



## CITY OF SAFETY HARBOR NEIGHBORHOOD PROJECT GRANT APPLICATION Fall 2025

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### *Process Summary*

*Eligible projects include physical improvements such as entryway signs, fencing, walkways, fountains and lighting in a common area or neighborhood entryway. Reimbursement is available for the full cost of the project up to a maximum of \$5,000. Lighting should be designed and installed with energy saving fixtures. Maintenance costs are not eligible. After the application deadline, staff will send a letter of notification regarding the grant. After being notified of a grant award, work may begin. Once the work is complete, the applicant provides copies of cancelled checks and after photos to the City and a check will be processed to reimburse the applicant. All work must meet applicable codes. Work must be completed within 6 months or the City of Safety Harbor may cancel the grant.*

***A total maximum of one grant may be approved for each association (neighborhood project or beautification matching) per cycle.***

### **Application**

Neighborhood Association/Organization: \_\_\_\_\_

Project Title: \_\_\_\_\_

Project Location: \_\_\_\_\_

Name of Contact Person: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail address: \_\_\_\_\_

1. Project description, including timing and itemized costs

2. Who will be responsible for maintaining the project?

3. Contractor quotes. Applications require **two contractor quotes for the same scope of work**. The City strongly encourages the hiring of local contractors. Contractors performing work must have a current local business tax receipt issued by the City. Any structural improvements must be performed by a licensed contractor. List contractor names below and attach estimates.

4. If the grant is approved, which contractor will the organization hire?

5. Total Project Cost (must match attached estimate): \_\_\_\_\_  
Total Grant Request: \_\_\_\_\_

6. List address or parcel id of location \_\_\_\_\_

Is the Project:  In a common area owned by the association  In the right-of-way\*  Both\*

\* *If the project is fully or partially in the right-of-way, attach a copy of the right-of-way permit approval from the entity that maintains the right-of-way (City, Pinellas County, or FDOT).*

**PLEASE CHECK OFF EACH ITEM TO CONFIRM IT IS INCLUDED IN THE SUBMITTAL:**

- All questions above are answered.
- “Before” photos of project area
- Project location map
- W-9 form (note: the name on this form will be the name on the check)

I certify that this application is complete, and all required documentation is provided.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

Mail your completed application to the City of Safety Harbor Community Development Department (Planning & Zoning Division) 750 Main Street, Safety Harbor, FL 34695 by **October 17, 2025**.

**Only complete applications will be accepted.**

Contact: Cecilia Chen

Telephone: (727) 724-1555 ext. 1703 or [cchen@cityofsafetyharbor.com](mailto:cchen@cityofsafetyharbor.com)