

City of Safety Harbor Historic Marker Program

Thank you for your interest in the Safety Harbor Historical Marker Program! This program was initiated by the Safety Harbor Historical Society, a branch of the independent non-profit organization the Safety Harbor Museum of Regional History. The program supports the preservation of Safety Harbor's history, the Safety Harbor Museum of Regional History, and the City of Safety Harbor. The project derives from community interest, and the importance and value in educating our residents and visitors concerning our local history. The project also recognizes the hard work and dedication of the individuals involved in the 1994 Historic Building Survey. One result of this survey was the recommendation for creating a Marker program. The survey was conducted by an outside agency that partnered with local residents and city staff.

The Historical Society created this program in order to recognize Safety Harbor's many historic landmarks and instill a sense of community pride. It is important to note that the Safety Harbor Historic Marker Program is separate from the federal inventory of historic properties (National Register of Historic Places) and separate from the state marker program (Official Florida Historic Markers). Information about the federal marker program, as well as the state marker program, may be obtained (Federal) <http://www.nps.gov/nr/> and (State) <http://dos.myflorida.com/historical/preservation/historical-markers/>.

The Safety Harbor Historical Society requires that certain criteria be met in order to receive approval for a Safety Harbor Historical Marker. The following is intended to provide you with information regarding the criteria and to aid you in the marker application process. The purpose of this application is to assist applicants in identifying and preserving as much information as possible about the history of our city for future generations. We are always here to provide assistance if questions arise.

The Marker Process

Application: Interested parties wishing to submit an application should be prepared to detail the historic significance of the structure/organization/person/event/site/object.

Copies of supporting documentation that detail historical significance should be attached. Please do not submit originals.

Supporting Documentation

Please attach the following information.

- A. Alterations: List any known changes or modifications made to the property/structure/site throughout its history.
- B. Prominent Historical Figures: List any prominent historical figures associated with the property/structure/site.
- C. Property Ownership/Tenants: List all known owners/tenants of the property. Include original owner and subsequent owners.
- D. Narrative History: Attach a narrative explanation of the chronological and historical development of the property/business.
- E. Drawings: Provide a sketch of the current site plan. Include the proposed location of the historic plaque. Provide a sketch map indicating the nominated property and any related sites.

F. Photographs: Provide at least one historic photograph of the property/business. Provide at least one current photograph of the property/business illustrating its surrounding context. For example, photograph the streetscape in which the building is included. Provide at least one photograph of each side of the building.

G. Additional Information: Provide any additional information that supports the application. This may include architectural drawings, letters, oral histories, newspaper/magazine articles, etc.

H. References: Attach a list of the books, articles and other sources used in preparing this form.

I. Documentation of ownership of the structure / site / object.

The purpose of the documentation is to provide an accurate, lasting record of the history behind the subject of the marker and it is important that this be as complete as possible.

Completed applications can be mailed or hand delivered to:

City of Safety Harbor Museum and Cultural Center

329 S Bay shore Blvd

Safety Harbor, FL 34695

Applications can also be downloaded from the City website at www.safetyharborculture.com.

Cost

There is no application fee but donations are accepted to assist in the support and sustainability of the program. Cost of the markers with installation range in price from \$100-\$300 per marker.

Approval Process

Once received, the Safety Harbor Historical Society will review the application. Sole judge of suitability for approval will be the Safety Harbor Historical Society and the Museum Board. If the information provided is deemed sufficient, the Safety Harbor Historical Society will recommend granting or denying the marker. If additional information is needed to complete the application, it will not be accepted until sufficient data is presented.

All applicants will be notified by the Safety Harbor Historical Society as soon as a decision is made. If approved, information submitted with the application will be used in the creation of a Safety Harbor Historic Marker Tour Guide.

Applications are accepted at anytime throughout the year. They are reviewed once per year in October. Plaques are installed in March of each year in celebration of National Florida Heritage Month. Installation is performed by an installer approved by the Safety Harbor Museum of Regional History.

Criteria/Evaluation

All Applications will be evaluated based on the following criteria:

- **Building / Structure:** Structures must be at least 50 years old.

Historical – Was it associated with an event or a person of note?

Architectural- Does it display unique architectural details from a certain period in Safety Harbor's past?

Social – Does it depict a characteristic way in which people lived in the area?

- **Person:** Persons must have been deceased at least 10 years. The person must have made a significant contribution to the community or received recognition for something noteworthy.
- **Event:** Events must have happened at least 10 years prior to application. The event must have been newsworthy and had some discernible impact in the community.
- **Site:** Sites must be at least 20 years old. The original structure does not have to be standing or could be the location of a specific event.
- **Objects:** Objects must be at least 30 years old. Objects could include items such as vehicles, natural material, or public art.

Safety Harbor Historic Markers are for historical interest and educational purposes. Obtaining a marker will not affect, in any way, your ability to alter or add improvements to your property or structure. Should future developments compromise the appropriateness of a marker, the Safety Harbor Historical Society reserves the right to retract a marker previously granted. (See Eligibility Criteria above.)

Once Approved

Approvals will be completed each year in October. The number of markers installed each year will be based on available funding. Shortly after approval, the Safety Harbor Historical Society will begin drafting marker narratives and arranging for sign production. Placement and locations of markers will be agreed upon between the site owner and the Safety Harbor Historical Society. All markers will be placed in areas that are easily visible from the street or sidewalk. All plaques will be displayed outdoors and installed by the Safety Harbor Museum of Regional History's approved installer. Dedication ceremonies will take place in March of each year.

Safety Harbor Historic Marker Application

APPLICANT'S NAME: _____

ADDRESS: _____

CITY, STATE, ZIP: _____

PHONE: _____

E-MAIL: _____

Enclosed voluntary donation to support the sustainability of the Historic Marker Program? \$ _____

This marker nomination is for:

- Structure
- Person
- Event
- Site
- Object

Address of structure/site/event:

Owner's Name, Current Mailing Address, Phone Number, Email Address:

Suggested location of marker if application is for Person:

Describe the significance of this nomination with as much detail as possible:

You may attach additional pages for your narrative, if needed.

IMPORTANT: Attach supporting documentation to this form. Copies only.

INSTALLATION AUTHORIZATION

Safety Harbor Historical Society-Safety Harbor Museum of Regional History

Historical Marker Program

I. Installation Authorization

I, _____, hereby represent and warrant that I am the owner of the property described above with full authority to submit this application. I hereby grant permission to the Safety Harbor Museum of Regional History to install a Significant Historical Marker on my Property. I hereby acknowledge and recognize that the Safety Harbor Historical Society is an independent non-profit organization and is not an agent or representative of the City of Safety Harbor.

By granting such permission, I understand that I am authorizing the Safety Harbor Museum of Regional History and its contractors and representatives to access my property for installation of the historical marker and periodic maintenance thereof. .

Cost of installation, materials, and maintenance of the historical marker will be assumed by the Safety Harbor Museum of Regional History, unless otherwise agreed upon under the special instructions listed below.

II. Installation will comply with the following policy:

- A. The markers will be installed in concrete at the location agreed to by the Safety Harbor Museum of Regional History the property owner or affixed to the structure.
- B. The marker shall be displayed at the site so that it is easily visible by members of the general public.
- C. Installation should will occur in one of the following locations:
 1. State/National Marker Site:
 - When applicable, the historical marker should be installed at the base of corresponding Florida/National Historical Marker
 2. Installation on a Structure:
 - If affixed to a structure, the marker should be installed 12 inches from the left edge of the front entry (as facing it) to the right edge of the marker and 60inches from the floor level to the lower edge of the marker.
 3. Sidewalk Installation:
 - If either of the above locations are either not available or deemed not feasible by the Safety Harbor Museum of Regional History, the marker may be installed at the inside, left corner of the joining of the public street sidewalk with the private sidewalk toward the main entry, as facing the structure. Any installation on the public sidewalk shall comply with all rules, regulations, and code provisions of the Safety Harbor City Code and Comprehensive Zoning and Land Development Code.
 4. Other special installation orders:
 - Installation instructions not covered above must be approved by and agreed to by the Safety Harbor Museum of Regional History prior to the installation. Special installations include, but are not limited to, custom designed marker bases, "step" installations, and "site" installations. LIST REQUESTED SPECIAL INSTALLATION INSTRUCTIONS BELOW (if any):
 - _____
 - _____
 - _____
 - _____

III. The Safety Harbor Museum of Regional History will endeavor to install the marker in a way that does not interfere with the property owner's access to the property or right to alter the property. The receipt of a marker does not imply

historical designation and does not protect or prevent the alteration or destruction of the property. Destruction, alteration, or removal of a structure on the property, though, may result in the removal of the historical marker. The Safety Harbor Museum of Regional History may, but shall not be obligated to, maintain the marker.

IV. By submitting this application, the property owner agrees to hold harmless and indemnify the Safety Harbor Historical Society, Safety Harbor Museum of Regional History the installation crew, and the City of Safety Harbor, its mayor, commissioners, officers, agents, employees and/or assigns from any and all claims, including but not limited to claims of damage, personal injury, or lawsuits arising out of the award of a historical marker or the installation thereof.

I, _____, owner/authorized person of the (check one)

Structure Person Event Site Object

Located at _____

Authorize the work crew of the Safety Harbor Museum of Regional History, to install a historical marker using plan _____ (1, 2, 3, or 4) on all terms and conditions stated herein.

Dated this _____ day of _____, 20____.

Safety Harbor Museum of Regional History Date Received _____ Copies completed for work
Crew _____