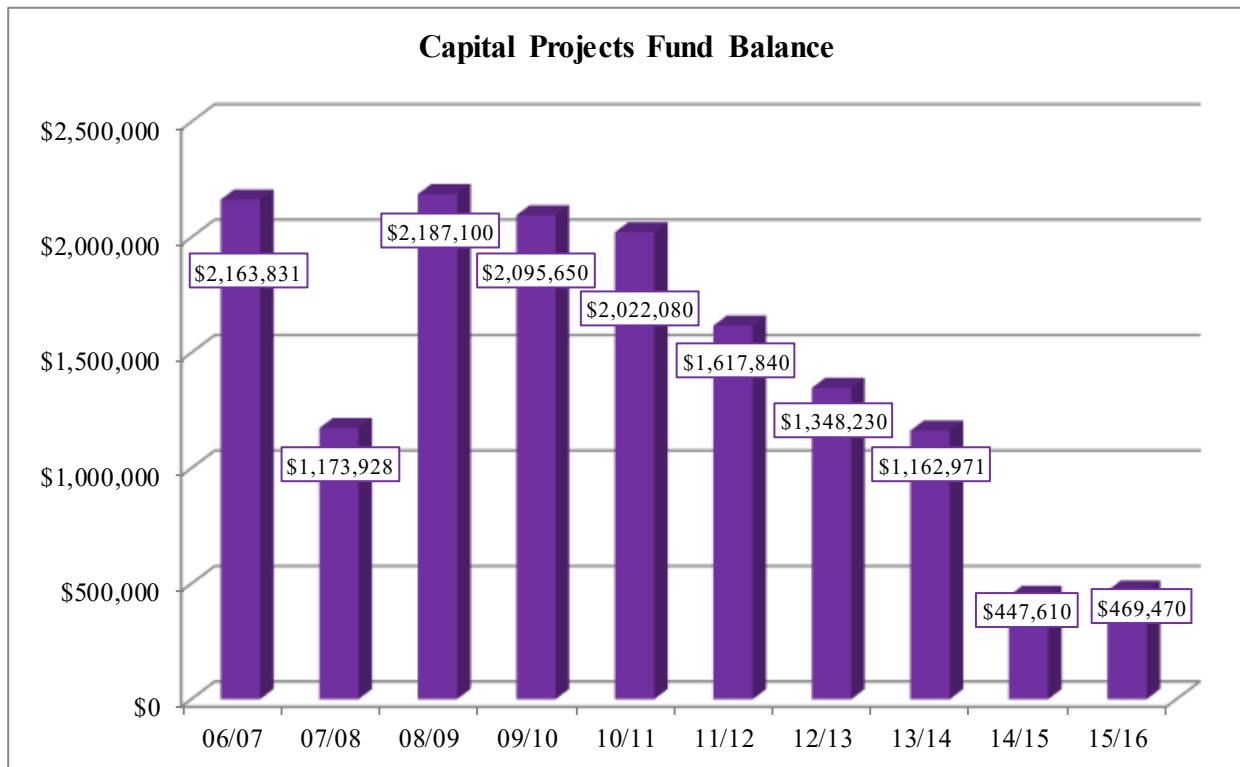
CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

CITYWIDE 10 YEAR FUND BALANCES

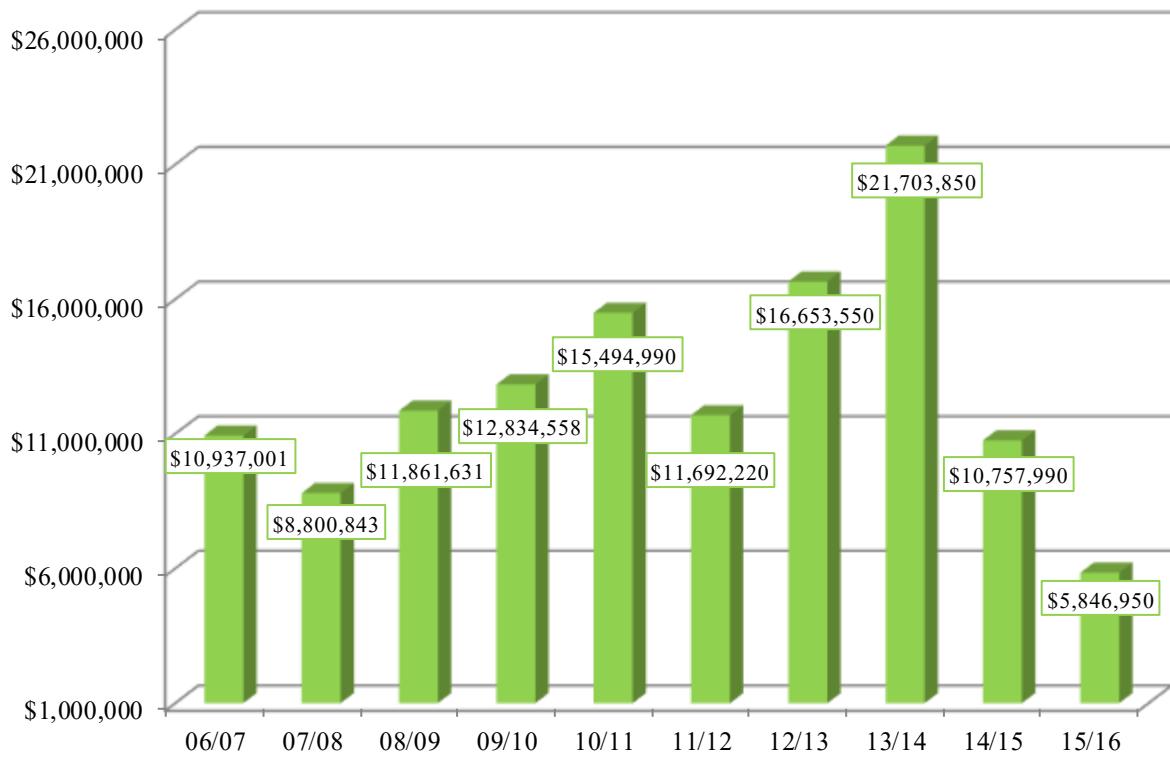
	06/07	07/08	08/09	09/10	10/11	11/12	12/13	13/14	Estimated 14/15	Adopted 15/16
Governmental Funds										
General Fund	\$ 8,993,821	\$ 8,908,959	\$ 9,322,618	\$ 8,798,442	\$ 8,595,519	\$ 8,436,470	\$ 8,321,060	\$ 8,791,501	\$ 7,528,970	\$ 7,881,480
Public Safety	78,816	68,227	64,082	69,820	73,360	79,320	8,620	10,215	17,930	25,650
Street Improvement	289,277	226,533	328,371	320,250	513,130	491,110	545,900	691,311	425,010	-
Marina Boat Basin	66,970	61,354	156,831	191,730	231,980	268,930	269,830	286,123	255,830	102,950
City Tree Bank	-	-	-	-	-	-	-	-	750	2,875
Debt Service	20,261	297,920	112,510	59,510	72,520	76,080	141,540	139,801	139,790	142,130
Capital Projects	2,163,831	1,173,928	2,187,100	2,095,650	2,022,080	1,617,840	1,348,230	1,162,971	447,610	469,470
Street Light Assessment	761,419	744,379	807,963	607,980	-	-	31,290	87,137	70,830	43,520
Parkland	1,669,802	1,104,747	806,876	753,580	747,890	682,740	684,320	693,235	490,090	235,270
Transportation Impact Fee	1,006,442	733,047	486,501	511,980	533,080	48,520	191,700	339,634	502,810	545,190
Library Impact Fee	51,477	4,177	21,937	23,515	-	4,980	11,490	17,619	24,520	31,420
Community Redevelopment Agency	97,421	-	709,809	898,330	684,430	398,870	264,400	360,784	443,080	207,380
Drainage Impact Fee	11,903	12,203	185	200	-	-	-	-	-	-
Parking Impact Fee	101,123	103,623	117,293	4,700	-	-	-	-	3,630	3,630
Street Assessment	34,172	21,052	9,048	18,720	20,160	30,860	18,170	35,037	35,130	35,230
Total Governmental Funds	\$ 15,346,735	\$ 13,460,149	\$ 15,131,124	\$ 14,354,407	\$ 13,494,149	\$ 12,135,720	\$ 11,836,550	\$ 12,615,368	\$ 10,385,980	\$ 9,726,195
Enterprise Funds										
Stormwater	520,067.00	1,801,607.00	2,376,064.00	1,822,500.00	1,341,400.00	1,307,810.00	960,360.00	1,098,280.00	595,510	3,640
Water and Wastewater	10,937,001	8,800,843	11,861,631	12,834,558	15,494,990	11,692,220	16,653,550	21,703,850	10,757,990	5,846,950
Sanitation	1,145,615	1,127,659	840,728	1,152,640	1,301,340	1,533,570	2,060,670	1,536,460	1,165,520	600,320
Total Enterprise Funds	\$ 12,602,683	\$ 11,730,109	\$ 15,078,423	\$ 15,809,698	\$ 18,137,730	\$ 14,533,600	\$ 19,674,580	\$ 24,338,590	\$ 12,519,020	\$ 6,450,910
Total All Funds	\$ 27,949,418	\$ 25,190,258	\$ 30,209,547	\$ 30,164,105	\$ 31,631,879	\$ 26,669,320	\$ 31,511,130	\$ 36,953,958	\$ 22,905,000	\$ 16,177,105

The City, for the most part, follows a pay-as-you-go philosophy towards funding capital projects. As the above table and the following graphs indicate, most of the fund balance, as well as the use of fund balance, occurs within the Enterprise and Special Revenue Funds (Street Improvement, Capital Projects) where the large majority of the City's capital projects are budgeted.

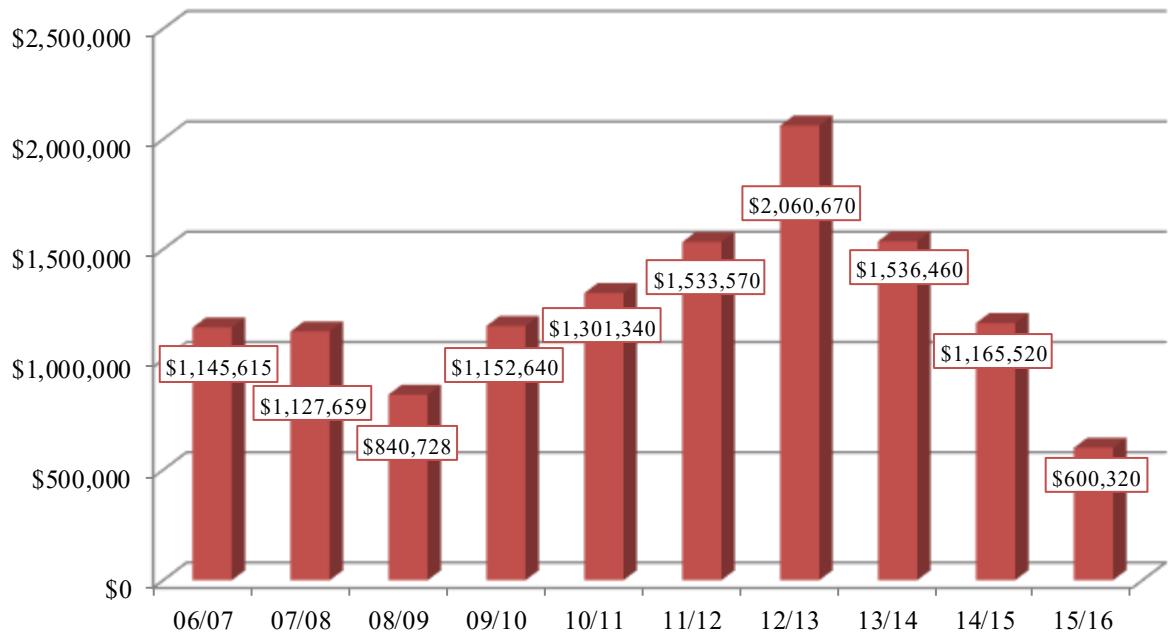


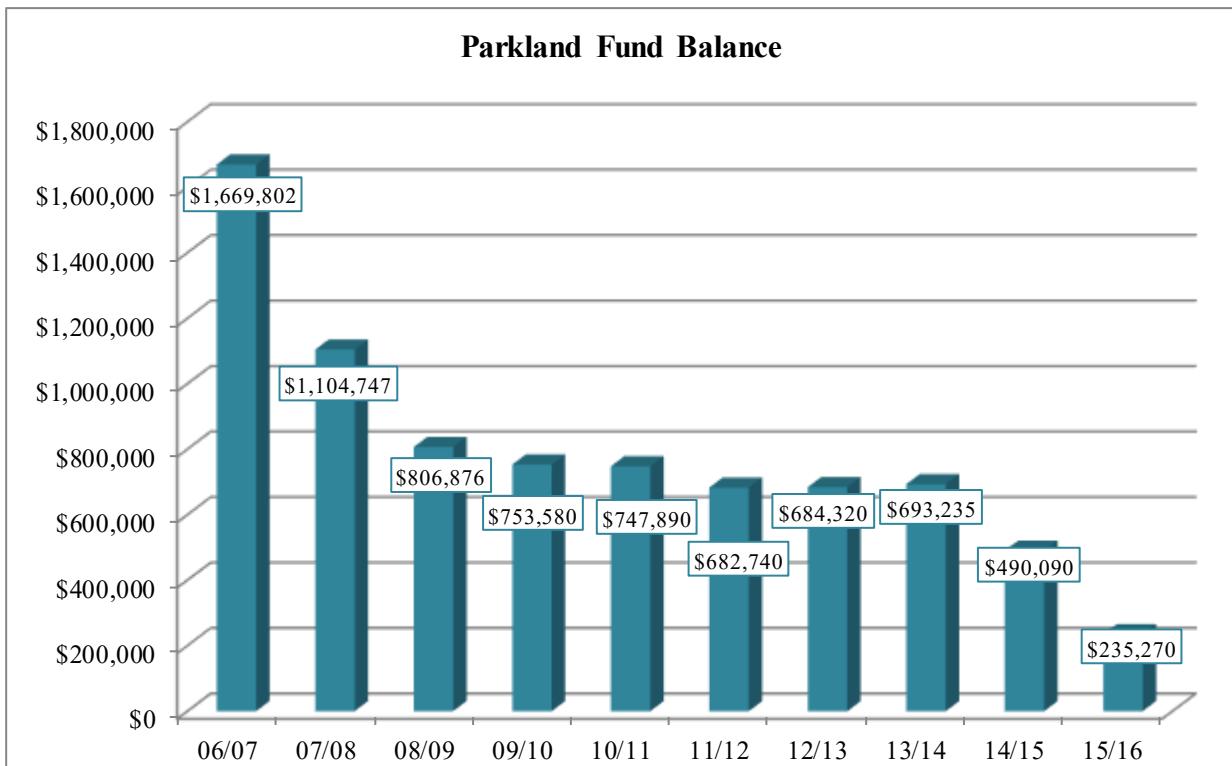


Water & Wastewater Fund Balance



Sanitation Fund Balance





This space left blank intentionally.

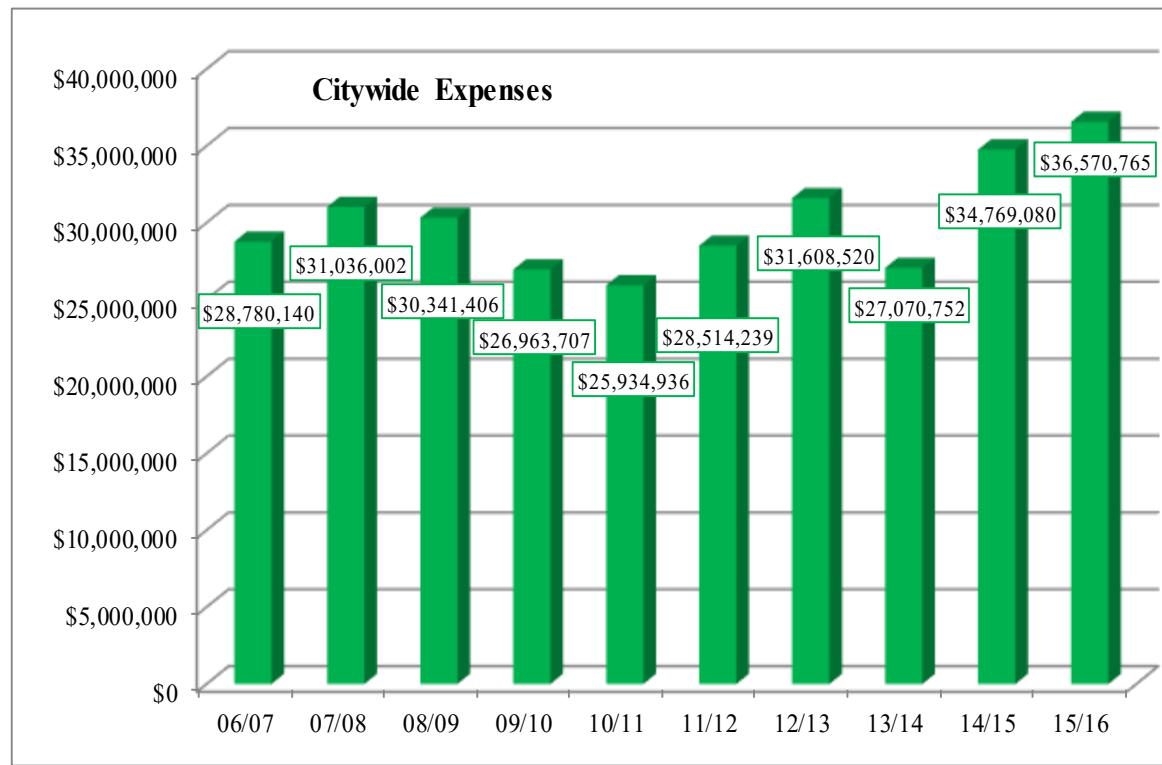
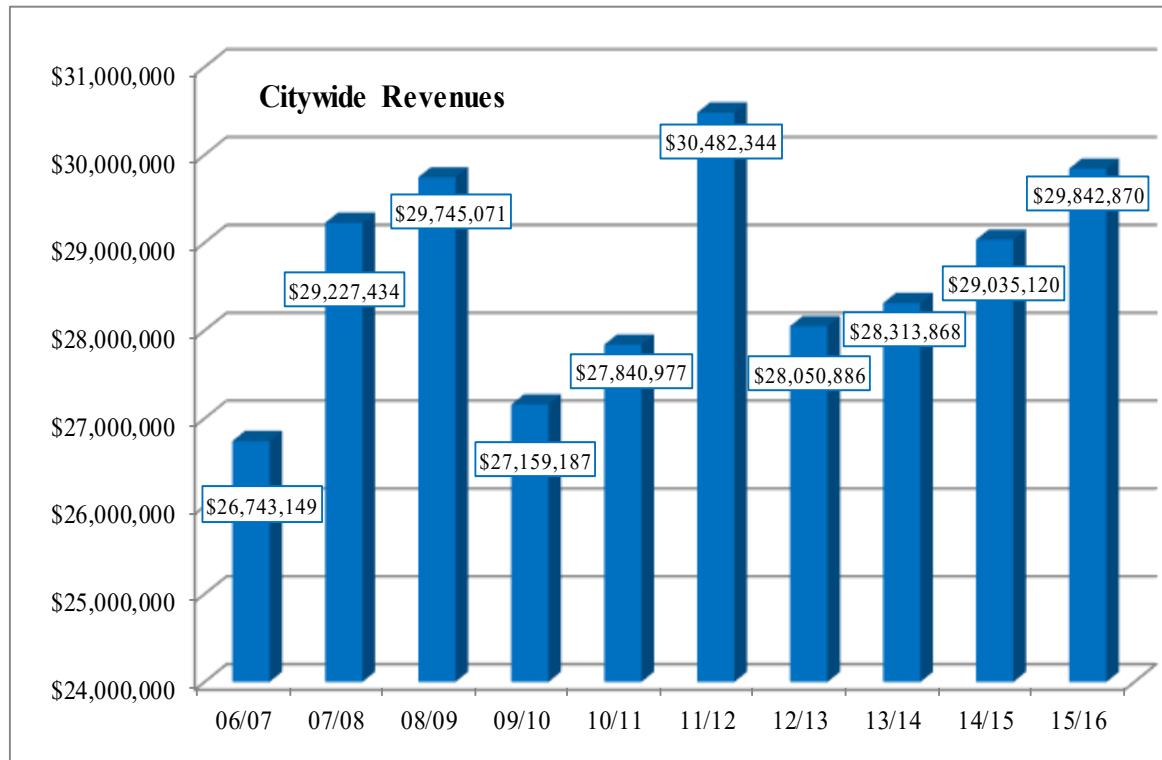
**CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET**

CITYWIDE 10 YEAR REVENUE/EXPENSES

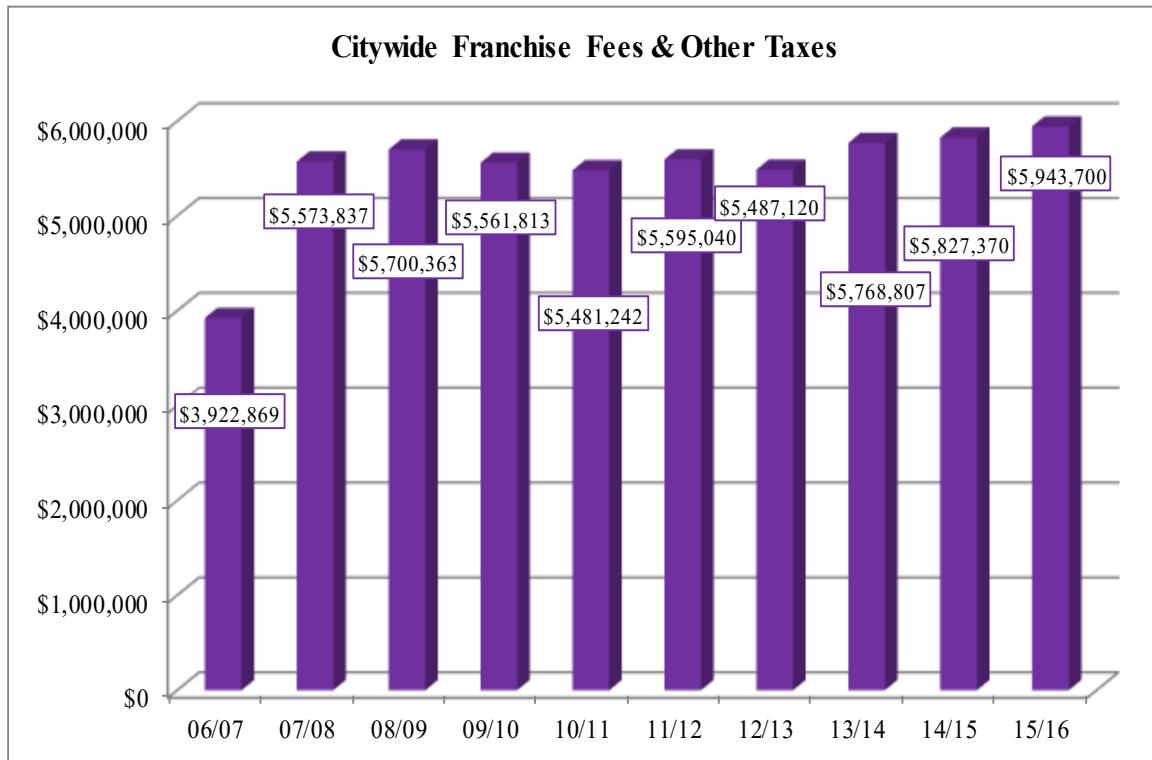
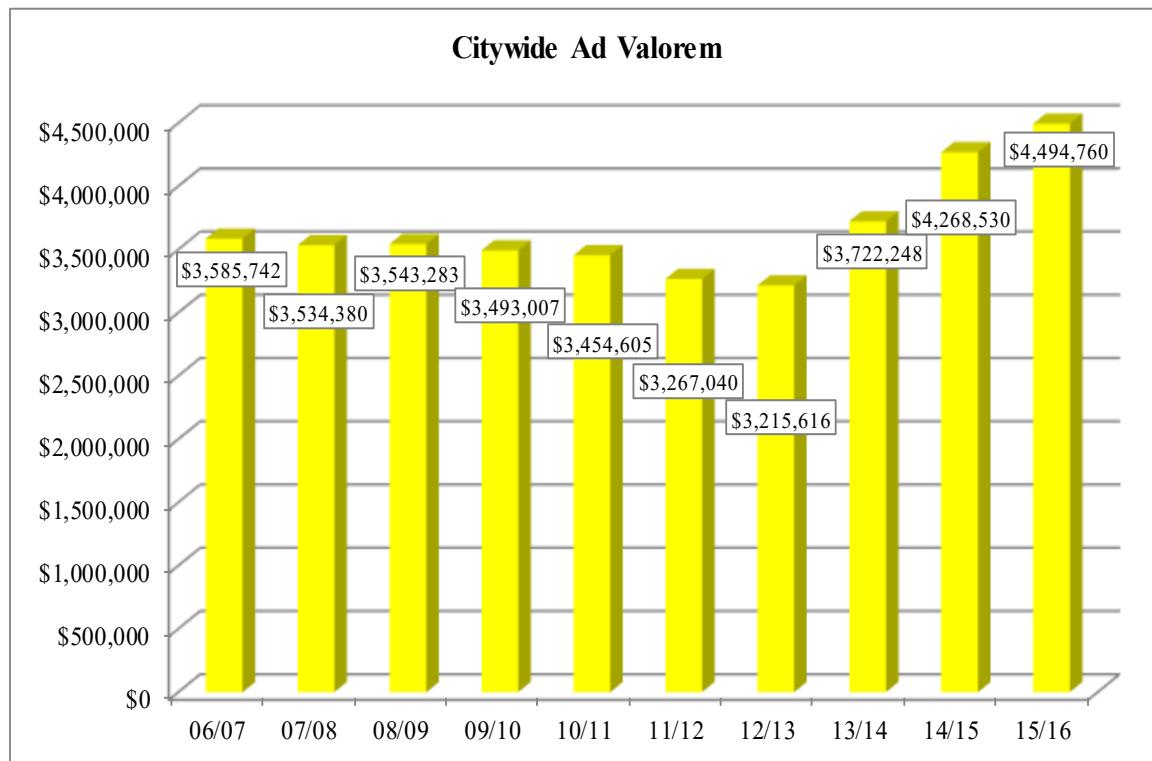
	06/07	07/08	08/09	09/10	10/11	11/12	12/13	13/14	Estimated 14/15	Adopted 15/16
REVENUES										
Ad Valorem*	\$ 3,585,742	\$ 3,534,380	\$ 3,543,283	\$ 3,493,007	\$ 3,454,605	\$ 3,267,040	\$ 3,215,616	\$ 3,722,248	\$ 4,268,530	\$ 4,494,760
Franchise Fees & Other Taxes	3,922,869	5,573,837	5,700,363	5,561,813	5,481,242	5,595,040	5,487,120	5,768,807	5,827,370	5,943,700
Permits, Fees, Special Assessments	334,405	697,144	549,818	281,193	828,197	872,253	1,644,910	1,570,701	1,522,510	1,540,620
Intergovernmental	5,611,952	3,469,731	2,951,999	3,015,277	3,129,659	4,009,836	3,448,510	3,221,633	3,077,110	3,674,960
Charges For Services	9,846,070	10,195,149	11,398,661	11,986,398	11,954,476	11,613,411	11,947,190	11,702,717	11,297,300	11,722,760
Fines & Forfeitures	95,895	189,258	187,954	93,498	127,865	140,659	99,600	31,911	34,090	35,800
Indirect Allocation	1,530,986	1,803,959	2,027,904	1,591,710	1,551,760	1,504,630	1,439,810	1,439,810	1,502,220	1,591,610
Miscellaneous	1,052,930	2,267,689	1,628,410	1,136,291	1,313,173	704,475	768,130	856,041	1,505,990	838,660
Debt Proceeds	762,300	1,496,287	1,756,679	-	-	2,775,000	-	-	-	-
SUBTOTAL	26,743,149	29,227,434	29,745,071	27,159,187	27,840,977	30,482,344	28,050,886	28,313,868	29,035,120	29,842,870
Interfund Transfers	1,319,220	3,020,454	3,131,262	2,329,933	1,482,711	2,791,025	2,360,340	3,066,230	5,111,590	1,334,760
TOTAL REVENUES	\$ 28,062,369	\$ 32,247,888	\$ 32,876,333	\$ 29,489,120	\$ 29,323,688	\$ 33,273,369	\$ 30,411,226	\$ 31,380,098	\$ 34,146,710	\$ 31,177,630
EXPENDITURES										
General Government	\$ 4,158,365	\$ 4,673,754	\$ 4,568,427	\$ 4,434,527	\$ 4,746,484	\$ 4,470,621	\$ 4,501,670	3,930,556	4,045,740	4,453,060
Public Safety	4,664,614	5,724,299	5,442,030	5,078,706	5,213,623	5,319,800	6,177,200	5,654,464	5,721,750	5,446,305
Physical Environment	11,463,166	9,424,481	8,841,927	9,275,941	8,577,955	7,085,829	11,275,310	8,229,118	11,291,520	14,175,630
Transportation	2,886,711	2,216,328	2,837,257	2,327,320	1,561,671	1,646,885	1,539,200	1,157,639	1,833,500	1,797,420
Culture/Recreation	4,099,674	6,432,556	5,940,314	3,420,695	3,618,104	6,540,873	3,925,070	3,940,768	7,180,600	5,873,650
Debt Service	393,579	496,388	657,688	920,501	934,932	915,066	1,588,360	1,125,762	1,627,230	1,627,280
Non-Operating	1,114,031	2,068,196	2,053,763	1,506,017	1,282,167	2,535,165	2,601,710	3,032,445	3,068,740	3,197,420
SUBTOTAL	28,780,140	31,036,002	30,341,406	26,963,707	25,934,936	28,514,239	31,608,520	27,070,752	34,769,080	36,570,765
Interfund Transfers	1,319,220	3,020,454	4,583,934	2,329,933	1,482,711	2,837,751	2,360,340	3,066,230	5,111,590	1,334,760
TOTAL EXPENDITURES	\$ 30,099,360	\$ 34,056,456	\$ 34,925,340	\$ 29,293,640	\$ 27,417,647	\$ 31,351,990	\$ 33,968,860	\$ 30,136,982	\$ 39,880,670	\$ 37,905,525

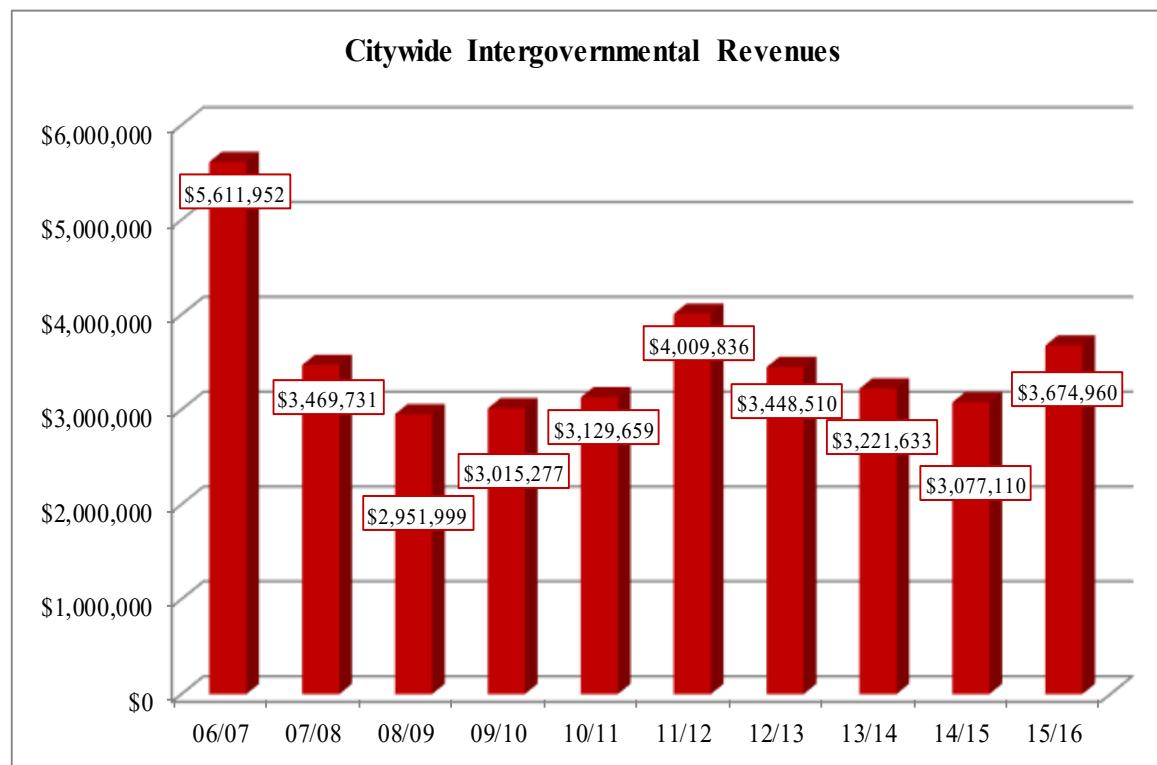
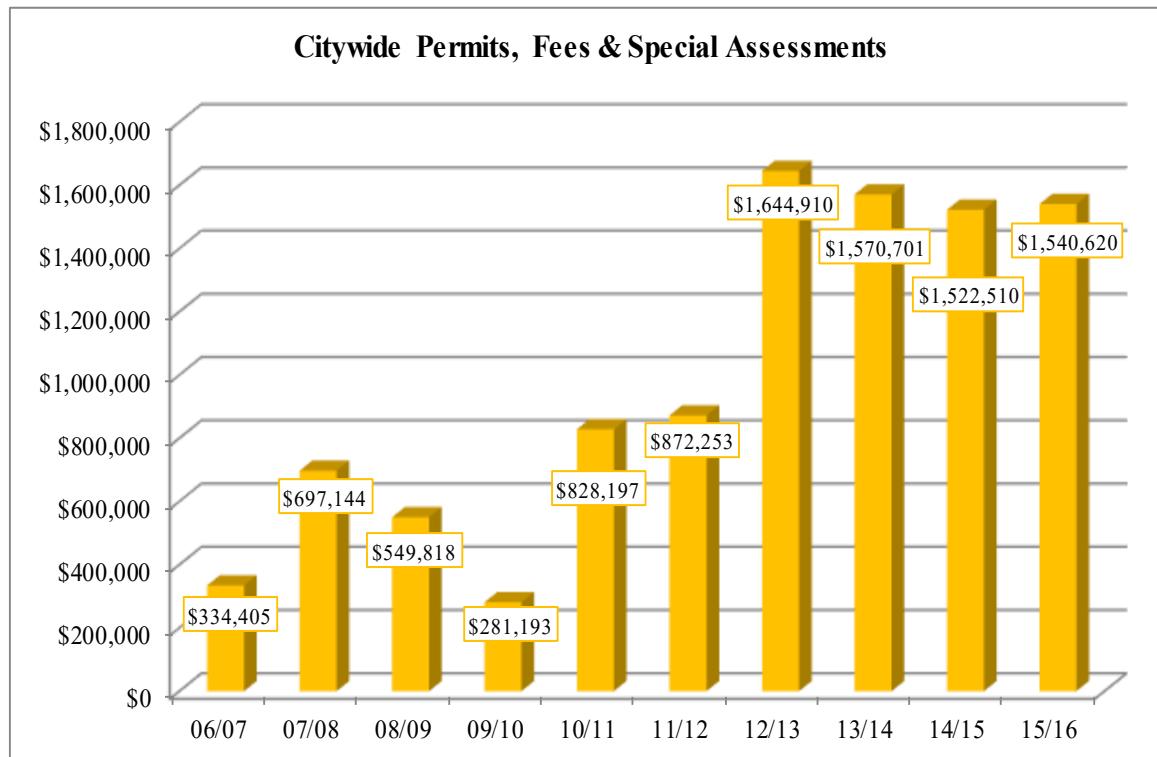
*Includes Pinellas County Contribution

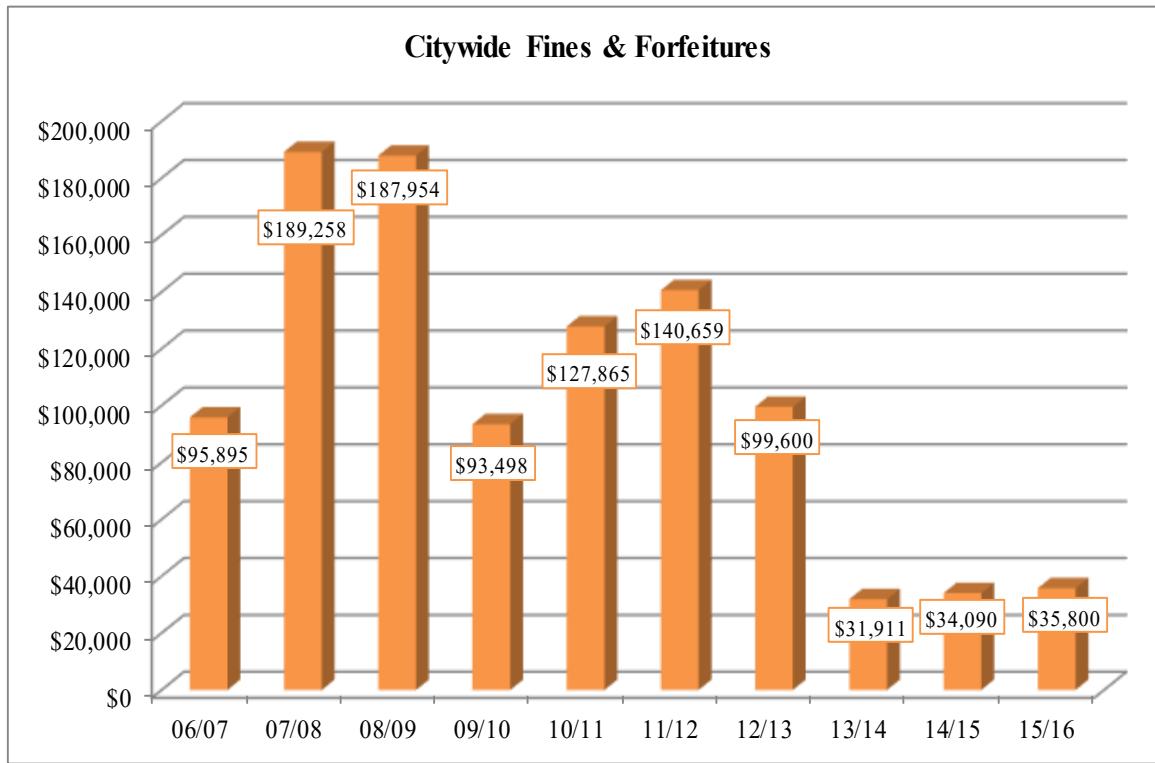
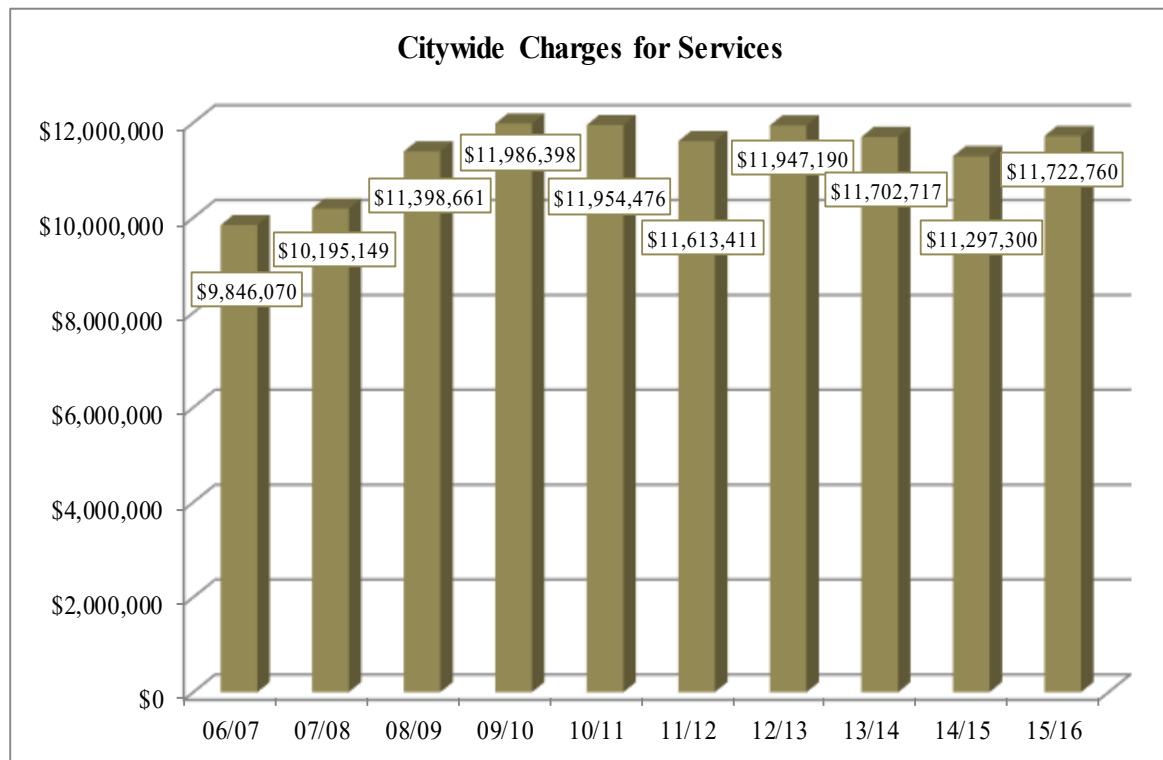
CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET



CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET



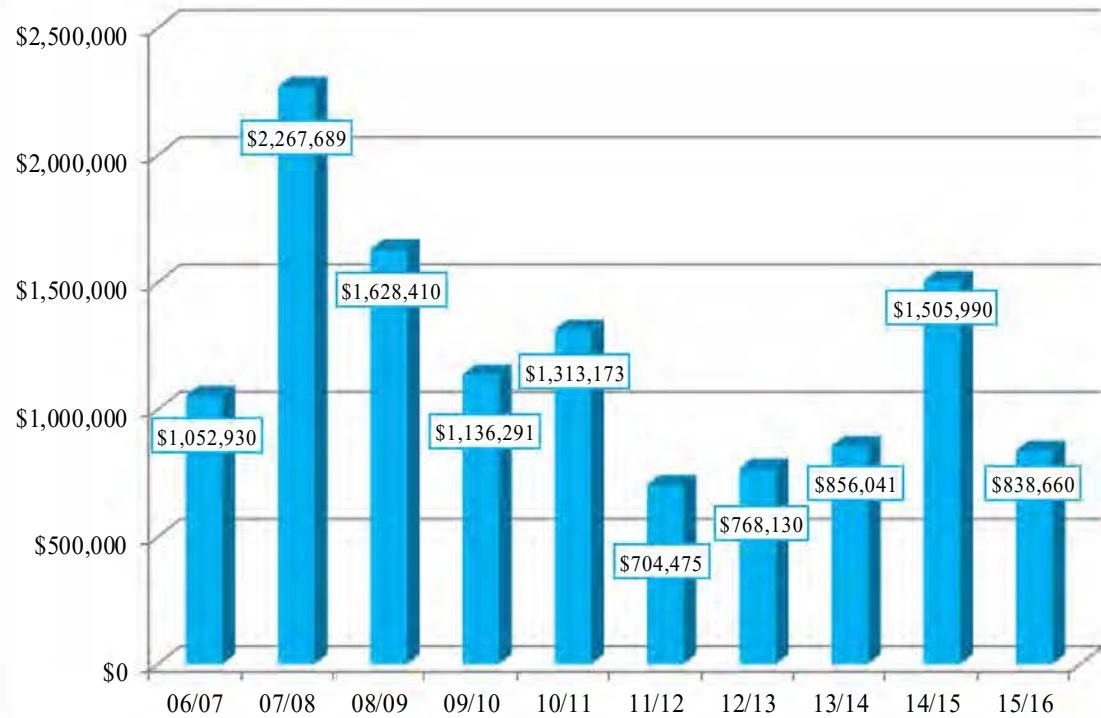




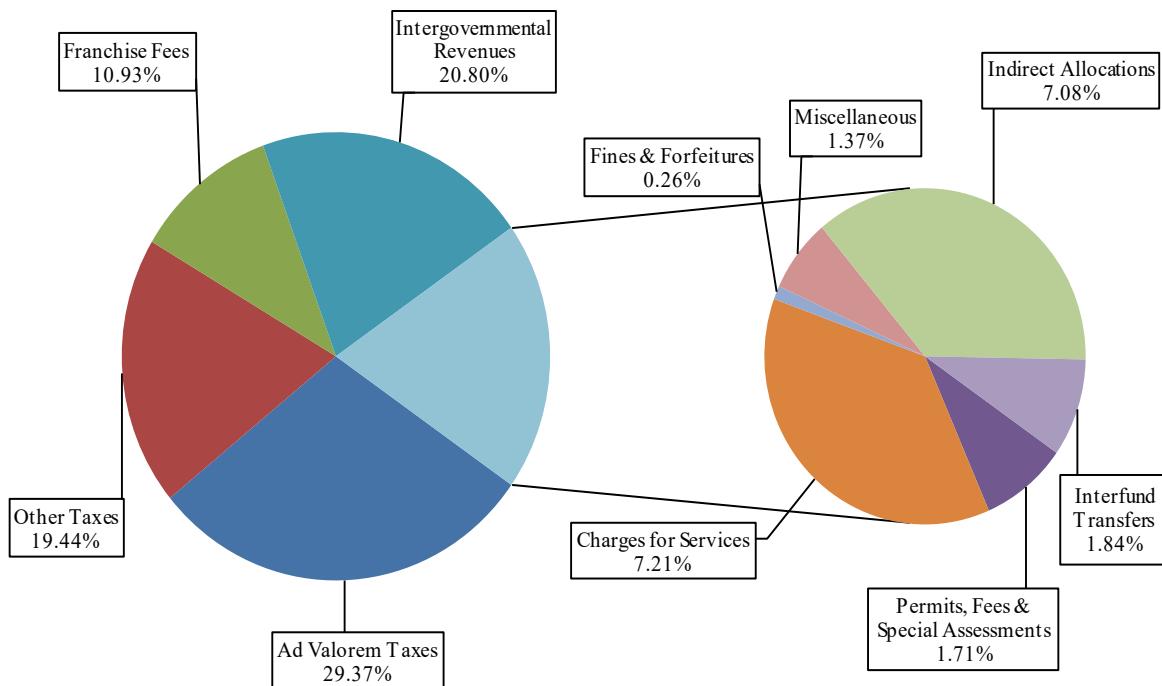
Citywide Indirect Allocation



Citywide Miscellaneous



GENERAL FUND REVENUES BY SOURCE



	Adopted Budget 2015-16	%
Ad Valorem Taxes	\$ 4,113,200	29.37%
Other Taxes	2,721,650	19.44%
Franchise Fees	1,530,170	10.93%
Permits, Fees & Special Assessments	238,900	1.71%
Intergovernmental Revenues	2,912,870	20.80%
Charges for Services	1,009,630	7.21%
Fines & Forfeitures	35,800	0.26%
Miscellaneous	192,190	1.37%
Indirect Allocations	991,840	7.08%
Interfund Transfers	257,000	1.84%
GENERAL FUND REVENUES	\$ 14,003,250	100.00%

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

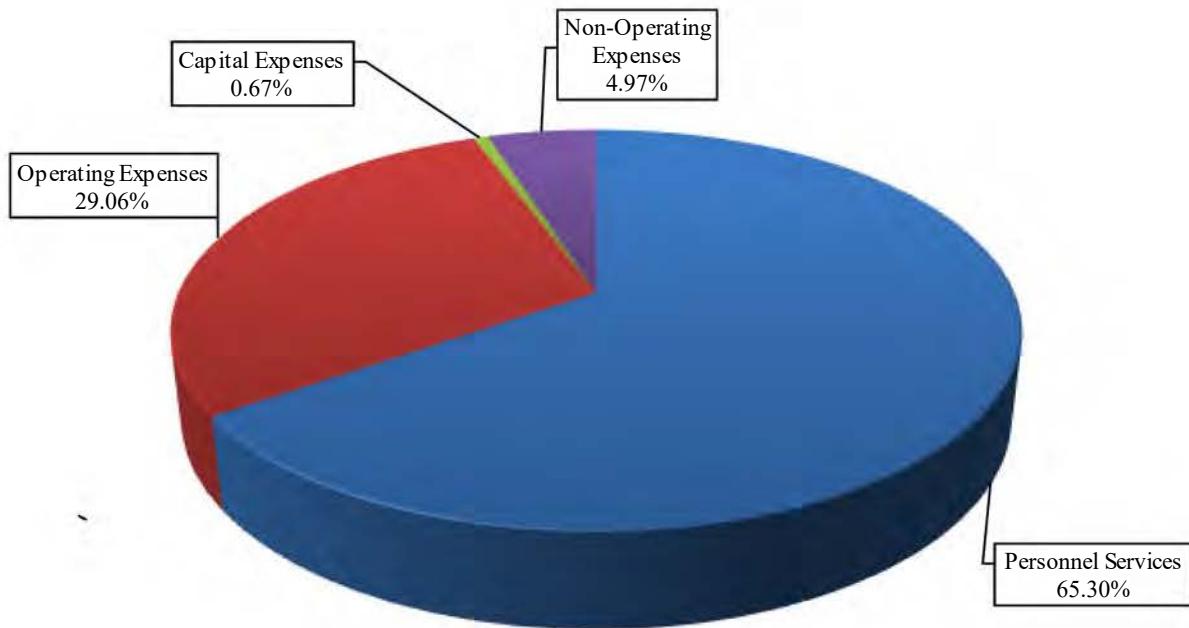
GENERAL FUND REVENUES BY SOURCE
FISCAL YEAR COMPARISON

	Estimated Actual 2014-15	Adopted Budget 2015-16	FY 2015-16 Over (Under) FY 2014-15 Estimated	% Change FY 2015-16 Over (Under) FY 2014-15 Estimate
Ad Valorem Taxes	\$ 3,931,280	\$ 4,113,200	\$ 181,920	4.63%
Other Taxes	2,722,710	2,721,650	(1,060)	-0.04%
Franchise Fees	1,491,630	1,530,170	38,540	2.58%
Permits, Fees & Special Assessments	224,290	238,900	14,610	6.51%
Intergovernmental Revenues	2,775,700	2,912,870	137,170	4.94%
Charges for Services	953,650	1,009,630	55,980	5.87%
Fines & Forfeitures	34,090	35,800	1,710	5.02%
Miscellaneous	190,480	192,190	1,710	0.90%
Indirect Allocations	892,960	991,840	98,880	11.07%
GENERAL FUND REVENUES	13,216,790	13,746,250	529,460	4.01%
Interfund Transfers	30,150	257,000	226,850	752.40%
TOTAL REVENUES & TRANSFERS	13,246,940	14,003,250	756,310	5.71%
Fund Balance Carryforward	8,787,870	7,528,970	(1,258,900)	-14.33%
TOTAL REVENUES/TRANSFERS/FUND BALANCE	\$ 22,034,810	\$ 21,532,220	\$ (502,590)	-2.28%

GENERAL FUND EXPENDITURES BY TYPE
FISCAL YEAR COMPARISON

	Estimated Actual 2014-15	Adopted Budget 2015-16	FY 2015-16 Over (Under) FY 2014-15 Estimated	% Change FY 2015-16 Over (Under) FY 2014-15 Estimate
General Government	\$ 2,204,610	\$ 2,332,740	\$ 128,130	5.81%
Public Safety	5,212,370	5,383,430	171,060	3.28%
Physical Environment	400,780	420,650	19,870	4.96%
Transportation	724,700	756,960	32,260	4.45%
Culture and Recreation	4,064,920	4,420,720	355,800	8.75%
Non-Operating Expenses	290,810	328,590	37,780	12.99%
GENERAL FUND EXPENDITURES	12,898,190	13,643,090	744,900	5.78%
Interfund Transfers	1,607,650	7,650	(1,600,000)	-
TOTAL EXPENDITURES & TRANSFERS	14,505,840	13,650,740	(855,100)	-5.89%
Fund Balance	7,528,970	7,881,480	352,510	4.68%
TOTAL EXPENDITURES/TRANSFERS/FUND BALANCE	\$ 22,034,810	\$ 21,532,220	\$ (502,590)	-2.28%

**GENERAL FUND
EXPENDITURES BY OBJECT**



	Adopted Budget 2015-16	%
Personnel Services	\$ 8,914,340	65.30%
Operating Expenses	3,966,620	29.06%
Capital Expenses	91,360	0.67%
Non-Operating Expenses	678,420	4.97%
Total Expenditures	13,650,740	100.00%
Fund Balance	7,881,480	
Total Expenditures & Reserves	<u>\$ 21,532,220</u>	

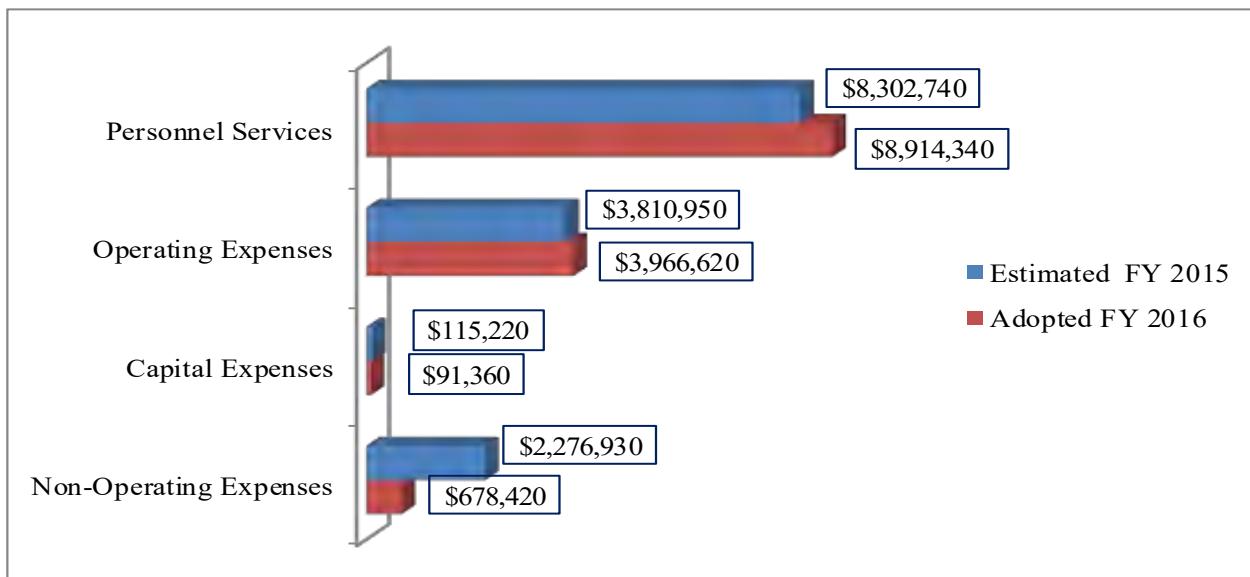
CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

GENERAL FUND EXPENDITURES BY DEPT & OBJECT

Department	Personnel Services	Operating Expenses	Capital	Non-Operating	Total Expenses	As a % of Total GF Expenditures
City Commission	\$ 28,410	\$ 47,000	\$ -	\$ 80,000	\$ 155,410	1.14%
City Manager	188,620	4,360	-	-	192,980	1.41%
City Clerk	98,540	55,040	-	-	153,580	1.13%
Human Resources	137,340	42,840	-	-	180,180	1.32%
Finance	234,520	11,580	-	-	246,100	1.80%
Planning	268,510	22,630	-	-	291,140	2.13%
City Attorney	-	137,380	-	-	137,380	1.01%
Elections	-	1,550	-	-	1,550	0.01%
General Government	49,920	287,860	-	-	337,780	2.47%
Law Enforcement	-	1,260,400	-	-	1,260,400	9.23%
Fire	3,313,110	347,870	-	63,030	3,724,010	27.28%
Building	373,730	25,290	-	-	399,020	2.92%
Engineering	400,750	19,900	-	-	420,650	3.08%
Streets	602,910	154,050	-	-	756,960	5.55%
Fleet Maintenance	203,260	56,350	-	-	259,610	1.90%
Building Maintenance	338,200	38,830	-	-	377,030	2.76%
Main St.	-	158,800	-	-	158,800	1.16%
Library	827,510	263,090	87,500	199,150	1,377,250	10.09%
Recreation	1,215,860	597,000	3,860	-	1,816,720	13.31%
Parks	633,150	434,800	-	-	1,067,950	7.82%
Other	-	-	-	336,240	336,240	2.46%
TOTAL EXPENDITURES	\$ 8,914,340	\$ 3,966,620	\$ 91,360	\$ 678,420	\$ 13,650,740	100.00%

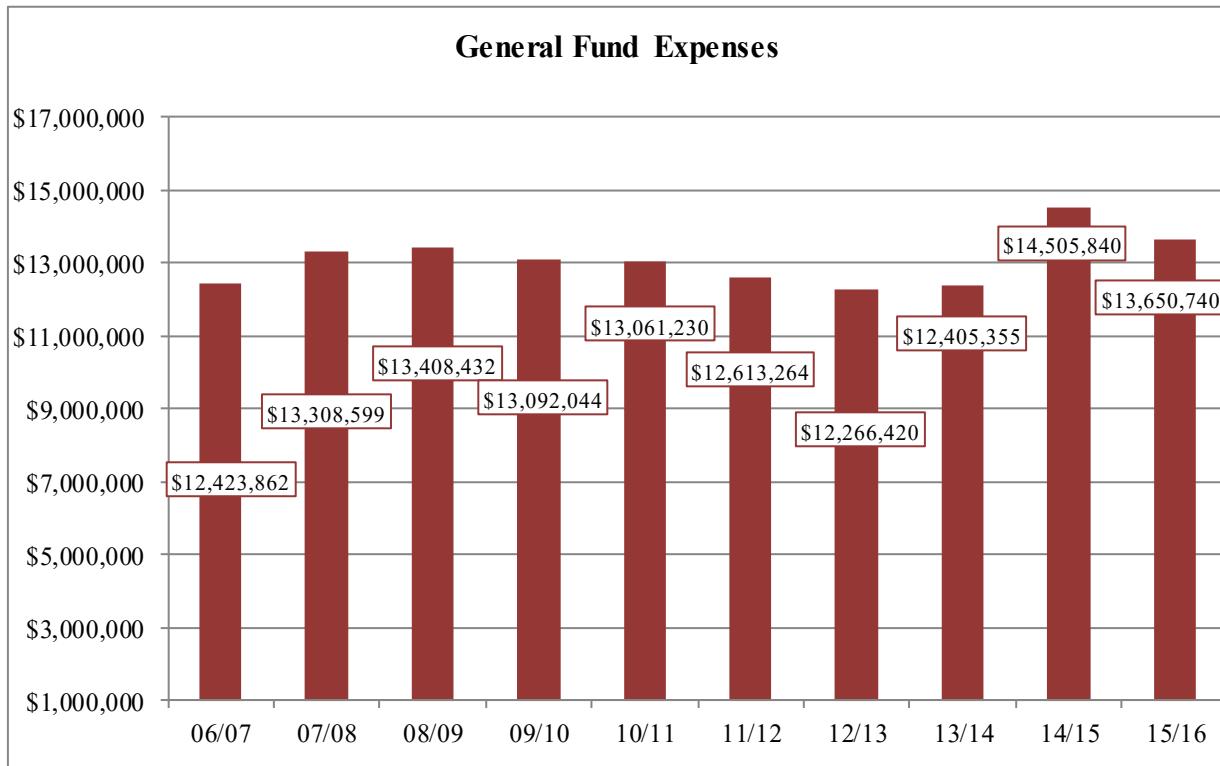
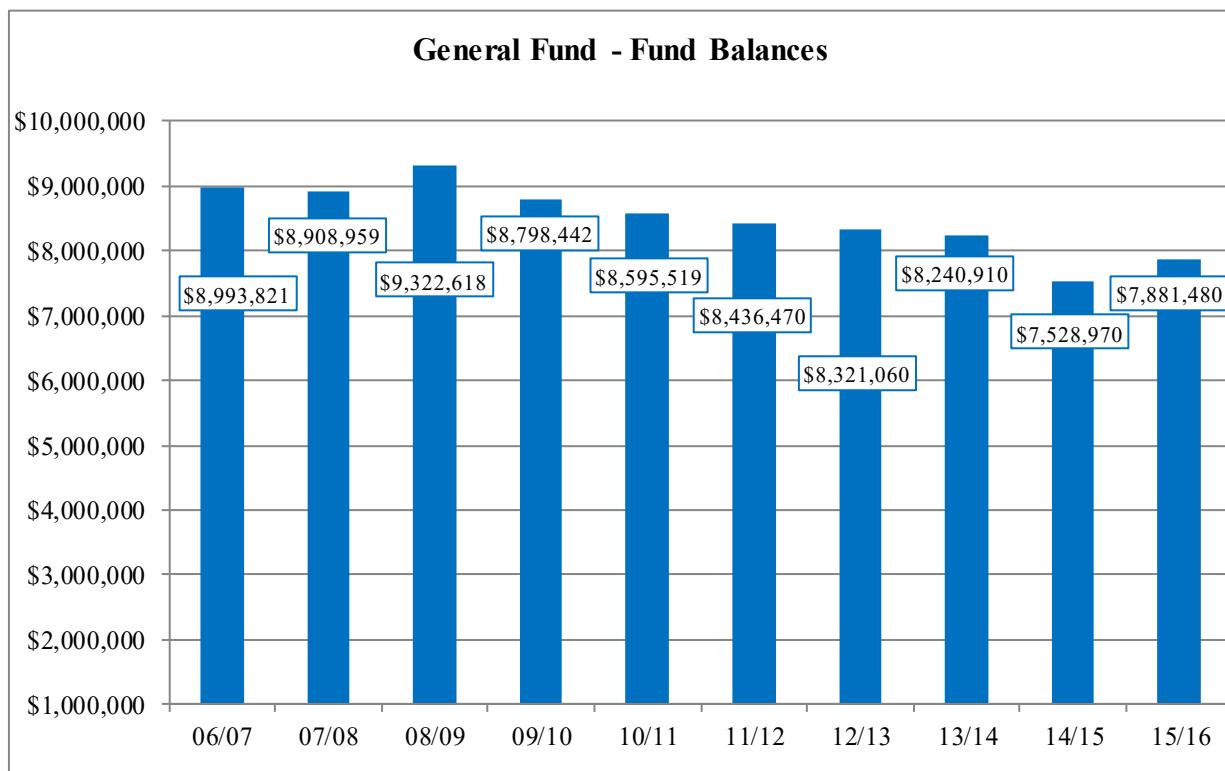
CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

GENERAL FUND EXPENDITURES BY OBJECT FISCAL YEAR COMPARISON

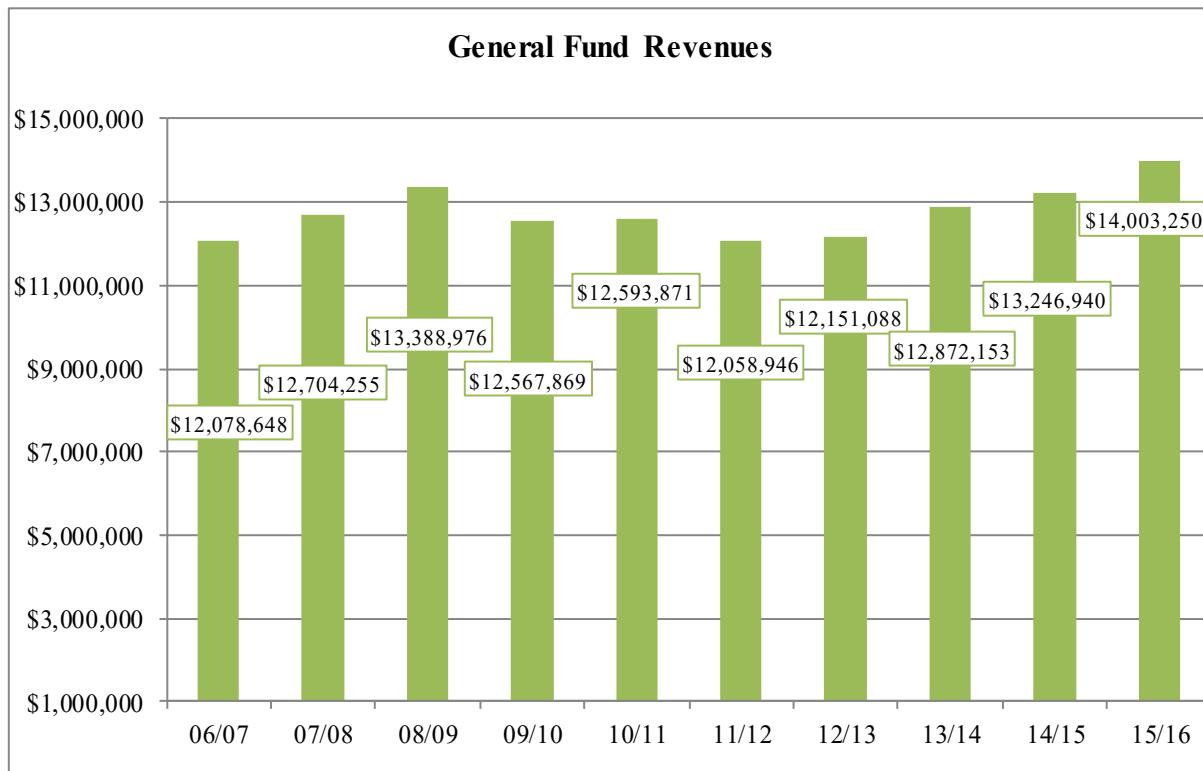


	Estimated Actual 2014-15	Adopted Budget 2015-16	FY 2015-16 Over (Under) FY 2014-15 Estimated	% Change FY 2015-16 Over (Under) FY 2014-15 Estimate
Personnel Services	\$ 8,302,740	\$ 8,914,340	\$ 611,600	7.37%
Operating Expenses	3,810,950	3,966,620	155,670	4.08%
Capital Expenses	115,220	91,360	(23,860)	-20.71%
Non-Operating Expenses	2,276,930	678,420	(1,598,510)	-70.20%
TOTAL EXPENDITURES	\$ 14,505,840	\$ 13,650,740	\$ (855,100)	-5.89%

GENERAL FUND 10 YEAR COMPARISON



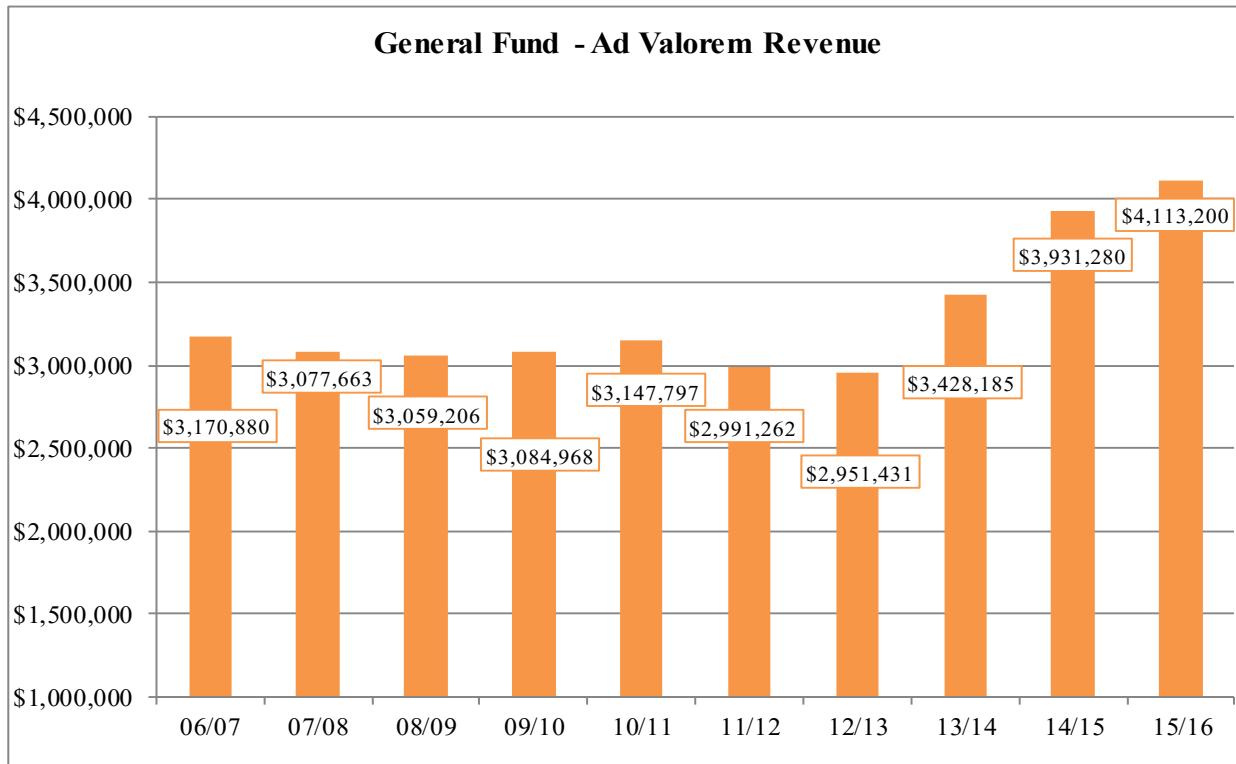
CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET



This space left blank intentionally.

General Fund Major Revenue Sources

The General Fund is the chief operating fund of the City. Most General Fund revenues are derived from property taxes, utility taxes, franchise fees and State shared revenues. The following graphs represent the major revenue sources in the General Fund.

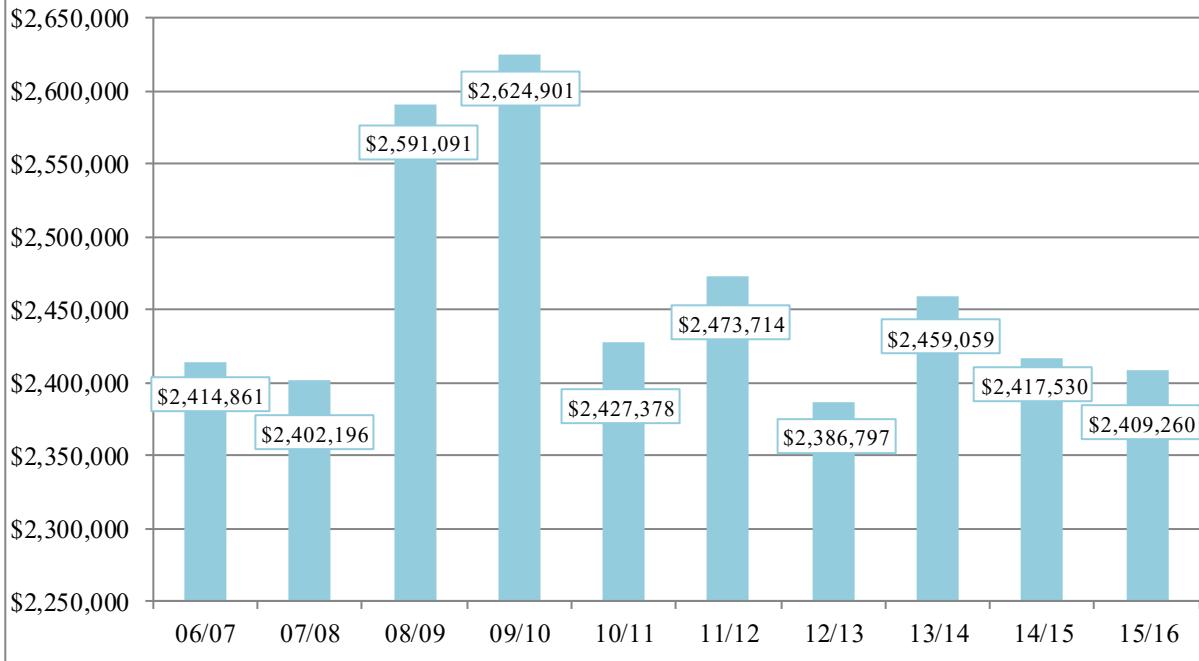


Under Florida Law, the assessment of all properties and the collection of all City property taxes are consolidated in the offices of the Pinellas County Property Appraiser and the Pinellas County Tax Collector. State laws regulating tax assessments are also designed to assure a consistent property valuation method statewide. Florida Statute, Section 200.081, limits ad valorem taxes against real properties and tangible personal property to 10 mills, except for voted levies. The tax levy of the City is established by the City Commission prior to October 1 of each year. The Pinellas County Property Appraiser incorporates the millage into the total tax levy, which includes the tax requirements of the municipalities, independent districts, and the Pinellas County School Board.

For fiscal year 2015, the City's gross taxable value of \$1,069,611,230 increased \$49,902,813, or 4.89% from the prior year's final gross taxable value. The proposed millage rate of 4.0479 mills per \$1,000 assessed property value will generate \$4,113,200 in ad valorem revenue. This is an increase of \$181,920 or 4.63% over fiscal year 2015. The proposed millage is unchanged from the previous year. Ad valorem revenue is assumed to be 95 percent of taxes levied.

Ad valorem revenue represents approximately 29.33% of total General Fund revenues.

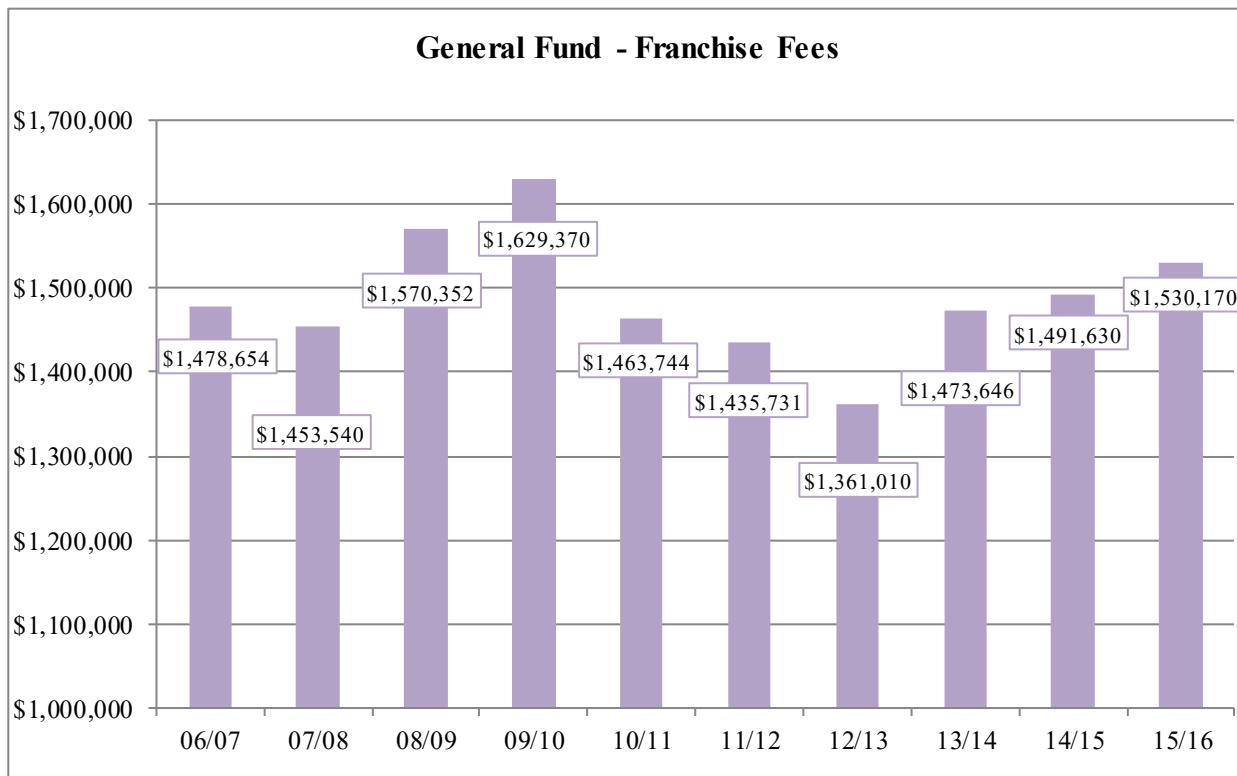
General Fund - Utility Taxes and Communications Services Tax



Utility tax revenues are derived from taxes levied on the purchase of electricity, fuel oil, natural gas and propane gas within City limits. Per Florida Statute, Section 166.231, the utility tax on electricity, natural gas and liquid propane is limited to 10% of gross receipts. Fuel oil purchases are taxed at 4 cents per gallon. Collections from these utility taxes are estimated at \$1,587,680 for fiscal year 2016. These estimates are based on known or approved rate adjustments by the public utility companies. In addition, these revenues are estimated based on prior and current year revenues received by the City.

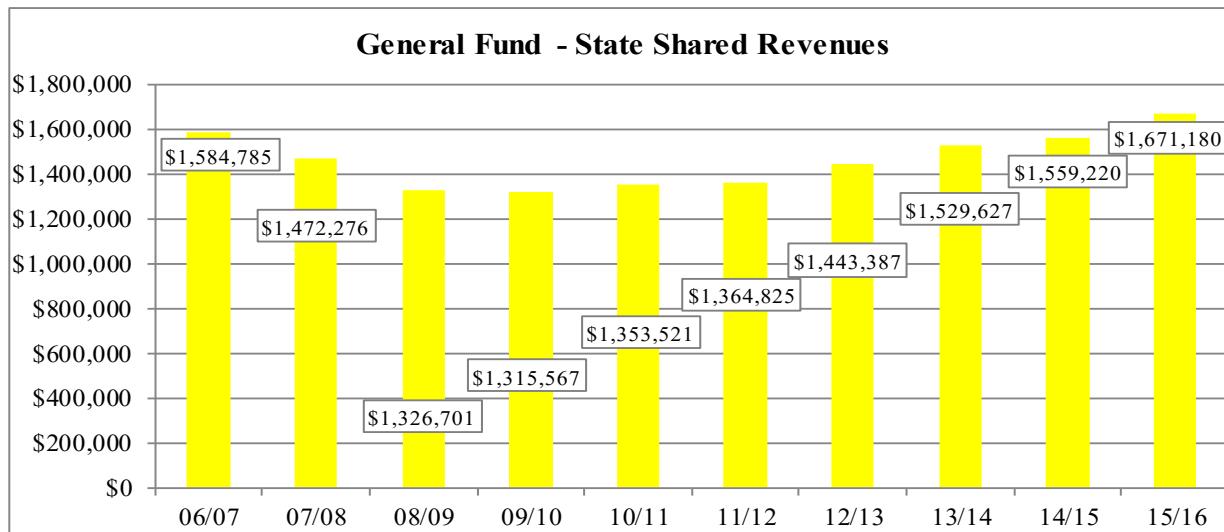
Utility taxes also include Telecommunications tax. The Communications Services Tax was enacted to restructure taxes on telecommunications, cable, direct-to-home satellite and related services that existed prior to October 1, 2001. The tax is imposed on retail sales of communication services at a rate of 6.52%. The Florida Legislature and Governor lowered the tax in the 2015 session by 1.73%, to 4.79%, although local government revenues are intended to remain at current levels. Revenue estimates are based on expected growth, historical trends and estimates provided by the Florida Department of Revenue. Collections from Communication Service Taxes are estimated at \$821,580 for fiscal year 2016.

Utility tax and telecommunications tax revenues represent approximately 17.18% of total General Fund revenues.



The City collects a franchise fee of 6% of gross receipts levied on a business in exchange for the purpose of operating a franchise for an electric power plant (Duke Energy) or a gas system (Clearwater Gas). Collections from electric franchise fees and gas franchise fees are estimated at \$1,446,140 and \$84,030, respectively, for fiscal year 2016. These estimates are based on known or approved rate adjustments by the public utility companies. In addition, these revenues are estimated based on prior and current year revenues received by the City.

Franchise fee revenues represent approximately 10.91% of total General Fund revenues.



The City receives revenues from the State of Florida from the following sources: Municipal Revenue Sharing; Mobile Home License Tax; Alcoholic Beverage License Tax; Half-Cent Sales Tax and Firefighters' Supplemental Compensation Insurance. The State determines the distribution to the local governments based upon tax collections, population and local ability to raise revenue.

Municipal Revenue Sharing - The Florida Revenue Sharing Act of 1972 was a major attempt by the Legislature to ensure a minimum level of revenue parity across units of local government. Provisions in the enacting legislation created the Revenue Sharing Trust Fund for Municipalities. The program is funded with revenues received from the sales and use tax collections, state alternative fuel user decal fee collections and net collections from the one-cent municipal fuel tax. Per Florida Statute, Section 218.245, an allocation formula serves as the basis for the distribution of these revenues to each municipality that meets strict eligibility requirements. Per Florida Statute, Section 206.605, municipalities are required to expend the portion of funds derived from the One-Cent Municipal Fuel Tax for transportation-related expenditures.

Mobile Home License Tax - The State levies a mobile home license tax ranging from \$20 to \$80 per single wide unit, based on the length of the mobile home, and is collected in lieu of ad valorem taxes. Per Florida Statute, Section 320.081, the first \$1.50 of each license is paid to the State General Fund, with the remainder divided equally between the County School Board and the City.

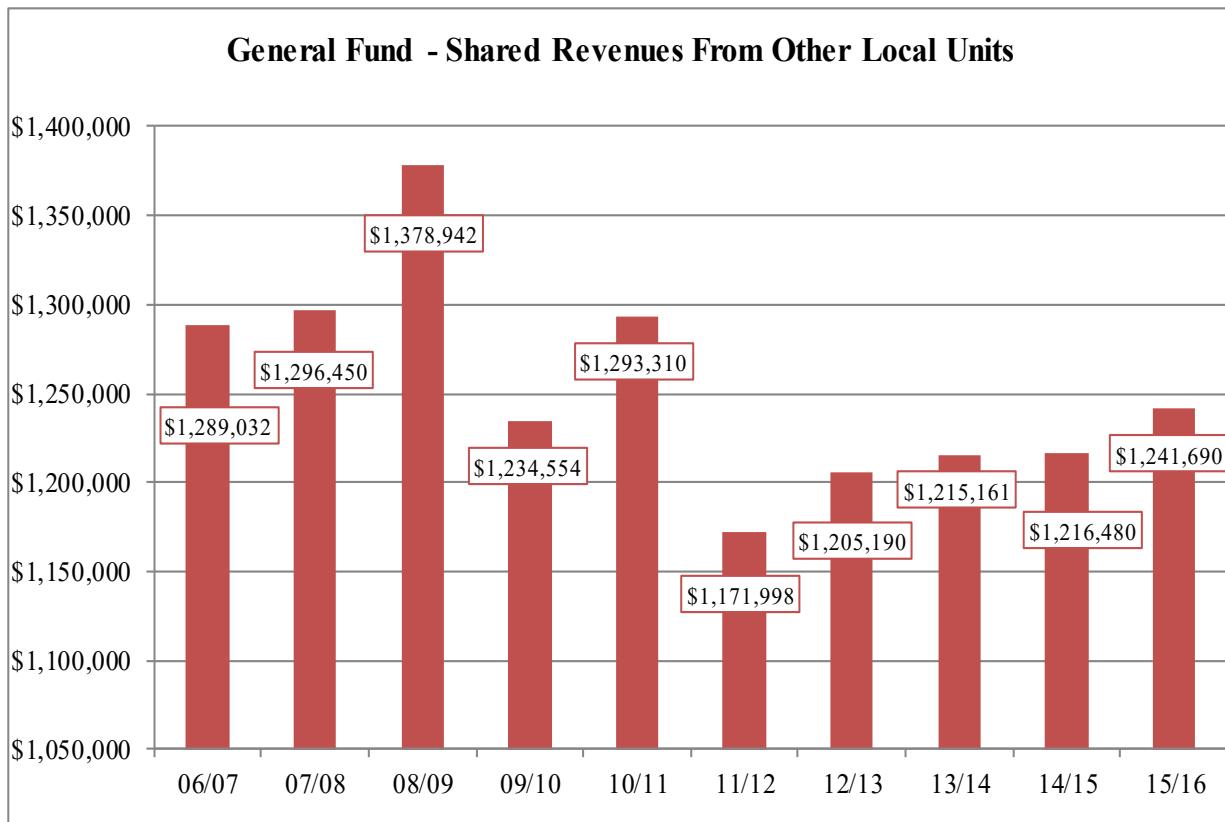
Alcoholic Beverage License Tax - A portion of the annual state license tax levied on manufacturers, distributors, vendors, brokers, sales agents and importers of alcoholic beverages and collected within a county or municipality is shared with those local governments. Per Florida Statute, Section 561.342, 38% of the eligible taxes collected within an incorporated municipality shall be returned to the appropriate municipal officer.

Local Government Half-Cent Sales Tax - The Local Government Half-Cent Sales Tax Program returns to cities and counties 9.88% of sales tax proceeds remitted to the State of Florida from the Local Government Half-Cent Sales Tax Clearing Trust Fund. Per Florida Statute, Section 218.62, the proportion for each municipal government is computed by dividing the population of that municipality by the sum of the total county population plus two-thirds of the unincorporated area population.

Firefighters' Supplemental Compensation Insurance - The Firefighters' Supplemental Compensation Program was established for firefighters who complete certain fire-related educational programs. Per Florida Statute, Section 633.382, any municipality employing firefighters shall be paid supplemental compensation based on the following criteria: 1) \$50 shall be paid monthly to each firefighter who receives an associate degree from a college, which degree is applicable to fire department duties, and 2) \$100 shall be paid monthly to each firefighter who receives a bachelor's degree, applicable to fire department duties, from an accredited college or university.

Revenue estimates are based on historical trends and expected growth. Collections from State Shared Revenues for fiscal year 2016 are estimated at \$1,671,180. This amount represents \$540,750 for State Revenue Sharing; \$15,790 for Mobile Home Licenses Tax; \$12,740 for Alcoholic Beverage License Tax; \$1,080,610 for Half-Cent Sales Tax; \$13,130 for Motor Fuel Tax rebate; and \$8,160 for Firefighters' Supplemental Compensation Insurance.

State shared revenues represent approximately 11.92% of total General Fund revenues.



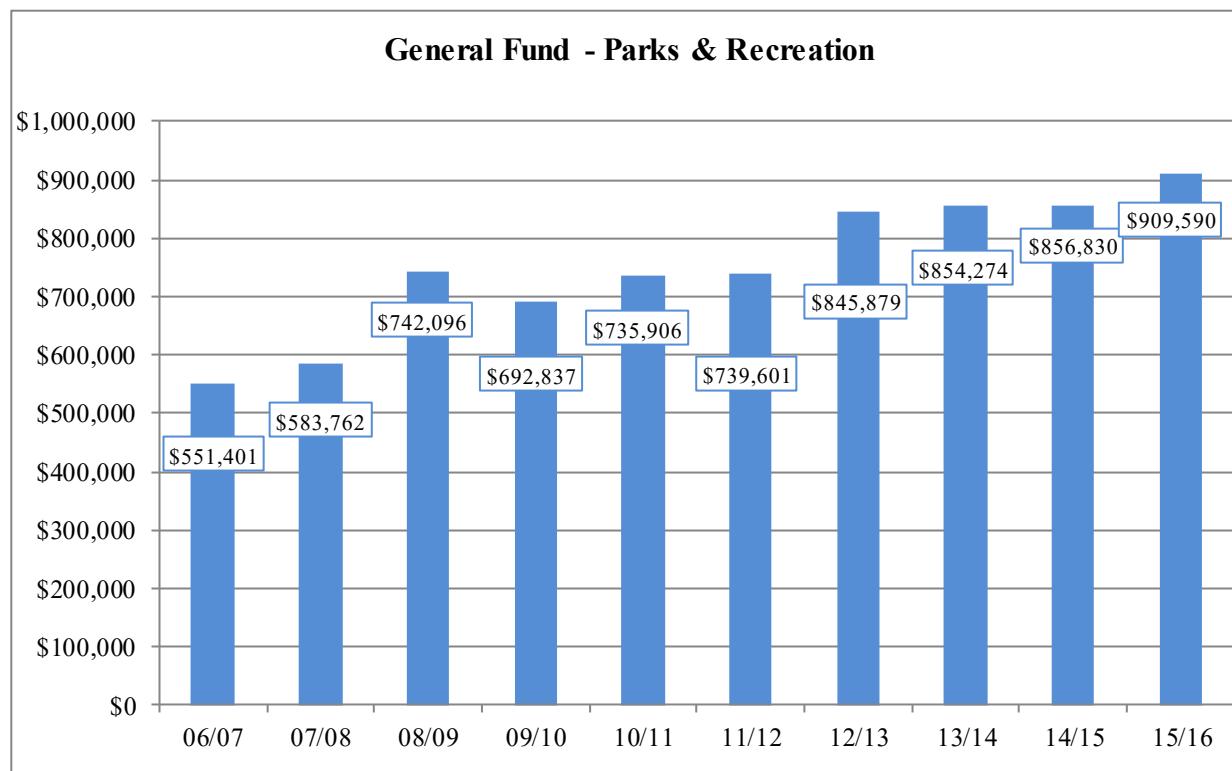
The City receives revenues from Pinellas County based on interlocal agreements and state law requirements for Emergency Medical Services, Fire Services and Library Services. Collections from the County for these services are estimated to be \$1,241,690 for fiscal year 2016.

Emergency Medical Services (EMS) Tax - The County levies a special County-wide EMS property tax. The City then provides Advanced Life Support (ALS) under contract with the Pinellas Emergency Medical Services Authority. For fiscal year 2016, the City expects to receive \$873,750 from Pinellas County for this service.

Safety Harbor Fire District Tax - The City provides fire protection services within a fire district established by Pinellas County. Within the unincorporated portion of the fire district, the County levies a fire district property tax, the proceeds from which are remitted to the City in return for the provision of fire services. Currently, the Fire District Tax provides approximately 5.64% of the portion of the Fire Department budget not supported by EMS funding. For fiscal year 2016, the City expects to receive \$188,100 from Pinellas County for this service.

Library Cooperative Tax - The City is a member of the Pinellas Public Library Cooperative (PPLC), which provides the City a portion of County ad valorem taxes. Municipal libraries provide services free of charge to residents of the unincorporated County and participating municipalities in return for this funding. The ability of the Cooperative to fund core services enhances the quality of library services County-wide and allows libraries to leverage their local dollars to their best possible use. For fiscal year 2016, the City expects to receive \$179,840 from the PPLC.

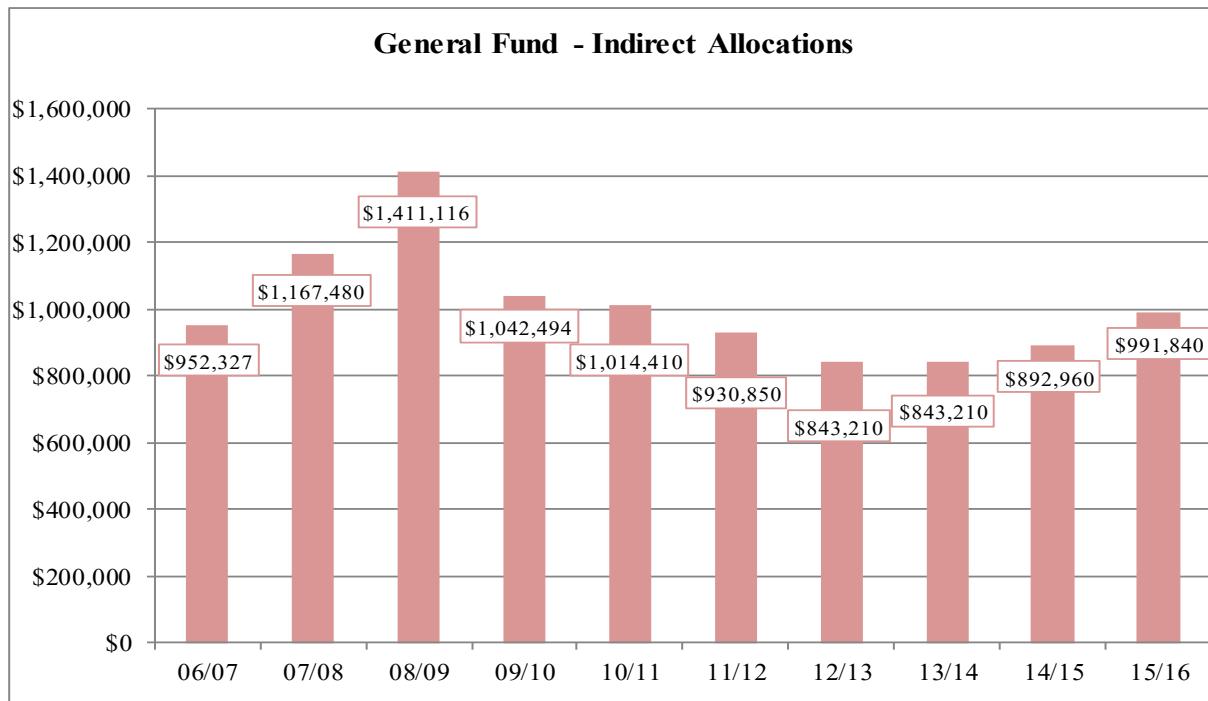
Shared revenues from other local units represent approximately 8.85% of total General Fund revenues.



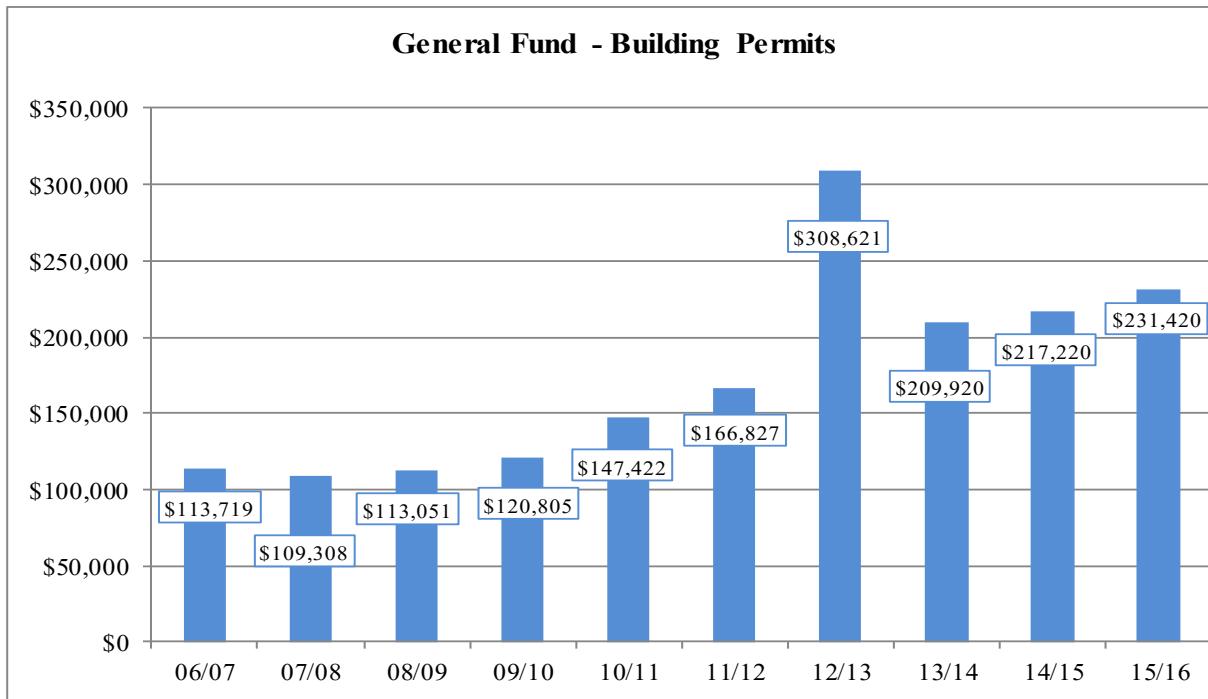
The City Commission grants recreation fee authority to the Leisure Services Department to maintain and improve the quality of residents' amenities and services. The collection of recreation fees directly supports the General Fund. Fees for classes, programs and events vary due to specialized services offered; for example, gymnastics class, dance lessons, karate lessons, yoga lessons, etc. Instructional, educational and recreational activities are conducted throughout the year through various venues (recreation centers, parks, etc.). A large recreation revenue generator is the licensed after-school programs and full-day summer camps. The City Commission directs Leisure Services staff to conduct city-wide special events throughout the year and emphasizes the inclusion of Safety Harbor non-profit organizations, which benefit from the events.

Revenue estimates are based on historical trends and expected participation growth. For fiscal year 2016, Culture and Recreation revenues (Parks, Recreation and Library) are estimated at \$924,590.

Culture and Recreation revenues represent approximately 6.70% of total General Fund revenues.



Indirect allocations include various reimbursements to the General Fund from the City's Enterprise and Special Revenue Funds. Administrative reimbursements are distributed for General Fund administrative support departments such as based on the department's annual budget



The Building Division issues permits to insure that the city's building codes and safety regulations are adhered to. Inspections are conducted for building, electrical, plumbing, mechanical and other applicable codes, including the new tree ordinance.

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET





CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

GENERAL FUND REVENUE SUMMARY

	GENERAL FUND REVENUE SUMMARY					
	Actual		Adopted		Estimated	
	2012-13	2013-14	Budget	Budget	Year End	Adopted
Ad Valorem Taxes	\$ 2,951,352	\$ 3,428,185	\$ 3,931,280	\$ 3,931,280	\$ 3,931,280	\$ 4,113,200
Other Taxes	138,063	147,781	140,000	140,000	155,000	160,000
Utility Taxes	2,386,797	2,459,059	2,358,500	2,358,500	2,417,530	2,409,260
Local Business Tax	150,074	135,802	151,000	151,000	150,180	152,390
Building Permits	308,621	209,920	149,300	149,300	217,220	231,420
Franchise Fees	1,361,010	1,473,646	1,450,000	1,450,000	1,491,630	1,530,170
Other Permits & Fees	2,651	5,224	3,600	3,600	7,070	7,480
Federal Grants	222,028	221,715	8,700	8,700	-	-
State Shared Revenues	1,443,387	1,529,627	1,487,560	1,487,560	1,559,220	1,671,180
Grants from Other Local Units	222,441	217,062	184,640	184,640	184,640	179,840
Shared Revenue from Other Local Units	982,749	998,099	1,024,620	1,024,620	1,031,840	1,061,850
General Government	17,306	14,046	15,050	15,050	11,400	11,530
Public Safety	121,938	69,530	47,600	47,600	71,270	73,050
Physical Environment	190	442	200	200	450	460
Culture & Recreation	859,925	869,738	910,570	904,570	870,530	924,590
Other Charges For Services	(9,146)	-	-	-	-	-
Judgements & Fines	45,377	10,381	11,000	11,000	10,590	10,800
Fines-Library	28,520	27,718	25,000	25,000	23,500	25,000
Fines-Local Ordinance Violation	3,633	(6,188)	-	-	-	-
Interest Earnings	(29,840)	152,635	135,450	135,450	135,450	135,450
Rents & Royalties	20,540	20,540	20,940	20,940	20,940	20,940
Disposition of Fixed Assets	18,632	19,699	1,500	1,500	1,500	1,500
Sales of Surplus Materials & Scrap	4,558	176	1,500	1,500	1,500	1,500
Contributions and Donations from Private Sources	21,305	20,776	500	13,985	13,790	15,500
Other Miscellaneous Revenue	35,688	3,330	1,300	1,300	17,300	17,300
Indirect Allocations	843,210	843,210	892,960	892,960	892,960	991,840
TOTAL REVENUES	12,151,009	12,872,153	12,952,770	12,960,255	13,216,790	13,746,250
Interfund Transfers	-	-	41,850	41,850	30,150	257,000
TOTAL OTHER SOURCES REVENUE	-	-	41,850	41,850	30,150	257,000
TOTAL REVENUE AND OTHER SOURCES	12,151,009	12,872,153	12,994,620	13,002,105	13,246,940	14,003,250
FUND BALANCE CARRYFORWARD	-	-	8,240,910	8,277,377	8,787,870	7,528,970
TOTAL GENERAL FUND REVENUES, TRANSFERS, OTHER SOURCES AND FUND BALANCE CARRYFORWARD	\$ 12,151,009	\$ 12,872,153	\$ 21,235,530	\$ 21,279,482	\$ 22,034,810	\$ 21,532,220

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

GENERAL FUND EXPENDITURES

	Actual 2012-13	Actual 2013-14	Adopted Budget 2014-15	Adjusted Budget 2014-15	Estimated Year End 2014-15	Adopted Budget 2015-16
City Commission	\$ 136,893	\$ 145,791	\$ 127,400	\$ 154,400	\$ 154,400	\$ 155,410
City Manager	278,026	178,372	181,400	179,830	177,330	192,980
City Clerk	129,168	131,291	152,470	151,730	132,580	153,580
Human Resources	166,117	211,074	168,900	167,366	175,650	180,180
Finance	235,826	232,843	238,480	234,926	235,900	246,100
Planning	270,716	244,686	275,660	299,814	277,840	291,140
City Attorney	98,491	121,973	114,600	128,200	128,380	137,380
Elections	3,002	7,937	23,650	23,650	23,420	1,550
General Government	262,281	270,056	312,050	334,608	303,340	337,780
Law Enforcement	1,221,973	1,177,579	1,211,300	1,211,300	1,211,300	1,260,400
Fire	3,672,859	3,720,896	3,698,560	3,667,190	3,625,400	3,724,010
Building	288,643	302,451	314,330	385,741	375,670	399,020
Engineering	388,382	371,651	399,620	402,135	400,780	420,650
Streets	697,550	679,091	764,080	755,972	724,700	756,960
Fleet Maintenance	233,847	237,885	250,210	247,057	247,040	259,610
Building Maintenance	365,430	371,985	356,790	352,480	348,730	377,030
Main St.	160,420	142,777	200,270	200,270	128,750	158,800
Library	1,183,309	1,225,467	1,288,030	1,295,641	1,313,570	1,377,250
Recreation	1,390,973	1,516,479	1,635,780	1,630,102	1,637,840	1,816,720
Parks	784,425	809,381	1,008,630	998,610	984,760	1,067,950
Non-Operating	298,040	298,040	290,810	290,810	290,810	328,590
TOTAL EXPENDITURES	12,266,371	12,397,705	13,013,020	13,111,832	12,898,190	13,643,090
Interfund Transfers	-	7,650	1,607,650	1,607,650	1,607,650	7,650
TOTAL EXPENDITURES AND TRANSFERS	12,266,371	12,405,355	14,620,670	14,719,482	14,505,840	13,650,740
FUND BALANCE	-	-	6,614,860	6,560,000	7,528,970	7,881,480
TOTAL GENERAL FUND EXPENDITURES, TRANSFERS AND FUND BALANCE	\$ 12,266,371	\$ 12,405,355	\$ 21,235,530	\$ 21,279,482	\$ 22,034,810	\$ 21,532,220

SUMMARY (excluding interfund transfers)

TOTAL REVENUES	\$ 12,151,009	\$ 12,872,953	\$ 12,952,770	\$ 12,960,255	\$ 13,216,790	\$ 13,746,250
TOTAL EXPENDITURES	12,266,371	12,397,705	13,013,020	13,111,832	12,898,190	13,643,090
APPROPRIATED FUND BALANCE	\$ (115,362)	\$ 474,448	\$ (60,250)	\$ (151,577)	\$ 318,600	\$ 103,160

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

GENERAL FUND REVENUE DETAIL

Revenue Code		Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2012-13	2013-14	2014-15	Budget	Year End	2014-15
TAXES							
311.01-00	Ad Valorem	\$ 2,951,431	\$ 3,428,185	\$ 3,931,280	\$ 3,931,280	\$ 3,931,280	\$ 4,113,200
311.02-00	Prior Year	(79)	-	-	-	-	-
	Ad Valorem Taxes	2,951,352	3,428,185	3,931,280	3,931,280	3,931,280	4,113,200
312.01-00	Insur Prem Tax Firefighters Pension	138,063	147,781	140,000	140,000	155,000	160,000
	Other Taxes	138,063	147,781	140,000	140,000	155,000	160,000
314.01-00	Electric	1,365,466	1,492,333	1,353,400	1,353,400	1,459,680	1,488,870
314.04-00	Natural Gas	79,440	71,918	84,200	84,200	83,490	88,660
314.08-00	Propane Gas	9,010	11,081	10,900	10,900	9,540	10,150
314.09-00	Telecommunications Tax	932,881	883,727	910,000	910,000	864,820	821,580
	Utility Taxes	2,386,797	2,459,059	2,358,500	2,358,500	2,417,530	2,409,260
316.01-00	Occupational Licenses	150,074	135,802	151,000	151,000	150,180	152,390
	Local Business Tax	150,074	135,802	151,000	151,000	150,180	152,390
	TOTAL TAXES	5,626,286	6,170,827	6,580,780	6,580,780	6,653,990	6,834,850
PERMITS, FEES, & SPECIAL ASSESSMENTS							
322.01-00	Building	222,855	111,510	80,000	80,000	102,780	112,680
322.02-00	Electrical	19,609	18,915	13,700	13,700	25,110	26,920
322.03-00	Plumbing	9,288	10,946	8,900	8,900	17,110	18,060
322.04-00	Mechanical	29,039	37,786	21,000	21,000	38,730	39,420
322.09-00	Other	27,830	30,763	25,700	25,700	32,290	32,140
322.10-00	Tree Application Fee	-	-	-	-	1,200	2,200
	Building Permits	308,621	209,920	149,300	149,300	217,220	231,420
323.01-00	Electricity	1,287,457	1,402,282	1,372,000	1,372,000	1,417,720	1,446,140
323.04-00	Gas	73,553	71,364	78,000	78,000	73,910	84,030
	Franchise Fees	1,361,010	1,473,646	1,450,000	1,450,000	1,491,630	1,530,170
329.01-00	Signs	1,436	2,849	1,800	1,800	4,950	5,070
329.09-00	Misc Building Fees	1,215	2,375	1,800	1,800	2,120	2,410
	Other Permits & Fees	2,651	5,224	3,600	3,600	7,070	7,480
		- 94 -					
	TOTAL PERMITS, FEES & SPECIAL ASSESSMENTS	1,672,282	1,688,790	1,602,900	1,602,900	1,715,920	1,769,070

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

GENERAL FUND REVENUE DETAIL

Revenue Code		Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2012-13	2013-14	2014-15	2014-15	Year End	2014-15
INTERGOVERNMENTAL REVENUE							
331.09-00	Federal	222,028	221,715	8,700	\$ 8,700	-	-
	Federal Grants	222,028	221,715	8,700	8,700	-	-
335.01-20	State Rev Sharing Sales Tax	475,835	369,999	478,800	478,800	363,670	400,970
335.01-21	State Rev Sharing Motor Fuel Tax	-	126,747	-	-	120,340	139,730
335.01-22	State Rev Sharing Special Motor Fuel Tax	-	143	-	-	50	50
335.01-40	Mobile Home Licenses	14,820	15,378	15,000	15,000	15,220	15,790
335.01-50	Alcoholic Bev Licenses	3,707	17,704	7,000	7,000	10,910	12,740
335.01-80	Local Govt 1\2 Sales Tx	928,330	980,143	969,000	969,000	1,029,150	1,080,610
335.02-30	Firefighters Suppl Comp	7,940	8,412	6,960	6,960	8,160	8,160
335.04-10	Motor Fuel Tax Rebate	12,755	11,101	10,800	10,800	11,720	13,130
	State Shared Revenues	1,443,387	1,529,627	1,487,560	1,487,560	1,559,220	1,671,180
337.70-00	Library Grant	222,441	217,062	184,640	184,640	184,640	179,840
	Grants from Other Local Units	222,441	217,062	184,640	184,640	184,640	179,840
338.09-01	Fire District Taxes	161,938	152,985	153,000	153,000	160,220	188,100
338.09-02	Ems District Taxes	820,811	845,114	871,620	871,620	871,620	873,750
	Shared Revenue from Other Local Units	982,749	998,099	1,024,620	1,024,620	1,031,840	1,061,850
TOTAL INTERGOVERNMENTAL REVENUE		2,870,605	2,966,503	2,705,520	2,705,520	2,775,700	2,912,870
CHARGES FOR SERVICES							
341.02-00	Zoning Fees	14,099	8,625	11,500	11,500	6,000	6,000
341.04-00	Certif; Records Search	2,400	4,435	3,000	3,000	4,550	4,660
341.08-40	State Sales Tax	807	631	550	550	650	670
341.09-01	Election Qualifying Fees	-	355	-	-	200	200
	General Government	17,306	14,046	15,050	15,050	11,400	11,530
342.05-10	Engineering	550	525	1,200	1,200	540	550
342.05-20	Bldg Plan Checks	107,010	56,515	40,000	40,000	57,930	59,380
342.05-30	Reinspections	890	2,655	1,400	1,400	2,720	2,790
342.05-40	Fire Inspection Fees	13,488	9,835	5,000	5,000	10,080	10,330
	Public Safety	121,938	69,530	47,600	47,600	71,270	73,050
343.09-10	Lot Mowing/Cleaning Fees	190	442	200	200	450	460
	Physical Environment	190	442	200	200	450	460
347.01-00	Library	387	501	700	700	300	-
347.01-10	Library Space Rental	5,650	5,566	4,000	4,000	5,000	5,500
347.01-15	Library Copier Revenues	6,434	7,322	6,000	6,000	6,500	7,500
347.01-16	Library Fax Revenue	1,575	2,075	1,800	1,800	1,800	1,800
347.01-17	Library Proctoring Revenue	-	-	-	-	100	200
	Library	14,046	15,464	12,500	12,500	13,700	15,000

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

GENERAL FUND REVENUE DETAIL

Revenue Code		Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2012-13	2013-14	2014-15	2014-15	Year End	2014-15
347.02-10	Community Ctr Classes	147,504	134,130	140,310	140,310	150,460	182,030
347.02-11	Long/Skatepark	1,991	2,112	2,000	2,000	600	300
347.02-12	Rigsby Center Classes	104,388	101,443	135,000	135,000	120,050	128,450
347.02-13	Athletic Programs	75,851	59,605	65,000	65,000	62,000	65,100
347.02-14	Summer Daycamps	118,968	126,029	122,000	122,000	142,350	130,880
347.02-15	Misc Special Activities	6,060	7,710	7,000	7,000	8,520	8,940
347.02-17	Museum Programs	14,730	19,708	20,000	20,000	20,310	21,330
347.02-39	Special Events	6,835	24,581	22,000	16,000	22,000	27,000
347.02-90	Other Parks & Rec Fees	24,632	26,029	22,000	22,000	26,500	-
347.03-00	Recreation Field Trips	11,337	23,072	-	-	-	-
347.05-90	Rent - Community Ctr	28,399	25,669	24,050	24,050	24,500	25,730
347.05-91	Rent - Rigsby Center	21,338	23,468	28,410	28,410	26,910	28,230
347.05-93	Museum Rentals	-	2,993	3,000	3,000	6,000	4,600
347.05-94	Brochure Advertising	2,783	2,589	2,000	2,000	3,200	3,000
347.12-14	Recreation Daycamps	119,413	149,125	137,000	137,000	140,000	147,000
349.11-00	Utility Fixtures	4,748	5,118	-	-	-	-
369.01-00	DBC Events Revenue	156,902	120,893	168,300	168,300	103,430	137,000
	Recreation	845,879	854,274	898,070	892,070	856,830	909,590
	Culture & Recreation	859,925	869,738	910,570	904,570	870,530	924,590
349.01-00	Erate Reimbursement	(9,146)	-	-	-	-	-
	Other Charges For Services	(9,146)	-	-	-	-	-
	TOTAL CHARGES FOR SERVICES	990,213	953,756	973,420	967,420	953,650	1,009,630

FINES & FORFEITURES

351.01-00	Fines	45,377	10,381	11,000	11,000	10,590	10,800
	Judgements & Fines	45,377	10,381	11,000	11,000	10,590	10,800
352.01-00	Fines	28,520	27,718	25,000	25,000	23,500	25,000
	Fines-Library	28,520	27,718	25,000	25,000	23,500	25,000
354.01-00	Code Enforcement	3,633 -96 -	(6,188)	-	-	-	-
	Fines-Local Ordinance Violation	3,633	(6,188)	-	-	-	-
	TOTAL FINES & FORFEITURES	77,530	31,911	36,000	36,000	34,090	35,800

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

GENERAL FUND REVENUE DETAIL						
Revenue Code		Actual	Actual	Adopted	Adjusted	Estimated
		2012-13	2013-14	Budget	Budget	Year End
MISCELLANEOUS REVENUE						
361.01-00	Investments	190,809	194,568	135,450	135,450	135,450
361.50-00	Market Value Adj	(220,649)	(41,933)	-	-	-
	Interest Earnings	(29,840)	152,635	135,450	135,450	135,450
362.01-00	Rent-Public Facilities	20,540	20,540	20,940	20,940	20,940
	Rents & Royalties	20,540	20,540	20,940	20,940	20,940
364.01-00	Sale/Disposal Of F.A.	18,632	19,699	1,500	1,500	1,500
	Disposition of Fixed Assets	18,632	19,699	1,500	1,500	1,500
365.01-00	Scrap Sales	4,558	176	1,500	1,500	1,500
	Sales of Surplus Materials & Scrap	4,558	176	1,500	1,500	1,500
366.05-55	Chrissie Elmore Trust	19,088	19,678	-	13,485	13,490
366.91-00	Library Donations	2,217	1,098	500	500	300
	Contributions and Donations from Private Sources	21,305	20,776	500	13,985	13,790
369.02-00	Claims/Insur. Settlements	19,334	14,458	-	-	5,000
369.09-00	Miscellaneous Revenue	16,354	15,615	1,300	1,300	12,300
	Other Miscellaneous Revenue	35,688	3,330	1,300	1,300	17,300
369.04-01	Admin Reimb - W&S	212,120	212,120	193,150	193,150	193,150
369.04-02	Fleet/Bldg Reimb - W&S	117,330	117,330	135,670	135,670	106,170
369.04-03	Admin Reimb - Sanitation	113,520	113,520	104,970	104,970	104,970
369.04-04	Fleet/Bldg Reimb - Sanit	48,170	48,170	69,430	69,430	69,430
369.04-09	Fleet/Bldg Reimb-Stormwtr	21,460	21,460	22,900	22,900	22,900
369.04-11	Admin Reimb. Fr Stormwtr	44,000	44,000	35,480	35,480	35,480
369.04-13	Engineering Reimb - Storm	36,320	36,320	32,570	32,570	32,570
369.04-14	Engineering Reimb-W&SFd	229,040	229,040	277,540	277,540	277,540
369.04-58	Bldg Maint - Marina Fund	21,250	21,250	21,250	21,250	21,250
	Indirect Allocations	843,210	843,210	892,960	892,960	991,840
	TOTAL MISCELLANEOUS REVENUE	914,093	1,060,366	1,054,150	1,067,635	1,083,440
	TOTAL SOURCES REVENUE	12,151,009	12,872,153	12,952,770	12,960,255	13,216,790
						13,746,250

**CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET**

GENERAL FUND REVENUE DETAIL

Revenue Code		Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2012-13	2013-14	2014-15	2014-15	Year End	2014-15
INTERFUND TRANSFERS							
381.11-00	Tsfr From Stormwater	-	-	41,850	41,850	30,150	-
381.32-00	Tsfr From Capital Project	-	-	-	-	-	100,000
381.67-00	Tsfr From CRA	-	-	-	-	-	157,000
	Interfund Transfers	-	-	41,850	41,850	30,150	257,000
	TO TAL TRANSFERS/OTHER SOURCES	-	-	41,850	41,850	30,150	257,000
389.01-00	Fund Balance Carryforward	-	-	8,240,910	8,277,377	8,787,870	7,528,970
TOTAL REVENUES, TRANSFERS, OTHER SOURCES AND FUND BALANCE							
		\$ 12,151,009	\$ 12,872,153	\$ 21,235,530	\$ 21,279,482	\$ 22,034,810	\$ 21,532,220

DEPARTMENT BUDGETS



CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

Fund: General	Department: City Commission	Fund #: 001
--------------------------------	--	------------------------------

EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2012-13	2013-14	2014-15	Budget	2014-15	Year End
Personnel Services							
1010-511.11-01	Salaries & Wages	\$ 25,200	\$ 25,200	\$ 25,200	\$ 25,200	\$ 25,200	\$ 25,200
	Salaries & Wages Sub-Total	25,200	25,200	25,200	25,200	25,200	25,200
1010-511.21-00	Fica Taxes	3,036	3,208	3,210	3,210	3,210	3,210
	Benefits Sub-Total	3,036	3,208	3,210	3,210	3,210	3,210
	Total Personnel Services	28,236	28,408	28,410	28,410	28,410	28,410
Operating Expenses							
1010-511.34-90	Other Fees And Contracts	676	11,736	17,850	17,850	17,850	15,350
1010-511.40-02	Travel Mayor	696	60	500	400	500	500
1010-511.40-03	Travel Seat #1	-	-	500	400	500	500
1010-511.40-04	Travel Seat #2	-	1,377	500	400	500	500
1010-511.40-05	Travel Seat #3	495	-	500	400	500	500
1010-511.40-06	Travel Seat #4	-	-	500	400	500	500
1010-511.40-20	Commissioner's Allowance	16,737	16,737	16,740	16,740	16,740	17,250
1010-511.41-00	Communication Services	104	115	100	100	100	100
1010-511.49-30	Other Current Charges	3,215	2,777	2,500	2,500	2,500	2,500
1010-511.51-10	Office Supplies-General	847	909	500	1,000	500	500
1010-511.54-20	Membership And Dues	6,111	6,242	6,800	6,800	6,800	6,800
1010-511.54-32	Education Mayor	75	-	400	400	400	400
1010-511.54-33	Education Seat #1	-	-	400	400	400	400
1010-511.54-34	Education Seat #2	75	-	400	400	400	400
1010-511.54-35	Education Seat #3	285	430	400	400	400	400
1010-511.54-36	Education Seat #4	-	-	400	400	400	400
	Total Operating Expenses	29,316	40,383	48,990	48,990	48,990	47,000
Non-Operating Expenses							
1010-511.82-00	Grants	-	-	-	-	-	80,000
1010-511.82-01	Neighborly Senior Service	15,000	15,000	9,750	15,000	15,000	-
1010-511.82-03	Museum	2,179	-	-	-	-	-
1010-511.82-04	Paint Your Heart Out	2,000	2,000	1,300	2,000	2,000	-
1010-511.82-06	Neighborhood Family Center	45,000	45,000	29,200	45,000	45,000	-
1010-511.82-07	Chamber Of Commerce	15,000	15,000	9,750	15,000	15,000	-
1010-511.82-08	Black History Extravaganza	162	-	-	-	-	-
	Total Non-Operating Expenses	79,341	77,000	50,000	77,000	77,000	80,000
	Total City Commission	\$ 136,893	\$ 145,791	\$ 127,400	\$ 154,400	\$ 154,400	\$ 155,410

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET



City Manager's Office

The City Manager's Office implements the policies, regulations, legislation and directives of the Elected Officials through leadership and management of various City departments and work force. The office is a central location for citizens to access information, request assistance, or resolve potential and/or existing issues. The City Manager, the City's Chief Administrative Officer, is appointed by the City Commission and is responsible for the City's day-to-day operations, while overseeing all departments and partnering with outside agencies to provide the highest quality of life for all.

Current and Prior Year Accomplishments

The City Manager's Office responds routinely to the elected officials and to resident requests and provides up-to-date information via several forms of communication. In order to disseminate information a Quarterly Activity Report is prepared and delivered to the City Commission. The City Manager's Office coordinates a multi-year City Commission goal-setting session to establish priorities. In April 2014, a goal-setting workshop was held to review the status of prior year goals and to establish goals for 2014 and beyond. The session provided action items in the four following categories:

1. Business and Economic Development
2. Regulatory Environment
3. Natural Environment
4. Leisure Services and Library Environment
5. Fiscal and Operating Environment



Fiscal Year 2016 Goals

In fiscal year 2016, the focus will continue to be on the budget, economic conditions and continued service sustainability. The City Manager's goal is to maintain the existing levels of service while simultaneously holding expenses to a reasonable and sustainable level for current and future years. This task is much easier said than done and requires participation from every employee within the organization. Department Heads will continue to offer cost-saving opportunities. Every vacant position will be evaluated for future funding consolidation, cross-training opportunities, and/or staff reorganization. Each major project and purchase will be debated and discussed to allow for the most efficient and sustainable use of the City's capital resources in all funds.



Long-Term Vision and Future Financial Impact

The City Manager's office realizes the responsibility to remain current on federal, state, and local issues and legislation that affect the City. Decisions are based on the commitment to ensure high-quality, cost-effective services for the citizens of Safety Harbor. The long-term vision of Safety Harbor is dictated by several tools; (1) Visioning Process goals and directives, (2) updated Comprehensive Plan, (3) Community Redevelopment Agency-Master Plan, and (4) the City Commission's directives and priorities. The City Manager will consistently review and mediate the vision and ideas of residents to work towards the most sustainable Safety Harbor for the future.

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

CITY MANAGER PERFORMANCE INDICATORS

FUND: 001 DEPARTMENT: 1012

Jurisdiction Data	Actual	Actual	Estimated	Adopted
	2012-13	2013-14	2014-15	2015-16
Population	16,884	17,496	17,234	17,250
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	173.35	175.09	176.31	179.20
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 278,026	\$ 178,372	\$ 177,330	\$ 192,980
Total # of Full Time Equivalent Employees	3.18	1.30	1.30	1.30
Efficiency				
O&M Cost Per Capita	\$ 16.47	\$ 10.20	\$ 10.29	\$ 11.19
O&M Cost per Full Time Equiv. Employee	\$ 87,430	\$ 137,209	\$ 136,408	\$ 148,446

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

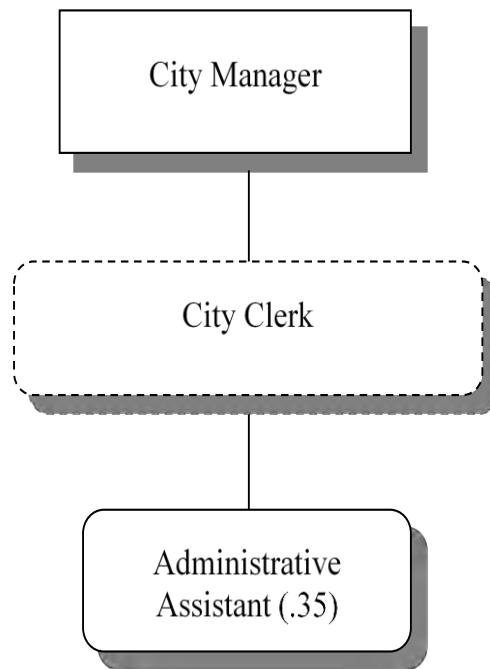
Fund: General	Department: City Manager	Fund #: 001
--------------------------------	---	------------------------------

EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2012-13	2013-14	2014-15	2014-15	Year End	2015-16
Personnel Services							
1012-512.12-01	Salaries & Wages	\$ 214,997	\$ 132,096	\$ 133,800	\$ 133,800	\$ 128,590	\$ 140,050
	Salaries & Wages Sub-Total	214,997	132,096	133,800	133,800	128,590	140,050
1012-512.21-00	Fica Taxes	15,284	9,470	10,240	10,240	9,840	10,720
1012-512.22-00	Retirement	16,904	14,784	14,770	14,770	14,360	15,490
1012-512.23-00	Life & Health Insurance	22,726	17,909	17,730	16,160	20,180	22,360
	Benefits Sub-Total	54,914	42,163	42,740	41,170	44,380	48,570
	Total Personnel Services	269,911	174,259	176,540	174,970	172,970	188,620
Operating Expenses							
1012-512.40-01	Employee Travel	310	721	500	1,000	1,000	1,000
1012-512.40-30	Manager's Phone Allowance	1,205	1,205	1,200	1,200	1,200	1,200
1012-512.41-00	Communication Services	1,058	455	460	460	460	460
1012-512.49-30	Other Current Charges	350	254	500	-	-	-
1012-512.51-10	Office Supplies-General	3,090	180	750	750	750	750
1012-512.54-20	Memberships & Dues	1,081	1,151	450	450	450	450
1012-512.54-30	Educational Costs	1,021	147	1,000	1,000	500	500
	Total Operating Expenses	8,115	4,113 - 104 -	4,860	4,860	4,360	4,360
	Total City Manager	\$ 278,026	\$ 178,372	\$ 181,400	\$ 179,830	\$ 177,330	\$ 192,980

Organizational Chart

CITY MANAGER'S OFFICE



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 13/14	ADOPTED FY 14/15	ADOPTED FY 15/16
City Manager*	CM	0.90	0.90	0.90
Assistant City Manager/Director of Community Development	135	0.05	0.05	0.05
Administrative Assistant	119	0.35	0.35	0.35
Total Division		1.30	1.30	1.30

*City Manager 10% funded in CRA Fund (067)

City Clerk's Department

The City Clerk's Office is responsible for proper documentation of legislative affairs, management of records, and supervision of elections. Many of the duties are fixed by State and local law. The Clerk records, transcribes, and maintains minutes and prepares agendas for the City Commission as well as the Community Redevelopment Agency, Audit Committee, Charter Review Committee, and other committees when warranted; maintains the City's Charter and Code of Ordinances; prepares supplements, and coordinates drafts of ordinances and resolutions; receives and prepares all public record requests; files documents with the Pinellas County Clerk of the Circuit Court for recording; prepares utility liens and utility release of liens, and maintains those records; maintains bankruptcy and foreclosure cases; prepares proclamations and certificates awarded by the Mayor and Commission; is custodian of the City's corporate seal and all City records and documents, such as deeds and contracts; prepares legal advertisements and required public notices and other information for the City website; and maintains all board and committee records, ensuring the appointees are notified when their terms are near expiration, and scheduling appointments before the City Commission. The Clerk's Office is also responsible for planning and hosting the annual Board Appreciation Reception. The Pinellas County Supervisor of Elections holds municipal elections, and the Clerk coordinates local elections and referenda with the SOE, providing information to municipal candidates, qualifying the candidates for municipal office, maintains candidate's financial reports, prepares legal advertisements for publication, and prepares the installation ceremony and administering the oaths of office for incoming and returning Commissioners.

Current and Prior Year Accomplishments

Transparency in government continues to be accomplished through prompt posting of the City Commission meeting package to the website preceding each meeting. Video and/or audio recordings of the City Commission meetings are available on the website live or the following day. The website also contains current legal and event notices, and archives of previous agendas, minutes, and recordings of City Commission, boards and committee meetings. The public accesses this information conveniently on the City website. Records Management imaging software has successfully assisted departments in storage and retrieval. Use of the OptiView system has improved response times for public records requests. The office has scanned all critical documents into the system by completing the scanning of all ordinances and resolutions from 1917 to present, as well as all City Commission and other board/committee minutes and agendas. The use of the large format scanner has now enabled us to begin entering plans and blueprints into the system which will be critical in the event of a disaster. The Records Center contents have been reviewed for identification of destruction dates. In 2014, this office coordinated agendas, attended, and prepared minutes for approximately 47 meetings (33 City Commission regular and workshop; one Community Redevelopment Agency; six Audit Committee; six Charter Review Committee; and one town hall meeting concerning the proposed tree ordinance).

Fiscal Year 2016 Goals

The Office of the City Clerk will continue to support the Mayor, City Commission, and City Manager's legislative affairs and serve as a liaison with the citizens. Accurate recordings, safeguarding, and retrieving of City records remains a top priority by archiving documents electronically, in accordance with statutory

requirements, and to build an electronic database of current information critical to operations. Training will continue to be offered for City staff to utilize records and website systems, as well as proper handling of public records.

Long-Term Vision and Future Financial Impact

The City Clerk's long-term vision is to comply with its statutory duties in an effective and timely manner, utilizing innovative means to achieve these goals. Funding will be requested sometime in the future to convert microfilmed records to the electronic database to safeguard documents. Professional development will allow staff to keep abreast of changes in state laws, election procedures, and all aspects of local government to ensure the City's compliance with state and federal laws. This department serves a variety of support roles to other departments by serving as a clearinghouse for information, maintaining and preserving records, providing information, and implementing government decisions.

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

CITY CLERK PERFORMANCE INDICATORS
FUND: 001 DEPARTMENT: 1013

	Actual 2012-13	Actual 2013-14	Estimated 2014-15	Adopted 2015-16
Jurisdiction Data				
Population	16,884	17,496	17,234	17,250
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	175.09	176.98	176.31	179.20
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 129,168	\$ 131,291	\$ 132,580	\$ 153,580
Total # of Full Time Equivalent Employees	1.38	1.35	1.35	1.35
Outputs				
Prepared Agendas, Minutes & Attend Meetings Of:				
City Commission/Audit Committee/CRA/CRC/WS	59	46	66	60
Ordinances Prepared	44	23	32	40
Resolutions Prepared	28	37	30	35
Legal Advertisements Prepared	39	30	30	35
Documents Recorded	622	596	550	600
Cubic Feet of Records Disposed Of	157	66	50	60
Cubic Feet of Records in Storage	700	750	800	750
Efficiency				
O&M Cost Per Capita	\$ 7.65	\$ 7.50	\$ 7.69	\$ 8.90
O&M Cost per Full Time Equiv. Employee	\$ 93,600	\$ 97,253	\$ 98,207	\$ 113,763
Per Capita per Full Time Equiv. Employee	12,235	12,960	12,766	12,778

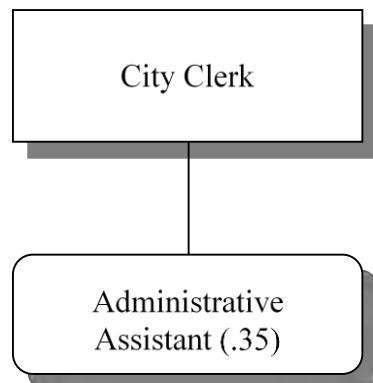
CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

Fund: General	Department: City Clerk	Fund #: 001
--------------------------------	---	------------------------------

EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2012-13	2013-14	2014-15	2014-15	Year End	2014-15
Personnel Services							
1013-512.12-01	Salaries & Wages	\$ 73,123	\$ 73,003	\$ 75,920	\$ 75,920	\$ 75,920	\$ 79,550
	Salaries & Wages Sub-Total	73,123	73,003	75,920	75,920	75,920	79,550
1013-512.21-00	Fica Taxes	5,617	5,608	5,810	5,810	5,810	6,090
1013-512.22-00	Retirement	3,812	4,964	5,070	5,070	5,070	5,310
1013-512.23-00	Life & Health Insurance	7,546	8,244	8,890	8,150	7,560	7,590
	Benefits Sub-Total	16,975	18,816	19,770	19,030	18,440	18,990
	Total Personnel Services	90,098	91,819	95,690	94,950	94,360	98,540
Operating Expenses							
1013-512.34-90	Other Fees & Contracts	934	3,256	6,550	6,550	3,000	6,700
1013-512.41-00	Communication Services	415	455	430	430	430	430
1013-512.46-20	Equipment Repairs	-	69	200	200	200	200
1013-512.46-40	Maintenance Contracts	15,489	14,188	22,020	22,020	15,000	22,020
1013-512.49-10	Legal Advertising	14,494	14,149	15,000	15,000	11,000	15,000
1013-512.49-30	Other Current Charges	6,251	6,653	10,000	10,000	6,650	8,500
1013-512.51-10	Office Supplies-General	1,247	532	1,400	1,400	900	1,200
1013-512.51-11	Non-Capital Office Equip.	-	-	1,000	1,000	860	700
1013-512.54-20	Memberships & Dues	240	170	180	180	180	290
	Total Operating Expenses	39,070	39,472	56,780	56,780	38,220	55,040
	Total City Clerk	\$ 129,168	\$ 131,291	\$ 152,470	\$ 151,730	\$ 132,580	\$ 153,580

Organizational Chart
CITY CLERK'S OFFICE



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 13/14	ADOPTED FY 14/15	ADOPTED FY 15/16
City Clerk	130	1.00	1.00	1.00
Administrative Assistant	119	0.35 - 110 -	0.35	0.35
Total Division		1.35	1.35	1.35

City Clerk Department - Elections

The City Clerk is the Supervisor of Elections for the City, providing for the conduct of municipal elections of Safety Harbor officials and referendums. The Pinellas County Supervisor of Elections holds municipal elections, and the Clerk coordinates local elections and referenda with the SOE, providing information to municipal candidates, qualifying the candidates for municipal office, maintains candidate's financial reports, prepares legal advertisements for publication, and prepares the installation ceremony and administering the oaths of office for incoming and returning Commissioners.

Current and Prior Year Accomplishments

An election for the purpose of electing Commissioners for Seat #1, #2, and #3 for three-year terms was just completed on March 10, 2015. Along with the open Commission seats, the City had Charter Referendum Questions on the ballot.

Fiscal Year 2016 Goals

The terms for the Mayor's Seat, and Seat #4 will expire in March 2017. An election is tentatively scheduled for March 14, 2017 to coincide with the countywide election. Cost estimates provided by the Supervisor of Elections Office have not been received for 2017, however it is estimated at approximately \$6,000 for the cost of the election. The City will begin Qualifying for the two seats toward the end of 2016. There should be nominal costs associated with that Qualifying Period (i.e., legal ads).

Long-Term Vision and Future Financial Impact

The Clerk's Office strives to conduct all elections and referendums in an open and impartial manner. All candidates and issues are afforded equal consideration at all times. Citizens are given access to candidates' financial reports and the candidate forum through the City website. State and federal election laws continue to impact the cost of holding municipal elections.

Fund:	Department:	Fund #:
General	Elections	001
Acct #	Account Description	

EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2012-13	2013-14	2014-15	2014-15	Year End	2015-16
1019-519.49-10	Legal Advertising	725	803	1,000	1,000	770	900
1019-519.49-30	Other Current Charges	2,277	7,134	22,650	22,650	22,650	650
	Total Operating Expenses	3,002	7,937	23,650	23,650	23,420	1,550
	Total Elections	\$ 3,002	\$ 7,937	\$ 23,650	\$ 23,650	\$ 23,420	\$ 1,550

Human Resources Department

The Human Resources Department is responsible for supporting employees and management by developing and administering human resource programs and processes, as well as managing City policies. Responsibilities include recruitment, employment, labor relations, collective bargaining, classification and compensation, training and development, risk management, property and casualty insurance, workplace safety, workers' compensation, employee benefits administration, wellness programming, employee recognition, and retirement planning and administration. The department monitors compliance with established City policies and compliance with state and federal employment laws. In addition, the Human Resources Department hosts the annual City of Safety Harbor Bill Cropsey Citizen's Academy.

Current and Prior Year Accomplishments

The Human Resources Department has continued to provide superior service to the employees, management, and the public. Over 700 employment applications were processed for approximately 31 position recruitments, including summer seasonal positions.

Firefighters' three-year collective bargaining agreement expires on September 30, 2016.

The City changed health insurance providers in January 2015. The change to Public Risk Management (PRM) resulted in a zero percent premium increase while maintaining the current level of benefits for employees and their dependents. Aetna remained the City's dental provider, with a 3% premium increase while also maintaining the current level of benefits for employees and their dependents. Other employee benefit programs offered this year included vision insurance, supplemental life insurance, retirement plans, and AFLAC.

The Human Resources Department continues to facilitate the following employee programs and committees - Employee of the Quarter, Years of Service, Employee Flu-Shots, Sick Leave Conversion, Safety Committee, Benefits Committee, Annual Safety Luncheon, Retirement Planning and Financial Education Seminars, and the continuation of wellness initiatives.

The City has partnered with the Pinellas County Training Consortium to enhance employee training and development. Employee safety training has been enhanced with an internet-based safety training program for individual study.

The Human Resources Department continues to manage and provide support to the Firefighters' Retirement Pension Plan. The negotiated plan changes last year have certainly aided in sustaining the plan, as well as lowering costs.

Fiscal Year 2015 Goals

For fiscal year 2016, the Department will continue to explore strategies for maintaining quality benefits for employees. The Department will focus on wellness initiatives in an effort to increase productivity and reduce overall cost to the City. The Human Resources Department will continue to work with management and the Firefighters' union, promoting a spirit of cooperation and developing shared goals. The Firefighters' union and management will work together to reach an agreement on re-opener articles of the Collective Bargaining Agreement. The Human Resources Department will continue to provide all programs and maintain all policies in the most cost efficient manner, as well as support employees and management in achieving the City's goals.

Long-Term Vision and Future Financial Impact

The Human Resources Department will recruit, develop, and retain a high performing and diverse workforce while fostering a healthy, safe, and productive work environment in order to maximize individual and organizational potential. The department will continue to design, evaluate, improve, and implement policies and procedures in the most cost efficient manner possible in an effort to support organizational goals for the purpose of fulfilling the City's mission and vision.

HUMAN RESOURCES PERFORMANCE INDICATORS

FUND: 001 DEPARTMENT: 1014

	Actual 2012-13	Actual 2013-14	Estimated 2014-15	Adopted 2015-16
Jurisdiction Data				
Population	16,884	17,496	17,234	17,250
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	175.09	176.98	176.31	179.20
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 166,117	\$ 211,074	\$ 175,650	\$ 180,180
Total # of Full Time Equivalent Employees	2.00	1.88	2.00	2.00
Outputs				
# Applications Reviewed	552	649	778	800
# Grievances Handled	-	-	-	-
# New Hires - Regular Employees	25	26	31	32
# New Hires - Temp. Employees	30	-	-	-
# Salary Surveys Sent/Received	13	15	20	20
# Training Sessions Conducted	14	15	15	15
# Action Forms (PA's) Processed	65	70	80	85
Total Workers Comp. Claims Processed	8	8	7	7
Efficiency				
O&M Cost Per Capita	\$ 9.84	\$ 12.06	\$ 10.19	\$ 10.45
O&M Cost per Full Time Equiv. Employee	\$ 83,059	\$ 112,273	\$ 87,825	\$ 90,090
Per Capita per Full Time Equiv. Employee	8,442	9,306	8,617	8,625
Effectiveness				
Avg. Time to Fill Vacancy Requests	3 Weeks	3 Weeks	3 Weeks	3 Weeks

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

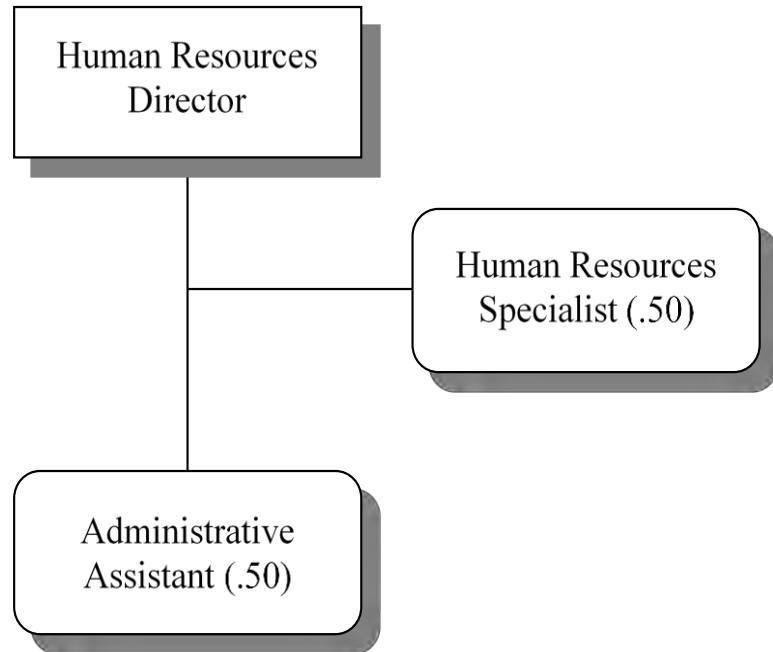
Fund: General	Department: Human Resources	Fund #: 001
--------------------------------	--	------------------------------

EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2012-13	2013-14	Budget	Budget	Year End	Budget
Personnel Services							
1014-512.12-01	Salaries & Wages	\$ 130,514	\$ 159,206	119,920	\$ 119,920	139,380	118,470
	Salaries & Wages Sub-Total	130,514	159,206	119,920	119,920	139,380	118,470
1014-512.21-00	Fica Taxes	10,027	12,198	9,180	9,180	10,530	9,110
1014-512.22-00	Retirement	7,645	18,200	6,430	6,430	6,440	6,790
1014-512.23-00	Life & Health Insurance	4,886	8,634	16,530	14,890	2,460	2,970
	Benefits Sub-Total	22,558	39,032	32,140	30,500	19,430	18,870
	Total Personnel Services	153,072	198,238	152,060	150,420	158,810	137,340
Operating Expenses							
1014-512.31-30	Employee Physicals	1,470	1,473	1,500	1,800	1,500	2,500
1014-512.34-90	Other Fees & Contracts	750	1,211	1,120	1,720	1,120	26,120
1014-512.41-00	Communication Services	588	666	600	600	600	600
1014-512.46-20	Equipment Repairs	-	-	200	-	200	200
1014-512.49-20	Advertising - Other	706	625	700	25	700	700
1014-512.49-30	Other Current Charges	1,598	551	2,050	2,050	2,050	2,650
1014-512.49-36	Special Program Costs	6,570	6,932	6,920	6,920	6,920	8,420
1014-512.51-10	Office Supplies-General	724	729	1,020	1,401	1,020	1,020
1014-512.51-11	Non-Capital Office Equip.	-	270	2,100	2,100	2,100	-
1014-512.54-20	Memberships & Dues	639	379	630	330	630	630
	Total Operating Expenses	13,045	12,836	16,840	16,946	16,840	42,840
	Total Human Resources	\$ 166,117	\$ 211,074	\$ 168,900	\$ 167,366	\$ 175,650	\$ 180,180

Organizational Chart

HUMAN RESOURCES DEPARTMENT



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 13/14	ADOPTED FY 14/15	ADOPTED FY 15/16
Human Resources Director	132	1.00	1.00	1.00
Risk & Safety Coordinator	120	0.50	0.00	0.00
Human Resources Specialist	120	0.00	0.50	0.50
Administrative Assistant	119	0.38	0.50	0.50
Total Division		1.88	2.00	2.00

FINANCE DEPARTMENT

The Finance Department is responsible for the administration, direction, supervision and coordination of all City financial functions including financial planning, budgeting, debt management, investments, purchasing, accounting, payroll, utilities' customer service, accounts receivable and Information Systems. The Department's role is divided between Administration, Accounting & Budgeting, Utilities and Information Systems. Accounting & Budgeting are reported within the General Fund while Utilities and Information Systems are reported within the Water & Sewer Utility Enterprise Fund. Overall, Administration is accounted for jointly between the two funds.

Current and Prior Year Accomplishments

The Finance Department will continue to document procedures, streamline processes and look for efficiencies, cross-train employees, provide training regarding new accounting issues, and provide timely reporting.

Fiscal Year 2016 Goals

For fiscal year 2016, the Finance Department will focus on activities which will best serve the needs of the residents of the City with emphasis placed on timely and transparent financial reporting to the City's Elected Officials and Management Staff for informed decision making. Staff will play an active role in financial grant management, continued cross-training of staff in Accounting and Utility billing, and early preparation of the Comprehensive Annual Financial Report.

Long-Term Vision and Future Financial Impact

The Finance Department will continue to work with other departments in evaluating resources needed for the City to complete the capital infrastructure needs identified in the City's Capital Improvements Program as well as provide input on efficiencies that will have a long term effect on operations.

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

FINANCE PERFORMANCE INDICATORS

FUND: 001 DEPARTMENT: 1015

Jurisdiction Data	Actual 2012-13	Actual 2013-14	Estimated 2014-15	Adopted 2015-16
Population	16,884	17,496	17,234	17,250
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	175.09	176.98	176.31	179.20
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 235,826	\$ 232,843	\$ 235,900	\$ 246,100
Total # of Full Time Equivalent Employees	3.50	3.00	3.00	3.00
Outputs				
# Accounts Payable Checks	4,497	4,365	4,900	5,100
# P-Card Transactions	1,951	1,575	1,700	1,780
# GL Transactions	101,000	107,000	104,000	105,000
# of Purchase Orders	2,053	2,069	2,250	2,350
Efficiency				
O&M Cost Per Capita	\$ 13.97	\$ 13.31	\$ 13.69	\$ 14.27
O&M Cost per Full Time Equiv. Employee	\$ 67,379	\$ 77,614	\$ 78,633	\$ 82,033
Per Capita per Full Time Equiv. Employee	4,824	5,832	5,745	5,750
Effectiveness				
Interest Rate on Bond Investments	2.39%	2.31%	2.26%	2.75%

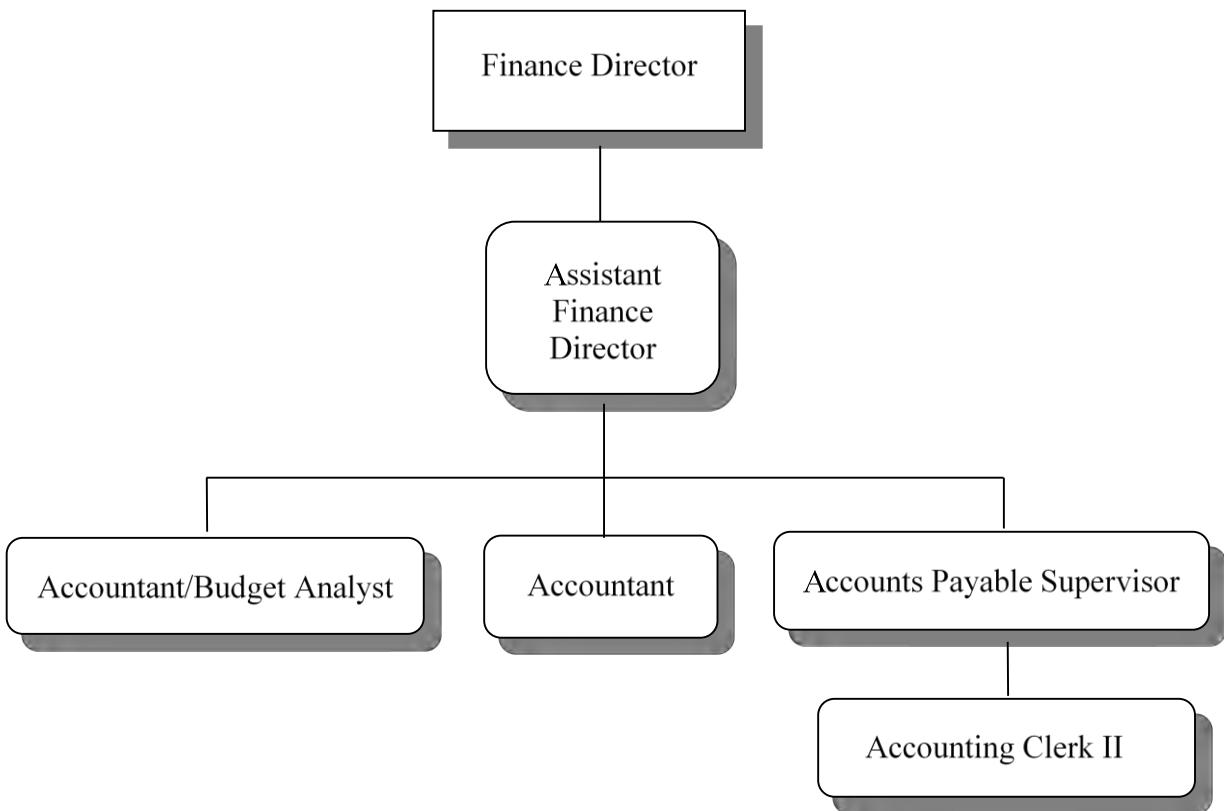
CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

Fund: General	Department: Finance	Fund #: 001
--------------------------------	--------------------------------------	------------------------------

EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2012-13	2013-14	Budget	Budget	Year End	Budget
Personnel Services							
1015-513.12-01	Salaries & Wages	\$ 180,230	\$ 162,306	\$ 164,080	\$ 164,080	\$ 167,450	\$ 176,250
1015-513.14-00	Overtime-Time & One Half	-	263	-	-	-	-
	Salaries & Wages Sub-Total	180,230	162,569	164,080	164,080	167,450	176,250
1015-513.21-00	Fica Taxes	13,698	12,168	12,560	12,560	12,810	13,490
1015-513.22-00	Retirement	2,511	13,006	13,130	13,130	13,400	14,100
1015-513.23-00	Life & Health Insurance	32,229	37,629	37,290	33,720	31,540	30,680
	Benefits Sub-Total	48,438	62,803	62,980	59,410	57,750	58,270
	Total Personnel Services	228,668	225,372	227,060	223,490	225,200	234,520
Operating Expenses							
1015-513.34-90	Other Fees & Contracts	-	1,273	1,500	1,500	1,340	-
1015-513.40-01	Employee Travel	44	646	670	670	670	660
1015-513.41-00	Communication Services	938	1,029	1,030	1,030	1,030	1,130
1015-513.46-40	Maintenance Contracts	419	55	870	870	870	2,220
1015-513.47-01	Printing & Binding	310	607	1,000	1,000	1,000	1,000
1015-513.51-10	Office Supplies-General	3,478	3,116	3,900	3,916	3,900	4,400
1015-513.51-11	Non-Capital Office Equip	902	217	980	980	500	500
1015-513.54-01	Subscriptions	-	-	110	110	110	110
1015-513.54-10	Publications	356	30	400	400	400	400
1015-513.54-20	Memberships & Dues	530	340	590	590	650	810
1015-513.54-30	Educational Costs	181	158	370	370	200	350
	Total Operating Expenses	7,158	7,471	11,420	11,436	10,700	11,580
	Total Finance	\$ 235,826	\$ 232,843	\$ 238,480	\$ 234,926	\$ 235,900	\$ 246,100

Organizational Chart
FINANCE DEPARTMENT



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 13/14	ADOPTED FY 14/15	ADOPTED FY 15/16
Finance Director	133	0.50	0.50	0.50
Assistant Finance Director	128	0.00	0.50	0.50
Accountant/Budget Analyst	125	0.50	0.50	0.50
Accountant	122	1.00	0.50	0.50
Accounts Payable Supervisor	122	0.50	0.50	0.50
Accounting Clerk II	116	0.50	0.50	0.50
Total Division		3.00	3.00	3.00

Finance Department 50% funded in Water & Wastewater Finance

COMMUNITY DEVELOPMENT

The Community Development Department is responsible for ensuring that land use and building activities comply with the City's adopted plans, codes and specifications. The Department is actively involved in comprehensive and strategic planning; code administration, community redevelopment; natural resource protection; building and site plan review; and code inspections and enforcement.

Current and Prior Year Accomplishments

Planning and Zoning

The Planning and Zoning Division is responsible for implementing the City's Comprehensive Plan and Land Development Code and developing special studies. More specifically, Planning and Zoning Division staff reviews development applications, provides planning and zoning related information to the public, maintains geographic information systems (GIS) layers, performs an annual level of service review and Capital Improvements Element update, staffs the Planning and Zoning Board/Board of Appeals, prepares Land Development Code amendments, and participates on the Pinellas Planning Council Planners Advisory Council. The Community Development Director serves as the Director of Planning and Zoning and chairs the Technical Review Committee. During FY 14/15, the City hired a Community Development Director and community planner.

In FY 14/15, Division Staff prepared a code amendment to address microbrewery and brewpub uses and assisted in development of the City of Safety Harbor tree ordinance, which transferred the review of habitat permits from Pinellas County to Safety Harbor.

Division staff supports the City's Community Redevelopment Agency, including preparation of an annual report. In FY 14/15, the CRA funded six matching grant applications totaling \$19,500 in matching grants for qualified improvements to commercial and residential properties located downtown. Recipients included Tupelo on 4th, Cheryl Callahan, Southern Fresh, Bay to Bay Properties, and Harbor Pet Grooming. In FY 14/15, the Planning and Zoning Division oversaw review of the Neighborhood Beautification Matching Grant, and Neighborhood Project Grants.

Building Division

The Building Division enforces the Florida Building Code by conducting plan review and inspections for building alterations and new construction. Division staff also administers the City's local business tax receipt registration process. The Building Official also serves as the City's Floodplain Manager and provides the Federal Emergency Management Agency with required documentation to maintain and elevate the City's current rating. In FY 2014/15, the Building Division added tree permit processing capabilities and hired an arborist to administer the tree ordinance.

Code Enforcement

The City's Code Enforcement Officer is responsible for ensuring land use activities and structures comply with the minimum standards set forth by City ordinance. This involves responding to citizen complaints, staff investigations, and routine surveillance. In the vast majority of cases, voluntary compliance is achieved without a hearing before the Code Enforcement Board. The most common violations involve illegal signs, overgrowth, abandoned vehicles, license and permit violations, animal complaints, and right-of-way violations. During the tree moratorium, several cases were reviewed for the illegal removal of trees. In FY 2014/15, the Code Enforcement officer conducted an educational campaign and code enforcement effort to address illegal A-Frame signs adjacent to Main Street.

Fiscal Year 2016 Goals

Planning and Zoning

In FY 2015/16, staff will update the Comprehensive Plan and background data documents and coordinate with the City Commission on advancing City Commission goals.

Building Division

In FY 15/16, the Building Division will update the floodplain ordinance and review its fee schedule relative to the costs incurred by permit type and parity with comparable local governments. In addition, the City Arborist will oversee amendments to the City's Tree Ordinance to improve functionality and will revamp the Free Tree Program, to distribute trees to city residents at community events.

Long-Term Vision and Future Financial Impact

The long-term vision of the Department is to create a seamless operation in the planning, design, and implementation of public policy and capital improvement projects. Management's focus will continue to be on staff training and development to reduce reliance on outside professional services. Management will continue to seek out efficiencies, process and customer service improvements.

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

PLANNING & ZONING PERFORMANCE INDICATORS

FUND: 001 DEPARTMENT: 1017

	Actual 2012-13	Actual 2013-14	Estimated 2014-15	Adopted 2015-16
Jurisdiction Data				
Population	16,884	17,496	17,234	17,250
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	175.09	176.98	176.31	179.20
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 213,676	\$ 185,502	\$ 225,627	\$ 236,663
Total # of Full Time Equivalent Employees	2.30	2.45	2.70	2.30
Outputs				
# of Annexations	9	6	3	5
# of Site Plans	4	4	4	4
# of Comp Plan Amendments	3	3	1	3
# of Land Development and City Code Amendments	3	6	7	4
# of Zoning Map Amendments	7	6	2	4
# of Conditional Use Reviews	3	3	2	3
# of Subdivisions	-	3	4	4
# of Variances	6	3	2	3
# of Grand Tree Permit Inspections	66	51	-	-
# of Zoning Permits	105	114	115	115
Efficiency				
O&M Cost Per Capita	\$ 12.66	\$ 10.60	\$ 13.09	\$ 13.72
O&M Cost per Full Time Equiv. Employee	\$ 92,903	\$ 75,715	\$ 83,566	\$ 102,897
Per Capita per Full Time Equiv. Employee	7,341	7,141	6,383	7,500
Effectiveness				
Avg. # days to Review Development Cases	30	30	30	30
% of Projects Completed on Schedule	100%	100%	100%	100%

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

CODE ENFORCEMENT PERFORMANCE INDICATORS

FUND: 001 DEPARTMENT: 1017

	Actual 2012-13	Actual 2013-14	Estimated 2014-15	Adopted 2015-16
Jurisdiction Data				
Population	16,884	17,496	17,572	17,234
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	175.09	176.98	176.31	179.20
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 57,040	\$ 59,184	\$ 52,213	\$ 54,477
Total # of Full Time Equivalent Employees	1.00	1.00	1.00	1.00
Outputs				
Remove illegal signs	670	731	735	735
Lot mowing	-	4	2	2
Abandoned cars	24	16	16	16
Illegal dumping and trash accumulation	45	29	25	25
License and permit violations	40	39	40	40
Watering ban violations	4	3	3	3
Watering information (pool discharge)	8	5	4	4
Tree violations (illegal cutting)	2	1	16	8
Animal complaints	14	10	4	4
Visual obstruction	1	1	3	3
Illegal land clearing	-	1	1	1
Damaging city property	2	6	1	1
Zoning violations (grass)	92	86	75	75
Rights-of-way violations	39	33	4	4
Miscellaneous code violations	148	99	100	100
Code Enforcement Board violations	30	-	44	44
Posting official notices	37	18	18	18
Efficiency				
O&M Cost Per Capita	\$ 3.38	\$ 3.38	\$ 3.03	\$ 3.16
O&M Cost per Full Time Equiv. Employee	\$ 57,040	\$ 59,184	\$ 52,213	\$ 54,477
Per Capita per Full Time Equiv. Employee	16,884	17,496	17,234	17,250
Effectiveness				
Avg. Time to Gain Compliance	20 days	20 days	20 days	20 days
Avg. Time to Initial Response to a Complaint	2 days	2 days	2 days	2 days

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

Fund: General	Department: Community Development/Planning & Zoning/Code Enforcement	Fund #: 001
--------------------------------	---	------------------------------

EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2012-13	2013-14	2014-15	2014-15	Year End	2014-15
Personnel Services							
1017-515.12-01	Salaries & Wages	\$ 189,462	\$ 166,234	\$ 180,790	\$ 169,910	\$ 178,070	\$ 209,710
	Salaries & Wages Sub-Total	189,462	166,234	180,790	169,910	178,070	209,710
1017-515.21-00	Fica Taxes	14,160	12,153	13,840	13,840	13,630	16,050
1017-515.22-00	Retirement	12,339	10,908	14,260	14,260	14,040	16,620
1017-515.23-00	Life & Health Insurance	36,991	29,457	46,720	42,090	22,530	26,130
	Benefits Sub-Total	63,490	52,518	74,820	70,190	50,200	58,800
	Total Personnel Services	252,952	218,752	255,610	240,100	228,270	268,510
Operating Expenses							
1017-515.34-20	Planning Services	5,273	6,510	2,500	34,640	25,000	3,000
1017-515.34-90	Other Fees And Contracts	134	713	1,500	1,330	1,000	1,000
1017-515.40-01	Employee Travel	-	120	830	630	580	370
1017-515.41-00	Communication Services	698	738	710	710	710	710
1017-515.46-10	Outside Vehicle Repair	-	411	-	-	-	300
1017-515.46-20	Equipment Repairs	-	117	200	200	200	500
1017-515.46-40	Maintenance Contracts	6,384	5,596	6,710	6,710	6,710	5,620
1017-515.47-01	Printing & Binding	601	2,766	2,000	4,500	4,500	5,000
1017-515.51-10	Office Supplies-General	477	484	500	524	500	600
1017-515.51-11	Non-Capital Office Equip.	239	1,667	250	700	700	250
1017-515.51-50	Reproduction Supplies	468	490	500	500	500	500
1017-515.52-01	Gas	997	941	1,250	850	850	740
1017-515.52-03	Oil & Other Lubricants	10	16	100	100	100	100
1017-515.52-10	Vehicle Parts	171	575	150	150	150	150
1017-515.52-70	Special Clothing /Uniform	48	33	150	150	150	200
1017-515.52-80	Tires And Tubes	-	284	450	450	450	450
1017-515.54-10	Publications	-	58	250	130	50	100
1017-515.54-20	Memberships & Dues	721	1,330	1,220	1,340	1,340	1,440
1017-515.54-30	Educational Costs	1,543	650	780	1,100	1,080	1,600
1017-515.64-30	Office Furniture/Equipment	-	2,435	-	5,000	5,000	-
	Total Operating Expenses	17,764	25,934	20,050	59,714	49,570	22,630
	Total Community Development	\$ 270,716	\$ 244,686	\$ 275,660	\$ 299,814	\$ 277,840	\$ 291,140

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

BUILDING DEPT PERFORMANCE INDICATORS

FUND: 001 DEPARTMENT: 1024

Jurisdiction Data	Actual 2012-13	Actual 2013-14	Estimated 2014-15	Adopted 2015-16
Population	16,884	17,496	17,234	17,250
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	175.09	176.98	176.31	179.20
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 288,643	\$ 302,451	\$ 375,670	\$ 399,020
Total # of Full Time Equivalent Employees	4.00	4.00	5.00	5.00
Total # of Full-Time Inspectors	1.00	1.00	1.00	1.00
Total # of Full-Time Plan Examiners	1.00	1.00	1.00	1.00
Outputs				
# of Bldg. Plans Reviewed	379	457	434	450
# of Bldg. Permits Issued	1,632	1,935	1,997	2,000
# of Inspection Performed	3,664	4,082	3,570	3,600
Outputs Occupational Licenses				
# of Licenses Issued	1,073	1,110	1,140	1,150
# of Renewals	887	996	940	940
# of Inspections Performed (By Code Enforcement)	80	80	80	80
Efficiency				
Avg # of Insp. Per Full Time Equiv. Employee	3,664	4,082	3,570	3,600
Avg. # of Plans Reviewed per FTE	379	457	434	450
O&M Cost Per Capita	\$ 17.10	\$ 17.29	\$ 21.80	\$ 23.13
O&M Cost per Full Time Equiv. Employee	\$ 72,161	\$ 75,613	\$ 75,134	\$ 79,804
Per Capita per Full Time Equiv. Employee	4,221	4,374	3,447	3,450
Effectiveness				
Avg. Permit Review Time	0.45	0.45	0.45	0.45
% of Inspections Performed on Schedule	100%	100%	100%	100%
% of Recovery	100%	100%	100%	100%

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

Fund: General	Department: Building	Fund #: 001
--------------------------------	---------------------------------------	------------------------------

EXPENDITURE DETAIL

Acct #	Account Description	Actual	Adopted	Adjusted	Estimated	Adopted
		2012-13	2013-14	Budget	Budget	Year End
Personnel Services						
1024-524.12-01	Salaries & Wages	\$ 206,043	\$ 203,822	\$ 210,330	\$ 237,970	\$ 224,760
	Salaries & Wages Sub-Total	206,043	203,822	210,330	237,970	224,760
1024-524.21-00	Fica Taxes	15,504	15,275	16,090	18,160	17,200
1024-524.22-00	Retirement	14,261	23,752	24,510	26,680	25,630
1024-524.23-00	Life & Health Insurance	42,318	46,144	48,030	52,380	62,520
	Benefits Sub-Total	72,083	85,171	88,630	97,220	105,350
	Total Personnel Services	278,126	288,993	298,960	335,190	330,110
						373,730
Operating Expenses						
1024-524.34-90	Other Fees & Contracts	1,134	4,320	3,500	30,000	30,000
1024-524.40-01	Employee Travel	-	-	550	850	810
1024-524.41-00	Communications Services	1,712	1,487	1,900	2,300	2,270
1024-524.46-10	Outside Vehicle Repairs	-	645	280	280	500
1024-524.46-40	Maintenance Contracts	345	279	300	850	-
1024-524.47-01	Printing & Binding	947	1,161	1,200	2,650	2,200
1024-524.49-30	Other Current Charges	342	117	450	400	200
1024-524.51-10	Office Supplies-General	1,171	1,160	1,200	2,239	2,050
1024-524.51-11	Non-Capital Office Equipmnet	500	-	-	3,200	1,310
1024-524.52-01	Gas	2,241	2,642	2,610	3,310	2,910
1024-524.52-03	Oil & Lubricants	39	61	100	100	100
1024-524.52-10	Vehicle Parts	586	243	600	600	600
1024-524.52-70	Special Clothing/Uniforms	294	500	500	842	840
1024-524.52-80	Tires & Tubes	495	-	430	430	310
1024-524.54-10	Publications	-	63	500	500	500
1024-524.54-20	Memberships & Dues	215	384	450	450	440
1024-524.54-30	Educational Costs	496	396	800	800	740
	Total Operating Expenses	10,517	13,458	15,370	50,551	45,560
						25,290
	Total Building	\$ 288,643	\$ 302,451	\$ 314,330	\$ 385,741	\$ 375,670
						\$ 399,020

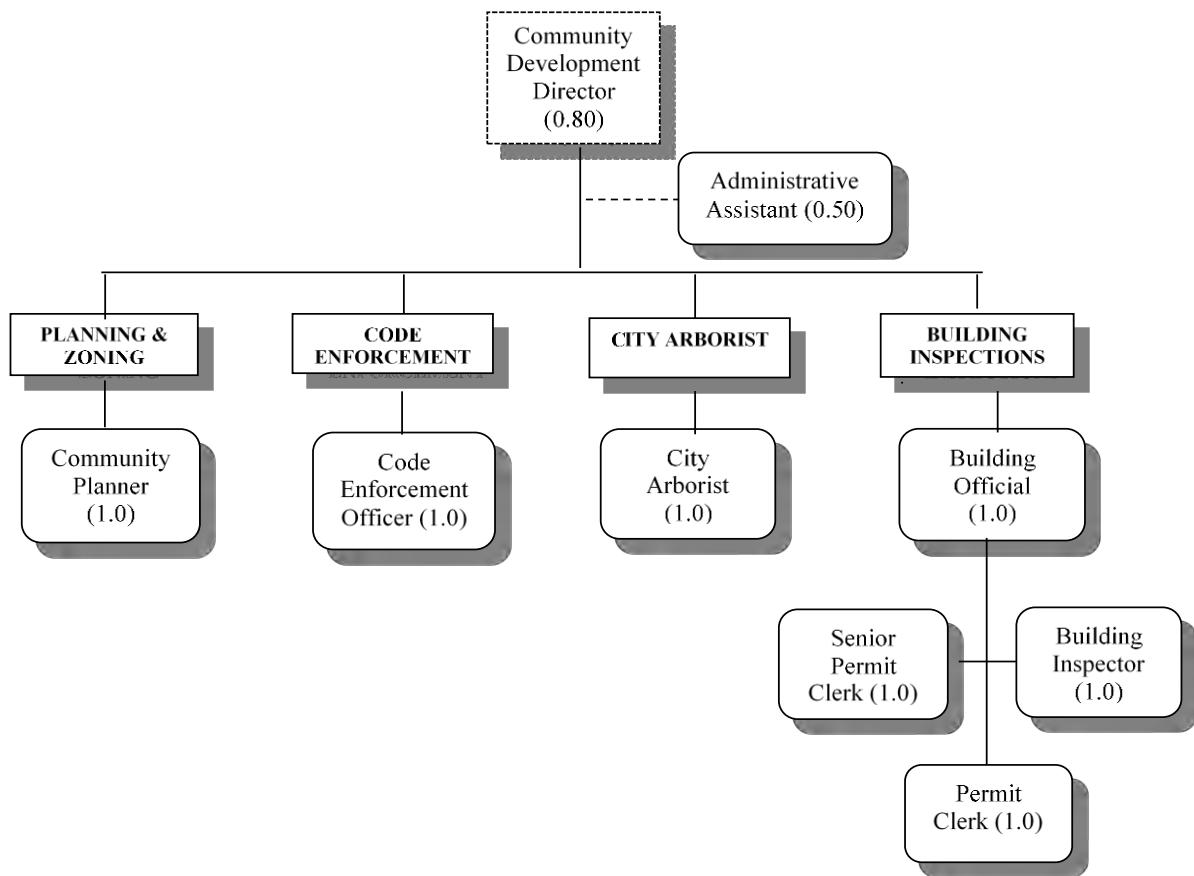
CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

Fund: General	Department: Building	Fund #: 001
--------------------------------	---------------------------------------	------------------------------

FUNDING SOURCE						
-----------------------	--	--	--	--	--	--

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Adopted
		2011-12	2012-13	Budget	Budget	Estimated
Program Expenditure Budget		\$ 288,643	\$ 302,451	\$ 314,330	\$ 385,741	\$ 375,670
Less Revenues Supporting Program:						
316 Local Business Tax		150,074	135,802	151,000	151,000	150,180
322 Permits, Fees & Special Assessments		308,621	209,920	149,300	149,300	217,220
329 Other Permits & Fees		2,651	5,224	3,600	3,600	7,070
342 Public Safety		121,388	69,005	46,400	46,400	72,500
Net Unsupported/(Supported) Budget		\$ (294,091)	\$ (117,500)	\$ (35,970)	\$ 35,441	\$ (69,530)
% Of Budget Supported		201.9%	138.8%	111.4%	90.8%	118.5%
						116.2%

Organizational Chart
COMMUNITY DEVELOPMENT DEPARTMENT



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 13/14	ADOPTED FY 14/15	ADOPTED FY 15/16
Community Development Director*	133	0.75	1.00	0.80
Planning & Zoning/Code Enforcement				
Landscape/Civil Designer	125	0.20	0.20	0.00
Community Planner	122	1.00	1.00	1.00
Administrative Assistant	119	0.50	0.50	0.50
Code Enforcement Officer	120	1.00	1.00	1.00
Total Planning & Zoning/Code Enf.		2.70	2.70	2.50
Building Division				
Building Codes Official	130	1.00	1.00	1.00
Building Inspector	124	1.00	1.00	1.00
City Arborist	124	0.00	1.00	1.00
Senior Permit Clerk	118	1.00	1.00	1.00
Permit Clerk	116	1.00	1.00	1.00
Total Building		4.00	5.00	5.00
Total Community Development		7.45	8.70	8.30

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET



CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

Fund: General	Department: City Attorney	Fund #: 001
--------------------------------	--	------------------------------

EXPENDITURE DETAIL						
Acct #	Account Description	Actual	Adopted	Adjusted	Estimated	Adopted
		2012-13	2013-14	Budget	Budget	Year End
Acct #	Account Description	2012-13	2013-14	2014-15	2014-15	2015-16
Operating Expenses						
1018-514.31-10	Legal Services	95,013	115,872	107,000	120,600	120,780
1018-514.31-20	Other Legal	2,053	4,291	5,000	5,000	5,000
1018-514.40-01	Employee Travel	715	1,100	750	750	750
1018-514.54-10	Publications	710	710	1,500	1,500	1,500
1018-514.54-30	Educational Costs	-	-	350	350	350
Total Operating Expenses		98,491	121,973	114,600	128,200	128,380
Total City Attorney		\$ 98,491	\$ 121,973	\$ 114,600	\$ 128,200	\$ 128,380
		\$ 98,491	\$ 121,973	\$ 114,600	\$ 128,200	\$ 137,380

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET



CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

Fund: General	Department: General Government	Fund #: 001
--------------------------------	---	------------------------------

Acct #	Account Description	EXPENDITURE DETAIL					
		Actual	Actual	Adopted Budget	Adjusted Budget	Estimated Year End	Adopted Budget
		2012-13	2013-14	2014-15	2014-15	2014-15	2015-16
Personnel Services							
1020-519.24-00	Workers Compensation Ins.	28,873	29,903	34,380	34,380	33,920	35,620
1020-519.25-00	Unemployment Contribution	11,454	6,368	28,600	28,600	7,150	14,300
Benefits Sub-Total		40,327	36,271	62,980	62,980	41,070	49,920
Total Personnel Services		40,327	36,271	62,980	62,980	41,070	49,920
Operating Expenses							
1020-519.32-10	Auditing And Accounting	16,062	22,668	17,480	17,480	17,480	19,230
1020-519.34-90	Other Fees & Contracts	14,193	5,541	13,300	13,300	9,640	13,670
1020-519.41-00	Communications Services	5,366	4,817	5,040	5,040	5,040	5,300
1020-519.42-10	Postage	25,860	27,186	27,650	29,246	29,240	30,680
1020-519.43-00	Utility Services	28,726	32,903	30,620	30,620	46,900	48,800
1020-519.45-00	General Liability Ins	59,127	65,907	68,760	68,760	67,840	71,230
1020-519.46-01	Building & Grounds Maint	10,822	9,987	13,030	13,030	13,030	13,110
1020-519.46-40	Maintenance Contracts	39,734	37,413	45,300	45,481	45,170	47,780
1020-519.47-01	Printing & Binding	8,619	9,402	9,380	9,420	9,420	9,380
1020-519.49-30	Other Current Charges	3,817	9,864	9,010	9,010	9,010	9,180
1020-519.51-10	Office Supplies-General	6,715	4,495	5,000	5,000	5,000	5,000
1020-519.51-11	Non-Capital Office Equip.	-	741	-	741	-	10,000
1020-519.52-42	Supplies City Hall BR	966	1,003	1,800	1,800	1,800	1,800
1020-519.52-41	Housekeeping Supplies	1,735	1,650	2,500	2,500	2,500	2,500
1020-519.52-90	Special Supplies	44	-	-	20,000	-	-
1020-519.54-01	Subscriptions	168	208	200	200	200	200
Total Operating Expenses		221,954	233,785	249,070	271,628	262,270	287,860
Total General Government							
		\$ 262,281	\$ 270,056	\$ 312,050	\$ 334,608	\$ 303,340	\$ 337,780

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET



CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

Fund: General	Department: Law Enforcement	Fund #: 001
--------------------------------	--	------------------------------

EXPENDITURE DETAIL						
Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated
		2012-13	2013-14	Budget	Budget	Year End
1021-521.34-30 Sheriff's Contract		1,221,973	1,177,579	1,211,300	1,211,300	1,211,300
Total Operating Expenses		1,221,973	1,177,579	1,211,300	1,211,300	1,260,400
Total Law Enforcement		\$ 1,221,973	\$ 1,177,579	\$ 1,211,300	\$ 1,211,300	\$ 1,260,400



CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET



Fire Department

The Fire Department protects life and property from all hazards through emergency preparedness and response. The department is primarily responsible for directing and coordinating all fire, medical and emergency management functions. These responsibilities involve planning, budgeting, training, mitigating, fire suppression, advance life support emergency medical services, hazardous material response, fire inspections, arson investigations, public education, hurricane preparedness and terrorism response. Services are provided with emphasis on quality, public safety, injury reduction, environmental protection, cost effectiveness and customer service. Pride and Ownership in everything we do is our creed.



Current and Prior Year Accomplishments

The department continues to make significant progress with developing and enhancing services to the community. Utilizing the Insurance Service Office (ISO) standards as a foundation, we continue to strive to improve to ensure the community is protected. This comprehensive and thorough inspection rates the department on its ability to protect the community. The ISO is a leading source of information concerning fire risk and provides the fire department ratings based on their ability to deliver services. The grading schedule is Class 1 to a Class 10 rating (no fire protection). In 2015 the city was upgraded to a Class 2. This new rating brings the community to the top 1014 out of the 48855 communities in the Nation. The department has identified and begun implementing cost savings measures related to energy efficiency at all facilities. We are continuing to meet and exceed all training requirements for all positions as identified by ISO standards. New purchases include a new ladder truck in 2014 and a new engine and fireboat in 2015.

Fiscal Year 2016 Goals

The department will continue with its professional development program and will require further education and training requirements for all positions. The department will continue to focus on physical fitness and wellness for its members as defined in the 5 Year Strategic Plan. Staff will continue to work with county Fire/EMS for efficiencies while either maintaining or increasing the level of service.



Long-Term Vision and Future Financial Impact

The department will continue to focus on mentoring members to fill future supervisory and management positions. Staff will continue to work with our county partners on fire-ems issues.

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

FIRE PERFORMANCE INDICATORS
FUND: 001 DEPARTMENT: 1022

	Actual 2012-13	Actual 2013-14	Estimated 2014-15	Adopted 2015-16
Jurisdiction Data				
Population	16,884	17,496	17,234	17,250
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	175.09	176.98	176.31	179.20
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 3,565,379	\$ 3,613,416	\$ 3,526,250	\$ 3,660,980
Total # of Full Time Equivalent Employees	32.00	32.00	29.00	30.00
Prevention				
Complete all fire safety inspections (commercial)	700	700	700	700
Conduct 15 high hazard inspections	15	15	15	15
# Public Education Programs Conducted	90	90	90	90
# Education Program Attendees	900	900	900	900
# Fire Investigations	10	20	20	20
Update prefire plans annually	70	70	70	70
Inspect and test all hydrants within district	700	700	700	700
Emergency Response				
Prevent fire deaths on all fire incidents in district (%)	100	100	100	100
Confine 90% of bldg fires to area involved on arrival	100	100	100	100
Provide a minimum of ALS to all incidents within City	100	100	100	100
Respond to emergencies within 7 minutes or less	100	100	100	100
Training				
Avg Inservice Training Hours per Firefighter	270	270	270	270
Training hours for Live Fire Evolutions	150	150	150	150
ISO Training Hours Per FF	240	240	240	240
CPR Classes Conducted	12	12	6	6
# of NFPA 1410 drills conducted	36	36	36	36
Total Emergency Readiness Efficiency	972	972	966	966
% of ISO Training requirements met	100	100	100	100
% of emergency response criteria met	100	100	100	100
% of company inspections conducted	100	100	100	100
O&M Cost Per Capita	\$ 211.17	\$ 206.53	\$ 204.61	\$ 212.23
O&M Cost per Full Time Equiv. Employee	\$ 111,418	\$ 112,919	\$ 121,595	\$ 122,033
Per Capita per Full Time Equiv. Employee	528	547	594	575

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

Fund: General	Department: Fire And EMS	Fund #: 001
--------------------------------	---	------------------------------

EXPENDITURE DETAIL						
Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated
		2012-13	2013-14	Budget	Budget	Year End
Acct #	Account Description	2012-13	2013-14	2014-15	2014-15	2015-16
Personnel Services						
1022-522.12-01	Salaries & Wages	\$ 2,024,744	\$ 1,979,779	\$ 1,802,800	\$ 1,802,800	\$ 1,797,980
1022-522.14-00	Overtime-Time & One Half	72,165	79,717	111,200	111,200	122,000
1022-522.15-10	Incentive Pay	32,135	37,535	28,560	38,560	37,140
Salaries & Wages Sub-Total		2,129,044	2,097,031	1,942,560	1,952,560	1,957,120
						2,066,850
1022-522.21-00	Fica Taxes	157,346	153,453	148,610	148,610	149,720
1022-522.22-00	Retirement	371,999	417,799	458,360	458,360	401,430
1022-522.22-01	Passing Thru State	138,063	147,781	140,000	140,000	155,000
1022-522.23-00	Life & Health Insurance	386,419	397,349	427,250	387,500	380,130
1022-522.24-00	Workers Compensation Ins.	89,991	100,361	99,000	99,000	103,960
Benefits Sub-Total		1,143,818	1,216,743	1,273,220	1,233,470	1,190,240
						1,246,260
Total Personnel Services		3,272,862	3,313,774	3,215,780	3,186,030	3,147,360
						3,313,110

Operating Expenses						
1022-522.31-30	Employee Physicals	12,586	13,020	13,500	13,500	12,500
1022-522.32-10	Auditing & Accounting	5,798	4,479	6,310	6,310	6,940
1022-522.34-90	Other Fees & Contracts	256	277	-	-	-
1022-522.40-01	Employee Travel	201	-	300	300	300
1022-522.41-00	Communication Services	14,582	15,540	16,900	16,900	16,900
1022-522.42-10	Postage	50	24	70	70	70
1022-522.43-00	Utility Services	27,282	28,861	30,890	30,890	37,800
1022-522.45-00	General Liability Ins.	61,046	68,026	67,170	67,170	70,060
1022-522.46-01	Building & Grounds Maint	6,767	11,570	9,260	9,260	9,260
1022-522.46-10	Outside Vehicle Repairs	35,689	24,703	35,000	32,000	32,000
1022-522.46-20	Equipment Repairs	6,530	5,653	6,000	6,000	6,000
1022-522.46-30	Nextel/Radio Maintenance	606	944	600	600	600
1022-522.46-40	Maintenance Contracts	8,483	7,150	11,800	12,732	12,700
1022-522.49-23	9/11 Memorial Bricks	-	-	-	-	-
1022-522.49-30	Other Current Charges	2,609	4,345	4,500	4,500	4,500
1022-522.51-10	Office Supplies-General	1,411	1,697	2,000	1,400	2,000
1022-522.51-11	Non-Capital Office Equip	533	410	4,000	4,000	4,000
1022-522.52-01	Gas	8,460	8,272	8,730	8,730	6,300

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

Fund: General		Department: Fire And EMS				Fund #: 001
Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Adopted
		2012-13	2013-14	2014-15	2014-15	Estimated Year End
EXPENDITURE DETAIL						
1022-522.52-02	Diesel	27,773	29,969	33,000	33,000	30,000
1022-522.52-03	Oil & Other Lubricants	1,275	1,266	1,200	1,200	1,500
1022-522.52-10	Vehicle Parts	13,266	13,457	6,000	6,942	6,950
1022-522.52-20	Equipment Parts	5,875	7,550	4,000	4,000	4,000
1022-522.52-30	Small Tools & Supplies	1,848	1,625	1,900	1,900	1,900
1022-522.52-40	Builders Supplies	316	152	200	200	200
1022-522.52-41	Housekeeping Supplies	5,284	5,418	5,500	6,366	5,500
1022-522.52-70	Special Clothing/Uniforms	16,739	13,154	79,000	70,540	70,540
1022-522.52-80	Tires And Tubes	3,557	5,758	3,000	6,000	4,500
1022-522.52-90	Special Supplies	1,057	4,352	3,500	3,500	3,500
1022-522.52-92	Fire Hose & Supplies	5,101	4,997	5,000	5,000	5,000
1022-522.54-10	Publications	514	1,199	1,300	1,300	1,300
1022-522.54-20	Memberships & Dues	3,125	629	3,000	3,000	2,000
1022-522.54-30	Educational Costs	13,898	15,145	20,000	24,700	20,000
Total Operating Expenses		292,517	299,642	383,630	382,010	378,890
						347,870

Internal Services

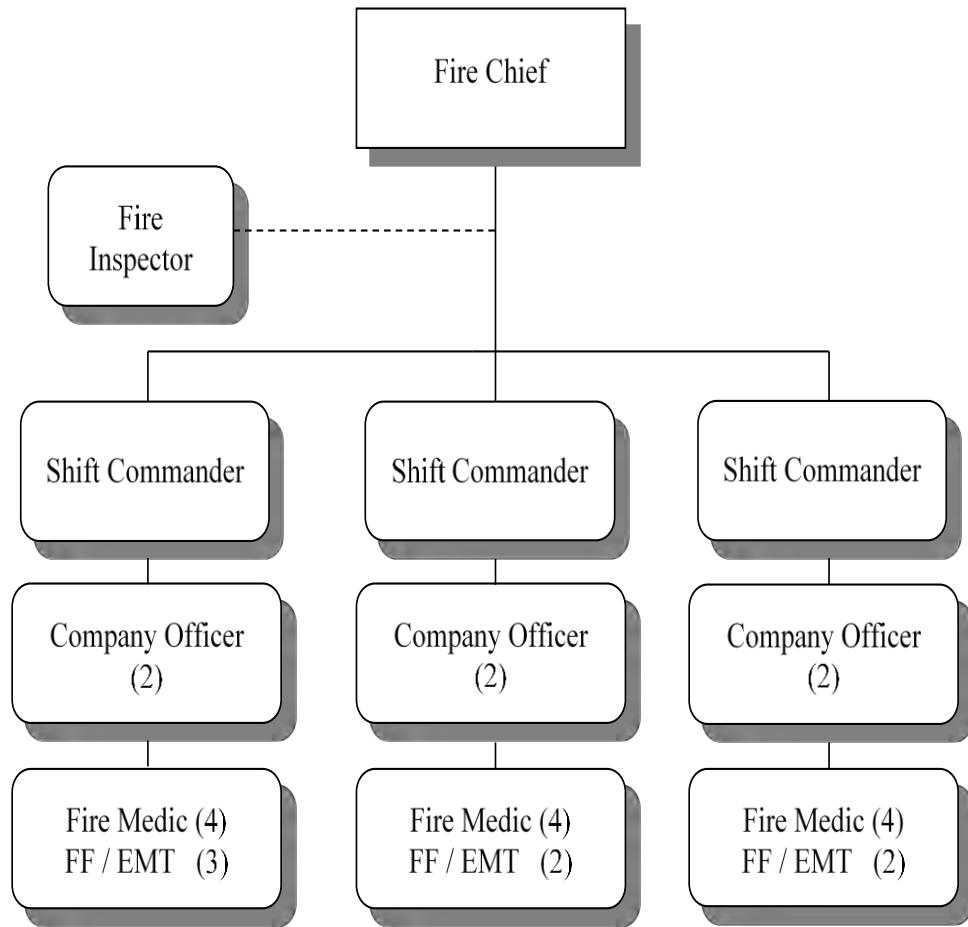
1022-590.94-16	Data Processing Fee Reimb	107,480	107,480	99,150	99,150	99,150	63,030
	Total Internal Services	107,480	107,480	99,150	99,150	99,150	63,030
Total Fire And EMS							
		\$ 3,672,859	\$ 3,720,896	\$ 3,698,560	\$ 3,667,190	\$ 3,625,400	\$ 3,724,010

FUNDING SOURCE

Program Expenditure Budget	\$ 3,565,379	\$ 3,613,416	\$ 3,599,410	\$ 3,568,040	\$ 3,526,250	\$ 3,660,980
Less Revenues Supporting Program:						
312 Other Taxes	138,063	147,781	140,000	140,000	155,000	160,000
331 Federal Grants	222,028	221,715	8,700	8,700	-	-
338 Shared Revenue From Other Local Units	982,749	998,099	1,024,620	1,024,620	1,031,840	1,061,850
Net Unsupported Budget	\$ 2,222,539	\$ 2,245,821	\$ 2,426,090	\$ 2,394,720	\$ 2,339,410	\$ 2,439,130
% Of Budget Supported	37.7%	37.8%	32.6%	32.9%	33.7%	33.4%

Organizational Chart

FIRE DEPARTMENT



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 13/14	ADOPTED FY 14/15	ADOPTED FY 15/16
Fire Chief	133	1.00	1.00	1.00
Shift Commander	130	3.00	3.00	3.00
Company Officer	02	6.00	6.00	6.00
Fire Marshall	130	1.00	0.00	0.00
Fire Inspector	1	0.00	1.00	1.00
Fire Medic	F3	13.00	11.00	12.00
Fire Fighter EMT	F2	8.00	7.00	7.00
Total Division		32.00	29.00	30.00

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET



ENGINEERING DEPARTMENT

The Engineering Department provides technical services for the City including: field surveys, studies and reports, drainage problem solutions, traffic engineering, environmental monitoring. The Engineering Department designs, inspects and manages the capital improvement projects when performed in-house and the management of consultant services for capital improvement projects when performed under professional service agreements.

Current Fiscal Year 2014/2015 Accomplishments

- Waterfront Park – coordinated with consultant for preparation of boardwalk construction plans, completed design by in-house staff, submitted applications to the Southwest Florida Water Management District (SWFWMD), the U.S. Army Corps of Engineers (COE), and the Pinellas County Water and Navigation Department for associated permits; responded to agency comments, prepared Phase 1 bid documents.
- North Bay Hills Water Main and Force Main Improvements – daily construction observation by in-house staff; addressed contract change orders and pay applications.
- Mullet Creek Bridge Improvements – completed design of railing improvements by in-house staff, coordination with consultant for structural design services.
- Street Resurfacing – daily construction observation by in-house staff.
- SR 590 Water Main Loop at McMullen Booth Road – coordinated with consultants for survey, geotechnical, design and permitting services; coordination with land owners to acquire utility easements.
- Main Street Brick Repair – prepared construction plans by in-house staff.
- South Green Springs Water Main Improvements – coordinated with consultants for survey, geotechnical, design and permitting services.
- Joyce and Irwin Streets Sanitary Sewer Improvements - coordinated with consultants for survey, design and permitting services.
- Marina Dredging – coordinated with consultant for design and permitting services.

Fiscal Year 2013/2014 Accomplishments

- Waterfront Park – selected environmental, survey and geotechnical consultants, coordinated with Environmental Consultant to set wetland jurisdiction line and boardwalk alignment, survey consultant to prepare a topographic survey, and geotechnical consultant to obtain geotechnical information; attended pre-application meetings with permitting review agencies, commenced design by in-house staff.
- North Bay Hills Water Main and Force Main Improvements – prepared construction plans, specifications and bid documents by in-house staff, coordinated with City of St. Petersburg for approval to cross their 36 inch water main.
- Alligator Lake Dock Replacement – in-house staff prepared construction plans for dock, sidewalk and retaining wall replacement, and provided construction observation services.
- Fire Station No. 52 Improvements – coordinated with consultant to complete construction plans, in house staff provided bidding assistance, daily construction observation services.
- Street Resurfacing – selected streets and prepared scope and exhibits for FY 2013/2014 construction.
- Pipe Lining – coordinated bidding and provided construction observation services for storm and sanitary pipe lining.

Fiscal Year 2015/2016 Goals

- Waterfront Park – acquire required permits, prepare bid documents, award Phase 1 construction contract, provide construction observation services by in-house staff.
- Mullet Creek Bridge Improvements – obtain CRA approval for proposed improvements, provide bidding assistance and construction observation by in-house staff.
- SR 590 Water Main Loop at McMullen Booth Road – provide oversight of consultant services; provide bidding assistance, and construction observation by in-house staff.

- South Green Springs Water Main Improvements – provide oversight of consultant services; provide bidding assistance, and construction observation by in-house staff.
- Joyce and Irwin Streets Sanitary Sewer Improvements - provide oversight of consultant services; provide bidding assistance, and construction observation by in-house staff.
- Marina Dredging – provide oversight of consultant services; provide bidding assistance, and construction observation by in-house staff.
- Pavement Condition Assessment – rate the condition of all streets within the city and prioritize resurfacing scheduling accordingly.

Long-Term Vision and Future Financial Impact

It is the desire of the Engineering Department to better serve the engineering needs for all departments and to increase efficiency for production of Capital Improvement Projects by consultants and in-house engineering projects.

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

ENGINEERING PERFORMANCE INDICATORS

FUND: 001 DEPARTMENT: 1025

Jurisdiction Data	Actual 2012-13	Actual 2013-14	Estimated 2014-15	Adopted 2015-16
Population	16,884	17,496	17,234	17,250
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	175.09	176.98	176.31	179.20
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 388,382	\$ 371,651	\$ 395,780	\$ 420,650
Total # of Full Time Equivalent Employees	4.30	4.30	4.30	4.50
Outputs				
Number of Capital Projects	15	23	13	13
Number of In-House Design Projects	5	12	7	6
Number of Site Plans Reviewed	-	30	38	30
Number of Right-Of-Way Permits Issued	61	75	37	37
Value of Grants Received	\$ 295,653	\$ 240,000	\$ -	\$ -
Efficiency				
O&M Cost Per Capita	\$ 23.00	\$ 21.24	\$ 22.97	\$ 24.39
O&M Cost per Full Time Equiv. Employee	\$ 90,321	\$ 86,430	\$ 92,042	\$ 93,478
Per Capita per Full Time Equiv. Employee	3,927	4,069	4,008	3,833

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

Fund: General	Department: Engineering	Fund #: 001
--------------------------------	--	------------------------------

EXPENDITURE DETAIL

Acct #	Account Description	Actual	Adopted	Adjusted	Estimated	Adopted
		2012-13	2013-14	2014-15	2014-15	Year End
Personnel Services						
1025-539.12-01	Salaries & Wages	\$ 296,696	\$ 269,897	\$ 282,680	\$ 282,680	\$ 279,300
	Salaries & Wages Sub-Total	296,696	269,897	282,680	282,680	279,300
1025-539.21-00	Fica Taxes	23,499	20,433	21,630	21,630	21,370
1025-539.22-00	Retirement	14,589	21,382	22,410	22,410	22,140
1025-539.23-00	Life & Health Insurance	43,526	46,866	52,700	47,710	50,790
	Benefits Sub-Total	81,614	88,681	96,740	91,750	94,300
	Total Personnel Services	378,310	358,578	379,420	374,430	373,600
						400,750
Operating Expenses						
1025-539.31-20	Engineering Services	3,191	496	7,500	6,100	6,000
1025-539.34-90	Other Fees And Contracts	39	-	200	2,200	1,000
1025-539.40-01	Employee Travel	25	230	500	500	500
1025-539.41-00	Communication Services	1,440	1,557	1,200	1,200	1,200
1025-539.46-10	Outside Vehicle Repairs	-	120	300	300	300
1025-539.46-20	Equipment Repairs	-	117	500	500	500
1025-539.46-40	Maintenance Contracts	1,795	4,210	4,400	4,400	4,400
1025-539.47-01	Printing	-	329	900	900	900
1025-539.47-10	Blueprinting	9	-	-	-	-
1025-539.51-10	Office Supplies	317	522	500	556	500
1025-539.51-11	Non-Capital Office Equip	532	3,302	500	1,900	1,900
1025-539.51-40	Computer Paper & Supplies	573	1,038	600	1,049	1,050
1025-539.52-01	Gas	594	166	500	500	130
1025-539.52-03	Oil & Other Lubricants	9	-	50	50	50
1025-539.52-10	Vehicle Parts	319	127	300	300	300
1025-539.52-30	Small Tools & Supplies	-	-	70	70	70
1025-539.52-70	Special Clothing/Uniforms	58	116	150	150	150
1025-539.52-80	Tires And Tubes	146	-	150	150	150
1025-539.52-90	Special Supplies	-	-	100	100	100
1025-539.54-20	Memberships & Dues	469	558	1,280	1,280	1,280
1025-539.54-30	Educational Costs	556	185	500	500	500
	Total Operating Expenses	10,072	13,073	20,200	22,705	22,180
						19,900
Capital Expenses						
1025-539.64-30	Office Furniture & Equip.	-	-	-	5,000	5,000
	Total Capital Expenses	-	-	-	5,000	5,000
						-
	Total Engineering	\$ 388,382	\$ 371,651	\$ 399,620	\$ 402,135	\$ 400,780
						\$ 420,650

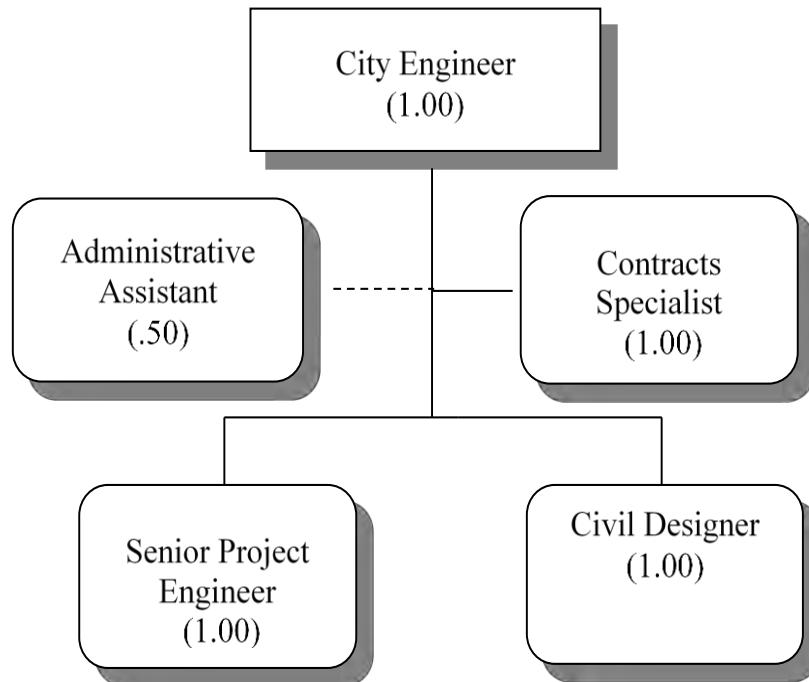
CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

Fund: General	Department: Engineering	Fund #: 001
--------------------------------	--	------------------------------

FUNDING SOURCE

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Adopted	
		2012-13	2013-14	2014-15	2014-15	Estimated	2015-16
	Program Expenditure Budget	\$ 388,382	\$ 371,651	\$ 399,620	\$ 397,135	\$ 395,780	\$ 420,650
	Less Revenues Generated:						
342	Public Safety Fees	550	525	1,200	1,200	540	550
	Net Unsupported Budget	\$ 387,832	\$ 371,126	\$ 398,420	\$ 395,935	\$ 395,240	\$ 420,100
	% Of Budget Supported By Program	0.1%	0.1%	0.3%	0.3%	0.1%	0.1%

Organizational Chart
ENGINEERING DEPARTMENT



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 13/14	ADOPTED FY 14/15	ADOPTED FY 15/16
City Engineer	134	1.00	1.00	1.00
Senior Project Engineer	128	1.00	1.00	1.00
Landscape/Civil Designer	125	0.80	0.80	0.00
Civil Designer	125	0.00	0.00	1.00
Contracts Specialist	125	0.00	0.00	1.00
Engineering Assistant	122	1.00	1.00	0.00
Administrative Assistant	119	0.50	0.50	0.50
Total Department		4.30	4.30	4.50

Public Works Department

Street Division

The City of Safety Harbor's Street Division provides for the maintenance and repair of the City's streets, right-of-ways, sidewalks, ADA (American with Disabilities Act) ramps, underdrains and all traffic signage and pavement markings. Tree trimming and/or removal and work order requests generated by resident inquiries are scheduled and service is performed on a priority basis.

Current and Prior Year Accomplishments



Approximately 175 work orders were completed. A prioritized sidewalk list was created and has been the division's main focus this budget year. This allowed numerous repairs to the City's sidewalks to be completed along with several areas that needed complete sidewalk replacement. The division also dedicated significant time for the special 911 Memorial Project the City installed.

Fiscal Year 2016 Goals

A goal for FY 15/16 is to rebuild four proper drainage. Staff will also prioritize sidewalk/curb working on tree overgrowth. There are several areas that are overdue to be trimmed. Staff will be working on a priority list for tree trimming as well.



intersections to allow for continue working on the replacement list along with are several areas that are working on a priority list for

Long-Term Vision and Future Financial Impact

The Street Division will continue to provide a reliable level of service that the city's residents have become accustomed to and at the same time maintaining the city's traditions and small town atmosphere. The street sign replacement program mandated by Federal and State regulations is ahead of schedule and will be completed well in advance of the 2016 deadline.

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

STREET PERFORMANCE INDICATORS
FUND: 001 DEPARTMENT: 1031

	Actual	Actual	Estimated	Adopted
	2012-13	2013-14	2014-15	2015-16
Jurisdiction Data				
Population	16,884	17,496	17,234	17,250
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	175.09	176.98	176.31	179.20
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 697,550	\$ 679,091	\$ 724,700	\$ 756,960
Total # of Full Time Equivalent Employees	10.30	10.30	10.20	10.20
Outputs				
Curb Miles of Street Swept Per Year	918	918	920	920
Cubic Yds of Curb/Gutter/Sidewalks/Replaced	374	260	317	317
Tons of Asphalt Pot Hole Repairs	16	23	25	25
# of Service Requests	225	204	214	215
Curb Miles of Street	100	100	100	100
Tons of Debris Removed	500	550	550	575
Efficiency				
Cost Per Curb Mile Swept	\$ 759.86	\$ 739.75	\$ 787.72	\$ 822.78
# of Curb Miles of Street per FTE	89	89	90	90
O&M Cost Per Capita	\$ 41.31	\$ 38.81	\$ 42.05	\$ 43.88
O&M Cost Per Full Time Equiv. Employee	\$ 67,723	\$ 65,931	\$ 71,049	\$ 74,212
Per Capita per Full Time Equiv. Employee	1,639	1,699	1,690	1,691
Effectiveness				
# of Service Request Completed	179	156	195	195

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

Fund: General	Department: Streets	Fund #: 001
--------------------------------	--------------------------------------	------------------------------

EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Adopted	
		2012-13	2013-14	Budget	Budget	Estimated	Budget
Personnel Services							
1031-541.12-01	Salaries & Wages	\$ 398,344	\$ 372,354	\$ 394,690	\$ 394,690	\$ 388,740	\$ 419,070
1031-541.14-00	Overtime-Time & One Half	1,769	528	2,510	2,510	2,520	2,630
	Salaries & Wages Sub-Total	400,113	372,882	397,200	397,200	391,260	421,700
1031-541.21-00	Fica Taxes	29,310	27,435	30,390	30,390	29,940	32,260
1031-541.22-00	Retirement	22,187	33,528	32,560	32,560	29,940	32,720
1031-541.23-00	Life & Health Insurance	110,994	111,389	133,460	120,300	118,000	116,230
	Benefits Sub-Total	162,491	172,352	196,410	183,250	177,880	181,210
	Total Personnel Services	562,604	545,234	593,610	580,450	569,140	602,910

Operating Expenses

1031-541.34-60	Uniform Rental & Laundry	1,591	1,442	1,980	1,980	1,980	1,980
1031-541.34-90	Other Fees & Contracts	33,162	35,550	45,910	45,910	45,910	41,060
1031-541.40-01	Employee Travel	-	-	250	250	250	260
1031-541.41-00	Communication Services	2,787	2,798	2,840	2,840	2,840	2,840
1031-541.43-00	Utility Services	5,714	5,887	10,080	10,080	5,100	5,300
1031-541.44-00	Rental & Leases	4,374	5,150	5,200	5,200	5,200	6,200
1031-541.46-01	Building & Grounds Maint	2,230	1,887	7,070	7,070	7,070	10,140
1031-541.46-10	Outside Vehicle Repairs	2,800	2,800	2,800	2,800	2,800	2,800
1031-541.46-20	Equipment Repairs	829	1,529	2,000	2,000	2,000	2,000
1031-541.46-30	Nextel/Radio Maintenance	-	-	200	200	-	-
1031-541.46-40	Maintenance Contracts	15,044	11,185	15,170	15,170	15,170	16,670
1031-541.46-90	Special Services	5,703	5,592	6,000	7,780	6,000	6,000
1031-541.49-30	Other Current Charges	460	223	490	490	490	590
1031-541.51-10	Office Supplies-General	576	459	700	745	900	700
1031-541.51-11	Non-Capital Office Equip	185	50	200	200	200	200
1031-541.52-01	Gas	6,405	6,432	7,500	7,500	4,910	4,910
1031-541.52-02	Diesel	14,020	14,008	17,000	17,000	11,490	11,700
1031-541.52-03	Oil & Other Lubricants	726	699	1,000	1,000	800	800
1031-541.52-10	Vehicle Parts	7,173	5,211	8,050	8,050	6,000	6,000
1031-541.52-20	Equipment Parts	7,050	6,214	8,000	8,000	7,000	7,000

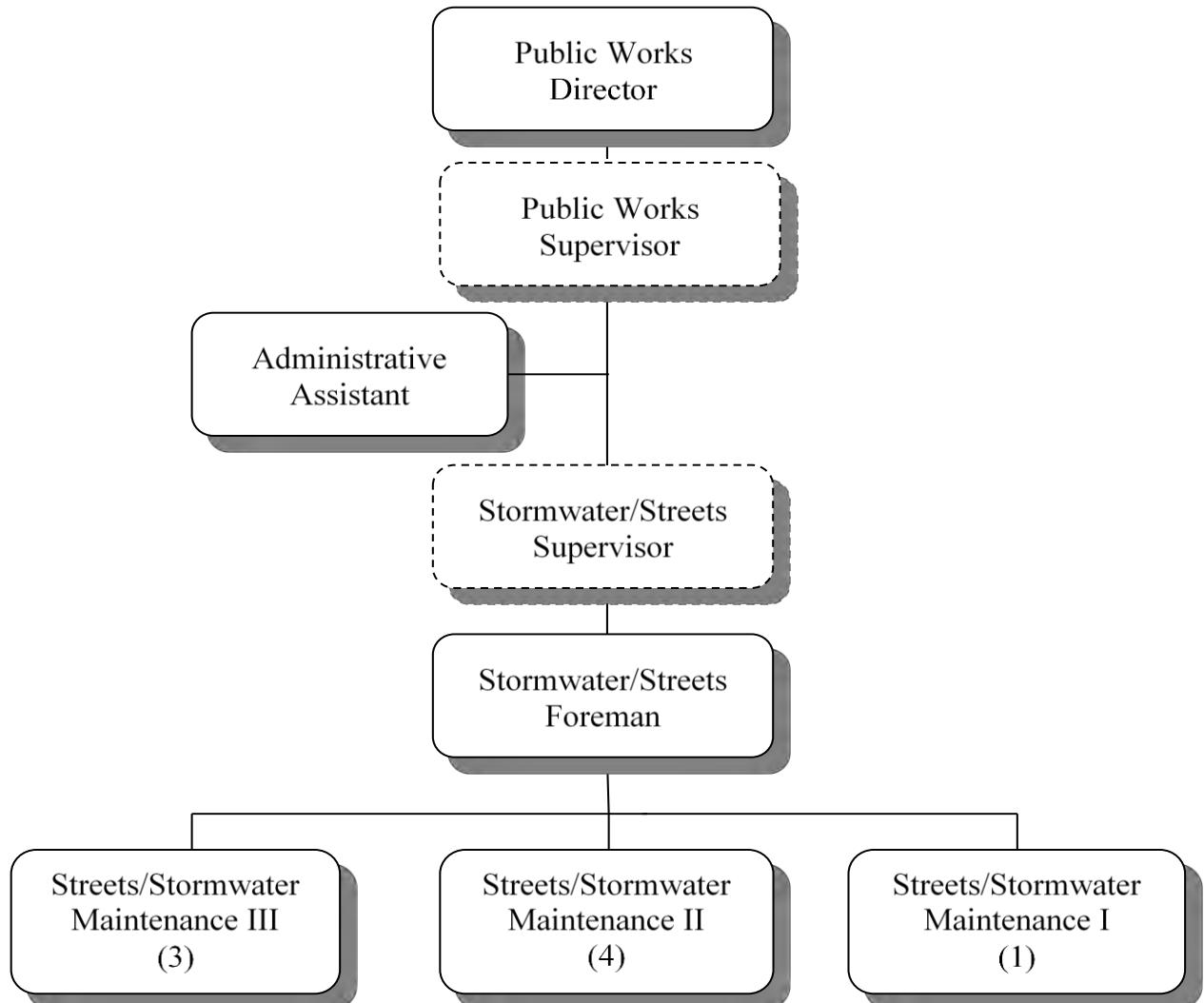
CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

Fund: General	Department: Streets	Fund #: 001
--------------------------------	--------------------------------------	------------------------------

EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2012-13	2013-14	2014-15	2014-15	Year End	2015-16
1031-541.52-30	Small Tools & Supplies	5,522	4,976	6,000	6,000	6,000	6,000
1031-541.52-50	Chemicals	1,113	1,168	1,300	1,300	1,200	1,200
1031-541.52-70	Special Clothing/Uniforms	3,241	2,902	3,660	3,660	3,660	3,660
1031-541.52-80	Tires And Tubes	4,500	8,451	5,000	5,000	5,000	5,000
1031-541.52-90	Special Supplies	1,748	1,854	2,000	2,677	2,000	2,000
1031-541.52-93	Safety Supplies	1,908	1,991	2,000	2,000	2,000	2,000
1031-541.53-10	Street Repair	4,227	3,670	5,000	7,550	7,550	5,000
1031-541.53-90	Street Signs	107	-	-	-	-	-
1031-541.54-20	Memberships	335	-	570	570	440	440
1031-541.54-30	Educational Costs	1,416	1,729	2,500	2,500	1,600	1,600
Total Operating Expenses		134,946	133,857	170,470	175,522	155,560	154,050
Total Streets		\$ 697,550	\$ 679,091	\$ 764,080	\$ 755,972	\$ 724,700	\$ 756,960

Organizational Chart
PUBLIC WORKS DEPARTMENT
STREET DIVISION



JOB CLASS/TITLE	PAY GRADE	ADOPTED FY 13/14	ADOPTED FY 14/15	ADOPTED FY 15/16
Public Works Director	134	0.20	0.20	0.20
Administrative Assistant	119	0.00	0.00	1.00
Administrative Coordinator	121	1.00	1.00	0.00
Streets/Stormwater Foreman	120	1.00	1.00	1.00
Inventory Coordinator	119	0.10	0.00	0.00
Streets/Stormwater Maintenance III	118	3.00	3.00	3.00
Streets/Stormwater Maintenance II	116	4.00	4.00	4.00
Streets/Stormwater Maintenance I	114	1.00	1.00	1.00
Total Division		10.30	10.20	10.20

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET



Public Works Department Fleet Maintenance

The primary objective and responsibilities of the Fleet Maintenance Division is to maintain all City vehicles and equipment. The division performs and coordinates necessary repairs, including preventative and corrective maintenance as well as roadside service for all vehicles/equipment. Other maintenance includes small engine repairs for portable power-driven equipment and small and heavy off-road equipment such as lawn and turf equipment. Fleet participates in analyzing the specifications relative to the acquisition of new or replacement vehicles and equipment and the useful life of the equipment.

Current and Prior Year Accomplishments

This past year the Fleet division increased the repair capabilities with the addition of a new air conditioning recovery machine. This recovery machine is used in to install and recover air conditioning refrigerants. Fleet Maintenance has also purchased a new hand-held diagnostic scan tool for heavy duty trucks. This tool is used to troubleshoot engine and transmission problems in all trucks.



Fiscal Year 2016 Goals

Fleet Maintenance will continue to make improvements to the shop area and update shop tools. These tools include a table top tire changer and diagnostic software. The Fleet Maintenance shop upgrades include new roll up doors for each service bay.

Long-Term Vision and Future Financial Impact

Fleet Maintenance Division's long term plan is to maintain the efficiency, productivity and safety of the equipment. This type of quality of service will minimize vehicle down time and increase the life cycle of all of the City's vehicles and equipment.

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

FLEET MAINTENANCE PERFORMANCE INDICATORS

FUND: 001 DEPARTMENT: 1033

	Actual 2012-13	Actual 2013-14	Estimated 2014-15	Adopted 2015-16
Jurisdiction Data				
Population	16,884	17,496	17,234	17,250
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	175.09	176.98	176.31	179.20
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 233,847	\$ 237,885	\$ 247,040	\$ 259,610
Total # of Full Time Equivalent Employees	3.15	3.15	3.05	3.05
Total Number of Vehicles/Equipment Maintained	317	319	323	323
Vehicle and Equipment Service				
Number of Preventative Maintenance	123	127	120	120
Number of Work Order Repairs	558	723	660	680
Efficiency Heavy/Light Vehicles				
Avg. Cost per Repair Including Preventative Maint	\$ 343.39	279,8647059	\$ 316.72	\$ 324.51
O&M Cost per Capita	\$ 13.85	\$ 13.60	\$ 14.33	\$ 15.05
O&M Cost per Full Time Equiv. Employee	\$ 74,237	\$ 75,519	\$ 80,997	\$ 85,118
Per Capita per Full Time Equiv. Employee	5,360	5,554	5,650	5,656
Effectiveness				
% of Mechanics Hours Billed to Repairs	90%	90%	91%	91%
% of Preventative Maint Completed on Schedule	97%	97%	97%	98%

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

Fund: General	Department: Fleet Maintenance	Fund #: 001
--------------------------------	--	------------------------------

EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2012-13	2013-14	Budget	Budget	Year End	Budget
Personnel Services							
1033-519.12-01	Salaries & Wages	\$ 139,855	\$ 136,329	\$ 136,310	\$ 136,310	\$ 136,180	\$ 142,840
1033-519.14-00	Overtime-Time & One Half	319	939	2,030	2,030	750	2,020
	Salaries & Wages Sub-Total	140,174	137,268	138,340	138,340	136,930	144,860
1033-519.21-00	Fica Taxes	10,427	10,239	10,590	10,590	10,480	11,090
1033-519.22-00	Retirement	7,461	10,199	10,610	10,610	10,510	11,250
1033-519.23-00	Life & Health Insurance	28,955	31,353	34,030	30,830	35,470	36,060
	Benefits Sub-Total	46,843	51,791	55,230	52,030	56,460	58,400
	Total Personnel Services	187,017	189,059	193,570	190,370	193,390	203,260

Operating Expenses

1033-519.34-60	Uniform Rental & Laundry	433	392	440	440	440	440
1033-519.34-90	Other Fees & Contracts	2,014	1,047	4,500	4,500	4,500	4,500
1033-519.40-01	Employee Travel	1,058	1,170	2,200	2,200	1,500	1,500
1033-519.41-00	Communications Services	2,647	2,610	2,680	2,680	2,680	2,680
1033-519.43-00	Utility Services	4,759	4,949	5,340	5,340	5,200	5,400
1033-519.44-00	Rental And Leases	58	230	250	250	250	250
1033-519.46-01	Building & Grounds Maint	1,244	945	1,400	1,400	1,200	1,200
1033-519.46-10	Outside Vehicle Repairs	40	170	200	200	-	100
1033-519.46-20	Equipment Repairs	1,193	1,333	1,900	1,900	1,900	2,900
1033-519.46-40	Maintenance Contracts	271	331	780	780	780	780
1033-519.49-30	Other Current Charges	291	209	230	230	230	230
1033-519.51-10	Office Supplies-General	162	293	350	397	350	350
1033-519.51-11	Non-Capital Office Equip	123	45	300	300	300	300
1033-519.52-01	Gas	3,551	3,088	3,700	3,700	3,300	3,700
1033-519.52-02	Diesel	314	501	500	500	500	500
1033-519.52-03	Oil & Other Lubricants	222	1,916	200	200	200	200
1033-519.52-10	Vehicle Parts	170	1,274	1,500	1,500	1,500	1,200

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

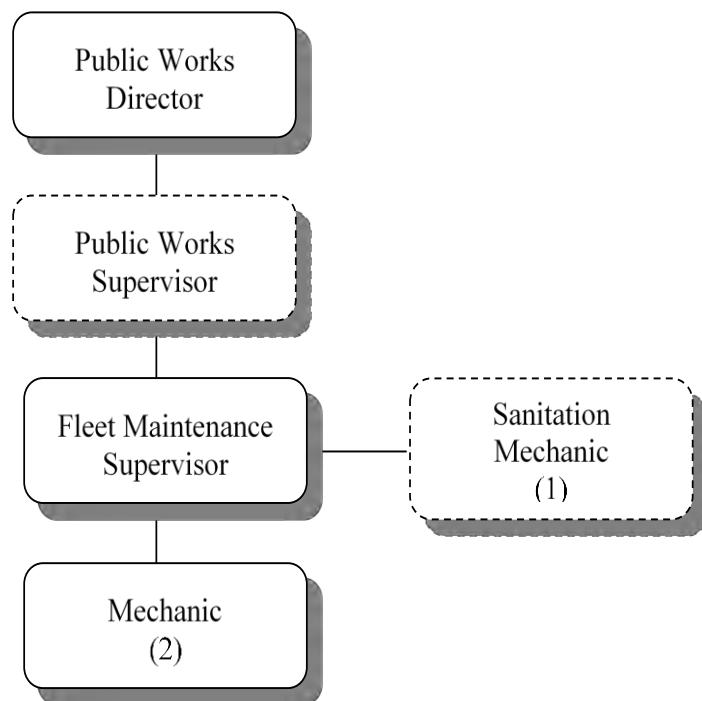
Fund: General	Department: Fleet Maintenance	Fund #: 001
--------------------------------	--	------------------------------

EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Adopted	
		2012-13	2013-14	2014-15	2014-15	Estimated	Budget
1033-519.52-20	Equipment Parts	696	322	1,000	1,000	700	1,000
1033-519.52-30	Small Tools & Supplies	8,000	6,942	7,000	7,000	6,600	7,000
1033-519.52-40	Builders Supplies	370	-	-	-	-	-
1033-519.52-70	Special Clothing/Uniforms	993	1,080	1,320	1,320	1,020	1,320
1033-519.52-90	Special Supplies	15,851	17,537	17,900	17,900	17,900	17,900
1033-519.52-93	Safety Supplies	245	202	250	250	-	250
1033-519.54-10	Publications	1,500	1,500	1,600	1,600	1,500	1,600
1033-519.54-20	Memberships & Dues	50	100	50	50	50	50
1033-519.54-30	Educational Costs	575	640	1,050	1,050	1,050	1,000
Total Operating Expenses		46,830	48,826	56,640	56,687	53,650	56,350
Total Fleet Maintenance		\$ 233,847	\$ 237,885	\$ 250,210	\$ 247,057	\$ 247,040	\$ 259,610

Organizational Chart

PUBLIC WORKS DEPARTMENT FLEET MAINTENANCE DIVISON



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 13/14	ADOPTED FY 14/15	ADOPTED FY 15/16
Public Works Director	134	0.05	0.05	0.05
Fleet Maintenance Supervisor	125	1.00	1.00	1.00
Mechanic	119	2.00	2.00	2.00
Inventory Coordinator	119	0.10	0.00	0.00
Total Division		3.15	3.05	3.05

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET



Leisure Services Department Building Maintenance Division

The Building Maintenance Division is responsible for all interior & exterior maintenance of City building facilities along with Park facilities; which include carpentry, electrical, plumbing, roofing, flooring and construction projects. In addition to the maintenance responsibilities, the Division oversees the installation of all holiday/seasonal decorations; provides specialized needs of recreational programs/special events/ qualified groups and contracted services.



Current and Prior Year Accomplishments

The Building Maintenance Division continues to provide top quality service through improved maintenance techniques and procedures. Fiscal year 2014-2015, in addition to completing daily facility work order requests the following projects were completed: Painted Rigsby Center, Library & P&BM buildings; installed flat screen Monitors / TV's at City Hall and Community Centers; Main Street amenities were painted along with Consumer Centers walls; Skateboard Park was renovated and new fencing installed; Public Works Building "A" A/C Maintenance room was re-done and new air conditioners installed; Completed renovations of the P&BM facility and installed new A/C's; Teen room was installed at Library; Alarm system installed at City Hall; LED panels were installed at City Hall completing Phase 1; Various LED lamps were installed and monitored at Community Center, Main Street, Rigsby Center and 911 Memorial; New / additional security cameras were installed at City Hall, Community Center and P&BM; Roofing systems were replaced on Fire Station 52; Ice Machine replaced in concession stand for Little League; Little Libraries were installed at various City locations.

Participated in the Senior Expo, San Gennaro Festival, Beeruary Tournament, Seafood Festival, Chalk Art Festival, Kiwanis Arts & Crafts, Safety Harbor Song Festival, Safety harbor Boat Show, Paddle for the Kids event, continued 3rd Friday and Farmers Market events, 4th of July celebration, Harbor Sounds Music Festival, British Car Show, Winefest, Tree Lighting, Snowfest, Kiwanis Arts and Crafts Show, Holiday Parade, Memorial Day Ceremony; continue to cross train personnel for better department flexibility.

Fiscal Year 2016 Goals

During the fiscal year 2015-2016, the Building Maintenance Division will continue to provide the highest level of service to enhance maintenance productivity through innovative techniques, trends and networking; while staying current with technologies and cost effectiveness. Initiatives continue for the development of the Waterfront Park, Elm Street, Messenger Street and the newly acquired Weiss properties along with other City wide projects. Phase II of LED lighting will be pursued for Main Street lighting. Gates will be installed for Messenger Park; Complete initiative to install electric hand dryers in public facilities.

Long-Term Vision and Future Financial Impact

The Building Maintenance Division's long term mission is to continue to provide the highest level of maintenance service while staying on the forefront of innovativeness, trends, technology and creativity. The division will continue to be an integral part of facility capital improvement projects; both during construction and evolving into the overall maintenance schedule.



CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

BUILDING MAINTENANCE PERFORMANCE INDICATORS
FUND: 001 DEPARTMENT: 1034

	Actual 2012-13	Actual 2013-14	Estimated 2014-15	Adopted 2015-16
Jurisdiction Data				
Population	16,884	17,496	17,234	17,250
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	175.09	176.98	176.31	179.20
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 365,430	\$ 371,985	\$ 348,730	\$ 377,030
Total # of Full Time Equivalent Employees	5.80	5.70	5.70	5.95
Outputs				
Total Square Feet Maintained	319,772	1,143,056	2,022,968	2,022,968
# Maintenance/Repair Work Orders	515	660	550	550
# of Facility Preventative Maintenance Completed	450	600	420	420
# Special Projects/Events Completed	120	125	90	93
Efficiency				
O&M Cost per Square Ft. Maintained	\$ 1.14	\$ 0.33	\$ 0.17	\$ 0.19
Square Ft. Maintained per FTE	55,133	200,536	354,907	339,995
O&M Cost per Capita	\$ 21.64	\$ 21.26	\$ 20.24	\$ 21.86
O&M Cost per Full Time Equiv. Employee	\$ 63,005	\$ 65,261	\$ 61,181	\$ 63,366
Per Capita per Full Time Equiv. Employee	2,911	3,069	3,024	2,899
Effectiveness				
% Work Orders Completed Within 7 Work Days	90%	92%	85%	90%
% Preventative Maint. Completed on Schedule	95%	95%	94%	95%
% Quality Checks Meeting Standard	95%	96%	97%	98%

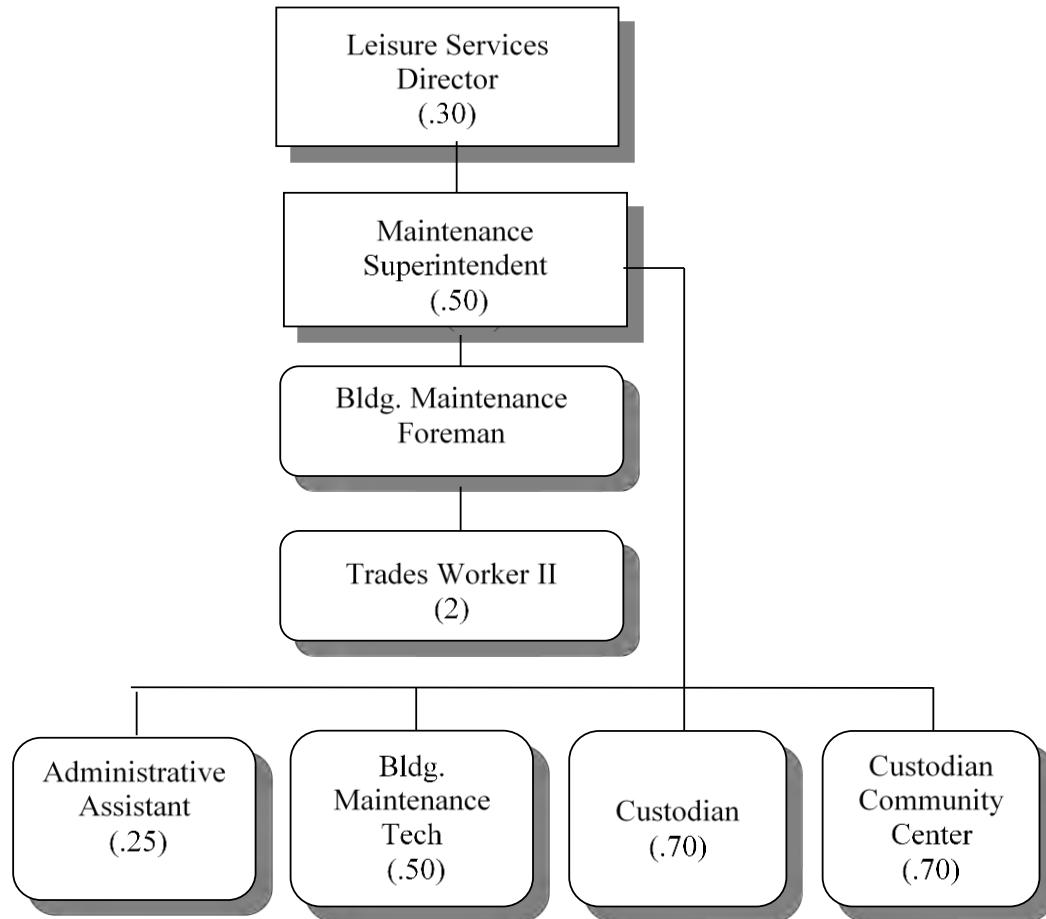
CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

Fund: General	Department: Building Maintenance	Fund #: 001
--------------------------------	---	------------------------------

EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2012-13	2013-14	2014-15	2014-15	Year End	2014-15
Personnel Services							
1034-519.12-01	Salaries & Wages	\$ 250,288	\$ 259,199	\$ 235,620	\$ 235,620	\$ 235,400	\$ 252,300
1034-519.14-00	Overtime-Time & One Half	6,170	2,843	7,100	7,100	7,100	7,070
	Salaries & Wages Sub-Total	256,458	262,042	242,720	242,720	242,500	259,370
1034-519.21-00	Fica Taxes	19,123	19,489	18,570	18,570	18,560	19,850
1034-519.22-00	Retirement	14,567	21,388	19,350	19,350	19,350	21,040
1034-519.23-00	Life & Health Insurance	40,735	42,804	42,870	38,560	37,150	37,940
	Benefits Sub-Total	74,425	83,681	80,790	76,480	75,060	78,830
	Total Personnel Services	330,883	345,723	323,510	319,200	317,560	338,200
Operating Expenses							
1034-519.34-90	Other Fees & Contracts	648	-	1,000	1,200	1,140	1,200
1034-519.40-01	Employee Travel	37	35	-	-	-	405
1034-519.41-00	Communications Services	3,946	3,903	3,980	3,980	3,980	3,980
1034-519.43-00	Utility Services	1,318	1,314	1,730	1,730	2,000	2,100
1034-519.46-01	Building & Grounds Maint	1,653	3,237	3,150	3,150	3,150	4,000
1034-519.46-10	Outside Vehicle Repairs	357	-	400	400	400	400
1034-519.46-30	Nextel/Radio Maintenance	-	11	200	200	200	200
1034-519.49-30	Other Current Charges	549	373	800	800	700	740
1034-519.51-10	Office Supplies-General	351	370	400	400	400	400
1034-519.52-01	Gas	6,819	5,983	5,550	5,550	5,320	5,400
1034-519.52-02	Diesel	1,498	1,104	3,000	3,000	810	830
1034-519.52-03	Oil & Other Lubricants	64	91	100	100	100	100
1034-519.52-10	Vehicle Parts	723	990	750	750	750	2,750
1034-519.52-30	Small Tools & Supplies	8,120	3,444	2,800	2,600	2,800	2,800
1034-519.52-40	Builders Supplies	3,905	1,091	2,500	2,500	2,500	2,500
1034-519.52-41	Housekeeping Supplies	483	357	500	500	500	500
1034-519.52-70	Special Clothing/Uniforms	2,576	2,389	3,480	3,480	3,480	3,480
1034-519.52-80	Tires & Tubes	224	940	800	800	800	800
1034-519.52-90	Special Supplies	1,261	630	2,120	2,120	2,120	1,670
1034-519.54-30	Educational Costs	15	-	20	20	20	1,075
	Total Operating Expenses	34,547	26,262	33,280	33,280	31,170	38,830
	Total Building Maintenance	\$ 365,430	\$ 371,985	\$ 356,790	\$ 352,480	\$ 348,730	\$ 377,030

Organizational Chart
BUILDING MAINTENANCE DIVISION
LEISURE SERVICES DEPARTMENT



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 13/14	ADOPTED FY 14/15	ADOPTED FY 15/16
Leisure Services Director	133	0.30	0.30	0.30
Maintenance Superintendent	128	0.50	0.50	0.50
Building Maintenance Foreman	120	1.00	1.00	1.00
Administrative Assistant	119	0.00	0.00	0.25
Trades Worker II	116	2.00	2.00	2.00
Building Maintenance Tech	112	0.50	0.50	0.50
Custodian	111	0.70	0.70	0.70
Custodian Community Center	111	0.70	0.70	0.70
Total Division		5.70	5.70	5.95

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

Fund: General	Department: Main Street	Fund #: 001
--------------------------------	--	------------------------------

Acct #	Account Description	EXPENDITURE DETAIL					
		Actual	Actual	Adopted Budget	Adjusted Budget	Estimated Year End	Adopted Budget
		2012-13	2013-14	2014-15	2014-15	2014-15	2015-16
Operating Expenses							
1054-572.43-00	Utility Services	\$ 28,177	\$ 19,630	\$ 37,970	\$ 37,970	\$ 23,800	\$ 24,800
1054-572.46-01	Building & Grounds Maint	948	1,050	4,000	4,000	4,000	4,000
1054-572.49-30	Other Current Charges	131,295	122,097	158,300	158,300	100,950	130,000
Total Operating Expenses		160,420	142,777	200,270	200,270	128,750	158,800
Total Main Street		\$ 160,420	\$ 142,777	\$ 200,270	\$ 200,270	\$ 128,750	\$ 158,800

FUNDING SOURCE							
Program Expenditure Budget	\$ 160,420	\$ 142,777	\$ 200,270	\$ 200,270	\$ 128,750	\$ 158,800	
Less Revenues Supporting Program:							
369 DBC Events Revenue	156,902	120,893	168,300	168,300	103,430	137,000	
Net Unsupported Budget	\$ 3,518	\$ 21,884	\$ 31,970	\$ 31,970	\$ 25,320	\$ 21,800	
% Of Budget Supported	97.8%	84.7%	84.0%	84.0%	80.3%	86.3%	

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET



Library

The mission of the Safety Harbor Public Library is to inspire lifelong learning and offer individuals of all ages a center for literacy and cultural activity within the community. The Library will provide an empowering and caring environment where educational, cultural, and business needs can be successfully met through quality materials, programs, services, and the use of traditional and emerging technologies.

With growing emphasis on e-books and other new technology, the Library, along with the Pinellas Public Library Cooperative, strives to provide and sustain services such as OverDrive (e-books), Pronunciator, an online language learning resource, Freegal downloadable music, Ancestry, and AtoZ Databases, a business resource. The Library also provides e-magazines through Zinio and streaming films, via IndieFlix, sponsored by the Friends of the Library.

The Library is a vital part of our community, not only providing books, music, magazines, and DVDs, but serving as a meeting place for groups and individuals for quiet study or group collaboration, and a safe place for youth after school. Offering a wide range of cultural and educational programs for all ages on diverse topics is a main priority. The Library will continue to reach out to the community to provide computer, technology, and ESOL classes, as well as opportunities for early childhood literacy through story times and summer reading programs.

Our volunteer program continues to thrive, providing personal growth for all ages and an environment for high school students to fulfill service hours for scholarship opportunities. Our gallery space provides local artists an outlet to exhibit their works.

Current and Prior Year Accomplishments

For the fifth straight year, the Library saw significant growth in program attendance setting a new attendance record with 17,490 library members attending our programs. Youth programs are always a hit with 12,027 parents and children attending 440 events. 421 students attended one of our 27 computer classes or were helped in one-on-one tutoring sessions. This year, utilizing Chrissie Elmore Library Trust funds, a Teen Room was constructed to provide a unique space for high school students. We anticipate adding a Maker Space with a 3D printer and other technology in the future in this new collaborative space. In addition, an Art Nook was created for youth to explore their creative side. Material checkouts remained high with an annual circulation of 202,917 items. We continue to purchase popular materials for all ages and maintain our collections by removing outdated items.

A test proctoring service was added this year. Digitization efforts of historic Safety Harbor Herald Newspapers continue, along with preservation of Safety Harbor pictures and documents on the Library's local history website; www.safetyharbor.contentdm.oclc.org, in preparation for the City's centennial. The Library started the City's Little Free Library movement with installations at Mullet Creek Park and the Gazebo in August, followed by a Libraries at City, Marina, and Marshall Street Parks, with five additional locations slated for installation.

A Library Document Station was installed streamlining the process for patrons to print, scan, and e-fax. The facility was painted and awnings updated creating a bright and inviting facility. Beautiful individual mosaics adorn the wall in a patchwork pattern created by community members during a Library Foundation fundraiser.

Statistics: October 1, 2013 through September 30, 2014

- Library Visitors: 202,917 Annual Visitors (average 586 per day)
- Circulation: 262,455 items
- Answer Desk Questions Answered: 24,930
- 42,051 Public Internet Computer Use Sessions
- 6,783 Community Members Attended 439 Meetings in our Rooms
- 3,666 Reservations for our Study Rooms
- 17,490 Attended Youth and Adult Programs (new attendance record)

Fiscal Year 2015 Goals

The Library will continue to follow our mission as a center for literacy, cultural activity for the community and to provide recreational and educational materials for all ages.

Information Literacy: Continue to provide quality computer and technology training, public Internet access, ESOL training, story times and summer reading for all ages, to promote literacy in the community.

Collection: Purchase quality, popular materials, budgeting expenditures of genres based on circulation usage figures to increase circulation. Balance digital and print collections with evolving technologies. Ensure print collections are not dated or damaged. Continue to work on historical digitization projects including the Safety Harbor Herald collection.

Programming: Continue to provide a variety of free, quality programs for all ages at convenient times for the community to attend. Initiate a Community Tool Lending Library. Start a Homebound Delivery Service for residents in Safety Harbor and provide outreach to assisted living centers in the local area on a bi-monthly basis. Obtain a 3-D printer via a grant or Friends sponsorship for Maker Space programming. Investigate software for a stand-alone computer for photo editing, podcasting, and video creation.

Facility: Replace or recover worn chairs in the adult area with designated Chrissie Elmore Library Trust funds.

Long-Term Vision and Future Financial Impact

Our vision is to maintain the excellence of our library by maintaining a professional staff who manage programs and events, technology, our collections and daily circulation functions. The library will continue to use dollars wisely and budget conservatively. Staff will promote library services to the community and work with the Foundation and Friends of the Library on fundraising efforts and continue to be open 62 hours, seven days a week.

With current meeting space in high demand and an increased number of library events and programs taking precedence, community organizations are turned away and it is difficult to provide the community meeting room space for non-profit and other groups. The Foundation is beginning a five year capital campaign to construct a second story meeting room facility to meet this demand. In fiscal year 19/20, \$300,000 is slated in the Capital Improvement Plan for design and architectural fees, with the project anticipated in the 20/21 CIP. The Foundation and Friends of the Library will work toward a five year fundraising goal of \$300,000 to pay for technology and furniture and the Chrissie Elmore Library Trust will earmark funds for this project. State LSTA construction grants will be applied for in 19/20 if available and partial funding from Penny for Pinellas is anticipated, pending a vote in 2018 to continue past 2019. A new bond issue may be required to fully fund this project.



LIBRARY PERFORMANCE INDICATORS
FUND: 001 DEPARTMENT: 1055

	Actual 2012-13	Actual 2013-14	Estimated 2014-15	Adopted 2015-16
Jurisdiction Data				
Population	16,884	17,496	17,234	17,250
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	175.09	176.98	176.31	179.20
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 922,973	\$ 968,528	\$ 1,013,350	\$ 1,090,600
Total # of Full Time Equivalent Employees	17.45	17.44	17.66	17.69
Total Number of Holdings (All Formats)	102,135	111,363	111,500	111,500
Outputs				
# of Items per Capita	6.05	6.37	6.47	6.46
Circulation	287,052	262,455	265,000	265,000
Turnover (Circ/Item)	2.81	2.36	2.38	2.38
Efficiency				
O&M Cost per Capita	\$ 54.67	\$ 55.36	\$ 58.80	\$ 63.22
O&M Cost per Full Time Equiv. Employee	\$ 52,892	\$ 55,535	\$ 57,381	\$ 61,651
Per Capita per Full Time Equiv. Employee	967.56	1,003.21	975.88	975.13
Effectiveness Measures				
Reference Questions	26,919	23,457	25,500	25,500
# SH Registered Borrowers	10,043	10,082	10,090	11,000
# of New Library Cards Issued	1,072	1,194	1,200	1,200
Total Number of Visitors (Gate Count)	250,414	202,917	210,000	215,000
Total Program Attendance (Youth, Teen, Adult)	17,113	17,490	18,000	18,000
Total # of Programs (Youth, Teen, Adult)	690	715	700	700
Total Program Attendance Per Capita	1.01	1.00	1.04	1.04
System Item Loans (SH items loaned inside PPLC)	62,646	59,903	60,000	60,000
Total # Volunteer Hours	6475	6638	6500	6500
Volunteer Hours FTE Equivalent	3	3	3	3
Total # of Public Computer Use Logins	54,801	42,051	45,000	45,000
# of Technology Training Classes	51	29	35	40
Outside Group Meeting Room # of Meetings	473	439	440	440
Outside Group Meeting Room Attendance	7,043	6,783	6,800	6,800

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

Fund: General	Department: Library	Fund #: 001
--------------------------------	--------------------------------------	------------------------------

EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Adopted	
		2012-13	2013-14	Budget	Budget	Estimated	Budget
1055-571.12-01	Salaries & Wages	\$ 597,265	\$ 581,549	\$ 600,080	\$ 600,080	\$ 605,650	\$ 645,390
1055-571.12-10	Reg Wages-Temporary Empl	3,480	3,042	4,370	4,370	3,360	3,440
1055-571.14-00	Overtime-Time & One Half	209	64	-	-	-	-
	Salaries & Wages Sub-Total	600,954	584,655	604,450	604,450	609,010	648,830
1055-571.21-00	Fica Taxes	45,801	44,694	46,240	46,240	45,980	49,640
1055-571.22-00	Retirement	23,329	32,063	33,670	33,670	31,960	36,960
1055-571.23-00	Life & Health Insurance	75,496	77,878	91,420	83,860	73,790	90,620
1055-571.24-00	Workers Comp. Insurance	1,187	1,324	1,310	1,310	1,370	1,460
	Benefits Sub-Total	145,813	155,959	172,640	165,080	153,100	178,680
	Total Personnel Services	746,767	740,614	777,090	769,530	762,110	827,510

Operating Expenses

1055-571.32-10	Auditing & Accounting	2,086	1,611	2,270	2,270	2,240	2,500
1055-571.34-90	Other Fees And Contracts	7,791	14,885	17,650	17,650	17,000	17,000
1055-571.40-01	Employee Travel	1,319	1,311	2,150	2,150	2,150	2,780
1055-571.41-00	Communication Services	(10,394)	7,748	12,080	12,080	12,080	12,650
1055-571.42-10	Postage	1,694	1,393	1,600	1,735	1,600	1,600
1055-571.43-00	Utilities	83,530	103,441	88,310	88,310	116,000	120,000
1055-571.45-00	Liability Insurance	6,635	7,398	7,300	7,300	7,620	8,000
1055-571.46-01	Building & Grounds Maint	18,053	19,082	19,500	19,500	19,500	21,800
1055-571.46-20	Equipment Repairs	-	157	-	1,300	1,300	1,000
1055-571.46-40	Maintenance Contracts	9,807	13,190	15,340	15,340	15,340	13,090
1055-571.47-01	Printing & Binding	643	500	500	500	500	500
1055-571.49-32	Diehl Trust	1,000	1,000	1,000	1,000	1,000	1,000
1055-571.49-33	Chrissie Elmore Trust	19,088	19,799	-	13,611	13,490	15,000
1055-571.49-34	Grant Expenditures	450	-	-	-	-	-
1055-571.49-36	Special Program Costs	8,703	7,819	8,600	8,600	8,600	9,000
1055-571.51-10	Office Supplies-General	7,292	6,403	7,500	7,573	7,000	7,000
1055-571.51-11	Non-Capital Office Equip	3,453	5,425	5,800	5,800	5,300	5,500
1055-571.51-40	Computer Supplies	1,877	1,600	2,200	2,216	2,000	2,000
1055-571.51-50	Reproduction Supplies	886	1,125	1,200	1,200	1,200	1,200
1055-571.51-55	Copier Expenses	2,900	2,945	3,130	3,130	3,130	3,130

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

Fund: General	Department: Library	Fund #: 001
--------------------------------	--------------------------------------	------------------------------

EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2012-13	2013-14	Budget	Budget	Year End	Budget
1055-571.52-41	Housekeeping Supplies	\$ 5,020	\$ 4,748	\$ 5,200	\$ 5,236	\$ 5,200	\$ 5,200
1055-571.54-01	Subscriptions	4,000	5,774	8,250	8,250	8,250	9,500
1055-571.54-20	Memberships & Dues	223	200	260	260	260	240
1055-571.54-30	Educational Costs	150	360	480	480	480	3,400
Total Operating Expenses		<u>176,206</u>	<u>227,914</u>	<u>210,320</u>	<u>225,491</u>	<u>251,240</u>	<u>263,090</u>

Capital Expenses

1055-571.63-00	Improvements Other Than Buildings	-	-	11,000	11,000	11,000	-
1055-571.64-40	Special Equipment	-	-	5,800	5,800	5,400	1,500
1055-571.66-01	Books & Publications	67,081	64,640	63,000	63,000	63,000	65,000
1055-571.66-05	Audio Visual Supplies	20,675	19,719	18,500	18,500	18,500	21,000
Total Capital Expenses		<u>87,756</u>	<u>84,359</u>	<u>98,300</u>	<u>98,300</u>	<u>97,900</u>	<u>87,500</u>

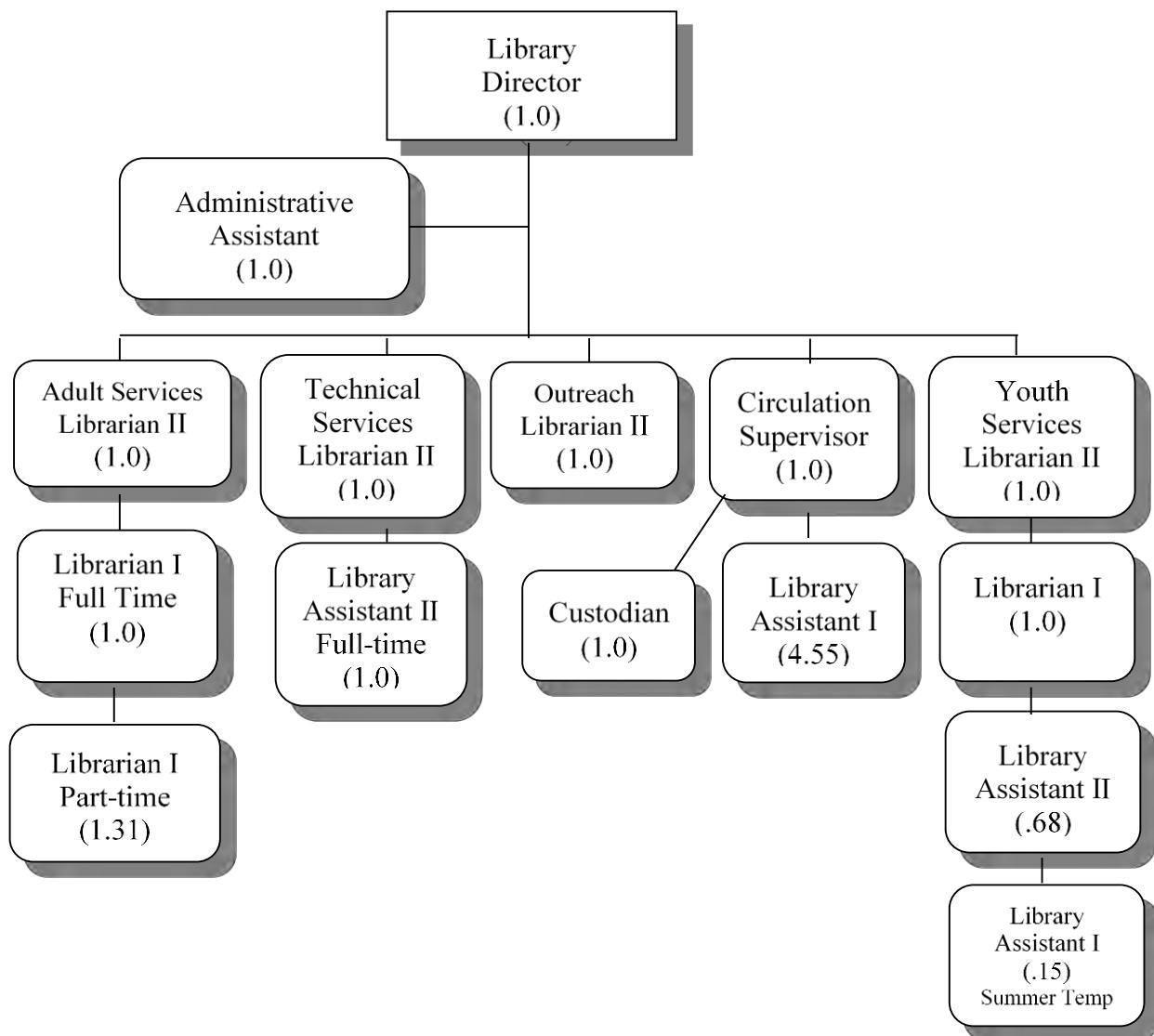
Internal Services

1055-590.94-16	Data Processing Fee Reimb	172,580	172,580	202,320	202,320	202,320	199,150
Total Internal Services		<u>172,580</u>	<u>172,580</u>	<u>202,320</u>	<u>202,320</u>	<u>202,320</u>	<u>199,150</u>
Total Library		<u>\$ 1,183,309</u>	<u>\$ 1,225,467</u>	<u>\$ 1,288,030</u>	<u>\$ 1,295,641</u>	<u>\$ 1,313,570</u>	<u>\$ 1,377,250</u>

FUNDING SOURCE

Program Expenditure Budget	\$ 922,973	\$ 968,528	\$ 987,410	\$ 995,021	\$ 1,013,350	\$ 1,090,600
Less Revenues Generated:						
337 Grants From Other Local Units	222,441	217,062	184,640	184,640	184,640	179,840
347 Culture & Recreation	14,046	15,464	12,500	12,500	13,700	15,000
349 Other Charges For Services	(9,146)	-	-	-	-	-
352 Library Fines	28,520	27,718	25,000	25,000	23,500	25,000
366 Contributions And Donations From Private Sources	21,305	20,776	500	13,985	13,790	15,500
Net Unsupported Budget	<u>\$ 645,807</u>	<u>\$ 687,508</u>	<u>\$ 764,770</u>	<u>\$ 758,896</u>	<u>\$ 777,720</u>	<u>\$ 855,260</u>
% Of Budget Supported By Program	30.0%	29.0%	22.5%	23.7%	23.3%	21.6%

Organizational Chart
LIBRARY DEPARTMENT



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 13/14	ADOPTED FY 14/15	ADOPTED FY 15/16
Library Director	132	1.00	1.00	1.00
Librarian	122	3.00	0.00	0.00
Librarian II	122	0.00	3.00	4.00
Librarian I	119	0.00	1.00	2.00
Librarian I (part-time)	119	0.00	0.00	1.31
Circulation Supervisor	121	1.00	1.00	1.00
Administrative Assistant	116	1.00	1.00	1.00
Library Assistant II (full-time)	114	3.00	3.00	1.00
Library Assistant II (part-time)	114	3.04	1.81	0.68
Library Assistant I (part-time)	112	2.35	2.55	4.70
Library Aide (part-time)	108	1.95	2.20	0.00
Custodian (part-time)	111	1.10	1.10	1.00
Total Division		17.44	17.66	17.69

Leisure Services Department Recreation and Special Events Division

The Recreation Division is responsible for administering, operating, and maintaining the recreation facilities, program/activity/league/childcare coordination, and citywide special events. In addition, the Division oversees Marina operations, facility/parks grounds rental, Main Street public relations, and liaison with local nonprofit groups/downtown businesses.

Mission Statement:

“To increase the quality of life through parks, events, recreation and play for residents & visitors.”

Current and Prior Year Accomplishments

2014-2015 the Recreation & Events division focused on 4 main areas: Community Education, Internships /Volunteerism, Health Initiatives, Department training & professionalism. **Community Education:** Park and environmental clean ups were hosted. Events were held to commemorate our Playful City, Kids to Parks Day, Runner Friendly Community and the Grand opening of our new skatepark. Fiona Fun was introduced to the community to enhance education on natural resources, health and wellness and community spirit. **Internships:** Program was enhanced to offer paid internships to remain competitive with surrounding markets. Volunteerism increased 100% from the last year with the addition of our Volunteer Coordinator. **Health initiatives:** continued to honor our Let's Move City status and ours levels increased in several focus areas. **Department Trainings & Professionalism:** Two staff members completed a leadership academy, one gained a personal trainer certification and one a volunteer coordinator certification. Several staff members attended various professional development seminars and trainings to keep our city and department current on regulations and trends relating to our field.



Fiscal Year 2015 Goals

The Recreation & Events division will continue to have a strong focus tied to our mission of “Quality of Life” for Safety Harbor residents and visitors. Customer Service is our top priority with annual surveys conducted to direct our programming efforts and assure that our department is meeting the needs of the community. Partnerships will continue to develop between local clubs and organizations to offer community gardening and satellite programs. The addition of our fitness center will assist in increasing our community’s physical, social, and mental health. Volunteerism will increase engaging more residents to take pride in their city and in our mission.

Long-Term Vision and Future Financial Impact

As the City services & offerings continue to grow in a positive direction for the residents & businesses; the challenge to maintain the level of service and offerings without the addition of personnel is heightened. The Recreation division consistently looks at our processes, procedures, and partners to increase our efficiency. The division continuously surveys our participants, programs, revenue sources and expenses to maintain the highest level of service. The aging of our facilities will need required maintenance and additions to continue to attract and engage that next generation.

RECREATION DIVISION PERFORMANCE INDICATORS
FUND: 001 DEPARTMENT: 1056

	Actual 2012-13	Actual 2013-14	Estimated 2014-15	Adopted 2015-16
Jurisdiction Data				
Population	16,884	17,496	17,234	17,250
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	175.09	176.98	176.31	179.20
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 1,371,142	\$ 1,511,313	\$ 1,625,520	\$ 1,812,860
Total # of Full Time Equivalent Employees	19.83	21.53	21.97	24.81
Total Recreation Revenues	\$ 688,977	\$ 733,381	\$ 753,400	\$ 772,590
Outputs				
Trips Senior/Teen				
# of Persons Listed in Programs	2,355	2,666	2,327	2,445
# of Programs Offered	117	125	127	133
# of User Hours	13,667	21,065	18,622	19,553
Classes/Programs				
# of Persons Listed in Programs	33,630	29,680	25,983	27,282
# of Programs Offered	967	783	772	810
# of User Hours	54,790	54,496	45,701	47,986
Camps/After-school				
# of Persons Listed in Programs	35,257	28,452	27,792	29,181
# of Programs Offered	138	106	118	124
# of User Hours	175,953	124,329	116,477	122,300
Rentals (Facility & Shelter)				
# of Facility Rentals	350	370	395	415
# of Shelter Rentals	323	493	574	603
# of Field Rentals	620	541	603	633
# of Gazebo Rentals	51	37	23	24
# of Skatepark Rentals	2	2	1	4
Recreation Passes				
# of NR Individual	22	20	18	-
# of NR Family	24	43	40	-
# of Skate Passes	57	-	-	-
# of Inter-local Passes	45	44	50	50
# of Seasonal Passes	213	207	200	-
Recreation Center Special Events				
# of Persons Listed in Programs	3,761	6,252	6,554	6,881
# of Programs Offered	31	38	33	35
# of User Hours	7,051	11,385	12,440	13,062
Museum Visitors				
# of Co-Sponsored Citywide Events	54	68	70	68
Efficiency				
Avg. Cost per Person Enrolled	\$ 18.28	\$ 22.54	\$ 25.94	\$ 27.56
Avg. Cost per Program Offered	\$ 855.36	\$ 1,062.81	\$ 1,124.93	\$ 1,195.03
Avg. Cost per User Hour	\$ 5.45	\$ 7.15	\$ 8.41	\$ 8.93
O&M Cost per Capita	\$ 81.21	\$ 86.38	\$ 94.32	\$ 105.09
O&M Cost per Full Time Equiv. Employee	\$ 69,145	\$ 70,196	\$ 73,988	\$ 73,070
Per Capita per Full Time Equiv. Employee	851.44	812.63	784.43	695.28
Effectiveness				
% Recreation Program Cost Recovery	50.2%	48.5%	46.3%	42.6%

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

Fund: General	Department: Recreation	Fund #: 001
--------------------------------	---	------------------------------

EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2012-13	2013-14	Budget	Budget	Year End	Budget
Personnel Services							
1056-572.12-01	Salaries & Wages	\$ 627,205	\$ 718,270	\$ 734,260	\$ 734,260	\$ 724,690	\$ 818,500
1056-572.12-10	Reg Wages-Temporary Empl	53,558	51,451	68,880	73,780	73,960	91,510
1056-572.14-00	Overtime-Time & One Half	6,502	5,603	7,110	7,110	7,090	7,000
	Salaries & Wages Sub-Total	687,265	775,324	810,250	815,150	805,740	917,010
1056-572.21-00	Fica Taxes	51,291	57,801	61,990	61,990	61,640	70,160
1056-572.22-00	Retirement	27,965	47,057	47,130	47,130	46,410	51,810
1056-572.23-00	Life & Health Insurance	115,789	136,732	159,370	143,500	150,730	176,880
	Benefits Sub-Total	195,045	241,590	268,490	252,620	258,780	298,850
	Total Personnel Services	882,310	1,016,914	1,078,740	1,067,770	1,064,520	1,215,860

Operating Expenses

1056-572.34-90	Other Fees And Contracts	11,608	15,649	12,600	12,600	12,600	12,800
1056-572.34-91	Recreation Instructors	-	-	-	-	-	152,300
1056-572.34-93	Museum Instructors	15,798	7,857	13,600	10,000	13,600	-
1056-572.34-95	Misc Special Activities	12,931	29,847	56,550	54,650	54,950	55,200
1056-572.34-96	Rigsby Instructors	39,119	44,464	40,500	40,500	40,500	-
1056-572.34-97	Community Center Instructors	78,924	68,586	81,100	81,100	81,100	-
1056-572.34-98	Athletic Program Expenses	15,535	16,500	17,600	15,900	15,900	15,000
1056-572.34-99	Special Project Expenses	1,756	1,178	3,140	2,440	2,440	3,140
1056-572.40-01	Employee Travel	2,352	2,269	5,120	5,120	5,120	6,480
1056-572.41-00	Communication Services	10,516	12,435	14,210	14,210	14,210	17,270
1056-572.42-10	Postage	2,587	-	-	-	-	-
1056-572.43-00	Utility Services	63,019	68,917	64,370	64,370	69,900	72,700
1056-572.46-01	Building & Grounds Maint	36,917	29,731	29,490	38,590	38,590	34,950
1056-572.46-10	Outside Vehicle Repair	4,637	1,861	4,000	3,550	2,200	4,000
1056-572.46-30	Radio Maintenance	-	194	450	450	450	450
1056-572.46-40	Maintenance Contracts	6,977	9,197	11,520	11,520	12,400	15,460
1056-572.47-01	Printing & Binding	27,018	26,313	26,600	26,912	26,910	26,810
1056-572.49-30	Other Current Charges	594	200	600	600	600	600
1056-572.49-32	Daycamp Expenses	68,944	71,759	71,500	71,500	71,500	77,250
1056-572.49-33	4th Of July Celebration	19,927	20,466	21,000	21,000	21,000	21,000
1056-572.49-36	Special Program Costs	15,750	16,495	16,400	16,400	15,900	15,050
1056-572.49-38	Holiday Festivities	2,748	3,986	5,500	5,500	5,500	5,600

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

Fund: General	Department: Recreation	Fund #: 001
--------------------------------	---	------------------------------

EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Adopted
		2012-13	2013-14	2014-15	2014-15	Estimated
1056-572.51-10	Office Supplies-General	6,360	6,923	8,150	6,500	6,500
1056-572.51-11	Non-Capital Office Equip.	562	-	300	300	300
1056-572.52-01	Gas	2,555	2,425	2,470	2,470	2,150
1056-572.52-02	Diesel	3,741	4,335	4,270	4,270	3,620
1056-572.52-03	Oil & Other Lubricants	77	61	150	150	150
1056-572.52-10	Vehicle Parts	525	1,080	1,000	1,125	1,000
1056-572.52-30	Small Tools & Supplies	117	18	200	200	200
1056-572.52-40	Builders Supplies	159	201	700	700	700
1056-572.52-41	Housekeeping Supplies	4,820	4,675	4,500	9,480	9,480
1056-572.52-60	Playground & Athletic Supplies	3,997	2,656	4,200	3,700	3,700
1056-572.52-61	Games And Indoor Supplies	4,061	4,907	9,080	7,980	7,980
1056-572.52-70	Special Clothing/Uniforms	2,867	1,458	3,150	3,150	3,150
1056-572.52-80	Tires and Tubes	436	675	1,000	875	1,000
1056-572.52-90	Special Supplies	16,011	9,410	4,500	7,000	7,000
1056-572.52-91	Medical Supplies - EMS	52	-	200	200	200
1056-572.54-20	Memberships & Dues	1,838	2,641	3,200	3,200	3,510
1056-572.54-30	Educational Costs	2,997	5,030	5,300	5,300	12,560
Total Operating Expenses		488,832	494,399	548,220	553,512	561,000
						597,000

Capital Expenses

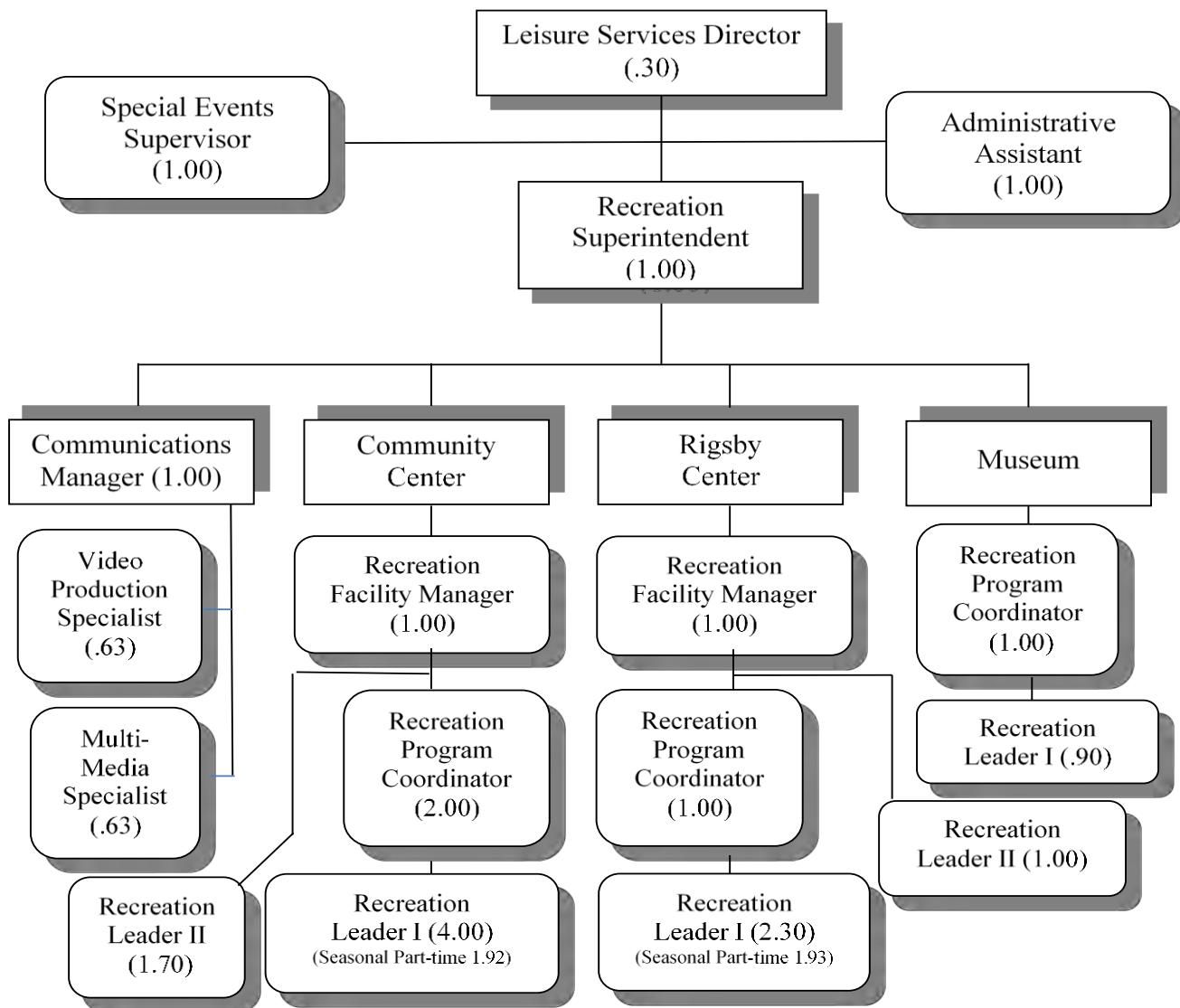
1056-572.64-40	Special Equipment	6,000	-	8,820	8,820	12,320	3,860
1056-572.68-00	Intangible Asset/Software	13,831	5,166	-	-	-	-
Total Capital Expenses		19,831	5,166	8,820	8,820	12,320	3,860

Total Recreation \$ 1,390,973 \$ 1,516,479 \$ 1,635,780 \$ 1,630,102 \$ 1,637,840 \$ 1,816,720

FUNDING SOURCE

Program Expenditure Budget	\$ 1,371,142	\$ 1,511,313	\$ 1,626,960	\$ 1,621,282	\$ 1,625,520	\$ 1,812,860
Less Revenues Generated:						
347 Culture & Recreation (Net of DBC Event Revenue)	688,977	733,381	729,770	723,770	753,400	772,590
Net Unsupported Budget	\$ 682,165	\$ 777,932	\$ 897,190	\$ 897,512	\$ 872,120	\$ 1,040,270
% Of Budget Supported By Program	50.2%	48.5%	44.9%	44.6%	46.3%	42.6%

Organizational Chart
RECREATION DEPARTMENT



JOB CLASS/TITLE	PAY GRADE	ADOPTED FY 13/14	ADOPTED FY 14/15	ADOPTED FY 15/16
Leisure Services Director	133	0.30	0.30	0.30
Recreation Superintendent	128	1.00	1.00	1.00
Communications Manager	125	1.00	1.00	1.00
Recreation Facility Manager	125	2.00	2.00	2.00
Special Events Supervisor	123	1.00	1.00	1.00
Recreation Program Coordinator	121	4.00	4.00	4.00
Administrative Assistant	119	0.00	0.00	1.00
Recreation Leader II	116	2.70	2.70	2.70
Multi-Media Specialist	116	0.00	0.63	0.63
Video Production Specialist	115	0.70	0.63	0.63
Recreation Leader I (part-time)	112	5.78	5.40	6.70
Seasonal Part-time	105	3.05	3.31	3.85
Total Division		21.53	21.97	24.81

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET



Leisure Services Department Parks Division



The Parks Division is responsible for administrating, supervising, operating and maintaining the City's parklands and buildings one hundred (100+) acre system. In addition to the maintenance responsibilities, the Division oversees citywide aesthetic horticultural plantings, specialized needs of recreational programs/special events/qualified groups and contracted services.



Current and Prior Year Accomplishments

The Parks Division continues to provide top quality service through improved maintenance techniques and procedures. During fiscal year 2014-2015, in addition to the daily maintenance of existing parklands & facility grounds, the following were incorporated into the maintenance schedule by the division: Newly acquired Weiss Property will be developed and maintenance program incorporated; Skate Park was renovated and new fencing installed; Painted Daisy Douglas, North City, Mease, Safety Harbor Parks; Marina berm re-landscaped with Bizmark Palms, Foxtails Palms, Christmas Palms, new shrubbery and 5000+ feet of drip irrigation installed; fields aerated at SHCP; additional field prep for outside organizations continues; trees trimmed at various locations; New Ice Machine installed in concession stand for Little league; Streetscape pots were refurbished along with various ones in other locations; Community Centers East and South sides was re-landscaped and installed drip irrigation; John Wilson Park landscape plants were replaced with the changing of the seasons; City Hall was re-landscaped for the addition of the 911 Memorial; new lawn maintenance company was hired to maintain baseball fields; Library was re-landscaped, Planter beds at Marina boat docks re-done; Mangrove trimming was completed; Elm Street continues to be maintained and Messenger property will be coming on-line; Waterfront Park continues to be designed and developed; annuals installed at various locations; Baranoff Tree soil amendments continue for preservation; Potato Beetles continue to be monitored.

Participated in the San Gennaro Festival, Beery Tournament, Seafood Festival, St Patrick's Day 5K, Chalk Art Festival, Kiwanis Arts & Crafts, St Baldricks Fundraiser, Safety Harbor Song Festival, March for Babies, Eco Egg Hunts, Safety Harbor Boat Show, Safety Harbor Green Fest, Running for Children, Paddle for the Kids, Draft Dash 5k, 4th of July Parade and Celebration, Thin Mint Sprint, Harbor Sounds Music Festival, British car Show, Main Street Trick-or-Treat, Winefest, Tree Lighting, Snowfest, Kiwanis Arts & Crafts Show, Holiday Parade, Best Dam Race run / races that occurred thru-out the year, Junk-in the Trunk, along with continued 3rd Friday and Farmers Market events. The Division celebrated the 28th year as a Tree City USA, continued to cross train personnel for better department flexibility. Incorporated Friendly Landscaping principles in planting areas.

Fiscal Year 2016 Goals

During the fiscal year 2015-2016, the Parks Division will continue to provide the highest level of service to enhance maintenance productivity through innovative techniques, trends and networking; while staying current with technologies and cost effectiveness. Continue to work with Steering Committee and staff to develop the Waterfront, Elm, Messenger and Weiss properties; repair Main Street irrigation system; Re-design Rigsby Center landscape/ FS 53 / Veterans Plaza; Install drip irrigation at Community Center; Streetscape pots will be re-planted along with other City wide projects; Re-seed North City Park; Remove toddler playground at Marshall Street Park. Continue in-house training; "Going Green" & "Florida Friendly Landscaping" will continue to serve as a basis for irrigation, recycling and overall conservation of resources throughout the City parkland system.

Long-Term Vision and Future Financial Impact The Parks Division's long term mission is to continue to provide the highest level of maintenance service to the community while staying on the forefront of innovativeness, trends, technology and creativity.



CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

PARKS PERFORMANCE INDICATORS
FUND: 001 DEPARTMENT: 1058

	Actual 2012-13	Actual 2013-14	Estimated 2014-15	Adopted 2015-16
Jurisdiction Data				
Population	16,884	17,496	17,234	17,250
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	175.09	176.98	176.31	179.20
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 784,425	\$ 809,381	\$ 984,760	\$ 1,067,950
Total # of Full Time Equivalent Employees	10.55	13.93	13.93	13.90
Outputs				
# of Acres Maintained	93.99	103.89	123.89	123.89
# of Facilities Maintained	29	30	32	32
# of Parks Maintained	15	15	17	17
# of Playgrounds Maintained	7	7	7	7
Efficiency				
Cost per Acre Maintained	\$ 8,346	\$ 7,791	\$ 7,949	\$ 8,620
# of Acres Maintained per Full Time Equiv. Employee	8.91	7.46	8.89	8.91
O&M Cost per Capita	\$ 46.46	\$ 46.26	\$ 57.14	\$ 61.91
O&M Cost per Full Time Equiv. Employee	\$ 74,353	\$ 58,103	\$ 70,693	\$ 76,831
Per Capita per Full Time Equiv. Employee	1,600	1,256	1,237	1,241
Effectiveness				
% of Maintenance Completed on Schedule	96%	95%	97%	97%
% of Parks & Facilities in Good Condition	96%	96%	96%	96%

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

Fund: General	Department: Parks	Fund #: 001
--------------------------------	------------------------------------	------------------------------

EXPENDITURE DETAIL

Acct #	Account Description	2012-13		2013-14		2014-15		2014-15		2015-16	
		Actual	Actual	Budget	Budget	Year End	Estimated	Budget	Adopted		
Personnel Services											
1058-572.12-01	Salaries & Wages	\$ 337,868	\$ 298,811	\$ 419,970	\$ 419,970	\$ 395,200	\$ 415,820				
1058-572.12-10	Reg Wages-Temporary Empl	10,562	773	3,630	3,630	3,630	3,630				
1058-572.14-00	Overtime-Time & One Half	6,369	14,243	9,170	9,170	15,000	15,210				
	Salaries & Wages Sub-Total	354,799	313,827	432,770	432,770	413,830	434,660				
1058-572.21-00	Fica Taxes	26,382	23,454	34,490	34,490	33,040	33,260				
1058-572.22-00	Retirement	15,879	26,358	32,890	32,890	33,160	34,970				
1058-572.23-00	Life & Health Insurance	85,528	106,449	153,940	138,440	115,830	130,260				
	Benefits Sub-Total	127,789	156,261	221,320	205,820	182,030	198,490				
	Total Personnel Services	482,588	470,088	654,090	638,590	595,860	633,150				

Operating Expenses

1058-572.34-90	Other Fees And Contracts	30,974	41,160	57,160	57,930	57,160	57,160				
1058-572.40-01	Employee Travel	-	28	600	600	600	840				
1058-572.41-00	Communication Services	5,267	5,405	5,360	5,360	5,360	5,360				
1058-572.43-00	Utility Services	131,063	152,420	121,690	121,690	156,200	162,400				
1058-572.44-00	Rental & Leases	419	59	500	500	500	500				
1058-572.46-01	Building & Grounds Maint	21,159	28,011	31,260	31,260	31,260	36,980				
1058-572.46-10	Outside Vehicle Repair	123	2,403	400	400	400	400				
1058-572.46-20	Equipment Repairs	314	1,016	1,000	1,000	1,000	1,000				
1058-572.46-30	Radio Maintenance	-	-	200	200	200	200				
1058-572.49-30	Other Current Charges	1,163	478	360	360	360	270				
1058-572.51-10	Office Supplies-General	324	491	400	400	400	400				
1058-572.52-01	Gas	17,319	15,532	16,520	16,520	16,520	16,520				
1058-572.52-02	Diesel	357	191	400	400	400	400				
1058-572.52-03	Oil & Other Lubricants	155	384	350	350	350	350				
1058-572.52-10	Vehicle Parts	2,357	952	1,500	1,500	1,500	6,500				
1058-572.52-20	Equipment Parts	6,243	7,121	7,000	7,000	7,000	7,000				
1058-572.52-30	Small Tools & Supplies	15,491	7,271	3,800	4,800	4,650	6,470				
1058-572.52-40	Builders Supplies	821	680	750	750	750	750				
1058-572.52-41	Housekeeping Supplies	16,919	16,389	19,000	19,000	19,000	22,100				
1058-572.52-50	Chemicals	2,309	2,337	4,000	4,000	4,000	4,000				
1058-572.52-51	Horticultural Supplies	33,664	36,230	39,300	44,010	39,300	47,800				

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

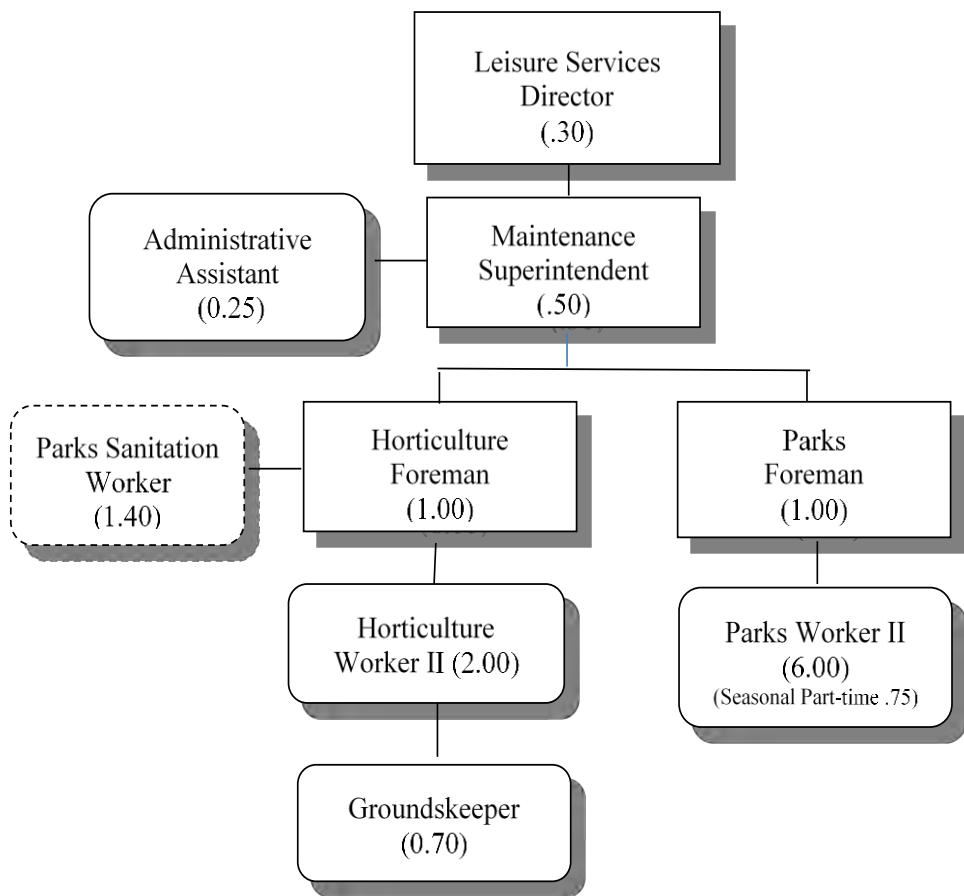
Fund: General	Department: Parks	Fund #: 001
--------------------------------	------------------------------------	------------------------------

EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2012-13	2013-14	2014-15	2014-15		2015-16
1058-572.52-70	Special Clothing/Uniforms	3,901	5,356	7,000	7,000	7,000	8,840
1058-572.52-80	Tires And Tubes	1,531	1,143	2,000	2,000	2,000	2,000
1058-572.52-90	Special Supplies	9,707	12,768	31,750	30,750	30,750	42,900
1058-572.54-20	Memberships & Dues	15	-	610	610	610	610
1058-572.54-30	Educational Costs	242	1,468	1,630	1,630	1,630	3,050
Total Operating Expenses		301,837	339,293	354,540	360,020	388,900	434,800
Total Parks		\$ 784,425	\$ 809,381	\$ 1,008,630	\$ 998,610	\$ 984,760	\$ 1,067,950

Organizational Chart

PARKS DIVISION



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 13/14	ADOPTED FY 14/15	ADOPTED FY 15/16
Leisure Services Director	133	0.30	0.30	0.30
Maintenance Superintendent	128	0.50	0.50	0.50
Horticulture Foreman	120	1.00	1.00	1.00
Administrative Assistant	119	0.00	0.00	0.25
Horticulture Worker II	116	1.00	1.00	2.00
Horticulture Worker I	114	1.00	1.00	0.00
Parks Foreman	120	1.00	1.00	1.00
Parks Worker II	116	2.00	2.00	6.00
Parks Sanitation Worker	114	1.88	1.88	1.40
Parks Worker I	114	3.00	3.00	0.00
Groundskeeper	112	1.50	1.50	0.70
Seasonal Part-time	105	0.75	0.75	0.75
Total Division		13.93	13.93	13.90

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET



CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

Fund: General	Department: Non-Operating And Non-Classified	Fund #: 001
--------------------------------	---	------------------------------

EXPENDITURE DETAIL						
Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated
		2012-13	2013-14	Budget	Budget	Year End
				2014-15	2014-15	2015-16
Internal Services						
1094-590.94-16	Data Processing Fee Reimb	\$ 298,040	\$ 298,040	\$ 290,810	\$ 290,810	\$ 290,810
	Total Internal Services	298,040	298,040	290,810	290,810	328,590
Non-Operating Expenses						
1095-581.91-32	To Capital Project Fd	-	-	1,600,000	1,600,000	1,600,000
1095-581.91-62	To Street Light Fund	-	7,650	7,650	7,650	7,650
	Total Non-Operating Expenses	-	7,650	1,607,650	1,607,650	1,607,650
Non-Classified						
1099-588.99-01	Fund Reserve	-	-	3,390,726	3,463,866	4,405,070
1099-588.99-04	Cont./Unanticipated Exp.	-	-	300,000	172,000	182,000
1099-588.99-06	Stabilization Reserve	-	-	2,924,134	2,924,134	2,941,900
	Total Non-Classified	-	-	6,614,860	6,560,000	7,528,970
	Total Non-Operating & Non-Classified	298,040	305,690	8,513,320	8,458,460	9,427,430
	Total General Fund	\$ 12,266,371	\$ 12,405,355	\$ 21,235,530	\$ 21,279,482	\$ 22,034,810

Category	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
	2012-13	2013-14	Budget	Budget	Year End	Budget
Personnel Services	8,184,731	8,242,096	8,513,120	8,436,880	8,302,740	8,914,340
Operating Expenses	3,316,612	3,410,984	3,750,500	3,893,552	3,810,950	3,966,620
Capital Expenses	107,587	89,525	107,120	112,120	115,220	91,360
Non-Operating Expenses	657,441	662,750	2,249,930	2,276,930	2,276,930	678,420
Reserves	-	-	6,614,860	6,560,000	7,528,970	7,881,480
	\$ 12,266,371	\$ 12,405,355	\$ 21,235,530	\$ 21,279,482	\$ 22,034,810	\$ 21,532,220



CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

FUND 032 - CAPITAL PROJECTS

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted	
		2012-13	2013-14	2014-15	2014-15	2014-15	2015-16	
REVENUE DETAIL								
Intergovernmental Revenue								
3000-312.06-00	Local Govt Infrastructure	\$ 1,429,225	\$ 1,501,934	\$ 1,486,970	\$ 1,486,970	\$ 1,577,030	\$ 1,655,880	
3000-331.07-00	Federal Pass-through-State	-	-	177,000	177,000	-	177,000	
3000-338.07-00	Local	-	-	70,000	70,000	-	70,000	
3000-338.09-10	County	42,210	-	-	-	44,520	3,400	
Total Intergovernmental Revenue		1,471,435	1,501,934	1,733,970	1,733,970	1,621,550	1,906,280	
Miscellaneous Revenue								
3000-361.01-00	Investments	23,095	17,882	90,810	90,810	90,810	90,810	
3000-361.50-00	Market Value Adj	(26,298)	(3,930)	-	-	-	-	
3000-366.21-00	Donation/Private	-	41,688	22,000	8,515	8,520	-	
3000-369.09-00	Miscellaneous Revenue	-	-	-	-	-	-	
Total Miscellaneous Revenue		(3,203)	55,640	112,810	99,325	99,330	90,810	
Interfund Transfers In								
3000-381.01-00	Tfr From General Fund	-	-	1,600,000	1,600,000	1,600,000	-	
3000-381.12-00	Tsfr From Public Safety	80,990	-	-	-	-	-	
3000-381.67-00	Tsfr From CRA	-	-	44,860	44,860	44,860	-	
Total Interfund Transfers In		80,990	-	1,644,860	1,644,860	1,644,860	-	
3000-389.01-00	Balance Carryforward	-	-	534,910	1,162,971	1,162,970	447,610	
Total Capital Projects Revenue		\$ 1,549,222	\$ 1,557,574	\$ 4,026,550	\$ 4,641,126	\$ 4,528,710	\$ 2,444,700	

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

Fund: Capital Projects	Department:	Fund #: 032
---	--------------------	------------------------------

EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted						
		2012-13	2013-14	2014-15	2014-15	Year End	2014-15						
Planning & Code Enforcement													
Capital Expenses													
3017-515.64-01	Automotive Equipment	\$ -	\$ -	\$ -	\$ 20,000	\$ 19,870	\$ 20,100						
Total Capital Expenses		<hr/>		<hr/>		<hr/>							
Total Planning & Code Enforcement		-		20,000		19,870							
<hr/>													
General Government													
Capital Expenses													
3020-519.62-00	Buildings	-	-	-	-	-	60,000						
3020-519.63-00	Imprv Other Than Building	-	20,016	-	35,871	35,870	-						
Total Capital Expenses		<hr/>		<hr/>		<hr/>							
Total General Government		-		20,016		35,871							
<hr/>													
Fire Control													
Capital Expenses													
3022-522.62-00	Buildings	9,450	187,301	90,000	90,000	90,000	-						
3022-522.63-00	Imprv Other Than Buildings	-	-	20,000	21,000	21,000	-						
3022-522.64-01	Automotive Equipment	748,400	265,450	210,000	472,055	408,730	60,000						
3022-522.64-30	Office Furniture & Equip	-	-	-	-	-	-						
3022-522.64-40	Special Equipment	22,937	22,766	7,500	9,895	9,900	-						
Total Capital Expenses		<hr/>		<hr/>		<hr/>							
Total Fire Control		780,787		475,517		327,500							
<hr/>													
Streets													
Capital Expenses													
3031-541.62-00	Buildings	9,102	54,177	15,000	150,706	138,350	-						
3031-541.63-00	Imprv Other Than Buildings	17,174	3,559	35,000	168,720	125,000	37,500						
3031-541.64-01	Automotive Equip	19,342	-	60,000	60,000	52,000	-						
3031-541.64-40	Special Equipment	723	54,738	-	-	-	35,000						
Total Capital Expenses		<hr/>		<hr/>		<hr/>							
Total Streets		46,341		112,474		110,000							
<hr/>													

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

Fund:	Department:	Fund #:
Capital Projects		032

EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2012-13	2013-14	Budget	Budget	Year End	Budget
Fleet Maintenance							
Capital Expenses							
3033-519.62-00 Buildings		-	4,308	15,000	15,000	15,000	11,000
3033-519.64-01 Automotive Equipment		-	-	80,000	76,500	74,000	-
3033-519.64-40 Special Equipment		419	29,399	8,000	11,500	9,790	7,000
Total Capital Expenses		419	33,707	103,000	103,000	98,790	18,000
Total Fleet Maintenance		419	33,707	103,000	103,000	98,790	18,000

Library							
Capital Expenses							
3055-571.62-00 Buildings		-	-	22,000	8,515	8,520	-
Total Capital Expenses		-	-	22,000	8,515	8,520	-
Total Library		-	-	22,000	8,515	8,520	-

Recreation							
Capital Expenses							
3056-572.62-00 Buildings		-	-	295,000	295,000	50,000	615,000
3056-572.63-00 Imprv Other Than Building		-	-	45,000	45,000	-	13,000
3056-572.64-01 Automotive Equipment		28,496	-	-	-	-	-
3056-572.64-30 Office Furniture/Equip		9,229	-	-	-	-	-
Total Capital Expenses		37,725	-	340,000	340,000	50,000	628,000
Total Recreation		37,725	-	340,000	340,000	50,000	628,000

Parks							
Capital Expenses							
3058-572.62-00 Buildings		-	-	72,500	72,500	72,500	-
3058-572.63-00 Improv Other Than Bldgs		-	106,574	2,041,860	2,064,300	2,041,860	40,500
3058-572.64-01 Automotive Equipment		-	61,779	-	-	-	70,000
3058-572.64-30 Office Furniture/Equip		1,178	-	-	-	-	-
3058-572.64-40 Special Equipment		49,343	42,449	25,000	25,000	20,000	12,000
Total Capital Expenses		50,521	210,802	2,139,360	2,161,800	2,134,360	122,500
Total Parks		50,521	210,802	2,139,360	2,161,800	2,134,360	122,500

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

Fund: Capital Projects	Department: Non-Operating Expenditures	Fund #: 032
---	---	------------------------------

Acct #	Account Description	EXPENDITURE DETAIL					
		Actual	Actual	Adopted Budget	Adjusted Budget	Estimated Year End	Adopted Budget
		2012-13	2013-14	2014-15	2014-15	2014-15	2015-16
Non-Operating Expenses							
3095-581.91-01	To General Fund	-	-	-	-	-	100,000
3095-581.91-21	To Series 2012 Public Imp	328,020	317,220	316,080	316,080	316,080	321,080
3095-581.91-23	To Loc Governmental	25,020	25,020	25,030	25,030	25,030	25,050
3095-581.91-24	To 08 Public Revenue Note	550,000	548,080	547,600	547,600	547,600	548,000
Total Non-Operating Expenses		903,040	890,320	888,710	888,710	888,710	994,130
Non-Classified							
3099-588.99-02	Reserved For Future Exp	-	-	95,980	110,854	447,610	469,470
Total Non-Classified		-	-	95,980	110,854	447,610	469,470
Total Capital Projects							
		\$ 1,818,833	\$ 1,742,836	\$ 4,026,550	\$ 4,641,126	\$ 4,528,710	\$ 2,444,700

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET



DEBT SERVICE



DEBT SUMMARY

ANALYSIS AND SCHEDULES

Overview and Debt Management Policy

The City of Safety Harbor takes a planned and programmed approach with a view toward funding from internally generated capital and from financing where appropriate. The City's code requires general obligation debt not exceed 75 percent of anticipated taxes. Under Florida law, the use of general obligation debt requires approval at referendum due to the implied or expressed pledge of ad valorem taxes. Currently, the City has no general obligation debt.

The State of Florida has no statutory limit on debt obligations. Since the City rarely incurs debt, preferring to fund capital purchases utilizing current revenues or fund balance, the City has not developed its own debt limit policy.

General Government Funds

As of September 30, 2015, the General Governmental Funds have \$5,850,295 (principal and interest) in outstanding debt from bank loans, which are collateralized by the City's pledge to covenant to budget and appropriate from legally available non ad valorem sources on an annual basis sufficient to make the debt service payment. The City does not pledge ad valorem taxes or specific non ad valorem sources of revenue to secure borrowings.

- On April 25, 2008, the City issued a **\$5,412,000 Capital Improvement Revenue Note, Series 2008**, at a fixed interest rate of 3.3396% with Regions Bank. The note was issued for the acquisition and construction of certain capital improvements, Library Expansion, of the City. Debt service payments are made semi-annually through October 1, 2020. The loan repayment obligations of the City are payable from and secured by a lien upon and a pledge of non-ad valorem funds budgeted and appropriated for purposes of payment.

Enterprise Funds

As of September 30, 2013, the Enterprise Funds have \$9,170,215 (principal and interest) in outstanding debt, which is secured solely by the revenues from the operations of the water, sewer and sanitation systems.

General Government and Enterprise Funds

- On June 21, 2006, the City issued a **\$9,000,000 Capital Improvement Revenue Note, Series 2006**, at a variable rate per annum equal to the one month London Interbank Offered Rate ("LIBOR Rate") plus .23 basis points (.023%) with Bank of America. The line of credit was issued to finance various capital improvements as well as capital improvements for the City's stormwater, water and wastewater system and sanitation. The line of credit converted to a fixed rate of 2.860% on April 1, 2009 with debt service payable annually. The note matures on July 1, 2029. Payment of the loan is from a covenant to budget and appropriate non-ad valorem revenues.
- On January 19, 2012, the City issued a **\$4,275,000 Refunding Revenue Bond, Series 2012**, at an average coupon interest rate of 2.34%. Proceeds of the Series 2012 Bond were used to refund \$1,445,000 Florida Municipal Loan Council Revenue Bonds, Series 2001A. The refunding was undertaken to reduce total debt service payments by \$187,786 over the next 10 years. The remaining proceeds of \$2,775,000 of the refunding bond were used to purchase parkland on the waterfront adjacent to the Marina. Debt service payments are made semi-annually through November 1, 2021. Payment of the loan is from a covenant to budget and appropriate non-ad valorem revenues.

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

FUND 020 - WATER & WASTEWATER FUND - 2012 PUBLIC IMPROVEMENT BOND*

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2012-13	2013-14	2014-15	2014-15	Year End	2014-15

REVENUE DETAIL

Miscellaneous Revenue

4000-381.41-00	Tsfr From W&S Revenue Fund	\$ 33,410	\$ 33,410	\$ 27,000	\$ 27,000	\$ 27,000	\$ 24,000
4000-389.01-00	Balance Carryforward	-	-	215,160	215,160	356,530	216,730
	Total Miscellaneous Revenue	33,410	33,410	242,160	242,160	383,530	240,730
	Total Series 2012 and 2001 Debt	\$ 33,410	\$ 33,410	\$ 242,160	\$ 242,160	\$ 383,530	\$ 240,730

EXPENDITURE DETAIL

Debt Service

4070-582.71-01	Principal Payment	\$ -	\$ -	\$ 140,000	\$ 140,000	\$ 140,000	\$ 140,000
4070-582.72-01	Interest Payment	46,615	28,704	26,800	26,800	26,800	23,520
	Total Debt Service	46,615	28,704	166,800	166,800	166,800	163,520

Non-Classified

4099-588.99-03	Fund Reserve Designated	-	-	75,360	75,360	216,730	77,210
	Total Non-Classified	-	-	75,360	75,360	216,730	77,210
	Total Series 2012 and 2001 Debt	\$ 46,615	\$ 28,704	\$ 242,160	\$ 242,160	\$ 383,530	\$ 240,730

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

FUND 021 - 2012 PUBLIC IMPROVEMENT BOND

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted	
		2012-13	2013-14	2014-15	2014-15	2014-15	2015-16	
REVENUE DETAIL								
Miscellaneous Revenue								
2500-381.32-00	Tsfr From Capital Project	\$ 328,020	\$ 317,220	\$ 316,080	\$ 316,080	\$ 316,080	\$ 321,080	
2500-389.01-00	Balance Carryforward	-	-	70,030	70,030	70,040	70,040	
	Total Miscellaneous Revenue	<u>328,020</u>	<u>317,220</u>	<u>386,110</u>	<u>386,110</u>	<u>386,120</u>	<u>391,120</u>	
	Total 2012 Public Improvement Bond Revenue	<u>\$ 328,020</u>	<u>\$ 317,220</u>	<u>\$ 386,110</u>	<u>\$ 386,110</u>	<u>\$ 386,120</u>	<u>\$ 391,120</u>	
EXPENDITURE DETAIL								
Debt Service								
2570-582.71-01	Principal Payment	\$ 200,000	\$ 260,000	\$ 265,000	\$ 265,000	\$ 265,000	\$ 275,000	
2570-582.72-01	Interest Payment	62,595	57,213	51,080	51,080	51,080	44,760	
	Total Debt Service	<u>262,595</u>	<u>317,213</u>	<u>316,080</u>	<u>316,080</u>	<u>316,080</u>	<u>319,760</u>	
	Total 2012 Public Improvement Bond	<u>\$ 262,595</u>	<u>\$ 317,213</u>	<u>\$ 386,110</u>	<u>\$ 386,110</u>	<u>\$ 386,120</u>	<u>\$ 391,120</u>	

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

FUND 022 - 2006 CAPITAL IMPROVEMENT REVENUE NOTE

Acct #	Account Description	Actual		Adopted	Adjusted	Estimated	Adopted	
		2012-13	2013-14	Budget	Budget	Year End	Budget	
				2014-15	2014-15	2014-15	2015-16	
REVENUE DETAIL								
Miscellaneous Revenue								
2500-381.11-00	Tsfr From Stormwater Fund	\$ 95,750	\$ 34,540	\$ 12,870	\$ 12,870	\$ 12,870	\$ 21,870	
2500-381.41-00	Tsfr From Water & Wastewater Fund	423,800	153,890	53,550	53,550	53,550	130,110	
2500-381.44-00	Sanitation Fund	56,340	-	-	-	-	-	
2500-389.01-00	Balance Carryforward	-	-	718,920	718,920	1,085,610	580,310	
Total Miscellaneous Revenue		575,890	188,430	785,340	785,340	1,152,030	732,290	
Total 2006 Capital Improvement Revenue Note		\$ 575,890	\$ 188,430	\$ 785,340	\$ 785,340	\$ 1,152,030	\$ 732,290	

EXPENDITURE DETAIL							
Debt Service							
2570-517.71-11	Stormwater Principal	\$ -	\$ -	\$ 62,300	\$ 62,300	\$ 62,300	\$ 62,300
2570-517.71-41	Water & Wastewater Principal	-	-	277,630	277,630	277,630	288,320
2570-517.71-44	Sanitation Principal	-	-	34,600	34,600	34,600	34,600
2570-517.72-11	Stormwater Interest	37,357	34,101	32,800	32,800	32,800	32,800
2570-517.72-41	Water & Wastewater Interest	158,487	152,003	146,170	146,170	146,170	135,730
2570-517.72-44	Sanitation Interest	19,748	18,940	18,220	18,220	18,220	18,220
Total Debt Service		215,592	205,044	571,720	571,720	571,720	571,970
Non-Classified							
4099-588.99-03	Fund Reserve Designated	-	-	213,620	213,620	580,310	160,320
Total Non-Classified		-	-	213,620	213,620	580,310	160,320
Total 2006 Capital Improvement Revenue Note		\$ 215,592	\$ 205,044	\$ 785,340	\$ 785,340	\$ 1,152,030	\$ 732,290

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

FUND 023 - 2006 CAPITAL IMPROVEMENT REVENUE NOTE

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted	
		2012-13	2013-14	2014-15	2014-15	Year End	2014-15	
REVENUE DETAIL								
Miscellaneous Revenue								
2500-381.32-00	Tsfr From Capital Project	\$ 25,020	\$ 25,020	\$ 25,030	\$ 25,030	\$ 25,030	\$ 25,050	
2500-389.01-00	Balance Carryforward	-	-	26,720	26,720	26,730	26,730	
	Total Miscellaneous Revenue		25,020	51,750	51,750	51,760	51,780	
Total 2006 Capital Improvement Revenue Note		\$ 25,020	\$ 25,020	\$ 51,750	\$ 51,750	\$ 51,760	\$ 51,780	
EXPENDITURE DETAIL								
Debt Service								
2570-517.71-01	Governmental	\$ 15,982	\$ 15,982	\$ 16,400	\$ 16,400	\$ 16,400	\$ 16,860	
2570-517.72-01	Interest	9,050	9,040	8,630	8,630	8,630	8,170	
	Total Debt Service		25,032	25,022	25,030	25,030	25,030	
Total 2006 Capital Improvement Revenue Note		\$ 25,032	\$ 25,022	\$ 51,750	\$ 51,750	\$ 51,760	\$ 51,780	
Non-Classified								
2599-588.99-03	Fund Reserve Designated	-	-	26,720	26,720	26,730	26,750	
	Total Non-Classified		-	26,720	26,720	26,730	26,750	
Total 2006 Capital Improvement Revenue Note		\$ 25,032	\$ 25,022	\$ 51,750	\$ 51,750	\$ 51,760	\$ 51,780	

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

FUND 024 - 2008 CAPITAL IMPROVEMENT REVENUE NOTE

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2012-13	2013-14	2014-15	2014-15	Year End	2014-15

REVENUE DETAIL

Miscellaneous Revenue

2500-381.32-00	Tsfr From Capital Project	\$ 550,000	\$ 548,080	\$ 547,600	\$ 547,600	\$ 547,600	\$ 548,000
2500-389.01-00	Balance Carryforward	-	-	44,720	44,720	43,020	43,020
	Total Miscellaneous Revenue	550,000	548,080	592,320	592,320	590,620	591,020
Total 2008 Capital Improvement Revenue Note							

EXPENDITURE DETAIL

Debt Service

2570-582.71-01	Principal Payment	\$ 413,000	\$ 427,000	\$ 441,000	\$ 441,000	\$ 441,000	\$ 455,000
2570-582.72-01	Interest Payment	136,999	122,779	106,600	106,600	106,600	92,000
	Total Debt Service	549,999	549,779	547,600	547,600	547,600	547,000

Non-Classified

2599-588.99-03	Fund Reserve Designated	-	-	44,720	44,720	43,020	44,020
	Total Non-Classified	-	-	44,720	44,720	43,020	44,020
Total 2008 Capital Improvement Revenue Note							

**CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET**

Summary of Bonds Outstanding

	Governmental Activities				Business - Type Activities				
	Library Expansion	Capital Improvements	Land Purchase	Total	Stormwater Capital Improvements	Water & Sewer Capital Improvements	Solid Waste Capital Improvements	Refunding Water & Sewer Capital Improvements	Total
Issue Date	2008	2006	2012		2006	2006	2006	2012	
Retirement Date	2020	2029	2022		2029	2029	2029	2022	
Debt at Issuance	\$ 5,412,000	\$ 385,198	\$ 2,775,000	\$ 8,572,198	\$ 1,425,296	\$ 6,393,426	\$ 796,080	\$ 1,500,000	\$ 10,114,802
Outstanding Principal	\$ 2,971,000	\$ 284,928	\$ 2,047,550	\$ 5,303,478	\$ 1,085,634	\$ 4,832,729	\$ 602,315	\$ 1,077,450	\$ 7,598,128
Interest Rate	3.340%	2.860%	2.340%		2.860%	2.860%	2.860%	2.340%	
<u>Annual Debt Service</u>									
2016	\$ 546,622	\$ 25,021	\$ 319,752	\$ 891,395	\$ 95,103	\$ 423,797	\$ 52,819	\$ 163,517	\$ 735,236
2017	\$ 547,159	\$ 25,021	\$ 318,260	\$ 890,440	\$ 95,102	\$ 423,798	\$ 52,819	\$ 165,182	\$ 736,901
2018	\$ 546,179	\$ 25,021	\$ -	\$ 571,200	\$ 95,102	\$ 423,798	\$ 52,819	\$ -	\$ 571,719
Thereafter	\$ 1,638,229	\$ 274,819	\$ 1,584,212	\$ 3,497,260	\$ 1,047,116	\$ 4,661,264	\$ 580,945	\$ 837,034	\$ 7,126,359
	<u>\$ 3,278,189</u>	<u>\$ 349,882</u>	<u>\$ 2,222,224</u>	<u>\$ 5,850,295</u>	<u>\$ 1,332,423</u>	<u>\$ 5,932,657</u>	<u>\$ 739,402</u>	<u>\$ 1,165,733</u>	<u>\$ 9,170,215</u>
	A	B	C		B	B	B	C	

	PRINCIPAL	INTEREST	TOTAL
A = 2008 REVENUE NOTE	\$ 2,971,000	\$ 307,189	\$ 3,278,189
B = 2006 CAP IMPR REV NOTE	\$ 6,805,606	\$ 1,548,758	\$ 8,354,364
C = 2012 REFUNDING BOND	<u>\$ 3,125,000</u>	<u>\$ 262,957</u>	<u>\$ 3,387,957</u>
	\$ 12,901,606	\$ 2,118,904	\$ 15,020,510

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

City of Safety Harbor
\$9,000,000

Capital Improvement Revenue Note, Series 2006

Purpose: Capital Improvements

Fixed Interest Rate = 2.860%

Payment Date	Outstanding Principal	Principal Payment	Interest Payment	Annual Debt Service
7/1/2016	\$ 6,805,483	\$ 402,100	\$ 194,640	\$ 596,740
7/1/2017	6,403,383	413,601	183,139	596,740
7/1/2018	5,989,782	425,429	171,311	596,740
7/1/2019	5,564,353	437,596	159,144	596,740
7/1/2020	5,126,757	450,112	146,628	596,740
7/1/2021	4,676,645	462,985	133,756	596,741
7/1/2022	4,213,660	476,226	120,514	596,740
7/1/2023	3,737,434	489,846	106,894	596,740
7/1/2024	3,247,588	503,856	92,884	596,740
7/1/2025	2,743,732	518,266	78,474	596,740
7/1/2026	2,225,466	533,089	63,652	596,741
7/1/2027	1,692,377	548,334	48,406	596,740
7/1/2028	1,144,043	564,017	32,723	596,740
7/1/2029	580,026	580,149	16,593	596,742
	<u>\$ 6,805,606</u>	<u>\$ 1,548,758</u>		<u>\$ 8,354,364</u>

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

Capital Improvement Revenue Note, Series 2008

Purpose: Library Expansion

Fixed Interest Rate = 3.3396%

Payment Date	Outstanding Principal	Principal Payment	Interest Payment	Annual Debt Service
10/1/2015	2,971,000	455,000	49,610	546,622
4/1/2016	-	-	42,012	
10/1/2016	2,516,000	471,000	42,012	547,159
4/1/2017	-	-	34,147	
10/1/2017	2,045,000	486,000	34,147	546,179
4/1/2018	-	-	26,032	
10/1/2018	1,559,000	503,000	26,032	546,665
4/1/2019	-	-	17,633	
10/1/2019	1,056,000	519,000	17,633	545,600
4/1/2020	-	-	8,967	
10/1/2020	537,000	<u>537,000</u>	<u>8,964</u>	<u>545,964</u>
	<u><u>\$ 2,971,000</u></u>	<u><u>\$ 307,189</u></u>	<u><u>\$ 3,278,189</u></u>	

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

City of Safety Harbor
\$4,275,000
Revenue Refunding Bond, Series 2012
Purpose: Refunding and Land Purchase
Fixed Interest Rate = 2.340%

Date	Outstanding Principal	Principal Payment	Interest Payment	Total Payment
11/1/2015	3,125,000	415,000	36,562	451,562
5/1/2016	-	-	31,707	31,707
11/1/2016	2,710,000	425,000	31,707	456,707
5/1/2017	-	-	26,735	26,735
11/1/2017	2,285,000	435,000	26,734	461,734
5/1/2018	-	-	21,645	21,645
11/1/2018	1,850,000	445,000	21,645	466,645
5/1/2019	-	-	16,439	16,439
11/1/2019	1,405,000	460,000	16,438	476,438
5/1/2020	-	-	11,057	11,057
11/1/2020	945,000	465,000	11,056	476,056
5/1/2021	-	-	5,616	5,616
11/1/2021	480,000	480,000	5,616	485,616
	<u>\$ 3,125,000</u>	<u>\$ 262,957</u>		<u>\$ 3,387,957</u>

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET



SPECIAL REVENUE FUNDS



CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

FUND 012 - PUBLIC SAFETY

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2012-13	2013-14	2014-15	2014-15	Year End	2015-16

REVENUE DETAIL

Permits, Fees & Special Assessments

2000-324.01-10 Residential	\$ 5,950	\$ 5,600	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000
2000-324.01-20 Commercial	3,938	1,359	470	470	470	470
Total Permits, Fees & Special Assessments	9,888	6,959	7,470	7,470	7,470	7,470

Miscellaneous Revenue

2000-361.01-00 Investments	622	265	250	250	250	250
2000-361.50-00 Market Value Adj	(212)	(56)	-	-	-	-
Total Miscellaneous Revenue	410	209	250	250	250	250

Miscellaneous Revenue

2000-389.01-00 Balance Carryforward	-	-	5,600	6,459	10,210	17,930
Total Miscellaneous Revenue	-	-	5,600	6,459	10,210	17,930
<hr/>						
Total Public Safety Revenue	\$ 10,298	\$ 7,168	\$ 13,320	\$ 14,179	\$ 17,930	\$ 25,650

EXPENDITURE DETAIL

Operating Expenses

2022-522.51-11 Non-Capital Office Equip	\$ -	\$ 5,578	\$ -	\$ 859	\$ -	\$ -
Total Operating Expenses	-	5,578	-	859	-	-

Non-Operating Expenses

2095-581.91-32 To Capital Project Fund	80,990	-	-	-	-	-
Total Non-Operating Expenses	80,990	-	-	-	-	-

Non-Expendable Disbursement

2099-588.99-01 Fund Reserves	-	-	13,320	13,320	17,930	25,650
Total Non-Expendable Disbursement	-	-	13,320	13,320	17,930	25,650
<hr/>						
Total Public Safety	\$ 80,990	\$ 5,578	\$ 13,320	\$ 14,179	\$ 17,930	\$ 25,650

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

FUND 014 - STREET IMPROVEMENT

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2012-13	2013-14	2014-15	2014-15	Year End	2014-15

REVENUE DETAIL

Intergovernmental Revenue

2000-338.01-00 Local Option Gas Tax	\$ 230,995	\$ 235,192	\$ 240,330	\$ 240,330	\$ 239,900	\$ 244,700
Total Intergovernmental Revenue	230,995	235,192	240,330	240,330	239,900	244,700

Miscellaneous Revenue

2000-361.01-00 Investments	9,980	12,421	12,850	12,850	12,850	12,850
2000-361.50-00 Market Value Adj	(12,855)	(2,663)	-	-	-	-
Total Miscellaneous Revenue	(2,875)	9,758	12,850	12,850	12,850	12,850

Miscellaneous Revenue

2000-389.01-00 Balance Carryforward	-	-	327,270	688,479	691,310	425,010
Total Miscellaneous Revenue	-	-	327,270	688,479	691,310	425,010

Total Street Improvement Revenue	\$ 228,120	\$ 244,950	\$ 580,450	\$ 941,659	\$ 944,060	\$ 682,560
---	-------------------	-------------------	-------------------	-------------------	-------------------	-------------------

Fund: Street Improvement	Department: Street Improvement	Fund #: 014
---	---	------------------------------

EXPENDITURE DETAIL

Operating Expenses

2031-541.34-70 Street Resurfacing	\$ 39,515	\$ -	\$ -	\$ 353,385	\$ 353,390	\$ 495,400
2031-541.49-30 Other Current Charges	19,925	15,471	26,660	26,660	20,660	22,160
2031-541.52-90 Special Supplies	13,553	11,256	12,500	14,394	12,500	12,500
Total Operating Expenses	72,993	26,727	39,160	394,439	386,550	530,060

Capital Expenses

2031-541.63-00 Impr Other Than Buildings	100,339	72,813	132,500	138,430	132,500	152,500
Total Capital Expenses	100,339	72,813	132,500	138,430	132,500	152,500

Total Street Improvement	173,332	99,540	171,660	532,869	519,050	682,560
---------------------------------	----------------	---------------	----------------	----------------	----------------	----------------

Non-Expendable Disbursement

2099-588.99-01 Fund Reserves	-	-	408,790	408,790	425,010	-
Total Non-Expendable Disbursement	-	-	408,790	408,790	425,010	-

Total Street Improvement Fund	\$ 173,332	\$ 99,540	\$ 580,450	\$ 941,659	\$ 944,060	\$ 682,560
--------------------------------------	-------------------	------------------	-------------------	-------------------	-------------------	-------------------

Leisure Services Department Marina Division



The Marina Division (a subsidiary of Recreation) is responsible for administrating, supervising, operating and maintaining the marina boat basin wet slips. In addition to these responsibilities, the division oversees transient dockage, basin capital improvement projects and emergency preparedness/operations.

Current and Prior Year Accomplishments

The Marina Division continues to be a popular amenity of the community with 100+ boat owners on the wet slip waiting list. Visitors flock to this landmark to take in a sunset or catch the Manatees playing near the Pier. Strong partnerships continue with the Safety Harbor Boat Club, Florida Fish & Wildlife Commission and Pinellas County Blue Ways to increase awareness of boat safety. The Safety Harbor Marina continues to possess a Clean Marina certification with the Department of Environmental Protection.



Fiscal Year 2014 Goals

The Division will continue to provide high quality events that attract residents & visitors to the waterfront and business in the downtown district. FY 2015/2016 planned capital projects include: dredging of the boat basin & channel, and development of the adjacent Waterfront Park.

Long-Term Vision and Future Financial Impact

The Marina Division's long term mission is to continue to provide the highest level of service for the community's interests while staying on the forefront of innovativeness, trends, technology and creativity.



CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

MARINA BOAT BASIN PERFORMANCE INDICATORS

FUND: 015 DEPARTMENT: 2057

	Actual 2012-13	Actual 2013-14	Estimated 2014-15	Adopted 2015-16
Jurisdiction Data				
Population	16,884	17,496	17,234	17,250
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	175.09	176.98	176.31	179.20
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 15,981	\$ 13,914	\$ 23,030	\$ 25,430
Total # of Full Time Equivalent Employees	0.10	0.10	0.10	0.10
Total Marina Slip Revenue	\$ 42,965	\$ 46,550	\$ 47,000	\$ 43,080
Outputs				
44 Slip Capacity	44	44	44	44
Efficiency				
Average Cost per Marina Slip Rental	\$ 363.20	\$ 316.23	\$ 523.41	\$ 577.95
O&M Cost per Capita	\$ 0.95	\$ 0.80	\$ 1.34	\$ 1.47
Effectiveness				
% of Marina Program Cost Recovery	268.85%	334.56%	204.08%	169.41%

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

FUND 015 - MARINA BOAT BASIN

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted	
		2012-13	2013-14	2014-15	2014-15	2014-15	2015-16	
REVENUE DETAIL								
Charges For Services								
2000-347.05-92	Rent - Marina Slips	\$ 42,965	\$ 46,550	\$ 51,000	\$ 51,000	\$ 47,000	\$ 43,080	
	Total Charges For Services	42,965	46,550	51,000	51,000	47,000	43,080	
Miscellaneous Revenue								
2000-361.01-00	Investments	5,518	6,255	6,990	6,990	6,990	6,990	
2000-361.50-00	Market Value Adj	(6,695)	(1,354)	-	-	-	-	
	Total Miscellaneous Revenue	(1,177)	4,901	6,990	6,990	6,990	6,990	
Total Marina Boat Basin Revenue								
		\$ 41,788	\$ 51,451	\$ 343,860	\$ 343,860	\$ 340,110	\$ 305,900	

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

Fund:	Department:	Fund #:
Marina Boat Basin	Marina	015

EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Adopted	
		2012-13	2013-14	Budget	Budget	Estimated	Budget
Personnel Services							
2057-575.12-01	Salaries & Wages	\$ 6,050	\$ 6,350	\$ 8,560	\$ 8,560	\$ 8,560	\$ 8,950
	Salaries & Wages Sub-Total	6,050	6,350	8,560	8,560	8,560	8,950
2057-575.21-00	Fica Taxes	463	486	660	660	660	690
2057-575.22-00	Retirement	484	508	1,630	1,630	1,630	1,900
2057-575.23-00	Life & Health Insurance	768	808	1,660	1,500	1,630	1,740
	Benefits Sub-Total	1,715	1,802	3,950	3,790	3,920	4,330
	Total Personnel Services	7,765	8,152	12,510	12,350	12,480	13,280
Operating Expenses							
2057-575.43-00	Utility Services	3,551	3,563	3,980	3,980	3,600	3,800
2057-575.46-01	Building & Grounds Maint	4,665	2,199	3,700	1,300	3,700	5,100
2057-575.52-40	Builders Supplies	-	-	2,250	2,250	2,250	2,250
2057-575.52-51	Builders Supplies	-	-	1,000	1,000	1,000	1,000
	Total Operating Expenses	8,216	5,762	10,930	8,530	10,550	12,150
Capital Expenses							
2057-575.63-00	Imprv Other Than Bldgs	3,650	-	150,000	42,400	40,000	150,000
	Total Capital Expenses	3,650	-	150,000	42,400	40,000	150,000
Indirect Allocations							
2057-575.94-34	Bldg Maint Reimb	21,250	21,250	21,250	21,250	21,250	27,520
	Total Indirect Allocations	21,250	21,250	21,250	21,250	21,250	27,520
	Total Marina Boat Basin	\$ 40,881	\$ 35,164	\$ 194,690	\$ 84,530	\$ 84,280	\$ 202,950

FUNDING SOURCE

Program Expenditure Budget	\$ 15,981	\$ 13,914	\$ 23,440	\$ 20,880	\$ 23,030	\$ 25,430
Less Revenues Generated:						
347 Culture & Recreation	42,965	46,550	51,000	51,000	47,000	43,080
Net Unsupported/(Supported) Budget	\$ (26,984)	\$ (32,636)	\$ (27,560)	\$ (30,120)	\$ (23,970)	\$ (17,650)
% Of Budget Supported By Program	268.9%	334.6%	217.6%	244.3%	204.1%	169.4%

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

Fund: Marina Boat Basin	Department: Marina	Fund #: 015
--	-------------------------------------	------------------------------

EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Adopted	
		2012-13	2013-14	2014-15	2014-15	Estimated	Budget
2099-588.99-01	Fund Reserve	\$ -	\$ -	\$ 149,170	\$ 259,330	\$ 255,830	\$ 102,950
	Total Non-Classified			149,170	259,330	255,830	102,950
	Total Marina Boat Basin	\$ 40,881	\$ 35,164	\$ 343,860	\$ 343,860	\$ 340,110	\$ 305,900

Organizational Chart
MARINA BOAT BASIN



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 13/14	ADOPTED FY 14/15	ADOPTED FY 15/16
Leisure Services Director	133	0.10	0.10	0.10
Total Division		0.10	0.10	0.10

COMMUNITY REDEVELOPMENT AGENCY

In 1992, the City of Safety Harbor established a Community Redevelopment Agency (CRA) to guide the implementation of the Safety Harbor Downtown Master Plan. Since its creation, the CRA has been successful in improving the physical and economic conditions of the district through strategic investments in public facilities and infrastructure and by providing matching grants to encourage the redevelopment, rehabilitation, and reuse of vacant and underutilized buildings. The CRA uses Tax Increment Financing (TIF) as its primary method of funding community redevelopment projects and initiatives. The CRA is scheduled to end in 2022.

Current and Prior Year Accomplishments

Implementation of the Downtown Master Plan is motivated by the City's desire to achieve its vision of becoming a vibrant destination city with a unique quality of life – a City is successful in balancing responsible, innovative growth with careful preservation of its small town atmosphere, its quaint character, and its valued treasures. According to the Citizen Survey performed in tandem with the visioning process, the majority of residents feel that the City, in addition to ensuring public safety and protecting the environment, should concentrate its redevelopment efforts on: (1) addressing traffic safety and parking issues; (2) bringing in more dining and retail stores Downtown, (3) encouraging compatible economic development and diversification of the tax base; and (4) addressing the availability of affordable housing.

Community Parkland

- FY 14-15: Implementation of the master plan continued this year including the preparation of trail design plans and environmental permit applications for the boardwalk. The waterfront green space was used by the community for special events (such as "The Best Damn Race" half marathon), festivals (such as the San Gennaro Festa), and passive recreation.

Arts, Preservation, Culture and Environment

- FY 14-15: The CRA funded several art projects including a "vote for your favorite Mullet Creek Park artwall" contest. This contest yielded four new donated works of that will permanently be part of the City's art collection. Dragonfly is now hanging on a wall at the Rigsby Recreation Center. Nature stampings is hanging in the Teen Room of the Community Center and The Butterflies will make their home in the butterfly garden of the Museum & Cultural Center. The winner, Fish, remains at Mullet Creek until he finds a permanent home. Three benches were installed in the art park at the Library. "Words as art" was a collaborative effort between the Safety Harbor Writers and Poets group and members of the community. The group issued a call for writers to send in their favorite excerpts from authors or their own writings. The pieces were then assembled to create two benches appropriately fitting to the Safety Harbor Public Library. This is Safety Harbor's first art pieces utilizing the written word as public art. The third art bench was created by professional artist Maria Virgilio and features a series of vibrant colors and design.

Economic Development

- FY 14/15: In 2015, the City's Community Redevelopment Agency funded six applications for \$19,500 in matching grants for qualified improvements to commercial and residential properties downtown. Recipients included Tupelo on 4th, Cheryl Callahan, Southern Fresh, Bay to Bay Properties, and Harbor Pet Grooming.

Streetscape/Transportation

- FY 14/15: Conceptual designs for the Mullet Creek Bridge Mullet Creek Bridge project were reviewed with the CRA, which will include new railings and decorative lighting, as well as, drainage improvements. The CRA continued to fund a portion of the Jolley Trolley.

Fiscal Year 2015-16 Goals

The top goal for FY 2015-2016 is to complete the construction documents and permitting for the Phase 1 Waterfront Park improvements and commence construction. In addition, the LED light project will be implemented along Main Street and the museum parking lot will be expanded. Ongoing initiatives, including the Downtown Partnership Grant Program and the Jolley Trolley partnership will continue. In addition, the CRA will coordinate with private sector representatives regarding infill housing, rehabilitation, and redevelopment projects that are compatible with the Downtown Master Plan.

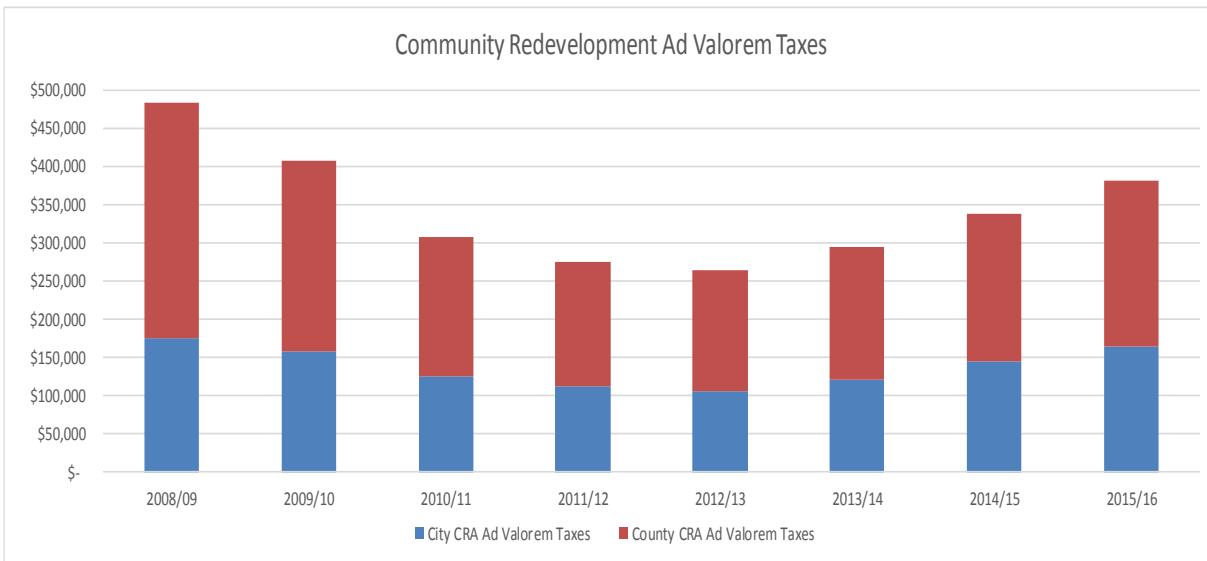
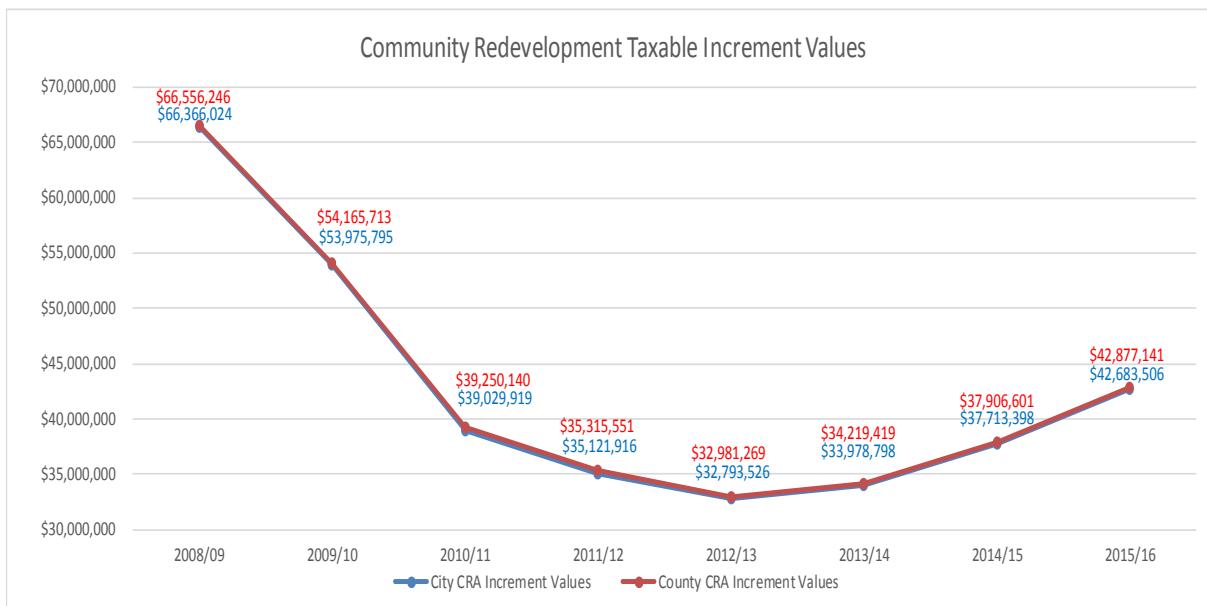
Long-Term Vision and Future Financial Impact

The long term vision for the CRA is to continue promoting and supporting community and economic development through the Downtown Partnership Program. The development of the waterfront park property into a successful community and regional destination attraction will be a major focus in the upcoming years.

This space left blank intentionally

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

COMMUNITY REDEVELOPMENT AREA
CITY AND COUNTY TAXABLE VALUATIONS AND AD VALOREM TAXES



Fiscal Year	City					County					Total CRA Tax @ 95%
	Base Year Taxable Value	Increment Value	Millage Rate	Tax @ 95%		Base Year Taxable Value	Increment Value	Millage Rate	Tax @ 95%		
2008/09	\$98,310,104	\$31,944,080	\$66,366,024	2.7830	\$ 175,462	\$98,500,326	\$31,944,080	\$66,556,246	4.8730	\$308,112	\$483,574
2009/10	\$85,919,875	\$31,944,080	\$53,975,795	3.0674	\$ 157,287	\$86,109,793	\$31,944,080	\$54,165,713	4.8730	\$250,752	\$408,039
2010/11	\$70,973,999	\$31,944,080	\$39,029,919	3.3808	\$ 125,355	\$71,194,220	\$31,944,080	\$39,250,140	4.8730	\$181,703	\$307,057
2011/12	\$67,065,996	\$31,944,080	\$35,121,916	3.3808	\$ 112,803	\$67,259,631	\$31,944,080	\$35,315,551	4.8730	\$163,488	\$276,291
2012/13	\$64,737,606	\$31,944,080	\$32,793,526	3.3808	\$ 105,325	\$64,925,349	\$31,944,080	\$32,981,269	5.0727	\$158,939	\$264,264
2013/14	\$65,922,878	\$31,944,080	\$33,978,798	3.7343	\$ 120,543	\$66,163,499	\$31,944,080	\$34,219,419	5.3377	\$173,520	\$294,063
2014/15	\$69,657,478	\$31,944,080	\$37,713,398	4.0479	\$ 145,027	\$69,850,681	\$31,944,080	\$37,906,601	5.3377	\$192,217	\$337,244
2015/16	\$74,627,586	\$31,944,080	\$42,683,506	4.0479	\$ 164,140	\$74,821,221	\$31,944,080	\$42,877,141	5.3377	\$217,422	\$381,560

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

FUND 067 - COMMUNITY REDEVELOPMENT AGENCY

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted	
		2012-13	2013-14	2014-15	2014-15	2014-15	2015-16	
REVENUE DETAIL								
Ad Valorem Taxes								
6500-311.01-00	Ad Valorem	\$ 264,264	\$ 294,063	\$ 350,880	\$ 350,880	\$ 337,250	\$ 381,560	
	Total Ad Valorem Taxes	264,264	294,063	350,880	350,880	337,250	381,560	
Charges For Services								
6500-344.01-00	Parking - In Lieu of Fee	5,175	-	-	-	-	-	
	Total Charges For Services	5,175	-	-	-	-	-	
Miscellaneous Revenue								
6500-361.01-00	Investments	5,107	7,050	5,610	5,610	5,610	5,610	
6500-361.50-00	Market Value Adj	(6,725)	(1,491)	-	-	-	-	
6500-369.09-00	Miscellaneous Revenue	-	10,000	15,000	10,000	10,000	10,000	
	Total Miscellaneous Revenue	(1,618)	15,559	20,610	15,610	15,610	15,610	
6500-389.01-00	Balance Carryforward	-	-	187,160	417,411	360,780	443,080	
Total Community Redevelopment Agency		\$ 267,821	\$ 309,622	\$ 558,650	\$ 783,901	\$ 713,640	\$ 840,250	

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

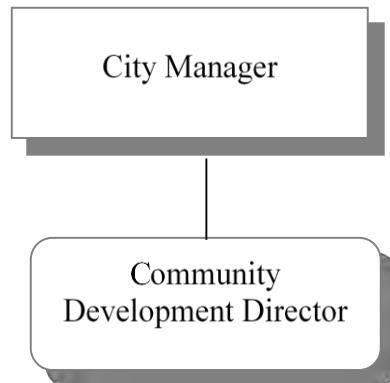
Fund: Community Redevelopment Agency	Department: Community Redevelopment Agency	Fund #: 067
---	---	------------------------------

EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted Budget	Adjusted Budget	Estimated Year End	Adopted Budget
		2012-13	2013-14	2014-15	2014-15	2014-15	2015-16
Personnel Services							
6517-515.12-01	Salaries & Wages	\$ 31,984	\$ 31,467	\$ 32,590	\$ 32,590	\$ 29,420	\$ 30,420
	Salaries & Wages Sub-Total	31,984	31,467	32,590	32,590	29,420	30,420
6517-515.21-00	Fica Taxes	2,379	2,548	2,500	2,500	2,260	2,330
6517-515.22-00	Retirement	3,130	3,089	3,190	3,190	2,930	3,020
6517-515.23-00	Life & Health Insurance	4,991	4,907	5,330	4,840	3,740	3,890
	Benefits Sub-Total	10,500	10,544	11,020	10,530	8,930	9,240
	Total Personnel Services	42,484	42,011	43,610	43,120	38,350	39,660
Operating Expenses							
6517-515.49-30	Other Current Charges	64,437	99,733	130,610	128,110	101,190	206,210
	Total Operating Expenses	64,437	99,733	130,610	128,110	101,190	206,210
Capital Expenses							
6517-515.63-00	Improv Other Than Bldgs	295,365	71,499	-	246,137	86,160	230,000
	Total Capital Expenses	295,365	71,499	-	246,137	86,160	230,000
Non-Expendable Disbursement							
6595-581.91-01	Trf To General Fund	-	-	-	-	-	157,000
6595-581.91-32	Trf To Capital Projects Fund	-	-	44,860	44,860	44,860	-
6599-588.99-02	Reserved For Future Exp	-	-	339,570	321,674	443,080	207,380
	Total Non-Expendable Disbursement	-	-	384,430	366,534	487,940	364,380
	Total Community Redevelopment Agency	\$ 402,286	\$ 213,243	\$ 558,650	\$ 783,901	\$ 713,640	\$ 840,250

Organizational Chart

COMMUNITY REDEVELOPMENT AGENCY



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 13/14	ADOPTED FY 14/15	ADOPTED FY 15/16
City Manager	CM	0.10	0.10	0.10
Community Development Director	133	0.20	0.20	0.20
Total Division		.30	.30	.30

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

FUND 017 - CITY TREE BANK

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2012-13	2013-14	2014-15	2014-15	Year End	2015-16

REVENUE DETAIL

Charges For Services

2000-342.06-10 Fee in Lieu of Tree Replacement	\$ -	\$ -	\$ -	\$ -	\$ 1,500	\$ 5,000
Total Permits, Fees & Special Assessments					1,500	5,000

Miscellaneous Revenue

2000-389.01-00 Balance Carryforward						750
Total Miscellaneous Revenue						750

Total City Tree Bank Revenue

	\$ -	\$ -	\$ -	\$ -	\$ 1,500	\$ 5,750
--	------	------	------	------	----------	----------

EXPENDITURE DETAIL

Operating Expenses

2024-524.49-31 Tree Purchases / Reforestation	\$ -	\$ -	\$ -	\$ -	\$ 750	\$ 2,875
Total Operating Expenses					750	2,875

Non-Expendable Disbursement

2099-588.99-03 Fund Reserve Designated					750	2,875
Total Non-Expendable Disbursement					750	2,875

Total City Tree Bank

	\$ -	\$ -	\$ -	\$ -	\$ 1,500	\$ 5,750
--	------	------	------	------	----------	----------

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

FUND 061 - LAW ENFORCEMENT TRUST FUND

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2012-13	2013-14	2014-15	2014-15	2014-15	2015-16

REVENUE DETAIL

Intergovernmental Revenue

6000-335.09-00 Other Grants	\$ -	\$ 2,111	\$ -	\$ -	\$ -	\$ -	\$ -
Total Intergovernmental Revenue							
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

Total Law Enforcement Trust Revenue

\$ -	\$ 2,111	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

EXPENDITURE DETAIL

Capital Expenses

6021-521.64-40 Special Equipment	\$ -	\$ 2,111	\$ -	\$ -	\$ -	\$ -	\$ -
Total Capital Expenses							
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

Total Law Enforcement Trust Fund

\$ -	\$ 2,111	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

FUND 062 - STREET LIGHT ASSESSMENT FUND

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2012-13	2013-14	Budget	Budget	Year End	Budget

REVENUE DETAIL

Charges For Services

6000-325.02-00 Street Light Assessment	\$ 312,557	\$ 313,784	\$ 245,120	\$ 245,120	\$ 245,770	\$ 245,770
6000-334.04-90 Street Light Fee	-	-	3,520	3,520	3,520	3,520
Total Charges For Services	312,557	313,784	248,640	248,640	249,290	249,290

Miscellaneous Revenue

6000-361.01-00 Investments	99	1,179	870	870	1,150	1,150
6000-361.50-00 Market Value Adj	(448)	(241)	-	-	-	-
Total Miscellaneous Revenue	(349)	938	870	870	1,150	1,150

Miscellaneous Revenue

6000-381.01-00 Tsfr From General Fund	-	7,650	7,650	7,650	7,650	7,650
6000-389.01-00 Balance Carryforward	-	-	91,100	91,100	87,140	70,830
Total Miscellaneous Revenue	-	7,650	98,750	98,750	94,790	78,480

Total Street Light Fund Revenue \$ 312,208 \$ 322,372 \$ 348,260 \$ 348,260 \$ 345,230 \$ 328,920

EXPENDITURE DETAIL

Operating Expenses

6031-541.31-00 Professional Services	\$ 30,700	\$ -	\$ -	\$ -	\$ -	\$ -
6031-541.43-00 Utility Services	250,210	266,534	272,760	272,760	274,400	285,400
Total Operating Expenses	280,910	266,534	272,760	272,760	274,400	285,400

Non-Classified

6099-588.99-03 Fund Reserve Designated	-	-	75,500	75,500	70,830	43,520
Total Non-Classified	-	-	75,500	75,500	70,830	43,520
Total Street Light Fund	\$ 280,910	\$ 266,534	\$ 348,260	\$ 348,260	\$ 345,230	\$ 328,920

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

FUND 063 - PARKLAND FUND

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted	
		2012-13	2013-14	Budget	Budget	Year End	Budget	
REVENUE DETAIL								
Permits, Fees & Special Assessments								
6000-324.06-10	Residential Impact Fees	\$ 18,034	\$ 5,040	\$ 9,900	\$ 9,900	\$ 9,900	\$ 9,900	
	Total Permits, Fees & Special Assessments	18,034	5,040	9,900	9,900	9,900	9,900	
Intergovernmental Revenue								
6000-335.09-00	Other Grants	-	-	-	-	-	250,000	
	Total Intergovernmental Revenue	-	-	-	-	-	250,000	
Miscellaneous Revenue								
6000-361.01-00	Investments	13,923	15,295	17,280	17,280	17,280	17,280	
6000-361.50-00	Market Value Adj	(16,844)	(3,315)	-	-	-	-	
	Total Miscellaneous Revenue	(2,921)	11,980	17,280	17,280	17,280	17,280	
Miscellaneous Revenue								
6000-366.20-00	Parkland	-	18,834	-	-	34,450	-	
6000-366.21-00	Donation/Private	-	-	-	600,000	600,000	-	
6000-384.21-00	Debt Proceeds/Series 2012	-	-	-	-	-	-	
6000-389.01-00	Balance Carryforward	-	-	672,950	672,950	693,230	490,090	
	Total Miscellaneous Revenue	-	18,834	672,950	1,272,950	1,327,680	490,090	
Total Parkland Fund Revenue		\$ 15,113	\$ 35,854	\$ 700,130	\$ 1,300,130	\$ 1,354,860	\$ 767,270	
EXPENDITURE DETAIL								
Operating Expenses								
6058-572.49-30	Other Current Charges	\$ 8,526	\$ 14,398	\$ 23,300	\$ 23,300	\$ 23,300	\$ 27,000	
	Total Operating Expenses	8,526	14,398	23,300	23,300	23,300	27,000	
Capital Expenses								
6058-572.61-00	Land	-	-	-	611,470	611,470	-	
6058-572.63-00	Improv Other Than Bldgs	-	7,550	245,000	315,000	225,000	500,000	
	Total Capital Expenses	-	7,550	245,000	926,470	836,470	500,000	
Other Expenditures								
6094-584.71-01	Principal Payment (Lease - Elm St)	5,000	5,000	5,000	5,000	5,000	5,000	
	Total Other Expenditures	5,000	5,000	5,000	5,000	5,000	5,000	
Non-Classified								
6099-588.99-03	Fund Reserve Designated	-	-	426,830	345,360	490,090	235,270	
	Total Non-Classified	-	-	426,830	345,360	490,090	235,270	
Total Parkland Fund		\$ 13,526	\$ 26,948	\$ 700,130	\$ 1,300,130	\$ 1,354,860	\$ 767,270	

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

FUND 064 - TRANSPORTATION IMPACT FEE TRUST FUND

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted	
		2012-13	2013-14	2014-15	2014-15	Year End	2014-15	
REVENUE DETAIL								
Permits, Fees & Special Assessments								
6000-324.03-10	Residential Impact Fees	\$ 15,952	\$ 16,187	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	
6000-324.03-20	Commercial Impact Fees	9,490	6,481	1,580	1,580	1,580	1,580	
	Total Permits, Fees & Special Assessments	25,442	22,668	36,580	36,580	36,580	36,580	
Miscellaneous Revenue								
6000-361.01-00	Investments	2,243	5,769	5,800	5,800	5,800	5,800	
6000-361.50-00	Market Value Adj	(5,307)	(1,305)	-	-	-	-	
	Total Miscellaneous Revenue	(3,064)	4,464	5,800	5,800	5,800	5,800	
Miscellaneous Revenue								
6000-381.11-00	Tsfr From Stormwater	120,800	120,800	120,800	120,800	120,800	-	
6000-389.01-00	Balance Carryforward	-	-	356,470	356,470	339,630	502,810	
	Total Miscellaneous Revenue	120,800	120,800	477,270	477,270	460,430	502,810	
Total Transportation Impact Fee Revenue		\$ 143,178	\$ 147,932	\$ 519,650	\$ 519,650	\$ 502,810	\$ 545,190	

EXPENDITURE DETAIL

Non-Classified							
6099-588.99-01	Fund Reserve	\$ -	\$ -	\$ 519,650	\$ 519,650	\$ 502,810	\$ 545,190
	Total Non-Classified	-	-	519,650	519,650	502,810	545,190
Total Transportation Impact Fee Fund							
		\$ -	\$ -	\$ 519,650	\$ 519,650	\$ 502,810	\$ 545,190

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

FUND 065 - LIBRARY IMPACT FEE TRUST FUND

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2012-13	2013-14	2014-15	2014-15	Year End	2014-15

REVENUE DETAIL

Permits, Fees & Special Assessments

6000-324.06-10 Residential Impact Fees	\$ 6,511	\$ 6,129	\$ 6,900	\$ 6,900	\$ 6,900	\$ 6,900	\$ 6,900
Total Permits, Fees & Special Assessments	6,511	6,129	6,900	6,900	6,900	6,900	6,900

Miscellaneous Revenue

6000-389.01-00 Balance Carryforward	-	-	18,390	18,390	17,620	24,520
Total Miscellaneous Revenue	-	-	18,390	18,390	17,620	24,520

Total Library Impact Fee Trust Revenue \$ 6,511 \$ 6,129 \$ 25,290 \$ 25,290 \$ 24,520 \$ 31,420

EXPENDITURE DETAIL

Non-Classified

6099-588.99-01 Fund Reserve	\$ -	\$ -	\$ 25,290	\$ 25,290	\$ 24,520	\$ 31,420
Total Non-Classified	-	-	25,290	25,290	24,520	31,420

Total Library Impact Fee Trust Fund \$ - \$ - \$ 25,290 \$ 25,290 \$ 24,520 \$ 31,420

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

FUND 069 - PARKING IMPACT FEE

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2012-13	2013-14	Budget	Budget	Year End	Budget

REVENUE DETAIL

Miscellaneous Revenue

6000-366.70-00 Park Impact	\$ -	\$ 3,633	\$ -	\$ -	\$ -	\$ -	\$ -
Total Miscellaneous Revenue				3,633			

Miscellaneous Revenue

6000-389.01-00 Balance Carryforward	-	-	3,600	3,600	3,630	3,630
Total Miscellaneous Revenue			3,600	3,600	3,630	3,630

Total Parking Impact Fee Revenue

	\$ -	\$ 3,633	\$ 3,600	\$ 3,600	\$ 3,630	\$ 3,630
--	------	----------	----------	----------	----------	----------

EXPENDITURE DETAIL

Non-Expendable Disbursement

6099-588.99-02 Reserved For Future Exp	\$ -	\$ -	\$ 3,600	\$ 3,600	\$ 3,630	\$ 3,630
Total Non-Expendable Disbursement			3,600	3,600	3,630	3,630

Total Parking Impact Fee

	\$ -	\$ -	\$ 3,600	\$ 3,600	\$ 3,630	\$ 3,630

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

FUND 074 - STREET ASSESSMENT

Acct #	Account Description	Actual		Adopted	Adjusted	Estimated	Adopted
		2012-13	2013-14	Budget	Budget	Year End	Budget

REVENUE DETAIL

Permits, Fees & Special Assessments

2000-325.01-10 Interest/Street Assessments	\$ 100	\$ 4,078	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100
Total Permits, Fees & Special Assessments		100	4,078	100	100	100	100

Miscellaneous Revenue

2000-363.34-00 Interest On Street Assess	-	-	-	-	-	-	-
2000-389.01-00 Balance Carryforward	-	-	34,990	34,990	35,030	35,130	
Total Miscellaneous Revenue	-	-	34,990	34,990	35,030	35,130	

Total Street Assessment Revenue **\$ 100 \$ 4,078 \$ 35,090 \$ 35,090 \$ 35,130 \$ 35,230**

EXPENDITURE DETAIL

Non-Classified

2099-588.99-01 Fund Reserve	\$ -	\$ -	\$ 35,090	\$ 35,090	\$ 35,130	\$ 35,130	\$ 35,230
Total Non-Classified		-	35,090	35,090	35,130	35,130	35,230

Total Street Assessment **\$ - \$ - \$ 35,090 \$ 35,090 \$ 35,130 \$ 35,230**

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET



ENTERPRISE FUNDS



Enterprise Funds Revenue Sources

The City maintains three Enterprise Funds and uses these funds to account for its Stormwater (drainage) operation, Water and Wastewater operations and Sanitation operation. The Enterprise operations are funded primarily from user fees and charges.

The Stormwater Utility rate for one equivalent residential unit (ERU) is currently \$7.25/month effective October 2012 and continuing on an annual basis through 2017.

In 2005, the City underwent a utility rate study, which encompassed Water, Wastewater and Sanitation rates. City Commission approved an 11.5% rate increase for both Water and Wastewater effective February 2006, with an additional 11.5% increase effective October 2006 and continued on an annual basis through 2009.

The Sanitation Fund was also evaluated during the rate study. City Commission approved a 9.5% rate increase effective February 2006, with an additional 9.5% increase effective October 2006 and continued on an annual basis through 2009.

No rate increases are scheduled in FY2015/2016

The FY 2016 Budget is based on the following rates:

Base charge for Water service, monthly	\$ 13.53
Base charge for Sewer service, monthly	\$ 12.33
Flat charge for Sanitation service, monthly	\$ 22.32
Flat charge for Stormwater service (per residential unit)	\$ 7.25
Flat charge for Recycling service, monthly	\$ 2.77

Plus: Consumption rates for Water (based on thousand gallons):

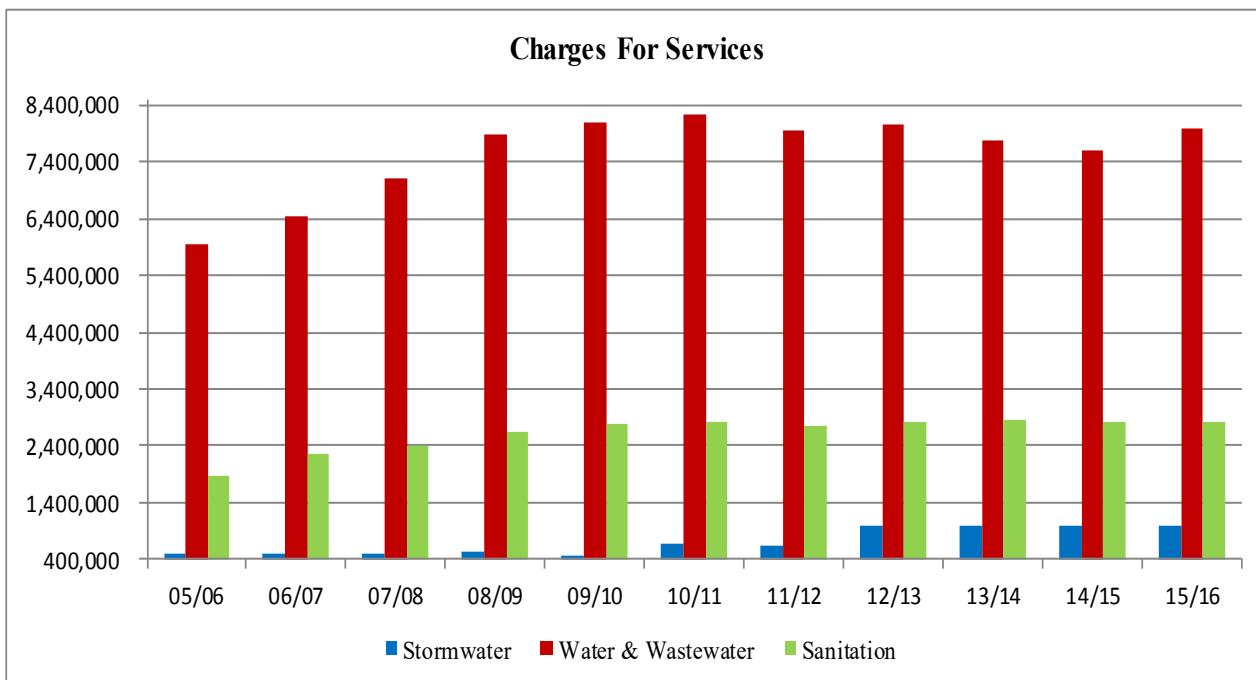
0.0 - 7.0 gallons	\$ 2.03
7.0 - 10.0 gallons	\$ 5.53
10.0 - 15.0 gallons	\$ 8.31
15.0 - 20.0 gallons	\$ 12.45
Over 20.0 gallons	\$ 15.58

Plus: Consumption rates for Sewer (based on thousand gallons of water used):

0.0 - 15.0 gallons	\$ 5.17
--------------------	---------

Outside City Limits - Rates are 25% higher

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET



For FY 2016, Stormwater Utility Fee revenue is budgeted at \$990,000; Water and Wastewater revenues are budgeted at \$7,848,250; and Sanitation revenues are budgeted at \$2,805,800. These estimates are based on historical trend analyses of the currently adopted rate structure and consumption.

Public Works Department

Stormwater Division

The main function of the Stormwater Division is to protect both public and private property by maintaining the positive flows to prevent flooding, yet sustain nature's hydrological balance. We achieve this by working in conjunction with Pinellas County, State and Federal regulatory agencies. These efforts are necessary to remain in compliance for our NPDES (National Pollutant Discharge Elimination System) permit.



The division is responsible for maintaining 12.88 miles of ditches and creeks, which includes maintaining positive flow by removing trash and debris from our creeks and excavating sediment deposits from ditches and ponds caused by erosion. This division provides routine inspections and cleaning of over 1,075 catch basins. Seventeen baffle boxes are inspected and cleaned after every half inch of rainfall. Other annual maintenance includes the cleaning of two CDS (Continuous Deflection System) units, the sweeping of 800 curb miles of streets, and the maintenance of 27 City-owned retention ponds.

Current and Prior Year Accomplishments

Approximately 50 work order requests originating from resident inquiries were completed. Staff has continued routine catch basin inspection and cleanings which is a condition of our NPDES (National Pollutant Discharge Elimination System) permit. Thirty-two Concrete Reinforced Pipes (CRP) and two precast catch boxes were set on Fayette Drive North for drainage improvement and future street repairs.



Fiscal Year 2016 Goals

A goal for the upcoming year is to install new cleanouts and under drains on Lotus Drive and Hillcrest Drive. Staff will continue the removal of invasive and nuisance plants as part of the routine maintenance tasks for this division along with continued routine catch basin inspections and cleanings which is now a condition of the NPDES (National Pollutant Discharge Elimination System) permit.

Long-Term Vision and Future Financial Impact

The Stormwater Division's long-term vision is to continuously increase public awareness of the Best Management Practices (BMP's) for protecting our waterways. Pamphlets, brochures and other informational and educational material will be made more available at City buildings and on the City's website. The Division will continue to monitor as required in the NPDES (National Pollutant Discharge Elimination System) permit through routine catch basin, and pond inspections, cleaning, and reporting.

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

STORMWATER PERFORMANCE INDICATORS
FUND: 011 DEPARTMENT: 2037

Jurisdiction Data	Actual	Actual	Estimated	Adopted
	2012-13	2013-14	2014-15	2015-16
Population	16,884	17,496	17,234	17,250
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	175.09	176.98	176.31	179.20
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 679,460	\$ 471,590	\$ 817,100	\$ 922,780
Total # of Full Time Equivalent Employees	5.20	5.20	5.20	5.20
Outputs				
# of Service Requests Completed	75	84	79	80
# of Emergency Calls Responded to	35	12	23	20
# of Outfalls Cleaned	85	89	87	88
# of Catch Basins	1,075	1,075	1,082	1,082
# of Catch Basins Repaired	11	9	10	11
# of Catch Basins Cleaned	1,090	848	970	950
Square Miles of Drainage Basins (Creeks)	12.88	12.88	12.88	12.88
Feet of Storm Drain/Pipe Cleaned	1,082	2,047	1,565	1,600
Miles of Ditches/Creeks	12.88	12.88	12.88	12.88
Miles of Ditches/Creeks Cleaned	13.88	18.03	16.00	17.00
Efficiency				
O&M Cost per Capita	\$ 40.24	\$ 26.95	\$ 47.41	\$ 53.49
O&M Cost per Full Time Equiv. Employee	\$ 130,665	\$ 90,690	\$ 157,135	\$ 177,458
Per Capita per Full Time Equiv. Employee	3,247	3,365	3,314	3,317
% of Service Requests Compl. Within 5 Days	30%	45%	45%	50%

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

FUND 011 - STORMWATER

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted	
		2012-13	2013-14	2014-15	2014-15	Year End	2014-15	
REVENUE DETAIL								
Permits, Fees & Special Assessments								
2000-329.08-00	Stormwater Fee	\$ 993,033	\$ 996,899	\$ 990,000	\$ 990,000	\$ 990,000	\$ 990,000	
	Total Permits, Fees & Special Assessments	993,033	996,899	990,000	990,000	990,000	990,000	
Intergovernmental Revenue								
2000-331.03-90	Other Physical Environment	241,627	-	-	-	-	-	
2000-334.03-60	Stormwater Management	171,662	4,839	250,000	250,000	-	-	
	Total Intergovernmental Revenue	413,289	4,839	250,000	250,000	-	-	
Miscellaneous Revenue								
2000-361.01-00	Investments	21,000	23,235	22,700	22,700	22,700	22,700	
2000-361.50-00	Market Value Adj	(21,923)	(4,957)	-	-	-	-	
2000-364.01-10	Gain/Loss From Sale/Disp	2,317	-	-	-	-	-	
2000-369.09-00	Miscellaneous Revenue	497	-	-	-	-	-	
	Total Miscellaneous Revenue	1,891	18,278	22,700	22,700	22,700	22,700	
Miscellaneous Revenue								
2000-389.01-00	Balance Carryforward	-	-	765,010	829,659	1,098,280	595,510	
	Total Miscellaneous Revenue	-	-	765,010	829,659	1,098,280	595,510	
Total Stormwater Revenue								
		\$ 1,408,213	\$ 1,020,016	\$ 2,027,710	\$ 2,092,359	\$ 2,110,980	\$ 1,608,210	

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

Fund:	Department:	Fund #:
Stormwater	Stormwater	011

EXPENDITURE DETAIL						
Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Adopted
		2012-13	2013-14	Budget	Budget	Estimated
Acct #	Account Description	2012-13	2013-14	2014-15	2014-15	2015-16
Personnel Services						
2037-538.12-01	Salaries & Wages	\$ 203,067	\$ 178,518	\$ 210,630	\$ 210,630	\$ 192,550
2037-538.14-00	Overtime	2,223	911	2,020	2,020	2,020
2037-538.16-00	Compensated Annual Leave	(843)	(410)	-	-	-
2037-538.17-00	Compensated Sick Leave	2,481	2,458	-	-	-
Salaries & Wages Sub-Total		206,928	181,477	212,650	212,650	194,570
2037-538.21-00	Fica Taxes	15,061	13,160	16,270	16,270	14,890
2037-538.22-00	Retirement Contributions	11,619	17,019	19,700	19,700	18,250
2037-538.23-00	Life & Health Insurance	55,888	50,588	75,890	68,240	51,370
2037-538.24-00	Workers Compensation	8,702	9,638	9,580	9,580	10,150
2037-538.26-00	OPEB	2,252	2,270	-	-	-
Benefits Sub-Total		93,522	92,675	121,440	113,790	94,660
Total Personnel Services		300,450	274,152	334,090	326,440	289,230
		300,450	274,152	334,090	326,440	289,230
		300,450	274,152	334,090	326,440	289,230
		300,450	274,152	334,090	326,440	289,230
Operating Expenses						
2037-538.32-10	Auditing & Accounting	1,286	994	1,400	1,400	1,400
2037-538.34-60	Uniform Rental & Laundry	863	537	880	880	880
2037-538.34-80	Landfill Fees	15,741	14,032	16,000	16,000	16,000
2037-538.34-90	Other Fees & Contracts	45,258	45,074	83,050	83,050	82,750
2037-538.40-01	Employee Travel	-	-	130	130	130
2037-538.41-00	Communication Services	2,684	2,787	2,720	2,720	2,720
2037-538.43-00	Utility Services	4,995	5,400	5,850	5,850	5,800
2037-538.44-00	Rental & Leases	4,000	3,420	4,000	4,000	4,000
2037-538.45-00	Liability Insurance	4,980	5,548	5,480	5,480	5,710
2037-538.46-01	Bldg. & Ground Maint	-	983	1,050	1,050	1,050
2037-538.46-10	Outside Vehicle Repairs	135	85	400	400	400
2037-538.46-20	Equipment Repairs	6,431	233	500	500	500
2037-538.46-30	Radio Maintenance	-	-	200	200	200
2037-538.46-40	Maint Contracts	305	419	560	560	560
2037-538.49-30	Other Current Charges	424	209	470	470	470
2037-538.52-01	Gas	818	272	500	500	350
2037-538.52-02	Diesel	4,302	3,888	5,000	5,000	3,120
2037-538.52-03	Oil & Other Lubricants	308	388	400	400	400
2037-538.52-10	Vehicle Parts	2,012	2,266	4,000	4,000	4,000
2037-538.52-20	Equipment Parts	5,800	3,972	7,500	7,500	6,500

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

Fund: Stormwater	Department: Stormwater	Fund #: 011
-----------------------------------	---	------------------------------

EXPENDITURE DETAIL						
Acct #	Account Description	Actual	Actual	Adopted Budget	Adjusted Budget	Adopted Budget
		2012-13	2013-14	2014-15	2014-15	Estimated Year End
2037-538.52-30	Small Tools & Supplies	2,681	2,448	2,600	2,600	2,600
2037-538.52-70	Special Clothing/Uniforms	2,048	2,180	2,200	2,959	2,200
2037-538.52-80	Tires & Tubes	1,200	1,059	1,200	1,200	1,200
2037-538.52-90	Special Supplies	1,998	2,338	2,500	2,500	8,500
2037-538.52-93	Safety Supplies	799	782	800	800	800
2037-538.53-30	Drainage	254,697	81,030	355,000	415,880	355,000
2037-538.53-32	Drainage Related Charges	11,995	11,995	19,330	22,340	19,330
2037-538.53-33	Drainage - Other	2,725	4,056	5,000	5,000	5,000
2037-538.54-30	Educational Costs	525	1,043	1,300	1,300	1,700
2037-538.57-00	Bad Debt	-	-	1,000	1,000	1,000
Total Operating Expenses		<u>379,010</u>	<u>197,438</u>	<u>531,020</u>	<u>595,669</u>	<u>527,870</u>
		<u>609,890</u>				
Capital Expenses						
2037-538.63-00	Imprv Other Than Building	667,626	12,452	300,000	300,000	100,000
2037-538.64-01	Automotive Equipment	23,298	71,892	-	-	-
2037-538.64-40	Special Equipment	724	-	18,000	18,000	17,710
Total Capital Expenses		<u>691,648</u>	<u>84,344</u>	<u>318,000</u>	<u>318,000</u>	<u>117,710</u>
		<u>200,000</u>				
Total Stormwater		<u>\$ 1,371,108</u>	<u>\$ 555,934</u>	<u>\$ 1,183,110</u>	<u>\$ 1,240,109</u>	<u>\$ 934,810</u>
		<u>\$ 1,122,780</u>				

FUNDING SOURCE						
Program Expenditure Budget	\$ 679,460	\$ 471,590	\$ 865,110	\$ 922,109	\$ 817,100	\$ 922,780
Less Revenues Generated:						
329 Permits, Fees, & Special Assessments	993,033	996,899	990,000	990,000	990,000	990,000
Net Unsupported/(Supported) Budget	<u>\$ (313,573)</u>	<u>\$ (525,309)</u>	<u>\$ (124,890)</u>	<u>\$ (67,891)</u>	<u>\$ (172,900)</u>	<u>\$ (67,220)</u>
% Of Budget Supported By Program	146.2%	211.4%	114.4%	107.4%	121.2%	107.3%
Stormwater Fixed Assets						
2090-583.69-00 Reclassify Account	(909,808)	(144,692)	-	-	-	-
Total Stormwater Fixed Assets	<u>(909,808)</u>	<u>(144,692)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

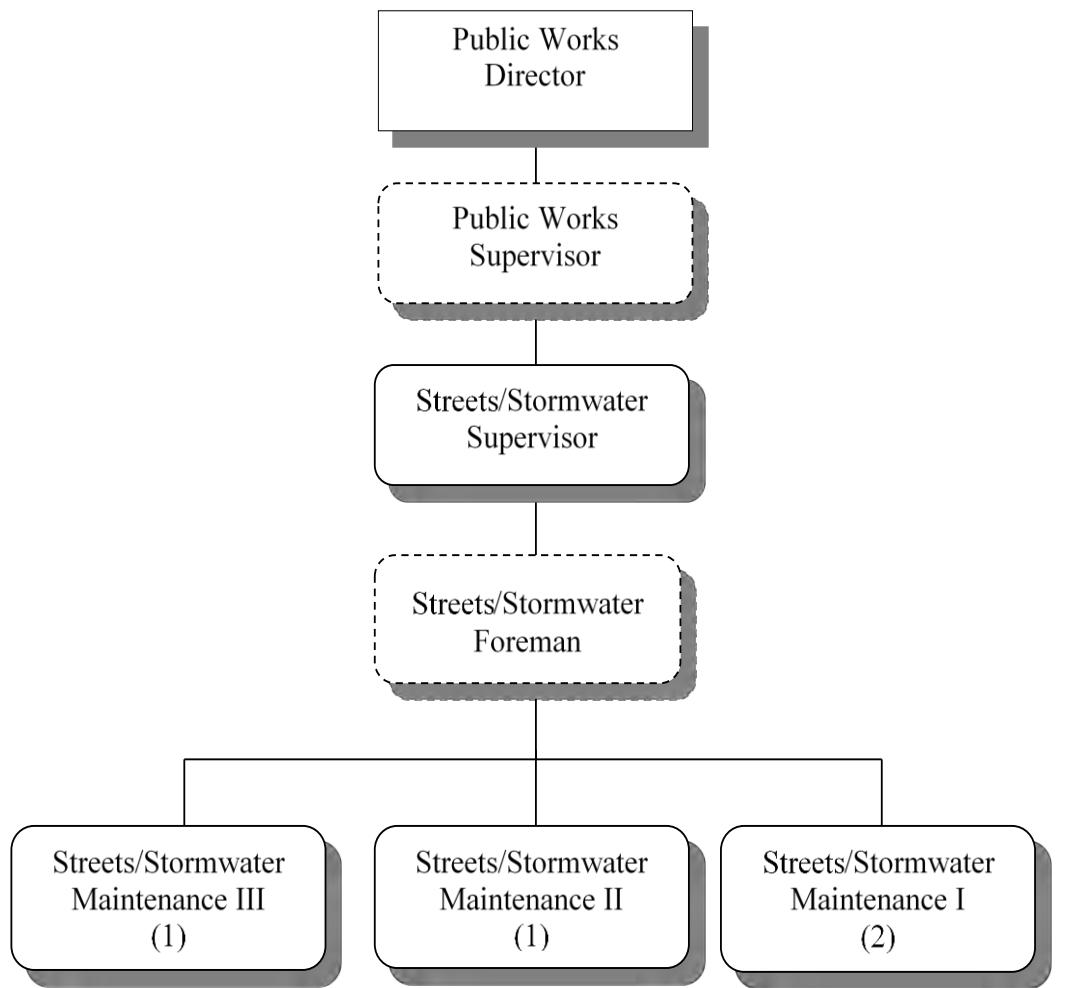
CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

Fund: Stormwater	Department: Stormwater	Fund #: 011
-----------------------------------	---	------------------------------

EXPENDITURE DETAIL						
Acct #	Account Description	Actual	Actual	Adopted Budget	Adjusted Budget	Adopted Budget
		2012-13	2013-14	2014-15	2014-15	Estimated Year End
Internal Services						
2094-590.94-01	Administration Fee Reimb	44,000	44,000	35,480	35,480	35,480
2094-590.94-02	Data Processing Fee Reimb	8,470	8,470	8,490	8,490	8,490
2094-590.94-03	Engineering Fee Reimb	36,320	36,320	32,570	32,570	32,570
2094-590.94-33	Fleet Maint Reimb	15,980	15,980	17,420	17,420	17,420
2094-590.94-34	Bldg Maint Reimb	5,480	5,480	5,480	5,480	5,480
	Total Internal Services	<u>110,250</u>	<u>110,250</u>	<u>99,440</u>	<u>99,440</u>	<u>142,520</u>
Non-Operating Expenses						
2095-581.58-00	Depreciation Expense	232,975	317,460	233,600	233,600	317,000
2095-581.72-11	Capitalized	(13,861)	(1,859)	-	-	-
2095-581.72-50	Amortization Exp Bond Dis	-	-	400	400	400
2095-581.91-01	To General Fund	-	-	41,850	41,850	30,150
2095-581.91-22	To Bank of America Note	95,750	34,540	12,870	12,870	12,870
2095-581.91-64	To Transportation Impact Fee	120,800	120,800	120,800	120,800	-
	Total Non-Operating Expenses	<u>435,664</u>	<u>470,941</u>	<u>409,520</u>	<u>409,520</u>	<u>481,220</u>
Non-Expendable Disbursement						
2099-588.99-01	Fund Reserve	-	-	335,640	343,290	595,510
	Total Non-Expendable Disbursement	<u>-</u>	<u>-</u>	<u>335,640</u>	<u>343,290</u>	<u>595,510</u>
	Total Stormwater Expenses	<u>\$ 1,007,214</u>	<u>\$ 992,433</u>	<u>\$ 2,027,710</u>	<u>\$ 2,092,359</u>	<u>\$ 2,110,980</u>
		<u>\$ 1,608,210</u>				

Organizational Chart

PUBLIC WORKS DEPARTMENT STORMWATER DIVISION



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 13/14	ADOPTED FY 14/15	ADOPTED FY 15/16
Public Works Director	134	0.20	0.20	0.20
Streets/Stormwater Supervisor	125	1.00	1.00	1.00
Streets/Stormwater Maintenance III	118	1.00	1.00	1.00
Streets/Stormwater Maintenance II	116	1.00	1.00	1.00
Streets/Stormwater Maintenance I	114	2.00	2.00	2.00
Total Division		5.20	5.20	5.20

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET



CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

FUND 041 - WATER & WASTEWATER

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2012-13	2013-14	Budget	Budget	Year End	Budget

REVENUE DETAIL

Charges For Services

4000-343.09-15	Sale Of Water	\$ 3,428,882	\$ 3,428,116	\$ 3,212,880	\$ 3,212,880	\$ 3,117,750	\$ 3,448,750
4000-343.09-20	Water Tap Fees	8,100	5,175	4,800	4,800	4,800	4,800
4000-343.09-40	Sewer Services	4,352,715	4,476,250	4,350,000	4,350,000	4,235,800	4,278,200
4000-343.09-60	Late Charges - Utilities	234,427	(69,353)	100,000	100,000	100,000	100,000
4000-343.09-70	Industrial Surcharge	16,863	2,750	15,000	15,000	15,000	15,000
4000-349.11-00	Utility Fixtures	2,064	930	1,500	1,500	1,500	1,500
	Total Charges For Services	8,043,051	7,843,868	7,684,180	7,684,180	7,474,850	7,848,250

Miscellaneous Revenue

4000-361.01-00	Investments	126,495	134,881	170,280	170,280	170,280	170,280
4000-361.50-00	Market Value Adj	47,315	50,817	-	-	-	-
	Total Miscellaneous Revenue	173,810	185,698	170,280	170,280	170,280	170,280

Miscellaneous Revenue

4000-364.01-10	Gain/Loss From Sale/Disp	(4,108)	759	4,500	4,500	4,500	4,500
4000-369.02-00	Claims/Insur Settlements	7,817	1,365	-	25,000	26,070	-
4000-369.04-06	Data Proc Reimb - General Fund	298,040	298,040	290,810	290,810	290,810	328,590
4000-369.04-07	Data Proc Reimb - Sanitation	10,030	10,030	8,490	8,490	8,490	9,000
4000-369.04-12	Data Proc Reimb - Stormwater	8,470	8,470	8,490	8,490	8,490	-
4000-369.04-19	Data Proc Reimb - Library	172,580	172,580	202,320	202,320	202,320	199,150
4000-369.04-22	Data Proc Reimb - Fire	107,480	107,480	99,150	99,150	99,150	63,030
4000-369.09-00	Miscellaneous Revenue	51,131	55,754	30,000	30,000	30,000	30,000
	Total Miscellaneous Revenue	651,440	654,478	643,760	668,760	669,830	634,270

Miscellaneous Revenue

4000-389.01-00	Balance Carryforward	-	-	10,236,240	10,367,558	4,488,390	2,672,850
	Total Miscellaneous Revenue	-	-	10,236,240	10,367,558	4,488,390	2,672,850

Total Water & Wastewater Revenue **\$ 8,868,301** **\$ 8,684,044** **\$ 18,734,460** **\$ 18,890,778** **\$ 12,803,350** **\$ 11,325,650**

The current rate structure for sales of water is a tiered water rate table in February 2006, and amended in June 2008. The monthly residential sewer charges are now based on consumption and charged up to 15,000 gallons at a cost of \$5.17 per thousand gallons. Sewer charges increased 11.5% on October 1, 2009.

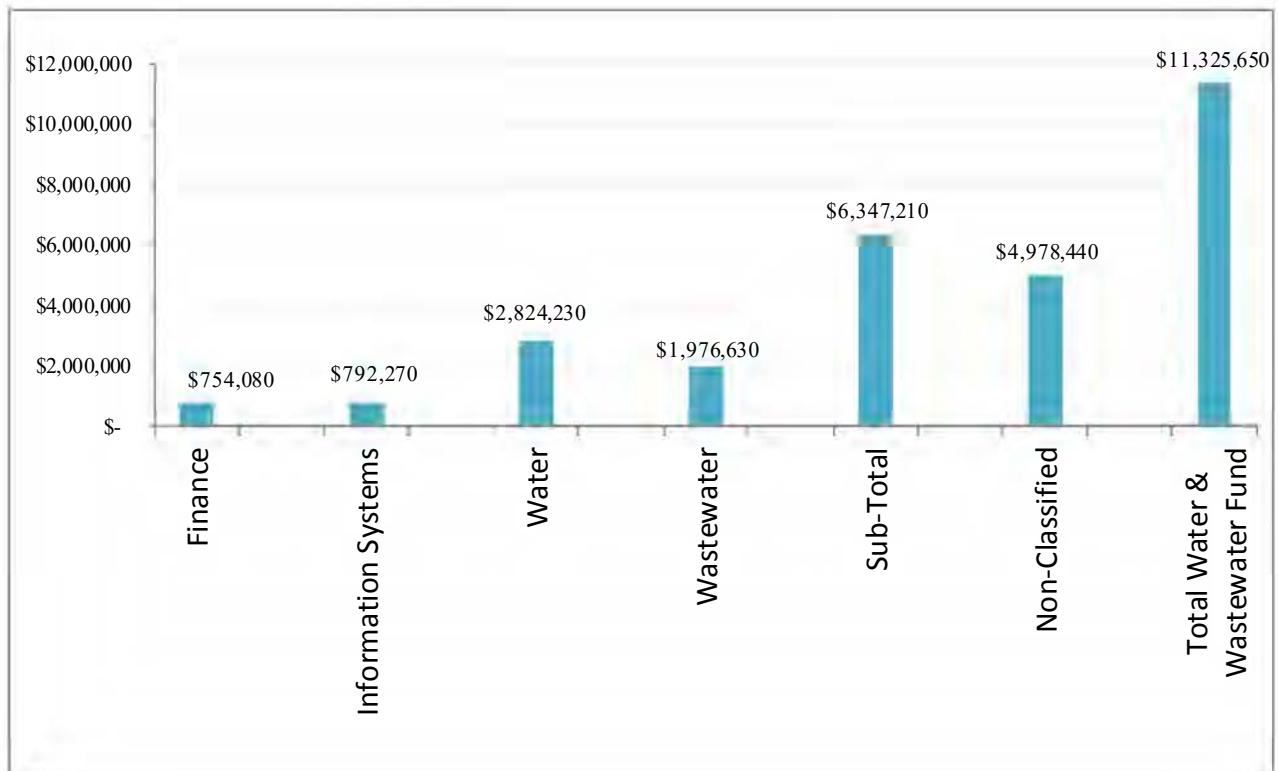
CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

Fund: Water & Wastewater

Expenditure Summary

Fund #: 041

DEPARTMENT	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
	2012-13	2013-14	2014-15	2014-15	Year End	2015-16
Finance	\$ 812,787	\$ 822,987	\$ 987,660	\$ 979,840	\$ 765,590	\$ 754,080
Information Systems	651,861	686,710	686,550	693,145	674,310	792,270
Water	2,434,681	2,447,956	2,522,950	2,567,113	2,608,110	2,824,230
Wastewater	2,216,950	2,085,639	1,947,060	2,021,590	1,974,080	1,976,630
Sub-Total	6,116,279	6,043,292	6,144,220	6,261,688	6,022,090	6,347,210
Non-Classified	2,380,681	3,299,498	12,590,240	12,629,090	6,781,260	4,978,440
Total Water & Wastewater Fund	\$ 8,496,960	\$ 9,342,790	\$ 18,734,460	\$ 18,890,778	\$ 12,803,350	\$ 11,325,650



WATER & WASTEWATER FINANCE

The Finance Department is responsible for the administration, direction, supervision and coordination of all City financial functions including financial planning, budgeting, debt management, investments, purchasing, accounting, payroll, utilities, customer service, accounts and billings and Information Systems. The Department's role is divided between Administration, Accounting & Budgeting, Utilities and Information Systems. Accounting & Budgeting are reported within the General Fund while Utilities and Information Systems are reported within the Water & Wastewater Utility Enterprise Fund. Overall, Administration is accounted for jointly between the two funds.

Current and Prior Year Accomplishments

The Utilities Billing Department has used the billing system process as an opportunity to keep residents informed on various matters related to utilities, including City events and E-notifications for utility billing. The Customer Service and Utilities staff have received training and cross-training on various functions in the Utility Billing department so that cycle billings, title searches, lien processing and delinquency notices are timely communicated to the residents and community as a whole.

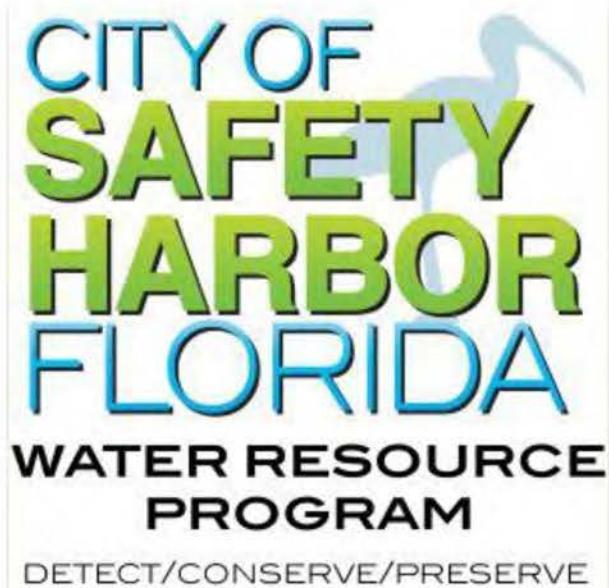
Steps that can be taken to lower water consumption, as well as an overview of ways to determine leak detection were communicated to residents in a quarterly Water Resource Workshop that kicked-off in August 2012. The workshop is no longer available but two videos were developed that are available on the City's website to educate residents.

Fiscal Year 2016 Goals

Customer Service remains the highest priority of Utility Billing. E-notification and bank draft services for utility billing continue to be a priority with regular notices provided to the residents to encourage sign-up. The department will focus on making the choices for payment options more user friendly with on-line options for ACH transactions. Take an active role in coordinating and providing documentation for a Utility Rate Study.

Long-Term Vision and Future Financial Impact

Finance's long term goal is continued sustainability of the Water and Wastewater fund to meet the demands of debt service as well as major capital infrastructure projects that are programmed in the 5-year Capital Improvement Program.



CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

WATER & WASTEWATER FINANCE PERFORMANCE INDICATORS
FUND: 041 DEPARTMENT: 4015

	Actual 2012-13	Actual 2013-14	Estimated 2014-15	Adopted 2015-16
Jurisdiction Data				
Population	16,884	17,496	17,234	17,250
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	175.09	176.98	176.31	179.20
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 726,387	\$ 784,283	\$ 761,390	\$ 749,880
Total # of Full Time Equivalent Employees	9.20	9.70	10.00	9.00
Outputs				
Total # of Utility Bills	79,427	75,863	76,020	77,280
Total # of Water Customers	7,586	7,456	7,473	7,495
Total # of Sewer Customers	8,946	8,903	8,918	8,940
Total # of Sanitation Customers	8,054	8,027	8,040	8,050
Total # of Service Orders	5,000	5,570	6,775	6,800
Total # of New Water Deposits	645	513	630	650
Total # of E-Notifications Billings	4,000	4,860	5,050	5,500
Total # of Cash Receipts Processed	-	108,016	107,800	108,000
Efficiency				
O&M Cost per Capita	\$ 43.02	\$ 44.83	\$ 44.18	\$ 43.47
O&M Cost per Full Time Equiv. Employee	\$ 78,955	\$ 80,854	\$ 76,139	\$ 83,320
Per Capita per Full Time Equiv. Employee	1,835	1,804	1,723	1,917

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

Fund: Water & Wastewater	Department: Finance	Fund #: 041
---	--------------------------------------	------------------------------

EXPENDITURE DETAIL

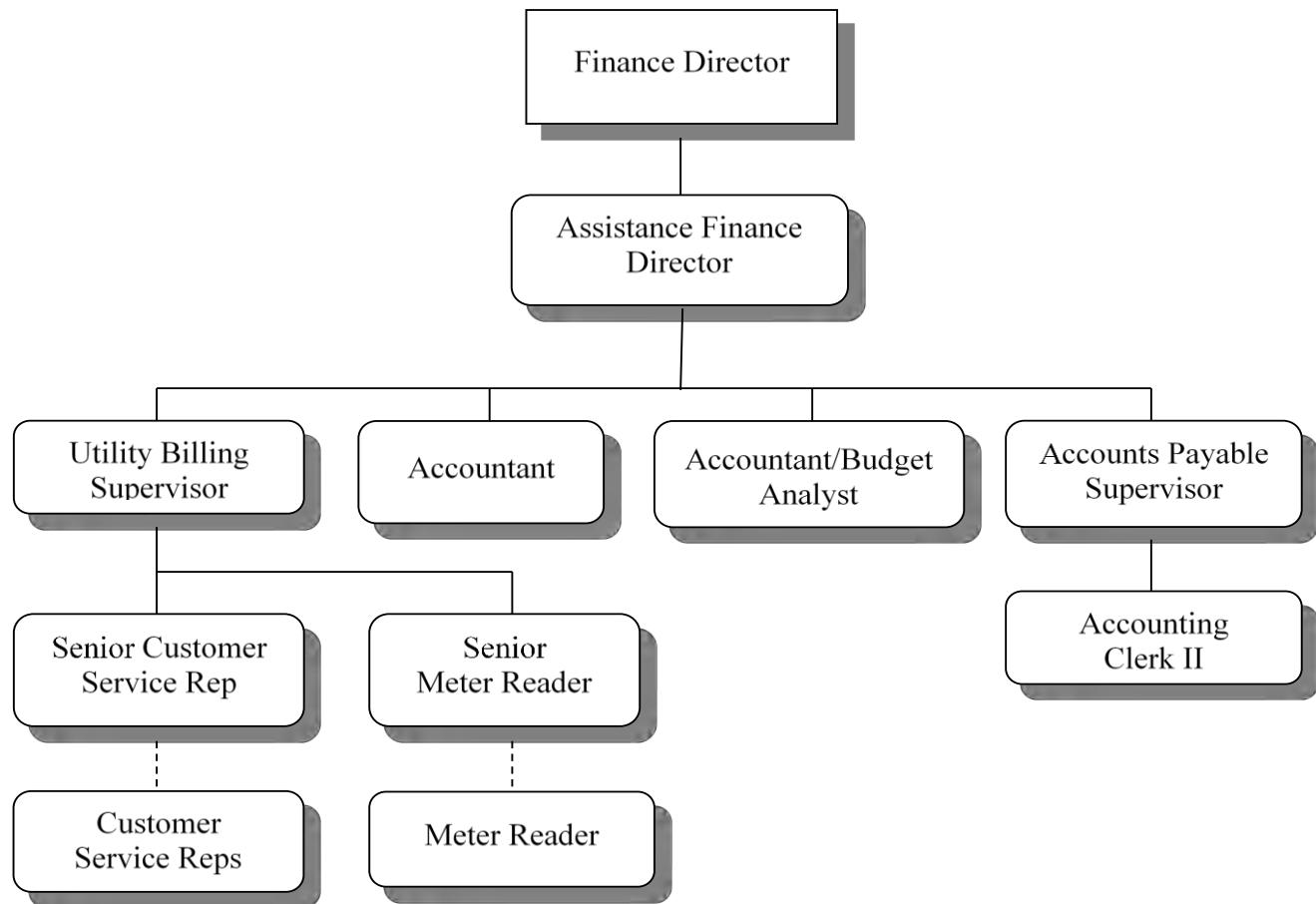
Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2012-13	2013-14	Budget	Budget	Year End	Budget
Personnel Services							
4015-513.12-01	Salaries & Wages	\$ 387,240	\$ 423,920	\$ 440,310	\$ 440,310	\$ 406,410	\$ 389,930
4015-513.12-10	Reg Wages-Temporary Empl	-	1,840	-	-	-	-
4015-513.14-00	Overtime-Time & One Half	3,514	6,611	2,750	2,750	5,380	3,490
4015-513.16-00	Compensated Annual Leave	1,025	194	-	-	-	-
4015-513.17-00	Compensated Sick Leave	2,401	(2,401)	-	-	-	-
Salaries & Wages Sub-Total		394,180	430,164	443,060	443,060	411,790	393,420
4015-513.21-00	Fica Taxes	29,194	32,028	33,900	33,900	31,270	30,100
4015-513.22-00	Retirement	28,115	34,973	37,740	37,740	25,440	34,370
4015-513.23-00	Life & Health Insurance	88,217	108,195	134,440	121,160	96,470	85,100
4015-513.24-00	Workers Compensation Ins.	26,305	28,823	32,270	32,270	30,690	32,230
4015-513.26-00	OPEB	2,702	3,632	-	-	-	-
Benefits Sub-Total		174,533	207,651	238,350	225,070	183,870	181,800
Total Personnel Services		568,713	637,815	681,410	668,130	595,660	575,220
Operating Expenses							
4015-513.32-10	Auditing & Accounting	11,523	8,902	12,540	12,540	12,540	13,800
4015-513.40-01	Employee Travel	-	660	910	910	830	760
4015-513.41-00	Communication Services	906	1,033	1,030	1,030	1,030	1,130
4015-513.42-10	Postage	38,023	31,283	44,000	47,270	35,000	40,000
4015-513.45-00	Liability Insurance	73,117	81,526	89,700	89,700	83,930	88,130
4015-513.46-40	Maintenance Contracts	13,021	7,443	13,830	13,830	10,510	8,020
4015-513.47-01	Printing & Binding	4,890	5,678	6,000	7,450	6,000	6,000
4015-513.49-30	Other Current Charges	89	235	250	250	250	250
4015-513.51-10	Office Supplies-General	2,911	3,501	3,200	3,940	3,850	4,240
4015-513.51-11	Non-Capital Office Equip	4,188	687	970	970	500	500
4015-513.52-01	Gas	4,010	4,004	4,000	3,800	3,370	3,420
4015-513.52-03	Oil & Other Lubricants	26	114	100	100	100	100
4015-513.52-10	Vehicle Parts	448	341	700	900	900	1,000
4015-513.52-30	Small Tools & Supplies	178	44	150	150	150	250
4015-513.52-70	Special Clothing/Uniforms	436	252	490	490	490	520
4015-513.52-80	Tires And Tubes	225	-	430	210	430	430
4015-513.52-90	Special Supplies	24	-	170	390	170	170
4015-513.54-10	Publications	105	58	-	-	-	-
4015-513.54-20	Memberships & Dues	859	315	860	860	440	590
4015-513.54-30	Educational Costs	120	218	720	720	240	350
4015-513.57-00	Bad Debts	2,575	75	80,000	80,000	5,000	5,000
Total Operating Expenses		157,674	146,468	260,050	265,510	165,730	174,660

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

Fund: Water & Wastewater	Department: Finance	Fund #: 041
---	--------------------------------------	------------------------------

EXPENDITURE DETAIL						
Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated
		2012-13	2013-14	Budget	Budget	Year End
Acct #	Account Description	2012-13	2013-14	2014-15	2014-15	2015-16
Capital Expenses						
4015-513.64-01	Automotive Equipment	16,179	-	-	-	-
4015-513.64-40	Special Equipment	68,637	37,303	40,000	40,000	-
	Total Capital Expenses	84,816	37,303	40,000	40,000	-
	Total Water & Wastewater Finance	811,203	821,586	981,460	973,640	761,390
						749,880
Non-Operating Expenses						
4015-513.72-20	Customer Deposits	1,584	1,401	4,000	4,000	2,000
4015-513.73-00	Bond Agent Fees	-	-	2,200	2,200	2,200
	Total Non-Operating Expenses	1,584	1,401	6,200	6,200	4,200
	Total Water & Wastewater Finance	\$ 812,787	\$ 822,987	\$ 987,660	\$ 979,840	\$ 765,590
						\$ 754,080

Organizational Chart
WATER & WASTEWATER FINANCE DEPARTMENT



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 13/14	ADOPTED FY 14/15	ADOPTED FY 15/16
Finance Director	133	0.50	0.50	0.50
Assistant Finance Director	128	0.00	0.50	0.50
Accountant/Budget Analyst	125	0.50	0.50	0.50
Contracts Specialist	125	1.00	1.00	0.00
Accountant	122	1.00	0.50	0.50
Accounts Payable Supervisor	122	0.50	0.50	0.50
Utility Billing Supervisor	123	1.00	1.00	1.00
Senior Meter Reader	117	1.00	1.00	1.00
Senior Customer Service Rep	117	0.00	1.00	1.00
Customer Service Rep	116	2.00	2.00	2.00
Meter Reader	115	1.00	1.00	1.00
Accounting Clerk II	116	0.50	0.50	0.50
On Call Customer Service Rep	112	0.70	0.00	0.00
Total Division		9.70	10.00	9.00

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET



INFORMATION SYSTEMS

The Information Systems Department administers the City's computers, electronic communications, audio/video equipment, and surveillance systems. The department's primary objective is to install and maintain computer systems that automate and expedite manual information management tasks. Data services include systems management, file maintenance, printing, systems backup and recovery, data security, user training, remote communications, office automation technology, computer integration and networking. Electronic communications responsibilities include cellular telephones and wired desktop telephones. Audio/video equipment includes televisions, projectors, smartboards, and music playback devices. Surveillance systems are present at multiple City facilities for the protection of staff and visitors. Information Systems' services are provided Citywide, including these facilities: City Hall, Community Center, Fire Stations 52 and 53, Library, Museum, Parks and Building Maintenance, Public Works, and Rigsby Center.



Current and Prior Year Accomplishments



In cooperation with the Building Maintenance department, surveillance camera systems were upgraded at multiple City facilities. Video cameras were added and technology was improved for video quality, capture, and playback. This improves the physical security stance for City of Safety Harbor government buildings.

In keeping current, cloud technology is being further implemented. Fiscal year 2014/15 found disparate departments all using cloud services to achieve their respective business goals. The Library is protecting patrons' privacy and cyber safety during their public computer use. Communications uses cloud desktop publishing services for brochures, catalogs, and flyers. In Community Development, they now use cloud aspects of Geographic Information Systems.



The use of mobile computer solutions continues to increase. The City Commission has been using Apple iPads to access paperless agendas. The Fire Department is using Apple iPads to increase efficiency of inspections. Recreation is using Microsoft Surface tablets as the mobile computing technology most beneficial for their department. The City of Safety Harbor now has a mobile device app, named "ExploreSafetyHarbor", available on Google Play and the Apple App Store.



The City's document imaging system provides increasing value in its electronic storage and retrieval of information previously kept on paper. Information Systems worked with the Fire Department to enable their paper documents to be moved to an electronic format. Now instead of searching through a multitude of binders for a particular piece of information, they can quickly retrieve it using a search from an office computer.

Fiscal Year 2016 Goals

Considering the increasing frequency and damage done by computer-based attacks, cybersecurity will continue to be a primary focus. Policies and procedures are added and improved to meet the goals of audits and compliance requirements. Employee education helps to keep computer systems secure. There are plans to implement a new Security Information and Event Management solution for improved monitoring and incident handling.



Information Systems will coordinate the public Wi-Fi project with Bright House Networks. With the contract approval by the City Commission in April 2015, Bright House will install public wireless internet access points at multiple locations. This provides an important service for business, visitors, and residents. For example, a parent will be able to update a sports team social media page during a game. A merchant at a festival will be able to access an online catalog to show a customer.

Mobility will continue to be addressed in areas where it increases employee productivity and improves City services. There will be further development of solutions already in place with the Fire Department and Recreation.

Long-Term Vision and Future Financial Impact

The use of computer technology by the employees, residents, and business partners of the City of Safety Harbor is increasing at a profound rate. Within the City government, computers have gone from being tools used by a few of the office employees for particular tasks to now being requisite parts of all office workstations.

Citizens and businesses are increasing use of the internet to access information and transact with the City. There are increased expectations of the availability of systems and the mobility with which data can be accessed. The communication devices known as "telephones" have transformed into computer hardware using software and data packets.



All technology-related services require a steady expenditure of labor by a trained staff to keep them functioning properly. Judging by the past and current direction, the demand for data and communications services will only be increasing in the future.

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

INFORMATION SYSTEMS PERFORMANCE INDICATORS
FUND: 041 DEPARTMENT: 4016

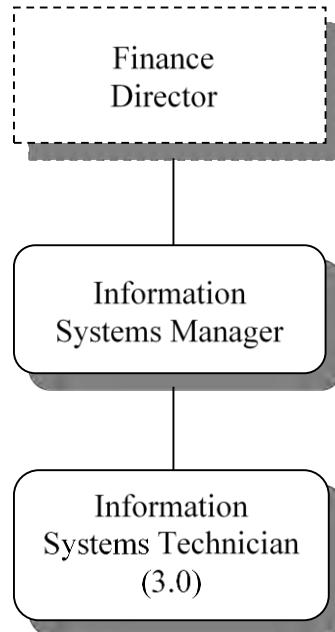
	Actual 2012-13	Actual 2013-14	Estimated 2014-15	Adopted 2015-16
Jurisdiction Data				
Population	16,884	17,496	17,234	17,250
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	175.09	176.98	176.31	179.20
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 651,861	\$ 686,710	\$ 674,310	\$ 792,270
Total # of Full Time Equivalent Employees	4.00	4.00	4.00	4.00
Total # of Employee Computer Users Supported	143	140	141	141
Outputs				
# of Additional Computers Installed	3	2	1	-
# of Replacement Computers Installed	53	10	27	52
PC/LAN Services				
# of Computer Training Classes Obtained	6	4	5	6
# of Personal Computers Supported	176	186	185	186
# of Mobile Devices Supported (smartphones/tablets)	21	24	27	33
Ratio of Staff to Computers & Mobile Devices	1:49	1:53	1:53	1:55
# of Servers Supported	18	18	22	22
Ratio of Staff to Servers Supported	1:5	1:5	1:6	1:6
# of Operating Systems Supported	6	4	5	5
# of Printers/Fax/Copiers Supported	73	73	73	74
Communication Services				
# of Desk Telephones Supported	127	127	127	127
# of Cell Phones	108	109	109	109
Efficiency				
O&M Cost per Capita	\$ 38.61	\$ 39.25	\$ 39.13	\$ 45.93
O&M Cost per Full Time Equiv. Employee	\$ 162,965	\$ 171,678	\$ 168,578	\$ 198,068
Per Capita per Full Time Equiv. Employee	4,221	4,374	4,309	4,313

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

Fund: Water & Wastewater	Department: Information Systems	Fund #: 041
---	--	------------------------------

EXPENDITURE DETAIL							
Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2012-13	2013-14	2014-15	Budget	Year End	Budget
Personnel Services							
4016-513.12-01	Salaries & Wages	\$ 233,781	\$ 234,144	\$ 238,960	\$ 238,960	\$ 238,960	\$ 250,320
4016-513.14-00	Overtime-Time & One Half	803	1,305	1,840	1,840	1,840	1,830
4016-513.16-00	Compensated Annual Leave	(2,752)	(996)	-	-	-	-
4016-513.17-00	Compensated Sick Leave	1,791	100	-	-	-	-
	Salaries & Wages Sub-Total	233,623	234,553	240,800	240,800	240,800	252,150
4016-513.21-00	Fica Taxes	17,582	17,628	18,430	18,430	18,430	19,290
4016-513.22-00	Retirement	14,156	18,836	19,270	19,270	19,270	20,180
4016-513.23-00	Life & Health Insurance	41,809	45,307	57,150	51,480	46,160	48,150
4016-513.26-00	OPEB	2,252	1,816	-	-	-	-
	Benefits Sub-Total	75,799	83,587	94,850	89,180	83,860	87,620
	Total Personnel Services	309,422	318,140	335,650	329,980	324,660	339,770
Operating Expenses							
4016-513.32-30	Data Processing Services	16,285	26,514	25,600	28,547	25,250	38,580
4016-513.34-90	Other Fees & Contracts	3,575	2,980	3,950	4,665	3,950	3,950
4016-513.40-01	Employee Travel	2,143	2,328	3,690	6,690	3,690	3,940
4016-513.41-00	Communication Services	2,733	2,455	12,780	12,780	12,780	14,620
4016-513.46-01	Building Grounds Maint	-	-	250	250	250	250
4016-513.46-10	Outside Vehicle Repairs	-	65	400	400	400	400
4016-513.46-40	Maintenance Contracts	174,681	221,583	211,630	211,630	211,630	271,520
4016-513.51-10	Office Supplies-General	310	183	300	300	300	300
4016-513.51-11	Non-Capital Office Equipment	131,694	95,814	76,700	83,336	74,750	104,100
4016-513.51-40	Computer Papers & Supplies	177	2,721	2,000	1,975	2,000	2,000
4016-513.52-01	Gas	128	119	200	200	90	100
4016-513.52-03	Oil & Other Lubricants	-	18	60	60	60	60
4016-513.52-10	Vehicle Parts	95	115	500	500	500	500
4016-513.52-90	Special Supplies	-	-	50	50	50	50
4016-513.54-01	Subscriptions	-	548	660	660	-	-
4016-513.54-10	Publications	167	467	300	300	150	300
4016-513.54-20	Memberships & Dues	370	370	730	755	730	730
4016-513.54-30	Educational Costs	10,081	12,290	11,100	8,100	11,100	11,100
	Total Operating Expenses	342,439	368,570	350,900	363,165	349,650	452,500
	Total Information Systems	\$ 651,861	\$ 686,710	\$ 686,550	\$ 693,145	\$ 674,310	\$ 792,270

Organizational Chart
INFORMATION SYSTEMS DEPARTMENT



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 13/14	ADOPTED FY 14/15	ADOPTED FY 15/16
Information Systems Manager	128	1.00	1.00	1.00
Information Systems Tech	124	3.00	3.00	3.00
Total Division		4.00	4.00	4.00

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET



Public Works Department

Water Division

The water division's main priority is to provide high water quality, adequate water pressure excellent customer service. Ongoing water sampling ensures the water is clean and safe to drink and is in compliance with Federal, State and County regulations. The water division maintains 6,271 water meters to approximately 15,500 residents 554 fire hydrants and 76.3 miles of water mains. The water pressure is approximately 60 to 65 pounds per square inch (PSI).



Current and Prior Year Accomplishments

Inspections are being performed on a new water main replacement project in the North Bay Hills and Tangelo Groves Subdivisions. This division replaced 145 residential water meters with new radio transmitting recorder (RTR) meters in one area within the city. A new water system for Philippe Oaks Subdivision was approved by the Department of Environmental Protection and placed into service.



Fiscal Year 2016 Goals

The American Darling B-62-B fire hydrants are aging, and in an effort to lessening the chance of a failure of these hydrants, we are rebuilding with new inside parts. We seek to complete this task within the next year. Backflow devices will be tested and installed throughout the city, where appropriate.



Long-Term Vision and Future Financial Impact

The water division will continue to provide outstanding service to the citizens of Safety Harbor in a prompt and professional manor. Water quality along with Fire protection is a top priority. The water division will always continue to monitor its inventory and make upgrades to the water system as needed.

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

WATER PERFORMANCE INDICATORS
FUND: 41 DEPARTMENT: 4035

	Actual 2012-13	Actual 2013-14	Estimated 2014-15	Adopted 2015-16
Jurisdiction Data				
Population	16,884	17,496	17,234	17,250
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	175.09	176.98	176.31	179.20
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 2,405,372	\$ 2,447,956	\$ 2,562,180	\$ 2,768,230
Total # of Full Time Equivalent Employees	7.60	7.60	7.20	7.20
Outputs				
# of Pipeline Repairs	243	256	260	265
# of Water Meters Installed/Replaced	46/193	26/603	20/200	20/200
# of Emergency Calls	60	45	40	40
# of Fire Hydrants Maintained	552	552	554	556
# of New Services Connected	46	26	20	20
# of Miles of Pipeline	76.31	76.31	76.50	76.55
# of Customers	7,586	7,456	7,473	7,495
Efficiency				
O&M Cost per Mile of Distribution System	\$ 31,521	\$ 32,079	\$ 33,493	\$ 36,162
O&M Cost per Customer Account	\$ 317.08	\$ 328.32	\$ 342.86	\$ 369.34
O&M Cost per Capita	\$ 142.46	\$ 139.92	\$ 148.67	\$ 160.48
O&M Cost per Full Time Equiv. Employee	\$ 316,496	\$ 322,099	\$ 355,858	\$ 384,476
Per Capita per Full Time Equiv. Employee	2,222	2,302	2,394	2,396

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

Fund: Water & Wastewater	Department: Water	Fund #: 041
---	------------------------------------	------------------------------

EXPENDITURE DETAIL

Acct #	Account Description	Actual		Adopted		Adjusted		Estimated		Adopted	
		2012-13	2013-14	Budget	Budget	Year End	2014-15	2014-15	2015-16	2015-16	2015-16
Personnel Services											
4035-533.12-01	Salaries & Wages	\$ 334,754	\$ 309,931	\$ 348,320	\$ 348,320	\$ 333,100	\$ 446,890				
4035-533.14-00	Overtime-Time & One Half	3,840	3,710	5,080	5,080	5,030	5,030				
4035-533.16-00	Compensated Annual Leave	1,601	(4,942)	-	-	-	-				
4035-533.17-00	Compensated Sick Leave	3,034	(11,729)	-	-	-	-				
	Salaries & Wages Sub-Total	343,229	296,970	353,400	353,400	338,130	451,920				
4035-533.21-00	Fica Taxes	24,754	23,026	27,040	27,040	25,870	28,840				
4035-533.22-00	Retirement	19,659	30,275	34,360	34,360	33,290	29,890				
4035-533.23-00	Life & Health Insurance	81,333	75,824	93,370	84,240	81,850	96,230				
4035-533.26-00	OPEB	4,053	2,270	-	-	-	-				
	Benefits Sub-Total	129,799	131,395	154,770	145,640	141,010	154,960				
	Total Personnel Services	473,028	428,365	508,170	499,040	479,140	606,880				
Operating Expenses											
4035-533.34-60	Uniform Rental & Laundry	1,085	1,102	1,700	1,700	1,200	1,700				
4035-533.34-90	Other Fees & Contracts	5,113	3,973	6,200	6,200	6,200	-				
4035-533.34-92	Purchases Water/Sewer	1,843,690	1,938,285	1,908,000	1,908,000	1,980,000	2,065,150				
4035-533.40-01	Employee Travel	-	-	110	1,480	1,480	950				
4035-533.41-00	Communication Services	4,166	4,069	4,170	4,170	4,170	4,170				
4035-533.43-00	Utilities	4,759	4,949	5,850	5,850	5,300	5,500				
4035-533.44-00	Rental & Leases	622	1,000	1,000	1,000	1,000	1,000				
4035-533.46-01	Building & Grounds Maint	1,081	1,298	6,040	6,040	6,040	7,540				
4035-533.46-10	Outside Vehicle Repairs	305	767	800	800	800	800				
4035-533.46-20	Equipment Repairs	487	770	1,000	1,000	1,000	1,000				
4035-533.46-30	Radio Maintenance	-	-	200	200	-	-				
4035-533.46-40	Maintnenance Contracts	532	433	900	900	900	900				
4035-533.46-90	Special Services	8,552	11,349	15,300	17,885	17,890	11,300				
4035-533.49-30	Other Current Charges	407	298	530	530	530	720				
4035-533.51-10	General Office Supplies	625	798	800	800	800	800				
4035-533.51-11	Non-Capital Office Equip.	422	138	300	300	300	300				
4035-533.52-01	Gas	11,827	11,105	12,500	12,500	10,000	10,000				
4035-533.52-02	Diesel	4,398	4,499	5,000	5,000	3,000	4,000				
4035-533.52-03	Oil & Other Lubricants	554	311	500	500	500	500				
4035-533.52-10	Vehicle Parts	3,283	3,732	4,500	4,500	4,000	4,500				

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

Fund: Water & Wastewater	Department: Water	Fund #: 041
---	------------------------------------	------------------------------

EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2012-13	2013-14	Budget	Budget	Year End	Budget
4035-533.52-20	Equipment Parts	1,413	1,019	1,500	1,500	1,500	1,500
4035-533.52-30	Small Tools & Supplies	1,866	2,000	2,000	2,000	2,000	2,000
4035-533.52-40	Builders Supplies	485	516	500	500	500	500
4035-533.52-41	Housekeeping Supplies	93	100	100	100	100	100
4035-533.52-50	Chemicals	2,118	2,320	2,500	2,500	2,500	2,500
4035-533.52-70	Special Clothing/Uniforms	2,890	2,535	3,000	3,192	3,000	3,000
4035-533.52-80	Tires And Tubes	1,199	1,092	1,200	1,200	1,200	1,200
4035-533.52-90	Special Supplies	1,005	928	1,000	1,000	1,000	1,000
4035-533.52-93	Safety Supplies	779	599	800	800	800	800
4035-533.52-95	Special Supplies - W&S	27,113	19,091	25,000	23,550	23,550	25,000
4035-533.54-30	Educational Costs	1,475	515	1,380	1,460	1,380	2,520
Total Operating Expenses		1,932,344	2,019,591	2,014,780	2,017,557	2,083,040	2,161,350

Capital Expenses

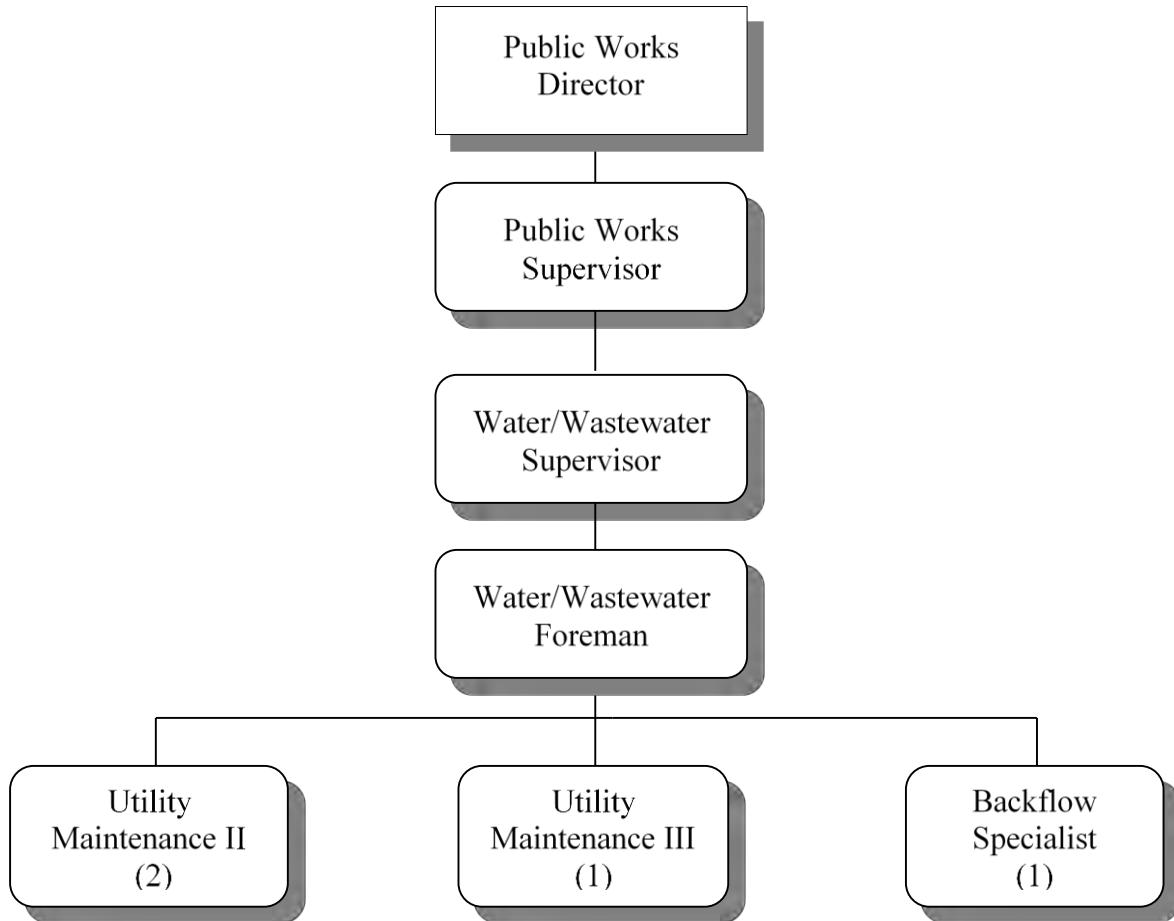
4035-533.62-00	Buildings	-	-	-	50,516	45,930	16,000
4035-533.64-01	Automotive Equipment	20,877	-	-	-	-	-
4035-533.64-40	Special Equipment	8,432	-	-	-	-	40,000
Total Capital Expenses		29,309	-	-	50,516	45,930	56,000

Total Water **\$ 2,434,681** **\$ 2,447,956** **\$ 2,522,950** **\$ 2,567,113** **\$ 2,608,110** **\$ 2,824,230**

FUNDING SOURCE

Program Expenditure Budget	\$ 2,405,372	\$ 2,447,956	\$ 2,522,950	\$ 2,516,597	\$ 2,562,180	\$ 2,768,230
Less Revenues Generated:						
343 Charges For Services	3,436,982	3,433,291	3,217,680	3,217,680	3,122,550	3,453,550
Net Unsupported/(Supported) Budget	\$ (1,031,610)	\$ (985,335)	\$ (694,730)	\$ (701,083)	\$ (560,370)	\$ (685,320)
% Of Budget Supported By Program	142.9%	140.3%	127.5%	127.9%	121.9%	124.8%

Organizational Chart
PUBLIC WORKS DEPARTMENT
WATER DIVISION



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 13/14	ADOPTED FY 14/15	ADOPTED FY 15/16
Public Works Director	134	0.20	0.20	0.20
Public Works Supervisor	128	1.00	1.00	1.00
Water/Wastewater Supervisor	125	1.00	1.00	1.00
Water/Wastewater Foreman	120	1.00	1.00	1.00
Inventory Coordinator	119	0.40	0.00	0.00
Backflow Specialist	118	1.00	1.00	1.00
Utility Maintenance III	118	1.00	1.00	1.00
Utility Maintenance II	116	2.00	2.00	2.00
Total Division		7.60	7.20	7.20

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET



Public Works Department

Wastewater Division

The Wastewater Division's main operation is to assure all sanitary sewer main lines in the city are flowing properly to the 25 city owned pump stations. This includes; construction, repairs, monitoring and maintenance of the city's sixty seven miles of sanitary sewer system infrastructure. Daily inspections of these stations are necessary to record the flows that are pumped into the City of Clearwater's transmission line, and treated at the Northeast Advanced Wastewater Reclamation Facility.



Current and Prior Year Accomplishments

Inspections are being performed on a new 10" sanitary sewer force main installation project from North Bay Hills pump station to the City of Clearwater's 30" force main on Allen Avenue at Rigsby Lane. Currently, the aging Amber pump station is in the rehabilitating stages and the Briar Creek pump station rehab is completed. The completed project includes the downsizing of two 47HP pumps to two 20HP, installing a new electrical control panel, new concrete valve pit, check valves and gate valves.

Fiscal Year 2016 Goals

Due to the age of the South Bayshore pump station it is necessary to upgrade this station with new 20 HP pumps, electrical control panel, valves and check valves and a new 100KW standby generator. The Wastewater Division will continue to televise the sanitary sewer infrastructure and document where damaged lines will be repaired or relined in the future.



Long-Term Vision and Future Financial Impact



The Wastewater Division's long term vision will strive to "maintain the City's services, traditions, small town atmosphere and family orientation even as we grow" by providing the level of service the citizens require. Annually, the department coordinates with the Engineering Department for sanitary sewer infrastructure rehabilitation of gravity sewer main line by installing liners and replacing aging pipes, thus preventing ground water intrusion and main line clogs.

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

WASTEWATER PERFORMANCE INDICATORS

FUND: 41 DEPARTMENT: 4036

	Actual 2012-13	Actual 2013-14	Estimated 2014-15	Adopted 2015-16
Jurisdiction Data				
Population	16,884	17,496	17,234	17,250
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	175.09	176.98	176.31	179.20
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 2,078,762	\$ 1,750,430	\$ 1,875,360	\$ 1,901,630
Total # of Full Time Equivalent Employees	8.60	8.60	8.20	8.20
# of Lift Stations	25	25	25	25
Outputs				
# of Emergency Repair Calls	25	15	20	25
# of Repairs (Including Emergency)	92	73	75	70
Miles of Collection System Inspected	2.6	1.4	2.0	2.0
Miles of Collection System Cleaned	2.7	1.7	1.8	2.0
# of Lift Stations Repaired	186	198	210	200
# of New Service Connections	16	20	20	20
Miles of Mains in Collection System	66.30	66.30	66.44	66.44
# of Customers	8,946	8,903	8,918	8,940
Efficiency				
O&M Cost per Mile of Collection System	\$ 31,354	\$ 26,402	\$ 28,226	\$ 28,622
O&M per Customer Account	\$ 232.37	\$ 196.61	\$ 210.29	\$ 212.71
O&M Cost per Capita	\$ 123.12	\$ 100.05	\$ 108.82	\$ 110.24
O&M Cost per Full Time Equiv. Employee	\$ 241,717	\$ 203,538	\$ 228,702	\$ 231,906
Per Capita per Full Time Equiv. Employee	1,963	2,034	2,102	2,104

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

Fund: Water & Wastewater	Department: Wastewater	Fund #: 041
---	---	------------------------------

EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2012-13	2013-14	Budget	Budget	Year End	Budget
Personnel Services							
4036-535.12-01	Salaries & Wages	\$ 305,591	\$ 278,018	\$ 315,730	\$ 315,730	\$ 298,130	\$ 318,600
4036-535.14-00	Overtime-Time & One Half	7,338	6,908	7,240	7,240	9,700	7,180
4036-535.16-00	Compensated Annual Leave	(1,795)	7,146	-	-	-	-
4036-535.17-00	Compensated Sick Leave	(1,613)	4,484	-	-	-	-
Salaries & Wages Sub-Total		309,521	296,556	322,970	322,970	307,830	325,780
4036-535.21-00	Fica Taxes	22,855	20,831	24,710	24,710	23,550	24,930
4036-535.22-00	Retirement	15,509	20,955	24,890	24,890	23,680	25,360
4036-535.23-00	Life & Health Insurance	82,654	79,374	108,860	98,090	101,010	106,920
4036-535.26-00	OPEB	4,053	4,539	-	-	-	-
Benefits Sub-Total		125,071	125,699	158,460	147,690	148,240	157,210
Total Personnel Services		434,592	422,255	481,430	470,660	456,070	482,990
Operating Expenses							
4036-535.34-60	Uniform Rental & Laundry	829	824	1,540	1,540	1,540	1,540
4036-535.34-90	Other Fees & Contracts	53,964	41,322	48,000	48,000	48,000	64,380
4036-535.34-92	Purchases Water/Sewer	1,463,682	1,171,211	1,192,000	1,192,000	1,192,000	1,192,000
4036-535.40-01	Employee Travel	-	-	170	1,080	1,080	220
4036-535.41-00	Communication Services	3,444	3,320	3,470	3,470	3,470	3,470
4036-535.43-00	Utility Services	65,800	62,229	82,430	82,430	67,400	70,100
4036-535.44-00	Rental & Leases	-	1,000	1,000	1,000	1,000	1,000
4036-535.46-01	Building & Grounds Maint	590	1,092	1,500	11,500	1,500	1,040
4036-535.46-10	Outside Vehicle Repairs	450	1,000	1,000	1,000	1,000	1,000
4036-535.46-20	Equipment Repairs	672	1,970	2,000	27,000	27,000	2,000
4036-535.46-30	Radio Maintenance	-	-	200	200	-	-
4036-535.46-40	Maintenance Contracts	443	701	880	880	880	880
4036-535.46-90	Special Services	8,930	6,350	8,000	8,000	8,000	8,000
4036-535.49-30	Other Current Charges	231	209	720	720	720	720
4036-535.51-10	General Office Supplies	955	839	1,000	1,099	1,150	1,000
4036-535.51-11	Non-Capital Office Equip	32	-	200	293	200	200
4036-535.52-01	Gas	4,673	3,044	5,500	5,500	4,000	4,200
4036-535.52-02	Diesel	7,624	9,207	9,000	9,000	7,700	7,850
4036-535.52-03	Oil & Other Lubricants	523	579	400	400	400	500
4036-535.52-10	Vehicle Parts	3,632	4,691	5,500	5,500	4,500	5,500
4036-535.52-20	Equipment Parts	2,094	2,518	25,500	25,500	23,500	26,500
4036-535.52-30	Small Tools & Supplies	2,933	2,996	3,000	3,000	3,000	3,000

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

Fund: Water & Wastewater	Department: Wastewater	Fund #: 041
---	---	------------------------------

EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2012-13	2013-14	Budget	Budget	Year End	Budget
4036-535.52-40	Builders Supplies	1,000	1,000	1,000	1,000	1,000	1,000
4036-535.52-41	Housekeeping Supplies	200	200	200	200	200	200
4036-535.52-50	Chemicals	1,136	636	1,500	1,500	1,000	1,500
4036-535.52-70	Special Clothing/Uniforms	2,006	2,394	2,670	2,670	2,670	2,670
4036-535.52-80	Tires & Tubes	2,561	2,576	2,600	2,600	2,600	2,600
4036-535.52-90	Special Supplies	3,606	716	2,000	2,000	2,040	2,000
4036-535.52-93	Safety Supplies	999	911	1,200	1,200	1,200	1,200
4036-535.52-95	Special Supplies - W&S	9,901	3,702	10,000	9,090	9,090	10,000
4036-535.54-20	Memberships & Dues	-	-	150	150	150	150
4036-535.54-30	Educational Costs	1,260	938	1,300	1,300	1,300	2,220
Total Operating Expenses		<u>1,644,170</u>	<u>1,328,175</u>	<u>1,415,630</u>	<u>1,450,822</u>	<u>1,419,290</u>	<u>1,418,640</u>

Capital Expenses

4036-535.62-00	Buildings	-	5,283	-	50,108	50,110	-
4036-535.64-01	Automotive Equipment	136,780	-	-	-	-	-
4036-535.64-40	Special Equipment	1,408	329,926	50,000	50,000	48,610	75,000
Total Capital Expenses		<u>138,188</u>	<u>335,209</u>	<u>50,000</u>	<u>100,108</u>	<u>98,720</u>	<u>75,000</u>

Total Wastewater **\$ 2,216,950 \$ 2,085,639 \$ 1,947,060 \$ 2,021,590 \$ 1,974,080 \$ 1,976,630**

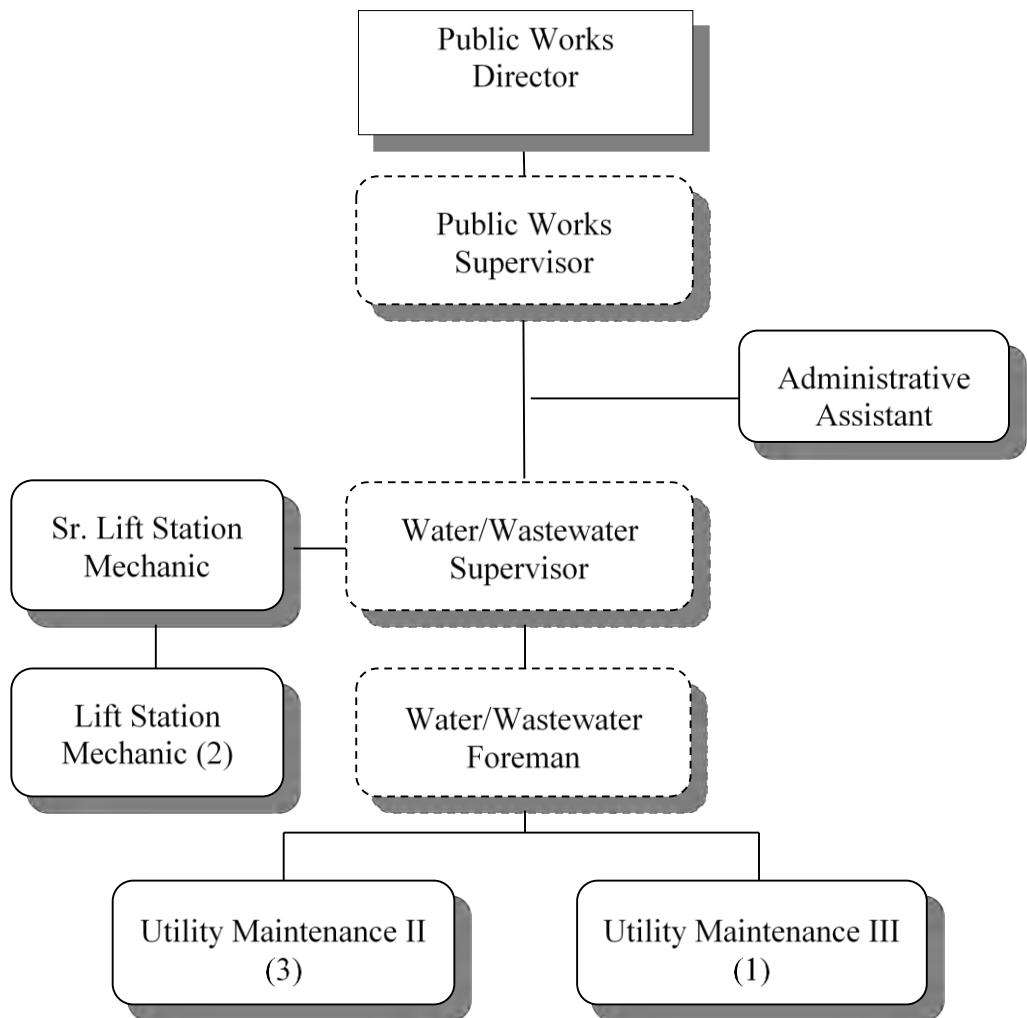
FUNDING SOURCE

Program Expenditure Budget	\$ 2,078,762	\$ 1,750,430	\$ 1,897,060	\$ 1,921,482	\$ 1,875,360	\$ 1,901,630
Less Revenues Generated:						
343 & 349 Charges For Services	4,606,069	4,410,577	4,466,500	4,466,500	4,352,300	4,394,700
Net Unsupported/(Supported) Budget	<u>\$ (2,527,307) \$ (2,660,147) \$ (2,569,440) \$ (2,545,018) \$ (2,476,940) \$ (2,493,070)</u>					
% Of Budget Supported By Program	221.6%	252.0%	235.4%	232.5%	232.1%	231.1%

Organizational Chart

PUBLIC WORKS DEPARTMENT

WASTEWATER DIVISION



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 13/14	ADOPTED FY 14/15	ADOPTED FY 15/16
Public Works Director	134	0.20	0.20	0.20
Sr. Lift Station Mechanic	120	1.00	1.00	1.00
Lift Station Mechanic	119	2.00	2.00	2.00
Inventory Coordinator	119	0.40	0.00	0.00
Administrative Assistance	119	0.00	0.00	1.00
Utility Maintenance III	118	2.00	2.00	1.00
Utility Maintenance II	116	2.00	2.00	3.00
Staff Assistant	116	1.00	1.00	0.00
Total Division		8.60	8.20	8.20

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

Fund: Water & Wastewater	Department: Non-Classified	Fund #: 041
---	---	------------------------------

EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2012-13	2013-14	Budget	Budget	Year End	Budget
Water & Wastewater Fixed Assets							
4090-583.69-00	Reclassify Account	(251,964)	(369,746)	-	-	-	-
	Total Water & Wastewater Fixed Assets	<u>(251,964)</u>	<u>(369,746)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Internal Services							
4094-590.94-01	Administration Fee Reimb	212,120	212,120	193,150	193,150	193,150	224,290
4094-590.94-25	Engineering Fee Reimb.	229,040	229,040	277,540	277,540	277,540	304,860
4094-590.94-33	Fleet Maint. Reimb	74,590	74,590	92,930	92,930	92,930	71,780
4094-590.94-34	Bldg. Maint. Reimb	42,740	42,740	42,740	42,740	42,740	34,390
	Total Internal Services	<u>558,490</u>	<u>558,490</u>	<u>606,360</u>	<u>606,360</u>	<u>606,360</u>	<u>635,320</u>
Non-Operating Expenses							
4095-581.58-00	Depreciation Expense	1,040,500	1,094,051	1,087,490	1,087,490	1,095,000	1,095,000
	Total Non-Operating Expenses	<u>1,040,500</u>	<u>1,094,051</u>	<u>1,087,490</u>	<u>1,087,490</u>	<u>1,095,000</u>	<u>1,095,000</u>
Other Expenditures							
4095-581.20-00	Series 2012	-	-	-	-	-	-
4095-581.72-50	Amortization Exp Bond Dis	(6,815)	3,783	500	500	500	500
4095-581.91-20	2012 Public Improvement Bond	33,410	33,410	27,000	27,000	27,000	24,000
4095-581.91-22	To Bank Of America Credit	423,800	153,890	53,550	53,550	53,550	130,110
4095-581.91-43	Tsfr To Reuse Water Fund	11,000	-	-	-	-	-
4095-581.91-48	Tsfr To W&S R&R Fund	572,260	1,825,620	2,326,000	2,326,000	2,326,000	-
	Total Other Expenditures	<u>1,033,655</u>	<u>2,016,703</u>	<u>2,407,050</u>	<u>2,407,050</u>	<u>2,407,050</u>	<u>154,610</u>
Non-Classified							
4099-588.99-01	Fund Reserve	-	-	8,489,340	8,528,190	2,672,850	3,093,510
	Total Non-Classified	<u>-</u>	<u>-</u>	<u>8,489,340</u>	<u>8,528,190</u>	<u>2,672,850</u>	<u>3,093,510</u>
Total Water & Wastewater Fund		\$ 8,496,960	\$ 9,342,790	\$ 18,734,460	\$ 18,890,778	\$ 12,803,350	\$ 11,325,650

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

FUND 043 - RECLAIMED WATER

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2012-13	2013-14	2014-15	2014-15	2014-15	2015-16

REVENUE DETAIL

Miscellaneous Revenue

4000-361.01-00 Investments	\$ 13,197	\$ 14,677	\$ 16,470	\$ 16,470	\$ 16,470	\$ 16,470	\$ 16,470
4000-361.50-00 Market Value Adj		(16,037)	(3,177)	-	-	-	-
Total Miscellaneous Revenue		(2,840)	11,500	16,470	16,470	16,470	16,470

Miscellaneous Revenue

4000-381.41-00 Tsfr From W&S Revenue Fund	11,000	-	-	-	-	-	-
4000-389.01-00 Balance Carryforward	-	-	679,010	679,010	674,040	690,510	
Total Miscellaneous Revenue		11,000	-	679,010	679,010	674,040	690,510

Total Reclaimed Water Revenue

\$ 8,160	\$ 11,500	\$ 695,480	\$ 695,480	\$ 690,510	\$ 706,980
----------	-----------	------------	------------	------------	------------

EXPENDITURE DETAIL

Non-Classified

4035-533.99-01 Fund Reserve	-	-	695,480	695,480	690,510	706,980	
Total Non-Classified	-	-	695,480	695,480	690,510	706,980	
Total Reclaimed Water	\$ -	\$ -	\$ 695,480	\$ 695,480	\$ 690,510	\$ 706,980	

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

FUND 047 - WASTEWATER DEVELOPMENT

Acct #	Account Description			Adopted	Adjusted	Estimated	Adopted
		Actual	Actual	Budget	Budget	Year End	Budget
		2012-13	2013-14	2014-15	2014-15	2014-15	2015-16

REVENUE DETAIL

Charges For Services

4000-343.09-90 Sewer Development Fees	\$ 16,500	\$ 13,940	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000
Total Charges For Services	16,500	13,940	16,000	16,000	16,000	16,000	16,000

Miscellaneous Revenue

4000-361.01-00 Investments	16,626	18,294	20,650	20,650	20,650	20,650
4000-361.50-00 Market Value Adj	(20,085)	(3,963)	-	-	-	-
Total Miscellaneous Revenue	(3,459)	14,331	20,650	20,650	20,650	20,650

Miscellaneous Revenue

4000-389.01-00 Balance Carryforward	-	-	842,660	842,660	834,290	860,940
Total Miscellaneous Revenue	-	-	842,660	842,660	834,290	860,940

Total Wastewater Development Revenue \$ 13,041 \$ 28,271 \$ 879,310 \$ 879,310 \$ 870,940 \$ 897,590

EXPENDITURE DETAIL

Operating Expenses

4036-535.52-95 Special Supplies - W&S	\$ 9,886	\$ 9,994	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Total Operating Expenses	9,886	9,994	10,000	10,000	10,000	10,000

Non-Classified

4099-588.99-02 Reserved For Future Exp	-	-	869,310	869,310	860,940	887,590
Total Non-Classified	-	-	869,310	869,310	860,940	887,590

Total Wastewater Development Fund \$ 9,886 \$ 9,994 \$ 879,310 \$ 879,310 \$ 870,940 \$ 897,590

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

FUND 048 - WATER & WASTEWATER RENEWAL & REPLACEMENT

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted	
		2012-13	2013-14	2014-15	2014-15	Year End	2014-15	
REVENUE DETAIL								
Miscellaneous Revenue								
4000-361.01-00	Investments	\$ 72,527	\$ 92,358	\$ 83,390	\$ 83,390	\$ 83,390	\$ 83,390	
4000-361.50-00	Market Value Adj	(101,465)	(19,515)	-	-	-	-	
Total Miscellaneous Revenue		(28,938)	72,843	83,390	83,390	83,390	83,390	
Miscellaneous Revenue								
4000-369.09-00	Miscellaneous Revenue	12,381	9,875	5,200	5,200	5,200	5,200	
Total Miscellaneous Revenue		12,381	9,875	5,200	5,200	5,200	5,200	
Miscellaneous Revenue								
4000-381.41-00	Tsfr From W&S Revenue Fund	572,260	1,825,620	2,326,000	2,326,000	2,326,000	-	
4000-389.01-00	Balance Carryforward	-	-	1,942,310	3,017,351	5,930,250	5,716,870	
Total Miscellaneous Revenue		572,260	1,825,620	4,268,310	5,343,351	8,256,250	5,716,870	
Total Water & Wastewater Renewal & Replacement		\$ 555,703	\$ 1,908,338	\$ 4,356,900	\$ 5,431,941	\$ 8,344,840	\$ 5,805,460	

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

Fund: Water & Wastewater Renewal & Replacement	Department: Water & Wastewater	Fund #: 048
---	---	------------------------------

EXPENDITURE DETAIL

Acct #	Account Description	Actual		Adopted		Adjusted		Estimated		Adopted	
		2012-13	2013-14	Budget	Budget	Year End	2014-15	2014-15	2015-16	2014-15	2015-16
Water Operating Expenses											
4035-533.52-20	Equipment Parts	\$ 3,063	\$ 8,912	\$ 9,500	\$ 9,500	\$ 9,500	\$ 9,500	\$ 9,500	\$ 9,500	\$ 9,500	\$ 9,500
4035-533.52-95	Special Supplies - W&S	59,318	49,479	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000
	Total Operating Expenses	62,381	58,391	69,500	69,500	69,500	69,500	69,500	69,500	69,500	69,500
Capital Expenses											
4035-533.63-00	Improv Other Than Bldgs	83,850	26,900	840,000	1,511,073	1,011,070	1,725,000	1,011,070	1,725,000	1,011,070	1,725,000
	Total Capital Expenses	83,850	26,900	840,000	1,511,073	1,011,070	1,725,000	1,011,070	1,725,000	1,011,070	1,725,000
	Total Water	146,231	85,291	909,500	1,580,573	1,080,570	1,794,500	1,080,570	1,794,500	1,080,570	1,794,500
Wastewater Operating Expenses											
4036-535.46-20	Equipment Repairs	6,109	7,973	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000
4036-535.52-20	Equipment Parts	8,170	14,497	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000
4036-535.52-95	Special Supplies - W&S	15,108	38,909	19,400	19,400	19,400	19,400	19,400	19,400	19,400	19,400
	Total Operating Expenses	29,387	61,379	39,400	39,400	39,400	39,400	39,400	39,400	39,400	39,400
Capital Expenses											
4036-535.63-00	Improv Other Than Bldgs	780,231	171,069	2,908,000	3,311,968	1,508,000	3,070,000	1,508,000	3,070,000	1,508,000	3,070,000
4036-535.64-40	Special Equipment	6,750	-	-	-	-	-	-	-	-	-
	Total Capital Expenses	786,981	171,069	2,908,000	3,311,968	1,508,000	3,070,000	1,508,000	3,070,000	1,508,000	3,070,000
	Total Wastewater	816,368	232,448	2,947,400	3,351,368	1,547,400	3,109,400	1,547,400	3,109,400	1,547,400	3,109,400
Water & Wastewater Fixed Assets											
4090-583.69-00	Reclassify Account	(848,694)	(165,633)	-	-	-	-	-	-	-	-
	Water & Wastewater Fixed Assets	(848,694)	(165,633)	-	-	-	-	-	-	-	-
Non-Classified											
4099-588.99-02	Reserved For Future Exp	-	-	500,000	500,000	5,716,870	901,560	5,716,870	901,560	5,716,870	901,560
	Total Non-Classified	-	-	500,000	500,000	5,716,870	901,560	5,716,870	901,560	5,716,870	901,560
	Total Water & Wastewater Renewal & Replacement	\$ 113,905	\$ 152,106	\$ 4,356,900	\$ 5,431,941	\$ 8,344,840	\$ 5,805,460	\$ 8,344,840	\$ 5,805,460	\$ 8,344,840	\$ 5,805,460

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

FUND 077 - WASTEWATER ASSESSMENT

Acct #	Account Description	Actual		Adopted	Adjusted	Estimated	Adopted
		2012-13	2013-14	Budget	Budget	Year End	Budget

REVENUE DETAIL

Miscellaneous Revenue

4000-363.36-00 Interest Wastewater Assessment	\$ -	\$ 1,617	\$ -	\$ -	\$ -	\$ -	\$ -
4000-389.01-00 Balance Carryforward			- 18,170	18,170	19,780	19,780	
Total Miscellaneous Revenue		- 1,617	18,170	18,170	19,780	19,780	
Total Wastewater Assessment Revenue	\$ -	\$ 1,617	\$ 18,170	\$ 18,170	\$ 19,780	\$ 19,780	

EXPENDITURE DETAIL

Non-Classified

4095-581.99-01 Fund Reserve	\$ -	\$ -	\$ 18,170	\$ 18,170	\$ 19,780	\$ 19,780
Total Non-Classified		-	- 18,170	18,170	19,780	19,780
Total Wastewater Assessment	\$ -	\$ -	\$ 18,170	\$ 18,170	\$ 19,780	\$ 19,780

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET



Public Works Department Sanitation Division

The Sanitation Division encompasses five programs: Residential Service, Commercial Dumpster Service, Curbside Recycling Service, Drop-off Recycling Sites and Special Pick-up Service. The Residential Service Program provides once a week curbside garbage collection in 96-gallon automated collection containers, once a week bulk items collection and Wednesday yard-waste collection. The division collects approximately 6,800 homes averaging 6,603 tons of garbage a year. Approximately 1,380 tons of yard waste is hauled and processed into free mulch for the residents. The Commercial Dumpster Service collects approximately 4,319 tons of garbage and 181 tons of recycling per year. All of the City's apartments and townhomes are also collected by our commercial routes. These businesses and communities all vary in service from once per week to five days a week collecting either 2 yard, 4 yard, 6 yard, or 8 yard dumpsters. The Curbside Recycling Service is collected once a week in 64-gallon automated collection recycling containers. The program collected 1,616 tons of newspaper, mixed paper, all plastics, aluminum/steel cans, glass and cardboard. The apartment complexes receive the same service but are collected in larger containers/dumpsters. There are two drop off recycling sites in Safety Harbor where residents can drop off newspaper, mixed paper, cardboard, aluminum/tin cans, glass and #1-7 plastic containers. These sites contained a total of 122 tons of recycling. The Special Pick-up Service provides collection to the community for services that do not fall under the curbside collection requirements. These services entail an additional cost to the residents for the services provided. These include large amounts of yard waste collection, trash collection, clean up dumpster services and appliance collections.



Current and Prior Year Accomplishments

Since the 13/14 fiscal year's once a week collection was implemented, landfill fees have decreased 7.5 percent from the year prior. Recycling tonnages have increased by 30 percent over the previous year. In the fiscal year 14/15, new data collections systems were installed in three trucks to capture participation rates and evaluate collection.

Fiscal Year 2016 Goals

Our goal for 2016 is to continue evaluating the recycling and sanitation program to look for ways to improve collection and increase customer satisfaction. Recycling participation will continue to be monitored to target areas for increased tonnages and participation.

Long-Term Vision and Future Financial Impact

The Division will continue to provide, reliable service to the residential and commercial customers. The staff will continue to encourage recycling throughout the City to continue to increase revenue generated from commodities collected, increase landfill diversion and to cut operational costs.

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

SANITATION PERFORMANCE INDICATORS
FUND: 044 DEPARTMENT: 4532

Jurisdiction Data	Actual 2012-13	Actual 2013-14	Estimated 2014-15	Adopted 2015-16
Population	16,884	17,496	17,234	17,250
Square Miles	5.42	5.42	5.42	5.42
Total # of Full Time Equivalent Employees	175.09	176.98	176.31	179.20
Departmental Inputs				
Total Personnel Services & Operating Expenses	\$ 2,121,391	\$ 2,044,575	\$ 2,150,840	\$ 2,236,940
Total # of Full Time Equivalent Employees	19.35	18.15	19.15	19.15
Total # of Collection Vehicles Used	21	19	19	19
Solid Waste Outputs				
Tons of Refuse Collected	12,016	10,923	11,440	11,000
# of Trips to Resource Facility Commercial	499	516	538	540
# of Trips to Resource Facility Residential	1,114	928	1,018	1,000
Total # of All Trips	1,613	1,444	1,556	1,640
# of Yard Waste Specials	290	173	170	170
# of Commercial Dumpster Specials	75	56	50	50
# of Temporary Dumpsters	288	412	260	250
Recycling				
Tons of Material Collected Commercially	132	181	165	170
Tons of Material Collected Curbside	1,126	1,582	1,565	1,590
Tons of Material Collected at Drop Off Sites	151	122	97	100
Total of Yard Waste Collected in Tons	1,148	1,380	1,303	1,350
Scrap Metal Collected in Tons	43	34	20	20
Efficiency				
O&M Cost per Ton	\$ 176.55	\$ 187.18	\$ 188.01	\$ 203.36
O&M Cost per Capita	\$ 125.65	\$ 116.86	\$ 124.80	\$ 129.68
O&M Cost per Full Time Equiv. Employee	\$ 109,633	\$ 112,649	\$ 112,315	\$ 116,811
Per Capita per Full Time Equiv. Employee	873	964	900	901

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

FUND 044 - SANITATION

Acct #	Account Description	Actual		Adopted	Adjusted	Estimated	Adopted	
		2012-13	2013-14	Budget	Budget	Year End	Budget	
				2014-15	2014-15	2014-15	2015-16	
REVENUE DETAIL								
Permits, Fees & Special Assessments								
4500-323.07-00	Solid Waste Franchise Fee	\$ 34,708	\$ 50,585	\$ 36,000	\$ 36,000	\$ 36,000	\$ 36,000	
Total Permits, Fees & Special Assessments		34,708	50,585	36,000	36,000	36,000	36,000	
Intergovernmental								
4500-334.20-00	Local Grants	12,959	12,988	13,470	13,470	13,470	13,470	
Total Intergovernmental		12,959	12,988	13,470	13,470	13,470	13,470	
Charges For Services								
4500-343.09-70	Industrial Surcharge	6,149	3,424	500	500	500	500	
4500-343.40-10	Sanitation/Refuse Charges	2,806,303	2,846,297	2,805,300	2,805,300	2,805,300	2,805,300	
Total Charges For Services		2,812,452	2,849,721	2,805,800	2,805,800	2,805,800	2,805,800	
Miscellaneous Revenue								
4500-361.01-00	Investments	26,071	32,104	34,370	34,370	34,370	34,370	
4500-361.50-00	Market Value Adj	(30,171)	(6,876)	-	-	-	-	
4500-364.01-10	Gain/Loss From Sale/Disp	-	13,546	73,000	73,000	73,000	73,000	
4500-365.09-10	Recycling Sales	45,004	33,087	35,000	35,000	35,000	35,000	
4500-369.02-00	Claims/Insur Settlements	7,459	-	-	-	-	-	
4500-369.09-00	Other Misc Revenue	165	3	170	170	170	170	
Total Miscellaneous Revenue		48,528	71,864	142,540	142,540	142,540	142,540	
Miscellaneous Revenue								
4500-389.01-00	Balance Carryforward	-	-	2,026,050	2,035,722	1,536,460	1,165,520	
Total Miscellaneous Revenue		-	-	2,026,050	2,035,722	1,536,460	1,165,520	
Total Sanitation Revenue		\$ 2,908,647	\$ 2,985,158	\$ 5,023,860	\$ 5,033,532	\$ 4,534,270	\$ 4,163,330	

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

Fund: Sanitation	Department: Sanitation	Fund #: 044
-----------------------------------	---	------------------------------

EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2012-13	2013-14	Budget	Budget	Year End	Budget
Personnel Services							
4532-534.12-01	Salaries & Wages	\$ 736,421	\$ 708,982	\$ 734,470	\$ 720,500	\$ 749,830	\$ 808,760
4532-534.12-10	Reg Wages-Temporary Empl	29,047	19,974	28,000	41,970	41,970	28,000
4532-534.14-00	Overtime-Time & One Half	20,593	17,702	22,350	22,350	22,290	23,600
4532-534.16-00	Compensated Annual Leave	1,727	(5,355)	-	-	-	-
4532-534.17-00	Compensated Sick Leave	3,967	(1,867)	-	-	-	-
Salaries & Wages Sub-Total		791,755	739,436	784,820	784,820	814,090	860,360
4532-534.21-00	Fica Taxes	54,682	52,611	57,900	57,900	59,070	61,330
4532-534.22-00	Retirement	38,604	58,916	60,740	60,740	61,940	64,700
4532-534.23-00	Life & Health Insurance	220,073	227,381	253,470	231,140	239,560	240,320
4532-534.24-00	Workers Comp Insurance	42,523	46,702	46,780	46,780	49,610	52,090
4532-534.26-00	OPEB	7,656	7,717	-	-	-	-
Benefits Sub-Total		363,538	393,327	418,890	396,560	410,180	418,440
Total Personnel Services		1,155,293	1,132,763	1,203,710	1,181,380	1,224,270	1,278,800

Operating Expenses

4532-534.32-10	Auditing & Accounting	4,144	3,195	4,500	4,500	4,500	4,950
4532-534.34-60	Uniform Rental & Laundry	2,552	2,579	3,660	3,660	3,660	3,660
4532-534.34-80	Landfill Fees	489,115	452,644	450,000	450,000	450,000	455,000
4532-534.34-81	Recycling Fees	921	32	1,000	1,000	500	500
4532-534.34-90	Other Fees/Contracts	400	234	7,580	7,580	6,200	-
4532-534.40-01	Employee Travel	1,301	1,071	1,950	1,950	1,500	1,970
4532-534.41-00	Communication Services	3,236	3,176	3,300	3,300	3,300	3,300
4532-534.43-00	Utilities	4,759	4,949	5,300	5,300	5,300	5,500
4532-534.44-00	Rental & Leases	90	400	450	450	450	450
4532-534.45-00	General Liability Insur	96,798	107,930	106,490	106,490	111,100	116,660
4532-534.46-01	Bldg & Grounds Maintenance	1,129	1,719	1,440	1,440	1,440	15,950
4532-534.46-10	Outside Vehicle Repairs	30,932	26,524	35,000	41,000	41,000	36,800
4532-534.46-20	Equipment Repairs	10,000	8,267	12,000	12,000	12,000	12,000
4532-534.46-30	Radio Maintenance	-	-	200	200	-	-
4532-534.46-40	Maintenance Contracts	353	406	630	630	630	630
4532-534.47-00	Printing & Binding	420	453	750	750	750	750
4532-534.49-30	Other Current Charges	393	298	250	250	250	950
4532-534.49-34	Grant Expenditures	14,109	13,610	13,360	13,360	13,360	13,360

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

Fund: Sanitation	Department: Sanitation	Fund #: 044
-----------------------------------	---	------------------------------

EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2012-13	2013-14	2014-15	2014-15	2014-15	2015-16
4532-534.51-10	Office Supplies-General	452	535	600	854	850	700
4532-534.51-11	Non-Capital Office Equip	-	-	-	-	-	1,500
4532-534.52-01	Gas	2,841	2,934	2,800	2,800	2,220	2,600
4532-534.52-02	Diesel	168,317	149,507	160,000	160,000	128,630	131,030
4532-534.52-03	Oil & Other Lubricants	7,333	5,287	7,900	7,900	7,900	10,400
4532-534.52-10	Vehicle Parts	42,374	30,575	40,000	40,000	40,000	40,000
4532-534.52-20	Equipment Parts	8,802	25,944	18,000	21,418	18,000	18,000
4532-534.52-30	Small Tools & Supplies	1,269	1,800	1,800	1,800	1,800	1,800
4532-534.52-41	Housekeeping Supplies	500	500	500	500	500	500
4532-534.52-50	Chemicals	1,880	1,239	1,880	1,880	1,880	1,880
4532-534.52-70	Special Clothing/Uniforms	4,702	5,668	5,730	5,730	5,730	5,730
4532-534.52-80	Tires & Tubes	33,501	30,810	30,000	30,000	28,000	30,000
4532-534.52-90	Special Supplies	29,652	26,081	26,600	26,600	26,600	31,900
4532-534.52-93	Safety Supplies	1,863	2,200	2,200	2,200	2,200	2,200
4532-534.54-20	Memberships & Dues	470	720	870	870	520	870
4532-534.54-30	Educational Costs	1,490	525	2,000	2,000	1,800	2,600
4532-534.57-00	Bad Debt	-	-	4,000	4,000	4,000	4,000
Total Operating Expenses		966,098	911,812	952,740	962,412	926,570	958,140

Capital Expenses

4532-534.62-00	Buildings	162,583	-	-	-	-	45,000
4532-534.64-01	Automotive Equipment	523,288	313,713	481,600	481,600	471,050	535,000
4532-534.64-40	Special Equipment	235,487	81,761	130,000	130,000	113,380	100,000
Total Capital Expenses		921,358	395,474	611,600	611,600	584,430	680,000

Non-Operating Expenses

4532-534.72-20	Interest-Customer Deposit	185	156	500	500	500	500
Total Non-Operating Expenses		185	156	500	500	500	500

Total Sanitation

\$ 3,042,934 \$ 2,440,205 \$ 2,768,550 \$ 2,755,892 \$ 2,735,770 \$ 2,917,440

FUNDING SOURCE

Program Expenditure Budget	\$ 2,121,391	\$ 2,044,575	\$ 2,156,450	\$ 2,143,792	\$ 2,150,840	\$ 2,236,940
Less Revenues Generated:						
313 Franchise Fees	34,708	50,585	36,000	36,000	36,000	36,000
334 Local Grants	12,959	12,988	13,470	13,470	13,470	13,470
343 Physical Environment	2,812,452	2,849,721	2,805,800	2,805,800	2,805,800	2,805,800
Net Unsupported/(Supported) Budget	\$ (738,728)	\$ (868,719)	\$ (698,820)	\$ (711,478)	\$ (704,430)	\$ (618,330)
% Of Budget Supported By Program	134.8%	142.5%	132.4%	133.2%	132.8%	127.6%

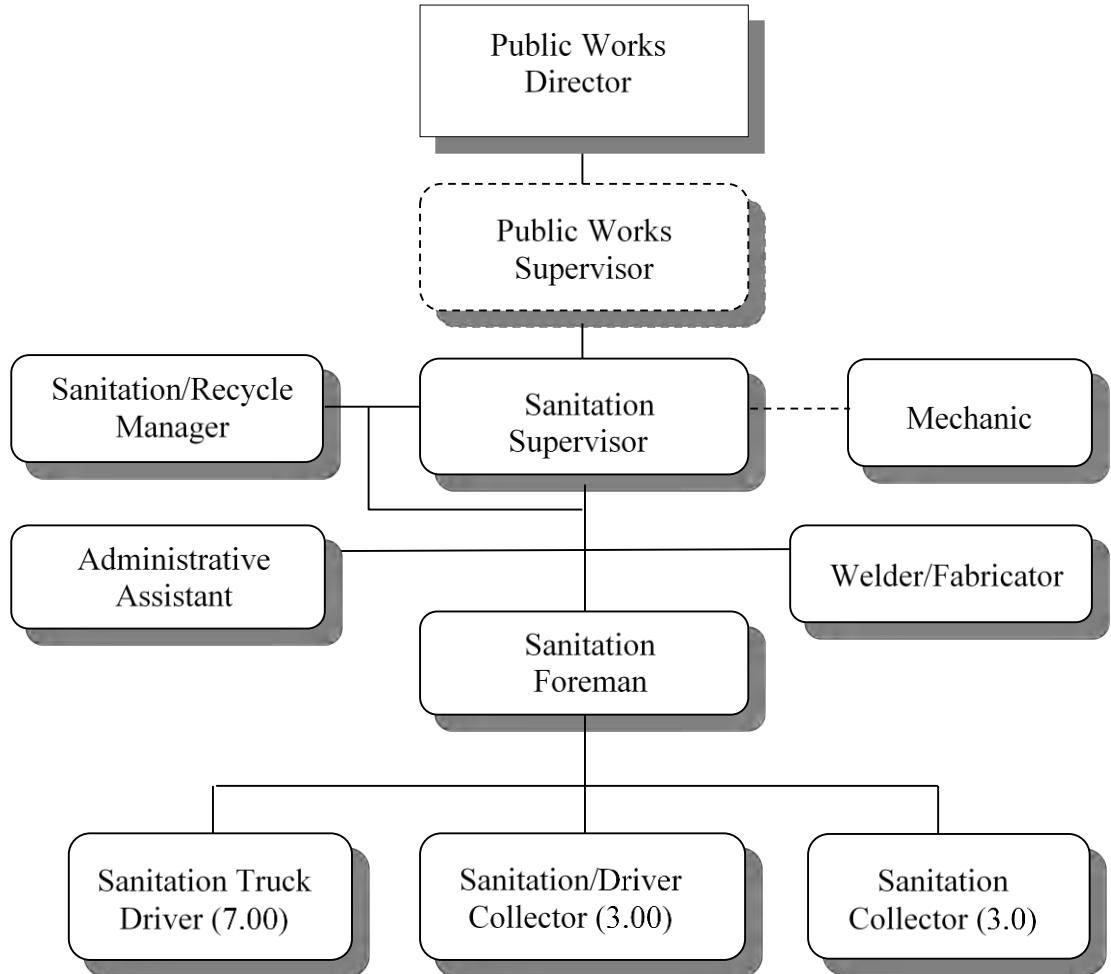
CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

Fund: Sanitation	Department: Sanitation	Fund #: 044
-----------------------------------	---	------------------------------

EXPENDITURE DETAIL

Acct #	Account Description	Actual	Actual	Adopted	Adjusted	Estimated	Adopted
		2012-13	2013-14	Budget	Budget	Year End	Budget
Sanitation Fixed Assets							
4590-583.69-00	Reclassify Account	\$ (918,864)	\$ (395,084)	\$ -	\$ -	\$ -	\$ -
	Total Sanitation Fixed Assets	(918,864)	(395,084)	-	-	-	-
Internal Services							
4594-590.94-01	Administration Fee Reimb	113,520	113,520	104,970	104,970	104,970	127,710
4594-590.94-16	Data Processing Fee Reimb	10,030	10,030	8,490	8,490	8,490	9,000
4594-590.94-33	Fleet Maint. Reimb	42,630	42,630	63,890	63,890	63,890	51,590
4594-590.94-34	Bldg. Maint. Reimb	5,540	5,540	5,540	5,540	5,540	7,180
	Total Internal Services	171,720	171,720	182,890	182,890	182,890	195,480
Non-Operating Expenses							
4595-581.58-00	Depreciation Expense	325,982	452,401	282,700	282,700	450,000	450,000
	Total Non-Operating Expenses	325,982	452,401	282,700	282,700	450,000	450,000
Other Expenditures							
4595-581.72-50	Amortization Exp Bond Dis	-	-	90	90	90	90
4595-581.91-22	To Bank Of America Note	56,340	-	-	-	-	-
	Total Other Expenditures	56,340	-	90	90	90	90
Non-Classified							
4599-588.99-01	Fund Reserve	-	-	1,789,630	1,811,960	1,165,520	600,320
	Total Non-Classified	-	-	1,789,630	1,811,960	1,165,520	600,320
Total Sanitation Fund							
		\$ 2,678,112	\$ 2,669,242	\$ 5,023,860	\$ 5,033,532	\$ 4,534,270	\$ 4,163,330

Organizational Chart
PUBLIC WORKS DEPARTMENT
SANITATION DIVISION



JOB CLASS / TITLE	PAY GRADE	ADOPTED FY 13/14	ADOPTED FY 14/15	ADOPTED FY 15/16
Public Works Director	134	0.15	0.15	0.15
Sanitation Supervisor	125	1.00	1.00	1.00
Sanitation/Recycle Manager	123	0.00	1.00	1.00
Sanitation Foreman	120	1.00	1.00	1.00
Welder/Fabricator	119	1.00	1.00	1.00
Mechanic	119	1.00	1.00	1.00
Administrative Assistant	119	0.00	1.00	1.00
Sanitation Truck Driver	118	8.00	7.00	7.00
Sanitation Driver/Collector	116	3.00	3.00	3.00
Staff Assistant	116	1.00	0.00	0.00
Sanitation Collector	114	2.00	3.00	3.00
Total Division		18.15	19.15	19.15

APPENDICES



CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

2016 PAY CLASSIFICATIONS AND ADOPTED PAYPLAN

* Exempt ** Management	Classification	Position Number	Pay Grade	Salary Range			
				<i>Hourly Minimum</i>	<i>Hourly Maximum</i>	<i>Annual Minimum</i>	<i>Annual Maximum</i>
*	Accountant	4510	122	\$17.43	- \$27.99	\$36,254	- \$58,219
*	Accountant/Budget Analyst	4512	125	\$20.17	- \$32.42	\$41,954	- \$67,434
	Accounting Clerk II	8510	116	\$13.01	- \$20.90	\$27,061	- \$43,472
*	Accounts Payable Supervisor	5500	122	\$17.43	- \$27.99	\$36,254	- \$58,219
	Administrative Assistant	8100	119	\$15.06	- \$24.19	\$31,325	- \$50,315
	Administrative Coordinator	9100	121	\$16.59	- \$26.68	\$34,507	- \$55,494
**	Assistant City Manager	3300	135	\$32.85	- \$52.89	\$68,328	- \$110,011
*	Assistant Finance Director	3510	128	\$23.35	- \$37.51	\$48,568	- \$78,021
	Backflow Specialist	8230	118	\$14.34	- \$23.05	\$29,827	- \$47,944
	Building Inspector	5120	124	\$19.21	- \$30.88	\$39,957	- \$64,230
	Building Maintenance Foreman	15756	120	\$15.81	- \$25.40	\$32,885	- \$52,832
	Building Maintenance Technician	7305	112	\$10.70	- \$17.20	\$22,256	- \$35,776
**	Building Official	3120	130	\$25.74	- \$41.35	\$53,539	- \$86,008
	Circulation Supervisor	6600	121	\$16.59	- \$26.68	\$34,507	- \$55,494
	City Arborist	5125	124	\$19.21	- \$30.88	\$39,957	- \$64,230
**	City Clerk	3400	130	\$25.74	- \$41.35	\$53,539	- \$86,008
**	City Engineer	3110	134	\$31.29	- \$50.38	\$65,083	- \$104,790
**	City Manager	2100	300	*** As Negotiated ***			
	Code Enforcement Officer	6110	120	\$15.81	- \$25.40	\$32,885	- \$52,832
*	Communications Manager	3850	125	\$20.17	- \$32.42	\$41,954	- \$67,434
**	Community Development Director	2110	133	\$29.80	- \$47.98	\$61,984	- \$99,798
*	Community Planner	4100	128	\$23.35	- \$37.51	\$48,568	- \$78,021
*	Contracts Specialist	4580	125	\$20.17	- \$32.42	\$41,954	- \$67,434
	Custodian	10500	111	\$10.20	- \$16.37	\$21,216	- \$34,050
	Customer Service Representative	12751	116	\$13.01	- \$20.90	\$27,061	- \$43,472
	Engineering Assistant	8440	122	\$17.43	- \$27.99	\$36,254	- \$58,219
**	Finance Director	3500	133	\$29.80	- \$47.98	\$61,984	- \$99,798
**	Fire Chief	3700	133	\$29.80	- \$47.98	\$61,984	- \$99,798
*	Fire Marshal	4720	130	\$25.74	- \$41.35	\$53,539	- \$86,008
*	Fleet Maintenance Supervisor	5210	125	\$20.17	- \$32.42	\$41,954	- \$67,434
	Groundskeeper	10225	112	\$10.70	- \$17.20	\$22,256	- \$35,776
	Horticulture Foreman	8140	120	\$15.81	- \$25.40	\$32,885	- \$52,832
	Horticulture Worker I	8130	114	\$11.79	- \$18.96	\$24,523	- \$39,437
	Horticulture Worker II	8110	116	\$13.01	- \$20.90	\$27,061	- \$43,472
**	Human Resources Director	3800	132	\$28.24	- \$45.69	\$58,739	- \$95,035
*	Human Resources Specialist	3901	120	\$15.81	- \$25.40	\$32,885	- \$52,832

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

2016 PAY CLASSIFICATIONS AND ADOPTED PAY PLAN

* Exempt ** Management	Classification	Position Number	Pay Grade	Salary Range			
				Hourly Minimum	Hourly Maximum	Annual Minimum	Annual Maximum
*	Information Systems Manager	4400	128	\$23.35	-	\$37.51	\$48,568 - \$78,021
	Information Systems Technician	4550	124	\$19.21	-	\$30.88	\$39,957 - \$64,230
*	Landscape/Civil Designer	4160	125	\$20.17	-	\$32.42	\$41,954 - \$67,434
**	Leisure Services Director	3562	133	\$29.80	-	\$47.98	\$61,984 - \$99,798
	Librarian I	4590	119	\$15.06	-	\$24.19	\$31,325 - \$50,315
	Librarian II	4600	122	\$17.43	-	\$27.99	\$36,254 - \$58,219
	Library Aide	11700	108	\$8.81	-	\$14.14	\$18,325 - \$29,411
	Library Assistant I	10600	112	\$10.70	-	\$17.20	\$22,256 - \$35,776
	Library Assistant II	8600	114	\$11.79	-	\$18.96	\$24,523 - \$39,437
**	Library Director	3600	132	\$28.24	-	\$45.69	\$58,739 - \$95,035
	Lift Station Mechanic	7210	119	\$15.06	-	\$24.19	\$31,325 - \$50,315
*	Maintenance Superintendent	5300	128	\$23.35	-	\$37.51	\$48,568 - \$78,021
	Mechanic	7200	119	\$15.06	-	\$24.19	\$31,325 - \$50,315
	Meter Reader	9310	115	\$12.39	-	\$19.91	\$25,771 - \$41,413
	Multi-media Specialist	3860	115	\$12.39	-	\$19.91	\$25,771 - \$41,413
	On-Call Finance	13000	114	\$11.79	-	\$18.96	\$24,523 - \$39,437
	Parks Maintenance Foreman	15430	120	\$15.81	-	\$25.40	\$32,885 - \$52,832
	Parks Sanitation Worker	10235	112	\$10.70	-	\$17.20	\$22,256 - \$35,776
	Parks Worker I	10220	114	\$11.79	-	\$18.96	\$24,523 - \$39,437
	Parks Worker II	9220	116	\$13.01	-	\$20.90	\$27,061 - \$43,472
	Parks Worker III	8260	118	\$14.34	-	\$23.05	\$29,827 - \$47,944
	Permit Clerk	9600	116	\$13.01	-	\$20.90	\$27,061 - \$43,472
**	Public Works Director	3200	134	\$31.29	-	\$50.38	\$65,083 - \$104,790
*	Public Works Supervisor	4200	128	\$23.35	-	\$37.51	\$48,568 - \$78,021
	Recreation Aide		109	\$9.25	-	\$14.86	\$19,240 - \$30,909
*	Recreation Facilities Manager	4300	125	\$20.17	-	\$32.42	\$41,954 - \$67,434
	Recreation Leader I	48850	112	\$10.70	-	\$17.20	\$22,256 - \$35,776
	Recreation Leader II	12754	116	\$13.01	-	\$20.90	\$27,061 - \$43,472
	Recreation Program Coordinator	7300	121	\$16.59	-	\$26.68	\$34,507 - \$55,494
*	Recreation Superintendent	14600	128	\$23.35	-	\$37.51	\$48,568 - \$78,021
	Risk & Safety Coordinator	6120	120	\$15.81	-	\$25.40	\$32,885 - \$52,832
	Reserved		107	\$8.38	-	\$13.47	\$17,430 - \$28,018
	Reserved		110	\$9.71	-	\$15.59	\$20,197 - \$32,427
	Reserved		113	\$11.24	-	\$18.06	\$23,379 - \$37,565
	Reserved		126	\$21.19	-	\$34.03	\$44,075 - \$70,782
	Reserved		127	\$22.24	-	\$35.74	\$46,259 - \$74,339
	Reserved		129	\$24.50	-	\$39.39	\$50,960 - \$81,931
	Reserved		131	\$27.03	-	\$43.42	\$56,222 - \$90,314

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

2016 PAY CLASSIFICATIONS AND ADOPTED PAY PLAN

* Exempt ** Management	Classification	Position Number	Pay Grade	Salary Range			
				<i>Hourly Minimum</i>	<i>Hourly Maximum</i>	<i>Annual Minimum</i>	<i>Annual Maximum</i>
*	Sanitation Collector	10250	114	\$11.79	-	\$18.96	\$24,523 - \$39,437
	Sanitation Driver/Collector	9250	116	\$13.01	-	\$20.90	\$27,061 - \$43,472
	Sanitation Foreman	5533	120	\$15.81	-	\$25.40	\$32,885 - \$52,832
	Sanitation Supervisor	5200	125	\$20.17	-	\$32.42	\$41,954 - \$67,434
	Sanitation Truck Driver	8240	118	\$14.34	-	\$23.05	\$29,827 - \$47,944
	Senior Customer Service Representative	12755	117	\$13.66	-	\$21.95	\$28,413 - \$45,656
	Senior Lift Station Mechanic	6200	120	\$15.81	-	\$25.40	\$32,885 - \$52,832
	Senior Meter Reader	8500	117	\$13.66	-	\$21.95	\$28,413 - \$45,656
	Senior Permit Clerk	9610	118	\$14.34	-	\$23.05	\$29,827 - \$47,944
	Senior Project Engineer	8450	128	\$23.35	-	\$37.51	\$48,568 - \$78,021
*	Shift Commander	4700	130	\$25.74	-	\$41.35	\$53,539 - \$86,008
	Special Events Supervisor	4310	123	\$18.30	-	\$29.39	\$38,064 - \$61,131
	Staff Assistant	8220	116	\$13.01	-	\$20.90	\$27,061 - \$43,472
	Streets/Stormwater Foreman	5544	120	\$15.81	-	\$25.40	\$32,885 - \$52,832
	Streets/Stormwater Maintenance I	10210	114	\$11.79	-	\$18.96	\$24,523 - \$39,437
	Streets/Stormwater Maintenance II	9210	116	\$13.01	-	\$20.90	\$27,061 - \$43,472
	Streets/Stormwater Maintenance III	8250	118	\$14.34	-	\$23.05	\$29,827 - \$47,944
	Streets/Stormwater Supervisor	5200	125	\$20.17	-	\$32.42	\$41,954 - \$67,434
	Summer Leisure Services Staff	10800	112	\$10.70	-	\$17.20	\$22,256 - \$35,776
	Temporary Employees	20000	106	\$8.05	-	\$13.02	\$16,744 - \$27,082
*	Tradesworker II	7310	116	\$13.01	-	\$20.90	\$27,061 - \$43,472
	Utility Billing Supervisor	5510	123	\$18.30	-	\$29.39	\$38,064 - \$61,131
	Utility Maintenance I	10230	114	\$11.79	-	\$18.96	\$24,523 - \$39,437
	Utility Maintenance II	9230	116	\$13.01	-	\$20.90	\$27,061 - \$43,472
	Utility Maintenance III	8270	118	\$14.34	-	\$23.05	\$29,827 - \$47,944
	Video Production Specialist	17523	115	\$12.39	-	\$19.91	\$25,771 - \$41,413
	Water/Wastewater Foreman	5522	120	\$15.81	-	\$25.40	\$32,885 - \$52,832
	Water/Wastewater Supervisor	14400	125	\$20.17	-	\$32.42	\$41,954 - \$67,434
	Welder/Fabricator	9500	119	\$15.06	-	\$24.19	\$31,325 - \$50,315

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET

Budgeted Personnel - Full-Time & Part-Time

	FY12 Adopted			FY13 Adopted			FY14 Adopted			FY15 Adopted			FY16 Adopted		
	Full Time	All Other	Total FIE's	Full Time	All Other	Total FIE's	Full Time	All Other	Total FIE's	Full Time	All Other	Total FIE's	Full Time	All Other	Total FIE's
<u>Governmental</u>															
City Manager	1.95	-	1.95	2.10	1.08	3.18	0.95	0.35	1.30	0.95	0.35	1.30	0.95	0.35	1.30
City Clerk	1.00	0.30	1.30	1.00	0.38	1.38	1.00	0.35	1.35	1.00	0.35	1.35	1.00	0.35	1.35
Human Resources	2.00	1.50	3.50	1.00	1.00	2.00	1.00	0.88	1.88	1.00	1.00	2.00	1.00	1.00	2.00
Finance	3.50	-	3.50	3.50	-	3.50	3.00	-	3.00	3.00	-	3.00	3.00	-	3.00
Planning	3.15	-	3.15	3.30	-	3.30	3.70	-	3.45	3.70	-	3.70	3.30	-	3.30
Building Department	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00	5.00	-	5.00	5.00	-	5.00
Fire Control & EMS	29.00	0.50	29.50	32.00	-	32.00	32.00	-	32.00	29.00	-	29.00	30.00	-	30.00
Engineering	4.30	-	4.30	4.30	-	4.30	4.50	-	4.30	4.30	-	4.30	4.50	-	4.50
Streets	10.30	-	10.30	10.30	-	10.30	10.30	-	10.30	10.20	-	10.20	10.20	-	10.20
Fleet Maintenance	3.15	-	3.15	3.15	-	3.15	3.15	-	3.15	3.05	-	3.05	3.05	-	3.05
Building Maintenance	4.30	1.50	5.80	4.30	1.50	5.80	4.30	1.90	5.70	3.80	1.90	5.70	3.80	2.15	5.95
Library	9.00	8.90	17.90	9.00	8.45	17.45	9.00	8.44	17.44	10.00	7.66	17.66	10.00	7.69	17.69
Recreation	11.30	7.35	18.65	10.30	9.53	19.83	11.30	10.23	21.53	11.30	10.67	21.97	12.30	12.51	24.81
Parks	8.30	2.25	10.55	8.30	2.25	10.55	10.30	2.25	13.93	10.80	3.13	13.93	10.80	3.10	13.90
Subtotal General Fund	95.25	22.30	117.55	96.55	24.19	120.74	98.50	24.40	123.33	97.10	25.06	122.16	98.90	27.15	126.05
Marina	0.10	-	0.10	0.10	-	0.10	0.10	-	0.10	0.10	-	0.10	0.10	-	0.10
CRA	0.60	-	0.60	0.30	-	0.30	0.30	-	0.30	0.30	-	0.30	0.30	-	0.30
Total Governmental	95.95	22.30	118.25	96.95	24.19	121.14	98.90	24.40	123.73	97.50	25.06	122.56	99.30	27.15	126.45
<u>Enterprise</u>															
Water & Sewer Finance	8.50	0.85	9.35	8.50	0.70	9.20	9.00	0.70	9.70	10.00	-	10.00	9.00	-	9.00
Information Systems	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00
Water	8.60	-	8.60	7.60	-	7.60	7.60	-	7.60	7.20	-	7.20	7.20	-	7.20
Wastewater	8.60	-	8.60	8.60	-	8.60	8.60	-	8.60	8.20	-	8.20	8.20	-	8.20
Subtotal Water & Wastewater	29.70	0.85	30.55	28.70	0.70	29.40	29.20	0.70	29.90	29.40	-	29.40	28.40	-	28.40
Stormwater	5.20	-	5.20	5.20	-	5.20	5.20	-	5.20	5.20	-	5.20	5.20	-	5.20
Sanitation	18.15	1.20	19.35	18.15	1.20	19.35	18.15	-	18.15	19.15	-	19.15	19.15	-	19.15
Total Enterprise	53.05	2.05	55.10	52.05	1.90	53.95	52.55	0.70	53.25	53.75	-	53.75	52.75	-	52.75
Total Citywide	149.00	24.35	173.35	149.00	26.09	175.09	151.45	25.10	176.98	151.25	25.06	176.31	152.05	27.15	179.20

GLOSSARY

Ad Valorem Taxes - Real estate and personal property taxes. Webster's New World Dictionary as "in proportion to the value of the property" defines ad Valorem. Local Governments set the levy.

Adjusted Final Millage - Under Florida law, the actual tax rate levied by a local government when tax bills are issued. The rate is adjusted for corrected errors in property assessments for tax purposes and for changes in assessments made by property appraisal adjustment boards in each county. Usually such charges are very slight and the adjusted millage sometimes does not change from the levy set by the taxing agency.

Adopted Millage - The tax rate certified to a property appraiser by each taxing agency within a county. Adopted millage is to be sent to an appraiser within 30 days after a county's tax roll is certified by the State Department of Revenue and is listed on notices sent to property owners. No taxing agency may approve a levy that is larger than the one it originally adopted.

Aggregate Millage Rate - The sum of all property tax levies imposed by the governing body of a county. State law limits the aggregate rate for a county or municipality to \$10 per \$1000 worth of assessed taxable value.

Assessment - The value for the tax purposes determined by the property appraiser for a given piece of real property or personal property.

Balance Forward, Transfers and Other - Amounts received by the City which are not additions to the assets of the government as a whole, although they may be to the receiving fund. These items include inter-fund transfers, inter-fund reimbursements except the receipts of an internal service fund. Also, includes fund balances carried over from the previous year.

Budget - The document that details how much revenue is expected and how it will be spent during a year.

Capital Improvement - Land, buildings, structures and all facilities other than buildings, traffic lights, machinery, equipment, automobiles, etc., with a unit cost in excess of \$400 and a useful life of one or more years.

Capital Outlay - Outlays for the acquisition of or addition to fixed assets. The cost of acquiring land, buildings, equipment, furnishings etc. (See Capital Improvement).

Charges for Services - This series of accounts includes all revenues stemming from charges for current services excluding revenues of internal service funds.

CIP – Acronym for "Capital Improvement Program".

Contingency - Funds that are earmarked for a specific purpose and may be used for emergency expenses or to make up cost overruns during a budget period.

CRA - Acronym for "Community Redevelopment Agency".

Culture and Recreation - The cost of providing and maintaining cultural and recreational facilities and activities for the benefit of citizens and visitors.

Current Ad Valorem Taxes - Property taxes computed as a percentage of the value of the real property or personal property.

Debt Service - The expense of retiring such debts as loans and bond issues.

DEP - Acronym for "Department of Environmental Protection".

Depreciation - The periodic expiration of a plant asset's useful life. There are several methods for computing depreciation. Straight line, which is the most common, divides the value of the asset at acquisition by its estimated useful life. This amount is then charged to expense until the asset is written off. Depreciation is a requirement in proprietary type funds such as enterprises and internal service funds. (It is not used in any other funds, except to establish insurance values, since assets are recorded only in a general grouping.) Depreciation is a non-cash expense; however, it should be budgeted in proprietary

funds to ensure that there is sufficient revenue being collected from rates to cover the expense. Most bond rate covenants require that all operating and maintenance expenses (including depreciation) be covered by revenue from rates.

Economic Environment - The cost of providing services that develop and improve the economic condition of the community and its citizens.

EMS - Acronym for "Emergency Medical Service".

ERU - Acronym for "Equivalent Residential Unit".

Exempt, Exemption, Non-Exempt - Amounts that state law determines should be deducted from the assessed values of property for tax purposes. Tax rates are applied to the balance, which is called the non-exempt portion of the assessment. A 1980 amendment to the Florida Constitution sets the exemptions for homesteads as \$25,000. That means a homeowner with property assessed at \$50,000 would have to pay taxes on \$25,000 of the assessment. Eligible homeowners must apply for the exemptions by March 2 each year. Other exemptions apply to agricultural land and property owned by widows, the blind and permanently and totally disabled people who meet certain income criteria.

Expenditure - Decreases in (uses of) financial resources other than through interfund transfers.

Expense - A use of financial resources, denoted by its use in the proprietary funds, which are accounted for on a basis consistent with the business accounting model (full accrual basis).

FEMA - Acronym for "Federal Emergency Management Agency".

Final Millage - The tax rate adopted at the second public budget hearing of a taxing agency.

Fines and Forfeitures - This group of accounts includes revenues received from fines and penalties imposed for the commission of statutory offenses, violations of lawful administrative rules and regulations, and for neglect of official duty. Forfeits include revenues resulting from confiscation of deposits or bonds held as performance guarantees.

Fiscal Year - The budget year which runs from October 1st through September 30th.

FS - Acronym for "Fire Station".

FTE - Acronym for "Full Time Equivalent".

Function - A major class or grouping of activities directed toward a common goal such as improvements to the public safety, improvement of the physical environment, etc. For the purposes utilized in budgetary analysis, the categories of functions have been established by the State of Florida and financial reports must be grouped according to those established functions.

Fund - A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

Fund Balance - Unspent funds that can be included as a source in the following year's budget.

FY - Acronym for "Fiscal Year".

General Government - A major class of services provided by the legislative, judicial and administrative branches of City government as a whole. This classification encompasses the Board of City Commissioners, administration (including central service staff departments), auditing, property appraiser, tax collector, finance, legal, planning, judicial, and various other general government services.

Grants and Aids - Includes all grants, subsidies and contributions to other governmental agencies and private organizations excluding the transfers to agencies within the same governmental entity.

Health and Human Services - The cost of providing services for the care and treatment and control of illness, injury or handicap, and for the welfare of the community as a whole and its individuals.

Indirect Costs - Cost associated with, but not directly attributable to, the providing of a product or service. There are usually costs incurred by other departments in the support of operating departments.

Infrastructure - Includes water and sewer lines, streets and roads, communications, drainage systems, and public facilities such as fire houses, parks, etc.

Interfund Transfers - Transfers among funds. These are utilized to track items for management purposes. They represent a "double counting" and, therefore, are subtracted when computing a "net" operating budget.

Inter-Governmental Revenues - This group of accounts includes all revenues received from federal, state and other local governmental sources in the form of grants, shared revenues and payments in lieu of taxes.

Internal Services - Those expenses incurred exclusively by internal service funds in providing goods and services to user departments or agencies.

Intra-Governmental Revenues - Those revenues derived from goods and services furnished by central service agencies of the City to other departments and funds.

IS - Acronym for "Information Systems".

Licenses, Permits, and Other Taxes - Revenue derived from the issuance of local licenses, permits and other taxes. Licenses include both professional and occupational licenses; permits consist of building and various other permits; other taxes consist of user type taxes, franchise fees and delinquent Ad Valorem taxes.

Mill - 1/1000 of one dollar; used in computing taxes by multiplying adopted millage rate per thousand, taxable value.

Miscellaneous Revenue - Revenue from sources not otherwise provided for in preceding categories. This includes interest earnings, rents and royalties, special assessments, sale and compensation for loss of fixed assets, sale of surplus materials and contributions from private sources.

Non-Operating - Includes all transfers between funds that do not represent operating expenditures.

Object Code - An account to which an expense or expenditure is recorded in order to accumulate and categorized the various types of payments that are made by government. These are normally grouped into Personal Services, Operating Capital and Other categories for budgetary analysis and financial reporting purposes. The State of Florida Uniform Accounting System mandates certain object codes.

Operating Costs - Also known as Operating and Maintenance costs, these are the expenses of day-to-day operations and exclude personal services and capital costs.

Operating Fund - Also called general fund. Usually, the operating fund is the major portion of a budget. It details the expenses of day-to-day operations.

Other Expenses or Expenditures - These include items of a non-expense or expenditure in nature such as reserves, transfers to other funds, depreciation and debt service.

Personal Property - Livestock, commercial equipment and furnishings, attachments to mobile homes, railroad cars and similar possessions that are taxable under state law.

Personal Services - Costs related to compensating employees including salaries, wages and benefit costs.

Physical Environment and Utilities - The cost of services provided by the City for the primary purpose of achieving a satisfactory living environment by controlling and utilizing elements of the environment.

Property Appraiser - Elected county official responsible for setting property valuations for tax purposes and preparing the annual tax roll.

PT - Acronym for “Part-Time”.

Public Safety - A major category of services provided by the City for the security of persons and property.

Real Property - Land and the buildings and other structures attached to it that are taxable under state law.

Revenue - An increase in (source of) fund financial resources other than from interfund transfers or debt issue proceeds.

Revenue Sharing - State money allocated to local governments.

Rolled Back Rate - That millage rate which, when multiplied times the tax rate roll, would yield the same amount of revenue for the taxing authority as was yielded by the millage rate levied in the previous year. In normal circumstances, as the tax roll rises by virtue of reassessment, the rolled back rate will be slightly lower than the previous year's millage levy. This reduced rate multiplied by the valued of the new construction/annexations added to the roll during the year provides the only source of additional tax revenue if the rolled back is levied.

R&R - Acronym for “Renewal & Replacement”.

SWFWMD - Acronym for “Southwest Florida Water Management District”.

Tax Base - The total property valuations on which each taxing agency levies its tax rates.

Tax Roll - The certification of assessed/taxable values prepared by the Property Appraiser and presented to the taxing authority by July 1 (or later if an extension is granted by the State of Florida) of each year.

Tax Year - A calendar year from January 1st to December 31st. The tax roll for the current calendar year would be used in figuring the next year's budget. The tax bills mailed November 1st represent the property taxes due for the next tax year.

Tentative Millage - The tax rate in the first public hearing of a taxing agency. Under state law, the agency may reduce, but not increase, the tentative millage during the second budget hearing.

Transfers, Reserves and Other - This is a basic account category to provide for disbursements that are not classified as expenditures.

Transportation - Costs of services provided by the City for the safe and adequate flow of vehicles, travelers and pedestrians.

Truth in Millage Law - Also called the TRIM BILL, a 1980 law that changed the budget process for local taxing agencies. It was designed to keep the public informed about the taxing intentions of the agencies.

Uniform Accounting System - The chart of accounts prescribed by the Office of the State Comptroller designed to standardize financial information to facilitate comparison and evaluation reports.

Voted Millage - Property tax levies authorized by voters within a taxing agency. Bond issues that are backed by property taxes are a common form of voted millage in the state. Such issues are called general obligation bonds.

CITY OF SAFETY HARBOR
ADOPTED FY 2015/2016 BUDGET



SAFETY HARBOR, FLORIDA
CAPITAL IMPROVEMENT PROGRAM
FY 2015/16 – FY 2019/20



CITY OF SAFETY HARBOR
ADOPTED FY2015/2016 BUDGET

FY 2015/2016 – FY 2019/2020 CAPITAL IMPROVEMENT PROGRAM

TABLE OF CONTENTS

	<u>Page</u>
City Manager Letter	289
Funding Source Descriptions	291
CIP Summary By Year	292
5 - Year Funding By Revenue Source and 5 – Year Capital Expenditures By Type	296
5 - Year Capital Expenditures By Fund	298
Fund 011 - Stormwater Projects	300
Fund 014 - Street Improvement Projects.....	308
Fund 015 - Marina Projects	312
Fund 032 - Capital Projects	314
Fund 041 - Water & Wastewater Projects.....	330
Fund 044 - Sanitation Projects	338
Fund 048 - Water & Wastewater Renewal & Replacement Projects	344
Fund 063 - Parkland Projects	352
Fund 067 - Community Redevelopment Projects.....	354

CITY OF SAFETY HARBOR
ADOPTED FY2015/2016 BUDGET



July 27, 2015

Citizens, Honorable Mayor and City Commission:

Pursuant to the City Code, the Adopted Capital Improvement Program (CIP) of the City of Safety Harbor for Fiscal Years 2015/2016 - 2019/2020 is hereby presented to the City Commission. The CIP budget is prepared in coordination with the Capital Improvement Element of the City's Comprehensive Plan, which is due annually in December.

The CIP includes all projects and equipment (with a useful life of ten or more years) that exceed \$25,000 as well as projects and equipment with fewer years of useful life that meet the criteria of capital improvements. Staff continues to include maps and pictures related to the projects in the CIP whenever possible. The CIP contains five-year summaries by project type, by fund and revenues by source. The revenue summary includes fund balance and carry-overs in the "other" category. Only new revenues are listed by source. A summary page is provided detailing each project. The summary sheet includes project location, description, justification, funding source and cost detail.

The Five-Year Capital Improvements Plan (CIP) for FY 2015/16 – FY 2019/20 is presented with funded projects totaling \$35,280,520 of which \$8,754,520 is planned for expenditure during the FY 2015/16 Budget Year. Expenditures by category in FY 2015/16 are: Drainage - \$614,520; Streets/Sidewalks - \$647,900; Marina - \$150,000; Capital Projects - \$1,006,100; Water & Wastewater - \$131,000; Sanitation - \$680,000; Water & Wastewater R & R - \$4,795,000; Parkland - \$500,000; and CRA - \$230,000.

All budgeted expenditures are balanced with estimated revenues. In preparing the CIP, all revenue sources were utilized and each fund was programmed in such a manner as to maximize the number of projects that could be implemented with available funding, manpower and other known constraints within the adopted fiscal year. If sufficient funding is not available, projects are either deferred to a later year, deleted, or unfunded, in which case staff seeks the availability of potential grant funding or alternate funding mechanisms. Some of the projects included in the capital plan are on-going maintenance, repair, and renewal projects that are funded on an annual basis. Management will work within current and future budgetary constraints. However, in order to satisfy full funding of all projects within the five year CIP a multitude of funding sources will be needed including Penny for Pinellas, State Revenue Sharing, State and Federal Grants, Enterprise Fund Revenue, Impact Fees, and CRA funds. Additionally, in order to fully fund all projects, \$22,566,000 in new debt will need to be issued beginning in FY 2016/17 and ending in FY 2019/20.

The following projects do not represent all capital expenditures, only CIP projects. Each department and Fund has recurring capital expenditures that do not meet the criteria to be a CIP project.

By formally adopting a five-year program and its first-year relationship to the budget, the Commission establishes a firm statement relative to upcoming City improvements. The Capital Program presents a legislative declaration of intent of future projects. The anticipated means of financing each project will be evaluated and discussed each year.

Respectfully submitted,

Matthew Spoor
City Manager

CITY OF SAFETY HARBOR
ADOPTED FY2015/2016 BUDGET



FUNDING SOURCE DESCRIPTIONS

Stormwater Utility Fees: The City of Safety Harbor Commission adopted an ordinance effective November 1, 1991 establishing the Stormwater Utility Fee. The current rate is \$7.25 per ERU (Equivalent Residential Unit) as adopted by the City Commission effective October 1, 2012.

Local Option Gas Tax: Pinellas County levied a tax on motor fuel in accordance with Florida Statute 336.025(1)(a). The State of Florida collects and remits the tax to Pinellas County and the City receives its proceeds according to the distribution formula in the Interlocal Agreement. Per the terms of the first amendment of the Interlocal Agreement, the agreement expires on December 31, 2017. These revenues are restricted to use for road or street improvements.

Penny for Pinellas: These revenues are the 1% sales tax reapproved in Pinellas County by voter referendum in March 1997, effective for 10 years until January 2010. The referendum for another ten year extension took place in 2007, effective until January 2020. The State of Florida Department of Revenue collects the tax and remits to Pinellas County. The City receives its distribution of 1.2869% in accordance with the Interlocal Agreement with Pinellas County. These revenues are restricted to use on Infrastructure and are referred to as "Penny for Pinellas".

Water and Wastewater Fund Revenues: These revenues are derived from regular charges for service to customers of the City's Water and Wastewater System. The current rate structure for water is a tiered water rate table adopted in February 2006, with the last scheduled increase on October 1, 2009.

Sewer Development Fee: This fee was established in 1978 by City ordinance. The current fee for new residents is \$400.00 for the first water closet and \$100.00 for each additional water closet. These dollars are restricted for system expansion.

Parkland Dedication Fee: Parkland fees were established in 1990 for new residential units. The current fee is \$315.00 per residence. The revenue is restricted to use for improvements of park facilities.

Sanitation Refuse Charges: These revenues are derived from regular charges for service to customers of the City's Sanitation system. Effective October 1, 2009, the monthly residential rate is \$22.32.

Other: Other sources of funding include grants from state and local governments, cooperative funds, balances forward (prior year available fund balance), interest earned on reserves and investments, debt proceeds and non-revenue transfers from other funds.

**CITY OF SAFETY HARBOR
ADOPTED FY2015/2016 BUDGET**

ADOPTED FY 2016-2020 CIP - SUMMARY BY YEAR

Project Name	Project #	Fund	Division	Account #	FY 2015/2016	FY 2016/2017	FY 2017/2018	FY 2018/2019	FY 2019/2020
FUNDED CIP PROJECTS									
GOVERNMENTAL FUNDS									
Street Resurfacing Program	ST0013	Street Improvement	Streets	014-2031-541-3470	495,400	-	300,000	-	500,000
Sidewalk Repair and Replacement	ST0001	Street Improvement	Streets	014-2031-541-6300	45,000	45,000	45,000	45,000	45,000
Traffic Analysis and Implementation	ST0024	Street Improvement	Streets	014-2031-541-6300	2,500	2,500	2,500	2,500	2,500
Bridge Improvements	ST0031	Street Improvement	Streets	014-2031-541-6300	25,000	25,000	110,000	25,000	25,000
New Sidewalk Construction	ST0032	Street Improvement	Streets	014-2031-541-6300	25,000	10,000	10,000	10,000	10,000
Street Sign Improvement	ST0038	Street Improvement	Streets	014-2031-541-6300	15,000	10,000	10,000	10,000	10,000
Miscellaneous Street Repair	ST0039	Street Improvement	Streets	014-2031-541-6300	40,000	20,000	20,000	20,000	20,000
Marina boat basin dredging	MAR009	Marina Boat Basin	Marina	015-2057-575-6300	150,000	-	-	-	-
Marina channel dredging	MAR010	Marina Boat Basin	Marina	015-2057-575-6300	-	-	-	60,000	-
2015 Ford Escape-Replace Veh #154	PDV002	Capital Projects	Planning	032-3017-515-6401	20,100	-	-	-	-
CH Roof Replacement & Exterior Paint	GEN006	Capital Projects	General Government	032-3020-519-6200	60,000	-	-	-	-
CH Window Replacement	GEN007	Capital Projects	General Government	032-3020-519-6200	-	150,000	-	-	-
Self Contained Breathing Apparatus FS 52 and 53	PS0015	Capital Projects	Fire Control	032-3022-522-6440	-	175,000	-	-	-
Replacement of Extraction Tools	PS0016	Capital Projects	Fire Control	032-3022-522-6440	-	50,000	-	-	-
Replacement of vehicle 800	PSV004	Capital Projects	Fire Control	032-3022-522-6401	60,000	-	-	-	-
Replacement of vehicle 801	PSV006	Capital Projects	Fire Control	032-3022-522-6401	-	35,000	-	-	-
Replacement of vehicle 804	PSV007	Capital Projects	Fire Control	032-3022-522-6401	-	-	-	60,000	-
Neighborhood Projects & Beautification Grants	NP0001	Capital Projects	Streets	032-3031-541-6300	17,500	17,500	17,500	17,500	17,500
Citywide Brick Street Restoration	ST0028	Capital Projects	Streets	032-3031-541-6300	20,000	20,000	20,000	20,000	20,000
Repave Public Works Complex- Streets	PW1001	Capital Projects	Streets	032-3031-541-6300	-	15,000	-	-	-
Replace 2004 1 Ton Dump Truck (Vehicle #350)	STV004	Capital Projects	Streets	032-3031-541-6401	-	-	-	-	60,000
Concrete Mixer	STE002	Capital Projects	Streets	032-3031-541-6440	35,000	-	-	-	-
Stationary Concrete Dispenser	STE006	Capital Projects	Streets	032-3031-541-6440	-	70,000	-	-	-
Main Street Intersections Brick Street Reconstruction	ST0041	Capital Projects	Streets	032-3031-541-6300	-	-	50,000	250,000	-
West Side of Philippe Parkway South of Enterprise Imp.	ST0042	Capital Projects	Streets	032-3031-541-6300	-	-	30,000	170,000	-
Repave Public Works complex - Fleet	PW1001	Capital Projects	Fleet	032-3033-519-6300	-	10,000	-	-	-
Fuel tank monitoring system	FLE003	Capital Projects	Fleet	032-3033-519-6440	-	25,000	-	-	-
CNG Filling Station	FLE006	Capital Projects	Fleet	032-3033-519-6440	-	-	-	300,000	-
Table-top Tire Changer	FLE007	Capital Projects	Fleet	032-3033-519-6440	7,000	-	-	-	-
Garage Doors for Building A	PW1002	Capital Projects	Fleet	032-3033-519-6200	11,000	-	-	-	-
Library 2nd Floor Meeting Room Addition	LB2020	Capital Projects	Library	032-3055-571-6200	-	-	-	-	300,000
Museum A/C Replacement	MU0001	Capital Projects	Recreation	032-3056-572-6300	13,000	-	-	-	-
Community Center Improvements	PR0052	Capital Projects	Recreation	032-3056-572-6200	550,000	-	-	-	-
Museum Storage	PR0061	Capital Projects	Recreation	032-3056-572-6200	40,000	-	-	-	-
Rigsby Center Portable Walls	PR0062	Capital Projects	Recreation	032-3056-572-6200	25,000	-	-	-	-
Replacement of Vehicle #450	PKV008	Capital Projects	Recreation	032-3056-572-6401	-	-	85,000	-	-
Mease Park Playground Improvements	PKI005	Capital Projects	Parks	032-3058-572-6300	-	75,000	-	-	-
Dog Run Fencing	PKI021	Capital Projects	Parks	032-3058-572-6300	13,000	-	-	-	-
Water Fountain Replacements (10)	PKI022	Capital Projects	Parks	032-3058-572-6300	27,500	-	-	-	-
SHCP Restroom & Concession Stand Improvements	PKI023	Capital Projects	Parks	032-3058-572-6300	-	25,000	-	-	-
SHCP Ball Field Light Replacement	PKI024	Capital Projects	Parks	032-3058-572-6300	-	-	250,000	-	-
Folly Farms Improvements (Weiss property)	PKI025	Capital Projects	Parks	032-3058-572-6300	-	80,000	-	-	-
SHCP Turf Replacement & Additions	PR0064	Capital Projects	Parks	032-3058-572-6300	-	-	-	80,000	-
Fishing Pier Shelter Replacement	PR0057	Capital Projects	Parks	032-3058-572-6200	-	-	45,000	-	-
Replace Vehicle #411 (Water Truck)	PKV005	Capital Projects	Parks	032-3058-572-6401	45,000	-	-	-	-
Replace Vehicle #105	PKV009	Capital Projects	Parks	032-3058-572-6401	25,000	-	-	-	-
Replace Vehicle #400	PKV010	Capital Projects	Parks	032-3058-572-6401	-	-	-	25,000	-
Genie Lift (One Man)	BL0006	Capital Projects	Parks	032-3058-572-6440	12,000	-	-	-	-
Elm Street Property Development (old school grounds)	PDI006	Parkland	Parks	063-6058-572-6300	500,000	-	-	-	-
Mullet Creek Bridge Improvements	CRMLBR	CRA	Recreation	067-6517-515-6300	175,000	-	-	-	-
Museum Additional Parking	CRMUIM	CRA	Recreation	067-6517-515-6300	55,000	-	-	-	-
TOTAL GOVERNMENTAL FUNDS					\$ 2,509,000	\$ 860,000	\$ 995,000	\$ 1,095,000	\$ 1,010,000

CITY OF SAFETY HARBOR
ADOPTED FY2015/2016 BUDGET

ADOPTED FY 2016-2020 CIP - SUMMARY BY YEAR

Project Name	Project #	Fund	Division	Account #	FY 2015/2016	FY 2016/2017	FY 2017/2018	FY 2018/2019	FY 2019/2020
ENTERPRISE FUNDS									
Stormwater improvements	DR0006	Stormwater	Stormwater	011-2037-538-5330	\$ 284,520	\$ -	\$ -	\$ -	\$ 125,000
Pond maintenance program	DR0040	Stormwater	Stormwater	011-2037-538-5330	50,000	30,000	30,000	50,000	40,000
Pipe relining	DR0050	Stormwater	Stormwater	011-2037-538-5330	80,000	60,000	114,000	105,000	110,000
North Bayshore Water Quality and Drainage Improve.	DR0048	Stormwater	Stormwater	011-2037-538-6300	200,000	-	-	-	-
Repave Public Works complex	PWI001	Stormwater	Stormwater	011-2037-538-6300	-	15,000	-	-	-
Replace Elgin Whirlwind street sweeper	SMV001	Stormwater	Stormwater	011-2037-538-6401	-	181,000	-	-	-
Replace 2002 3/4 ton dump truck (Vehicle #348)	SMV003	Stormwater	Stormwater	011-2037-538-6401	-	60,000	-	-	-
Replace 1982 International 5-yard dump (Vehicle #357)	SMV004	Stormwater	Stormwater	011-2037-538-6401	-	-	85,000	-	-
Replace 1991 Ford 12-yard dump truck (Vehicle #337)	SMV006	Stormwater	Stormwater	011-2037-538-6401	-	-	-	205,000	-
Replace 1990 Chevy Flat Bed Dump (Vehicle #341)	SMV007	Stormwater	Stormwater	011-2037-538-6401	-	-	-	-	91,000
Replace Garage Doors in Buildings A & C	PWI003	Water & Wastewater	Water	041-4035-533-6200	16,000	-	-	-	-
Repave Public Works complex - Water	PWI001	Water & Wastewater	Water	041-4035-533-6300	-	30,000	-	-	-
Replace 1991 1 Ton Dump Truck (Vehicle #211)	WTV002	Water & Wastewater	Water	041-4035-533-6401	-	-	60,000	-	-
Replace 1997 3/4 Ton Utility Truck (Vehicle #215)	WTV004	Water & Wastewater	Water	041-4035-533-6401	-	32,000	-	-	-
Replace 3/4 Ton Pick Up Truck (Vehicle #203)	WTV005	Water & Wastewater	Water	041-4035-533-6401	-	-	-	30,000	-
Replace Water Quality Utility Van (Vehicle #236)	WTV006	Water & Wastewater	Water	041-4035-533-6401	-	-	-	-	32,000
Replace Wellpoint Pump	WTE002	Water & Wastewater	Water	041-4035-533-6440	-	-	-	-	50,000
Directional Boring Machine	WTE003	Water & Wastewater	Water	041-4035-533-6440	-	-	-	-	50,000
Replace Portable Light Towers #618 and #639	WTE005	Water & Wastewater	Water	041-4035-533-6440	-	-	-	30,000	-
Replace Portable Air Compressor #629	WTE006	Water & Wastewater	Water	041-4035-533-6440	-	-	-	20,000	-
Vac-Con 11-yard Debris Tank	WTE007	Water & Wastewater	Water	041-4035-533-6440	40,000	-	-	-	-
Repave Public Works Complex	PWI001	Water & Wastewater	Wastewater	041-4036-535-6300	-	30,000	-	-	-
Replace 2005 1-Ton Hydro Jet Truck (Vehicle #274)	SWV003	Water & Wastewater	Wastewater	041-4036-535-6401	-	-	-	-	120,000
Replace Portable Generator #630	SWE004	Water & Wastewater	Wastewater	041-4036-535-6440	75,000	-	-	-	-
Replace #906 Skid Steer Loader	SWE005	Water & Wastewater	Wastewater	041-4036-535-6440	-	60,000	-	-	-
Replace Portable Pump #620	SWE006	Water & Wastewater	Wastewater	041-4036-535-6440	-	-	50,000	-	-
Replace Roof and Garage Doors Building D	PWI004	Sanitation	Sanitation	044-4532-534-6200	45,000	-	-	-	-
Equipment Storage Awning	SNI002	Sanitation	Sanitation	044-4532-534-6200	-	170,000	-	-	-
Repave Public Works Complex	PWI001	Sanitation	Sanitation	044-4532-534-6300	-	30,000	-	-	-
Replace Front Loader Truck #310	SNV013	Sanitation	Sanitation	044-4532-534-6401	250,000	-	-	-	-
Replace Fully Automated Side Loader #315	SNV008	Sanitation	Sanitation	044-4532-534-6401	285,000	-	-	-	-
Refurbish Side Loader #312	SNV016	Sanitation	Sanitation	044-4532-534-6401	-	145,000	-	-	-
Extended Cab Pick Up #399	SNV021	Sanitation	Sanitation	044-4532-534-6401	-	30,000	-	-	-
Replace 2 side loaders #316 and #317	SNV015	Sanitation	Sanitation	044-4532-534-6401	-	-	570,000	-	-
Dumpster Transporter	SNV022	Sanitation	Sanitation	044-4532-534-6401	-	-	-	93,000	-
Refurbish (1) Side Loader #509	SNV023	Sanitation	Sanitation	044-4532-534-6401	-	-	-	170,000	-
Replace (2) Side Loaders #308 and #309	SNV024	Sanitation	Sanitation	044-4532-534-6401	-	-	-	-	628,000
Radio frequency identification device	EQSN06	Sanitation	Sanitation	044-4532-534-6440	-	30,000	-	-	-
Trash Containers	PWE004	Sanitation	Sanitation	044-4532-534-6440	100,000	60,000	-	-	-
Recycling Containers	SNE002	Sanitation	Sanitation	044-4532-534-6440	-	-	50,000	-	-

**CITY OF SAFETY HARBOR
ADOPTED FY2015/2016 BUDGET**

ADOPTED FY 2016-2020 CIP - SUMMARY BY YEAR

Project Name	Project #	Fund	Division	Account #	FY 2015/2016	FY 2016/2017	FY 2017/2018	FY 2018/2019	FY 2019/2020
Extend Water Line at McMullen-Booth & SR 590	UT0066	Water & Wastewater R & R	Water	048-4035-533-6300	285,000	-	-	-	-
Galvanized Water Line in the South Green Springs Area and 400 Feet on	UT0082	Water & Wastewater R & R	Water	048-4035-533-6300	1,200,000	-	-	-	-
12" Cast Iron Water Main from 13th Ave N to 9th Ave N	UT0083	Water & Wastewater R & R	Water	048-4035-533-6300	240,000	1,200,000	-	-	-
6" Cast Iron Water Main in the Green Springs Subdivision	UT0084	Water & Wastewater R & R	Water	048-4035-533-6300	-	200,000	1,000,000	-	-
12" Cast Iron Water Main at the Huntington Office Park/North City Park	UT0086	Water & Wastewater R & R	Water	048-4035-533-6300	-	160,000	800,000	-	-
6" Cast Iron Water Main and 1 1/2" Galvanized Water Main in the Espiritu	UT0091	Water & Wastewater R & R	Water	048-4035-533-6300	-	-	280,000	1,200,000	-
Install 600' of 6" PVC Water Main and Fire Protection on Pinellas Avenue. To be	UT0094	Water & Wastewater R & R	Water	048-4035-533-6300	-	-	-	75,000	200,000
Relocate 8" Water Main from the Philippe Pointe Pedestrian Bridge. To be	UT0095	Water & Wastewater R & R	Water	048-4035-533-6300	-	-	-	100,000	250,000
Replace 4,550' of 2" Galvanized Water Line in the Seminole Park Revised and Harbor	UT0096	Water & Wastewater R & R	Water	048-4035-533-6300	-	-	-	200,000	1,000,000
North Bay Hills Water Main Replacement Phase III	UT0097	Water & Wastewater R & R	Water	048-4035-533-6300	-	-	-	240,000	1,200,000
Radio Frequency Meter Replacement	UT0101	Water & Wastewater R & R	Water	048-4035-533-6440	-	-	-	95,000	90,000
Northeast Regional Wastewater Treatment Plant improvements	UT0005	Water & Wastewater R & R	Wastewater	048-4036-535-6300	1,125,000	2,930,000	-	-	-
Replace Sewer Line at Joyce & Irwin St	UT0074	Water & Wastewater R & R	Wastewater	048-4036-535-6300	1,500,000	-	-	-	-
Baywoods I Sewer Replacement	UT0054	Water & Wastewater R & R	Wastewater	048-4036-535-6300	80,000	200,000	-	-	-
Washington-Brennan/N. Bayshore Sewer Replacement	UT0085	Water & Wastewater R & R	Wastewater	048-4036-535-6300	240,000	1,200,000	-	-	-
Replace Pumps and Standby Generator at South Bayshore Lift Station	UT0088	Water & Wastewater R & R	Wastewater	048-4036-535-6300	125,000	-	-	-	-
Sanitary Sewer Main Relining	UT0077	Water & Wastewater R & R	Wastewater	048-4036-535-6300	-	-	1,000,000	-	-
Reline Clay Sewer Main in Briar Creek Mobile Home Community	UT0087	Water & Wastewater R & R	Wastewater	048-4036-535-6300	-	-	700,000	-	-
North Bayshore Lift Station Repair	UT0089	Water & Wastewater R & R	Wastewater	048-4036-535-6300	-	60,000	-	-	-
Reline Clay Sewer Main in the South Green Springs Subdivision	UT0078	Water & Wastewater R & R	Wastewater	048-4036-535-6300	-	-	-	1,000,000	-
Highlands Lift Station Repair	UT0093	Water & Wastewater R & R	Wastewater	048-4036-535-6300	-	-	60,000	-	-
Reline Clay Sewer Main in Baywoods I, II & III Subdivisions	UT0092	Water & Wastewater R & R	Wastewater	048-4036-535-6300	-	-	-	-	2,100,000
North Bayshore Lift Station Force Main Repair	UT0102	Water & Wastewater R & R	Wastewater	048-4036-535-6300	-	-	200,000	820,000	-
Cypress Hollow Lift Station Repair	UT0100	Water & Wastewater R & R	Wastewater	048-4036-535-6300	-	-	-	60,000	-
Harbor Woods Lift Station Repair	UT0103	Water & Wastewater R & R	Wastewater	048-4036-535-6300	-	-	-	-	75,000
Baytowne West Lift Station Repair (moved to FY20/21)	UT0098	Water & Wastewater R & R	Wastewater	048-4036-535-6300	-	-	-	-	-
TOTAL ENTERPRISE FUNDS					\$ 6,220,520	\$ 6,913,000	\$ 4,999,000	\$ 4,493,000	\$ 6,161,000
TOTAL FUNDED CIP PROJECTS					\$ 8,729,520	\$ 7,773,000	\$ 5,994,000	\$ 5,588,000	\$ 7,171,000
UNFUNDED									
Stormwater improvements	DR0006	Stormwater	Stormwater	011-2037-538-5330	\$ -	\$ 500,000	\$ 500,000	\$ 1,000,000	\$ -
North Bayshore Water Quality and Drainage Improve.	DR0048	Stormwater	Stormwater	011-2037-538-6300	-	850,000	-	-	-
Street Resurfacing Program	ST0013	Street Improvements	Streets	014-2031-541-3470	-	-	200,000	-	-
Marina channel dredging	MAR010	Marina Boat Basin	Marina	015-2057-575-6300	-	-	-	-	150,000

CITY OF SAFETY HARBOR
ADOPTED FY2015/2016 BUDGET



CITY OF SAFETY HARBOR
ADOPTED FY2015/2016 BUDGET

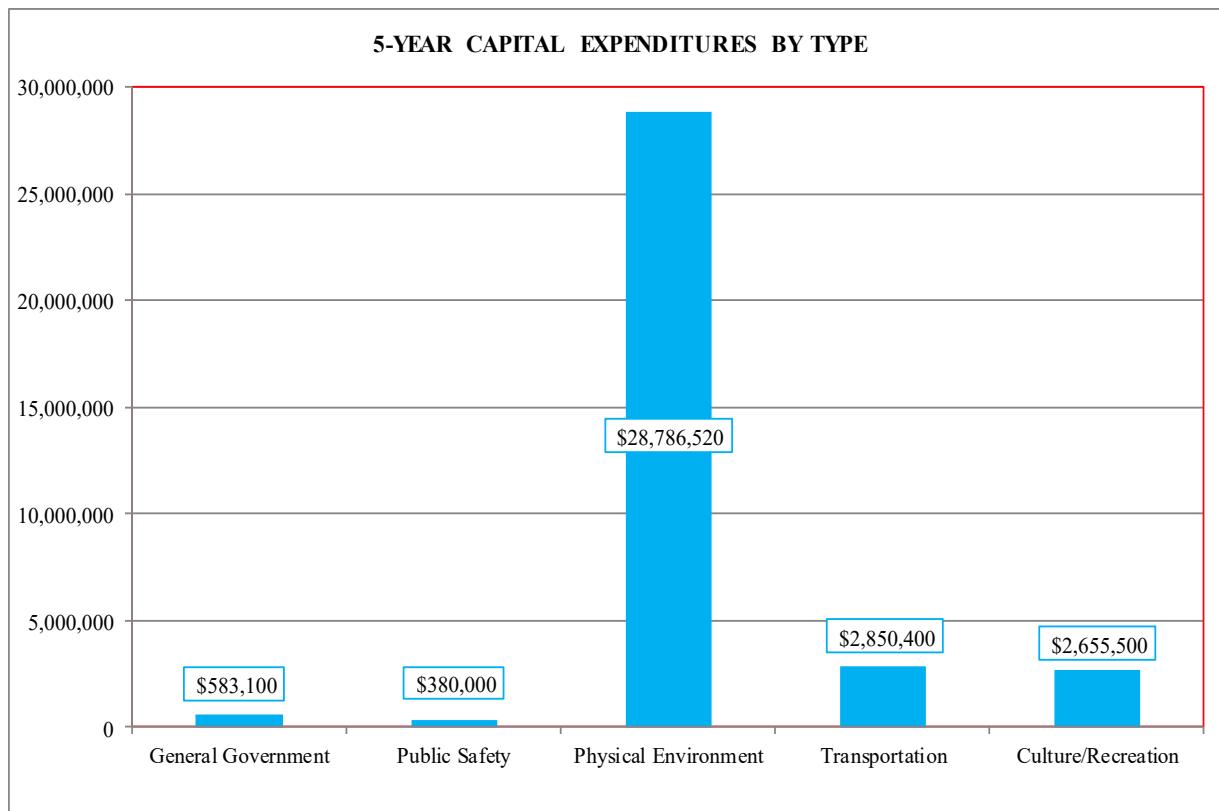
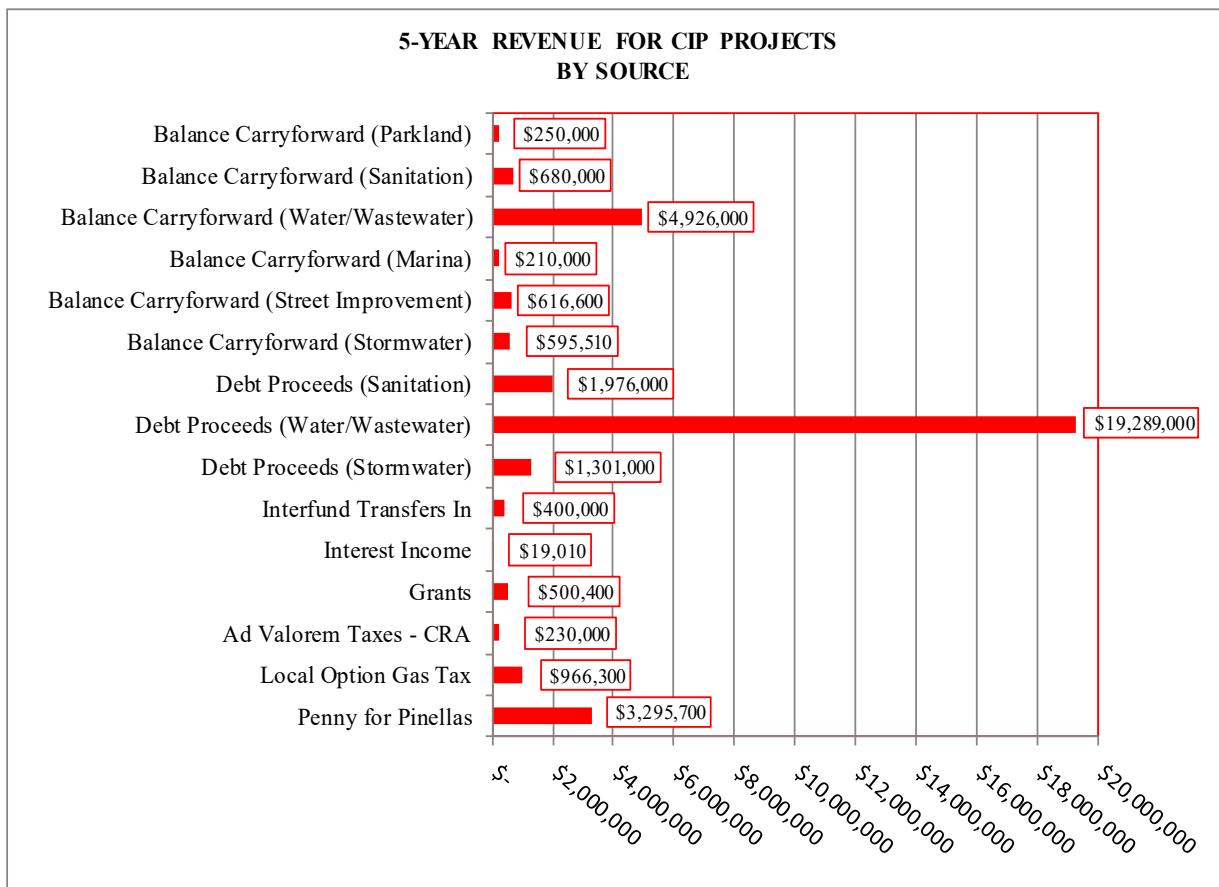
**5-YEAR REVENUE FOR CIP PROJECTS
BY SOURCE**

	2015/16	2016/17	2017/18	2018/19	2019/20	TOTAL	5 YR CIP
Penny for Pinellas	\$ 730,700	\$ 747,500	\$ 497,500	\$ 922,500	\$ 397,500	\$ 3,295,700	
Local Option Gas Tax	244,700	112,500	247,100	112,500	249,500	\$ 966,300	
Ad Valorem Taxes - CRA	230,000	-	-	-	-	\$ 230,000	
Grants	500,400	-	-	-	-	\$ 500,400	
Interest Income	19,010	-	-	-	-	\$ 19,010	
Interfund Transfers In	-	-	200,000	-	200,000	\$ 400,000	
Debt Proceeds (Stormwater)	-	346,000	229,000	360,000	366,000	\$ 1,301,000	
Debt Proceeds (Water/Wastewater)	-	6,102,000	4,150,000	3,870,000	5,167,000	\$ 19,289,000	
Debt Proceeds (Sanitation)	-	465,000	620,000	263,000	628,000	\$ 1,976,000	
Balance Carryforward (Stormwater)	595,510	-	-	-	-	\$ 595,510	
Balance Carryforward (Street Improvement)	403,200	-	50,400	-	163,000	\$ 616,600	
Balance Carryforward (Marina)	150,000	-	-	60,000	-	\$ 210,000	
Balance Carryforward (Water/Wastewater)	4,926,000	-	-	-	-	\$ 4,926,000	
Balance Carryforward (Sanitation)	680,000	-	-	-	-	\$ 680,000	
Balance Carryforward (Parkland)	250,000	-	-	-	-	\$ 250,000	
Total	\$ 8,729,520	\$ 7,773,000	\$ 5,994,000	\$ 5,588,000	\$ 7,171,000	\$ 35,255,520	

**5-YEAR CAPITAL EXPENDITURES
BY TYPE**

	2015/16	2016/17	2017/18	2018/19	2019/20	TOTAL	5 YR CIP
General Government	\$ 98,100	\$ 185,000	\$ -	\$ 300,000	\$ -	\$ 583,100	
Public Safety	60,000	260,000	-	60,000	-	\$ 380,000	
Physical Environment	6,220,520	6,913,000	4,999,000	4,493,000	6,161,000	\$ 28,786,520	
Transportation	720,400	235,000	615,000	570,000	710,000	\$ 2,850,400	
Culture/Recreation	1,630,500	180,000	380,000	165,000	300,000	\$ 2,655,500	
Total	\$ 8,729,520	\$ 7,773,000	\$ 5,994,000	\$ 5,588,000	\$ 7,171,000	\$ 35,255,520	

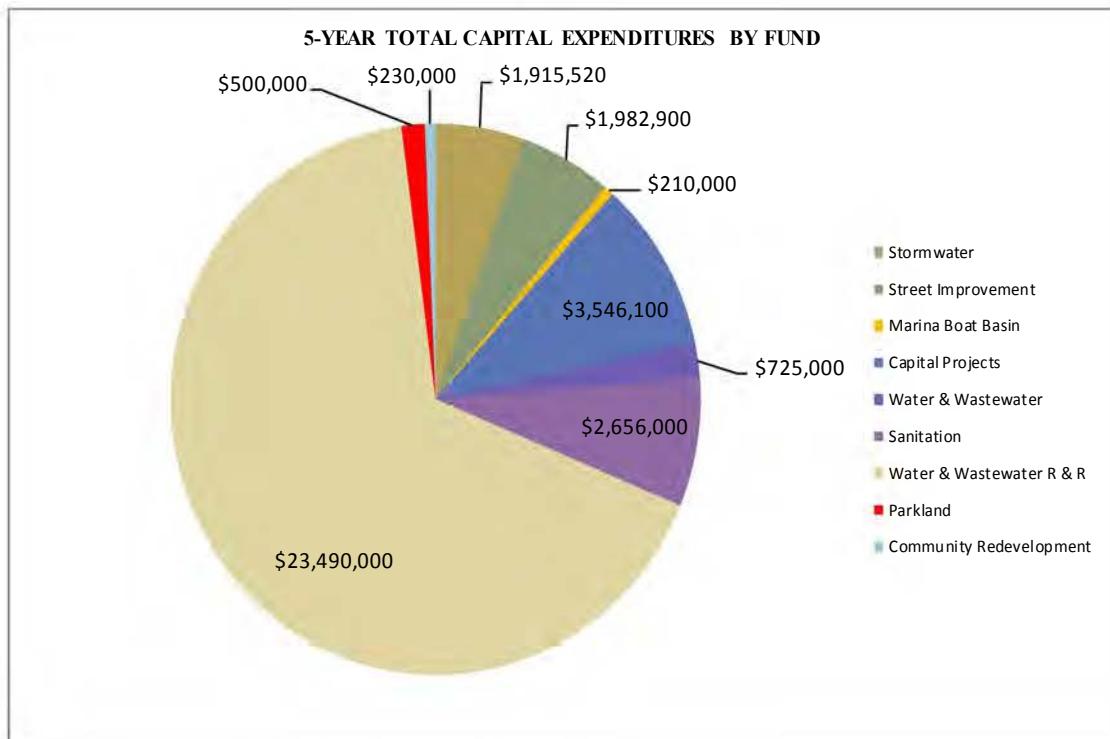
CITY OF SAFETY HARBOR
ADOPTED FY2015/2016 BUDGET



CITY OF SAFETY HARBOR
ADOPTED FY2015/2016 BUDGET

**5-YEAR CAPITAL EXPENDITURES
BY FUND**

	2015/16	2016/17	2017/18	2018/19	2019/20	TOTAL 5 YR
						CIP
Stormwater	\$ 614,520	\$ 346,000	\$ 229,000	\$ 360,000	\$ 366,000	\$ 1,915,520
Street Improvement	647,900	112,500	497,500	112,500	612,500	\$ 1,982,900
Marina Boat Basin	150,000	-	-	60,000	-	\$ 210,000
Capital Projects	981,100	747,500	497,500	922,500	397,500	\$ 3,546,100
Water & Wastewater	131,000	152,000	110,000	80,000	252,000	\$ 725,000
Sanitation	680,000	465,000	620,000	263,000	628,000	\$ 2,656,000
Water & Wastewater R & R	4,795,000	5,950,000	4,040,000	3,790,000	4,915,000	\$ 23,490,000
Parkland	500,000	-	-	-	-	\$ 500,000
Community Redevelopment	230,000	-	-	-	-	\$ 230,000
Total	\$ 8,729,520	\$ 7,773,000	\$ 5,994,000	\$ 5,588,000	\$ 7,171,000	\$ 35,255,520



CITY OF SAFETY HARBOR
ADOPTED FY2015/2016 BUDGET



CITY OF SAFETY HARBOR
ADOPTED FY2015/2016 BUDGET

FUND # 011 - STORMWATER

	<u>2015/16</u>	<u>2016/17</u>	<u>2017/18</u>	<u>2018/19</u>	<u>2019/20</u>
REVENUES:					
Stormwater Revenue	\$ 990,000	\$ 990,000	\$ 990,000	\$ 990,000	\$ 990,000
Interest	22,700	22,900	23,100	23,300	23,500
Debt Proceeds	-	346,000	229,000	360,000	366,000
Other	-	87,250	87,250	87,250	87,250
Total Revenues	1,012,700	1,446,150	1,329,350	1,460,550	1,466,750
Carry Over	595,510	3,640	30,140	47,040	59,240
TOTAL REVENUES	\$ 1,608,210	\$ 1,449,790	\$ 1,359,490	\$ 1,507,590	\$ 1,525,990
APPROPRIATIONS:					
Capital Improvements	Proj #				
Stormwater improvements	DR0006	\$ 284,520	\$ -	\$ -	\$ 125,000
Pipe relining	DR0050	80,000	60,000	114,000	105,000
Pond maintenance program	DR0040	50,000	30,000	30,000	50,000
North Bayshore Water Quality and Drainage Improve.	DR0048	200,000	-	-	-
Repave Public Works complex	PWI001	-	15,000	-	-
Replace 1982 International 5-yard dump (Vehicle #357)	SMV004	-	-	85,000	-
Replace 2002 3/4 ton dump truck (Vehicle #348)	SMV003	-	60,000	-	-
Replace Elgin Whirlwind street sweeper	SMV001	-	181,000	-	-
Replace 1991 Ford 12-yard dump truck (Vehicle #337)	SMV006	-	-	-	205,000
Replace 1990 Chevy Flat Bed Dump (Vehicle #341)	SMV007	-	-	-	91,000
Capital Improvements Total		614,520	346,000	229,000	360,000
Stormwater Dept. Costs		968,180	977,900	987,700	992,600
Interfund Transfers Out					
To General Fund		-	-	-	-
To Debt Service Funds		21,870	95,750	95,750	95,750
To Transportation Impact Fee Fund		-	-	-	-
Total Interfund Transfers Out		21,870	95,750	95,750	95,750
FUND RESERVE		3,640	30,140	47,040	59,240
BUDGETED APPROPRIATIONS		\$ 1,608,210	\$ 1,449,790	\$ 1,359,490	\$ 1,507,590
		\$ 1,525,990			

UNFUNDED

Stormwater improvements	DR0006	\$ -	\$ 500,000	\$ 500,000	\$ 1,000,000	\$ -
North Bayshore Water Quality and Drainage Improve.	DR0048	-	850,000	-	-	-

Fund No: 011

Department: 37 - Stormwater

Project Title: Stormwater Drainage

Funding Source: Stormwater Revenues, Other

Location: Citywide

Account: 011-2037-538-5330

PROJECT COSTS

Project Description	Project #	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	5 YR TOTAL
Stormwater Improvements	DR0006	290,800	-	-	-	125,000	415,800
Pond Maintenance Program	DR0040	50,000	30,000	30,000	50,000	40,000	200,000
Pipe Relining	DR0050	80,000	60,000	114,000	105,000	110,000	469,000
TOTAL		\$ 420,800	\$ 90,000	\$ 144,000	\$ 155,000	\$ 275,000	\$ 1,084,800

JUSTIFICATIONS

ONGOING

Citywide Stormwater Improvements: Provides the minor improvements to storm drain system at various locations throughout the city. Provides for short stretches of pipe, ditch work and drainage structures, i.e. catch basins

Pond Maintenance Program: Ponds periodically need dredging, bank erosion repair, outlet and inlet structures repair, and top-of-bank maintenance.

Pipe Relining: Existing drainage pipes, especially corrugated metal pipes are deteriorating at various locations throughout the city. These funds will allow repair of pipes on an as needed basis.

STORMWATER IMPROVEMENTS: Development and implementation of specific creek/ditch bank or other stormwater structure repair or replacement projects where erosion issues are causing damage to the existing bank, both private and public property, the drainage area and overall stormwater system. The goal of this program is to provide improvements to the citywide storm drainage system at various locations throughout the City as the need arises.

FY 15/16

Bishop Creek Bank Repair: Erosion along private property has realigned the creek located in a city easement and displaced soil into the flow line. The soil needs to be removed and the creek bank stabilized. This ditch carries stormwater flow from other areas of the city and helps prevent various localized flooding.

Tall Pine Drive: Years of stormwater flow and time itself is eroding the banks of the ditch within the right-of-way of Tall Pine Drive. This site needs dredging and bank stabilization. This ditch carries stormwater flow from other areas of the City and helps prevent various localized flooding. The South end outfall structure is collapsing and in need of replacement.

FY 16/17

North Bay Hills: Erosion along private property has realigned the creek located in a City stormwater easement and displaced soil into the flow line. The soil needs to be removed and the creek straightened. This ditch carries stormwater flow from other areas of the city and helps prevent various localized flooding. (Unfunded).

Old Oak Lane: Erosion along private property has realigned the creek located in a City stormwater easement and displaced soil into the flow line. The soil needs to be removed and the creek straightened to prevent potential flooding and the future erosion of public and private property. This ditch carries stormwater flow from other areas of the City and helps prevent various localized flooding. (Unfunded).

FY 17/18

Tall Pine Drive: Years of stormwater flow and time itself is eroding the banks of the ditch within the right-of-way of Tall Pine Drive. This site needs dredging and bank stabilization. A block wall on private property adjacent to the right-of-way is showing signs of undermining and potential collapse. Should the wall collapse, it would block the flow and flooding could occur. This ditch carries stormwater flow from other areas of the City and helps prevent various localized flooding. South end of ditch needs stabilization of banks and an outfall structure replaced. (Unfunded).

Jefferson Street and North Bayshore: Drainage system at this intersection is antiquated and undersized. A system needs to be installed with filtration as this area discharges directly into Tampa Bay. (Unfunded).

FY18/19

Mullet Creek Bank Repair: A large area of erosion along the City-owned ditch banks of Meldrum Street is beginning to cause the undermining of the pedestrian bridge at 6th Avenue North. Adjacent to Meldrum Street east of 9th Avenue North, the creek is being reshaped and causing damage to the embankment adjacent to the box culvert under 9th Avenue North. The scouring of soils is caused by the junction of two drainage areas within Mullet Creek. Mullet Creek is a public drainage way in this location. (Unfunded).

FY 19/20

Fernery Lane: Erosion along private property has realigned the creek located in a city easement and displaced soil into the flow line. The soil needs to be removed and the creek bank stabilized. This ditch carries stormwater flow from other areas of the city and helps prevent various localized flooding.

POND MAINTENANCE PROGRAM: City owned ponds are inspected annually to be in compliance with the Department of Environmental MS4 permit. Periodically, dredging, bank erosion repair, outlet and inlet structures repair, and top-of-bank maintenance is required to stay in compliance with the mandates of the MS4 permit. These funds provide for the work to be accomplished and thereby stay in compliance with the mandates.

FY 15/16

Mullet Creek Swim Pond: The City's maintenance program requires that the operation and maintenance of such facilities include the dredging of materials transported via water flow. This material creates a dam that can cause up-stream flooding.

FY 16/17

Valencia Pond: The City's maintenance program requires that the operation and maintenance of such facilities include the dredging of materials transported via water flow. This material creates a dam that can cause up-stream flooding.

FY 17/18

7th Street South Pond: The City's maintenance program requires that the operation and maintenance of such facilities include the dredging of materials transported via water flow. This material creates a dam that can cause up-stream flooding.

FY 18/19

Bridgeport Pond: The City's maintenance program requires that the operation and maintenance of such facilities include the dredging of materials transported via water flow. This material creates a dam that can cause up-stream flooding.

FY 19/20

5th Street North pond: The City's maintenance program requires that the operation and maintenance of such facilities include the dredging of materials transported via water flow. This material creates a dam that can cause up-stream flooding.

PIPE RELINING: This project entails the annual rehabilitation/reconstruction of salvageable, deteriorated storm drain lines. Existing corrugated metal pipes are deteriorating at various locations throughout the City. These funds will allow for the repair of the deteriorated and collapsing pipes.

FY15/16

Country Villas Pipe Relining: Approximately 900 feet (700 feet x 36 inch + 200 feet x 24 inch) of corrugated metal pipe have begun to fail creating holes and voids within the public drainage easement. These funds are for the re-lining of the pipes within this subdivision. These pipes drain the public roadways.

FY 16/17

Tall Pine Circle: Approximately 160 feet of 24 inch x 30 inch RCP have begun to fail creating holes and voids within the public drainage easement. This pipe drains the public roadway of Tall Pine Circle.

FY 17/18

Railroad Storm Pipe Crossings: The stormwater drainage pipes that convey the City's stormwater flow from west to east under the railroad are of utmost importance. We plan on investigating and repairing approximately 400 feet of these aging pipes to keep them in good working condition.

- Alligator Lake – 50 feet of 36 inch RCP
- 9th Avenue North and Main Street – 70 feet of 24 inch RCP
- 9th Avenue North – 100 feet of 24 inch RCP
- Widgeon Avenue – 60 feet of 50 inch steel pipe
- 60 feet of 60 inch RCP
- Bridgeport – 40 feet of 30 inch RCP

FY 18/19

Park Street: Approximately 325 feet of 24 inch RCP is starting to crack and showing signs of failure. This pipe drains the public roadway of Park Street.

FY 19/20

9th Avenue South Pipe Relining: Approximately 880 feet (510 feet x 15 inch + 75 feet x 18 inch + 295 feet x 24 inch) of corrugated metal pipe have begun to fail creating holes and voids within the public drainage easement. These funds are for the re-lining of the pipes within this subdivision. These pipes drain the public roadways.

CITY OF SAFETY HARBOR
ADOPTED FY2015/2016 BUDGET

Fund No: 011

Department: 37 - Stormwater

Project Title: Stormwater Improvements

Funding Source: Stormwater Revenues

Location: Public Works Complex/1200 Railroad Avenue

Account: 011-2037-538-6300

PROJECT COSTS

Project Description	Project #	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	5 YR TOTAL
North Bayshore Water Quality & Drainage Improvements	DR0048	200,000					200,000
Repave Public Works Complex	PWI001		15,000				15,000
TOTAL		\$ 200,000	\$ 15,000	\$ -	\$ -	\$ -	\$ 215,000

ACCOUNTING DISTRIBUTION

REPAVE PUBLIC WORKS COMPLEX - PWI001

032-3031-541-6300	Capital Projects	\$15,000
032-3033-519-6300	Capital Projects	\$10,000
011-2037-538-6300	Stormwater	\$15,000
041-4035-533-6300	Wtr/Wastewater	\$30,000
041-4036-535-6300	Wtr/Wastewater	\$30,000
044-4532-534-6300	Sanitation	\$30,000
<u>Total Cost Project PWI001</u>		<u>\$130,000</u>

JUSTIFICATIONS

FY 15/16

North Bayshore Water Quality and Drainage Improvements – Begin survey and design of drainage improvements consisting of storm sewer, swale grading and pavement improvements.

FY 16/17

North Bayshore Water Quality and Drainage Improvements – Begin construction of drainage improvements consisting of storm sewer, swale grading and pavement improvements. (Unfunded).

Repave Public Works Complex: The Public Works Complex asphalt surface was applied in 1994. The life expectancy of asphalt is approximately 10 years and use and sun has denigrated the surface to a point that by FY 16/17, the asphalt mat will require resurfacing. This is the Stormwater Division's share of the \$130,000 total project cost.

CITY OF SAFETY HARBOR
ADOPTED FY2015/2016 BUDGET

Fund No: 011
Department: 37 - Stormwater
Project Title: Vehicles
Funding Source: Stormwater Revenues
Location: Public Works Complex/1200 Railroad Avenue
Account: 011-2037-538-6401

PROJECT COSTS

Project Description	Project #	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	5 YR TOTAL
Replace Elgin Whirlwind Street Sweeper	SMV001		181,000				181,000
Replace 2002 3/4 Ton Dump Truck (Vehicle #348)	SMV003		60,000				60,000
Replace 1982 International 5-Yard Box Dump (Vehicle #357)	SMV004			85,000			85,000
Replace 1991 Ford 12-Yard Dump Truck (Vehicle #337)	SMV006				205,000		205,000
Replace 1990 Chevy Flat Bed Dump (Vehicle #341)	SMV007					91,000	91,000
TOTAL		\$ -	\$ 241,000	\$ 85,000	\$ 205,000	\$ 91,000	\$ 622,000



JUSTIFICATIONS

FY 16/17

Replace Vehicle #348 with 2015 GMC Sierra TC3100: Vehicle #348 is a 2002 ¾ ton dump truck used daily by the Stormwater crew to transport equipment and materials to the field. Typical useful life of these types of vehicles is 8 years. By the FY 13/14 budget, this vehicle will be 15 years old. APP

Replace Elgin Whirlwind Street Sweeper: The current street sweeper was purchased in 2004, making it 13 years old by FY 16/17. This equipment ensures that public street, roadways and highways are maintained in such a manner that pollutant discharges to the stormwater system are reduced. This is a requirement that the City must meet annually to ensure compliance with our NPDES (National Pollutant Discharge Elimination System) permit. This vehicle will also be used for clean up before and after special events. It will be available on an as needed basis for inadvertent spills.

FY17/18

Replace Vehicle #357 with 25,000 lb. GVWR Cab & Chassis 4 x 2: Vehicle #357 is a 1982 International 5 Yard Box Dump. By the year 2016, this truck will be 33 years old. This vehicle is used for hauling wet debris from ditches.

CITY OF SAFETY HARBOR
ADOPTED FY2015/2016 BUDGET

FY 18/19

Replace Vehicle #337: Vehicle #337 is a 1991 Ford 12-yard dump truck used by the Stormwater crew to transport debris to the landfill. By FY 17/18, this vehicle will be 27 years old.

FY 19/20

Replace Vehicle #341: Vehicle #341 is a 1990 Chevy Flat Bed Dump Truck used by the Stormwater crew to transport materials to and from the field. By FY 18/19, this vehicle will be 29 years old.

CITY OF SAFETY HARBOR
ADOPTED FY2015/2016 BUDGET



CITY OF SAFETY HARBOR
ADOPTED FY2015/2016 BUDGET

FUND # 014 - STREET IMPROVEMENT

	<u>2015/16</u>	<u>2016/17</u>	<u>2017/18</u>	<u>2018/19</u>	<u>2019/20</u>
REVENUES:					
Local Option Gas Tax	\$ 244,700	\$ 245,900	\$ 247,100	\$ 248,300	\$ 249,500
Interfund Transfer In From Capital Projects Fund	- -	- -	200,000	200,000	200,000
Interest	12,850	13,000	13,100	13,200	13,300
Total Revenues	257,550	258,900	460,200	461,500	462,800
Carry Over	425,010	- -	111,700	39,700	354,000
TOTAL REVENUES	\$ 682,560	\$ 258,900	\$ 571,900	\$ 501,200	\$ 816,800
APPROPRIATIONS:					
Capital Improvements	<u>Proj #</u>				
Street Resurfacing Program*	ST0013	\$ 495,400	\$ - -	\$ 300,000	\$ - -
Sidewalk Repair and Replacement	ST0001	45,000	45,000	45,000	45,000
Traffic Analysis and Implementation	ST0024	2,500	2,500	2,500	2,500
Bridge Improvements	ST0031	25,000	25,000	110,000	25,000
New Sidewalk Construction	ST0032	25,000	10,000	10,000	10,000
Street Sign Improvement	ST0038	15,000	10,000	10,000	10,000
Miscellaneous Street Repair	ST0039	40,000	20,000	20,000	20,000
Capital Improvements Total		647,900	112,500	497,500	112,500
Street Improvement Dept Costs		34,660	34,700	34,700	34,700
FUND RESERVE		- -	111,700	39,700	354,000
BUDGETED APPROPRIATIONS		\$ 682,560	\$ 258,900	\$ 571,900	\$ 501,200
		\$ 816,800			

* Designated for North Bayshore in FY 15/16

UNFUNDED

Street Resurfacing Program	\$ - -	\$ - -	\$ 200,000	\$ - -	\$ - -
----------------------------	--------	--------	------------	--------	--------

Fund No: 014

Department: 31 - Street

Project Title: Street Resurfacing Program

Funding Source: Local Option Gas Tax, Penny for Pinellas, Other

Location: Citywide

Account: 014-2031-541-3470

PROJECT COSTS

Project Description	Project #	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	5 YR TOTAL
Street Resurfacing Program	ST0013	495,400	-	300,000	-	500,000	1,295,400
TOTAL		\$ 495,400	\$ -	\$ 300,000	\$ -	\$ 500,000	\$ 1,295,400

JUSTIFICATIONS

ONGOING

Street Resurfacing Program: Extends the life of street system, prevents deterioration of pavement and maintains safe roads. (FY17/18 is programmed for \$500,000; however, \$200,000 is unfunded).

There are approximately 60 miles of asphalt streets in Safety Harbor. If an asphalt street has adequate base material underlying the asphalt surface, it can be expected to last anywhere from 7 to 15 years before requiring attention. Over time the asphalt surface will oxidize, wear thin, crack, allow water to get into the base material, lose its structural integrity and deteriorate.

The most effective and oft-employed street maintenance methodology is to overlay or resurface the street with an inch depth of new asphalt. Failure to resurface before deterioration begins can result in the expensive necessity to entirely rebuild the street with new base and surface courses.

The simplest of logic dictates that if streets can be expected to serve an average of ten years before resurfacing is required, then in order to have each street resurfaced at a ten-year frequency, one-tenth of the streets in Safety Harbor should be resurfaced each year which means an annual resurfacing budget sufficient to resurface six miles of streets should be provided each year.

In the actual practice of this ten-year cycle scheme streets are chosen for resurfacing on a “most-needed” basis and each street is not resurfaced every ten years – some will be resurfaced more frequently than every ten years while some will be resurfaced less frequently; however if one-tenth of the total mileage is chosen each year there will be an average recurrence of ten years. By choosing streets on a most-needed basis instead of a ten-year scheduling basis, we take advantage of those streets which last in the fifteen year range and pick up earlier those which fall in the seven year range.

With 60 miles of streets we would need to resurface 6 miles per year. At \$100,000 per mile, which allows for utility cover adjustments and restriping, we will need \$600,000 per year to maintain a ten-year resurfacing cycle.

Fund No: 014

Department: 31 - Street

Project Title: Miscellaneous Street Work

Funding Source: Gas Tax, Other

Location: Public Works Department/1200 Railroad Avenue

Account: 014-2031-541-6300

PROJECT COSTS

Project Description	Project #	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	5 YR TOTAL
Sidewalk Repair and Replacement	ST0001	45,000	45,000	45,000	45,000	45,000	225,000
Traffic Analysis and Implementation	ST0024	2,500	2,500	2,500	2,500	2,500	12,500
Bridge Improvements	ST0031	25,000	25,000	110,000	25,000	25,000	210,000
New Sidewalk Construction	ST0032	25,000	10,000	10,000	10,000	10,000	65,000
Street Sign Improvement	ST0038	15,000	10,000	10,000	10,000	10,000	55,000
Miscellaneous Street Repair	ST0039	40,000	20,000	20,000	20,000	20,000	120,000
TOTAL		\$ 152,500	\$ 112,500	\$ 197,500	\$ 112,500	\$ 112,500	\$ 687,500

JUSTIFICATIONS

ONGOING

Sidewalk Repair and Replacement: Provide for repair and replacement of existing sidewalks which have been broken up or up-heaved by tree roots.

Traffic Analysis and Implementation: Traffic study i.e., speed, volume, road conditions, accident history and the installation of various calming devices approved by commission.

Bridge Improvements: Improvements required for all traffic-bearing and pedestrian boardwalks. The amount budgeted represents an average needed annually for minor repairs. Bridges are not necessarily improved each year.

New Sidewalk Construction: Provides safe travel ways throughout the city for the motoring public and pedestrians.

Street Sign Improvement: Provide safe travel ways throughout the city for the motoring public and pedestrians.

Miscellaneous Street Repair: These funds will allow contract work for unanticipated road repair throughout the city.

FY17/18

ST0031 - Bridge Improvements: Replace wooden boardwalk on east side of State Road 590 crossing Bishop Creek with metal bridge.

CITY OF SAFETY HARBOR
ADOPTED FY2015/2016 BUDGET



CITY OF SAFETY HARBOR
ADOPTED FY2015/2016 BUDGET

FUND # 015 - MARINA BOAT BASIN

	<u>2015/16</u>	<u>2016/17</u>	<u>2017/18</u>	<u>2018/19</u>	<u>2019/20</u>
REVENUES:					
Rent - Marina Slips	\$ 43,080	\$ 43,100	\$ 43,100	\$ 43,100	\$ 43,100
Interest	6,990	7,100	7,200	7,300	7,400
Total Revenues	<u>50,070</u>	<u>50,200</u>	<u>50,300</u>	<u>50,400</u>	<u>50,500</u>
Carry Over	255,830	102,950	99,650	95,950	32,050
TOTAL REVENUES	<u>\$ 305,900</u>	<u>\$ 153,150</u>	<u>\$ 149,950</u>	<u>\$ 146,350</u>	<u>\$ 82,550</u>
APPROPRIATIONS:					
Capital Improvements	Proj #				
Boat basin and channel dredging	MAR009	\$ 150,000	\$ -	\$ -	\$ -
Marina channel dredging	MAR010	- -	- -	60,000	- -
Capital Improvements Total		<u>150,000</u>	<u>- -</u>	<u>60,000</u>	<u>- -</u>
Marina Boat Basin Dept Costs		52,950	53,500	54,000	54,300
FUND RESERVE		102,950	99,650	95,950	32,050
BUDGETED APPROPRIATIONS		<u>\$ 305,900</u>	<u>\$ 153,150</u>	<u>\$ 149,950</u>	<u>\$ 146,350</u>
UNFUNDED					
Marina channel dredging	MAR010	\$ - -	\$ - -	\$ - -	\$ 150,000

CITY OF SAFETY HARBOR
ADOPTED FY2015/2016 BUDGET

Fund No: 15 - Marina Fund

Department: 57 - Marina

Project Title: Boat Basin Improvements

Funding Source: Marina Reserve Fund

Location: Veterans Memorial Lane

Account: 015-2057-575-6300

PROJECT COSTS

Project Description	Project #	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	5 YR TOTAL
Boat Basin Dredging	MAR009	150,000					150,000
Channel Dredging	MAR010				60,000		60,000
Design and Permitting							-
Dredging Construction							-
TOTAL		\$ 150,000	\$ -	\$ -	\$ 60,000	\$ -	\$ 210,000



JUSTIFICATIONS

FY 15/16

Boat Basin Maintenance Dredge: Re-occurring maintenance dredging of the Marina to a depth of 4 feet below mean sea level. No permit should not be required for the boat basin, but a suitable spoil site may need to be identified. Permitting costs for the channel dredge may be required. Cost for project must reflect transporting dredge material to designated spoil site. The boat basin was last dredged in 2004. Maintenance dredging needs to be performed every 5-10 years depending on the amount of siltation.

FY 18/19

Marina Channel Dredge Permitting: Maintenance dredging of the channel to a depth of 4 feet below mean sea level. Permitting & depth sounding costs are required for the channel, and a suitable spoil site may need to be identified. Moving forward the acquired maintenance dredge permit acquired and will need to be performed every 5-10 years depending on the amount of siltation; with a maintenance dredge permit issued.

FY 19/20

Marina Channel Maintenance Dredge Construction: Re-occurring maintenance dredging of the Marina channel to a depth of 4 feet below mean sea level. A suitable spoil site may need to be identified or costs for project must reflect transporting dredge material to designated spoil site. Maintenance dredging needs to be performed every 5-10 years depending on the amount of siltation. (Programmed costs are \$150,000; however, it is unfunded at this time).

CITY OF SAFETY HARBOR
ADOPTED FY2015/2016 BUDGET

FUND # 032 - CAPITAL PROJECTS

	2015/16	2016/17	2017/18	2018/19	2019/20
REVENUES:					
Penny For Pinellas	\$ 1,655,880	\$ 1,713,800	\$ 1,773,800	\$ 1,835,900	\$ 1,900,200
Florida Greenways and Trails Grant	177,000	-	-	-	-
Florida Land and Water Conservation Grant (applied for)	3,400	-	-	-	-
Tampa Bay Estuary Grant	70,000	-	-	-	-
Interest	90,810	89,900	89,000	89,890	90,790
Total Revenues	1,997,090	1,803,700	1,862,800	1,925,790	1,990,990
Carry Over	447,610	469,470	534,270	709,130	523,590
TOTAL REVENUES	\$ 2,444,700	\$ 2,273,170	\$ 2,397,070	\$ 2,634,920	\$ 2,514,580

APPROPRIATIONS:

	<u>Proj #</u>	2015/16	2016/17	2017/18	2018/19	2019/20
Capital Improvements						
<i>General government</i>						
2015 Ford Escape-Replace Veh #154	PDV002	\$ 20,100	\$ -	\$ -	\$ -	\$ -
CH Roof Replacement & Exterior Paint	GEN006	60,000	-	-	-	-
CH Window Replacement	GEN007	-	150,000	-	-	-
<i>Fire</i>						
Replacement of vehicle 800	PSV004	60,000	-	-	-	-
Replacement of vehicle 801	PSV006	-	35,000	-	-	-
Replacement of vehicle 804	PSV007	-	-	-	60,000	-
Self Contained Breathing Apparatus FS 52 and 53	PS0015	-	175,000	-	-	-
Replacement of Extraction Tools	PS0016	-	50,000	-	-	-
<i>Streets</i>						
Neighborhood Projects & Beautification Grants	NP0001	17,500	17,500	17,500	17,500	17,500
Citywide Brick Street Restoration	ST0028	20,000	20,000	20,000	20,000	20,000
Repave Public Works Complex- Streets	PWI001	-	15,000	-	-	-
Main Street Intersections Brick Street Reconstruction	ST0041	-	-	50,000	250,000	-
West Side of Philippe Parkway South of Enterprise Imp.	ST0042	-	-	30,000	170,000	-
Replace 2004 1 Ton Dump Truck (Vehicle #350)	STV004	-	-	-	-	60,000
Concrete Mixer	STE002	35,000	-	-	-	-
Stationary Concrete Dispenser	STE006	-	70,000	-	-	-
<i>Fleet</i>						
Garage Doors for Building A	PWI002	11,000	-	-	-	-
Repave Public Works complex- Fleet	PWI001	-	10,000	-	-	-
Fuel tank monitoring system	FLE003	-	25,000	-	-	-
CNG Filling Station	FLE006	-	-	-	300,000	-
Table-top Tire Changer	FLE007	7,000	-	-	-	-
<i>Library</i>						
Library 2nd Floor Meeting Room Addition	LB2020	-	-	-	-	300,000
<i>Recreation</i>						
Community Center Improvements	PR0052	550,000	-	-	-	-
Museum Storage	PR0061	40,000	-	-	-	-
Rigsby Center Portable Walls	PR0062	25,000	-	-	-	-
Museum A/C Replacement	MU0001	13,000	-	-	-	-
Replacement of Vehicle #450	PKV008	-	-	85,000	-	-

CITY OF SAFETY HARBOR
ADOPTED FY2015/2016 BUDGET

FUND # 032 - CAPITAL PROJECTS

		<u>2015/16</u>	<u>2016/17</u>	<u>2017/18</u>	<u>2018/19</u>	<u>2019/20</u>
<i>Parks</i>						
Fishing Pier Shelter Replacement	PR0057	-	-	45,000	-	-
Mease Park Playground Improvements	PKI005	-	75,000	-	-	-
Dog Run Fencing	PKI021	13,000	-	-	-	-
Water Fountain Replacements (10)	PKI022	27,500	-	-	-	-
SHCP Restroom & Concession Stand Improvements	PKI023	-	25,000	-	-	-
SHCP Ball Field Light Replacement	PKI024	-	-	250,000	-	-
Folly Farms Improvements	PKI025	-	80,000	-	-	-
SHCP Turr Replacement & Additions	PR0064	-	-	-	80,000	-
Replace Vehicle #411 (Water Truck)	PKV005	45,000	-	-	-	-
Replace Vehicle #105	PKV009	25,000	-	-	-	-
Replace Vehicle #400	PKV010	-	-	-	25,000	-
Genie Lift (One Man)	BL0006	12,000	-	-	-	-
Capital Improvements Total		981,100	747,500	497,500	922,500	397,500
Transfers Out						
To Waterfront Park debt service (Series 2012)		321,080	319,750	318,260	316,650	316,650
To Library debt service (Series 2008)		548,000	546,630	547,160	547,160	546,180
To Capital Improvements debt service (Series 2006)		25,050	25,020	25,020	25,020	25,020
To Street Improvement fund		-	-	200,000	200,000	200,000
To General Fund*		100,000	100,000	100,000	100,000	100,000
Transfers Out Total		994,130	991,400	1,190,440	1,188,830	1,187,850
FUND RESERVE		469,470	534,270	709,130	523,590	929,230
BUDGETED APPROPRIATIONS		\$ 2,444,700	\$ 2,273,170	\$ 2,397,070	\$ 2,634,920	\$ 2,514,580

*Transfers of \$100,000 to General Fund for 5 years beginning in FY 2016

CITY OF SAFETY HARBOR
ADOPTED FY2015/2016 BUDGET

Fund No: 32 - Capital Projects

Department: 17 - Planning Department

Project Title: New Vehicle - Planning Department

Funding Source: Penny for Pinellas

Location: Community Development Department / 750 Main Street

Account: 032-3017-515-6401

PROJECT COSTS

Project Description	Project #	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	5 YR TOTAL
New 2015 Ford Escape 4-Door SUV	PDV002	20,100					20,100
TOTAL		\$ 20,100	\$ -	\$ -	\$ -	\$ -	\$ 20,100

JUSTIFICATIONS

FY 15/16

New 2015 Ford Escape 4-Door SUV: The proposed vehicle would be purchased to replace an existing vehicle (Vehicle #154/1999 Jeep). If approved, the existing vehicle would be declared surplus. The current vehicle is a 1999 Jeep Cherokee, which is used by staff members for site inspections, meetings and other departmental business. The interior and exterior are in poor condition beyond what is reflected in the mileage or age data. The vehicle has required multiple repairs. The condition of the vehicle is such that many employees choose to drive their own vehicles to perform inspections and other work tasks. If approved, the new vehicle would be used daily. The estimate reflects data provided through the Florida Sheriff's Association and Florida Association of Counties contract plus 7% for one year of inflation.

CITY OF SAFETY HARBOR
ADOPTED FY2015/2016 BUDGET

Fund No: 32- Capital Projects

Department: 20 - General Government

Project Title: Building Improvements

Funding Source: Penny for Pinellas

Location: City Hall

Account: 032-3020-519-6200

PROJECT COSTS

Project Description	Project #	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	5 YR TOTAL
CH Roof Replacement & Exterior Paint	GEN006	60,000	-	-	-	-	60,000
CH Window Replacement	GEN007	-	150,000	-	-	-	150,000
TOTAL		\$ 60,000	\$ 150,000	\$ -	\$ -	\$ -	\$ 210,000

JUSTIFICATIONS

FY 15/16

CH Roof Replacement & Exterior Paint: The existing SPF Roofing System is nearing the end of the warranty period and requires refurbishing to qualify for another 10 year warranty and extend its functionality. The exterior paint is nearing the end of its useful life and requires repainting.

FY 16/17

CH Window Replacement: The existing windows are in the original state, continue to deteriorate and leak due to age. Replacement windows would meet necessary wind resistant hurricane code, and not require covering in hazardous conditions.

CITY OF SAFETY HARBOR
ADOPTED FY2015/2016 BUDGET

Fund No: 032

Department: Fire

Project Title: Fire Department Vehicles

Funding Source: Penny for Pinellas

Location: Fire Station

Account: 032-3022-522-6401

PROJECT COSTS

Project Description	Project #	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	5 YR TOTAL
Replacement for Vehicle 800	PSV004	60,000	-				60,000
Replacement for Vehicle 801	PSV006		35,000				35,000
Replacement for Vehicle 804	PSV007				60,000		60,000
TOTAL		\$ 60,000	\$ 35,000	\$ -	\$ 60,000	\$ -	\$ 155,000

JUSTIFICATIONS

FY 15/16

Replacement of Vehicle 800: This vehicle is a 19 year old, 1996 Jeep Cherokee with 49,928 miles and beyond the expected vehicle life span. Repair parts are becoming hard to find. The replacement vehicle will serve as the lead Shift Commander/Incident Command vehicle. All DC vehicles in Pinellas County are becoming Command Vehicles with enhanced technology to better serve the community during disasters. The cost of the replacement vehicle is approx. \$30,000, the command center and all electronic components is an additional \$30,000 for a total cost of \$60,000. Pinellas County EMS will fund 50% of the total cost of the vehicle and Pinellas County Fire District will fund approximately 5.5% of the cost.

FY 16/17

Replacement of Vehicle 801: The vehicle is a 2001 Jeep Cherokee and is 16 years old with 80,000 miles and beyond its life span. Pinellas County will fund approx. 5.5% of total cost.

FY 18/19

Replacement for vehicle 804: The vehicle is a 2007 Chevy Suburban and is 15 years old with 110,000 miles and beyond its life span. Pinellas County will fund approx. 5.5% of total cost.

CITY OF SAFETY HARBOR
ADOPTED FY2015/2016 BUDGET

Fund No: 032

Department: Fire

Project Title: Fire Department Special Equipment

Funding Source: Grant Funding, if available; Penny for Pinellas

Location: Fire Station

Account: 032-3022-522-6440

PROJECT COSTS

Project Description	Project #	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	5 YR TOTAL
Replacement for Self Contained Breathing Apparatus (SCBA)	PS0015		175,000				175,000
Replacement of Extrication Tools	PS0016		50,000				50,000
TOTAL		\$ -	\$ 225,000	\$ -	\$ -	\$ -	\$ 225,000

JUSTIFICATIONS

FY 16/17

Self-Contained Breathing Apparatus (SCBA): current SCBA are approaching the end of their useful life span. These life saving devices are constantly being repaired. They are mandatory for fire operations in an Immediate to Life or Death Atmosphere (IDLH). In the past, we have applied for Federal Fire Act Grant funding. If grants are available, we will seek federal funding

Replacement of extrication tools: current tools are tens or older. With new cars/trucks models, tools are becoming obsolete as the tools are not powerful enough to cut new metal alloodes used in today's vehicles.

CITY OF SAFETY HARBOR
ADOPTED FY2015/2016 BUDGET

Fund No: 032

Department: 31 - Street

Project Title: Improvements Other Than Building

Funding Source: Penny for Pinellas, Other

Location: Various Citywide, Public Works Complex/1200 Railroad Avenue

Account: 032-3031-541-6300

PROJECT COSTS

Project Description	Project #	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	5 YR TOTAL
Neighborhood Projects & Beautification Grants	NP0001	17,500	17,500	17,500	17,500	17,500	87,500
Citywide Brick Street Restoration	ST0028	20,000	20,000	20,000	20,000	20,000	100,000
Repave Public Works Complex	PWI001		15,000				15,000
Main Street Intersections Brick Street Reconstruction	ST0041			50,000	250,000		300,000
West side of Philippe Parkway south of Enterprise Road roadway recovery area improvements	ST0042			30,000	170,000		200,000
TOTAL		\$ 37,500	\$ 52,500	\$ 117,500	\$ 457,500	\$ 37,500	\$ 702,500

ACCOUNTING DISTRIBUTION

REPAVE PUBLIC WORKS COMPLEX - PWI001

032-3031-541-6300	Capital Projects	\$15,000
032-3033-519-6300	Capital Projects	\$10,000
011-2037-538-6300	Stormwater	\$15,000
041-4035-533-6300	Wtr/Wastewater	\$30,000
041-4036-535-6300	Wtr/Wastewater	\$30,000
044-4532-534-6300	Sanitation	\$30,000
<hr/>		
Total Cost Project PWI001		\$130,000

JUSTIFICATIONS

ONGOING

Neighborhood Projects & Beautification Grants: Provide grants to groups who improve the aesthetic quality and beautification at locations readily seen by the public. Provides for the Free Tree Program and Mayor's Award costs.

Citywide Brick Street Restoration: Provides for brick construction in small areas within city right-of-ways and needed replacement for setting.

FY 16/17

Repave Public Works Complex: The Public Works Complex asphalt surface was applied in 1994. The life expectancy of asphalt is approximately 10 years and use and sun had denigrated the surface to a point that by FY 16/17, the asphalt mat will require resurfacing.

FY17/18

Main Street Intersections Brick Street Reconstruction: Due to inadequate surface and subsurface drainage, the brick work at the Main Street intersections of 2nd, 3rd, 4th, 6th, 7th, and 8th Avenues require frequent maintenance. To improve drainage on Main Street and thus reduce the amount of brick work maintenance, the additional inlets and storm sewer are to be installed and brick intersections reconstructed to allow for adequate surface and subsurface drainage. Topographic survey and design services are proposed in FY 17/18.

West side of Philippe Parkway south of Enterprise Road roadway recovery area improvements: Recovery area slopes on the west side of Philippe Parkway for approximately 400 feet south of Enterprise Road do not meet the minimum design standards for roadside recovery. Reconstruction is proposed to meet standards. Topographic survey and design is to be performed in FY 17/18.

FY18/19

Main Street Intersections Brick Street Reconstruction: Due to inadequate surface and subsurface drainage, the brick work at the Main Street intersections of 2nd, 3rd, 4th, 6th, 7th, and 8th Avenues require frequent maintenance. To improve drainage on Main Street and thus reduce the amount of brick work maintenance, the additional inlets and storm sewer are to be installed and brick intersections reconstructed to allow for adequate surface and subsurface drainage. Construction is proposed in FY 18/19.

West side of Philippe Parkway south of Enterprise Road roadway recovery area improvements: Recovery area slopes on the west side of Philippe Parkway for approximately 400 feet south of Enterprise Road do not meet the minimum design standards for roadside recovery. Reconstruction is proposed to meet standards. Construction is proposed in FY 18/19.

CITY OF SAFETY HARBOR
ADOPTED FY2015/2016 BUDGET

Fund No: 032

Department: 33 - Fleet Division

Project Title: Fleet Equipment

Funding Source: Penny for Pinellas, Other

Location: Public Works Department/1200 Railroad Avenue

Account: 032-3033-519-6440

PROJECT COSTS

Project Description	Project #	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	5 YR TOTAL
Fuel Tank Monitoring System	FLE003		25,000				25,000
CNG Filling Station	FLE006				300,000		300,000
Table-top Tire Changer	FLE008	7,000					7,000
TOTAL		\$ 7,000	\$ 25,000	\$ -	\$ 300,000	\$ -	\$ 332,000

JUSTIFICATIONS

FY 15/16

Table top tire changer: The current tire changer in the Fleet Maintenance shop is 12 years old and in poor working condition. This machine is used weekly to repair and replace tires for most vehicles and equipment. Due to the age of this tire machine, parts are not readily available. Without this equipment, all work involving tire replacement and repair would have to be sourced out, causing delays on equipment and increased repair cost.

FY 16/17

Fuel tank monitoring system: Existing monitoring system is over 20 years old. This system is used for leak detection and fuel level monitoring. An upgrade is necessary for proper monitoring of the underground storage tanks for the next 20 years.

FY 18/19

CNG Filling Station: The 10 hose slow fill Compressed Natural Gas Station will be used for the fueling needs of alternative fuel vehicles. This station will help reduce fuel costs and reduce CO2 emissions into the air. All natural gas will be provided by Clearwater Gas. Clearwater Gas currently does not have any charges for the gas to be supplied to the Public Works Complex.

CITY OF SAFETY HARBOR
ADOPTED FY2015/2016 BUDGET

Fund No: 032

Department: Capital Projects-Library

Project Title: Second Floor Meeting Room Addition

Funding Source: Penny for Pinellas, Coop Grant, Chrissie Elmore Grant, Library Revenues, Donations

Location: Library

Account: 032-3055-571-6200

PROJECT COSTS

Project Description	Project #	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	5 YR TOTAL
Second Floor Meeting Room Addition	LB2020	\$ -	\$ -	\$ -	\$ -	300,000	300,000
TOTAL		\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ 300,000

JUSTIFICATIONS

FY 19/20

\$300,000 for design and architectural fees for second story addition: In 2006, Long & Associates, the architects for the 2008/09 library expansion project prepared a master plan to include a projected 4,900 square foot upgrade to provide a second floor over existing meeting room space. Total estimated project costs for this project slated to begin in fiscal year 20/21 is \$2,000,000. This budgetary figure includes estimated construction costs and fees for the 2nd floor addition, an elevator, two new stair towers, professional fees, a furniture allowance, and a percentage for city administrative costs. Completion of the design work in fiscal year 19/20 will provide a more current construction cost estimate. The Library Foundation will work toward a six year fundraising goal of \$300,000 to pay for technology and furniture for the second story facility, and the Chrissie Elmore Library Trust funds will also be earmarked for this project. We anticipate that partial funding from the Penny for Pinellas would be available, however, that tax is set to expire December 31, 2019. A vote extending the tax is expected to occur in 2018. The Capital Improvement Revenue Note, Series 2008, obtained for the 2008/09 construction project will be paid off October 1, 2020. A new bond issue may be required to fully fund this new project.

CITY OF SAFETY HARBOR
ADOPTED FY2015/2016 BUDGET

Fund No: 032 - Capital Projects

Department: 56 - Recreation

Project Title: Improvements Building

Funding Source: Penny for Pinellas

Location: Community Center, Rigsby Center, Museum

Account: 032-3056-572-6200

PROJECT COSTS

Project Description	Project #	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	5 YR TOTAL
Community Center Improvements	PR0052	550,000					550,000
Museum Storage	PR0061	40,000					40,000
Rigsby Portable Walls	PR0062	25,000					25,000
TOTAL		\$ 615,000	\$ -	\$ -	\$ -	\$ -	\$ 615,000

JUSTIFICATIONS

FY 15/16

Community Center Improvements: Current building was renovated in FY 02/03, and due to use is in need of improving the following areas: roof replacement, AC replacement, interior paint, restroom improvements, expand gyms 2/3 window to increase security, re-configuration of lobby/reception area. Improvements include enclosing the back deck for a fitness center. Current roofing was installed in 02/03; with continued leak problems. Staff has exhausted every effort to identify & repair the leaks to no avail. The leaks are now causing safety concerns with growing mold on equipment and duct work.

Museum Storage: Building renovated in 2013, with no prospect for storage space. Storage space needed for program & rental tables, chairs, and equipment.

Rigsby Portable Walls: Current portable walls & track construction in need of replacement for safe operation purposes.

CITY OF SAFETY HARBOR
ADOPTED FY2015/2016 BUDGET

Fund No: 32 - Capital Projects

Department: 56 - Recreation

Project Title: Improvements Other than Buildings

Funding Source: Penny for Pinellas

Location: Community Center, Rigsby Center, Museum

Account: 032-3056-572-6300

PROJECT COSTS

Project Description	Project #	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	5 YR TOTAL
Museum AC Replacement	MU0001	13,000					13,000
TOTAL		\$ 13,000	\$ -	\$ -	\$ -	\$ -	\$ 13,000

JUSTIFICATIONS

FY 15/16

Museum AC Replacements: Current units were installed in 1998 & 2005; and have reached the end of useful life.

CITY OF SAFETY HARBOR
ADOPTED FY2015/2016 BUDGET

Fund No: 32 - Capital Projects

Department: 58 - Parks

Project Title: Improvements Building

Funding Source: Penny for Pinellas

Location: Various Parkland Locations

Account: 032-3058-572-6200

PROJECT COSTS

Project Description	Project #	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	5 YR TOTAL
Fishing Pier Shelter Replacement	PR0057			45,000			45,000
TOTAL		\$ -	\$ -	\$ 45,000	\$ -	\$ -	\$ 45,000

JUSTIFICATIONS

FY17/18

Fishing Pier Shelter Replacement: Current shelter was built in 1996, will reach end of useful life in 2017.

Fund No: 32 - Capital Projects

Department: 58 - Parks

Project Title: Improvements Other than Buildings

Funding Source: Penny for Pinellas

Location: Various Parkland Locations

Account: 032-3058-572-6300

PROJECT COSTS

Project Description	Project #	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	5 YR TOTAL
Mease Park Playground Replacement	PKI005		75,000				75,000
SHCP Turf Replacement & Additions	PR0064				80,000		80,000
Dog Run Fencing (PW)	PKI021	13,000					13,000
Water Fountain Replacements (10)	PKI022	27,500					27,500
SHCP Restroom & Concession Stand Improvements	PKI023		25,000				25,000
SHCP Ball Field Light Replacement	PKI024			250,000			250,000
Folly Farms Improvements	PKI025		80,000				80,000
TOTAL		\$ 40,500	\$ 180,000	\$ 250,000	\$ 80,000	\$ -	\$ 550,500

JUSTIFICATIONS

FY 15/16

Dog Run Fencing (PW): Existing fencing installed 1997; structural breakdown requiring numerous repairs & maintenance. Fencing has reached the end of useful life.

Water Fountain Replacements (10): Replace parks aged water fountains with bottle fill station option in addition to water fountain.

FY 16/17

Mease Area Playground Replacement: Current equipment installed in FY 96/97. Land lease with Trustees of Mease Hospital, Inc. scheduled for renewal in October 2016.

SHCP Restroom & Concession Stand Improvements: The existing restroom doors, partitions, tile floors, tile walls, toilets and sinks as well as the concession stand cabinets and storage areas are in need of replacement from normal operating usage.

Folly Farms Improvements: Funding for future growth of parkland facilities.

FY17/18

SHCP Ball Field Lighting Replacement: Existing lights (10+ years) have reached the end of useful life, combined with current technology require replacement.

FY 18/19

SHCP Turf Replacement & Additions: Turf will reach the end of its useful life in FY 18; requiring replacement. Staff recommends installing additional turf in heavily used areas.

CITY OF SAFETY HARBOR
ADOPTED FY2015/2016 BUDGET

Fund No: 32- Capital Projects
Department: 58 - Parks
Project Title: Automotive Equipment
Funding Source: Penny for Pinellas
Location: Parks & Building Maintenance
Account: 032-3058-572-6401

PROJECT COSTS

Project Description	Project #	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	5 YR TOTAL
Vehicle Replacement #105	PKV009	25,000					25,000
Vehicle Replacement #411 (Water Truck)	PKV005	45,000					45,000
Vehicle Replacement #400	PKV010				25,000		25,000
TOTAL		\$ 70,000	\$ -	\$ -	\$ 25,000	\$ -	\$ 95,000

JUSTIFICATIONS

FY 15/16

Vehicle Replacement #105: Current vehicle is a 1991 Chevy G20 van. Fleet recommends replacement FY 15/16.

Vehicle Replacement #411: Current vehicle is 1992 Ford F-350 being utilized as the water truck. Fleet Recommends replacement FY 15/16

FY 18/19

Vehicle Replacement #400: Current vehicle is 2003 Chevy S-10 pickup truck. Fleet recommends replacement FY 18/19.

CITY OF SAFETY HARBOR
ADOPTED FY2015/2016 BUDGET

Fund No: 32 - Capital Projects

Department: 58 - Parks

Project Title: Machinery & Equipment

Funding Source: Penny for Pinellas

Location: Various Locations

Account: 032-3058-572-6440

PROJECT COSTS

Project Description	Project #	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	5 YR TOTAL
Genie Lift (One Man)	BL0006	12,000					12,000
TOTAL		\$ 12,000	\$ -	\$ -	\$ -	\$ -	\$ 12,000

JUSTIFICATIONS

FY 15/16

Genie Lift (One Man): Replace existing lift (22 years old). Needed for miscellaneous building maintenance tasks throughout City facilities.

CITY OF SAFETY HARBOR
ADOPTED FY2015/2016 BUDGET

FUND # 041 - WATER & WASTEWATER

	<u>2015/16</u>	<u>2016/17</u>	<u>2017/18</u>	<u>2018/19</u>	<u>2019/20</u>
REVENUES:					
Water Revenue	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Water Tap Fees	15,000	15,000	15,000	15,000	15,000
Sewer Services	1,500	1,500	1,500	1,500	1,500
Late Charges-Utilities	7,848,250	7,848,300	7,848,300	7,848,300	7,848,300
Industrial Surcharge	-	-	-	-	-
Utility Fixtures	-	-	-	-	-
Interest	-	3	-	-	-
Miscellaneous Revenue	363,090	363,090	363,090	363,090	363,090
Non-Operating Dept Reimb	599,770	599,800	599,800	599,800	599,800
Debt Proceeds	-	6,102,000	4,150,000	3,870,000	5,167,000
Total Revenues	8,927,610	15,029,693	13,077,690	12,797,690	14,094,690
Carry Over	11,325,650	12,021,120	12,765,577	13,440,636	14,104,536
TOTAL REVENUES	\$ 20,253,260	\$ 27,050,813	\$ 25,843,267	\$ 26,238,326	\$ 28,199,226
APPROPRIATIONS:					
Capital Improvements	<u>PROJ #</u>				
<i>Water</i>					
Replace Garage Doors in Buildings A & C	PWI003	\$ 16,000	\$ -	\$ -	\$ -
Repave Public Works complex - Water	PWI001	-	30,000	-	-
Replace 1997 3/4 Ton Utility Truck (Vehicle #215)	WTV004	-	32,000	-	-
Replace 1991 1 Ton Dump Truck (Vehicle #211)	WTV002	-	-	60,000	-
Replace 3/4 Ton Pick Up Truck (Vehicle #203)	WTV005	-	-	-	30,000
Replace Water Quality Utility Van (Vehicle #236)	WTV006	-	-	-	32,000
Vac-Con 11-yard Debris Tank	WTE007	40,000	-	-	-
Replace Portable Light Towers #618 and #639	WTE005	-	-	30,000	-
Replace Portable Air Compressor #629	WTE006	-	-	20,000	-
Replace Wellpoint Pump	WTE002	-	-	-	50,000
Directional Boring Machine	WTE003	-	-	-	50,000
<i>Wastewater</i>					
Repave Public Works Complex	PWI001	-	30,000	-	-
Replace 2005 1-Ton Hydro Jet Truck (Vehicle #274)	SWV003	-	-	-	120,000
Replace Portable Generator #630	SWE004	75,000	-	-	-
Replace #906 Skid Steer Loader	SWE005	-	60,000	-	-
Replace Portable Pump #620	SWE006	-	-	50,000	-
Capital Improvements Total		131,000	152,000	110,000	80,000
Water & Wastewater Dept. Costs		7,947,030	8,026,496	8,066,631	8,077,790
Interfund Transfers Out					
To Water & Wastewater/Renewal & Replacement Fund		-	5,919,440	4,040,000	3,790,000
To Debt Service Funds					
2012 Refunding		24,000	33,410	30,000	30,000
2006 Revenue Note		130,110	153,890	156,000	156,000
Total Interfund Transfers Out		154,110	6,106,740	4,226,000	3,976,000
FUND RESERVE		12,021,120	12,765,577	13,440,636	14,104,536
BUDGETED APPROPRIATIONS		\$ 20,253,260	\$ 27,050,813	\$ 25,843,267	\$ 26,238,326
		\$ 28,199,226			

CITY OF SAFETY HARBOR
ADOPTED FY2015/2016 BUDGET

Fund No: 041

Department: 35-Water

Project Title: Water Division Building Improvements

Funding Source: Water/Wastewater Revenue, Other

Location: Public Works Department/ 1200 Railroad Avenue

Account: 041-4035-533-6200

PROJECT COSTS

Project Description	Project #	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	5 YR TOTAL
Replace Garage Doors In Buildings A & C	PWI003	16,000					16,000
TOTAL		\$ 16,000	\$ -	\$ -	\$ -	\$ -	\$ 16,000

JUSTIFICATIONS

FY 15/16

Replace Garage Doors in Buildings A & C: Replace two (2) roll-up doors in building A and ten (10) roll-up doors in building C. These doors have major wear to their components and have multiple mechanical issues, such as coming off the tracks, doors catching in the guides and not allowing them to roll up or down.

CITY OF SAFETY HARBOR
ADOPTED FY2015/2016 BUDGET

Fund No: 041

Department: 35-Water

Project Title: Repave public Works Complex

Funding Source: Water & Wastewater Revenue, Other

Location: Public Works Department

Account: 041-4035-533-6300

PROJECT COSTS

Project Description	Project #	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	5 YR TOTAL
Repave Public Works Complex	PWI001		30,000				30,000
TOTAL		\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000

ACCOUNTING DISTRIBUTION

REPAVE PUBLIC WORKS COMPLEX - PWI001

032-3031-541-6300	Capital Projects	\$15,000
032-3033-519-6300	Capital Projects	\$10,000
011-2037-538-6300	Stormwater	\$15,000
041-4035-533-6300	Wtr/Wastewater	\$30,000
041-4036-535-6300	Wtr/Wastewater	\$30,000
044-4532-534-6300	Sanitation	\$30,000
Total Cost Project PWI001		\$130,000

JUSTIFICATIONS

FY 16/17

Repave Public Works Complex: The Public Works Complex asphalt surface was applied in 1994. The life expectancy of asphalt is approximately 10 years old and use and sun has denigrated the surface to a point that by FY16/17, the asphalt mat will require resurfacing. This is the Water Divisions share of the \$130,000 project.

CITY OF SAFETY HARBOR
ADOPTED FY2015/2016 BUDGET

Fund No: 041

Department: 35-Water

Project Title: Water Division Vehicles

Funding Source: Water & Wastewater Revenue, Other

Location: Public Works Complex/1200 Railroad Avenue

Account: 041-4035-533-6401

PROJECT COSTS

Project Description	Project #	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	5 YR TOTAL
Replace Vehicle #215 (3/4 Utility Truck)	WTV004		32,000				32,000
Replace Vehicle #211 (1 Ton Dump Truck)	WTV002			60,000			60,000
Replace Vehicle #203 (3/4 Ton Pick Up Truck)	WTV005				30,000		30,000
Replace Vehicle #236 (Water Quality Utility Van)	WTV006					32,000	32,000
TOTAL		-	32,000	60,000	30,000	32,000	154,000

JUSTIFICATIONS

FY 16/17

Replace vehicle # 215 (3/4 ton utility truck): This 1997 utility truck is used by the Water and Wastewater Division to perform necessary daily field repairs. The utility body provides for storage of tools and numerous materials that are required to make repairs without having to return to the shop for the needed materials. The storage bins are also lockable for safe keeping at night. This vehicle has been repainted and refurbished and by 15/16 budget will be 19 years old.

FY17/18

Replace vehicle # 211 (one ton dump truck): Vehicle 211 is a 1991 one ton dump truck that has been repainted and refurbished. The vehicle's suspension is worn. Typical useful life for this type of vehicle is 15 years. In FY 16/17 this vehicle will be 26 years old. The vehicle is used by the Water and Wastewater Division field crews to haul material to and from the job site.

FY 18/19

Replace vehicle #203 (3/4 ton pickup truck): This 2004 pickup truck is used daily for pump station maintenance and by FY 18/19 will have approximately 100,000 miles and in FY 18/19 this vehicle will be 14 years old. This vehicle has exceeded its life expectancy.

FY 19/20

Replace vehicle #236 (water quality utility van): This 2005 utility van is used for potable water quality sampling, and fire hydrant maintenance. By FY19/20 it will be 15 years old and have met it's life expectancy.

CITY OF SAFETY HARBOR
ADOPTED FY2015/2016 BUDGET

<p>Fund No: 041</p> <p>Department: 035-Water</p> <p>Project Title: Water Division Equipment</p> <p>Funding Source: Water & Wastewater Revenues, Other</p> <p>Location: Public Works Complex / 1200 Railroad Avenue</p> <p>Account: 041-4035-533-6440</p>							
PROJECT COSTS							
Project Description	Project #	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	5 YR TOTAL
Vac-Con 11-yard Debris Tank	WTE007	40,000					40,000
Replace Portable Light Towers # 618 and #639	WTE005				30,000		30,000
Replace Portable Air Compressor #629	WTE006				20,000		20,000
Directional Boring Machine	WTE003					50,000	50,000
Replace Wellpoint Pump	WTE002					50,000	50,000
TOTAL		\$ 40,000	\$ -	\$ -	\$ 50,000	\$ 100,000	\$ 190,000

JUSTIFICATIONS

FY 15/16

Vac-Con 11-yard Debris Tank: The current storage tank used to remove debris from various job sites during hydro excavation is rusted away and is leaking material onto the roadway while transporting back to Public Works. Replacement is required to prevent leakage of debris onto the roadway.

FY 18/19

Replace portable light towers #618 and #639: Existing units are 1991 models. They are necessary to provide required lighting for field crews while performing emergency repair work and for special events.

Replace portable air compressor # 629: Existing unit is a 1989 model and is used for various types of jobs including sandblasting, water main tapping, jack hammers and jack and bore equipment. By 17/18 budget year the existing unit will be 29 years old.

FY 19/20

Directional Boring Machine: The current boring machine is a 1985 pipe pusher that parts are no longer available. Without directional control of the boring head damage could happen to other buried utilities.

Replace wellpoint pump: The current pump is a 1991 model that frequently requires repairs. By the FY 18/19 Budget, it will be 28 years old. The pump is necessary to dewater the ground prior to excavating for the repair of water and sewer pipelines and is required to run continuously 24 hours a day during these repairs. The new pump will have a 70 (dba) or lower noise level so that it is more environmentally/neighborhood friendly.

CITY OF SAFETY HARBOR
ADOPTED FY2015/2016 BUDGET

Fund No: 041

Department: 36-Wastewater

Project Title: Repave Public Works Complex

Funding Source: Water & Wastewater Revenue, Other

Location: Public Works Complex/ 1200 Railroad Avenue

Account: 041-4036-535-6300

PROJECT COSTS

Project Description	Project #	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	5 YR TOTAL
Repave Public Works Complex	PWI001		30,000				30,000
TOTAL		\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000

ACCOUNTING DISTRIBUTION

REPAVE PUBLIC WORKS COMPLEX - PWI001

032-3031-541-6300	Capital Projects	\$15,000
032-3033-519-6300	Capital Projects	\$10,000
011-2037-538-6300	Stormwater	\$15,000
041-4035-533-6300	Wtr/Wastewater	\$30,000
041-4036-535-6300	Wtr/Wastewater	\$30,000
044-4532-534-6300	Sanitation	\$30,000
<u>Total Cost Project PWI001</u>		<u>\$130,000</u>

JUSTIFICATIONS

FY 16/17

Repave public Works Complex: The Public Works Complex asphalt surface was applied in 1994. The life expectancy of asphalt is approximately 10 years old and use and sun has denigrated the surface to a point that by FY16/17, the asphalt mat will require resurfacing. This is the Wastewater Divisions share of the \$130,000 project.

CITY OF SAFETY HARBOR
ADOPTED FY2015/2016 BUDGET

Fund No: 041

Department: 036- Wastewater

Project Title: Wastewater Division Vehicles

Funding Source: Water & Wastewater, Revenue, Other

Location: Public Works Complex/1200 Railroad Avenue

Account: 041-4036-535-6401

PROJECT COSTS

Project Description	Project #	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	5 YR TOTAL
Replace vehicle #274 (One ton hydro jet truck)	SWV003					120,000	120,000
TOTAL		\$ -	\$ -	\$ -	\$ -	\$ 120,000	\$ 120,000

JUSTIFICATIONS

FY 19/20

Replace vehicle #274 (one ton hydro jet truck): This 2005 hydro jet truck is used by the wastewater division staff to perform necessary daily maintenance, including cleaning and unclogging sewer lines and locating existing underground utilities.

CITY OF SAFETY HARBOR
ADOPTED FY2015/2016 BUDGET

Fund No: 041

Department: 036-Wastewater

Project Title: Wastewater Division Equipment

Funding Source: Water & Wastewater Revenue, Other

Location: Public Works Complex/1200 Railroad Avenue

Account: 041-4036-535-6440

PROJECT COSTS

Project Description	Project #	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	5 YR TOTAL
Replace Portable Generator # 630	SWE004	75,000					75,000
Replace # 906 Skid-Steer Loader	SWE005		60,000				60,000
Replace Portable Pump #620	SWE006			50,000			50,000
TOTAL		\$ 75,000	\$ 60,000	\$ 50,000	\$ -	\$ -	\$ 185,000

JUSTIFICATIONS

FY 15/16

Replace Portable Generator # 630: Existing unit is a 200 kw 1990 model and replacement parts are beginning to be unavailable. The unit is very loud and is unbearable to surrounding homes when it is required to run long periods of time during emergencies. The new unit will have a 70 (dba) or lower noise level so that it is more environmentally/neighborhood friendly.

FY 16/17

Replace # 906 Skid Steer Loader: Existing unit is a 2003 model and by FY 16/17 will be 14 years old. It is frequently used by the water and wastewater divisions to perform multi job tasks with a variety of existing attachments. During extended periods of running time it is beginning to break down in the field due to high hours and normal wear.

FY17/18

Replace portable pump #620: Existing unit is a 1986 model, and is used to bypass sewage around lift stations during electrical or mechanical failures. The new unit will have a 70 (dba) or lower noise level so that it is more environmentally/neighborhood friendly.

CITY OF SAFETY HARBOR
ADOPTED FY2015/2016 BUDGET

FUND # 044 - SANITATION FUND

	<u>2015/16</u>	<u>2016/17</u>	<u>2017/18</u>	<u>2018/19</u>	<u>2019/20</u>
REVENUES:					
Solid Waste Franchise Fee	\$ 36,000	\$ 36,500	\$ 37,000	\$ 37,600	\$ 38,200
Grants	13,470	13,470	13,470	13,470	13,470
Industrial Surcharge	500	500	500	500	500
Sanitation/Refuse Charges	2,805,300	2,805,300	2,805,300	2,805,300	2,805,300
Interest	34,370	34,000	34,300	34,600	34,900
Recycling Sales	35,000	35,400	35,800	36,200	36,600
Miscellaneous	73,170	1,200	11,200	1,200	11,200
Debt Proceeds	-	465,000	620,000	263,000	628,000
Other	-	60,000	60,000	60,000	60,000
Total Revenues	2,997,810	3,451,370	3,617,570	3,251,870	3,628,170
Carry Over	1,165,520	600,320	506,670	409,420	303,470
TOTAL REVENUES	\$ 4,163,330	\$ 4,051,690	\$ 4,124,240	\$ 3,661,290	\$ 3,931,640
APPROPRIATIONS:					
Capital Improvements	<u>Proj #</u>				
Replace Roof and Garage Doors Building D	PWI004	\$ 45,000	\$ -	\$ -	\$ -
Equipment Storage Awning	SNI002	-	170,000	-	-
Repave Public Works Complex	PWI001	-	30,000	-	-
Replace Front Loader Truck #310	SNV013	250,000	-	-	-
Replace Fully Automated Side Loader #315	SNV008	285,000	-	-	-
Refurbish Side Loader #312	SNV016	-	145,000	-	-
Extended Cab Pick Up #399	SNV021	-	30,000	-	-
Replace 2 side loaders #316 and #317	SNV015	-	-	570,000	-
Dumpster Transporter	SNV022	-	-	-	93,000
Refurbish (1) Side Loader #509	SNV023	-	-	-	170,000
Replace (2) Side Loaders #308 and #309	SNV024	-	-	-	628,000
Radio frequency identification device	EQSN06	-	30,000	-	-
Trash Containers	PWE004	100,000	60,000	-	-
Recycling Containers	SNE002	-	-	50,000	-
Capital Improvements Total		680,000	465,000	620,000	263,000
Sanitation Dept. Costs		2,883,010	3,027,200	3,042,000	3,042,000
Interfund Transfer Out to Debt Service Fund		-	52,820	52,820	52,820
FUND RESERVE		600,320	506,670	409,420	303,470
BUDGETED APPROPRIATIONS		\$ 4,163,330	\$ 4,051,690	\$ 4,124,240	\$ 3,661,290
					\$ 3,931,640

CITY OF SAFETY HARBOR
ADOPTED FY2015/2016 BUDGET

Fund No: 044 Sanitation

Department: 4532 Sanitation

Project Title: Improvements for Sanitation Division

Funding Source: Sanitation Revenue

Location: Public Works Department/1200 Railroad Avenue

Account: 044-4532-534-6200

PROJECT COSTS

Project Description	Project #	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	5 YR TOTAL
Replace Roof and Garage Doors Bldg D	PWI004	45,000					45,000
Equipment Storage Awning	SNI002		170,000				170,000
TOTAL		\$ 45,000	\$ 170,000	\$ -	\$ -	\$ -	\$ 215,000

JUSTIFICATIONS

FY 15/16

Replace Roof and Garage Doors for Building D: Building D was constructed in 1991. The metal roof is weathered and leaks in several locations. The new 100' X 40' roof will also have an updated ventilation system to remove exhaust fumes from inside of the building. The existing roll-up doors in the Welding Shop are 12 years old and have multiple mechanical issues, such as coming off the tracks, or doors catching in the guides not allowing them to roll up or down.

FY 16/17

Equipment Storage Awning: This awning will be used by the Sanitation Division to keep equipment out of the weather when not in use. Equipment that has been kept out of the weather has historically lasted longer. The equipment awning will be a permanent structure that will meet all current wind load requirements.

CITY OF SAFETY HARBOR
ADOPTED FY2015/2016 BUDGET

Fund No: 044 Sanitation

Department: 4532 Sanitation

Project Title: Repave Public Works Complex

Funding Source: Sanitation Revenues, Other

Location: Public Works Department/1200 Railroad Avenue

Account: 044-4532-534-6300

PROJECT COSTS

Project Description	Project #	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	5 YR TOTAL
Repave Public Works Complex	PWI001		30,000				30,000
TOTAL		\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000

ACCOUNTING DISTRIBUTION

REPAVE PUBLIC WORKS COMPLEX - PWI001

032-3031-541-6300	Capital Projects	\$15,000
032-3033-519-6300	Capital Projects	\$10,000
011-2037-538-6300	Stormwater	\$15,000
041-4035-533-6300	Wtr/Wastewater	\$30,000
041-4036-535-6300	Wtr/Wastewater	\$30,000
044-4532-534-6300	Sanitation	\$30,000
<hr/>		
Total Cost Project PWI001		\$130,000

JUSTIFICATIONS

FY 16/17

Repave Public Works Complex: The Public Works Complex asphalt surface was applied in 1994. The life expectancy of asphalt is approximately 10 years and use and sun has denigrated the surface to a point that by FY 16/17, the asphalt mat will require resurfacing. This is the Sanitation Division's share of the \$130,000 project.

CITY OF SAFETY HARBOR
ADOPTED FY2015/2016 BUDGET

Fund No: 044 Sanitation

Department: 4532 Sanitation

Project Title: Sanitation Division Automotive Equipment

Funding Source: Sanitation Revenues/Borrowed Funds

Location: Public Works Department/1200 Railroad Avenue

Account: 044-4532-534-6401

PROJECT COSTS

Project Description	Project #	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	5 YR TOTAL
Front loader truck	SNV013	250,000					250,000
Automated side loader (replacement)	SNV008	285,000					285,000
Refurbish side loader	SNV016		145,000				145,000
Extended cab pick-up truck	SNV021		30,000				30,000
Replace (2) side loaders	SNV015			570,000			570,000
Dumpster Transporter	SNV022				93,000		93,000
Refurbish (1) side loader	SNV023				170,000		170,000
Replace (2) side loaders	SNV024					628,000	628,000
TOTAL		\$ 535,000	\$ 175,000	\$ 570,000	\$ 263,000	\$ 628,000	\$ 2,171,000



JUSTIFICATIONS

FY 15/16

Front loader truck: Truck 310 is a primary collection vehicle for commercial accounts and multi-family units. It is on the road 5 days a week. This truck will be replacing 310 which will be 12 years old in the FY 16/17 and upon acquiring this new vehicle, the existing unit will become a backup collection vehicle. EST

Automated side loader: Truck 315 is primary collection truck, running four days a week. By the proposed replacement date, this vehicle will be 12 years old, surpassing their life expectancy of 3 to 5 years. Upon acquiring this new vehicle, existing unit will be declared surplus.

FY 16/17

Refurbish side loader: Truck 312 is a primary collection truck, running four days a week. By the proposed date, the vehicle will be 7 years old, surpassing its life expectancy of 3 to 5 years. This vehicle will be refurbished with new refuse bodies and arms, due to the low mileage on the cab and chassis. This will prolong the life of the vehicles another 3 to 5 years. APP

Extended cab pick-up truck: Truck 399 is the truck used by the Sanitation Supervisor on a daily basis for various duties involving sanitation and recycling. This vehicle is also used for transporting staff between vehicles when necessary and to meetings.

FY17/18

Replace (2) side loaders: Trucks 316 and 317 are primary collection trucks, running four days a week. Both trucks have a 2003 cab and chassis, with refurbished bodies in 2012. By the proposed replacement dates, these vehicles will have surpassed their life expectancy of 3 to 5 years. Upon acquiring the new vehicles, existing units will be declared surplus.

FY 18/19

Refurbish (1) side loaders: Truck 509 is a primary collection truck, running four days a week. By the proposed replacement date, this vehicle will be 7 years old, surpassing their life expectancy of 3 to 5 years. The vehicle will be refurbished with a new refuse body and arm, due to the low mileage on the cab and chassis. Saving the City money by only replacing the body and not entire vehicle. This will prolong the life of the vehicle another 3 to 5 years.

Dumpster transporter: This vehicle is a key aspect to the additional services provided to residents. The transporter runs five days a week, 6 to 8 hours a day aiding in dumpster deliveries, temporary containers, appliance pick up and recycling drop off sites.

FY 19/20

Replace (2) side loaders: Trucks 308 and 309 are primary collection trucks, running four days a week. Both trucks have a 2008 cab and chassis, with refurbished bodies in 2015. By the proposed replacement dates, these vehicles will have surpassed their life expectancy of 3 to 5 years. Upon acquiring the new vehicles, existing units will be declared surplus.

CITY OF SAFETY HARBOR
ADOPTED FY2015/2016 BUDGET

Fund No: 044 Sanitation

Department: 4532 Sanitation

Project Title: Sanitation Revenues

Funding Source: Works Department/1200 Railroad Avenue

Location: Public Works Department/1200 Railroad Avenue

Account: 044-4532-534-6440

PROJECT COSTS

Project Description	Project #	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	5 YR TOTAL
Radio Frequency Identification Device	EQSN06		30,000				30,000
Trash Containers	PWE004	100,000	60,000				160,000
Recycling Containers	SNE002			50,000			50,000
TOTAL		\$ 100,000	\$ 90,000	\$ 50,000	\$ -	\$ -	\$ 240,000

JUSTIFICATIONS

FY 15/16

Trash Containers: In 2003 the Sanitation Division implemented the automated sanitation collection utilizing 90-gallon containers. The life expectancy of these containers is approximately 10 years. During the last year we have needed to replace several containers and have made multiple repairs.

FY 16/17

Radio Frequency Identification Device: The RFID (radio frequency identification device) application will provide staff real-time visibility and status of all trucks, routes and customer service events depicted on a street based or satellite map. This will allow staff to track recycling habits to increase participation along with keeping track of the 5,200 recycling containers and over 6,000 trash containers. This system will also allow staff to provide more accurate customer service on “missed” collection calls by residents.

Trash Containers: In 2003 the Sanitation Division implemented the automated sanitation collection utilizing 90-gallon containers. The life expectancy of these containers is approximately 10 years. During the last year we have needed to replace several containers and have made multiple repairs.

FY17/18

Recycling Containers: In 2013 the Sanitation Division implemented single stream recycling collection in 64 gallon containers. Containers will need to be purchased to replace ones that are beyond repairs.

CITY OF SAFETY HARBOR
ADOPTED FY2015/2016 BUDGET

FUND # 048 - WATER & WASTEWATER RENEWAL & REPLACEMENT

	<u>2015/16</u>	<u>2016/17</u>	<u>2017/18</u>	<u>2018/19</u>	<u>2019/20</u>
REVENUES:					
Backflow Revenue	\$ 5,200	\$ 5,300	\$ 5,400	\$ 5,500	\$ 5,600
Interest	83,390	82,600	83,400	84,200	85,000
Interfund Transfer In From Water & Wastewater Fund	-	5,950,000	4,040,000	3,790,000	4,915,000
Total Revenues	88,590	6,037,900	4,128,800	3,879,700	5,005,600
Carry Over	5,716,870	901,560	880,560	860,460	841,260
TOTAL REVENUES	\$ 5,805,460	\$ 6,939,460	\$ 5,009,360	\$ 4,740,160	\$ 5,846,860
APPROPRIATIONS:					
Capital Improvements	<u>Proj #</u>				
<i>Water</i>					
Extend Water Line at McMullen-Booth & SR 590	UT0066	\$ 285,000	\$ -	\$ -	\$ -
Galvanized Water Line in the South Green Springs Area and 400 Feet on 12" Cast Iron Water Main from 13th Ave N to 9th Ave N	UT0082	1,200,000	-	-	-
6" Cast Iron Water Main in the Green Springs Subdivision	UT0083	240,000	1,200,000	-	-
12" Cast Iron Water Main at the Huntington Office Park/North City Park	UT0084	-	200,000	1,000,000	-
6" Cast Iron Water Main and 1 1/2" Galvanized Water Main in the Espiritu	UT0086	-	160,000	800,000	-
6" Cast Iron Water Main and 1 1/2" Galvanized Water Main in the Espiritu	UT0091	-	-	280,000	1,200,000
Install 600' of 6" PVC Water Main and Fire Protection on Pinellas Avenue. To be	UT0094	-	-	-	75,000
Relocate 8" Water Main from the Philippe Pointe Pedestrian Bridge. To be	UT0095	-	-	-	100,000
Replace 4,550' of 2" Galvanized Water Line in the Seminole Park Revised and Harbor North Bay Hills Water Main Replacement Phase III	UT0096	-	-	-	200,000
Radio Frequency Meter Replacement	UT0097	-	-	-	240,000
<i>Wastewater</i>					
Northeast Regional Wastewater Treatment Plant improvements	UT0098	1,125,000	2,930,000	-	-
Replace Sewer Line at Joyce & Irwin St	UT0074	1,500,000	-	-	-
Baywoods I Sewer Replacement	UT0054	80,000	200,000	-	-
Washington-Brennan/N. Bayshore Sewer Replacement	UT0085	240,000	1,200,000	-	-
Replace Pumps and Standby Generator at South Bayshore Lift Station	UT0088	125,000	-	-	-
Sanitary Sewer Main Relining	UT0077	-	-	1,000,000	-
Reline Clay Sewer Main in Briar Creek Mobile Home Community	UT0087	-	-	700,000	-
North Bayshore Lift Station Repair	UT0089	-	60,000	-	-
Reline Clay Sewer Main in the South Green Springs Subdivision	UT0078	-	-	-	1,000,000
Highlands Lift Station Repair	UT0093	-	-	60,000	-
Reline Clay Sewer Main in Baywoods I, II & III Subdivisions	UT0092	-	-	-	2,100,000
North Bayshore Lift Station Force Main Repair	UT0102	-	-	200,000	820,000
Cypress Hollow Lift Station Repair	UT0100	-	-	-	60,000
Harbor Woods Lift Station Repair	UT0103	-	-	-	75,000
Baytowne West Lift Station Repair (moved to FY20/21)	UT0099	-	-	-	-
Capital Improvements Total		4,795,000	5,950,000	4,040,000	3,790,000
Water & Sewer Renewal & Replacement Dept. Costs		108,900	108,900	108,900	108,900
FUND RESERVE*		901,560	880,560	860,460	841,260
BUDGETED APPROPRIATIONS		\$ 5,805,460	\$ 6,939,460	\$ 5,009,360	\$ 4,740,160
		\$ 5,846,860			

* Requires minimum mandatory \$500,000 Fund Reserve per debt covenant

CITY OF SAFETY HARBOR
ADOPTED FY2015/2016 BUDGET

Fund No: 048
Department: 35- Water
Project Title: Citywide Water Improvements
Funding Source: Water & Wastewater Revenues, Other
Location: Various Citywide
Account: 048-4035-533-6300

PROJECT COSTS

Project Description	Project #	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	5 YR TOTAL
McMullen-Booth & SR 590 water line extension	UT0066	285,000					285,000
S. Green Springs/ Hillsborough Street line replacement	UT0082	1,200,000					1,200,000
13th Avenue North to 9th Avenue North main replacement	UT0083		240,000				240,000
Survey and Design				1,200,000			1,200,000
Construction							
Green Springs Subdivision main replacement	UT0084		200,000		1,000,000		200,000
Survey and Design							1,000,000
Construction							
Huntington Office Park/North City Park main replacement	UT0086		160,000		800,000		160,000
Survey and Design							800,000
Construction							
Espirtiu Santo Springs/Washington-Brennan Subdivisions main replacement	UT0091			280,000		1,200,000	280,000
Survey and Design							1,200,000
Construction							
Pinellas Avenue water main and fire protection installation	UT0094				75,000		75,000
Survey and Design						200,000	200,000
Construction							
Phillipe Pointe pedestrian bridge main relocation	UT0095				100,000		100,000
Survey and Design						250,000	250,000
Construction							
Seminole Park and the Harbor Heights Subdivisions line replacement	UT0096				200,000		200,000
Survey and Design						1,000,000	1,000,000
Construction							
North Bay Hills water main replacement Phase III	UT0097				240,000		240,000
Survey and Design						1,200,000	1,200,000
Construction							
TOTAL		\$1,725,000	\$1,560,000	\$2,080,000	\$1,815,000	\$2,650,000	\$ 9,830,000

JUSTIFICATIONS

FY 15/16

Extend water line at McMullen Booth and SR 590: The current water system dead ends at McMullen Booth and the railroad tracks. The installation of the proposed 6 inch water line would create a looped system, and decrease the possibility of the area businesses having water service interrupted and then receiving boil water notices that would remain in effect for a minimum of three (3) working days.

South Green Springs/Hillsborough Street Water Line Replacement: Replace 5,650 feet of galvanized and old cast iron water line. The existing water line is in poor condition and it has been necessary to undertake repairs at various locations in order to maintain system integrity. The service connections and the main line will be replaced with PVC pipe.

13th Avenue North to 9th Avenue North: Consultant survey and design services for 12" water main replacement.

FY 16/17

Replace 12 inch cast iron water main from 13th Avenue North to 9th Ave North: Replace approximately 1,750 feet of 12 inch cast iron water main that was installed in the late 1950's. This is a main distribution line for the City and has failed several times on Cherokee Street resulting in emergency repairs and interruption of service.

Green Springs Subdivision: Consultant survey and design services for 6" water main replacement.

S Huntington Office Park/North City Park: Consultant survey and design services for 12" water main replacement.

FY17/18

Replace 6 inch cast iron water mains in the Green Springs subdivision: Replace 5,500 feet of 6 inch cast iron water main. This targeted area originally installed in 1927 has had multiple pipe line failures resulting in emergency repairs and the interruption of service to surrounding residents. These cast iron pipes will be replaced with PVC pipe.

Replace 12 inch cast iron water main at the Huntington Office Park/ North City Park: Replace approximately 900 feet of 12 inch cast iron water main. This is a main distribution line for the City that is in poor condition. It has been necessary to undertake emergency repairs at several locations in this targeted area to maintain system integrity. This 12 inch main line currently runs underneath the detention pond for the Huntington Office Park.

Espirtiu Santo Springs/Washington-Brennan Subdivisions: Consultant survey and design services for water main replacements.

FY 18/19

Replace water mains in the Espiritu Santo Springs/Washington Brennan subdivision: Replace 11,000 feet of galvanized and old cast iron water line. The existing water line is in poor condition and it has been necessary to undertake repairs at various locations in order to maintain system integrity. The service connections and the main line will be replaced with PVC pipes.

Pinellas Avenue: Consultant survey and design services for 6" water main and fire hydrant installation.

Philippe Pointe pedestrian bridge: Consultant survey and design services for 8" water main relocation.

Seminole Park Revised and the Harbor Heights subdivisions: Consultant survey and design services for 2" line replacement.

North Bay Hills Phase III: Consultant survey and design services for water main replacement phase III.

FY 19/20

Install 6 inch PVC water main and fire protection on Pinellas Avenue: Replace 600 feet of 2 inch galvanized water line. The existing water line is in poor condition and it has become necessary to undertake repairs at various locations in order to maintain system integrity. The service connections will be replaced and the main line will be upgraded to a 6 inch water main so fire hydrants can be installed to provide additional fire protection to surrounding areas.

Relocate 8 inch water main from the Philippe Pointe pedestrian bridge: Replace 520 feet of 8 inch flanged pipe that is currently attached to this bridge. Occasionally repairs have been required due to the movement of the wooden boardwalk. This project will require installing the water main underground including directional boring under Bishop Creek.

CITY OF SAFETY HARBOR
ADOPTED FY2015/2016 BUDGET

Replace 2 inch galvanized water lines in the Seminole Park Revised and the Harbor Heights Subdivision:
Replace 4,600 feet of galvanized water lines. The existing water line is in poor condition and it has been necessary to undertake repairs at various locations in order to maintain system integrity. The service connections and the main line will be replaced with PVC pipe.

North Bay Hills water main replacement phase III: Replace 3,100 feet of 8 inch cast iron and 3,600 feet of 6 inch cast iron water main. These targeted areas originally installed in 1974 have had multiple pipe line failures resulting in emergency repairs and the interruption of service to surrounding residents. The cast iron and galvanized water lines will be replaced with PVC pipe. Targeted areas are North Bay Hills Blvd, Teal Terrace and Mallard Drive.

Fund No: 048

Department: 35- Water

Project Title: Radio Frequency Meter Replacements

Funding Source: Water Revenue

Location: Various Locations

Account: 048-4035-533-6440

PROJECT COSTS

Project Description	Project #	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	5 YR TOTAL
Replace existing Radio Frequency Meters that have met their life expectancy.	UT0101				95,000	90,000	185,000
TOTAL		\$ -	\$ -	\$ -	\$ 95,000	\$ 90,000	\$ 185,000

JUSTIFICATIONS

FY 18/19

Radio Frequency Meter Replacements: It is planned to replace existing radio frequency meters that have met their life expectancy. FY 18/19 will be meter books 2 and 3. The benefits of radio frequency water meters are:

- Increases meter reader efficiency as it does not require the meter reader to leave the truck. This also results in eliminating hazards when the meter reader has to physically access the meter.
- Potential estimated meter readings are eliminated.
- Customer calls and billing cycles are reduced because the software to transfer data to the utility billing system is already being used for existing radio frequency meters.

FY 19/20

Radio Frequency Meter Replacements: It is planned to replace existing radio frequency meters that have met their life expectancy. FY 19/20 will be meter books 9, 31 and 46. The benefits of radio frequency water meters are:

- Increases meter reader efficiency as it does not require the meter reader to leave the truck. This also results in eliminating hazards when the meter reader has to physically access the meter.
- Potential estimated meter readings are eliminated.
- Customer calls and billing cycles are reduced because the software to transfer data to the utility billing system is already being used for existing radio frequency meters.

CITY OF SAFETY HARBOR
ADOPTED FY2015/2016 BUDGET

Fund No: 048

Department: 36-Wastewater

Project Title: Sanitary Sewer Improvements

Funding Source: Water & Wastewater Revenues, Other

Location: Various Citywide

Account: 048-4036-535-6300

PROJECT COSTS

Project Description	Project #	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	5 YR TOTAL
Northeast Regional Wastewater Treatment Plant Improvements	UT005	1,125,000	2,930,000				4,055,000
Joyce & Irwin Street Sewer Line Replacement	UT0074	1,500,000					1,500,000
Baywoods 1 Sewer Replacement	UT0054						-
Survey and Design		80,000					80,000
Construction			200,000				200,000
Washington-Brennan/N. Bayshore Dr. Sewer Replacement	UT0085						-
Survey and Design		240,000					240,000
Construction			1,200,000				1,200,000
Replace pumps and standby generator at South Bayshore Lift Station	UT0088	125,000					125,000
Sanitary Sewer main relining	UT0077			1,000,000			1,000,000
Reline clay sewer main in the Briar Creek MH Community & in the Northwood East Subdivision	UT0087			700,000			700,000
North Bayshore Lift Station Repair	UT0089		60,000				60,000
Reline clay sewer main in the South Green Springs Subdivision	UT0078				1,000,000		1,000,000
Highlands lift station repair	UT0093			60,000			60,000
Reline clay sewer main in Baywoods I,II & III	UT0092					2,100,000	2,100,000
North Bayshore Lift Station Force Main Replacement	UT0102						-
Survey and Design				200,000			200,000
Construction					820,000		820,000
Cypress Hollow Lift Station Repair	UT0100					60,000	60,000
Harbor Woods Lift Station Repair	UT0103					75,000	75,000
TOTAL		\$3,070,000	\$4,390,000	\$ 1,960,000	\$ 1,880,000	\$ 2,175,000	\$ 13,475,000

JUSTIFICATIONS

FY 15/16

Northeast Regional Wastewater Treatment Plant Improvements: The NE Plant is a 13.5 million gallons a day advanced wastewater treatment facility. The City of Safety Harbor has the rights to 4 million gallons a day of treatment. By contractual agreement, the City of Clearwater will manage and maintain the facility and the City of Safety Harbor will assist financially with the capital improvement and maintenance cost of the facility at the pro rata rate of 4/13.5%. The funds allocated are estimates from the City of Clearwater for those capital expenses and maintenance cost that will keep this facility in working order to meet the State and Federal regulation within the years listed. These funds change periodically due to project timing, construction costs, unforeseen conditions and regulations and requirement.

Joyce and Irwin Street sewer line replacement: Replace 3,200 feet of gravity sewer line including 10 manholes. This existing old 8- inch clay sewer main is in poor condition and requires significant maintenance. Some of the contributing problems are intruding taps - root intrusion and dropped joints.

Baywoods I sewer replacement: Consultant survey and design services for Baywoods I sewer replacement.

Washington-Brennon/ North Bayshore Drive Sewer replacement Consultant survey and design services for Washington- Brennon/North Bayshore Drive sewer replacement.

Replace pumps and standby generator at South Bayshore Lift Station: Current pumping equipment is 18 years old and is in need of replacement. This project consists of bypassing the sewage flows, refurbishing the wet well and valve vault, replacing the 100KW standby generator, 400 AMP transfer switch, pumps, electrical control panel and all valves and piping. Wastewater Division personnel will perform this work.

FY 16/17

Baywoods I sewer replacement: Replace 500 feet of gravity sewer line including 3 manholes. The existing old 8 - inch clay sewer main is in poor condition and requires significant maintenance. Some of the contributing problems are intruding taps - root intrusion - and dropped joints.

Washington-Brennon/ North Bayshore Drive Sewer replacement: Replace 5,400 feet of gravity sewer line including 31 manholes. The existing old 8-inch clay sewer is in poor condition and requires significant maintenance. Some of the contributing problems are intruding taps – root intrusion – and dropped joints.

North Bayshore Lift Station repair: Current pumping equipment is 23 years old and is in need of replacement. This project consists of bypassing the sewage flows, refurbishing the wet well and valve vault, replacing the pumps, electrical control panel and all valves and piping. Wastewater Division personnel will perform this work.

FY17/18

Sanitary sewer main relining: Reline approximately 15,100 feet of clay sewer mains in the Lincoln Highlands Subdivision, M.L. King Street North, Harbor Lake Industrial Park, Oak Haven Estates and South Green Springs subdivision. This type of pipe has joints every five feet that will begin to leak allowing ground water to enter the system resulting in higher running times at our pump stations and higher cost at the sewer treatment plant.

Reline clay sewer main in the Briar Creek MH Community and in the Northwood East subdivision: Reline approximately 10,100 feet of clay sewer mains. This type of pipe has joints every five feet that will begin to leak allowing ground water to enter the system resulting in higher running times at our pump stations and higher cost at the sewer treatment plant.

Highlands Lift Station repair: Current pumping equipment is 19 years old and is in need of replacement. This project consists of bypassing the sewage flows, refurbishing the wet well and valve vault, replacing the pumps, electrical control panel and all valves and piping. Wastewater Division personnel will perform this work.

North Bayshore Lift Station Force Main Replacement: Consultant survey and design services for North Bayshore Lift Station force main replacement.

FY 18/19

Reline clay sewer main in the South Green Springs subdivision: Reline approximately 15,500 feet of clay sewer mains. This type of pipe has joints every five feet that will begin to leak allowing ground water to enter the system resulting in higher running times at our pump stations and higher cost at the sewer treatment plant.

Cypress Hollow Lift Station Repair: Current pumping equipment is 21 years old and is in need of replacement. This project consists of bypassing the sewage flows, refurbishing the wet well and valve vault, replacing the pumps, electrical control panel and all valves and piping. Wastewater Division personnel will perform this work.

CITY OF SAFETY HARBOR
ADOPTED FY2015/2016 BUDGET

North Bayshore Lift Station Force Main Replacement: Replace and upgrade the force main size to 6" for North Bayshore Lift Station, redirecting the flow down Church Street to 6th Street North which will eliminate the force main having to cross Mullet Creek.

FY 19/20

Reline clay sewer main in Baywoods I, II, and III: Reline approximately 11,200 feet of clay sewer mains. This type of pipe has joints every five feet that will begin to leak allowing ground water to enter the system resulting in higher running times at our pump stations and higher cost at the sewer treatment plant.

Harbor Woods lift Station repair: Current pumping equipment is 18 years old and is in need of replacement. This project consist of bypassing the sewage flows, refurbishing the wet well and valve vault, replacing the pumps, electrical control panel and all valves and piping. Wastewater Division personnel will perform this work.

CITY OF SAFETY HARBOR
ADOPTED FY2015/2016 BUDGET

FUND # 063 - PARKLAND DEDICATION

	<u>2015/16</u>	<u>2016/17</u>	<u>2017/18</u>	<u>2018/19</u>	<u>2019/20</u>
REVENUES:					
Residential Impact Fees	\$ 9,900	\$ 10,100	\$ 9,900	\$ 9,700	\$ 9,500
Grants	250,000	-	-	-	-
Interest	17,280	17,100	16,900	17,100	17,300
Total Revenues	<u>277,180</u>	<u>27,200</u>	<u>26,800</u>	<u>26,800</u>	<u>26,800</u>
Carry Over	490,090	235,270	234,970	233,770	232,070
TOTAL REVENUES	<u>\$ 767,270</u>	<u>\$ 262,470</u>	<u>\$ 261,770</u>	<u>\$ 260,570</u>	<u>\$ 258,870</u>
APPROPRIATIONS:					
Capital Improvements	Proj #				
Elm Street Property Development*	PDI006	\$ 500,000	\$ -	\$ -	\$ -
Capital Improvements Total		500,000	-	-	-
Parkland Dedication Dept. Costs	PR0022	27,000	27,500	28,000	28,500
Principal Payment (Lease - Elm St)		5,000	5,000	5,000	5,000
FUND RESERVE		235,270	234,970	233,770	232,070
BUDGETED APPROPRIATIONS		<u>\$ 767,270</u>	<u>\$ 267,470</u>	<u>\$ 266,770</u>	<u>\$ 265,570</u>
		<u>\$ 263,870</u>			

* Contingent upon grant funding from State of Florida

CITY OF SAFETY HARBOR
ADOPTED FY2015/2016 BUDGET

Fund No: 063 - Parkland

Department: 58 - Parks

Project Title: Park Improvements

Funding Source: Parkland Impact Fees, Grant

Location: Various Citywide

Account: 063-6058-572-6300

PROJECT COSTS

Project Description	Project #	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	5 YR TOTAL
Elm St Property Development	PDI006	500,000					500,000
TOTAL		\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000

JUSTIFICATIONS

FY 15/16

Elm Street Property Development: Property purchased from the PCSB in February 2013, funds necessary to develop the site into a city park serving local & regional residents/visitors. Amenities to include: softball/baseball fields, lighting, benches/bleachers, water fountains, restrooms and parking. Funding needed for grant opportunities.

CITY OF SAFETY HARBOR
ADOPTED FY2015/2016 BUDGET

FUND # 067 - COMMUNITY REDEVELOPMENT

	<u>2015/16</u>	<u>2016/17</u>	<u>2017/18</u>	<u>2018/19</u>	<u>2019/20</u>
REVENUES:					
CRA Taxes	\$ 381,560	\$ 385,373	\$ 388,940	\$ 392,830	\$ 396,761
Interest	5,610	5,600	5,700	5,800	5,900
Miscellaneous	10,000	-	-	-	-
Total Revenues	<u>397,170</u>	<u>390,973</u>	<u>394,640</u>	<u>398,630</u>	<u>402,661</u>
Carry Over	443,080	207,380	160,553	111,793	61,323
TOTAL REVENUES	<u>\$ 840,250</u>	<u>\$ 598,353</u>	<u>\$ 555,193</u>	<u>\$ 510,423</u>	<u>\$ 463,984</u>
APPROPRIATIONS:					
Capital Improvements	Proj #				
Mullet Creek Bridge Improvements	CRMLBR	175,000	-	-	-
Museum Additional Parking	CRMUIM	<u>55,000</u>	-	-	-
Capital Improvements Total		<u>230,000</u>	-	-	-
Transfers Out					
To Capital Projects	-	-	-	-	-
To General Fund*	157,000	157,000	157,000	157,000	157,000
Community Redevelopment Dept. Costs	245,870	280,800	286,400	292,100	297,900
FUND RESERVE ASSIGNED FOR WFP REPAYMENT					
FUND RESERVE	207,380	160,553	111,793	61,323	9,084
BUDGETED APPROPRIATIONS	<u>\$ 840,250</u>	<u>\$ 598,353</u>	<u>\$ 555,193</u>	<u>\$ 510,423</u>	<u>\$ 463,984</u>

*Transfers of \$157,000 to General Fund for 7 years beginning in FY 2016

CITY OF SAFETY HARBOR
ADOPTED FY2015/2016 BUDGET

Fund No: 67 - Community Redevelopment

Department: - 17

Project Title: Improvements Other than Buildings

Funding Source: CRA - Ad Valorem

Location: CRA District

067-6517-515-6300

PROJECT COSTS

Project Description	Project #	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	5 YR TOTAL
Museum Additional Parking	CRMUIM	55,000					55,000
Mullet Creek Bridge Improvements	CRMLBR	175,000					175,000
TOTAL		\$ 230,000	\$ -	\$ -	\$ -	\$ -	\$ 230,000

JUSTIFICATIONS

FY 15/16

Museum Additional Parking: Current parking is not adequate for facility usage. Request for additional stable, lighted parking.

Mullet Creek Bridge Improvements: Provide enhancements and beautification of the pedestrian pathways on the bridge as directed by the Community Redevelopment Agency (CRA). The bridge serves as a gateway to downtown Safety Harbor.

SAFETY HARBOR, FLORIDA



END



Safety Harbor 9/11 Memorial